

**MINUTES
CITY COUNCIL REGULAR MEETING
NOVEMBER 12, 2019**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Dave Robson, Highland Hills Church, and the Pledge of Allegiance was led by Council Member Timmer.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session pursuant to Government Code Section 54956.9(d)(1) in the Karas vs. City of Highland San Bernardino County Superior Court Case CIVDS1709696 where direction was provided to staff but no reportable action was taken.

SPECIAL PRESENTATIONS

Mayor Lilburn presented Satwik Pattanaik with a Certificate of Recognition for his accomplishments in having his book published.

Mike Burroughs, San Bernardino International Airport Chief Executive Officer, gave a brief presentation update.

PUBLIC COMMENT

Scott Ward, Field Representative for Supervisor Dawn Rowe, spoke regarding her representatives being in attendance at Discover Highland Night on November 16, 2019.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 22, 2019 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 694 for November 12, 2019, in the amount of \$663,734.13 and Payroll of \$96,696.75.

CITY COUNCIL PUBLIC HEARING

4. Municipal Code Amendment 19-006: An Ordinance of the City of Highland Amending Chapter 16.56 (Sign Regulations) of the Highland Municipal Code Streamlining the Approval of Freestanding and Building-Mounted Business Signs

Mayor Lilburn opened the public hearing.

Associate Planner Syed stated today we are looking at Municipal Code Amendment No. 19-006. This ordinance amends Chapter 16.56 of the Highland Municipal Code regarding sign regulations specifically to streamline the approval process for freestanding and building-mounted signs. The sign ordinance is intended to promote a visually pleasing environment. On premise, signage is vital for advertising and when properly regulated, signs provide a great economic and aesthetic asset for businesses and their neighboring tenants as well. For the majority of people looking to promote their business with a sign that follows the standard size regulation, the current land use and development code requires the Planning Commission's approval. Staff often receives complaints that the current two-month long processing period for the item to be scheduled and heard by the Planning Commission, is a bit excessive and a bit costly. By delegating the approval task to the Community Development Director for the majority of new and altered sign applications, the approval process can be streamlined and become significantly quicker. Currently the Community Development Director is responsible for reviewing signs, part of an existing sign program, signs under four feet in height and area, temporary signs, pedestrian signs, window signs and commercial real estate signs. With the proposed change, the Director will also review freestanding monument and building-mounted signs, as well as signs in the Village commercial district. Staff has concluded that the adoption of this ordinance would be exempt from any CEQA analysis under section 15061(b) (3) and 15311(a).

Mayor Lilburn called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

Mayor McCallon stated refresh his memory, what is the Village commercial district?

Associate Planner Syed stated the Village commercial district is in the Historic District of the City, the commercial properties.

A MOTION was made by Council Member Timmer, seconded by Council Member Chavez, to conduct the first reading of Ordinance No. 439 amending Chapter 16.56 (Sign Regulations) of the Highland Municipal Code streamlining the approval of freestanding and building-mounted business signs. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 439:

ORDINANCE NO. 439
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING THE CITY'S LAND USE AND DEVELOPMENT CODE,
TITLE 16, CHAPTER 16.56 OF THE HIGHLAND MUNICIPAL CODE,
SIGN REGULATIONS (MUNICIPAL CODE AMENDMENT MCA-19-006)

which title was read.

5. Ordinance No. 437, an Ordinance of the City Council of the City of Highland, Amending Title 15 of the Highland Municipal Code to Amend Chapter 15.08, "Seismic Hazard Identification Program," Adopting by Reference the 1997 Edition of the "Uniform Housing Code" in Chapter 15.28, Adopting by Reference the 1997 Edition of the "Uniform Code for the Abatement of Dangerous Buildings" in Chapter 15.32, Deleting Chapter 15.29, "International Property Maintenance Code," and Chapter 15.40, "Provisions Governing Relocating Structures," and making a Finding of Exemption Under the California Environmental Quality Act

Mayor Lilburn opened the public hearing.

Building Official Gates stated at the last Council meeting, we presented this to Council and it was a little bit of a change on the process, as our City Attorney announced at that time. So, tonight we actually have the public hearing side so it's a little different on adopting by reference on the process. Tonight is presenting the public hearing portion of the ordinance regarding property maintenance code, seismic hazard identification program, and provisions governing relocation of structures. The three segments that you just heard, the seismic hazard identification

program, there is no change. Provisions governing relocation of structures is no longer compliant with State regulation and the review of the property maintenance code, which was a Council Work Program item. We are recommending moving away from the International Property Maintenance Code and going back to the Uniform Housing Code and the Uniform Code for the abatement of dangerous buildings. Council Member Timmer had one question last time that was considering if there was any substantial seismic changes were made. He was not able to identify anything that might answer his question in any way, why some of the fees had gone up and that sort of thing. There's nothing in the codes that developed in that direction.

Mayor Lilburn called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to open and conduct a public hearing and conduct a second reading of Ordinance No. 437 that was introduced before City Council on October 22, 2019 regarding adoption of the "Seismic Hazard Identification Program", "Uniform Housing Code", "Uniform Code for the Abatement of Dangerous Buildings", deleting the "International Property Maintenance Code" and "Provisions Governing Relocating Structures" related to Title 15 of the Highland Municipal Code. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 437:

ORDINANCE NO. 437

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING TITLE 15 OF THE HIGHLAND MUNICIPAL CODE TO AMEND CHAPTER 15.08 "SEISMIC HAZARD IDENTIFICATION PROGRAM", ADOPTING BY REFERENCE THE 1997 EDITION OF THE UNIFORM HOUSING CODE IN CHAPTER 15.28, ADOPTING BY REFERENCE THE 1997 EDITION OF THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS IN CHAPTER 15.32, DELETING CHAPTER 15.29 "INTERNATIONAL PROPERTY MAINTENANCE CODE" AND CHAPTER 15.40 "PROVISIONS GOVERNING RELOCATING STRUCTURES," AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

which title was read.

6. Ordinance No. 438, an Ordinance of the City Council of the City of Highland, Repealing Ordinance No. 411 and Amending Title 8 of the Highland Municipal Code to Delete Chapter 8.20, California Fire Code, and Amending Title 15 of the Highland Municipal Code to Adopt the 2019 California Building Code, Volumes I and II, Including Chapter 1, Division II and Appendix H, the 2019 California Fire Code Including Chapter 1, Division II and Appendices I, N and O, the 2019 California Existing Building Code Including Chapter 1, Division II, the 2019 California Residential Code Including Chapter 1, Division II and Appendix V, the 2019 California Electrical Code including Article 89, the 2019 California Plumbing Code Including Chapter 1, Division II, the 2019 California Mechanical Code Including Chapter 1, Division II, the 2019 California Green Building Standards Code Including Chapter 1, Division II, and Together with Certain Amendments Thereto, Adopting Penalties in Chapter 15.44, and Making a Finding of Exemption Under the California Environmental Quality Act; and Resolution No. 2019-046, a Resolution of the City Council of the City of Highland making Express Findings and Determinations that Modifications to the 2019 California Fire Code as Adopted by the City of Highland, are Reasonably Necessary because of Local Climatic, Geological and/or Topographical Conditions

Mayor Lilburn opened the public hearing.

Building Official Gates stated same process that we just reviewed. This is now the public hearing portion and this particular ordinance we are looking for the adoption of the series of California Building Codes Title 24, California Code of Regulations. The difference on this particular time is part of this ordinance also includes the resolution portion which is our implicit findings for justifying any type of modifications we make to the California Building Codes. Those were listed in your packet with your ordinance. The two items that came up last time were bullet points on clarifying what the PV system was, that is the solar system that was clarified and put into your new staff report, as well as, in the ordinance. Second item was a bullet point on tiny houses, just a clarification, and that questioning came that this does not restrict local land use regulations. It's only if we allow them and it's strictly for building requirements only. State legislation mandated the permits for development projects, allowing for one year that changed those from the 180 days to 360. Staff recommended at that time that we just take all permits to that same original designation for clarification and ease for the public. State legislation also gave us jurisdiction of authority to retain our safety elements for child safety for the pool perimeters. So those were the main topics that we had changes in. Everything was carried over, items from previous fire regulation that we've had in the past.

Mayor Lilburn called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

Mayor Lilburn stated she still thinks the pool thing was a little ambiguous in some areas. That we weren't sure if you needed two but she guesses staff has it clear in the ordinance of what needs to be done.

Building Official Gates stated what it does is brings back some regulation that we've had for over 30 years and maintains it; that is all.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to:

1. Adopt Resolution No. 2019-046 making express findings for modifications to the 2019 California Fire Code; and
2. Open and conduct a public hearing and conduct a second reading of Ordinance No. 438. Motion carried, 5-0.

RESOLUTION NO. 2019-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, MAKING EXPRESS FINDINGS AND DETERMINATIONS THAT MODIFICATIONS TO THE 2019 CALIFORNIA FIRE CODE AS ADOPTED BY THE CITY OF HIGHLAND ARE REASONABLY NECESSARY BECAUSE OF LOCAL CLIMATIC, GEOLOGICAL AND/OR TOPOGRAPHICAL CONDITIONS

City Clerk Hughes introduced Ordinance No. 438:

ORDINANCE NO. 438

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, REPEALING ORDINANCE 411 AND AMENDING TITLE 8 OF THE HIGHLAND MUNICIPAL CODE TO DELETE CHAPTER 8.20, CALIFORNIA FIRE CODE, AND AMENDING TITLE 15 OF THE HIGHLAND MUNICIPAL CODE TO ADOPT THE 2019 CALIFORNIA BUILDING CODE, VOLUMES I AND II, INCLUDING CHAPTER 1, DIVISION II AND APPENDIX H, THE 2019 CALIFORNIA FIRE CODE INCLUDING CHAPTER 1, DIVISION II AND APPENDICES I, N AND O, THE 2019 CALIFORNIA EXISTING BUILDING CODE INCLUDING CHAPTER 1, DIVISION II, THE 2019 CALIFORNIA RESIDENTIAL CODE INCLUDING CHAPTER 1, DIVISION II AND APPENDIX V, THE 2019 CALIFORNIA ELECTRICAL CODE INCLUDING ARTICLE 89, THE 2019 CALIFORNIA PLUMBING CODE INCLUDING CHAPTER 1, DIVISION II, THE 2019 CALIFORNIA MECHANICAL CODE INCLUDING CHAPTER 1, DIVISION II, THE 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE INCLUDING CHAPTER 1, DIVISION II, AND TOGETHER WITH CERTAIN AMENDMENTS THERETO, ADOPTING PENALTIES IN CHAPTER 15.44, AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

which title was read.

7. Municipal Code Amendment (MCA-19-004) – Consideration of an Ordinance Amending Title 2 (Administration and Personnel), Title 8 (Health and Safety), Title 10 (Vehicles and Traffic), Title 15 (Buildings and Construction), and Title 16 (Land Use and Development) the Highland Municipal Code Expanding the Role and Responsibilities of the Highland Planning Commission and other Related Modifications

Mayor Lilburn opened the public hearing.

Community Development Director Mainez stated the item before you is a City Council Work Program, it is high priority, and this has been reviewed by our subcommittee. The task was to evaluate the roles and responsibilities of six of our committees and commissions that the Community Development Department oversees and that is a makeup of about 26 volunteers from the community that the Council appoints to sit on those boards and committees. The recommendation that is codified in the ordinance tonight looks at three parts. This is recommendation from the subcommittee and the first part is that the Street Naming Committee, the Building Code Appeals Board, and the Public Nuisance Hearing Board be dissolved and that their primary responsibilities be reassigned to the Planning Commission. Second part is that the Community Trails Committee development related items be reassigned to the Planning Commission and that the Trails Committee will only be responsible now for coordinating City Trails Day events and other non-development related issues. Finally, the Trails Committee and the Historic and Cultural Preservation Board will now only meet as needed. However, they will meet at least once a year to comply with the Brown Act. The subcommittee did direct Staff to refer this topic to the Planning Commission and in the staff report he does put some of their comments. They are supporting the efficiency and the productivity. They are looking forward to some new challenges and certainly we will help train them for some of the issues they may not be used to. The Planning Commission is very focused on the recommendation and they are only recommending Council approve the land use and development code amendments. All other items are supported with an approval recommendation from the subcommittee as well as staff. Again, this is a City Council Work Program item and that concludes the presentation.

Mayor Lilburn called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

Council Member Timmer stated just one point. We had a lot of discussion and obviously volunteers are very important. However, efficiency was kind of an override and we did meet with the Historic Board, a couple of representatives, as they had a concern. They bought off into the language that we put in for them here and then we felt that if we're going to require the Planning Commission to have more duties we referred it to them to look at and their comments are very positive about taking additional roles on. Anytime we, in government, can make things more efficient we really seriously need to look at that. He thinks this is good.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to:

1. Adopt a Notice of Exemption and instruct the City Clerk to file a Notice of Exemption with the County Clerk of the Board; and
2. Introduce, read by title only, and waive further reading of Ordinance No. 440 amending Title 2 (Administration and Personnel), Title 8 (Health and Safety), Title 10 (Vehicles and Traffic), Title 15 (Buildings and Construction), and Title 16 (Land Use and Development Code) of the Highland Municipal Code expanding the roles and responsibilities of the Highland Planning Commission, eliminating the Public Nuisance Hearing Board, the Street Naming Committee, and the Building Code Appeals Board, modifying the Community Trails Committee roles and responsibilities, and repealing City Council Resolution No. 2001-006 related to the Street Naming Committee, City Council Resolution No. 1991-26 related to the Historic and Cultural Preservation Board, and City Council Resolution No. 1991-27 related to the Community Trails Committee. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 440:

ORDINANCE NO. 440

AN ORDINANCE OF THE CITY COUNCIL, CITY OF HIGHLAND, CALIFORNIA, AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) TITLE 8 (HEALTH AND SAFETY), TITLE 10 (VEHICLES AND TRAFFIC), TITLE 15 (BUILDINGS AND CONSTRUCTION) AND TITLE 16 (LAND USE AND DEVELOPMENT CODE) OF THE HIGHLAND MUNICIPAL CODE EXPANDING THE ROLE AND RESPONSIBILITIES OF THE HIGHLAND PLANNING COMMISSION, ELIMINATING THE PUBLIC NUISANCE HEARING BOARD, THE STREET NAMING COMMITTEE, THE BUILDING CODE APPEALS BOARD, AND MODIFYING THE COMMUNITY TRAILS COMMITTEE ROLES AND RESPONSIBILITIES, AND REPEALING CITY COUNCIL RESOLUTION NO. 2001-006 RELATED TO THE STREET NAMING COMMITTEE, CITY COUNCIL RESOLUTION NO. 1991-26 RELATED TO THE HISTORIC AND CULTURAL PRESERVATION BOARD AND CITY COUNCIL RESOLUTION NO. 1991-27 RELATED TO THE COMMUNITY TRAILS COMMITTEE, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA (MCA-19-004)

which title was read.

CITY COUNCIL LEGISLATIVE

8. Senate Bill (SB) 2 Planning Grants Program Funds for the Preparation, Adoption and Implementation of Plans that Streamline Housing Approvals and Accelerate Housing Production

Associate Planner Quintanilla gave a brief review of the staff report.

A MOTION was made by Council Member Chavez, seconded by Mayor Pro Tem McCallon, to:

1. Adopt City Council Resolution No. 2019-047, authorizing staff to submit application for, and receipt of, SB 2 Planning Grants Program Funds; and
2. Authorize the City Manager or his designee to execute any documents necessary or appropriate as required for application or receipt of the SB 2 Planning Grant. Motion carried, 5-0.

RESOLUTION NO. 2019-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SENATE
BILL (SB) 2 PLANNING GRANTS PROGRAMS FUNDS

9. Proposed City of Highland Community Development Block Grant (CDBG)
Applications for Fiscal Year 2020-2021

Assistant Community Development Director Stater gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to:

1. Approve the City's application for enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Compliance Officer, Administrative Assistant and Community Development Director; and
2. Approve the City's application to construct pavement improvements and ancillary work on Central Avenue from 9th Street to the north edge of City Creek Bypass Bridge. Motion carried, 5-0.

10. Replacing Automated License Plate Reader (ALPR) Systems at Various Locations

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to:

1. Approve the attached quote (Attachment #1) for the installation of a replacement ALPR system at various locations (Attachment #2);
2. Make a finding that Vigilant Solutions is a sole source provider of the ALPR equipment and software; and
3. Declare that the equipment to be replaced is surplus property and can be disposed of. The equipment has no value but because it was paid through a grant, we must notify the granting authority before disposing of this equipment and removing it from the capital asset list. Motion carried, 5-0.

11. Bid Award – Bid No. 2019-07; “Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvements, Cycle 10 (Project Nos. str12004 and 12005)”

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to award the bid to the responsive lowest bidder, DM Contracting, in the amount of \$1,873,977.00 for Bid No. 2019-07, “Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvements, Cycle 10 (Project Nos. str12004 and str12005).” Motion carried, 5-0.

12. Construction Management Services for Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvements (Project Nos. str12004 and 12005)

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Approve proposal from TKE Engineering, Inc., to provide construction management services for Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvements (Project Nos. str12004 and str12005); and
2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount. Motion carried, 5-0.

13. Community Day of Service Event

Public Services Manager Morgan gave a brief review of the staff report. Also, she just became aware of a typo in the staff report. The staff report states that the next date for Community Day of Service/National Night Out event is Wednesday, August 4, it's Tuesday, August 4, 2020. The item before you tonight is to continue the discussion. Last year, as you know, we combined our Community Day of Service event with our National Night Out along with our Police Department in the hopes that we could attract more residents to both events. We think it went really well. We had all City Departments represented plus our Police Department and Fire Department and some auxiliary services like Burrtec Waste Services. We also offered a free hot dog, chips and a drink to everybody who attended and that went over really well. Staff met with the subcommittee on this event and we would like to recommend we continue this effort into next year and set the date for Tuesday, August 4, 2020. Staff is bringing this forward right now because we want to start advertising it immediately. We want to start advertising this event at other events that we hold throughout the year so that way it gives us more time to tell people that this is going to happen.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem McCallon, to:

1. Combine the Community Day of Service event with the National Night Out event; and
 2. Set the date of Tuesday, August 4, 2020, from 6:00 p.m. to 8:00 p.m. for the next event to be held at the Highland Police Station and the Memorial Park.
- Motion carried, 5-0.

14. State of the Community Luncheon Event

Public Services Manager Morgan gave a brief review of the staff report. Again, the item before you is City staff had been contacted by two different Council Members to discuss whether or not City Council should host the State of the Community Luncheon in place of the Chamber of Commerce. City staff did do some research and there are other cities that host their own State of the Community luncheon so it's not unheard of. Staff would need direction from the full Council on whether we want to go forward and start planning this event.

Mayor Lilburn stated she has been out there since we've semi touched on this, talking to other cities, how cities do their State of the Community. It's not really a question and answers, it's kind of more of a statement of how our City is looking, the projects we're completing and working on, and that's why she was thinking. She just spoke with Chino Hills and they did something like the National Night Out but it wasn't called National Night Out. It was more with our City department heads and everyone was there and they had different activities. She is not opposed to reaching out to, she thinks the State of the City should be opened up to not just Chamber members, it should be opened up to all businesses because they are all vested within our City as well as our residents even though they are not business owners, they really are invested in our city as residents and property owners. Sometimes they don't understand why we do things a certain way and they can actually hear some of the successes of the City.

Mayor Pro Tem McCallon stated he too has talked to a lot of cities and seen other cities do their State of the Community event and it's run by the City. He thinks since we now have a full time person, Volunteer Services Coordinator, that we could go ahead and do it and solicit people who want to donate like we do for the volunteer dinner to help fund the effort and again open it up and make it more of a City event. He thinks it's a good thing for us to try to do it and he would, if the Council agrees to it, he would ask staff to look at the potential dates when it would be a good time. Recognizing that the next year is an election year also and we have other events going on, like the Volunteer Dinner and so on. Obviously we don't want to get into conflict with anything else that is happening.

Mayor Lilburn stated that way it frees the Chamber up too to do other activities that are Chamber focused.

Council Member Solano stated she wants to agree actually. She wants to look more into what Mayor Lilburn said about the merge and everything, look into details. It would kind of actually tie in. You do the State of Address and then you have the resource at the end. She would definitely like to look more into that.

Council Member Timmer stated unless we give some real specific direction, staff could go off on a way. He would think we would need to have some liaison person.

City Manager Hughes stated actually we already have a subcommittee, the Community Day of Services Subcommittee. The Council referred this item to the subcommittee, they can work on it and then we'll bring the recommendation to City Council for approval.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to discuss and provide direction to city staff to work with the Community Day of Service Subcommittee regarding the possibility of the City hosting the 2020 State of the Community Luncheon. Motion carried, 5-0.

Council Member Timmer stated part of the Motion would be to refer everything or have the committee to work with Staff on putting something and come back to full Council.

Public Services Manager Morgan stated just to clarify, the direction is to work with the Community Day of Service Subcommittee on whether or not the events should be combined and if not combined, then come up with ideas for the separate event.

Council Member Timmer stated one is a dinner and one is luncheon.

Public Services Manager Morgan stated she really cautions to combine them. They have two different purposes and two different audiences where we will involve the residents in the State of the Community luncheon but the National Night Out/Community Day of Service is really geared towards residents, not businesses. So when you're combining those audiences, you're going to lose people.

Mayor Lilburn stated okay, so we'll defer that to the subcommittee. We'll look for recommendation and go forward.

15. Appoint One (1) Member of the Public to the Historic and Cultural Preservation Board

City Clerk Hughes gave a brief review of the staff report. She opened the floor for nominations.

Mayor Pro Tem McCallon nominated Lewis Cantrell.

Mayor Lilburn seconded the nomination.

City Clerk Hughes closed the floor for nominations and called for the vote.

City Council unanimously appointed one member of the public, Lewis Cantrell, to the Historic and Cultural Preservation Board.

16. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated Fire Chief Janssen has just returned to the City after 18 days of being assigned to the Sonoma fire in Central California where he actually oversaw a great deal of the work there. He would like to recognize him and show our appreciation for his hard work and dedication.

17. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem McCallon stated SBCTA has approved the award of the 210/Base Line construction contract. He also has been reappointed to AQMD for another four-year term. SCAG approved the release of the draft Regional Transportation Plan and sustainable community strategy out for public comment and there are a number of meetings that will be held for public elected officials to find out what is going on and also three public hearings that are scheduled to go over that. One of the elected officials briefing will be held this Thursday at the SBCTA, their Metro Valley Study Session. Also approved is an alternate RHNA methodology that directs more housing allocations to cities based on jobs availability and good transit availability rather than a forecasted growth that each city put in. Under the alternate motion that was passed, it will be sent forward to HCD for approval. Highland would have only 2,468 housing units required as opposed to the 4,103. That breakdown was, very low 607, low income 402, moderate income 463, and above moderate 996.

Mayor Lilburn stated Omnitrans now has an interim Executive Director Erin Rogers, who will be there for six months, and at that time an evaluation will be held to see how to proceed with the position.

ANNOUNCEMENTS

November 16 at 11:00 am
November 20 at 4:00 pm

Discover Highland Night
Bahá'ís of Highland Bench Dedication

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 7:25 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor