

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

April 13, 2021

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

This meeting is being held in person. Please be advised, facial coverings or masks must be worn in the Council Chambers. If you do not have a facial covering or mask, one will be provided to you. The number of persons permitted in the Council Chambers will be limited to the available seats in order to adhere to social distancing guidelines. Temperature checks will be taken prior to entering the Council Chambers.

If there are no available seats in the Council Chambers, accommodations will be made for members of the public to listen to the meeting outside the Council Chambers. Seating will not be provided outside the Council Chambers.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on April 13, 2021, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 13, 2021 agenda, please identify the agenda item number in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
APRIL 13, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation

DMV/Donate Life Month

Presentation

Peter Meza – State Department of Insurance

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 13, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 23, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 721 for April 13, 2021, in the amount of \$1,868,191.45 and Payroll of \$107,407.26.
4. Claim Consideration – Mercury Insurance/Robert Allspaw
RECOMMENDATION: George Hills Company recommends Council reject claim.
5. Declare One (1) Seat Vacant on the Historic and Cultural Preservation Board
RECOMMENDATION: That the City Council:
 1. Declare one (1) seat vacant on the Historic and Cultural Preservation Board; and
 2. Direct the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.

6. Easement Acceptance/Villegas (7251 Olive Street)

RECOMMENDATION: That the City Council:

1. Accept Grant of Easement for Road and Drainage purposes from Agustin and Flor Villegas; and
2. Direct the City Clerk to record the Grant of Easement.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

7. Contract with San Bernardino County for Animal Control Services for FY 2020/2021 (Amendment No. 7)

RECOMMENDATION: That the City Council approve the contract with San Bernardino County for Animal Care and Control Services for FY 2021/22 in the amount of \$467,172.00 and authorize the Mayor to sign the contract.

8. Environmental, Design and Right-of-Way Services Proposal with Community Works Design Group for the Natural Parkland Trail Renovation (Project No. tra20001)

RECOMMENDATION: That the City Council:

1. Approve proposal from Community Works Design Group (CWDG) to provide environmental, design and right-of-way services for the Natural Parkland Trail Renovation;
2. Authorize the City Manager to approve amendments up to 10% of the proposal amount; and
3. Approve the following budget adjustments: transfer \$127,600 from 030-8495-9225 (Federal Grants-Revenue) to be expended from 030-8495-6816 & transfer \$92,250 from 023-2100 (General Capital Financing-Fund Balance) to be expended from 023-3890-6816 (Trails Construction).

9. Proposed Resolution of the City Council Amending the Personnel Rules and Regulations for the City of Highland and Repealing and Superseding all Inconsistent Parts of Prior Resolutions
RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council adopt Resolution No. 2021-_____, a Resolution of the City Council of the City of Highland, California, amending the personnel rules and regulations for the City of Highland and repealing and superseding all inconsistent parts of prior Resolution No. 88-42, Resolution No. 03-032, Resolution No. 2006-002, Resolution No. 2017-027 and Resolution No. 2019-021.
10. Sector E Pavement Rehabilitation Update (Project str20001)
RECOMMENDATION: That the City Council:
1. Approve the removal of all construction on Greenspot Road from the Sector E Pavement Rehabilitation Project;
 2. Approve the addition of eight (8) new residential street segments located between Streater Avenue and Church Street to the Sector E Pavement Rehabilitation Project;
 3. Approve an amendment from Engineering Resources of California (ERSC) to provide additional engineering services related to removal of Greenspot Road and addition of eight (8) new residential street segments for Sector E Pavement Rehabilitation Project; and
 4. Authorize the City Manager to approve any future contract amendments up to 10% of the new contract amount.
11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

April 27; May 11, 25; June 8, 22; July (no meetings); August 10, 24; September 14, 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

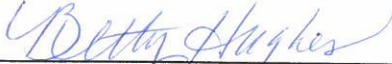
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before April 8, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 8, 2021



Betty Hughes, MMC
City Clerk