

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

August 10, 2021

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

This meeting is being held in person. Please be advised, facial coverings or masks are required to be worn in the Council Chambers regardless of a person's vaccination status. If you do not have a facial covering or mask, one will be provided to you.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on August 10, 2021, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the August 10, 2021 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (Nos. 9-10), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
AUGUST 10, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Introduction

Senator Rosilicie Ochoa Bogh

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by August 10, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 22, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 727 for August 10, 2021, in the amount of \$3,920,509.29 and Payroll of \$421,894.75.

4. Treasurer's Report for June 2021
RECOMMENDATION: That the City Council receive and file Treasurer's Report for June 2021.
5. Contract Renewal – 2020-01 Facilities and Parks Landscape Maintenance Contract
RECOMMENDATION: That the City Council extend the Facilities and Parks Landscape Maintenance agreement with RP Landscape & Irrigation, Inc., (RP) for one year.
6. An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's Partial Denial of Certificate of Appropriateness (COA 21-002); Installation of a Six Foot (6') Tall White Vinyl Fence at a Single-Family Home in the Highland Historic District. The Appeal is requesting the City Council overturn the Historic and Cultural Preservation Board's denial and permit the white vinyl fence. (Continued from June 22, 2021.)
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ to approve Appeal (APP 21-001) and approve Certificate of Appropriateness (COA 21-002).
7. Final Map Approval/Tract 18013 (MV 18013, LLC)
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ to:
 1. Approve the Final Map of Tract No. 18013;
 2. Accept the Subdivision Bonds; and
 3. Authorize the Mayor to sign the standard subdivision agreement.
8. Multi-Use Trail Common Use Agreement – Amendment No. 1
RECOMMENDATION: That the City Council approve revised Amendment No. 1 to the Multi-Use Trail Common Use Agreement between the City and San Bernardino County Flood Control District.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (Nos. 9-10), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

9. An Ordinance Amending Title 16 (Land Use and Development Code) of the Highland Municipal Code, Chapter 16.06 (Definitions), Chapter 16.16 (Residential Districts), Chapter 16.22 (Mixed Use Districts), Chapter 16.12 (Special Districts), and Chapter 16.44 (Specific Development Standards) Regarding Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs" and Making Findings Under CEQA

RECOMMENDATION: The Planning Commission recommends the City Council:

1. Introduce and conduct first reading of Ordinance No. _____, an ordinance of the City of Highland regarding ADUs and JADUs, and making the findings of exemption under Section 15282(h) of the California Environmental Quality Act Guidelines and Public Resources Code Section 21070.17; and
 2. Direct staff to file a Notice of Exemption with the County Clerk of the Board.
10. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate], Title 5 (Business Licenses and Regulations)
- RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ fixing the Highland Business License Tax on the extraction and/or processing of rock, sand and gravel [aggregate] for Fiscal Year 2021-2022.

CITY COUNCIL LEGISLATIVE

11. Discussion of the Status of Fueling Service Stations in Highland and Consideration of a Moratorium on the Approval of Building Permits or Land Use Entitlements for New Fueling Service Station Uses or the Expansion of Existing Fueling Service Station Uses

RECOMMENDATION: That the City Council discuss the subject matter and determine if further analysis and possible moratorium are necessary due to the proliferation and negative impacts.

12. Purchase of New 2022 Ford F250 4x4 Truck for Battalion Chief
RECOMMENDATION: That the City Council:
1. Approve the purchase (using the State Contract) and equipping of a new 2022 Ford F250 4x4 truck for the Battalion Chief; and
 2. Approve the following budget adjustment: Transfer \$100,000 from 029-2512 (Vehicle Replacement Reserves) to be expended from 029-2100-6060 (Vehicles).
13. State of the Community Event
RECOMMENDATION: That the City Council discuss and provide direction to City staff regarding the scheduling and format of the State of the Community Event.
14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

August 24; September 14, 28; October 12, 26; November 9, 23; December 14,
(December 28 - no meeting)

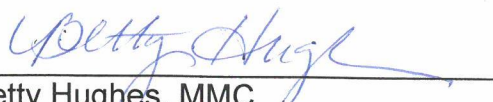
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before August 5, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: August 5, 2021


Betty Hughes, MMC
City Clerk