

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

March 23, 2021
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR
LARRY McCALLON, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone.

Join the Zoom Meeting online: <https://zoom.us/j/92167010853>

Listen to the meeting by calling:
(669) 900-9128

Toll free phone numbers:
(877) 853-5247
(888) 788-0099

Meeting ID: 921 6701 0853#

*If you encounter problems with the toll-free numbers,
please use the other number listed above.*

Submission of Public Comments: For those wishing to make public comments at the March 23, 2021 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on March 23, 2021 to the City Clerk at publiccomment@cityofhighland.org. If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

**CITY COUNCIL REGULAR MEETING
MARCH 23, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

REPORT FROM CLOSED SESSION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council meeting.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 9, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 720 for March 23, 2021, in the amount of \$1,239,563.56 and Payroll of \$104,815.47.
4. Treasurer's Report for February 2021
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2021.
5. Bid Award – Bid No. 2021-01, "Tree Trimming and Arborist Service Agreement"
RECOMMENDATION: That the City Council award the contract for Bid No. 2021-01, "Tree Trimming and Arborist Service Agreement" to the responsive low bidder, West Coast Arborists, Inc. (WCA) in the amount of \$53,571.00.
6. Review of the City's 2020 General Plan Implementation and Housing Element Annual Reports in Accordance with Government Code Sections 65400 and 65588
RECOMMENDATION: That the City Council receive and file the 2020 General Plan and Housing Element Annual Reports.

7. Purchase of New Type III, Wildland Fire Engine
RECOMMENDATION: That the City Council approve moving forward with the order and purchase of a new Type III, Wildland Fire Engine, from Boise Mobile Equipment.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

8. Purchase and Sale Agreement and Joint Escrow Instructions Related to the Sale of Approximately 1.31 Acres of Unimproved Vacant Land Owned by the City Located at the Northwest Corner of 6th Street and Victoria Avenue, also Identified as Assessor's Parcel Number 1192-281-12
RECOMMENDATION: That the City Council:
1. Adopt City Council Resolution No. 2021-_____ authorizing the Mayor to execute a Purchase and Sale Agreement and Joint Escrow Instructions between the City of Highland and Patriot USICV Victoria, LLD ("Patriot").
9. Video Surveillance System at Police Station
RECOMMENDATION: That the City Council:
1. Authorize the expenditures of the \$32,174.29 for the additional installation of cameras at the Police Station; and
 2. Determine that Leverage Information Systems is a sole source provider for this project.

10. Amendment No. 2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) between the City and San Bernardino County Transportation Authority (SBCTA) for State Route 210/Base Line Interchange Project
RECOMMENDATION: That the City Council:
1. Approvement Amendment No. 2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) (Amendment No. 2) subject to review and approval by the City Attorney;
 2. Authorize the Mayor to sign Amendment No. 2; and
 3. Approve the following Budget Adjustment: Transfer \$100,000 from 027-2100 (Grant-Fund Balance) to be expended from 027-8490-6550 (Traffic Improvements).
11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

April 13, 27; May 11, 25; June 8, 22; July (no meetings); August 10, 24; September 14, 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before March 18, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: March 18, 2021



Betty Hughes, MMC
City Clerk