

**MINUTES
CITY COUNCIL REGULAR MEETING
SEPTEMBER 24, 2019**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Pro Tem McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Ken Newman, First Church of God, and the Pledge of Allegiance was led by Council Member Chavez.

ROLL CALL

Present: Chavez, McCallon, Solano, Timmer
Absent: Lilburn

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

Scott Ward introduced himself to the City Council as Third District Supervisor Dawn Rowe's newest field representative.

Mark Cloud, Southern California Edison Government Affairs Representative, gave a brief update regarding reducing the risk of wild fires in our community.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted with Mayor Pro Tem McCallon abstaining from Item #6 due to his being a trustee of Immanuel Baptist Church. Motion carried on a roll call vote, 4-0, with Mayor Lilburn being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – September 10, 2019 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 691 for September 24, 2019, in the amount of \$1,882,280.68 and Payroll of \$177,373.20.
4. Treasurer's Report for August 2019
Received and filed Treasurer's Report for August 2019.
5. Declare One (1) Seat Vacant on the Historic and Cultural Preservation Board
 1. Declared one (1) seat vacant on the Historic and Cultural Preservation Board; and
 2. Directed the City Clerk to advertise the vacancy on the Historic and Cultural Preservation Board.
6. A Request for a Special Event Permit (SEP-19-011) by Immanuel Baptist Church for its Annual Harvest Festival on Thursday, October 31, 2019
Approved SEP-19-011, authorizing the one-day annual Harvest Festival at Immanuel Baptist Church facilities subject to the conditions of approval.
7. Second Reading of Ordinance No. 436 Amending Chapter 16.40.100 (Fences and Walls) of the Highland Municipal Code Regarding the Heights and Appearances of Fences and Walls
Conducted a second reading, read by title only, and waived further reading of Ordinance No. 436 amending Chapter 16.40.100 (Fences and Walls) of the Highland Municipal Code regarding the heights and appearances of fences and walls.

City Clerk Hughes introduced Ordinance No. 436

ORDINANCE NO. 436
AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF HIGHLAND, CALIFORNIA, AMENDING THE CITY'S
LAND USE AND DEVELOPMENT CODE, TITLE 16,
CHAPTER 16.40, SECTION 16.40.100 OF THE HIGHLAND
MUNICIPAL CODE, FENCES AND WALLS
(MUNICIPAL CODE AMENDMENT MCA-19-004)

which title was read.

8. Notice of Completion – Project No. sig18001 (Bid No. 2018-01, “Highland Avenue Traffic Signal, Street and Landscaped Median Improvements at Real Journey Academies Charter Schools”)
 1. Accepted Project No. sig18001 (Bid No. 2018-01, “Highland Avenue Traffic Signal, Street and Landscaped Median Improvements at Real Journey Academies Charter Schools”) as completed;
 2. Authorized the Mayor to sign the Notice of Completion; and
 3. Directed the City Clerk to file the Notice of Completion.
9. Easement Acceptance/Kemper Lane and Chanticleer Road
 1. Accepted Grant of Easements for Kemper Lane and Chanticleer Road and Garland S Kemper Living Revocable Trust; and
 2. Directed the City Clerk to record the Grant of Easements.

CITY COUNCIL PUBLIC HEARING

10. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Title 5 (Business Licenses and Regulations)

Mayor Pro Tem McCallon opened the public hearing.

Director of Administrative Services Dantuono stated this is the annual increase to the mining tax. What we do is we take the CPI from May of 2018 to May of 2019 and this past year it is a 2.94% increase so we are proposing an increase to the mining tax by the 2.94%. Community Development Director Mainez has given notice to the minors of this increase.

Mayor Pro Tem McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

Council Member Timmer stated he would like to make one point. This particular mining tax was approved by the voters and we are just moving forward with an annual CPI to make that request from the voters who approved this overwhelmingly.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to adopt Resolution No. 2019-043 fixing the Highland Business License Tax on the extraction and/or processing of rock, sand and gravel (aggregate) for Fiscal Year 2019-20. Motion carried, 4-0, with Mayor Lilburn being absent.

RESOLUTION NO. 2019-043
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, FIXING THE HIGHLAND BUSINESS LICENSE TAX ON THE
EXTRACTION AND/OR PROCESSING OF ROCK SAND AND GRAVEL
(AGGREGATE) FOR FISCAL YEAR 2019-2020

CITY COUNCIL LEGISLATIVE

11. Baha'is of Highland/Donation of Bench and Trees

Public Works Manager Richardson gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Timmer, to:

1. Accept from the Baha'is of Highland a donation of a bench and two trees to be installed and planted in Aurantia Park; and
2. Authorize City expenditure to construct a 30"x84" concrete pad to support the bench. Motion carried, 4-0, with Mayor Lilburn being absent.

12. Measure I Capital Project Needs Analysis (2020/21-2024/25)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve Resolution No. 2019-044 adopting the Five-Year Capital Project Needs Analysis (2020/2021-2024/25) for the Measure I Major Street and Freeway Interchange programs. Motion carried, 4-0, with Mayor Lilburn being absent.

RESOLUTION NO. 2019-044
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR
CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS
2020/2021 THROUGH 2024/2025

13. Cooperative Agreement and Term Loan Agreement with SBCTA – Base Line Interchange (All Project Phases)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Chavez, to:

1. Confirm the City's participation and funding commitment in the construction and landscape maintenance phases of the Base Line Interchange Project;
2. Approve Cooperative Agreement with SBCTA (No. C13027-06) revising the amount of total project costs to be shared by SBCTA and City of Highland;
3. Approve Term Loan Agreement with SBCTA (No. 18-1001978) consolidating previous and additional amount of Measure I Arterial funds to be used by the City on all project phases; and
4. Authorize the Mayor to sign the agreements. Motion carried, 4-0, with Mayor Lilburn being absent.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Timmer stated streets are receiving the slurry seal and there has been nothing but positive comments.

ANNOUNCEMENTS

October 17

26th Annual Volunteer Recognition Dinner

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Pro Tem McCallon adjourned the meeting at 6:28 p.m. in memory of Enid Alta Feistner, Trisha Martinez and Geraldine Starbuck.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor Pro Tem