# MINUTES
# CITY COUNCIL REGULAR MEETING
# MARCH 10, 2020

## CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Mayor McCallon and the Pledge of Allegiance was led by Council Member Chavez.

## ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

## REPORT FROM CLOSED SESSION

No meeting.

## SPECIAL PRESENTATIONS

None

## PUBLIC COMMENT

Scott Ward, Representative for Supervisor Dawn Rowe, presented a Certificate of Recognition to the City of Highland for their recognition in honoring the Public Safety personnel.

## CITY COUNCIL CONSENT CALENDAR

**A MOTION** was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve the consent calendar as submitted with Council Member Chavez abstaining from Item #2 and Item #3. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
   Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – February 25, 2020 City Council Special Meeting
   Approved the Minutes as submitted.

3. Minutes – February 25, 2020 City Council Regular Meeting
Approved the Minutes as submitted.

4. Warrant Register
Approved Warrant Register No. 700 for March 10, 2020, in the amount of $1,791,192.80 and Payroll of $96,447.76.

5. Claim Consideration – Elizabeth Ayala
Rejected claim.

6. Claim Consideration – Raquel Juarez
Rejected claim.

7. Declare Two (2) Seats Vacant on the Community Trails Committee
   1. Declared two (2) seats vacant on the Community Trails Committee; and
   2. Directed the City Clerk to advertise the vacancy on the Community Trails Committee.

8. 26th Annual Highland Community Trails Day Event
Approved Saturday, May 2, 2020, as the date for the 26th Annual Highland Community Trails Day event to be staged at the City Creek Levee Trail.

## CITY COUNCIL PUBLIC HEARING

No public hearing.

## CITY COUNCIL LEGISLATIVE

9. Design Services Proposals/Engineering Resources of Southern California, Inc., for Two CDBG Pavement Rehabilitation Projects (Project No. ola18001 and Project No. ola19001)

Assistant Public Works Director Zamano gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Council Member Chavez, to:
1. Approve the proposal from Engineering Resources of Southern California, Inc., to provide engineering design services for two CDBG pavement rehabilitation projects (Project No. ola18001 and Project No. ola19001) at a not-to-exceed fee of $76,850; and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount. Motion carried, 5-0.

10. A Request for Co-sponsorship by the 2020 Veterans Day Planning Committee for the Annual Veterans Day Celebration on November 7, 2020, at the Highland Community Park

Public Services Manager Morgan gave a brief review of the staff report.

Fred Yauger spoke in favor of this item.

**A MOTION** was made by Council Member Timmer, seconded by Council Member Solano, to:

1. Authorize the request and approve the 2020 Veterans Day Committee's request for co-sponsorship (waiving of city fees which are unknown at this time). Motion carried, 5-0.

11. Memorandum of Understanding with San Manuel Band of Mission Indians/Victoria Avenue Interchange

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to approve the Memorandum of Understanding with San Manuel Band of Mission Indians for Implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project. Motion carried, 5-0.

12. Resolution Opposing AB 2011 (Holden) West San Bernardino County Rail Construction Authority and Opposing SB 1390 (Portantino) Montclair to Ontario Airport Construction Authority

City Clerk Hughes gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem Lilburn, seconded by Council Member Timmer, to approve Resolution No. 2020-013 opposing AB 2011 and SB 1390. Motion carried, 5-0.

RESOLUTION NO. 2020-013
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, REAFFIRMING THE STATUTORY AUTHORITY OF THE SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY AS THE SOLE TRANSPORTATION PLANNING AGENCY IN SAN BERNARDINO COUNTY AND ADMINISTRATOR OF MEASURE I SALES TAX FUNDS

13. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Hughes stated regarding ALPRs, Vigilant, who we have contracted with, has changed their subcontractor so we are hoping that next week they will be coming in and applying for their encroachment permit to get the project underway. Engineering, he wants to start off with Ernie Wong is going to be retiring from the City at the end of March. Carlos Zamano will be replacing Ernie Wong as the Public Works Director/City Engineer. Regarding the local street and safety grant, the City has just been recently approved for a $72,000 Federal grant to pay for 90% of the development of a city-wide local roadway safety plan. Once completed the safety plan will help the City's future applications of Federal grants and State grants for construction or implementation of safety improvements and programs within our street sectors. The Highland Regional Connector project, the City had applied for a $5.1 million State grant to do an enhanced trail system along that connector. Unfortunately, we learned this week that we did not receive that award so we are going to work with City of Redlands to make sure we can do something meaningful along that system there. We have secured $4.7 million of grant funds but with cost increases, that is not going to cover everything so we are just going to have to do some scaling back. Sixth Street and Elm Street sidewalk improvements construction schedule, construction of handicap ramps, curb/gutters, driveways, sidewalks on the north side of Sixth Street between Del Rosa Drive and Sterling Avenue is now approximately 90% complete. The remainder of the work, including handicap ramps, will be completed in the next two weeks on the north side of Sixth Street. Next, the contractor will focus their efforts on the west side of Elm Street from Sixth Street to Ninth Street to construct curbs/gutters, driveways and sidewalk and students have begun to use portions of the newly constructed sidewalk on the north side of the Sixth. Students will be able to use the entire new sidewalk on the north side of Sixth when they return from spring break. The Margaret Wright bench was recently installed by the Public Works team. Planning has begun the outreach for the 2020 Census program. Flyers have gone out in the Burrtec mailers, a banner was posted over Base Line, as you saw, notices went out to all schools and staff has begun outreach to different community locations to talk to people one on one beginning at the Highland Senior Center on Monday and will be back again on Wednesday. The Historic Board held their Citrus Harvest festival planning meeting on March 5. Vendor booth assignments will be out in the mail this week with approximately 100 booths having been reserved. The City received an application for a soul food restaurant on the south east corner of Base Line and McKinley and the Planning Commission will be reviewing that project in April. Volunteer services, as it was mentioned earlier, it is Public Safety Appreciation week and we had our first potluck at the police station today. It was an amazing turn out. Tomorrow it will be at Fire Station #1 and then we will go on to Fire Station #2 and Fire Station #3 will be at the end of the week. The Highland Improvement Team will be doing the historic district clean up on Saturday, March 21. They will be meeting at Community Cross Church. There will be a blood drive held on March 23. Arbor Day will be held Friday, April 24 and it will be here at City Hall at 9am where we will be planting a tree out in the front. Saturday, March 14 will be the free compost giveaway here

at City Hall and the Redlands Bike Classic on April 22. The results from the March 7 oil filter exchange at Auto Zone are as follows; we had 113 participants with total recycled filters of 282 and total filters exchanged or bought of 228. The police department in the last two weeks had 1,913 calls for service, 223 reports, 73 arrests, with 1 fatal traffic collision in the city. The fire department responded to 223 medical emergencies, 7 structure fires, 25 traffic collisions, 1 vehicle fire, 1 vegetation fire, 5 debris fires, 5 ringing alarms, 7 public safety assists and 4 investigations for a total calls for service of 288.

14. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated she would like to thank staff for the public safety luncheon today as it was a great turn out.

**ANNOUNCEMENTS**

None

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor McCallon adjourned the meeting in memory of James McKague, Dr. Abersold and Sheriff Floyd Tidwell.

Submitted By:

Betty Hughes

Betty Hughes, MMC
City Clerk

Approved By:

Larry McCallon
Mayor