

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

May 25, 2021

6:00 p.m.

City Hall

Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting will be conducted through a combination of in-person and teleconference attendance of the five members of the City Council and invited staff.

In an effort to protect public health and prevent the spread of COVID-19, the City of Highland encourages the public to listen to the City Council meeting by dialing (844) 855-4444. When prompted for the Access Code, press 360803#. This will allow the public to listen to the meeting in real time.

Members of the public may also participate in the meeting in person at the City Hall Council Chambers, 27215 Base Line, Highland, CA 92346. Please be advised, facial coverings or masks must be worn in the Council Chambers. If you do not have a facial covering or mask, one will be provided to you. The number of persons permitted in the Council Chambers will be limited to the available seats in order to adhere to social distancing guidelines. Temperature checks will be taken prior to entering the Council Chambers.

If there are no available seats in the Council Chambers, accommodations will be made for members of the public to listen to the meeting outside the Council Chambers. Seating will not be provided outside the Council Chambers.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted by 5:00 p.m. on May 25, 2021, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the May 25, 2021 agenda, please identify the agenda item number in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
MAY 25, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Beautification Award
Highland Nursery and Topiary

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by May 25, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 11, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – May 18, 2021 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 724 for May 25, 2021, in the amount of \$1,296,583.09 and Payroll of \$107,602.89.

5. Treasurer's Report for April 2021
RECOMMENDATION: That the City Council receive and file Treasurer's Report for April 2021.
6. Claim Consideration – Janie Merriam
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Street and Drainage Maintenance District 96-1 – Annual Report (Fiscal Year 2021/22)
RECOMMENDATION: That the City Council:
 1. Adopt Resolution No. 2021-_____ giving preliminary approval of the Annual Report; and
 2. Adopt Resolution No. 2021-_____ setting June 22, 2021, as the date of the protest hearing.
8. Consolidated Landscape and Lighting District 96-1 – Annual Report (Fiscal Year 2021/22)
RECOMMENDATION: That the City Council:
 1. Adopt Resolution No. 2021-_____ giving preliminary approval of the Annual Report; and
 2. Adopt Resolution No. 2021-_____ setting June 22, 2021, as the date of the protest hearing.
9. A Special Event Permit (SEP 21-002) by Immanuel Baptist Church for a 4th of July Community Event and Request for Co-sponsorship
RECOMMENDATION: That the City Council consider the following actions:
 1. Approve the Special Event Permit (SEP 21-002) subject to the conditions of approval; and
 2. Approve a request by Immanuel Baptist Church for co-sponsorship and waiving of City Police fees and Public Works traffic control in the amount of approximately \$9,617.28.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

10. An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's Partial Denial of Certificate of Appropriateness (COA 21-002); Installation of a Six Foot (6') Tall White Vinyl Fence at a Single-Family Home in the Highland Historic District
RECOMMENDATION: That the City Council:
 1. Consider an Appeal of the Historic and Cultural Preservation Board's partial denial of Certificate of Appropriateness (COA 21-002); installation of a six foot (6') tall white vinyl fence.
11. Appoint One Member of the Public to the Historic and Cultural Preservation Board
RECOMMENDATION: That the City Council appoint one (1) member of the public to the Historic and Cultural Preservation Board.
12. Issuance of Special Tax Refunding Bonds, Series 2021 for Community Facilities District No. 2001-1
RECOMMENDATION: That the City Council:
 1. Adopt Resolution No. 2021-_____ acting for itself and as the Legislative Body of the City of Highland Community Facilities District No. 2001-1, authorizing the issuance of special tax refunding bond and the execution and delivery of related documents and taking related actions.
13. Amendment to Measure I Five-Year Capital Improvement Program (Fiscal Years 2020/2021 through 2024/2025)
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ approving the Amended Measure I Five-Year Capital improvement Program (Fiscal Years 2020/2021 through 2024/2025).
14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

June 8, 22; July (no meetings); August 10, 24; September 14, 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

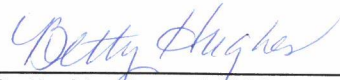
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before May 20, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: May 20, 2021



Betty Hughes, MMC
City Clerk