

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

August 10, 2021

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

This meeting is being held in person. Please be advised, facial coverings or masks are required to be worn in the Council Chambers regardless of a person's vaccination status. If you do not have a facial covering or mask, one will be provided to you.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on August 10, 2021, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the August 10, 2021 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (Nos. 9-10), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
AUGUST 10, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Introduction

Senator Rosilicie Ochoa Bogh

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by August 10, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 22, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 727 for August 10, 2021, in the amount of \$3,920,509.29 and Payroll of \$421,894.75.

4. Treasurer's Report for June 2021
RECOMMENDATION: That the City Council receive and file Treasurer's Report for June 2021.
5. Contract Renewal – 2020-01 Facilities and Parks Landscape Maintenance Contract
RECOMMENDATION: That the City Council extend the Facilities and Parks Landscape Maintenance agreement with RP Landscape & Irrigation, Inc., (RP) for one year.
6. An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's Partial Denial of Certificate of Appropriateness (COA 21-002); Installation of a Six Foot (6') Tall White Vinyl Fence at a Single-Family Home in the Highland Historic District. The Appeal is requesting the City Council overturn the Historic and Cultural Preservation Board's denial and permit the white vinyl fence. (Continued from June 22, 2021.)
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ to approve Appeal (APP 21-001) and approve Certificate of Appropriateness (COA 21-002).
7. Final Map Approval/Tract 18013 (MV 18013, LLC)
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ to:
 1. Approve the Final Map of Tract No. 18013;
 2. Accept the Subdivision Bonds; and
 3. Authorize the Mayor to sign the standard subdivision agreement.
8. Multi-Use Trail Common Use Agreement – Amendment No. 1
RECOMMENDATION: That the City Council approve revised Amendment No. 1 to the Multi-Use Trail Common Use Agreement between the City and San Bernardino County Flood Control District.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (Nos. 9-10), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

9. An Ordinance Amending Title 16 (Land Use and Development Code) of the Highland Municipal Code, Chapter 16.06 (Definitions), Chapter 16.16 (Residential Districts), Chapter 16.22 (Mixed Use Districts), Chapter 16.12 (Special Districts), and Chapter 16.44 (Specific Development Standards) Regarding Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs" and Making Findings Under CEQA

RECOMMENDATION: The Planning Commission recommends the City Council:

1. Introduce and conduct first reading of Ordinance No. _____, an ordinance of the City of Highland regarding ADUs and JADUs, and making the findings of exemption under Section 15282(h) of the California Environmental Quality Act Guidelines and Public Resources Code Section 21070.17; and
 2. Direct staff to file a Notice of Exemption with the County Clerk of the Board.
10. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate], Title 5 (Business Licenses and Regulations)
- RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ fixing the Highland Business License Tax on the extraction and/or processing of rock, sand and gravel [aggregate] for Fiscal Year 2021-2022.

CITY COUNCIL LEGISLATIVE

11. Discussion of the Status of Fueling Service Stations in Highland and Consideration of a Moratorium on the Approval of Building Permits or Land Use Entitlements for New Fueling Service Station Uses or the Expansion of Existing Fueling Service Station Uses

RECOMMENDATION: That the City Council discuss the subject matter and determine if further analysis and possible moratorium are necessary due to the proliferation and negative impacts.

12. Purchase of New 2022 Ford F250 4x4 Truck for Battalion Chief
RECOMMENDATION: That the City Council:
1. Approve the purchase (using the State Contract) and equipping of a new 2022 Ford F250 4x4 truck for the Battalion Chief; and
 2. Approve the following budget adjustment: Transfer \$100,000 from 029-2512 (Vehicle Replacement Reserves) to be expended from 029-2100-6060 (Vehicles).
13. State of the Community Event
RECOMMENDATION: That the City Council discuss and provide direction to City staff regarding the scheduling and format of the State of the Community Event.
14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

August 24; September 14, 28; October 12, 26; November 9, 23; December 14,
(December 28 - no meeting)

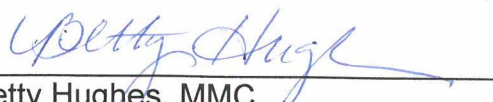
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before August 5, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

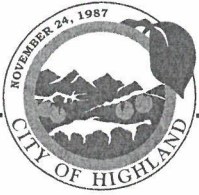
Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: August 5, 2021


Betty Hughes, MMC
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

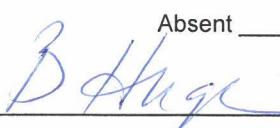
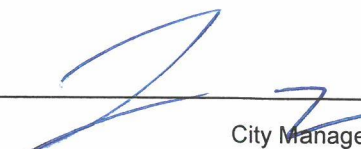
DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

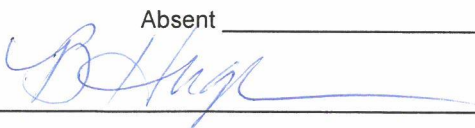
DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – June 22, 2021 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

**MINUTES
CITY COUNCIL REGULAR MEETING
JUNE 22, 2021**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Josue Zapata, CenterPoint Church, and the Pledge of Allegiance was led by Council Member Timmer.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Sue Colvin spoke regarding her concerns for the current fines established for illegal fireworks in the community.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve the consent calendar with Item 13 being corrected and with Council Member Chavez abstaining from Item 2. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 8, 2021 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 726 for June 22, 2021, in the amount of \$1,956,840.93 and Payroll of \$102,930.55.

4. Treasurer's Report for May 2021
Received and filed Treasurer's Report for May 2021.
5. Resolution No. 2021-028 Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2021/2022
Adopted Resolution No. 2021-028 establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2021/2022 and filed with the County Auditor-Controller Resolution No. 2021-028 with the tax roll.

RESOLUTION NO. 2021-028
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 90-1
FOR THE FISCAL YEAR 2021/2022

6. Resolution No. 2021-029 Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2021/2022
Adopted Resolution No. 2021-029 establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2021/2022 and filed with the County Auditor-Controller Resolution No. 2021-029 with the tax roll.

RESOLUTION NO. 2021-029
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 2001-01
FOR THE FISCAL YEAR 2021/2022

7. Resolution No. 2021-030 Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2021/2022
Adopted Resolution No. 2021-030 establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2021/2022 and filed with the County Auditor-Controller Resolution No. 2021-030 with the tax roll.

RESOLUTION NO. 2021-030
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2007-01
FOR THE FISCAL YEAR 2021/2022

8. AECOM Contract Amendment No. 2 for Professional Services – Base Line Bridge over City Creek (Project No. brg07001)
 1. Approved Amendment No. 2 to the professional services agreement with AECOM; and
 2. Authorized the City Manager to approve any future contract amendments up to 10% of the new contract amount.
9. Amendment to Agreements for Siemens Mobility, Inc.
Approved Addendum No. 1 to agreements with Siemens Mobility, Inc. (Siemens), for Traffic Signal and Street Light Maintenance to Reflect a Contract Transfer from Siemens to Yunex, LLC.

10. Second Reading of Specific Plan Review (SRP No. 06-01A): Ordinance No. 447 of the City of Highland Amending the Greenspot Village & Marketplace Specific Plan (SPR No. 06-001) to Adjust the Boundaries of Planning Area No. 1 (Highland Marketplace) and the Boundaries Area of Planning Area No. 2 (Residential Village), Eliminate the Village Paseo from Scenario No. 1 and Eliminate the Requirement of Private Open Space for Studio Units
Conducted a second reading of the Specific Plan Revision (SRP No. 06-01A), read by title only, and waived further reading of Ordinance No. 447 amending the Greenspot Village and Marketplace Specific Plan (SPR No. 06-001) to adjust the boundaries of Planning Area No. 1 (Highland Marketplace) and the boundaries area of Planning Area No. 2 (Residential Village), eliminated the Village Paseo from Scenario No. 1 and eliminated the requirement of private open space for studio units.

ORDINANCE NO. 447

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING THE GREENSPOT VILLAGE & MARKETPLACE SPECIFIC PLAN (SPR 06-001) AND MAKING A DETERMINATION THAT THE ADOPTION OF THIS ORDINANCE IS EXEMPT FROM FURTHER CEQA REVIEW UNDER CEQA GUIDELINES SECTION 15162, PUBLIC RESOURCES CODE SECTION 21666 AND GOVERNMENT CODE SECTION 65457

11. Easements Acceptance/Patrick Earthly "Pat's Place" Restaurant (26001 Base Line)
1. Accepted Grants of Easement for Road and Drainage purposes and sidewalk purposes from Patrick Earthly; and
2. Directed the City Clerk to record the Grant of Easement.
12. Notice of Completion – Bid No. 2019-08, "Removal and Replacement of Traffic Control Signs" (Project str20004)
1. Accepted Project No. str20004 (Bid No. 2019-08, "Removal and Replacement of Traffic Control Signs" as completed;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.
13. Notice of Completion – Project Nos. ola18001, ola19001 & ola20001 (Bid No. 2020-06, "FY 2018-19, FY 2019-20 and FY 2020-21 CDBG Streets Pavement Improvements")
1. Accepted Project Nos. ola18001, ola19001 & ola20001 (Bid No. 2020-06, "FY 2018-19, FY 2019-20 and FY 2020-21 CDBG Streets Pavement Improvements") as completed;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.

CITY COUNCIL PUBLIC HEARING

14. Public Hearing and Consideration of the Adjustment in the Residential and Commercial Refuse Collection Rates and Annual Property Tax Roll Billing in Accordance with the Current Franchise Agreement Dated August 1, 2018

Mayor Lilburn opened the public hearing.

Public Services Manager Morgan stated good evening Honorable Mayor and Council Members, the item before you tonight are the annual protest hearing for the solid waste rate adjustment and the placement of the annual residential charges on the property tax roll. On June 19, 2020, in accordance with the City's municipal code, the City Council adopted the current Resolution No. 2020-030 establishing the current rates for residential and commercial industrial refuse collection. On February 26, 2021, City staff received a timely request for a rate adjustment from Burrtec. On April 13, 2021, City staff presented to the Public Works Subcommittee Burrtec's proposal for rate increases for residential and commercial industrial rates to include a cost-of-living adjustment for commercial only. An adjustment to the disposal components to compensate for the estimated increase in disposal dump tipping fee increase and adjustment in recycling processing fees. The proposed rate adjustment will result in a \$1.34 per month increase for basic residential service for a total proposed rate of \$29.64. This represents a 4.73% increase at the existing \$28.30 per month rate. The senior rate will increase \$1.07 per month, for a total of \$23.71 per month. This represents an increase of 4.73% from the existing rate of \$22.64. Burrtec is not requesting an increase in the operator fee at this time. While the franchise agreement allows an annual CPI increase, they acknowledged the ongoing negative impact of the COVID-19 pandemic to Highland residents and waived the allowable 2.5% increase this year. It is completely waived. It is not going to be caught up next year, it is just not being taken at all. For commercial rate components, the Subcommittee chose to continue the practice of equalizing the refuse and food waste bins with the basis of 150 accounts eligible now. This option will increase the most common commercial rate 3-yard dumpster picked up once a week from \$237.17 to \$260.48 per month. This represents an increase of approximately 9.83% and for comparison's sake the previous year's increase was 13%. One significant impact to the rates this year is the increase in tonnage collected in refuse and recycling. Staff believes this is a direct result of the various stay at home orders due to the COVID-19 pandemic. For refuse from 2019 to 2020, there was an approximate increase of 5 pounds per household per week in collection during the pandemic. For recycling from 2019 to 2020, there was an approximate increase of 3 pounds per household per week in collection. Staff estimates that this is due to everybody ordering things online while they were at home. As part of its analysis, staff conducted a refuse rate survey, which included only those cities located in San Bernardino County and excluding cities in the high desert. The attached reference rate survey includes basic residential rates. The proposed rate for basic residential service is approximately \$0.16 cents per month lower than the average survey rate of \$29.80. Upon City Council approval, the proposed rates would take effect on July 1, 2021. For property tax roll billing, as provided in the written report,

attachment number 3, the City Clerk published in accordance with the code the notice of the filing of the written report of a time and a place of the hearing, which is tonight. At the time stated in the notice, the City Council must hear and consider all objections or protests, if any, to the written report. If the City Council finds that protests are made by the owners of a majority of the identified parcels, then the written report shall not be adopted. However, the City may still impose the charge for the fiscal year. Such charge must be collected separately from the County tax roll and shall not constitute a lien against any parcel or parcels of land. To be noted, the dollar amounts reflected in the written report are only the annual charges and does not contain any delinquent amounts. Attached, as attachment number seven, are all the protests received as of date of the printing of the staff report. The number of protests received to prevent Council from adoption of the rate adjustment resolution is approximately 6,621. The number of protests received to prevent the Council from adoption of the tax roll resolution is approximately 6,102. The City Clerk will now provide information as to the number of protests received to date.

City Clerk Hughes stated we have received thirteen letters, which includes the ones that are in your staff report.

Mayor Lilburn stated thank you, appreciate that, are you going to stay close by for questions. She is going to, at this time, look for the applicant, the representative from Burrtec, do you want to talk Mike?

Mike Aragon stated thank you Mayor, Mike Aragon, Vice President with Burrtec Waste Industries. Melissa's report was very comprehensive but he is here for any questions the Council may have of them.

Mayor Lilburn stated appreciate it, thank you. At this time, we will look for speakers in favor of the proposal. She has no speakers in favor of this item, but she does have one speaker slip in opposition to the proposal.

Jody Scott spoke in opposition of this item.

Mayor Lilburn stated thank you. At this time, there is an opportunity for a rebuttal here and when we close the public hearing this is an opportunity for the Council to ask questions as well.

Public Services Manager Morgan stated just to clarify one thing. She did not highlight this in her staff report because this is not the first year, but the residential component of street sweeping was eliminated. So, the street sweeping program for residential customers, they are not charged for that anymore. It is not part of the rate structure. That was negotiated in the new franchise agreement from 2018.

Council Member Timmer stated okay, so essentially, it is absorbed by the provider, and service.

Public Services Manager Morgan stated for that component, yes. The commercial sector still pays the same proportion amount that they were paying back in 2018, but the proportionate amount that was charged to the residential sector is now being born by the provider.

Mayor Lilburn stated okay, at this time she will close the public hearing. She just wants to make sure she does not have to reopen the public hearing to direct our questions to staff as well as the applicant.

City Attorney Marroquin stated no, you do not. She thinks Mayor Lilburn can proceed. If we feel it is necessary, she will let Council know.

City Clerk Hughes stated just for the record there is no public comment via email as well.

Mayor Lilburn stated thank you very much, appreciate that. She does want to kind of touch on a few things on the public comment. She wanted to remark when we adopted this waste management program, with the street sweeping several years ago, we never did any no parking enforcement back then either.

Public Services Manager Morgan stated no, the enforcement of no parking on street sweeping has been brought before the Subcommittee on at least three occasions that she can remember. The decision to not do enforcement was twofold. One you must provide the resident with notice, or the owner of the vehicle with notice, whoever is driving the vehicle. So, signage would have to be put up on every street, saying when street sweeping day is. Also, that was one of the reasons why we chose to do weekly street sweeping was in the hopes that maybe we miss an area one week because the car is there, but at least one time that month that car is not there.

Mayor Lilburn stated okay, she thinks that was probably more rhetorical because she just wanted the record to reflect back then. That was not requested back then as well. This is not a twenty-year contract is that correct? This might be a twenty-year contract, but we can cancel.

Public Services Manager Morgan stated there are causes for cancellation if there are performance issues.

Mayor Lilburn stated okay, and then the amount that is going up per year, per household, regular rate as well as senior rate.

Public Services Manager Morgan stated the increases are structured in a way the hauler is allowable per the contract of CPI increase that is the increase that they did not take this year.

Mayor Lilburn stated she is not asking about the CPI. She is asking about our proposed increase.

Public Services Manager Morgan stated so for this year, your proposed increase is three components. At the time, we were not aware what the tipping fee was going to be at the County. So, we held the tipping fee the same. If Council remembers in a previous meeting, Council approved an amended contract with the County for an extended WDA. That contract, she was just informed, was adopted by the Board of Supervisors today. That reduces our rate. So next year, we will adjust the rate down for what we should have been doing this year, but we did not have the information approved in time for this year. So, the disposal rate stayed the same for the tipping fee. The recycling costs are continuing to go up and that is due to the recycling markets at this time. They are not, there has not been any changes. We are still experiencing increased costs but not the drastic increase we experienced two years ago but still costs are going up. And then it is the organics. We used to take all our green waste in the City to the landfill and it was used as alternative daily cover. We are not allowed to do that anymore. We can, but then all that green waste would not be counted as recycled and we would not be in compliance with the State. So, through mandates they have mandated that our green waste goes to a composting facility and there is a cost for that processing. So, all of those costs are direct pass-through costs. There is no padding of those costs. With those increases there is a direct increase in the City's franchise because it is based off our percentage. We also did not increase the pavement management fee this year, we decided to leave it alone because we did not want to increase the fee anymore. Those are the direct impacts to our rates.

Mayor Lilburn stated looking at the residential rates, the proposed 2021 in our staff report, there are some a little bit under us and then there are a lot over us. Did you call and find out why the big differences? She means, we currently pay \$28.30 a month. There are some cities that go all the way up to \$38.00, \$10.00 a month more than us.

Public Services Manager Morgan stated so that is our neighboring city Redlands and that is one she can tell you what the increase was. A few years ago, Redlands decided to enact a pavement impact fee as well, just like we have, but there was a very large increase to their residents and that continues to impact their rates as well.

Mayor Lilburn stated but there are several. They go from \$29.00 to \$32.00 and then the others that are very close to us in similar cost, but you called and found out kind of...

Public Services Manager Morgan stated right. So, we call, and we ask for the rate. If she knows that her counterpart in the other city, she will ask what is impacting your rates the most. Unfortunately, a lot of her counterparts are retiring, leaving and so she does not have a lot of those connections anymore. But a lot of it is adding additional services. It is the street sweeping, it is the pavement impact fees. We did street sweeping a long time ago. Some of those cities are just now starting to do that.

Mayor Lilburn stated do you know, and this is probably more directed for Burrtec, does the City of San Bernardino have street sweeping?

Public Services Manager Morgan stated keep in mind too, if your base rate was always super low, San Bernardino historically, and in all of the years she has been here, has always been historically very, very low and so you can increase it. They did get a bump when they went to contract service, but when your base is always super low and not covering your service, it is hard to increase it to get it to that point.

Mayor Lilburn stated thank you. Okay I am going to open it up for Council discussion.

Mayor Pro Tem McCallon stated thank you very much. When does the state mandate that we have to separate out food waste take effect?

Public Services Manager Morgan stated for the residential sector that is next year.

Mayor Pro Tem McCallon stated next year and this, the rate that we are proposing, does not include any of that right?

Public Services Manager Morgan stated later in the fiscal year after the calendar year, January/February, staff will start discussing a pilot program to see how we are going to handle that. There is a pending legislative bill to forward that mandated requirement date forward due to Covid. There has been a lot of discussion with Cal Recycle staff, even today, I was on a call with Cal Recycle staff, saying can we say we are not implementing this right now because we are still trying to come back from covid restrictions? At the staff level, they cannot commit to that, but there is a pending bill to extend that date. Some of the language has been changed to say they are not going to extend the deadline, but they are going to extend the enforcement deadline.

Mayor Pro Tem McCallon stated so we have got additional requirements coming which will potentially impact the increase next year or decrease whatever.

Public Services Manager Morgan stated it will be a drastic impact to those residential rates. It is not something that the City of Highland staff even wants to do. It is going to be a difficult program to implement and it is going to take a lot of time.

Mayor Pro Tem McCallon stated thank you. I just wanted to get that on the record for the public.

Public Services Manager Morgan stated yes, it is statewide.

Mayor Lilburn stated statewide, there is another state mandate, non-funded.

Council Member Solano stated just to clarify that is something that would affect the residential rates?

Public Services Manager Morgan stated yes. So right now, currently when we talk about equalized rates and commercial and how it has impacted those rates, there is a mandate for commercial account holders to have food waste or organic collection. So, if you go out to your local restaurants, especially restaurants, you will see either a green cart or a lime green bin. Most of them are carts because of the cost. That is them trying to comply with the State. It is something that my staff goes out and meets with the business owner and we try to explain to them this is not something that the City of Highland policy makers wanted to do, it is something that we have to do, and so they have already started feeling the pain of that. It starts at a lower threshold, about three or four years ago you had to generate so much food waste in order to have to comply. Every year the state lowered the threshold. Now if you generate any type of trash you have to have organics. We try to exempt some businesses that are not in the food business, but then we have to document where does their landscaping going, where is that stuff going. So, it is still a lot of staff time to document their compliance even though they may not have a food waste bin.

Council Member Solano stated thank you.

Mayor Lilburn stated okay, she just has a couple more questions. She was going through the tax roll billing, and she noticed there are several homeowners with several properties and some rates were, it looks like regular rates. If you have multiple properties, are you allowed to have more than one senior rate?

Public Services Manager Morgan stated the senior rate discount is only eligible to the property owner of their main home. So, if you have a rental property, you are not eligible for the senior rate in the rental property as well. It is only for the owner-occupied structure. So, we try to catch those as we find them by reviewing the rates and audits and things like that, but you have to be living in the home that you receive the discount in. Keep in mind the discount is for reduced service. So those senior rates are tied to a smaller cart. They do not get to have the same cart as a single family home regular rate.

Mayor Lilburn stated she remembers, it has been a couple of years, that when we first decided to eliminate the levy and on our part on behalf of the City put a lien on properties. It was costing the City a lot of money, we were putting in a lot of staff time, a lot of our taxpayer's money and we decided to put it on the tax bill because that is allowed, is that correct?

Public Services Manager Morgan stated correct, it is allowable. This whole process, when we first initiated it, was completely reviewed by the City Attorney's office. I worked very closely with the City Attorney's office going over our process, how our rates are structured, how we do everything to make sure that we would be allowed to do this, and it is reviewed. Staff report is reviewed by the City Attorney.

Mayor Lilburn stated okay, so we cannot increase the rates without this public hearing, correct?

Public Services Manager Morgan stated yes, we have to conduct the protest hearing for both actions.

Mayor Lilburn stated and no secret fees, no additions. So, there is not, if she recalls, there was not even a fee for the...

Public Services Manager Morgan stated so the County charges the residents \$0.60 on their tax bill to place the amount. What we do, because she negotiated with Burrtec if they wanted to do this process, that it was not going to cost residents anything. So, what Burrtec does, the list you have in front of you is the annual service charge. When they submit it to the County before they submit it, they subtract \$0.60 from every account. So, when the County adds back \$0.60 as their surcharge, the total amount still cost to the resident is still just the total amount of the service. There is no additional cost to the residents for us to do this. This did eliminate the tax lien process. For those homeowners that did get a lien, the admin fee for that, at the time we stopped it, was over \$200 additional. So, it almost doubled their solid waste bill.

Mayor Lilburn stated so that being said, there is no additional administration fees. It is strictly trash bill, right? Okay, she just wanted to clarify that. She remembers and she is having a hard time remembering, there were like ten items that she remembers that with the savings of not levying properties that we had to go through and spend our taxpayer dollars on as well staff time, what we were getting in return, and she remembers one of them was if there were illegal dumping. Let us say if somebody did an illegal dumping in somebody neighborhood or on Base Line or whatever, Burrtec comes out and picks that up for free?

Public Services Manager Morgan stated yes, that is correct. So, when the new franchise agreement was adopted in that agreement, Burrtec agreed to support a Code Compliance officer position in the Public Services Department. So, in her department, she now has a Code Compliance officer who strictly works on any solid waste related issues. She works very closely with regular Code Enforcement because most of the time, if you have got trash issues, you may have a homeless issue, and you may have other things. Just alone in illegal dumping reports, she reports and will deal with over 200 locations a month. We are not talking items. Each location could have several items, but each location is reported that when she is out in the community, you will see her out there. She is the one that drives the Re-pete truck now, her name is Salli. She is out looking for those areas and then also dealing with the ones that are self-reported. So, we actually patrol for them, and we report them. They go into a work management system, an email goes out to Burrtec, and then they have 48 hours to pick up at the location, to clean the location.

Mayor Lilburn stated 48 hours okay, that was my next question.

Public Services Manager Morgan stated 48 hours. It is working. There are 200 locations a month that normally either would not get cleaned up or we would not know about them until somebody reported them and then it would be our own staff time in the maintenance division that would have to pick up these items. Now mind you, these are not just large items, but we have a list of items that they will do. Most of the time, if it is something that Burrtec is not going to pick up, they do not pick up hazmat, that is dealt with with our staff, if we are capable. If not, then we have to call for assistance and they do not pick up loose litter. So, if somebody took a trash bag and just dumped it on the side of the road, that is something that the maintenance division would take care of, this is couches, mattresses.

Mayor Lilburn stated so we are all residents, and we see these issues because we experience the same thing, and we get frustrated. She does not know about you guys, but she gets really frustrated and she gets really annoyed when she has a car on her street that has spider webs under it and it is a renter, most of the time, and they do not care that we are getting our streets swept because they just do not care. How do we address that and how soon do...?

Public Services Manager Morgan stated so there are two issues there. If the car is parked and it is not a legal park, which we mean, we say it is not being moved within so many hours and it is not registered, that is an issue that is dealt with by police. If the car is parked and it is just not moving on street sweeping day and it is registered, we have PD check if it is registered. It does move sometimes, but for whatever reason on street sweeping day it is there. Staff will try to make contact with the property owner that is in front of the car and say, hey, is this your car? Did you know we street sweep? The one issue that we have with street sweeping is that because we do it every week some people are not aware of it, especially if it is a renter. All the education, a lot of the education and outreach goes to the property owner, and we expect that property owner to discuss it with their tenant. They do not, so that is our job. We will go out there and knock on the door and talk to the resident. Most of the time we get compliance. Usually when we do not, it is because of one of those other issues that the Police Department has to deal with. It is not registered, it is abandoned, if we get a report of a car sitting on a street that is not moving for street sweeping, we show up and it has no tires or it has been wrecked, that is an immediate action. We call PD, so we report those to PD as we see them.

Mayor Lilburn stated so you do report it to the PD. Okay because she has seen emails go out. She will not say from who or where that just tell them to move a few feet and they are okay. She finds that unacceptable.

Public Services Manager Morgan stated we do not get into how PD handles it, but she will say that when her staff reports something to another department, Code Enforcement, we work very closely with Community Development Department or with PD, we do follow up to make sure that, you know, if the car is still there, well why is it? Is it registered? Is it this or that? Then we will try to make that contact with the owner, but we will follow up to see if it was rectified.

Mayor Lilburn stated okay, she just wants to compliment the Code Enforcement because the second, and she means she walks her neighborhood, she is probably a little over the top about stuff because we want to preserve the integrity of our older neighborhoods. She just really thinks that our Code Enforcement does a good job. Got to call them and reach out to them but when we do, she sees results and she appreciates that. She thinks that is one of the reasons she supported this during the last go round. She wishes we could work a little more closely with our Police Department, you know, just so we can be a little more proactive, if you will, but she appreciates that and you are always available, so she appreciates that, with any questions. She knows this is not easy, nobody wants to raise any rates or any taxes. Especially right now, during this time, she is sure you understand that Mike, we have to answer to the residents and the taxpayers, but you know so many people, there are so many different balls in the air with this program that it is not just a matter of raising it a few cents for the taxes and the tax roll. She just wanted to express her appreciation to our Code Enforcement, especially now that we have a new one as well, so. Any additional comments? She just wanted to make sure that our audience and our public understand the dynamics involved in this entire waste management. She reads things on Facebook, she knows she is told not to read Facebook, but she does read Facebook because she wants to hear what the public has to say because that is who we work for.

Mayor Pro Tem McCallon stated he will move the item.

Council Member Timmer stated he will second it. Also, a compliment, the program we talked about, the picking up the abandoned materials and stuff around the street. He has noticed a major improvement on that in our City and there is no charge to us through the contract for that, Burrtec provides that at no cost to the citizens, but the cleanliness of the dumping has amazingly improved, except when you cross the boundary into San Bernardino city. Then you see a different issue, but in the City of Highland, he thinks the overall reduction of the amount of illegal dumping going on and the fast pickup of those items, he thinks there is a credit to the agreement we have. Again, it costs nothing to the citizens.

Mayor Lilburn stated we have a motion and a second. I just want one more clarification. So, the senior rate, the existing rate is \$22.64 a month and it is going to \$23.71, is that correct?

Public Services Manager Morgan stated yes, that is correct.

Mayor Lilburn stated that is about \$0.90.

Public Services Manager Morgan stated it is \$1.07 per month.

Mayor Lilburn stated \$1.07, so that is \$3.

Public Services Manager Morgan stated \$1.07 times 12.

Mayor Lilburn stated so \$12.00 a year, \$12.50.

Public Services Manager Morgan stated \$12.84 increase annually.

Mayor Lilburn stated annually, okay. She just wanted to, she thought she heard somewhere it was \$50 more a year and so it is \$12.00 annually.

Public Services Manager Morgan stated \$12.84 for this year's increase from last year's rate.

Mayor Lilburn stated she closed the public hearing, Mike Aragon; does she need to reopen it? City Attorney, can he make a comment without me reopening?

City Attorney Marroquin stated she thinks it is just a general comment, right? Yeah, that is fine.

Mike Aragon stated what he is saying has already been, as he said, expressed by Public Services Manager Morgan. First, he would like to thank all of Council for the support. We are very aware of the issues, especially with Covid and this past year or so. That is why we forego all our particular increase this last year. The only thing that is being passed on is disposal and processing costs. So, if it costs us a dollar to dump trash, all we are asking for is to collect that dollar, not something more or less. You know, we really appreciate the business and the opportunity to work with the City of Highland and hopefully they see that the efforts that we are trying to make are positive here in the City. He appreciates the acknowledgement of our bulky item and curbside collection in the public right of ways. They try to do their best, but sometimes, you know, no one is perfect. So please let them know if there is something, especially as you walk a neighborhood, or you hear from your constituents. If there is something that we need to address or to improve on ourselves obviously, Public Services Manager Morgan does not hesitate to give him a call. So, we hope for a better year and as was mentioned we are going to be working on a program because of the new SB 1383. If you have an opportunity to look that up, that is the big legislation that is coming through next year. That is going to impact both residential and some commercial as well, with regard to programs reporting, auditing. Just the myriad of actions that have to be taken as mandated by the State, so we are going to do our best to mitigate those costs, but we are very attuned to keeping the City of Highland in compliance so that we are not put in a position of fines from Cal Recycle because they can get pretty ruthless. OK, so once again, thank you very much.

Council Member Timmer stated he would like to say something on the bulky item. His wife called Burrtec and said we have something out on the curb and within hours it was gone. Carol, his wife, said boy, they were quick and the next day the Burrtec driver knocked on the door and says oh is this the right address? Yeah, someone else came by and picked it up and so it is a great program.

Mike Aragon stated it happens. We got a lot of support out there, but especially if it is metals or something that someone thinks they can use they beat us to the punch. But at the end of the day, it needs to be gone and we do recycle some of that material, depends on what is out there. So, it does hurt our diversion a little bit, but if they can make better use of it then more power to them.

Mayor Lilburn stated one of the reasons she asked you if you did street sweeping for the City of San Bernardino is because she can tell the difference coming into our City of Highland. The difference of cleanliness versus our neighboring cities.

Mike Aragon stated one of the big issues is, your City negotiated once a week sweeping for the City of Highland. They get swept up two times a month and believe it or not that makes a huge difference, but we could even do a better job if we have instead of driving in and out amongst parked cars on the curb. He knows it is in every city. He means every city that has street sweeping, that is an issue, but you get a cleaner sweep if you can go right down the curb, but our subcontractor does the best he can, but again if there is something that needs special attention. Please let us know.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Timmer, to:

1. Adopt Resolution No. 2021-031 establishing rates for residential and commercial/industrial refuse collection and rescinding Resolution No. 2019-033 effective July 1, 2021, in the event that the City Council determines that a majority protest does not exist; and
2. Adopt Resolution No. 2021-032 providing for the levy and collection of solid waste program fees by the county tax collector in the same manner and at the same time as general taxes, in the event that the City Council determines that a majority protest does not exist. Motion carried, 5-0.

RESOLUTION NO. 2021-031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING RATES FOR RESIDENTIAL AND
COMMERCIAL/INDUSTRIAL REFUSE COLLECTION AND RESCINDING
RESOLUTION 2020-030, EFFECTIVE JULY 1, 2021

RESOLUTION NO. 2021-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, LEVYING CHARGES FOR REFUSE COLLECTION SERVICES
FOR FISCAL YEAR 2021-22 PURSUANT TO CHAPTER 8.12 OF THE
HIGHLAND MUNICIPAL CODE AND ORDERING THE RESIDENTIAL
CHARGES TO BE COLLECTED ON THE COUNTY OF
SAN BERNARDINO TAX ROLL

15. An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's Partial Denial of Certificate of Appropriateness (COA 21-002); Installation of a Six-Foot (6') Tall White Vinyl Fence at a Single-Family Home in the Highland Historic District. (Continued from May 25, 2021)

Mayor Lilburn opened the public hearing.

Associate Planner Syed stated thank you very much Mayor and good evening Council Members. Today, we are reviewing an appeal application to consider the denial of a 6-foot-tall white vinyl fence on the west side of the property located at 27259 Nona Avenue by the Historic Board on April 1 of this year. Now a minor correction to the public notice section of the staff report. The item was posted at the three designated locations around the City in addition to being published in the Highland Community News and mail to the surrounding property owners. So, the site features a single-family home, first constructed back in 1927. In 1990, the original home caught fire and much of the structure was destroyed except for a single car garage. Soon afterward, the owners rebuilt the home on its original foundation and added a second story on the south side away from Nona Avenue away from the street frontage. On April 1, the Historic Board reviewed the white fence proposed by the applicant but suggested that they work with staff to reduce the visual impact of the fence. The applicant alternatively submitted an appeal application for the City Council's consideration of the fence. This morning the appellant provided staff with an updated picture that Council should probably have, which shows additional landscaping with artificial and natural vines that shield the white fence from the public's view. Staff has provided the Council with a resolution upholding the Board's denial of the fence. It appears that the applicant has made modifications to the appearance in an attempt to address the Historic Board's concerns. Staff and the appellant are available to answer any of your questions or concerns.

Mayor Lilburn stated thank you, appreciate that. At this time, we will look for the appellant.

Wadi Murad stated thank you Mayor, Council Members. He thinks a picture speaks a thousand words and so that is why he is going to give you some pictures that he thinks will help him. He is a practicing physician psychiatrist in Redlands, he has worked in...

City Attorney Marroquin stated can you speak into the mic please so we have a clear record, thank you.

Wadi Murad stated he thinks it would be helpful to know a little bit of background about himself and his family. He has lived on Nona Avenue for over sixty years, either in my parent's house next door to his current residence or in his own home. His father is a practicing physician in the community. One of the only doctors in the community who did house calls. A military man himself, a physician in the army, his sister is a physician in the army, a physician in the Air Force, all veterans. Worked for over 30 years at Patton State Hospital and retired from there

recently. His sister is a probation officer in the community. His wife is public health officer for San Bernardino County. They are dedicated to the community and their careers have been one of dedication to serving the community. He went to school here. He attended medical school here, he attended University Redlands and San Geronio High School. He has been in Jody Scott's home herself and she has been in his home over the years, so they have been involved with many things in the community. As was stated the original house here was built in 1927, burnt down and then rebuilt. Even though they were not required to rebuild to look like an older structure, they did so to emulate how it looked. To keep the environment. It is historic and maintains that historic look. In fact, when they were first looking at this, they thought his current house was the original house built in 1927 because it looks so much like the original home. Every year, the Santa Ana winds come, and they blow down the wood fence. It gets deteriorated from the sprinklers, the wood rots out, falls down, and they have to keep replacing it. So, two years ago they put up the vinyl fence. Nobody said anything to them about it and they knew that vinyl fencing was something that was used in the community because there are many homes in the community that have vinyl fencing identical to what they have. So, it was a big surprise when they got the citation, saying that the fencing that they had just put up, along this east side even though the other fencing had been there for some time. The fencing we put up on the east side of our home, that is adjacent to Doctor Miller 's office, this was a violation. Now even in Redlands, where his sister lives vinyl fencing is allowed in their Historic District. So, the two things that were brought up were 6 feet too tall for the front of the house and its vinyl. Okay, so they were told they had to make an application to the Historic Board, which they did. Well, they approved the vinyl fencing on the east side of property but not on the west side. This makes no sense. Either vinyl is okay, or it is not. Because it was white, this was the objection. So, they said to him, well can you plant some plants? Okay they will do that, but he thinks it is nonsense. It is nonsense. Now there are other properties, he has them listed here; you can see. As we go through them you can see a number of properties, including old properties that are not within the Historic District that the Cultural Committee has reviewed. The same meeting that he came to, for his application, there was a discussion about the stone house out in East Highland Ranch. They were reviewing the replacement of a deck and staircase, so the Historic Board looks at historic homes outside of the district as well. He has several examples here of historic homes, in Highland, outside of the Historic District that have white vinyl fencing identical to what he has. One of the homes at the bottom of Palm Avenue has white vinyl fencing around and it is clearly a historic building. What he was told was well when they did the historic designation, they had the option of being out of the historic selection because they opted out, then they were allowed to put up white vinyl fencing. It is ridiculous. No one told me I could opt out. So, his home is not a historic home, it was built in 1990. We made it look historic to keep, to fit the character of the area in the neighborhood but he is going to be attacked about this fencing when all these other things that go on around the neighborhood are not addressed. His neighbor across the street put up solar panels on their roof that he looks at every day. Nobody said boo to them. The next-door neighbor to him just replaced their roof without a permit. When he had to replace his roof in November because of the winds tearing it off, he was attacked,

his contractor pulled the permit then he got called and told well it had to go through the Historic Board. Okay, you have a beauty parlor on the corner. It has got metal bars on the wall and the on the windows. That is a violation of your code. Nobody said anything to them. So many months ago, we had a woman that was shooting up heroin on the street. We called police to come and take care of her. Nobody came. If you want homeowners to live in the area, then you need to support them. Otherwise, you are going to get buildings that are dilapidated and non-owner renter people living in them. His home is one of the best well-kept homes in the area. You can drive by and see. At the same application that he went before the Historic Board there was another lady there that was being called up about her roof. Her house is historic, it is on Main Street. Her contractor bailed on her, and the contractor apparently turned her in about the permit as he did not pull a permit. So, they were reviewing her roof. This same house has the identical white vinyl fencing, front yard, backyard and down the driveway as what he has, and they said nothing to her about that. He even brought it up. It is one of the pictures you have in here on Main Street. So, there's picture after picture of these properties, over fourteen properties in the Historic District with white vinyl fencing. He is just asking to be treated fairly. If you are going to impose these restrictions on one person, it should apply to all. Miss Bible has a home just down the street from him with white vinyl fencing. She is on the Historic Board. Another of the Historic Board members has vinyl fencing at their house. Two of the Historic Board members have homes in the Historic District, and they do not even follow the rules themselves. He has shown you some pictures of them where they have their garbage cans right at the front of the gate and a pile of rubble and all kinds of things there. That is an eyesore. They do not even follow their own rules, but they want to impose them on him. It is not right. It is not right. As a first line responder, his wife and him have been in the community during this COVID pandemic, it has been terrible for all of us. This is not an important issue to be having to put down people's throats. It is just wrong. So, he asks, he appeals to your good judgment and good sense. He loves this community. He wants to stay in this community. He would love to stay in the Historic District, but you cannot treat us like this. There are so many houses in the Historic District that are so dilapidated and rundown. It makes it not desirable to be in. He is trying to improve the community and improve the property value. He has, in here, all his neighbors signed the thing saying they have no trouble with this fence at all. There has been nobody that has complained. In fact, Dr. Miller even wrote a letter that is in your packet as well, supporting this.

Mayor Pro Tem McCallon stated he would like to ask about a point of order, do we have any time limit on the amount of time to make presentations?

City Attorney Marroquin stated that that would be up to the Mayor's discretion. Generally, she thinks it would be about 15 minutes.

Mayor Pro Tem McCallon stated he thinks the appellant has made their point.

Mayor Lilburn stated thank you, she agrees. She appreciates you coming forward.

Wadi Murad stated he appreciates your time very kindly.

Mayor Lilburn stated you also put in a speaker slip, so she is assuming that you are going to yield your time.

Wadi Murad stated he did not know if he needed to do that, in addition to being able to speak.

Mayor Lilburn stated normally we do have a 3-minute limit and she was allowing him because he was protecting his property.

City Attorney Marroquin stated because it is the appellant, we would give more than three minutes, but she thinks unless there are some additional points you want to make, she thinks...

Wadi Murad stated well, he presumed he would have limited time, that is why he gave you this packet of information. So, you would have to review because it is impossible to get into the depth of this in just a few minutes.

Mayor Lilburn stated appreciate it and we have another speaker who is Kelli Clark.

Speaker is inaudible.

Mayor Lilburn stated no, we do not do that. We do not, we typically do not. We think we got the point and and she was just kind of putting myself in his shoes as a property owner. She would want to fight for her property as well.

City Attorney Marroquin stated so Miss Clark, just to confirm you do not want to then come up and speak because you are permitted to come up if you want to.

Kelli Clark spoke in favor of this item.

Mayor Lilburn stated no rebuttal because you are the appellant. So, at this time she will go ahead and close the public hearing and open it up for discussion with the Council.

Mayor Pro Tem McCallon stated he has a question of staff. The additional stuff that was added, landscaping, etc. Does that comply with what the Historic Board was asking for?

Assistant Community Development Director Stater stated there was one member, she believes we had four members, three or four, three that spoke on this item when it went to hearing before the Board and there was one in particular that said it would be a good idea if you just put some landscaping in front, it would really help deflect kind of that bold white color. So, it is in keeping with that one particular member, but she cannot speak for all three. So just a quick clarification if you refer to the Board 's guidelines on page 20 in your staff report you will see that those were adopted in 2017. So, these are guidelines that if they are met, they meet the

intent of the historic district. The construction materials that were used during its period of significance 1890 to 1938. These were materials that were found there. If it does not comply, and staff would have approved those over the counter. If they do not comply, we take him to the Board and then the Board has a discussion. Does it or does it not meet what we are looking for in the fencing. So, the comments that we heard from the Board were twofold, one is just the vinyl fencing just did not exist, so we do not like to see it, we do not like to promote it and two that it is just so bright it attracts your eye to it. So, it takes away from the aesthetic appeal of the house and it kind of draws your eye to the fence because it is really, it is kind of a stark contrast between the color of the house, this fence, and that house and the fence next to it. So those were their two points and they said you know can you work with staff and maybe do something different? They were not opposed to the vinyl fencing on the opposite side of the property because it ran north/south and as you drive by east/west on the street and you kind of took a glance at it. It is not a broad aspect of the property. It is just kind of in passing you see the edge of it. Of course, you see it before and after you pass it, but that that was kind of their motive for approving one and not the other.

Mayor Lilburn stated honestly Kim, she called you when this was on an agenda item before and she went, she wanted to go check out the property at issue and she drove by it at least five times. She called and said she is just not seeing it. She does not even know what you are talking about. Yeah, she did not even know there was a vinyl fence under that she could not see it. She did not know it. She was thinking to herself, is this all they have to worry about over there in the Historic District because there are a lot of bigger issues that we have.

Assistant Community Development Director Stater we do some proactive enforcement as staff...

Mayor Lilburn stated was this a proactive or was this...?

Assistant Community Development Director Stater this was not.

Mayor Lilburn stated thank you that that was my next question. Any other questions?

Council Member Timmer stated well, looking at the latest picture we have, the property owner certainly has made an effort to try to comply with the Board 's direction. The bigger issue, he thinks. is it looks good, and he does not have an issue with saying we should go ahead, go forward with what is being presented here. His question is if we take action to say this is now appropriate, we are in direct conflict with the Board 's rules and then do we take some other action referring this back to the Board saying they need to, because this vinyl fencing issue is not going to go away. He can tell you in his neighborhood there is a lot of it going up, but we probably need to address it in the Historic Board with how we are going to address this in the future. So, the whole intent, he remembers, quite a few years back was the fencing issue was, we did not want, every issue over fencing to go to the full board. We gave staff some authority to review and approve

and that seems to be now, he guesses, the vinyl fence seems to be in conflict with giving direction to staff to address these issues. So, he is not sure what the appropriate motion is, but he would think what is being presented here with the landscaping in front of the white fence meets, he thinks, the intent of the Planning Commission. In fact, the the motioning said that they recommended landscaping in front but to him, this is not an issue. However, the whole issue of the vinyl fencing, how we are going to deal with it in the future is going to come up again, and we need to address that as well so we cannot put our head in the sand, he guesses.

City Attorney Marroquin stated so perhaps, if she could, recommend because that that particular issue about revising the guidelines is not before the body tonight. Perhaps that is something we just give staff direction on to, you know, look into further work with the board.

Mayor Pro Tem McCallon stated yes that was the intent.

City Attorney Marroquin stated exactly, so then for purposes of tonight, it is just obviously whether or not it is appropriate to overturn the decision.

Council Member Timmer stated his motion is, he thinks, the applicant or property owner has shown an intent to comply and in fact, he thinks he meets the standards, but he will include my motion to deny the Planning Commission request.

Mayor Lilburn stated it is the Historic District, correct? That is okay, she knew what you meant.

Mayor Pro Tem McCallon stated you are denying the appeal, he means...

Council Member Timmer stated he is upholding the appeal to overrule the Historic Board's recommendation.

City Attorney Marroquin stated and if perhaps you could give direction so as part of that motion, give direction to have us come back with a resolution making the findings because all we have before us is a resolution upholding, right so we are going to come back with a resolution denying the Historic and Cultural Preservation Board 's denial of the certificate of appropriateness and so we will come back. Staff will be directed to come back with the resolution at the next meeting for the Council's consideration. That is his motion.

Mayor Lilburn stated okay is that kind of like also saying we will revisit some of their rules.

City Attorney Marroquin stated no, this is with respect to the appeal only because that is the issue that is before us tonight.

Mayor Lilburn stated okay, she got that because we do not even allow wooden fences when we build a project anymore, is that correct?

Assistant Community Development Director Stater stated if you are meaning a tract home is that what you mean?

Mayor Lilburn stated right when we build tract homes, we do not even allow wood fences anymore.

Assistant Community Development Director Stater stated we do permit them in the sides and in the rear where they are not on the exterior of a tract. Vinyl is a preferred fencing material and if she could just add, some of you may recall this is not the first fence appeal that Council has heard. There have been prior appeals that had to do with front yard fencing and previously the board did not permit any fencing in the front yard because it did not exist during, again, the period of significance, but they heard what you said during public hearings and they did amend their guidelines, they do permit them, they do try and look at materials that again do not, a white picket fence just says it's kind of glaring, I am a white picket fence and it draws your eye to it. So, what they have tried to say is, we hear what you are saying, we want people to be safe, we want them to have long lasting materials, we want them to have property rights like every other property owner does, but we try and listen to Council and make those modifications, so she thinks they will hear what you are saying. We revisit guidelines frequently and we can make sure that they... You may have noticed in the minutes they also did not want this to come before Council. They do not want homeowners to feel like they have to appeal their guidelines and their decisions. They kind of say, you know, please work with staff. We hear what you are saying but we do have guidelines that we are trying to uphold to keep the district in a certain format.

Mayor Lilburn stated and you did, you did at the beginning of the meeting, make note that the homeowner did make some improvements and did try to file some of the recommended guidelines, and we appreciate that.

Assistant Community Development Director Stater stated the Board will hear you.

Mayor Lilburn stated can you reread that motion please?

City Attorney Marroquin stated so it is a motion to deny the Historic and Cultural Preservation Board's denial of the certificate of appropriateness to install a 6-foot tall white vinyl fence on the west side of the single family home in the historic district located at 27259 Nona Avenue, so that was the motion made made by Council Member Timmer with the caveat that we are going to be directing staff to come back with an actual resolution for consideration. That can come back as a consent calendar item when it comes back. We have already closed the public hearing. It is just going to be we need to memorialize what has been said by the Council, which is that it now is hidden, no longer causing that kind of stark climate.

Mayor Lilburn stated thank you and then we have a second.

City Attorney Marroquin stated yes by Council Member Chavez.

A MOTION was made by Council Member Timmer, seconded by Council Member Chavez, to uphold an Appeal of the Historic and Cultural Preservation Board's partial denial of Certificate of Appropriateness (COA 21-002); installation of a six foot (6') tall white vinyl fence. Motion carried, 5-0.

16. Extension of Time (EOT) No. 21-001 for Tentative Tract Map No. 19915 (TTM No. 14-004) and Conditional Use Permit (CUP) No. 15-001 Facilitating Highland Park Planned Development (SPR No. 15-001) for a Residential Community Consisting of 46 Single-Family Residential Lots, One Neighborhood Park/Water Quality Basin, Roadways and Two (2) Lettered Landscaped Lots

Mayor Lilburn stated okay, we will move on to item number 14, the extension for a tentative tract map and conditional use permit.

City Manager Hughes stated actually it is item number 16.

Mayor Lilburn stated sorry, item number 16.

City Manager Hughes stated okay, it is item 16, and the applicant is requesting a withdrawal of this extension of time, due to the fact that Assembly Bill number 1561 automatically extends the subject matter for eighteen months.

Mayor Pro Tem McCallon stated move approval.

Mayor Lilburn stated okay, we have a motion.

Council Member Solano stated second.

Council Member Timmer stated he has a question with this new 1561 bill, is that the final extension? Because now we are at six years, more than six, he thinks six years with the extensions on this and before he thinks three or four extensions over a year so this goes on indefinitely then?

City Attorney Marroquin stated no. So, this Assembly Bill 1561 did an automatic extension statewide for every, basically, development project got an additional eighteen months. So that is a statewide extension.

City Manager Hughes stated it was due to Covid.

City Attorney Marroquin stated due to Covid essentially and so then after that, if they have any more extensions left after that time period, they could still apply, if not, then they just get the same automatic extension everybody else gets.

Council Member Timmer stated if they had not withdrawn this, this would have been their final extension. So now they get another extension after this one.

City Attorney Marroquin stated on top of this one because this applies...

Council Member Timmer stated they got a year and a half plus a year.

Assistant Community Development Director Stater stated they do have to request that, and we will have to come back before you but yes, if it is approved, you are absolutely right.

City Attorney Marroquin stated the next round, this one is an automatic.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to accept the Applicant's withdrawal of Extension of Time No. 21-001 Application in response to Assembly Bill No. 1561 which extends the subject Map for 18 months. Motion carried, 5-0.

17. Resolution No. 2021-033 Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2021/22

City Manager Hughes stated Mayor, members of the City Council, this is your annual fixing of the Highland Paramedic Tax that the City took over when we detached from County Service Area 38 improvements on L. This tax amount has not changed since 1985. For residential it is \$19.00 per individual dwelling unit and for commercial it is \$38.00 per individual commercial unit. As it stands right now, the taxes generated pay for approximately sixteen actually almost seventeen percent of the cost to provide paramedic services in the City. That concludes staff presentation.

Council Member Timmer stated move approval.

Council Member Solano stated second.

City Attorney Marroquin stated it is a public hearing.

Mayor Lilburn stated sorry. Do we have anyone speaking on behalf of the City? I have no speaker slips in favor of or in opposition to this particular item. So, at this time we will close the public hearing and open it up for our City Council discussion.

City Clerk Hughes stated just for the record we did not receive any email during this time.

Mayor Lilburn stated she thinks at some time we need to revisit this because we are so under on our budget with this that this is just very little. She thinks we need to look at that and she hates to raise taxes but this is something that we really need to look at, so we can make sure that we have the appropriate fire coverage. Not that we do not, but this is a big burden on the City so that is her two cents.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to adopt Resolution No. 2021-033 fixing the Highland Paramedic Special Tax rate for Fiscal Year 2021/22. Motion carried, 5-0.

RESOLUTION NO. 2021-033

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, FIXING THE HIGHLAND PARAMEDIC SPECIAL TAX
RATE FOR FISCAL YEAR 2021-2022

18. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2021/22)

Mayor Lilburn stated she will move on to item 18. Another public hearing at this time, she will open the public hearing and staff presentation.

Public Services Manager Morgan stated good evening Honorable Mayor and Council Members. The item before you, item number 18, is the annual protest hearing for the Consolidated Landscape and Lighting District No. 96-1. At your previous meeting of May 25, 2021, you had given a preliminary approval of the engineer's annual report and scheduled this public hearing for any comments. If you have any questions, she can answer them.

Mayor Lilburn stated at this time we have no speaker slips. She will look to the City Clerk to see if you have any.

City Clerk Hughes stated we do not. We did not receive any via email either.

Mayor Lilburn stated so going back at this time, do you have any additional information you want to add?

Public Services Manager Morgan stated no.

Mayor Lilburn stated okay thank you. At this time, she will close the public hearing and open it up for City Council discussion.

Mayor Pro Tem McCallon stated move approval.

Council Member Solano stated second.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve Resolution No. 2021-034 ordering the continued maintenance of improvements in Consolidated Landscape and Lighting District No. 96-1, confirming the Engineer's Report, and levying the assessment for fiscal year 2021/22. Motion carried, 5-0.

RESOLUTION NO. 2021-034
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF
IMPROVEMENTS IN THE CONSOLIDATED LANDSCAPE AND LIGHTING
DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT AND
LEVYING THE ASSESSMENT FOR FISCAL YEAR 2021/22

19. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2021/22)

Mayor Lilburn stated at this time we will open this public hearing for the Street and Drainage Maintenance District 96-1, and she will turn it over to staff.

Public Services Manager Morgan stated Honorable Mayor and Council Members tonight the item before you is to approve an order for continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report and levying assessment for Fiscal Year 2021/22. Also, this Engineers Report was brought before you on May 25, 2021, and Council gave it preliminary approval and set this hearing date for the protest hearing. She has no other comments.

Mayor Lilburn stated at this time she has no speaker slips on this item in favor of or in opposition to and she will look to the City Clerk to see if we have received any.

City Clerk Hughes stated we have not.

Mayor Lilburn stated at this time she will close the public hearing and open it up for Council discussion.

Council Member Solano stated she will move for approval.

Council Member Chavez stated he will second the motion.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to approve Resolution No. 2021-035 ordering the continued maintenance of improvements in Street and Drainage Maintenance District 96-1, confirming the Engineer's Report, and levying the assessment for fiscal year 2021/2022. Motion carried, 5-0.

RESOLUTION NO. 2021-035
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF
IMPROVEMENTS IN THE STREET AND DRAINAGE MAINTENANCE
DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT
AND LEVYING THE ASSESSMENT FOR FISCAL YEAR 2021/22

CITY COUNCIL LEGISLATIVE

20. Re-Districting Following the Release of the 2020 Census

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Select the City Council as the entity that will review and revise or readopt the district boundaries;
2. Direct staff to move forward with the City Council approved redistricting process based on the timeline set forth in the staff report; and
3. Authorize the Mayor to execute a professional services agreement with National Demographics Corporation (NDC), effective July 1, 2021, for a not to exceed amount of \$30,000, subject to City Attorney review of the agreement. Motion carried, 5-0.

21. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated yes, he has a few things for the Council tonight. On June 15, the Planning Commission approved the design review application for Nikko's Burgers. This is a prominent A-frame restaurant on Base Line just west of Victoria that sustained severe fire damage last year. There will be a new facelift on-site design and the owners are looking forward to starting the reconstruction in the next couple of months. Also, on June 15 the Planning Commission reviewed a draft ordinance to amend the City's municipal code relating to accessory dwelling units and as a result of the state legislation which will be coming back to the City Council for your consideration on August 10. The Historic and Cultural Preservation Board completed its annual training last week. Last week, the City's Building and Safety Division finalized the construction permit for a 121,000 square foot warehouse distribution building located at 27400 5th Street. It is just west of Church and that is going to be Master Halco Fencing. The new 7-11 Gas Station and Convenience Store located on the southwest corner of Greenspot Road and Boulder Avenue; they are close to receiving their final occupancy. They are currently just waiting for the final sign off from Southern California Edison and then they will be opening. The East Valley Water District Sewer Main Replacement project that is occurring on Lillian Lane between Base Line and 10th. That was completed on June 10, ahead of schedule so they will be coming through and doing the slurry seal.

Public Works Director/City Engineer Zamano stated the slurry seal is not done yet. They still have to do that because some of the pavement was scarred after they did their work so we just want them to come back and clean that up.

City Manager Hughes stated some stats from the Police Department from June 10 to June 20, they had 1,915 calls for service, 119 reports, and made 69 arrests. There will be a Blood Drive on July 26 at the Highland Police Station from 11am to 4pm. Burrtec illegal dumping orders for May was 205. That concludes the presentation.

22. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn stated she just has one comment. Mayor Pro Tem McCallon and she had the opportunity to go on a tour at the airport for the Amazon Air Cargo and it was a great facility. They are up to four flights a day now. Two and two, two in the morning, two in late afternoon, but it was a great tour. They are hiring. They have great pay, sign on bonuses, so they are doing a great job over there and if you get the opportunity, maybe we can put some tours together so you guys can have the opportunity to tour it as well.

Mayor Pro Tem McCallon stated it was very interesting seeing all these little robots running around with packages on them. They are all battery operated, all electric. In fact, they are putting solar panels on the roof, and they will be consuming all that power internally with their battery recharging and all of their equipment in there is electric, so it is a very sustainable operation.

ANNOUNCEMENTS

City Manager Hughes stated just one just a reminder will be dark in July so our next meeting will be August 10.

Mayor Lilburn stated and we are having the parade on July 4.

CLOSED SESSION

None

ADJOURN

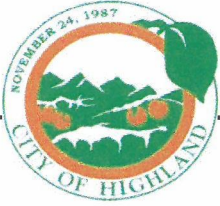
There being no further business, Mayor Lilburn adjourned the meeting at 7:36 p.m. in memory of Daniel Gentry, Andrew "Andy" Huey, Ray Tate and Sergeant Dominic Vaca.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

PREPARED BY: Leticia Nava-Cruz, Accounting Supervisor

SUBJECT: Warrant Register #727

RECOMMENDATION: City Council to approve Warrant Register #727; Warrants in the amount of \$3,920,509.29 and Payroll in the amount of \$421,894.75.

FISCAL IMPACT: The total of Cash and Expenditures is \$4,342,404.04.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CITY OF HIGHLAND
WARRANT REGISTER #727

August 10, 2021

Warrants:

6/18/2021 Payroll Wire #583-586 & Ck #83111-83113	57,971.26
6/22/2021 Ck#83114-83160	318,110.13
6/29/2021 Ck#83161-83198	412,496.99
7/2/2021 Payroll Wire #587-590 & Ck #83199-83201	58,029.00
7/6/2021 Ck#83202-83250 & Wires 1001889085-1001889087	617,415.94
7/13/2021 Ck#83251-83292	1,416,763.04
7/16/2021 Payroll Wire #591-594 & Ck #83293-83295	64,295.45
7/20/2021 Ck#83296-83331	314,589.80
7/27/2021 Ck#83332-83367	196,330.71
7/30/2021 Payroll Wire #595-598 & Ck #83368-83370	55,730.95
8/3/2021 Ck#83371-83418	408,776.02

Total Warrants \$ 3,920,509.29

Payroll:

6/18/2021 Direct Deposits #10806-10847	104,395.63
6/18/2021 Ck #636	287.63
7/2/2021 Direct Deposits #10848-10889	104,541.99
7/2/2021 Ck #637	287.63
7/16/2021 Direct Deposits #10890-10931	113,332.44
7/16/2021 Ck #638	285.72
7/16/2021 Ck #639	5,861.74
7/30/2021 Direct Deposits #10932-10972	92,562.70
7/30/2021 Ck #640	339.27

Total Payroll \$ 421,894.75

Total Warrants & Payroll \$ 4,342,404.04

APPROVED BY:

Larry McCallon
Finance Subcommittee

John Timmer
Finance Subcommittee

Joseph A. Hughes
City Manager

Chuck Dantuono
Director of Administrative
Services/City Treasurer

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
583	6/18/2021	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			004.1170	937.12
			ICMA DEFERRED COMP 457: Payment	
			010.1170	799.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			041.1170	311.32
			ICMA DEFERRED COMP 457: Payment	
			070.1170	237.09
			ICMA DEFERRED COMP 457: Payment	
			001.1170	7,407.56
			Total :	9,718.08
584	6/18/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment	
			010.1145	850.96
			PERS: Payment	
			016.1145	172.06
			PERS: Payment	
			023.1145	93.53
			PERS: Payment	
			024.1145	19.02
			PERS: Payment	
			041.1145	445.94
			PERS SURVIVOR: Payment	
			004.1145	4.08
			PERS SURVIVOR: Payment	
			006.1145	1.30
			PERS SURVIVOR: Payment	
			010.1145	1.08
			PERS SURVIVOR: Payment	
			012.1145	0.58

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
584	6/18/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			041.1145	0.32
			PERS SURVIVOR: Payment	
			042.1145	0.73
			PERS SURVIVOR: Payment	
			070.1145	0.62
			PERS: Payment	
			012.1145	172.08
			PERS SURVIVOR: Payment	
			001.1145	25.79
			PERS SURVIVOR: Payment	
			024.1145	0.05
			PERS: Payment	
			006.1145	658.13
			PERS: Payment	
			042.1145	311.53
			PERS SURVIVOR: Payment	
			016.1145	0.56
			EPMC: Payment	
			001.1145	600.00
			EPMC: Payment	
			004.1145	94.40
			EPMC: Payment	
			006.1145	19.54
			EPMC: Payment	
			010.1145	23.76
			EPMC: Payment	
			012.1145	2.35
			EPMC: Payment	
			016.1145	2.35
			EPMC: Payment	
			023.1145	6.56
			EPMC: Payment	
			024.1145	0.55
			EPMC: Payment	
			041.1145	31.21

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
584	6/18/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			042.1145	11.38
			EPMC: Payment	
			070.1145	51.37
			PERS: Payment	
			001.1145	14,303.78
			PERS: Payment	
			004.1145	2,356.92
			PERS: Payment	
			070.1145	734.13
			PERS SURVIVOR: Payment	
			023.1145	0.23
Total :				20,996.89
585	6/18/2021	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			001.1140	2,988.72
			MEDICARE: Payment	
			004.1140	485.02
			MEDICARE: Payment	
			006.1140	138.20
			MEDICARE: Payment	
			010.1140	167.32
			MEDICARE: Payment	
			012.1140	40.54
			MEDICARE: Payment	
			016.1140	40.50
			FEDERAL TAXES: Payment	
			001.1120	11,421.59
			FEDERAL TAXES: Payment	
			004.1120	1,730.92
			FEDERAL TAXES: Payment	
			006.1120	557.64
			FEDERAL TAXES: Payment	
			010.1120	533.04
			FEDERAL TAXES: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
585	6/18/2021	000119 INTERNAL REVENUE SERVICE	(Continued)	
			012.1120	63.60
			FEDERAL TAXES: Payment	
			016.1120	63.62
			FEDERAL TAXES: Payment	
			023.1120	55.26
			FEDERAL TAXES: Payment	
			024.1120	15.85
			FEDERAL TAXES: Payment	
			041.1120	405.10
			FEDERAL TAXES: Payment	
			042.1120	189.65
			FEDERAL TAXES: Payment	
			070.1120	628.78
			MEDICARE: Payment	
			024.1140	4.56
			SOCIAL SECURITY: Payment	
			001.1140	591.32
			MEDICARE: Payment	
			023.1140	18.88
			MEDICARE: Payment	
			041.1140	74.00
			MEDICARE: Payment	
			042.1140	72.30
			MEDICARE: Payment	
			070.1140	124.68
			Total :	20,411.09
586	6/18/2021	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	4,519.84
			STATE TAXES: Payment	
			004.1130	730.05
			STATE TAXES: Payment	
			006.1130	212.97
			STATE TAXES: Payment	
			010.1130	262.65

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
586	6/18/2021	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			012.1130	22.78
			STATE TAXES: Payment	
			016.1130	22.76
			STATE TAXES: Payment	
			023.1130	14.53
			STATE TAXES: Payment	
			024.1130	5.55
			STATE TAXES: Payment	
			041.1130	164.72
			STATE TAXES: Payment	
			042.1130	72.15
			STATE TAXES: Payment	
			070.1130	239.89
			Total :	6,267.89
83111	6/18/2021	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.25
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.76
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.25
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.74
			Total :	15.00
83112	6/18/2021	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	109.95
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	12.81
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83112	6/18/2021	003804 AFLAC WWHQ	(Continued)	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.27
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	211.32
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.68
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.52
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	73.59
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.71
			AFLAC DENTAL: Payment	
			001.1181	27.88
			AFLAC DENTAL: Payment	
			004.1181	0.55
			AFLAC DENTAL: Payment	
			041.1181	1.66
			AFLAC DENTAL: Payment	
			070.1181	0.57
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.98
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.48
Total :				527.31

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83113	6/18/2021	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT	
			STATE TAX GARNISHMENT: Payment	
			001.1180	21.00
			STATE TAX GARNISHMENT: Payment	
			006.1180	14.00
Total :				35.00
7 Vouchers for bank code : wfb				Bank total : 57,971.26
7 Vouchers in this report				Total vouchers : 57,971.26

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83114	6/22/2021	000011 ADVANCE TELECO USA	DUAL CAT6 CABLE RUN - RECORDS DEPT TV DUAL CAT6 CABLE RUN - RECORDS DEPT TV 001.2000.4203	520.00
				Total :
				520.00
83115	6/22/2021	000085 EAST VALLEY WATER DISTRICT	SEELEY PARK-JUN SEELEY PARK-JUN 016.8540.4030 LMD 76-JUN LMD 76-JUN 012.8500.4030 LMD 16-JUN LMD 16-JUN 012.8500.4030 LMD 17-A-JUN LMD 17-A-JUN 012.8500.4030 LMD 17-B-JUN LMD 17-B-JUN 012.8500.4030 LMD 17-C-JUN LMD 17-C-JUN 012.8500.4030 LMD 17-D-JUN LMD 17-D-JUN 012.8500.4030 LMD 25-JUN LMD 25-JUN 012.8500.4030 LMD 43-JUN LMD 43-JUN 012.8500.4030 LMD 47-JUN LMD 47-JUN 012.8500.4030 LMD 55-JUN LMD 55-JUN	354.28 93.22 44.93 86.55 795.68 226.67 87.11 135.67 106.96 348.71

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83115	6/22/2021	000085 EAST VALLEY WATER DISTRICT	(Continued) 012.8500.4030	470.48
Total :				2,750.26
83116	6/22/2021	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 001.4100.4210 OVERNIGHT MAIL OVERNIGHT MAIL 001.4100.4210	131.24
Total :				103.22
83117	6/22/2021	000127 K & L HARDWARE	MATERIAL FOR OIL SPILL CONTAINMENT MATERIAL FOR OIL SPILL CONTAINMENT 004.8310.4206 CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206 GRAFFITI SUPPLIES GRAFFITI SUPPLIES 001.6010.4206	355.04
Total :				7.10
83118	6/22/2021	000143 COMMUNITY WORKS DESIGN GROUP	TRA20001 DE GCF APR TRA20001 DE GCF APR 023.3890.6816 TRA20001 DE RTP APR TRA20001 DE RTP APR 030.8495.6816	2,493.40
Total :				3,443.26
83119	6/22/2021	000203 SOUTHERN CALIFORNIA EDISON	LMD #76-JUN LMD #76-JUN 012.8500.4010 LS3 METER-JUN LS3 METER-JUN 013.8510.4011 LS3-JUN LS3-JUN	14.99
				14.54

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83119	6/22/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued) 013.8510.4011	49.97
Total :				79.50
83120	6/22/2021	000237 WILLDAN ASSOCIATES	BUILDING & SAFETY PLAN CHECK BUILDING & SAFETY PLAN CHECK 001.4500.4540 INSPECTION SERVICES-MAY INSPECTION SERVICES-MAY 001.4500.4540 PERMIT TECHNICIAN SERVICES-MAY PERMIT TECHNICIAN SERVICES-MAY 001.4500.4540	2,000.00 12,665.00
Total :				4,192.50
83121	6/22/2021	000237 WILLDAN ASSOCIATES	OLA18001 CE MSRI-APR OLA18001 CE MSRI-APR 017.8350.6550 OLA19001 CE MSRI-APR OLA19001 CE MSRI-APR 017.8350.6550 OLA20001 CE MSRI-APR OLA20001 CE MSRI-APR 017.8350.6550 OLA18001 CE MSRI-MAY OLA18001 CE MSRI-MAY 017.8350.6550 OLA19001 CE MSRI-MAY OLA19001 CE MSRI-MAY 017.8350.6550 OLA20001 CE MSRI-MAY OLA20001 CE MSRI-MAY 017.8350.6550	580.95 361.48 348.57 6,062.28
Total :				5,845.77
83122	6/22/2021	001072 AUTO ZONE	PUBLIC SERVICES VEHICLE SUPPLIES PUBLIC SERVICES VEHICLE SUPPLIES 001.4200.4240	147.88

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83122	6/22/2021	001072	001072 AUTO ZONE (Continued)	
			Total :	147.88
83123	6/22/2021	001123	NATIONAL CONSTRUCTION RENTALS	
			TEMP FENCING RENTAL FOR COVID19	
			TEMP FENCING RENTAL FOR COVID19	
			030.8495.4349	653.40
			TEMP FENCING RENTAL FOR COVID19	
			TEMP FENCING RENTAL FOR COVID19	
			030.8495.4349	607.20
			TEMP FENCING RENTAL FOR COVID19	
			TEMP FENCING RENTAL FOR COVID19	
			030.8495.4349	151.80
			Total :	1,412.40
83124	6/22/2021	001320	HIGHLAND SENIOR CENTER	
			CDBG REIMBURSEMENT-MAY	
			CDBG REIMBURSEMENT-MAY	
			006.8400.4348	2,019.50
			CDBG CV SENIOR CENTER MEAL PROGRAM-MAY	
			CDBG CV SENIOR CENTER MEAL PROGRAM-MAY	
			006.8400.4353	14,524.15
			Total :	16,543.65
83125	6/22/2021	001439	OFFICE SOLUTIONS	
			RECYCLED COPY PAPER & SUPPLIES	
			RECYCLED COPY PAPER & SUPPLIES	
			042.9510.4200	490.29
			HP 26X TONER	
			HP 26X TONER	
			042.9510.4200	
			Total :	220.22
83126	6/22/2021	001476	TIME WARNER CABLE	
			STATION #1 TELE/INT-MAY	
			STATION #1 TELE/INT-MAY	
			028.2050.4065	160.38
			STATION #1 TELE/INT-MAY	
			029.2100.4065	160.37
			STATION #2 TELE/INT-MAY	
			STATION #2 TELE/INT-MAY	
			028.2050.4065	197.42
			STATION #2 TELE/INT-MAY	
			029.2100.4065	197.42

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83126	6/22/2021	001476 TIME WARNER CABLE	(Continued) STATION #3 TELE/INT-MAY STATION #3 TELE/INT-MAY 028.2050.4065 STATION #3 TELE/INT-MAY 029.2100.4065	99.32 99.31 Total : 914.22
83127	6/22/2021	001527 SHRED-IT, C/O STERICYLCE INC.	SHREDDING SERVICES SHREDDING SERVICES 001.1200.4626	 89.34 Total : 89.34
83128	6/22/2021	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-JUN PARCEL MAP REVISIONS-JUN 001.4100.4310	 12.00 Total : 12.00
83129	6/22/2021	002190 ENGINEERING RESOURCES OF SO CA	STR20003 DE MSRI APR STR20003 DE MSRI APR 017.8350.6550 STR20003 DE SBCO APR STR20003 DE SBCO APR 027.8490.6550	 148.49 489.01 Total : 637.50
83130	6/22/2021	002221 HUMANE SOCIETY OF	VOUCHER 21-0006 VOUCHER 21-0006 001.2200.4344	 50.00 Total : 50.00
83131	6/22/2021	002396 DUDEK	PROJECT MANAGEMENT-MAY PROJECT MANAGEMENT-MAY 027.8490.4662 HOUSING ELEMENT-MAY HOUSING ELEMENT-MAY 027.8490.4662 ENVIRONMENTAL REVIEW-MAY ENVIRONMENTAL REVIEW-MAY	 670.00 385.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83133	6/22/2021	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			027.8490.6550	1,028.31
			STR18001 R/W EDA-MAY	
			STR18001 R/W EDA-MAY	
			030.8495.6550	3,622.24
			STR18001 PS&E IVDA-MAY	
			STR18001 PS&E IVDA-MAY	
			027.8490.6550	263.23
			STR18001 PS&E RDA07-MAY	
			STR18001 PS&E RDA07-MAY	
			010.3830.6550	263.41
			STR18001 PS&E SMBMI-MAY	
			STR18001 PS&E SMBMI-MAY	
			027.8490.6550	263.23
			STR18001 PS&E EDA-MAY	
			STR18001 PS&E EDA-MAY	
			030.8495.6550	927.23
			Total :	8,424.95
83134	6/22/2021	002921 C&M WEED ABATEMENT	WEED ABATEMENT	
			WEED ABATEMENT	
			001.4600.4545	4,265.00
			Total :	4,265.00
83135	6/22/2021	003360 DIRECTV	POLICE SATELLITE CABLE-JUN	
			POLICE SATELLITE CABLE-JUN	
			001.2000.4065	78.00
			Total :	78.00
83136	6/22/2021	003612 REDLANDS DOOR & SUPPLIES	PARK: RESTROOM METAL DOOR	
			PARK: RESTROOM METAL DOOR	
			001.6000.4070	823.20
			Total :	823.20
83137	6/22/2021	004162 SUPERCO SPECIALTY PRODUCTS	GRAFFITI ABATEMENT PRODUCTS	
			GRAFFITI ABATEMENT PRODUCTS	
			001.6010.4206	1,059.91
			Total :	1,059.91

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83138	6/22/2021	004416 SIEMENS MOBILITY, INC.	STREET LIGHT MAINTENANCE-MAY STREET LIGHT MAINTENANCE-MAY 013.8510.4664 TRAFFIC SIGNAL MAINTENANCE-MAY TRAFFIC SIGNAL MAINTENANCE-MAY 004.8310.4580 TRAFFIC SIGNAL RESPONSE CALLOUTS-MAY TRAFFIC SIGNAL RESPONSE CALLOUTS-MAY 004.8310.4580	2,528.50 3,283.64 3,930.92 Total : 9,743.06
83139	6/22/2021	004453 HARRIS & ASSOCIATES	ASSESSMENT ENG SERVICES ASSESSMENT ENG SERVICES 016.8540.4550 ASSESSMENT ENG SERVICES 015.8530.4550 ASSESSMENT ENG SERVICES 013.8510.4550 ASSESSMENT ENG SERVICES 024.8470.4550	450.00 450.00 3,024.72 624.40 Total : 4,549.12
83140	6/22/2021	004697 CHEMCO PRODUCTS COMPANY	LIBRARY: HVAC WATER TREATMENT LIBRARY: HVAC WATER TREATMENT 001.6000.4588	423.23 Total : 423.23
83141	6/22/2021	004920 TKE ENGINEERING	STR11006 CE RDA04-JAN-MAR STR11006 CE RDA04-JAN-MAR 010.3830.6530 STR11006 CE DEV IN LIEU-JAN-MAR STR11006 CE DEV IN LIEU-JAN-MAR 008.8340.6530 STR11006 CE SRTS-JAN-MAR STR11006 CE SRTS-JAN-MAR 030.8495.6530 STR11006 CE RDA04-APR STR11006 CE RDA04-APR	2,245.58 758.31 13,303.89

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83141	6/22/2021	004920 TKE ENGINEERING	(Continued)	
			010.3830.6530	
			STR11006 CE DEV IN LIEU-APR	4,085.17
			STR11006 CE DEV IN LIEU-APR	
			008.8340.6530	
			STR11006 CE SRTS-APR	1,379.52
			STR11006 CE SRTS-APR	
			030.8495.6530	
			STR11006 CE RDA04-JAN	24,202.47
			STR11006 CE RDA04-JAN	
			010.3830.6530	
			STR11006 CE DEV IN LIEU-JAN	8.11
			STR11006 CE DEV IN LIEU-JAN	
			008.8340.6530	
			STR11006 CE SRTS-JAN	2.74
			STR11006 CE SRTS-JAN	
			030.8495.6530	
			STR11005 CE RDA04-JAN	48.02
			STR11005 CE RDA04-JAN	
			010.3830.6530	
			STR11005 CE DEV IN LIEU-JAN	4.71
			STR11005 CE DEV IN LIEU-JAN	
			008.8340.6530	
			STR11005 CE MSRI-JAN	5.38
			STR11005 CE MSRI-JAN	
			017.8350.6530	
			STR11005 CE SRTS-JAN	2.41
			STR11005 CE SRTS-JAN	
			030.8495.6530	
				46.36
			Total :	46,092.67
83142	6/22/2021	004920 TKE ENGINEERING	STR18001 PM IVDA AGMT JAN-MAR	
			STR18001 PM IVDA AGMT JAN-MAR	
			027.8490.6550	
			STR18001 PM RDA 07 JAN-MAR	2,001.00
			STR18001 PM RDA 07 JAN-MAR	
			010.3830.6550	
			STR18001 PM IVDA AGMT NOV-JAN	8,586.50

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83142	6/22/2021	004920 TKE ENGINEERING	(Continued)	
			STR18001 PM IVDA AGMT NOV-JAN	
			027.8490.6550	16,550.00
			STR18001 PM IVDA AGMT-APR	
			STR18001 PM IVDA AGMT-APR	
			027.8490.6550	4,745.00
Total :				31,882.50
83143	6/22/2021	004920 TKE ENGINEERING	GENERAL ENG SRVS CAPITAL PROJECTS-APR	
			GENERAL ENG SRVS CAPITAL PROJECTS-APR	
			023.3890.4550	13,112.50
			STR11005 PM DEV IN LIEU-APR	
			STR11005 PM DEV IN LIEU-APR	
			008.8340.6530	817.50
			STR11006 PM DEV IN LIEU-APR	
			STR11006 PM DEV IN LIEU-APR	
			008.8340.6530	402.50
			BRG04004A PM DIF REG-APR	
			BRG04004A PM DIF REG-APR	
			007.8330.6813	4,630.00
			STR15002 PM RDA04-APR	
			STR15002 PM RDA04-APR	
			010.3830.6550	1,600.00
			BRG12001 PM DIF REG-APR	
			BRG12001 PM DIF REG-APR	
			007.8330.6813	745.00
			BRG07001 PM RDA07-APR	
			BRG07001 PM RDA07-APR	
			010.3830.6813	4,945.00
			SDR06002 PM RDA07-APR	
			SDR06002 PM RDA07-APR	
			010.3830.6600	115.00
			STR17001 PM RDA04-APR	
			STR17001 PM RDA04-APR	
			010.3830.6550	1,530.00
			ICH17004 PM IVDA AGMT-APR	
			ICH17004 PM IVDA AGMT-APR	
			027.8490.6813	110.00

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83143	6/22/2021	004920 TKE ENGINEERING	(Continued)	
			ICH09001 PM IVDA AGMT-APR	
			ICH09001 PM IVDA AGMT-APR	
			027.8490.6813	1,245.00
			SWK19001 PM MSRI-APR	
			SWK19001 PM MSRI-APR	
			017.8350.6545	115.00
			SWK19002 PM GCF-APR	
			SWK19002 PM GCF-APR	
			023.3890.6545	115.00
			OLA18001 PM MSRI-APR	
			OLA18001 PM MSRI-APR	
			017.8350.6550	517.50
			OLA19001 PM MSRI-APR	
			OLA19001 PM MSRI-APR	
			017.8350.6550	632.50
			OLA20001 PM MSRI-APR	
			OLA20001 PM MSRI-APR	
			017.8350.6550	402.50
			SDR17001 PM RDA04-APR	
			SDR17001 PM RDA04-APR	
			010.3830.6600	460.00
			STR19003 PM GCF-APR	
			STR19003 PM GCF-APR	
			023.3890.6530	230.00
			STR20003 PM MSRI-APR	
			STR20003 PM MSRI-APR	
			017.8350.6550	460.00
			STR07004A PM RDA07-APR	
			STR07004A PM RDA07-APR	
			010.3830.6600	230.00
			SIG21001 PM GCF	
			SIG21001 PM GCF	
			023.3890.4550	440.00
			Total :	32,855.00
83144	6/22/2021	004920 TKE ENGINEERING	BRG04004A CE DIF REG FEB-MAR	
			BRG04004A CE DIF REG FEB-MAR	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83144	6/22/2021	004920 TKE ENGINEERING	(Continued)	
			007.8330.6813	
			BRG04004A CE PNRS FEB-MAR	1,106.91
			BRG04004A CE PNRS FEB-MAR	
			030.8495.6813	
			BRG04004A CE DIF REG APR	4,427.64
			BRG04004A CE DIF REG APR	
			007.8330.6813	
			BRG04004 CE PNRS APR	2,192.67
			BRG04004 CE PNRS APR	
			030.8495.6813	
				8,770.70
			Total :	16,497.92
83145	6/22/2021	004920 TKE ENGINEERING	STR20002 DE DIF LOC SEP	
			STR20002 DE DIF LOC SEP	
			007.8330.6550	
			STR20002 DE RDA07 SEP	2,313.13
			STR20002 DE RDA07 SEP	
			010.3830.6550	
			STR20002 DE COSB SEP	4,767.06
			STR20002 DE COSB SEP	
			027.8490.6550	
			STR20002 DE DIF LOC JAN-MAR	4,954.81
			STR20002 DE DIF LOC JAN-MAR	
			007.8330.6550	
			STR20002 DE RDA07 JAN-MAR	43.25
			STR20002 DE RDA07 JAN-MAR	
			010.3830.6550	
			STR20002 DE COSB JAN-MAR	89.12
			STR20002 DE COSB JAN-MAR	
			027.8490.6550	
			STR20002 DE DIF LOC NOV-JAN	92.63
			STR20002 DE DIF LOC NOV-JAN	
			007.8330.6550	
			STR20002 DE RDA07 NOV-JAN	78.80
			STR20002 DE RDA07 NOV-JAN	
			010.3830.6550	
			STR20002 DE COSB NOV-JAN	162.40

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Voucher	Date	Vendor	Description/Account	Amount
83145	6/22/2021	004920 TKE ENGINEERING	(Continued) STR20002 DE COSB NOV-JAN 027.8490.6550	168.80
Total :				12,670.00
83146	6/22/2021	004920 TKE ENGINEERING	SWK19001 DE MSRI SEP SWK19001 DE MSRI SEP 017.8350.6545	902.50
			SWK19001 DE ART3 SEP SWK19001 DE ART3 SEP 005.8320.6545	902.50
			SWK19001 DE MSRI OCT SWK19001 DE MSRI OCT 017.8350.6545	4,536.25
			SWK19001 DE ART3 OCT SWK19001 DE ART3 OCT 005.8320.6545	4,536.25
			SWK19001 DE MSRI NOV-MAR SWK19001 DE MSRI NOV-MAR 017.8350.6545	1,462.50
			SWK19001 DE ART3 NOV-MAR SWK19001 DE ART3 NOV-MAR 005.8320.6545	1,462.50
Total :				13,802.50
83147	6/22/2021	004920 TKE ENGINEERING	SWK19002 DE MSRI JUL-MAR SWK19002 DE MSRI JUL-MAR 017.8350.6545	443.30
			SWK19002 DE ART3 JUL-MAR SWK19002 DE ART3 JUL-MAR 005.8320.6545	1,009.20
			ATP5 GRANT DE RDA07 NOV-MAR ATP5 GRANT DE RDA07 NOV-MAR 010.3830.6533	49.50
			ATP5 GRANT DE COSB NOV-MAR ATP5 GRANT DE COSB NOV-MAR 027.8490.6533	50.60
			ATP5 GRANT DE SBCO NOV-MAR	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83147	6/22/2021	004920 TKE ENGINEERING	(Continued) ATP5 GRANT DE SBCO NOV-MAR 027.8490.6533 STR12004 CE DIF LOC NON PART-11/20-1/21 STR12004 CE DIF LOC NON PART-11/20-1/21 007.8330.6530 STR12005 CE MSRI NON PART-11/20-1/21 STR12005 CE MSRI NON PART-11/20-1/21 017.8350.6530	9.90 163.75 163.75 Total : 1,890.00
83148	6/22/2021	004920 TKE ENGINEERING	SWK17001 SCH V (SCH IV) CE RDA04-JAN SWK17001 SCH V (SCH IV) CE RDA04-JAN 010.3830.6545 SWK16001 SCH V (SCH IIA) CE DIF LOC-JAN SWK16001 SCH V (SCH IIA) CE DIF LOC-JAN 007.8330.6545 SWK16001 SCH V (SCH IIA) CE ART3-JAN SWK16001 SCH V (SCH IIA) CE ART3-JAN 005.8320.6545 SWK16001 SCH V (SCH I) CE RDA04-JAN SWK16001 SCH V (SCH I) CE RDA04-JAN 010.3830.6545	400.00 140.00 260.00 400.00 Total : 1,200.00
83149	6/22/2021	005164 MIKE ROQUET CONSTRUCTION INC.	ASPHALT REPAIR: B/L & CHURCH ST ASPHALT REPAIR: B/L & CHURCH ST 004.8310.4570	 1,650.00 Total : 1,650.00
83150	6/22/2021	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-MAY FIRE MARSHALL SERVICES-MAY 029.2100.4540	 4,080.00 Total : 4,080.00
83151	6/22/2021	005516 BASE HILL INC., DBA JAN POINT	MONTHLY JANITORIAL SERVICES-APR CITY HALL-APR 042.9510.4504	 1,562.00

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83151	6/22/2021	005516 BASE HILL INC., DBA JAN POINT	(Continued)	
			COUNCIL CHAMBERS-APR	
			042.9510.4504	311.00
			COMMUNITY PARK-APR	
			001.6000.4504	1,950.00
			AURANTIA PARK-APR	
			001.6000.4504	1,454.00
			POLICE DEPT-APR	
			001.2000.4504	1,080.00
			Total :	6,357.00
83152	6/22/2021	005553 CLARK PEST CONTROL OF STOCKTON	YMCA PEST CONTROL	
			YMCA PEST CONTROL	
			001.6000.4589	91.00
			CITY HALL PEST CONTROL	
			CITY HALL PEST CONTROL	
			042.9510.4589	62.00
			Total :	153.00
83153	6/22/2021	005677 PARAGON PARTNERS LTD	TCE APPRAISAL AND ACQUISITION SERVICES	
			TCE APPRAISAL AND ACQUISITION SERVICES	
			023.3890.4550	352.44
			TCE APPRAISAL AND ACQUISITION SERVICES	
			023.3890.4554	5,000.00
			Total :	5,352.44
83154	6/22/2021	005737 AGA ENGINEERS, INC.	ON-CALL TRAFFIC ENGINEERING SERVICES-MAY	
			ON-CALL TRAFFIC ENGINEERING SERVICES-MAY	
			020.8440.4550	3,630.00
			TRAFFIC SIGNAL MONITORING SERVICES-MAY	
			TRAFFIC SIGNAL MONITORING SERVICES-MAY	
			020.8440.4550	3,200.00
			Total :	6,830.00
83155	6/22/2021	005739 GORITZ, CAMILLE	MILEAGE REIMB-GORITZ	
			MILEAGE REIMB-GORITZ	
			001.4100.4332	8.96
			Total :	8.96

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Voucher	Date	Vendor	Description/Account	Amount
83156	6/22/2021	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200 HDMI OVER ETHERNET ADAPTER HDMI OVER ETHERNET ADAPTER 001.2000.4203 CORP YARD: SPRINKLER CONTROLLER CORP YARD: SPRINKLER CONTROLLER 004.8310.4203	12.26 101.38 32.30 Total : 145.94
83157	6/22/2021	005917 IE INC	BUS LIC REFUND BUS LIC REFUND 001.1450.7450 BUS LIC REFUND 051.1493	24.00 4.00 Total : 28.00
83158	6/22/2021	005918 PYRO SPECTACULAR	OVERPAYMENT BP#20210624 OVERPAYMENT BP#20210624 001.1450.8900	5.00 Total : 5.00
83159	6/22/2021	005919 MARQUEZ, JULIAN	STR11005 R/W MSRI-27122 9TH ST STR11005 R/W MSRI-27122 9TH ST 017.8350.6530	500.00 Total : 500.00
83160	6/22/2021	005920 VASQUEZ, ANGELA	STR11005 R/W MSRI-27166 9TH ST STR11005 R/W MSRI-27166 9TH ST 017.8350.6530	500.00 Total : 500.00
47 Vouchers for bank code : wfb				Bank total : 318,110.13
47 Vouchers in this report				Total vouchers : 318,110.13

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher List
CITY OF HIGHLAND

Page: 1

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83161	6/29/2021	000085 EAST VALLEY WATER DISTRICT	CANYON OAKS PARK JUN	
			CANYON OAKS PARK JUN	
			016.8540.4030	673.11
			BEATTIE IRRIGATION JUN	
			BEATTIE IRRIGATION JUN	
			001.6000.4030	10,684.83
			LMD 00-BASELINE JUN	
			LMD 00-BASELINE JUN	
			012.8500.4030	138.89
			LMD 01-A JUN	
			LMD 01-A JUN	
			012.8500.4030	99.13
			LMD 01-B JUN	
			LMD 01-B JUN	
			012.8500.4030	91.30
			LMD 02-A JUN	
			LMD 02-A JUN	
			012.8500.4030	101.05
			LMD 02-B JUN	
			LMD 02-B JUN	
			012.8500.4030	525.35
			LMD 02-C JUN	
			LMD 02-C JUN	
			012.8500.4030	350.97
			LMD 02-D JUN	
			LMD 02-D JUN	
			012.8500.4030	263.34
			LMD 02-E JUN	
			LMD 02-E JUN	
			012.8500.4030	72.81
			LMD 03-BASELINE JUN	
			LMD 03-BASELINE JUN	
			012.8500.4030	143.50
			LMD 03-YARNELL JUN	
			LMD 03-YARNELL JUN	
			012.8500.4030	50.15
			LMD 06 JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83161	6/29/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 06 JUN	
			012.8500.4030	41.71
			LMD 08 JUN	
			LMD 08 JUN	
			012.8500.4030	400.36
			LMD 13 JUN	
			LMD 13 JUN	
			012.8500.4030	519.31
			LMD 20-BASELINE JUN	
			LMD 20-BASELINE JUN	
			012.8500.4030	247.90
			LMD 20-STREATER JUN	
			LMD 20-STREATER JUN	
			012.8500.4030	120.62
			LMD 22 JUN	
			LMD 22 JUN	
			012.8500.4030	211.62
			LMD 30 JUN	
			LMD 30 JUN	
			012.8500.4030	648.81
			LMD 31 JUN	
			LMD 31 JUN	
			012.8500.4030	324.20
			LMD 35 JUN	
			LMD 35 JUN	
			012.8500.4030	80.86
			LMD B-39 JUN	
			LMD B-39 JUN	
			012.8500.4030	506.90
			LMD B-39 JUN	
			LMD B-39 JUN	
			012.8500.4030	78.03
			LMD B-39 JUN	
			LMD B-39 JUN	
			012.8500.4030	364.15
			LMD 48 JUN	
			LMD 48 JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83161	6/29/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030	776.37
			LMD 48B JUN	
			LMD 48B JUN	
			012.8500.4030	569.54
			LMD 70 JUN	
			LMD 70 JUN	
			012.8500.4030	133.06
Total :				18,217.87
83162	6/29/2021	000085 EAST VALLEY WATER DISTRICT	CITY HALL JUN	
			CITY HALL JUN	
			042.9510.4030	458.73
			CITY HALL JUN	
			CITY HALL JUN	
			042.9510.4030	35.14
			POLICE STATION JUN	
			POLICE STATION JUN	
			001.2000.4030	1,271.98
			POLICE STATION JUN	
			POLICE STATION JUN	
			001.2000.4030	52.70
			POLICE STATION JUN	
			POLICE STATION JUN	
			001.2000.4030	52.70
			POLICE STATION JUN	
			POLICE STATION JUN	
			001.2000.4030	172.28
			STATION #1 JUN	
			STATION #1 JUN	
			029.2100.4030	79.30
			STATION #1 JUN	
			028.2050.4030	79.29
			STATION #2 JUN	
			STATION #2 JUN	
			029.2100.4030	62.99
			STATION #2 JUN	
			028.2050.4030	62.98

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83162	6/29/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			STATION #2 JUN	
			STATION #2 JUN	
			029.2100.4030	17.57
			STATION #2 JUN	
			028.2050.4030	17.57
			STATION #3 JUN	
			STATION #3 JUN	
			029.2100.4030	112.98
			STATION #3 JUN	
			028.2050.4030	112.97
			STATION #3 JUN	
			STATION #3 JUN	
			029.2100.4030	26.35
			STATION #3 JUN	
			028.2050.4030	26.35
			STATION #3 JUN	
			STATION #3 JUN	
			029.2100.4030	35.21
			STATION #3 JUN	
			028.2050.4030	35.21
			AURANTIA PARK JUN	
			AURANTIA PARK JUN	
			001.6000.4030	1,579.56
			BASELINE MEDIAN JUN	
			BASELINE MEDIAN JUN	
			004.8310.4030	228.52
			BASELINE MEDIAN JUN	
			BASELINE MEDIAN JUN	
			004.8310.4030	287.45
			LMD 04 JUN	
			LMD 04 JUN	
			012.8500.4030	67.81
			LMD 07 JUN	
			LMD 07 JUN	
			012.8500.4030	90.68
			LMD 11 JUN	
			LMD 11 JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83162	6/29/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030	352.08
			LMD 15-A JUN	
			LMD 15-A JUN	
			012.8500.4030	153.94
			LMD 15-B JUN	
			LMD 15-B JUN	
			012.8500.4030	279.00
			LMD 21-A JUN	
			LMD 21-A JUN	
			012.8500.4030	91.22
			LMD 21-B JUN	
			LMD 21-B JUN	
			012.8500.4030	42.32
			LMD 29 JUN	
			LMD 29 JUN	
			012.8500.4030	81.47
			LMD 37 JUN	
			LMD 37 JUN	
			012.8500.4030	257.71
			LMD 44 JUN	
			LMD 44 JUN	
			012.8500.4030	1,347.58
			LMD 73 JUN	
			LMD 73 JUN	
			012.8500.4030	52.15
			Total :	7,623.79
83163	6/29/2021	000090 FEDEX	OVERNIGHT MAIL	
			OVERNIGHT MAIL	
			001.4100.4210	144.99
			Total :	144.99
83164	6/29/2021	000108 HIGH TECH SECURITY	CORP YARD: SECURITY SYSTEM	
			CORP YARD: SECURITY SYSTEM	
			004.8310.4070	1,371.19
			Total :	1,371.19

Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
83165	6/29/2021	000127 K & L HARDWARE	COMMUNITY PARK SUPPLIES COMMUNITY PARK SUPPLIES 001.6000.4070	27.35
			CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4070	22.82
			CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4070	10.07
			CITY HALL SUPPLIES CITY HALL SUPPLIES 042.9510.4070	32.31
			CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4070	14.99
			Total :	107.54
83166	6/29/2021	000143 COMMUNITY WORKS DESIGN GROUP	TRA 20-001 DE GCF MAY TRA 20-001 DE GCF MAY 023.3890.6816	7,710.36
			TRA 20-001 DE RTP MAY TRA 20-001 DE RTP MAY 030.8495.6816	10,647.64
			Total :	18,358.00
83167	6/29/2021	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-JUN PETTY CASH-JUN 001.0020	200.00
			Total :	200.00
83168	6/29/2021	000190 SAN BERNARDINO COUNTY	ICH09001 PART PM RDA07-APR ICH09001 PART PM RDA07-APR 010.3830.6813	11,686.80
			ICH09001 PS&E RDA07-APR ICH09001 PS&E RDA07-APR 010.3830.6813	2,161.72
			ICH09001 CON RDA07-APR ICH09001 CON RDA07-APR	

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Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
83168	6/29/2021	000190 SAN BERNARDINO COUNTY	(Continued)	
			010.3830.6813	140,441.57
			ICH09001 R/W IVDA AGMT-APR	
			ICH09001 R/W IVDA AGMT-APR	
			027.8490.6813	20.71
			Total :	154,310.80
83169	6/29/2021	000203 SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS JUN	
			TRAFFIC SIG PALM/CYPRESS JUN	
			013.8510.4011	32.68
			SMART N FINAL SCE FEES JUN	
			SMART N FINAL SCE FEES JUN	
			013.8510.4011	20.37
			Total :	53.05
83170	6/29/2021	000204 SOCALGAS	STATION #3-JUN	
			STATION #3-JUN	
			029.2100.4020	31.16
			STATION #3-JUN	
			028.2050.4020	31.16
			POLICE DEPT-JUN	
			POLICE DEPT-JUN	
			001.2000.4020	1,503.80
			CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4020	1.49
			STATION #1-JUN	
			STATION #1-JUN	
			029.2100.4020	24.27
			STATION #1-JUN	
			028.2050.4020	24.27
			Total :	1,616.15
83171	6/29/2021	000207 KONICA MINOLTA	COPIER MAINT-JUN	
			COPIER MAINT-JUN	
			042.9510.4205	1,004.05
			COPIER MAINT-JUN	
			001.2000.4205	9.24

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83171	6/29/2021	000207 000207 KONICA MINOLTA	(Continued)	
			Total :	1,013.29
83172	6/29/2021	000294 CITY OF REDLANDS	STR15002 ART3 #39 REIMBURSEMENT	
			STR15002 ART3 #39 REIMBURSEMENT	
			027.8490.4450	7,436.41
			STR15002 ART3 #40 REIMBURSEMENT	
			STR15002 ART3 #40 REIMBURSEMENT	
			027.8490.4450	3,189.65
			STR15002 ART3 #41 REIMBURSEMENT	
			STR15002 ART3 #41 REIMBURSEMENT	
			027.8490.4450	691.78
			Total :	11,317.84
83173	6/29/2021	000662 HI WAY SAFETY INC	BRG0404A CE DIF REG	
			BRG0404A CE DIF REG	
			007.8330.6813	439.15
			BRG0404A CE PNRS LY40	
			BRG0404A CE PNRS LY40	
			030.8495.6813	1,756.58
			Total :	2,195.73
83174	6/29/2021	000824 J & M TROPHIES	PLANNING COMMISSIONERS NAME PLATES	
			PLANNING COMMISSIONERS NAME PLATES	
			001.4100.4200	60.34
			Total :	60.34
83175	6/29/2021	001404 LOWE'S	BADGER 1XL DISPOSER	
			BADGER 1XL DISPOSER	
			004.8310.4206	101.34
			CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	47.49
			MEMORIAL PARK FOUNTAIN SUPPLIES	
			MEMORIAL PARK FOUNTAIN SUPPLIES	
			001.6000.4206	81.88
			OIL SPILL CLEANUP GREENSPOT	
			OIL SPILL CLEANUP GREENSPOT	
			004.8310.4206	23.94
			FS#1: LEVOLOR BLIND	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83175	6/29/2021	001404 LOWE'S	(Continued)	
			FS#1: LEVOLOR BLIND	
			029.2100.4203	37.36
			FS#1: LEVOLOR BLIND	
			028.2050.4203	37.35
			FS#3: TOP LOAD WASHER	
			FS#3: TOP LOAD WASHER	
			029.2100.4203	382.36
			FS#3: TOP LOAD WASHER	
			028.2050.4203	382.34
			CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	61.98
			MEMORIAL PARK SUPPLIES	
			MEMORIAL PARK SUPPLIES	
			001.6000.4206	245.51
			Total :	1,401.55
83176	6/29/2021	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.2200.4200	50.88
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.1200.4200	139.60
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.4500.4200	255.32
			Total :	445.80
83177	6/29/2021	001677 YMCA OF THE EAST VALLEY	MONTHLY REIMB-MAY	
			MONTHLY REIMB-MAY	
			001.6000.4526	40,833.00
			Total :	40,833.00
83178	6/29/2021	002149 SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL SERVICES 1/1/21-3/31/21	
			ANIMAL CONTROL SERVICES 1/1/21-3/31/21	
			001.2200.4565	79,013.00
			Total :	79,013.00

Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
83179	6/29/2021	002190 ENGINEERING RESOURCES OF SO CA	DRA 17-004 SEPT DRA 17-004 SEPT 001.3200.4551 TR 18893 APR TR 18893 APR 001.3200.4551	249.89 179.15 Total : 429.04
83180	6/29/2021	002408 PEOPLEREADY	TEMPORARY LABOR TEMPORARY LABOR 004.8310.4570 TEMPORARY LABOR 001.6100.4206 TEMPORARY LABOR 001.6000.4206 TEMPORARY LABOR 015.8530.4592 TEMPORARY LABOR TEMPORARY LABOR 004.8310.4570 TEMPORARY LABOR 001.6100.4206 TEMPORARY LABOR 001.6000.4206 TEMPORARY LABOR 015.8530.4592	23.91 23.91 119.56 71.74 47.83 47.83 239.12 143.46 Total : 717.36
83181	6/29/2021	002480 CASC ENGINEERING & CONSULTING	FWQ 21-001 MAY FWQ 21-001 MAY 001.3200.4551 CWQ 21-001 MAY CWQ 21-001 MAY 001.3200.4551 CWQ 21-005 MAY CWQ 21-005 MAY 001.3200.4551 WQP 21-001 MAY	227.50 797.50 612.50

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83181	6/29/2021	002480 CASC ENGINEERING & CONSULTING	(Continued)	
			WQP 21-001 MAY	
			001.3200.4551	895.00
			TRANSISTION PROP PM 19797 MAY	
			TRANSISTION PROP PM 19797 MAY	
			001.3200.4551	210.00
			EXE 20-002 MAY	
			EXE 20-002 MAY	
			001.3200.4551	210.00
			TRANSISTION PROP PM 19797 MAY	
			TRANSISTION PROP PM 19797 MAY	
			001.3200.4551	350.00
			7 ELEVEN CONVENIENCE STORE MAY	
			7 ELEVEN CONVENIENCE STORE MAY	
			001.3200.4551	140.00
			RGI 20-001 MAY	
			RGI 20-001 MAY	
			001.3200.4551	310.00
			RGI 21-001 MAY	
			RGI 21-001 MAY	
			001.3200.4551	210.00
			Total :	3,962.50
83182	6/29/2021	003535 WEST COAST ARBORISTS, INC.	TREE MAINTENANCE VARIOUS LOC-MAY	
			TREE MAINTENANCE VARIOUS LOC-MAY	
			004.8310.4680	3,462.00
			TREE MAINTENANCE-MAY	
			TREE MAINTENANCE-MAY	
			001.6000.4680	4,900.00
			Total :	8,362.00
83183	6/29/2021	003673 JOHNSON CONTROLS, INC	YMCA: HVAC UNIT#10 REPAIR	
			YMCA: HVAC UNIT#10 REPAIR	
			001.6000.4588	797.20
			Total :	797.20
83184	6/29/2021	004243 S.B.M.W.D.	INDUSTRIAL USER PERMIT-7793 CENTRAL AVE	
			INDUSTRIAL USER PERMIT-7793 CENTRAL AVE	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83184	6/29/2021	004243 S.B.M.W.D.	(Continued)	
			001.6000.4030	60.00
			INDUSTRIAL USER PERMIT-26985 BASE LINE	
			INDUSTRIAL USER PERMIT-26985 BASE LINE	
			001.2000.4030	60.00
			Total :	120.00
83185	6/29/2021	004662 SKYLINE SAFETY AND SUPPLY	PROTECTIVE PVC WADERS	
			PROTECTIVE PVC WADERS	
			004.8310.4666	729.99
			Total :	729.99
83186	6/29/2021	004920 TKE ENGINEERING	STC 20-001 OCT	
			STC 20-001 OCT	
			001.3200.4551	3,100.00
			TSP 20-001 OCT	
			TSP 20-001 OCT	
			001.3200.4551	770.00
			HYD 20-001 OCT	
			HYD 20-001 OCT	
			001.3200.4551	402.50
			DRA 20-006 OCT	
			DRA 20-006 OCT	
			001.3200.4551	600.00
			STC 20-001 NOV-JAN	
			STC 20-001 NOV-JAN	
			001.3200.4551	1,517.50
			TSP 20-001 NOV-JAN	
			TSP 20-001 NOV-JAN	
			001.3200.4551	330.00
			HYD 20-001 NOV-JAN	
			HYD 20-001 NOV-JAN	
			001.3200.4551	230.00
			DRA 20-006 NOV-JAN	
			DRA 20-006 NOV-JAN	
			001.3200.4551	7,465.00
			DRA 19-008 DEC-JAN	
			DRA 19-008 DEC-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83186	6/29/2021	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	2,380.00
			LDR 20-001 JAN-MAR	
			LDR 20-001 JAN-MAR	
			001.3200.4551	197.50
			STC 20-001 JAN-MAR	
			STC 20-001 JAN-MAR	
			001.3200.4551	1,320.00
			TSP 20-001 JAN-MAR	
			TSP 20-001 JAN-MAR	
			001.3200.4551	632.50
			HYD 20-001 JAN-MAR	
			HYD 20-001 JAN-MAR	
			001.3200.4551	287.50
			LDR 20-002 JAN-MAR	
			LDR 20-002 JAN-MAR	
			001.3200.4551	467.50
			DRA 17-006.A2 JAN-MAR	
			DRA 17-006.A2 JAN-MAR	
			001.3200.4551	3,107.01
			HYD 21-001 JAN-MAR	
			HYD 21-001 JAN-MAR	
			001.3200.4551	570.00
			RET 21-001 JAN-MAR	
			RET 21-001 JAN-MAR	
			001.3200.4551	690.00
			DRA 19-001 FEB-MAR	
			DRA 19-001 FEB-MAR	
			001.3200.4551	572.50
			LDR 21-001 FEB-MAR	
			LDR 21-001 FEB-MAR	
			001.3200.4551	310.00
			LDR 21-002 FEB-MAR	
			LDR 21-002 FEB-MAR	
			001.3200.4551	142.50
			Total :	25,092.01
83187	6/29/2021	004920 TKE ENGINEERING	PM 19797 INSP. NOV-JAN	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83187	6/29/2021	004920 TKE ENGINEERING	(Continued)	
			PM 19797 INSP. NOV-JAN	
			001.3200.4551	700.00
			TR. 18893 INSP. NOV-MAR	
			TR. 18893 INSP. NOV-MAR	
			001.3200.4551	1,000.00
			RGI 20-001 INSP. NOV-MAR	
			RGI 20-001 INSP. NOV-MAR	
			001.3200.4551	800.00
			26647 SPARKS ST INSP. DEC-JAN	
			26647 SPARKS ST INSP. DEC-JAN	
			001.3200.4551	212.80
			DRA 18-008 INSP. JAN	
			DRA 18-008 INSP. JAN	
			001.3200.4551	150.00
			CYPRESS/MCKINLEY ST IMP INSP. DEC-JAN	
			CYPRESS/MCKINLEY ST IMP INSP. DEC-JAN	
			001.3200.4551	800.00
			DRA 20-008 INSP. JAN	
			DRA 20-008 INSP. JAN	
			001.3200.4551	100.00
			PM 19797 INSP. JAN-MAR	
			PM 19797 INSP. JAN-MAR	
			001.3200.4551	2,800.00
			DRA 20-008 INSP. FEB	
			DRA 20-008 INSP. FEB	
			001.3200.4551	200.00
			DRA 16-005 INSP. FEB-MAR	
			DRA 16-005 INSP. FEB-MAR	
			001.3200.4551	250.00
			CUP 17-007 INSP. FEB-MAR	
			CUP 17-007 INSP. FEB-MAR	
			001.3200.4551	400.00
			Total :	7,412.80
83188	6/29/2021	005295 AB FENCE COMPANY, INC.	COMM. PARK: REPAIRS TO BASEBALL FIELD DU	
			COMM. PARK: REPAIRS TO BASEBALL FIELD	
			001.6000.4247	3,890.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83188	6/29/2021	005295	005295 AB FENCE COMPANY, INC. (Continued)	
			Total :	3,890.00
83189	6/29/2021	005301	RUTH VILLALOBOS & ASSOCIATES	
			ENA 14-005 JUL 2016-AUG 2016	
			ENA 14-005 JUL 2016-AUG 2016	
			001.4100.4554	1,922.68
			Total :	1,922.68
83190	6/29/2021	005394	DATA TICKET, INC.	
			PARKING CITATIONS-MAY	
			PARKING CITATIONS-MAY	
			001.1700.4516	15.38
			Total :	15.38
83191	6/29/2021	005402	BORDIN SEMMER LLP	
			GARAY-MAR	
			GARAY-MAR	
			041.9500.4390	2,950.79
			GARAY-MAY	
			GARAY-MAY	
			041.9500.4390	4,393.80
			Total :	7,344.59
83192	6/29/2021	005553	CLARK PEST CONTROL OF STOCKTON	
			PEST CONTROL	
			YMCA PEST CONTROL	
			001.6000.4589	97.00
			Total :	97.00
83193	6/29/2021	005746	UC FENCE	
			YMCA: HANDICAP RAMP ENCLOSURE	
			YMCA: HANDICAP RAMP ENCLOSURE	
			001.6000.4247	11,400.00
			Total :	11,400.00
83194	6/29/2021	005758	RICHARDSON, JAMES	
			ANNUAL CREDIT MONITORING ALLOWANCE	
			ANNUAL CREDIT MONITORING ALLOWANCE	
			042.9510.3605	10.00
			ANNUAL CREDIT MONITORING ALLOWANCE	
			024.8470.3605	1.00
			ANNUAL CREDIT MONITORING ALLOWANCE	
			004.8310.3605	84.00
			ANNUAL CREDIT MONITORING ALLOWANCE	
			001.6000.3605	5.00

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83194	6/29/2021	005758 005758 RICHARDSON, JAMES	(Continued)	
			Total :	100.00
83195	6/29/2021	005771 AMAZON CAPITAL SERVICES	COVID19 SUPPLIES	
			COVID19 SUPPLIES	
			030.8495.4349	107.70
			Total :	107.70
83196	6/29/2021	005772 BRYANT, GERALD	STR18001 R/W IVDA BRYANT	
			STR18001 R/W IVDA BRYANT	
			027.8490.6550	77.32
			STR18001 R/W RDA07 BRYANT	
			STR18001 R/W RDA07 BRYANT	
			010.3830.6550	77.36
			STR18001 R/W SMBMI BRYANT	
			STR18001 R/W SMBMI BRYANT	
			027.8490.6550	77.32
			STR18001 R/W EDA BRYANT	
			STR18001 R/W EDA BRYANT	
			030.8495.6550	168.00
			Total :	400.00
83197	6/29/2021	005921 THE ENERGUY INC	LIC.BUS (OUT OF CITY) REFUND	
			LIC.BUS (OUT OF CITY) REFUND	
			001.1450.7450	42.00
			LIC.BUS (OUT OF CITY) REFUND	
			051.1493	4.00
			Total :	46.00
83198	6/29/2021	005922 JUSTIN HENDERSON	DRA 16-010 REFUND	
			DRA 16-010 REFUND	
			001.4100.4450	1,266.81
			Total :	1,266.81
38 Vouchers for bank code : wfb				Bank total : 412,496.99
38 Vouchers in this report				Total vouchers : 412,496.99

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Voucher List
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Bank code : wfb

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
587	7/2/2021	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			004.1170	937.12
			ICMA DEFERRED COMP 457: Payment	
			010.1170	799.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			041.1170	311.33
			ICMA DEFERRED COMP 457: Payment	
			070.1170	237.05
			ICMA DEFERRED COMP 457: Payment	
			001.1170	7,472.59
			Total :	9,783.08
588	7/2/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment	
			016.1145	172.05
			PERS SURVIVOR: Payment	
			004.1145	4.04
			PERS: Payment	
			012.1145	172.06
			PERS SURVIVOR: Payment	
			001.1145	25.82
			PERS: Payment	
			023.1145	93.53
			PERS SURVIVOR: Payment	
			006.1145	1.27
			EPMC: Payment	
			006.1145	19.57
			EPMC: Payment	
			010.1145	23.75
			EPMC: Payment	
			012.1145	2.35

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
588	7/2/2021	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			EPMC: Payment	
			016.1145	2.35
			EPMC: Payment	
			023.1145	6.55
			EPMC: Payment	
			024.1145	0.55
			EPMC: Payment	
			041.1145	31.21
			EPMC: Payment	
			042.1145	11.38
			EPMC: Payment	
			070.1145	51.39
			PERS: Payment	
			001.1145	14,245.82
			PERS: Payment	
			004.1145	2,356.94
			PERS: Payment	
			006.1145	672.76
			PERS: Payment	
			010.1145	850.95
			EPMC: Payment	
			001.1145	599.99
			EPMC: Payment	
			004.1145	94.38
			PERS: Payment	
			024.1145	19.04
			PERS: Payment	
			041.1145	445.94
			PERS: Payment	
			042.1145	311.50
			PERS: Payment	
			070.1145	734.09
			PERS SURVIVOR: Payment	
			010.1145	1.08
			PERS SURVIVOR: Payment	
			012.1145	0.57

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
588	7/2/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			016.1145	0.57
			PERS SURVIVOR: Payment	
			023.1145	0.23
			PERS SURVIVOR: Payment	
			024.1145	0.05
			PERS SURVIVOR: Payment	
			041.1145	0.32
			PERS SURVIVOR: Payment	
			042.1145	0.75
			PERS SURVIVOR: Payment	
			070.1145	0.64
			Total :	20,953.49
589	7/2/2021	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	11,413.13
			FEDERAL TAXES: Payment	
			004.1120	1,661.69
			FEDERAL TAXES: Payment	
			006.1120	664.97
			FEDERAL TAXES: Payment	
			010.1120	533.04
			FEDERAL TAXES: Payment	
			012.1120	64.68
			FEDERAL TAXES: Payment	
			016.1120	64.68
			FEDERAL TAXES: Payment	
			023.1120	55.26
			FEDERAL TAXES: Payment	
			024.1120	14.14
			FEDERAL TAXES: Payment	
			041.1120	405.09
			FEDERAL TAXES: Payment	
			042.1120	181.98
			FEDERAL TAXES: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
589	7/2/2021	000119 INTERNAL REVENUE SERVICE	(Continued)	
			070.1120	628.77
			MEDICARE: Payment	
			042.1140	70.40
			MEDICARE: Payment	
			001.1140	2,991.06
			MEDICARE: Payment	
			004.1140	475.40
			MEDICARE: Payment	
			006.1140	153.58
			MEDICARE: Payment	
			010.1140	167.32
			MEDICARE: Payment	
			012.1140	40.78
			MEDICARE: Payment	
			016.1140	40.80
			SOCIAL SECURITY: Payment	
			001.1140	591.32
			MEDICARE: Payment	
			023.1140	18.88
			MEDICARE: Payment	
			070.1140	124.68
			MEDICARE: Payment	
			041.1140	74.02
			MEDICARE: Payment	
			024.1140	4.28
			Total :	20,439.95
590	7/2/2021	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	4,506.76
			STATE TAXES: Payment	
			004.1130	702.05
			STATE TAXES: Payment	
			006.1130	261.75
			STATE TAXES: Payment	
			010.1130	262.66

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
590	7/2/2021	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			012.1130	23.69
			STATE TAXES: Payment	
			016.1130	23.69
			STATE TAXES: Payment	
			023.1130	14.53
			STATE TAXES: Payment	
			024.1130	4.81
			STATE TAXES: Payment	
			041.1130	164.72
			STATE TAXES: Payment	
			042.1130	70.61
			STATE TAXES: Payment	
			070.1130	239.90
			Total :	6,275.17
83199	7/2/2021	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.26
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.77
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.26
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.71
			Total :	15.00
83200	7/2/2021	003804 AFLAC WWWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	109.94
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	12.82
			AFLAC ACCIDENT INSURANCE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83200	7/2/2021	003804 AFLAC WWHQ	(Continued)	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.81
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	211.30
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.70
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.50
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	73.59
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.71
			AFLAC DENTAL: Payment	
			001.1181	27.87
			AFLAC DENTAL: Payment	
			004.1181	0.55
			AFLAC DENTAL: Payment	
			041.1181	1.67
			AFLAC DENTAL: Payment	
			070.1181	0.57
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.96
			Total :	527.31

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83201	7/2/2021	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT	
			STATE TAX GARNISHMENT: Payment	
			001.1180	21.00
			STATE TAX GARNISHMENT: Payment	
			006.1180	14.00
			Total :	35.00
7 Vouchers for bank code : wfb				Bank total : 58,029.00
7 Vouchers in this report				Total vouchers : 58,029.00

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Voucher	Date	Vendor	Description/Account	Amount
83202	7/6/2021	000085 EAST VALLEY WATER DISTRICT	LMD 36-JUN LMD 36-JUN 012.8500.4030	213.35
Total :				213.35
83203	7/6/2021	000105 HIGHLAND CHAMBER OF COMMERCE	QUARTERLY BREAKFAST MTG MAINEZ-JUN QUARTERLY BREAKFAST MTG MAINEZ-JUN 001.4100.4320 QUARTERLY BREAKFAST MTG OWENS-JUN 001.4100.4320 QUARTERLY BREAKFAST MTG MORGAN-JUN 001.4200.4330 QUARTERLY BREAKFAST MTG WILSON-JUN 001.4200.4330 QUARTERLY BREAKFAST MTG ZAMANO-JUN 001.3200.4330	25.00 25.00 25.00 25.00 25.00 25.00 25.00
Total :				125.00
83204	7/6/2021	000108 HIGH TECH SECURITY	LIBRARY SECURITY SYSTEM LIBRARY SECURITY SYSTEM 001.6000.4066	240.00
Total :				240.00
83205	7/6/2021	000127 K & L HARDWARE	STATION #3 SUPPLIES STATION #3 SUPPLIES 028.2050.4203 STATION #3 SUPPLIES 029.2100.4203 STATION #3 SUPPLIES STATION #3 SUPPLIES 028.2050.4203 STATION #3 SUPPLIES 029.2100.4203 STATION #3 SUPPLIES STATION #3 SUPPLIES 029.2100.4203 STATION #3 SUPPLIES	27.46 27.45 64.10 64.10 52.49

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83205	7/6/2021	000127 K & L HARDWARE	(Continued)	
			028.2050.4203	52.48
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4203	73.47
			STATION #3 SUPPLIES	
			029.2100.4203	73.46
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4070	51.45
			STATION #3 SUPPLIES	
			029.2100.4070	51.45
			GRAFITTI REMOVAL SUPPLIES	
			GRAFITTI REMOVAL SUPPLIES	
			001.6010.4206	9.89
			Total :	547.80
83206	7/6/2021	000143 COMMUNITY WORKS DESIGN GROUP	STC 20-001 PLAN CHECK-MAY	
			STC 20-001 PLAN CHECK-MAY	
			001.3200.4551	155.00
			SPR 06-01A PLAN CHECK-MAY	
			SPR 06-01A PLAN CHECK-MAY	
			001.4100.4547	310.00
			CUP 19-001 PLAN CHECK-MAY	
			CUP 19-001 PLAN CHECK-MAY	
			001.4100.4547	310.00
			PUD 13-001 PLAN CHECK-MAY	
			PUD 13-001 PLAN CHECK-MAY	
			001.4100.4547	620.00
			SPR 06-01A REIMBURSABLES-MAY	
			SPR 06-01A REIMBURSABLES-MAY	
			001.4100.4547	11.55
			Total :	1,406.55
83207	7/6/2021	000155 NEW YORK LIFE	NEW YORK LIFE-JUL	
			NEW YORK LIFE-JUL	
			001.1180	9.75
			NEW YORK LIFE-JUL	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83207	7/6/2021	000155 NEW YORK LIFE	(Continued)	
			004.1180	0.65
			NEW YORK LIFE-JUL	
			041.1180	1.95
			NEW YORK LIFE-JUL	
			070.1180	0.65
			Total :	13.00
83208	7/6/2021	000165 AT&T	POLICE ALARM-JUN	
			POLICE ALARM-JUN	
			001.2000.4060	957.44
			Total :	957.44
83209	7/6/2021	000165 AT&T	BASELINE LITTLE LEAGUE-JUN	
			BASELINE LITTLE LEAGUE-JUN	
			001.6000.4060	461.21
			Total :	461.21
83210	7/6/2021	000165 AT&T	CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4060	461.21
			Total :	461.21
83211	7/6/2021	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-JUL	
			PRINCIPAL-JUL	
			001.4200.3590	61.05
			PRINCIPAL-JUL	
			001.4500.3590	44.14
			PRINCIPAL-JUL	
			001.4600.3590	47.25
			PRINCIPAL-JUL	
			001.6000.3590	16.15
			PRINCIPAL-JUL	
			001.6010.3590	15.95
			PRINCIPAL-JUL	
			001.6020.3590	10.73
			PRINCIPAL-JUL	
			004.8310.3590	104.24

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83211	7/6/2021	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			PRINCIPAL-JUL	
			006.8400.3590	28.95
			PRINCIPAL-JUL	
			010.3830.3590	30.84
			PRINCIPAL-JUL	
			012.8500.3590	7.96
			PRINCIPAL-JUL	
			016.8540.3590	7.96
			PRINCIPAL-JUL	
			023.3890.3590	4.54
			PRINCIPAL-JUL	
			024.8470.3590	0.84
			PRINCIPAL-JUL	
			041.9500.3590	13.83
			PRINCIPAL-JUL	
			042.9510.3590	27.78
			PRINCIPAL-JUL	
			070.7000.3590	28.26
			PRINCIPAL-JUL	
			001.1200.3590	41.09
			PRINCIPAL-JUL	
			001.1450.3590	61.22
			PRINCIPAL-JUL	
			001.1600.3590	7.81
			PRINCIPAL-JUL	
			001.1700.3590	84.02
			PRINCIPAL-JUL	
			001.3200.3590	30.60
			PRINCIPAL-JUL	
			001.4100.3590	114.40
			Total :	789.61
83212	7/6/2021	000203 SOUTHERN CALIFORNIA EDISON	STATION #3-JUN	
			STATION #3-JUN	
			028.2050.4010	969.89
			STATION #3-JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83212	7/6/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			029.2100.4010	969.88
			TRAFFIC SIG PALM/CYPRESS-JUN	
			TRAFFIC SIG PALM/CYPRESS-JUN	
			013.8510.4011	47.70
			Total :	1,987.47
83213	7/6/2021	000204 SOCALGAS	STATION #2-JUN	
			STATION #2-JUN	
			028.2050.4020	57.74
			STATION #2-JUN	
			029.2100.4020	57.73
			Total :	115.47
83214	7/6/2021	000207 KONICA MINOLTA	COPIER LEASE-JUL	
			COPIER LEASE-JUL	
			042.9510.4205	1,054.54
			COPIER LEASE-JUL	
			001.2000.4205	625.29
			Total :	1,679.83
83215	7/6/2021	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-JUL	
			LONG TERM DISABILITY-JUL	
			001.1180	1,572.31
			LONG TERM DISABILITY-JUL	
			004.1180	57.96
			LONG TERM DISABILITY-JUL	
			006.1180	18.50
			LONG TERM DISABILITY-JUL	
			010.1180	37.00
			LONG TERM DISABILITY-JUL	
			041.1180	25.46
			LONG TERM DISABILITY-JUL	
			070.1180	55.06
			Total :	1,766.29
83216	7/6/2021	000233 WAXIE SANITARY SUPPLY	FS#1 JANITORIAL SUPPLIES	
			FS#1 JANITORIAL SUPPLIES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83216	7/6/2021	000233 WAXIE SANITARY SUPPLY	(Continued)	
			029.2100.4055	2.56
			FS#1 JANITORIAL SUPPLIES	
			028.2050.4055	2.56
			JANITORIAL SUPPLIES FOR ALL DEPTS	
			PARKS: JANITORIAL SUPPLIES	
			001.6000.4055	1,162.08
			JANITORIAL SUPPLIES FOR ALL DEPTS	
			CITY HALL: JANITORIAL SUPPLIES	
			042.9510.4055	310.04
			JANITORIAL SUPPLIES FOR ALL DEPTS	
			CORP YARD: JANITORIAL SUPPLIES	
			004.8310.4055	211.19
			Total :	1,688.43
83217	7/6/2021	000636 STEVEN ENTERPRISES INC	MAINTENANCE OCE 7050-JUN	
			MAINTENANCE OCE 7050-JUN	
			001.3200.4245	139.05
			Total :	139.05
83218	7/6/2021	001072 AUTO ZONE	STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4203	13.52
			STATION #2 SUPPLIES	
			029.2100.4203	13.51
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4240	29.06
			STATION #3 SUPPLIES	
			029.2100.4240	29.06
			Total :	85.15
83219	7/6/2021	001120 TERRY'S CANVAS	FS#1-3: HELMET & MASK IDENTIFIERS	
			FS#1-3: HELMET & MASK IDENTIFIERS	
			029.2100.4204	131.45
			Total :	131.45
83220	7/6/2021	001193 LIFE ASSIST, INC.	PARAMEDIC SUPPLIES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83223	7/6/2021	001414 RICHARDS, WATSON & GERSHON	(Continued)	
			001.4100.4520	1,938.00
			CODE ENFORCEMENT-MAY	
			CODE ENFORCEMENT-MAY	
			001.4600.4520	2,272.02
			SPR0601A-MAY	
			SPR0601A-MAY	
			001.4100.4520	571.50
			ICEMA-MAY	
			ICEMA-MAY	
			028.2050.4520	747.29
			Total :	11,726.96
83224	7/6/2021	001439 OFFICE SOLUTIONS	FS#1: OFFICE SUPPLIES	
			FS#1: OFFICE SUPPLIES	
			028.2050.4200	74.18
			FS#1: OFFICE SUPPLIES	
			029.2100.4200	74.18
			FS#1: OFFICE SUPPLIES	
			FS#1: OFFICE SUPPLIES	
			028.2050.4200	101.82
			FS#1: OFFICE SUPPLIES	
			029.2100.4200	101.82
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.4500.4200	350.62
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			042.9510.4200	85.97
			OFFICE SUPPLIES	
			001.0500	35.16
			Total :	823.75
83225	7/6/2021	001476 TIME WARNER CABLE	POLICE TELE/INT SERVICE-JUL	
			POLICE TELE/INT SERVICE-JUL	
			001.2000.4065	1,003.60
			CORP YARD TELE/INT SERVICES-JUL	
			CORP YARD TELE/INT SERVICES-JUL	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83229	7/6/2021	003689 003689 TPX COMMUNICATIONS	(Continued)	
Total :				1,585.53
83230	7/6/2021	003713 SATCOM GLOBAL LTD.	SATELLITE PHONES-JUL	
			SATELLITE PHONES-JUL	
			001.2000.4061	42.75
			SATELLITE PHONES-JUL	
			042.9510.4061	42.75
			SATELLITE PHONES-JUL	
			029.2100.4061	21.37
			SATELLITE PHONES-JUL	
			028.2050.4061	21.38
Total :				128.25
83231	7/6/2021	004073 FIRE ETC	FS#1-3: FRONT LINE ENGINE NOZZLES	
			FS#1-3: FRONT LINE ENGINE NOZZLES	
			029.2100.4203	7,739.00
			FS#1-3: FRONT LINE ENGINE NOZZLES	
			028.2050.4203	7,738.99
			FS#1-3: PPE TURNOUT LAUNDRY SOAP	
			FS#1-3: PPE TURNOUT LAUNDRY SOAP	
			029.2100.4204	165.94
			FS#1: PPE TURNOUTS	
			FS#1: PPE TURNOUTS	
			029.2100.4204	7,428.93
			FS#1: TURNOUT PPE	
			FS#1: TURNOUT PPE	
			029.2100.4204	2,476.31
Total :				25,549.17
83232	7/6/2021	004416 SIEMENS MOBILITY, INC.	TRAFFIC SIGNAL MAINT. 9TH & STERLING	
			TRAFFIC SIGNAL MAINT. 9TH & STERLING	
			004.8310.4580	12,272.90
			REPLACEMENT SIGN INSTALLATION	
			REPLACEMENT SIGN INSTALLATION	
			004.8310.4570	1,604.48
Total :				13,877.38
83233	7/6/2021	004920 TKE ENGINEERING	STR19002 PM GCF	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83233	7/6/2021	004920 TKE ENGINEERING	(Continued) STR19002 PM GCF 023.3890.6530	517.50
Total :				517.50
83234	7/6/2021	004939 GUARDIAN	DENTAL-JUL DENTAL-JUL 001.1160 DENTAL-JUL 004.1160 DENTAL-JUL 006.1160 DENTAL-JUL 010.1160 DENTAL-JUL 012.1160 DENTAL-JUL 016.1160 DENTAL-JUL 023.1160 DENTAL-JUL 024.1160 DENTAL-JUL 041.1160 DENTAL-JUL 042.1160 DENTAL-JUL 070.1160	959.12 296.84 14.13 108.08 9.63 9.63 14.13 2.43 30.27 20.48 15.74
Total :				1,480.48
83235	7/6/2021	004956 FIDELITY SECURITY	VISION-JUL VISION-JUL 001.1160 VISION-JUL 004.1160 VISION-JUL 006.1160 VISION-JUL	173.57 52.63 15.79

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83235	7/6/2021	004956 FIDELITY SECURITY	(Continued)	
			010.1160	15.21
			VISION-JUL	
			012.1160	5.18
			VISION-JUL	
			016.1160	5.18
			VISION-JUL	
			023.1160	7.61
			VISION-JUL	
			024.1160	0.52
			VISION-JUL	
			041.1160	1.64
			VISION-JUL	
			042.1160	8.50
			VISION-JUL	
			070.1160	3.59
			Total :	289.42
83236	7/6/2021	004970 NCE	STR19003 DE GCF-MAY	
			STR19003 DE GCF-MAY	
			023.3890.6530	1,650.00
			Total :	1,650.00
83237	7/6/2021	004988 VIGILANT SOLUTIONS, LLC	ALPR CAMERA LICENSE KEYS 21/22	
			ALPR CAMERA LICENSE KEYS 21/22	
			023.3890.4533	9,075.00
			Total :	9,075.00
83238	7/6/2021	005018 FLYERS ENERGY, LLC	FUEL-JUN	
			FUEL-JUN	
			001.2000.4220	6,812.86
			FUEL-JUN	
			001.4200.4220	59.84
			FUEL-JUN	
			001.4600.4220	325.57
			FUEL-JUN	
			001.6000.4220	113.80
			FUEL-JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83238	7/6/2021	005018 FLYERS ENERGY, LLC	(Continued)	
			001.6010.4220	147.76
			FUEL-JUN	
			004.8310.4220	677.10
			FUEL-JUN	
			012.8500.4220	64.98
			FUEL-JUN	
			016.8540.4220	64.98
			FUEL-JUN	
			028.2050.4220	945.68
			FUEL-JUN	
			024.8470.4220	16.45
			FUEL-JUN	
			029.2100.4220	945.68
			FUEL-JUN	
			042.9510.4220	241.85
			FUEL-JUN	
			FUEL-JUN	
			001.2000.4220	5,540.56
			FUEL-JUN	
			001.4200.4220	48.67
			FUEL-JUN	
			001.4600.4220	264.77
			FUEL-JUN	
			001.6000.4220	92.55
			FUEL-JUN	
			004.8310.4220	550.66
			FUEL-JUN	
			012.8500.4220	52.84
			FUEL-JUN	
			016.8540.4220	52.84
			FUEL-JUN	
			024.8470.4220	13.37
			FUEL-JUN	
			028.2050.4220	769.08
			FUEL-JUN	
			029.2100.4220	769.08

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83238	7/6/2021	005018 FLYERS ENERGY, LLC	(Continued)	
			FUEL-JUN	
			042.9510.4220	196.68
			FUEL-JUN	
			001.6010.4220	120.17
			FUEL-JUN	
			FUEL-JUN	
			001.2000.4220	1,730.10
			FUEL-JUN	
			001.4200.4220	15.20
			FUEL-JUN	
			001.4600.4220	82.68
			FUEL-JUN	
			001.6000.4220	28.90
			FUEL-JUN	
			001.6010.4220	37.52
			FUEL-JUN	
			004.8310.4220	171.95
			FUEL-JUN	
			012.8500.4220	16.50
			FUEL-JUN	
			016.8540.4220	16.50
			FUEL-JUN	
			024.8470.4220	4.18
			FUEL-JUN	
			028.2050.4220	240.15
			FUEL-JUN	
			029.2100.4220	240.15
			FUEL-JUN	
			042.9510.4220	61.41
			Total :	21,533.06
83239	7/6/2021	005310 KOA CORPORATION	LRS19001 DE MSRI MAY	
			LRS19001 DE MSRI MAY	
			017.8350.6550	508.55
			LRS19001 DE LSRP MAY	
			LRS19001 DE LSRP MAY	
			027.8490.6550	4,576.95

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83239	7/6/2021	005310 KOA CORPORATION	(Continued)	
			Total :	5,085.50
83240	7/6/2021	005358 FLEET SERVICES INC	ME543: FUEL ADDITIVE	
			ME543: FUEL ADDITIVE	
			028.2050.4220	29.77
			ME543: FUEL ADDITIVE	
			029.2100.4220	29.77
			Total :	59.54
83241	7/6/2021	005516 BASE HILL INC., DBA JAN POINT	CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4504	1,562.00
			COUNCIL CHAMBERS-JUN	
			042.9510.4504	311.00
			COMMUNITY PARK-JUN	
			001.6000.4504	1,950.00
			AURANTIA PARK-JUN	
			001.6000.4504	1,454.00
			POLICE DEPT-JUN	
			001.2000.4504	1,080.00
			Total :	6,357.00
83242	7/6/2021	005567 FIRE APPARATUS SOLUTIONS	ME542: REPAIRS	
			ME542: REPAIRS	
			028.2050.4240	3,897.17
			ME542: REPAIRS	
			029.2100.4240	3,897.17
			ME541: SERVICE REPAIRS	
			ME541: SERVICE REPAIRS	
			028.2050.4240	5,416.81
			ME541: SERVICE REPAIRS	
			029.2100.4240	5,416.81
			Total :	18,627.96
83243	7/6/2021	005771 AMAZON CAPITAL SERVICES	FS#3: BATTERIES FOR SCBA'S	
			FS#3: BATTERIES FOR SCBA'S	
			029.2100.4203	56.58
			FS#3: BATTERIES FOR SCBA'S	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83243	7/6/2021	005771 AMAZON CAPITAL SERVICES	(Continued)	
			028.2050.4203	56.57
			FS#3: KITCHEN LIGHTS	
			FS#3: KITCHEN LIGHTS	
			029.2100.4203	214.96
			FS#3: KITCHEN LIGHTS	
			028.2050.4203	214.94
			Total :	543.05
83244	7/6/2021	005867 CWFC INC	IRON FENCE: LILLIAN LN/CITY CREEK OVRFLW	
			IRON FENCE: LILLIAN LN/CITY CREEK OVRFLW	
			001.6000.4247	12,980.00
			Total :	12,980.00
83245	7/6/2021	005891 CATAPULTK12	ANNUAL CITY MEMBERSHIP 2021-2022	
			ANNUAL CITY MEMBERSHIP 2021-2022	
			001.2000.4563	3,296.34
			Total :	3,296.34
83246	7/6/2021	005894 COPP CONTRACTING INC.	OLA18001 PPE FINAL ADJ CON CDBG	
			OLA18001 PPE FINAL ADJ CON CDBG	
			006.8400.6550	-32.00
			OLA18001 PPE FINAL ADJ CON CDBG	
			OLA18001 PPE FINAL ADJ CON CDBG	
			006.1350	1.60
			OLA 19001 PPE FINAL ADJ CON CDBG	
			OLA 19001 PPE FINAL ADJ CON CDBG	
			006.8400.6550	540.00
			OLA 19001 PPE FINAL ADJ CON CDBG	
			OLA 19001 PPE FINAL ADJ CON CDBG	
			006.1350	-27.00
			OLA 19001 PPE FINAL ADJ CON EVWD	
			OLA 19001 PPE FINAL ADJ CON EVWD	
			027.8490.6550	-540.00
			OLA 19001 PPE FINAL ADJ CON EVWD	
			OLA 19001 PPE FINAL ADJ CON EVWD	
			027.1350	27.00
			OLA 20001 PPE FINAL ADJ CON CDBG	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83246	7/6/2021	005894 COPP CONTRACTING INC.	(Continued)	
			OLA 20001 PPE FINAL ADJ CON CDBG	
			006.8400.6550	900.00
			OLA 20001 PPE FINAL ADJ CON CDBG	
			OLA 20001 PPE FINAL ADJ CON CDBG	
			006.1350	-45.00
			OLA 20001 PPE FINAL ADJ CON EVWD	
			OLA 20001 PPE FINAL ADJ CON EVWD	
			027.8490.6550	540.00
			OLA 20001 PPE FINAL ADJ CON EVWD	
			OLA 20001 PPE FINAL ADJ CON EVWD	
			027.1350	-27.00
			Total :	1,337.60
83247	7/6/2021	005899 RZ MASK	FS#1-3: STRUCTURE FIRE MASK	
			FS#1-3: STRUCTURE FIRE MASK	
			029.2100.4204	255.73
			Total :	255.73
83248	7/6/2021	005910 GONZALEZ, JORGE E.	FS#3: KITCHEN COUNTERTOPS	
			FS#3: KITCHEN COUNTERTOPS	
			028.2050.4070	3,239.73
			FS#3: KITCHEN COUNTERTOPS	
			029.2100.4070	3,239.74
			Total :	6,479.47
83249	7/6/2021	005923 K&K MOBILE HOSE	VEH#101: HYDRAULIC HOSE REPLACEMENT	
			VEH#101: HYDRAULIC HOSE REPLACEMENT	
			004.8310.4245	1,094.24
			Total :	1,094.24
83250	7/6/2021	005924 DALLIN LLC	STR11006 R/W MSRI-7551 MCKINLEY AVE	
			STR11006 R/W MSRI-7551 MCKINLEY AVE	
			017.8350.6530	500.00
			Total :	500.00
1001889085	7/6/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT FY 21/22	
			PERS RETIREMENT FY 21/22	
			001.1200.3560	21,664.85

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1001889085	7/6/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS RETIREMENT FY 21/22	
			001.1450.3560	27,377.02
			PERS RETIREMENT FY 21/22	
			001.1600.3560	2,850.64
			PERS RETIREMENT FY 21/22	
			001.1700.3560	47,320.59
			PERS RETIREMENT FY 21/22	
			001.3200.3560	15,393.45
			PERS RETIREMENT FY 21/22	
			001.4100.3560	57,012.76
			PERS RETIREMENT FY 21/22	
			001.4200.3560	31,927.15
			PERS RETIREMENT FY 21/22	
			001.4500.3560	23,375.23
			PERS RETIREMENT FY 21/22	
			001.4600.3560	33,067.40
			PERS RETIREMENT FY 21/22	
			001.6000.3560	13,112.94
			PERS RETIREMENT FY 21/22	
			001.6010.3560	11,402.55
			PERS RETIREMENT FY 21/22	
			001.6020.3560	8,551.91
			PERS RETIREMENT FY 21/22	
			004.8310.3560	56,442.64
			PERS RETIREMENT FY 21/22	
			006.8400.3560	15,963.57
			PERS RETIREMENT FY 21/22	
			012.8500.3560	6,841.53
			PERS RETIREMENT FY 21/22	
			016.8540.3560	6,841.53
			PERS RETIREMENT FY 21/22	
			023.3890.3560	3,420.77
			PERS RETIREMENT FY 21/22	
			041.9500.3560	3,990.89
			PERS RETIREMENT FY 21/22	
			042.9510.3560	20,524.59

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1001889085	7/6/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS RETIREMENT FY 21/22	
			070.7000.3560	8,551.91
			PERS RETIREMENT FY 21/22	
			024.8470.3560	570.14
			PERS RETIREMENT FY 21/22	
			010.3830.3560	13,112.94
			Total :	429,317.00
1001889086	7/6/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-JUL	
			PERS HEALTH-JUL	
			001.1150	9,534.83
			PERS HEALTH-JUL	
			004.1150	1,604.25
			PERS HEALTH-JUL	
			006.1150	468.58
			PERS HEALTH-JUL	
			010.1150	1,065.27
			PERS HEALTH-JUL	
			012.1150	180.22
			PERS HEALTH-JUL	
			016.1150	180.22
			PERS HEALTH-JUL	
			041.1150	369.37
			PERS HEALTH-JUL	
			070.1150	310.55
			PERS HEALTH-JUL	
			001.1450.3511	45.92
			PERS HEALTH-JUL	
			041.9500.3515	2,000.00
			Total :	15,759.21
1001889087	7/6/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT FY 21/22	
			PERS RETIREMENT FY 21/22	
			001.1450.3560	3,980.00
			Total :	3,980.00
52 Vouchers for bank code : wfb				Bank total : 617,415.94

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Voucher List
CITY OF HIGHLAND

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Voucher	Date	Vendor	Description/Account	Amount
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52 Vouchers in this report

Total vouchers : 617,415.94

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Voucher List
CITY OF HIGHLAND

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Voucher	Date	Vendor	Description/Account	Amount
83251	7/13/2021	000022 SB CO AUDITOR/CONTROLLER	PARKING FINE VIOLATIONS 2020/2021 PARKING FINE VIOLATIONS 2020/2021 051.1490 LAFCO FEES 2021/2022 LAFCO FEES 2021/2022 001.1000.4346	1,350.00 4,632.27 Total : 5,982.27
83252	7/13/2021	000024 SB CO DEPT OF PUBLIC WORKS	TRAFFIC SIGNAL SHARED 10/20-1/21 TRAFFIC SIGNAL SHARED 10/20-1/21 004.8310.4580	 2,130.97 Total : 2,130.97
83253	7/13/2021	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-JUL POLICE SERVICES-JUL 001.2000.4560	 923,175.00 Total : 923,175.00
83254	7/13/2021	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SERVICES EMPLOYEE SUPPORT SERVICES 001.1600.4537	 600.00 Total : 600.00
83255	7/13/2021	000085 EAST VALLEY WATER DISTRICT	OAK CREEK PARK-JUN OAK CREEK PARK-JUN 016.8540.4030 LMD10-JUN LMD10-JUN 012.8500.4030 LMD10-JUN LMD10-JUN 012.8500.4030	 2,443.21 1,915.39 1,028.55 Total : 5,387.15
83256	7/13/2021	000108 HIGH TECH SECURITY	STATION #3 FIRE ALARM TROUBLE SHOOTING STATION #3 FIRE ALARM TROUBLE SHOOTING 028.2050.4066 STATION #3 FIRE ALARM TROUBLE SHOOTING	 40.00

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83256	7/13/2021	000108 HIGH TECH SECURITY	(Continued)	
			029.2100.4066	40.00
			CORP YARD FIRE ALARM DEVICE: JUL	
			CORP YARD FIRE ALARM DEVICE: JUL	
			004.8310.4066	240.00
			Total :	320.00
83257	7/13/2021	000127 K & L HARDWARE	POLICE DEPT SUPPLIES	
			POLICE DEPT SUPPLIES	
			001.2000.4206	13.99
			GRAFFITI SUPPLIES	
			GRAFFITI SUPPLIES	
			001.6010.4206	82.40
			STATION #1 SUPPLIES	
			STATION #1 SUPPLIES	
			028.2050.4070	41.77
			STATION #1 SUPPLIES	
			029.2100.4070	41.76
			STATION #1 SUPPLIES	
			STATION #1 SUPPLIES	
			028.2050.4070	4.73
			STATION #1 SUPPLIES	
			029.2100.4070	4.73
			Total :	189.38
83258	7/13/2021	000165 AT&T	CORP YARD-JUN	
			CORP YARD-JUN	
			004.8310.4060	631.90
			CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4060	451.21
			WHITE PAGES-JUN	
			WHITE PAGES-JUN	
			042.9510.4060	18.17
			Total :	1,101.28
83259	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	CITY HALL JUN	
			CITY HALL JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83259	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			042.9510.4010	388.16
			POLICE STATION JUN	
			POLICE STATION JUN	
			001.2000.4010	6,529.63
			CITY HALL JUN	
			CITY HALL JUN	
			042.9510.4010	1,723.14
			STATION #2 JUN	
			STATION #2 JUN	
			028.2050.4010	281.08
			STATION #2 JUN	
			029.2100.4010	281.08
			AURANTIA PARK JUN	
			AURANTIA PARK JUN	
			001.6000.4010	76.28
			CORP YARD JUN	
			CORP YARD JUN	
			004.8310.4010	787.50
			LIBRARY/ELC JUN	
			LIBRARY/ELC JUN	
			001.6000.4010	6,510.95
			LS#1 JUN	
			LS#1 JUN	
			013.8510.4011	2,066.63
			LS#2 JUN	
			LS#2 JUN	
			013.8510.4011	963.02
			LS2-B JUN	
			LS2-B JUN	
			013.8510.4011	16.37
			LS#3 JUN	
			LS#3 JUN	
			013.8510.4011	812.56
			LS#3 JUN	
			LS#3 JUN	
			013.8510.4011	16.27
			LS#3 JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83259	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS#3 JUN	
			013.8510.4011	
			LS-3 METERS JUN	15.94
			LS-3 METERS JUN	
			013.8510.4011	
			LS#3 JUN	44.74
			LS#3 JUN	
			013.8510.4011	
			SIGNALS JUN	102.79
			SIGNALS JUN	
			004.8310.4580	
			SIGNALS JUN	2,446.22
			SIGNALS JUN	
			004.8310.4580	
			SIGNALS JUN	40.34
			013.8510.4011	
			OAK CREEK PARK JUN	35.07
			OAK CREEK PARK JUN	
			016.8540.4010	
			LMD#48C JUN	14.66
			LMD#48C JUN	
			012.8500.4010	
			LMD#48B JUN	213.83
			LMD#48B JUN	
			012.8500.4010	
			UPLIGHTING LMD 48 JUN	14.47
			UPLIGHTING LMD 48 JUN	
			013.8510.4011	
			UPLIGHTING LMD 48 JUN	32.16
			012.8500.4010	
			HIGHLAND AVE ALPR JUN	2.86
			HIGHLAND AVE ALPR JUN	
			001.2000.4062	
			HIGHLAND AVE ALPR JUN	13.25
			HIGHLAND AVE ALPR JUN	
			001.2000.4062	
			BASELINE MEDIAN JUN	13.60

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83259	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			BASELINE MEDIAN JUN	
			004.8310.4010	16.20
			BASELINE MEDIAN JUN	
			BASELINE MEDIAN JUN	
			004.8310.4010	14.62
			LMD#13 JUN	
			LMD#13 JUN	
			012.8500.4010	10.23
			EVC STATIONS JUN	
			EVC STATIONS JUN	
			042.9510.4012	404.63
			LMD#48C JUN	
			LMD#48C JUN	
			012.8500.4010	14.66
			LMD#55 JUN	
			LMD#55 JUN	
			012.8500.4010	14.47
			Total :	23,917.41
83260	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	CUNNINGHAM PARK-JUN	
			CUNNINGHAM PARK-JUN	
			016.8540.4010	14.66
			HIGHLAND COMMUNITY PARK-JUN	
			HIGHLAND COMMUNITY PARK-JUN	
			001.6000.4010	736.78
			CANYON OAK PARK-JUN	
			CANYON OAK PARK-JUN	
			016.8540.4010	16.90
			SEELEY PARK-JUN	
			SEELEY PARK-JUN	
			016.8540.4010	15.01
			LMDS-JUN	
			LMDS-JUN	
			012.8500.4010	557.09
			STATION #1-JUN	
			STATION #1-JUN	
			028.2050.4010	492.04

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83260	7/13/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued) STATION #1-JUN 029.2100.4010	492.04
Total :				2,324.52
83261	7/13/2021	000208 STAPLES CREDIT PLAN	OFFICE SUPPLIES OFFICE SUPPLIES 001.3200.4200 OFFICE SUPPLIES & TONERS OFFICE SUPPLIES & TONERS 001.4600.4200	265.92
Total :				173.41
83262	7/13/2021	000232 WALMART BUSINESS/SYNCB	CORP YARD: SECURITY CAMERA SUPPLIES CORP YARD: SECURITY CAMERA SUPPLIES 004.8310.4206 CORP YARD FIRST AID SUPPLIES CORP YARD FIRST AID SUPPLIES 004.8310.4206 UNIFORM ALLOWANCE-AVON UNIFORM ALLOWANCE-AVON 004.8310.4249	21.57
Total :				125.42
83263	7/13/2021	000291 HIGHLAND COMMUNITY NEWS	NEWSPAPER PUBLICATIONS NEWSPAPER PUBLICATIONS 001.1200.4300	539.00
Total :				539.00
83264	7/13/2021	000623 HARBOR FREIGHT TOOLS	CORP YARD: HAND TOOLS CORP YARD: HAND TOOLS 004.8310.4203	435.73
Total :				435.73
83265	7/13/2021	000979 VERIZON WIRELESS	AIR CARDS-JUN AIR CARDS-JUN 001.2000.4061 CELL PHONES-JUN CELL PHONES-JUN	76.02

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83265	7/13/2021	000979 VERIZON WIRELESS	(Continued)	
			001.2000.4061	166.23
			AIR CARDS-JUN	
			001.2000.4062	1,064.34
			CELL PHONES-JUN	
			001.3200.4061	66.13
			CELL PHONES-JUN	
			001.4200.4061	74.60
			AIR CARDS-JUN	
			001.4500.4062	114.03
			CELL PHONES-JUN	
			001.4600.4061	112.00
			AIR CARDS-JUN	
			001.4600.4062	114.05
			CELL PHONES-JUN	
			001.6000.4061	86.08
			CELL PHONES-JUN	
			001.6010.4061	38.48
			CELL PHONES-JUN	
			001.6020.4061	27.68
			CELL PHONES-JUN	
			004.8310.4061	156.60
			AIR CARDS-JUN	
			004.8310.4062	76.02
			CELL PHONES-JUN	
			028.2050.4061	142.23
			AIR CARDS-JUN	
			028.2050.4062	266.07
			CELL PHONES-JUN	
			042.9510.4061	359.78
			Total :	2,940.34
83266	7/13/2021	001035 DEPARTMENT OF JUSTICE	FINGERPRINT APPS-SLONECKER	
			FINGERPRINT APPS-SLONECKER	
			001.1700.4236	32.00
			Total :	32.00
83267	7/13/2021	001217 ECS IMAGING, INC.	ANNUAL RENEWAL/MAINTENANCE/SUPPORT	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83267	7/13/2021	001217 ECS IMAGING, INC.	(Continued) ANNUAL RENEWAL/MAINTENANCE/SUPPORT 001.1200.4255	6,122.00
Total :				6,122.00
83268	7/13/2021	001320 HIGHLAND SENIOR CENTER	CDBG CV SENIOR CENTER MEAL PROGRAM-JUN CDBG CV SENIOR CENTER MEAL PROGRAM-JUN 006.8400.4353 CDBG REIMBURSEMENT-JUN CDBG REIMBURSEMENT-JUN 006.8400.4348	15,715.97
Total :				1,846.50
83269	7/13/2021	001476 TIME WARNER CABLE	CITY HALL TELE/INT-JUL CITY HALL TELE/INT-JUL 042.9510.4065	1,640.17
Total :				1,640.17
83270	7/13/2021	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-JUN PROFESSIONAL SERVICES-JUN 023.3890.4554	3,235.41
Total :				3,235.41
83271	7/13/2021	001679 MC CRAY'S ENTERPRISES	ME543: EMERGENCY REPAIRS ME543: EMERGENCY REPAIRS 028.2050.4240 ME543: EMERGENCY REPAIRS 029.2100.4240	124.20
Total :				124.20
83272	7/13/2021	001764 DEPENDABLE COFFEE & WATER SVC.	BREAKROOM SUPPLIES BREAKROOM SUPPLIES 042.9510.4200 BREAKROOM SUPPLIES BREAKROOM SUPPLIES 042.9510.4200 BREAKROOM SUPPLIES BREAKROOM SUPPLIES 042.9510.4200	13.44
Total :				13.44
Total :				248.40
Total :				10.45

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83272	7/13/2021	001764	DEPENDABLE COFFEE & WATER SVC. (Continued)	
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	13.44
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	88.26
			Total :	139.03
83273	7/13/2021	002037	RDO EQUIPMENT CO	
			POLICE DEPT GENERATOR TROUBLE SHOOTING	
			POLICE DEPT GENERATOR TROUBLE SHOOTING	
			001.2000.4222	208.00
			Total :	208.00
83274	7/13/2021	002190	ENGINEERING RESOURCES OF SO CA	
			STR20001 DE MSRI-JUN	
			STR20001 DE MSRI-JUN	
			017.8350.6550	28,016.66
			STR20003 DE MSRI JUN	
			STR20003 DE MSRI JUN	
			017.8350.6550	5,036.19
			STR20003 DE SBCO JUN	
			STR20003 DE SBCO JUN	
			027.8490.6550	16,585.96
			Total :	49,638.81
83275	7/13/2021	002408	PEOPLEREADY	
			TEMPORARY LABOR	
			TEMPORARY LABOR	
			004.8310.4570	47.83
			TEMPORARY LABOR	
			001.6100.4206	47.83
			TEMPORARY LABOR	
			001.6000.4206	239.12
			TEMPORARY LABOR	
			015.8530.4592	143.46
			Total :	478.24
83276	7/13/2021	002960	BURRTEC WASTE INDUSTRIES INC	
			SOLID WASTE PROG 5/11/21-6/30/21	
			SOLID WASTE PROG 5/11/21-6/30/21	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
83276	7/13/2021	002960 BURRTEC WASTE INDUSTRIES INC	(Continued) 051.1496	
				42,197.66
				Total : 42,197.66
83277	7/13/2021	003044 THOMSON REUTERS WEST	CODE BOOKS CODE BOOKS 001.1200.4626	
				1,243.50
				Total : 1,243.50
83278	7/13/2021	003324 NEWEGG BUSINESS, INC.	BACKUP SERVER HARD DRIVES BACKUP SERVER HARD DRIVES 042.9510.4208	
				366.33
				Total : 366.33
83279	7/13/2021	004206 #1 SON PLUMBING	POLICE DEPT PLUMBING LEAK POLICE DEPT PLUMBING LEAK 001.2000.4070	
				185.00
				Total : 185.00
83280	7/13/2021	004767 MOBILE AIR	FS#1: EMERGENCY A/C REPAIR FS#1: EMERGENCY A/C REPAIR 028.2050.4240 FS#1: EMERGENCY A/C REPAIR 029.2100.4240	
				429.27
				429.26
				Total : 858.53
83281	7/13/2021	004920 TKE ENGINEERING	DEVELOPMENT SERVICES-MAY DEVELOPMENT SERVICES-MAY 070.7000.4611	
				740.00
				Total : 740.00
83282	7/13/2021	005123 HDL SOFTWARE, LLC	ANIMAL LICENSE ANNUAL USER FEE ANIMAL LICENSE ANNUAL USER FEE 001.2200.4255	
				3,805.35
				Total : 3,805.35
83283	7/13/2021	005212 LEVERAGE INFORMATION SYSTEMS	PD: VIDEO SURVEILLANCE SYSTEM ANNUAL MAI PD: VIDEO SURVEILLANCE SYSTEM ANNUAL 001.2000.4245	
				4,692.21

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83283	7/13/2021	005212	005212 LEVERAGE INFORMATION SYSTEM (Continued)	
Total :				4,692.21
83284	7/13/2021	005326	RP LANDSCAPE & IRRIGATION	
			LANDSCAPING JUN	
			POLICE STATION LANDSCAPING-JUN	
			001.2000.4585	500.00
			CITY HALL LANDSCAPING-JUN	
			042.9510.4585	500.00
			YMCA LANDSCAPING-JUN	
			001.6000.4585	600.00
			LIBRARY LANDSCAPING-JUN	
			001.6000.4585	600.00
			CORP YARD LANDSCAPING-JUN	
			004.8310.4585	400.00
			AURANTIA PARK LANDSCAPING-JUN	
			001.6000.4585	933.00
			COMMUNITY PARK LANDSCAPING-JUN	
			001.6000.4585	3,691.00
			CANYON OAK PARK LANDSCAPING-JUN	
			016.8540.4585	356.00
			CUNNINGHAM PARK LANDSCAPING-JUN	
			016.8540.4585	453.00
			SEELEY PARK LANDSCAPING-JUN	
			016.8540.4585	299.00
			OAK CREEEK PARK LANDSCAPING-JUN	
			016.8540.4585	556.00
			MEMORIAL PARK LANDSCAPING-JUN	
			001.6000.4585	400.00
Total :				9,288.00
83285	7/13/2021	005553	CLARK PEST CONTROL OF STOCKTON	
			STATION #1 PEST CONTROL	
			STATION #1 PEST CONTROL	
			028.2050.4589	23.00
			STATION #1 PEST CONTROL	
			029.2100.4589	23.00
			YMCA PEST CONTROL	
			YMCA PEST CONTROL	
			001.6000.4589	91.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83285	7/13/2021	005553	005553 CLARK PEST CONTROL OF STOCK1 (Continued)	
			Total :	137.00
83286	7/13/2021	005558	GENERAL DOOR	
			FS#1 EMERGENCY REPAIR TO GARAGE DOOR	
			FS#1 EMERGENCY REPAIR TO GARAGE DOOR	
			028.2050.4224	165.94
			FS#1 EMERGENCY REPAIR TO GARAGE DOOR	
			029.2100.4224	165.93
			Total :	331.87
83287	7/13/2021	005739	GORITZ, CAMILLE	
			MILEAGE REIMB-GORITZ	
			MILEAGE REIMB-GORITZ	
			001.4100.4332	8.96
			Total :	8.96
83288	7/13/2021	005771	AMAZON CAPITAL SERVICES	
			TONER	
			TONER	
			001.1700.4200	228.20
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.1700.4200	139.35
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.4100.4200	37.47
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.4100.4200	149.62
			Total :	554.64
83289	7/13/2021	005856	REPAIROLOGY	
			ME543: IPHONE BATTERY REPAIR	
			ME543: IPHONE BATTERY REPAIR	
			029.2100.4245	20.00
			ME543: IPHONE BATTERY REPAIR	
			028.2050.4245	20.00
			Total :	40.00
83290	7/13/2021	005859	COUNTY OF SAN BERNARDINO DEPT	
			RADIO ACCESS-MAY	
			RADIO ACCESS-MAY	
			028.2050.4209	625.37
			RADIO ACCESS-MAY	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83290	7/13/2021	005859 COUNTY OF SAN BERNARDINO DEPT	(Continued) 029.2100.4209	625.37
Total :				1,250.74
83291	7/13/2021	005925 HIGHLANDER MOBILE MANOR LLC	STR11005 R/W MSRI-7593 HILLVIEW ST STR11005 R/W MSRI-7593 HILLVIEW ST 017.8350.6530	500.00
Total :				500.00
83292	7/13/2021	005926 CALIFORNIA INTERGOVERNMENTAL	FY 21/22 W/C PREMIUM FY 21/22 W/C PREMIUM 041.9500.4360 FY 21/22 LIABILITY PREMIUM 041.9500.4360	103,776.00
Total :				197,794.00
42 Vouchers for bank code : wfb				Bank total : 1,416,763.04
42 Vouchers in this report				Total vouchers : 1,416,763.04

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Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
591	7/16/2021	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	3.31
			ICMA DEFERRED COMP 457: Payment	
			041.1170	321.21
			ICMA DEFERRED COMP 457: Payment	
			070.1170	273.32
			ICMA DEFERRED COMP 457: Payment	
			001.1170	8,175.83
			ICMA DEFERRED COMP 457: Payment	
			004.1170	960.21
			ICMA DEFERRED COMP 457: Payment	
			010.1170	800.04
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			Total :	10,558.92
592	7/16/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment	
			010.1145	913.44
			PERS: Payment	
			012.1145	173.92
			PERS: Payment	
			016.1145	173.87
			PERS: Payment	
			023.1145	108.19
			PERS: Payment	
			024.1145	19.25
			PERS: Payment	
			041.1145	451.29
			PERS: Payment	
			042.1145	593.49
			PERS: Payment	
			070.1145	768.39

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
592	7/16/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			001.1145	24.72
			PERS SURVIVOR: Payment	
			004.1145	4.46
			PERS SURVIVOR: Payment	
			006.1145	1.33
			PERS SURVIVOR: Payment	
			010.1145	1.05
			PERS SURVIVOR: Payment	
			012.1145	0.56
			PERS SURVIVOR: Payment	
			016.1145	0.52
			PERS SURVIVOR: Payment	
			023.1145	0.26
			PERS SURVIVOR: Payment	
			024.1145	0.02
			PERS SURVIVOR: Payment	
			041.1145	0.35
			PERS SURVIVOR: Payment	
			042.1145	1.43
			PERS SURVIVOR: Payment	
			070.1145	0.64
			EPMC: Payment	
			001.1145	579.51
			EPMC: Payment	
			004.1145	112.55
			EPMC: Payment	
			006.1145	19.76
			EPMC: Payment	
			010.1145	34.61
			EPMC: Payment	
			012.1145	2.39
			EPMC: Payment	
			016.1145	2.39
			EPMC: Payment	
			023.1145	6.65

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
592	7/16/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			024.1145	0.59
			EPMC: Payment	
			041.1145	31.58
			EPMC: Payment	
			042.1145	11.41
			EPMC: Payment	
			070.1145	53.75
			PERS: Payment	
			001.1145	13,812.44
			PERS: Payment	
			004.1145	2,656.23
			PERS: Payment	
			006.1145	680.25
			Total :	21,241.29
593	7/16/2021	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			016.1140	47.00
			MEDICARE: Payment	
			023.1140	22.68
			MEDICARE: Payment	
			024.1140	4.58
			MEDICARE: Payment	
			041.1140	113.56
			MEDICARE: Payment	
			042.1140	141.80
			MEDICARE: Payment	
			070.1140	146.92
			FEDERAL TAXES: Payment	
			001.1120	13,218.30
			FEDERAL TAXES: Payment	
			004.1120	2,266.15
			FEDERAL TAXES: Payment	
			006.1120	731.89
			FEDERAL TAXES: Payment	

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Voucher	Date	Vendor	Description/Account	Amount
593	7/16/2021	000119 INTERNAL REVENUE SERVICE	(Continued)	
			010.1120	674.10
			FEDERAL TAXES: Payment	
			012.1120	89.98
			FEDERAL TAXES: Payment	
			016.1120	89.93
			FEDERAL TAXES: Payment	
			023.1120	68.04
			FEDERAL TAXES: Payment	
			024.1120	16.39
			FEDERAL TAXES: Payment	
			041.1120	770.07
			FEDERAL TAXES: Payment	
			042.1120	396.22
			FEDERAL TAXES: Payment	
			070.1120	797.80
			SOCIAL SECURITY: Payment	
			001.1140	606.82
			MEDICARE: Payment	
			001.1140	3,161.14
			MEDICARE: Payment	
			004.1140	563.34
			MEDICARE: Payment	
			006.1140	162.78
			MEDICARE: Payment	
			010.1140	174.40
			MEDICARE: Payment	
			012.1140	47.10
			Total :	24,310.99
594	7/16/2021	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	5,206.85
			STATE TAXES: Payment	
			004.1130	937.09
			STATE TAXES: Payment	
			006.1130	292.51

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Voucher	Date	Vendor	Description/Account	Amount
594	7/16/2021	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			010.1130	307.42
			STATE TAXES: Payment	
			012.1130	36.07
			STATE TAXES: Payment	
			016.1130	36.02
			STATE TAXES: Payment	
			023.1130	18.84
			STATE TAXES: Payment	
			024.1130	5.83
			STATE TAXES: Payment	
			041.1130	303.30
			STATE TAXES: Payment	
			042.1130	153.17
			STATE TAXES: Payment	
			070.1130	309.84
			Total :	7,606.94
83293	7/16/2021	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.29
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.78
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.27
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.66
			Total :	15.00
83294	7/16/2021	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	108.74
			AFLAC ACCIDENT INSURANCE: Payment	

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Voucher	Date	Vendor	Description/Account	Amount
83294	7/16/2021	003804 AFLAC WWHQ	(Continued)	
			004.1181	13.99
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.82
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.27
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	211.32
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.70
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.50
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	73.60
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.69
			AFLAC DENTAL: Payment	
			001.1181	27.90
			AFLAC DENTAL: Payment	
			004.1181	0.57
			AFLAC DENTAL: Payment	
			041.1181	1.68
			AFLAC DENTAL: Payment	
			070.1181	0.51
			AFLAC SPECIFIED HEALTH INS: Payment	

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Voucher	Date	Vendor	Description/Account	Amount
83294	7/16/2021	003804 AFLAC WWHQ	(Continued) 001.1181	2.96
Total :				527.31
83295	7/16/2021	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT STATE TAX GARNISHMENT: Payment 001.1180 STATE TAX GARNISHMENT: Payment 006.1180	21.00 14.00
Total :				35.00
7 Vouchers for bank code : wfb				Bank total : 64,295.45
7 Vouchers in this report				Total vouchers : 64,295.45

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83296	7/20/2021	000043 BALLARD PLUMBING HEATING & AIR	STATION#2 PLUMBING REPAIR STATION#2 PLUMBING REPAIR 028.2050.4070 STATION#2 PLUMBING REPAIR 029.2100.4070	62.50 62.50 Total : 125.00
83297	7/20/2021	000056 DEPARTMENT OF CONSERVATION	SMIP 04/2021-06/30/21 SMIP 04/2021-06/30/21 001.4500.4542 SMIP 04/2021-06/30/21 051.1479	513.40 -25.67 Total : 487.73
83298	7/20/2021	000085 EAST VALLEY WATER DISTRICT	CORP YARD-JUN CORP YARD-JUN 004.8310.4030 CORP YARD-JUN CORP YARD-JUN 004.8310.4030 CORP YARD-JUN CORP YARD-JUN 004.8310.4030 ATHLETIC CTR-JUN ATHLETIC CTR-JUN 001.6000.4030 ATHLETIC CTR-JUN ATHLETIC CTR-JUN 001.6000.4030 YMCA COMMUNITY PARK-JUN YMCA COMMUNITY PARK-JUN 001.6000.4030 COMMUNITY PARK-JUN COMMUNITY PARK-JUN 001.6000.4030 COMMUNITY PARK-JUN COMMUNITY PARK-JUN	70.27 121.76 1,066.42 35.14 505.26 410.54 12,515.16

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Voucher	Date	Vendor	Description/Account	Amount
83298	7/20/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			001.6000.4030	52.70
			CUNNINGHAM PARK-JUN	
			CUNNINGHAM PARK-JUN	
			016.8540.4030	72.81
			COMM CTR-JUN	
			COMM CTR-JUN	
			001.6000.4030	52.70
			COMM CTR IRRIGATION-JUN	
			COMM CTR IRRIGATION-JUN	
			001.6000.4030	1,033.67
			LIBRARY/ELC-JUN	
			LIBRARY/ELC-JUN	
			001.6000.4030	70.27
			LIBRARY/ELC-JUN	
			LIBRARY/ELC-JUN	
			001.6000.4030	410.20
			LIBRARY/ELC-JUN	
			LIBRARY/ELC-JUN	
			001.6000.4030	749.58
			LMD 30-JUN	
			LMD 30-JUN	
			012.8500.4030	228.30
			LMD 34-JUN	
			LMD 34-JUN	
			012.8500.4030	257.58
			Total :	17,652.36
83299	7/20/2021	000127 K & L HARDWARE	PUBLIC WORKS SUPPLIES	
			PUBLIC WORKS SUPPLIES	
			004.8310.4206	6.45
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4070	13.24
			STATION #3 SUPPLIES	
			029.2100.4070	13.23
			Total :	32.92

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Voucher	Date	Vendor	Description/Account	Amount
83300	7/20/2021	000203 SOUTHERN CALIFORNIA EDISON	LS#3-JUL LS#3-JUL 013.8510.4011 LS3 METER-JUL LS3 METER-JUL 013.8510.4011	77.25 22.32 Total : 99.57
83301	7/20/2021	000211 STRADLING YOCCA CARLSON RAUTH	GENERAL-JUN GENERAL-JUN 070.7000.4520	 5,820.30 Total : 5,820.30
83302	7/20/2021	000222 UNDERGROUND SERVICE ALERT	MONTHLY DIG ALERT FEE MONTHLY DIG ALERT FEE 004.8310.4553 MONTHLY DIG ALERT FEE MONTHLY DIG ALERT FEE 004.8310.4553	 752.50 70.01 Total : 822.51
83303	7/20/2021	000662 HI WAY SAFETY INC	TRAILER MOUNTED SOLAR INFO SIGN RENTAL TRAILER MOUNTED SOLAR INFO SIGN RENTAL 004.8310.4206 MISC TRAFFIC SUPPLIES MISC TRAFFIC SUPPLIES 004.8310.4206 P/W: ROAD SIGNS P/W: ROAD SIGNS 004.8310.4206	 1,100.00 3,001.70 393.83 Total : 4,495.53
83304	7/20/2021	000774 ARROWHEAD CREDIT UNION-DEPT 91	2021 CITY COUNTY CONF: MCCALLON REFUND 2021 CITY COUNTY CONF: MCCALLON REFUND 001.1000.4330 4TH PARADE: THOMPSON ELEMENTARY RESTROOM 4TH PARADE: THOMPSON ELEMENTARY 001.6020.4336 CITYOFHIGHLAND.ORG DOMAIN 1 YEAR	 -25.00 211.93

Voucher	Date	Vendor	Description/Account	Amount
83304	7/20/2021	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)	
			CITYOFHIGHLAND.ORG DOMAIN 1 YEAR 042.9510.4208	167.88
			CITYOFHIGHLAND.ORG DOMAIN NAME 1 YEAR CITYOFHIGHLAND.ORG DOMAIN NAME 1 YEAR 042.9510.4208	21.17
			TELECONFERENCE MEETING TELECONFERENCE MEETING 042.9510.4310	3.30
			DRI CRASH PLAN DRI CRASH PLAN 042.9510.4208	19.98
			VIRTUAL MEETINGS - ZOOM VIRTUAL MEETINGS - ZOOM 042.9510.4310	110.00
			QSP RENEWAL QSP RENEWAL 001.4200.4310	95.00
			Total :	604.26
83305	7/20/2021	000774 ARROWHEAD CREDIT UNION-DEPT 91	CDBG: HIGHLAND GROCERY DELIVERY PROGRAM CDBG: HIGHLAND GROCERY DELIVERY PROGRAM 006.8400.4353	99.00
			Total :	99.00
83306	7/20/2021	001072 AUTO ZONE	VEH#116 SUPPLIES VEH#116 SUPPLIES 001.6010.4240 VEH#129 SUPPLIES 004.8310.4240	68.09
			Total :	75.51
83307	7/20/2021	001123 NATIONAL CONSTRUCTION RENTALS	COMM PARK: TEMP FENCING FOR COVID19 SECU COMM PARK: TEMP FENCING FOR COVID19 001.6000.4070	290.40
			Total :	290.40
83308	7/20/2021	001414 RICHARDS, WATSON & GERSHON	GENERAL-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
83308	7/20/2021	001414 RICHARDS, WATSON & GERSHON	(Continued) GENERAL-FEB 001.1450.4520	206.05
Total :				206.05
83309	7/20/2021	001527 SHRED-IT, C/O STERICYLCE INC.	SHREDDING SERVICES SHREDDING SERVICES 001.1200.4626	89.34
Total :				89.34
83310	7/20/2021	002408 PEOPLEREADY	TEMPORARY LABOR TEMPORARY LABOR 004.8310.4570 TEMPORARY LABOR 001.6100.4206 TEMPORARY LABOR 001.6000.4206 TEMPORARY LABOR 015.8530.4592 TEMPORARY LABOR TEMPORARY LABOR 004.8310.4570 TEMPORARY LABOR 001.6100.4206 TEMPORARY LABOR 001.6000.4206 TEMPORARY LABOR 015.8530.4592	47.82 47.82 239.12 143.48 95.65 47.82 239.12 95.65
Total :				956.48
83311	7/20/2021	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 R/W IVDA-JUN STR18001 R/W IVDA-JUN 027.8490.6550 STR18001 R/W RDA07-JUN STR18001 R/W RDA07-JUN 010.3830.6550 STR18001 R/W SMBMI-JUN STR18001 R/W SMBMI-JUN	627.20 627.62

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Voucher	Date	Vendor	Description/Account	Amount
83311	7/20/2021	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			027.8490.6550	627.20
			STR18001 R/W EDA-JUN	
			STR18001 R/W EDA-JUN	
			030.8495.6550	2,209.33
			STR18001 PS&E IVDA-JUN	
			STR18001 PS&E IVDA-JUN	
			027.8490.6550	579.41
			STR18001 PS&E RDA07-JUN	
			STR18001 PS&E RDA07-JUN	
			010.3830.6550	579.79
			STR18001 PS&E SMBMI-JUN	
			STR18001 PS&E SMBMI-JUN	
			027.8490.6550	579.41
			STR18001 PS&E EDA-JUN	
			STR18001 PS&E EDA-JUN	
			030.8495.6550	2,040.98
			Total :	7,870.94
83312	7/20/2021	002960 BURRTEC WASTE INDUSTRIES INC	DELINQUENT REFUSE 2017/2018	
			DELINQUENT REFUSE 2017/2018	
			051.1495	684.35
			Total :	684.35
83313	7/20/2021	003194 PROGRESSIVE SOLUTIONS	SOFTWARE MAINTENANCE 2021/22	
			SOFTWARE MAINTENANCE 2021/22	
			001.1700.4255	5,745.87
			Total :	5,745.87
83314	7/20/2021	003535 WEST COAST ARBORISTS, INC.	TREE TRIMMING VARIOUS LOC-JUN	
			TREE TRIMMING VARIOUS LOC-JUN	
			004.8310.4680	9,578.00
			Total :	9,578.00
83315	7/20/2021	003673 JOHNSON CONTROLS, INC	PD: HVAC REPAIRS	
			PD: HVAC REPAIRS	
			001.2000.4588	612.80
			Total :	612.80

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Voucher	Date	Vendor	Description/Account	Amount
83316	7/20/2021	003836 CALIFORNIA BUILDING	BSAR 04/2021-06/2021 BSAR 04/2021-06/2021 001.4500.4543 BSAR 04/2021-06/2021 051.1480	405.00 -40.50 Total : 364.50
83317	7/20/2021	003885 IWORQ	IWORQ SYSTEMS SOFTWARE 08/2021-07/2022 IWORQ SYSTEMS SOFTWARE 08/2021-07/2022 004.8310.4255	 5,307.00 Total : 5,307.00
83318	7/20/2021	004206 #1 SON PLUMBING	LMD 34: BACKFLOW PREVENTER REPAIR LMD 34: BACKFLOW PREVENTER REPAIR 012.8500.4030	 285.00 Total : 285.00
83319	7/20/2021	004416 SIEMENS MOBILITY, INC.	TRAFFIC SIGNAL MAINTENANCE-JUN TRAFFIC SIGNAL MAINTENANCE-JUN 004.8310.4580 STREET LIGHT MAINTENANCE-JUN STREET LIGHT MAINTENANCE-JUN 013.8510.4664 TRAFFIC SIGNAL RESPONSE CALL OUTS-JUN TRAFFIC SIGNAL RESPONSE CALL OUTS-JUN 004.8310.4580	 3,283.64 2,528.50 1,840.85 Total : 7,652.99
83320	7/20/2021	004453 HARRIS & ASSOCIATES	ASSESSMENT ENG SERVICES ASSESSMENT ENG SERVICES 013.8510.4550	 2,700.00 Total : 2,700.00
83321	7/20/2021	004879 DIV OF THE STATE ARCHITECT	AB1379 04/2021-06/2021 AB1379 04/2021-06/2021 051.1493	 358.60 Total : 358.60
83322	7/20/2021	004890 NCM ENGINEERING CORPORATION	BRG04004A-CE NON PART DIF REG 20/21	

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Voucher	Date	Vendor	Description/Account	Amount
83322	7/20/2021	004890 NCM ENGINEERING CORPORATION	(Continued) BRG04004A-CE NON PART DIF REG 20/21 007.8330.6813	
				9,928.43
			Total :	9,928.43
83323	7/20/2021	004923 BRIAN'S LIVE BEE REMOVAL SVC	BEE HIVE REMOVAL-CHURCH STREET BEE HIVE REMOVAL-CHURCH STREET 004.8310.4680	
				250.00
			Total :	250.00
83324	7/20/2021	005295 AB FENCE COMPANY, INC.	TRAIL MAINTENANCE MATERIALS TRAIL MAINTENANCE MATERIALS 001.6100.4592	
				955.00
			Total :	955.00
83325	7/20/2021	005310 KOA CORPORATION	(H)STR15002-PE RDA04-NOV (H)STR15002-PE RDA04-NOV 010.3830.6550	166.00
			(H)STR15002-PE ART3-NOV (H)STR15002-PE ART3-NOV 005.8320.6816	663.99
			(H) STR15002 PE RDA04 NOV-JUN (H) STR15002 PE RDA04 NOV-JUN 010.3830.6550	1,495.42
			(H) STR15002 PE ART3 NOV-JUN (H) STR15002 PE ART3 NOV-JUN 005.8320.6816	5,981.68
			(R)STR15002-PE COR-NOV (R)STR15002-PE COR-NOV 027.8490.6816	50.86
			(R)STR15002-PE ART3-NOV (R)STR15002-PE ART3-NOV 005.8320.6816	203.44
			(R) STR15002 PE COR NOV-JUN (R) STR15002 PE COR NOV-JUN 027.8490.6816	1,226.70
			(R) STR15002 PE ART 3 NOV-JUN (R) STR15002 PE ART 3 NOV-JUN	

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Voucher	Date	Vendor	Description/Account	Amount
83325	7/20/2021	005310 KOA CORPORATION	(Continued)	
			005.8320.6816	4,906.80
			STR17001 DE COSB MAY-JUN	
			STR17001 DE COSB MAY-JUN	
			027.8490.6530	22.92
			STR17001 DE RDA04 MAY-JUN	
			STR17001 DE RDA04 MAY-JUN	
			010.3830.6530	4,735.76
			STR17001 DE ART 3 MAY-JUN	
			STR17001 DE ART 3 MAY-JUN	
			005.8320.6530	8,725.81
			Total :	28,179.38
83326	7/20/2021	005332 STATE OF CALIFORNIA	2020/2021 AUDIT CONFIRMATIONS	
			2020/2021 AUDIT CONFIRMATIONS	
			001.1700.4510	150.00
			Total :	150.00
83327	7/20/2021	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL SERVICES	
			PEST CONTROL SERVICES	
			028.2050.4589	23.00
			PEST CONTROL SERVICES	
			029.2100.4589	23.00
			PEST CONTROL SERVICES	
			PEST CONTROL SERVICES	
			028.2050.4589	23.00
			PEST CONTROL SERVICES	
			029.2100.4589	23.00
			Total :	92.00
83328	7/20/2021	005554 IMPERIAL SPRINKLER SUPPLY	WEED CONTROL HERBICIDES	
			WEED CONTROL HERBICIDES	
			004.8310.4206	551.54
			WEED CONTROL HERBICIDES	
			001.6100.4206	551.52
			LANDSCAPE IRRIGATION MATERIALS	
			LANDSCAPE IRRIGATION MATERIALS	
			001.6000.4045	1,924.09

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Voucher	Date	Vendor	Description/Account	Amount
83328	7/20/2021	005554 IMPERIAL SPRINKLER SUPPLY	(Continued)	
			LANDSCAPE IRRIGATION MATERIALS	
			016.8540.4585	740.72
			LANDSCAPE IRRIGATION MATERIALS	
			012.8500.4585	613.21
			LANDSCAPE IRRIGATION MATERIALS	
			LANDSCAPE IRRIGATION MATERIALS	
			001.6000.4045	89.04
			LANDSCAPE IRRIGATION MATERIALS	
			016.8540.4585	34.28
			LANDSCAPE IRRIGATION MATERIALS	
			012.8500.4585	28.38
			Total :	4,532.78
83329	7/20/2021	005599 DM CONTRACTING, INC.	STR11006 RDA04 CON PPE#2-MAY	
			STR11006 RDA04 CON PPE#2-MAY	
			010.3830.6530	18,838.84
			STR1106 IN-LIEU CON PPE#2-MAY	
			STR1106 IN-LIEU CON PPE#2-MAY	
			008.8340.6530	12,559.23
			STR11006 MSRI CON PPE#2-MAY	
			STR11006 MSRI CON PPE#2-MAY	
			017.8350.6530	6,157.27
			STR11006 SRTS CON PPE#2-MAY	
			STR11006 SRTS CON PPE#2-MAY	
			030.8495.6530	166,328.24
			STR11006 NON PART IN-LIEU CON PPE#2-MAY	
			STR11006 NON PART IN-LIEU CON PPE#2-MAY	
			008.8340.6530	400.00
			STR11006 RDA04 RET CON PPE#2-MAY	
			STR11006 RDA04 RET CON PPE#2-MAY	
			010.1350	-941.94
			STR11006 IN-LIEU RET CON PPE#2-MAY	
			STR11006 IN-LIEU RET CON PPE#2-MAY	
			008.1350	-627.96
			STR11006 MSRI RET CON PPE#2-MAY	
			STR11006 MSRI RET CON PPE#2-MAY	
			017.1350	-307.86

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Voucher	Date	Vendor	Description/Account	Amount
83329	7/20/2021	005599 DM CONTRACTING, INC.	(Continued) STR11006 SRTS RET CON PPE#2-MAY STR11006 SRTS RET CON PPE#2-MAY 030.1350 STR11006 NON PART IN-LIEU RET CON STR11006 NON PART IN-LIEU RET CON 008.1350	-8,316.41 -20.00 Total : 194,069.41
83330	7/20/2021	005677 PARAGON PARTNERS LTD	TCE APPRAISAL AND ACQUISITION SERVICES TCE APPRAISAL AND ACQUISITION SERVICES 023.3890.4550	 2,605.55 Total : 2,605.55
83331	7/20/2021	005771 AMAZON CAPITAL SERVICES	COMPUTER MONITORS COMPUTER MONITORS 042.9510.4208 COMPUTER MONITORS 001.1700.4203 OFFICE SUPPLIES OFFICE SUPPLIES 001.1000.4200	 273.68 474.08 62.48 Total : 810.24
36 Vouchers for bank code : wfb				Bank total : 314,589.80
36 Vouchers in this report				Total vouchers : 314,589.80

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Voucher	Date	Vendor	Description/Account	Amount
83333	7/27/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030	405.99
			LMD 55-JUL	
			LMD 55-JUL	
			012.8500.4030	723.57
Total :				4,194.73
83334	7/27/2021	000090 FEDEX	OVERNIGHT MAIL	
			OVERNIGHT MAIL	
			001.4100.4210	73.91
Total :				73.91
83335	7/27/2021	000108 HIGH TECH SECURITY	BURG SYSTEMS-AUG	
			CITY HALL MONIT/MAINT-AUG	
			042.9510.4066	80.00
			CORP YARD MONIT/MAINT-AUG	
			004.8310.4066	45.00
			COMMUNITY PARK CELL SERV ALARM-AUG	
			001.6000.4066	15.00
			CORP YARD CELLULAR BACK UP-AUG	
			004.8310.4066	10.00
			COMMUNITY PARK MONIT/MAINT-AUG	
			001.6000.4066	40.00
			FIRE SYSTEMS-AUG	
			CORP YARD MONIT/MAINT/CELL CARD-AUG	
			004.8310.4066	85.00
			LIBRARY/YMCA MONIT/MAINT-AUG	
			001.6000.4066	100.00
			CITY HALL MONIT/MAINT-AUG	
			042.9510.4066	50.00
			FIRE STATION #3 MONIT/MAINT-AUG	
			029.2100.4066	25.00
			FIRE STATION #3 MONIT/MAINT-AUG	
			028.2050.4066	25.00
			POLICE MONIT/MAINT/CELL BACK UP-AUG	
			001.2000.4066	75.00
			POLICE 24 HOUR TIMER TEST-AUG	
			001.2000.4066	10.00

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Voucher	Date	Vendor	Description/Account	Amount
83335	7/27/2021	000108 HIGH TECH SECURITY	(Continued)	
			CCTV SYSTEMS-AUG	
			AURANTIA PARK MAINT-AUG	
			001.6000.4066	25.00
			COMMUNITY PARK MAINT-AUG	
			001.6000.4066	50.00
			CITY HALL MAINT-AUG	
			042.9510.4066	25.00
			CORP YARD MAINT-AUG	
			004.8310.4066	25.00
			CANYON OAKS PARK MAINT-AUG	
			016.8540.4066	25.00
			Total :	710.00
83336	7/27/2021	000127 K & L HARDWARE	STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4070	59.57
			STATION #3 SUPPLIES	
			029.2100.4070	59.56
			STATION #1 SUPPLIES	
			STATION #1 SUPPLIES	
			028.2050.4070	80.81
			STATION #1 SUPPLIES	
			029.2100.4070	80.80
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4206	17.23
			STATION #3 SUPPLIES	
			029.2100.4206	17.22
			CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	94.76
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4070	67.07
			STATION #3 SUPPLIES	
			029.2100.4070	67.06
			STATION #3 SUPPLIES	

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Voucher	Date	Vendor	Description/Account	Amount
83336	7/27/2021	000127 K & L HARDWARE	(Continued)	
			STATION #3 SUPPLIES	
			028.2050.4070	59.79
			STATION #3 SUPPLIES	
			029.2100.4070	59.78
			STATION #1 SUPPLIES	
			STATION #1 SUPPLIES	
			028.2050.4070	44.45
			STATION #1 SUPPLIES	
			029.2100.4070	44.45
			STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	33.36
			STATION #2 SUPPLIES	
			029.2100.4070	33.36
			STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	3.86
			STATION #2 SUPPLIES	
			029.2100.4070	3.85
			Total :	826.98
83337	7/27/2021	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-JUL	
			PETTY CASH-JUL	
			001.0020	85.55
			Total :	85.55
83338	7/27/2021	000194 CITY OF SAN BERNARDINO	TRAFFIC SIGNAL MAINTENANCE JAN-MAR 2021	
			TRAFFIC SIGNAL MAINTENANCE JAN-MAR 2021	
			004.8310.4580	1,207.00
			Total :	1,207.00
83339	7/27/2021	000203 SOUTHERN CALIFORNIA EDISON	LS#3-JUL	
			LS#3-JUL	
			013.8510.4011	52.98
			TRAFFIC SIG PALM/CYPRESS-JUL	
			TRAFFIC SIG PALM/CYPRESS-JUL	
			013.8510.4011	34.86

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Voucher	Date	Vendor	Description/Account	Amount
83339	7/27/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			TRAFFIC SIG PALM/CYPRESS-JUL	
			TRAFFIC SIG PALM/CYPRESS-JUL	
			004.8310.4580	44.78
			LS-3 METERS-JUL	
			LS-3 METERS-JUL	
			013.8510.4011	174.21
			SMART N FINAL SCE FEES-JUL	
			SMART N FINAL SCE FEES-JUL	
			013.8510.4011	20.93
			LMD#76-JUL	
			LMD#76-JUL	
			012.8500.4010	16.03
			Total :	343.79
83340	7/27/2021	000204 SOCALGAS	STATION #2-JUL	
			STATION #2-JUL	
			028.2050.4020	27.20
			STATION #2-JUL	
			029.2100.4020	27.18
			STATION #3-JUL	
			STATION #3-JUL	
			029.2100.4020	32.22
			STATION #3-JUL	
			028.2050.4020	32.21
			Total :	118.81
83341	7/27/2021	000207 KONICA MINOLTA	COPIER LEASE-AUG	
			COPIER LEASE-AUG	
			042.9510.4205	1,054.54
			COPIER LEASE-AUG	
			001.2000.4205	625.29
			Total :	1,679.83
83342	7/27/2021	000207 KONICA MINOLTA	COPIER MAINT-JUL	
			COPIER MAINT-JUL	
			042.9510.4205	579.05
			COPIER MAINT-JUL	

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Voucher	Date	Vendor	Description/Account	Amount
83342	7/27/2021	000207 KONICA MINOLTA	(Continued) 001.2000.4205	16.49
Total :				595.54
83343	7/27/2021	000237 WILLDAN ASSOCIATES	BUILDING AND SAFETY PLAN CHECK-JUN BUILDING AND SAFETY PLAN CHECK-JUN 001.4500.4540 PERMIT TECHNICIAN SERVICES-JUN PERMIT TECHNICIAN SERVICES-JUN 001.4500.4540 INSPECTION SERVICES-JUN INSPECTION SERVICES-JUN 001.4500.4540	3,140.00 2,697.50
Total :				15,300.00
83344	7/27/2021	000541 IIMC	ANNUAL DUES-B. HUGHES ANNUAL DUES-B. HUGHES 001.1200.4310	240.00
Total :				240.00
83345	7/27/2021	000598 PR PRINTING	BUS CARDS: BAKER & HERNANDEZ BUS CARDS: BAKER & HERNANDEZ 001.4500.4200 BUS CARDS: MUNOZ BUS CARDS: MUNOZ 001.3200.4200 BUS CARDS: DEL RIO BUS CARDS: DEL RIO 001.1200.4200	79.56 39.96
Total :				39.96
83346	7/27/2021	001070 SAFETY-KLEEN SYSTEMS, INC.	GUN CLEANER CHEMICAL GUN CLEANER CHEMICAL 001.2000.4245	239.80
Total :				239.80
83347	7/27/2021	001072 AUTO ZONE	VEH#130 MAINTENANCE VEH#130 MAINTENANCE 004.8310.4240	54.90

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Voucher	Date	Vendor	Description/Account	Amount
83348	7/27/2021	001414 RICHARDS, WATSON & GERSHON	(Continued) 028.2050.4520	2,670.82
Total :				16,608.42
83349	7/27/2021	001439 OFFICE SOLUTIONS	RECYCLE COPY PAPER, TONERS & OFFICE SUPP RECYCLE COPY PAPER, TONERS & OFFICE 001.0500	84.91
			RECYCLE COPY PAPER, TONERS & OFFICE 042.9510.4200	1,113.25
			RECYCLE COPY PAPER, TONERS & OFFICE SUPP RECYCLE COPY PAPER, TONERS & OFFICE 042.9510.4200	26.07
			RECYCLE COPY PAPER, TONERS & OFFICE 001.0500	1.99
Total :				1,226.22
83350	7/27/2021	001476 TIME WARNER CABLE	STATION#1 TELE/INT-JUN STATION#1 TELE/INT-JUN 028.2050.4065	162.29
			STATION#1 TELE/INT-JUN 029.2100.4065	162.29
			STATION #2 TELE/INT-JUN STATION #2 TELE/INT-JUN 028.2050.4065	200.71
			STATION #2 TELE/INT-JUN 029.2100.4065	200.71
			STATION #3 TELE/INT-JUN STATION #3 TELE/INT-JUN 028.2050.4065	99.95
			STATION #3 TELE/INT-JUN 029.2100.4065	99.94
Total :				925.89
83351	7/27/2021	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-JUL PARCEL MAP REVISIONS-JUL 001.4100.4310	6.00
Total :				6.00

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Voucher	Date	Vendor	Description/Account	Amount
83352	7/27/2021	003360 DIRECTV	POLICE SATELLITE CABLE-JUL POLICE SATELLITE CABLE-JUL 001.2000.4065	78.00
Total :				78.00
83353	7/27/2021	003606 COUNTY OF MARIN/CAL-SLA	STREET LIGHT ASSOCIATION DUES STREET LIGHT ASSOCIATION DUES 013.8510.4310	1,260.00
Total :				1,260.00
83354	7/27/2021	003673 JOHNSON CONTROLS, INC	LIBRARY HVAC ANNUAL SERVICE AGREEMENT LIBRARY HVAC ANNUAL SERVICE AGREEMENT 001.6000.4588	7,176.00
Total :				7,176.00
83355	7/27/2021	004206 #1 SON PLUMBING	MEMORIAL PARK FOUNTAIN REPAIR MEMORIAL PARK FOUNTAIN REPAIR 001.6000.4070	250.00
Total :				250.00
83356	7/27/2021	004623 SAN BERNARDINO COUNTY, FIRE PRO1	CESQG WASTE DISPOSAL CESQG WASTE DISPOSAL 001.4200.4596	373.50
Total :				373.50
83357	7/27/2021	004662 SKYLINE SAFETY AND SUPPLY	CORP YARD PPE CORP YARD PPE 004.8310.4206	54.95
Total :				54.95
83358	7/27/2021	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-JUN FIRE MARSHALL SERVICES-JUN 029.2100.4540	4,335.00
Total :				4,335.00
83359	7/27/2021	005326 RP LANDSCAPE & IRRIGATION	LANDSCAPING-JUN LANDSCAPING-JUN 012.8500.4585	17,765.00

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83359	7/27/2021	005326	005326 RP LANDSCAPE & IRRIGATION (Continued)	
			Total :	17,765.00
83360	7/27/2021	005599	DM CONTRACTING, INC.	
			STR11006 RDA04 CON PPE#2-C MAY	
			STR11006 RDA04 CON PPE#2-C MAY	
			010.3830.6530	1,848.00
			STR11006 IN-LIEU CON PPE#2-C MAY	
			STR11006 IN-LIEU CON PPE#2-C MAY	
			008.8340.6530	1,232.00
			STR11006 MSRI CON PPE#2-C MAY	
			STR11006 MSRI CON PPE#2-C MAY	
			017.8350.6530	604.00
			STR11006 SRTS CON PPE#2-C MAY	
			STR11006 SRTS CON PPE#2-C MAY	
			030.8495.6530	16,316.00
			STR11006 RDA04 RET CON PPE#2-C MAY	
			STR11006 RDA04 RET CON PPE#2-C MAY	
			010.1350	-92.40
			STR11006 IN-LIEU RET CON PPE#-C MAY	
			STR11006 IN-LIEU RET CON PPE#-C MAY	
			008.1350	-61.60
			STR11006 MSRI RET CON PPE#2-C MAY	
			STR11006 MSRI RET CON PPE#2-C MAY	
			017.1350	-30.20
			STR11006 SRTS RET CON PPE#2-C MAY	
			STR11006 SRTS RET CON PPE#2-C MAY	
			030.1350	-815.80
			Total :	19,000.00
83361	7/27/2021	005737	AGA ENGINEERS, INC.	
			ON-CALL TRAFFIC ENGINEERING SERVICES-JUN	
			ON-CALL TRAFFIC ENGINEERING SERVICES-JUN	
			020.8440.4550	660.00
			TRAFFIC SIG MONITORING SERV JUN	
			TRAFFIC SIG MONITORING SERV JUN	
			020.8440.4550	3,200.00
			Total :	3,860.00
83362	7/27/2021	005758	RICHARDSON, JAMES	
			DENTAL PREMIUM 3/1/21-REFUND	
			DENTAL PREMIUM 3/1/21-REFUND	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83362	7/27/2021	005758 RICHARDSON, JAMES	(Continued)	
			001.1160	24.48
			DENTAL PREMIUM 3/1/21-REFUND	
			DENTAL PREMIUM 3/1/21-REFUND	
			004.1160	411.06
			DENTAL PREMIUM 3/1/21-REFUND	
			DENTAL PREMIUM 3/1/21-REFUND	
			024.1160	4.86
			DENTAL PREMIUM 3/1/21-REFUND	
			DENTAL PREMIUM 3/1/21-REFUND	
			042.1160	48.96
			Total :	489.36
83363	7/27/2021	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			041.9500.4200	27.94
			NETWORKING ADAPTERS	
			NETWORKING ADAPTERS	
			001.2000.4203	28.67
			COMPUTER CABLES	
			COMPUTER CABLES	
			042.9510.4208	34.43
			Total :	91.04
83364	7/27/2021	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-JUN	
			RADIO ACCESS-JUN	
			028.2050.4209	641.16
			RADIO ACCESS-JUN	
			029.2100.4209	641.15
			Total :	1,282.31
83365	7/27/2021	005885 EPLUS TECHNOLOGY, INC.	CLOUD BACK UP SERVICE	
			CLOUD BACK UP SERVICE	
			042.9510.4533	2,068.21
			Total :	2,068.21
83366	7/27/2021	005926 CALIFORNIA INTERGOVERNMENTAL	PEREZ CLAIM	
			PEREZ CLAIM	
			041.9500.4390	19,098.92

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Voucher	Date	Vendor	Description/Account	Amount
83366	7/27/2021	005926	005926 CALIFORNIA INTERGOVERNMENTA (Continued)	
				Total : 19,098.92
83367	7/27/2021	005928	AUSTIN, ROBERT B.	
			DRA18008/PM13511 REFUND	
			DRA18008/PM13511 REFUND	
			051.1440	
				3,420.00
				Total : 3,420.00
36	Vouchers for bank code :	wfb		Bank total : 196,330.71
36	Vouchers in this report			Total vouchers : 196,330.71

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
595	7/30/2021	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	5.01
			ICMA DEFERRED COMP 457: Payment	
			041.1170	321.19
			ICMA DEFERRED COMP 457: Payment	
			070.1170	290.39
			ICMA DEFERRED COMP 457: Payment	
			001.1170	5,006.61
			ICMA DEFERRED COMP 457: Payment	
			004.1170	970.40
			ICMA DEFERRED COMP 457: Payment	
			010.1170	799.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			Total :	7,418.59
596	7/30/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			EPMC: Payment	
			001.1145	547.63
			EPMC: Payment	
			004.1145	120.42
			EPMC: Payment	
			006.1145	19.80
			EPMC: Payment	
			010.1145	40.05
			EPMC: Payment	
			012.1145	2.37
			EPMC: Payment	
			016.1145	2.37
			EPMC: Payment	
			023.1145	6.61
			PERS SURVIVOR: Payment	
			016.1145	0.55

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
596	7/30/2021	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			PERS SURVIVOR: Payment	
			023.1145	0.29
			PERS SURVIVOR: Payment	
			024.1145	0.04
			PERS SURVIVOR: Payment	
			041.1145	0.33
			PERS SURVIVOR: Payment	
			042.1145	1.66
			PERS SURVIVOR: Payment	
			070.1145	0.67
			EPMC: Payment	
			024.1145	0.56
			EPMC: Payment	
			041.1145	31.60
			EPMC: Payment	
			042.1145	11.54
			EPMC: Payment	
			070.1145	54.69
			PERS: Payment	
			001.1145	13,070.07
			PERS: Payment	
			004.1145	2,775.54
			PERS: Payment	
			006.1145	637.52
			PERS: Payment	
			010.1145	937.30
			PERS: Payment	
			012.1145	160.88
			PERS: Payment	
			016.1145	160.86
			PERS: Payment	
			023.1145	115.12
			PERS: Payment	
			024.1145	19.22
			PERS: Payment	
			041.1145	451.29

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
596	7/30/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			042.1145	691.00
			PERS: Payment	
			070.1145	781.54
			PERS SURVIVOR: Payment	
			001.1145	24.22
			PERS SURVIVOR: Payment	
			004.1145	4.64
			PERS SURVIVOR: Payment	
			006.1145	1.30
			PERS SURVIVOR: Payment	
			010.1145	1.08
			PERS SURVIVOR: Payment	
			012.1145	0.56
			Total :	20,673.32
597	7/30/2021	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			070.1120	833.50
			SOCIAL SECURITY: Payment	
			001.1140	227.80
			MEDICARE: Payment	
			001.1140	2,682.28
			MEDICARE: Payment	
			004.1140	502.82
			MEDICARE: Payment	
			006.1140	114.42
			MEDICARE: Payment	
			010.1140	168.94
			MEDICARE: Payment	
			012.1140	29.52
			MEDICARE: Payment	
			016.1140	29.52
			MEDICARE: Payment	
			023.1140	18.54
			MEDICARE: Payment	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
597	7/30/2021	000119 INTERNAL REVENUE SERVICE	(Continued)	
			024.1140	3.72
			MEDICARE: Payment	
			041.1140	99.70
			MEDICARE: Payment	
			042.1140	130.44
			MEDICARE: Payment	
			070.1140	151.48
			FEDERAL TAXES: Payment	
			001.1120	11,578.53
			FEDERAL TAXES: Payment	
			004.1120	1,874.90
			FEDERAL TAXES: Payment	
			006.1120	442.69
			FEDERAL TAXES: Payment	
			010.1120	658.37
			FEDERAL TAXES: Payment	
			012.1120	21.47
			FEDERAL TAXES: Payment	
			016.1120	21.47
			FEDERAL TAXES: Payment	
			023.1120	49.75
			FEDERAL TAXES: Payment	
			024.1120	10.60
			FEDERAL TAXES: Payment	
			041.1120	697.34
			FEDERAL TAXES: Payment	
			042.1120	300.85
			Total :	20,648.65
598	7/30/2021	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	4,510.29
			STATE TAXES: Payment	
			004.1130	736.42
			STATE TAXES: Payment	
			006.1130	169.99

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
598	7/30/2021	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			010.1130	300.79
			STATE TAXES: Payment	
			012.1130	8.47
			STATE TAXES: Payment	
			016.1130	8.47
			STATE TAXES: Payment	
			023.1130	11.26
			STATE TAXES: Payment	
			024.1130	3.42
			STATE TAXES: Payment	
			041.1130	255.39
			STATE TAXES: Payment	
			042.1130	85.90
			STATE TAXES: Payment	
			070.1130	322.68
			Total :	6,413.08
83368	7/30/2021	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.27
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.74
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.24
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.75
			Total :	15.00
83369	7/30/2021	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	108.78
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	13.98
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83369	7/30/2021	003804 AFLAC WWHQ	(Continued)	
			016.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC CANCER INSURANCE: Payment	
			001.1181	18.63
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	211.31
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.69
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	73.59
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.70
			AFLAC DENTAL: Payment	
			001.1181	27.89
			AFLAC DENTAL: Payment	
			004.1181	0.56
			AFLAC DENTAL: Payment	
			041.1181	1.66
			AFLAC DENTAL: Payment	
			070.1181	0.55
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.96
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83369	7/30/2021	003804 AFLAC WWHQ	(Continued) 016.1181	1.49
Total :				527.31
83370	7/30/2021	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT STATE TAX GARNISHMENT: Payment 001.1180 STATE TAX GARNISHMENT: Payment 006.1180	21.00 14.00
Total :				35.00
7 Vouchers for bank code : wfb				Bank total : 55,730.95
7 Vouchers in this report				Total vouchers : 55,730.95

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Voucher	Date	Vendor	Description/Account	Amount
83371	8/3/2021	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-AUG	
			PERS HEALTH-AUG	
			001.1150	9,534.82
			PERS HEALTH-AUG	
			004.1150	1,604.25
			PERS HEALTH-AUG	
			006.1150	468.58
			PERS HEALTH-AUG	
			010.1150	1,065.27
			PERS HEALTH-AUG	
			012.1150	180.22
			PERS HEALTH-AUG	
			016.1150	180.22
			PERS HEALTH-AUG	
			041.1150	369.37
			PERS HEALTH-AUG	
			070.1150	310.55
			PERS HEALTH-AUG	
			001.1450.3511	48.72
			PERS HEALTH-AUG	
			041.9500.3515	2,200.00
			Total :	15,962.00
83372	8/3/2021	000043 BALLARD PLUMBING HEATING & AIR	STATION #3 PLUMBING REPAIR	
			STATION #3 PLUMBING REPAIR	
			028.2050.4070	92.50
			STATION #3 PLUMBING REPAIR	
			029.2100.4070	92.50
			STATION #2 HVAC MAINTENANCE	
			STATION #2 HVAC MAINTENANCE	
			028.2050.4588	112.50
			STATION #2 HVAC MAINTENANCE	
			029.2100.4588	112.50
			CORP YARD HVAC MAINTENANCE	
			CORP YARD HVAC MAINTENANCE	
			004.8310.4588	550.00
			CITY HALL HVAC MAINTENANCE	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83372	8/3/2021	000043 BALLARD PLUMBING HEATING & AIR	(Continued)	
			CITY HALL HVAC MAINTENANCE	
			042.9510.4588	475.00
			STATION #3 HVAC MAINTENANCE	
			STATION #3 HVAC MAINTENANCE	
			028.2050.4588	112.50
			STATION #3 HVAC MAINTENANCE	
			029.2100.4588	112.50
			STATION #1 HVAC MAINTENANCE	
			STATION #1 HVAC MAINTENANCE	
			028.2050.4588	112.50
			STATION #1 HVAC MAINTENANCE	
			029.2100.4588	112.50
			Total :	1,885.00
83373	8/3/2021	000085 EAST VALLEY WATER DISTRICT	CITY HALL-JUL	
			CITY HALL-JUL	
			042.9510.4030	406.86
			CITY HALL-JUL	
			CITY HALL-JUL	
			042.9510.4030	35.14
			POLICE STATION-JUL	
			POLICE STATION-JUL	
			001.2000.4030	1,895.95
			POLICE STATION-JUL	
			POLICE STATION-JUL	
			001.2000.4030	52.70
			POLICE STATION-JUL	
			POLICE STATION-JUL	
			001.2000.4030	52.70
			POLICE STATION-JUL	
			POLICE STATION-JUL	
			001.2000.4030	208.74
			STATION#1-JUL	
			STATION#1-JUL	
			029.2100.4030	91.83
			STATION#1-JUL	
			028.2050.4030	91.82

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83373	8/3/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			STATION#2-JUL	
			STATION#2-JUL	
			029.2100.4030	73.61
			STATION#2-JUL	
			028.2050.4030	73.60
			STATION#2-JUL	
			STATION#2-JUL	
			029.2100.4030	17.57
			STATION#2-JUL	
			028.2050.4030	17.57
			STATION#3-JUL	
			STATION#3-JUL	
			029.2100.4030	148.63
			STATION#3-JUL	
			028.2050.4030	148.62
			STATION#3-JUL	
			STATION#3-JUL	
			029.2100.4030	26.35
			STATION#3-JUL	
			028.2050.4030	26.35
			STATION#3-JUL	
			STATION#3-JUL	
			029.2100.4030	39.13
			STATION#3-JUL	
			028.2050.4030	39.12
			AURANTIA PARK-JUL	
			AURANTIA PARK-JUL	
			001.6000.4030	2,234.67
			BASELINE MEDIAN-JUL	
			BASELINE MEDIAN-JUL	
			004.8310.4030	453.24
			BASELINE MEDIAN-JUL	
			BASELINE MEDIAN-JUL	
			004.8310.4030	572.06
			LMD 04-JUL	
			LMD 04-JUL	
			012.8500.4030	70.42

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83373	8/3/2021	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 07-JUL	
			LMD 07-JUL	
			012.8500.4030	118.29
			LMD 15A-JUL	
			LMD 15A-JUL	
			012.8500.4030	328.81
			LMD 15B-JUL	
			LMD 15B-JUL	
			012.8500.4030	665.68
			LMD 21A-JUL	
			LMD 21A-JUL	
			012.8500.4030	159.90
			LMD 21B-JUL	
			LMD 21B-JUL	
			012.8500.4030	643.83
			LMD 29-JUL	
			LMD 29-JUL	
			012.8500.4030	99.74
			LMD 37-JUL	
			LMD 37-JUL	
			012.8500.4030	208.95
			LMD 44-JUL	
			LMD 44-JUL	
			012.8500.4030	1,607.77
			LMD 73-JUL	
			LMD 73-JUL	
			012.8500.4030	54.76
			Total :	10,664.41
83374	8/3/2021	000127 K & L HARDWARE	CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	2.56
			STATION #1 SUPPLIES	
			STATION #1 SUPPLIES	
			028.2050.4070	80.81
			STATION #1 SUPPLIES	
			029.2100.4070	80.80

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83374	8/3/2021	000127 K & L HARDWARE	(Continued)	
			STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	23.08
			STATION #2 SUPPLIES	
			029.2100.4070	23.08
			STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	36.61
			STATION #2 SUPPLIES	
			029.2100.4070	36.60
			YMCA SUPPLIES	
			YMCA SUPPLIES	
			001.6000.4070	9.69
			STATION #3 SUPPLIES	
			STATION #3 SUPPLIES	
			028.2050.4070	27.74
			STATION #3 SUPPLIES	
			029.2100.4070	27.74
			STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	12.36
			STATION #2 SUPPLIES	
			029.2100.4070	12.36
			GRAFFITI SUPPLIES	
			GRAFFITI SUPPLIES	
			001.6010.4245	64.59
			LMD 17 SUPPLIES	
			LMD 17 SUPPLIES	
			012.8500.4206	18.09
			Total :	456.11
83375	8/3/2021	000153 NATIONAL NOTARY ASSOCIATION	E&O INSURANCE 3 YEAR POLICY TERM	
			E&O INSURANCE 3 YEAR POLICY TERM	
			001.4200.4310	78.00
			Total :	78.00
83376	8/3/2021	000155 NEW YORK LIFE	NEW YORK LIFE-AUG	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83376	8/3/2021	000155 NEW YORK LIFE	(Continued)	
			NEW YORK LIFE-AUG	
			001.1180	9.75
			NEW YORK LIFE-AUG	
			004.1180	0.65
			NEW YORK LIFE-AUG	
			041.1180	1.95
			NEW YORK LIFE-AUG	
			070.1180	0.65
			Total :	13.00
83377	8/3/2021	000165 AT&T	POLICE ALARM-JUL	
			POLICE ALARM-JUL	
			001.2000.4060	956.51
			Total :	956.51
83378	8/3/2021	000165 AT&T	CITY HALL-JUL	
			CITY HALL-JUL	
			042.9510.4060	460.75
			Total :	460.75
83379	8/3/2021	000165 AT&T	BASELINE LITTLE LEAGUE-JUL	
			BASELINE LITTLE LEAGUE-JUL	
			001.6000.4060	460.75
			Total :	460.75
83380	8/3/2021	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-AUG	
			PRINCIPAL-AUG	
			001.1200.3590	42.64
			PRINCIPAL-AUG	
			001.1450.3590	62.27
			PRINCIPAL-AUG	
			001.1600.3590	7.86
			PRINCIPAL-AUG	
			001.1700.3590	90.25
			PRINCIPAL-AUG	
			001.3200.3590	30.06
			PRINCIPAL-AUG	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83380	8/3/2021	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			001.4100.3590	119.47
			PRINCIPAL-AUG	
			001.4200.3590	63.50
			PRINCIPAL-AUG	
			001.4500.3590	45.80
			PRINCIPAL-AUG	
			001.4600.3590	47.92
			PRINCIPAL-AUG	
			001.6000.3590	16.83
			PRINCIPAL-AUG	
			001.6010.3590	16.51
			PRINCIPAL-AUG	
			001.6020.3590	10.73
			PRINCIPAL-AUG	
			004.8310.3590	82.59
			PRINCIPAL-AUG	
			006.8400.3590	29.35
			PRINCIPAL-AUG	
			010.3830.3590	5.13
			PRINCIPAL-AUG	
			012.8500.3590	8.29
			PRINCIPAL-AUG	
			016.8540.3590	8.29
			PRINCIPAL-AUG	
			023.3890.3590	4.59
			PRINCIPAL-AUG	
			024.8470.3590	0.87
			PRINCIPAL-AUG	
			041.9500.3590	13.89
			PRINCIPAL-AUG	
			042.9510.3590	28.36
			PRINCIPAL-AUG	
			070.7000.3590	29.15
Total :				764.35
83381	8/3/2021	000203 SOUTHERN CALIFORNIA EDISON	CITY HALL-JUL	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83381	8/3/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			CITY HALL-JUL	
			042.9510.4010	514.67
			POLICE STATION-JUL	
			POLICE STATION-JUL	
			001.2000.4010	7,294.54
			STATION #3-JUL	
			STATION #3-JUL	
			028.2050.4010	989.42
			STATION #3-JUL	
			029.2100.4010	989.41
			CORP YARD-JUL	
			CORP YARD-JUL	
			004.8310.4010	966.01
			LIBRARY/ELC-JUL	
			LIBRARY/ELC-JUL	
			001.6000.4010	6,921.97
			LS#3-JUL	
			LS#3-JUL	
			013.8510.4011	16.01
			LS#3-JUL	
			LS#3-JUL	
			013.8510.4011	16.28
			LS#3-JUL	
			LS#3-JUL	
			013.8510.4011	107.07
			SIGNALS-JUL	
			SIGNALS-JUL	
			004.8310.4580	41.00
			SIGNALS-JUL	
			013.8510.4011	35.64
			OAK CREEK PARK-JUL	
			OAK CREEK PARK-JUL	
			016.8540.4010	15.12
			HIGHLAND AVE ALPR-JUL	
			HIGHLAND AVE ALPR-JUL	
			001.2000.4062	14.06
			BASELINE MEDIAN-JUL	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83381	8/3/2021	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			BASELINE MEDIAN-JUL	
			004.8310.4010	15.12
			BASELINE MEDIAN-JUL	
			BASELINE MEDIAN-JUL	
			004.8310.4010	13.71
			EVC STATIONS-JUL	
			EVC STATIONS-JUL	
			042.9510.4012	423.40
			LS3-JUL	
			LS3-JUL	
			013.8510.4011	57.34
Total :				18,430.77
83382	8/3/2021	000204 SOCALGAS	STATION #1-JUL	
			STATION #1-JUL	
			029.2100.4020	24.16
			STATION #1-JUL	
			028.2050.4020	24.16
			POLICE-JUL	
			POLICE-JUL	
			001.2000.4020	1,456.55
Total :				1,504.87
83383	8/3/2021	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-AUG	
			LONG TERM DISABILITY-AUG	
			001.1180	619.17
			LONG TERM DISABILITY-AUG	
			004.1180	58.50
			LONG TERM DISABILITY-AUG	
			006.1180	18.50
			LONG TERM DISABILITY-AUG	
			010.1180	37.00
			LONG TERM DISABILITY-AUG	
			041.1180	25.59
			LONG TERM DISABILITY-AUG	
			070.1180	55.19

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83383	8/3/2021	000226 000226 UNUM LIFE INSURANCE	(Continued)	
Total :				813.95
83384	8/3/2021	000232 WALMART BUSINESS/SYNCB	FINANCE CHARGE	
			FINANCE CHARGE	
			001.1700.4400	29.00
Total :				29.00
83385	8/3/2021	000233 WAXIE SANITARY SUPPLY	STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4055	5.93
			STATION #2 SUPPLIES	
			029.2100.4055	5.93
			JANITORIAL SUPPLIES FOR ALL DEPTS	
			PARKS: JANITORIAL SUPPLIES	
			001.6000.4055	342.19
Total :				354.05
83386	8/3/2021	000291 HIGHLAND COMMUNITY NEWS	NEWSPAPER PUBLICATIONS	
			NEWSPAPER PUBLICATIONS	
			001.1200.4300	1,244.04
			NEWSPAPER PUBLICATIONS	
			NEWSPAPER PUBLICATIONS	
			001.1200.4300	4,953.27
Total :				6,197.31
83387	8/3/2021	000487 SMART & FINAL	BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	219.38
Total :				219.38
83388	8/3/2021	000533 UNITED STATES POSTAL SERVICE	REFILL POSTAGE MACHINE	
			REFILL POSTAGE MACHINE	
			001.0400	10,000.00
Total :				10,000.00
83389	8/3/2021	000623 HARBOR FREIGHT TOOLS	STATION #2 SUPPLIES	
			STATION #2 SUPPLIES	
			028.2050.4070	83.18
			STATION #2 SUPPLIES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83389	8/3/2021	000623 HARBOR FREIGHT TOOLS	(Continued) 029.2100.4070	83.17
Total :				166.35
83390	8/3/2021	000662 HI WAY SAFETY INC	CITY STREET SIGNS CITY STREET SIGNS 004.8310.4206	272.59
Total :				272.59
83391	8/3/2021	001072 AUTO ZONE	ME543: MAINTENANCE ME543: MAINTENANCE 028.2050.4240 ME543: MAINTENANCE 029.2100.4240 ME543: MAINTENANCE ME543: MAINTENANCE 028.2050.4240 ME543: MAINTENANCE 029.2100.4240	38.30 38.29 4.09 4.08
Total :				84.76
83392	8/3/2021	001193 LIFE ASSIST, INC.	PARAMEDIC SUPPLIES PARAMEDIC SUPPLIES 028.2050.4207 PARAMEDIC SUPPLIES PARAMEDIC SUPPLIES 028.2050.4207 PARAMEDIC SUPPLIES PARAMEDIC SUPPLIES 028.2050.4207	646.50 775.80
Total :				775.80
83393	8/3/2021	001230 DEPARTMENT OF FORESTRY	PILOT ROCK CAMP CREW SUPPORT PILOT ROCK CAMP CREW SUPPORT 004.8310.4666	2,198.10
Total :				680.82
83394	8/3/2021	001387 TRANSWORLD SYSTEMS INC.	COLLECTION ACCOUNTS COLLECTION ACCOUNTS	680.82

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83394	8/3/2021	001387 TRANSWORLD SYSTEMS INC.	(Continued) 001.1700.4515	1,350.00
Total :				1,350.00
83395	8/3/2021	001387 TRANSWORLD SYSTEMS INC.	DRB 10-003 INV# 621 TRANSWORLD SHARE DRB 10-003 INV# 621 TRANSWORLD SHARE 001.1450.9517	1,330.52
Total :				1,330.52
83396	8/3/2021	001404 LOWE'S	FS#3: KITCHEN CABINET HARDWARE FS#3: KITCHEN CABINET HARDWARE 029.2100.4203 FS#3: KITCHEN CABINET HARDWARE 028.2050.4203 CITY HALL: TOILET REPLACEMENT CITY HALL: TOILET REPLACEMENT 042.9510.4070 CORP YARD SUPPLIES CORP YARD SUPPLIES 004.8310.4206 PUBLIC SERVICES: SUPPLIES PUBLIC SERVICES: SUPPLIES 001.4200.4206	110.56 110.56 261.83 29.44 261.22
Total :				773.61
83397	8/3/2021	001439 OFFICE SOLUTIONS	FS#3: OFFICE SUPPLIES FS#3: OFFICE SUPPLIES 029.2100.4200 FS#3: OFFICE SUPPLIES 028.2050.4200 FS#3: OFFICE SUPPLIES FS#3: OFFICE SUPPLIES 029.2100.4200 FS#3: OFFICE SUPPLIES 028.2050.4200	162.95 162.95 73.88 73.86
Total :				473.64
83398	8/3/2021	001476 TIME WARNER CABLE	POLICE TELE/INT SERVICE-AUG	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83398	8/3/2021	001476 TIME WARNER CABLE	(Continued) POLICE TELE/INT SERVICE-AUG 001.2000.4065 CORP YARD TELE/INT SERVICES-AUG CORP YARD TELE/INT SERVICES-AUG 004.8310.4060	1,078.92 669.77 Total : 1,748.69
83399	8/3/2021	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDING SERVICES DOCUMENT RECORDING SERVICES 001.1200.4506 DOCUMENT RECORDING SERVICES DOCUMENT RECORDING SERVICES 001.1200.4506 DOCUMENT RECORDING SERVICES DOCUMENT RECORDING SERVICES 001.1200.4506 DOCUMENT RECORDING SERVICES DOCUMENT RECORDING SERVICES 001.1200.4506	20.00 40.00 Total : 100.00
83400	8/3/2021	002653 H & H GENERAL CONTRACTORS	BRG04004A CON DIF REG PPE#1 BRG04004A CON DIF REG PPE#1 007.8330.6813 BRG04004A CON DIF REG PPE#1 RET BRG04004A CON DIF REG PPE#1 RET 007.1350	264,430.00 -13,221.50 Total : 251,208.50
83401	8/3/2021	003673 JOHNSON CONTROLS, INC	POLICE HVAC MAINTENANCE AGREEMENT POLICE HVAC MAINTENANCE AGREEMENT 001.2000.4588 LIBRARY: HVAC UNIT HP-10 REPLACEMENT LIBRARY: HVAC UNIT HP-10 REPLACEMENT 001.6000.4588	9,979.00 5,910.52 Total : 15,889.52
83402	8/3/2021	004298 ZOLL MEDICAL CORPORATION	FS#3: PARAMEDIC SUPPLIES	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83402	8/3/2021	004298 ZOLL MEDICAL CORPORATION	(Continued)	
			FS#3: PARAMEDIC SUPPLIES	
			028.2050.4207	2,563.31
			FS#3: PARAMEDIC SUPPLIES	
			FS#3: PARAMEDIC SUPPLIES	
			028.2050.4207	4,081.12
			Total :	6,644.43
83403	8/3/2021	004431 ALTERNATIVE HOSE INC.	GRAFFITI EQUIPMENT	
			GRAFFITI EQUIPMENT	
			001.6010.4245	244.41
			Total :	244.41
83404	8/3/2021	004509 LAWRENCE DOORS	REPAIR PARTS FOR GATE OPENER	
			REPAIR PARTS FOR GATE OPENER	
			001.2000.4224	1,144.09
			REPAIR PARTS FOR GATE OPENER	
			004.8310.4224	1,144.09
			Total :	2,288.18
83405	8/3/2021	004555 NEXTECH SYSTEMS, INC.	LIGHTED CROSSWALK REPAIR PARTS	
			LIGHTED CROSSWALK REPAIR PARTS	
			004.8310.6550	4,243.42
			Total :	4,243.42
83406	8/3/2021	004697 CHEMCO PRODUCTS COMPANY	CHEMICAL FEEDER SYSTEM MONITORING	
			CHEMICAL FEEDER SYSTEM MONITORING	
			001.6000.4588	423.23
			Total :	423.23
83407	8/3/2021	004939 GUARDIAN	DENTAL-AUG	
			DENTAL-AUG	
			001.1160	959.14
			DENTAL-AUG	
			004.1160	296.84
			DENTAL-AUG	
			006.1160	14.13
			DENTAL-AUG	
			010.1160	108.08

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83407	8/3/2021	004939 GUARDIAN	(Continued)	
			DENTAL-AUG	
			012.1160	9.63
			DENTAL-AUG	
			016.1160	9.63
			DENTAL-AUG	
			023.1160	14.13
			DENTAL-AUG	
			024.1160	2.43
			DENTAL-AUG	
			041.1160	30.27
			DENTAL-AUG	
			042.1160	20.48
			DENTAL-AUG	
			070.1160	15.72
			Total :	1,480.48
83408	8/3/2021	004956 FIDELITY SECURITY	VISION-AUG	
			VISION-AUG	
			001.1160	132.15
			VISION-AUG	
			004.1160	52.63
			VISION-AUG	
			006.1160	15.79
			VISION-AUG	
			010.1160	15.21
			VISION-AUG	
			012.1160	5.18
			VISION-AUG	
			016.1160	5.18
			VISION-AUG	
			023.1160	7.61
			VISION-AUG	
			024.1160	0.52
			VISION-AUG	
			041.1160	1.64
			VISION-AUG	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83408	8/3/2021	004956 FIDELITY SECURITY	(Continued)	
			042.1160	8.50
			VISION-AUG	
			070.1160	3.57
Total :				247.98
83409	8/3/2021	005326 RP LANDSCAPE & IRRIGATION	LANDSCAPING-JUL	
			LANDSCAPING-JUL	
			012.8500.4585	18,715.00
			LANDSCAPING-JUL	
			MEMORIAL PARK LANDSCAPING-JUL	
			001.6000.4585	400.00
			POLICE STATION LANDSCAPING-JUL	
			001.2000.4585	500.00
			CITY HALL LANDSCAPING-JUL	
			042.9510.4585	500.00
			LIBRARY LANDSCAPING-JUL	
			001.6000.4585	600.00
			YMCA LANDSCAPING-JUL	
			001.6000.4585	600.00
			CORP YARD LANDSCAPING-JUL	
			004.8310.4585	400.00
			AURANTIA PARK LANDSCAPING-JUL	
			001.6000.4585	933.00
			COMMUNITY PARK LANDSCAPING-JUL	
			001.6000.4585	3,691.00
			CANYON OAK PARK LANDSCAPING-JUL	
			016.8540.4585	356.00
			CUNNINGHAM PARK LANDSCAPING-JUL	
			016.8540.4585	453.00
			SEELEY PARK LANDSCAPING-JUL	
			016.8540.4585	299.00
			OAK CREEK PARK LANDSCAPING-JUL	
			016.8540.4585	556.00
Total :				28,003.00
83410	8/3/2021	005337 VAN LANT & FANKHANEL, LLP	CITY AUDIT 2020/2021	
			CITY AUDIT 2020/2021	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83410	8/3/2021	005337 VAN LANT & FANKHANEL, LLP	(Continued) 001.1700.4510	11,000.00
Total :				11,000.00
83411	8/3/2021	005358 FLEET SERVICES INC	ME542: FUEL ADDITIVE ME542: FUEL ADDITIVE 029.2100.4220 ME542: FUEL ADDITIVE 028.2050.4220 ME542: ENGINE MAINTENANCE ME542: ENGINE MAINTENANCE 028.2050.4240 ME542: ENGINE MAINTENANCE 029.2100.4240	61.90 61.90 31.84 31.84
Total :				187.48
83412	8/3/2021	005394 DATA TICKET, INC.	PARKING CITATIONS-JUN PARKING CITATIONS-JUN 001.1700.4516	27.00
Total :				27.00
83413	8/3/2021	005516 BASE HILL INC., DBA JAN POINT	MONTHLY JANITORIAL SERVICES-JUL CITY HALL-JUL 042.9510.4504 COUNCIL CHAMBERS-JUL 042.9510.4504 AURANTIA PARK-JUL 001.6000.4504 COMMUNITY PARK-JUL 001.6000.4504 POLICE DEPT-JUL 001.2000.4504	1,562.00 311.00 1,454.00 1,950.00 1,080.00
Total :				6,357.00
83414	8/3/2021	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL SERVICES PEST CONTROL SERVICES 001.2000.4589	97.00
Total :				97.00

Voucher List
CITY OF HIGHLAND

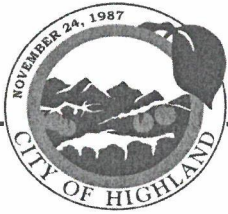
Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83415	8/3/2021	005554 IMPERIAL SPRINKLER SUPPLY	ROW: HERBICIDE ROW: HERBICIDE 004.8310.4206	1,600.02
Total :				1,600.02
83416	8/3/2021	005739 GORITZ, CAMILLE	MILEAGE REIMB-GORITZ MILEAGE REIMB-GORITZ 001.4100.4332	8.96
Total :				8.96
83417	8/3/2021	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES OFFICE SUPPLIES 001.1700.4200 CELL PHONE CHARGERS CELL PHONE CHARGERS 028.2050.4203 CELL PHONE CHARGERS 029.2100.4203 OFFICE SUPPLIES OFFICE SUPPLIES 001.1700.4200 OFFICE SUPPLIES OFFICE SUPPLIES 001.1700.4200	46.98 92.89 92.87 16.46 36.92
Total :				286.12
83418	8/3/2021	005929 SALEH, JAMAL	STR18001 R/W IVDA STR18001 R/W IVDA 027.8490.6550 STR18001 R/W RDA07 STR18001 R/W RDA07 010.3830.6550 STR18001 R/W SMBMI STR18001 R/W SMBMI 027.8490.6550 STR18001 R/W EDA STR18001 R/W EDA 030.8495.6550	16.86 16.88 16.86 59.40

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
83418	8/3/2021	005929	005929 SALEH, JAMAL (Continued)	
				Total : 110.00
48 Vouchers for bank code : wfb				Bank total : 408,776.02
48 Vouchers in this report				Total vouchers : 408,776.02



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

SUBJECT: Treasurer's Report for June 2021

RECOMMENDATION: City Council to receive and file the Treasurer's Report for June 2021.

FISCAL IMPACT:

Cash and Investments:	
General Fund	\$ 7,838,808.29
Special Revenue Funds	\$34,133,363.70
Internal Service Funds	\$ 4,138,056.92
Capital Projects Funds	\$21,218,951.72
Agency Funds	\$ 4,967,215.38
Housing Authority Fund	\$ 3,676,552.59
SARDA Funds	\$ 3,554,660.82

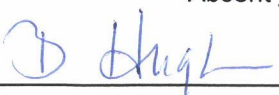
PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is \$65M.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

**CITY OF HIGHLAND
Treasurer's Report
as of June 30, 2021**

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking-Account #*****236	22,827,140.51

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
California Treasurer's Local Agency Investment Fund (LAIF)	n/a	0.262%		
General Fund			4,575,552.92	
Special Revenue Funds			18,086,262.00	
Internal Service Funds			4,526,348.00	
Capital Projects Funds			13,472,378.00	
Total City LAIF Funds				40,660,540.92
Housing Authority Fund			3,547,938.90	
Total Housing Authority LAIF Funds				3,547,938.90
Total LAIF Funds				44,208,479.82

- 1) Maximum limits on accounts are \$65M City and \$65M Housing Authority.
- 2) Quarterly interest earnings are deposited directly to accounts.
- 3) Funds are available within 24 hours or less depending on time of wire.
- 4) Pooled Money Investment Board Report dated May 2021 on-line for listing of investments.
- 5) Market Value is based on the June 30, 2021 applicable percentage of 1.00008297.
- 6) Market Value is \$44,212,147.80 (\$44,208,479.82 x 1.00008297).

California Asset Management Program (CAMP)	n/a	0.050%		
General Fund			131,750.27	
Special Revenue Funds			1,553,865.00	
Capital Projects Funds			5,699,046.00	
Total CAMP Funds				7,384,661.27

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1

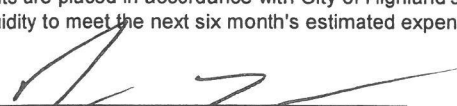
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	93,249.47	93,249.47
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	488,711.01	488,711.01
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	180,756.08	180,756.08

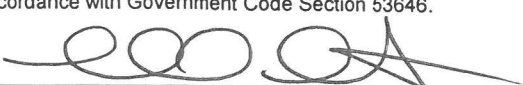
Community Facilities District (CFD) 2001-1

Special Tax Fund #149239000				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	8,688.49	8,688.49
Interest Account #149239001				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	18.53	18.53
Principal Account #149239002				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	0.02	0.02
Reserve Fund #149239003				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	2.04	2.04
Administrative Expense Fund #149239004				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	25,000.16	25,000.16
Surplus Fund #149239006				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	0.25	0.25
Costs of Issuance Fund #217795005				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	13,093.93	13,093.93
Escrow Fund #270134000				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	3,105,006.25	3,105,006.25

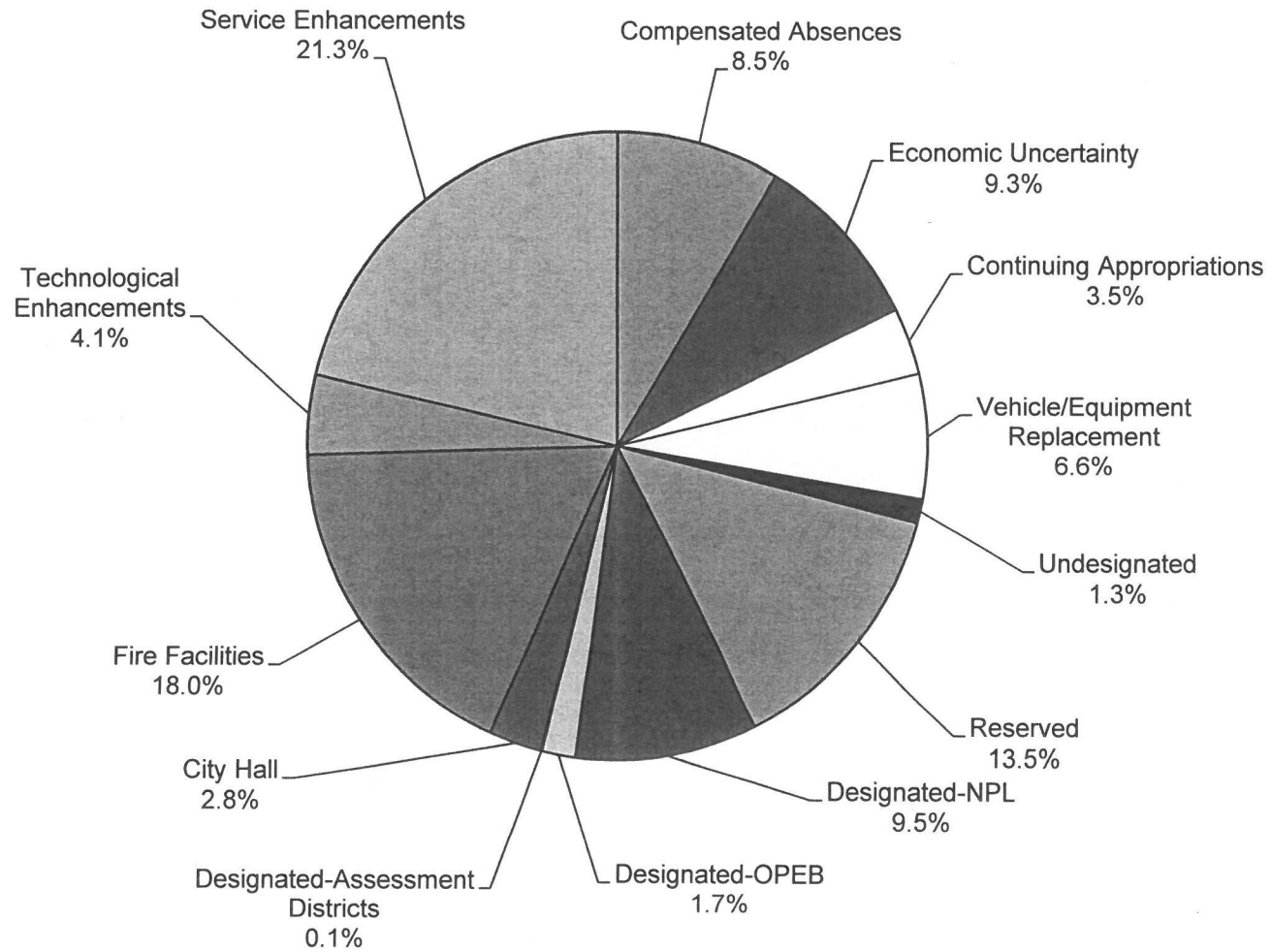
DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	11,197.59	11,197.59
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	24,503.52	24,503.52
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	9,062.71	9,062.71
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				3,959,290.05
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	2.77	2.77
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	176,429.53	176,429.53
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	0.75	0.75
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	956,945.57	956,945.57
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	13,504.40	13,504.40
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	4.75	4.75
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,146,887.77
TOTAL CASH AND INVESTMENTS				79,527,609.42

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

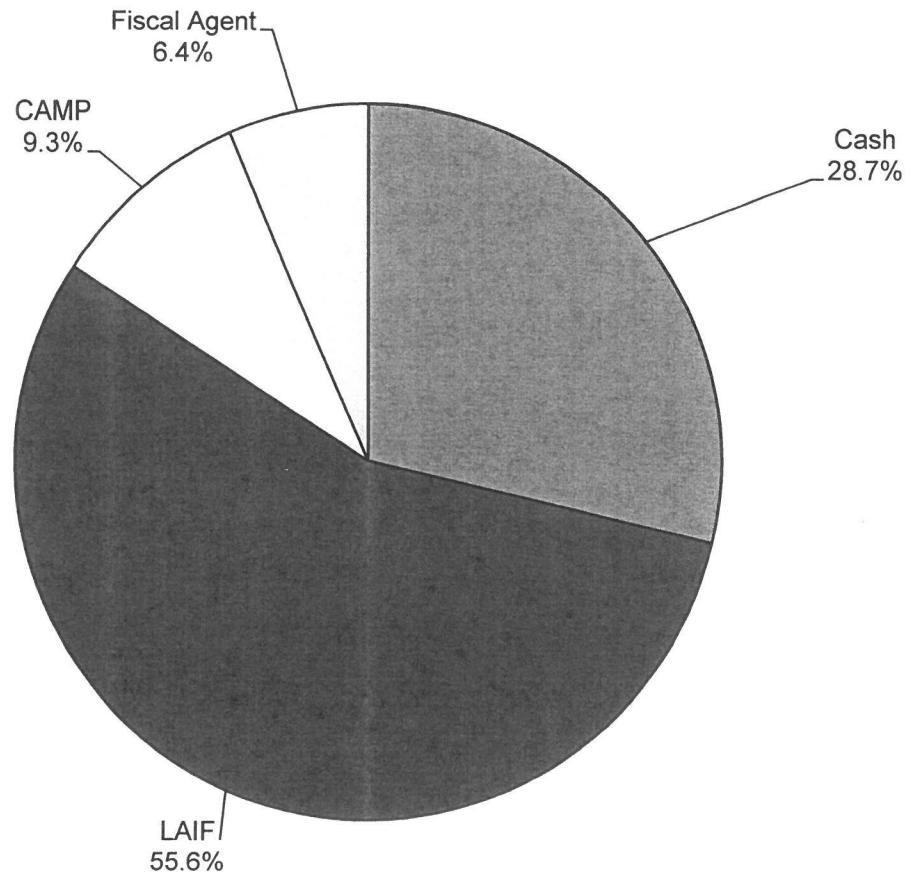
SIGNED: 
Joseph A. Hughes
CITY MANAGER

SIGNED: 
Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

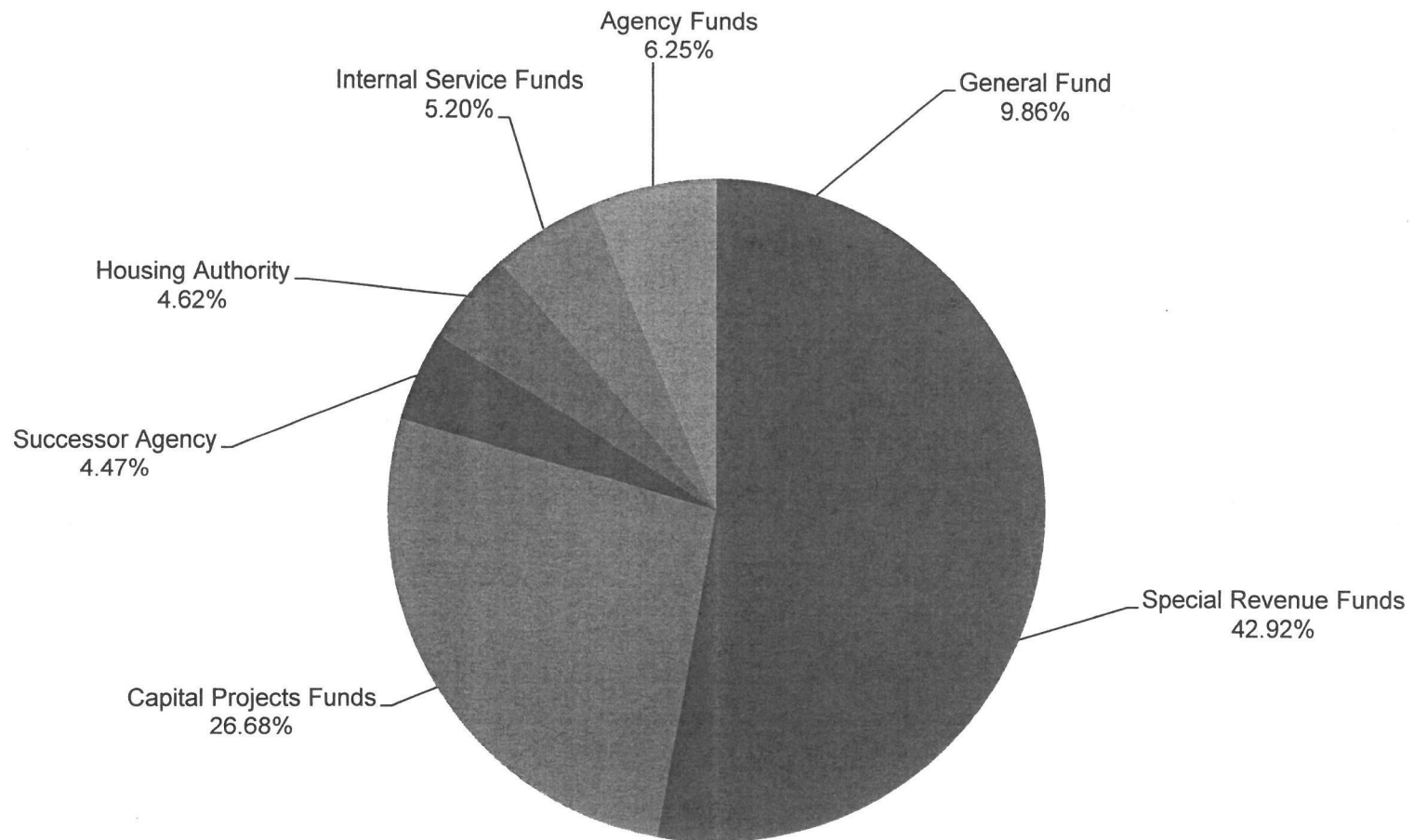
General Fund Reserves



Treasurer's Report



Cash & Investments





STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: August 10, 2021

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Jim Richardson, Public Works Manager *JR*

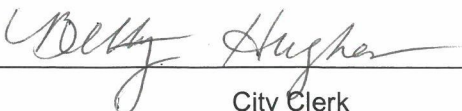
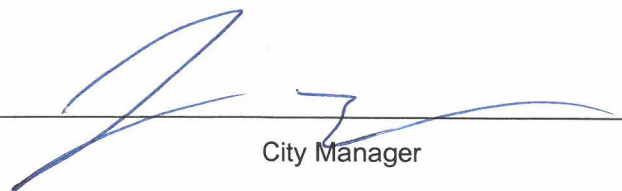
SUBJECT: Contract Renewal - 2020-01 Facilities and Parks Landscape Maintenance Contract

RECOMMENDATION: It is recommended that the City Council extend the Facilities and Parks Landscape Maintenance agreement with RP Landscape & Irrigation, Inc. (RP) for one year.

FISCAL IMPACT: RP has agreed to extend the current maintenance service contract for one year with no change to the current contract price of \$111,456 which is to be paid from current budgets.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a contract with RP to maintain City Facilities and Parks Landscape Maintenance. RP has agreed to renew its contract with the City with no increase to current prices for the original scope of work. The services provided by RP have been satisfactory. The contract documents provide the City the option of 5 one-year extensions, and this is the 1st one-year contract extension.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director & Kim Stater, Assistant Community Development Director *L. Mainez*

PREPARED BY: Ash Syed, Associate Planner *Ash*

SUBJECT: An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's partial denial of Certificate of Appropriateness (COA 21-002); installation of a six foot (6') tall white vinyl fence at a single-family home in the Highland Historic District. The appeal is requesting the City Council overturn the Historic and Cultural Preservation Board's denial and permit the white vinyl fence. **(Continued from June 22, 2021)**

LOCATION: 27259 Nona Avenue, Highland, CA 92346
Assessor's Parcel No. 1191-341-46

**APPLICANT/
APPELLANT:** Dr. Wadsworth Murad, Owner

RECOMMENDATION: Staff recommends the City Council:

1. Adopt Resolution No. 2021-____, to approve Appeal (APP 21-001) and approve Certificate of Appropriateness (COA 21-002).

BACKGROUND: The Applicant installed vinyl fencing in two locations at the front of his home several months ago without first applying for a Certificate of Appropriateness. Certificates are required for all exterior improvements in the District. The Applicant stated that he was not aware of the requirement. Shortly after being notified, he submitted an Application requesting approval of the two sections of fence. The first is a

Approved _____	Motion _____	Second _____	Agenda Item No. <u>6</u>
Denied _____	Ayes _____		File No. _____
	Noes _____		
Continue _____	Abstain _____		
	Absent _____		
<i>B. Hughes</i> City Clerk		<i>[Signature]</i> City Manager	

25-foot section that runs along the side yard from the front property line to the front of the house. The second is a 15-foot section that runs from the corner of the house to the westerly neighbor, an area known as the “house return.”

PROJECT REVIEW: On April 1, 2021, the Historic and Cultural Preservation Board reviewed the Applicant's proposal. The Board was concerned that vinyl was not a fencing type used during the District's Period of Significance (1891-1938). Traditionally fencing did not appear at all in the front yard of residences. However, the Board, during their last opportunity to revise the Guidelines, conceded to front yard fencing if it was either a wrought iron or wood painted a dark or natural color. These fencing options would blend with their environment and not be a dominating feature that would detract from the home's historical perspective on the block.

The beige side yard fence was approved by the Board while the white fence at the house return was denied.

ACTION: On April 6, 2021, the Applicant filed an Appeal, requesting the City Council overturn the Historic and Cultural Preservation Board's denial. On Jun 22, 2021, the Highland City Council held a public hearing regarding this item. After hearing the background summary of the Certificate of Appropriateness and subsequent Appeal from Staff and the Appellant, the City Council voted in favor of overturning the Historic and Cultural Preservation Board's denial and approving the Appeal. The City Council directed Staff to return with a resolution to approve the project (Attachment 1 – City Council Resolution No. 2021-____).

ATTACHMENTS:

1. City Council Resolution No. 2021-____

Attachment 1:

City Council Resolution No. 2021-_____

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA TO APPROVE APPEAL (APP 21-001), OVERTURNING THE HISTORIC AND CULTURAL PRESERVATION BOARD'S DENIAL OF CERTIFICATE OF APPROPRIATENESS (COA 21-002) TO INSTALL A SIX (6) FOOT TALL WHITE VINYL FENCE ON THE WEST SIDE OF A SINGLE-FAMILY HOME IN THE HIGHLAND HISTORIC DISTRICT LOCATED AT 27259 NONA AVENUE.

ASSESSOR'S PARCEL NO. 1191-341-46

OWNER/APPELLANT: WADSWORTH MURAD

A. RECITALS

1. On February 24, 2021, the Appellant, Wadsworth Murad, applied for a Certificate of Appropriateness (COA 21-002) proposing two six (6) foot tall vinyl fences on a residential property within the Highland Historic District.
2. On April 1, 2021, the Historic and Cultural Preservation Board considered the Appellant's proposal and approved the fence on the east side of the residence but denied the fence on the west side.
3. On April 6, 2021, the Appellant filed an Appeal (APP 21-001) to overturn the Historic and Cultural Preservation Board' denial of the fence on the west side.
4. Pursuant to the California Environmental Quality Act, the Project is project is Categorically Exempt from environmental proceedings pursuant to Section 15331, Class 31, Historical Resource Restoration/ Rehabilitation, of the California Environmental Quality Act (CEQA) Guidelines.
5. On May 25, 2021, the Highland City Council continued the scheduled item to June 22, 2021.
6. On June 22, 2021, the City of Highland City Council conducted a public hearing to consider the appeal of the Historic and Cultural Preservation Board's determination to deny Certificate of Appropriateness (COA 21-002) at the Highland City Hall Council Chambers in Highland, California, at 6:00 p.m., after providing notice to the public in a manner and for the time required by law to hear and consider both oral and written evidence regarding said Appeal. The City Council directed the Staff to prepare a Resolution overturning the Board's denial and approving the Appeal.
7. On August 10, 2021, the City of Highland City Council conducted a hearing to approve the Appeal (APP 21-001), thus approving Certificate of

Appropriateness (COA 21-002) at the Highland City Hall Council Chambers in Highland, California, at 6:00 p.m.

8. All legal prerequisites to the adoption of this resolution have occurred.

B. RESOLUTION

NOW THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Highland as follows:

1. The City Council finds that all of the facts set forth in the Recitals, Part "A" of this Resolution, are true and correct.
2. The City of Highland City Council, after due consideration, inspection, investigation and study made by itself and on its behalf, and after due consideration of all evidence and reports offered at said hearing, including the staff report to the Historic and Cultural Preservation Board dated April 1, 2021, and staff report to the City Council dated June 22, 2021 and August 10, 2021, and which are incorporated herein by this reference, does find and determine the following facts:
 - a. All necessary public meetings and opportunities for public testimony and comment have been conducted in compliance with State Law and the Municipal Code of the City of Highland.
3. Certificate of Appropriateness (COA 21-002) Findings of Fact:
 - a. With regard to a designated resource, the proposed work will neither adversely affect the significant architectural features of the designated resource nor adversely affect the character of historical, architectural, or aesthetic interest or value of the designated resource and its site.

Response: The existing home was built in 1990 as a reconstruction after a fire took down the originally home that was built in 1927. Considering this, the home is not a contributing residence to the Highland Historic District. Nonetheless, the residential fencing standard for the district applies to every residence, whether it is a contributing property or not. to ensure improvements do not negatively impact the surrounding properties or neighborhood as a whole. The proposed front yard fence will not damage the architectural features of the single-family home, will be shielded from view with the addition of natural and artificial landscaping, and thus will not affect the aesthetic interest of the home.

- b. With regard to any property located within a Historic District, the proposed work conforms to the prescriptive standards and design guidelines for the District adopted by the Board and does not adversely affect the character of the district.

Response: Per the Highland Historic District Residential Fencing Guidelines, any residence within the district, regardless of its status as a contributing or non-contributing parcel, is subject to the fencing standards. The guidelines recommend a natural material such as wood, stone, or wrought iron. Because the fence is vinyl, it will be shielded with artificial and natural landscaping material to mitigate the visual impact. The fence meets all other Municipal Code requirements such as height, location, and setbacks.

- c. In the case of construction of a new improvement, addition, building, or structure upon a designated cultural resource site, the use and exterior of such improvements will not adversely affect and will be compatible with the use and exterior or existing designated cultural resources, improvements, buildings, natural features, and structures on said site.

Response: The existing non-contributing residence is a reconstruction that was completed in 1990 in compliance with the Secretary of the Interior's standards for Restoration and Rehabilitation. Considering the age and exterior aesthetics of the house, the 6 foot tall vinyl fencing on the west side is in keeping with the residential character of the neighborhood and does not adversely impact the 2107aesthetic value of the house or neighboring properties in any major way.

4. Based on the Findings of Fact and Conclusions set forth above, the City Council adopts Resolution 2021- ____ denying the application and upholding the Historic and Cultural Preservation Board's denial of Certificate of Appropriateness (COA 21-002).

C. ADOPTION OF RESOLUTION.

The City Clerk shall certify to the adoption of this Resolution and shall cause the same to be published or posted in the manner prescribed by law.

PASSED, APPROVED and ADOPTED this 10th day of August, 2021.

Larry McCallon
Mayor

ATTEST:

Betty Hughes, MMC
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Matt Bennett, Assistant Public Works Director *MB*

SUBJECT: Final Map Approval/Tract 18013 (MV 18013, LLC)

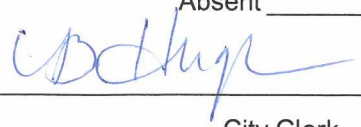
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ to (1) approve the Final Map of Tract No. 18013, (2) accept the subdivision bonds, and (3) authorize the mayor to sign the standard subdivision agreement.

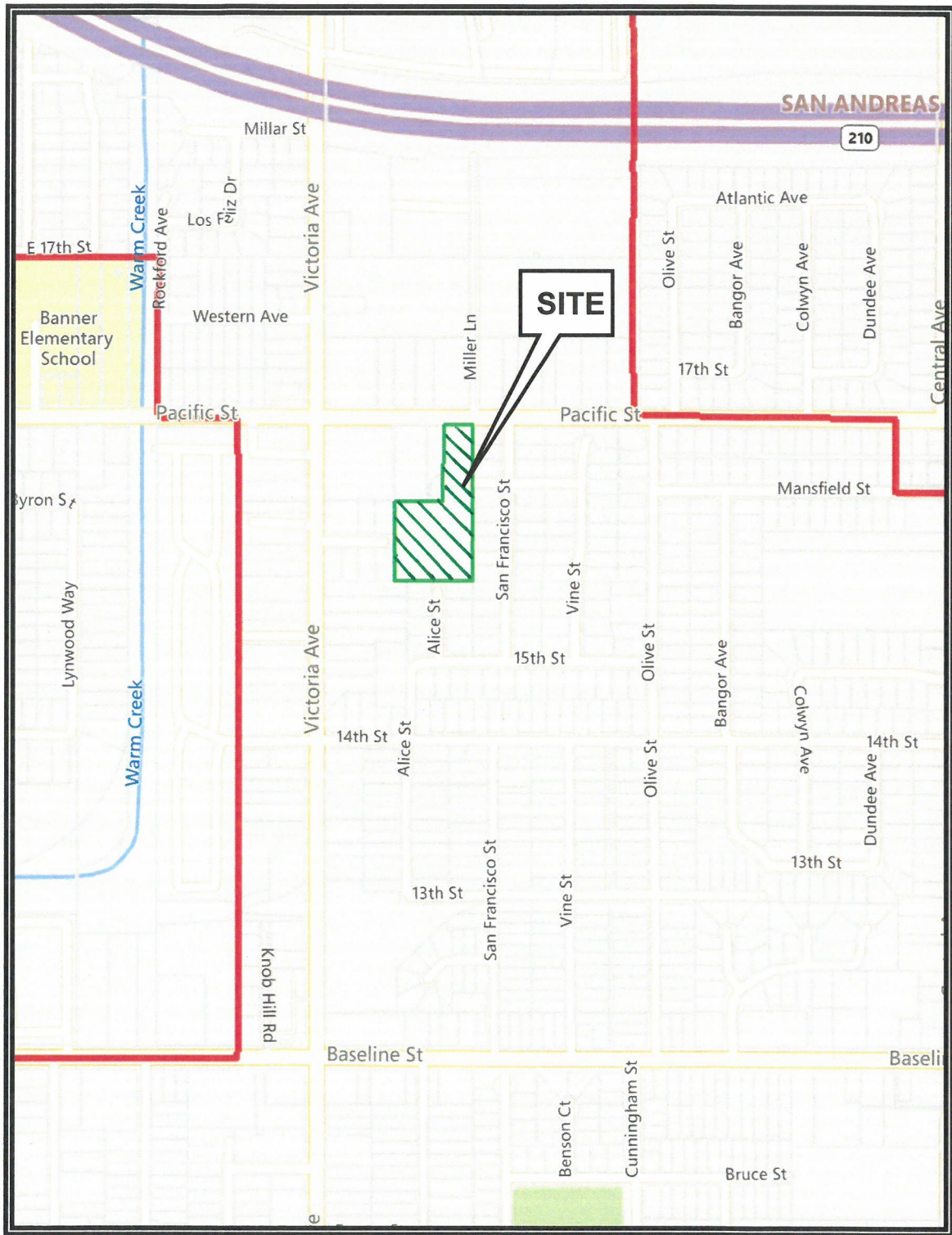
FISCAL IMPACT: The maintenance of streets, storm drains, and landscape maintenance district improvements within this subdivision will be the City's responsibility upon future completion by the developer and acceptance of said improvements by the City. Maintenance costs for streetlights, storm drains and landscape maintenance district improvements will be funded out of annual assessments collected within this subdivision.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Tract No. 18013 is a 15-lot subdivision located south of Pacific Street, and east of Victoria Avenue. This tract is being developed by MV 18013, LLC (Monte Vista Homes) who has provided bonding for all required improvements. The tentative map was originally approved by the Planning Commission on September 18, 2007, under Hispano Development, and the expiration was subsequently extended six times, with a current expiration date of March 18, 2022, and is under new ownership, Monte Vista Homes, DBA MV 18013, LLC. All the conditions necessary for final map approval have been met by the developer, and the final map is now ready for City Council approval. The grading, street and storm drain, and landscape maintenance district bonds required to guarantee construction and payment of the various improvements for Tract No. 18013, are listed individually in the resolution. The water and sewer improvement bonds have been processed directly through East Valley Water District and are not a part of the City Resolution.

Attachments: (1) Vicinity Map
(2) Copy of Tract Map
(3) Resolution

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



VICINITY MAP

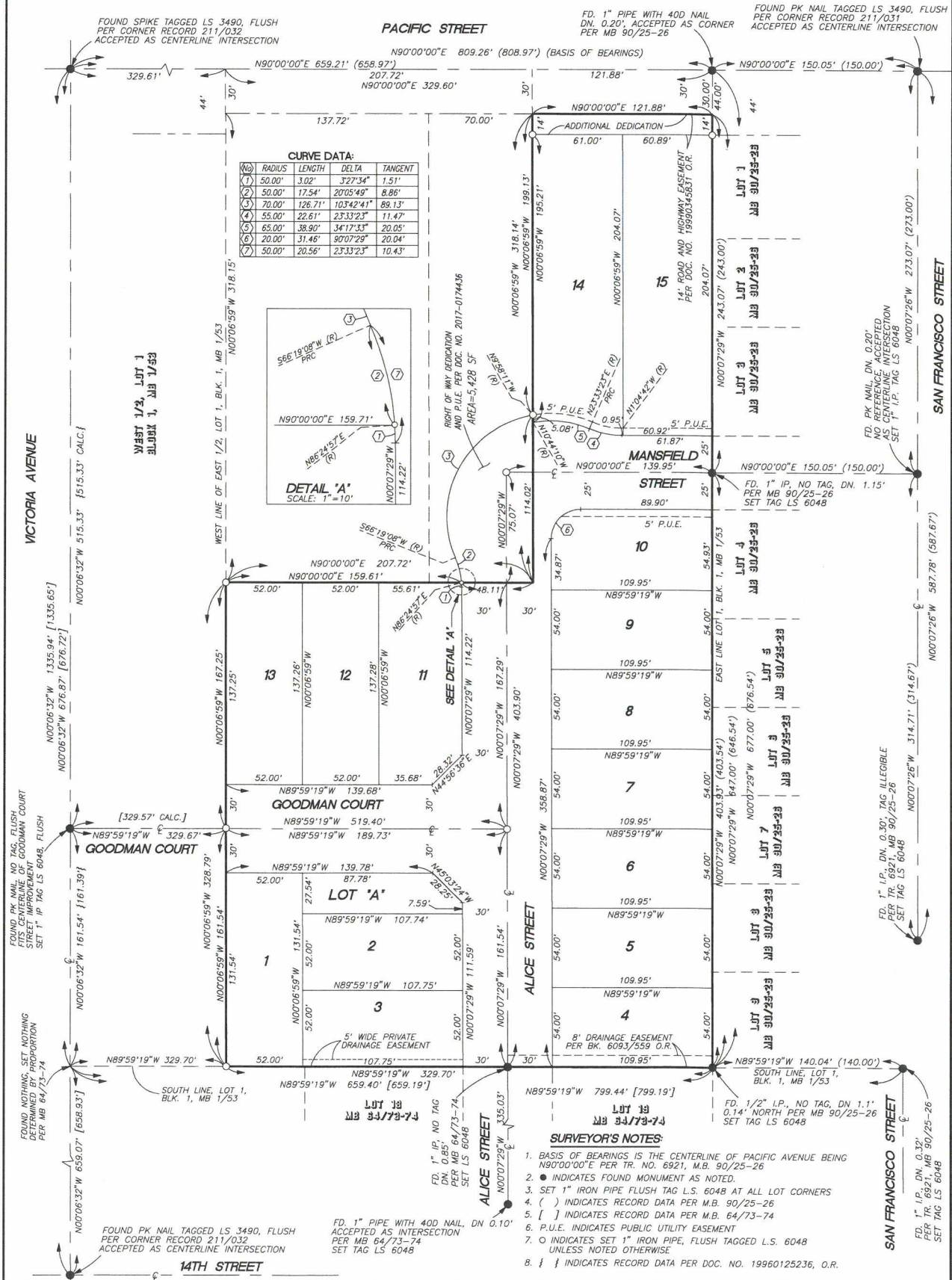


SCALE: 1"=40'

IN THE CITY OF HIGHLAND TRACT MAP NO. 18013

BEING A SUBDIVISION OF A PORTION OF EAST ONE-HALF OF LOT 1, BLOCK 1, BEER'S SUBDIVISION
RECORDED IN BOOK 1 OF MAPS, PAGE 53, RECORDS OF SAN BERNARDINO COUNTY, STATE OF CALIFORNIA
HP ENGINEERING, INC.
JUNE 2017

SHEET 2 OF 2 SHEETS



RESOLUTION NO. 2021 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, APPROVING THE FINAL MAP AND SUBDIVISION AGREEMENT,
AND ACCEPTING THE SUBDIVISION BONDS FOR TRACT NO. 18013
(MV 18013, LLC)**

WHEREAS, Tentative Tract No. 18013 has previously been filed with the City of Highland;

WHEREAS, all of the conditions for final map approval for Tract No. 18013 have been met by the subdivider;

NOW, THEREFORE, be it resolved by the City Council of the City of Highland that the City Council approve the Final Map of Tract No. 18013, accept the Faithful Performance, Labor and Materials, and Warranty Bonds for grading, street and storm drain and landscape maintenance district improvements.

The bonds submitted by MV 18013, LLC, which are to be accepted with this final map, are Faithful Performance, Labor and Materials, and Warranty bonds for the following:

<u>Improvement</u>	<u>Faithful Performance</u>	<u>Labor and Materials</u>	<u>Warranty</u>	<u>Bond Number</u>
Grading	\$60,000.00	N/A	N/A	54-236157
Street and Storm Drain	\$417,000.00	\$208,500.00	\$104,250.00	TIC01604
Landscape Maintenance District	\$34,200.00	\$17,100.00	\$8,550.00	TIC01605

BE IT FURTHER RESOLVED that the Mayor be authorized to execute the Standard Subdivision Agreement on behalf of the City.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

Penny Lilburn
Mayor

ATTEST:

Betty Hughes, MMC
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: August 10, 2021

FROM: Joseph Hughes, City Manager

PREPARED BY: Alondra Muñoz, Engineering Technician II

REVIEWED BY: Carlos Zamano, City Engineer/Public Works Director *CZ*

SUBJECT: Multi-Use Trail Common Use Agreement – Amendment No. 1

RECOMMENDATION: That the City Council approve revised Amendment No. 1 to the Multi-Use Trail Common Use Agreement between the City and San Bernardino County Flood Control District (District).

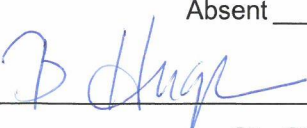
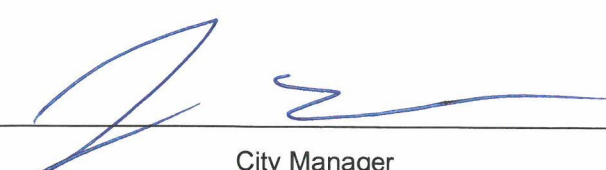
FISCAL IMPACT: Installation and maintenance of any trail improvements will be performed by the City per separate agreement with the District.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On July 8, 1997, the City Council approved a Multi-Use Trail Common Use Agreement between the District and the City to install, operate and maintain recreational improvements on District's right-of-way for City Creek. The top of the levee provides a graded dirt service road approximately 10' wide suitable for pedestrians, equestrians and mountain bike travel.

On January 26, 2021, the City approved a contract amendment that included the following changes:

1. Addition of portion of the facility directly south of Base Line at City Creek not included in the original agreement but part of the City Creek/Alabama Street Bikeway Project. This City project will construct approximately 2 miles of bikeways along the west City Creek levee from Base Line to Alabama Street, and along both sides of Alabama Street from 3rd Street to the south city limits.
2. The original agreement was made as an evergreen agreement but the District is seeking to add a term clause to the amendment. The revised term of the agreement will be from January 27, 1998 to January 2023 and may be extended for successive five (5) year terms.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

Prior to execution of the contract amendment, it was determined that a portion of the City Creek Trail was missing. The Base Line Bridge over City Creek Project is also constructing trail improvements that will extend the trail north of Base Line. The contract amendment has been revised to include this segment of City Creek Trail as shown on page 4 of 5. City staff also took this opportunity to extend the contract term date from January 30, 2023 to January 30, 2038.

The City Attorney has reviewed these proposed minor amendment changes in its draft form and approved it as to form. City Creek provides a major north/south trail link between the San Bernardino Mountains and the Santa Ana Wash. Staff recommends Council approval of the revised Amendment No.1.

Attachments: Amendment No. 1

M:\Staff Reports\Mult-Use Trail CUA Amendment 08-10-2021.doc



Contract Number

SAP Number

San Bernardino County Flood Control District

Department Contract Representative
Telephone Number

Melissa Walker
(909) 387-8040

Contractor
Contractor Representative
Telephone Number
Contract Term

City of Highland
Carlos Zamano
(909) 864-8732 x254
January 27, 1998 – January 30,
2038

Original Contract Amount
Amendment Amount
Total Contract Amount
Cost Center

Non-Financial CUA
Non-Financial CUA
Non-Financial CUA
1920002522

IT IS HEREBY AGREED AS FOLLOWS:

CITY OF HIGHLAND

MULTI-USE TRAIL - COMMON USE AGREEMENT - AMENDMENT NO. 1

WHEREAS, on March 1, 1993, the San Bernardino County Flood Control District (**DISTRICT**) and City of Highland (**CITY**) executed a Memorandum of Understanding (**MOU**), Contract No. 93-134, in which they agreed to cooperate in the development of a multi-use trail system within portions of **DISTRICT** right-of-way within the **CITY**, and

WHEREAS, the **MOU** provides that "individual portions of the approved conceptual plan for the trail system shall be accomplished under a separate agreement," and

WHEREAS, on January 27, 1998, **DISTRICT** and **CITY** executed Common Use Agreement (**CUA**) Contract No. 98-54, for a recreational multi-use community trail along segments of City Creek, between Highland Avenue and Base Line Road, and

WHEREAS, DISTRICT and CITY now desire to enter into this Amendment No. 1 to add the segments along City Creek from approximately 280 feet northerly of Base Line Road to approximately 450 feet southerly to Boulder Avenue, to the trail system, and

NOW, THEREFORE, IT IS UNDERSTOOD AND MUTUALLY AGREED AS FOLLOWS:

1. The **CUA** is hereby amended by adding the following as the sixth Recital to the **CUA**:

WHEREAS, DISTRICT and CITY include the trail segment along City Creek, from approximately 280 feet northerly of Base Line Road to approximately 450 feet southerly to Boulder Avenue hereinafter called "**CITY IMPROVEMENTS NO. 2**", the location of which is shown as **AREA OF COMMON USE NO. 2** on the attached map marked as **Exhibit "C"**, and which improvements are also shown on attached plans, marked as **Exhibit "D"**. The **CUA** is hereby amended to attach **Exhibit C** and **Exhibit D** as if originally set forth therein.

2. **DISTRICT and CITY** agree that all terms and conditions of the existing **CUA** shall also apply to **CITY IMPROVEMENTS NO. 2**, located within **AREA OF COMMON USE NO. 2**.
3. The definitions of **CITY IMPROVEMENTS** and **AREA OF COMMON USE** used in the **CUA** are hereby amended to include **CITY IMPROVEMENTS NO. 2**, and **AREAS OF COMMON USE NO. 2**, defined herein.
4. **Section 10 of the CUA is hereby deleted and replaced with the following:**

10. The term of this Agreement shall be from January 27, 1998, to January 30, 2038. The initial term may be extended by the mutual written agreement of the Parties for successive five (5) year terms at the end of the initial term and each extended term. Either Party may terminate this Agreement upon one (1) year written notice to the other Party.

5. The Parties agree that this Amendment No. 1 may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument, and that a photocopy or facsimile may serve as an original. If this Amendment No. 1 is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Amendment No. 1. The Parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 1 (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each Party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 1 upon request.
6. Unless amended as set forth herein, all terms and conditions of the **CUA**, as previously amended, shall remain unchanged and in full force and effect.
7. This Amendment No. 1 shall take effect on the date it is signed by both Parties.

IN WITNESS WHEREOF, this Amendment No. 1 has been fully executed on behalf of DISTRICT and CITY by their duly authorized representatives.

SAN BERNARDINO COUNTY
FLOOD CONTROL DISTRICT

►
Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD
Lynna Monell, Clerk of the Board

By _____
Deputy

CITY OF HIGHLAND

(Print or type name of corporation, company, contractor, etc.)

By ►
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: _____

Address _____

FOR COUNTY USE ONLY

Approved as to Legal Form

►
Sophie A. Akins, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►
Andy Silao, P.E., Chief - Contracts

Date _____

Reviewed/Approved by District

►
Brendon Biggs, Chief Flood Control Engineer

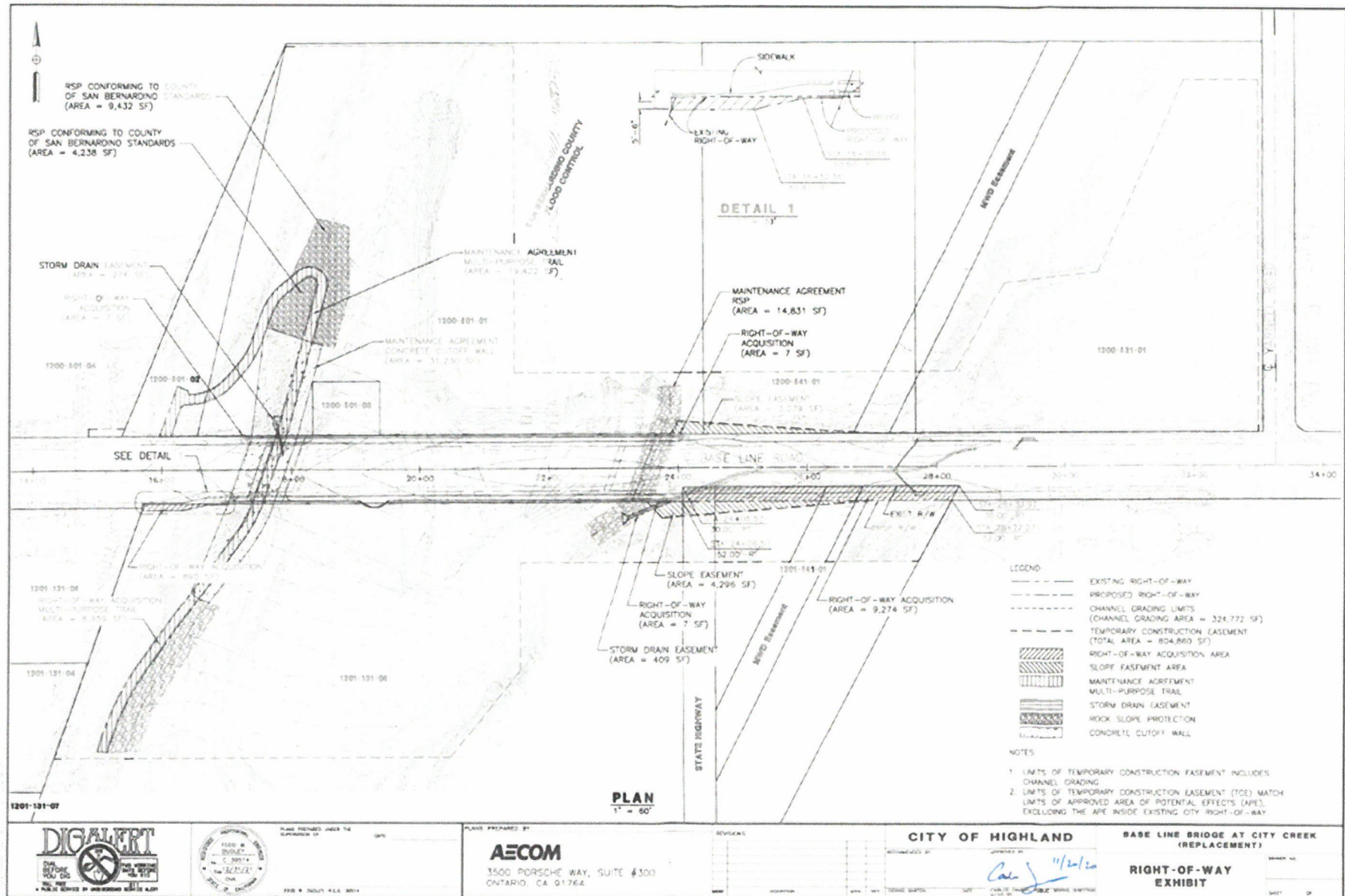
Date _____

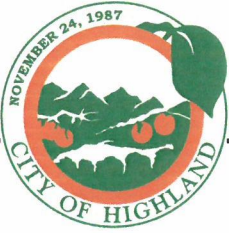
EXHIBIT C

Highland CUA Amendment No. 1 Map



City Creek Improvement Plans





STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Lawrence A. Mainez, Community Development Director 
Maricela E. Marroquin, City Attorney
Angela Tafolla, Planning Technician III

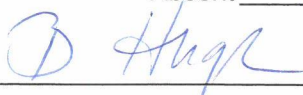
SUBJECT: An Ordinance amending Title 16 (Land Use and Development Code) of the Highland Municipal Code, Chapter 16.06 (Definitions), Chapter 16.16 (Residential Districts), Chapter 16.22 (Mixed Use Districts), Chapter 16.12 (Special Districts), and Chapter 16.44 (Specific Development Standards) regarding Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs") and Making Findings Under CEQA.

RECOMMENDATION: The Planning Commission recommends the City Council:

1. Introduce and conduct first reading of Ordinance No. _____, an Ordinance of the City of Highland regarding ADUs and JADUs, and making the findings of exemption under section 15282(h) of the California Environmental Quality Act Guidelines, and Public Resources Code Section 21070.17; and
2. Direct staff to file a Notice of Exemption with the County Clerk of the Board.

FISCAL IMPACT:

There is no fiscal impact related to this action other than Staff and Attorney time to prepare the staff report and ordinance, and staff time to study appropriate ADU regulations. However, the City was awarded SB 2 grant funds to offset the cost of preparing this ADU ordinance, including City Attorney time.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>9</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

PUBLIC NOTICE: The Agenda was posted at the City's three (3) designated posting locations as required by Resolution and on the City's Website. A display ad was published in the Highland Community Newspaper on Friday, July 30, 2021.

ENVIRONMENTAL REVIEW: The adoption of this Ordinance is exempt from environmental review under the California Environmental Quality Act, (California Public Resources Code §§ 21000, *et seq.*, ("CEQA") and the CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because this zoning ordinance implements the provisions of Government Code Section 65852.2 and is therefore exempt from CEQA pursuant to Public Resources Code Section 21080.17 and California Code of Regulations Section 15282(h). To the extent that any provisions of this ordinance are not exempt pursuant to Section 15282(h), the amendments are not subject to CEQA pursuant to CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

BACKGROUND: The California State Legislature adopted several bills in 2019 relating to the planning for and permitting of accessory dwelling units (ADUs). In October of 2020, among other bills, the Governor signed into law Assembly Bill (AB) 68, AB 881, and Senate Bill (SB) 13 amending the section of the California Government Code related to ADUs (Government Code Section 65852.2). Additionally, AB 68 amended standards for Junior ADUs (JADUs), and SB 13 made additions to the State Health and Safety Code (Health and Safety Code Section 1790.12). Collectively, these bills will be referred to as "New Legislation."

The New Legislation further limits the standards that the City can impose on ADUs and preempts local regulations for certain types of ADUs. Discussed below are some of the highlights of the State-mandated changes with a discussion of how the ordinance addresses these changes. This report also highlights the additional provisions that are included in the City's existing ADU regulations that are incorporated into the ordinance because they are allowed, but are not required, by State law. The attached ordinance has been prepared so that the City can preserve and enforce the City's allowable objective standards that are set forth in the existing ordinance that regulates ADUs.

On January 14, 2020, the City Council adopted an interim ordinance to impose a moratorium on the construction of ADUs in high fire severity zones. The interim ordinance was subsequently extended on February 28, 2020. Since that time, as directed by the City Council, Staff has studied the issue of whether there should be a permanent ban on the construction of ADUs in high fire severity zones or if certain health and safety regulations should be adopted to allow ADUs to be constructed in these areas under certain parameters. As a result of careful consideration by Staff working closely with the City's Fire Marshal and the City's Battalion Chief, it was determined to be appropriate to ban all construction of ADUs in high fire severity zones due to the danger associated with construction of housing tracts with units built near each other along the foothills of the National Forest. Adding more households (people from ADUs) could create devastating consequences during an evacuation event. It was further determined appropriate to ban ADUs in high fire severity zones because detached ADUs along the foothills will intrude into the rear setbacks (and others) and could result in impacts to the fuel modification zones, both designed to protect the residential neighborhoods from wildfires.

In addition, staff discovered there are several areas in the City that are currently on septic and/or

not currently served by a public sewer system (e.g., East Valley Water District). The State's ADU legislation permits local agencies to evaluate the adequacy of water and sewer services as a factor in drafting its ADU ordinance. ADUs proposed to be served by On-site Wastewater Treatment Systems (OWTS) (e.g., septic systems) must obtain approval from the local health officer per Government Code Section 65852.2(a)(1)(D)(ix). In this case, the City's local health officer is the County of San Bernardino Department of Public Health. In 2017, the County produced a Local Agency Management Program (LAMP) to address new and modified OWTSs in the County which provides guidance for areas without an approved LAMP (such as the City of Highland) to protect water quality, public health, and safety. The County's LAMP requires all proposed (new) and modified septic systems in the City of Highland to be submitted to the State Water Quality Control Board for evaluation. The LAMP's extensive minimum standards and technical requirements for the treatment and disposal of sewage through the use of OWTS, when no connection to a sewer is available, conflicts with the state's ADUs legislative standards, including but not limited to minimum lot size, and setbacks. That being the case, Staff and the Planning Commission agreed to prohibit ADUs in areas without sewer connections.

A map is attached to illustrate the location of the high fire severity zones and septic system areas in the City of Highland (See proposed ADU Exclusion Area Map - Attachment B).

DISCUSSION:

A. Building Permit Only ADUs

Previously, cities were required to approve certain converted ADUs with only a building permit (i.e., without a separate ADU permit, even if that permit was ministerial). Under the New Legislation, cities must approve the following ADUs and JADUs under this streamlined "building-permit-only" process, without applying any additional standards:

- Attached ADUs/JADUs on single-family lots: Where certain requirements are met, cities must approve, with only a building permit, one ADU and one JADU, which is a unit that is no more than 500 square feet in size that is located entirely within a single-family residence. [Government Code ("GC") §§ 65852.2(e)(1)(A) and 65852.22(a)(2)]. The ADU may expand the existing or proposed space up to 150 square feet beyond the physical dimensions of the dwelling or accessory structure to allow for ingress and egress. Rear and side yard setbacks must be sufficient for fire and safety. A JADU must also comply with the requirements in Government Code Section 65852.22, including owner-occupancy of either the primary dwelling or the JADU. [GC § 65852.2(e)(1)(A), GC § 65852.22(a)(2)]
- Detached ADUs on single-family lots: One detached, new construction ADU, so long as the ADU maintains at least 4-foot rear and side yard setbacks. Cities may limit floor area to 800 square feet and height to 16 feet [GC § 65852.2(e)(1)(B)]. A detached ADU may be combined with a JADU that complies with the requirements described above, such that two additional units (one detached and one attached) are allowed on the lot. Given the size limitations, this means that under the New Legislation, a property could have a 500-square-foot JADU attached to the house and up to an 800-square-foot detached ADU.
- Converted ADUs in multifamily dwellings: Multiple ADUs within the portions of the existing multifamily dwelling, in spaces not used as livable space. The New Legislation provides

examples including storage rooms, boiler rooms, attics, basements, and garages, but each unit must comply with building standards. The number of ADUs that may be created in a multifamily dwelling is equal to 25% of the number of existing units, or one ADU, whichever is greater [GC § 65852.2(e)(1)(C)]. For example, if there are eight units on the lot, two ADUs can be created in spaces not used as livable space.

- Detached ADUs on multifamily lots: Not more than two (2) detached ADUs, on a lot with an existing multifamily dwelling. The ADUs are subject to a 16-foot height limit and must maintain at least 4-foot rear and side yard setbacks [GC § 65852.2(e)(1)(D)].
- Nonconforming zoning conditions: Cities cannot require, as a condition of approval of an ADU or JADU approved under this building permit only approval process, the correction of nonconforming zoning conditions [GC § 65852.2(e)(2)].
- Short-term rentals: Whereas cities have the option of allowing other ADUs to be used as short-term rentals, a rental of an ADU approved under this building permit only process must be for a term longer than 30 days [GC § 65852.2(e)(4)].
- As with other ADUs, fire sprinklers are not required if not required for the primary residence [GC § 65852.2(e)(3)].

The City does not have any discretion with respect to 'building permit only' ADUs and JADUs. Instead, Section 16.44.180(E) of the Ordinance provides that an applicant shall not be required to submit an application for an ADU or JADU permit under this Ordinance and may instead seek building permit approval for an ADU or JADU that satisfies the requirements of Government Code Section 65852.2(e)(1), as the same may be amended from time to time, and the California Building Standards Code, as amended by the City. The requirements set forth above are incorporated into the Ordinance.

B. State-Mandated Requirements for Local Ordinance:

Cities are allowed, but are not required, to adopt an ordinance regulating ADUs that do not qualify for the building permit only process set forth above. If a city does **not** adopt a local ordinance, the city would be required to approve ADUs through a ministerial approval process in accordance with the minimal standards set forth in GC 65852.2(a). In adopting local standards, however, the City's ability to use floor area ratio or lot coverage, height, open space, or other requirements to limit the size of ADUs is significantly limited. Under the New Legislation, at least an 800 square foot, 16-foot tall ADU must be allowed. The New Legislation also prohibits restrictions based on lot size.

In order to comply with the New Legislation, an ADU ordinance must provide for the following:

1. Ministerial review. The application process for an ADU must be ministerial, meaning that it must be approved without any discretionary review or public input. This precludes the application of a conditional use permit requirement or design review of ADUs that comply with the objective requirements of the Municipal Code and the New Legislation. This requirement was already included in the Municipal Code pursuant to existing state law, which provided for a ministerial permit process for ADUs that met certain criteria. However, the New Legislation shortens the time period to conduct such review from 120 days to 60 days and, therefore, the

existing 120-day review period found in Highland Municipal Code section 16.44.180(B)(5) has not been incorporated into the Ordinance.

2. Location. Under the New Legislation, the ordinance must allow ADUs in all residential zones, including in multi-family zones, unless the City makes specific findings regarding the adequacy of water and sewer service or the impact of ADUs to traffic flow and public safety. Highland Municipal Code section 16.44.180(C)(3) currently allows ADUs in various residential zones but provides that ADUs may only be constructed on lots that contain no more than one legally established single-family residence either existing, or proposed to be constructed, concurrent with the ADU. This requirement that ADUs can only be constructed on lots with one single family residence has not been incorporated into the Ordinance as this type of regulation is no longer permissible.

[High Fire Severity Zones]

In addition, for public safety reasons, the City is, through this Ordinance, prohibiting the construction of ADUs in areas located in high fire severity zones. Concerns have been raised about allowing the construction of ADUs in areas that have been designated by the State Fire Marshal as high fire severity zones. Staff working closely with the City's Fire Marshal, and the City's Battalion Chief has studied the potential public safety and traffic impacts of allowing new ADUs to be built on lots in various areas of the City. These areas are prone to fires, and the increase of the population in these areas can increase the risk of people not being able to evacuate quickly in event of a fire emergency. On June 27, 2017, there was a 900-acre wildfire in Highland that forced the evacuation of about 200 residents. On July 12, 2017, there was a 33-acre fire that burned in the City. A few days later on July 14, 2017, there was a 450-acre brush fire that burned around homes in the City. In the neighboring city of San Bernardino, there was a brush fire on October 21, 2019, that destroyed or damaged nine homes. On October 24, 2019, there was a wildfire in San Bernardino that burned 145 acres. According to CalFire, there have been 7,860 fires that have been recorded by CalFire and the US Forest Service in 2019, an increase from the 7,571 fires in 2018. In 2020, these figures increased again to 9,639 fire incidents. So far, this year, there have been 4,460 wildfires. In September 2020, the El Dorado Fire occurred in Yucaipa where 22,744 acres were burned, 10 structures were destroyed, and tragically, one firefighter died. The City is prone to strong winds which help fuel brush fires and can create a dangerous situation, particularly if there is only one escape route from the fire. Increasing the population in high fire severity zone areas could have devastating consequences if there is not sufficient infrastructure to account for the additional people that must be moved from the area in the event of an emergency. According to most fuel modification and defensible space plans, there are generally areas where no combustible construction is to occur adjacent to development in the high fire hazard severity zones. Should construction of an ADU (or any combustible construction) occur in these areas, it will compromise the design of any fuel modification and defensible space plan.

However, it should be noted that pursuant to Government Code 65858.2(e) the City does not have discretion to prohibit the construction of ADUs that are approved by a building permit only process,

[Septic System Areas]

As noted in the Background section above, the State's ADU legislation permits local agencies to

evaluate the adequacy of water and sewer services as a factor in drafting its ADU ordinance. ADUs proposed to be served by On-site Wastewater Treatment Systems (OWTS) (e.g., septic systems) require review and approval from the local health officer per Government Code Section 65852.2(a)(1)(D)(ix). In this case, the City's local health officer is the County of San Bernardino Department of Public Health. The approval process requires all proposed (new) and modified septic systems in the City of Highland to be submitted to the State Water Quality Control Board for evaluation. The extensive minimum standards and technical requirements (also derived from the California Plumbing Code) for the treatment and disposal of sewage through the use of OWTS on small lots in established neighborhoods, when no connection to a sewer is available, conflicts with the state's ADUs legislative standards. These conflicts include, but may not be limited to, minimum lot size, setbacks for septic tanks and leach fields, setbacks from existing structures, and setbacks from existing water service lines to protect water quality, and public health and safety. That being the case, Staff and the Planning Commission agreed to prohibit ADUs in those areas without sewer connections.

However, it should be noted that pursuant to Government Code 65858.2(e) the City does not have discretion to prohibit the construction of ADUs that are approved by a building permit only process, but the additional review by the State Water Quality Control Board will significantly delay the issuance of the City's building permit.

3. Minimum/maximum unit size. If there is an existing primary dwelling, the total floor area of an attached ADU shall not exceed 50% of the existing primary dwelling. For detached ADUs, the New Legislation provides that the total floor area shall not exceed 1,200 square feet [GC § 65852.2(a)(1)(D)(iv), (v)]. The City is permitted to further restrict the floor area requirements as long as it allows for a studio or one-bedroom ADU (attached or detached) that is at least 850 square feet in size, and a two or more-bedroom ADU (attached or detached) that has a floor area of at least 1,000 square feet in size. The Planning Commission is recommending the draft Ordinance allow up to an 850 square foot ADU (for studios and one bedrooms) and a 1,200 square foot ADU (with two or more bedrooms), as allowed under State law.

4. Other development standards. Other development standards, including limits on lot coverage, floor area ratio, or open space requirements, cannot be applied to the extent they would prohibit an ADU that is at least 800 square feet and 16 feet tall, with 4-foot rear yard and side setbacks [GC § 65852.2(c)(2)(C)]. This language has been added by the Ordinance.

5. Setbacks. No setbacks can be required for an ADU that is located in the same location and with the same dimensions as an existing structure, regardless of whether the ADU is a conversion or a new structure in the same location. A city may still apply building or fire code standards. The maximum rear yard and side setback for all other ADUs is now reduced to 4 feet [GC § 65852.2(a)(1)(D)(vii)]. Highland Municipal Code Section 16.44.180(C)(7) currently provides that the construction of a detached ADU shall be subject to the same minimum required front, side and rear yard setbacks as required by the lot's zoning designation except under specified conditions. This provision has been modified in the Ordinance to be consistent with the New Legislation. In addition, the Ordinance provides that an ADU shall comply with all required front yard setbacks otherwise required by the Municipal Code.

6. Parking Requirements. The New Legislation provides that the City can require a maximum of one parking space per ADU, which is consistent with the City's current standard. The

Ordinance continues to require only one parking space per ADU.

Notwithstanding the general requirement that a property owner provide one off-street parking space per ADU, the City cannot require parking for an ADU in any of the following circumstances:

- The ADU is located within one half-mile of public transit, which is measured by walking distance. Notably, “public transit” is defined broadly to include any bus stop, train station, or other location where the public can access buses, trains, subways, and other forms of public transportation, and is not limited to high frequency public transit stops [GC § 65852.2(d)(1), (j)(10)].
- The ADU is located within an architecturally or historically significant historic district.
- The ADU is part of a proposed or existing single-family dwelling or accessory structure (i.e., an attached ADU or a converted accessory structure).
- The ADU is located in an area where off-street parking permits are required but not offered to an ADU occupant.
- The ADU is located within one block of a city-approved and dedicated parking space for a car share vehicle.

The Ordinance contains language that is consistent with these requirements. In addition, when a garage or carport is demolished or converted to an ADU, the City can no longer require those parking spaces to be replaced. The Ordinance incorporates this new restriction, which is a significant change from Highland Municipal Code section 16.44.180(D)(1)(c), which requires that there be replacement parking.

7. Fees and Utility Connections. Cities can consider an ADU a new residential use for the purpose of calculating connection fees or capacity charges only if it is constructed in conjunction with a new single-family dwelling [GC § 65852.2(f)(2)]. Separately, the City cannot impose any impact fee on an ADU less than 750 square feet. For larger ADUs (i.e., 750 square feet or more), the impact fee must be charged proportionally to the square footage of the primary dwelling unit. For example, if a primary dwelling is 1,600 square feet and a proposed ADU is 800 square feet, the applicable impact fee for the ADU is 50% of the amount of the fee for the single-family dwelling [GC § 65852.2(f)(3)]. Where an ADU will be within the space of an existing single-family dwelling or accessory structure (such as an garage), and qualifies for approval with just a building permit, an agency cannot require the applicant to install a new or separate utility connection. A new or separate utility connection can be required for any other ADUs [GC 65852.2(f)(4), (5)].

C. JADUs (Junior Accessory Dwelling Units)

Previously, State law authorized, but did not require, a city to adopt an ordinance to provide for the creation of JADUs in single-family residential zones. As amended by AB 68 and AB 881, Government Code Sections 65852.2 and 65852.22 now require a city to permit the construction of certain JADUs through the building-permit-only process, whether or not the city has a JADU ordinance in place. A city must ministerially approve a building permit for a JADU, if it meets both

the criteria in Government Code section 65852.2(e)(1)(A) and Government Code section 65852.22 requirements described below [GC § 65852.22(g)]. If a city adopts a JADU ordinance, the ordinance must include the following standards:

- One JADU is allowed on a lot with a proposed or existing single-family home [GC § 65852.22(a)(1), (a)(4), (h)(1)].
- A JADU must have a separate entrance from the main entrance of the residence and must include an efficiency kitchen with cooking appliances and a small food preparation and storage area [GC § 65852.22(a)(5), (6)].
- In contrast to ADUs, owner-occupancy of the JADU or the primary dwelling is required, unless the owner is a governmental agency, land trust, or housing organization [GC § 65852.22(a)(2)].
- A deed restriction must be recorded to prohibit separate conveyance and restrict the size and attributes of the JADU [GC § 65852.22(a)(3)].
- No additional parking can be required [GC 65852.22(b)(1)].

The Ordinance contains standards consistent with these requirements.

D. Local Permitted Regulations

The New Legislation does allow cities to regulate certain characteristics of ADUs in their ordinances, provided that the criteria are 'objective'. Accordingly, the Ordinance preserves the additional objective regulations that the City adopted previously, which are:

- Architectural Features. The City still may regulate architectural features of ADUs, but such regulations must be ministerial and objective in nature. The Ordinance continues to require that ADUs have the same design, architecture, colors and materials of the primary dwelling unit and the ADU comply with the objective design standards adopted by the City that are applicable to the zoning district or Specific Plan area where the ADU is located.
- Deed Restriction. The legislation allows the City to require that a deed restriction be recorded ensuring that any ADU will not be sold separately from the single-family residence; only a property with a JADU must remain owner-occupied (the owner can live in the primary residence or in the JADU), and any ADU shall not be rented for less than 30 days (i.e., no short-term rentals). Like the existing Code, the Ordinance requires a deed restriction to be recorded for any approved ADU.
- R-4 & HDS Zoning Districts (20 to 30 du/ac). The legislation allows the City to restrict ADUs in areas of the city based on adequacy of water and sewer services or the impact of ADUs on traffic flow and public safety. The Ordinance as presented to the Planning Commission for consideration prohibits ADUs in the R-4 and HDS Multi-family zoning districts (see Section 3 of the Draft Ordinance – Attachment A). The density of 20 to 30 dwelling units per acre and related development standards for the R-4 and HDS multi-family zoning districts could be considered sufficient for the development of affordable

housing units and therefore ADUs unnecessary. After further consultation with the City Attorney it was determined the new legislation preempts the City from prohibiting ADUs in any residential district based on density. As noted, the legislation only allows the City to restrict ADUs based on adequacy of water and sewer services or the impact of ADUs on traffic flow and public safety. The prohibition in R-4 & HDS Zoning Districts has been removed from the Ordinance.

E. Planning Commission Comments

At its public hearing on June 15, 2021, the Planning Commission provided the following comments (see attached Planning Commission Minutes – Attachment C):

- Concerned about parking – particularly within the high fire severity zones.
- Unpermitted ADUs should not be grandfathered as a result of the Ordinance.
- Solar panels and other California Green Code requirements strongly encouraged.
- Whether there was any interest to incentivize property owners to construct ADUs.
- HOAs enforcement authority vs State Legislation related to ADUs.
- Manufactured homes (alternative construction techniques) as ADUs.

F. Next Steps

Any ordinance that is adopted by the City that regulates ADUs is required to be submitted to the State Department of Housing and Community Development (HCD) for the Department's review within 60 days of adoption. HCD will advise the City if it finds that the Ordinance violates the provisions of state law. Given the breadth of the new state regulations and some ambiguities in the new laws, additional revisions to the state laws regulating ADUs should be expected in the future.

Attachments:

- A. Draft ADU Ordinance.**
- B. ADU Exclusion Area Map (High Fire Severity Zones and No Sewer Connection Areas).**
- C. June 15, 2021, Planning Commission Minutes.**

ATTACHMENT – A

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA AMENDING TITLE 16 (ZONING) OF THE HIGHLAND MUNICIPAL CODE TO AMEND REGULATIONS PERTAINING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND MAKING A FINDING OF EXEMPTION UNDER SECTION 15282(H) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES AND PUBLIC RESOURCES CODE SECTION 21070.17

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Purpose, Findings, and Intent.

A. Effective January 1, 2020, AB 881, AB 68, SB 13, AB 587, and AB 670 amended Government Code Sections 65852.2 and 65852.22, and other provisions of State law, to further limit the application of local development standards, fees, and discretionary approval processes to accessory dwelling units (“ADUs”) and junior accessory dwelling units (“JADUs”).

B. As amended, Government Code Section 65852.2 allows the City to designate, under a ministerial review process, areas where new ADUs may be permitted and to establish objective standards related to parking, height, setback, landscaping, architectural review, and maximum size of units.

C. On January 14, 2020, the City Council adopted an interim ordinance to impose a moratorium on the construction of ADUs in high fire severity zones. The interim ordinance was subsequently extended on February 28, 2020. The City submitted a copy of the interim ordinance (Ordinance No. 441) to the Department of Housing and Community Development on January 31, 2020, and the City received a response on February 3, 2020 confirming receipt but no further comments received after 60 days. The interim ordinance expired on February 28, 2021.

D. Staff has studied the issue of whether there should be a permanent ban on the construction of ADUs in high fire severity zones or if certain health and safety regulations should be adopted to allow ADUs to be constructed in these areas under certain parameters. As a result of careful consideration by Staff working closely with the City’s Fire Marshal, and the City’s Battalion Chief, it was determined to be appropriate to ban all construction of ADUs in high fire severity zones due to the concentration of housing tracts with units built near each other along the foothills of the National Forest. It was further determined appropriate to ban ADU in high fire severity zones because detached ADUs along the foothills will intrude into the rear setbacks (and others) and could result in impacts to the fuel modification zones, both designed to protect the residential neighborhoods from wildfires.

E. The City Council hereby determines that the construction of ADUs in areas that have been designated as high fire severity zones could endanger the public health and safety. These areas are prone to fires, and increasing the density in these areas can hinder the ability of the fire personnel to evacuate people quickly in event of a fire emergency. On June 27, 2017 there was a 900-acre wildfire in Highland that forced the evacuation of about 200 residents. On July 12, 2017 there was a 33-acre fire that burned in the City. A few days later on July 14, 2017, there was

a 450-acre brush fire that burned around homes in the City. In the neighboring city of San Bernardino, there was a brush fire on October 21, 2019 that destroyed or damaged nine homes. On October 24, 2019 there was a wildfire in San Bernardino that burned 145 acres. According to CalFire, 7,860 fires were recorded to CalFire and the US Forest Service in 2019, an increase from the 7,571 fires in 2018. In 2020, these figures increased again to 9,639 fire incidents. In September 2020, the El Dorado Fire occurred in Yucaipa where 22,744 acres were burned, 10 structures were destroyed, and tragically, one firefighter died. The City is prone to strong winds which help fuel brush fires and can create a dangerous situation, particularly if there is only one escape route from the fire and streets are blocked due to on-street parking during an evacuation event. Increasing the population in high fire severity zone areas could have devastating consequences if the additional people must be quickly moved from the area in the event of an emergency. According to most fuel modification and defensible space plans, there are generally areas where no combustible construction is to occur adjacent to development in the high fire hazard severity zones. Should construction of an ADU (or any combustible construction) occur in these areas, it will compromise the design of any fuel modification and defensible space plan.

F. The City Council determines that the construction of ADUs in areas without appropriate sewer systems is detrimental to the local water quality, and public health and safety. ADUs proposed to be served by On-site Wastewater Treatment Systems (OWTS) (e.g., septic systems) require review and approval from the local health officer per Government Code Section 65852.2(a)(1)(D)(ix). In this case the City's local health officer is the County of San Bernardino Department of Public Health. The County's approval process requires all proposed (new) and modified septic systems in the City of Highland to be submitted to the State Water Quality Control Board for evaluation and approval. The extensive minimum standards and technical requirements (also derived from the California Plumbing Code) for the treatment and disposal of sewage through the use of OWTS on small lots in established neighborhoods, when no connection to a sewer is available, conflicts with the state's ADUs legislation standards. These conflicts include, but are not limited to minimum lot size, setbacks from septic tanks and leach fields, and setback from structures and existing water service lines. For these reasons and others the State Water Quality Control Board is denying ADUs based on current statewide OWTS policy. Accordingly, this ordinance prohibits the construction of ADUs in areas not serviced by sewer systems as it would be detrimental to the public health and safety.

G. The Planning Commission considered this Ordinance, including the environmental exemption, on June 15, 2021, at a duly noticed public hearing, as prescribed by law, at which time City Staff and interested persons had an opportunity to and did testify either in support of or opposition to this matter.

H. At the conclusion of the Planning Commission hearing and after due consideration of the testimony, the Planning Commission adopted Resolution No. 2021-010, recommending approval of the Ordinance by the City Council.

I. The City Council, at a regular meeting, considered the Ordinance, including the environmental exemption, on August 10, 2021, at a duly noticed public hearing, as prescribed by law, at which time City Staff and interested persons had an opportunity to and did testify either in support or opposition to this matter.

J. All legal prerequisites to the adoption of this Ordinance have occurred.

Section 2. **General findings**

In compliance with Section 16.08.040(D) of the Highland Municipal Code, the City Council makes the following findings:

A. The proposed change of zone or revision is consistent with the goals, objectives, policies, and programs of the general plan, and is necessary and desirable to implement the provisions of the general plan;

Response: The proposed revision is consistent with the goals, objectives, policies, and programs of the general plan because the amendments to the Land Use and Development Code related to Accessory Dwelling Units help to provide a unique opportunity to address a variety of housing needs and provide affordable housing options for family members, friends, students, the elderly, in-home health care providers, people with disabilities, and others. This type of development is desirable for the City and is consistent with the goals, objectives, and policies and program of the General Plan. Goal 8.3, Policy 2 of the of the City of Highland General Plan Housing Element states, “provide a variety of home building opportunities for a range of housing types,” and Policy 3 states “expand the affordable housing stock and provide homeowners with an additional source of income by facilitating the construction of second dwelling units.” In addition, the proposed amendments would help improve public health and safety by prohibiting ADUs in designated areas identified as being vulnerable to fires (high fire severity zones) and areas with inadequate sewer services, which is consistent with the General Plan. Goal 4.1, Policy 1 of the City of Highland General Plan states, “prior to permitting, ensure that all major extensions of services, facilities and utilities are comprehensively reviewed for related social, economic and environmental impacts and identify mitigation measures as appropriate,” and Policy 4 states, “continue to ensure that public water, sewer, drainage and other facilities needed for a project phase are constructed prior to or concurrent with initial development within that phase, unless otherwise approved by the City.” Goal 4.3 of the City of Highland General Plan states, “provide a safe and effective sewer system that meets the needs of Highland residents, businesses and visitors.” Goal 4.8, Policy 5 of the City of Highland General Plan states, “ensure that development in Fire Hazard Zones comply with adequate fire safety standards (e.g., fuel modification zones, perimeter roads, greenbelts, etc.).” Goal 6.5, Policy 1 of the City of Highland General Plan states, “review the vulnerability of new development in areas with the potential for wildland-urban interface fires and incorporate appropriate mitigation measures in the conditions of approval,” and Policy 2 states, “ensure the adequate protection of proposed and existing development in areas subject to wildland-urban interface fires and balance the need for fire prevention measures with the need to preserve significant biological resources.” .

B. The proposed change of zone or revision will not adversely affect the public health, safety, and welfare or result in an illogical land use pattern;

Response: The proposed revision will not adversely affect the public health, safety, and welfare because the amendments to the Land Use and Development Code for all new ADUs constructed in the City are required to comply the local building codes, and to further protect the

public health and safety, and welfare of the City, ADUs will be prohibited in an area designated as high fire severity zone and areas without appropriate sewer systems to protect water quality, and public health and safety.

C. The proposed change of zone or revision is consistent with the purpose and intent of the remainder of this title not under consideration; and

Response: The proposed revision is consistent with the purpose and intent of the remainder of this title not under consideration because the amendments to the Land Use and Development Code only address those sections associated with ADUs as restricted by state law and do not impact other Code sections relative to land use review and permits and/or construction permits.

D. The potential environmental impacts of the proposed change of zone or revision are insignificant or there are overriding considerations which outweigh the potential impacts.

Response: The potential environmental impacts of the proposed revision are insignificant because the amendment to Land Use and Development Code implements the provisions of Government Code Section 65852.2 and is therefore exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 21080.17 and California Code of Regulations, Title 14, Chapter 3, Section 15282(h). A Notice of Exemption will be filed with the County Clerk of the Board.

Section 3. Table 16.16.030A (Uses permitted within residential districts) of Section 16.16.030 (Use regulations for residential districts.) of Chapter 16.16 (Residential Districts) of Title 16 (Land Use and Development) of the Highland Municipal Code is hereby amended to delete the row titled “Accessory Dwelling Unit (shall comply with the provisions of HMC 16.44.180)” under Section A(1), and to add a new row in the position of Section A(13) entitled “Accessory Dwelling Unit and Junior Accessory Dwelling Unit” that shall read as follows, with all other provisions of Table 16.16.030A to remain unchanged:

	A/EQ	R-1	R-2	R-3	R-4	HDS	VR	R-2C	EHV
13. Accessory Dwelling Unit and Junior accessory dwelling units (shall comply with the provisions of HMC 16.44.180)	P	P	P	P	P	P	P	P	P

Section 4. The definition of “Accessory dwelling unit” or “ADU” in Section 16.06.010 (A definitions) of Chapter 16.06 (Definitions) of Title 16 (Land Use and Development) of the Highland Municipal Code is hereby amended to read as follows:

“Accessory Dwelling Unit” or “ADU” has the meaning ascribed in Government Code Section 65852.2, as the same may be amended from time to time.

Section 5. Section 16.06.100 (J definitions) of Chapter 16.06 (Definitions) of Title 16 (Land Use and Development) of the Highland Municipal Code is hereby amended to include a definition for “Junior Accessory Dwelling Unit” or “JADU”, which shall read as follows:

“Junior Accessory Dwelling Unit” or “JADU” has the meaning ascribed in Government Code Section 65852.22, as the same may be amended from time to time.

Section 6. A new subsection (B)(5) is hereby added to Section 16.12.020 (Planned Development (PD) District) of Chapter 16.12 (Special Districts) of Title 16 (Land Use and Development) of the Highland Municipal Code to read as follows, with all other provisions of Section 16.12.020 remaining unchanged:

“B.5. Accessory Dwelling Units and Junior Accessory Dwelling Units are permitted if they comply with the provisions of HMC 16.44.180.”

Section 7. Table 16.22.030A (Uses permitted within mixed use districts) of Section 16.22.030 (Mixed use regulations.) of Chapter 16.22 (Mixed Use Districts) of Title 16 (Land Use and Development) of the Highland Municipal Code is hereby amended to add a new row B(7) titled “Accessory Dwelling Units and Junior Accessory Dwelling Units” that shall read as follows, with all other provisions of Table 16.22.030A to remain unchanged:

Use	Attached Mixed Use Structure	Separated Multiple Use Project
B. 7 Accessory Dwelling Units and Junior Accessory Dwelling Units (shall comply with the provisions of HMC 16.44.180)	P	P

Section 8. Section 16.44.180 (Accessory Dwelling Units) of Chapter 16.44 (Specific Development Standards) of Title 16 (Land Use and Development) of the Highland Municipal Code is hereby amended in its entirety as follows:

“16.44.180 Accessory dwelling units and junior access dwelling units.

A. **Intent.** This section is intended to provide reasonable regulations for the development of accessory dwelling units (“ADUs”) and junior ADU (“JADUs”) in certain residential areas on lots developed or proposed to be developed concurrently with single-family residential or multi-family residential dwellings in compliance with state law regarding ADUs and JADUs (California Government Code Sections 65852.2 and 65852.22). ADUs and JADUs contribute needed housing to the community’s housing stock and are intended to provide livable housing at lower cost while providing greater security, companionship and family support for the occupants. In addition, the regulations in this section are intended to ensure that ADUs and JADUs

located in residential districts do not adversely impact adjacent residential parcels or the surrounding neighborhood, have access to adequate water and sewer services, will have limited impacts on traffic flow and public safety, and are developed in a manner which protects the integrity of the residential district, while providing for needed housing opportunities for owners of eligible parcels. Moreover, the regulations are intended to ensure that ADUs are not constructed in high fire severity zones as this poses a great risk to the public health and safety in the event of a fire and the need to quickly evacuate residents.

B. Definitions.

The following words shall have the meanings set forth below, unless the context otherwise permits or requires:

1. “Accessory Dwelling Unit” or “ADU” has the meaning ascribed in Government Code Section 65852.2, as the same may be amended from time to time.
2. “Attached ADU” means an ADU that is constructed as a physical expansion (i.e. addition) of the Primary Dwelling and shares a common wall with the Primary Dwelling.
3. “Detached ADU” means an ADU that is constructed as a separate structure from the Primary Dwelling, which does not share any walls with the Primary Dwelling.
4. “Existing Structure” means an existing single-family dwelling, multi-family dwelling, or other accessory structure that can be safely converted into habitable space under the California Building Standards Code, as amended by the City, and other applicable law.
5. “Junior Accessory Dwelling Unit” or “JADU” has the meaning ascribed in Government Code Section 65852.22, as the same may be amended from time to time.
6. “Primary Dwelling” means the existing or proposed single-family dwelling or multi-family dwelling on the lot where an ADU would be located.
7. “Public Transit” has the meaning ascribed in Government Code Section 65852.2(j), as the same may be amended from time to time.

C. General Requirements and Application Procedure.

1. An application for an ADU or JADU shall be considered ministerially, without discretionary review or a hearing, pursuant to either “Planning Review” ADU or a streamlined “Building Permit Only” Review. The city shall act on the application within 60 days from the date the city receives a completed application if there is an existing single-family dwelling or multi-family dwelling on the lot. If the application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the city may delay acting on the application for the ADU or JADU until the city acts on the permit application to create the new single-family dwelling, but the application to create the ADU or JADU shall still be considered ministerially without discretionary review or public hearing under either the Planning Review or Building Permit Only Review. If the applicant requests a delay, the 60-day time period shall be

tolled for the period of the delay. Table 16.44.180 summarizes the level of ministerial review required for various types of ADUs.

Table 16.44.180 - Ministerial ADU Review

Applications Subject to “Planning Review” [See Section 16.44.180(D)]	Applications Subject to “Building Permit Only” Review [See Section 16.44.180(E)]
Any application for an ADU that is <u>not</u> eligible for “Building Permit Only” Review, including but not limited to: • An ADU within the space of an existing accessory structure that expands the physical dimensions of that accessory structure by more than 150 square feet or where the expansion is not for the purpose of accommodating ingress and egress, and • A detached ADU with a floor area that exceeds 800 square feet or does not provide four-foot side and rear yard setbacks, on a lot with an existing or proposed single-family dwelling.	• One ADU within the space of an existing or proposed single-family dwelling or an accessory structure. The ADU may expand the physical dimensions of an existing accessory structure by not more than 150 square feet to allow for ingress and egress. The space must have exterior access from the proposed or existing or proposed single-family dwelling. The rear and side yard setbacks must be sufficient for fire and safety. • A JADU that meets the requirements of Government Code Section 65852.22. • One detached, new construction ADU, so long as the ADU does not exceed (1) a total floor area of 800 square feet, and (2) a height of 16 feet. • Multiple ADUs within the portions of an existing multi-family dwelling, in spaces not used as living space. Examples include conversion of storage rooms, boiler rooms, attics, basements, and garages. Each accessory dwelling unit must comply with state building standards for dwellings. The number of ADUs that may be created within a multi-family dwelling is equal to 25 percent of the number of existing multi-family dwelling units, or one ADU, whichever is greater. • Not more than two Detached ADUs, on a lot with an existing multi-family dwelling. The ADUs are subject to a 16-foot height limit and must maintain at least a 4-foot rear and side yard setback.

2. All ADUs and JADUs shall satisfy the requirements of the California Building Standards Code, as amended by the City.

3. In accordance with State law, ADUs are an accessory use or an accessory structure to the Primary Dwelling on the lot. ADUs shall not be considered to exceed the allowable density for the lot.

4. The application for the Planning Review ADU or Building Permit Only ADU or JADU must be signed by the owner(s) of the parcel of land.

D. Planning Review ADUs

Except as otherwise set forth in subsection E of this section, the city shall not approve an application for a new ADU unless the ADU satisfies all of the standards below. An application for a new ADU that satisfies each of the below standards shall be approved by the director of community development, or designee, following a ministerial review for compliance. ADUs approved pursuant to "Planning Review" shall comply with the following standards, unless State law mandates that different standards shall apply in which case the mandated State law standards shall apply:

1. Location Restrictions: One ADU shall be allowed on a lot with a proposed or existing Primary Dwelling that is zoned residential, except as otherwise set forth herein. To protect the public health and safety, no ADUs shall be constructed in an area designated as a high fire severity zone, or in an area without appropriate sewer systems (i.e. on septic tank system).

2. Development Standards:

a. Size restrictions. The total floor area of an Attached ADU or Detached ADU that is a studio or 1-bedroom shall not exceed 850 square feet. The total floor area of an Attached ADU or Detached ADU that has two or more bedrooms shall not exceed 1,200 square feet. For an attached ADU where there is an existing Primary Dwelling, the total floor area shall not exceed 50 percent of the size of the existing Primary Dwelling, or the size restrictions stated above, whichever is less. In no case shall an ADU be a smaller size than an "efficiency unit" as defined in Section 17958.1 of Health and Safety Code.

b. Height restrictions. A Detached ADU shall not exceed 16 feet in height, and an Attached ADU shall not exceed the height of the Primary Dwelling.

c. Setback. No setback shall be required for an ADU that is within an Existing Structure or within a structure constructed in the same location and that has the same dimensions as an Existing Structure. For all other ADUs, the required setback from side and rear lot lines shall be four feet. An ADU shall comply with all required front yard setbacks otherwise required by the Municipal Code.

d. Lot Coverage. An ADU shall conform to all lot coverage requirements applicable to the zoning district in which the property is located, except where the application of

the lot coverage regulations would not permit construction of an 800 square foot ADU that is 16 feet in height with four-foot side and rear yard setbacks.

e. Historic Resources. An ADU that has the potential to adversely impact any historical resource listed on the California Register of Historic Resources, shall be designed and constructed in accordance with the “Secretary Of The Interior’s Standards For The Treatment Of Historic Properties With Guidelines For Preserving, Rehabilitating, Restoring, And Reconstructing Historic Buildings” found at 36 CFR 68.3, as amended from time to time.

3. Design and Features:

a. Design. The ADU shall have the same design, colors, materials, and architectural details (including windows and roof pitch) of the Primary Dwelling, and shall comply with any objective design standards adopted by the City that are applicable to the zoning district, Specific Plan area, or Planned Unit Development where the ADU is located.

b. Fire Sprinklers. ADUs are required to provide fire sprinklers if they are required for the Primary Dwelling, or as required under the existing California Residential Code.

c. Entrance. An attached ADU shall have a separate entrance from the Primary Dwelling.

4. Covenant Required: The property owner shall record a declaration of restrictions, in a form approved by the City Attorney, placing the following restrictions on the property, the property owner, and all successors in interest: (i) the ADU is to be rented only for terms of 31 days or longer; and (ii) the ADU is not to be sold or conveyed separately from the Primary Dwelling. Proof of recordation of the covenant shall be provided to the City prior to the issuance of a Certificate of Occupancy for the ADU.

5. Transfer. An ADU shall not be sold, transferred, or assigned separately from the Primary Dwelling, but may be rented. The ADU shall not be used for short term rentals for less than 31 consecutive days.

6. Parking Requirements:

a. In addition to the off-street parking space(s) required for the Primary Dwelling, one off-street parking space shall be provided for each ADU, except when:

i. The ADU is located within one-half mile walking distance of Public Transit;

ii. The ADU is located within an architecturally and historically significant historic district;

iii. The ADU is part of a proposed or existing Primary Dwelling or accessory structure;

iv. The ADU is located in an area where on-street parking permits are required but not offered to an ADU occupant; or

v. The ADU is located within one block of a city-approved and dedicated parking space for a car share vehicle.

b. Off-street parking shall be permitted in setback areas in locations determined by the planning department or through tandem parking.

c. When the ADU is created by converting or demolishing a garage, carport or covered parking structure, replacement of parking space(s) eliminated by the construction of the ADU shall not be required as long as the ADU remains in use as a legal ADU.

7. Permits required. Except as otherwise required herein, all construction, structural alterations or additions made to create an ADU shall comply with current development standards and building, electrical, fire and plumbing codes. The applicant shall obtain a building permit and any other applicable construction permits prior to the construction of the ADU.

E. Building Permit ADUs

1. An applicant shall not be required to submit an application for an ADU or JADU permit under this ordinance, and may instead seek building permit approval for an ADU and/or JADU that satisfies the requirements of Government Code Section 65852.2(e)(1), as the same may be amended from time to time, and the California Building Standards Code, as amended by the City.

2. In addition to obtaining a building permit under this process, the applicant shall be required to obtain all other applicable construction permits prior to the construction of the ADU or JADU.

3. An ADU or JADU approved by a building permit only process shall be rented only for terms of 31 days or longer.

4. The property owner shall record a declaration of restrictions, in a form approved by the City Attorney, placing the following restrictions on the property, the property owner, and all successors in interest: (i) the ADU or JADU is to be rented only for terms of 31 days or longer; (ii) the ADU or JADU is not to be sold or conveyed separately from the Primary Dwelling, and (iii) if there is a JADU on the property, either the JADU or single family residence shall be occupied by the owner of record. Proof of recordation of the covenant shall be provided to the City before a Certificate of Occupancy may be issued for the ADU and/or JADU.

5. Pursuant to Government Code section 65858.2(e), the City shall ministerially approve an application for a building permit within a residential or mixed-use zone to create any of the following:

a. One ADU and one JADU per lot with a proposed or existing single-family dwelling if all of the following apply:

(i) The ADU or JADU is within the proposed space of a single-family dwelling or existing space of a single-family dwelling or accessory structure and may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure. An expansion beyond the physical dimensions of the existing accessory structure shall be limited to accommodating ingress and egress.

(ii) The space has exterior access from the proposed or existing single-family dwelling.

(iii) The side and rear setbacks are sufficient for fire and safety.

(iv) The JADU complies with the requirements of Section 65852.22 as set forth in subsection 6 below.

b. One detached, new construction, ADU that does not exceed four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling. The Detached ADU may be combined with a JADU described in subparagraph (A) above. The ADU shall be no more than 800 square feet in size, with a height limit of 16 feet.

c. At least one ADU within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings. If requested, multiple ADUs shall be allowed, up to the number of ADUs that equals 25 percent of the existing multifamily dwelling units in the structure.

d. Not more than two Detached ADUs that are located on a lot that has an existing multifamily dwelling, subject to a height limit of 16 feet and four-foot rear yard and side setbacks.

6. In accordance with the standards set forth in Government Code section 65852.22, JADUs shall comply with the following requirements, unless State law is amended to set forth different standards in which case State law standards will govern:

a. A JADU shall be a minimum of 220 square feet and a maximum of 500 square feet of gross floor area. The gross floor area of a shared sanitation facility shall not be included in the maximum gross floor area of a JADU.

b. A JADU must be contained entirely within the walls of the existing or proposed single-family dwelling.

c. A separate exterior entry from the main entrance to the single-family dwelling shall be provided to serve a JADU.

d. A JADU may include separate sanitation facilities, or may share sanitation facilities with the existing single-family dwelling.

e. A JADU shall include an efficiency kitchen meeting the requirements of Government Code Section 65852.22.

f. No additional parking is required for a JADU.

g. Unless State law is amended, the JADU or the single family residence shall be occupied by the owner of record, except where the owner is another governmental agency, land trust, or housing organization..

F. Fees and Utility Connections.

ADUs and JADUs that are processed under either the Planning Review ADUs set forth in Section D or through the Building Permit Only ADU process set forth in Section E, shall comply with the following:

1. ADUs and JADUs shall have adequate water and sewer services. These services may be provided from the water and sewer points of connection for the Primary Dwelling and need not be a separate set of services, unless the local water and sewer service provider requires a new or separate utility connection directly between the ADU and the utility if the ADU is constructed with a new single family residence.

2. The owner of an ADU or JADU shall be subject to the payment of all sewer, water and other applicable fees, including impact fees set forth in Government Code section 66000 *et seq.*, except as specifically provided in California Government Code Sections 65852.2 and 65852.22.

3. Prior to receiving a building permit, the owner of an ADU must submit letters of service availability for water and sewer disposal to the Building Official.”

Section 9. CEQA. The City Council hereby finds that this ordinance implements the provisions of Government Code Section 65852.2 and is therefore exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 21080.17 and California Code of Regulations, Title 14, Chapter 3, Section 15282(h). The Community Development Director is hereby directed to file a Notice of Exemption.

Section 10. Severability. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance, is for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

Section 11. Savings Clause Neither the adoption of this Ordinance nor the repeal or amendment by this Ordinance of any ordinance or part or portion of any ordinance previously in effect in the City, or within the territory comprising the City, shall in any manner affect the prosecution for the violation of any ordinance, which violation was committed prior to the effective date of this Ordinance, nor be construed as a waiver of any license, fee or penalty or the penal provisions applicable to any violation of such ordinances.

Section 12. Submittal of Ordinance. The Community Development Director, or his designee, shall submit a copy of the Ordinance to the Department of Housing and Community Development within 60 days after adoption of this Ordinance.

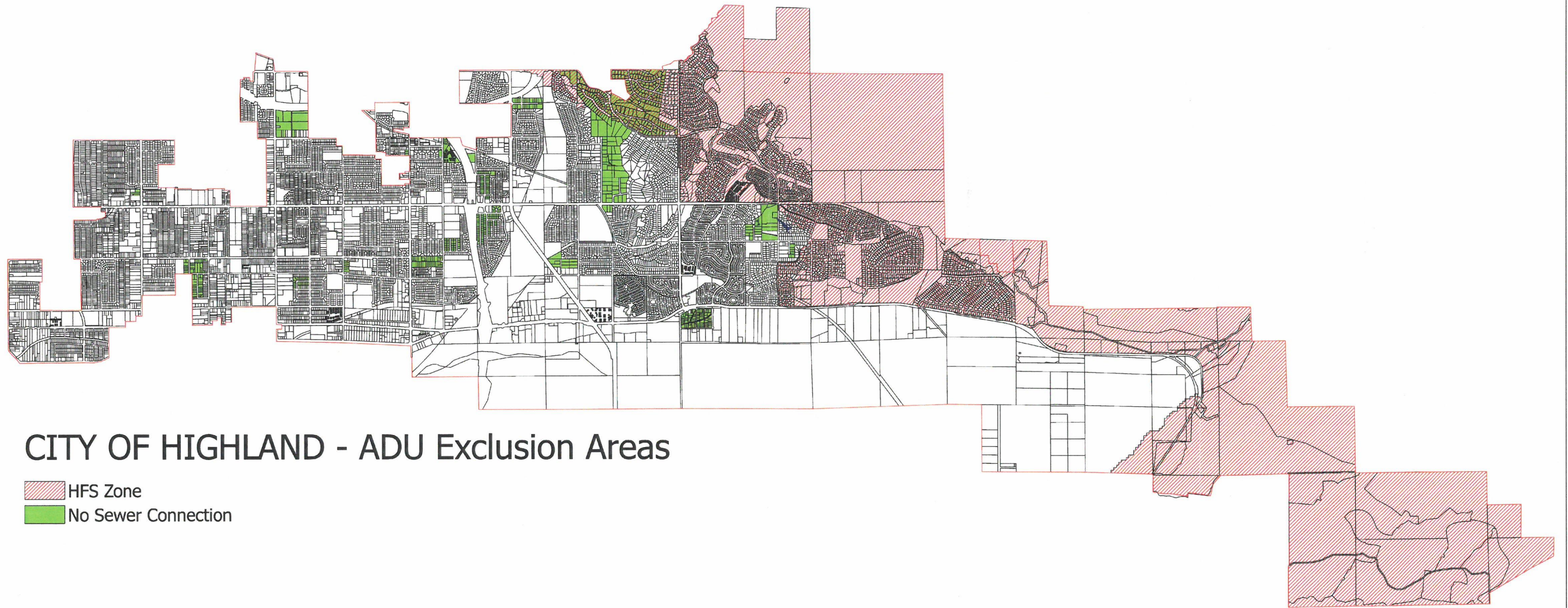
PASSED, APPROVED AND ADOPTED by the Highland City Council on _____, 2021.

Penny Lilburn, Mayor

ATTEST:

Betty Hughes, City Clerk

ATTACHMENT – B



CITY OF HIGHLAND - ADU Exclusion Areas

-  HFS Zone
-  No Sewer Connection

N

ATTACHMENT – C

MINUTES
PLANNING COMMISSION REGULAR MEETING
June 15, 2021 – 6:00 P.M.

CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:01 p.m. by Chair Hamerly at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Randall Hamerly
	Vice Chair	Chandra Thomas
	Commissioner	Edward Amaya
	Commissioner	Jessica Sutorus

Absent:	Commissioner	Jarrold Miller
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Staff Present: Lawrence Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Ash Syed, Associate Planner
Matt Bennett, Assistant Public Works Director
Camille Goritz, Administrative Assistant III
Scott Rice, Landscape Architect

The Pledge of Allegiance was led by Chair Hamerly.

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

None

CONSENT CALENDAR

1. Minutes from the June 1, 2021 Regular Meeting.

A MOTION was made by Vice Chair Thomas, seconded by Commissioner Sutorus, to approve the minutes, as amended. Motion carried, 4-0.

PUBLIC HEARING

2. A request for a one-year Extension of Time (EOT) No. 21-001 for Tentative Tract Map No. 19915 (TTM No. 14-004) and Conditional Use Permit (CUP) No. 15-001 facilitating Highland Park Planned Development (SPR No. 15-001) for a residential community, consisting of 46 single-family residential lots, one neighborhood park/water quality basin, roadways, and two (2) lettered landscaped lots. (29300 Base Line)

Associate Planner Quintanilla stated the Applicant requested to withdraw the application. We have found new evidence through State Law AB 1561 which gives an automatic 18 month extension for Tentative Tract Maps expiring during the COVID-19 pandemic. This tract falls within the guidelines and the parameters of this approval therefore, the Applicant is requesting to withdraw this application.

3. Design Review Application (DRA 21-008) for the reconstruction of a restaurant with a drive-thru lane, onsite parking, and landscaping on a 12,000 square foot parcel. (26468 Base Line)

Associate Planner Syed presented the staff report.

Chair Hamerly opened the public hearing.

Commissioner Amaya asked if the business to the north of Nikko's will be without a fence? There is an existing fence right now, but I think the plan was to remove it.

Tony Shabke, Applicant stated there is a fence on the north side and we are not going to remove it.

Commissioner Amaya stated the bollard is on the east side. Will you have a fence there?

Associate Planner Syed stated along Knobhill Road the existing metal chain will be replaced with a chain, however the bollards will stay.

Sean McNaughton, Representative stated there is going to be an entirely new concrete curb that will define the planter. That will serve as a barrier for the wheel stop as well as an effective barrier.

Chair Hamerly asked about the right of way. Is that going to be the immediate designation or is the existing curb and gutter going to remain as is? The 52 foot right of way designation there would take the right of way all the way back to the curb.

Assistant Public Works Director Bennett stated the 52 feet is the right of way back of curb. The curb is going to remain at 40 feet from centerline, 12 feet back is the right of way. The curb line is at 40 feet and that is at ultimate. What we are trying to perfect is the 12 feet back of curb which is allowing for the city sidewalk and parkway in those 12 feet.

Chair Hamerly stated great upgrade on the landscaping. It looks much better than it does now.

Chair Hamerly stated the crosshatched area that is at the southwest corner that states drive-thru waiting area looks like a sharp turn to get in there and it is only 15 ½ feet deep. Either the vehicle is going to be hanging out waiting for people to get their food or the front bumper is going to be sticking out into the accessible pathway coming from the street. How is the space intended to work or the frequency that which would be used?

Sean McNaughton stated that space might not be needed at all. We may be able to remove it, it was not needed for an extra parking space.

Chair Hamerly stated I was wondering about the logistics because if they do get their food delivered to them and that is the front of the cue it is going to be disastrous trying to back out of there.

Associate Planner Syed clarified that there are 15 parking spaces needed.

Chair Hamerly stated the two parking spaces in the crosshatch area were not counted in the parking total, so you are good without those.

Vice Chair Thomas suggested putting a sign that states drive thru waiting area.

Tony Shabke replied thank you, we will consider that.

Commissioner Amaya asked if the second floor of the building is only going to be used as office space?

Sean McNaughton stated correct.

Chair Hamerly closed the public hearing.

A MOTION was made by Commissioner Amaya, seconded by Vice Chair Thomas to:

1. Adopt Resolution 2021 – 009 approving Design Review Application (DRA 21-008) for the reconstruction of a restaurant with a drive-thru lane, onsite parking, and landscaping, subject to the Conditions of Approval and Findings of Fact.
2. Direct staff to file a Notice of Exemption with the County Clerk of the Board of Supervisors. Motion carried, 4-0.

RESOLUTION NO. 2021 – 009

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING A DESIGN REVIEW APPLICATION (DRA 21-008) FOR THE RECONSTRUCTION OF A RESTAURANT WITH A DRIVE-THRU LANE, ONSITE PARKING, AND LANDSCAPING LOCATED AT 26468 BASE LINE, HIGHLAND, CA 92346. ASSESSOR'S PARCEL NUMBER: 1191-231-34.

4. An Ordinance amending Title 16 (Land Use and Development Code) of the Highland Municipal Code, Chapter 16.06 (Definitions), Chapter 16.16 (Residential Districts), and Chapter 16.44 (Specific Development Standards) regarding Accessory Dwelling Units ("ADUs") and Making Findings Under CEQA. *

Community Development Director Mainez presented the Staff Report.

Chair Hamerly opened the public hearing.

Commissioner Sutorus stated some of the areas outlined on the map presented already allow Accessory Dwelling Units (ADU's). A lot of those parcel lots would accommodate a type of ADU. A lot of people in that area have trouble receiving insurance for their house, very few insurance companies will provide insurance because it is designated as a high fire zone. I also am concerned about the parking.

Community Development Director Mainez stated all those points you made were arguments made by the Planning Associations, League of California Cities, and everyone that wanted to protect character of our neighborhoods. Ultimately the legislation won, and the goal was to provide decent housing for lower income residents, and they thought this was a good solution.

Commissioner Amaya asked if a resident has an unpermitted ADU, are they going to be grandfathered in this Ordinance?

Community Development Director Mainez stated that is illegal to have an unpermitted ADU. The Ordinance requires the property owner to have structures built to code. We would open a Code Enforcement case and go through the Ordinance to see if they meet

the standards and setbacks. We have had a couple unpermitted buildings and they have had to demolish the building.

Commissioner Amaya asked if solar panels are going to be required for a new ADU?

Community Development Director Mainez stated if it falls under the green code, we certainly require solar panels. I would have to see the square footage requirement.

Chair Hamerly stated that would be a threshold test. It would either be the dollar volume of the conversion or the size as a percentage of the existing structure. It could trigger code upgrades.

Commissioner Amaya asked is the city looking for financial incentives for the Development Impact Fees?

Community Development Director Mainez stated no. I do know that under the Housing Element law cities can develop programs to incentivize ADU's. We are not looking at financial assistance programs at this point.

Commissioner Amaya asked if Homeowner's Association (HOA) are part of this?

Community Development Director Mainez stated the ADU legislative is silent. I will defer that to the City Attorney. I assume the state would trump any HOA restriction on HOA authority to regulate.

Chair Hamerly stated the HOA is a discretionary review. The state would trump an HOA.

Commissioner Sutorus asked if the HOA will allow you to have rentals on your property?

Chair Hamerly stated they can restrict short term rentals.

Commissioner Sutorus asked regarding manufactured homes and alternative type construction. Is that going to be allowed?

Community Development Director Mainez stated there is a trend of converting cargo containers into dwellings such as, tiny homes. Our objective here in the ordinance is to make the ADU look like the existing house and that it blends in.

Commissioner Sutorus stated the manufactured homes are not efficient.

Vice Chair Thomas asked so it would be allowed? It would just need to be consistent in the appearance, yes?

Community Development Director Mainez stated yes. You can either have parts and put it together or have it all manufactured offsite and then hauled in and brought in with a crane or onsite maneuver to the side of the house. It is possible.

Chair Hamerly asked is a mobile or a modular unit acceptable?

Community Development Director Mainez stated a modular unit is. I would not say it is a premanufactured home off site. I do not think modular falls into the mobile home category.

Chair Hamerly stated you have the modular units that can be affixed to a secure foundation and when it is installed, there is no distinction between that and a site-built unit. They also have your typical mobile home where it is literally on wheels, and they can put an apron, or they can put piers underneath it and it could be moved off site. Are those restricted because they are not considered a permanent structure?

Vice Chair Thomas asked is it based off the permanent foundation permit?

Community Development Director Mainez stated we do require all units be on permanent foundations.

Assistant Community Development Director Stater stated you are exactly right Chair. This was a discussion between Planning and our Building Official. The definition really fell back to the Building Code and that permanent foundation. It really eliminated mobile homes, permitted the modular homes, and I think we have seen one application, but I have not seen any application that we have approved or come forward where the application did not state exterior materials will match the existing home, make sure colors and the roof materials will match.

Chair Hamerly stated my concern would be for life safety because you really cannot put a good foundation system underneath those things that is going to pass seismic standards. So that becomes more of a building and safety and life safety issue, even if it is not a planning issue that could directly be addressed because of exclusions within the ADU code.

Community Development Director Mainez stated these units are small enough where they are exempt from water quality management plan provisions given they are under 5000 square feet, but we will obviously look at the lot drainage during plan check.

Chair Hamerly stated that is the water budgeting for less than 5000 square feet of site modifications for your state water budget.

Community Development Director Mainez stated the Water Quality Management Plan (WQMP) is separate from the drought landscaping requirement.

Chair Hamerly stated I understand the parking restrictions that you cannot make them replace covered parking or enclosed parking. If we have a five-bedroom home and they build an ADU and a Junior Accessory Dwelling Unit (JADU) you could conceivably have up to five parking spaces required by code for the additional units. You cannot just stack them up in the street. I know there are restrictions that say you can only have a certain percentage of your front yard paved with a driveway. How does the ADU run into that if all the parking has to be on site, even if it is not enclosed or covered?

Community Development Director Mainez stated the legislation limits our ability in the number of parking that we can require which is one. The property owner would have to show us on their construction plan where that is. There is not enough space on that property, they are going to park in the street. We do have regulations about parking in the street and they will be enforced.

Chair Hamerly stated sometimes they say that you cannot have more than 40% of your front yard lineal frontage taken up with parking, driveway, etc. I do not know how the city would do this. It seems like there does need to be some sort of an insurability clause. So, that if somebody were in an area that was deemed to be flood zone that could impact

insurance. I know we have got some restrictions for the fire zones one and two, but if there was a proximity to the foothills where insurability became an issue it needs to have a clause in there.

Community Development Director Mainez stated I will forward that question to our City Attorney.

Chair Hamerly stated I know a lot of times they do have minimum insurance standards saying you have to have these limits of liability coverage. So, if the main house is covered, it seems like there must be some provision in there that all the structures on the site have to have that coverage. You could not have an uninsured unit because of the liability that would be involved, so I am not sure what kind of passthrough liability.

Community Development Director Mainez stated it sounds like a civil issue to be addressed by the property owner.

Chair Hamerly asked is this an action item and this is a recommendation to the City Council, correct?

Community Development Director Mainez stated that is correct.

Chair Hamerly closed the public hearing.

A MOTION was made by Commissioner Amaya, seconded by Commissioner Sutorus; to adopt Resolution No. 2021-010 recommending the City Council:

1. Introduce Ordinance No.____, an Ordinance of the City of Highland regarding Accessory Dwelling Units, and making the findings of exemption under section 15282(h) of the California Environmental Quality Act Guidelines, and Public Resources Code Section 21070.17; and
2. Direct staff to file a Notice of Exemption with the County Clerk of the Board. Motion carried, 4-0.

RESOLUTION NO. 2021- 010

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HIGHLAND RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA AMENDING TITLE 16 (LAND USE AND DEVELOPMENT CODE) OF THE HIGHLAND MUNICIPAL CODE, CHAPTER 16.06 (DEFINITIONS), CHAPTER 16.16 (RESIDENTIAL DISTRICTS), AND CHAPTER 16.44 (SPECIFIC DEVELOPMENT STANDARDS) REGARDING ACCESSORY DWELLING UNITS ("ADUs"), AND MAKING FINDINGS UNDER CEQA (MCA-18-005-R1)

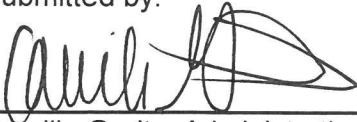
ANNOUNCEMENTS

The next Planning Commission meeting is scheduled July 6, 2021.

ADJOURN

There being no further business, Chair Hamerly declared the meeting adjourned at 7:40 p.m.

Submitted by:

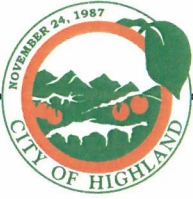


Camille Goritz, Administrative Assistant III
Community Development Department

Approved by:



Randall Hamerly, Chair
Planning Commission



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Lawrence A. Mainez, Community Development Director *Lamm*
Chuck Dantuono, Director of Admin Services/City Treasurer *CD*

SUBJECT: Consideration of a Resolution to adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) pursuant to Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Title 5 (Business Licenses and Regulations).

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2021 - _____ fixing the Highland Business License Tax on the extraction and/or processing of rock, sand, and gravel (aggregate) for Fiscal Year 2021-2022.

FISCAL IMPACT:

The fiscal impact of the proposed adjustment of the Business License Tax will result in a minor increase of General Fund revenue for Fiscal Year 2020-21. However, there are indications that current economic conditions are improving, and mining activity has increased recently so this adjustment may have a greater impact on City revenues.

Points Changes*

Current CPI May 2021	113.222
Minus Previous CPI May 2020	106.889
Index Point Change	6.333

*Period of Review is from May 31, 2020 to May 31, 2021.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>10</u>
Denied _____	Ayes _____		File No. _____
Continued _____	Noes _____		
Tabled _____	Abstain _____		
	Absent _____		
<i>B. Hughes</i>		<i>[Signature]</i>	
City Clerk		City Manager	

Percent Change

Index Point Change	6.333
Change in CPI	0.05925 (6.333/106.889 = 0.05925)
Percent Change	5.92 (0.05925x100 = 5.92%)

Proposed Business License Tax Increase

Existing Tax (July 1, 2020)	\$0.2156 per ton
Proposed Tax Increase (July 1, 2021)	\$0.0128 per ton (\$0.2156 x 5.92% = \$0.0128)
Proposed Tax (July 1, 2021)	\$0.2284 per ton

The City of Highland is using the CPI for the *Riverside-San Bernardino-Ontario, CA*. area to be applied to the mining tax.

PUBLIC NOTICE: The required public notice was published twice in the Highland Community News on July 23, 2021 and July 30, 2021. Staff also notified the two (2) mining operators (CEMEX, and Robertson's Ready Mix), and on August 5, 2021, the Public Hearing Notice was posted on the City's web site and at three locations pursuant to City Council resolution.

BACKGROUND: Pursuant to the Highland Municipal Code Chapter 5.17 (Business Licenses and Regulations), Section 5.17.040 (Rock, Sand, and Gravel [Aggregate] Extraction and Processing Tax), the City Council must consider annually an adjustment to the business license tax on each ton of material excavated from and/or processed in the City as approved by the voters in a special election on November 3, 1998, as Ordinance No. 237 and amended by Ordinance No. 265 (Attachments A and B respectively).

ANALYSIS: Staff has prepared the appropriate Resolution for consideration by the City Council. The proposed adjustment will be from \$0.2156 per ton to \$0.2284 per ton. If the City Council adopts the Resolution, the new rate will be effective back to July 1, 2021. The payment of the license tax is on a quarterly basis and the first payment due to the City is on October 1, 2021.

Attachments:

1. Ordinance No. 237 (1998)
2. Ordinance No. 265 (2000)
3. Proposed CC Resolution No. 2021-____ (proposed 2021)

Attachment 1

ORDINANCE NO. 237

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, ADDING CHAPTER 5.17 TO TITLE 5 OF THE HIGHLAND MUNICIPAL CODE, ESTABLISHING A BUSINESS LICENSE TAX ON THE EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL (AGGREGATE)

THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Title 5 of the Highland Municipal Code is hereby amended by adding Chapter 5.17, "Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel (Aggregate)," as follows:

"Chapter 5.17

BUSINESS LICENSE TAX ON EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL (AGGREGATE)

Section:

5.17.010	Purpose
5.17.020	Payment of Business License Tax; Business License Required
5.17.030	Verification of Annual Production.
5.17.040	Rock, Sand and Gravel (Aggregate) Processing and Extraction Tax
5.17.050	Recordkeeping: Retention of Records and Right of Inspection
5.17.060	Failure to Remit Tax When Due: Penalty
5.17.070	Payment of Other Fees or Taxes Not Excused
5.17.080	Exemption from Tax
5.17.090	Taxes a Debt to City: Actions for Collection of Taxes
5.17.100	Misrepresentation
5.17.110	Amendments
5.17.120	General Penalty for Violations
5.17.130	Severability
5.17.140	Effective date

Section 5.17.010. Purpose.

The purpose of this Chapter is to establish a tax on the commercial business of extraction and/or processing of rock, sand and gravel (aggregate) within the City, as a means of generating revenue for the City for municipal purposes and not as a regulatory measure. This business license tax is imposed in the interests of

the health, safety, convenience and welfare of the residents of the City.

Section 5.17.020. Payment of Business License Tax and Business License Required.

A. In addition to the requirements of Chapter 5.04 of this Title 5, there is imposed upon any business engaged in the principal business of extracting and/or processing rock, sand or gravel (aggregate) from or on any real property located within the City, for the purpose of commercial use or sale, a general business license tax in the amount set forth in Section 5.17.040 of this Chapter.

B. Each business which is subject to this Chapter shall, within 45 days of the effective date of this Ordinance, apply for and obtain a business license tax certificate, as part of the business license application, from the Collector. The business license tax certificate application shall include a current topographic map of all permitted extraction sites within the City, at a scale of 1"=200' and shall include the locations of the City limits and permit limits.

C. It is unlawful for any person, whether as principal or agent, or employee, either for himself or for any other person, to transact and carry on any business within the City which is subject to the business license tax established in this Chapter without first having applied for and procured a business license tax certificate from the City to do so, and without having paid the business license tax therefor. Exemptions to this requirement are set forth in Section 5.17.080 of this Chapter.

D. As used in this Chapter, "processed" or "processing" shall include, but not be limited to, the utilization of rock, sand or gravel (aggregate) from any source or location, as a primary ingredient as part of a manufacturing or batching process (such as asphalt or concrete batching) within the City.

E. As used in this Chapter, to be "engaged in business" shall include the acts of extracting rock, sand or gravel (aggregate) from or on any real property located within the City, processing rock, sand or gravel (aggregate), and/or the utilization of rock, sand or gravel (aggregate), from any source or location, as a primary ingredient as part of a manufacturing or batching process within the City. As used in this Chapter, "engaged in business" shall also include the business of extraction and processing of rock, sand or gravel (aggregate) which is sold to a public agency pursuant to bid.

F. Whenever any person is carrying on two or more related activities at the same location and under the same ownership and management, such as extraction and processing of rock, sand or

gravel (aggregate), then in that event the business license tax shall be applied once only to each ton of material extracted or processed, whichever is greater, and a single business license shall be issued. Provided, however, that nothing contained in this Section shall be construed to relieve the payment of two or more business license taxes when required, where two or more separate businesses are conducted in the same location by the same owner and/or management and such businesses are not construed by the Collector to be correlated or allied with each other. An appropriate business license tax as set forth in this Chapter shall be paid for each business.

G. Nothing contained in this Chapter shall be construed to relieve the obligation to obtain a separate business license and to pay the appropriate business license tax required for each business owned or conducted by a separate owner whether or not under the same management.

Section 5.17.030. Verification of Annual Production.

A. In order for the City to verify annual production reporting, each business which is subject to this Chapter shall submit the following information to the Collector:

(1) Each year on or before June 30, production quantities shall be submitted, reported in tons by quarter and cumulatively for the reporting year.

(2) Each year, on or before July 15, a current aerial photograph shall be submitted, of the mining area with City limits and mine permit area clearly identified.

(3) Every five (5) years, on or before July 15, a current topographic map of the business' permitted extractive sites within the City shall be submitted. The topographic map shall be based on aerial photographs taken within 45 days of submittal. The purpose of the topographic maps is to verify reported production quantities.

(4) Weight slips for aggregate materials shall be made available to the City annually, upon request.

B. If the information submitted pursuant to this Section does not adequately quantify annual production, additional information and/or documentation, identified by the City, may be required and shall be provided at the expense of the business.

C. In addition to the measures set forth in this Section, the City may conduct an audit to insure compliance with this Chapter. The expenses incurred in the completion of the audit shall be paid by the City, unless inaccuracies in reporting are identified. Should inaccuracies be identified, the penalties set

forth in Section 5.17.060 shall be assessed, including the cost of the audit.

Section 5.17.040. Rock, Sand and Gravel (Aggregate) Extraction and Processing Tax.

A. Every person who engages in the principal business of extracting and/or processing rock, sand or gravel (aggregate), from or on any real property located within the City, for the purpose of commercial use or sale, shall pay a general business license tax on each ton of material excavated from and/or processed in the City according to the following schedule:

Jan. 1, 1999 to June 30, 1999	\$0.06 per ton.
July 1, 1999 to June 30, 2000	\$0.09 per ton.
July 1, 2000 to June 30, 2001	\$0.12 per ton.

The rate of tax commencing July 1, 2001 shall be \$.14 per ton, adjusted annually in July in accordance with the Consumer Price Index, for all urban consumers for L.A./Anaheim/Riverside (or substantially equivalent index), with the exact rate to be fixed from time to time by Resolution of the City Council, not to exceed \$0.35 per ton.

B. The tax on the processing and/or extraction of rock, sand and gravel (aggregate), and businesses as set forth herein, shall begin on January 1, 1999, and shall be paid and collected by the City quarterly, beginning April 1, 1999. The returns for the tax shall be submitted by the persons engaged in said principal business within 15 days following the end of each quarter for which the tax is due, on July 1, October 1, January 1 and April 1 of each calendar year, subject to the penalties for failure to pay the said tax as set forth in Section 5.17.050 of this Chapter.

C. The Collector shall provide each person in said principal business with a form for reporting the quarterly return. Said returns shall indicate:

(1) The tonnage of rock, sand and gravel (aggregate) extracted and/or processed during the prior calendar quarter from property located within the City of Highland.

(2) The tonnage of rock, sand and gravel (aggregate) extracted during the prior calendar quarter from property located outside the City, and processed within the City, which is taxed by another city or county, and the rate of tax which has been collected by the other city or county for the same material.

(3) The tonnage of rock, sand and gravel (aggregate) shipped from extraction or processing facilities located within the City to concrete batch plants, asphalt batch

plants, and other processing or manufacturing facilities that utilize aggregate materials.

(4) The tonnage of concrete and/or asphalt or other processed materials shipped from processing facilities located within the City. Concrete and asphalt materials shall be taxed at a rate to be determined by the City based on approximate aggregate content, per cubic yard of concrete, asphalt or other processed material shipped. Other products processed on the site where aggregate is used as a constituent in an end product will be taxed based on the approximate aggregate content.

(5) The current tax rate imposed by the City.

D. Information provided on the quarterly return shall not be considered conclusive as to the information it contains, will not prevent the City from collecting the appropriate amount which is actually due and payable, and shall be subject to review, audit and verification.

Section 5.17.050. Recordkeeping: Retention of Records and Right of Inspection.

It shall be the duty of every person liable for the reporting and payment to the City of any business license tax imposed by this Chapter to keep and preserve, for a period of not less than three (3) years, all records as may be necessary to determine the amount of such tax as he may have been liable for the reporting of and payment to the City. The Collector shall have the right and authority to examine or cause to examine, audit, and inspect such books and records as may be necessary to determine the amount of tax due and payable, and shall have the authority to enforce all provisions of this Chapter.

Section 5.17.060. Failure to Remit Tax When Due: Penalty.

A. Any person who engages in a business which is subject to this Chapter, who fails to remit any tax imposed hereby within the time required, shall pay a penalty of ten (10) percent per annum, compounded, of the amount of tax in addition to the amount owed. Such penalty shall be added by the Collector on the first day of each month after the due date thereof. In addition to the penalty set forth above, the City shall also collect all of its administrative costs, attorneys' fees and other costs incurred by in enforcing this Chapter.

B. If the Collector determines that the nonpayment and/or underpayment of any remittance due under this Chapter is due to fraud, a penalty of twenty-five (25) percent of the amount of the tax shall be added thereto in addition to the penalties stated hereinabove.

C. Every penalty imposed and such interest as accrues under the provisions of this Section shall become a part of the tax required to be paid by this Chapter.

D. The penalty set forth herein shall be in addition to any other applicable penalty for a violation of this Chapter, or any other recourse or remedy available to the City by law.

Section 5.17.070. Payment of Other Fees or Taxes Not Excused.

Any person required to pay a business license tax for conducting a business under this Chapter shall not be relieved from the payment of any other permit charge, fee or tax for the privilege of conducting such business required under any other provision of this Code or any other ordinance or regulation of the City or other agency, and such person shall remain subject to all applicable regulatory provisions.

Section 5.17.080. Exemption from Tax.

A. In the event that the extraction of any of the rock, sand and gravel (aggregate) processed by the person responsible for paying the tax is in fact taxed by any other city or county, and the other city or county also allows a reduction in tax under the same circumstances, then the tax so paid on the materials so processed may be reduced by as much as the amount paid to the other city or county, but in no event shall the reduction be more than one-half (1/2) of the rate charged by the City.

B. No business license tax shall be required under this Chapter of or from any person exempt from the business license tax by virtue of the constitution or any applicable statutes of the United States or the State of California.

C. No business license tax shall be required under this Chapter of or from any governmental agency or subdivision and the employees thereof, but only to the extent they are engaged in the business of such governmental agencies or subdivisions.

D. Any person claiming a business license tax exemption under this Chapter has the burden of furnishing to the Collector such information as the Collector may require to support the claim or eligibility for exemption.

Section 5.17.090. Taxes a Debt to City: Actions for Collection of Taxes.

The amount of any business license tax, penalty or interest, or any combination thereof, imposed by the provisions of this Chapter shall be deemed a debt to the City. An action may be commenced in the name of the City in any court of competent jurisdiction for the amount of any delinquent business tax,

penalties, interest, charges and administrative costs incurred in connection therewith, including attorneys' fees.

Section 5.17.100. Misrepresentation.

No person shall knowingly or intentionally misrepresent any material fact in applying for or paying for the business license tax certificate.

Section 5.17.110. Amendments.

The procedural provisions of this Chapter may be amended by Ordinance duly enacted by the City Council.

Section 5.17.120. General Penalty for Violations.

No person, whether as principal, agent, employee or otherwise, shall violate, cause the violation of, or otherwise fail to comply with any of the requirements of this Chapter. Every act prohibited or declared unlawful, and every failure to perform an act made mandatory, shall constitute and be prosecuted as a misdemeanor as set forth in Chapter 1.24 of the Municipal Code.

Section 5.17.130. Severability.

If any section, subsection, sentence, clause or phrase of this Chapter or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Chapter, the application thereof, and the tax imposed shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council and the voters to adopt each and every section, subsection, part, clause, sentence and phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

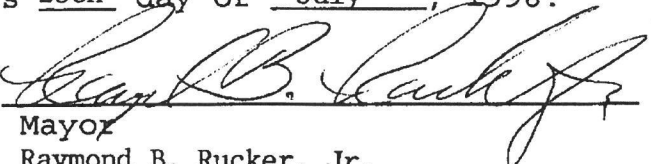
Section 5.17.140. Effective date.

This Ordinance enacting this Chapter as a part of the Municipal Code and levying the business license tax described herein shall be effective ten (10) days after the date on which the City Council has declared that the voters of the City of Highland have approved this Ordinance by a majority of the votes cast by the electors voting on the tax proposal set forth in the Ordinance."

SECTION 2. The City Attorney is hereby designated and directed to prepare a summary of the Ordinance, which shall be published in a newspaper of general circulation in the City of Highland. A certified copy of the full text of the Ordinance shall be posted and available in the office of the City Clerk.

SECTION 3. The Mayor shall sign this Ordinance and the City Clerk shall attest and certify the passage and adoption of this Ordinance if a majority of the voters voting in the City's special election on November 3, 1998 approve that measure asking whether the voters approve this Ordinance.

PASSED, APPROVED AND ADOPTED this 28th day of July, 1998.



Mayor
Raymond B. Rucker, Jr.

ATTEST:



City Clerk
Debbie A. Lee

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO)

CITY OF HIGHLAND)

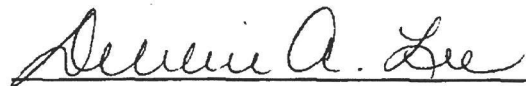
I, DEBBIE A. LEE, City Clerk of the City of Highland, California, do hereby certify that Ordinance No. 237 had its first reading on July 14, 1998 and had its second reading on December 8, 1998 and was duly and regularly adopted by the City Council of the City of Highland at a regular meeting of said Council thereof, held on the 8th day of December, 1998, by the following vote:

AYES: Brown, Rucker, Starbuck, Timmer, Mayor Sundquist

NOES: None

ABSTAIN: None

ABSENT: None


DEBBIE A. LEE, CITY CLERK

Attachment 2

ORDINANCE NO. 265

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING CHAPTER 5.17 OF THE HIGHLAND MUNICIPAL CODE (ORDINANCE NO. 237) (BUSINESS LICENSE TAX ON THE EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL [AGGREGATE]), TO PROVIDE FOR CLARIFICATION AND AMENDMENT OF PROCEDURAL REQUIREMENTS, INCLUDING ADMINISTRATIVE REMEDIES

THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings and Purpose.

- A. Ordinance No. 237 was enacted by the voters on November 3, 1998, establishing a business license tax on the extraction and/or processing of rock, sand and gravel (mining). The business license tax established a source of general purpose revenue which may be used by the City to provide a wide range of benefits to the community. Ordinance No. 237 has now been codified as Chapter 5.17 of the Highland Municipal Code. Section 5.17.120 of Ordinance No. 237 provides that the procedural provisions of Chapter 5.17 may be amended by Ordinance duly enacted by the City Council.
- B. The proposed amendment to Chapter 5.17 of the Highland Municipal Code does not change the amount of the business license tax or general purpose revenues to be received by the City pursuant to Ordinance No. 237. In enacting this Ordinance, the City Council provides for additional procedural and constitutional safeguards in the Ordinance, which better protect the City and the businesses which are subject to the business license regulations, by establishing a clear administrative appeal procedure, and setting forth terms and conditions that clarify the application of the Ordinance, without amending the amount of the tax (or equivalent) to be collected by the City.

SECTION 2. Amending Chapter 5.17 of the Highland Municipal Code (Ordinance No. 237).

Chapter 5.17, "Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel (Aggregate)" of the Highland Municipal Code, enacted by the voters as Ordinance No. 237, is hereby amended in pertinent part as follows:

A. Subsection E shall be added to Section 5.17.040, to read as follows:

- "E. Determination of tax or license classification - right to hearing.
 - (1) The Collector shall determine the amount of business license tax due or the proper classification for a business by means of such

information as he may be able to obtain if:

- (a) Any person fails to file any required statement within the time prescribed; or
 - (b) If, after demand therefor has been made by the Collector, he fails to file a corrected statement within fifteen (15) days after notification to do so; or
 - (c) It appears to the satisfaction of the Collector that a statement filed does not set forth the facts of the business for which a license is required; or
 - (d) If a licensee or an applicant for a license believes that his individual business is not assigned to the property classification because of circumstances peculiar to it.
- (2) Notice of Determination. If such determination is made, the Collector shall give notice of the amount so assessed, or classification found to be appropriate in the following manner:
- (a) By serving it personally; or
 - (b) By depositing it in the United States mail, postage prepaid, addressed to the person so assessed at the address appearing on his last business license or application therefore.
- (3) Right to Hearing. Such person may, within ten (10) days after the serving or mailing of such notice, apply in writing to the Collector for a hearing on the amount of the business license tax or classification determination.

If such application is made, the Collector shall give not less than five (5) days' written notice, in the manner prescribed herein, to the licensee to show cause, at a time and place fixed in the notice, why the amount specified therein should not be fixed or classification determined for such license.

At such hearing, the licensee may appear and offer evidence why such specified tax should not be fixed as the business license tax or such classification prescribed.

After such hearing the Collector shall determine the proper tax to be charged or classification prescribed. He shall forthwith give written notice to the licensee in the manner prescribed herein of such

determination and the amount of the tax.”

B. Subsections E and F shall be added to Section 5.17.090, to read as follows:

“E. The Collector may require the filing of a verified statement from any person claiming to be excluded or exempt by the provisions of this Chapter. Such statement shall set forth all facts upon which the exclusion or exemption is claimed.

F. Interstate Commerce - Relief from undue burdens.

- (1) No business license tax authorized by this Chapter shall be so applied as to occasion an undue burden upon interstate commerce.
- (2) If a licensee or applicant for a license believes that the business license tax places an undue burden on such commerce, he may apply to the Collector for an adjustment of the tax so that it shall not be discriminatory or unreasonable as to such commerce. Such application may be made before, at or within six (6) months after payment of the prescribed business license tax.
- (3) The applicant shall, by affidavit, supporting testimony and documentary evidence, show his method of business and the gross volume or estimated gross volume of business and such other information as the Collector may deem necessary in order to determine the extent, if any, of such undue burden on such commerce.
- (4) The Collector shall conduct an investigation. After obtaining the written approval of the City Attorney, the Collector shall within fifteen (15) days after the applicant has submitted the necessary information, fix the business license tax for the applicant in an amount that is reasonable and nondiscriminatory. If the business license tax has already been paid, the Collector shall order a refund of the amount over and above the business license tax so fixed. In fixing the business license tax to be charged, the Collector shall be authorized to base the tax upon a percentage of gross receipts or any other measure which will assure that the business license tax assessed shall be uniform with that assessed on businesses of like nature, so long as the amount assessed does not exceed the business license tax as prescribed by this Chapter.
- (5) Should the Collector determine the gross receipts measure of business license tax to be the proper basis, he may require the applicant to submit, either at the time of termination of the applicant's

business in the City or at the end of each three months, a sworn statement of the gross receipts and pay the amount of business license tax therefor; provided, that no additional business license tax during any one calendar quarter shall be required after licensee shall have paid an amount equal to the annual business license tax as prescribed in this Chapter."

C. Section 5.17.110 shall be added to Chapter 5.17, to read as follows:

"Section 5.17.110. Appeals.

- A. Who may appeal. Any person aggrieved by the application of this Chapter, or by any decision of the Collector regarding the issuance or refusal to issue a license, the appropriate license classification of the business, or the amount of a business license tax, may appeal to the City Council by filing a notice of appeal with the City Clerk within sixty (60) days after the due date for payment of the tax, or within fifteen (15) days of any decision of the Collector. The notice of appeal shall be accompanied by an appeal fee in an amount established by resolution of the City Council and shall state the grounds for the appeal. The initiation of an appeal shall not relieve the appellant of the obligation to pay the tax.
- B. Public hearing. The City Clerk shall set a time and place for a public hearing of such appeal before the City Council and shall give the appellant not less than ten (10) days' written notice thereof in the following manner:
 - (1) By serving it personally, or
 - (2) By depositing it in the United States mail, postage prepaid, addressed to such person at the address appearing on his last business license or application.

At the public hearing the City Council shall consider the evidence presented by the appellant, the Collector, and other interested parties prior to making a decision. The hearing may be continued from time to time.

- C. Findings of the City Council. The findings of the City Council shall be final and conclusive. They shall be served upon the appellant in the manner prescribed in subsection B of this section by the City Clerk. Review of any final decision by the City Council shall be requested pursuant to Code of Civil Procedure Section 1094.5.
- D. Due Date of Tax. The amount of any business license tax finally determined as provided in this section shall be due and payable as of the date the original business license tax was due and payable, together with any

penalties that may be due thereon; provided, however, that if the amount of such business license tax is fixed in accordance with the original statement of the appellant, no penalty shall attach by reason of any delinquency."

D. Section 5.17.130 shall be amended, to read as follows:

"Section 5.17.130. General Penalty for Violations.

No person, whether as principal, agent, employee or otherwise, shall violate, cause the violation of, or otherwise fail to comply with any of the requirements of this Chapter. Every act prohibited or declared unlawful, and every failure to perform an act made mandatory, shall constitute and be prosecuted as a misdemeanor as set forth in Chapter 1.24 of the Municipal Code.

All remedies provided under this Chapter shall be cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this Chapter."

E. Section 5.17.140 shall be added, to read as follows:

"Section 5.17.140. Effect on Past Actions and Obligations.

Neither the adoption of the Ordinance codified in this Chapter, nor its superseding of any portion of any other Ordinance of the City shall in any manner be construed:

- A. To affect prosecution for violation of any other Ordinance committed prior to the effective date of the Ordinance codified in this Chapter; or
- B. As a waiver of any license or other penal provisions applicable to such violation; or
- C. To affect the validity of any bond or cash deposit required by any ordinance to be posted, filed, or deposited.

All rights and obligations pertaining to the foregoing shall continue in full force and effect.

F. Sections shall be renumbered consistent with this amendment.

The table of contents of Chapter 5.17, and each section thereof shall be sequentially renumbered to reflect the amendments adopted by this Ordinance, and each internal reference to the sections or subsections of Chapter 5.17 may be administratively corrected by the City Clerk to reflect the amendments made herein.

G. A typographical error in subsection C of Section 5.17.030 shall be corrected, to read as follows:

- "C. In addition to the measures set forth in this Section, the City may conduct an audit to insure compliance with this Chapter. The expenses incurred in the completion of the audit shall be paid by the City, unless inaccuracies in reporting are identified. Should inaccuracies be identified, the penalties set forth in Section 5.17.060 shall be assessed, including the cost of the audit."

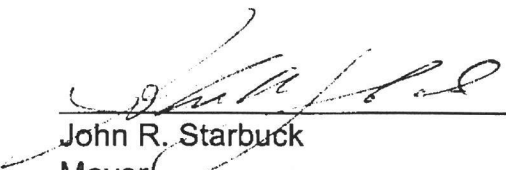
SECTION 3. Savings and Severability.

Nothing in this Ordinance is intended to supersede or alter the amount of the business license tax enacted by the voters, adopted by Ordinance No. 237 and codified in Chapter 5.17 of the Municipal Code, but rather this Ordinance is intended only to amend or correct the administrative and procedural provisions of Chapter 5.17. If any section, subsection, sentence, clause or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Chapter, the application thereof, and the tax imposed shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council and the voters to adopt each and every section, subsection, part, clause, sentence and phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 4. Publication and Effective date.

This Ordinance shall be published and/or posted in accordance with State law and City Resolution within fifteen (15) days following its adoption, and shall take effect thirty (30) days after its adoption.

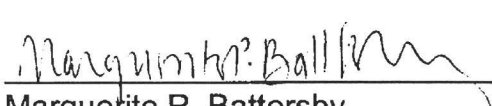
PASSED, APPROVED AND ADOPTED this 12th day of December, 2000.



John R. Starbuck
Mayor

APPROVED AS TO FORM:

ATTEST:



Marguerite P. Battersby
City Attorney



Debbie A. Lee, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF HIGHLAND)

I, DEBBIE A. LEE, City Clerk of the City of Highland, California, do hereby certify that Ordinance No. 265 had its first reading on November 28, 2000 and had its second reading on December 12, 2000 and was duly and regularly adopted by the City Council of the City of Highland at a regular meeting of said Council thereof, held on the 12th day of December, 2000, by the following vote:

AYES: Brown, Rucker, Sundquist, Timmer, Mayor Starbuck

NOES: None

ABSTAIN: None

ABSENT: None


DEBBIE A. LEE, CITY CLERK

Attachment 3

RESOLUTION NO. 2021 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND
FIXING THE HIGHLAND BUSINESS LICENSE TAX ON THE EXTRACTION
AND/OR PROCESSING OF ROCK SAND AND GRAVEL (AGGREGATE)
FOR FISCAL YEAR 2021-2022**

WHEREAS, the electors of the City of Highland, on November 3, 1998, duly authorized a business license tax on the extraction and/or processing of rock, sand and gravel (aggregate) hereinafter referred to as the Mining Tax; and

WHEREAS, the City Council certified the election and codified Ordinance No. 237 as Chapter 5.17, Business License Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) of Title 5, Business Licenses and Regulations; and

WHEREAS, the amount of such tax established and approved by the electors was fixed through Fiscal Year 2002; and

WHEREAS, the City Council shall consider an adjustment to the Mining Tax annually in accordance with the Consumer Price Index, for all urban consumers for Riverside-San Bernardino-Ontario, CA (or substantially equivalent index), with the exact rate to be fixed from time to time by Resolution of the City Council; and

WHEREAS, the City Council desires to comply with both the letter and spirit of Ordinance No. 237 approved by the electors of the City, and to adjust the Mining Tax in accordance therewith.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to Government Code Section 66018, the amount of the adjusted Mining Tax must be adopted by Resolution of the City Council, after providing notice and public hearing.

SECTION 2. Notice of the public hearing was given pursuant to Government Code Section 6062a, oral and written presentations made and received, and the required public hearing has been held.

SECTION 3. Pursuant to Government Code Section 6062a, a general explanation of the hereinafter contained the Mining Tax has been published in a newspaper of general circulation.

SECTION 4. All requirements of Government Code Section 66018 are hereby found to have been complied with.

SECTION 5. The adjusted business license tax on the extraction and/or processing of rock sand and gravel (aggregate) to be collected is hereby determined and established pursuant to Ordinance No. 237 as set forth in the Exhibit A, attached hereto and incorporated herein.

SECTION 6. The City Council does hereby set the Mining Tax as reflected in Exhibit A, effective July 1, 2021, with returns for the tax submitted within 15 days following the end of each quarter commencing on October 1, 2021.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 10th day of August, 2021.

Penny Lilburn, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth Hughes, MMC, City Clerk

Maricela Marroquin, City Attorney

Exhibit A

The Business Licenses Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate).

The estimated adjustment in revenue is based on the change in the Consumer Price Index, for all urban consumers for the Riverside-San Bernardino-Ontario, Ca. (or substantially equivalent index) as follows:

Points Changes*

Current CPI May, 2021	113.222
Minus Previous CPI May, 2020	<u>106.889</u>
Index Point Change	6.333

**Period of Review is from May 31, 2020 to May 31, 2021.*

Percent Change

Index Point Change	6.333
Change in CPI	0.05925 ($6.333/106.889 = 0.05925$)
Percent Change	5.92% ($0.05925 \times 100 = 5.92\%$)

Proposed Business License Tax Increase

Existing Tax (July 1, 2020)	\$0.2156 per ton
Proposed Tax Increase (July 1, 2021)	\$0.0128 per ton ($\$0.2156 \times 5.92\% = \0.0128)
Proposed Tax (July 1, 2021)	\$0.2284 per ton



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director *Lamey*

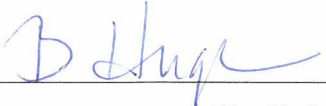
PREPARED BY: Kim Stater, Assistant Community Development Director *KS*

SUBJECT: Discussion of the status of fueling service stations in Highland and consideration of a moratorium on the approval of building permits or land use entitlements for new fueling service station uses or the expansion of existing fueling service station uses.

RECOMMENDATION: Staff recommends the City Council discuss the subject matter and determine if further analysis and possible moratorium are necessary due to the proliferation and negative impacts.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per City Council Resolution and on the City's website.

BACKGROUND: Within the past year, the City received four (4) applications for service station projects; three (3) new stations and one (1) expansion to include a car wash. Two of the four applications received approvals; TREH Partner's station within the Greenspot Village & Marketplace and Sam Sarwar's redevelopment of 8020 Palm Avenue to include a service station and new canopies. The third application is for a new car wash addition at the existing ARCO service station at the southeast corner of Base Line and the 210 Freeway. This item is scheduled for public hearing within the next 60 days. The fourth proposal, a new car and diesel truck fueling station, convenience store and quick serve restaurant is in the pre-application stage. A formal application is anticipated within the next few months.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

Currently there are eleven (11) existing gas stations in the City with a twelfth station constructed, but not yet operational. This is the 7-Eleven at the southwest corner of Greenspot Road and Boulder Avenue. This store is expected to be open in the next few months.

The table below is a summary of existing and proposed fueling service stations in Highland.

STATION NAME		ADDRESS	CROSS STREET
EXISTING & NEWLY ENTITLED STATIONS – 14 total (11 existing, 3 newly entitled*)			
1	7-11*	Greenspot Road	SWC Greenspot Rd & Boulder Ave
2	76	27627 Base Line	SWC Base Line & 210 Freeway
3	ARCO	25330 3 rd Street	NWC 3 rd & Del Rosa Dr
4	ARCO	27323 5 th Street	SEC 5 th Street & Palm Ave
5	ARCO	27727 Base Line	SEC Base Line & 210 Freeway
6	ARCO	26492 Highland Ave	NWC Highland Ave & Victoria Ave
7	ARCO	25717 Base Line	SEC Base Line & Sterling Ave
8	CHEVRON	27981 Greenspot Road	Midblock between 210 & Boulder Ave
9	FOOD 4 LESS	26481 Highland Ave	SEC Highland Ave & Victoria Ave
10	SARWAR *	8020 Palm Ave	SWC 5 th Street & Palm Ave
11	SUPER MART	26498 Base Line #A	NWC Base Line & Victoria Ave
12	TREH *	Greenspot Road	NEC Greenspot & 210 Freeway
13	VALERO	27767 Base Line	SEC Base Line & Seine Ave
14	VALERO	7955 Webster Street	NWC Greenspot Rd & Boulder Ave
PROPOSED NEW STATIONS & EXPANSIONS – 2 total (1 new, 1 expansion)			
	ARCO – new drive-thru car wash proposed at an existing station	27727 Base Line	SEC Base Line & 210 Freeway
	Harikrishna Gas Inc. – proposed auto and diesel truck fueling station	5 th Street	NEC 5 th St & Palm Ave

The number of applications submitted within the past year, and their concentration on certain street segments along 5th Street, Greenspot Road, and Base Line has raised concerns. The Council may wish to consider short and long-term impacts to the City's commercial and residential land use composition, and economic development goals to preserve the City's health, safety and general welfare. Staff is seeking the Council's direction regarding a possible moratorium to analyze these issues.

This item is being presented on behalf of Mayor Penny Lilburn and Mayor Pro Tem Larry McCallon.



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer 

SUBJECT: Purchase of a new 2022 Ford F250 4X4 Truck for Battalion Chief

RECOMMENDATION:

1. That the City Council approve the purchase (using the State Contract) and equipping of a new 2022 Ford F250 4X4 truck for the Battalion Chief &
2. That the City Council approve the following budget adjustment: Transfer \$100,000 from 029-2512 (Vehicle Replacement Reserves) to be expended from 029-2100-6060 (Vehicles).

FISCAL IMPACT: \$100,000.00.

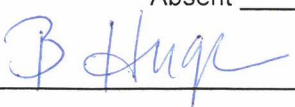
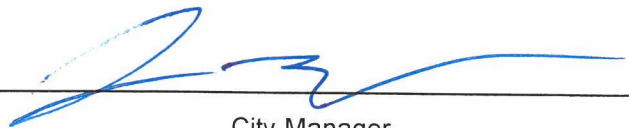
PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: When the City approved the current 5-year contract with Cal Fire that started July 1, 2020, the City began to pay for the Battalion Chief position. It was also understood that the city would pay for the Battalion Chief's truck which would be a city vehicle. Staff believed we could get this purchase done in FY 2020/2021 which is why it was not budgeted for in FY 2021/2022, but that did not happen due to trucks being in short supply throughout the nation.

Highland will be "piggybacking" off the State contract (Contract 1-18-23-20A). The purchase of the truck will be approximately \$40,000. Attached is a quote from Downtown Ford Sales that includes the price of the State contract of \$28,090 and additional upgrades. The build-out of the truck which includes the command box in the back of the truck, deck radios, light package (emergency lights/scene-lights), battery management system, inverter and shoreline power is approximately \$40,000.

It is estimated that equipment including HT (handheld radios), breathing apparatus, rechargeable flashlights, Tablet Command IPAD, Opticom Infrared System that is required to be placed on the truck will come to \$20,000. The total cost is projected to be \$100,000 (\$40,000+\$40,000+\$20,000).

If approved, staff will place the order for the truck under the State contract and the truck should be ready in January of 2022 to be equipped.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>12</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

DOWNTOWN FORD SALES

S060121 757

525 NORTH 16TH STREET
SACRAMENTO CA 95811
916-442-6161 FAX: 916-491-3138

QUOTE

Customer

Name GRANT MALINOWSKI
Address CITY OF YUCAIPA - FIRE
City _____ State _____ Zip _____
Phone VIA EMAIL

Date 7/8/2021
Order No. QUOTATION
Rep SANDRA
FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
1	2022 FORD F250 4X4 SUPER CAB PICKUP GAS STATE OF CALIFORNIA CONTRACT 1-18-23-20A CLIN 23	\$28,090.00	\$28,090.00
1	ELECTRONIC LOCKING REAR AXLE	\$389.00	\$389.00
1	110V/400W OUTLET	\$177.00	\$177.00
1	ADVANCED SECURITY PACKAGE	\$62.00	\$62.00
1	ALL TERRAIN TIRES	\$455.00	\$455.00
1	HIGH BACK CLOTH BUCKET SEATS W/CONSOLE	\$621.00	\$621.00
1	CRUISE CONTROL	\$238.00	\$238.00
1	DAYTIME RUNNING LAMPS	\$45.00	\$45.00
1	HD ALTERNATOR	\$97.00	\$97.00
1	HD SERVICE SUSPENSION	\$127.00	\$127.00
1	POWER GROUP	\$926.00	\$926.00
1	BACKUP CAMERA STANDARD W/PICKUP	\$0.00	\$0.00
1	REMOTE START	\$198.00	\$198.00
1	REVERSE SENSING	\$248.00	\$248.00
1	SKID PLATES	\$169.00	\$169.00
1	WHEEL WELL LINERS	\$182.00	\$182.00
1	XL VALUE PACKAGE	\$1,012.00	\$1,012.00
1	100RCC SHELL, REAR WINDOW, FIBERGLASS SIDES	\$1,925.00	\$1,925.00
1	SPRAY IN BEDLINER	\$595.00	\$595.00
1	DOC FEE	\$85.00	\$85.00
	RACE RED		
	SALES TAX CALCULATED AT 7.75%		

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

Name _____
CC # _____

Expires _____

SubTotal	\$35,641.00
Delivery	\$750.00
Taxes SALES TAX	\$2,762.18
CA Tire Tax	\$8.75
TOTAL	\$39,161.93

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS

SIGNATURE _____ DATE _____



STAFF REPORT

TO THE CITY COUNCIL

DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Assistant Public Works Director *CZ*

PREPARED BY: Melissa Morgan, Public Services Manager *[Signature]*

SUBJECT: State of the Community Event

RECOMMENDATION: The City Council discuss and provide direction to City Staff regarding the scheduling and format the State of the Community Event.

FISCAL IMPACT: Fiscal impacts would include staff time, miscellaneous equipment and materials. The funding for future events would come from the Public Services, Volunteer Services, and City Council approved budgets for fiscal year 2021/22.

PUBLIC NOTICE: No public notice is required prior to the City Council taking action on this matter.

BACKGROUND: On November 20, 2019 the Community Day of Service Subcommittee discussed details of the proposed City hosted State of the Community event for 2020. They recommended conducting the event in the early evening in May with appetizers to possibly attract more attendees due to schedule conflicts with a mid-day event. Subsequently the COVID-19 pandemic occurred, and the event was cancelled. This item was brought forth so the Council can discuss the issue and provide direction to City Staff on scheduling and format of the event.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>13</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
<i>B. Hughes</i> _____ City Clerk		<i>[Signature]</i> _____ City Manager	



STAFF REPORT

TO THE CITY COUNCIL

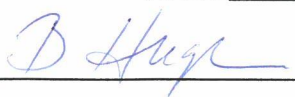
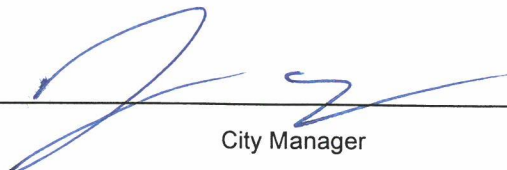
DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>14</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

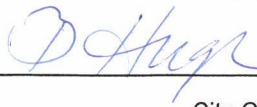
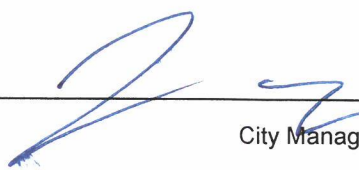
DATE: August 10, 2021

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>15</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	