

# CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

## REGULAR MEETING

October 26, 2021  
6:00 p.m.  
City Hall  
Donahue Council Chambers  
27215 Base Line  
Highland, California

## CITY COUNCIL MEMBERS

PENNY LILBURN, MAYOR  
LARRY McCALLON, MAYOR PRO TEM  
JESSE CHAVEZ, COUNCIL MEMBER  
ANAELI SOLANO, COUNCIL MEMBER  
JOHN P. TIMMER, COUNCIL MEMBER

## STAFF

Joseph A. Hughes - City Manager  
Chuck Dantuono - Director of Administrative Services/City Treasurer  
Betty Hughes - City Clerk  
Lawrence Mainez - Community Development Director  
Carlos Zamano - Public Works Director/City Engineer  
Maricela Marroquin - City Attorney

## MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: [www.cityofhighland.org](http://www.cityofhighland.org)

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

### **SPECIAL NOTICE REGARDING COVID-19**

This meeting is being held in person. Please be advised, facial coverings or masks are required to be worn in the Council Chambers regardless of a person's vaccination status. If you do not have a facial covering or mask, one will be provided to you.

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Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on October 26, 2021, to the City Clerk at [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). If you are submitting a public comment pertaining to an item on the October 26, 2021 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (No. 1), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

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**CITY COUNCIL REGULAR MEETING  
OCTOBER 26, 2021 - 6:00 p.m.**

**AGENDA**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CITY COUNCIL PUBLIC HEARING – REDISTRICTING**

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

**ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.**

For those wishing to make a public comment regarding a public hearing item (No. 1), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

1. Redistricting Process

RECOMMENDATION: That the City Council:

1. Receive a report from National Demographics Corporation (NDC), Consultant, on the redistricting process and permissible criteria to be considered to redraw district boundaries;
2. Discuss “neighborhoods” and “communities of interests”; and
3. Receive public input on district boundaries.

## REPORT FROM CLOSED SESSION

## SPECIAL PRESENTATIONS

## PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by October 26, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

## CITY COUNCIL CONSENT CALENDAR

2. Waive the Reading of All Ordinances  
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
3. Minutes – October 12, 2021 City Council Regular Meeting  
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register  
RECOMMENDATION: Approve Warrant Register No. 732 for October 26, 2021, in the amount of \$2,012,379.34 and Payroll of \$102,184.89.

## CITY COUNCIL PUBLIC HEARING

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- 5) Speakers in opposition to proposal;
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- 7) Mayor closes Public Hearing;
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**ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.**

No public hearing.

## CITY COUNCIL LEGISLATIVE

5. Bid Award – Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation” (Project str20001)  
RECOMMENDATION: That the City Council award the construction contract for Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation, Project No. str20001” to the responsible low bidder, All American Asphalt (AAA), in the amount of \$2,082,099.00.
6. Construction Management and Inspection Services for Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation (Project str20001)”  
RECOMMENDATION: That the City Council:
  - 1) Approve proposal from Willdan Engineering to provide construction management and inspection Services for Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation (Project No. str20001),” in an amount not-to-exceed \$110,986; and
  - 2) Authorize the City Manager to approve contract amendments up to 10% of the proposal amount.
7. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)  
RECOMMENDATION: Discussion and possible action.
8. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)  
RECOMMENDATION: Discussion and possible action.

## ANNOUNCEMENTS

### CLOSED SESSION

#### CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):  
One case.

## ADJOURN

### Regular Meetings

November 9, 23; December 14, (December 28 - no meeting)

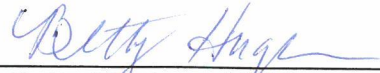
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before October 21, 2021, by 5:30 p.m., on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: October 21, 2021



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Betty Hughes, MMC  
City Clerk