

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

May 26, 2020

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR

PENNY LILBURN, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone:

- To join the Zoom Meeting online: <https://zoom.us/j/95665524509>
- Listen to the meeting by calling (669) 900-9128 and enter the Meeting ID: 956 6552 4509#

Toll free phone numbers:

(877) 853-5247 or (888) 788-0099
Meeting ID: 956 6552 4509#

Submission of Public Comments: For those wishing to make public comments at the May 26, 2020 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on May 26, 2020 to the City Clerk at publiccomment@cityofhighland.org. If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

CITY COUNCIL REGULAR MEETING MAY 26, 2020 - 6:00 p.m.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council Meeting.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 12, 2020 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 704 for May 26, 2020, in the amount of \$2,477,729.79 and Payroll of \$91,849.07.
4. Treasurer's Report for April 2020
RECOMMENDATION: That the City Council receive and file Treasurer's Report for April 2020.
5. Claim Consideration – Alejandro Nunez-Mirola
RECOMMENDATION: George Hills Company recommends Council reject claim.
6. Agreement with San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2020-2021
RECOMMENDATION: That the City Council approve the agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2020-2021.
7. Extension of City Parks and Facilities Landscape Maintenance Contract
RECOMMENDATION: That the City Council extend the City Parks and Facilities Landscape Maintenance Contract with DLS Landscape, Inc., (DLS) on a month-to-month basis for up to three months.
8. Drainage Easement Acceptance – "7-Eleven" Project; 28359 Greenspot Road (CUP 017-002 & DRA 017-005)
RECOMMENDATION: That the City Council:
 1. Accept the Grant of Easement for Drainage purposes from Boulder Holdings, LLC; and
 2. Direct the City Clerk to record the Grant of Easement.
9. Santa Ana Canyon Road Widening Improvement (West of Aplin Street) Reimbursement – Water Street Land, LLC
RECOMMENDATION: That the City Council approve a reimbursement to Water Street Land, LLC, in the amount of \$351,938.00 for road widening improvements between Tract 13936 and Aplin Street.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

10. Contract with the California Department of Forestry and Fire Protection – (Cal-Fire) for the Period of July 1, 2020-June 30, 2025
RECOMMENDATION: The Finance/Personnel Subcommittee recommends the City Council:
 1. Approve the proposed Cal-Fire contract for the period of July 1, 2020-June 30, 2025, and authorize the Mayor to sign the contract; and
 2. Adopt the attached Resolution No. 2020-_____ approving the proposed contract.
11. Community Events
RECOMMENDATION: That the City Council discuss community events and direct staff accordingly.
12. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
13. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

In Memory of:

Joseph Denny Atencio

Regular Meetings

June 9, 23; July (no meetings in July); August 11, 25; September 8, 22; October 13, 27; November 10, 24; December 8, 22 (no meeting December 22)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before May 21, 2020, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: May 21, 2020



Betty Hughes, MMC
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

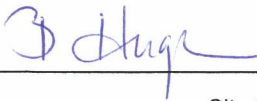
DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

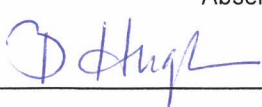
DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – May 12, 2020 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

**MINUTES
CITY COUNCIL REGULAR MEETING
MAY 12, 2020**

This was conducted as a teleconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:03 p.m. by Mayor McCallon.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

No public comments were received by 5:00 p.m. prior to the City Council meeting.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – April 28, 2020 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 703 for May 12, 2020, in the amount of \$902,638.62 and Payroll of \$91,103.44.
4. Claim Consideration – Angelina Solorzano
Rejected claim.
5. Records Destruction Authorization
Approved the destruction of certain records.

6. Easement Acceptance/Horizon 2010 Enterprise, Inc. (7242 Vine Street)
 1. Accepted Grant of Easement for Road and Drainage purposes from Horizon 2010 Enterprise, Inc.; and
 2. Directed the City Clerk to record the Grant of Easement.
7. Contract Extension – Facilities and Parks Janitorial Service
Extended the Facilities and Parks Janitorial Maintenance Contract with Base Line Hill, Inc., dba Jan Point for one year.
8. Contract Extension – Landscape Maintenance Districts (LMD) Landscape Maintenance Service
Extended the LMD Landscape Maintenance Contract with RP Landscape & Irrigation, Inc. for one year.
9. Designation of Applicant's Agent Resolution for Non-State Participants
Approved the attached Cal OES Resolution regarding COVID-19.
10. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2020/21)
 1. Adopted Resolution No. 2020-017 giving preliminary approval of the annual report; and
 2. Adopted Resolution No. 2020-018 setting June 9, 2020, as the date of the protest hearing.

RESOLUTION NO. 2020-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, GIVING PRELIMINARY APPROVAL OF REPORT FOR
STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1
FISCAL YEAR 2020-21

RESOLUTION NO. 2020-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND
COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN STREET AND
DRAINAGE MAINTENANCE DISTRICT NO. 96-1, AN ASSESSMENT
DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING
OBJECTIONS THERETO

11. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2020/21)

1. Adopted Resolution No. 2020-019 giving preliminary approval of the annual report; and
2. Adopted Resolution No. 2020-020 setting June 9, 2020, as the date of the protest hearing.

RESOLUTION NO. 2020-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND CALIFORNIA, GIVING PRELIMINARY APPROVAL OF ENGINEER'S REPORT FOR CONSOLIDATED LANDSCAPING & LIGHTING DISTRICT NO. 96-1 FISCAL YEAR 2020-21

RESOLUTION NO. 2020-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL 2020-21 IN CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1, AN ASSESSMENT DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

12. Notice of Completion – Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10)

1. Accepted Project No. str07009, "Hillview Neighborhood Street and Storm Drain Improvements, Phase I" (Bid No. 2018-10) as complete;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Sheriff's Department Contract for Work Release Program

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Chavez, to authorize the City Manager to sign the Sheriff's Department Contract for Work Release Program. Motion carried, 5-0.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated right now there are 3,078 confirmed cases of COVID-19 countywide. The City of Highland has 83 confirmed cases, and testing countywide there have been 32,568 tests conducted. In Highland, there have been 775 Highland residents who have been tested. We have worked out with the County Public Health Department to do a drive-thru testing site in the City of Highland. It will be free of charge and it will be held at the Community Park at the YMCA on May 19 from 10:00 a.m. to 2:00 p.m. The advertisement for that should start on Thursday as they cannot start advertising until everything is approved by the Board of Supervisors. It will be open by appointment only and the appointments will be available online or by calling the County Health Department. Some of the requirements are if people have one symptom then they can get tested, if you are 65 or older you can be tested with no symptoms, and also first responders and any medical related staff can also be tested with showing no symptoms. He will make sure to get the appointment information out to everyone as soon as he receives it. City Hall lobby is still closed. We are getting a glass storefront which is going to be installed in the lobby. The installation was supposed to start tomorrow but it appears it will be delayed and not start until the next day. They had to order the material and, as you can imagine, there is a lot of competition for getting this type of material for businesses. A lot of people are putting in glass so it is a hot item right now but we have been told we will get it installed this week. Once we get the storefront glass installed we will be looking at reopening the lobby on an appointment basis for all city activities. Right now we are limiting appointments to building related activities only and all other city related activity we are doing via telephone, voicemail, and email. All staff is now back to work at City Hall. We are no longer working split schedules and we are taking everyone's temperatures daily when they arrive at work. The parks are still open for passive recreation. The parking lot at Community Park is still closed to discourage large crowds and the playground equipment and gazebos at all parks are still fenced off. He does encourage the public to visit our website as well as subscribe to our Facebook page for any future updates. If the public has any specific questions regarding COVID-19, San Bernardino County has a hotline (909) 387-3911. It was announced today by Governor Newsom that he is going to allow restaurants to begin reopening for sit down service. He has not heard from the County yet on their plans as far as if they are going to try to be stricter or just go by the state health order. We will be having a conference call with the County tomorrow and find that out. As soon as we get definitive information we will make sure to post everything onto our Facebook page and website.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated Omnitrans continues to meet via zoom for Plans and Programs board meetings and Executive Committee meetings. She also has a finance zoom meeting with the airport on Thursday. More importantly she would like to keep the Council abreast that the Veterans' Community Committee continues to meet via phone and they are still moving forward as if the event will be held on November 7. Right now they are making great progress and have a great committee.

Council Member Chavez stated he chairs the Santa Ana Task Force, and there was one item on the agenda regarding the desire to join a multi-project building permit which was moved forward. The district will be working with the task force members to determine which projects will be included in the initial permit. He also received a great email from a resident who lives on Del Rosa, Ms. Lopez, who stated she loves all the construction work that is being done on the west side. She is happy to see the sidewalks and the new streets being built. She is looking forward to Del Rosa Avenue being built with sidewalks. Just some good news from District One.

Mayor McCallon stated on the Mayor's phone call with the County today, the County indicated they will be hiring about 400 of the tracers that are required to be in place for opening up businesses and so on. They will be able to do contact tracing. They have not put out the requirements yet but that is something that will be coming forward. Also, right now if the County in their meeting tomorrow, approves their going forward with their business grant program as stated, they will be opening up on the website Thursday for businesses to be able to make applications for that. Hopefully, that will happen and if our businesses can show they are COVID-19 compliant, through inspection by the City to meet the requirements, then they would be sent a sticker to put in their window and receive a \$2,500 check from the County as a grant. He sent Council information on the Heroes Act Bill which is going to be heard in the House on Friday. It is not scheduled yet in the Senate and it will be distributing funds to local governments. There is \$250 billion in there for cities and it will be distributed on the CDBG allocation formula if it passes.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:21 p.m. in memory of Dennis Hansberger.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

PREPARED BY: Leticia Nava-Cruz, Senior Accountant

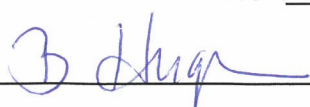
SUBJECT: Warrant Register #704

RECOMMENDATION: City Council to approve Warrant Register #704; Warrants in the amount of \$2,477,729.79 and Payroll in the amount of \$91,849.07.

FISCAL IMPACT: The total of Cash and Expenditures is \$2,569,578.86.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		_____ City Manager	

CITY OF HIGHLAND
WARRANT REGISTER #704

May 26, 2020

Warrants:

5/8/2020 Payroll Wire #484-485 & Ck #80738-80741	47,840.13
5/12/2020 Ck#80742-80794	1,133,537.69
5/19/2020 Ck#80795-80818	1,296,351.97

Total Warrants \$ 2,477,729.79

Payroll:

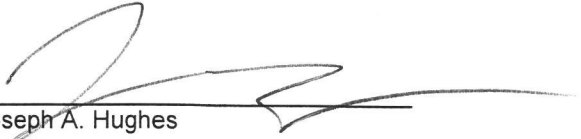
5/8/2020 Direct Deposits #9637-9674	91,285.34
5/8/2020 Ck #569-570	563.73

Total Payroll \$ 91,849.07

Total Warrants & Payroll \$ 2,569,578.86

APPROVED BY:

Larry McCallon
Finance Subcommittee



Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee



Chuck Dantuono
Director of Administrative
Services/City Treasurer

05/05/2020 5:20:58PM

Voucher List
CITY OF HIGHLAND

Page: 1

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
484	5/8/2020	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	9,468.66
			FEDERAL TAXES: Payment	
			004.1120	1,494.52
			FEDERAL TAXES: Payment	
			006.1120	533.41
			FEDERAL TAXES: Payment	
			010.1120	309.36
			FEDERAL TAXES: Payment	
			012.1120	37.46
			FEDERAL TAXES: Payment	
			016.1120	37.46
			FEDERAL TAXES: Payment	
			023.1120	53.25
			FEDERAL TAXES: Payment	
			024.1120	15.12
			FEDERAL TAXES: Payment	
			041.1120	390.85
			FEDERAL TAXES: Payment	
			042.1120	213.48
			FEDERAL TAXES: Payment	
			070.1120	520.38
			SOCIAL SECURITY: Payment	
			001.1140	538.30
			MEDICARE: Payment	
			001.1140	2,590.62
			MEDICARE: Payment	
			004.1140	389.96
			MEDICARE: Payment	
			006.1140	130.88
			MEDICARE: Payment	
			010.1140	77.00
			MEDICARE: Payment	
			012.1140	41.88
			MEDICARE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
484	5/8/2020	000119 INTERNAL REVENUE SERVICE	(Continued)	
			023.1140	18.26
			MEDICARE: Payment	
			024.1140	4.32
			MEDICARE: Payment	
			041.1140	71.74
			MEDICARE: Payment	
			042.1140	73.36
			MEDICARE: Payment	
			070.1140	120.86
			MEDICARE: Payment	
			016.1140	41.88
			Total :	17,173.01
485	5/8/2020	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	3,423.18
			STATE TAXES: Payment	
			004.1130	611.71
			STATE TAXES: Payment	
			006.1130	189.17
			STATE TAXES: Payment	
			010.1130	147.09
			STATE TAXES: Payment	
			012.1130	27.00
			STATE TAXES: Payment	
			016.1130	26.99
			STATE TAXES: Payment	
			023.1130	13.81
			STATE TAXES: Payment	
			024.1130	5.04
			STATE TAXES: Payment	
			041.1130	158.73
			STATE TAXES: Payment	
			042.1130	80.65
			STATE TAXES: Payment	
			070.1130	229.05

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
485	5/8/2020	000001 000001 CALIF STATE EMPLOYMENT	(Continued)	
Total :				4,912.42
80738	5/8/2020	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			001.1170	6,451.40
			ICMA DEFERRED COMP 457: Payment	
			004.1170	428.86
			ICMA DEFERRED COMP 457: Payment	
			010.1170	294.00
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			041.1170	301.31
			ICMA DEFERRED COMP 457: Payment	
			070.1170	235.85
Total :				7,736.42
80739	5/8/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment	
			016.1145	163.52
			PERS: Payment	
			023.1145	86.55
			PERS: Payment	
			024.1145	17.30
			PERS: Payment	
			041.1145	412.67
			PERS: Payment	
			042.1145	287.40
			PERS: Payment	
			070.1145	679.36
			PERS SURVIVOR: Payment	
			001.1145	23.94
			PERS SURVIVOR: Payment	
			004.1145	3.59
			PERS SURVIVOR: Payment	
			006.1145	1.29

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80739	5/8/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			010.1145	0.61
			PERS SURVIVOR: Payment	
			012.1145	0.57
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.23
			PERS SURVIVOR: Payment	
			024.1145	0.03
			PERS SURVIVOR: Payment	
			041.1145	0.33
			PERS SURVIVOR: Payment	
			042.1145	0.76
			PERS SURVIVOR: Payment	
			070.1145	0.64
			EPMC: Payment	
			001.1145	585.31
			PERS: Payment	
			012.1145	163.53
			EPMC: Payment	
			004.1145	86.11
			EPMC: Payment	
			006.1145	18.11
			EPMC: Payment	
			010.1145	20.93
			EPMC: Payment	
			012.1145	2.17
			EPMC: Payment	
			016.1145	2.17
			EPMC: Payment	
			023.1145	6.05
			EPMC: Payment	
			024.1145	0.52
			EPMC: Payment	
			041.1145	28.89

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80739	5/8/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			042.1145	10.54
			EPMC: Payment	
			070.1145	47.54
			PERS: Payment	
			001.1145	12,066.98
			PERS: Payment	
			004.1145	1,785.81
			PERS: Payment	
			006.1145	592.08
			PERS: Payment	
			010.1145	408.68
			Total :	17,504.77
80740	5/8/2020	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.24
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.74
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.25
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.77
			Total :	15.00
80741	5/8/2020	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.48
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	109.94
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	12.82
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.58
			AFLAC ACCIDENT INSURANCE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80741	5/8/2020	003804 AFLAC WWHQ	(Continued)	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	182.52
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.69
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	73.59
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.71
			AFLAC DENTAL: Payment	
			001.1181	27.88
			AFLAC DENTAL: Payment	
			004.1181	0.55
			AFLAC DENTAL: Payment	
			041.1181	1.66
			AFLAC DENTAL: Payment	
			070.1181	0.57
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.98

Total : 498.51

6 Vouchers for bank code : wfb

Bank total : 47,840.13

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
6	Vouchers in this report			Total vouchers : 47,840.13

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80742	5/12/2020	000004 PUBLIC EMPLOYEE RETIREMENT SYS	REPLACEMENT BENEFIT CONTRIBUTION 2020 REPLACEMENT BENEFIT CONTRIBUTION 2020 001.1450.3560	9.43
Total :				9.43
80743	5/12/2020	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-APR POLICE SERVICES-APR 001.2000.4560	807,704.00
Total :				807,704.00
80744	5/12/2020	000043 BALLARD PLUMBING HEATING & AIR	CORP YARD QUARTERLY SERVICE CORP YARD QUARTERLY SERVICE 004.8310.4588	550.00
Total :				550.00
80745	5/12/2020	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SERVICES-APR EMPLOYEE SUPPORT SERVICES-APR 001.1600.4537	675.00
Total :				675.00
80746	5/12/2020	000085 EAST VALLEY WATER DISTRICT	CANYON OAKS PARK APR CANYON OAKS PARK APR 016.8540.4030 BEATTIE-IRRIGATION APR BEATTIE-IRRIGATION APR 001.6000.4030 LMDS APR LMDS APR 012.8500.4030	182.43 228.30
Total :				2,828.32 3,239.05
80747	5/12/2020	000108 HIGH TECH SECURITY	BURG SYSTEMS-JUN CITY HALL MONIT-JUN 042.9510.4066 CITY HALL MAINT-JUN 042.9510.4066 COMMUNITY PARK MONIT-JUN 001.6000.4066	25.00 15.00 25.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80747	5/12/2020	000108 HIGH TECH SECURITY	(Continued)	
			COMMUNITY PARK MAINT-JUN	
			001.6000.4066	15.00
			CORP YARD MONIT-JUN	
			004.8310.4066	25.00
			CORP YARD MAINT-JUN	
			004.8310.4066	20.00
			CITY HALL MONIT-JUN	
			042.9510.4066	25.00
			CITY HALL MAINT-JUN	
			042.9510.4066	15.00
			FIRE SYSTEMS-JUN	
			CORP YARD MONIT-JUN	
			004.8310.4066	35.00
			CORP YARD MAINT-JUN	
			004.8310.4066	15.00
			LIBRARY MONIT-JUN	
			001.6000.4066	35.00
			LIBRARY MAINT-JUN	
			001.6000.4066	15.00
			CITY HALL MONIT-JUN	
			042.9510.4066	35.00
			CITY HALL MAINT-JUN	
			042.9510.4066	15.00
			FIRE STATION #3 MONIT-JUN	
			028.2050.4066	17.50
			FIRE STATION #3 MONIT-JUN	
			029.2100.4066	17.50
			FIRE STATION #3 MAINT-JUN	
			028.2050.4066	7.50
			FIRE STATION #3 MAINT-JUN	
			029.2100.4066	7.50
			YMCA MONIT-JUN	
			001.6000.4066	35.00
			YMCA MAINT-JUN	
			001.6000.4066	15.00
			POLICE MONIT-JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80747	5/12/2020	000108 HIGH TECH SECURITY	(Continued)	
			001.2000.4066	35.00
			POLICE MAINT-JUN	
			001.2000.4066	15.00
			CCTV SYSTEMS-JUN	
			AURANTIA PARK MAINT-JUN	
			001.6000.4066	25.00
			COMMUNITY PARK MAINT-JUN	
			001.6000.4066	50.00
			CITY HALL MAINT-JUN	
			042.9510.4066	25.00
			CORP YARD MAINT-JUN	
			004.8310.4066	25.00
			CANYON OAKS PARK MAINT-JUN	
			016.8540.4066	25.00
			Total :	615.00
80748	5/12/2020	000127 K & L HARDWARE	GRAFFITI SUPPLIES	
			GRAFFITI SUPPLIES	
			001.6010.4206	14.20
			PARKS SUPPLIES	
			PARKS SUPPLIES	
			001.6000.4206	5.13
			POLICE SUPPLIES	
			POLICE SUPPLIES	
			001.2000.4206	76.04
			Total :	95.37
80749	5/12/2020	000165 AT&T	POLICE ALARM APR	
			POLICE ALARM APR	
			001.2000.4060	539.57
			Total :	539.57
80750	5/12/2020	000165 AT&T	CORP YARD APR	
			CORP YARD APR	
			004.8310.4060	404.40
			Total :	404.40

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80751	5/12/2020	000165 AT&T	BASELINE LITTLE LEAGUE APR BASELINE LITTLE LEAGUE APR 001.6000.4060	256.33 Total : 256.33
80752	5/12/2020	000165 AT&T	CITY HALL APR CITY HALL APR 042.9510.4060	256.33 Total : 256.33
80753	5/12/2020	000165 AT&T	CITY HALL APR CITY HALL APR 042.9510.4060	256.30 Total : 256.30
80754	5/12/2020	000197 U.S. BANK	2015 TAB ADMIN 04/20-03/21 2015 TAB ADMIN 04/20-03/21 089.8090.4554	2,200.00 Total : 2,200.00
80755	5/12/2020	000203 SOUTHERN CALIFORNIA EDISON	CITY HALL APR CITY HALL APR 042.9510.4010 POLICE STATION APR POLICE STATION APR 001.2000.4010 CORP YARD APR CORP YARD APR 004.8310.4010 LIBRARY/ELC APR LIBRARY/ELC APR 001.6000.4010 LS#2 APR LS#2 APR 013.8510.4011 LS2-B APR LS2-B APR 013.8510.4011 LS#3 APR	574.67 3,687.69 582.23 2,428.91 576.26 10.50

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80755	5/12/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS#3 APR	
			013.8510.4011	14.47
			LS#3 APR	
			LS#3 APR	
			013.8510.4011	14.50
			LS-3 METERS APR	
			LS-3 METERS APR	
			013.8510.4011	49.66
			LS-3 METERS APR	
			LS-3 METERS APR	
			013.8510.4011	174.81
			LS#3 APR	
			LS#3 APR	
			013.8510.4011	89.46
			SIGNALS APR	
			SIGNALS APR	
			004.8310.4580	37.57
			SIGNALS APR	
			013.8510.4011	32.65
			OAK CREEK PARK APR	
			OAK CREEK PARK APR	
			016.8540.4010	11.54
			LMD#55 APR	
			LMD#55 APR	
			012.8500.4010	11.92
			LMD#48C APR	
			LMD#48C APR	
			012.8500.4010	242.92
			LMD#48C APR	
			LMD#48C APR	
			012.8500.4010	11.66
			LMD#48B APR	
			LMD#48B APR	
			012.8500.4010	12.05
			UPLIGHTING LMD 48 APR	
			UPLIGHTING LMD 48 APR	
			012.8500.4010	2.86

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80755	5/12/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			UPLIGHTING LMD 48 APR	
			013.8510.4011	26.78
			HIGHLAND AVE ALPR APR	
			HIGHLAND AVE ALPR APR	
			001.2000.4062	10.59
			BASELINE MEDIAN APR	
			BASELINE MEDIAN APR	
			004.8310.4010	11.55
			CITY HALL-APR	
			CITY HALL-APR	
			042.9510.4010	549.29
			STATION #2-APR	
			STATION #2-APR	
			028.2050.4010	171.30
			STATION #2-APR	
			029.2100.4010	171.29
			AURANTIA PARK-APR	
			AURANTIA PARK-APR	
			001.6000.4010	50.97
			HIGHLAND AVE ALRP-APR	
			HIGHLAND AVE ALRP-APR	
			001.2000.4062	11.49
			STATION #1-APR	
			STATION #1-APR	
			028.2050.4010	281.61
			STATION #1-APR	
			029.2100.4010	281.60
			LS#1-MAY	
			LS#1-MAY	
			013.8510.4011	7,167.16
			LS#3-APR	
			LS#3-APR	
			013.8510.4011	781.76
			SIGNALS-APR	
			SIGNALS-APR	
			004.8310.4580	2,209.61
			CUNNINGHAM PARK-APR	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80755	5/12/2020	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			CUNNINGHAM PARK-APR	
			016.8540.4010	12.31
			CANYON OAK PARK-APR	
			CANYON OAK PARK-APR	
			016.8540.4010	15.26
			SEELEY PARK-APR	
			SEELEY PARK-APR	
			016.8540.4010	16.40
			LMD'S-APR	
			LMD'S-APR	
			012.8500.4010	469.19
			LS3 METER-MAY	
			LS3 METER-MAY	
			013.8510.4011	27.95
			Total :	20,832.44
80756	5/12/2020	000207 KONICA MINOLTA	COPIER MAINT-APR	
			COPIER MAINT-APR	
			001.2000.4205	8.72
			COPIER MAINT-APR	
			042.9510.4205	445.53
			Total :	454.25
80757	5/12/2020	000208 STAPLES CREDIT PLAN	COVID19: USB CABLES	
			COVID19: USB CABLES	
			042.9510.4208	54.92
			Total :	54.92
80758	5/12/2020	000222 UNDERGROUND SERVICE ALERT	DIG ALERT TICKETS-MAY	
			DIG ALERT TICKETS-MAY	
			004.8310.4553	156.85
			Total :	156.85
80759	5/12/2020	000233 WAXIE SANITARY SUPPLY	FS#1-3: SANITIZERS SUPPLY	
			FS#1-3: SANITIZERS SUPPLY	
			028.2050.4055	45.02
			FS#1-3: SANITIZERS SUPPLY	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80759	5/12/2020	000233 WAXIE SANITARY SUPPLY	(Continued)	
			029.2100.4055	45.02
			FS#1: SUPPLIES	
			FS#1: SUPPLIES	
			028.2050.4055	169.70
			FS#1: SUPPLIES	
			029.2100.4055	169.69
			COVID19: SUPPLIES	
			COVID19: SUPPLIES	
			042.9510.4055	262.71
			COVID19: SUPPLIES	
			COVID19: SUPPLIES	
			042.9510.4055	7.22
			Total :	699.36
80760	5/12/2020	000718 HOUSTON & HARRIS PCS, INC	CARRIAGE HILL & S.A. CANYON VIDEO INSPEC	
			CARRIAGE HILL & S.A. CANYON VIDEO	
			004.8310.4570	1,527.50
			Total :	1,527.50
80761	5/12/2020	000979 VERIZON WIRELESS	AIR CARDS-MAR	
			AIR CARDS-MAR	
			001.2000.4061	114.03
			CELL PHONES/AIR CARDS-MAY	
			CELL PHONES-MAY	
			001.2000.4061	164.27
			AIR CARDS-MAY	
			001.2000.4062	1,064.44
			CELL PHONES-MAY	
			001.3200.4061	61.73
			CELL PHONES-MAY	
			001.4200.4061	107.68
			AIR CARDS-MAY	
			001.4500.4062	114.03
			CELL PHONES-MAY	
			001.4600.4061	174.34
			CELL PHONES-MAY	
			028.2050.4061	142.55

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80761	5/12/2020	000979 VERIZON WIRELESS	(Continued)	
			AIR CARDS-MAY	
			028.2050.4062	152.04
			CELL PHONES-MAY	
			042.9510.4061	331.64
			AIR CARDS-MAY	
			001.4600.4062	114.03
			CELL PHONES-MAY	
			001.6000.4061	79.78
			CELL PHONES-MAY	
			001.6010.4061	31.10
			CELL PHONES-MAY	
			001.6020.4061	52.16
			CELL PHONES-MAY	
			004.8310.4061	107.81
			AIR CARDS-MAY	
			004.8310.4062	38.01
			AIR CARDS-MAY	
			028.2050.4062	114.03
			Total :	2,963.67
80762	5/12/2020	001072 AUTO ZONE	ME543 SUPPLIES	
			ME543 SUPPLIES	
			028.2050.4240	29.66
			ME543 SUPPLIES	
			029.2100.4240	29.66
			ME542 SUPPLIES	
			ME542 SUPPLIES	
			028.2050.4240	13.56
			ME542 SUPPLIES	
			029.2100.4240	13.56
			Total :	86.44
80763	5/12/2020	001098 TY LIN INTERNATIONAL	ENR19.002: SNRC OFF-SITE PIPELINE	
			ENR19.002: SNRC OFF-SITE PIPELINE	
			001.3200.4551	1,061.25
			Total :	1,061.25

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80764	5/12/2020	001193 LIFE ASSIST, INC.	COVID19: EXTRA PPE N-95 MASKS COVID19: EXTRA PPE N-95 MASKS 028.2050.4207 COVID19: GLOVES COVID19: GLOVES 028.2050.4207	95.55 366.24 Total : 461.79
80765	5/12/2020	001271 ALL STAR FIRE EQUIP, INC	ANNUAL SCBA FLOW TEST ANNUAL SCBA FLOW TEST 028.2050.4243 ANNUAL SCBA FLOW TEST 029.2100.4243	 403.77 403.77 Total : 807.54
80766	5/12/2020	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES OFFICE SUPPLIES 001.1600.4200 OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200 OFFICE SUPPLIES OFFICE SUPPLIES 042.9510.4200	 41.34 160.08 566.61 Total : 768.03
80767	5/12/2020	001473 COUNTY OF SAN BERNARDINO	RADIO ACCESS-FEB RADIO ACCESS-FEB 028.2050.4209 RADIO ACCESS-FEB 029.2100.4209 RADIO ACCESS-MAR RADIO ACCESS-MAR 028.2050.4209 RADIO ACCESS-MAR 029.2100.4209	 515.93 515.92 565.16 565.15 Total : 2,162.16

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80768	5/12/2020	001476 TIME WARNER CABLE	CITY HALL TELE/INT-MAY CITY HALL TELE/INT-MAY 042.9510.4065	1,107.39
Total :				1,107.39
80769	5/12/2020	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-APR PROFESSIONAL SERVICES-APR 023.3890.4554	3,000.00
Total :				3,000.00
80770	5/12/2020	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-MAY PARCEL MAP REVISIONS-MAY 001.4100.4310	2.00
Total :				2.00
80771	5/12/2020	001996 HINDERLITER, DELLAMAS & ASSOC	SALES TAX 2ND QUARTER SALES TAX 2ND QUARTER 001.1450.4505	450.00
Total :				450.00
80772	5/12/2020	002190 ENGINEERING RESOURCES OF SO CA	BRG04004A PM DIF REG-APR BRG04004A PM DIF REG-APR 007.8330.6813 BRG07001 PM RDA07-APR BRG07001 PM RDA07-APR 010.3830.6813 BRG12001 PM DIF REG-APR BRG12001 PM DIF REG-APR 007.8330.6813 STR15002 PM RDA04-APR STR15002 PM RDA04-APR 010.3830.6550 STR17002 PM CCF 2017-APR STR17002 PM CCF 2017-APR 027.8490.6550 STR17001 PM RDA04-APR STR17001 PM RDA04-APR 010.3830.6550 ICH09001 PM IVDA AGMT-APR	954.50 529.00 1,127.00 1,403.00 126.50 874.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80772	5/12/2020	002190 ENGINEERING RESOURCES OF SO CA	(Continued)	
			ICH09001 PM IVDA AGMT-APR	
			027.8490.6813	1,782.50
			SDR19001 PM DIF FLOOD-APR	
			SDR19001 PM DIF FLOOD-APR	
			007.8330.6600	207.00
			SDR06002 DE RDA07-APR	
			SDR06002 DE RDA07-APR	
			010.3830.6600	3,558.18
			STR18001 PM RDA07-APR	
			STR18001 PM RDA07-APR	
			010.3830.6550	1,943.50
			STR19001 DE COSB-APR	
			STR19001 DE COSB-APR	
			027.8490.6550	878.44
			STR19001 DE MSRI-APR	
			STR19001 DE MSRI-APR	
			017.8350.6550	1,511.86
			Total :	14,895.48
80773	5/12/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 PE RDA07-FEB	
			STR18001 PE RDA07-FEB	
			010.3830.6550	336.99
			STR18001 PE IVDA-FEB	
			STR18001 PE IVDA-FEB	
			027.8490.6550	336.83
			STR18001 PE SMBMI-FEB	
			STR18001 PE SMBMI-FEB	
			027.8490.6550	336.83
			STR18001 PE EDA-FEB	
			STR18001 PE EDA-FEB	
			030.8495.6550	731.85
			STR18001 PS&E RDA07-FEB	
			STR18001 PS&E RDA07-FEB	
			010.3830.6550	329.37
			STR18001 PS&E IVDA-FEB	
			STR18001 PS&E IVDA-FEB	
			027.8490.6550	329.20

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80773	5/12/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			STR18001 PS&E SMBMI-FEB	
			STR18001 PS&E SMBMI-FEB	
			027.8490.6550	329.20
			STR18001 PS&E EDA-FEB	
			STR18001 PS&E EDA-FEB	
			030.8495.6550	715.29
			STR18001 R/W RDA07-FEB	
			STR18001 R/W RDA07-FEB	
			010.3830.6550	1,419.35
			STR18001 R/W IVDA-FEB	
			STR18001 R/W IVDA-FEB	
			027.8490.6550	1,418.62
			STR18001 R/W SMBMI-FEB	
			STR18001 R/W SMBMI-FEB	
			027.8490.6550	1,418.62
			STR18001 R/W EDA-FEB	
			STR18001 R/W EDA-FEB	
			030.8495.6550	3,082.35
			STR18001 PS&E RDA07-MAR	
			STR18001 PS&E RDA07-MAR	
			010.3830.6550	238.12
			STR18001 PS&E IVDA-MAR	
			STR18001 PS&E IVDA-MAR	
			027.8490.6550	237.99
			STR18001 PS&E SMBMI-MAR	
			STR18001 PS&E SMBMI-MAR	
			027.8490.6550	237.99
			STR18001 PS&E EDA-MAR	
			STR18001 PS&E EDA-MAR	
			030.8495.6550	517.10
			STR18001 R/W RDA07-MAR	
			STR18001 R/W RDA07-MAR	
			010.3830.6550	1,349.92
			STR18001 R/W IVDA-MAR	
			STR18001 R/W IVDA-MAR	
			027.8490.6550	1,349.23
			STR18001 R/W SMBMI-MAR	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80773	5/12/2020	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued) STR18001 R/W SMBMI-MAR 027.8490.6550 STR18001 R/W EDA-MAR STR18001 R/W EDA-MAR 030.8495.6550	1,349.23 2,931.59 Total : 18,995.67
80774	5/12/2020	003324 NEWEGG BUSINESS, INC.	USB ETHERNET ADAPTER USB ETHERNET ADAPTER 042.9510.4208	 105.31 Total : 105.31
80775	5/12/2020	003713 SATCOM GLOBAL LTD.	SATELLITE PHONES-MAY SATELLITE PHONES-MAY 001.2000.4061 SATELLITE PHONES-MAY 042.9510.4061 SATELLITE PHONES-MAY 028.2050.4061 SATELLITE PHONES-MAY 029.2100.4061	 42.75 42.75 21.90 21.90 Total : 129.30
80776	5/12/2020	003885 IWORQ	IWORQ SYSTEMS SOFTWARE 06/2020-05/2021 IWORQ SYSTEMS SOFTWARE 06/2020-05/2021 004.8310.4255	 4,900.00 Total : 4,900.00
80777	5/12/2020	004162 SUPERCO SPECIALTY PRODUCTS	GRAFFITI REMOVAL PRODUCTS GRAFFITI REMOVAL PRODUCTS 001.6010.4206	 1,243.12 Total : 1,243.12
80778	5/12/2020	004193 AECOM USA INC.	BRG07001 DES HBP-NOV BRG07001 DES HBP-NOV 030.8495.6813 BRG07001 DES RDA07-NOV BRG07001 DES RDA07-NOV	 77,902.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80778	5/12/2020	004193 AECOM USA INC.	(Continued) 010.3830.6813	10,093.03
Total :				87,995.03
80779	5/12/2020	004206 #1 SON PLUMBING	CENTRAL PARK BACKFLOW TESTING CENTRAL PARK BACKFLOW TESTING 001.6000.4030	3,310.51
Total :				3,310.51
80780	5/12/2020	004416 SIEMENS MOBILITY, INC.	REPLACE STL POLE - BASELINE E/O STREATER REPLACE STL POLE - BASELINE E/O STREATER 013.8510.4664	4,600.00
			STL POLE REPAIRS 5TH W/O 210 FWY N/S STL POLE REPAIRS 5TH W/O 210 FWY N/S 013.8510.4664	1,353.20
			REPLACE STL POLE - 5TH ST W/O 210 FWY REPLACE STL POLE - 5TH ST W/O 210 FWY 013.8510.4664	4,600.00
			REPLACE STL POLE - BASELINE & 210 FWY REPLACE STL POLE - BASELINE & 210 FWY 013.8510.4664	15,016.92
Total :				25,570.12
80781	5/12/2020	004418 FAIL SAFE TESTING, LLC	ME543: GROUND LADDER TEST & INSPECTION ME543: GROUND LADDER TEST & INSPECTION 028.2050.4242	96.95
			ME543: GROUND LADDER TEST & INSPECTION 029.2100.4242	96.95
Total :				193.90
80782	5/12/2020	004466 SIGTRONICS CORPORATION	FS#3: PARTS FOR HEADSETS REPAIRS FS#3: PARTS FOR HEADSETS REPAIRS 028.2050.4245	617.91
			FS#3: PARTS FOR HEADSETS REPAIRS 029.2100.4245	617.91
Total :				1,235.82
80783	5/12/2020	004662 SKYLINE SAFETY AND SUPPLY	PPE: GLOVES PPE: GLOVES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80783	5/12/2020	004662 SKYLINE SAFETY AND SUPPLY	(Continued)	
			004.8310.4206	174.31
			PPE: GLOVES	
			001.6000.4206	174.31
Total :				348.62
80784	5/12/2020	004882 DANIEL'S LANDSCAPING SERVICE	LANDSCAPING-APR	
			CITY HALL-APR	
			042.9510.4585	555.00
			COMMUNITY CENTER-APR	
			001.6000.4585	895.00
			LIBRARY ELRC-APR	
			001.6000.4585	535.00
			CORP YARD-APR	
			004.8310.4585	535.00
			AURANTIA PARK-APR	
			001.6000.4585	1,255.00
			COMMUNITY PARK-APR	
			001.6000.4585	1,595.00
			CANYON OAK PARK-APR	
			016.8540.4585	555.00
			CUNNINGHAM PARK-APR	
			016.8540.4585	555.00
			SEELEY PARK-APR	
			016.8540.4585	325.00
			OAK CREEK PARK-APR	
			016.8540.4585	555.00
			MEMORIAL PARK-APR	
			001.6000.4585	555.00
			POLICE STATION-APR	
			001.2000.4585	995.00
Total :				8,910.00
80785	5/12/2020	004920 TKE ENGINEERING	SWK19001 DE MSRI-DEC	
			SWK19001 DE MSRI-DEC	
			017.8350.6545	75.00
			SWK19001 DE ART3-DEC	
			SWK19001 DE ART3-DEC	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80785	5/12/2020	004920 TKE ENGINEERING	(Continued)	
			005.8320.6545	75.00
			SWK19002 DE MSRI-DEC	
			SWK19002 DE MSRI-DEC	
			017.8350.6545	45.78
			SWK19002 DE ART3-DEC	
			SWK19002 DE ART3-DEC	
			005.8320.6545	104.22
			STR18001 PM IVDA AGMT PRIOR-JAN	
			STR18001 PM IVDA AGMT PRIOR-JAN	
			027.8490.6530	1,540.00
			ATP5 GRANT DE RDA07-JAN	
			ATP5 GRANT DE RDA07-JAN	
			010.3830.6533	507.38
			ATP5 GRANT DE COSB-JAN	
			ATP5 GRANT DE COSB-JAN	
			027.8490.6533	518.65
			ATP5 GRANT DE SBC-JAN	
			ATP5 GRANT DE SBC-JAN	
			027.8490.6533	101.48
			STR18001 PM IVDA AGMT PRIOR-FEB	
			STR18001 PM IVDA AGMT PRIOR-FEB	
			027.8490.6530	687.50
			ATP5 GRANT DE RDA07-FEB	
			ATP5 GRANT DE RDA07-FEB	
			010.3830.6533	631.13
			ATP5 GRANT DE COSB-FEB	
			ATP5 GRANT DE COSB-FEB	
			027.8490.6533	645.15
			ATP5 GRANT DE SBC-FEB	
			ATP5 GRANT DE SBC-FEB	
			027.8490.6533	126.23
			Total :	5,057.52
80786	5/12/2020	004931 STATE OF CA- DEPT OF CONSUMER	CIVIL ENGINEER LICENSE RENEWAL-ZAMANO	
			CIVIL ENGINEER LICENSE RENEWAL-ZAMANO	
			004.8310.4310	115.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80786	5/12/2020	004931	004931 STATE OF CA- DEPT OF CONSUMEF (Continued)	
			Total :	115.00
80787	5/12/2020	005080	GEORGE HILLS PANGGABEAN CLAIM PANGGABEAN CLAIM 041.9500.4370	
			Total :	100.00
80788	5/12/2020	005099	OMEGA INDUSTRIAL SUPPLY, INC. COVID 19: SUPPLIES SANITIZING WIPES COVID 19: SUPPLIES SANITIZING WIPES 042.9510.4055 COVID 19: SUPPLIES SANITIZING WIPES 004.8310.4055	
			Total :	522.85
80789	5/12/2020	005285	LA VERNE POWER EQUIPMENT INC EDGER REPAIRS EDGER REPAIRS 028.2050.4245 EDGER REPAIRS 029.2100.4245	
			Total :	137.37
80790	5/12/2020	005310	KOA CORPORATION STR17001 DE COSB-MAR STR17001 DE COSB-MAR 027.8490.6530 STR17001 DE RDA04-MAR STR17001 DE RDA04-MAR 010.3830.6530 STR17001 DE ART3-MAR STR17001 DE ART3-MAR 005.8320.6530	
			Total :	7,474.84
80791	5/12/2020	005394	DATA TICKET, INC. PARKING CITATIONS-MAR PARKING CITATIONS-MAR 001.1700.4516	
			Total :	164.51
80792	5/12/2020	005554	IMPERIAL SPRINKLER SUPPLY WEED CONTROL AGENT FOR ROW WEED CONTROL AGENT FOR ROW	
			Total :	164.51

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80792	5/12/2020	005554 IMPERIAL SPRINKLER SUPPLY	(Continued) 004.8310.4206	1,072.12
Total :				1,072.12
80793	5/12/2020	005672 IE GENERAL ENGINEERING	SWK16001 SCH I RDA04 PPE1 SWK16001 SCH I RDA04 PPE1 010.3830.6545 SWK16001 SCH I ART3 PPE1 SWK16001 SCH I ART3 PPE1 005.8320.6545	64,748.01
Total :				32,877.22
Total :				97,625.23
80794	5/12/2020	005675 GRANADOS, GLORIA ESTELA	BUS LIC#012721 REFUND BUS LIC#012721 REFUND 001.1450.7450 BUS LIC#012721 REFUND 051.1493	35.00
Total :				4.00
Total :				39.00

53 Vouchers for bank code : wfb

Bank total : 1,133,537.69

53 Vouchers in this report

Total vouchers : 1,133,537.69

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80795	5/19/2020	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-MAY POLICE SERVICES-MAY 001.2000.4560 CAL ID LIVESCAN-APR CAL ID LIVESCAN-APR 001.2000.4236	807,704.00 2.00
Total :				807,706.00
80796	5/19/2020	000043 BALLARD PLUMBING HEATING & AIR	CITY HALL QUARTERLY SERVICE CITY HALL QUARTERLY SERVICE 042.9510.4588 CORP YARD QUARTERLY SERVICE CORP YARD QUARTERLY SERVICE 004.8310.4588 STATION #2 QUARTERLY SERVICE STATION #2 QUARTERLY SERVICE 028.2050.4588 STATION #2 QUARTERLY SERVICE 029.2100.4588 STATION #1 QUARTERLY SERVICE STATION #1 QUARTERLY SERVICE 028.2050.4588 STATION #1 QUARTERLY SERVICE 029.2100.4588 STATION #3 QUARTERLY SERVICE STATION #3 QUARTERLY SERVICE 028.2050.4588 STATION #3 QUARTERLY SERVICE 029.2100.4588	475.00 550.00 112.50 112.50 112.50 112.50 112.50 112.50
Total :				1,700.00
80797	5/19/2020	000085 EAST VALLEY WATER DISTRICT	CORP YARD-APR CORP YARD-APR 004.8310.4030 CORP YARD-APR CORP YARD-APR 004.8310.4030	70.27 121.76

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80797	5/19/2020	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			CORP YARD-APR	
			CORP YARD-APR	
			004.8310.4030	400.30
			ATHLETIC CTR-APR	
			ATHLETIC CTR-APR	
			001.6000.4030	35.14
			ATHLETIC CTR-APR	
			ATHLETIC CTR-APR	
			001.6000.4030	260.98
			YMCA COMMUNITY PARK-APR	
			YMCA COMMUNITY PARK-APR	
			001.6000.4030	267.87
			COMMUNITY PARK-APR	
			COMMUNITY PARK-APR	
			001.6000.4030	1,092.21
			COMMUNITY PARK-APR	
			COMMUNITY PARK-APR	
			001.6000.4030	52.70
			CUNNINGHAM PARK-APR	
			CUNNINGHAM PARK-APR	
			016.8540.4030	72.81
			OAK CREEK PARK-APR	
			OAK CREEK PARK-APR	
			016.8540.4030	491.19
			COMM CTR-APR	
			COMM CTR-APR	
			001.6000.4030	52.70
			COMM CTR-APR	
			COMM CTR-APR	
			001.6000.4030	344.37
			LIBRARY/ELC-APR	
			LIBRARY/ELC-APR	
			001.6000.4030	70.27
			LIBRARY/ELC-APR	
			LIBRARY/ELC-APR	
			001.6000.4030	270.38
			LIBRARY/ELC-APR	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80797	5/19/2020	000085 EAST VALLEY WATER DISTRICT	(Continued) LIBRARY/ELC-APR 001.6000.4030 LMD'S-APR LMD'S-APR 012.8500.4030	287.61 1,396.81 Total : 5,287.37
80798	5/19/2020	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 041.9500.4210	 29.43 Total : 29.43
80799	5/19/2020	000127 K & L HARDWARE	CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070 CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070 CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070 CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070	 22.48 21.50 18.31 10.33 Total : 72.62
80800	5/19/2020	000203 SOUTHERN CALIFORNIA EDISON	LS 2 B CITY WIDE STREET LIGHTS-APR LS 2 B CITY WIDE STREET LIGHTS-APR 013.8510.4011 BASELINE MEDIAN-APR BASELINE MEDIAN-APR 004.8310.4010 LS#3-MAY LS#3-MAY 013.8510.4011	 17,568.26 10.34 72.78 Total : 17,651.38
80801	5/19/2020	000222 UNDERGROUND SERVICE ALERT	DIG BOARD SAFE FEES-MAY	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80801	5/19/2020	000222 UNDERGROUND SERVICE ALERT	(Continued) DIG BOARD SAFE FEES-MAY 004.8310.4553	67.69
Total :				67.69
80802	5/19/2020	000623 HARBOR FREIGHT TOOLS	STATION #1 EQUIP TO MAINT FIRE STATION #1 EQUIP TO MAINT FIRE 028.2050.4203	70.17
			STATION #1 EQUIP TO MAINT FIRE 029.2100.4203	70.17
Total :				140.34
80803	5/19/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	ULTIMATE INTERNET ACCESS ULTIMATE INTERNET ACCESS 042.9510.4208	40.00
			COVID19: HAND SANITIZER COVID19: HAND SANITIZER 042.9510.4055	401.97
			COVID19: HAND SANITIZER COVID19: HAND SANITIZER 042.9510.4055	307.09
			COVID19: ZOOM MEMBERSHIP COVID19: ZOOM MEMBERSHIP 042.9510.4208	659.90
Total :				1,408.96
80804	5/19/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	COVID19: FACE MASKS COVID19: FACE MASKS 042.9510.4260	134.63
			COVID19: FACE MASKS COVID19: FACE MASKS 042.9510.4260	134.63
			OFFICE SUPPLIES OFFICE SUPPLIES 042.9510.4200	75.35
			OFFICE SUPPLIES OFFICE SUPPLIES 042.9510.4200	21.52

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80804	5/19/2020	000774	ARROWHEAD CREDIT UNION-DEPT 91 (Continued)	
			COVID19: DISPOSABLE GLOVES	
			COVID19: DISPOSABLE GLOVES	
			001.1200.4200	29.94
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			042.9510.4200	79.72
			COVID19: FACE MASKS	
			COVID19: FACE MASKS	
			042.9510.4260	280.00
			COVID19: SPORICIDIN DISINFECTANT SOLUTIO	
			COVID19: SPORICIDIN DISINFECTANT	
			042.9510.4055	182.64
			COVID19: CLOROX HEALTHCARE GERMICIDAL SP	
			COVID19: CLOROX HEALTHCARE GERMICIDAL	
			042.9510.4260	80.10
			COVID19: CLOROX HEALTHCARE GERMICIDAL SP	
			COVID19: CLOROX HEALTHCARE GERMICIDAL	
			042.9510.4260	80.10
			COVID19: DISINFECTION CAVIWIPES	
			COVID19: DISINFECTION CAVIWIPES	
			042.9510.4260	72.72
			COVID19: BLACK FACE MASKS	
			COVID19: BLACK FACE MASKS	
			042.9510.4260	107.68
			COVID19: LEMOCIDE DISINFECTANT SOLUTION	
			COVID19: LEMOCIDE DISINFECTANT SOLUTION	
			042.9510.4055	192.18
			COVID19: LEMOCIDE DISINFECTANT SOLUTIONS	
			COVID19: LEMOCIDE DISINFECTANT SOLUTIONS	
			042.9510.4055	64.06
			COVID19: HAND SANITIZER	
			COVID19: HAND SANITIZER	
			042.9510.4055	427.50
			FS#2: LINEN	
			FS#2: LINEN	
			028.2050.4203	278.47
			FS#2: LINEN	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80804	5/19/2020	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)	
			029.2100.4203	278.46
			COVID19: BLACK FACE MASKS	
			COVID19: BLACK FACE MASKS	
			042.9510.4200	67.82
			COVID19: PLEXI GLASS HOOKS FOR CITY HALL	
			COVID19: PLEXI GLASS HOOKS FOR CITY HALL	
			042.9510.4070	38.78
			POLICE: FIRST AID KITS	
			POLICE: FIRST AID KITS	
			001.2000.4206	115.98
			INTEREST	
			INTEREST	
			001.1700.4400	17.23
			Total :	2,759.51
80805	5/19/2020	001035 DEPARTMENT OF JUSTICE	FINGERPRINT APPS	
			FINGERPRINT APPS-BENNETT	
			001.1600.4236	32.00
			Total :	32.00
80806	5/19/2020	001123 NATIONAL CONSTRUCTION RENTALS	COVID19: REPLACEMENT FENCING	
			COVID19: REPLACEMENT FENCING	
			001.6000.4206	3,258.36
			COVID19: REPLACEMENT FENCING	
			COVID19: REPLACEMENT FENCING	
			001.6000.4206	650.00
			Total :	3,908.36
80807	5/19/2020	001320 HIGHLAND SENIOR CENTER	MONTHLY REIMBURSEMENT-APR	
			MONTHLY REIMBURSEMENT-APR	
			006.8400.4348	2,000.00
			Total :	2,000.00
80808	5/19/2020	002106 CODE PUBLISHING, INC.	HIGHLAND MUNICIPAL CODE UPDATE	
			HIGHLAND MUNICIPAL CODE UPDATE	
			001.1200.4625	575.00
			Total :	575.00

Voucher	Date	Vendor	Description/Account	Amount
80809	5/19/2020	003073 EWING IRRIGATION PRODUCTS INC	PARKS SUPPLIES PARKS SUPPLIES 001.6000.4206	231.36
			Total :	231.36
80810	5/19/2020	004206 #1 SON PLUMBING	LMD 22 BACK FLOW TESTING/REPAIR LMD 22 BACK FLOW TESTING/REPAIR 012.8500.4030	353.57
			Total :	353.57
80811	5/19/2020	004662 SKYLINE SAFETY AND SUPPLY	CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206	46.23
			Total :	46.23
80812	5/19/2020	004920 TKE ENGINEERING	SWK16001 SCH IIA PM ART3-NOV SWK16001 SCH IIA PM ART3-NOV 005.8320.6545	2,210.00
			SWK16001 SCH IIA PM DIF LOC-NOV SWK16001 SCH IIA PM DIF LOC-NOV 007.8330.6545	1,190.00
			SWK16001 SCH IIB PM DIF LOC-NOV SWK16001 SCH IIB PM DIF LOC-NOV 007.8330.6545	2,960.00
			SWK17001 SCH IV PM ART3-NOV SWK17001 SCH IV PM ART3-NOV 005.8320.6545	1,244.75
			SWK17001 SCH IV PM RDA04-NOV SWK17001 SCH IV PM RDA04-NOV 010.3830.6545	670.25
			SWK16001 SCH IIA PM ART3-DEC SWK16001 SCH IIA PM ART3-DEC 005.8320.6545	754.00
			SWK16001 SCH IIA PM DIF LOC-DEC SWK16001 SCH IIA PM DIF LOC-DEC 007.8330.6545	406.00
			SWK16001 SCH IIB PM DIF LOC-DEC SWK16001 SCH IIB PM DIF LOC-DEC	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80812	5/19/2020	004920 TKE ENGINEERING	(Continued)	
			007.8330.6545	1,160.00
			STR20002 DE DIF LOC JAN-MAR	
			STR20002 DE DIF LOC JAN-MAR	
			017.8350.6550	3,052.62
			STR20002 DE RDA07 JAN-MAR	
			STR20002 DE RDA07 JAN-MAR	
			010.3830.6550	6,291.06
			STR20002 DE COSB JAN-MAR	
			STR20002 DE COSB JAN-MAR	
			027.8490.6550	6,538.83
			SWK19001 DE MSRI-MAR	
			SWK19001 DE MSRI-MAR	
			017.8350.6545	388.35
			SWK19001 DE ART3-MAR	
			SWK19001 DE ART3-MAR	
			005.8320.6545	388.35
			SWK19002 DE MSRI-MAR	
			SWK19002 DE MSRI-MAR	
			017.8350.6545	353.80
			SWK19002 DE ART3-MAR	
			SWK19002 DE ART3-MAR	
			005.8320.6545	805.45
			STR12004 CE SR2S-MAR	
			STR12004 CE SR2S-MAR	
			027.8490.6530	14,220.15
			STR12004 CE DIF LOC-MAR	
			STR12004 CE DIF LOC-MAR	
			007.8330.6530	1,580.02
			STR12004 CE SR2S-APR	
			STR12004 CE SR2S-APR	
			027.8490.6530	7,823.62
			STR12004 CE DIF LOC-APR	
			STR12004 CE DIF LOC-APR	
			007.8330.6530	847.07
			STR12004 CE DIF LOC NON PART-APR	
			STR12004 CE DIF LOC NON PART-APR	
			007.8330.6530	816.41

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80812	5/19/2020	004920 TKE ENGINEERING	(Continued)	
			STR12005 CE SR2S-APR	
			STR12005 CE SR2S-APR	
			027.8490.6530	49,400.00
			STR12005 CE MSRI-APR	
			STR12005 CE MSRI-APR	
			017.8350.6530	5,500.00
			STR12005 CE MSRI NON PART-APR	
			STR12005 CE MSRI NON PART-APR	
			017.8350.6530	212.68
			SWK16001 SCH IIA CE DIF LOC-MAR	
			SWK16001 SCH IIA CE DIF LOC-MAR	
			007.8330.6545	465.50
			SWK16001 SCH IIA CE ART3-MAR	
			SWK16001 SCH IIA CE ART3-MAR	
			005.8320.6545	864.50
			SWK16001 SCH I CE RDA04-MAR	
			SWK16001 SCH I CE RDA04-MAR	
			010.3830.6545	896.18
			SWK16001 SCH IIB CE DIF LOC-MAR	
			SWK16001 SCH IIB CE DIF LOC-MAR	
			007.8330.6545	1,015.00
			SWK17001 SCH IV CE RDA04-MAR	
			SWK17001 SCH IV CE RDA04-MAR	
			010.3830.6545	467.25
			SWK17001 SCH IV CE ART3-MAR	
			SWK17001 SCH IV CE ART3-MAR	
			005.8320.6545	867.75
			Total :	113,389.59
80813	5/19/2020	004945 ABOVE ALL NAMES CONSTRUCTION	CONCRETE REPAIR WORK-VARIOUS LOCATIONS	
			CONCRETE REPAIR WORK-VARIOUS LOCATIONS	
			004.8310.4591	24,895.39
			Total :	24,895.39
80814	5/19/2020	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-APR	
			FIRE MARSHALL SERVICES-APR	
			029.2100.4540	4,590.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
80814	5/19/2020	005324	005324 CHARLES ABBOTT ASSOCIATES, IN (Continued)	Total : 4,590.00
80815	5/19/2020	005554	IMPERIAL SPRINKLER SUPPLY LMD SUPPLIES LMD SUPPLIES 012.8500.4206	249.55 Total : 249.55
80816	5/19/2020	005599	DM CONTRACTING, INC. STR12004 PPE#4-CON DIF-LOC NON PART STR12004 PPE#4-CON DIF-LOC NON PART 007.8330.6530 STR12005 PPE#4-CON SR2S STR12005 PPE#4-CON SR2S 027.8490.6530 STR12005 PE#4-CON MSRI STR12005 PE#4-CON MSRI 017.8350.6530 STR12005 CON SR2S RET RELEASE STR12005 CON SR2S RET RELEASE 027.8490.6530 STR12004 CON SR2S RET RELEASE STR12004 CON SR2S RET RELEASE 027.8490.6530	137,380.36 117,715.41 13,079.50 8,959.61 17,175.00 Total : 294,309.88
80817	5/19/2020	005674	GMA GENERAL COLLISION VEH#121: FT BUMPER & FENDER REPAIR VEH#121: FT BUMPER & FENDER REPAIR 001.4600.4240	1,303.00 Total : 1,303.00
80818	5/19/2020	005677	PARAGON PARTNERS LTD STR11005 R/W EARMARKS-APR STR11005 R/W EARMARKS-APR 030.8495.6530 STR11006 R/W EARMARKS-APR STR11006 R/W EARMARKS-APR 030.8495.6530	2,727.85 10,916.89 Total : 13,644.74
24 Vouchers for bank code : wfb				Bank total : 1,296,351.97

Bank code : wfb

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
24	Vouchers in this report		Total vouchers :	1,296,351.97



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

SUBJECT: Treasurer's Report for April 2020

RECOMMENDATION: City Council to receive and file the Treasurer's Report for April 2020.

FISCAL IMPACT:

Cash and Investments:	
General Fund	\$ 5,808,853.53
Special Revenue Funds	\$28,485,442.78
Internal Service Funds	\$ 4,479,794.21
Capital Projects Funds	\$22,469,490.57
Housing Authority Fund	\$ 3,626,677.20
Agency Funds	\$ 4,011,623.02
SARDA Funds	\$ 2,145,602.22

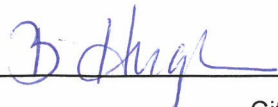
PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is \$65M.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CITY OF HIGHLAND
Treasurer's Report
as of April 30, 2020

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking-Account #*****236	9,693,991.82

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
<u>California Treasurer's Local Agency Investment Fund (LAIF)</u>	n/a	1.648%		
General Fund			4,959,288.61	
Special Revenue Funds			20,506,861.00	
Internal Service Funds			4,586,706.00	
Capital Projects Funds			13,455,159.00	
Total City LAIF Funds				43,508,014.61
Housing Authority Fund			3,518,137.33	
Total Housing Authority LAIF Funds				3,518,137.33
Total LAIF Funds				47,026,151.94

- 1) Maximum limits on accounts are \$65M City and \$65M Housing Authority.
- 2) Quarterly interest earnings are deposited directly to accounts.
- 3) Funds are available within 24 hours or less depending on time of wire.
- 4) Pooled Money Investment Board Report dated March 2020 on-line for listing of investments.
- 5) Market Value is based on the March 31, 2020 applicable percentage of 1.007481015.
- 6) Market Value is \$47,377,955.29 (\$47,026,151.94 x 1.007481015).

<u>California Asset Management Program (CAMP)</u>	n/a	0.980%		
General Fund			131,422.80	
Special Revenue Funds			1,549,849.00	
Capital Projects Funds			9,727,662.00	
Total CAMP Funds				11,408,933.80

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1

Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	87,441.32	87,441.32
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	472,202.59	472,202.59
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	174,650.98	174,650.98

Community Facilities District (CFD) 2001-1

Special Tax Fund #149239000				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	390,034.29	390,034.29
Interest Account #149239001				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	3,988.86	3,988.86
Principal Account #149239002				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.00%	0.02	0.02
Reserve Fund #149239003				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	481,316.98	481,316.98
Administrative Expense Fund #149239004				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	37,791.45	37,791.45
Surplus Fund #149239006				
US Bank Money Market Account CUSIP #9AMMF05B2	n/a	0.02%	48,701.12	48,701.12

Community Facilities District (CFD) 2007-1

Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	11,442.21	11,442.21
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	23,978.20	23,978.20
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.02%	8,869.23	8,869.23

TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)	1,740,417.25
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DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	1,202.97	1,202.97
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	672.50	672.50
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	176,482.76	176,482.76
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	388.94	388.94
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	5,894.16	5,894.16
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	957,307.04	957,307.04
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	13,502.88	13,502.88
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	1,387.47	1,387.47
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,156,838.72
TOTAL CASH AND INVESTMENTS				71,027,483.53

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

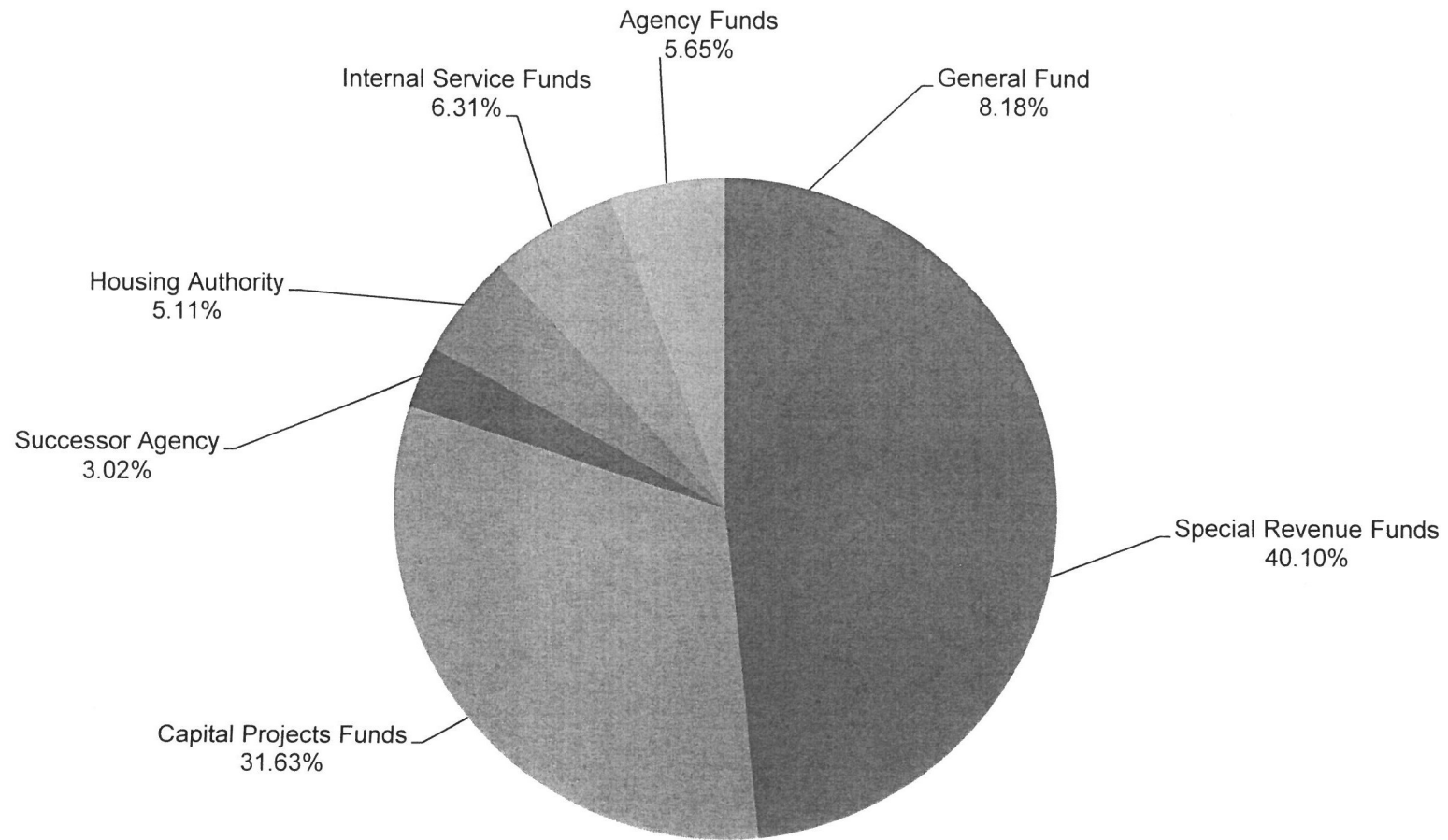
SIGNED:

Joseph A. Hughes
CITY MANAGER

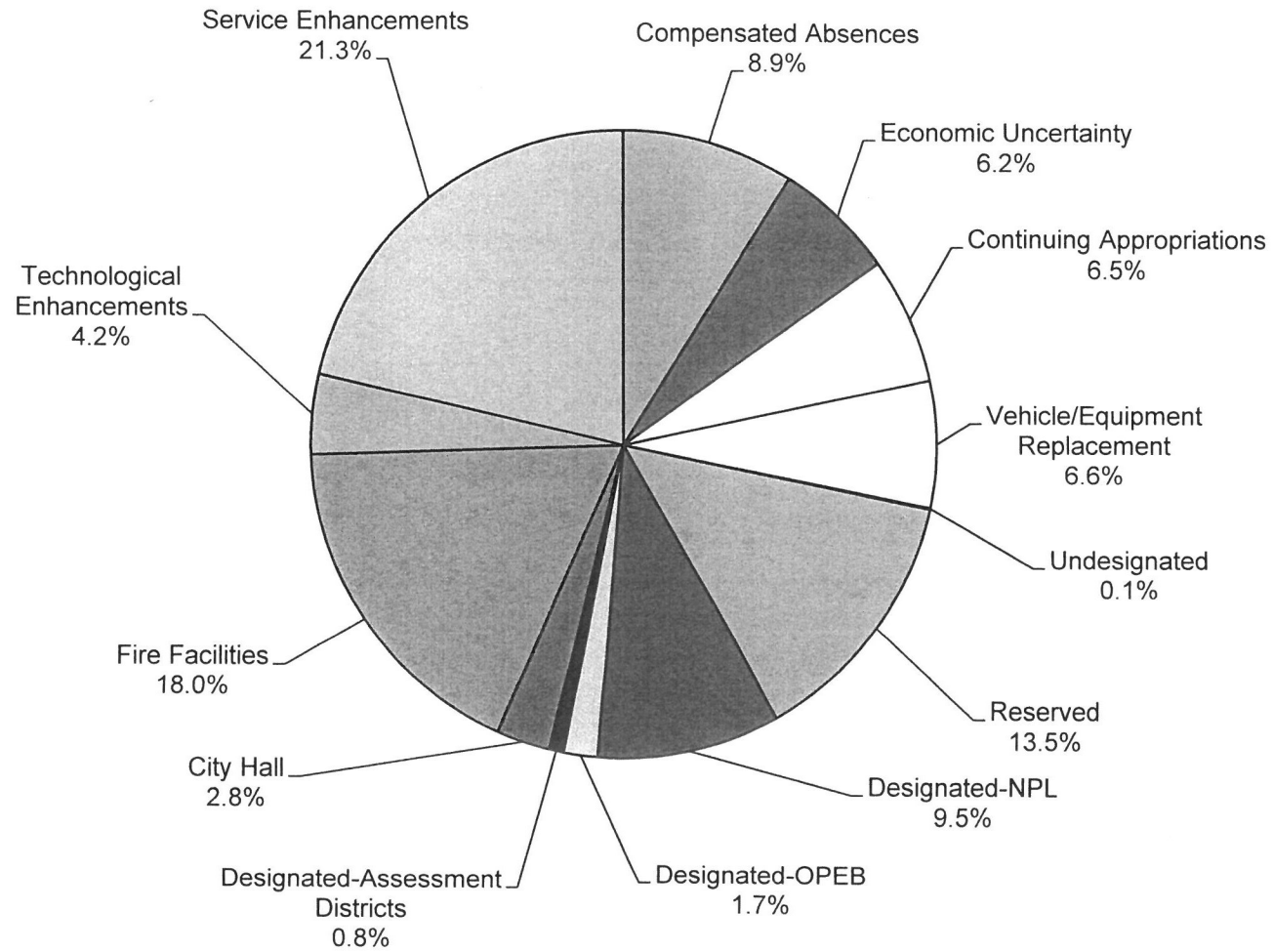
SIGNED:

Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

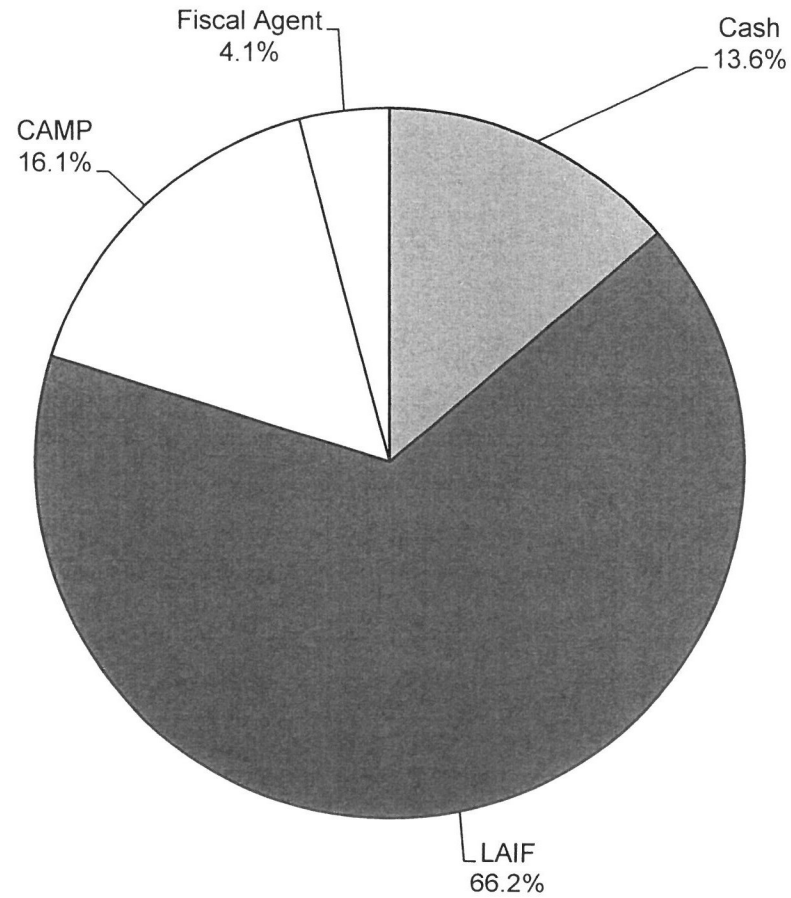
Cash & Investments



General Fund Reserves



Treasurer's Report





STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

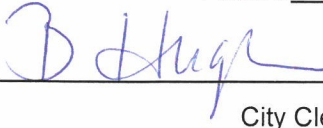
REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Nancy Wayne, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Alejandro Nunez-Mirola

RECOMMENDATION: George Hills Company recommends the City Council reject the claims.

BACKGROUND: The Claim was received in the City Clerk's Office on April 30, 2020. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



May 19, 2020

Betty Hughes
City of Highland

RE:	Client:	City of Highland
	Claim Number:	GHC0030841
	Date of Loss:	03/23/2019
	Claimant:	Alejandro Mirola

Dear Ms. Hughes:

We have reviewed the above captioned claim and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notice sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Samantha Morgan

Samantha Morgan
Sr. Claims Adjuster
Direct Dial: (909)763-7475
Email: Samantha.morgan@georgehills.com

City of
HIGHLAND
Inc. 1987



April 30, 2020

Samantha Morgan
Senior Claims Adjuster
George Hills Company, Inc.
2910 Inland Empire Boulevard, Suite 104
Ontario, CA 91764

Re: Claimant(s): Alejandro Nunez-Mirola
Incident Date: March 23, 2020

Dear Samantha:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on April 30, 2020, by the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, May 26, 2020, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

c:\users\bhughes\documents\my documents\claims\george hills letters\gh nunez-mirola ltr.docx

Mayor	Mayor Pro Tem	City Council	City Council	City Council	City Manager
Larry McCallon	Penny Lilburn	Jesse Chavez	Anaeli Solano	John P. Timmer	Joseph A. Hughes
27215 Base Line • Highland, CA 92346					
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org					





RECEIVED

APR 30 2020

CITY OF HIGHLAND
CITY CLERK

Do not write in this space.
For office use only:

Received: 04/30/2020

By: B. Hughes via Alondra
☐ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Alejandro Nunez-Mirola
 - a. Complete Address of Claimant, including City, State and Zip Code:
7816 Elm St.
San Bernardino, CA., 92410
 - b. Phone Number (909) 889-4269
 - c. Date of Birth June 1, 1972
 - d. Social Security Number _____

e. Driver's License/State Identification Card Number:

Issued by which State: California

X Driver's License _____ Identification Card

Expiration Date: June 1, 2021

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

Alejandro Nunez-Mirola, 7816 Elm St., San Bernardino, CA., 92410

3. Occurrence or event from which the claim arises:

a. Date of occurrence March 23, 2020

b. Time of occurrence Early Morning hours

c. Place of occurrence (Exact and specific location)

7816 Elm St., San Bernardino, CA., 92410

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

While the City's contracted workers were working to install curbs and sidewalks, they removed the fence for over 10 days when the contracted workers' supervisor said it was only going to be three days. My gold rosary was stolen out of my car, and my rooster was ate by stray dogs.

e. What particular action by the City, or its employees, caused the alleged damage or injury?

As stated in Subparagraph d, the City's employees removed my fence.

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

Loss of gold rosary, a rooster, invasion of privacy.

5. Give the name(s) of the City employee(s) causing the damage or injury:

The City's contracted workers in front of my house.

6. Name and address of any other person injured:

Claudia G. Hernandez, Elizabeth Nunez, Alex Nunez, Jr.; same address as claimant. Ms. Hernandez is also worried about a stalker, and didn't need the gate open at all.

7. Name and address of the owner of any damaged property:

Same as claimant.

8. Damages Claimed:

a. Amount claimed as of this date: \$ 11,200

b. Estimate amount of future costs: \$ 500,000

c. Total amount claimed: \$ 511,200

- d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

See attached. Animal Control report would be submitted later.

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Same as Claimant, and persons in Paragraph 6.

b.

c.

d.

e.

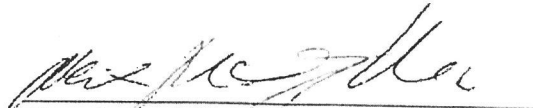
10. Any additional information which might be helpful in considering this claim:
Claimant reserves the right to supplement this Claim with new information.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Highland, California
City and State

Date: April 29, 2020


Signature of Claimant

ALEJANDRO NUNEZ-MIROLA
Printed name of person signing above

Detailed History for Police Inc# #HI200830054 As of 4/29/2020 12:21:07

Output for: D5995

Priority:3 Type:THEFT - THEFT, MISC

Location:7816 ELM ST, HIG btwn 9TH ST and 6TH ST

Created:	03/23/2020 12:15:14	EC28	D3459
Entered:	03/23/2020 12:17:40	EC28	D3459
Dispatch:	03/23/2020 14:57:23	EC04	G6124
Enroute:	03/23/2020 14:57:23	EC04	G6124
Onscene:	03/23/2020 14:57:23	EC04	G6124
Closed:	03/23/2020 15:00:24	MHIP01	G5365

IC: PrimeUnit:13P21 Dispo:NRD Type:THEFT - THEFT, MISC

Jur:HI Group:HI Squad Area:HI1 RptDist:HI001 ☐ Detail

12:15:14pdt CREATE Location:7816 ELM ST, HIG Type:THEFT Inf/Name:NUNEZ, ALEJANDRO
Phone:909/889-4269 Group:HI RD:HI001 TypeDesc:THEFT, MISC LocDesc:btwn 9TH ST
and 6TH ST Priority:3 Response:1PAT Jur:HI LocType:S RPCont:Y GeoLong:-117.246009
GeoLat:34.111740

12:17:40 ENTRY Text:RP LEFT VEH UNLOCKED AND ROSARY TAKEN, OCCURED LAST NIGHT

12:17:40 -SELECT

12:17:40 -PREMIS Text:PPR

12:17:41 NOMORE

12:19:16 HOLD

14:54:21 HOLD Unknown:DISPO

14:57:23 DISPOS 13P21 Operator:G5365 OperNames:BERG,ASHLEIGH

14:57:23 -PRIU 13P21

14:57:24 HOLD

15:00:24 *CLEAR 13P21 Dispo:NRD Text:RP ADVISED HE LEFT HIS VEHICLE UNLOCKED AND AN
UNKNOWN SUBJECT TOOK HIS ROSARY FROM THE GLOVE COMPARTMENT. RP
WAS NRD AND HAD NO SUSPECT INFO OR LEADS. HI NUMBER GIVEN TO RP FOR
DOCUMENTATION.R0

15:00:24 -PRIU 13P21

15:00:24 -CLEAR

15:00:24 *CLOSE

CONTACT INFO:

Inf/Name	Phone	InfAdd	RPCont	Language	HBD/HS	RPArmed
NUNEZ, ALEJANDRO	909/889-4269		Y			



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

SUBJECT: Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2020-2021.

RECOMMENDATION: The City Council approve the Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2020-2021.

FISCAL IMPACT: None.

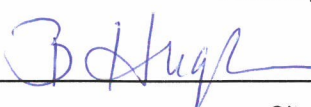
PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Annually, the San Bernardino County Auditor-Controller/Treasurer/Tax Collector requires a contract with the City for the Collection of Special Taxes, Fees and Assessments.

Currently, staff places the following items on the tax roll through the Auditor-Controller/Treasurer/Tax Collector:

Paramedic Tax
CFD 90-1 Special Tax
CFD 2001- Special Tax
CFD 2007-1 Special Tax
Solid Waste Program
Lighting & Landscaping District Special Assessments (includes Parks & Trails)
Street & Storm Drain Maintenance District Special Assessment
Liens as they arise such as Substandard Housing Liens

This agreement will be renewed annually.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>6</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	



AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
AGREEMENT FOR COLLECTION OF SPECIAL
TAXES, FEES, AND ASSESSMENTS
FISCAL YEAR 2020-21

THIS AGREEMENT is made and entered into this ____ day of _____, 2020,
by and between the COUNTY OF SAN BERNARDINO, hereinafter referred to as "County" and
the _____, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, Government Code Sections 29304 and 51800 authorize the County to
recoup its collection costs when the County collects taxes, fees, or assessments for any city,
school district, special district, zone or improvement district thereof; and

WHEREAS, the City and County have determined that it is in the public interest that
the County, when requested by City, collect on the County tax rolls the special taxes, fees, and
assessments for City.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. County agrees, when requested by City as hereinafter provided to collect on the
County tax rolls the special taxes, fees, and assessments of City, and of each zone or
improvement district thereof.
2. When County is to collect City's special taxes, fees, and assessments, City agrees
to notify in writing the Auditor-Controller (268 W. Hospitality Lane, 4TH floor, San Bernardino, CA
92415) of the County on or before the 10th day of August of each fiscal year of the Assessor's
parcel numbers and the amount of each special tax, fee, or assessment to be so collected. Any
such notice, in order to be effective, must be received by the Auditor-Controller by said date.
3. County may charge City an amount per parcel for each special tax, fee, or
assessment that is to be collected on the County tax rolls by the County for the City, not to
exceed County's actual cost of collection.
4. City warrants that the taxes, fees, or assessments imposed by City and
collected pursuant to this Agreement comply with all requirements of state law, including but
not limited to, Articles XIIC and XIID of the California Constitution (Proposition 218).
5. City hereby releases and forever discharges County and its officers, agents,
and employees from any and all claims, demands, liabilities, costs and expenses, damages,
causes of action, and judgments, in any manner arising out of City's responsibility under this
agreement, or other action taken by City in establishing a special tax, fee, or assessment and

implementing collection of special taxes, fees or assessments as contemplated in this agreement.

6. The County Auditor-Controller has not determined the validity of the taxes or assessments to be collected pursuant to this contract, and the undersigned City hereby assumes any and all responsibility for making such a determination. The undersigned City agrees to indemnify, defend, and hold harmless the County and its authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this contract or the imposition of the taxes or assessments collected pursuant to this contract, and for any costs or expenses incurred by the County on account of any claim therefore, except where such indemnification is prohibited by law. If any judgment is entered against County or any other indemnified party as a result of action taken to implement this Agreement, City agrees that County may offset the amount of any judgment paid by County or by any indemnified party from any monies collected by County on City's behalf, including property taxes, special taxes, fees, or assessments. County may, but is not required to, notify City of its intent to implement any offset authorized by this paragraph.

7. City agrees that its officers, agents and employees will cooperate with County by answering inquiries made to City by any person concerning City's special tax, fee, or assessment, and City agrees that its officers, agents, and employees will not refer such individuals making inquiries to County officers or employees for response.

8. City shall not assign or transfer this agreement or any interest herein and any such assignment or transfer or attempted assignment or transfer of this agreement or any interest herein by City shall be void and shall immediately and automatically terminate this agreement

9. This agreement shall be effective for the 2020-21 fiscal year.

10. Either party may terminate this agreement for any reason upon 30 days written notice to the other party. The County Auditor-Controller shall have the right to exercise County's right and authority under this contract including the right to terminate the contract.

11. County's waiver of breach of any one term, covenant, or other provision of this agreement, is not a waiver of breach of any other term, nor subsequent breach of the term or provision waived.

12. Each person signing this agreement represents and warrants that he or she has been fully authorized to do so.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

City: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

ENSEN MASON CPA, CFA,
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
SAN BERNARDINO COUNTY

By Authorized Deputy: _____

Printed Name: Linda Santillano

Title: Chief Deputy, Property Tax

Date: _____



STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: May 26, 2020

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Jim Richardson, Public Works Manager *JR*

SUBJECT: Extension of City Parks and Facilities Landscape Maintenance Contract

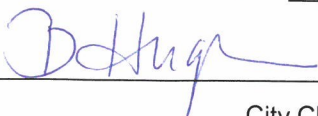
RECOMMENDATION: It is recommended that the City Council extend the City Parks and Facilities Landscape Maintenance Contract with DLS Landscape, Inc. (DLS) on a month to month basis for up to three months.

FISCAL IMPACT: The contractor has agreed to extend the maintenance services contract on a month to month basis with no increase to the current annual contract price of \$106,920 prorated to \$8,910 per month.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a contract with DLS to maintain the landscaping at 7 City parks and 5 City buildings. DLS recently notified City staff that they will be closing its business for retirement purposes. As a result of this notification, City staff is currently soliciting bids to award a new contract. However, until the City has executed a new contract, DLS has agreed to extend its contract at no increase to the current prices on a month to month basis. The current contract termination with DLS is May 31, 2020. The contract provides the City the option of 5 one-year extensions and this is the third extension which will only be for a period up to 3 months at the City's discretion.

H:\Maintenance\Landscape Maintenance Contract\2017-01 Landscape Maintenance Contract\Staff Report - DLS Landscape Inc 2020 renewal 3 month.doc

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Matt Bennett, Engineering Project Manager *MB*

SUBJECT: Drainage Easement Acceptance; "7-Eleven" Project; 28359 Greenspot Road (CUP 017-002 & DRA 017-005)

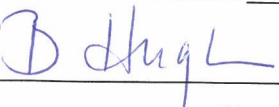
RECOMMENDATION: That the City Council (1) accept the Grant of Easement for Drainage purposes from Boulder Holdings, LLC, and (2) direct the City Clerk to record the Grant of Easement.

FISCAL IMPACT: The easement is being granted at no cost to the City.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Under CUP 017-002/DRA 017-005 approved by the Planning Commission on Aug 21st, 2018, Boulder Holdings, LLC is in the process of constructing a new 7-Eleven Fuel Station and Convenience Store at the southwest corner of Greenspot Road and Boulder Avenue. The Conditions of Approval for this project requires the construction of a City maintained, 24" storm drain pipe across the northerly portions of Parcel 1 and Parcel 2, of the recorded Parcel Map 19824, for this project. A 20' wide easement is being dedicated to the City for drainage purposes along the constructed 24" storm drain pipe alignment. The Grant of Easement is ready for City Council acceptance.

X:\0301767700\682 11 7-Eleven SD Easmt staff report.doc

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

LEGEND

- PUBLIC BUILDING
 SHOPPING CENTERS
 FIRE STATION
 POLICE STATION
 ELEMENTARY SCHOOL
 PARKS
 MIDDLE SCHOOL
 HOSPITAL
 HIGH SCHOOL
 CEMETERY

0 MILES

SCALE

1/2

ZIP CODE
92346
ZIP CODE
92346
VICINITY MAP
SITE

DESIGNED AND PUBLISHED BY:
PUBLICATIONS

 P.O. BOX 20145, RIVERSIDE, CA 92516
 951-684-3144 • FAX: 951-684-1264

ZIP CODE

GROSS AREA = 4.14 ACRES
NET AREA = 3.80 ACRES
NUMBER OF PARCELS = 3

IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

PARCEL MAP NO. 19824

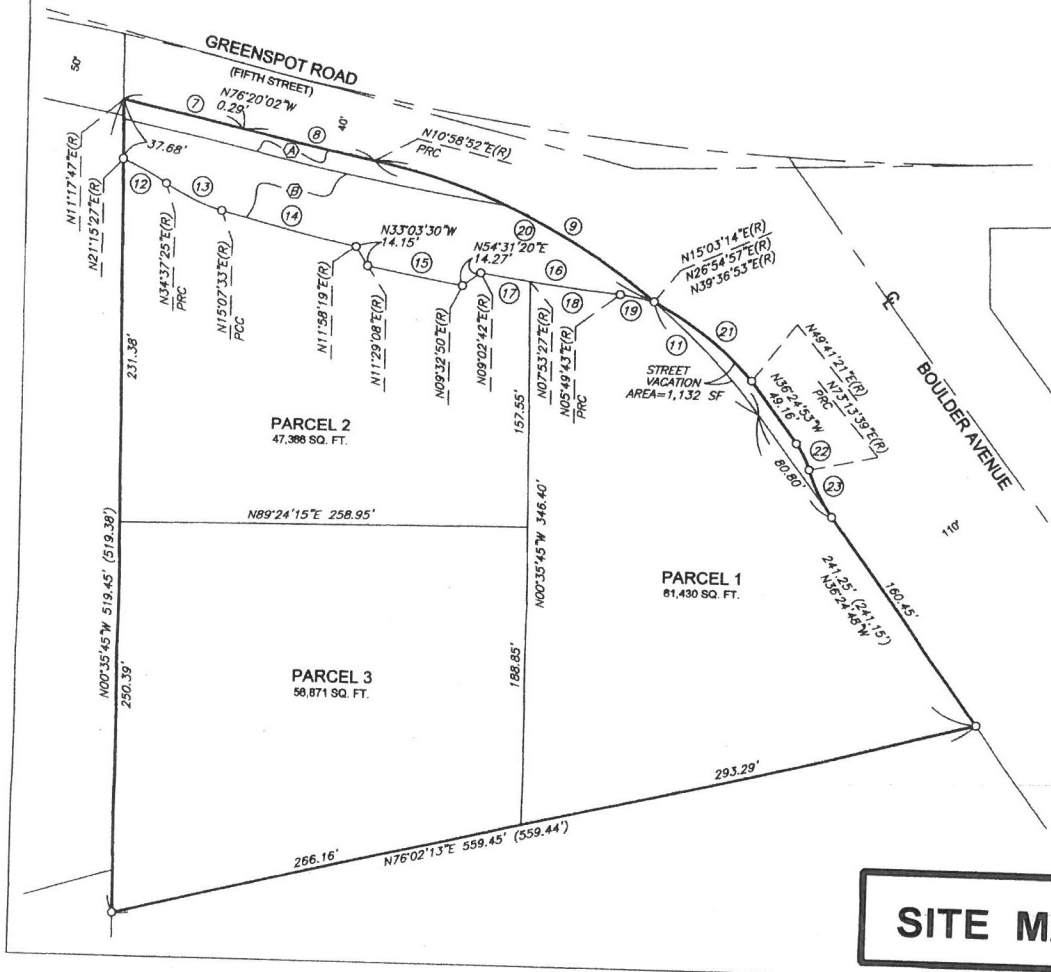
BEING A DIVISION OF A PORTION OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN

ON POINT LAND SURVEYING, INC.



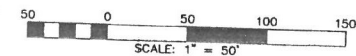
SEPTEMBER 2018

SHEET 4 OF 5 SHEETS



CURVE DATA:

- ① $\Delta=15^{\circ}20'27''$ R=1916.92' L=513.25' T=258.17'
($\Delta=15^{\circ}19'07''$ R=1919.54' L=513.21')
($\Delta=15^{\circ}22'00''$ R=1913.69' L=513.25' T=258.17' R2)
- ② $\Delta=15^{\circ}41'53''$ R=1780.18' L=487.74' T=245.41'
($\Delta=15^{\circ}43'06''$ R=1780.18' L=488.37')
- ③ $\Delta=02^{\circ}37'18''$ R=1916.92' L=87.71' T=43.86'
($\Delta=02^{\circ}37'35''$ R=1913.69' L=87.72' R3)
- ④ $\Delta=12^{\circ}43'09''$ R=1916.92' L=425.54' T=213.65'
($\Delta=12^{\circ}44'25''$ R=1913.69' L=425.53' R3)
- ⑤ $\Delta=08^{\circ}40'41''$ R=1866.92' L=282.76' T=141.65'
($\Delta=08^{\circ}41'36''$ R=1913.69' L=282.77' R3)
- ⑥ $\Delta=04^{\circ}46'37''$ R=1780.18' L=148.42' T=74.25'
($\Delta=04^{\circ}47'15''$ R=1780.18' L=148.75')
- ⑦ $\Delta=02^{\circ}22'11''$ R=1876.92' L=77.63' T=38.82'
($\Delta=02^{\circ}21'57''$ R=1879.54' L=77.61')
- ⑧ $\Delta=02^{\circ}41'06''$ R=1820.18' L=85.30' T=42.66'
($\Delta=02^{\circ}41'40''$ R=1820.18' L=85.60')
- ⑨ $\Delta=42^{\circ}36'20''$ R=400.00' L=297.44' T=155.98'
($\Delta=42^{\circ}36'37''$ R=400.00' L=297.48')
- ⑩ $\Delta=10^{\circ}55'16''$ R=1780.18' L=339.32' T=170.18'
($\Delta=10^{\circ}55'51''$ R=1780.18' L=339.62')
- ⑪ $\Delta=13^{\circ}58'19''$ R=400.00' L=97.54' T=49.01'
- ⑫ $\Delta=13^{\circ}21'58''$ R=135.00' L=31.49' T=15.82'
- ⑬ $\Delta=19^{\circ}29'52''$ R=115.00' L=39.13' T=19.76'
- ⑭ $\Delta=03^{\circ}09'14''$ R=1590.00' L=87.52' T=43.77'
- ⑮ $\Delta=01^{\circ}56'18''$ R=1819.42' L=61.55' T=30.78'
- ⑯ $\Delta=03^{\circ}12'59''$ R=1590.00' L=89.26' T=44.64'
- ⑰ $\Delta=01^{\circ}09'15''$ R=1590.00' L=32.03' T=16.02'
- ⑱ $\Delta=02^{\circ}03'44''$ R=1590.00' L=57.23' T=28.62'
- ⑲ $\Delta=09^{\circ}13'31''$ R=135.00' L=21.74' T=10.89'
- ⑳ $\Delta=28^{\circ}38'01''$ R=400.00' L=198.90' T=102.08'
- ㉑ $\Delta=22^{\circ}46'24''$ R=200.14' L=79.55' T=40.31'
- ㉒ $\Delta=19^{\circ}38'32''$ R=55.50' L=19.03' T=9.61'
- ㉓ $\Delta=19^{\circ}38'27''$ R=99.16' L=33.99' T=17.17'
- ㉔ $\Delta=07^{\circ}55'48''$ R=135.00' L=18.68' T=9.36'
- ㉕ $\Delta=45^{\circ}33'19''$ R=20.00' L=15.90' T=8.40'
- ㉖ $\Delta=44^{\circ}52'42''$ R=90.00' L=70.49' T=37.17'
- ㉗ $\Delta=67^{\circ}32'56''$ R=22.50' L=26.53' T=15.05'
- ㉘ $\Delta=18^{\circ}22'59''$ R=55.50' L=17.81' T=8.98'
- ㉙ $\Delta=90^{\circ}21'22''$ R=9.50' L=14.98' T=9.56'
- ㉚ $\Delta=02^{\circ}06'04''$ R=1680.50' L=59.35' T=29.68'
- ㉛ $\Delta=36^{\circ}58'35''$ R=2.50' L=1.61' T=0.84'
- ㉜ $\Delta=01^{\circ}25'05''$ R=1599.50' L=39.59' T=19.79'
- ㉝ $\Delta=09^{\circ}16'29''$ R=125.50' L=20.32' T=10.18'
- ㉞ $\Delta=35^{\circ}17'33''$ R=2.50' L=1.54' T=0.80'
- ㉟ $\Delta=29^{\circ}24'46''$ R=106.50' L=54.67' T=27.95'
- ㊱ $\Delta=46^{\circ}39'42''$ R=20.50' L=16.70' T=8.84'
- ㊲ $\Delta=35^{\circ}49'17''$ R=105.50' L=65.96' T=34.10'
- ㊳ $\Delta=90^{\circ}00'00''$ R=4.50' L=7.07' T=4.50'
- ㊴ $\Delta=36^{\circ}52'12''$ R=2.50' L=1.61' T=0.83'
- ㊵ $\Delta=90^{\circ}00'00''$ R=2.50' L=3.93' T=2.50'
- ㊶ $\Delta=35^{\circ}49'17''$ R=19.50' L=12.19' T=6.30'
- ㊷ $\Delta=35^{\circ}49'17''$ R=56.50' L=35.32' T=18.26'
- ㊸ $\Delta=34^{\circ}54'07''$ R=39.67' L=24.16' T=12.47'
- ㊹ $\Delta=40^{\circ}52'43''$ R=52.43' L=37.41' T=19.54'



RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**GRANT OF EASEMENT
(DRAINAGE)**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

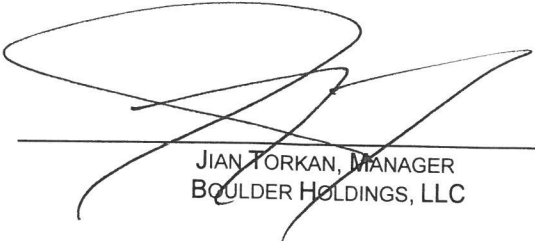
Boulder Holdings, LLC, a Delaware Limited Liability Company, as to an undivided 50% interest and Boulder Holdings, LLC, a California Limited Liability Company, as to an undivided 50% interest

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for drainage purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: _____

3/27/20



JIAN TORKAN, MANAGER
BOULDER HOLDINGS, LLC

SEE NOTARY ACKNOWLEDGEMENT ATTACHED HERETO AND MADE PART OF

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

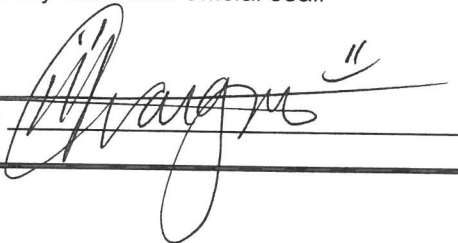
On March 27, 2020 before me, Marilu Vargas-Chavez, Notary Public
(insert name and title of the officer)

personally appeared Jian Torkan
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)

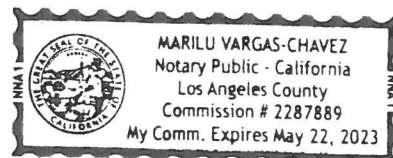


EXHIBIT "A"
STORM DRAIN EASEMENT
LEGAL DESCRIPTION

THAT PORTION OF THE EASTERLY 815 FEET OF THE WESTERLY 2,300 FEET OF THE SOUTH HALF OF SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO OFFICIAL PLAT THEREOF, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A 20.00 FOOT WIDE STRIP, LYING 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE WITHIN PARCEL 1 AND PARCEL 2 OF PARCEL MAP NO. 19824, PER MAP RECORDED IN BOOK 253 OF PARCEL MAPS, PAGES 53 THROUGH 57, INCLUSIVE, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY:

COMMENCING AT A POINT BEING THE SOUTHWESTERLY CORNER OF AN EASEMENT TO THE CITY OF HIGHLAND, RECORDED DECEMBER 13, 2012 AS INSTRUMENT NO. 2012-0531659 OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, SAID POINT BEING ON THE WEST LINE OF SAID EASTERLY 815 FEET OF THE WESTERLY 2,300 FEET OF THE SOUTH HALF OF SOUTHWEST QUARTER OF SECTION 3, SAID POINT ALSO BEING THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 135.00 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 21°15'27" EAST;

THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG THE SOUTHERLY LINE OF SAID EASEMENT 18.68 FEET AND THROUGH A CENTRAL ANGLE OF 07°55'48" TO THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 09°15'35" WEST, LEAVING THE SOUTHERLY LINE OF SAID EASEMENT, 32.13 FEET;

THENCE SOUTH 35°44'25" EAST 27.30 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 20.00 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE 15.90 FEET AND THROUGH A CENTRAL ANGLE OF 45°33'19" TO THE BEGINNING OF A TANGENT LINE;

THENCE SOUTH 81°17'44" EAST 274.17 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 90.00 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE 70.49 FEET AND THROUGH A CENTRAL ANGLE 44°52'42" TO THE BEGINNING OF A TANGENT LINE:

THENCE SOUTH 36°25'02" EAST 43.55 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE NORTHERLY AND HAVING A RADIUS OF 22.50 FEET;

THENCE EASTERLY ALONG SAID CURVE 26.53 FEET AND THROUGH A CENTRAL ANGLE 67°32'56" TO THE BEGINNING OF A TANGENT LINE;

THENCE NORTH 76°02'02" EAST 17.62 FEET TO THE POINT OF TERMINUS OF SAID CENTERLINE.

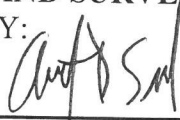
THE SIDELINES OF SAID EASEMENT TO BE SHORTENED OR LENGTHENED TO TERMINATE AT THE SOUTHERLY LINE OF SAID EASEMENT AND THE STREET VACATION ON BOULDER AVENUE SHOWN ON SAID PARCEL MAP NO. 19824.

DESCRIPTION CONTAINS 10,148 SQUARE FEET, MORE OR LESS.

SUBJECT TO ALL RESERVATIONS, RESTRICTIONS, EASEMENTS, OFFERS OF DEDICATION, RIGHTS AND RIGHTS-OF-WAY OF RECORD, IF ANY.

ON POINT LAND SURVEYING, INC.

PREPARED BY:



ANTHONY D. SMITH, PLS 8133

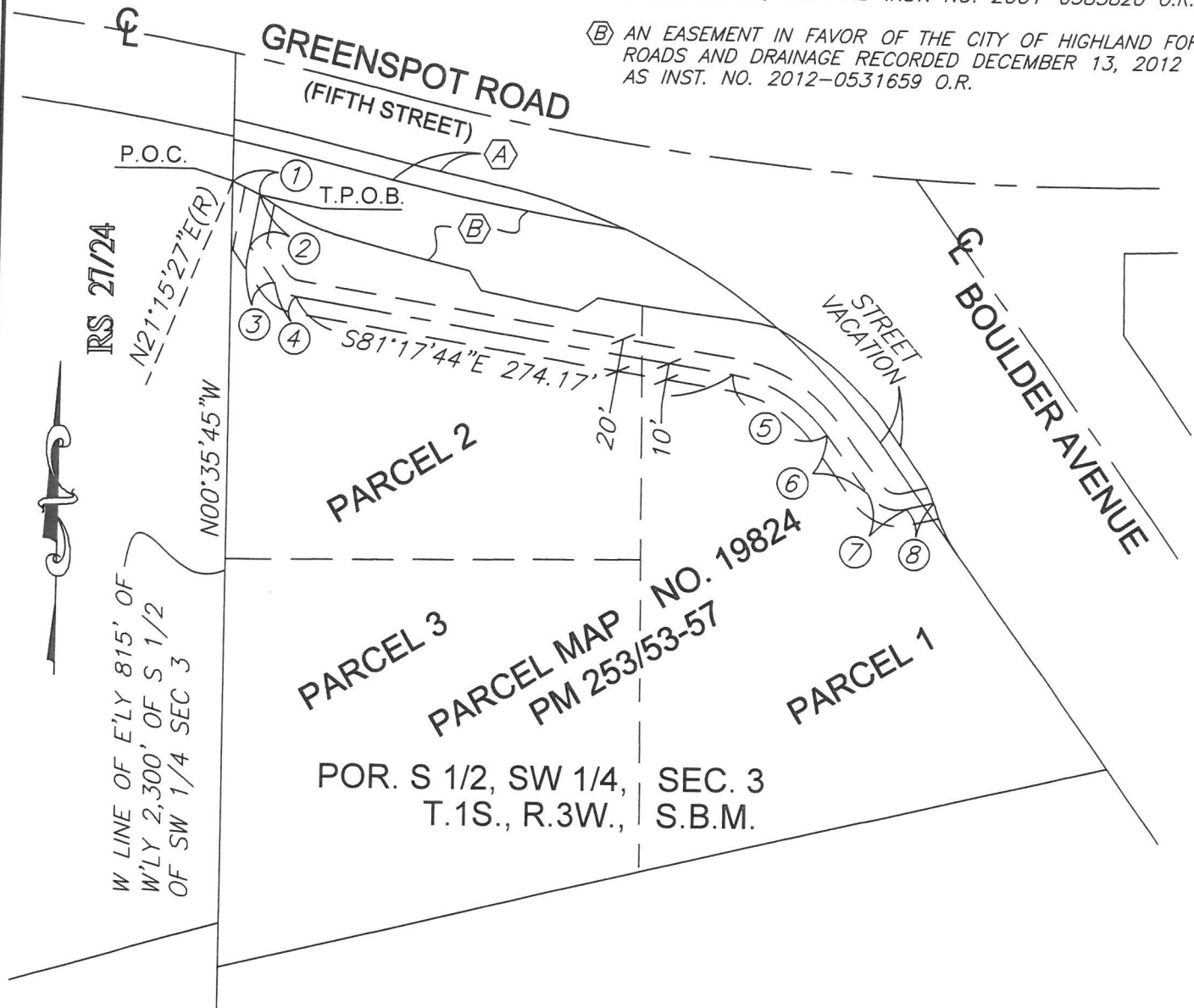
DATE: 1/30/2020



EXHIBIT "B"

(A) AN EASEMENT IN FAVOR OF THE CITY OF HIGHLAND FOR ROADS, DRAINAGE, & PUBLIC UTILITIES RECORDED DECEMBER 20, 2001 AS INST. NO. 2001-0583820 O.R.

(B) AN EASEMENT IN FAVOR OF THE CITY OF HIGHLAND FOR ROADS AND DRAINAGE RECORDED DECEMBER 13, 2012 AS INST. NO. 2012-0531659 O.R.



① $\Delta=07^{\circ}55'48''$ $R=135.00'$ $L=18.68'$

② $S09^{\circ}15'35''W$ 32.13'

③ $S35^{\circ}44'25''E$ 27.30'

④ $\Delta=45^{\circ}33'19''$ $R=20.00'$ $L=15.90'$

⑤ $\Delta=44^{\circ}52'42''$ $R=90.00'$ $L=70.49'$

⑥ $S36^{\circ}25'02''E$ 43.55'

⑦ $\Delta=67^{\circ}32'56''$ $R=22.50'$ $L=26.53'$

⑧ $N76^{\circ}02'02''E$ 17.62'



STORM DRAIN EASEMENT

PREPARED AT THE REQUEST OF THATCHER ENGINEERING & ASSOCIATES, INC.

THIS PLAT IS SOLELY AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. IT IS NOT A PART OF THE WRITTEN DESCRIPTION THEREIN.

PREPARED BY:

DATE: 1/30/2020

PREPARED BY:
ON POINT LAND
SURVEYING, INC.

SCALE: 1"=100'

DATE: SEPTEMBER 2019

SHEET 1 OF 1



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26th, 2020

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Matt Bennett, Assistant Public Works Director *MB*

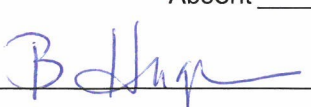
SUBJECT: Santa Ana Canyon Road Widening Improvement West of Aplin Street Reimbursement/ Water Street Land, LLC

RECOMMENDATION: It is recommended that the City Council approve a reimbursement to Water Street Land, LLC in the amount of \$351,938.00 for road widening improvements between Tr. 13936 and Aplin Street.

FISCAL IMPACT: Construction of Water Street improvements in conjunction with Tr. 18935 Water Street Land, LLC residential development is funded by City DIF revenue.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Under TTM 14-001, Tr. 18935 as approved by the Planning Commission on June 16, 2015, the Engineering Conditions of Approval required the project to widen and improve Santa Ana Canyon Road between Tr. 13936 and Aplin Street. The developer, Water Street Land, LLC, widened Santa Ana Canyon Road, including, but not limited to, sidewalk, curb and gutter north of street centerline, asphalt concrete pavement, class II aggregate base, and driveway approaches. The widening project reconstructed existing driveways as necessary to connect to the new driveway approaches, and replaced or repaired private landscaping and irrigation, as approved by the City Engineer. The developer's final billing, including full construction, engineering and contract administration cost, for the Santa Ana Canyon Road Improvements between Tr. 13936 and Aplin Street has been reviewed and verified by staff. This reimbursement request, dated March 11, 2020 is in the amount of \$351,938.00.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>9</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

Prior to occupancy of each single family residence for Tr. 16745 (9) homes and Tr. 18935 (69) homes, Water Street Land, LLC, the developer paid a total of \$303,517.41 in Development Impact Fees (DIF) under the Local Circulation System Development category. Prior to occupancy of each single family residence for Tr. 13936 (333) homes, Forecast Homes, LP, the developer paid a total of \$148,485.00 in Development Impact Fees (DIF) under the Local Circulation System Development category. The reimbursement amount of \$303,517.41 is to be paid from the Tr. 16745 and Tr. 18935 DIF Fees paid into the Local Circulation System Development category and the remaining \$48,420.59 is to be paid from the Tr. 13936 Local Circulation System Development category funds for this portion of Santa Ana Canyon Road between Tr. 13936 and Aplin Street.

Pursuant to the City's Policy, the developer's cost to widen the north side of Santa Ana Canyon Road west of Aplin Street, including construction of sidewalk, curb and gutter, asphalt paving, and driveway approaches is eligible reimbursement of the full construction, engineering and contract administration cost.

VICINITY MAP

SAN BERNARDINO
NATIONAL FOREST

92346

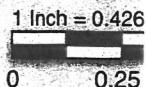
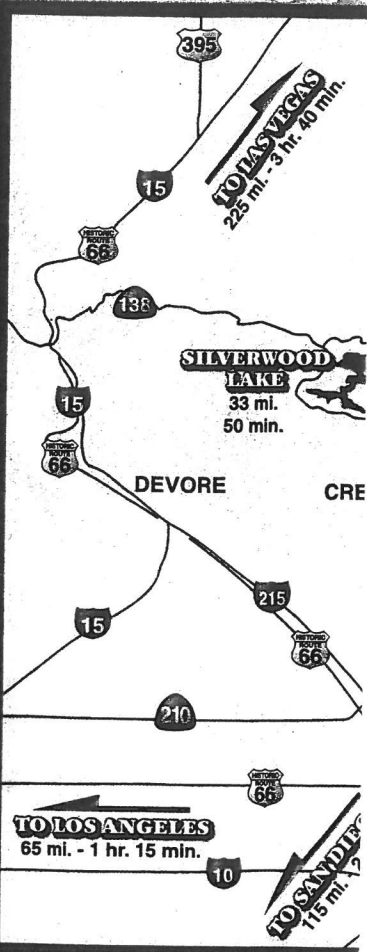
TR. 18935

East
Highlands

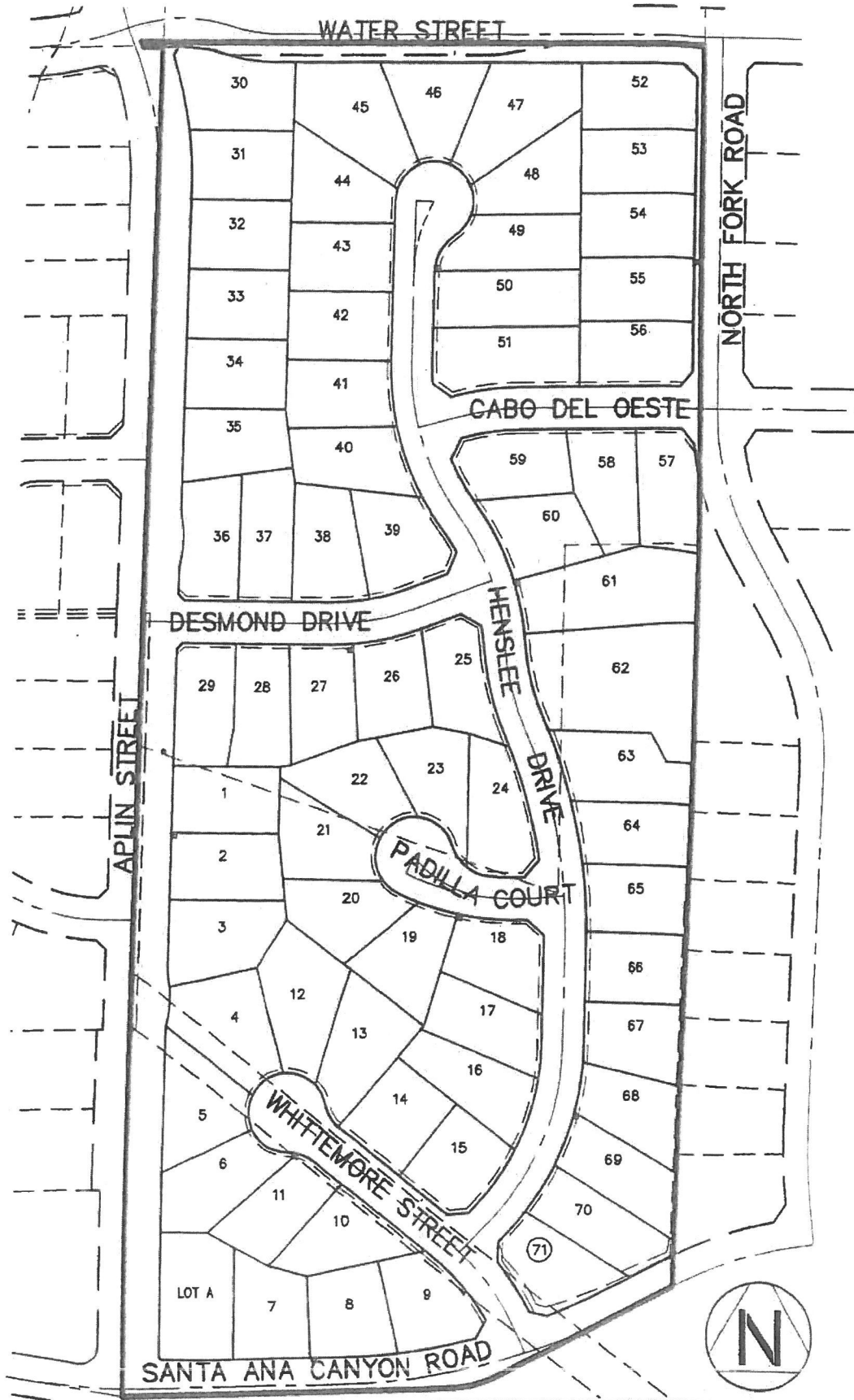
City of
HIGHLAND

92346

CITY OF
REDLANDS



TRACT 18935



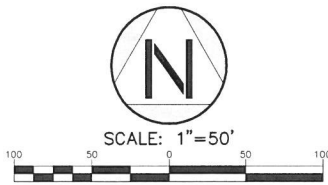
IN THE CITY OF HIGHLAND

TRACT MAP NO. 16745

PARCEL 2 OF PARCEL MAP 8428, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 90, PAGE 74 OF PARCEL MAPS, IN THE OFFICE OF THE RECORDER OF SAID COUNTY.

SITETECH, INC.

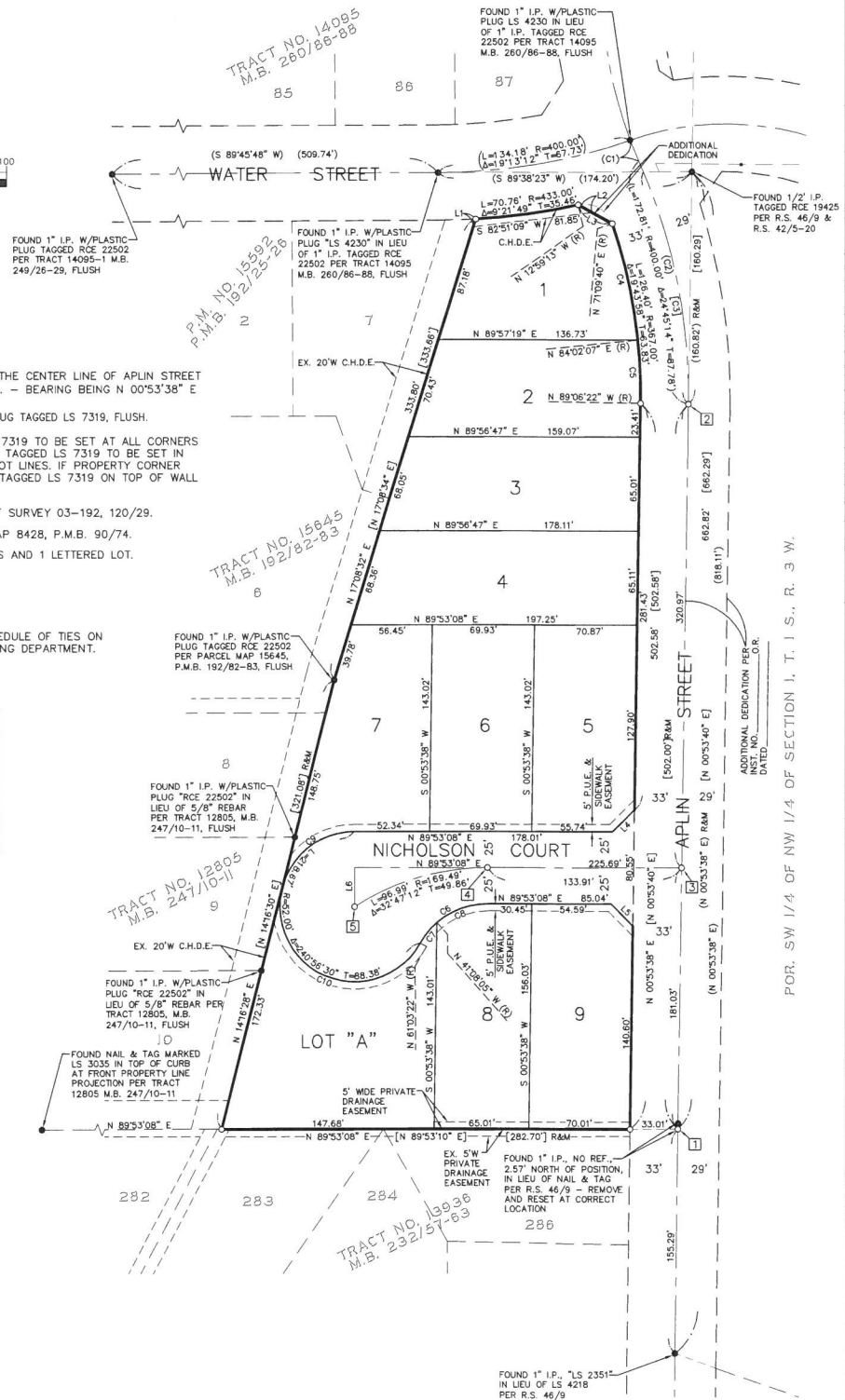
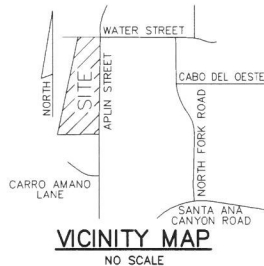
MARCH, 2015

**SURVEYOR'S NOTES:**

- 1) THE BASIS OR BEARINGS FOR THIS TRACT IS THE CENTER LINE OF APLIN STREET (HATTERY STREET), PER R.S. 03-192, 120/29. - BEARING BEING N 00°53'38" E
- 2) -O- INDICATES SET 1" IRON PIPE WITH PLASTIC PLUG TAGGED LS 7319, FLUSH.
- 3) 1" IRON PIPE WITH PLASTIC PLUG TAGGED LS 7319 TO BE SET AT ALL CORNERS OF REAR AND SIDE LOT LINES. NAIL AND TAG TAGGED LS 7319 TO BE SET IN TOP OF CURB AT PROLONGATION OF FRONT LOT LINES. IF PROPERTY CORNER FALLS ON EXISTING WALL SET NAIL AND TAG TAGGED LS 7319 ON TOP OF WALL OR WALL FOOTING.
- 4) () INDICATES RECORD DATA PER RECORD OF SURVEY 03-192, 120/29.
- 5) [] INDICATES RECORD DATA PER PARCEL MAP 8428, P.M.B. 90/74.
- 6) THIS TRACT MAP CONTAINS 9 NUMBERED LOTS AND 1 LETTERED LOT.
- 7) -●- INDICATES FOUND MONUMENT AS NOTED.
- 8) P.U.E. - INDICATES PUBLIC UTILITY EASEMENT
- 9) (R) - INDICATES RADIAL BEARING
- 10) [T] - INDICATES MONUMENT TIED OUT PER SCHEDULE OF TIES ON FILE IN THE CITY OF HIGHLAND ENGINEERING DEPARTMENT.
- 11) R&M - INDICATES RECORD AND MEASURED

CURVE TABLE				
CURVE	LENGTH	RADIUS	DELTA	TANGENT
C1	15.68	300.00	2°59'44"	7.84
C2	164.70	400.00	23°35'31"	83.53
C3	164.21	400.00	23°31'19"	83.28
C4	62.47	367.00	12°52'23"	41.41
C5	43.93	367.00	6°51'31"	21.99
C6	56.37	53.00	60°56'30"	31.18
C7	18.43	53.00	19°55'17"	9.31
C8	37.94	53.00	41°01'13"	19.83
C9	68.62	52.00	75°36'40"	40.34
C10	150.05	52.00	165°19'50"	403.98

LINE TABLE		
LINE	LENGTH	BEARING
L1	5.57	N17°08'32"E
L2	11.01	N60°54'47"W
L3	26.80	N60°54'47"W
L4	21.57	N45°23'25"E
L5	21.62	N44°36'35"W
L6	27.00	N00°06'52"W
L7	24.72	N41°26'54"E
L8	15.00	N89°53'08"W
L9	20.67	N00°06'52"W



8/2/80

16-13-6

COMPOSITE DEVELOPMENT PLAN NOTES
A COMPOSITE DEVELOPMENT PLAN (CDP) AFFECTING THIS MAP IS ON FILE IN THE CITY OF HIGHLAND COMMUNITY DEVELOPMENT DEPARTMENT

TRACT NO. 13936

BEING A SUBDIVISION OF A PORTION OF THE EAST HALF OF SECTION 2,
T.1 S., R.3 W., S.B.M. IN THE COUNTY OF SAN BERNARDINO, STATE
OF CALIFORNIA
IN THE CITY OF HIGHLAND
W.J. McKEEVER Inc.

JUNE 1989

ENGINEER'S NOTES

BEARINGS ARE BASED ON THE CENTERLINE OF WATER STREET,
BEING N 89°46'02"E. PER R.S. 46/9-10.

— INDICATES FOUND 1" I.P. TAGGED L.S. 4218 PER R.S. 46/9-10. UNLESS OTHERWISE NOTED.

— INDICATES SET 1" I.P. TAGGED R.C.E. 22502. UNLESS OTHERWISE NOTED.

() INDICATES RECORD DATA AS NOTED.

< > INDICATES RECORD AND MEASURED DATA PER R.S. 46/9-10.

1" I.P. TAGGED R.C.E. 22502 SET AT ALL LOT CORNERS. UNLESS OTHERWISE NOTED.

○ INDICATES MONUMENT TIED OUT PER SCHEDULE OF TIES FILED WITH THE CITY ENGINEER.

○ INDICATES LINE OR CURVE DATA SHOWN IN TABLE BELOW.

— INDICATES FOUND 1" I.P. TAGGED R.C.E. 22502 PER TRACT 13936-2, PER M.B.

— INDICATES FOUND 1" I.P. TAGGED R.C.E. 22502 PER TRACT 13936-3, PER M.B.

N.V.A. INDICATES NON-VEHICULAR ACCESS.

ALL DISTANCES ARE IN FEET.

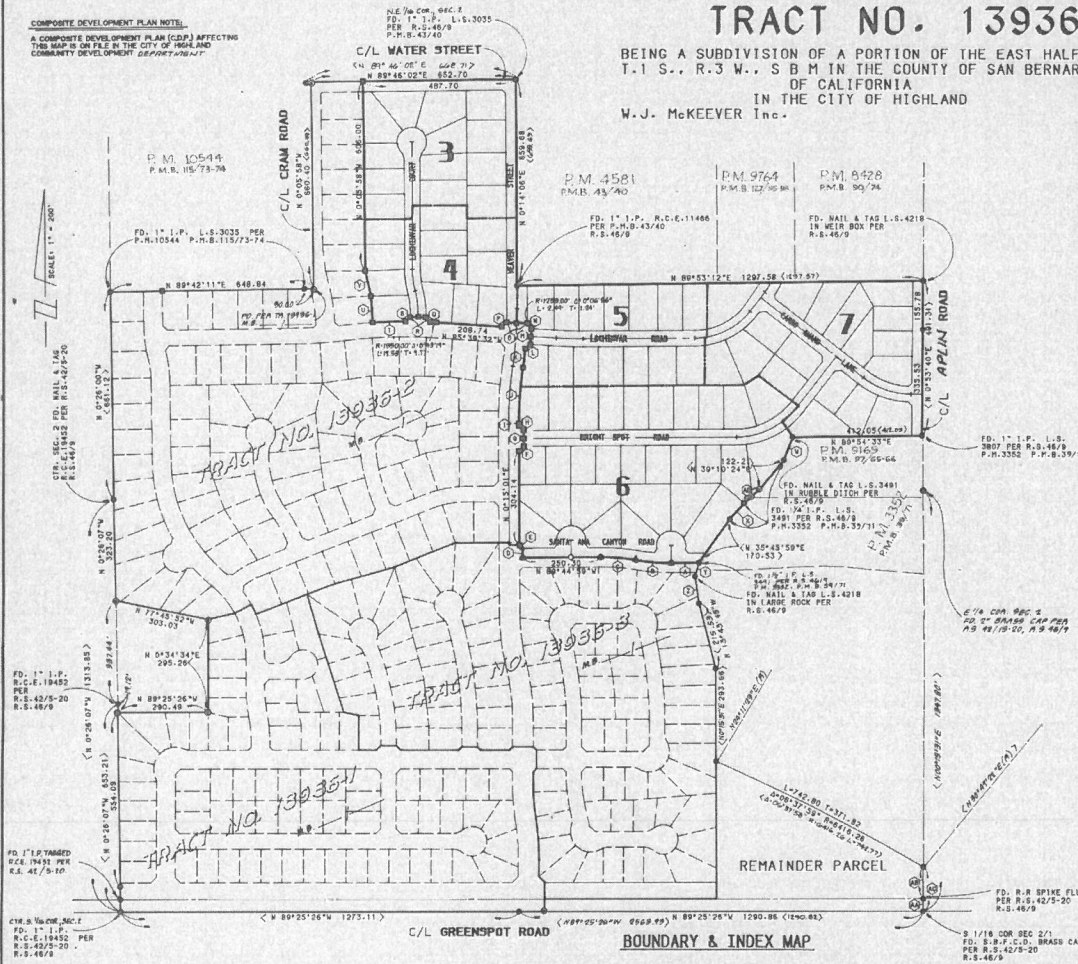
P.U.E. INDICATES PUBLIC UTILITY EASEMENT.

S.W.B. INDICATES SIDEWALK EASEMENT.

— INDICATES FOUND 1" I.P. TAGGED R.C.E. 22502 PER TRACT 13936-4, PER M.B.

DATA

Δ	DELTA/BEARING	RADIUS	LEN./DIST.	TANGENT
1	N 89°48'22"W		89.15	
2	08°59'33"	850.00	113.39	58.82
3	08°55'10"	950.00	112.83	56.41
4	N 0°15'01"E		30.00	
5	N 44°44'59"W		14.04	
6	N 45°15'01"E		21.11	
7	N 0°15'01"E		30.00	
8	N 44°44'59"W		21.11	
9	N 0°15'01"E		3.07	
10	08°48'08"	1167.00	178.56	89.47
11	03°48'38"	1233.00	60.83	30.42
12	N 80°15'01"E		21.28	
13	N 04°20'28"E		30.00	
14	N 41°32'08"W		21.28	
15	N 87°32'31"W		66.00	
16	N 48°24'03"E		20.84	
17	N 42°08'49"W		20.83	
18	N 87°50'35"W		50.00	
19	N 48°27'33"E		20.83	
20	03°52'36"	1350.00	104.87	52.46
21	N 03°10'55"W		85.00	
22	N 12°30'29"W		91.19	
23	N 21°16'33"E		78.56	
24	N 43°14'40"E		69.20	
25	N 17°44'06"E		45.12	
26	N 07°45'39"W		88.81	
27	N 0°15'31"E		40.00	
28	N 0°15'31"E		100.63	
29	N 0°15'31"E		140.63	
30	N 48°58'38"E		66.40	

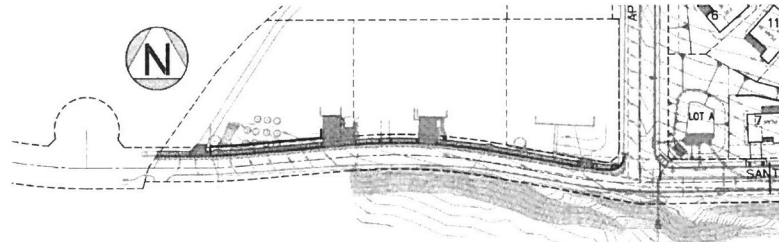


MYLAR COPY

16-13-6

23258

CITY OF HIGHLAND, CALIFORNIA STREET IMPROVEMENT PLANS SANTA ANA CANYON ROAD



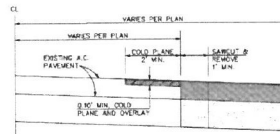
SITE MAP
SCALE: 1"=80'

STREET CONSTRUCTION NOTES:

1. CONSTRUCT A.C. PAVEMENT OVER CL. II BASE. SOLE ENGINEER TO PROVIDE FINAL PAVEMENT SECTION TO CITY FOR APPROVAL.
2. CONSTRUCT 8" CURB AND GUTTER PER SAN BERNARDINO CO. STD. 115.
3. SAWCUT AND REMOVE EXISTING A.C. PAVEMENT.
4. GRIND MIN. 0.10" EX. A.C. PAVING. OVERLAY WITH MIN. 0.10" A.C. PAVING PER PAVEMENT JOINT DETAIL.
5. CONSTRUCT 4" THICK TYPE C CONCRETE SIDEWALK PER SAN BERNARDINO COUNTY STD. 109.
6. CONSTRUCT CONCRETE RESIDENTIAL DRIVE APPROACH PER CITY STANDARDS.
7. RELOCATE EXISTING FIRE HYDRANT AND BOLLARD - RELOCATION BY E.V.M.D.
8. CONSTRUCT 4"-8" MAX. HEIGHT TYPE A MASONRY RETAINING WALL PER A.P.M.A. STD. 613-3 WITH 12" WIDE BY 3" DEEP V-GUTTER ALONG TOP OF WALL - DRAIN AT 100 MM.
9. SAWCUT AND REMOVE EXISTING CONCRETE PAVEMENT.
10. CONSTRUCT 4" THICK CONCRETE DRIVEWAY.
11. CONSTRUCT 4" THICK CONCRETE DRIVEWAY - MATCH COLOR AND PATTERN OF EXISTING DRIVEWAY.
12. CONSTRUCT CURB PER A.P.M.A. STD. 120-2 - SEE PLAN FOR CURB HEIGHT.
13. INSTALL 12"x12" NOS. CATCH BASIN WITH PLASTIC ATRIUM GRATE.
14. INSTALL 2"-4" P.V.C. PIPES AT 1.00 MM. GRADE.
15. CORE DRAIN PIPE THROUGH CURBSIDE.
16. REMOVE EXISTING TREE - CONTRACTOR TO NOTIFY HOMEOWNER AT LEAST 72 HOURS IN ADVANCE.
17. REMOVE STONE PAVEMENT STEPS - REUSE EXISTING PAVEMENT TO CONSTRUCT NEW STEPS.
18. RELOCATE EXISTING UTILITY POLE - POLE TO BE RELOCATED BY OTHERS.
19. EXISTING UTILITY POLE TO REMAIN - PROVIDE 4' MIN. SIDEWALK CLEARANCE BEHIND POLE.
20. REMOVE EXISTING TREE - CONTRACTOR TO NOTIFY HOMEOWNER AT LEAST 72 HOURS IN ADVANCE. (LEAVE WOOD IF REQUESTED BY HOMEOWNER)
21. CONSTRUCT CASE C CURB RAMP PER A.P.M.A. STD. 111-3. TRUNCATED DOWNS SHALL BE DARK GREY ANTI-SLIP TILE CAST IN PLACE. CONSTRUCT CONCRETE DOWNS PER A.S.A. STANDARDS.

QUANTITIES

3,228 S.F.
690 L.F.
716 L.F./4,017 S.F.
1,432 S.F.
3,125 S.F.
904 S.F.
1 EA.
153 L.F.
1,730 S.F.
1,459 S.F.
784 S.F.
90 L.F.
1 EA.
13 L.F.
2 EA.
6 EA.
26 S.F.
1 EA.
2 EA.
3 EA.
41 S.F.



PAVEMENT JOIN DETAIL
NO SCALE

COMPANIES AND AGENCIES SERVICING THIS PROJECT ARE AS FOLLOWS:

WATER/SEWER	TELEPHONE	SCHOOL DISTRICT
EAST VALLEY WATER DISTRICT 3111 GREENSPOT ROAD HIGHLAND, CA 92340 PH: (909) 888-8888	VERIZON CALIFORNIA, INC. 1500 ORATION AVE. HIGHLAND, CA 92359 PH: (909) 461-7713	REDLANDS UNIFIED SCHOOL DIST. 20 W. LUGONIA AVENUE REDLANDS, CA 92374 PH: (909) 30-5300
POWER	CABLE	GAS
SOUTHERN CALIFORNIA EDISON CO. 287 TENNESSEE STREET REDLANDS, CA 92373 PH: (909) 307-8767	TIME WARNER CABLE 1722 ORANGE TREE LANE REDLANDS, CA 92374 PH: (909) 798-3588	SOUTHERN CALIFORNIA GAS CO. 155 SOUTH 10 TH STREET SAN BERNARDINO, CA 92401 PH: (909) 335-7928

TRAFFIC CONTROL GENERAL NOTES:

1. ALL SOUNDING, STRIPING AND PAVEMENT MARKING SHALL BE IN CONFORMANCE WITH THE MUTCD 2012 AND THE CALIFORNIA SUPPLEMENT TO THE MUTCD 2012.
2. ALL STRIPING AND PAVEMENT MARKINGS SHALL BE RETRO REFLECTIVE PAINT (TWO COATS).
3. STOP AND WARNING SIGNS - 3M DIAMOND GRADE GLO REFLECTIVE SHEETING WITH #1100 ANTI GRAFFITI-FILM. OTHER SIGNS - 3M HIGH INTENSITY GRADE PRISMATIC REFLECTIVE SHEETING WITH #1100 ANTI GRAFFITI-FILM.
4. ALL CONFLICTING STRIPING AND PAVEMENT MARKING NOT SHOWN ON PLANS SHALL BE REMOVED BY THE CONTRACTOR. REMOVAL SHALL BE ACCOMPLISHED BY SANDBLASTING, GRINDING OR AS DIRECTED BY THE PUBLIC WORKS INSPECTOR.
5. ALL CONFLICTING SIGNS SHALL BE REMOVED OR RELOCATED BY THE CONTRACTOR. RELOCATABLE SIGNS SHALL BE INSTALLED AS SPECIFIED ON THE PLANS OR AS DIRECTED BY THE PUBLIC WORKS INSPECTOR.
6. ALL EXISTING SOUNDING, STRIPING AND PAVEMENT MARKINGS (E.G. CROSS STREET STOP, STOP LIMIT LINE AND CROSSWALK PAVEMENT MARKINGS) NOT SHOWN ON PLANS, IF REMOVED/DISAPPEARED, SHALL BE REPLACED/RESTORED OF SAME KIND AND IN CONFORMANCE WITH CURRENT EDITION OF THE MUTCD 2012 AND THE CALIFORNIA SUPPLEMENT TO THE MUTCD 2012.

CONTRACTORS STATEMENT

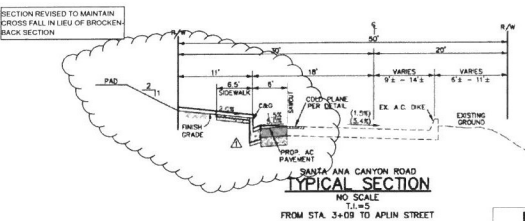
CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE CITY, THE OWNER, AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR ENGINEER.

UNDERGROUND STRUCTURES

ALL UNDERGROUND UTILITIES OR STRUCTURES REPORTED BY THE OWNER OR OTHERS AND THOSE SHOWN ON THE RECORDS EXAMINED, ARE INDICATED WITH THEIR APPROXIMATE LOCATION AND EXTENT. THE OWNER BY ACCEPTING THESE PLANS OR PROCEEDING WITH IMPROVEMENTS PURSUANT THERETO AGREES TO ASSUME LIABILITY AND TO HOLD UNDERGROUND HARMLESS FOR ANY DAMAGES RESULTING FROM THE EXISTENCE OF UNDERGROUND UTILITIES OR STRUCTURES NOT REPORTED TO THE UNDERGROUND, NOT INDICATED ON THE PUBLIC RECORDS EXAMINED, LOCATED AT VARIANCE WITH THAT REPORTED OR SHOWN ON RECORDS EXAMINED. THE CONTRACTOR IS REQUIRED TO TAKE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES OR STRUCTURES SHOWN AND ANY OTHER UTILITIES OR STRUCTURES FOUND AT THE SITE. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE OWNERS OF THE UTILITIES OR STRUCTURES CONCERNED BEFORE STARTING WORK.

LEGEND:

—	INDICATES STREET CENTERLINE
—	INDICATES CURB LINE
—	INDICATES FLOW LINE
—	INDICATES PROPERTY LINE
—	INDICATES EXISTING R/W
—	INDICATES LIMITS OF NEW A.C. PAVEMENT
—	INDICATES EXISTING PAVING TO BE REMOVED
—	INDICATES LIMITS OF PAVEMENT GRIND AND OVERLAY
—	INDICATES PROPOSED CONCRETE SURFACE
—	INDICATES EXISTING PAVING TO BE REMOVED
—	INDICATES EXISTING STREET LIGHT
—	INDICATES PROPOSED STREET LIGHT



TYPICAL SECTION
NO SCALE

RECORD DRAWING
OTTE-BERKELEY GROUPE, INC.
February, 2019

REVISIONS

NO.	DESCRIPTION	DATE
1	REVISED SECTION AND NOTES	08/26/18

CITY OF HIGHLAND

DESIGNED BY	CHECKED BY	B.K.M.
B.A.M.	J.B.M.	B.K.M.
RECOMMENDED BY	APPROVED BY	
H.T. 4/10/19	8/10/19	8-1-19
DATE	DATE	DATE

STREET IMPROVEMENT PLANS

SCALE:	FILE NO.	SHEET
1"=80'	15-90	1 of 3

PLAN PREPARED UNDER THE SUPERVISION OF:

BERNHARD K. WAYER	R.C.E. 36866	DATE
8-1-19		



SITE TECH INC.
38748 POTATO CANYON RD., OAK GLEN, CALIFORNIA 92339
PH: (909) 864-2180, FAX: (909) 864-0850

BENCH MARK:

MONUMENT: 1-1/2" BRASS CAP IN SOUTH END OF CONCRETE CATCH BASIN 78' NORTH OF CENTERLINE OF GREENSPOT ROAD AND 32.5' EAST OF CENTERLINE OF CHURCH ST. ELEVATION = 1227.363

WATER STREET LAND, LLC

March 11, 2020

Mr. Ernie Wong, City Engineer
City of Highland
27215 Base Line
Highland, CA 92346

RE: Final Billing for Santa Ana Canyon Road Improvements West of Aplin Street

Dear Mr Wong::

This revised invoice in the amount of \$351,938.00 is being submitted to the City of Highland for payment by Water Street Land, LLC for improvements made to Santa Ana Canyon Road west of Aplin Street as directed by the City. All of the improvements have been completed. This invoice includes an Invoice Summary showing a summary all of the improvements and summary of the contract documents, invoices and checks. Copies of each of the contract documents, invoices, checks with lien releases have also been included for your review. Please contact me if you have any questions or need any additional information.

Sincerely,



Jary Cockcroft, Project Manager
Diversified Pacific Communities, LLC
Water Street Land, LLC
Cayman Construction, Inc.

Santa Ana Canyon Road West of Aplin									
Item	Description	Contract Amount	Invoice Number	Invoice Amount	Check Number(s)	Check Amount	Retention	Total Invoiced to Project	Notes/Comments
	Larry Jacinto Construction								
	PO 018793 Original Scope of Work (Partial)	121,123.64	26698	2,394.66	2285	2,155.19	239.47	2,394.66	
	Earthwork, Concrete and Asphalt per Proposal #27-0912		26601	107,611.98	2282, 2283, 2284	96,850.78	10,761.20	107,611.98	
			26554	4,197.50	2093, 2094	3,777.75	419.75	4,197.50	
			26262	6,919.50	3143	6,227.55	691.95	6,919.50	
	Retention Billing		26698R		2662	12,112.37	-		
	Total PO 018793	121,123.64		121,123.64		121,123.64	12,112.37		
	PO 018952 Original Scope of Work (Remaining)	63,966.15	26698	3,768.90	2285	3,392.01	376.89	3,768.90	
	Difference for additional costs per revised proposal #27-1116 dated 4/6/18		26601	17,257.25	2282, 2283, 2284	15,631.52	1,725.73	17,257.25	
			26554	40,777.60	2093, 2094	36,898.75	4,077.75	40,777.60	
			26262	2,162.50	3143	1,846.26	216.25	2,162.50	
	Retention Billing		26698R		2562	6,396.62			
	Total PO 018952	63,966.15		63,966.15		63,966.15	6,396.62		
	PO 019838 Increase Price of Retaining Wall	9,100.00	26554	9,100.00	2093, 2094	8,190.00	910.00	9,100.00	
	PO 021359 Dig Out Base, Grade & Pave	7,293.40	26554	7,293.40	2093, 2094	6,694.06	729.34	7,293.40	
	PO 021701 Haul Off Dirt Front Yard	1,760.00	26554	1,760.00	2093, 2094	1,684.00	176.00	1,760.00	
	PO 021754 Retaining Wall Credit	(7,884.00)	26554	(7,884.00)	2093, 2094	(6,795.60)	(1,088.40)	(7,884.00)	
	PO 022164 Misc. Grade Slopes at Grove Area	1,518.22	26601	1,518.22	2282, 2283, 2284	1,367.30	151.82	1,518.22	
	PO 022263 Material Price Increase	660.00	26698	660.00	2285	594.00	66.00	660.00	
	PO 022583 Demo Trees, Concrete, Etc.	3,056.50	26698	3,056.50	2285	2,750.85	305.65	3,056.50	
	Retention Billing								
	Paradigm Engineering Group								
	PO 019097 Relocate EVWD Facilities	26,902.00	2018192	26,902.00	3038, 3039	26,902.00	-	26,902.00	
	PO 022473 Remove Rock From Front Yard	1,469.70	2018318	1,469.70	2141	1,469.70	-	1,469.70	
	PO 0022473 Temporary Plywood Walk & Misc.	550.28	2018356	550.28	2141	550.28	-	550.28	
	PO 022473 Install Visqueen on Osuna Slope Area	1,064.12	2018385	1,064.12	2141	1,064.12	-	1,064.12	
	PO 022050 Install Straw Waddies	1,224.31	2018326	1,224.31	2018	1,224.31	-	1,224.31	
	TY Underground								
	PO 022352 Extend & Reconnect Water Services	3,255.00	19-004	3,255.00	2227	3,255.00	-	3,255.00	
	David Ollis Landscape, Inc.								
	PO 019683 Improvements on Lots	7,900.00	33600	7,900.00	1665	7,900.00	-	7,900.00	
	Back Charge #024111	(4,687.50)		(4,687.50)	2478	(4,687.50)	-	(4,687.50)	
	PO 019683 Total	3,212.50		3,212.50		3,212.50	-	3,212.50	
	PO 024977	1,300.00	33985	1,300.00	2538	1,300.00	-	1,300.00	
	Encore Landscape								
	PO 023824, 29626 Santa Ana Canyon Road	3,064.00	9374	3,064.00	2419	3,064.00	-	3,064.00	
			9376	150.00	2419	150.00	-	150.00	\$150 to install 1" valve
	PO 023625, 29656 Santa Ana Canyon Road	5,143.00	9376	5,143.00	2418	5,143.00	-	5,143.00	
	PO 024567, Additional Landscaping at 29626 SACR	3,064.00	9833	3,064.00	2538	3,064.00	-	3,064.00	
	PO 01488 Install Marathon Sod	1,200.00	9833	1,200.00	2538	1,200.00	-	1,200.00	
	AT&T								
	Advance Payment for Engineering Services	2,492.88	194411	2,492.88	1316	2,492.88	-	2,492.88	
	Paradigm Engineering Group-Const. Management								
	PO 016886 Construction Management	8,402.60	2018419	3,402.60	1487	3,402.60	-	3,402.60	
			2018161	5,000.00	1487	5,000.00	-	5,000.00	
	PO 016886 Total	8,402.60		8,402.60		8,402.60	-		
	PO 022473 Construction Management	19,456.43	2018387	19,456.43	2141	19,456.43	-	19,456.43	
	PO 022473 Mileage	607.20	2018838	607.20	2141	607.20	-	607.20	
	PO022473 Total	20,063.63		20,063.63		20,063.63	-		
	Otte-Berkeley Group, Inc								
	PO 019448 Redesign SACR	12,300.00	2458	1,250.00	3038	1,250.00	-	1,250.00	
			2473	7,150.00	1597	7,150.00	-	7,150.00	
			2507	2,100.00	1874	2,100.00	-	2,100.00	
	Santa Ana Canyon As-built		2515	1,800.00	2615	1,800.00	-	1,800.00	
	PO 019448 Total	12,300.00		12,300.00		12,300.00	-		
	Morrow Management								
	Contract WSL20166, CO 7 AT&T Pole Relocation	2,400.00	27216	644.74	2901	644.74	-	644.74	
			27265	1,324.90	3086	1,324.90	-	1,324.90	
			27319	914.81	1922	914.81	-	914.81	
	Contract WSL20166 Total	2,400.00		2,884.45		2,884.45	-		\$2,400 + 484.45 Reimbursable Expenses
	Dawson Surveying, Inc.								
	PO 018090 Staking SACR Improvements	2,590.00	576.03-01	1,190.00	1485	1,190.00	-	1,190.00	
			576.03-02	1,400.00	3145	1,400.00	-	1,400.00	
	Total PO 018090	2,590.00		2,590.00		2,590.00	-		
	PO 020158 Restake Retaining Wall	1,400.00	576.03-03	1,400.00	1574	1,400.00	-	1,400.00	
	PO 022441 Staking Retaining Wall & Misc.	3,480.00	576.03-04	3,480.00	2262	3,480.00	-	3,480.00	
	PO 023561 Topo New Improvements	1,040.00	576.03-06	1,040.00	2399	1,040.00	-	1,040.00	
	PO 025517 Additional Topo	800.00	576.03-07	800.00	2584	800.00	-	800.00	
	SiteTech, Inc.								
	WSL20102 Preparation of St. Imp. Plans & Survey	8,600.00	160102	8,020.00	630	8,020.00	-	8,020.00	
	Santa Ana Canyon Road West of Aplin		160607	2,580.00	807	2,580.00	-	2,580.00	
	Total	8,600.00		8,600.00		8,600.00	-		
	City of Highland								
	Street Improvement Inspection Fee	2,166.70		2,166.70	2786	2,166.70	-	2,166.70	
	Review Fee	1,530.00		1,530.00	2455	1,530.00	-	1,530.00	Fee to Review Reimbursement Invoices
	Subtotal	319,309.03		319,943.98		300,184.48	19,759.50	319,943.98	\$319,309.03 + \$150.00 = \$484.45 Total \$319,943.98
	10% Administration & Construction Management							31,994.02	
	TOTAL COST OF CONSTRUCTION							351,938.00	



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

SUBJECT: Contract with the California Department of Forestry and Fire Protection – (Cal-Fire) for the period of July 1, 2020 – June 30, 2025.

RECOMMENDATION: The Finance Subcommittee recommends the City Council:

1. Approve the proposed Cal-Fire contract for the period of July 1, 2020 – June 30, 2025 and authorize the Mayor to sign the contract &
2. Adopt the attached Resolution approving the proposed contract.

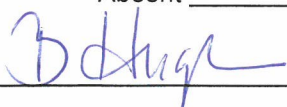
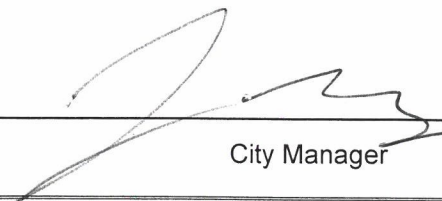
FISCAL IMPACT: Not to exceed amount of \$30,327,342 over the 5 year contract for Fire Prevention and Paramedic services.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: The current contract with Cal Fire will expire on June 30, 2020. It is a five year contract for the period of July 1, 2015-June 30, 2020. The proposed contract is also a 5 year contract and is for the period of July 1, 2020-June 30, 2025.

With the exception of the amount, the two contracts are very similar. There have been no substantial changes to the verbiage in the proposed contract. The only change to the verbiage is the addition of sections 25-28 on pages 13-14 of the contract. The City Attorney and staff do not view the addition of these sections as significant.

The major change to the contract is the requirement of adding a Battalion Chief position. Currently, Highland does not pay for the Battalion Chief position held by Joshua Janssen. Cal Fire is proposing to implement this addition over the first two years of the contract, half in FY 2020/2021 (year 1 of the contract) and the second half in FY 2021/2022 (year 2 of the contract), as can be seen on contract page number 21. The cost for this addition of the BC in FY 2020/2021 is \$146,194 (1/2 cost) and the cost for this addition in FY 2021/2022 is \$307,007 (\$146,194 x 2 x 5%-full cost).

Approved _____	Motion _____	Second _____	Agenda Item No. <u>10</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

Cal Fire is also requiring the addition of a ½ Battalion Chief position in FY 2024/2025 (contract year 5). This cost for this addition of a ½ Battalion Chief is \$177,699.

Other than the addition of the Battalion Chief positions, Cal Fire has increased each year by 5%. With the exception of the Battalion Chief positions, there are changes to the service level of this contract.

The numbers provided by Cal Fire are built upon worst case scenario. Meaning, all positions (FFII, FFII-P, FAE, FAE-P, FC, & BC) are based on a 25 year employee, at top step, with longevity, overtime calculations, and a 5% increase on top of all of that. Highland is invoiced on actual costs and historically, the actual costs have come in significantly under the contract amounts. However, Highland does budget at the contract amount to be conservative.

The City Attorney has reviewed the proposed contract and has approved as to form.

Cal Fire is also requesting that the attached Resolution be adopted along with the contract.

The Finance Subcommittee reviewed the proposed contract on May 12, 2020 and recommend that the City Council approve the proposed 5 year contract with Cal Fire.

Attachments:

1. Proposed contract July 1, 2020 – June 30, 2025
2. Proposed Resolution

Attachment 1

Proposed contract July 1, 2020 – June 30, 2025

COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT
LG-1 REV. 01/2017

AGREEMENT NUMBER **3CA04817**

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Highland

2. The term of this Agreement is: July 1, 2020 through June 30, 2025

3. The maximum amount of this Agreement is: \$ 30,327,342.00
Thirty Million, Three Hundred Twenty Seven Thousand, Three Hundred Forty Two Dollars and Zero Cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	4	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	7	pages
Exhibit D – Additional Provisions	10	pages
Exhibit E – Description of Other Services	1	pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME
City of Highland

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
27215 Baseline Rd. Highland, CA

DATE SIGNED(Do not type)

STATE OF CALIFORNIA

AGENCY NAME
California Department of Forestry and Fire Protection

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING
Don Gordon, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

**California Department of General
Services Use Only**

EXHIBIT A
COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:	Glenn Barley	Local Agency:	City of Highland
Name:	San Bernardino Unit	Name:	Joe Hughes
Phone:	(909) 881-6900	Phone:	(909) 864-6861
Fax:	(909) 881-6969	Fax:	(909) 862-3180

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Glenn Barley	Local Agency:	City of Highland
Section/Unit:	San Bernardino	Section/Unit:	City Manager
Attention:	Patrick Aguada	Attention:	Joe Hughes
Address:	3800 N. Sierra Way San Bernardino, CA 92405	Address:	27215 Baseline Rd, Highland, CA 92346
Phone:	(909) 881-6900	Phone:	(909) 864-6861
Fax:	(909) 881-6969	Fax:	(909) 862-3180

Send an additional copy of all correspondence to:

CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

AUTHORIZATION

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

EXHIBIT A
SCOPE OF WORK

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

☒ 1) Emergency Fire Protection, Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

☒ 2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency

dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

☐ 5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

☐ 6) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

☐ 7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☒ 8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☐ 9) Extended Fire Protection Service Availability (Amador)

2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.

- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

3. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

4. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

5. PROPERTY PURCHASE AND ACCOUNTING

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. PAYMENT FOR SERVICES

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
 - 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
 - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
 - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
 - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
 - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
 - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
 - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
 - a. The Director predicts a cash flow shortage, or
 - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT:** This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT:** This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.
4. **EXTENSION OF AGREEMENT:**
 - A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
 - B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

- B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR:** Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS:** Time is of the essence in the performance of this agreement.
12. **COMPENSATION:** The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW:** This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT:** "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
 - B. Dispatch services – Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
 - C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
 - D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.
18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).
- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.
19. **CONFLICT OF INTEREST**: LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION**: LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)
21. **AMERICANS WITH DISABILITIES ACT**: LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **AFFIRMATIVE ACTION**. STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.
26. **DRUG AND ALCOHOL-FREE WORKPLACE**. As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE's Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.
27. **ZERO TOLERANCE FOR FRAUDULENT CONDUCT IN LOCAL AGENCY SERVICES**. STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection B, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.
28. **CONFIDENTIAL INFORMATION**. "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Sections 6250 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 6252 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 6254.5

CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 6254.5(e). CAL FIRE and the LOCAL

AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A Party to this Contract who experiences a security breach involving Confidential Information covered by this Contract, agrees to promptly notify the other Party of such breach

29. **ENTIRE AGREEMENT:** This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.

EXHIBIT D
ADDITIONAL PROVISIONS

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

Schedules

The following Schedules are included as part of this agreement (check boxes if they apply):

- ☒ **A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- ☒ **B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- ☒ **C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- ☐ **D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

Fiscal Year: 2020				Unit: BDU				Sub Total		\$1,715,018		Contract Name: City of Highland			
Index: 3500								Admin		\$200,486		Contract No.: 3CA04817			
PCA 37260								Total		\$1,915,504		Page No.: 17			
PRC:								Overtime Total:		\$191,960					
Comments This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2020 between "City of Highland" and The California Department of Forestry and Fire Protection (CAL FIRE)				CAL FIRE Unit Chief											
				CAL FIRE Region Chief											
Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost	
1	Fire Apparatus Engineer (Paramedic)	POF		12	\$5,458	\$65,496	\$3,267	12	\$39,204	\$61,108	\$0	\$21,578	\$187,386	\$233,213	
1	Longevity Pay Differential - 7%	POF		12	\$0	\$4,585			\$0	\$4,278		\$0	\$8,862		
1	Education Incentive Pay Differential	POF		12	\$75	\$900			\$0	\$840		\$0	\$1,740		
1	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$6,000			\$0	\$2,930		\$0	\$8,930		
	Overtime	POF	9 Shifts		\$0	\$0			\$0	\$0		\$0	\$0		
						\$25,920			\$0	\$376		\$0	\$26,296		
7	Fire Fighter II (Paramedic)	POF		12	\$4,917	\$413,028	\$2,973	12	\$249,732	\$385,355	\$0	\$137,452	\$1,185,568	\$1,481,805	
7	Longevity Pay Differential - 7%	POF		12	\$0	\$28,912			\$0	\$26,975		\$0	\$55,887		
7	Education Incentive Pay Differential	POF		12	\$75	\$6,300			\$0	\$5,878		\$0	\$12,178		
7	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$42,000			\$0	\$20,509		\$0	\$62,509		
	Overtime	POF	9 Shifts x 7		\$0	\$0			\$0	\$0		\$0	\$0		
						\$163,296			\$0	\$2,368		\$0	\$165,664		
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
					\$0	\$0			\$0	\$0		\$0	\$0		
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0		

Fiscal Year: 2020 Index: 3500 PCA: 37260 PRC:	Uniform Benefits	\$247	Contract Name: City of Highland Contract No.: 3CA04817 Page No.: 18
	Sub Total	\$18,447	
	Admin	\$2,156	
	Total	\$20,604	
	Comments		

Comments

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2020 between "City of Highland" and The California Department of Forestry and Fire Protection (CAL FIRE)

						1.45%	
Category (Pick from List)	Details	Number	Months	Rate	Sub-Total	Uniform Benefits	Total
UNIFORM ALLOWANCE FOR BU8		8.00	12.00	\$178	\$ 17,040	\$ 247	\$ 17,287
UNIFORM ALLOWANCE FOR COMM OP		0.00	12.00	\$104			
OTHER ITEMS OF EXPENSE	InTime	8.00	1.00	\$70	\$ 560		\$ 560
TRAINING	Target Solutions	8.00	1.00	\$75	\$ 600		\$ 600
COMMUNICATIONS	Radio Maint	0.00	12.00	\$257			
COMMUNICATIONS	Radio Tech	0.00	12.00	\$122			
COMMUNICATIONS	Tablet Command	0.00	1.00	\$500			

Fiscal Year: 2020		Unit: BDU		Sub Total		\$2,990,584		Contract Name:		City of Highland				
Index: 3800				Admin		\$349,599		Contract No.: 3CA04817						
PCA 37261				Total		\$3,340,183		Page No.:		19				
PRC:				Overtime Total:		\$331,474								
Comments FY20-21														
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2020 between "City of Highland" and The California Department of Forestry and Fire Protection (CAL FIRE)				CAL FIRE Unit Chief										
				CAL FIRE Region Chief										
Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
3	Fire Apparatus Engineer	POF		12	\$5,098	\$183,528	\$2,817	12	\$101,412	\$171,232	\$0	\$55,817	\$511,989	\$609,095
3	Longevity Pay Differential - 7%	POF		12	\$0	\$12,847			\$0	\$11,986		\$0	\$24,833	
3	Education Incentive Pay Differential	POF		12	\$75	\$2,700			\$0	\$2,519		\$0	\$5,219	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	9 Shifts x 3			\$66,096			\$0	\$958		\$0	\$67,054	
7	Fire Fighter II	POF		12	\$4,596	\$386,064	\$2,543	12	\$213,612	\$360,198	\$0	\$117,572	\$1,077,446	\$1,284,517
7	Longevity Pay Differential - 7%	POF		12	\$0	\$27,024			\$0	\$25,214		\$0	\$52,238	
7	Education Incentive Pay Differential	POF		12	\$75	\$6,300			\$0	\$5,878		\$0	\$12,178	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	9 Shifts x 7			\$140,616			\$0	\$2,039		\$0	\$142,655	
2	Communications Operator, Range B	SAF		12	\$6,081	\$145,944	\$0	0	\$0	\$97,826	\$0	\$0	\$243,770	\$268,614
2	Night-Shift Pay Differential	SAF		12	\$173	\$4,160			\$0	\$2,788		\$0	\$6,948	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	SAF				\$17,640			\$0	\$256		\$0	\$17,896	
0.5	Battalion Chief (Nonsupervisory)	POF		12	\$6,639	\$39,834	\$3,656	12	\$21,936	\$37,165	\$0	\$12,074	\$111,009	\$146,194
0.5	Longevity Pay Differential - 7%	POF		12	\$0	\$2,788			\$0	\$2,602		\$0	\$5,390	
0.5	Education Incentive Pay Differential	POF		12	\$75	\$450			\$0	\$420		\$0	\$870	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	9 Shifts			\$28,512			\$0	\$413		\$0	\$28,925	
3	Fire Captain, Range A	POF		12	\$5,720	\$205,920	\$3,155	12	\$113,580	\$192,123	\$0	\$62,514	\$574,138	\$682,163
3	Longevity Pay Differential - 7%	POF		12	\$0	\$14,414			\$0	\$13,449		\$0	\$27,863	
3	Education Incentive Pay Differential	POF		12	\$75	\$2,700			\$0	\$2,519		\$0	\$5,219	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	9 Shifts x 3			\$73,872			\$0	\$1,071		\$0	\$74,943	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$0			\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime					\$0			\$0	\$0		\$0	\$0	

Fiscal Year: 2020 Index: 3500 PCA: 37261 PRC: Comments	Uniform Benefits	\$417	Contract Name: City of Highland Contract No.: 3CA04817 Page No.: 20
	Sub Total	\$42,468	
	Admin	\$4,964	
	Total	\$47,432	

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2020 between "City of Highland" and The California Department of Forestry and Fire Protection (CAL FIRE)

						1.45%	
Category (Pick from List)	Details	Number	Months	Rate	Sub-Total	Uniform Benefits	Total
UNIFORM ALLOWANCE FOR BU8		13.50	12.00	\$178	\$ 28,755	\$ 417	\$ 29,172
UNIFORM ALLOWANCE FOR COMM OP		2.00	12.00	\$104	\$ 2,500		\$ 2,500
OTHER ITEMS OF EXPENSE	InTime	15.50	1.00	\$70	\$ 1,085		\$ 1,085
TRAINING	Target Solutions	15.50	1.00	\$75	\$ 1,163		\$ 1,163
COMMUNICATIONS	Radio Maint	1.00	12.00	\$257	\$ 3,084		\$ 3,084
COMMUNICATIONS	Radio Tech	1.00	12.00	\$122	\$ 1,464		\$ 1,464
COMMUNICATIONS	Tablet Command	4.00	1.00	\$500	\$ 2,000		\$ 2,000
VEHICLE OPERATIONS	Maintenance	1.00	1.00	\$2000	\$ 2,000		\$ 2,000

EXHIBIT D, SCHEDULE A

Contractor: City of Highland

Contract No: 3CA04817

Page No:21

Highland 2020-2025 LG-1 Contract

	20/21	21/22	22/23	23/24	24/25
Fire PS	\$ 3,340,183	\$ 3,678,640	\$ 3,862,572	\$ 4,055,701	\$ 4,429,934
Fire OE	\$ 47,432	\$ 49,804	\$ 52,294	\$ 54,909	\$ 57,654
Medic PS	\$ 1,915,504	\$ 2,011,279	\$ 2,111,843	\$ 2,217,435	\$ 2,328,307
Medic OE	\$ 20,604	\$ 21,634	\$ 22,716	\$ 23,852	\$ 25,045
Total	\$ 5,323,723	\$ 5,761,357	\$ 6,049,425	\$ 6,351,897	\$ 6,840,940

Plus 1/2 BC

Plus 1/2 BC

Plus 1/2 BC

Agreement Total**\$ 30,327,342**

EXHIBIT D, SCHEDULE B

Contractor: City of Highland
Contract No: 3CA04817
Page No:22

STATIONS/CAMPS	ADDRESS	PHONE #	FAX #
HEADQUARTERS	3800 N. SIERRA WAY SAN BERNARDINO, CA 92405	909-881-6900	909-881-6969
BDU ECC		909-881-6916	881-6970
BATTALION 2			
PHELAN	9600 CENTOLA RD PHELAN, CA 92371	760-868-3555	760-868-2431
LUCERNE VALLEY	33271 OLD WOMAN SPRINGS RD LUCERNE VALLEY, CA 92356	760-248-7525	760-248-9243
APPLE VALLEY	21860 TUSSING RANCH RD. APPLE VALLEY, CA 92308	760-247-3039	
YUCCA VALLEY	7105 AIRWAY AVE. YUCCA VALLEY, CA 92284	760-365-4411	760-365-4411
BATTALION 3			
YUCAIPA	11416 BRYANT ST YUCAIPA, CA 92399	909-797-1000 or 797-2224	909-797-1764
BATTALION 4			
BISHOP	2784 S. ROUND VALLEY RD. BISHOP, CA 93514	760-387-2179	760-387-2031
INDEPENDENCE	P.O. BOX 369 250 E. PARK ST INDEPENDENCE, CA 93526	760-878-2258	760-878-2109
BATTALION 5			
CHINO HILLS	14467 CENTRAL AVE CHINO, CA 91710	909-597-6665	909-597-8831
DEVORE	18365 CAJON CT. SAN BERNARDINO, CA 92407	909-887-3630	909-887-3630
PRADO HELITACK	14467 CENTRAL AVE CHINO, CA 91710	909-606-1902	
BATTALION 6			
RUNNING SPRINGS NO-MAIL	31250 HILLTOP BLVD. RUNNING SPRINGS, CA 92382	909-867-2680	
BIG BEAR VALLEY	45360 LUCKY BALDWIN RANCH RD. BALDWIN LAKE, CA 92314 MAIL : P.O. Box 2045 Big Bear city CA, 92314	909-361-0078 Station Cell # 909-547-0160	
SKY FOREST NO-MAIL	28104 HWY 18 (BLDG110G1485) . SKY FOREST, CA 92385	909-337-8194	
CRESTLINE NO-MAIL	22311 WATERS DR. CRESTLINE, CA 92325	909-338-6188	
CAMPS			
PRADO	14467 CENTRAL AVE CHINO, CA 91710	909-597-2911	909-597-8831
CIW	P.O. BOX 2018 CHINO, CA 91708	909-597-1771 x7444	909-606-4946
PILOT ROCK	P.O. BOX 3670 CRESTLINE, CA 92325	909-338-2812	909-338-4603
FENNER	P.O. BOX 7 VALYERMO, CA 93563	661-944-5086	661-944-6371
OWENS VALLEY	2781 S. ROUND VALLEY RD. BISHOP, CA 93514	(760) 387-2565	(760) 387-2295

EXHIBIT D, SCHEDULE C

CITY OF HIGHLAND LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2011 Fire Engine	1234375	1K9AF42885BN058129	KME Kovatch	ME-541	Type I
2000 Fire Engine	1054573	4P1CT02M3YA000088	Pierce Enforcer	E-541A	Type I
2017 Fire Engine	1445296	1K9AF4583HN058459	KME	ME-542	Type I
2005 Fire Engine	1216379	4P1CEO1T85A005253	Pierce Enforcer	E-542A	Type I
2014 Fire Engine	1505091	1K9AF4281FN058862	KME	ME-543	Type I
2005 Fire Engine	1216380	4P1CS01A75A004974	Pierce Saber	E-543A	Type I
2004 Heavy Rescue	1185200	44KFT42874WZ20376	HME	IS-543	Incident Support
2007 Pickup Truck	1256831	1FTRF12247KB11059	F-150	U-541	Utility Vehicle

CITY OF YUCAIPA LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2016 Fire Engine	1495578	1K9AF4589HN058448	KME/KOVATCH	ME-551	TYPE 1
2013 Fire Engine	1381420	1K9AF4289DN058475	KME/KOVATCH	ME-552	TYPE 1
2019 Fire Engine	1450163	3HAWETAR9KL384596	KME/KOVATCH	BE-552	TYPE 3
2002 Fire Engine	1027001	4P1CT02M52A002173	PIERCE/SABER	E-552A	TYPE 1
2007 Fire Engine	1245408	4P1COITSTA007313	PIERCE/SABER	ME-553	TYPE 1
2003 Fire Engine	1027149	4P1CT02M63A003530	PIERCE/SABER	E-553A	TYPE 1
2006 Pick Up Truck	1245191	1FTYR14UX7PA17269	FORD/RANGER	U-553	P/U

SAN MANUEL FIRE LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2011 Fire Engine	1370949	4P1CY01D6BA012256	Pierce	ME241	TYPE 1
2017 Aerial Ladder	1520384	4P18CAGF5HA018037	Pierce	MT241	Ladder Truck
2014 Brush Engine	1392553	1HTWEAZR2FH071877	Pierce	BE241	TYPE 3
2003 Fire Engine	1131316	44KFT42863WZ20092	Westates	E241R	Type 1
2008 Aerial Ladder	1185229	4P1CTO2H74A004139	Pierce	T241R	Ladder Truck
2004 Support Trailer	4FJ7850	FGC61428441015878	Foster	IS241	Support Trailer

EXHIBIT D, SCHEDULE C

LOCAL AGENCY PROVIDED LOCAL FUNDED FACILITIES

BATTALION 1				
HIGHLAND #541	26974 BASELINE HIGHLAND, CA 92346	909-862-3031	909-864-5698	ME541 (909) 838-0181
EAST HIGHLAND # 542	29507 BASELINE HIGHLAND, CA 92346	909-862-1760	909-862-1760	ME542 (909) 838-0183
STERLING # 543	7649 STERLING AVE. HIGHLAND, CA 92410	909-884-4100	909-884-4105	ME543 (909) 838-0140

EXHIBIT E
DESCRIPTION OF OTHER SERVICES

CAL FIRE prevention and investigation services will be provided to the City of Highland by CAL FIRE law enforcement contingent on their availability.

CAL FIRE fleet services will be provided to the City of Highland by CAL FIRE fleet managers and mechanics contingent on their availability.

Attachment 2

Proposed Resolution

RESOLUTION NO. 2020 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,
APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)
AGREEMENT FOR SERVICES FROM JULY 1, 2020 TO JUNE 30, 2025**

BE IT RESOLVED, by the City Council of the City of Highland, that said City Council does hereby approve the attached agreement (Exhibit A) with the California Department of Forestry and Fire Protection (CAL FIRE) dated May 26, 2020. This agreement provides Fire Protection and Paramedic Services from July 1, 2020 to June 30, 2025.

NOW THEREFORE, BE IT RESOLVED that the Mayor of the City Council of the City of Highland, is authorized to sign and execute said agreement on behalf of the City of Highland.

APPROVED AND ADOPTED this 26th day of May, 2020.

Larry McCallon, Mayor

ATTEST:

Betty Hughes, City Clerk



STAFF REPORT

TO THE CITY COUNCIL

DATE: May 26, 2020

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Community Events

RECOMMENDATION: That the City Council discuss Community Events and direct staff accordingly.

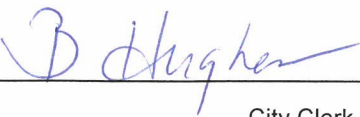
FISCAL IMPACT: None

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Below is a list of community events typically held for the remainder of the year. Due to the COVID-19 pandemic, staff is seeking direction from Council to start planning events, if desired.

State of the Community
July 4 Parade
National Night Out – August 4
Volunteer Dinner
Trails Day – National Hike Day (November)
Open House – Fire Stations

c:\users\bhughes\documents\my documents\staffreports\2020 comm events stf rep.doc

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

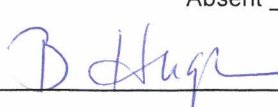
DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>12</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

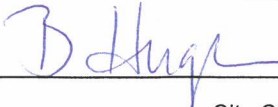
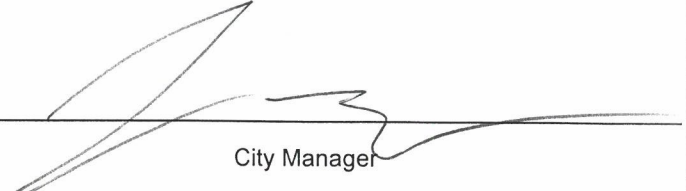
DATE: May 26, 2020

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>13</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	