

**MINUTES
CITY COUNCIL REGULAR MEETING
MAY 12, 2020**

This was conducted as a teleconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:03 p.m. by Mayor McCallon.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

No public comments were received by 5:00 p.m. prior to the City Council meeting.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – April 28, 2020 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 703 for May 12, 2020, in the amount of \$902,638.62 and Payroll of \$91,103.44.
4. Claim Consideration – Angelina Solorzano
Rejected claim.
5. Records Destruction Authorization
Approved the destruction of certain records.

6. Easement Acceptance/Horizon 2010 Enterprise, Inc. (7242 Vine Street)
 1. Accepted Grant of Easement for Road and Drainage purposes from Horizon 2010 Enterprise, Inc.; and
 2. Directed the City Clerk to record the Grant of Easement.
7. Contract Extension – Facilities and Parks Janitorial Service
Extended the Facilities and Parks Janitorial Maintenance Contract with Base Line Hill, Inc., dba Jan Point for one year.
8. Contract Extension – Landscape Maintenance Districts (LMD) Landscape Maintenance Service
Extended the LMD Landscape Maintenance Contract with RP Landscape & Irrigation, Inc. for one year.
9. Designation of Applicant's Agent Resolution for Non-State Participants
Approved the attached Cal OES Resolution regarding COVID-19.
10. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2020/21)
 1. Adopted Resolution No. 2020-017 giving preliminary approval of the annual report; and
 2. Adopted Resolution No. 2020-018 setting June 9, 2020, as the date of the protest hearing.

RESOLUTION NO. 2020-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, GIVING PRELIMINARY APPROVAL OF REPORT FOR
STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1
FISCAL YEAR 2020-21

RESOLUTION NO. 2020-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND
COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN STREET AND
DRAINAGE MAINTENANCE DISTRICT NO. 96-1, AN ASSESSMENT
DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING
OBJECTIONS THERETO

11. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2020/21)

1. Adopted Resolution No. 2020-019 giving preliminary approval of the annual report; and
2. Adopted Resolution No. 2020-020 setting June 9, 2020, as the date of the protest hearing.

RESOLUTION NO. 2020-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND CALIFORNIA, GIVING PRELIMINARY APPROVAL OF ENGINEER'S REPORT FOR CONSOLIDATED LANDSCAPING & LIGHTING DISTRICT NO. 96-1 FISCAL YEAR 2020-21

RESOLUTION NO. 2020-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1, AN ASSESSMENT DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

12. Notice of Completion – Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10)

1. Accepted Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10) as complete;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Sheriff's Department Contract for Work Release Program

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Chavez, to authorize the City Manager to sign the Sheriff's Department Contract for Work Release Program. Motion carried, 5-0.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated right now there are 3,078 confirmed cases of COVID-19 countywide. The City of Highland has 83 confirmed cases, and testing countywide there have been 32,568 tests conducted. In Highland, there have been 775 Highland residents who have been tested. We have worked out with the County Public Health Department to do a drive-thru testing site in the City of Highland. It will be free of charge and it will be held at the Community Park at the YMCA on May 19 from 10:00 a.m. to 2:00 p.m. The advertisement for that should start on Thursday as they cannot start advertising until everything is approved by the Board of Supervisors. It will be open by appointment only and the appointments will be available online or by calling the County Health Department. Some of the requirements are if people have one symptom then they can get tested, if you are 65 or older you can be tested with no symptoms, and also first responders and any medical related staff can also be tested with showing no symptoms. He will make sure to get the appointment information out to everyone as soon as he receives it. City Hall lobby is still closed. We are getting a glass storefront which is going to be installed in the lobby. The installation was supposed to start tomorrow but it appears it will be delayed and not start until the next day. They had to order the material and, as you can imagine, there is a lot of competition for getting this type of material for businesses. A lot of people are putting in glass so it is a hot item right now but we have been told we will get it installed this week. Once we get the storefront glass installed we will be looking at reopening the lobby on an appointment basis for all city activities. Right now we are limiting appointments to building related activities only and all other city related activity we are doing via telephone, voicemail, and email. All staff is now back to work at City Hall. We are no longer working split schedules and we are taking everyone's temperatures daily when they arrive at work. The parks are still open for passive recreation. The parking lot at Community Park is still closed to discourage large crowds and the playground equipment and gazebos at all parks are still fenced off. He does encourage the public to visit our website as well as subscribe to our Facebook page for any future updates. If the public has any specific questions regarding COVID-19, San Bernardino County has a hotline (909) 387-3911. It was announced today by Governor Newsom that he is going to allow restaurants to begin reopening for sit down service. He has not heard from the County yet on their plans as far as if they are going to try to be stricter or just go by the state health order. We will be having a conference call with the County tomorrow and find that out. As soon as we get definitive information we will make sure to post everything onto our Facebook page and website.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated Omnitrans continues to meet via zoom for Plans and Programs board meetings and Executive Committee meetings. She also has a finance zoom meeting with the airport on Thursday. More importantly she would like to keep the Council abreast that the Veterans' Community Committee continues to meet via phone and they are still moving forward as if the event will be held on November 7. Right now they are making great progress and have a great committee.

Council Member Chavez stated he chairs the Santa Ana Task Force, and there was one item on the agenda regarding the desire to join a multi-project building permit which was moved forward. The district will be working with the task force members to determine which projects will be included in the initial permit. He also received a great email from a resident who lives on Del Rosa, Ms. Lopez, who stated she loves all the construction work that is being done on the west side. She is happy to see the sidewalks and the new streets being built. She is looking forward to Del Rosa Avenue being built with sidewalks. Just some good news from District One.

Mayor McCallon stated on the Mayor's phone call with the County today, the County indicated they will be hiring about 400 of the tracers that are required to be in place for opening up businesses and so on. They will be able to do contact tracing. They have not put out the requirements yet but that is something that will be coming forward. Also, right now if the County in their meeting tomorrow, approves their going forward with their business grant program as stated, they will be opening up on the website Thursday for businesses to be able to make applications for that. Hopefully, that will happen and if our businesses can show they are COVID-19 compliant, through inspection by the City to meet the requirements, then they would be sent a sticker to put in their window and receive a \$2,500 check from the County as a grant. He sent Council information on the Heroes Act Bill which is going to be heard in the House on Friday. It is not scheduled yet in the Senate and it will be distributing funds to local governments. There is \$250 billion in there for cities and it will be distributed on the CDBG allocation formula if it passes.

ANNOUNCEMENTS

None

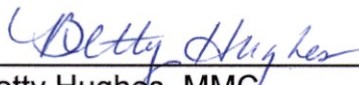
CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:21 p.m. in memory of Dennis Hansberger.

Submitted By:


Betty Hughes, MMC
City Clerk

Approved By:


Larry McCallon
Mayor