

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

September 14, 2021

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR

LARRY McCALLON, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

SPECIAL NOTICE REGARDING COVID-19

This meeting is being held in person. Please be advised, facial coverings or masks are required to be worn in the Council Chambers regardless of a person's vaccination status. If you do not have a facial covering or mask, one will be provided to you.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on September 14, 2021, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the September 14, 2021 agenda, please identify the agenda item number in the subject line.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
SEPTEMBER 14, 2021 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by September 14, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – August 24, 2021 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 729 for September 14, 2021, in the amount of \$2,159,836.96 and Payroll of \$103,536.04.
4. Drainage Easement Acceptance – “San Carlo” Apartments Project, Northwest Corner of Greenspot Road & Webster Street (SPR 20-001 DRA 020-006)
RECOMMENDATION: That the City Council:
 - 1) Accept the Grant of Easement for Drainage purposes from San Carlo Apartment Homes, LLC; and
 - 2) Direct the City Clerk to record the Grant of Easement.

5. Easement Acceptance/Lomeli (7497 Golondrina Drive)
RECOMMENDATION: That the City Council:
- 1) Accept the Grant of Easement for Road and Drainage purposes from Marisol Morris; and
 - 2) Direct the City Clerk to record the Grant of Easement.
6. Bid Award – YMCA Dance Room Sport Floor Replacement
RECOMMENDATION: That the City Council:
- 1) Approve the bid for floor replacement at the YMCA dance room to the responsive low bidder, Hoover Co. Floor Covering Contractors, in the amount of \$20,205.00; and
 - 2) Authorize staff to implement the alternate addition of Drytex Moisture Barrier solution if required due to moisture levels in the floor system in the amount of \$4,240.
7. Resolution Adopting Chapter 10 of the California Department of Transportation Local Assistance Procedure Manual Entitled “Consultant Selection”
RECOMMENDATION: That the City Council adopt Resolution No. 2021-_____ adopting Chapter 10 of the California Department of Transportation (Caltrans) Local Assistance Procedures Manual, entitled “Consultant Selection,” as the process by which the City retains Architectural and Engineering consultant services related to federal and state funded transportation projects.
8. Community Development Block Grant (CDBG) Subrecipient Contract between the City of Highland and Highland District Council on Aging, Inc., to Provide for Senior Programs, Activities, and Services to Improve Quality of Life, Physical Fitness, Social Programs, Daily Interaction, and Nutrition to Low- and Moderate- Income Seniors
RECOMMENDATION: That the City Council approve the contract and authorize execution by the Community Development Director.
9. Status Report in Conformance with Government Code Section 65858(d) for Interim Ordinance No. 449, on Measure Taken to Alleviate the Conditions that Led to the Adoption of a Moratorium on the Approval of Land Use Entitlements for New Fueling Service Stations and the Expansion of the Number of Fueling Pumps at Existing Stations
RECOMMENDATION: That the City Council issue this status report for Interim Ordinance No. 449 related to the moratorium on the approval of Land Use Entitlements for New Fueling Service Stations and the Expansion of Existing Stations.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

10. Measure I Capital Project Needs Analysis (2022/23 – 2026/27)
RECOMMENDATION: That the City Council approve the Five-Year Capital Project Needs Analysis (2022/23-2026/27) for the Measure I Major Street and Freeway Interchange Programs.
11. 5th Street Storm Drain Connection to City Creek (Project str07004a)
RECOMMENDATION: That the City Council:
 - 1) Approve proposal from Engineering Resources of Southern California, Inc., (ERSC) to provide engineering design services for the 5th Street Storm Drain Connection to City Creek Project; and
 - 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.
12. (1) Request from the City of Rancho Cucamonga to Join Their Coalition and Advocate for a Fair and Equitable Distribution of the Bradley Burns 1% Local Sales Tax; (2) Designation of Voting Delegate and Alternate for the Cal Cities Annual Conference; and (3) Consider the 2021 Resolutions to Determine the City's Position
RECOMMENDATION: That the City Council:
 - 1) Direct staff accordingly for a letter of support for the City of Rancho Cucamonga's Resolution for Fair and Equitable Distribution of the Bradley Burns 1% Local Sales Tax;
 - 2) Appoint a Voting Delegate and Alternate for the annual conference to be held September 22-24, 2021, in Sacramento; and
 - 3) Consider the two (2) resolutions introduced by Cal Cities and determine a City position that the Voting Delegate can represent to Cal Cities.

13. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
14. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

September 28; October 12, 26; November 9, 23; December 14, (December 28 - no meeting)

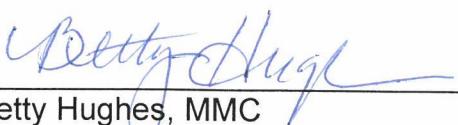
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before September 9, 2021, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: September 9, 2021


Betty Hughes, MMC
City Clerk