CITY OF HIGHLAND
REGULAR MEETING OF THE
CITY COUNCIL
AGENDA

REGULAR MEETING

May 12, 2020
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone:

- To join the Zoom Meeting online: https://zoom.us/j/91040011410
- Listen to the meeting by calling (669) 900-9128 and enter the Meeting ID: 91040011410#

Toll free phone numbers:
(877) 853-5247 or (888) 788-0099
Meeting ID: 91040011410#

Submission of Public Comments: For those wishing to make public comments at the May 12, 2020 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on May 12, 2020 to the City Clerk at publiccomment@cityofhighland.org. If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

CITY COUNCIL REGULAR MEETING
MAY 12, 2020 - 6:00 p.m.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council Meeting.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
   RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

2. Minutes – April 28, 2020 City Council Regular Meeting
   RECOMMENDATION: Approve the Minutes as submitted.

3. Warrant Register
   RECOMMENDATION: Approve Warrant Register No. 703 for May 12, 2020, in the amount of $902,638.62 and Payroll of $91,103.44.

4. Claim Consideration – Angelina Solorzano
   RECOMMENDATION: George Hills Company recommends Council reject claim.

5. Records Destruction Authorization
   RECOMMENDATION: That the City Council approve the destruction of certain records.

6. Easement Acceptance/Horizon 2010 Enterprise, Inc. (7242 Vine Street)
   RECOMMENDATION: That the City Council:
   1. Accept Grant of Easement for Road and Drainage purposes from Horizon 2010 Enterprise, Inc.; and
   2. Direct the City Clerk to record the Grant of Easement.

7. Contract Extension – Facilities and Parks Janitorial Service
   RECOMMENDATION: That the City Council extend the Facilities and Parks Janitorial Maintenance Contract with Base Line Hill, Inc., dba Jan Point for one year.

8. Contract Extension – Landscape Maintenance Districts (LMD) Landscape Maintenance Service
   RECOMMENDATION: That the City Council extend the LMD Landscape Maintenance Contract with RP Landscape & Irrigation, Inc., for one year.

9. Designation of Applicant's Agent Resolution for Non-State Participants
   RECOMMENDATION: That the City Council approve the attached Cal OES Resolution regarding COVID-19.

10. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2020/21)
    RECOMMENDATION: That the City Council:
    1. Adopt Resolution No. 2020-_____ giving preliminary approval of the annual report; and
    2. Adopt Resolution No. 2020-_____ setting June 9, 2020, as the date of the protest hearing.

11. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2020/21)
RECOMMENDATION: That the City Council:
1. Adopt Resolution No. 2020-_____ giving preliminary approval of the annual report; and
2. Adopt Resolution No. 2020-_____ setting June 9, 2020, as the date of the protest hearing.

12. Notice of Completion – Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10)
RECOMMENDATION: That the City Council:
1. Accept Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10) as complete;
2. Authorize the Mayor to sign the Notice of Completion; and
3. Direct the City Clerk to file the Notice of Completion.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

1) Mayor opens Public Hearing;
2) Staff presentation;
3) Applicant/Representative presentation;
4) Speakers in favor of proposal;
5) Speakers in opposition to proposal;
6) Applicant rebuttal;
7) Mayor closes Public Hearing;
8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Sheriff's Department Contract for Work Release Program
RECOMMENDATION: That the City Council authorize the City Manager to sign the Sheriff's Department Contract for Work Release Program.

14. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

In memory of:
Dennis Hansberger

Regular Meetings
May 26; June 9, 23; July (dark); August 11, 25; September 8, 22; October 13, 27; November 10, 24; December 8, 22 (dark)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before May 7, 2020, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library 7863 Central Avenue	Fire Station No. 1 26974 Base Line	City Hall 27215 Base Line

Date: May 7, 2020

Betty Hughes

Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. 1
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – April 28, 2020 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. 2
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

MINUTES
CITY COUNCIL REGULAR MEETING
APRIL 28, 2020

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

City Clerk Hughes read public comment received from Jorge Osvaldo Heredia regarding making City Council meetings more accessible via online access.

City Clerk Hughes read public comment received from Estella Gutierrez-Zamano regarding Highland thank you Thursdays.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
   Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – April 14, 2020 City Council Regular Meeting
   Approved the Minutes as submitted.

3. Warrant Register
   Approved Warrant Register No. 702 for April 28, 2020, in the amount of $666,678.36 and Payroll of $134,730.77.

4. Treasurer's Report for March 2020
   Received and filed Treasurer's Report for March 2020.

5. Claim Consideration – Kathleen Olguin
   Rejected claim.

6. Notice of Completion – Project No. str17005D, "Pavement Management Program – Pavement Preventive Maintenance Sectors B, C, D and E Slurry Seal" (Bid No. 2019-03)
   1. Accepted Project No. str17005D, "Pavement Management Program – Pavement Preventive Maintenance Sectors B, C, D and E Slurry Seal" (Bid No. 2019-03) as complete;
   2. Authorized the Mayor to sign the Notice of Completion; and
   3. Directed the City Clerk to file the Notice of Completion.

7. Agreement with County of San Bernardino for Pavement Rehabilitation of Tippecanoe and Other Roads (Project str200003)
   1. Approved Agreement with County of San Bernardino for Pavement Rehabilitation of Tippecanoe and other Roads (Project str200003); and
   2. Authorized the City Manager to execute the agreement.

8. Development Impact Fee Reimbursement – Water Street Land, LLC (Tract 18935, Southeast Corner of Water Street and Aplin Street)
   Approved Development Impact Fee reimbursement to Water Street Land, LLC, in the amount of $68,361.88.

9. Agreement between the City of Highland, City of San Bernardino and County of San Bernardino for Grant Application to the Active Transportation Program (ATP), Cycle 5, to Fund Development of the Highland/San Bernardino Bi-City Bikeway and Walkway Connector
   1. Approved an agreement between the City of Highland, City of San Bernardino and County of San Bernardino for grant application to the Active Transportation Program (ATP), Cycle 5, to fund development of the Highland/San Bernardino Bi-City Bikeway and Walkway Connector; and
   2. Authorized the City Manager to sign the agreement and approve amendments up to 10% of the estimated grant application cost.

10. HKA Contract Amendment for Professional Services – 3rd Street and 5th Street Corridors Improvement Project (Project No. str18001)
    1. Approved the amendment to the professional services agreement with HKA; and
    2. Authorized the City Manager to approve any future contract amendments up to 10% of the new contract amount.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

11. Allocation of the City of Highland's Community Development Block Grant Covid-19 (CDBG-CV) Funds

Assistant Community Development Director Stater gave a brief review of the staff report.

A MOTION was made by Council Member Chavez, seconded by Council Member Timmer, to authorize the Finance/Personnel Subcommittee to approve the City's CDBG-CV application(s) no later than May 4, 2020, and to prioritize all eligible applications no later than May 12, 2020. Motion carried, 5-0.

12. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to give the City Council and the public some updated stats. County-wide we have 1,827 confirmed cases of COVID-19 in San Bernardino County. We have 60 confirmed cases in the City of Highland. There has been 18,579 tests conducted county-wide and 443 Highland residents have been tested so far. Staff is currently working with the County of San Bernardino Public Health Department to bring a drive-thru testing site into the city and those negotiations are ongoing. The City Hall lobby remains closed, except for appointments for building related activities, and it will likely remain closed until restrictions are loosened at the state and federal level. There was some information that was released from the Governor's office today on what they are going to be looking at and a phase in plan of loosening up restrictions throughout the state but we need to get a little more information regarding how that is all going to work before we can comment further. We are still working with split shifts for general staff with management staff still working their normal schedule. We are conducting business via phone, email, and voicemail and all of the information on who to contact and their extensions are located on our website. Parks are currently open for passive recreation activities with social distancing. We still have the parking lot at Central Park closed to discourage large gatherings of people with the gazebos and playground equipment still fenced off. We are encouraging our citizens to visit our website for links to county, state, federal resources and guidelines. Also, please follow the City of Highland on Facebook for any updates. Citizens can also call the County Public Health Department Covid-19 hotline for information and that number is (909) 387-3911. He also wanted to make the Council aware that staff has been doing testing with Zoom and our goal is to have the next Council meeting conducted via Zoom.

13. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated she would like to remind Council that the Veterans Day event committee continues to meet via phone. They are still moving forward and hoping that all goes well by November as the event date is set for November 7, 2020. She will continue to keep everyone posted on this event. Also, she is receiving a lot of phone calls from our local businesses. She would like to know if we have any information on how we are going to open up as she believes everyone is anxious to open up. She appreciates the daily updates with information provided by City Manager Hughes. She would also like to publicly thank San Manuel and East Valley Water District. During the month of April they have served over 2,000 lunches to senior citizens via drive-thru service.

City Manager Hughes stated he would recommend she refer the local business owners to the County Public Health Department COVID hotline. They will have the most recent information and the number is (909) 387-3911.

Mayor McCallon stated the Governor's phase plan for reopening businesses is what the County of San Bernardino is looking at. What we are trying to do at the County level, as was discussed in his Mayor discussion group, is getting the testing at a point where we can comfortably convince the Governor to let us go into phase two at least. Hopefully we will get that process going. We are also in the process of doubling the amount of testing being done county-wide and hopefully we will be able to get some of these businesses open, of course in a different fashion, with social distancing to protect everyone.

Council Member Timmer stated he would like to echo on Mayor Pro Tem Lilburn's comments regarding businesses. Yesterday he decided to go out for lunch using the drive-thru access at one of our local businesses. He drove to several businesses near the freeway and the lines were so long but he got his food and enjoyed his meal in the parking lot. He would like to point out if we give businesses the opportunity, they will make things work.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:14 p.m. in memory of Arlene Johnson.

Submitted By:

Betty Hughes, MMC
City Clerk

Approved By:

Larry McCallon
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CD

PREPARED BY: Leticia Nava-Cruz, Senior Accountant

SUBJECT: Warrant Register #703

RECOMMENDATION: City Council to approve Warrant Register #703; Warrants in the amount of $902,638.62 and Payroll in the amount of $91,103.44.

FISCAL IMPACT: The total of Cash and Expenditures is $993,742.06.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. 3
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
B Hugh			
City Clerk		City Manager	

CITY OF HIGHLAND

WARRANT REGISTER #703

May 12, 2020

Warrants:

4/24/2020	Payroll Wire #482-483 & Ck #80663-80666	47,887.32
4/28/2020	Ck#80667-80688	132,961.62
5/5/2020	Ck#80689-80737	721,789.68
	Total Warrants	**$ 902,638.62**

Payroll:

4/24/2020	Direct Deposits #9599-9636	90,539.71
4/24/2020	Ck #567-568	563.73
	Total Payroll	**$ 91,103.44**
	Total Warrants & Payroll	**$ 993,742.06**

APPROVED BY:

Larry McCallon
Finance Subcommittee

Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee

Chuck Dantuono
Director of Administrative
Services/City Treasurer

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
482	4/24/2020	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment 001.1120	9,456.24
			FEDERAL TAXES: Payment 004.1120	1,374.86
			FEDERAL TAXES: Payment 006.1120	533.40
			FEDERAL TAXES: Payment 010.1120	309.36
			FEDERAL TAXES: Payment 012.1120	32.27
			FEDERAL TAXES: Payment 016.1120	32.27
			FEDERAL TAXES: Payment 023.1120	53.25
			FEDERAL TAXES: Payment 024.1120	13.67
			FEDERAL TAXES: Payment 041.1120	391.40
			FEDERAL TAXES: Payment 042.1120	184.78
			FEDERAL TAXES: Payment 070.1120	520.38
			SOCIAL SECURITY: Payment 001.1140	538.30
			MEDICARE: Payment 001.1140	2,599.70
			MEDICARE: Payment 004.1140	371.42
			MEDICARE: Payment 006.1140	130.90
			MEDICARE: Payment 010.1140	77.02
			MEDICARE: Payment 012.1140	40.06
			MEDICARE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
482	4/24/2020	000119 INTERNAL REVENUE SERVICE	(Continued)	
			016.1140 MEDICARE: Payment	40.04
			023.1140 MEDICARE: Payment	18.28
			024.1140 MEDICARE: Payment	4.12
			041.1140 MEDICARE: Payment	71.74
			042.1140 MEDICARE: Payment	67.64
			070.1140	120.90
			Total :	**16,982.00**
483	4/24/2020	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment 001.1130	3,401.12
			STATE TAXES: Payment 004.1130	551.99
			STATE TAXES: Payment 006.1130	189.18
			STATE TAXES: Payment 010.1130	147.09
			STATE TAXES: Payment 012.1130	22.40
			STATE TAXES: Payment 016.1130	22.39
			STATE TAXES: Payment 023.1130	13.81
			STATE TAXES: Payment 024.1130	4.40
			STATE TAXES: Payment 041.1130	158.96
			STATE TAXES: Payment 042.1130	64.67
			STATE TAXES: Payment 070.1130	229.03

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
483	4/24/2020	000001	000001 CALIF STATE EMPLOYMENT	(Continued)	Total :	4,805.04
80663	4/24/2020	000003	ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT		
				ICMA DEFERRED COMP 457: Payment 001.1170		6,853.90
				ICMA DEFERRED COMP 457: Payment 004.1170		428.86
				ICMA DEFERRED COMP 457: Payment 010.1170		294.00
				ICMA DEFERRED COMP 457: Payment 012.1170		12.50
				ICMA DEFERRED COMP 457: Payment 016.1170		12.50
				ICMA DEFERRED COMP 457: Payment 041.1170		298.81
				ICMA DEFERRED COMP 457: Payment 070.1170		235.85
					Total :	8,136.42
80664	4/24/2020	000004	PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT		
				EPMC: Payment 001.1145		584.22
				EPMC: Payment 004.1145		86.11
				EPMC: Payment 006.1145		18.12
				EPMC: Payment 010.1145		20.93
				EPMC: Payment 012.1145		2.17
				EPMC: Payment 016.1145		2.17
				EPMC: Payment 023.1145		6.06
				EPMC: Payment 024.1145		0.52
				EPMC: Payment 041.1145		28.89

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80664	4/24/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			042.1145	10.54
			EPMC: Payment	
			070.1145	47.54
			PERS: Payment	
			001.1145	12,034.91
			PERS: Payment	
			004.1145	1,785.80
			PERS: Payment	
			006.1145	592.06
			PERS: Payment	
			010.1145	408.69
			PERS: Payment	
			012.1145	152.89
			PERS: Payment	
			016.1145	152.89
			PERS: Payment	
			023.1145	86.54
			PERS: Payment	
			024.1145	17.29
			PERS: Payment	
			041.1145	412.67
			PERS: Payment	
			042.1145	287.41
			PERS: Payment	
			070.1145	679.38
			PERS SURVIVOR: Payment	
			001.1145	23.91
			PERS SURVIVOR: Payment	
			004.1145	3.56
			PERS SURVIVOR: Payment	
			006.1145	1.29
			PERS SURVIVOR: Payment	
			010.1145	0.61
			PERS SURVIVOR: Payment	
			012.1145	0.58

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80664	4/24/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment 016.1145	0.57
			PERS SURVIVOR: Payment 023.1145	0.23
			PERS SURVIVOR: Payment 024.1145	0.05
			PERS SURVIVOR: Payment 041.1145	0.33
			PERS SURVIVOR: Payment 042.1145	0.78
			PERS SURVIVOR: Payment 070.1145	0.64
			Total :	**17,450.35**
80665	4/24/2020	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment 001.1180	11.24
			ARROWHEAD UNITED WAY: Payment 004.1180	0.74
			ARROWHEAD UNITED WAY: Payment 041.1180	2.25
			ARROWHEAD UNITED WAY: Payment 070.1180	0.77
			Total :	**15.00**
80666	4/24/2020	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC SPECIFIED HEALTH INS: Payment 012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment 016.1181	1.48
			AFLAC ACCIDENT INSURANCE: Payment 001.1181	109.95
			AFLAC ACCIDENT INSURANCE: Payment 004.1181	12.81
			AFLAC ACCIDENT INSURANCE: Payment 012.1181	3.58
			AFLAC ACCIDENT INSURANCE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80666	4/24/2020	003804 AFLAC WWHQ	(Continued)	
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	3.56
			023.1181 AFLAC ACCIDENT INSURANCE: Payment	5.79
			024.1181 AFLAC CANCER INSURANCE: Payment	0.27
			001.1181 AFLAC DISABILITY INSURANCE: Payment	18.63
			001.1181 AFLAC DISABILITY INSURANCE: Payment	182.52
			004.1181 AFLAC DISABILITY INSURANCE: Payment	24.69
			012.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			016.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			024.1181 AFLAC HOSPITAL INSURANCE: Payment	0.51
			001.1181 AFLAC HOSPITAL INSURANCE: Payment	73.59
			012.1181 AFLAC HOSPITAL INSURANCE: Payment	6.70
			016.1181 AFLAC DENTAL: Payment	6.71
			001.1181 AFLAC DENTAL: Payment	27.88
			004.1181 AFLAC DENTAL: Payment	0.55
			041.1181 AFLAC DENTAL: Payment	1.66
			070.1181 AFLAC SPECIFIED HEALTH INS: Payment	0.57
			001.1181	2.98
			Total :	**498.51**

6 Vouchers for bank code : wfb

Bank total : 47,887.32

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
6	Vouchers in this report		Total vouchers :	47,887.32

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
80667	4/28/2020	000004	PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH INTEREST ACCRUED-APRIL		
				PERS HEALTH INTEREST ACCRUED-APRIL		
				001.1450.3511		18.90
					Total :	18.90
80668	4/28/2020	000030	SAN BERNARDINO COUNTY SHERIFFS	CAL ID LIVESCAN JAN-MAR		
				CAL ID LIVESCAN JAN-MAR		
				001.2000.4236		20.00
					Total :	20.00
80669	4/28/2020	000085	EAST VALLEY WATER DISTRICT	LMD'S-APR		
				LMD'S-APR		
				012.8500.4030		1,494.28
				SEELEY PARK-APR		
				SEELEY PARK-APR		
				016.8540.4030		86.08
					Total :	1,580.36
80670	4/28/2020	000168	LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH APRIL		
				PETTY CASH APRIL		
				001.0020		20.98
					Total :	20.98
80671	4/28/2020	000203	SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS-APR		
				TRAFFIC SIG PALM/CYPRESS-APR		
				013.8510.4011		27.08
				SMART N FINAL SCE FEES-APR		
				SMART N FINAL SCE FEES-APR		
				013.8510.4011		18.15
				REAL JOURNEY ACADEMY LMD ZONE 73-APR		
				REAL JOURNEY ACADEMY LMD ZONE 73-APR		
				012.8500.4010		10.61
					Total :	55.84
80672	4/28/2020	000204	SOCALGAS	STATION #3-MAR		
				STATION #3-MAR		
				028.2050.4020		41.47
				STATION #3-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80672	4/28/2020	000204 SOCALGAS	(Continued)		
			029.2100.4020		41.47
				Total :	**82.94**
80673	4/28/2020	000207 KONICA MINOLTA	COPIER LEASE-MAY		
			COPIER LEASE-MAY		
			042.9510.4205		1,054.54
			COPIER LEASE-MAY		
			001.2000.4205		625.29
				Total :	**1,679.83**
80674	4/28/2020	000233 WAXIE SANITARY SUPPLY	POLICE SUPPLIES		
			POLICE SUPPLIES		
			001.2000.4055		49.59
			POLICE SUPPLIES		
			POLICE SUPPLIES		
			001.2000.4055		611.11
				Total :	**660.70**
80675	4/28/2020	001527 SHRED-IT USA	SHREDDING SERVICES-APR		
			SHREDDING SERVICES-APR		
			001.1200.4626		85.09
				Total :	**85.09**
80676	4/28/2020	001764 DEPENDABLE COFFEE & WATER SVC.	FILTER CHANGE		
			FILTER CHANGE		
			004.8310.4070		80.81
				Total :	**80.81**
80677	4/28/2020	003360 DIRECTV	POLICE SATELLITE CABLE-APR		
			POLICE SATELLITE CABLE-APR		
			001.2000.4065		82.25
				Total :	**82.25**
80678	4/28/2020	004299 STATER BROS MARKETS	COVID19: DISINFECTANT WIPES FOR CAL FIRE		
			COVID19: DISINFECTANT WIPES FOR CAL FIRE		
			028.2050.4206		247.70
			COVID19: DISINFECTANT WIPES FOR CAL FIRE		
			029.2100.4206		247.70

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
80678	4/28/2020	004299	004299 STATER BROS MARKETS	(Continued)	Total :	**495.40**
80679	4/28/2020	004329	THE SAN BERNARDINO SUN	NEWSPAPER SUBSCRIPTION 04/20-04/21		
				NEWSPAPER SUBSCRIPTION 04/20-04/21		
				001.1450.4310		698.63
					Total :	**698.63**
80680	4/28/2020	004413	TWISTED IMAGES INK	CNS20.001 CENSUS MUGS		
				CNS20.001 CENSUS MUGS		
				001.4100.4349		995.00
					Total :	**995.00**
80681	4/28/2020	004882	DANIEL'S LANDSCAPING SERVICE	MEMORIAL PARK-MAR		
				MEMORIAL PARK-MAR		
				001.6000.4585		555.00
				POLICE STATION-MAR		
				001.2000.4585		995.00
				CITY HALL-MAR		
				042.9510.4585		555.00
				COMMUNITY CENTER-MAR		
				001.6000.4585		895.00
				LIBRARY ELRC-MAR		
				001.6000.4585		535.00
				CORP YARD-MAR		
				004.8310.4585		535.00
				AURANTIA PARK-MAR		
				001.6000.4585		1,255.00
				COMMUNITY PARK-MAR		
				001.6000.4585		1,595.00
				CANYON OAK PARK-MAR		
				016.8540.4585		555.00
				CUNNINGHAM PARK-MAR		
				016.8540.4585		555.00
				SEELEY PARK-MAR		
				016.8540.4585		325.00
				OAK CREEK PARK-MAR		
				016.8540.4585		555.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80681	4/28/2020	004882 004882 DANIEL'S LANDSCAPING SERVICE (Continued)	Total :	8,910.00
80682	4/28/2020	004920 TKE ENGINEERING	SWK16001 SCHI CE RDA04 JAN SWK16001 SCHI CE RDA04 JAN 010.3830.6545	7,597.46
			SWK16001 SCHI CE ART3 JAN SWK16001 SCHI CE ART3 JAN 005.8320.6545	2,547.08
			SWK16001 SCHI CE RDA04 FEB SWK16001 SCHI CE RDA04 FEB 010.3830.6545	2,031.37
			SWK17001 SCHIV CE RDA04 FEB SWK17001 SCHIV CE RDA04 FEB 010.3830.6545	1,658.95
			SWK17001 SCHIV CE ART3 FEB SWK17001 SCHIV CE ART3 FEB 005.8320.6545	3,080.91
			Total :	16,915.77
80683	4/28/2020	005313 COUNTY OF SAN BERNARDINO	PRE-EMPLOYMENT TESTING-C. MANTZOROS PRE-EMPLOYMENT TESTING-C. MANTZOROS 029.2100.4235	970.25
			PRE-EMPLOYMENT TESTING-S. RAMIREZ PRE-EMPLOYMENT TESTING-S. RAMIREZ 029.2100.4235	970.25
			PRE-EMPLOYMENT TESTING-L. NOCK PRE-EMPLOYMENT TESTING-L. NOCK 001.1600.4235	310.41
			PRE-EMPLOYMENT TESTING-J. OCHOA PRE-EMPLOYMENT TESTING-J. OCHOA 029.2100.4235	970.25
			PRE-EMPLOYMENT TESTING-J. TUTTLE PRE-EMPLOYMENT TESTING-J. TUTTLE 001.1600.4235	327.14
			Total :	3,548.30
80684	4/28/2020	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-MAR FIRE MARSHALL SERVICES-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80684	4/28/2020	005324 CHARLES ABBOTT ASSOCIATES, INC	(Continued)	
			029.2100.4540	4,377.50
			Total :	**4,377.50**
80685	4/28/2020	005326 RP LANDSCAPE & IRRIGATION	LANDSCAPING-APR	
			LANDSCAPING-APR	
			012.8500.4585	17,515.00
			Total :	**17,515.00**
80686	4/28/2020	005353 IDC CONSULTING ENGINEERS, INC.	BRG12001 PS&E HBP JAN-FEB	
			BRG12001 PS&E HBP JAN-FEB	
			030.8495.6813	2,362.69
			BRG12001 PS&E DIF JAN-FEB	
			BRG12001 PS&E DIF JAN-FEB	
			007.8330.6813	306.11
			Total :	**2,668.80**
80687	4/28/2020	005449 AMERICAN ASPHALT SOUTH, INC	STR17005D PPE#4 CON SB1 RMRA COH JAN &	
			STR17005D PPE#4 CON SB1 RMRA COH JAN &	
			004.8310.6550	365.75
			STR17005D PPE#4 CON MSRI JAN & FEB	
			STR17005D PPE#4 CON MSRI JAN & FEB	
			017.8350.6550	72,079.77
			Total :	**72,445.52**
80688	4/28/2020	005673 AMAYA CRUZ, GUILLERMO	BUS LIC#012710 REFUND	
			BUS LIC#012710 REFUND	
			001.1450.7450	20.00
			BUS LIC#012710 REFUND	
			051.1493	4.00
			Total :	**24.00**

22 Vouchers for bank code : wfb **Bank total : 132,961.62**

22 Vouchers in this report **Total vouchers : 132,961.62**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80689	5/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT-MAY	
			PERS RETIREMENT-MAY 001.1200.3560	1,726.96
			PERS RETIREMENT-MAY 001.1450.3560	3,060.33
			PERS RETIREMENT-MAY 001.1600.3560	221.41
			PERS RETIREMENT-MAY 001.1700.3560	3,985.29
			PERS RETIREMENT-MAY 001.3200.3560	309.97
			PERS RETIREMENT-MAY 001.4100.3560	4,472.38
			PERS RETIREMENT-MAY 001.4200.3560	2,656.86
			PERS RETIREMENT-MAY 001.4500.3560	1,815.52
			PERS RETIREMENT-MAY 001.4600.3560	2,568.30
			PERS RETIREMENT-MAY 001.6000.3560	1,018.46
			PERS RETIREMENT-MAY 001.6010.3560	885.62
			PERS RETIREMENT-MAY 001.6020.3560	664.22
			PERS RETIREMENT-MAY 004.8310.3560	3,852.45
			PERS RETIREMENT-MAY 006.8400.3560	1,239.87
			PERS RETIREMENT-MAY 012.8500.3560	531.37
			PERS RETIREMENT-MAY 016.8540.3560	531.37
			PERS RETIREMENT-MAY 023.3890.3560	221.41
			PERS RETIREMENT-MAY	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80689	5/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			041.9500.3560	309.97
			PERS RETIREMENT-MAY	
			042.9510.3560	752.78
			PERS RETIREMENT-MAY	
			070.7000.3560	619.93
			PERS RETIREMENT-MAY	
			024.8470.3560	44.28
			PERS RETIREMENT-MAY	
			010.3830.3560	1,018.46
			Total :	**32,507.21**
80690	5/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-MAY	
			PERS HEALTH-MAY	
			001.1150	10,690.28
			PERS HEALTH-MAY	
			004.1150	1,357.55
			PERS HEALTH-MAY	
			006.1150	434.40
			PERS HEALTH-MAY	
			010.1150	1,038.45
			PERS HEALTH-MAY	
			012.1150	167.08
			PERS HEALTH-MAY	
			041.1150	359.36
			PERS HEALTH-MAY	
			016.1150	167.08
			PERS HEALTH-MAY	
			070.1150	293.55
			PERS HEALTH-MAY	
			001.1450.3511	58.25
			PERS HEALTH-MAY	
			041.9500.3515	2,399.99
			Total :	**16,965.99**
80691	5/5/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT-MAY	
			PERS RETIREMENT-MAY	
			001.1450.3560	260.75

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80691	5/5/2020	000004 000004 PUBLIC EMPLOYEE RETIREMENT S (Continued)	Total :	260.75
80692	5/5/2020	000085 EAST VALLEY WATER DISTRICT	LMD'S-APR	
			LMD'S-APR	
			012.8500.4030	1,068.94
			CITY HALL-APR	
			CITY HALL-APR	
			042.9510.4030	104.05
			CITY HALL-APR	
			CITY HALL-APR	
			042.9510.4030	35.14
			POLICE STATION-APR	
			POLICE STATION-APR	
			001.2000.4030	202.32
			POLICE STATION-APR	
			POLICE STATION-APR	
			001.2000.4030	52.70
			POLICE STATION-APR	
			POLICE STATION-APR	
			001.2000.4030	52.70
			POLICE STATION-APR	
			POLICE STATION-APR	
			001.2000.4030	189.12
			STATION #1-APR	
			STATION #1-APR	
			029.2100.4030	75.09
			STATION #1-APR	
			028.2050.4030	75.08
			STATION #2-APR	
			STATION #2-APR	
			029.2100.4030	60.88
			STATION #2-APR	
			028.2050.4030	60.88
			STATION #2-APR	
			STATION #2-APR	
			029.2100.4030	17.57
			STATION #2-APR	
			028.2050.4030	17.57

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80692	5/5/2020	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			STATION #3-APR	
			STATION #3-APR	
			029.2100.4030	249.27
			STATION #3-APR	
			028.2050.4030	249.26
			STATION #3-APR	
			STATION #3-APR	
			029.2100.4030	26.35
			STATION #3-APR	
			028.2050.4030	26.35
			STATION #3-APR	
			STATION #3-APR	
			029.2100.4030	32.60
			STATION #3-APR	
			028.2050.4030	32.60
			AURANTIA PARK-APR	
			AURANTIA PARK-APR	
			001.6000.4030	731.31
			BASELINE MEDIAN-APR	
			BASELINE MEDIAN-APR	
			004.8310.4030	68.84
			BASELINE MEDIAN-APR	
			BASELINE MEDIAN-APR	
			004.8310.4030	70.42
			Total :	**3,499.04**
80693	5/5/2020	000108 HIGH TECH SECURITY	TESTED FIRE ALARM FOR LIBRARY ELEVATOR	
			TESTED FIRE ALARM FOR LIBRARY ELEVATOR	
			001.6000.4066	160.00
			Total :	**160.00**
80694	5/5/2020	000127 K & L HARDWARE	POLICE SUPPLIES	
			POLICE SUPPLIES	
			001.2000.4206	53.86
			Total :	**53.86**
80695	5/5/2020	000155 NEW YORK LIFE	NEW YORK LIFE-MAY	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80695	5/5/2020	000155 NEW YORK LIFE	(Continued)	
			NEW YORK LIFE-MAY	
			001.1180	9.75
			NEW YORK LIFE-MAY	
			004.1180	0.65
			NEW YORK LIFE-MAY	
			041.1180	1.95
			NEW YORK LIFE-MAY	
			070.1180	0.65
			Total :	**13.00**
80696	5/5/2020	000175 THE PRESS ENTERPRISE	NIB 2020-01	
			NIB 2020-01	
			001.1200.4300	429.00
			Total :	**429.00**
80697	5/5/2020	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-MAY	
			PRINCIPAL-MAY	
			023.3890.3590	3.51
			PRINCIPAL-MAY	
			024.8470.3590	0.78
			PRINCIPAL-MAY	
			041.9500.3590	13.79
			PRINCIPAL-MAY	
			042.9510.3590	12.98
			PRINCIPAL-MAY	
			070.7000.3590	26.26
			PRINCIPAL-MAY	
			001.1200.3590	40.66
			PRINCIPAL-MAY	
			001.1450.3590	83.55
			PRINCIPAL-MAY	
			001.1600.3590	7.76
			PRINCIPAL-MAY	
			001.1700.3590	88.02
			PRINCIPAL-MAY	
			001.3200.3590	-14.44
			PRINCIPAL-MAY	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80697	5/5/2020	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			001.4100.3560 PRINCIPAL-MAY	97.08
			001.4200.3590 PRINCIPAL-MAY	63.53
			001.4500.3590 PRINCIPAL-MAY	15.81
			001.4600.3590 PRINCIPAL-MAY	45.16
			001.6000.3590 PRINCIPAL-MAY	14.98
			001.6010.3590 PRINCIPAL-MAY	15.68
			001.6020.3590 PRINCIPAL-MAY	10.52
			004.8310.3590 PRINCIPAL-MAY	65.56
			006.8400.3590 PRINCIPAL-MAY	27.17
			010.3830.3590 PRINCIPAL-MAY	11.27
			012.8500.3590 PRINCIPAL-MAY	7.39
			016.8540.3590	7.39
			Total :	**644.41**
80698	5/5/2020	000203 SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS-APR TRAFFIC SIG PALM/CYPRESS-APR	
			004.8310.4580 STATION #3-APR STATION #3-APR	39.99
			028.2050.4010 STATION #3-APR	413.76
			029.2100.4010	413.75
			Total :	**867.50**
80699	5/5/2020	000204 SOCALGAS	CITY HALL-MAR CITY HALL-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80699	5/5/2020	000204 SOCALGAS	(Continued)	
			042.9510.4020	70.77
			STATION#2-MAR	
			STATION#2-MAR	
			028.2050.4020	81.59
			STATION#2-MAR	
			029.2100.4020	81.59
			STATION#1-MAR	
			STATION#1-MAR	
			028.2050.4020	31.77
			STATION#1-MAR	
			029.2100.4020	31.77
			POLICE-MAR	
			POLICE-MAR	
			001.2000.4020	1,276.00
			Total :	**1,573.49**
80700	5/5/2020	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-MAY	
			LONG TERM DISABILITY-MAY	
			041.1180	25.37
			LONG TERM DISABILITY-MAY	
			004.1180	44.40
			LONG TERM DISABILITY-MAY	
			070.1180	51.80
			LONG TERM DISABILITY-MAY	
			001.1180	514.02
			LONG TERM DISABILITY-MAY	
			010.1180	37.00
			LONG TERM DISABILITY-MAY	
			006.1180	18.50
			Total :	**691.09**
80701	5/5/2020	000233 WAXIE SANITARY SUPPLY	COVID19: CITY HALL SUPPLIES	
			COVID19: CITY HALL SUPPLIES	
			042.9510.4055	255.99
			COVID19: CITY HALL SUPPLIES	
			COVID19: CITY HALL SUPPLIES	
			042.9510.4055	91.59

Bank code : wfb

Voucher	Date	Vendor		Description/Account	Amount
80701	5/5/2020	000233	000233 WAXIE SANITARY SUPPLY	(Continued) Total :	347.58
80703	5/5/2020	000237	WILLDAN ASSOCIATES	BUILDING & SAFETY PLAN CHECK-MAR	
				BUILDING & SAFETY PLAN CHECK-MAR	
				001.4500.4540	5,680.00
				BUILDING & SAFETY INSP/PERMIT TECH-MAR	
				BUILDING & SAFETY INSP/PERMIT TECH-MAR	
				001.4500.4540	24,132.50
				SDR06002 PM RDA07-DEC	
				SDR06002 PM RDA07-DEC	
				010.3830.6600	115.00
				STR20002A PM COSB NON PART-DEC	
				STR20002A PM COSB NON PART-DEC	
				027.8490.6550	331.34
				SDR06001PM RDA04-DEC	
				SDR06001PM RDA04-DEC	
				010.3830.6600	230.00
				STR20002A PM RDA07 NON PART-DEC	
				STR20002A PM RDA07 NON PART-DEC	
				010.3830.6550	473.66
				SWK16001 SCH II-A PM ART 3-DEC	
				SWK16001 SCH II-A PM ART 3-DEC	
				005.8320.6545	598.00
				STR20003 PM MSRI-DEC	
				STR20003 PM MSRI-DEC	
				017.8350.6550	2,702.50
				SWK16001 SCH II-A PM DIF-DEC	
				SWK16001 SCH II-A PM DIF-DEC	
				007.8330.6545	322.00
				SWK17001 SCH IV PM ART3-DEC	
				SWK17001 SCH IV PM ART3-DEC	
				005.8320.6545	560.62
				SWK17001 SCH IV PM RDA04-DEC	
				SWK17001 SCH IV PM RDA04-DEC	
				010.3830.6545	301.88
				OLA16001 PM MSRI NON PART-DEC	
				OLA16001 PM MSRI NON PART-DEC	
				017.8350.6550	115.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80703	5/5/2020	000237 WILLDAN ASSOCIATES	(Continued)	
			OLA17001 PM MSRI NON PART-DEC	
			OLA17001 PM MSRI NON PART-DEC	
			017.8350.6550	345.00
			STR07009 PM DIF LOC NON PART-DEC	
			STR07009 PM DIF LOC NON PART-DEC	
			007.8330.6530	31.40
			STR07009 PM IN-LIEU DEV NON PART-DEC	
			STR07009 PM IN-LIEU DEV NON PART-DEC	
			008.8340.6530	1.96
			STR07009 PM MSRI NON PART-DEC	
			STR07009 PM MSRI NON PART-DEC	
			017.8350.6530	81.64
			STR11005 PM RDA04 NON PART-DEC	
			STR11005 PM RDA04 NON PART-DEC	
			010.3830.6545	402.50
			STR11006 PM RDA04 NON PART-DEC	
			STR11006 PM RDA04 NON PART-DEC	
			010.3830.6545	402.50
			STR12004 PM DIF LOC NON PART-DEC	
			STR12004 PM DIF LOC NON PART-DEC	
			007.8330.6530	1,437.50
			STR12005 PM MSRI NON PART-DEC	
			STR12005 PM MSRI NON PART-DEC	
			017.8350.6530	1,552.50
			STR17003 PM MOE NON PART-DEC	
			STR17003 PM MOE NON PART-DEC	
			004.8310.6550	23.00
			STR17003 PM MSRI NON PART-DEC	
			STR17003 PM MSRI NON PART-DEC	
			017.8350.6550	322.00
			STR17003 PM SB1 RMRA NON PART-DEC	
			STR17003 PM SB1 RMRA NON PART-DEC	
			004.8310.6550	184.00
			STR17003 PM COSB NON PART-DEC	
			STR17003 PM COSB NON PART-DEC	
			027.8490.6550	46.00
			STR17005D PM MSRI-DEC	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80703	5/5/2020	000237 WILLDAN ASSOCIATES	(Continued)	
			STR17005D PM MSRI-DEC	
			017.8350.6550	517.50
			STR19001 PM MSRI NON PART-DEC	
			STR19001 PM MSRI NON PART-DEC	
			017.8350.6550	759.00
			STR19001 PM SB1 RMRA NON PART-DEC	
			STR19001 PM SB1 RMRA NON PART-DEC	
			004.8310.6550	69.00
			STR19001 PM COSB NON PART-DEC	
			STR19001 PM COSB NON PART-DEC	
			027.8490.6550	552.00
			OLA18001 PM MSRI-DEC	
			OLA18001 PM MSRI-DEC	
			017.8350.6550	287.50
			OLA19001 PM MSRI-DEC	
			OLA19001 PM MSRI-DEC	
			017.8350.6550	57.50
			STR20001 PM MSRI-DEC	
			STR20001 PM MSRI-DEC	
			017.8350.6550	1,610.00
			SDR06002 PM RDA07-JAN	
			SDR06002 PM RDA07-JAN	
			010.3830.6600	1,667.50
			SDR06001PM RDA04-JAN	
			SDR06001PM RDA04-JAN	
			010.3830.6600	977.50
			SWK16001 SCH II-A PM ART 3-JAN	
			SWK16001 SCH II-A PM ART 3-JAN	
			005.8320.6545	448.50
			SWK16001 SCH II-A PM DIF-JAN	
			SWK16001 SCH II-A PM DIF-JAN	
			007.8330.6545	241.50
			SWK17001 SCH IV PM RDA04 NON PART-JAN	
			SWK17001 SCH IV PM RDA04 NON PART-JAN	
			010.3830.6545	287.50
			STR07009 PM DIF LOC NON PART-JAN	
			STR07009 PM DIF LOC NON PART-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80703	5/5/2020	000237 WILLDAN ASSOCIATES	(Continued)	
			007.8330.6530 STR07009 PM IN-LIEU DEV NON PART-JAN STR07009 PM IN-LIEU DEV NON PART-JAN	345.35
			008.8340.6530 STR07009 PM MSRI NON PART-JAN STR07009 PM MSRI NON PART-JAN	21.63
			017.8350.6530 STR11005 PM RDA04 NON PART-JAN STR11005 PM RDA04 NON PART-JAN	898.02
			010.3830.6545 STR11006 PM RDA04 NON PART-JAN STR11006 PM RDA04 NON PART-JAN	977.50
			010.3830.6545 STR12004 PM DIF LOC NON PART-JAN STR12004 PM DIF LOC NON PART-JAN	977.50
			007.8330.6530 STR12005 PM MSRI NON PART-JAN STR12005 PM MSRI NON PART-JAN	172.50
			017.8350.6530 STR19001 PM MSRI NON PART-JAN STR19001 PM MSRI NON PART-JAN	172.50
			017.8350.6550 STR19001 PM SB1 RMRA NON PART-JAN STR19001 PM SB1 RMRA NON PART-JAN	1,265.00
			004.8310.6550 STR19001 PM COSB NON PART-JAN STR19001 PM COSB NON PART-JAN	115.00
			027.8490.6550 OLA18001 PM MSRI-JAN OLA18001 PM MSRI-JAN	920.00
			017.8350.6550 OLA19001 PM MSRI-JAN OLA19001 PM MSRI-JAN	1,610.00
			017.8350.6550 STR20001 PM MSRI-JAN STR20001 PM MSRI-JAN	1,610.00
			017.8350.6550	5,117.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80703	5/5/2020	000237 WILLDAN ASSOCIATES	(Continued)	
			STR20002A PM COSB NON PART-JAN	
			STR20002A PM COSB NON PART-JAN	
			027.8490.6550	94.67
			STR20002A PM RDA07 NON PART-JAN	
			STR20002A PM RDA07 NON PART-JAN	
			010.3830.6550	135.33
			STR20003 PM MSRI-JAN	
			STR20003 PM MSRI-JAN	
			017.8350.6550	1,667.50
			BRG04004A PM DIF REG NON PART-JAN	
			BRG04004A PM DIF REG NON PART-JAN	
			007.8330.6813	115.00
			Total :	**64,082.50**
80704	5/5/2020	000487 SMART & FINAL	BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	29.97
			Total :	**29.97**
80705	5/5/2020	000662 HI WAY SAFETY INC	STR20004: VARIOUS STREET SIGNS	
			STR20004: VARIOUS STREET SIGNS	
			023.3890.6550	5,362.33
			STR12005 CON MSRI	
			STR12005 CON MSRI	
			017.8350.6530	108.64
			STR12005 CON SRTS	
			STR12005 CON SRTS	
			027.8490.6530	977.74
			Total :	**6,448.71**
80706	5/5/2020	000845 SB CO LAND USE	FIRE HAZARD ABATEMENT 05/01/19-04/30/20	
			FIRE HAZARD ABATEMENT 05/01/19-04/30/20	
			029.2100.4545	24,979.68
			Total :	**24,979.68**
80707	5/5/2020	000970 SOUTH COAST AQMD	ANNUAL OPERATING FEES-FUEL STATION	
			ANNUAL OPERATING FEES-FUEL STATION	
			001.2000.4222	545.48

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80707	5/5/2020	000970 SOUTH COAST AQMD	(Continued)		
			EMISSIONS FEES-FUEL STATION		
			EMISSIONS FEES-FUEL STATION		
			001.2000.4222		136.40
				Total :	**681.88**
80708	5/5/2020	000970 SOUTH COAST AQMD	AQMD FEES-POLICE STATION		
			AQMD FEES-POLICE STATION		
			001.2000.4221		137.63
				Total :	**137.63**
80709	5/5/2020	001123 NATIONAL CONSTRUCTION RENTALS	COVID19: PARKS TEMPORARY FENCING		
			COVID19: PARKS TEMPORARY FENCING		
			001.6000.4206		852.84
			COVID19: PARKS TEMPORARY FENCING		
			COVID19: PARKS TEMPORARY FENCING		
			001.6000.4206		2,521.44
				Total :	**3,374.28**
80710	5/5/2020	001414 RICHARDS, WATSON & GERSHON	GENERAL-MAR		
			GENERAL-MAR		
			001.1450.4520		10,336.88
			PERSONNEL & LABOR RELATIONS-MAR		
			PERSONNEL & LABOR RELATIONS-MAR		
			001.1450.4520		506.00
			ADV. KARAS-MAR		
			ADV. KARAS-MAR		
			001.4600.4520		501.11
			COVID-19 DECLARATION OF EMERGENCY-MAR		
			COVID-19 DECLARATION OF EMERGENCY-MAR		
			001.1450.4520		2,586.04
				Total :	**13,930.03**
80711	5/5/2020	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			001.4500.4203		70.87
				Total :	**70.87**
80712	5/5/2020	001476 TIME WARNER CABLE	POLICE TELE/INT-MAY		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80712	5/5/2020	001476 TIME WARNER CABLE	(Continued)	
			POLICE TELE/INT-MAY	
			001.2000.4065	974.49
			CORP YARD TELE/INT SERVICES-MAY	
			CORP YARD TELE/INT SERVICES-MAY	
			004.8310.4060	656.56
			Total :	1,631.05
80713	5/5/2020	001764 DEPENDABLE COFFEE & WATER SVC.	BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	10.45
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	87.99
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	10.45
			Total :	135.77
80714	5/5/2020	002032 ALBERT GROVER & ASSOCIATES	ON CALL SIGNAL MONITORING-JAN	
			ON CALL SIGNAL MONITORING-JAN	
			020.8440.4550	2,355.00
			TRAFFIC SIGNAL MONITORING SERVICE-JAN	
			TRAFFIC SIGNAL MONITORING SERVICE-JAN	
			020.8440.4550	1,700.00
			TRAFFIC SIGNAL MONITORING SERVICE-JAN	
			027.8490.6550	1,500.00
			ON CALL SIGNAL MONITORING-FEB	
			ON CALL SIGNAL MONITORING-FEB	
			020.8440.4550	540.00
			TRAFFIC SIGNAL MONITORING SERVICE-FEB	
			TRAFFIC SIGNAL MONITORING SERVICE-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80714	5/5/2020	002032 ALBERT GROVER & ASSOCIATES	(Continued)	
			020.8440.4550	1,700.00
			TRAFFIC SIGNAL MONITORING SERVICE-FEB	
			027.8490.6550	1,500.00
			ON CALL SIGNAL MONITORING-NOV	
			ON CALL SIGNAL MONITORING-NOV	
			020.8440.4550	405.00
			TRAFFIC SIGNAL MONITORING SERVICE-NOV	
			TRAFFIC SIGNAL MONITORING SERVICE-NOV	
			020.8440.4550	1,700.00
			TRAFFIC SIGNAL MONITORING SERVICE-NOV	
			027.8490.6550	1,500.00
			ON CALL SIGNAL MONITORING-DEC	
			ON CALL SIGNAL MONITORING-DEC	
			020.8440.4550	5,791.00
			TRAFFIC SIGNAL MONITORING SERVICE-DEC	
			TRAFFIC SIGNAL MONITORING SERVICE-DEC	
			020.8440.4550	1,700.00
			TRAFFIC SIGNAL MONITORING SERVICE-DEC	
			027.8490.6550	1,500.00
			ON CALL SERVICES-MAR	
			ON CALL SERVICES-MAR	
			020.8440.4550	3,035.00
			TRAFFIC SIGNAL MONITORING SERVICE-MAR	
			TRAFFIC SIGNAL MONITORING SERVICE-MAR	
			020.8440.4550	1,700.00
			TRAFFIC SIGNAL MONITORING SERVICE-MAR	
			027.8490.6550	1,500.00
			Total :	**28,126.00**
80715	5/5/2020	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDER FEES-APR	
			DOCUMENT RECORDER FEES-APR	
			001.1200.4506	40.00
			DOCUMENT RECORDER FEES-APR	
			DOCUMENT RECORDER FEES-APR	
			001.1200.4506	40.00
			Total :	**80.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80716	5/5/2020	002921 C&M WEED ABATEMENT	WEED ABATEMENT		
			WEED ABATEMENT		
			029.2100.4545		4,785.00
				Total :	**4,785.00**
80717	5/5/2020	003073 EWING IRRIGATION PRODUCTS INC	LMD SUPPLIES		
			LMD SUPPLIES		
			012.8500.4206		70.96
				Total :	**70.96**
80718	5/5/2020	003689 TPX COMMUNICATIONS	CITY HALL/CORP YARD PHONES-MAY		
			CORP YARD PHONES-MAY		
			004.8310.4060		1,155.90
			CITY HALL PHONES-MAY		
			042.9510.4060		263.95
				Total :	**1,419.85**
80719	5/5/2020	003814 KONE INC.	ELEVATOR ANNUAL TEST LIBRARY/ELC		
			ELEVATOR ANNUAL TEST LIBRARY/ELC		
			001.6000.4587		2,300.00
				Total :	**2,300.00**
80720	5/5/2020	004416 SIEMENS MOBILITY, INC.	STREET LIGHT MAINTENANCE-MAR		
			STREET LIGHT MAINTENANCE-MAR		
			013.8510.4664		2,528.50
			TRAFFIC SIGNAL MAINTENANCE-MAR		
			TRAFFIC SIGNAL MAINTENANCE-MAR		
			004.8310.4580		2,942.76
			STREET LIGHT MAINTENANCE-MAR		
			STREET LIGHT MAINTENANCE-MAR		
			013.8510.4664		250.70
			TRAFFIC SIGNAL RESPONSE CALL OUTS-MAR		
			TRAFFIC SIGNAL RESPONSE CALL OUTS-MAR		
			004.8310.4580		9,144.58
				Total :	**14,866.54**
80721	5/5/2020	004697 CHEMCO PRODUCTS COMPANY	WATER TREATMENT MONTHLY CHARGE-APR		
			WATER TREATMENT MONTHLY CHARGE-APR		
			001.6000.4588		423.23

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
80721	5/5/2020	004697 004697 CHEMCO PRODUCTS COMPANY (Continued)		Total :	423.23
80722	5/5/2020	004740 WE TIP, INC.	ANNUAL CITY MEMBERSHIP 2020-2021		
			ANNUAL CITY MEMBERSHIP 2020-2021		
			001.2000.4563		3,296.34
				Total :	3,296.34
80723	5/5/2020	004890 NCM ENGINEERING CORPORATION	BRG04004A-DE RDA04-MAR		
			BRG04004A-DE RDA04-MAR		
			010.3830.6813		5,003.14
				Total :	5,003.14
80724	5/5/2020	004939 GUARDIAN	DENTAL-MAY		
			DENTAL-MAY		
			001.1160		1,021.85
			DENTAL-MAY		
			004.1160		379.70
			DENTAL-MAY		
			006.1160		14.13
			DENTAL-MAY		
			010.1160		137.81
			DENTAL-MAY		
			012.1160		9.63
			DENTAL-MAY		
			016.1160		9.63
			DENTAL-MAY		
			023.1160		14.13
			DENTAL-MAY		
			024.1160		3.24
			DENTAL-MAY		
			041.1160		30.27
			DENTAL-MAY		
			042.1160		28.64
			DENTAL-MAY		
			070.1160		15.71
				Total :	1,664.74
80725	5/5/2020	004956 FIDELITY SECURITY	VISION-MAY		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80725	5/5/2020	004956 FIDELITY SECURITY	(Continued)	
			VISION-MAY	
			001.1160	218.27
			VISION-MAY	
			001.1700.4400	30.42
			VISION-MAY	
			004.1160	46.55
			VISION-MAY	
			006.1160	7.61
			VISION-MAY	
			010.1160	15.21
			VISION-MAY	
			012.1160	5.18
			VISION-MAY	
			016.1160	5.18
			VISION-MAY	
			023.1160	7.61
			VISION-MAY	
			024.1160	0.52
			VISION-MAY	
			041.1160	1.64
			VISION-MAY	
			042.1160	8.50
			VISION-MAY	
			070.1160	3.57
			Total :	**350.26**
80726	5/5/2020	004972 ATV INC	VEH#126: TIRE REPLACEMENT & ALIGNMENT	
			VEH#126: TIRE REPLACEMENT & ALIGNMENT	
			004.8310.4240	763.81
			Total :	**763.81**
80727	5/5/2020	005018 FLYERS ENERGY, LLC	FUEL-APR	
			FUEL-APR	
			001.6000.4220	33.39
			FUEL-APR	
			028.2050.4220	283.93
			FUEL-APR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80727	5/5/2020	005018 FLYERS ENERGY, LLC	(Continued)	
			029.2100.4220	283.93
			FUEL-APR	
			001.2000.4220	2,398.71
			FUEL-APR	
			004.8310.4220	162.03
			FUEL-APR	
			001.4200.4220	14.70
			FUEL-APR	
			001.4500.4220	10.96
			FUEL-APR	
			001.4600.4220	125.70
			FUEL-APR	
			001.6000.4220	110.42
			FUEL-APR	
			001.6010.4220	55.35
			FUEL-APR	
			042.9510.4220	5.19
			FUEL-APR	
			004.8310.4220	8.04
			FUEL-APR	
			FUEL-APR	
			001.2000.4220	2,388.74
			FUEL-APR	
			004.8310.4220	161.35
			FUEL-APR	
			001.4200.4220	14.64
			FUEL-APR	
			001.4500.4220	10.91
			FUEL-APR	
			001.4600.4220	125.18
			FUEL-APR	
			001.6000.4220	109.96
			FUEL-APR	
			001.6010.4220	55.12
			FUEL-APR	
			042.9510.4220	5.17

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80727	5/5/2020	005018 FLYERS ENERGY, LLC	(Continued)	
			FUEL-APR	
			004.8310.4220	8.01
			FUEL-APR	
			001.6000.4220	33.25
			FUEL-APR	
			028.2050.4220	282.74
			FUEL-APR	
			029.2100.4220	282.76
			Total :	**6,970.18**
80728	5/5/2020	005310 KOA CORPORATION	(H)STR15002-PE RDA04-JAN	
			(H)STR15002-PE RDA04-JAN	
			010.3830.6550	2,738.27
			(H)STR15002-PE ART3-JAN	
			(H)STR15002-PE ART3-JAN	
			005.8320.6816	10,953.10
			(H)STR15002-PE RDA04-FEB	
			(H)STR15002-PE RDA04-FEB	
			010.3830.6550	2,369.57
			(H)STR15002-PE ART3-FEB	
			(H)STR15002-PE ART3-FEB	
			005.8320.6816	9,478.30
			(R)STR15002-PE COR-JAN	
			(R)STR15002-PE COR-JAN	
			027.8490.6816	1,504.04
			(R)STR15002-PE ART3-JAN	
			(R)STR15002-PE ART3-JAN	
			005.8320.6816	6,016.18
			(R)STR15002-PE COR-FEB	
			(R)STR15002-PE COR-FEB	
			027.8490.6816	1,806.17
			(R)STR15002-PE ART3-FEB	
			(R)STR15002-PE ART3-FEB	
			005.8320.6816	7,224.69
			Total :	**42,090.32**
80729	5/5/2020	005339 ZAP MANUFACTURING, INC.	STR20004: STREET SIGN BRACKET SET	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80729	5/5/2020	005339 ZAP MANUFACTURING, INC.	(Continued)	
			STR20004: STREET SIGN BRACKET SET	
			023.3890.6550	4,959.10
			Total :	**4,959.10**
80730	5/5/2020	005516 BASE HILL INC., DBA JAN POINT	MONTHLY JANITORIAL SERVICES-APR	
			POLICE DEPT-APR	
			001.2000.4504	1,080.00
			CITY HALL-APR	
			042.9510.4504	1,562.00
			COUNCIL CHAMBERS-APR	
			042.9510.4504	311.00
			AURANTIA PARK-APR	
			001.6000.4504	1,454.00
			COMMUNITY PARK-APR	
			001.6000.4504	1,950.00
			Total :	**6,357.00**
80731	5/5/2020	005523 G.J GENTRY GENERAL ENGINEERING	STR07009 PPE#8 DIF LOC CON JAN-APR	
			STR07009 PPE#8 DIF LOC CON JAN-APR	
			007.8330.6530	23,736.56
			STR07009 PPE#8 IN LIEU CON JAN-APR	
			STR07009 PPE#8 IN LIEU CON JAN-APR	
			008.8340.6530	1,486.80
			STR07009 PPE#8 MSRI CON JAN-APR	
			STR07009 PPE#8 MSRI CON JAN-APR	
			017.8350.6530	61,723.75
			Total :	**86,947.11**
80732	5/5/2020	005523 G.J GENTRY GENERAL ENGINEERING	STR07009 PPE#8 MSRI CON JAN-APR	
			STR07009 PPE#8 MSRI CON JAN-APR	
			017.8350.6530	60,124.88
			Total :	**60,124.88**
80733	5/5/2020	005523 G.J GENTRY GENERAL ENGINEERING	STR07009 PPE#8 DIF LOC CON JAN-APR	
			STR07009 PPE#8 DIF LOC CON JAN-APR	
			007.8330.6530	23,121.70
			STR07009 PPE#8 IN LIEU CON JAN-APR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80733	5/5/2020	005523 G.J GENTRY GENERAL ENGINEERING	(Continued)	
			STR07009 PPE#8 IN LIEU CON JAN-APR	
			008.8340.6530	1,448.28
			Total :	**24,569.98**
80734	5/5/2020	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL ATHLETIC CENTER/YMCA	
			PEST CONTROL ATHLETIC CENTER/YMCA	
			001.6000.4589	89.00
			PEST CONTROL POLICE STATION	
			PEST CONTROL POLICE STATION	
			001.2000.4589	95.00
			Total :	**184.00**
80735	5/5/2020	005554 IMPERIAL SPRINKLER SUPPLY	WEED CONTROL: HERBICIDE	
			WEED CONTROL: HERBICIDE	
			004.8310.4206	429.41
			WEED CONTROL: HERBICIDE	
			001.6100.4206	204.64
			WEED CONTROL: HERBICIDE	
			WEED CONTROL: HERBICIDE	
			004.8310.4206	30.79
			WEED CONTROL: HERBICIDE	
			001.6100.4206	14.67
			LMD SUPPLIES	
			LMD SUPPLIES	
			012.8500.4206	244.61
			LMD SUPPLIES	
			LMD SUPPLIES	
			012.8500.4206	245.19
			Total :	**1,169.31**
80736	5/5/2020	005584 PAUL TOOR & ASSOCIATES	STR20001 PM MSRI-MAR	
			STR20001 PM MSRI-MAR	
			017.8350.6550	5,635.00
			BRG04004A PM DIF REG-MAR	
			BRG04004A PM DIF REG-MAR	
			007.8330.6813	345.00
			STR18002 PM MSRI-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80736	5/5/2020	005584 PAUL TOOR & ASSOCIATES	(Continued)	
			STR18002 PM MSRI-MAR	
			017.8350.6545	690.00
			SDR17001 PM RDA04-MAR	
			SDR17001 PM RDA04-MAR	
			010.3830.6600	345.00
			SWK19001 PM NON PART MSRI-MAR	
			SWK19001 PM NON PART MSRI-MAR	
			017.8350.6545	1,150.00
			OLA18001 PM MSRI-MAR	
			OLA18001 PM MSRI-MAR	
			017.8350.6550	805.00
			STR11005 PM RDA04 NON PART-MAR	
			STR11005 PM RDA04 NON PART-MAR	
			010.3830.6530	230.00
			STR11006 PM RDA04 NON PART-MAR	
			STR11006 PM RDA04 NON PART-MAR	
			010.3830.6530	230.00
			STR12005 PM MSRI NON PART-MAR	
			STR12005 PM MSRI NON PART-MAR	
			017.8350.6530	2,300.00
			STR12004 DIF LOC PM NON PART-MAR	
			STR12004 DIF LOC PM NON PART-MAR	
			007.8330.6530	3,335.00
			STR20002 PM RDA07 NON PART-MAR	
			STR20002 PM RDA07 NON PART-MAR	
			010.3830.6550	272.83
			STR20002 PM DIF LOC NON PART-MAR	
			STR20002 PM DIF LOC NON PART-MAR	
			007.8330.6550	133.17
			STR20002 PM COSB NON PART-MAR	
			STR20002 PM COSB NON PART-MAR	
			027.8490.6550	284.00
			SWK16001 SCH I PM RDA04 NON PART-MAR	
			SWK16001 SCH I PM RDA04 NON PART-MAR	
			010.3830.6545	575.00
			SWK16001 SCH IIA PM ART-MAR	
			SWK16001 SCH IIA PM ART-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80736	5/5/2020	005584 PAUL TOOR & ASSOCIATES	(Continued)	
			005.8320.6545	299.00
			SWK16001 SCH IIA PM DIF LOC-MAR	
			SWK16001 SCH IIA PM DIF LOC-MAR	
			007.8330.6545	161.00
			OLA19001 PM MSRI-MAR	
			OLA19001 PM MSRI-MAR	
			017.8350.6550	805.00
			Total :	**17,595.00**
80737	5/5/2020	005599 DM CONTRACTING, INC.	STR12004 PPE#3 CON SRTS MAR	
			STR12004 PPE#3 CON SRTS MAR	
			030.8495.6530	22,392.81
			STR12004 PPE#3 CON DIF-LOC MAR	
			STR12004 PPE#3 CON DIF-LOC MAR	
			007.8330.6530	2,519.75
			STR12004 PPE#3 CON DIF-LOC NON PART MAR	
			STR12004 PPE#3 CON DIF-LOC NON PART MAR	
			007.8330.6530	150,892.76
			STR12005 PPE#3 CON SRTS MAR	
			STR12005 PPE#3 CON SRTS MAR	
			030.8495.6530	52,517.09
			STR12005 PPE#3 CON MSRI MAR	
			STR12005 PPE#3 CON MSRI MAR	
			017.8350.6530	5,835.23
			Total :	**234,157.64**

48 Vouchers for bank code : wfb **Bank total : 721,789.68**

48 Vouchers in this report **Total vouchers : 721,789.68**

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Nancy Wayne, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Angelina Solorzano

RECOMMENDATION: George Hills Company recommends the City Council reject the claims.

BACKGROUND: The Claim was received in the City Clerk's Office on April 13, 2020. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. 4
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

May 5, 2020

Betty Hughes
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0030618
	Date of Loss:	10/18/2019
	Claimant:	Angelina Solorzano

Dear Ms. Hughes:

We have reviewed the above captioned claim and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notice sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Samantha Morgan

Samantha Morgan
Sr. Claims Adjuster
Direct Dial: (909)763-7475
Email: Samantha.morgan@georgehills.com

City of
HIGHLAND
Inc. 1987

April 13, 2020

Samantha Morgan
Senior Claims Adjuster
George Hills Company, Inc.
2910 Inland Empire Boulevard, Suite 104
Ontario, CA 91764

Re: Claimant(s): Angelina Solorzano
Incident Date: October 18, 2019

Dear Samantha:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on April 13, 2020, by the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, May 12, 2020, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

c:\users\bhughes\documents\my documents\claims\george hills letters\gh solorzano ltr.docx

RECEIVED

APR 13 2020

CITY OF HIGHLAND
CITY CLERK

Do not write in this space.
For office use only:

Received:_____

By: _____

☑ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Angelina Salazano

   a. Complete Address of Claimant, including City, State and Zip Code:
   17936 Kendall ~~Dr.~~ Cir
   Adelanto CA. 92301

   b. Phone Number (909) 953-1771

   c. Date of Birth 09-28-80

   d. Social Security Number NO

e. Driver's License/State Identification Card Number:

Issued by which State: 5/15/2019 Exp. 5/15/24

_____ Driver's License ✓ Identification Card

Expiration Date: 5/15/24

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

Angelina Solorzano (909) 453-1771
17936 Kendall Dr. Adelanto Ca. 92301

3. Occurrence or event from which the claim arises:

a. Date of occurrence 10/18/19

b. Time of occurrence 6:30 pm.

c. Place of occurrence (Exact and specific location)

Corner of Palm and Cypress
on Side walk of Cypress on City Drain

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

I slipped on open sewer drain step on it and it moved and I fell inside of it and was helped by witnesses to get out of hole injured self

e. What particular action by the City, or its employees, caused the alleged damage or injury?

City workers working on street had drains open and not properly closed no warnings no where

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

I was pregnant when I fell sprang Ankle bruises, scratches and taken to hospital because my baby was not moving. My baby was born at 7 months

5. Give the name(s) of the City employee(s) causing the damage or injury:

Don't Know they were working on street because of light signal.

6. Name and address of any other person injured:

Just My self

7. Name and address of the owner of any damaged property:

just my self

8. Damages Claimed:

a. Amount claimed as of this date: $ 2500 .. Ambulance Bill

b. Estimate amount of future costs: $?

c. Total amount claimed: $?

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

need medical papers ordered from hospital and my baby is being checked for any possibilities of injuries from this

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Ambulance AND fire Dept Came out

b. Spoke to R. Bautista Sheriff's Specialis

c. She said to call Attorney AND she called Ambulance Highland Police Dept. 909) 425-9740 - Ext 251

d.

e. Jennifer witness on Corner home helped me 909) 709-0060
Another Witness but need to get his name. and phtt
Black man helped

10. Any additional information which might be helpful in considering this claim:

Camaras at scene at light palm / Cypress when I fell a blackman helped me to get out and lady Jenifer on Corner. they wanted to call Ambulance but I had my son so I walked home AND then called police and Ambulance.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Adelanto California
City and State

Date: 4-7 2020

Angelina Salazar C.
Signature of Claimant

P S
Printed name of person signing above

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Records Destruction Authorization

RECOMMENDATION: That the City Council approve the destruction of certain records.

FISCAL IMPACT: Minimal – utilizing existing service with Shred-It.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: In compliance with the city-wide records retention schedule adopted by the City Council on February 25, 2020, the Director of Administrative Services is requesting approval to destroy the records. The list has been reviewed and approved by the City Attorney.

The following records shall be retained for six years after audit and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated for tax years 1994-1999.

1. IRS Tax Forms (W2)
2. Time Cards/Sheets
3. IRS Tax Forms (1099, 1096)

The following records shall be retained for five years after audit and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated for tax years 1994-1999.

1. Payroll Reports
2. Payroll, Tax Reports

Approved _____	Motion _____	Second _____	Agenda Item No. 5
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	

The following records shall be retained for two years after audit and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated for tax years 1994-1999.

1. Reports, Labor Distribution

The following records shall be retained for five years after termination and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated for years 1994-1999.

1. Retirement

CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION	Total # of Boxes:
Finance/Accounting	1

DEPARTMENT HEAD APPROVAL:	DESTRUCTION METHOD:
I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit. Department Head Signature _____ Date 5/5/20	The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard

A. Description of Record(s)	B. Inclusive Dates of Documents
IRS forms (1099 & 1096)	Tax years 1994-1999

APPROVALS:

City Attorney _____ Date _____

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk _____ Date _____

C:\MyFiles\WPDATA\Forms\destroy records and disposal form.wpd

CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION	Total # of Boxes:
Human Resources	7

DEPARTMENT HEAD APPROVAL:	DESTRUCTION METHOD:
I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit. Department Head Signature — Date: 5/5/20	The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard

A. Description of Record(s)	B. Inclusive Dates of Documents
IRS Tax Forms (W-2)	Tax years 1994-1999
Payroll Reports	Tax years 1994-1999
Payroll, Tax Reports	Tax years 1994-1999
Reports, Labor Distribution	Tax years 1994-1999
Retirement	Tax years 1994-1999
Time Cards/Sheets	Tax years 1994-1999

APPROVALS:

City Attorney — Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk — Date

C:\MyFiles\WPDATA\Forms\destroy records and disposal form.wpd

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos A. Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jay Tuttle IV, Assistant Engineer JT

SUBJECT: Easement Acceptance/Horizon 2010 Enterprise, Inc. (7242 Vine Street)

RECOMMENDATION: That the City Council (1) accept Grant of Easement for Road and Drainage purposes from Horizon 2010 Enterprise, Inc., and (2) direct the City Clerk to record the Grant of Easement.

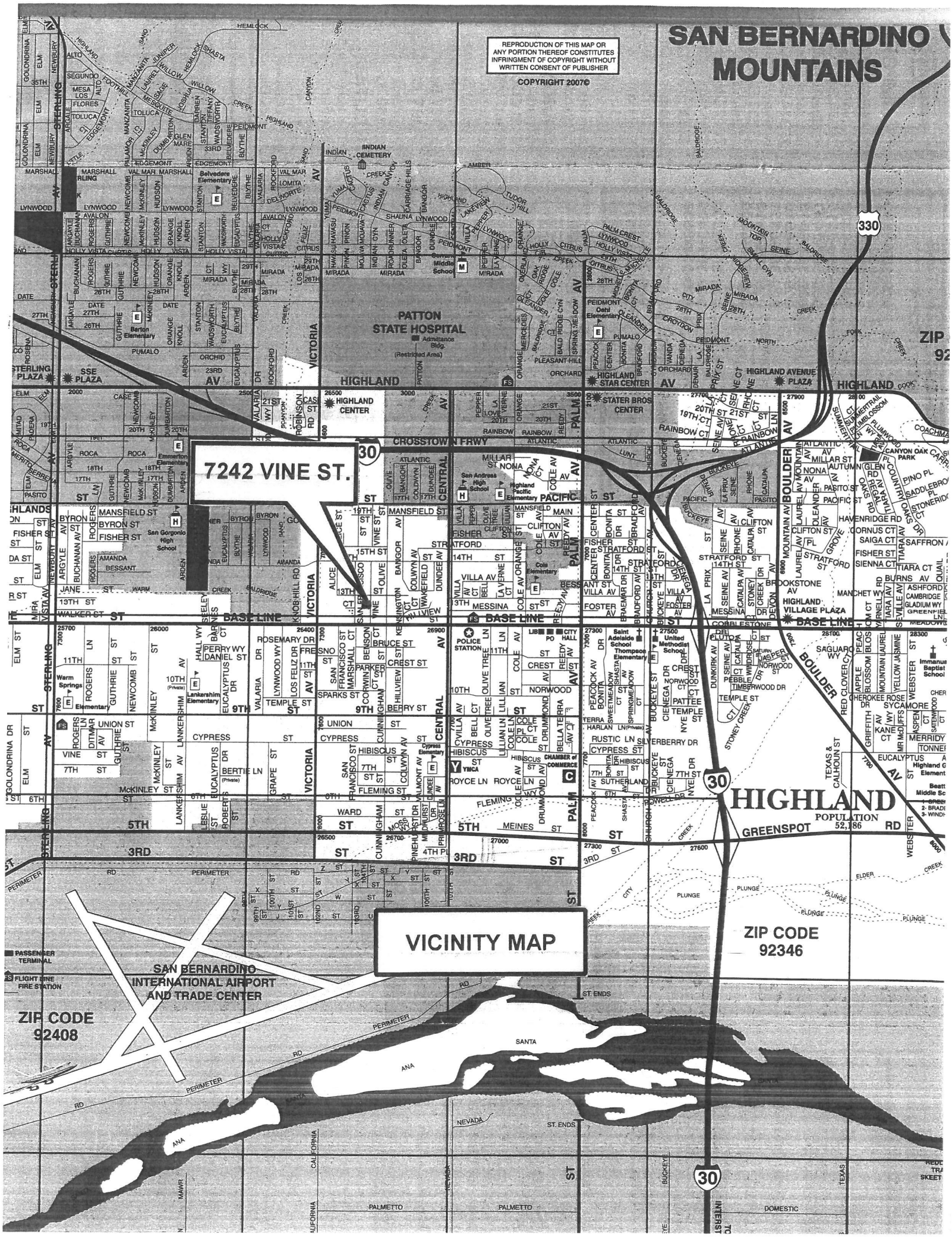
FISCAL IMPACT: None

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The Conditions of Approval for a new single family residence (DRA-015-007) located at 7242 Vine Street, requires dedication of 10 feet of additional right-of-way along project frontage on the west side of Vine Street by means of recording a Road and Drainage easement. The Grant of Easement from the property owner, Horizon 2010 Enterprise, Inc., is ready for City Council acceptance.

V:\0301766600\103017666 ROW Ded staff report.doc

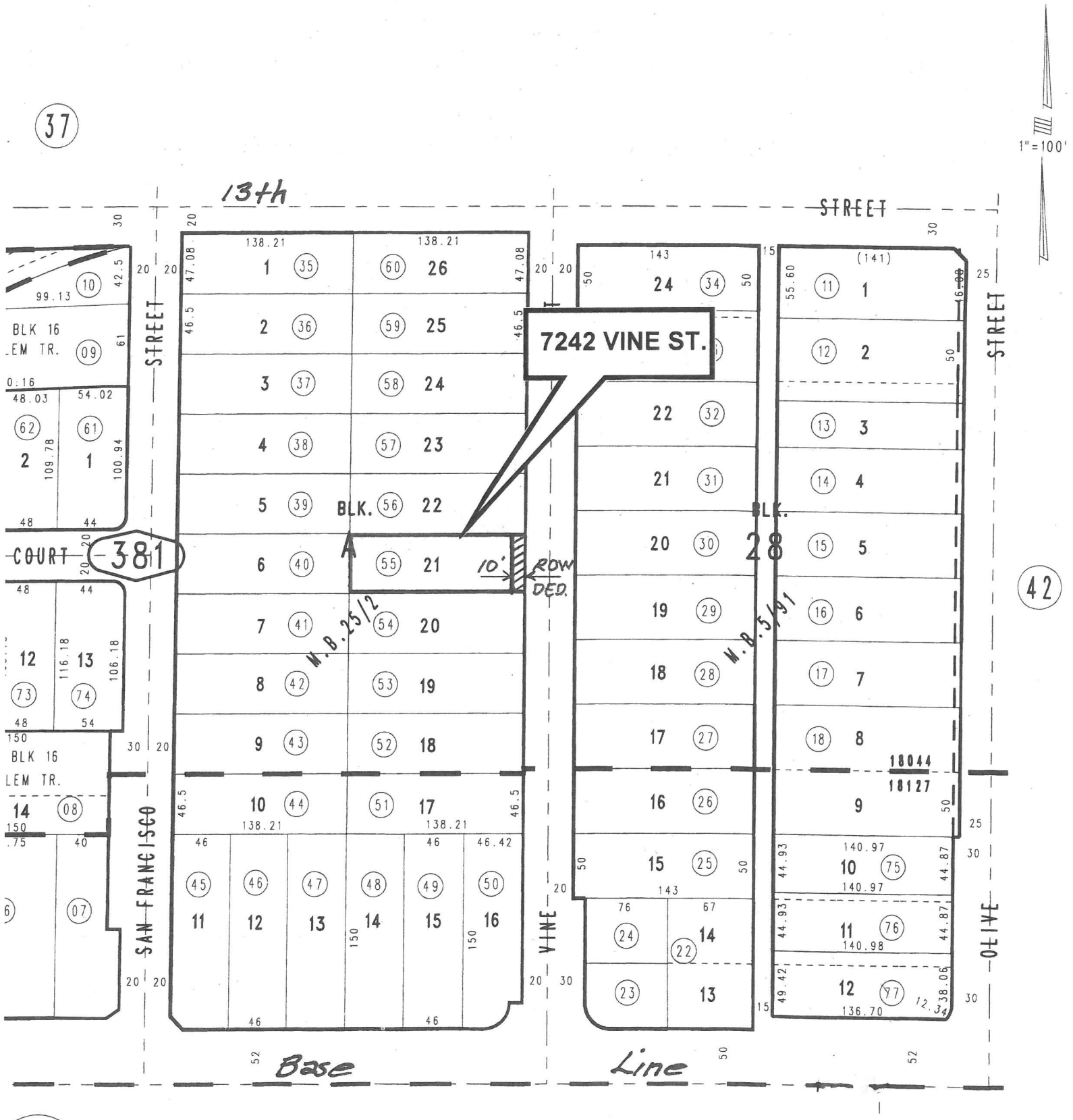
Approved _____	Motion _____	Second _____	Agenda Item No. 6
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	


REPRODUCTION OF THIS MAP OR ANY PORTION THEREOF CONSTITUTES INFRINGMENT OF COPYRIGHT WITHOUT WRITTEN CONSENT OF PUBLISHER
COPYRIGHT 2007©
SAN BERNARDINO MOUNTAINS
7242 VINE ST.
VICINITY MAP
HIGHLAND
POPULATION 52,186
ZIP CODE 92346
ZIP CODE 92408
SAN BERNARDINO INTERNATIONAL AIRPORT AND TRADE CENTER
PATTON STATE HOSPITAL
HIGHLAND CENTER
HIGHLAND STAR CENTER
STATER BROS CENTER
HIGHLAND AVENUE PLAZA
HIGHLAND VILLAGE PLAZA
SSE PLAZA
STERLING PLAZA
CROSSTOWN FRWY
BASE LINE
GREENSPOT RD
PERIMETER RD
SANTA ANA
330
30

1.B. 5/91
lem, M.B. 12/30

City of Highland
Tax Rate Area
18044,18127

1191 - 38



1192
33

Ptn. S.W.1/4, Sec. 32
T.1N., R.3W.

Assessor's Map
Book 1191 Page 38
San Bernardino County

REVISED
02/10/11 RU
05/02/11 KA
06/20/11 LH
02/24/12 LH
08/28/13 KC

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

APN: 1191-381-55

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

HORIZON2010 ENTERPRISE, A CALIFORNIA CORPORATION

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: 04-24-20

Alfonso Tafoya
Alfonso ~~E~~. Tafoya, President
Horizon2010 Enterprise
A.T.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

On April 24, 2020, before me, Liliana M. Pulido, Notary Public, personally appeared Alfonso Tafoya, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Liliana M. Pulido
Signature

LILIANA M. PULIDO
Notary Public - California
San Bernardino County
Commission # 2326308
My Comm. Expires Apr 18, 2024

(This Area for Official Notary Seal)

V:\0301766600\03017666 11 7242 Vine St ROW ded GOE.docx

EXHIBIT "A"
CITY OF HIGHLAND
GRANT OF RIGHT OF WAY – VINE STREET
LEGAL DESCRIPTION

A.P.N: 1191-381-55
GRANTOR: HORIZON2010 ENTERPRISE

A PORTION OF LOT 21, BLOCK "A" OF BARRIOS PARK IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN BY MAP ON FILE IN BOOK 25 OF MAPS, AT PAGE 2, OFFICIAL RECORDS OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT;

THENCE SOUTH 46.50 FEET ALONG THE EAST LINE OF SAID LOT;

THENCE WEST 10.00 FEET ALONG THE SOUTH LINE OF SAID LOT TO A LINE LYING PARALLEL TO AND 10.00 FEET WEST OF THE EAST LINE OF SAID LOT;

THENCE NORTH 46.50 FEET ALONG SAID PARALLEL LINE TO THE NORTH LINE OF SAID LOT;

THENCE EAST 10.00 FEET ALONG SAID NORTH LINE TO THE **POINT OF BEGINNING.**

CONTAINING 465 SQUARE FEET MORE OR LESS.

EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

THIS REAL PROPERTY DESCRIPTION HAS BEEN PREPARED BY ME, OR UNDER MY DIRECTION, IN CONFORMANCE WITH THE PROFESSIONAL LAND SURVEYOR'S ACT.

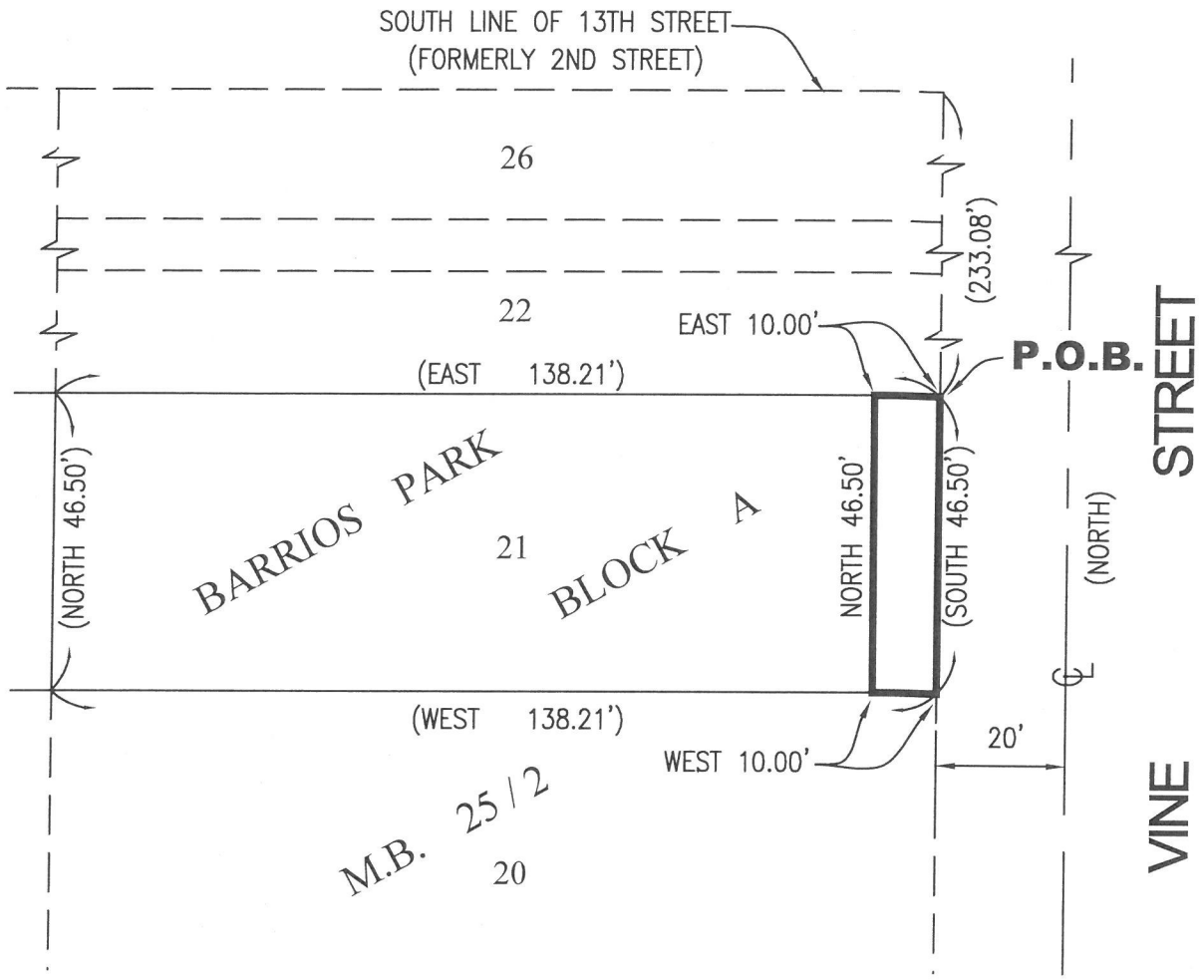
Robert C. Ollerton

ROBERT C. OLLERTON
PLS 7731

DATE: 3-12-20

PROFESSIONAL LAND SURVEYOR
ROBERT C. OLLERTON
No. 7731
STATE OF CALIFORNIA

EXHIBIT "B"



SURVEYOR'S NOTES

POB POINT OF BEGINNING

( ) RECORD DATA PER M.B. 25/2

PREPARED UNDER MY DIRECTION

Robert C. Ollerton

ROBERT C. OLLERTON, L.S. 7731

DATE: 3-12-2020

PROFESSIONAL LAND SURVEYOR
ROBERT C. OLLERTON
No. 7731
STATE OF CALIFORNIA

SCALE: 1"=30'

0' 15' 30' 60'

RESOURCES ENGINEERING
OF SOUTHERN CALIFORNIA, INC.

	SCALE AS SHOWN	CITY OF HIGHLAND COUNTY OF SAN BERNARDINO, CALIFORNIA	
	DRAWN:RO	GRANT OF RIGHT OF WAY - VINE ST.	
	DATE: 3/11/20	PROJECT: DRA 015-007	PAGE 2 OF 2

STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: May 12, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jim Richardson, Public Works Manager JR

SUBJECT: Contract Extension – Facilities and Parks Janitorial Service

RECOMMENDATION: It is recommended that the City Council extend the Facilities and Parks Janitorial Maintenance Contract with Base Hill Inc., dba Jan Point for one year.

FISCAL IMPACT: The contractor has agreed to extend the current maintenance service contract for one year with no change to the contract price of $74,724 paid from general funds.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a contract with Jan Point for the total sum of $74,724 to provide janitorial services at the following locations:

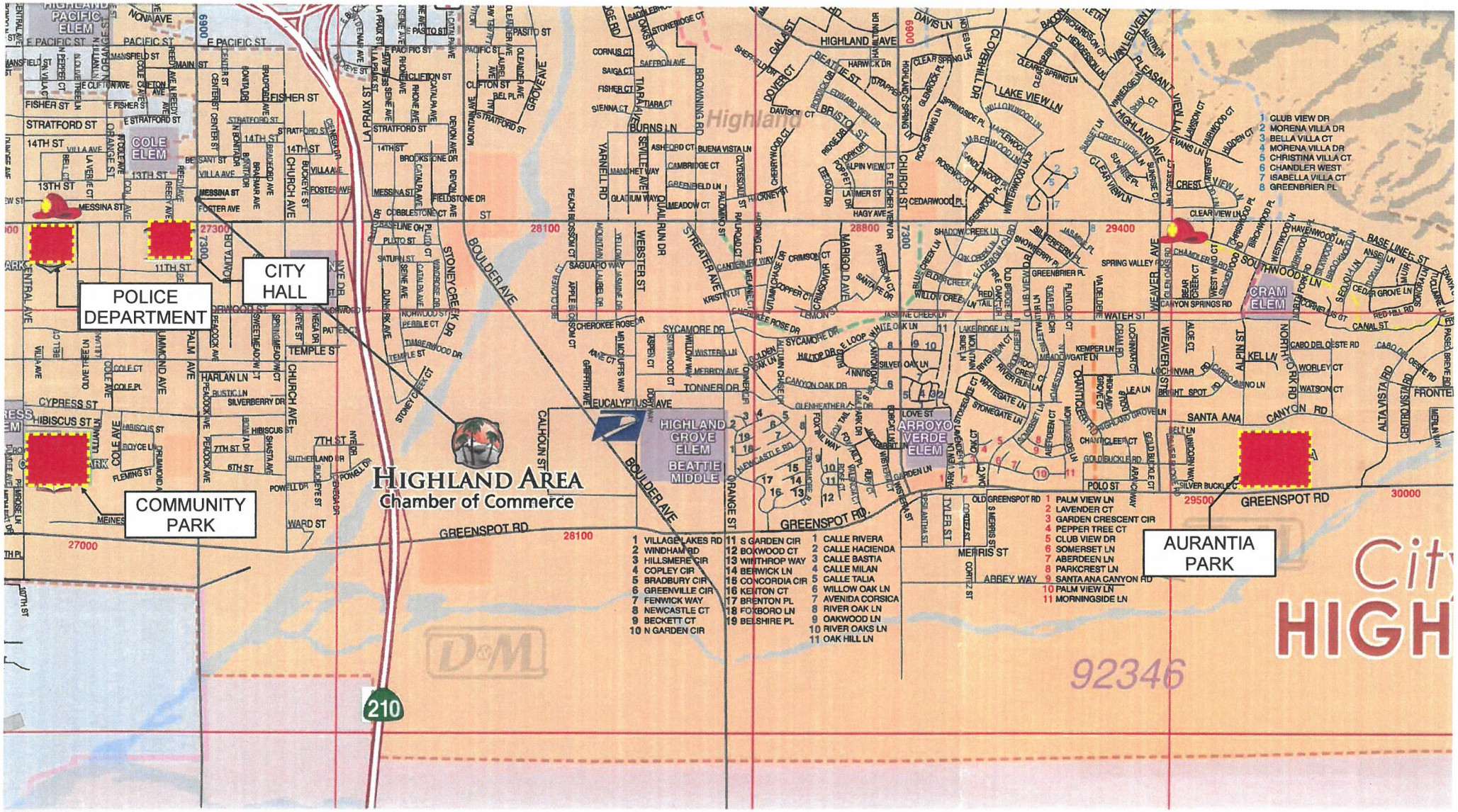
1. City Hall – Cleaning facility 3 times per week.
2. Aurantia Park and Community Park - Cleaning and locking restrooms 7 days per week and unlocking restrooms 3 days per week plus all City recognized holidays.
3. Police Station – cleaning restroom and lockers 3 times per week.

Jan Point's work has been satisfactory and the contract agreement allows for 5 one-year extensions. This will be the first contract extension.

Approved _____	Motion _____	Second _____	Agenda Item No. 7
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager



FACILITIES LOCATION MAP

STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: May 12, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jim Richardson, Public Works Manager

SUBJECT: Contract Extension - Landscape Maintenance Districts (LMD) Landscape Maintenance Service

RECOMMENDATION: It is recommended that the City Council extend the LMD Landscape Maintenance Contract with RP Landscape & Irrigation, Inc. for one year.

FISCAL IMPACT: The contractor has agreed to extend the current maintenance service contract for one year with no change to the contract price of $212,180 paid from Landscape Maintenance District funds.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a contract with RP Landscape & Irrigation, Inc. (Contractor) for the total sum of $212,180 to maintain all of the City's 44 active Landscape Maintenance Districts subzones. RP Landscape's work has been satisfactory and the contract agreement allows for 5 one-year extensions. This will be the third contract extension.

Approved _____	Motion _____	Second _____	Agenda Item No. 8
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CJD

SUBJECT: Designation of Applicant's Agent Resolution for Non-State Participants

RECOMMENDATION: The City Council approves the attached Cal OES Resolution regarding COVID-19.

FISCAL IMPACT: None.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: On March 24, 2020, the City of Highland adopted Resolution No. 2020-024 proclaiming a local emergency concerning COVID-19. On April 9, 2020, City staff filed an RPA (Request for Public Assistance) with FEMA (Federal Emergency Management Agency) to possibly seek future reimbursements for COVID-19 expenditures from the CARES (Coronavirus Aid, Relief and Economic Security) Act. The next step is to file the attached Resolution with Cal OES.

If this Resolution is approved, staff will continue to track expenditures related to the COVID-19 pandemic including but not limited to; gloves, masks, hospital grade cleaning chemicals, Clorox wipes, hand sanitizer, gowns, laptop computers, iPads, fencing for park playgrounds, fencing/k-rail for parking lots at parks, protective glass installed on the front counters at City hall and additional Cal Fire expenses covering the City of Highland's representation at the operational level of the County-Wide Incident Management Team that coordinates all efforts (staffing, PPE, testing, tracking, etc.) for all agencies in the County during the COVID response.

Although a local emergency was declared, staff will continue to make purchases according to the Municipal Code when we can which are similar to FEMA-compliant policies and best practices. To date, staff has accumulated approximately $11,000 in expenditures-not all items have been paid for. Most expenditures are in the range of $50-$650 each. Most of the items purchased are gloves masks, cleaning supplies and hand sanitizer.

Approved _____	Motion _____	Second _____	Agenda Item No. 9
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
B Hughes			
City Clerk		City Manager	

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130

Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council (Governing Body) OF THE City of Highland (Name of Applicant)

THAT City Manager (Title of Authorized Agent), OR

Director of Administrative Services (Title of Authorized Agent), OR

Senior Accountant (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Highland (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Highland (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☐ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☒ This is a disaster specific resolution and is effective for only disaster number(s) 071-33588-00 4482DR-CA

Passed and approved this 5th day of May, 20 20

Larry McCallon, Mayor
(Name and Title of Governing Body Representative)

Penny Lilburn, Mayor Pro Tem
(Name and Title of Governing Body Representative)

_____
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Betty Hughes (Name), duly appointed and City Clerk (Title) of City of Highland (Name of Applicant), do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the City Council (Governing Body) of the City of Highland (Name of Applicant) on the 12th day of May, 20 20.

_____ (Signature)

City Clerk (Title)

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Melissa Morgan, Public Services Manager

SUBJECT: Street and Drainage Maintenance District 96-1
Annual Report (Fiscal Year 2020/21)

RECOMMENDATION: (1) Adopt Resolution 2020-___ giving preliminary approval of the Annual Report; and

(2) Adopt Resolution 2020-___ setting June 9, 2020 as the date of the protest hearing.

FISCAL IMPACT: Assessment rates for Zones 3, 5, 6 10 and 13 are proposed to be increased the allowable five percent (5%) for Fiscal Year 2020/21. All other existing zones will remain at their current assessment rate.

PUBLIC NOTICE: Public notice is not required prior to the City Council taking action on this matter. However, the Agenda was posted at the three (3) locations within the City, as required by Council Resolution, and on the City's Website.

BACKGROUND: The City's Street Maintenance District 96-1 was established in July, 1996 pursuant to the Benefit Assessment Act of 1982. It was expanded in 1999 to include street and drainage maintenance and renamed as Street and Drainage Maintenance District 96-1. The District will consist of nineteen zones in fiscal year 2020/21. The District provides for the continued maintenance and future rehabilitation of street and drainage facilities within the benefit zones for the constructed improvements. Maintenance may include, but is not limited to, all of the following: the upkeep, repair, removal or replacement of all or any part of the specified improvements. This shall also include material, vehicle, equipment, capital improvements and administrative costs associated with the annual administration and operation of the District.

Approved _____	Motion _____	Second _____	Agenda Item No. 10
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	

On February 25, 2020 the City Council adopted Resolution No. 2020-010, which directed the Engineer of Work to make and file with the City Clerk the 2020/21 Report that is attached hereto as Attachment 1. The proposed Resolution, attached hereto as Attachment 2, gives preliminary approval of the Engineer's Report. The proposed Resolution, attached hereto as Attachment 3, sets the Protest Hearing for the regularly scheduled City Council meeting on June 9, 2020.

Attachment:
1) Street and Maintenance District No. 96-1 2020/21 Engineer's Report
2) Resolution No. 2020-___ giving preliminary approval of the Annual Report.
3) Resolution No. 2020-___ setting Protest Hearing for June 9, 2020.

ATTACHMENT 1

CITY OF HIGHLAND

ENGINEER'S REPORT
FISCAL YEAR 2020-21
STREET AND DRAINAGE MAINTENANCE
DISTRICT NO. 96-1
SAN BERNARDINO COUNTY, CALIFORNIA

April 28, 2020

PREPARED BY

Harris & Associates

22 Executive Park, Suite 200
Irvine, CA 92614
www.weareharris.com

City of Highland

Street and Drainage Maintenance District No. 96-1

CITY COUNCIL

Larry McCallon, Mayor

Penny Lilburn, Mayor Pro Tem

Jesse Chavez, Council Member

Anaeli Solano, Council Member

John P. Timmer, Council Member

CITY STAFF

Joe Hughes, City Manager

Carlos Zamano, Public Works Director

Melissa Morgan, Public Services Manager

HARRIS & ASSOCIATES

K. Dennis Klingelhofer, P.E., Assessment Engineer

Carol Hill, Project Manager

TABLE OF CONTENTS

Engineer's Certification 1

Part I - Overview 3

Part II - Plans and Specifications 4

Part III – Cost Estimate 7

Part IV - Method of Assessment 13

Appendix A - Assessment Diagram 22

Appendix B- Assessment Roll 23

ENGINEER'S CERTIFICATION

AGENCY: **THE CITY OF HIGHLAND**

PROJECT: **STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1**

TO: **THE CITY COUNCIL OF THE**
CITY OF HIGHLAND
STATE OF CALIFORNIA

ENGINEER'S REPORT FOR FISCAL YEAR 2020-21

WHEREAS, the City Council of the City of Highland (the "City"), State of California, under the Benefit Assessment District Act of 1982 (the "1982 Act") established "Street and Drainage Maintenance District No. 96-1, (hereafter referred to as "the District"); and

WHEREAS, Harris & Associates has been directed to prepare and file an Annual Report. The purpose of the proposed assessment covered in this Annual Report is to levy assessments for the existing District for Fiscal Year 2020-21; and

NOW THEREFORE, the following assessment is proposed to be authorized in order to pay the estimated costs of maintenance, operation and servicing of the improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

SUMMARY OF ASSESSMENT

	Fiscal Year 2020-21 As Preliminary Approved	Fiscal Year 2020-21 As Confirmed by Council
Maintenance and Servicing	$17,585	
Incidental Costs	$9,013	
Estimated Total Costs and Expenses	$26,598	
Total Assessments to be levied	$40,649	
Estimated Total Fund Balance 7/1/19	$472,256	
Estimated Total Fund Balance 6/30/20	$486,307	

In making the assessments contained herein pursuant to the Assessment Law:

1. I identified all parcels which will have a special benefit conferred upon them from the improvements described in Part II to this Annual Report (the "Specially Benefited Parcels"). For particulars as to the identification of said parcels, reference is made to the Assessment Diagram, a copy of which is included in Appendix A of this Report.

2. I have assessed the costs and expenses of the improvements upon the Specially Benefited Parcels. In making such assessment:

    a. The proportionate special benefit derived by each Specially Benefited Parcel from the improvements was determined in relationship to the entirety of the maintenance costs of the improvements;

    b. No assessment has been imposed on any Specially Benefited Parcel which exceeds the reasonable cost of the proportional special benefit conferred on such parcel from the improvements; and

    c. Assessment rates for Zone 3, 5, 6, 10 and 13 were increased by 5% for Fiscal Year 2020-21, pursuant to the ballots approved by the property owners at the time of annexation to the District. All other assessment rates and conditions have not changed from the previous year.

    d. Any general benefits from the improvements have been separated from the special benefits and only special benefits have been assessed.

I, the undersigned, respectfully submit the enclosed Annual Report and, to the best of my knowledge, information and belief, the Report, Assessment Diagram, and the Assessments herein have been prepared and computed in accordance with the order of the City Council of the City of Highland and the assessment law.

DATED: April 28, 2020

Harris & Associates

REGISTERED PROFESSIONAL ENGINEER
K. DENNIS KLINGELHOFER
NO. 50255
CIVIL
STATE OF CALIFORNIA

K. Dennis Klingelhofer, P.E., Assessment Engineer
R.C.E. No. 50255
Engineer of Work
State of California

PART I – OVERVIEW

Background of District

The City of Highland Street and Drainage Maintenance District No. 96-1 was formed in 1996 to provide a dedicated source of funding for the maintenance of various street and drainage facilities within development projects in the City. New developments within the City have been required to annex to the District as a condition of approval. The assessments and methods of apportionment described in this Report utilize commonly accepted assessment engineering practices and have been calculated and proportionately spread to each parcel based on the special benefits received as approved by the City Council at the time the District was formed or parcels were annexed to the District. As of May 1, 2020 there are a total of 19 zones of benefit within the District.

Reason for Proposed Assessment

Approval of the proposed assessment covered by this Engineer's Report will generate the revenue necessary to:

A. Provide for the continued maintenance and future rehabilitation of street and drainage facilities within the zones of benefit for the improvements described in Section 3.1. Maintenance may include but is not limited to, all of the following: the upkeep, repair, removal or replacement of all or any part of the specified improvements. This shall also include material, vehicle, equipment, capital improvements and administrative costs associated with the annual administration and operation of the District.

B. Zones 2 through 17 include a 5% annual cost of living inflator pursuant to the ballot approved by the property owner. Each year the assessments may be increased a maximum of 5% if approved by City Council.

C. Zone 18 was annexed to Street and Drainage Maintenance District No. 1996-1 for Fiscal Year 2016-17, pursuant to the ballot approved by the property owner. Each year the assessments may be increased a maximum of 5% if approved by City Council.

D. Zone 19 was annexed to Street and Drainage Maintenance District No. 1996-1 for Fiscal Year 2017-18, pursuant to the ballot approved by the property owner. Each year the assessments may be increased a maximum of 5% if approved by City Council.

PART II – PLANS AND SPECIFICATIONS

The District provides for the continued administration, maintenance, operations, and servicing of various improvements located within the public right-of-way and dedicated easements within the boundaries of the District.

Descriptions of the Boundaries of the District

The facilities, which have been constructed within the Street and Drainage Maintenance District No. 96-1 boundaries, and those which shall be subsequently constructed, will be operated, maintained and serviced as generally described as follows:

Zone 1- Street Improvements - consist of the maintenance and servicing of streets, roads and highways, including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the services described as follows:

> Surface repair and replacement as needed within the emergency access road between Base Line and Tract 15663; vandalism abatement and gate repair and replacement.

Zone 2 Storm Drainage Improvements - consists of the maintenance of an open earth channel and a 54" RCP storm drain system which provides flood control protection for Tract 14326, and all storm drain pipes and catch basins within the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 3 Storm Drainage Improvements - consists of the maintenance of an open earth channel, 24" storm drain and catch basins located within the zone along Boulder Avenue south of Base Line constructed by Walgreen's Pharmacy, which provide flood control protection for the parcels. All of these facilities protect the parcels within the zone from flood damage.

Zone 4 Street Improvements - consist of the maintenance and servicing of streets, roads and highways, including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the services described as follows:

> Surface repair and replacement as needed within the alley between Carriage Hill Drive and Coachman Lane.

Zone 5 Storm Drainage Improvements - consists of the maintenance of a Portland concrete channel storm drain swale constructed by Tract No. 15375, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 6 Storm Drainage Improvements - consists of the maintenance of a 72" storm drain along Sycamore and catch basins on Streater, which provide flood control protection for Tract 15969 and 15969-1. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 7 Street Improvements - consist of the maintenance and servicing of streets, roads and highways, including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the services described as follows:

> Surface repair and replacement as needed within the connector road between Boulder Avenue and Stoney Creek Drive.

Zone 8 Storm Drainage Improvements - consists of the maintenance of a 27" storm drain along Marshall Court from Bruce Street to Base Line, including catch basins, manholes and other appurtenant facilities, which provide flood control protection for Tract 16404. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 9 Storm Drainage Improvements - consists of the maintenance of a 36" storm drain along Highland Avenue, east of City Creek, including catch basins, manholes and other appurtenant facilities constructed by Tract No. 14757, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 10 Storm Drainage Improvements - consists of the maintenance of a 24" storm drain, including catch basins, manholes and other appurtenant facilities, constructed by Tract No. 16607, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 11 Storm Drainage Improvements - consists of the maintenance of a 18", 24" 42" and 48" storm drain, including catch basins, manholes, Portland concrete channels and other appurtenant facilities, constructed by Tract No. 15960, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 12 Storm Drainage Improvements - consists of the maintenance of a 24", 36", 42", 48" and 60" storm drain, including catch basins, manholes, Portland concrete channels and other appurtenant facilities, constructed by Tract No. 16914, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 13 Storm Drainage Improvements - consists of the maintenance of a 18" storm drain, including catch basins, constructed by Tract No. 17590, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 14 Storm Drainage Improvements - consists of the maintenance of a 18", 24", 36", 48", and 54" storm drain, including catch basins, manholes, Portland concrete channels and other appurtenant facilities, constructed by Tract No. 17263, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 15 Storm Drainage Improvements - consists of the maintenance of a 24" storm drain, including catch basins, manholes, and other appurtenant facilities, constructed by Tract No. 18199, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 16 Storm Drainage Improvements - consists of the maintenance of a 18", 30" and 36" storm drain, including catch basins, constructed for San Manuel Village, which provides flood control protection for the project. All of these facilities protect the improvement within parcels 1200-081-01-0000 and 1200-081-03-0000 from flood damage.

Zone 17 Storm Drainage Improvements - consists of the maintenance of a the storm drain network within Tract 18677, including pipes, catch basins, manholes, and other appurtenant facilities, constructed by Tract No. 18677, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 18 Storm Drainage Improvements - consists of the maintenance of a the storm drain network within Tract 17682, including pipes, catch basins, manholes, and other appurtenant facilities, constructed by Tract No. 17682, which provides flood control protection for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Zone 19 Storm Drainage Improvements - consists of the maintenance of the storm drain network within Tracts 18935 and 16745, including pipes, catch basins, manholes, water quality compliance facilities and other appurtenant facilities, constructed by Tract Nos. 18935 and 16745, which provides flood control protection and water quality compliance for the tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance and servicing including repair, removal or replacement of all or part of the streets, drainage facilities, roads and highways. Servicing means the furnishing of utilities such as water or electric current or energy or gas for the upkeep of the drainage facilities and road surface.

The plans and specifications for the improvements are on file in the Office of the City Engineer of the City of Highland.

PART III – COST ESTIMATE

The estimated costs of administration, maintenance, operations, and servicing the improvements as described in the Plans and Specifications are summarized below. Each year, as part of the assessment district levy calculation process, the costs and expenses are reviewed and the annual costs are projected for the following Fiscal Year. The following operation, maintenance and servicing costs for Fiscal Year 2020-21 are proposed to be included in the Street and Drainage Maintenance District No. 96-1.

District Budget

Budgets for Fiscal Year 2020-21 are shown on the following pages.

Operation and Maintenance Budget	Total All Zones	Zone 1 Street Maint.	Zone 2 Storm Drain Maint.	Zone 3 Storm Drain Maint.	Zone 4 Street Maint.	Zone 5 Storm Drain Maint.	Zone 6 Storm Drain Maint.	Zone 7 Street Maint.	Zone 8 Storm Drain Maint.	Zone 9 Storm Drain Maint.
DIRECT COSTS										
Maintenance & Servicing										
Access Surfacing	$ 225	$ 225	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Vandalism Abatement	$ 60	$ 60	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Gate Repair & Replacement	$ 500	$ 500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Maintenance	$ 16,800	$ -	$ 6,000	$ 200	$ 200	$ 800	$ 500	$ 200	$ 250	$ 200
Capital Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subtotal	**$ 17,585**	**$ 785**	**$ 6,000**	**$ 200**	**$ 200**	**$ 800**	**$ 500**	**$ 200**	**$ 250**	**$ 200**
INCIDENTAL COSTS										
City Administration	$ 7,600	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400
Assessment Engineering	$ 1,060	$ 63	$ 63	$ 63	$ 63	$ 63	$ 63	$ 63	$ 63	$ 63
Advertising	$ 408	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24
County Administration Fee	$ 295	$ 18	$ 98	$ 1	$ 16	$ 14	$ 12	$ 0	$ 26	$ 14
Subtotal	**$ 9,013**	**$ 505**	**$ 584**	**$ 487**	**$ 502**	**$ 500**	**$ 498**	**$ 487**	**$ 513**	**$ 501**
Total Expenses	**$ 26,598**	**$ 1,290**	**$ 6,584**	**$ 687**	**$ 702**	**$ 1,300**	**$ 998**	**$ 687**	**$ 763**	**$ 701**
COLLECTIONS AND CREDITS APPLIED TO LEVY										
Reserve Fund Collection /(Transfer)	$ (14,051)	$ (198)	$ (1,379)	$ 123	$ (799)	$ 57	$ 332	$ (1,500)	$ (499)	$ (28)
Balance to Levy	$ 40,649	$ 1,487	$ 7,963	$ 564	$ 1,501	$ 1,243	$ 667	$ 2,187	$ 1,262	$ 729
FUND BALANCE SUMMARY										
Estimated Fund Balance (7/1/20)	$ 472,256	$ 28,643	$ 147,502	$ 9,150	$ 21,887	$ 20,691	$ 10,946	$ 25,316	$ 18,298	$ 10,731
Less Rehabilitation Reserve	$ (445,637)	$ (27,263)	$ (138,260)	$ (8,656)	$ (21,386)	$ (19,291)	$ (10,797)	$ (24,823)	$ (17,717)	$ (10,231)
Contibutions/(Transfers)	$ 14,051	$ 198	$ 1,379	$ (123)	$ 799	$ (57)	$ (332)	$ 1,500	$ 499	$ 28
Estimated Operating Fund Balance (6/30/21)	$ 40,670	$ 1,578	$ 10,621	$ 371	$ 1,300	$ 1,343	$ (182)	$ 1,994	$ 1,080	$ 528
Reserve for Rehabilitation (7/1/20)	$ 445,637	$ 27,263	$ 138,260	$ 8,656	$ 21,386	$ 19,291	$ 10,797	$ 24,823	$ 17,717	$ 10,231
Planned Expenditures for Fiscal Year 2020-21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Estimated Rehab. Fund Balance (6/30/21)	$ 445,637	$ 27,263	$ 138,260	$ 8,656	$ 21,386	$ 19,291	$ 10,797	$ 24,823	$ 17,717	$ 10,231
Total Estimated Reserve Fund Balance (6/30/21)	**$ 486,307**	**$ 28,841**	**$ 148,881**	**$ 9,027**	**$ 22,686**	**$ 20,634**	**$ 10,614**	**$ 26,816**	**$ 18,797**	**$ 10,759**

Operation and Maintenance Budget	Zone 10 Storm Drain Maint.	Zone 11 Storm Drain Maint.	Zone 12 Storm Drain Maint.	Zone 13 Storm Drain Maint.	Zone 14 Storm Drain Maint.	Zone 15 Storm Drain Maint.	Zone 16 Storm Drain Maint.	Zone 17 Storm Drain Maint.	Zone 18 Storm Drain Maint.	Zone 19 Storm Drain Maint.
DIRECT COSTS										
Maintenance & Servicing										
Access Surfacing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Vandalism Abatement	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Gate Repair & Replacement	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Maintenance	$ 500	$ 300	$ 250	$ 100	$ 500	$ 100	$ 200	$ 5,000	$ 500	$ 1,000
Capital Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subtotal	**$ 500**	**$ 300**	**$ 250**	**$ 100**	**$ 500**	**$ 100**	**$ 200**	**$ 5,000**	**$ 500**	**$ 1,000**
INCIDENTAL COSTS										
City Administration	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400	$ 400
Assessment Engineering	$ 63	$ 63	$ 63	$ 63	$ 63	$ 60	$ 63	$ 63	$ -	$ -
Advertising	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ 24	$ -	$ -
County Administration Fee	$ 11	$ 5	$ 18	$ 11	$ 8	$ 7	$ 1	$ 1	$ 35	$ -
Subtotal	**$ 498**	**$ 491**	**$ 505**	**$ 497**	**$ 494**	**$ 141**	**$ 487**	**$ 487**	**$ 435**	**$ 400**
Total Expenses	**$ 998**	**$ 791**	**$ 755**	**$ 597**	**$ 994**	**$ 241**	**$ 687**	**$ 5,487**	**$ 935**	**$ 1,400**
COLLECTIONS AND CREDITS APPLIED TO LEVY										
Reserve Fund Collection /(Transfer)	$ 348	$ (649)	$ (566)	$ 443	$ (2,326)	$ (1,559)	$ (241)	$ (673)	$ (1,640)	$ (3,300)
Balance to Levy	$ 649	$ 1,440	$ 1,320	$ 154	$ 3,320	$ 1,800	$ 928	$ 6,160	$ 2,575	$ 4,700
FUND BALANCE SUMMARY										
Estimated Fund Balance (7/1/20)	$ 8,580	$ 19,515	$ 17,131	$ 3,319	$ 34,012	$ 21,749	$ 7,903	$ 48,608	$ 10,375	$ 7,900
Less Rehabilitation Reserve	$ (8,581)	$ (19,369)	$ (16,553)	$ (2,970)	$ (34,165)	$ (21,528)	$ (7,410)	$ (40,914)	$ (9,475)	$ (6,250)
Contibutions/(Transfers)	$ (348)	$ 649	$ 566	$ (443)	$ 2,326	$ 1,559	$ 241	$ 673	$ 1,640	$ 3,300
Estimated Operating Fund Balance (6/30/21)	$ (349)	$ 795	$ 1,143	$ (95)	$ 2,173	$ 1,780	$ 734	$ 8,367	$ 2,540	$ 4,950
Reserve for Rehabilitation (7/1/20)	$ 8,581	$ 19,369	$ 16,553	$ 2,970	$ 34,165	$ 21,528	$ 7,410	$ 40,914	$ 9,475	$ 6,250
Planned Expenditures for Fiscal Year 2020-21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Estimated Rehab. Fund Balance (6/30/21)	$ 8,581	$ 19,369	$ 16,553	$ 2,970	$ 34,165	$ 21,528	$ 7,410	$ 40,914	$ 9,475	$ 6,250
Total Estimated Reserve Fund Balance (6/30/21)	**$ 8,232**	**$ 20,164**	**$ 17,697**	**$ 2,876**	**$ 36,338**	**$ 23,308**	**$ 8,144**	**$ 49,281**	**$ 12,015**	**$ 11,200**

Assessment per Parcel

The maximum allowable assessment per equivalent dwelling unit (EDU) listed in the District budget is based on the estimated maintenance and services costs for Fiscal Year 2020-21. Each year, prior to the assessments being placed on the tax roll, the City will review the budget and determine the amount needed to maintain the improvements for the upcoming Fiscal Year. The actual assessment per EDU will be based on the total amount of funds needed to maintain the improvements in a satisfactory condition. The actual annual assessment amount may be lower than the maximum allowable assessment.

Zone 1 Street Maintenance

For Fiscal Year 2020-21, there are 61 parcels in Zone 1. Sixty residential parcels will be assessed $21.08 per parcel pursuant to the provisions of Part IV of this report. The remainder parcel, Assessor Parcel Number 1201-051-17, will be assessed $222.50.

Zone 2 Storm Drain Maintenance

Zone 2 is referenced by Tract 14326 - Storm Drain Plans. 325 residential parcels will be assessed $24.50 per parcel pursuant to the provisions of Part IV of this report.

Zone 3 Storm Drain Maintenance

Zone 3 consists of 2 parcels 1201-131-05 (Walgreen's) and 1201-131-04 (KFC, Taco Bell). The two non-residential parcels will be assessed $282.24 per parcel pursuant to the provision of Part IV of this report.

Zone 4 Street Maintenance

For Fiscal Year 2020-21, there are 53 residential parcels in Zone 4. 16 parcels will be assessed $8.05 per parcel, 32 parcels will be assessed $32.20 per parcel and 5 parcels will be assessed $68.43 per parcel pursuant to the provisions of Part IV of this report.

Zone 5 Storm Drain Maintenance

Zone 5 is referenced by Tract 15375 - Storm Drain Plans. The 46 residential parcels will be assessed $27.02 per parcel pursuant to the provisions of Part IV of this report.

Zone 6 Storm Drain Maintenance

Zone 6 is referenced by Tract 15969 and Tract 15969-1 - Storm Drain Plans. The 39 residential parcels will be assessed $17.09 per parcel pursuant to the provisions of Part IV of this report.

Zone 7 Street Maintenance

For Fiscal Year 2020-21, there are 2 parcels in Zone 7. The commercial parcels will be assessed $2.62 per frontage foot of each parcel pursuant to the provisions of Part IV of this report.

Zone 8 Storm Drain Maintenance

Zone 8 is referenced by Tract 16404 - Storm Drain Plans. The 87 residential parcels will be assessed $14.50 per parcel pursuant to the provisions of Part IV of this report.

Zone 9 Storm Drain Maintenance

Zone 9 is referenced by Tract 14757 - Storm Drain Plans. The 47 residential parcels will be assessed $15.50 per parcel pursuant to the provisions of Part IV of this report.

Zone 10 Storm Drain Maintenance

Zone 10 is referenced by Tract 16607 - Storm Drain Plans. The 38 residential parcels will be assessed $17.09 per parcel pursuant to the provisions of Part IV of this report.

Zone 11 Storm Drain Maintenance

Zone 11 is referenced by Tract 15960 - Storm Drain Plans. The 16 residential parcels will be assessed $90.00 per parcel pursuant to the provisions of Part IV of this report.

Zone 12 Storm Drain Maintenance

Zone 12 is referenced by Tract 16914 - Storm Drain Plans. The 60 residential parcels will be assessed $22.00 per parcel pursuant to the provisions of Part IV of this report.

Zone 13 Storm Drain Maintenance

Zone 13 is referenced by Tract 17590 - Storm Drain Plans. The 9 residential parcels will be assessed $17.09 per parcel pursuant to the provisions of Part IV of this report.

Zone 14 Storm Drain Maintenance

Zone 14 is referenced by Tract 17263 - Storm Drain Plans. The 25 residential parcels will be assessed $132.80 per parcel pursuant to the provisions of Part IV of this report.

Zone 15 Storm Drain Maintenance

Zone 15 is referenced by Tract 18199 - Storm Drain Plans. The 24 residential parcels will be assessed $75.00 per parcel pursuant to the provisions of Part IV of this report.

Zone 16 Storm Drain Maintenance

Zone 16 consists of 1 parcel, APN 1200-081-05. The parcel will be assessed $76.61 per acre pursuant to the provisions of Part IV of this report.

Zone 17 Storm Drain Maintenance

Zone 17 is referenced by Tract 18677 - The 35 residential parcels will be assessed $176.00 per parcel pursuant to the provisions of Part IV of this report.

Zone 18 Storm Drain Maintenance

Zone 18 is referenced by Tract 17682 – Each residential parcel and may be increased by a maximum of 5% per year. The 118 residential parcels will be assessed $21.82 per parcel pursuant to the provisions of Part IV of this report.

Zone 19 Storm Drain Maintenance

Zone 19 is referenced by Tracts 18935 and 16745 – Each residential parcel and may be increased by a maximum of 5% per year. The 80 residential parcels will be assessed $58.75 per parcel pursuant to the provisions of Part IV of this report.

PART IV – METHOD OF ASSESSMENT

General

Pursuant to the 1982 Act and Article XIIID, all parcels that receive a special benefit conferred upon them as a result of the maintenance and operation of improvements and services shall be identified, and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire costs of the maintenance and operation of improvements. Chapter 6.4, Division 2, Title 5, of the Government Code, the Benefit Assessment Act of 1982, permits the establishment of assessment districts by Cities for the purpose of providing certain public improvements that include street maintenance.

Section 54711 of the Benefit Assessment Act of 1982 requires that maintenance assessments be levied according to benefit rather than according to assessed value. This Section states:

a. No benefit assessment shall be levied pursuant to this chapter unless it meets all of the following requirements:

    1. The amount of the assessment imposed on any parcel of property shall be related to the benefit to the parcel which will be derived from the provision of the service. Except as provided in subdivision (d) or (e) of Section 54715, in the case of a benefit assessment for flood control services, the benefit must be determined on the basis of the proportionate storm water runoff from each parcel. In the case of an assessment for the maintenance of streets, roads, or highways, the benefit shall be in proportion to the estimated traffic volume to be generated by each parcel assessed, or by any other reasonable basis as determined by the legislative body.

    2. The annual aggregate amount of the assessment shall not exceed the estimated annual cost of providing the service.

    3. The revenue derived from the assessment shall not be used to pay the cost of any service other than the service for which the assessment was levied.

b. This section does not limit or prohibit the levy or collection of any other fee, charge, or tax for the provision of services, except that a maintenance district formed pursuant to Chapter 7 (commencing with Section 1550) of Division 2 of the Streets and Highways Code shall impose an assessment pursuant to this chapter only as an alternative to imposing a property tax for the provision of street lighting services.

The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000) [of the Streets and Highways Code, State of California]).

The 1982 Act also permits the designation of zones of benefit within any individual assessment district.

Article XIIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property. Article XIIID also provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways.

The net amount to be assessed may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels. Proposition 218, approved by the voters in November 1996, requires the City to separate general benefit from special benefit, whereas only special benefit is assessed.

The costs for the operation, maintenance and servicing of the improvements maintained for each zone are apportioned in accordance with the methodology which was established by the City Council upon formation of the District.

Special Benefit

The maintenance and operation of drainage, flood control, and streets within the District are for the benefit of the properties within the District, and as such confer a special and direct benefit to parcels within the District by:

- allowing individual parcels to be developed and used to their fullest extent by ensuring adequate drainage and vehicular access which is essential to the use, of those properties, and
- improving the livability, appearance, and desirability for properties within the boundaries of the District, and
- ensuring that improvements do not reach a state of deterioration or disrepair so as to be materially detrimental to properties within the District.

The above mentioned items contribute to a specific enhancement of the properties within the District. Since these improvements were installed and are maintained specifically for the properties within the District; only properties within the District receive a special benefit and are assessed for said maintenance.

General Benefit

Although the improvements may include public streets and drainage facilities that connect to similar facilities outside the District boundaries, the construction, maintenance and operation of these improvements are only necessary for the development of properties within the District. As such, these improvements were not required nor necessarily desired by any properties or developments outside the District boundary and any public access or use of the improvements by others is incidental. Therefore, it has been determined that the ongoing maintenance, servicing and operation of the District improvements provide no measurable general benefit to properties outside the District or to the public at large, but clearly provide distinct and special benefits to properties within the District.

Method of Assessment Spread

Method of Assessment – Zone 1

The Street and Drainage Maintenance District was formed to provide a funding source for the maintenance and servicing of streets, roads and highways within the boundaries of Zone 1. The services for Zone 1 Street Maintenance consist of the maintenance of a public easement emergency access road which provides secondary access to those parcels of land within Tract 15663 of the City of Highland.

Zone 1 parcels benefiting from the street maintenance have been determined to be predominantly of the same land use type, specifically, single family detached home sites. Therefore, each home within the tract receives the same benefit from the maintenance of the emergency access street and shall be treated equally in determining the method of spreading assessments.

The assessment costs for the operation, maintenance and servicing of the improvements are apportioned in accordance with the methodology which was established by the City Council upon formation of the District. It was determined at that time that the most equitable method for spreading the estimated benefit received by each parcel in Zone 1 should be based on the Equivalent Dwelling Unit (EDU) method. One parcel within the boundaries of Zone 1 is designated under a commercial land use. Emergency access to the residential parcels is being maintained in the form of a road easement on this developed commercial parcel. This commercial parcel will have use of the road easement for its own business purposes and will also receive emergency vehicle access benefit for which it will be assessed. While the residential parcels will be assessed on the basis of one EDU per parcel, the commercial parcel will be assessed four (4) EDU per acre. The formula is as follows:

Assessable budget ÷ total EDUs = rate per EDU

$1,487.30 ÷ 70.555 EDUs = $21.08 per EDU

Zone 1 Street Maintenance Assessment Calculation							
Landuse	Parcels	Dwelling Units	Acres	EDU Factor	Total EDUs	Rate/EDU	Total Asmt
Residential	60	60		1.00/DU	60.000	$21.08	$1,264.80
Commercial	1		2.638	4.00/Acre	10.555	$222.50	$222.50
	61				70.555		$1,487.30

Method of Assessment - Zone 2

Property in Zone 2, which benefits from storm drain and channel maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 2 Storm Drain Maintenance consists of the cleaning of a storm drain channel and maintenance of a 54" RCP storm drain system surrounding Tract 14326 and the storm drain system including catch basins within Tract 14326 which protects the single family residential parcels in the tract from flood damage.

Method of Assessment - Zone 3

Property in Zone 3, which benefits from storm drain and channel maintenance, has been determined to be of the same commercial land use type. Since parcels within the zone receive the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 3 Storm Drain Maintenance consists of the cleaning of a storm drain channel and maintenance of the storm drain system within the zone along Boulder Avenue south of Base Line, including catch basins within the zone which protect the parcels in the zone from flood damage.

Method of Assessment - Zone 4

The services for Zone 4 Street Maintenance consist of the maintenance of the alley connecting Carriage Hill Drive and Coachman Lane which provides primary and secondary access to those parcels of land within Tracts 7996 and 8718 of the City of Highland.

Zone 4 parcels benefiting from the street maintenance have been determined to be of the same land use type, specifically, single family detached home sites. Certain parcels within the zone receive greater benefits from the maintenance of the improvements than other parcels within the same zone by taking primary or secondary access to their property via the alley. Parcels fronting the medians in Carriage Hill Drive pay 4 times more than those lots not fronting the Carriage Hill Drive medians, and parcels taking primary access to their property via the alley pay 8.5 times more than those lots not fronting on the improvements.

The assessment costs for the operation, maintenance and servicing of the improvements are apportioned in accordance with the above methodology. The formula is as follows:

Assessable budget ÷ total EDUs = rate per EDU

$1,501.35 ÷ 186.50 EDUs = $8.05 per EDU

Zone 4 Street Maintenance Assessment Calculation

Landuse	Parcels	Dwelling Units	EDU Factor	Total EDUs	Rate/EDU	Total Asmt
Fronting Improvements	5	5	8.50/DU	42.50	$8.05	$342.15
Fronting Carriage Hill Drive	32	32	4.00/DU	128.00	$8.05	$1,030.40
No Frontage	16	16	1.00/DU	16.00	$8.05	$128.80
	53			186.50		$1,501.35

Method of Assessment - Zone 5

Property in Zone 5, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 5 Storm Drain Maintenance consists of the maintenance of the storm drain system surrounding Tract 15375 and the storm drain system including catch basins within Tract 15375 which protect the single family residential parcels in the tract from flood damage.

Method of Assessment - Zone 6

Property in Zone 6, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 6 Storm Drain Maintenance consists of the maintenance of a 72" storm drain along Sycamore and catch basins on Streater which serve Tract 15969 and Tract 15969-1 and protect the single family residential parcels in the tract from flood damage.

Method of Assessment - Zone 7

The services for Zone 7 Street Maintenance consist of the maintenance of the connector road between Boulder Avenue and Stoney Creek Drive which provides emergency vehicle access to Zone 7.

Property in Zone 7, which benefits from maintenance of the connector road has been determined to be of commercial land use. Future parcels which annex to Zone 7 will be assessed for their proportionate share of the maintenance costs on a front footage basis since they will benefit equally from the maintenance of the connector road.

Method of Assessment - Zone 8

Property in Zone 8, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 8 Storm Drain Maintenance consists of the maintenance of a 27" storm drain along Marshall Court from Bruce Street to Base Line, including catch basins, manholes and other appurtenant facilities, which provide flood control protection for Tract 16404 and protect the single family residential parcels in the tract from flood damage.

Method of Assessment - Zone 9

Property in Zone 9, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 9 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 14757, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 10

Property in Zone 10, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 10 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 16607, which provides flood control protection for the tract, and all storm drain pipes and

catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 11

Property in Zone 11, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 11 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 15960, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 12

Property in Zone 12, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 12 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 16914, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 13

Property in Zone 13, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 13 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 17590, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 14

Property in Zone 14, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same

flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 14 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 17263, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 15

Property in Zone 15, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 15 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 18199, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 16

Property in Zone 16, which benefits from storm drain maintenance, has been determined to be of the same commercial land use type. Since parcels within the zone receive the same flood protection benefit from the maintenance of the storm drain channel and storm drain system, each parcel shall be treated equally in determining the method of spreading assessments based upon parcel acreage.

Zone 16 Storm Drainage maintenance consists of the cleaning of a storm drain channel and maintenance of the storm drain system within the zone in Boulder Avenue south of Base Line, including catch basins within the zone which protect the parcels in the zone from flood damage.

Method of Assessment - Zone 17

Property in Zone 17, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 17 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 18677, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 18

Property in Zone 18, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 18 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract No. 17682, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

Method of Assessment - Zone 19

Property in Zone 19, which benefits from storm drain maintenance, has been determined to be of the same single family detached home site land use type. Since each home within the tract receives the same flood protection benefit from the maintenance of the storm drain system, each parcel shall be treated equally in determining the method of spreading assessments.

Zone 19 Storm Drainage maintenance consists of the maintenance of a storm drain system constructed by Tract Nos. 18935 and 16745, which provides flood control protection for the tract, and all storm drain pipes and catch basins that serve the Tract. All of these facilities protect the single family residential parcels within the tract from flood damage.

APPENDIX A – ASSESSMENT DIAGRAM

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the County Assessor of the County of San Bernardino, at the time this report was prepared, and are incorporated by reference herein and made part of this report.

APPENDIX B – ASSESSMENT ROLL

The assessment roll is a listing of the proposed assessment for Fiscal Year 2020-21 apportioned to each lot or parcel, as shown on the last equalized roll of the Assessor of the County of San Bernardino. The assessment roll for Fiscal Year 2020-21 is submitted separately and is incorporated by reference and is on file in the City Clerk's office.

ATTACHMENT 2

RESOLUTION NO. 2020-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND COUNTY OF SAN BERNARDINO, CALIFORNIA GIVING PRELIMINARY APPROVAL OF REPORT FOR STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1 FISCAL YEAR 2020-21

RESOLVED by the City Council of the City of Highland that:

WHEREAS, on the 25th day of February 2020, said City Council did adopt its Resolution No. 2019-012 directing the Engineer of Work to make and file with the City Clerk of said City a report in writing as required by the Benefit Act of 1982; and

WHEREAS, said Engineer of Work has made and filed with the City Clerk of said City a report in writing as called for in said Resolution and under the pursuant to said act, which report has been presented to this Council for consideration; and

WHEREAS, said Council has duly considered said report and each and every part thereof, and finds that each and every part of said report is sufficient, and that no part of said report requires modification in any respect;

NOW THEREFORE, it is ordered as follows:

1. That the Engineer's Estimate of the itemized costs and expenses of said work and of the incidental expenses in connection therewith, contained in said report be, and each of them are hereby, preliminarily approved and confirmed.

2. That the land so identified within said Assessment District as the same existed at the time of passage of said Resolution, is hereby preliminarily approved and confirmed.

3. That the proposed assessment upon the subdivision of land in said Assessment District is in proportion to the estimated benefit to be received by said subdivisions, respectively, from said work and of the incidental expenses thereof, as contained in said report is hereby preliminarily approved and confirmed.

4. That said report shall stand as the Engineer's Report for the purposes of all subsequent proceedings, and pursuant to the proposed district.

APPROVED AND ADOPTED this 12th day of May, 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

ATTACHMENT 3

RESOLUTION NO. 2020-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1, AN ASSESSMENT DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

The City Council of the City of Highland, pursuant to the provisions of the Benefit Assessment Act of 1982 codified in Government Code Section 54703 et seq. of the State of California, does resolve as follows:

Description of Work

SECTION 1. That the public interest and convenience requires and it is in the intention of the City Council of the City of Highland, California, to order the following work be done, to wit:

1. Maintenance and servicing of streets and drainage structures as authorized by Section 54703 of the Government Code.

2. Any and all work and materials appurtenant thereto or which are necessary or convenient for the maintenance and servicing thereof.

Location of Work

SECTION 2. (1) The Zone 1 described work is to be located within an access easement located between Nye Street and Base Line shown as Emergency Access on the final map of Tract 15663, which is on file in the City Clerk's office. (2) The Zone 2 described work is to be located within roadway, right-of-way or drainage easement within and outside the incorporated boundaries of the City of Highland, along Greenspot Road, Calle Del Rio Street, Mission Street, more particularly described on drainage improvements plans for Tract 14326, 14326-1 and 14326-2, which are on file in the City Engineer's office. (3) The Zone 3 described work is to be located within roadway, right-of-way or drainage easements along Boulder Avenue as shown on drainage improvement plans for the Walgreens Pharmacy located at the southeast corner of Base Line and Boulder Avenue. (4) The Zone 4 described work is to be located within the alley that connects Carriage Hill Drive to Coachman Lane. (5) The Zone 5 described work is to be located within roadway, right-of-way on drainage easements along Santa Ana Canyon Rd., Marianne Way, and Alta Vista Drive. (6) The Zone 6

described work is to be located within roadway, right-of-way or drainage easements along Streater Drive and Sycamore Drive as shown on the drainage improvement plans for Tract 15969 and 15969-1, which are on file in the City Engineer's office. (7) The Zone 7 described work is to be located within the connector road located between Boulder Avenue and Stoney Creek Drive as shown as "Access Easement A" on Parcel Map 15687 which is on file in the City Clerk's office. (8) The Zone 8 described work is to be located within roadway, right-of-way or drainage easements along Marshall Court. (9) The Zone 9 described work is to be located within roadway, right-of-way or drainage easements as shown on the drainage improvement plans for Tract 14757, which are on file in the City Engineer's office. (10) The Zone 10 described work is to be located within roadway, right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 16607, which are on file in the City Engineer's office. (11) The Zone 11 described work is to be located within roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 15960, which are on file in the City Engineer's office. (12) The Zone 12 described work is to be located within roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 16914. (13) Zone 13 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 17590. (14) Zone 14 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 17263. (15) Zone 15 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 18199, which are on file in the City Engineer's office. (16) Zone 16 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for the commercial development known as San Manual Village, which are on file in the City Engineer's office. (17) Zone 17 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 18677, which are on file in the City Engineer's office. (18) Zone 18 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tract 17682, which are on file in the City Engineer's office. (19) Zone 19 described work is to be located within the roadway right-of-way, or drainage easements as shown on the drainage improvement plans for Tracts 16745 and 18935, which are on file in the City Engineer's office.

Description of Assessment District

SECTION 3. That the contemplated work, in the opinion of said City Council, is of more local than ordinary public benefit, and the said City Council hereby makes the expense of said work chargeable upon a district, which said district is described as follows: (1) Zone 1: All that certain territory of Subdivision Tract 15663 within the City of Highland, and a commercial parcel of land described as the "remainder parcel of Tract 15663," recorded in Map Book 260 and Page 79 thru 83, San Bernardino County, (2) Zone 2:

all that certain territory of Tentative Tract 14326, 14326-1, and 14326-2, and recorded in Parcel Map Book 160 and Page 26 thru 28 San Bernardino County as Parcel Map No. 13639, (3) Zone 3: all that certain territory described as Parcel 1, Certificate of Compliance No. 99-011, and recorded as Document No. 19990399965, San Bernardino County, (4) Zone 4: all that certain territory of Subdivision Tract 7996 and recorded in Map Book 110, Page 97 thru 98, and Tract 8718 and recorded in Map Book 119 Page 45 thru 47, San Bernardino County, (5) Zone 5: all that certain territory of Subdivision Tract 15375, and recorded in Map Book 282 and Page 73 thru 75, San Bernardino County, (6) Zone 6: all that certain territory of Subdivision Tract 15969 and 15969-1, and recorded in Map Book 281 and Page 95 thru 97, and Map Book 281 and Page 92 thru 94 respectively, (7) Zone 7: Parcels 3,4, and 5 of Parcel Map 15687 and recorded in Parcel Map Book 193, Page 38 thru 39, San Bernardino County, (8) Zone 8: all that certain territory of Subdivision Tract 16404 and recorded in Map Book 297, and Page 4 thru 7 respectively, (9) Zone 9: all that certain territory of Tract 14757 in Map Book 303, Page 5 thru 9; (10) Zone 10: all that certain territory of Tract 16607 in Map Book 307, Pages 25 & 26; (11) Zone 11: all that certain territory of Tentative Subdivision Tract 15960; (12) Zone 12: all that certain territory of Tentative Subdivision Tract 16914. (13) Zone 13: all that certain territory of Tentative Subdivision Tract 17590; (14) Zone 14: all that certain territory of Tentative Subdivision Tract 17263; (15) Zone 15: all that certain territory of Tentative Subdivision Tract 18199; (16) Zone 16: all that certain territory of Assessor's Parcel Number's 1200-081-01-0000 and 1200-081-03-0000; (17) Zone 17: all that certain territory of Tentative Subdivision Tract 18677; (18) Zone 18: all that certain territory of Tract 17682; (19) Zone 19: all that certain territory of Tracts 16745 and 18935.

Report of the Engineer

SECTION 4. The City Council of said City by Resolution No. 2020-___ has accepted the report of the Engineer of Work, which report indicates the amount of the proposed assessment, the property to be assessed, detailed description of improvements, and the method of assessment. The report titled "Engineer's Report for City of Highland, Street and Drainage District No. 96-1" is on file in the Office of the City Clerk of said City, and was prepared for the 2020-21 Fiscal Year in accordance with The Benefit Assessment Act of 1982. Reference to said report is hereby made for all particulars for the amount and extent of the assessments and for the extent of the work.

Collection of Assessments

SECTION 5. The assessment shall be collected at the time and in the same manner as County taxes are collected. The Engineer of Work shall file a report annually with the City Council of said City and said Council will annually conduct public hearings upon said report as required by law, at which time assessments for the next fiscal year will be

determined.

Time and Place of Hearing

SECTION 6. Notice is hereby given that on the 9th day of June, 2020, at 6:00 p.m., or as soon thereafter as may be heard, the City Council of the City of Highland will hold a public hearing and any and all persons having any objection to the work or extent of the assessment district, may appear and show cause why said work should not be done or carried out in accordance with this Resolution of Intention.

Due to the COVID-19 pandemic public health orders, which limit in-person public meetings, the public hearing will be held either in the City Hall Donahue Council Chambers, 27215 Base Line, Highland, California, 92346, or in another manner specified in the meeting agenda. Please check the June 9, 2020 City Council agenda once it is posted on the City's website for information as to how to participate in the City Council meeting.

To avoid physical contact, the City strongly encourages you to submit your comments by email in advance to the City Clerk at publiccomment@cityofhighland.org and include "Street and Drainage Maintenance District No. 96-1" in the title. Any written comments received will be included as part of the public record on this matter.

Benefit Act of 1982

SECTION 7. All of the work herein proposed shall be done and carried through in pursuance of the act of the legislature of the State of California designated as the Benefit Act of 1982, being Chapter 6.4, Division 2, Title 5 of the Government Code of the State of California.

Exclusion of Public Property

SECTION 8. All lots or parcels belonging to public agencies shall be omitted from assessments to be made hereafter to cover the costs and expenses of the Work.

Publication of Notice

SECTION 9. Published notice shall be made pursuant to Section 6063 of the Government Code. The publication of notice of hearing shall be completed at least 10 days prior to the date of hearings.

Certification

SECTION 10. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 12th day of May, 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Melissa Morgan, Public Services Manager

SUBJECT: Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2020/21)

RECOMMENDATION: (1) Adopt Resolution 2020-___ giving preliminary approval of the Annual Report; and

(2) Adopt Resolution 2020-___ setting June 12, 2020 as the date of the protest hearing.

FISCAL IMPACT: Total proposed amounts for 2020/21 assessment are as follows:

Zone A (Lighting)	$336,669.00
Zone B (Landscape)	428,750.00
Zone C (Trail)	13,105.00
Zone D (Park)	92,361.00
TOTAL	$870,885.00

For FY 2020/21 the City will contribute to Zone B an estimated amount of $176,375 to cover the anticipated fund deficit. The City's share for Park Maintenance in Zone D (Park) is estimated to be $43,928.

PUBLIC NOTICE: Public notice is not required prior to the City Council taking action on this matter. However, the Agenda was posted at the three (3) locations within the City, as required by Council Resolution, and on the City's Website.

Approved _____ Motion _____ Second _____ Agenda Item No. 11

Denied _____ Ayes _____

_____ Noes _____ File No. _____

Continued _____ Abstain _____

Tabled _____ Absent _____

_____ City Clerk

_____ City Manager

The City's Consolidated Landscape and Lighting District 96-1 consists of four zones. They are Zone A (Lighting), Zone B (Landscape), Zone C (Trail) and Zone D (Park). Each zone is further divided into several sub-zones. The revenues and expenditures of each sub-zone are tracked separately so that a separate budget can be prepared, and a separate assessment amount can be projected for each sub-zone.

On February 25, 2020 the City Council adopted Resolution No. 2020-009 which directed the Engineer of Work to make and file with the City Clerk the 2020/21 Annual Report that is attached hereto as Attachment 1. The proposed Resolution, attached hereto as Attachment 2, gives preliminary approval of the Engineer's Report. The proposed Resolution, attached hereto as Attachment 3, sets the Protest Hearing for the regularly scheduled City Council meeting on June 12, 2020.

Zone A (Lighting)

The amount of assessments has been set at the 1993-94 level with no increase for twenty-six consecutive years. It should be noted the City has completed the purchase of the eligible street lights from Southern California Edison and retrofitted the streetlights to LED lamps. As a result City Staff anticipates an estimated fund balance of $15,637.

The 2020/21 annual assessment will continue for another year as follows:

Zone	Land Use	Assessment
Urban		
•	Residential	$23.75
•	Residential Rural	$20.51
•	Non-Residential	$28.86
•	Agricultural	$ 7.71
Rural		
A-5		$ 7.07

Zone B (Landscape)

Zone B (Landscape) will include eighty-three (83) sub-zones in fiscal year 2020/21. Forty-six (46) sub-zones are currently maintained by the City. Landscaping of thirty-seven (37) sub-zones are being maintained by the property owners.

For fiscal year 2020/21, seventeen (17) sub-zones will remain at their current assessment level,

twenty-six (26) sub-zones are proposed to be increased by five precent (5%), thirty-seven (37) sub-zones will have zero assessment. The proposed 5% increase of assessments do not require separate approval of the property owners because the increase is within the percentage of annual adjustment previously approved in the original ballot. It should be noted that in fiscal year 2020/21 there will be a projected budget deficit in the amount of $176,375. In addition, eighteen (18) sub-zones do not allow for an increase in assessment rate without re-balloting. Under the direction of the Finance subcommittee, Staff is currently exploring options to reduce costs and/or increase the assessments for those eighteen (18) sub-zones that have a negative fund balance.

For comparison purposes, below are the 2017/18, 2018/19, 2019/20 and the proposed 2020/21 assessment:

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-0	12484	Centex	$31.42 – 45.28	$31.42 – 45.28	$31.42 – 45.28	$31.42 – 45.28
B-1	10102 10102-5	Pulsar	$31.24 – 34.36	$31.24 – 34.36	$31.24 – 34.36	$31.24 – 34.36
B-2	13936 -1-2-3	JM Dev./ Forecast Homes	$30.14 – 33.15	$30.14 – 33.15	$30.14 – 33.15	$30.14 – 33.15
B-3	12474 12474-1	Centex	$7.85 – 8.64	$7.85 – 8.64	$7.85 – 8.64	$7.85 – 8.64
B-4	11181	Sexton	$108.94 – 119.83	$108.94 – 119.83	$108.94 – 119.83	$108.94 – 119.83
B-5	13956	Raleco	$30.90 – 33.99	$30.90 – 33.99	$30.90 – 33.99	$30.90 – 33.99
B-6	14190	Kaufman & Broad	$54.74 – 60.21	$54.74 – 60.21	$54.74 – 60.21	$54.74 – 60.21
B-7	13237	Low	$38.30 – 42.13	$38.30 – 42.13	$38.30 – 42.13	$38.30 – 42.13
B-8	13315	Highland Pointe	$63.61 – 290.69	$63.61 – 290.69	$63.61 – 290.69	$63.61 – 290.69
B-9	PM 12821	Canyon North	$888.75 – 2,103.75	$888.75 – 2,103.75	$888.75 – 2,103.75	$888.75 – 2,103.75

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-10	14326	SunCal	$46.75 – 50.77	$46.75 – 50.77	$46.75 – 50.77	$46.75 – 50.77
B-11	14398 -1, -2, -3	Kaufman & Broad	$24.78 – 27.26	$24.78 – 27.26	$24.78 – 27.26	$24.78 – 27.26
B-12	PM 14063	Smith's (Food 4 Less)	Zero	Zero	Zero	Zero
B-13	14095, -1	Braemar	$42.30 – 46.53	$42.30 – 46.53	$42.30 – 46.53	$42.30 – 46.53
B-14	Various	East Highlands Ranch	Zero	Zero	Zero	Zero
B-15	10726	Centex	$31.82 – 35.00	$31.82 – 35.00	$31.82 – 35.00	$31.82 – 35.00
B-16	15583 15609	Gardner	$17.87 – 19.65	$17.87 – 19.65	$17.87 – 19.65	$17.87 – 19.65
B-17	7996 8718	Carriage Hills	$48.96 – 195.84	$48.96 – 195.84	$48.96 – 195.84	$48.96 – 195.84
B-18	PM 14475	Arco	Zero	Zero	Zero	Zero
B-19	PM 14615	Beaver	Zero	Zero	Zero	Zero
B-20	15618	Stratham	$109.01 – 119.91	$114.47 – 125.92	$128.00 – 140.80	$129.88 – 142.87
B-21	15788	Gardner	$62.99 – 69.29	$66.14 – 72.75	$69.45 – 76.40	$72.92 – 80.21
B-22	14362	Centex/ SunCal	$22.44 – 24.68	$23.56 – 25.92	$24.74 – 27.21	$25.98 – 28.58
B-23	PM 15119	Landmark	Zero	Zero	Zero	Zero
B-24	15788	Gardner	$4,375	$4,593	$4,824	$5,065
B-25	N/A	San Manuel	$7,286	$7,655	$8,040	$8,442

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-26	PM 15438	Walgreen's	$4,316	$4,316	$4,753	$4,994
B-27	N/A	McDonald's	Zero	Zero	Zero	Zero
B-28	N/A	Orco Products	Zero	Zero	Zero	Zero
B-29	N/A	Wendy's/ Gardner	$4,111	$4,315	$4,530	$4,755
B-30	15375	Centex	$138.35 – 152.19	$145.27 – 159.80	$152.53 – 167.78	$160.16 – 176.18
B-31	15969 & 15969-1	Harwood Homes	$194.30 – 213.73	$204.02 – 224.42	$214.22 – 235.64	$224.93 – 247.42
B-32	N/A	Universal Storage	Zero	Zero	Zero	Zero
B-33	N/A	Check Cashing	Zero	Zero	Zero	Zero
B-34	16404	Gardner	$72.24 – 79.46	$75.85 – 83.44	$79.64 – 87.60	$83.62 – 91.98
B-35	14757	Highland Orchards	$52.27 – 57.50	$54.88 – 60.37	$57.62 – 63.38	$60.50 – 66.55
B-36	16543	Mountain Shadows	$1,294.39	$1,359.11	$1,427.07	$1,498.42
B-37	16607	Highland Meadows	$150.64 – 165.70	$158.17 – 173.99	$166.08 – 182.69	$174.38 – 191.82
B-38	PM 9112	Pro-Cast Properties	Zero	Zero	Zero	Zero
B-39	15960	Highland Orchards	$289.41 – 318.35	$303.88 – 334.27	$319.07 – 350.98	$335.02 – 368.52
B-40	PM 16788	Valencia Lea Mobile Home	Zero	Zero	Zero	Zero
B-41	16914	Toll Bros.	Zero	Zero	Zero	Zero

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-42	N/A	Abdon Lucero	Zero	Zero	Zero	Zero
B-43	17590	Gardner	$468.56 – 515.42	$491.99 – 541.19	$491.99 – 541.19	$516.59 – 568.25
B-44	17263	Williams Homes	$668.37 – 735.21	$701.79 – 771.97	$701.79 – 771.97	$736.88 – 810.57
B-45	PM 17957	CVS/Bakers	Zero	Zero	Zero	Zero
B-46	PM 18012	Citicom	Zero	Zero	Zero	Zero
B-47	18199	Gardner	$194.30 – 213.73	$204.02 – 224.42	$204.02 – 224.42	$214.22 – 235.64
B-48	Various	Greenspot Median/Parkways	$68,546	$71,974	$71,974	$75,572
B-49	N/A	Farmer Bros	Zero	Zero	Zero	Zero
B-50	N/A	Fifth Street Medians	Zero	Zero	Zero	Zero
B-51	N/A	Jack-in-the-Box	Zero	Zero	Zero	Zero
B-52	N/A	Jack-in-the-Box Median	Zero	Zero	Zero	Zero
B-53	PM 19025	Valero Gas Station	Zero	Zero	Zero	Zero
B-54	N/A	Baseline Parkways	$12,289	$12,903	$12,903	$13,548
B-55	18677	Williams Homes	$573.03 – 630.33	$601.68 – 661.85	$601.68 – 661.85	$631.76 – 694.94
B-56	18677	Williams Homes	$67.64	$71.02	$71.02	$74.57
B-57	N/A	Dairy Queen Parkway	Zero	Zero	Zero	Zero

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-58	N/A	Dairy Queen Median	Zero	Zero	Zero	Zero
B-59	N/A	DFI Olive, Inc.	$935.95 – 1,029.55	$982.75 – 1,081.03	$1,031.89 – 1,135.08	$1,083.48 – 1,191.83
B-60	PM 19376	Family Dollar, Inc.	Zero	Zero	Zero	Zero
B-61	Various	Base Line Town Center Medians	$5,852	$7,726	$8,112	$8,518
B-62	N/A	Jae Kim	Zero	Zero	Zero	Zero
B-63	N/A	Brightwater Medians	$7,432	$7,804	$8,194	$8,603
B-64	N/A	Brightwater Parkway	Zero	Zero	Zero	Zero
B-65	N/A	EVWD Parkway	Zero	Zero	Zero	Zero
B-66	N/A	EVWD Median	Zero	Zero	Zero	Zero
B-67	N/A	Potomac Plaza	N/A	N/A	N/A	N/A
B-68	N/A	Richmond American Parkway	N/A	$328.14	$344.54	$361.77
B-69	N/A	Richmond American Medians	N/A	$48.58	$51.07	$53.56
B-70	16745 & 18935	Diversified Pacific	$330.63	$347.16	$364.52	$382.75
B-71	N/A	Am/PM Arco	Zero	Zero	Zero	Zero
B-72	PM 19742	Smart &Final	N/A	Zero	Zero	Zero
B-73	N/A	Real Journey Academies (median)	N/A	Zero	3,675	3,859

Zone B	Tract/ Parcel Map	Developer	2017/18	2018/19	2019/2020	Proposed 2020/21
B-74	N/A	Real Journey Academies (parkway)	N/A	Zero	Zero	Zero
B-75	N/A	Panda Express	N/A	N/A	Zero	Zero
B-76	N/A	East Baseline Medians	N/A	N/A	$800	$840
B-77	N/A	Jack in the Box	N/A	N/A	Zero	Zero
B-78	N/A	Transition Properties (parkway)	N/A	N/A	Zero	Zero
B-79	N/A	Transition Properties (median)	N/A	N/A	$11,775	$12,364
B-80	N/A	Pepitos (median)	N/A	N/A	Zero	Zero
B-81	N/A	Pepitos (parkway)	N/A	N/A	Zero	Zero
B-82	N/A	Smith's Food/Food-4-Less (median)	N/A	N/A	Zero	Zero

Zone C (Trail)

Zone C (Trail) has nine (9) sub-zones. For fiscal year 2020/21, all nine (9) existing annexations are proposed to be increased. The proposed 5% increase of assessments do not require separate approval of the property owners because the increase is within the percentage of annual adjustment previously approved in the original ballot.

Below are the proposed assessments:

Zone C	Tract	Developer	2017/18	2018/19	2019/20	Proposed 2020/21
C-1	14629 14629-1	Centex	$17.42	$18.29	$19.20	$20.16

Zone C	Tract	Developer	2017/18	2018/19	2019/20	Proposed 2020/21
C-2	15689 15583	Gardner	$13.48	$14.15	$14.86	$15.60
C-3	15374	Centex	$24.12	$25.33	$26.60	$27.93
C-4	15969 15969-01	Harwood Homes	$17.42	$18.29	$19.20	$20.16
C-5	14757	Highland Orchards	$17.42	$18.29	$19.20	$20.16
C-6	15960	Highland Orchards	$42.89	$45.03	$47.28	$49.64
C-7	16914	Toll Bros.	$24.12	$25.33	$26.60	$27.93
C-8	17263	Hidden Creek	$64.32	$67.54	$70.92	$74.47
C-9	16745 & 18935	Diversified Pacific	$15.00	$15.75	$16.54	$17.37

Zone D (Park)

For fiscal year 2020/21, all four (4) existing annexations are proposed to be increased. The proposed 5% increase of the assessment does not require separate approval of the property owners because the increase is within the percentage of annual adjustment previously approved in the original ballot. The City will be responsible for 40% for all 4 sub-zones on behalf of the general public, and residents will be responsible for 60% to account for the special benefit they receive. The City's share for Park Maintenance in Zone D is estimated to be $43,928.

Assessment to individual property owners within Zone D will be as follows:

Zone D	Tract	Developer	2017/18	2018/19	2019/20	Proposed 2020/21
D-0	14629/ 14757	Centex	$66.76	$70.10	$73.61	$77.29

Zone D	Tract	Developer	2017/18	2018/19	2019/20	Proposed 2020/21
D-1	16404	Gardner	$268.03	$295.50	$310.28	$325.79
D-2	16914	Toll Bros.	$413.27	$478.41	$502.33	$527.45
D-3	18199	Gardner	$577.36	$668.37	$701.79	$736.88

Attachment: 1) Landscape and Lighting District No. 96-1 2020/21 Engineer's Report
2) Resolution No. 2020-___ giving preliminary approval of the Annual Report.
3) Resolution No. 2020-___ setting Protest Hearing for June 12, 2020.

ATTACHMENT 1

CITY OF HIGHLAND

ENGINEER'S REPORT
CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1
FISCAL YEAR 2020-21
SAN BERNARDINO COUNTY, CALIFORNIA

April 28, 2020

PREPARED BY

Harris & Associates

22 Executive Park, Suite 200
Irvine, CA 92614
www.weareharris.com

City of Highland

Consolidated Landscape and Lighting District No. 96-1

CITY COUNCIL

Larry McCallon, Mayor

Penny Lilburn, Mayor Pro Tem

Jesse Chavez, Council Member

Anaeli Solano, Council Member

John P. Timmer, Council Member

CITY STAFF

Joe Hughes, City Manager

Carlos Zamano, Public Works Director

Melissa Morgan, Public Services Manager

HARRIS & ASSOCIATES

K. Dennis Klingelhofer, P.E., Assessment Engineer

Carol Hill, Project Manager

TABLE OF CONTENTS

Engineer's Certification i

Part I - Overview 1

Part II - Plans and Specifications 2

Part III – Cost Estimate 6

Part IV - Method of Assessment 16

Appendix A – Assessment Diagram 42

Appendix B- Assessment Roll 43

ENGINEER'S CERTIFICATION

AGENCY: **THE CITY OF HIGHLAND**

PROJECT: **CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1**

TO: **THE CITY COUNCIL OF THE**
CITY OF HIGHLAND
STATE OF CALIFORNIA

ENGINEER'S REPORT FOR FISCAL YEAR 2020-21

WHEREAS, the City Council of the City of Highland (the "City"), State of California, under the Landscaping and Lighting Act of 1972 (the "1972 Act" or "Assessment Law") established Landscape and Lighting District known and designated as "Consolidated Landscape and Lighting District No. 96-1", (hereafter referred to as "LLD 96-1" or the "District"); and

WHEREAS, Harris & Associates has been directed to prepare and file an Engineer's Report. The purpose of the proposed assessment covered in this Engineer's Report is for the levy of the assessments shown for Fiscal Year 2020-21, and includes the reason for the proposed assessment, identifies the parcels upon which the assessment is proposed for imposition, and presents a basis upon which the assessment is to be calculated.

NOW THEREFORE, the following assessment is proposed to be authorized in order to pay the estimated costs of maintenance, operation and servicing of the improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received. The following table summarizes the proposed assessment for Fiscal Year 2020-21.

SUMMARY OF ASSESSMENT

	Fiscal Year 2020-21 As Preliminary Approved	Fiscal Year 2020-21 As Confirmed by Council
Zone A - Street Lighting	$336,669	
Zone B - Landscape Maintenance	$428,750	
Zone C - Trail Maintenance	$ 13,105	
Zone D - Park Maintenance	$ 92,361	
Estimated Total Levy FY 2020-21	**$870,885**	

In making the assessments contained herein pursuant to the Assessment Law:

1. I identified all parcels which will have a special benefit conferred upon them from the improvements described in Part II to this Engineer's Report (the "Specially Benefited Parcels"). For particulars as to the identification of said parcels, reference is made to the Assessment Diagram, a copy of which is included in Appendix A of this Engineer's Report.

2. I have assessed the costs and expenses of the improvements upon the Specially Benefited Parcels. In making such assessment:

    a. The proportionate special benefit derived by each Specially Benefited Parcel from the improvements was determined in relationship to the entirety of the maintenance costs of the improvements;

    b. No assessment has been imposed on any Specially Benefited Parcel which exceeds the reasonable cost of the proportional special benefit conferred on such parcel from the improvements; and

    c. Assessment rates for Zone B-20, B-21, B-22, B-24, B-25, B-26, B-29, B-30, B-31, B-34, B-35, B-36, B-37, B-39, B-43, B-44, B-47, B-48, B-54, B-55, B-56, B-59, B-61, B-63, B-68, B-69, B-70, and B-73 were increased by 5% for Fiscal Year 2020-21, pursuant to the ballots approved by the property owners at the time of annexation to the District. All other assessment rates and conditions have not changed from the previous year.

d. Assessment rates for Zone C-1 through C-9 were increased by 5% for Fiscal Year 2020-21, pursuant to the ballots approved by the property owners at the time of formation of the Community Trail Zone or annexation to the zone.

e. Assessment rates for Zone D-0 through D-3 were increased by 5% for Fiscal Year 2020-21, pursuant to the ballots approved by the property owners at the time of formation of the Park Maintenance Zone or annexation to the zone.

f. Any general benefits from the improvements have been separated from the special benefits and only special benefits have been assessed.

I, the undersigned, respectfully submit the enclosed Engineer's Report and, to the best of my knowledge, information and belief, the Engineer's Report, Assessments, and the Assessment Diagram herein have been prepared and computed in accordance with the order of the City Council of the City of Highland and the Assessment Law.

DATED: April 28, 2020

Harris & Associates

REGISTERED PROFESSIONAL ENGINEER
K. DENNIS KLINGELHOFER
NO. 50255
CIVIL
STATE OF CALIFORNIA

K. Dennis Klingelhofer, P.E., Assessment Engineer
R.C.E. No. 50255
Engineer of Work
County of San Bernardino
State of California

PART I – OVERVIEW

Background of District

The City of Highland Landscape and Lighting District No. 96-1 was formed in 1996 to provide a dedicated source of funding for the operation and servicing of street lights and the maintenance of landscaping, trails and parks within development projects in the City. New developments within the City have been required to annex to the District as a condition of approval based upon the specific improvements within the project area and the special benefits received by parcels from the improvements. The assessments and methods of apportionment described in this Report utilize commonly accepted assessment engineering practices and have been calculated and proportionately spread to each parcel based on the special benefits received as approved by the City Council at the time the District was formed.

Reason for Proposed Assessment

Approval of the proposed assessment covered by this Engineer's Report will generate the revenue necessary to:

A. Provide for the continued operation, servicing and maintenance of street lighting, landscaping, trails and park facilities within the zones of benefit for the improvements described in Part II. Maintenance may include but is not limited to, all of the following: the upkeep, repair, removal or replacement of all or any part of the specified improvements. Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities. This shall also include material, vehicle, equipment, capital improvements and administrative costs associated with the annual administration and operation of the District.

B. The district does not include an overall annual cost of living inflator; however specific benefit zones (B-20 through B-82) do allow an annual increase in assessments as approved by the property owners at the time of annexation to the District. Any future increase in assessment in benefit zones which do not have an annual cost of living inflator will require the approval of a majority of the property owners in accordance with the requirements of Article XIIID of the Constitution of the State of California ("Article XIIID") and the Proposition 218 Omnibus Implementation Act.

C. Certain zones are presently established, or will be established, for future maintenance work to be accomplished by the City of Highland should the property owner(s) not perform landscape maintenance to the satisfaction of the City of Highland. The City will levy a $0.00 assessment in those zones where the property owner(s) continues to maintain the improvements at a level acceptable to the City.

PART II – PLANS AND SPECIFICATIONS

Descriptions of the Boundaries of the District

The District provides for the continued administration, maintenance, operations, and servicing of various improvements located within the public right-of-way and dedicated easements within the boundaries of the District including street lighting, landscaping, parks and trails.

The District is located in the City of Highland. The boundaries of the District are generally coterminous with the City Boundaries. In addition, there are four (4) Benefit Zones, Zone A – Lighting which has 5 sub-zones, Zone B – Landscaping which has 83 sub-zones, Zone C – Trails which has 9 sub-zones and Zone D – Parks which has 4 sub-zones.

Descriptions of Improvements and Services

The facilities to be maintained and serviced are more generally described as follows:

Zone A- Lighting

The improvements consist of the installation, operation, maintenance and servicing of street lighting, traffic signals, safety lighting, and appurtenant facilities described as follows:

> *Street, traffic signals and safety lighting improvements are generally described as consisting of poles, fixtures, bulbs, conduits and equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in public rights-of-way and public easements within the proposed boundaries of said Assessment District.*

Installation as used herein means the addition or upgrading of street lights and safety lighting.

Maintenance as used herein means the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of public lighting facilities, and appurtenant facilities, including repair, removal or replacement of all or part of any of the lighting or appurtenant facilities.

Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities.

Maps showing the location of public lighting facilities to be operated and maintained by the District are on file in the office of the City Engineer.

A. Background Information

Street lights at intersections having traffic signals are referred to in this report as "safety lighting". The terms "street lights" and "safety lighting" do not include "traffic signals".

The luminaries (lighting fixtures) in the City of Highland are the Common Mast Type. The illuminating unit is exclusively high pressure sodium vapor. The light output or "lumens" for the luminaries varies depending upon the land use and classification of roadway.

In residential areas the lights are primarily either 70 or 100 watt high pressure sodium vapor. These lights are the mast-arm type of light, either mounted on ornamental standards or wooden poles.

The commercial areas are primarily along Base Line, 9th Street, Palm Avenue and Victoria Avenue. These streets have primarily 100 watt high pressure sodium vapor luminaries with some 70 and 150 watt high pressure sodium vapor luminaries.

Each type of luminary has a different wattage, and therefore a different average annual maintenance and operation cost. In Fiscal Year 2019-20 the City completed the acquisition of the street light inventory from Southern California Edison. The summary provided in Exhibit 1 on pages 20 and 21 was updated to reflect additional lights, and the costs shown reflect the conversion to LED in Fiscal Year 2019-20. A complete inventory and the breakdown of lighting types provided above and the estimated annual costs will be updated once a detailed breakdown is provided by Southern California Edison (SCE).

B. Performance of Maintenance Operations

Upon acquisition of the street lights from SCE, the City hired Siemens Mobility, Inc. to take over the maintenance of all the street lights within the District including signalized intersections and the maintenance of the safety lighting, or as the case may be, by the City of San Bernardino, the County of San Bernardino, or Caltrans where signalized intersections are owned and/or operated jointly by those entities.

The responsibility for maintenance may shift between agencies due to changes in ownership of streets and other variables as established by agreement. As such, during the 1993-94 Fiscal Year, the City began to maintain the lighting located on State Route 30 (now 210 Freeway), which has been relinquished by the State to the City after the project was completed. Affected streets include Boulder Avenue between Highland Avenue and 5th Street, 5th Street between Boulder Avenue and the 210 Freeway and the south half of Highland Avenue from the 210 Freeway to Boulder Avenue within the City of Highland.

Zone B - Landscaping

The improvements are the operation, maintenance and servicing of landscaping and appurtenant facilities described as follows:

> *Landscaping includes plantings, shrubbery, trees, turf, irrigation systems, entry monuments, hardscapes, walls and fencing, and appurtenant structures, including ornamental structures in public rights-of-way, public easements, and on City owned properties including parks, recreational facilities and other public open space within the Special Benefit Zones of the Assessment District.*

Maintenance as used herein means the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of landscape improvements and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping or appurtenant facilities.

Maintenance also means providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste.

Servicing means the furnishing of water and electricity for the irrigation of landscaping and the maintenance and operation of appurtenant facilities.

The plans and specifications for the improvements are on file in the office of the City Planner.

Zone C - Trail Facilities

The improvements are the operation, maintenance and servicing of trail improvements and appurtenant facilities described as follows:

> *Community trail improvements, fencing improvements, and appurtenant improvements including but not limited to lighting, gates, walks, hardware, landscape barriers, soil replacement, and other improvements as initially installed, or as proposed to be installed as approved by the City.*

Maintenance as used herein means the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of improvements and appurtenant facilities, including repair, removal or replacement, and painting of all or part of any of the improvements or appurtenant facilities.

Maintenance is further defined as trash removal, debris removal, insect abatement, weed abatement, removal or mitigation of health and safety hazards, and upkeep of the general cleanliness of the trail improvements.

Servicing means the furnishing of electricity, power, and water for the irrigation of landscaping, and the maintenance and operation of appurtenant facilities.

The plans and specifications for the improvements are on file in the office of the City Planner.

Zone D - Park Facilities

The improvements are the operation, maintenance and servicing of landscaping, park or recreational improvements and appurtenant facilities within the Canyon Oaks Park, the park located adjacent to Tract 16404, the park adjacent to Tract 16914 and the park adjacent to Tract 18199, including but not limited to:

> *Park and recreational improvements include lights, playground equipment, and play courts. Landscaping includes plantings, shrubbery, trees, turf, irrigation systems, entry monuments, hardscapes, walls and fencing, and appurtenant structures, including ornamental structures within the park.*

Maintenance as used herein means the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of park and recreational improvements, landscape improvements, and appurtenant facilities including repair, removal or replacement of all or part of any of the landscaping, park and recreational improvements or appurtenant facilities.

Maintenance also means providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste.

Servicing means the furnishing of electricity, water and other utilities for the irrigation, lighting, and maintenance and operation of park improvements, landscaping improvements, and appurtenant facilities.

The plans and specifications for the improvements are on file in the office of the City Planner.

PART III – COST ESTIMATE

The proposed budgets for the District is shown on the following pages. This includes an estimate of the costs of utilities, operations, services, administration and maintenance associated with the improvements within each of the zones, including all labor, personnel, equipment, materials and administrative expenses. The summary also shows the estimated fund balance, and the projected contribution/(transfer) that will be required based upon the estimated expenditures and assessment revenue.

District Budget

Tables showing the Fiscal Year 2020-21 budget estimates for each zone follow.

Zone A – Street Lights

Budget Estimate

	Totals	Urban				Rural
		Zone A-1 Residential	Zone A-2 Residential Rural	Zone A-3 Non Residential	Zone A-4 Agriculture	Zone A-5 Rural
DIRECT COSTS						
STREET LIGHTING MAINTENANCE:						
Urban Zone:						
Zone A-1 - Residential	$ 264,015	$ 264,015	$ -	$ -	$ -	$ -
Zone A-2 - Residential Rural	$ 207	$ -	$ 207	$ -	$ -	$ -
Zone A-3 - Non-Residential	$ 17,740	$ -	$ -	$ 17,740	$ -	$ -
Zone A-4 - Agriculture	$ 207	$ -	$ -	$ -	$ 207	$ -
Rural Zone:						
Zone A-5 - Rural	$ 382	$ -	$ -	$ -	$ -	$ 382
Sub Total	$ 282,551	$ 264,015	$ 207	$ 17,740	$ 207	$ 382
STREET LIGHTING INSTALLATION	$ -	$ -	$ -	$ -	$ -	$ -
SAFETY LIGHTING MAINTENANCE	$ 15,474	$ 13,920	$ 20	$ 896	$ 77	$ 559
Total Direct Costs	$ 298,025	$ 277,935	$ 227	$ 18,636	$ 284	$ 941
INCIDENTAL EXPENSES:						
City Administration	$ 3,000	$ 2,798	$ 2	$ 188	$ 3	$ 9
Consultant Services	$ 6,000	$ 5,596	$ 5	$ 375	$ 6	$ 19
Advertising/Noticing Costs	$ -	$ -	$ -	$ -	$ -	$ -
San Bernardino Cnty Admin	$ 4,141	$ 3,855	$ 6	$ 150	$ 15	$ 115
Sub Total - Incidental	$ 13,141	$ 12,249	$ 13	$ 712	$ 24	$ 143
Total - Operations & Maintenance	$ 311,166	$ 290,184	$ 240	$ 19,349	$ 308	$ 1,085
Delinquency (Net of Noticing Costs) 3.2%	$ 9,866	$ 9,201	$ 8	$ 613	$ 10	$ 34
TOTAL ANNUAL EXPENSES	**$ 321,032**	**$ 299,385**	**$ 248**	**$ 19,962**	**$ 318**	**$ 1,119**
COLLECTIONS/(CREDITS) APPLIED TO LEVY						
Reserve Fund Collection/(Transfer)	**$ 15,637**	**$ 8,558**	**$ 142**	**$ 4,136**	**$ 237**	**$ 2,565**
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ -	$ -	$ -	$ -	$ -	$ -
Balance to Levy	**$ 336,669**	**$ 307,943**	**$ 390**	**$ 24,098**	**$ 555**	**$ 3,683**
FUND BALANC SUMMARY						
Estimated Fund Balance (7/1/20)	$ -	$ -	$ -	$ -	$ -	$ -
Contibutions/(Transfers)	$ 15,637	$ 8,558	$ 142	$ 4,136	$ 237	$ 2,565
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -
Contribution from City/Others	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ 15,637	$ 8,558	$ 142	$ 4,136	$ 237	$ 2,565
ZONE PARCEL SUMMARY						
BU's Per Zone	14,413	12,966	19	835	72	521
No. of Assessable Parcels By Zone	13,803	12,851	19	499	51	383
Rate Per BU as Levied		**$23.75**	**$20.51**	**$28.86**	**$7.71**	**$7.07**
Rate per BU needed to fully fund		**$23.09**	**$13.05**	**$23.91**	**$4.42**	**$2.15**
Total Assessments Fiscal Year 2020-21	**$336,669**	**$307,943**	**$390**	**$24,098**	**$555**	**$3,683**

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 1 of 6)

		Total	Zone B-0 Oringinal District No. 1 Base Line	Zone B-0 Yarnell Ave.	Zone B-1 Annex. No. 1	Zone B-2 Annex. No. 2	Zone B-3 Annex. No. 3	Zone B-4 Annex. No. 4	Zone B-5 Annex. No. 5	Zone B-6 Annex. No. 6	Zone B-7 Annex. No. 7	Zone B-8 Annex No. 8 Highland Avenue	Zone B-8 Annex No. 8 Slope Maint.	Zone B-9 Annex. No. 9	Zone B-10 Annex. No. 10	Zone B-11 Annex. No. 11	Zone B-12 Annex. No. 12
DIRECT COSTS																	
MAINTENANCE AND SERVICING:																	
No. of Months			12	12	12	12	12	12	12	12	12	12	12	12	12	12	0
Contract Maintenance		$ 214,570	$ 3,400	$ 1,900	$ 3,000	$ 8,000	$ 2,700	$ 500	$ 500	$ 500	$ 600	$ 1,750	$ -	$ 11,800	$ 24,000	$ 5,350	$ -
Material		$ 13,750	$ 300	$ 200	$ 300	$ 300	$ 300	$ 250	$ 200	$ 200	$ 250	$ 200	$ -	$ 300	$ 400	$ 200	$ -
Water		$ 168,200	$ 350	$ 200	$ 1,700	$ 10,000	$ 1,900	$ 700	$ 150	$ 600	$ 1,700	$ 3,200	$ -	$ -	$ 30,000	$ 3,000	$ -
Electricity		$ 16,875	$ 200	$ 125	$ 325	$ 1,000	$ 300	$ 250	$ 325	$ 325	$ 250	$ 300	$ -	$ 300	$ 800	$ 300	$ -
Sub Total		$ 413,395	$ 4,250	$ 2,425	$ 5,325	$ 19,300	$ 5,200	$ 1,700	$ 1,175	$ 1,625	$ 2,800	$ 5,450	$ -	$ 12,400	$ 55,200	$ 8,850	$ -
INCIDENTAL EXPENSES																	
City Administration		$ 35,400	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ 800	$ -	$ 800	$ 800	$ 800	$ -
Consultant Services		$ 2,000	$ 21	$ 12	$ 26	$ 93	$ 25	$ 8	$ 6	$ 8	$ 14	$ 26	$ -	$ 60	$ 267	$ 43	$ -
San Bernardino Cnty Admin		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising		$ 319	$ 3	$ 2	$ 4	$ 15	$ 4	$ 1	$ 1	$ 1	$ 2	$ 4	$ -	$ 10	$ 43	$ 7	$ -
Notice Mailing		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total		$ 37,719	$ 824	$ 814	$ 830	$ 908	$ 829	$ 810	$ 807	$ 809	$ 816	$ 831	$ -	$ 870	$ 1,110	$ 850	$ -
Delinquency	2%	$ 9,022	$ 93	$ 53	$ 116	$ 421	$ 113	$ 37	$ 26	$ 35	$ 61	$ 119	$ -	$ 271	$ 1,205	$ 193	$ -
Contingency	5%	$ 22,556	$ 232	$ 132	$ 291	$ 1,053	$ 284	$ 93	$ 64	$ 89	$ 153	$ 297	$ -	$ 677	$ 3,012	$ 483	$ -
Sub Total		$ 31,578	$ 325	$ 185	$ 407	$ 1,474	$ 397	$ 130	$ 90	$ 124	$ 214	$ 416	$ -	$ 947	$ 4,217	$ 676	$ -
TOTAL ANNUAL EXPENSES		$ 482,692	**$ 5,398**	**$ 3,424**	**$ 6,562**	**$ 21,683**	**$ 6,426**	**$ 2,639**	**$ 2,071**	**$ 2,558**	**$ 3,830**	**$ 6,697**	**$ -**	**$ 14,217**	**$ 60,526**	**$ 10,376**	**$ -**
CAPITAL EXPENSES		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY																	
Fund Balance Transfer		$ 122,434	$ (2,560)	$ (1,471)	$ -	$ -	$ -	$ -	$ (356)	$ -	$ -	$ (2,931)	$ 2,952	$ -	$ -	$ -	$ -
General Fund Repayment/(Loan)		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution		$ (176,375)	$ -	$ -	$ (4,809)	$ (11,429)	$ (5,110)	$ (1,506)	$ -	$ (686)	$ (2,673)	$ -	$ -	$ (8,761)	$ (45,315)	$ (6,185)	$ -
Balance to Levy		$ 428,750	$ 2,839	$ 1,953	$ 1,753	$ 10,253	$ 1,316	$ 1,133	$ 1,715	$ 1,872	$ 1,157	$ 3,766	$ 2,952	$ 5,456	$ 15,211	$ 4,190	$ -
FUND BALANCE SUMMARY																	
Estimated Fund Balance (7/1/20)		$ (19,328)	$ 8,621	$ 3,318	$ (47,073)	$ (93,708)	$ (45,340)	$ (18,861)	$ 8,918	$ (3,152)	$ (17,305)	$ 7,529	$ 27,214	$ (31,925)	$ (162,236)	$ (16,152)	$ -
Contibutions/(Transfers)		$ 122,434	$ (2,560)	$ (1,471)	$ -	$ -	$ -	$ -	$ (356)	$ -	$ -	$ (2,931)	$ 2,952	$ -	$ -		$ -
Plus General Fund Loan		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve		$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)		$ 128,106	$ 6,061	$ 1,847	$ (47,073)	$ (93,708)	$ (45,340)	$ (18,861)	$ 8,562	$ (3,152)	$ (17,305)	$ 4,598	$ 55,166	$ (31,925)	$ (162,236)	$ (16,152)	$ -
ZONE PARCEL SUMMARY																	
No. Parcels - No Surcharge			140	126	44	272	160	6	50	32	28	46	13	4	279	157	N/A
Rate Per BU - No Surcharge			$19.51	$11.91	$31.24	$30.14	$7.85	$108.94	$30.90	$54.74	$38.30	$63.61	N/A	$3.75	$46.15	$24.78	$0.00
No. Parcels - Surcharge			5	19	11	62	7	4	5	2	2	12	N/A	Per Lin. Ft.	46	11	N/A
Rate Per BU - Surcharge			$21.46	$23.82	$34.36	$33.15	$8.64	$119.83	$33.99	$60.21	$42.13	$69.97	N/A	1,455 l.f.	$50.77	$27.26	$0.00
Other													$ 227.08				
Escalated Ballot Maximum Assessment			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 2 of 6)

	Zone B-13	Zone B-14	Zone B-15	Zone B-16	Zone B-17	Zone B-18	Zone B-19	Zone B-20		Zone B-21	Zone B-22	Zone B-23	Zone B-24	Zone B-25	Zone B-26
								Annex. No. 20							
	Annex. No. 13	Annex. No. 14	Annex. No. 15	Annex. No. 16	Annex. No. 17	Annex. No. 18	Annex. No. 19	Base Line	Streater Drive	Annex. No. 21	Annex. No. 22	Annex. No. 23	Annex. No. 24	Annex. No. 25	Annex. No. 26
DIRECT COSTS															
MAINTENANCE AND SERVICING:															
No. of Months	12	0	12	12	12	0	0	12	12	12	12	0	12	12	12
Contract Maintenance	$ 1,200	$ -	$ 5,200	$ 350	$ 7,100	$ -	$ -	$ 2,100	$ 1,600	$ 1,500	$ 1,900	$ -	$ 350	$ 2,000	$ -
Material	$ 200	$ -	$ 200	$ 200	$ 200	$ -	$ -	$ 200	$ 200	$ 300	$ 300	$ -	$ 500	$ 400	$ 400
Water	$ 3,000	$ -	$ 3,800	$ 500	$ 8,700	$ -	$ -	$ 3,200	$ 1,400	$ 3,500	$ 1,500	$ -	$ -	$ 3,500	$ -
Electricity	$ 100	$ -	$ 500	$ 300	$ 800	$ -	$ -	$ 400	$ 250	$ 325	$ 300	$ -	$ -	$ -	$ -
Sub Total	$ 4,500	$ -	$ 9,700	$ 1,350	$ 16,800	$ -	$ -	$ 5,900	$ 3,450	$ 5,625	$ 4,000	$ -	$ 850	$ 5,900	$ 400
INCIDENTAL EXPENSES															
City Administration	$ 800	$ -	$ 800	$ 800	$ 800	$ -	$ -	$ 800	$ 800	$ 800	$ 800	$ -	$ 800	$ -	$ 800
Consultant Services	$ 22	$ -	$ 47	$ 7	$ 81	$ -	$ -	$ 29	$ 17	$ 27	$ 19	$ -	$ 4	$ 29	$ 2
San Bernardino Cnty Admin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising	$ 3	$ -	$ 7	$ 1	$ 13	$ -	$ -	$ 5	$ 3	$ 4	$ 3	$ -	$ 1	$ 5	$ 0
Notice Mailing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ 825	$ -	$ 854	$ 808	$ 894	$ -	$ -	$ 833	$ 819	$ 832	$ 822	$ -	$ 805	$ 33	$ 802
Delinquency 2%	$ 98	$ -	$ 212	$ 29	$ 367	$ -	$ -	$ 129	$ 75	$ 123	$ 87	$ -	$ 19	$ 129	$ 9
Contingency 5%	$ 246	$ -	$ 529	$ 74	$ 917	$ -	$ -	$ 322	$ 188	$ 307	$ 218	$ -	$ 46	$ 322	$ 22
Sub Total	$ 344	$ -	$ 741	$ 103	$ 1,283	$ -	$ -	$ 451	$ 264	$ 430	$ 306	$ -	$ 65	$ 451	$ 31
TOTAL ANNUAL EXPENSES	**$ 5,669**	**$ -**	**$ 11,295**	**$ 2,261**	**$ 18,978**	**$ -**	**$ -**	**$ 7,184**	**$ 4,533**	**$ 6,886**	**$ 5,128**	**$ -**	**$ 1,720**	**$ 6,384**	**$ 1,233**
CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY															
Fund Balance Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 231	$ (1,325)	$ (528)	$ 1,092	$ -	$ 3,346	$ 2,058	$ 3,761
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ (1,608)	$ -	$ (8,782)	$ (720)	$ (11,683)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Balance to Levy	$ 4,061	$ -	$ 2,514	$ 1,540	$ 7,295	$ -	$ -	$ 7,414	$ 3,208	$ 6,359	$ 6,220	$ -	$ 5,065	$ 8,442	$ 4,994
FUND BALANCE SUMMARY															
Estimated Fund Balance (7/1/20)	$ (8,952)	$ -	$ (72,774)	$ (4,460)	$ (34,539)	$ -	$ -	$ 73,199	$ 9,304	$ 7,202	$ 21,686	$ -	$ 46,909	$ 87,243	$ 35,216
Contibutions/(Transfers)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 231	$ (1,325)	$ (528)	$ 1,092	$ -	$ 3,346	$ 2,058	$ 3,761
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ (8,952)	$ -	$ (72,774)	$ (4,460)	$ (34,539)	$ -	$ -	$ 73,430	$ 7,979	$ 6,674	$ 22,778	$ -	$ 50,255	$ 89,301	$ 38,977
ZONE PARCEL SUMMARY															
No. Parcels - No Surcharge	85	N/A	68	84	21	N/A	N/A	71	78	85	235	N/A	1	1	2
Rate Per BU - No Surcharge	$42.30	$0.00	$31.82	$17.87	$48.96	$0.00	$0.00	$90.42	$39.46	$72.92	$25.98	$0.00	$15.12	$5.04	$5.82
No. Parcels - Surcharge	10.00	N/A	10.00	2.00	32.00	N/A	N/A	10.00	3.00	2.00	4.00	N/A	Per Lin. Ft.	Per Lin. Ft.	Per Lin. Ft.
Rate Per BU - Surcharge	$46.53	$0.00	$35.00	$19.65	$195.84	$0.00	$0.00	$99.46	$43.41	$80.21	$28.58	$0.00	335 l.f.	1675 l.f.	858 l.f.
Other															
Escalated Ballot Maximum Assessment	N/A	N/A	N/A	N/A	N/A	N/A	N/A	$219.78	$39.46	$ 118.77	$ 44.42	N/A	$ 27.16	$ 8.60	$ 8.19

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 3 of 6)

	Zone B-27	Zone B-28	Zone B-29	Zone B-30	Zone B-31	Zone B-32	Zone B-33	Zone B-34	Zone B-35	Zone B-36	Zone B-37	Zone B-38	Zone B-39	Zone B-40	Zone B-41
	Annex. No. 27	Annex. No. 28	Annex No.29	Annex No.30	Annex No.31	Annex No.32	Annex No.33	Annex No.34	Annex No.35	Annex No.36	Annex No.37	Annex No.38	Annex No.39	Annex No.40	Annex No.41
DIRECT COSTS															
MAINTENANCE AND SERVICING:															
No. of Months	0	0	12	12	12	0	0	12	12	12	12	0	0	0	0
Contract Maintenance	$ -	$ -	$ 1,920	$ 8,700	$ 5,700	$ -	$ -	$ 3,200	$ 2,200	$ 3,400	$ 4,200	$ -	$ 5,500	$ -	$ -
Material	$ -	$ -	$ 250	$ 250	$ 250	$ -	$ -	$ 250	$ 250	$ 300	$ 250	$ -	$ 250	$ -	$ -
Water	$ -	$ -	$ 700	$ 8,000	$ 3,000	$ -	$ -	$ 1,500	$ 800	$ 2,000	$ 2,500	$ -	$ 17,000	$ -	$ -
Electricity	$ -	$ -	$ 250	$ 300	$ 300	$ -	$ -	$ 300	$ 300	$ 500	$ 300	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ 3,120	$ 17,250	$ 9,250	$ -	$ -	$ 5,250	$ 3,550	$ 6,200	$ 7,250	$ -	$ 22,750	$ -	$ -
INCIDENTAL EXPENSES															
City Administration	$ -	$ -	$ 800	$ 800	$ 800	$ -	$ -	$ 800	$ 800	$ 800	$ 800	$ -	$ 800	$ -	$ -
Consultant Services	$ -	$ -	$ 15	$ 83	$ 45	$ -	$ -	$ 25	$ 17	$ 30	$ 35	$ -	$ 110	$ -	$ -
San Bernardino Cnty Admin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising	$ -	$ -	$ 2	$ 13	$ 7	$ -	$ -	$ 4	$ 3	$ 5	$ 6	$ -	$ 18	$ -	$ -
Notice Mailing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ 818	$ 897	$ 852	$ -	$ -	$ 829	$ 820	$ 835	$ 841	$ -	$ 928	$ -	$ -
Delinquency 2%	$ -	$ -	$ 68	$ 376	$ 202	$ -	$ -	$ 115	$ 77	$ 135	$ 158	$ -	$ 497	$ -	$ -
Contingency 5%	$ -	$ -	$ 170	$ 941	$ 505	$ -	$ -	$ 286	$ 194	$ 338	$ 396	$ -	$ 1,241	$ -	$ -
Sub Total	$ -	$ -	$ 238	$ 1,318	$ 707	$ -	$ -	$ 401	$ 271	$ 474	$ 554	$ -	$ 1,738	$ -	$ -
TOTAL ANNUAL EXPENSES	**$ -**	**$ -**	**$ 4,176**	**$ 19,464**	**$ 10,808**	**$ -**	**$ -**	**$ 6,480**	**$ 4,641**	**$ 7,508**	**$ 8,644**	**$ -**	**$ 25,415**	**$ -**	**$ -**
CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY															
Fund Balance Transfer	$ -	$ -	$ 579	$ -	$ (1,811)	$ -	$ -	$ 853	$ -	$ 2,981	$ -	$ -	$ -	$ -	$ -
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ -	$ -	$ -	$ (11,889)	$ -	$ -	$ -	$ -	$ (1,785)	$ -	$ (1,809)	$ -	$ (19,955)	$ -	$ -
Balance to Levy	$ -	$ -	$ 4,755	$ 7,576	$ 8,997	$ -	$ -	$ 7,333	$ 2,856	$ 10,489	$ 6,836	$ -	$ 5,461	$ -	$ -
FUND BALANCE SUMMARY															
Estimated Fund Balance (7/1/20)	$ -	$ -	$ 810	$ (110,160)	$ 6,251	$ -	$ -	$ 5,663	$ (18,319)	$ 50,905	$ (13,552)	$ -	$ (62,292)	$ -	$ -
Contibutions/(Transfers)	$ -	$ -	$ 579	$ -	$ (1,811)	$ -	$ -	$ 853	$ -	$ 2,981	$ -	$ -	$ -	$ -	$ -
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ -	$ -	$ 1,389	$ (110,160)	$ 4,440	$ -	$ -	$ 6,516	$ (18,319)	$ 53,886	$ (13,552)	$ -	$ (62,292)	$ -	$ -
ZONE PARCEL SUMMARY															
No. Parcels - No Surcharge	N/A	N/A	2	33	29	N/A	N/A	80	45	7	26	N/A	13	N/A	N/A
Rate Per BU - No Surcharge	$0.00	$0.00	$4.65	$160.16	$224.93	$0.00	$0.00	$83.62	$60.50	$1,498.42	$174.38	$0.00	$335.02	$0.00	$0.00
No. Parcels - Surcharge	N/A	N/A	Per Lin. Ft.	13	10	N/A	N/A	7	2	0	12	N/A	3	N/A	N/A
Rate Per BU - Surcharge	$0.00	$0.00	1,022.59 l.f.	$176.18	$247.42	$0.00	$0.00	$91.98	$66.55	N/A	$191.82	$0.00	$368.52	$0.00	$0.00
Other									$ 41.27						
Escalated Ballot Maximum Assessment	$ 9.02	N/A	$ 7.42	$ 236.08	$ 316.52	$ 7.80	$ 7.80	$83.62	$ 77.21	$ 2,213.84	$ 192.25	$ 7.07	$ 494.98	$ 7.07	$ 556.72

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 4 of 6)

	Zone B-42	Zone B-43	Zone B-44	Zone B-45	Zone B-46	Zone B-47	Zone B-48	Zone B-49	Zone B-50	Zone B-51	Zone B-52	Zone B-53	Zone B-54	Zone B-55	Zone B-56
	Annex No.42	Annex No.43	Annex No.44	Annex No.45	Annex No.46	Annex No.47	Annex No.48	Annex No.49	Annex No.50	Annex No.51	Annex No.52	Annex No.53	Annex No. 54	Annex No. 55	Annex No. 56
DIRECT COSTS															
MAINTENANCE AND SERVICING:															
No. of Months	0	12	12	0	0	12	12								
Contract Maintenance	$ -	$ 1,800	$ 30,600	$ -	$ -	$ 2,150	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 6,150	$ 8,000	$ 1,100
Material	$ -	$ 250	$ 250	$ -	$ -	$ 250	$ 300	$ -	$ -	$ -	$ -	$ -	$ 250	$ 500	$ 500
Water	$ -	$ 1,200	$ 16,000	$ -	$ -	$ 1,300	$ 14,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,500	$ -
Electricity	$ -	$ -	$ 275	$ -	$ -	$ 275	$ 3,300	$ -	$ -	$ -	$ -	$ -	$ 50	$ 300	$ -
Sub Total	$ -	$ 3,250	$ 47,125	$ -	$ -	$ 3,975	$ 42,600	$ -	$ -	$ -	$ -	$ -	$ 6,450	$ 14,300	$ 1,600
INCIDENTAL EXPENSES															
City Administration	$ -	$ 800	$ 800	$ -	$ -	$ 800	$ 800	$ -	$ -	$ -	$ -	$ -	$ 800	$ 800	$ 800
Consultant Services	$ -	$ 16	$ 228	$ -	$ -	$ 19	$ 206	$ -	$ -	$ -	$ -	$ -	$ 31	$ 69	$ 8
San Bernardino Cnty Admin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising	$ -	$ 3	$ 36	$ -	$ -	$ 3	$ 33	$ -	$ -	$ -	$ -	$ -	$ 5	$ 11	$ 1
Notice Mailing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ 818	$ 1,064	$ -	$ -	$ 822	$ 1,039	$ -	$ -	$ -	$ -	$ -	$ 836	$ 880	$ 809
Delinquency 2%	$ -	$ 71	$ 1,028	$ -	$ -	$ 87	$ 930	$ -	$ -	$ -	$ -	$ -	$ 141	$ 312	$ 35
Contingency 5%	$ -	$ 177	$ 2,571	$ -	$ -	$ 217	$ 2,324	$ -	$ -	$ -	$ -	$ -	$ 352	$ 780	$ 87
Sub Total	$ -	$ 248	$ 3,600	$ -	$ -	$ 304	$ 3,254	$ -	$ -	$ -	$ -	$ -	$ 493	$ 1,092	$ 122
TOTAL ANNUAL EXPENSES	**$ -**	**$ 4,316**	**$ 51,789**	**$ -**	**$ -**	**$ 5,101**	**$ 46,893**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,779**	**$ 16,273**	**$ 2,531**
CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY															
Fund Balance Transfer	$ -	$ 591	$ -	$ -	$ -	$ 83	$ 28,679	$ -	$ -	$ -	$ -	$ -	$ 5,769	$ 6,976	$ 79
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ -	$ -	$ (32,262)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Balance to Levy	$ -	$ 4,908	$ 19,527	$ -	$ -	$ 5,184	$ 75,572	$ -	$ -	$ -	$ -	$ -	$ 13,548	$ 23,249	$ 2,610
FUND BALANCE SUMMARY															
Estimated Fund Balance (7/1/20)	$ -	$ (2,923)	$ (131,935)	$ -	$ -	$ 749	$ 95,292	$ -	$ -	$ -	$ -	$ -	$ 42,206	$ 73,554	$ 36,210
Contibutions/(Transfers)	$ -	$ 591	$ -	$ -	$ -	$ 83	$ 28,679	$ -	$ -	$ -	$ -	$ -	$ 5,769	$ 6,976	$ 79
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ -	$ (2,332)	$ (131,935)	$ -	$ -	$ 832	$ 123,971	$ -	$ -	$ -	$ -	$ -	$ 47,975	$ 80,530	$ 36,289
ZONE PARCEL SUMMARY															
No. Parcels - No Surcharge	N/A	4	10	N/A	N/A	22	25	N/A	N/A	N/A	N/A	N/A	9	17	35
Rate Per BU - No Surcharge	$0.00	$516.59	$736.88	$0.00	$0.00	$214.22	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$ 1.4273	$631.76	$74.57
No. Parcels - Surcharge	N/A	5	15	N/A	N/A	2	N/A	N/A	N/A	N/A	N/A	N/A	Per Lin. Ft.	18	N/A
Rate Per BU - Surcharge	$0.00	$568.25	$810.57	$0.00	$0.00	$235.64	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	9,492.01 l.f.	$694.94	$0.00
Other															
Escalated Ballot Maximum Assessment	$ 6.73	$ 598.02	$ 773.72	$ 6.11	$ 5.82	$ 224.94	$ 4,318.60	$ 5.82	$ 3,102.66	$ 3,878.32	$ 2,792.39	$ 6.21	$ 1.4273	$631.76	$ 78.31

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 5 of 6)

	Zone B-57	Zone B-58	Zone B-59	Zone B-60	Zone B-61	Zone B-62	Zone B-63	Zone B-64	Zone B-65	Zone B-66	Zone B-67	Zone B-68	Zone B-69	Zone B-70	Zone B-71
	Annex No. 57	Annex No. 58	Annex No. 59	Annex No.60	Annex No. 61	Annex No. 62	Annex No. 63	Annex No. 64	Annex No. 65	Annex No. 66	Annex No. 67	Annex No. 68	Annex No. 69	Annex No. 70	Annex No. 71
DIRECT COSTS															
MAINTENANCE AND SERVICING:															
No. of Months			12		12		12								
Contract Maintenance	$ -	$ -	$ 300	$ -	$ 3,750	$ -	$ 1,300	$ -	$ -	$ -	$ -	$ 6,000	$ 1,300	$ 5,000	$ -
Material	$ -	$ -	$ 400	$ -	$ 250	$ -	$ 500	$ -	$ -	$ -	$ -	$ 500	$ 250	$ 1,000	$ -
Water	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 1,500	$ 5,600	$ -
Electricity	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 325	$ 325	$ 2,000	$ -
Sub Total	$ -	$ -	$ 700	$ -	$ 4,000	$ -	$ 1,800	$ -	$ -	$ -	$ -	$ 11,825	$ 3,375	$ 13,600	$ -
INCIDENTAL EXPENSES															
City Administration	$ -	$ -	$ 800	$ -	$ 800	$ -	$ 800	$ -	$ -	$ -	$ -	$ 800	$ 800	$ 1,000	$ -
Consultant Services	$ -	$ -	$ 3	$ -	$ 19	$ -	$ 9	$ -	$ -	$ -	$ -	$ 57	$ 16	$ 66	$ -
San Bernardino Cnty Admin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising	$ -	$ -	$ 1	$ -	$ 3	$ -	$ 1	$ -	$ -	$ -	$ -	$ 9	$ 3	$ 10	$ -
Notice Mailing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ 804	$ -	$ 822	$ -	$ 810	$ -	$ -	$ -	$ -	$ 866	$ 819	$ 1,076	$ -
Delinquency 2%	$ -	$ -	$ 15	$ -	$ 87	$ -	$ 39	$ -	$ -	$ -	$ -	$ 258	$ 74	$ 297	$ -
Contingency 5%	$ -	$ -	$ 38	$ -	$ 218	$ -	$ 98	$ -	$ -	$ -	$ -	$ 645	$ 184	$ 742	$ -
Sub Total	$ -	$ -	$ 53	$ -	$ 306	$ -	$ 137	$ -	$ -	$ -	$ -	$ 903	$ 258	$ 1,039	$ -
TOTAL ANNUAL EXPENSES	**$ -**	**$ -**	**$ 1,557**	**$ -**	**$ 5,128**	**$ -**	**$ 2,748**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,595**	**$ 4,452**	**$ 15,715**	**$ -**
CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY															
Fund Balance Transfer	$ -	$ -	$ 1,801	$ -	$ 3,390	$ -	$ 5,856	$ -	$ -	$ -	$ -	$ 29,094	$ 1,868	$ 14,905	$ -
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Balance to Levy	$ -	$ -	$ 3,359	$ -	$ 8,518	$ -	$ 8,603	$ -	$ -	$ -	$ -	$ 42,689	$ 6,320	$ 30,620	$ -
FUND BALANCE SUMMARY															
Estimated Fund Balance (7/1/20)	$ -	$ -	$ 6,921	$ -	$ (15,766)	$ -	$ 21,848	$ -	$ -	$ -	$ -	$ 131,731	$ 17,485	$ 66,112	$ -
Contibutions/(Transfers)	$ -	$ -	$ 1,801	$ -	$ 3,390	$ -	$ 5,856	$ -	$ -	$ -	$ -	$ 29,094	$ 1,868	$ 14,905	$ -
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ -	$ -	$ 8,722	$ -	$ (12,376)	$ -	$ 27,704	$ -	$ -	$ -	$ -	$ 160,825	$ 19,353	$ 81,017	$ -
ZONE PARCEL SUMMARY															
No. Parcels - No Surcharge	N/A	N/A	2	N/A	5	N/A	1	N/A	N/A	N/A	N/A	118	118	80	N/A
Rate Per BU - No Surcharge	$0.00	$0.00	$1,083.48	$0.00	N/A	$0.00	$8,603.41	$0.00	$0.00	$0.00	$0.00	$361.77	$53.56	$382.75	$0.00
No. Parcels - Surcharge	Per Lin. Ft.	N/A	1	N/A	Per Lin. Ft.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rate Per BU - Surcharge	$0.00	$0.00	$1,191.83	$0.00	N/A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other															
Escalated Ballot Maximum Assessment	$ 5.54	$ 2,659.42	$1,083.48	$3,819.27	$6.44	$5.70	$8,603.41	$9,463.76	$17,783.07	$8,603.41	$20,809.47	$42,688.58	$6,320.63	$30,619.18	$ 3,836.70

Zone B – Landscape Maintenance (Including Annexations)

Budget Estimates (Page 6 of 6)

	Zone B-72	Zone B-73	Zone B-74	Zone B-75	Zone B-76	Zone B-77	Zone B-78	Zone B-79	Zone B-80	Zone B-81	Zone B-82
	Annex No. 72	Annex No. 73	Annex No. 74	Annex No. 75	Annex No. 76	Annex No. 77	Annex No. 78	Annex No. 79	Annex No. 80	Annex No. 81	Annex No. 82
DIRECT COSTS											
MAINTENANCE AND SERVICING:											
No. of Months											
Contract Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Material	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Water	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Electricity	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
INCIDENTAL EXPENSES											
City Administration	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Consultant Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
San Bernardino Cnty Admin	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Advertising	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Notice Mailing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Delinquency 2%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency 5%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ANNUAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
COLLECTIONS/(CREDITS) APPLIED TO LEVY											
Fund Balance Transfer	$ -	$ 3,859	$ -	$ -	$ 840	$ -	$ -	$ 12,364	$ -	$ -	$ -
General Fund Repayment/(Loan)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Fund Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Balance to Levy	$ -	$ 3,859	$ -	$ -	$ 840	$ -	$ -	$ 12,364	$ -	$ -	$ -
FUND BALANCE SUMMARY											
Estimated Fund Balance (7/1/20)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contibutions/(Transfers)	$ -	$ 3,859	$ -	$ -	$ 840	$ -	$ -	$ 12,364	$ -	$ -	$ -
Plus General Fund Loan	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	$ -	$ 3,859	$ -	$ -	$ 840	$ -	$ -	$ 12,364	$ -	$ -	$ -
ZONE PARCEL SUMMARY											
No. Parcels - No Surcharge	N/A	1	N/A	N/A	2	N/A	N/A	1	N/A	N/A	N/A
Rate Per BU - No Surcharge	$0.00	$3,858.75	$0.00	$0.00	$420.00	$0.00	$0.00	$12,363.75	$0.00	$0.00	$0.00
No. Parcels - Surcharge	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rate Per BU - Surcharge	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$22,880.00		$22,880.00	$22,880.00		$22,880.00	$22,880.00				
Escalated Ballot Maximum Assessment	$ -	$ 3,858.75	$ 6,400.00	$ 7,490.00	$ 420.00	$ 6,420.00	$ 19,370.00	$ 12,363.75	$ 3,880.00	$ 4,200.00	$ 7,560

Zone C – Trail Maintenance including Annexations
Budget Estimates

	Zone C-1 Original District	Zone C-2 Annex. No. 1	Zone C-3 Annex. No. 2	Zone C-4 Annex. No. 3	Zone C-5 Annex. No. 4	Zone C-6 Annex. No. 5	Zone C-7 Annex. No. 6	Zone C-8 Annex. No. 7	Zone C-9 Annex. No. 8	Total All Zones
DIRECT COSTS										
MAINTENANCE AND SERVICING:										
Contract Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Weed Abatement	$ 500	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 1,300
Trail/Access Surface	$ 500	$ 225	$ 100	$ 100	$ 200	$ 100	$ 200	$ 400	$ 400	$ 2,225
Gates	$ -	$ 300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 300
Fence Repair & Replacement	$ 250	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250
Rehabilitation and Upgrade Reserve	$ 500	$ -	$ -	$ -	$ -	$ -	$ 500	$ -	$ -	$ 1,000
Sub Total	**$ 1,750**	**$ 625**	**$ 200**	**$ 200**	**$ 300**	**$ 200**	**$ 800**	**$ 500**	**$ 500**	**$ 5,075**
INCIDENTAL EXPENSES:										
City Administration	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 500	$ 2,900
Consultant Services	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 585
Advertising	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
San Bernardino County Administration	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Mailing Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	**$ 365**	**$ 365**	**$ 365**	**$ 365**	**$ 365**	**$ 365**	**$ 365**	**$ 365**	**$ 565**	**$ 3,485**
TOTAL ANNUAL EXPENSES	**$2,115**	**$990**	**$565**	**$565**	**$665**	**$565**	**$1,165**	**$865**	**$1,065**	**$8,560**
CAPITAL EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
COLLECTIONS/(CREDITS) APPLIED TO LEVY										
Reserve Fund Collection/(Transfer)	**$ 768**	**$ 492**	**$ 720**	**$ 221**	**$ 283**	**$ 229**	**$ 511**	**$ 997**	**$ 325**	**$ 4,545**
General Fund Repayment/(Loan)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
General Fund Contribution	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Balance to Levy	**$ 2,883**	**$ 1,482**	**$ 1,285**	**$ 786**	**$ 948**	**$ 794**	**$ 1,676**	**$ 1,862**	**$ 1,390**	**$ 13,105**
FUND BALANC SUMMARY										
Estimated Fund Balance (7/1/20)	$2,231	$897	$709	$749	$387	$241	$1,591	$1,768	$808	$9,381
Contibutions/(Transfers)	$ 768	$ 492	$ 720	$ 221	$ 283	$ 229	$ 511	$ 997	$ 325	$ 4,545
Contribution from City/Other Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)	**$ 2,999**	**$ 1,389**	**$ 1,429**	**$ 970**	**$ 670**	**$ 470**	**$ 2,102**	**$ 2,765**	**$ 1,133**	**$ 13,926**
ZONE PARCEL SUMMARY										
No. of Assessable Parcels	**143**	**95**	**46**	**39**	**47**	**16**	**60**	**25**	**80**	551
No. of Benefit Units (BU's)	**143**	**95**	**46**	**39**	**47**	**16**	**60**	**25**	**80**	551
Rate Per BU - Specific Benefit	**$20.16**	**$15.60**	**$27.93**	**$20.16**	**$20.16**	**$49.64**	**$27.93**	**$74.47**	**$17.37**	

Zone D – Park Maintenance including Annexations
Budget Estimates

		Original District Zone D-0	Annex No. 1 Zone D-1	Annex No. 2 Zone D-2	Annex No. 3 Zone D-3	Total All Zones
DIRECT COSTS						
MAINTENANCE AND SERVICING:						
Contract Maintenance:		$ 6,660	$ 6,660	$ 7,000	$ 3,900	$ 24,220
Staff Maintenance/Administration		$ 10,500	$ 10,500	$ 10,500	$ 10,500	$ 42,000
Water		$ 7,500	$ 10,000	$ 12,000	$ 3,500	$ 33,000
Electricity		$ 200	$ 300	$ 300	$ 300	$ 1,100
Materials		$ 2,500	$ 2,000	$ 2,500	$ 2,000	$ 9,000
	Sub Total	**$ 27,360**	**$ 29,460**	**$ 32,300**	**$ 20,200**	**$ 109,320**
INCIDENTAL EXPENSES:						
City Administration		$ -	$ -	$ -	$ -	$ -
Consultant Services		$ 125	$ 125	$ 125	$ 125	$ 500
San Bernardino County Administration		$ -	$ -	$ -	$ -	$ -
Mailing Costs		$ -	$ -	$ -	$ -	$ -
Advertising		$ -	$ -	$ -	$ -	$ -
	Sub Total	**$ 125**	**$ 125**	**$ 125**	**$ 125**	**$ 500**
TOTAL ANNUAL EXPENSES		**$ 27,485**	**$ 29,585**	**$ 32,425**	**$ 20,325**	**$ 109,820**
CAPITAL EXPENSES		**$0**	**$0**	**$0**	**$0**	**$0**
COLLECTIONS/(CREDITS) APPLIED TO LEVY						
Reserve Fund Collection/(Transfer)		$ (1,806)	$ 10,593	$ 12,192	$ 5,490	$ 26,469
General Fund Repayment/(Loan)		$ -	$ -	$ -	$ -	$ -
Mutual Benefit paid by City General Fund		$ (10,994)	$ (11,834)	$ (12,970)	$ (8,130)	$ (43,928)
Balance to Levy		$ 14,685	$ 28,344	$ 31,647	$ 17,685	$ 92,361
FUND BALANC SUMMARY						
Estimated Fund Balance (7/1/20)		$ 10,213	$ 22,746	$ 47,815	$ 61,899	$ 142,673
Contibutions/(Transfers)		$ (1,806)	$ 10,593	$ 12,192	$ 5,490	$ 26,469
Contribution from City/Others		$ -	$ -	$ -	$ -	$ -
EST. ENDING FUND BALANCE (6/30/21)		**$ 8,407**	**$ 33,339**	**$ 60,007**	**$ 67,389**	**$ 169,142**
FACILITIES REPLACEMENT RESERVE						
Estimated Fund Balance (7/1/20)		$0	$0	$0	$0	$0
District Revenue Contribution		$0	$0	$0	$0	$0
Contribution from City/Other		$0	$0	$0	$0	$0
TOTAL FACILITIES REPLACEMENT RESERVE		**$0**	**$0**	**$0**	**$0**	**$0**
Total Annual Expenses		**$27,485**	**$29,585**	**$32,425**	**$20,325**	**$109,820**
Allocated Budget - Mutual Benefit Zone	**40.0%**	**$10,994**	**$11,834**	**$12,970**	**$8,130**	**$43,928**
Allocated Budget - Specific Benefit Zone	**60.0%**	**$16,495**	**$17,751**	**$19,455**	**$12,195**	**$65,896**
ZONE PARCEL SUMMARY						
No. of Assessable Parcels		190	87	60	24	
No. of Benefit Units (BU's)		190	87	60	24	
Rate Per BU - Specific Benefit		$77.29	$325.79	$527.45	$736.88	

PART IV - METHOD OF ASSESSMENT

General

Pursuant to the 1972 Act and Article XIIID, all parcels that receive a special benefit conferred upon them as a result of the maintenance and operation of improvements and services shall be identified, and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire costs of the maintenance and operation of improvements. Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of landscaping improvements.

Section 22573 of the Landscape and Lighting Act of 1972 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."*
>
> *"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000) [of the Streets and Highways Code, State of California])."*

The 1972 Act also permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547).

Article XIIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property. Article XIIID also provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways.

The net amount to be assessed may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels. Proposition 218, approved by the voters in November 1996, requires the City to separate general benefit from special benefit, whereas only special benefit is assessed.

Method of Assessment Spread

Zone A Street Lighting

Since the assessment will be levied on the owners of property as shown on the county tax roll, the final charges must be assigned by Assessor's Parcel Number. If assessments were to be spread just by parcel, not considering land use or parcel size, this would not be equitable, because, as an example, a single family residential parcel would be paying the same as a 50 unit apartment parcel or a large commercial establishment in a similar zone.

Therefore, the benefit each property receives will be assessed as increments of units of benefit called Benefit Units (BUs) as adopted by the City Council at the time of formation.

One (1) BU will be assigned to each developable parcel having street frontage less than or equal to 199 feet. If the lot frontage exceeds 199 feet, one additional BU will be assessed for each additional 100 feet of lot frontage or fraction thereof. For example, 1 BU is assigned to a lot with a frontage equal to 199 feet or less, 2 BUs are assigned to a lot with frontage greater than 199 feet, but less than or equal to 299 feet, and so on. Hence, BUs will increase by one (1) unit of benefit for each additional 100 foot increment, or fraction thereof of lot street frontage.

If a residential lot has frontage on two or more streets, only the shortest frontage dimension will be used to determine units of benefit. The unit of benefit for irregularly shaped lots will include only the frontage of the portion of the lot with minimum depth for development. Commercial and other non-residential uses will have all street frontage dimensions included to determine their units of benefit.

Properties that are not capable of being developed because of small size are assigned zero (0) units of benefit.

Lots without street frontage have been omitted from the methodology with the exception of condominiums, and planned unit developments. Each of these lots receives one (1) BU per dwelling unit. Lots with apartments constructed upon them have been assigned BU's based upon their street frontage.

To determine the units of benefit for each lot in the District, the records of the City and the San Bernardino County Assessor were referenced by the consultants in their calculations. All properties were originally reviewed during the formation of the District using both the Assessor's maps and the Assessor's tax roll in addition to the City's zoning maps to determine the zoning, and use of the properties.

Parcels of land listed as tax exempt by the County Assessor's records as Government owned land and Public Utility owned land will be exempted from the assessment.

The method of apportionment will be in accordance with the special benefit received. Annual budgets have been prepared for each benefit zone within the District as shown on Part II of this report. The benefit accruing to the properties is a direct benefit to all lots within the City which have the capability of being developed, whether or not they currently have improvements upon them.

A field inventory of street lights conducted by the City at formation indicated that two main areas of lighting existed, which have been referred to as "urban" and "rural" areas.

The urban area comprises areas within the City of Highland having levels of street lighting which are found in most urbanized areas. The urban area does not strictly refer to a type of land use as there may be agricultural or other uses within this classification.

The rural area is shown on the assessment diagram and includes areas in the easterly and southerly portions of the City of Highland which have a minimal level of lighting. Much of the rural area is presently either undeveloped or in agricultural land use. As development expands into the rural area and street lighting is provided, the properties will be removed from this assessment classification and included into the urban assessment area.

Assessments proposed for individual lots within Zone A will be for the special benefit received and will be determined based upon five assessment zones within the two assessment areas as defined below:

Urban Area

Zone A-1 Residential - This will include all residential lots within the urban area whether they are developed or undeveloped.

Zone A-2 Residential Rural - This designation defines all lots within the urban area having this City of Highland land use designation at the formation of the district. These lots generally have a lower level of street lighting and are therefore assessed as a separate zone.

Zone A-3 Non-Residential - This will include all commercial, manufacturing, administrative professional and other non-residential lots within the urban area whether they are developed or undeveloped.

Zone A-4 Agricultural - This will include all agriculturally land use zoned lots within the urban area.

Rural Area

Zone A-5 Rural - This will include all lots outside the urban area regardless of their land use zoning.

The following table provides a summary of typical assessments within Zone A. Detailed lighting information is provided in Exhibit 1 on the following pages.

Zone A
Summary of Typical Assessments

	Total	Zone A-1	Zone A-2	Zone A-3	Zone A-4	Zone A-5
Benefit Units	14,413	12,966	19	835	72	521
Number of Parcels	13,803	12,851	19	499	51	383
Rate per Benefit Unit		$23.75	$20.51	$28.86	$7.71	$7.07

EXHIBIT 1

STREET LIGHTING DISTRICT NO. 1
CITY OF HIGHLAND
Fiscal Year 2020-21

	Summary of Existing Luminaire Maintained - (Estimated Zones)						Summary of Estimated Operating Budget Net of Other Costs					
Urban Zone:	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total
Zone A-1 - Residential	1844	1060	96	404	0	3,404	$99,926	$80,973	$12,097	$64,890	$0	$257,887
Zone A-2 - Residential Rural	1	2	0	0	0	3	$54	$153	$0	$0	$0	$207
Zone A-3 - Non-Residential	81	118	0	0	33	232	$4,389	$9,014	$0	$0	$4,337	$17,740
Zone A-4 - Agriculture	1	2	0	0	0	3	$54	$153	$0	$0	$0	$207
Rural Zone:												
Zone A-5 - Rural	0	5	0	0	0	5	$0	$382	$0	$0	$0	$382
Sub Total	1927	1187	96	404	33	3,647	$104,424	$90,675	$12;097	$64,890	$4,337	$276,423

	Estimated City Added Street Lights						Summary of Budget - w/ Op. Costs for "Additional" Luminairs					
Urban Zone:	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total
Zone A-1 - Residential	2	2	0	0	0	4	$108	$153	$0	$0	$0	$261
Zone A-2 - Residential Rural	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Zone A-3 - Non-Residential	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Zone A-4 - Agriculture	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Rural Zone:												
Zone A-5 - Rural	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Sub Total	2	2	0	0	0	4	$108	$153	$0	$0	$0	$261

Note: City provided estimate.

	Developer Added Street Lights Based on City Estimate						Summary of Budget - w/ Op. Costs for "Additional" Luminairs					
Urban Zone:	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total
Zone A-1 - Residential	91	4	5	0	0	100	$4,931	$306	$630	$0	$0	$5,867
Zone A-2 - Residential Rural	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Zone A-3 - Non-Residential	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Zone A-4 - Agriculture	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Rural Zone:												
Zone A-5 - Rural	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Sub Total	91	4	5	0	0	100	$4,931	$306	$630	$0	$0	$5,867

EXHIBIT 1 (Continued)

STREET LIGHTING DISTRICT NO. 1
CITY OF HIGHLAND
Fiscal Year 2020-21

	SUMMARY - STREET LIGHTS						BUDGET SUMMARY - STREET LIGHTS					
Urban Zone:	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total
Zone A-1 - Residential	1937	1066	101	404	0	3,508	$104,966	$81,432	$12,727	$64,890	$0	$264,015
Zone A-2 - Residential Rural	1	2	0	0	0	3	$54	$153	$0	$0	$0	$207
Zone A-3 - Non-Residential	81	118	0	0	33	232	$4,389	$9,014	$0	$0	$4,337	$17,740
Zone A-4 - Agriculture	1	2	0	0	0	3	$54	$153	$0	$0	$0	$207
Rural Zone:												
Zone A-5 - Rural	0	5	0	0	0	5	$0	$382	$0	$0	$0	$382
Sub Total	2020	1193	101	404	33	3751	$109,464	$91,133	$12,727	$64,890	$4,337	$282,551

	SAFETY LIGHTING											
	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total	70 Watt	100 Watt	150 Watt	200 Watt	250 Watt	Total
City Owned	0	0	0	0	100	100	$0	$0	$0	$0	$13,141	$13,141
Shared with Other Entities x 3/4	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0
Shared with Other Entities x 1/2	0	0	0	0	32	32	$0	$0	$0	$0	$2,103	$2,103
Shared with Other Entities x 1/4	0	0	0	0	7	7	$0	$0	$0	$0	$230	$230
Sub Total	0	0	0	0	139	139	$0	$0	$0	$0	$15,474	$15,474

Note: Assumptions for Safety Lighting Provided by City.

	TOTAL STREET AND SAFETY LIGHTING											
Total Luminaire	2020	1193	101	404	172	3890						
Fiscal Year Budgeted Rate	$54.19	$76.39	$126.01	160.62	$131.41							
Total Annual Budget	Total luminaire above are from prior year						$109,464	$91,133	$12,727	$64,890	$19,810	$298,025

Zone B Landscape Maintenance

The primary benefits of maintaining landscaping are as set forth below:

a. Improved aesthetic appeal of nearby parcels
b. Improved erosion resistance and dust control
c. Improved safety of playground facilities within neighborhoods
d. Beautifies and makes safer flood control facilities that would otherwise be unsightly and potentially dangerous
e. Enhancement of the value of property which results from the foregoing benefits

The servicing, operation and maintenance of landscape improvements required as a condition of tract map approval provides a special benefit to those parcels and/or lots within the tract or subdivision, and the costs should be spread to parcels/lots within those specific tracts/subdivisions only.

Since the assessment will be levied on the owners of properties as shown on the tax rolls, the final charges must be assigned by Assessor's Parcel Number. If assessments were to be spread just by parcel, not considering land use or parcel size, or proximity to the improvements this would not be equitable, because, as an example, a single family residential parcel would be paying the same as a 50 unit apartment parcel or a large commercial establishment in a similar zone.

Residential Zone

Each residential parcel within a benefit zone will be assigned one (1) benefit unit. Residential lots adjacent to the landscaping areas to be maintained by the district will be assigned an additional one-tenth (0.1) benefit unit since they receive a greater special benefit from the improvements.

Zone B-0	Maintenance of the permanent landscape areas along Base Line and the left side of Yarnell Street, fronting Tracts 12484 and 12484-1.
Zone B-1	Maintenance of the permanent landscape areas of Church Street and Highland Avenue fronting Tracts 10102 and 10102-5.
Zone B-2	Maintenance of the permanent landscape areas along Greenspot Road, Weaver Street, Water Street and Santa Ana Canyon Road fronting Tracts 13936-1, 13936-2, 13936-3 and 13936-4.
Zone B-3	Maintenance of the permanent landscape areas along Base Line and Cherokee Rose Drive fronting Tracts 12474, and 12474-1.
Zone B-4	Maintenance of the permanent landscape areas along Palm Avenue fronting Tract 11181.

Zone B-5	Maintenance of the permanent landscape areas along Elder Gulch Road (vacated) fronting Tract 13956.
Zone B-6	Maintenance of the landscape easement within the landscaped drainage detention facility in Tract 14190.
Zone B-7	Maintenance of the permanent landscape areas along Base Line fronting Tract 13237.
Zone B-8	Maintenance of the permanent landscape areas along Highland Avenue frontage and the easterly hydro seeded slope of Tract 13315.
Zone B-9	Maintenance of the permanent landscape areas along Boulder Avenue Parkway frontage and median of Parcel Map 12821 (Highland Village Plaza).
Zone B-10	Maintenance of the permanent landscape areas along Greenspot Road, fronting Tracts 14326, 14326-1, and 14326-2.
Zone B-11	Maintenance of the permanent landscape area along a portion of Stoney Creek Drive, within Tracts 14398, 14398-1, 14398-2, 14398-3, and Base Line and Boulder Avenue fronting parcel one (1) of Parcel Map 12849.
Zone B-12	Maintenance of the permanent landscape areas along Highland Avenue and Victoria Avenue fronting Parcel Map 14063 (Smith's).
Zone B-13	Maintenance of the permanent landscape areas along Weaver Street fronting Tract 14095.
Zone B-14	Maintenance of the East Highland Ranch permanent landscape areas within the public right of way and public easements along Base Line Road, Cloverhill Drive, Church Street, Love Street, 5th Street, Greenspot Road, Highland Avenue, Water Street, and Club View Drive fronting those master planned parcels to be approved within the East Highlands Ranch development as of March 1992.
Zone B-15	Maintenance of the permanent landscape areas along River Oaks and Church Street fronting Tract 10726, and Assessor's Parcel 0291-051-34.
Zone B-16	Maintenance of the permanent landscape areas along Ninth Street and Eucalyptus Drive fronting Tracts 15583 and 15609.
Zone B-17	Maintenance of the permanent landscape areas along Carriage Hill Drive and Surrey Lane fronting Tracts 7996 and 8718.
Zone B-18	Maintenance of the permanent landscape areas along Base Line and Seine Ave fronting Parcel Map 14475.

Zone B-19	Maintenance of the permanent landscape areas along Boulder Avenue; Parkway frontage and median of Beaver Medical Clinic fronting Parcel Map 14615.
Zone B-20	Maintenance of the permanent landscape areas along Base Line and Streater Drive fronting Tract 15618.
Zone B-21	Maintenance of the permanent landscape areas along Church Avenue and Powell Drive fronting Tract 15788 and Tract 15929.
Zone B-22	Maintenance of the permanent landscape areas along Santa Ana Canyon fronting Tract 14362.
Zone B-23	Maintenance of the permanent landscape areas fronting the Senior Housing Project on Central Avenue.
Zone B-24	Maintenance of the permanent landscape areas and the median on Base Line fronting the El Ranch Shell (27627 Base Line).
Zone B-25	Maintenance of the permanent landscape areas fronting the Cultural and Retail Center on Highland Avenue and Boulder Avenue.
Zone B-26	Maintenance of the permanent landscape areas and the median on Boulder Avenue fronting Walgreen's and KFC/Taco Bell.
Zone B-27	Maintenance of the permanent landscape areas fronting McDonald's at Base Line and Seine Avenue.
Zone B-28	Maintenance of the permanent landscape areas fronting Orco Blended Products.
Zone B-29	Maintenance of the permanent landscape areas along Base Line and Stoney Creek fronting Parcel 2 of Parcel Map 14885-1 (Wendy's) and a portion of the median on Boulder Avenue, south of Base Line.
Zone B-30	Maintenance of the permanent landscape areas along Santa Ana Canyon Road, Marianne Lane and Lot A adjacent to Tract Map 15375.
Zone B-31	Maintenance of the permanent landscape areas along Streater Avenue and Sycamore Drive adjacent to Tract Map 15969 and 15969-1.
Zone B-32	Maintenance of the permanent landscape areas along 5th Street fronting 28099 5th Street.

Zone B-33	Maintenance of the permanent landscape areas along Base Line and Sterling Avenue adjacent to Lots 44 and 45 of Tract 3582.
Zone B-34	Maintenance of the permanent landscape areas along Base Line adjacent to Lots 1, 12, 13, 14, 15, 26 and 27 of Tract 16404.
Zone B-35	Maintenance of the permanent landscape areas along Highland Avenue adjacent to Lots 13 and 14 of Tract 14757.
Zone B-36	Maintenance of the permanent landscape areas along Boulder Avenue adjacent to lots 2 through 7 of Tract 16543.
Zone B-37	Maintenance of the permanent landscape areas along Norwood Street and Church Avenue adjacent to lots 1, 19, 20 and 30 through 38 of Tract 16607.
Zone B-38	Maintenance of the permanent landscape areas along 3rd Street adjacent to Parcel 1 of Parcel Map 9112.
Zone B-39	Maintenance of the permanent landscape parkway areas along Base Line adjacent to lots 13, 14, and 15 of Tract 15960.
Zone B-40	Maintenance of the permanent landscape areas along Atlantic Avenue adjacent to Parcel 1 of Parcel Map 16788.
Zone B-41	Maintenance of the permanent landscape areas along Cochrane Street adjacent to lots 27, 28, and 51 through 59 of Tract 16914.
Zone B-42	Maintenance of the permanent landscape areas along Base Line adjacent to 27195 Base Line.
Zone B-43	Maintenance of the permanent landscape areas along Base Line adjacent to lots 1, 2, 3 and 4 of Tract 17590 and along the east side of lot 9 of Tract 17590.
Zone B-44	Maintenance of the permanent landscape areas along Church Street and Lot "A" adjacent to lots 1 through 4 and lots 15 through 25 of Tract 17263.
Zone B-45	Maintenance of the permanent landscape areas along Base Line, Palm Avenue and Foster Avenue adjacent to parcels 1 and 2 of Parcel Map 17597.
Zone B-46	Maintenance of the permanent landscape areas along Base Line and Boulder Avenue adjacent to parcels 1 and 2 of Parcel Map 18012.

Zone B-47	Maintenance of the permanent landscape areas along Base Line adjacent to lots 1 and 24 of Tract 18199.
Zone B-48	Maintenance of the permanent landscape areas along Greenspot Road from Highway 30 to Boulder Avenue.
Zone B-49	Maintenance of the permanent landscape areas along Palm Avenue, Meines Street and 27250 5th Street.
Zone B-50	Maintenance of the permanent landscape median areas along 5th Street west of Palm Avenue.
Zone B-51	Maintenance of the permanent median parkway landscape areas along Base Line and Sterling Avenue at 25699 Base Line (APN 0278-121-39-0000).
Zone B-52	Maintenance of the permanent median parkway landscape areas along Base Line and Sterling Avenue at 25699 Base Line (APN 0278-121-39-0000).
Zone B-53	Maintenance of the permanent median parkway landscape areas along Base Line, Boulder Avenue, Seine Avenue, and Pluto Street near 27767 Base Line, CUP-01-001.
Zone B-68	Maintenance of the perimeter parkway along Greenspot Road, Boulder Avenue, and Orange Street adjacent to Tract 17682.
Zone B-69	Maintenance of the median landscaping in the medians on Greenspot Road and Boulder Avenue adjacent to Tract 17682.
Zone B-70	Maintenance of the landscaping in certain parkway and landscape easement areas, oval medians and the water quality basins within and adjacent to Tracts 18935 and 16745.

Certain parcels within the various zones receive greater benefits from landscape improvements than other parcels within the same zone by either backing up to, facing or adjoining the improvements. In general, those parcels are assessed a 10% surcharge for the added benefit. Additional surcharges include the following:

Zone B-0	Lots abutting Yarnell Avenue pay 2 times more than those not abutting Yarnell Avenue for landscape improvements on Yarnell Avenue.
Zone B-8	Lots abutting east-facing slope pay 100% of maintenance cost of slope.
Zone B-17	Lots facing medians in Carriage Hills Drive pay 4 times more than those lots not facing median in Carriage Hill Drive.

Non-Residential Zones

The assessment methodology has been developed based upon the special benefits received by each parcel and is established at the time of annexation into the district. Currently, there are forty-five special benefit zones within the district which include non-residential parcels.

The methodologies, as approved at the time of annexation for Zones B-9, B-11, B-12, B-19, B-24, B-25, B-26, B-27, B-28, B-32, B-33, B-38, B-40, B-42, B-45, B-46, B-48, B-49, B-50, B-51, B-52, B-53, B-54, B-55, B-56, B-57, B-58, B-59, B-60, B-61, B-62, B-67, B-70, B-71, B-72, B-73, B-74, B-75, B-76, B-77, B-78, B-79, B-80, B-81, and B-82 are shown below for each zone:

Zone B-9 At the time of annexation, a finding was made that the special benefit to the lots within this zone was directly related to their pro-rata share of the development's frontage on Boulder Avenue. Therefore, the assessment shall be apportioned on the basis of front footage.

Zone B-11 At the time of annexation, it was determined that parkway landscaping along the west side of Stoney Creek Drive would be assessed against Tract 14398, and that parkway landscaping along Base Line and Boulder Avenue, and the landscaped median in Boulder Avenue, would be assessed against Parcel 1 of Parcel Map 12849.

Zone B-12 At the time of annexation, a finding was made that lots adjacent to the landscaped areas to be maintained by the district received ninety percent (90%) of the special benefit and that non-adjacent parcels received the remaining ten percent of the special benefit. Therefore, the assessment shall be apportioned on the basis of acreage, with ninety percent (90%) of the total assessment apportioned to those parcels adjacent to the landscaped areas and the remaining ten percent (10%) to the non-adjacent parcels.

Zone B-19 Consists of the parking frontage and median landscape improvements within the right-of-way of Boulder Avenue. The assessments for the improvements are to be levied against Parcel 1 of Map 14615 as a condition of approval for development of the parcel.

Zone B-24 Consists of frontage landscape improvements and median landscape improvements within the right-of-way of Base Line Avenue. The assessments for the improvements are to be levied against the parcel located on the south side of Base Line Avenue west of State Freeway 30 as a condition of approval for development of the parcel.

Zone B-25 Consists of frontage landscape improvements and median landscape improvements within the right-of-way and/or easements of Highland Avenue and Boulder Avenue. The assessments for the improvements are to be levied against the parcel located at the southeast corner of Boulder Avenue and Highland Avenue as a condition of approval for development of the parcel.

Zone B-26 Consists of frontage landscape improvements and median landscape improvements within the right-of-way and/or easements of Boulder Avenue and Base Line. The assessments for the improvements are to be levied against the parcel located at the southeast corner of Boulder Avenue and Base Line as a condition of approval for development of the parcel.

Zone B-27 Consists of frontage landscape improvements within the right-of-way and/or easements of Seine Avenue and Base Line. The assessments for the improvements are to be levied against the parcel located at the northeast corner of Seine Avenue and Base Line as a condition of approval for development of the parcel.

Zone B-28 Consists of frontage landscape improvements within the right-of-way and/or easements of Palm Avenue and Third Street. The assessments for the improvements are to be levied against the parcels located at the southeast corner of Palm Avenue and Third Street as a condition of approval for development of the parcels.

Zone B-32 Consists of frontage landscape improvements within the right-of-way and/or easements of 5th Street. The assessments for the improvements are to be levied against the parcel located at 28099 5th Street as a condition of approval for development of the parcel.

Zone B-33 Consists of frontage landscape improvements within the right-of-way and/or easements of Base Line and Sterling Avenue. The assessments for the improvements are to be levied against Lots 44 and 45 of Tract 3582 as a condition of approval for development of the parcels.

Zone B-38 Consists of frontage landscape improvements within the right-of-way and/or easements of 3RD Street. The assessments for the improvements are to be levied against Parcel 1 of Parcel Map 9112 as a condition of approval for development of the parcel.

Zone B-40 Consists of frontage landscape improvements within the right-of-way and/or easements of Atlantic Avenue. The assessments for the improvements are to be levied against Parcel 1 of Parcel Map 16788 as a condition of approval for development of the parcel.

Zone B-42 Consists of frontage landscape improvements within the right-of-way and/or easements of Base Line. The assessments for the improvements are to be levied against the following Assessor's Parcel Numbers: 1191-501-52-0000 through 1191-501-56-

0000 located at 27195 Base Line as a condition of approval for development of the parcels.

Zone B-45 Consists of frontage landscape improvements within the right-of-way and/or easements of Base Line, Palm Avenue and Foster Avenue. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 1200-381-40-0000 and 1200-381-41-0000 as a condition of approval for development of the parcels.

Zone B-46 Consists of frontage landscape improvements within the right-of-way and/or easements of Base Line and Boulder Avenue. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 1200-461-79-0000 and 1200-461-80-0000 as a condition of approval for development of the parcels.

Zone B-48 The improvements to be maintained by Zone B-48 consist of parkway and median landscape improvements within the right-of-way and/or easements of Greenspot Road from Highway 30 to Boulder Avenue. The assessments for the improvements are allocated to each development area based on the development area's frontage on the improvements. Within each development area, the assessments are to be levied against the parcels in the development area based on the net acreage of the individual Assessor's Parcel Numbers. Improvements for future development areas within Zone B-48 will be included as the individual projects are developed.

Zone B-49 Maintenance of the permanent landscape areas along Palm Avenue, Meines Street and 27250 5th Street. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 1192-621-01-0000 as a condition of approval for development of the parcels.

Zone B-50 Maintenance of the permanent landscape median areas along 5th Street west of Palm Avenue. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 1192-621-01-0000 as a condition of approval for development of the parcels.

Zone B-51 Maintenance of the permanent median parkway landscape areas along Base Line and Sterling Avenue at 25699 Base Line. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 0278-121-39-0000 as a condition of approval for development of the parcel.

Zone B-52 Maintenance of the permanent median parkway landscape areas along Base Line and Sterling Avenue at 25699 Base Line. The assessments for the improvements are to be levied against Assessor's Parcel Numbers 0278-121-39-0000 as a condition of approval for development of the parcels.

Zone B-53	Maintenance of the permanent median parkway landscape areas along Base Line, Boulder Avenue, Seine Avenue, and Pluto Street near 27767 Base Line (CUP-01-001). The assessments for the improvements are to be levied against Assessor's Parcel Numbers 1201-091-61-0000 as a condition of approval for development of the parcels.
Zone B-54	The improvements maintained within this zone includes the maintenance and servicing of landscaping and appurtenant facilities that are located in the parkway areas along Base Line within the rights-of-way and dedicated public easements in front of the parcels to be assessed which are within the boundaries of Benefit Zone 54.
Zone B-55	Maintenance of the parkway landscaping along Cypress Street, Palm Street and 9th Avenue, and including Lot "A" located within Tract Map 18677.
Zone B-56	Maintenance for the trimming and replacement of parkway trees along Bella Terra Avenue and Bella Terra Court within Tract Map 18677.
Zone B-57	Consists of frontage landscape improvements within the right-of-way and/or easements of Base Line and Central Ave. The assessment for the improvements is to be levied against Assessor Parcel Number 1193-341-06-0000 located at 26897 Base Line as a condition of approval for development of the parcel.
Zone B-58	Maintenance of the permanent median parkway landscape areas along Base Line and Central Avenue at 26897 Base Line. The assessment for the improvements is to be levied against Assessor Parcel Number 1193-341-06-0000 as a condition of approval for development of the parcel.
Zone B-59	Maintenance of the parkway landscaping at the northwest corner of Base Line and Olive Street adjacent to 7270, 7278 and 7286 Olive Street.
Zone B-60	Consists of frontage landscape improvements within the right-of-way and/or easement of Base Line. The assessment for the improvements is to be levied against Parcel 1 of Parcel Map 19376 (Assessor Parcel Number 1200-381-42-0000) located at 27356 Base Line as a condition of approval for development of the parcel.
Zone B-61	Maintenance of the permanent median parkway landscape area along Base Line between 27310 Base Line and 27356 Base Line and adjacent to 27427 Base Line. The assessments for the improvements are to be levied against Assessor Parcel Numbers 1200-381-40-0000, 1200-381-41-0000, 1200-381-42-0000, 1200-421-33-0000 and 1201-011-07-0000 as a condition of approval for development.
Zone B-62	Consists of frontage landscape improvements within the right-of-way and/or easements of Greenspot Road, Church Street and Old Greenspot Road. The assessment for the improvements is to be levied against Assessor's Parcel Number 1210-201-01-

0000 located at 28895 Greenspot Road as a condition of approval for development of the parcel.

Zone B-63 Maintenance of the permanent median parkway landscape areas along Base Line at 28807 Base Line. The assessment for the improvements is to be levied against Assessor Parcel Number 1201-251-12-0000 as a condition of approval for development of the parcel.

Zone B-64 Maintenance of the parkway landscaping along Base Line at 28807 Base Line. The assessment for the improvements is to be levied against Assessor Parcel Number 1201-251-12-0000 as a condition of approval for development of the parcel.

Zone B-64 Maintenance of the parkway landscaping along Greenspot Road at 31111 Greenspot. The assessment for the improvements is to be levied against Assessor Parcel Number 0297-051-17-0000 as a condition of approval for development of the parcel.

Zone B-66 Maintenance of the permanent median parkway landscape areas along Greenspot Road at 31111 Greenspot. The assessment for the improvements is to be levied against Assessor Parcel Number 0297-051-17-0000 as a condition of approval for development of the parcel.

Zone B-67 Maintenance of the parkway landscaping fronting the northeast corner of Base Line and Church Street, Parcel Map 19652.

Zone B-71 Maintenance of the parkway landscaping located at 26492 Highland Avenue.

Zone B-72 Maintenance of the parkway and frontage landscaping along Buckeye Street, Base Line and Church Avenue, Parcel Map 19742.

Zone B–73 Maintenance of the permanent median landscaping in the median on Highland Avenue adjacent to Assessor's Parcel Numbers 1191-241-36-0000 as a condition of approval for development of the parcel.

Zones B-74 Maintenance of the parkway and frontage landscaping along Highland Avenue adjacent to Assessor's Parcel Number 1191-241-36-0000.

Zone B-75 Maintenance of the parkway and frontage landscaping along Base Line, State Route 210 and Messina Street adjacent to Assessor's Parcel Number 1200-461-81-0000.

Zone B–76 Maintenance of the permanent median landscaping and hardscape for the Base Line medians located between State Route 210 and Boulder Avenue adjacent to Assessor's Parcel Numbers 1200-461-81-0000 and 1200-461-82-0000 as a condition of approval for development of the parcels.

Zone B-77	Maintenance of the parkway and frontage landscaping along Base Line, Seine Avenue and Messina Street adjacent to Assessor's Parcel Number 1200-461-82-0000.
Zone B-78	Maintenance of the parkway and frontage landscaping along Fifth Street and Church Avenue adjacent to Parcel 1 of Parcel Map 19797.
Zone B–79	Maintenance of the permanent median landscaping in the median along Fifth Street adjacent to parcel 1 of Parcel Map 19797 as a condition of approval for development of the parcel.
Zone B-80	Maintenance of the parkway and frontage landscaping along Base Line adjacent to Assessor's Parcel Number 1192-331-36-0000.
Zone B-81	Maintenance of the median landscaping of the median adjacent to 26539 Base Line, Assessor's Parcel Number 1192-331-36-0000.
Zone B-82	Maintenance of the median landscaping of the median adjacent to 26529 Highland Avenue, Assessor's Parcel Number 1191-241-34-0000.

Certain zones are presently established, or will be established, for future maintenance work to be accomplished by the City of Highland should the property owner(s) not perform landscape maintenance to the satisfaction of the City of Highland. Zones B-12, B-14, B-18, B-19, B-23, B-26, B-27, B-28, B-32, B-33, B-38, B-40, B-41, B-42, B-45 B-46, B-49, B-50, B-51, B-52, B-53,B-57, B-60, B-62, B-64, B-65, B-67, B-71, B-72, B-74, B-75, B-77, B-78, and B-80 are subject to these provisions.

Zones B-20 through B-82 include a 5% inflation adjustment to the assessment rates, subject to final approval by the City Council.

The following tables provides a summary of typical assessments within Zone B.

ZONE B LANDSCAPE MAINTENANCE Summary of Typical Assessments				
Zone	Rate per Benefit Unit Standard Lots	Rate per Benefit Unit Surcharged Lots	Slope Maintenance	Annexations with Differing Assessment Methods
B-0 (Base Line)	$ 19.51	$ 21.46		
B-0 (Yarnell Ave)	$ 11.91	$ 23.82		
B-1	$ 31.24	$ 34.36		
B-2	$ 30.14	$ 33.15		
B-3	$ 7.85	$ 8.64		
B-4	$ 108.94	$ 119.83		
B-5	$ 30.90	$ 33.99		
B-6	$ 54.74	$ 60.21		
B-7	$ 38.30	$ 42.13		
B-8	$ 63.61	$ 69.97	$ 227.08	
B-9	N/A	N/A		$3.75 per Linear Foot
B-10	$ 46.15	$ 50.77		
B-11	$ 24.78	$ 27.26		
B-12	$ -	$ -		
B-13	$ 42.30	$ 46.53		
B-14	$ -	$ -		
B-15	$ 31.82	$ 35.00		
B-16	$ 17.87	$ 19.65		
B-17	$ 48.96	$ 195.84		
B-18	$ -	$ -		
B-19	$ -	$ -		
B-20 (Base Line)	$ 90.42	$ 99.46		
B-20 (Streater Dr)	$ 39.46	$ 43.41		
B-21	$ 72.92	$ 80.21		
B-22	$ 25.98	$ 28.58		
B-23	$ -	$ -		
B-24	N/A	N/A		$15.12 per Linear Foot
B-25	N/A	N/A		$5.04 per Linear Foot
B-26	$5.82	N/A		$8.19/ LF maximum, $5.82/LF
B-27	$ -	$ -		
B-28	$ -	$ -		
B-29	N/A	N/A		$7.42/ LF maximum, $4.65/LF
B-30	$ 160.16	$ 176.18		
B-31	$ 224.93	$ 247.42		
B-32	$ -	$ -		
B-33	$ -	$ -		
B-34	$ 83.62	$ 91.98		
B-35	$ 60.50	$ 66.55		
B-36	$ 1,498.42	N/A		
B-37	$ 174.38	$ 191.82		
B-38	$ -	$ -		
B-39	$ 335.02	$ 368.52		
B-40	$ -	$ -		

ZONE B LANDSCAPE MAINTENANCE Summary of Typical Assessments (Continued)				
B-41	$ -	$ -		
B-42	N/A	N/A		$6.73/ LF maximum, $0.00/LF
B-43	$ 516.59	$ 568.25		
B-44	$ 736.88	$ 810.57		
B-45	$ -	$ -		$6.11/ LF maximum, $0.00/LF
B-46	$ -	$ -		$5.82/ LF maximum, $0.00/LF
B-47	$ 214.22	$ 235.64		
B-48	N/A	N/A		Varies By Development Area
B-49	$ -	$ -		
B-50	$ -	$ -		
B-51	$ -	$ -		
B-52	$ -	$ -		
B-53	$ -	$ -		
B-54	$ 1.4273	N/A		$1.4273 LF maximum
B-55	$ 631.76	$ 694.94		
B-56	$ 74.57	$ -		
B-57	$ -	$ -		$5.54 LF maximum, $0.00/LF
B-58	$ -	$ -		$2,659.42 per lot/$0
B-59	$ 1,083.48	$ 1,191.83		
B-60	$ -	$ -		$3,819.27 Annual/ $0
B-61	N/A	N/A		Varies per lot
B-62	$ -	$ -		$5.70 LF maximum, $0.00/LF
B-63	$ 8,603.41	$ -		
B-64	$ -	$ -		
B-65	$ -	$ -		
B-66	$ -	$ -		
B-67	$ -	$ -		
B-68	$ 361.77	$ -		
B-69	$ 53.56	$ -		
B-70	$ 382.75	$ -		
B-71	$ -	$ -		
B-72	$ -	$ -		
B-73	$ 3,858.75	$ -		
B-74	$ -	$ -		
B-75	$ -	$ -		
B-76	$ 420.00			
B-77	$ -	$ -		
B-78	$ -	$ -		
B-79	$ 12,363.75			
B-80	$ -	$ -		
B-81	$ -	$ -		
B-82	$ -	$ -		

Parcels in Zone B-48:

DEVELOPMENT AREA 1 (Parcel Map 19011)

Assessor's Parcel Number	Maximum Annual Assessment	FY 2020-21 Assessment
1201-331-07-0000	$894.09	$894.09
1201-331-08-0000	$20,414.68	$20,414.68
1201-341-19-0000	$1,322.49	$1,322.49
1201-341-20-0000	$2,626.33	$2,626.33
1201-341-21-0000	$3,334.15	$3,334.15
	$28,591.74	$28,591.74

DEVELOPMENT AREA 2 (Parcel Map 18886)

Assessor's Parcel Number	Maximum Annual Assessment	FY 2020-21 Assessment
1201-341-26-0000	$2,182.89	$2,182.89
1201-341-23-0000	$1,893.13	$1,893.13
1201-341-27-0000	$5,795.27	$5,795.27
1201-341-25-0000	$6,123.67	$6,123.67
	$15,994.96	$15,994.96

DEVELOPMENT AREA 3

Assessor's Parcel Number	Maximum Annual Assessment	FY 2020-21 Assessment
1201-341-29-0000	$1,835.93	$1,835.93
1201-341-30-0000	$42.10	$42.10
1201-341-33-0000	$8,616.86	$8,616.86
1201-341-34-0000	$627.82	$627.82
1201-341-35-0000	$50.86	$50.86
1201-341-36-0000	$119.23	$119.23
1201-341-37-0000	$291.40	$291.40
1201-341-38-0000	$335.59	$335.59
1201-341-39-0000	$316.83	$316.83
1201-341-40-0000	$284.73	$284.73
1201-341-41-0000	$659.92	$659.92
1201-341-42-0000	$860.44	$860.44
1201-341-43-0000	$571.12	$571.12
1201-341-44-0000	$1,279.81	$1,279.81
1201-341-45-0000	$1,476.58	$1,476.58
1201-341-46-0000	$230.95	$230.95
1201-341-47-0000	$139.65	$139.65
1201-341-48-0000	$478.16	$478.16
1201-341-49-0000	$349.76	$349.76
1201-341-50-0000	$350.18	$350.18
1201-341-51-0000	$483.58	$483.58
1201-341-52-0000	$166.33	$166.33
1201-341-53-0000	$309.32	$309.32
1201-341-54-0000	$511.51	$511.51
1201-341-55-0000	$307.66	$307.66
1201-341-56-0000	$35.02	$35.02
1201-341-57-0000	$282.64	$282.64
1201-341-58-0000	$168.84	$168.84
1201-341-59-0000	$0.00	$0.00
1201-341-60-0000	$0.00	$0.00
1201-351-14-0000	$979.66	$979.66
1201-351-15-0000	$625.32	$625.32
1201-351-16-0000	$800.41	$800.41
1201-351-28-0000	$2,878.54	$2,878.54
1201-361-26-0000	$4,518.95	$4,518.95
	$30,985.69	$30,985.69

The Future Development Area for Zone B-48 includes the following Assessor's Parcel Numbers:

FUTURE DEVELOPMENT AREA

Assessor's Parcel Number	Assessor's Parcel Number
1201-331-01-0000	1201-361-06-0000
1201-341-01-0000	1201-361-07-0000
1201-341-08-0000	1201-361-08-0000
1201-341-09-0000	1201-361-09-0000
1201-341-14-0000	1201-361-11-0000
1201-341-15-0000	1201-361-12-0000
1201-361-23-0000	1201-361-17-0000
1201-361-27-0000	

PARCELS IN B-61
DEVELOPMENT AREA 1

Assessor's Parcel Number	Description	Maximum Annual Assessment	FY 2020-21 Assessment
1200-381-40-0000	Parcel 1	$1,489.22	$1,489.22
1200-381-41-0000	Parcel 2	$898.67	$898.67
1200-381-42-0000	Parcel 3	$962.86	$962.86
1200-421-33-0000	Parcel 4	$1,742.72	$1,742.72
		$5,093.47	$5,093.47

DEVELOPMENT AREA 2

Assessor's Parcel Number	Description	Maximum Annual Assessment	FY 2020-21 Assessment
1201-011-07-0000	Parcel 1	$3,424.08	$3,424.08
	Total Levy for Zone B-61		**$8,517.55**

Zone C Trail Maintenance

The City Council has determined that a uniform and consistent level of maintenance of the community trail system is vital and necessary for the protection of the economic and humanistic values of the community. Zone C-1, the original community trail zone, is located within Tracts 14629 and 14629-1. In addition, the City Council has approved the following annexations to Zone C: Zone C-2 (Tracts 15583, 15689, 16509 and 17590), Zone C-3 (Tract 15375), Zone C-4 (Tract 15969 and 15969-1), Zone C-5 (Tract 14757), Zone C-6 (Tract 15960), Zone C-7 (Tract 16914), Zone C-8 (Tract 17263) and Zone C-9 (Tracts 18935 and 16745).

Community Trail District No. 1 has been developed for the benefit and enjoyment of all the properties located within the aforementioned tracts. It has been a City Council policy that future developments within the City that have community trails as part of their development plan be annexed into the District.

As stated when the District was formed, Special Benefit is determined based on the following facts:

a. The purpose of community trails is to provide an aesthetic impression on the area.
b. The maintained community trail benefits all properties in the development.
c. The benefit to the lots not adjacent to the community trail areas benefit by the uniform maintenance. All lots not abutting the community trail areas benefit equally.
d. The community trail is located in the backyards of the units adjacent to the community trail, however these properties were not given any surcharge in assessment since the community trail will not be directly accessible from the adjacent lots.

Therefore, one zone of benefit has been established for the original District, as well as for each benefit zone that has been annexed to the District. Hence, each developed lot in the development is apportioned equally.

Zone C-1 The boundary of Community Trail District No. 1 is coincident with the boundaries of Tracts 14629 and 14629-1, located centrally between Boulder Avenue, Base Line, Church Street and Highland Avenue. The development contains a total of 143 residential lots. The annual budget for the Original District is divided equally by the total number of residential lots within the Original District in order to calculate the assessment amount per Benefit Unit.

Zone C-2 Annexation No. 1, Tract No. 15583, Tract No. 15689, Tract No. 15609 and Tract No. 17590. The tracts are located between Base Line and Ninth Street approximately 595 feet east of Landershim Avenue. The zone includes all properties in the aforementioned Tracts, and was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the thirty (30) foot wide easement that were granted to the City of Highland per approval. The development contains a total of 86 residential lots. The annual budget for Annexation No. 1 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-3 Annexation No. 2, Tract No. 15375 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the easement granted to the City of Highland. The development contains a total of 46 residential lots. The annual budget for Annexation No. 2 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-4 Annexation No. 3 Tract No. 15969 and 15969-1 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the easement granted to the City of Highland. The development contains a total of 39 residential lots. The annual budget for Annexation No. 3 is divided

equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-5 Annexation No. 4 Tract No. 14757 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the easement granted to the City of Highland. The development contains a total of 47 residential lots. The annual budget for Annexation No. 4 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-6 Annexation No. 5 Tract No. 15960 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the easement granted to the City of Highland. The development contains a total of 16 residential lots. The annual budget for Annexation No. 5 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-7 Annexation No. 6 Tract No. 16914 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements along the easement granted to the City of Highland along Cochran Street and through the park. The development contains a total of 60 residential lots. The annual budget for Annexation No. 6 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-8 Annexation No. 7 Tract No. 17263 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements in Lot A of Tract 17263. The development contains a total of 25 residential lots. The annual budget for Annexation No. 7 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zone C-9 Annexation No. 8 Tracts 18935 and 16745 was approved by the City Council to provide for the ongoing maintenance and servicing of the community trail improvements within the right-of-way along Aplin Street of Tract 18935 and 16745. The development contains a total of 80 residential lots. The annual budget for Annexation No. 8 is divided equally by the total number of residential lots within the annexation in order to calculate the assessment amount per Benefit Unit.

Zones C-1 through C-9 include a 5% inflation adjustment to the assessment rates, subject to final approval by the City Council.

The following table provides a summary of typical assessments within Zone C.

ZONE C

COMMUNITY TRAIL MAINTENANCE

SUMMARY OF TYPICAL ASSESSMENTS

Zone	Land Use	Assigned Benefit Units	Rate per Benefit Unit	Annual Assessment
C-1	Single Family Residential	1	$20.16	$20.16
C-2	Single Family Residential	1	$15.60	$15.60
C-3	Single Family Residential	1	$27.93	$27.93
C-4	Single Family Residential	1	$20.16	$20.16
C-5	Single Family Residential	1	$20.16	$20.16
C-6	Single Family Residential	1	$49.64	$49.64
C-7	Single Family Residential	1	$27.93	$27.93
C-8	Single Family Residential	1	$74.47	$74.47
C-9	Single Family Residential	1	$17.37	$17.37

Zone D Park Maintenance

At the time of formation, two zones of special benefit were established; Mutual Special Benefit, and Specific Benefit. The "Mutual Special Benefit" zone has been defined as the special benefit that accrues to each lot within the entire City related to Park Maintenance District No. 1. Mutual Special Benefit has been defined as 40% of the total benefit. At this time, the portion of costs applicable to Mutual Special Benefit will be paid by the City. The City may, however, at a future date, annex the remainder of the entire City into the Park Maintenance District No. 1 for purposes of assessing each lot situated therein based on the Mutual Special Benefit received. Tract No. 14757 is located adjacent to the existing Specific Benefit Zone D-0 and is proposed to be annexed to Zone D-0. Zone D-1 (Tract No. 16404) proposed to be annexed includes the dedication of a new City park to be maintained by the "Mutual Specific Benefit" zone as well as by the parcels in Zone D-1 using the percentages established at the time the District was formed.

Specific Benefit has been defined as the special benefit that accrues to each lot within Zones D-0 and D-1, and is apportioned based on 60% of the total benefit, assessed at the time the property is subdivided. There is a specific benefit received by properties within the "specific benefit" zone which includes:

a. Improved aesthetic appeal of nearby parcels
b. Enhancement of the value of property which results from the foregoing benefits

The servicing, operation and maintenance of park and landscape improvements directly benefits those parcels and/or lots within the tract or subdivision. Lot size is not related to benefit received. Therefore, the benefits assigned to each lot will be equal, regardless of size, or land use zone designation.

Properties that are listed as tax exempt by the Assessor's Office will not be assessed. In addition, lots that have an assessed valuation of less than $500 will not be assessed.

Mutual Specific Benefit" Zone - The "Mutual Special Benefit" zone has been defined as the special benefit that accrues to each lot within the entire City related to the maintenance of Park Maintenance District No. 1 (Canyon Oaks Park, the City park dedication in Tract 16404 and the new City park dedication adjacent to Tract 16914). Mutual Special Benefit has been defined as 40% of the total special benefit. At this time, the portion of costs applicable to Mutual Special Benefit will be paid by the City. The City may, however, at a future date, annex the remainder of the entire city into the Park Maintenance District No. 1 for purposes of assessing each lot situated therein based on the Mutual Special Benefit received.

Zone D-0 — Zone D-0 is responsible for the Specific Benefit portion of the maintenance of Canyon Oaks Park, defined as the special benefit that accrues to each lot within Tract 14629 and Tract 14757, and is apportioned based on 60% of the total benefit, assessed at the time the property is subdivided

Zone D-1 Zone D-1 is responsible for the Specific Benefit portion of the maintenance of the City park dedication in Tract 16404, defined as the special benefit that accrues to each lot within Tract 16404, and is apportioned based on 60% of the total benefit, assessed at the time the property is subdivided

Zone D-2 Zone D-2 is responsible for the Specific Benefit portion of the maintenance of the new City park dedication adjacent to Tract No. 16914, defined as the special benefit that accrues to each lot within Tract 16914, and is apportioned based on 60% of the total benefit, assessed at the time the property is subdivided

Zone D-3 Zone D-3 is responsible for the Specific Benefit portion of the maintenance of the new City park dedication adjacent to Tract No. 18199, defined as the special benefit that accrues to each lot within Tract 18199, and is apportioned based on 60% of the total benefit, assessed at the time the property is subdivided

Zones D-0 through D-3 include a 5% inflation adjustment to the assessment rates, subject to final approval by the City Council.

The following table provides a summary of typical assessments within Zone D.

ZONE D

PARK MAINTENANCE

SUMMARY OF TYPICAL ASSESSMENTS

Zone	Land Use	Assigned Benefit Units	Rate per Benefit Unit	Annual Assessment
D-0	Single Family Residential	1	$77.29	$77.29
D-1	Single Family Residential	1	$325.79	$325.79
D-2	Single Family Residential	1	$527.45	$527.45
D-3	Single Family Residential	1	$736.88	$736.88

Assessment district incidental costs will be spread within each zone, pro-rata, based on the assessments levied.

APPENDIX A – ASSESSMENT DIAGRAM

An assessment diagram was prepared and filed in the Office of the City Clerk. The diagram consists of nine (9) index sheets and two (2) bound books of San Bernardino County Assessor's Maps. The index sheets show the areas which include properties to be assessed and refer to the San Bernardino County Assessor's maps for a more detailed description of the properties.

In addition, a diagram of the District Boundaries showing the exterior boundaries of the District has been submitted to the City Clerk, and is incorporated herein by reference. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of San Bernardino for the year in which this Report was prepared, and are incorporated herein by reference and made part of this Report.

APPENDIX B – ASSESSMENT ROLL

The proposed assessment and the amount of assessment apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office are submitted separately as Appendix B of the Engineer's Report for the City of Highland, Consolidated Landscape and Lighting District No. 96-1.

The description of each lot or parcel is part of the records of the Assessor of the County of San Bernardino and these records are, by reference, made part of this Report.

ATTACHMENT 2

RESOLUTION NO. 2020-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND COUNTY OF SAN BERNARDINO, CALIFORNIA GIVING PRELIMINARY APPROVAL OF ENGINEER'S REPORT FOR CONSOLIDATED LANDSCAPING & LIGHTING DISTRICT NO. 96-1 FISCAL YEAR 2020-21

RESOLVED by the City Council of the City of Highland that:

WHEREAS, on the 25th day of February, 2020 said City Council did adopt its Resolution No. 2020-009 directing the Engineer of Work to make and file with the City Clerk of said City a report in writing as required by the Landscaping and Lighting Act of 1972 for Fiscal Year 2020-21; and

WHEREAS, said Engineer of Work has made and filed with the City Clerk of said City a report in writing as called for in said Resolution and under and pursuant to said act, which report has been presented to this Council for consideration; and

WHEREAS, said Council has duly considered said report and each and every part thereof, and finds that each and every part of said report is sufficient, and that no part of said report requires modification in any respect;

NOW THEREFORE, it is ordered as follows:

1. That the Engineer's Estimate of the itemized costs and expenses of said work and of the incidental expenses in connection therewith, contained in said report be, and each of them are hereby, preliminarily approved and confirmed.

2. That the diagrams showing the assessment District referred to and described in said report the boundaries of the subdivision of land within said Assessment District as the same existed at the time of passage of said Resolution, is hereby preliminarily approved and confirmed.

3. That the proposed assessment upon the subdivision of land in said Assessment District is in proportion to the estimated benefit to be received by said subdivisions, respectively, from said work and of the incidental expenses thereof, as contained in said report is hereby preliminarily approved and confirmed.

4. That said report shall stand as the Engineer's Report for the purposes of all subsequent proceedings, and pursuant to the proposed district.

APPROVED AND ADOPTED this 12th day of May, 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

ATTACHMENT 3

RESOLUTION NO. 2020-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1, AN ASSESSMENT DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

The City Council of the City of Highland, pursuant to the provisions of The Landscaping and Lighting Act of 1972, being Division 15 of the Streets and Highways Code of the State of California, does resolve as follows:

Description of Work

SECTION 1. That the public interest and convenience requires and it is in the intention of the City Council of the City of Highland, California, to order the following work be done, to wit:

1. Maintenance, operation and servicing of landscaping and lighting as authorized by Section 22525 of the Streets and Highways Code.

2. Any and all work and materials appurtenant thereto or which are necessary or convenient for the maintenance and servicing thereof.

Location of Work

SECTION 2. The foregoing described work is to be located within roadway right-of-way and public utility easements, landscape easements, trail easements, park lands, etc., within the incorporated boundaries of the City of Highland, more particularly described on a map which is on file in the City Clerk's office entitled "Assessment Diagram Consolidated Landscape and Lighting District No. 96-1."

Description of Assessment District

SECTION 3. That the contemplated work, in the opinion of said City Council, is of more local than ordinary public benefit, and the said City Council hereby makes the expense of said work chargeable upon a district, which said district is described as follows: All that certain territory of the City of Highland included within the exterior boundary line shown upon that certain "Assessment Diagram, Consolidated Landscape and Lighting District no. 96-1," heretofore approved by the City Council of said City indicating by said boundary line the extent of the territory included within the proposed assessment district and which map is on file in the Office of the City Clerk of said City.

Reference is hereby made to said map for further, full and more particular description of said assessment district, and the said map on file shall govern for all details as to the extent of said assessment district.

Report of the Engineer

SECTION 4. The Highland City Council by Resolution No. 2020-___ has accepted the report of the Engineer of Work, which report indicates the amount of the proposed assessment, the district boundary, detailed description of improvements, and the method of assessment. The report titled "Engineer's Report Consolidated Landscape and Lighting District No. 96-1" is on file in the Office of the City Clerk of said City, and was prepared for the 2020-21 Fiscal Year in accordance with The Landscaping and Lighting Act of 1972. Reference to said report is hereby made for all particulars for the amount and extent of the assessments and for the extent of the work.

Collection of Assessments

SECTION 5. The assessment shall be collected at the time and in the same manner as County taxes are collected. The Engineer of Work shall file a report annually with the Highland City Council and the City Council will annually conduct public hearings upon said report as required by law, at which time assessments for the next fiscal year will be determined.

Time and Place of Hearing

SECTION 6. Notice is hereby given that on the 9th day of June, 2020, at 6:00 p.m., or as soon thereafter as may be heard, the City Council of the City of Highland will hold a public hearing and any and all persons having any objection to the work or extent of the assessment district, may appear and show cause why said work should not be done or carried out in accordance with this Resolution of Intention.

Due to the COVID-19 pandemic public health orders, which limit in-person public meetings, the public hearing will be held either in the City Hall Donahue Council Chambers, 27215 Base Line, Highland, California, 92346, or in another manner specified in the meeting agenda. Please check the June 9, 2020 City Council agenda once it is posted on the City's website for information as to how to participate in the City Council meeting.

To avoid physical contact, the City strongly encourages you to submit your comments by email in advance to the City Clerk at publiccomment@cityofhighland.org and include "Landscape and Lighting District No. 96-1" in the title. Any written comments received will be included as part of the public record on this matter.

Landscaping and Lighting Act of 1972

SECTION 7. All of the work herein proposed shall be done and carried through in pursuance of act of the legislature of the State of California designated the Landscaping and Lighting Act of 1972, being Division 15 of the Streets and Highways Code of the State of California.

Assessment of Railroad, Gas, Water, or Electric Utility or Electric Line Right-of-Way

SECTION 8. That by reference to Section 22595 of the Streets and Highways Code all railroad, gas, water or electric utility or electric line right-of-way included within said Consolidated Landscape and Lighting District No. 96-1 which will receive benefit will be assessed for said benefit.

Exclusion of Public Property

SECTION 9. All lots or parcels belonging to public agencies shall be omitted from assessments to be made hereafter to cover the costs and expenses of the Work.

Publication of Notice

SECTION 10. Published notice shall be made pursuant to Section 6061 of the Government Code. The publication of notice of hearing shall be completed at least 10 days prior to the date of hearings.

Certification

SECTION 11. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 12th day of May, 2020.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Carlos Zamano, Public Works Director/City Engineer CZ

SUBJECT: Notice of Completion – Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10)

RECOMMENDATION: It is recommended that the City Council:

1. Accept Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10) as complete;
2. Authorize the Mayor to sign the Notice of Completion; and
3. Direct the City Clerk to file the Notice of Completion

FISCAL IMPACT: The original contract amount was $1,753,178.06. The final contract amount is $1,668,751.45, with a $84,426.61 (4.82%) reduction based on final quantities and liquidated damages assessed for not completing the project on time. Construction of the project is funded by the following:

Measure I Local Street Pass-Thru	$1,151,725.08
DIF- Local Circulation	$ 453,782.81
Development In-Lieu Fees	$ 28,423.75
East Valley Water District	$ 28,276.40
CalRecycle RAC Grant	$ 6,543.41
	$1,668,751.45

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: This project consists of drainage, pavement, sidewalk, and ADA compliance in the Hillview Street neighborhood including the following streets (see Attachment "A")

- Hillview Street from Bruce Street to Berry Street

Approved _____ Motion _____ Second _____ Agenda Item No. 12

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

B Hugh

City Clerk

City Manager

- Bruce Street from Cunningham Street to East End
- Crest Street from Cunningham Street to East End
- Cunningham Street (east side) from Base Line to Berry Street

The scope of work includes construction of new storm drains on Hillview Street and Cunningham Street, and construction of new curb and gutter, sidewalk, drive approaches, curb ramps, and pavement rehabilitation on all 4 streets in the neighborhood. The project scope also includes relocation and replacement of private improvements, such as fences, gates, landscaping, irrigation, etc., that are in conflict with the proposed public improvements. Construction of some portions of proposed curb, gutter and sidewalk which required relocation of 19 existing utility poles and overhead utilities lines by Southern California Edison (SCE), Charter Communications and AT&T.

Construction of the project has been completed by to G.J. Gentry General Engineering, Inc., and the project is ready for City Council acceptance.

ATTACHMENT "A"

LOCATION MAP
Hillview Neighborhood Storm Drain and Pavement Improvements
Project str07009

RECORDING REQUESTED BY &
WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

No APN

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner or agent of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is City of Highland.
3. The full address of the owner is 27215 Base Line, Highland, CA 92346.
4. All work of improvement on the property hereinafter described was substantially completed on or before April 17, 2020.
5. The work of improvement completed is described as follows: Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10).
6. The name of the original contractor for such work of improvement is G.J. Gentry General Engineering, Inc.
7. The property on which said work of improvement is located on Cunningham Street, Hillview Street, Crest Street and Bruce Street in the City of Highland.

DATE:_____ _____

Larry McCallon
Mayor, City of Highland

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Mayor of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____ _____

Date and Place

Larry McCallon
Mayor, City of Highland

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer CTD

SUBJECT: Sheriff's Department Contract for Work Release Program

RECOMMENDATION: The City Council authorizes the City Manager to sign the Sheriff's Department Contract for Work Release Program.

FISCAL IMPACT: It is unknown what the expenses for this program will be, if any.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: In 1991, Highland entered into an agreement with the San Bernardino County Sheriff's Department for the use of inmate workers (manual labor) to assist our Public Works employees in their functions. This contract does not include the inmates that work at the Police Station, only the inmates under the City's supervision (Public Works).

In February 2015, the City Council approved a new contract that made the City responsible for providing medical aid for the inmates and responsible for all costs associated with medical aid. This is same process for the treatment of employees and volunteers. Medical aid is to be performed at Colton Urgent Care in Colton. This would all be handled through our third party administrator which is supervised by PARSAC, the City's Joint Powers Authority (JPA) for insurance.

The proposed contract has two changes. Section A.5 of the new agreement states that "CONTRACTOR shall ensure that each supervisor, and anyone under CONTRACTOR's control, does not fraternize with, engage services of, accept services from, do favors for, or engage in romantic, intimate or sexual relationship with INMATES." The language "and anyone under CONTRACTOR's control" was added. Staff does not see an issue with this addition of language. Section A.12 of the new agreement states that "In the event an INMATE injury occurs, CONTRACTOR shall be responsible for the entire claim. This responsibility includes the administration of the claim in the same manner as if the INMATE was an employee of CONTRACTOR. CONTRACTOR also agrees to complete written documentation notifying the WRP office.

Approved _____	Motion _____	Second _____	Agenda Item No. 13
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	

In the event an INMATE brings an action which includes or is against SHERIFF or COUNTY, CONTRACTOR will reimburse the SHERIFF or COUNTY for all costs and expenses, including but not limited to attorney's fees, related to the action including all medical expenses, benefits, settlement costs and/or awards. The language "including but not limited to attorney's fees" was added. This seems to be the most significant change as it is expressly providing that the City is responsible for payment of attorney's fees if an inmate in injured.

Highland currently has a very good safety record for employees, volunteers and the work release personnel. This is due to supervision and safety training. Tail gate meetings are performed frequently for training and the inmates will continue to be supervised carefully. The City provides protective equipment such as goggles, back braces, etc. The number of inmates can vary from 1-2 part-time to 7 full-time. Staff will continue to take every precaution to make certain there are not too many inmates that will exceed vigilant supervision. Although this new contract comes with additional risk, the work release program is a valuable program to the City. Highland has not had an injury of an inmate in over 5 years.

The City Attorney has reviewed the contract and wanted the two changes noted above to be presented to the Council. Otherwise, the City Attorney has approved as to form.

Attachments:
A. Proposed Agreement.
B. Current Agreement.

Attachment A

Proposed Agreement

JOHN McMAHON, SHERIFF-CORONER

SAN BERNARDINO COUNTY

April 23, 2020

Joe Hughes, City Manager
City of Highland
27215 Baseline Street
Highland, CA 92346-3125

RE: TERMINATION OF CONTRACT NO 15-0275 FOR PARTICIPATION IN THE WORK RELEASE PROGRAM; SUBMISSION OF NEW AGREEMENT FOR SIGNATURE

Dear Mr. Hughes:

Due to the current contract period coming to a close on June 30, 2020 and in accordance with the termination clause of your contract with San Bernardino County, this letter serves as thirty (30) days written notification of Contract No. 15-0275 will be terminated effective July 1, 2020.

Enclosed are two originals of the proposed new participation agreement between San Bernardino County and City of Highland. This form agreement/template has already been approved by the San Bernardino County Board of Supervisors and no language changes can be made for the agreement term 2020-25. Please review the new five-year agreement carefully as some language has been updated.

If this agreement meets with your approval, please complete the signature blocks, sign both copies in blue ink, and return both copies (do not fold) with original signature to:

Justin Lomeli/Bureau of Administration, Contracts Unit
San Bernardino County Sheriff's Department
655 East Third Street
San Bernardino, CA 92415-0061

PLEASE RETURN BY JUNE 17, 2020 to avoid delay in program participation. Upon approval, an executed original will be returned to you for your records. If you have any questions or need additional information, please contact Justin Lomeli at (909) 387-0684 or jlomeli@sbcsd.org.

Sincerely,

JOHN McMAHON, SHERIFF/CORONER/PUBLIC ADMINISTRATOR

JM/JA//jl
Enclosures

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

SAP Number
N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	John Ades, Captain
Telephone Number	(909) 387-0640
Contractor	City of Highland (hereinafter called CONTRACTOR)
Contractor Representative	Joe Hughes, City Manager
Telephone Number	(909) 864-6861
Contract Term	xx/xx/2020 – 6/30/2025
Original Contract Amount	$0
Amendment Amount	$0
Total Contract Amount	$0
Cost Center	4430001000

IT IS HEREBY AGREED AS FOLLOWS:

AGREEMENT FOR PARTICIPATION IN SAN BERNARDINO COUNTY SHERIFF DEPARTMENT'S WORK RELEASE PROGRAM

WHEREAS, San Bernardino County, hereinafter referred to as COUNTY, conducts and administers a Work Release Program (WRP) through the Sheriff's Department, hereinafter referred to as SHERIFF, under Penal Code Sections 4024.2 and 4024.3, for the performance of work by persons committed to the custody of the SHERIFF. Work Release Program inmates are incarcerated at the SHERIFF's correctional facilities, and have been released from custody to serve their remaining sentence on the work program; and

WHEREAS, CONTRACTOR is a recognized public entity organization and desires that individuals in said WRP (INMATES) to be placed with CONTRACTOR for work under the direction and control of CONTRACTOR, as it is in the best interest of the community to provide an alternative mode of incarceration for those inmates placed into these programs;

NOW, THEREFORE, the parties agree as follows:

A. SCOPE OF AGREEMENT

A.1 SHERIFF's placement of INMATES with CONTRACTOR is at the discretion of the SHERIFF and is subject to the availability of INMATES, available work assignments and the ability of CONTRACTOR to administer and control the work program.

A.2 Upon placement of INMATES with CONTRACTOR, the work of the INMATES will be under the direct supervision and control of CONTRACTOR and will not be under the supervision or control of the SHERIFF.

A.3 CONTRACTOR will designate a supervisor who will have the responsibility of overseeing the INMATES assigned to its agency.

A.4 SHERIFF will provide CONTRACTOR with a Crew Supervisor Pamphlet and CONTRACTOR agrees to follow said instructions.

A.5 CONTRACTOR shall ensure that each supervisor, and anyone under CONTRACTOR's control, does not fraternize with, engage services of, accept services from, do favors for, or engage in romantic, intimate or sexual relationship with INMATES.

A.6 The work performed by INMATES will consist of manual labor to improve or maintain levees or public facilities, including but not limited to streets, parks, and schools and/or manual labor as approved by the SHERIFF.

A.7 CONTRACTOR shall ensure the work, supervision, and treatment of the INMATES shall in all ways conform to applicable law, including but not limited to, California Penal Code Sections 4024.2 and 4024.3.

A.8 CONTRACTOR will not provide any security guards and CONTRACTOR's employee(s) will not physically restrain any INMATES that might leave the work area. The CONTRACTOR will notify SHERIFF by the end of each day of any INMATES who did not arrive for scheduled work assignment or left the work area without permission.

A.9 CONTRACTOR will provide transportation for INMATES working under this Agreement to and from the work sites as needed from pickup points agreed to between the SHERIFF and CONTRACTOR.

A.10 Equipment operations will be performed only by qualified CONTRACTOR employees with the exception of small power equipment such as weed trimmers, power lawn mowers and hedge trimmers. INMATES must demonstrate proficiency with such tools to the satisfaction of CONTRACTOR before being allowed to operate said tools. CONTRACTOR will provide safety instructions, explain the work to be done, and direct the work of INMATES placed under this Agreement.

A.11 CONTRACTOR will provide necessary safety equipment while INMATES are operating any equipment. This may include but is not limited to gloves, hard hats and eye protection required to safely perform any work assigned under this Agreement. CONTRACTOR will require INMATES to wear INMATE identifying safety vest at all times while working at a crew site.

A.12 In the event an INMATE injury occurs, CONTRACTOR shall be responsible for the entire claim. This responsibility includes the administration of the claim in the same manner as if the INMATE was an employee of CONTRACTOR. CONTRACTOR also agrees to complete written documentation notifying the WRP office. In the event an INMATE brings an action which includes or is against SHERIFF or COUNTY, CONTRACTOR will reimburse the SHERIFF or COUNTY for all costs and expenses, including but not limited to attorney's fees, related to the action including all medical expenses, benefits, settlement costs and/or awards.

A.13 CONTRACTOR shall obtain and have Workers' Compensation insurance or be permissibly self-insured which includes the coverage of these INMATES. CONTRACTOR agrees to provide INMATES with Workers' Compensation benefits under CONTACTOR's Workers' Compensation insurance policy which shall be the primary insurance for INMATES.

B. TERM AND TERMINATION

The term of this Agreement shall be for a period commencing on XXXX XX, 2020, or upon the date of approval by the SHERIFF, whichever is later, and ending on June 30, 2025. Notwithstanding the foregoing, this Agreement may be terminated at any time, with or without cause, by CONTRACTOR or by COUNTY, upon written notice given to the other party at least thirty (30) days prior to the date specified for said termination. In the event of such termination, each party shall fully pay and discharge all obligations in favor of the other, accruing prior to the date of such termination, and each party shall be released from all obligations or performance which would otherwise accrue subsequent to the date of termination. Notwithstanding the foregoing, COUNTY may terminate this Agreement at any time, without advance notice to CONTRACTOR, in the event CONTRACTOR fails to comply with any term of this Agreement.

SHERIFF shall have the authority to exercise the COUNTY's rights and authority under this Agreement, including the right to give notice of termination of this Agreement, at his sole discretion.

C. INDEMNIFICATION AND INSURANCE REQUIREMENTS

C.1 Mutual Indemnification

The CONTRACTOR agrees to defend, indemnify and hold harmless the COUNTY, it's officers, employees, agents, and volunteers for any and all claims, losses, actions, damages and/or liability arising out of this Agreement from any cause whatsoever, including any costs or expenses incurred by COUNTY, except as prohibited by law.

The COUNTY agrees to defend, indemnify and hold harmless the CONTRACTOR, it's officers, employees, agents, and volunteers for any and all claims, losses, actions, damages and/or liability arising out of this Agreement from any cause whatsoever, including any costs or expenses incurred by CONTRACTOR, except as prohibited by law.

C.2 Comparative Fault

In the event that the COUNTY and/or CONTRACTOR are determined to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Agreement, the COUNTY and/or CONTRACTOR shall indemnify the other to the extent of its comparative fault.

C.3 Self-Insurance

COUNTY and CONTRACTOR are authorized self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability and Workers' Compensation and warrant that through their respective programs of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions or obligations of this Agreement.

C.4 Waiver of Subrogation Rights

CONTRACTOR shall require the carriers of required coverages to waive all rights of subrogation against the COUNTY, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the CONTRACTOR and CONTRACTOR's employees or agents from waiving the right of subrogation prior to a loss or claim. The CONTRACTOR hereby waives all rights of subrogation against the COUNTY.

D. NOTICES

All written notices provided for in this Agreement or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or deposited in the United States mail, postage prepaid, and addressed to the other party as follows:

San Bernardino County Sheriff's Department
Bureau of Administration Contracts Unit
655 East Third Street
San Bernardino, CA 92415-0061

City of Highland
27215 Baseline Street
Highland, CA 92346-3125

Notice shall be deemed communicated two (2) COUNTY working days from the time of mailing if mailed as provided in this paragraph.

E. ENTIRE AGREEMENT

This Agreement represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promise, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Agreement and signs the same of its own free will. Any amendment to this Agreement shall be in writing signed by both parties.

City of Highland	San Bernardino County Sheriff's Department
_____	_____
Contractor Authorized Signature	Sheriff-Coroner Authorized Signature
_____	_____
Name of person signing agreement (print or type)	Name of person signing agreement (print or type)
_____	_____
Title	Title
_____	_____
Date	Date

Attachment B

Current Agreement

County of San Bernardino

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

☒ New ☐ Change ☐ Cancel	FAS Vendor Code	SC	Dept. SHD	A	Contract Number SHR15-0275
ePro Vendor Number					ePro Contract Number
County Department SHERIFF/CORONER		Dept. SHD	Orgn. SHD		Contractor's License No.
County Department Contract Representative SHANNON DICUS, SHERIFF'S CAPTAIN		Telephone (909) 387-0640			Total Contract Amount $

Contract Type: ☐ Revenue ☐ Encumbered ☐ Unencumbered ☒ Other:

If not encumbered or revenue contract type, provide reason: Participation Agreement

Commodity Code	Contract Start Date	Contract End Date	Original Amount	Amendment Amount
	03/02/15	06/30/20	$	$

Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	SHD	SHD				$
						$
						$

Project Name: Work Release Program 2015-20 Template Type A

Estimated Payment Total by Fiscal Year

FY	Amount	I/D	FY	Amount	I/D

THIS AGREEMENT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name: City of Highland hereinafter called CONTRACTOR

Address: 27215 Baseline Street

Highland, CA 92346-3125

Telephone: (909) 864-6861 Federal ID No. or Social Security No.

IT IS HEREBY AGREED AS FOLLOWS:

AGREEMENT FOR PARTICIPATION IN SAN BERNARDINO COUNTY SHERIFF DEPARTMENT'S WORK RELEASE PROGRAM

WHEREAS, San Bernardino County, hereinafter referred to as COUNTY, conducts and administers a Work Release Program (WRP) through the Sheriff's Department, hereinafter referred to SHERIFF, under Penal Code Sections 4024.2 and 4024.3, for the performance of work by persons committed to the custody of the SHERIFF. Work Release Program inmates are incarcerated at the SHERIFF's correctional facilities, and have been released from custody to serve their remaining sentence on the work program; and

WHEREAS, CONTRACTOR desires that individuals in said WRP (INMATES) to be placed with CONTRACTOR for work under the direction and control of CONTRACTOR, as it is in the best interest of the community to provide an alternative mode of incarceration for those inmates placed into these programs;

NOW, THEREFORE, the parties agree as follows:

Auditor-Controller/Treasurer/Tax Collector Use Only

☐ Contract Database	☐ FAS
Input Date	Keyed By

A. SCOPE OF AGREEMENT

A.1 SHERIFF's placement of INMATES with CONTRACTOR is at the discretion of the SHERIFF and is subject to the availability of INMATES, available work assignments and the ability of CONTRACTOR to administer and control the work program.

A.2 Upon placement of INMATES with CONTRACTOR, the work of the INMATES will be under the direct supervision and control of CONTRACTOR and will not be under the supervision or control of the SHERIFF.

A.3 CONTRACTOR will assign a supervisor to oversee the INMATES assigned to its agency.

A.4 SHERIFF will provide CONTRACTOR with a Crew Supervisor Pamphlet and CONTRACTOR agrees to follow said instructions.

A.5 CONTRACTOR shall ensure that each supervisor does not fraternize with, engage services of, accept services from, do favors for, or engage in romantic, intimate or sexual relationship with INMATES.

A.6 The work performed by INMATES will consist of manual labor to improve or maintain levees or public facilities, including but not limited to streets, parks, and schools and/or manual labor as approved by the SHERIFF.

A.7 CONTRACTOR shall ensure the work, supervision, and treatment of the INMATES shall in all ways conform to applicable law, including but not limited to, California Penal Code Sections 4024.2 and 4024.3.

A.8 CONTRACTOR will not provide any security guards and CONTRACTOR's employee(s) will not physically restrain any INMATES that might leave the work area. The CONTRACTOR will notify SHERIFF by the end of each day of any INMATES who did not arrive for scheduled work assignment or left the work area without permission.

A.9 CONTRACTOR will provide transportation for INMATES working under this Agreement to and from the work sites as needed from pickup points agreed to between the SHERIFF and CONTRACTOR.

A.10 Equipment operations will be performed only by qualified CONTRACTOR employees with the exception of small power equipment such as weed trimmers, power lawn mowers and hedge trimmers. INMATES must demonstrate proficiency with such tools to the satisfaction of CONTRACTOR before being allowed to operate said tools. CONTRACTOR will provide safety instructions, explain the work to be done, and direct the work of INMATES placed under this Agreement.

A.11 CONTRACTOR will provide necessary safety equipment while INMATES are operating any equipment. This may include but is not limited to gloves, hard hats and eye protection required to safely perform any work assigned under this Agreement. CONTRACTOR will require INMATES to wear INMATE identifying safety vest at all times while working at a crew site.

A.12 In the event an INMATE injury occurs, CONTRACTOR shall be responsible for the entire claim. This responsibility includes the administration of the claim in the same manner as if the INMATE was an employee of CONTRACTOR. CONTRACTOR also agrees to complete written documentation notifying the WRP office. In the event an INMATE brings an action which includes or is against SHERIFF or COUNTY, CONTRACTOR will reimburse the SHERIFF or COUNTY for all costs and expenses related to the action including all medical expenses, benefits, settlement costs and/or awards.

A.13 CONTRACTOR shall obtain and have Workers' Compensation insurance or be permissibly self-insured which includes the coverage of these INMATES. CONTRACTOR agrees to provide INMATES with Workers' Compensation benefits under CONTACTOR's Workers' Compensation insurance policy which shall be the primary insurance for INMATES.

B. TERM AND TERMINATION

The term of this Agreement shall be for a period commencing on March 2, 2015, or upon the date of approval by the SHERIFF, whichever is later, and ending on June 30, 2020. Notwithstanding the foregoing, this Agreement may be terminated at any time, with or without cause, by CONTRACTOR or by COUNTY, upon written notice given to the other party at least thirty (30) days prior to the date specified for said termination. In the event of such termination, each party shall fully pay and discharge all obligations in favor of the other, accruing prior to the date of such termination, and each party shall be released from all obligations or performance which would otherwise accrue subsequent to the date of termination. Notwithstanding the foregoing, COUNTY may terminate this Agreement at any time, without advance notice to CONTRACTOR, in the event CONTRACTOR fails to comply with any term of this Agreement.

SHERIFF shall have the authority to exercise the COUNTY's rights and authority under this Agreement, including the right to give notice of termination of this Agreement, at his sole discretion.

C. INDEMNIFICATION AND INSURANCE REQUIREMENTS

C.1 Mutual Indemnification

The CONTRACTOR agrees to defend, indemnify and hold harmless the COUNTY, it's officers, employees, agents, and volunteers for any and all claims, losses, actions, damages and/or liability arising out of this Agreement from any cause whatsoever, including any costs or expenses incurred by COUNTY, except as prohibited by law.

The COUNTY agrees to defend, indemnify and hold harmless the CONTRACTOR, it's officers, employees, agents, and volunteers for any and all claims, losses, actions, damages and/or liability arising out of this Agreement from any cause whatsoever, including any costs or expenses incurred by CONTRACTOR, except as prohibited by law.

C.2 Comparative Fault

In the event that the COUNTY and/or CONTRACTOR are determined to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Agreement, the COUNTY and/or CONTRACTOR shall indemnify the other to the extent of its comparative fault.

C.3 Self-Insurance

COUNTY and CONTRACTOR are authorized self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability and Workers' Compensation and warrant that through their respective programs of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions or obligations of this Agreement.

C.4 Waiver of Subrogation Rights

CONTRACTOR shall require the carriers of required coverage's to waive all rights of subrogation against the COUNTY, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the CONTRACTOR and CONTRACTOR's employees or agents from waiving the right of subrogation prior to a loss or claim. The CONTRACTOR hereby waives all rights of subrogation against the COUNTY.

D. NOTICES

All written notices provided for in this Agreement or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or deposited in the United States mail, postage prepaid, and addressed to the other party as follows:

San Bernardino County Sheriff's Department
Bureau of Administration 010
655 East Third Street
San Bernardino, CA 92415-0061

City of Highland
27215 Baseline Street
Highland, CA 92346-3125

Notice shall be deemed communicated two (2) COUNTY working days from the time of mailing if mailed as provided in this paragraph.

E. ENTIRE AGREEMENT

This Agreement represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promise, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Agreement and signs the same of its own free will. Any amendment to this Agreement shall be in writing signed by both parties.

City of Highland	San Bernardino County Sheriff's Department
Contractor Authorized Signature	Sheriff-Coroner Authorized Signature
Larry McCallon	Shannon Dicus
Name of person signing agreement (print or type)	Name of person signing agreement (print or type)
Mayor	Captain
Title	Title
February 10, 2015	February 20, 2015
Date	Date

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. 14
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
B Hughes			
City Clerk		City Manager	

STAFF REPORT

TO THE CITY COUNCIL

DATE: May 12, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. 15
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager