

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

April 12, 2022
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on April 12, 2022, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 12, 2022 agenda, please identify the agenda item number in the subject line.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
APRIL 12, 2022 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation
Arbor Day
Donate Life

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 12, 2022, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 8, 2022 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 740 for April 12, 2022, in the amount of \$8,169,812.93 and Payroll of \$212,252.88.
4. Treasurer's Report for February 2022
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2022.
5. Claim Consideration – Jill Szendrodi
RECOMMENDATION: George Hills Company recommends Council reject claim.
6. Claim Consideration – Maria Del Carmen Jimenez
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Claim Consideration – Jasbel Gutierrez
RECOMMENDATION: George Hills Company recommends Council reject claim.
8. Contract Renewal – 2021-01, "Tree Trimming and Arborist Service Agreement"
RECOMMENDATION: That the City Council extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. (Contractor) for one year.

9. Contract Renewal – 2018-12, “Facilities and Parks Janitorial Service”
RECOMMENDATION: That the City Council approve extension of the facilities and parks janitorial maintenance contract 2018-12 with Base Hill, Inc., dba Jan Point, for one year.
10. Easements Acceptance/Tract 20142 – Santa Ana Canyon Road (Kiel) Beazer Homes
RECOMMENDATION: That the City Council:
1) Accept Grants of Easement for Road and Drainage purposes (Right-of-Way Dedications) and Drainage purposes (Storm Drain Easement) from Beazer Homes; and
2) Direct the City Clerk to record the Grants of Easement.
11. City Creek Levee Trail – North of Base Line and East of Boulder Avenue
RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, June 4, 2022, as the date for the 26th Annual Highland Community Trails Day Event to be staged at the City Creek Levee Trail.
12. Special Event Permit (SEP 22-003) by Immanuel Baptist Church for a 4th of July Community Event and Request for Co-sponsorship
RECOMMENDATION: That the City Council consider the following actions:
1) Approve the Special Event Permit (SEP 22-003) subject to the conditions of approval; and
2) Approve a request by Immanuel Baptist Church for co-sponsorship and waiving of City Police and Fire permit fees, and Public Works traffic control in the amount of approximately \$15,143.68.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Contract with San Bernardino County for Animal Control Services for FY 2022/2023 (Amendment No. 8)
RECOMMENDATION: That the City Council approve the contract with San Bernardino County for Animal Care and Control Services for FY 2022/23 in the amount of \$467,172.00 and authorize the Mayor to sign the contract.
14. Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Program
RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council approve and authorize the Mayor to execute the Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Agreement between the City of Highland and Southern California Edison.
15. Select the Firm of Van Lant & Fankhanel, LLP, as the City's Auditors and Approve a Professional Services Agreement with Van Lant & Fankhanel, LLP
RECOMMENDATION: The Finance/Personnel Subcommittee recommends the City Council:
 - 1) Approve the selection of Van Lant & Fankhanel, LLP, as the City's auditors; and
 - 2) Approve the attached professional services agreement with Van Lant & Fankhanel, LLP.
16. iWorQ Enterprise Service Agreement for Construction and Land Use Permitting Software Upgrades (City Council Work Program 2021/2022 – HP+)
RECOMMENDATION: That the City Council authorize the Mayor to approve the subject Service Agreement, and approve the following budget adjustment for FY 2022-2023: \$81,602 to be expended from 027-8490-4255 (Misc. Grants-Software Support) and \$81,602 to be received in 027-8490-9210 (Misc. Grants-State Grants).
17. Irrigation Meters for Boulder Avenue Improvements (Project No. brg04004a)
RECOMMENDATION: That the City Council approve a fee in the amount of \$56,500.32 from East Valley Water District (EVWD) for installation of three (3) irrigation meters for Boulder Avenue Improvement project.

18. Application for Federal Grant – 3rd and 5th Street Corridors Improvement Project
RECOMMENDATION: That the City Council adopt Resolution No. 2022-
_____:
- 1) Authorizing submission of a federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application to the U.S. Department of Transportation for the 3rd and 5th Street Corridors Improvement Project;
 - 2) Contingent upon award of federal RAISE grant and review by the City Attorney, approving an agreement with the Inland Valley Development Agency (IVDA) and the City of San Bernardino (COSB) regarding implementation of the Project; and
 - 3) Agreeing to provide applicable local match funds for the project.
19. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
20. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

May 10; June 14; July 12; August 9; September 13; October 11; November 8; December 13

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before April 7, 2022, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 7, 2022



Betty Hughes, MMC
City Clerk