

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

February 23, 2021

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone.

Join the Zoom Meeting online: <https://zoom.us/j/93285571685>

Listen to the meeting by calling:
(669) 900-9128

Toll free phone numbers:
(877) 853-5247
(888) 788-0099

Meeting ID: 932 8557 1685#

*If you encounter problems with the toll-free numbers,
please use the other number listed above.*

Submission of Public Comments: For those wishing to make public comments at the February 23, 2021 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on February 23, 2021 to the City Clerk at publiccomment@cityofhighland.org. If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

**CITY COUNCIL REGULAR MEETING
FEBRUARY 23, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

REPORT FROM CLOSED SESSION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council meeting.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 9, 2021 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – February 9, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 718 for February 23, 2021, in the amount of \$1,833,864.03 and Payroll of \$105,349.17.
5. Treasurer's Report for January 2021
RECOMMENDATION: That the City Council receive and file Treasurer's Report for January 2021.
6. Records Destruction Authorization
RECOMMENDATION: That the City Council approve the destruction of certain records.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

7. Appoint Three (3) Members of the Public to the Historic and Cultural Preservation Board
RECOMMENDATION: That the City Council appoint three (3) members of the public to the Historic and Cultural Preservation Board.
8. City of Highland Active Transportation Plan (ATP) – A Comprehensive Plan for the Network of Trails, Bike Lanes, Sidewalks and Other Elements to Support Safe Walking and Bicycling in the City
RECOMMENDATION: The Planning Commission recommends the City Council take the following action:
 1. Adopt Resolution No. 2021-_____ adopting the City of Highland Active Transportation Plan (ATP), and directing staff to file a Notice of Exemption with the County Clerk of the Board.
9. Bid Award – Bid No. 2020-03, “Boulder Avenue Improvements” (Project No. brg04004a)
RECOMMENDATION: That the City Council consider and select the option to either:
 1. Award the contract to the third lowest responsible bidder, H&H General, in the amount of \$3,386,524.95;
 - OR
 2. Reject all bids and readvertise for construction bids.

10. Construction Management Services for the Boulder Avenue Improvements Project (Project No. brg04004a)
RECOMMENDATION: That the City Council:
1. Approve Professional Services Agreement for construction management and inspection services with TKE Engineering, Inc., (TKE) for Boulder Avenue Improvement Project for a not-to-exceed amount of \$535,761; and
 2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount.
11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

In memory of:
Ronnie Chacon

Regular Meetings

March 9, 23; April 13, 27; May 11, 25; June 8, 22; July (no meetings); August 10, 24; September 14, 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before February 18, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: February 18, 2021



Betty Hughes, MMC
City Clerk