

**MINUTES
CITY COUNCIL REGULAR MEETING
NOVEMBER 9, 2021**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Mayor Lilburn.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

City Clerk Hughes stated no public comments were received via email.

Fred Yaeger spoke regarding the successful Veterans Day event and expressed his gratitude to City staff for their assistance with the event.

Luis Ojeda spoke regarding his concerns with the confusion of the city boundaries between the City of Highland and the City of San Bernardino.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Solano, seconded by Council Member Timmer, to approve the consent calendar as submitted and with Council Member Chavez abstaining from Item #2. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 26, 2021 City Council Regular Meeting
Approved the Minutes as submitted.

3. Warrant Register
Approved Warrant Register No. 733 for November 9, 2021, in the amount of \$523,309.76 and Payroll of \$104,774.91.
4. Treasurer's Report for September 2021
Received and filed Treasurer's Report for September 2021.
5. Proposed City of Highland Community Development Block Grant (CDBG) Applications for Fiscal Year 2022-2023
 - 1) Approved the City's application for enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Compliance Officer, Administrative Assistant and Community Development Director; and
 - 2) Approved the City's application to construct pavement improvements and ancillary work on McKinley Avenue between 9th Street and Base Line.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

6. First Reading of an Ordinance Adding Chapter 8.13 Mandatory Organic Waste Disposal Reduction to Title 8 Health and Safety of the Highland Municipal Code and Making a Determination of Exemption Under CEQA in Compliance with SB1383 Short-lived Climate Pollutants: Methane Emissions: Dairy and Livestock: Organic Waste: Landfills

Public Services Manager Morgan gave a brief review of the staff report.

Julio Silva spoke to clarify how many receptacles each resident will have.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to introduce and conduct first reading by title only of Ordinance No. 451, an ordinance adding Chapter 8.13 Mandatory Organic Waste Disposal Reduction to Title 8 Health and Safety of the Highland Municipal Code and making a determination of exemption under CEQA. Motion carried, 4-1, with Council Member Timmer dissenting.

City Clerk Hughes introduced Ordinance No. 451

ORDINANCE NO. 451

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADDING CHAPTER 8.13 (MANDATORY ORGANIC WASTE DISPOSAL REDUCTION) TO TITLE 8 HEALTH AND SAFETY OF THE CITY OF HIGHLAND MUNICIPAL CODE, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

which title was read.

7. Ratification of Agreements for 3rd and 5th Street Corridor Improvement Project (Project No. str18001)

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Timmer, to approve Resolution No. 2021-045 to ratify the temporary construction easement, permanent slope easement and permanent easement agreements. Motion carried, 5-0.

RESOLUTION NO. 2021-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, RATIFYING THE TEMPORARY CONSTRUCTION EASEMENT, SLOPE EASEMENT AND PERMANENT EASEMENT CONTRACTS FOR THE 3RD/5TH STREET CORRIDOR IMPROVEMENT PROJECT

8. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he just wanted to bring the Council up to date on a few items. At the November 2 Planning Commission meeting, the Planning Commission approved the design of 54 new single-family homes to be constructed on the north side of Santa Ana Canyon Road, west of Alta Vista. It is expected that once the orange grove is removed from that area, construction will start towards the end of the year. On November 2, the State Board of Forestry and Fire Protection approved, without comments, the City's draft Safety Element update. It is required to be updated concurrently with the Housing Element and claimed it was the most readable Safety Element they had seen. The Safety Element will be forwarded to the Planning Commission concurrently with the City's sixth cycle Housing Element. An update in terms of the City's sixth cycle Housing Element, HCD provided written comments to the City's draft element on October 25 and the public comment period ended on November 3. Staff is in the process of addressing all comments received to date and is scheduled for January 4 for the Planning Commission and January 25 for City Council. The final draft will be provided to HCD on January 26 for certification. The City conducted a bid opening for Tippecanoe Avenue Pavement Rehabilitation project. This is a joint project between the City and the County of San Bernardino to rehabilitate Tippecanoe

Avenue between Third Street and Vine Street. This project also includes work on four segments entirely within the County of San Bernardino and an alley improvement south of Base Line, west of Elm Street. The bids will be opened on December 2 and it is anticipated that the awarded contract will be brought before the City Council on December 14. As part of the City's annual preparation for the winter, staff has inspected and cleaned out all of the City's 385 storm drain catch basins and scheduled to begin clearing out vegetation from City storm drain channels on November 17 with the assistance of Cal Fire. The audit is still progressing and scheduled to go before the Finance Subcommittee on Monday, December 6 and to the Council on December 14. Some updates from the Fire Department for the month of October; they responded to a total of 633 calls for service, 457 of those were medical aides, and 58 traffic collisions. There were three vegetation fires, seven vehicle fires and 22 ringing alarms. For the Sheriff's Department for October, for the two weeks stretch between October 25 and November 7, they responded to 1,598 calls for service, made 139 reports and 68 arrests. Finally, Burrtec, their cleanup for the month of October, 195 illegal dumping cleanups. The Coronavirus Recovery Fund business grant, we have now received 90 total applications for that program. We have approved 84 of those and are processing two. The Senior Grocery Delivery program, which is now open to any anyone who qualifies, we are up to 24 inquiries. So, opening that program to any income qualifying individual has helped in getting more people involved. Regarding the Mortgage Assistance Program, we have received one inquiry regarding that program. Just a really brief update on COVID. The hospitalization numbers are going in the wrong direction, they have started going back up again. We had a downturn, and now they are starting to come back up again. We are back up over 300 folks in the hospital and numbers wise, as far as people getting it, those are kind of staying where it is at. It has not really gotten better, it has not really gotten significantly worse, but more people are getting hospitalized, so we are still in this.

9. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn stated she has no comments other than she had the opportunity to attend the memorial for Dennis Johnson, who was Highland's first mayor. They were thankful that we, the City of Highland, had a representative in attendance. Also, she wants to say thank you again to the committee who worked on the Veterans Day event. She also wanted to thank our Lieutenant Matt Yost for coming out and leading the pledge. They had a great turn out. She appreciates all that was done for our Veterans.

ANNOUNCEMENTS

November 23

City Council Meeting (Canceled)

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:43 pm in memory of Jesus Castillo.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Mayor