



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Regular Meeting Agenda

June 9, 2026 at 6:00 PM

City Hall Donahue Council Chambers
27215 Base Line, Highland, CA 92346

Staff

Carlos Zamano, City Manager

Lawrence Mainez, Community Development Director

Leticia Nava-Cruz, Director of Administrative Services/City Treasurer

Octavio Duran Jr., Public Works Director/City Engineer

Maricela Marroquin, City Attorney

Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Special Presentations

Special Recognition - CAL FIRE Battalion Chiefs Liz Brown and Grant Malinowski

YMCA Annual Report

Public Comment

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to 3 minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on June 9, 2026 to publiccomment@highlandca.gov. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Members of the public may submit comments on public hearing items at any time before the meeting, as well as during the meeting up until the close of the public hearing for the respective item.

City Council Consent Calendar

1. Waive the Reading of All Ordinances

Waive the reading of all ordinances in their entirety and read by title only.

2. Minutes - May 12, 2026 Joint City Council Regular Meeting and Successor Agency to the Highland Redevelopment Agency Special Meeting

Approve the Minutes as submitted.

3. Minutes - May 26, 2026 City Council Adjourned Regular Meeting

Approve the Minutes as submitted.

4. Treasurer's Report for April 2026

Receive and file the Treasurer's Report for April 2026.

5. Warrant Register No. 790

Approve Warrant Register No. 790; Warrants in the amount of \$5,873,835.97 and Payroll in the amount of \$274,536.17.

6. November 3, 2026 General Municipal Election - Proposed Resolutions Calling the November 3, 2026 General Municipal Election; Consolidating the General Municipal Election with the Statewide Election; and Adopting Regulations for Candidate Statements

1. Adopt Resolution No. 2026-____ calling and giving notice of the holding of the General Municipal Election to be held on November 3, 2026;
2. Adopt Resolution No. 2026-____ requesting San Bernardino County to consolidate the General Municipal Election with the statewide election; and
3. Adopt Resolution No. 2026-____ establishing regulations for candidate statements.

7. Confirming the Authority of the City Treasurer, Pursuant to Government Code Section 53607

The Finance/Personnel Subcommittee recommends the City Council adopt Resolution No. 2026-____ confirming the authority of the City Treasurer, pursuant to Government Code Section 53607.

8. Resolution No. 2026-____ Rendering the Annual Statement of Investment Policy for Fiscal Year 2026/2027

The Finance/Personnel Subcommittee recommends the City Council adopt Resolution No. 2026-____ rendering the Annual Statement of Investment Policy for Fiscal Year 2026-2027.

9. Establishing the Appropriations Limit for Fiscal Year 2026/2027 for the City of Highland in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code

The Finance/Personnel Subcommittee recommends the City Council adopt Resolution No. 2026-____ establishing the Appropriations Limit for Fiscal Year 2026-2027 for the City of Highland in accordance with the provisions of Division 9 of Title 1 of the California Government Code.

10. Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2026/2027

The Finance/Personnel Subcommittee recommends the City Council adopt Resolution No. 2026-____ establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-____ with the tax roll.

11. Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2026/2027

The Finance/Personnel Subcommittee recommends that the City Council adopt Resolution No. 2026-____ establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-____ with the tax roll.

12. Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2026/2027

The Finance/Personnel Subcommittee recommends the City Council adopt Resolution No. 2026-____ establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-____ with the tax roll.

13. Adopt Resolution No. 2026-____ Authorizing the Levy of a Special Tax in Community Facilities District No. 24-001 (Highland Park) for Fiscal Year 2026-2027

Adopt Resolution No. 2026-____ authorizing the levy of a special tax for Community Facilities District No. 24-001 for Fiscal Year 2026-2027.

14. Adopt Resolution No. 2026-____ Authorizing the Levy of a Special Tax in Community Facilities District No. 2022-01 (Mediterra) for Fiscal Year 2026-2027

Adopt Resolution No. 2026-____ authorizing the levy of a special tax for Community Facilities District No. 2022-01 for Fiscal Year 2026-2027.

15. Adopt Resolution No. 2026-____ FY 2026- 27 Senate Bill 1 (SB 1) Projects List

Adopt Resolution No. 2026-____ approving the list of projects for Fiscal Year 2026-27 funded by SB 1: The Road Repair and Accountability Act of 2017.

16. Measure I 5-Year Capital Improvement Plan (2026/2027-2030/2031)

1. Approve the Measure I Capital Improvement Plan Expenditure Strategy (2026/2027-2030/2031); and
2. Adopt Resolution No. 2026-____ approving an amendment to Fiscal Year 2025/2026-2029/2030 Measure I Five-Year Capital Improvement Program and adopting the Measure I 5-Year Capital Improvement Plan for Fiscal Years 2026/2027 through 2030/2031.

17. Bid Award - Bid No. 2026-04, "City of Highland Landscape Maintenance Contract"

1. Award the landscape maintenance contract for Bid No. 2026-04, "City of Highland Landscape Maintenance Contract" to the lowest responsive bidder RP Landscaping and Irrigation in the amount of \$412,422.86; and
2. Authorize the City Manager to execute up to four, one-year extensions to the agreement.

18. Data Ticket, Inc. Service Agreement to Provide Third Party Administrative Citation Processing and Collection Services

1. Approve the Agreement with Data Ticket, Inc. to provide third party administrative citation process and collection services; and
2. Authorize the City Manager to sign the Agreement for Option 1 in the Fee Schedule.

19. Adopt Resolution No. 2026-_____ Approving a Wildland Protection Agreement with the State of California for Fiscal Year 2026-2027

Approve Resolution No. 2026-_____, approving the Department of Forestry and Fire Protection (CAL FIRE) Wildland Protection Agreement (WPA) for July 1, 2026 to June 30, 2027 in the amount of \$83,793.18.

City Council Public Hearing

20. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2026/27)

Adopt Resolution No. 2026-____ ordering the continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report, and levying the assessment for Fiscal Year 2026/27.

21. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2026/27)

Adopt Resolution No. 2026-____ ordering the continued maintenance of improvements in Consolidated Landscape and Lighting District No. 96-1, confirming the Engineer's Report, and levying the assessment for fiscal year 2026/27.

22. Public Hearing and Consideration of the Adjustment in the Residential and Commercial Refuse Collection Rates and Annual Property Tax Roll Billing in Accordance with the Current Franchise Agreement Dated August 1, 2018

The Public Works Subcommittee recommends the City Council:

1. Adopt Resolution No. 2026-_____, establishing rates for residential and commercial/industrial refuse collection and rescinding Resolution No. 2025-028 effective July 1, 2026, in the event that the City Council determines that a majority protest does not exist. Approval requires a two-thirds vote of the members of the City Council; and
2. Adopt Resolution No. 2026-_____, providing for the levy and collection of solid waste program fees by the county tax collector in the same manner and at the same time as general taxes, in the event that the City Council determines that a majority protest does not exist. Approval requires a two-thirds vote of the members of the City Council.

City Council Legislative

23. Consider Placing a One Cent Sales Tax Measure on the November 3, 2026, General Municipal Election Ballot

The Sales Tax Ad Hoc Committee recommends that the City Council:

1. Adopt Resolution No. 2026-_____, approving and ordering that a General Tax Measure be submitted to voters of the City of Highland at the November 3, 2026, General Municipal Election to establish a Transaction and Use Tax ("Sales Tax") at the rate of one percent (1%) with the Sales Tax Ordinance included as Exhibit A, which requires a 4/5 vote of the Council;
2. Adopt Resolution No. 2026-_____, calling and providing for a General Municipal Election and requesting the Board of Supervisors of the County of San Bernardino to consolidate the General Municipal Election to be held on November 3, 2026, with a statewide general election pursuant to §10403 of the California Elections Code;

3. Adopt Resolution No. 2026____, providing and setting the rules for filing arguments regarding a City Measure to be submitted at the November 3, 2026, General Municipal Election; and
4. Authorize the City Attorney to prepare the impartial analysis, which authorization is included in resolution approving and ordering that a General Tax Measure be submitted to the voters.

24. Amendment No. 9 to the Waste Disposal Agreement with the County of San Bernardino

Approve and authorize the Mayor to execute Amendment No. 9 to the Waste Disposal Agreement (“WDA”) between the City of Highland and the County of San Bernardino to: (1) cap the WDA per-ton fee at eighty-three percent (83%) of the public gate rate; (2) extend the term of the agreement for an additional nine years through June 30, 2035; and (3) confirm the termination provision to allow cancellation of the agreement only for cause.

25. Contract Amendment to the Professional Services Agreement with AECOM Technical Services, Inc. for the Base Line Bridge Replacement Project, Project No. brg07001 (Work Program HP+)

1. Approve Amendment No. 3 to the Professional Services Agreement with AECOM Technical Services, Inc. to provide additional engineering, environmental permitting and right-of-way services for the Base Line Bridge Project in the amount of \$1,112,910; and
2. Authorize the City Manager to approve additional contract amendments up to 10% of the revised contract amount.

26. Adopt Resolution No. 2026-_____ Adopting a Reasonable Accommodation Policy for Planning Commission and Other City Board and Committee Meetings

Adopt Resolution No. 2026-_____, adopting a Reasonable Accommodation Policy for Planning Commission and other City Board and Committee meetings.

27. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

28. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

Announcements

Closed Session

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3): One case.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for July 14, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.