

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

March 10, 2020
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAEI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Ernest Wong - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

**CITY COUNCIL REGULAR MEETING
MARCH 10, 2020 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 25, 2020 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – February 25, 2020 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 700 for March 10, 2020, in the amount of \$1,791,192.80 and Payroll of \$96,447.76.
5. Claim Consideration – Elizabeth Ayala
RECOMMENDATION: George Hills Company recommends Council reject claim.
6. Claim Consideration – Raquel Juarez
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Declare Two (2) Seats Vacant on the Community Trails Committee
RECOMMENDATION: That the City Council:
 1. Declare two (2) seats vacant on the Community Trails Committee; and
 2. Direct the City Clerk to advertise the vacancy on the Community Trails Committee.
8. 26th Annual Highland Community Trails Day Event
RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, May 2, 2020, as the date for the 26th Annual Highland Community Trails Day event to be staged at the City Creek Levee Trail.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

9. Design Services Proposals/Engineering Resources of Southern California, Inc., for Two CDBG Pavement Rehabilitation Projects (Project No. ola18001 and Project No. ola19001)

RECOMMENDATION: That the City Council:

1. Approve the proposal from Engineering Resources of Southern California, Inc., to provide engineering design services for two CDBG pavement rehabilitation projects (Project No. ola18001 and Project No. ola19001) at a not-to-exceed fee of \$76,850; and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

10. A Request for Co-sponsorship by the 2020 Veterans Day Planning Committee for the Annual Veterans Day Celebration on November 7, 2020, at the Highland Community Park

RECOMMENDATION: That the City Council consider the following action:

1. Authorize the request and approve the 2020 Veterans Day Committee's request for co-sponsorship (waiving of city fees which are unknown at this time).

11. Memorandum of Understanding with San Manuel Band of Mission Indians/Victoria Avenue Interchange

RECOMMENDATION: That the City Council approve the Memorandum of Understanding with San Manuel Band of Mission Indians for Implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project.

12. Resolution Opposing AB 2011 (Holden) West San Bernardino County Rail Construction Authority and Opposing SB 1390 (Portantino) Montclair to Ontario Airport Construction Authority

RECOMMENDATION: That the City Council consider approving Resolution No. 2020-_____ opposing AB 2011 and SB 1390.

13. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

14. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

March 24; April 14, 28; May 12, 26; June 9, 23; July (dark); August 11, 25; September 8, 22; October 13, 27; November 10, 24; December 8, 22 (dark)

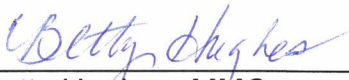
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before March 5, 2020, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: March 5, 2020



Betty Hughes, MMC
City Clerk

SPEAKERS ARE LIMITED TO 3 MINUTES PER PERSON

To address the City Council, complete this form and return it to the City Clerk prior to the start of the meeting. The Mayor will call you at the appropriate time to speak.

Name: Scott Ward

Representing: Supervisor Dawn Rowe

Address: _____

Phone: 909-730-4035

☐ Speaking to a matter on the agenda:

_____ Item Number

☐ In favor

☐ In opposition

☒ Speaking to a matter not on the agenda regarding: Presenting

Certificate Of Recognition

3.10.20
cc

SPEAKERS ARE LIMITED TO 3 MINUTES PER PERSON

To address the City Council, complete this form and return it to the City Clerk prior to the start of the meeting. The Mayor will call you at the appropriate time to speak.

Name: Fred Yauger Representing: _____

Address: 7123 Amberwood Ln. Phone: _____



Speaking to a matter on the agenda:

10

Item Number



In favor



In opposition



Speaking to a matter not on the agenda regarding: _____



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

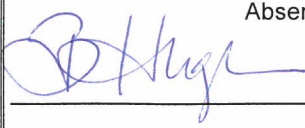
DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – February 25, 2020 Special Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

**MINUTES
CITY COUNCIL SPECIAL MEETING
FEBRUARY 25, 2020**

CALL TO ORDER

The special meeting of the City Council of the City of Highland was called to order at 5:30 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

PUBLIC COMMENT

None

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

CLOSED SESSION

At 5:30 p.m., the City Council convened into closed session, regarding the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1):

Karas v. City of Highland, San Bernardino County Superior Court Case No. CIVDS1709696

At 5:50 p.m., the City Council adjourned closed session making no announcements.

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 5:50 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor



STAFF REPORT

TO THE CITY COUNCIL

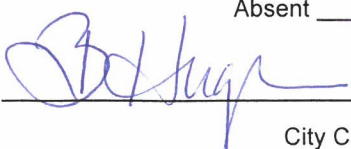
DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – February 25, 2020 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

**MINUTES
CITY COUNCIL REGULAR MEETING
FEBRUARY 25, 2020**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Mayor McCallon, and the Pledge of Allegiance was led by Council Member Solano.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session pursuant to Government Code Section 54956.9(d)(1) in the Karas v. City of Highland, San Bernardino County Superior Court Case No. CIVDS1709696, and no reportable action was taken.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

David Gandolfi spoke regarding his suggestion to televise the Highland City Council meetings and the possibility of using electronic forms to report graffiti.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Chavez dissenting.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 11, 2020 City Council Special Meeting
Approved the Minutes as submitted.

3. Minutes – February 11, 2020 City Council Regular Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 699 for February 25, 2020, in the amount of \$2,303,667.55 and Payroll of \$94,316.29.
5. Treasurer's Report for January 2020
Received and filed Treasurer's Report for January 2020.
6. Claim Consideration – Stephany Taylor
Rejected claim.
7. Preparation of Annual Engineer's Reports for 2020/2021 Assessments
 1. Adopted Resolution No. 2020-009 ordering the preparation of an Engineer's Report for Consolidated Landscape and Lighting District No. 96-1; and
 2. Adopted Resolution No. 2020-010 ordering the preparation of an Engineer's Report for Street and Drainage Maintenance District 96-1.

RESOLUTION NO. 2020-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE PREPARATION OF ENGINEER'S REPORT
FOR CONSOLIDATED LANDSCAPE & LIGHTING DISTRICT
NO. 96-1 FOR FISCAL YEAR 2020/2021

RESOLUTION NO. 2020-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE PREPARATION OF AN ENGINEER'S REPORT
FOR STREET AND DRAINAGE MAINTENANCE DISTRICT 96-1
FOR FISCAL YEAR 2020/2021

8. Resolution No. 2020-011 Establishing Employee Salaries
Approved Resolution No. 2020-011 establishing employee salaries and adding the classification of Assistant Engineer.

RESOLUTION NO. 2020-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING EMPLOYEE SALARIES

9. Easement Acceptance/TREH Partners XV, LLC – Greenspot Road
 1. Accepted the Grant of Easement for Road and Drainage purposes from TREH Partners XV, LLC; and
 2. Directed the City Clerk to record the Grant of Easement.

CITY COUNCIL PUBLIC HEARING

10. Fire Extension of Interim Ordinance No. 441 Prohibiting New Accessory Dwelling Units ("ADUs") Except Those that Satisfy Specified Standards, Finding There is an Immediate Threat to the Health, Safety and Welfare, and Declaring the Urgency Thereof and Making Findings Under CEQA

Mayor McCallon opened the public hearing.

City Attorney Marroquin stated this is a request for the first extension of Interim Ordinance No. 441 prohibiting new ADUs except those that satisfy specified standards and finding that there is an immediate threat to the public health, safety and welfare and declaring the urgency thereof. As you are aware, on January 14, the City Council adopted Interim Ordinance No. 441 pertaining to ADUs. That interim ordinance, under law, is only in effect for 45 days. That ordinance established a moratorium and said you can't obtain a permit to construct an ADU unless it meets the standards which were set forth in that ordinance. One of those standards is that you weren't allowed to construct in a high fire severity zone while the staff studied the issue of whether ADUs should be allowed in those areas due to the public health danger of having more construction in areas that are prone to fires. Staff has been studying the issue and requires more time because it's a pretty involved study. We are asking to extend the interim ordinance for an additional ten months and fifteen days. That will require a 4/5 vote of the City Council and if the extension goes into effect, then the interim ordinance will be in effect until January 14, 2021. In the meantime, staff is going to be working on studying the issue as well as determining what permanent regulations should go into effect with respect to ADUs. As we have discussed on numerous occasions, the ADU issue has been before the Council, and the State has significantly restricted local jurisdiction's ability to regulate an ADU. There are now state standards that are in effect and those will obviously be things that the City will comply with but the City is looking more to what local standards it can impose on ADUs which don't qualify for the building permit only process that is set forth under state law.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to:

1. Conduct a public hearing and adopt Interim Ordinance No. 442 granting a first extension of Interim Ordinance No. 441 prohibiting new ADUs except those that satisfy specified standards, and making the findings required by Government Code Section 65858 to become effective immediately;
2. Direct staff to study appropriate regulations pertaining to ADUs; and
3. Direct staff to file a Notice of Exemption. Motion carried, 4-0, with Council Member Chavez being absent.

City Clerk Hughes introduced Interim Ordinance No. 442:

INTERIM ORDINANCE NO. 442
AN INTERIM ORDINANCE OF THE CITY OF HIGHLAND EXTENDING THE
TERM OF INTERIM ORDINANCE NO. 441, ENACTED PURSUANT TO
GOVERNMENT CODE SECTION 65858, PROHIBITING NEW ACCESSORY
DWELLING UNITS EXCEPT THOSE THAT SATISFY SPECIFIED
STANDARDS, FINDING THERE IS AN IMMEDIATE THREAT TO THE HEALTH
SAFETY AND WELFARE AND DECLARING THE URGENCY THEREOF, AND
FINDING THE ORDINANCE TO BE EXEMPT FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (MCA-18-005-R1)

which title was read.

CITY COUNCIL LEGISLATIVE

11. Vehicle Purchase for Public Works

Director Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to:

1. Waive formal contract procedures per Municipal Code Section 2.40.100;
2. Authorize the use of a "piggyback" contract through Sourcewell Contract No. 120716-NAF between Sourcewell and National Auto Fleet Group;
3. Approve proposal in the amount of \$53,576.42 from National Auto Fleet Group; and
4. Approve the following budget adjustment; transfer \$53,600 from 004-2100 (Gas Tax Fund balance) to be expended from 004-8310-6040 (Gas Tax-Vehicles). Motion carried, 4-0, with Council Member Chavez being absent.

12. Adoption of Resolution No. 2020- 012 Ordering the Sale of One Excess City Vehicle

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to adopt Resolution No. 2020-012 ordering the sale of one excess City vehicle. Motion carried, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2020-012
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE SALE OF AN EXCESS CITY VEHICLE

13. New Logo for Highland Fire Department

Director of Administrative Services Dantuono gave a brief review of the staff report.

David Gandolfi spoke in support of this item but does have a concern with hidden costs due to the shape of the new logo and the location of the reflective striping.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to approve the new logo for the Highland Fire Department. Motion carried, 4-0, with Council Member Chavez being absent.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated staff is in the process of working with our consultant on the DIF study. We will be having our kick off meeting on March 3 to get that rolling. We are still working with Vigilant, the contractor of the installation of the ALPR systems. They are having some issues with their subcontractors so that's the delay and we are trying to work through that with them. The City of Highland was awarded the Government Finance Officers Association Excellence in Financial Reporting for the June 30, 2019 CAFR. Highland has won this award every year since we first applied for it in 1990. For the Public Works/Engineering Department, just a reminder, the groundbreaking ceremony for the 210 widening and the Base Line interchange will be this Wednesday at 10:00 a.m. Highland Avenue/Victoria Avenue intersection, in order to better accommodate vehicles leaving the casino, San Manuel is proposing that the existing pavement striping at Highland Avenue and Victoria Avenue be modified converting one existing southbound through lane to a new southbound right turn lane. Once implemented, this will allow for two southbound right turn lanes and one southbound through lane at the intersection. San Manuel is currently applying for a construction permit from Highland and San Bernardino for this proposed change. City staff also met with San Manuel staff regarding the Victoria Avenue interchange project and we hope to have an agreement being brought forward to the City Council at your next meeting regarding the project. Public Works construction update; the Hillview Neighborhood improvements pavement overlay on the east side of Cunningham Street between Berry Street and Base Line was completed on February 14. Pavement repairs were also made on failed sections, not approved by the City, on Hillview Street, Bruce Street, and Berry Street, Bruce Street, Crest Street, Cunningham Street, and east end. Contractors working on concrete repair areas and construction of block walls and restoration of landscaping and irrigation project are anticipated to be fully completed by February 28. The Base Line/Central Avenue and Sterling Avenue ADA and Bus Stop Access Improvement project significant improvements have been completed on Sterling which included the following; upgrading two existing drive approaches on the south end of Warm Springs Elementary School campus to include continuous sidewalk and construction of ADA sidewalk clearance around two existing utility poles. Construction of missing curbs, gutters and new concrete

sidewalks drive approaches on the property located at 7512 Sterling Avenue. Within the next two weeks construction of missing sidewalk, ADA sidewalk clearance around obstacles such as utility poles, mailboxes and fire hydrants on Base Line near Del Rosa Avenue, Guthrie Street, Victoria Avenue, and Cole Avenue and the material has been submitted for the inroad warning lights on Central Avenue and Hibiscus Street located in the immediate vicinity of Cypress Elementary School and is under review by the City's construction manager. Once this lighted crosswalk is put in place it will approve pedestrian safety for the school and other city public facilities. The project also includes construction of additional sidewalk to improve access to the existing Omnitrans bus stop on Central Avenue, just south of Hibiscus. Public Works, for the last two weeks, have cleaned up and removed trash and debris at five locations left by homeless encampments. Central Avenue/City Creek, Palm Avenue/City Creek, Base Line/Warm Creek, Boulder Avenue/City Creek and Boulder Avenue/Elder Gulch were all cleaned. The next major clean up area will be happening on Highland Avenue, east of Rockford. The Flood Control District will be working with the City on cleaning that bridge up again. Under Planning, LA Fitness is going to be rebranding the existing gym on Greenspot Road to Esporta Fitness. They're going to be remodeling the interior and they'll be temporarily closed from March 9 and reopen on March 14 with their new name. Planning staff is preparing the annual General Plan and Housing Element update which will be reviewed by the Planning Commission and the City Council; they will be working on that in March. The County approved the City's budget for census outreach activities and planning staff will prepare marketing materials and host seven outreach events to encourage the hard to count populations in the city to participate. Flyers were mailed out with the assistance of Burrtec Industries and the latest refuse correspondence. Staff is wrapping up the details of the 24th Annual Citrus Harvest Festival which is scheduled for Saturday, March 28. San Manuel Band of Mission Indians will be recognized as a festival honoree, and the stage will be busy with the sounds of the Highland Music Company, Citrus Valley High School and Beattie Middle School. More than 100 vendors and historic demonstrators will also be present at the festival. Staff is currently working to close, this month, the flood control property with TREH Partners and the County of San Bernardino. We are still on target to close that on February 28. The Community Trails Committee recommended Saturday, May 2, as the date for the 26th Annual Trails Day event. The Community Trails Committee is recommending the City Creek trail between Base Line and Highland Avenue as this year's location. Staff will prepare a formal request to be brought forward to the City Council on March 10. Staff has received two preliminary lease requests for two new cell phone towers, one at Aurantia Park and the other at the police station. We are reviewing those and, of course, those would have to come forward to the City Council. Volunteer services; the Citrus Harvest Festival baking contest will be Thursday, March 5. Public Safety Appreciation week is Tuesday, March 10 through Friday, March 13; everyone is invited. Highland Improvement Team will be cleaning up the Historic District on Saturday, March 21, at 8:00 a.m. Blood drive will be held at the Highland police station on Monday, March 23. We will be having an Arbor Day celebration on Friday, April 24, at 9:00 a.m. and it will be here at City Hall where we will be planting a tree out in our planter. Used Oil Filter Exchange and Recycling event will be Saturday, March 7, at the Auto Zone. Free Compost

giveaway Saturday, March 14 here at City Hall. Wednesday, April 22, is the Redlands Bike Classic which will also be held here in the City of Highland. Just a summary of police and fire activities since the last report, the police department responded to 1,767 calls, 220 reports, and 72 arrests. The fire department responded to 229 medical emergencies, 2 structure fires, 19 vehicle collisions, 1 vehicle fire, 2 vegetation fires, 7 debris fires, 5 ringing alarms, 11 public assists, 4 fire maintenance standbys and 2 investigations with total number of calls for service of 282.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated she recently had the opportunity to be the first guest speaker for the new charter school, New Vision. New Vision has a new program where they feature speakers from the community to come and address the Senior Class. Also, the second Veterans Day committee meeting was held and a date of November 7 was selected.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:26 p.m. in memory of Donald Lee and Beverly Phillips.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

PREPARED BY: Leticia Nava-Cruz, Senior Accountant

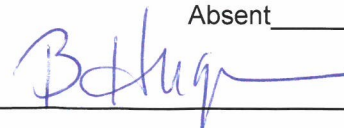
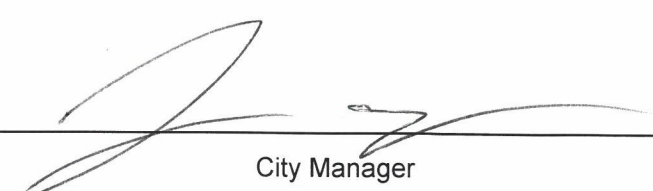
SUBJECT: Warrant Register #700

RECOMMENDATION: City Council to approve Warrant Register #700; Warrants in the amount of \$1,791,192.80 and Payroll in the amount of \$96,447.76.

FISCAL IMPACT: The total of Cash and Expenditures is \$1,887,640.56.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CITY OF HIGHLAND
WARRANT REGISTER #700

March 10, 2020

Warrants:

2/25/2020 Ck#80243-80287	324,212.21
2/28/2020 Payroll Wire #474-475 & Ck #80288-80291	51,329.11
3/3/2020 Ck#80292-80334	1,415,651.48

Total Warrants \$ 1,791,192.80

Payroll:

2/28/2020 Direct Deposits #9444-9482	95,884.03
2/28/2020 Ck #559-560	563.73

Total Payroll \$ 96,447.76

Total Warrants & Payroll \$ 1,887,640.56

APPROVED BY:

Larry McCallon
Finance Subcommittee

Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee

Chuck Dantuono
Director of Administrative
Services/City Treasurer

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 1

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80243	2/25/2020	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD 01/26-20-02/08/20 CROSSING GUARD 01/26-20-02/08/20 002.8200.4530	
Total :				2,635.20
80244	2/25/2020	000043 BALLARD PLUMBING HEATING & AIR	STATION #1 QUARTERLY SERVICE STATION #1 QUARTERLY SERVICE 028.2050.4588 STATION #1 QUARTERLY SERVICE 029.2100.4588 STATION #3 QUARTERLY SERVICE STATION #3 QUARTERLY SERVICE 028.2050.4588 STATION #3 QUARTERLY SERVICE 029.2100.4588 CITY HALL QUARTERLY SERVICE CITY HALL QUARTERLY SERVICE 042.9510.4588 STATION #2 QUARTERLY SERVICE STATION #2 QUARTERLY SERVICE 028.2050.4588 STATION #2 QUARTERLY SERVICE 029.2100.4588	112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50 112.50
Total :				1,150.00
80245	2/25/2020	000085 EAST VALLEY WATER DISTRICT	LMD'S-FEB LMD'S-FEB 012.8500.4030 SEELEY PARK-FEB SEELEY PARK-FEB 016.8540.4030	1,636.23 179.14
Total :				1,815.37
80246	2/25/2020	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 001.4600.4210 OVERNIGHT MAIL	76.90

Voucher	Date	Vendor	Description/Account	Amount
80246	2/25/2020	000090 FEDEX	(Continued) 001.1700.4210	48.62
			Total :	125.52
80247	2/25/2020	000127 K & L HARDWARE	ELC SUPPLIES ELC SUPPLIES 001.6000.4070 STATION #2 SUPPLIES STATION #2 SUPPLIES 028.2050.4070 STATION #2 SUPPLIES 029.2100.4070 STATION #1 SUPPLIES STATION #1 SUPPLIES 028.2050.4203 STATION #1 SUPPLIES 029.2100.4203 CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206 STATION #1 SUPPLIES STATION #1 SUPPLIES 028.2050.4203 STATION #1 SUPPLIES 029.2100.4203 STATION #3 SUPPLIES STATION #3 SUPPLIES 028.2050.4203 STATION #3 SUPPLIES 029.2100.4203	12.91 12.92 12.91 40.69 40.68 17.20 36.63 36.62 48.48 48.48
			Total :	307.52
80248	2/25/2020	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-FEB PETTY CASH-FEB 001.0020	220.15
			Total :	220.15
80249	2/25/2020	000203 SOUTHERN CALIFORNIA EDISON	LS#3-FEB	

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 3

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80249	2/25/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS#3-FEB	
			013.8510.4011	86.93
			LMD #76-FEB	
			LMD #76-FEB	
			012.8500.4010	10.94
			STATION #1-JAN	
			STATION #1-JAN	
			028.2050.4010	206.76
			STATION #1-JAN	
			029.2100.4010	206.75
			Total :	511.38
80250	2/25/2020	000207 KONICA MINOLTA	COPIER LEASE-MAR	
			COPIER LEASE-MAR	
			042.9510.4205	1,054.54
			COPIER LEASE-MAR	
			001.2000.4205	625.29
			Total :	1,679.83
80251	2/25/2020	000233 WAXIE SANITARY SUPPLY	HOMELESS CLEAN UP SUPPLIES	
			HOMELESS CLEAN UP SUPPLIES	
			004.8310.4206	245.72
			PARKS SUPPLIES	
			PARKS SUPPLIES	
			001.6000.4055	189.81
			SHERIFFS: JANITORIAL SUPPLIES	
			SHERIFFS: JANITORIAL SUPPLIES	
			001.2000.4055	546.23
			Total :	981.76
80252	2/25/2020	000421 DFM ASSOCIATES	2020 ELECTIONS CODE BOOKS	
			2020 ELECTIONS CODE BOOKS	
			001.1200.4335	71.86
			Total :	71.86
80253	2/25/2020	000540 HRDIRECT	HR BREAKROOM POSTERS	
			HR BREAKROOM POSTERS	

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 4

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80253	2/25/2020	000540 HRDIRECT	(Continued) 001.1600.4200	96.96
Total :				96.96
80254	2/25/2020	001473 COUNTY OF SAN BERNARDINO	RADIO ACCESS-JAN RADIO ACCESS-JAN 029.2100.4209 RADIO ACCESS-JAN 028.2050.4209	505.66
Total :				505.67
Total :				1,011.33
80255	2/25/2020	001476 TIME WARNER CABLE	STATION #1 TELE/INT-FEB STATION #1 TELE/INT-FEB 028.2050.4065 STATION #1 TELE/INT-FEB 029.2100.4065 STATION #3 TELE/INT-FEB STATION #3 TELE/INT-FEB 028.2050.4065 STATION #3 TELE/INT-FEB 029.2100.4065 STATION #2 TELE/INT-FEB STATION #2 TELE/INT-FEB 028.2050.4065 STATION #2 TELE/INT-FEB 029.2100.4065	156.97
Total :				895.68
80256	2/25/2020	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-JAN PROFESSIONAL SERVICES-JAN 023.3890.4554	3,000.00
Total :				3,000.00
80257	2/25/2020	001677 YMCA OF THE EAST VALLEY	MONTHLY REIMB-DEC MONTHLY REIMB-DEC 001.6000.4526	103,262.00
Total :				103,262.00
80258	2/25/2020	001764 DEPENDABLE COFFEE & WATER SVC.	BREAKROOM SUPPLIES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80258	2/25/2020	001764	DEPENDABLE COFFEE & WATER SVC. (Continued)	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	10.45
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	88.26
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			Total :	139.03
80259	2/25/2020	001848	SB CO ASSESSORS OFFICE	
			PARCEL MAP REVISIONS-FEB	
			PARCEL MAP REVISIONS-FEB	
			001.4100.4310	10.00
			Total :	10.00
80260	2/25/2020	001996	HINDERLITER, DELLAMAS & ASSOC	
			SALES TAX 1ST QUARTER	
			SALES TAX 1ST QUARTER	
			001.1450.4505	450.00
			Total :	450.00
80261	2/25/2020	002190	ENGINEERING RESOURCES OF SO CA	
			BRG04004A PM RDA04-JAN	
			BRG04004A PM RDA04-JAN	
			010.3830.6813	724.50
			BRG07001 PM RDA07-JAN	
			BRG07001 PM RDA07-JAN	
			010.3830.6813	977.50
			BRG12001 PM DIF REG-JAN	
			BRG12001 PM DIF REG-JAN	
			007.8330.6813	46.00
			STR15002 PM RDA04-JAN	
			STR15002 PM RDA04-JAN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80261	2/25/2020	002190	ENGINEERING RESOURCES OF SO CA (Continued)	
			010.3830.6550	862.50
			STR17001 PM RDA04-JAN	
			STR17001 PM RDA04-JAN	
			010.3830.6550	1,230.50
			ICH17004 PM IVDA AGMT-JAN	
			ICH17004 PM IVDA AGMT-JAN	
			027.8490.6813	46.00
			STR18001 PM RDA07-JAN	
			STR18001 PM RDA07-JAN	
			010.3830.6550	954.50
			ICH09001 PM RDA07-JAN	
			ICH09001 PM RDA07-JAN	
			010.3830.6813	1,368.50
			SDR19001 PM DIF FLOOD-JAN	
			SDR19001 PM DIF FLOOD-JAN	
			007.8330.6600	540.50
			STR17005C CE MSRI-JAN	
			STR17005C CE MSRI-JAN	
			017.8350.6550	60.75
			STR17005D CE MSRI-JAN	
			STR17005D CE MSRI-JAN	
			017.8350.6550	16,467.65
			STR17005D CE COSB-JAN	
			STR17005D CE COSB-JAN	
			027.8490.6550	82.75
			STR19001 DE MSRI-JAN	
			STR19001 DE MSRI-JAN	
			017.8350.6550	1,402.53
			STR19001 DE SB1-RMRA-JAN	
			STR19001 DE SB1-RMRA-JAN	
			004.8310.6550	194.13
			STR19001 DE COSB-JAN	
			STR19001 DE COSB-JAN	
			027.8490.6550	927.70
			STR19001 CE MSRI-JAN	
			STR19001 CE MSRI-JAN	
			017.8350.6550	18,816.37

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 7

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80261	2/25/2020	002190 ENGINEERING RESOURCES OF SO CA	(Continued)	
			STR19001 CE SB1-RMRA-JAN	
			STR19001 CE SB1-RMRA-JAN	
			004.8310.6550	2,604.35
			STR19001 CE COSB-JAN	
			STR19001 CE COSB-JAN	
			027.8490.6550	12,446.03
			Total :	59,752.76
80262	2/25/2020	002479 CAM SERVICES	BRG04005 RDA07-SEPT	
			BRG04005 RDA07-SEPT	
			010.3830.6813	430.00
			BRG04005 RDA07-OCT	
			BRG04005 RDA07-OCT	
			010.3830.6813	430.00
			BRG04005 RDA07-NOV	
			BRG04005 RDA07-NOV	
			010.3830.6813	430.00
			BRG04005 RDA07-DEC	
			BRG04005 RDA07-DEC	
			010.3830.6813	430.00
			BRG04005 RDA07-JAN	
			BRG04005 RDA07-JAN	
			010.3830.6813	430.00
			Total :	2,150.00
80263	2/25/2020	002480 CASC ENGINEERING & CONSULTING	TR19915-NOV	
			TR19915-NOV	
			001.3200.4551	57.50
			FWQ17006-NOV	
			FWQ17006-NOV	
			001.3200.4551	87.50
			CWQ19001-NOV	
			CWQ19001-NOV	
			001.3200.4551	57.50
			FWQ19002-NOV	
			FWQ19002-NOV	
			001.3200.4551	315.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80263	2/25/2020	002480 CASC ENGINEERING & CONSULTING	(Continued) CWQ19002-NOV CWQ19002-NOV 001.3200.4551 CWQ19003-NOV CWQ19003-NOV 001.3200.4551 CWQ19004-NOV CWQ19004-NOV 001.3200.4551 CWQ19005-NOV CWQ19005-NOV 001.3200.4551	315.00 440.00
			Total :	2,155.00
80264	2/25/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	SIG18001 CE REAL JOURNEY-OCT SIG18001 CE REAL JOURNEY-OCT 027.8490.6550 SIG18001 CE REAL JOURNEY-DEC SIG18001 CE REAL JOURNEY-DEC 027.8490.6550 SIG18001 CE REAL JOURNEY-OCT SIG18001 CE REAL JOURNEY-OCT 027.8490.6550	772.28 87.50
			Total :	3,163.59
80265	2/25/2020	002756 CENTRAL LITTLE LEAGUE	CDBG REGISTRATION REIMB CDBG REGISTRATION REIMB 006.8400.4348	400.00
			Total :	400.00
80266	2/25/2020	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG 1/14/20-2/7/20 SOLID WASTE PROG 1/14/20-2/7/20 051.1496	48,330.94
			Total :	48,330.94
80267	2/25/2020	003044 THOMSON REUTERS WEST	CODEBOOKS CODEBOOKS 001.1200.4626	1,162.14

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 9

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80267	2/25/2020	003044	003044 THOMSON REUTERS WEST (Continued)	Total : 1,162.14
80268	2/25/2020	003360	DIRECTV POLICE SATELLITE CABLE-FEB POLICE SATELLITE CABLE-FEB 001.2000.4065	78.00 Total : 78.00
80269	2/25/2020	003721	AMER GENERAL ENGINEERING, INC. STORM CHANNEL CLEARING: LINE C @ CHURCH STORM CHANNEL CLEARING: LINE C @ CHURCH 004.8310.4666 STORM CHANNEL CLEARING: LINE C @ CHURCH 024.8470.4666	4,080.00 720.00 Total : 4,800.00
80270	2/25/2020	004110	MONTGOMERY HARDWARE CO. NEW KEYPAD NEW KEYPAD 042.9510.4070	166.26 Total : 166.26
80271	2/25/2020	004515	VALERO MARKETING & SUPPLY GAS-POOL CAR GAS-POOL CAR 042.9510.4220	39.39 Total : 39.39
80272	2/25/2020	004662	SKYLINE SAFETY AND SUPPLY CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206	167.85 Total : 167.85
80273	2/25/2020	004738	CALIFORNIA PRESERVATION PATRON MEMBERSHIP COH PATRON MEMBERSHIP COH 001.4100.4310	500.00 Total : 500.00
80274	2/25/2020	004920	TKE ENGINEERING SWK19001 DE MSRI-NOV SWK19001 DE MSRI-NOV 017.8350.6545 SWK19001 DE ART3-NOV SWK19001 DE ART3-NOV	112.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80274	2/25/2020	004920 TKE ENGINEERING	(Continued)	
			005.8320.6545	112.50
			SWK19002 DE MSRI-NOV	
			SWK19002 DE MSRI-NOV	
			017.8350.6545	68.67
			SWK19002 DE ART3-NOV	
			SWK19002 DE ART3-NOV	
			005.8320.6545	156.33
			GENERAL ENGINEERING SERVICES-NOV	
			GENERAL ENGINEERING SERVICES-NOV	
			001.3200.4550	460.00
			SWK19002 PM GCF-NOV	
			SWK19002 PM GCF-NOV	
			023.3890.6545	165.00
			GENERAL ENG SRVS CAPITAL PROJECTS-NOV	
			GENERAL ENG SRVS CAPITAL PROJECTS-NOV	
			023.3890.4550	3,052.50
			STR1005 PM RDA04-NOV	
			STR1005 PM RDA04-NOV	
			010.3830.6530	110.00
			STR14003 PM RDA07-NOV	
			STR14003 PM RDA07-NOV	
			010.3830.6530	152.22
			STR14003 PM DIF LOCAL-NOV	
			STR14003 PM DIF LOCAL-NOV	
			007.8330.6530	74.31
			STR14003 PM COSB-NOV	
			STR14003 PM COSB-NOV	
			027.8490.6530	158.47
			STR07009 PM DIF-NOV	
			STR07009 PM DIF-NOV	
			007.8330.6530	15.02
			STR07009 PM IN LIEU DEV-NOV	
			STR07009 PM IN LIEU DEV-NOV	
			008.8340.6530	0.94
			STR07009 PM MSRI-NOV	
			STR07009 PM MSRI-NOV	
			017.8350.6530	39.04

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80274	2/25/2020	004920 TKE ENGINEERING	(Continued)	
			STR15002 PM RDA04-NOV	
			STR15002 PM RDA04-NOV	
			010.3830.6550	55.00
			BRG12001 PM DIF REG-NOV	
			BRG12001 PM DIF REG-NOV	
			007.8330.6813	165.00
			BRG07001 PM RDA07-NOV	
			BRG07001 PM RDA07-NOV	
			010.3830.6813	165.00
			SWK16001 SCH I PM ART3-NOV	
			SWK16001 SCH I PM ART3-NOV	
			005.8320.6545	142.38
			SWK16001 SCH I PM RDA04-NOV	
			SWK16001 SCH I PM RDA04-NOV	
			010.3830.6545	77.62
			SWK17001 SCH IV PM ART3-NOV	
			SWK17001 SCH IV PM ART3-NOV	
			005.8320.6545	35.75
			SWK17001 SCH IV PM RDA04-NOV	
			SWK17001 SCH IV PM RDA04-NOV	
			010.3830.6545	19.25
			STR17001 PM RDA04-NOV	
			STR17001 PM RDA04-NOV	
			010.3830.6550	165.00
			STR17002 PM CCF 2017-NOV	
			STR17002 PM CCF 2017-NOV	
			027.8490.6550	385.00
			SIG18001 PM REAL JOURNEY-NOV	
			SIG18001 PM REAL JOURNEY-NOV	
			027.8490.6550	55.00
			STR17005A PM MSRI-NOV	
			STR17005A PM MSRI-NOV	
			017.8350.6550	55.00
			STR17005C PM MSRI-NOV	
			STR17005C PM MSRI-NOV	
			017.8350.6550	220.00
			STR19001 PM MSRI-NOV	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80274	2/25/2020	004920 TKE ENGINEERING	(Continued)	
			STR19001 PM MSRI-NOV	
			017.8350.6550	30.25
			STR19001 PM SB1 RMRA-NOV	
			STR19001 PM SB1 RMRA-NOV	
			004.8310.6550	2.75
			STR19001 PM COSB-NOV	
			STR19001 PM COSB-NOV	
			027.8490.6550	22.00
			SWK19001 PM MSRI-NOV	
			SWK19001 PM MSRI-NOV	
			017.8350.6545	82.50
			SWK19001 PM ART3-NOV	
			SWK19001 PM ART3-NOV	
			005.8320.6545	82.50
			STR18001 PM RDA07-NOV	
			STR18001 PM RDA07-NOV	
			010.3830.6550	632.50
			ATP5 GRANT DE RDA07-NOV	
			ATP5 GRANT DE RDA07-NOV	
			010.3830.6533	3,539.25
			ATP5 GRANT DE COSB-NOV	
			ATP5 GRANT DE COSB-NOV	
			027.8490.6533	3,617.90
			ATP5 GRANT DE SBC-NOV	
			ATP5 GRANT DE SBC-NOV	
			027.8490.6533	707.85
			Total :	14,935.00
80275	2/25/2020	004945 ABOVE ALL NAMES CONSTRUCTION	CONCRETE REPAIR WORK-VARIOUS LOCATIONS	
			CONCRETE REPAIR WORK-VARIOUS LOCATIONS	
			004.8310.4591	10,119.28
			Total :	10,119.28
80276	2/25/2020	005018 FLYERS ENERGY, LLC	FUEL-JAN	
			FUEL-JAN	
			029.2100.4220	628.25
			FUEL-JAN	

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 13

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80276	2/25/2020	005018 FLYERS ENERGY, LLC	(Continued)	
			001.2000.4220 FUEL-JAN	3,708.28
			004.8310.4220 FUEL-JAN	250.49
			001.4200.4220 FUEL-JAN	22.73
			001.4500.4220 FUEL-JAN	16.94
			001.4600.4220 FUEL-JAN	194.33
			001.6000.4220 FUEL-JAN	170.71
			001.6010.4220 FUEL-JAN	85.58
			042.9510.4220 FUEL-JAN	8.02
			004.8310.4220 FUEL-JAN	17.80
			001.6000.4220 FUEL-JAN	73.88
			028.2050.4220 FUEL-JAN FUEL-JAN	628.26
			001.2000.4220 FUEL-JAN	4,534.47
			004.8310.4220 FUEL-JAN	306.29
			001.4200.4220 FUEL-JAN	27.80
			001.4500.4220 FUEL-JAN	20.71
			001.4600.4220 FUEL-JAN	237.62
			001.6000.4220 FUEL-JAN	208.74
			001.6010.4220	104.64

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 14

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80276	2/25/2020	005018 FLYERS ENERGY, LLC	(Continued) FUEL-JAN 004.8310.4220 FUEL-JAN 001.6000.4220 FUEL-JAN 028.2050.4220 FUEL-JAN 029.2100.4220 FUEL-JAN 042.9510.4220	21.76 90.34 768.23 768.24 9.81
Total :				12,903.92
80277	2/25/2020	005285 LA VERNE POWER EQUIPMENT INC	PUBLIC WORKS STARTER HANDLE PUBLIC WORKS STARTER HANDLE 001.6000.4245	16.72
Total :				16.72
80278	2/25/2020	005303 SAFE USA INC	STRIPING AT VARIOUS LOCATIONS STRIPING AT VARIOUS LOCATIONS 004.8310.4578	5,572.00
Total :				5,572.00
80279	2/25/2020	005326 RP LANDSCAPE & IRRIGATION	LANDSCAPING-FEB LANDSCAPING-FEB 012.8500.4585	17,515.00
Total :				17,515.00
80280	2/25/2020	005345 CALIFORNIA ASSOCIATION OF CODE	TRAINING-S. WILSON TRAINING-S. WILSON 001.4200.4330 TRAINING-S. WILSON TRAINING-S. WILSON 001.4200.4330	86.00
Total :				86.00
80281	2/25/2020	005394 DATA TICKET, INC.	PARKING CITATIONS-JAN PARKING CITATIONS-JAN 001.1700.4516	172.00
				184.30

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 15

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80281	2/25/2020	005394	005394 DATA TICKET, INC.	
			(Continued)	
			Total :	184.30
80282	2/25/2020	005402	BORDIN SEMMER LLP	
			VAUGHN-DEC-JAN	
			VAUGHN-DEC-JAN	
			041.9500.4390	1,981.00
			PEREZ-DEC-JAN	
			PEREZ-DEC-JAN	
			041.9500.4390	1,383.88
			VAUGHN-OCT	
			VAUGHN-OCT	
			041.9500.4390	1,991.50
			PEREZ-NOV	
			PEREZ-NOV	
			041.9500.4390	1,054.77
			Total :	6,411.15
80283	2/25/2020	005434	PROCURE AMERICA, INC.	
			CELL PHONES JUL-DEC	
			CELL PHONE-DEC	
			004.8310.4062	19.00
			CELL PHONE-AUG	
			004.8310.4062	19.00
			CELL PHONE-SEPT	
			001.2000.4061	-11.79
			CELL PHONE-SEPT	
			004.8310.4062	38.00
			CELL PHONE-OCT	
			001.2000.4061	-11.79
			CELL PHONE-OCT	
			004.8310.4062	38.00
			CELL PHONE-NOV	
			001.2000.4061	-11.79
			CELL PHONE-NOV	
			004.8310.4062	38.00
			CELL PHONE-DEC	
			001.2000.4061	-11.85
			CELL PHONE-DEC	
			004.8310.4062	19.00
			CELL PHONE-JUL	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80283	2/25/2020	005434 PROCURE AMERICA, INC.	(Continued)	
			001.2000.4061	-11.79
			CELL PHONE-JUL	
			004.8310.4062	38.00
			CELL PHONE-AUG	
			001.2000.4061	-11.79
			CELL PHONE-AUG	
			004.8310.4062	19.00
			Total :	157.20
80284	2/25/2020	005517 VALUED ENGINEERING, INC.	ENA140052000: LEGAL & PLAT SBCFCD	
			ENA140052000: LEGAL & PLAT SBCFCD	
			001.4100.4554	1,700.00
			Total :	1,700.00
80285	2/25/2020	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL LMD 48A	
			PEST CONTROL LMD 48A	
			012.8500.4589	55.00
			PEST CONTROL LMD 48B	
			PEST CONTROL LMD 48B	
			012.8500.4589	55.00
			Total :	110.00
80286	2/25/2020	005578 HENDERSON ACE	FS#1-3: PERSONAL PROTECTIVE EQUIPMENT	
			FS#1-3: PERSONAL PROTECTIVE EQUIPMENT	
			029.2100.4204	881.12
			Total :	881.12
80287	2/25/2020	005584 PAUL TOOR & ASSOCIATES	STR20004 PM GCF-JAN	
			STR20004 PM GCF-JAN	
			023.3890.6550	460.00
			SDR06002 PM RDA07-JAN	
			SDR06002 PM RDA07-JAN	
			010.3830.6600	690.00
			STR20001 PM MSRI-JAN	
			STR20001 PM MSRI-JAN	
			017.8350.6550	4,485.00
			STR18002 PM MSRI-JAN	

02/24/2020 5:30:15PM

Voucher List
CITY OF HIGHLAND

Page: 17

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80287	2/25/2020	005584 PAUL TOOR & ASSOCIATES	(Continued)	
			STR18002 PM MSRI-JAN	
			017.8350.6545	460.00
			SDR17001 PM RDA04-JAN	
			SDR17001 PM RDA04-JAN	
			010.3830.6600	690.00
			SWK19001 PM MSRI-JAN	
			SWK19001 PM MSRI-JAN	
			017.8350.6545	2,242.50
			SWK19001 PM ART3-JAN	
			SWK19001 PM ART3-JAN	
			005.8320.6545	2,242.50
			OLA18001 PM MSRI-JAN	
			OLA18001 PM MSRI-JAN	
			017.8350.6550	460.00
			OLA19001 PM MSRI-JAN	
			OLA19001 PM MSRI-JAN	
			017.8350.6550	575.00

Total : 12,305.00

45 Vouchers for bank code : wfb

Bank total : 324,212.21

45 Vouchers in this report

Total vouchers : 324,212.21

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
474	2/28/2020	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	9,748.21
			FEDERAL TAXES: Payment	
			004.1120	1,748.24
			FEDERAL TAXES: Payment	
			006.1120	506.74
			FEDERAL TAXES: Payment	
			010.1120	602.05
			FEDERAL TAXES: Payment	
			012.1120	35.00
			FEDERAL TAXES: Payment	
			016.1120	35.00
			FEDERAL TAXES: Payment	
			023.1120	53.25
			FEDERAL TAXES: Payment	
			024.1120	14.21
			FEDERAL TAXES: Payment	
			041.1120	540.55
			FEDERAL TAXES: Payment	
			042.1120	190.48
			FEDERAL TAXES: Payment	
			070.1120	572.82
			SOCIAL SECURITY: Payment	
			001.1140	538.30
			SOCIAL SECURITY: Payment	
			070.1140	120.22
			MEDICARE: Payment	
			001.1140	2,590.78
			MEDICARE: Payment	
			004.1140	465.12
			MEDICARE: Payment	
			006.1140	130.86
			MEDICARE: Payment	
			010.1140	159.62
			MEDICARE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
474	2/28/2020	000119 INTERNAL REVENUE SERVICE	(Continued)	
			012.1140	41.30
			MEDICARE: Payment	
			016.1140	41.22
			MEDICARE: Payment	
			023.1140	18.28
			MEDICARE: Payment	
			024.1140	4.24
			MEDICARE: Payment	
			041.1140	89.76
			MEDICARE: Payment	
			042.1140	69.02
			MEDICARE: Payment	
			070.1140	155.00
			Total :	18,470.27
475	2/28/2020	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			004.1130	715.55
			STATE TAXES: Payment	
			006.1130	189.16
			STATE TAXES: Payment	
			010.1130	281.12
			STATE TAXES: Payment	
			012.1130	24.25
			STATE TAXES: Payment	
			016.1130	24.23
			STATE TAXES: Payment	
			023.1130	13.82
			STATE TAXES: Payment	
			024.1130	4.61
			STATE TAXES: Payment	
			041.1130	222.54
			STATE TAXES: Payment	
			042.1130	66.76
			STATE TAXES: Payment	
			070.1130	250.21

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
475	2/28/2020	000001 CALIF STATE EMPLOYMENT	(Continued) STATE TAXES: Payment 001.1130	3,538.55
Total :				5,330.80
80288	2/28/2020	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT ICMA DEFERRED COMP 457: Payment 001.1170 ICMA DEFERRED COMP 457: Payment 004.1170 ICMA DEFERRED COMP 457: Payment 010.1170 ICMA DEFERRED COMP 457: Payment 012.1170 ICMA DEFERRED COMP 457: Payment 016.1170 ICMA DEFERRED COMP 457: Payment 041.1170 ICMA DEFERRED COMP 457: Payment 070.1170	6,576.38 925.83 790.01 12.50 12.50 298.83 235.83
Total :				8,851.88
80289	2/28/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT EPMC: Payment 001.1145 EPMC: Payment 004.1145 EPMC: Payment 006.1145 EPMC: Payment 010.1145 EPMC: Payment 012.1145 EPMC: Payment 016.1145 EPMC: Payment 023.1145 EPMC: Payment	586.06 122.87 18.11 56.94 2.18 2.18 6.06

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80289	2/28/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			024.1145	0.51
			EPMC: Payment	
			041.1145	28.89
			EPMC: Payment	
			042.1145	10.53
			EPMC: Payment	
			070.1145	47.54
			PERS: Payment	
			001.1145	11,706.17
			PERS: Payment	
			004.1145	2,311.11
			PERS: Payment	
			006.1145	592.07
			PERS: Payment	
			010.1145	923.22
			PERS: Payment	
			012.1145	152.92
			PERS: Payment	
			016.1145	152.90
			PERS: Payment	
			023.1145	86.55
			PERS: Payment	
			024.1145	17.31
			PERS: Payment	
			041.1145	412.64
			PERS: Payment	
			042.1145	287.36
			PERS: Payment	
			070.1145	679.36
			PERS SURVIVOR: Payment	
			001.1145	23.01
			PERS SURVIVOR: Payment	
			004.1145	4.08
			PERS SURVIVOR: Payment	
			006.1145	1.30
			PERS SURVIVOR: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80289	2/28/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			010.1145	1.06
			PERS SURVIVOR: Payment	
			012.1145	0.59
			PERS SURVIVOR: Payment	
			016.1145	0.55
			PERS SURVIVOR: Payment	
			023.1145	0.23
			PERS SURVIVOR: Payment	
			024.1145	0.04
			PERS SURVIVOR: Payment	
			041.1145	0.30
			PERS SURVIVOR: Payment	
			042.1145	0.77
			PERS SURVIVOR: Payment	
			070.1145	0.62
			Total :	18,236.03
80290	2/28/2020	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	13.36
			ARROWHEAD UNITED WAY: Payment	
			004.1180	2.85
			ARROWHEAD UNITED WAY: Payment	
			010.1180	1.79
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.26
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.74
			Total :	21.00
80291	2/28/2020	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	102.80
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80291	2/28/2020	003804 AFLAC WWHQ	(Continued)	
			AFLAC DISABILITY INSURANCE: Payment 001.1181	182.50
			AFLAC DISABILITY INSURANCE: Payment 012.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment 016.1181	6.31
			AFLAC HOSPITAL INSURANCE: Payment 001.1181	60.18
			AFLAC DENTAL: Payment 001.1181	27.88
			AFLAC DENTAL: Payment 004.1181	0.56
			AFLAC DENTAL: Payment 041.1181	1.66
			AFLAC DENTAL: Payment 070.1181	0.56
			AFLAC SPECIFIED HEALTH INS: Payment 001.1181	2.96
			AFLAC SPECIFIED HEALTH INS: Payment 012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment 016.1181	1.49
Total :				419.13
6 Vouchers for bank code : wfb				Bank total : 51,329.11
6 Vouchers in this report				Total vouchers : 51,329.11

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80292	3/3/2020	004193 AECOM USA INC.	BRG07001 DES HBP-DEC BRG07001 DES HBP-DEC 030.8495.6813 BRG07001 DES RDA07-DEC BRG07001 DES RDA07-DEC 010.3830.6813	81,671.14 10,581.36 Total : 92,252.50
80293	3/3/2020	005595 ASSA ABLOY ENTRANCE SYSTEMS	BUS LIC# 012137 REFUND BUS LIC# 012137 REFUND 001.1450.7450	 115.00 Total : 115.00
80294	3/3/2020	004972 ATV INC	REPAIR VEH SUSPENSION REPAIR VEH SUSPENSION 001.4200.4240	 600.00 Total : 600.00
80295	3/3/2020	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-JAN FIRE MARSHALL SERVICES-JAN 029.2100.4540	 4,610.00 Total : 4,610.00
80296	3/3/2020	004882 DANIEL'S LANDSCAPING SERVICE	LANDSCAPING-FEB MEMORIAL PARK-FEB 001.6000.4585 POLICE STATION-FEB 001.2000.4585 CITY HALL-FEB 042.9510.4585 COMMUNITY CENTER-FEB 001.6000.4585 LIBRARY ELRC-FEB 001.6000.4585 CORP YARD-FEB 004.8310.4585 AURANTIA PARK-FEB	 555.00 995.00 555.00 895.00 535.00 535.00

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 2

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80296	3/3/2020	004882 DANIEL'S LANDSCAPING SERVICE	(Continued)	
			001.6000.4585	1,255.00
			COMMUNITY PARK-FEB	
			001.6000.4585	1,595.00
			CANYON OAK PARK-FEB	
			016.8540.4585	555.00
			CUNNINGHAM PARK-FEB	
			016.8540.4585	555.00
			SEELEY PARK-FEB	
			016.8540.4585	325.00
			OAK CREEK PARK-FEB	
			016.8540.4585	555.00
			Total :	8,910.00
80297	3/3/2020	001230 DEPARTMENT OF FORESTRY	MEDIC SERVICES 07/19-09/19	
			MEDIC SERVICES 07/19-09/19	
			028.2050.4567	385,700.58
			FIRE SERVICES 07/19-09/19	
			FIRE SERVICES 07/19-09/19	
			029.2100.4569	691,438.54
			Total :	1,077,139.12
80298	3/3/2020	005599 DM CONTRACTING, INC.	STR12004 PPE#1-CON SRTS-JAN	
			STR12004 PPE#1-CON SRTS-JAN	
			030.8495.6530	65,849.36
			STR12004 PPE#1-CON DIF-LOC-JAN	
			STR12004 PPE#1-CON DIF-LOC-JAN	
			007.8330.6530	7,324.72
			Total :	73,174.08
80299	3/3/2020	000085 EAST VALLEY WATER DISTRICT	LMD'S-FEB	
			LMD'S-FEB	
			012.8500.4030	1,494.55
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4030	290.42
			CITY HALL-FEB	
			CITY HALL-FEB	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80299	3/3/2020	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			042.9510.4030	35.14
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	661.33
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	52.70
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	52.70
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	899.23
			STATION #1-FEB	
			STATION #1-FEB	
			029.2100.4030	65.05
			STATION #1-FEB	
			028.2050.4030	65.04
			STATION #2-FEB	
			STATION #2-FEB	
			029.2100.4030	60.88
			STATION #2-FEB	
			028.2050.4030	60.88
			STATION #2-FEB	
			STATION #2-FEB	
			029.2100.4030	17.57
			STATION #2-FEB	
			028.2050.4030	17.57
			STATION #3-FEB	
			STATION #3-FEB	
			029.2100.4030	157.16
			STATION #3-FEB	
			028.2050.4030	157.15
			STATION #3-FEB	
			STATION #3-FEB	
			028.2050.4030	26.35
			STATION #3-FEB	

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 4

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80299	3/3/2020	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			029.2100.4030	26.35
			STATION #3-FEB	
			STATION #3-FEB	
			029.2100.4030	31.30
			STATION #3-FEB	
			028.2050.4030	31.29
			AURANTIA PARK-FEB	
			AURANTIA PARK-FEB	
			001.6000.4030	538.17
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	142.12
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	166.09
			Total :	5,049.04
80300	3/3/2020	002190 ENGINEERING RESOURCES OF SO CA	ENGINEERING SERVICES-JAN	
			ENGINEERING SERVICES-JAN	
			001.3200.4550	11,578.95
			CWQ19004-JAN	
			CWQ19004-JAN	
			001.3200.4551	55.00
			PLAN CHECK/INSP/PERMIT-JAN	
			PLAN CHECK/INSP/PERMIT-JAN	
			001.3200.4551	14,434.81
			ENR19002-JAN	
			ENR19002-JAN	
			001.3200.4551	80.40
			CWQ19005-JAN	
			CWQ19005-JAN	
			001.3200.4551	55.00
			CWQ20001-JAN	
			CWQ20001-JAN	
			001.3200.4551	253.00
			FWQ17002-JAN	
			FWQ17002-JAN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80300	3/3/2020	002190 ENGINEERING RESOURCES OF SO CA	(Continued)	
			001.3200.4551	
			FWQ17003-JAN	34.10
			FWQ17003-JAN	
			001.3200.4551	
			FWQ17006-JAN	330.00
			FWQ17006-JAN	
			001.3200.4551	
				220.00
			Total :	27,041.26
80301	3/3/2020	004956 FIDELITY SECURITY	VISION-MAR	
			VISION-MAR	
			001.1160	218.27
			VISION-MAR	
			001.1700.4400	30.42
			VISION-MAR	
			004.1160	46.55
			VISION-MAR	
			006.1160	7.61
			VISION-MAR	
			010.1160	15.21
			VISION-MAR	
			016.1160	5.18
			VISION-MAR	
			023.1160	7.61
			VISION-MAR	
			024.1160	0.52
			VISION-MAR	
			041.1160	1.64
			VISION-MAR	
			042.1160	8.50
			VISION-MAR	
			070.1160	3.57
			VISION-MAR	
			012.1160	5.18
			Total :	350.26
80302	3/3/2020	005567 FIRE APPARATUS SOLUTIONS	ME543: DOOR HINGE & SENSOR REPAIR	

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 6

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80302	3/3/2020	005567 FIRE APPARATUS SOLUTIONS	(Continued)	
			ME543: DOOR HINGE & SENSOR REPAIR	
			028.2050.4240	3,592.62
			ME543: DOOR HINGE & SENSOR REPAIR	
			029.2100.4240	3,592.59
			Total :	7,185.21
80303	3/3/2020	005358 FLEET SERVICES INC	FUEL ADDITIVE FIRE ENGINES	
			FUEL ADDITIVE FIRE ENGINES	
			028.2050.4220	35.48
			FUEL ADDITIVE FIRE ENGINES	
			029.2100.4220	35.47
			Total :	70.95
80304	3/3/2020	005558 GENERAL DOOR	FS3: BAY DOOR REPAIR	
			FS3: BAY DOOR REPAIR	
			028.2050.4224	228.12
			FS3: BAY DOOR REPAIR	
			029.2100.4224	228.12
			FS#1: APPARATUS BAY DOOR REPAIR	
			FS#1: APPARATUS BAY DOOR REPAIR	
			028.2050.4224	176.94
			FS#1: APPARATUS BAY DOOR REPAIR	
			029.2100.4224	176.94
			Total :	810.12
80305	3/3/2020	005468 GREER OWENS, BARRIE	MILEAGE REIMB-OWENS	
			MILEAGE REIMB-OWENS	
			001.4600.4332	23.00
			Total :	23.00
80306	3/3/2020	004939 GUARDIAN	DENTAL-MAR	
			DENTAL-MAR	
			001.1160	983.35
			DENTAL-MAR	
			004.1160	379.70
			DENTAL-MAR	
			006.1160	14.13

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80306	3/3/2020	004939 GUARDIAN	(Continued)	
			DENTAL-MAR	
			010.1160	137.81
			DENTAL-MAR	
			012.1160	9.63
			DENTAL-MAR	
			023.1160	14.13
			DENTAL-MAR	
			024.1160	3.24
			DENTAL-MAR	
			041.1160	30.27
			DENTAL-MAR	
			042.1160	28.64
			DENTAL-MAR	
			070.1160	15.71
			DENTAL-MAR	
			001.1160	38.50
			DENTAL-MAR	
			016.1160	9.63
			Total :	1,664.74
80307	3/3/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 PE RDA07-JAN	
			STR18001 PE RDA07-JAN	
			010.3830.6550	255.43
			STR18001 PE IVDA-JAN	
			STR18001 PE IVDA-JAN	
			027.8490.6550	255.30
			STR18001 PE SMBMI-JAN	
			STR18001 PE SMBMI-JAN	
			027.8490.6550	255.30
			STR18001 PE EDA-JAN	
			STR18001 PE EDA-JAN	
			030.8495.6550	554.71
			STR18001 PS&E RDA07-JAN	
			STR18001 PS&E RDA07-JAN	
			010.3830.6550	536.83
			STR18001 PS&E IVDA-JAN	
			STR18001 PS&E IVDA-JAN	

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 8

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80307	3/3/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			027.8490.6550	536.55
			STR18001 PS&E SMBMI-JAN	
			STR18001 PS&E SMBMI-JAN	
			027.8490.6550	536.55
			STR18001 PS&E EDA-JAN	
			STR18001 PS&E EDA-JAN	
			030.8495.6550	1,165.82
			STR18001 R/W RDA07-JAN	
			STR18001 R/W RDA07-JAN	
			010.3830.6550	1,252.61
			STR18001 R/W IVDA-JAN	
			STR18001 R/W IVDA-JAN	
			027.8490.6550	1,251.96
			STR18001 R/W SMBMI-JAN	
			STR18001 R/W SMBMI-JAN	
			027.8490.6550	1,251.96
			STR18001 R/W EDA-JAN	
			STR18001 R/W EDA-JAN	
			030.8495.6550	2,720.25
			Total :	10,573.27
80308	3/3/2020	004968 JERICHO SYSTEMS, INC	STORM CHANNEL L/T MAINT PERMIT	
			STORM CHANNEL L/T MAINT PERMIT	
			004.8310.4666	4,080.00
			STORM CHANNEL L/T MAINT PERMIT	
			024.8470.4666	720.00
			Total :	4,800.00
80309	3/3/2020	000127 K & L HARDWARE	POLICE SUPPLIES	
			POLICE SUPPLIES	
			001.2000.4206	103.07
			Total :	103.07
80310	3/3/2020	005597 KASNER, SHAWN	EMERGENCY NETWORK REPAIRS	
			EMERGENCY NETWORK REPAIRS	
			042.9510.4627	9,075.00
			Total :	9,075.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80311	3/3/2020	000207 KONICA MINOLTA	COPIER MAINT-JAN COPIER MAINT-JAN 042.9510.4205 COPIER MAINT-JAN 001.2000.4205	788.99 10.28 Total : 799.27
80312	3/3/2020	001193 LIFE ASSIST, INC.	FS# : PARAMEDIC SUPPLIES FS# : PARAMEDIC SUPPLIES 028.2050.4207	 1,059.46 Total : 1,059.46
80313	3/3/2020	005132 LITHOPASS PRINTING	CHF AD FOR EAST HIGHLAND RANCH CHF AD FOR EAST HIGHLAND RANCH 051.1471	 535.00 Total : 535.00
80314	3/3/2020	001404 LOWE'S	CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070 CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070 POLICE SUPPLIES POLICE SUPPLIES 001.2000.4224 HIT: SUPPLIES HIT: SUPPLIES 001.6020.4206 GRAFFITI SUPPLIES GRAFFITI SUPPLIES 001.6010.4206 CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206 CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206	 27.40 18.01 68.19 46.22 11.24 148.79 31.66

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 10

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80314	3/3/2020	001404 LOWE'S	(Continued) GRAFFITI SUPPLIES GRAFFITI SUPPLIES 001.6010.4206 STATION #1 SUPPLIES STATION #1 SUPPLIES 028.2050.4070 STATION #1 SUPPLIES 029.2100.4070	61.61 6.53 6.53 Total : 426.18
80315	3/3/2020	001679 MC CRAY'S ENTERPRISES	ME541: REPAIR TRANSMISSION SHIFT SELECTO ME541: REPAIR TRANSMISSION SHIFT 028.2050.4240 ME541: REPAIR TRANSMISSION SHIFT 029.2100.4240	642.61 642.61 Total : 1,285.22
80316	3/3/2020	000155 NEW YORK LIFE	NEW YORK LIFE-MAR NEW YORK LIFE-MAR 001.1180 NEW YORK LIFE-MAR 004.1180 NEW YORK LIFE-MAR 041.1180 NEW YORK LIFE-MAR 070.1180	9.75 0.65 1.95 0.65 Total : 13.00
80317	3/3/2020	001439 OFFICE SOLUTIONS	RECYCLED COPY PAPER & VARIOUS TONERS RECYCLED COPY PAPER & VARIOUS TONERS 042.9510.4200 OFFICE SUPPLY OFFICE SUPPLY 001.4100.4200	220.22 274.76 Total : 494.98
80318	3/3/2020	000176 PRINCIPAL LIFE GROUP	PRINCIPAL-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80318	3/3/2020	000176 PRINCIPAL LIFE GROUP	(Continued)	
			PRINCIPAL-MAR	
			001.1200.3590	40.66
			PRINCIPAL-MAR	
			001.1450.3590	80.80
			PRINCIPAL-MAR	
			001.1600.3590	7.76
			PRINCIPAL-MAR	
			001.1700.3590	88.02
			PRINCIPAL-MAR	
			001.3200.3590	14.44
			PRINCIPAL-MAR	
			001.4100.3590	63.80
			PRINCIPAL-MAR	
			001.4200.3590	62.71
			PRINCIPAL-MAR	
			001.4500.3590	15.81
			PRINCIPAL-MAR	
			001.4600.3590	45.02
			PRINCIPAL-MAR	
			001.6000.3590	14.98
			PRINCIPAL-MAR	
			001.6010.3590	15.68
			PRINCIPAL-MAR	
			001.6020.3590	10.52
			PRINCIPAL-MAR	
			004.8310.3590	91.41
			PRINCIPAL-MAR	
			006.8400.3560	26.76
			PRINCIPAL-MAR	
			010.3830.3590	32.99
			PRINCIPAL-MAR	
			012.8500.3590	7.39
			PRINCIPAL-MAR	
			016.8540.3590	7.39
			PRINCIPAL-MAR	
			023.3890.3590	3.51

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 12

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80318	3/3/2020	000176 PRINCIPAL LIFE GROUP	(Continued)	
			PRINCIPAL-MAR	
			024.8470.3590	0.78
			PRINCIPAL-MAR	
			041.9500.3590	13.79
			PRINCIPAL-MAR	
			042.9510.3590	12.98
			PRINCIPAL-MAR	
			070.7000.3590	26.25
Total :				683.45
80319	3/3/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT-MAR	
			PERS RETIREMENT-MAR	
			001.1200.3560	1,726.96
			PERS RETIREMENT-MAR	
			001.1450.3560	3,060.33
			PERS RETIREMENT-MAR	
			001.1600.3560	221.41
			PERS RETIREMENT-MAR	
			001.1700.3560	3,985.29
			PERS RETIREMENT-MAR	
			001.3200.3560	309.97
			PERS RETIREMENT-MAR	
			001.4100.3560	4,472.38
			PERS RETIREMENT-MAR	
			001.4200.3560	2,656.86
			PERS RETIREMENT-MAR	
			001.4500.3560	1,815.52
			PERS RETIREMENT-MAR	
			001.4600.3560	2,568.30
			PERS RETIREMENT-MAR	
			001.6000.3560	1,018.46
			PERS RETIREMENT-MAR	
			001.6010.3560	885.62
			PERS RETIREMENT-MAR	
			001.6020.3560	664.22
			PERS RETIREMENT-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80319	3/3/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			004.8310.3560	3,852.45
			PERS RETIREMENT-MAR	
			006.8400.3560	1,239.87
			PERS RETIREMENT-MAR	
			012.8500.3560	531.37
			PERS RETIREMENT-MAR	
			016.8540.3560	531.37
			PERS RETIREMENT-MAR	
			023.3890.3560	221.41
			PERS RETIREMENT-MAR	
			041.9500.3560	309.97
			PERS RETIREMENT-MAR	
			042.9510.3560	752.78
			PERS RETIREMENT-MAR	
			070.7000.3560	619.93
			PERS RETIREMENT-MAR	
			024.8470.3560	44.28
			PERS RETIREMENT-MAR	
			010.3830.3560	1,018.46
			PERS RETIREMENT-MAR	
			PERS RETIREMENT-MAR	
			001.1450.3560	260.75
			Total :	32,767.96
80320	3/3/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-MAR	
			PERS HEALTH-MAR	
			001.1150	11,155.35
			PERS HEALTH-MAR	
			004.1150	1,822.62
			PERS HEALTH-MAR	
			006.1150	434.40
			PERS HEALTH-MAR	
			010.1150	1,437.08
			PERS HEALTH-MAR	
			012.1150	167.08
			PERS HEALTH-MAR	
			016.1150	167.08

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 14

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80320	3/3/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued) PERS HEALTH-MAR 041.1150 PERS HEALTH-MAR 070.1150 PERS HEALTH-MAR 001.1450.3511 PERS HEALTH-MAR 041.9500.3515	 2,200.00 Total : 18,094.93
80321	3/3/2020	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDER FEES-FEB DOCUMENT RECORDER FEES-FEB 001.1200.4506	 200.00 Total : 200.00
80322	3/3/2020	005596 RODRIGUEZ-MAYA, JESUS	CUP19004 REFUND CUP19004 REFUND 001.4100.4450	 1,425.00 Total : 1,425.00
80323	3/3/2020	005144 SESAC	CHF MUSIC COPYRIGHTS CHF MUSIC COPYRIGHTS 051.1471	 110.00 Total : 110.00
80324	3/3/2020	001527 SHRED-IT USA	SHREDDING SERVICES-FEB SHREDDING SERVICES-FEB 001.1200.4626	 85.09 Total : 85.09
80325	3/3/2020	005309 SOCAL PPE	FS#1-3: TURN OUT COAT & PANT REPAIRS FS#1-3: TURN OUT COAT & PANT REPAIRS 029.2100.4204 FS#1-3: TURN OUT COAT & PANT REPAIRS FS#1-3: TURN OUT COAT & PANT REPAIRS 029.2100.4204 FS#1-3: TURN OUT COAT & PANT REPAIRS FS#1-3: TURN OUT COAT & PANT REPAIRS	 299.00 295.20

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80325	3/3/2020	005309 SOCAL PPE	(Continued) 029.2100.4204	494.50
				Total : 1,088.70
80326	3/3/2020	000204 SOCALGAS	STATION #3-JAN STATION #3-JAN 028.2050.4020 STATION #3-JAN 029.2100.4020 STATION #2-JAN STATION #2-JAN 028.2050.4020 STATION #2-JAN 029.2100.4020 POLICE-JAN POLICE-JAN 001.2000.4020 CITY HALL-JAN CITY HALL-JAN 042.9510.4020 STATION #1-JAN STATION #1-JAN 028.2050.4020 STATION #1-JAN 029.2100.4020	74.21 74.20 53.35 53.35 1,303.76 210.66 32.94 32.94
				Total : 1,835.41
80327	3/3/2020	000203 SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS-FEB TRAFFIC SIG PALM/CYPRESS-FEB 013.8510.4011 TRAFFIC SIG PALM/CYPRESS-FEB TRAFFIC SIG PALM/CYPRESS-FEB 004.8310.4580 SMART N FINAL SCE FEES-FEB SMART N FINAL SCE FEES-FEB 013.8510.4011	28.95 43.35 19.08
				Total : 91.38

03/03/2020 4:41:40PM

Voucher List
CITY OF HIGHLAND

Page: 16

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80328	3/3/2020	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT/INV#1012 STATE TAX GARNISHMENT: PAYMENT/INV#1012 051.1492	467.08
Total :				467.08
80329	3/3/2020	000636 STEVEN ENTERPRISES INC	ENGINEERING SUPPLIES ENGINEERING SUPPLIES 004.8310.4206	622.51
Total :				622.51
80330	3/3/2020	005594 SYED, ASHIQ	MILEAGE REIMB-SYED MILEAGE REIMB-SYED 001.4100.4332	89.70
Total :				89.70
80331	3/3/2020	004413 TWISTED IMAGES INK	CENSUS 2020 TOTE BAGS CENSUS 2020 TOTE BAGS 001.4100.4349 STATE TAX GARNISHMENT:PAYMENT/INV#1012 051.1492	1,868.30
Total :				-467.08 1,401.22
80332	3/3/2020	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-MAR LONG TERM DISABILITY-MAR 001.1180 LONG TERM DISABILITY-MAR 004.1180 LONG TERM DISABILITY-MAR 006.1180 LONG TERM DISABILITY-MAR 010.1180 LONG TERM DISABILITY-MAR 041.1180 LONG TERM DISABILITY-MAR 070.1180	536.65 44.40 18.50 37.00 25.37 51.80
Total :				713.72
80333	3/3/2020	000237 WILLDAN ASSOCIATES	BUILDING AND SAFETY PLAN CHECK-JAN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80333	3/3/2020	000237 WILLDAN ASSOCIATES	(Continued) BUILDING AND SAFETY PLAN CHECK-JAN 001.4500.4540 BUILDING AND SAFETY INSP/PERMIT TECH-JAN BUILDING AND SAFETY INSP/PERMIT TECH-JAN 001.4500.4540	4,010.00 22,650.00 Total : 26,660.00
80334	3/3/2020	004298 ZOLL MEDICAL CORPORATION	FS# : HEAT MONITOR SUPPLIES FS# : HEAT MONITOR SUPPLIES 028.2050.4207 FS# : HEAT MONITOR SUPPLIES FS# : HEAT MONITOR SUPPLIES 028.2050.4207	 767.72 387.88 Total : 1,155.60
43 Vouchers for bank code : wfb				Bank total : 1,415,651.48
43 Vouchers in this report				Total vouchers : 1,415,651.48



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

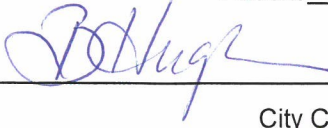
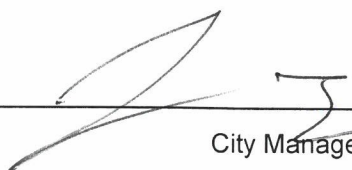
REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Nancy Wayne, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Elizabeth Ayala

RECOMMENDATION: George Hills Company recommends the City Council reject the claims.

BACKGROUND: The Claim was received in the City Clerk's Office on January 29, 2020. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

March 2, 2020

TO: City of Highland

ATTN: Betty Hughes/Chuck Dantuono

RE: Our Client : City of Highland
Claimant : **Elizabeth Ayala**
Date of Incident : 1/23/20
Our File No. : GHC0029360

We have reviewed the above captioned claim and request that you take the action indicated below:

- **CLAIM REJECTION:** Please send a standard Rejection Notice to the claimant to commence the six-month Statute of Limitations.

Please provide us with a copy of the notice sent, as requested above. Should you have any questions, please feel free to contact the undersigned.

Very truly yours,

GEORGE HILLS COMPANY, INC.



Nancy Wayne
Account Manager/Sr. Claims Adjuster
Nancy.wayne@georgehills.com



January 30, 2020

Ms. Nancy Wayne
Account Manager/Senior Claims Adjuster
George Hills Company, Inc.
P. O. Box 1544
Wildomar, CA 92595

Re: Claimant(s): Elizabeth Ayala
Incident Date: January 23, 2020

Dear Ms. Wayne:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on January 29, 2020, by the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, February 25, 2020, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

A handwritten signature in cursive script, appearing to read "Betty Hughes".

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

c:\users\bhughes\documents\my documents\claims\george hills letters\gh ayala ltr.doc

Mayor
Larry McCallon

Mayor Pro Tem
Penny Lilburn

City Council
Jesse Chavez

City Council
Anaëli Solano

City Council
John P. Timmer

City Manager
Joseph A. Hughes

27215 Base Line, Highland, CA 92346

Tel: (909) 864-6861 • Fax: (909) 862-3180 • Web: www.cityofhighland.org

Do not write in this space.
For office use only:

RECEIVED

JAN 29 2020

CITY OF HIGHLAND

Received: _____

By: _____

____ Mail

☒ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 EAST BASE LINE
HIGHLAND CA 92346
(909) 864-6861 X226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE 572; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Elizabeth Ayala
 - a. Complete Address of Claimant, including City, State and Zip Code:
29609 Chandler Rd
Highland, CA 92346
 - b. Phone Number (909) 261-1508
 - c. Date of Birth 1-12-71
 - d. Social Security Number _____

e. Driver's License/State Identification Card Number:

Issued by which State: CA

☒ Driver's License ☐ Identification Card

Expiration Date: 1-12-2021

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

3. Occurrence or event from which the claim arises:

a. Date of occurrence 1/23/2020

b. Time of occurrence 5:20 am

c. Place of occurrence (Exact and specific location)

West side of BASELINE at Club View
(construction area)

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

while exiting uneven pavement and
puncture my front passenger side tire

e. What particular action by the City, or its employees, caused the alleged damage or injury?

Due to road construction

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

punctured tire & wheel Alignment
No Injuries

5. Give the name(s) of the City employee(s) causing the damage or injury:

none

6. Name and address of any other person injured:

none

7. Name and address of the owner of any damaged property:

Elizabeth Ayala - 29609 Chandler Rd, Highland, CA
92346

8. Damages Claimed:

a. Amount claimed as of this date: \$ 410.7

b. Estimate amount of future costs: \$ 0

c. Total amount claimed: \$ 410.70

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

SEE ATTACHED RECEIPT

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Andrea Ayala - 25153 Independent pl, S.B., CA 92404

b. _____

c. _____

d. _____

e. _____

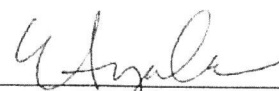
10. Any additional information which might be helpful in considering this claim:

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Highland, CA
City and State

Date: 1/23/2020


Signature of Claimant

Elizabeth Ayala
Printed name of person signing above

Mercedes-Benz of Ontario
3787 East Guasti Road
Ontario , CA 91761
(909) 724-4562

RECEIPT

Customer Information:
Elizabeth Ayala

Invoice Details:
Invoice #: PVAD4XR8KX
Invoice Date: Friday, January 24, 2020
11:15 AM

(XXX) XXX-X508

Repair Order/Ref #: 370539

Description of Product/Services

Amount

Service and Parts Related Transaction

\$ 410.17

Payment Details:

Paid On: Friday, January 24, 2020 11:16 AM

Credit Card: XXXXXXXXXXXXX
/XXXX

Card Type: Visa

Payment Type: Ingenico-Swipe

Confirmation #: 011557

Amatziah Hunte

Customer Signature

THANK YOU!

Mercedes-Benz of Ontario

Processed by myKaarma eBridge Payments

CUSTOMER #: 23151

UNIT# S2373

ELIZABETH AYALA

JOHN AYALA

29609 CHANDLER RD

HIGHLAND, CA 92346-5419

HOME: CONT:909-261-1508

BUS: 909-982-9450 CELL:909-261-1508

370539

INVOICE

MERCEDES-BENZ

OF ONTARIO

3787 E. Guasti Rd. • Ontario, CA 91761
Phone (909) 212-8500 • Fax (909) 212-8598
www.mbontario.com

PAGE 1

OPEN
MON-FRI 7:00 AM to 7:00 PM
SAT 7:00 AM to 4:00 PM

SERVICE ADVISOR: 211 HUNTE AMATZIAH

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG	
BLACK	14	MERCEDES-BENZ C250W	WDDGF4HB4EG254339	7EMG391	69003/69008	T0267	
DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31JAN14	IS13NOV13	30JAN2018	WAIT 24JAN20		189.50	CASH	24JAN20
R.O. OPENED		READY		OPTIONS: SOLD-STK:S2373 ENG:27186030722925			
24JAN20		24JAN20		TRN:72299707682070 AXL:040/121			

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
A	MOUNT AND BALANCE 1 NEW RIGHT FRONT TIRE DUE TO SIDEWALL DAMAGE AND VERIFY PROPER SIZE AND RATING. BQ8400517 CONTINENTAL CONTIPROCONTACT MO						
	MB1 MOUNT AND BALANCE 1 NEW TIRE AND VERIFY PROPER SIZE AND RATING.						
	537 CPT					30.00	30.00
	EPA HAZARDOUS WASTE DISPOSAL FEE					2.11	2.11
	1 Q-8-40-0517 SKU 0352864 CONTINENTAL						
	CONTIPRO CONTA				216.00	216.00	216.00
	1 TTAX TIRE TAX				1.75	1.75	1.75
	1 WEIGHT 3MWEIGHT				4.25	4.25	4.25
PARTS:	220.25 LABOR:	30.00 OTHER:			3.86	TOTAL LINE A:	254.11

69003

TIRE DEPT

537 .4UL

INSTALLED AND BALANCED RIGHT FRONT TIRES

NEW TIRE DOT# LM7R PXH6 5218RF

NOTE

OLD TIRE DOT# LM7R PXH6 4315RF

HAND TORQUE 96LBS

B 4 WHEEL ALIGNMENT---4 WHEEL ALIGNMENT SPECIAL---MEASURE VEHICLE ALIGNMENT GEOMETRY, SET FRONT AND REAR TOE IN/OUT AS APPLICABLE, CENTER STEERING WHEEL AND ROAD TEST.
ALIGN 4 WHEEL ALIGNMENT---4 WHEEL ALIGNMENT SPECIAL---MEASURE VEHICLE ALIGNMENT GEOMETRY, SET FRONT AND REAR TOE IN/OUT AS APPLICABLE, CENTER STEERING WHEEL AND ROAD TEST.

196 CP

199.95

199.95

JAN4WA60 \$60.00 OFF 4 WHEEL ALIGNMENT. OFFER VALID THROUGH 1/31/20.
CANNOT BE COMBINED.

CP

-60.96

-60.96

PARTS: 0.00 LABOR: 199.95 OTHER: -60.96 TOTAL LINE B: 138.99

NOTICE TO CONSUMER

PLEASE READ IMPORTANT INFORMATION ON BACK.

I acknowledge notice and oral approval of any additional customer or warranty work performed and/or increase in the original estimate price. I also acknowledge and approve all repairs as itemized and/or receipt of vehicle.

SUPPLIES-a charge is included for supplies used on your vehicle. Applicable supply items include: Nuts, bolts, washers, tape, pins, aerospray, solvent, cleaners, solder, battery cleaner, wire, sealers, fasteners, fittings, misc. fluids, lubricants, connectors, etc.

X

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. CHARGES	
TOTAL CHARGES	
LESS INSURANCE	
SALES TAX	
PLEASE PAY THIS AMOUNT	

BAR # ARD 269917 EPA: CAL000375245

CUSTOMER #: 23151

UNIT# S2373

ELIZABETH AYALA

JOHN AYALA

29609 CHANDLER RD

HIGHLAND, CA 92346-5419

HOME:

CONT:909-261-1508

BUS: 909-982-9450 CELL:909-261-1508

370539

INVOICE

MERCEDES-BENZ

OF ONTARIO

3787 E. Guasti Rd. · Ontario, CA 91761
Phone (909) 212-8500 · Fax (909) 212-8598
www.mbontario.com

PAGE 2

OPEN
MON-FRI 7:00 AM to 7:00 PM
SAT 7:00 AM to 4:00 PM

SERVICE ADVISOR: 211 HUNTE AMATZIAH

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG	
BLACK	14	MERCEDES-BENZ C250W	WDDGF4HB4EG254339	7EMG391	69003/69008	T0267	
DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31JAN14	IS13NOV13	30JAN2018	WAIT 24JAN20		189.50	CASH	24JAN20
R.O. OPENED		READY	OPTIONS: SOLD-STK:S2373 ENG:27186030722925				
24JAN20		24JAN20	TRN:72299707682070 AXL:040/121				

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

69008 perform cp alignment 1.70 TECH 196 Performed alignment check, front and rear toe out of specs, set front and rear toe, all readings within specs, test drove-ok. Vehicle tracks straight with steering wheel held straight. NOTE-ON ROADS WITH ROAD CROWN IT IS NORMAL FOR VEHICLE TO HAVE A SLIGHT DRIFT/PULL IN THE DIRECTION OF THE ROAD CROWN. MILES OUT 69008.

C GUEST REQUESTS TO DRY OUT AREA WHERE SPARE TIRE IS STORED. THERE IS WATER IN THERE.

NOTE SEE TECHNICIAN NOTES:

537 CP

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE C: 0.00
69003 0.00 REAR TRUNK AREA DRIED AND DRAIN PLUG CLEANED OUT.

D PERFORM EXPRESS ON GROUND VEHICLE INSPECTION---INCLUDES INSPECTING VEHICLE LIGHTS, TIRES AND EXTERIOR GLASS.

22 PERFORM EXPRESS ON GROUND VEHICLE INSPECTION---INCLUDES INSPECTING VEHICLE LIGHTS, TIRES AND EXTERIOR GLASS.

537 CEXP

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE D: 0.00

E PERFORM CALIFORNIA STATE COLD TIRE INFLATION CHECK AND CORRECTION AS MANDATED BY STATE LAW AB32

02 PERFORM CALIFORNIA STATE COLD TIRE INFLATION CHECK AND CORRECTION AS MANDATED BY STATE LAW AB32

537 CEXP

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE E: 0.00

F PROVIDE COURTESY CAR WASH AT COMPLETION OF SERVICE A \$24.95 VALUE

11 PROVIDE COURTESY CAR WASH AT COMPLETION OF SERVICE A \$24.95 VALUE

999 ISP

(N/C)

NOTICE TO CONSUMER

PLEASE READ IMPORTANT INFORMATION ON BACK.

I acknowledge notice and oral approval of any additional customer or warranty work performed and/or increase in the original estimate price. I also acknowledge and approve all repairs as itemized and/or receipt of vehicle.

SUPPLIES-a charge is included for supplies used on your vehicle. Applicable supply items include: Nuts, bolts, washers, tape, pins, aerospray, solvent, cleaners, solder, battery cleaner, wire, sealers, fasteners, fittings, misc. fluids, lubricants, connectors, etc.

X

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. CHARGES	
TOTAL CHARGES	
LESS INSURANCE	
SALES TAX	
PLEASE PAY THIS AMOUNT	

BAR # ARD 269917 EPA: CAL000375245

MERCEDES-BENZ OF ONTARIO

CUSTOMER #: 23151

370539

UNIT# S2373

ELIZABETH AYALA

JOHN AYALA

29609 CHANDLER RD

HIGHLAND, CA 92346-5419

HOME: CONT: 909-261-1508

BUS: 909-982-9450 CELL: 909-261-1508

INVOICE

3787 E. Guasti Rd. · Ontario, CA 91761
Phone (909) 212-8500 · Fax (909) 212-8598
www.mbtontario.com

PAGE 3

OPEN
MON-FRI 7:00 AM to 7:00 PM
SAT 7:00 AM to 4:00 PM

SERVICE ADVISOR: 211 HUNTE AMATZIAH

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG	
BLACK	14	MERCEDES-BENZ C250W	WDDGF4HB4EG254339	7EMG391	69003/69008	T0267	
DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO:	RATE	PAYMENT	INV. DATE
31JAN14	IS13NOV13	30JAN2018	WAIT 24JAN20		189.50	CASH	24JAN20
R.O. OPENED		READY	OPTIONS: SOLD-STK:S2373 ENG:27186030722925				
24JAN20		24JAN20	TRN:72299707682070 AXL:040/121				

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL	
PARTS:		0.00	LABOR:	0.00	OTHER:	0.00	TOTAL LINE F:	0.00

EST: 0.00 24JAN20 07:39 SA: 211

EST: 411.95 24JAN20 07:39 SA: 211
CONTACT: E

COMPANY NAME Z CERTIFIED WARRANTY

COMPANY PHONE

POLICY NUMBER

POLICY TERM

EFFECTIVE DATE

09 NOV 2014

DEDUCTIBLE

0.00

MILEAGE LIMIT

0.00

BEGIN MILES

9800

END MILES

COMPONENTS

#0267 WAIT CREATED 2020-01-23

05:16:00PM TAKEN BY CALEB

CANDELARIA

NOTICE TO CONSUMER

PLEASE READ IMPORTANT INFORMATION ON BACK.

I acknowledge notice and oral approval of any additional customer or warranty work performed and/or increase in the original estimate price. I also acknowledge and approve all repairs as itemized and/or receipt of vehicle.

SUPPLIES-a charge is included for supplies used on your vehicle. Applicable supply items include: Nuts, bolts, washers, tape, pins, aerospray, solvent, cleaners, solder, battery cleaner, wire, sealers, fasteners, fittings, misc. fluids, lubricants, connectors, etc.

X

DESCRIPTION	TOTALS
LABOR AMOUNT	229.95
PARTS AMOUNT	220.25
GAS, OIL, LUBE	2.11
SUBLET AMOUNT	0.00
MISC. CHARGES	1.75
TOTAL CHARGES	454.06
LESS INSURANCE	60.96
SALES TAX	17.07
PLEASE PAY THIS AMOUNT	410.17

BAR # ARD 269917 EPA: CAL000375245



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

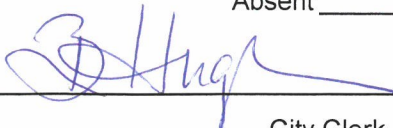
REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Nancy Wayne, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Raquel Juarez

RECOMMENDATION: George Hills Company recommends the City Council reject the claims.

BACKGROUND: The Claim was received in the City Clerk's Office on February 5, 2020. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. <u>60</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



March 4, 2020

TO: City of Highland

ATTN: Betty Hughes/Chuck Dantuono

RE: Our Client : City of Highland
Claimant : **United Subrogation a/s/o Alliance United**
a/s/o Raquel Juarez
Date of Incident : 11/27/18

We have reviewed the above captioned claim and request that you take the action indicated below:

- **CLAIM REJECTION:** Please send a standard Rejection Notice to the claimant carrier to commence the six-month Statute of Limitations. Although the claim is late, this does not involve a City owned or operated vehicle and the claim will be denied.

Please provide us with a copy of the notice sent, as requested above. Should you have any questions, please feel free to contact the undersigned.

Very truly yours,

GEORGE HILLS COMPANY, INC.

A handwritten signature in cursive script that reads 'Nancy Wayne'.

Nancy Wayne
Account Manager/Sr. Claims Adjuster
Nancy.wayne@georgehills.com



February 5, 2020

Ms. Nancy Wayne
Account Manager/Senior Claims Adjuster
George Hills Company, Inc.
P. O. Box 1544
Wildomar, CA 92595

Re: Claimant(s): Raquel Juarez
Incident Date: November 27, 2018

Dear Ms. Wayne:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on February 5, 2020, by the above referenced claimant(s). Note: The location stated in the claim is not within the City of Highland's jurisdiction. Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, February 25, 2020, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

c:\users\bhughes\documents\my documents\claims\george hills letters\gh juarez ltr.doc

Mayor
Larry McCallon

Mayor Pro Tem
Penny Lilburn

City Council
Jesse Chavez

City Council
Anaëli Solano

City Council
John P. Timmer

City Manager
Joseph A. Hughes

27215 Base Line, Highland, CA 92346

Tel: (909) 864-6861 • Fax: (909) 862-3180 • Web: www.cityofhighland.org

140679 (19)

RECEIVED

Do not write in this space.
For office use only:

Received: _____

CITY OF HIGHLAND
CITY CLERK

By: _____

___ Mail ___ In person

CLAIM AGAINST THE CITY OF HIGHLAND (For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 EAST BASE LINE
HIGHLAND CA 92346
(909) 864-6861 X226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Raquel Sanchez
 - a. Complete Address of Claimant, including City, State and Zip Code:
6626 Victoria St
Highland, Ca 92346
 - b. Phone Number (909) 735-7054
 - c. Date of Birth 7/4/1960
 - d. Social Security Number UNK

e. Driver's License/State Identification Card Number:

Issued by which State: Ca

☒ Driver's License ☐ Identification Card

Expiration Date: UNK

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

United Subrogation A/S/o Alliance United
Po Box 701958 Dallas Tx 75238

3. Occurrence or event from which the claim arises:

a. Date of occurrence 11/27/2018

b. Time of occurrence 11:53 am

c. Place of occurrence (Exact and specific location)

Victoria Ave / Citrus

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

City Rented Vehicle Rear end
my insured vehicle

e. What particular action by the City, or its employees, caused the alleged damage or injury?

Same as above 11
4 11 4

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

NONE

5. Give the name(s) of the City employee(s) causing the damage or injury:

Brandon Joseph Wincentzen

6. Name and address of any other person injured:

NONE

7. Name and address of the owner of any damaged property:

NONE

8. Damages Claimed:

a. Amount claimed as of this date: \$ 4174.84

b. Estimate amount of future costs: \$ Ø

c. Total amount claimed: \$ 4174.84

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. None
- b. _____
- c. _____
- d. _____
- e. _____

10. Any additional information which might be helpful in considering this claim:

I am aware 180 Days
have come + gone Still must
have a written response fr:
The City.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Dallas TX
City and State

Date: Feb 5, 2020

J Lynn Browder
Signature of Claimant

Jo Alliance United
J Lynn Browder
Printed name of person signing above

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
TRAFFIC COLLISION REPORT
CHP 555 Page 1 (Rev. 4-11) OPI 060

Page 1 of 6

SPECIAL CONDITIONS		NUMBER INJURED 1	HIT & RUN FELONY ☐	CITY SAN BERNARDINO	JUDICIAL DISTRICT SAN BERNARDINO SUPERIOR	LOCAL REPORT NUMBER 2018-00155138	
		NUMBER KILLED 0	HIT & RUN MISDEMEANOR ☐	COUNTY SAN BERNARDINO	REPORTING DISTRICT Police - Charlie	SEAT S M O W T F S	TOW AWAY ☒ YES ☐ NO
LOCATION	COLLISION OCCURRED ON N VICTORIA AVE			MO. DAY YEAR 11/27/2018	TIME (2400) 1153	NCIC # 3610	OFFICER I.D. 50582
	MILEPOST INFORMATION			GPS COORDINATES		PHOTOGRAPHS BY: ☒ NONE	
	FEET/MILES OF			LATITUDE 34.143500733000 LONGITUDE -117.22605903			
	☐ AT INTERSECTION WITH			STATE HWY REL ☐ YES ☒ NO			
☒ OR: 54 FEET/MILES S OF CITRUS							
PARTY 01	DRIVER'S LICENSE NUMBER			STATE CA	CLASS C	AIR BAG M	SAFETY EQUIP. G
DRIVER	NAME (FIRST, MIDDLE, LAST) BRANDON JOSEPH WINCENTSEN			VEH. YEAR 2014	MAKE/MODEL/COLOR DODGE WHITE	RAM 3500	LICENSE NUMBER 63823P1
PEDESTRIAN	STREET ADDRESS 29037 AVACADO WAY			OWNER'S NAME ☐ SAME AS DRIVER HOSKINS EQP			
PARKED VEHICLE	CITY/STATE/ZIP LAKE ELSNORE CA 92530			OWNER'S ADDRESS ☐ SAME AS DRIVER 1000 S LESLIE ST LA HABRA CA 90631			
BICYCLIST	SEX M	HAIR BRO	EYES BLU	HEIGHT 5-11	WEIGHT 170	Mo. BIRTHDATE Day Year 01/16/1994	RACE W
OTHER	HOME PHONE (951)239-7981			BUSINESS PHONE (000)000-0000			
INSURANCE CARRIER CALIFORNIA COMMERCIAL/FLEET		POLICY NUMBER 72AP5079710					
DIR OF TRAVEL S		ON STREET OR HIGHWAY VICTORIA		SPEED LIMIT 35		VEHICLE IDENTIFICATION NUMBER: 3C7WRMDL7EG118791	
VEHICLE TYPE 11		DESCRIBE VEHICLE DAMAGE ☐ UNK. ☐ NONE ☒ MINOR ☐ MOD. ☐ MAJOR ☐ ROLL-OVER		SHADE IN DAMAGED AREA			
CAL-T		TOP/PSG		MCMX			
PARTY 02	DRIVER'S LICENSE NUMBER			STATE CA	CLASS C	AIR BAG M	SAFETY EQUIP. G
DRIVER	NAME (FIRST, MIDDLE, LAST) RAQUEL JUAREZ			VEH. YEAR 2003	MAKE/MODEL/COLOR CHEVROLET WHITE	ASTRO VAN	LICENSE NUMBER 4XDB182
PEDESTRIAN	STREET ADDRESS 6626 VICTORIA ST			OWNER'S NAME ☐ SAME AS DRIVER BENJAMIN JUREZ			
PARKED VEHICLE	CITY/STATE/ZIP HIGHLAND CA 92346			OWNER'S ADDRESS ☒ SAME AS DRIVER 6626 VICTORIA ST HIGHLAND CA 92346			
BICYCLIST	SEX F	HAIR BRO	EYES BRO	HEIGHT 5-0	WEIGHT 142	Mo. BIRTHDATE Day Year 07/04/1960	RACE H
OTHER	HOME PHONE (909)725-7054			BUSINESS PHONE (000)000-0000			
INSURANCE CARRIER AAA		POLICY NUMBER 620-004-0529542467					
DIR OF TRAVEL S		ON STREET OR HIGHWAY VICTORIA		SPEED LIMIT 35		VEHICLE IDENTIFICATION NUMBER: 1GNDM19X23B101326	
VEHICLE TYPE 14		DESCRIBE VEHICLE DAMAGE ☐ UNK. ☐ NONE ☒ MINOR ☐ MOD. ☐ MAJOR ☐ ROLL-OVER		SHADE IN DAMAGED AREA			
CAL-T		TOP/PSG		MCMX			
PARTY 03	DRIVER'S LICENSE NUMBER			STATE CA	CLASS C	AIR BAG M	SAFETY EQUIP. G
DRIVER	NAME (FIRST, MIDDLE, LAST) CARLOS ENRIQUEZ-VILLATORA			VEH. YEAR 2013	MAKE/MODEL/COLOR HYUNDAI GRAY	ACCENT	LICENSE NUMBER 7YVD920
PEDESTRIAN	STREET ADDRESS 5024 ALTA DR			OWNER'S NAME ☒ SAME AS DRIVER CARLOS ENRIQUEZ-VILLATORA			
PARKED VEHICLE	CITY/STATE/ZIP SAN BERNARDINO CA 92407			OWNER'S ADDRESS ☒ SAME AS DRIVER 5024 ALTA DR SAN BERNARDINO CA 92407			
BICYCLIST	SEX M	HAIR BRO	EYES BRO	HEIGHT 5-10	WEIGHT 170	Mo. BIRTHDATE Day Year 09/27/1969	RACE H
OTHER	HOME PHONE (323)246-8702			BUSINESS PHONE (000)000-0000			
INSURANCE CARRIER MERCURY		POLICY NUMBER 040104120243131					
DIR OF TRAVEL S		ON STREET OR HIGHWAY VICTORIA		SPEED LIMIT 35		VEHICLE IDENTIFICATION NUMBER: KMHCU5AE3DU081675	
VEHICLE TYPE 01		DESCRIBE VEHICLE DAMAGE ☐ UNK. ☐ NONE ☒ MINOR ☐ MOD. ☐ MAJOR ☐ ROLL-OVER		SHADE IN DAMAGED AREA			
CAL-T		TOP/PSG		MCMX			
PREPARER'S NAME Lee 50582			DISPATCH NOTIFIED ☒ YES ☐ NO ☐ N/A			REVIEWER'S NAME	
						DATE REVIEWED	

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
TRAFFIC COLLISION CODING
CHP 555 Page 2 (Rev. 4-11) OPI 060

Page 2 of 6

DATE OF COLLISION (M.O. DAY YEAR) 11/27/2018		TIME (2400) 1153	ACIG # 3610	OFFICER I.D. 50582	NUMBER 2018-00155138
OWNER'S NAME PROPERTY DAMAGE			OWNER'S ADDRESS		NOTIFIED ☐ YES ☐ NO
DESCRIPTION OF DAMAGE					

SEATING POSITION 	OCCUPANTS A - NONE IN VEHICLE B - UNKNOWN C - LAP BELT USED D - LAP BELT NOT USED E - SHOULDER HARNESS USED F - SHOULDER HARNESS NOT USED G - LAP/SOULDER HARNESS USED H - LAP/SOULDER HARNESS NOT USED J - PASSIVE RESTRAINT USED K - PASSIVE RESTRAINT NOT USED P - NOT REQUIRED	SAFETY EQUIPMENT CHILD RESTRAINT Q - IN VEHICLE USED R - IN VEHICLE NOT USED S - IN VEHICLE USE UNKNOWN T - IN VEHICLE IMPROPER USE U - NONE IN VEHICLE M/C BICYCLE HELMET DRIVER PASSENGER V - NO X - NO W - YES Y - YES	AIR BAG B - UNKNOWN L - AIR BAG DEPLOYED M - AIR BAG NOT DEPLOYED N - OTHER P - NOT REQUIRED EJECTED FROM VEHICLE 0 - NOT EJECTED 1 - FULLY EJECTED 2 - PARTIALLY EJECTED 3 - UNKNOWN	INATTENTION CODES A - CELLPHONE HANDHELD B - CELLPHONE HANDSFREE C - ELECTRONIC EQUIPMENT D - RADIO / CD E - SMOKING F - EATING G - CHILDREN H - ANIMALS I - PERSONAL HYGIENE J - READING K - OTHER
-----------------------------	--	--	---	---

ITEMS MARKED BELOW FOLLOWED BY AN ASTERISK (*) SHOULD BE EXPLAINED IN THE NARRATIVE.

PRIMARY COLLISION FACTOR LIST NUMBER (#) OF PARTY AT FAULT	TRAFFIC CONTROL DEVICES	01	02	03	SPECIAL INFORMATION	01	02	03	MOVEMENT PRECEDING COLLISION
01 A VC SECTION VIOLATION: 22350 VC-I	X A CONTROLS FUNCTIONING				A HAZARDOUS MATERIAL				A STOPPED
B OTHER IMPROPER DRIVING*	B CONTROLS NOT FUNCTIONING*				B CELL PHONE HANDHELD IN USE	X	X	X	B PROCEEDING STRAIGHT
C OTHER THAN DRIVER*	C CONTROLS OBSCURED				C CELL PHONE HANDSFREE IN USE				C RAN OFF ROAD
D UNKNOWN*	D NO CONTROLS PRESENT / FACTOR*	X	X	X	D CELL PHONE NOT IN USE				D MAKING RIGHT TURN
	TYPE OF COLLISION				E SCHOOL BUS RELATED				E MAKING LEFT TURN
	A HEAD-ON				F 75 FT MOTORTRUCK COMBO				F MAKING U TURN
	B SIDE SWIPE				G 32 FT-TRAILER COMBO				G BACKING
	X C REAR END				H				H SLOWING / STOPPING
WEATHER (MARK 1 TO 2 ITEMS)	D BROADSIDE				I				I PASSING OTHER VEHICLE
X A CLEAR	E HIT OBJECT				J				J CHANGING LANES
B CLOUDY	F OVERTURNED				K				K PARKING MANEUVER
C RAINING	G VEHICLE / PEDESTRIAN				L				L ENTERING TRAFFIC
D SNOWING	H OTHER*				M				M OTHER UNSAFE TURNING
E FOG / VISIBILITY FT.					N				N XING INTO OPPOSING LANE
F OTHER*	MOTOR VEHICLE INVOLVED WITH				O				O PARKED
G WIND	A NON - COLLISION								P MERGING
LIGHTING	B PEDESTRIAN								Q TRAVELING WRONG WAY
X A DAYLIGHT	X C OTHER MOTOR VEHICLE				OTHER ASSOCIATED FACTOR(S) (MARK 1 TO 2 ITEMS)				R OTHER*
B DUSK - DAWN	D MOTOR VEHICLE ON OTHER ROADWAY	01	02	03	A VC SECTION VIOLATION: ☐ YES ☐ NO				
C DARK - STREET LIGHTS	E PARKED MOTOR VEHICLE				B VC SECTION VIOLATION: ☐ YES ☐ NO				
D DARK - NO STREET LIGHTS	F TRAIN				C VC SECTION VIOLATION: ☐ YES ☐ NO				
E DARK - STREET LIGHTS NOT FUNCTIONING*	G BICYCLE				D				SOBRIETY - DRUG PHYSICAL (MARK 1 TO 2 ITEMS)
ROADWAY SURFACE	H ANIMAL:								A HAD NOT BEEN DRINKING
X A DRY	I FIXED OBJECT:								B HBD - UNDER THE INFLUENCE
B WET	J OTHER OBJECT:								C HBD - NOT UNDER INFLUENCE*
C SNOWY - ICY									D HBD - IMPAIRMENT UNKNOWN*
D SLIPPERY (MUDDY, OILY, ETC.)									E UNDER DRUG INFLUENCE*
ROADWAY CONDITIONS (MARK 1 TO 2 ITEMS)	PEDESTRIAN'S ACTIONS								F IMPAIRMENT - PHYSICAL*
A HOLES, DEEP RUT*	X A NO PEDESTRIANS INVOLVED								G IMPAIRMENT NOT KNOWN
B LOOSE MATERIAL ON ROADWAY*	B CROSSING IN CROSSWALK - AT INTERSECTION								H NOT APPLICABLE
C OBSTRUCTION ON ROADWAY*	C CROSSING IN CROSSWALK - NOT AT INTERSECTION								I SLEEPY / FATIGUED*
X D CONSTRUCTION - REPAIR ZONE*	D CROSSING - NOT IN CROSSWALK								
E REDUCED ROADWAY WIDTH	E IN ROAD - INCLUDES SHOULDER								
F FLOODED*	F NOT IN ROAD								
G OTHER*	G APPROACHING / LEAVING SCHOOL BUS								
H NO UNUSUAL CONDITIONS									

SKETCH

MISCELLANEOUS AOI:

#1, 54' SOUTH OF THE SOUTH PROLONGATION OF CITRUS AND 24' EAST OF THE EAST CURBLINE OF VICTORIA AVE.

2#, 81' SOUTH OF THE SOUTH PROLONGATION OF CITRUS AND 24' EAST OF THE EAST CURBLINE OF VICTORIA AVE.

STATE OF CALIFORNIA
INJURED / WITNESS / PASSENGERS
 CHP 555 Page 3 (Rev. 11-06) OPI 065

Page 3 of 6

DATE OF COLLISION (MO. DAY YEAR) 11/27/2018				TIME (2400) 1153		NCIC # 3610		OFFICER I.D. 50582				NUMBER 2018-00155138									
WITNESS ONLY ☐ #	PASSENGER ONLY ☒ X	AGE 31	SEX F	EXTENT OF INJURY ("X" ONE)				INJURED WAS ("X" ONE)				PARTY NUMBER 02	SEAT POS. 3	AIR BAG M	SAFETY EQUIP. G	EJECTED 0					
				FATAL INJURY ☐	SEVERE INJURY ☐	OTHER VISIBLE INJURY ☐	COMPLAINT OF PAIN ☐	DRIVER ☐	PASS. ☐	PED. ☐	BICYCLIST ☐						OTHER ☐				
NAME / D. O. B. / ADDRESS CINDY RAQUEL TOVAR 839 W 30TH ST SAN BERNARDINO CA 92405												03/22/1987		TELEPHONE (909)725-0865							
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
☐ #	☒ X	37	F	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	03	3	M	G	0			
NAME / D. O. B. / ADDRESS SUSAN ENRIQUEZ-ESPINOZA 5024 ALTA DR SAN BERNARDINO CA 92407												03/30/1981		TELEPHONE (818)404-6671							
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
☐ #	☐			☐	☐	☐	☐	☐	☐	☐	☐	☐	☐								
NAME / D. O. B. / ADDRESS												TELEPHONE									
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
☐ #	☐			☐	☐	☐	☐	☐	☐	☐	☐	☐	☐								
NAME / D. O. B. / ADDRESS												TELEPHONE									
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
☐ #	☐			☐	☐	☐	☐	☐	☐	☐	☐	☐	☐								
NAME / D. O. B. / ADDRESS												TELEPHONE									
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
☐ #	☐			☐	☐	☐	☐	☐	☐	☐	☐	☐	☐								
NAME / D. O. B. / ADDRESS												TELEPHONE									
(INJURED ONLY) TRANSPORTED BY:												TAKEN TO:									
DESCRIBE INJURIES:																					
☐ VICTIM OF VIOLENT CRIME NOTIFIED																					
PREPARED BY NAME Lee												I.D. NUMBER 50582		MO. DAY YEAR 11/27/2018		REVIEWER'S NAME				MO. DAY YEAR	

NARRATIVE/SUPPLEMENTAL

CHP 556 (Rev. 7-90) OPI 042

Page 4 of 6

DATE OF INCIDENT/OCCURRENCE 11/27/2018	TIME (2400) 1153	NCIC NUMBER 3610	OFFICER I.D. NUMBER 50582	NUMBER 2018-00155138
*X ONE ☒ Narrative ☐ Supplemental	*X ONE ☒ Collision report ☐ Other:	TYPE SUPPLEMENTAL (*X APPLICABLE) ☐ BA update ☐ Hazardous materials ☐ Fatal ☐ School bus ☐ Hit and run update ☐ Other:		
CITY/COUNTY/JUDICIAL DISTRICT SAN BERNARDINO SUPERIOR		SAN BERNARDINO		REPORTING DISTRICT/BEAT Police - Charlie
LOCATION/SUBJECT N VICTORIA AVE / CITRUS		CITATION NUMBER		
		STATE HIGHWAY RELATED ☐ Yes ☒ No		
NOTIFICATION: I'm currently assigned to the north east district, patrol division. My assignment requires me to wear a police uniform, BWC (body worn camera, which was activated during contact) and drive a marked police vehicle. On Tuesday, 11/27/18, at approximately 1200 hours I advised dispatched that I would be on scene at a traffic collision with injuries that was holding for service located at Victoria and Citrus. I saw 3 vehicles in the south bound lanes stopped at the west curbline of Victoria south of Citrus. Vehicle 1 was a white Dodge Ram 5500 truck bearing California Lic. 63623P1, Vehicle 2 was a white Chevy Astro Van bearing California Lic. 4XDB182 and lastly Vehicle 3 gray Hyundai Accent bearing California Lic. 7YVD920. I then made contact with drivers and passengers and obtained their statements. During the time of collision there was road construction on both sides, north and south bound lanes. The number1 lane, north and south were open for vehicle traffic. Fire personnel arrived on scene and assisted driver 2 (Juarez) on being light headed. STATEMENTS: Driver 1 (Wincentzen) was driving Veh 1 south bound in lane 1 at approximately 30 MPH when vehicle traffic stopped suddenly. Wincentzen stated he applied the breaks and could not avoid Veh 2. Veh 1 then struck the left rear portion of Veh 2, which caused Veh 2 to strike Veh 3 on the left rear bumper and break light. Wincentzen added that he did not have a complaint of pain. Driver 2 (Juarez) was driving Veh 2 south bound in lane 1 at approximately 30 MPH when vehicle traffic stopped suddenly. Juarez then stated she was struck from behind. Juarez estimated that the vehicle behind her (Veh 1) was traveling at approximately 65 MPH. Juarez added that after she was struck she lost control of her vehicle and struck the median and then struck Veh 3. Juarez had a complaint of pain to her neck and chest area. Driver 3 (Enriquez) was driving vehicle 3 south bound in lane 1 at approximately 10-15 MPH when vehicle traffic stopped suddenly when he was struck by Veh 2. Enriquez estimated Veh 2 struck him at				
PREPARER'S NAME AND I.D. NUMBER Lee 50582	DATE 11/27/2018	REVIEWER'S NAME	DATE	

Use previous editions until depleted.

OSP 98 16969

NARRATIVE/SUPPLEMENTAL

CHP 556 (Rev. 7-90) OPI 042

Page 5

DATE OF INCIDENT/OCCURRENCE	TIME (2400)	NCIC NUMBER	OFFICER I.D. NUMBER	NUMBER
11/27/2018	1153	3610	50582	2018-00155138

(Narrative Continued)

approximately 10-15 MPH. Enriquez had no complaint of pain.

Vehicle 2 passenger (Tovar) was the right front passenger (3) in vehicle 2. Tovar stated that they were stopped due to heavy traffic when they were struck by Veh 1. Tovar could not give me an estimate on how fast vehicle 1 was traveling. Tovar did not have a complaint of pain but added that Juarez was diabetic and after the collision Juarez stated that she felt light headed and felt like passing out. Wincentsen then came to her aide and held her so that she would not fall. Juarez was then assisted to the sidewalk.

Vehicle 3 passenger (Enriquez-Espinoza) was in the right front seat (3) in vehicle 3 when they were struck by vehicle 2. Enriquez-Espinoza had no further information to add. Enriquez-Espinoza had no complaint of pain.

SUMMARY:

Driver 1 (Wincentsen) was driving Vehicle 1 south bound in lane 1 at approximately 30 MPH when vehicle traffic stopped suddenly. Wincentsen stated he applied the breaks and could not avoid Vehicle 2. Vehicle 1 then struck the left rear portion of Vehicle 2, which caused minor damage. Vehicle 2 then struck Vehicle 3 on the left rear bumper and break light causing minor damage.

AOI:

#1, 54' South of the South Prolongation of CITRUS and 24' East of the East Curblineline of VICTORIA Ave.

2#, 81' South of the South Prolongation of CITRUS and 24' East of the East Curblineline of VICTORIA Ave.

CONCLUSION:

Based on statements and the construction zone I came to the following conclusion that Vehicle 1 was traveling too fast for conditions in violation of CVC 22350 Basic Speed Law.

PREPARER'S NAME AND I.D. NUMBER	DATE	REVIEWER'S NAME	DATE
Lee 50582	11/27/2018		

Use previous editions until depleted.

OSP 08 16899

ALLIANCE UNITED INSURANCE COMPANY

Alliance United Insurance
KEMPER SERVICES GROUP
P.O BOX 6042
CAMARILLO, CA 93011
Phone: (866) 530-5500

Claim #: D166128CA1801
Workfile ID: d85cc167

Estimate of Record

Written By: JULIE BREKKE, 1/4/2019 6:11:03 PM
Adjuster: unk, unk, (800) 234-3606 Business

Insured:	Benjamin Reyes Juarez	Owner Policy #:	MIL3819215	Claim #:	D166128CA1801
Type of Loss:	Collision	Date of Loss:	11/27/2018 11:30 AM	Days to Repair:	0
Point of Impact:	15 Total Loss	Deductible:	500.00		

Owner (Insured): Benjamin Reyes Juarez 6626 Victoria Ave Highland, CA 92346-2345 (909) 725-2151 Evening	Inspection Location: KPI Other	Appraiser Information: jbrekke@kemper.com (623) 640-2632	Repair Facility: NO SHOP CHOICE
--	---	---	---

VEHICLE

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

VIN:	1GNDM19X23B101326	Production Date:	07/2002	Interior Color:	
License:	4XDB182	Odometer:	153342	Exterior Color:	White
State:	CA	Condition:			

TRANSMISSION

Automatic Transmission
Overdrive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors

Privacy Glass

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Keyless Entry

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
CD Player

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats

Bucket Seats
Reclining/Lounge Seats
3rd Row Seat

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		SIDE LOADING DOOR					
2	*	Rpr Outer panel w/glass	15741212			7.0	3.0
3		Add for Clear Coat					1.2
4	R&I	Handle, outside	15740611			0.4	
5	R&I	R&I trim panel	15127932			0.4	
6		SIDE PANEL					
7	Repl	RT Side panel right side lower all	15026550	1	439.45	8.5	1.8
8		Overlap Major Adj. Panel					-0.4
9		Add for Clear Coat					0.3
10		Add for Inside					1.0
11	R&I	RT Upper trim panel rear	15178817			0.3	
12	R&I	RT Lower trim panel	15148921			0.3	
13		BACK DOOR					
14	Repl	RT Door shell w/glass passenger van	89025472	1	735.30	3.7	3.0
15		Overlap Major Adj. Panel					-0.4
16		Add for Clear Coat					0.5
17		Add for power units				0.4	
18	Repl	Nameplate Chevrolet	10212757	1	41.53	0.2	
19	R&I	RT Handle, outside	15173051			Incl.	
20	R&I	RT Door trim main all	15724856			Incl.	
21		REAR LAMPS					
22	R&I	RT Tail lamp assy	5978024			0.3	
23		REAR BUMPER					
24		O/H rear bumper w/bumper cover				1.5	
25	Repl	Face bar w/o rear cover	15704942	1	293.48	Incl.	
26		Deduct for Rear Bumper R&I				-0.8	
27	Repl	RT Face bar mount bracket	15125304	1	40.10		
28	Repl	RT Face bar brace	15708680	1	34.58		
29	#	Rpr Setup on Rack & Measure				2.0	
30	#	Rpr Pull and Square Unibody/Frame				2.0 F	
31	#	Cover Car		1	4.00	0.2	
32	#	Hazardous Waste Fee		1	3.00 X		
SUBTOTALS					1,591.44	26.4	10.0

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,588.44
Body Labor	24.4 hrs @	\$ 45.00 /hr	1,098.00
Paint Labor	10.0 hrs @	\$ 45.00 /hr	450.00
Frame Labor	2.0 hrs @	\$ 45.00 /hr	90.00
Paint Supplies	10.0 hrs @	\$ 34.00 /hr	340.00
Miscellaneous			3.00
Subtotal			3,569.44
Sales Tax	\$ 1,928.44 @	7.7500 %	149.45
Total Cost of Repairs			3,718.89
Deductible			500.00
Total Adjustments			500.00
Net Cost of Repairs			3,218.89

MyPriceLink Estimate ID: 510590746290610176

This is not an authorization to repair. Any such authorization should be obtained directly from the vehicle owner. This is not a guarantee of payment. For questions regarding benefits paid as a result of this claim, please contact the adjuster listed at the top of the estimate.

All supplements require approval prior to completion of repairs. Please contact Julie Brekke at 800-234-3603 x-3276 to discuss approval. Supplement requests may be faxed to 866 741-5385..

In order for the vehicle owner to avoid unnecessary out of pocket expenses, the owner should provide a copy of this estimate to the repair facility prior to authorizing repairs.

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM: ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

THE FOLLOWING IS A LIST OF ABBREVIATIONS OR SYMBOLS THAT MAY BE USED TO DESCRIBE WORK TO BE DONE OR PARTS TO BE REPAIRED OR REPLACED:

MOTOR ABBREVIATIONS/SYMBOLS: D=DISCONTINUED PART, A=APPROXIMATE PRICE. LABOR TYPES: B=BODY LABOR, D=DIAGNOSTIC, E=ELECTRICAL, F=FRAME, G=GLASS, M=MECHANICAL, P=PAINT LABOR, S=STRUCTURAL, T=TAXED MISCELLANEOUS, X=NON TAXED MISCELLANEOUS. CCC ONE: ADJ=ADJACENT, ALGN=ALIGN, A/M=AFTERMARKET, BLND=BLEND, CAPA=CERTIFIED AUTOMOTIVE PARTS ASSOCIATION, D&R=DISCONNECT AND RECONNECT, EST=ESTIMATE, EXT. PRICE=UNIT PRICE MULTIPLIED BY THE QUANTITY, INCL=INCLUDED, MISC=MISCELLANEOUS, NAGS=NATIONAL AUTO GLASS SPECIFICATIONS, NON-ADJ=NON ADJACENT, O/H=OVERHAUL, OP=OPERATION, NO=LINE NUMBER, QTY=QUANTITY, RECOND=RECONDITION, REFN=REFINISH, REPL=REPLACE, R&I=REMOVE AND INSTALL, R&R=REMOVE AND REPLACE, RPR=REPAIR, RT=RIGHT, SECT=SECTION, SUBL=SUBLET, LT=LEFT, W/O=WITHOUT, W/_=WITH/_ SYMBOLS: #=MANUAL LINE ENTRY, *=OTHER [IE..MOTORS DATABASE INFORMATION WAS CHANGED], **=DATABASE LINE WITH AFTERMARKET, N=NOTES ATTACHED TO LINE. OPT OEM=ORIGINAL EQUIPMENT MANUFACTURER PARTS EITHER OPTIONALLY SOURCED OR OTHERWISE PROVIDED WITH SOME UNIQUE PRICING OR DISCOUNT.

"CURE TIME" MEANS THE LENGTH OF TIME THAT, PER THE ADHESIVE MANUFACTURER, THE WINDSHIELD ADHESIVE NEEDS TO CURE UNTIL THE WINDSHIELD CAN PROPERLY FUNCTION AS A SAFETY DEVICE PURSUANT TO THE FEDERAL MOTOR VEHICLE SAFETY STANDARDS AND THE VEHICLE MANUFACTURER'S SPECIFICATIONS.

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DE1GG85, CCC Data Date 12/14/2018, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

THE INSURANCE COMPANY THIS ESTIMATE WAS PREPARED BY OR FOR WARRANTS THAT ANY NON-ORIGINAL EQUIPMENT MANUFACTURER REPLACEMENT CRASH PART INCLUDED IN YOUR ESTIMATE ARE AT LEAST EQUAL TO THE ORIGINAL EQUIPMENT MANUFACTURER PARTS IN TERMS OF KIND, QUALITY, SAFETY, FIT, AND PERFORMANCE.

Estimate of Record

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

ALTERNATE PARTS USAGE

2003 CHEV Astro Passenger Extended 111" WB RWD 3D VAN 6-4.3L Gasoline MFI White

VIN:	1GNDM19X23B101326	Production Date:	07/2002	Interior Color:	
License:	4XDB182	Odometer:	153342	Exterior Color:	White
State:	CA	Condition:			

Alternate Part Type	# Of Available Parts	# Of Parts Selected
Aftermarket	4	0
Optional OEM	0	0
Reconditioned	0	0
Recycled	6	0

CCC ONE. MARKET VALUATION REPORT

Prepared for ALLIANCE UNITED INSURANCE COMPANY

REPORT SUMMARY

CLAIM INFORMATION

Owner	Juarez, Benjamin Reyes 6626 Victoria Ave Highland, CA 92346-2345
Loss Vehicle	2003 Chevrolet Astro Passenger Extended 111" WB RWD
Loss Incident Date	11/27/2018
Claim Reported	01/04/2019

The CCC ONE® Market Valuation Report reflects CCC Information Services Inc.'s opinion as to the value of the loss vehicle, based on information provided to CCC by ALLIANCE UNITED INSURANCE COMPANY.

Loss vehicle has 15% fewer than average mileage of 181,300.

INSURANCE INFORMATION

Report Reference Number	91377888
Claim Reference	D166128CA1801
Adjuster	Unk, Unk
Appraiser	Brekke, Julie
Odometer	153,342
Last Updated	01/04/2019 05:26 PM

VALUATION SUMMARY

Base Vehicle Value	\$ 4,256.00
Adjusted Vehicle Value	\$ 4,256.00

Total	\$ 4,256.00
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The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

BASE VEHICLE VALUE

This is derived per our Valuation methodology described on the next page.

ADJUSTED VEHICLE VALUE

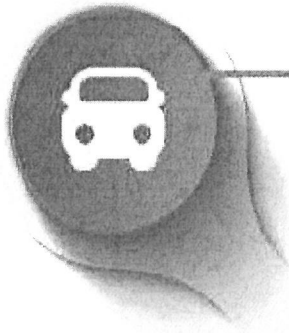
This is determined by adjusting the Base Vehicle Value to account for the actual condition of the loss vehicle and certain other reported attributes, if any, such as refurbishments and after factory equipment.

Inside the Report

Valuation Methodology.....	2
Vehicle Information.....	3
Vehicle Condition.....	6
Comparable Vehicles.....	8
Valuation Notes.....	11
Supplemental Information.....	12

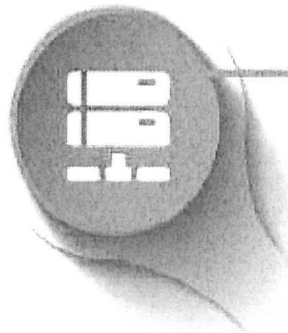
VALUATION METHODOLOGY

How was the valuation determined?



CLAIM INSPECTION

ALLIANCE UNITED INSURANCE COMPANY has provided CCC with the zip code where the loss vehicle is garaged, loss vehicle VIN, mileage, equipment, as well as loss vehicle condition, which is used to assist in determining the value of the loss vehicle.

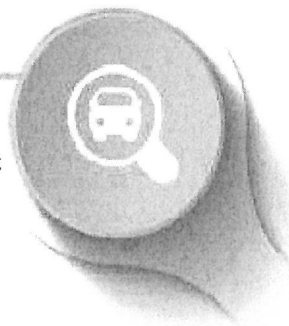


DATABASE REVIEW

CCC maintains an extensive database of vehicles that currently are or recently were available for sale in the U.S. This database includes vehicles advertised for sale by dealerships or private parties. CCC also obtains vehicle sales prices from a database of California Department of Motor Vehicles vehicle registration sold transactions. All of these sources are updated regularly.

SEARCH FOR COMPARABLES

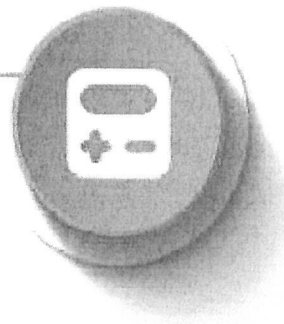
When a valuation is created the database is searched and comparable vehicles in the area are selected. The zip code where the loss vehicle is garaged determines the starting point for the search. Comparable vehicles are similar to the loss vehicle based on relevant factors.



CALCULATE BASE VEHICLE VALUE

Adjustments to the price of the selected comparable vehicles are made to reflect differences in vehicle attributes, including mileage and options. Dollar adjustments are based upon market research.

Finally, the Base Vehicle Value is the straight average of the adjusted values of the comparable vehicles.



CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801



VEHICLE INFORMATION

VEHICLE DETAILS

Location	HIGHLAND, CA 92346-2345
VIN	1GNDM19X23B101326
Year	2003
Make	Chevrolet
Model	Astro Passenger
Body Style	Extended 111" WB RWD
Body Type	Van
Engine -	
Cylinders	6
Displacement	4.3L
Fuel Type	Gasoline
Carburation	MFI
Transmission	Automatic Transmission Overdrive
Curb Weight	4321 lbs

Vehicles sold in the United States are required to have a manufacturer assigned Vehicle Identification Number(VIN). This number provides certain specifications of the vehicle.

Please review the information in the Vehicle Information Section to confirm the reported mileage and to verify that the information accurately reflects the options, additional equipment or other aspects of the loss vehicle that may impact the value.

VEHICLE HISTORY SUMMARY

Experian AutoCheck No Title Problem Found



VEHICLE INFORMATION

VEHICLE EQUIPMENT

Odometer	153,342	
Transmission	Automatic Transmission	✓
	Overdrive	✓
Power	Power Steering	✓
	Power Brakes	✓
	Power Windows	✓
	Power Locks	✓
	Power Mirrors	✓
Decor/Convenience	Air Conditioning	✓
	Tilt Wheel	✓
	Cruise Control	✓
	Intermittent Wipers	✓
	Overhead Console	✓
	Keyless Entry	✓
Seating	Cloth Seats	✓
	Bucket Seats	✓
	Reclining/Lounge Seats	✓
	3rd Row Seat	✓
Radio	AM Radio	✓
	FM Radio	✓
	Stereo	✓
	Search/Seek	✓
	CD Player	☐
Wheels	Styled Steel Wheels	✓
Safety/Brakes	Air Bag (Driver Only)	✓
	Passenger Air Bag	✓
	Anti-lock Brakes (4)	✓
	4-wheel Disc Brakes	✓
Exterior/Paint/Glass	Dual Mirrors	✓
	Privacy Glass	✓
	Luggage/Roof Rack	✓
	Clearcoat Paint	☐

To the left is the equipment of the loss vehicle that ALLIANCE UNITED INSURANCE COMPANY provided to CCC.

✓ **Standard** This equipment is included in the base configuration of the vehicle at time of purchase.

☐ **Additional** Equipment that is not Standard but was noted to be on the loss vehicle.

 VEHICLE INFORMATION

VEHICLE EQUIPMENT

Other - Trucks

Rear Step Bumper



VEHICLE CONDITION

COMPONENT CONDITION

	Condition	Inspection Notes/Typical Vehicle Description	Value Impact
Mechanical	AVERAGE	Typical Vehicle Desc: Transmission: Fluid slightly discolored. None to a few areas of seepage. Engine: Few small leaks to minor seepage. Belts and hoses show minimal wear. Significant to minimal dirt and grease in engine compartment.	\$ 0
Body/Glass	AVERAGE	Typical Vehicle Desc: Sheet Metal: A few to no dents. Numerous to a few dings. No significant surface rust. Trim: Minimal to no damage to components. No broken and/or missing components. Few to no dents. Numerous to a few dings. Glass: Light surface scratches and/or pitting. Few to no chips.	\$ 0
Paint	AVERAGE	Typical Vehicle Desc: Few small deep to minimal surface chips and/or scratches. No significant peeling and/or flaking. Minor swirl marks. Slight to no Fading.	\$ 0
Interior	AVERAGE	Typical Vehicle Desc: Headliner: A few small to no significant holes and/or burn marks. Light to no significant scuffing. Dashboard: Significant to a few small scratches and/or gouges. Components may be damaged and/or cracked. Significant to light wear. Carpets: Lightly soiled to clean and/or stained. A few small to no tears, holes and/ or burn marks. No significant bare spots. Seats: Lightly soiled to clean, faded and/or discolored. A few small to insignificant tears, holes and/or burn marks. None or no significant bare spots.	\$ 0

ALLIANCE UNITED INSURANCE COMPANY uses condition inspection guidelines to rate the condition of key components of the loss vehicle on a three-point scale. A rating of average condition results in a valuation of that component that is consistent with typical vehicles for that year, make and model of vehicle. If a component is rated in exceptional condition, then a positive monetary adjustment is made to reflect the impact of that condition level on the value of the loss vehicle. Similarly, if a component is rated in below average condition, then a negative monetary adjustment is made to reflect the impact of that condition level on the value of the loss vehicle. Inspection Notes, if any, reflect additional observations from the appraiser regarding the loss vehicle's condition. Monetary adjustments are based upon market research consisting of data gathered from dealerships in California.

CCC makes dollar adjustments that reflect the impact the reported condition has on the value of the loss vehicle as compared to Average condition. These dollar adjustments are based upon interviews with dealerships across the United States.

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801

VEHICLE CONDITION

COMPONENT CONDITION

	Condition	Inspection Notes/Typical Vehicle Description	Value Impact
Tires	AVERAGE	Typical Vehicle Desc: Front Tires: 41% to 90% of new. Example: Typical new car tires are 11/32, loss measures at 5/32 = 46% (5/11) Rear Tires: 41% to 90% of new. Example: Typical new car tires are 11/32, loss measures at 5/32 = 46% (5/11)	\$ 0
Total Condition Adjustments			\$ 0

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801

COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 1	Comp 2	Comp 3
Ls	x	x	x	✓
Odometer	153,342	146,292	81,657	90,500
Automatic Transmission	✓	✓	✓	✓
Overdrive	✓	✓	✓	✓
Power Steering	✓	✓	✓	✓
Power Brakes	✓	✓	✓	✓
Power Windows	✓	✓	✓	✓
Power Locks	✓	✓	✓	✓
Power Mirrors	✓	✓	✓	✓
Power Driver Seat	x	✓	x	✓
Power Trunk/Gate Release	x	✓	x	x
Air Conditioning	✓	✓	✓	✓
Dual Air Conditioning	x	✓	x	✓
Tilt Wheel	✓	✓	✓	✓
Cruise Control	✓	✓	✓	✓
Rear Defogger	x	✓	x	✓
Intermittent Wipers	✓	✓	✓	✓
Console/Storage	x	✓	✓	x
Overhead Console	✓	✓	✓	✓
Keyless Entry	✓	✓	✓	✓
Message Center	x	✓	x	x
Cloth Seats	✓	✓	✓	✓
Bucket Seats	✓	✓	✓	✓
Reclining/Lounge Seats	✓	✓	✓	✓
Leather Seats	x	x	x	✓
3rd Row Seat	✓	✓	✓	✓
AM Radio	✓	✓	✓	✓
FM Radio	✓	✓	✓	✓
Stereo	✓	✓	✓	✓
Search/Seek	✓	✓	✓	✓
CD Player	✓	✓	✓	✓
Cassette	x	✓	x	✓
Premium Radio	x	✓	x	✓
Styled Steel Wheels	✓	✓	✓	x
Aluminum/Alloy Wheels	x	x	x	✓
Drivers Side Air Bag	✓	✓	✓	✓
Passenger Air Bag	✓	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓	✓
4-wheel Disc Brakes	✓	✓	✓	✓
Parking Sensors	x	✓	x	x

Comp 1 Updated Date: 12/18/2018

2003 Chevrolet Astro Passenger
Extended 111" Wb Rwd 6 4.3l

Gasoline Mfi

VIN 1GNDM19X83B111391

Dealership Auto Stop

Telephone (623) 277-0702

Source Dealer Ad

Distance from Highland, CA

322 Miles - Mesa, AZ

Comp 2 Updated Date: 11/08/2018

2003 Chevrolet Astro Passenger
Extended 111" Wb Rwd 6 4.3l

Gasoline Mfi

VIN 1GNDM19X53B120498

Dealership Mission City Auto Sales

Telephone (805) 681-7310

Source Autotrader

Distance from Highland, CA

153 Miles - Goleta, CA

Comp 3 Updated Date: 10/24/2018

2003 Chevrolet Astro Passenger
Extended 111" Wb Rwd 6 4.3l

Gasoline Mfi

VIN UNKNOWN

Contact Yasmin

Telephone (323) 568-7220

Source Private Ad

Distance from Highland, CA

56 Miles - Bell Gardens, CA

Comparable vehicles used in the determination of the Base Vehicle Value are not intended to be replacement vehicles but are reflective of the market value, and may no longer be available for sale.

List Price is the sticker price of an inspected dealer vehicle and the advertised price for the advertised vehicle.

Distance is based upon a straight line between loss and comparable vehicle locations.

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801

COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 1	Comp 2	Comp 3
Dual Mirrors	✓	✓	✓	✓
Privacy Glass	✓	✓	✓	✓
Luggage/Roof Rack	✓	✓	✓	✓
Rear Window Wiper	x	✓	x	x
Clearcoat Paint	✓	x	x	x
Rear Step Bumper	✓	✓	✓	✓
Running Boards/Side Steps	x	✓	x	x
California Emissions	x	✓	✓	x
List Price		\$ 3,999	\$ 5,900	\$ 5,000
Adjustments:				
Options		- \$ 223		- \$ 210
Mileage		- \$ 85	- \$ 859	- \$ 753
Adjusted Comparable Value		\$ 3,691	\$ 5,041	\$ 4,037

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801

COMPARABLE VEHICLES

COMPARABLE VEHICLE SUMMARY

	Source	Comparable Vehicle	Price	Adjusted Comp Value
1	Verified	2003 Chevrolet Astro Passenger Extended 111" Wb Rwd 6 4.3l Gasoline Mfi	\$ 3,999 (List)	\$ 3,691
2	Verified	2003 Chevrolet Astro Passenger Extended 111" Wb Rwd 6 4.3l Gasoline Mfi	\$ 5,900 (List)	\$ 5,041
3	Private Advertised	2003 Chevrolet Astro Passenger Extended 111" Wb Rwd 6 4.3l Gasoline Mfi	\$ 5,000 (List)	\$ 4,037
Base Vehicle Value			\$ 4,256.00	

The following comparable vehicle(s) were used to determine this Base Vehicle Value by computing the arithmetic average of the adjusted values of the comparable vehicles. Details on these comparable vehicles are in the Comparable Vehicles section.

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801



VALUATION NOTES

This Market Valuation Report has been prepared exclusively for use by ALLIANCE UNITED INSURANCE COMPANY, and no other person or entity is entitled to or should rely upon this Market Valuation Report and/or any of its contents. CCC is one source of vehicle valuations, and there are other valuation sources available.

Regulations concerning vehicle value
include California Code of Regulations
10 CA ADC 2695.

CCC ONE. MARKET VALUATION REPORT

Owner: Juarez, Benjamin Reyes
Claim: D166128CA1801

SUPPLEMENTAL INFORMATION



EXPERIAN® AUTOCHECK® VEHICLE HISTORY REPORT

TITLE CHECK

Abandoned	✓	No Abandoned Record Found
Damaged	✓	No Damaged Record Found
Fire Damage	✓	No Fire Damage Record Found
Grey Market	✓	No Grey Market Record Found
Hail Damage	✓	No Hail Damage Record Found
Insurance Loss	✓	No Insurance Loss Record Found
Junk	✓	No Junk Record Found
Rebuilt	✓	No Rebuilt Record Found
Salvage	✓	No Salvage Record Found

EVENT CHECK

NHTSA Crash Test Vehicle	✓	No NHTSA Crash Test Vehicle Record Found
Frame Damage	✓	No Frame Damage Record Found
Major Damage Incident	✓	No Major Damage Incident Record Found
Manufacturer Buyback/Lemon	✓	No Manufacturer Buyback/Lemon Record Found
Odometer Problem	✓	No Odometer Problem Record Found
Recycled	✓	No Recycled Record Found
Water Damage	✓	No Water Damage Record Found
Salvage Auction	✓	No Salvage Auction Record Found

VEHICLE INFORMATION

Accident	✓	No Accident Record Found
Corrected Title	✓	No Corrected Title Record Found
Driver Education	✓	No Driver Education Record Found
Fire Damage Incident	✓	No Fire Damage Incident Record Found
Lease	✓	No Lease Record Found
Lien	✓	No Lien Record Found
Livery Use	✓	No Livery Use Record Found
Government Use	✓	No Government Use Record Found
Police Use	✓	No Police Use Record Found
Fleet	✓	No Fleet Record Found
Rental	✓	No Rental Record Found
Fleet and/or Rental	📅	Fleet and/or Rental Record Found
Repossessed	✓	No Repossessed Record Found
Taxi use	✓	No Taxi use Record Found
Theft	✓	No Theft Record Found
Fleet and/or Lease	✓	No Fleet and/or Lease Record Found
Emissions Safety Inspection	✓	No Emissions Safety Inspection Record Found
Duplicate Title	✓	No Duplicate Title Record Found

RESULTS FOUND

RESULTS FOUND

RESULTS FOUND

CCC provides ALLIANCE UNITED INSURANCE COMPANY information reported by Experian regarding the **2003 Chevrolet Astro Passenger (1GNDM19X23B101326)**. This data is provided for informational purposes. Unless otherwise noted in this Valuation Detail, CCC does not adjust the value of the loss vehicle based upon this information.

LEGEND :

- ✓ No Event Found
- 📅 Event Found
- 📅 Information Needed

TITLE CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no significant title events. When found, events often indicate automotive damage or warnings associated with the vehicle.

EVENT CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no historical events that indicate a significant automotive problem. These problems can indicate past previous car damage, theft, or other significant problems.

VEHICLE INFORMATION

INFORMATION FOUND

AutoCheck found additional information on this vehicle. These records will provide more history for this loss vehicle

ODOMETER CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no indication of odometer rollback or tampering was found. AutoCheck determines odometer rollbacks by searching for records that indicate odometer readings less than a previously reported value. Other odometer events can report events of tampering, or possible odometer breakage.

SUPPLEMENTAL INFORMATION


FULL HISTORY REPORT RUN DATE: 01/04/2019

Below are the historical events for this vehicle listed in chronological order.

EVENT DATE	RESULTS FOUND	ODOMETER READING	DATA SOURCE	EVENT DETAIL
08/05/2002	CA	6	Motor Vehicle Dept.	ODOMETER READING FROM DMV
08/05/2002	CARSON, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
08/05/2002	CARSON, CA		Motor Vehicle Dept.	TITLED OR REGISTERED AS A RENTAL VEHICLE, OR PART OF A RENTAL FLEET
08/14/2002	CARSON, CA		Motor Vehicle Dept.	TITLE (Lien Reported)
03/10/2004	CA	34915	State Agency	PASSED EMISSION INSPECTION
04/10/2004	CA	35165	Motor Vehicle Dept.	ODOMETER READING FROM DMV
07/28/2004	HIGHLAND, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
07/30/2004	HIGHLAND, CA		Motor Vehicle Dept.	TITLE (Lien Reported)
08/08/2008	HIGHLAND, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
08/12/2008	HIGHLAND, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
12/10/2008	HIGHLAND, CA		Motor Vehicle Dept.	TITLE (Lien Reported)
08/19/2009	CA	79774	State Agency	PASSED EMISSION INSPECTION
08/09/2011	CA	95944	State Agency	FAILED EMISSION INSPECTION
08/16/2011	CA	96091	State Agency	PASSED EMISSION INSPECTION
05/08/2012	SAN JACINTO, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
08/08/2014	CA	114502	State Agency	PASSED EMISSION INSPECTION
09/08/2014	HIGHLAND, CA		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
09/12/2016	CA	135223	Motor Vehicle Dept.	PASSED EMISSION INSPECTION
08/24/2018	CA	151691	Motor Vehicle Dept.	PASSED EMISSION INSPECTION

AUTOCHECK TERMS AND CONDITIONS:

SUPPLEMENTAL INFORMATION

Experian's Reports are compiled from multiple sources. It is not always possible for Experian to obtain complete discrepancy information on all vehicles; therefore, there may be other title brands, odometer readings or discrepancies that apply to a vehicle that are not reflected on that vehicle's Report. Experian searches data from additional sources where possible, but all discrepancies may not be reflected on the Report.

These Reports are based on information supplied to Experian by external sources believed to be reliable, BUT NO RESPONSIBILITY IS ASSUMED BY EXPERIAN OR ITS AGENTS FOR ERRORS, INACCURACIES OR OMISSIONS. THE REPORTS ARE PROVIDED STRICTLY ON AN "AS IS WHERE IS" BASIS, AND EXPERIAN FURTHER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING THIS REPORT.

YOU AGREE TO INDEMNIFY EXPERIAN FOR ANY CLAIMS OR LOSSES, INCLUDING COSTS, EXPENSES AND ATTORNEYS FEES, INCURRED BY EXPERIAN ARISING DIRECTLY OR INDIRECTLY FROM YOUR IMPROPER OR UNAUTHORIZED USE OF AUTOCHECK VEHICLE HISTORY REPORTS.

Experian shall not be liable for any delay or failure to provide an accurate report if and to the extent which such delay or failure is caused by events beyond the reasonable control of Experian, including, without limitation, "acts of God", terrorism, or public enemies, labor disputes, equipment malfunctions, material or component shortages, supplier failures, embargoes, rationing, acts of local, state or national governments, or public agencies, utility or communication failures or delays, fire, earthquakes, flood, epidemics, riots and strikes.

These terms and the relationship between you and Experian shall be governed by the laws of the State of Illinois (USA) without regard to its conflict of law provisions. You and Experian agree to submit to the personal and exclusive jurisdiction of the courts located within the county of Cook, Illinois.

COPART AUTO AUCTIONS
12167 ARROW ROUTE
RANCHO CUCAMONGA, CA 91739
PHONE (909) 581-3595
TAX ID# 942867490

Date 7/31/19

Visit us at www.copart.com
All Amounts are in USD

FINAL INVOICE

Copart Lot# 54094788 97 CA - RANCHO CUCAMONGA
Loss Date 11/27/18
Called In 11/28/18
P/U Cleared
Pickup Date 11/29/18
Original Title 4/19/19
Trans Title 7/10/19
Sale Document 7/16/19
Loss Type COLLISION
Description 03 CHEV ASTRO WHITE
Vehicle ID# 1GNDM19X23B101326
License#/ST 4XDB182 CA
Mileage 153,342
Pickup From RAQUEL JUAREZ
6626 VICTORIA AVE
HIGHLAND, CA 92346
(909) 725-7054

SLII PIP002A
TODD CLAYTON
UNITRIN SPECIALTY
PO BOX 660069
DALLAS, TX 75266

Claim# D166128CA18
Policy#
Loss Code KVA
Reference#
Insured RAQUEL JUAREZ
Owner RAQUEL JUAREZ

ADVANCE CHARGES PAID BY COPART

TOTAL ADVANCE CHARGES0.00

COPART SERVICE CHARGES

TOTAL LOSS EXPRESS.25.00
TITLE PROCESSING.30.00
PIP POOLING CHARGE.40.00
TOW IN.58.00

SALVAGE CERTIFICATE

Zone 03

TOTAL COPART SERVICE CHARGES.153.00

TOTAL DUE COPART153.00
PROCEEDS FROM SALE675.00CR
PREVIOUS PAYMENTS FROM COPART.522.00

Bid Raised By Internet

NET DUE COPART0.00

COPART PAYMENTS DETAIL

COPART CHECK# 05233333 07/31/19 522.00

SALE INFORMATION

Lot# 54094788
Sale Date 7/23/19
Sale Amount 675.00
ACV 4256.00
Repair Est 3719.00
Return 15.8%
Cert# 0644507
Payment From Buyer

Sold To 457510 BALESSA SA DE CV
AVENIDA JILOTEPEC 386
MEXICO, MX
(556) 318-5677

Item# 2113 Invoice Date 7/31/19
Invoice Amount .00 USD
REMIT TO: COPART
4610 WESTAMERICA DRIVE
FAIRFIELD, CA 94534

Claim: D166128CA18



Pol: MIL3819215 | Ins: Benjamin Reyes Juarez | DoL: 11/27/2018 | St: Open | Prim Adj: Subrogation Generic
(KSG Sub-Sal-PD) | Policy State: California | Loss State: California | Underwriting Company: Alliance United Insurance Company |
Co: Alliance United | IV: 2003 CHEVROLET ASTRO (4XDB182 / California)

Claim Cost only

	Outstanding Reserves	Total Paid	Recoveries	Net Total Incurred
(1) 1st Party Vehicle - Benjamin Reyes Juarez - Collision	-	\$4,196.84	\$522.00	\$3,674.84
Claim Cost	-	\$4,196.84	\$522.00	\$3,674.84
Unspecified Cost Category	-	\$4,196.84	\$522.00	\$3,674.84
(2) 3rd Party Vehicle - Unknown Unknown2 - Property Damage	-			-
Claim Cost	-			-
Unspecified Cost Category	-			-
(3) 3rd Party Vehicle - Hoskins Unknown1 - Property Damage	-			-
Claim Cost	-			-
Unspecified Cost Category	-			-
Claim Total	-	\$4,196.84	\$522.00	\$3,674.84

Financials (Total Incurred: \$3,674.84): Checks

Check Number	Pay To	Gross Amount	Issue Date	Request Date	Status	Bulk Invoice
675-0474689	BENJAMIN REYES JUAREZ	\$3,196.84	02/22/2019	02/22/2019	Cleared	
675-0556874	BENJAMIN REYES JUAREZ	\$1,000.00	06/19/2019	06/19/2019	Cleared	



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director
Betty Hughes, MMC, City Clerk

PREPARED BY: Shannon Wisniewski, Administrative Assistant III

SUBJECT: Declare two (2) Seats Vacant on the Community Trails Committee

RECOMMENDATION: Staff recommends the City Council:

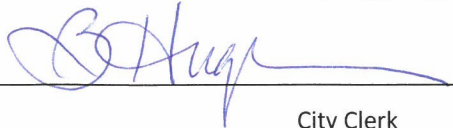
1. Declare two (2) seats vacant on the Community Trails Committee; and
2. Direct the City Clerk to advertise the vacancy on the Community Trails Committee.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Pursuant to Chapter 2.32.020 of the Highland Municipal Code, the Community Trails Committee shall consist of five members appointed by the City Council and shall serve without compensation. Each member of the committee shall serve a two-year term of office, and have a demonstrated knowledge and interest in one or more of the following: equestrian activities, bicycling, hiking, nature studies, or landscape/open space design.

Vice Chair Laura Beachtel, and Member Dan Bautista have resigned from their seats on the committee effective February 14, 2020. Therefore, it would be appropriate for the City Council to declare two (2) seats vacant on the Community Trails Committee and direct the City Clerk to advertise and post those vacancies.

Attachment: 1. Chapter 2.32.020 of Title 2 of the Highland Municipal Code

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

ATTACHMENT 1

Chapter 2.32.020 of Title 2 of the Highland Municipal Code

2.32.020 Membership and term of office.

A. The committee shall consist of five members appointed by the city council and shall serve without compensation. Each member of the committee shall serve a two-year term of office, except for the initial appointment in which two members shall serve for three years and three members shall serve for two years. Initial terms of office shall be determined by lot at their organizational meeting.

B. Each member shall have a demonstrated knowledge and interest in one or more of the following: equestrian activities, bicycling, hiking, nature studies, or landscape/open space design.

C. Except as otherwise set forth herein, the terms and conditions of membership, appointment and removal from the committee are set forth in Chapter [2.15](#) HMC. (Ord. 290 § 4, 2004; Ord. 102 § 2, 1990)



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director *LM*

PREPARED BY: Salvador Quintanilla, Associate Planner *SQ*

SUBJECT: 26th Annual Highland Community Trails Day Event

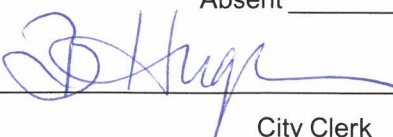
LOCATION: City Creek Levee Trail, north of Base Line and east of Boulder Ave

RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, May 2, 2020 as the date for the 26th Annual Highland Community Trails Day Event to be staged at the City Creek Levee Trail.

FISCAL IMPACT: The Community Trails Committee has an approved Budget of \$1,000.00 to sponsor this year's Event. The funds come from the City's 2019/2020 Fiscal Year Planning Division Budget for Community Events. This budgeted amount will pay for three (3) display type ads in the Highland Community Newspaper prior to the event and other event materials.

PUBLIC NOTICE: As required by City Council Resolution, notice of the Agenda was posted at the City's designated posting locations and the Agenda was also posted on the City's website. No further notice is required.

BACKGROUND/ANALYSIS: On February 13, 2020, the Community Trails Committee (CTC) recommended utilizing the recently improved City Creek Levee Trail with the Browning Road Trail on the north and east side of the City Creek Levee Trail (connection from the Canyon Oak Park). This year the CTC suggested the theme "Explore our Trails and Discover Highland."

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

The recommended May 2, 2020 date was selected to give staff sufficient time to prepare for the event, send out letter to sponsors and get the word out to the community and schools. The location was selected to promote trail that was recently improved through a State grant.

The selected trail route will start along Base Line leading north to Highland Avenue, then east to the second segment to loop back to finish at Base Line. Hikers can also take a side trip from Canyon Oaks Park to the east and travel for approximately 0.63 miles along the Browning Road Trail and loop back to the City Creek Levee Trail to finish the course.

The Event will start at 8:00 a.m. with a short presentation from the CTC Chairman concerning the trails, proper hiking procedures, and the city wide Community Trails network and recreational opportunities. Committee members will be available to lead groups of hikers and promote the trail system. The event is anticipated to end at 11:00 a.m. Set-up and clean-up will occur approximately one hour before and after the Event.

It is the intent of the Community Trails Committee (CTC) to promote the Community Trails Day Event with Flyers distributed at the 2020 Citrus Harvest Festival, mailings to community groups, and public service announcements posted in local newspaper and on the City's webpage.

Attachment:

1. Draft Concept Map for the Proposed 26th Annual Community Trails Day Route.

ATTACHMENT 1

CITY CREEK LEVEE TRAIL, HIKING ROUTE





STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Ernest Wong, Public Works Director/City Engineer *EW*

PREPARED BY: Paul Toor, Program Manager/Project Manager *PT*

SUBJECT: Design Services Proposals/Engineering Resources of Southern California, Inc. for two CDBG pavement rehabilitation projects (Project No. ola18001 and Project No. ola19001)

RECOMMENDATION: It is recommended that the City Council:

1. Approve the proposal from Engineering Resources of Southern California, Inc. to provide engineering design services for two CDBG pavement rehabilitation projects (Project No. ola18001 and Project No. ola19001) at a not-to-exceed fee of \$76,850 ; and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

FISCAL IMPACT: The proposed fee, based on actual time and material, is not-to-exceed \$76,850 and will be funded 100% with Measure I funds. The 10% contingency amount of \$7,685 will be used to cover any additional services if needed and requested by City staff during the design phase of the project.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Project No. ola18001 consists of pavement improvements of the following residential streets (see Attachment "A"):

Approved _____	Motion _____	Second _____	Agenda Item No. <u>9</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
<i>Bohng L</i>		<i>[Signature]</i>	
City Clerk		City Manager	

1. Elmwood Road from Base Line to Fisher Street
2. Walker Street from Sterling Avenue to East end

Project No. ola19001 consists of pavement improvements of the following residential streets (See Attachment "A"):

1. Del Rosa Avenue from 4th Street to 5th Street
2. Elm Street from 6th Street to 9th Street

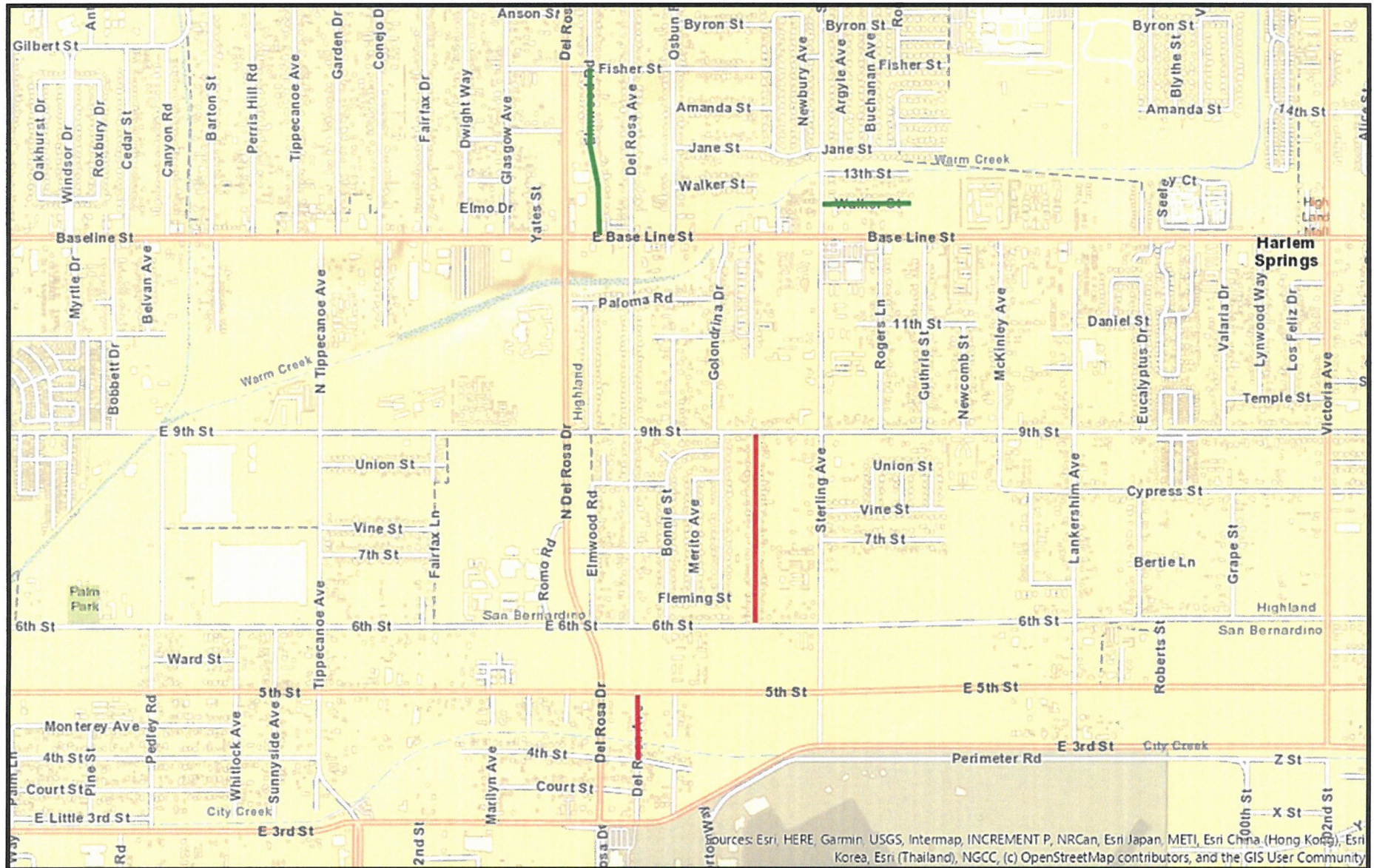
The construction costs for Project ola18001 and Project ola19001 are estimated to be \$250,000 and \$244,000, respectively. The scope of professional services to be provided by Engineering Resources of Southern California, Inc. (ERSC) will include conducting field review and measurements to determine pavement removal areas, recommending pavement rehabilitation strategies, preparing plans, specifications and estimates, and assistance with bid advertisement.

ERSC has an on-going contract with the City for various engineering support services. They have provided similar design services to the City for numerous street overlay projects and has assigned an experienced team for the project. Staff has reviewed and negotiated the proposed scope and fee, and recommends City Council approval of the proposal.

It should be noted that the design proposal from ERSC does not include two street segments that were originally approved by the City Council to utilize CDBG funds for pavement rehabilitation. These two street segments are:

1. McKinley Street (9th Street to Base Line) - Approved for FY 2018/19 CDBG funds, pavement rehabilitation on this segment of McKinley Street was intended to be done soon after new curb, gutter and sidewalk have been constructed along the same segment of McKinley Street under a separate federal Safe Route to School project. However, due to issues related to Caltrans' obligation of federal funds and relocation of utility poles, construction of the federal Safe Route to School project has been delayed until this summer. Accordingly, pavement rehabilitation on McKinley Street will be moved and combined with the next CDBG project in FY 2020/21.
2. San Francisco Street (Base Line to Sparks Street) – Approved for FY 2019/20 CDBG funds, pavement rehabilitation for this street segment has since been determined unnecessary upon further evaluation. Since the pavement condition did not warrant an overlay, this street segment has been incorporated in the City's last slurry seal project that was constructed in late 2019. Any saving of CDBG funds resulting from the deletion of this segment of San Francisco Street for pavement rehabilitation can be used to fully fund Del Rosa Avenue and Elm Street, which have been approved for pavement rehabilitation utilizing 2019/20 CDBG funds.

ola18001 and ola19001 CDBG STREET PROJECT Location Map



LEGEND



ola18001



ola19001



REDLANDS | TEMECULA | IRVINE | PALM DESERT

030172025P

February 19, 2020

Carlos Zamano, P.E., Assistant Public Works Director
City of Highland
27215 Base Line
Highland CA 92346

SUBJECT: REVISED ENGINEERING SERVICES PROPOSAL - 2018-2019 AND 2019-2020 CDBG PAVEMENT IMPROVEMENT PROJECTS, PROJECT NOS. ola18001 AND ola19001

Dear Carlos:

In response to your written request, and subsequent review, *Engineering Resources of Southern California, Inc. (ERSC)* hereby submits our revised proposal concerning the City's proposed 2018-2019 and 2019-2020 CDBG Pavement Improvement Projects. Proposed projects entail pavement rehabilitation and limited accessory repairs to four street reaches in the City.

A. PROJECT UNDERSTANDING AND DESCRIPTION

The proposal herein is directed to conduct of engineering services for two CDBG-funded projects, for years 2018 – 2019 and 2019 – 2020. Both projects involve site inspection, pavement evaluation, review of drainage and ADA issues and preparation of construction documents for rehabilitation and repair. That for ola2018-2019 involves two streets, Elmwood Road, from Baseline to Fisher Street (1,800 linear feet); and Walker Street from Sterling Avenue to East end, (960 linear feet). Ola 2019-2020 includes two streets also, Del Rosa Avenue from 4th Street to 5th Street (720 linear feet), and Elm Street, from 6th Street to 9th Street (2,040 linear feet). The City has indicated that goal is to advertise the projects by July, 2020 and start construction by October, 2020.

As indicated, funding will be provided by the Community Development Block Grant Program (CDBG) administered by the County of San Bernardino Development and Housing Department. Specification document, therefore, will need to include applicable federal requirements. City's estimate of project cost, as submitted for CDBG funding, is \$494,000.

ERSC will retain the firm of Aragon Geotechnical, Inc. (AGI) to conduct field investigations and provide recommendations for pavement and rehabilitation methods and costs.

In preparation and planning for the project, inspection of the streets was made to gather a repertoire of conditions to be encountered and addressed. Observed were the following problem types:

- Areas with no curb and gutter, ponding of runoff.
- Areas of broken, irregular edge of pavement (EOP) and ponding.
- Sites with no ADA ramp
- Area with deteriorated wood ties as curb
- Areas of earth, vegetation, or concrete encroachment upon the gutter; site with trees in street inhibiting access to a fire hydrant

As a result of the site inspection and from recent experience and City practice, rehabilitation is expected to include repair of severely distressed areas by pavement removal and replacement, crack repair/seal, bump grind, edge repair, header cut and cold planing, repair of drainage issues that would compromise new paving, repair of soft or wet subgrade, and HMA overlay.

We understand that it is the City's goal to advertise both projects, no later than July, 2020 and begin construction in October, 2020

B. SCOPE OF PROPOSED SERVICES

Engineering services will be conducted by **ERSC** for preparation of documents required for bidding and construction, that is, plans, specifications, and cost estimates for the projects both in a single document. Additionally, we will assist in the bid phase and very limited construction phase services as revised and defined herein. The firm of AGI will assist **ERSC** in conduct of investigation, analyses, and recommendations concerning pavement rehabilitation and methods.

Services proposed to be completed are as follows:

1. Research utility companies, request records, and, when received, add the information to base sheets.
2. Procure Assessors maps of the four streets to obtain information regarding right-of-way width, property lines, and addresses.
3. With this information, base sheets, 24" x 36", will be prepared at a scale of 1" = 20', three paving plan sheets anticipated for each project. Available record plans, Assessor's Maps, City GIMS file and record plans, and Google aerial data will be accessed and used for preparation of the base plans. To each base sheet will be added information concerning utilities and parcel addresses obtained from the County Assessors maps. Base sheets will then be provided to AGI for their use in field investigations and measurements.
4. AGI will conduct field inspection, coring, and sample testing to evaluate pavement and subgrade condition, determine areas and types of pavement removal and/or rehabilitation, and

prepare and submit a letter report summarizing pavement rehabilitation recommendations with alternatives where feasible.

5. **ERSC** will conduct field visit and walk to identify drainage problems , edge conditions, ADA issues, and interferences to be addressed.

6. Upon receipt of AGI's report, schedule and consult with the City regarding AGI recommendations.

7. Upon concurrence of the rehabilitation processes to be used, ERSC staff will proceed to prepare plans to identify pavement rehabilitation/repair methods, drainage repair, if feasible, and ADA compliance installations/repair. Separate plan set for each CDBG project will include a title/cover sheet, and a general sheet to include location map, general and construction notes, details, and sheet index. Stop markings, legends, crosswalk(s) and blue RPM's will be added to each pavement rehabilitation sheet.

8. Prepare specification document with detailed bid schedules, City standard contractual documents and Special Provisions, construction materials and methods reference to the 2015 Greenbook Standard Specifications. Detailed bid schedules in the format previously used for similar projects by the City will be prepared, separate for each CDBG project.

9. Prepare separate quantity and cost estimates for each project in a detailed format matching that of the bid schedule. Quantities will be checked for accuracy and provided to the City for review.

10. Procure and incorporate CDBG forms in the specifications, and coordinate with the County Community Development and Housing Department for review.

11. Submit second and final notices to utility companies to inform them of the location of work, conflicts detected, and incorporate their requirements into the bid documents. City will be notified of any conflicts.

12. Conduct project management throughout the design and document preparation process, which will include project progress and review meetings. Conduct field review, with a City representative, if desired, at 90% PS&E completion stage.

13. Conduct bid period assistance which would consist of reproduction of four copies of plans and specifications, placement of advertisements and PDF electronic copies in trade journals, responding to questions during the bid period, and preparation of addenda as required (no charge if due to omissions or conflicts in design).

14. Bid assistance will also include checking for changes in prevailing wages 10 days prior to bid opening and issuance of an addendum if changes have been made.

15. Incorporate as-built notations prepared by the Contractor and Project Inspector and prepare final ink on mylar Record Drawings which shall then be provided to the City.

16. Attend progress meetings with the City staff and other meetings related to the project.

C. QUALITY CONTROL MEASURES

Quality control measures to be utilized for the project to help assure delivery of a quality project on time and within budget include the following:

- Site visit and inspection to review pavement conditions and drainage.
- Review the project scope with the City at the outset before beginning pavement rehabilitation plans; consider rehabilitation alternatives, traffic indices applicable, and pavement service lives desired.
- Oversight by Principal Engineer/Project Engineer during preparation of the pavement analyses and during preparation of final plans and specifications for the City.
- Monitor cost via preparation of preliminary and final cost estimates provided to the City.
- Monitor delivery status vs. schedule; alert staff and the City of failure to meet milestones.
- Thorough review by Principal Engineer of the plan(s), specifications, and estimate at the 90% submittal stage to the City and at the 100% completion stage when ready for signature, including field review of project sites prior to final submission.

D. PROJECT TEAM

Project team will consist of Steve Latino P.E., Principal Engineer, as Project Manager, Mr. Ben Booth, EIT as Assistant Project Manager/Project Engineer and supporting technical and administrative staff at **ERSC's** Redlands office. Mr. Latino will be the primary staff member responsible for interaction with the City and to effect preparation of plans, specifications, and estimates. He will provide QA/QC services, oversight of the quality and accuracy of the documents, cost estimates, and monitoring of the schedule, as well as final review and signature. Mr. Latino will oversee and effect AGI and the City's recommendations to the plans, prepare specification document, and quantity and cost estimates, and conduct preliminary plan reviews.

As indicated, Aragon Geotechnical, Inc. will conduct the pavement investigation, analyses, and prepare recommended strategies. AGI's proposal accompanies together with staff resumes.

Resumes for Mr. Latino and Mr. Booth accompany for your review.

E. PERSONNEL RESOURCE ALLOCATION AND FEE

Accompanying this proposal are two spreadsheets on which personnel resource allocation assignments necessary to complete each CDBG project are indicated together with titles, hourly rates and total estimated fee. From this is derived the estimated fee for each project. It is, therefore, proposed that the work outlined in this proposal for Project No. ola18001 will be completed for an amount not to exceed \$38,639.00, and that for Project No. 19001 will be completed for an amount not to exceed \$38,211.00.

F. PROJECT SCHEDULE

Presented in the tabulation below is a description of tasks, projected completion dates and deliverables required for completion of both CBDG projects, consistent with the tasks outlined in Section B and the City's advertisement/construction schedule.

TASK & PROCESS	COMPLETION DATE	DELIVERABLE
Submit Proposal to City	February 14, 2020	Proposal letter
Council Consideration/Approval	February 25, 2020	N/A
Receive Notice to Proceed	February 26, 2020	N/A
1 ST utility notification	February 27, 2020	Letter notice
Field inspection with City to review and refine project scope	February 28, 2020	Notes of meeting
Prepare base plan sheets (6) for AGI use(24" x 36")	March 12, 2020	Street plans w/addresses
Complete pavement investigation (AGI)	April 10, 2020	Report of findings and recommendations
Consult w/City re: AGI findings	April 16, 2020	Confirming email
Prepare 65% PS&E submittal	May 14, 2020	65 % complete plans, specs & preliminary estimate
Prepare 2 nd utility notification	May 18, 2020	Letter notice
Review previous submittal & and prepare 90% PS&E submittal to City	May 28, 2020	90% PS&E
Field review with City	June 3, 2020	Notes
3 rd utility notification, if necessary	June 4, 2020	Letter notice

City completes review of 90% PS&E after field review	June 17, 2020	N/A
Final submittal to City	June 23, 2020	100% PS&E) with 4 hard copies)
Advertise project	June 25, 2020	PS&E to plan rooms
Open bids	July 16, 2020	N/A
Council award	July 28, 2020	N/A
Preconstruction meeting	August 20, 2020	Meeting agenda & minutes
Start construction	September 14, 2020	N/A

ERSC acknowledges that the U.S. Department of Homeland Security's E-Verify system shall be utilized to confirm the employment eligibility of all persons employed by *ERSC* during the term of the Proposal to perform employment duties and all persons, including subconsultants assigned by *ERSC* to perform the work pursuant to the Proposal.

We thank you for the opportunity to provide additional services to the City. Should there be any questions concerning the content of our proposal, please contact me.

Very truly yours,



Steve Latino, P. E.
Principal Engineer

SL:aw

enc.

cc: Paul Toor, P.E.

ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.
 REVISED DESIGN COST ESTIMATE - CITY OF HIGHLAND
 2018-2019 CDBG PAVEMENT IMPROVEMENT PROJECT, oia18001
 ERSC JOB NUMBER: 03-017.2025

2/19/2020
 JGE

TASK NO.	TASK DESCRIPTION	STAFF CLASSIFICATION						ERSC LABOR	DIRECT EXP	SUBS.	SUB TASK TOTAL	TASK TOTAL	PHASE TOTAL
		PM/PE	E V	E II	ET II	ADMIN I	INSP						
		\$ 135	\$ 125.00	\$ 95.00	\$ 89.00	\$ 43.00	\$ 97.00						
1.0	PRELIMINARY ENGINEERING												\$ 19,421
	Planning											\$ 641	
	CDBG Docs					2		\$ 86			\$ 86		
	PES form							\$ 0			\$ 0		
	Env. Coord.							\$ 0			\$ 0		
	Coord/Mtg	1						\$ 135			\$ 135		
	Funding Alloc. Admin.							\$ 0			\$ 0		
	Project Planning re Approach	1		3				\$ 420			\$ 420		
1.1	Research											\$ 86	
	Utilities-Notice # 1					2		\$ 86			\$ 86		
	Right-of-Way							\$ 0			\$ 0		
1.2	Survey/Mapping											\$ 2,154	
	Aerial Photo & Mapping							\$ 0			\$ 0		
	Field Survey & Mapping Allowance							\$ 0			\$ 0		
	Prepare 3 Plan Sheets (@ 1" = 20') (w/site addresses) (24" x 36")			4	12			\$ 1,448			\$ 1,448		
	Procure Assessors Maps(addresses)					4		\$ 172			\$ 172		
	Utilities-MH's, VC's, Vaults, CO's FH's				6			\$ 534			\$ 534		
								\$ 0			\$ 0		
1.3	Pavement Inv. & Report-AGI	1		4				\$ 515		\$ 10,100	\$ 10,615	\$ 10,615	
1.4	Project Field Insp/Meas'ments											\$ 1,291	
	ERSC-Insp/Measure Pavement			2				\$ 190			\$ 190		
	Curb & Gutter Insp/Meas.			1			2	\$ 289			\$ 289		
	Field Walk/Insp-Drainage Issues	1		1			4	\$ 618			\$ 618		
	Field Walk/Insp. Map, MH's, VC's						2	\$ 194			\$ 194		
	HCR's & X-Gutter												
	Preliminary Design											\$ 3,803	
1.5	Street Pavement Rehab Plans (3)	1		10	16			\$ 2,509			\$ 2,509		
	New HCR's-Design/Sketches			2	6			\$ 724			\$ 724		
	Storm Drain(0 Shts)							\$ 0			\$ 0		
	ROW Impacts							\$ 0			\$ 0		
	Utility Relocation Identification							\$ 0			\$ 0		
	Preliminary Estimate			6				\$ 570			\$ 570		
1.6	Coordination/Mtgs/Proj Mgmnt											\$ 831	
	City	2		2		1		\$ 503			\$ 503		
	Aragon Geotechnical Rpt Review			2				\$ 190			\$ 190		
	Utility Notice # 2 & Follow-Up			1		1		\$ 138			\$ 138		
	Phase Hours/Totals	7	0	38	40	10	8	\$ 9,321	\$ 0	\$ 10,100	\$ 19,421	\$ 19,421	\$ 19,421

SCOPE : PAVEMENT REHAB.-+/- 2,760 LF
 PLAN SHEETS: 3

PRELIM. CONSTRUCTION COST: \$250,000

ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.
CONSULTING ENGINEERS
DESIGN COST ESTIMATE - CITY OF HIGHLAND
2018-2019 CDBG PAVEMENT IMPROVEMENT PROJECT, ola18001
ERSC JOB NUMBER: 03-017.2025

TASK NO.	TASK DESCRIPTION	STAFF CLASSIFICATION						ERSC	DIRECT	SUBS.	SUB TASK	TASK	PHASE
		PM/PE	E V	E II	ET II	CB	INSP	LABOR	EXP		TOTAL	TOTAL	TOTAL
		\$ 135	\$ 125.00	\$ 95.00	\$ 89.00	\$ 43.00	\$ 97.00						
	FINAL DESIGN												\$ 19,218
2.0	Plans											\$ 10,130	
2.1	Cover Sheet/Const Notes/Loc. Map			2	4			\$ 546			\$ 546		
2.1.1	General Notes/Details/Area Maps			6	10			\$ 1,460			\$ 1,460		
2.1.2	New C & G Plan & Profile (1 shts)			8	12			\$ 1,828			\$ 1,828		
2.1.3	Residential Improvements			6	6			\$ 1,104			\$ 1,104		
2.1.4	Intersection Curb Rtn P & P(0)							\$ 0			\$ 0		
2.1.5	AC R & R& O/L Plan(3 shts @ 20')	1		8	36			\$ 4,099			\$ 4,099		
2.1.6	(Inc Hdr Cuts & Overlay)							\$ 0			\$ 0		
2.1.7	Site Walk/Inspection	1		6			4	\$ 1,093			\$ 1,093		
2.1.8													
	Right-of-Way Documents											\$ 0	
2.2	Legal Descriptions (+/-0)							\$ 0			\$ 0		
2.2.1	Plats (+/-0)							\$ 0			\$ 0		
2.2.2	Right-of-Entry Forms							\$ 0			\$ 0		
2.2.3	Appraisal/Acquisition Coord							\$ 0			\$ 0		
2.2.4													
	Specifications w/CDBG Reqmnts	4	4	8		6		\$ 2,058			\$ 2,058	\$ 2,058	
2.3													
	Engineer's Estimate	1		8				\$ 895			\$ 895	\$ 895	
2.4													
	Plan Check/Review	2	6	4				\$ 1,400			\$ 1,400	\$ 1,400	
2.5													
	Bid Support												
2.6	Advertise Project					3		\$ 129			\$ 129	\$ 1,686	
2.6.1	Bid Document Preparation(4 ea)					3		\$ 129	\$ 100		\$ 229		
2.6.2	Pre-Bid Meeting							\$ 0			\$ 0		
2.6.3	Questions/Addendums/New Wages		4	6		6		\$ 1,328			\$ 1,328		
2.6.4	Bid Opening/Tab/Evaluation							\$ 0			\$ 0		
2.6.5	Bid Review & Award Letter							\$ 0			\$ 0		
	Proj Mgmnt/Construction Services											\$ 3,049	
2.7	Project Managment	4		6				\$ 1,110			\$ 1,110		
2.7.1	CDBG Sub/Coordination					2		\$ 86			\$ 86		
2.7.2	City Meetings	2		4				\$ 650			\$ 650		
2.7.3	Utility Notice # 3.					2		\$ 86			\$ 86		
2.7.4	Quarterly Utility Coord Mtgs.							\$ 0			\$ 0		
2.7.5	Pre-Construction Mtg Services							\$ 0			\$ 0		
2.7.6	Const period Services, RFI's/CCO's							\$ 0			\$ 0		
2.7.7	Prepare Record Plans		2	2	6	1		\$ 1,017	\$ 100		\$ 1,117		
	Phase Hours/Totals	15	16	74	74	23	4	\$ 19,018	\$ 200	\$ -	\$ 19,218	\$ 19,218	\$ 19,218
	Project Hours and Totals	22	16	112	114	33	12	\$ 28,339	\$ 200	\$ 10,100	\$ 38,639	\$ 38,639	\$ 38,639

ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.
 REVISED DESIGN COST ESTIMATE - CITY OF HIGHLAND
 2019-2020 CDBG PAVEMENT IMPROVEMENT PROJECT, ola19001
 ERSC JOB NUMBER: 03-017.2025

2/19/2020
 JGE

TASK NO.	TASK DESCRIPTION	STAFF CLASSIFICATION						ERSC LABOR	DIRECT EXP	SUBS.	SUB TASK TOTAL	TASK TOTAL	PHASE TOTAL
		PM/PE	E V	E II	ET II	ADMIN I	INSP						
				BB	JG	CB	HD						
		\$135.00	\$ 125.00	\$ 95.00	\$ 89.00	\$ 43.00	\$ 97.00						
1.0	PRELIMINARY ENGINEERING												\$ 19,421
	Planning											\$ 641	
	CDBG Docs					2		\$ 86			\$ 86		
	PES form							\$ 0			\$ 0		
	Env. Coord.							\$ 0			\$ 0		
	Coord/Mtg	1						\$ 135			\$ 135		
	Funding Alloc. Admin.							\$ 0			\$ 0		
	Prelim. R/W Coord							\$ 0			\$ 0		
	Project Planning re Approach	1		3				\$ 420			\$ 420		
1.1	Research											\$ 86	
	Utilities-Notice # 1					2		\$ 86			\$ 86		
	Right-of-Way							\$ 0			\$ 0		
1.2	Survey/Mapping											\$ 2,154	
	Aerial Photo & Mapping							\$ 0			\$ 0		
	Field Surveys & Mapping Allowance							\$ 0			\$ 0		
	Prepare 3 Plan Sheets (@ 1" = 20') (w/site addresses)			4	12			\$ 1,448			\$ 1,448		
	Procure Assessors Maps(addresses)					4		\$ 172			\$ 172		
	Utilities-MH's, VC's, Vaults, CO's FH's				6			\$ 534			\$ 534		
								\$ 0			\$ 0		
1.3	Pavement Inv. & Report-AGI	1		4				\$ 515		\$ 10,100	\$ 10,615	\$ 10,615	
1.4	Project Field Insp/Meas'ments											\$ 1,291	
	ERSC-Insp/Measure Pavement			2				\$ 190			\$ 190		
	Curb & Gutter Insp/Meas.			1			2	\$ 289			\$ 289		
	Field Walk/Insp-Drainage Issues	1		1			4	\$ 618			\$ 618		
	Field Walk/Insp, Map, MH's, VC's HCR's & X-Gutter						2	\$ 194			\$ 194		
	Preliminary Design											\$ 3,803	
1.5	Street Pavement Rehab Plans (3)	1		10	16			\$ 2,509			\$ 2,509		
	New HCR's-Design/Sketches-6 Ea			2	6			\$ 724			\$ 724		
	Storm Drain(0 Shts)							\$ 0			\$ 0		
	ROW Impacts							\$ 0			\$ 0		
	Utility Relocation Identification			6				\$ 570			\$ 570		
	Preliminary Estimate							\$ 0			\$ 0		
1.6	Coordination/Mtgs/Proj Mgmt											\$ 831	
	City	2		2		1		\$ 503			\$ 503		
	Aragon Geotechnical Rpt Review			2				\$ 190			\$ 190		
	Utility Notice # 2 & Follow-Up			1		1		\$ 138			\$ 138		
	Phase Hours/Totals	7	0	38	40	10	8	\$ 9,321	\$ 0	\$ 10,100	\$ 19,421	\$ 19,421	\$ 19,421

SCOPE : PAVEMENT REHAB.--+/- 2,760 LF
 PLAN SHEETS: 3

PRELIM. CONSTRUCTION COST: \$244,000

ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.
DESIGN COST ESTIMATE - CITY OF HIGHLAND
2019-2020 CDBG PAVEMENT IMPROVEMENT PROJECT, ola19001
ERSC JOB NUMBER: 03-017.2025

TASK NO.	TASK DESCRIPTION	STAFF CLASSIFICATION						ERSC LABOR	DIRECT EXP	SUBS.	SUB TASK TOTAL	TASK TOTAL	PHASE TOTAL
		PM/PE	EV	E II	ET II	ADMIN I	INSP						
		\$ 135	\$ 125.00	\$ 95.00	\$ 89.00	\$ 43.00	\$ 97.00						
	FINAL DESIGN												\$ 18,790
2.0	Plans											\$ 9,762	
2.1	Cover Sheet/Const Notes/Loc. Map			2	4			\$ 546			\$ 546		
2.1.1	General Notes/Details/Area Maps			6	10			\$ 1,460			\$ 1,460		
2.1.2	New C & G Plan & Profile (1 shts)			8	12			\$ 1,828			\$ 1,828		
2.1.3	Residential Improvements			4	6			\$ 914			\$ 914		
2.1.4	Intersection Curb Rtn P & P(0)							\$ 0			\$ 0		
2.1.5	AC R & R& O/L Plan(3 shts @ 20')	1		8	34			\$ 3,921			\$ 3,921		
2.1.6	(Inc Hdr Cuts & Overlay)							\$ 0			\$ 0		
2.1.7	Site Walk/Inspection	1		6			4	\$ 1,093			\$ 1,093		
2.1.8													
2.1.9													
	Right-of-Way Documents											\$ 0	
2.2	Legal Descriptions (+/-0)							\$ 0			\$ 0		
2.2.1	Plats (+/-0)							\$ 0			\$ 0		
2.2.2	Right-of-Entry Forms							\$ 0			\$ 0		
2.2.3	Appraisal/Acquisition Coord							\$ 0			\$ 0		
2.2.4													
	Specifications Inc. CDBG Req'd	4	4	8		6		\$ 2,058			\$ 2,058	\$ 2,058	
2.3													
	Engineer's Estimate	1		8				\$ 895			\$ 895	\$ 895	
2.4													
	Plan Check/Review	2	4	4				\$ 1,150			\$ 1,150	\$ 1,150	
2.5													
	Bid Support												
2.6	Advertise Project			2		3		\$ 319			\$ 319	\$ 1,876	
2.6.1	Bid Document Preparation(4 ea)					3		\$ 129	\$ 100		\$ 229		
2.6.2	Pre-Bid Meeting							\$ 0			\$ 0		
2.6.3	Questions/Addendums/New Wages		4	6		6		\$ 1,328			\$ 1,328		
2.6.4	Bid Opening/Tab/Evaluation							\$ 0			\$ 0		
2.6.5	Bid Review & Award Letter							\$ 0			\$ 0		
	Proj Mgmnt/Construction Services											\$ 3,049	
2.7	Project Managment	4		6				\$ 1,110			\$ 1,110		
2.7.1	CDBG Sub/Coordination					2		\$ 86			\$ 86		
2.7.2	City Meetings	2		4				\$ 650			\$ 650		
2.7.3	Utility Notice # 3.					2		\$ 86			\$ 86		
2.7.4	Quarterly Utility Coord Mtgs.							\$ 0			\$ 0		
2.7.5	Pre-Construction Mtg Services							\$ 0			\$ 0		
2.7.6	Const period Services, RFI's/CCO's							\$ 0			\$ 0		
2.7.7	Prepare Record Plans		2	2	6	1		\$ 1,017	\$ 100		\$ 1,117		
	Phase Hours/Totals	15	14	74	72	23	4	\$ 18,590	\$ 200	\$ -	\$ 18,790	\$ 18,790	\$ 18,790
	Project Hours and Totals	22	14	112	112	33	12	\$ 27,911	\$ 200	\$ 10,100	\$ 38,211	\$ 38,211	\$ 38,211



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Lawrence Mainez, Community Development Director,
and Kim Stater, Assistant Community Development
Director

PREPARED BY: Melissa Morgan, Public Services Manager

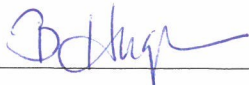
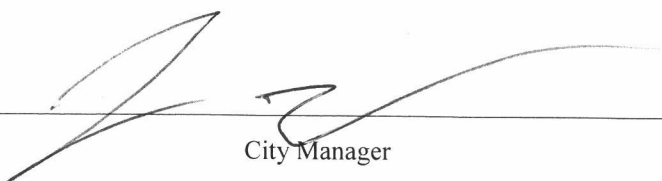
SUBJECT: A request for Co-sponsorship by the 2020 Veterans
Day Planning Committee for the Annual Veterans Day
Celebration on November 7, 2020 at the Highland
Community Park.

LOCATION: Highland Community Park

RECOMMENDATION: Staff recommends the City Council consider the
following actions:

1. Authorize the request and approve the 2020
Veterans Day Committee's request for Co-
Sponsorship (waiving of City fees which are
unknown at this time).

FISCAL IMPACT: The City Council has adopted a policy whereby no fee
will be collected for a Special Event Permit. Additional cost to the City is time and
materials for preparation of the Staff Report and advertisement. The costs identified by
the City's Police Department and Fire Marshal will need to be paid by the Applicant prior
to the Event if the City does not co-sponsor.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>10</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

Department	Cost type	Amount
Fire	Permit Fee	Unknown at this time
Public Works	Staff Time	Unknown at this time
Police	Staff Time	Unknown at this time
	Total	Unknown at this time

PUBLIC NOTICE: As required by the City Council Resolution, a Notice of Public Meeting was posted at three designated posting locations. In addition, it was posted on the City's Website.

PROJECT DESCRIPTION:

The American Legion Auxiliary Unit 421 and the Highland Music Company is seeking approval of its Veterans Day Celebration. The Veterans Day Celebration is scheduled for Saturday November 7, 2020, from 12:00 P.M. thru 2:00 P.M. It is anticipated the Event will draw approximately 150 attendees.

The total hours of operation are estimated to be from 8:00 A.M. to 4:00 P.M. This includes enough time for the setup and the tear down of equipment and post event cleaning. The event plans on using the General Community Center park area as well as the baseball field cemented area. The site plan will be completed and forwarded prior to the event.

The Special Event Permit Application has been circulated to all the City's Departments for comments and Conditions. Conditions were provided by Public Services and Public Works. Fire Marshal, Building and Safety, Police, and Planning conditions are forthcoming.

Attachment: 1. Highland Veterans Day Event Planning Committee Co-sponsorship letter
2. Event day details
3. Conditions of Approval

Attachment 1

March 2, 2020

City of Highland
27215 Baseline Road
Highland, CA 92346

On behalf of the Highland Veterans Day Event Planning Committee, please let me share with you our excitement and enthusiasm for the 2020 event. We have had a couple meetings and the event is currently being planned accordingly.

Please allow this letter to serve as a formal request for sponsorship of the 2020 Veterans Day event to be held on November 7, 2020. In doing so, please consider this request to waive fees for public safety services, permits and any other fees associated with the hosting of this event. In return, the City will receive recognition in public outreach marketing and agenda promotion. In addition, there are a multitude of citizenry quality of life benefits in hosting and sponsoring such an event. This will be a celebration to honor our veterans for their patriotism, love of country and willingness to serve for the common good.

We appreciate your consideration and look forward to working together Eventon this community event.

Respectfully submitted,

James Morales Jr
On behalf of the 2020 Veterans Day Planning Committee

Attachment 2

Estimated November Highland Veterans Day Event Details:

Site: General Community Center park area as well as the baseball field cement area. Site plan to be completed and forwarded prior to the event as the planning process moves forward.

Participants: The community.
American Legion Auxiliary Unit Post 421
City of Highland (subject to approval)
Various local private citizens, business volunteers and interested parties.
Entertainers and program participants.

Hours: Total hours of operation are estimated to be from 8:00 a.m. to 4 p.m. This includes enough time for setup and tear down of equipment and post event cleaning. Event agenda to run from approx. 12 to 2 p.m.

Equipment: Event stage estimated to be 16 X 8 feet. Live sound reinforcement equipment for podium, agenda and entertainment. Generator for stage if local power from on-site facilities is not available. Chairs for viewing and participant comfort, we are planning for 150 attendees. Small area for refreshments such as snacks and water for attendees.

Attachment 3



Intra-office Memorandum

City of Highland

DATE: March 4, 2020

TO: Angela Aguilar, Planning Tech II

FROM: Carlos Florez, Public Services Coordinator

CC: Melissa Morgan, Public Services Manager
Jim Richardson, Public Works Manager

SUBJECT: **SPECIAL EVENT PERMIT ISSUANCE CLEARANCE FORM (SEP020 – 003)**
VETERANS DAY CELEBRATION

The Public Works Department/ Public Services Division will approve this Special Event Permit with the following conditions:

1. Event Schedule: The event will take place on November 7, 2020 and the hours of operation are estimated to be from 8:00 a.m. to 4:00 p.m. This will include enough time for setup and tear down of equipment and post event cleaning. Event agenda is set to run from 12:00 p.m. to 2:00 p.m.

2. Park Rules: The event is only allowed to take place within the park area. Jumpers (bounce houses) and similar activities are not permitted. There is to be **no permanent markings** to designate the walking area. Entertainment is to comply with the City's noise restrictions. No open fires or fire pits.

3. Portable Toilets: If portable toilets are available during this event, all portable toilets on site must be equipped with a containment tray throughout the duration of the event. Provide the Portable Toilet Business flyer (attached) to the company you have selected for further suggestions on how to prevent potential spills when delivering or servicing the portable toilets during this event. If there is a storm drain within 50 feet of where the portable toilets are being placed it must be protected throughout the duration of the event.

4. Food/Beverage: If plastic bottles and aluminum cans are available during this event there must be recycling opportunities onsite. There must be one recycling container next to each trash receptacle throughout the duration of the event. Portable recycling containers may be borrowed from the Public Services Division (see agreement attached).

5. Electrical/Lighting: The applicant must provide lighting and power sources. Power source needs to comply with the City's noise restrictions. Lighting is to be directed on the event area only.

6. Parking: Street parking on the West and East side of Lillian is prohibited. No parking in the park area (turf). Designated handicap parking stalls can access areas (indicated in blue) shall not be obstructed for any reason per California Vehicle Code (CVC) 2507.8 (b) – Obstruction of a Disabled Zone.

7. Sprinklers: Contact Jim Richardson, Public Works Manager at 909-841-6839 to arrange a meeting with maintenance staff to identify and mark them within the walking area. Applicant shall be responsible for the cost to repair any damage to City facilities caused by the event (e.g. stakes for canopies driven through irrigation lines).

8. Banner: Contact Jim Richardson, Public Works Manager at 909-841-6839 to coordinate the delivery of the banner and date to be put up. A minimum of 7 days notice is required.

Should you have any questions, please feel free to give me a call 909-864-8732 ext. 271



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Ernest Wong, Public Works Director/City Engineer

SUBJECT: Memorandum of Understanding with San Manuel Band of Mission Indians/Victoria Avenue Interchange

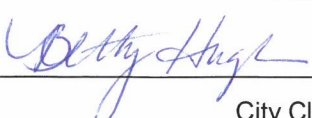
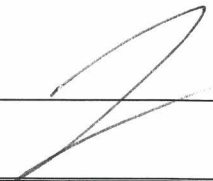
RECOMMENDATION: Approve Memorandum of Understanding with San Manuel Band of Mission Indians for Implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project.

FISCAL IMPACT: The City's costs associated with serving as CEQA lead agency and review of Project Approval/Environmental Documents of the interchange project will be charged to the remaining balance of the \$1,000,000 Indian Gaming Grant already received by the City in 2011.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Since 2005, the City of Highland has been an active participant in the planning of a regional project to construct a new freeway interchange on SR-210 at Victoria Avenue. In 2006, the City and 4 other agencies approved a 6-party agreement to jointly fund a Project Study Report of the proposed interchange. Subsequently, the 6-party agreement was abandoned because it was approved by only 5 agencies. Thereafter in 2007, at City of Highland's request, Caltrans was willing to prepare the Project Study Report as an in-house project, and completed the Report in 2011.

In 2011, the City of Highland received approval of a \$1,000,000 Indian Gaming Grant to further the development of the Victoria Avenue Interchange Project. In 2012, the City contracted with SBCTA to prepare a Feasibility Study of the Interchange for an amount of \$100,000. SBCTA completed the Feasibility Study in 2014.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

In 2017 and 2018, meetings were held, and several versions of a 4-party cooperative agreement were discussed among various stakeholder agencies. In 2019, San Manuel proposed that the cooperative agreement be modified to include only San Manuel and Highland. In all the various versions of the agreement, City of Highland was to contribute financially in and manage the implementation of the Project Approval/Environmental Documents phase of the project.

In 2020, San Manuel proposed that they be the agency to manage the implementation of the project. Under this proposal, City of Highland will be the CEQA lead agency for review and approval of the environmental documents. The City will no longer contribute its own fund in the project, except that the City will use the remaining amount of Indian Gaming Grant received in 2011, and not require San Manuel to pay, for the City's future expenses related to this project.

This latest proposal has been memorialized in the Memorandum of Understanding between the City and San Manuel, which has been reviewed by the City Attorney and is ready for approval by the City Council.

This is a HP- priority item in the 2019/2020 Work Program.

**MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF HIGHLAND AND SAN
MANUEL BAND OF MISSION INDIANS FOR IMPLEMENTATION OF THE
PROJECT APPROVAL/ENVIRONMENTAL DOCUMENT PHASE OF THE
VICTORIA AVENUE INTERCHANGE PROJECT**

This Memorandum of Understanding (“**MOU**”) is made and entered into as of the date the last party executes this Agreement by and between City of Highland (“**Highland**”) and San Manuel Band of Mission Indians (“**SMBMI**”), hereinafter collectively referred to as “**Parties**” or individually as a “**Party**.”

RECITALS

WHEREAS, in April 2011, Caltrans completed a Project Study Report/Project Development Support to evaluate the feasibility of constructing a new interchange within Highland on SR-210 at Victoria Avenue (“**Victoria Avenue Interchange**”); and

WHEREAS, in January 2014, San Bernardino County Transportation Authority, under contract with Highland, completed a Feasibility Study to perform additional traffic operational analysis and alternatives evaluation of the new Victoria Avenue Interchange; and

WHEREAS, construction of a new Victoria Avenue Interchange on SR-210 will help relieve traffic congestion on the SR-210 freeway mainline and improve regional traffic circulation; and

WHEREAS, the next development phase of the Victoria Avenue Interchange, Project Approval/Environmental Document (“**PAED**”), is hereinafter referred to as “**Project**,” and

WHEREAS, the parties intend for the Project to be reviewed pursuant to the National Environmental Policy Act (“**NEPA**”) and the California Environmental Quality Act (“**CEQA**”); and

WHEREAS, the Indian Gaming Local Community Benefit Committee previously allocated \$1,000,000 in Indian Gaming Special Distribution Funds to Highland to be used on the Victoria Avenue Interchange, and Highland paid \$100,000 to San Bernardino County Transportation Authority for preparation of the Feasibility Study.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises made herein, the Parties agree as follows:

- A. **Agreement.** San Manuel will be the applicant for the Project with Highland for CEQA review. Highland shall serve as lead agency pursuant to CEQA for the Project.
- B. **Application Processing.** Highland shall debit its costs for reviewing the Project application against the remaining \$900,000 in funding that it received for the Victoria Avenue Interchange. San Manuel expressly acknowledges that the Project shall be processed like any other project submitted to Highland as lead agency, and that Highland shall exercise its independent judgment in processing the Project application.
- C. **Counterpart Signatures.** This Agreement may be signed in counterparts, each of which shall constitute an original.

- D. **Effective Date.** The effective date of this Agreement is the latest date when all members of the Parties have executed the Agreement.
- E. **Term.** This MOU shall terminate upon Project closeout.
- F. **Early Unilateral Termination.** This Agreement may be terminated upon 30 days written notice by any Party.
- G. **Incorporation of Recitals.** The Recitals to this Agreement are true and correct and are incorporated into this Agreement.
- H. **Signatory Authorization.** All signatories hereto warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by executing this Agreement, the Parties hereto are formally bound to this Agreement.
- I. **Choice of Law.** Except on subjects preempted by federal law, this Agreement shall be governed by and construed in accordance with the laws of the State of California. All Parties agree to follow all applicable local, state, county and federal laws and ordinances with respect to performance under this Agreement.
- J. **Severability.** If any clause or provisions of this Agreement is fully and finally determined by a court of competent jurisdiction to be illegal, invalid or unenforceable under applicable present or future laws, then it is the intention of the Parties that the illegal, invalid or unenforceable clause or provision shall be deemed severed from this Agreement and the remainder of this Agreement shall not be affected but shall remain in full force and effect.
- K. **Complete Agreement and Amendment.** This Agreement represents the complete integrated agreement between the parties as to the Project and cannot be amended or modified in any way except in writing, signed by all Parties hereto.
- L. **Assignment.** Neither this Agreement, nor any of the Parties' rights, obligations, duties, or authority hereunder may be assigned in whole or in part by either Party without the prior written consent of the other Party in its sole, and absolute, discretion. Any such attempt of assignment shall be deemed void and of no force and effect.

IN WITNESS THEREOF, this Agreement has been executed by the Parties hereto:

SIGNATURES ON FOLLOWING PAGE

City of Highland

San Manuel Band of Mission Indians

By: _____
Larry McCallon, Mayor

By: _____
Loren Gill, Chief Executive Officer

Date: _____

Date: _____

Approved as to form:

By: _____
Maricela E. Marroquin
City Attorney

By: _____
Michelle Hickey
VP Associate General Counsel

Date: _____

Date: _____

PUBLIC WORKS/ENGINEERING/PUBLIC SERVICES continued...

GOAL/OBJECTIVE	JC	PL	LM	AS	JT	AVERAGE
Initiate development of a joint pavement project for pavement rehabilitation of 5th Street and Tippecanoe Avenue	HP	P	UP	HP	HP	HP
Complete Design and Construction of the 3rd Street and 5th Street Corridors Improvement Project	HP	UP	UP	UP	UP	UP-
Complete Environmental and Design of the "Highland/Redlands Regional Connector" Project	UP	HP	HP	HP	HP	HP+
Complete Environmental and Design of the City Creek/Alabama Street Bikeway Project	UP	P	HP	HP	P	HP-
Complete Design and Begin Construction of Base Line Bridge over City Creek	UP	HP	UP	HP	UP	UP-
Complete Environmental and Initiate Design of Orange Street Bridge over Plunge Creek Overflow	UP	UP	HP	UP	HP	UP-
Begin Construction of Base Line Interchange Improvements	UP	UP	UP	UP	UP	UP
Begin Project Approval and Environmental Documents Phase of the Victoria Avenue Interchange Project	HP	P	HP	HP	P	HP-
Complete Street Light Conversion to LED	UP	HP	UP	HP	UP	UP-
Implement Strategies to Balance Landscape Maintenance District Budget	HP	HP	HP	UP	HP	HP+
Installation of Public Access Electric Vehicle Charging Stations	UP	P	HP	P	P	HP-
Trail Improvements	HP	HP	P	P	P	P+
Complete modifications to Utility Undergrounding Requirements	HP	HP	P	HP	P	HP-

PUBLIC WORKS/ENGINEERING/PUBLIC SERVICES continued...

GOAL/OBJECTIVE	2019				2020			
	1ST	2ND	3RD	4TH	1ST	2ND	3RD	4TH
Complete Design and Construction of the 3rd Street and 5th Street Corridors Improvement Project								X
Complete Environmental and Design of the "Highland/Redlands Regional Connector" Project				X				
Complete Environmental and Design of the City Creek/Alabama Street Bikeway Project						X		
Complete Design and Begin Construction of Base Line Bridge over City Creek							X	
Complete Environmental and Initiate Design of Orange Street Bridge over Plunge Creek Overflow						X		
Begin Construction of Base Line Interchange Improvements				X				
Begin Project Approval and Environmental Documents Phase of the Victoria Avenue Interchange Project			X					
Complete Street Light Conversion to LED			X					
Implement Strategies to Balance Landscape Maintenance District Budget			X					
Installation of Public Access Electric Vehicle Charging Stations				X				
Complete modifications to Utility Undergrounding Requirements		X						

COMMUNITY DEVELOPMENT/PLANNING/BUILDING AND SAFETY

GOAL/OBJECTIVE	2019				2020			
	1ST	2ND	3RD	4TH	1ST	2ND	3RD	4TH
Accessory Dwelling Units (also known as Second Units) Municipal Code Amendment to bring City Regulations into compliance with State legislation		X						
"Airport Gateway Specific Plan" (previous Work Program item entitled "3rd/5th Street Corridor Specific Plan")						X		
2019 Building Code Update with Local Findings and Code Amendments				X				
Host the Annual Citrus Harvest Festival	X				X			



STAFF REPORT

TO THE CITY COUNCIL

DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Resolution Opposing AB 2011 (Holden) West San Bernardino County Rail Construction Authority and Opposing SB 1390 (Portantino) Montclair to Ontario Airport Construction Authority

RECOMMENDATION: That the City Council approve Resolution No. 2020-_____ opposing AB 2011 and SB 1390.

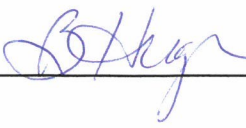
FISCAL IMPACT: None

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: San Bernardino County Transportation Authority (SBCTA) is requesting member cities to adopt a resolution opposing AB 2011 and SB 1390.

AB 2011 (Holden D) West San Bernardino County Rail Construction Authority. Would create the West San Bernardino County Rail Construction Authority for purposes of awarding and overseeing all design and construction contracts for completion of an extension of the Metro Gold Line light rail project from the duties of the construction authority.

SB 1390 (Portantino D) Montclair to Ontario Airport Construction Authority. Would create the Montclair to Ontario Airport Construction Authority for purposes of awarding and overseeing all design and construction contracts for completion of an extension of the Metro Gold Line light rail project from the City of Montclair to the Ontario International Airport. The bill would prescribe the powers and duties of the construction authority.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>12</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

SBCTA is responsible for planning and constructing transportation projects while maintaining fiduciary responsibility for managing voter approved Measure I sales tax dollars. The creation of a separate construction authority, such as suggested in AB 2011, would divert critical resources from the region and strip authority from local policy makers. SB 1390 would divert critical Measure I resources and threaten locally prioritized projects.

The SBCTA's 29-member Board represents every city, town and supervisorial district in San Bernardino County. It is very deliberate and thoughtful in its contemplation of major transportation projects, how they fit within the countywide transportation goals, the benefits to taxpayers, and most importantly how they are funded. Both AB 2011 and SB 1390 would bypass the SBCTA Board's ability to develop a plan that meets the needs of San Bernardino County taxpayers. It also requires funding administrative overhead of a separate construction authority as well as the capital cost of a project this is not approved by the full board of our county's representatives.

Attached is a resolution opposing AB 2011 and SB 1390. Also attached are two letters opposing said bills.

RESOLUTION NO. 2020-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,
REAFFIRMING THE STATUTORY AUTHORITY OF THE SAN BERNARDINO COUNTY
TRANSPORTATION AUTHORITY AS THE SOLE TRANSPORTATION PLANNING AGENCY IN
SAN BERNARDINO COUNTY AND ADMINISTRATOR OF MEASURE I SALES TAX FUNDS**

WHEREAS, the San Bernardino Associated Governments (SANBAG) was formed in 1973 as a sub-regional council of governments under a Joint Powers Agreement, which today includes the County Board of Supervisors and twenty-four cities and towns in San Bernardino County, including the City of Highland; and

WHEREAS, that agency's responsibilities grew to include the roles of the County Transportation Commission, Service Authority for Freeway Emergencies, Congestion Management Agency and the County Transportation Authority; and

WHEREAS, in 2016, SANBAG sponsored Senate Bill 1305 (Morrell) which consolidated the four transportation entities into the San Bernardino County Transportation Authority (SBCTA); and

WHEREAS, in 1989, San Bernardino County voters passed Measure I, a countywide ½ cent sales and use tax dedicated to funding transportation projects within the county from 1990 to 2010; and

WHEREAS, Measure I identifies the San Bernardino County Transportation Authority as the administrator of Measure I funds; and

WHEREAS, in 2004, county voters passed a renewal of Measure I, extending the funding from 2010-2040; and

WHEREAS, the 2004, renewal of Measure I contained a detailed list of projects approved by the voters; and

WHEREAS, the City of Highland is represented on the SBCTA Board of Directors through a duly appointed member from the Highland City Council; and

WHEREAS, the City of Highland, through the SBCTA Board of Directors, has a voice on transportation planning efforts throughout San Bernardino County; and

WHEREAS, the City of Highland, also through the SBCTA Board of Directors, works cooperatively with the other SBCTA member jurisdictions to collaboratively prioritize transportation projects and associated funding.

NOW, THEREFORE, BE IT RESOLVED by the City of Highland, that it recognizes SBCTA's responsibility as the transportation planning agency and the voter approved stewards of transportation funding in San Bernardino County.

BE IT FURTHER RESOLVED, that the City of Highland opposes any effort to remove or infringe upon SBCTA's obligation and authority to fund, plan, construct and deliver major transportation projects in San Bernardino County.

PASSED, APPROVED AND ADOPTED this 10th day of March, 2020.

Larry McCallon
Mayor

ATTEST:

Betty Hughes, MMC
City Clerk

March 10, 2020

The Honorable Anthony Portantino
California State Senate
State Capitol, Room 3086
P.O. Box 942849
Sacramento, CA 95814

**RE: *SB 1390 (Portantino) Montclair to Ontario Airport Construction Authority.
 Notice of Opposition***

Dear Senator Portantino:

The City of Highland OPPOSES SB 1390, which would create the Montclair to Ontario Airport Construction Authority, responsible for designing and building an extension of the Los Angeles County Metro Gold Line from the City of Montclair to Ontario International Airport. We believe this legislation would create a duplicative government entity and strip local control away from our city.

The San Bernardino County Transportation Authority (SBCTA) is responsible for planning and constructing transportation projects while maintaining fiduciary responsibility for managing voter approved Measure I sales tax dollars. SB1390 would divert critical Measure I resources and threaten locally prioritized projects.

In recent years, local stakeholders from San Bernardino County worked very hard to regain local control of Ontario International Airport. The creation of dependable transit/rail access is imperative to facilitate movement in and around the airport and is a transportation planning priority for SBCTA.

The SBCTA's 29-member Board represents every city, town and supervisorial district in San Bernardino County. It is very deliberate and thoughtful in its contemplation of major transportation projects, how they fit within the countywide transportation goals, the benefits to taxpayers, and most importantly how they are funded. SB 1390 would bypass the SBCTA Board's ability to develop a plan that meets the needs of San Bernardino County taxpayers. It also requires funding administrative overhead of a separate construction authority as well as the capital cost of a project that is not approved by the full Board of our county's representatives. For these reasons, the City of Highland respectfully opposes SB 1390.

Sincerely,

Larry McCallon
Mayor

cc: City Council
 Joseph Hughes, City Manager

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March 10, 2020

The Honorable Chris Holden
California State Assembly
State Capitol, Room 5132
P.O. Box 942849
Sacramento, CA 95814

**RE: AB 2011 (Holden) West San Bernardino County Rail Construction Authority.
Notice of Opposition**

Dear Assembly Member Holden:

The City of Highland OPPOSES AB 2011, which would create the West San Bernardino County Rail Construction Authority that would be responsible for designing and building an extension of the Los Angeles County Metro Gold Line from the City of Montclair to Ontario International Airport. This measure would create a duplicative government entity and strips local control away from cities.

The San Bernardino County Transportation Authority (SBCTA) is responsible for planning and constructing transportation projects while maintaining fiduciary responsibility for managing voter approved Measure I sales tax dollars. The creation of a separate construction authority, such as suggested in AB 2011, would divert critical resources from the region and strip authority from local policy makers.

In recent years, local stakeholders from San Bernardino County worked very hard to regain local control of Ontario International Airport. The creation of dependable transit/rail access is imperative to facilitate movement in and around the airport and is a transportation planning priority for SBCTA.

The SBCTA's 29-member Board represents every city, town and supervisorial district in San Bernardino County. It is very deliberate and thoughtful in its contemplation of major transportation projects, how they fit within the countywide transportation goals, the benefits to taxpayers, and most importantly how they are funded. AB 2011 would bypass the SBCTA Board's ability to develop a plan that meets the needs of San Bernardino County taxpayers. It also requires funding administrative overhead of a separate construction authority as well as the capital cost of a project that is not approved by the full Board of our county's representatives. For these reasons, the City of Highland respectfully opposes AB 2011.

Sincerely,

Larry McCallon
Mayor, City of Highland

cc: City Council
Joseph Hughes, City Manager

Summarizing the Legislation

Features of the Bills	AB 2011	SB 1390
Creates an independent construction authority not responsive to the SBCTA Board of Directors to specifically build the LA Metro Gold Line from Montclair to Ontario International Airport	✓	✓
Requires SBCTA to enter into an agreement to hold in trust all real property interest held by SBCTA that are necessary for the planning, design, and construction of the project	✓	✓
New authority shall be governed by a board consisting of seven voting members from: Montclair, Ontario, Rancho Cucamonga, Upland, SBCTA, OIAA, LACMTA	✓	✓
Adoption of an administrative code, not later than 60 days after establishment of the authority	✓	✓
The executive director of the new authority may appoint staff or retain consultants as necessary to carry out the duties of the authority.	✓	✓
Requires that "SBCTA shall transfer the unencumbered balance of all local funds programmed for completion of the project, the unencumbered balance of all funds that have been identified by Measure I, and _____ to the authority for completion of the project." <i>Equates to all Federal, State and Local funds managed by SBCTA.</i>		✓
Does not identify resource (outside of SBCTA) for funding Administrative staff cost estimated at \$5 million annually.	✓	✓

DID YOU KNOW: Ontario International Airport passengers originate from:
 SB & Rv Counties – 74.3% | LA County – 20.6% | Orange County – 4.6% | Other – 0.5%



STAFF REPORT

TO THE CITY COUNCIL

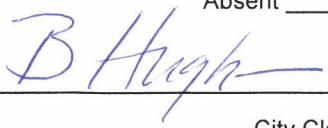
DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>13</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

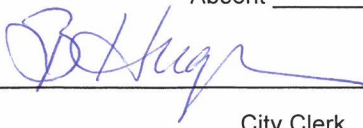
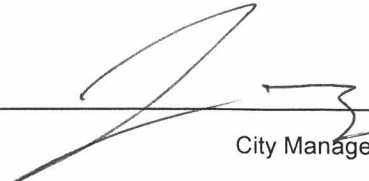
DATE: March 10, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>14</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	