

# CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

## REGULAR MEETING

March 23, 2021  
6:00 p.m.  
City Hall  
Donahue Council Chambers  
27215 Base Line  
Highland, California

## CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR  
LARRY McCALLON, MAYOR PRO TEM  
JESSE CHAVEZ, COUNCIL MEMBER  
ANAELI SOLANO, COUNCIL MEMBER  
JOHN P. TIMMER, COUNCIL MEMBER

## STAFF

Joseph A. Hughes - City Manager  
Chuck Dantuono - Director of Administrative Services/City Treasurer  
Betty Hughes - City Clerk  
Lawrence Mainez - Community Development Director  
Carlos Zamano - Public Works Director/City Engineer  
Maricela Marroquin - City Attorney

## MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: [www.cityofhighland.org](http://www.cityofhighland.org)

**The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.**

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

### **SPECIAL NOTICE REGARDING COVID-19**

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference/Zoom. Anyone can join the meeting virtually or by phone.

Join the Zoom Meeting online: <https://zoom.us/j/92167010853>

Listen to the meeting by calling:  
(669) 900-9128

Toll free phone numbers:  
(877) 853-5247  
(888) 788-0099

Meeting ID: 921 6701 0853#

*If you encounter problems with the toll-free numbers,  
please use the other number listed above.*

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Submission of Public Comments: For those wishing to make public comments at the March 23, 2021 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on March 23, 2021 to the City Clerk at [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

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**CITY COUNCIL REGULAR MEETING  
MARCH 23, 2021 - 6:00 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**REPORT FROM CLOSED SESSION**

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**

The City Clerk shall read all email comments received before 5:00 p.m., provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting. The email comments submitted shall become part of the record of the Council meeting.

**CITY COUNCIL CONSENT CALENDAR**

1. Waive the Reading of All Ordinances  
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 9, 2021 City Council Regular Meeting  
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register  
RECOMMENDATION: Approve Warrant Register No. 720 for March 23, 2021, in the amount of \$1,239,563.56 and Payroll of \$104,815.47.
4. Treasurer's Report for February 2021  
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2021.
5. Bid Award – Bid No. 2021-01, "Tree Trimming and Arborist Service Agreement"  
RECOMMENDATION: That the City Council award the contract for Bid No. 2021-01, "Tree Trimming and Arborist Service Agreement" to the responsive low bidder, West Coast Arborists, Inc. (WCA) in the amount of \$53,571.00.
6. Review of the City's 2020 General Plan Implementation and Housing Element Annual Reports in Accordance with Government Code Sections 65400 and 65588  
RECOMMENDATION: That the City Council receive and file the 2020 General Plan and Housing Element Annual Reports.

7. Purchase of New Type III, Wildland Fire Engine  
RECOMMENDATION: That the City Council approve moving forward with the order and purchase of a new Type III, Wildland Fire Engine, from Boise Mobile Equipment.

## **CITY COUNCIL PUBLIC HEARING**

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

**ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.**

No public hearing.

## **CITY COUNCIL LEGISLATIVE**

8. Purchase and Sale Agreement and Joint Escrow Instructions Related to the Sale of Approximately 1.31 Acres of Unimproved Vacant Land Owned by the City Located at the Northwest Corner of 6th Street and Victoria Avenue, also Identified as Assessor's Parcel Number 1192-281-12  
RECOMMENDATION: That the City Council:
1. Adopt City Council Resolution No. 2021-\_\_\_\_\_ authorizing the Mayor to execute a Purchase and Sale Agreement and Joint Escrow Instructions between the City of Highland and Patriot USICV Victoria, LLD ("Patriot").
9. Video Surveillance System at Police Station  
RECOMMENDATION: That the City Council:
1. Authorize the expenditures of the \$32,174.29 for the additional installation of cameras at the Police Station; and
  2. Determine that Leverage Information Systems is a sole source provider for this project.

10. Amendment No. 2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) between the City and San Bernardino County Transportation Authority (SBCTA) for State Route 210/Base Line Interchange Project  
RECOMMENDATION: That the City Council:
1. Approvement Amendment No. 2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) (Amendment No. 2) subject to review and approval by the City Attorney;
  2. Authorize the Mayor to sign Amendment No. 2; and
  3. Approve the following Budget Adjustment: Transfer \$100,000 from 027-2100 (Grant-Fund Balance) to be expended from 027-8490-6550 (Traffic Improvements).
11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)  
RECOMMENDATION: Discussion and possible action.
12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)  
RECOMMENDATION: Discussion and possible action.

## **ANNOUNCEMENTS**

## **CLOSED SESSION**

### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

## **ADJOURN**

### Regular Meetings

April 13, 27; May 11, 25; June 8, 22; July (no meetings); August 10, 24; September 14, 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

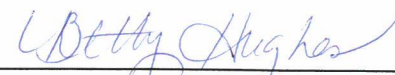
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before March 18, 2021, by 5:30 p.m., on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: March 18, 2021

  
\_\_\_\_\_  
Betty Hughes, MMC  
City Clerk



# STAFF REPORT

## TO THE CITY COUNCIL

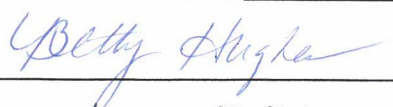
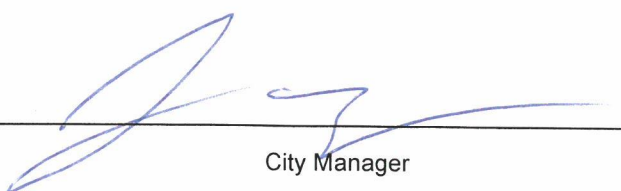
**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Betty Hughes, MMC, City Clerk

**SUBJECT:** Waive the Reading of All Ordinances

**RECOMMENDATION:** Waive the reading of all Ordinances in their entirety and read by title only.

|                                                                                                            |               |                                                                                                               |                          |
|------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                             | Motion _____  | Second _____                                                                                                  | Agenda Item No. <u>1</u> |
| Denied _____                                                                                               | Ayes _____    |                                                                                                               |                          |
| Continued _____                                                                                            | Noes _____    |                                                                                                               | File No. _____           |
| Tabled _____                                                                                               | Abstain _____ |                                                                                                               |                          |
|                                                                                                            | Absent _____  |                                                                                                               |                          |
| <br>_____<br>City Clerk |               | <br>_____<br>City Manager |                          |





# STAFF REPORT

## TO THE CITY COUNCIL

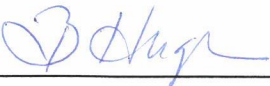
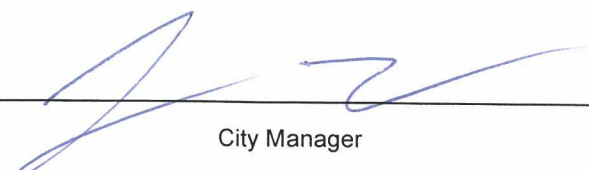
**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Betty Hughes, MMC, City Clerk

**SUBJECT:** Minutes – March 9, 2021 Regular Meeting

**RECOMMENDATION:** Approve the minutes as submitted.

|                                                                                    |               |                                                                                      |                          |
|------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                     | Motion _____  | Second _____                                                                         | Agenda Item No. <u>2</u> |
| Denied _____                                                                       | Ayes _____    |                                                                                      |                          |
| Continued _____                                                                    | Noes _____    |                                                                                      | File No. _____           |
| Tabled _____                                                                       | Abstain _____ |                                                                                      |                          |
|                                                                                    | Absent _____  |                                                                                      |                          |
|  |               |  |                          |
| City Clerk                                                                         |               | City Manager                                                                         |                          |

**MINUTES  
CITY COUNCIL REGULAR MEETING  
MARCH 9, 2021**

This meeting was conducted as a Videoconference/Zoom meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**

City Clerk Hughes read public comment received from Jody Scott and others regarding concerns for a particular property in the community.

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Council Member Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 23, 2021 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 719 for March 9, 2021, in the amount of \$417,873.19 and Payroll of \$104,669.16.
4. Single Audit Report for Fiscal Year Ended June 30, 2020  
Received and filed the Single Audit Report for fiscal year ended June 30, 2020.

## CITY COUNCIL PUBLIC HEARING

No public hearing.

## CITY COUNCIL LEGISLATIVE

5. Revised Memorandum of Understanding with San Manuel Band of Mission Indians/Victoria Avenue Interchange

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Mayor Lilburn, to approve the revised Memorandum of Understanding with San Manuel Band of Mission Indians for Implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project as amended. Motion carried on a roll call vote, 5-0.

6. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to give a brief COVID update and then update the Council on a few projects. County-wide there has been 288,000 confirmed cases of COVID-19, 7,850 within the City of Highland. Testing county-wide now at 2.5 million tests conducted and in the City of Highland 64,000 have been conducted. There have been 3,180 deaths county-wide and 93 in the City of Highland. Hospitalizations continue to drop even though in the last couple of days there has been a little bit of an uptick. Two weeks ago, there were 414 people hospitalized and as of two days ago, there was 253. ICU patients have dropped, two weeks ago there were 113, now it is down to 49. Vaccinations, there has been 280,000 first dose vaccinations given in San Bernardino County and 134,000 second doses. Currently, we are still in the purple tier. We may go into the red tier by the middle to late portion of this month. We have hit the number going below 7, but we must stay at that level for two weeks. Also, there are some vaccination requirements that need to be met before we can go into the red tier. If we do go into the red tier, we would be looking at the possibility of going back to in-person Council meetings. We would be targeting the first meeting in April to go back to in-person meetings. Again, that is dependent on the County reaching the red tier. Contact and non-contact sports were able to restart as of a couple of weeks ago. Vaccinations are currently being targeted to healthcare workers, teachers, seniors, and food workers as well as emergency services personnel. Vaccine appointments can be made for eligible citizens at [www.sbcovid19.com/vaccine](http://www.sbcovid19.com/vaccine). General information is still available at the County website, [www.sbcovid19.com](http://www.sbcovid19.com) or by calling the County hotline at (909) 387-3911. He also would like to bring the Council up to speed on a couple of projects. The first being Mountain Mike's Pizza restaurant located on Greenspot Road, behind In-n-Out Burger, has now opened for business. The San Carlo 200-unit town home apartment project on Greenspot Road, being built by Rexco, is very close to finishing the construction plan check process and is also close to finishing their process for the grading permit. They have their equipment staged and are ready to go once the grading permit is issued.

TREH Partners is still working through the process to acquire the northerly eight acres of Flood Control property on Greenspot Road and are still trying to work out the K-Rat mitigation measures with California Fish and Wildlife. They are also working with staff on bringing forward the commercial portion of the project and we look forward to that application being scheduled for public hearing of the Planning Commission soon. We did want to update the Council on the CDBG Overlay Construction Project. It has been delayed. There are five roadway segments in this project and the reason for the delay is Southern California Edison. We were expecting construction to begin in early February, but Edison has still not moved some of their equipment out of the way. We are now looking at possibly starting in March or even in April if Edison can get their equipment removed. If Edison does not get their equipment removed by the middle of April, staff has notified the contractor that we will emit a small portion of the project to avoid any further delays by Edison. We would look forward, at the latest, to getting the project completed by June of 2021 with that minor emission. Staff is continuing to work through the budget process, and we should have operational numbers to the Finance Subcommittee in early April and capital project numbers to the Finance Subcommittee in late April. He does have to say that this has been a very tough process to balance the budget for the next two years. The impact of the State requiring us to add the Battalion Chief position to our contract with Cal Fire has really impacted the budget this year and has made it extremely difficult to balance. We think we are getting close, and we should have some numbers to the Finance Subcommittee shortly. Calls for service for the Police Department, for the last two weeks they responded to 1,711 calls, took 112 reports, and made 57 arrests. Cal Fire, for the month of February have responded to 348 medical aids, 43 traffic collisions, 5 false alarms, 8 structure fires, 4 vegetation fires and 6 vehicle fires.

7. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

**ANNOUNCEMENTS**

None

**CLOSED SESSION**

None

## ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:17 p.m. in memory of Raymond Lopez and Patricia Schabow.

Submitted By:

Approved By:

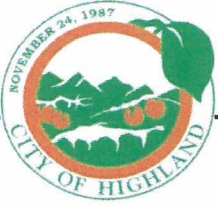
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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor





# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**REVIEWED BY:** Chuck Dantuono, Director of Administrative Services/City Treasurer 

**PREPARED BY:** Leticia Nava-Cruz, Senior Accountant

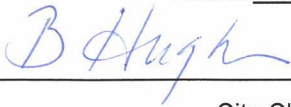
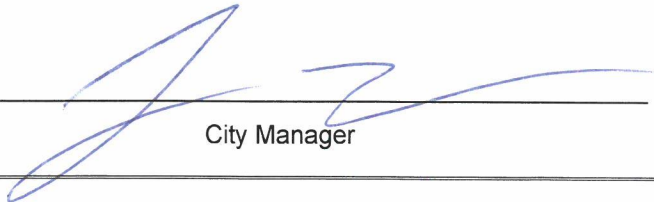
**SUBJECT:** Warrant Register #720

**RECOMMENDATION:** City Council to approve Warrant Register #720; Warrants in the amount of \$1,239,563.56 and Payroll in the amount of \$104,815.47.

**FISCAL IMPACT:** The total of Cash and Expenditures is \$1,344,379.03.

**PUBLIC NOTICE:** The agenda for this item was posted at the three required locations.

**BACKGROUND:** See Printouts Attached.

|                                                                                                   |               |                                                                                                      |                          |
|---------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                    | Motion _____  | Second _____                                                                                         | Agenda Item No. <u>3</u> |
| Denied _____                                                                                      | Ayes _____    |                                                                                                      |                          |
| Continued _____                                                                                   | Noes _____    |                                                                                                      | File No. _____           |
| Tabled _____                                                                                      | Abstain _____ |                                                                                                      |                          |
|                                                                                                   | Absent _____  |                                                                                                      |                          |
| <br>City Clerk |               | <br>City Manager |                          |

CITY OF HIGHLAND  
WARRANT REGISTER #720

March 23, 2021

**Warrants:**

|                                                   |            |
|---------------------------------------------------|------------|
| 3/9/2021 Ck#82519-82561                           | 202,715.84 |
| 3/12/2021 Payroll Wire #555-558 & Ck #82562-82563 | 56,914.94  |
| 3/16/2021 Ck#82564-82594                          | 979,932.78 |

**Total Warrants** \$ 1,239,563.56

**Payroll:**

|                                        |            |
|----------------------------------------|------------|
| 3/12/2021 Direct Deposits #10519-10558 | 102,325.93 |
| 3/12/2021 Ck #622-624                  | 2,489.54   |

**Total Payroll** \$ 104,815.47

**Total Warrants & Payroll** \$ 1,344,379.03

**APPROVED BY:**

\_\_\_\_\_  
Larry McCallon  
Finance Subcommittee

\_\_\_\_\_  
Joseph A. Hughes  
City Manager

\_\_\_\_\_  
John Timmer  
Finance Subcommittee

\_\_\_\_\_  
Chuck Dantuono  
Director of Administrative  
Services/City Treasurer



**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher | Date     | Vendor                            | Description/Account      | Amount   |
|---------|----------|-----------------------------------|--------------------------|----------|
| 82521   | 3/9/2021 | 000085 EAST VALLEY WATER DISTRICT | (Continued)              |          |
|         |          |                                   | 012.8500.4030            | 143.69   |
|         |          |                                   | COMMUNITY PARK-FEB       |          |
|         |          |                                   | COMMUNITY PARK-FEB       |          |
|         |          |                                   | 001.6000.4030            | 1,966.56 |
|         |          |                                   | LMD 02 C-FEB             |          |
|         |          |                                   | LMD 02 C-FEB             |          |
|         |          |                                   | 012.8500.4030            | 123.36   |
|         |          |                                   | COMMUNITY PARK-FEB       |          |
|         |          |                                   | COMMUNITY PARK-FEB       |          |
|         |          |                                   | 001.6000.4030            | 52.70    |
|         |          |                                   | LMD 02 D-FEB             |          |
|         |          |                                   | LMD 02 D-FEB             |          |
|         |          |                                   | 012.8500.4030            | 93.69    |
|         |          |                                   | CUNNINGHAM PARK-FEB      |          |
|         |          |                                   | CUNNINGHAM PARK-FEB      |          |
|         |          |                                   | 016.8540.4030            | 72.81    |
|         |          |                                   | LMD 02 E-FEB             |          |
|         |          |                                   | LMD 02 E-FEB             |          |
|         |          |                                   | 012.8500.4030            | 72.81    |
|         |          |                                   | OAK CREEK PARK-FEB       |          |
|         |          |                                   | OAK CREEK PARK-FEB       |          |
|         |          |                                   | 016.8540.4030            | 480.75   |
|         |          |                                   | LMD 03 BASELINE-FEB      |          |
|         |          |                                   | LMD 03 BASELINE-FEB      |          |
|         |          |                                   | 012.8500.4030            | 71.45    |
|         |          |                                   | COMM. CTR-FEB            |          |
|         |          |                                   | COMM. CTR-FEB            |          |
|         |          |                                   | 001.6000.4030            | 52.70    |
|         |          |                                   | LMD 03 YARNELL-FEB       |          |
|         |          |                                   | LMD 03 YARNELL-FEB       |          |
|         |          |                                   | 012.8500.4030            | 63.20    |
|         |          |                                   | COMM. CTR IRRIGATION-FEB |          |
|         |          |                                   | COMM. CTR IRRIGATION-FEB |          |
|         |          |                                   | 001.6000.4030            | 327.90   |
|         |          |                                   | LMD 06-FEB               |          |
|         |          |                                   | LMD 06-FEB               |          |
|         |          |                                   | 012.8500.4030            | 41.71    |

Voucher List  
CITY OF HIGHLAND

Bank code : wfb

| Voucher | Date     | Vendor                            | Description/Account | Amount |
|---------|----------|-----------------------------------|---------------------|--------|
| 82521   | 3/9/2021 | 000085 EAST VALLEY WATER DISTRICT | (Continued)         |        |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | 001.6000.4030       | 70.27  |
|         |          |                                   | LMD 08-FEB          |        |
|         |          |                                   | LMD 08-FEB          |        |
|         |          |                                   | 012.8500.4030       | 109.35 |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | 001.6000.4030       | 147.13 |
|         |          |                                   | LMD 10-FEB          |        |
|         |          |                                   | LMD 10-FEB          |        |
|         |          |                                   | 012.8500.4030       | 552.16 |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | LIBRARY/ELC-FEB     |        |
|         |          |                                   | 001.6000.4030       | 379.44 |
|         |          |                                   | LMD 13-FEB          |        |
|         |          |                                   | LMD 13-FEB          |        |
|         |          |                                   | 012.8500.4030       | 114.57 |
|         |          |                                   | LMD 10-FEB          |        |
|         |          |                                   | LMD 10-FEB          |        |
|         |          |                                   | 012.8500.4030       | 751.12 |
|         |          |                                   | LMD 20 BASELINE-FEB |        |
|         |          |                                   | LMD 20 BASELINE-FEB |        |
|         |          |                                   | 012.8500.4030       | 59.98  |
|         |          |                                   | LMD 30-FEB          |        |
|         |          |                                   | LMD 30-FEB          |        |
|         |          |                                   | 012.8500.4030       | 228.30 |
|         |          |                                   | LMD 20 STREATER-FEB |        |
|         |          |                                   | LMD 20 STREATER-FEB |        |
|         |          |                                   | 012.8500.4030       | 44.93  |
|         |          |                                   | LMD 34-FEB          |        |
|         |          |                                   | LMD 34-FEB          |        |
|         |          |                                   | 012.8500.4030       | 70.42  |
|         |          |                                   | LMD 22-FEB          |        |
|         |          |                                   | LMD 22-FEB          |        |
|         |          |                                   | 012.8500.4030       | 57.43  |
|         |          |                                   | LMD 36-FEB          |        |

Voucher List  
CITY OF HIGHLAND

Bank code : wfb

| Voucher | Date     | Vendor                            | Description/Account | Amount          |
|---------|----------|-----------------------------------|---------------------|-----------------|
| 82521   | 3/9/2021 | 000085 EAST VALLEY WATER DISTRICT | (Continued)         |                 |
|         |          |                                   | LMD 36-FEB          |                 |
|         |          |                                   | 012.8500.4030       | 67.81           |
|         |          |                                   | LMD 30-FEB          |                 |
|         |          |                                   | LMD 30-FEB          |                 |
|         |          |                                   | 012.8500.4030       | 157.11          |
|         |          |                                   | LMD B 39-FEB        |                 |
|         |          |                                   | LMD B 39-FEB        |                 |
|         |          |                                   | 012.8500.4030       | 156.05          |
|         |          |                                   | LMD 31-FEB          |                 |
|         |          |                                   | LMD 31-FEB          |                 |
|         |          |                                   | 012.8500.4030       | 65.81           |
|         |          |                                   | LMD 35-FEB          |                 |
|         |          |                                   | LMD 35-FEB          |                 |
|         |          |                                   | 012.8500.4030       | 49.54           |
|         |          |                                   | LMD B-39-FEB        |                 |
|         |          |                                   | LMD B-39-FEB        |                 |
|         |          |                                   | 012.8500.4030       | 72.88           |
|         |          |                                   | LMD B-39-FEB        |                 |
|         |          |                                   | LMD B-39-FEB        |                 |
|         |          |                                   | 012.8500.4030       | 346.43          |
|         |          |                                   | LMD 48-FEB          |                 |
|         |          |                                   | LMD 48-FEB          |                 |
|         |          |                                   | 012.8500.4030       | 355.29          |
|         |          |                                   | LMD 48B-FEB         |                 |
|         |          |                                   | LMD 48B-FEB         |                 |
|         |          |                                   | 012.8500.4030       | 306.35          |
|         |          |                                   | CORP YARD-FEB       |                 |
|         |          |                                   | CORP YARD-FEB       |                 |
|         |          |                                   | 004.8310.4030       | 70.27           |
|         |          |                                   | <b>Total :</b>      | <b>9,391.10</b> |
| 82522   | 3/9/2021 | 000127 K & L HARDWARE             | STATION #3 SUPPLIES |                 |
|         |          |                                   | STATION #3 SUPPLIES |                 |
|         |          |                                   | 028.2050.4070       | 37.12           |
|         |          |                                   | STATION #3 SUPPLIES |                 |
|         |          |                                   | 029.2100.4070       | 37.12           |
|         |          |                                   | STATION #1 SUPPLIES |                 |



**Voucher List**  
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| Voucher | Date     | Vendor                | Description/Account        | Amount          |
|---------|----------|-----------------------|----------------------------|-----------------|
| 82522   | 3/9/2021 | 000127 K & L HARDWARE | (Continued)                |                 |
|         |          |                       | STATION #1 SUPPLIES        |                 |
|         |          |                       | 028.2050.4070              | 10.76           |
|         |          |                       | STATION #1 SUPPLIES        |                 |
|         |          |                       | 029.2100.4070              | 10.75           |
|         |          |                       | CORP YARD SUPPLIES         |                 |
|         |          |                       | CORP YARD SUPPLIES         |                 |
|         |          |                       | 004.8310.4206              | 90.45           |
|         |          |                       | GRAFFITI SUPPLIES          |                 |
|         |          |                       | GRAFFITI SUPPLIES          |                 |
|         |          |                       | 001.6010.4206              | 114.14          |
|         |          |                       | <b>Total :</b>             | <b>300.34</b>   |
| 82523   | 3/9/2021 | 000165 AT&T           | POLICE ALARM-FEB           |                 |
|         |          |                       | POLICE ALARM-FEB           |                 |
|         |          |                       | 001.2000.4060              | 1,172.81        |
|         |          |                       | <b>Total :</b>             | <b>1,172.81</b> |
| 82524   | 3/9/2021 | 000165 AT&T           | CORP YARD-FEB              |                 |
|         |          |                       | CORP YARD-FEB              |                 |
|         |          |                       | 004.8310.4060              | 763.78          |
|         |          |                       | <b>Total :</b>             | <b>763.78</b>   |
| 82525   | 3/9/2021 | 000165 AT&T           | CITY HALL-FEB              |                 |
|         |          |                       | CITY HALL-FEB              |                 |
|         |          |                       | 042.9510.4060              | 595.69          |
|         |          |                       | <b>Total :</b>             | <b>595.69</b>   |
| 82526   | 3/9/2021 | 000165 AT&T           | BASELINE LITTLE LEAGUE-FEB |                 |
|         |          |                       | BASELINE LITTLE LEAGUE-FEB |                 |
|         |          |                       | 001.6000.4060              | 565.75          |
|         |          |                       | <b>Total :</b>             | <b>565.75</b>   |
| 82527   | 3/9/2021 | 000165 AT&T           | CITY HALL-FEB              |                 |
|         |          |                       | CITY HALL-FEB              |                 |
|         |          |                       | 042.9510.4060              | 565.75          |
|         |          |                       | <b>Total :</b>             | <b>565.75</b>   |
| 82528   | 3/9/2021 | 000165 AT&T           | WHITE PAGES-MAR            |                 |

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**Voucher List**  
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| Voucher | Date     | Vendor                            | Description/Account   | Amount   |
|---------|----------|-----------------------------------|-----------------------|----------|
| 82529   | 3/9/2021 | 000203 SOUTHERN CALIFORNIA EDISON | (Continued)           |          |
|         |          |                                   | 001.6000.4010         | 2,727.04 |
|         |          |                                   | LS#2-FEB              |          |
|         |          |                                   | LS#2-FEB              |          |
|         |          |                                   | 013.8510.4011         | 952.55   |
|         |          |                                   | LS2-B-FEB             |          |
|         |          |                                   | LS2-B-FEB             |          |
|         |          |                                   | 013.8510.4011         | 16.22    |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | 013.8510.4011         | 18.78    |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | 013.8510.4011         | 18.26    |
|         |          |                                   | LS-3 METERS-FEB       |          |
|         |          |                                   | LS-3 METERS-FEB       |          |
|         |          |                                   | 013.8510.4011         | 58.39    |
|         |          |                                   | LS-3 METERS-FEB       |          |
|         |          |                                   | LS-3 METERS-FEB       |          |
|         |          |                                   | 013.8510.4011         | 292.08   |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | LS#3-FEB              |          |
|         |          |                                   | 013.8510.4011         | 100.83   |
|         |          |                                   | SIGNALS-FEB           |          |
|         |          |                                   | SIGNALS-FEB           |          |
|         |          |                                   | 004.8310.4580         | 42.61    |
|         |          |                                   | SIGNALS-FEB           |          |
|         |          |                                   | 013.8510.4011         | 37.03    |
|         |          |                                   | OAK CREEK PARK-FEB    |          |
|         |          |                                   | OAK CREEK PARK-FEB    |          |
|         |          |                                   | 016.8540.4010         | 14.91    |
|         |          |                                   | LMD#48C-FEB           |          |
|         |          |                                   | LMD#48C-FEB           |          |
|         |          |                                   | 012.8500.4010         | 297.48   |
|         |          |                                   | LMD#48B-FEB           |          |
|         |          |                                   | LMD#48B-FEB           |          |
|         |          |                                   | 012.8500.4010         | 15.23    |
|         |          |                                   | UPLIGHTING LMD 48-FEB |          |

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| Voucher | Date     | Vendor                            | Description/Account      | Amount           |
|---------|----------|-----------------------------------|--------------------------|------------------|
| 82529   | 3/9/2021 | 000203 SOUTHERN CALIFORNIA EDISON | (Continued)              |                  |
|         |          |                                   | UPLIGHTING LMD 48-FEB    |                  |
|         |          |                                   | 012.8500.4010            | 2.86             |
|         |          |                                   | UPLIGHTING LMD 48-FEB    |                  |
|         |          |                                   | 013.8510.4011            | 34.44            |
|         |          |                                   | HIGHLAND AVE ALPR-FEB    |                  |
|         |          |                                   | HIGHLAND AVE ALPR-FEB    |                  |
|         |          |                                   | 001.2000.4062            | 13.71            |
|         |          |                                   | HIGHLAND AVE ALPR-FEB    |                  |
|         |          |                                   | HIGHLAND AVE ALPR-FEB    |                  |
|         |          |                                   | 001.2000.4062            | 13.97            |
|         |          |                                   | BASELINE MEDIAN-FEB      |                  |
|         |          |                                   | BASELINE MEDIAN-FEB      |                  |
|         |          |                                   | 004.8310.4010            | 15.63            |
|         |          |                                   | BASELINE MEDIAN-FEB      |                  |
|         |          |                                   | BASELINE MEDIAN-FEB      |                  |
|         |          |                                   | 004.8310.4010            | 14.44            |
|         |          |                                   | LMD 13-FEB               |                  |
|         |          |                                   | LMD 13-FEB               |                  |
|         |          |                                   | 012.8500.4010            | 10.54            |
|         |          |                                   | EVC STATIONS-FEB         |                  |
|         |          |                                   | EVC STATIONS-FEB         |                  |
|         |          |                                   | 042.9510.4012            | 254.79           |
|         |          |                                   | <b>Total :</b>           | <b>12,520.64</b> |
| 82530   | 3/9/2021 | 000207 KONICA MINOLTA             | COPIER MAINT-FEB         |                  |
|         |          |                                   | COPIER MAINT-FEB         |                  |
|         |          |                                   | 042.9510.4205            | 805.34           |
|         |          |                                   | COPIER MAINT-FEB         |                  |
|         |          |                                   | 001.2000.4205            | 11.40            |
|         |          |                                   | <b>Total :</b>           | <b>816.74</b>    |
| 82531   | 3/9/2021 | 000208 STAPLES CREDIT PLAN        | OFFICE SUPPLIES          |                  |
|         |          |                                   | OFFICE SUPPLIES          |                  |
|         |          |                                   | 001.4200.4200            | 247.81           |
|         |          |                                   | STATION #2 ROUTER CREDIT |                  |
|         |          |                                   | STATION #2 ROUTER CREDIT |                  |
|         |          |                                   | 029.2100.4200            | -96.97           |

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| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u>                    | <u>Description/Account</u> | <u>Amount</u>   |
|----------------|-------------|----------------------------------|----------------------------|-----------------|
| 82531          | 3/9/2021    | 000208 STAPLES CREDIT PLAN       | (Continued)                |                 |
|                |             |                                  | STATION #2 ROUTER CREDIT   |                 |
|                |             |                                  | 028.2050.4200              | -96.97          |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | 029.2100.4200              | 32.32           |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | 028.2050.4200              | 32.32           |
|                |             |                                  | OFFICE SUPPLIES            |                 |
|                |             |                                  | OFFICE SUPPLIES            |                 |
|                |             |                                  | 001.6020.4200              | 146.24          |
|                |             |                                  | OFFICE SUPPLIES            |                 |
|                |             |                                  | OFFICE SUPPLIES            |                 |
|                |             |                                  | 001.4200.4200              | 82.96           |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | 029.2100.4200              | 96.97           |
|                |             |                                  | STATION #2 ROUTER          |                 |
|                |             |                                  | 028.2050.4200              | 96.97           |
|                |             |                                  | <b>Total :</b>             | <b>541.65</b>   |
| 82532          | 3/9/2021    | 000222 UNDERGROUND SERVICE ALERT | DIG ALERT TICKETS-MAR      |                 |
|                |             |                                  | DIG ALERT TICKETS-MAR      |                 |
|                |             |                                  | 004.8310.4553              | 128.80          |
|                |             |                                  | DIG SAFE BOARD FEES-FEB    |                 |
|                |             |                                  | DIG SAFE BOARD FEES-FEB    |                 |
|                |             |                                  | 004.8310.4553              | 70.01           |
|                |             |                                  | DIG SAFE BOARD FEES-MAR    |                 |
|                |             |                                  | DIG SAFE BOARD FEES-MAR    |                 |
|                |             |                                  | 004.8310.4553              | 70.01           |
|                |             |                                  | <b>Total :</b>             | <b>268.82</b>   |
| 82533          | 3/9/2021    | 000291 HIGHLAND COMMUNITY NEWS   | NEWSPAPER PUBLICATIONS     |                 |
|                |             |                                  | NEWSPAPER PUBLICATIONS     |                 |
|                |             |                                  | 001.1200.4300              | 3,138.79        |
|                |             |                                  | <b>Total :</b>             | <b>3,138.79</b> |
| 82534          | 3/9/2021    | 000598 PR PRINTING               | NPDES INVOICES             |                 |

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| Voucher        | Date     | Vendor                  | Description/Account                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Amount                                                                                                                                                                    |
|----------------|----------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 82534          | 3/9/2021 | 000598 PR PRINTING      | (Continued)<br>NPDES INVOICES<br>001.4200.4250                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 164.16                                                                                                                                                                    |
| <b>Total :</b> |          |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>164.16</b>                                                                                                                                                             |
| 82535          | 3/9/2021 | 000824 J & M TROPHIES   | 5 YEAR AWARD: L DEL RIO<br>5 YEAR AWARD: L DEL RIO<br>001.1000.4336                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 40.00                                                                                                                                                                     |
| <b>Total :</b> |          |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>40.00</b>                                                                                                                                                              |
| 82536          | 3/9/2021 | 000979 VERIZON WIRELESS | AIR CARDS-FEB<br>AIR CARDS-FEB<br>001.2000.4061<br>CELL PHONES/AIR CARDS-MAR<br>CELL PHONES-MAR<br>001.2000.4061<br>AIR CARDS-MAR<br>001.2000.4062<br>CELL PHONES-MAR<br>001.3200.4061<br>CELL PHONES-MAR<br>001.4200.4061<br>AIR CARDS-MAR<br>001.4500.4062<br>CELL PHONES-MAR<br>001.4600.4061<br>AIR CARDS-MAR<br>001.4600.4062<br>CELL PHONES-MAR<br>001.6000.4061<br>CELL PHONES-MAR<br>001.6010.4061<br>CELL PHONES-MAR<br>001.6020.4061<br>CELL PHONES-MAR<br>004.8310.4061<br>AIR CARDS-MAR<br>004.8310.4062 | 76.02<br><br>163.39<br><br>1,064.32<br><br>66.13<br><br>75.57<br><br>114.03<br><br>106.26<br><br>114.05<br><br>65.76<br><br>31.41<br><br>25.36<br><br>159.01<br><br>76.02 |

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| Voucher | Date     | Vendor                               | Description/Account              | Amount          |
|---------|----------|--------------------------------------|----------------------------------|-----------------|
| 82536   | 3/9/2021 | 000979 VERIZON WIRELESS              | (Continued)                      |                 |
|         |          |                                      | CELL PHONES-MAR                  |                 |
|         |          |                                      | 028.2050.4061                    | 143.34          |
|         |          |                                      | CELL PHONES-MAR                  |                 |
|         |          |                                      | 028.2050.4203                    | 553.86          |
|         |          |                                      | AIR CARDS-MAR                    |                 |
|         |          |                                      | 028.2050.4062                    | 266.07          |
|         |          |                                      | CELL PHONES-MAR                  |                 |
|         |          |                                      | 042.9510.4203                    | 216.61          |
|         |          |                                      | CELL PHONES-MAR                  |                 |
|         |          |                                      | 042.9510.4061                    | 403.47          |
|         |          |                                      | <b>Total :</b>                   | <b>3,720.68</b> |
| 82537   | 3/9/2021 | 001072 AUTO ZONE                     | ME541 & E541A ENGINE MAINTENANCE |                 |
|         |          |                                      | ME541 & E541A ENGINE MAINTENANCE |                 |
|         |          |                                      | 028.2050.4240                    | 31.29           |
|         |          |                                      | ME541 & E541A ENGINE MAINTENANCE |                 |
|         |          |                                      | 029.2100.4240                    | 31.28           |
|         |          |                                      | <b>Total :</b>                   | <b>62.57</b>    |
| 82538   | 3/9/2021 | 001122 GALLS, LLC                    | UNIFORMS: FLOREZ, WILSON         |                 |
|         |          |                                      | UNIFORMS: FLOREZ, WILSON         |                 |
|         |          |                                      | 001.4200.4249                    | 774.81          |
|         |          |                                      | <b>Total :</b>                   | <b>774.81</b>   |
| 82539   | 3/9/2021 | 001123 NATIONAL CONSTRUCTION RENTALS | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | 001.6000.4070                    | 653.40          |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | 001.6000.4070                    | 244.20          |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | 001.6000.4070                    | 52.80           |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | TEMP FENCING RENTAL FOR COVID19  |                 |
|         |          |                                      | 001.6000.4070                    | 66.00           |

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| Voucher | Date     | Vendor | Description/Account                             | Amount           |
|---------|----------|--------|-------------------------------------------------|------------------|
| 82539   | 3/9/2021 | 001123 | 001123 NATIONAL CONSTRUCTION RENTAL (Continued) |                  |
|         |          |        | <b>Total :</b>                                  | <b>1,016.40</b>  |
| 82540   | 3/9/2021 | 001320 | HIGHLAND SENIOR CENTER                          |                  |
|         |          |        | CDBG REIMBURSEMENT-FEB                          |                  |
|         |          |        | CDBG REIMBURSEMENT-FEB                          |                  |
|         |          |        | 006.8400.4348                                   | 2,019.50         |
|         |          |        | <b>Total :</b>                                  | <b>2,019.50</b>  |
| 82541   | 3/9/2021 | 001476 | TIME WARNER CABLE                               |                  |
|         |          |        | CITY HALL TELE/INT-MAR                          |                  |
|         |          |        | CITY HALL TELE/INT-MAR                          |                  |
|         |          |        | 042.9510.4065                                   | 1,640.17         |
|         |          |        | POLICE TELE/INT SERVICES-MAR                    |                  |
|         |          |        | POLICE TELE/INT SERVICES-MAR                    |                  |
|         |          |        | 001.2000.4065                                   | 1,001.11         |
|         |          |        | <b>Total :</b>                                  | <b>2,641.28</b>  |
| 82542   | 3/9/2021 | 001677 | YMCA OF THE EAST VALLEY                         |                  |
|         |          |        | MONTHLY REIMB-JAN                               |                  |
|         |          |        | MONTHLY REIMB-JAN                               |                  |
|         |          |        | 001.6000.4526                                   | 34,203.00        |
|         |          |        | <b>Total :</b>                                  | <b>34,203.00</b> |
| 82543   | 3/9/2021 | 001980 | GOLDEN VALLEY MEDICAL                           |                  |
|         |          |        | OXYGEN FOR MEDICAL AIDS                         |                  |
|         |          |        | OXYGEN FOR MEDICAL AIDS                         |                  |
|         |          |        | 028.2050.4207                                   | 150.00           |
|         |          |        | <b>Total :</b>                                  | <b>150.00</b>    |
| 82544   | 3/9/2021 | 002960 | BURRTEC WASTE INDUSTRIES INC                    |                  |
|         |          |        | SOLID WASTE PROG 01/30/21-02/19/21              |                  |
|         |          |        | SOLID WASTE PROG 01/30/21-02/19/21              |                  |
|         |          |        | 051.1496                                        | 50,540.55        |
|         |          |        | <b>Total :</b>                                  | <b>50,540.55</b> |
| 82545   | 3/9/2021 | 003044 | THOMSON REUTERS WEST                            |                  |
|         |          |        | CODE BOOKS                                      |                  |
|         |          |        | CODE BOOKS                                      |                  |
|         |          |        | 001.1200.4626                                   | 1,243.50         |
|         |          |        | <b>Total :</b>                                  | <b>1,243.50</b>  |
| 82546   | 3/9/2021 | 003073 | EWING IRRIGATION PRODUCTS INC                   |                  |
|         |          |        | CITY HALL IRRIGATION REPAIR PARTS               |                  |
|         |          |        | CITY HALL IRRIGATION REPAIR PARTS               |                  |
|         |          |        | 042.9510.4045                                   | 76.74            |



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| Voucher | Date     | Vendor | Description/Account                              | Amount          |
|---------|----------|--------|--------------------------------------------------|-----------------|
| 82546   | 3/9/2021 | 003073 | 003073 EWING IRRIGATION PRODUCTS INC (Continued) |                 |
|         |          |        | <b>Total :</b>                                   | <b>76.74</b>    |
| 82547   | 3/9/2021 | 003689 | TPX COMMUNICATIONS                               |                 |
|         |          |        | CORP YARD/CITY HALL PHONES-MAR                   |                 |
|         |          |        | CORP YARD PHONES-MAR                             |                 |
|         |          |        | 004.8310.4060                                    | 1,267.76        |
|         |          |        | CITY HALL PHONES-MAR                             |                 |
|         |          |        | 042.9510.4060                                    | 292.88          |
|         |          |        | <b>Total :</b>                                   | <b>1,560.64</b> |
| 82548   | 3/9/2021 | 003713 | SATCOM GLOBAL LTD.                               |                 |
|         |          |        | SATELLITE PHONES-MAR                             |                 |
|         |          |        | SATELLITE PHONES-MAR                             |                 |
|         |          |        | 001.2000.4061                                    | 42.75           |
|         |          |        | SATELLITE PHONES-MAR                             |                 |
|         |          |        | 042.9510.4061                                    | 42.75           |
|         |          |        | SATELLITE PHONES-MAR                             |                 |
|         |          |        | 028.2050.4061                                    | 21.38           |
|         |          |        | SATELLITE PHONES-MAR                             |                 |
|         |          |        | 029.2100.4061                                    | 21.37           |
|         |          |        | <b>Total :</b>                                   | <b>128.25</b>   |
| 82549   | 3/9/2021 | 004073 | FIRE ETC                                         |                 |
|         |          |        | E543A: GATED WYE                                 |                 |
|         |          |        | E543A: GATED WYE                                 |                 |
|         |          |        | 029.2100.4203                                    | 169.13          |
|         |          |        | E543A: GATED WYE                                 |                 |
|         |          |        | 028.2050.4203                                    | 169.12          |
|         |          |        | <b>Total :</b>                                   | <b>338.25</b>   |
| 82550   | 3/9/2021 | 004234 | CEMEX                                            |                 |
|         |          |        | FILL SAND FOR SAND BAGS                          |                 |
|         |          |        | FILL SAND FOR SAND BAGS                          |                 |
|         |          |        | 004.8310.4206                                    | 340.87          |
|         |          |        | <b>Total :</b>                                   | <b>340.87</b>   |
| 82551   | 3/9/2021 | 004416 | SIEMENS MOBILITY, INC.                           |                 |
|         |          |        | 28897 GLEANHEATHER-REPLACE ST LIGHT POLE         |                 |
|         |          |        | 28897 GLEANHEATHER-REPLACE ST LIGHT POLE         |                 |
|         |          |        | 013.8510.4664                                    | 4,600.00        |
|         |          |        | VICTORIA/ 5TH INSTALL CITY SUP CABINET           |                 |
|         |          |        | VICTORIA/ 5TH INSTALL CITY SUP CABINET           |                 |
|         |          |        | 004.8310.4580                                    | 2,406.72        |
|         |          |        | 7127 OSBUN INSPECTION/REMOVAL OF POLE            |                 |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher | Date     | Vendor                               | Description/Account                    | Amount           |
|---------|----------|--------------------------------------|----------------------------------------|------------------|
| 82551   | 3/9/2021 | 004416 SIEMENS MOBILITY, INC.        | (Continued)                            |                  |
|         |          |                                      | 7127 OSBUN INSPECTION/REMOVAL OF POLE  |                  |
|         |          |                                      | 013.8510.4664                          | 4,804.80         |
|         |          |                                      | 28897 GLENHEATHER POLE KD              |                  |
|         |          |                                      | 28897 GLENHEATHER POLE KD              |                  |
|         |          |                                      | 013.8510.4664                          | 2,042.40         |
|         |          |                                      | BASELINE/WALGREEN'S INSTALL EB/WB PEDS |                  |
|         |          |                                      | BASELINE/WALGREEN'S INSTALL EB/WB PEDS |                  |
|         |          |                                      | 004.8310.4580                          | 5,605.46         |
|         |          |                                      | HIGHLAND/ROCK SPRINGS REPLACE ST LIGHT |                  |
|         |          |                                      | HIGHLAND/ROCK SPRINGS REPLACE ST LIGHT |                  |
|         |          |                                      | 013.8510.4664                          | 4,600.00         |
|         |          |                                      | <b>Total :</b>                         | <b>24,059.38</b> |
| 82552   | 3/9/2021 | 004697 CHEMCO PRODUCTS COMPANY       | PARKS: HVAC WATER SYSTEM TREATMENT     |                  |
|         |          |                                      | PARKS: HVAC WATER SYSTEM TREATMENT     |                  |
|         |          |                                      | 001.6000.4588                          | 423.23           |
|         |          |                                      | <b>Total :</b>                         | <b>423.23</b>    |
| 82553   | 3/9/2021 | 004972 ATV INC                       | VEH#107: TIRES                         |                  |
|         |          |                                      | VEH#107: TIRES                         |                  |
|         |          |                                      | 004.8310.4240                          | 895.84           |
|         |          |                                      | <b>Total :</b>                         | <b>895.84</b>    |
| 82554   | 3/9/2021 | 005164 MIKE ROQUET CONSTRUCTION INC. | CLUBVIEW PAVEMENT REPAIR               |                  |
|         |          |                                      | CLUBVIEW PAVEMENT REPAIR               |                  |
|         |          |                                      | 004.8310.4570                          | 6,474.00         |
|         |          |                                      | <b>Total :</b>                         | <b>6,474.00</b>  |
| 82555   | 3/9/2021 | 005337 VAN LANT & FANKHANEL, LLP     | CITY AUDIT 2019/2020                   |                  |
|         |          |                                      | CITY AUDIT 2019/2020                   |                  |
|         |          |                                      | 001.1700.4510                          | 20,900.00        |
|         |          |                                      | <b>Total :</b>                         | <b>20,900.00</b> |
| 82556   | 3/9/2021 | 005358 FLEET SERVICES INC            | FUEL ADDITIVE FOR ENGINES              |                  |
|         |          |                                      | FUEL ADDITIVE FOR ENGINES              |                  |
|         |          |                                      | 028.2050.4220                          | 29.50            |
|         |          |                                      | FUEL ADDITIVE FOR ENGINES              |                  |
|         |          |                                      | 029.2100.4220                          | 29.49            |

**Voucher List**  
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Bank code : wfb

| Voucher | Date     | Vendor                                | Description/Account    | Amount           |
|---------|----------|---------------------------------------|------------------------|------------------|
| 82556   | 3/9/2021 | 005358 005358 FLEET SERVICES INC      | (Continued)            |                  |
|         |          |                                       | <b>Total :</b>         | <b>58.99</b>     |
| 82557   | 3/9/2021 | 005402 BORDIN SEMMER LLP              | GARAY-OCT              |                  |
|         |          |                                       | GARAY-OCT              |                  |
|         |          |                                       | 041.9500.4390          | 6,318.87         |
|         |          |                                       | GARAY-NOV              |                  |
|         |          |                                       | GARAY-NOV              |                  |
|         |          |                                       | 041.9500.4390          | 2,041.70         |
|         |          |                                       | GARAY-DEC              |                  |
|         |          |                                       | GARAY-DEC              |                  |
|         |          |                                       | 041.9500.4390          | 1,608.50         |
|         |          |                                       | GARAY-JAN              |                  |
|         |          |                                       | GARAY-JAN              |                  |
|         |          |                                       | 041.9500.4390          | 1,237.50         |
|         |          |                                       | GARAY-FEB              |                  |
|         |          |                                       | GARAY-FEB              |                  |
|         |          |                                       | 041.9500.4390          | 203.50           |
|         |          |                                       | GARAY-MAR              |                  |
|         |          |                                       | GARAY-MAR              |                  |
|         |          |                                       | 041.9500.4390          | 3,193.50         |
|         |          |                                       | GARAY-APR              |                  |
|         |          |                                       | GARAY-APR              |                  |
|         |          |                                       | 041.9500.4390          | 1,673.38         |
|         |          |                                       | <b>Total :</b>         | <b>16,276.95</b> |
| 82558   | 3/9/2021 | 005553 CLARK PEST CONTROL OF STOCKTON | PEST CONTROL           |                  |
|         |          |                                       | YMCA PEST CONTROL      |                  |
|         |          |                                       | 001.6000.4589          | 89.00            |
|         |          |                                       | PEST CONTROL           |                  |
|         |          |                                       | CITY HALL PEST CONTROL |                  |
|         |          |                                       | 042.9510.4589          | 60.00            |
|         |          |                                       | PEST CONTROL           |                  |
|         |          |                                       | POLICE PEST CONTROL    |                  |
|         |          |                                       | 001.2000.4589          | 95.00            |
|         |          |                                       | <b>Total :</b>         | <b>244.00</b>    |
| 82559   | 3/9/2021 | 005554 IMPERIAL SPRINKLER SUPPLY      | LMD FLOW SENSORS       |                  |
|         |          |                                       | LMD FLOW SENSORS       |                  |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher                         | Date     | Vendor                              | Description/Account                      | Amount                         |
|---------------------------------|----------|-------------------------------------|------------------------------------------|--------------------------------|
| 82559                           | 3/9/2021 | 005554 IMPERIAL SPRINKLER SUPPLY    | (Continued)                              |                                |
|                                 |          |                                     | 012.8500.4585                            | 165.40                         |
|                                 |          |                                     | LMD 48 IRRIGATION REPAIRS                |                                |
|                                 |          |                                     | LMD 48 IRRIGATION REPAIRS                |                                |
|                                 |          |                                     | 012.8500.4206                            | 127.36                         |
|                                 |          |                                     | WEED CONTROL & FLOW SENSOR CONVERTER LMD |                                |
|                                 |          |                                     | WEED CONTROL & FLOW SENSOR CONVERTER     |                                |
|                                 |          |                                     | 012.8500.4206                            | 293.08                         |
|                                 |          |                                     | WEED CONTROL                             |                                |
|                                 |          |                                     | WEED CONTROL                             |                                |
|                                 |          |                                     | 004.8310.4206                            | 1,967.12                       |
|                                 |          |                                     | <b>Total :</b>                           | <b>2,552.96</b>                |
| 82560                           | 3/9/2021 | 005771 AMAZON CAPITAL SERVICES      | OFFICE SUPPLIES                          |                                |
|                                 |          |                                     | OFFICE SUPPLIES                          |                                |
|                                 |          |                                     | 001.1700.4200                            | 62.53                          |
|                                 |          |                                     | OFFICE SUPPLIES                          |                                |
|                                 |          |                                     | 004.8310.4200                            | 111.65                         |
|                                 |          |                                     | PLN: 2021 CALENDAR                       |                                |
|                                 |          |                                     | PLN: 2021 CALENDAR                       |                                |
|                                 |          |                                     | 001.4100.4200                            | 21.50                          |
|                                 |          |                                     | FS#2: IPAD SUPPLIES                      |                                |
|                                 |          |                                     | FS#2: IPAD SUPPLIES                      |                                |
|                                 |          |                                     | 029.2100.4203                            | 51.25                          |
|                                 |          |                                     | FS#2: IPAD SUPPLIES                      |                                |
|                                 |          |                                     | 028.2050.4203                            | 51.25                          |
|                                 |          |                                     | OFFICE SUPPLIES                          |                                |
|                                 |          |                                     | OFFICE SUPPLIES                          |                                |
|                                 |          |                                     | 001.4100.4200                            | 51.08                          |
|                                 |          |                                     | <b>Total :</b>                           | <b>349.26</b>                  |
| 82561                           | 3/9/2021 | 005874 ALTA PLANNING + DESIGN, INC. | ATP DOCUMENT                             |                                |
|                                 |          |                                     | ATP DOCUMENT                             |                                |
|                                 |          |                                     | 001.4100.4554                            | 600.00                         |
|                                 |          |                                     | <b>Total :</b>                           | <b>600.00</b>                  |
| 42 Vouchers for bank code : wfb |          |                                     |                                          | <b>Bank total : 202,715.84</b> |

Bank code : wfb

| <u>Voucher</u>   | <u>Date</u>             | <u>Vendor</u> | <u>Description/Account</u> | <u>Amount</u> |
|------------------|-------------------------|---------------|----------------------------|---------------|
| 42               | Vouchers in this report |               |                            |               |
| Total vouchers : |                         |               |                            | 202,715.84    |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher | Date      | Vendor                                | Description/Account             | Amount          |
|---------|-----------|---------------------------------------|---------------------------------|-----------------|
| 555     | 3/12/2021 | 000003 ICMA RETIREMENT TRUST-457      | ICMA DEFERRED COMP 457: PAYMENT |                 |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 001.1170                        | 7,431.76        |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 004.1170                        | 937.12          |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 010.1170                        | 800.00          |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 012.1170                        | 12.50           |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 016.1170                        | 12.50           |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 041.1170                        | 311.32          |
|         |           |                                       | ICMA DEFERRED COMP 457: Payment |                 |
|         |           |                                       | 070.1170                        | 237.06          |
|         |           |                                       | <b>Total :</b>                  | <b>9,742.26</b> |
| 556     | 3/12/2021 | 000004 PUBLIC EMPLOYEE RETIREMENT SYS | EPMC: PAYMENT                   |                 |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 001.1145                        | 25.77           |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 004.1145                        | 4.02            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 006.1145                        | 1.30            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 010.1145                        | 1.07            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 012.1145                        | 0.55            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 016.1145                        | 0.53            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 023.1145                        | 0.24            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 024.1145                        | 0.05            |
|         |           |                                       | PERS SURVIVOR: Payment          |                 |
|         |           |                                       | 041.1145                        | 0.33            |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u>                         | <u>Description/Account</u> | <u>Amount</u> |
|----------------|-------------|---------------------------------------|----------------------------|---------------|
| 556            | 3/12/2021   | 000004 PUBLIC EMPLOYEE RETIREMENT SYS | (Continued)                |               |
|                |             |                                       | PERS SURVIVOR: Payment     |               |
|                |             |                                       | 042.1145                   | 0.84          |
|                |             |                                       | PERS SURVIVOR: Payment     |               |
|                |             |                                       | 070.1145                   | 0.64          |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 001.1145                   | 597.38        |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 004.1145                   | 94.39         |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 006.1145                   | 19.59         |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 010.1145                   | 23.75         |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 012.1145                   | 2.34          |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 016.1145                   | 2.34          |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 023.1145                   | 6.55          |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 024.1145                   | 0.55          |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 041.1145                   | 31.22         |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 042.1145                   | 11.40         |
|                |             |                                       | EPMC: Payment              |               |
|                |             |                                       | 070.1145                   | 51.37         |
|                |             |                                       | PERS: Payment              |               |
|                |             |                                       | 001.1145                   | 14,086.68     |
|                |             |                                       | PERS: Payment              |               |
|                |             |                                       | 004.1145                   | 2,326.33      |
|                |             |                                       | PERS: Payment              |               |
|                |             |                                       | 006.1145                   | 628.90        |
|                |             |                                       | PERS: Payment              |               |
|                |             |                                       | 010.1145                   | 832.31        |
|                |             |                                       | PERS: Payment              |               |
|                |             |                                       | 012.1145                   | 169.03        |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u>                         | <u>Description/Account</u> | <u>Amount</u>    |
|----------------|-------------|---------------------------------------|----------------------------|------------------|
| 556            | 3/12/2021   | 000004 PUBLIC EMPLOYEE RETIREMENT SYS | (Continued)                |                  |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 016.1145                   | 169.00           |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 023.1145                   | 93.54            |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 024.1145                   | 18.77            |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 041.1145                   | 445.94           |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 042.1145                   | 311.50           |
|                |             |                                       | PERS: Payment              |                  |
|                |             |                                       | 070.1145                   | 734.11           |
|                |             |                                       | <b>Total :</b>             | <b>20,692.33</b> |
| 557            | 3/12/2021   | 000119 INTERNAL REVENUE SERVICE       | FEDERAL TAXES: PAYMENT     |                  |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 001.1120                   | 11,043.33        |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 004.1120                   | 1,619.88         |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 006.1120                   | 633.82           |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 010.1120                   | 505.93           |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 012.1120                   | 80.32            |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 016.1120                   | 80.31            |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 023.1120                   | 55.26            |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 024.1120                   | 13.78            |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 041.1120                   | 405.10           |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |
|                |             |                                       | 042.1120                   | 183.47           |
|                |             |                                       | FEDERAL TAXES: Payment     |                  |



**Voucher List**  
**CITY OF HIGHLAND**

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| Voucher | Date      | Vendor                          | Description/Account      | Amount           |
|---------|-----------|---------------------------------|--------------------------|------------------|
| 557     | 3/12/2021 | 000119 INTERNAL REVENUE SERVICE | (Continued)              |                  |
|         |           |                                 | 070.1120                 | 544.17           |
|         |           |                                 | SOCIAL SECURITY: Payment |                  |
|         |           |                                 | 001.1140                 | 594.32           |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 001.1140                 | 2,972.06         |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 004.1140                 | 470.14           |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 006.1140                 | 145.22           |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 010.1140                 | 163.76           |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 012.1140                 | 44.76            |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 016.1140                 | 44.74            |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 023.1140                 | 18.90            |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 024.1140                 | 4.24             |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 041.1140                 | 74.02            |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 042.1140                 | 70.78            |
|         |           |                                 | MEDICARE: Payment        |                  |
|         |           |                                 | 070.1140                 | 124.64           |
|         |           |                                 | <b>Total :</b>           | <b>19,892.95</b> |
| 558     | 3/12/2021 | 000001 CALIF STATE EMPLOYMENT   | STATE TAXES: PAYMENT     |                  |
|         |           |                                 | STATE TAXES: Payment     |                  |
|         |           |                                 | 001.1130                 | 4,298.61         |
|         |           |                                 | STATE TAXES: Payment     |                  |
|         |           |                                 | 004.1130                 | 686.54           |
|         |           |                                 | STATE TAXES: Payment     |                  |
|         |           |                                 | 006.1130                 | 252.42           |
|         |           |                                 | STATE TAXES: Payment     |                  |
|         |           |                                 | 010.1130                 | 251.79           |

**Voucher List**  
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Bank code : wfb

| Voucher | Date      | Vendor                        | Description/Account                 | Amount          |
|---------|-----------|-------------------------------|-------------------------------------|-----------------|
| 558     | 3/12/2021 | 000001 CALIF STATE EMPLOYMENT | (Continued)                         |                 |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 012.1130                            | 30.02           |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 016.1130                            | 30.00           |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 023.1130                            | 14.53           |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 024.1130                            | 4.67            |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 041.1130                            | 164.72          |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 042.1130                            | 71.89           |
|         |           |                               | STATE TAXES: Payment                |                 |
|         |           |                               | 070.1130                            | 239.90          |
|         |           |                               | <b>Total :</b>                      | <b>6,045.09</b> |
| 82562   | 3/12/2021 | 000433 ARROWHEAD UNITED WAY   | ARROWHEAD UNITED WAY: PAYMENT       |                 |
|         |           |                               | ARROWHEAD UNITED WAY: Payment       |                 |
|         |           |                               | 001.1180                            | 11.26           |
|         |           |                               | ARROWHEAD UNITED WAY: Payment       |                 |
|         |           |                               | 004.1180                            | 0.77            |
|         |           |                               | ARROWHEAD UNITED WAY: Payment       |                 |
|         |           |                               | 041.1180                            | 2.25            |
|         |           |                               | ARROWHEAD UNITED WAY: Payment       |                 |
|         |           |                               | 070.1180                            | 0.72            |
|         |           |                               | <b>Total :</b>                      | <b>15.00</b>    |
| 82563   | 3/12/2021 | 003804 AFLAC WWHQ             | AFLAC ACCIDENT INSURANCE: PAYMENT   |                 |
|         |           |                               | AFLAC SPECIFIED HEALTH INS: Payment |                 |
|         |           |                               | 012.1181                            | 1.50            |
|         |           |                               | AFLAC SPECIFIED HEALTH INS: Payment |                 |
|         |           |                               | 016.1181                            | 1.50            |
|         |           |                               | AFLAC ACCIDENT INSURANCE: Payment   |                 |
|         |           |                               | 001.1181                            | 109.94          |
|         |           |                               | AFLAC ACCIDENT INSURANCE: Payment   |                 |
|         |           |                               | 004.1181                            | 12.81           |
|         |           |                               | AFLAC ACCIDENT INSURANCE: Payment   |                 |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher | Date      | Vendor            | Description/Account                 | Amount        |
|---------|-----------|-------------------|-------------------------------------|---------------|
| 82563   | 3/12/2021 | 003804 AFLAC WWHQ | (Continued)                         |               |
|         |           |                   | 012.1181                            | 3.57          |
|         |           |                   | AFLAC ACCIDENT INSURANCE: Payment   |               |
|         |           |                   | 016.1181                            | 3.56          |
|         |           |                   | AFLAC ACCIDENT INSURANCE: Payment   |               |
|         |           |                   | 023.1181                            | 5.81          |
|         |           |                   | AFLAC ACCIDENT INSURANCE: Payment   |               |
|         |           |                   | 024.1181                            | 0.27          |
|         |           |                   | AFLAC CANCER INSURANCE: Payment     |               |
|         |           |                   | 001.1181                            | 18.63         |
|         |           |                   | AFLAC DISABILITY INSURANCE: Payment |               |
|         |           |                   | 001.1181                            | 211.32        |
|         |           |                   | AFLAC DISABILITY INSURANCE: Payment |               |
|         |           |                   | 004.1181                            | 24.69         |
|         |           |                   | AFLAC DISABILITY INSURANCE: Payment |               |
|         |           |                   | 012.1181                            | 6.30          |
|         |           |                   | AFLAC DISABILITY INSURANCE: Payment |               |
|         |           |                   | 016.1181                            | 6.30          |
|         |           |                   | AFLAC DISABILITY INSURANCE: Payment |               |
|         |           |                   | 024.1181                            | 0.51          |
|         |           |                   | AFLAC HOSPITAL INSURANCE: Payment   |               |
|         |           |                   | 001.1181                            | 73.59         |
|         |           |                   | AFLAC HOSPITAL INSURANCE: Payment   |               |
|         |           |                   | 012.1181                            | 6.70          |
|         |           |                   | AFLAC HOSPITAL INSURANCE: Payment   |               |
|         |           |                   | 016.1181                            | 6.71          |
|         |           |                   | AFLAC DENTAL: Payment               |               |
|         |           |                   | 001.1181                            | 27.88         |
|         |           |                   | AFLAC DENTAL: Payment               |               |
|         |           |                   | 004.1181                            | 0.55          |
|         |           |                   | AFLAC DENTAL: Payment               |               |
|         |           |                   | 041.1181                            | 1.66          |
|         |           |                   | AFLAC DENTAL: Payment               |               |
|         |           |                   | 070.1181                            | 0.57          |
|         |           |                   | AFLAC SPECIFIED HEALTH INS: Payment |               |
|         |           |                   | 001.1181                            | 2.94          |
|         |           |                   | <b>Total :</b>                      | <b>527.31</b> |

Bank code : wfb

| Voucher | Date | Vendor                       | Description/Account | Amount                     |
|---------|------|------------------------------|---------------------|----------------------------|
| 6       |      | Vouchers for bank code : wfb |                     | Bank total : 56,914.94     |
| 6       |      | Vouchers in this report      |                     | Total vouchers : 56,914.94 |

03/16/2021 1:32:34PM

**Voucher List**  
**CITY OF HIGHLAND**

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Bank code : wfb

| Voucher | Date      | Vendor                                | Description/Account                                                                                                                                                                                                                                                                                                                                                      | Amount                                                                           |
|---------|-----------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| 82564   | 3/16/2021 | 000030 SAN BERNARDINO COUNTY SHERIFFS | POLICE SERVICES-MAR<br>POLICE SERVICES-MAR<br>001.2000.4560                                                                                                                                                                                                                                                                                                              | 891,763.00<br><b>Total : 891,763.00</b>                                          |
| 82565   | 3/16/2021 | 000075 THE COUNSELING TEAM INT'L      | EMPLOYEE SUPPORT SERVICES<br>EMPLOYEE SUPPORT SERVICES<br>001.1600.4537                                                                                                                                                                                                                                                                                                  | 600.00<br><b>Total : 600.00</b>                                                  |
| 82566   | 3/16/2021 | 000090 FEDEX                          | OVERNIGHT MAIL<br>OVERNIGHT MAIL<br>001.4200.4210                                                                                                                                                                                                                                                                                                                        | 55.52<br><b>Total : 55.52</b>                                                    |
| 82567   | 3/16/2021 | 000127 K & L HARDWARE                 | POLICE SUPPLIES<br>POLICE SUPPLIES<br>001.2000.4206<br>STATION #3 SUPPLIES<br>STATION #3 SUPPLIES<br>028.2050.4070<br>STATION #3 SUPPLIES<br>029.2100.4070<br>STATION #2 SUPPLIES<br>STATION #2 SUPPLIES<br>028.2050.4070<br>STATION #2 SUPPLIES<br>029.2100.4070<br>STATION #3 SUPPLIES<br>STATION #3 SUPPLIES<br>028.2050.4070<br>STATION #3 SUPPLIES<br>029.2100.4070 | 74.95<br>26.23<br>26.23<br>9.11<br>9.11<br>4.51<br>4.50<br><b>Total : 154.64</b> |
| 82568   | 3/16/2021 | 000192 SAM'S CLUB/SYNCHRONY BANK      | FS#1: STORAGE CABINETS<br>FS#1: STORAGE CABINETS                                                                                                                                                                                                                                                                                                                         |                                                                                  |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher        | Date      | Vendor                            | Description/Account         | Amount          |
|----------------|-----------|-----------------------------------|-----------------------------|-----------------|
| 82568          | 3/16/2021 | 000192 SAM'S CLUB/SYNCHRONY BANK  | (Continued)                 |                 |
|                |           |                                   | 029.2100.4203               | 617.57          |
|                |           |                                   | FS#1: STORAGE CABINETS      |                 |
|                |           |                                   | 028.2050.4203               | 617.56          |
| <b>Total :</b> |           |                                   |                             | <b>1,235.13</b> |
| 82569          | 3/16/2021 | 000203 SOUTHERN CALIFORNIA EDISON | LS#3-FEB                    |                 |
|                |           |                                   | LS#3-FEB                    |                 |
|                |           |                                   | 013.8510.4011               | 63.66           |
|                |           |                                   | LS#3-JAN                    |                 |
|                |           |                                   | LS#3-JAN                    |                 |
|                |           |                                   | 013.8510.4011               | 895.54          |
|                |           |                                   | LS#3-FEB                    |                 |
|                |           |                                   | LS#3-FEB                    |                 |
|                |           |                                   | 013.8510.4011               | 94.06           |
|                |           |                                   | LMD#76-FEB                  |                 |
|                |           |                                   | LMD#76-FEB                  |                 |
|                |           |                                   | 012.8500.4010               | 13.12           |
|                |           |                                   | LS3 METER-JAN               |                 |
|                |           |                                   | LS3 METER-JAN               |                 |
|                |           |                                   | 013.8510.4011               | 32.62           |
|                |           |                                   | SIGNALS-FEB                 |                 |
|                |           |                                   | SIGNALS-FEB                 |                 |
|                |           |                                   | 004.8310.4580               | 2,569.52        |
|                |           |                                   | CUNNINGHAM PARK-FEB         |                 |
|                |           |                                   | CUNNINGHAM PARK-FEB         |                 |
|                |           |                                   | 016.8540.4010               | 14.91           |
|                |           |                                   | HIGHLAND COMMUNITY PARK-FEB |                 |
|                |           |                                   | HIGHLAND COMMUNITY PARK-FEB |                 |
|                |           |                                   | 001.6000.4010               | 200.87          |
|                |           |                                   | CANYON OAK PARK-FEB         |                 |
|                |           |                                   | CANYON OAK PARK-FEB         |                 |
|                |           |                                   | 016.8540.4010               | 18.52           |
|                |           |                                   | SEELEY PARK-FEB             |                 |
|                |           |                                   | SEELEY PARK-FEB             |                 |
|                |           |                                   | 016.8540.4010               | 15.40           |
|                |           |                                   | LMD'S-FEB                   |                 |
|                |           |                                   | LMD'S-FEB                   |                 |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher | Date      | Vendor                                | Description/Account      | Amount          |
|---------|-----------|---------------------------------------|--------------------------|-----------------|
| 82569   | 3/16/2021 | 000203 SOUTHERN CALIFORNIA EDISON     | (Continued)              |                 |
|         |           |                                       | 012.8500.4010            | 557.66          |
|         |           |                                       | STATION #1-FEB           |                 |
|         |           |                                       | STATION #1-FEB           |                 |
|         |           |                                       | 028.2050.4010            | 247.78          |
|         |           |                                       | STATION #1-FEB           |                 |
|         |           |                                       | 029.2100.4010            | 247.77          |
|         |           |                                       | LS#3-FEB                 |                 |
|         |           |                                       | LS#3-FEB                 |                 |
|         |           |                                       | 013.8510.4011            | 969.74          |
|         |           |                                       | LS#3-MAR                 |                 |
|         |           |                                       | LS#3-MAR                 |                 |
|         |           |                                       | 013.8510.4011            | 97.33           |
|         |           |                                       | LS3 METER-FEB            |                 |
|         |           |                                       | LS3 METER-FEB            |                 |
|         |           |                                       | 013.8510.4011            | 30.18           |
|         |           |                                       | <b>Total :</b>           | <b>6,068.68</b> |
| 82570   | 3/16/2021 | 000233 WAXIE SANITARY SUPPLY          | STATION #1 SUPPLIES      |                 |
|         |           |                                       | STATION #1 SUPPLIES      |                 |
|         |           |                                       | 028.2050.4055            | 25.01           |
|         |           |                                       | STATION #1 SUPPLIES      |                 |
|         |           |                                       | 029.2100.4055            | 25.01           |
|         |           |                                       | <b>Total :</b>           | <b>50.02</b>    |
| 82571   | 3/16/2021 | 000342 EMPLOYMENT DEVELOPMENT DEPT    | UNEMPLOYMENT INS-COX     |                 |
|         |           |                                       | UNEMPLOYMENT INS-COX     |                 |
|         |           |                                       | 041.9500.4360            | 349.50          |
|         |           |                                       | <b>Total :</b>           | <b>349.50</b>   |
| 82572   | 3/16/2021 | 000421 DFM ASSOCIATES                 | 2021 ELECTIONS CODE BOOK |                 |
|         |           |                                       | 2021 ELECTIONS CODE BOOK |                 |
|         |           |                                       | 001.1200.4335            | 74.00           |
|         |           |                                       | <b>Total :</b>           | <b>74.00</b>    |
| 82573   | 3/16/2021 | 000774 ARROWHEAD CREDIT UNION-DEPT 91 | ULTIMATE INTERNET ACCESS |                 |
|         |           |                                       | ULTIMATE INTERNET ACCESS |                 |
|         |           |                                       | 042.9510.4208            | 40.00           |
|         |           |                                       | FS#2: IPAD STAND         |                 |

**Voucher List**  
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Bank code : wfb

| Voucher | Date      | Vendor                                | Description/Account                     | Amount        |
|---------|-----------|---------------------------------------|-----------------------------------------|---------------|
| 82573   | 3/16/2021 | 000774 ARROWHEAD CREDIT UNION-DEPT 91 | (Continued)                             |               |
|         |           |                                       | FS#2: IPAD STAND                        |               |
|         |           |                                       | 029.2100.4203                           | 96.92         |
|         |           |                                       | FS#2: IPAD STAND                        |               |
|         |           |                                       | 028.2050.4203                           | 96.92         |
|         |           |                                       | DRI CRASH PLAN                          |               |
|         |           |                                       | DRI CRASH PLAN                          |               |
|         |           |                                       | 042.9510.4208                           | 19.98         |
|         |           |                                       | TELECONFERENCE MEETING                  |               |
|         |           |                                       | TELECONFERENCE MEETING                  |               |
|         |           |                                       | 042.9510.4310                           | 7.80          |
|         |           |                                       | VIRTUAL MEETINGS - ZOOM                 |               |
|         |           |                                       | VIRTUAL MEETINGS - ZOOM                 |               |
|         |           |                                       | 042.9510.4310                           | 110.00        |
|         |           |                                       | ENVIROCERT CESWII RENEWAL: MORGAN       |               |
|         |           |                                       | ENVIROCERT CESWII RENEWAL: MORGAN       |               |
|         |           |                                       | 001.4200.4310                           | 122.50        |
|         |           |                                       | <b>Total :</b>                          | <b>494.12</b> |
| 82574   | 3/16/2021 | 000774 ARROWHEAD CREDIT UNION-DEPT 91 | CDBG: HIGHLAND GROCERY DELIVERY PROGRAM |               |
|         |           |                                       | CDBG: HIGHLAND GROCERY DELIVERY PROGRAM |               |
|         |           |                                       | 006.8400.4353                           | 99.00         |
|         |           |                                       | <b>Total :</b>                          | <b>99.00</b>  |
| 82575   | 3/16/2021 | 001035 DEPARTMENT OF JUSTICE          | FINGERPRINT APPS                        |               |
|         |           |                                       | FINGERPRINT APPS-FAUST                  |               |
|         |           |                                       | 001.1700.4236                           | 32.00         |
|         |           |                                       | FINGERPRINT APPS-KASNER                 |               |
|         |           |                                       | 001.1600.4236                           | 32.00         |
|         |           |                                       | <b>Total :</b>                          | <b>64.00</b>  |
| 82576   | 3/16/2021 | 001070 SAFETY-KLEEN SYSTEMS, INC.     | POLICE SUPPLIES                         |               |
|         |           |                                       | POLICE SUPPLIES                         |               |
|         |           |                                       | 001.2000.4245                           | 233.24        |
|         |           |                                       | <b>Total :</b>                          | <b>233.24</b> |
| 82577   | 3/16/2021 | 001114 PARKHOUSE TIRE, INC.           | E543: TIRES                             |               |
|         |           |                                       | E543: TIRES                             |               |



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| Voucher | Date      | Vendor                            | Description/Account                                                                                                                                                                                                                                                                                                                  | Amount                                                                               |
|---------|-----------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 82577   | 3/16/2021 | 001114 PARKHOUSE TIRE, INC.       | (Continued)<br>029.2100.4240<br>E543: TIRES<br>028.2050.4240                                                                                                                                                                                                                                                                         | 1,050.63<br><br><br><br>1,050.63<br><b>Total : 2,101.26</b>                          |
| 82578   | 3/16/2021 | 001193 LIFE ASSIST, INC.          | PARAMEDIC SUPPLIES<br>PARAMEDIC SUPPLIES<br>028.2050.4207                                                                                                                                                                                                                                                                            | <br><br><br>474.10<br><b>Total : 474.10</b>                                          |
| 82579   | 3/16/2021 | 001272 L.N. CURTIS & SONS         | E543A: FIRE HOSE<br>E543A: FIRE HOSE<br>029.2100.4203<br>E543A: FIRE HOSE<br>028.2050.4203                                                                                                                                                                                                                                           | <br><br>799.85<br><br>799.84<br><b>Total : 1,599.69</b>                              |
| 82580   | 3/16/2021 | 001320 HIGHLAND SENIOR CENTER     | CDBG CV SENIOR CENTER MEAL PROGRAM-FEB<br>CDBG CV SENIOR CENTER MEAL PROGRAM-FEB<br>006.8400.4353                                                                                                                                                                                                                                    | <br><br>15,725.83<br><b>Total : 15,725.83</b>                                        |
| 82581   | 3/16/2021 | 001414 RICHARDS, WATSON & GERSHON | STR18001 R/W IVDA-JAN<br>STR18001 R/W IVDA-JAN<br>027.8490.6550<br>STR18001 R/W RDA07-JAN<br>STR18001 R/W RDA07-JAN<br>010.3830.6550<br>STR18001 R/W SMBMI-JAN<br>STR18001 R/W SMBMI-JAN<br>027.8490.6550<br>STR18001 R/W EDA-JAN<br>STR18001 R/W EDA-JAN<br>030.8495.6550<br>ICEMA-JAN<br>ICEMA-JAN<br>028.2050.4520<br>GENERAL-JAN | <br><br>900.39<br><br><br>900.86<br><br>900.39<br><br><br>1,956.36<br><br><br>374.00 |

**Voucher List**  
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| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u>                     | <u>Description/Account</u>            | <u>Amount</u>    |
|----------------|-------------|-----------------------------------|---------------------------------------|------------------|
| 82581          | 3/16/2021   | 001414 RICHARDS, WATSON & GERSHON | (Continued)                           |                  |
|                |             |                                   | GENERAL-JAN                           |                  |
|                |             |                                   | 001.1450.4520                         |                  |
|                |             |                                   | HCD20001-JAN                          | 4,170.87         |
|                |             |                                   | HCD20001-JAN                          |                  |
|                |             |                                   | 027.8490.4520                         |                  |
|                |             |                                   | GPA21001-JAN                          | 1,071.00         |
|                |             |                                   | GPA21001-JAN                          |                  |
|                |             |                                   | 001.1450.4520                         |                  |
|                |             |                                   | CODE ENFORCEMENT-JAN                  | 221.00           |
|                |             |                                   | CODE ENFORCEMENT-JAN                  |                  |
|                |             |                                   | 001.4600.4520                         |                  |
|                |             |                                   | CODE ENFORCEMENT ACTIONS GENERAL-JAN  | 17.00            |
|                |             |                                   | CODE ENFORCEMENT ACTIONS GENERAL-JAN  |                  |
|                |             |                                   | 001.4600.4520                         |                  |
|                |             |                                   | PERSONNEL & LABOR RELATIONS-JAN       | 1,674.00         |
|                |             |                                   | PERSONNEL & LABOR RELATIONS-JAN       |                  |
|                |             |                                   | 001.1450.4520                         |                  |
|                |             |                                   | COVID-19 DECLARATION OF EMERGENCY-JAN | 414.00           |
|                |             |                                   | COVID-19 DECLARATION OF EMERGENCY-JAN |                  |
|                |             |                                   | 001.1450.4520                         |                  |
|                |             |                                   |                                       | 272.00           |
|                |             |                                   | <b>Total :</b>                        | <b>12,871.87</b> |
| 82582          | 3/16/2021   | 001439 OFFICE SOLUTIONS           | OFFICE SUPPLIES                       |                  |
|                |             |                                   | OFFICE SUPPLIES                       |                  |
|                |             |                                   | 042.9510.4200                         |                  |
|                |             |                                   |                                       | 121.06           |
|                |             |                                   | <b>Total :</b>                        | <b>121.06</b>    |
| 82583          | 3/16/2021   | 001476 TIME WARNER CABLE          | STATION #1 TELE/INT-FEB               |                  |
|                |             |                                   | STATION #1 TELE/INT-FEB               |                  |
|                |             |                                   | 028.2050.4065                         |                  |
|                |             |                                   | STATION #1 TELE/INT-FEB               | 160.06           |
|                |             |                                   | 029.2100.4065                         |                  |
|                |             |                                   | STATION #2 TELE/INT-FEB               | 160.06           |
|                |             |                                   | STATION #2 TELE/INT-FEB               |                  |
|                |             |                                   | 028.2050.4065                         |                  |
|                |             |                                   | STATION #2 TELE/INT-FEB               | 196.97           |
|                |             |                                   | 029.2100.4065                         |                  |
|                |             |                                   |                                       | 196.97           |

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**CITY OF HIGHLAND**

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| Voucher | Date      | Vendor                          | Description/Account                                                                                                                                                                                                                                                                                | Amount                                                                 |
|---------|-----------|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 82583   | 3/16/2021 | 001476 TIME WARNER CABLE        | (Continued)<br>STATION #3 TELE/INT-FEB<br>STATION #3 TELE/INT-FEB<br>028.2050.4065<br>STATION #3 TELE/INT-FEB<br>029.2100.4065                                                                                                                                                                     | 99.21<br>99.21<br><b>Total : 912.48</b>                                |
| 82584   | 3/16/2021 | 001848 SB CO ASSESSORS OFFICE   | PARCEL MAP REVISIONS-MAR<br>PARCEL MAP REVISIONS-MAR<br>001.4100.4310                                                                                                                                                                                                                              | 4.00<br><b>Total : 4.00</b>                                            |
| 82585   | 3/16/2021 | 002396 DUDEK                    | HOUSING ELEMENT-JAN<br>HOUSING ELEMENT-JAN<br>027.8490.4662<br>SAFETY AND ENVIRONMENTAL JUSTICE<br>SAFETY AND ENVIRONMENTAL JUSTICE<br>027.8490.4662<br>COMMUNITY OUTREACH-JAN<br>COMMUNITY OUTREACH-JAN<br>027.8490.4662<br>ENVIRONMENTAL REVIEW-JAN<br>ENVIRONMENTAL REVIEW-JAN<br>027.8490.4662 | 8,358.00<br>435.00<br>1,160.00<br>5,685.00<br><b>Total : 15,638.00</b> |
| 82586   | 3/16/2021 | 005558 GENERAL DOOR             | FS#2: BAY DOOR SERVICE & REPAIR<br>FS#2: BAY DOOR SERVICE & REPAIR<br>029.2100.4224<br>FS#2: BAY DOOR SERVICE & REPAIR<br>028.2050.4224                                                                                                                                                            | 980.34<br>980.34<br><b>Total : 1,960.68</b>                            |
| 82587   | 3/16/2021 | 005567 FIRE APPARATUS SOLUTIONS | E542A: REBUILT TOP END OF MOTOR & FLUSH<br>E542A: REBUILT TOP END OF MOTOR & FLUSH<br>029.2100.4240<br>E542A: REBUILT TOP END OF MOTOR & FLUSH                                                                                                                                                     | 4,752.70                                                               |

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| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u>                   | <u>Description/Account</u>               | <u>Amount</u>    |
|----------------|-------------|---------------------------------|------------------------------------------|------------------|
| 82587          | 3/16/2021   | 005567 FIRE APPARATUS SOLUTIONS | (Continued)                              |                  |
|                |             |                                 | 028.2050.4240                            | 4,752.69         |
|                |             |                                 | ME543 COOLANT LEAK REPAIRS               |                  |
|                |             |                                 | ME543 COOLANT LEAK REPAIRS               |                  |
|                |             |                                 | 028.2050.4240                            | 774.54           |
|                |             |                                 | ME543 COOLANT LEAK REPAIRS               |                  |
|                |             |                                 | 029.2100.4240                            | 774.53           |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | 028.2050.4240                            | 362.99           |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | 029.2100.4240                            | 362.98           |
|                |             |                                 | ME541 ENGINE REPAIRS                     |                  |
|                |             |                                 | ME541 ENGINE REPAIRS                     |                  |
|                |             |                                 | 028.2050.4240                            | 987.30           |
|                |             |                                 | ME541 ENGINE REPAIRS                     |                  |
|                |             |                                 | 029.2100.4240                            | 987.29           |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | 028.2050.4240                            | 1,164.16         |
|                |             |                                 | ME541 CHECK ENGINE LIGHT REPAIRS         |                  |
|                |             |                                 | 029.2100.4240                            | 1,164.16         |
|                |             |                                 | ME542 DEF SENSOR REPAIRS                 |                  |
|                |             |                                 | ME542 DEF SENSOR REPAIRS                 |                  |
|                |             |                                 | 028.2050.4240                            | 617.06           |
|                |             |                                 | ME542 DEF SENSOR REPAIRS                 |                  |
|                |             |                                 | 029.2100.4240                            | 617.05           |
|                |             |                                 | <b>Total :</b>                           | <b>17,317.45</b> |
| 82588          | 3/16/2021   | 005737 AGA ENGINEERS, INC.      | ON-CALL TRAFFIC ENGINEERING SERVICES-FEB |                  |
|                |             |                                 | ON-CALL TRAFFIC ENGINEERING SERVICES-FEB |                  |
|                |             |                                 | 020.8440.4550                            | 3,060.00         |
|                |             |                                 | TRAFFIC SIGNAL MONITORING SERVICES-FEB   |                  |
|                |             |                                 | TRAFFIC SIGNAL MONITORING SERVICES-FEB   |                  |
|                |             |                                 | 020.8440.4550                            | 3,200.00         |
|                |             |                                 | <b>Total :</b>                           | <b>6,260.00</b>  |
| 82589          | 3/16/2021   | 005739 GORITZ, CAMILLE          | MILEAGE REIMB-GORTIZ                     |                  |

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| Voucher        | Date      | Vendor                               | Description/Account                                                                                                                                                                                                            | Amount                                                       |
|----------------|-----------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 82589          | 3/16/2021 | 005739 GORITZ, CAMILLE               | (Continued)<br>MILEAGE REIMB-GORTIZ<br>001.4100.4332                                                                                                                                                                           | 7.84                                                         |
| <b>Total :</b> |           |                                      |                                                                                                                                                                                                                                | <b>7.84</b>                                                  |
| 82590          | 3/16/2021 | 005771 AMAZON CAPITAL SERVICES       | PLN: 2021 CALENDAR PO 20024<br>PLN: 2021 CALENDAR PO 20024<br>001.4100.4200<br>TONERS<br>TONERS<br>042.9510.4200<br>OFFICE SUPPLIES<br>OFFICE SUPPLIES<br>001.1600.4200<br>OFFICE SUPPLIES<br>OFFICE SUPPLIES<br>001.4100.4200 | 20.42<br><br><br><br><br>448.00<br><br><br><br><br><br>38.15 |
| <b>Total :</b> |           |                                      |                                                                                                                                                                                                                                | <b>30.74</b>                                                 |
| 82591          | 3/16/2021 | 005859 COUNTY OF SAN BERNARDINO DEPT | RADIO ACCESS-JAN<br>RADIO ACCESS-JAN<br>028.2050.4209<br>RADIO ACCESS-JAN<br>029.2100.4209                                                                                                                                     | 598.18<br><br><br><br>598.18                                 |
| <b>Total :</b> |           |                                      |                                                                                                                                                                                                                                | <b>1,196.36</b>                                              |
| 82592          | 3/16/2021 | 005876 I & P SMOKE SHOP              | BUS LIC #006524 REFUND<br>BUS LIC #006524 REFUND<br>001.1450.7450<br>BUS LIC #006524 REFUND<br>051.1493                                                                                                                        | 40.00<br><br><br><br>4.00                                    |
| <b>Total :</b> |           |                                      |                                                                                                                                                                                                                                | <b>44.00</b>                                                 |
| 82593          | 3/16/2021 | 005877 ABF CONSTRUCTION              | STR18001 R/W IVDA ABF CONSTRUCTION<br>STR18001 R/W IVDA ABF CONSTRUCTION<br>027.8490.6550<br>STR18001 R/W RDA07 ABF CONSTRUCTION<br>STR18001 R/W RDA07 ABF CONSTRUCTION                                                        | 110.18                                                       |

**Voucher List**  
**CITY OF HIGHLAND**

Bank code : wfb

| Voucher                         | Date      | Vendor                                | Description/Account                 | Amount            |
|---------------------------------|-----------|---------------------------------------|-------------------------------------|-------------------|
| 82593                           | 3/16/2021 | 005877 ABF CONSTRUCTION               | (Continued)                         |                   |
|                                 |           |                                       | 010.3830.6550                       | 110.24            |
|                                 |           |                                       | STR18001 R/W SMBMI ABF CONSTRUCTION |                   |
|                                 |           |                                       | STR18001 R/W SMBMI ABF CONSTRUCTION |                   |
|                                 |           |                                       | 027.8490.6550                       | 110.18            |
|                                 |           |                                       | STR18001 R/W EDA ABF CONSTRUCTION   |                   |
|                                 |           |                                       | STR18001 R/W EDA ABF CONSTRUCTION   |                   |
|                                 |           |                                       | 030.8495.6550                       | 239.40            |
|                                 |           |                                       | <b>Total :</b>                      | <b>570.00</b>     |
| 82594                           | 3/16/2021 | 005878 THE VOLPONE FAMILY IRREVOCABLE | STR18001 R/W IVDA VOLPONE           |                   |
|                                 |           |                                       | STR18001 R/W IVDA VOLPONE           |                   |
|                                 |           |                                       | 027.8490.6550                       | 260.96            |
|                                 |           |                                       | STR18001 R/W RDA07 VOLPONE          |                   |
|                                 |           |                                       | STR18001 R/W RDA07 VOLPONE          |                   |
|                                 |           |                                       | 010.3830.6550                       | 261.08            |
|                                 |           |                                       | STR18001 R/W SMBMI VOLPONE          |                   |
|                                 |           |                                       | STR18001 R/W SMBMI VOLPONE          |                   |
|                                 |           |                                       | 027.8490.6550                       | 260.96            |
|                                 |           |                                       | STR18001 R/W EDA VOLPONE            |                   |
|                                 |           |                                       | STR18001 R/W EDA VOLPONE            |                   |
|                                 |           |                                       | 030.8495.6550                       | 567.00            |
|                                 |           |                                       | <b>Total :</b>                      | <b>1,350.00</b>   |
| 31 Vouchers for bank code : wfb |           |                                       | <b>Bank total :</b>                 | <b>979,932.78</b> |
| 31 Vouchers in this report      |           |                                       | <b>Total vouchers :</b>             | <b>979,932.78</b> |



# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Chuck Dantuono, Director of Administrative Services/City Treasurer 

**SUBJECT:** Treasurer's Report for February 2021

**RECOMMENDATION:** City Council to receive and file the Treasurer's Report for February 2021.

**FISCAL IMPACT:**

|                        |                 |
|------------------------|-----------------|
| Cash and Investments:  |                 |
| General Fund           | \$ 5,479,621.62 |
| Special Revenue Funds  | \$28,348,141.30 |
| Internal Service Funds | \$ 3,830,172.22 |
| Capital Projects Funds | \$20,167,793.22 |
| Agency Funds           | \$ 2,248,743.75 |
| Housing Authority Fund | \$ 3,682,694.22 |
| SARDA Funds            | \$ 2,133,340.19 |

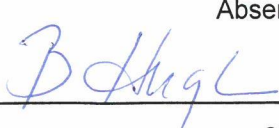
**PUBLIC NOTICE:** The agenda for this item was posted at the three required locations.

**BACKGROUND:** Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is \$65M.

|                                                                                                           |               |                                                                                                               |                          |
|-----------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                            | Motion _____  | Second _____                                                                                                  | Agenda Item No. <u>4</u> |
| Denied _____                                                                                              | Ayes _____    |                                                                                                               |                          |
| Continued _____                                                                                           | Noes _____    |                                                                                                               | File No. _____           |
| Tabled _____                                                                                              | Abstain _____ |                                                                                                               |                          |
|                                                                                                           | Absent _____  |                                                                                                               |                          |
| <br>_____<br>City Clerk |               | <br>_____<br>City Manager |                          |

**CITY OF HIGHLAND  
Treasurer's Report  
as of February 28, 2021**

**CASH AND BANK ACCOUNTS:**

|                                                       |               |
|-------------------------------------------------------|---------------|
| Cash on Hand-Office Petty Cash & Change Fund Accounts | 1,150.00      |
| Wells Fargo Checking-Account #*****236                | 10,450,170.65 |

| DESCRIPTION                                                              | MATURITY PERIOD | YIELD  | PAR VALUE     | ORIGINAL COST |
|--------------------------------------------------------------------------|-----------------|--------|---------------|---------------|
| <b>INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS</b>                    |                 |        |               |               |
| <u><b>California Treasurer's Local Agency Investment Fund (LAIF)</b></u> | n/a             | 0.407% |               |               |
| General Fund                                                             |                 |        | 4,570,565.17  |               |
| Special Revenue Funds                                                    |                 |        | 18,066,521.00 |               |
| Internal Service Funds                                                   |                 |        | 4,521,408.00  |               |
| Capital Projects Funds                                                   |                 |        | 13,457,674.00 |               |
| Total City LAIF Funds                                                    |                 |        |               | 40,616,168.17 |
| Housing Authority Fund                                                   |                 |        | 3,544,067.04  |               |
| Total Housing Authority LAIF Funds                                       |                 |        |               | 3,544,067.04  |
| <b>Total LAIF Funds</b>                                                  |                 |        |               | 44,160,235.21 |

- 1) Maximum limits on accounts are \$65M City and \$65M Housing Authority.
- 2) Quarterly interest earnings are deposited directly to accounts.
- 3) Funds are available within 24 hours or less depending on time of wire.
- 4) Pooled Money Investment Board Report dated January 2021 on-line for listing of investments.
- 5) Market Value is based on the December 31, 2020 applicable percentage of 1.002271318.
- 6) Market Value is \$44,260,537.15 (\$44,160,235.21 x 1.002271318).

|                                                          |     |        |              |              |
|----------------------------------------------------------|-----|--------|--------------|--------------|
| <u><b>California Asset Management Program (CAMP)</b></u> | n/a | 0.100% |              |              |
| General Fund                                             |     |        | 131,725.11   |              |
| Special Revenue Funds                                    |     |        | 1,553,544.00 |              |
| Capital Projects Funds                                   |     |        | 7,147,695.00 |              |
| Total CAMP Funds                                         |     |        |              | 8,832,964.11 |

**INVESTMENTS: FISCAL AGENT ACCOUNTS**

**US Bank Corporate Trust Services (Community Facilities Districts)**

**Community Facilities District (CFD) 90-1**

|                                               |     |       |            |            |
|-----------------------------------------------|-----|-------|------------|------------|
| Administrative Expense Fund #128262-011       |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 86,835.99  | 86,835.99  |
| Fire Protection Expense Fund #128262-012      |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 262,499.23 | 262,499.23 |
| Police Protection Expense Fund #128262-013    |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 97,088.71  | 97,088.71  |

**Community Facilities District (CFD) 2001-1**

|                                               |     |       |            |            |
|-----------------------------------------------|-----|-------|------------|------------|
| Special Tax Fund #149239000                   |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 254,880.81 | 254,880.81 |
| Interest Account #149239001                   |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 1,089.07   | 1,089.07   |
| Principal Account #149239002                  |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 0.02       | 0.02       |
| Reserve Fund #149239003                       |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 480,266.57 | 480,266.57 |
| Administrative Expense Fund #149239004        |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 31,624.24  | 31,624.24  |
| Surplus Fund #149239006                       |     |       |            |            |
| US Bank Money Market Account CUSIP #9AMMF05B2 | n/a | 0.00% | 59,100.73  | 59,100.73  |

**Community Facilities District (CFD) 2007-1**

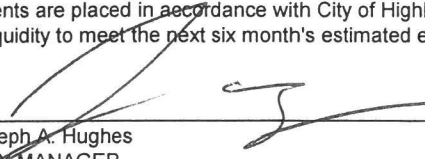
|                                               |     |       |           |           |
|-----------------------------------------------|-----|-------|-----------|-----------|
| Administrative Expense Fund #260722000        |     |       |           |           |
| US Bank Money Market Account CUSIP #8AMMF0390 | n/a | 0.00% | 8,834.36  | 8,834.36  |
| Fire Expense Fund #260722001                  |     |       |           |           |
| US Bank Money Market Account CUSIP #8AMMF0390 | n/a | 0.00% | 12,303.90 | 12,303.90 |
| Police Expense Fund #260722002                |     |       |           |           |
| US Bank Money Market Account CUSIP #8AMMF0390 | n/a | 0.00% | 4,550.52  | 4,550.52  |

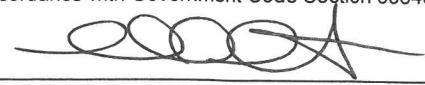
|                                                                   |              |
|-------------------------------------------------------------------|--------------|
| <b>TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)</b> | 1,299,074.15 |
|-------------------------------------------------------------------|--------------|



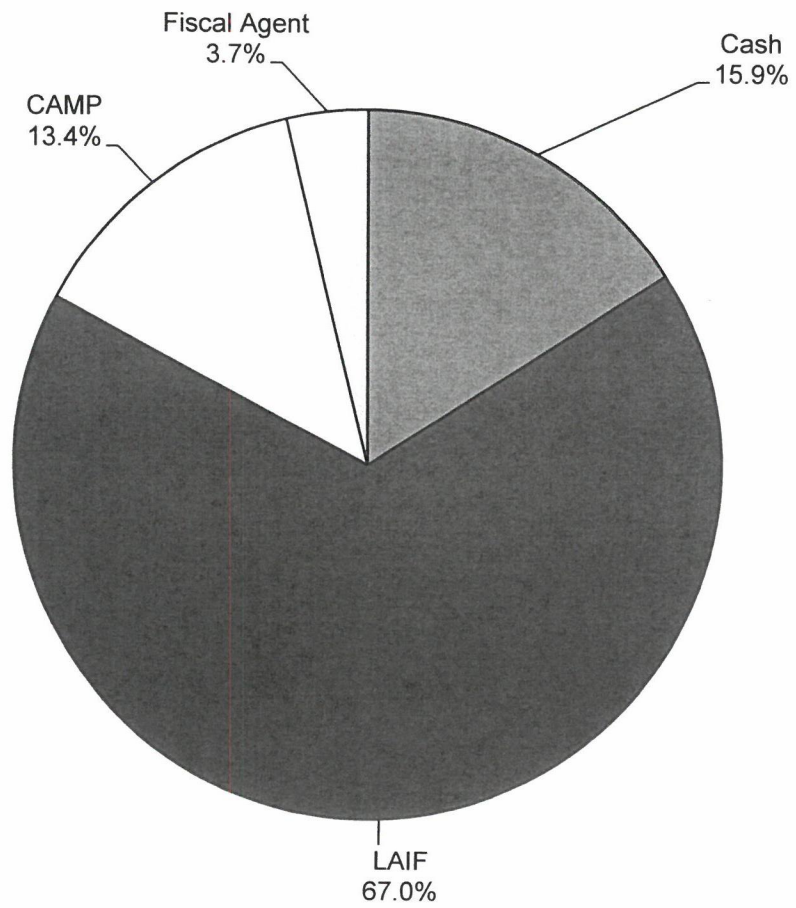
| DESCRIPTION                                            | MATURITY<br>PERIOD | YIELD | PAR<br>VALUE | ORIGINAL<br>COST            |
|--------------------------------------------------------|--------------------|-------|--------------|-----------------------------|
| <b>INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)</b>  |                    |       |              |                             |
| <b><u>US Bank Corporate Trust Services (SARDA)</u></b> |                    |       |              |                             |
| <b>2004B Tax Allocation Refunding Bonds</b>            |                    |       |              |                             |
| Special Fund 786709001                                 |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | 7.34         | 7.34                        |
| Interest Fund 786709002                                |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| Principal Fund 786709003                               |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| Reserve Fund 786709004                                 |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.01% | 176,433.80   | 176,433.80                  |
| <b>2015A Tax Allocation Refunding Bonds</b>            |                    |       |              |                             |
| Special Fund 268777000                                 |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | 3.00         | 3.00                        |
| Interest Fund 268777001                                |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| Principal Fund 268777002                               |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| Reserve Fund 268777004                                 |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.01% | 956,959.52   | 956,959.52                  |
| Expense Account 268777006                              |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.01% | 13,503.99    | 13,503.99                   |
| <b>2017 Tax Allocation Refunding Bonds</b>             |                    |       |              |                             |
| Debt Service Fund 259928000                            |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.01% | 4.75         | 4.75                        |
| Interest Fund 259928001                                |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| Principal Fund 259928002                               |                    |       |              |                             |
| Federated Treasury Obligations CUSIP #60934N872        | n/a                | 0.00% | -            | -                           |
| <b>TOTAL INVESTMENTS US BANK (SARDA)</b>               |                    |       |              | <u>1,146,912.40</u>         |
| <b>TOTAL CASH AND INVESTMENTS</b>                      |                    |       |              | <u><u>65,890,506.52</u></u> |

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

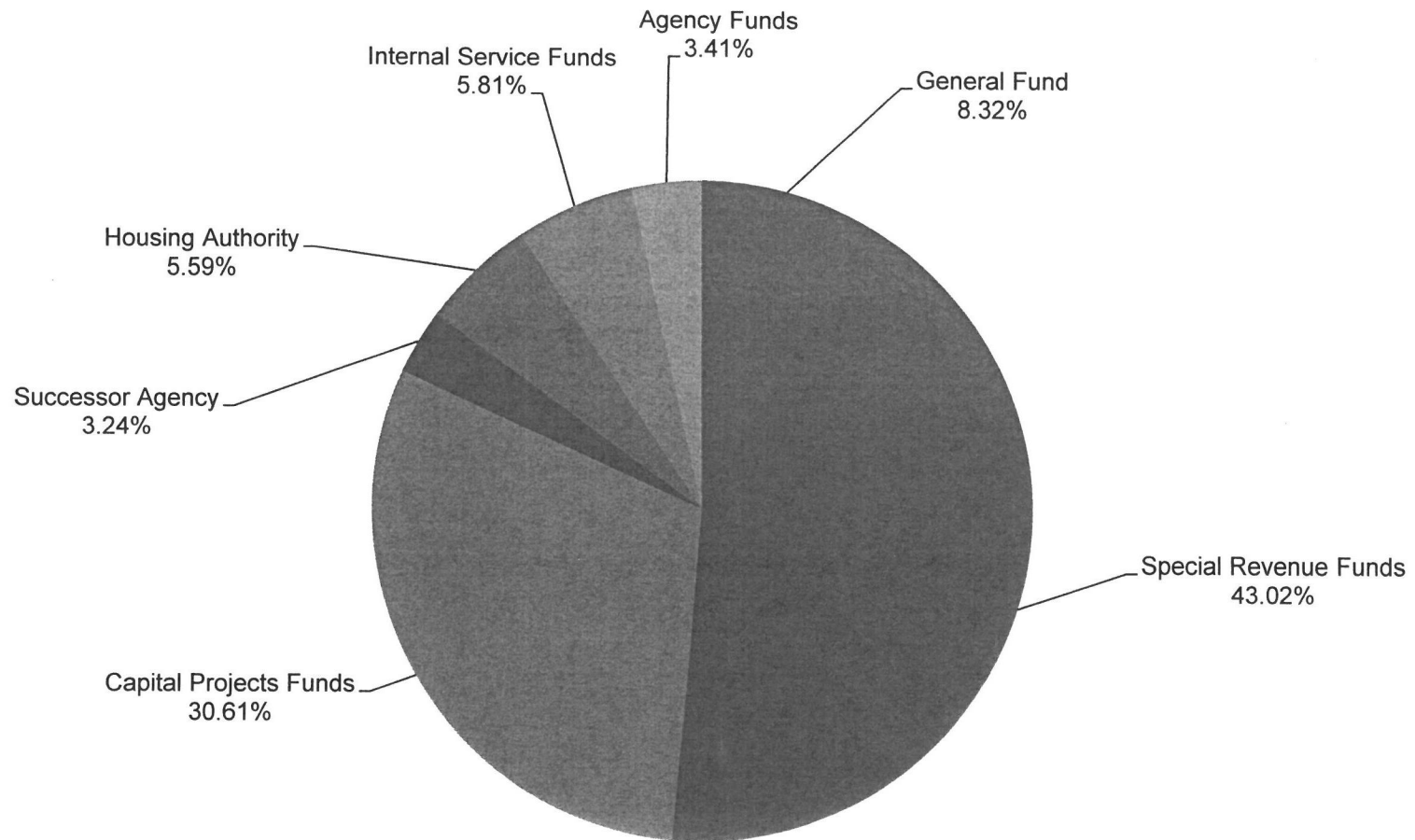
SIGNED:   
Joseph A. Hughes  
CITY MANAGER

SIGNED:   
Chuck Dantuono  
DIRECTOR OF ADMINISTRATIVE  
SERVICES/CITY TREASURER

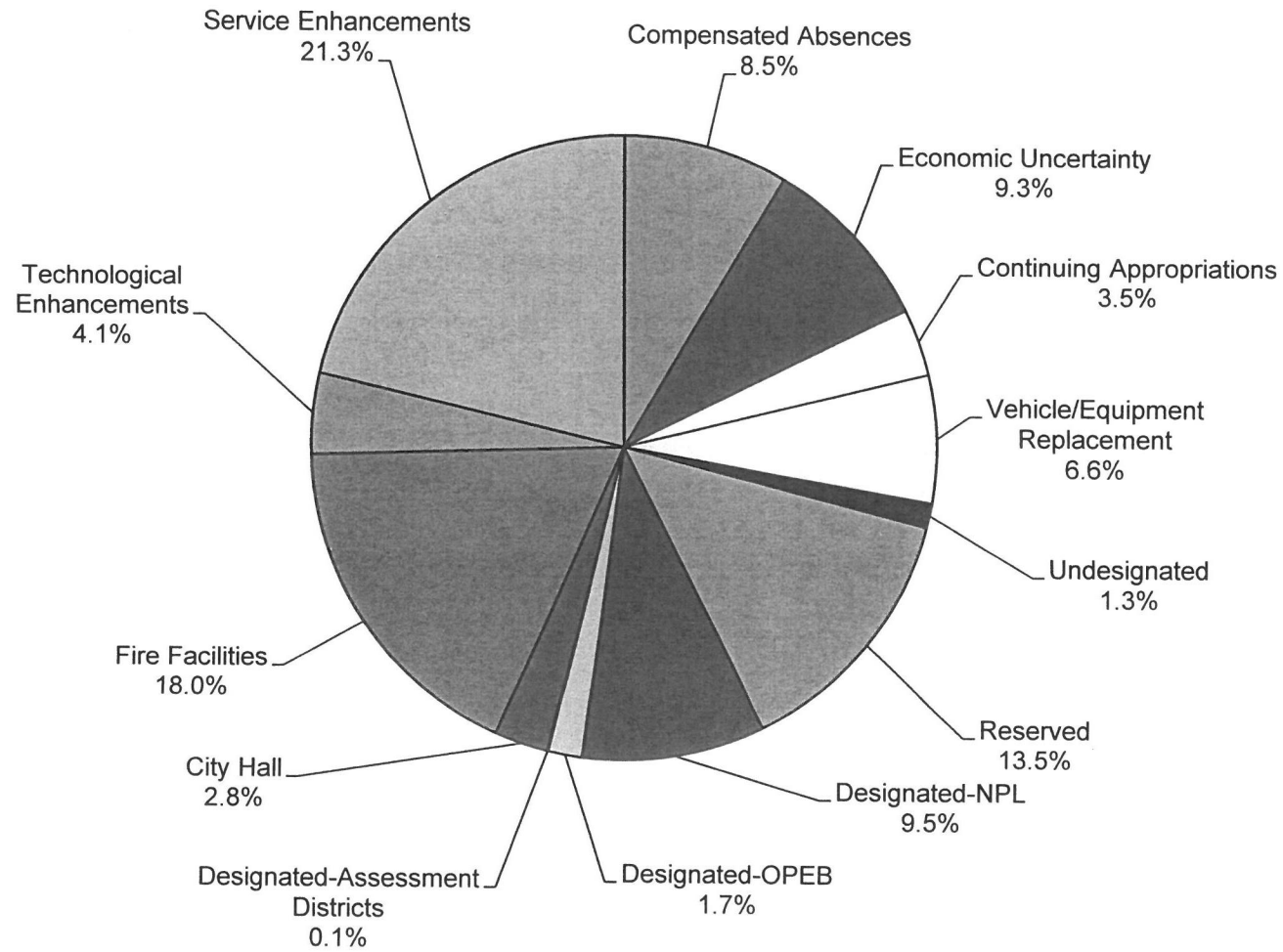
# Treasurer's Report



## Cash & Investments



# General Fund Reserves





# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph Hughes, City Manager

**REVIEWED BY:** Carlos Zamano, Public Works Director/City Engineer *CZ*

**PREPARED BY:** Jim Richardson, Public Works Manager *JR*

**SUBJECT:** Bid Award – Bid No. 2021-01 “Tree Trimming and Arborist Service Agreement”

**RECOMMENDATION:** That the City Council award the contract for Bid No. 2021-01 “Tree Trimming and Arborist Service Agreement” to the responsive low bidder, West Coast Arborists, Inc. (WCA) in the amount of \$53,571.00.

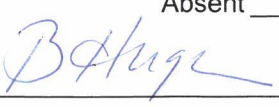
**FISCAL IMPACT:** This contract will be paid for with budgeted funds from Gas Tax, Facilities, Parks, Park Maintenance Districts, Landscape Maintenance Districts, and Street and Storm Drain accounts.

The City has the option of extending the term of the contract for 4 one-year periods. Should the City extend the term of the contract; the contract prices shall be adjusted based on the Construction Cost Index in the Engineering News Record published in the month of November prior to the contract renewal date. However, the Contractor may agree to a no cost increase despite the outcome of the index results.

**PUBLIC NOTICE:** Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City’s website. The Notice inviting bids was advertised in two newspapers and a number of trade papers.

**BACKGROUND:** Bid No. 2021-01 was offered for public bid for annual tree trimming and arborist services throughout the City on an as needed basis.

The contract also includes an item for emergency work. The Contractor will respond to a City request for emergency service in the event of an incident involving downed trees or limbs during off hours.

|                                                                                     |               |                                                                                      |                          |
|-------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                      | Motion _____  | Second _____                                                                         | Agenda Item No. <u>5</u> |
| Denied _____                                                                        | Ayes _____    |                                                                                      |                          |
| Continued _____                                                                     | Noes _____    |                                                                                      | File No. _____           |
| Tabled _____                                                                        | Abstain _____ |                                                                                      |                          |
|                                                                                     | Absent _____  |                                                                                      |                          |
|  |               |  |                          |
| City Clerk                                                                          |               | City Manager                                                                         |                          |

Three (3) bids were received and publicly opened at 10 a.m. on March 3, 2021. The bids were based on estimated quantities specified in the proposal. Actual quantity work will vary, but the unit prices will not change. Following are the results of the bids:

| <u>Bidder</u>                  | <u>Bid Amount</u> |
|--------------------------------|-------------------|
| West Coast Arborists, Inc      | \$53,571.00       |
| United Pacific Services, Inc.  | \$59,135.00       |
| Mariposa Tree Management, Inc. | \$78,205.00       |

The responsive low bid was received by West Coast Arborists based on sample quantities provided. WCA was contracted with the City of Highland from 2008 to 2014 and performed well throughout the contract term. Staff has also checked and is satisfied with WCA's bid documents and references.

Staff recommends the City Council award the contract for Bid No. 2021-01 to the responsive lowest bidder, WCA.





# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph Hughes, City Manager

**REVIEWED BY:** Lawrence A. Mainez, Community Development Director *LM*

**PREPARED BY:** Kim Stater, Assistant Community Development Director *KS*

**SUBJECT:** Review of the City's 2020 General Plan Implementation and Housing Element Annual Reports in accordance with Government Code Sections 65400 and 65588.

**RECOMMENDATION:** Staff recommends the City Council receive and file the 2020 General Plan and Housing Element Annual Reports.

**FISCAL IMPACT:** The fiscal impact includes staff time to prepare the report.

**PUBLIC NOTICE:** The agenda for this item was posted at the three locations per City Council Resolution and on the City's website.

**BACKGROUND:** The City's General Plan includes a comprehensive, long-term plan for the physical development of both the City and any land outside the City's boundaries that the City determines relates to its Planning. The General Plan contains ten (10) Elements: Land Use, Circulation, Public Services and Facilities, Conservation Open Space, Public Health and Safety, Noise, Housing, Economic Development, Community Design and Airport.

California Government Code Sections 65400 and 65588(a) require that a legislative body provide an annual review of its General Plan and separately its Housing Element and submit them to the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) no later than April 1<sup>st</sup> of each year. The reporting criteria include the status of the Plan, progress in its implementation, progress in meeting its share of regional housing needs, and local efforts to remove governmental constraints.

|                                |               |                                    |                          |
|--------------------------------|---------------|------------------------------------|--------------------------|
| Approved _____                 | Motion _____  | Second _____                       | Agenda Item No. <u>6</u> |
| Denied _____                   | Ayes _____    |                                    |                          |
| Continued _____                | Noes _____    |                                    | File No. _____           |
| Tabled _____                   | Abstain _____ |                                    |                          |
|                                | Absent _____  |                                    |                          |
| <i>B. Hughes</i><br>City Clerk |               | <i>[Signature]</i><br>City Manager |                          |

The attached Reports provide a brief response to each of the program descriptions and objectives cited in the General Plan Elements. In total there are 86 Goals, 640 Policies, and 43 Action Items listed within the City's General Plan. The Housing Element includes an additional 60 Objectives. As General Plan Items are implemented over time, they help the City achieve its long-term Vision for development at build-out.

**SUMMARY:** The City of Highland is satisfactorily implementing its General Plan as illustrated in the attached "General Plan Implementation – Annual Review Tables for 2020." The Implementation Table is a work in progress and is updated throughout the year.

HCD requires a separate template for the Housing Element. Information in this report assists the State in tracking affordability and infill development.

**Attachment:** 2020 City of Highland General Plan Implementation Annual Report &  
2020 Annual Element Progress Report Housing Element Implementation



**GENERAL PLAN IMPLEMENTATION  
ANNUAL REPORT**

| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                    |                                                                                                                                                                                                                                                                          |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Plan Element:                                                                                                               | Goals:                                                                                                                                             | Policies:                                                                                                                                                                                                                                                                | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Chapter 2 –<br/>Land Use Element</b>                                                                                             |                                                                                                                                                    |                                                                                                                                                                                                                                                                          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Land Use                                                                                                                            | GOAL 2.1 Create opportunities for a diverse population to interact, exchange ideas, and establish and realize common goals as a unified community. |                                                                                                                                                                                                                                                                          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                                                                     |                                                                                                                                                    | 1) Actively plan and promote the development of the Town Center, Golden Triangle and other designated mixed-use areas.                                                                                                                                                   |          | <p>On-going</p> <p>Two Compass Blueprint Grants: 1. Town Center Implementation Project (3/31/08) – SCAG, SANBAG; 2. Base Line Corridor Study – VMT to BRT (7/2011). Each site promoted heavily during the City’s annual participation at the International Council of Shopping Centers (ICSC) convention including 2019.</p> <p>2020 - Collaborated with Woodcrest Companies to develop a Mixed-Use Plan that includes retail, restaurant, multi-family and single family development at the northwest corner of Base Line and Church Avenue in the Town Center. Collaborated with KZ Holdings to develop the second phase of a mixed-use project (grocery and residential) at the northeast corner of Base Line and Church Avenue. Collaborated with TREH Partners and REXCO to develop two phases of a 105-acre mixed use project at the northeast corner of the 210 Freeway and Greenspot Road.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                     |                                                                                                                                                    | 2) Ensure that the Town Center and Golden Triangle promote safe and convenient pedestrian environments for residents, employees and visitors through the implementation of Land Use and Community Design Element policies and guidelines and Development Code standards. |          | <p>On-going</p> <p>The “Base Line Improvement Project” between the 210 Freeway and Cole Street completed in 2015. Installed landscaped medians and parkways, decorative lighting, decoratively paved intersections, class II bike lanes and wayfinding signs, upgrade sidewalks and streets within the Town Center. It implemented the existing design policies established by the City to meet this goal.</p> <p>A new retail store (Family Dollar) in the Town Center completed construction in 2014 and grocery store (Smart &amp; Final) in 2017. Pedestrian and vehicular traffic movements were designed to promote a cohesive, walkable center, connecting with the adjacent restaurants, pharmacy, churches, daycare and elementary school.</p> <p>The Greenspot Village and Market Place Specific Plan, located within the Golden Triangle, was approved in June 2013. The 104-acre plan comprehensively coordinates pedestrian and vehicular movements throughout the mixed-use project. Commercial site approvals to accommodate nearly 500,000 square feet of commercial development approved in May 2014.</p> <p>City/RDA and State Local Partnership Program-funded street and storm drain improvements were completed along Greenspot Road in 2017, fronting development along the north and south sides of the road. These improvements included, among other things, class II bike lanes and wayfinding signs, a bio-swale for water quality management, sidewalks, and lighting which dramatically improved safe pedestrian and bicycling environments. Improvements at the southwest corner of Greenspot Road and Boulder Avenue are anticipated in 2019 with the development of a new retail project that will also greatly benefit pedestrian movement for residents, elementary and middle school students nearby.</p> <p>In the Town Center at Base Line and Church Avenue these features were installed in conjunction with the new Smart and Final grocery store in 2017. The plaza offers shade, landscaping and lighting to promote a safe and inviting pedestrian space at this vital intersection connecting retail, educational and religious uses.</p> <p>2020 – City Public Works and Planning Staff worked closely with Caltrans, development partners, and existing businesses at the northeast corner of Base Line and Buckeye Street to improve the pedestrian environment immediately west of the 210/Base Line interchange. The City and Caltrans began construction of vehicular, pedestrian, and bicycling improvements in conjunction with the 210 and Base Line interchange widening.</p> |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                           |                                                                                                                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                    | Policies:                                                                                                                                                                                                                                                                                            | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                           | 3) Retain and provide a hierarchy of community gathering places, including the Town Center, park lands, a community center and plaza areas within new commercial, office and industrial complexes.                                                                                                   |          | <p>On-going. A new pedestrian plaza was constructed at the northeast corner of Base Line and Church Avenue in conjunction with the new Smart and Final grocery store in 2017. The plaza offers shade, landscaping and lighting to promote a safe and inviting pedestrian space at this vital intersection connecting retail, educational and religious uses.</p> <p>In 2018, the Highland Historic District and the Highland Town Center were both included in the San Bernardino County Transportation Authority’s Points of Interest Pedestrian Plan (PIPP). In preparation of the PIPP, SBCTA has analyzed the existing pedestrian environment and has recommended improvements for safety and comfort of pedestrians, including improved pedestrian gathering places. Application is currently being made to the Active Transportation Program (ATP) to fund the recommended improvements, as well as other things.</p> <p>2020 – The developers of both projects in the Town Center (Crestwood &amp; Maranita) have prepared preliminary development plans that include community gathering spaces and plazas compliant with the vision of the General Plan. The plans are anticipated to be reviewed by the Planning Commission and City Council in mid-2021.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                           | 4) Encourage future development to provide functional public spaces that foster social interaction.                                                                                                                                                                                                  |          | <p>On-going</p> <p>The Greenspot Village and Marketplace contains several open plaza areas throughout its Specific Plan within the multi-tenant shopping areas. These areas will be furnished to encourage outdoor dining and gathering for the public. The Specific Plan also contains a landscaped walking paseo that will connect commercial, residential and off-site pedestrian movements through the project and into the City’s Master Trail System. Incorporated pedestrian plaza at the corner of Church Avenue and Base Line as part of the Smart &amp; Final development in 2017.</p> <p>Outdoor dining and gathering opportunities were provided at the most recent restaurant developments within the Golden Triangle at Jersey Mikes, Jamba Juice and Wing Stop in 2018.</p> <p>In 2019 outdoor seating and plazas were included in conjunction with the expansion of the Highland Crossings center (Mountain Mike’s Pizza) on the south side of Greenspot Road, east of the 210 Freeway at the City’s request.</p> <p>The Highland Historic District is included in a current grant application to the ATP. When funded, it is envisioned that the improvements within the Historic District will include improved parking with landscape fingers, improved sidewalks, improved handicap access, benches, trash receptacles, pedestrian level lighting, bikeways and wayfinding signs, bicycle racks, bulb-outs, a round-about, and a pedestrian Plaza, much of which is included in recommendations of SBCTA’s PIPP.</p> <p>2020 – The developers of both current projects in the Town Center (Crestwood &amp; Maranita) have prepared preliminary development plans that include community gathering spaces and plazas compliant with the vision of the General Plan. The plans are anticipated to be reviewed by the Planning Commission and City Council in mid-2021.</p> |  |  |  |  |
| Land Use                                                                                                                            | GOAL 2.2 Preserve and enhance the quality and character of Highland’s existing residential neighborhoods. |                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                           | 1) Maintain the integrity of existing residential neighborhoods by preventing through traffic wherever possible, prohibiting encroachment by incompatible uses, and providing appropriate buffers between residential and nonresidential uses, as well as between single- and multiple-family areas. |          | <p>On-going with case-by-case consideration of each design review application.</p> <p>2020 – The most current example of this practice is the design of the REXCO 200-unit apartment development at Greenspot Road and Webster Street. This community is wholly enclosed to vehicular traffic utilized by the project, but still contains several pedestrian connections to future commercial development in the mixed-use Specific Plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                           | 2) Where conversion of a residential area to nonresidential uses is proposed, ensure that such conversion occurs in an orderly manner with minimal disruption to adjacent                                                                                                                            |          | <p>A General Plan Amendment and Zone Change on the east side of Palm Avenue, south of Base Line was approved in 2017, converting Single Family Residential to Office Professional land use designations. One</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                     |        |                                                                                                                                                                                                                                                                       | Implementation & Progress: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
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| General Plan Element:                                                                                                               |                                                                                                                                                     | Goals: | Policies:                                                                                                                                                                                                                                                             | Actions:                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | residential areas.                                                                                                                                                                                                                                                    |                            | conversion from residential to a land surveyor office has been approved. The appropriate setbacks, land use intensity, lighting, parking and circulation were required to ensure no negative effect to the adjacent residential uses occurred.<br>The Zone Change effectuated 2018 included the rezoning of low-density residential to the permanent preservation of open space along Greenspot Road for biological resources. This will not conflict with future residential uses.                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 3) Ensure that all new development is designed in a manner that preserves the quality of life in existing neighborhoods.                                                                                                                                              |                            | On-going. 2020 – Approximately half of the approved residential projects were for Accessory Dwelling Units. Review of these plans were ministerial, but ensured that the new development was architecturally compatible, had the minimum setbacks, maximum height and contained the appropriate access that would not negatively affect the surrounding existing neighborhoods. The large Rexco project is not adjacent to an existing neighborhood but was condition to require construction of the appropriate infrastructure, road, sidewalk and traffic improvements so not to negatively impact the area. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 4) Continue to implement the City’s neighborhood improvement efforts in working with neighborhood stakeholders to create and implement long-term plans.                                                                                                               |                            | Code Enforcement Residential Rental Inspection Program.<br>Neighborhood Watch Programs.<br>CPF for Multi-family Housing Program.<br>CDBG Code Enforcement Enhancement Program.                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
| Land Use                                                                                                                            | GOAL 2.3 Provide a variety of urban, suburban and rural housing opportunities that are adequate to meet the City’s share of regional housing needs. |        |                                                                                                                                                                                                                                                                       |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 1) Provide a broad range of, and encourage innovation in, housing types that incorporate high quality design and construction.                                                                                                                                        |                            | On-going<br>2020 – Six Accessory dwelling units were approved as well as a 200-unit multi-family project that incorporates very high-quality design and construction.                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 2) Maintain residential areas that provide for and protect rural lifestyles and protect natural resources and hillsides in the rural areas of the City.                                                                                                               |                            | 2020 - The Medieterra Specific Plan received an extension of time this year and has begun construction. Phase 1 and 2 will dedicate natural open space to be preserved in perpetuity. It will be transferred to a conservation organization with the appropriate endowment.                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 3) Maintain residential areas that provide for a suburban lifestyle, including ownership of single-family housing.                                                                                                                                                    |                            | On-going as listed in Policy 1 above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 4) Ensure that new residential development provides appropriate community amenities, including common open space.                                                                                                                                                     |                            | Examples include Greenspot Village and Marketplace Planning Area 1, Mastercraft Base Line, & Blossom Trails which all incorporated open space and shared community amenities.                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 5) Continue the innovative use of land resources and development of a variety of housing types and sizes within the City by using the Planned Development designation.                                                                                                |                            | Greenspot Village & Marketplace Specific Plan approved in 6/11/2013. The recently approved Rexco 200-unit project represents the first residential construction within the Plan.                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 6) Require the preparation of a specific plan, planned unit development, conditional use permit or similar mechanism for residential development within areas designated Planned Development.                                                                         |                            | 11/2005 Glen Rose Ranch PD.<br>6/11/2013 Greenspot Village and Marketplace Specific Plan.<br>Mediterra and MasterCraft entitled.<br>Hispano PD; approved in 2017<br>Crestwood Communities 49 condos approved in 2018 with a CUP.                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 7) Require that Planned Development projects provide a greater level of community amenities and cohesiveness, achieve superior design and create a more desirable living environment than could be achieved through conventional subdivision design and requirements. |                            | Glenrose Ranch PD<br>Greenspot Village and Marketplace Specific Plan<br>Mediterra PD<br>MasterCraft Base Line PD<br>Hispano PD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 8) Encourage provision of low- and moderate-cost housing, as well housing for other identified special housing needs groups, consistent with the other provisions of the General Plan and the City’s Redevelopment Agency Plan and housing goals.                     |                            | In 2014, the Highland Housing Authority purchased 2 acres of land adjacent to an existing 2-acre ownership that will accommodate expansion of an existing 184-unit affordable senior housing project known as Jeffrey Court. In 2020 the City’s Housing Authority reentered negotiations with the developer of the adjacent Jeffrey Court Senior Apartments.                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     |        | 9) Review the zoning and subdivision codes and include clear incentives for the provision of housing to meet the needs identified above, including, but not limited to, density bonuses of up to 25 percent over the densities indicated in the Land Use Element.     |                            | Updated Density Bonus Ordinance, June 2012.<br><br>2020 - More recent state law will require a new update. Update of the Housing Element is underway and will include a goal to update the density bonus regulations and amenities.                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.4 Provide lands for retail and service commercial uses in sufficient                                                                         |        |                                                                                                                                                                                                                                                                       |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                     |           | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |
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| General Plan Element:                                                                                                               |                                                                                                                                                                                                                    | Goals:                                                                                                                                                                                                                                                                                              | Policies: | Actions:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |  |
|                                                                                                                                     | quantity to meet the needs of Highland residents.                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 1) Maximize sales-tax-generating uses through the strategic location of commercial areas, particularly at freeway interchanges, at major intersections, and within the Town Center and Golden Triangle (see also Town Center, Golden Triangle and Victoria Avenue Corridor Community Policy Areas). |           | 7/2006 San Manuel Village & SR330/SR210 (Highland Ave/Boulder Ave).<br>2018 - Acquisition of San Bernardino County Flood Control District prop. @ n/e corner of SR210 & Greenspot Road. Continued negotiations of ENA with the SBCFCD and TREH Partners. In 2019 additional environmental studies were performed and escrow opened on the property in question. ENA executed. 2020 – preliminary development plans submitted by TREH. Water Quality Management Plan currently under review (2021).                                                                                                                                                                                          |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 2) Consistent with maintaining an image of the City of Highland as a quality residential community, reserve vacant lands at heavily traveled locations that are not appropriate for residential use for commercial, office, mixed-use or other nonresidential uses.                                 |           | On-going through the City’s zoning policies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 3) Prevent future strip commercial development by encouraging lot consolidation within commercially designated areas and by limiting commercial designations to areas of sufficient size to accommodate larger scale, quality development.                                                          |           | On-going, case-by-case. Most recent example is the Helo Property at Base Line between Seine and Stoney Creek. The property owner is working to acquire additional land to create an appropriately sized commercial development.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 4) Establish minimum increments for the design of commercial development, permitting individual commercial lots to be developed while ensuring that the benefits of large-scale, high quality developments are realized.                                                                            |           | Standard condition of approval requiring reciprocal access and parking with contiguous parcels (i.e. Implemented with the Family Dollar/Bakers/CVS project on Base Line. In 2020 – with plans proposed by Woodcrest and KZ Holdings). Also discussed with Lowe’s center and easterly ownership on Greenspot Road).                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 5) Specifically encourage the consolidation of individual parcels along Base Line to provide a sufficient land area for vibrant commercial uses.                                                                                                                                                    |           | Standard condition of approval and applied to Highland Crossings as well as CVS/Bakers and project north of City Hall (Highland Plaza).<br>2020 – required in preliminary discussions with Woodcrest Companies for their project at the northwest corner of Base Line and Church Avenue.                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 6) Designate areas for Planned Commercial uses to provide a means for the development of mixed-use commercial/office projects that recognize the site-specific constraints of designated parcels.                                                                                                   |           | Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 7) Require that development within areas designated Planned Commercial be through use of a specific plan pursuant to Government Code Section 65450, a planned unit development, conditional use permit or similar mechanism.                                                                        |           | Helo Property – Base Line (between Seine & Stoney Creek)<br>Woodcrest Companies Property – Base Line & Church Avenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 8) Ensure that uses and development intensities within Planned Commercial areas provide appropriate transitions to adjacent land uses and are consistent with the provisions of the Highland General Plan.                                                                                          |           | Aysar Helo Property – Base Line (between Seine & Stoney Creek)<br>2020 – Rewed interest in wash expansion and circulation improvements that were part of a 2015 Extension of Time approval                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 9) Require development in areas designated Village Commercial to establish commercial and office-related land use types that recognize and are compatible with the historical, small town nature of the original Highland townsite.                                                                 |           | Renovation and reestablishment of the “Belle” tavern in 2014. Adjacent hair salon renovation in 2015. Ceramics studio approved and renovations completed in 2017. Conversion of smog shop to landscaping design/installation business office approved with significant improvements to the circulation, parking, fencing and exterior paint. 2018/2019 review proposed coffee shop and office uses at the northwest corner of Palm Ave and Main Street. Modifications made to the plans to keep the uses in compliance with this goal of having a small town feel to the District.<br>2020 – Approval of auto body and repair shop at the southeast corner of Pacific Street & Palm Avenue. |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 10) Establish a clear preservation plan for the Village area, along with a historic preservation ordinance.                                                                                                                                                                                         |           | Currently the City has an Historic Preservation Plan & Design Guidelines for exterior paint, fencing & roofing. US Secretary of the Interior’s Guidelines utilized for more complicated projects. The City maintains its status as a state Certified Local Government by maintaining these regulations and standards.                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.5 Promote a mix of attractive employment-generating areas with a mix of uses that provide a sound and diversified economic base and that are compatible with the community’s overall residential character. |                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                    | 1) Require development in areas designated for Office Professional uses to provide areas for the establishment of office-based working environments for general, professional and                                                                                                                   |           | On-going on Palm Avenue including 2017 rezoning. New office projects include Precision Engineering and Champion Plumbing both of which underwent a design review process and made significant site improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                         |                                                                                                                                                                                                                                                                                                            |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                  | Policies:                                                                                                                                                                                                                                                                                                  | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                         | administrative offices, as well as necessary support uses.                                                                                                                                                                                                                                                 |          | and interior upgrades.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 2) Require development in areas designated for Business Park uses to provide for light industrial, research and development, and/or office-based firms seeking a pleasant and attractive working environment, as well as for business support services and commercial uses requiring extensive land areas. |          | <p>Work Program item to establish a “High Tech Highland” program to promote this policy.</p> <p>2019 – A new light industrial building was constructed by Transition Properties at the northwest corner of 5<sup>th</sup> Street and Church Ave. It had upgraded architectural amenities and landscaping to enhance the use and its important gateway location adjacent to the 210 Freeway.</p> <p>2020 - A second, complimentary building was approved began construction. It will replace an aged mid-century office building and storage yard, significantly upgrading the site.</p>                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 3) Require development in areas designated for Industrial uses to provide for light industrial, research and development, and office based firms seeking an attractive and pleasant working environment and a prestige location.                                                                           |          | <p>2012 - H&amp;H Contractors business park project at Palm and 5<sup>th</sup>;</p> <p>BP Development at Northwest corner of 5<sup>th</sup> St. &amp; Church Ave;</p> <p>2017-2020 - Transition Properties.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 4) Work with the San Bernardino International Airport Authority to ensure that future airport planning activities promote Highland’s economic development objectives.                                                                                                                                      |          | <p>On-going</p> <p>Adoption of SBIAA &amp; Highland Interagency Cooperative Agreement adopted on August 22, 2007.</p> <p>Airport Overlay Ordinance – Ord No. 342, and 343</p> <p>2016-2020 - Airport Gateway Specific Plan currently being drafted. Multi-agency effort.</p>                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.6 Maintain an organized pattern of land use that minimizes conflicts between adjacent land uses. |                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 1) Require that new development be at an appropriate density or intensity based upon compatibility with surrounding existing and planned land uses.                                                                                                                                                        |          | <p>On-going.</p> <p>2020 – An example would be the Mastercraft 13-lot tract currently under construction at Greenspot Road and Blossom Trail Drive. This new development was required to be compatible with the density of the existing adjacent tract 15252 and 11613.</p>                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 2) Where a question of compatibility exists, require the new use to conform to the lower intensity use.                                                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 3) Ensure that residential infill development respects the design character of the surrounding neighborhood by balancing the provision of density incentives with appropriate design concepts.                                                                                                             |          | <p>On-going</p> <p>Post-flood Reconstruction of single family homes in the East Highlands Village required to compliment the density, massing and architecture of the existing homes by meeting the design criteria established for this distinctive neighborhood. Single home completed in between 2012 and 2020. Mastercraft Highland Hills anticipated soon. Infill density incentives were carefully considered when the City rezoned property on Greenspot Road. The permanent set-aside of environmentally sensitive habitat was balanced with a slight increase in density on either side so that the City’s housing balance would not be compromised.</p> |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 4) Ensure that land uses develop in accordance with the Land Use Plan and Development Code in an effort to attain land use compatibility.                                                                                                                                                                  |          | On-going                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 5) Promote compatible development through adherence to Community Design Element policies and guidelines.                                                                                                                                                                                                   |          | <p>On-going. 201622020 - Standards established along Greenspot Road and Base Line with the City’s construction of median and right-of-way improvements in the Golden Triangle and Town Center policy areas. Most current example is Transition Properties at the northwest corner of Greenspot Road and Church Avenue.</p>                                                                                                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 6) Require developers to consider and address project impacts upon surrounding neighborhoods during the design and development process.                                                                                                                                                                    |          | <p>On-going</p> <p>Coordinate with owners/developers at the mandatory pre-application meetings.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 7) Require new or expanded uses to provide mitigation or buffers, including greenbelts or landscaping, between dissimilar uses or existing uses where potential adverse impacts could occur.                                                                                                               |          | <p>On-going</p> <p>Implemented in the Rexco project provided in the Greenspot Village &amp; Marketplace Specific Plans to buffer between commercial and residential uses. Other examplse included the residential buffer behind new Smart &amp; Final and O’Reilly Auto Parts.</p>                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 8) Prohibit future multiple-family development in existing single family designated neighborhoods.                                                                                                                                                                                                         |          | On-going as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 9) Require landscape and/or open space buffers to maintain a natural edge for proposed private development directly adjacent to natural, public open space areas.                                                                                                                                          |          | <p>On-going</p> <p>Implemented in the Greenspot Village &amp; Marketplace Specific Plan and Mediterra Specific Plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 10) Aggressively review planning efforts of other jurisdictions to minimize potential incompatibilities with City land uses and preserve economic vitality.                                                                                                                                                |          | <p>On-going. This policy was discussed with the City of San Bernardino during their potential rezoning of a residential property to industrial at 6<sup>th</sup> Street that could negatively affect an existing single family neighborhood in Highland. Some recommendations were taken.</p>                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.7 Encourage natural resource and open space                                                      |                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |  |
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| General Plan Element:                                                                                                               |                                                                                                                                                                              | Goals:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Policies: | Actions:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
|                                                                                                                                     | preservation through appropriate land use policies that recognize their value and through the conservation of areas required for the protection of public health and safety. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 1) Within the eastern portions of the City, utilize lower densities to protect agricultural lands, scenic resources and topographic features.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Being implemented as part of the Mediterra Planned Development.<br>2020 – Staff reviewed a draft Agricultural Conservation Easement to satisfy the project’s Mitigation Measure to preserve agricultural lands in Highland.                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 2) Preserve agricultural lands within the eastern portions of the City as commercial operations if possible, or within residential developments if not. Utilize Planned Developments with joint ownership or agricultural uses or placement of low density housing within an overall grove setting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | Being implemented as part of the Mediterra Planned Development.<br>2020 – Staff reviewed a draft Agricultural Conservation Easement to satisfy the project’s Mitigation Measure to preserve agricultural lands in Highland.                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 3) Permit mineral extraction activities and expansion of existing operations only where the following findings can be made: <ul style="list-style-type: none"><li>• Potential significant impacts related to loss of significant biological resources have been mitigated to an acceptable level, as have potential significant impacts of noise, air pollutant emissions, dust and hazardous materials;</li><li>• Significant impacts will not be created on lands used or planned for residential use;</li><li>• Public health and safety will be protected;</li><li>• Haul routes have been identified, and will be utilized, which will not create significant impacts within residential areas and will not negatively impact access into commercial/industrial areas;</li><li>• The municipal revenue-generating characteristics of the proposed operation are such that a positive fiscal benefit will accrue to the City of Highland and to its residents; and</li><li>• The analysis of fiscal benefits shall account for the incremental capital and maintenance costs for the area circulation system created by the high intensity of truck use associated with the operation.</li></ul> |           | Upper Santa Ana River Wash and Land Management Plan. Approved. Implementation underway.<br><br>Robertson’s Ready Mix Mining expansion Conditional Use Permit, adopted June 2, 2009 (CUP-007004)<br><br>Cemex Mining expansion Conditional Use Permit, adopted June 2, 2009 (CUP-007-005)                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 4) Preserve areas designated as Open Space to provide for recreation, preservation of scenic and environmental values, managed production of resources (agriculture, water reclamation and conservation, mineral extraction) and protection of public safety.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | 3/2009 dedication of approx. 93 acres of national parkland to the City of Highland located near the easterly terminus of Base Line – (East Highlands Ranch PUD DIF Agreement).<br>4/2011 awarded a \$130,000.00 State Nature Education Facilities Grant for the City’s Natural Parkland Interpretive Signage program. Mediterra Specific Plan to preserve the adjacent hillside natural open space buffering the San Bernardino National Forest. 2020 – Construction underway. Zone Change from approximately 192 acres from Agricultural/Equestrian to Open Space approved. |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 5) Promote joint development with adjacent jurisdictions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | On-going<br>Coordination occurring between Highland and the County of San Bernardino to incorporate portions of the Santa Ana River. Met several times.<br>2019 – Joint project by Highland and Redlands to expand non-motorized transportation; specifically the project titled “Highland Redlands Regional Connector” located in the general vicinity of Boulder Avenue and Greenspot Rd.                                                                                                                                                                                  |  |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.8 Coordinate land use planning programs between local, regional, state and federal jurisdictions.                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 1) Notify neighboring jurisdictions and adjacent developments when considering changes to the City’s existing land use pattern adjacent to City boundaries.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           | On-going<br>Adjacent jurisdictions are notified by mail for each project requiring discretionary land use approval by the City. Comments commonly received by Redlands and San Bernardino.                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 2) Cooperate with neighboring jurisdictions through review and comment on proposed changes to existing land use patterns that could affect the City of Highland.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | On-going. Continue to meet with City of San Bernardino Staff to discuss the Highland Hills Specific Plan located on the north side of Highland Avenue, east of SR330 as well as the Motel 6 on Highland Avenue.                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 3) Establish regular lines of communication with local, regional, state and federal agencies whose planning programs may affect Highland residents and businesses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | On-going. Much discussion with local, state and federal agencies with respect to development along the Greenspot corridor.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.9 Establish and maintain logical City boundaries that reflect                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |  |  |  |
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| General Plan Element:                                                                                                               |                                                                                                                                                                                          | Goals:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Policies: | Actions:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |  |
|                                                                                                                                     | existing service capabilities, social and economic interdependencies, citizen desires and City costs and revenues.                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 1) Work with the Local Agency Formation Commission (LAFCO), the City and County of San Bernardino, and area residents to promote the establishment of better-defined boundaries that would facilitate more efficient provision of municipal services and an economically viable community.                                                                                                                                                                                                                                                                                                                                                                              |           | No interest on behalf of the City of San Bernardino at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 2) Consider annexation of such areas where the following findings can be made: <ul style="list-style-type: none"><li>• The proposed annexation is consistent with goals and objectives of the General Plan.</li><li>• Significant benefits will be derived by the City and affected property owners and/or residents upon annexation.</li><li>• There exists a significant social and economic interdependence and interaction between the City of Highland and the area proposed for annexation.</li><li>• There exists a significant social and economic interdependence and interaction between the City of Highland and the area proposed for annexation.</li></ul> |           | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 3) Work with the City of San Bernardino to provide buffers in areas where existing or planned land uses in one city are incompatible with adjacent areas in the other.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | Commenced in 2009, asked surrounding cities to refer project notices to the City for review and comment. 2019 – Worked with the City of San Bernardino on a project of theirs for a warehouse in the vicinity of 6 <sup>th</sup> St and Sterling Ave, surrounded by single family homes in Highland. San Bernardino did require some redesign with respect to walls for noise mitigation and emergency access from the west. 2020 – Worked with San Bernardino on a Motel 6 project within their boundaries to ensure the noise, aesthetics, walls, landscaping and circulation were not impactful to Highland.                                   |  |  |  |  |  |
| Land Use                                                                                                                            | GOAL 2.10 Create a new Town Center where Highland residents, employees and visitors can live, shop, work, recreate and socialize in a vibrant, safe and pedestrian friendly environment. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 1) Ensure quality design through adherence to the Town Center design guidelines and policies in the Community Design Element.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | CVS/Baker’s/Family Dollar project, Highland Plaza Revitalization project, Base Line Beautification project and the Paseo Del Oro Planned Development. Smart & Final project on Base Line completed in 2017. 2020 – Worked with Woodcrest Company and KZ Holdings to ensure the Community Design Element is followed. Pre-Applications for both projects have been held and received comments on this topic. Revisions anticipated shortly.                                                                                                                                                                                                        |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 2) Ensure that the Town Center maintains a mix of uses attractive to broad segments of Highland’s population and that stimulate activity during day and evening hours, every day of the week.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | On-going. 2020 – Latest plans include mixed use projects of commercial, restaurant, single-family, and multi-family uses all of which are heavily needed and desired within the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 3) Provide access to multiple modes of travel, including pedestrian, bicycle, transit and automobile.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | Base Line Beautification project. Completed west of the 210 freeway in 2014 & east of freeway in 2016. 2020 – the City’s Public Works Division has made several grant applications to improve pedestrian and bike safety along Base Line and Palm Avenue. While not successful in this cycle, they will continue to apply. The City prepared a draft Active Transportation Plan thoroughly detailing improved multi-modal transportation. It is anticipated to be approved in early 2021. The City also has a close relationship with Omni Trans transit provide and meets frequently to improve and maintain the transit system within Highland. |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 4) Work with property owners to implement the Town Center Vision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | On-going. Base Line Beautification Project Designs approved in 2008. 2020 - Continue coordinating with Maranita, KZ Holdings and Woodcerst Companies all located on the north side of Base Line between the 210 Freeway and Palm Avenue.                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 5) Protect surrounding single-family neighborhoods from incompatible uses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | The latest plans from KZ and Woodcrest include developing residential uses along their perimeters with existing residential development. Maranita will construct the appropriate noise and aesthetic mitigation on its northerly boundary to avoid impacts with the existing single family residential.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 6) Provide transition areas/buffers between land uses within the Town Center and with                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | Maranita, located on the north side of Base Line                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                 |                                                                                                                                                                                                                                            |          | Implementation & Progress:                                                                                                                                                                                                                                               |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                          | Policies:                                                                                                                                                                                                                                  | Actions: |                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | surrounding neighborhoods.                                                                                                                                                                                                                 |          | between Buckeye Street and the 210 Freeway has shown well-planned buffers on their draft development plans. These will be reviewed for consistency by the Planning Commission in 2021.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 7) Connect the Town Center physically and visually with the Historic Village District with pedestrian connections, historically compatible architecture, signage, landscaping and other streetscape elements.                              |          | Base Line Beautification Project Design. 2013-14 & 2018 Public Works Grant Application to improve circulation and street design on Palm Avenue and Pacific Street. Unsuccessful thus far, but will continue to make applications as new grants and funding rounds occur. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 8) Explore opportunities to relocate historic structures onto the Town Center site in prominent locations.                                                                                                                                 |          |                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 9) Require new development to provide for public plazas and other gathering places.                                                                                                                                                        |          | Smart and Final 2017. 2020 – These are shown on the Woodcrest and Maranita project plans.                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 10) Prohibit freestanding drive-through commercial structures and convenience commercial uses, except at the major intersection of Palm Avenue and Base Line <u>and along the south side of Base Line between Palm Ave and Bonita Ave.</u> |          | This policy is under consideration for revision.                                                                                                                                                                                                                         |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.11 Revitalize the Base Line Corridor by concentrating commercial uses at strategic intersections and by redeveloping aging, mid-block commercial areas with new residential development. |                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 1) Revitalize the Base Line Corridor with infill development of vacant land and redevelopment of aging commercial areas with residential development, consistent with the Land Use Plan.                                                   |          | Barnes and Seeley Court Residential Developments (Gardner Construction). Olive Street Residential Development (Dr. Williams) 60-unit Assisted Living Facility - 2018                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 2) Specifically encourage the consolidation of individual parcels along Base Line to provide a sufficient land area for vibrant commercial uses.                                                                                           |          | Aysar Helo, Consolidation of lots on Base Line between Seine Avenue & Stoney Creek.                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 3) Prohibit the development of parcels not fronting on Base Line for commercial use except as part of an integrated commercial project that will take its access from, and focus on Base Line.                                             |          | Aysar Helo, Consolidation of lots on Base Line between Seine Avenue & Stoney Creek.                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 4) Limit new access for commercial uses to Base Line, Del Rosa Drive, Sterling Avenue, Victoria Avenue, Central Avenue, Stoney Creek and Boulder Avenue.                                                                                   |          | Aysar Helo – Base Line between Seine Avenue and Stoney Creek. Paseo Del Oro – Base Line at Buckeye/Church Avenue. CVS/Bakers/Family Dollar at Base Line /Palm Avenue. Smart & Final in 2017. Greenspot Village & Marketplace Specific Plan, Maranita & Woodcrest.        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 5) Consolidate existing access to accommodate future medians.                                                                                                                                                                              |          | Base Line Beautification Project in the Town Center Policy Area and Brightwater Senior Living facility.                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 6) Facilitate conversion of existing residential parcels along the rear of commercially designated areas along Base Line on a block-byblock, rather than on a parcel-by-parcel basis.                                                      |          | On-going                                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 7) Ensure quality commercial and residential development through adherence to the Community Design Element policies and guidelines and Development Code standards.                                                                         |          | On-going                                                                                                                                                                                                                                                                 |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.12 Create a signature, mixed-use master-planned community that integrates commercial, office and residential uses in a unique environmental setting.                                     |                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 1) Require commercial designs within this area to relate to adjacent major roadways and the freeway.                                                                                                                                       |          | Commercial designs shall have prominent front-facing elevations as they relate to major roadways like Base Line and the 210 Freeway. On-going.                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 2) Concentrate office and big box retail uses along 5th Street.                                                                                                                                                                            |          | Greenspot Village & Marketplace Specific Plan and Highland Crossings/Crossroads developments have incorporated the majority of big box retail uses. Several smaller boxes are proposed along Base Line.                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 3) Provide adequate transitions and/or buffers between residential and nonresidential uses within the area.                                                                                                                                |          | Transitions to nonresidential areas are comprised of significant setbacks, landscaping and decorative walls.                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 4) Require residential development to provide adequate amenities such as common open space and recreation areas.                                                                                                                           |          | These ongoing policies are prevalent in recently approved and constructed projects such as Glenrose Ranch, Mastercraft 13, Mastercraft 46, Rexco, Blossom Trails, and Mediterra.                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                 | 5) Require commercial development to provide functional public spaces and/or plazas for shoppers and visitors.                                                                                                                             |          | Ongoing. 2020 – Examples of public spaces and plazas that have been incorporated in recent developments include Mountain Mikes pizza in Highland Crossings.                                                                                                              |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                     |                                                                                                                                                                                                                                                         |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                              | Policies:                                                                                                                                                                                                                                               | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 6) Land use intensity will be determined upon the adoption of a specific plan, planned unit development, conditional use permit or similar mechanism.                                                                                                   |          | Approved projects that exemplify this policy include Greenspot Village & Marketplace Specific Plan. Mediterra Planned Development, and Mastercraft 46.                                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 7) Ensure quality design through adherence to the Community Design Element policies and applicable Development Code standards.                                                                                                                          |          | Ongoing.<br>All projects receive discretionary approval must make findings to adhere to the Community Design Element and Development Code (Highland Municipal Code0                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 8) Orient uses along City Creek to take advantage of views of and connections to open space and recreational amenities.                                                                                                                                 |          | This was incorporated in the Greenspot Village & Marketplace Specific Plan that runs south and east of City Creek. Special attention was given to building heights, architecture, fencing, and trail access.                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 9) Actively participate in future San Bernardino International Airport planning activities to minimize potential negative impacts on Highland’s economic development opportunities and quality of life.                                                 |          | Participating in the development of a Specific Plan for area around the SBIA with surrounding cities & IVDA. Airport Gateway Specific Plan anticipated completion in 2021. Highland is also active in reviewing and commenting on San Bernardino projects within the vicinity of its boundaries.                                                                                                                                             |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.13 Transform the 5th Street Corridor into a major employment center and gateway to the San Bernardino International Airport. |                                                                                                                                                                                                                                                         |          |                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 1) Continue to coordinate with the City of San Bernardino and the San Bernardino International Airport Authority for future planning on and around the airport.                                                                                         |          | Participating in the development of a Specific Plan for area around the SBIAA with surrounding cities & IVDA. Airport Gateway Specific Plan anticipated completion in 2021.                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 2) Continue to plan and promote the 5th Street Corridor as the major industrial entryway into the San Bernardino International Airport.                                                                                                                 |          | Ongoing.<br>Drainage and street improvements along 5 <sup>th</sup> Street, west of Palm Avenue.                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 3) Develop a comprehensive design and branding program for the 5th Street Corridor, promoting it as a unified, business-friendly employment center.                                                                                                     |          | Participating in the development of a Specific Plan for area around the SBIAA with surrounding cities & IVDA. Airport Gateway Specific Plan anticipated completion in 2021.                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 4) Ensure exceptional circulation through adherence to the policies of the Circulation Element.                                                                                                                                                         |          | On-going.<br>Required for each project approved by the City.                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 5) Protect and enhance the integrity and desirability of industrial sites from nonindustrial uses.                                                                                                                                                      |          | On-going.<br>These efforts can be seen in the Transition Properties industrial project under construction at the northwest corner of 5 <sup>th</sup> Street and Church Avenue and Dan Moore’s contractor’s storage yard approved in 2020 on Meines Street, east of Palm Avenue.                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 6) Improve landscaping along the edges and median of 5th Street and the boundaries of the corridor.                                                                                                                                                     |          | Joint effort with IVDA & San Bernardino 2020 - Landscape median design and parkway landscaping installed along the 5 <sup>th</sup> Street frontage of Transition Properties, west of Church Ave.                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 7) Ensure quality development through Development Code standards and the Community Design Element policies and guidelines.                                                                                                                              |          | Participating in the development of a Specific Plan including design standards for area around the SBIAA with surrounding cities & IVDA. Airport Gateway Specific Plan anticipated completion in 2021.                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 8) Until nonconforming residential uses transition out of the area, provide adequate transitions and/or buffers between existing residential neighborhoods and industrial or other incompatible land uses.                                              |          | Attempted to require such buffers in conjunction with a San Bernardino project on 6 <sup>th</sup> street at the terminus of McKinley to the south. Some recommendations were implemented by San Bernardino.                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 9) Work with San Bernardino International Airport Authority to ensure that future planning activities encourage consistency with adopted City land use plans and minimize impacts on Highland’s economic development opportunities and quality of life. |          | On-going<br>Adoption of SBIAA & Highland Interagency Cooperative Agreement adopted on August 22, 2007. Airport Overlay Ordinance – Ord No. 342, and 343                                                                                                                                                                                                                                                                                      |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.14 Establish the Victoria Avenue Corridor as the major entryway into the San Bernardino International Airport.               |                                                                                                                                                                                                                                                         |          |                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 1) Concentrate commercial uses along Victoria Avenue at Base Line, Pacific Street and Highland Avenue.                                                                                                                                                  |          | Application for Arco Rehab & Motel Project approved in 2014. Completed in 2017. Real Journey’s charter school and Food 4 Less gas station both approved in 2018, construction completed in 2018/2019 – located at the southeast corner of Highland and Victoria Avenues. 2020 – Victoria Square commercial strip center project under review, anticipated approval in 2021. Located at the southeast corner of Victoria and Pacific Streets. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 2) Allow for a mix of commercial and residential uses in appropriate areas through the Planned Development land use designation.                                                                                                                        |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                     | 3) Provide residential opportunities in mid-                                                                                                                                                                                                            |          | 17 Lot small lot subdivision at Victoria and Pacific                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                   | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                      | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | block areas between 9th Street and Pacific Avenue.                                                                                                                                                                                                                                                                                                                                                                                             |          | (Sanchez) approved in 2017.                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 4) Encourage the consolidation of parcels to promote quality, planned development.                                                                                                                                                                                                                                                                                                                                                             |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 5) Consolidate access points along Victoria Avenue to improve traffic flows.                                                                                                                                                                                                                                                                                                                                                                   |          | On-going. Will continue to review in conjunction with the Airport Gateway Specific Plan.                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 6) Create a major business park node at the southern terminus of Victoria Avenue to maximize employment opportunities adjacent to the airport.                                                                                                                                                                                                                                                                                                 |          | On-going. Will continue to review in conjunction with the Airport Gateway Specific Plan.                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
| Land Use                                                                                                                            | Goal 2.15 Create a one-of-a-kind, high-quality, master-planned estate community in the Seven Oaks area that incorporates substantial scenic, open space, recreation and trail amenities. |                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 1) Ensure trail connections to existing or planned local and regional open space and trail systems.                                                                                                                                                                                                                                                                                                                                            |          | Coordinating with the County of San Bernardino on the Santa Ana River Trail Project. Connection to occur through the Seven Oaks Policy Area and Mediterra Planned Development. Continued to meet in 2019 as the trail continues to be constructed easterly by the County. 2020 – The Cities of Highland and Redlands are jointly sponsoring the construction of 2 non-motorized trails along Boulder Ave/Orange St and Palm Ave/Alabama St. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 2) Provide extensive open space linkages within the site to connect to adjacent open space resources.                                                                                                                                                                                                                                                                                                                                          |          | Mediterra Planned Development provides partial linkages. Construction commenced in 2021. Future development through the Seven Oaks Policy Area is expected to link to Mediterra and other master trails, open space and amenities.                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 3) Continue to collaborate with the City of Redlands, the County of San Bernardino and property owners.                                                                                                                                                                                                                                                                                                                                        |          | 2020 – The Cities of Highland and Redlands are jointly sponsoring the construction of 2 non-motorized trails along Boulder Ave/Orange St and Palm Ave/Alabama St.                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 4) Ensure that sufficient access, including emergency access, is provided to support future development.                                                                                                                                                                                                                                                                                                                                       |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 5) Ensure that adequate public services and facilities keep pace with future development.                                                                                                                                                                                                                                                                                                                                                      |          | The appropriate Development Impact Fees are collected by each new project to ensure public facilities are sufficient. Public services are evaluated continuously by the City’s management and public safety officials.                                                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 6) Provide appropriate habitat corridor linkages in collaboration with applicable habitat conservation planning.                                                                                                                                                                                                                                                                                                                               |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 7) Implement future development guidance of the Seven Oaks area by means of a specific plan or similar mechanism.                                                                                                                                                                                                                                                                                                                              |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 8) Require that hillside development minimize alteration of the natural landforms and natural vegetation, while maximizing viewshed protection.                                                                                                                                                                                                                                                                                                |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 9) Limit grading to the amount necessary to provide stable areas for structural foundations, street rights-of-way, parking facilities and other intended uses.                                                                                                                                                                                                                                                                                 |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 10) Minimize import/export associated with grading.                                                                                                                                                                                                                                                                                                                                                                                            |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 11) Consider clustered development, especially in connection with such recreation amenities as a golf course, in future planning activities for the site.                                                                                                                                                                                                                                                                                      |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                          | 12) Maintain the Greenspot Agricultural Preserve until such time future development is proposed or more detailed planning is initiated. In the event that proposed development would impact the Agricultural Preserve, the City shall evaluate the viability of incorporating the Preserve into the development, consistent with the City adopted <i>Rules and Procedures for the Administration of Agricultural Preserves and Contracts</i> . |          | Future developments in the Seven Oaks Policy Area will be conditioned to comply with this Policy.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |



**Chapter 3 –  
Circulation Element**

|             |                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| Circulation | Goal 3.1 Provide a comprehensive transportation system that facilitates current and long-term circulation in and through the City. |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|             |                                                                                                                                    | 1) Require new development proposals to ensure that all mid-block street segments operate at LOS “D” or better during the peak hours of traffic. (Note: Because of the location of the Palm Avenue/Pacific Street intersection within the Historic District, consideration will be given to alternatives to traffic signal mitigation. Alternatively, the City may elect to accept a lower LOS to retain the historic character of the District.) |  | Developing design concept to convert existing 4-way stop control at Palm/Pacific intersection to a roundabout as an alternative to traffic signal<br>Implemented through traffic impact analysis as development occurs.<br><br>Retained consultant and performed a feasibility study and determined a single lane roundabout is achievable at the Palm/Pacific intersection.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                    | 2) Ensure that all intersections operate at LOS “D” or better during the peak hours of traffic.                                                                                                                                                                                                                                                                                                                                                   |  | Implemented through traffic impact analysis as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                    | 3) Ensure that the City’s street system be designed and constructed to accommodate the traffic generated by buildout of the General Plan land use designations.                                                                                                                                                                                                                                                                                   |  | Implemented through traffic impact analysis as development occurs<br>Implemented through the Capital Improvement Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|             |                                                                                                                                    | 4) Maintain flexibility in the cross-sections and configuration of streets within topographically rugged or environmentally sensitive areas as long as mid-block street segments and intersections operate at LOS “D” or better.                                                                                                                                                                                                                  |  | Implemented through TIA and development plan review process as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                    | 5) Design and employ traffic control measures (e.g., install traffic signals, provide access restrictions, etc.) to ensure city streets and roads function as intended.                                                                                                                                                                                                                                                                           |  | Implemented through TIA and site plan/development plan review process as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|             |                                                                                                                                    | 6) Periodically update the General Plan master traffic study to maintain its relevance and correspondence to the General Plan land use designations and the design and construction of new and existing City streets.                                                                                                                                                                                                                             |  | To be implemented at a future date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|             |                                                                                                                                    | 7) Monitor the intensity of land use to keep traffic on any arterial in balance with roadway capacity.                                                                                                                                                                                                                                                                                                                                            |  | Implemented as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                    | 8) Require development proposals with the potential to generate traffic volumes or other impacts not adequately evaluated in the Circulation Element and the General Plan Program EIR to prepare a traffic analysis consistent and compatible with the City’s Master General Plan Traffic Model.                                                                                                                                                  |  | Implemented thru site plan/development plan review process as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|             |                                                                                                                                    | 9) Restrict the number of access points and intersections along arterials to preserve mid block and intersection capacities and to maintain public safety.                                                                                                                                                                                                                                                                                        |  | Implemented as development occurs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                    | 10) Encourage major employers to reduce vehicular trips by offering incentive concepts discussed in the General Plan Circulation Element, including but not limited to reduced transit passes and preferential parking for ridesharing.                                                                                                                                                                                                           |  | Saint Adelaide Church parking lot park and ride.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Circulation | Goal 3.2 Provide a well-maintained roadway system.                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|             |                                                                                                                                    | 1) Maintain and rehabilitate all components of the circulation system, including roadways, sidewalks, bicycle facilities, pedestrian facilities and traffic signals.                                                                                                                                                                                                                                                                              |  | Implemented through CIP<br>On-going<br><br>Boulder Avenue, between San Manuel Village Entrance and Greenspot Road, is under construction, and includes pavement rehabilitation, bridge enhancements, landscaped median islands and parkway landscaping, street lighting, signal interconnection, trail connections, and enhanced bike lane improvements including wayfinding signs.<br><br>In 2021, completed replacement of old and degraded signs city-wide.<br><br>In 2020, completed Water Street Bicycle and Pedestrian Improvements and Transit Stop Access Improvements on Central Avenue, Base Line and Sterling Avenue including new curbs and gutters and sidewalks and curb ramps on Sterling Avenue and Central Avenue, and new class II bikeway lanes, pavement widening, and wayfinding signs on Water Street. |



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|  |  |  |  | <p>In 2020, completed construction of safe routes to school improvements including sidewalks and curb ramps on 10<sup>th</sup> Street, Drummond Avenue, Cole Avenue and 14<sup>th</sup> street, and a new in-roadway lighted crosswalk across Cole Avenue at the intersection of Messina Street.</p> <p>In 2020, completed construction of safe routes to school improvements including pavement widening and rehabilitation, new curbs and gutters and sidewalks on 6<sup>th</sup> Street between Del Rosa Drive and Sterling Avenue, and on Elm Street between 6<sup>th</sup> Street and 9<sup>th</sup> Street.</p> <p>In 2020, completed construction of pavement widening and rehabilitation, new curbs and gutters and sidewalks and storm drains on Cunningham Street between 9<sup>th</sup> Street and Base Line and east of Cunningham Street on Bruce Street, Crest Street, and Hillview Street.</p> <p>In 2019, completed construction of a new Traffic Signal at the intersection of Highland Avenue and Real Journeys Academy school entrance.</p> <p>In 2019, completed Sectors B and C pavement rehabilitation on various streets throughout the City.</p> <p>In 2018, completed Sector A pavement rehabilitation on various streets throughout the City.</p> <p>In 2018, completed construction of a new Traffic Signal at the intersection of Palm Avenue and Cypress Street.</p> <p>In 2017, completed the West Highland Bikeway, consisting of full-width street pavement rehabilitation, continuous sidewalks, enhanced transit stops, class II bike lanes and wayfinding signs along 2.3-miles of Base Line from Del Rosa Drive to Cole Avenue, connecting existing bike lanes, sidewalks and transit routes in Highland Town Center to the east terminus of Base Line and the west city limits, resulting in 5.8-miles of continuous bikeway on Base line, all the way through the City of Highland.</p> <p>In 2017, completed construction of 09-miles of full-width street pavement rehabilitation and Class II bike lanes and wayfinding signs on Palm avenue between 5<sup>th</sup> Street and Base Line.</p> <p>In 2017, completed construction of 2.5-miles of Class II bike lanes and wayfinding signs on 9<sup>th</sup> Street between 9<sup>th</sup> Street and Highland Avenue.</p> <p>In 2017, completed construction of 1.4-miles of Class II bike lanes and wayfinding signs on Victoria Avenue between 9<sup>th</sup> Street and Highland Avenue.</p> <p>In 2017, completed the 5<sup>th</sup> Street improvements, consisting of full-width street pavement rehabilitation, enhanced transit stops, class II bike lanes and wayfinding signs along 1-miles of 5<sup>th</sup> Street from Victoria Avenue to Palm Avenue.</p> <p>Currently developing the Highland/Redlands Regional Connector, 4.7-miles of continuous multi-use trail, bikeway and walkway between Redlands and East Highland Ranch, providing a non-motorized alternative for thousands of high school students residing in East Highland to reach Citrus Valley High School in Redlands.</p> <p>Currently developing the Alabama Street/City Creek Bikeway, a 2.3-mile long multi-use trail between Redlands and the Base Line Village in Highland.</p> <p>Currently seeking grant funding to environmental, design and construct the Highland/San Bernardino Bikeway and Walkway Connector, consisting of new bikeways and sidewalk gap closures that will result in a continuous 13-mile long non-motorized path connecting Highlands extensive bikeway and</p> |
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|             |                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | <p>walkway networks to Cal State University in San Bernardino, and many K-12 schools, parks, churches and a variety of other services along the way.</p> <p>Road-diet was implemented along 9<sup>th</sup> Street to discourage high traffic volumes in residential neighborhoods in major school pedestrian routes. Additionally, the City is seeking grant funds to also implement similar Road-diet on Pacific Street.</p>                                                                                                                                                                                                                                                                              |
|             |                                                                                                                                             | 2) Establish and maintain a roadways pavement management program (PMP) that sets forth budgeting, timelines and schedules for maintenance of existing roadways in the community.                                                                                                                                                                                                                                                                              |  | First 5-year Pavement Management Program (PMP) completed construction of 17.3 miles of pavement rehabilitation and 92.5 miles of pavement maintenance in 2020. Pavement Rehabilitation for Sector E will be completed in the fourth quarter of 2021. Second 5-year PMP to be adopted in late 2021. This updated PMP will be used to implement pavement maintenance and rehabilitation in Sectors A through E.                                                                                                                                                                                                                                                                                              |
|             |                                                                                                                                             | 3) Continue to study the need and feasibility of providing additional all-weather crossings along critical roadways, and develop an implementation plan and schedule, if appropriate.                                                                                                                                                                                                                                                                         |  | Boulder Ave. Bridge constructed; Greenspot Rd Bridge constructed; Base Line Bridge in PS&E and R/W phase for future construction scheduled to begin in December 2023; Orange Street Bridge in environmental phase for future construction scheduled to begin in late 2025.                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                             | 4) Coordinate maintenance or enhancement of transportation facilities with related infrastructure improvements.                                                                                                                                                                                                                                                                                                                                               |  | Implemented through CIP. Example: mining CUP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|             |                                                                                                                                             | 5) Develop and implement programs and policies that require additional improvements or mitigation from industries or entities that generate heavy truck traffic and pavement impacts.                                                                                                                                                                                                                                                                         |  | Implemented through TIA and pavement impact studies for specific projects & coordinated with truck generators                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Circulation | Goal 3.3 Preserve and enhance uniquely scenic or special visual resource areas along appropriate routes for the enjoyment of all travelers. |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                             | 1) Designate the following roadways as Scenic Highways and establish guidelines that protect visual resources in the community and allow for the development of additional recreational opportunities: <ul style="list-style-type: none"> <li>• Boulder Avenue</li> <li>• Base Line (east of City Creek)</li> <li>• Palm Avenue</li> <li>• Greenspot Road</li> <li>• Church Street</li> <li>• Highland Avenue (east of City Creek)</li> </ul>                 |  | Construction of undergrounding SCE transmission overhead lines in the Golden Triangle has been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|             |                                                                                                                                             | 2) Attractively landscape and maintain Highland's Secondary Highways, Special Secondary Highways, Major Highways, Primary Arterials, and Modified Primary Arterials and prepare/implement distinctive streetscape improvement plans.                                                                                                                                                                                                                          |  | <p>Construction of landscape median on Greenspot Road from SR 210 to Boulder Avenue in Golden Triangle completed.</p> <p>Construction of landscape median on Base Line from Cole Avenue to SR 210 in Town Center completed.</p> <p>Construction of landscape median on Palm Ave between Cypress St and north of 9th St completed.</p> <p>Construction of landscape medians on Base Line between SR-210 and Boulder Avenue completed.</p> <p>Landscape median gap closure on Base Line between Marigold Avenue and Church Street completed.</p> <p>Construction of landscape median and parkways on Boulder Avenue between San Manuel Village Entrance and Greenspot Road currently under construction.</p> |
|             |                                                                                                                                             | 3) Take such actions as may be necessary to protect scenic routes, including but not limited to: <ul style="list-style-type: none"> <li>• regulation of land use and intensity of development;</li> <li>• detailed land and site planning;</li> <li>• control of outdoor advertising;</li> <li>• careful attention to and control of grading and landscaping; and</li> <li>• careful design and maintained appearance of structures and equipment.</li> </ul> |  | Sign Code Update adopted in February 11, 2011. Implemented as development occurs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Circulation | Goal 3.4 Provide a safe circulation system.                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|             |                                                                                                                                             | 1) Establish the local street system within developing neighborhoods through a cooperative public/private planning process.                                                                                                                                                                                                                                                                                                                                   |  | Through development review process & HMC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



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|  |  | 2) Require new development to install and maintain streets within planned residential areas as private streets in accordance with development standards set forth in the Development Code and other applicable standards and guidelines. |  | Through development review process & HMC. Toll Bros Project (TR16914) was required to meet City private street standards                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|  |  | 3) Promote the principle that streets have multiple uses and users, and protect the safety of all users.                                                                                                                                 |  | Through development review process & HMC. Constructed 25 miles and acquired funding for an additional 6 miles of bike lanes on streets throughout the City. Construction of a new trail node kiosk at the Santa Ana River bridge on Old Greenspot Road has been completed. Installation of bicycle parking racks at 6 locations in the City has been completed. Installation of 70 new bike wayfinding signs and funding acquisition for 27 more throughout the City has been completed. Funding acquisition to construct 4 rest stops along two of the City's Class I bikeways has been completed. Grant application for funding to design and construct the Highland/San Bernardino Bikeway and Walkway Connector, consisting of new bikeways and sidewalk gap closures that will result in a continuous 15-mile long non-motorized path connecting Highlands extensive bikeway and walkway networks to Cal State University in San Bernardino, connections to numerous transit routes, and many K-12 schools, parks, churches and a variety of other services along the way, is in process for awards to be announced in June 2021.                         |
|  |  | 4) Require new development to provide pedestrian paths and linkages through projects, locating linkages to avoid conflicts with motorized traffic.                                                                                       |  | Through development review process & HMC. Greenspot Village & Marketplace Specific Plan with paths & trail linkage. Community trail on Base Line from Palomino Street to Tract 15960 north boundary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|  |  | 5) Discourage high-speed, through traffic on local streets with appropriate traffic-calming measures (e.g., traffic enforcement, bulb-outs, lane striping, chokers, etc).                                                                |  | Through development review process & HMC. Construction of the Base Line Beautification and Safety Improvement Project has been completed. Construction of the 9 <sup>th</sup> Street Safety Improvement Project road-diet has been completed. Construction of the Base Line Safety Improvement Project has been completed. Constructed 25 miles and acquired funding for an additional 6 miles of bike lanes on streets throughout the City. Construction of a new trail node kiosk at the Santa Ana River bridge on Old Greenspot Road has been completed. Installation of bicycle parking racks at 6 locations in the City has been completed. Installation of 70 new bike wayfinding signs and funding acquisition for 27 more throughout the City has been completed. Funding acquisition to construct 4 rest stops along two of the City's Class I bikeways has been completed. Tract 18935, (Diversified Pacific) constructed two mid-block oval medians for traffic calming on Aplin Street. Currently making application to fund bikeways and road diets on Palm Avenue north of Base Line and on Pacific Street from Del Rosa Drive to Boulder Avenue |
|  |  | 6) Design access onto major arterial streets in an orderly and controlled manner.                                                                                                                                                        |  | Through development review process & HMC. Approved Panda Express / Jack in the Box, and Greenspot Village & Market Place with access restriction / limitation onto Base Line and Greenspot Road.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|  |  | 7) Utilize shared driveways in common areas to minimize disruptions to traffic and pedestrian/bicycle flow.                                                                                                                              |  | Through development review process & HMC. Shared driveway between Highland Plaza and Highland Civic Center Plaza on Base Line between Cole Ave and Reedy St. Shared driveways required of Panda Express/Jack on Base Line at Seine Avenue. Shared driveways required of Transition Properties on Fifth Street at Church Avenue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|  |  | 8) Implement street design features such as the use of medians, bus turnouts and consolidated driveways to minimize mid-block traffic congestion.                                                                                        |  | Through development review process & HMC.<br>- Construction of landscape median and bus turnouts on Greenspot Road from SR 210 to Boulder Avenue in Golden Triangle has been completed.<br>- Construction of landscape median on Base Line from Cole Avenue to SR 210 in Town Center has been completed.<br>- Construction of landscape median on Palm Ave between Cypress St and north of 9 <sup>th</sup> St has been completed.<br>- Construction of landscape medians on Base Line between SR-210 and Boulder Avenue has been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|  |  |                                                                                                                                                                                         |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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|  |  |                                                                                                                                                                                         |  | <ul style="list-style-type: none"> <li>- Construction of landscape median gap closure on Base Line between Marigold Avenue and Church Street has been completed.</li> <li>- Construction of landscape median and parkways on Boulder Avenue between San Manuel Village Entrance and Greenspot Road is currently underway.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|  |  | 9) Support freeway improvements that remove through traffic from local streets.                                                                                                         |  | <p>Through development review process &amp; HMC. Constructon of SR 210 / Greenspot Rd westbound on and off ramp improvements is completed.</p> <p>The SR 210 / Base Line bridge widening and ramp improvements are currently under construction. with completion in the second quarter of 2022.</p> <p>Widening of the SR210/5<sup>th</sup> Street undercrossing is currently in the Project Approval and Environmental Document Phase.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|  |  | 10) Provide adequate sight distances for safe vehicular movement on roadways and at intersections.                                                                                      |  | Through development review process & HMC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|  |  | 11) Encourage and improve pedestrian connections from residential neighborhoods to retail activity centers, employment centers, schools, parks, open space areas and community centers. |  | <p>Through development review process &amp; HMC.</p> <ul style="list-style-type: none"> <li>- Greenspot Village &amp; Marketplace Specific Plan.</li> </ul> <p>1. Highland/Redlands Regional Connector Project, a non-motorized transportation project, connecting residential neighborhoods to many activity centers, schools and the Santa Ana River Trail has been awarded federal funding and currently in the design phase.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|  |  | 12) Encourage barrier-free accessibility for all handicapped residents, employees and visitors throughout the City' s circulation system.                                               |  | Through development review process & HMC. Sidewalk and handicap ramp improvement via CIP projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|  |  | 13) Support the planning of sidewalks of appropriate width to allow the provision of buffers to shield nonmotorized traffic from vehicles.                                              |  | <p>Through development review process &amp; HMC. Implementation of Federal Safe Routes to School Programs.</p> <p>Curb-adjacent sidewalk is required to be 6-foot wide minimum; striped buffer minimum 12" to 18" wide is required for new bike lanes.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|  |  | 14) Add raised, landscaped medians and bulb-outs, where appropriate, to reduce exposure to cross traffic at street crossings.                                                           |  | <p>Through development review process &amp; HMC.</p> <ul style="list-style-type: none"> <li>-Construction of landscape median and bus turnouts on Greenspot Road from SR 210 to Boulder Avenue in Golden Triangle has been completed.</li> <li>- Construction of landscape median on Base Line from Cole Avenue to SR 210 in Town Center has been completed.</li> <li>- Construction of landscape median on Palm Ave between Cypress St and north of 9<sup>th</sup> St has been completed.</li> <li>- Construction of landscape medians on Base Line between SR-210 and Boulder Avenue has been completed.</li> <li>- Construction of landscaped median gap closure on Base Line between Marigold Avenue and Church Street has been completed.</li> <li>- Construction of landscape medians and parkways on Boulder Avenue between San Manuel Village Entrance and Greenspot Road currently under construction.</li> <li>- Bulb outs will be constructed in Meditterra.</li> <li>-Bulbouts are being planned on Palm Avenue in the Historic District.</li> </ul> |
|  |  | 15) When feasible, walkways should include pedestrian amenities such as shade trees and/or plantings, trash bins, benches and shelters.                                                 |  | <ul style="list-style-type: none"> <li>- Through development review process &amp; HMC.</li> <li>- The Base Line Beautification Project which includes construction of sidewalks and landscaping has been completed.</li> <li>- The Greenspot Road Project in the Golden Triangle which includes construction of sidewalks and landscaping has been completed.</li> <li>- The Highland/Redlands Connector Project which will construct 3 rest stops for bicyclist is in design.</li> <li>- The City Creek/Alabama Street Bikeways Project which will construct 1 rest stop for bicyclist is in design.</li> <li>- Pedestrian plaza included as a part of the Smart and Final project at the corner of Base Line and Church Avenue.</li> </ul> <p>1. A Pedestrian Plaza with shade trees, trash bins, benches and bicycle parking is being planned on palm Avenue in the Historic District.</p>                                                                                                                                                                    |

|             |                                                                                                                                       |                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| Circulation | Goal 3.5 Promote bus service and paratransit improvements.                                                                            |                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 1) Continue to support the regional bus system to provide intracity service, intercity service to major employment centers, and connection to regional transportation transfer points.                                            |  | <ul style="list-style-type: none"> <li>- Constructed sidewalks to access bus stops via CIP projects.</li> <li>- Constructed bus bays on Greenspot Road.</li> <li>- Constructed Bus pads completed on 5<sup>th</sup> Street and Base Line.</li> </ul>                                                                                                                                                                                                                                                                               |
|             |                                                                                                                                       | 2) Plan for the provision of areas within the City to be used as park and-ride regional bus and car pool facilities.                                                                                                              |  | Saint Adelaide’s Park & Ride lot – 2010.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|             |                                                                                                                                       | 3) Work with Omnitrans to ensure that transit services are extended to serve residents in the eastern portion of the study area.                                                                                                  |  | <ul style="list-style-type: none"> <li>- Bus service reaches Church Street for Base Line &amp; Greenspot Road.</li> <li>- Construction of bus stops and turnouts have been completed on 5<sup>th</sup> Street/Greenspot Road (Boulder Ave to Victoria Ave) to accommodate future extended bus service.</li> </ul>                                                                                                                                                                                                                  |
|             |                                                                                                                                       | 4) Coordinate with Omnitrans to provide safe, clean and attractive bus shelters at bus stops and transfer stations.                                                                                                               |  | Omnitrans maintains bus shelters in good condition. A new bus shelter has been installed on westbound Base Line west of Church Street. City and Omnitrans are working on an updated cooperative agreement regarding maintenance & operations of bus shelters. Omnitrans is currently working with the City to update bus stops with shelters, lights, and other amenities in the area within ½ mile of the Highland/San Bernardino Bi-City Bikeway and Walkway Connector project that is currently being proposed for ATP funding. |
|             |                                                                                                                                       | 5) Ensure accessibility of disabled persons to public transportation.                                                                                                                                                             |  | Constructed sidewalk widening around obstructions, new sidewalks and access ramps for improved access to bus stops via CIP projects.                                                                                                                                                                                                                                                                                                                                                                                               |
|             |                                                                                                                                       | 6) Investigate new opportunities to finance further transit service for the elderly, handicapped and recreational purposes.                                                                                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 7) Support privately funded local transit systems for commuter residents and maintain local transit systems for seniors and youth.                                                                                                |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 8) Design transit improvements to minimize impacts on other modes of travel.                                                                                                                                                      |  | As development occurs. Constructed bus bays on Greenspot road to minimize impacts to travel lanes. Have bus shelters on Base Line constructed at locations that do not block pedestrian paths. Omnitrans is currently considering a new shelter with an information banner at the northwest corner of Base Line and Palm Avenue.                                                                                                                                                                                                   |
| Circulation | Goal 3.6 Provide a circulation system that reduces conflicts between commercial trucking, private/public transportation and land use. |                                                                                                                                                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 1) Maintain designated truck routes for use by commercial trucking that link industrial and commercial activity areas with major roadways and regional transportation routes and minimize impacts on local traffic neighborhoods. |  | Implemented through the General Plan and posting of truck route signs.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|             |                                                                                                                                       | 2) Provide appropriately designed roadways for the designated truck routes that can safely accommodate truck travel.                                                                                                              |  | Implemented through design of CIP projects and development projects making sure roadways for designated truck routes have adequate width, configuration and pavement structural section.                                                                                                                                                                                                                                                                                                                                           |
|             |                                                                                                                                       | 3) Develop berms and barriers where feasible along truck routes to minimize noise impacts to sensitive land uses.                                                                                                                 |  | Sound Wall completed on Boulder Ave as part of the Boulder Bridge projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|             |                                                                                                                                       | 4) Provide sufficient loading areas to minimize interference with efficient traffic circulation.                                                                                                                                  |  | Implemented through development review process.<br>Constructed bus turn-out bays on Greenspot Road between SR-210 and Boulder Avenue within the Golden Triangle.                                                                                                                                                                                                                                                                                                                                                                   |
|             |                                                                                                                                       | 5) Regulate on-street parking of trucks where necessary to discourage truck parking on primarily residential streets or where they are incompatible with adjacent land uses.                                                      |  | Implemented through the HMC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|             |                                                                                                                                       | 6) Conduct a study examining the interface between proposed truck routes, the complete roadway network, and adjacent land uses.                                                                                                   |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 7) Evaluate truck route alternatives based on Caltrans Traffic Study guidelines.                                                                                                                                                  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                       | 8) Require as a part of the development review process for all new or expanding mineral extraction and all other heavy industry activities within the City, that the following information be provided:                           |  | Completed as part of EIR and CUP for CEMEX and Robertson expansion approvals (June 2, 2009).<br>Constructed pavement rehabilitation to provide adequate pavement structural sections on 3 <sup>rd</sup> St,                                                                                                                                                                                                                                                                                                                        |

|             |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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|             |                                                | <ul style="list-style-type: none"> <li>• A detailed plan of haul roads, indicating measures that will be taken to minimize aesthetic, noise, traffic, and particulate emission impacts to the surrounding land uses;</li> <li>• A traffic analysis that indicates both the number of projected trucks and their associated potential impact to city streets;</li> <li>• A “fair-share” mitigation analysis indicating the impacts and associated maintenance costs caused by the potential generation of future truck traffic; and</li> <li>• A comprehensive mitigation program, designed to run the life of the mineral extraction activity (including reclamation) that will:               <ul style="list-style-type: none"> <li>Cover the fair-share portion of surrounding roadway maintenance costs due to the increase in local truck activity, or</li> <li>Provide new or appropriate improvements to existing roadway facilities which in the opinion of the City would mitigate the impacts caused by the increase in local truck traffic.</li> </ul> </li> </ul> |  | 5 <sup>th</sup> St, Greenspot Road, Base Line, Pacific Street, and Highland Ave, Sterling Ave, Victoria Ave, Palm Ave, Boulder Ave and Church Street.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|             |                                                | 9) Work with private mining operators to establish specialized truck routes that: <ul style="list-style-type: none"> <li>• Allow for the transport of raw and finished materials from quarries within the Santa Ana River Wash area to the Foothill Freeway on paved private haul roads;</li> <li>• Reduce, to the extent feasible, the movement of mining transport trucks on City streets; and</li> <li>• Mitigate, to the extent feasible, the noise, dust and vibration effects of such transport activities on surrounding land uses.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  | Same as #8 above.<br>A mining CUP required the private mining haul road to be connected to 5 <sup>th</sup> Street immediately west of the SR-210 eastbound on-ram, thereby reducing truck impact on City streets.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Circulation | Goal 3.7 Protect and encourage bicycle travel. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|             |                                                | 1) Develop a system of continuous and convenient bicycle routes to places of employment, shopping centers, schools, and other high activity areas with potential for increased bicycle use.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  | <ul style="list-style-type: none"> <li>- Implemented through the General Plan.</li> <li>- West Highland Bikeway with wayfinding signage completed on Base Line from Del Rosa Drive to Cole Avenue.</li> <li>- Greenspot Road Bikeway and Base Line Bikeway completed.</li> <li>- The Highland/Redlands Regional Connector Project, and the City Creek/Alabama St Bikeway Project, two non-motorized transportation projects, connecting residential neighborhoods to many activity centers, schools and the Santa Ana River Trail are in the environmental phase with construction scheduled for 2021.</li> </ul> 1. The Highland/San Bernardino Bi-City Bikeway and Walkway Connector project, which would provide Highland residents with direct access to CSUSB many transit routes, is being proposed to the Active Transportation Program (ATP) for funding. |
|             |                                                | 2) Encourage new development to provide reasonable and secure space for bicycle storage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | Implemented through the Development Review process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|             |                                                | 3) Provide bicycle racks at all public facilities and along major public streets.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Greenspot Road & Base Line bikeway projects included bicycle rack installation.<br>Highland/Redlands Regional Connector Project includes bicycle parking.<br>The Highland/San Bernardino Bi-City Bikeway and Walkway Connector project being proposed to the Active Transportation Program (ATP) for funding includes bike racks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                | 4) Assure that local bicycle routes will complement regional systems and be compatible with routes of neighboring municipalities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | All completed or planned bike routes within the City are coordinated and consistent with the non-motorized plan for San Bernardino County. The Highland/Redlands Regional Connector Project, and the City Creek/Alabama St Bikeway Project, two non-motorized transportation projects, connecting residential neighborhoods in Highland and Redlands to many activity centers, schools and the Regional Santa Ana River Trail. The proposed Highland/San Bernardino Bi-City Bikeway and Walkway connector project being proposed for ATP funding will connect the cities of San Bernardino and Highland resulting in 59 mile of continuous bikeway network between the two cities.                                                                                                                                                                                |
|             |                                                | 5) Provide linkages between bicycle routes and other trails, such as the Santa Ana River Trail, within the City as appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Highland/Redlands Regional Connector Project, and the City Creek/Alabama Street Bikeway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |



|             |                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                                                                                                                                                                                                                                                                                                 |
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|             |                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | <p>Project will provide connections to the Regional Santa Ana River Trail.</p> <p>The proposed Highland/San Bernardino Bi-City Bikeway and Walkway connector project being proposed for ATP funding will connect the cities of San Bernardino and Highland resulting in 59 mile of continuous bikeway network between the two cities.</p>                                       |
| Circulation | Goal 3.8 Incorporate consideration of regional transportation implications into decisions made by the City of Highland and, conversely, incorporate consideration of the local transportation implications on the City of Highland into decisions made by other local agencies, as well as into decisions made by state and federal agencies. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 1) Participate in a wide range of regional transportation planning and programs to improve the capacity, efficiency and safety of the shared circulation system.                                                                                                                                                                                                                                                                                                                 |  | On-going, Public Works Division works closely with Caltrans, SBCTA and surrounding cities on the regional transportation planning and programs.                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 2) Participate in all regional transportation committees and regularly coordinate with other local agencies regarding their plans, programs and services that affect the quality and safety of the Highland roadway system.                                                                                                                                                                                                                                                      |  | Public Works Division regularly attends SBCTA Transportation Technical Advisory Committee meetings and SR 210 widening project meetings.                                                                                                                                                                                                                                        |
|             |                                                                                                                                                                                                                                                                                                                                               | 3) Coordinate street system improvements and traffic signal coordination with regional transportation efforts.                                                                                                                                                                                                                                                                                                                                                                   |  | On-going implementation with SBCTA. The City participated in the implementation of the valley-wide traffic signal coordination system. The City also completed citywide traffic signal coordination systems upgrade on 7 corridors in 2017.                                                                                                                                     |
|             |                                                                                                                                                                                                                                                                                                                                               | 4) Coordinate signal construction and timing with Caltrans improvements in and around SR-30/I-210 off- and on-ramps.                                                                                                                                                                                                                                                                                                                                                             |  | The City coordinated on a regular basis with Caltrans to ensure traffic signals at freeway interchanges are well synchronized with the City's traffic signals.                                                                                                                                                                                                                  |
|             |                                                                                                                                                                                                                                                                                                                                               | 5) Coordinate transit planning with the Southern California Association of Governments, SBCTA, Omnitrans and adjacent communities.                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 6) Work with the Southern California Commuter Rail Council and the San Bernardino Association of Governments and Omnitrans to establish a transit connection with the Metrolink Commuter Rail System.                                                                                                                                                                                                                                                                            |  |                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 7) Coordinate with Caltrans, the City of San Bernardino, the County of San Bernardino, the San Bernardino International Airport Authority and the San Manuel Band of Mission Indians to study the feasibility of a new freeway interchange at Victoria Avenue and to facilitate applicable roadway improvements.                                                                                                                                                                 |  | As required by the City, Caltrans completed a Project Study Report in 2012, and SBCTA completed a feasibility study in 2014 of a proposed interchange on SR-210 at Victoria Avenue. The City is leading the effort to develop a cooperative agreement with the City of San Bernardino, IVDA, and San Manuel to fund the \$4 million needed for the project environmental phase. |
|             |                                                                                                                                                                                                                                                                                                                                               | 8) Coordinate with human services agencies and public schools to reduce duplicate transportation where feasible.                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 9) Prior to permitting connection of roadways from adjacent jurisdictions into the City of Highland, ensure that regional benefits are not achieved at the expense of Highland residents and businesses. Where a potential for negative impacts to Highland residents and business exists, ensure that the agency proposing the connection provides sufficient mitigation such that the connection is not only of regional benefit, but also of benefit to the City of Highland. |  | Implement during response to project notices and review of encroachment permit applications from adjacent jurisdictions.                                                                                                                                                                                                                                                        |
| Circulation | Goal 3.9 Ensure adequate parking is made available to City residents, visitors, and businesses.                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                                                                                                                                                                                                                                                                                                 |
|             |                                                                                                                                                                                                                                                                                                                                               | 1) Locate new development and their access points in such a way that traffic is not encouraged to utilize local residential streets and alleys for access to the development and its parking.                                                                                                                                                                                                                                                                                    |  | Implemented through the development review process.                                                                                                                                                                                                                                                                                                                             |
|             |                                                                                                                                                                                                                                                                                                                                               | 2) Investigate the implementation of Variable Parking District Overlays along Base Line, Highland Historic District and other areas where appropriate, to encourage the enhancement of existing parking-deficient development.                                                                                                                                                                                                                                                   |  | Developed an enhanced on-street parking concept on Palm Avenue in the Historic District.                                                                                                                                                                                                                                                                                        |

|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                         |  |                                                                                                                                                               |
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|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 3) Assess the adequacy of existing or proposed on- and off-street parking as needed, especially in urban and commercial areas, to ensure that an adequate supply is provided.                                                                                           |  | Implemented through the Highland Municipal Code and development review process.                                                                               |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 4) Explore strategies for the management of parking supply, which can include parking fees, metered on-street parking and staggered work schedules.                                                                                                                     |  |                                                                                                                                                               |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 5) Develop strategies for the control of parking demand such as improved transit service, amenities for bicyclists and rideshare vehicles.                                                                                                                              |  | Requires new developments to construct bikeways to reduce the need for driving and parking.                                                                   |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 6) Develop strategies for shared parking opportunities in mixed-use and multiple-use development.                                                                                                                                                                       |  |                                                                                                                                                               |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 7) Encourage the use of well-designed, aesthetically enhanced parking structures as an alternative to large, expansive surface parking lots in retail and employment centers.                                                                                           |  |                                                                                                                                                               |
| <b>Chapter 4 –<br/>Public Services and Facilities Element</b> |                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                         |  |                                                                                                                                                               |
| Public Services & Facilities                                  | Goal 4.1 Coordinate and balance the provision of public services with development activity to eliminate service gaps, maximize the use of public facilities, provide efficient and economical public services, achieve the equitable and legally defensible sharing of costs of such services and facilities, and maintain adequate service systems capable of meeting the needs of Highland residents. |                                                                                                                                                                                                                                                                         |  |                                                                                                                                                               |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 1) Prior to permitting, ensure that all major extensions of services, facilities and utilities are comprehensively reviewed for related social, economic and environmental impacts and identify mitigation measures as appropriate.                                     |  | On-going. All new development is responsible to construct and pay for their services and share of facilities.                                                 |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 2) Ensure that proposed development, which requires the extension of public services and facilities, will generate sufficient municipal income to pay for the operations, maintenance and replacement of those services and facilities by the City.                     |  | On-going.                                                                                                                                                     |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 3) Ensure that existing residents and businesses are not burdened with the cost of financing infrastructure aimed at supporting new development or the intensification of existing development.                                                                         |  | Development Impact Fees collected from new development.                                                                                                       |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 4) Continue to ensure that public water, sewer, drainage and other facilities needed for a project phase are constructed prior to or concurrent with initial development within that phase, unless otherwise approved by the City.                                      |  | On-going.                                                                                                                                                     |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 5) Continue to make the project sponsor of a proposed development ultimately responsible for ensuring the timely availability of all infrastructure improvements (including system wide improvements) needed to support the development.                                |  | On-going as part of land use entitlements.                                                                                                                    |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 6) Continue to require that deficiencies in existing public services and facilities are corrected prior to or concurrent with proposed development.                                                                                                                     |  | All public service and facility providers are contacted via mail with a Project Notice and asked to comment on each new development proposal within the City. |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 7) Continue to coordinate with public service and utility companies to assure the long-term provision of services including water, wastewater, solid waste, electricity, natural gas and other private utilities (e.g., cable, Internet, telephone) for City residents. |  | 2014 – Extensive meetings with East Valley Water District and Southern California Edison related to City-wide service areas.                                  |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 8) Continue to direct future growth to areas with adequate existing facilities and services, or areas with adequate facilities and services committed, or areas where public services and facilities can be economically extended.                                      |  | 2014 – Extensive meetings with East Valley Water District and Southern California Edison related to City-wide service areas.                                  |
|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                         | 9) Develop a public facility assessment reporting system as part of the Capital Improvement Program and in accordance with AB 1600 to monitor the capacity of existing facilities to ensure that new                                                                    |  | On-going. Reviewed periodically. CIP regularly monitored & status reported. Participate in SCAG, SANBAG and OmniTrans planning efforts.                       |



|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                        |
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|  |  | <p>developments do not overwhelm existing facilities. The following are guidelines for developing the reporting system:</p> <ul style="list-style-type: none"> <li>• Identify and understand the demands for services that will be placed on Highland by regional demographic and economic changes.</li> <li>• Monitor the progress of current local development projects, and ensure that public service and facility plans, as well as their forecasts and funding mechanisms, reflect changing conditions.</li> <li>• Track the status of capital improvement program implementation.</li> <li>• Develop a community survey to identify public facility deficiencies and usage.</li> </ul> |  | Fiscal impact analysis reports, which include public service costs, are required for new, large scale development.                     |
|  |  | 10) Conduct and maintain an inventory of the availability and adequacy of public services and facilities in coordination with the County and service agencies in the area. Use the information to coordinate capital improvement programs and to make determinations on the adequacy of community facilities.                                                                                                                                                                                                                                                                                                                                                                                 |  | On-going. Reviewed periodically. CIP regularly monitored & status reported. Participate in SCAG, SANBAG and OmniTrans planning efforts |
|  |  | 11) Continue to follow the procedures established for the regular exchange of information regarding proposed development and availability and adequacy of public services and facilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | Local public service providers invited to attend city's pre-application meetings with developers of new projects.                      |
|  |  | 12) Continue to utilize a proactive approach to assuring that the flow of information between service agencies is maintained.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | On-going. Reviewed periodically. CIP regularly monitored & status reported. Participate in SCAG, SANBAG and OmniTrans planning efforts |
|  |  | 13) Utilize performance standards to determine the adequacy of public services and facilities and to establish requirements, fees and exactions provided by new development in the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | Fiscal impact analysis reports, which include public service costs, are required for new, large scale development.                     |
|  |  | 14) Maintain a development review process that places the ultimate responsibility on the project sponsor for ensuring that necessary infrastructure improvements (including system-wide improvements) needed to support new development are, in fact, available at the time they are needed.                                                                                                                                                                                                                                                                                                                                                                                                  |  | Through entitlement process.                                                                                                           |
|  |  | 15) Require the construction of public facilities as a condition of approval for a proposed development if the development exceeds the capacity of existing public facilities to support such development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Through entitlement process.                                                                                                           |
|  |  | 16) Continue to require that project applicants provide sufficient information in the application process so that the City may comprehensively determine the potential impacts and/or the need for improvements to existing services and facilities to support project buildout consistent with the City's performance.                                                                                                                                                                                                                                                                                                                                                                       |  | Through entitlement process.                                                                                                           |
|  |  | 17) Continue to require that all new development pay the applicable Development Impact Fees established by the City Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | On-going                                                                                                                               |
|  |  | 18) Maintain flexibility in the collection and application of Development Impact Fees to permit the construction of master planned facilities in lieu of fees when the City determines that it is in the public interest to do so.                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | On-going. Needed clarifications will be part of DIF revised policy to be reviewed by the City Council 2018.                            |
|  |  | 19) Continue to require the construction of public facilities as a condition of approval where the value of the services and facilities needed to support buildout of a proposed development exceed established Development Impact Fees, as consistent with the City's performance standards. Require an agreement with the developer for reimbursement from future development fees for the excess costs. Such reimbursements shall be from future fees collected for the specific excess facilities, which the initial developer was required to construct.                                                                                                                                 |  | Reviewed with the adoption of City's Bi-annual Budget.                                                                                 |
|  |  | <p>20) In the event that the performance standards for public services and facilities are not being met, the following conditions shall apply:</p> <ul style="list-style-type: none"> <li>• Where the performance standards are not being met due to needs created by existing development, the City Council shall adopt in its Capital Improvement Plan a program to ensure that the performance criteria will be met at the earliest possible date.</li> <li>• In instances where the performance standards are being exceeded prior to</li> </ul>                                                                                                                                          |  |                                                                                                                                        |

|                              |                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                    |
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|                              |                                                                                                                                                         | approval of a proposed development as the result of existing development, require that the proposed development provide such facilities as are necessary to ensure that performance criteria are met for new public facilities and services provided to the development, and that existing public services and facilities are not further downgraded.                                                                                                                                                                                                                                                                                                         |  |                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                                                                                         | 21) Review the development fee structure, user charges, and mitigation fees every five years in accordance with the provisions of AB 1600 to ensure that the charges are consistent with the costs of improvement and maintenance and that public services and facilities are being expanded in a cost-efficient manner. Utilize the City's performance standards for public services and facilities as the basis for this review.                                                                                                                                                                                                                            |  | Updated in 2014.                                                                                                                                                                                                                                                                                                   |
|                              |                                                                                                                                                         | 22) Continue to require that planned communities participate in the development of public infrastructure, in addition to the payment of development impact fees, through the following methods: <ul style="list-style-type: none"> <li>• An approved development agreement for all new specific plan or planned unit development projects that specifies the timing of infrastructure improvements in relation to project development.</li> <li>• An annual review of improvements conducted for all new specific plans and an annual report in a format that can be easily included in the City's infrastructure assessment and reporting system.</li> </ul> |  | Greenspot Village and Marketplace Specific Plan-                                                                                                                                                                                                                                                                   |
|                              |                                                                                                                                                         | 23) Continue to proactively monitor and review development proposals in surrounding areas to protect City interests and minimize impacts on the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | On-going.                                                                                                                                                                                                                                                                                                          |
|                              |                                                                                                                                                         | 24) Continue to work with the County on a system of requiring appropriate mitigation to ensure that new unincorporated development will not impact services and facilities in the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | On-going.                                                                                                                                                                                                                                                                                                          |
|                              |                                                                                                                                                         | 25) Continue to support an assessment district alternative to development impact fees for large-scale developments undergoing urbanization when a single owner or small number of owners is involved, and when it is in the public interest to do so.                                                                                                                                                                                                                                                                                                                                                                                                         |  | Explore with the Greenspot Village and Marketplace Specific Plan, and Mediterra Planned Development.                                                                                                                                                                                                               |
|                              |                                                                                                                                                         | 26) Continue to allow new development and the intensification of existing development only where and when adequate public services and facilities can be provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | On-going                                                                                                                                                                                                                                                                                                           |
| Public Services & Facilities | Goal 4.2 Provide a water system that produces high quality water, sufficient water pressure and necessary quantities of water to meet domestic demands. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                                                                                         | 1) Continue to work with the East Valley Water District to provide an efficient and economic distribution of adequate water supply and pressure to the District's service areas in Highland.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | 2015 – Received updates from East Valley Water District as they updated Sewer Master Plan and Water Master Plan. Provided input regarding future development needs within Highland.                                                                                                                                |
|                              |                                                                                                                                                         | 2) Ensure a high-quality water supply that meets or exceeds state and federal health standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                                                                                         | 3) Work with the East Valley Water District and local elected representatives to better define the future availability of water for the Highland community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  | 2015 – Worked closely with East Valley Water District staff to be informed of the ongoing state drought and new mandates issued by the Governor and Water Board.                                                                                                                                                   |
|                              |                                                                                                                                                         | 4) Work with the East Valley Water District to promote water conservation and education programs, such as public education programs available through the Environmental Learning Center in Highland.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  | In March 2013 the City approved a new East Valley Water District Corporate Campus on Greenspot Road. The project will have a water efficiency demonstration garden.<br>2015 - East Valley Water District is performing extensive outreach regarding water conservation in light of the state drought and mandates. |
| Public Services & Facilities | Goal 4.3 Provide a safe and effective sewer system that meets the needs of Highland residents, businesses and visitors.                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                    |
|                              |                                                                                                                                                         | 1) Continue an ongoing dialogue with the East Valley Water District regarding funding and scheduling of any additional sewage facilities needed to serve the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | 2015 – Received updates from East Valley Water District as they updated Sewer Master Plan and Water Master Plan. Provided input regarding future development needs within Highland<br>Sterling Natural Resources Center began construction.                                                                        |
|                              |                                                                                                                                                         | 2) Work with relevant agencies to determine the long-term supply of reclaimed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | 2021 – Currently working with East Valley Water District to provide reclaimed wastewater for City                                                                                                                                                                                                                  |



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|                              |                                                                                                                                                                                       | wastewater and service to potential future uses within the City.                                                                                                                                                                                                                                                                                              |  | landscape medians and parkways from their Sterling Natural Resources Center under construction Project.                                                                                                                                                                                                                              |
|                              |                                                                                                                                                                                       | 3) Encourage Grey Water Recycling, especially for residential use irrigation.                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                      |
| Public Services & Facilities | Goal 4.4 Maintain an effective drainage system that protects people and property from overflows and flood disasters.                                                                  |                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                      |
|                              |                                                                                                                                                                                       | 1) Continue to improve any deficiencies in the City' s drainage system and address the long-term needs associated with future development to minimize flood damage and adequately direct rainfall and subsequent runoff.                                                                                                                                      |  | Through CIP program.                                                                                                                                                                                                                                                                                                                 |
|                              |                                                                                                                                                                                       | 2) Minimize the impact of development on the City' s drainage system by reducing the amount of impervious surface associated with new development and encouraging site design features or landscaping that capture runoff. Encourage on-site retention of stormwater and compliance with requirements of the National Pollutant Discharge Elimination System. |  | Implemented through the City's Municipal NPDES Permit.                                                                                                                                                                                                                                                                               |
| Public Services & Facilities | Goal 4.5 Minimize, recycle, and dispose of solid waste in an efficient and environmentally sound manner.                                                                              |                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                      |
|                              |                                                                                                                                                                                       | 1) Ensure that solid waste generated within the City is collected and transported in a cost-effective manner and protects the public' s health and safety.                                                                                                                                                                                                    |  | Implemented through the Solid Waste Franchise Agreement.                                                                                                                                                                                                                                                                             |
|                              |                                                                                                                                                                                       | 2) Continue to support an ongoing dialogue with the County Solid Waste Management on the rail haul access and other regional solutions for long-term limits on local landfill capacity.                                                                                                                                                                       |  | Implemented through the City's participation with the County Solid Waste Advisory Task Force.                                                                                                                                                                                                                                        |
|                              |                                                                                                                                                                                       | 3) Reduce the volume of solid waste material sent to landfills by continuing source reduction, recycling and composting programs in compliance with State law and encouraging the participation of all residents and businesses in these programs.                                                                                                            |  | Implemented through the City's Statewide Landfill Diversion Mandates compliance and the Solid Waste Franchise Agreement.                                                                                                                                                                                                             |
|                              |                                                                                                                                                                                       | 4) Increase the price paid for recycling glass and plastic from private vendors.                                                                                                                                                                                                                                                                              |  | This is State Controlled. Not City's Jurisdiction.                                                                                                                                                                                                                                                                                   |
| Public Services & Facilities | Goal 4.6 Coordinate with private utility companies to ensure the adequate provision of electricity, natural gas and telecommunication infrastructure to existing and new development. |                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                      |
|                              |                                                                                                                                                                                       | 1) Continue to coordinate with the local gas and electric companies on the location and timing of additional energy facilities needed within the City.                                                                                                                                                                                                        |  | On-going during entitlement process.                                                                                                                                                                                                                                                                                                 |
|                              |                                                                                                                                                                                       | 2) Coordinate with private utilities to provide Highland residents, schools and businesses with an efficient telecommunications infrastructure, including telephone, cable and high-speed services, such as high-speed Internet.                                                                                                                              |  | On-going during entitlement process.                                                                                                                                                                                                                                                                                                 |
| Public Services & Facilities | Goal 4.7 Ensure the provision of adequate law enforcement and police protection services and facilities.                                                                              |                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                      |
|                              |                                                                                                                                                                                       | 1) Ensure that police services, response times, equipment, and the number of police personnel keep pace with growth and the changing needs of the community.                                                                                                                                                                                                  |  | License Plate Reader technology placed at major intersections and on police cars in 2012. Close coordination with Police and Fire Departments regarding services within the Greenspot Village & Marketplace. Level and cost of services analyzed. Specific needs addressed in the Conditions of Approval and Fiscal Impact Analysis. |
|                              |                                                                                                                                                                                       | 2) Maintain and expand crime prevention and other public education programs.                                                                                                                                                                                                                                                                                  |  | On-going Crime Free Multi Family Housing, Neighborhood Watch, specialty trainings regarding personal safety available to the community at the Sheriff's Department, etc.                                                                                                                                                             |
|                              |                                                                                                                                                                                       | 3) Encourage the use of urban design strategies to help prevent crime, when feasible.                                                                                                                                                                                                                                                                         |  | On-going through development review process.                                                                                                                                                                                                                                                                                         |
|                              |                                                                                                                                                                                       | 4) Ensure law enforcement services are involved in the development review process.                                                                                                                                                                                                                                                                            |  | On-going.                                                                                                                                                                                                                                                                                                                            |
| Public Services & Facilities | Goal 4.8 Ensure the provision of adequate                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                                                                                                                                                                                                                      |



|                              |                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                |
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|                              | staffing, equipment and facilities to support effective fire protection and emergency medical services that keep pace with growth Policies                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                |
|                              |                                                                                                                                                                                                                                                                                                            | 1) Work with the fire department to ensure that response time standards and a high level of service are maintained.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  | Entered into an agreement with San Manuel Band of Mission Indians (Fire Dept) to provide services to Greenspot Village & Marketplace. New permanent (and possibility interim) Fire Station #4 may be constructed within the Seven Oaks Policy Area if future development is approved. Level and cost of services analyzed. Specific needs addressed in the Conditions of Approval of each development project. |
|                              |                                                                                                                                                                                                                                                                                                            | 2) Ensure the City has adequate fire training facilities, equipment and programs for firefighters and inspection personnel, and education programs for the general public.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | Phase 2 of the future Fire Station No. 1 is planned to have a training facility (as funding becomes available).                                                                                                                                                                                                                                                                                                |
|                              |                                                                                                                                                                                                                                                                                                            | 3) Coordinate and cooperate with the East Valley Water District to maintain and/or upgrade water facilities to ensure adequate water supply is available for fire suppression operations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Sterling Natural Resources Center began construction.                                                                                                                                                                                                                                                                                                                                                          |
|                              |                                                                                                                                                                                                                                                                                                            | 4) Ensure the availability of adequate fire flow prior to the recordation of residential tracts or parcel maps and prior to the issuance of commercial building permits by requiring the testing of all fire hydrants in the vicinity of the project at the applicant's expense. In the absence of adequate flow, require either the installation of onsite fire protection devices or improvements that upgrade the area's water system to accommodate an adequate flow.                                                                                                                                                                                                                                                                                             |  | On-going through development review process.                                                                                                                                                                                                                                                                                                                                                                   |
|                              |                                                                                                                                                                                                                                                                                                            | 5) Ensure that development in Fire Hazard Zones comply with adequate fire safety standards (e.g., fuel modification zones, perimeter roads, greenbelts, etc.).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | On-going as the Fire Marshal and Building & Safety Departments review new development plans.                                                                                                                                                                                                                                                                                                                   |
| Public Services & Facilities | Goal 4.9 Maintain cooperative school and public facility planning to ensure the provision of adequate school facilities and quality educational programs in a manner consistent with other City goals and policies on facility location, use, timing, funding, recreational and social joint use programs. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                |
|                              |                                                                                                                                                                                                                                                                                                            | 1) Continue to coordinate with local school districts on resolving issues such as joint use facilities, new facility locations and alternative use of vacant or underutilized sites in the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | Continue to utilize joint use facility agreements at both San Bernardino City and Redlands Unified School Districts for outdoor recreation activities and indoor facilities needed for After School Activity Programs.                                                                                                                                                                                         |
|                              |                                                                                                                                                                                                                                                                                                            | 2) Require that new development provide the necessary funding and/or resources to establish school facilities commensurate with the impact of development on school services. In cases where existing school capacity does not support new development, require the implementation of appropriate funding mechanisms, as permitted by law, to ensure the availability of adequate school facilities. Potential financing avenues include: <ul style="list-style-type: none"> <li>• A contract with the developer to provide funds for schools</li> <li>• Land dedications</li> <li>• Lease back turnkey program</li> <li>• Special assessment district financing, such as Mello-Roos Community Facilities Districts, for the proposed area of development.</li> </ul> |  |                                                                                                                                                                                                                                                                                                                                                                                                                |
|                              |                                                                                                                                                                                                                                                                                                            | 3) Encourage that all school impact fees collected from development projects be allocated toward the acquisition of land and construction of schools that serve the residents of those projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | On-going                                                                                                                                                                                                                                                                                                                                                                                                       |
|                              |                                                                                                                                                                                                                                                                                                            | 4) Continue to coordinate development activity with local school districts by: <ul style="list-style-type: none"> <li>• Participating with local school districts in joint planning efforts;</li> <li>• Establishing a joint task force comprised of representatives from the City, school district and development community to identify additional means of funding school construction;</li> <li>• Notifying school districts of proposed development applications early in the review process;</li> <li>• Requesting that school districts indicate the level of facilities available to serve</li> </ul>                                                                                                                                                         |  |                                                                                                                                                                                                                                                                                                                                                                                                                |

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|                              |                                                                                                                                | development projects requiring discretionary review; and <ul style="list-style-type: none"><li>• Establishing a clear methodology for determining the impacts of development on the school facilities in the City.</li></ul> |  |                                                                                                                                                |
|                              |                                                                                                                                | 5) Continue to work with local school Plan of Schools that outlines specific sites needed to meet the future demand for school facilities.                                                                                   |  |                                                                                                                                                |
|                              |                                                                                                                                | 6) Explore the possibility of locating a major institution of higher learning in Highland.                                                                                                                                   |  | Will be considered in conjunction with the “High Tech Highland” Work Program Item.                                                             |
|                              |                                                                                                                                |                                                                                                                                                                                                                              |  |                                                                                                                                                |
| Public Services & Facilities | Goal 4.10 Ensure the continued development of cultural facilities and the provision of social services for Highland residents. |                                                                                                                                                                                                                              |  |                                                                                                                                                |
|                              |                                                                                                                                | 1) Encourage the development of cultural facilities in the City, especially in districts such as the Town Center and Historic District.                                                                                      |  | Work with the Highland Area Historical Society and Chamber of Commerce to consider sites for a future museum/Chamber office combined facility. |
|                              |                                                                                                                                | 2) Continue to work with surrounding jurisdictions to ensure the availability of regional cultural facilities to Highland residents.                                                                                         |  |                                                                                                                                                |
|                              |                                                                                                                                | 3) Work with the County of San Bernardino to secure the availability of social services to Highland residents.                                                                                                               |  |                                                                                                                                                |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                       | Implementation & Progress: |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                         | Policies:                                                                                                                                                                                                                                                                                                                                            | Actions: |                                                                                                                                                                                                                                       |                            |  |  |  |  |
| Chapter 5 –<br>Conservation Open Space Element                                                                                      |                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                       |                            |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.1 Preserve, maintain and create views and vistas throughout the community to enhance the visual experience of Highland. |                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                       |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 1) Incorporate view corridor planning in related development efforts and capital improvement programs.                                                                                                                                                                                                                                               |          | Base Line and Greenspot Road Beautification Projects complete. View corridors considered during planning of the Mediterra Planned Development.                                                                                        |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 2) Along roadway-based view corridors, frame views of attractive features of the natural and built environment with appropriately placed median and street tree landscaping. Use of fire-resistant vegetation and ample spacing between trees and shrubs is encouraged to reduce the spread of fires.                                                |          | Base Line and Greenspot Road Beautification Projects complete. View corridors considered during planning of the Mediterra Planned Development.                                                                                        |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 3) Enforce hillside development standards that call for natural contour grading, environmentally sensitive design, shape and siting techniques, and fire-retardant building materials.                                                                                                                                                               |          | The Mediterra Planned Development incorporates hillside development standards.                                                                                                                                                        |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 4) Work with San Bernardino County and the City of San Bernardino to develop consistent regulations for the protection of ridgelines, slope areas and hilltops within the surrounding foothill communities.                                                                                                                                          |          | On-going.                                                                                                                                                                                                                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 5) Require that all excess excavated material (waste materials) be properly removed and disposed of or otherwise reincorporated into the development plan without compromising natural contours or aesthetic qualities of the site.                                                                                                                  |          | Diversified-Pacific Tract 18935, 2015-2018.                                                                                                                                                                                           |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 6) Require that hillside development be located below ridgelines and that structures themselves and accompanying landscaping conceal cut slopes and grading.                                                                                                                                                                                         |          | The Mediterra Planned Development incorporates hillside development standards.                                                                                                                                                        |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 7) Encourage developers in high slope gradient areas to use raised floor systems and stepped footages to leave slope contours in a more natural state.                                                                                                                                                                                               |          | On-going.                                                                                                                                                                                                                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 8) Retain existing vegetation within or alongside hillside development areas except where such vegetation poses a risk to buildings in high fire hazard zones (see Goal 6.5, Public Health and Safety Element). Use native, fire resistant, drought-tolerant plant material in fuel modification areas when existing vegetation can not be retained. |          | On-going.                                                                                                                                                                                                                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 9) Preserve mature trees, natural hydrology, native plant materials and areas of visual interest.                                                                                                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 10) Work with San Bernardino County and the City of San Bernardino to protect scenic resources located outside of the City, such as prominent ridges, slopes and hilltops.                                                                                                                                                                           |          |                                                                                                                                                                                                                                       |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 11) Enact provisions in the municipal code to minimize soil erosion, restore natural drainage surfaces, attenuate slope instability and reduce the amount of impermeable surface.                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 12) Index the percentage of impermeable surface to slope gradient.                                                                                                                                                                                                                                                                                   |          | On-going as needed.                                                                                                                                                                                                                   |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 13) Develop different water-retention standards for single dwellings and larger tracts. Subdivisions should have overall implementation and water-retention strategies.                                                                                                                                                                              |          | Implementing through the City’s NPDES / WQMP Guidelines. In July 2010 the City adopted its own Water Efficient Landscaping Ordinance modeled after the States Model Ordinance. These are updated as needed and required by the State. |                            |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.2 Achieve an orderly transition from agricultural uses to low-density residential /equestrian uses.                     |                                                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                       |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 1) Ensure that farmlands converted to other uses are consistent with the East Highlands Ranch Planned Development.                                                                                                                                                                                                                                   |          | Mitigation measures for Mediterra Planned Developments and Mitigation measures for the Greenspot Rd/Pole Line General Plan Amendment and Zone Change ensured consistency with farmland conversion policy.                             |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 2) Incorporate appropriate land use transitions and buffering techniques into new development.                                                                                                                                                                                                                                                       |          | On-going.<br>Efforts made to allow seasonal farm stands (pumpkin patch and Christmas tree farms) on agricultural lots adjacent to single family homes with the appropriate mitigation.                                                |                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                | 3) Incorporate appropriate edge treatment                                                                                                                                                                                                                                                                                                            |          | On-going as needed.                                                                                                                                                                                                                   |                            |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                            |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                               | Policies:                                                                                                                                                                                                                                                                                                                                                  | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | between the agricultural/equestrian uses and higher density residential uses through landscaped buffers, greenbelts, view fencing and parkways.                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 4) Preserve visual reminders of the City’s agricultural heritage in park design, buffer zones, public use areas and landscape plans.                                                                                                                                                                                                                       |          | East Highlands Ranch preserved a small orange grove near the “Natural Parkland” at the terminus of Base Line. The City’s Aurantia Park contains and will retain a 1 acre citrus grove.                                                                                                                                                                                                                                                   |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.3 Continue to work with the East Valley Water District to meet the current and future water needs of its residents (see Public Services and Facilities Element, Section 4.2). |                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 1) To the extent possible, preserve floodplain and aquifer recharge areas in their natural condition.                                                                                                                                                                                                                                                      |          | Adoption of the Upper Santa Ana River Basin and Land Management Plan in 2009 (Plan B).                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 2) Continue to coordinate water resource policy with the East Valley Water District and other relevant agencies.                                                                                                                                                                                                                                           |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 3) Expand outreach efforts, through the Environmental Learning Center and City-sponsored publications, to educate the public on water supply and water quality issues.                                                                                                                                                                                     |          | On-going. In March 2013, City approved a new East Valley Water District Campus with water efficient demonstration gardens. Similar efforts are being made to incorporate these features into the Sterling Natural Resources Center water reclamation plant on 6 <sup>th</sup> Street and Del Rosa.<br>On-going extensive outreach by East Valley Water District related to the state drought and subsequent water conservation mandates. |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.4 Continue to preserve and enhance the water quality and natural habitat of its waterways.                                                                                    |                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 1) In coordination with the East Valley Water District and the County of San Bernardino, continue to maintain and improve the hydrology and natural quality of the watersheds of Bledsoe Creek, Plunge Creek, Elder Gulch City Creek, Sand Creek, Warm Creek, Old City Creek Overflow Channel, Bald Ridge Creek, Santa Ana Canyon and the Santa Ana River. |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 2) Review and revise, as necessary, zoning and subdivision ordinance provisions related to protection of the City’s watersheds, especially in areas that abut creek systems and natural vegetation and open space areas, to enhance the natural appearance of watershed areas without compromising flood control and safety considerations.                |          | Updated City’s Floodplain Ordinance in 2009.                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 3) Cooperate with other agencies and participate in multijurisdictional efforts to improve watershed management practices.                                                                                                                                                                                                                                 |          | Adopted the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).<br>Continuing to coordinate SAWPA.                                                                                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 4) Reevaluate the effect of engineering practices and specifications relative to storm channel design to avoid their appearance as “concrete ditches.”                                                                                                                                                                                                     |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.5 Continue to reduce urban runoff.                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 1) Use water quality best management practices (BMPs) in land planning, project-level site planning and procedural requirements as part of the Storm Water Quality Management Plan.                                                                                                                                                                        |          | On-going. Implemented through the City’s NPDES permit.                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 2) Require best management practices for all parking lots and paved storage areas within industrial and commercial zones, for the City’s street network, and within the City’s parks and other civic facilities.                                                                                                                                           |          | Continue annual water quality training for all City staff in development-related departments. Emphasis on new State and County regulations and permits.                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 3) Require site design practices that capture and channel specified percentages of rainfall and other runoff to permeable surfaces.                                                                                                                                                                                                                        |          | The City’s Public Services and Engineering Departments ensure compliance with state guidelines related to LIDs and BMPs.                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 4) Conduct community outreach programs, in conjunction with the local water agency, to educate the public about reducing urban runoff.                                                                                                                                                                                                                     |          | Distribute information to public at local events such as the Citrus Harvest Festival and Discover Highland Night.                                                                                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 5) Develop an informational brochure for residents and developers summarizing best management practices for reducing urban runoff.                                                                                                                                                                                                                         |          | Packet available at public counter.                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                      | 6) Retain water on site through the use of attractively landscaped retention basins and other measures to replenish aquifers.                                                                                                                                                                                                                              |          | Will be utilized on a large scale in the Mediterra Planned Development.                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
| Conservation                                                                                                                        | Goal 5.6 Monitor and                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                        |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                 |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                  | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                              | Actions: |                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
| Open Space                                                                                                                          | strengthen Highland’s water conservation practices.                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 1) Continue to inspect, maintain and enhance City facilities for water conservation purposes.                                                                                                                                                                                                                                                                                                                                          |          | On-going. Adoption of State Water Model Ordinance (July 2010). Drought and conservation information provided by East Valley Water District made available on the City’s website. City installed water-efficient landscape materials and irrigation during prior drought throughout its facilities and right-of-way (2016). |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 2) Continue interdepartmental coordination of water use and conservation policies to improve City-facility water use.                                                                                                                                                                                                                                                                                                                  |          | On-going. Adoption of State Water Model Ordinance (July 2010). Drought tolerant landscaping and irrigation in all LMD’s, R-O-W, Parks and Medians. City installed water-efficient landscape materials and irrigation during prior drought throughout its facilities and right-of-way (2016).                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 3) Continue to specify and install water-conserving plumbing fixtures and fittings in public facilities such as parks, community centers and government buildings in accordance with Title 24 of the California Code of Regulations.                                                                                                                                                                                                   |          | On-going. Adoption of State Water Model Ordinance (July 2010). City installed water-efficient landscape materials and irrigation during prior drought throughout its facilities and right-of-way (2016).                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 4) Continue and expand water conservation outreach programs, in coordination with EVWD, to local schools, the public and the development community through the Environmental Learning Center, webpage links, incentive programs and community events.                                                                                                                                                                                  |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 5) Ensure that the latest water-saving technologies for domestic and landscaping uses are incorporated into new developments or retrofitted into existing developments where intensification is proposed.                                                                                                                                                                                                                              |          | On-going. Adoption of State Water Model Ordinance (July 2010). City complying with the Governor’s executive order and subsequent legislation regarding drought.                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 6) Encourage the use of drought-tolerant plants and water-efficient landscape design.                                                                                                                                                                                                                                                                                                                                                  |          | On-going. Adoption of State Water Model Ordinance (July 2010). East Valley Water District is actively promoting.                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 7) Encourage alternatives to lawns and turf uses, except for parks, playing fields, children’s play areas and other specialized uses.                                                                                                                                                                                                                                                                                                  |          | On-going. Adoption of State Water Model Ordinance (July 2010). East Valley Water District is actively promoting.                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 8) In general, work to reduce turf landscaping. Where domestic water supplies are used in the irrigation of turf areas, encourage the use of tall fescue varieties or other warm season turf.                                                                                                                                                                                                                                          |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 9) Consider underground irrigation techniques to conserve water.                                                                                                                                                                                                                                                                                                                                                                       |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 10) To the extent possible, require the preservation of existing native trees and shrubs.                                                                                                                                                                                                                                                                                                                                              |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 11) Within each model home complex, require that homes incorporate a specified amount of drought-tolerant landscaping.                                                                                                                                                                                                                                                                                                                 |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 12) Require residential builders to provide information, including a plant palette of xeriscape species, to prospective buyers of new homes within the City of Highland regarding drought-tolerant planting concepts.                                                                                                                                                                                                                  |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 13) Where possible, require the extensive use of mulch in landscape areas to improve the water-holding capacity of the soil by reducing evaporation and soil compaction.                                                                                                                                                                                                                                                               |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 14) In new developments require, and in existing uses encourage, the installation of efficient irrigation systems that minimize runoff and evaporation. Such systems include: <ul style="list-style-type: none"> <li>• Drip irrigation</li> <li>• Soil moisture sensors</li> <li>• Automatic irrigation systems with appropriate timing devices to minimize evaporation.</li> <li>• Subsurface, or underground, irrigation.</li> </ul> |          | On-going. Adoption of State Water Model Ordinance (July 2010).                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 15) Establish landscape maintenance districts along streets for water conservation purposes.                                                                                                                                                                                                                                                                                                                                           |          | On-going. Adoption of State Water Model Ordinance (July 2010). City installed water-efficient landscape materials and irrigation during prior drought throughout its facilities, right-of-way and LMDs.                                                                                                                    |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.7 Maintain, protect and preserve biologically significant habitats, including riparian areas, woodlands and other areas of natural significance. |                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 1) Continue participation, in cooperation with relevant agencies and jurisdictions, in the                                                                                                                                                                                                                                                                                                                                             |          | Adopted of the Upper Santa River Basin and Land                                                                                                                                                                                                                                                                            |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                             | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Actions: |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                    | preparation, planning and implementation of Habitat Conservation Plans and preservation areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          | Management Plan in 2009 (Plan B).                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 2) Ensure that all development, including roads proposed adjacent to riparian and other biologically sensitive habitat, avoid significant impacts to such areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 3) Require that new development proposed in such locations be designed to: <ul style="list-style-type: none"> <li>Minimize or eliminate the potential for unauthorized entry into the sensitive area;</li> <li>Create buffer areas adjacent to the sensitive area, incorporating the most passive uses of the adjacent property;</li> <li>Protect the visual seclusion of forage areas from road intrusion by providing vegetative buffering;</li> <li>Provide wildlife movement linkages to water sources and other habitat areas;</li> <li>Provide native vegetation that can be used by wildlife for cover along roadsides; and</li> <li>Protect wildlife crossings and corridors.</li> </ul> |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 4) Design lighting systems so as to avoid intrusion of night lighting into the sensitive area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          | On-going. Standard Planning Division Conditions of Approval for development projects. Required Photometrics plan must show the illumination levels and spread as not to allow intrusion or irritation.                                                                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 5) As part of the environmental review process, require that projects determined to be located within a biologically sensitive area prepare documentation on the impacts of such development along with mitigation and mitigation monitoring programs.                                                                                                                                                                                                                                                                                                                                                                                                                                           |          | On-going. Standard Planning Division Conditions of Approval for development projects. Required Photometrics plan must show the illumination levels and spread as not to allow intrusion or irritation.<br><br>2020 – Most recent projects include the 7-11 Store at the southwest corner of Greenspot Road and Boulder Avenue and the TREH Partners development in the GVMP Specific Plan. |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 6) Ensure that required biological assessments are conducted in cooperation with the California Department of Fish and Game and the U.S. Fish and Wildlife Service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          | On-going. Beginning in 2017, the City and developers have been invited to a monthly meeting share proposed project with the State and Federal Resources Agencies. Four such meetings have taken place. The Agencies provide preliminary comments to ensure ongoing compliance and quality projects.                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 7) Within existing natural and naturalized areas, preserve existing mature trees and vegetation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | On-going. Standard Planning Division Conditions of Approval for development projects.                                                                                                                                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 8) Within rural and hillside residential areas, permit only such natural vegetation to be removed as is necessary to locate home sites, construct access roads and ensure fire safety.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 9) Enforce requirements that healthy, mature individual specimen trees be preserved in place, as per the City Municipal Code.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | Implemented through the Heritage Tree Preservation Ordinance and Planning Conditions of Approval.                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 10) Require builders and developers to prune, treat and maintain existing trees and plant new ones within future rights-of-way, public lands, common areas and development projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          | Implemented through the Heritage Tree Preservation Ordinance and Planning Conditions of Approval.                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 11) Enforce the tree preservation ordinance as a means of managing the preservation of trees and their removal, where necessary.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | Implemented through the Heritage Tree Preservation Ordinance and good planning practices.                                                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 12) Require replacement at a 2:1 ratio of all mature trees (those with 24-inch diameters or greater measured 4½ feet above the ground) that are removed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          | Implemented through the Heritage Tree Preservation Ordinance and Planning Conditions of Approval.                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 13) Develop an outreach program to schools and the community about the preservation and management of the City’s rich biological resources.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          | To be implemented as part of City’s New Natural Parkland Environmental Interpretive Project (commencing in 2012).                                                                                                                                                                                                                                                                          |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.8 Protect, document and minimize disruption of sites that have archaeological significance. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                    | 1) Avoid significant impacts in all new developments within areas determined to be archaeologically sensitive through the following measures: <ul style="list-style-type: none"> <li>Conduct an archaeological records search with the Archaeological Information Center in order to identify potential on-site sensitivities;</li> <li>In cooperation with a qualified archaeologist, develop mitigation measures for projects found to be located in or near sensitive areas or sites; and</li> <li>Require that environmental review be</li> </ul>                                                                                                                                            |          | On-going.<br>Standard Condition of Approval for all new land use entitlements. CEQA checklist updated to include Tribal Cultural Resources and other newly effective subjects.                                                                                                                                                                                                             |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          | Implementation & Progress:                                                                                                                                                                                              |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                        | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Actions: |                                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | conducted for all applications within the area designated as archaeologically sensitive, including but not limited to grading, earth moving and stockpiling, and building and demolition permits.                                                                                                                                                                                                                                                                                                                                                           |          |                                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 2) Include the following statement as a condition of approval on all development projects:<br>“If cultural resources are discovered during project construction, all work in the area of the find shall cease, and a qualified archaeologist shall be retained by the project sponsor to investigate the find, and to make recommendations on its disposition. If human remains are encountered during construction, all work shall cease and the San Bernardino County Coroner’s Office shall be contacted pursuant to Health and Safety Code provisions.” |          | On-going.<br>Standard Conditions of Approval for all new land use entitlements. CEQA checklist updated to include Tribal Cultural Resources and other newly effective subjects.                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 3) Coordinate with the San Manuel Band of Mission Indians when proposals for development projects are filed within the Areas of Sensitivity for Archaeological Resources (illustrated in Figure 5.2) through the following actions:<br>• Notify the San Manuel Band of Mission Indians via notification mailings about proposed projects in archaeologically sensitive areas; and<br>• Invite comments and suggestions to be forwarded to City staff and appropriate decision makers to aid the preservation and development review processes.              |          | On-going. CEQA checklist updated to include Tribal Cultural Resources and other newly effective subjects.                                                                                                               |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.9 Manage mineral resources and extraction policies for short and long term safety, economic and land use compatibility considerations. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |                                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 1) Identify any significant mineral resources within the City and, as feasible, protect them from encroachment by residential or other incompatible development, for future use.                                                                                                                                                                                                                                                                                                                                                                            |          | Adopted the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 2) Adopt policies and procedures for mining and processing of mineral resources.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          | Implementation of SMARA Ordinance.                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 3) Develop criteria for location and operation of mineral processing to minimize adverse impacts to the environment, watersheds, wildlife, aesthetic resources, public health and safety, and adjacent land uses.                                                                                                                                                                                                                                                                                                                                           |          | Implementation of SMARA Ordinance.<br>Adopted the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 4) Establish and implement Mining Reclamation Plans for any proposed mining operations in compliance with existing local, state and federal policies and statutes. Review land development proposals near resource areas or mining operations for land use compatibility.                                                                                                                                                                                                                                                                                   |          | Adopted the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).<br>CUP/Reclamation Plan for CEMEX & Robertson’s RM adopted in June 2009.                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 5) Require that mining plans include, but not be limited to the following:<br>• Effects on terrain, natural and man-made slopes, permeability of soil, groundwater quality;<br>• Protection of water quality through erosion, runoff and sedimentation control;<br>• Protection of wildlife;<br>• Control of noise, dust, vibration, smoke, odors and lighting;<br>• Plans for rehabilitation and reclamation of lands; and<br>• Proposed timing of extraction and reclamation activities<br>• Offsite routes of travel.                                    |          | Adopted the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).<br>CUP/Reclamation Plan for CEMEX & Robertson’s RM adopted in June 2009.                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 6) Investigate the adoption of a reclamation fee program designed to mitigate remaining scars from previous quarry operations.                                                                                                                                                                                                                                                                                                                                                                                                                              |          | Adopted of the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).<br>CUP/Reclamation Plan for CEMEX & Robertson’s RM adopted in June 2009.                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 7) Pursue and implement a joint-powers agreement with adjacent cities and involved agencies for the management of natural resources located in the Santa Ana River Wash.                                                                                                                                                                                                                                                                                                                                                                                    |          | Adopted of the Upper Santa River Basin and Land Management Plan in 2009 (Plan B).<br>CUP/Reclamation Plan for CEMEX & Robertson’s RM adopted in June 2009.<br>Agreement with the City of Redlands for SMARA compliance. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 8) Permit non-mining uses within the designated Open Space District only if a finding is made that no significant impacts on future regional mineral resources will result from project approval.                                                                                                                                                                                                                                                                                                                                                           |          | On-going.                                                                                                                                                                                                               |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                         |                                                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                                                  | Policies:                                                                                                                                                                                                                            | Actions: |                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.10 Maintain a high-quality system of parks that meet the needs of all segments of the community. |                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 1) Develop and periodically update a Parks and Recreation Master Plan, with direction from the Planning Commission and City Council, to identify specific future sites for additional parks and recreational open space.             |          | On-going effort by Community Trails Staff and Commission to update and improve City Trails and Trails Master Plan.<br>2020 – The City Council amended the rules and responsibilities of the City’s Boards and Commissions, granting to the Planning Commission the responsibility of trail and park planning as they relate to new development and the Trails Committee to manage updating Master Plans. |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 2) Supplement existing development fee program for parkland acquisition with other funding sources, grants and programs (fee sponsors, corporate sponsors, fund raising, for example).                                               |          | “Mile Makers” and “Corporate Sponsorship” program initiated in March 2010.                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 3) Use the redevelopment process for the selection, acquisition and funding of additional parkland in western portions of the City.                                                                                                  |          | Redevelopment Agencies dissolved by the State of California in 2012.                                                                                                                                                                                                                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 4) Prepare a phased strategy for developing new facilities.                                                                                                                                                                          |          | Implemented through the City’s Work Program and Budgeting process.                                                                                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 5) Assess areas of potential annexation into the City and, if necessary, negotiate an agreement with the County of San Bernardino to provide parks meeting City standards within areas of eventual annexation into the City.         |          | Merged parcel in County (sphere of influence) north of East Highlands Ranch with natural open space parcels located within the East Highlands Ranch PUD (2009).                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 6) Conduct periodic assessments of park and recreation facilities and services, including user surveys.                                                                                                                              |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 7) Provide handicap access to all parks.                                                                                                                                                                                             |          | On-going.                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 8) Develop a multi-dimensional recreation program for all citizen groups in Highland including exercise, arts and crafts and cultural enrichment.                                                                                    |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 9) Provide a variety of activity options, including active and passive uses, within each park.                                                                                                                                       |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 10) Study the desirability of developing “specialty parks” such as skate, dirt bike, fishing and art parks.                                                                                                                          |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 11) Evaluate the facilities and amenities of all City parks as part of the periodic update of the Parks and Recreation Master Plan.                                                                                                  |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 12) Conduct periodic user surveys on the design of public parks.                                                                                                                                                                     |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 13) Conduct service-area based design charettes with community members on park design.                                                                                                                                               |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 14) Give priority to the acquisition of large parcels for the development of Community Parks that accommodate athletic fields.                                                                                                       |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 15) Encourage design competitions for new and remodeled parks.                                                                                                                                                                       |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 16) Continue to implement the local park ordinance through developer dedication of parkland or in-lieu fees.                                                                                                                         |          | Established and on-going.                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 17) Require that new specific plans and planned unit developments (PUDs) incorporate sufficient park and recreation facilities along with natural open space areas, where appropriate, to serve the needs of their future residents. |          | On-going.<br>Implemented in the Mediterra Planned Development.                                                                                                                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 18) Given the residential focus in Highland, increase park standard acreage ratios above state required minimums.                                                                                                                    |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 19) Connect newly developed parks, wherever practical, to the existing and future bicycle and recreational trail system.                                                                                                             |          | On-going.<br>Implemented in Mediterra Planned Development.                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 20) Initiate a long-term program to correct park deficiencies.                                                                                                                                                                       |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 21) Adopt a density bonus program for development that includes usable park and open space lands above the City-required standard.                                                                                                   |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                         | 22) Develop recreational opportunities within the Greenspot area.                                                                                                                                                                    |          | On-going as opportunity presents itself within the corridor; Mediterra Planned Development contains two parks and a trail link to the local North Fork Trail as well as the US 1N16.                                                                                                                                                                                                                     |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          | Implementation & Progress:                                                                                                                                                                                                                                                                   |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                   | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                              | Actions: |                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 23) Design parks in accordance with contemporary safety standards and “CPTED” (Crime Prevention Through Environmental Design) principles.                                                                                                                                                                                                                                                                                                              |          | On-going.<br>City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 24) Periodically evaluate parks for safety and maintenance.                                                                                                                                                                                                                                                                                                                                                                                            |          | On-going daily/weekly by Public Works staff.                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 25) Conduct evaluation of park improvements to test for safety compliance, crime prevention and effective maintenance.                                                                                                                                                                                                                                                                                                                                 |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 26) Pursue joint public/private development of recreation facilities, especially in areas where joint development would maximize use of existing facilities, as well as add new land to the facility.                                                                                                                                                                                                                                                  |          | City currently has joint use with Beattie Middle School/Highland Grove Elementary School and is currently researching opportunities within the San Bernardino City Unified School District.                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 27) Develop and implement a facilities plan that indicates the potential development of recreational facilities, their costs and implementation at selected school sites.                                                                                                                                                                                                                                                                              |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 28) Establish clear policies about the proper community use of school facilities including maintenance, scheduling, fees and regulations.                                                                                                                                                                                                                                                                                                              |          | Ongoing.                                                                                                                                                                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 29) Locate parks and recreation facilities within convenient walking and biking distance of all neighborhoods.                                                                                                                                                                                                                                                                                                                                         |          | Citywide. Implemented of the Mediterra Planned Development – Mediterra and Pines Park.                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 30) Integrate park and recreation facilities with existing and future trail and bikeways, wherever practical.                                                                                                                                                                                                                                                                                                                                          |          | Citywide. Implemented in the Mediterra Planned Development – Paseo Ramblas walking path and par course, 1N16.                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 31) Prepare templates for proper on and off-site signage for all parks.                                                                                                                                                                                                                                                                                                                                                                                |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (tabled due to lack of funding in July 2010).<br>Several new signs installed by the City’s Trails Committee with donations from the community.                              |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.11 Provide excellent opportunities and facilities for hiking, equestrian and bicycle use through the Multi-Use Trail Master Plan. |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 1) Require, where appropriate, that residential, commercial and industrial developments within the City dedicate and construct trail links within their boundaries as part of the Multi-Use Trail Master Plan.                                                                                                                                                                                                                                         |          | On-going.<br>Mediterra                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 2) Provide equestrian, bicycling and pedestrian staging areas consistent with plan standards.                                                                                                                                                                                                                                                                                                                                                          |          | Natural Parkland and interpretive sign program completed in 2014.                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 3) Support the acquisition of trail rights-of-way through dedication in conjunction with development activity or acts of philanthropy that occur prior to adoption of a route plan.                                                                                                                                                                                                                                                                    |          | On-going. Kiel property dedicated in 2017. Portions of the Aplin Trail were dedicated and constructed with the development of the Diversified Tract (2016-2018). Portions of North Fork Trail dedicated with the Tentative Tract Map approval of Mediterra Planned Development (2016).       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 4) Where possible, locate trail easements within City-required landscaping or other easements.                                                                                                                                                                                                                                                                                                                                                         |          | On-going with each prospective residential tract or commercial development (where applicable).                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 5) Preserve, to the extent possible, existing formal and informal trail routes in the City, in particular routes that provide major northsouth and east-west access.                                                                                                                                                                                                                                                                                   |          | On-going. Work on other Flood Control access for trails.<br>Incorporation of the federal and local City trails incorporated into the Mediterra Planned Development.                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 6) Where an established trail is jeopardized by impending development or subdivision activity, require the dedication of trail easements, where appropriate, to establish a planned trail system alignment.                                                                                                                                                                                                                                            |          | On-going.<br>Incorporation of federal and local City trails incorporated into the Mediterra Mediterra Planned Development. City will ensure this is accomplished with future development of the Seven Oaks Policy Area which will preserve a direct connection to the Santa Ana River Trail. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 7) Require proposed development adjacent to trail systems to dedicate land for trailhead access points.                                                                                                                                                                                                                                                                                                                                                |          | On-going.<br>Incorporation of federal and local City trails incorporated into the Mediterra Mediterra Planned Development.                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 8) Where feasible, use active and abandoned roads, flood control, utility and railroad rights-of-way, and other easements for potential sites for expanded trail use.                                                                                                                                                                                                                                                                                  |          | Natural Parkland and interpretive trail completed in 2014.                                                                                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                          | 9) Refine, adopt and implement the Multi-Use Trails Master Plan to include, at a minimum, the following: <ul style="list-style-type: none"> <li>• Indication of an exact trail location (e.g., which side of street, channel, etc.);</li> <li>• Identification of each trail with a name, approximate length and type;</li> <li>• Specific design standards for each trail;</li> <li>• Identification of logical rest areas and facilities;</li> </ul> |          | On-going.<br>Community Trails Committee adopted a Work Program to prioritize projects inclusive of grant research (adopted most recently in 2018).                                                                                                                                           |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          | Implementation & Progress:                                                                                                                                                     |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                         | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Actions:                                                                 |                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Establishment of sign standards and locations for the various types of trails; and</li> <li>Suggested funding sources and implementation strategies.</li> </ul>                                                                                                                                                                                                                                                                                                                                                          |                                                                          |                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 10) Work with local, state and federal agencies; adjoining cities and jurisdictions; interest groups; and private landowners, in an effort to promote a Citywide trail system, and to secure trail access through purchase, easement, or by other means.                                                                                                                                                                                                                                                                                                        |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 11) Locate trail linkages to minimize conflicts with motorized traffic.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.12 Develop and maintain trail and bikeway connections to recreational facilities, schools, existing transportation routes, natural features and regional trail systems. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          |                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 1) Provide trail connections between and/or along the major city and surrounding regional facilities, sites and features indicated on the Multi-Use Trails Master Plan.                                                                                                                                                                                                                                                                                                                                                                                         |                                                                          | On-going.<br>Continue coordination with the Santa Ana River Trail. 2020 – Active Transportation Plan drafted by Staff, and scheduled for review by City Council in early 2021. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 2) Provide bicycle and pedestrian trails along major home-to-work, home-to-school and other travel routes, where appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                          | On-going. Orange Street and Alabama Bikeways. 2020 – Active Transportation Plan drafted by Staff, and scheduled for review by City Council in early 2021.                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 3) Seek to construct or assist in the construction of those portions of the San Bernardino County Regional Trail system that are located within Highland.                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 4) Require the dedication of trail easements, where appropriate, for establishing a planned trails system alignment, or where an established trail is jeopardized by impending development or subdivision activity.                                                                                                                                                                                                                                                                                                                                             | Requesting dedication for Single-Family lots and installation for tracts | On-going.                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 5) Where possible, designate and design new trail development near transit routes or heavily traveled areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                          | On-going.<br>2020 – Active Transportation Plan drafted by Staff, and scheduled for review by City Council in early 2021.                                                       |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.13 Ensure the maximum safety and enjoyment of all trail system users.                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          |                                                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 1) Establish an educational program that will protect the health and safety of trail users by encouraging proper etiquette and procedures.                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                          | Trails Map and Information available on City’s webpage. Adopt a Trail Program.                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 2) Access should be provided to the maximum extent feasible to trail users of all abilities and all ages.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                          | On-going.<br>Develop new trail standard to provide hard finish surface for select trail segments.                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 3) Adopt the following hierarchy of users on the City’s trail system: <ul style="list-style-type: none"> <li>Bicyclists must yield right-of-way to all other users.</li> <li>Runners must yield to hikers and equestrians (note: horses should not be on trails predominantly intended for bikes and pedestrians).</li> <li>Hikers must yield to equestrians.</li> </ul>                                                                                                                                                                                        |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 4) Implement two general levels of trail use: <ul style="list-style-type: none"> <li>Low Use and Natural Area: Standards shall apply to sections of the trail where terrain, remoteness, expected low usage, easement, or other restrictions make larger, multiple trails infeasible.</li> <li>Urban (Maximum Accessibility): Standards define a relative flat, wide trail for use where little physical challenge is required and where wheelchair access can be accomplished. The grades are low, and the trail is wide and compacted or surfaced.</li> </ul> |                                                                          | On-going.<br>Develop new trail standard to provide hard finish surface for select trail segments.                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 5) Require that cyclists adhere to the following requirements: <ul style="list-style-type: none"> <li>Alert hikers and equestrians of their presence.</li> <li>Travel no faster than 15 mph, unless conditions warrant reduced speed.</li> <li>Slow to 5 mph when passing and dismount when necessary.</li> </ul>                                                                                                                                                                                                                                               |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                | 6) Promote adherence to the following code of off-road bicycling responsibility, as developed by the International Mountain Bicycling Association: <ul style="list-style-type: none"> <li>Ride on open trails only.</li> <li>Control your bicycle.</li> <li>Always yield trail.</li> </ul>                                                                                                                                                                                                                                                                      |                                                                          | On-going.                                                                                                                                                                      |  |  |  |  |



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| General Plan Element:                                                                                                               | Goals:                                                                                                | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Actions: |                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                       | <ul style="list-style-type: none"> <li>• Never spook animals.</li> <li>• Leave no trace.</li> <li>• Plan Ahead.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 7) Maintain adequate line-of-sight on multiple use trails as determined by the City Engineer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 8) Incorporate, where feasible and without compromising safety, all compatible multiple uses on a single trail.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 9) Where a single trail is not feasible or there is heavy use, provide alternate or parallel routes and/or design separate, dual trails.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 10) Allow ample space in right-of-way for safe passage of users, for signing, fencing, separation of trails, trailheads and where appropriate, landscaping.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 11) For trails in developed areas, provide a setback of at least 5 feet so that trail fence can be set back from the curb and planting strip.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 12) Along narrow equestrian/hiking trails (less than 6 feet wide) with steep side slopes (greater than 30 percent), provide passing areas at regular intervals to allow hikers and other equestrians to pass.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 13) Inform all trail users of the system’s etiquette requirements through trailhead signs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 14) Reserve the right to temporarily close trails for safety and maintenance reasons, and post signs at convenient locations and outlets indicating the extent and probable length of closure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.14 Maintain and enhance the trail system’s clear and informative signage.                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 1) Continue to use consistent and established sign styles and other symbols, for the trails system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          | On-going. New mile markers installed along Shelton trail by volunteers in keeping with the City’s established style (2018). Interpretive signs along the Natural Parkland Trail and at the Santa Ana River Bridge utilize a consistent design as well. |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 2) To the extent possible, develop signs that use easily identifiable symbols, natural materials and colors, and vandal-resistant construction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          | On-going. Mile markers installed in 2018 made of natural wood, stained for durability and marked with bright yellow paint.                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 3) Place signs in clearly visible areas such as at access points, trail heads, rest facilities and road crossings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          | On-going. Most recent examples are at the Natural Parkland Trail, Shelton Trail and Santa Ana River Bridge (2014-2018).                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 4) Use positive rather than negative language, emphasizing permitted activities rather than extensive “No!” signing, where appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          | On-going. Currently working on City Creek Trail signs that will utilize this policy.                                                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 5) Relate the number of signs to trail usage. More signage is appropriate in urban or high-use areas rather than natural or low use areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 6) Develop a highly informative sign program incorporating such information as: <ul style="list-style-type: none"> <li>• Destinations and mileage indicators along the trail route;</li> <li>• Connections to other trails and community facilities;</li> <li>• Areas where access is hazardous or restricted;</li> <li>• Areas in which dogs or other animals are not allowed;</li> <li>• Educational exhibits and informational displays;</li> <li>• Delineation of private property adjacent to trails;</li> <li>• Habitat restoration along or near trails;</li> <li>• Recognition of areas dedicated to or sponsored by an organization or individual;</li> <li>• Vista points, pullouts, or rest stops;</li> <li>• Etiquette or permitted and nonpermitted uses; and</li> <li>• Speed limits for bicyclists and equestrians.</li> </ul> |          | Trails Map available on the City’s webpage.<br>Natural Parkland Signage Program planning completed. Signs installed in 2014.<br>Community Trails Committee approved a Work Program and includes these goals an policies to be implemented.             |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.15 Develop a multi-faceted program of trail maintenance with public and private participation. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 1) Monitor public use of trail system on a regular basis so that maintenance issues can be addressed on a timely basis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          | “Adopted a Trail” program information available on the City’s webpage.                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                       | 2) Enforce trail regulations as a means of controlling trail use, and ensure that regulations for different trail segments within                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          | On-going.                                                                                                                                                                                                                                              |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          | Implementation & Progress:                                                                                                                             |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                            | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Actions: |                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                   | various jurisdictions do not conflict.                                                                                                                                                                                                                                                                                                                                                                                                                     |          |                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                   | 3) Develop a program to enlist volunteers and volunteer organizations on trail development, operations and maintenance, education, and enforcement activities.                                                                                                                                                                                                                                                                                             |          | “Adopted a Trail” program information available on the City’s webpage.                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                   | 4) Locate trailheads in areas of high visibility and access.                                                                                                                                                                                                                                                                                                                                                                                               |          | On-going.                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 5) Develop or open to public use trails and/or easements only after a public agency (which may be the City of Highland) or private organization agrees to accept maintenance and liability responsibilities.                                                                                                                                                                                                                                               |          | On-going.                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 6) Conduct a feasibility study of a possible off-road vehicle park or recreation area.                                                                                                                                                                                                                                                                                                                                                                     |          | City Council Work Program Item for 3 <sup>rd</sup> Quarter 2010 – adoption of “Parks and Recreation Master Plan” (postponed due to lack of funding).   |  |  |  |  |
|                                                                                                                                     |                                                                                   | 7) Maintain an up-to-date map of all existing and proposed dedicated public trail easements in the General Plan.                                                                                                                                                                                                                                                                                                                                           |          | Trails Map available on the City’s webpage.                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                   | 8) Ensure that all proposed trails leading from the City into the San Bernardino National Forest are coordinated with the San Bernardino National Forest Service and consistent with the County of San Bernardino National Forest Land and Resource Management Plan.                                                                                                                                                                                       |          | On-going. Trails Map available on the City’s webpage.                                                                                                  |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.16 Continue to encourage, support and adopt energy-conservation practices. |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                   | 1) Consolidate and adopt energy-saving practices for all City departments.                                                                                                                                                                                                                                                                                                                                                                                 |          | Solar panels installed on roof of City’s Environmental Learning Center.<br>Solar panels installed on roof of City Hall and new Police Station in 2011. |  |  |  |  |
|                                                                                                                                     |                                                                                   | 2) Monitor energy usage for all City facilities.                                                                                                                                                                                                                                                                                                                                                                                                           |          | On-going.                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 3) Provide information on free energy audits for the public given by public utilities.                                                                                                                                                                                                                                                                                                                                                                     |          |                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                   | 4) Distribute energy-conservation information, in both English and Spanish, to residents and businesses through: <ul style="list-style-type: none"> <li>• Links to energy agencies and utilities on City’s homepage</li> <li>• Brochures available at City Hall and other public facilities</li> <li>• Information and tips on utility bills.</li> <li>• Outreach programs to schools and businesses.</li> <li>• Environmental Learning Center.</li> </ul> |          | In formation available at the City’s Environmental Learning Center and East Valley Water District.                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                   | 5) Coordinate energy-related policies and actions with local utilities and energy agencies.                                                                                                                                                                                                                                                                                                                                                                |          | PACE program MOU approved with SANBAG on April 2013. City entered into JPA with Ygrene PACE provider separately in 2016. Program currently suspended.  |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.17 Encourage site design practices that reduce and conserve energy use.    |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                   | 1) Encourage energy and environmentally sustainable designs such as “Green Development Standards”—in the design and approval of new projects.                                                                                                                                                                                                                                                                                                              |          | PACE program MOU approved with SANBAG on April 2013. City entered into JPA with Ygrene PACE provider separately in 2016. Program currently suspended.  |  |  |  |  |
|                                                                                                                                     |                                                                                   | 2) Orient buildings on the site to maximize the natural ventilation provided by prevailing breezes.                                                                                                                                                                                                                                                                                                                                                        |          | Implementation of the State’s Green Code.                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 3) Incorporate passive solar design techniques including building orientation, energy-saving materials, roof overhangs, and window and door placement.                                                                                                                                                                                                                                                                                                     |          | Implementation of the State’s Green Code.                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 4) Increase minimum building insulation standards.                                                                                                                                                                                                                                                                                                                                                                                                         |          | Implementation of the State’s Green Code.                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 5) Encourage landscape design that cools buildings and blocks solar rays, such as the planting of deciduous trees on south and west facing elevations, and give Title 24 credit for landscaping.                                                                                                                                                                                                                                                           |          | Implementation of the State’s Green Code.                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 6) Channel runoff to permeable surfaces through the design of roofs and rain gutter systems and drainage courses.                                                                                                                                                                                                                                                                                                                                          |          | On-going.<br>Implemented as part of the City’s NPDES permit.<br>Implementation of the State’s Green Code.                                              |  |  |  |  |
|                                                                                                                                     |                                                                                   | 7) Encourage energy-efficient retrofitting of existing buildings, where practical, throughout the City including assisting applicants in the installation of more efficient HVAC (heating, ventilation, air conditioning) systems.                                                                                                                                                                                                                         |          | RDA Home Improvement Program.<br>Implementation of the State’s Green Code.                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                   | 8) Distribute and participate in incentive programs for incorporation of solar and photovoltaic panels (active solar) into existing or new buildings.                                                                                                                                                                                                                                                                                                      |          | Implementation of the State’s Green Code.                                                                                                              |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                     |                                                                                                                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                                                                   |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                              | Policies:                                                                                                                                                                                                                                                                                            | Actions: |                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 9) Establish a “green building” site design incentive program, such as density or height bonuses, reduced parking requirements, expedited plan check, and recognition programs.                                                                                                                      |          | City Council Work Program Item (2010/2011).<br>Implementation of the State’s Green Code.                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 10) Adopt LEED (Leadership in Energy and Environmental Design) design standards for public buildings.                                                                                                                                                                                                |          | Implemented with City’s Environmental Learning Center, and new Police Station.<br>Implementation of the State’s Green Code.                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 11) Participate in the CEEP (Community Energy Efficiency Program) Certificate and Recognition Program.                                                                                                                                                                                               |          | City Council Work Program Item (2010/2011).<br>Implementation of the State’s Green Code.                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 12) Encourage a grey water recycling plan.                                                                                                                                                                                                                                                           |          | Implementation of the State’s Green Code.                                                                                                                                                    |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.18 Continue to improve Highland’s solid waste management and recycling efforts.                                                              |                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 1) Continue to provide services to resident and businesses that facilitate community cleanup, curbside collections and diversion of oil and other hazardous waste materials                                                                                                                          |          | Implemented in coordination with Solid Waste Franchise Agreements and Household Hazardous Waste Agreements.<br>Highland Improvement Team monthly cleanups for senior and disabled residents. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 2) Where joint programs offer improved efficiency or reduced cost, collaborate with other entities in waste recycling efforts.                                                                                                                                                                       |          | Implemented in coordination with Solid Waste Franchise Agreements and Household Hazardous Waste Agreements.                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 3) Maintain a comprehensive public education program, coordinated, in part, through the Environmental Learning Center, to stimulate recycling, reuse and waste reduction by its resident and businesses.                                                                                             |          | On-going.<br>Public outreach and community events such as the Citrus Harvest Festival and Discover Highland Night.                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 4) Continue to implement the policies and programs identified in the City’s SRR (Source Reduction and Recycling Element) and HHW (Household Hazardous Waste Element), and develop measures to evaluate their effectiveness.                                                                          |          | On-going.                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 5) Evaluate and update hazardous waste management programs and implement improvements based on current best practices.                                                                                                                                                                               |          | Implemented in coordination with Solid Waste Franchise Agreements and Household Hazardous Waste Agreements.                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 6) Evaluate and update community education programs on solid and hazardous waste disposal to insure that this information is as broadly available as possible, especially through the school system.                                                                                                 |          | Implemented in coordination with Solid Waste Franchise Agreements and Household Hazardous Waste Agreements.                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 7) Aggressively pursue polluters and develop a fine program for distributors of fliers and leaflets found in parking lots.                                                                                                                                                                           |          |                                                                                                                                                                                              |  |  |  |  |
| Conservation Open Space                                                                                                             | Goal 5.19 Continue to support air quality planning through land use policies, outreach efforts and coordination with regional air quality agencies. |                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 1) Reduce locally generated emissions through traffic flow improvements (including signal synchronization) and construction management practices.                                                                                                                                                    |          | Implemented through coordination with SANBAG.                                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 2) Encourage the use of public transit within the City through coordination with regional transit providers and publication of routes and timetables on the City website and publications.                                                                                                           |          | Coordinated with Omni-trans by placing brochures in the City Hall Lobby.                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 3) Encourage land use planning and urban design that reduces vehicle trips through mixed and multi-use development, consolidation of commercial development along major arterials, provision of pedestrian connections from residential to retail areas, and development of a multi-use Town Center. |          | On-going.<br>Mixed-use Development Standards adopted in 2006.<br>Greenspot Village & Marketplace Specific Plan.                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 4) Establish performance standards for clustering residential areas near commercial services where mixed use is not feasible.                                                                                                                                                                        |          | On-going.<br>Mixed-use Development Standards adopted in 2006.                                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 5) Expand citizen and business outreach and education programs, disseminated and conducted in the Environmental Learning Center, relating to policies that improve air quality                                                                                                                       |          | On-going.                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 6) Provide incentives such as permit streamlining for industrial/commercial or residential development projects that meet or exceed air quality practices.                                                                                                                                           |          |                                                                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                     | 7) Encourage employers to develop trip reduction plans to promote alternative work schedules, ridesharing, telecommuting and work at-home programs, employee education                                                                                                                               |          | Implemented through City’s Trip Reduction Ordinance.                                                                                                                                         |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                                                                                                       |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                               | Policies:                                                                                                                                                                                                                                                                                                            | Actions: |                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | and preferential parking.                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 8) Conduct City staff in-service training, in conjunction with regional air quality agencies, on the latest policies, techniques, programs and technology for air quality planning.                                                                                                                                  |          | Planning staff attends these regional training opportunities.                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 9) Work with SANBAG to develop guidelines for the location and design of land uses that are sensitive to air pollution.                                                                                                                                                                                              |          | Working with SANBAG and SCAG to implement SB375 (Sustainable Communities Strategy).                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 10) Reduce particulate emissions from roads, parking lots, construction sites and agricultural lands to the maximum extent practical through dust suppression, street cleaning and other practices.                                                                                                                  |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 11) Establish grading and building permitting procedures so that all construction involving demolition or earth movement reduces fugitive dust emissions through the appropriate techniques (e.g., wetting).                                                                                                         |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 12) Incorporate the provisions of SCAQMD Rule 403 (Fugitive Dust) into City land use administration rules and procedures.                                                                                                                                                                                            |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 13) Continue comprehensive efforts to reduce energy consumption.                                                                                                                                                                                                                                                     |          | PACE Program (SANBAG) MOU April 2013. Program currently suspended.                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 14) Offer incentives to home-based businesses, carpool networks and park-and-ride facilities.                                                                                                                                                                                                                        |          |                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 15) Evaluate the desirability of developing a multi-modal, transit hub in the City.                                                                                                                                                                                                                                  |          |                                                                                                                                                                                                                                  |  |  |  |  |
| Chapter 6 – Public Health and Safety Element                                                                                        |                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                  |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.1 Minimize the risk to public health and safety and disruption to social, economic, and environmental welfare resulting from seismic and geologic activities. |                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 1) Ensure that all new development, including facilities required for the provision of emergency services following a seismic or geologic event, adhere to proper construction design criteria.                                                                                                                      |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 2) Enforce the requirements of the Alquist-Priolo Earthquake Fault Zoning Act and require the preparation of reports pursuant to the Act as part of the development review process for all new projects.                                                                                                             |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 3) Continue efforts to upgrade seismically hazardous (unreinforced masonry) buildings within the City, including compliance with the Unreinforced Masonry Building Mitigation Plan.                                                                                                                                  |          | On-going.<br>URMs in the City’s Historic District have been identified. Enforcement of the Mitigation Plan is applied as required. Yerton property rehabilitated and occupied in 2016.                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 4) Continue to evaluate all new development within the Alquist-Priolo Earthquake Fault Zone.                                                                                                                                                                                                                         |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 5) Continue to evaluate the compatibility of critical, essential, high occupancy, and normal to low risk uses in areas of potential liquefaction during the review of all discretionary and ministerial actions.                                                                                                     |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 6) Continue to review building and zoning codes to determine the need for specific standards for siting and seismic design criteria, especially for critical, essential, high occupancy and normal to low risk structures.                                                                                           |          | On-going. Most recent development affected by these standards include Mediterra and the Chris Collinsworth SFR. The Building Official, Planning and Engineering Divisions worked closely with the appropriate technical experts. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 7) Review existing critical and emergency structures for any significant siting, design, or construction problems that would make them vulnerable in an earthquake, and incorporate findings of the review into emergency operations plans and long-term programs for upgrading or relocating vulnerable facilities. |          | On-going. City staff held a community outreach meeting in the Historic District where many structures are URM’s or are not bolted to their foundations. Staff provided information regarding the State’s Bolt and Brace Program. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 8) Continue to monitor new building materials used for earthquake stability and fire resistance and incorporate such materials into plan checks when applicable.                                                                                                                                                     |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                      | 9) Continue to enforce as part of the development review process site-specific analysis of soils and other conditions related to the onsite impact of maximum credible seismic and geologic events.                                                                                                                  |          | On-going.                                                                                                                                                                                                                        |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.2 Protect people and property from hazards related to slope instability.                                                                                      |                                                                                                                                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                  |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                               |          | Implementation & Progress:                                                                                               |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                    | Policies:                                                                                                                                                                                                                                                                                                                                                                                                     | Actions: |                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 1) Continue to enforce hillside development guidelines for proposed development within or nearby slope instability areas of the City.                                                                                                                                                                                                                                                                         |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 2) Require appropriate structural design measures for proposed development within hillside or steep slope areas.                                                                                                                                                                                                                                                                                              |          | On-going.                                                                                                                |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.3 Reduce the risk to life and minimize physical injury, property damage, and public health hazards from the effects of a 100-year storm or 500-year storm and associated flooding. |                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 1) Review all proposed development to ensure that structures designed for human occupancy are accessible in the event of a 100-year storm and are protected from the 100-year storm to a point one foot above the floodplain.                                                                                                                                                                                 |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 2) Continue to evaluate the compatibility of critical, essential, high occupancy, and normal to low risk uses in areas within the 100-year floodplain during the review of all discretionary and ministerial actions.                                                                                                                                                                                         |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 3) Require a drainage study be completed by a qualified engineer prior to all proposed development to certify that the proposed development will be adequately protected and that implementation of the development will not create new downstream flood hazards.                                                                                                                                             |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 4) Require all development in the City and its sphere of influence comply with discharge permit requirements established by the Regional Water Quality Control Board.                                                                                                                                                                                                                                         |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 5) Encourage proposed development to balance or enhance the natural landscape features of a site in order to reduce the amount of impervious surfaces built within the City.                                                                                                                                                                                                                                  |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 6) Continue to work with the San Bernardino County Flood Control District and the United States Army Corps of Engineers to receive and implement updated flood control measures and information.                                                                                                                                                                                                              |          | Greenspot Village & Marketplace, Blossom Trails, Development 1, Seven Oaks Policy Area have all implemented this policy. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 7) Utilize flood control methods that are consistent with Regional Water Quality Control Board Policies and Best Management Practices (BMPs).                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.4 Protect life and property from the potential short- and long-term risks of transporting, storing, treating, and disposing of hazardous materials and wastes in the City.         |                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 1) Ensure compliance with current federal, state, and local regulations governing hazardous materials transport, storage, treatment, and disposal by working with appropriate agencies.                                                                                                                                                                                                                       |          | On-going compliance review by Public Services Department and Fire Marshal.                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 2) Require that new facilities involved in the production, use, storage, transport or disposal of hazardous materials locate a safe distance from land uses that may be adversely impacted by such activities. Conversely, do not allow new sensitive facilities, such as schools, child-care centers, and senior centers, to be located near existing sites that use, store or generate hazardous materials. |          | On-going.                                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 3) Identify City roadways along which hazardous materials are routinely transported. If essential facilities, such as schools, hospitals, child care centers or other facilities with special evacuation needs are located along these routes, identify emergency response plans that these facilities can implement in the event of an unauthorized release of hazardous materials in their area.            |          |                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 4) Provide information to the public on regulations that address the transport, storage, treatment, and disposal of hazardous materials and wastes.                                                                                                                                                                                                                                                           |          | Public outreach at local events such as the Citrus Harvest Festival and Discover Highland Night.                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                           | 5) Maintain a variety of effective citywide                                                                                                                                                                                                                                                                                                                                                                   |          | On-going efforts by the Public Services Department.                                                                      |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | Implementation & Progress:                                                                                                                    |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                                                                      | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Actions: |                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | programs for household hazardous waste collection.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |                                                                                                                                               |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.5 Protect life and property from wildland–urban interface fires.                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 1) Review the vulnerability of new development in areas with the potential for wildland-urban interface fires and incorporate appropriate mitigation measures in the conditions of approval.                                                                                                                                                                                                                                                                                                                       |          | Enforcing California Building Code Chapter 7A in Very High Fire Hazard Safety Zones as of July 1, 2008. Adopted Updated State Fire Zone Maps. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 2) Ensure the adequate protection of proposed and existing development in areas subject to wildland-urban interface fires and balance the need for fire prevention measures with the need to preserve significant biological resources.                                                                                                                                                                                                                                                                            |          | On-going.<br>Will be Implemented in the Mediterra Planned Development.                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 3) In areas designated as Fire Hazard Zone I and Fire Hazard Zone II, and as set forth in the Municipal Code, continue to incorporate additional fire safety standards, such as: <ul style="list-style-type: none"> <li>• Secondary or alternative access for all new development in a fire safety review area;</li> <li>• Increased setbacks from fuel modification areas and fire hazard areas;</li> <li>• Perimeter roads adjacent to development; or</li> <li>• Maintained fuel modification zones.</li> </ul> |          | On-going.<br>Will be Implemented in the Mediterra Planned Development.                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 4) Prepare, develop, and distribute public information on the prevention of urban and wildland fires.                                                                                                                                                                                                                                                                                                                                                                                                              |          | Encouraging citizen groups to establish Fire Safe Councils.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 5) Continue to update the fire department five-year plan to identify fire hazards and risks, and ensure present and future fire protection needs.                                                                                                                                                                                                                                                                                                                                                                  |          |                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 6) Continue efforts to develop and maintain public fire prevention education and hazard abatement, in cooperation with other appropriate agencies.                                                                                                                                                                                                                                                                                                                                                                 |          | Encouraging citizen groups to establish Fire Safe Councils.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 7) Enforce the Fire Sprinkler ordinance for all newly constructed buildings.                                                                                                                                                                                                                                                                                                                                                                                                                                       |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 8) Require all development to meet the emergency water service standards established by the East Valley Water District.                                                                                                                                                                                                                                                                                                                                                                                            |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 9) Encourage the use of fire proof construction materials.                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          | On-going.                                                                                                                                     |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.6 Maintain effective emergency preparedness and response programs and coordinate with appropriate public agencies and neighboring jurisdictions to develop a regional system to respond to daily emergencies and major catastrophes. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 1) Maintain the City’s emergency plan including inventory of all local emergency resources.                                                                                                                                                                                                                                                                                                                                                                                                                        |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 2) Continue to support area wide mutual aid agreements and communication links with San Bernardino County authorities and other participating jurisdictions.                                                                                                                                                                                                                                                                                                                                                       |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 3) Evaluate the adequacy of access routes to and from hazard areas relative to the degree of development or use (e.g., road width, road type, length of dead-end roads, etc.).                                                                                                                                                                                                                                                                                                                                     |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 4) Establish a working relationship with local amateur radio clubs and secure their voluntary participation in disaster recovery efforts.                                                                                                                                                                                                                                                                                                                                                                          |          | On-going.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                             | 5) Ensure adequate provision of public information to residents and businesses on actions to minimize damage and facilitate recovery from a natural disaster.                                                                                                                                                                                                                                                                                                                                                      |          | On-going.                                                                                                                                     |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.7 Reduce risk to people and property by limiting the type and intensity of development within identified aircraft potential zones and ensure adequate public notification of aircraft activities to residents in overflight areas.   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                               |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          | Implementation & Progress:                                                                                                                                                                                                                                                                                                                                         |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                                                                                                                                                                                                                            | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Actions: |                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 1) Require the review of all new development in proximity to the San Bernardino International Airport for compliance with Federal Aviation Administration (FAA) requirements and the California Airport Land Use Planning Handbook with adopted plans.                                                                                                                                                                                                                                    |          | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009).<br>Began coordination with affected agencies to adopt the Airport Gateway Specific Plan. All new project proposals are identified and information provided to the San Bernardino International Airport and Inland Valley Development Agency for comment. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 2) Evaluate the compatibility of airport uses, activities, and operations with all new development in proximity to the San Bernardino International Airport prior to approval and protect sensitive uses, such as residences, schools, hospitals, and libraries from overflight areas.                                                                                                                                                                                                    |          | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009).<br>Began coordination with affected agencies to adopt the Airport Gateway Specific Plan. All new project proposals are identified and information provided to the San Bernardino International Airport and Inland Valley Development Agency for comment. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 3) Require letters of advisement incorporating information in Conditions, Covenants and Restrictions (CCRs) or Real Estate Disclosures, which report where projects occur within the projected 65 Community Noise Equivalent (CNEL) and established Airport Influence Areas (AIA).                                                                                                                                                                                                        |          | On-going.<br>Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009). Required for each new housing tract as well as applicable non-residential projects.                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 4) Encourage notification requirements and establishment of a buyer awareness program for areas of Highland within established Areas of Special Compatibility Concern.                                                                                                                                                                                                                                                                                                                    |          | On-going.<br>Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009).                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 5) Actively participate in San Bernardino International Airport planning efforts to: encourage economic advantages for the City; discourage intensification of negative impacts on Highland; ensure adequate mitigation of impacts and preservation of land values; and encourage aircraft arrivals and departures southwest of the Airport.                                                                                                                                              |          | On-going. Continue to coordinate with the affected agencies to adopt the Airport Gateway Specific Plan that will address economic feasibility and related planning, zoning and circulation improvements that should be implemented.                                                                                                                                |  |  |  |  |
| Public Health & Safety                                                                                                              | Goal 6.8 Reduce mobile and stationary source air pollutant emissions through cooperation and endorsement of the San Bernardino Regional Air Quality Plan and support of feasible techniques, incentives, and regulatory measures to achieve significant air quality improvements and any necessary air quality related lifestyle and economic changes while sustaining continued economic growth. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 1) Ensure consistency of Federal, State, and County legislation with Highland’s Air Quality goal and policies.                                                                                                                                                                                                                                                                                                                                                                            |          | On-going.                                                                                                                                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 2) Participate in formulating regional policies and solutions to air quality problems established by the San Bernardino County Regional Air Quality Plan.                                                                                                                                                                                                                                                                                                                                 |          | 2020 - Participated with SBCOG in their San Bernardino Regional Greenhouse Gas Reduction Plan including Inventory and Identified Reduction Measures.                                                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 3) Create and integrate innovative local emissions reducing pilot programs into city plans for future government facilities and equipment.                                                                                                                                                                                                                                                                                                                                                |          | Installation of solar panels on City Hall, new Police Station, and Environmental Learning Center.                                                                                                                                                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 4) Support the development and use of alternative fuel sources for transportation-related activities to reduce local government energy demand.                                                                                                                                                                                                                                                                                                                                            |          | City purchased and utilizes a hybrid pool car.                                                                                                                                                                                                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 5) Participate in the establishment of public private partnerships for the provision of innovative public and private transportation services and systems where the enhancement of the local and regional air quality is a major goal.                                                                                                                                                                                                                                                    |          | Adopt and enforce state-mandated requirements.                                                                                                                                                                                                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                   | 7) Support current incentive programs that recognize and reward developments using new and innovative emission reduction techniques such as innovative efficient window glazing, wall insulation, and ventilation systems; efficient air conditioning, heating, and appliances; use of passive solar design, and solar heating systems; use of energy cogeneration and/or use of waste energy; and landscape techniques that reduce water consumption and provide passive solar benefits. |          |                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          | Implementation & Progress:                                                                                                                                                                                                                                  |
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| General Plan Element:                                                                                                               | Goals: | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Actions: |                                                                                                                                                                                                                                                             |
|                                                                                                                                     |        | 8) Develop transportation demand management programs and incentives to reduce home to work vehicle trips. Examples of programs and incentives include: <ul style="list-style-type: none"> <li>• Employee ride share and transit incentives in public agencies.</li> <li>• Employee ride share and transit incentives for employers with more than 25 employees at a single location.</li> <li>• Working with private agencies in the implementation of teleconferencing and telecommuting for employers with more than 25 employees at a single location.</li> <li>• Working with SANBAG to develop a public/private telecommunications center in San Bernardino County.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |                                                                                                                                                                                                                                                             |
|                                                                                                                                     |        | 9) Reduce work trips in the City and peak period auto travel by enforcing the City’s Transportation Demand Ordinance; supporting current staggered, flexible, and compressed work schedules in public agencies; working with private agencies to encourage work schedule flexibility programs for employers with more than 25 employees in a single location; educating City residents on the advantages of ride sharing and public transit; and encouraging the development of job-intensive uses within designated employment centers for local residents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          | City Hall implemented a 9/80 work week.                                                                                                                                                                                                                     |
|                                                                                                                                     |        | 10) Reduce vehicle emissions by supporting the design and implementation of the Citywide system of bikeways and pedestrian trails as a non-polluting circulation alternative by requiring as part of the development review process the installation of planned bicycle routes, paths, and lanes where designated; and the construction of necessary bicycle parking and storage areas within convenient commercial, employment and recreation activity areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          | On-going.                                                                                                                                                                                                                                                   |
|                                                                                                                                     |        | 11) Reduce the number of vehicles driven to work by requiring as part of the development review process that preferential parking be included in parking lot designs to high occupancy vehicles, vanpools, and shuttle services, if applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |                                                                                                                                                                                                                                                             |
|                                                                                                                                     |        | 12) Continue to encourage the integration of air quality planning with land use and transportation planning in the design, review, and development processes by: <ul style="list-style-type: none"> <li>• Ensuring that site designs facilitate rather than discourage pedestrian movement between commercial development and residential or office uses (e.g., locate buildings adjacent to the street with parking behind such that pedestrians need not walk through parking lots to reach their destination; provide clear pedestrian paths and connections, etc.).</li> <li>• Supporting the mixed use overlay in the zoning ordinance as a means to enhance pedestrian movement throughout the City.</li> <li>• Providing for increased intensity of development in designated locations along existing and proposed transit corridors.</li> <li>• Supporting location and operational standards in the development code for ancillary employee services, including but not limited to child care, restaurants, banking facilities, convenience markets, at major employment centers for the purpose of reducing midday vehicle trips.</li> <li>• Continuing to develop interconnected traffic signal control system in all new projects, roadway improvements. Move forward with programs to retrofit existing signals on all streets where traffic volume and delay time is significant.</li> <li>• Enforcing parking lot design guidelines that encourage reciprocal parking designs and/or agreements between adjacent developments, provide for the consolidation of driveways along major commercial corridors such as Base Line, and require parking areas be efficiently designed so as to minimize internal</li> </ul> |          | On-going.<br>Base Line and Greenspot Beautification Programs. 2020 – Implemented during the Planning of the Rexco apartment project, TREH Partners multi-use development and multi-use development along Base Line between Palm Avenue and the 210 Freeway. |



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| General Plan Element:                                                                                                               | Goals:                                                                                                                                        | Policies:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Actions: |                                                                                                                                                                                                                                                                                                                                    |  |  |  |
|                                                                                                                                     |                                                                                                                                               | circulation conflicts.<br>• Integrating, where appropriate and feasible, traffic improvements (e.g., dedicated turn lanes and pockets, bus turnouts and shelters, restripe traffic lands for optimal traffic flow) into capital improvement projects that improve the efficiency of transportation systems.<br>• Continuing to ensure that all new development applications include an air quality improvement summary per SCAQMD and SCAG Air Quality Handbook Guidelines, which describe the general methods used in development design to reduce air emissions. |          |                                                                                                                                                                                                                                                                                                                                    |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 13) Regulate the location and design of sensitive receptors (schools, day care facilities, hospitals and the like) from excessive and hazardous emissions to air pollution, and continue to support site plans that separate and/or buffer residential and sensitive receptors from freeways, arterials, point sources, and hazardous material locations.                                                                                                                                                                                                          |          | On-going.                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 14) Reduce particulate emissions from construction sites, grading activities, temporary roads and parking lots, and agricultural operations by enforcing requirements that minimize fugitive dust.                                                                                                                                                                                                                                                                                                                                                                 |          | Implemented through development review and CEQA mitigation.                                                                                                                                                                                                                                                                        |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 15) Enforce compliance of new development with the Tree Preservation Ordinance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          | On-going.                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 16) Reduce particulate and stationary emissions attributed to the removal, transportation and processing of mineral resources by enforcing required permits and physical barrier requirements that minimize the effects of dust from day-to-day operations of mineral extraction, transportation, and processing facilities.                                                                                                                                                                                                                                       |          | Implemented through the adoption of CUPs for CEMEX and Robertson’s RM.                                                                                                                                                                                                                                                             |  |  |  |
| Chapter 7 – Noise Element                                                                                                           |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                                                                                                                                                                                                                    |  |  |  |
| Noise                                                                                                                               | Goal 7.1 Protect sensitive land uses and the citizens of Highland from annoying and excessive noise through diligent planning and regulation. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                                                                                                                                                                                                                                                                                                                                    |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 1) Enforce the City’s Noise Control Ordinance consistent with health and quality of life goals and employ effective techniques of noise abatement through such means as a noise ordinance, building codes and subdivision and zoning regulations.                                                                                                                                                                                                                                                                                                                  |          | On-going.                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 2) Encourage the use of site planning and architectural techniques such as alternative building orientation and walls combined with landscaping to mitigate noise to levels consistent with interior and exterior noise standards.                                                                                                                                                                                                                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 3) Require mitigation where sensitive uses are to be placed along transportation routes to ensure compliance with interior and exterior noise standards.                                                                                                                                                                                                                                                                                                                                                                                                           |          | On-going.<br>Recent examples of this type of mitigation include the Rexco project located in proximity to the 210 Freeway as well as 4 single family homes on La Praix Street.                                                                                                                                                     |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 4) Consider the compatibility of proposed land uses with the noise environment when preparing, revising or reviewing development proposals.                                                                                                                                                                                                                                                                                                                                                                                                                        |          | On-going.                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 5) Prevent the siting of sensitive uses in areas in excess of established 65 dBA CNEL without appropriate mitigation. Special attention should be paid to potential development within the 65 dBA CNEL noise contour of the San Bernardino International Airport and mining operations of the Santa Ana River.                                                                                                                                                                                                                                                     |          | On-going.<br>Noise studies are required for all sensitive uses within this area. The appropriate mitigation measures are adopted case-by-case. Projects being constructed with recently adopted mitigation include Mediterra and Rexco residential developments.                                                                   |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 6) Work with San Bernardino International Airport Authority to ensure that future airport planning activities encourage consistency with adopted City land use plans and minimize impacts on Highland’s economic development opportunities and quality of life.                                                                                                                                                                                                                                                                                                    |          | On-going<br>Began coordinated efforts with affected agencies to adopt an Airport Gateway Specific Plan. Adoption of SBIAA & Highland Interagency Cooperative Agreement adopted on August 22, 2007. Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |
|                                                                                                                                     |                                                                                                                                               | 7) Require that site-specific noise studies be conducted by a qualified acoustic consultant utilizing acceptable methodologies while reviewing the development of sensitive land uses or development that has the potential                                                                                                                                                                                                                                                                                                                                        |          | On-going.<br>2020 - Recent examples include Mediterra, Rexco, and La Praix street residences and Dan Moore Contractor’s Yard.                                                                                                                                                                                                      |  |  |  |



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| General Plan Element:                                                                                                               | Goals:                                                                                                                    | Policies:                                                                                                                                                                                                                                                                                                          | Actions:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | impact sensitive land uses. Also require a site-specific noise study if the proposed development could potentially violate the noise provisions of the General Plan or City ordinance.                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 1) Coordinate with school districts to ensure that schools are located and designed so that: <ul style="list-style-type: none"> <li>interior noise in classrooms does not exceed 45 CNEL</li> <li>noise exposure does not exceed 65 CNEL at classroom buildings; and</li> <li>noise exposure does not exceed 70 CNEL on playgrounds and athletic fields.</li> </ul>                                                                                                                                                                                                                                                                                                                         | On-going.                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 2) Coordinate with the San Bernardino International Airport Authority to minimize flight patterns over the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | On-going.                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 3) When site and architectural design features cannot sufficiently reduce adverse noise levels, or cannot be economically provided, require the provision of noise barriers/berms, provided that noise barriers: <ul style="list-style-type: none"> <li>are sufficiently massive to prevent significant noise transmission and high enough to shield receiver from noise source;</li> <li>noise barriers exhibit a minimum acceptable density of four pounds per square foot (equivalent to 3/4-inch plywood);</li> <li>contain no cracks or openings; and</li> <li>minimize the effect of flanking by bending the barrier back from the noise source at the end of the barrier.</li> </ul> | On-going.                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 4) Require landscaping treatment to be provided in conjunction with noise barriers to provide visual relief and to reduce aesthetic impacts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | On-going.<br>2020 - Transition Properties warehousing/distribution facilities Phase II under construction.                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 5) Require realtors representing homebuyers in the vicinity of the gun club to inform new buyers of the existence of potential noise impacts associated with gunfire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | The Inland Fish and Gun Club on Boulder/Orange Street ceased operations. Noise impacts from the Redlands Gun Club on Orange Street must be identified in the CC&Rs of new residential projects. |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 6) Maintain a noise complaint file to document areas of excessive noise in the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | On-going.                                                                                                                                                                                       |  |  |  |  |
| Noise                                                                                                                               | Goal 7.2 Encourage the reduction of noise from transportation-related noise sources such as automobile and truck traffic. |                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | 1) Guide the location and design of transportation facilities to minimize the exposure of noise on noise-sensitive land uses.                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 2020 - Transition Properties warehousing/distribution facility Phase 2 under construction designed to minimize noise from the site with increased setbacks, walls and landscaping.              |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | 2) Employ noise mitigation practices, as necessary, when designing future streets and highways, and when improvements occur along existing road segments. Mitigation measures should emphasize the establishment of natural buffers or setbacks between the arterial roadways and adjoining noise-sensitive areas. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | On-going.                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | 3) Require that development generating increased traffic and subsequent increases in the ambient noise level adjacent to noise sensitive land uses provide appropriate mitigation measures.                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | 4) Minimize truck traffic through residential neighborhoods.                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | On-going.                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                           | 5) Encourage the development of alternative transportation modes such as bicycle paths and pedestrian walkways to minimize the number of automobile trips and noise.                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Implemented in the Town Center, and Greenspot Village & Market Plan. Palm/Alabama and Boulder/Orange Street Bikeways making progress towards construction.                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                           |                                                                                                                                                                                                                                                                                                                    | 1) Maintain roadways so that the paving is in good condition to reduce noise-generating cracks,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Implementation of the 5-Year CIP.                                                                                                                                                               |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                |                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                | Implementation & Progress:                                                                                                                                                                                                                      |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                         | Policies:                                                                                                                                                                                                                                                                                                      | Actions:                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | bumps and potholes.                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 2) Use the daily design capacity identified in the General Plan and the posted speed limit to quantify the design noise levels adjacent to transportation routes for mitigation purposes.                                                                                                                                                      | Enforcement of truck routes especially related to designated sand and gravel hauling routes.                                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 3) Require evaluation of highway and arterial roadway extensions for potential noise impacts on existing and future land uses.                                                                                                                                                                                                                 | On-going.                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 4) Consider the effects of truck routes, truck traffic, posted speed limits and future motor vehicle volumes on noise levels adjacent to transportation routes when planning improvements to the circulation system.                                                                                                                           | On-going.                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 5) Work with Caltrans to landscape or install mitigation elements along freeways and highways adjacent to existing residential subdivisions or noise-sensitive uses to beautify the landscape and reduce noise, where appropriate.                                                                                                             | 2019 – The City and Caltrans agreed upon beautification improvements to be installed in coordination with the 210 and Base Line widening beginning in 2020.                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 6) Monitor proposals for future transit systems and require noise control to be considered in the selection of transportation systems that may affect the City.                                                                                                                                                                                |                                                                                                                                                                                                                                                 |  |  |  |  |
| Noise                                                                                                                               | Goal 7.3 Protect residents from the effects of “spill over” or nuisance noise. |                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                | 1) Enforce the City’s Noise Control Ordinance so that new projects located in commercial or entertainment areas do not exceed stationary-source noise standards at the property line of proximate residential or commercial uses, as appropriate.                                                              |                                                                                                                                                                                                                                                                                                                                                | On-going for all projects.                                                                                                                                                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                | 2) Prohibit new industrial uses from exceeding commercial or residential stationary-source noise standards at the most proximate land uses, as appropriate. (Industrial noise may spill over to proximate industrial uses so long as the combined noise does not exceed the appropriate industrial standards.) |                                                                                                                                                                                                                                                                                                                                                | On-going.<br>Transition Properties warehouse/distribution and Dan Moore Contractor’s Yard were Conditioned and are in compliance with this policy.                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                | 3) Require that construction activities employ feasible and practical techniques to minimize noise impacts on adjacent uses. Particular emphasis shall be placed on the restriction of hours in which work other than emergency work may occur.                                                                |                                                                                                                                                                                                                                                                                                                                                | On-going.<br>Construction hours are limited and Conditioned by Building & Safety to minimize noise impacts.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                | 4) Require that the hours of truck deliveries to commercial properties abutting residential uses be limited unless there is no feasible alternative or there are overriding transportation benefits by scheduling deliveries at another hour.                                                                  |                                                                                                                                                                                                                                                                                                                                                | Required as a Condition of Approval for all new applicable projects.                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                | 5) Ensure that buildings are constructed to prevent adverse noise transmission between differing uses located in the same structure and individual residences in multi-family buildings.                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 1) As a condition of approval, limit non-emergency construction activities adjacent to existing noise-sensitive uses to daylight hours between 7:00 a.m. and 6:00 p.m. Discourage construction on weekends or holidays except in the case of construction proximate to schools where these operations could disturb the classroom environment. | On-going.<br><br>Also, this item will be address in an upcoming Municipal Code Amendment in June 2020 to ensure Planning and Building & Safety Division construction hours are the same and in compliance with the latest acceptable standards. |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 2) Ensure that the design and placement of air conditioning units and pool equipment within residential areas is accomplished in a manner that does not intrude upon the peace and quiet of adjacent noise-sensitive uses.                                                                                                                     | This is a Condition of Approval for each residential development.                                                                                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                |                                                                                                                                                                                                                                                                                                                | 3) Encourage the use of portable noise barriers for heavy equipment operations performed                                                                                                                                                                                                                                                       | Mediterra Condition of Approval.                                                                                                                                                                                                                |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             | Implementation & Progress:                                                                                                                                                                                                                                                                                               |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                         | Policies:                                                                                                                                                                                                                                                                                                          | Actions:                                                                                                                    |                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    | within 100 feet of existing residences or make applicant provide evidence as to why the use of such barriers is infeasible. |                                                                                                                                                                                                                                                                                                                          |  |  |  |
| Chapter 8 – Housing Element                                                                                                         |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
| (See Attached HCD Forms)                                                                                                            |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
| Chapter 9 – Economic Development Element                                                                                            |                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
| Economic Development                                                                                                                | Goal 9.1 Maintain a balance of land uses that generates consistent and sufficient revenue for public services now and in the future.                                                           |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 1) Provide an appropriate mix of retail development in focused commercial centers along commercial corridors.                                                                                                                                                                                                      |                                                                                                                             | Retail development focused in Greenspot Village & Marketplace Specific Plan, The Town Center and Highland Crossroads.                                                                                                                                                                                                    |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 2) Promote the expanded the Business Park and Industrial land use designations in the southern parts of the City to capture regional demand and growth potential from future airport development.                                                                                                                  |                                                                                                                             | The City working with surrounding agencies to adopt the Airport Gateway Specific Plan that will address local and regional circulation and land use along this corridor.                                                                                                                                                 |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 3) Promote the emerging Highland Town Center as a mixed-use zone capable of capturing a wide range of public, commercial and residential development.                                                                                                                                                              |                                                                                                                             | Promote sites at the International Council of Shopping Center conferences in Nevada and Southern California.                                                                                                                                                                                                             |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 4) Promote quality in-fill housing along corridors and on infill sites in adjacent neighborhoods to support retail development.                                                                                                                                                                                    |                                                                                                                             | On-going.<br>2020 - Mastercraft 13 and Richmond American Glenrose Ranch constructed on Greenspot Road, Kiel 54 and Mastercraft 46 planned on Base Line.                                                                                                                                                                  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 5) Promote a mix of housing types and range of prices necessary to provide a diverse labor force.                                                                                                                                                                                                                  |                                                                                                                             | On-going. 535 medium density units approved in the Greenspot Village & Marketplace.<br>2020 – Development plan approved for Rexco for 200 multi-family apartment units also in GVMP.                                                                                                                                     |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 6) Establish and apply updated criteria and procedures for reviewing the fiscal effect and overall project quality of new development proposals, zone changes and revitalization efforts.                                                                                                                          |                                                                                                                             | Fiscal Impact Analyses required for the environmental consideration of new development of significant size.                                                                                                                                                                                                              |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 7) Evaluate the effect of new retail and office development on the capture of local shopping dollars.                                                                                                                                                                                                              |                                                                                                                             | On-going.                                                                                                                                                                                                                                                                                                                |  |  |  |
| Economic Development                                                                                                                | Goal 9.2 Consolidate and revitalize commercial development that provides attractive and convenient shopping, service and professional uses, and entertainment opportunities for its residents. |                                                                                                                                                                                                                                                                                                                    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 1) Consolidate commercial development into selected intersections along Base Line.                                                                                                                                                                                                                                 |                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 2) Develop implementation plans for a new Highland Town Center, which include: <ul style="list-style-type: none"><li>• a phased development approach;</li><li>• a conceptual design plan and design guidelines to ensure quality development; and</li><li>• a marketing and business assistance program.</li></ul> |                                                                                                                             | On-going with the gradual development of Bakers, CVS, Family Dollar, Smart & Final, Woodcrest Companies, Maranita, and KZ Holdings.                                                                                                                                                                                      |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 3) Target key retail sectors to maintain a strong, local share of sales tax revenue.                                                                                                                                                                                                                               |                                                                                                                             | Ongoing.                                                                                                                                                                                                                                                                                                                 |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 4) Create physical and visual linkages between Highland’s historic district and the emerging Town Center.                                                                                                                                                                                                          |                                                                                                                             | Bakers, CVS, Family Dollar, Smart & Final, Woodcrest Companies, Maranita, and KZ Holdings.<br>Design for Town Center street arch approved by City Council in 2009.<br>Base Line Beautification Program includes historic street lamp designs, landscaped parkways and medians and colored brick pavers at intersections. |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 5) Promote additional commercial development around major freeway interchanges.                                                                                                                                                                                                                                    |                                                                                                                             | On-going.<br>2020 – Coordinating development plans with TREH Partners at the northeast corner of Greenspot Road and the 210 Freeway and Maranita development at the northwest corner of Base Line and the 210 Freeway.                                                                                                   |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 6) Develop strategies to attract visitors who are traveling to and from mountain resort destinations.                                                                                                                                                                                                              |                                                                                                                             | Implemented through the installation of large freeway oriented business signage. Conceptual plans prepared, but not yet approved by the City.                                                                                                                                                                            |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                | 7) Study the desirability of establishing an                                                                                                                                                                                                                                                                       |                                                                                                                             | No action                                                                                                                                                                                                                                                                                                                |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                              |                                                                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                   |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                       | Policies:                                                                                                                                                                                                                                            | Actions: |                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | Infill Development Incentive program for targeted sites along major corridors and in adjacent neighborhoods.                                                                                                                                         |          |                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 8) Inventory, map and disseminate information on vacant, underutilized properties and in existing commercial centers in redevelopment project areas to realtors and developers.                                                                      |          | Map available on City’s website and provided to the general public and Chamber of Commerce. Map disseminated at ICSC events.                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 9) Participate in San Bernardino International Airport planning efforts to enhance compatibility with Highland’s economic development objectives and quality of life.                                                                                |          | Consideration of a joint IVDA, City of San Bernardino and Highland Specific Plan for areas around the SBIAA – Airport Gateway Specific Plan. |  |  |  |  |
| Economic Development                                                                                                                | Goal 9.3 Continually monitor and enhance Highland’s business promotion and economic development activities and programs.                                                     |                                                                                                                                                                                                                                                      |          |                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 1) Establish, maintain, use and update a list of targeted industries and professional organizations for business promotion and location/relocation in Highland.                                                                                      |          | On-going. Achieved and placed on the City’s webpage. Updated in 2020.                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 2) Prepare focused market analyses of its best opportunities in both the retail and business/industrial sectors.                                                                                                                                     |          | On-going. Achieved and placed on the City’s webpage. Updated in 2020.                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 3) Coordinate business promotion activities with the Chamber of Commerce.                                                                                                                                                                            |          | Attend and speak at monthly quarterly events.                                                                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 4) Continue to update economic development opportunities on the City’s homepage.                                                                                                                                                                     |          | On-going. Updated in 2020.                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 5) Continue and promote the City’s well-publicized, user-friendly and competitive permit assistance program.                                                                                                                                         |          | No action.                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 6) Establish partnerships with local real estate professionals to develop strategies for promoting and marketing opportunities within Highland.                                                                                                      |          | City Staff has on on-going relationship with two local real estate companies who assist the City as needed.                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 7) Undertake periodic market demand updates as part of the City’s economic development strategy.                                                                                                                                                     |          | Information frequently provided by private developers and used to update City strategies.                                                    |  |  |  |  |
| Economic Development                                                                                                                | Goal 9.4 Continue prudent fiscal management and balanced land use policies that increase public revenues commensurate with the growth of public infrastructure and services. |                                                                                                                                                                                                                                                      |          |                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 1) Maintain steady growth in key public revenue sources, such as property taxes and sales taxes, in order to provide high quality public services and capital facilities.                                                                            |          | Continued development of the Golden Triangle Policy Area and within the Town Center Policy Area.                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 2) Establish the desired level of service for public services such as fire, police, public works and community services, and prioritize these public service areas for the allocation of revenues for ongoing operations and maintenance costs.      |          | On-going effort during bi-annual budget preparation, Work Program and Capital Improvement Program.                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 3) Evaluate the effectiveness and reliability of existing sources of funding that provide funds for public improvements needed to support projected growth, such as redevelopment monies, development impact fees and grants.                        |          | On-going.                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 4) Maintain a Capital Improvement Program (CIP) that establishes required capital improvements projects, priorities and revenue sources for each capital project.                                                                                    |          | On-going.                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 5) Explore alternative funding sources in light of uncertain and changing State financial arrangements with cities, researching the applicability of new grants and funding sources to provide funding for CIP projects.                             |          | On-going.                                                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 6) Evaluate the feasibility of local financing approaches to provide future sources of funding for public services, such as: property based landscape and lighting districts, business improvement districts, special taxes and special assessments. |          | On-going. Community Facilities Districts (CFDs) considered on case-by-case request.                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 7) Maintain retail competitiveness to provide a reliable tax base for increased public municipal revenues needed to support growth.                                                                                                                  |          |                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                              | 8) Coordinate with the Chamber of Commerce and the business community to maintain a business attraction program that will provide a mix of good paying jobs and increased sales tax revenues                                                         |          |                                                                                                                                              |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                    |                                                                                                                                                                                                      |          | Implementation & Progress:                                                                                                                                                                                                                                            |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                             | Policies:                                                                                                                                                                                            | Actions: |                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 9) Implement land use policies that address a balance of land uses to generate a mix of jobs, increase public revenues and promote fiscal stability.                                                 |          | General Plan and zoning designations upheld and adjusted on a case-by-case basis to address changes in the marketplace.                                                                                                                                               |  |  |  |  |
| Economic Development                                                                                                                | Goal 9.5 Develop one of the Inland Empire’s most sought after and successful industrial and business park districts along the 5th Street corridor. |                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 1) Promote light industrial and business park uses along 5th Street.                                                                                                                                 |          | On-going.                                                                                                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 2) Continue proactive and cooperative planning efforts as a member of the Board of the San Bernardino International Airport.                                                                         |          | Consideration of a joint IVDA, City of San Bernardino, Highland Specific Plan for areas around the SBIAA.                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 3) Develop and implement streetscape improvement plans for 5th Street as a major gateway corridor to the airport area.                                                                               |          | On-going.<br>CIP and IVDA.                                                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 4) Adopt design guidelines for the creation of a high quality business park environment including architectural standards, signage, landscaping and parking.                                         |          | Consideration of a joint IVDA, City of San Bernardino, Highland Specific Plan for areas around the SBIAA.<br>Work Program Item.                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 5) Limit nonconforming development that might compromise the integrity of the area as an industrial/business park center.                                                                            |          | Addressed in the City’s Non-Forming Municipal Code standards.                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     | Goal 9.6 Continue to play an active role in providing timely information about employment opportunities and workforce education.                   |                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 1) Support career education programs in local schools such as the Regional Occupation Program, career academies, internships, job shadowing, Career Speaker Programs, Career Day and other programs. |          | Real Journeys Academy charter middle school and high school approved and opened in 2018. Anticipated attendance of 1,200.<br>The City Annually supports a high school “shadowing” program in conjunction with the Redlands Unified School District and Optimist Club. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 2) Tailor job training and placement programs to all economic segments of the community.                                                                                                             |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
| Chapter 10 – Community Design Element                                                                                               |                                                                                                                                                    |                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.1 Create a unified and attractive community identity within the context of diverse neighborhoods and land uses.                            |                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 1) Continue to designate primary and secondary entry points for gateway monumentation into the City.                                                                                                 |          | Town Center Entry Arch Sign on Base Line proposed.<br>Work Program Item. Monument sign on Base Line located on east end of SR210 proposed.                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 2) Incorporate the City logo in public spaces and public facilities.                                                                                                                                 |          | On-going.<br>New Trails Logo on Trail Signs and Patches.<br>City Logo on City Street Signs.<br>San Manuel Village Freeway Signage.<br>City logo on Base Line Interchange retaining walls and bridge fencing.                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 3) Identify, preserve and enhance view corridors of major landmarks, community facilities and natural open space in the planning and design of all public and private projects.                      |          | On-going.<br>Implemented in Mediterra Planned Development.                                                                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 4) Continue to identify opportunities to incorporate public art in conjunction with redevelopment and capital improvements projects.                                                                 |          | On-going.<br>Retail center at southwest corner of Greenspot and Church St.<br>Base Line Interchange Project includes Citrus packing logos on bridge monument signs.                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 5) Pursue unifying streetscape elements for major corridors, including coordinated streetlights, landscaping, public signage, street furniture and hardscaping.                                      |          | Base Line Beautification Program.<br>Greenspot Road Beautification Program.<br>5 <sup>th</sup> Street Bridge, Boulder Bridge, Greenspot Bridge.<br>Base Line Interchange Project includes new interchange landscaping and hardscaping                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 6) Ensure that the design of all public facilities fits well into its surroundings and incorporates symbolic references to the City of Highland.                                                     |          | On-going.                                                                                                                                                                                                                                                             |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.2 Create attractive and visually unified major arterial corridors through specialized streetscape and landscape improvement plans.         |                                                                                                                                                                                                      |          |                                                                                                                                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                    | 1) Incorporate unifying and consistent streetscape elements—landscaped parkways and medians, regularly spaced trees, street lighting and street furniture—for the City’s                             |          | Base Line Beautification Program completed.<br>Greenspot Road Beautification Program.<br>5 <sup>th</sup> Street Bridge, Boulder Bridge and Greenspot Bridge.                                                                                                          |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                  |                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                 | Implementation & Progress:                                                                                                                                                  |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                                                                                           | Policies:                                                                                                                                                                                                                             | Actions:                                                                                                                                                                                                                                                                                        |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | major arterial corridors.                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 2) Incorporate City-themed design features such as banners, gateway and monument signage, and specialized landscaping in appropriate areas and as a part of streetscape improvement plans.                                            |                                                                                                                                                                                                                                                                                                 | Base Line Beautification Program.<br>Greenspot Road Beautification Program.<br>5 <sup>th</sup> Street Bridge, Boulder Bridge and Greenspot Bridge.                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 1) Develop plans for design enhancements at key intersections to include specialized paving, enlarged setbacks and accent landscaping and signage.                                                                                                                                              | Base Line Beautification Program with intersection pavers.<br>Greenspot Road Beautification Program.<br>5 <sup>th</sup> Street Bridge, Boulder Bridge and Greenspot Bridge. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 2) Continue to underground utility lines along the City’s arterial corridors.                                                                                                                                                                                                                   | On-going.<br>City’s Underground Utility Ordinance requires utility undergrounding by new development.<br>Rule 20A Funding.                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 3) Develop sign guidelines for major arterials.                                                                                                                                                                                                                                                 | Airport Gateway Specific Plan.                                                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 4) Develop a specialized streetscape plan for 3rd and 5th Streets featuring a formal street and landscape plan along with appropriate gateway and monument signage for the developing industrial/business park area.                                                                            | Consideration of a joint IVDA, City of San Bernardino, Highland Airport Gateway Specific Plan for areas around the SBIAA.                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 5) Develop specialized streetscape plan for Victoria Avenue featuring formalized landscaping and signage that identifies the entrance to Highland and the San Bernardino International Airport.                                                                                                 |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 6) Methodically upgrade existing structures to improve aesthetics and compatibility with adjacent uses along corridors.                                                                                                                                                                         | Highland Plaza across the street from City Hall (RDA project).                                                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 7) Lower the height of street monument signs to street level.                                                                                                                                                                                                                                   | Achieved with a Sign Code update in 2010.                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 8) Choose median tree species that reflect the historic traditions of the City and are consistent with indigenous vegetation.                                                                                                                                                                   |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 9) The use of fire resistant plants and trees is encouraged, especially in areas near the foothills. If palms, or other similar trees, are used, space trees far enough apart to keep fire from traveling from one tree to another, an occurrence more likely during Santa Ana wind conditions. | On-going. Fire Modification Plans approved for Mediterra Planned Development including a list of species (2016).                                                            |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.3 Create a Town Center that is visually distinctive and vibrant and combines retail, residential, civic, cultural and recreational uses. |                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 1) Heighten the sense of arrival to the Town Center through differentiated edge treatment including entry signs, specialized landscaping, street furniture and differentiated paving.                                                 |                                                                                                                                                                                                                                                                                                 | Town Center Street Sign Arch design approved by City Council.<br>Base Line Beautification program.                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 2) Encourage an appropriate mix of retail, office and civic uses to ensure the economic viability of the area.                                                                                                                        |                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 3) Encourage compactness. Successful town centers stimulate energy and pedestrian activity by concentrating uses.                                                                                                                     |                                                                                                                                                                                                                                                                                                 | Pedestrian plaza features installed by at several new businesses in the Town Center.                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 4) Provide convenient and consolidated parking where cars are screened from view, wherever possible.                                                                                                                                  |                                                                                                                                                                                                                                                                                                 | Recent example would be parking located along the rear of Bakers and CVS.                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 5) Provide comfortable pedestrian amenities—quality sitting areas, wide paths and shade—along with specialized and engaging design features, such as interesting fountains or public art, which draw and maintain people’s attention. |                                                                                                                                                                                                                                                                                                 | A pedestrian plaza with benches was most recently installed in 2017 with the construction of Smart & Final at the intersection of Base Line and Church Ave.                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 6) Design plazas and people gathering places to be consistent with the policies described in “People Gathering Places” of this Element.                                                                                               |                                                                                                                                                                                                                                                                                                 | 2017 - Smart & Final constructed plaza at the intersection of Base Line & Church Avenue.                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 7) Incorporate references to the City’s history and regional setting in the Town Center design.                                                                                                                                       |                                                                                                                                                                                                                                                                                                 | Interior and exterior exhibits at CVS/Baker’s/Family Dollar/Smart & Final                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                       | 1) Require future development within the Town Center to demonstrate consistency with the Town Center Vision, General Plan policies and, where applicable, the Mixed Use design guidelines contained within the Development                                                                      | On-going.                                                                                                                                                                   |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                        |                                                                                                                                                                                                                                                                                        |          | Implementation & Progress:                                                                                                       |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                 | Policies:                                                                                                                                                                                                                                                                              | Actions: |                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        |                                                                                                                                                                                                                                                                                        | Code.    |                                                                                                                                  |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.4 Encourage mixed and multi-use development that is attractively designed, convenient, and contains the desired mix of retail, office and residential uses.    |                                                                                                                                                                                                                                                                                        |          |                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 1) Encourage design flexibility in mixed/multi-use development by allowing both a vertical and/or horizontal mix of uses.                                                                                                                                                              |          |                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 2) Locate mixed/multi-use development in areas of high visibility and accessibility.                                                                                                                                                                                                   |          | Greenspot Village & Marketplace Specific Plan, approved in 2014.                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 3) Segregate residential parking from commercial and office parking.                                                                                                                                                                                                                   |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 4) Provide each residential use with its own private space (such as balconies, patios, terraces or upper level private gardens and plazas) along with larger communal spaces such as lobbies, central gardens or courtyards, and convenient connections to the street and retail uses. |          | On-going.<br>Richmond American Glenrose Ranch.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 5) Where a vertical mix of uses occurs, site retail or office uses on the ground floor, with residential and/or office uses above. Also, encourage architectural detailing that differentiates each use.                                                                               |          |                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 6) Locate commercial/retail uses near the sidewalk to provide high visibility from the street.                                                                                                                                                                                         |          | Will encourage in the Town Center Policy Area.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 7) Minimize the visual impact of surface parking by providing berms, landscape buffering and/or locating parking lots to the rear or side of buildings or below buildings.                                                                                                             |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 8) In multi-use development, locate retail and commercial development close to street for higher visibility and residential uses behind for convenience and privacy.                                                                                                                   |          | Smart & Final.                                                                                                                   |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.5 Encourage the development of attractive, vibrant and convenient commercial centers through careful application of design policies and development standards. |                                                                                                                                                                                                                                                                                        |          |                                                                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 1) Design highly visible entrances to retail activity centers through accent landscaping and lighting, enhanced intersection features, monument signs and other design amenities.                                                                                                      |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 2) Design commercial centers with a unifying design theme, but add visual interest through rich architectural detailing, varied massing and rooflines, and accent lighting and landscaping.                                                                                            |          | East Highlands Village Shopping Center, CVS/Baker’s/Family Dollar, Highland Crossings and Highland Crossroads                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 3) Locate buildings and building frontages close to the street and street corners with parking behind or to the side of the buildings. Where this is not possible or practical, ensure that street-facing parking is shielded through landscaping or berms.                            |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 4) Provide ample landscaping for internal parking areas using landscaped bays and overstory shade trees.                                                                                                                                                                               |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 5) Clearly delineate pedestrian routes from parking areas to retail uses to allow easy and safe pedestrian movement.                                                                                                                                                                   |          | On-going.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 6) Encourage pedestrian-scale features such as shaded sitting areas, fountains, arcades, canopies and/or awnings, customized signage and strategically located secondary entrances.                                                                                                    |          | Proposed for the Town Center Policy Area and Golden Triangle Policy Area.<br>Smart & Final (2018) and Highland Crossings (2019). |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 7) Provide people-gathering places and amenities such as miniplazas, courtyards, benches, outdoor eating areas, specialized landscaping, accent lighting, public art, shade, trash receptacles and water fountains.                                                                    |          | Proposed for the Town Center Policy Area and Golden Triangle Policy Area.<br>Smart & Final (2018) and Highland Crossings (2019). |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 8) Link newly developed retail activity centers, where practical, to surrounding residential or office uses through clear and safe pedestrian and bicycle connections.                                                                                                                 |          | Smart & Final / KZ Holdings (2018/2020)                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 9) Encourage internal access between adjacent properties in order to minimize curb cuts along major thoroughfares.                                                                                                                                                                     |          | On-going. Bakers / Family Dollar / Woodcrest Companies.                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                        | 10) Provide walls when necessary for security and/or privacy from adjoining residential uses. When walls are necessary, pedestrian breaks should be provided for access to commercial uses.                                                                                            |          |                                                                                                                                  |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                         |                                                                                                                                                                                                                                           |          | Implementation & Progress:                                                                          |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                  | Policies:                                                                                                                                                                                                                                 | Actions: |                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 11) Encourage creative wall design to avoid a blank appearance and utilize landscape buffers as an alternative to walls to facilitate pedestrian linkages to commercial areas.                                                            |          |                                                                                                     |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.6 Maintain and enhance single-family neighborhoods with attractive streetscapes, compatible architecture and a high quality of life.            |                                                                                                                                                                                                                                           |          |                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 1) Incorporate landscaped parkways, consistently spaced street trees, continuous sidewalks and pedestrian-scale streetlights, wherever possible.                                                                                          |          | On-going                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 2) Require new and infill development to be of compatible scale, materials and massing relative to existing development.                                                                                                                  |          | East Highlands Village and Historic Village Districts. Base line Corridor                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 3) Encourage a variety of architectural styles, massing, floor plans, façade treatment and elevations to create visual interest along the street.                                                                                         |          | On-going                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 4) Encourage street facing architecture by placing entries and porches at the front of the residence and connecting them to the sidewalk by a pathway.                                                                                    |          |                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 5) Encourage a blend of compatible architectural styles that contain rich façade detailing, varied rooflines and quality materials incorporated on all four sides of the residence.                                                       |          | Mediterra Planned Development (2017).                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 6) Site garages back from the street and minimize street frontage devoted to driveways and vehicular access.                                                                                                                              |          | William Homes SF Housing Project on Palm Ave (2010).                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 7) Consider small lot developments with rear allies that position the garage and driveway to the back of the site to avoid garagedominated streetscapes.                                                                                  |          | KZ Holings on Church Ave, north of Base Line.                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 8) Maintain, improve and/or develop parkways with canopy street trees, providing shade, beauty and a unifying element to residential streets.                                                                                             |          | On-going in all new development projects.                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 9) Encourage maximum landscape coverage of the front yard area as defined by the front setback.                                                                                                                                           |          | On-going.                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 10) Where desirable, encourage traffic-calming measures such as the actual or visual narrowing of streets through widened parkways, canopy trees and neck-down curbs at intersections.                                                    |          | Mediterra Planned Development.                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 11) Design front-yard fencing that is low-scale, partially transparent and of compatible color, style and materials as the primary residence. Long and solid fences and walls are discouraged unless placed along the side or rear yards. |          | On-going.                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 12) In areas of small lot development, incorporate design features that connect it with adjoining areas such as consistent setbacks, building height and pedestrian connections.                                                          |          | Richmond American “Serrano”/Glenrose Ranch & Mastercraft Highland Park.                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 13) Establish design and development standards for entire single family developments from the start—remain consistent with enforcing requirements and standards.                                                                          |          | On-going.                                                                                           |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.7 Improve the visual quality of Base Line with mid-block corridor residential developments that are compatible with adjoining residential uses. |                                                                                                                                                                                                                                           |          |                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 1) Buffer mid-block residential development from arterials through minimum setback requirements, landscaped parkways and semitransparent fencing.                                                                                         |          | Proposed in Mastercraft’s Highland Park Draft plans.                                                |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 2) Design the street-facing façades of corridor development to include extensive architectural detailing, varied surface treatment and interesting rooflines to convey an attractive domestic character.                                  |          | Proposed in KZ Holdings draft residential plans as well as Woodcrest Companies project to the west. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 3) Provide highly visible and well-lit connections to adjacent residential and commercial development.                                                                                                                                    |          |                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                         | 4) Encourage visual continuity along mid-block residential development through landscaped parkways, regularly spaced                                                                                                                      |          | Proposed in Mastercraft’s Highland Park Draft plans.                                                |  |  |  |  |



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|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                      | Policies:                                                                                                                                                                                                                                            | Actions: |                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | street trees and rhythmic variations of residential façades, styles and colors.                                                                                                                                                                      |          |                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 5) Reduce the visual impact of parking through consolidated parking arrangements, shared driveway access, alley-accessed designs, landscape buffers and recessed, covered parking structures.                                                        |          | Implemented in Richmond American’s “Serrano” / Glenrose Ranch project.                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 6) Encourage visual breaks in appropriately scaled walls and fencing along the corridor to balance privacy needs with aesthetic impacts. Long continuous blank walls are highly discouraged.                                                         |          | Implemented in Richmond American’s “Serrano” / Glenrose Ranch project.                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 7) With multiple-family development, require that each unit have garage parking and a reasonable amount of usable private space including elevated decks, terraces, porches or rear yards.                                                           |          | Implemented through the City’s multi-family development standards.                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 8) On large project sites, encourage design flexibility by using maximum dwelling units per acre as a parcel average to allow for greater provision of on-site open space and project amenities.                                                     |          | Implemented in Richmond American’s “Serrano” / Glenrose Ranch project.                                              |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 9) Require lot consolidation for lots under same ownership, wherever practical, to encourage more flexible design solutions and viable parcel sizes.                                                                                                 |          | On-going.                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 10) Provide pedestrian access and connections to nearby retail, transportation, recreation and educational centers, where practical.                                                                                                                 |          | Mediterra Planned Development.                                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 11) Require new and infill development to be of compatible scale, materials and massing relative to existing development.                                                                                                                            |          | Mastercraft 13 at Greenspot Road, Mastercraft 43 on Base Line, and Kiel 54 on Santa Ana Canyon Road.                |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.8 Ensure that industrial and business park development is professional and attractive in appearance through coordinated site planning, signage and architectural design guidelines. |                                                                                                                                                                                                                                                      |          |                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 1) Strengthen the image of industrial and business park areas through entry monument signage, distinctive landscaping and complementary architectural design elements.                                                                               |          | 2014/2015 Work Program Item - “High Tech Highland” initiative.                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 2) Encourage contemporary, clean and distinctive industrial buildings with clearly visible entrances.                                                                                                                                                |          | 2014/2015 Work Program Item - “High Tech Highland” initiative.                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 3) Avoid long, blank building walls by incorporating vertical and/or horizontal façade articulation and modulation and varying use of color, materials and landscaping.                                                                              |          | 2014/2015 Work Program Item - “High Tech Highland” initiative.                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 4) Promote the use of 5th Street as a gateway to San Bernardino International Airport through improved signage, gateway monumentation and skyway landscaping.                                                                                        |          | Greenspot Road Beautification Project entry sign.                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 5) Capitalize on the access to industrial areas created by nearby State Route 30 through improved signage and gateway monumentation.                                                                                                                 |          | 2014/2015 Work Program Item to develop gateway signage for Greenspot Village & Mraketplace.                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 6) Provide incentives for consolidating smaller industrial lots into larger parcels.                                                                                                                                                                 |          | Transition Properties warehouse/distribution project.                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 7) Screen parking, storage and service areas from public view with landscaped walls, berms and appropriate landscaping treatments.                                                                                                                   |          | Transition Properties warehouse/distribution project.                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 8) Where practical, underground or screen utilities and utility equipment or locate and size them to be as inconspicuous as possible.                                                                                                                |          | New development condition of approval. Implemented through the City’s commercial and residential design guidelines. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 9) Reduce the impact of industrial uses on adjacent neighborhoods and commercial areas by buffering them with walls and landscaping and/or by locating service, delivery and loading areas as far as possible from adjacent uses and public streets. |          | 2020 - Transition Properties warehouse/distribution project, Phase 2.                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 10) Encourage adjacent industrial buildings to create shared outdoor gathering places that are landscaped and provide relaxing environments for staff and employees.                                                                                 |          | 2020 - Transition Properties warehouse/distribution project, Phase 2.                                               |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                             | 11) Locate restaurants and other convenience retail and service uses in close proximity to industrial uses to reduce unnecessary workday car trips by employees and business clients.                                                                |          | Farmer Boys Restaurant on 5 <sup>th</sup> Street and Palm Ave.                                                      |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.9 Support and strengthen public and                                                                                                                                                 |                                                                                                                                                                                                                                                      |          |                                                                                                                     |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                       | Implementation & Progress:                                                                                                                                 |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                              | Policies:                                                                                                                                                                                                                                                                                                           | Actions:                                                                                                                                                                                                              |                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     | private efforts to preserve historic structures and neighborhoods.                                                                                                  |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                       |                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 1) Encourage restoration and preservation of existing historic residences, buildings and neighborhoods that reflect the architectural character and streetscape patterns of early Highland.                                                                                                                         |                                                                                                                                                                                                                       | Distribution of Newsletter describing preferred restoration methods & funding. Grant funding available for exterior painting, window and door replacement. |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 2) Assist eligible property owners to use federal and state incentives for the restoration and maintenance of historic properties, such as the State of California’s Mills Act, which allows for a reduction in property taxes for qualified owners.                                                                |                                                                                                                                                                                                                       | Mills Act available and advertised.                                                                                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 3) Develop a clear pedestrian and vehicular connection between the City’s emerging Town Center and the existing Historic District.                                                                                                                                                                                  |                                                                                                                                                                                                                       | 2014 & 2018 Public Works applied for a grant to improve portions of Palm Avenue and Pacific Street.                                                        |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 4) Design and incorporate entry signs, informational plaques, streetscape improvements and other edge and boundary treatments at points of entry into the district and at other points of interest.                                                                                                                 |                                                                                                                                                                                                                       | Plaque Program / District Identification Signs in place.                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 5) Update the design guidelines pamphlet for rehabilitation, remodeling and new construction within the historic district.                                                                                                                                                                                          |                                                                                                                                                                                                                       | On-going.<br>Achieved.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 6) Review and enhance the City’s community outreach program for historic preservation through links on the City’s webpage, incentive programs for property owners, sponsorship of community events and other efforts.                                                                                               |                                                                                                                                                                                                                       | Neighborhood Pride Program.<br>Citrus Harvest Festival.                                                                                                    |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 7) Link the City’s agricultural past to its current preservation efforts.                                                                                                                                                                                                                                           |                                                                                                                                                                                                                       | Citrus Harvest Festival.                                                                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | 1) Evaluate the desirability of adopting and applying a historic district overlay zone, which would include design review standards for rehabilitation, remodeling and new construction, to Highland’s historic area. | Completed.                                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | 2) Evaluate the desirability of adopting and applying design guidelines or special zoning to the small East Highland Village historic neighborhood.                                                                   | Adopted in 2009.                                                                                                                                           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | 3) Develop a walking tour of the historic district, with informational placards along the way, to promote interest in the district.                                                                                   | On-going.<br>Achieved.                                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | 4) Study the feasibility and possible extent of adaptive reuse of residential and commercial buildings in the Historic Village District on a parcel-by-parcel basis.                                                  |                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | 5) Develop design guidelines for the adaptive reuse of historic residential buildings for commercial uses and commercial buildings for residential uses.                                                              | Completed.                                                                                                                                                 |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.10 Guide the development of a variety of attractive, engaging and convenient public spaces, including plazas, pedestrian areas and recreational open space. |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                       |                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 1) Design plazas with:<br>• Ample seating space;<br>• A central focal point or amenity of interest such as public art or fountain;<br>• Proximity to and visibility to and from the street;<br>• Combinations of sun and shade;<br>• All age groups in mind; and<br>• Public space framed by surrounding buildings. |                                                                                                                                                                                                                       | Greenspot Village & Marketplace Specific Plan.                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 2) Locate plazas in areas of high visibility such as near streets or along sidewalks or pedestrian paths.                                                                                                                                                                                                           |                                                                                                                                                                                                                       |                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 3) In areas of heavy pedestrian use, provide wide sidewalks that allow room for window shopping, pedestrian passage, outdoor dining and landscape buffers.                                                                                                                                                          |                                                                                                                                                                                                                       | Greenspot Village & Marketplace Specific Plan.                                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                     | 4) Incorporate civic, regional or vernacular design elements such as historical markers                                                                                                                                                                                                                             |                                                                                                                                                                                                                       | New Police Station Memorial Park at the s/e corner of Central Avenue and Base Line. Dedicated in May 2012.                                                 |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                            |                                                                                                                                                                                                                                                 |                                                                                                                                                                                                 | Implementation & Progress:                                                                                              |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                     | Policies:                                                                                                                                                                                                                                       | Actions:                                                                                                                                                                                        |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | and educational exhibits, where appropriate.                                                                                                                                                                                                    |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 5) Incorporate pedestrian scaled, distinctive lighting fixtures in community facilities and other public places with occasional or frequent evening use.                                                                                        |                                                                                                                                                                                                 | 5 <sup>th</sup> Street and Base Line.                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                            | 6) Design recreational amenities and parks with all age groups in mind and incorporate architectural and landscape elements consistent with City or regional design themes.                                                                     |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 7) Incorporate small sitting areas and/or shaded courtyards close to shopping areas but buffered from parking and traffic impacts.                                                                                                              |                                                                                                                                                                                                 | Smart and Final pedestrian plaza 2017.                                                                                  |  |  |  |  |
|                                                                                                                                     |                                                                                            | 8) Adopt standards for civic and mini-plazas containing seating, tree and amenity requirements.                                                                                                                                                 |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.11 Promote attractive, appropriately scaled and well-coordinated signs.            |                                                                                                                                                                                                                                                 |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 1) Continue to develop and enhance the City's graphics and sign program for street signs, parks, public facilities and other civic areas.                                                                                                       |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 2) For commercial centers along arterial corridors, encourage monument signs that are clearly visible, identify key uses and reflect the design theme of the development.                                                                       |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 3) Within commercial centers, use complementary, yet distinctive, sign styles.                                                                                                                                                                  |                                                                                                                                                                                                 | On-going.                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                            | 4) Within commercial centers, encourage high quality signage, including wall signs, raised letter signs, projecting double-faced signs and customized logos, which complement the architecture of the building or center of which it is a part. |                                                                                                                                                                                                 | On-going.                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                            | 5) Discourage signs that incorporate blinking or flashing elements, pole structures, roof signs or the use of temporary lettering or structures.                                                                                                |                                                                                                                                                                                                 | On-going.<br>Implemented through City's Sign Code.                                                                      |  |  |  |  |
|                                                                                                                                     |                                                                                            | 6) Encourage and develop smaller-scale, customized, pedestrian oriented signs within the Town Center.                                                                                                                                           |                                                                                                                                                                                                 | Sign Code update completed.                                                                                             |  |  |  |  |
|                                                                                                                                     |                                                                                            |                                                                                                                                                                                                                                                 | 1) Develop a sign guidelines manual with examples of appropriate signs of various scales for arterials, commercial centers and the Town Center. Maximum height limits would need to be defined. | Sign Code update completed.                                                                                             |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.12 Encourage development that is energy efficient and environmentally sustainable. |                                                                                                                                                                                                                                                 |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 1) Encourage landscaping practices that increase energy efficiency and conserve natural resources such as:                                                                                                                                      |                                                                                                                                                                                                 | On-going.<br>Implemented through the City's new Water Efficiency Ordinance.                                             |  |  |  |  |
|                                                                                                                                     |                                                                                            | 2) Planting trees and incorporating landscaped berms to provide shade and wind buffering                                                                                                                                                        |                                                                                                                                                                                                 | On-going.                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                            | 3) Using native and drought-tolerant landscaping ("xeriscaping") and drip irrigation to conserve water resources.                                                                                                                               |                                                                                                                                                                                                 | On-going. City facilities and LMD converted.                                                                            |  |  |  |  |
|                                                                                                                                     |                                                                                            | 4) Encourage designs that channel runoff to permeable surfaces.                                                                                                                                                                                 |                                                                                                                                                                                                 | On-going.                                                                                                               |  |  |  |  |
|                                                                                                                                     |                                                                                            | 5) Encourage transit-oriented, infill development to make efficient use of existing land.                                                                                                                                                       |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 6) Encourage site planning and building orientation that maximizes solar and wind resources for cooling and heating.                                                                                                                            |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            | 7) Encourage the use of ecologically sound building materials such as those made of recycled content and contain low amounts of volatile organic compounds (VOCs).                                                                              |                                                                                                                                                                                                 | Adopted most recent Cal Green Building Standard Code.                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                            | 8) During construction, require developers and builders to protect topsoil in order to reduce dust and runoff impacts.                                                                                                                          |                                                                                                                                                                                                 | On-going.<br>Enforcement of NPDES and BMPs                                                                              |  |  |  |  |
|                                                                                                                                     |                                                                                            | 9) Encourage local recycling and composting initiatives at the neighborhood level.                                                                                                                                                              |                                                                                                                                                                                                 |                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                            |                                                                                                                                                                                                                                                 | 1) Participate in the CEEP (Community Energy Efficiency Program) Certificate and Recognition Program.                                                                                           | City Council Work Program Item (2009/2010) – "Establish a Green Building Site Design Incentive Program (LEED & CEED)" - |  |  |  |  |
|                                                                                                                                     |                                                                                            |                                                                                                                                                                                                                                                 | 2) Adopt LEED (Leadership in Energy and Environmental Design) design standards for public buildings.                                                                                            | City Council Work Program Item (2009/2010) – "Establish a Green Building Site Design Incentive Program (LEED & CEED)"   |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                  |                                                                                                                                                                                                                                          |                                                                                                                                                                         | Implementation & Progress:                                                                                                      |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals:                                                                                                                                           | Policies:                                                                                                                                                                                                                                | Actions:                                                                                                                                                                |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                          | 3) Provide “green planning” site design incentives, such as density or height bonuses, reduced parking requirements, reduced processing fees and expedited plan checks. | City Council Work Program Item (2009/2010) – “Establish a Green Building Site Design Incentive Program (LEED & CEED)”           |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                          | 4) Continue to use water and energy conservation practices in all public buildings and on City property.                                                                |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                          | 5) Sponsor community outreach and educational programs that encourage local schools to study and participate in green building design practices.                        | Public outreach during local events such as the Citrus Harvest Festival and Discover Highland Night.                            |  |  |  |  |
| Community Design                                                                                                                    | Goal 10.13<br>Appropriately buffer the boundaries between differing land uses and provide transitions where necessary.                           |                                                                                                                                                                                                                                          |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 1) Encourage the use of landscaped walls or fences that buffer residential areas from commercial uses to allow privacy and noise absorption.                                                                                             |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 2) Reduce the visual impact of freestanding walls by varying their alignment, adding landscaping and/or berms, incorporating decorative surface detailing and choosing materials similar to adjacent residential uses.                   |                                                                                                                                                                         | On-going.                                                                                                                       |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 3) Locate service lanes, storage and noise-generating uses away from adjoining residential or commercial areas to buffer light industrial and business park areas.                                                                       |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 4) Link newly developed commercial centers, where practical, to adjoining residential uses.                                                                                                                                              |                                                                                                                                                                         | Greenspot Village & Marketplace & KZ Holdings                                                                                   |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 5) Encourage transitions that define boundaries but that also preserve a sense of openness and connectivity. For example, perimeter subdivision walls can contain occasional breaks to provide access to open space and adjoining areas. |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 6) Reconsider subdivision design to reduce or eliminate perimeter block walls to allow more houses and structures to face the street.                                                                                                    |                                                                                                                                                                         | KZ Holdings                                                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 7) Encourage use of landscaped trellises and accent landscaping at development entries rather than walls or structures.                                                                                                                  |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 8) Develop visual and functional transitions to the Town Center and Historic District through entry signs, specialized street lights, widened sidewalks and differentiated paving.                                                       |                                                                                                                                                                         | City Council Work Program – “Palm Ave Streetscape Design Guidelines” Summer 2012.                                               |  |  |  |  |
| Chapter 11 – Airport Element                                                                                                        |                                                                                                                                                  |                                                                                                                                                                                                                                          |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
| Airport                                                                                                                             | Goal 11.1 Reduce exposure of people to aircraft noise and overflights, and ensure adequate public notification through buyer awareness measures. |                                                                                                                                                                                                                                          |                                                                                                                                                                         |                                                                                                                                 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 1) Limit the development of sensitive land uses located within the 65 decibel (dB) Community Noise Equivalent Level (CNEL) contour.                                                                                                      |                                                                                                                                                                         | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 2) Require acoustical analysis and noise mitigation measures for sensitive land uses, especially residential uses, in areas significantly impacted by noise.                                                                             |                                                                                                                                                                         | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 3) Ensure compliance of new development with noise standards in the Code of Federal Regulations and California Airport Noise Regulations.                                                                                                |                                                                                                                                                                         | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 4) Ensure adherence to standards in the California Building Code (CBC) that govern acceptable interior noise levels associated with exterior airport noise sources.                                                                      |                                                                                                                                                                         | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  | 5) Participate in planning activities relative to the location and activity of airports and minimize negative impacts on economic development objectives and quality of life in the City.                                                |                                                                                                                                                                         | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                  |                                                                                                                                                                                                                                          | 1) Disseminate the latest information on noise mitigation through site planning review and                                                                              |                                                                                                                                 |  |  |  |  |



| City of Highland General Plan (Comprehensively Updated in 2006 – CC Resolution No. 2006-015)<br>Implementation Plan - Annual Review |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                    | Implementation & Progress:                                                                                                                                                                                                               |  |  |  |  |
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| General Plan Element:                                                                                                               | Goals:                                                                                                                                                                                                                                                                                           | Policies:                                                                                                                                                                                                                                                                                                                                                                               | Actions:                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         | construction techniques.                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         | 2) Review and respond aggressively to any proposals involving new flight patterns, more intense operations over the City, or relocation or extension of runways that would create the potential for noise impacts on sensitive land uses within the City.                          | 2019 - Attended second annual Airport Environmental Mitigation meeting. Ongoing.                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         | 3) Work with the San Bernardino International Airport Authority to encourage restrictions on hours of operation to minimize noise impacts.                                                                                                                                         | On-going as projects are proposed.                                                                                                                                                                                                       |  |  |  |  |
| Airport                                                                                                                             | Goal 11.2 Reduce the risk to people and property by limiting the type and intensity of development in identified impact areas, ensuring adequate emergency response facilities within or adjacent to airport uses, and requiring adequate public notification of safety policies and procedures. |                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 1) Evaluate land use compatibility and safety issues in designated Airport Influence Areas (AIAs) by: <ul style="list-style-type: none"> <li>• Coordinated planning with regional planning authorities</li> <li>• Compliance with applicable Airport Master Plans, Federal Aviation Administration (FAA) requirements and the California Airport Land Use Planning Handbook.</li> </ul> |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 2) Limit the type and intensity of development in designated Airport Influence Areas (AIAs).                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 3) Avoid siting sensitive uses, especially residences, schools and hospitals, nearby airport runways or along approved flight paths.                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 4) Encourage the development of open space areas in Highland adjacent to designated airport safety zones.                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 5) Encourage notification requirements and establish a buyer awareness program for areas of Highland within established Areas of Special Compatibility Concern.                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 6) Work with the San Bernardino International Airport Authority to ensure that Airport Plans enhance economic advantage, minimize negative impacts to land values and protect Highland’s quality of life.                                                                                                                                                                               |                                                                                                                                                                                                                                                                                    | Consider a joint IVDA, City of San Bernardino, SBIA, and Highland Specific Plan for area around SBIA. This was postponed due to loss of RDA in 2011.                                                                                     |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         | 1) Establish occupancy requirements (i.e., noise mitigation and height restrictions) within established airport easement or overflight areas as a condition of approval for new development.                                                                                       | On-going<br>Adoption of SBIA & Highland Interagency Cooperative Agreement adopted on August 22, 2007.<br>Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343 |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         | 2) Require letters of advisement incorporating information in Conditions, Covenants and Restrictions (CCRs) or Real Estate Disclosures, which report where projects occur within established 65 Community Noise Equivalent (CNEL) and an established Airport Influence Area (AIA). | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343                                                                                                          |  |  |  |  |
| Airport                                                                                                                             | Goal 11.3 Promote the development of the 5th Street Corridor as an attractive employment center and gateway to the San Bernardino International Airport.                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 1) Coordinate proactive airport planning efforts with the City of San Bernardino and the San Bernardino International Airport Authority.                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                    | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343<br>Began coordinated efforts to adopt a 3 <sup>rd</sup> & 5 <sup>th</sup> Street Specific Plan.          |  |  |  |  |
|                                                                                                                                     |                                                                                                                                                                                                                                                                                                  | 2) Promote the 5th Street Corridor as a visually unified, business friendly employment center.                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                    | Greenspot Road Beautification Project complete in 2015.                                                                                                                                                                                  |  |  |  |  |



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|-------------------------------------------------------------------------------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| General Plan Element:                                                                                                               | Goals: | Policies:                                                                                                                                  | Actions:                                                                                                                      |                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |        | 3) Provide adequate transitions and/or buffers between existing residential neighborhoods and industrial and other incompatible land uses. |                                                                                                                               | Shown in draft Airport Gateway Specific Plan                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |        | 4) Participate in Airport planning efforts to promote compatibility with the City’s General Plan.                                          |                                                                                                                               | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343<br>Began coordinated efforts to adopt a 3rd & 5th Street Specific Plan. |  |  |  |  |
|                                                                                                                                     |        | 5) Ensure consistency with appropriate Airport Land Use Compatibility Plans, once adopted.                                                 |                                                                                                                               | Implemented by the adoption of the City’s Airport Overlay Zone and Safety Compatibility Ordinance (2009) – Ord No. 342, and 343<br>Began coordinated efforts to adopt a 3rd & 5th Street Specific Plan. |  |  |  |  |
|                                                                                                                                     |        | 6) Encourage flexible development standards that account for changes in market demand related to airport cargo, storage and distribution.  |                                                                                                                               | Shown in draft Airport Gateway and Specific Plan.                                                                                                                                                       |  |  |  |  |
|                                                                                                                                     |        |                                                                                                                                            | 1) Develop a comprehensive gateway boulevard streetscape improvement plan for 5th Street.                                     | CIP & IVDA.<br>Airport Gateway Specific Plan                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |        |                                                                                                                                            | 2) Develop comprehensive design guidelines for the landscaping, architecture and streetscapes within the 5th Street Corridor. | CIP & IVDA.<br>Airport Gateway Specific Plan                                                                                                                                                            |  |  |  |  |
|                                                                                                                                     |        |                                                                                                                                            |                                                                                                                               |                                                                                                                                                                                                         |  |  |  |  |
|                                                                                                                                     |        |                                                                                                                                            |                                                                                                                               |                                                                                                                                                                                                         |  |  |  |  |

**HOUSING ELEMENT  
IMPLEMENTATION ANNUAL REPORT**



Please Start Here

| General Information     |                                          |
|-------------------------|------------------------------------------|
| Jurisdiction Name       | Highland                                 |
| Reporting Calendar Year | 2020                                     |
| Contact Information     |                                          |
| First Name              | Kim                                      |
| Last Name               | Stater                                   |
| Title                   | Assistant Community Development Director |
| Email                   | kstater@cityofhighland.org               |
| Phone                   | 9098648732                               |
| Mailing Address         |                                          |
| Street Address          | 27215 Base Line                          |
| City                    | Highland                                 |
| Zipcode                 | 92346                                    |

**Optional:** Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated.

v 2\_9\_21









|                |          |                    |
|----------------|----------|--------------------|
| Jurisdiction   | Highland |                    |
| Reporting Year | 2020     | (Jan. 1 - Dec. 31) |

ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation  
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

| Table B                                    |                     |                                 |      |      |      |      |      |      |      |      |      |                                 |                                      |
|--------------------------------------------|---------------------|---------------------------------|------|------|------|------|------|------|------|------|------|---------------------------------|--------------------------------------|
| Regional Housing Needs Allocation Progress |                     |                                 |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Permitted Units Issued by Affordability    |                     |                                 |      |      |      |      |      |      |      |      |      |                                 |                                      |
|                                            |                     | 1                               | 2    |      |      |      |      |      |      |      |      | 3                               | 4                                    |
| Income Level                               |                     | RHNA Allocation by Income Level | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Total Units to Date (all years) | Total Remaining RHNA by Income Level |
|                                            |                     |                                 |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Very Low                                   | Deed Restricted     | 349                             |      |      |      |      |      |      |      |      |      |                                 | 349                                  |
|                                            | Non-Deed Restricted |                                 |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Low                                        | Deed Restricted     | 246                             |      |      |      |      |      |      |      |      |      | 4                               | 242                                  |
|                                            | Non-Deed Restricted |                                 |      |      |      |      |      |      | 4    |      |      |                                 |                                      |
| Moderate                                   | Deed Restricted     | 280                             |      |      |      |      |      |      |      |      |      | 23                              | 257                                  |
|                                            | Non-Deed Restricted |                                 |      | 1    |      | 6    | 9    |      | 2    | 5    |      |                                 |                                      |
| Above Moderate                             |                     | 625                             |      | 3    | 6    | 18   | 70   | 17   | 3    |      |      | 117                             | 508                                  |
| Total RHNA                                 |                     | 1500                            |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Total Units                                |                     |                                 |      | 4    | 6    | 24   | 79   | 17   | 5    | 9    |      | 144                             | 1356                                 |

Note: units serving extremely low-income households are included in the very low-income permitted units totals  
Cells in grey contain auto-calculation formulas







ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation

(CCR Title 25 §6202)

|                                                                                                                                                                                                |                                                                                                                                                            |                                                                 |                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jurisdiction                                                                                                                                                                                   | Highland                                                                                                                                                   |                                                                 |                                                                                                                                                                                                                       |
| Reporting Year                                                                                                                                                                                 | 2020                                                                                                                                                       | (Jan. 1 - Dec. 31)                                              |                                                                                                                                                                                                                       |
| Table D                                                                                                                                                                                        |                                                                                                                                                            |                                                                 |                                                                                                                                                                                                                       |
| Program Implementation Status pursuant to GC Section 65583                                                                                                                                     |                                                                                                                                                            |                                                                 |                                                                                                                                                                                                                       |
| Housing Programs Progress Report                                                                                                                                                               |                                                                                                                                                            |                                                                 |                                                                                                                                                                                                                       |
| Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element. |                                                                                                                                                            |                                                                 |                                                                                                                                                                                                                       |
| 1                                                                                                                                                                                              | 2                                                                                                                                                          | 3                                                               | 4                                                                                                                                                                                                                     |
| Name of Program                                                                                                                                                                                | Objective                                                                                                                                                  | Timeframe in H.E                                                | Status of Program Implementation                                                                                                                                                                                      |
| Single Family Rehabilitation                                                                                                                                                                   | Assist 217 lower income & 171 moderate income hhs                                                                                                          | 2006-2014                                                       | Partially completed. Terminated in 2012 due to loss of RDA.                                                                                                                                                           |
|                                                                                                                                                                                                | Increase grant amount to \$25,000                                                                                                                          | 1/1/2007                                                        | Completed, but will be terminated in 2012 due to loss of the RDA.                                                                                                                                                     |
|                                                                                                                                                                                                | Continue to provide no-interest rate loans. 100 loans annually                                                                                             | Annually                                                        | Completed, but at a rate of 50-60 loans per year. Terminated in 2012 due to loss of RDA.                                                                                                                              |
| Single Family Rehabilitation                                                                                                                                                                   | Assist 217 lower income & 171 moderate income hhs                                                                                                          | 2006-2014                                                       | Partially completed. Terminated in 2012 due to loss of RDA.                                                                                                                                                           |
|                                                                                                                                                                                                | Increase grant amount to \$25,000                                                                                                                          | 39083                                                           | Completed, but will be terminated in 2012 due to loss of the RDA.                                                                                                                                                     |
|                                                                                                                                                                                                | Continue to provide no-interest rate loans. 100 loans annually                                                                                             | Annually                                                        | Completed, but at a rate of 50-60 loans per year. Terminated in 2012 due to loss of RDA.                                                                                                                              |
|                                                                                                                                                                                                | Continue to participate in the "World Changes" Program.                                                                                                    | Annually                                                        | Completed, but Program to be terminated due to loss of City RDA.                                                                                                                                                      |
| Rental Rehabilitation                                                                                                                                                                          | Develop a program to rehab single & multi-family rentals                                                                                                   | Funding 2012/2013                                               | No action due to lack of funding.                                                                                                                                                                                     |
|                                                                                                                                                                                                | Continue rental inspection program                                                                                                                         | On-going                                                        | In place and on-going.                                                                                                                                                                                                |
| Code Enforcement                                                                                                                                                                               | Prohibit owners of substandard housing from claiming depreciation etc. on State income tax.                                                                | by June 2011                                                    | No action.                                                                                                                                                                                                            |
|                                                                                                                                                                                                | Windshield surveys to identify areas with substandard housing and identify services.                                                                       | Commence 6 months following Housing Element adoptin.            | Completed.                                                                                                                                                                                                            |
|                                                                                                                                                                                                | Enforce Prop Maintenance Ord. HMC Section 15.52, and provide owners with info on Neighborhood Pride Grant.                                                 | On-going                                                        | Program terminated due to loss of City RDA.                                                                                                                                                                           |
| Neighborhood Quality                                                                                                                                                                           | Continue the Neighborhood Enhancement Program (NEP), and continue the Crime-free Multi-family Housing Program.                                             | On-going                                                        | The NEP program was eliminated due to loss of City RDA. The City substituted a new program called "CPF for Multi-family Housing" (which involves Code, Police, and Fire) to improve individual multi-family projects. |
|                                                                                                                                                                                                | Implement Neighborhood Pride Grant program                                                                                                                 | 5 year objective                                                | Program terminated due to loss of City RDA.                                                                                                                                                                           |
| Inclusionary Housing and Fees                                                                                                                                                                  | Inclusionary Housing Ordinance                                                                                                                             | 2006                                                            | In place and on-going. Current balance approximately \$596,000.                                                                                                                                                       |
|                                                                                                                                                                                                | Review in-lieu fee established for the Inclusionary Housing Ordinance.                                                                                     | December 2010, and biannually thereafter                        | Most recently completed in 2020. On-going.                                                                                                                                                                            |
|                                                                                                                                                                                                | Evaluate Development Impact Fees to ensure they are minimum necessary to cover actual costs etc.                                                           | Review bi-annually.                                             | Completed in 2019. New evaluation initiated in February 2021.                                                                                                                                                         |
|                                                                                                                                                                                                | Assist in the development of adequate housing of lower and moderate income households by providing a comprehensive menu of opportunities.                  | various timeframes for individual projects throughout 2006-2014 | On-going                                                                                                                                                                                                              |
| Regulatory Relief                                                                                                                                                                              | Encourage the development of multifamily housing types by permitting units by right in multi-family zoned sites as identified in the HE.                   | one year from HE adoption                                       | Planning Commission hearings conducted on May 17, 2011 and June 21, 2011. City Council adopted development code and zone changes in October, 2011.                                                                    |
|                                                                                                                                                                                                | Update the Land Use and Development Code to address updates to density bonus laws.                                                                         | Adopt updates as needed.                                        | Ongiong, Recent changes to density bonus laws will be considered through a Municipal Code Update anticipated in Spring 2021.                                                                                          |
|                                                                                                                                                                                                | Increase staffing in the Redevelopment Department to increase efficiency and implementation of the City's housing programs                                 | As funds are available.                                         | Completed in 2006 - hired a second housing technician. Subsequently in 2011/2012 entire department eliminated due to loss of City RDA.                                                                                |
|                                                                                                                                                                                                | Incentivize lot consolidation for high density multi-family projects by expediting the process for sites identified in the HE.                             | On-going.                                                       | Completed.                                                                                                                                                                                                            |
| Developer Outreach                                                                                                                                                                             | Amend the Land Use and Development Code to include pre-application conference and advertise benefits on City's website and "come home to highland" website | On-going.                                                       | Pre-application process in place and ongiong. Standing meetings every Thursday at 10am. Meetings are scheduled two weeks from reception of project description.                                                       |
|                                                                                                                                                                                                | Conduct an annual citywide analysis to assess and document the City and RDA housing activities in annual report to HCD                                     | On-going                                                        | Completed annually and on-going.                                                                                                                                                                                      |
|                                                                                                                                                                                                | Continue to offer the City's brochure on zoning, development requirements, development fees and permitting procedures in City Hall and online              | On-going                                                        | Complete. City's Municipal Code available on-line and update of the City's website completed in 2020.                                                                                                                 |
|                                                                                                                                                                                                | Continue to utilize a digital database to track development applications and periodically post summaries on City's website                                 | On-giong.                                                       | City utilizes iWORQ software. Item Complete and on-going.                                                                                                                                                             |
| Innovative and Efficient Housing                                                                                                                                                               | Encourage development on sites identified in the land resources section of the HE by providing inventory on City's website                                 | Within 3 months of adoption of the Housing Element.             | The HE inventory is provided on the City's website, but may be difficult to locate. Update the website to make its position more prominent.                                                                           |
|                                                                                                                                                                                                | Discuss mixed-use housing development opportunities with property owners in the PD and Mixed-use Districts                                                 | On-going.                                                       | Completed in 2011-2012                                                                                                                                                                                                |
|                                                                                                                                                                                                | Explore opportunities for incentivizing residential green building and renovation efforts                                                                  | City Council Goal for 2009/2010                                 | Completed. Revised program evaluted in 2012. Adopted most recent Green Code in 2019.                                                                                                                                  |
|                                                                                                                                                                                                | Complete the filing of tentative tract map on the City owned land at Lillian Lane and provide land for residential developer                               | Map finaled in February 2010                                    | Completed.                                                                                                                                                                                                            |



|                                             |                                                                                                                                                                                                                                                           |                                                                                                |                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                             | Continue to allow flexibility in design and development standards through PD and Mix-use District and policies provided in the Community Design Element of the General Plan                                                                               | On-going                                                                                       | Completed and on-going. Examples include Harmony (approved in 2016), Mediterra (approved in 2016), Blossom Trails (approved in 2018), Woodbridge (awaiting environmental clearance), Mastercraft Planned Developments (approved in 2017).                                                              |
|                                             | Contact Southern California Edison (SCE) and The Gas Company to obtain latest information on energy efficient building technology                                                                                                                         | On-going.                                                                                      | Completed. Annual meetings with City staff and utilities. City also adopted the most current Cal Green Code in 2019 which promotes energy efficient building technology.                                                                                                                               |
|                                             | Reduce energy waste by reviewing all residential buildings for compliance with Title 24                                                                                                                                                                   | On-going                                                                                       | Completed. City also adopted the most current Cal Green Code in 2019 which promotes energy efficient building technology.                                                                                                                                                                              |
| Residential High Density Special (R-4 zone) | Amend the General Plan and Land Use and Development Code to allow for the creation of a land use and zoning district called Residential High Density Special (HDS) and R4 that allows development between 20-30 du/ac                                     | Within 1 year of Housing Element adoption.                                                     | Completed. Refer to City Council Ordinance Nos. 361 & 362 adopted in October 2011.                                                                                                                                                                                                                     |
|                                             | Establish a Residential High Density Special Overlay on approximately 35 acres illustrated on page 8-20 of HE to accommodate a portion of the City's regional housing needs                                                                               | Within 1 year of Housing Element adoption.                                                     | Completed. Refer to City Council Ordinance Nos. 361 & 362 adopted in October 2011.                                                                                                                                                                                                                     |
|                                             | Develop and implement a formal on-going monitoring procedure to ensure sufficient residential capacity for units affordable to lower income households is maintain on sites identified to accommodate the regional need for lower income households       | Established concurrently                                                                       | Completed. A mapping program is in place to monitor housing development in the City. A pdf of this Annual Report is posted on the City's webpage.                                                                                                                                                      |
| Town Center Policy Area                     | The City will explore the adoption of a Transit Oriented Development Project in the Town Center Policy Area                                                                                                                                               | conduct discussion with Planning Commission and City Council by October 2011                   | Completed in 2012.                                                                                                                                                                                                                                                                                     |
| Second Units                                | Encourage the development of attached or detached second units per HMC Section 16.44.180                                                                                                                                                                  | advertise the second unit ordinance on the City's website within 3 months of HE adoption       | Completed & updated per the latest State legislation in 2019.                                                                                                                                                                                                                                          |
| Homeowner Assistance Programs               | Update the City's down payment assistance program to expand to maximum funding amount and adjust the terms to meet current market needs                                                                                                                   | in 2007 program terms changed to provide 10% of the home cost                                  | Completed. Terminated in 2012 due to loss of City RDA.                                                                                                                                                                                                                                                 |
|                                             | Apply to become a subordinate locality with the CalHFA which will allow the layering of first and second mortgages with below market interest rates                                                                                                       | Apply in 2010.                                                                                 | No action. Terminated in 2012 due to loss of City RDA.                                                                                                                                                                                                                                                 |
|                                             | Provide additional homeownership resources to City residents by providing info at City Hall and on City's website                                                                                                                                         | October 2010.                                                                                  | Completed.                                                                                                                                                                                                                                                                                             |
| Rental Assistance                           | Support the Housing Authority's Housing Choice Voucher program by providing info at City Hall and City's website                                                                                                                                          | On-going.                                                                                      | Completed.                                                                                                                                                                                                                                                                                             |
|                                             | Subsidize and restrict existing rental projects, Raintree Apartments and Base Palm Apartments                                                                                                                                                             | provide resources to subsidize 32 vl income units and 48 l income units during planning period | Terminated due to loss of RDA.                                                                                                                                                                                                                                                                         |
|                                             | Increase the affordable housing supply by actively seeking additional opportunities to subsidize and place long-term affordable covenants on market-rate rental units                                                                                     | contact market-rate apartment property owners                                                  | On-going. The City actively worked with Mary Erickson Community Housing in 2018 & 2019 to design, construct and covenant approximately 80 units. ENA recorded, however, a final project was financial infeasible. The City is currently in negotiations with an alternative developer of the property. |
| Priority Services                           | Provide housing element to the water and sewer service providers and assist them in drafting policies to provide priority water and sewer service to affordable housing projects                                                                          | provide HE and offer assistance upon adoption                                                  | Completed.                                                                                                                                                                                                                                                                                             |
| Redevelopment Subsidies                     | Continue to provide redevelopment agency subsidies to the development community in order to offset the cost of providing affordable housing                                                                                                               | On-giong.                                                                                      | Completed for Golden Triangle Policy Area then terminated due to loss of RDA.                                                                                                                                                                                                                          |
| Fair Housing Mediation                      | Increase awareness of the City's partnership with the Inland Fair Housing & Mediation Board (IFHMB) by providing a link to their website on the City's website and City's annual newsletter, etc.                                                         | October 2010.                                                                                  | Completed.                                                                                                                                                                                                                                                                                             |
|                                             | Contribute to the regional evaluation of discriminatory housing practices by participating in the SB County Analysis of Impediments to Fair Housing.                                                                                                      | Spring of 2010                                                                                 | Completed.                                                                                                                                                                                                                                                                                             |
| Housing Preservation Program                | Seek to reduce foreclosures by providing educational information to residents and refer concerned homeowners and homebuyers to nonprofits and provide information on the City's website                                                                   | December 2010.                                                                                 | On-going. Information available from Inland Fair Housing & Mediation Board.                                                                                                                                                                                                                            |
|                                             | Establish a program to provide outreach to owners of affordable projects to ensure they understand ways to ensure affordability, such as partnering with the City or affordable housing organization                                                      | October 2010.                                                                                  | On-going                                                                                                                                                                                                                                                                                               |
| Housing for Disabled Persons                | Enact a process for disabled individuals or those acting on their behalf to make request for reasonable accommodation in regard to relief from the various land use, zoning, or building laws, rules, policies, practices, and/or procedures of the City. | Spring 2010.                                                                                   | Included in the City's Business Friendly Ordinance. Also, the City readily complies with all new disabled laws and policies.                                                                                                                                                                           |









|                  |          |                    |
|------------------|----------|--------------------|
| Jurisdiction     | Highland |                    |
| Reporting Period | 2020     | (Jan. 1 - Dec. 31) |

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

| Table F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F. |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Activity Type                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Units that Do Not Count Towards RHNA <sup>+</sup><br>Listed for Informational Purposes Only |                              |                         |                          | Units that Count Towards RHNA <sup>+</sup><br>Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields. |                              |                         |                          | The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 <sup>+</sup> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Extremely Low-Income <sup>+</sup>                                                           | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> | Extremely Low-Income <sup>+</sup>                                                                                                                                                                                     | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> |                                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Rehabilitation Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Preservation of Units At-Risk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Acquisition of Units                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Mobilehome Park Preservation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |
| Total Units by Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                       |                              |                         |                          |                                                                                                                                       |









|                |          |                    |
|----------------|----------|--------------------|
| Jurisdiction   | Highland |                    |
| Reporting Year | 2020     | (Jan. 1 - Dec. 31) |

| Building Permits Issued by Affordability Summary |                     |              |
|--------------------------------------------------|---------------------|--------------|
| Income Level                                     |                     | Current Year |
| Very Low                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 0            |
| Low                                              | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 4            |
| Moderate                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 5            |
| Above Moderate                                   |                     | 0            |
| Total Units                                      |                     | 9            |

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

| Housing Applications Summary                           |     |
|--------------------------------------------------------|-----|
| Total Housing Applications Submitted:                  | 13  |
| Number of Proposed Units in All Applications Received: | 212 |
| Total Housing Units Approved:                          | 212 |
| Total Housing Units Disapproved:                       | 0   |

| Use of SB 35 Streamlining Provisions          |   |
|-----------------------------------------------|---|
| Number of Applications for Streamlining       | 0 |
| Number of Streamlining Applications Approved  | 0 |
| Total Developments Approved with Streamlining | 0 |
| Total Units Constructed with Streamlining     | 0 |

| Units Constructed - SB 35 Streamlining Permits |        |           |       |
|------------------------------------------------|--------|-----------|-------|
| Income                                         | Rental | Ownership | Total |
| Very Low                                       | 0      | 0         | 0     |
| Low                                            | 0      | 0         | 0     |
| Moderate                                       | 0      | 0         | 0     |
| Above Moderate                                 | 0      | 0         | 0     |
| Total                                          | 0      | 0         | 0     |

Cells in grey contain auto-calculation formulas

|                |                         |
|----------------|-------------------------|
| Jurisdiction   | Highland                |
| Reporting Year | 2020 (Jan. 1 - Dec. 31) |

| ANNUAL ELEMENT PROGRESS REPORT<br>Local Early Action Planning (LEAP) Reporting<br>(CCR Title 25 §6202)<br><i>Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.</i> |                   |                                       |                                                                              |               |                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------|------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------|
| Total Award Amount                                                                                                                                                                                                                                                                                                                                                                                       | \$                | 150,000.00                            | Total award amount is auto-populated based on amounts entered in rows 15-26. |               |                                                                                 |
| Task                                                                                                                                                                                                                                                                                                                                                                                                     | \$ Amount Awarded | \$ Cumulative Reimbursement Requested | Task Status                                                                  | Other Funding | Notes                                                                           |
| Prepare RFQ & RFP                                                                                                                                                                                                                                                                                                                                                                                        | 2000              | 0                                     | In Progress                                                                  | None          | New Software to improve housing permit processing. Not to exceed 5% of contract |
| Interview Companies                                                                                                                                                                                                                                                                                                                                                                                      | 2000              | 0                                     | In Progress                                                                  | None          | Not to exceed 5% of contract                                                    |
| Award Contract                                                                                                                                                                                                                                                                                                                                                                                           | 2000              | 0                                     | In Progress                                                                  | None          | Not to exceed 5% of contract                                                    |
| Purchase Software                                                                                                                                                                                                                                                                                                                                                                                        | 25000             | 0                                     | In Progress                                                                  | None          | Annual License (\$56,000-\$76,000)                                              |
| Planning Division Implementation                                                                                                                                                                                                                                                                                                                                                                         | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| Building Division Implementaion                                                                                                                                                                                                                                                                                                                                                                          | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| Code Enforcement Implementation                                                                                                                                                                                                                                                                                                                                                                          | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| Engineering/PW Implementation                                                                                                                                                                                                                                                                                                                                                                            | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| City Comm. Service Div. Implementation                                                                                                                                                                                                                                                                                                                                                                   | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| City Business Div. Implementation                                                                                                                                                                                                                                                                                                                                                                        | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| City Finance Depart. Implementation                                                                                                                                                                                                                                                                                                                                                                      | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| City Clerk Div. Implementation                                                                                                                                                                                                                                                                                                                                                                           | 3125              | 0                                     | In Progress                                                                  | None          |                                                                                 |
| Licensing for 8 City Depts                                                                                                                                                                                                                                                                                                                                                                               | 72000             | 0                                     | In Progress                                                                  | None          | (8 City Depts @ \$9,000 estimate)                                               |
| Software Training                                                                                                                                                                                                                                                                                                                                                                                        | 22000             | 0                                     | In Progress                                                                  | None          |                                                                                 |

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2,

| Completed Entitlement Issued by Affordability Summary |                     |              |
|-------------------------------------------------------|---------------------|--------------|
| Income Level                                          |                     | Current Year |
| Very Low                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 7            |
| Low                                                   | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 201          |
| Moderate                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 5            |
| Above Moderate                                        |                     | 1            |
| Total Units                                           |                     | 214          |

| Building Permits Issued by Affordability Summary |                     |              |
|--------------------------------------------------|---------------------|--------------|
| Income Level                                     |                     | Current Year |
| Very Low                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 0            |
| Low                                              | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 4            |
| Moderate                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 5            |
| Above Moderate                                   |                     | 0            |
| Total Units                                      |                     | 9            |

| Certificate of Occupancy Issued by Affordability Summary |                     |              |
|----------------------------------------------------------|---------------------|--------------|
| Income Level                                             |                     | Current Year |
| Very Low                                                 | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Low                                                      | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 1            |
| Moderate                                                 | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 10           |
| Above Moderate                                           |                     | 2            |
| Total Units                                              |                     | 13           |





# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Chuck Dantuono, Director of Administrative Services/City Treasurer 

**SUBJECT:** Purchase of new Type III, Wildland Fire Engine.

**RECOMMENDATION:** That the City Council approve moving forward with the order & purchase of a new Type III, Wildland Fire Engine form Boise Mobile Equipment.

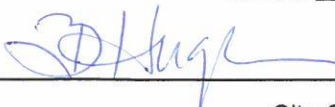
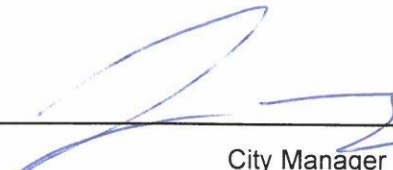
**FISCAL IMPACT:** \$368,461.04. There will be sufficient funds budgeted in the 2021-2023 Biennial Budget for this.

**PUBLIC NOTICE:** The agenda for this item was posted at the three required locations.

**BACKGROUND:** During the Work Program, staff presented to the City Council this carryover item for a new Type III, Wildland Fire Engine. This item received an HP+ rating from the City Council. Staff will be "piggy-backing" off the State contract for this item. The vendor is Boise Mobile Equipment, and the total price (State contract price plus our modifications) is \$368,461.04. There will also be additional costs for equipment once the Engine is received. These additional costs will also be budgeted in the 2021-2023 Biennial Budget.

The Type III Fire Engine would be assigned to Fire Station #2. The addition of this specialized Fire Engine enhances the operation of the Fire Department allowing us to meet our mission and provide for better public safety within the City of Highland. A Type III Wildland Fire Engine is an invaluable asset. The City has large areas of wildlands as well as structures located in the wildland-urban interface. A Type III Wildland Fire Engine is greatly more effective than the City's current engines at suppressing wildfires due to its high clearance, short wheelbase, and four-wheel drive capability. The City does not currently have any wildland engines and currently must utilize its larger municipal Type I Fire Engines that have very limited capability in wildland incidents. The addition of a wildland engine will aid the City in being more consistent with industry standards such NFPA regulations as well as providing a greater capability for a wildfire within the City.

This Engine will take approximately 330-365 days to build. Payment will not be due until then.

|                                                                                                  |               |                                                                                                      |                          |
|--------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                   | Motion _____  | Second _____                                                                                         | Agenda Item No. <u>7</u> |
| Denied _____                                                                                     | Ayes _____    |                                                                                                      |                          |
| Continued _____                                                                                  | Noes _____    |                                                                                                      | File No. _____           |
| Tabled _____                                                                                     | Abstain _____ |                                                                                                      |                          |
|                                                                                                  | Absent _____  |                                                                                                      |                          |
| <br>City Clerk |               | <br>City Manager |                          |



February 11<sup>th</sup> 2021

Re: City of Highland Fire Department, (1) Type 3, Model 34s

On behalf of Boise Mobile Equipment, Inc., I am pleased to present this preliminary price quote for one (1) Type 3, Model 34 Cal-FIRE Tag-on engines.

Boise Mobile Equipment hereby quotes a preliminary price of **\$368,461.03 (THREE-HUNDRED SIXTY-EIGHT THOUSAND, FOUR-HUNDRED and SIXTY-ONE dollars and THREE cents).**

This price is based on and includes the following:

**CalFIRE Apparatus Contract Price Breakdown**

|                                            |              |
|--------------------------------------------|--------------|
| Apparatus base price                       | \$288,342.41 |
| CalFIRE striping package                   | \$873.33     |
| CalFIRE equipment package                  | \$5,850.23   |
| CalFIRE radio wiring package (wiring only) | \$2,678.48   |

---

|       |                     |
|-------|---------------------|
| Total | <b>\$297,744.45</b> |
|-------|---------------------|

**Customer Modifications**

|                                                             |              |
|-------------------------------------------------------------|--------------|
| [DELETE] Ca-Fire part equipment package                     | [\$4,850.90] |
| Aluminum wheels                                             | \$1,500.00   |
| Add Kussmaul Charger with auto eject and display [See spec] | \$2,525.77   |
| [UPGRADE] (4) Legacy air ride seats, black                  | \$4,444.44   |
| Add 12Volt Whelen Brow Light                                | \$1,375.33   |
| Add rear center console                                     | \$3,700.00   |
| Add 4 Whelen Pioneer scene lights (surface mount)           | \$4,128.00   |
| Pump upgrade to 1000 gpm single stage                       | \$30,000.00  |

---

\$42,822.64



|                                                           |                     |
|-----------------------------------------------------------|---------------------|
| <b>Subtotal</b>                                           |                     |
| Adjusted Apparatus Price                                  | \$340,567.09        |
| No. of Apparatus Requested                                | 1                   |
| <b>Total Subject to Sales Tax</b>                         | \$340,567.09        |
| <hr/>                                                     |                     |
| <b>Estimated Sales Tax @ 7.75%</b>                        | \$26,393.94         |
| Total                                                     | \$366,961.03        |
| <b>Non-Taxable Items</b>                                  |                     |
| Final inspection in Boise @ \$1,500 per person (1person ) | \$1,500.00          |
| <b>Total</b>                                              | <b>\$1,500.00</b>   |
| <hr/>                                                     |                     |
| <b>Grand Total</b>                                        | <b>\$368,461.03</b> |

Boise Mobil Equipment is noted for durable product features, proven construction techniques and high-quality craftsmanship. As truly custom builder, we look forward to meeting your requirements to the highest level possible.

Build time 330-365 days

I appreciate your consideration of our firm's products and look forward to meeting with you to answer any remaining questions or concerns that you may have.

Best regards

Jonathan Holmes  
Fire Apparatus Sales  
[jholmes@bmefire.com](mailto:jholmes@bmefire.com)  
W (208) 921-3711

**Boise Mobile Equipment, Inc.**  
 5656 W. Morris Hill Rd  
 Boise, ID 83706  
 EIN 82-0434609



# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 3/12/2021 | 21208     |

| Bill To                     | Ship To |
|-----------------------------|---------|
| City of Highland Fire Dept. |         |

| P.O. Number | Terms          | Ship Date | Via             | Vehicle Reference |
|-------------|----------------|-----------|-----------------|-------------------|
|             | Due on receipt | 3/12/2021 | Delivery by BME |                   |

| Qu... | Item Code | Description                                                                                                    | Price Each | Amount      |
|-------|-----------|----------------------------------------------------------------------------------------------------------------|------------|-------------|
| 1     | FE Sales  | BME Type 3 Model 34 fire apparatus, built per CalFire tag-on specifications                                    | 288,342.41 | 288,342.41T |
| 1     | FE Sales  | CalFire striping package                                                                                       | 873.33     | 873.33T     |
| 1     | FE Sales  | CalFire equipment package                                                                                      | 5,850.23   | 5,850.23T   |
| 1     | FE Sales  | CalFire radio wiring package                                                                                   | 2,678.48   | 2,678.48T   |
| 1     | FE Sales  | Delete CalFire partial equipment package                                                                       | -4,850.90  | -4,850.90T  |
| 1     | FE Sales  | Aluminum wheels                                                                                                | 1,500.00   | 1,500.00T   |
| 1     | FE Sales  | Add Kussmaul charger with Auto Eject and Display                                                               | 2,525.77   | 2,525.77T   |
| 1     | FE Sales  | Upgrade to Legacy air-ride seats, black (4)                                                                    | 4,444.44   | 4,444.44T   |
| 1     | FE Sales  | Add 12V Whelen brow light                                                                                      | 1,375.33   | 1,375.33T   |
| 1     | FE Sales  | Add rear center console                                                                                        | 3,700.00   | 3,700.00T   |
| 1     | FE Sales  | Add Whelen Pioneer scene lights, surface mount (4)                                                             | 4,128.00   | 4,128.00T   |
| 1     | FE Sales  | Upgrade pump to 1000 gpm, single stage                                                                         | 30,000.00  | 30,000.00T  |
| 1     | FE Sales  | Final inspection in Boise (1 person)                                                                           | 1,500.00   | 1,500.00    |
|       |           | Payment is due on receipt and acceptance of unit<br>Build time 330-365 days<br>CA7: California Sales Tax 7.75% | 7.75%      | 26,393.95   |

**Total** \$368,461.04

**Payments/Credits** \$0.00

**Balance Due** \$368,461.04

**Phone #** 208-338-1444





# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph Hughes, City Manager

**PREVIEWED BY:** Maricela Marroquin, City Attorney  
Lawrence A. Mainez, Community Development Director *LM*

**PREPARED BY:** Kim Stater, Assistant Community Development Director *KS*

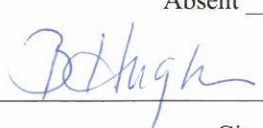
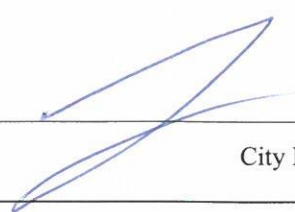
**SUBJECT:** Purchase and Sale Agreement and Joint Escrow instructions related to the sale of approximately 1.31 acres of unimproved vacant land owned by the City located at the northwest corner of 6<sup>th</sup> Street and Victoria Avenue, also identified as Assessor's Parcel Number 1192-281-12.

**RECOMMENDATION:** Staff recommends the City Council:

1. Adopt City Council Resolution No. 2021-\_\_\_\_ Authorizing the Mayor to execute a Purchase and Sale Agreement and Joint Escrow Instructions between the City of Highland and Patriot USICV Victoria, LLC ("Patriot").

**FISCAL IMPACT:** The City ordered an appraisal report for the subject property located at the northwest corner of Victoria Avenue and 6<sup>th</sup> Street ("Property"). The appraisal was prepared by Smothers Appraisal and has an effective date of January 27, 2021. The fair market value of the Property was determined to be \$402,000.00.

The sale of the Property will provide to the City \$402,000 not previously anticipated in the Adopted Budget. By combining the Property with surrounding properties, it will facilitate the development of the site in a more orderly and comprehensive manner. Annual property taxes will be generated as the property is transferred out of public lands. Also, a one-time payment of Development Impact Fees will be made upon occupancy of a future project.

|                                                                                                            |               |                                                                                                               |                          |
|------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                             | Motion _____  | Second _____                                                                                                  | Agenda Item No. <u>8</u> |
| Denied _____                                                                                               | Ayes _____    |                                                                                                               |                          |
| Continued _____                                                                                            | Noes _____    |                                                                                                               | File No. _____           |
| Tabled _____                                                                                               | Abstain _____ |                                                                                                               |                          |
|                                                                                                            | Absent _____  |                                                                                                               |                          |
| <br>_____<br>City Clerk |               | <br>_____<br>City Manager |                          |

**PUBLIC NOTICE:** As required by City Council Resolution, the Agenda was posted at the City's three (3) designated posting locations within the City and posted on the City's Website.

**SITE DESCRIPTION:** The Property is a 1.13 acre vacant parcel at the northwest corner of Victoria Avenue and 6<sup>th</sup> Street (Attachment 1 – Location Map). It is triangular in shape, generally flat and void of structures or vegetation. It has a zoning designation of Business Park (BP) and is surrounded by underutilized residential properties to the north and west also zoned BP.

**ENVIRONMENTAL REVIEW:** The sale of Property and the corresponding resolution were assessed in accordance with the California Environmental Quality Act (CEQA) and State CEQA Guidelines. It has been determined that the sale of the Property and the adoption of the resolution will not have a significant environmental impact and is exempt from CEQA pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations. It can be seen with certainty that there is no possibility that the sale would have a significant effect on the environment, as no development is authorized by the resolution. Any future development of the site will require separate environmental analysis when the details of such are known.

**PREVIOUS ACTION:** On March 20, 1990, the City purchased the Property and reserved it as a potential site for Highland Fire Station No. 3. Ultimately, a superior location was secured and Station No. 3 was constructed at 7649 Sterling Avenue instead. The Property remains vacant.

On October 13, 2020, the City Council adopted Resolution No. 2020 – 051, declaring the Property surplus land and not necessary for the City's use. It may be disposed of according to relevant state law including the Surplus Property Land Act, Government Code Sections 54220-54233 ("the Act"). The Act requires that the City send a written notice of availability to certain entities to determine if the Property could be used to satisfy state or local needs related to housing, recreation, education, or infill development. This process was initiated in October 2020 and completed on March 1, 2021. The California Department of Community Development (HCD) concluded that the City finalized the disposition process. The Property is now available for sale at market rate.

**BACKGROUND:** The City Attorney prepared the Purchase and Sale Agreements and Joint Escrow Instructions for consideration by the City of Highland City Council and the buyer, Patriot (Attachment 2). The Agreement establishes the purchase price of \$402,000.00, describes the Conditions of Sale including the necessity for a deposit, escrow instructions, other standard provisions. Included in the Agreement as Exhibit "C" is the Form of Covenant, a housing covenant required by HCD. The covenant requires that any future residential development on the Property include a certain percentage of affordable housing. While the covenant is mandated, it is not the



intention of the City or developer to construct housing units on the Property as it zoned for Business Park use.

The Agreement was approved and executed by Patriot.

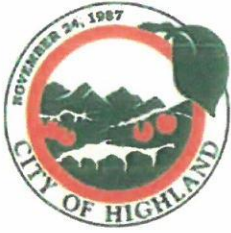
Attachment 1 - Property Location Map

Attachment 2 - City Council Resolution No. 2021 - \_\_\_\_ City of Highland and Patriot  
USICV Victoria, LLC Purchase and Sale Agreement and Joint Escrow  
Instructions.

G:\CC\REPORTS\Patriot PSA 6<sup>th</sup> & Victoria

**ATTACHMENT 1**  
**Project Location Map**

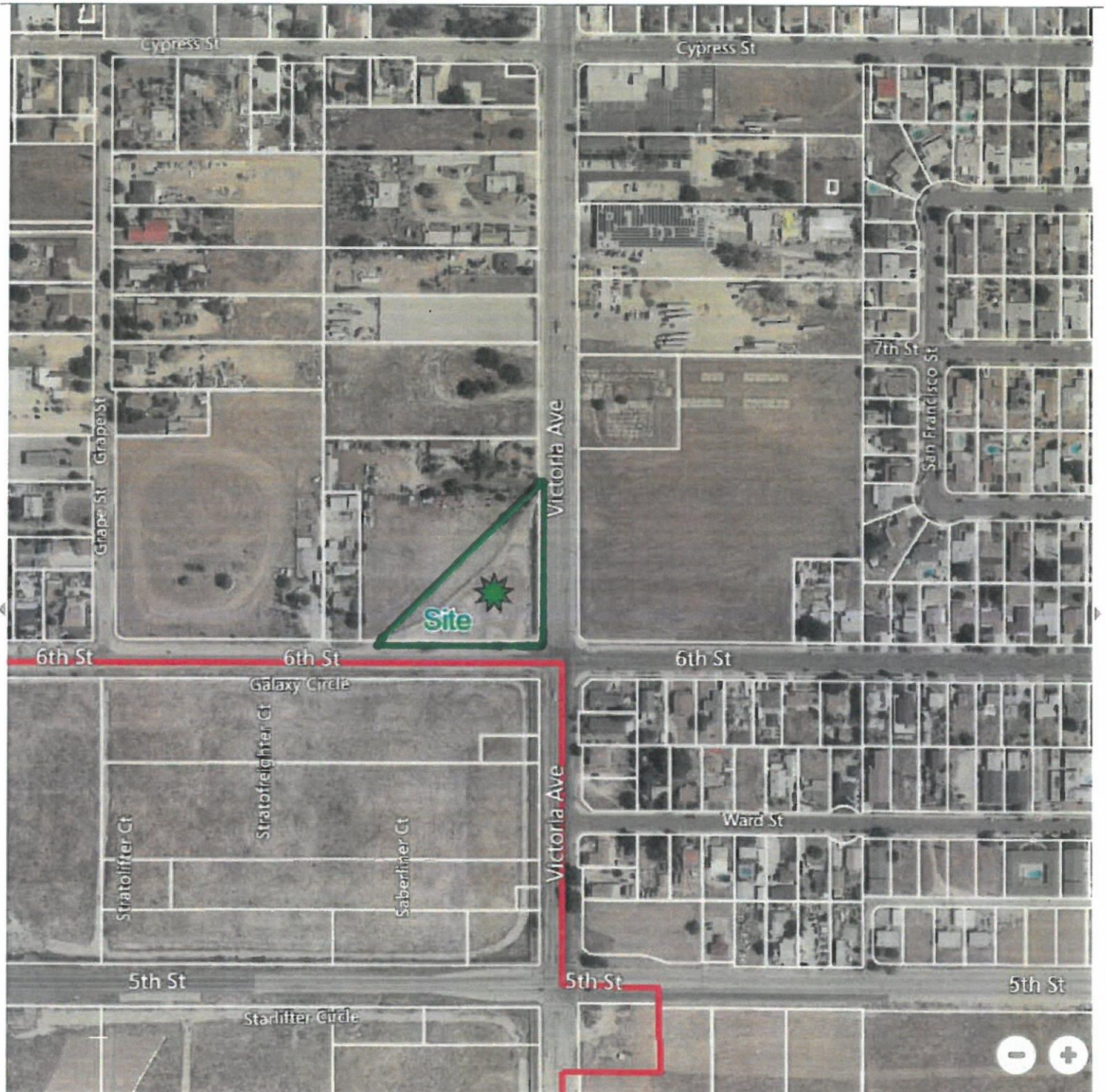




## Surplus Property

Northwest Corner of Victoria Avenue and 6<sup>th</sup> Street, Highland, CA

Assessor's Parcel Number 1192-281-12



Lat: 34.11416 Lon: -117.2158

250 feet 50 m  
© Vexcel Imaging, © 2020 TomTom © 2020 HERE, © 2020 Microsoft Corporation

**ATTACHMENT 2**

**City Council Resolution No. 2021 - \_\_\_\_\_**

**City of Highland and Patriot Partners, LLC**

**Purchase and Sale Agreement and Joint Escrow Instructions**



**RESOLUTION NO. 2021 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS BETWEEN THE CITY OF HIGHLAND AND PATRIOT USICV VICTORIA, LLC FOR A 1.31 ACRE VACANT PROPERTY IDENTIED AS APN: 1192-281-12.**

**RECITALS**

WHEREAS, on March 20, 1990 the City of Highland purchased the vacant property located at the northwest corner of 6th Street and Victoria Avenue, also identified as San Bernardino County Assessor's Parcel Number 1192-218-12 ("Property"), anticipating it would be used to site a new fire station (Highland Fire Station No. 3); and

WHEREAS, the City of Highland found an alternative location and constructed Fire Station No. 3 at 7649 Sterling Avenue;

WHEREAS, on October 13, 2020, the City of Highland declared the Property to be surplus land as it was determined to not be necessary for the City's use;

WHEREAS, on October 26, 2020, the City of Highland sent a notice of availability in compliance with Government Code Section 54222(a)(1). The City of Highland did not receive any response to the notice of availability;

WHEREAS, the City of Highland has complied with all requirements of the Surplus Land Act (Government Code Section 54420 et seq.);

WHEREAS, the City of Highland negotiated with Patriot USICV Victoria, LLC for the sale of the Property from the City of Highland for fair market value based on an appraisal report dated January 27, 2021; and

WHEREAS, the City of Highland and Patriot USICV Victoria, LLC desire to enter into a Purchase and Sales Agreement and Joint Escrow Instructions ("Agreement") on the terms and conditions contained therein;

**NOW, THEREFORE, THE CITY OF HIGHLAND HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS THAT:**

1. The above recitals are true and correct and are a substantive part of this Resolution.

2. The City of Highland City Council reaffirms the finding that the negotiated purchase price for the Property set forth in the subject Agreement is based on a

professional appraisal and evaluation of the identified extraordinary conditions on the property and therefore considered fair market value at its highest and best use.

3. The City of Highland City Council hereby approves and authorizes the Mayor to execute the Agreement and to do other things which they may deem necessary or advisable to effectuate this resolution.

4. The sale of the Property will not have a significant environmental impact and is exempt from CEQA pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations, It can be seen with certainty that there is no possibility that the sale would have a significant effect on the environment as not development is authorized. No further environmental review is necessary at this time.

5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 23<sup>rd</sup> day of March 2021.

---

Penny Lilburn  
Mayor

ATTEST:

---

Betty Hughes, MMC  
City Clerk

APPROVED AS TO FORM:

---

Maricela Marroquin  
City Attorney



## **PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS**

This PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS ("**Agreement**") is entered into as of March 23, 2021 ("**Effective Date**"), by and between the CITY OF HIGHLAND, a California municipal corporation ("**Seller**"), and PATRIOT USICV VICTORIA, LLC, a Delaware limited liability company ("**Buyer**").

### **R E C I T A L S**

A. Seller is the owner of the approximately 1.31-acre vacant real property located at the northwest corner of Victoria Avenue and 6th Street in the City of Highland, County of San Bernardino, State of California, identified as San Bernardino County Assessor's Parcel Number 1192-281-12, and described on Exhibit "A" (the "**Property**").

B. On October 13, 2020, Seller declared the Property to be surplus land as it was determined to not be necessary for the City's use.

C. On October 26, 2020, Seller sent a notice of availability in compliance with Government Code section 54222(a)(1). Seller did not receive any responses to the notice of availability.

D. Seller has complied with all the requirements of the Surplus Land Act (Government Code section 54420 *et seq.*).

E. Seller subsequently negotiated with Buyer for the sale of the Property from the Seller to Buyer for fair market value based on an appraisal report dated January 27, 2021.

F. Seller and Buyer desire to enter into this Agreement to provide for Seller to sell the Property to Buyer and Buyer to purchase the Property from Seller, on the terms and conditions set forth below.

G. The Property is currently zoned as Business Park and is intended to be used for industrial use by Buyer; nevertheless, in compliance with Government Code section 54233, the Parties will be entering into a restrictive covenant in the form attached hereto as Exhibit "C" whereby Buyer agrees that if 10 or more residential units are ever developed on the land, not less than 15% of the units must be subject to affordability restrictions for lower income households ("**Covenant**").

### **A G R E E M E N T**

Based upon the foregoing Recitals, which are incorporated herein by this reference, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Buyer agree as follows:

1. PURCHASE AND SALE OF THE PROPERTY. Subject to all of the terms, conditions, and provisions of this Agreement, and for the consideration herein set forth, Seller agrees to sell to Buyer, and Buyer agrees to purchase from Seller, the Property. During the period from the date of this Agreement until the Close of Escrow, Seller shall not record or

permit to be recorded any document or instrument on the Property, and shall not materially alter the Property. Buyer shall accept the Property in its current "AS IS" condition without representation or warranty, express or implied; subject to its rights to terminate under Section 3 below, and subject to the Covenant.

2. CONSIDERATION/PURCHASE PRICE.

2.1 Purchase Price. The consideration payable by Buyer to Seller for the Property is the sum of FOUR HUNDRED AND TWO THOUSAND AND NO/100 DOLLARS (\$402,000.00) (the "**Purchase Price**").

2.2 Deposit; Liquidated Damages. Within five (5) business days after the date on which escrow is opened under Section 4.1 below, Buyer shall deliver funds, by check, wire transfer or other means, in the amount of TWENTY THOUSAND AND NO/100 DOLLARS (\$20,000.00), to the Escrow Holder (as defined in Section 2.3 below) to be deposited in a non-interest-bearing account and held as an earnest money deposit under the Escrow pursuant to the terms and provisions hereof (which earnest money deposit is herein called the "**Deposit**"). The Deposit shall be: (i) applicable to the Purchase Price upon the Close of Escrow; (ii) refunded to Buyer if the Close of Escrow does not occur due to a failure of a condition to closing, or if Seller defaults and Buyer does not elect the remedy of specific performance; (iii) be non-refundable to Buyer after the expiration of the 60 day Inspection Period described in Section 3 below, unless Seller defaults and Buyer does not elect to pursue the remedy of specific performance, and (iv) retained by the Seller as liquidated damages in accordance with the following if Buyer defaults.

If Buyer breaches any obligation hereunder which Buyer is to perform prior to the Close of Escrow, and Buyer fails to cure such breach within ten (10) business days after delivery of written notice from Seller, then Seller may terminate this Agreement and the Escrow by giving written notice of such termination to Buyer and Escrow Holder, and the Deposit shall then be retained by Seller as liquidated damages for Buyer's uncured default, as Seller's sole and exclusive remedy for Buyer's uncured default.

**IF CLOSING FAILS TO OCCUR SOLELY BECAUSE OF BUYER'S UNCURED DEFAULT, SELLER WILL BE DAMAGED AND WILL BE ENTITLED TO COMPENSATION FOR THOSE DAMAGES, BUT SUCH DAMAGES WILL BE EXTREMELY DIFFICULT AND IMPRACTICAL TO ASCERTAIN. BUYER DESIRES TO LIMIT THE AMOUNT OF DAMAGES FOR WHICH BUYER MIGHT BE LIABLE SHOULD BUYER BREACH THIS AGREEMENT. BOTH BUYER AND SELLER WISH TO AVOID THE COSTS AND LENGTHY DELAYS THAT WOULD RESULT IF SELLER FILED A LAWSUIT TO COLLECT ITS DAMAGES FOR A BREACH OF THIS AGREEMENT. IF CLOSING FAILS TO OCCUR BECAUSE OF BUYER'S UNCURED DEFAULT, THEN THE DEPOSIT SHALL BE DEEMED TO CONSTITUTE A REASONABLE AND FINAL ESTIMATE OF SELLER'S DAMAGES AND SHALL BE RETAINED BY SELLER AS LIQUIDATED DAMAGES AS SELLER'S SOLE AND EXCLUSIVE REMEDY. SELLER AND BUYER ACKNOWLEDGE THAT THEY HAVE READ AND UNDERSTAND THE**



PROVISIONS OF THIS SECTION AND BY THEIR INITIALS IMMEDIATELY BELOW AGREE TO BE BOUND BY ITS TERMS.

THE PARTIES ACKNOWLEDGE THAT THE PAYMENT OF SUCH LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE SECTIONS 3275 OR 3369, BUT IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO SELLER PURSUANT TO CALIFORNIA CIVIL CODE SECTIONS 1671, 1676 AND 1677. THIS SECTION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

KR  
BUYER'S INITIALS

\_\_\_\_\_  
SELLER'S INITIALS

2.3 Payment of Consideration. On or before 12:00 noon on the business day preceding the scheduled Closing Date (defined below), Buyer shall deliver the remainder of the Purchase Price to Commonwealth Land Title Insurance Company, at its office located at 2390 E. Camelback Rd., Suite 230, Phoenix, AZ 85016 ("**Escrow Holder**"); Attn: Brad Mercer, in immediately available funds.

3. TITLE, DOCUMENT AND PHYSICAL CONDITION DUE DILIGENCE.

Upon the execution and delivery of this Agreement, Buyer shall obtain a current title report from Commonwealth Land Title Insurance Company ("**Title Company**") for the Property and copies of the title exception documents ("**Title Exceptions**") and shall promptly deliver a copy to Seller (which may be by emailing a copy to Seller at [lmainez@cityofhighland.org](mailto:lmainez@cityofhighland.org) with hyperlinks to the title exception documents). Buyer shall have the right to disapprove the title report and Title Exceptions and terminate this Agreement based on such disapproval by written notice to Seller given within sixty (60) days after the date of the title report ("**Inspection Period**").

Within five (5) days after the opening of escrow, Seller shall deliver to Buyer copies of all material non-privileged documents in Seller's possession relating to the Property, and if Buyer disapproves any such material documents, Buyer may terminate this Agreement by written notice to Seller given before the end of the Inspection Period.

Seller hereby grants Buyer and its agents, employees, contractors and subcontractors designated in writing to Buyer (collectively "**Representatives**") the right to enter the Property for the purpose of conducting soils and geological investigation, testing for toxic or hazardous substances and other contamination, conducting a survey, and other inspections at Buyer's expense. If Buyer desires to terminate this Agreement as a result of environmental conditions on the Property or as a result of any disapproved Title Exceptions, Buyer may do so by written notice to Seller given on or before the end of the Inspection Period.

Buyer shall defend, indemnify, and hold Seller harmless from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of

accountants, attorneys, expert witnesses, or other professionals, and all costs associated therewith, arising or claimed to arise, in connection with the entry by Buyer or its Representatives upon the Property.

#### 4. ESCROW.

4.1 Opening of Escrow; Closing Date. Closing of the sale of the Property shall take place through an escrow ("**Escrow**") to be established with the Escrow Holder. Escrow shall be deemed open upon delivery of a fully executed copy of this Agreement to Escrow Holder and Escrow Holder's sending to Buyer the escrow number for the Escrow. The parties shall promptly deliver a copy of this executed Agreement to Escrow for purposes of opening escrow, and shall promptly open Escrow. The Close of Escrow shall occur as soon as reasonably practicable, but in no event later than the date that is ten (10) business days after the Inspection Period expires ("**Closing Date**"). The terms "**Close of Escrow**" and/or the "**Closing**" shall mean the consummation of the transactions contemplated by this Agreement to occur through the Escrow including Seller's conveyance of the Property to Buyer.

4.2 Escrow Instructions. This Agreement, together with any standard instructions of Escrow Holder, shall constitute the joint escrow instructions of Buyer and Seller to Escrow Holder as well as an agreement between Buyer and Seller. In the event of any conflict between the provisions of this Agreement and Escrow Holder's standard instructions, this Agreement shall prevail.

4.3 Deliveries by Seller. On or before 12:00 noon on the business day preceding the scheduled Closing Date, Seller shall deliver to Escrow Holder: (i) the Grant Deed in the form attached hereto as Exhibit "B" ("**Grant Deed**"), duly executed and acknowledged by Seller, (ii) the Covenant (or counterpart original thereof) in the form attached hereto as Exhibit "C", duly executed and acknowledged by Seller, (iii) an original of the Closing Statement described in Section 4.5 below, duly executed by Seller, and (iv) all other documents reasonably required by Escrow Holder to carry out and close the Escrow pursuant to this Agreement.

4.4 Deliveries by Buyer. On or before 12:00 noon on the business day preceding the scheduled Closing Date, Buyer shall deliver to Escrow Holder: (i) the Covenant (or counterpart original thereof) in the form attached hereto as Exhibit "C", duly executed and acknowledged by Buyer; (ii) the escrow costs and prorations for which Buyer is responsible, (iii) an original of the Closing Statement described in Section 4.5, duly executed by Buyer, and (iv) all other sums and documents reasonably required by Escrow Holder to carry out and close the Escrow pursuant to this Agreement (collectively and individually, the "**Buyer Closing Documents**").

4.5 Closing Statement. No later than two (2) business days prior to the Closing Date, Escrow Holder shall prepare for approval by Buyer and Seller a closing statement ("**Closing Statement**") on Escrow Holder's standard form indicating, among other things, Escrow Holder's estimate of all closing costs and prorations made pursuant to this Agreement.



4.6 Closing, Recording and Disbursements. On the Closing Date, and provided all of the Seller Conditions to Closing and Buyer Conditions to Closing set forth in Sections 4.8.1 and 4.8.2 of this Agreement have been satisfied or waived in writing by the appropriate party, Escrow Holder shall take the following actions:

(a) *Recording.* Escrow Holder shall cause the Grant Deed and the Covenant to be recorded in the Official Records of San Bernardino County, California (with no intervening recordings).

(b) *Delivery of Documents and Funds.* Escrow Holder shall deliver to Buyer all of the items listed in Section 4.3 above which were delivered by Seller to Escrow, except that Escrow Holder shall be instructed to record the original Grant Deed in the Official Records upon Close of Escrow. Escrow Holder shall deliver the Purchase Price to the City by wire transfer as provided in written instructions to be furnished to Escrow Holder by Seller prior to the Close of Escrow, together with one duplicate original of all of the items listed in Section 4.4 above on the Close of Escrow and a conformed copy of the Grant Deed.

4.7 Payment of Costs. Buyer shall pay for the premium for the standard coverage owner's title policy ("**Title Policy**") referred to in Section 4.8.2(b), and the cost of any endorsements or extended coverage. Any recording fees for the documents to be recorded under this Agreement and the escrow fee of Escrow Holder shall also be paid by Buyer; provided, however, that if the Close of Escrow has not occurred by the Closing Date by reason of a default hereunder, the defaulting party shall bear all Escrow and title cancellation charges. All other costs and expenses of Escrow not specifically allocated in this Agreement shall be paid by Buyer. Seller and Buyer shall each be responsible for their respective attorneys' fees and costs.

4.8 Conditions to Close of Escrow.

4.8.1 Conditions to Seller's Obligations. In addition to any other condition set forth in this Agreement in favor of Seller, Seller shall have the right to condition its obligation to convey the Property to Buyer and close the Escrow upon the satisfaction, or written waiver by Seller, of each of the following conditions precedent on the Closing Date or such earlier time as provided for herein (collectively, the "**Seller Conditions to Closing**"):

(a) *Delivery of Document and Funds.* Buyer shall have timely executed and deposited into Escrow all escrow and closing documents ("**Buyer Closing Documents**") required to be submitted by Buyer in order to accomplish the close of Escrow for the Property. Buyer shall have deposited with Escrow Holder the Purchase Price and the escrow and closing costs for which Buyer is responsible to pay and all other sums required of Buyer by this Agreement.

(b) *No Default.* Buyer shall not be in default of any of its obligations under this Agreement and no event shall have occurred that would constitute a default with the giving of notice or the passage of time.

(c) *Buyer Closing Documents.* Buyer shall deliver the Buyer Closing Documents.

(d) *Covenant.* Buyer shall deliver a fully executed and notarized copy of the Covenant.

4.8.2 Conditions to Buyer's Obligations. Buyer's obligation to purchase the Property and close the Escrow is conditioned upon the satisfaction, or written waiver by Buyer, of each of the following conditions precedent on the Closing Date or such earlier time as provided for herein (collectively, the "**Buyer Conditions to Closing**"):

(a) *Delivery of Documents.* Seller shall have executed and deposited into Escrow the Grant Deed and any other escrow and closing documents required to be submitted by Seller in order to accomplish the close of Escrow for the Property.

(b) *Title Policy.* The Title Company is unconditionally and irrevocably committed to issue to Buyer at Closing a CLTA standard coverage owner's title policy, insuring Buyer's title to the Property in the amount of the Purchase Price, subject only to the following (collectively, the "**Approved Title Exceptions**"): (i) the standard exceptions and exclusions from coverage contained in such form of the policy; (ii) real estate taxes and assessments not yet due and payable; (iii) matters created by, through or under Buyer; (iv) the Title Exceptions (defined in Section 3 above), and (v) items which would be disclosed by an accurate, updated ALTA survey and physical inspection of the Property. The issuance of any particular title endorsements requested by Buyer, at Buyer's sole cost and expense, shall not be a condition precedent to Buyer's obligation to close this Escrow and Buyer acknowledges that Buyer is solely responsible for ascertaining the availability of any such endorsements prior to the end of the Due Diligence Period. If endorsements are required to cure defects in title and Seller has agreed to provide such endorsements.

(c) *No Default.* Seller shall not be in material default of any of its obligations under this Agreement (and shall not have received notice of a default hereunder which has not been cured).

4.8.3 Satisfaction of Conditions. Where satisfaction of any of the foregoing conditions requires action by Buyer or Seller, each party shall use good faith efforts to satisfy such condition.

4.8.4 Waiver. Seller may at any time or times, at its election, waive any of the Seller Conditions to Closing set forth in Section 4.8.1 above to its obligations hereunder, but any such waiver shall be effective only if contained in a writing signed by Seller and delivered to Buyer. Buyer may at any time or times, at its election, waive any of the Buyer Conditions to Closing set forth in Section 4.8.2 above to its obligations hereunder, but any such waiver shall be effective only if contained in a writing signed by Buyer and delivered to Seller.

4.8.5 Termination. In the event each of the Seller Conditions to Closing set forth in Section 4.8.1 is not fulfilled on the Closing Date or such earlier time period as



provided for herein or waived by Seller pursuant to Section 4.8.4, and provided Seller is not in default of this Agreement, Seller may at its option terminate this Agreement and the Escrow opened hereunder by written notice to Buyer and Escrow Holder. In the event that each of the Buyer Conditions to Closing set forth in Section 4.8.2 is not fulfilled on the Closing Date or such earlier time period as provided for herein or waived by Buyer pursuant to Section 4.8.4, and provided Buyer is not in default of this Agreement, Buyer may at its option terminate this Agreement and the Escrow opened hereunder by written notice to Seller and Escrow Holder. No termination under this Agreement shall release either party then in default from liability for such default. In the event this Agreement is terminated for failure of a condition, all documents and funds delivered by Seller to Buyer or Escrow Holder shall be returned immediately to Seller and all documents and funds delivered by Buyer to Seller or Escrow Holder shall be returned immediately to Buyer.

5. RELEASE OF SELLER AS TO PROPERTY CONDITION.

Buyer for itself and on behalf of each of its successors (collectively, the "Releasors") by this general release of known and unknown claims (this "Release") hereby irrevocably and unconditionally release and forever discharge Seller and its officers, officials, employees, agents, and representatives (collectively, the "Releasees") or any of them, from and against any and all claims, damages, losses, costs, liabilities, fees or expenses, of any kind or nature whatsoever, whether known or unknown, suspected or unsuspected, fixed or contingent, liquidated or unliquidated, which any of the Releasors now have, own, hold, or claim to have had, owned, or held, against any of the Releasees arising from, based upon or related to, whether directly or indirectly any facts, matters, circumstances, conditions or defects (whether patent or latent) of all or any kinds, related to, arising from, or based upon, whether directly or indirectly, the Property, including without limitation, the physical condition and quality of the Property or the presence of Hazardous Materials in, on, about or under the Property. Buyer acknowledges that it is assuming the risk of such unknown and unanticipated claims and agrees that this release applies thereto, and expressly waives the benefits of Section 1542 of the California Civil Code, which provides as follows:

**"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."**

Buyer's Initials: KP

As used in this Agreement, the following terms shall have the meaning ascribed below:

"Environmental Law" shall mean all applicable past, present or future federal, state and local statutes, regulations, directives, ordinances, and rules, which pertain to environmental matters, contamination of any type whatsoever, or health and safety matters,

as such have been amended, modified or supplemented from time to time (including any present and future amendments thereto and re-authorizations thereof), including, without limitation, those relating to: (a) the manufacture, processing, distribution, presence, release, generation, use, handling, assessment, investigation, study, monitoring, removal, remediation, cleanup, treatment, storage, transportation or disposal of Hazardous Materials; (b) air, soil, surface, subsurface, surface water and groundwater; (c) the operation and closure of underground storage tanks; (d) health and safety of employees and other persons; and (e) notification and record keeping requirements relating to the foregoing. Without limiting the above, Environmental Laws also include the following: (a) the Comprehensive Environmental Response, Compensation, and Liability Act (42 U.S.C. §§ 9601 et seq.), as amended ("CERCLA"); (b) the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (42 U.S.C. §§6901 et seq.), as amended ("RCRA"); (c) the Emergency Planning and Community Right to Know Act of 1986 (42 U.S.C. §§ 11001 et seq.), as amended; (iv) the Clean Air Act (42 U.S.C. §§ 7401 et seq.), as amended; (d) the Clean Water Act (33 U.S.C. §§1251 et seq.), as amended; (e) the Toxic Substances Control Act (15 U.S.C. §§ 2601 et seq.), as amended; (f) the Hazardous Materials Transportation Act (49 U.S.C. §§ 1801 et seq.), as amended; (g) the Federal Insecticide, Fungicide and Rodenticide Act (7 U.S.C. §§ 136 et seq.), as amended; (h) the Federal Safe Drinking Water Act (42 U.S.C. §§ 300f et seq.), as amended; (i) the Federal Radon and Indoor Air Quality Research Act (42 U.S.C. §§ 7401 et seq.); (j) the Occupational Safety and Health Act (29 U.S.C. §§ 651 et seq.), as amended; and (k) any state, county, municipal or local statutes, laws or ordinances similar or analogous to (including counterparts of) any of the statutes listed above.

"Hazardous Material(s)" includes, without limitation, any hazardous or toxic material, substance, irritant, chemical, or waste, including without limitation (a) any material defined, classified, designated, listed or otherwise considered under any Environmental Law, including, without limitation, as defined in California Health & Safety Code Section 25260, as a "hazardous waste," "hazardous substance," "hazardous material," "extremely hazardous waste," "acutely hazardous waste," "radioactive waste," "biohazardous waste," "pollutant," "toxic pollutant," "contaminant," "restricted hazardous waste," "infectious waste," "toxic substance," or any other term or expression intended to define, list, regulate or classify substances by reason of properties harmful to health, safety or the indoor or outdoor environment, (b) any material, substance or waste which is toxic, ignitable, corrosive, reactive, explosive, flammable, infectious, radioactive, carcinogenic or mutagenic, and which is or becomes regulated by any local governmental authority, any agency of the State of California or any agency of the United States Government, (c) asbestos, and asbestos containing material, (d) oil, petroleum, petroleum based products and petroleum additives and derived substances, (e) urea formaldehyde foam insulation, (f) polychlorinated biphenyls (PCBs), (g) freon and other chlorofluorocarbons, (h) any drilling fluids, produced waters and other wastes associated with the exploration, development or production of crude oil, natural gas or geothermal resources, (i) mold, fungi, viruses or bacterial matter, and (j) lead-based paint.

## 6. DEFAULTS.



6.1 Sole Remedies for Default. If the Close of Escrow fails to occur due to a default by Buyer, Seller's sole and exclusive remedy will be to (i) terminate this Agreement and to recover the Deposit, as provided in Section 2.2 above, or (ii) to seek to enforce specific performance of Buyer's obligations hereunder. If the Close of Escrow fails to occur due to a default by Seller, Buyer's sole and exclusive remedy will be (i) to terminate this Agreement and recover the Deposit, or (ii) to seek to enforce specific performance of Seller's obligations hereunder. Any such action must be instituted in the Superior Court of the County of San Bernardino, State of California or in the United States District Court for the Central District of California.

6.2 Omitted.

6.3 Inaction Not a Waiver of Default. Any failures or delays by either party in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any such rights or remedies, or deprive either such party of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

## 7. MISCELLANEOUS.

7.1 Notices. All notices, requests, demands, and other communications required or permitted under this Agreement shall be in writing and shall be delivered by either (a) reliable courier service that provides a receipt showing date and time of delivery, including federal express, or (b) registered or certified U.S. Mail, postage prepaid, return receipt requested. Notices shall be addressed to the respective parties as set forth below or to such other address and to such other persons as the parties may hereafter designate by written notice hereunder to the other party hereto.

Seller: City of Highland  
27215 Base Line Street  
Highland, California 92346  
Attention: Community Development Director

Buyer: Patriot Development Partners, LLC  
12126 W. Sunset Blvd.  
Los Angeles, California 90049  
Attention: Kevin Rice

Each notice shall be deemed delivered on the date delivered if by overnight courier service, or on the date of receipt or refusal to accept or inability to deliver as disclosed on the return receipt if by mail. By giving to the other parties written notice as provided above, the parties to this Agreement and their respective successors and assigns shall have the right from time to time, and at any time during the term of this Agreement, to change their respective addresses.

7.2 Relationship Between Seller and Buyer. It is hereby acknowledged that the relationship between Seller and Buyer is not that of a partnership or joint venture and that

Seller and Buyer shall not be deemed or construed for any purpose to be the agent of the other.

7.3 Attorneys' Fees. If any legal action is instituted to enforce or declare any party's rights hereunder, each party, including the prevailing party, must bear its own costs and attorneys' fees.

7.4 Successors and Assigns: Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party.

7.5 Entire Agreement, Waivers, and Amendments. This Agreement incorporates all of the terms and conditions mentioned herein, or incidental hereto, and supersedes all negotiations and previous agreements between the parties with respect to all or part of the subject matter hereof. All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the party to be charged. Any amendment or modification to this Agreement must be in writing and executed by Seller and Buyer.

7.6 Prohibited Persons and Transactions. Buyer represents to Seller that it is not a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control ("OFAC") of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action and is not and will not engage in any dealings or transactions or be otherwise associated with such persons or entities.

7.7 Computation of Time. In the event that the day on which a party is required to take any action or the last day on which a party is entitled to give any notices or action under the terms of this Agreement is a holiday, Saturday or Sunday, such action shall be taken on the next succeeding business day and such notice will be effective if given on the next succeeding business day. The term "holiday" shall mean all holidays as specified in Section 6700 and 6701 of the California Government Code.

7.8 Interpretation; Governing Law. This Agreement shall be construed according to its fair meaning and as if prepared by both parties hereto. This Agreement shall be construed in accordance with the laws of the State of California, without regard to conflict of interest principles.

7.9 Severability. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Agreement shall not be affected thereby to the extent such remaining provisions are not rendered impractical to perform taking into consideration the purposes of this Agreement.

7.10 Real Estate Brokerage Commission. Each party represents and warrants that neither party has retained any brokers or finders to represent its interests in connection with this transaction. Each party agrees to indemnify and hold the other harmless from and against



all liabilities, costs, damages and expenses, including, without limitation, reasonable attorneys' fees, resulting from any claims or fees or commissions, based upon agreements by it, if any, to pay any broker's commission and/or finder's fee.

7.11 Implementation.

7.11.1 Buyer Implementation. Buyer shall implement this Agreement through Kevin Rice, Managing Member of Patriot Development Partners LLC, who is hereby authorized by Buyer, to enter into agreements referenced in this Agreement or reasonably required to implement this Agreement on behalf of Buyer, issue approvals, interpretations or waivers and enter into amendments to this Agreement on behalf of Buyer.

7.11.2 Seller Implementation. Seller shall implement this Agreement through the City Manager. The City Manager is hereby authorized by Seller, upon consultation with the City Attorney, to enter into agreements referenced in this Agreement or reasonably required to implement this Agreement on behalf of Seller, issue approvals, interpretations or waivers and enter into amendments to this Agreement on behalf of Buyer, to the extent that any such action(s) does/do not materially or substantially change the transaction or increase the monetary obligations of Seller.

7.12 Execution in Counterparts. This Agreement may be executed in several counterparts, and all so executed shall constitute one agreement binding on both parties hereto, notwithstanding that both parties are not signatories to the original or the same counterpart.

7.13 Exhibits. The following Exhibits are attached to this Agreement and are incorporated herein by this reference and made a part hereof:

|             |                               |
|-------------|-------------------------------|
| Exhibit "A" | Legal Description of Property |
| Exhibit "B" | Grant Deed                    |

[signatures on page following]

IN WITNESS WHEREOF, Seller and Buyer have entered into this Agreement as of the date first set forth above.

**BUYER:**

PATRIOT USICV VICTORIA, LLC, a  
Delaware limited liability company

By: Patriot 6<sup>th</sup> & Victoria, LLC, a  
Delaware limited liability company

Its: Managing Member  
By: Kevin Rice  
Print Name: Kevin Rice  
Title: Managing Member

**SELLER:**

CITY OF HIGHLAND

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Maricela Marroquin  
City Attorney

**JOINDER OF TITLE COMPANY**

Escrow Holder hereby acknowledges receipt of a counterpart of this Agreement hereto executed by Seller and Buyer on the \_\_\_\_ day of \_\_\_\_\_ 2021. Escrow Holder agrees to perform all duties and obligations of Escrow Holder under the provisions thereof.

FIRST AMERICAN TITLE INSURANCE  
COMPANY

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**EXHIBIT "A"**

**LEGAL DESCRIPTION OF PROPERTY**

All that portion of Lot 1, Block 62, of the RANCHO SAN BERNARDINO, as per map recorded in Book 7 of Maps, page 2, records of said County, as said portion was described in that certain document to the San Bernardino, Arrowhead and Waterman Railroad Company, by deed recorded in Book 98 of Deeds, page 170, in the Office of the Recorder of San Bernardino County, described as follows:

COMMENCING" at a point on the West boundary line of Pepper Avenue, thirty-five hundred and thirty-six and nine-tenths (35636 9/10) feet South of the Northeast corner of said Block sixty-two (62), thence running South three hundred and thirty-three feet to a street eighty (80) feet wide, thence running West three hundred and forty-three (343) feet, thence running Northeasterly four hundred and seventy-eight (478) feet more or less to a place of beginning.

**DRAFT**

**EXHIBIT "B"**

**FORM OF GRANT DEED**

(Attached.)



**DRAFT**

Recording Requested by, and  
When Recorded Mail To:

Patriot Development Partners, LLC  
12126 W. Sunset Blvd.  
Los Angeles, CA 90049

APN: 1192-281-12

Exempt from recording fees pursuant to Government Code section 6103.

(Space Above for Recorder's Use)

The undersigned grantor(s) declare(s):

DOCUMENTARY TRANSFER TAX \$442.20

X computed on full value of property conveyed, or

☐ computed on full value less liens and encumbrances remaining at the time of sale

☐ Unincorporated Area ☒ City of Highland

**GRANT DEED**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, the CITY OF HIGHLAND ("Grantor"), hereby grants to PATRIOT DEVELOPMENT PARTNERS, LLC, a California limited liability company ("Grantee") that certain real property ("Property"), located in the City of Highland, County of San Bernardino, State of California, described in the legal description attached hereto as Exhibit "1" and incorporated herein by this reference, subject to all easements, encumbrances, covenants (including without limitation the Covenants and Restrictions for Real Property document executed by Grantor and Grantee and recorded substantially concurrently herewith), and other matters of record and matters apparent by a physical inspection of the Property.

Dated \_\_\_\_\_, 2021

CITY OF HIGHLAND

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**DRAFT**

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_ before me \_\_\_\_\_, Notary Public  
(insert name and title of the officer)

Personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the  
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)



**EXHIBIT "1" TO GRANT DEED**

**LEGAL DESCRIPTION OF THE PROPERTY**

All that portion of Lot 1, Block 62, of the RANCHO SAN BERNARDINO, as per map recorded in Book 7 of Maps, page 2, records of said County, as said portion was described in that certain document to the San Bernardino, Arrowhead and Waterman Railroad Company, by deed recorded in Book 98 of Deeds, page 170, in the Office of the Recorder of San Bernardino County, described as follows:

COMMENCING" at a point on the West boundary line of Pepper Avenue, thirty-five hundred and thirty-six and nine-tenths (35636 9/10) feet South of the Northeast corner of said Block sixty-two (62), thence running South three hundred and thirty-three feet to a street eighty (80) feet wide, thence running West three hundred and forty-three (343) feet, thence running Northeasterly four hundred and seventy-eight (478) feet more or less to a place of beginning.

**EXHIBIT "C"**  
**FORM OF COVENANT**

(Attached.)



RECORDING REQUESTED BY, AND  
WHEN RECORDED MAIL TO:

City of Highland  
27215 Base Line Street  
Highland, California 92346  
Attention: Community Development Director

With a copy to:

Patriot Development Partners, LLC  
12126 W. Sunset Blvd.  
Los Angeles, CA 90049

APN: 1192-281-12

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Exempt from recording fees pursuant to Government Code section 6103. (Space Above for  
Recorder's Use)

**COVENANTS AND RESTRICTIONS FOR REAL PROPERTY**  
**(per Government Code Section 54233)**

These COVENANTS AND RESTRICTIONS FOR REAL PROPERTY are dated as of March 23, 2021 and are entered into by and between the CITY OF HIGHLAND, a California municipal corporation ("**Seller**"), and PATRIOT USICV VICTORIA, LLC, a Delaware limited liability company ("**Buyer**").

If ten (10) or more residential units are developed on the property described on Exhibit "A" attached hereto (which is being sold by Seller to Buyer concurrently herewith), then not less than 15 percent of the total number of residential units developed on the property shall be sold or rented at an affordable housing cost, as defined in Section 50052.5 of the California Health and Safety Code, or affordable rent, as defined in Section 50053 of the California Health and Safety Code, to lower-income households, as defined in Section 50079.5 of the California Health and Safety Code. Rental units shall remain affordable to and occupied by lower-income households

for a period of 55 years for rental housing and 45 years for ownership housing. The initial occupants of all ownership units shall be lower-income households, and the units shall be subject to an equity sharing agreement consistent with the provisions of paragraph (2) of subdivision (c) of 65915 of the California Government Code.

These requirements shall be covenants and restrictions running with the land and shall be enforceable against any owner who violates a covenant or restriction and each successor-in-interest who continues the violation by any of the entities described in subdivisions (a) to (f), inclusive, of Section 54222.5 of the California Government Code.

**BUYER:**

PATRIOT USICV VICTORIA, LLC, a  
Delaware limited liability company

By: Patriot 6<sup>th</sup> & Victoria, LLC, a  
Delaware limited liability company  
Its: Managing Member

By:   
Print Name: Kevin Rice  
Title: Managing Member

**SELLER:**

CITY OF HIGHLAND

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest:

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Maricela Marroquin  
City Attorney



**EXHIBIT "A"**

**LEGAL DESCRIPTION OF PROPERTY**

All that portion of Lot 1, Block 62, of the RANCHO SAN BERNARDINO, as per map recorded in Book 7 of Maps, page 2, records of said County, as said portion was described in that certain document to the San Bernardino, Arrowhead and Waterman Railroad Company, by deed recorded in Book 98 of Deeds, page 170, in the Office of the Recorder of San Bernardino County, described as follows:

COMMENCING' at a point on the West boundary line of Pepper Avenue, thirty-five hundred and thirty-six and nine-tenths (35636 9/10) feet South of the Northeast corner of said Block sixty-two (62), thence running South three hundred and thirty-three feet to a street eighty (80) feet wide, thence running West three hundred and forty-three (343) feet, thence running Northeasterly four hundred and seventy-eight (478) feet more or less to a place of beginning.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

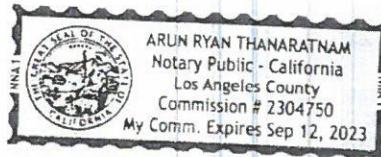
County of Los Angeles

On March 15, 2021 before me Arun Ryan Thanaratnam (Notary Public)  
(insert name and title of the officer)

Personally appeared Kenn Philip Rice  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

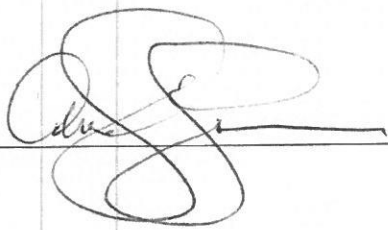
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.





Signature

A handwritten signature in black ink, featuring a large, stylized 'S' or 'J' shape with a horizontal line extending to the right.

(Seal)

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT****CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

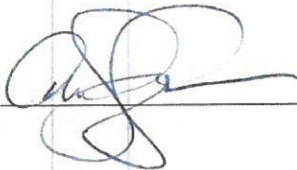
On March 15, 2021 before me Arun Ryan Thanaratnam Notary Public  
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who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

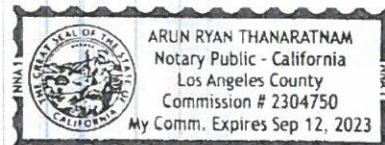
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)







# STAFF REPORT

## TO THE CITY COUNCIL

**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Chuck Dantuono, Director of Administrative Services/City Treasurer 

**SUBJECT:** Video Surveillance System at Police Station

**RECOMMENDATION:** That the City Council:

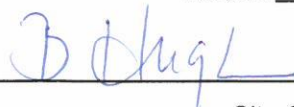
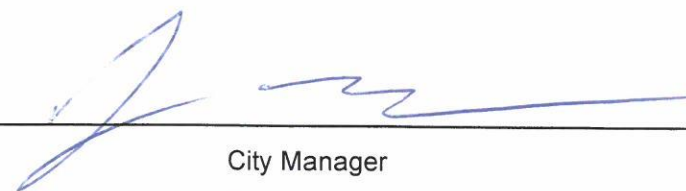
1. Authorize the expenditures of the \$32,174.29 for the additional installation of cameras at the Police Station.
2. Determine that Leverage Information Systems is a sole source provider for this project.

**FISCAL IMPACT:** \$32,174.29.

**PUBLIC NOTICE:** The agenda for this item was posted at the three required locations.

**BACKGROUND:** The City Council adopted this item in the Work Program on February 9, 2021 giving it a HP+ rating. This Work Program item included the 3 Fire Stations which will be done at a later time. This item was originally scheduled to be completed in quarter 3 of 2021 but staff received the quote and determined the this could be funded in the current budget with no budget adjustment needed. The City currently uses Leverage Information Systems for the system on the Police Station which is why we are recommending that this item be determined to be a sole source project. The Police Station is adding cameras to their current system and upgrading the computer systems.

This comes with a 12 month warranty and the City will budget for extended warranties in the next budget.

|                                                                                                           |               |                                                                                                               |                          |
|-----------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------|--------------------------|
| Approved _____                                                                                            | Motion _____  | Second _____                                                                                                  | Agenda Item No. <u>9</u> |
| Denied _____                                                                                              | Ayes _____    |                                                                                                               |                          |
| Continued _____                                                                                           | Noes _____    |                                                                                                               | File No. _____           |
| Tabled _____                                                                                              | Abstain _____ |                                                                                                               |                          |
|                                                                                                           | Absent _____  |                                                                                                               |                          |
| <br>_____<br>City Clerk |               | <br>_____<br>City Manager |                          |



# Leverage Information Systems

Phone: (425) 482-9200  
Fax: (425) 485-9400  
PO Box 630  
Woodinville, WA 98072

## Quote

No.: **2005740**  
Date: 11/18/2020

Prepared for:  
Jon Billings  
Highland Station, San Bernardino County Sheriff's Department

Prepared by: Colin McElroy  
Account No.: 1288  
Type: Open Market  
Job: Camera Additions

| CLIN                                     | Qty. | Item ID               | Description                                                                                                                                            | UOM | Ea. Price          | Total              |
|------------------------------------------|------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------------|--------------------|
| <b>- Cameras -</b>                       |      |                       |                                                                                                                                                        |     |                    |                    |
| 001                                      | 9    | XNV-L6080R            | Wisenet X powered by Wisenet 5 network outdoor vandal dome camera, 2MP, Full HD(1080p) @60fps, motorized vari-focal lens 3.1x (3.2~10mm) (109°~33.2°), | EA  | \$594.64           | \$5,351.76         |
| <b>- Installation Materials -</b>        |      |                       |                                                                                                                                                        |     |                    |                    |
| 002                                      | 1.00 | LOT - EQUIP           | Installation Materials                                                                                                                                 | EA  | \$5,467.54         | \$5,467.54         |
| <b>- Labor -</b>                         |      |                       |                                                                                                                                                        |     |                    |                    |
| 030                                      | 1.00 | OSINSTALL             | Onsite Installation                                                                                                                                    | EA  | \$18,616.00        | \$18,616.00        |
| <b>- Onsite &amp; Warranty Support -</b> |      |                       |                                                                                                                                                        |     |                    |                    |
| 036                                      | 9    | LM-XNV-L6080R-OS-1 YR | 12 Months On-Site NBD Support (8-5/ M-F)                                                                                                               | EA  | \$125.78           | \$1,131.99         |
| 037                                      | 9    | LM-XNV-L6080R-W-1 YR  | 12 Month Extended Warranty, Depot Repair or Replacement                                                                                                | EA  | \$46.25            | \$416.25           |
| <b>- Freight -</b>                       |      |                       |                                                                                                                                                        |     |                    |                    |
| 038                                      | 1.00 | Freight - Fixed Price | Fixed Freight Charge                                                                                                                                   | EA  | \$301.12           | \$301.12           |
|                                          |      |                       |                                                                                                                                                        |     | <b>Your Price:</b> | <b>\$31,284.66</b> |
|                                          |      |                       |                                                                                                                                                        |     | <b>Sales Tax</b>   | <b>\$889.63</b>    |
|                                          |      |                       |                                                                                                                                                        |     | <b>SubTotal:</b>   | <b>\$32,174.29</b> |
|                                          |      |                       |                                                                                                                                                        |     | <b>Total:</b>      | <b>\$32,174.29</b> |

Prices are firm until 12/18/2020

Terms: Net 30

**Quoted by:** Colin McElroy, colin.mcelroy@leverageis.com

**Date:** 11/18/2020

**Signature:** \_\_\_\_\_ **PO#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**PH# :** \_\_\_\_\_

### Disclaimer

Unless otherwise quoted, Standard delivery charges are 30 days ARO. Expedited freight will be charged prepay and add. Please notify your sales rep should you want to use a freight account.

**Quote**

No.: **2005740**

Date: 11/18/2020

If applicable, sales tax will be charged when invoiced.

Leverage Information Systems 30 day return policy does not apply to changed, opened, or cancelled orders. In the event the customer chooses to change or cancel an order, restocking fees may apply.

- Leverage is a Small Business Enterprise
- Pricing is valid for (30) days
- Accepted Methods of Payment - Check or EFT, Please contact your sales rep for re-quote should you like to pay via Credit Card

Tax ID / EIN# 91-1607710

DUNS# 807596051

Cage Code: 0X6H7

Internal / Restricted Classification



## **Proposal and Quote**

**Highland Police Dept.  
Camera Addition Project**  
November 18, 2020



**Corporate Office:**  
18815 139<sup>th</sup> Ave NE, Suite B  
Woodinville, WA 98072  
425-482-9200 Office  
800-825-6680 Toll Free  
425-485-9400 Fax  
[www.LEVERAGEis.com](http://www.LEVERAGEis.com)

CA State License No.: BL00078754  
CA Sales Tax ID: 99-729558  
CA Contractor's License (C-7) 897224

## ***Proposed Design***

This design proposal is to add nine new surveillance cameras within the Highland Police Dept. New cameras will provide additional overview coverage of entrances and specific rooms & garages.

Leverage will hardwire cameras using CAT5/6 cabling, interconnecting each new surveillance device to the existing surveillance system. All cameras are vandal-proof.

Cameras will record to an existing customer owned NVR (network video recorder) solution running Windows Server OS & Leverage NVR Software. All new cameras will record at HD720 / 30 fps and will require 4TB of storage for 30 days of retention.

Eight customer supplied & installed computers will be configured and used as Viewing Stations for the surveillance system. LEVERAGE will install VMS software and configure each computer for the surveillance system for viewing live and recorded video.

## ***Assumptions & Customer Requirements***

1. LEVERAGE to configure (8) customer supplied computers to be used as Detect VMS Viewing Stations for the surveillance system. All equipment & cabling for viewing stations to be provided and installed by the customer.

## ***Camera Specs***

Camera Datasheet: XNV-L6080R

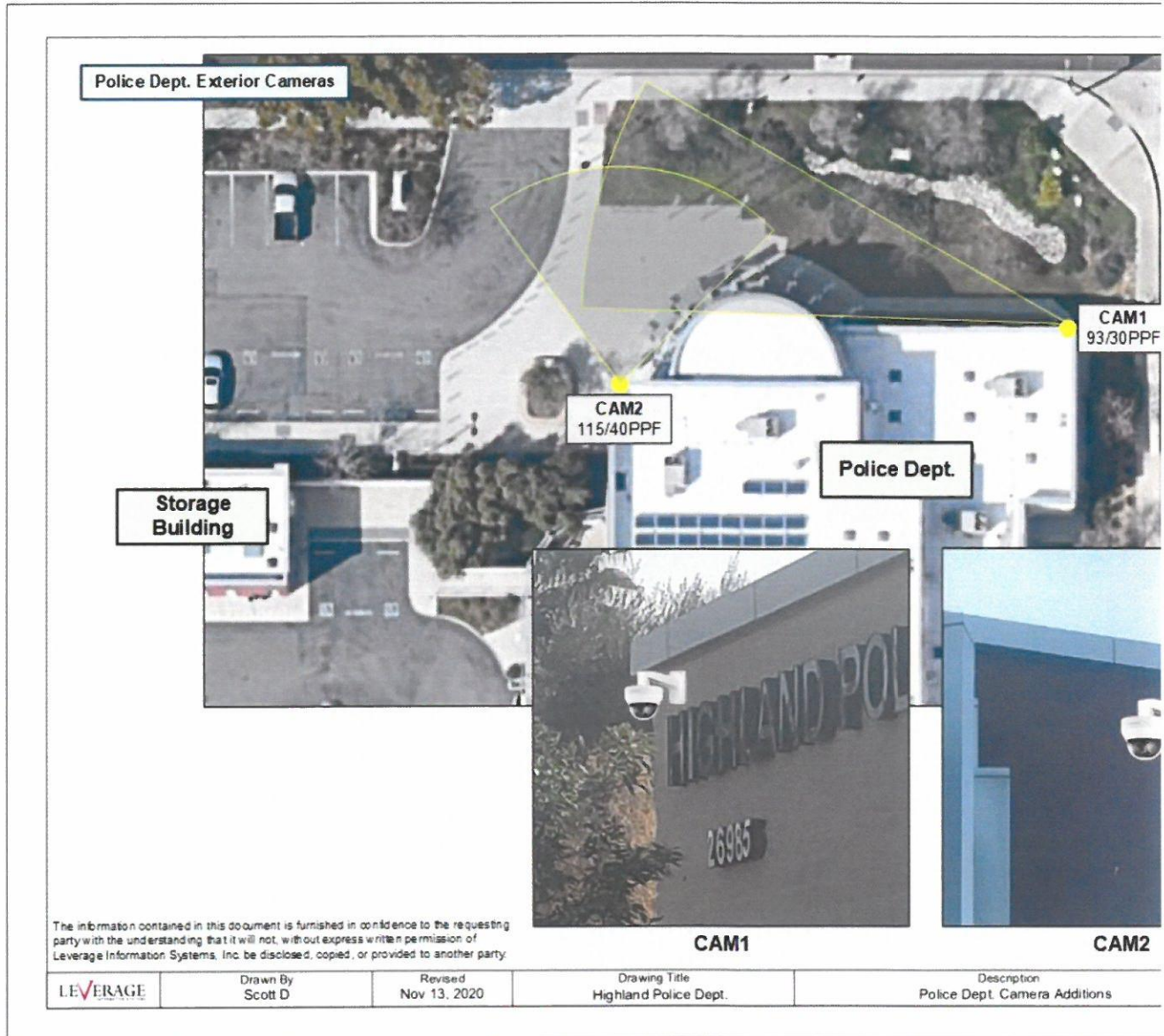
[https://www.hanwhasecurity.com/media/attachment/file/d/a/datasheet\\_xnv-l6080r\\_180531.pdf](https://www.hanwhasecurity.com/media/attachment/file/d/a/datasheet_xnv-l6080r_180531.pdf)

## **Statement of Work**

Leverage will:

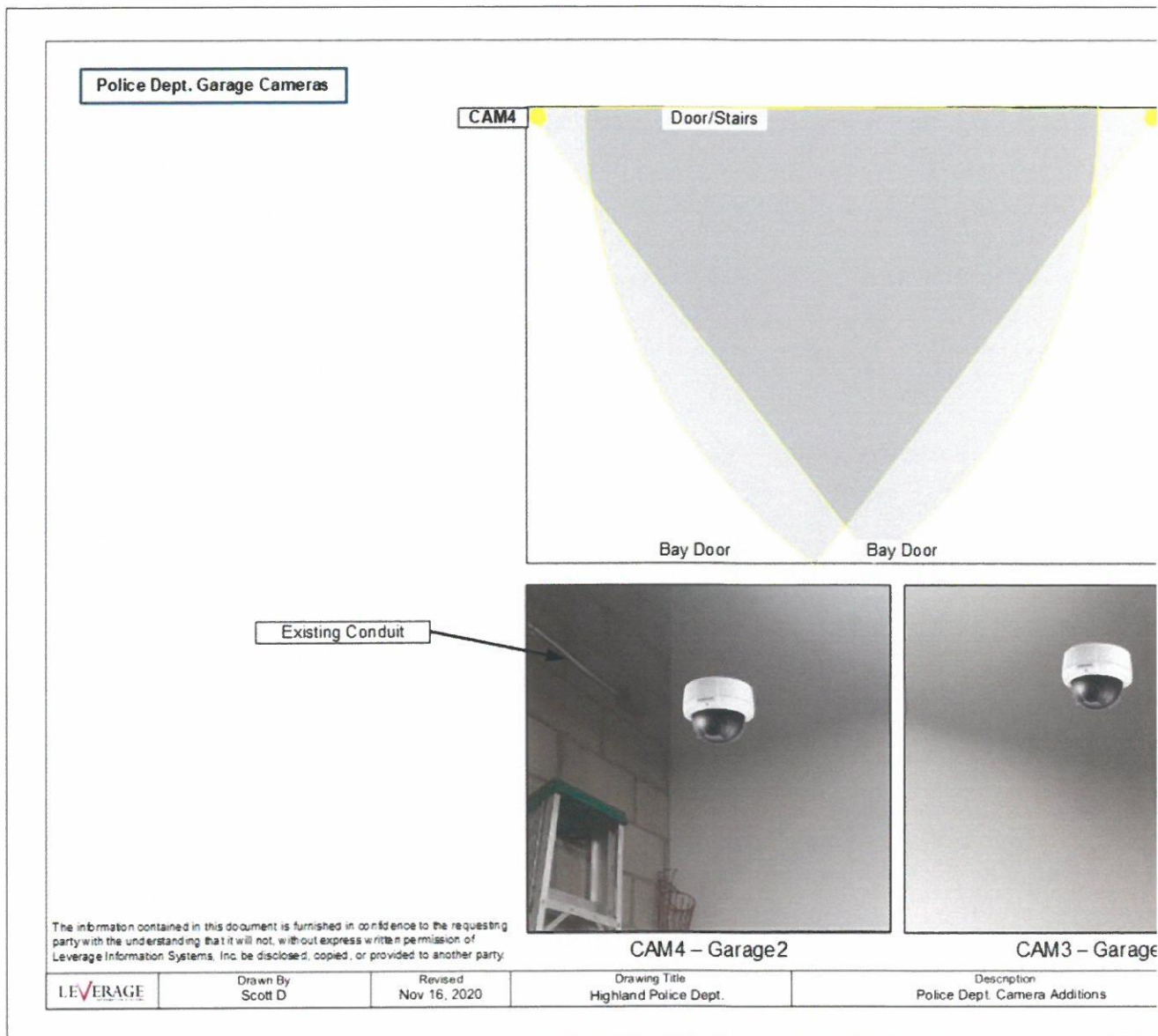
1. Install and configure:
  - a. Four Hanwha Samsung XNV-L6080R IR Dome Cameras
    - i. Add to existing NVR for recording (HD720 x 30fps, 30 days)
    - ii. CAT5/6 PoE cabled to existing surveillance switch within 2<sup>nd</sup> Floor MDF Room:
      1. CAM1: NE Entrance Exterior
        - a. Aimed to provide entrance overview
        - b. Pendant Arm mounted
      2. CAM2: NW Entrance Exterior
        - a. Aimed to provide entrance overview
        - b. Pendant Arm mounted
      3. CAM3-4: PD Garage1 & 2
        - a. Aimed to provide cross overview of Garage
        - b. Surface mounted
  - b. Five Hanwha Samsung XNV-L6080R IR Dome Cameras
    - i. Add to existing NVR for recording (HD720 x 30fps, 30 days)
    - ii. CAT5/6 PoE cabled to the existing 12-Port PoE switch within existing Data Room Closet Rack unit.
      1. CAM5: Inmate Work Room
        - a. Aimed to provide 90° overview of room
        - b. Pendant arm mounted to clear existing piping
      2. CAM6: Outer Evidence Entrance
        - a. Aimed to provide view of interior entrance door
        - b. Surface mounted
      3. CAM7-8: Gun Cleaning Garage1 & 2
        - a. Aimed to provide cross overview of garage
        - b. Pendant Arm mounted
      4. CAM9: Storage SW Exterior
        - a. Aimed to monitor vehicles at West Gate
        - b. Pendant Arm mounted
  - c. Configure eight customer supplied computers to be used as Viewing Stations
    - i. Configure each computer with applicable network settings
    - ii. Load Detect VMS video software
    - iii. Configure for surveillance live and recorded viewing





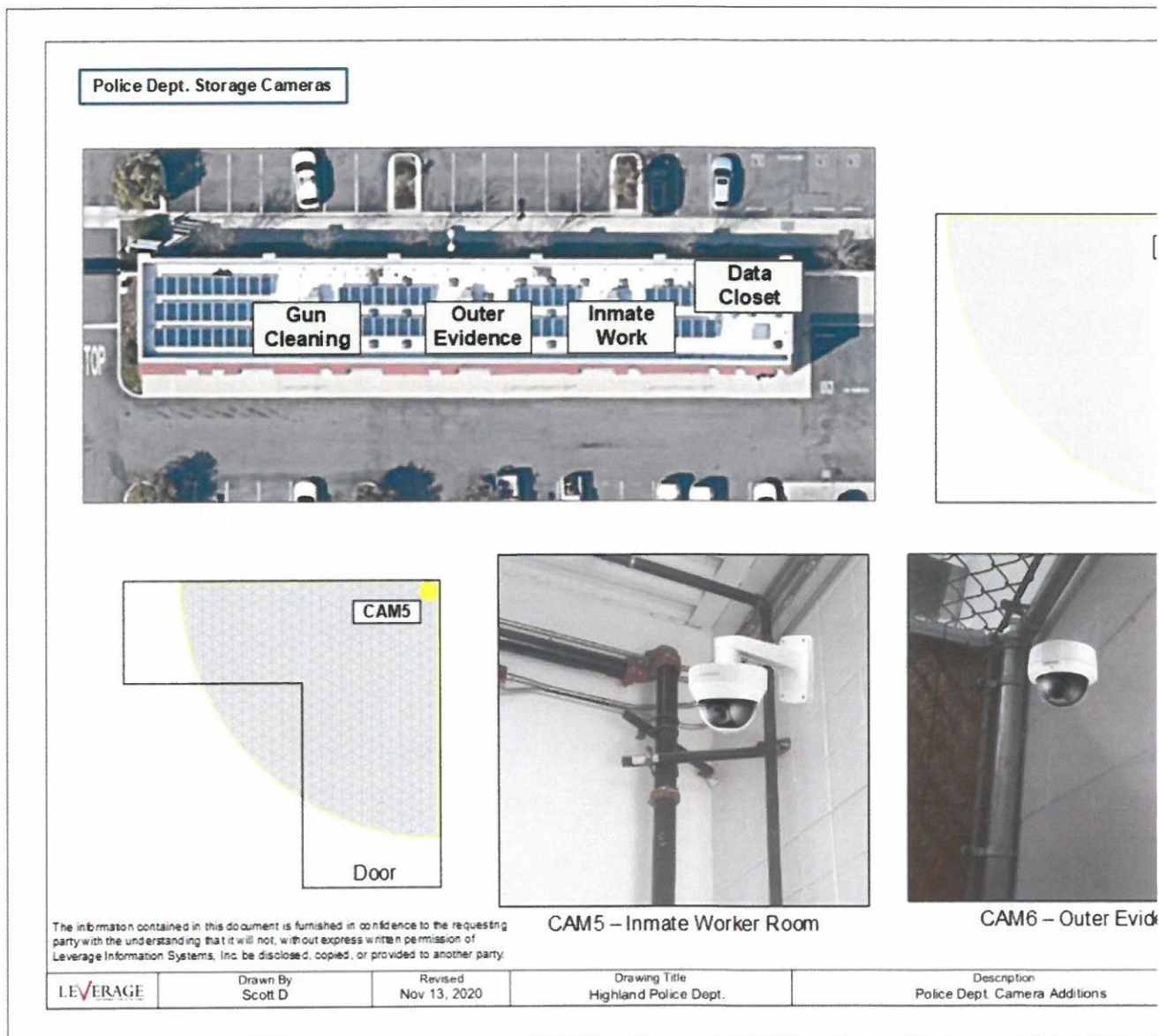
**Figure 1: PD Exterior Overview**

This document is to be treated as proprietary and confidential to Leverage Information Systems, Inc and is to be shared only with those individuals involved in the execution of the AGREEMENT described herein.



**Figure 2: PD Garage Overview**

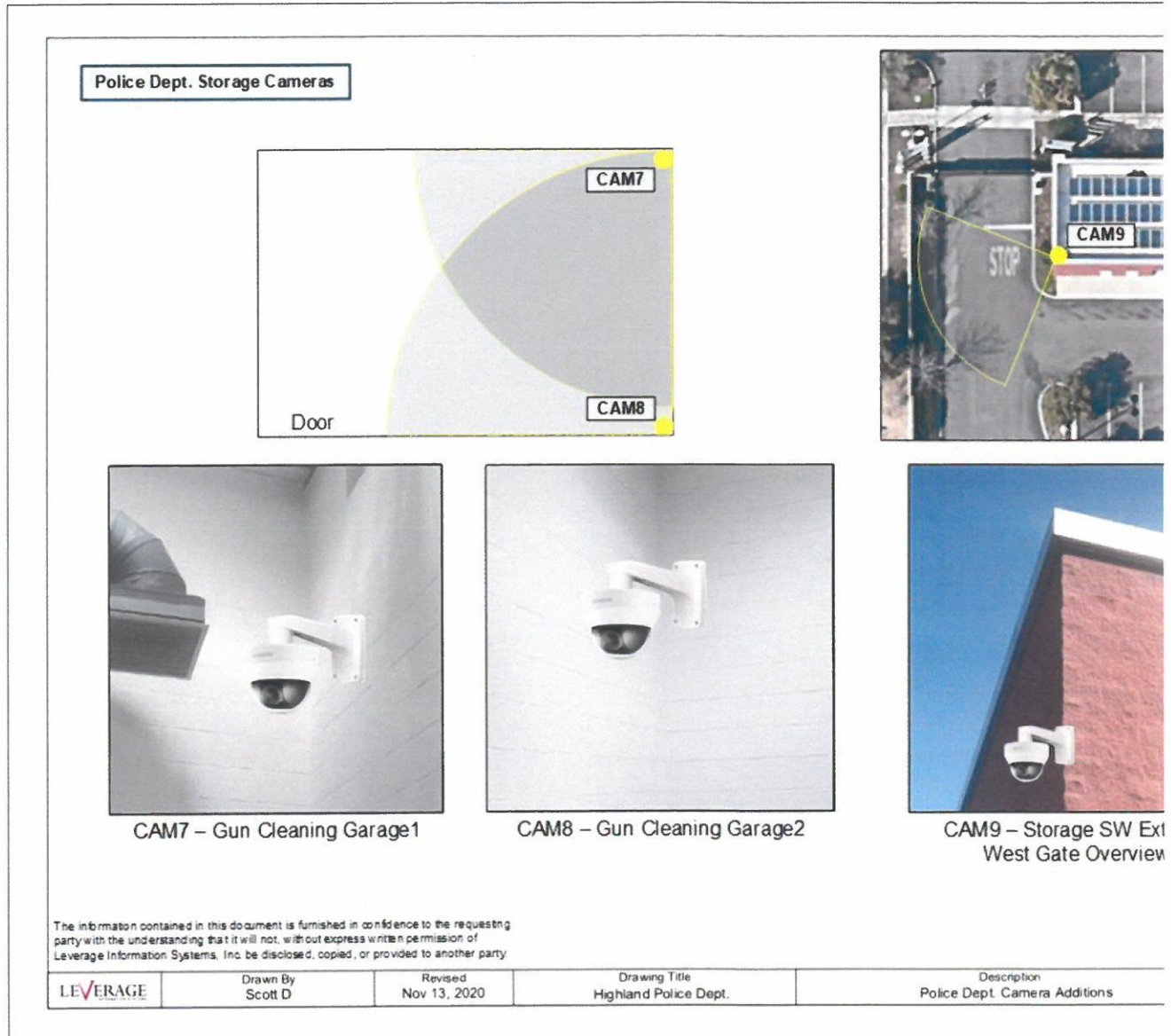
This document is to be treated as proprietary and confidential to Leverage Information Systems, Inc and is to be shared only with those individuals involved in the execution of the AGREEMENT described herein.



**Figure 3: Storage Building Overview**

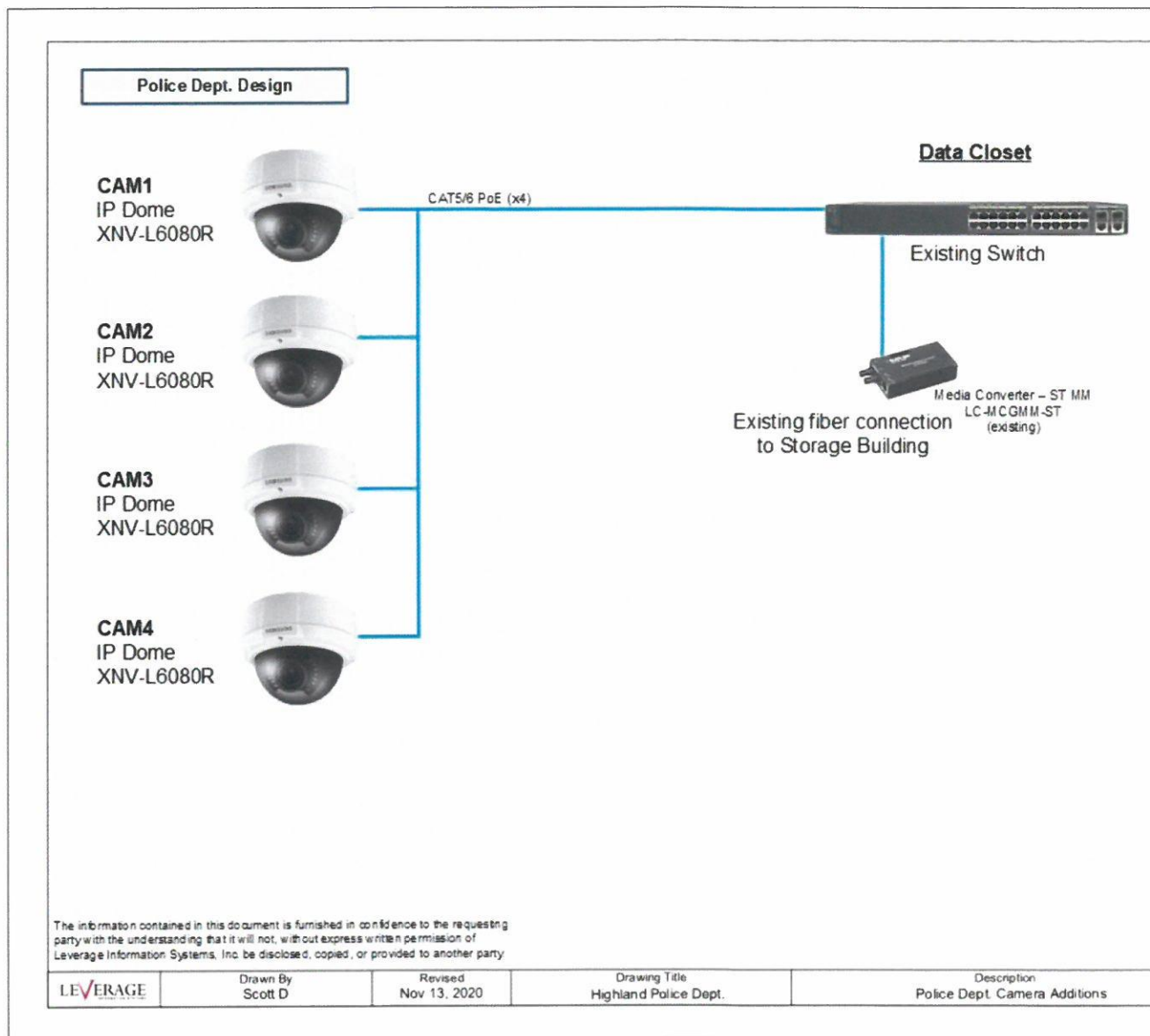
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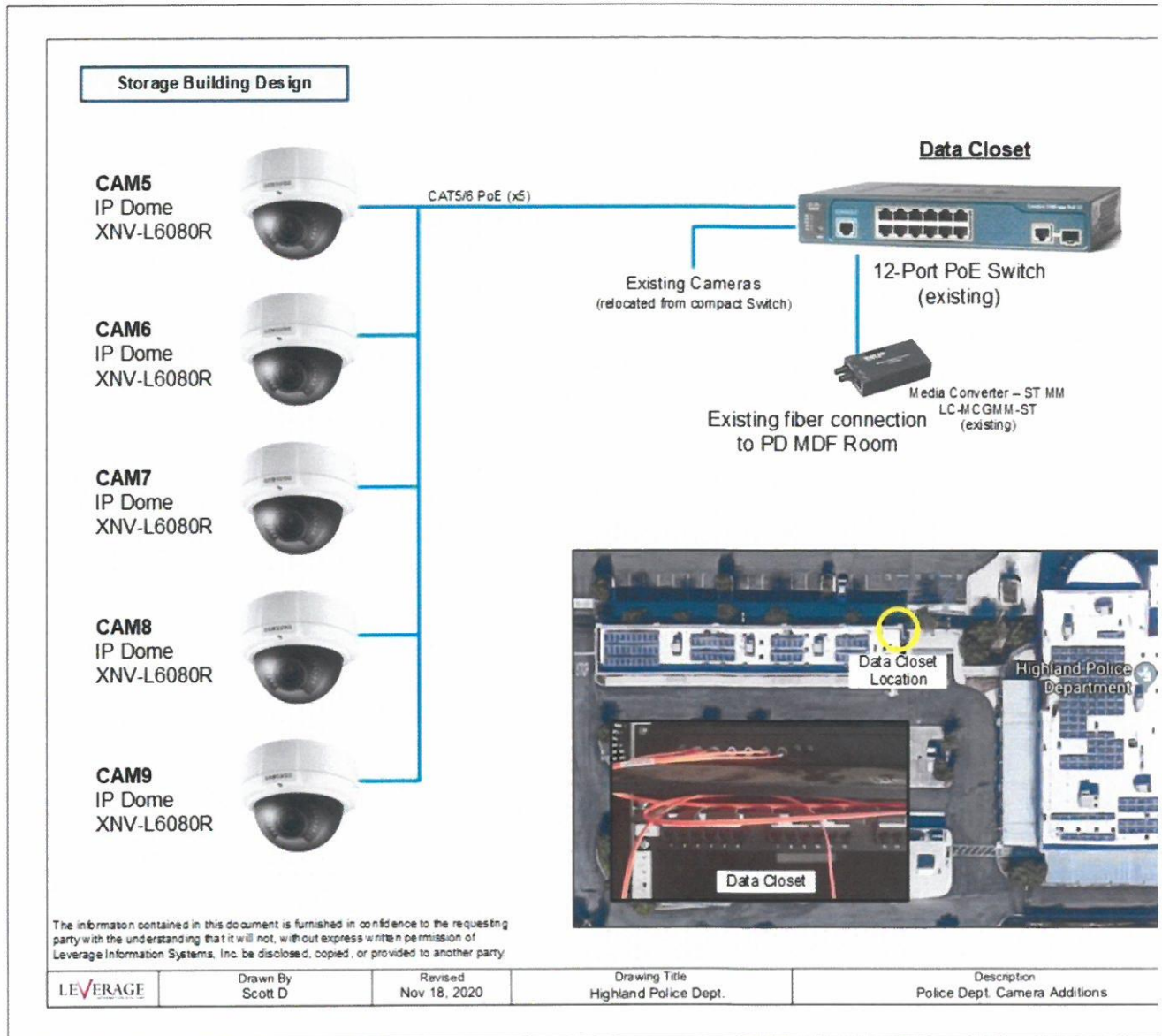
**Figure 4: Storage Building Overview2**

This document is to be treated as proprietary and confidential to Leverage Information Systems, Inc and is to be shared only with those individuals involved in the execution of the AGREEMENT described herein.



**Figure 5: PD Design**

This document is to be treated as proprietary and confidential to Leverage Information Systems, Inc and is to be shared only with those individuals involved in the execution of the AGREEMENT described herein.



**Figure 6: Storage Building Design**

This document is to be treated as proprietary and confidential to Leverage Information Systems, Inc and is to be shared only with those individuals involved in the execution of the AGREEMENT described herein.



## **Warranty and Support Plans**

Leverage Information Systems' video practice is committed to providing exceptional service and support to our customers. As part of that commitment, we both extended an option for extended warranty and either Remote or On Site support.

**Extended Warranty:** Warranty support is essentially an extended warranty. We offer a 90 day warranty on Parts and Repair Labor. Buying an extended warranty provides

**Remote Phone Support plan:** Leverage Information Engineering will remotely diagnose reported system failures, and provide resolution. Remote support is predicated upon establishing VPN connectivity and appropriate access to the Customer's network. Corrective action may be resolved remotely, or require replacement of Field Replaceable Units.

- Response Time to initial call: 8 hours (normal business hours)
- Parts Coverage: All parts are covered under this plan. The only exceptions are standard consumable items such as batteries, access cards, etc.
- Failed components will be diagnosed by Leverage and replaced by the customer.
- Items Not Covered: Any damage caused by misuse, abuse, accident, disaster, fire, flood, water, wind, lightning and Acts of God. Also, any items designed to fail in order to protect equipment, such as power and/or lightening suppressors.

**On-Site Support plan:** Leverage Information Engineering will remotely diagnose reported system failures, and provide resolution. Support is predicated upon establishing VPN connectivity and appropriate access to the Customer's network. As necessary, Leverage Information Engineering will deploy an Engineer **on site** for resolution.

- Response Time to initial call: 8 hours (normal business hours)
- Engineer on site: Next Business Day if determined by remote diagnosis.
- Parts Coverage: All parts are covered under this plan. The only exceptions are standard consumable items such as batteries, access cards, etc.
- Items Not Covered: Any damage caused by misuse, abuse, accident, disaster, fire, flood, water, wind, lightning and Acts of God. Also, any items designed to fail in order to protect equipment, such as power and/or lightening suppressors.

**Camera Cleaning:** Leverage offers a camera inspection and cleaning service. Please contact your Leverage Account Manager to learn more about this service. Camera cleaning and inspection are not included in the standard support plans.

## **Project Terms and Conditions**

### **On Site Material Storage**

On site storage of project materials may be necessary to meet project schedule and cost objectives. During the project charter development, Leverage may request that the customer provide a secure area to support storage of materials. Leverage assumes that the customer will make an agreed upon location available to store project related materials if deemed necessary.

### **Equipment Mounting Locations**

Within the Leverage proposal there may be locations identified where proposed equipment will be installed. Upon acceptance of the design proposal, Leverage assumes the following:

#### **Use of Assets for equipment mounting**

The proposal may include mounting of equipment in locations conducive to meet the project requirements. Leverage will document those locations in the design proposal and once agreed upon with the customer assumes the location is available for use immediately upon approval by the customer to proceed with the project, or at the time identified in the project schedule. Failure to make the agreed upon locations available by the customer may result in increased cost incurred by Leverage. If the failure to make agreed upon locations available it will be noted on the project schedule developed during the project charter development phase. Leverage will make every attempt to avoid incurring costs outside the scope of the project, but may find it necessary to pass those costs to the customer in the form of a change order.

### **Provisioning of Power**

Unless otherwise stated in the Statement of Work, power as specified in the Leverage proposal, is the responsibility of the customer. Typically for outdoor installations Leverage will require power to be extended to the equipment mounting location (within a few feet), and terminated into a standard J-box (typically 4" x 4"). Leverage will use flexible conduct from the customer provided J-Box to the Leverage equipment. The customer is responsible to provide continuous reliable power.

If the Statement of Work states that Leverage will provide power to the equipment, the customer agrees to provide a continuous reliable power source at an agreed upon location as identified within the Statement of Work or Project Charter.

### **Tree Trimming and other obstructions**

In many cases, Leverage deploys wireless networks to transport IP surveillance video. As such, Leverage will conduct a site survey during the development of a proposal based upon a clear line of site from one location to another as documented in the proposal.

Obstructions to line of sight may occur from the time the site survey was conducted to the installation, or even possibly after the initial installation. Lack of line of sight may impact the transmission of wireless signals.

Any obstructions to the line of sight that occur subsequent to the generation of the Leverage proposal are the responsibility of the customer. Remediation may result in tree trimming, sign removal and relocation, or other.

### **Sufficient lighting for video quality**

During the deployment of a proposal, lighting conditions are taken into consideration. Poor lighting conditions will impact video quality, and cause recorded video to require additional storage, which may not be taken into account. Some cameras support day/night and will automatically switch to night mode when lighting falls below a threshold. Artificial lighting including IR may improve vision in low light conditions. Leverage may include in the IR lighting with coverage areas that the customer may want to validate in order to ensure the desired coverage is achieved. During the project design this will be discussed and again reviewed during the project charter. The primary responsibility for sufficient lighting will be the customer's.

Leverage will make every attempt to ensure sufficient video quality with poor lighting including the following items below.

1. Existing lighting may be required to meet video quality objectives.
2. IR lighting may be added. If so, IR lighting has a coverage area much like a camera. The coverage area is provided by the IR lighting OEM, which is included in their specifications.

### **Traffic Management**

Unless otherwise agreed to in the proposal the customer is responsible for Traffic Management, including any local permits or other requirements related to access the location where equipment will be mounted.





### ***Corporate Headquarters***

18815 139th Avenue NE, Suite B  
Woodinville, WA 98072  
800.825.6680 Toll free  
425.482.9200 Office  
425.485.9400 Fax

#### **California**

1159 Iowa Ave, Suite I  
Riverside, CA 92507  
800.825.6680 Toll free  
909.418.2805 Office  
800.486.5009 Fax

[www.leverageis.com](http://www.leverageis.com)

### **About Leverage**

Leverage Information Systems, Inc. (LEVERAGE) is an industry leading IP communications networking solutions provider. Our Southwest Regional Office business unit is focused on delivering IP-based and hard-wired surveillance solutions that address Public Safety and Law Enforcement concerns. LEVERAGE maintains both corporate and regional certification for all aspects of any tactical surveillance architecture deployed by our professionals. We have become known for our "LEVERAGE Standard" reliable Public Safety deployments within multiple Law Enforcement Agencies in Southern California.

The LEVERAGE architecture lends itself to flexible add-on growth because of its open, peer-to-peer (server-less) and license-free deployment model. Existing LEVERAGE surveillance implementations are easily expanded by adding additional surveillance nodes. Our open architecture and flexible integration can be seen in many cities in Southern California.





# STAFF REPORT

## TO THE CITY COUNCIL

**MEETING DATE:** March 23, 2021

**FROM:** Joseph Hughes, City Manager

**REVIEWED BY:** Carlos Zamano, Public Works Director/ City Engineer *C2*

**PREPARED BY:** Matt Bennett, Assistant Public Works Director *MB*

**SUBJECT:** Amendment #2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) between the City and San Bernardino County Transportation Authority (SBCTA) for State Route 210/ Base Line Interchange Project

**RECOMMENDATION:** It is recommended that the City Council:

- 1) Approve Amendment #2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07) (Amendment #2) subject to review and approval by the City Attorney.
- 2) Authorize the Mayor to sign Amendment #2
- 3) Approve the following Budget Adjustment: Transfer \$100,000 from 027-2100 (Grant-Fund Balance) to be expended from 027-8490-6550 (Traffic Improvements).

**FISCAL IMPACT:** The total project cost associated with this contract amendment for design, right of way, environmental, construction and construction engineering is estimated to be \$100,000 for the roadway and sidewalk realignment work at the northeast corner of Base Line and Buckeye Street will be funded entirely by Lumar Devco IV, LLC (LUMAR) as per the terms of the Reimbursement Agreement between the City of Highland and LUMAR approved by the City Council entered into on February 9, 2021. A deposit in the amount of \$100,000 was made by LUMAR to the City on February 10<sup>th</sup>, 2021.

**PUBLIC NOTICE:** The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

|                                |               |                                    |                           |
|--------------------------------|---------------|------------------------------------|---------------------------|
| Approved _____                 | Motion _____  | Second _____                       | Agenda Item No. <i>10</i> |
| Denied _____                   | Ayes _____    |                                    |                           |
| Continued _____                | Noes _____    |                                    | File No. _____            |
| Tabled _____                   | Abstain _____ |                                    |                           |
|                                | Absent _____  |                                    |                           |
| <i>B. Hughes</i><br>City Clerk |               | <i>[Signature]</i><br>City Manager |                           |

**BACKGROUND:** LUMAR the owner of the parcels APN 1200-421-02 and 1200-421-03 ("Subject Property") located between Buckeye Street and the SR 210 Eastbound offramp along the north side of Base Line, intends to construct restaurants on the Subject Property. As per the Feb. 10<sup>th</sup>, 2021 signed Reimbursement Agreement, LUMAR has requested the City to contract with SBCTA to have SBCTA construct the Developer Improvements, including the design, construction, staff oversight time, and environmental review related to the improvements shown on Exhibit "A" of the Reimbursement Agreement.

LUMAR desires to have the City contract with SBCTA's Interchange Project contractor to construct these specific roadway improvements along the north side of Base Line while the Interchange Project's contractor is constructing other Base Line road improvements. By doing so, the Future Project at the northeast corner of Base Line and Buckeye Street can avoid demolition of the Interchange Project curb & gutter and sidewalk to realign the sidewalk and further have the Interchange Project widen the roadway for a future dedicated right turn lane into the development project.

The City entered into a Reimbursement Agreement with LUMAR on February 10, 2021. The Amendment #2 between the City and SBCTA is now required in the Interchange Project in order to include these roadway improvements.

The Amendment #2 was prepared by SBCTA and is currently being reviewed by the City Attorney.

Attachments:

1. Amendment #2 to Third Amended and Restated Cooperative Agreement C13027 (C13027-07)
2. Reimbursement Agreement between the City and LUMAR
3. Exhibit A
4. Vicinity Map

**AMENDMENT 2 TO THIRD AMENDED AND RESTATED**

**COOPERATIVE AGREEMENT NO. C13027 (C13027-07)**

**BETWEEN**

**SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY**

**AND**

**CITY OF HIGHLAND**

**FOR PREPARATION OF THE COMBINED PROJECT STUDY REPORT/PROJECT REPORT AND ENVIRONMENTAL DOCUMENT, PLANS, SPECIFICATIONS AND ESTIMATE (PS&E), RIGHT OF WAY (ROW), CONSTRUCTION AND LANDSCAPE MAINTENANCE PHASES FOR THE INTERCHANGE AT BASE LINE AND STATE ROUTE 210 IN THE CITY OF HIGHLAND**

THIS AMENDMENT No. 2 to THIRD AMENDED AND RESTATED COOPERATIVE AGREEMENT C13027 (referred to herein as "Amendment C13027-07") is made and entered into by and between the San Bernardino County Transportation Authority ("SBCTA") and the City of HIGHLAND ("CITY"), (SBCTA and CITY may be referred to individually herein as a "Party" and collectively "Parties").

**WHEREAS**, CITY intends to improve the interchange on State Route 210 (SR 210) at Base Line, in the City of Highland ("PROJECT"); and

**WHEREAS**, the Parties consider the PROJECT to be a high priority and are willing to participate in funding the PROJECT pursuant to the provisions of Measure I 2010-2040 Expenditure Plan and the SBCTA Nexus Study ("Nexus Study") prepared by the San Bernardino County Transportation Agency ("SBCTA"), and approved by the SBCTA Board of Directors on November 6, 2013; and

**WHEREAS**, the initial cost for the PROJECT Management, Planning, Environmental, PS&E, ROW, Construction and Landscape Maintenance phases were estimated at \$34,662,398, which shall be funded with 41.9% Development Fair Share funds provided by CITY and 58.1% Public Share funds provided by SBCTA, as defined by the Nexus Study and the SBCTA Measure I 2010-2014 Strategic Plan, and the cost for CITY betterments is estimated at \$269,500, which shall be funded 100% with CITY funds, for a total PROJECT cost of \$34,931,898 ; and

**WHEREAS**, Cooperative Agreement C13027 Between San Bernardino County Transportation Authority and City of Highland for Preparation of Preliminary Engineering and Environmental Document (PA&ED) For the Improvement of The State Route 210/Base Line Interchange in the City of Highland, dated February 6, 2013, ("AGREEMENT") provides for SBCTA to be the lead agency in preparing the Project Initiation Documents for the PROJECT; and



**WHEREAS**, AMENDMENT NO. 1 TO AGREEMENT C13027 (C13027-01) dated September 2, 2013, modified the scope of the Project Initiation Documents to include a combined Project Study Report-Project Report (PSR-PR) in lieu of a Project Approval and Environmental Document (PA&ED); and

**WHEREAS**, AMENDMENT NO. 2 TO AGREEMENT C13027 (C13027-02) dated June 18, 2015, modified the terms of the Agreement to extend the expiration date to December 31, 2016; and

**WHEREAS**, AMENDED AND RESTATED AGREEMENT C13027 (C13027-03) dated December 9, 2015, modified the scope of the Agreement to include the PS&E phase; and

**WHEREAS**, SECOND AMENDED AND RESTATED AGREEMENT C13027 (C13027-04) dated November 3, 2016, modified the scope of the Agreement to include the ROW phase; and

**WHEREAS**, THIRD AMENDED AND RESTATED AGREEMENT C13027 (C13027-05) dated July 19, 2018, modified the scope of the Agreement to include the Construction and Landscape Maintenance phases; and

**WHEREAS**, SBCTA is the lead agency for all phases of a project on SR 210 to add one mixed flow lane in each direction between Highland Avenue in the City of San Bernardino and San Bernardino Avenue in the City of Redlands ("SR 210 LANE ADDITION"); and

**WHEREAS**, the PROJECT is geographically located within the boundaries of the SR 210 LANE ADDITION; and

**WHEREAS**, constructing the PROJECT concurrently with the SR 210 LANE ADDITION provides viable opportunities to save money and to reduce inconvenience to the public during construction; and

**WHEREAS**, AMENDMENT 1 TO THIRD AMENDED AND RESTATED AGREEMENT C13027 (C13027-06) dated November 21, 2019, modified the funding table based on the current engineer's estimate and identified cost for City Betterments; and

**WHEREAS**, the Parties wish to update the funding table to reflect a \$150,000 budget shift from construction to project management per letter dated October 5, 2020, which was approved by CITY Council on October 27, 2020; and

**WHEREAS**, CITY intends to incorporate City Betterments related to the realignment of the northerly sidewalk along Base Line between Buckeye Street and the SR-210 eastbound off-ramp, totaling \$112,511, minus bid savings of \$31,382, resulting in a betterment increase of \$81,129; and

**WHEREAS**, this Amendment C13027-07 is intended to update the Funding Table to include an additional \$81,129 in City Betterments and a total project cost of \$35,013,027;

**NOW, THEREFORE**, the parties agree to the following changes:

1. Delete Section II.A and replace it in its entirety with the following:

A. To reimburse SBCTA for the actual costs incurred estimated at \$14,874,174 towards the PROJECT Management, and Planning, Environmental, PS&E, ROW, Construction and Landscape Maintenance phases of the PROJECT as shown in Attachment AR-01. The actual cost of a specific phase may ultimately vary from the estimates provided in Attachment AR-01, however, under no circumstances is the total combined CITY contribution to exceed \$14,874,174 (the Development share amount) without an amendment to this Agreement.

2. Delete Attachment AR-01 and replace it in its entirety with the revised Attachment AR-01 attached to this Amendment C13027-07.

3. Except as otherwise provided in this Amendment C13027-07, all other terms and conditions of the AGREEMENT and all amendments remain the same.

4. The AGREEMENT and all amendments are incorporated into this Amendment C13027-07 by this reference.

IN WITNESS THEREOF, this Amendment C13027-07 has been executed by the Parties hereto and is effective on the date signed by SBCTA.

**SAN BERNARDINO COUNTY  
TRANSPORTATION AUTHORITY**

**CITY OF HIGHLAND**

By: \_\_\_\_\_  
Ray W. Wolfe  
Executive Director

By: \_\_\_\_\_  
Penny Lilburn, Mayor  
City of Highland

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM**

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Juanda Daniel  
Assistant General Counsel

By: \_\_\_\_\_  
Maricela Marroquin  
City Attorney

By: \_\_\_\_\_  
Jeffery Hill  
Procurement Manager

C13027-07

Page 3 of 4

## Attachment AR-01

### PROJECT DESCRIPTION

The CITY of HIGHLAND and SBCTA propose to widen SR 210/Base Line Overcrossing and improve interchange ramps and local streets. It is intended that the Project development will be combined with the State Route 210 Lane Addition Project having SBCTA serve as the lead for all phases of the work.

### PROJECT FUNDING TABLE

Public Share: 58.1%

Nexus Development Impact Fee Share (“DIF”, “Development Share” or “Local Share”): 41.9%

Local Jurisdictional Split of the DIF Share: HIGHLAND 100%

| PHASE                                        | TOTAL        | PUBLIC SHARE | DIF SHARE    |
|----------------------------------------------|--------------|--------------|--------------|
| PSR/PR & ED                                  | \$1,036,170  | \$602,015    | \$434,155    |
| PS&E                                         | \$1,719,146  | \$998,824    | \$720,322    |
| Right of Way                                 | \$998,004    | \$579,840    | \$418,164    |
| Construction <sup>1,3</sup>                  | \$29,482,467 | \$17,129,313 | \$12,353,154 |
| Construction (City Betterments) <sup>4</sup> | \$350,629    | \$0          | \$350,629    |
| Landscape Maintenance <sup>2</sup>           | \$650,000    | \$377,650    | \$272,350    |
| Project Management                           | \$776,611    | \$451,211    | \$325,400    |
| Total                                        | \$35,013,027 | \$20,138,853 | \$14,874,174 |

<sup>1</sup> Construction Phase includes Construction Capital, Construction Support and Landscape Installation, including one year of plant establishment

<sup>2</sup> Landscape Maintenance Phase assumes a four year extended establishment period which begins after the one year of plant establishment after Landscape Installation

<sup>3</sup> Any cost increase due to developer design changes shall be the sole responsibility of the CITY.

<sup>4</sup> CITY Betterments are 100% City cost as noted in Section II-M of the Third Amended and Restated Agreement (C13027-05), and include the following bid items, bid savings and Base Line sidewalk realignment (C13027-07):

|         |                                   |            |
|---------|-----------------------------------|------------|
| 560000A | Furnish Decorative Alum Panel     | \$58,900   |
| 560001A | Install Decorative Alum Panel     | \$19,500   |
| 780460  | Anti-Graffiti Coating             | \$17,400   |
| 820709  | Furnish and Install Plastic Sign  | \$95,700   |
| 870400  | Signal and Lighting (Fiber Optic) | \$78,000   |
| -       | Bid Savings                       | (\$31,382) |
|         | Base Line Sidewalk Realignment    | \$112,511  |
|         | Total                             | \$350,629  |



**REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF HIGHLAND AND  
LUMAR DEVCO IV, LLC REGARDING CITY BETTERMENT PROJECT**

*February 10,*

THIS AGREEMENT ("Agreement") is made as of ~~January 21~~, 2021, by and between the City of Highland, a California Municipal Corporation ("City") and Lumar Devco IV, LLC, a California Corporation ("Developer"). The City and Developer are collectively referred to herein as "the Parties".

**RECITALS**

- A. Developer intends to apply for land use entitlements to improve certain real property located at the northeast corner of Buckeye and Base Line, also identified as San Bernardino County Assessor's Parcel Numbers 1200-421-02 and 1200-321-03 ("Subject Property"). The Subject Property is owned by Lumar Devco IV, LLC.. Developer intends to construct restaurants on the Subject Property ("Future Project"). If approved, the Future Project would likely be conditioned to construct a dedicated right turn pocket the future access to the Future Project ("Developer Improvements").
- B. The San Bernardino County Transportation Authority ("SBCTA"), in cooperation with the California Department of Transportation District 8 ("Caltrans"), will be constructing the State Route 210 & Base Line Interchange Project ("Project"). The Project will widen Base Line from Buckeye Street to Seine Avenue and widen three of the four existing SR-210 interchange ramps. For purposes of CEQA/NEPA, Caltrans is the lead agency for the Project. In November 2016, Caltrans adopted a Mitigated Negative Declaration for the Project.
- C. The City contacted SBCTA about constructing some additional City-betterment improvements in the City as part of the Project. These improvements include certain roadway improvements along Base Line, between Buckeye Street to the Eastbound SR210 off ramp.
- D. Developer has requested the City to contract with SBCTA to have the SBCTA construct the Developer Improvements on behalf of Developer and have Developer reimburse the City for the Developer Improvements. The Developer Improvements are generally described and shown on Exhibit "A".
- E. SBCTA has estimated that the cost for the design, construction, staff oversight time, and environmental review associated with the Developer Improvements will be approximately One Hundred Thousand Dollars (\$100,000.00) comprised of design costs in the amount of Forty Thousand Dollars (\$40,000.00), construction costs in the amount of Forty Thousand Dollars (\$40,000.00), and a Twenty Thousand (\$20,000.00) contingency payment for environmental review, staff time, and any other costs related to the construction of the Developer Improvements.
- F. In order to have the Developer Improvements constructed as part of the Project, the City will need to execute a change order with SBTCA in the amount of One Hundred Thousand

Dollars (\$100,000.00). The City has agreed to submit this change order if Developer agrees to pay for the full cost of the Developer Improvements.

- G. This Agreement is entered into between the Parties to provide for Developer to reimburse the City for costs and expenses incurred by the City for the work that SBTCA will perform to construct the Developer Improvements.

NOW, THEREFORE, in consideration of such recitals, and the mutual promises, obligations and covenants herein contained, the Parties hereto agree as follows:

1. The City and Developer accept the above recitals as true and correct and incorporate them herein as if they were fully restated in this Agreement.

2. As more particularly described in Section 3 of this Agreement, Developer shall reimburse the City in full for all documented costs and expenses incurred by SBTCA: (a) in conducting further environmental review including any NEPA/CEQA revalidation and any subsequent MND or addendum to the MND, or any other environmental review required, (b) to incorporate the Developer Improvements into the design of the Project, (c) for construction management and inspection services; and (d) to construct the Developer Improvements. Collectively, such costs, fees, charges and expenses shall be referred to herein as "Reimbursable Costs."

3. Developer shall pay the City according to the following schedule:

(a) Within thirty days of the execution of this Agreement, Developer shall deposit with the City the sum of One Hundred Thousand Dollars (\$100,000.00) (the "Deposit") in an account with the City ("Deposit Account").

(b) The City shall deduct from the Deposit Account the documented Reimbursable Costs, in accordance with this Section.

(c) On or before the 30th day of any month, the City shall submit to Developer a statement of expenses for the preceding month's Reimbursable Costs ("Statement"). The Statement shall itemize and describe with reasonable particularity the Reimbursable Costs that have been incurred during the period covered by the invoice. The City may carry over to the next month's Statement any charges not billed in a particular month.

(d) If the Deposit Account falls below Five Thousand Dollars (\$5,000.00), Developer shall deposit with the City funds sufficient to replenish the Deposit Account to Ten Thousand Dollars (\$10,000.00), within 20 Business Days after written demand by the City's Engineer/Public Works Director.

(e) This Agreement shall expire upon acceptance of the Developer Improvements by the City, and the City shall remit to Developer within 30 days any balance remaining in the Deposit Account that was deposited to cover Reimbursable Costs.

(f) Notwithstanding the foregoing, Developer and its representatives shall have the right, upon reasonable notice to the City, to audit and copy the City's records regarding any matter for which the City requests reimbursement or payment from Developer.

4. Developer expressly acknowledges that by entering into this agreement, the City is in no way representing that it will approve the Future Project. Developer is paying for the cost of the Developer Improvements at its own risk with the understanding that the City is not committing to the approval of any entitlements for the Future Project. Nothing in this Agreement shall be construed to waive the right of the City to either deny or to approve the Future Project and impose conditions thereon. Developer expressly acknowledges that if the City, in its discretion, approves the Future Project the City may impose conditions on the Future Project in excess of the requirement to construct the Developer Improvements. Developer further acknowledges that the dedicated right turn pocket will be blocked off until future onsite improvements are approved and completed.

5. This Agreement is deemed to have been prepared by all of the parties hereto, and any uncertainty or ambiguity herein shall not be interpreted against the drafter, but rather, if such ambiguity or uncertainty exists, shall be interpreted according to applicable rules of interpretation of contracts under the laws of the State of California.

6. This Agreement shall not be assignable by Developer in whole or in part without the prior written consent of the City, which written consent shall not be unreasonably withheld. Developer shall provide to the City 30 days' advanced notice of any such assignment.

7. Notices. Any notices, demands or communications under this Agreement shall be given as follows:

To Developer: J. Scott Fawcett and Michael Lundin, Managing Members of  
Lumar Devco IV, LLC  
3835 Birch Street  
Newport Beach, California 92660  
[scott@marinita.com](mailto:scott@marinita.com) and [Michael@canaanpacific.com](mailto:Michael@canaanpacific.com)

To City: Carlos Zamano, Director of Public Works/City Engineer  
City of Highland  
27251 Base Line  
Highland, California 92346  
[czamano@cityofhighland.org](mailto:czamano@cityofhighland.org)

Written notices, demands and communications between the City and Developer shall be sufficiently given by personal service or dispatched by first class mail, postage prepaid, to the addresses set forth above. Such written notices, demands and communications may be sent in the same manner to such other addresses as either party may from time to time designate by mail as provided in this Section. Notwithstanding anything to the contrary contained herein, notice personally served shall be presumed to have been received as of the date of such service, and notices sent via mail as provided herein shall be presumed to have been received on the second business day after deposit of same in the mail.



8. This Agreement represents the entire integrated agreement between the City and Developer regarding the subject matter hereof, and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both the City and Developer.

9. Should any dispute under this Agreement lead to litigation, the prevailing party shall be entitled to recover from the other party actual attorneys' fees and costs for the prosecution of the action.

10. This Agreement shall be governed by, and interpreted according to the laws of the State of California.

11. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

12. The persons signing this Agreement warrant that each of them has the authority to execute this Agreement on behalf of the party on whose behalf that person is purporting to execute this Agreement, and that this Agreement is a binding obligation of that party.

EXECUTED in the day and year first above written.

CITY OF HIGHLAND,  
a California Municipal Corporation

By: \_\_\_\_\_

Penny Lilburn, Mayor

Lumar Devco IV, LLC, a California  
Corporation

By: \_\_\_\_\_

Name: J. SCOTT FAWCETT

Title: MANAGING MEMBER

ATTEST:

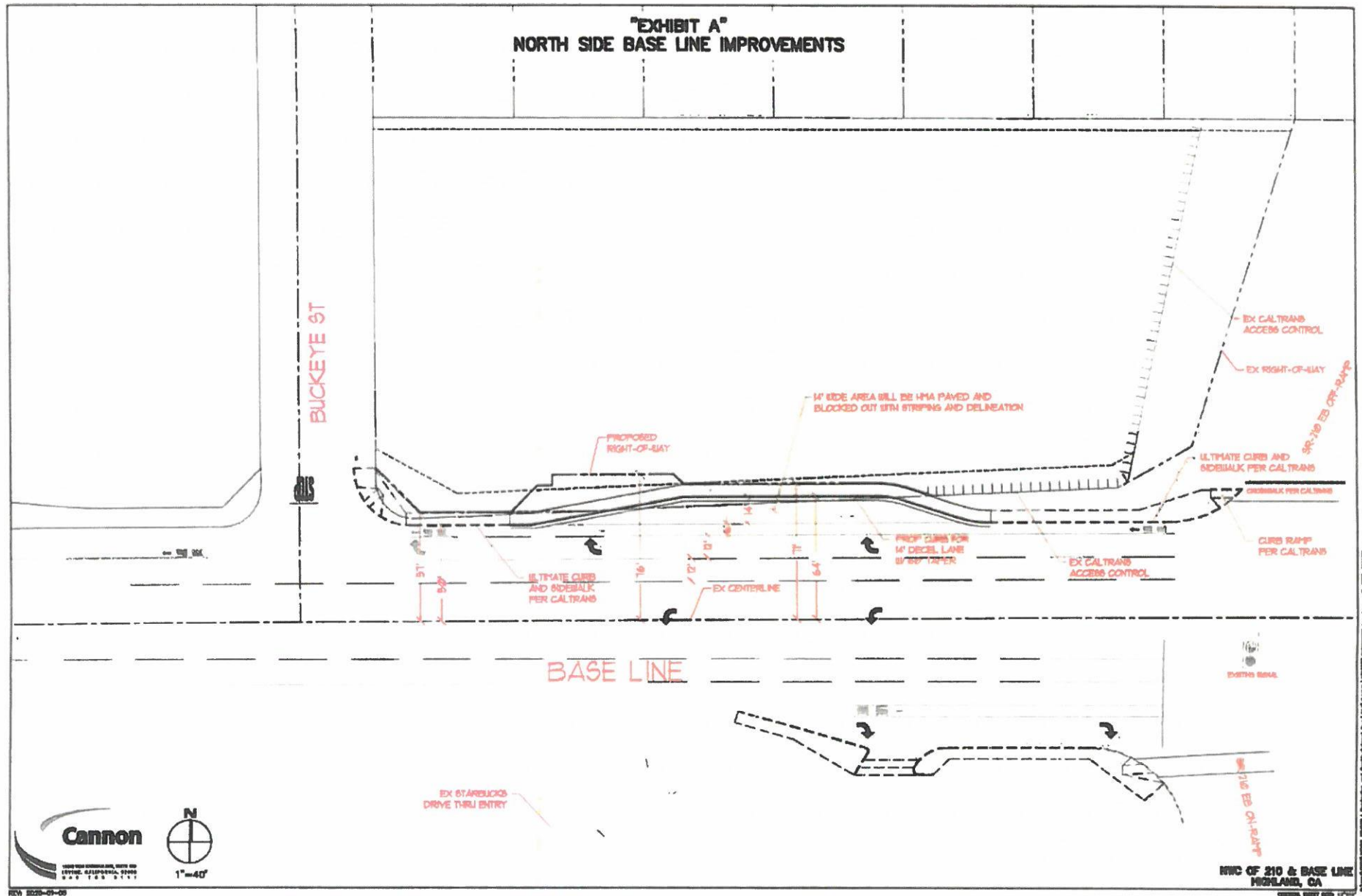
Betty Clerk, City Clerk

By: \_\_\_\_\_

Name: Michael Lundon

Title: Managing Member

**EXHIBIT A**  
**Description and Depiction of Developer Improvements**







## VICINITY MAP



# STAFF REPORT

## TO THE CITY COUNCIL

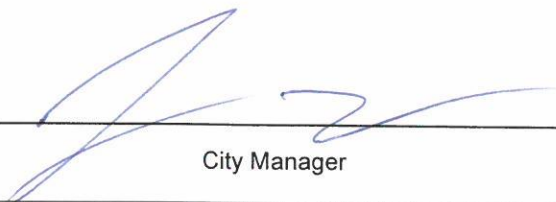
**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Betty Hughes, MMC, City Clerk

**SUBJECT:** City Manager Report and Comments  
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

**RECOMMENDATION:** Discussion and possible action.

|                                                                                                   |               |                                                                                                      |                           |
|---------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|---------------------------|
| Approved _____                                                                                    | Motion _____  | Second _____                                                                                         | Agenda Item No. <u>11</u> |
| Denied _____                                                                                      | Ayes _____    |                                                                                                      |                           |
| Continued _____                                                                                   | Noes _____    |                                                                                                      | File No. _____            |
| Tabled _____                                                                                      | Abstain _____ |                                                                                                      |                           |
|                                                                                                   | Absent _____  |                                                                                                      |                           |
| <br>City Clerk |               | <br>City Manager |                           |



# STAFF REPORT

## TO THE CITY COUNCIL

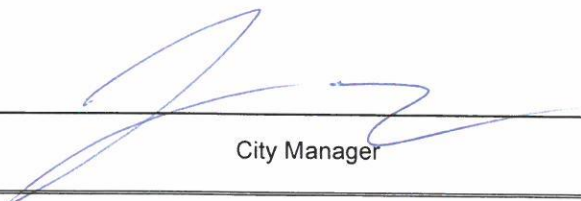
**DATE:** March 23, 2021

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Betty Hughes, MMC, City Clerk

**SUBJECT:** Council Member Comments  
(Agency/Committee/AB1234 Reports, District Updates, etc.)

**RECOMMENDATION:** Discussion and possible action.

|                                                                                                  |               |                                                                                                      |                           |
|--------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|---------------------------|
| Approved _____                                                                                   | Motion _____  | Second _____                                                                                         | Agenda Item No. <u>12</u> |
| Denied _____                                                                                     | Ayes _____    |                                                                                                      |                           |
| Continued _____                                                                                  | Noes _____    |                                                                                                      | File No. _____            |
| Tabled _____                                                                                     | Abstain _____ |                                                                                                      |                           |
|                                                                                                  | Absent _____  |                                                                                                      |                           |
| <br>City Clerk |               | <br>City Manager |                           |