CITY OF HIGHLAND
REGULAR MEETING OF THE CITY COUNCIL
AGENDA

REGULAR MEETING

June 23, 2020
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

CITY OF HIGHLAND • 27215 BASE LINE • HIGHLAND, CALIFORNIA 92346 • (909) 864-6861☎ • (909) 862-3180 🖷

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone:

To join the Zoom Meeting online: https://zoom.us/j/91375420295

- Listen to the meeting by calling (669) 900-9128 and enter the Meeting ID: 913 7542 0295#

  Toll free phone numbers:
  (877) 853-5247 or (888) 788-0099
  Meeting ID: 913 7542 0295#

Submission of Public Comments: For those wishing to make public comments at the June 23, 2020 Council meeting regarding consent calendar items or any matter not listed on the agenda, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on June 23, 2020 to the City Clerk at publiccomment@cityofhighland.org. If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line.

For those wishing to make a public comment regarding a public hearing item (No. 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

CITY COUNCIL REGULAR MEETING
JUNE 23, 2020 - 6:00 p.m.

AGENDA

CALL TO ORDER

ROLL CALL

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council Meeting.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
   RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

2. Minutes – June 8, 2020 City Council Special Meeting
   RECOMMENDATION: Approve the Minutes as submitted.

3. Minutes – June 9, 2020 City Council Regular Meeting
   RECOMMENDATION: Approve the Minutes as submitted.

4. Warrant Register
   RECOMMENDATION: Approve Warrant Register No. 706 for June 23, 2020, in the amount of $2,646,805.02 and Payroll of $99,796.20.

5. Treasurer's Report for May 2020
   RECOMMENDATION: That the City Council receive and file Treasurer's Report for May 2020.

6. Resolution No. 2020-_____ Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021
   RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council adopt Resolution No. 2020-_____ establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-_____ with the tax roll.

7. Resolution No. 2020-_____ Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021
RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council adopt Resolution No. 2020-_____ establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-_____ with the tax roll.

8. Resolution No. 2020-_____ Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021
RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council adopt Resolution No. 2020-_____ establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-_____ with the tax roll.

9. Amendment to Agreement for Albert Grover and Associates
RECOMMENDATION: That the City Council approve Addendum No. 1 to the agreement with Albert Grover and Associates for Traffic Signal System Monitoring Services to reflect a change of company name.

10. HVAC Equipment Replacement at the Highland YMCA Gymnasium
RECOMMENDATION: That the City Council:
    1. Waive formal contract procedures per Municipal Code Section 2.40.100 and authorize the use of a "piggyback" contract through Sourcewell (Formerly known as NJPA) Contract No. 030817-JHN between Sourcewell and Johnson Controls;
    2. Approve proposal from Johnson Controls for installation of HVAC units for a total amount of $32,698.94; and
    3. Approve a budget adjustment for Fiscal Year 2020/2021 to transfer $12,700 from 007-2100 (DIF-Unreserved fund, undesignated) to 007-8330-4588 (DIF-Contract Services-HVAC Maintenance fund).

11. Award of a Professional Services Contract to Dudek to Prepare the City's "6th" Cycle General Plan Housing Element, Update the General Plan Safety Element, Related Zone Changes and CEQA Documents
RECOMMENDATION: That the City Council award a Professional Service Contract to Dudek to prepare the 6th Cycle Housing Element and update the Safety Element, Related Zone Changes and CEQA Documents in an amount not-to-exceed $128,610.00 upon review and approval by the City Attorney.

12. Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award
RECOMMENDATION: That the City Council:
1. Authorize the City Manager to sign the Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award;
2. Authorize the Director of Administrative Services to complete any necessary documentation to complete the grant process; and
3. Authorize the expenditure of the grant award of $13,952 in Special Project overtime out of the Justice Assistance Grant (JAG) 2020/2021 budget.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

1) Mayor opens Public Hearing;
2) Staff presentation;
3) Applicant/Representative presentation;
4) Speakers in favor of proposal;
5) Speakers in opposition to proposal;
6) Applicant rebuttal;
7) Mayor closes Public Hearing;
8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (No. 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org.

13. Resolution No. 2020-_____ Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2020/2021
RECOMMENDATION: That the City Council adopt Resolution No. 2020-_____ fixing the Highland Paramedic Special Tax rate for Fiscal Year 2020/2021.

CITY COUNCIL LEGISLATIVE

14. Local Early Action Planning (LEAP) Grant Program Funds for the Preparation, Adoption and Implementation of Planning Documents and Process Improvements that Accelerate Housing Production
RECOMMENDATION: That the City Council adopt City Council Resolution No. 2020-_____ authorizing staff to submit an application for, and receipt of, LEAP Grants Program Funds and authorizes the City Manager or his designee to execute any documents required for application and receipt of the LEAP Grant.

15. Fiscal Year 2020/2021 Senate Bill 1 Projects List
RECOMMENDATION: That the City Council adopt Resolution No. 2020-_____ approving the list of projects for Fiscal Year 2020/21 funded by SB 1: The Road Repair and Accountability Act of 2017.

16. Annual Volunteer Recognition Dinner Alternatives
RECOMMENDATION: That the City Council discuss alternatives to the Annual Volunteer Recognition dinner and direct staff accordingly.

17. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.

18. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN
In memory of:
Rhonda Ronquillo Fonseca

Regular Meetings
July (no meetings in July); August 11, 25; September 8, 22; October 13, 27; November 10, 24; December 8 (December 22-no meeting)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before June 18, 2020, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library 7863 Central Avenue	Fire Station No. 1 26974 Base Line	City Hall 27215 Base Line

Date: June 18, 2020

Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____ Motion _____ Second _____ Agenda Item No. 1

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

B Hughes

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – June 8, 2020 Special Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. 2
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

BHughes

City Clerk

City Manager

MINUTES
CITY COUNCIL SPECIAL MEETING
JUNE 8, 2020

This meeting was conducted as a videoconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The special meeting of the City Council of the City of Highland was called to order at 10:00 a.m. by Mayor McCallon.

ROLL CALL

Present: Chavez, McCallon, Solano
Absent: Lilburn, Timmer

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Received no public comment.

CITY COUNCIL LEGISLATIVE

1. Review and Ratification of Proclamation and Order Proclaiming the Existence of a Local Emergency and Declaring a Curfew and Any Supplemental Orders of the Director of Emergency Services

City Attorney Marroquin stated both state and local law authorized the City's Director of Emergency Services to proclaim a local emergency when the city is threatened by conditions of disaster of extreme peril to the safety of persons or property within the city. On June 1, the Director of Emergency Services did proclaim the existence of a local emergency through emergency proclamation 2020-02 as a result of civil unrest that was occurring throughout the country as well as neighboring communities including the City of San Bernardino. In addition, due to the looting, vandalism and damage to local businesses that the City experienced on May 31, 2020, the Director also declared a curfew. Under state law any emergency proclamation must be ratified by the Council within seven days in order for it to continue to take effect. You have before you a resolution today asking you to ratify the Director's action in declaring the local emergency as well as declaring the curfew. However, this morning, we distributed a revised version of the resolution. The main difference in this revised version is that it contains information about a further proclamation that was issued, Proclamation 2020-03, on June 4 that repealed the curfew that was declared on June 1 on the basis that it was no longer needed. So, section one of the resolution that is before you, this revised version, has a new subsection C that reads as follows, so this is under section one of the resolution, the City

Council hereby ratifies emergency proclamation No. 2020-03 which is incorporated herein by this reference as though set forth in full, which repealed the curfew as of 4:30 p.m. on June 4, 2020. So the revised resolution is now asking you to number one ratify the declaration of local emergency, number two ratify the declaration of the curfew, and number three ratify the repeal of that curfew.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to adopt Resolution No. 2020-022 ratifying the proclamation of local emergency and order that declared a curfew, and any supplemental orders of the Director of Emergency Services as amended. Motion carried on a roll call vote, 3-2, with Mayor Pro Tem Lilburn and Council Member Timmer being absent.

RESOLUTION NO. 2020-022
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CONFIRMING AND RATIFYING THE DIRECTOR OF EMERGENCY SERVICES PROCLAMATION AND ORDER PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY AND DECLARING A CURFEW AND A SUPPLEMENTAL ORDER OF THE DIRECTOR OF EMERGENCY SERVICES REPEALING THE CURFEW

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 10:07 am.

Submitted By:

Betty Hughes, MMC
City Clerk

Approved By:

Larry McCallon
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – June 9, 2020 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. 3
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes
City Clerk

City Manager

MINUTES
CITY COUNCIL REGULAR MEETING
JUNE 9, 2020

This meeting was conducted as a videoconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

City Clerk Hughes read public comment received from Mark Falcone regarding recent public protests in Highland.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – May 26, 2020 City Council Regular Meeting
Approved the Minutes as submitted.

3. Warrant Register
Approved Warrant Register No. 705 for June 9, 2020, in the amount of $2,210,150.06 and Payroll of $94,684.10.

4. Resolution No. 2020-023 Amending the City of Highland Premium Only Plan
Approved Resolution No. 2020-023 amending the City of Highland Premium Only Plan.

RESOLUTION NO. 2020-023
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING THE CITY OF HIGHLAND PREMIUM ONLY PLAN

5. Resolution No. 2020-024 Rendering the Annual Statement of Investment Policy for Fiscal Year 2020/21

Adopted Resolution No. 2020-024 rendering the Annual Statement of Investment Policy for Fiscal Year 2020/21.

RESOLUTION NO. 2020-024
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2020/2021

6. Resolution No. 2020-025 Confirming the Authority of the City Treasurer Pursuant to Government Code Section 53607

Adopted Resolution No. 2020-025 confirming the authority of the City Treasurer pursuant to Government Code Section 53607.

RESOLUTION NO. 2020-025
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CONFIRMING THE AUTHORITY OF THE CITY TREASURER, PURSUANT TO GOVERNMENT CODE SECTION 53607

7. Resolution No. 2020-026 Establishing the Appropriations Limit for Fiscal Year 2020/21 for the City of Highland in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code

Adopted Resolution No. 2020-026 establishing the Appropriations Limit for Fiscal Year 2020/21 for the City of Highland in accordance with the provisions of Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. 2020-026
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021 FOR THE CITY OF HIGHLAND IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

8. Bid Award – Bid No. 2020-01, "Facilities and Parks Landscape Maintenance Contract"

Awarded the contract for Bid No. 2020-01, "Facilities and Parks Landscape Maintenance" to the responsive low bidder, RP Landscape & Irrigation in the amount of $111,456.

9. November 3, 2020 General Municipal Election – Proposed Resolutions Calling the November 3, 2020, General Municipal Election; Consolidating the General Municipal Election with the Statewide Election; and Adopting Regulations for Candidate Statements

1. Adopted Resolution No. 2020-027 calling and giving notice of the holding of the general municipal election to be held on November 3, 2020;
2. Adopted Resolution No. 2020-028 requesting San Bernardino County to consolidate the general municipal election with the statewide election; and
3. Adopted Resolution No. 2020-029 establishing regulations for candidate statements.

RESOLUTION NO. 2020-027
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICT 1, DISTRICT 3 AND DISTRICT 5 AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RESOLUTION NO. 2020-028
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

RESOLUTION NO. 2020-029
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020

CITY COUNCIL PUBLIC HEARING

10. Public Hearing and Consideration of the Adjustment in the Residential and Commercial Refuse Collection Rates and Annual Property Tax Roll Billing in Accordance with the Current Franchise Agreement dated August 1, 2018

Mayor McCallon opened the public hearing.

Public Services Manager Morgan stated the item before you tonight is the annual protest hearing for the solid waste rate adjustment and the placement of the annual residential charges on the property tax roll. On June 25, 2019, in accordance with the City's integrated waste management ordinance, the Council adopted resolution 2019-033 which established the current rates for residential and commercial industrial refuse collection. On February 28, 2020, City staff

received a timely request for a rate adjustment from Burrtec. On April 14, 2020, City staff presented to the Public Works Subcommittee Burrtec's proposal for a rate increase for residential and commercial industrial rates to include a cost of living adjustment, an adjustment to the disposal components to compensate for the County's recent disposal dump tipping fee increase, an adjustment in the recycling processing fees and a reduction in the residential street sweeping component. The rate adjustment request includes a $.53 cent CPI increase to the service component, a reduction of $.24 cents in the street sweeping component, a $.20 cent per ton refuse disposal increase, a $.67 cent increase in recycling processing fees, a $.26 cent increase in green waste processing fees. This results in a total increase to overall disposal/processing fees of $1.13. There is a correlated $.19 increase in the Franchise and Household Hazardous Waste Fee. In regards to the pavement impact fee, the Public Works Subcommittee was presented with two different options to adjust the rate component. Option 1 was to apply the reduction in the street sweeping component of $.24 to the pavement impact fee. This would have raised the pavement impact fee to $1.00 per month. This would have resulted in a monthly rate of $28.55; which is a monthly increase of $1.91. Option 2 was to forgo the addition of the $.24 to the pavement impact fee this year and realize the savings to reduce the impact of the overall increase. This option would maintain the pavement impact fee at $.73 this year. This results in an adjustment of the monthly rate to $28.30; which is a monthly increase of $1.66. The Subcommittee is recommending the Council chose Option 2 tonight. This represents a 6.2% increase of the existing $26.64 rate. This is an annual increase of $19.92 which means the total amount of the property taxes would be an annual increase of the $19.92. The Senior Rate will increase $1.33 per month; for a total rate of $22.64 which is an annual increase of $15.96. For Commercial Rate Components, the Subcommittee was presented two options as well for the adjustments. Option 1 was to equalize the refuse and food waste bins with the basis of only 39 accounts eligible. Option 2 changed the basis to 75 accounts eligible. City staff urged the Subcommittee to select Option 2 as a tool to encourage and support compliance by the threshold required businesses with current and upcoming State mandates regarding food waste and organics. The Subcommittee is recommending Option 2 tonight. This option will increase the most common commercial rate, three yard dumpster picked up once a week, from $210.34 to $237.17. Of significant impact to the rates this year is the cost of recycling processing. In February 2018, the country of China implemented the Chinese National Sword Policy. It bans imports of 24 types of waste material and sets a tougher standard for contamination levels in others. It has been regarded by many as a catastrophe that will have a devastating impact on global recycling. This policy has taken the rate component for recycling processing from being a revenue source to a cost factor. Last year's rate adjustment only included a half year of the impact; this year the rates realize a full year of the impact of this policy. After providing notice to the rate payers, staff received a few phone calls regarding two new rates on the rate sheet. These two rates are entitled Barrel or Bin Exchange and Barrel or Bin Replacement. These rates had never been established in the rate sheet prior to now and staff is requiring that any possible charges that a customer could incur are included on the rate sheet, not just the monthly charges. The exchange fee is not charged for an initial request; it is only

charged after a request is made for an additional exchange in a calendar year. Requests for exchange can be made for reasons such as the customer feels the barrel or bin is too dirty and this is when the barrel is not damaged. The replacement fee is also not charged for the first request. At the time a second request is made to replace a barrel or bin, it will depend on how the damage occurred or if the item has been lost or stolen. If it is found that the customer has caused the damage, for example placing hot coals in the barrel or pool chemicals, then upon the second replacement the customer would be charged the replacement fee. It is important to note that any decision to charge either fee is on a case by case basis after investigation by Burrtec and City staff. As part of its analysis, staff conducted a refuse rate survey which included only those cities located in San Bernardino County and excluding cities in the high desert. The attached refuse rate survey includes basic residential rates. The proposed rate for basic residential service is approximately $.36 per month lower than the average survey rate of $28.66. Upon City Council approval, the proposed rates would take effect on July 1, 2020. To the item of property tax roll billing, as provided in the written report, which is attachment number three, which is a listing of all account that would be applicable to tax roll. The City Clerk caused notice of the filing of the Written Report and of a time and place of a hearing tonight thereon to be published in accordance with the code. At the time stated in the notice, the City Council must hear and consider all objections or protests, if any, to the written report. If the City Council finds that protests are made by the owners of a majority of the identified parcels, then the written report shall not be adopted. However, the City may still impose the charge for the fiscal year but such charge must be collected separately from the County tax roll and shall not constitute a lien against any parcel or parcels of land. To be noted, the dollar amounts reflected in the written report are only the annual charges and does not contain any delinquent amounts. Attached as attachment number seven are all protests received as of the date of the printing of the staff report. The amount of protests received to prevent Council from adoption of the rate adjustment resolution is 6,621. The amount of protests received to prevent Council from adoption of the tax roll resolution is 6,102. The City Clerk will provide information as to the amount of protests received. This concludes staff's presentation.

Mayor McCallon stated this is a public hearing item and he will now ask City Clerk Hughes if there are any public comments on this agenda item.

City Clerk Hughes responded since the publication of the agenda, nine letters have been received to be read aloud.

Thomas Stack submitted a letter in opposition of this item.

Terence O'Malley submitted a letter in opposition of this item.

Michael Burns submitted a letter in opposition of this item.

Brenda Oliver submitted a letter in opposition of this item.

Janet Bent submitted a letter in opposition of this item.

Charles Walker submitted a letter in opposition of this item.

Sterling Walker submitted a letter in opposition of this item.

Susan Walker submitted a letter in opposition of this item.

Mark Falcone submitted a letter in opposition of this item.

City Clerk Hughes stated that concludes the readings of the submitted letters thus far.

Mayor McCallon inquired if any other additional public comments have been received during the public hearing.

City Clerk Hughes stated no, we have not.

Mayor McCallon stated with that, he will close the public hearing.

Council Member Chavez inquired regarding the trash cans, are renters allowed to order a new bin or does it need to be the landlord?

Public Services Manager Morgan responded because the accounts are held in the landlord's name or the property owner's name, the requests have to come through the property owner but, she will state that, sometimes when staff is out in the community and notices a trash can that is damaged, we will assist in getting it replaced. In fact, staff will request for Burrtec to replace it themselves. She wants to make another note too because there was a lot of concern about these rates for the replacement or exchange. Neither of these would apply for normal wear and tear of a barrel. We actually do gauge the life span of a barrel and kind of know when they are starting to have defects or fail.

Council Member Chavez stated with that it really does not help his community specifically because we have a lot of people in his community who are renters. He has heard a lot of stories and gotten phone calls from residents that say they try to call Burrtec to get a brand new trash can and they cannot because they have to be the landlord and since the landlord owns so many properties in our City they are unable to get brand new trash cans right away so that is a major concern. Is there a way to find a way to have the renters to be able to get a trash bin without going through the landlord or at least getting a letter from the landlord so they do not have to consistently be calling their landlord for their trash cans because a majority of them again are renters.

Public Services Manager Morgan stated so unfortunately because of the way the rates are applied and the way the bills are paid through the property tax roll, we cannot take requests from not the rate payer legally because they can incur charges on an account where they are not responsible. What staff can suggest is that maybe we do some education and outreach through different media outlets to suggest that if they have a difficult time getting a trash container, that they can call her department and speak to any of her staff or herself and they can assist them getting them exchanged out. They are very active in making sure that they have barrels that are not out there. She will say even today they actually went through and did a survey of a community and exchanged barrels at no cost to that community because they knew that they were getting to the end of their lifespan. So would that be okay? We can start doing that outreach so tenants would not have to if they were having a hard time, they could just come straight to staff.

Council Member Chavez stated he appreciates all staff does and he understands but again, that is just an obstacle that we are putting in front of the renters. A lot of these people are low income families and a lot of them do not speak English so it is hard for them to communicate with Burrtec or even the City. He finds it very difficult for us to be putting this obstacle in front of our renters and our low income community people who cannot access trash cans and they have to go through their landlord. It is a process that we should not make them go through.

Mayor Pro Tem Lilburn stated she wants to build on what Council Member Chavez is speaking about. She is sure Burrtec has Spanish speaking people and she understands the obstacles but he is right on the trash cans. Also, on the western side of Highland we do have a lot of renters and not only, she is not privy about the trash cans, if that has been an issue but she does know when a renter moves out and they put all their trash outside, nobody in that complex can call to have that trash picked up unless it is the owner. So those tenants will endure all the trash piled up and it will sit there unless the owner calls and says they have to but what she is told is that the owner does not want to call because they have a bunch of units and they only get so many trash pickups. She thinks that we really need to look, she did not know the trash cans were an issue, to look at the trash cans as well as looking for these tenants to not have to have all this trash built up in their rentals until the owner decides, the out of town owner, decides that he wants to get in touch with Burrtec and have this cleaned up. Another note, is there any reason why we could not wait to have this meeting in person? What is their urgency and is that why we had to do it via zoom?

Public Services Manager Morgan stated she is going to attempt to answer Mayor Pro Tem Lilburn's first and third questions. The first question was a comment about tenants and problems with trash cans and she thinks again it goes back to who pays the bill. If the tenant incurs a cost to the account that the owner is not aware of, we cannot enforce that charge against the owner. What she can do is, one of the things she just thought of, is that if a tenant calls Burrtec and the Burrtec clerk tells them they cannot assist them because they are not the property owner, she is going to instruct Burrtec staff, and also she did not

mention that she has Mike Aragon and Steve Bradshaw in her office. If Council has any questions directly for them they are available, but she is going to direct them (Burrtec clerk) to take either the information down and forward it to her or have the person call here at City Hall then we can assist in getting it taken care of. Sometimes that actually does turn into a code enforcement issue because we hold the property owner responsible for the trash and debris that is outside of a container. On the Spanish speaking question, Burrtec has Spanish speaking clerks and we also have Spanish speaking employees here at City Hall. So anytime somebody calls us or makes contact and cannot speak English we always accommodate them by providing a translator. The other part of the question that she can explain is that there is a timeline that we have to meet in order to submit the tax roll to the County. That deadline is in August and with the Council not having a meeting in July it was imperative that this meeting is conducted in June. Then the last part of the question was why zoom and not face to face, she believes it is because of the state regulations that are still in place but she will leave that for somebody else to answer.

Council Member Solano stated can Public Services Manager Morgan please repeat what the terms for replacement bins were again.

Public Services Manager Morgan stated so there is two different fees. They are set up in two categories, residential and commercial, one barrel or bin replacement. That means that the barrel or bin for some reason has to be replaced at the request of the rate payer. That is we do get requests for somebody who says my trash cart is just too dirty and wants a clean one. That is the most typical request. We do not provide cleaning at no cost but if they want it replaced, the first request we will accommodate them and exchange it out. Anything after this first request is on a case by case basis. She will say since she has been at the City, fifteen years, we have never charged anybody. Again, the reason why you see it on the rate sheet this time is because we want to make sure to formalize any charges that could be charged. The barrel replacement is when a barrel is damaged to the point where it cannot be used anymore or a piece is missing or a wheel is missing, a lid is missing, something like that. Again, if it is normal wear and tear it will be replaced at no charge. If it is damaged even though it is the fault of the resident, the most common one is they put hot coals in the trash can and it burns a hole in it. We still exchange the first one, replace it, she should not say exchange. This is a replacement because the barrel that we are taking away is not usable we still replace it at no cost the first time around. We will provide some education, try to figure out what happened and then we go from there. If there is another request from the same resident, within a calendar year, we are going to start looking at why is this happening. Has their barrel gone missing, are they saying it is missing. We look at different scenarios to see why is this happening again because ideally if we exchanged your barrel in the first year, the life time of a barrel is longer than a year. It is ten years. So we are going to start questioning why and that is the only reason for the rates being there. Again, it is not automatically charged, it is on a case by case basis determined by City staff and Burrtec.

Council Member Timmer stated the Public Works Subcommittee reviewed all the individual components of the trash rate and surprisingly, unless you really look closely at the numbers, the biggest component of the increase was the recycling component. Public Services Manager Morgan spoke about China changing their policy so the value of the recyclables that Burrtec is collecting, basically the market has dropped out from that and there is no return. However, the State still requires the cities to do recycling even though there is no real great value in a lot of the products. So it's a catch 22. We are required to recycle but a lot of things that used to be recycled and gave revenue to offset the costs of resident's trash bills have now disappeared. Now to continue to maintain the recycling program, we have to now charge a little extra for that to maintain a program which is required by the State.

Mayor Pro Tem Lilburn stated a few of the charges that we are being charged, are those being charged to us and are they just additional costs being charged from the County or from where are they being charged, and are those passed through costs that we have to charge the residents?

Public Services Manager Morgan stated that is correct. So for example the refuse disposal costs, that is a complete pass through from the County. We do not control that rate. That rate is controlled by our Waste Delivery Agreement with the County. Such as the recycling processing, the recycling has to be processed at a facility, which is a pass through cost as well, as the green waste, the organic processing. There are not a lot of components of the rate structure that we actually control. Even the solid waste haulers fee is controlled by the franchise agreement and they only allowed the CPI increase. The only components of the rate structure that we actually can control and adjust would be the franchise fees and we have not adjusted those, she thinks, since the very inception. Also included in your rate survey is a listing of other surrounding communities surveyed franchise fees and we are right in the median.

Mayor Pro Tem Lilburn stated so the franchise fees, so taking out these pass through costs, we are not looking at any franchise fees that we are imposing.

Public Services Manager Morgan stated no, we are not increasing. The franchise fees only get increased based on the percentage of the pass through costs and CPI increase. For example, the franchise fee is 10%, we do not raise that to 11 or 12%, we leave it at 10% but then it's 10% of whatever the total fee is. So it goes up a little bit but it is not because we are adjusting the actual overall rate.

Mayor McCallon stated and the other thing that we have done this year is not to increase or we decreased the street sweeping. We took that charge away. So that's not included this time. Is that correct?

Public Services Manager Morgan stated that is correct. So after this, effective July 1, the residential customers no longer pay any portion of their rate structure towards street sweeping. That was something that staff negotiated in a franchise agreement. Then on top of that it was decided at the time that we would take that portion of the rate and add it to the pavement impact fee so that way when we were collecting the pavement impact fee it was not as hard as an impact to the rate. The Subcommittee also went a step further this year because we knew that rate increase was going to be a higher impact than most years, that we actually instead of adding that $.24 cents to pavement impact for this year, we did not add it. So the Subcommittee will make the decision next year to bring that $.24 cents back in. City staff believes that next year because we had the highest increase to the recycling processing fee that it should level out, hopefully barring any other actions and that we would be able to have that added back to the pavement impact fee at not as a strong increase next year.

Mayor Pro Tem Lilburn stated she wants the tax payers to understand why we put this on the tax because she wants to reiterate it was costing the residents to go to tax liens and so we were able to save that money and give them additional services out there that would benefit everyone as a homeowner. Would that be a correct assumption?

Public Services Manager Morgan stated yes, so when we negotiated the last franchise agreement, City staff along with the work of the Subcommittee requested several things of Burrtec. In return, Burrtec basically asked for one thing which was tax roll billing. The biggest things we requested was a City staff member dedicated to code enforcement for solid waste issues. This staff member has been a huge advantage to her department in dealing with trash issues in the community and in getting our community cleaned up. It also works hand in hand with the illegal dumping program where Burrtec responds to illegal dumping in the right-of-way instead of our Public Works staff. Additionally, we negotiated out the street sweeping costs and we also increased the amount of free bulky item pick up to the residents. So, there were many benefits that the community is enjoying now because of the fact we negotiated a new franchise agreement and agreed to go to tax roll billing.

Mayor Pro Tem Lilburn stated she appreciates the reiteration of the information and expanding on it.

City Clerk Hughes stated a question for the City Attorney; we received an email which was sent to the incorrect email address initially. The sender just forwarded the email to the correct address but initially it was sent at 12:02 p.m. We received the email, as it was forwarded, after the public hearing was closed. Can we still read the record into the public hearing or how would you advise us to proceed?

City Attorney Marroquin stated she would probably, in the interest of equity, ask the Mayor if he will entertain opening the public hearing so the comment can be read into the record and then closing it again.

Mayor McCallon stated he will open the public hearing to include the comment.

Mike Petrich submitted a letter in opposition of this item.

City Clerk Hughes stated for the record, with that comment, makes 39 letters received. So, that would be one opposed to the tax roll, 7 opposed to the rate increase, 29 opposed to both and then 2 as public comment. That is all we have.

Mayor Pro Tem Lilburn requested copies of all submitted letters.

City Clerk Hughes stated she will make copies for all of the City Council.

Mayor McCallon closed the public hearing and will bring the item back to the City Council for action.

Council Member Solano stated she can see why the rate increases are being proposed due to the cost of living, the County's disposal dumping tipping fee increases and the recycling processing fees being impacted, especially due to China's national sword policy having an impact on how we handle recycling. She also wants to acknowledge the reduction in the street sweeping component being proposed as well.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to:

1. Adopt Resolution No. 2020-030 establishing rates for residential and commercial/industrial refuse collection and rescinding Resolution No. 2019-033 effective July 1, 2020, in the event that the City Council determines that a majority protest does not exist; and
2. Adopt Resolution No. 2020-031 providing for the levy and collection of solid waste program fees by the County tax collector in the same manner and at the same time as general taxes, in the event that the City Council determines that a majority protest does not exist. Motion carried on a roll call vote, 4-1, with Council Member Chavez dissenting.

RESOLUTION NO. 2020-030
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL/INDUSTRIAL REFUSE COLLECTION AND RESCINDING RESOLUTION 2019-033, EFFECTIVE JULY 1, 2020

RESOLUTION NO. 2020-031
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, LEVYING CHARGES FOR REFUSE COLLECTION SERVICES FOR FISCAL YEAR 2020-21 PURSUANT TO CHAPTER 8.12 OF THE HIGHLAND MUNICIPAL CODE AND ORDERING THE RESIDENTIAL CHARGES TO BE COLLECTED ON THE COUNTY OF SAN BERNARDINO TAX ROLL

11. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2020/21)

Mayor McCallon opened the public hearing.

Public Services Manager Morgan stated the item before you is the annual engineer's report for the Street and Drainage Maintenance District. This item was originally before you at the May 12 meeting where the Council gave preliminary approval of the engineer's report and set this evening as the date for the protest hearing. There are no extraordinary aspects to the report, it is just the annual adoption and there are five zones that are proposed to be increased by the allowable 5%. Most of the information was presented at the last Council meeting in the May 12, 2020 staff report, which is also attached as an attachment to this item tonight.

Mayor McCallon inquired if we had received any public comments on this agenda item.

City Clerk Hughes responded we have not received any public comment on this item.

Mayor McCallon inquired if have we received any additional public comments during the public hearing.

City Clerk Hughes responded we have not.

Mayor McCallon stated the public hearing is now closed and will be brought back to the City Council for discussion and action.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to approve Resolution No. 2020-032 ordering the continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report and levying the assessment for Fiscal Year 2020/21. Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-032
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF IMPROVEMENTS IN THE STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT AND LEVYING THE ASSESSMENT FOR FISCAL YEAR 2020/21

12. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2020/21)

Public Services Manager Morgan stated the item before you is the annual presentation of the Consolidated Landscape and Lighting District engineer's report. It was also scheduled at the May 12 meeting and at that time the Council gave preliminary approval and set this evening as the date for the protest hearing. A special note that she would like to add is that the Landscaping and Lighting District Zone A, which is the lighting, the City has completed the purchase of the eligible street lights from Southern California Edison and retrofitted the street lights to LED lamps. As a result, City staff anticipates an estimated positive fund balance in this zone. This is the first time she has ever been able to say that. She would like to celebrate. The remaining zones, there are some that are being proposed to be increased and if they are, it is of the allowable 5% per the ballot. The item was initially presented at the May 12 meeting and the information was also presented in the May 12 staff report which is attached to this evening's staff report as attachment two.

Mayor McCallon inquired if we had received any public comments on this agenda item.

City Clerk Hughes responded we have not received any public comments.

Mayor McCallon inquired if have we received any additional public comments during the public hearing.

City Clerk Hughes responded we have not.

Mayor McCallon stated the public hearing is now closed and will be brought back to the City Council for discussion and action.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Timmer, to approve Resolution No. 2020-033 ordering the continued maintenance of improvements in Consolidated Landscape and Lighting District No. 96-1, confirming the Engineer's Report and levying the assessment for Fiscal Year 2020-21. Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-033
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF IMPROVEMENTS IN THE CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT AND LEVYING THE ASSESSMENT FOR FISCAL YEAR 2020/21

CITY COUNCIL LEGISLATIVE

13. Special Event Permit Application (SEP 20-004) and Request for Co-sponsorship of the Immanuel Baptist Church 4th of July Fireworks Display and Community Event

Assistant Community Development Director Stater gave a brief review of the staff report.

City Attorney Marroquin stated in order to grant a special event permit application, certain findings must be made. One of those findings is that the operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger or otherwise constitute a menace to the public health, safety or welfare. From what she is hearing from a majority of the Council that due to the Covid-19 epidemic and the State and County guidelines related to Covid-19, this type of event could be a menace to the public health and safety and that would be a reason for denial of the permit.

A MOTION was made by Council Member Chavez, seconded by Council Member Solano, to deny Special Event Permit 20-004. Motion carried on a roll call vote, 4-1, with Council Member Timmer dissenting.

14. Resolution Requesting Governor Newsom Extend the Implementation Date of Senate Bill 743 for One Year

Community Development Director Mainez gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve Resolution No. 2020-034 requesting Governor Newsom extend the implementation date of Senate Bill 743 for one year (until July 1, 2021). Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-034
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, TO REQUEST THE DELAY OF THE IMPLEMENTATION OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS, SECTION 15064.3

15. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Hughes stated a brief update regarding Covid-19. County-wide there are now 6,417 cases and in the City of Highland we have 182 positive cases. Testing county-wide has gone up dramatically since two weeks ago and we are now at 77,829 people tested and we have had 1,839 Highland residents tested. Unfortunately, there have been four deaths in the City of Highland related to Covid-19 and there have been 221 deaths county-wide. Just an update regarding City Hall - City Hall lobby is now open. Face coverings are required for

people to come into the lobby and we are limiting the lobby to five residents at a time. Parks are still open for passive use and we do still have the parking lots closed at Community Park to discourage large gatherings. He encourages citizens to visit our website and our Facebook page for updates and links to the current State and County guidelines. As he is sure the Council is aware of, a few weeks ago, restaurants were allowed to reopen as well as retail and churches under guidelines. Recently barbershops and beauty salons can also reopen. Effective June 12, which is this Friday, bars, gyms, campgrounds, and hotels will be able to reopen in the State of California under guidelines again from the State. Any questions regarding Covid-19, citizens can call the County hotline at (909) 387-3911.

16. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated the Veterans Day Committee continues to meet. Everyone is doing a great job and has tackled the task of flyovers and is still planning on going forward with this event unless something should change. As she mentioned, Memorial Day was canceled, so they are going to try and implement a few segments into that event as well. On Thursday, June 11, 2020, the Senior Center is doing Covid-19 testing through the County. The maximum appointments they had available was 150 and those appointments filled within about three hours so they are going to do some walk-ins after 1pm. The event will be from 10am to 1pm for appointments and then walk-ins are welcome after 1pm. Most importantly she wanted to thank our City and our law enforcement especially. She wants to thank them for the work they did this last week during the protests and protecting our City against looters, people who have no respect for private property and the damage they cause. They did a great job. Our City was relatively safe and unscathed. So she wanted to say thank you to all of our residents who did what they had to do to stay inside and stay safe and those who helped, but more importantly, our staff who did a lot of good work and our law enforcement should really be commended for all the work that they did. So, she wanted to say thank you.

Mayor McCallon stated he also wanted to thank our police department for all the good work that they did. They spend a lot of time out helping the citizens and helping the City. He also wants to thank those peaceful protestors that assembled a couple of times in the City and marched for the Black Lives Matter movement. The young kids that were out there were respectful and did it in a way that he thinks showed their passion and he thanks them for having a peaceful protest. That is what America is all about, the ability to speak your mind and do it peacefully. When we get troublemakers in there that just want to cause havoc, that takes away from the importance of our First Amendment rights to be able to petition our government and to speak our minds.

Council Member Chavez stated he also wants to thank the protestors for allowing us to be there as he was present at one of the protests. It was very peaceful, it was very nice. He enjoyed it all. He understands the message that they are trying to send in. There is a lot of racial injustice in our community and within our nation so they are just trying to raise their voices and trying to make their voices heard. He is glad that they were able to do that and make their voices heard. He hopes we as a people, light skinned people, white people, are able to listen to them and understand what they are really feeling and bring them to the table because it is important for us to understand what they are going through in order for us to do our job correctly.

Council Member Timmer stated he would like to echo what Mayor McCallon and Mayor Pro Tem Lilburn said. Some of you may know that he was out of town during most of this commotion as he was visiting his grandkids in different states. He really would like to thank the SO [Sheriff's office] from Highland and the SO staff that was brought in and it sounds like the CHP was involved also on 5th Street and the freeway. So thanks to them as well and Cal Fire was involved. He really wants to send special thanks to City Manager Hughes for the daily updates he provided on his voice mail so that he could listen to what was going on and understand what was going on. He really appreciates those play by play comments as time went by.

Council Member Solano stated she would like to echo what her constituents said. She is definitely appreciative of the peaceful protests that occurred. A lot of this definitely impacts life and our way of living so she is definitely appreciative of all that.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 7:20 p.m. in memory of Howard Wicks.

Submitted By:

Betty Hughes, MMC
City Clerk

Approved By:

Larry McCallon
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CD

PREPARED BY: Leticia Nava-Cruz, Senior Accountant

SUBJECT: Warrant Register #706

RECOMMENDATION: City Council to approve Warrant Register #706; Warrants in the amount of $2,646,805.02 and Payroll in the amount of $99,796.20.

FISCAL IMPACT: The total of Cash and Expenditures is $2,746,601.22.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____ Motion_____ Second _____ Agenda Item No. 4

Denied _____ Ayes_____

Continued_____ Noes _____ File No. _____

Tabled_____ Abstain_____

Absent_____

B d Hug

City Clerk

City Manager

CITY OF HIGHLAND

WARRANT REGISTER #706

June 23, 2020

Warrants:

6/5/2020	Payroll Wire #488-489 & Ck #80907-80910	51,514.43
6/9/2020	Ck#80911-80963	2,186,591.74
6/16/2020	Ck#80964-81006	408,698.85
	Total Warrants	$ 2,646,805.02

Payroll:

6/5/2020	Direct Deposits #9714-9753	99,232.47
6/5/2020	Ck #573-574	563.73
	Total Payroll	$ 99,796.20
	Total Warrants & Payroll	**$ 2,746,601.22**

APPROVED BY:

Larry McCallon
Finance Subcommittee

Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee

Chuck Dantuono
Director of Administrative
Services/City Treasurer

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
488	6/5/2020	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment 001.1120	10,445.61
			FEDERAL TAXES: Payment 004.1120	1,625.08
			FEDERAL TAXES: Payment 006.1120	613.06
			FEDERAL TAXES: Payment 010.1120	559.57
			FEDERAL TAXES: Payment 012.1120	31.67
			FEDERAL TAXES: Payment 016.1120	31.67
			FEDERAL TAXES: Payment 023.1120	53.25
			FEDERAL TAXES: Payment 024.1120	13.67
			FEDERAL TAXES: Payment 041.1120	407.15
			FEDERAL TAXES: Payment 042.1120	184.77
			FEDERAL TAXES: Payment 070.1120	552.23
			SOCIAL SECURITY: Payment 001.1140	538.30
			MEDICARE: Payment 001.1140	2,763.96
			MEDICARE: Payment 004.1140	449.56
			MEDICARE: Payment 006.1140	141.46
			MEDICARE: Payment 010.1140	155.14
			MEDICARE: Payment 012.1140	39.54
			MEDICARE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
488	6/5/2020	000119 INTERNAL REVENUE SERVICE	(Continued)		
			023.1140 MEDICARE: Payment		18.26
			024.1140 MEDICARE: Payment		4.16
			041.1140 MEDICARE: Payment		73.90
			042.1140 MEDICARE: Payment		67.62
			070.1140 MEDICARE: Payment		125.08
			016.1140		39.52
				Total :	**18,934.23**
489	6/5/2020	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT		
			STATE TAXES: Payment		
			001.1130 STATE TAXES: Payment		3,917.44
			004.1130 STATE TAXES: Payment		679.58
			006.1130 STATE TAXES: Payment		226.22
			010.1130 STATE TAXES: Payment		274.72
			012.1130 STATE TAXES: Payment		21.61
			016.1130 STATE TAXES: Payment		21.59
			023.1130 STATE TAXES: Payment		13.82
			024.1130 STATE TAXES: Payment		4.41
			041.1130 STATE TAXES: Payment		165.66
			042.1130 STATE TAXES: Payment		64.65
			070.1130		243.84

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
489	6/5/2020	000001	000001 CALIF STATE EMPLOYMENT	(Continued)	Total :	5,633.54
80907	6/5/2020	000003	ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT		
				ICMA DEFERRED COMP 457: Payment 001.1170		6,551.40
				ICMA DEFERRED COMP 457: Payment 004.1170		428.86
				ICMA DEFERRED COMP 457: Payment 010.1170		294.00
				ICMA DEFERRED COMP 457: Payment 012.1170		12.50
				ICMA DEFERRED COMP 457: Payment 016.1170		12.50
				ICMA DEFERRED COMP 457: Payment 041.1170		301.33
				ICMA DEFERRED COMP 457: Payment 070.1170		235.83
					Total :	7,836.42
80908	6/5/2020	000004	PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT		
				PERS: Payment 016.1145		155.60
				PERS: Payment 023.1145		86.56
				PERS: Payment 024.1145		17.29
				PERS: Payment 041.1145		412.64
				PERS: Payment 042.1145		287.39
				PERS: Payment 070.1145		679.40
				PERS SURVIVOR: Payment 001.1145		24.87
				PERS SURVIVOR: Payment 004.1145		4.04
				PERS SURVIVOR: Payment 006.1145		1.28

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80908	6/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			010.1145	1.07
			PERS SURVIVOR: Payment	
			012.1145	0.58
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.22
			PERS SURVIVOR: Payment	
			024.1145	0.05
			PERS SURVIVOR: Payment	
			041.1145	0.32
			PERS SURVIVOR: Payment	
			042.1145	0.78
			PERS SURVIVOR: Payment	
			070.1145	0.64
			EPMC: Payment	
			001.1145	585.34
			PERS: Payment	
			012.1145	155.61
			EPMC: Payment	
			004.1145	86.09
			EPMC: Payment	
			006.1145	18.10
			EPMC: Payment	
			010.1145	20.93
			EPMC: Payment	
			012.1145	2.18
			EPMC: Payment	
			016.1145	2.18
			EPMC: Payment	
			023.1145	6.04
			EPMC: Payment	
			024.1145	0.49
			EPMC: Payment	
			041.1145	28.89

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80908	6/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)		
			EPMC: Payment		
			042.1145		10.54
			EPMC: Payment		
			070.1145		47.56
			PERS: Payment		
			001.1145		12,494.32
			PERS: Payment		
			004.1145		2,125.13
			PERS: Payment		
			006.1145		592.06
			PERS: Payment		
			010.1145		747.98
				Total :	**18,596.73**
80909	6/5/2020	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT		
			ARROWHEAD UNITED WAY: Payment		
			001.1180		11.25
			ARROWHEAD UNITED WAY: Payment		
			004.1180		0.73
			ARROWHEAD UNITED WAY: Payment		
			041.1180		2.25
			ARROWHEAD UNITED WAY: Payment		
			070.1180		0.77
				Total :	**15.00**
80910	6/5/2020	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT		
			AFLAC SPECIFIED HEALTH INS: Payment		
			012.1181		1.48
			AFLAC SPECIFIED HEALTH INS: Payment		
			016.1181		1.48
			AFLAC ACCIDENT INSURANCE: Payment		
			001.1181		109.94
			AFLAC ACCIDENT INSURANCE: Payment		
			004.1181		12.82
			AFLAC ACCIDENT INSURANCE: Payment		
			012.1181		3.58
			AFLAC ACCIDENT INSURANCE: Payment		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80910	6/5/2020	003804 AFLAC WWHQ	(Continued)	
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	3.56
			023.1181 AFLAC ACCIDENT INSURANCE: Payment	5.80
			024.1181 AFLAC CANCER INSURANCE: Payment	0.26
			001.1181 AFLAC DISABILITY INSURANCE: Payment	18.63
			001.1181 AFLAC DISABILITY INSURANCE: Payment	182.54
			004.1181 AFLAC DISABILITY INSURANCE: Payment	24.69
			012.1181 AFLAC DISABILITY INSURANCE: Payment	6.29
			016.1181 AFLAC DISABILITY INSURANCE: Payment	6.29
			024.1181 AFLAC HOSPITAL INSURANCE: Payment	0.51
			001.1181 AFLAC HOSPITAL INSURANCE: Payment	73.59
			012.1181 AFLAC HOSPITAL INSURANCE: Payment	6.71
			016.1181 AFLAC DENTAL: Payment	6.70
			001.1181 AFLAC DENTAL: Payment	27.89
			004.1181 AFLAC DENTAL: Payment	0.56
			041.1181 AFLAC DENTAL: Payment	1.66
			070.1181 AFLAC SPECIFIED HEALTH INS: Payment	0.55
			001.1181	2.98
			Total :	**498.51**

6 Vouchers for bank code : wfb **Bank total :** **51,514.43**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
6	Vouchers in this report		Total vouchers :	51,514.43

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80911	6/9/2020	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-JUN		
			POLICE SERVICES-JUN		
			001.2000.4560		807,704.00
				Total :	**807,704.00**
80912	6/9/2020	000043 BALLARD PLUMBING HEATING & AIR	AURANTIA PARK FAUCET REPAIRS		
			AURANTIA PARK FAUCET REPAIRS		
			001.6000.4070		265.00
				Total :	**265.00**
80913	6/9/2020	000108 HIGH TECH SECURITY	FIRE SYSTEMS-MAR		
			POLICE DEPT ANNUAL ELEVATOR		
			001.2000.4587		160.00
			BURG SYSTEMS-JUL		
			CITY HALL MAINT-JUL		
			042.9510.4066		30.00
			COMMUNITY PARK MONIT-JUL		
			001.6000.4066		25.00
			COMMUNITY PARK MAINT-JUL		
			001.6000.4066		15.00
			CORP YARD MONIT-JUL		
			004.8310.4066		25.00
			CORP YARD MAINT-JUL		
			004.8310.4066		20.00
			CITY HALL MONIT-JUL		
			042.9510.4066		50.00
			FIRE SYSTEMS-JUL		
			CORP YARD MONIT-JUL		
			004.8310.4066		35.00
			CORP YARD MAINT-JUL		
			004.8310.4066		15.00
			LIBRARY MONIT-JUL		
			001.6000.4066		35.00
			LIBRARY MAINT-JUL		
			001.6000.4066		15.00
			CITY HALL MONIT-JUL		
			042.9510.4066		35.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80913	6/9/2020	000108 HIGH TECH SECURITY	(Continued)		
			CITY HALL MAINT-JUL		
			042.9510.4066		15.00
			FIRE STATION #3 MONIT-JUL		
			028.2050.4066		17.50
			FIRE STATION #3 MONIT-JUL		
			029.2100.4066		17.50
			FIRE STATION #3 MAINT-JUL		
			028.2050.4066		7.50
			FIRE STATION #3 MAINT-JUL		
			029.2100.4066		7.50
			YMCA MONIT-JUL		
			001.6000.4066		35.00
			YMCA MAINT-JUL		
			001.6000.4066		15.00
			POLICE MONIT-JUL		
			001.2000.4066		35.00
			POLICE MAINT-JUL		
			001.2000.4066		15.00
			CCTV SYSTEMS-JUL		
			AURANTIA PARK MAINT-JUL		
			001.6000.4066		25.00
			COMMUNITY PARK MAINT-JUL		
			001.6000.4066		50.00
			CITY HALL MAINT-JUL		
			042.9510.4066		25.00
			CORP YARD MAINT-JUL		
			004.8310.4066		25.00
			CANYON OAKS PARK MAINT-JUL		
			016.8540.4066		25.00
				Total :	**775.00**
80914	6/9/2020	000127 K & L HARDWARE	LMD SUPPLIES		
			LMD SUPPLIES		
			012.8500.4206		9.02
				Total :	**9.02**
80915	6/9/2020	000165 AT&T	POLICE ALARM-MAY		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80915	6/9/2020	000165 AT&T	(Continued) POLICE ALARM-MAY 001.2000.4060		536.08
				Total :	**536.08**
80916	6/9/2020	000165 AT&T	CORP YARD-MAY CORP YARD-MAY 004.8310.4060		404.24
				Total :	**404.24**
80917	6/9/2020	000165 AT&T	CITY HALL-MAY CITY HALL-MAY 042.9510.4060		256.44
				Total :	**256.44**
80918	6/9/2020	000165 AT&T	BASELINE LITTLE LEGUE-MAY BASELINE LITTLE LEGUE-MAY 001.6000.4060		256.44
				Total :	**256.44**
80919	6/9/2020	000165 AT&T	CITY HALL-MAY CITY HALL-MAY 042.9510.4060		256.44
				Total :	**256.44**
80920	6/9/2020	000165 AT&T	WHITE PAGES-MAY WHITE PAGES-MAY 042.9510.4060		46.00
				Total :	**46.00**
80921	6/9/2020	000169 PITNEY BOWES	POSTAGE MACHINE 04/01/20-06/30/20 POSTAGE MACHINE 04/01/20-06/30/20 042.9510.4248		407.85
				Total :	**407.85**
80922	6/9/2020	000175 THE PRESS ENTERPRISE	NIB 2020-02 NIB 2020-02 001.1200.4300		536.80

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
80922	6/9/2020	000175	000175 THE PRESS ENTERPRISE	(Continued)	Total :	536.80
80923	6/9/2020	000203	SOUTHERN CALIFORNIA EDISON	LS#2-MAY LS#2-MAY 013.8510.4011 LS2-B-MAY LS2-B-MAY 013.8510.4011 LS#3-MAY LS#3-MAY 013.8510.4011 LS#3-MAY LS#3-MAY 013.8510.4011 SIGNALS-MAY SIGNALS-MAY 004.8310.4580 SIGNALS-MAY 013.8510.4011 OAK CREEK PARK-MAY OAK CREEK PARK-MAY 016.8540.4010 HIGHLAND AVE ALPR-MAY HIGHLAND AVE ALPR-MAY 001.2000.4062 CITY HALL-MAY CITY HALL-MAY 042.9510.4010 STATION #2-MAY STATION #2-MAY 028.2050.4010 STATION #2-MAY 029.2100.4010 AURANTIA PARK-MAY AURANTIA PARK-MAY 001.6000.4010 LS#1-MAY LS#1-MAY		600.05 10.85 15.04 100.82 39.27 34.14 13.39 12.28 840.18 189.51 189.51 58.65

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80923	6/9/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			013.8510.4011 LS#3-MAY LS#3-MAY	7,113.61
			013.8510.4011 LS-3 METERS-MAY LS-3 METERS-MAY	744.33
			013.8510.4011 LS-3 METERS-MAY LS-3 METERS-MAY	47.00
			013.8510.4011 SIGNALS-MAY SIGNALS-MAY	194.24
			004.8310.4580 CUNNINGHAM PARK-MAY CUNNINGHAM PARK-MAY	2,359.30
			016.8540.4010 HIGHLAND COMMUNITY PARK-MAY HIGHLAND COMMUNITY PARK-MAY	12.93
			001.6000.4010 CANYON OAK PARK-MAY CANYON OAK PARK-MAY	503.78
			016.8540.4010 SEELEY PARK-MAY SEELEY PARK-MAY	15.37
			016.8540.4010 LMD'S-MAY LMD'S-MAY	16.97
			012.8500.4010 LMD#48C--MAY LMD#48C--MAY	508.49
			012.8500.4010 LMD#48B-MAY LMD#48B-MAY	238.95
			012.8500.4010 UPLIGHTING LMD-MAY UPLIGHTING LMD-MAY	12.92
			012.8500.4010	2.86

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80923	6/9/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)		
			UPLIGHTING LMD-MAY		
			013.8510.4011		25.95
			LS 2 B CITY WIDE STREET LIGHTS-MAY		
			LS 2 B CITY WIDE STREET LIGHTS-MAY		
			013.8510.4011		18,046.00
			LMD#48C-MAY		
			LMD#48C-MAY		
			012.8500.4010		12.93
			STATION #1-MAY		
			STATION #1-MAY		
			028.2050.4010		321.44
			STATION #1-MAY		
			029.2100.4010		321.44
			LMD #55-MAY		
			LMD #55-MAY		
			012.8500.4010		12.76
				Total :	**32,614.96**
80924	6/9/2020	000233 WAXIE SANITARY SUPPLY	COVID19: SUPPLIES		
			COVID19: SUPPLIES		
			030.8495.4349		88.27
			JANITORIAL SUPPLIES: CITY HALL		
			JANITORIAL SUPPLIES: CITY HALL		
			042.9510.4055		808.60
			JANITORIAL SUPPLIES: CITY PARKS		
			JANITORIAL SUPPLIES: CITY PARKS		
			001.6000.4055		822.89
				Total :	**1,719.76**
80925	6/9/2020	000324 DIB'S SAFE & LOCK SERVICE	COVID19: CITY HALL LOBBY		
			COVID19: CITY HALL LOBBY		
			030.8495.4349		37.85
				Total :	**37.85**
80926	6/9/2020	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT		
			ARROWHEAD UNITED WAY: PAYMENT		
			001.1180		13.37

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80926	6/9/2020	000433 ARROWHEAD UNITED WAY	(Continued)		
			ARROWHEAD UNITED WAY: PAYMENT		
			004.1180		2.83
			ARROWHEAD UNITED WAY: PAYMENT		
			010.1180		1.79
			ARROWHEAD UNITED WAY: PAYMENT		
			041.1180		2.26
			ARROWHEAD UNITED WAY: PAYMENT		
			070.1180		0.75
				Total :	**21.00**
80927	6/9/2020	000598 PR PRINTING	COH NON WINDOW ENVELOPES		
			COH NON WINDOW ENVELOPES		
			042.9510.4200		421.20
			BUS CARDS: TUTTLE & BENNETT		
			BUS CARDS: TUTTLE & BENNETT		
			001.3200.4200		79.92
				Total :	**501.12**
80928	6/9/2020	000636 STEVEN ENTERPRISES INC	ENGINEERING SUPPLIES		
			ENGINEERING SUPPLIES		
			004.8310.4206		721.17
				Total :	**721.17**
80929	6/9/2020	000979 VERIZON WIRELESS	AIR CARDS-APR		
			AIR CARDS-APR		
			001.2000.4061		114.03
				Total :	**114.03**
80930	6/9/2020	001230 DEPARTMENT OF FORESTRY	FIRE SERVICES 01/20-03/20		
			FIRE SERVICES 01/20-03/20		
			029.2100.4569		729,441.85
				Total :	**729,441.85**
80931	6/9/2020	001230 DEPARTMENT OF FORESTRY	MEDIC SERVICES 01/20-03/20		
			MEDIC SERVICES 01/20-03/20		
			028.2050.4567		369,941.82
				Total :	**369,941.82**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80932	6/9/2020	001320 HIGHLAND SENIOR CENTER	MONTHLY REIMBURSEMENT-MAY		
			MONTHLY REIMBURSEMENT-MAY		
			006.8400.4348		2,000.00
				Total :	**2,000.00**
80933	6/9/2020	001476 TIME WARNER CABLE	CITY HALL TELE/INT-JUN		
			CITY HALL TELE/INT-JUN		
			042.9510.4065		1,107.39
				Total :	**1,107.39**
80934	6/9/2020	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-MAY		
			PROFESSIONAL SERVICES-MAY		
			023.3890.4554		3,000.00
				Total :	**3,000.00**
80935	6/9/2020	001730 SANTA ANA REGIONAL WATER QUAL.	(H)STR15002-PE RDA04 APP FEE		
			(H)STR15002-PE RDA04 APP FEE		
			010.3830.6550		203.87
			(H)STR15002-PE ART3 APP FEE		
			(H)STR15002-PE ART3 APP FEE		
			005.8320.6816		815.46
			(R)STR15002-PE COR APP FEE		
			(R)STR15002-PE COR APP FEE		
			027.8490.6816		185.93
			(R)STR15002-PE ART3 APP FEE		
			(R)STR15002-PE ART3 APP FEE		
			005.8320.6816		743.74
				Total :	**1,949.00**
80936	6/9/2020	002149 SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL SERVICES 01/01/20-03/31/2		
			ANIMAL CONTROL SERVICES		
			001.2200.4565		100,282.00
				Total :	**100,282.00**
80937	6/9/2020	002221 HUMANE SOCIETY OF	VOUCHER 19-0010		
			VOUCHER 19-0010		
			001.2200.4344		50.00
				Total :	**50.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80938	6/9/2020	002266 LARRY JACINTO CONSTRUCTION INC	STORM CHANNEL MAINTENANCE		
			STORM CHANNEL MAINTENANCE		
			024.8470.4666		8,300.00
				Total :	**8,300.00**
80939	6/9/2020	002591 EZ FACILITY INC	ANNUAL SUBSCRIPTION 2019-2020		
			ANNUAL SUBSCRIPTION 2019-2020		
			001.6000.4533		2,385.09
				Total :	**2,385.09**
80940	6/9/2020	002800 RONDY'S GLASS SERVICE	COVID19: CITY HALL LOBBY COUNTER GLASS		
			COVID19: CITY HALL LOBBY COUNTER GLASS		
			030.8495.4349		14,030.00
				Total :	**14,030.00**
80941	6/9/2020	003073 EWING IRRIGATION PRODUCTS INC	PARKS SUPPLIES		
			PARKS SUPPLIES		
			001.6000.4206		231.36
				Total :	**231.36**
80942	6/9/2020	003177 POWER PLUS	ANNUAL GENERATORS INSPECTION		
			ANNUAL GENERATORS INSPECTION		
			029.2100.4222		154.67
			ANNUAL GENERATORS INSPECTION		
			001.2000.4222		329.78
			ANNUAL GENERATORS INSPECTION		
			028.2050.4222		154.68
				Total :	**639.13**
80943	6/9/2020	003689 TPX COMMUNICATIONS	CITY HALL/CORP YARD PHONES-JUN		
			CORP YARD PHONES-JUN		
			004.8310.4060		1,154.59
			CITY HALL PHONES-JUN		
			042.9510.4060		263.64
				Total :	**1,418.23**
80944	6/9/2020	003713 SATCOM GLOBAL LTD.	SATELLITE PHONES-JUN		
			SATELLITE PHONES-JUN		
			001.2000.4061		42.75

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Voucher	Date	Vendor	Description/Account		Amount
80944	6/9/2020	003713 SATCOM GLOBAL LTD.	(Continued)		
			SATELLITE PHONES-JUN		
			042.9510.4061		43.55
			SATELLITE PHONES-JUN		
			028.2050.4061		21.55
			SATELLITE PHONES-JUN		
			029.2100.4061		21.55
				Total :	**129.40**
80945	6/9/2020	004206 #1 SON PLUMBING	POLICE: SUPPLY LINE FOR WASHER & DRYER		
			POLICE: SUPPLY LINE FOR WASHER & DRYER		
			001.2000.4075		3,200.00
			BACKFLOW TESTING REPAIR LEAK 3" GATE		
			BACKFLOW TESTING REPAIR LEAK 3" GATE		
			001.6000.4030		95.00
				Total :	**3,295.00**
80946	6/9/2020	004395 RIGHTWAY SITE SERVICES INC	COVID19 TESTING TOILETS		
			COVID19 TESTING TOILETS		
			030.8495.4349		1,433.36
				Total :	**1,433.36**
80947	6/9/2020	004416 SIEMENS MOBILITY, INC.	TRAFFIC SIGNAL MAINTENANCE-APR		
			TRAFFIC SIGNAL MAINTENANCE-APR		
			004.8310.4580		2,942.76
			REMOVED/INSTALLED 28 SIGNS		
			REMOVED/INSTALLED 28 SIGNS		
			023.3890.6550		9,939.31
			STREET LIGHT MAINTENANCE-APR		
			STREET LIGHT MAINTENANCE-APR		
			013.8510.4664		2,528.50
			POLE PED HEAD/LEDS @ VICTORIA/PACIFIC		
			POLE PED HEAD/LEDS @ VICTORIA/PACIFIC		
			004.8310.4580		2,206.88
			STREET LIGHT KNOCKDOWN @		
			STREET LIGHT KNOCKDOWN @		
			004.8310.4580		16,933.62
			STREET LIGHT RESPONSE CALL OUTS-APR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80947	6/9/2020	004416 SIEMENS MOBILITY, INC.	(Continued)		
			STREET LIGHT RESPONSE CALL OUTS-APR		
			013.8510.4664		690.84
			TRAFFIC SIGNAL RESPONSE CALL OUTS-APR		
			TRAFFIC SIGNAL RESPONSE CALL OUTS-APR		
			004.8310.4580		6,369.68
			REMOVED STL POLES		
			REMOVED STL POLES		
			013.8510.4664		5,357.68
				Total :	**46,969.27**
80948	6/9/2020	004679 THYSSENKRUPP ELEVATOR CORP	POLICE DEPT ELEVATOR MAINTENANCE		
			POLICE DEPT ELEVATOR MAINTENANCE		
			001.2000.4587		638.03
				Total :	**638.03**
80949	6/9/2020	004697 CHEMCO PRODUCTS COMPANY	WATER TREATMENT MONTHLY CHARGE-MAY		
			WATER TREATMENT MONTHLY CHARGE-MAY		
			001.6000.4588		423.23
				Total :	**423.23**
80950	6/9/2020	005268 CUSTOM CREATIONS	VEH#117: AC REPAIRS		
			VEH#117: AC REPAIRS		
			001.4600.4240		769.35
			VEH#125: TUNE UP		
			VEH#125: TUNE UP		
			001.6000.4240		467.71
			VEH#116: TUNE UP		
			VEH#116: TUNE UP		
			001.6010.4240		1,904.04
				Total :	**3,141.10**
80951	6/9/2020	005413 NATIONAL AUTO FLEET GROUP	2020 CHEVROLET BOLT EV		
			2020 CHEVROLET BOLT EV		
			020.8440.6060		26,926.64
			2020 CHEVROLET BOLT EV		
			027.8490.6060		9,918.84
				Total :	**36,845.48**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80952	6/9/2020	005447 GULARTE, GILDA	CANDIDATE STATEMENT BALANCE		
			CANDIDATE STATEMENT BALANCE		
			001.1450.9550		9.52
				Total :	**9.52**
80953	6/9/2020	005516 BASE HILL INC., DBA JAN POINT	MONTHLY JANITORIAL SERVICES-MAY		
			CITY HALL-MAY		
			042.9510.4504		1,562.00
			COUNCIL CHAMBERS-MAY		
			042.9510.4504		311.00
			AURANTIA PARK-MAY		
			001.6000.4504		1,454.00
			COMMUNTY PARK-MAY		
			001.6000.4504		1,950.00
			POLICE DEPT-MAY		
			001.2000.4504		1,080.00
				Total :	**6,357.00**
80954	6/9/2020	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL STATION #1		
			PEST CONTROL STATION #1		
			028.2050.4589		20.00
			PEST CONTROL STATION #1		
			029.2100.4589		20.00
			PEST CONTROL STATION #2		
			PEST CONTROL STATION #2		
			028.2050.4589		20.00
			PEST CONTROL STATION #2		
			029.2100.4589		20.00
			PEST CONTROL STATION #3		
			PEST CONTROL STATION #3		
			028.2050.4589		20.00
			PEST CONTROL STATION #3		
			029.2100.4589		20.00
			PEST CONTROL CITY HALL		
			PEST CONTROL CITY HALL		
			042.9510.4589		60.00
				Total :	**180.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80955	6/9/2020	005679 KEN GRODY FORD	VEH#128: REPAIRS		
			VEH#128: REPAIRS		
			042.9510.4240		1,211.28
				Total :	**1,211.28**
80956	6/9/2020	005689 BALBUENA, FAUSTINO M.	STR11006 R/W EARMARK 7411 MCKINLEY AVE		
			STR11006 R/W EARMARK 7411 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80957	6/9/2020	005690 GARCIA, ARTURO	STR11006 R/W EARMARK 7473 MCKINLEY AVE		
			STR11006 R/W EARMARK 7473 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80958	6/9/2020	005691 MARTINEZ,, FLORENTINO A.	STR11006 R/W EARMARK 7516 MCKINLEY AVE		
			STR11006 R/W EARMARK 7516 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80959	6/9/2020	005692 AMBRIZ, ANGEL E.	STR11006 R/W EARMARK 7548 MCKINLEY AVE		
			STR11006 R/W EARMARK 7548 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80960	6/9/2020	005693 JC VERDIN & MC VERDIN FAMILY	STR11006 R/W EARMARK 7367 MCKINLEY AVE		
			STR11006 R/W EARMARK 7367 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80961	6/9/2020	005694 IBARRA, LUIS A.	STR11006 R/W EARMARK 7369 MCKINLEY AVE		
			STR11006 R/W EARMARK 7369 MCKINLEY AVE		
			030.8495.6530		500.00
				Total :	**500.00**
80962	6/9/2020	005695 HERNANDEZ, JORGE A.	STR11006 R/W EARMARK 7381 MCKINLEY AVE		
			STR11006 R/W EARMARK 7381 MCKINLEY AVE		
			030.8495.6530		500.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80962	6/9/2020	005695 005695 HERNANDEZ, JORGE A.	(Continued)	Total :	500.00
80963	6/9/2020	005696 ESPINOSA, JORGE G.	STR11005 R/W EARMARK 26941 9TH		
			STR11005 R/W EARMARK 26941 9TH		
			030.8495.6530		500.00
				Total :	500.00

53 Vouchers for bank code : wfb — Bank total : 2,186,591.74

53 Vouchers in this report — Total vouchers : 2,186,591.74

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80964	6/16/2020	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SERVICES-MAY EMPLOYEE SUPPORT SERVICES-MAY 001.1600.4537	750.00
			Total :	**750.00**
80965	6/16/2020	000085 EAST VALLEY WATER DISTRICT	CORP YARD-MAY CORP YARD-MAY 004.8310.4030	70.27
			CORP YARD-MAY CORP YARD-MAY 004.8310.4030	121.76
			CORP YARD-MAY CORP YARD-MAY 004.8310.4030	1,099.18
			ATHLETIC CTR-MAY ATHLETIC CTR-MAY 001.6000.4030	35.14
			ATHLETIC CTR-MAY ATHLETIC CTR-MAY 001.6000.4030	265.19
			YMCA COMMUNITY PARK-MAY YMCA COMMUNITY PARK-MAY 001.6000.4030	189.12
			COMMUNITY PARK-MAY COMMUNITY PARK-MAY 001.6000.4030	228.30
			COMMUNITY PARK-MAY COMMUNITY PARK-MAY 001.6000.4030	52.70
			CUNNINGHAM PARK-MAY CUNNINGHAM PARK-MAY 016.8540.4030	72.81
			OAK CREEK PARK-MAY OAK CREEK PARK-MAY 016.8540.4030	1,195.89
			COMM CTR-MAY COMM CTR-MAY	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80965	6/16/2020	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			001.6000.4030 COMM CTR-MAY COMM CTR-MAY		52.70
			001.6000.4030 LIBRARY/ELC-MAY LIBRARY/ELC-MAY		1,056.36
			001.6000.4030 LIBRARY/ELC-MAY LIBRARY/ELC-MAY		70.27
			001.6000.4030 LIBRARY/ELC-MAY LIBRARY/ELC-MAY		522.38
			001.6000.4030 LMD'S-MAY LMD'S-MAY		595.59
			012.8500.4030		3,121.23
				Total :	**8,748.89**
80966	6/16/2020	000108 HIGH TECH SECURITY	CORP YARD: BLDG ENTRANCE SYSTEM FAILURE CORP YARD: BLDG ENTRANCE SYSTEM FAILURE		
			004.8310.4070		506.79
				Total :	**506.79**
80967	6/16/2020	000127 K & L HARDWARE	PUBLIC WORKS SUPPLIES PUBLIC WORKS SUPPLIES		
			004.8310.4206		48.46
				Total :	**48.46**
80968	6/16/2020	000211 STRADLING YOCCA CARLSON RAUTH	GENERAL-MAY GENERAL-MAY		
			070.7000.4520		313.33
				Total :	**313.33**
80969	6/16/2020	000222 UNDERGROUND SERVICE ALERT	DIG ALERT TICKETS-JUNE DIG ALERT TICKETS-JUNE		
			004.8310.4553 DIG SAFE BOARD FEES-JUNE DIG SAFE BOARD FEES-JUNE		133.75

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80969	6/16/2020	000222 UNDERGROUND SERVICE ALERT	(Continued)		
			004.8310.4553		67.69
				Total :	**201.44**
80970	6/16/2020	000233 WAXIE SANITARY SUPPLY	PUBLIC WORKS SUPPLIES		
			PUBLIC WORKS SUPPLIES		
			004.8310.4206		196.58
				Total :	**196.58**
80971	6/16/2020	000237 WILLDAN ASSOCIATES	BUILDING AND SAFETY PLAN CHECK-MAY		
			BUILDING AND SAFETY PLAN CHECK-MAY		
			001.4500.4540		1,915.00
			BUILDING AND SAFETY INSP/PERMIT TECH-MAY		
			BUILDING AND SAFETY INSP/PERMIT TECH-MAY		
			001.4500.4540		21,492.50
				Total :	**23,407.50**
80972	6/16/2020	000291 HIGHLAND COMMUNITY NEWS	LEGAL ADS-MAY		
			LEGAL ADS-MAY		
			001.1200.4300		5,785.70
				Total :	**5,785.70**
80973	6/16/2020	000636 STEVEN ENTERPRISES INC	ENGINEERING SUPPLIES		
			ENGINEERING SUPPLIES		
			001.3200.4200		636.78
			ENGINEERING SUPPLIES		
			ENGINEERING SUPPLIES		
			001.3200.4200		156.62
				Total :	**793.40**
80974	6/16/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	COVID19: GLOVES		
			COVID19: GLOVES		
			030.8495.4349		45.00
			COVID19: INFRARED THERMOMETER		
			COVID19: INFRARED THERMOMETER		
			030.8495.4349		150.82
			COVID19: TESTING TOILETS		
			COVID19: TESTING TOILETS		
			030.8495.4349		1,433.36

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80974	6/16/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)	
			CITY CLERK SUPPLY LOCK	
			CITY CLERK SUPPLY LOCK	
			001.1200.4200	7.64
			DROPBOX RENEWAL	
			DROPBOX RENEWAL	
			001.1200.4255	2,160.00
			COVID19: DISPOSABLE FACE MASK	
			COVID19: DISPOSABLE FACE MASK	
			030.8495.4349	129.24
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.1200.4200	74.82
			INTEREST	
			INTEREST	
			001.1700.4400	23.87
			Total :	**4,024.75**
80975	6/16/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	ULTIMATE INTERNET ACCESS	
			ULTIMATE INTERNET ACCESS	
			042.9510.4208	40.00
			FS#1: FLOOR MOUNT SINK & FAUCET	
			FS#1: FLOOR MOUNT SINK & FAUCET	
			028.2050.4070	391.24
			FS#1: FLOOR MOUNT SINK & FAUCET	
			029.2100.4070	391.23
			FREE CONFERENCE CALL	
			FREE CONFERENCE CALL	
			042.9510.4060	8.28
			COVID19: ZOOM CONFERENCING	
			COVID19: ZOOM CONFERENCING	
			030.8495.4349	110.00
			NOTARY CLASS: C FLOREZ	
			NOTARY CLASS: C FLOREZ	
			001.4200.4330	382.60
			Total :	**1,323.35**
80976	6/16/2020	000979 VERIZON WIRELESS	CELL PHONES/AIR CARDS-JUN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80976	6/16/2020	000979 VERIZON WIRELESS	(Continued)	
			CELL PHONES-JUN	
			001.4200.4061	114.84
			AIR CARDS-JUN	
			001.4500.4062	114.03
			CELL PHONES-JUN	
			001.4600.4061	134.63
			AIR CARDS-JUN	
			001.4600.4062	114.03
			CELL PHONES-JUN	
			001.6000.4061	71.30
			CELL PHONES-JUN	
			001.6010.4061	34.82
			CELL PHONES-JUN	
			001.6020.4061	30.41
			CELL PHONES-JUN	
			004.8310.4061	110.97
			AIR CARDS-JUN	
			004.8310.4062	38.01
			CELL PHONES-JUN	
			028.2050.4061	142.68
			AIR CARDS-JUN	
			028.2050.4062	266.07
			CELL PHONES-JUN	
			042.9510.4061	361.48
			CELL PHONES-JUN	
			001.3200.4061	42.31
			CELL PHONES-JUN	
			001.2000.4061	159.22
			AIR CARDS-JUN	
			001.2000.4062	1,064.38
			Total :	**2,799.18**
80977	6/16/2020	001072 AUTO ZONE	TRUCK #122: BATTERY	
			TRUCK #122: BATTERY	
			001.6000.4240	170.86
			TRUCK #122: BATTERY CREDIT	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80977	6/16/2020	001072 AUTO ZONE	(Continued)		
			TRUCK #122: BATTERY CREDIT		
			001.6000.4240		-18.00
			TRUCK #130: BATTERY		
			TRUCK #130: BATTERY		
			004.8310.4240		283.37
			TRUCK #130: BATTERY CREDIT		
			TRUCK #130: BATTERY CREDIT		
			004.8310.4240		-36.00
				Total :	**400.23**
80978	6/16/2020	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			042.9510.4200		27.14
			VARIOUS TONERS & OFFICE SUPPLIES		
			VARIOUS TONERS & OFFICE SUPPLIES		
			001.4500.4200		1,182.86
			OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			001.1700.4200		87.01
			OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			001.1200.4200		4.98
				Total :	**1,301.99**
80979	6/16/2020	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-JUN		
			PARCEL MAP REVISIONS-JUN		
			001.4100.4310		12.00
				Total :	**12.00**
80980	6/16/2020	002190 ENGINEERING RESOURCES OF SO CA	BRG04004A PM DIF REG-MAY		
			BRG04004A PM DIF REG-MAY		
			007.8330.6813		609.50
			BRG07001 PM RDA07-MAY		
			BRG07001 PM RDA07-MAY		
			010.3830.6813		1,391.50
			BRG12001 PM DIF REG-MAY		
			BRG12001 PM DIF REG-MAY		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80980	6/16/2020	002190 ENGINEERING RESOURCES OF SO CA	(Continued)		
			007.8330.6813 STR15002 PM RDA04-MAY STR15002 PM RDA04-MAY		609.50
			010.3830.6550 STR17002 PM CCF 2017-MAY STR17002 PM CCF 2017-MAY		897.00
			027.8490.6550 STR17001 PM RDA04-MAY STR17001 PM RDA04-MAY		115.00
			010.3830.6550 STR18001 PM RDA04-MAY STR18001 PM RDA04-MAY		667.00
			010.3830.6550 ICH09001 PM IVDA AGMT-MAY ICH09001 PM IVDA AGMT-MAY		1,656.00
			027.8490.6813 STR19001 DE COSB-MAY STR19001 DE COSB-MAY		2,449.50
			027.8490.6550 STR19001 DE MSRI-MAY STR19001 DE MSRI-MAY		608.51
			017.8350.6550		1,047.29
				Total :	**10,050.80**
80981	6/16/2020	002447 PADILLA & ASSOCIATES	BRG04004A DE RDA04 MAY BRG04004A DE RDA04 MAY		
			010.3830.6813		750.00
				Total :	**750.00**
80982	6/16/2020	002499 BARCO PRODUCTS COMPANY	AURANTIA PARK: TRASH/RECYCLE CONTAINERS AURANTIA PARK: TRASH/RECYCLE CONTAINERS		
			001.4200.4202		7,966.88
				Total :	**7,966.88**
80983	6/16/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 PE RDA07-APR STR18001 PE RDA07-APR		
			010.3830.6550		53.57

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80983	6/16/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			STR18001 PE IVDA-APR	
			STR18001 PE IVDA-APR	
			027.8490.6550	53.55
			STR18001 PE SMBMI-APR	
			STR18001 PE SMBMI-APR	
			027.8490.6550	53.55
			STR18001 PE EDA-APR	
			STR18001 PE EDA-APR	
			030.8495.6550	116.35
			STR18001 PS&E RDA07-APR	
			STR18001 PS&E RDA07-APR	
			010.3830.6550	132.90
			STR18001 PS&E IVDA-APR	
			STR18001 PS&E IVDA-APR	
			027.8490.6550	132.83
			STR18001 PS&E SMBMI-APR	
			STR18001 PS&E SMBMI-APR	
			027.8490.6550	132.83
			STR18001 PS&E EDA-APR	
			STR18001 PS&E EDA-APR	
			030.8495.6550	288.61
			STR18001 R/W RDA07-APR	
			STR18001 R/W RDA07-APR	
			010.3830.6550	2,176.60
			STR18001 R/W IVDA-APR	
			STR18001 R/W IVDA-APR	
			027.8490.6550	2,175.48
			STR18001 R/W SMBMI-APR	
			STR18001 R/W SMBMI-APR	
			027.8490.6550	2,175.48
			STR18001 R/W EDA-APR	
			STR18001 R/W EDA-APR	
			030.8495.6550	4,726.86
			Total :	**12,218.61**
80984	6/16/2020	003177 POWER PLUS	ANNUAL GENERATORS INS. PO 19417	
			ANNUAL GENERATORS INS. PO 19417	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80984	6/16/2020	003177 POWER PLUS	(Continued)		
			001.2000.4222		718.05
			ANNUAL GENERATORS INS. PO 19417		
			028.2050.4222		336.80
			ANNUAL GENERATORS INS. PO 19417		
			029.2100.4222		336.77
				Total :	**1,391.62**
80985	6/16/2020	004206 #1 SON PLUMBING	LMD 48: THEFT REPAIR VARIOUS PIPES		
			LMD 48: THEFT REPAIR VARIOUS PIPES		
			012.8500.4030		2,072.20
				Total :	**2,072.20**
80986	6/16/2020	004453 HARRIS & ASSOCIATES	ADMIN SERVICES-MAY		
			ADMIN SERVICES-MAY		
			015.8530.4550		450.00
			ADMIN SERVICES-MAY		
			016.8540.4550		450.00
			ADMIN SERVICES-MAY		
			013.8510.4550		1,998.00
			ADMIN SERVICES-MAY		
			012.8500.4550		666.00
				Total :	**3,564.00**
80987	6/16/2020	004504 ZAMANO, CARLOS	MILEAGE REIMB-NOV 19		
			MILEAGE REIMB-NOV 19		
			004.8310.4332		20.88
			EXPENSE REIMB (PARKING/MEALS)-NOV 19		
			EXPENSE REIMB (MEALS)-NOV 19		
			004.8310.4330		16.07
			EXPENSE REIMB (PARKING)-NOV 19		
			004.8310.4330		10.00
				Total :	**46.95**
80988	6/16/2020	004515 VALERO MARKETING & SUPPLY	GAS-POOL CAR		
			GAS-POOL CAR		
			042.9510.4220		23.86
				Total :	**23.86**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80989	6/16/2020	004882 DANIEL'S LANDSCAPING SERVICE	MEMORIAL PARK-MAY	
			CANYON OAK PARK-MAY	
			016.8540.4585	555.00
			CUNNINGHAM PARK-MAY	
			016.8540.4585	555.00
			SEELEY PARK-MAY	
			016.8540.4585	325.00
			OAK CREEK PARK-MAY	
			016.8540.4585	555.00
			MEMORIAL PARK-MAY	
			001.6000.4585	555.00
			POLICE STATION-MAY	
			001.2000.4585	995.00
			CITY HALL-MAY	
			042.9510.4585	555.00
			COMMUNITY CENTER-MAY	
			001.6000.4585	895.00
			LIBRARY ELRC-MAY	
			001.6000.4585	535.00
			CORP YARD-MAY	
			004.8310.4585	535.00
			AURANTIA PARK-MAY	
			001.6000.4585	1,255.00
			COMMUNITY PARK-MAY	
			001.6000.4585	1,595.00
			Total :	**8,910.00**
80990	6/16/2020	005302 HARDY & HARPER, INC	STR19001 PPE#4 CON COSB FEB	
			STR19001 PPE#4 CON COSB FEB	
			027.8490.6550	38,654.31
			STR19001 PPE#4 CON MSRI FEB	
			STR19001 PPE#4 CON MSRI FEB	
			017.8350.6550	129,257.90
			STR19001 PPE#4 CON EVWD FEB	
			STR19001 PPE#4 CON EVWD FEB	
			027.8490.6550	10,944.00
			STR19001 PPE#4 CON EVWD RET FEB	
			STR19001 PPE#4 CON EVWD RET FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80990	6/16/2020	005302 HARDY & HARPER, INC	(Continued)		
			027.8490.6550		576.00
			STR19001 PPE#4 CON MSRI RET FEB		
			STR19001 PPE#4 CON MSRI RET FEB		
			017.8350.6550		-576.00
				Total :	**178,856.21**
80991	6/16/2020	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-MAY		
			FIRE MARSHALL SERVICES-MAY		
			029.2100.4540		3,825.00
			PLAN REVIEWS-MAY		
			PLAN REVIEWS-MAY		
			029.2100.4540		1,995.00
				Total :	**5,820.00**
80992	6/16/2020	005449 AMERICAN ASPHALT SOUTH, INC	STR17005B RET MSRI COH		
			STR17005B RET MSRI COH		
			017.8350.6550		23,030.51
			STR17005B RET COSB		
			STR17005B RET COSB		
			027.8490.6550		71.25
			STR17005 D RET SB1 RMRA COH		
			STR17005 D RET SB1 RMRA COH		
			004.8310.6550		25,119.25
			STR17005D RET MSRI		
			STR17005D RET MSRI		
			017.8350.6550		33,561.92
			STR17005D RET MINING TAX		
			STR17005D RET MINING TAX		
			023.3890.6550		7,326.30
			STR17005D RET MOE COH		
			STR17005D RET MOE COH		
			004.8310.6550		7,251.15
			STR17005D RET RDA LOAN		
			STR17005D RET RDA LOAN		
			023.3890.6550		21,145.67
			STR17005D RET COSB		
			STR17005D RET COSB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80992	6/16/2020	005449 AMERICAN ASPHALT SOUTH, INC	(Continued)		
			027.8490.6550		317.90
				Total :	**117,823.95**
80993	6/16/2020	005493 DIAMOND SHEET METAL	CUSTOM RAIN DIVERTER & DOWNSPOUTS		
			CUSTOM RAIN DIVERTER & DOWNSPOUTS		
			042.9510.4070		2,050.00
				Total :	**2,050.00**
80994	6/16/2020	005530 MCA DIRECT	RESOLUTIONS, FORMS & NOTICES		
			RESOLUTIONS, FORMS & NOTICES		
			001.1200.4310		37.71
				Total :	**37.71**
80995	6/16/2020	005554 IMPERIAL SPRINKLER SUPPLY	FLOW SENSOR		
			FLOW SENSOR		
			001.2000.4045		250.00
			FLOW SENSOR		
			001.6000.4045		224.42
			WEED CONTROL:HERBICIDE PO 19422		
			WEED CONTROL:HERBICIDE PO 19422		
			004.8310.4206		516.99
			WEED CONTROL:HERBICIDE PO 19422		
			001.6100.4206		246.37
				Total :	**1,237.78**
80996	6/16/2020	005579 ZAVALETA, LUIS	BUS LIC#012324 REFUND		
			BUS LIC#012324 REFUND		
			001.1450.7450		120.00
			BUS LIC#012324 REFUND		
			051.1493		4.00
				Total :	**124.00**
80997	6/16/2020	005698 SOUTHERN CALIFORNIA NEWS GROUP	NIB 2020-01		
			NIB 2020-01		
			001.1200.4300		374.00
			BID NO. 2020-04		
			BID NO. 2020-04		
			001.1200.4300		563.20

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80997	6/16/2020	005698 005698 SOUTHERN CALIFORNIA NEWS GR (Continued)		Total :	937.20
80998	6/16/2020	005700 DONNA M. OBERLIN	STR11005 R/W EARMARK 26951 9TH ST STR11005 R/W EARMARK 26951 9TH ST 030.8495.6530		500.00
				Total :	500.00
80999	6/16/2020	005701 OVALLE, MARIA A.	STR11006 R/W EARMARK 7380 MCKINLEY AVE STR11006 R/W EARMARK 7380 MCKINLEY AVE 030.8495.6530		500.00
				Total :	500.00
81000	6/16/2020	005702 HERNANDEZ, OCTAVIO	STR11006 R/W EARMARK 7562 MCKINLEY STR11006 R/W EARMARK 7562 MCKINLEY 030.8495.6530		500.00
				Total :	500.00
81001	6/16/2020	005703 DO, HAI	STR11006 R/W EARMARK 7461 MCKINLEY AVE. STR11006 R/W EARMARK 7461 MCKINLEY AVE. 030.8495.6530		500.00
				Total :	500.00
81002	6/16/2020	005704 YU, AIPING	STR11006 R/W EARMARK 7485 MCKINLEY AVE. STR11006 R/W EARMARK 7485 MCKINLEY AVE. 030.8495.6530		500.00
				Total :	500.00
81003	6/16/2020	005705 RUBIO SOTO, GELACIO	STR11006 R/W EARMARK 7408 MCKINLEY AVE. STR11006 R/W EARMARK 7408 MCKINLEY AVE. 030.8495.6530		500.00
				Total :	500.00
81004	6/16/2020	005706 DONALD P. YERTON	STR11006 R/W EARMARK 7397 MCKINLEY AVE. STR11006 R/W EARMARK 7397 MCKINLEY AVE. 030.8495.6530		500.00
				Total :	500.00
81005	6/16/2020	005707 EARTHLY, PATRICK	STR11006 R/W EARMARK 26001 BASE LINE STR11006 R/W EARMARK 26001 BASE LINE		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
81005	6/16/2020	005707 EARTHLY, PATRICK	(Continued)	
			030.8495.6530	500.00
			Total :	**500.00**
81006	6/16/2020	005708 DIGITAL NETWORKS GROUP	16 CAMERA HIGH OUTPUT POWER SUPPLY	
			16 CAMERA HIGH OUTPUT POWER SUPPLY	
			042.9510.4208	203.49
			Total :	**203.49**
43	**Vouchers for bank code :**	wfb	**Bank total :**	**408,698.85**
43	**Vouchers in this report**		**Total vouchers :**	**408,698.85**

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CD

SUBJECT: Treasurer's Report for May 2020

RECOMMENDATION: City Council to receive and file the Treasurer's Report for May 2020.

FISCAL IMPACT: Cash and Investments:

General Fund	$ 7,085,880.44
Special Revenue Funds	$28,835,697.18
Internal Service Funds	$ 4,447,441.63
Capital Projects Funds	$22,043,914.75
Housing Authority Fund	$ 2,708,675.58
Agency Funds	$ 3,626,387.35
SARDA Funds	$ 3,823,865.39

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is $65M.

Approved _____ Motion _____ Second _____ Agenda Item No. 5

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

CITY OF HIGHLAND
Treasurer's Report
as of May 31, 2020

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking-Account #*******236	10,962,473.63

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
California Treasurer's Local Agency Investment Fund (LAIF)	n/a	1.363%		
General Fund			4,959,288.61	
Special Revenue Funds			20,506,861.00	
Internal Service Funds			4,586,706.00	
Capital Projects Funds			13,455,159.00	
Total City LAIF Funds				43,508,014.61
Housing Authority Fund			3,518,137.33	
Total Housing Authority LAIF Funds				3,518,137.33
Total LAIF Funds				47,026,151.94

1) Maximum limits on accounts are $65M City and $65M Housing Authority.
2) Quarterly interest earnings are deposited directly to accounts.
3) Funds are available within 24 hours or less depending on time of wire.
4) Pooled Money Investment Board Report dated April 2020 on-line for listing of investments.
5) Market Value is based on the March 31, 2020 applicable percentage of 1.007481015.
6) Market Value is $47,377,955.29 ($47,026,151.94 x 1.007481015).

California Asset Management Program (CAMP)	n/a	0.670%		
General Fund			131,495.92	
Special Revenue Funds			1,550,726.00	
Capital Projects Funds			9,733,177.00	
Total CAMP Funds				11,415,398.92
INVESTMENTS: FISCAL AGENT ACCOUNTS				
US Bank Corporate Trust Services (Community Facilities Districts)				
Community Facilities District (CFD) 90-1				
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	87,442.62	87,442.62
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	476,096.66	476,096.66
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	176,091.25	176,091.25
Community Facilities District (CFD) 2001-1				
Special Tax Fund #149239000				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	394,035.01	394,035.01
Interest Account #149239001				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	3,988.93	3,988.93
Principal Account #149239002				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.00%	0.02	0.02
Reserve Fund #149239003				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	481,324.87	481,324.87
Administrative Expense Fund #149239004				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	37,791.92	37,791.92
Surplus Fund #149239006				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	48,701.92	48,701.92
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	11,442.34	11,442.34
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	24,104.31	24,104.31
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	8,915.88	8,915.88
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				1,749,935.73

1

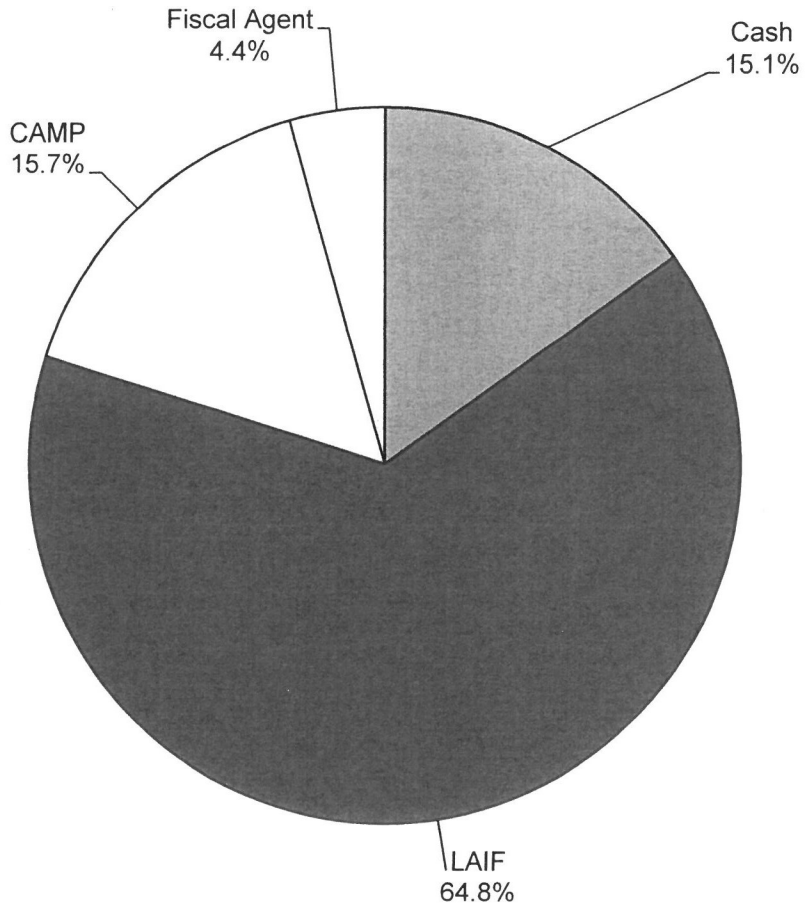
DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
US Bank Corporate Trust Services (SARDA)				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	34,217.74	34,217.74
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	672.50	672.50
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	176,482.76	176,482.76
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	227,279.40	227,279.40
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	5,894.21	5,894.21
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	957,315.02	957,315.02
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	13,502.99	13,502.99
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	1,387.48	1,387.48
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,416,752.10
TOTAL CASH AND INVESTMENTS				**72,571,862.32**

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

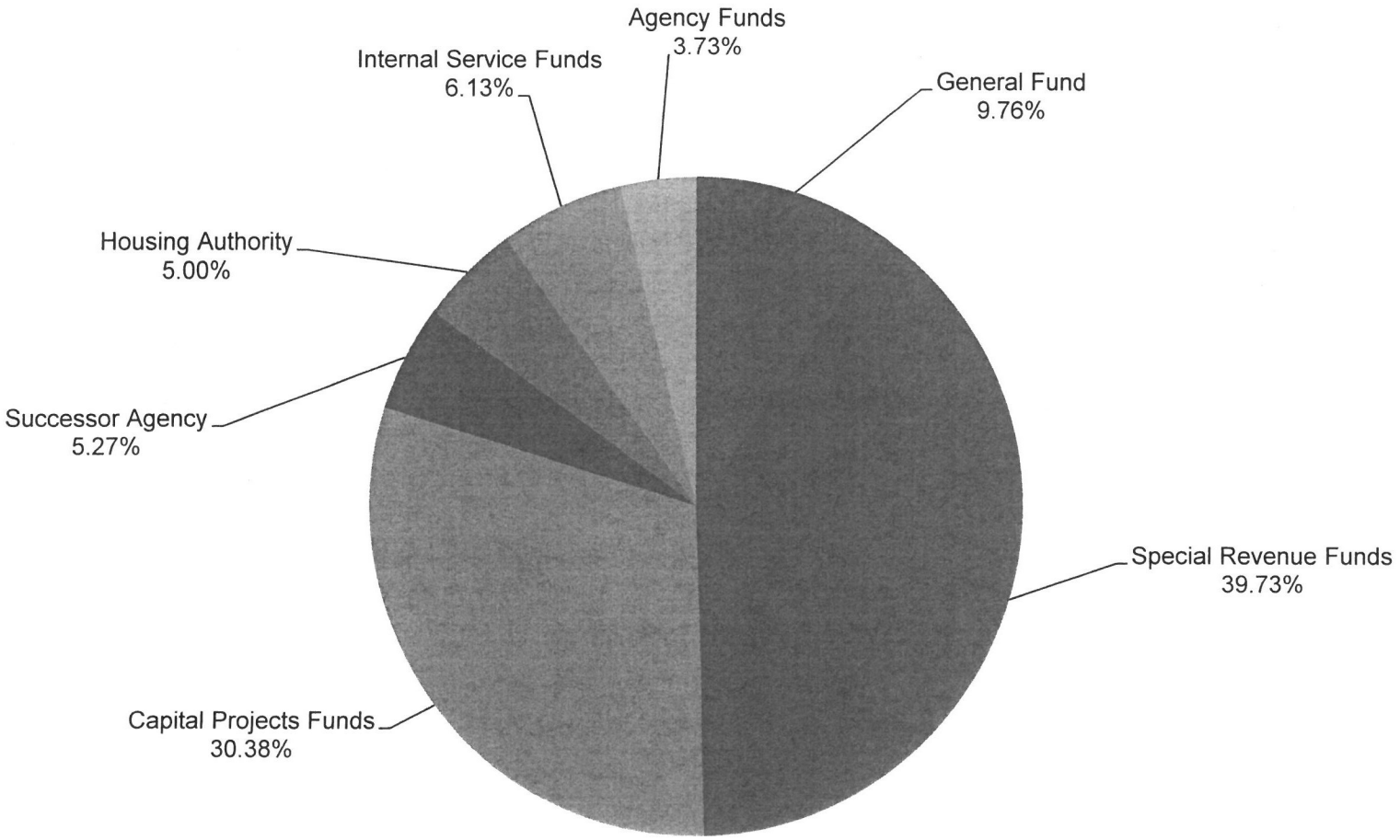
SIGNED:_____
Joseph A. Hughes
CITY MANAGER

SIGNED:_____
Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE SERVICES/CITY TREASURER

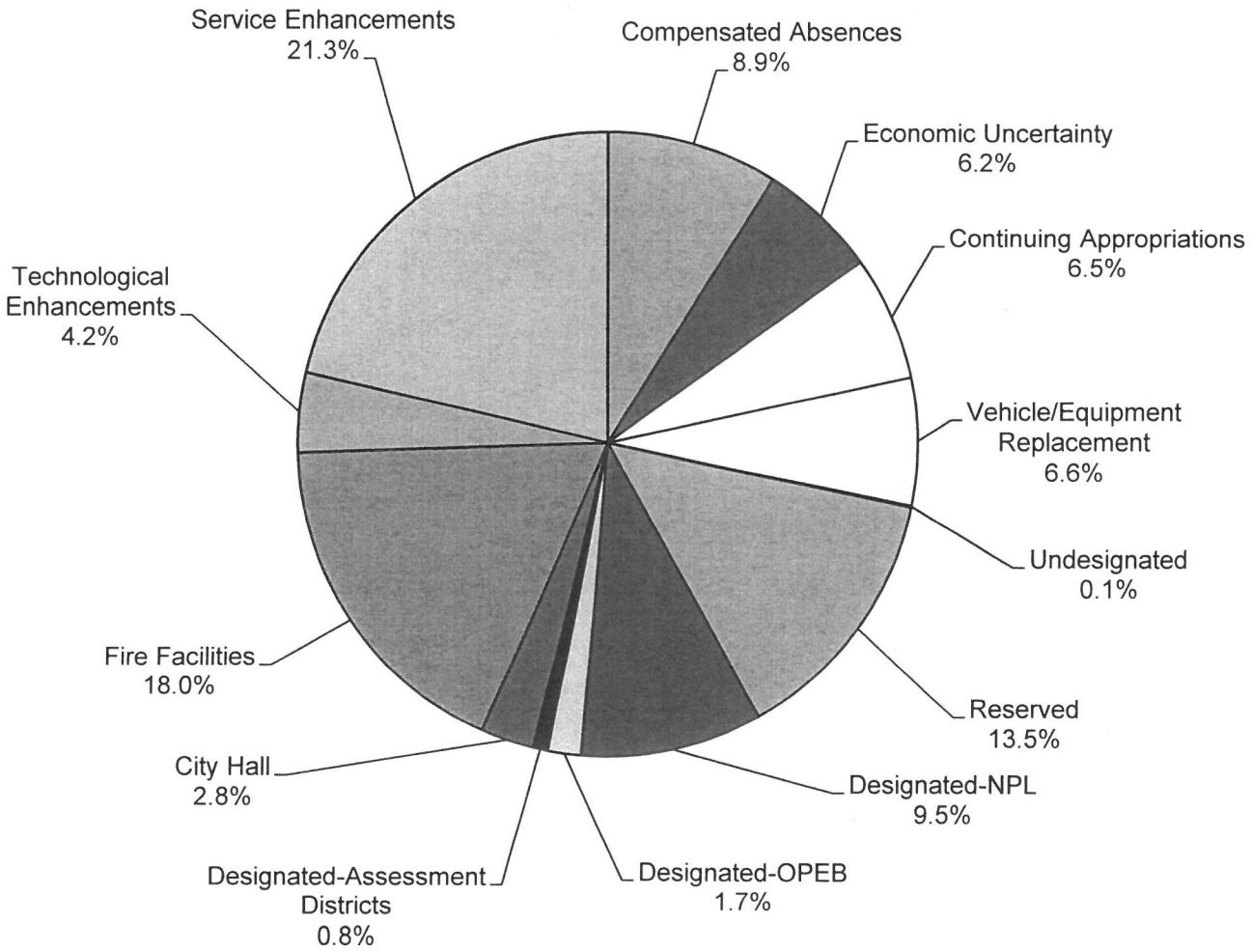
Treasurer's Report



Cash & Investments



General Fund Reserves



STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021.

RECOMMENDATION: The Finance Subcommittee recommends that the City Council adopt Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-____ with the tax roll.

FISCAL IMPACT: Revenue generated from the 2020/2021 tax roll will provide $684,014.82 for the expenditures of the district.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: The bonds for CFD 90-1 were paid off in September 2015. There will only be a levy for the special taxes on services and administration. The maximum increase allowed is 2%. Therefore, the levy for 2020/2021 will be 2% higher than 2019/2020 ($665.94 to $679.26) per parcel.

This item was reviewed by the Finance Subcommittee on June 9, 2020. At this meeting, the proposed 2020/2021 rates were discussed. Attached is the spreadsheet that the Finance Subcommittee reviewed. On these spreadsheets are last year's rates and the proposed rates for 2020/2021. The Finance Subcommittee recommends that the City Council adopt the proposed Resolution.

Approved _____	Motion _____	Second _____	Agenda Item No. 6
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

Attachment #1

Rates

City of Highland
Community Facilities District 90-1
Five (5) Year Special Tax Rate Comparison

Maximum & Applied Special Tax Rates

Tax Rate Area	Land Use Category	Number of Parcels	Applied 2016/2017 Special Tax Rate	2016/2017 Percent Change over 2015/2016	Applied 2017/2018 Special Tax Rate	2017/2018 Percent Change over 2016/2017	Applied 2018/2019 Special Tax Rate	2018/2019 Percent Change over 2017/2018	Applied 2019/2020 Special Tax Rate	2019/2020 Percent Change over 2018/2019	Proposed 2020/2021 Special Tax Rate	2020/2021 Proposed Percent Change over 2019/2020
1	RES	325	$627.53	2.00%	$640.08	2.00%	$652.88	2.00%	$665.94	2.00%	$679.26	2.00%
2	RES	239	$627.53	2.00%	$640.08	2.00%	$652.88	2.00%	$665.94	2.00%	$679.26	2.00%
	UND	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3	RES	333	$627.53	2.00%	$640.08	2.00%	$652.88	2.00%	$665.94	2.00%	$679.26	2.00%
5	RES	95	$627.53	2.00%	$640.08	2.00%	$652.88	2.00%	$665.94	2.00%	$679.26	2.00%
6	RES	16	$627.53	2.00%	$640.08	2.00%	$652.88	2.00%	$665.94	2.00%	$679.26	2.00%
7	COM	5	$0.00	0.00%	$0.00	0.00%	$0.00	0.00%	$0.00	0.00%	$0.00	0.00%

Note: Beginning Fiscal Year 2014/2015, the District is only being levied for the Police and Fire Services ("Services Tax"). The Bonds matured September 1, 2015. Commercial and Undeveloped are not levied for the Services Tax. The parcels being levied for Services Tax are levied at the Maximum.

Attachment #2

Resolution

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 90-1 FOR THE FISCAL YEAR 2020/2021

WHEREAS, the City Council of the CITY OF HIGHLAND, CALIFORNIA (hereinafter referred to as the "Legislative Body"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors relating to the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California. This Community Facilities District shall hereinafter be referred to as "District;" and,

WHEREAS, this Legislative Body, by Ordinance as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said Community Facilities District, and this legislative body is desirous to establish the specific rate of the special tax to be collected for the next fiscal year.

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the specific rate and amount of the special tax to be collected to pay for the costs and expenses for the next fiscal year (2020/2021) for the referenced District is hereby determined and established as set forth in the attached, referenced and incorporated Exhibit "A."

Section 3. That the rate as set forth above does not exceed the amount as previously authorized by Ordinance of this Legislative Body, and is not in excess of that as previously approved by the qualified electors of the District, and is exempt from Proposition 218, Section XIII D of the California State Constitution.

Section 4. That the proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following:

A. Payment of costs and expenses of authorized public services;
B. Payment of District administrative costs.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct administrative costs incurred in the collecting any said special tax.

Section 6. All monies above collected shall be paid into the Community Facilities District funds, including any bond fund and reserve fund.

Section 7. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected in a space marked "public improvements, special tax" or by any other suitable designation, the installment of the special tax, and for the exact rate and amount of said tax, reference is made to the attached Exhibit "A."

Section 8. The County shall then, at the close of the tax collection period, promptly render to this Agency a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

APPROVED and ADOPTED this 23rd day of June, 2020.

_____
Larry McCallon, Mayor

ATTEST:

_____
Betty Hughes, City Clerk

Exhibit A

City of Highland
Community Facilities District No. 90-1 (Greenspot Corridor)
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
0297-211-01-0000	7814 SANTA ANGELA ST	1	1	$679.26
0297-211-02-0000	7802 SANTA ANGELA ST	1	1	679.26
0297-211-03-0000	7784 SANTA ANGELA ST	1	1	679.26
0297-211-04-0000	7772 SANTA ANGELA ST	1	1	679.26
0297-211-05-0000	7766 SANTA ANGELA ST	1	1	679.26
0297-211-06-0000	30518 VIA ALICIA	1	1	679.26
0297-211-07-0000	30526 VIA ALICIA	1	1	679.26
0297-211-08-0000	30540 VIA ALICIA	1	1	679.26
0297-211-09-0000	30554 VIA ALICIA	1	1	679.26
0297-211-10-0000	30562 VIA ALICIA	1	1	679.26
0297-211-11-0000	30576 VIA ALICIA	1	1	679.26
0297-211-12-0000	30577 VIA ALICIA	1	1	679.26
0297-211-13-0000	30559 VIA ALICIA	1	1	679.26
0297-211-14-0000	30547 VIA ALICIA	1	1	679.26
0297-211-15-0000	7781 SANTA ANGELA ST	1	1	679.26
0297-211-16-0000	7799 SANTA ANGELA ST	1	1	679.26
0297-211-17-0000	7807 SANTA ANGELA ST	1	1	679.26
0297-211-18-0000	7813 SANTA ANGELA ST	1	1	679.26
0297-211-19-0000	7821 SANTA ANGELA ST	1	1	679.26
0297-211-20-0000	7842 CALLE CARRISA	1	1	679.26
0297-211-21-0000	7834 CALLE CARRISA	1	1	679.26
0297-211-22-0000	7812 CALLE CARRISA	1	1	679.26
0297-211-23-0000	7810 CALLE CARRISA	1	1	679.26
0297-211-24-0000	7804 CALLE CARRISA	1	1	679.26
0297-211-25-0000	7803 CALLE CARRISA	1	1	679.26
0297-211-26-0000	7805 CALLE CARRISA	1	1	679.26
0297-211-27-0000	7809 CALLE CARRISA	1	1	679.26
0297-211-28-0000	7811 CALLE CARRISA	1	1	679.26
0297-211-29-0000	7833 CALLE CARRISA	1	1	679.26
0297-211-30-0000	30636 LA CRESTA ST	1	1	679.26
0297-211-31-0000	7750 LA MONICA ST	1	1	679.26
0297-211-32-0000	7758 LA MONICA ST	1	1	679.26
0297-211-33-0000	7766 LA MONICA ST	1	1	679.26
0297-211-34-0000	7782 LA MONICA ST	1	1	679.26
0297-211-35-0000	7794 LA MONICA ST	1	1	679.26
0297-211-36-0000	7783 CALLE CARRISA	1	1	679.26
0297-211-37-0000	7779 CALLE CARRISA	1	1	679.26
0297-211-38-0000	7767 CALLE CARRISA	1	1	679.26
0297-211-39-0000	7760 CALLE CARRISA	1	1	679.26
0297-211-40-0000	7764 CALLE CARRISA	1	1	679.26
0297-211-41-0000	7776 CALLE CARRISA	1	1	679.26
0297-211-42-0000	7800 LA MONICA ST	1	1	679.26
0297-211-43-0000	7808 LA MONICA ST	1	1	679.26
0297-211-44-0000	7820 LA MONICA ST	1	1	679.26
0297-211-45-0000	7832 LA MONICA ST	1	1	679.26
0297-211-46-0000	7848 LA MONICA ST	1	1	679.26
0297-221-01-0000	7835 SANTA ANGELA ST	1	1	679.26
0297-221-02-0000	7866 CALLE CARRISA	1	1	679.26
0297-221-03-0000	7860 CALLE CARRISA	1	1	679.26
0297-221-04-0000	7852 CALLE CARRISA	1	1	679.26
0297-221-05-0000	7841 CALLE CARRISA	1	1	679.26
0297-221-06-0000	7849 CALLE CARRISA	1	1	679.26
0297-221-07-0000	7857 CALLE CARRISA	1	1	679.26
0297-221-08-0000	7865 CALLE CARRISA	1	1	679.26
0297-221-09-0000	7873 CALLE CARRISA	1	1	679.26
0297-221-10-0000	7881 CALLE CARRISA	1	1	679.26
0297-221-11-0000	7903 CALLE CARRISA	1	1	679.26
0297-221-12-0000	7906 LA MONICA ST	1	1	679.26

City of Highland
Community Facilities District No. 90-1 (Greenspot Corridor)
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
0297-221-13-0000	7902 LA MONICA ST	1	1	679.26
0297-221-14-0000	7907 LA MONICA ST	1	1	679.26
0297-221-15-0000	7916 SAN BENITO ST	1	1	679.26
0297-221-16-0000	7904 SAN BENITO ST	1	1	679.26
0297-221-17-0000	7917 SAN BENITO ST	1	1	679.26
0297-221-18-0000	30483 MISSION ST	1	1	679.26
0297-221-19-0000	30497 MISSION ST	1	1	679.26
0297-221-20-0000	30509 MISSION ST	1	1	679.26
0297-221-21-0000	30519 MISSION ST	1	1	679.26
0297-221-22-0000	30533 MISSION ST	1	1	679.26
0297-221-23-0000	30543 MISSION ST	1	1	679.26
0297-221-24-0000	30555 MISSION ST	1	1	679.26
0297-221-25-0000	30563 MISSION ST	1	1	679.26
0297-221-26-0000	30577 MISSION ST	1	1	679.26
0297-221-27-0000	30603 MISSION ST	1	1	679.26
0297-221-28-0000	30615 MISSION ST	1	1	679.26
0297-221-29-0000	7903 SAN BENITO ST	1	1	679.26
0297-221-30-0000	7897 SAN BENITO ST	1	1	679.26
0297-221-31-0000	7893 SAN BENITO ST	1	1	679.26
0297-221-32-0000	7883 SAN BENITO ST	1	1	679.26
0297-221-33-0000	7862 LA MONICA ST	1	1	679.26
0297-221-34-0000	7878 LA MONICA ST	1	1	679.26
0297-221-35-0000	7890 LA MONICA ST	1	1	679.26
0297-221-36-0000	7899 LA MONICA ST	1	1	679.26
0297-221-37-0000	7881 LA MONICA ST	1	1	679.26
0297-221-38-0000	7867 LA MONICA ST	1	1	679.26
0297-221-39-0000	7851 LA MONICA ST	1	1	679.26
0297-221-40-0000	7843 LA MONICA ST	1	1	679.26
0297-221-41-0000	7835 LA MONICA ST	1	1	679.26
0297-221-42-0000	7819 LA MONICA ST	1	1	679.26
0297-221-43-0000	7878 SAN BENITO ST	1	1	679.26
0297-221-44-0000	7880 SAN BENITO ST	1	1	679.26
0297-221-45-0000	7884 SAN BENITO ST	1	1	679.26
0297-221-46-0000	7890 SAN BENITO ST	1	1	679.26
0297-221-47-0000	7894 SAN BENITO ST	1	1	679.26
0297-231-01-0000	7875 SANTA PAULA ST	1	1	679.26
0297-231-02-0000	7871 SANTA PAULA ST	1	1	679.26
0297-231-03-0000	7863 SANTA PAULA ST	1	1	679.26
0297-231-04-0000	7851 SANTA PAULA ST	1	1	679.26
0297-231-05-0000	7852 SANTA PAULA ST	1	1	679.26
0297-231-06-0000	7864 SANTA PAULA ST	1	1	679.26
0297-231-07-0000	7878 SANTA PAULA ST	1	1	679.26
0297-231-08-0000	7859 CAMINO CIELO	1	1	679.26
0297-231-09-0000	7847 CAMINO CIELO	1	1	679.26
0297-231-10-0000	7826 CAMINO CIELO	1	1	679.26
0297-231-11-0000	7838 CAMINO CIELO	1	1	679.26
0297-231-12-0000	7846 CAMINO CIELO	1	1	679.26
0297-231-13-0000	7854 CAMINO CIELO	1	1	679.26
0297-231-14-0000	7860 CAMINO CIELO	1	1	679.26
0297-231-15-0000	7872 CAMINO CIELO	1	1	679.26
0297-231-16-0000	7888 CAMINO CIELO	1	1	679.26
0297-231-17-0000	7871 LA NITA ST	1	1	679.26
0297-231-18-0000	7869 LA NITA ST	1	1	679.26
0297-231-19-0000	7857 LA NITA ST	1	1	679.26
0297-231-20-0000	7845 LA NITA ST	1	1	679.26
0297-231-21-0000	7839 LA NITA ST	1	1	679.26
0297-231-22-0000	7827 LA NITA ST	1	1	679.26
0297-231-23-0000	7819 LA NITA ST	1	1	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
0297-231-24-0000	7825 SANTA PAULA ST	1	1	679.26
0297-231-25-0000	7823 SANTA PAULA ST	1	1	679.26
0297-231-26-0000	7811 SANTA PAULA ST	1	1	679.26
0297-231-27-0000	7805 SANTA PAULA ST	1	1	679.26
0297-231-28-0000	7802 LA NITA ST	1	1	679.26
0297-231-29-0000	7812 LA NITA ST	1	1	679.26
0297-231-30-0000	7824 LA NITA ST	1	1	679.26
0297-231-31-0000	7836 LA NITA ST	1	1	679.26
0297-231-32-0000	7842 LA NITA ST	1	1	679.26
0297-231-33-0000	7850 LA NITA ST	1	1	679.26
0297-231-34-0000	7862 LA NITA ST	1	1	679.26
0297-231-35-0000	7866 LA NITA ST	1	1	679.26
0297-231-36-0000	7844 LA CRESTA ST	1	1	679.26
0297-231-37-0000	7856 LA CRESTA ST	1	1	679.26
0297-231-38-0000	7868 LA CRESTA ST	1	1	679.26
0297-231-39-0000	7867 LA CRESTA ST	1	1	679.26
0297-231-40-0000	7859 LA CRESTA ST	1	1	679.26
0297-231-41-0000	7855 LA CRESTA ST	1	1	679.26
0297-231-42-0000	7847 LA CRESTA ST	1	1	679.26
0297-241-01-0000	30627 MISSION ST	1	1	679.26
0297-241-02-0000	30639 MISSION ST	1	1	679.26
0297-241-03-0000	30651 MISSION ST	1	1	679.26
0297-241-04-0000	30663 MISSION ST	1	1	679.26
0297-241-05-0000	30675 MISSION ST	1	1	679.26
0297-241-06-0000	30687 MISSION ST	1	1	679.26
0297-241-07-0000	30699 MISSION ST	1	1	679.26
0297-241-08-0000	30711 MISSION ST	1	1	679.26
0297-241-09-0000	30723 MISSION ST	1	1	679.26
0297-241-10-0000	30735 MISSION ST	1	1	679.26
0297-241-11-0000	7913 CAMINO CIELO	1	1	679.26
0297-241-12-0000	7901 CAMINO CIELO	1	1	679.26
0297-241-13-0000	7896 CAMINO CIELO	1	1	679.26
0297-241-14-0000	7902 CAMINO CIELO	1	1	679.26
0297-241-15-0000	7914 CAMINO CIELO	1	1	679.26
0297-241-16-0000	7915 LA NITA ST	1	1	679.26
0297-241-17-0000	7903 LA NITA ST	1	1	679.26
0297-241-18-0000	7895 LA NITA ST	1	1	679.26
0297-241-19-0000	7883 LA NITA ST	1	1	679.26
0297-241-20-0000	7874 LA NITA ST	1	1	679.26
0297-241-21-0000	7886 LA NITA ST	1	1	679.26
0297-241-22-0000	7894 LA NITA ST	1	1	679.26
0297-241-23-0000	7898 LA NITA ST	1	1	679.26
0297-241-24-0000	7906 LA NITA ST	1	1	679.26
0297-241-25-0000	7918 LA NITA ST	1	1	679.26
0297-251-01-0000	30747 MISSION ST	1	1	679.26
0297-251-02-0000	30759 MISSION ST	1	1	679.26
0297-251-03-0000	30761 MISSION ST	1	1	679.26
0297-251-04-0000	30773 MISSION ST	1	1	679.26
0297-251-05-0000	30785 MISSION ST	1	1	679.26
0297-251-06-0000	30797 MISSION ST	1	1	679.26
0297-251-07-0000	30809 MISSION ST	1	1	679.26
0297-251-08-0000	30823 MISSION ST	1	1	679.26
0297-251-09-0000	7927 SANTA PAULA ST	1	1	679.26
0297-251-10-0000	7917 SANTA PAULA ST	1	1	679.26
0297-251-11-0000	7909 SANTA PAULA ST	1	1	679.26
0297-251-12-0000	7891 SANTA PAULA ST	1	1	679.26
0297-251-13-0000	7889 SANTA PAULA ST	1	1	679.26
0297-251-14-0000	7881 SANTA PAULA ST	1	1	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
0297-251-15-0000	7884 SANTA PAULA ST	1	1	679.26
0297-251-16-0000	7892 SANTA PAULA ST	1	1	679.26
0297-251-17-0000	7904 SANTA PAULA ST	1	1	679.26
0297-251-18-0000	7912 SANTA PAULA ST	1	1	679.26
0297-251-19-0000	7920 SANTA PAULA ST	1	1	679.26
0297-251-20-0000	7925 VIA OBRA CT	1	1	679.26
0297-251-21-0000	7911 VIA OBRA CT	1	1	679.26
0297-251-22-0000	7905 VIA OBRA CT	1	1	679.26
0297-251-23-0000	7900 VIA OBRA CT	1	1	679.26
0297-251-24-0000	7908 VIA OBRA CT	1	1	679.26
0297-251-25-0000	7916 VIA OBRA CT	1	1	679.26
0297-251-26-0000	7928 VIA OBRA CT	1	1	679.26
0297-251-27-0000	7893 CAMINO CIELO	1	1	679.26
0297-251-28-0000	7873 CAMINO CIELO	1	1	679.26
0297-251-29-0000	7865 CAMINO CIELO	1	1	679.26
0297-251-30-0000	7876 LA CRESTA ST	1	1	679.26
0297-251-31-0000	7888 LA CRESTA ST	1	1	679.26
0297-251-32-0000	7892 LA CRESTA ST	1	1	679.26
0297-251-33-0000	7900 LA CRESTA ST	1	1	679.26
0297-251-34-0000	7906 LA CRESTA ST	1	1	679.26
0297-251-35-0000	7914 LA CRESTA ST	1	1	679.26
0297-251-36-0000	7922 LA CRESTA ST	1	1	679.26
0297-251-37-0000	30839 MISSION ST	1	1	679.26
0297-251-38-0000	30853 MISSION ST	1	1	679.26
0297-251-39-0000	30875 MISSION ST	1	1	679.26
0297-251-40-0000	30883 MISSION ST	1	1	679.26
0297-251-41-0000	7931 LA CRESTA ST	1	1	679.26
0297-251-42-0000	7927 LA CRESTA ST	1	1	679.26
0297-251-43-0000	7919 LA CRESTA ST	1	1	679.26
0297-251-44-0000	7907 LA CRESTA ST	1	1	679.26
0297-251-45-0000	7897 LA CRESTA ST	1	1	679.26
0297-251-46-0000	7891 LA CRESTA ST	1	1	679.26
0297-251-47-0000	7885 LA CRESTA ST	1	1	679.26
0297-251-48-0000	7879 LA CRESTA ST	1	1	679.26
0297-251-49-0000	7873 LA CRESTA ST	1	1	679.26
0297-261-01-0000	7879 SAN BENITO ST	1	1	679.26
0297-261-02-0000	7865 SAN BENITO ST	1	1	679.26
0297-261-03-0000	7857 SAN BENITO ST	1	1	679.26
0297-261-04-0000	7851 SAN BENITO ST	1	1	679.26
0297-261-05-0000	7841 SAN BENITO ST	1	1	679.26
0297-261-06-0000	7839 SAN BENITO ST	1	1	679.26
0297-261-07-0000	7823 SAN BENITO ST	1	1	679.26
0297-261-08-0000	7811 SAN BENITO ST	1	1	679.26
0297-261-09-0000	7807 SAN BENITO ST	1	1	679.26
0297-261-10-0000	7795 SAN BENITO ST	1	1	679.26
0297-261-11-0000	7787 SAN BENITO ST	1	1	679.26
0297-261-12-0000	7775 SAN BENITO ST	1	1	679.26
0297-261-13-0000	30727 LA CRESTA ST	1	1	679.26
0297-261-14-0000	7807 LA MONICA ST	1	1	679.26
0297-261-15-0000	7801 LA MONICA ST	1	1	679.26
0297-261-16-0000	7793 LA MONICA ST	1	1	679.26
0297-261-17-0000	7785 LA MONICA ST	1	1	679.26
0297-261-18-0000	7777 LA MONICA ST	1	1	679.26
0297-261-19-0000	7761 LA MONICA ST	1	1	679.26
0297-261-20-0000	30655 LA CRESTA ST	1	1	679.26
0297-261-21-0000	30667 LA CRESTA ST	1	1	679.26
0297-261-22-0000	30685 LA CRESTA ST	1	1	679.26
0297-261-23-0000	7788 SAN BENITO ST	1	1	679.26

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0297-261-24-0000	7794 SAN BENITO ST	1	1	679.26
0297-261-25-0000	7810 SAN BENITO ST	1	1	679.26
0297-261-26-0000	7826 SAN BENITO ST	1	1	679.26
0297-261-27-0000	7832 SAN BENITO ST	1	1	679.26
0297-261-28-0000	7838 SAN BENITO ST	1	1	679.26
0297-261-29-0000	7850 SAN BENITO ST	1	1	679.26
0297-261-30-0000	7854 SAN BENITO ST	1	1	679.26
0297-261-31-0000	7860 SAN BENITO ST	1	1	679.26
0297-261-32-0000	7872 SAN BENITO ST	1	1	679.26
0297-271-01-0000	7774 LA CRESTA ST	1	1	679.26
0297-271-02-0000	7786 LA CRESTA ST	1	1	679.26
0297-271-03-0000	7790 LA CRESTA ST	1	1	679.26
0297-271-04-0000	7806 LA CRESTA ST	1	1	679.26
0297-271-05-0000	7814 LA CRESTA ST	1	1	679.26
0297-271-06-0000	7818 LA CRESTA ST	1	1	679.26
0297-271-07-0000	7832 LA CRESTA ST	1	1	679.26
0297-271-08-0000	7840 LA CRESTA ST	1	1	679.26
0297-271-09-0000	7841 LA CRESTA ST	1	1	679.26
0297-271-10-0000	7833 LA CRESTA ST	1	1	679.26
0297-271-11-0000	7829 LA CRESTA ST	1	1	679.26
0297-271-12-0000	7821 LA CRESTA ST	1	1	679.26
0297-271-13-0000	7817 LA CRESTA ST	1	1	679.26
0297-271-14-0000	7805 LA CRESTA ST	1	1	679.26
0297-271-15-0000	7797 LA CRESTA ST	1	1	679.26
0297-271-16-0000	7789 LA CRESTA ST	1	1	679.26
0297-271-17-0000	7779 LA CRESTA ST	1	1	679.26
0297-271-18-0000	7773 LA CRESTA ST	1	1	679.26
0297-271-19-0000	7765 LA CRESTA ST	1	1	679.26
0297-271-20-0000	30736 LA CRESTA ST	1	1	679.26
0297-271-21-0000	30720 LA CRESTA ST	1	1	679.26
0297-271-22-0000	30708 LA CRESTA ST	1	1	679.26
0297-271-23-0000	30694 LA CRESTA ST	1	1	679.26
0297-271-24-0000	30680 LA CRESTA ST	1	1	679.26
0297-271-25-0000	30672 LA CRESTA ST	1	1	679.26
0297-271-26-0000	30654 LA CRESTA ST	1	1	679.26
0297-271-27-0000	30648 LA CRESTA ST	1	1	679.26
1210-121-07-0000	7507 CRAM RD	3	2	679.26
1210-121-08-0000	7515 CRAM RD	3	2	679.26
1210-121-09-0000	7523 CRAM RD	3	2	679.26
1210-121-10-0000	7531 CRAM RD	3	3	679.26
1210-121-11-0000	7549 CRAM RD	3	3	679.26
1210-121-12-0000	7561 CRAM RD	3	3	679.26
1210-121-13-0000	7573 CRAM RD	3	4	679.26
1210-121-14-0000	7585 CRAM	3	2	679.26
1210-121-15-0000	7506 WEAVER	3	1	679.26
1210-121-16-0000	7524 WEAVER	3	2	679.26
1210-121-17-0000	7530 WEAVER	3	1	679.26
1210-121-18-0000	7552 WEAVER	3	2	679.26
1210-121-19-0000	7568 WEAVER	3	1	679.26
1210-121-20-0000	7580 WEAVER ST	3	2	679.26
1210-121-21-0000	7571 LOCHINVAR CT	3	3	679.26
1210-121-22-0000	7565 LOCHINVAR CT	3	1	679.26
1210-121-23-0000	7559 LOCHINVAR CT	3	2	679.26
1210-121-24-0000	7547 LOCHINVAR CT	3	1	679.26
1210-121-25-0000	7533 LOCHINVAR CT	3	3	679.26
1210-121-26-0000	7525 LOCHINVAR CT	3	3	679.26
1210-121-27-0000	7513 LOCHINVAR CT	3	3	679.26
1210-121-28-0000	7508 LOCHINVAR CT	3	3	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
1210-121-29-0000	7512 LOCHINCAR CT	3	3	679.26
1210-121-30-0000	7526 LOCHINVAR CT	3	2	679.26
1210-121-31-0000	7534 LOCHINVAR CT	3	3	679.26
1210-121-32-0000	7548 LOCHINVAR CT	3	2	679.26
1210-121-33-0000	7560 LOCHINVAR CT	3	3	679.26
1210-121-34-0000	7572 LOCHINVAR CT	3	2	679.26
1210-121-35-0000	7586 LOCHINVAR CT	3	3	679.26
1210-131-01-0000	7692 CHANTICLEER	3	2	679.26
1210-131-02-0000	7674 CHANTICLEER	3	1	679.26
1210-131-03-0000	7660 CHANTICLEER	3	1	679.26
1210-131-04-0000	7646 CHANTICLEER	3	2	679.26
1210-131-05-0000	7632 CHANTICLEER	3	1	679.26
1210-131-06-0000	7624 CHANTICLEER	3	1	679.26
1210-131-07-0000	7608 CHANTICLEER	3	1	679.26
1210-131-08-0000	7590 CHANTICLEER	3	2	679.26
1210-131-09-0000	29324 LOCHINVAR	3	1	679.26
1210-131-10-0000	29338 LOCHINVAR	3	2	679.26
1210-131-11-0000	29350 LOCHINVAR	3	1	679.26
1210-131-12-0000	29362 LOCHINVAR	3	1	679.26
1210-131-13-0000	29378 LOCHINVAR RD	3	1	679.26
1210-131-14-0000	29394 LOCHINVAR	3	1	679.26
1210-131-15-0000	7597 CRAM	3	1	679.26
1210-131-16-0000	29491 LOCHINVAR RD	3	1	679.26
1210-131-17-0000	29475 LOCHINVAR	3	1	679.26
1210-131-18-0000	29467 LOCHINVAR	3	2	679.26
1210-131-19-0000	29459 LOCHINVAR	3	3	679.26
1210-131-20-0000	29445 LOCHINVAR	3	2	679.26
1210-131-21-0000	29433 LOCHINVAR	3	1	679.26
1210-131-22-0000	29431 LOCHINVAR	3	2	679.26
1210-131-23-0000	29391 LOCHINVAR	3	1	679.26
1210-131-24-0000	29375 LOCHINVAR	3	1	679.26
1210-131-25-0000	29367 LOCHINVAR	3	1	679.26
1210-131-26-0000	29349 LOCHINVAR	3	2	679.26
1210-131-27-0000	29335 LOCHINVAR	3	1	679.26
1210-131-28-0000	29323 LOCHINVAR	3	1	679.26
1210-131-29-0000	7635 CHANTICLEER	3	1	679.26
1210-131-30-0000	7657 CHANTICLEER	3	1	679.26
1210-131-31-0000	7671 CHANTICLEER	3	1	679.26
1210-131-32-0000	7693 CHANTICLEER	3	2	679.26
1210-131-33-0000	7724 HIGHLAND GROVE	3	1	679.26
1210-131-34-0000	7710 HIGHLAND GROVE	3	1	679.26
1210-131-35-0000	7690 HIGHLAND GROVE	3	1	679.26
1210-131-36-0000	7664 HIGHLAND GROVE	3	2	679.26
1210-131-37-0000	7648 HIGHLAND GROVE	3	1	679.26
1210-131-38-0000	7640 HIGHLAND GROVE	3	2	679.26
1210-131-39-0000	7643 HIGHLAND GROVE	3	2	679.26
1210-131-40-0000	7665 HIGHLAND GROVE	3	2	679.26
1210-131-41-0000	7691 HIGHLAND GROVE	3	1	679.26
1210-131-42-0000	7715 HIGHLAND GROVE	3	1	679.26
1210-131-43-0000	29422 HIGHLAND GROVE LN	3	1	679.26
1210-131-44-0000	7696 DOUBLE A	3	1	679.26
1210-131-45-0000	7684 DOUBLE A	3	2	679.26
1210-131-46-0000	7668 DOUBLE A	3	1	679.26
1210-131-47-0000	7656 DOUBLE A	3	2	679.26
1210-131-48-0000	7650 DOUBLE A	3	1	679.26
1210-131-49-0000	7644 DOUBLE A	3	2	679.26
1210-131-50-0000	7640 DOUBLE A	3	2	679.26
1210-131-51-0000	7665 DOUBLE A	3	1	679.26

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1210-131-52-0000	7683 DOUBLE A	3	1	679.26
1210-131-53-0000	29440 HIGHLAND GROVE LN	3	1	679.26
1210-131-54-0000	29456 HIGHLAND GROVE	3	1	679.26
1210-131-55-0000	29474 HIGHLAND GROVE LN	3	2	679.26
1210-131-56-0000	7696 WEAVER ST	3	1	679.26
1210-131-57-0000	7674 WEAVER	3	2	679.26
1210-131-58-0000	7662 WEAVER	3	2	679.26
1210-131-59-0000	7648 WEAVER	3	1	679.26
1210-131-60-0000	7594 LOCHINVAR CT	3	2	679.26
1210-131-61-0000	29490 LOCHINVAR	3	1	679.26
1210-131-62-0000	29474 LOCHINVAR RD	3	3	679.26
1210-131-63-0000	29460 LOCHINVAR RD	3	2	679.26
1210-141-15-0000	29510 WATER ST	5	4	679.26
1210-141-16-0000	29522 WATER ST	5	3	679.26
1210-141-17-0000	29534 WATER ST	5	2	679.26
1210-141-18-0000	29546 WATER ST	5	4	679.26
1210-141-19-0000	29558 WATER ST	5	2	679.26
1210-141-20-0000	29570 WATER ST	5	3	679.26
1210-141-21-0000	29582 WATER ST	5	2	679.26
1210-141-22-0000	29581 CANYON SPRINGS RD	5	2	679.26
1210-141-23-0000	29569 CANYON SPRINGS RD	5	3	679.26
1210-141-24-0000	29557 CANYON SPRINGS RD	5	2	679.26
1210-141-25-0000	29545 CANYON SPRINGS RD	5	4	679.26
1210-141-26-0000	29533 CANYON SPRINGS RD	5	2	679.26
1210-141-27-0000	29521 CANYON SPRINGS RD	5	3	679.26
1210-141-28-0000	29509 CANYON SPRINGS RD	5	4	679.26
1210-141-29-0000	7460 GLEN OAKS RD	5	2	679.26
1210-141-30-0000	7448 GLEN OAKS RD	5	3	679.26
1210-141-31-0000	7436 GLEN OAKS RD	5	4	679.26
1210-141-32-0000	7424 GLEN OAKS RD	5	2	679.26
1210-141-33-0000	7412 GLEN OAKS RD	5	3	679.26
1210-141-34-0000	7388 GLEN OAKS RD	5	2	679.26
1210-141-35-0000	7376 GLEN OAKS RD	5	3	679.26
1210-141-36-0000	7364 GLEN OAKS RD	5	3	679.26
1210-141-37-0000	29532 CHANDLER RD	5	2	679.26
1210-141-38-0000	29544 CHANDLER RD	5	3	679.26
1210-141-39-0000	29556 CHANDLER RD	5	1	679.26
1210-141-40-0000	29568 CHANDLER RD	5	2	679.26
1210-141-41-0000	29580 CHANDLER RD	5	3	679.26
1210-141-42-0000	29592 CHANDLER RD	5	1	679.26
1210-141-43-0000	29585 CHANDLER RD	5	2	679.26
1210-141-44-0000	29573 CHANDLER RD	5	3	679.26
1210-141-45-0000	29561 CHANDLER RD	5	1	679.26
1210-141-46-0000	29549 CHANDLER RD	5	2	679.26
1210-141-47-0000	7387 GLEN OAKS RD	5	3	679.26
1210-141-48-0000	7399 GLEN OAKS RD	5	4	679.26
1210-141-49-0000	7411 GLEN OAKS RD	5	2	679.26
1210-141-50-0000	7423 GLEN OAKS RD	5	4	679.26
1210-141-51-0000	7435 GLEN OAKS RD	5	3	679.26
1210-141-52-0000	7447 GLEN OAKS RD	5	2	679.26
1210-141-53-0000	7459 GLEN OAKS RD	5	4	679.26
1210-141-54-0000	7462 BEAR CREEK CT	5	2	679.26
1210-141-55-0000	7450 BEAR CREEK CT	5	3	679.26
1210-141-56-0000	7438 BEAR CREEK CT	5	2	679.26
1210-141-57-0000	7426 BEAR CREEK CT	5	4	679.26
1210-141-58-0000	7413 BEAR CREEK CT	5	2	679.26
1210-141-59-0000	7425 BEAR CREEK CT	5	4	679.26
1210-141-60-0000	7437 BEAR CREEK CT	5	2	679.26

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1210-141-61-0000	7449 BEAR CREEK CT	5	4	679.26
1210-141-62-0000	7461 BEAR CREEK CT	5	3	679.26
1210-151-25-0000	7460 WEST WIND CT	5	3	679.26
1210-151-26-0000	7448 WEST WIND CT	5	2	679.26
1210-151-27-0000	7436 WEST WIND CT	5	1	679.26
1210-151-28-0000	7425 WEST WIND CT	5	3	679.26
1210-151-29-0000	7437 WEST WIND CT	5	2	679.26
1210-151-30-0000	29626 CANYON SPRINGS RD	5	3	679.26
1210-151-31-0000	29638 CANYON SPRINGS RD	5	2	679.26
1210-151-32-0000	7442 SMOKEWOOD RD	5	3	679.26
1210-151-33-0000	7430 SMOKEWOOD RD	5	1	679.26
1210-151-34-0000	7418 SMOKEWOOD RD	5	3	679.26
1210-151-35-0000	29633 CHANDLER RD	5	2	679.26
1210-151-36-0000	29621 CHANDLER RD	5	3	679.26
1210-151-37-0000	29609 CHANDLER RD	5	3	679.26
1210-151-38-0000	29597 CHANDLER RD	5	1	679.26
1210-151-39-0000	29604 CHANDLER RD	5	3	679.26
1210-151-40-0000	29616 CHANDLER RD	5	2	679.26
1210-151-41-0000	29628 CHANDLER RD	5	1	679.26
1210-151-42-0000	29640 CHANDLER RD	5	3	679.26
1210-151-43-0000	29652 CHANDLER RD	5	2	679.26
1210-151-44-0000	29664 CHANDLER RD	5	3	679.26
1210-151-45-0000	29676 CHANDLER RD	5	3	679.26
1210-151-46-0000	7425 SMOKEWOOD RD	5	2	679.26
1210-151-47-0000	7437 SMOKEWOOD RD	5	1	679.26
1210-151-48-0000	7449 SMOKEWOOD RD	5	3	679.26
1210-151-49-0000	7461 SMOKEWOOD RD	5	1	679.26
1210-151-50-0000	7473 SMOKEWOOD RD	5	2	679.26
1210-151-51-0000	7485 SMOKEWOOD RD	5	3	679.26
1210-151-52-0000	29641 CANYON SPRINGS RD	5	3	679.26
1210-151-53-0000	29629 CANYON SPRINGS RD	5	1	679.26
1210-151-54-0000	29617 CANYON SPRINGS RD	5	2	679.26
1210-151-55-0000	29605 CANYON SPRINGS RD	5	3	679.26
1210-151-56-0000	29593 CANYON SPRINGS RD	5	3	679.26
1210-151-57-0000	29600 WATER ST	5	3	679.26
1210-151-58-0000	29612 WATER ST	5	2	679.26
1210-151-59-0000	29624 WATER ST	5	3	679.26
1210-151-60-0000	29636 WATER ST	5	1	679.26
1210-151-61-0000	29648 WATER ST	5	3	679.26
1210-151-62-0000	29660 WATER ST	5	3	679.26
1210-151-63-0000	29672 WATER ST	5	1	679.26
1210-151-64-0000	7500 APLIN ST	5	1	679.26
1210-151-65-0000	7488 APLIN ST	5	3	679.26
1210-151-66-0000	7476 APLIN ST	5	2	679.26
1210-151-67-0000	7464 APLIN ST	5	1	679.26
1210-151-68-0000	7452 APLIN ST	5	2	679.26
1210-151-69-0000	7440 APLIN ST	5	1	679.26
1210-151-70-0000	7428 APLIN ST	5	3	679.26
1210-151-71-0000	7416 APLIN ST	5	1	679.26
1210-161-18-0000	29598 LOCHINVAR RD	6	6	679.26
1210-161-19-0000	29606 LOCHINVAR RD	6	6	679.26
1210-161-20-0000	29614 LOCHINVAR RD	6	6	679.26
1210-161-25-0000	29645 LOCHINVAR RD	6	6	679.26
1210-161-26-0000	29635 LOCHINVAR RD	6	6	679.26
1210-161-27-0000	29625 LOCHINVAR RD	6	6	679.26
1210-161-30-0000	29625 WATER ST	6	6	679.26
1210-161-31-0000	29637 WATER ST	6	5	679.26
1210-161-32-0000	29649 WATER ST	6	5	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
1210-161-33-0000	29661 WATER ST	6	6	679.26
1210-161-37-0000	29613 WATER ST	6	6	679.26
1210-161-38-0000	29622 LOCHINVAR RD	6	6	679.26
1210-161-39-0000	29630 LOCHINVAR RD	6	5	679.26
1210-161-40-0000	29665 LOCHINVAR ST	6	5	679.26
1210-161-41-0000	29655 LOCHINVAR RD	6	6	679.26
1210-161-42-0000	29673 WATER ST	6	6	679.26
1210-171-01-0000	29512 LOCHINVAR RD	3	3	679.26
1210-171-02-0000	29528 LOCHINVAR RD	3	2	679.26
1210-171-03-0000	29536 LOCHINVAR RD	3	2	679.26
1210-171-04-0000	29550 LOCHINVAR RD	3	3	679.26
1210-171-05-0000	29564 LOCHINVAR RD	3	2	679.26
1210-171-06-0000	29576 LOCHINVAR RD	3	3	679.26
1210-171-07-0000	29582 LOCHINVAR RD	3	2	679.26
1210-171-08-0000	29590 LOCHINVAR RD	3	3	679.26
1210-171-09-0000	29618 CARRO AMANO LN	3	3	679.26
1210-171-10-0000	29630 CARRO AMANO LN	3	2	679.26
1210-171-11-0000	29642 CARRO AMANO LN	3	3	679.26
1210-171-12-0000	29654 CARRO AMANO LN	3	2	679.26
1210-171-13-0000	7608 APLIN RD	3	3	679.26
1210-171-14-0000	7616 APLIN RD	3	2	679.26
1210-171-15-0000	7624 APLIN RD	3	3	679.26
1210-171-16-0000	7632 APLIN ST RD	3	2	679.26
1210-171-17-0000	29615 LOCHINVAR RD	3	2	679.26
1210-171-18-0000	29605 LOCHINVAR RD	3	2	679.26
1210-171-19-0000	29591 LOCHINVAR RD	3	3	679.26
1210-171-20-0000	29585 LOCHINVAR RD	3	2	679.26
1210-171-21-0000	29573 LOCHINVAR RD	3	3	679.26
1210-171-22-0000	29557 LOCHINVAR RD	3	3	679.26
1210-171-23-0000	29541 LOCHINVAR RD	3	2	679.26
1210-171-24-0000	29525 LOCHINVAR RD	3	3	679.26
1210-171-25-0000	29517 LOCHINVAR RD	3	2	679.26
1210-171-26-0000	29509 LOCHINVAR RD	3	3	679.26
1210-171-27-0000	29510 BRIGHT SPOT RD	3	2	679.26
1210-171-28-0000	29524 BRIGHT SPOT RD	3	3	679.26
1210-171-29-0000	29532 BRIGHT SPOT RD	3	3	679.26
1210-171-30-0000	29544 BRIGHT SPOT RD	3	2	679.26
1210-171-31-0000	29556 BRIGHT SPOT RD	3	3	679.26
1210-171-32-0000	29570 BRIGHT SPOT RD	3	3	679.26
1210-171-33-0000	29582 BRIGHT SPOT RD	3	3	679.26
1210-171-34-0000	29594 BRIGHT SPOT RD	3	3	679.26
1210-171-35-0000	29608 BRIGHT SPOT RD	3	3	679.26
1210-171-36-0000	29616 BRIGHT SPOT RD	3	2	679.26
1210-171-37-0000	29624 BRIGHT SPOT RD	3	3	679.26
1210-171-38-0000	29632 BRIGHT SPOT RD	3	2	679.26
1210-171-39-0000	29687 CARRO AMANO LN	3	2	679.26
1210-171-40-0000	29673 CARRO AMANO LN	3	3	679.26
1210-171-41-0000	29655 CARRO AMANO LN	3	2	679.26
1210-171-42-0000	29625 BRIGHT SPOT RD	3	3	679.26
1210-171-44-0000	29617 BRIGHT SPOT RD	3	4	679.26
1210-171-45-0000	29609 BRIGHT SPOT RD	3	3	679.26
1210-171-47-0000	29595 BRIGHT SPOT RD	3	3	679.26
1210-171-48-0000	29581 BRIGHT SPOT RD	3	4	679.26
1210-171-49-0000	29573 BRIGHT SPOT RD	3	3	679.26
1210-171-50-0000	29557 BRIGHT SPOT RD	3	3	679.26
1210-171-51-0000	29545 BRIGHT SPOT RD	3	4	679.26
1210-171-52-0000	29531 BRIGHT SPOT RD	3	3	679.26
1210-171-53-0000	29523 BRIGHT SPOT RD	3	4	679.26

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1210-171-54-0000	29511 BRIGHT SPOT RD	3	3	679.26
1210-241-05-0000	7784 CHANTICLEER	3	1	679.26
1210-241-06-0000	7776 CHANTICLEER	3	1	679.26
1210-241-07-0000	7768 CHANTICLEER RD	3	2	679.26
1210-241-08-0000	7760 CHANTICLEER	3	1	679.26
1210-241-09-0000	7752 CHANTICLEER RD	3	2	679.26
1210-241-10-0000	7753 CHANTICLEER RD	3	1	679.26
1210-241-11-0000	7761 CHANTICLEER RD	3	1	679.26
1210-241-12-0000	7767 CHANTICLEER	3	1	679.26
1210-241-13-0000	7769 CHANTICLEER	3	1	679.26
1210-241-14-0000	7773 CHANTICLEER	3	2	679.26
1210-241-15-0000	7775 CHANTICLEER RD	3	1	679.26
1210-241-16-0000	7783 CHANTICLEER RD	3	2	679.26
1210-241-17-0000	29489 HIGHLAND GROVE	3	1	679.26
1210-241-18-0000	29471 HIGHLAND GROVE	3	1	679.26
1210-241-19-0000	29453 HIGHLAND GROVE	3	2	679.26
1210-241-20-0000	29447 HIGHLAND GROVE	3	1	679.26
1210-241-21-0000	29431 HIGHLAND GROVE	3	2	679.26
1210-241-22-0000	29425 HIGHLAND GROVE	3	1	679.26
1210-241-23-0000	29407 HIGHLAND GROVE LN	3	2	679.26
1210-241-24-0000	29385 HIGHLAND GROVE	3	1	679.26
1210-241-25-0000	29363 HIGHLAND GROVE	3	1	679.26
1210-241-26-0000	29331 HIGHLAND GROVE	3	1	679.26
1210-241-27-0000	7744 CHANTICLEER	3	1	679.26
1210-241-28-0000	7736 CHANTICLEER	3	2	679.26
1210-241-29-0000	7728 CHANTICLEER	3	1	679.26
1210-241-30-0000	7720 CHANTICLEER RD	3	1	679.26
1210-241-31-0000	7712 CHANTICLEER	3	1	679.26
1210-241-32-0000	7704 CHANTICLEER	3	1	679.26
1210-241-33-0000	7711 CHANTICLEER	3	1	679.26
1210-241-34-0000	7725 CHANTICLEER	3	1	679.26
1210-241-35-0000	29334 HIGHLAND GROVE LN	3	1	679.26
1210-241-36-0000	7736 HIGHLAND GROVE CT	3	1	679.26
1210-241-37-0000	29386 HIGHLAND GROVE LN	3	1	679.26
1210-241-38-0000	29408 HIGHLAND GROVE LN	3	2	679.26
1210-241-39-0000	7782 ARANCI WAY	3	3	679.26
1210-241-40-0000	7774 ARANCI WAY	3	3	679.26
1210-241-41-0000	7766 ARANCI WAY	3	3	679.26
1210-241-42-0000	7758 ARANCI WAY	3	3	679.26
1210-241-43-0000	7750 ARANCI WAY	3	3	679.26
1210-241-44-0000	7746 ARANCI WAY	3	2	679.26
1210-241-45-0000	7747 ARANCI WAY	3	3	679.26
1210-241-46-0000	7751 ARANCI WAY	3	3	679.26
1210-241-47-0000	7757 ARANCI WAY	3	3	679.26
1210-241-48-0000	7769 ARANCI WAY	3	3	679.26
1210-241-49-0000	7773 ARANCI WAY	3	3	679.26
1210-241-50-0000	7781 ARANCI WAY	3	3	679.26
1210-241-51-0000	7772 GOLD BUCKLE CT	3	3	679.26
1210-241-52-0000	7764 GOLD BUCKLE CT	3	3	679.26
1210-241-53-0000	7756 GOLD BUCKLE CT	3	2	679.26
1210-241-54-0000	7752 GOLD BUCKLE CT	3	3	679.26
1210-241-55-0000	7746 GOLD BUCKLE CT	3	2	679.26
1210-241-56-0000	7742 GOLD BUCKLE CT	3	3	679.26
1210-241-57-0000	7743 GOLD BUCKLE CT	3	3	679.26
1210-241-58-0000	7749 GOLD BUCKLE CT	3	3	679.26
1210-241-59-0000	7755 GOLD BUCKLE CT	3	3	679.26
1210-241-60-0000	7763 GOLD BUCKLE CT	3	2	679.26
1210-241-61-0000	7769 GOLD BUCKLE CT	3	3	679.26

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1210-241-62-0000	7775 GOLD BUCKLE CT	3	3	679.26
1210-251-01-0000	7880 GOLD BUCKLE	3	1	679.26
1210-251-02-0000	7864 GOLD BUCKLE	3	2	679.26
1210-251-03-0000	7856 GOLD BUCKLE	3	2	679.26
1210-251-04-0000	7842 GOLD BUCKLE	3	1	679.26
1210-251-05-0000	7838 GOLD BUCKLE	3	1	679.26
1210-251-06-0000	7826 GOLD BUCKLE RD	3	2	679.26
1210-251-07-0000	7812 GOLD BUCKLE RD	3	1	679.26
1210-251-08-0000	29316 GOLD BUCKLE	3	1	679.26
1210-251-09-0000	29324 GOLD BUCKLE	3	1	679.26
1210-251-10-0000	29330 GOLD BUCKLE	3	1	679.26
1210-251-11-0000	29338 GOLD BUCKLE RD	3	2	679.26
1210-251-12-0000	29346 GOLD BUCKLE RD	3	1	679.26
1210-251-13-0000	7795 CHANTICLEER	3	1	679.26
1210-251-14-0000	29370 GOLD BUCKLE	3	1	679.26
1210-251-15-0000	29392 GOLD BUCKLE	3	1	679.26
1210-251-16-0000	29426 GOLD BUCKLE	3	1	679.26
1210-251-17-0000	29387 GOLD BUCKLE	3	1	679.26
1210-251-18-0000	29371 GOLD BUCKLE RD	3	2	679.26
1210-251-19-0000	29365 GOLD BUCKLE	3	1	679.26
1210-251-20-0000	29353 GOLD BUCKLE	3	1	679.26
1210-251-21-0000	29341 GOLD BUCKLE RD	3	2	679.26
1210-251-22-0000	29335 GOLD BUCKLE	3	1	679.26
1210-251-23-0000	7831 GOLD BUCKLE	3	1	679.26
1210-251-24-0000	7845 GOLD BUCKLE	3	1	679.26
1210-251-25-0000	7857 GOLD BUCKLE	3	1	679.26
1210-251-26-0000	29336 POLO	3	1	679.26
1210-251-27-0000	29344 POLO	3	1	679.26
1210-251-28-0000	29352 POLO	3	1	679.26
1210-251-29-0000	29366 POLO	3	2	679.26
1210-251-30-0000	29378 POLO	3	1	679.26
1210-251-31-0000	29384 POLO	3	1	679.26
1210-251-32-0000	7850 ARANCI	3	1	679.26
1210-251-33-0000	7844 ARANCI	3	1	679.26
1210-251-34-0000	7836 ARANCI WAY	3	1	679.26
1210-251-35-0000	29489 GOLD BUCKLE RD	3	1	679.26
1210-251-36-0000	29471 GOLD BUCKLE	3	1	679.26
1210-251-37-0000	29457 GOLD BUCKLE	3	1	679.26
1210-251-38-0000	29445 GOLD BUCKLE	3	2	679.26
1210-251-39-0000	29431 GOLD BUCKLE RD	3	1	679.26
1210-251-40-0000	29432 POLO ST	3	1	679.26
1210-251-41-0000	29440 POLO	3	1	679.26
1210-251-42-0000	29458 POLO	3	1	679.26
1210-251-43-0000	29472 POLO	3	2	679.26
1210-251-44-0000	29486 POLO	3	1	679.26
1210-251-45-0000	29483 POLO	3	2	679.26
1210-251-46-0000	29475 POLO	3	1	679.26
1210-251-47-0000	29461 POLO	3	2	679.26
1210-251-48-0000	29457 POLO ST	3	1	679.26
1210-251-49-0000	29443 POLO	3	1	679.26
1210-251-50-0000	29435 POLO	3	1	679.26
1210-251-51-0000	29421 POLO	3	2	679.26
1210-251-52-0000	29407 POLO	3	1	679.26
1210-251-53-0000	29385 POLO	3	2	679.26
1210-251-54-0000	29367 POLO	3	1	679.26
1210-251-55-0000	29351 POLO	3	2	679.26
1210-251-56-0000	29343 POLO	3	1	679.26
1210-251-57-0000	29335 POLO	3	1	679.26

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1210-251-58-0000	29327 POLO	3	1	679.26
1210-251-59-0000	29319 POLO	3	1	679.26
1210-251-60-0000	29311 POLO	3	1	679.26
1210-251-61-0000	29430 GOLD BUCKLE RD	3	2	679.26
1210-251-62-0000	7789 ARANCI WAY	3	3	679.26
1210-251-63-0000	7793 ARANCI WAY	3	2	679.26
1210-251-64-0000	7796 GOLD BUCKLE CT	3	2	679.26
1210-251-65-0000	7788 GOLD BUCKLE CT	3	3	679.26
1210-251-66-0000	7780 GOLD BUCKLE CT	3	3	679.26
1210-251-67-0000	7781 GOLD BUCKLE CT	3	3	679.26
1210-251-68-0000	7787 GOLD BUCKLE CT	3	2	679.26
1210-251-69-0000	7793 GOLD BUCKLE CT	3	2	679.26
1210-261-01-0000	7796 SILVER BUCKLE RD	3	3	679.26
1210-261-02-0000	7784 SILVER BUCKLE RD	3	3	679.26
1210-261-03-0000	7772 SILVER BUCKLE RD	3	3	679.26
1210-261-04-0000	7764 SILVER BUCKLE RD	3	2	679.26
1210-261-05-0000	7758 SILVER BUCKLE RD	3	3	679.26
1210-261-06-0000	7750 SILVER BUCKLE RD	3	2	679.26
1210-261-07-0000	7744 SILVER BUCKLE RD	3	3	679.26
1210-261-08-0000	29520 BELT LN	3	2	679.26
1210-261-09-0000	29532 BELT LN	3	3	679.26
1210-261-10-0000	29544 BELT	3	2	679.26
1210-261-11-0000	29558 BELT LN	3	2	679.26
1210-261-12-0000	29564 BELT LN	3	2	679.26
1210-261-13-0000	29576 BELT LN	3	3	679.26
1210-261-14-0000	29582 BELT LN	3	3	679.26
1210-261-15-0000	7743 UNICORN WAY	3	2	679.26
1210-261-16-0000	7755 UNICORN WAY	3	2	679.26
1210-261-17-0000	7767 UNICORN WAY	3	2	679.26
1210-261-18-0000	7771 UNICORN WAY	3	3	679.26
1210-261-19-0000	7779 UNICORN WAY	3	3	679.26
1210-261-20-0000	7785 UNICORN WAY	3	3	679.26
1210-261-21-0000	7791 UNICORN WAY	3	3	679.26
1210-261-22-0000	7797 UNICORN WAY	3	3	679.26
1210-261-23-0000	29579 GOLD BUCKLE RD	3	2	679.26
1210-261-24-0000	29571 GOLD BUCKLE RD	3	3	679.26
1210-261-25-0000	29567 GOLD BUCKLE RD	3	3	679.26
1210-261-26-0000	29553 GOLD BUCKLE RD	3	2	679.26
1210-261-27-0000	29545 GOLD BUCKLE RD	3	3	679.26
1210-261-28-0000	29542 SILVER BUCKLE CT	3	3	679.26
1210-261-29-0000	29554 SILVER BUCKLE CT	3	2	679.26
1210-261-30-0000	29566 SILVER BUCKLE CT	3	3	679.26
1210-261-31-0000	29570 SILVER BUCKLE CT	3	3	679.26
1210-261-32-0000	29584 SILVER BUCKLE CT	3	2	679.26
1210-261-33-0000	29595 SILVER BUCKLE CT	3	3	679.26
1210-261-34-0000	29583 SILVER BUCKLE CT	3	2	679.26
1210-261-35-0000	29571 SILVER BUCKLE CT	3	3	679.26
1210-261-36-0000	29559 SILVER BUCKLE CT	3	3	679.26
1210-261-37-0000	29543 SILVER BUCKLE CT	3	3	679.26
1210-261-38-0000	29537 SILVER BUCKLE CT	3	3	679.26
1210-261-39-0000	29525 SILVER BUCKLE CT	3	3	679.26
1210-261-40-0000	7862 SILVER BUCKLE RD	3	3	679.26
1210-261-42-0000	7836 SILVER BUCKLE RD	3	3	679.26
1210-261-43-0000	7820 SILVER BUCKLE RD	3	2	679.26
1210-261-44-0000	7785 SILVER BUCKLE RD	3	3	679.26
1210-261-45-0000	7773 SILVER BUCKLE RD	3	3	679.26
1210-261-46-0000	7761 SILVER BUCKLE RD	3	2	679.26
1210-261-47-0000	29541 BELT LN	3	2	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
1210-261-48-0000	29557 BELT LN	3	3	679.26
1210-261-49-0000	29563 BELT LN	3	3	679.26
1210-261-50-0000	7768 UNICORN WAY	3	3	679.26
1210-261-51-0000	7776 UNICORN WAY	3	2	679.26
1210-261-52-0000	7784 UNICORN WAY	3	2	679.26
1210-261-53-0000	29566 GOLD BUCKLE RD	3	2	679.26
1210-261-54-0000	29552 GOLD BUCKLE RD	3	3	679.26
1210-261-55-0000	29540 GOLD BUCKLE RD	3	1	679.26
1210-261-56-0000	29512 SANTA ANA CANYON RD	3	3	679.26
1210-261-57-0000	29520 SANTA ANA CANYON RD	3	3	679.26
1210-261-58-0000	29534 SANTA ANA CANYON RD	3	3	679.26
1210-261-59-0000	29542 SANTA ANA CANYON RD	3	4	679.26
1210-261-60-0000	29550 SANTA ANA CANYON RD	3	2	679.26
1210-261-61-0000	29564 SANTA ANA CANYON RD	3	3	679.26
1210-261-62-0000	29578 SANTA ANA CANYON RD	3	3	679.26
1210-261-63-0000	29590 SANTA ANA CANYON RD	3	3	679.26
1210-321-01-0000	7696 ALTA VISTA	2	5	679.26
1210-321-02-0000	7686 ALTA VISTA	2	4	679.26
1210-321-03-0000	7676 ALTA VISTA	2	3	679.26
1210-321-04-0000	30006 FRONTERA DEL SUR	2	3	679.26
1210-321-05-0000	30018 FRONTERA DEL SUR	2	4	679.26
1210-321-06-0000	30032 FRONTERA DEL SUR	2	3	679.26
1210-321-07-0000	7630 ALTA VISTA	2	3	679.26
1210-321-08-0000	7609 ALTA VISTA	2	4	679.26
1210-321-09-0000	7619 ALTA VISTA	2	5	679.26
1210-321-10-0000	7627 ALTA VISTA	2	4	679.26
1210-321-11-0000	7641 ALTA VISTA	2	3	679.26
1210-321-12-0000	30048 FRONTERA DEL SUR	2	3	679.26
1210-321-13-0000	30062 FRONTERA DEL SUR	2	5	679.26
1210-321-14-0000	30074 FRONTERA DEL SUR	2	3	679.26
1210-321-15-0000	30082 CENTRO VISTA	2	3	679.26
1210-321-16-0000	30094 CENTRO VISTA	2	5	679.26
1210-321-17-0000	30099 CENTRO VISTA	2	2	679.26
1210-321-18-0000	7693 CENTRO VISTA	2	3	679.26
1210-321-19-0000	30065 FRONTERA DEL SUR	2	5	679.26
1210-321-20-0000	30051 FRONTERA DEL SUR	2	2	679.26
1210-321-21-0000	30039 FRONTERA DEL SUR	2	2	679.26
1210-321-22-0000	30053 CABO DEL OESTE	2	3	679.26
1210-321-23-0000	30045 CABO DEL OESTE	2	5	679.26
1210-321-24-0000	30023 CABO DEL OESTE	2	4	679.26
1210-321-25-0000	30007 CABO DEL OESTE	2	5	679.26
1210-331-01-0000	7796 ALTA VISTA	2	3	679.26
1210-331-02-0000	7776 ALTA VISTA	2	5	679.26
1210-331-03-0000	7766 ALTA VISTA	2	3	679.26
1210-331-04-0000	7756 ALTA VISTA	2	2	679.26
1210-331-05-0000	7746 ALTA VISTA	2	4	679.26
1210-331-06-0000	7736 ALTA VISTA	2	3	679.26
1210-331-07-0000	7716 ALTA VISTA	2	5	679.26
1210-331-08-0000	7706 ALTA VISTA	2	3	679.26
1210-331-09-0000	7709 CENTRO VISTA	2	5	679.26
1210-331-10-0000	7719 CENTRO VISTA	2	3	679.26
1210-331-11-0000	7739 CENTRO VISTA	2	4	679.26
1210-331-12-0000	7749 CENTRO VISTA	2	5	679.26
1210-331-13-0000	7759 CENTRO VISTA	2	3	679.26
1210-331-14-0000	7769 CENTRO VISTA	2	5	679.26
1210-331-15-0000	7779 CENTRO VISTA	2	4	679.26
1210-331-16-0000	7799 CENTRO VISTA	2	2	679.26
1210-331-17-0000	7798 CENTRO VISTA	2	3	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
1210-331-18-0000	7778 CENTRO VISTA	2	5	679.26
1210-331-19-0000	7768 CENTRO VISTA	2	3	679.26
1210-331-20-0000	7758 CENTRO VISTA	2	4	679.26
1210-331-21-0000	7748 CENTRO VISTA	2	5	679.26
1210-331-22-0000	7738 CENTRO VISTA	2	2	679.26
1210-331-23-0000	7718 CENTRO VISTA	2	4	679.26
1210-331-24-0000	7708 CENTRO VISTA	2	5	679.26
1210-331-25-0000	7707 ALTA VISTA	2	5	679.26
1210-331-26-0000	7717 ALTA VISTA	2	4	679.26
1210-331-27-0000	7737 ALTA VISTA	2	5	679.26
1210-331-28-0000	7747 ALTA VISTA	2	4	679.26
1210-331-29-0000	7757 ALTA VISTA	2	5	679.26
1210-331-30-0000	7767 ALTA VISTA	2	3	679.26
1210-331-31-0000	7777 ALTA VISTA	2	4	679.26
1210-331-32-0000	7797 ALTA VISTA	2	3	679.26
1210-341-01-0000	30124 CENTRO VISTAA	2	3	679.26
1210-341-02-0000	30134 CENTRO VISTA	2	5	679.26
1210-341-03-0000	30137 CENTRO VISTAA	2	2	679.26
1210-341-04-0000	30292 CENTRO VISTA	2	3	679.26
1210-341-05-0000	30280 CENTRO VISTA	2	4	679.26
1210-341-06-0000	30268 CENTRO VISTA	2	3	679.26
1210-341-07-0000	30260 CENTRO VISTA	2	5	679.26
1210-341-08-0000	30248 CENTRO VISTA	2	4	679.26
1210-341-09-0000	30236 CENTRO VISTA	2	3	679.26
1210-341-10-0000	30224 CENTRO VISTA	2	5	679.26
1210-341-11-0000	30212 CENTRO VISTA	2	2	679.26
1210-341-12-0000	30196 CENTRO VISTA	2	5	679.26
1210-341-13-0000	30190 CENTRO VISTA	2	3	679.26
1210-341-14-0000	30178 CENTRO VISTA	2	4	679.26
1210-341-15-0000	30168 CENTRO VISTA	2	4	679.26
1210-341-16-0000	30156 CENTRO VISTA	2	2	679.26
1210-341-17-0000	30146 CENTRO VISTA	2	3	679.26
1210-341-18-0000	30149 CENTRO VISTA	2	5	679.26
1210-341-19-0000	30161 CENTRO VISTA	2	3	679.26
1210-341-20-0000	30171 CENTRO VISTA	2	4	679.26
1210-341-21-0000	30183 CENTRO VISTA	2	3	679.26
1210-341-22-0000	30195 CENTRO VISTA	2	5	679.26
1210-341-23-0000	30207 CENTRO VISTA	2	4	679.26
1210-341-24-0000	30219 CENTRO VISTA	2	5	679.26
1210-341-25-0000	30229 CENTRO VISTA	2	3	679.26
1210-341-26-0000	30241 CENTRO VISTA	2	4	679.26
1210-341-27-0000	30253 CENTRO VISTA	2	5	679.26
1210-341-28-0000	30265 CENTRO VISTA	2	4	679.26
1210-341-29-0000	30277 CENTRO VISTA	2	5	679.26
1210-341-30-0000	30289 CENTRO VISTA	2	4	679.26
1210-341-31-0000	7586 VISTA ALEGRE	2	3	679.26
1210-341-32-0000	7616 VISTA ALEGRE	2	2	679.26
1210-341-33-0000	7626 VISTA ALEGRE	2	5	679.26
1210-341-34-0000	7625 PASEO LARGO	2	2	679.26
1210-341-35-0000	7615 PASEO LARGO	2	5	679.26
1210-341-36-0000	7624 PASEO LARGO	2	3	679.26
1210-341-37-0000	30295 FRONTERA DEL NORTE	2	6	679.26
1210-341-38-0000	30283 FRONTERA DEL NORTE	2	4	679.26
1210-341-39-0000	30271 FRONTERA DEL NORTE	2	6	679.26
1210-341-40-0000	30255 FRONTERA DEL NORTE	2	6	679.26
1210-341-41-0000	30243 FRONTERA DEL NORTE	2	6	679.26
1210-341-42-0000	30233 FRONTERA DEL NORTE	2	6	679.26
1210-341-43-0000	30221 FRONTERA DEL NORTE	2	6	679.26

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1210-341-44-0000	30211 FRONTERA DEL NORTE	2	6	679.26
1210-341-45-0000	30201 FRONTERA DEL NORTE	2	6	679.26
1210-341-46-0000	30185 FRONTERA DEL NORTE	2	4	679.26
1210-341-47-0000	30173 FRONTERA DEL NORTE	2	6	679.26
1210-341-48-0000	30159 FRONTERA DEL NORTE	2	6	679.26
1210-341-49-0000	30143 FRONTERA DEL NORTE	2	5	679.26
1210-341-50-0000	7563 ALTA VISTA	2	6	679.26
1210-341-51-0000	7571 ALTA VISTA	2	5	679.26
1210-341-52-0000	7579 ALTA VISTA	2	3	679.26
1210-341-53-0000	7566 ALTA VISTA	2	6	679.26
1210-341-54-0000	7552 ALTA VISTA	2	6	679.26
1210-341-55-0000	7544 ALTA VISTA	2	6	679.26
1210-341-56-0000	30166 FRONTERA DEL NORTE	2	6	679.26
1210-341-57-0000	30180 FRONTERA DEL NORTE	2	6	679.26
1210-341-58-0000	30192 FRONTERA DEL NORTE	2	6	679.26
1210-341-59-0000	30198 FRONTERA DEL NORTE	2	4	679.26
1210-341-60-0000	30214 FRONTERA DEL NORTE	2	6	679.26
1210-341-61-0000	30226 FRONTERA DEL NORTE	2	6	679.26
1210-341-62-0000	30234 FRONTERA DEL NORTE	2	6	679.26
1210-341-63-0000	30246 FRONTERA DEL NORTE	2	6	679.26
1210-351-01-0000	30098 CENTRO VISTA	2	4	679.26
1210-351-02-0000	30114 CENTRO VISTA	2	2	679.26
1210-351-03-0000	30127 CENTRO VISTA	2	2	679.26
1210-351-04-0000	30117 CENTRO VISTA	2	3	679.26
1210-351-05-0000	30105 CENTRO VISTA	2	4	679.26
1210-351-06-0000	30101 CENTRO VISTA	2	5	679.26
1210-351-07-0000	30114 FRONTERA DEL SUR	2	4	679.26
1210-351-08-0000	30128 FRONTERA DEL SUR	2	5	679.26
1210-351-09-0000	7670 PASEO BREVE	2	3	679.26
1210-351-10-0000	7660 PASEO BREVE	2	4	679.26
1210-351-11-0000	7650 PASEO BREVE	2	5	679.26
1210-351-12-0000	7640 PASEO BREVE	2	2	679.26
1210-351-13-0000	7651 PESEO BREVE	2	3	679.26
1210-351-14-0000	7661 PASEO BREVE	2	5	679.26
1210-351-15-0000	7671 PASEO BREVE	2	2	679.26
1210-351-16-0000	30171 FRONTERA DEL SUR	2	5	679.26
1210-351-17-0000	30157 FRONTERA DEL SUR	2	2	679.26
1210-351-18-0000	30145 FRONTERA DEL SUR	2	5	679.26
1210-351-19-0000	30133 FRONTERA DEL SUR	2	4	679.26
1210-351-20-0000	30121 FRONTERA DEL SUR	2	3	679.26
1210-351-21-0000	30109 FRONTERA DEL SUR	2	5	679.26
1210-351-22-0000	30183 FRONTERA DEL SUR	2	4	679.26
1210-351-23-0000	30197 FRONTERA DEL SUR	2	3	679.26
1210-351-24-0000	30207 FRONTERA DEL SUR	2	5	679.26
1210-351-25-0000	30219 FRONTERA DEL SUR	2	2	679.26
1210-351-26-0000	30231 FRONTERA DEL SUR	2	4	679.26
1210-351-27-0000	30245 FRONTERA DEL SUR	2	5	679.26
1210-351-28-0000	30257 FRONTERA DEL SUR	2	4	679.26
1210-351-29-0000	30269 FRONTERA DEL SUR	2	3	679.26
1210-351-30-0000	30277 FRONTERA DEL SUR	2	5	679.26
1210-351-31-0000	30293 FRONTERA DEL SUR	2	3	679.26
1210-351-32-0000	7636 VISTA ALEGRE	2	4	679.26
1210-351-33-0000	7646 VISTA ALEGRE	2	5	679.26
1210-351-34-0000	7656 VISTA ALEGRE	2	3	679.26
1210-351-35-0000	7666 VISTA ALEGRE	2	4	679.26
1210-351-36-0000	7676 VISTA ALEGRE	2	2	679.26
1210-351-37-0000	7675 PASEO LARGO	2	3	679.26
1210-351-38-0000	7665 PASEO LARGO	2	5	679.26

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1210-351-39-0000	7655 PASEO LARGO	2	4	679.26
1210-351-40-0000	7645 PASEO LARGO	2	3	679.26
1210-351-41-0000	7635 PASEO LARGO	2	5	679.26
1210-351-42-0000	7634 PASEO LARGO	2	4	679.26
1210-351-43-0000	7644 PASEO LARGO	2	5	679.26
1210-351-44-0000	7654 PASEO LARGO	2	3	679.26
1210-351-45-0000	7664 PASEO LARGO	2	4	679.26
1210-351-46-0000	7674 PASEO LARGO	2	2	679.26
1210-351-47-0000	7673 PASEO MEDIO	2	2	679.26
1210-351-48-0000	7663 PASEO MEDIO	2	4	679.26
1210-351-49-0000	7653 PASEO MEDIO	2	5	679.26
1210-351-50-0000	7643 PASEO MEDIO	2	3	679.26
1210-351-51-0000	7633 PASEO MEDIO	2	5	679.26
1210-351-52-0000	7632 PASEO MEDIO	2	2	679.26
1210-351-53-0000	7642 PASEO MEDIO	2	3	679.26
1210-351-54-0000	7652 PASEO MEDIO	2	4	679.26
1210-351-55-0000	7662 PASEO MEDIO	2	5	679.26
1210-351-56-0000	7672 PASEO MEDIO	2	3	679.26
1210-361-01-0000	30305 FRONTERA DEL SUR	2	4	679.26
1210-361-02-0000	30317 FRONTERA DEL SUR	2	5	679.26
1210-361-03-0000	7677 VISTA ALEGRE	2	3	679.26
1210-361-04-0000	7667 VISTA ALEGRE	2	5	679.26
1210-361-05-0000	7657 VISTA ALEGRE	2	4	679.26
1210-361-06-0000	7647 VISTA ALEGRE	2	5	679.26
1210-361-07-0000	7637 VISTA ALEGRE	2	3	679.26
1210-361-08-0000	7627 VISTA ALEGRE	2	4	679.26
1210-361-09-0000	7617 VISTA ALEGRE	2	5	679.26
1210-361-10-0000	7587 VISTA ALEGRE	2	4	679.26
1210-361-11-0000	7577 VISTA ALEGRE	2	5	679.26
1210-361-12-0000	7567 VISTA ALEGRE	2	3	679.26
1210-361-13-0000	7557 VISTA ALEGRE	2	5	679.26
1210-361-14-0000	7547 VISTA ALEGRE	2	6	679.26
1210-361-15-0000	30329 FRONTERA DEL SUR	2	3	679.26
1210-361-16-0000	7678 VISTA RIO	2	3	679.26
1210-361-17-0000	7668 VISTA RIO	2	4	679.26
1210-361-18-0000	7658 VISTA RIO	2	3	679.26
1210-361-19-0000	7648 VISTA RIO	2	5	679.26
1210-361-20-0000	7638 VISTA RIO	2	4	679.26
1210-361-21-0000	7628 VISTA RIO	2	3	679.26
1210-361-22-0000	7618 VISTA RIO	2	5	679.26
1210-361-23-0000	7588 VISTA RIO	2	4	679.26
1210-361-24-0000	7578 VISTA RIO	2	3	679.26
1210-361-25-0000	7568 VISTA RIO	2	5	679.26
1210-361-26-0000	7558 VISTA RIO	2	6	679.26
1210-361-27-0000	7548 VISTA RIO	2	4	679.26
1210-361-28-0000	7537 VISTA ALEGRE	2	4	679.26
1210-361-29-0000	7539 VISTA RIO	2	6	679.26
1210-361-30-0000	7549 VISTA RIO	2	6	679.26
1210-361-31-0000	7559 VISTA RIO	2	6	679.26
1210-361-32-0000	7569 VISTA RIO	2	3	679.26
1210-361-33-0000	7579 VISTA RIO	2	4	679.26
1210-361-34-0000	7589 VISTA RIO	2	5	679.26
1210-361-35-0000	7619 VISTA RIO	2	2	679.26
1210-361-36-0000	7629 VISTA RIO	2	3	679.26
1210-361-37-0000	7639 VISTA RIO	2	4	679.26
1210-361-38-0000	7649 VISTA RIO	2	3	679.26
1210-361-39-0000	7659 VISTA RIO	2	5	679.26
1210-361-40-0000	7669 VISTA RIO	2	4	679.26

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1210-361-41-0000	7679 VISTA RIO	2	2	679.26
1210-361-42-0000	7681 VISTA RIO	2	5	679.26
1210-391-01-0000	7585 ALTA VISTA	2	4	679.26
1210-391-02-0000	7597 ALTA VISTA	2	3	679.26
1210-391-03-0000	30058 CABO DEL OESTE	2	2	679.26
1210-391-04-0000	30050 CABO DEL OESTE	2	4	679.26
1210-391-05-0000	30036 CABO DEL OESTE	2	3	679.26
1210-391-06-0000	30028 CABO DEL OESTE	2	5	679.26
1210-391-07-0000	30016 CABO DEL OESTE	2	3	679.26
1210-391-08-0000	CABO DEL OESTE	2	8	0.00
1210-391-09-0000	7590 ALTA VISTA	2	3	679.26
1210-391-10-0000	7584 ALTA VISTA	2	5	679.26
1210-391-11-0000	7580 ALTA VISTA	2	2	679.26
1210-391-12-0000	7572 ALTA VISTA	2	5	679.26
1210-401-01-0000	30256 FRONTERA DEL NORTE	2	6	679.26
1210-401-02-0000	30266 FRONTERA DEL NORTE	2	6	679.26
1210-401-03-0000	30278 FRONTERA DEL NORTE	2	6	679.26
1210-401-04-0000	30290 FRONTERA DEL NORTE	2	6	679.26
1210-401-05-0000	30302 FRONTERA DEL NORTE	2	6	679.26
1210-401-06-0000	30312 FRONTERA DEL NORTE	2	6	679.26
1210-401-07-0000	30328 FRONTERA DEL NORTE	2	6	679.26
1210-401-08-0000	30334 FRONTERA DEL NORTE	2	6	679.26
1210-401-09-0000	30346 FRONTERA DEL NORTE	2	6	679.26
1210-441-01-0000	7874 CALLE DEL RIO	1	1	679.26
1210-441-02-0000	7866 CALLE DEL RIO	1	1	679.26
1210-441-03-0000	7858 CALLE DEL RIO	1	1	679.26
1210-441-04-0000	7850 CALLE DEL RIO	1	1	679.26
1210-441-05-0000	7842 CALLE DEL RIO	1	1	679.26
1210-441-06-0000	7834 CALLE DEL RIO	1	1	679.26
1210-441-07-0000	7812 CALLE DEL RIO	1	1	679.26
1210-441-08-0000	7804 CALLE DEL RIO	1	1	679.26
1210-441-09-0000	7811 CALLE DEL RIO	1	1	679.26
1210-441-10-0000	7833 CALLE DEL RIO	1	1	679.26
1210-441-11-0000	7841 CALLE DEL RIO	1	1	679.26
1210-441-12-0000	7849 CALLE DEL RIO	1	1	679.26
1210-441-13-0000	7857 CALLE DEL RIO	1	1	679.26
1210-441-14-0000	7865 CALLE DEL RIO	1	1	679.26
1210-441-15-0000	7873 CALLE DEL RIO	1	1	679.26
1210-441-16-0000	7890 SANTA ANGELA ST	1	1	679.26
1210-441-17-0000	7882 SANTA ANGELA ST	1	1	679.26
1210-441-18-0000	7874 SANTA ANGELA ST	1	1	679.26
1210-441-19-0000	7862 SANTA ANGELA ST	1	1	679.26
1210-441-20-0000	7850 SANTA ANGELA ST	1	1	679.26
1210-441-21-0000	7832 SANTA ANGELA ST	1	1	679.26
1210-441-22-0000	7843 SANTA ANGELA ST	1	1	679.26
1210-441-23-0000	7859 SANTA ANGELA ST	1	1	679.26
1210-441-24-0000	7867 SANTA ANGELA ST	1	1	679.26
1210-441-25-0000	7875 SANTA ANGELA ST	1	1	679.26
1210-441-26-0000	7885 SANTA ANGELA ST	1	1	679.26
1210-441-27-0000	7895 SANTA ANGELA ST	1	1	679.26
1210-441-28-0000	7896 CALLE CARRISA	1	1	679.26
1210-441-29-0000	7884 CALLE CARRISA	1	1	679.26
1210-441-30-0000	7876 CALLE CARRISA	1	1	679.26
1210-451-01-0000	7914 CALLE DEL RIO	1	1	679.26
1210-451-02-0000	7908 CALLE DEL RIO	1	4	679.26
1210-451-03-0000	7900 CALLE DEL RIO	1	1	679.26
1210-451-04-0000	7898 CALLE DEL RIO	1	1	679.26
1210-451-05-0000	7896 CALLE DEL RIO	1	1	679.26

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APN	SITUS ADDRESS	SPECIAL TAX RATE AREA	LAND USE CATEGORY	MAXIMUM SPECIAL TAX AND LEVY AMOUNT
1210-451-06-0000	7894 CALLE DEL RIO	1	1	679.26
1210-451-07-0000	7892 CALLE DEL RIO	1	1	679.26
1210-451-08-0000	7884 CALLE DEL RIO	1	1	679.26
1210-451-09-0000	7881 CALLE DEL RIO	1	1	679.26
1210-451-10-0000	7893 CALLE DEL RIO	1	1	679.26
1210-451-11-0000	7895 CALLE DEL RIO	1	1	679.26
1210-451-12-0000	7900 SANTA ANGELA ST	1	1	679.26
1210-451-13-0000	7898 SANTA ANGELA ST	1	1	679.26
1210-451-14-0000	7901 SANTA ANGELA ST	1	1	679.26
1210-451-15-0000	7902 CALLE CARISSA	1	1	679.26
1210-451-16-0000	30345 MISSION ST	1	1	679.26
1210-451-17-0000	30357 MISSION ST	1	1	679.26
1210-451-18-0000	30369 MISSION ST	1	1	679.26
1210-451-19-0000	30379 MISSION ST	1	1	679.26
1210-451-20-0000	30391 MISSION ST	1	1	679.26
1210-451-21-0000	30403 MISSION ST	1	1	679.26
1210-451-22-0000	30415 MISSION ST	1	1	679.26
1210-451-23-0000	30427 MISSION ST	1	1	679.26
1210-451-24-0000	30439 MISSION ST	1	1	679.26
1210-451-25-0000	30449 MISSION ST	1	1	679.26
1210-451-26-0000	30463 MISSION ST	1	1	679.26
1210-451-27-0000	30471 MISSION ST	1	1	679.26
1200-491-07-0000	7261 Boulder Ave	7	7	0.00
1200-491-08-0000	7191 Boulder Ave	7	7	0.00
1200-491-10-0000	7195 Boulder Ave	7	7	0.00
1200-491-11-0000	7195 Boulder Ave	7	7	0.00
1200-501-04-0000	7211 Boulder Ave	7	7	0.00

Summary Fields	Value
APN total count:	1,013
LEVY AMOUNT total sum:	$684,014.82

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021.

RECOMMENDATION: The Finance Subcommittee recommends that the City Council adopt Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-____ with the tax roll.

FISCAL IMPACT: Revenue generated from the 2020/2021 tax roll will provide $494,507.40 for the expenditures of the district.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: This item was reviewed by the Finance Subcommittee on May 26, 2020. At this meeting, the proposed 2020/2021 rates were discussed and compared to the 2019/2020 rates. Attached is the spreadsheet that the Finance Subcommittee reviewed. On these spreadsheets are last year's rates, the proposed rates for 2020/2021, the amount of the increase or decrease and the percentage of the increase or decrease. The Finance Subcommittee recommends that the City Council adopt the proposed Resolution.

Approved _____	Motion _____	Second _____	Agenda Item No. 7
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

D Hug

City Clerk

City Manager

Attachment #1

Rates

City of Highland
Community Facilities District 2001-1
Five (5) Year Special Tax Rate Comparison

Special Tax Rates

Land Use Category	Residential Floor Area	Parcels Levied	2016/2017 Applied Special Tax Rate	Percent Change over 2015/2016	2017/2018 Applied Special Tax Rate	Percent Change over 2016/2017	2018/2019 Applied Special Tax Rate	Percent Change over 2017/2018
1	Under - 2,000 Sq. Ft.	55	$1,124.00	0.99%	$1,116.30	-0.69%	$1,110.08	-0.56%
2	2,001 - 2,900 Sq. Ft.	78	$1,429.18	0.99%	$1,419.40	-0.68%	$1,411.48	-0.56%
3	2,901 - 3,200 Sq. Ft.	93	$1,478.02	0.99%	$1,467.88	-0.69%	$1,459.70	-0.56%
4	3,201 - 3,900 Sq. Ft.	74	$1,781.32	0.99%	$1,769.12	-0.68%	$1,759.24	-0.56%
5	Over - 3,900 Sq. Ft.	25	$2,151.30	0.99%	$2,136.56	-0.69%	$2,124.64	-0.56%
6	Non-Residential Property*	0	N/A	N/A	N/A	N/A	N/A	N/A
	Undeveloped*	0	N/A	N/A	N/A	N/A	N/A	N/A

Maximum & Applied Special Tax Rates

Land Use Category	Residential Floor Area	Parcels Levied	2016/2017 Maximum Special Tax Rate	2016/2017 Applied Special Tax Rate (2)	Percent of Maximum	2017/2018 Maximum Special Tax Rate	2017/2018 Applied Special Tax Rate	Percent of Maximum
1	Under - 2,000 Sq. Ft.	55	1,197.00	$1,124.00	93.90%	1,197.00	$1,116.30	93.26%
2	2,001 - 2,900 Sq. Ft.	78	1,522.00	$1,429.18	93.90%	1,522.00	$1,419.40	93.26%
3	2,901 - 3,200 Sq. Ft.	93	1,574.00	$1,478.02	93.90%	1,574.00	$1,467.88	93.26%
4	3,201 - 3,900 Sq. Ft.	74	1,897.00	$1,781.32	93.90%	1,897.00	$1,769.12	93.26%
5	Over - 3,900 Sq. Ft.	25	2,291.00	$2,151.30	93.90%	2,291.00	$2,136.56	93.26%
6	Non-Residential Property*	0	N/A	N/A	N/A	N/A	N/A	N/A
	Undeveloped*	0	N/A	N/A	N/A	N/A	N/A	N/A

*Rate is per Acre

City of Highland
Community Facilities District 2001-1
Five (5) Year Special Tax Rate Comparison

Special Tax Rates

Land Use Category	Residential Floor Area	Parcels Levied	2019/2020 Applied Special Tax Rate	Percent Change over 2018/2019	2020/2021 Proposed Special Tax Rate	Proposed Percent Change over 2019/2020
1	Under - 2,000 Sq. Ft.	55	$1,128.26	1.64%	$1,119.82	-0.75%
2	2,001 - 2,900 Sq. Ft.	78	$1,434.60	1.64%	$1,423.88	-0.75%
3	2,901 - 3,200 Sq. Ft.	93	$1,483.62	1.64%	$1,472.52	-0.75%
4	3,201 - 3,900 Sq. Ft.	74	$1,788.06	1.64%	$1,774.70	-0.75%
5	Over - 3,900 Sq. Ft.	25	$2,159.44	1.64%	$2,143.30	-0.75%
6	Non-Residential Property*	0	N/A	N/A	N/A	N/A
	Undeveloped*	0	N/A	N/A	N/A	N/A

Maximum & Applied Special Tax Rates

Land Use Category	Residential Floor Area	Parcels Levied	2018/2019 Maximum Special Tax Rate	2018/2019 Applied Special Tax Rate	Percent of Maximum	2019/2020 Maximum Special Tax Rate	2019/2020 Applied Special Tax Rate	Percent of Maximum	2020/2021 Maximum Special Tax Rate	2020/2021 Proposed Special Tax Rate	Percent of Maximum
1	Under - 2,000 Sq. Ft.	55	1,197.00	$1,110.08	92.74%	$1,197.00	$1,128.26	94.26%	$1,197.00	$1,119.82	93.55%
2	2,001 - 2,900 Sq. Ft.	78	1,522.00	$1,411.48	92.74%	$1,522.00	$1,434.60	94.26%	$1,522.00	$1,423.88	93.55%
3	2,901 - 3,200 Sq. Ft.	93	1,574.00	$1,459.70	92.74%	$1,574.00	$1,483.62	94.26%	$1,574.00	$1,472.52	93.55%
4	3,201 - 3,900 Sq. Ft.	74	1,897.00	$1,759.24	92.74%	$1,897.00	$1,788.06	94.26%	$1,897.00	$1,774.70	93.55%
5	Over - 3,900 Sq. Ft.	25	2,291.00	$2,124.64	92.74%	$2,291.00	$2,159.44	94.26%	$2,291.00	$2,143.30	93.55%
6	Non-Residential Property*	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Undeveloped*	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Rate is per Acre

Attachment #2

Resolution

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2001-01 FOR THE FISCAL YEAR 2020/2021

WHEREAS, the City Council of the CITY OF HIGHLAND, CALIFORNIA (hereinafter referred to as the "Legislative Body"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors relating to the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California. This Community Facilities District shall hereinafter be referred to as "District;" and,

WHEREAS, this Legislative Body, by Ordinance as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said Community Facilities District, and this legislative body is desirous to establish the specific rate of the special tax to be collected for the next fiscal year.

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the specific rate and amount of the special tax to be collected to pay for the costs and expenses for the next fiscal year (2020/2021) for the referenced District is hereby determined and established as set forth in the attached, referenced and incorporated Exhibit "A."

Section 3. That the rate as set forth above does not exceed the amount as previously authorized by Ordinance of this Legislative Body, and is not in excess of that as previously approved by the qualified electors of the District, and is exempt from Proposition 218, Section XIII D of the California State Constitution.

Section 4. That the proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following:

A. Payment of Principal of and Interest on any outstanding authorized bonded indebtedness;
B. Necessary replenishment of bond reserve funds or other reserve funds;
C. Payment of costs and expenses of authorized public facilities and services;
D. Repayment of advances and loans, if appropriate;
E. Payment of District administrative costs.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct administrative costs incurred in the collecting any said special tax.

Section 6. All monies above collected shall be paid into the Community Facilities District funds, including any bond fund and reserve fund.

Section 7. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected in a space marked "public improvements, special tax" or by any other suitable designation, the installment of the special tax, and for the exact rate and amount of said tax, reference is made to the attached Exhibit "A."

Section 8. The County shall then, at the close of the tax collection period, promptly render to this Agency a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

APPROVED and ADOPTED this 23rd day of June, 2020.

_____
Larry McCallon, Mayor

ATTEST:

_____
Betty Hughes, City Clerk

Exhibit A

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
0297-211-01-0000	7814 SANTA ANGELA ST	1	$1,197.00	$1,119.82
0297-211-02-0000	7802 SANTA ANGELA ST	4	1,897.00	1,774.70
0297-211-03-0000	7784 SANTA ANGELA ST	1	1,197.00	1,119.82
0297-211-04-0000	7772 SANTA ANGELA ST	2	1,522.00	1,423.88
0297-211-05-0000	7766 SANTA ANGELA ST	4	1,897.00	1,774.70
0297-211-06-0000	30518 VIA ALICIA	4	1,897.00	1,774.70
0297-211-07-0000	30526 VIA ALICIA	2	1,522.00	1,423.88
0297-211-08-0000	30540 VIA ALICIA	1	1,197.00	1,119.82
0297-211-09-0000	30554 VIA ALICIA	4	1,897.00	1,774.70
0297-211-10-0000	30562 VIA ALICIA	4	1,897.00	1,774.70
0297-211-11-0000	30576 VIA ALICIA	2	1,522.00	1,423.88
0297-211-12-0000	30577 VIA ALICIA	1	1,197.00	1,119.82
0297-211-13-0000	30559 VIA ALICIA	2	1,522.00	1,423.88
0297-211-14-0000	30547 VIA ALICIA	4	1,897.00	1,774.70
0297-211-15-0000	7781 SANTA ANGELA ST	1	1,197.00	1,119.82
0297-211-16-0000	7799 SANTA ANGELA ST	4	1,897.00	1,774.70
0297-211-17-0000	7807 SANTA ANGELA ST	2	1,522.00	1,423.88
0297-211-18-0000	7813 SANTA ANGELA ST	4	1,897.00	1,774.70
0297-211-19-0000	7821 SANTA ANGELA ST	2	1,522.00	1,423.88
0297-211-20-0000	7842 CALLE CARRISA	3	1,574.00	1,472.52
0297-211-21-0000	7834 CALLE CARRISA	2	1,522.00	1,423.88
0297-211-22-0000	7812 CALLE CARRISA	5	2,291.00	2,143.30
0297-211-23-0000	7810 CALLE CARRISA	3	1,574.00	1,472.52
0297-211-24-0000	7804 CALLE CARRISA	5	2,291.00	2,143.30
0297-211-25-0000	7803 CALLE CARRISA	1	1,197.00	1,119.82
0297-211-26-0000	7805 CALLE CARRISA	4	1,897.00	1,774.70
0297-211-27-0000	7809 CALLE CARRISA	2	1,522.00	1,423.88
0297-211-28-0000	7811 CALLE CARRISA	4	1,897.00	1,774.70
0297-211-29-0000	7833 CALLE CARRISA	2	1,522.00	1,423.88
0297-211-30-0000	30636 LA CRESTA ST	3	1,574.00	1,472.52
0297-211-31-0000	7750 LA MONICA ST	4	1,897.00	1,774.70
0297-211-32-0000	7758 LA MONICA ST	3	1,574.00	1,472.52
0297-211-33-0000	7766 LA MONICA ST	3	1,574.00	1,472.52
0297-211-34-0000	7782 LA MONICA ST	4	1,897.00	1,774.70
0297-211-35-0000	7794 LA MONICA ST	1	1,197.00	1,119.82
0297-211-36-0000	7783 CALLE CARRISA	1	1,197.00	1,119.82
0297-211-37-0000	7779 CALLE CARRISA	3	1,574.00	1,472.52
0297-211-38-0000	7767 CALLE CARRISA	4	1,897.00	1,774.70
0297-211-39-0000	7760 CALLE CARRISA	4	1,897.00	1,774.70
0297-211-40-0000	7764 CALLE CARRISA	3	1,574.00	1,472.52
0297-211-41-0000	7776 CALLE CARRISA	1	1,197.00	1,119.82
0297-211-42-0000	7800 LA MONICA ST	1	1,197.00	1,119.82
0297-211-43-0000	7808 LA MONICA ST	3	1,574.00	1,472.52
0297-211-44-0000	7820 LA MONICA ST	3	1,574.00	1,472.52
0297-211-45-0000	7832 LA MONICA ST	4	1,897.00	1,774.70
0297-211-46-0000	7848 LA MONICA ST	3	1,574.00	1,472.52
0297-221-01-0000	7835 SANTA ANGELA ST	4	1,897.00	1,774.70
0297-221-02-0000	7866 CALLE CARRISA	5	2,291.00	2,143.30
0297-221-03-0000	7860 CALLE CARRISA	3	1,574.00	1,472.52
0297-221-04-0000	7852 CALLE CARRISA	5	2,291.00	2,143.30
0297-221-05-0000	7841 CALLE CARRISA	1	1,197.00	1,119.82
0297-221-06-0000	7849 CALLE CARRISA	4	1,897.00	1,774.70
0297-221-07-0000	7857 CALLE CARRISA	2	1,522.00	1,423.88
0297-221-08-0000	7865 CALLE CARRISA	4	1,897.00	1,774.70
0297-221-09-0000	7873 CALLE CARRISA	1	1,197.00	1,119.82
0297-221-10-0000	7881 CALLE CARRISA	4	1,897.00	1,774.70
0297-221-11-0000	7903 CALLE CARRISA	2	1,522.00	1,423.88

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
0297-221-12-0000	7906 LA MONICA ST	2	1,522.00	1,423.88
0297-221-13-0000	7902 LA MONICA ST	3	1,574.00	1,472.52
0297-221-14-0000	7907 LA MONICA ST	2	1,522.00	1,423.88
0297-221-15-0000	7916 SAN BENITO ST	4	1,897.00	1,774.70
0297-221-16-0000	7904 SAN BENITO ST	3	1,574.00	1,472.52
0297-221-17-0000	7917 SAN BENITO ST	2	1,522.00	1,423.88
0297-221-18-0000	30483 MISSION ST	2	1,522.00	1,423.88
0297-221-19-0000	30497 MISSION ST	4	1,897.00	1,774.70
0297-221-20-0000	30509 MISSION ST	3	1,574.00	1,472.52
0297-221-21-0000	30519 MISSION ST	3	1,574.00	1,472.52
0297-221-22-0000	30533 MISSION ST	1	1,197.00	1,119.82
0297-221-23-0000	30543 MISSION ST	1	1,197.00	1,119.82
0297-221-24-0000	30555 MISSION ST	4	1,897.00	1,774.70
0297-221-25-0000	30563 MISSION ST	3	1,574.00	1,472.52
0297-221-26-0000	30577 MISSION ST	1	1,197.00	1,119.82
0297-221-27-0000	30603 MISSION ST	2	1,522.00	1,423.88
0297-221-28-0000	30615 MISSION ST	3	1,574.00	1,472.52
0297-221-29-0000	7903 SAN BENITO ST	4	1,897.00	1,774.70
0297-221-30-0000	7897 SAN BENITO ST	1	1,197.00	1,119.82
0297-221-31-0000	7893 SAN BENITO ST	3	1,574.00	1,472.52
0297-221-32-0000	7883 SAN BENITO ST	1	1,197.00	1,119.82
0297-221-33-0000	7862 LA MONICA ST	2	1,522.00	1,423.88
0297-221-34-0000	7878 LA MONICA ST	3	1,574.00	1,472.52
0297-221-35-0000	7890 LA MONICA ST	5	2,291.00	2,143.30
0297-221-36-0000	7899 LA MONICA ST	3	1,574.00	1,472.52
0297-221-37-0000	7881 LA MONICA ST	1	1,197.00	1,119.82
0297-221-38-0000	7867 LA MONICA ST	3	1,574.00	1,472.52
0297-221-39-0000	7851 LA MONICA ST	3	1,574.00	1,472.52
0297-221-40-0000	7843 LA MONICA ST	4	1,897.00	1,774.70
0297-221-41-0000	7835 LA MONICA ST	3	1,574.00	1,472.52
0297-221-42-0000	7819 LA MONICA ST	3	1,574.00	1,472.52
0297-221-43-0000	7878 SAN BENITO ST	4	1,897.00	1,774.70
0297-221-44-0000	7880 SAN BENITO ST	2	1,522.00	1,423.88
0297-221-45-0000	7884 SAN BENITO ST	3	1,574.00	1,472.52
0297-221-46-0000	7890 SAN BENITO ST	4	1,897.00	1,774.70
0297-221-47-0000	7894 SAN BENITO ST	3	1,574.00	1,472.52
0297-231-01-0000	7875 SANTA PAULA ST	2	1,522.00	1,423.88
0297-231-02-0000	7871 SANTA PAULA ST	1	1,197.00	1,119.82
0297-231-03-0000	7863 SANTA PAULA ST	4	1,897.00	1,774.70
0297-231-04-0000	7851 SANTA PAULA ST	1	1,197.00	1,119.82
0297-231-05-0000	7852 SANTA PAULA ST	2	1,522.00	1,423.88
0297-231-06-0000	7864 SANTA PAULA ST	3	1,574.00	1,472.52
0297-231-07-0000	7878 SANTA PAULA ST	5	2,291.00	2,143.30
0297-231-08-0000	7859 CAMINO CIELO	2	1,522.00	1,423.88
0297-231-09-0000	7847 CAMINO CIELO	1	1,197.00	1,119.82
0297-231-10-0000	7826 CAMINO CIELO	1	1,197.00	1,119.82
0297-231-11-0000	7838 CAMINO CIELO	4	1,897.00	1,774.70
0297-231-12-0000	7846 CAMINO CIELO	2	1,522.00	1,423.88
0297-231-13-0000	7854 CAMINO CIELO	1	1,197.00	1,119.82
0297-231-14-0000	7860 CAMINO CIELO	2	1,522.00	1,423.88
0297-231-15-0000	7872 CAMINO CIELO	5	2,291.00	2,143.30
0297-231-16-0000	7888 CAMINO CIELO	3	1,574.00	1,472.52
0297-231-17-0000	7871 LA NITA ST	2	1,522.00	1,423.88
0297-231-18-0000	7869 LA NITA ST	3	1,574.00	1,472.52
0297-231-19-0000	7857 LA NITA ST	5	2,291.00	2,143.30
0297-231-20-0000	7845 LA NITA ST	3	1,574.00	1,472.52
0297-231-21-0000	7839 LA NITA ST	3	1,574.00	1,472.52

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
0297-231-22-0000	7827 LA NITA ST	2	1,522.00	1,423.88
0297-231-23-0000	7819 LA NITA ST	3	1,574.00	1,472.52
0297-231-24-0000	7825 SANTA PAULA ST	1	1,197.00	1,119.82
0297-231-25-0000	7823 SANTA PAULA ST	2	1,522.00	1,423.88
0297-231-26-0000	7811 SANTA PAULA ST	4	1,897.00	1,774.70
0297-231-27-0000	7805 SANTA PAULA ST	1	1,197.00	1,119.82
0297-231-28-0000	7802 LA NITA ST	3	1,574.00	1,472.52
0297-231-29-0000	7812 LA NITA ST	4	1,897.00	1,774.70
0297-231-30-0000	7824 LA NITA ST	1	1,197.00	1,119.82
0297-231-31-0000	7836 LA NITA ST	2	1,522.00	1,423.88
0297-231-32-0000	7842 LA NITA ST	1	1,197.00	1,119.82
0297-231-33-0000	7850 LA NITA ST	5	2,291.00	2,143.30
0297-231-34-0000	7862 LA NITA ST	2	1,522.00	1,423.88
0297-231-35-0000	7866 LA NITA ST	3	1,574.00	1,472.52
0297-231-36-0000	7844 LA CRESTA ST	3	1,574.00	1,472.52
0297-231-37-0000	7856 LA CRESTA ST	2	1,522.00	1,423.88
0297-231-38-0000	7868 LA CRESTA ST	3	1,574.00	1,472.52
0297-231-39-0000	7867 LA CRESTA ST	3	1,574.00	1,472.52
0297-231-40-0000	7859 LA CRESTA ST	3	1,574.00	1,472.52
0297-231-41-0000	7855 LA CRESTA ST	1	1,197.00	1,119.82
0297-231-42-0000	7847 LA CRESTA ST	3	1,574.00	1,472.52
0297-241-01-0000	30627 MISSION ST	4	1,897.00	1,774.70
0297-241-02-0000	30639 MISSION ST	5	2,291.00	2,143.30
0297-241-03-0000	30651 MISSION ST	2	1,522.00	1,423.88
0297-241-04-0000	30663 MISSION ST	3	1,574.00	1,472.52
0297-241-05-0000	30675 MISSION ST	5	2,291.00	2,143.30
0297-241-06-0000	30687 MISSION ST	2	1,522.00	1,423.88
0297-241-07-0000	30699 MISSION ST	5	2,291.00	2,143.30
0297-241-08-0000	30711 MISSION ST	3	1,574.00	1,472.52
0297-241-09-0000	30723 MISSION ST	2	1,522.00	1,423.88
0297-241-10-0000	30735 MISSION ST	1	1,197.00	1,119.82
0297-241-11-0000	7913 CAMINO CIELO	1	1,197.00	1,119.82
0297-241-12-0000	7901 CAMINO CIELO	2	1,522.00	1,423.88
0297-241-13-0000	7896 CAMINO CIELO	2	1,522.00	1,423.88
0297-241-14-0000	7902 CAMINO CIELO	4	1,897.00	1,774.70
0297-241-15-0000	7914 CAMINO CIELO	3	1,574.00	1,472.52
0297-241-16-0000	7915 LA NITA ST	3	1,574.00	1,472.52
0297-241-17-0000	7903 LA NITA ST	5	2,291.00	2,143.30
0297-241-18-0000	7895 LA NITA ST	2	1,522.00	1,423.88
0297-241-19-0000	7883 LA NITA ST	5	2,291.00	2,143.30
0297-241-20-0000	7874 LA NITA ST	2	1,522.00	1,423.88
0297-241-21-0000	7886 LA NITA ST	5	2,291.00	2,143.30
0297-241-22-0000	7894 LA NITA ST	3	1,574.00	1,472.52
0297-241-23-0000	7898 LA NITA ST	5	2,291.00	2,143.30
0297-241-24-0000	7906 LA NITA ST	4	1,897.00	1,774.70
0297-241-25-0000	7918 LA NITA ST	3	1,574.00	1,472.52
0297-251-01-0000	30747 MISSION ST	2	1,522.00	1,423.88
0297-251-02-0000	30759 MISSION ST	4	1,897.00	1,774.70
0297-251-03-0000	30761 MISSION ST	1	1,197.00	1,119.82
0297-251-04-0000	30773 MISSION ST	2	1,522.00	1,423.88
0297-251-05-0000	30785 MISSION ST	4	1,897.00	1,774.70
0297-251-06-0000	30797 MISSION ST	2	1,522.00	1,423.88
0297-251-07-0000	30809 MISSION ST	1	1,197.00	1,119.82
0297-251-08-0000	30823 MISSION ST	2	1,522.00	1,423.88
0297-251-09-0000	7927 SANTA PAULA ST	1	1,197.00	1,119.82
0297-251-10-0000	7917 SANTA PAULA ST	2	1,522.00	1,423.88
0297-251-11-0000	7909 SANTA PAULA ST	4	1,897.00	1,774.70

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
0297-251-12-0000	7891 SANTA PAULA ST	2	1,522.00	1,423.88
0297-251-13-0000	7889 SANTA PAULA ST	1	1,197.00	1,119.82
0297-251-14-0000	7881 SANTA PAULA ST	4	1,897.00	1,774.70
0297-251-15-0000	7884 SANTA PAULA ST	5	2,291.00	2,143.30
0297-251-16-0000	7892 SANTA PAULA ST	2	1,522.00	1,423.88
0297-251-17-0000	7904 SANTA PAULA ST	3	1,574.00	1,472.52
0297-251-18-0000	7912 SANTA PAULA ST	3	1,574.00	1,472.52
0297-251-19-0000	7920 SANTA PAULA ST	2	1,522.00	1,423.88
0297-251-20-0000	7925 VIA OBRA CT	1	1,197.00	1,119.82
0297-251-21-0000	7911 VIA OBRA CT	2	1,522.00	1,423.88
0297-251-22-0000	7905 VIA OBRA CT	4	1,897.00	1,774.70
0297-251-23-0000	7900 VIA OBRA CT	2	1,522.00	1,423.88
0297-251-24-0000	7908 VIA OBRA CT	5	2,291.00	2,143.30
0297-251-25-0000	7916 VIA OBRA CT	2	1,522.00	1,423.88
0297-251-26-0000	7928 VIA OBRA CT	1	1,197.00	1,119.82
0297-251-27-0000	7893 CAMINO CIELO	4	1,897.00	1,774.70
0297-251-28-0000	7873 CAMINO CIELO	1	1,197.00	1,119.82
0297-251-29-0000	7865 CAMINO CIELO	4	1,897.00	1,774.70
0297-251-30-0000	7876 LA CRESTA ST	4	1,897.00	1,774.70
0297-251-31-0000	7888 LA CRESTA ST	4	1,897.00	1,774.70
0297-251-32-0000	7892 LA CRESTA ST	2	1,522.00	1,423.88
0297-251-33-0000	7900 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-34-0000	7906 LA CRESTA ST	1	1,197.00	1,119.82
0297-251-35-0000	7914 LA CRESTA ST	4	1,897.00	1,774.70
0297-251-36-0000	7922 LA CRESTA ST	1	1,197.00	1,119.82
0297-251-37-0000	30839 MISSION ST	4	1,897.00	1,774.70
0297-251-38-0000	30853 MISSION ST	2	1,522.00	1,423.88
0297-251-39-0000	30875 MISSION ST	4	1,897.00	1,774.70
0297-251-40-0000	30883 MISSION ST	2	1,522.00	1,423.88
0297-251-41-0000	7931 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-42-0000	7927 LA CRESTA ST	1	1,197.00	1,119.82
0297-251-43-0000	7919 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-44-0000	7907 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-45-0000	7897 LA CRESTA ST	1	1,197.00	1,119.82
0297-251-46-0000	7891 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-47-0000	7885 LA CRESTA ST	3	1,574.00	1,472.52
0297-251-48-0000	7879 LA CRESTA ST	4	1,897.00	1,774.70
0297-251-49-0000	7873 LA CRESTA ST	1	1,197.00	1,119.82
0297-261-01-0000	7879 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-02-0000	7865 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-03-0000	7857 SAN BENITO ST	4	1,897.00	1,774.70
0297-261-04-0000	7851 SAN BENITO ST	1	1,197.00	1,119.82
0297-261-05-0000	7841 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-06-0000	7839 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-07-0000	7823 SAN BENITO ST	4	1,897.00	1,774.70
0297-261-08-0000	7811 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-09-0000	7807 SAN BENITO ST	4	1,897.00	1,774.70
0297-261-10-0000	7795 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-11-0000	7787 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-12-0000	7775 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-13-0000	30727 LA CRESTA ST	4	1,897.00	1,774.70
0297-261-14-0000	7807 LA MONICA ST	2	1,522.00	1,423.88
0297-261-15-0000	7801 LA MONICA ST	3	1,574.00	1,472.52
0297-261-16-0000	7793 LA MONICA ST	4	1,897.00	1,774.70
0297-261-17-0000	7785 LA MONICA ST	2	1,522.00	1,423.88
0297-261-18-0000	7777 LA MONICA ST	3	1,574.00	1,472.52
0297-261-19-0000	7761 LA MONICA ST	3	1,574.00	1,472.52

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
0297-261-20-0000	30655 LA CRESTA ST	1	1,197.00	1,119.82
0297-261-21-0000	30667 LA CRESTA ST	3	1,574.00	1,472.52
0297-261-22-0000	30685 LA CRESTA ST	4	1,897.00	1,774.70
0297-261-23-0000	7788 SAN BENITO ST	1	1,197.00	1,119.82
0297-261-24-0000	7794 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-25-0000	7810 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-26-0000	7826 SAN BENITO ST	1	1,197.00	1,119.82
0297-261-27-0000	7832 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-28-0000	7838 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-29-0000	7850 SAN BENITO ST	4	1,897.00	1,774.70
0297-261-30-0000	7854 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-31-0000	7860 SAN BENITO ST	3	1,574.00	1,472.52
0297-261-32-0000	7872 SAN BENITO ST	2	1,522.00	1,423.88
0297-271-01-0000	7774 LA CRESTA ST	4	1,897.00	1,774.70
0297-271-02-0000	7786 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-03-0000	7790 LA CRESTA ST	2	1,522.00	1,423.88
0297-271-04-0000	7806 LA CRESTA ST	4	1,897.00	1,774.70
0297-271-05-0000	7814 LA CRESTA ST	4	1,897.00	1,774.70
0297-271-06-0000	7818 LA CRESTA ST	2	1,522.00	1,423.88
0297-271-07-0000	7832 LA CRESTA ST	2	1,522.00	1,423.88
0297-271-08-0000	7840 LA CRESTA ST	4	1,897.00	1,774.70
0297-271-09-0000	7841 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-10-0000	7833 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-11-0000	7829 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-12-0000	7821 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-13-0000	7817 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-14-0000	7805 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-15-0000	7797 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-16-0000	7789 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-17-0000	7779 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-18-0000	7773 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-19-0000	7765 LA CRESTA ST	4	1,897.00	1,774.70
0297-271-20-0000	30736 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-21-0000	30720 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-22-0000	30708 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-23-0000	30694 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-24-0000	30680 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-25-0000	30672 LA CRESTA ST	1	1,197.00	1,119.82
0297-271-26-0000	30654 LA CRESTA ST	3	1,574.00	1,472.52
0297-271-27-0000	30648 LA CRESTA ST	4	1,897.00	1,774.70
1210-441-01-0000	7874 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-02-0000	7866 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-03-0000	7858 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-04-0000	7850 CALLE DEL RIO	4	1,897.00	1,774.70
1210-441-05-0000	7842 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-06-0000	7834 CALLE DEL RIO	4	1,897.00	1,774.70
1210-441-07-0000	7812 CALLE DEL RIO	4	1,897.00	1,774.70
1210-441-08-0000	7804 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-09-0000	7811 CALLE DEL RIO	3	1,574.00	1,472.52
1210-441-10-0000	7833 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-11-0000	7841 CALLE DEL RIO	5	2,291.00	2,143.30
1210-441-12-0000	7849 CALLE DEL RIO	2	1,522.00	1,423.88
1210-441-13-0000	7857 CALLE DEL RIO	3	1,574.00	1,472.52
1210-441-14-0000	7865 CALLE DEL RIO	5	2,291.00	2,143.30
1210-441-15-0000	7873 CALLE DEL RIO	3	1,574.00	1,472.52
1210-441-16-0000	7890 SANTA ANGELA ST	3	1,574.00	1,472.52
1210-441-17-0000	7882 SANTA ANGELA ST	2	1,522.00	1,423.88

City of Highland
Community Facilities District No. 2001-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM ASSIGNED SPECIAL TAX	LEVY AMOUNT
1210-441-18-0000	7874 SANTA ANGELA ST	5	2,291.00	2,143.30
1210-441-19-0000	7862 SANTA ANGELA ST	3	1,574.00	1,472.52
1210-441-20-0000	7850 SANTA ANGELA ST	5	2,291.00	2,143.30
1210-441-21-0000	7832 SANTA ANGELA ST	2	1,522.00	1,423.88
1210-441-22-0000	7843 SANTA ANGELA ST	1	1,197.00	1,119.82
1210-441-23-0000	7859 SANTA ANGELA ST	2	1,522.00	1,423.88
1210-441-24-0000	7867 SANTA ANGELA ST	4	1,897.00	1,774.70
1210-441-25-0000	7875 SANTA ANGELA ST	2	1,522.00	1,423.88
1210-441-26-0000	7885 SANTA ANGELA ST	1	1,197.00	1,119.82
1210-441-27-0000	7895 SANTA ANGELA ST	4	1,897.00	1,774.70
1210-441-28-0000	7896 CALLE CARRISA	5	2,291.00	2,143.30
1210-441-29-0000	7884 CALLE CARRISA	3	1,574.00	1,472.52
1210-441-30-0000	7876 CALLE CARRISA	2	1,522.00	1,423.88
1210-451-01-0000	7914 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-02-0000	7908 CALLE DEL RIO	4	1,897.00	1,774.70
1210-451-03-0000	7900 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-04-0000	7898 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-05-0000	7896 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-06-0000	7894 CALLE DEL RIO	4	1,897.00	1,774.70
1210-451-07-0000	7892 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-08-0000	7884 CALLE DEL RIO	4	1,897.00	1,774.70
1210-451-09-0000	7881 CALLE DEL RIO	2	1,522.00	1,423.88
1210-451-10-0000	7893 CALLE DEL RIO	4	1,897.00	1,774.70
1210-451-11-0000	7895 CALLE DEL RIO	4	1,897.00	1,774.70
1210-451-12-0000	7900 SANTA ANGELA ST	3	1,574.00	1,472.52
1210-451-13-0000	7898 SANTA ANGELA ST	5	2,291.00	2,143.30
1210-451-14-0000	7901 SANTA ANGELA ST	2	1,522.00	1,423.88
1210-451-15-0000	7902 CALLE CARISSA	4	1,897.00	1,774.70
1210-451-16-0000	30345 MISSION ST	2	1,522.00	1,423.88
1210-451-17-0000	30357 MISSION ST	5	2,291.00	2,143.30
1210-451-18-0000	30369 MISSION ST	3	1,574.00	1,472.52
1210-451-19-0000	30379 MISSION ST	3	1,574.00	1,472.52
1210-451-20-0000	30391 MISSION ST	2	1,522.00	1,423.88
1210-451-21-0000	30403 MISSION ST	4	1,897.00	1,774.70
1210-451-22-0000	30415 MISSION ST	3	1,574.00	1,472.52
1210-451-23-0000	30427 MISSION ST	4	1,897.00	1,774.70
1210-451-24-0000	30439 MISSION ST	2	1,522.00	1,423.88
1210-451-25-0000	30449 MISSION ST	4	1,897.00	1,774.70
1210-451-26-0000	30463 MISSION ST	3	1,574.00	1,472.52
1210-451-27-0000	30471 MISSION ST	4	1,897.00	1,774.70

Summary Fields	Value
APN total count:	325
MAXIMUM ASSIGNED SPECIAL TAX total sur	$528,586.00
LEVY AMOUNT total sum:	$494,507.40

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CD

SUBJECT: Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021.

RECOMMENDATION: The Finance Subcommittee recommends that the City Council adopt Resolution No. 2020-____ establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-____ with the tax roll.

FISCAL IMPACT: Revenue generated from the 2020/2021 tax roll will provide approximately $41,511.22 for the expenditures of the district.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: There will only be a levy for the special taxes on services and administration. The maximum increase allowed is 2%. Therefore, the levy for 2020/2021 will be 2% higher than 2019/2020 ($344.89 to $351.79) per parcel.

This item was reviewed by the Finance Subcommittee on May 26, 2020. At this meeting, the proposed 2020/2021 rates were discussed. Attached is the spreadsheet that the Finance Subcommittee reviewed. On these spreadsheets are last year's rates and the proposed rates for 2020/2021. The Finance Subcommittee recommends that the City Council adopt the proposed Resolution.

Approved _____	Motion _____	Second _____	Agenda Item No. 8
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes
City Clerk

City Manager

Attachment #1

Rates

Land Use Category [1]	Parcels Levied	2016/2017 Applied Special Tax Rate [2]	Percent Change over 2015/2016	2017/2018 Applied Special Tax Rate	Percent Change over 2016/2017	2018/2019 Applied Special Tax Rate	Percent Change over 2017/2018	2019/2020 Applied Special Tax Rate	Percent Change over 2018/2019	2020/2021 Proposed Special Tax Rate	Proposed Percent Change over 2019/2020
1	118	$325.00	N/A	$331.50	2.00%	$338.13	2.00%	$344.89	2.00%	$351.79	2.00%

Maximum & Applied Special Tax Rates [3]

Land Use Category [1]	2016/2017 Maximum Special Tax Rate	2016/2017 Applied Special Tax Rate [2]	Percent of Maximum	2017/2018 Maximum Special Tax Rate	2017/2018 Applied Special Tax Rate	Percent of Maximum	2018/2019 Maximum Special Tax Rate	2018/2019 Applied Special Tax Rate	Percent of Maximum	2019/2020 Maximum Special Tax Rate	2019/2020 Applied Special Tax Rate	Percent of Maximum	2020/2021 Maximum Special Tax Rate	2020/2021 Proposed Special Tax Rate	Percent of Maximum
1	$388.41	$325.00	83.68%	$396.17	$331.50	83.68%	$404.10	$338.13	83.68%	$412.18	$344.89	83.67%	$420.42	$351.79	83.68%

[1] In accordance with the Special Tax Rate and Method of Apportionment, developed property is defined as all Taxable Property in the Community Facilities District as of July 1st of any Fiscal Year for which a final subdivision map or parcel map has been recorded as of May 1 of the previous Fiscal Year.

[2] Fiscal Year 2016/2017 was the first year the CFD was levied.

[3] Per the CFD Report, the service portion's rate starts Fiscal Year 2007/2008 at $325.00 per unit and increases every Fiscal Year by 2% thereafter

Attachment #2
Resolution

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2007-01 FOR THE FISCAL YEAR 2020/2021

WHEREAS, the City Council of the CITY OF HIGHLAND, CALIFORNIA (hereinafter referred to as the "Legislative Body"), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors relating to the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California. This Community Facilities District shall hereinafter be referred to as "District;" and,

WHEREAS, this Legislative Body, by Ordinance as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said Community Facilities District, and this legislative body is desirous to establish the specific rate of the special tax to be collected for the next fiscal year.

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the specific rate and amount of the special tax to be collected to pay for the costs and expenses for the next fiscal year (2020/2021) for the referenced District is hereby determined and established as set forth in the attached, referenced and incorporated Exhibit "A."

Section 3. That the rate as set forth above does not exceed the amount as previously authorized by Ordinance of this Legislative Body, and is not in excess of that as previously approved by the qualified electors of the District, and is exempt from Proposition 218, Section XIII D of the California State Constitution.

Section 4. That the proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following:

A. Payment of costs and expenses of authorized public services;
B. Payment of District administrative costs.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct administrative costs incurred in the collecting any said special tax.

Section 6. All monies above collected shall be paid into the Community Facilities District funds, including any bond fund and reserve fund.

Section 7. The Auditor of the County is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected in a space marked "public improvements, special tax" or by any other suitable designation, the installment of the special tax, and for the exact rate and amount of said tax, reference is made to the attached Exhibit "A."

Section 8. The County shall then, at the close of the tax collection period, promptly render to this Agency a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

APPROVED and ADOPTED this 23rd day of June, 2020.

_____
Larry McCallon, Mayor

ATTEST:

_____
Betty Hughes, City Clerk

Exhibit A

City of Highland
Community Facilities District No. 2007-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM SPECIAL TAX	LEVY AMOUNT
1201-501-02-0000	28448 WILD ROSE LN	RES	$420.42	$351.79
1201-501-03-0000	28452 WILD ROSE LN	RES	420.42	351.79
1201-501-04-0000	28456 WILD ROSE LN	RES	420.42	351.79
1201-501-05-0000	28460 WILD ROSE LN	RES	420.42	351.79
1201-501-06-0000	28464 WILD ROSE LN	RES	420.42	351.79
1201-501-07-0000	28470 WILD ROSE LN	RES	420.42	351.79
1201-501-08-0000	28478 WILD ROSE LN	RES	420.42	351.79
1201-501-09-0000	28474 WILD ROSE LN	RES	420.42	351.79
1201-501-10-0000	28416 WILD ROSE LN	RES	420.42	351.79
1201-501-11-0000	28420 WILD ROSE LN	RES	420.42	351.79
1201-501-12-0000	28424 WILD ROSE LN	RES	420.42	351.79
1201-501-13-0000	28428 WILD ROSE LN	RES	420.42	351.79
1201-501-14-0000	28432 WILD ROSE LN	RES	420.42	351.79
1201-501-15-0000	28436 WILD ROSE LN	RES	420.42	351.79
1201-501-16-0000	28444 WILD ROSE LN	RES	420.42	351.79
1201-501-17-0000	28440 WILD ROSE LN	RES	420.42	351.79
1201-501-18-0000	28425 WILD ROSE LN	RES	420.42	351.79
1201-501-19-0000	28421 WILD ROSE LN	RES	420.42	351.79
1201-501-20-0000	28429 WILD ROSE LN	RES	420.42	351.79
1201-501-21-0000	28433 WILD ROSE LN	RES	420.42	351.79
1201-501-22-0000	28437 WILD ROSE LN	RES	420.42	351.79
1201-501-23-0000	28441 WILD ROSE LN	RES	420.42	351.79
1201-501-24-0000	28449 WILD ROSE LN	RES	420.42	351.79
1201-501-25-0000	28445 WILD ROSE LN	RES	420.42	351.79
1201-501-26-0000	28386 WILD ROSE LN	RES	420.42	351.79
1201-501-27-0000	28382 WILD ROSE LN	RES	420.42	351.79
1201-501-28-0000	28390 WILD ROSE LN	RES	420.42	351.79
1201-501-29-0000	28394 WILD ROSE LN	RES	420.42	351.79
1201-501-30-0000	28400 WILD ROSE LN	RES	420.42	351.79
1201-501-31-0000	28402 WILD ROSE LN	RES	420.42	351.79
1201-501-32-0000	28412 WILD ROSE LN	RES	420.42	351.79
1201-501-33-0000	28408 WILD ROSE LN	RES	420.42	351.79
1201-501-34-0000	28391 WILD ROSE LN	RES	420.42	351.79
1201-501-35-0000	28401 WILD ROSE LN	RES	420.42	351.79
1201-501-36-0000	28405 WILD ROSE LN	RES	420.42	351.79
1201-501-37-0000	28417 WILD ROSE LN	RES	420.42	351.79
1201-501-38-0000	28409 WILD ROSE LN	RES	420.42	351.79
1201-501-39-0000	7918 CHAPARRAL DR	RES	420.42	351.79
1201-501-40-0000	7922 CHAPARRAL DR	RES	420.42	351.79
1201-501-41-0000	7914 CHAPARRAL DR	RES	420.42	351.79
1201-501-42-0000	7910 CHAPARRAL DR	RES	420.42	351.79
1201-501-43-0000	7903 CHAPARRAL DR	RES	420.42	351.79
1201-501-44-0000	7907 CHAPARRAL DR	RES	420.42	351.79
1201-501-45-0000	7911 CHAPARRAL DR	RES	420.42	351.79
1201-501-46-0000	7915 CHAPARRAL DR	RES	420.42	351.79
1201-501-47-0000	28378 WILD ROSE LN	RES	420.42	351.79
1201-501-48-0000	7980 SUNFLOWER ST	RES	420.42	351.79
1201-501-49-0000	7984 SUNFLOWER ST	RES	420.42	351.79
1201-501-50-0000	7976 SUNFLOWER ST	RES	420.42	351.79
1201-501-51-0000	7972 SUNFLOWER ST	RES	420.42	351.79
1201-501-52-0000	7968 SUNFLOWER ST	RES	420.42	351.79
1201-501-53-0000	7962 SUNFLOWER ST	RES	420.42	351.79
1201-501-54-0000	7954 SUNFLOWER ST	RES	420.42	351.79
1201-501-55-0000	7958 SUNFLOWER ST	RES	420.42	351.79
1201-501-56-0000	7946 SUNFLOWER ST	RES	420.42	351.79
1201-501-57-0000	7950 SUNFLOWER ST	RES	420.42	351.79
1201-501-58-0000	7942 SUNFLOWER ST	RES	420.42	351.79
1201-501-59-0000	7938 SUNFLOWER ST	RES	420.42	351.79
1201-501-60-0000	7934 SUNFLOWER ST	RES	420.42	351.79

City of Highland
Community Facilities District No. 2007-1
Charge Detail Report (Sorted by APN)
Fiscal Year 2020/2021

APN	SITUS ADDRESS	LAND USE CATEGORY	MAXIMUM SPECIAL TAX	LEVY AMOUNT
1201-501-61-0000	7930 SUNFLOWER ST	RES	420.42	351.79
1201-501-62-0000	7924 SUNFLOWER ST	RES	420.42	351.79
1201-501-63-0000	7926 SUNFLOWER ST	RES	420.42	351.79
1201-501-64-0000	7953 SUNFLOWER ST	RES	420.42	351.79
1201-502-01-0000	28455 SUNFLOWER ST	RES	420.42	351.79
1201-502-02-0000	28459 SUNFLOWER ST	RES	420.42	351.79
1201-502-03-0000	28451 SUNFLOWER ST	RES	420.42	351.79
1201-502-04-0000	28447 SUNFLOWER ST	RES	420.42	351.79
1201-502-05-0000	28443 SUNFLOWER ST	RES	420.42	351.79
1201-502-06-0000	28439 SUNFLOWER ST	RES	420.42	351.79
1201-502-07-0000	28431 SUNFLOWER ST	RES	420.42	351.79
1201-502-08-0000	28435 SUNFLOWER ST	RES	420.42	351.79
1201-502-09-0000	28427 SUNFLOWER ST	RES	420.42	351.79
1201-502-10-0000	28423 SUNFLOWER ST	RES	420.42	351.79
1201-502-11-0000	28419 SUNFLOWER ST	RES	420.42	351.79
1201-502-12-0000	28415 SUNFLOWER ST	RES	420.42	351.79
1201-502-13-0000	28434 SUNFLOWER ST	RES	420.42	351.79
1201-502-14-0000	28430 SUNFLOWER ST	RES	420.42	351.79
1201-502-15-0000	28426 SUNFLOWER ST	RES	420.42	351.79
1201-502-16-0000	28422 SUNFLOWER ST	RES	420.42	351.79
1201-502-17-0000	28418 SUNFLOWER ST	RES	420.42	351.79
1201-502-18-0000	28487 SUNFLOWER ST	RES	420.42	351.79
1201-502-19-0000	28491 SUNFLOWER ST	RES	420.42	351.79
1201-502-20-0000	28483 SUNFLOWER ST	RES	420.42	351.79
1201-502-21-0000	28479 SUNFLOWER ST	RES	420.42	351.79
1201-502-22-0000	28475 SUNFLOWER ST	RES	420.42	351.79
1201-502-23-0000	28471 SUNFLOWER ST	RES	420.42	351.79
1201-502-24-0000	28463 SUNFLOWER ST	RES	420.42	351.79
1201-502-25-0000	28467 SUNFLOWER ST	RES	420.42	351.79
1201-502-26-0000	28462 SUNFLOWER ST	RES	420.42	351.79
1201-502-27-0000	28468 SUNFLOWER ST	RES	420.42	351.79
1201-502-28-0000	28458 SUNFLOWER ST	RES	420.42	351.79
1201-502-29-0000	28454 SUNFLOWER ST	RES	420.42	351.79
1201-502-30-0000	28450 SUNFLOWER ST	RES	420.42	351.79
1201-502-31-0000	28446 SUNFLOWER ST	RES	420.42	351.79
1201-502-32-0000	28438 SUNFLOWER ST	RES	420.42	351.79
1201-502-33-0000	28442 SUNFLOWER ST	RES	420.42	351.79
1201-502-34-0000	7941 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-35-0000	7937 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-36-0000	7945 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-37-0000	7949 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-38-0000	7953 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-39-0000	7957 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-40-0000	7965 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-41-0000	7961 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-42-0000	7969 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-43-0000	7973 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-44-0000	7977 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-45-0000	7981 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-46-0000	7989 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-47-0000	7985 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-48-0000	7905 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-49-0000	7901 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-50-0000	7909 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-51-0000	7915 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-52-0000	7919 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-53-0000	7923 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-54-0000	7931 PRAIRIE ROSE WAY	RES	420.42	351.79
1201-502-55-0000	7927 PRAIRIE ROSE WAY	RES	420.42	351.79

Summary Fields	Value
APN total count:	118
MAXIMUM ASSIGNED SPECIAL TAX total sum:	$49,609.83
LEVY AMOUNT total sum:	$41,511.22

STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: June 23, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Alondra Muñoz, Administrative Assistant III AM

REVIEWED BY: Carlos Zamano, City Engineer/Public Works Director CZ

SUBJECT: Amendment to Agreement for Albert Grover and Associates

RECOMMENDATION: That the City Council approve Addendum No. 1 to agreement with Albert Grover and Associates for Traffic Signal System Monitoring Services to reflect a change of company name.

FISCAL IMPACT: None.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has an on-going contract with Albert Grover and Associates (AGA) to provide Traffic Signal System Monitoring. The scope of services under this agreement includes providing as-needed traffic engineering services to the City. AGA has completed various as-needed traffic engineering services to the City in the past few years under this agreement.

Formal notice was given to the City on June 8, 2020 that AGA will be acquired by AGA Engineers, Inc., a California corporation ("AGA Engineers") effective July 1, 2020. Since the existing agreement does not have a provision for automatic assignment whenever there is a change of company name, the name change will have to be made by an amendment to the agreement. The terms of the original agreement dated March 9, 2010 shall control the respective rights and obligations of the party hereto.

Attachments: (1) AGA Name Change Notification
(2) Agreement with Albert Grover & Associates

H:\Staff Reports\Albert Grover and Associates Amendement Agmt. 6-23-20.doc

Approved _____	Motion _____	Second _____	Agenda Item No. 9
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

D Hughes
City Clerk

City Manager

ADDENDUM NO. 1
TO AGREEMENT FOR TRAFFIC SIGNAL SYSTERM MONITORING SERVICES
BETWEEN CITY OF HIGHLAND AND
ALBERT GROVER AND ASSOCIATES (AGA ENGINEERS, INC.)

To Agreement for Traffic Signal System Monitoring Services between City of Highland and Albert Grover and Associates (AGA Engineers, Inc.).

This addendum to the agreement for Traffic Signal Monitoring Services is made and entered into this 23rd day of June 2020, by and between the City of Highland ("City") and AGA Engineers, Inc. ("Consultant").

Albert Grover and Associates entered into agreement for Traffic Signal Monitoring Services with City on March 9, 2010. Said Agreement provides for Traffic Signal System Monitoring Services performed by Consultant staff with an effective date from March 9, 2010 until contract is terminated.

This addendum alters the Agreement as follows:

1) That the Consultant's name is changed from Albert Grover and Associates to AGA Engineers, Inc.

Except as expressly modified above, the terms of the original agreement dated March 9, 2010 shall control the respective rights and obligations of the party hereto.

Attest:

_____
Betty Hughes
City Clerk

_____
Larry McCallon
Mayor

_____
Chalap K. Sadam, P.E.
President, AGA Engineers, Inc.

June 8, 2020

Mr. Carlos Zamano
Public Works Director, City of Highland
27215 Base Line
Highland, CA 92346

RE: Request for Project Assignment to New Company - AGA Engineers, Inc.

Dear Carlos:

AGA Engineers, Inc., a California corporation ("AGA Engineers"), has signed an Asset Purchase Agreement on June 5, 2020 to acquire certain assets of Albert Grover & Associates.

AGA Engineers was founded by Chalap Sadam, MS, MBA, who is a Registered Professional Engineer in the State of California in both Civil Engineering and Traffic Engineering. Mr. Sadam is a recognized expert with over three decades of experience in traffic signal systems, communication systems, Intelligent Transportation Systems (ITS), intersection improvements, safety systems and general traffic engineering/transportation planning services. He has successfully delivered multitude of traffic and ITS projects to various Cities and Counties throughout Southern California.

AGA Engineers team is expected to include experienced Civil and Traffic Engineers including Mark Miller and certain other current employees of Albert Grover & Associates. Mr. Sadam, with over thirty plus (30+) years of employment with Albert Grover & Associates, will devote his experience and attention to cater to the needs of AGA's clients.

The purchase will be effective July 1, 2020 and to include the assignment of all rights to Highland contracts. Of course, this is subject to City approval. We are requesting for the assignments of the following two contracts to the new company, AGA Engineers, Inc., effective July 1, 2020:

- Boulder Ave Fiber Optic Conduit Design Project
- 9th Street at Lankershim Avenue Traffic Signal Modification

Additionally, we are requesting the issuance of a new contract for the following project:

- Citywide Traffic Signal Monitoring

BUYER:
AGA ENGINEERS, INC.

By_____
Chalap K. Sadam, President

SELLER:
ALBERT GROVER & ASSOCIATES, INC.

By_____
Mark Miller, President

AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN CITY OF HIGHLAND AND
ALBERT GROVER AND ASSOCIATES

THIS AGREEMENT, made and entered into this 9th day of March, 2010, by and between the City of Highland (hereinafter referred to as "City"), and Albert Grover and Associates (hereinafter referred to as "Consultant").

WITNESSETH

WHEREAS, On November 13, 2009, Albert Grover & Associates submitted a proposal to the City to provide traffic signal system monitoring for the City.

WHEREAS, in order to efficiently operate the coordinated traffic signal system, the City must retain the Consultant to monitor the operation of said system.

WHEREAS, the Consultant represents that they have adequate background, expertise and knowledge to perform monitoring of traffic signal system operation services.

WHEREAS, City relies on Consultant's representations in entering into this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

SECTION 1. Responsibilities of Consultant.

Consultant shall provide all services as described in **Exhibit "A"**, which is incorporated herein by reference, and furthermore Consultant understands that it works for the City and not at the direction of or in the interests of any other party. Consultant shall at all times perform its work and produce work product in compliance with applicable State and local law. Consultant shall perform hereunder in a manner consistent with the generally accepted professional requirements and standard of care for Consultant's industry or profession.

SECTION 2. Project Team.

Chalap Sadam, P.E. shall represent the Consultant and be its contact and agent in all of its relations with City, and except as approved in writing by the City Manager or his/her designee, shall oversee the work. Other employees of the Consultant may be utilized to do the technical work as required and provide necessary coordination of efforts, including information meetings with City staff.

SECTION 3. Responsibilities of the City.

City shall assign a staff coordinator to work directly with the Consultant in the performance of this Agreement. Prior to and throughout the performance of the services called for in Exhibit "A", Consultant and City shall work closely so as to ensure adequate communications.

SECTION 4. Time of Performance.

Time is of the essence in this Agreement. Consultant shall not be liable for any delay in the performance of this Agreement which results without fault or negligence on its part or which is due to circumstances beyond its control. If the Consultant anticipates any delays in the performance of this Agreement the Consultant shall provide advance written notice of the delays and the reasons therefore to City.

SECTION 5. Compensation.

A. The maximum not to exceed amount of payment to Consultant for the Scope of Services called for in Exhibit A is $20,000. Said Compensation shall constitute reimbursement of Consultant's fee for the services as well as the actual cost of any equipment, materials, and supplies necessary to provide the services (including all labor, materials, delivery, tax, assembly, and installation, as applicable). City shall pay Consultant said Consideration in accordance with the schedule of payment set forth in Exhibit A, attached hereto and incorporated herein.

B. The Consultant shall submit to the City monthly invoice in proportion to the percentage of work completed, accompanied by a description of the services provided and adequate detail to support costs incurred. City may request and Consultant shall provide additional information with regard to any invoice so that City may determine that the invoice is correct. City shall make prompt payments to Consultant within thirty (30) calendar days following City approval of an invoice from Consultant.

C. It is further understood that if City requests Consultant to do work in addition to the agreed upon Scope of Services, such work shall be specifically authorized by the City Manager or designee in advance in writing. For additional services beyond the described Scope of Services, the cost thereof shall be based upon the hourly rate schedule of individual staff assigned to the expanded Scope of Services. Billing for additional meetings is also based upon said hourly rate schedule.

D. Any billings for additional services authorized by City shall be invoiced separately. Such invoice shall contain all of the information required as set forth in this agreement for services and in addition shall list the hours worked and hourly rate charged therefore. Such invoices shall be approved by City in accordance with the request for additional services and if City is satisfied that the statement of hours worked and costs incurred is accurate. No payment shall be made for services which has not been approved in writing in advance. Such approval shall not be unreasonably withheld.

SECTION 6. Disposition of Documents.

Consultant agrees that all materials prepared hereunder, including all original documents are the sole property of City after payment and shall be turned over to City upon termination of this Agreement or upon completion of the work as otherwise requested by City, whichever shall occur first, for retention and use by City and are to become exclusively owned by City. In the event this Agreement is terminated, said materials may be used by City in the completion of work as it otherwise sees fit. Consultant shall be entitled to retain copies of all work prepared hereunder.

SECTION 7. Indemnification, Defense, and Hold Harmless.

Consultant shall indemnify, defend through counsel of City's choosing, and hold harmless the City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with any negligent act, error or omission on the part of the Consultant in the performance of services hereunder or its failure to comply with any of its obligations contained in the Agreement, except such loss or damage which was caused by the negligence or willful misconduct of the City.

SECTION 8. Liability Insurance Clause.

1. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance with minimum limits of One Million Dollars ($1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Consultant.

2. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive Vehicle Liability insurance covering personal injury and property damage, with minimum limits of One Million Dollars ($1,000,000) per occurrence combined single limit, covering any vehicle utilized by Consultant in performing the services required by this Agreement.

3. Consultant agrees to maintain in force at all times during the performance of work under this Agreement workers' compensation and employer's liability insurance as required by law.

4. Consultant shall require each of its sub-consultants or sub-contractors to maintain insurance coverage which meets all of the requirements of this Agreement.

5. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least a B+;VII in the latest edition of Best's Insurance Guide.

6. Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

7. At all times during the term of this Agreement, Consultant shall maintain on file with the City Clerk a certificate or certificates of insurance acceptable to the City Attorney showing that the aforesaid policies are in effect in the required amounts. Consultant shall, prior to commencement of work under this Agreement, file with the City Clerk such certificate or certificates. The policies of insurance required by this Agreement shall contain an endorsement naming the City of Highland as an additional insured. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days prior written notice to City, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions as set forth in this Agreement.

8. The insurance provided by Consultant shall be primary to any coverage available to City. The policies of insurance required by this Agreement shall include provisions for waiver of subrogation.

9. Any deductibles or self-insured retentions must be declared to and approved in advance and in writing by the City Attorney. At the sole option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

SECTION 9. Independent Consultant.

Consultant is, and shall be, acting at all times in the performance of this Agreement as an independent consultant. Consultant shall secure at its expense, and be responsible for any and all payments of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for Consultant and its officers, agents and employees and all business licenses, if any, in connection with services to be performed hereunder.

SECTION 10. Conflicts of Interest.

Consultant shall comply with all applicable City and State Fair Political Practices Commission (FPPC) filing requirements and laws prohibiting conflicts of interest.

SECTION 11. Drug-Free Workplace.

A. Consultant hereby certifies that it will provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in Consultant's workplace, specifically the job site or location included in this Agreement, and specifying the actions that will be taken against the employees for violation of such prohibition;

2. Establishing a Drug-Free Awareness Program to inform employees about:

a. The dangers of drug abuse in the workplace;

b. Consultant's policy of maintaining a drug-free workplace;

c. Any available drug counseling, rehabilitation and employee assistance programs; and

d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of this Agreement be given a copy of the statement required by Subparagraph 11.A.1.

4. Notifying the employee in the statement required by Subparagraph 11.A.1. that, as a condition of employment under the Agreement, the employee will:

a. Abide by the terms of the statement; and

b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Notifying the City within ten (10) days after receiving notice under Subparagraph 11.A.4.b.

6. Taking one of the following actions within thirty (30) days of receiving notice under Subparagraph 11.A.4.b. with respect to an employee who is so convicted:

   a. Taking appropriate personnel action against such an employee, up to and including termination; or

   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health City, law enforcement, or other appropriate City.

7. Making a good faith effort to maintain a drug-free workplace through implementation of Subparagraph 11.1 through 11.6. inclusive.

B. Consultant shall be deemed to be in violation of this policy if the City determines that:

   1. Consultant has made a false certification under Subparagraph 11.A. above.

   2. Consultant has violated the certification by failing to carry out the requirements of Subparagraph 11.A.1. through 11.A.7. above.

   3. Such number of employees of Consultant have been convicted of violations of criminal drug statutes for violations occurring in the workplace as to indicate that the Consultant has failed to make a good faith effort to provide a drug-free workplace.

C. Should Consultant be deemed to be in violation of this Policy pursuant to the provisions of 11.B.1. 2. and 3. a suspension, termination or debarment proceeding subject to applicable Federal, State or local laws shall be conducted. Upon issuance of any final decision under this section requiring debarment of a Consultant, the Consultant shall be ineligible for award of any contract, agreement or grant from the City for a period specified in the decision, not to exceed five (5) years. Upon issuance of any final decision recommending against debarment of the Consultant, the Consultant shall be eligible for compensation as provided by law.

SECTION 12. Termination of Agreement.

All services required hereunder shall be performed in accordance with the generally accepted standards for performing similar services. City has relied upon Consultant's representation of skill and expertise as an inducement for entering into this Agreement. In

the event of default or substantial delay in performance, this Agreement may be terminated by either party on ten (10) days written notice to the other. The City may also terminate this Agreement without cause if it elects to temporarily or permanently abandon the Scope of Work described herein. Consultant may terminate due to circumstances beyond its control. The effective date of cancellation being the 10th day of said written notice. Upon notice of termination by City, all services will cease immediately except as specifically authorized in writing by the City.

Any termination of this Agreement by City shall be made in writing through the Assistant Public Works Director, notice of which shall be delivered to Consultant as provided in Section 14 herein. Upon any termination, Consultant shall immediately return to the City any and all documents, data, reports, notes, maps, photographs and work product of any description used, created, prepared or maintained by Consultant during its work under this Agreement.

SECTION 13. Assignment and Subconsulting.

This Agreement is a professional service contract and the services hereunder shall not be delegated or assigned by Consultant to any person or entity without the prior written consent of City.

SECTION 14. City Council Resolution 2006-036.

The contractor/consultant shall strictly comply with all federal, state and local laws and regulations, including, but not limited to the Immigration Reform and Control Act of 1986, codified at 8 U.S.C. " 1324a and 1324b (the AIRCA), which require and ensure the hiring and retention of employees who are United States citizens, permanent residents and/or who are otherwise authorized by law to work in the United States of America, and, as required by the IRCA, shall affirmatively verify the identity and employment authorization of every employee as a condition of employment or continued employment. The contractor/consultant shall further include this requirement in any subcontract made pursuant to this contract.

SECTION 15. Notices.

All notices, requests, demands or other communications required to be given in writing under this Agreement shall be deemed to have been given if delivered in person, electronically sent via e-mail or facsimile, or sent by the U.S. Postal Service or other parcel delivery service.

Notice to City shall be sent to:
City of Highland
27215 Base Line
Highland, CA 92346
Attn: Dennis D. Barton, Assistant Public Works Director

Notice to Consultant shall be sent to:
Albert Grover and Associates
211 E. Imperial Highway, Suite 208
Fullerton, CA 92835
Attn: Chalap Sadam, Vice-President

SECTION 16. Entirety.

The foregoing Agreement, including Exhibit "A" attached hereto, constitutes the entire Agreement of the parties concerning the subject matter hereof and supersedes all prior and contemporaneous agreements between the parties. This Agreement may be amended only by an instrument in writing which expressly refers to this Agreement and specifically states that it is intended to amend it.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

CITY OF HIGHLAND

By: _____
Penny Lilburn, Mayor

CONSULTANT

By: _____

Rob Kuehn
Print Name

ATTEST

By: _____
Elizabeth Hughes, City Clerk

Exhibit A

ALBERT GROVER & ASSOCIATES

November 13, 2009

RECEIVED
NOV 16 2009

Mr. Dennis Barton
Associate Engineer
City of Highland
27215 Baseline Street
Highland, California 92346

RE: Proposal for Traffic Signal System Monitoring

Dear Dennis:

Pursuant to your request, Albert Grover & Associates (AGA) is pleased to present to you this letter proposal to provide traffic signal system monitoring services to the City of Highland.

As you know, AGA is already under contract with SANBAG to monitor the coordination timing of all Tier 1 & Tier 2 signals. In the City of Highland, this includes signalized intersections along Highland Avenue, Base Line, and Tippecanoe Avenue. The only other corridor with coordinated signals in the City at this time is the 5th Street/Greenspot Road Corridor between Palm Avenue and Village at East Highland, including the Palm Avenue/3rd Street and the Boulder Avenue/Webster Street intersections. This corridor currently includes twelve signalized intersections, as follow:

- Palm Avenue
- 3rd Street/Palm Avenue
- Church Avenue
- Caltrans Eastbound SR-210 Ramps
- Caltrans Westbound SR-210 Ramps
- Lowe's
- Access "A" (Ray Street)
- Boulder Avenue
- Boulder Avenue/Webster Street
- Orange Street
- Church Street
- Village at East Highland

Additionally, it is our understanding that the new signal at Access "C" will be constructed in the near future.

TRANSPORTATION CONSULTING ENGINEERS
211 E. Imperial Hwy , Suite 208, Fullerton, CA 92835
(714) 992-2990 FAX (714) 992-2883 E-Mail: aga@albertgrover.com

For a minimum monthly fee of **$900 per month** ($75 per intersection per month), AGA will monitor the Greenspot Road signal system via the City's new QuicNet Pro Central System and conduct field reviews as required. It is important to note that while traffic signal interconnect and integration with the City's QuicNet System allows for remote monitoring, it is also important to review signal operation via field visits. Once the remaining signals on Greenspot Road are interconnected and connected to the City's QuicNet Pro system, these signals will also be monitored via the QuicNet System. Minor signal timing adjustments, primarily related to existing signal coordination splits or offset changes, will then be accomplished via remote login of the system.

Additional signal timing related items, either identified by the City staff or AGA, or in response to complaints received by the City, that require a more detailed follow-up action by AGA will be conducted on a Time and Materials basis, in accordance with AGA's current Schedule of Hourly Rates (attached). AGA will respond to specific requests as quickly as possible, usually within two to three days. It is suggested that the City allocate a total of $20,000 per year for the signal timing related services: $10,800 for the regular monitoring described above, and $9,200 for additional services (or additional intersections added to the system) on an as-needed basis. This additional $9,200 would only be utilized pursuant to City requests for additional services outside of the regular monitoring.

For your information, we have developed the enclosed map of the City detailing what type of interconnect is currently in place at signalized intersections and what signals are currently online, i.e., tied into the City's central system. The map also delineates planned near-term future interconnect for various signalized intersections, and identifies potential interconnect of the remaining signalized intersections that are not yet on the system. It should be noted that the potential future interconnect methodology recommendations are preliminary in nature, and are subject to finalization via SANBAG's Tier 3 & 4 Project.

Please let me know if you have any questions or to further discuss our proposed scope of services. Thank you.

Respectfully submitted,

ALBERT GROVER & ASSOCIATES

Rob Kuehn
Director of Project Development

Attachments: AGA's Schedule of Hourly Rates
Traffic Signal System Map

Proposals\Highland\Signal System Monitoring 2009 Barton Pro Ltr doc

ALBERT GROVER & ASSOCIATES

SCHEDULE OF HOURLY RATES
EFFECTIVE APRIL 1, 2008

Principal/President	$ 250
Vice President	$ 220
Director of Project Development	$ 220
Senior Transportation Engineer	$ 190
Senior Design Engineer	$ 175
Transportation Engineer	$ 165
Senior Associate	$ 150
Design Engineer	$ 140
Associate Transportation Engineer	$ 140
Signal Systems Specialist	$ 125
Transportation Engineering Associate/Civil Engineering Technician	$ 125
Designer/Construction Inspector/Signal Systems Technician	$ 120
Assistant Transportation Engineer/Assistant Engineer	$ 120
Senior CADD Operator	$ 120
Project Coordinator, Engineering Assistant	$ 110
CADD Operator	$ 110
Traffic Enumerator, Engineering Aide	$ 75
Engineering Aide II	$ 50
Council/Commission Meetings, Hearings, etc. (Billing Rate + $50 Surcharge)	$ 1,000 Minimum
Expert Witness (Billing Rate + $50 Surcharge)	$ 1,000 Minimum
Expert Witness - Deposition/Court (Billing Rate + $100 Surcharge)	$ 1,000 Minimum

Subconsultants will be billed at cost plus 20%

Conditions of Usage: The above rates are typically effective for a 12-month period, but AGA maintains the right to change the billing rates at any time for convenience of record keeping. Therefore, all billings will always be at the then current billing rates This will not affect any agreed upon total or not-to-exceed fees.

INVOICES WILL BE SUBMITTED MONTHLY AND SHALL BE DUE AND PAYABLE WITHIN 30 DAYS. FINANCE CHARGES MAY BE ACCRUED DAILY ON UNPAID BALANCES BASED ON A 10% ANNUAL PERCENTAGE RATE.

TRANSPORTATION CONSULTING ENGINEERS

211 E. Imperial Hwy., Suite 208, Fullerton, CA 92835

(714) 992-2990 FAX (714) 992-2883 E-Mail: aga@albertgrover.com

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jim Richardson, Public Works Manager

SUBJECT: HVAC Equipment Replacement at the Highland YMCA Gymnasium

RECOMMENDATION: It is recommended that the City Council:

1) Waive formal contract procedures per Municipal Code Section 2.40.100 and authorize the use of a "piggyback" contract through Sourcewell (Formerly known as NJPA) Contract No. 030817-JHN between Source well and Johnson Controls;

2) Approve proposal from Johnson Controls for installation of HVAC units for a total amount of $32,698.94; and

3) Approve a budget adjustment for Fiscal Year 2020-2021 to transfer $12,700 from 007-2100 (DIF-Unreserved fund, undesignated) to 007-8330-4588 (DIF-Contract Services-HVAC Maintenance fund).

FISCAL IMPACT: An expenditure of $32,698.94 for installing both HVAC units at the same time. In the 2019-2021 Adopted Budget, the Council approved $20,000 in each budget year for these repairs. Considering the reduced rate gained by utilizing the Sourcewell contract, staff is requesting that the work be performed for both units at the same time to realize a budget savings of approximately $7,300.

PUBLIC NOTICE: Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the city's website.

BACKGROUND: The Highland YMCA Gymnasium has been designated as a cooling center by the City to serve the public during excessive heat warnings. The gymnasium air conditioning equipment has been in service for approximately 17 years and is in need of replacement.

Approved _____	Motion _____	Second _____	Agenda Item No. 10
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
BHugh			
City Clerk		City Manager	

Johnson Controls was selected by Sourcewell and awarded a contract and membership through its competitive bid process, which allows the City of Highland to take advantage of the competitive pricing and quality products through Sourcewell contract #030817-JHN. Attached is a quote for the two Carrier 48TFE014-50GA model units which include discounted pricing by Johnson Controls for utilizing the Sourcewell contract and for installing both units at the same time. Johnson Controls is also the City's HVAC maintenance contractor for City facilities including the YMCA, Police Station, and Library which all have larger commercial HVAC systems requiring specialized maintenance. Johnson Controls has performed satisfactorily over the past 8 years.

H:\Maintenance\YMCA\2020 YMCA HVAC Unit Replacement Staff Report.doc

Proposal

JOHNSON CONTROLS LOS ANGELES CA
CB - 0N0G
5770 WARLAND DR STE A
CYPRESS CA 90630-5047
PH: (866) 819 0230
FAX: (562) 799 3621

TO: CITY OF HIGHLAND
27215 BASELINE ST

HIGHLAND, CA 92346-3125

Date: 7/26/2019

Quote Ref: 1-17TTT4CH
Project Name: CITY HIGHLAND YMCA GYM NEW UNITS
Site: CITY OF HIGHLAND YMCA
7793 CENTRAL AVE
HIGHLAND, CA 92346-4106

ATTN: Jim Richardson

We propose to furnish the materials and/or perform the work below for the net price of: $32,698.94

For the above price this proposal includes:
JOHNSON CONTROLS WOULD LIKE TO OFFER THE FOLLOWING QUOTE:
NEW PACKAGE UNITS FOR THE GYM.

THIS QUOTE INCLUDES SOURCEWELL PRICING UNDER THE AGREEMENT #030817-JHN

CURRENT UNITS:
MAKE: CARRIER
MODEL: 48TFE014--50GA

NEW UNITS:
MAKE: YORK
MODEL: ZXG14D2B3AA1A111A2

THE PACKAGE UNITS WITH THE MOST NEEDED ATTENTION IN PERFORMANCE WILL BE REPLACED. THE LAST UNIT ON THE SOUTH SIDE WILL BE MOVED TO THE NORTH ON THE DOOR SIDE ALSO. THIS IS A PLANNED CHANGE OUT WITH CITY OF HIGHLAND. LOCK OUT TAG OUT THE POWER, DISCONNECT THE ELECTRICAL, DRAIN, AND GAS. REMOVE THE DUCTING FROM PACKAGE UNIT. REMOVE THE OLD UNITS THROUGH THE SIDE DOOR THAT THE CITY WILL OPEN UP BIGGER FOR US. A FORKLIFT WILL BE USED TO REMOVE THE CURRENT UNITS AND INSTALL NEW UNITS OF EQUAL VALUE. RECONNECT THE ELECTRICAL WITH A NEW DISCONNECT, FUSES, DRAIN, AND GAS LINE. RECONNECT THE CURRENT DUCT WORK AND SEAL IT. REMOVE THE LOCK OUT TAG OUT TO THE POWER AND RESTART THE UNIT. COMPLETE THE START UP PROCEDURE AND PAPERWORK. TAKE THE TEMPERATURE READINGS AND CHECK THE CONTROLS. THE CITY OF HIGHLAND WILL CORE HOLES THROUGH CINDER BLOCK WALL IN A FEW LOCATIONS TO ACHIEVE BETTER AIR FLOW. JCI WILL REMOVE THE OLD UNIT FROM THE SITE AND CLEAN UP. CHECK OUT WITH THE CUSTOMER. PROPOSAL INCLUDES TITLE 24.

IF ANY OTHER ISSUES OCCUR ANOTHER QUOTE WILL BE GENERATED.

This proposal DOES NOT include:

1. Labor or material not specifically described above is excluded from this proposal.
2. Unless otherwise stated, any and all overtime labor is excluded from this proposal.
3. Applicable taxes or special freight charges are excluded from this proposal.

Important: This proposal incorporates by reference the Terms and Conditions attached

This proposal is hereby accepted and Johnson Controls is authorized to proceed with the work, subject to credit approval by Johnson Controls, Inc. Milwaukee, WI.

This proposal is valid through: 4/18/2020

CITY OF HIGHLAND YMCA

Signature: _____

Name: _____

Title: _____

Date: _____

PO: _____

Johnson Controls

Signature: _____

Name: _____

Title: _____

Date: _____

(IMPORTANT): *This proposal incorporates by reference the terms and conditions which are attached to this document. All work is to be performed Monday through Friday during normal JCI business hours unless otherwise noted. This proposal, or any accepted alternates, are hereby accepted and Johnson Controls is authorized to proceed with the work; subject, however, to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin*

TERMS AND CONDITIONS

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions:

1. SCOPE OF WORK. This proposal is based upon the use of straight time labor only. Plastering, patching, and painting are excluded. In-line duct and piping devices, including, but not limited to valves, dampers, humidifiers, wells, taps, flow meters, orifices, etc. , if required hereunder to be furnished by Johnson, shall be distributed and installed by others under Johnson's supervision but at no additional cost to Johnson. Purchaser agrees to provide Johnson with required field utilities (electricity, toilets, drinking water, project hoist, elevator service, etc.) without charge. Johnson agrees to keep the job site clean of debris arising out of its own operations. Purchaser shall not back charge Johnson for any costs or expenses without Johnson's written consent. Unless specifically noted in the statement of the scope of work or services undertaken by JCI under this agreement, JCI's obligations under this agreement expressly exclude any language or provision of the agreement elsewhere contained which may authorize or empower the Purchaser to change, modify, or alter the scope of work or services to be performed by JCI shall not operate to compel JCI to perform any work relating to Hazards without JCI's express written consent.

2. INVOICE AND PAYMENTS. Johnson may invoice Purchaser monthly for all materials delivered to the job site or to an off-site storage facility and for all work performed on-site and off-site. Purchaser shall pay Johnson at the time purchaser signs this agreement an advance payment equal to 10% of the contract price, which advance payment shall be credited against the final payment (but not any progress payment) due here in under and purchaser Johnson additional amounts invoiced upon receipt of the invoice. Waivers of lien will agrees to pay be furnished upon request, as the work progresses, to the extent payments are received. If Johnson's invoice is not paid within 30 days of its issuance, it is delinquent.

3. MATERIALS. If the materials or equipment included in this proposal become temporarily or permanently unavailable for reasons beyond the control and without the fault of Johnson, then in the case of such temporary unavailability, the time for performance of the work shall be extended to the extent thereof, and in the case of permanent unavailability, Johnson shall (a) be excused from furnishing said materials or equipment, and (b) be reimbursed for the difference between the cost of the materials or equipment permanently unavailable and the cost of a reasonably available substitute therefore.

4. EQUIPMENT WARRANTY. Johnson Controls, Inc (JCI) warrants that equipment manufactured or labeled by Johnson Controls, Inc. shall be free from defects in material and workmanship arising from normal usage for a period of one year. Only if JCI installs or furnishes a piece of equipment under this Agreement, and that equipment is covered by a warranty from a manufacturer other than JCI, JCI will transfer the benefits of that manufacturer's warranty to Customer. All transportation charges incurred in connection with the warranty for equipment and/or materials not installed by JCI shall be borne by Customer. These warranties shall not extend to any equipment that has been abused, altered, misused or repaired by Customer or third parties without the supervision of and prior written approval of JCI, or if JCI serial numbers or warranty date decals have been removed or altered. Customer must promptly report any failure of the equipment to JCI in writing.

5. LABOR WARRANTY. Johnson Controls, Inc. (JCI) warrants its workmanship or that of its agents (Technicians) in relation to installation of equipment for a period of ninety (90) days from date of installation. Customer shall bear all labor costs associated with replacement of failed equipment still under JCI's equipment warranty or the original manufacturer's warranty, but outside the terms of this express labor warranty. All warranty labor shall be executed on normal business days during JCI normal business hours. These warranties do not extend to any equipment which has been repaired by others, abused, altered, or misused in any way, or which has not been properly and reasonably maintained. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE. UNDER NO CIRCUMSTANCES SHALL JCI BE LIABLE FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES ARISING FROM OR RELATING TO ANY DEFECT IN MATERIAL OR WORKMANSHIP OF EQUIPMENT OR THE PERFORMANCE OF SERVICES.

6. LIABILITY. Johnson shall not be liable for any special, indirect, or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.

7. TAXES. The price of this proposal does not include duties, sales, use, excise, or other taxes, unless required by federal, state, or local law. Purchaser shall pay, in addition to the stated price, all taxes not legally required to be paid by Johnson or, alternatively, shall provide Johnson with acceptable tax exemption certificates. Johnson shall provide purchaser with any tax payment certificate upon request and after completion and acceptance of the work.

8. DELAYS. Johnson shall not be liable for any delay in the performance of the work resulting from or attributed to acts of circumstance beyond Johnson's control, including but not limited to; acts of God, fire, riots, labor disputes, conditions of the premises, acts or omissions of the Purchaser, Owner, or other Contractors or delays caused by suppliers or subcontractors of Johnson, etc.

9. COMPLIANCE WITH LAWS. Johnson shall comply with all applicable federal, state, and local laws and regulations, and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits a permanent nature shall be procured and paid for by the Purchaser.

10. DISPUTES. All disputes involving more than $15,000.00 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorneys fees incurred as a result. Nothing here shall limit any rights under construction lien laws.

11. INSURANCE. Insurance coverage in excess of Johnson's standard limits will be furnished when requested and required. No credit will be given or premium paid by Johnson for insurance afforded by others.

12. INDEMNITY. The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorney's fees which may arise in connection with the execution of the work herein specified and which are caused, by the negligent act or omission of the indemnifying Party.

13. OCCUPATIONAL SAFETY AND HEALTH. The Parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of the, Occupational Safety and Health Act relating in any way to the project or project site.

14. ENTIRE AGREEMENT. This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations or understandings.

15. CHANGES. No change or modification of any of the terms and conditions stated herein shall be binding upon JCI unless accepted by JCI in writing.

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director
Kim Stater, Assistant Community Development Director

PREPARED BY: Salvador Quintanilla, Associate Planner SNQ

SUBJECT: Award of a Professional Services Contract to Dudek to prepare the City's "6th Cycle General Plan Housing Element, update the General Plan Safety Element, Related Zone Changes, and CEQA Documents."

RECOMMENDATION: Staff recommends the City Council:

1. Award a Professional Service Contract to Dudek to prepare the 6th Cycle Housing Element and update the Safety Element, Related Zone Changes, and CEQA Documents in an amount not to exceed $128,610.00 upon review and approval by the City Attorney.

FISCAL IMPACT: All costs associated with the 6th Cycle Housing Element and Safety Element, Related Zone Changes, and CEQA Documents will be incurred by the awarded SB 2 Planning Grant ($160,000.00) and the General Fund ($15,000.00). This professional service contract will expend General Fund dollars for the subject contract Services, which is accounted for within the City's current Planning Division 2020/2021 Budget (Account 01-4100-4554, Contract Services – Consultant - $15,000.00) inclusive of SB2 Planning Grant funds in the amount of $160,000.00. The City will receive payments from the state once they approve our invoices. The services proposed by the consultant will cost up to $128,610.00, inclusive of CEQA review in the amount of $30,640.00.

Approved _____	Motion _____	Second _____	Agenda Item No. 11
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes
City Clerk

City Manager

PUBLIC NOTICE: No public notice is required prior to the City Council taking action on this item other than posting the Agenda in which the subject matter is noted at three public places per City Council Resolution and on the City's Website. No further notice is required.

BACKGROUND: The City is preparing to update its current certified Housing Element and Safety Element for the 2021-2028 planning period (6th Regional Housing Needs (RHNA) Cycle), as mandated by the State Law (Gov. Code Section 65580-65589.8). The City's existing Housing Element was certified by the State Department of Housing and Community Development (HCD) on March 9, 2013. Staff's goal is to achieve certification by HCD no later than February 2021. The current Housing Element has been certified and in full compliance with state law by HCD, and the 6th cycle update will be expected to cover a period of eight (8) years.

On April 29, 2020, a Request for Proposal (RFP) was mailed to six (6) consulting firms throughout the Inland Empire, Los Angeles County, and Orange County.

On June 1, 2020, the City received one (1) response from a local consulting firm (Dudek) to prepare the Housing and Safety Element. Staff reached out to the other consulting firms and they express to us that based on their current workload, it will be difficult for them to develop a quality document and declined to participate.

On June 10, 2020, a Proposal Review Committee consisting of three (3) City Staff members selected Dudek based on their experience in developing quality Housing Element and Safety Element and potential Zone Changes, and CEQA review. Dudek has provided planning and environmental services to more than 60 California cities, including Riverside, San Bernardino, and Redlands. The most recent experience includes El Cajon Housing, Safety, and Environmental Justice Elements Update; County of Los Angeles Housing Element Update; and award-winning City of Placentia Safety Element Update.

ANALYSIS: Staff is requesting the services of Dudek to assist with the development and certification of the City's 6th Cycle Housing Element, update to the Safety Element, Related Zone Changes, and CEQA review. Dudek was selected for this task based their extensive experience with similar Planning projects and their understanding of the Housing Element law and state guidelines.

Upon approval of the subject service agreement Dudek will assist the City's Planning Division with the evaluation and the production of the required 6th Cycle Housing Element and update to the Safety Element to be in compliance with HCD guidelines and any other related documents described above.

The proposed consulting services will be covered in the current budget and SB 2 Planning grant funds.

A copy of the Professional Service Agreement and Scope of Work is attached for the City Council's review and consideration (see Attachment No. 1).

Attachment No. 1: Professional Service Agreement and Dudek Scope of Work Proposal dated June 1, 2020

ATTACHMENT NO. 1

Professional Service Agreement
and
Dudek Scope of Work Proposal dated June 1, 2020

CITY OF HIGHLAND
AGREEMENT FOR PROFESSIONAL SERVICES

On this 23rd day of June 2020 the City of Highland, a municipal corporation, hereinafter referred to as City, and Consultant (Dudek), a California limited liability company, hereinafter referred to as Consultant, hereby mutually agree as follows:

I. Scope of Agreement

A. Employment of Dudek

The City hereby employs the Consultant in accordance with the terms of this Agreement to perform the consultant services set forth in Section III.

B. Agreement Documents

The complete Agreement includes all of the Agreement documents including, but not limited to, the Consultant's proposal (Exhibit "A"), this Agreement and all other documents, texts and other items incorporated by reference in any of the herein-above-named Agreement documents. The specific terms and conditions of this Agreement and Exhibit "A", attached hereto, shall control and have precedence over any contradictory or inconsistent terms and conditions included in the aforementioned Agreement documents and shall be controlling in questions of interpretation.

C. Severability of Provisions

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

D. Commencement / Term of Work

The services of Consultant are to commence upon execution of this Agreement and shall continue until the City approves all authorized work.

E. Failure to Perform

Failure of the Consultant to commence and complete the work, as outlined in Exhibit "A", may result in the Agreement being terminated by the City.

F. Compliance With Laws

In the performance of this Agreement, Consultant shall abide by and conform to any and all applicable laws of the United States, the State of California, the Municipal Code and Ordinances of City. Consultant warrants that all work done under this Agreement will be in strict compliance with all applicable safety rules, laws, statute, ordinances, regulations, and practices.

II. Project Budget

A. Budget Limitations

The design of the project shall be based upon the scope of work defined in the project proposal attached hereto as Exhibit "A" and made a part of this Agreement by this reference as though set forth in full herein. No change from said scope of work shall be made unless so authorized in writing by the City or the City's designated representative.

III. Basic Services of the Consultant

The General Scope of Services intended is to update Sixth Cycle Housing Element and

update to the Safety Elements for the City of Highland.

Additional information regarding the Basic Services provided by the consultant is detailed in Exhibit "A" under the General Approach, Staffing and Scope of Services section.

IV. Independent Consultant

The performance of Consultant's services hereunder shall be in the capacity of an independent Consultant and not as an officer, agent, or employee of City. In consideration for the compensation paid to Consultant by City, Consultant agrees that City shall not be liable or responsible for any benefits, including, but not limited to, worker's compensation, disability, retirement, life, unemployment, health or any other benefits for Consultant, its officers, employees, agents, Consultants or subcontractors, and Consultant agrees that it shall not sue or file a claim, petition or application therefor against City or any of its officers, employees, agents, representatives or sureties, and shall defend and indemnify City from all claims, causes of action, liability and damages arising therefrom.

V. Interest of Consultant

Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that to Consultant's professional knowledge, information and belief in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant may be a designated employee within the meaning of the Political Reform Act, and, if so notified by the City, will comply with all reporting and requirements of the City with respect to Consultant's financial interests.

VI. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement, without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

VII. License

Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant and its sub-Consultants to practice their profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any license, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall obtain and

maintain a City Business License during the performance of this Agreement.

VIII. Failure to Perform Work

If Consultant should be adjudged bankrupt or should make a general assignment for the benefit of creditors; if a receiver should be appointed on account of insolvency of Consultant; if Consultant should refuse or should fail, except in cases for which an extension of time is provided specifically by City to supply adequate properly skilled workers or proper materials to perform its obligations under this Agreement within the time herein required, in a good work manner; or if Consultant should fail to make prompt payment to subcontractors, or for material or labor, or disregards laws, ordinances or the instructions of City or its duly authorized engineers, inspectors or representatives, or otherwise violate any provision of this Agreement; then City, upon the certification of its designated representatives that sufficient cause exists to justify such action may, without prejudice to any other right or remedy and after giving Consultant five (5) days written notice, terminate this Agreement and finish the work by whatever methods it may deem appropriate and expedient. In such case, Consultant shall not be entitled to receive any further payment except for such work as City deems had been satisfactorily completed prior to termination.

IX. Assignment and Subcontracting

The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

X. Ownership of Work Product

It is understood by and agreed between the parties that all documents, records, written materials, notes and other materials produced or prepared by Consultant pursuant to this Agreement shall become and are the property of City, and shall be signed, stamped and delivered to City immediately upon completion of the services provided for herein, or upon termination of this Agreement.

XI. Disputed Work

In any case where the Consultant deems extra compensation is due for work or services not clearly covered in this Agreement, or not ordered in writing by the City as extra services, the Consultant shall immediately notify the City in writing of its intention to make claim for such extra compensation before the Consultant begins the work on which the Consultant bases the claim. If such notification is not given, and/or if the City is not afforded an opportunity to negotiate the appropriate fee for such extra services, the Consultant is deemed to have agreed to waive the claim for such extra compensation.

Such notice by the Consultant to the City shall not in any way be construed as proving the validity of the claim. The claim must be approved, in writing, by the City.

XII. Resolution of Disputes

Should any dispute arise respecting the value of any work omitted or of any work which Consultant may be required to do, or respecting the amount of any payment to Consultant during the performance of the Agreement, said dispute shall be decided by the City Manager of City, subject to the final approval of the City Council.

XIII. Unauthorized Work

Work done in the absence of or without the knowledge of the City or any work done without written authority from the City, will be considered unauthorized and at the expense of the Consultant, and will not be paid for by the City.

XIV. The City's Responsibilities

A. Budget Limitations

The City shall provide full information as to the requirements and expectations of the Consultant, including budget limitations and scheduling.

B. Legal Services

The City shall furnish legal advice and services required for the project.

C. Administrative Procedures

The City shall notify the Consultant of administrative procedures required and shall specify, in writing, representatives, if any authorized to act in its behalf. The City shall review documents submitted by the Consultant and shall promptly render decisions pertaining thereto to avoid unreasonable delay in the progress of the project. The Consultant shall observe the procedure of issuing any orders to Contractors only through the City. Nothing herein contained shall be construed as a delegation by the City of its powers of inspection under all applicable codes, laws and ordinances nor of its power to enforce compliance with the same.

D. Representative

The City shall designate a representative authorized to act on the City's behalf with respect to the Project. The designated representative shall render decisions in a timely manner pertaining to documents submitted by the Consultant in order to avoid unreasonable delay in the orderly and sequential progress of the Consultant's services.

XV. Consultant's Compensation

A. Basic Services

The Consultant agrees to perform professional services required by this Agreement in a professional and competent manner consistent with accepted City standards. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of professional care to be expected of competent professionals in Consultant's field of expertise. The City agrees to pay the Consultant, and Consultant agrees to accept for its services, an amount not to exceed $ 128,610.00 per scope tasks 1-6, not including travel expenses incurred, as outlined in Exhibit "A". If the scope of services is adjusted, additional fees may be negotiated, in writing, and in accordance with this Agreement, prior to the performance of any additional services.

B. Method of Payment

Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed. City shall pay Consultant no later than thirty (30) days after approval of the monthly invoice by City Staff.

C. Reimbursements

Reimbursements for fees and other expenses, which have been approved by the City pursuant to this Agreement, shall be made to the Consultant, as incurred and billed.

D. Limitation

No payment for any work performed by the Consultant shall exceed the limits established in foregoing provisions of this Agreement.

E. Additional Services

At any time during the term of this Agreement, City may request that Consultant perform Additional Services. As used herein, "Additional Services" means any work, which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Additional Services without prior written authorization from City, prior to the performance of any additional services.

XVI. Termination of Agreement

A. Termination

This Agreement may be terminated by either party upon written notice to the other party, in the event of a substantial failure of performance by such other party, or if the City should decide to abandon or indefinitely postpone the project. Upon termination, all materials, documents and work product produced pursuant to this Agreement by or for Consultant and/or in Consultant's possession, shall immediately become the property of the City.

B. Payment Upon Termination

In the event of such termination the City shall pay to the Consultant as full payment for all services performed that amount which has been previously approved and actually incurred by Consultant at the time of termination, which amount shall not exceed the reasonable value of the work completed according to the schedule established pursuant to Section XV.

In ascertaining the services actually rendered hereunder up to the date of termination of this Agreement, consideration shall be given to both completed work and work in process of completion.

XVII. Insurance

The Contractor shall procure and maintain, for the duration of the Agreement, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or subcontractors.

Indemnification Consultant's Responsibility

It is understood and agreed that Consultant has the professional skills, experience and

knowledge necessary to perform the work agreed to be performed under this Agreement, that City relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work. Acceptance by City of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed.

It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this Agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

During the term of this Agreement, and for a period of three (3) years after completion and acceptance of the Project by the City, Consultant shall indemnify, defend and hold City, its officers, employees, agents and volunteers harmless from and against any and all liability (direct or indirect, including any and all costs and expenses in connection therein), claims, suits, actions, damages and causes of action arising out of the performance of this Agreement, including, but not limited to, any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state or municipal law or ordinance, or other cause in connection with the negligent or intentional acts or omissions of Consultants, its employees, subcontractors, or agents, or on account of the performance or character of this work, except for any such claim arising solely out of the active negligence, sole negligence, or willful misconduct of the City, its officers, employees, agents or volunteers in performing the work set forth in this Agreement.

Minimum Scope of Insurance
Consultant shall provide insurance in scope, amounts and coverages as required by City, including, but not limited to, the following:

1. Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001)
2. Insurance Services Office Form Number CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 (any auto).
3. Worker's Compensation insurance as required by the State of California and Employers' Liability Insurance
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects and engineers' coverage is to be endorsed to include contractual liability, if applicable.

Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: $2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limits shall be twice the required occurrence limit. ($4,000,000)
2. Automobile Liability: $1,000,000 per accident for bodily injury and property

damage.

3. Employer's Liability: $2,000,000 per accident for bodily injury or disease.
4. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.
5. Errors and Omissions liability: $1,000,000 to be carried by Consultant and all licensed professional sub-consultants, if appropriate.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention that pertain to the City, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, agents and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Consultant; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor; premises owned, occupied or used by the Consultant; including materials, parts or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance, or as a separate owner's policy. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees, agents or volunteers.
2. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the City, its officers, officials, employees, agents or volunteers.
4. The Consultant's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after thirty (30) days prior written notice, by certified mail return receipt requested, has been given to the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms provided those endorsements conform to City requirements. All certificates and endorsements are to be received and approved by the City before work commences.

The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Consultant shall strictly comply with all federal, state and local laws and regulations, including, but not limited to the Immigration Reform and Control Act of 1986, codified at 8 U.S.C. §§ 1324a and 1324b (the "IRCA"), which require and ensure the hiring and retention of employees who are United States citizens, permanent residents and/or who are otherwise authorized by law to work in the United States of America, and, as required by the IRCA, shall affirmatively verify the identity and employment authorization of every employee as a condition of employment or continued employment. The Consultant shall further include this requirement in any subcontract made pursuant to this contract.

XVIII. Worker's Compensation

By executing this Agreement, the Consultant hereby certifies that he/she is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and will comply with such provisions before commencing the performance of the work of this Agreement.

XIX. Audit

Consultant shall allow City to inspect its records with respect to services performed pursuant to this Agreement, upon giving reasonable notice. Consultant shall maintain any books, records or other documents relating to the work performed for a period of at least three (3) years from the completion of the services performed pursuant to this Agreement.

XX. Default

In the event that any of the provisions of this Agreement are violated by Consultant or by any approved subcontractor under any subcontract on the Project, City may terminate this Agreement by serving written notice on Consultant of its intention to terminate and, unless within five (5) days after the serving of such notice such violation shall cease, this Agreement shall terminate. As to violations of the provisions of this Agreement, which cannot be remedied or corrected within five (5) days, said Agreement shall, at the option of City, cease and terminate upon the giving of said notice. In the event of any such termination for any of the reasons above-mentioned, City may take over the work in progress and prosecute the same to completion by contract or otherwise on the account and at the expense of Consultant; Consultant shall be liable to City for any excess cost incurred in the event of any such termination; and City may take possession of and utilize such materials and appliances as may be on the site of work and necessary in completing the work. This clause shall not be construed to prevent the termination, for other causes authorized by law, of other provisions of this Agreement.

XXI. Non Discrimination

Consultant shall declare that he/she does not discriminate in his/her employment with regard to age, handicap, race, color, religion, sex or national origin.

XXII. Drug Free Workplace

Consultant agrees to comply with the City's Drug Free Workplace Policy.

XXIII. Attorney Fees

In the event of any action between City and Consultant seeking enforcement of any of the terms and conditions of this Agreement, the prevailing party in such action shall be awarded, in addition to damages, injunctive or other relief, reasonable costs and expenses and reasonable attorney's fees.

XXIV. Waiver

No waiver or failure to exercise any right, option or privilege under the terms of this Agreement on any occasion shall be construed to be a waiver of any other right, option or privilege or any other occasion.

XXV. Assignments

Neither this Agreement, nor any part thereof, nor any monies due or to become due thereunder may be assigned by the Consultant without the prior written consent and approval of the City.

The City and Consultant hereby agree to the full performance of the covenants and conditions contained herein.

XXVI. Successors and Assigns

It is mutually understood and agreed that this Agreement shall be binding upon the City and its successors and upon the Consultant, its partners, successors, executors and administrators.

XXVII. Notices

All notices shall be personally delivered or mailed to the below listed addresses, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service or process.

Address of Consultant is as follows:
605 Third Street
Encinitas, CA 92024

Phone: 760.942.5147
Email: hello@dudek.com

Address of City is as follows:
City of Highland
27215 Base Line
Highland, CA 92346
Joseph A. Hughes, City Manager
(909) 864-6861 x 221

XXVIII. Controlling Law/Venue

California law shall govern the interpretation and enforcement of this Agreement; and action brought relating to this Agreement shall be brought in San Bernardino County.

XXIX. Authority to Enter Agreement

Consultant has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal right, power and authority to make this Agreement and to bind each respective party.

XXX. The consultant shall strictly comply with all federal, state and local laws and regulations, including, but not limited to the Immigration Reform and Control Act of 1986, codified at 8 U.S.C. §§ 1324a and 1324b (the "IRCA"), which require and ensure the hiring and retention of employees who are United States citizens, permanent residents and/or who are otherwise authorized by law to work in the United States of America, and, as required by the IRCA, shall affirmatively verify the identity and employment authorization of every employee as a condition of employment or continued employment. The consultant shall further include this requirement in any subcontract made pursuant to this contract.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement the day and year first above written.

City of Highland

Name: Larry McCallon
Mayor

Consultant: Dudek

Name: Joseph Monaco, AICP
President and CEO

ATTEST:

Betty Hughes
City Clerk

Exhibit A

General Approach, Staffing and Scope of Services

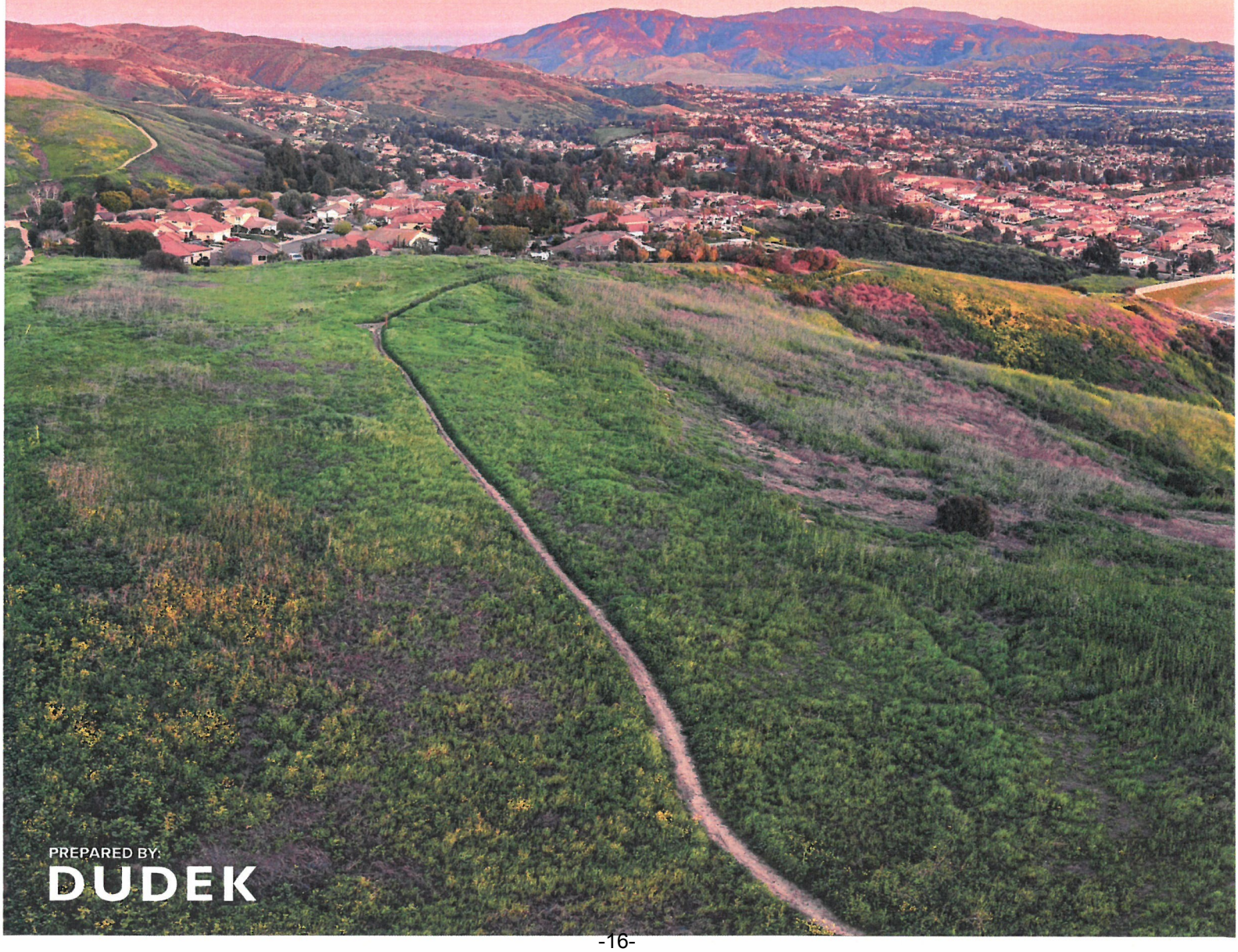
Consultant agrees to perform the following tasks and functions:

City of

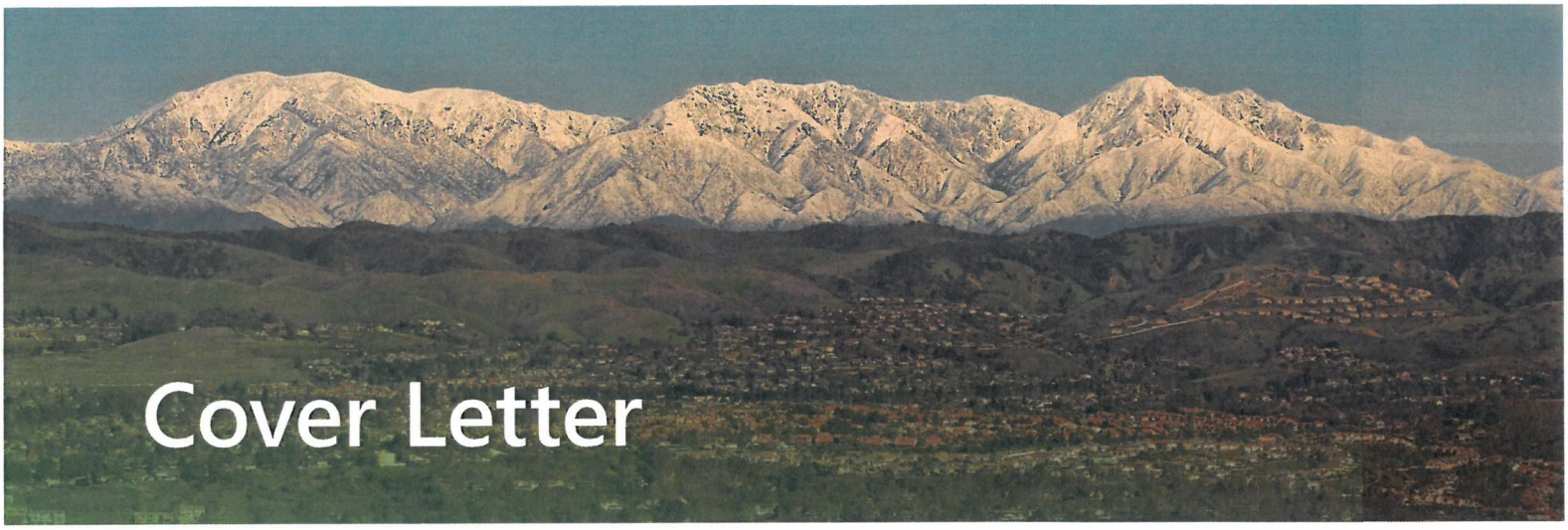
HIGHLAND

TECHNICAL PROPOSAL FOR THE PREPARATION OF A "6TH CYCLE HOUSING ELEMENT AND SAFETY ELEMENT" RELATED TO ZONE CHANGES, AND CEQA DOCUMENT

JUNE 1, 2020



PREPARED BY:
DUDEK



Cover Letter

June 1, 2020

City of Highland
Lawrence A. Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
27215 Base Line
Highland, California 92346

Subject: Proposal for the Preparation of a "6th Cycle Housing Element and Safety Element" Related to Zone Changes, and CEQA Document

Dear Mr. Mainez and Ms. Stater,

Dudek planners are committed to helping California municipalities create and implement their general plans while maintaining their community visions. Our team has extensive planning, safety, and housing element experience. We have partnered with Veronica Tam & Associates Inc. (VTA) to complete the City of Highland's (City's) Housing and Safety Elements and understand the distinct issues that the City faces in amending its General Plan. We will provide the City with the following strengths:

Unparalleled Experience. Dudek has provided planning and environmental services to more than 60 California cities, including Riverside, San Bernardino, and Redlands. Our most recent experience includes El Cajon Housing, Safety, and Environmental Justice Elements Update; County of Los Angeles Housing Element Update; award-winning City of Placentia Safety Element Update; City of Pismo Beach General Plan Update, including Safety Element; and Rialto Climate Adaptation Plan, which includes updating the Safety Element to be consistent with the latest climate change and environmental justice. Dudek staff also supports San Bernardino in development of the Resilient IE Plan, which will serve as the regional guidance document in updating Safety Elements. Dudek is also a member of the Inland Southern California Climate Collaborative and regularly meets with agencies from the region to compare resilience and equity solutions for the region's unique opportunities and challenges. Through our work in the Inland Empire and desert region, we are intimately familiar with the City's local and regional landscape, culture, challenges, and opportunities to build on. Our team also includes VTA, who brings expertise from the completion of over 100 housing elements in California, including housing element updates for the Cities of Jurupa Valley and Corona.

Public Outreach Specialists. Our planning and web-design teams are experts at facilitating outreach activities virtually and in person. To generate meaningful engagement during the stay-at-home orders and anticipated physical distancing through 2020, our team has created interactive project websites, online public meetings with immediate feedback polling, and online mapping activities. Our team includes native and fluent Spanish speakers to facilitate the input of linguistically isolated communities in the eastern portion of Highland. Our team tailors outreach to best influence the plan and documents events according to state guidance and grant funding requirements.

Graphic and Easy-to-Understand Plans. Our planning team includes skilled graphic designers who can quickly communicate complex ideas into infographics. Our team summarizes policy recommendations and prioritization into easy-to-understand scoring tables that help community members interpret the frameworks used in the plan. Our plans are clear, concise, and visually interesting and are accessible to all.

An Innovative and Tailored Approach. Dudek's planners pride themselves on creating plans that are uniquely tailored to the needs of a community and can create real, lasting impact. Dudek's experience as contract planning staff for local jurisdictions gives us a strong understanding of how plans can be effectively implemented over time. Our approach to housing and safety elements include data-driven focused policy, prioritizing policies and projects that maximize co-benefits, and helping ensure they reinforce the communities' vision as a whole.

We welcome any questions and look forward to the opportunity to further discuss our unique approach, capabilities, and proven track record with similar projects.

Sincerely,

Asha Bleier, AICP
Project Manager

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APPENDIX

A / Resumes

A / Capabilities

A / Capabilities

a / Project Title: Preparation of a "6th Cycle Housing Element and Safety Element" Related to Zone Changes, and CEQA Document

Project Understanding

Dudek understands the critical importance of the timely adoption of a quality and legally defensible Housing Element to meet the requirements of the State Department of Housing and Community Development (HCD) and also to supporting the City of Highland (City) as it stays a highly desirable community with an inclusive range of housing options. Dudek and Veronica Tam & Associates Inc. (VTA) will review the existing 2014–2021 Housing Element and will track its implementation by comparing projected goals and what has been achieved. Dudek will work with the City to address lessons learned from the previous Housing Element, and identify policies that should be retained, removed, or adjusted. Dudek and VTA will then prepare a housing needs assessment based on the County's Regional Housing Needs Assessment (RHNA) and fair housing goals outlined in Assembly Bill (AB) 686. This will be followed by a sites and constraints analysis to identify available land and regulatory constraints to meeting the housing needs. Lastly, Dudek and VTA will develop programs to implement the Housing Element that are consistent with state law and are suited to meet the specific needs of the community and provide a high quality of life to all.

As a result of Senate Bill (SB) 379, the City must also update its Safety Element to include climate adaptation and resilience consistent with the Adaptation Planning Guide. Dudek will build on the existing Safety Element, identifying where new data and climate change forecasts exist. Using this data, as well as information from the California Communities Environmental Health Screening Tool (CalEnviroScreen), Dudek will identify key vulnerabilities in the City where hazards pose the greatest risk and populations face the most difficulty preparing, responding, and recovering from hazard events. Dudek will develop policy that addresses the specific needs identified in Safety Element through data review and public outreach. Dudek will also focus on policy that has clear co-benefits and implements other community values and goals.

To meet the requirements of SB 1000, Dudek proposes revising the current Public Health and Safety Element to include environmental justice. Specifically, because census tracts on the west end of the City rank in the top 25% most disadvantaged in the state on CalEnviroScreen, the City must prepare an Environmental Justice Element or incorporate environmental justice policies into the General Plan. Dudek believes, because of the current structure and inclusion of public health in the current General Plan Public Health and Safety Element, the most prudent and cost-effective approach is to address environmental justice concerns specific to SB 1000 and related policy in a new Safety and Environmental Justice Element, which will build off and replace the existing Public Health and Safety Element.

b / Firm Information

Dudek has 16 locations nationwide with 12 offices in California. This contract will be led out of Dudek's Riverside office with support from more than 600 professionals throughout the firm.

Dudek Riverside Branch Office
3615 Main Street, Suite 103
Riverside CA 92501

c / Contact Information

Asha Bleier, contract manager, will oversee the project and be the main point of contact.

Asha Bleier
(760) 479-4858
ableier@dudek.com

d / Firm Description and Statement of Qualifications

The Dudek Advantage

We are a California-based planning, environmental, and engineering consultant with a long history working with private and public clients for over 40 years on a range of projects that improve and evolve our communities, infrastructure, and natural environment.

As a mid-sized firm, we provide the personal service of project managers who stay with your project from start to finish, combined with the breadth and depth of capabilities characteristic of larger firms in order to meet your project's requirements. Our project managers are empowered to be problem solvers with the ability to make decisions in a timely fashion to keep project momentum moving forward. We are proud of our low employee turnover; our staff's long tenure means the project manager you see at the bidding stage will likely be with you at project completion.

We hold a proven track record successfully servicing projects of a similar nature. Our technical capabilities and relevant projects are described below.

Technical Capabilities

Housing Elements

The Dudek team, including the breadth of experience brought by VTA, understands recent state housing law and its implications for housing element updates. Most recently, Dudek and VTA have worked together on housing element updates for the City of El Cajon and County of Los Angeles. VTA brings their long-history of experience having completed more than 100 housing element projects in California. State legislation now makes it more difficult to designate non-vacant sites as housing sites and requires more justification for the number of units shown as being accommodated on each site. The intent behind the state legislation is to encourage cities to plan for new housing on sites that will actually yield new housing within the planning period. Through our recent experiences working with a diversity of cities on their Housing Element updates, we have become intimately familiar with these new requirements and how the HCD is interpreting these new state housing laws.

Safety and Environmental Justice Elements

Our approach to safety element updates includes collaboration with our robust in-house team of technical specialists with the capabilities to address each of the hazards and public health issues facing the City and required by state law. Specifically, Dudek brings specialists in air quality, extreme heat, wildfire, flooding, and equity. Our planning team is adept at distilling the complex scientific knowledge of our technical specialists into actionable policy that clearly meets the new regulatory requirements of the state and blends community-driven, climate-robust, and cost-effective ideas into our policy recommendations. We pride ourselves on creating clear and concise documents that meet complex state requirements.

Subcontractor

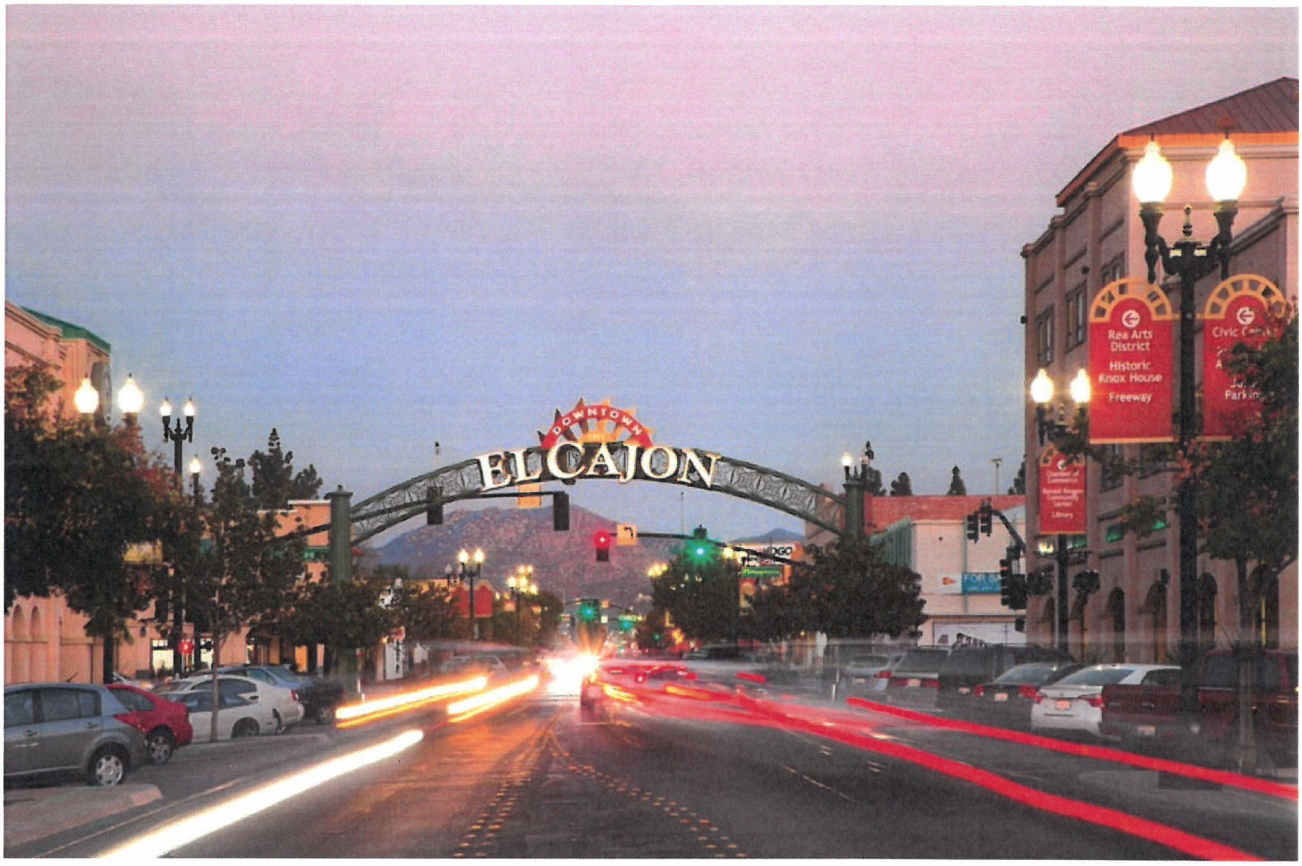
Veronica Tam & Associates Inc.

VTA is a California corporation based in Pasadena (Registration No. C3475220). They have been providing housing and community development consulting to local jurisdictions throughout California since their incorporation in 2005.

Since 2005, they have assisted numerous clients, including rural towns/communities, suburban and urban cities, metropolitan areas, and counties. They provide assistance in the following areas:

- Housing element updates
- Special housing studies
- Zoning revisions for housing issues
- On-call technical assistance
- Outreach and education regarding housing issues
- Consolidated Plan and related reports
- Analysis of Impediments (AI) to Fair Housing Choice/Assessment of Fair Housing
- Grants administration and technical assistance

Relevant Projects



El Cajon Housing, Safety, and Environmental Justice Elements

Client: City of El Cajon

Dudek and VTA are preparing the City of El Cajon Housing, Safety, and Environmental Justice Elements. Ms. Tam is leading the Housing Element and will identify appropriate sites for the additional 3,000 units needed to meet the RHNA. The Housing Element is supported by a robust data and sites analysis to understand the financial and housing characteristics of the community. The Housing Element will provide a roadmap to implement specific objectives with funding sources and responsible agencies. Dudek is leading the Safety and Environmental Justice Elements. The Safety and Environmental Justice Elements provide a succinct assessment of the natural hazards, climate change effects, and public health issues facing the City and provides specific and actionable policy that address safety needs community wide, as well as policies specific to the disadvantaged communities.

Housing Element Update

Client: County of Los Angeles

Dudek recently kicked off environmental services for the Los Angeles County Housing Element Update Project Program EIR, with VTA as the Housing Element planner. The project is the Sixth Cycle Housing Element Update, which anticipates the designation of approximately 90,000 housing units across Los Angeles County to meet state-mandated RHNA goals and objectives. Dudek is acting as an extension of public agency staff for the preparation of the Los Angeles Housing Element Update Program EIR and associated technical work that includes analysis of biological resources, air quality, noise, energy, greenhouse gas emissions, cultural resources, historic resources and traffic.

Mira Mesa Community Update

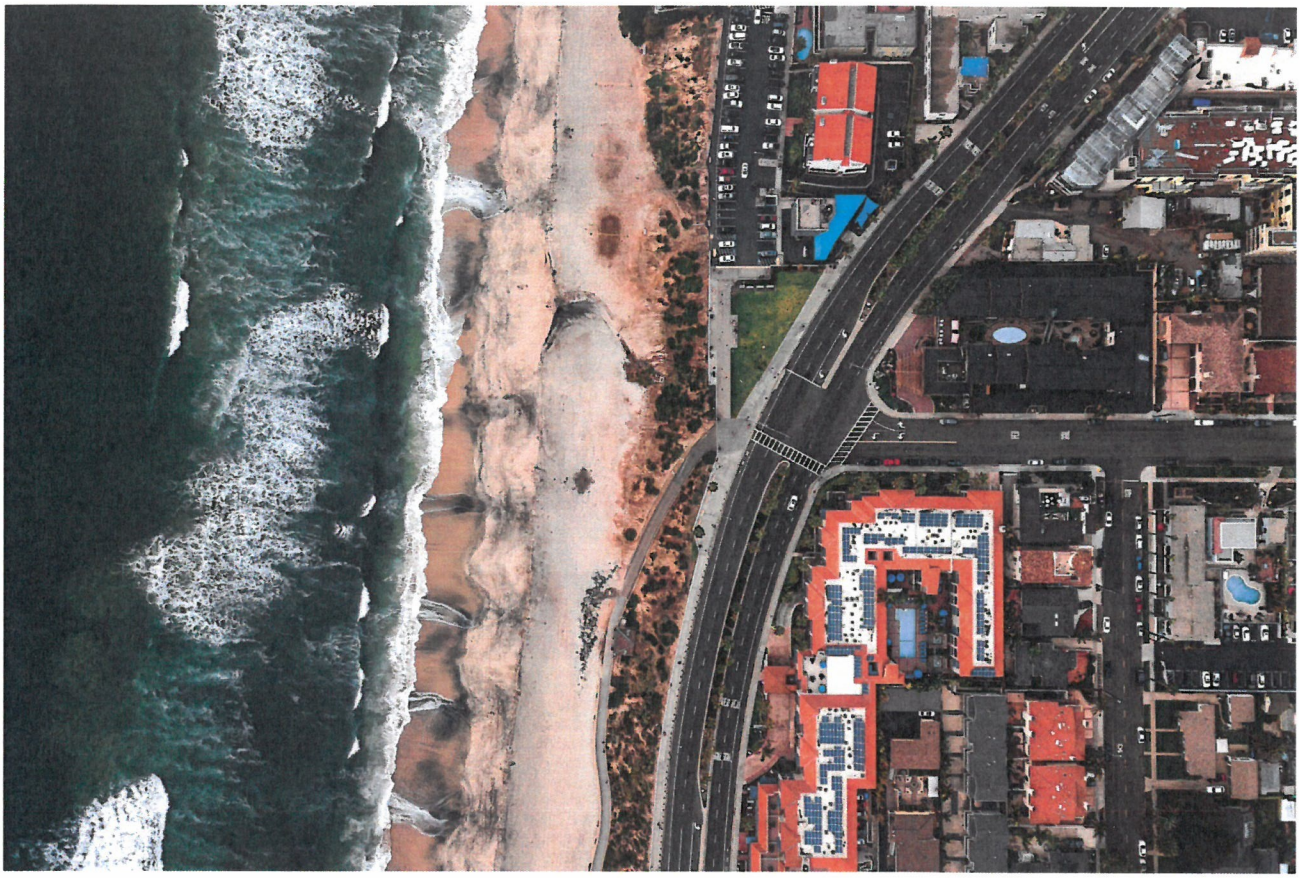
Client: City of San Diego

Through our as-needed contract with the City of San Diego Planning Department, Dudek is working on the Mira Mesa Community Plan Update. At approximately 10,500 acres, Mira Mesa is the largest and most populous of San Diego's community plan areas. Dudek is providing planning and urban design support, preparing an urban framework map, assisting the City in reviewing the RHNA housing needs, preparing examples of suburban retrofit concepts for the addition of housing and collocation in industrial areas, and preparing the Program EIR and other supporting technical studies. This effort includes corridor planning and urban design for a series of four focus areas within the community. The studies test and illustrate new approaches to land use, development standards, and mobility improvements. Dudek also assisted with advisory committee meetings to educate and inform the public how urban design can be used in the public realm and is continuing to prepare electronic 3D urban design concept models for each of the four focus areas.

Pismo General Plan Update

Client: City of Pismo Beach

Dudek coastal planners are assisting the City of Pismo Beach with a comprehensive update of its combined LCP/General Plan to address sea level rise and update LCP/General Plan elements, including the Land Use, Conservation and Open Space, and Noise Elements. These updates will incorporate recent studies, including a Sea Level Rise Vulnerability Assessment and Adaptation Plan, the Circulation Element, Accessory Dwelling Unit Ordinance, Short-Term Rental Ordinance, and a Low-Cost Visitor Serving Accommodations Study. Our staff drafted the Land Use Plan policies in accordance with California Coastal Commission's updated 2018 Sea Level Rise policy guidance and most recent LCP Update Guide. We assisted with the development of public workshop information and materials, participated in local advisory group meetings, and facilitated coordination between City and California Coastal Commission district staff throughout the project terms.



Carlsbad General Plan Update

Client: City of Carlsbad/Dyett & Bhatia Urban & Regional Planners

Dudek subcontracted to Dyett & Bhatia to assist with the General Plan Update for the City of Carlsbad. Dudek's involvement in the update process included preparation of the Program EIR, as well as planning support. Dudek was responsible for working papers that serve as the foundation for updating the goals, policies, and programs in the open space and natural environment, history, arts, and cultural resources elements. Dudek is also responsible for analysis of the background and regulatory setting, and assists with policy development for energy, greenhouse gas emissions, and climate change. Dudek prepared the Program EIR and various technical studies such as biological resources; hydrology and flooding; air quality; geology, soils, and seismicity; energy, greenhouse gases, and climate change; public utilities and infrastructure; wastewater; historical, archaeological, and paleontological resources; noise; and hazardous materials.

Palm Springs Fair Housing Study

Client: City of Palm Springs

VTA prepared the 2019–2024 AI to Fair Housing Choice as part of the city's application for U.S. Department of Housing and Urban Development funds. The AI analysis and findings would fulfill the new State Housing Element requirement on Affirmatively Furthering Fair Housing. Specifically, the AI provides an overview of laws, regulations, conditions or other possible obstacles that may affect an individual's or a household's access to housing in Palm Springs. The AI involves a review of Palm Springs' laws, regulations, and administrative policies, procedures, and practices; an assessment of how those laws affect the location, availability, and accessibility of housing; and an assessment of conditions, both public and private, affecting fair housing choice. The scope of analysis and the format used for this AI adhere to recommendations contained in the Fair Housing Planning Guide developed by the U.S. Department of Housing and Urban Development.

San Bernardino County Transportation Authority Sustainability Staff Support

Client: San Bernardino County Transportation Authority

Dudek planners served as peer reviewer for the San Bernardino County "Resilient IE" Regional Climate Adaptation Plan. Dudek was brought in by the San Bernardino County Transportation Authority for our knowledge of climate change adaptation best practices expertise working on implementing climate adaptation policy in local governments. The Dudek team tasks included reviewing and identifying regional sustainability strategies, ensuring model policy was applicable and attainable to smaller jurisdictions, and reviewing policy for its compliance with environmental justice regulation and guidance from the Attorney General. In this role, Dudek planners worked with agency staff and other consultants to ensure the document clearly communicated the state requirements of environmental justice and provided sufficient tool-kit resources to help smaller governments understand the legal requirements of both climate adaptation and environmental justice, understand the needs of their communities, and support to implement model policies so that they best address the needs of the populations they sought to serve. The final plan serves as the regional guidance document to help local governments address concerns of climate change and environmental justice in a wide-range of planning documents.

Rialto Climate Adaptation Plan

Client: City of Rialto

Dudek is preparing a Climate Adaptation Plan for the City of Rialto. Dudek prepared a Vulnerability Assessment that identified the census tracts that are most exposed and sensitive to the four climate-related hazards analyzed in the plan (i.e., air pollution, extreme heat, floods, and wildfire). These assessments were created as custom geographic information system (GIS) process to create easy-to-understand maps and graphics to inform the location and priorities of project identified in the plan. Using this information, Dudek staff also created a Capability Assessment to identify how current city actions and programs meet the projected hazards and specific needs of vulnerability populations in the community. Lastly, Dudek worked with local stakeholders to identify potential grant-funded projects that will implement the city's General Plan and Local Hazard Mitigation Plan. These policies were supported by a robust implementation framework that outline funding, tracking methods to measure success, and future indicators to adjust to changing hazards.

Eastern Coachella Valley Action Plan for Climate Resilience

Client: Coachella Valley Association of Governments

Dudek recently completed the Eastern Coachella Valley's Action Plan for Climate Resilience. Dudek worked with local stakeholders and regional agencies to identify policy gaps in creating projects that are resilient to climate-related hazards and eligible for grant funding. Dudek also performed a disruptive trend analysis to discuss trends and technology in housing and sustainability that have emerged since many of the regional plans were originally written. The Final Action Plan serves as an implementing document to fund green infrastructure, affordable housing, parks, and transportation projects with broad community support and specific funding sources.

City of Indio Transformative Climate Communities Plan

Client: City of Indio

Dudek is currently drafting the City of Indio's Transformative Climate Communities Plan. The plan is a roadmap to identify and prioritize projects and investments in the City of Indio's Jewel Community to support neighborhood level environmental, public health, workforce, and economic benefits. The plan will explore community projects in four key themes: community, housing, transportation, and urban greening. These projects will be identified through extensive public outreach and local agency coordination to maximize public support and best meet the desires, dreams, and opportunities of the Jewel Community. This plan will take an in-depth look at four grants aligned with the key themes and provides initial documentation and recommendations for grant applications.

Del Mar Community Plan Housing Element Mitigated Negative Declaration

Client: City of Del Mar

Dudek worked with the City of Del Mar Community Development Director on the preparation of a Mitigated Negative Declaration for the 2013–2021 Cycle Housing Element. This Mitigated Negative Declaration analyzed the amendment of the Del Mar Community Plan to adopt a Housing Element. The update included In-Lieu Housing Mitigation, amendments to the North Commercial and Professional Commercial Zones, and consideration of new land use designations.

e / Key Personnel

The Dudek team presented in this proposal is fully committed and available for this contract, with current workloads ranging from 50% to 80%. Team members can commit substantial effort (up to 100%) to the task when it is necessary for the success of the project. We have included a wide range of team members with different specialties to accommodate the specific project needs. The entire team is located in Southern California, and the contract will be led out of Dudek's Riverside Office 3615 Main Street, Suite 103, Riverside Ca 92501. The Dudek team can leverage and mobilize support from its more than 600-person staff as needed. Brief biographies for key staff are provided below. Focused resumes are available in **Appendix A**. This section also addresses proposed lines of communication for this project and presents relevant project experience.

Contract Manager
Asha Bleier, AICP
Project Availability: 45%

Ms. Bleier is a multi-disciplinary planner with 15 years' experience focused in long-range plans, master plans, and housing. Ms. Bleier's diverse experience includes navigating complicated zoning codes, permitting processes, and entitlements in various jurisdictions throughout Southern California. She is well versed in the California Environmental Quality Act (CEQA) and facilitating community outreach workshops and innovative engagement tools and strategies to effectively address participants' concerns. Ms. Bleier manages a wide variety of projects that involve large, multidisciplinary teams consisting of several teaming partners.

Ms. Bleier's relevant project experience includes the following:

- El Cajon Housing, Safety and Environmental Justice Elements Update
- County of Los Angeles Housing Element Update
- Pismo Beach General Plan Update
- Lemon Grove Comprehensive General Plan Update, Grant Funding
- Carlsbad General Plan Update
- Mira Mesa Community Plan Update
- Indio Transformative Climate Communities Plan
- Rialto Climate Adaptation Plan

Education
University of California (UC), Santa Barbara
BA, Environmental Studies (Geography/ Urban Planning emphasis)

Certifications
AICP

American Institute of Architects Associate, No. 30528635

LEED AP BD+C

Professional Affiliations
American Institute of Architects

American Planning Association (APA)

U.S. Green Building Council

Women in Architecture

Housing Element Advisor
Veronica Tam, AICP
Project Availability: 20%

Ms. Tam has over 20 years' experience as a housing specialist and recognized expert in the state with housing element updates. She has directed housing element updates for numerous communities with challenging issues, including close to 60 housing element updates in the fifth cycle for communities throughout California. Several of Ms. Tam's housing element works received commendations from the California Chapter of the American Planning Association, including for the Cities of El Cajon and Salinas, and the County of Los Angeles. Most recently, she assisted three communities identified by the State Attorney General's Office for noncompliance with the housing element law. All three cities were able to achieve compliance status within 6–8 months. These elements also became test cases for new housing element requirements resulted from various 2017–2019 housing bills.

Ms. Tam's relevant experience includes the following:

- City of Jurupa Valley Housing Element
- City of Corona Housing Element
- City of Perris Housing Study
- City of Perris Fair Housing Study
- City of Palm Springs Fair Housing Study

Education

UC Los Angeles
MA, Urban Planning

University of Waterloo, Canada
BES, Urban and Regional Planning (Economics Minor)

Certifications

AICP

Professional Affiliations

AICP

APA

Housing Element Planner
Erika Van Sickel
Project Availability: 75%

Erika Van Sickel is a planner with experience in land use policy and code in both the public and private sectors. Ms. Van Sickel places a special emphasis on improving the interaction between users and their built environments and has experience performing community outreach and data analysis for the purposes of identifying conditions and challenges in vulnerable communities. Her multidisciplinary background in design, development, and sustainability allows her to make critical decisions on each project's impact to the community and environment.

Ms. Van Sickel's relevant experience includes the following:

- El Cajon Housing, Safety and Environmental Justice Elements
- County of Los Angeles Housing Element Update
- City of Indio Transformative Climate Communities Plan
- City of Pismo Beach General Plan
- Rialto Climate Adaptation Plan
- Neighborhood Data for Social Change, Coachella Valley

Education

University of Southern California
MPL, Urban Planning/Design

UC Santa Barbara
BA, Environmental Studies

Certificate, Real Estate Development

Professional Affiliations

APA

Safety Element and Environmental Justice Advisor

Rose Newberry, AICP

Project Availability: 60%

Ms. Newberry is a resilience planner with 6 years' experience specializing in general plans, adaptation plans, and air quality analysis. Ms. Newberry has extensive knowledge of California's general plan safety element requirements and climate change adaptation policy. She specializes in creating resilience policy that meets the state requirements and promotes broader community goals. Ms. Newberry's wide-ranging knowledge of resilience planning coupled with her background in municipal policy and planning give her a unique perspective on implementing environmental justice and climate related policy.

Ms. Newberry's relevant experience includes the following:

- El Cajon Housing, Safety and Environmental Justice Elements
- Rialto Climate Adaptation Plan, including Safety Element Update
- San Bernardino County Transportation Authority Sustainability Staff Support
- Eastern Coachella Valley Action Plan for Climate Resilience
- Indio Transformative Climate Communities Plan
- Pismo Beach General Plan and Local Coastal Plan (LCP) Update
- Bakersfield Transformative Climate Communities Planning Grant
- Placentia General Plan Climate Change Vulnerability Assessment
- Lemon Grove General Plan Update

Education

California Polytechnic State University, San Luis Obispo

MCRP, Environmental Planning and Sustainability

Humboldt State University

BS, Environmental Management and Protection/ Natural Resources Planning

Certifications

AICP, No. 31064

Professional Affiliations

APA

American Society of Adaptation Professionals

Safety Planner – Hazards, Wildfire, and Evacuation

Michael Huff, RCA

Project Availability: 25%

Michael Huff is founder and manager of Dudek's Urban Forestry/Fire Protection Planning team with 27 years' experience as a forester and fire protection planner. Mr. Huff specializes in management of community-wide and project-specific fire protection plans, wildland–urban interface fire management plans, wildfire hazard reduction projects, CEQA supporting technical documents, oak woodland impact and mitigation plans, urban and community forest management plans, forest and tree inventories, impact analysis studies, and tree hazard evaluations. Mr. Huff possesses considerable project issue resolution experience and focuses on working within the regulations to provide creative, cost-saving solutions to his clients. He also serves as a speaker/trainer at the annual Fire Prevention Officer's Institute.

Mr. Huff's relevant experience includes the following:

- El Cajon Safety Element Update
- City of Carlsbad Community Forest Management Plan
- Chula Vista Wildland Urban Interface Code Implementation Plan
- Del Mar Wildfire Hazard Reduction Project, Crest Canyon

Education

Northern Arizona University
BS, Forest Management

Certifications

Registered Consulting Arborist (RCA)

Certified Arborist, No. WE-4276A

San Diego County Department of Planning and Land Use (DPLU)-Approved Fire Protection Planner

Laguna Beach Fire Department-Approved Fire Protection Planner

Certified Wildland Fire Ecologist

Professional Affiliations

American Society of Consulting Arborists

National Fire Protection Association – International

California Fire Chief's Association – Fire Prevention Officers

CEQA Lead

Audrey Nickerson

Project Availability: 60%

Audrey Nickerson is an environmental planner with 8 years' experience preparing CEQA documents for various development and capital improvement projects. As a resident of Riverside County, Ms. Nickerson offers a unique local perspective and understanding of the existing conditions and planning considerations. Ms. Nickerson's strong technical background complements her ability to read and interpret specialized environmental studies and describe the information so it is easily understandable by the public.

Ms. Nickerson's relevant experience includes the following:

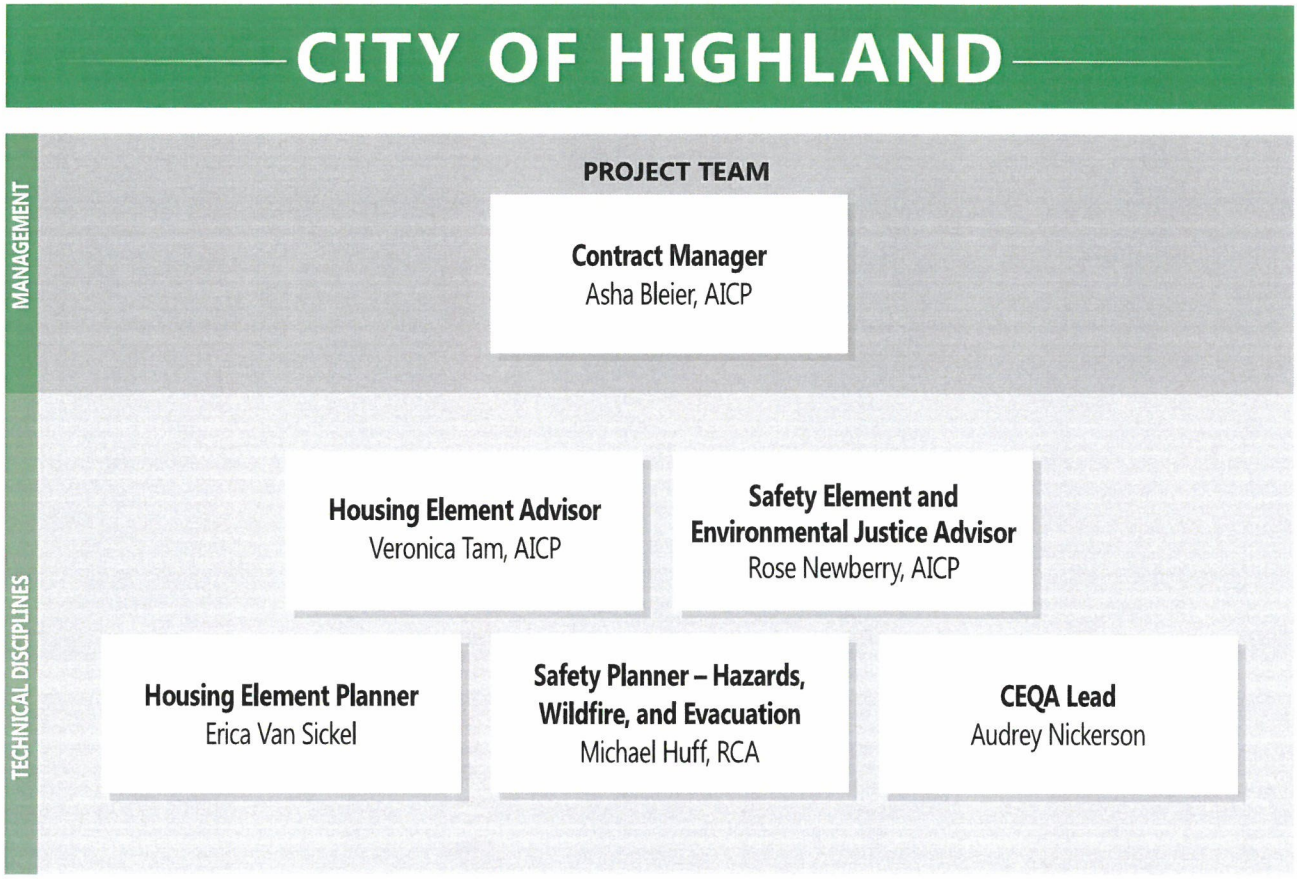
- La Quinta Village Build-Out Plan Environmental Impact Report (EIR), City of La Quinta
- Northside Specific Plan EIR, City of Riverside
- Desert Land Ventures Specific Plan EIR, City of Desert Hot Springs
- CSU Chico Master Plan EIR

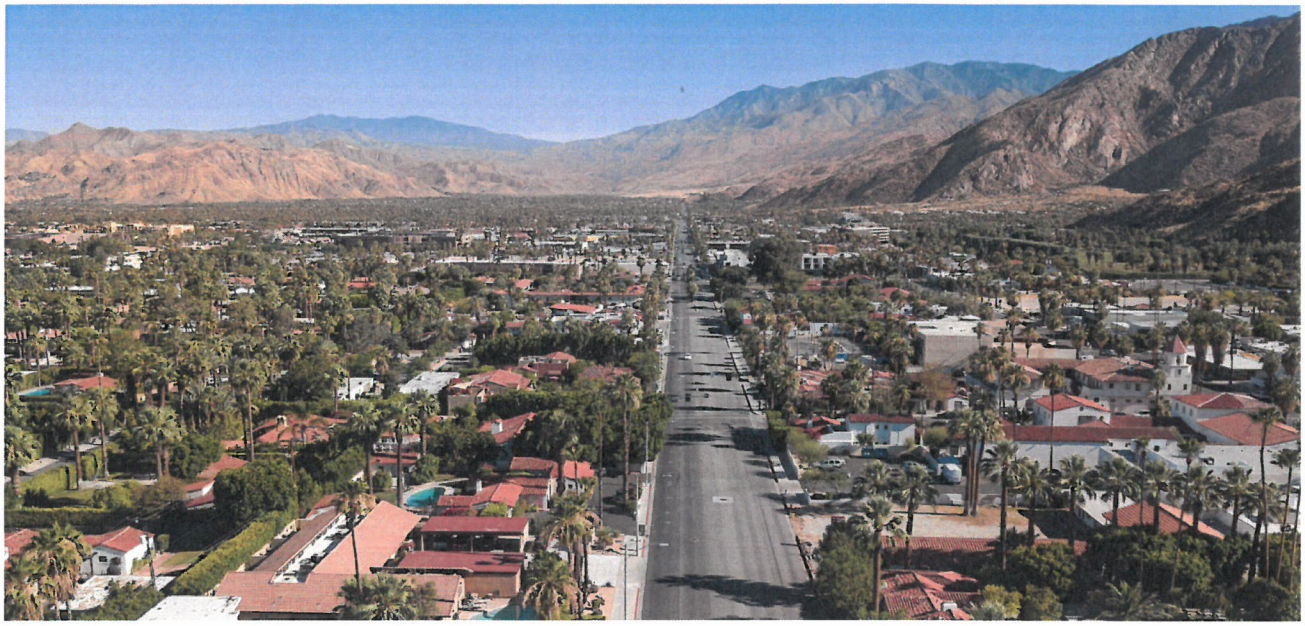
Education

Texas A&M University

BS, Bioenvironmental Science (Meteorology minor)

Figure 1. Organizational Chart





f / References

The following section includes a list of recently completed projects that are similar in scope and function to the project and their associated client references.

Palm Springs Fair Housing Study

Client: City of Palm Springs

Project Manager: Dale Cook, Housing / Community Development Block Grant Funding, Housing/Community Development Block Grant Funding; 760.232.8198; dale.cook@palmspringsca.gov [serves as reference for VTA]

Project Description: Included previously in Section D. Relevant Projects.

Long Beach Housing Action Plan (2016–2021)

Client: City of Long Beach

Project Manager: Patrick Ure, Housing Development Officer, City of Long Beach; 562.570.6026; patrick.ure@longbeach.gov [serves as reference for VTA]

Project Description: The Long Beach Housing Action Plan was prepared as part of the City of Long Beach's 2013–2021 Housing Element implementation. The Housing Action Plan covers the following topics:

(1) The plan addresses the potential uses of a variety of funding sources available to the City. Specifically, it establishes a priority in which the City should use available funds to assist in the rehabilitation of existing housing stock or for investing in new construction projects.

(2) The plan establishes a strategy for the development of sites currently owned by the Long Beach Community Investment Company, particularly those in transit-oriented neighborhoods.

Vallco Town Center (2018)

Client: Sand Hill Property Company

Project Manager: Steve Lynch, Director of Planning and Entitlement, Sand Hill Property Company; 408.857.3126; slynch@shpco.com [serves as reference for VTA]

Project Description: The Vallco Town Center was one of the test cases of the implementation of new state law for streamlined review and approval of residential development (SB 35) if a community fails to meet its Regional Housing Needs Allocation (RHNA). Ms. Tam served as an advisor to Sand Hill Development on the interpretation of SB 35. She also drafted the Affordable Housing Plan for the 2,402-unit project that sets aside 1,201 units as housing affordable to lower income households.

Modesto Affordable Housing Implementation Tools

Client: Sand Hill Property Company

Project Manager: Patrick Kelly, Director of Planning and Building (formerly Principal Planner of Modesto), City of Mill Valley; 415.388.4033; pkelly@cityofmillvalley.org [serves as reference VTA]

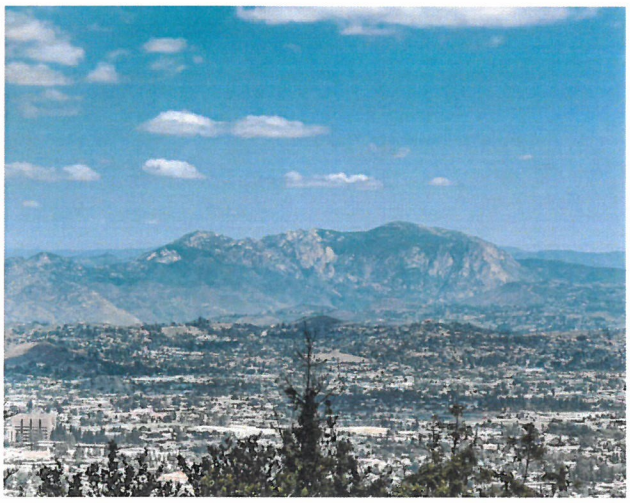
Project Description: In response to the needs for affordable housing in Modesto and to follow through with the city's commitment in the Housing Element of the General Plan to expand its affordable housing efforts, the city conducted a study to develop appropriate affordable housing tools that could be implemented in Modesto. This report provided an overview of affordable housing tools used in Modesto, as well as tools used by other communities facing similar housing issues. This report was intended as a guide to help city officials in selecting appropriate affordable housing tools or packages of tools to expand affordable housing opportunities in Modesto.

El Cajon Housing, Safety, and Environmental Justice Elements

Client: City of El Cajon

Project Manager: Melissa Devine, Planning Manager, City of El Cajon; 619.441.1776; mdevine@cityofelcajon.us; [serves as reference for Dudek]

Project Description: Included previously in Section D. Relevant Projects.



Eastern Coachella Valley Action Plan for Climate Resilience

Client: Coachella Valley Association of Governments

Project Manager: Erica Felci, Governmental Projects Manager, Coachella Valley Association of Governments; 760.346.1127; efelci@cvag.org [serves as reference for Dudek]

Project Description: Included previously in Section D. Relevant Projects.

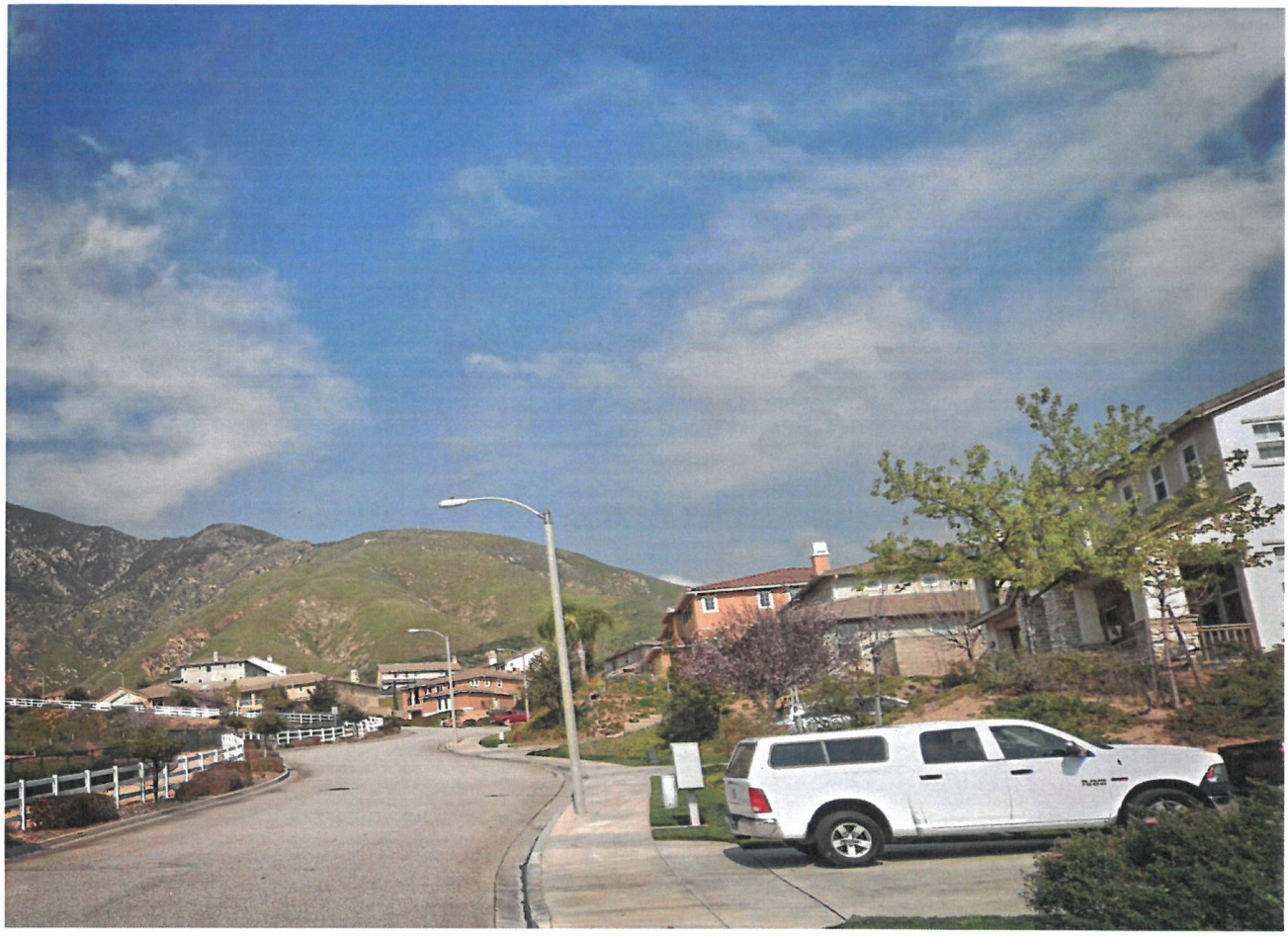
Rialto Climate Adaptation Plan

Client: Coachella Valley Association of Governments

Project Manager: Katie Nickel, Public Works Program Coordinator, City of Rialto; 909.820.2507; knickel@rialtoca.gov [serves as reference for Dudek]

Project Description: Included previously in Section D. Relevant Projects.

g / Project Tasks and Schedule



TASK 1 PROJECT MANAGEMENT

Dudek will prepare for and attend a kickoff meeting with City staff to review the scope of work, schedule, and collaboration tools. Dudek will prepare a critical path schedule, an internal project website for information sharing and document delivery, an online GIS database through Urban Footprint, and a list of data needs. Dudek will explain the project schedule and how efforts for the Housing, and Safety and Environmental Justice Elements will work together and build off one another. We will also discuss how to coordinate this project with the Housing Element update to best serve City needs and objectives. In addition to project management techniques, Dudek will review the key legislative requirements, as well as potential project issues and lessons learned from past similar experience, so that the City and Dudek can explore creative solutions proactively. After the kickoff meeting, Dudek will facilitate a regular monthly conference call with City staff, including an agenda and action items.

Task 1 Deliverables

- Kickoff meeting agenda
- List of data needs
- Detailed critical path schedule identifying responsible staff
- Monthly progress reports emailed to community development director and the assistant community development director
- Monthly invoices consistent with the SB 2 grant requirements
- Monthly status phone calls, including agenda and follow-up action items

TASK 2 UPDATE HOUSING ELEMENT

Task 2.1 Review and Revise Housing Element

A description of the outcomes of the prior Housing Element's goals, objectives, policies, and programs will be prepared to determine effectiveness. Results will be quantified where possible. For each program in the prior Housing Element, a comparative analysis will be conducted comparing planned goals to what was actually achieved. Determinations will be made regarding if the prior Housing Element met, exceeded, or fell short of what was anticipated. VTA will utilize the Housing Element Annual Progress Reports and other City reports to form the basis for evaluation. A description of the lessons learned from the described review and analysis will be written and will also include how the goals, objectives, policies, and programs in the updated Housing Element will be changed to incorporate the insights gleaned from the analysis.

Task 2.3 Housing Needs Analysis

Dudek and VTA will prepare a quantification and analysis of existing and projected housing needs. The City RHNA numbers and additional resources will be used to address these needs. Existing housing needs will be determined by synthesizing information on housing developments at risk of conversion, housing stock characteristics, overpayment, overcrowding, and population, employment, and household characteristics. Future housing needs will be projected using population and employment trends, as well as housing need for all income levels. City RHNA numbers will be utilized here. Special housing needs for uniquely situated residents such as large families, female-headed households, people experiencing homelessness, people with disabilities and seniors will be considered. Fair housing will also be incorporated into the Housing Update per AB 686 requirements. This will include recommendations for additions or adjustments to fair housing goals and actions.

Task 2.4 Site Inventory and Analysis

Dudek and VTA will identify units that are substantially rehabilitated, converted to affordable, or preserved as affordable to be included in the adequate sites requirement. Projects that would potentially qualify for RHNA credit will be specifically identified. Dudek and VTA will prepare an inventory for land suitable for residential development. This will include vacant sites and sites with the potential for redevelopment. An analysis of the relationship of zoning and public facilities with these sites will be conducted. Dudek and VTA will identify sites and establish necessary units to accommodate the RHNA for lower-income households. The inventory of land suitable for residential development will be focused on sites that can be developed for housing within the planning period. Assessor's data, zoning and land use information, City staff input, public input, and AB 686 considerations will all be weighed in forming recommendations. VTA assumes that the City staff will provide information based on their experience and trends, as well as vacant/non-vacant site verification. Dudek and VTA will demonstrate that the projected residential development capacity of the sites identified in the Housing Element can realistically be achieved. Non-vacant and underutilized sites will be assessed for

development potential. Considerations will include existing uses, development and market trends, and availability of regulatory or other incentives. Dudek and VTA will work with the City to substantiate and map recent infill projects that demonstrate intensification or changes of nonresidential to residential use. Dudek and VTA will prepare a general description of environmental constraints to the development of housing, including a description of water, sewer, and other dry utilities supply. This would include information on the availability and access to distribution facilities.

Dudek and VTA will analyze how the City provides a variety of housing types. The analysis will include multifamily rental housing, mobile homes, supportive housing, single-room occupancy units, emergency shelters, and transitional housing. Zoning will be reviewed to identify where the different housing types are permitted. Recent changes to Housing Element Law will be incorporated in this analysis to include permanent supportive housing and low barrier navigation centers. Dudek and VTA will work with the City to identify sites for Accessory Dwelling Units. City data will be used in this site identification. Dudek and VTA will describe opportunities for energy conservation that apply to future residential development.

Task 2.5 Constraint Analysis

Dudek and VTA will identify and analyze potential and current governmental constraints to the maintenance, improvement, or development of housing for all income levels, including housing for people with disabilities. The analysis will cite specific standards and evaluate their impact on the supply and affordability of housing. This analysis will determine if these local regulations pose constraints, and will demonstrate local efforts to remove constraints that hinder a jurisdiction's ability to meet its housing needs. The analysis will address constraints for code, enforcement, fees and exactions, land use controls, and processing and permitting procedures. In addition, non-governmental constraints and constraints for people with disabilities will be discussed. New state law also requires discussion of lending, labor shortage, "not in my backyard" (NIMBY)ism, and private and environmental constraints, which will be discussed in this analysis.

Task 2.6 Programs

Dudek and VTA will work with the City to develop programs to be included in the Housing Element. These programs will include, at a minimum, an address and removal of housing constraints, an identification of adequate sites, assistance with the development of housing, improvement and conservation of the existing housing stock, preservation of units at-risk of conversion to market rates, and promotion of equal housing opportunities. VTA will prepare of list of these programs. This list will be implementation focused and will have a specific implementation timeframe, identify agencies involved in implementation, describe the City's role in implementation, and identify specific and measurable outcomes where possible.

Task 2 Deliverables:

- Administrative Draft in Microsoft Word and PDF

TASK 3 UPDATE PUBLIC HEALTH AND SAFETY ELEMENT

Task 3.1 Review Existing Public Health and Safety Element

Dudek will review the existing Safety Element, legislative updates, and guidance documents. Dudek will create a "regulatory crosswalk" (i.e., a spreadsheet for identifying regulatory requirements) that includes the key requirements of the Office of Planning and Resource guidelines for Safety and Environmental Justice Elements. Dudek planners will use this crosswalk to document changes to the plan and confirm that the plan meets all applicable requirements. Dudek planners have found that the use of these crosswalks help during staff and decision-maker review to explain how the plan was developed and document the use of best practices. Crosswalks provide a shared framework from which policy can be adjusted, providing staff and decision makers' flexibility by easily allowing them to reference the legal requirements.

Task 3.1 Deliverables

- Regulatory crosswalk

Task 3.2: Vulnerability Assessment

Dudek will perform a risk assessment in accordance with the requirements of SB 1000 and the guidance outlined in the California Adaptation Planning Guide 2.0 requirements. First, Dudek will map the spatial extent of the following hazards and public health concerns:

Historic Hazards

- Seismic hazards
- Landslides
- Hazardous materials managements

Historic Hazards Influenced by Climate Change

- Flooding
- Wildfires

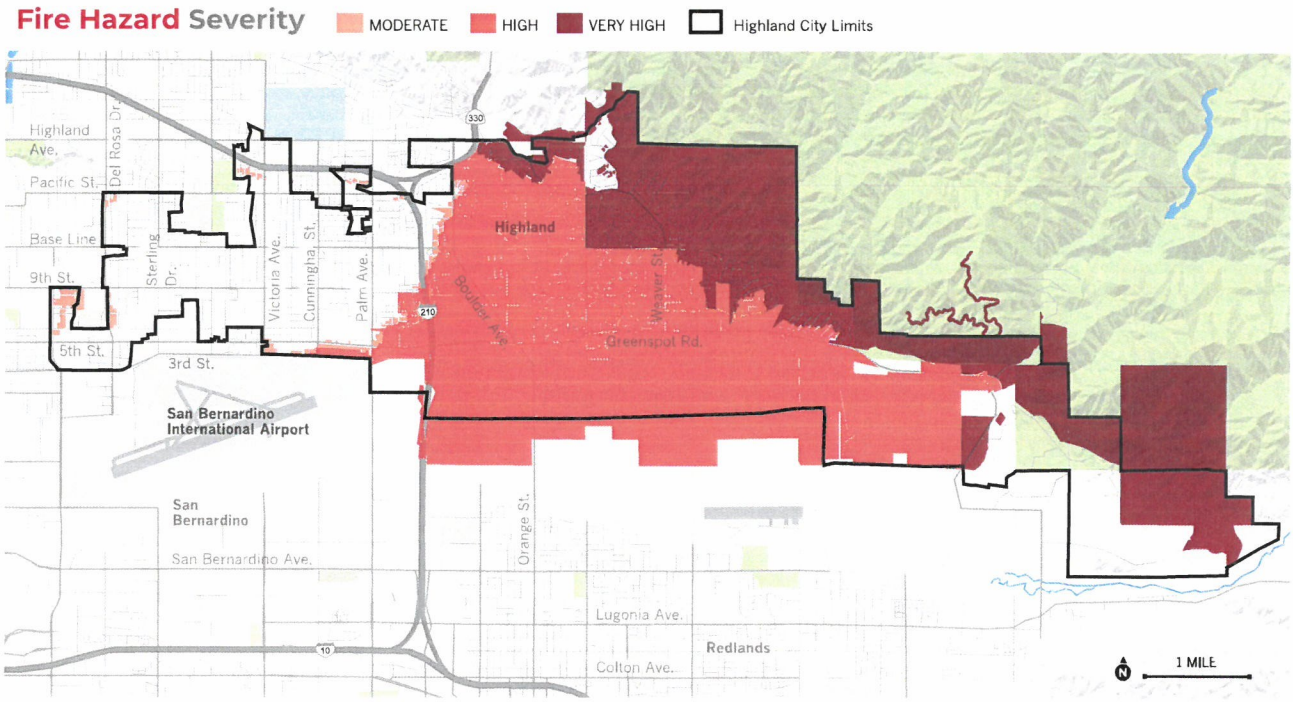
Emerging Climate-Related Hazards

- Air pollution
- Extreme heat

Public Health and Environmental Justice Concerns

- Park access
- Active and public transportation access
- Civic institution access (e.g., libraries, community centers)
- Food access
- Health risk factors

Figure 2. Fire Severity Zones in Highland



For each hazard, Dudek will highlight which populations (e.g., the elderly or those without cars) are most vulnerable. Dudek will also document the presence of these groups in Highland's disadvantaged communities, the City as a whole, and the state.

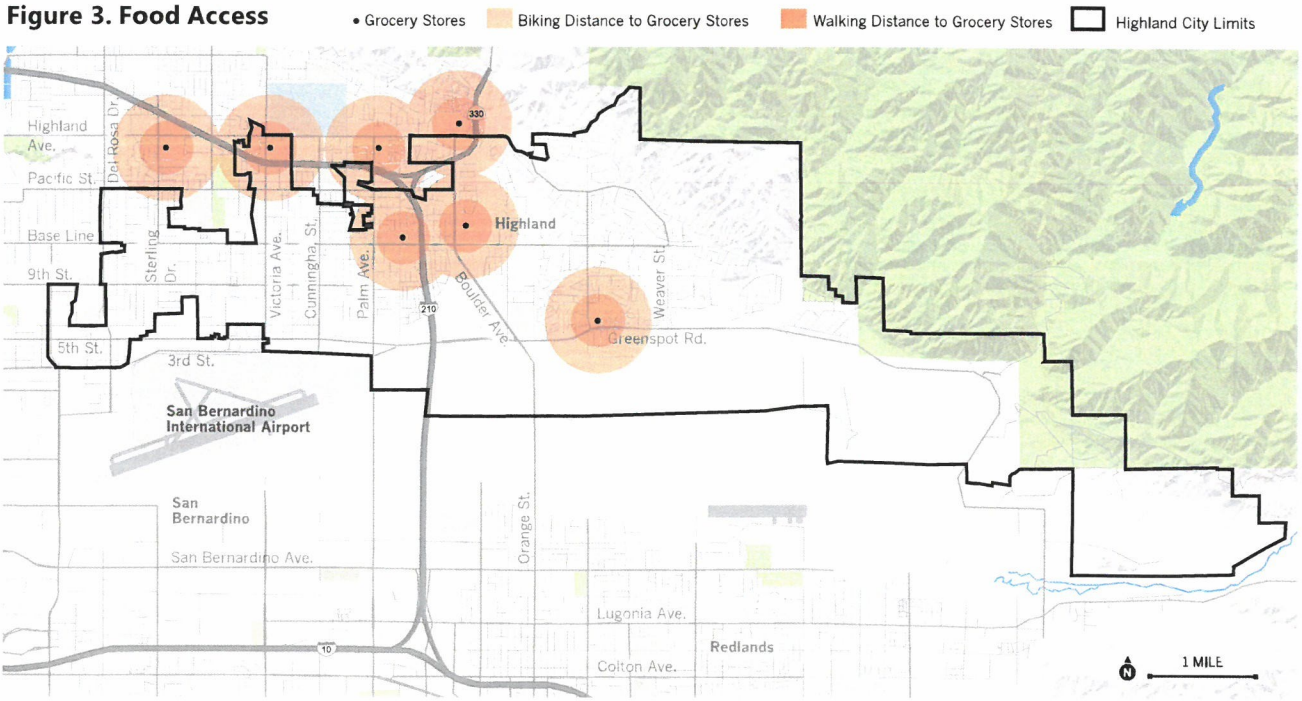
Task 3.3 Capability Assessment

In coordination with the first-responder stakeholders, Dudek will identify important critical assets needed to respond and recover from hazard events. The identified assets will include, at a minimum, emergency response facilities (e.g., hospitals, fire stations), utilities and communication infrastructure, and transportation infrastructure. Dudek will map these assets and determine which facilities are at risk. Dudek will assess how to fortify critical assets in hazard zones that cannot feasibly be relocated outside of hazard zones.

Task 3 Deliverables:

- Administrative draft Safety and Environmental Justice Element in Microsoft Word and PDF

Figure 3. Food Access



TASK 4 COMMUNITY OUTREACH

Below we outline our approach to perform appropriate public outreach for the Housing, and Safety and Environmental Justice Elements. Dudek will refine the tasks below into a Public Engagement Plan, which outlines the advertising and data collection methodologies of each subtask and potential substitution of sub-tasks to best fit the needs of the planning process.

Task 4.1 Virtual Outreach Hub

Dudek will create a project webpage to host the outreach events and information about the planning process, including the online public meetings, recordings, and online survey. The page will include the following building blocks and will be further refined in conversations with City staff:

- A 'News and Events' blog that can be updated by non-technical project staff with the option of allowing moderated public comments
- An 'Events Calendar' that details upcoming project dates, facilitates online public meeting registration, and offers recordings of previously held online public meetings, updateable by non-technical staff
- An 'About' section describing the project goals and timeline
- A 'Resources' section providing links to project related documents (e.g., reports, maps, links to recorded online public meetings), editable and updateable by non-technical staff
- A contact form allowing visitors to submit comments to the project team regarding the project
- A form allowing visitors to subscribe to a project email subscription database
- A 'Frequently Asked Questions (FAQ)' page, updateable by non-technical staff

Task 4.1 Deliverables

- PDF of page mock-up
- Soft and full launches

Task 4.2 Online Public Workshops

Online Public Workshop One – Project Introduction and Community Visioning.

In the first community online public meeting, the project team staffers will introduce the project and the purpose of the Housing, and Safety and Environmental Justice Elements. The project team will explain how the City and the project team will work with the community to create the elements. Specifically, the project team will explain the key legal outcomes of both elements and how these plans will be used by the City to ensure that Highland stays a great place to live. Community visioning will focus on general community goals that can be implemented in the Housing, and Safety and Environmental Justice Elements.

The project team will collect data through the use of polls in the online public meeting. The project team will also have time at the end of online public meeting for free-flowing discussion where people can ask questions or make recommendations. People who are not comfortable talking can use the chat feature to add questions or comments. The online public meeting will also include links to the online platforms, survey, and an email to submit comments.

Online Public Workshop Two – Policy Review

In the second community online public meeting, the project team staffers will review potential policy ideas generated by the project team. The project team will arrange the policies by the technical feasibility and cost to help inform participants of the potential ease of implementation. Dudek will run simple polls to identify the most supported policies, then will lead a nuanced discussion on how these policies can be further customized to best meet the needs of the community.

Online Public Workshop Three – Plan Review

The final community online public meeting will function similar to a public workshop and will occur after the public-review draft is published. Dudek staffers will present an overview of the plan and key findings for those participants who may not have reviewed the plan. Dudek will highlight where the plan is located and how to submit written comments, and will answer specific questions.

Task 4.2 Deliverables

- Three online public meetings
- Recordings of online public meetings posted to project website
- Findings and summery write-ups posted to website

Task 4.3 Public Meetings

Dudek will present to the Highland Planning Commission and City Council multiple times throughout the planning process. In the beginning stages of the project, Dudek will host three informational workshops/study sessions for Planning Commission and City Council. These workshops will serve as an update to the decision makers on the project's progress, as well as provide an early avenue for feedback. Similar to the public engagement, the first workshop will discuss relevant plans, capital improvement programs, and values that should be included, while the second and third workshop will focus on policy development and review. Dudek will present at two Planning Commission and two City Council meetings before and after the elements are submitted to HCD and California Governor's Office of Emergency Services (CalOES) to ensure state comments and City concerns are adequately addressed and working in harmony.

Task 4.3 Deliverables

- Two City Council Meetings
- Two Planning Commission Meetings
- Three informational meetings
- All relevant presentation materials, such as PowerPoint presentations

TASK 5 FINALIZE HOUSING AND SAFETY ELEMENTS

Task 5.1 Public Draft Housing and Safety and Environmental Justice Elements

Dudek will prepare draft Housing and Safety Elements that respond to comments from City staff and prepare a public draft for review by City officials and the public. This draft will be a complete and formatted document that includes concise visuals and sidebars explaining relevant state statutes, infographics explaining complex scientific or planning concepts, and relevant maps explaining the decision-making processes involved in the plan. Dudek will present this draft to the residents of Highland, City Planning Commission, HCD, and CalOES.

Deliverables:

- One electronic Microsoft Word copy and one Adobe PDF of public drafts of the Housing and Safety Elements submitted to CalOES and HCD

Task 5.2 General Plan Consistency

Dudek will review the existing General Plan and identify any policies that conflict with the updated Housing and Safety and Environmental Justice Elements. Dudek will note any potential conflicts, note why they conflict with the new elements, cite any related state legislation, and come up with potential solutions. Dudek will review these conflicts with City staff and provide revisions to the relevant policies.

Deliverables:

- Track changes edits to relevant policies

Task 5.3 Final Draft Housing, and Safety and Environmental Justice Elements

Dudek will prepare draft Housing and Safety and Environmental Justice Elements that respond to comments from the public, City staff, City officials, HCD, and CalOES. Dudek will coordinate closely with the City to ensure the plan meets all state requirements as well as direction from City staff and officials. In conjunction with the City staff, Dudek will time public meetings so that important meetings with decision makers serve as responses to comments from HCD and OES to ensure timely and efficient adoption of two clear and legally defensible elements (see Task 4). Dudek will work closely with state and local staff to ensure the elements are adequately addressing state comments and can be certified.

Deliverables:

- A total of 10 bound copies, one electronic copy in Microsoft Word format, one electronic copy in Adobe PDF of the final Draft Housing and Safety and Environmental Justice Elements

TASK 6 ENVIRONMENTAL REVIEW

Based on Dudek's experience, understanding of the City's RHNA allocation and, our familiarity with the City, we anticipate that the Housing and Safety and Environmental Justice Element Updates would not result in significant adverse impacts to the physical environment. The revisions to the elements will build on the existing elements and previous analysis prepared for the General Plan. Therefore, our approach includes preparation of an Initial Study (IS)/Mitigated Negative Declaration (MND) to address potential new environmental impacts associated with the proposed updates. Although not anticipated, in the event that the findings of the IS conclude that the policies, programs, implementation measures, or other component of the Housing and Safety and Environmental Justice Elements could result in significant adverse impacts to the physical environment, Dudek will discuss with the City and provide a scope of services to complete an EIR.

Task 6.1 Mitigated Negative Declaration

Project Description

Dudek will develop a project description that summarizes the key components of the Housing and Safety and Environmental Justice Elements updates, with particular focus on any specific physical projects that are identified as part of the goals, policies, implementation measures, and programs within the elements. The project description will document the range and types of construction activities that may occur as part of the City's implementation of the Housing and Safety and Environmental Justice Elements.

Background Document Review

Dudek's CEQA planners will review the City's General Plan and General Plan EIR to document existing environmental conditions within the City, and will review policies from other General Plan elements that may be relevant to the implementation of the projects General Plan Update.

Preparation of the Administrative Draft IS/MND

Dudek will utilize Appendix G of the CEQA Guidelines as well as City guidance to ensure that all necessary information and analysis is included in the IS/MND. Each section will provide a description of the relevant physical conditions and regulatory requirements; assess the project's impacts; and identify appropriate, feasible, and effective mitigation measures, as needed. All impact analyses will include substantiating documentation to support all responses and conclusions, including the inclusion of concise tables and high-quality figures. All resources utilized in the preparation of the IS/MND and a list of preparers will be cited in respective sections of the document. Dudek will compare the environmental baseline conditions with the anticipated implementation of the Housing and Safety and Environmental Justice Elements to identify any potential physical environmental impacts associated with the Housing and Safety and Environmental Justice Elements. The impact analysis will rely on data from the technical work as described in Sections II and III of this scope of work to support the analysis. Where necessary, Dudek will incorporate feasible mitigation measures to reduce potentially adverse impacts to a less-than-significant level. We will submit the administrative draft IS/MND to City staff for review and make any final changes and revisions to the administrative draft IS/MND as requested by City staff.

Deliverables:

- Electronic Microsoft Word copy of administrative draft IS/MND to City staff

Assumptions:

- Dudek will respond to one round of consolidated comments from the City on the administrative draft IS/MND.
- AB 52 government-to-government consultation will be handled by the City. Dudek will provide a template AB 52 notification letter to interested Native American tribes.

Public Review Draft IS/MND

It is our expectation that the revised administrative draft IS/MND submittal will address all prior comments and, thus, will serve as the version for final City approval prior to public review. The subsequent submittal to City staff will include the draft IS/MND.

Dudek will also prepare the Notice of Intent to Adopt an MND, Notice of Completion, and project summary for submittal to the State Clearinghouse (SCH). Dudek will post the NOI with the County Clerk and provide a date stamped copy for the City's administrative record as proof of posting. Dudek will also mail a hard copy of the NOI to all contacts included in the distribution list. Dudek will prepare the distribution list for the IS/MND. The distribution list would include all appropriate state and local agencies, Native American tribes, service providers,

and interested parties. Dudek will handle production and distribution of the draft IS/MND for 30-day public review period. Dudek recommends that the IS/MND be posted on the City's website for interested parties to access during the public review period. Dudek will also prepare the notices and mailings for SB 18 and AB 52 compliance.

Deliverables:

- Electronic Microsoft Word copy each of the draft and final distribution list to City staff
- Electronic PDF copy each of the NOI and public review draft IS/MND to and City staff
- Three hard copies of NOI and public review draft IS/MND to City staff
- A total of 50 hard copies of the NOI to contacts on the distribution list
- A total of 15 CDs containing the NOC, summary form, NOI, public review draft IS/MND to the SCH
- One hard copy of the NOC form for the SCH

Assumptions:

- Attendance will not be necessary at a public meeting for the draft IS/MND.
- The revised administrative draft IS/MND submittal will satisfactorily address all prior City comments.
- No hard copies of the draft MND will be submitted to SCH.
- The City will post a notice in the local newspaper, if desired.

6.2 Final Environmental Analysis

The following sections will make up the final MND, which will be attached to the draft IS/MND. Dudek assumes two electronic rounds of review/comments/revisions between the City and Dudek, with comments provided to Dudek in Microsoft Word format. Dudek recommends the final MND be made available on the City's website.

Responses to Comments

After the public circulation period closes, Dudek will review comments received on the draft document and consult with the City regarding any substantive comments. If warranted, Dudek will prepare written responses to substantive comments and/or a memo discussing the public comments. Although responses to comments on a draft IS/MND are not required (other than requirements relative to state agencies), this approach is intended to assist the decision makers by providing them a full understanding of the public's concerns, if any, during approval of the Housing Element, Safety and Environmental Justice Elements, and IS/MND. The budget for this task assumes that Dudek would respond to no more than 15 individual comments (one comment letter may contain multiple individual comments) received during the public review period for the IS/MND.

Revisions to the Draft IS/MND

If applicable, a discussion of any revisions made to the draft IS/MND, based on comments received during the public review period, will be included in the final MND.

Mitigation Monitoring and Reporting Plan (MMRP)

Assuming mitigation is required, an MMRP in table format will be included in the final MND. The MMRP will outline all mitigation measures from the IS/MND, including, at a minimum, the implementing agency, enforcement agency, monitoring frequency, and compliance.

Deliverables:

- Electronic Microsoft Word copy of final MND and MMRP to City
- Three hard copies of final MND to City
- Three CDs containing the final MND, draft IS/MND, and all technical appendices to City

Assumptions:

- Dudek will respond to one round of comments from the City for the final MND.

6.3 CEQA Compliance

Dudek will prepare and file the Notice of Determination (NOD) with the County Clerk and SCH within 5 days of approval of the MND. The City will be responsible to providing a check for review fees required by the California Department of Fish and Wildlife. This fee is required at the time the NOD is filed.

Deliverables:

- One electronic copy each of the draft and final NOD to the City

h / Cost Proposal

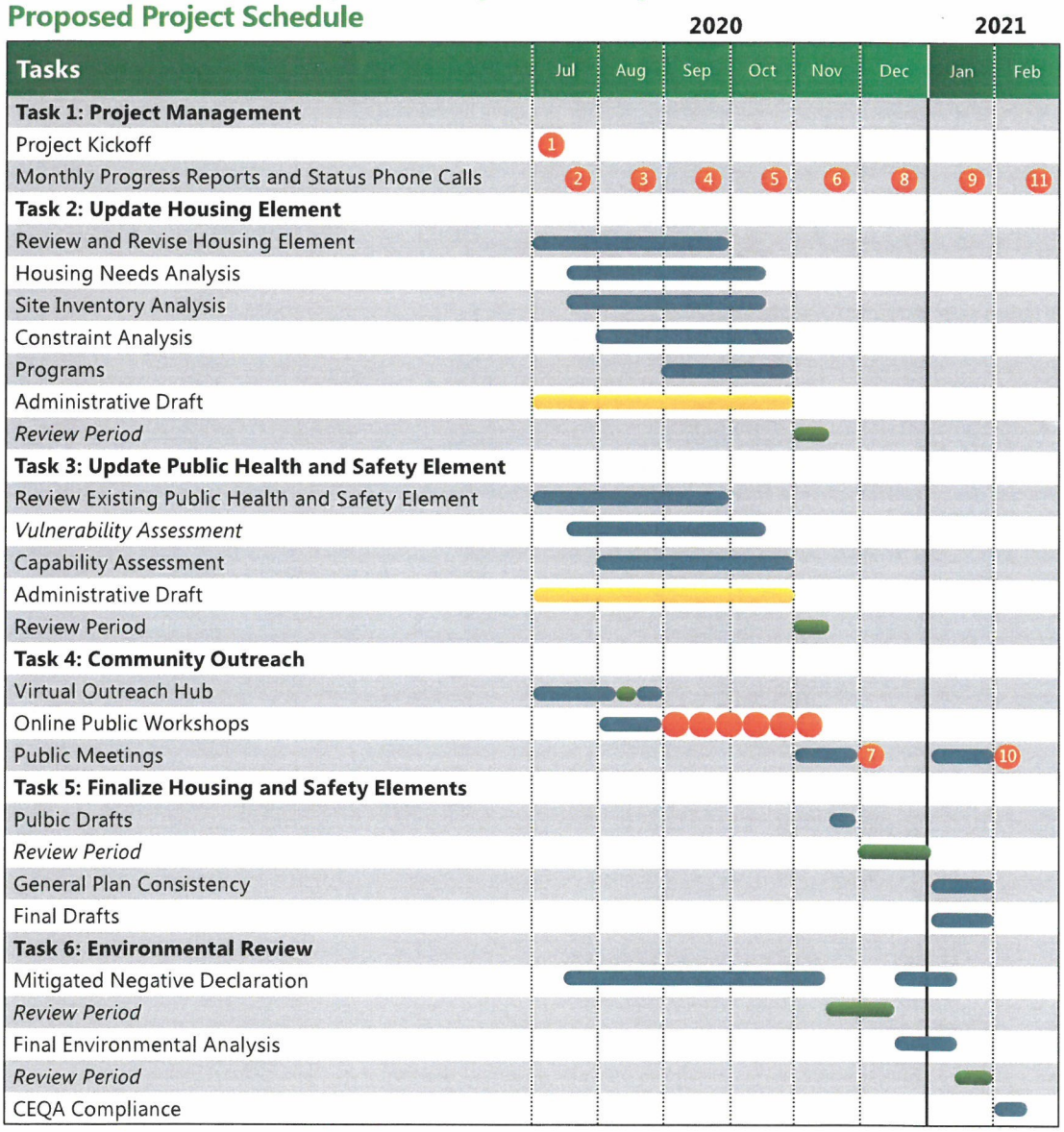
As required by the Request for Proposals (RFP), the cost proposal has been provided as a separate PDF file.

i / Technical Approach and Timeline

Dudek understands the importance of having the Housing Element approved by HCD by February 2021. Dudek planners are experienced meeting tight timelines and has high availability to meet the demands of this contract.

Figure 4. Proposed Project Schedule

City of Highland Housing and Safety Element Update
Proposed Project Schedule



Meetings and Hearings

1. Project Kickoff Meeting: 7/1/20
2. Monthly Meeting: 7/29/2020
3. Monthly Meeting: 8/26/2020
4. Monthly Meeting: 9/30/2020
5. Monthly Meeting: 10/28/2020
6. Monthly Meeting: 11/18/2020
7. Public Meeting: 12/2/2020
8. Monthly Meeting: 12/23/2020
9. Monthly Meeting: 1/27/2020
10. Monthly Meeting: 2/24/2020
11. Public Meeting: 2/3/2020

Review Periods

Critical Path Items

B / Insurance

CERTIFICATE OF LIABILITY INSURANCE

8/28/2020 | DATE (MM/DD/YYYY) 5/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Zurich American Insurance Company — 16535
INSURED 1474537 DUDEK 605 THIRD STREET ENCINITAS CA 92024	INSURER B : Continental Casualty Company — 20443
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 16743071 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:	N	N	GLO0146311	8/28/2019	8/28/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	N	N	BAP0146329	8/28/2019	8/28/2020	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			NOT APPLICABLE			EACH OCCURRENCE AGGREGATE	$ XXXXXXX $ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below		N	WC0146330	8/28/2019	8/28/2020	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	PROFESSIONAL LIABILITY	N	N	EEH591932835	8/28/2019	8/28/2020	PER CLAIM $1,000,000 AGGREGATE $1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

16743071
SAMPLE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)
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Information Only

Appendix A
Key Personnel Resumes

Asha Bleier, AICP, LEED AP BD+C

Principal Planner

Asha Bleier is a multi-disciplinary planner with 15 years' experience in land use, housing and environmental planning. She specializes in the preparation and analysis of long-range planning documents, such as general plan and community plan updates, specific plans, master plans and design guidelines. Ms. Bleier's diverse experience includes navigating complicated zoning codes, permitting processes, and entitlements in various jurisdictions throughout Southern California. Ms. Bleier is well versed in all areas of the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA), as well as facilitating community outreach workshops and events to effectively address participants' concerns. Ms. Bleier's relevant project experience includes El Cajon Housing, Safety and Environmental Justice Elements, Los Angeles County Housing Element Update, Mira Mesa Community Plan Update, University Community Plan Update, Pismo General Plan Update, Carlsbad General Plan Update, and Lemon Grove General Plan Update, as well as planning and CEQA consulting services for the preparation of several ordinances throughout southern California.

Education

University of California, Santa Barbara
BA, Environmental Studies (Geography/Urban Planning emphasis), 2005

Certifications

AICP, issued 2012
AIA Associate, No. 30528635
LEED AP BD+C

Professional Affiliations

American Planning Association
American Institute of Architects
U.S. Green Building Council
Women in Architecture

Project Experience

Housing, Safety, and Environmental Justice Elements Updates, City of El Cajon, California. Ms. Bleier is providing overall team coordination as extension of staff for the City of El Cajon's update to Safety, Environmental Justice and Housing General Plan Elements. Dudek is preparing Safety and Environmental Justice Elements and Veronica Tam is preparing Housing. The Safety Element will identify hazards facing the city and anticipated effects of climate change. Dudek staff is creating policy that addresses the anticipated impacts and that support the economic and social goals of the community to create holistic goals that have the necessary political will and funding to be implemented. The Environmental Justice Element takes special focus in those communities in census tracts which face the greatest environmental hazards and have the fewest economic and social resources to adapt to them. Dudek planners will create policy to increase community access to food, parks, and active transportation. Ms. Bleier oversees preparation of the Elements, coordinates monthly team meetings and manages the project portal for information sharing. Ms. Bleier is also assisting the City with the public outreach plan, including virtual support for the City.

Housing Element Update, County of Los Angeles, California. Recently awarded through as-needed contract with the County of Los Angeles. Ms. Bleier will be serving as a member of the team to provide support in environmental issue topics of land use, aesthetics and climate change for preparation of the Housing Element Update Program EIR.

Pismo Beach General Plan Update, Pismo Beach, California. Serving as part of the planning team in preparation of the City's Land Use, Conservation and Open Space, Safety, and Noise Elements. Led the development of applicable goals, policies, and programs to create a General Plan that proactively responded to State law, climate change, and the desires of the community to retain a small-town atmosphere.

General Plan, City of Lemon Grove, California. Served as project manager for sustainable communities grant application and environment review of the General Plan Update, Climate Action Plan, and Downtown Specific Plan Program EIR for the City of Lemon Grove. The City's General Plan Update and Downtown Specific Plan expand smart growth opportunities through zoning for mid-rise mixed-use development adjacent to transit stops, expand on neighborhood commercial areas to promote walkability within established neighborhoods and advance mobility hub concepts to encourage multimodal travel options.

General Plan, City of Carlsbad, California. Served as a member of the planning team to assist in the process of a General Plan Update for the City of Carlsbad. Prepared working papers that served as a foundation for updating the goals, policies, and programs in the open space and natural environment, history, arts, and cultural resources elements of the City's General Plan. Provided direction regarding potential environmental constraints for the formulation of land use alternatives in accordance with CEQA requirements, and worked closely with the team on policy development.

Mira Mesa Community Plan Update, City of San Diego, California. Serving as project manager and extension of staff for the City of San Diego's update to the Mira Mesa Community Plan, which spans approximately 10,700 acres located between Interstate 805 and Interstate 15.The community is home to approximately 73,000 residents and its businesses employ approximately 75,000 people. The community plan update will address the dynamics of population and business growth while taking into account citywide goals such as climate resiliency, diverse housing supply and sustainable mobility solutions. The team also prepared an urban framework map, assisted with advisory committee meetings and outreach to inform the public and gain feedback, and provided communitywide assessments of geologic hazards and hazardous materials. Ms. Bleier is also managing the preparation of the program EIR, which includes area wide historic resource constraints analysis, biological resources, utilities, air quality, greenhouse gas emissions, noise and other environmental topics.

University Community Plan Update, City of San Diego, California. Serving as project manager and extension of staff for the City of San Diego's update to the University Community Plan. The Dudek team is preparing a program EIR to analyze the comprehensive update to the University community plan. The updated Community Plan will consider current conditions, citywide goals in the Climate Action Plan and the General Plan, and community specific goals to provide direction for the long-term development of the community. The University community encompasses approximately 8,700 acres and is located in the north-central portion of San Diego, about 10 miles north of Downtown. University is connected to the region via Interstate 5 (I-5), Interstate 805 (I-805), and State Route 52 (SR-52). University's shopping, corporate headquarters, research and development facilities, outdoor recreational amenities, and the University of California San Diego (UCSD) attract visitors from across the region.

Tiered Equine Ordinance, County of San Diego, California. Served as deputy project manager for preparation of an EIR for an ordinance that governs equine uses within the entire County of San Diego. The Tiered Equine Ordinance was amended to develop a tiered permitting process for commercial horse stables. The ordinance updated regulations and streamlined the permit process for equine operations in order to better facilitate the development of such uses within the County, while ensuring compliance with local, state and federal equine regulations and utilizing sound management principles. Environmental design considerations included fire protection and vector control. The EIR was unique in that it included both program level and project level analysis.. Other key issues analyzed included traffic, air quality, hazards and land use.

Wind Energy Ordinance, County of San Diego, California. Served as deputy project manager for preparation of an EIR for an amendment to the county's Wind Energy Ordinance. The amendment consisted of updating regulations for large wind turbines, allowing small wind turbines without a discretionary permit, allowing temporary Meteorological Testing (MET) facilities that comply with the height designator without a discretionary permit, and streamlining the overall approval process for development of wind energy facilities countywide. The EIR included both project-level and program-level analysis. Aesthetics, fire hazards, land use compatibility, noise, biological resources, and cultural resources were a few of the key issues analyzed in the EIR.

VERONICA TAM, AICP
PRINCIPAL

Ms. Tam has expertise in the areas of housing policy development and community development planning. She has over 20 years of experience preparing a range of housing and community development plans and studies for jurisdictions throughout California.

EDUCATION
MA, Urban Planning, 1989, University of California, Los Angeles

BES, Urban and Regional Planning (Economics Minor), 1987, University of Waterloo, Canada

PROFESSIONAL AFFILIATIONS
American Institute of Certified Planners

American Planning Association

AWARDS
2016 APACA
Award of Excellence – Opportunity and Empowerment: 2014-2015 Salinas Housing Initiatives

2016 Northern Section, APACA
Award of Merit – Public Outreach: 2014-2015 Salinas Housing Initiatives

2016 APACA
Award of Merit – Best Practice: Fresno Multi-Jurisdictional Housing Element

2016 Central Valley Section, APACA
Award of Excellence – Best Practice: Fresno Multi-Jurisdictional Housing Element

2014 APACA
Award of Merit – Hard Won Victories: 2013-2021 El Cajon Housing Element

2014 San Diego Section, APACA
Comprehensive Planning, Small Jurisdiction: 2013-2021 El Cajon Housing Element

2009 APACA
Award of Merit - Comprehensive Planning, Large Jurisdiction: 2008-2014 Los Angeles County Housing Element

2009 Los Angeles Section, APACA
Comprehensive Planning, Large Jurisdiction: 2008-2014 Los Angeles County Housing Element

2002 Northern Section, APACA
Focused Issues: Contra Costa County Analysis of Impediments to Fair Housing

2001 Northern Section, APACA
Advocacy Planning: East Palo Alto Housing Element

2000 APACA
Outstanding Planning: El Cajon Integrated Housing Element and Consolidated Plan

RELATED PROJECT EXPERIENCE

Housing Elements

Alhambra	Glendora	Salinas
Avalon	Gonzales	San Clemente
Bell Gardens	Hawthorne	San Bernardino
Buena Park	Hercules	San Fernando
Camarillo	Hesperia	San Marcos
Chino	Imperial Beach	San Marino
Corona	Jurupa Valley	Santa Clara
Coronado	La Canada Flintridge	Santee
Costa Mesa	Lake Forest	Seaside
Cupertino	La Mesa	Simi Valley
Del Mar	Lawndale	South Gate
Dublin	Marina	Tracy
El Cajon	Pinole	Vista
El Centro	Pomona	Walnut
El Segundo	Rancho Santa Margarita	West Hollywood
Escondido	Redondo Beach	Monterey County

Consolidated Plans

Alhambra	Glendora	Santee
Carlsbad	Lancaster	Santa Clarita
Costa Mesa	Long Beach	Simi Valley
El Cajon	Perris	Monterey County
Glendale	Salinas	Orange County

Fair Housing Studies

Chino	Pasadena	Santa Clarita
Glendale	Perris	Monterey County
Long Beach	Pomona	San Diego County
Palm Springs	Salinas	Ventura County

Special Studies

- County of San Diego Strategic Plan for 3 Element Updates (Housing, Safety, and Environmental Justice)
- Gateway Cities Council of Governments (GCCOG) Housing Study
- Regional Housing Needs Allocation Assistance for the cities of Redondo Beach and South Gate

Veronica Tam and Associates
107 S. Fair Oaks Avenue, Suite 212, Pasadena, CA 91105
P (626) 304-0440 F (626) 304-0005

Rose Newberry, AICP

Planner

Rose Newberry is a planner with 6 years' experience specializing in climate action and adaptation planning, general plans, and master planning documents. Ms. Newberry has extensive knowledge of California's climate change and environmental justice regulation as it relates to both planning requirements and available funding opportunities for disadvantaged communities. She has extensive experience performing localized spatial analysis to determine vulnerable communities and siting grant competitive projects. Ms. Newberry's wide-ranging knowledge of greenhouse gas reduction calculations and natural science coupled with her background in municipal policy and planning give her a unique perspective on implementing measurable and effective local policy.

Ms. Newberry was the lead planner on the East Coachella Valley Action Plan for Climate Resilience which was recently selected for a Merit Award within the Innovation in Green Community Planning by the Inland Empire Section of the American Planning Association.

Education

California Polytechnic State University, San Luis Obispo

MCRP, Environmental Planning and Sustainability

Humboldt State University

BS, Environmental Management and Protection/Natural Resources Planning

Certifications

AICP No. 31064

Professional Affiliations

American Planning Association

American Society of Adaptation Professionals

Association of Environmental Professionals

Project Experience

Housing, Safety and Environmental Justice Element, City of El Cajon, California. Dudek is providing overall team coordination as an extension of staff for the City of El Cajon's Housing, Safety and Environmental Justice Element. Ms. Newberry is spearheading the Safety Element. In this role she is identifying hazards that threaten the City's important infrastructure and vulnerable communities. She is evaluating how the City is already mitigating, preparing, responding, and ready to rebuild from hazard events. She is using this analysis to create locally relevant policy that responds to the community's specific needs and implements a range of community goals.

Pismo Beach General Plan, Pismo Beach, California. Ms. Newberry is serving as Deputy Project Manager for the Pismo Beach General Plan. In this role, Ms. Newberry reviewed applicable State regulation, general plans, and Office of Planning and Research guidelines to determine the appropriate scope and outline of the Land Use, Conservation and Open Space, Safety, and Noise Elements. Ms. Newberry lead the development of applicable goals, policies, and programs to create a General Plan that proactively responded to State law, climate change, and the desires of the community to retain a small-town atmosphere.

General Plan, City of Lemon Grove, California. Ms. Newberry served as member of the planning team for the City's General Plan Update Process in charge of the Climate Adaptation Chapter. The project is a vision document which guides development policies informed by community goals. Tasks included assessing vulnerable communities within the City, collecting climate change data, processing public input, and crafting local climate adaptation policy.

Regional Resilience Tool. San Diego County, California. Dudek is developing the San Diego Regional Resilience Tool for the San Diego Association of Governments. In this role Ms. Newberry is creating a framework to rank adaptation measures by

their feasibility, cost, co-benefits, and environmental justice impacts. The tool will use ordinal rankings for these measures to help local governments best identify strategies that meet the needs of their communities. Dudek is also authoring a tool kit to help regional governments understand recent legal requirements and align their planning efforts to meet the applicable climate and environmental justice regulations.

Climate Adaptation Plan. City of Rialto, California. Ms. Newberry is serving as the Project Manager for the Rialto Climate Adaptation Plan. In this role, Ms. Newberry developed a down-scaled vulnerability assessment to assess the specific exposure and vulnerability to air pollution, extreme heat, fire, and floods in Rialto and how those specifically affect disadvantaged communities historically exposed to elevated levels of pollution. Dudek is creating specific equity and climate metrics to track the implementation of policy, such as asthma rates, tree canopy cover, and low-income homes in climate-hazard areas. These measures will assist Rialto in evaluating if the plan meets the specific needs of disadvantaged communities in the city. Ms. Newberry also lead a capability assessment which reviewed local plans, policies, and programs to evaluate how well they were meeting the needs of disadvantaged community members, including those who depend on transit to get to work, older adults, renters, and people with limited English capabilities. Ms. Newberry manages the GIS database for the City and is responsible for data collection and identifying adaptation strategies that use data for implementation and tracking. the Western Riverside Council of Governments and San Bernardino County Transit Authority regional adaptation guidance plan, Resilient IE, to determine which regional policies are applicable to the City of Rialto based on the hazards it faces and existing environmental justice concerns, such as existing air pollution from heavy truck traffic warehouse distribution centers in the City of Rialto.

In this role, Ms. Newberry supports public outreach and designs presentations, educational posters, and maps to help quickly and simply communicate the climate-related hazards facing the City and potential adaptation projects. When designing outreach materials for local residents to vote on, Ms. Newberry carefully communicates cost, feasibility, and specific vulnerable populations these measures tend to most benefit. Ms. Newberry also works with community members to understand how climate adaptation strategies can be customized to best fit their concerns and values.

Eastern Coachella Valley Action Plan for Climate Resilience. Coachella Valley, California. Ms. Newberry served as Deputy Project Manager for the Eastern Coachella Valley's Action Plan for Climate Resilience. Ms. Newberry worked with local stakeholders and regional agencies to create projects that are resilient to climate-related hazards, eligible for grant funding, and help the residents of the eastern Coachella Valley live, work, and play in healthy and safe communities. Ms. Newberry helped design and interpret public engagement activities with rural disenfranchised farm-worker communities to understand their basic needs and how those needs could be funded though climate adaptation grants.

Ms. Newberry authored technical assistance with outlined the funding requirements for designated disadvantaged communities and created a simple narrative for each of the five communities in the planning area to assess the specific community needs including: access to public services, transit dependence, housing habitability, and park and tree cover. These indices were coupled with custom grant specific matrices which were used to determine grant competitive climate adaptation projects generated during the public outreach process.

Ms. Newberry also reviewed local plans to better tailor their policy and implementation to respond to climate change and target resources to communities who are most affected by climate change. This included disruptive trend analysis to discuss trends and technology in housing and sustainability that have emerged since many of the regional plans were written and suggesting updates to regional plans to meet these best practices where they would work to implement larger community goals. The Final Action Plan serves as an implementing document to fund green infrastructure, affordable housing, parks, and transportation projects with broad community support and specific funding sources

Transformative Climate Communities Planning Grant. City of Bakersfield, California. Ms. Newberry is serving as Project Manager for the Bakersfield Transformative Climate Communities Plan. This plan is an extension of the City's planning efforts, chiefly the Downtown Vision Plan, and identifies projects that support the development of housing, employment,

and active transportation through Cap and Trade as well as other State-level funding sources. Ms. Newberry is leading a qualitative and GIS based review of City plans and policy to identify projects that are most competitive for grant funding based on their defensible greenhouse gas reductions and community support.

Ms. Newberry is also spear-heading public engagement data-collection techniques. Ms. Newberry is creating maps and voting activities to support meaningful public engagement that clearly communicates projects that are most likely to be funded through State funding sources and their potential impact on the community. Ms. Newberry developed handouts which explained each potential housing, active transportation, and community development project. These handouts included maps, project descriptions, "grant-readiness" scores, example images, and cost. These materials will help guide the public outreach discussion to ensure the community is empowered with clear information to rank the projects and inform the prioritization plan and decide how limited community resources are best used to make their communities healthy, livable, sustainable, and safe.

San Bernardino County Transportation Authority Sustainability Staff Support. San Bernardino County, California. Ms. Newberry served as Peer Reviewer for the San Bernardino County "Resilient IE" Regional Climate Adaptation Plan. Ms. Newberry's tasks included: reviewing and identifying regional sustainability strategies, ensuring model policy is applicable and attainable to smaller jurisdictions, reviewing policy for its compliance with environmental justice regulation and guidance from the Attorney General. In this role, Ms. Newberry worked with agency staff and other consultants to ensure the document clearly communicated the State requirements of environmental justice and provided sufficient tool-kit resources to help smaller governments understand the legal requirements of both climate adaptation and environmental justice, understand the needs of their communities, and support to implement model policies so that they best address the needs of the populations they sought to serve. The final plan serves as the regional guidance document to help local governments address concerns of climate change and environmental justice in a wide-range of planning documents. Ms. Newberry is also participating in the development of a regional climate collaborate to serve as the technical and policy hub for resilience and environmental justice.

Climate Change Vulnerability Assessment. City of Placentia California. Ms. Newberry prepared a Climate Change Vulnerability Assessment for the City of Placentia as part of the Safety Element Update to fulfill the requirements of the 2017 General Plan Guidelines and (Gov. Code § 65302(g)(4)(A)). Ms. Newberry utilized CalAdapt and the California Adaptation Planning Guides to catalog and analyze anticipated climate related impacts and vulnerable populations. Using this information, Ms. Newberry determined the potential impacts, when and where the impacts are most likely, and a prioritization metric.

Erika Van Sickel

Planner

Erika Van Sickel is a planner with experience in land use policy and code in both the public and private sectors. Ms. Van Sickel places a special emphasis on improving the interaction between users and their built environments and has experience performing community outreach and data analysis for the purposes of identifying conditions and challenges in vulnerable communities. Her multi-disciplinary background in design, development and sustainability allows her to make critical decisions on each project's impact to the community and environment.

Education

University of Southern California
MPL, Urban Planning/Design

University of California, Santa Barbara
BA, Environmental Studies

Certificate, Real Estate Development

Professional Affiliations

American Planning Association

Project Experience

Municipal

City of El Cajon Housing, Safety and Environmental Justice Elements, El Cajon, California. Serving as assistant planner for the City of El Cajon Housing, Safety and Environmental Justice Elements. Dudek and VTA are preparing the City of El Cajon Housing, Safety, and Environmental Justice Elements. Dudek is leading the Safety and Environmental Justice Elements. The Safety and Environmental Justice Elements provide a succinct assessment of the natural hazards, climate change effects, and public health issues facing the City and provides specific and actionable policy that address safety needs community wide, as well as policies specific to the disadvantaged communities.

County of Los Angeles Housing Element Update, Los Angeles, California. Serving as assistant planner for the City of Los Angeles Housing Element Update. Dudek recently kicked off environmental services for the Los Angeles County Housing Element Update Project Program EIR, with VTA as the Housing Element planner. The project is the Sixth Cycle Housing Element Update, which anticipates the designation of approximately 90,000 housing units across Los Angeles County to meet state-mandated RHNA goals and objectives. Acting as an extension of public agency staff for the preparation of the Los Angeles Housing Element Update Program EIR and associated technical work that includes analysis of biological resources, air quality, noise, energy, greenhouse gas emissions, cultural resources, historic resources and traffic.

City of Indio Transformative Climate Communities Plan, Indio, California. Serving as assistant planner for the City of Indio Transformative Communities Plan. The plan is a roadmap to identify and prioritize projects and investments in the City of Indio's Jewel Community to support neighborhood level environmental, public health, workforce, and economic benefits. Helping conduct extensive public outreach and local agency coordination to maximize public support to identify community projects pertaining to four key themes: community, housing, transportation, and urban greening. This plan will take an in-depth look at four grants aligned with the key themes and provides initial documentation and recommendations for grant applications.

City of Pismo Beach General Plan, Pismo Beach, California. Served as assistant planner for the City of Pismo Beach General Plan. Dudek coastal planners are assisting the City of Pismo Beach with a comprehensive update of its combined LCP/General Plan to address sea level rise and update LCP/General Plan elements, including the Land Use, Conservation and Open Space, and Noise Elements. These updates will incorporate recent studies,

including a Sea Level Rise Vulnerability Assessment and Adaptation Plan, the Circulation Element, Accessory Dwelling Unit Ordinance, Short-Term Rental Ordinance, and a Low-Cost Visitor Serving Accommodations Study. Helped draft the Land Use Plan policies in accordance with California Coastal Commission's updated 2018 Sea Level Rise policy guidance and most recent LCP Update Guide. Assisted with the development of public workshop information and materials, participated in local advisory group meetings, and facilitated coordination between City and California Coastal Commission district staff throughout the project terms.

City of Rialto Climate Adaption Plan, Rialto, California. Serving as assistant planner for the City of Rialto Climate Adaption Plan. Dudek prepared a Vulnerability Assessment that identified the census tracts that are most exposed and sensitive to the four climate-related hazards analyzed in the plan (i.e., air pollution, extreme heat, floods, and wildfire). These assessments were created as custom geographic information system (GIS) process to create easy-to-understand maps and graphics to inform the location and priorities of project identified in the plan. Using this information, helped create a Capability Assessment to identify how current city actions and programs meet the projected hazards and specific needs of vulnerability populations in the community. Lastly, worked with local stakeholders to identify potential grant-funded projects that will implement the city's General Plan and Local Hazard Mitigation Plan. These policies were supported by a robust implementation framework that outline funding, tracking methods to measure success, and future indicators to adjust to changing hazards.

City of Long Beach Zoning Code Audit, Long Beach, California. Served as assistant planner for the City of Long Beach Zoning Code Audit. Tasks included analyzing the City's codes and zoning regulations and preparing a consistency analysis for the zoning code. Performed an in-depth analysis of established zones, overlay districts, specific plans, administrative procedures, existing land use and development regulations. Reviewed applicable State and Federal regulations to determine consistency between existing codes and zoning procedures and regulations. Research and analysis served as the basis for identifying possible zoning code improvements to address inconsistencies and existing ordinance issues.

Los Alamos Pedestrian Circulation & Parking Plan, City of Los Alamos, California. Served as assistant planner for the Los Alamos Pedestrian Circulation and Parking Plan. Prepared bilingual outreach material and led community presentations for Spanish speaking residents. Also assisted with potential design elements and proposed changes for the circulation element and parking plan.

Relevant Previous Experience

Neighborhood Data for Social Change, Coachella Valley/Los Angeles, California. Served as a graduate researcher for the Neighborhood Data for Social Change project. Researched data trends and analyzed challenges facing communities in the Los Angeles and Coachella Valley regions. Published the findings in a series of ongoing data stories that incorporated narrative, maps and data visualizations focusing on rent-burdened households in the Coachella Valley and Employment inequality in the City of Long Beach. Additionally, created and published community profiles for the nine cities and unincorporated places in the Coachella Valley. The community profiles provide precise, relevant data at the community level in combination with interactive maps and visualizations to help community members learn about the most important issues facing their communities and to help policy makers make informed decisions for their constituents.

Rent Burden Study, Los Angeles, California. Served as a graduate research assistant for the Center of Social Innovation at USC. Led community focus groups and outreach in Spanish and English in the San Diego community of City Heights, the City of Los Angeles, and in multiple cities across the Coachella Valley. Assisted with the rent burden investigation to examine how increasing rent prices have left many residents struggling to make ends meet, fearing homelessness or displacement and the sacrifices rent burdened residents are forced to make and how they overcome these challenges.

Michael Huff, RCA

Principal

Michael Huff is founder and manager of Dudek's Urban Forestry/Fire Protection Planning team with 26 years' experience as a forester and fire protection planner. Mr. Huff specializes in management of community-wide and project-specific fire protection plans (FPPs), wildland–urban interface (WUI) fire management plans, wildfire hazard reduction projects, California Environmental Quality Act (CEQA) supporting technical documents, Oak Woodland impact and mitigation plans, urban and community forest management plans, forest and tree inventories, impact analysis studies, and tree hazard evaluations. Mr. Huff possesses considerable project issue resolution experience and focuses on working within the regulations to provide creative, cost-saving solutions to his clients. He also serves as a speaker/trainer at the annual Fire Prevention Officer's Institute.

Education

Northern Arizona University
BS, Forest Management, 1992

Certifications

Registered Consulting Arborist (RCA)

Certified Arborist, No. WE-4276A

San Diego County Department of Planning and Land Use (DPLU)-Approved Fire Protection Planner

Laguna Beach Fire Department-Approved Fire Protection Planner

Certified Wildland Fire Ecologist

Professional Affiliations

American Society of Consulting Arborists

National Fire Protection Association – International

California Fire Chief's Association – Fire Prevention Officers

Project Experience

Housing, Safety, and Environmental Justice Elements Updates, City of El Cajon, California. As part of the planning team, Mr. Huff is providing expertise related to urban forestry and fire hazards for the City of El Cajon's update to Safety, Environmental Justice and Housing General Plan Elements. Dudek is preparing Safety and Environmental Justice Elements and Veronica Tam is preparing Housing. The Safety Element will identify hazards facing the city and anticipated effects of climate change. Dudek staff is creating policy that addresses the anticipated impacts and that support the economic and social goals of the community to create holistic goals that have the necessary political will and funding to be implemented. The Environmental Justice Element takes special focus in those communities in census tracts which face the greatest environmental hazards and have the fewest economic and social resources to adapt to them. Dudek planners will create policy to increase community access to food, parks, and active transportation. Ms. Bleier oversees preparation of the Elements, coordinates monthly team meetings and manages the project portal for information sharing. Ms. Bleier is also assisting the City with the public outreach plan, including virtual support for the City.

Housing Element Update, County of Los Angeles, California. Recently awarded through as-needed contract with the County of Los Angeles. As part of the planning team, Mr. Huff is providing expertise related to urban forestry and fire hazards for preparation of the Housing Element Update Program EIR.

Community Forest Management Plan, City of Carlsbad Public Works, Carlsbad, California. Prepared a city-wide community forest management plan for the City of Carlsbad (City). The City has inventoried some 13,000 street and median trees as part of a city-wide GIS survey system. To ensure that the tree resources are managed appropriately, a comprehensive community forest management plan was developed that includes an evaluation of the existing tree inventory, implementation of a long-term maintenance program, and a recommended tree replacement program. In addition, the plan addresses the declining Hosp Grove, a large open space area forested

with dying eucalyptus. The plan includes removal of nearly 9,000 dead and dying trees and replanting with native and drought-tolerant species.

Urban Forest Management Plan, National City, California. Prepared a city-wide urban forest management plan for National City. The project included tree inventory of some 10,000 street and median trees, analysis of tree-provided benefits, assessment of the City's urban forest, its tree policies and its management approach, and preparation of the comprehensive plan. To ensure that the tree resources are managed appropriately, a comprehensive community forest management plan was developed that includes an evaluation of the existing tree inventory, implementation of a long-term maintenance program, and a recommended tree replacement program. In addition, the plan addresses

WUI Code Implementation Plan, Chula Vista Building Department, Chula Vista, California. Assembled a fire protection planning team, including Hunt Research and Scott Franklin Consulting, and managed this complex project which produced a document addressing fire behavior, structural and infrastructure fire code updates, and fuel reduction/vegetation management within NCCP Open Space Preserve areas. The City of Chula Vista Building Department sought an update of the WUI code based on the natural areas which occur throughout the City of Chula Vista. Much of the preserve is adjacent to older construction residences that were not provided adequate set-backs. Dudek worked with the City of Chula Vista building, planning, fire, recreation, and landscape architecture departments to resolve conflicts and result in a safer situation for existing and new development.

Wildfire Hazard Reduction Project, Crest Canyon, City of Del Mar Fire Department, Del Mar, California. Managed this project for the Del Mar/Solana Beach Fire Department. The project included parcel by parcel inspection and assessment of 65 parcels within or directly adjacent Crest Canyon. Dudek recommended fuel reduction treatments for each parcel, prepared specifications for contractor bid, and monitored contractor work for this project. Dudek also provided community education and outreach due to highly emotional ties to flammable trees and vegetation requiring removal. In all, 134 tons of fuels were treated with all but 15 tons remaining on site as chipped ground cover.

Wildfire Hazard Reduction Project, Saxony Canyon and Lake Val Sereno, City of Encinitas Fire Department, Encinitas California. Dudek was contracted by the City of Encinitas Fire Department to perform a prioritization analysis and then focused fire hazard reduction projects in the City's WUI. Dudek performed lot-by-lot analysis for some 300 parcels, ran fire behavior models for each site, and prepared lot-by-lot treatment specifications. Dudek worked with in-house biologists and restoration specialists to ensure that fuel reduction work was being completed within governing regulations.

PETCO Headquarters Wildfire Risk Assessment, PETCO, San Diego, California. Performed a site assessment of the headquarters' grounds to determine the potential wildfire vulnerability and provide recommendations to reduce the potential threat. Among the recommendations were active maintenance of unmaintained fuels on slopes, enforcement of smoking policies and use of butt receptacles, and regular maintenance of palm tree petticoats throughout the site.

Oak Tree Inventory and Evaluations, Various Clients, Southern California. Performed large- and small-scale evaluation of oak trees in communities throughout Orange, San Diego, and Riverside counties. The oak trees have typically been incorporated into development landscaping and due to horticultural issues, were not performing well. Provided maintenance specifications and tree-by-tree recommendations for improving tree health.

Audrey Nickerson

Environmental Planner

Audrey Nickerson is an environmental planner with 5 years' experience preparing California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documents for various development and capital improvement projects. Ms. Nickerson's strong technical background complements her ability to read and interpret specialized environmental studies and describe the information so it is easily understandable by the public.

Education
Texas A&M University
BS, Bioenvironmental Science (Meteorology minor), 2012

Project Experience

Southern California Edison/Indio Irrigation District, Devers-Palo Verde No. 2, Riverside County, California. The project proposed expansion of the transmission line running parallel to the existing Devers line extending from the Devers substation to the Colorado River Substation. Assisted in review of the impact sections of the joint CEQA/NEPA documentation for the project. Compiled document and performed construction monitoring compliance review in coordination with Indio Irrigation District regarding biological monitoring.

Desert Sunlight Solar Farm, Desert Center, California. The project applicant, First Solar, proposed development of a 550-megawatt (MW) photovoltaic solar farm on Bureau of Land Management (BLM) Land north of Desert Center. On behalf of BLM staff, assisted in review and revision of the NEPA documentation and technical studies prepared for the project and organized the administrative record.

Palen Thermal Solar Tower, Desert Center, California. The project applicant, Brightsource Energy, proposed development of a 750-foot tall thermal solar tower on approximately 3,800 acres of land of BLM land. Responsible for organization of the administrative record. Also, followed correspondence with the California Energy Commission (CEC). Drafted memos based on decisions made at CEC hearings. Provided regular updates to BLM staff and project stakeholders to outline project components, impacts and issues.

Blythe Solar Power Project, Blythe, California. The project applicant, NextEra, proposed development of a 485-MW photovoltaic solar farm on approximately 7,043 acres of BLM land. On behalf of BLM staff, organized BLM comments on the environmental impact statement (EIS) and coordinated with the technical consultants preparing the EIS to address comments and revise the document. Also, responsible for organization of the administrative record for the project.

Desert Sands Communication Tower, Unincorporated Riverside County, California. The project applicant, Vista Towers LLC, proposed development of a telecommunications facility with a 103-foot monopole tower on BLM land. The project included a small access road and underground utility run to connect to existing power near the site. Managed preparation of the Environmental Assessment pursuant to the BLM NEPA Handbook and BLM Palm Springs South Coast Field Office staff guidance. Due to the small project footprint, project impacts would be minimal, but special attention given to drainage, since to project was proposed in a drainage area.

Interconnect Towers, LLC, Various Cell Towers, Southern California. The applicant, Interconnect Towers LLC, proposed multiple locations for development of telecommunications towers throughout Southern California on BLM land. Performed constraints analysis across various location options for cell towers in areas with minimal cell coverage and assisted in preparation of NEPA documentation and coordination with the BLM for cell tower sites suitable for development.

Highway 111 Road Widening, City of Indio, California. The project included construction of a road widening and accompanying street improvements on Highway 111 from Madison Street to Rubidoux Street. Under an on-call contract with the City of Indio, responsible for coordination between Caltrans staff and technical subconsultants to obtain NEPA approval on behalf of the City of Indio.

Edom Hill Compost Facility, Cathedral City, California. The applicant, Burrtec Industries Inc., proposed development of the 20-acre Edom Hill Compost Facility north of the existing Edom Hill Transfer Station, and a one-mile-long truck-climbing lane on Edom Hill Road from Varner Road to the transfer station. The proposed compost facility would be capable of processing 500 tons of organic material and 25,000 gallons of grease trap liquids daily. Project manager responsible for preparation of the Draft IS/MND and distribution of the Draft IS/MND for public review. Also, assisted City staff with AB52 consultation. Following public review, prepared the Response to Comments and Final IS/MND on behalf of the City.

Coachella Valley Association of Governments Regional Signal Interconnect Project, Coachella Valley, California. The applicant, Coachella Valley Association of Governments (CVAG), proposed installation of Intelligent Transportation System (ITS) improvements to over 150 intersections on Ramon Road, Highway 111 and Washington Street throughout the Coachella Valley to provide regional signal synchronization. The project includes Federal Congestion Mitigation and Air Quality (CMAQ) funding and Caltrans is the NEPA Lead Agency. Responsible for managing the preparation of the Preliminary Environmental Study (PES) for Phase I of the CVAG Regional Traffic Signal Interconnect project. Paid special attention to development proposed near undeveloped areas and areas adjacent to tribal land. Caltrans issued a NEPA Categorical Exclusion (CatEx) in October 2018.

Pedestrian Signal Improvement Project, Indio, California. The City of Indio proposed the installation of pedestrian countdown signal heads at 21 intersections throughout the city to improve roadway safety. Under an on-call contract with the City of Indio, responsible for managing the preparation of a PES that resulted in a NEPA CatEx with no technical studies by Caltrans. Filed a Notice of Exemption (NOE) with the Riverside County Clerk for a CEQA Categorical Exemption (CE).

Avenue 44 Road Diet, Indio, California. The City of Indio proposed the construction of road diet improvements on Avenue 44 to reduce through lanes to one lane in each direction and addition of a center left turn lane, bike lanes with buffers and on-street parking. Under an on-call contract with the City of Indio, responsible for managing the preparation of a PES that resulted in a NEPA CatEx with no technical studies by Caltrans. Filed an NOE with the Riverside County Clerk for a CEQA CE.

North Indio Pavement Improvement Project, Indio, California. The City of Indio proposed the installation of pavement improvements to five residential streets that were either unpaved or poorly paved. Under an on-call contract with the City of Indio, responsible for the preparation of a PES that resulted in a NEPA CatEx by Caltrans. Filed an NOE with the Riverside County Clerk for a CEQA CE.

Indio HSIP Project – Signal Coordination and Traffic Signal Modification, Indio, California. The City of Indio proposed the installation of hardware and traffic signal coordination at 11 intersections on Monroe Street and installation of a protected left-turn signal head at Dr. Carreon Boulevard and Oasis Street. Under an on-call contract with the City of Indio, responsible for the preparation of a PES that resulted in a NEPA CatEx with no technical studies by Caltrans. Filed a NOE with the Riverside County Clerk for a CEQA CE.

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Portland

HABITAT RESTORATION SCIENCES
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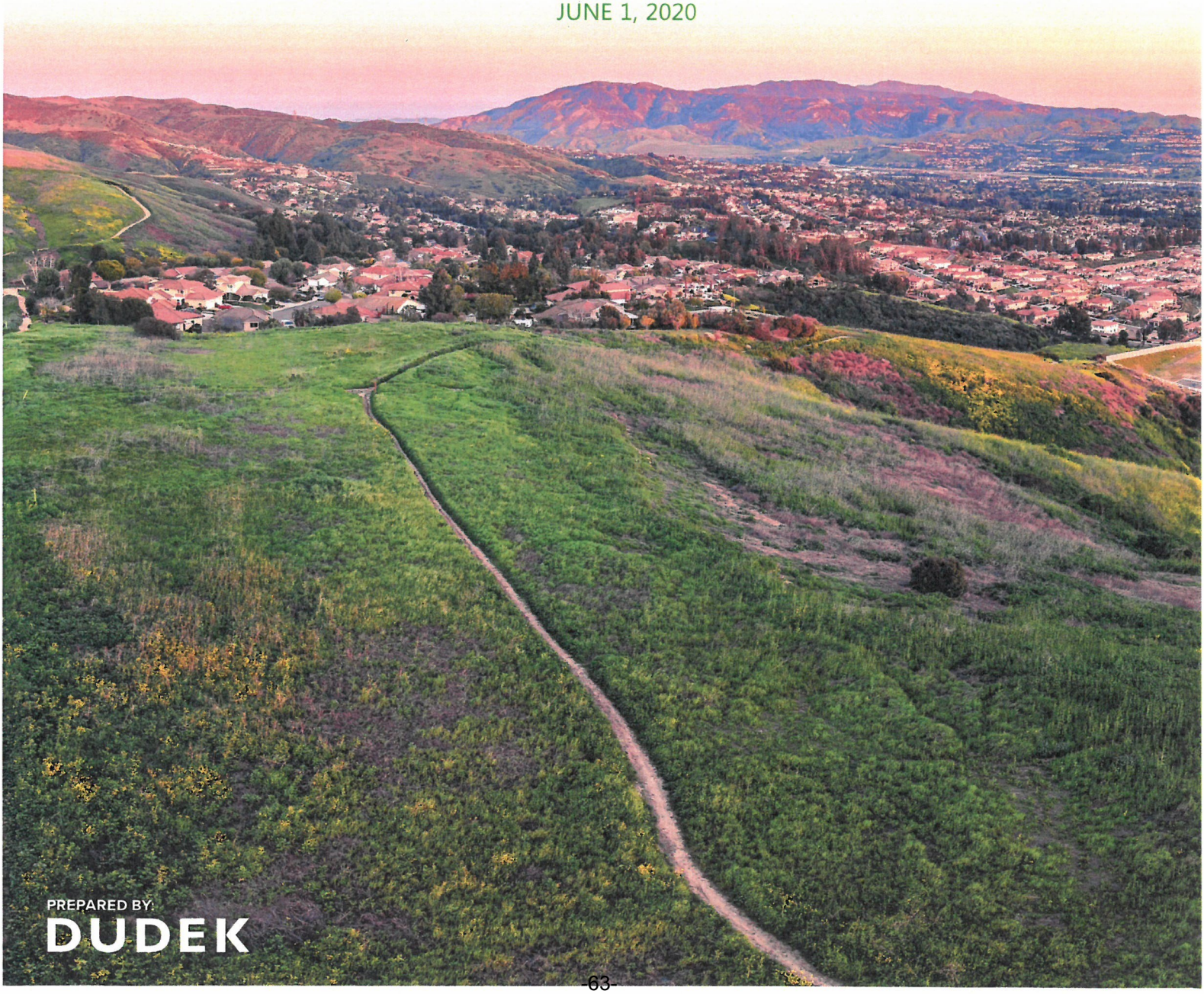
HIGHLAND

COST PROPOSAL FOR THE PREPARATION OF A "6TH CYCLE HOUSING ELEMENT AND SAFETY ELEMENT" RELATED TO ZONE CHANGES, AND CEQA DOCUMENT

JUNE 1, 2020



PREPARED BY:
DUDEK

Employee	Asha R Bleier	Rose M Newberry	Michael S Huff	Ryan S Allen	Lisa A Maier	Erika L Van Sickel	Henry S Eckold	Audrey G Nickerson	Carolyn K Somvilay	Brad E Comeau	Brayden Dokkestul	Corinne A Price	Kara S. Murphy	Labor Hours	Labor at Billing Rates	Sub-Consultant Cost	Sub-Consultant Billing	Total
Billing Category	Project Director/ Environmental	Specialist II	Project Director/ Environmental	Specialist III	Analyst V	Analyst III	Analyst I	Specialist III	Analyst II	Specialist IV	GIS Specialist I	Technical Editor II	Publications Specialist II					
% Used on job	17%	31%	2%	1%	3%	14%	11%	5%	10%	1%	2%	3%	2%					
Phase	245.00	145.00	245.00	160.00	120.00	100.00	80.00	160.00	90.00	170.00	130.00	130.00	95.00					
Task 1. Project Management																		
Kick Off Meeting	4	16												20	3,300		-	3,300.00
Monthly Progress Reports Conference Calls	24	48												72	12,840		-	12,840.00
Task 2. Update Housing Element																		
Review and Revise Housing Element	2	16				12	8							38	4,650		-	4,650.00
Housing Needs Analysis	4													4	980	500	550	1,530.00
Site Inventory Analysis	3	16				12	8							39	4,895	4,500	4,950	9,845.00
Constraint Analysis	3	16				12	8							39	4,895	5,000	5,500	10,395.00
Programs	6	16				12	8							42	5,630	6,000	6,600	12,230.00
Task 3. Update Public Health and Safety Element																		
Review Public Health and Safety Element	4	16	4	4	4	12	8							52	7,240		-	7,240.00
Vulnerability Assessment	3	8				4	4							19	2,615		-	2,615.00
Capability Assessment	3	8				4	4							19	2,615		-	2,615.00
Task 4. Community Outreach																		
Virtual Outreach Hub														-	-		-	-
Online Public Workshops	8	8												16	3,120		-	3,120.00

Employee	Asha R Bleier	Rose M Newberry	Michael S Huff	Ryan S Allen	Lisa A Maier	Erika L Van Sickel	Henry S Eckold	Audrey G Nickerson	Carolyn K Somvilay	Brad E Comeau	Brayden Dokkestul	Corinne A Price	Kara S. Murphy	Labor Hours	Labor at Billing Rates	Sub-Consultant Cost	Sub-Consultant Billing	Total
Billing Category	Project Director/ Environmental	Specialist II	Project Director/ Environmental	Specialist III	Analyst V	Analyst III	Analyst I	Specialist III	Analyst II	Specialist IV	GIS Specialist I	Technical Editor II	Publications Specialist II					
% Used on job	17%	31%	2%	1%	3%	14%	11%	5%	10%	1%	2%	3%	2%					
Phase	245.00	145.00	245.00	160.00	120.00	100.00	80.00	160.00	90.00	170.00	130.00	130.00	95.00					
Public Meetings	16	16												32	6,240		-	6,240.00
Task 5. Finalize Housing and Safety Elements																		
Public Drafts	6	12	4	4	4	12								42	6,510		-	6,510.00
General Plan Consistency	6	16				8	8							38	5,230		-	5,230.00
Final Drafts and State Certification	18	16				16	16							66	9,610		-	9,610.00
Task 6. Environmental Review																		
Mitigated Negative Declaration	10	2	4		16			20	40	4	12	12	8	128	17,000		-	17,000.00
Final Environmental Analysis	6	2						16	30	2	2	8	4	70	9,040		-	9,040.00
CEQA Compliance	2							2	4					8	1,170		-	1,170.00
Administer community outreach program	6	8					10							24	3,430		-	3,430.00
Total Hours	**134**	**240**	**12**	**8**	**24**	**104**	**82**	**38**	**74**	**6**	**14**	**20**	**12**	**768**	**111,010**			
Total Billing	**32,830**	**34,800**	**2,940**	**1,280**	**2,880**	**10,400**	**6,560**	**6,080**	**6,660**	**1,020**	**1,820**	**2,600**	**1,140**		**111,010**	**16,000**	**17,600**	**$128,610.00**

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HABITAT RESTORATION SCIENCES
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STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award.

RECOMMENDATION: That the City Council:

1. Authorize the City Manager to sign the Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award;

2. Authorize the Director of Administrative Services to complete any necessary documentation to complete the grant process;

3. Authorize the expenditure of the grant award of $13,952 in Special Project over-time out of the Justice Assistance Grant (JAG) 2020/2021 budget.

FISCAL IMPACT: The total grant award to the City is $14,686. There is a 5% administrative fee of $734 that is being charged by the County to administer the grant. Therefore, the City will receive $13,952. Funds will not be expended until they are received from the County.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: For 2019, the City of Highland's award is $13,952. Since San Bernardino County was declared a disparate County, a joint application must be filed by all eligible agencies. Prior to the program change, even if a County was declared disparate, the cities could still file separately.

A disparate allocation occurs when a constituent unit of local government is scheduled to receive one and one half times more (four times more for multiple units of local government) than another constituent unit while the other unit of local government bears more that 50% of the costs of prosecution or incarceration that arise for Part 1 violent crimes reported by the geographically constituent unit(s).

Approved _____	Motion _____	Second _____	Agenda Item No. 12
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

It is proposed that the $13,952 be expended on Special Project Over-Time (Gang sweeps, DUI checkpoints, Quality of Life Issues and a Burglary Suppression program).

Attachments:

1. E-mail from San Bernardino County.
2. Interlocal Agreement.

Attachment #1

E-mail from San Bernardino County.

Chuck Dantuono

From: Michelle Gomez <mgomez@cityofhighland.org>
Sent: Monday, June 15, 2020 9:38 AM
To: 'Chuck Dantuono'
Subject: FW: JAG 2019 Application - Interlocal Agreement (MOU) - Process Step
Attachments: JAG 2019 Application - Interlocal Agreement.pdf

Sorry, It was 2019...

Michelle Gomez
Accountant
(909) 864-6861 ext. 264
27215 Base Line, Highland, CA 92346
mgomez@cityofhighland.org
http://www.cityofhighland.org
OUR OFFICE IS CLOSED ON FRIDAYS
Office Hours: Monday-Thursday 7:30 AM to 5:30 PM (no permits issued after 5:00 PM)
Follow us on:

From: Pajot, Allegra [mailto:Allegra.Pajot@cao.sbcounty.gov]
Sent: Monday, June 08, 2020 4:28 PM
To: ddespain@ci.adelanto.ca.us; Rosenbaum, Jason; afespinoza@barstowca.org; rmedina@chinopd.org; Rmendez@coltonca.gov; mblank@fontana.org; Young, Joelle; mgomez@cityofhighland.org; mbutler@cityofmontclair.org; dbailey@ontariopolice.org; Hunt, Karen; bboon@redlandspolice.org; Jlindsay@rialtopd.com; stevens_su@sbcity.org; sgutierrez@uplandpd.org; Moore, Liane
Subject: JAG 2019 Application - Interlocal Agreement (MOU) - Process Step

Greetings JAG Primary Points-of-Contact!

In anticipation of the Board of Supervisors meeting tomorrow, this is the first of many procedural emails that will be coming your way soon. I plan to send them in manageable parts, with distinct Subject titles, to minimize everyone's (especially my own ☺) confusion as we go through the process steps. In these emails, I will also include recent questions (and answers) that have been posed by individual members of this group. Also, I'm planning to hold several training sessions on the various elements of financial/performance reporting for the JAG grants, likely in mid-July. Please let me know if there is any additional information or clarity needed along the way.

JAG 2019 Application - Interlocal Agreement (MOU) - Process Step
For your reference, linked here is the complete set of documents for tomorrow's meeting that pertain to the application for JAG 2019. One of those documents is the Interlocal Agreement (Memorandum of Understanding), attached here for your convenience. This agreement will need to be signed by all subrecipient agencies. Please make three copies of the document and follow the standard procedures for your jurisdiction to have the agreement authorized and signed in blue ink. Each of the subrecipient agencies has one page in the document for official signatures. Please mail the three signed copies to me as soon as feasible. I will compile the pages, complete the signature process with County officials, and return a fully executed copy of the agreement (with an original signature) to each of you for your agency's records.

Please mail the three signed originals to:

Allegra Pajot
County of San Bernardino, CAO Finance & Administration
385 North Arrowhead Avenue, MS 0123
San Bernardino, CA 92415-0123

Please let me know if you have any questions. Thank you all!

Allegra (Telecommute: 619-508-4008)

SAN BERNARDINO COUNTY

Allegra Pajot, Administrative Analyst
CAO Finance & Administration

Phone: (909) 387-5005 | Fax: (909) 387-4202
Allegra.Pajot@cao.sbcounty.gov
Our job is to create a county in which those who reside and invest can prosper and achieve well-being.

CONFIDENTIALITY NOTICE: This communication contains legal privileged and confidential information sent solely for the use of the intended recipient. If you are not the intended recipient of this communication you are not authorized to use it in any manner, except to immediately destroy it and notify the sender.

Attachment #2

Interlocal Agreement.

INTERLOCAL AGREEMENT
BETWEEN THE TOWN OF APPLE VALLEY, THE CITIES OF ADELANTO, BARSTOW, CHINO, COLTON, FONTANA, HESPERIA, HIGHLAND, MONTCLAIR, ONTARIO, RANCHO CUCAMONGA, REDLANDS, RIALTO, SAN BERNARDINO, UPLAND, VICTORVILLE, AND THE COUNTY OF SAN BERNARDINO, CA

CONCERNING DISTRIBUTION OF THE
2019 JUSTICE ASSISTANCE GRANT AWARD

This Agreement is made and entered into this 9th day of June, 2020, by and between THE COUNTY OF SAN BERNARDINO, acting by and through its governing body, the Board of Supervisors (hereinafter referred to as "COUNTY"), and the aforementioned TOWN (hereinafter referred to as "TOWN") and named CITIES (hereinafter referred to as "CITIES"), acting by and through their respective governing bodies, the Town Council and City Councils, all of whom are situated within the County of San Bernardino, State of California, as follows:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the COUNTY agrees to release to TOWN and CITIES their respective grant allocation from the JAG Award within sixty (60) days upon receipt of funds, less five percent (5%) for administrative fees, as reflected on Appendix 1 here attached and hereby incorporated by reference as part of this agreement; and COUNTY agrees to use the five percent (5%) of JAG award funds received from TOWN and CITIES under this agreement for administrative fees toward the administration of TOWN's and CITIES' programs during the entire permissible duration of said programs; and TOWN and CITIES agree to deposit their JAG award funds into a separate trust account in accordance with JAG guidelines; and TOWN and CITIES each agree to the five percent (5%) reduction of their respective grant allocation from the JAG award, as reflected on Appendix 1 for administrative fees toward the administration of this program; and additionally the TOWN and CITIES each agree that it is their responsibility to ensure these funds are expended in accordance with JAG guidelines, and that the interest generated from such funds shall be solely applied and expended in accordance with these same JAG guidelines; and

WHEREAS, the TOWN, CITIES and COUNTY believe it to be in their best interests to reallocate the JAG funds,

NOW THEREFORE, the COUNTY and TOWN and CITIES agree as follows:

Section 1.

COUNTY agrees to release to TOWN and CITIES their respective grant allocation from the JAG Award within sixty (60) days upon receipt of funds, less five percent (5%) for administrative fees, as reflected in Appendix 1 here attached and hereby incorporated by reference as part of this Agreement, and; COUNTY agrees to use the five percent (5%) of JAG award funds received from

TOWN and CITIES under this agreement for administrative fees toward the administration of the TOWN's and CITIES' programs during the entire permissible duration of said programs.

Section 2.

TOWN and CITIES agree to deposit their JAG award funds into a separate trust account in accordance with the JAG guidelines; and TOWN and CITIES agree to the five percent (5%) reduction of their respective grant allocation from the JAG award, as reflected in Appendix 1, for administrative fees toward the administration of this program, and; TOWN and CITIES each agree that it is their responsibility to ensure these funds are expended in accordance with JAG guidelines and that all interest generated from such funds shall be solely applied and expended in accordance with these same JAG guidelines.

Section 3.

TOWN and CITIES agree to enter into a sub-award grant agreement with the COUNTY in order to acknowledge receipt of the federal award information and applicable compliance requirements, including special conditions for each sub-award, before receiving grant funds.

Section 4.

TOWN and CITIES agree to provide COUNTY with sufficient timely information as necessary within five business days after receiving written request from COUNTY to meet JAG requirements for quarterly and annual financial and performance reports.

Section 5.

Nothing arising from this Agreement shall impose any liability for claims or actions against COUNTY other than what is authorized by law.

Section 6.

Nothing arising from this Agreement shall impose any liability for claims or actions against TOWN and/or CITIES other than what is authorized by law.

Section 7.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable to any other party to this Agreement for any claim or action arising from the services provided under this Agreement.

Section 8.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 9.

By entering into this Agreement, the parties do not intend to create any obligations, either express or implied, other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

TOWN OF APPLE VALLEY, CA

_____
Town Manager

ATTEST:

_____
Town Clerk

APPROVED AS TO FORM:

_____
Town Attorney

COUNTY OF SAN BERNARDINO, CA

_____
Curt Hagman
Chair, County Board of Supervisors

SIGNED AND CERTIFIED THAT A COPY OF THIS HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD:

_____
Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

APPROVED AS TO FORM:

_____
*Michelle Blakemore
County Counsel

_____
by: Katherine Hardy, Deputy

*By law, the County Counsel's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our clients. Our approval of this document was offered solely for the benefit of our clients. Other parties should not rely on this approval and should seek review and approval by their own respective attorneys.

WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF ADELANTO, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF BARSTOW, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF CHINO, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF COLTON, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF FONTANA, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF HESPERIA, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF HIGHLAND, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF MONTCLAIR, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF ONTARIO, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF RANCHO CUCAMONGA, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF REDLANDS, CA

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Mayor

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF RIALTO, CA

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City Administrator

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF SAN BERNARDINO, CA

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Mayor

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF UPLAND, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

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WHEREFORE, all parties freely and voluntarily agree to all of the above terms.

CITY OF VICTORVILLE, CA

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City Manager

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney
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2019 Justice Assistance Grant
Appendix 1

Jurisdiction	Allocation	5% Administrative Fee	Award
San Bernardino County	$63,383	($3,169)	$60,214
Adelanto	$17,005	($850)	$16,155
Apple Valley	$18,247	($912)	$17,335
Barstow	$22,158	($1,108)	$21,050
Chino	$15,342	($767)	$14,575
Colton	$15,061	($753)	$14,308
Fontana	$55,934	($2,797)	$53,137
Hesperia	$23,798	($1,190)	$22,608
Highland	$14,686	($734)	$13,952
Montclair	$15,483	($774)	$14,709
Ontario	$42,911	($2,146)	$40,765
Rancho Cucamonga	$20,120	($1,006)	$19,114
Redlands	$15,295	($765)	$14,530
Rialto	$29,818	($1,491)	$28,327
San Bernardino	$196,285	($9,814)	$186,471
Upland	$16,560	($828)	$15,732
Victorville	$55,911	($2,796)	$53,115
Total	**$637,997**	**($31,900)**	**$606,097**

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Josh Janssen, CAL FIRE / Highland City Battalion Chief
Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Resolution No. 2020-_____ Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2020-2021

RECOMMENDATION: That the City Council adopt Resolution No. 2020-_____ fixing the Highland Paramedic Special Tax rate for Fiscal Year 2020-2021.

FISCAL IMPACT: The Special Tax is estimated to generate approximately $360,000 for Fiscal Year 2020-2021.

PUBLIC NOTICE: The Public Hearing ad for this item was published in the Highland Community News as well as posted per City Council Resolution No. 2011-047.

BACKGROUND: When the City of Highland detached from County Service Area 38, Improvement Zone L, the existing taxing authority was transferred to Highland for a special tax to provide paramedic services to the community. The attached Resolution sets the special tax rate for next fiscal year at $19.00 per individual dwelling unit and $38.00 per individual commercial unit. This is the maximum rate that can be charged under the voter-approved taxing authority.

The tax rate has not changed since the tax was implemented in 1985 and this tax will generate approximately 17.41% of the estimated costs of $2,067,265 to provide paramedic services for Fiscal Year 2020-2021. The shortfall in funding paramedic services is made up from the general property taxes the City receives for fire services.

The California Department of Forestry & Fire Protection (Cal-Fire) along with the City's consultant, Harris and Associates, will prepare the parcel list with the dwelling and commercial unit information for the tax rolls.

Approved _____	Motion _____	Second _____	Agenda Item No. 13
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
B Hughes			
City Clerk		City Manager	

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, FIXING THE HIGHLAND PARAMEDIC SPECIAL TAX RATE FOR FISCAL YEAR 2020-2021

SECTION 1. The City Council of the City of Highland, California, hereby finds and determines:

(a) That on November 5, 1985, the electors of County Service Area 38, Improvement Zone L ("Zone L"), duly authorized a special tax levy for financing paramedic services;

(b) That the amount of such tax established and approved by the electors shall not exceed $19.00 per individual dwelling unit and $38.00 per individual commercial unit, per year;

(c) That on July 1, 1999, the City of Highland (the "City") detached from County Service Area 38, Improvement Zone L, and now provides paramedic services within the detached area;

(d) That upon detachment from County Service Area 38, Improvement Zone L, the City of Highland was transferred the taxing authority for the special tax;

(e) That the estimated total budget cost of providing paramedic services for Fiscal Year 2020-2021 is $2,067,265; and

SECTION 2. The City Council of the City of Highland therefore, hereby resolves and orders:

(a) That to meet the estimated budget amount, the special tax for Fiscal Year 2020-2021 shall be set at $19.00 per individual dwelling unit and $38.00 per individual commercial unit;

(b) That this resolution shall be effective on July 1, 2020.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director LAM
Kim Stater, Assistant Community Development Director

PREPARED BY: Salvador Quintanilla, Associate Planner SNQ

SUBJECT: Local Early Action Planning (LEAP) Grant Program Funds for the preparation, adoption, and implementation of planning documents and process improvements that accelerate housing production.

LOCATION: City-Wide

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt City Council Resolution No. 2020- _____, authorizing staff to submit an application for, and receipt of, LEAP Grants Program Funds and authorizes the City Manager or his designee to execute any documents required for application and receipt of the LEAP Grant.

FISCAL IMPACT: The maximum award amount is based on population estimates from the State of California, Department of Finance (2019 DOF Population Estimates). Based on the current population of 54,000 or more people, the City of Highland is eligible to receive $150,000.00. Funding may be used to streamline housing approvals and accelerate housing production.

Approved _____	Motion _____	Second _____	Agenda Item No. 14
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
B Hughes			
City Clerk		City Manager	

PUBLIC NOTICE: As required by City Council Resolution, notice of the Agenda was posted at the City's designated posting locations and the Agenda was also posted on the City's website. No further notice is required.

BACKGROUND: In effort to increase the availability of affordable homes statewide which is critical to bettering the quality of life of all Californians and to ending homelessness, the State of California provided LEAP program to assist cities and counties with developing planning documents for housing production. In the 2019-20 Budget Act, Governor Gavin Newsom allocated $250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet the identified needs of every community. Based on this allocation, the California Department of Housing & Community Development (HCD) established the Local Early Action Planning Grant Program (LEAP) with $119 million for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th cycle RHNA much like the SB2 Planning Grant which awarded the City $160.000.00.

On January 27, 2020, the HCD released a Notice of Funding Availability (NOFA) regarding the LEAP Grants Program.

Below are the examples of the funding activities envisioned to implement the program objectives:

- Revamping local planning process to speed up housing production;
- Rezoning and encouraging development by updating planning documents and zoning ordinances, such as General Plans, community plans, specific plans, and implementation of sustainable communities' strategies;
- Completing environmental clearance to eliminate the need for project specific programs;
- Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary (e.g., less than 15 percent of the total grant amount) and part of a proposed activity with a nexus to accelerating housing production; and
- Other planning documents or process improvements that demonstrate an increase in housing related planning activities and facilitate accelerating housing production.

ANALYSIS: The LEAP funding is considered to be "over the counter" and is not a competitive process to receive the funds. Any jurisdiction that meets the goals for the LEAP Grants Program could potentially be funded.

The specific elements for the grant include:

- Provide Planning Support
- Provide Funding Resources

- Provide Accountability (penalties for noncompliant housing plans)

- Reform (collaborative processes to reform regional housing needs)

The following is a list of ideas staff is considering using the HCD's Local Early Action Planning Grant funds for:

1. Apply a large percentage of the funds for the upgrade of the City's existing permit management software with a multi-department integratable platform to streamline the building permitting and land use entitlement process; and

2. Develop specific objectives for streamlining residential permits.

The LEAP grant application is due to HCD by July 1, 2020.

Attachments:

1. **City Council Resolution No. 2020-_____ (LEAP Grant Authorization)**

ATTACHMENT 1

RESOLUTION NO. 2020-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAMS FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of Highland desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of $119,040,000 for assistance to all California Jurisdictions;

NOW, therefore, the City Council of City of Highland ("Applicant") resolves as follows:

SECTION 1. The City Manager or designee is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager and his designee of the City of Highland is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of $150,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

APPROVED AS TO FORM:

_____
Maricela Marroquin
City Attorney

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Paul Toor, Project Manager

SUBJECT: FY 2020-21 Senate Bill 1 Projects List

RECOMMENDATION: Adopt Resolution No. 2020_____ approving the list of projects for Fiscal Year 2020-21 funded by SB 1: The Road Repair and Accountability Act of 2017.

FISCAL IMPACT: For FY 2020-21, the amount of SB 1 funds to be received by the City is roughly $862,968.

PUBLIC NOTICE: Notices of Council Meeting agenda were posted at the three locations required by Resolution No. 2011-047 and on the City's website.

BACKGROUND: Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017, was passed by the State Legislature and signed into law by the Governor in April 2017. Beginning on November 1, 2017, SB1 generated additional revenue for maintenance of roadway and bridge systems in California through collection of additional gasoline fuel excise taxes, diesel fuel sales taxes and vehicle registration fees. A portion of SB1 funds is deposited in the newly created Road Maintenance and Rehabilitation Account (RMRA) and is apportioned to local agencies to be used for basic road maintenance, rehabilitation, and safety projects.

To ensure transparency and accountability in the administration of SB1 funds, the RMRA Annual Reporting Guidelines adopted by California Transportation Commission require that all City projects proposed to utilize SB1 funds must be approved by the City Council by resolution at a regular meeting. The project list must include the description, location, completion date, and useful life of the proposed improvements. Once approved, the resolution and the project list are required to be uploaded to the California Transportation Commission's website by July 15, 2020.

Approved _____	Motion _____	Second _____	Agenda Item No. 15
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B. Hughes
City Clerk

City Manager

In line with the RMRA Guidelines, staff recommends that the City's FY2020-21 SB1 allocation be used to provide full or partial funding of the following road and safety maintenance, and pavement preventive maintenance work as listed in Attachment "A" of the resolution:

• City-wide Minor Street Repairs	$74,000
• City-wide Pavement Striping and Marking	$ 25,000
• City-wide Traffic Signal Maintenance	$150,000
• City-wide Sidewalk Repair Services	$ 30,000
• Purchase of Spare Traffic Signal Controllers and Video Cameras	$ 21,000
• Pavement Rehabilitation at 11 Street Segments	$562,968
	$862,968

It should be noted that the estimated cost of the proposed pavement rehabilitation work on 11 street segments is $1,712,067 and remaining funds are made available from Measure I and General Capital Financing (Maintenance of Effort).

H:\SBCTA (formerly SANBAG)\SB 1\FY 2020-21\SB1 FY 2020-21 Programming Stf Rpt 6.23.20.doc

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated $862,968 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, this is the fourth year in which the City is receiving SB 1 funding, which will enable the City to continue essential road maintenance, pavement rehabilitation, and safety improvement projects, increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most cost-effective projects that also meet the City's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain 12 miles of streets this year and many more miles of streets of similar projects in the future; and

WHEREAS, the overall investment with SB 1 and City funds in our local streets and roads infrastructure with a focus on basic maintenance and safety, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Highland, State of California, hereby approves:

1. The foregoing recitals are true and correct.

2. The fiscal year 2020-21 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues is included in Attachment "A" attached herewith and made a part of this Resolution.

APPROVED AND ADOPTED this 23rd day of June, 2020.

_____
Larry McCallon, Mayor

ATTEST:

_____
Betty Hughes, City Clerk

CITY OF HIGHLAND
SB 1 PROJECT LIST
(FY 2020-21)
ATTACHMENT "A"

		FUNDING							
	PROJECT	TOTAL	SB 1	MEASURE I	GENERAL CAPITAL FINANCING (MOE)	PROJECT LOCATION	PROJECT DESCRIPTION	COMPLETION DATE	USEFUL LIFE
1	City-wide Minor Street Maintenance	$74,000	$74,000	$0	$0	Various locations city-wide	Repair potholes and perform minor pavement rehabilitation as necessary.	6/30/2021	2 to 5 years
2	City -wide Pavement Striping and Marking	$25,000	$25,000	$0	$0	Various locations city-wide	Maintain pavement striping and marking as necessary.	6/30/2021	3 to 7 years
3	City-wide Traffic Signal Maintenance	$150,000	$150,000	$0	$0	Various locations city-wide	Maintain traffic signal systems as necessary.	6/30/2021	10 to 30 years
4	City-wide Sidewalk Repairs Services	$30,000	$30,000	$0	$0	Various locations city-wide	Repair damaged or raised sidewalks	6/30/2020	10 to 20 years
5	Purchase of Spare Traffic Signal Controllers and Video Detection Systems	$21,000	$21,000	$0	$0	Spare traffic signal components to be stored at City's Corporate Yard	Purchase of spare traffic signal controllers and video detection systems to be used in case of emergency	6/30/2021	10 to 15 years
6	Pavement Rehabilitation at 11 street segments (List attached)	$1,712,067	$562,968	$1,004,074	$145,025	Various street segments in Sector B of the City's Pavement Management Program. Locations are shown in Attachment "B" attached herewith	Apply preventive maintenance treatments, such as crack seal and slurry seal, to prolong service life of street pavement	6/30/2021	10 to 15 years
	TOTAL	**$2,012,067**	**$862,968**	**$1,004,074**	**$145,025**				

STREET PAVEMENT REHABILITATION
FOR SB 1
(FY 2020-21)

NO.	STREET SECTIONS	FROM	TO	Estimated Construction Cost
1	Belt Ln.	Silverbuckle Rd.	Unicorn Wy.	$ 18,480
2	Double A Ln.	Highland Grove Ln.	North End	$ 35,154
3	Goldbuckle Ct.	Goldbuckle Rd.	North End	$ 40,170
4	Greenspot Road	Blossom S.	Church St.	$ 325,020
5	Greenspot Road	Church Street	Merris Street	$ 235,699
6	Greenspot Road	Gold Buckle Road	Weaver Street	$ 277,847
7	Greenspot Road	Weaver Street	630 Feet E/O Weaver St.	$ 150,381
8	Greenspot Road	630 Feet E/O Weaver St.	Alta Vista	$ 452,371
9	Highland Grove Ln.	Chanticleer Rd.	Weaver St.	$ 61,314
10	Lochinvar Court	Lochnivar Road	North Cul-De-Sac	$ 41,250
11	Lochinvar Rd.	Chanticleer Rd.	Weaver St.	$ 74,382
			TOTAL	$ 1,712,067

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 9, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Melissa Morgan, Public Services Manager

SUBJECT: Annual Volunteer Recognition Dinner Alternatives

RECOMMENDATION: City Council to discuss alternatives to the Annual Volunteer Recognition Dinner and direct staff accordingly.

PUBLIC NOTICE: No public notice is required prior to the City Council taking action on this matter. However, the City Clerk posted an Agenda on the City's Website and posted a copy at the City's three designated posting sites, as required by the City Council Resolution.

BACKGROUND: At the May 26, 2020 meeting, the City Council discussed Community Events and directed staff to bring back this item to specifically discuss alternatives to the Annual Volunteer Recognition Dinner. City Staff has provided details on four alternatives to the annual event. Details of pros and cons for each alternative are provided in the table below.

Alternative Idea	Pros	Cons
Virtual Volunteer Recognition	• Minimal to No Cost • Volunteers can watch at their convenience • Able to be held in 2020 regardless of current State Guidelines	• Possible low participation due to Volunteers technology challenges • Prohibitive to presenting certificates and/or gift

Approved _____ Motion _____ Second _____ Agenda Item No. 16

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

CB Hughes

City Clerk

City Manager

"Drive-thru" Recognition Event	• Low Cost • Able to be held in 2020 regardless of current State Guidelines • In-person recognition by City Officials and Group Coordinators	• Site Location Traffic Concerns • City to fund recognition gift – sponsorships not viable in 2020
Outdoor BBQ Dinner	• Distancing can be achieved • Similar to normal event programming • Able to be scheduled at this time in late 2020	• Majority of Volunteers may not participate due to age restrictions of social gatherings • Weather Challenges • Sponsorship not viable in 2020 • Event may be postponed if State Guidelines become more restrictive for gatherings
Postponement to April	• April is National Volunteer Recognition Month • Sponsorship Recruitment is more viable in 2021 • Resemblance of previous events	• No Recognition Event held in 2020 • Volunteers not familiar with timing of the event

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. 17
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: June 23, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. 18
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager