

**MINUTES
CITY COUNCIL REGULAR MEETING
OCTOBER 8, 2019**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Pro Tem McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Jeff Novak, and the Pledge of Allegiance was led by Council Member Timmer.

ROLL CALL

Present: Chavez, McCallon, Timmer
Absent: Lilburn, Solano

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

Mayor Pro Tem McCallon presented Adam Evantov, representative for Jerry Paresa, a Proclamation for Jerry Paresa's service to the community and congratulations on his retirement.

PUBLIC COMMENT

Scott Ward, Field Representative for Supervisor Rowe, stated he now has business cards and will distribute to Council.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Chavez, seconded by Council Member Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 3-0, with Mayor Lilburn and Council Member Solano being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – September 24, 2019 City Council Regular Meeting
Approved the Minutes as submitted.

3. Warrant Register
Approved Warrant Register No. 692 for October 8, 2019, in the amount of \$1,270,052.11 and Payroll of \$94,709.12.
4. Claim Consideration – Ramona Silva; Benjamin Silva, Jr.; Annie Alvino
Rejected claims.
5. Bid Award – Bid No. 2019-06, “Fire Station #1 Sprayed Polyurethane Roof System”
 1. Awarded the bid for Bid No. 2019-06, “Fire Station #1 Sprayed Polyurethane Roof System,” to the responsive bidder, Wiltshire Urethane Foam Company, of San Dimas in the amount of \$68,630; and
 2. Approved the following budget transfer for the roof: transfer \$34,315 from 028-2100 (Paramedic Fund-Fund Balance) to be expended from 028-2050-6030 (Building) and \$34,315 from 029-2100 (Fire Department-Fund Balance) to be expended from 029-2100-6030 (Building). Total cost of roof to be split 50-50 between the Fire Department fund and the Paramedic Department fund.
6. Year-End Budget Adjustments for Fiscal Year 2018-2019
Approved the year-end budget adjustments for fiscal year 2018-2019.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

7. Consideration of Proposals for the City’s Tow Rotation Program List beginning January 1, 2020, and ending December 31, 2021

Community Development Director Mainez gave a brief review of the staff report.

A MOTION was made by Council Member Chavez, seconded by Council Member Timmer, to approve the proposals from the tow operators/companies, and to award contracts to participate in the City’s Tow Rotation Program, and authorize the Mayor to execute the necessary agreements. Motion carried, 3-0, with Mayor Lilburn and Council Member Solano being absent.

8. Sheriff's Department Amended Schedule A for Fiscal Year 2019-2020

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to authorize the Mayor to execute the amended Schedule A contract for fiscal year 2019-2020 for Law Enforcement Services with the San Bernardino County Sheriff's Department and approve the budget adjustments for fiscal year 2019-2020 and fiscal year 2020-2021 on Attachment D. Motion carried, 3-0, with Mayor Lilburn and Council Member Solano being absent.

9. Request for Co-sponsorship by "Highland Area Chamber of Commerce" for the Discover Highland event on November 16, 2019, in the Lowes Parking Lot

Community Development Director Mainez gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Chavez, to:

1. Approve the Highland Area Chamber of Commerce Request for co-sponsorship (by waiving of city fees in the amount of approximately \$744.00). Motion carried, 3-0, with Mayor Lilburn and Council Member Solano being absent.

10. Bid Award – Bid No. 2019-05, "Pavement Management Program – Sector D Pavement Rehabilitation" (Project str19001)

Assistant Director of Public Works Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Chavez, to:

1. Allow the apparent lowest bidder, Vance Corporation, to withdraw its bid, and to
2. Award Bid Schedule I of the construction contract for Bid No. 2019-05 "Pavement Management Program – Sector D Pavement Rehabilitation" (Project str19001) to the responsive lowest bidder, Hardy & Harper, Inc., in the amount of \$1,776,999.67. Motion carried, 3-0, with Mayor Lilburn and Council Member Solano being absent.

11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Chavez stated he will be attending the East Valley Water District meeting and the San Bernardino Valley Municipal Water District meeting next week. He will also be attending the Fire Station #3 Open house on October 12.

ANNOUNCEMENTS

October 17

26th Annual Volunteer Recognition Dinner

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Pro Tem McCallon adjourned the meeting at 6:28 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor