CITY OF HIGHLAND
REGULAR MEETING OF THE CITY COUNCIL
AGENDA

REGULAR MEETING

April 12, 2022
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

CITY OF HIGHLAND • 27215 BASE LINE • HIGHLAND, CALIFORNIA 92346 • (909) 864-6861☎ • (909) 862-3180 🖷

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on April 12, 2022, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 12, 2022 agenda, please identify the agenda item number in the subject line.

Members of the public will be permitted to make public comments in person.

CITY COUNCIL REGULAR MEETING
APRIL 12, 2022 - 6:00 p.m.

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation
Arbor Day
Donate Life

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 12, 2022, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
   RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

2. Minutes – March 8, 2022 City Council Regular Meeting
   RECOMMENDATION: Approve the Minutes as submitted.

3. Warrant Register
   RECOMMENDATION: Approve Warrant Register No. 740 for April 12, 2022, in the amount of $8,169,812.93 and Payroll of $212,252.88.

4. Treasurer's Report for February 2022
   RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2022.

5. Claim Consideration – Jill Szendrodi
   RECOMMENDATION: George Hills Company recommends Council reject claim.

6. Claim Consideration – Maria Del Carmen Jimenez
   RECOMMENDATION: George Hills Company recommends Council reject claim.

7. Claim Consideration – Jasbel Gutierrez
   RECOMMENDATION: George Hills Company recommends Council reject claim.

8. Contract Renewal – 2021-01, "Tree Trimming and Arborist Service Agreement"
   RECOMMENDATION: That the City Council extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. (Contractor) for one year.

9. Contract Renewal – 2018-12, "Facilities and Parks Janitorial Service"
RECOMMENDATION: That the City Council approve extension of the facilities and parks janitorial maintenance contract 2018-12 with Base Hill, Inc., dba Jan Point, for one year.

10. Easements Acceptance/Tract 20142 – Santa Ana Canyon Road (Kiel) Beazer Homes
RECOMMENDATION: That the City Council:
1) Accept Grants of Easement for Road and Drainage purposes (Right-of-Way Dedications) and Drainage purposes (Storm Drain Easement) from Beazer Homes; and
2) Direct the City Clerk to record the Grants of Easement.

11. City Creek Levee Trail – North of Base Line and East of Boulder Avenue
RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, June 4, 2022, as the date for the 26th Annual Highland Community Trails Day Event to be staged at the City Creek Levee Trail.

12. Special Event Permit (SEP 22-003) by Immanuel Baptist Church for a 4th of July Community Event and Request for Co-sponsorship
RECOMMENDATION: That the City Council consider the following actions:
1) Approve the Special Event Permit (SEP 22-003) subject to the conditions of approval; and
2) Approve a request by Immanuel Baptist Church for co-sponsorship and waiving of City Police and Fire permit fees, and Public Works traffic control in the amount of approximately $15,143.68.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

1) Mayor opens Public Hearing;
2) Staff presentation;
3) Applicant/Representative presentation;
4) Speakers in favor of proposal;
5) Speakers in opposition to proposal;
6) Applicant rebuttal;
7) Mayor closes Public Hearing;
8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Contract with San Bernardino County for Animal Control Services for FY 2022/2023 (Amendment No. 8)
RECOMMENDATION: That the City Council approve the contract with San Bernardino County for Animal Care and Control Services for FY 2022/23 in the amount of $467,172.00 and authorize the Mayor to sign the contract.

14. Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Program
RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council approve and authorize the Mayor to execute the Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Agreement between the City of Highland and Southern California Edison.

15. Select the Firm of Van Lant & Fankhanel, LLP, as the City's Auditors and Approve a Professional Services Agreement with Van Lant & Fankhanel, LLP
RECOMMENDATION: The Finance/Personnel Subcommittee recommends the City Council:
    1) Approve the selection of Van Lant & Fankhanel, LLP, as the City's auditors; and
    2) Approve the attached professional services agreement with Van Lant & Fankhanel, LLP.

16. iWorQ Enterprise Service Agreement for Construction and Land Use Permitting Software Upgrades (City Council Work Program 2021/2022 – HP+)
RECOMMENDATION: That the City Council authorize the Mayor to approve the subject Service Agreement, and approve the following budget adjustment for FY 2022-2023: $81,602 to be expended from 027-8490-4255 (Misc. Grants-Software Support) and $81,602 to be received in 027-8490-9210 (Misc. Grants-State Grants).

17. Irrigation Meters for Boulder Avenue Improvements (Project No. brg04004a)
RECOMMENDATION: That the City Council approve a fee in the amount of $56,500.32 from East Valley Water District (EVWD) for installation of three (3) irrigation meters for Boulder Avenue Improvement project.

18. Application for Federal Grant – 3rd and 5th Street Corridors Improvement Project
RECOMMENDATION: That the City Council adopt Resolution No. 2022-_____:

1) Authorizing submission of a federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application to the U.S. Department of Transportation for the 3rd and 5th Street Corridors Improvement Project;
2) Contingent upon award of federal RAISE grant and review by the City Attorney, approving an agreement with the Inland Valley Development Agency (IVDA) and the City of San Bernardino (COSB) regarding implementation of the Project; and
3) Agreeing to provide applicable local match funds for the project.

19. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.

20. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

May 10; June 14; July 12; August 9; September 13; October 11; November 8; December 13

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before April 7, 2022, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library 7863 Central Avenue	Fire Station No. 1 26974 Base Line	City Hall 27215 Base Line

Date: April 7, 2022

Betty Hughes, MMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____ Motion _____ Second _____ Agenda Item No. 1

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

B Hughes

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Minutes – March 8, 2022 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. 2
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes
_____
City Clerk

_____
City Manager

MINUTES
CITY COUNCIL REGULAR MEETING
MARCH 8, 2022

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Mayor McCallon, and the Pledge of Allegiance was led by Benjamin and Joseph Shumate, Boy Scout Troop 19.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the Housing Authority met in closed session so she will be doing a written report for that.

SPECIAL PRESENTATIONS

Mayor McCallon presented a Proclamation proclaiming March 29 as Vietnam War Veterans Day.

Richard Aquino, Girl Scouts of America, gave a brief presentation regarding their appreciation of support received from members of the community.

Kelly Malloy, Director of Strategic Services, East Valley Water District, gave an update on the Sterling Natural Resource Center.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Sophia Trovato spoke regarding safety issues with traffic in the red zone area near her residence.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – February 8, 2022 City Council Special Meeting
Approved the Minutes as submitted.

3. Minutes – February 8, 2022 City Council Regular Meeting
Approved the Minutes as submitted.

4. Warrant Register
Approved Warrant Register No. 739 for March 8, 2022, in the amount of $1,916,815.90 and Payroll of $106,017.01.

5. Preparation of Annual Engineer's Reports for 2022/2023 Assessments
   1) Adopted Resolution No. 2022-009 ordering the preparation of an Engineer's Report for Consolidated Landscape and Lighting District No. 96-1; and
   2) Adopted Resolution No. 2022-010 ordering the preparation of an Engineer's Report for Street and Drainage Maintenance District 96-1.

RESOLUTION NO. 2022-009
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE PREPARATION OF ENGINEER'S REPORT FOR CONSOLIDATED LANDSCAPE & LIGHTING DISTRICT NO. 96-1 FOR FISCAL YEAR 2022/2023

RESOLUTION NO. 2022-010
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE PREPARATION OF AN ENGINEER'S REPORT FOR STREET AND DRAINAGE MAINTENANCE DISTRICT 96-1 FOR FISCAL YEAR 2022/2023

6. Upgrading the City's Current Fleet to be Compatible with the U-EBSS for NFPA 1981-2018 Standard SCBAs
   1) Approved the quote by All Star Fire Equipment, Inc., in the amount of $20,393.89; and
   2) Adopted Resolution No. 2022-011 finding that All Star Fire Equipment, Inc., is a sole source vendor for this item.

RESOLUTION NO. 2022-011
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, FINDING THAT IT IS NECESSARY TO PROCURE THIRTY-EIGHT (38)-SCOTT X-3 SCBA's FOR THE HIGHLAND FIRE DEPARTMENT FROM A SINGLE SOURCE, AS AUTHORIZED BY THE HIGHLAND MUNICIPAL CODE § 2.40.070

7. Easements Acceptance/Dan Moore – "Dan Moore Electric" Industrial Project (27002 Meines Street)
   1) Accepted Grants of Easement for Road and Drainage purposes and Sidewalk purposes from Dan Moore; and
   2) Directed the City Clerk to record the Grant of Easement.

8. Review of the City's 2021 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588
Received and filed the 2021 General Plan Annual Report.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

9. 2022 Community Events

City Council briefly discussed the upcoming 2022 events and gave direction to staff accordingly.

10. AB 1623 (Ramos) Personal Income Taxes: Exclusion: Uniformed Services Retirement Pay: Survivor Benefit Plan Payments

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve Assemblymember James Ramos' request for a letter of support. Motion carried, 5-0.

11. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Hughes stated he just wanted to bring the Council up to speed on a few items. First was our Homeless Point in Time count which was held on February 24. The count was coordinated by Barrie Owens, one of our Code Enforcement officers, and assisted by seven other staff members and four deputies. The group started at 5:30 a.m. and concluded at 10:00 a.m. They divided up into four groups and canvassed the entire city, including flood control basins, rivers, and bridges. This year the group counted sixty homeless individuals and due to COVID restrictions, there was no count last year. However, in 2020 there were seventy-eight persons and in 2019 there were seventy-two. The final detailed report will be published by the County of San Bernardino in April. The Citrus Harvest Festival is March 26 from 10:00 a.m. to 3:30 p.m. As of today, we have approximately seventy-five booth spaces assigned. Eleven of those are historic demonstrators and four are food vendors. Ten residents have signed up for the baking contest, which will be held this Thursday at City Hall, and the winners will be revealed at the festival. The Finance Subcommittee will be reviewing auditing firms this Thursday and will be bringing that item before the City Council in April. On Friday, February 25, the Public Works staff submitted the final report for our Cal Recycle TRP10 RAC Grant in the amount of $31,000. The report includes reimbursement for construction of rubberized asphalt concrete overlay on eleven street segments in Sector E. The remaining twelve street segments in the Sector E project will be completed and included in the next report, which will be due on [March] 31. By way of this grant, the City has diverted 7,262 waste tires from going to the landfills. He

has already touched on this, but Thursday, March 10 from 7:30 a.m. to 2:00 p.m. we will be holding the baking contest. So, if you want to come by and sample some goodies, that will be on Thursday. On Monday, March 14 at 4:00 p.m., there will be a Blood Drive Committee meeting at Highland City Hall. On Saturday, March 19, the Highland Improvement Team will be doing a cleanup at the Historic District to get ready for the Citrus Harvest Festival. On Monday, March 28, there will be a blood drive at the Highland Police station from 12:00 p.m. to 5:00 p.m. For the Police Department for February through March 6, they had 1,509 calls for service, 116 reports and made 87 arrests.

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor McCallon stated he had the pleasure of attending a press briefing today. He was substituting for Mayor Pro Tem Lilburn, who was unable to attend at SBIAA. The press briefing was there to announce the start of a passenger service for Breeze Airways beginning on August 4. It will be daily flights initially to San Francisco with others to follow. Breeze has been operating primarily on the east coast. It is one of five airlines that the founder has successfully started, which includes JetBlue. Breeze provides a nonstop service between underserved routes across the U.S. at affordable fares. You can book tickets on www.flybreeze.com or on their mobile app. Interesting to note that when the app went live for SBD, this morning at 7:00 a.m., there were twenty-four tickets booked even before the public announcement in the subsequent publicity, which indicates that there is a lot of interest in flying out of San Bernardino. It is a great day for San Bernardino International Airport and for this region to have passenger service finally starting out of the passenger terminal that was built several years ago. Hopefully, it is a harbinger of more things to come.

Mayor Pro Tem Lilburn stated thank you to Mayor McCallon for attending that today. She did book a flight today. Omnitrans, we are getting a number of solar lights, and she knows a lot of them are in Council Member Solano's district. They thought that where they were putting them in was in the City of Highland, but actually they were in the City of San Bernardino, so she had the pleasure of meeting with them and asking them to put a little more. So, they are going to do a little more upgrading on our benches, on our shelters and some solar lighting for us. We are going through a process right now to make our bus stops a little safer, trying to do what we can to make the ridership feel safer, so if there are any particular sites that you want in your districts, please let her know so she could reach out to them. She also had a number of residents send her the video from their ring door today and she just wanted to thank our Police Department. We do not know a lot of stuff that they are doing out there, but from watching these videos it is amazing the stuff that the Police Department does, and she just wants to say thanks.

ANNOUNCEMENTS

April 7, 2022 — Chamber of Commerce Installation Dinner

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 7:00 p.m.

Submitted By:

Betty Hughes, MMC
City Clerk

Approved By:

Larry McCallon
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

PREPARED BY: Leticia Nava-Cruz, Accounting Supervisor

SUBJECT: Warrant Register #740

RECOMMENDATION: City Council to approve Warrant Register #740; Warrants in the amount of $8,169,812.93 and Payroll in the amount of $212,252.88.

FISCAL IMPACT: The total of Cash and Expenditures is $8,382,065.81.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion_____	Second _____	Agenda Item No. 3
Denied _____	Ayes_____		
Continued_____	Noes _____		File No. _____
Tabled_____	Abstain_____		
	Absent_____		
_____ City Clerk		_____ City Manager	

CITY OF HIGHLAND

WARRANT REGISTER #740

April 12, 2022

Warrants:

3/8/2022	Ck#84772-84805	273,487.17
3/11/2022	Payroll Wire #659-662 & Ck #84806-84808	60,966.79
3/15/2022	Ck#84809-84877	1,675,872.80
3/22/2022	Ck#84878-84925	3,443,027.82
3/25/2022	Payroll Wire #663-666 & Ck #84926-84928	60,471.84
3/29/2022	Ck#84929-84970	1,422,900.06
4/5/2022	Ck#84971-85013 & Wire #1002080737	1,233,086.45
	Total Warrants	$8,169,812.93

Payroll:

3/11/2022	Direct Deposits #11599-11641	106,452.09
3/11/2022	Ck #656	285.72
3/25/2022	Direct Deposits #11642-11684	105,229.35
3/25/2022	Ck #657	285.72
	Total Payroll	$ 212,252.88
	Total Warrants & Payroll	**$8,382,065.81**

APPROVED BY:

Larry McCallon
Finance Subcommittee

Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee

Chuck Dantuono
Director of Administrative
Services/City Treasurer

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84772	3/8/2022	000029 SB CO CLERK OF THE BOARD	SDR17001 NOD-LINE A/BLEDSOE GULCH	
			SDR17001 NOD-LINE A/BLEDSOE GULCH	
			007.8330.6600	2,598.00
			Total :	**2,598.00**
84773	3/8/2022	000085 EAST VALLEY WATER DISTRICT	LMD 02-E-FEB	
			LMD 02-E-FEB	
			012.8500.4030	872.21
			LMD 48C-FEB	
			LMD 48C-FEB	
			012.8500.4030	1,407.30
			LMD 48C-FEB	
			LMD 48C-FEB	
			012.8500.4030	989.25
			LMD 48-FEB	
			LMD 48-FEB	
			012.8500.4030	1,004.73
			LMD 48B-FEB	
			LMD 48B-FEB	
			012.8500.4030	239.37
			LMD 31-FEB	
			LMD 31-FEB	
			012.8500.4030	444.50
			LMD 00 - BASELINE-FEB	
			LMD 00 - BASELINE-FEB	
			012.8500.4030	216.37
			LMD 22-FEB	
			LMD 22-FEB	
			012.8500.4030	214.60
			LMD 03 -YARNELL-FEB	
			LMD 03 -YARNELL-FEB	
			012.8500.4030	46.09
			LMD 02-A-FEB	
			LMD 02-A-FEB	
			012.8500.4030	81.04
			LMD 03 - BASELINE-FEB	
			LMD 03 - BASELINE-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84773	3/8/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030 LMD 20 - BASELINE-FEB LMD 20 - BASELINE-FEB	69.92
			012.8500.4030 LMD 01 - A-FEB LMD 01 - A-FEB	377.56
			012.8500.4030 LMD 70-FEB LMD 70-FEB	99.25
			012.8500.4030 LMD 35-FEB LMD 35-FEB	97.86
			012.8500.4030 LMD 06-FEB LMD 06-FEB	130.50
			012.8500.4030 LMD 01 - B-FEB LMD 01 - B-FEB	44.52
			012.8500.4030 BEATTIE - IRRIGATION-FEB BEATTIE - IRRIGATION-FEB	85.16
			001.6000.4030 LMD 30-FEB LMD 30-FEB	2,728.41
			012.8500.4030 LMD 39-FEB LMD 39-FEB	442.96
			012.8500.4030 CANYON OAKS PARK-FEB CANYON OAKS PARK-FEB	649.45
			016.8540.4030 LMD 02 - B-FEB LMD 02 - B-FEB	757.18
			012.8500.4030 LMD 13-FEB LMD 13-FEB	431.86
			012.8500.4030	312.09

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84773	3/8/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			LMD 02 - D-FEB		
			LMD 02 - D-FEB		
			012.8500.4030		149.81
			LMD 02 - C-FEB		
			LMD 02 - C-FEB		
			012.8500.4030		326.23
			LMD 08-FEB		
			LMD 08-FEB		
			012.8500.4030		294.74
			LMD 20 - STREATER-FEB		
			LMD 20 - STREATER-FEB		
			012.8500.4030		185.46
			LMD 70 IRRIGATION-FEB		
			LMD 70 IRRIGATION-FEB		
			012.8500.4030		303.77
				Total :	**13,002.19**
84774	3/8/2022	000090 FEDEX	OVERNIGHT MAIL		
			OVERNIGHT MAIL		
			001.4100.4210		85.78
				Total :	**85.78**
84775	3/8/2022	000143 COMMUNITY WORKS DESIGN GROUP	DRA21-004/CUP21-006 PLAN CHECK-DEC		
			DRA21-004/CUP21-006 PLAN CHECK-DEC		
			001.4100.4547		620.00
			DRA21-007 PLAN CHECK-DEC		
			DRA21-007 PLAN CHECK-DEC		
			001.4100.4547		1,550.00
			CUP21-007 PLAN CHECK-DEC		
			CUP21-007 PLAN CHECK-DEC		
			001.4100.4547		620.00
				Total :	**2,790.00**
84776	3/8/2022	000169 PITNEY BOWES GLOBAL FINANCIAL	POSTAGE MACHINE-1/1/2022-03/31/2022		
			POSTAGE MACHINE-1/1/2022-03/31/2022		
			042.9510.4248		407.85
				Total :	**407.85**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84777	3/8/2022	000203 SOUTHERN CALIFORNIA EDISON	STATION #3-FEB STATION #3-FEB 028.2050.4010 STATION #3-FEB 029.2100.4010		513.38 513.37
				Total :	1,026.75
84778	3/8/2022	000203 SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS-FEB TRAFFIC SIG PALM/CYPRESS-FEB 004.8310.4580		66.01
				Total :	66.01
84779	3/8/2022	000204 SOCALGAS	STATION #2-FEB STATION #2-FEB 029.2100.4020 STATION #2-FEB 028.2050.4020 STATION #3-FEB STATION #3-FEB 028.2050.4020 STATION #3-FEB 029.2100.4020 CITY HALL-FEB CITY HALL-FEB 042.9510.4020 STATION #1-FEB STATION #1-FEB 028.2050.4020 STATION #1-FEB 029.2100.4020 POLICE-FEB POLICE-FEB 001.2000.4020		83.71 83.71 98.89 98.89 416.37 63.25 63.25 2,284.90
				Total :	3,192.97
84780	3/8/2022	000207 KONICA MINOLTA	COPIER MAINT-FEB COPIER MAINT-FEB 001.2000.4205		14.25

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84780	3/8/2022	000207 KONICA MINOLTA	(Continued)		
			COPIER MAINT-FEB		
			042.9510.4205		804.61
				Total :	**818.86**
84781	3/8/2022	000233 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES-PD		
			JANITORIAL SUPPLIES-PD		
			001.2000.4055		453.71
				Total :	**453.71**
84782	3/8/2022	000237 WILLDAN ASSOCIATES	STR20001 CE MSRI-JAN		
			STR20001 CE MSRI-JAN		
			017.8350.6550		24,382.00
			STR20003 CE MSRI-JAN		
			STR20003 CE MSRI-JAN		
			017.8350.6550		5,422.17
			STR20003 CE SBCO-JAN		
			STR20003 CE SBCO-JAN		
			027.8490.6550		7,050.32
			STR20003 CE COSB-JAN		
			STR20003 CE COSB-JAN		
			027.8490.6550		32.51
				Total :	**36,887.00**
84783	3/8/2022	000237 WILLDAN ASSOCIATES	OLA18001 CE MSRI		
			OLA18001 CE MSRI		
			017.8350.6550		169.00
			OLA19001 CE MSRI		
			OLA19001 CE MSRI		
			017.8350.6550		105.09
			OLA20001 CE MSRI		
			OLA20001 CE MSRI		
			017.8350.6550		97.91
				Total :	**372.00**
84784	3/8/2022	000421 DFM ASSOCIATES	2022 ELECTION CODE BOOK		
			2022 ELECTION CODE BOOK		
			001.1200.4335		64.35

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84784	3/8/2022	000421 000421 DFM ASSOCIATES	(Continued)	Total :	**64.35**
84785	3/8/2022	000487 SMART & FINAL	BREAKROOM SUPPLIES BREAKROOM SUPPLIES 042.9510.4200		132.87
				Total :	**132.87**
84786	3/8/2022	000533 UNITED STATES POSTAL SERVICE	REFILL POSTAGE METER REFILL POSTAGE METER 001.0400		10,000.00
				Total :	**10,000.00**
84787	3/8/2022	000979 VERIZON WIRELESS	AIR CARDS-MAR AIR CARDS-MAR 001.2000.4061		38.01
				Total :	**38.01**
84788	3/8/2022	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200		46.67
			OFFICE SUPPLIES OFFICE SUPPLIES 042.9510.4200		122.06
				Total :	**168.73**
84789	3/8/2022	001439 OFFICE SOLUTIONS	OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200		63.31
				Total :	**63.31**
84790	3/8/2022	001476 TIME WARNER CABLE	POLICE TELE/INT-FEB POLICE TELE/INT-FEB 001.2000.4065		1,136.33
			CORP YARD TELE/INT-FEB CORP YARD TELE/INT-FEB 004.8310.4060		673.55
				Total :	**1,809.88**
84791	3/8/2022	001677 YMCA OF THE EAST VALLEY	MONTHLY REIMB-JAN		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84791	3/8/2022	001677 YMCA OF THE EAST VALLEY	(Continued) MONTHLY REIMB-JAN 001.6000.4526	41,250.00
			Total :	**41,250.00**
84792	3/8/2022	002106 CODE PUBLISHING, INC.	MUNICIPAL CODE CODIFICATION-FEB MUNICIPAL CODE CODIFICATION-FEB 001.1200.4625	146.50
			Total :	**146.50**
84793	3/8/2022	002190 ENGINEERING RESOURCES OF SO CA	STR20003 DE MSRI JAN STR20003 DE MSRI JAN 017.8350.6550	6,717.96
			STR20003 DE SB CO JAN STR20003 DE SB CO JAN 027.8490.6550	6,717.96
			STR20003 DE MSRI JAN STR20003 DE MSRI JAN 017.8350.6550	390.72
			STR20003 DE SB CO JAN STR20003 DE SB CO JAN 027.8490.6550	1,286.78
			Total :	**15,113.42**
84794	3/8/2022	002190 ENGINEERING RESOURCES OF SO CA	STR07004A DE RDA07-FEB STR07004A DE RDA07-FEB 010.3830.6600	599.50
			Total :	**599.50**
84795	3/8/2022	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDING FEES-FEB DOCUMENT RECORDING FEES-FEB 001.1200.4506	20.00
			DOCUMENT RECORDING FEES-FEB DOCUMENT RECORDING FEES-FEB 001.1200.4506	60.00
			Total :	**80.00**
84796	3/8/2022	002653 H & H GENERAL CONTRACTORS	BRG04004A CON DIF REG PPE#8 BRG04004A CON DIF REG PPE#8	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84796	3/8/2022	002653 H & H GENERAL CONTRACTORS	(Continued)	
			007.8330.6813 BRG04004A CON PNRS PPE#8 BRG04004A CON PNRS PPE#8	21,129.35
			030.8495.6813 BRG04004A CON DIF REG PPE#8 BRG04004A CON DIF REG PPE#8	84,517.40
			007.8330.6813 BRG04004A CON DIF REG RET PPE#8 BRG04004A CON DIF REG RET PPE#8	3,216.00
			007.1350 BRG04004A CON PNRS RET PPE#8 BRG04004A CON PNRS RET PPE#8	-1,056.47
			030.1350 BRG04004A CON DIF REG RET PPE#8 BRG04004A CON DIF REG RET PPE#8	-4,225.87
			007.1350	-160.80
			Total :	**103,419.61**
84797	3/8/2022	002710 HERNANDEZ, KROONE & ASSOCIATES	DRA21004-NOV DRA21004-NOV	
			001.3200.4551 CUP21001 TIA-NOV CUP21001 TIA-NOV	2,582.50
			001.3200.4551 CUP21007 TIA-NOV CUP21007 TIA-NOV	755.00
			001.3200.4551 DRA21024-NOV DRA21024-NOV	218.75
			001.3200.4551	131.25
			Total :	**3,687.50**
84798	3/8/2022	003713 SATCOM GLOBAL LTD.	SATTELITE PHONES-FEB SATTELITE PHONES-FEB	
			028.2050.4061 SATTELITE PHONES-FEB	21.38
			029.2100.4061	21.37

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84798	3/8/2022	003713 SATCOM GLOBAL LTD.	(Continued)		
			SATTELITE PHONES-FEB		
			042.9510.4061		44.15
			SATTELITE PHONES-FEB		
			001.2000.4061		42.75
				Total :	**129.65**
84799	3/8/2022	003713 SATCOM GLOBAL LTD.	SATTELITE PHONES-MAR		
			SATTELITE PHONES-MAR		
			028.2050.4061		21.38
			SATTELITE PHONES-MAR		
			029.2100.4061		21.37
			SATTELITE PHONES-MAR		
			042.9510.4061		42.75
			SATTELITE PHONES-MAR		
			001.2000.4061		42.75
				Total :	**128.25**
84800	3/8/2022	004672 BAUER POTTERY COMPANY	SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			030.8495.4349		7,500.00
				Total :	**7,500.00**
84801	3/8/2022	004920 TKE ENGINEERING	LDR21005 PC#1-8/21-1/22		
			LDR21005 PC#1-8/21-1/22		
			001.3200.4551		545.00
			LDR21005 PC#2-8/21-1/22		
			001.3200.4551		287.50
			LDR21005 PC#3-8/21-1/22		
			001.3200.4551		115.00
				Total :	**947.50**
84802	3/8/2022	005018 FLYERS ENERGY, LLC	FUEL-FEB		
			FUEL-FEB		
			001.2000.4220		4,848.42
			FUEL-FEB		
			001.4200.4220		50.83
			FUEL-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84802	3/8/2022	005018 FLYERS ENERGY, LLC	(Continued)	
			001.4600.4220 FUEL-FEB	144.98
			001.6000.4220 FUEL-FEB	145.11
			001.6010.4220 FUEL-FEB	171.29
			004.8310.4220 FUEL-FEB	544.17
			012.8500.4220 FUEL-FEB	76.74
			016.8540.4220 FUEL-FEB	76.74
			024.8470.4220 FUEL-FEB	13.11
			028.2050.4220 FUEL-FEB	975.89
			029.2100.4220 FUEL-FEB	975.89
			042.9510.4220 FUEL-FEB	193.80
			FUEL-FEB	
			001.2000.4220 FUEL-FEB	6,315.92
			001.4200.4220 FUEL-FEB	66.22
			001.4600.4220 FUEL-FEB	188.86
			001.6000.4220 FUEL-FEB	189.03
			001.6010.4220 FUEL-FEB	223.13
			004.8310.4220 FUEL-FEB	708.88
			012.8500.4220 FUEL-FEB	99.97
			016.8540.4220	99.97

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84802	3/8/2022	005018 FLYERS ENERGY, LLC	(Continued)		
			FUEL-FEB		
			024.8470.4220		17.08
			FUEL-FEB		
			028.2050.4220		1,271.27
			FUEL-FEB		
			029.2100.4220		1,271.27
			FUEL-FEB		
			042.9510.4220		252.45
				Total :	**18,921.02**
84803	3/8/2022	005522 BRIGHT PLANET SOLAR INC.	REFUND BL DUPLICATE PMT		
			REFUND BL DUPLICATE PMT		
			001.1450.7450		50.00
			REFUND BL DUPLICATE PMT		
			051.1493		4.00
				Total :	**54.00**
84804	3/8/2022	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			001.4100.4200		31.95
				Total :	**31.95**
84805	3/8/2022	006083 NICKERSON INSURANCE AGENCY	SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			030.8495.4349		7,500.00
				Total :	**7,500.00**

34 Vouchers for bank code : wfb **Bank total :** **273,487.17**

34 Vouchers in this report **Total vouchers :** **273,487.17**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
659	3/11/2022	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment 001.1170	8,825.33
			ICMA DEFERRED COMP 457: Payment 004.1170	991.16
			ICMA DEFERRED COMP 457: Payment 010.1170	819.22
			ICMA DEFERRED COMP 457: Payment 012.1170	12.51
			ICMA DEFERRED COMP 457: Payment 016.1170	12.51
			ICMA DEFERRED COMP 457: Payment 023.1170	5.00
			ICMA DEFERRED COMP 457: Payment 041.1170	327.70
			ICMA DEFERRED COMP 457: Payment 070.1170	293.83
			Total :	**11,287.26**
660	3/11/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment 001.1145	13,420.77
			PERS: Payment 004.1145	2,830.06
			PERS: Payment 006.1145	700.03
			PERS: Payment 010.1145	965.90
			PERS: Payment 012.1145	173.91
			PERS: Payment 016.1145	173.89
			PERS: Payment 023.1145	116.16
			PERS: Payment 024.1145	19.48

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
660	3/11/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			041.1145	451.29
			PERS: Payment	
			042.1145	798.40
			PERS: Payment	
			070.1145	781.52
			PERS SURVIVOR: Payment	
			001.1145	24.26
			PERS SURVIVOR: Payment	
			004.1145	4.64
			PERS SURVIVOR: Payment	
			006.1145	1.28
			PERS SURVIVOR: Payment	
			010.1145	1.07
			PERS SURVIVOR: Payment	
			012.1145	0.56
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.27
			PERS SURVIVOR: Payment	
			024.1145	0.05
			PERS SURVIVOR: Payment	
			041.1145	0.31
			EPMC: Payment	
			001.1145	530.98
			EPMC: Payment	
			004.1145	122.56
			EPMC: Payment	
			006.1145	19.79
			EPMC: Payment	
			010.1145	42.04
			EPMC: Payment	
			012.1145	2.37
			EPMC: Payment	
			016.1145	2.37

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
660	3/11/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			023.1145	6.62
			EPMC: Payment	
			024.1145	0.55
			EPMC: Payment	
			041.1145	31.59
			EPMC: Payment	
			042.1145	11.53
			EPMC: Payment	
			070.1145	54.71
			PERS SURVIVOR: Payment	
			042.1145	1.64
			PERS SURVIVOR: Payment	
			070.1145	0.70
			Total :	**21,291.86**
661	3/11/2022	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			004.1140	584.92
			MEDICARE: Payment	
			006.1140	147.36
			MEDICARE: Payment	
			010.1140	190.48
			MEDICARE: Payment	
			012.1140	42.98
			MEDICARE: Payment	
			016.1140	42.96
			MEDICARE: Payment	
			023.1140	24.50
			MEDICARE: Payment	
			024.1140	4.62
			MEDICARE: Payment	
			041.1140	76.28
			MEDICARE: Payment	
			042.1140	185.62
			MEDICARE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
661	3/11/2022	000119 INTERNAL REVENUE SERVICE	(Continued)	
			070.1140 FEDERAL TAXES: Payment	151.06
			001.1120 FEDERAL TAXES: Payment	10,562.14
			004.1120 FEDERAL TAXES: Payment	2,401.05
			006.1120 FEDERAL TAXES: Payment	598.25
			010.1120 FEDERAL TAXES: Payment	938.58
			012.1120 FEDERAL TAXES: Payment	90.22
			016.1120 FEDERAL TAXES: Payment	90.22
			023.1120 FEDERAL TAXES: Payment	73.01
			024.1120 FEDERAL TAXES: Payment	14.70
			041.1120 FEDERAL TAXES: Payment	414.11
			042.1120 FEDERAL TAXES: Payment	527.44
			070.1120 SOCIAL SECURITY: Payment	655.63
			001.1140 SOCIAL SECURITY: Payment	603.38
			070.1140 MEDICARE: Payment	71.70
			001.1140	2,845.50
			Total :	**21,336.71**
662	3/11/2022	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment 001.1130	4,075.89
			STATE TAXES: Payment 004.1130	941.43

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
662	3/11/2022	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment 006.1130	226.24
			STATE TAXES: Payment 010.1130	363.26
			STATE TAXES: Payment 012.1130	37.07
			STATE TAXES: Payment 016.1130	37.07
			STATE TAXES: Payment 023.1130	20.19
			STATE TAXES: Payment 024.1130	5.43
			STATE TAXES: Payment 041.1130	167.96
			STATE TAXES: Payment 042.1130	197.23
			STATE TAXES: Payment 070.1130	252.54
			Total :	**6,324.31**
84806	3/11/2022	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment 001.1180	11.27
			ARROWHEAD UNITED WAY: Payment 004.1180	0.77
			ARROWHEAD UNITED WAY: Payment 041.1180	2.26
			ARROWHEAD UNITED WAY: Payment 070.1180	0.70
			Total :	**15.00**
84807	3/11/2022	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC SPECIFIED HEALTH INS: Payment 001.1181	2.96
			AFLAC SPECIFIED HEALTH INS: Payment 012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84807	3/11/2022	003804 AFLAC WWHQ	(Continued)	
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	1.49
			001.1181 AFLAC ACCIDENT INSURANCE: Payment	108.79
			004.1181 AFLAC ACCIDENT INSURANCE: Payment	13.97
			012.1181 AFLAC ACCIDENT INSURANCE: Payment	3.57
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	3.56
			023.1181 AFLAC ACCIDENT INSURANCE: Payment	5.80
			024.1181 AFLAC CANCER INSURANCE: Payment	0.27
			001.1181 AFLAC DISABILITY INSURANCE: Payment	18.63
			001.1181 AFLAC DISABILITY INSURANCE: Payment	278.28
			004.1181 AFLAC DISABILITY INSURANCE: Payment	24.68
			012.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			016.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			024.1181 AFLAC HOSPITAL INSURANCE: Payment	0.52
			001.1181 AFLAC HOSPITAL INSURANCE: Payment	143.65
			012.1181 AFLAC HOSPITAL INSURANCE: Payment	6.71
			016.1181 AFLAC HOSPITAL INSURANCE: Payment	6.70
			023.1181 AFLAC DENTAL: Payment	12.32
			001.1181 AFLAC DENTAL: Payment	27.89

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84807	3/11/2022	003804 AFLAC WWHQ	(Continued)		
			004.1181 AFLAC DENTAL: Payment		0.55
			041.1181 AFLAC DENTAL: Payment		1.67
			070.1181		0.55
				Total :	**676.65**
84808	3/11/2022	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT		
			STATE TAX GARNISHMENT: Payment 001.1180		20.99
			STATE TAX GARNISHMENT: Payment 006.1180		14.01
				Total :	**35.00**
7 Vouchers for bank code : wfb				**Bank total :**	**60,966.79**
7 Vouchers in this report				**Total vouchers :**	**60,966.79**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84809	3/15/2022	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SERVICES-2/6-2/19/22		
			CROSSING GUARD SERVICES-2/6-2/19/22		
			002.8200.4530		2,796.09
				Total :	**2,796.09**
84810	3/15/2022	000024 SB CO DEPT OF PUBLIC WORKS	TRAFFIC SIGNAL MAINT-OCT-DEC		
			TRAFFIC SIGNAL MAINT-OCT-DEC		
			004.8310.4580		1,588.10
				Total :	**1,588.10**
84811	3/15/2022	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICE-MAR		
			POLICE SERVICES-MAR		
			001.2000.4560		948,712.00
				Total :	**948,712.00**
84812	3/15/2022	000043 BALLARD PLUMBING HEATING & AIR	ST#1 HVAC MAINTENANCE		
			ST#1 HVAC MAINTENANCE		
			028.2050.4588		112.50
			ST#1 HVAC MAINTENANCE		
			029.2100.4588		112.50
			ST#2 HVAC MAINTENANCE		
			ST#2 HVAC MAINTENANCE		
			028.2050.4588		112.50
			ST#2 HVAC MAINTENANCE		
			029.2100.4588		112.50
			ST#3 HVAC MAINTENANCE		
			ST#3 HVAC MAINTENANCE		
			028.2050.4588		112.50
			ST#3 HVAC MAINTENANCE		
			029.2100.4588		112.50
			CITY HALL HVAC MAINTENANCE		
			CITY HALL HVAC MAINTENANCE		
			042.9510.4588		525.00
			CORP YARD HVAC MAINTENANCE		
			CORP YARD HVAC MAINTENANCE		
			004.8310.4588		550.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84812	3/15/2022	000043	000043 BALLARD PLUMBING HEATING & All (Continued)	Total :	1,750.00
84813	3/15/2022	000075	THE COUNSELING TEAM INT'L		
			EMPLOYEE SUPPORT SVS: FEB		
			EMPLOYEE SUPPORT SVS: FEB		
			001.1600.4537		150.00
				Total :	150.00
84814	3/15/2022	000085	EAST VALLEY WATER DISTRICT		
			LMD 36-FEB		
			LMD 36-FEB		
			012.8500.4030		221.08
				Total :	221.08
84815	3/15/2022	000090	FEDEX		
			OVERNIGHT MAIL		
			OVERNIGHT MAIL		
			001.4100.4210		180.88
			OVERNIGHT MAIL		
			001.4200.4210		58.10
				Total :	238.98
84816	3/15/2022	000105	HIGHLAND CHAMBER OF COMMERCE		
			MAYOR: MCCALLON		
			MAYOR: MCCALLON		
			001.1000.4330		60.00
			CITY MANAGER: HUGHES		
			001.1450.4330		60.00
			DIR OF ADMIN SVC: DANTUONO		
			001.1700.4330		60.00
			COMM DEV DIR: MAINEZ		
			001.4100.4330		60.00
			CITY CLERK: HUGHES		
			001.1200.4330		60.00
				Total :	300.00
84817	3/15/2022	000105	HIGHLAND CHAMBER OF COMMERCE		
			MONTHLY LUNCHEON-PLANNING/CODE		
			MONTHLY LUNCHEON-PLANNING/CODE		
			001.4100.4320		90.00
			MONTHLY LUNCHEON-ENGINEERING		
			MONTHLY LUNCHEON-ENGINEERING		
			001.3200.4330		30.00

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84817	3/15/2022	000105	000105 HIGHLAND CHAMBER OF COMMER	(Continued)	**Total :**	**120.00**
84818	3/15/2022	000108	HIGH TECH SECURITY	BURGLARY SYSTEMS-APR		
				COMM PARK/SNACK BAR MONIT/MAINT-APR		
				001.6000.4066		55.00
				CORP YARD MONIT/MAINT-APR		
				004.8310.4066		55.00
				CITY HALL MONIT/MAINT-APR		
				042.9510.4066		80.00
				FIRE SYSTEMS-APR		
				ST#3 MONIT/MAINT-APR		
				028.2050.4066		25.00
				ST#3 MONIT/MAINT-APR		
				029.2100.4066		25.00
				LIBRARY MONIT/MAINT-APR		
				001.6000.4066		50.00
				YMCA MONIT/MAINT-APR		
				001.6000.4066		50.00
				CORP YARD MONIT/MAINT-APR		
				004.8310.4066		85.00
				CITY HALL MONIT/MAINT-APR		
				042.9510.4066		50.00
				POLICE MONIT/MAINT-APR		
				001.2000.4066		85.00
				CCTV SYSTEMS-APR		
				AURANTIA PARK MAINT-APR		
				001.6000.4066		25.00
				COMM PARK/SNACK BAR MAINT-APR		
				001.6000.4066		50.00
				CORP YARD MAINT-APR		
				004.8310.4066		25.00
				CITY HALL MAINT-APR		
				042.9510.4066		25.00
				CANYON OAK PARK MAINT-APR		
				016.8540.4066		25.00
					Total :	**710.00**
84819	3/15/2022	000143	COMMUNITY WORKS DESIGN GROUP	TRA20001 DE GCF-NOV		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84819	3/15/2022	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)		
			TRA20001 DE GCF-NOV		
			023.3890.6816		2,465.40
			TRA20001 DE RTP-NOV		
			TRA20001 DE RTP-NOV		
			030.8495.6816		3,404.60
				Total :	**5,870.00**
84820	3/15/2022	000145 MATICH CORPORATION	STR20003 PPE#1 CON COSB		
			STR20003 PPE#1 CON COSB		
			027.8490.6550		2,159.72
			STR20003 PPE#1 RET CON COSB		
			STR20003 PPE#1 RET CON COSB		
			027.1350		-107.99
			STR20003 PPE#1 CON MSRI		
			STR20003 PPE#1 CON MSRI		
			017.8350.6550		112,732.16
			STR20003 PPE#1 RET CON MSRI		
			STR20003 PPE#1 RET CON MSRI		
			017.1350		-5,636.61
			STR20003 PPE#1 CON SBCO		
			STR20003 PPE#1 CON SBCO		
			027.8490.6550		174,561.13
			STR20003 PPE#1 RET CON SBCO		
			STR20003 PPE#1 RET CON SBCO		
			027.1350		-8,728.06
				Total :	**274,980.35**
84821	3/15/2022	000165 AT&T	POLICE DEPT-FEB		
			POLICE DEPT-FEB		
			001.2000.4060		1,923.95
				Total :	**1,923.95**
84822	3/15/2022	000165 AT&T	CORP YARD-FEB		
			CORP YARD-FEB		
			004.8310.4060		1,142.61
				Total :	**1,142.61**
84823	3/15/2022	000165 AT&T	CITY HALL-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84823	3/15/2022	000165 AT&T	(Continued)		
			CITY HALL-FEB		
			042.9510.4060		957.81
				Total :	**957.81**
84824	3/15/2022	000165 AT&T	CITY HALL-FEB		
			CITY HALL-FEB		
			042.9510.4060		930.36
				Total :	**930.36**
84825	3/15/2022	000165 AT&T	BASELINE LITTLE LEAGUE-FEB		
			BASELINE LITTLE LEAGUE-FEB		
			001.6000.4060		930.36
				Total :	**930.36**
84826	3/15/2022	000169 PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER SUPPLIES		
			POSTAGE METER SUPPLIES		
			042.9510.4200		507.20
				Total :	**507.20**
84827	3/15/2022	000203 SOUTHERN CALIFORNIA EDISON	LS#3-FEB		
			LS#3-FEB		
			013.8510.4011		1,007.63
			UPLIGHTING LMD 48-FEB		
			UPLIGHTING LMD 48-FEB		
			012.8500.4010		2.86
			UPLIGHTING LMD 48-FEB		
			013.8510.4011		38.78
			HIGHLAND AVE ALPR-FEB		
			HIGHLAND AVE ALPR-FEB		
			001.2000.4062		18.03
			LMD#48C-FEB		
			LMD#48C-FEB		
			012.8500.4010		330.36
			POLICE STATION-FEB		
			POLICE STATION-FEB		
			001.2000.4010		5,056.63
			LS-3 METERS-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84827	3/15/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS-3 METERS-FEB	
			013.8510.4011	55.82
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4010	19.32
			LS#3-FEB	
			LS#3-FEB	
			013.8510.4011	121.76
			LS 2 B CITY WIDE STREET LIGHTS-FEB	
			LS 2 B CITY WIDE STREET LIGHTS-FEB	
			013.8510.4011	13,954.09
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4010	1,200.88
			LS3-FEB	
			LS3-FEB	
			013.8510.4011	58.29
			HIGHLAND AVE ALPR-FEB	
			HIGHLAND AVE ALPR-FEB	
			001.2000.4062	17.07
			SIGNALS-FEB	
			SIGNALS-FEB	
			004.8310.4580	46.48
			SIGNALS-FEB	
			013.8510.4011	40.39
			CORPORATION YARD-FEB	
			CORPORATION YARD-FEB	
			004.8310.4010	1,061.15
			STATION #1-FEB	
			STATION #1-FEB	
			028.2050.4010	262.63
			STATION #1-FEB	
			029.2100.4010	262.63
			LS#3-FEB	
			LS#3-FEB	
			013.8510.4011	21.93
			TRAFFIC SIGNAL BASE LINE-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84827	3/15/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			TRAFFIC SIGNAL BASE LINE-FEB	
			004.8310.4580	84.53
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4010	1,094.14
			LS#2-FEB	
			LS#2-FEB	
			013.8510.4011	1,019.95
			LMD#48C-FEB	
			LMD#48C-FEB	
			012.8500.4010	18.25
			LS#1-FEB	
			LS#1-FEB	
			013.8510.4011	7,716.80
			LS#3-FEB	
			LS#3-FEB	
			013.8510.4011	22.85
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4010	18.11
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4010	3,840.36
			LS2-B-FEB	
			LS2-B-FEB	
			013.8510.4011	17.24
			EVC STATIONS-FEB	
			EVC STATIONS-FEB	
			042.9510.4012	475.24
			LMD #55-FEB	
			LMD #55-FEB	
			012.8500.4010	18.25
			OAK CREEK PARK-FEB	
			OAK CREEK PARK-FEB	
			016.8540.4010	18.41
			LMD#48B-FEB	
			LMD#48B-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84827	3/15/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			012.8500.4010	
			TRAFFIC SIGNAL BASE LINE-FEB	18.44
			TRAFFIC SIGNAL BASE LINE-FEB	
			004.8310.4580	
			VICTORIA AVE AND 3RD ST-FEB	65.60
			VICTORIA AVE AND 3RD ST-FEB	
			004.8310.4580	
			LMD 13-FEB	121.10
			LMD 13-FEB	
			012.8500.4010	
			LS-3 METERS-FEB	10.50
			LS-3 METERS-FEB	
			013.8510.4011	168.05
			Total :	**38,304.55**
84828	3/15/2022	000211 STRADLING YOCCA CARLSON RAUTH	GENERAL-JAN	
			GENERAL-JAN	
			070.7000.4520	157.50
			Total :	**157.50**
84829	3/15/2022	000222 UNDERGROUND SERVICE ALERT	MONTHLY DIG ALERT FEE-FEB	
			MONTHLY DIG ALERT FEE-FEB	
			004.8310.4553	579.25
			MONTHLY DIG ALERT FEE-MAR	
			MONTHLY DIG ALERT FEE-MAR	
			004.8310.4553	191.38
			Total :	**770.63**
84830	3/15/2022	000231 VISTA PAINT CORP	GRAFFITI REMOVAL SUPPLIES	
			GRAFFITI REMOVAL SUPPLIES	
			001.6010.4206	171.02
			GRAFFITI REMOVAL SUPPLIES	
			GRAFFITI REMOVAL SUPPLIES	
			001.6010.4206	219.07
			GRAFFITI REMOVAL SUPPLIES	
			GRAFFITI REMOVAL SUPPLIES	
			001.6010.4206	157.58

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84830	3/15/2022	000231	000231 VISTA PAINT CORP	(Continued)	Total :	547.67
84831	3/15/2022	000233	WAXIE SANITARY SUPPLY	CORP YARD JANITORIAL SUPPLIES		
				CORP YARD JANITORIAL SUPPLIES		
				004.8310.4055		71.42
				COMM PARK JANITORIAL SUPPLIES		
				COMM PARK JANITORIAL SUPPLIES		
				001.6000.4055		35.71
				CITY HALL JANITORIAL SUPPLIES		
				CITY HALL JANITORIAL SUPPLIES		
				042.9510.4055		107.13
					Total :	214.26
84832	3/15/2022	000237	WILLDAN ASSOCIATES	CODE ENFORCEMENT SERVICE-FEB		
				CODE ENFORCEMENT SERVICE-FEB		
				001.4600.4538		10,627.50
					Total :	10,627.50
84833	3/15/2022	000291	HIGHLAND COMMUNITY NEWS	NEWSPAPER PUBLICATIONS-FEB		
				NEWSPAPER PUBLICATIONS-FEB		
				001.1200.4300		1,205.64
					Total :	1,205.64
84834	3/15/2022	000662	HI WAY SAFETY INC	FLASHING SOLAR BEACONS		
				FLASHING SOLAR BEACONS		
				004.8310.4206		5,184.76
					Total :	5,184.76
84835	3/15/2022	000774	ARROWHEAD CREDIT UNION-DEPT 91	CESSWI CERTIFICATION RENEWAL: MORGAN		
				CESSWI CERTIFICATION RENEWAL: MORGAN		
				001.4200.4310		144.75
				DRI CRASH PLAN		
				DRI CRASH PLAN		
				042.9510.4208		19.98
				HOMELESSNESS WORKSHOPS: WILSON		
				HOMELESSNESS WORKSHOPS: WILSON		
				001.4200.4330		249.00
				DISINFECTANT MATS		
				DISINFECTANT MATS		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84835	3/15/2022	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)		
			030.8495.4349 ZOOM MEETINGS ZOOM MEETINGS		610.70
			042.9510.4310		110.00
				Total :	**1,134.43**
84836	3/15/2022	000774 ARROWHEAD CREDIT UNION-DEPT 91	CHF EAST HIGHLAND RANCH NEWSLETTTER AD CHF EAST HIGHLAND RANCH NEWSLETTTER AD		
			051.1471 CHF FLYER DISTRIBUTION CHF FLYER DISTRIBUTION		535.00
			051.1471 HIGHLAND GROCERY DELIVERY PROGRAM 21/22 HIGHLAND GROCERY DELIVERY PROGRAM 21/22		472.50
			006.8400.4353 CIRA MTG CIRA MTG AIRFAIR		99.00
			041.9500.4320		157.99
				Total :	**1,264.49**
84837	3/15/2022	000979 VERIZON WIRELESS	CELL PHONES-FEB CELL PHONE-FEB		
			001.2000.4061 AIR CARDS-FEB		163.10
			001.2000.4062 CELL PHONES-FEB		1,064.32
			001.6000.4061 CELL PHONES-FEB		63.98
			001.6010.4061 CELL PHONES-FEB		31.33
			004.8310.4061 AIR CARDS-FEB		147.98
			004.8310.4062 CELL PHONES-FEB		76.02
			028.2050.4061 AIR CARDS-FEB		141.90
			028.2050.4062		329.24

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84837	3/15/2022	000979 VERIZON WIRELESS	(Continued)		
			CELL PHONES-FEB		
			042.9510.4061		617.72
			AIR CARDS-FEB		
			042.9510.4062		228.06
				Total :	**2,863.65**
84838	3/15/2022	001035 DEPARTMENT OF JUSTICE	FINGER PRINT APPS-FEB		
			FINGER PRINT APPS-FEB		
			001.1700.4236		32.00
				Total :	**32.00**
84839	3/15/2022	001320 HIGHLAND SENIOR CENTER	CDBG CV SENIOR CENTER MEAL PROGRAM-FEB		
			CDBG CV SENIOR CENTER MEAL PROGRAM-FEB		
			006.8400.4353		3,610.00
			CDBG REIMBURSMENT-FEB		
			CDBG REIMBURSMENT-FEB		
			006.8400.4348		2,100.00
				Total :	**5,710.00**
84840	3/15/2022	001414 RICHARDS, WATSON & GERSHON	GENERAL-JAN		
			GENERAL-JAN		
			001.1450.4520		6,921.77
			STR18001 R/W IVDA-JAN		
			STR18001 R/W IVDA-JAN		
			027.8490.6550		254.97
			STR18001 R/W RDA07-JAN		
			STR18001 R/W RDA07-JAN		
			010.3830.6550		255.06
			STR18001 R/W SMBMI-JAN		
			STR18001 R/W SMBMI-JAN		
			027.8490.6550		254.97
			CUP21001-JAN		
			CUP21001-JAN		
			001.1450.4520		1,904.00
			PERSONNEL & LABOR RELATIONS-JAN		
			PERSONNEL & LABOR RELATIONS-JAN		
			001.1450.4520		617.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84840	3/15/2022	001414 RICHARDS, WATSON & GERSHON	(Continued)		
			COVID19 DECLARATION OF EMERGENCY-JAN		
			COVID19 DECLARATION OF EMERGENCY-JAN		
			030.8495.4520		148.25
			CODE ENFORCEMENT-JAN		
			CODE ENFORCEMENT-JAN		
			001.4600.4520		2,457.00
				Total :	**12,813.52**
84841	3/15/2022	001439 OFFICE SOLUTIONS	TONER SUPPLY		
			TONER SUPPLY		
			042.9510.4200		478.37
				Total :	**478.37**
84842	3/15/2022	001476 TIME WARNER CABLE	CITY HALL TELE/INT-MAR		
			CITY HALL TELE/INT-MAR		
			042.9510.4065		1,653.24
				Total :	**1,653.24**
84843	3/15/2022	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-FEB		
			PROFESSIONAL SERVICES-FEB		
			023.3890.4554		3,000.00
				Total :	**3,000.00**
84844	3/15/2022	001677 YMCA OF THE EAST VALLEY	CDBG MONTHLY REIMB-JAN		
			CDBG MONTHLY REIMB-JAN		
			006.8400.4348		1,349.10
				Total :	**1,349.10**
84845	3/15/2022	001764 DEPENDABLE COFFEE & WATER SVC.	WATER FILTER REPLACEMENT		
			WATER FILTER REPLACEMENT		
			004.8310.4206		107.21
				Total :	**107.21**
84846	3/15/2022	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-MAR		
			PARCEL MAP REVISIONS-MAR		
			001.4100.4310		4.00
				Total :	**4.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84847	3/15/2022	001873 CRRA	CRRA MEMBERSHIP RENEWAL-MORGAN	
			CRRA MEMBERSHIP RENEWAL-MORGAN	
			001.4200.4310	200.00
			Total :	**200.00**
84848	3/15/2022	002480 CASC ENGINEERING & CONSULTING	FWQ21006-DEC	
			FWQ21006-DEC	
			001.3200.4551	1,232.50
			FWQ21002-DEC	
			FWQ21002-DEC	
			001.3200.4551	567.50
			FWQ21004-DEC	
			FWQ21004-DEC	
			001.3200.4551	822.50
			FWQ21005-DEC	
			FWQ21005-DEC	
			001.3200.4551	910.00
			FWQ21007-DEC	
			FWQ21007-DEC	
			001.3200.4551	927.50
			WQP21002-DEC	
			WQP21002-DEC	
			001.3200.4551	227.50
			FWQ20003-DEC	
			FWQ20003-DEC	
			001.3200.4551	560.00
			EXE20001-DEC	
			EXE20001-DEC	
			001.3200.4551	280.00
			RGI20001-DEC	
			RGI20001-DEC	
			001.3200.4551	280.00
			RGI21002-DEC	
			RGI21002-DEC	
			001.3200.4551	280.00
			PGI21004-DEC	
			PGI21004-DEC	
			001.3200.4551	140.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84848	3/15/2022	002480 CASC ENGINEERING & CONSULTING	(Continued)	
			RGI21001-DEC	
			RGI21001-DEC	
			001.3200.4551	280.00
			Total :	**6,507.50**
84849	3/15/2022	002480 CASC ENGINEERING & CONSULTING	FWQ21002-NOV	
			FWQ21002-NOV	
			001.3200.4551	945.00
			FWQ21004-NOV	
			FWQ21004-NOV	
			001.3200.4551	35.00
			FWQ21005-NOV	
			FWQ21005-NOV	
			001.3200.4551	17.50
			WQP21001-NOV	
			WQP21001-NOV	
			001.3200.4551	997.50
			WQP21002-NOV	
			WQP21002-NOV	
			001.3200.4551	175.00
			WQP21003-NOV	
			WQP21003-NOV	
			001.3200.4551	332.50
			WQP21004-NOV	
			WQP21004-NOV	
			001.3200.4551	455.00
			EXE20001-NOV	
			EXE20001-NOV	
			001.3200.4551	140.00
			RGI20001-NOV	
			RGI20001-NOV	
			001.3200.4551	140.00
			RGI21002-NOV	
			RGI21002-NOV	
			001.3200.4551	140.00
			Total :	**3,377.50**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84850	3/15/2022	002480 CASC ENGINEERING & CONSULTING	FWQ21006-JAN	
			FWQ21006-JAN	
			001.3200.4551	175.00
			FWQ21008-JAN	
			FWQ21008-JAN	
			001.3200.4551	245.00
			FWQ21002-JAN	
			FWQ21002-JAN	
			001.3200.4551	385.00
			WQP21002-JAN	
			WQP21002-JAN	
			001.3200.4551	402.50
			WQP21004-JAN	
			WQP21004-JAN	
			001.3200.4551	595.00
			WQP21005-JAN	
			WQP21005-JAN	
			001.3200.4551	420.00
			FWQ17002-JAN	
			FWQ17002-JAN	
			001.3200.4551	210.00
			EXE20001-JAN	
			EXE20001-JAN	
			001.3200.4551	560.00
			RGI20001-JAN	
			RGI20001-JAN	
			001.3200.4551	420.00
			RGI21002-DEC	
			RGI21002-DEC	
			001.3200.4551	140.00
			PGI21004-JAN	
			PGI21004-JAN	
			001.3200.4551	140.00
			RGI21001-JAN	
			RGI21001-JAN	
			001.3200.4551	420.00
				Total : 4,112.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84851	3/15/2022	002617 FERGUSON ENTERPRISES LLC	COMM PARK MAINT SUPPLIES COMM PARK MAINT SUPPLIES 001.6000.4070	226.54
			Total :	**226.54**
84852	3/15/2022	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 R/W IVDA-JAN STR18001 R/W IVDA-JAN 027.8490.6550	1,193.63
			STR18001 R/W RDA07-JAN STR18001 R/W RDA07-JAN 010.3830.6550	1,194.41
			STR18001 R/W SMBMI-JAN STR18001 R/W SMBMI-JAN 027.8490.6550	1,193.63
			STR18001 R/W EDA-JAN STR18001 R/W EDA-JAN 030.8495.6550	4,204.57
			STR18001 PS&E IVDA-JAN STR18001 PS&E IVDA-JAN 027.8490.6550	702.47
			STR18001 PS&E RDA07-JAN STR18001 PS&E RDA07-JAN 010.3830.6550	702.93
			STR18001 PS&E SMBMI-JAN STR18001 PS&E SMBMI-JAN 027.8490.6550	702.47
			STR18001 PS&E EDA-JAN STR18001 PS&E EDA-JAN 030.8495.6550	2,474.47
			Total :	**12,368.58**
84853	3/15/2022	002710 HERNANDEZ, KROONE & ASSOCIATES	DRA 21-004-DEC DRA 21-004-DEC 001.3200.4551	218.75
			CUP 21-001 TIA-DEC CUP 21-001 TIA-DEC 001.3200.4551	3,038.75

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84853	3/15/2022	002710	002710 HERNANDEZ, KROONE & ASSOCIA1 (Continued)	Total :	3,257.50
84854	3/15/2022	002960	BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG-01/29-02/18/2022	
				SOLID WASTE PROG-01/29-02/18/2022	
				051.1496	56,370.34
				Total :	56,370.34
84855	3/15/2022	002960	BURRTEC WASTE INDUSTRIES INC	RECYCLING SERVICE - JAN	
				RECYCLING SERVICE-JAN	
				004.8310.4666	2,549.23
				RECYCLING SERVICE-JAN	
				024.8470.4666	449.86
				RECYCLING SERVICE PRO RATE ADJ-FEB	
				RECYCLING SERVICE PRO RATE ADJ-FEB	
				004.8310.4666	-1,208.79
				RECYCLING SERVICE PRO RATE ADJ-FEB	
				024.8470.4666	-213.32
				RECYCLING SERVICE FEB	
				004.8310.4666	30.10
				RECYCLING SERVICE FEB	
				024.8470.4666	5.31
				Total :	1,612.39
84856	3/15/2022	003044	THOMSON REUTERS WEST	CODE BOOKS-MAR	
				CODE BOOKS-MAR	
				001.1200.4626	1,330.54
				Total :	1,330.54
84857	3/15/2022	003073	EWING IRRIGATION PRODUCTS INC	IRRIGATION REPAIR SUPPLIES-CANYON OAK	
				IRRIGATION REPAIR SUPPLIES-CANYON OAK	
				016.8540.4206	92.58
				IRRIGATION REPAIR SUPPLIES-OAK CREEK	
				016.8540.4206	92.58
				LMD 69-IRRIGATION SUPPLIES	
				LMD 69-IRRIGATION SUPPLIES	
				012.8500.4206	59.73
				IRRIGATION REPAIRS-COMM PARK	
				IRRIGATION REPAIRS-COMM PARK	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84857	3/15/2022	003073 EWING IRRIGATION PRODUCTS INC	(Continued)		
			001.6000.4206 LMD 10- IRRIGATION REPAIR MAINT LMD 10- IRRIGATION REPAIR MAINT		66.06
			012.8500.4206 LMD 02 IRRIGATION SUPPLIES LMD 02 IRRIGATION SUPPLIES		235.00
			012.8500.4206 COMM PARK IRRIGATION SUPPLIES COMM PARK IRRIGATION SUPPLIES		246.90
			001.6000.4206 IRRIGATION PARTS-COMM PARK IRRIGATION PARTS-COMM PARK		246.76
			001.6000.4206 LMD 0 IRRIGATION REPAIRS PARTS LMD 0 IRRIGATION REPAIRS PARTS		-153.25
			012.8500.4206 IRRIGATION SUPPLIES-OAK CREEK IRRIGATION SUPPLIES-OAK CREEK		-157.92
			016.8540.4206 LMD 36 IRRIGATION SUPPLIES LMD 36 IRRIGATION SUPPLIES		-126.55
			012.8500.4206 PARKS IRRIGATION SUPPLIES PARKS IRRIGATION SUPPLIES		-65.86
			001.6000.4206		-192.75
				Total :	**343.28**
84858	3/15/2022	004179 INT'L E-Z UP, INC.	EVENT MATERIALS - EZ UP EVENT MATERIALS-EZ UP		
			001.6020.4336		482.43
				Total :	**482.43**
84859	3/15/2022	004193 AECOM USA INC.	BRG07001 DES RDA07-JAN BRG07001 DES RDA07-JAN		
			010.3830.6813 BRG07001 DES HBP-JAN BRG07001 DES HBP-JAN		2,830.61

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84859	3/15/2022	004193 AECOM USA INC.	(Continued)		
			030.8495.6813		21,847.75
				Total :	**24,678.36**
84860	3/15/2022	004206 #1 SON PLUMBING	YMCA WATER PUMP REPLACEMENT		
			YMCA WATER PUMP REPLACEMENT		
			001.6000.4070		2,950.06
				Total :	**2,950.06**
84861	3/15/2022	004679 TK ELEVATOR CORPORATION	ELEVATOR MAINTENANCE		
			ELEVATOR MAINTENANCE		
			001.2000.4587		676.86
				Total :	**676.86**
84862	3/15/2022	004697 CHEMCO PRODUCTS COMPANY	LIBRARY CHEMICAL FEEDER SYSTEM		
			LIBRARY CHEMICAL FEEDER SYSTEM		
			001.6000.4588		440.16
				Total :	**440.16**
84863	3/15/2022	004920 TKE ENGINEERING	DRA 20-006 SAN CARLO APT-AUG		
			DRA 20-006 SAN CARLO APT-AUG		
			001.3200.4551		860.00
			TSP 21-001 SAN CARLO APTS TRAFFIC		
			TSP 21-001 SAN CARLO APTS TRAFFIC		
			001.3200.4551		1,232.50
			DRA 19-008 27002 MEINES ST-AUG		
			DRA 19-008 27002 MEINES ST-AUG		
			001.3200.4551		2,147.50
			LDP 21-001 MISC PERMITS/INSP-AUG		
			LDP 21-001 MISC PERMITS/INSP-AUG		
			001.3200.4551		287.50
			RGI 20-001 TR18893 MEDITERRA-AUG		
			RGI 20-001 TR18893 MEDITERRA-AUG		
			001.3200.4551		500.00
			EXE 21-004 MISC PERMITS/INSP-AUG		
			EXE 21-004 MISC PERMITS/INSP-AUG		
			001.3200.4551		2,750.00
			PGC 21-001 TR. 18893 MEDITERRA-AUG		
			PGC 21-001 TR. 18893 MEDITERRA-AUG		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84863	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 PGC 21-002 TR. 18893 MEDITERRA-AUG	115.00
			PGC 21-002 TR. 18893 MEDITERRA-AUG 001.3200.4551 PGC 21-003 TR. 18893 MEDITERRA-AUG	400.00
			PGC 21-003 TR. 18893 MEDITERRA-AUG 001.3200.4551 SDI 21-001 TR18893 MEDITERRA-AUG	142.50
			SDI 21-001 TR18893 MEDITERRA-AUG 001.3200.4551 SWI 21-001 TR. 18893 MEDITERRA-AUG	6,050.00
			SWI 21-001 TR. 18893 MEDITERRA-AUG 001.3200.4551 CUP 17-007 MISC PERMITS/INSP-AUG	100.00
			CUP 17-007 MISC PERMITS/INSP-AUG 001.3200.4551 EXE 21-006 TR. 18013 MISC	350.00
			EXE 21-006 TR. 18013 MISC 001.3200.4551 SDI 21-002 TR. 18013 MISC	200.00
			SDI 21-002 TR. 18013 MISC 001.3200.4551	2,200.00
			Total :	**17,335.00**
84864	3/15/2022	004920 TKE ENGINEERING	LDR 21-006 AT&T MOBILITY CELL TOWER-SEP	
			LDR 21-006 AT&T MOBILITY CELL TOWER-SEP 001.3200.4551 SUM 21-001 ATLANTIC AVE ROW-SEP	287.50
			SUM 21-001 ATLANTIC AVE ROW-SEP 001.3200.4551 HYD 21-003 TR. 20142 PERMITS	257.50
			HYD 21-003 TR. 20142 PERMITS 001.3200.4551 RGC21001 TR. 20142 PERMITS MISC/INSP-SEP	632.50
			RGC21001 TR. 20142 PERMITS MISC/INSP-SEP 001.3200.4551 STC 21-001 TR. 20142 PERMITS	1,322.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84864	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			STC 21-001 TR. 20142 PERMITS	
			001.3200.4551	4,935.00
			STC 21-002 TR. 20142 PERMITS	
			STC 21-002 TR. 20142 PERMITS	
			001.3200.4551	1,322.50
			STC 21-003 WARM SPRINGS ELM PERMITS	
			STC 21-003 WARM SPRINGS ELM PERMITS	
			001.3200.4551	430.00
			342-21-003 EVWD PERMITS/INSP-SEP	
			342-21-003 EVWD PERMITS/INSP-SEP	
			001.3200.4551	150.00
			350-21-021 AT&T PERMITS/INSP-SEP	
			350-21-021 AT&T PERMITS/INSP-SEP	
			001.3200.4551	150.00
			350-21-022 AT&T PERMITS/INSP-SEP	
			350-21-022 AT&T PERMITS/INSP-SEP	
			001.3200.4551	550.00
			351-21-033 SO CAL GAS PERMITS/INSP-SEP	
			351-21-033 SO CAL GAS PERMITS/INSP-SEP	
			001.3200.4551	200.00
			351-21-038 SCE PERMITS/INSP-SEP	
			351-21-038 SCE PERMITS/INSP-SEP	
			001.3200.4551	200.00
			351-21-040 SO CAL GAS PERMITS/INSP-SEP	
			351-21-040 SO CAL GAS PERMITS/INSP-SEP	
			001.3200.4551	300.00
			351-21-041 SO CAL GAS PERMITS/INSP-SEP	
			351-21-041 SO CAL GAS PERMITS/INSP-SEP	
			001.3200.4551	200.00
			351-21-042 SO CAL GAS PERMITS/INSP-SEP	
			351-21-042 SO CAL GAS PERMITS/INSP-SEP	
			001.3200.4551	150.00
			351-21-028 SO CAL GAS PERMITS/INSP-SEP	
			351-21-028 SO CAL GAS PERMITS/INSP-SEP	
			001.3200.4551	300.00
			351-21-036 SO CAL GAS PERMITS/INSP-SEP	
			351-21-036 SO CAL GAS PERMITS/INSP-SEP	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84864	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 SO CAL GAS PERMITS/INSP FIXED FEES-SEP	200.00
			SO CAL GAS PERMITS/INSP FIXED FEES-SEP 001.3200.4551 352-21-003 FRONTIER PERMITS/INSP-SEP	450.00
			352-21-003 FRONTIER PERMITS/INSP-SEP 001.3200.4551 353-21-056 SCE PERMITS/INSP-SEP	200.00
			353-21-056 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-059 SCE PERMITS/INSP-SEP	400.00
			353-21-059 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-062 SCE PERMITS/INSP-SEP	200.00
			353-21-062 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-063 SCE PERMITS/INSP-SEP	50.00
			353-21-063 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-066 SCE PERMITS/INSP-SEP	100.00
			353-21-066 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-067 SCE PERMITS/INSP-SEP	100.00
			353-21-067 SCE PERMITS/INSP-SEP 001.3200.4551 353-21-070 SCE PERMITS/INSP-SEP	50.00
			353-21-070 SCE PERMITS/INSP-SEP 001.3200.4551 358-21-012 SPECTRUM PERMITS/INSP-SEP	200.00
			358-21-012 SPECTRUM PERMITS/INSP-SEP 001.3200.4551 MISC PERMITS/INSP FIXED FEES-SEP	250.00
			MISC PERMITS/INSP FIXED FEES-SEP 001.3200.4551 EXE 20-001 EVWD SNRC PERMITS/INSP-SEP	150.00
			EXE 20-001 EVWD SNRC PERMITS/INSP-SEP 001.3200.4551	2,150.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84864	3/15/2022	004920 TKE ENGINEERING	(Continued)		
			EXE 21-001 EVWD SNRC PERMIT/INSP-SEP		
			EXE 21-001 EVWD SNRC PERMIT/INSP-SEP		
			001.3200.4551		300.00
				Total :	16,187.50
84866	3/15/2022	004920 TKE ENGINEERING	342-21-006 EVWD PERMITS/INSP-OCT-NOV		
			342-21-006 EVWD PERMITS/INSP-OCT-NOV		
			001.3200.4551		566.50
			EXE 21-008 7987 CORTEZ ST MISC		
			EXE 21-008 7987 CORTEZ ST MISC		
			001.3200.4551		206.00
			LDP 21-002 7987 CORTEZ ST MISC		
			LDP 21-002 7987 CORTEZ ST MISC		
			001.3200.4551		360.00
			WIN 21-001 TR. 18013 VICTORIA		
			WIN 21-001 TR. 18013 VICTORIA		
			001.3200.4551		309.00
			ENC 21-004 MISC PERMIT/INSP-OCT-NOV		
			ENC 21-004 MISC PERMIT/INSP-OCT-NOV		
			001.3200.4551		154.50
			ENC 21-005 MISC PERMIT/INSP-OCT-NOV		
			ENC 21-005 MISC PERMIT/INSP-OCT-NOV		
			001.3200.4551		103.00
			350-21-011 AT&T PERMITS/INSP-OCT-NOV		
			350-21-011 AT&T PERMITS/INSP-OCT-NOV		
			001.3200.4551		103.00
			350-21-027 AT&T PERMITS/INSP-OCT-NOV		
			350-21-027 AT&T PERMITS/INSP-OCT-NOV		
			001.3200.4551		875.50
			350-21-024 AT&T PERMITS/INSP-OCT-NOV		
			350-21-024 AT&T PERMITS/INSP-OCT-NOV		
			001.3200.4551		566.50
			350-21-022 AT&T PERMITS/INSP-OCT-NOV		
			350-21-022 AT&T PERMITS/INSP-OCT-NOV		
			001.3200.4551		154.50
			352-21-003 FRONTIER PERMITS/INSP-OCT-NOV		
			352-21-003 FRONTIER PERMITS/INSP-OCT-NOV		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84866	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 358-21-014 SPECTRUM PERMITS/INSP-OCT-NOV	103.00
			358-21-014 SPECTRUM PERMITS/INSP-OCT-NOV 001.3200.4551 MISC PERMITS/INSP FIXED FEES-OCT-NOV	103.00
			MISC PERMITS/INSP FIXED FEES-OCT-NOV 001.3200.4551 353-21-042 SCE PERMITS/INSP-OCT-NOV	206.00
			353-21-042 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-046 SCE PERMITS/INSP-OCT-NOV	103.00
			353-21-046 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-057 SCE PERMITS/INSP-OCT-NOV	154.50
			353-21-057 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-061 SCE PERMITS/INSP-OCT-NOV	412.00
			353-21-061 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-064 SCE PERMITS/INSP-OCT-NOV	154.50
			353-21-064 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-062 SCE PERMITS/INSP-OCT-NOV	103.00
			353-21-062 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-083 SCE PERMITS/INSP-OCT-NOV	103.00
			353-21-083 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 353-21-070 SCE PERMITS/INSP-OCT-NOV	103.00
			353-21-070 SCE PERMITS/INSP-OCT-NOV 001.3200.4551 EXE 21-002 TR18893 MEDITERRA-OCT-NOV	103.00
			EXE 21-002 TR18893 MEDITERRA-OCT-NOV 001.3200.4551 EXE 21-004 MISC PERMITS/INSP-OCT-NOV	103.00
			EXE 21-004 MISC PERMITS/INSP-OCT-NOV 001.3200.4551	2,626.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84866	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			EXP 21-001 TR18893 MEDITERRA-OCT-NOV	
			EXP 21-001 TR18893 MEDITERRA-OCT-NOV	
			001.3200.4551	1,133.00
			PGC 21-002 TR. 18893 MEDITERRA-OCT-NOV	
			PGC 21-002 TR. 18893 MEDITERRA-OCT-NOV	
			001.3200.4551	315.00
			PGC 21-005 TR. 18893 MEDITERRA-OCT-NOV	
			PGC 21-005 TR. 18893 MEDITERRA-OCT-NOV	
			001.3200.4551	575.00
			PGC 21-006 TR. 18893 MEDITERRA-OCT-NOV	
			PGC 21-006 TR. 18893 MEDITERRA-OCT-NOV	
			001.3200.4551	487.50
			RGI 20-001 TR18893 MEDITERRA-OCT-NOV	
			RGI 20-001 TR18893 MEDITERRA-OCT-NOV	
			001.3200.4551	1,493.50
			SDI 21-001 TR18893 MEDITERRA	
			SDI 21-001 TR18893 MEDITERRA	
			001.3200.4551	4,841.00
			SLC 21-001 TR. 18893 MEDITERRA-OCT-NOV	
			SLC 21-001 TR. 18893 MEDITERRA-OCT-NOV	
			001.3200.4551	345.00
			WTI 21-001 TR. 18893 MEDITERRA-OCT-NOV	
			WTI 21-001 TR. 18893 MEDITERRA-OCT-NOV	
			001.3200.4551	721.00
			EXE 20-001 EVWD SNRC	
			EXE 20-001 EVWD SNRC	
			001.3200.4551	3,605.00
			EXE 20-002 EVWD SNRC PERMIT/INSP-OCT-NOV	
			EXE 20-002 EVWD SNRC PERMIT/INSP-OCT-NOV	
			001.3200.4551	824.00
			EXE 21-010 EVWD SNRC PERMIT/INSP-OCT-NOV	
			EXE 21-010 EVWD SNRC PERMIT/INSP-OCT-NOV	
			001.3200.4551	1,493.50
			TCP 20-001 EVWD SNRC	
			TCP 20-001 EVWD SNRC	
			001.3200.4551	130.00
			351-21-027 SO CAL GAS	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84866	3/15/2022	004920 TKE ENGINEERING	(Continued)		
			351-21-027 SO CAL GAS		
			001.3200.4551		3,090.00
			351-21-039 SO CAL GAS		
			351-21-039 SO CAL GAS		
			001.3200.4551		875.50
			351-21-043 SO CAL GAS		
			351-21-043 SO CAL GAS		
			001.3200.4551		103.00
			351-21-046 SO CAL GAS		
			351-21-046 SO CAL GAS		
			001.3200.4551		103.00
			351-21-047 SO CAL GAS		
			351-21-047 SO CAL GAS		
			001.3200.4551		309.00
			351-21-049 SO CAL GAS		
			351-21-049 SO CAL GAS		
			001.3200.4551		206.00
			351-21-050 SO CAL GAS		
			351-21-050 SO CAL GAS		
			001.3200.4551		206.00
			351-21-057 SO CAL GAS		
			351-21-057 SO CAL GAS		
			001.3200.4551		206.00
			EXE 21-009 7251 OLIVE ST MISC		
			EXE 21-009 7251 OLIVE ST MISC		
			001.3200.4551		154.50
				Total :	**28,992.50**
84867	3/15/2022	004920 TKE ENGINEERING	HYD 20-001 EVWD SNRC-JUL		
			HYD 20-001 EVWD SNRC-JUL		
			001.3200.4551		4,082.50
			STC 20-001 EVWD SNRC-JUL		
			STC 20-001 EVWD SNRC-JUL		
			001.3200.4551		395.00
			TSP 20-001 EVWD SNRC-PROJECT CLOSED-JUL		
			TSP 20-001 EVWD SNRC-PROJECT CLOSED-JUL		
			001.3200.4551		220.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84867	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			DRA 20-006 SAN CARLO APT-JUL	
			DRA 20-006 SAN CARLO APT-JUL	
			001.3200.4551	2,410.00
			TSP 21-001 SAN CARLO APTS TRAFFIC	
			TSP 21-001 SAN CARLO APTS TRAFFIC	
			001.3200.4551	27.50
			DRA 19-008 27002 MEINES ST-JUL	
			DRA 19-008 27002 MEINES ST-JUL	
			001.3200.4551	652.50
			EXE 21-004 MISC PERMITS/INSP-JUL	
			EXE 21-004 MISC PERMITS/INSP-JUL	
			001.3200.4551	1,200.00
			PGC 21-001 TR. 18893 MEDITERRA-JUL	
			PGC 21-001 TR. 18893 MEDITERRA-JUL	
			001.3200.4551	342.50
			SDI 21-001 TR18893 MEDITERRA-JUL	
			SDI 21-001 TR18893 MEDITERRA-JUL	
			001.3200.4551	3,150.00
			351-21-023 SO CAL GAS PERMITS/INSP-JUL	
			351-21-023 SO CAL GAS PERMITS/INSP-JUL	
			001.3200.4551	200.00
			351-21-029 SO CAL GAS PERMITS/INSP-JUL	
			351-21-029 SO CAL GAS PERMITS/INSP-JUL	
			001.3200.4551	200.00
			351-21-036 SO CAL GAS PERMITS/INSP-JUL	
			351-21-036 SO CAL GAS PERMITS/INSP-JUL	
			001.3200.4551	50.00
			SO CAL GAS PERMITS/INSP FIXED FEES-JUL	
			SO CAL GAS PERMITS/INSP FIXED FEES-JUL	
			001.3200.4551	200.00
			353-21-037 SCE PERMITS/INSP-JUL	
			353-21-037 SCE PERMITS/INSP-JUL	
			001.3200.4551	187.50
			358-21-011 SPECTRUM PERMITS/INSP-JUL	
			358-21-011 SPECTRUM PERMITS/INSP-JUL	
			001.3200.4551	200.00
			ENC 21-003 MISC PERMIT/INSP-JUL	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84867	3/15/2022	004920 TKE ENGINEERING	(Continued)	
			ENC 21-003 MISC PERMIT/INSP-JUL	
			001.3200.4551	150.00
			EXE 21-001 EVWD SNRC PERMIT/INSP-JUL	
			EXE 21-001 EVWD SNRC PERMIT/INSP-JUL	
			001.3200.4551	500.00
			TCP 20-001 EVWD SNRC PERMITS/INSP-JUL	
			TCP 20-001 EVWD SNRC PERMITS/INSP-JUL	
			001.3200.4551	100.00
			Total :	**14,267.50**
84868	3/15/2022	004920 TKE ENGINEERING	LDR 20-001 EVWD SNRC-AUG-NOV	
			LDR 20-001 EVWD SNRC-AUG-NOV	
			001.3200.4551	340.00
			PGI 21-004 27002 MEINES ST-AUG-NOV	
			PGI 21-004 27002 MEINES ST-AUG-NOV	
			001.3200.4551	721.00
			PGI 21-002 REAL JOURNEY	
			PGI 21-002 REAL JOURNEY	
			001.3200.4551	103.00
			PGI 21-003 PATS PLACE-AUG-NOV	
			PGI 21-003 PATS PLACE-AUG-NOV	
			001.3200.4551	772.50
			HYD 21-003 TR. 20142 PERMITS	
			HYD 21-003 TR. 20142 PERMITS	
			001.3200.4551	115.00
			RGC21001 TR. 20142 PERMITS	
			RGC21001 TR. 20142 PERMITS	
			001.3200.4551	630.00
			STC 21-001 TR. 20142 PERMITS	
			STC 21-001 TR. 20142 PERMITS	
			001.3200.4551	1,255.00
			FIN 21-002 TR. 20142 PERMITS	
			FIN 21-002 TR. 20142 PERMITS	
			001.3200.4551	827.50
			LDR 21-007 TR. 20142 PERMITS	
			LDR 21-007 TR. 20142 PERMITS	
			001.3200.4551	1,060.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84868	3/15/2022	004920 TKE ENGINEERING	(Continued)		
			SLC 21-002 TR. 20142 PERMITS		
			SLC 21-002 TR. 20142 PERMITS		
			001.3200.4551		230.00
			STC 21-002 TR. 20142 PERMITS		
			STC 21-002 TR. 20142 PERMITS		
			001.3200.4551		517.50
			MISC/PERMITS/INSP FIXED FEES-AUG-NOV		
			MISC/PERMITS/INSP FIXED FEES-AUG-NOV		
			001.3200.4551		39.71
			SLC 21-002 TR. 20142 PERMITS		
			SLC 21-002 TR. 20142 PERMITS		
			001.3200.4551		230.00
			HYD 21-004 8054 PALM AVE PERMITS		
			HYD 21-004 8054 PALM AVE PERMITS		
			001.3200.4551		275.00
			PGC 21-004 8054 PALM AVE PERMITS		
			PGC 21-004 8054 PALM AVE PERMITS		
			001.3200.4551		742.50
			STC 21-003 WARM SPRINGS ELM PERMITS		
			STC 21-003 WARM SPRINGS ELM PERMITS		
			001.3200.4551		400.00
				Total :	**8,258.71**
84869	3/15/2022	005285 LA VERNE POWER EQUIPMENT INC	CORP YARD MAINT SUPPLIES		
			CORP YARD MAINT SUPPLIES		
			004.8310.4206		81.53
				Total :	**81.53**
84870	3/15/2022	005310 KOA CORPORATION	LRS19001 DE LRSP-AUG		
			LRS19001 DE LRSP-AUG		
			027.8490.6550		4,929.75
			LRS19001 DE MSRI-AUG		
			LRS19001 DE MSRI-AUG		
			017.8350.6550		547.75
			LRS19001 DE LRSP-AUG-SEP		
			LRS19001 DE LRSP-AUG-SEP		
			027.8490.6550		1,730.25

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84870	3/15/2022	005310 KOA CORPORATION	(Continued)	
			LRS19001 DE MSRI-AUG-SEP	
			LRS19001 DE MSRI-AUG-SEP	
			017.8350.6550	192.25
			LRS19001 DE LRSP-SEP-OCT	
			LRS19001 DE LRSP-SEP-OCT	
			027.8490.6550	1,248.75
			LRS19001 DE MSRI-SEP-OCT	
			LRS19001 DE MSRI-SEP-OCT	
			017.8350.6550	138.75
			Total :	**8,787.50**
84871	3/15/2022	005310 KOA CORPORATION	LRS19001 DE LRSP-NOV	
			LRS19001 DE LRSP-NOV	
			027.8490.6550	499.50
			LRS19001 DE MSRI-NOV	
			LRS19001 DE MSRI-NOV	
			017.8350.6550	55.50
			LRS19001 DE LRSP-DEC	
			LRS19001 DE LRSP-DEC	
			027.8490.6550	1,210.50
			LRS19001 DE MSRI-DEC	
			LRS19001 DE MSRI-DEC	
			017.8350.6550	134.50
			LRS19001 DE LRSP-JAN	
			LRS19001 DE LRSP-JAN	
			027.8490.6550	2,506.50
			LRS19001 DE MSRI-JAN	
			LRS19001 DE MSRI-JAN	
			017.8350.6550	278.50
			Total :	**4,685.00**
84872	3/15/2022	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-NOV	
			FIRE MARSHALL SERVICES-NOV	
			029.2100.4540	4,271.25
			Total :	**4,271.25**
84873	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	LMD LANDSCAPING MAINTENANCE	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84873	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 17 LANDSCAPING MAINT-FEB	
			012.8500.4585	586.00
			LMD 20 BASELINE LANDSCAPING MAINT-FEB	
			012.8500.4585	166.00
			LMD 20 STREATER LANDSCAPING MAINT-FEB	
			012.8500.4585	124.00
			LMD 21 LANDSCAPING MAINT-FEB	
			012.8500.4585	124.00
			LMD 22 LANDSCAPING MAINT-FEB	
			012.8500.4585	150.00
			LMD 24 LANDSCAPING MAINT-FEB	
			012.8500.4585	26.00
			LMD 25 LANDSCAPING MAINT-FEB	
			012.8500.4585	160.00
			LMD 29 LANDSCAPING MAINT-FEB	
			012.8500.4585	160.00
			LMD 30 LANDSCAPING MAINT-FEB	
			012.8500.4585	720.00
			LMD 31 LANDSCAPING MAINT-FEB	
			012.8500.4585	470.00
			LMD 34 LANDSCAPING MAINT-FEB	
			012.8500.4585	260.00
			LMD 35 LANDSCAPING MAINT-FEB	
			012.8500.4585	182.00
			LMD 36 LANDSCAPING MAINT-FEB	
			012.8500.4585	280.00
			LMD 37 LANDSCAPING MAINT-FEB	
			012.8500.4585	350.00
			LMD 39 LANDSCAPING MAINT-FEB	
			012.8500.4585	455.00
			LMD 43 LANDSCAPING MAINT-FEB	
			012.8500.4585	150.00
			LMD 44 LANDSCAPING MAINT-FEB	
			012.8500.4585	2,542.00
			LMD 47 LANDSCAPING MAINT-FEB	
			012.8500.4585	176.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84873	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 48 LANDSCAPING MAINT-FEB	
			012.8500.4585	2,070.00
			LMD 54 LANDSCAPING MAINT-FEB	
			012.8500.4585	512.00
			LMD 00 BASELINE LANDSCAPING MAINT-FEB	
			012.8500.4585	260.00
			LMD 03 YARNELL LANDSCAPING MAINT-FEB	
			012.8500.4585	150.00
			LMD 01A LANDSCAPING MAINT-FEB	
			012.8500.4585	125.00
			LMD 01B LANDSCAPING MAINT-FEB	
			012.8500.4585	125.00
			LMD 02 LANDSCAPING MAINT-FEB	
			012.8500.4585	660.00
			LMD 03A LANDSCAPING MAINT-FEB	
			012.8500.4585	110.00
			LMD 03B LANDSCAPING MAINT-FEB	
			012.8500.4585	110.00
			LMD 04 LANDSCAPING MAINT-FEB	
			012.8500.4585	40.00
			LMD 07 LANDSCAPING MAINT-FEB	
			012.8500.4585	50.00
			LMD 08 LANDSCAPING MAINT-FEB	
			012.8500.4585	142.00
			LMD 09 LANDSCAPING MAINT-FEB	
			012.8500.4585	982.00
			LMD 10 LANDSCAPING MAINT-FEB	
			012.8500.4585	1,936.00
			LMD 11 LANDSCAPING MAINT-FEB	
			012.8500.4585	446.00
			LMD 13 LANDSCAPING MAINT-FEB	
			012.8500.4585	100.00
			LMD 15 LANDSCAPING MAINT-FEB	
			012.8500.4585	430.00
			LMD 16 LANDSCAPING MAINT-FEB	
			012.8500.4585	26.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84873	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 55 LANDSCAPING MAINT-FEB	
			012.8500.4585	450.00
			LMD 59 LANDSCAPING MAINT-FEB	
			012.8500.4585	20.00
			LMD 61 LANDSCAPING MAINT-FEB	
			012.8500.4585	310.00
			LMD 63 LANDSCAPING MAINT-FEB	
			012.8500.4585	100.00
			LMD 70 LANDSCAPING MAINT-FEB	
			012.8500.4585	550.00
			LMD 76 LANDSCAPING MAINT-FEB	
			012.8500.4585	150.00
			LMD 68 LANDSCAPING MAINT-FEB	
			012.8500.4585	490.00
			LMD 69 LANDSCAPING MAINT-FEB	
			012.8500.4585	95.00
			LMD 73 LANDSCAPING MAINT-FEB	
			012.8500.4585	245.00
			Total :	**17,765.00**
84874	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	LMD 17 IRRIGATION REPAIRS-MAIN	
			LMD 17 IRRIGATION REPAIRS-MAIN	
			012.8500.4585	3,586.43
			PARKS LANDSCAPING MAINTENANCE	
			MEMORIAL PARK LANDSCAPING-FEB	
			001.6000.4585	400.00
			POLICE STATION LANDSCAPING-FEB	
			001.2000.4585	500.00
			CITY HALL LANDSCAPING-FEB	
			042.9510.4585	500.00
			LIBRARY LANDSCAPING-FEB	
			001.6000.4585	600.00
			YMCA LANDSCAPING-FEB	
			001.6000.4585	600.00
			CORP YARD LANDSCAPING-FEB	
			004.8310.4585	400.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84874	3/15/2022	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			AURANTIA PARK LANDSCAPING-FEB	
			001.6000.4585	933.00
			COMMUNITY PARK LANDSCAPING-FEB	
			001.6000.4585	3,691.00
			CANYON OAK PARK LANDSCAPING-FEB	
			016.8540.4585	356.00
			CUNNINGHAM PARK LANDSCAPING-FEB	
			016.8540.4585	453.00
			SEELEY PARK LANDSCAPING-FEB	
			016.8540.4585	299.00
			OAK CREEK PARK LANDSCAPING-FEB	
			016.8540.4585	556.00
			Total :	**12,874.43**
84875	3/15/2022	005516 BASE HILL, INC.	JANITORIAL SERVICES-FEB	
			CITY HALL-FEB	
			042.9510.4504	1,562.00
			COUNCIL CHAMBERS-FEB	
			042.9510.4504	311.00
			AURANTIA PARK-FEB	
			001.6000.4504	1,454.00
			COMMUNITY PARK-FEB	
			001.6000.4504	1,950.00
			POLICE DEPT-FEB	
			001.2000.4504	1,080.00
			Total :	**6,357.00**
84876	3/15/2022	005599 DM CONTRACTING, INC.	STR11005 RDA04 CON RET REL	
			STR11005 RDA04 CON RET REL	
			010.1350	466.86
			STR11005 IN-LIEU DEV CON RET REL	
			STR11005 IN-LIEU DEV CON RET REL	
			008.1350	5,042.52
			STR1105 MSRI CON RET REL	
			STR1105 MSRI CON RET REL	
			017.1350	5,460.76
			STR11005 SRTS CON RET REL	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84876	3/15/2022	005599 DM CONTRACTING, INC.	(Continued)	
			STR11005 SRTS CON RET REL	
			030.1350	17,700.45
			STR11005 EARMARK CON RET REL	
			STR11005 EARMARK CON RET REL	
			030.1350	7,417.65
			STR11006 IN-LIEU CON RET REL	
			STR11006 IN-LIEU CON RET REL	
			008.1350	1,900.00
			STR11006 IN-LIEU NONPART RET REL	
			STR11006 IN-LIEU NONPART RET REL	
			008.1350	370.00
			STR11006 RDA04 RET REL	
			STR11006 RDA04 RET REL	
			010.1350	1,692.67
			STR11006 MSRI CON RET REL	
			STR11006 MSRI CON RET REL	
			017.1350	3,027.48
			STR11006 SRTS CON RET REL	
			STR11006 SRTS CON RET REL	
			030.1350	25,156.75
			STR11006 MSRI CON RET REL	
			STR11006 MSRI CON RET REL	
			017.1350	9,116.62
			STR11006 EARMARK CON RET REL	
			STR11006 EARMARK CON RET REL	
			030.1350	1,997.98
				Total : **79,349.74**
84877	3/15/2022	006001 YUNEX LLC	TRAFFIC SIGNAL MAINT-JAN	
			TRAFFIC SIGNAL MAINT-JAN	
			004.8310.4580	3,283.64
			TRAFFIC SIGNAL CALL OUT-JAN	
			TRAFFIC SIGNAL CALL OUTS-JAN	
			004.8310.4580	3,190.55
				Total : **6,474.19**
68 Vouchers for bank code : wfb				Bank total : **1,675,872.80**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount

68 Vouchers in this report

Total vouchers : 1,675,872.80

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84878	3/22/2022	000085 EAST VALLEY WATER DISTRICT	ATHLETIC CTR-FEB	
			ATHLETIC CTR-FEB	
			001.6000.4030	232.95
			COMMUNITY PARK-FEB	
			COMMUNITY PARK-FEB	
			001.6000.4030	6,846.13
			LMD 34-FEB	
			LMD 34-FEB	
			012.8500.4030	112.19
			CUNNINGHAM PARK-FEB	
			CUNNINGHAM PARK-FEB	
			016.8540.4030	1,767.41
			COMM. CTR-FEB	
			COMM. CTR-FEB	
			001.6000.4030	52.70
			LMD 30-FEB	
			LMD 30-FEB	
			012.8500.4030	229.05
			LMD 10-FEB	
			LMD 10-FEB	
			012.8500.4030	1,512.16
			OAK CREEK PARK-FEB	
			OAK CREEK PARK-FEB	
			016.8540.4030	2,230.85
			LMD 10-FEB	
			LMD 10-FEB	
			012.8500.4030	791.96
			LIBRARY / ELC-FEB	
			LIBRARY / ELC-FEB	
			001.6000.4030	70.27
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	70.27
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	131.48
			CORP YARD-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84878	3/22/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			CORP YARD-FEB	
			004.8310.4030	784.06
			COMM. CTR - IRRIGATION-FEB	
			COMM. CTR - IRRIGATION-FEB	
			001.6000.4030	1,284.44
			LIBRARY / ELC-FEB	
			LIBRARY / ELC-FEB	
			001.6000.4030	437.20
			YMCA COMMUNITY PARK-FEB	
			YMCA COMMUNITY PARK-FEB	
			001.6000.4030	439.26
			LIBRARY / ELC-FEB	
			LIBRARY / ELC-FEB	
			001.6000.4030	188.08
			ATHLETIC CTR-FEB	
			ATHLETIC CTR-FEB	
			001.6000.4030	35.14
			COMMUNITY PARK-FEB	
			COMMUNITY PARK-FEB	
			001.6000.4030	52.70
			Total :	**17,268.30**
84879	3/22/2022	000127 K & L HARDWARE	KEY REPLACEMENT-PD	
			KEY REPLACEMENT-PD	
			001.2000.4070	6.44
			BUILDING MAINTENANCE-CITY HALL	
			BUILDING MAINTENANCE-CITY HALL	
			042.9510.4070	20.21
			Total :	**26.65**
84880	3/22/2022	000145 MATICH CORPORATION	STR20003 PPE#2 CON COSB	
			STR20003 PPE#2 CON COSB	
			027.8490.6550	2,937.63
			STR20003 PPE#2 RET CON COSB	
			STR20003 PPE#2 RET CON COSB	
			027.1350	-146.88
			STR20003 PPE#2 L 7/8 COSB CON	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84880	3/22/2022	000145 MATICH CORPORATION	(Continued)	
			STR20003 PPE#2 L 7/8 COSB CON	
			027.8490.6550	3,996.08
			STR20003 PPE#2 L 7/8 MSRI CON	
			STR20003 PPE#2 L 7/8 MSRI CON	
			017.8350.6550	134,500.08
			STR20003 PPE#2 L 7/8 RAC CON	
			STR20003 PPE#2 L 7/8 RAC CON	
			027.8490.6550	48,625.40
			STR20003 PPE#2 L 7/8 SBCO CON	
			STR20003 PPE#2 L 7/8 SBCO CON	
			027.8490.6550	289,407.36
			STR20003 PPE#2 RET CON MSRI	
			STR20003 PPE#2 RET CON MSRI	
			017.1350	-29,761.78
			STR20003 PPE#2 CON SBCO	
			STR20003 PPE#2 CON SBCO	
			027.8490.6550	661,494.34
			STR20003 PPE#2 RET CON SBCO	
			STR20003 PPE#2 RET CON SBCO	
			027.1350	-33,074.72
			STR20003 PPE#2 CON MSRI	
			STR20003 PPE#2 CON MSRI	
			017.8350.6550	595,235.51
				Total : **1,673,213.02**
84881	3/22/2022	000194 CITY OF SAN BERNARDINO	TRAFFIC SIGNAL MAINT-JUL-SEP 2021	
			TRAFFIC SIGNAL MAINT-JUL-SEP 2021	
			004.8310.4580	9,180.67
				Total : **9,180.67**
84882	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	SEELEY PARK-JAN	
			SEELEY PARK-JAN	
			016.8540.4010	-1,616.33
			SEELEY PARK	
			SEELEY PARK-FEB	
			016.8540.4010	19.11
			CUNNINGHAM PARK-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84882	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			CUNNINGHAM PARK-JAN	
			016.8540.4010	17.62
			CUNNINGHAM PARK-FEB	
			CUNNINGHAM PARK-FEB	
			016.8540.4010	18.25
			CANYON OAK-JAN	
			CANYON OAK-JAN	
			016.8540.4010	22.18
			CANYON OAK-FEB	
			CANYON OAK-FEB	
			012.8500.4010	22.18
			HIGHLAND COMMUNITY PARK	
			HIGHLAND COMMUNITY PARK-JAN	
			001.6000.4010	924.27
			HIGHLAND COMMUNITY PARK-FEB	
			HIGHLAND COMMUNITY PARK-FEB	
			001.6000.4010	1,532.92
			LMD'S	
			LMD 09-JAN	
			012.8500.4010	17.81
			LMD 30-JAN	
			012.8500.4010	17.62
			LMD 20-JAN	
			012.8500.4010	17.62
			LMD 08-JAN	
			012.8500.4010	17.62
			LMD 29-JAN	
			012.8500.4010	17.62
			LMD 25-JAN	
			012.8500.4010	17.62
			LMD 17-JAN	
			012.8500.4010	52.43
			LMD 44-JAN	
			012.8500.4010	17.81
			LMD 36-JAN	
			012.8500.4010	17.62

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84882	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LMD 37-JAN	
			012.8500.4010	17.62
			LMD 34-JAN	
			012.8500.4010	17.62
			LMD 02-JAN	
			012.8500.4010	17.62
			LDM 11-JAN	
			012.8500.4010	17.62
			LMD 05-JAN	
			012.8500.4010	17.28
			LMD 06-JAN	
			012.8500.4010	16.75
			LMD 07-JAN	
			012.8500.4010	17.08
			LMD 04-JAN	
			012.8500.4010	17.62
			LMD 02-JAN	
			012.8500.4010	35.05
			LMD 15-JAN	
			012.8500.4010	35.24
			LMD 00-JAN	
			012.8500.4010	17.62
			LMD 21-JAN	
			012.8500.4010	17.62
			LMD 31-JAN	
			012.8500.4010	17.62
			LMD 01-JAN	
			012.8500.4010	17.62
			LMD 35-JAN	
			012.8500.4010	17.43
			LMD 02-JAN	
			012.8500.4010	17.62
			LMD 20-JAN	
			012.8500.4010	17.62
			LMD 16-JAN	
			012.8500.4010	17.28

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84882	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LMD 03-JAN	
			012.8500.4010	17.28
			LMD 22-JAN	
			012.8500.4010	17.62
			LMD 10-JAN	
			012.8500.4010	56.04
			LMD 36-JAN	
			012.8500.4010	17.62
			LMD'S-FEB	
			LMD 09-FEB	
			012.8500.4010	18.44
			LMD 30-FEB	
			012.8500.4010	18.44
			LMD 20-FEB	
			012.8500.4010	18.25
			LMD 08-FEB	
			012.8500.4010	18.25
			LMD 29-FEB	
			012.8500.4010	18.25
			LMD 25-FEB	
			012.8500.4010	18.25
			LMD 17-FEB	
			012.8500.4010	63.67
			LMD 44-FEB	
			012.8500.4010	18.44
			LMD 36-FEB	
			012.8500.4010	18.25
			LMD 37-FEB	
			012.8500.4010	18.25
			LMD 34-FEB	
			012.8500.4010	18.25
			LMD 02-FEB	
			012.8500.4010	18.25
			LDM 11-FEB	
			012.8500.4010	18.25
			LMD 05-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84882	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			012.8500.4010 LMD 06-FEB	17.91
			012.8500.4010 LMD 07-FEB	17.38
			012.8500.4010 LMD 04-FEB	17.91
			012.8500.4010 LMD 02-FEB	18.25
			012.8500.4010 LMD 15-FEB	36.50
			012.8500.4010 LMD 21-FEB	36.50
			012.8500.4010 LMD 31-FEB	18.25
			012.8500.4010 LMD 01-FEB	18.25
			012.8500.4010 LMD 35-FEB	18.25
			012.8500.4010 LMD 02-FEB	18.25
			012.8500.4010 LMD 20-FEB	18.25
			012.8500.4010 LMD 16-FEB	18.25
			012.8500.4010 LMD 03-FEB	17.91
			012.8500.4010 LMD 22-FEB	17.91
			012.8500.4010 LMD 10-FEB	18.25
			012.8500.4010 LMD 36-FEB	58.77
			012.8500.4010 LMD 00-FEB	18.28
			012.8500.4010	18.25
			Total :	**2,279.02**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84883	3/22/2022	000203 SOUTHERN CALIFORNIA EDISON	LS3 METER-MAR		
			LS3 METER-MAR		
			013.8510.4011		28.94
			LS#3-MAR		
			LS#3-MAR		
			013.8510.4011		111.55
			LMD#76-MAR		
			LMD#76-MAR		
			012.8500.4010		20.08
				Total :	**160.57**
84884	3/22/2022	000237 WILLDAN ASSOCIATES	BUILDING & SAFETY PLAN CHECK-FEB		
			BUILDING & SAFETY PLAN CHECK-FEB		
			001.4500.4540		7,305.00
			BUILDING & SAFETY INSPECTIONS-FEB		
			BUILDING & SAFETY INSPECTIONS-FEB		
			001.4500.4540		21,760.00
			PERMIT TECHNICIAN SVC-FEB		
			PERMIT TECHNICIAN SVC-FEB		
			001.4500.4540		5,135.00
				Total :	**34,200.00**
84885	3/22/2022	000662 HI WAY SAFETY INC	STREET SIGN MATERIALS		
			STREET SIGN MATERIALS		
			004.8310.4206		1,060.59
				Total :	**1,060.59**
84886	3/22/2022	000824 J & M TROPHIES	CHF: RIBBONS & PLAQUES		
			CHF: RIBBONS & PLAQUES		
			051.1471		232.69
				Total :	**232.69**
84887	3/22/2022	000884 ALL AMERICAN ASPHALT, INC.	STR20001 PPE#3 CON MSRI		
			STR20001 PPE#3 CON MSRI		
			017.8350.6550		326,825.19
			STR20001 PPE#3 CON SB1 RMRA		
			STR20001 PPE#3 CON SB1 RMRA		
			004.8310.6550		413,803.97
			STR20001 PPE#3 CON EVWD		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84887	3/22/2022	000884 ALL AMERICAN ASPHALT, INC.	(Continued)		
			STR20001 PPE#3 CON EVWD		
			027.8490.6550		13,356.00
			STR20001 PPE#3 RET CON MSRI		
			STR20001 PPE#3 RET CON MSRI		
			017.1350		-16,341.26
			STR20001 PPE#3 RET CON SB1 RMRA		
			STR20001 PPE#3 RET CON SB1 RMRA		
			004.1350		-20,690.20
			STR20001 PPE#3 RET CON EVWD		
			STR20001 PPE#3 RET CON EVWD		
			027.1350		-667.80
				Total :	**716,285.90**
84888	3/22/2022	000884 ALL AMERICAN ASPHALT, INC.	STR20001 PPE#3.1 CON MSRI		
			STR20001 PPE#3.1 CON MSRI		
			017.8350.6550		309,612.75
			STR20001 PPE#3.1 CON RAC		
			STR20001 PPE#3.1 CON RAC		
			027.8490.6550		39,750.00
				Total :	**349,362.75**
84889	3/22/2022	001072 AUTO ZONE	ME541 MAINT SUPPLIES RETURNED		
			ME541 MAINT SUPPLIES RETURNED		
			028.2050.4240		-5.00
			ME541 MAINT SUPPLIES RETURNED		
			029.2100.4240		-5.00
			VEHICLE MAINTENANCE SUPPLIES		
			VEHICLE MAINTENANCE SUPPLIES		
			004.8310.4240		59.87
			EQUIPMENT MAINTENANCE-BATTERY		
			EQUIPMENT MAINTENANCE-BATTERY		
			004.8310.4245		109.64
			CORE REFUND ON BATTERY		
			CORE REFUND ON BATTERY		
			004.8310.4245		-18.00
			BATTERY FOR TRAIL SPRAY RIG		
			BATTERY FOR TRAIL SPRAY RIG		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84889	3/22/2022	001072 AUTO ZONE	(Continued)		
			001.6100.4206 BATTERY FOR TRAIL SPRAY RIG		22.10
			015.8530.4206 OVERPAYMENT OVERPAYMENT		22.09
			028.2050.4240 OVERPAYMENT		-11.82
			029.2100.4240		-11.81
				Total :	**162.07**
84890	3/22/2022	001289 DUEBBERT, KLAUS	CHF HISTORIC DEMONSTRATOR CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84891	3/22/2022	001439 OFFICE SOLUTIONS	30% RECYCLED COPY PAPER 30% RECYCLED COPY PAPER		
			042.9510.4200 THERMAL PRINTING PAPER		301.32
			001.0500		34.94
				Total :	**336.26**
84892	3/22/2022	001476 TIME WARNER CABLE	STATION #1 TELE/INT-MAR STATION #1 TELE/INT-MAR		
			028.2050.4065 STATION #1 TELE/INT-MAR		183.99
			029.2100.4065 STATION #3 TELE/INT-MAR STATION #3 TELE/INT-MAR		183.98
			028.2050.4065 STATION #3 TELE/INT-MAR		222.77
			029.2100.4065 STATION #2 TELE/INT-MAR STATION #2 TELE/INT-MAR		222.76
			028.2050.4065 STATION #2 TELE/INT-MAR		107.03
			029.2100.4065		107.03

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84892	3/22/2022	001476 001476 TIME WARNER CABLE	(Continued)	Total :	**1,027.56**
84893	3/22/2022	002339 BRADFORD, PAUL BEAR	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84894	3/22/2022	002653 H & H GENERAL CONTRACTORS	BRG04004A CON MSRC PPE# 9		
			BRG04004A CON MSRC PPE# 9		
			027.8490.6813		10,657.50
			BRG04004A CON DIF REG PPE# 9		
			BRG04004A CON DIF REG PPE# 9		
			007.8330.6813		10,657.50
			BRG04004A CON PNRS PPE# 9		
			BRG04004A CON PNRS PPE# 9		
			030.8495.6813		253,604.86
			BRG04004A CON DIF REG PPE# 9		
			BRG04004A CON DIF REG PPE# 9		
			007.8330.6813		63,401.21
			BRG04004A CON DIF REG PPE# 9		
			BRG04004A CON DIF REG PPE# 9		
			007.8330.6813		135,620.83
			BRG04004A CON MSRC RET PPE# 9		
			BRG04004A CON MSRC RET PPE# 9		
			027.1350		-532.88
			BRG04004A CON DIF REG RET PPE# 9		
			BRG04004A CON DIF REG RET PPE# 9		
			007.1350		-532.87
			BRG04004A CON PNRS RET PPE# 9		
			BRG04004A CON PNRS RET PPE# 9		
			030.1350		-12,680.24
			BRG04004A CON DIF REG RET PPE# 9		
			BRG04004A CON DIF REG RET PPE# 9		
			007.1350		-3,170.06
			BRG04004A CON DIF REG RET PPE# 9		
			BRG04004A CON DIF REG RET PPE# 9		
			007.1350		-6,781.04

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84894	3/22/2022	002653	002653 H & H GENERAL CONTRACTORS (Continued)	Total :	450,244.81
84895	3/22/2022	002653	H & H GENERAL CONTRACTORS		
			BRG04004A CON DIF REG PPE# 9.1		
			BRG04004A CON DIF REG PPE# 9.1		
			007.8330.6813		58,124.40
			BRG04004A CON RAC PPE# 9.1		
			BRG04004A CON RAC PPE# 9.1		
			027.8490.6813		4,843.70
				Total :	62,968.10
84896	3/22/2022	002794	DUEBBERT, JEANNE M.		
			CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	200.00
84897	3/22/2022	002845	GRAINGER INC		
			LIBRARY HVAC REPAIRS		
			LIBRARY HVAC REPAIRS		
			001.6000.4070		127.59
				Total :	127.59
84898	3/22/2022	003445	BOOT BARN, INC.		
			UNIFORM:RAMOS		
			UNIFORM:RAMOS		
			004.8310.4249		168.52
				Total :	168.52
84899	3/22/2022	003519	BOULDER HOLDINGS, LLC		
			CUP 07008 REFUND DEPOSIT-7-ELEVEN		
			CUP 07008 REFUND DEPOSIT-7-ELEVEN		
			001.1320		1,145.39
				Total :	1,145.39
84900	3/22/2022	003535	WEST COAST ARBORISTS, INC.		
			TREE REMOVAL ASSESSMENT		
			TREE REMOVAL ASSESSMENT		
			004.8310.4680		1,200.00
			EMERGENCY WORK TREE DOWN WIND RELATED		
			EMERGENCY WORK TREE DOWN WIND RELATED		
			004.8310.4576		9,207.00
			LMD 10 TREE MAINT		
			LMD 10 TREE MAINT		
			012.8500.4585		15,330.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84900	3/22/2022	003535 WEST COAST ARBORISTS, INC.	(Continued)		
			EMERGENCY CALL OUT WIND RELATED		
			EMERGENCY CALL OUT WIND RELATED		
			004.8310.4576		920.00
				Total :	**26,657.00**
84901	3/22/2022	003673 JOHNSON CONTROLS, INC	YMCA HVAC MAINTENANCE AGMT 3/22-8/22		
			YMCA HVAC MAINTENANCE AGMT 3/22-8/22		
			001.6000.4588		7,630.00
				Total :	**7,630.00**
84902	3/22/2022	004206 #1 SON PLUMBING	LMD 21 ANNUAL BACKFLOW PREVENTER TEST &		
			LMD 21 ANNUAL BACKFLOW PREVENTER TEST		
			012.8500.4030		185.00
				Total :	**185.00**
84903	3/22/2022	004357 WESTERN ANTIQUE POWER ASSOC	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		250.00
				Total :	**250.00**
84904	3/22/2022	004649 MORALES, BYRON AND LUBIA	LDR 21-005 REFUND OF DEPOSIT		
			LDR 21-005 REFUND OF DEPOSIT		
			001.1320		1,557.30
				Total :	**1,557.30**
84905	3/22/2022	004945 ABOVE ALL NAMES CONSTRUCTION	CONCRETE REPAIRS		
			CONCRETE REPAIRS		
			004.8310.4591		9,124.00
			YMCA-CONCRETE REPAIRS		
			YMCA-CONCRETE REPAIRS		
			001.6000.4070		7,500.00
				Total :	**16,624.00**
84906	3/22/2022	004988 VIGILANT SOLUTIONS, LLC	INTELLIGENCE BOX REPLACEMENT		
			INTELLIGENCE BOX REPLACEMENT		
			023.3890.4203		3,257.11
				Total :	**3,257.11**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84907	3/22/2022	005152 KUHN, KEN	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84908	3/22/2022	005176 DELRIO, LISA	MILEAGE REIMB-DEL RIO		
			MILEAGE REIMB-DEL RIO		
			001.1200.4332		23.40
				Total :	**23.40**
84909	3/22/2022	005285 LA VERNE POWER EQUIPMENT INC	MAINTENANCE SUPPLIES-CORP YARD		
			MAINTENANCE SUPPLIES-CORP YARD		
			004.8310.4680		70.68
			EQUIPMENT REPAIR-CORP YARD		
			EQUIPMENT REPAIR-CORP YARD		
			004.8310.4203		35.00
				Total :	**105.68**
84910	3/22/2022	005290 HIGHLAND MUSIC COMPANY	CHF BAND AND MC		
			CHF BAND AND MC		
			051.1471		1,300.00
				Total :	**1,300.00**
84911	3/22/2022	005503 MELDRUM, CAMILLE	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84912	3/22/2022	005504 YATES, ELEANOR	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84913	3/22/2022	005553 CLARK PEST CONTROL OF STOCKTON	PEST CONTROL SERVICES-YMCA		
			PEST CONTROL SERVICES-YMCA		
			001.6000.4589		91.00
			PEST CONTROL SERVICES-CITY HALL		
			PEST CONTROL SERVICES-CITY HALL		
			004.8310.4589		62.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84913	3/22/2022	005553 CLARK PEST CONTROL OF STOCKTON	(Continued)	
			PEST CONTROL SERVICES-ST#1	
			PEST CONTROL SERVICES-ST#1	
			028.2050.4589	24.50
			PEST CONTROL SERVICES-ST#1	
			029.2100.4589	24.50
			PEST CONTROL SERVICES-ST#2	
			PEST CONTROL SERVICES-ST#2	
			028.2050.4589	24.50
			PEST CONTROL SERVICES-ST#2	
			029.2100.4589	24.50
			PEST CONTROL SERVICES-ST#3	
			PEST CONTROL SERVICES-ST#3	
			028.2050.4589	24.50
			PEST CONTROL SERVICES-ST#3	
			029.2100.4589	24.50
			Total :	**300.00**
84914	3/22/2022	005571 GORITZ, CAMILLE	MILEAGE REIMB-GORITZ	
			MILEAGE REIMB-GORITZ	
			001.4100.4332	9.36
			Total :	**9.36**
84915	3/22/2022	005771 AMAZON CAPITAL SERVICES	COMPUTER EQUIPMENT	
			COMPUTER EQUIPMENT	
			042.9510.4208	96.95
			Total :	**96.95**
84916	3/22/2022	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-JAN	
			RADIO ACCESS-JAN	
			028.2050.4209	625.37
			RADIO ACCESS-JAN	
			029.2100.4209	625.37
			RADIO ACCESS-FEB	
			RADIO ACCESS-FEB	
			028.2050.4209	625.37
			RADIO ACCESS-FEB	
			029.2100.4209	625.37

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84916	3/22/2022	005859 005859 COUNTY OF SAN BERNARDINO DEI (Continued)		Total :	2,501.48
84917	3/22/2022	006001 YUNEX LLC	TRAFFIC SIGNAL MAINT-FEB		
			TRAFFIC SIGNAL MAINT-FEB		
			004.8310.4580		3,283.64
			STREET LIGHT MAINT-FEB		
			STREET LIGHT MAINT-FEB		
			013.8510.4664		2,528.50
			TRAFFIC SIGNAL CALL OUT-FEB		
			TRAFFIC SIGNAL CALL OUT-FEB		
			004.8310.4580		6,561.05
				Total :	12,373.19
84918	3/22/2022	006082 CITIZENS BUSINESS BANK	STR20001 PPE#3 RET REL CON MSRI		
			STR20001 PPE#3 RET REL CON MSRI		
			017.1350		16,341.26
			STR20001 PPE#3 RET REL CON SB1 RMRA		
			STR20001 PPE#3 RET REL CON SB1 RMRA		
			004.1350		20,690.20
			STR20001 PPE#3 RET REL CON EVWD		
			STR20001 PPE#3 RET REL CON EVWD		
			027.1350		667.80
				Total :	37,699.26
84919	3/22/2022	006084 DIAMOND ENVIRONMENTAL SERVICES	CHF PORTABLE TOILETS & WASHING STATIONS		
			CHF PORTABLE TOILETS & WASHING STATIONS		
			051.1471		926.60
				Total :	926.60
84920	3/22/2022	006085 ROBBINS & HOLDAWAY	HOUSING AUTHORITY		
			HOUSING AUTHORITY		
			070.7000.4520		1,680.00
				Total :	1,680.00
84921	3/22/2022	006086 BAM BALLOON'S	CHF BALLOON DECORATIONS		
			CHF BALLOON DECORATIONS		
			051.1471		1,196.03
				Total :	1,196.03

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84922	3/22/2022	006087 CINNAMON STICKS DESIGNS LLC	SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			030.8495.4349		7,500.00
				Total :	**7,500.00**
84923	3/22/2022	006088 BARNETT, MARK	CHF ENTERTAINER		
			CHF ENTERTAINER		
			051.1471		250.00
				Total :	**250.00**
84924	3/22/2022	006089 SANDOVAL, ANDREW	CHF ENTERTAINER		
			CHF ENTERTAINER		
			051.1471		200.00
				Total :	**200.00**
84925	3/22/2022	006090 FERNANDEZ, EDUARDO	REFUND DUPLICATE CHF BOOTH		
			REFUND DUPLICATE CHF BOOTH		
			051.1471		55.00
				Total :	**55.00**
48	**Vouchers for bank code :**	wfb		**Bank total :**	**3,443,027.82**
48	**Vouchers in this report**			**Total vouchers :**	**3,443,027.82**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
663	3/25/2022	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment 001.1170	8,825.35
			ICMA DEFERRED COMP 457: Payment 004.1170	991.18
			ICMA DEFERRED COMP 457: Payment 010.1170	819.21
			ICMA DEFERRED COMP 457: Payment 012.1170	12.50
			ICMA DEFERRED COMP 457: Payment 016.1170	12.50
			ICMA DEFERRED COMP 457: Payment 023.1170	5.00
			ICMA DEFERRED COMP 457: Payment 041.1170	327.70
			ICMA DEFERRED COMP 457: Payment 070.1170	293.82
			Total :	**11,287.26**
664	3/25/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS: Payment 004.1145	2,836.94
			PERS: Payment 006.1145	402.01
			PERS: Payment 010.1145	965.89
			PERS: Payment 012.1145	177.17
			PERS: Payment 016.1145	177.16
			PERS: Payment 023.1145	116.16
			PERS: Payment 024.1145	19.48
			PERS: Payment 041.1145	451.26

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
664	3/25/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			042.1145	928.84
			PERS: Payment	
			070.1145	781.58
			PERS SURVIVOR: Payment	
			001.1145	24.29
			PERS SURVIVOR: Payment	
			004.1145	4.62
			PERS SURVIVOR: Payment	
			006.1145	1.29
			PERS SURVIVOR: Payment	
			010.1145	1.05
			PERS SURVIVOR: Payment	
			012.1145	0.56
			PERS SURVIVOR: Payment	
			016.1145	0.55
			PERS SURVIVOR: Payment	
			023.1145	0.27
			PERS SURVIVOR: Payment	
			024.1145	0.06
			PERS SURVIVOR: Payment	
			041.1145	0.34
			PERS SURVIVOR: Payment	
			042.1145	1.63
			PERS SURVIVOR: Payment	
			070.1145	0.68
			EPMC: Payment	
			001.1145	530.99
			EPMC: Payment	
			004.1145	122.50
			EPMC: Payment	
			006.1145	19.82
			EPMC: Payment	
			010.1145	42.04
			EPMC: Payment	
			012.1145	2.37

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
664	3/25/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			016.1145	2.37
			EPMC: Payment	
			023.1145	6.62
			EPMC: Payment	
			024.1145	0.56
			EPMC: Payment	
			041.1145	31.59
			EPMC: Payment	
			042.1145	11.54
			EPMC: Payment	
			070.1145	54.71
			PERS: Payment	
			001.1145	13,195.93
			Total :	**20,912.87**
665	3/25/2022	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			006.1140	95.14
			MEDICARE: Payment	
			010.1140	189.30
			MEDICARE: Payment	
			012.1140	44.98
			MEDICARE: Payment	
			016.1140	44.94
			MEDICARE: Payment	
			023.1140	24.48
			MEDICARE: Payment	
			024.1140	4.56
			MEDICARE: Payment	
			041.1140	76.24
			MEDICARE: Payment	
			042.1140	210.14
			MEDICARE: Payment	
			070.1140	153.28
			FEDERAL TAXES: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
665	3/25/2022	000119 INTERNAL REVENUE SERVICE	(Continued)	
			001.1120 FEDERAL TAXES: Payment	10,555.92
			004.1120 FEDERAL TAXES: Payment	2,393.99
			006.1120 FEDERAL TAXES: Payment	348.32
			010.1120 FEDERAL TAXES: Payment	929.68
			012.1120 FEDERAL TAXES: Payment	98.49
			016.1120 FEDERAL TAXES: Payment	98.48
			023.1120 FEDERAL TAXES: Payment	73.02
			024.1120 FEDERAL TAXES: Payment	14.65
			041.1120 FEDERAL TAXES: Payment	414.09
			042.1120 FEDERAL TAXES: Payment	705.36
			070.1120 SOCIAL SECURITY: Payment	672.37
			001.1140 SOCIAL SECURITY: Payment	603.38
			070.1140 MEDICARE: Payment	71.70
			001.1140 MEDICARE: Payment	2,826.14
			004.1140	583.56
			Total :	**21,232.21**
666	3/25/2022	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130 STATE TAXES: Payment	4,085.80
			004.1130	935.74

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
666	3/25/2022	000001 CALIF STATE EMPLOYMENT	(Continued)		
			STATE TAXES: Payment		
			006.1130		127.80
			STATE TAXES: Payment		
			010.1130		359.15
			STATE TAXES: Payment		
			012.1130		39.55
			STATE TAXES: Payment		
			016.1130		39.54
			STATE TAXES: Payment		
			023.1130		20.19
			STATE TAXES: Payment		
			024.1130		5.39
			STATE TAXES: Payment		
			041.1130		167.96
			STATE TAXES: Payment		
			042.1130		271.39
			STATE TAXES: Payment		
			070.1130		260.34
				Total :	**6,312.85**
84926	3/25/2022	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT		
			ARROWHEAD UNITED WAY: Payment		
			001.1180		11.26
			ARROWHEAD UNITED WAY: Payment		
			004.1180		0.78
			ARROWHEAD UNITED WAY: Payment		
			041.1180		2.26
			ARROWHEAD UNITED WAY: Payment		
			070.1180		0.70
				Total :	**15.00**
84927	3/25/2022	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT		
			AFLAC SPECIFIED HEALTH INS: Payment		
			001.1181		2.98
			AFLAC SPECIFIED HEALTH INS: Payment		
			012.1181		1.48
			AFLAC SPECIFIED HEALTH INS: Payment		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84927	3/25/2022	003804 AFLAC WWHQ	(Continued)	
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	1.48
			001.1181 AFLAC ACCIDENT INSURANCE: Payment	108.79
			004.1181 AFLAC ACCIDENT INSURANCE: Payment	13.96
			012.1181 AFLAC ACCIDENT INSURANCE: Payment	3.58
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	3.56
			023.1181 AFLAC ACCIDENT INSURANCE: Payment	5.80
			024.1181 AFLAC CANCER INSURANCE: Payment	0.27
			001.1181 AFLAC DISABILITY INSURANCE: Payment	18.63
			001.1181 AFLAC DISABILITY INSURANCE: Payment	278.28
			004.1181 AFLAC DISABILITY INSURANCE: Payment	24.70
			012.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			016.1181 AFLAC DISABILITY INSURANCE: Payment	6.30
			024.1181 AFLAC HOSPITAL INSURANCE: Payment	0.50
			001.1181 AFLAC HOSPITAL INSURANCE: Payment	143.66
			012.1181 AFLAC HOSPITAL INSURANCE: Payment	6.71
			016.1181 AFLAC HOSPITAL INSURANCE: Payment	6.70
			023.1181 AFLAC DENTAL: Payment	12.31
			001.1181 AFLAC DENTAL: Payment	27.89

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84927	3/25/2022	003804 AFLAC WWHQ	(Continued)	
			004.1181 AFLAC DENTAL: Payment	0.56
			041.1181 AFLAC DENTAL: Payment	1.67
			070.1181	0.54
			Total :	**676.65**
84928	3/25/2022	004556 STATE OF CALIFORNIA	STATE TAX GARNISHMENT: PAYMENT	
			STATE TAX GARNISHMENT: Payment 001.1180	21.00
			STATE TAX GARNISHMENT: Payment 006.1180	14.00
			Total :	**35.00**
7 Vouchers for bank code : wfb			**Bank total :**	**60,471.84**
7 Vouchers in this report			**Total vouchers :**	**60,471.84**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84929	3/29/2022	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SERVICES-2/20-3/5/2022	
			CROSSING GUARD SERVICES-2/20-3/5/2022	
			002.8200.4530	2,720.52
			Total :	**2,720.52**
84930	3/29/2022	000085 EAST VALLEY WATER DISTRICT	LMD 17 - B-MAR	
			LMD 17 - B-MAR	
			012.8500.4030	347.75
			LMD 11-MAR	
			LMD 11-MAR	
			012.8500.4030	488.17
			LMD 55-MAR	
			LMD 55-MAR	
			012.8500.4030	557.09
			LMD 17 - D-MAR	
			LMD 17 - D-MAR	
			012.8500.4030	104.14
			LMD 25-MAR	
			LMD 25-MAR	
			012.8500.4030	270.63
			LMD 17 - C-MAR	
			LMD 17 - C-MAR	
			012.8500.4030	246.05
			LMD 76-MAR	
			LMD 76-MAR	
			012.8500.4030	102.57
			LMD 17 - A-MAR	
			LMD 17 - A-MAR	
			012.8500.4030	131.40
			SEELEY PARK -MAR	
			SEELEY PARK -MAR	
			016.8540.4030	243.94
			LMD 43-MAR	
			LMD 43-MAR	
			012.8500.4030	167.93
			LMD 47-MAR	
			LMD 47-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84930	3/29/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030 LMD 16-MAR	191.75
			LMD 16-MAR 012.8500.4030	58.12
			Total :	2,909.54
84931	3/29/2022	000127 K & L HARDWARE	MAINTENANCE SUPPLIES-ST#3	
			MAINTENANCE SUPPLIES-ST#3 028.2050.4070	34.02
			MAINTENANCE SUPPLIES-ST#3 029.2100.4070	34.01
			MAINTENANCE SUPPLIES-ST#1	
			MAINTENANCE SUPPLIES-ST#1 028.2050.4070	23.99
			MAINTENANCE SUPPLIES-ST#1 029.2100.4070	23.98
			BBQ REPAIR-ST#2	
			BBQ REPAIR-ST#2 028.2050.4070	29.73
			BBQ REPAIR-ST#2 029.2100.4070	29.73
			MAINTENANCE SUPPLIES-ST#3	
			MAINTENANCE SUPPLIES-ST#3 028.2050.4070	27.98
			MAINTENANCE SUPPLIES-ST#3 029.2100.4070	27.97
			MAINTENANCE SUPPLIES-ST#1	
			MAINTENANCE SUPPLIES-ST#1 028.2050.4070	16.68
			MAINTENANCE SUPPLIES-ST#1 029.2100.4070	16.68
			FS#2: WEBER GAS GRILL	
			FS#2: WEBER GAS GRILL 029.2100.4206	134.69
			FS#2: WEBER GAS GRILL 028.2050.4206	134.69
			MAINTENANCE SUPPLIES-ST#2	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84931	3/29/2022	000127 K & L HARDWARE	(Continued)		
			MAINTENANCE SUPPLIES-ST#2		
			028.2050.4070		49.00
			MAINTENANCE SUPPLIES-ST#2		
			029.2100.4070		49.00
			MAINTENANCE SUPPLIES-ST#3		
			MAINTENANCE SUPPLIES-ST#3		
			028.2050.4070		22.71
			MAINTENANCE SUPPLIES-ST#3		
			029.2100.4070		22.71
			BUILDING MAINTANCE-ST#1		
			BUILDING MAINTANCE-ST#1		
			028.2050.4070		37.26
			BUILDING MAINTANCE-ST#1		
			029.2100.4070		37.25
				Total :	**752.08**
84932	3/29/2022	000127 K & L HARDWARE	BUILDING LIGHTING MAINT-ST#1		
			BUILDING LIGHTING MAINT-ST#1		
			028.2050.4070		17.22
			BUILDING LIGHTING MAINT-ST#1		
			029.2100.4070		17.22
			PARKING LIGHTING-COMM PARK		
			PARKING LIGHTING-COMM PARK		
			001.6000.4206		45.16
				Total :	**79.60**
84933	3/29/2022	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-MAR		
			PETTY CASH-MAR		
			001.0020		245.21
				Total :	**245.21**
84934	3/29/2022	000203 SOUTHERN CALIFORNIA EDISON	TRAFFIC SIG PALM/CYPRESS-MAR		
			TRAFFIC SIG PALM/CYPRESS-MAR		
			013.8510.4011		38.85
			LS#3-MAR		
			LS#3-MAR		
			013.8510.4011		82.91

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84934	3/29/2022	000203	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	Total :	121.76
84935	3/29/2022	000207	KONICA MINOLTA	COPIER LEASE-MAR COPIER LEASE-MAR 042.9510.4205		1,054.54
				COPIER LEASE-MAR 001.2000.4205		625.29
					Total :	1,679.83
84936	3/29/2022	000233	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES-ST#1 JANITORIAL SUPPLIES-ST#1 028.2050.4055		122.86
				JANITORIAL SUPPLIES-ST#1 029.2100.4055		122.86
					Total :	245.72
84937	3/29/2022	000237	WILLDAN ASSOCIATES	STR20001 CE MSRI-FEB STR20001 CE MSRI-FEB 017.8350.6550		15,968.00
				STR20003 CE MSRI-FEB STR20003 CE MSRI-FEB 017.8350.6550		13,672.49
				STR20003 CE SBCO-FEB STR20003 CE SBCO-FEB 027.8490.6550		17,778.03
				STR20003 CE COSB-FEB STR20003 CE COSB-FEB 027.8490.6550		81.98
					Total :	47,500.50
84938	3/29/2022	000324	DIB'S SAFE & LOCK SERVICE	BUILDING KEYS -CITY HALL BUILDING KEYS-CITY HALL 042.9510.4070		44.69
				BUILDING KEYS-LIBRARY BUILDING KEYS-LIBRARY 001.6000.4206		28.55
				REKEY LOCKS- LIBRARY REKEY LOCKS- LIBRARY 001.6000.4206		12.23

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84938	3/29/2022	000324	000324 DIB'S SAFE & LOCK SERVICE (Continued)	Total :	85.47
84939	3/29/2022	000461	JON'S FLAGS & POLES		
			FLAGS: US, CA, POW, COH		
			FLAGS: US, CA, POW, COH		
			001.0500		2,450.24
				Total :	2,450.24
84940	3/29/2022	000636	STEVEN ENTERPRISES INC		
			MAINTENANCE OCE 7050-MAR		
			MAINTENANCE OCE 7050-MAR		
			001.3200.4245		243.15
				Total :	243.15
84941	3/29/2022	001072	AUTO ZONE		
			VEHICLE MAINTENANCE-ME543		
			VEHICLE MAINTENANCE-ME543		
			028.2050.4240		35.64
			VEHICLE MAINTENANCE-ME543		
			029.2100.4240		35.64
				Total :	71.28
84942	3/29/2022	001193	LIFE ASSIST, INC.		
			PARAMEDIC SUPPLIES-ST#1-3		
			PARAMEDIC SUPPLIES-ST#1-3		
			028.2050.4207		77.04
			FS#3: PELICAN BOX		
			FS#3: PELICAN BOX		
			028.2050.4207		583.14
			FS#1-3: PARAMEDIC SUPPLIES		
			FS#1-3: PARAMEDIC SUPPLIES		
			028.2050.4207		824.93
			PPE GLOVES PURCHASE 1-ST#1-3		
			PPE GLOVES PURCHASE 1-ST#1-3		
			030.8495.4349		905.10
			PPE CLEANING EQUIP-ST#1-3		
			PPE CLEANING EQUIP-ST#1-3		
			030.8495.4349		117.53
				Total :	2,507.74
84943	3/29/2022	001230	DEPARTMENT OF FORESTRY		
			MEDIC SERVICES-4/22-6/22		
			MEDIC SERVICES-4/22-6/22		
			028.2050.4567		424,471.32

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84943	3/29/2022	001230 DEPARTMENT OF FORESTRY	(Continued)		
			MEDIC SERVICES-4/22-6/22		
			030.8495.4567		79,695.62
			FIRE SERVICES-4/22-6/22		
			FIRE SERVICES-4/22-6/22		
			029.2100.4569		814,395.78
				Total :	**1,318,562.72**
84944	3/29/2022	001271 ALL STAR FIRE EQUIP, INC	EQUIPMENT-ST#3		
			EQUIPMENT-ST#3		
			029.2100.4204		474.89
				Total :	**474.89**
84945	3/29/2022	001404 LOWE'S	MAINTENANCE SUPPLIES-ST#1		
			MAINTENANCE SUPPLIES-ST#1		
			029.2100.4070		47.02
			MAINTENANCE SUPPLIES-ST#1		
			028.2050.4070		47.02
			YMCA-JANITORIAL SUPPLIES		
			YMCA-JANITORIAL SUPPLIES		
			001.6000.4206		74.29
				Total :	**168.33**
84946	3/29/2022	002190 ENGINEERING RESOURCES OF SO CA	STR20003 DE MSRI FEB		
			STR20003 DE MSRI FEB		
			017.8350.6550		666.15
			STR20003 DE SB CO FEB		
			STR20003 DE SB CO FEB		
			027.8490.6550		2,193.85
				Total :	**2,860.00**
84947	3/29/2022	002480 CASC ENGINEERING & CONSULTING	FWQ21006-FEB		
			FWQ21006-FEB		
			001.3200.4551		560.00
			FWQ21008-FEB		
			FWQ21008-FEB		
			001.3200.4551		17.50
			FWQ22002-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84947	3/29/2022	002480 CASC ENGINEERING & CONSULTING	(Continued)	
			FWQ22002-FEB	
			001.3200.4551	752.50
			FWQ22001-FEB	
			FWQ22001-FEB	
			001.3200.4551	1,032.50
			FWQ21007-FEB	
			FWQ21007-FEB	
			001.3200.4551	560.00
			WQP21005-FEB	
			WQP21005-FEB	
			001.3200.4551	490.00
			EXE20001-FEB	
			EXE20001-FEB	
			001.3200.4551	140.00
			RGI20001-FEB	
			RGI20001-FEB	
			001.3200.4551	280.00
			RGI21002-FEB	
			RGI21002-FEB	
			001.3200.4551	140.00
			PGI21004-FEB	
			PGI21004-FEB	
			001.3200.4551	140.00
			RGI21001-FEB	
			RGI21001-FEB	
			001.3200.4551	280.00
			Total :	**4,392.50**
84948	3/29/2022	002710 HERNANDEZ, KROONE & ASSOCIATES	CUP22002-FEB	
			CUP22002-FEB	
			001.3200.4551	532.75
			Total :	**532.75**
84949	3/29/2022	002800 RONDY'S GLASS SERVICE	BUILDING REPAIRS-CITY HALL	
			BUILDING REPAIRS-CITY HALL	
			042.9510.4070	290.00

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84949	3/29/2022	002800	002800 RONDY'S GLASS SERVICE	(Continued)	Total :	**290.00**
84950	3/29/2022	003073	EWING IRRIGATION PRODUCTS INC	IRRIGATION SUPPLIES-COMM PARK IRRIGATION SUPPLIES-COMM PARK 001.6000.4206		246.33
				SPRINKLER IRR MAINT-AURANTIA PARK SPRINKLER IRR MAINT-AURANTIA PARK 001.6000.4206		246.34
				IRRIGATION MAINT-SEELEY PARK IRRIGATION MAINT-SEELEY PARK 016.8540.4206		239.05
					Total :	**731.72**
84951	3/29/2022	003360	DIRECTV	POLICE SATTELITE CABLE-MAR POLICE SATTELITE CABLE-MAR 001.2000.4065		78.00
					Total :	**78.00**
84952	3/29/2022	003689	TPX COMMUNICATIONS	CITY HALL-MAR CITY HALL-MAR 042.9510.4060		249.53
				CORP YARD-MAR 004.8310.4060		1,387.16
					Total :	**1,636.69**
84953	3/29/2022	004206	#1 SON PLUMBING	PLUMBING REPAIRS-ST#1 PLUMBING REPAIRS-ST#1 028.2050.4070		492.50
				PLUMBING REPAIRS-ST#1 029.2100.4070		492.50
					Total :	**985.00**
84954	3/29/2022	004298	ZOLL MEDICAL CORPORATION	PARAMEDIC SUPPLIES-ST#3 PARAMEDIC SUPPLIES-ST#3 028.2050.4207		183.84
				EQUIPMENT MAINT-ST#3 EQUIPMENT MAINT-ST#3 028.2050.4211		1,020.00

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84954	3/29/2022	004298	004298 ZOLL MEDICAL CORPORATION	(Continued)	Total :	1,203.84
84955	3/29/2022	004682	RETRO FIRE DESIGNS	MEM PARK: ETERNAL FLAME ASSEMBLY		
				MEM PARK: ETERNAL FLAME ASSEMBLY		
				051.1445		1,432.00
					Total :	1,432.00
84956	3/29/2022	004845	COMPRESSED AIR SPECIALTIES INC	ANNUAL MAINT SERVICE-COMPRESSOR		
				ANNUAL MAINT SERVICE-COMPRESSOR		
				029.2100.4243		1,033.44
				ANNUAL MAINT SERVICE-COMPRESSOR		
				028.2050.4243		1,033.44
					Total :	2,066.88
84957	3/29/2022	004920	TKE ENGINEERING	HOUSING AUTHORITY-OCT		
				HOUSING AUTHORITY-OCT		
				070.7000.4611		1,735.00
					Total :	1,735.00
84958	3/29/2022	004939	GUARDIAN	DENTAL-MAR		
				DENTAL-MAR		
				001.1160		863.47
				DENTAL-MAR		
				004.1160		221.93
				DENTAL-MAR		
				006.1160		14.13
				DENTAL-MAR		
				010.1160		108.09
				DENTAL-MAR		
				012.1160		9.62
				DENTAL-MAR		
				016.1160		9.63
				DENTAL-MAR		
				024.1160		1.78
				DENTAL-MAR		
				041.1160		30.27
				DENTAL-MAR		
				042.1160		19.25

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84958	3/29/2022	004939 GUARDIAN	(Continued)		
			DENTAL-MAR		
			070.1160		15.73
				Total :	**1,293.90**
84959	3/29/2022	005285 LA VERNE POWER EQUIPMENT INC	EQUIPMENT REPAIR-ST#2		
			EQUIPMENT REPAIR-ST#2		
			029.2100.4070		244.68
			EQUIPMENT REPAIR-ST#2		
			028.2050.4070		244.68
			EQUIPMENT REPAIR-ST#1		
			EQUIPMENT REPAIRS-ST#1		
			029.2100.4245		272.91
			EQUIPMENT REPAIRS-ST#1		
			028.2050.4245		272.90
				Total :	**1,035.17**
84960	3/29/2022	005310 KOA CORPORATION	LRS19001 DE LRSP FEB		
			LRS19001 DE LRSP FEB		
			027.8490.6550		771.18
			LRS19001 DE MSRI FEB		
			LRS19001 DE MSRI FEB		
			017.8350.6550		163.92
				Total :	**935.10**
84961	3/29/2022	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL SERVICES-FEB		
			FIRE MARSHALL SERVICES-FEB		
			029.2100.4540		3,995.00
				Total :	**3,995.00**
84962	3/29/2022	005504 YATES, ELEANOR	CHF HISTORIC DEMONSTRATOR		
			CHF HISTORIC DEMONSTRATOR		
			051.1471		200.00
				Total :	**200.00**
84963	3/29/2022	005577 AMERICAN RENTALS, INC.	EQUIPMENT RENTAL-YMCA		
			EQUIPMENT RENTAL-YMCA		
			001.6000.4248		416.40

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84963	3/29/2022	005577	005577 AMERICAN RENTALS, INC.	(Continued)	Total :	416.40
84964	3/29/2022	005869	DOPP PROPERTY SERVICES	SECURE PROPERTY-7433 CENTRAL AVE		
				SECURE PROPERTY-7433 CENTRAL AVE		
				001.4600.4557		315.00
				SECURE PROPERTY-7492 LYNWOOD		
				SECURE PROPERTY-7492 LYNWOOD		
				001.4600.4557		455.00
					Total :	770.00
84965	3/29/2022	005873	INTERSTATE STRIPING & SIGNS	TRAFFIC STRIPING MAINTENANCE		
				TRAFFIC STRIPING MAINTENANCE		
				004.8310.4578		1,610.00
				TRAFFIC STRIPING MAINTENANCE		
				TRAFFIC STRIPING MAINTENANCE		
				004.8310.4578		2,919.00
				TRAFFIC STRIPING MAINTENANCE		
				TRAFFIC STRIPING MAINTENANCE		
				004.8310.4578		1,347.26
					Total :	5,876.26
84966	3/29/2022	005990	SUPERIOR PAVEMENT MARKINGS	9TH ST STRIPING & MARKINGS		
				9TH ST STRIPING & MARKINGS		
				017.8350.6530		4,800.00
					Total :	4,800.00
84967	3/29/2022	006001	YUNEX LLC	TRAFFIC SIGNAL CALL OUT-DEC		
				TRAFFIC SIGNAL CALL OUT-DEC		
				004.8310.4580		431.95
					Total :	431.95
84968	3/29/2022	006091	RENAISSANCE PALM SPRING HOTEL	CASQA ROOM CHARGE: MORGAN #80229162		
				CASQA ROOM CHARGE: MORGAN & FLOREZ		
				001.4200.4320		661.66
				CASQA ROOM CHARGE:FLOREZ #80216394		
				CASQA ROOM CHARGE: MORGAN & FLOREZ		
				001.4200.4320		661.66
					Total :	1,323.32

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84969	3/29/2022	006092 BESS TESTLAB, INC.	STR18001 PM NON-PART RDA07 MAR	
			STR18001 PM NON-PART RDA07 MAR	
			010.3830.6550	2,860.00
			Total :	**2,860.00**
84970	3/29/2022	006094 PAST TO PRESENT, PROGRAMS & TRAI	CHF HISTORIC DEMONSTRATOR	
			CHF HISTORIC DEMONSTRATOR	
			051.1471	200.00
			Total :	**200.00**
42	**Vouchers for bank code :**	wfb	**Bank total :**	**1,422,900.06**
42	**Vouchers in this report**		**Total vouchers :**	**1,422,900.06**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84971	4/5/2022	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SERVICES-3/6-3/19/22		
			CROSSING GUARD SERVICES-3/6-3/19/22		
			002.8200.4530		3,022.80
				Total :	**3,022.80**
84972	4/5/2022	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICE-APR		
			POLICE SERVICES-APR		
			001.2000.4560		948,712.00
				Total :	**948,712.00**
84973	4/5/2022	000085 EAST VALLEY WATER DISTRICT	LMD 04-MAR		
			LMD 04-MAR		
			012.8500.4030		64.84
			POLICE STATION-MAR		
			POLICE STATION-MAR		
			001.2000.4030		202.36
			POLICE STATION-MAR		
			POLICE STATION-MAR		
			001.2000.4030		1,864.94
			STATION # 3-MAR		
			STATION # 3-MAR		
			029.2100.4030		26.35
			STATION # 3-MAR		
			028.2050.4030		26.35
			LMD 29-MAR		
			LMD 29-MAR		
			012.8500.4030		84.19
			CITY HALL-MAR		
			CITY HALL-MAR		
			042.9510.4030		341.12
			LMD 15 - A-MAR		
			LMD 15 - A-MAR		
			012.8500.4030		404.06
			LMD 07-MAR		
			LMD 07-MAR		
			012.8500.4030		71.55
			BASELINE MEDIAN-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84973	4/5/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			BASELINE MEDIAN-MAR	
			004.8310.4030	165.63
			STATION # 1-MAR	
			STATION # 1-MAR	
			029.2100.4030	87.01
			STATION # 1-MAR	
			028.2050.4030	87.01
			LMD 21- B-MAR	
			LMD 21- B-MAR	
			012.8500.4030	403.62
			STATION # 2-MAR	
			STATION # 2-MAR	
			029.2100.4030	105.09
			STATION # 2-MAR	
			028.2050.4030	105.08
			CITY HALL-MAR	
			CITY HALL-MAR	
			042.9510.4030	35.14
			AURANTIA PARK-MAR	
			AURANTIA PARK-MAR	
			001.6000.4030	851.22
			LMD 44-MAR	
			LMD 44-MAR	
			012.8500.4030	1,369.32
			LMD 15 - B-MAR	
			LMD 15 - B-MAR	
			012.8500.4030	687.64
			STATION # 2-MAR	
			STATION # 2-MAR	
			029.2100.4030	17.57
			STATION # 2-MAR	
			028.2050.4030	17.57
			BASELINE MEDIAN-MAR	
			BASELINE MEDIAN-MAR	
			004.8310.4030	44.52
			LMD 73-MAR	
			LMD 73-MAR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84973	4/5/2022	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030 LMD 37-MAR	57.22
			LMD 37-MAR	
			012.8500.4030 STATION # 3-MAR	292.30
			STATION # 3-MAR	
			029.2100.4030 STATION # 3-MAR	136.38
			028.2050.4030 LMD 21- A-MAR	136.38
			LMD 21- A-MAR	
			012.8500.4030 STATION # 3-MAR	82.85
			STATION # 3-MAR	
			029.2100.4030 STATION # 3-MAR	38.77
			028.2050.4030 POLICE STATION-MAR	38.77
			POLICE STATION-MAR	
			001.2000.4030 POLICE STATION-MAR	52.70
			POLICE STATION-MAR	
			001.2000.4030	52.70
			Total :	**7,950.25**
84974	4/5/2022	000143 COMMUNITY WORKS DESIGN GROUP	TRA20001 DE GCF-FEB	
			TRA20001 DE GCF-FEB	
			023.3890.6816 TRA20001 DE RTP-FEB	2,928.97
			TRA20001 DE RTP-FEB	
			030.8495.6816	4,044.78
			Total :	**6,973.75**
84975	4/5/2022	000165 AT&T	POLICE DEPT-MAR	
			POLICE DEPT-MAR	
			001.2000.4060	1,726.15

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84975	4/5/2022	000165 000165 AT&T	(Continued)	Total :	1,726.15
84976	4/5/2022	000165 AT&T	CITY HALL-MAR		
			CITY HALL-MAR		
			042.9510.4060		834.34
				Total :	834.34
84977	4/5/2022	000165 AT&T	BASELINE LITTLE LEAGUE-MAR		
			BASELINE LITTLE LEAGUE-MAR		
			001.6000.4060		834.34
				Total :	834.34
84978	4/5/2022	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-APR		
			PRINCIPAL-APR		
			001.1200.3590		41.86
			PRINCIPAL-APR		
			001.1450.3590		62.29
			PRINCIPAL-APR		
			001.1600.3590		7.84
			PRINCIPAL-APR		
			001.1700.3590		87.67
			PRINCIPAL-APR		
			001.3200.3590		29.78
			PRINCIPAL-APR		
			001.4100.3590		111.93
			PRINCIPAL-APR		
			001.4200.3590		63.91
			PRINCIPAL-APR		
			001.4500.3590		46.34
			PRINCIPAL-APR		
			001.4600.3590		48.62
			PRINCIPAL-APR		
			001.6000.3590		16.49
			PRINCIPAL-APR		
			001.6010.3590		16.23
			PRINCIPAL-APR		
			001.6020.3590		10.94
			PRINCIPAL-APR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84978	4/5/2022	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)		
			004.8310.3590 PRINCIPAL-APR		107.59
			006.8400.3590 PRINCIPAL-APR		29.77
			010.3830.3590 PRINCIPAL-APR		31.32
			012.8500.3590 PRINCIPAL-APR		8.13
			016.8540.3590 PRINCIPAL-APR		8.13
			023.3890.3590 PRINCIPAL-APR		4.68
			024.8470.3590 PRINCIPAL-APR		0.87
			041.9500.3590 PRINCIPAL-APR		13.86
			042.9510.3590 PRINCIPAL-APR		28.07
			070.7000.3590		28.71
				Total :	**805.03**
84979	4/5/2022	000203 SOUTHERN CALIFORNIA EDISON	SIGNALS-MAR SIGNALS-MAR		
			004.8310.4580 SMART N FINAL SCE FEES-MAR SMART N FINAL SCE FEES-MAR		2,860.09
			013.8510.4011 LMD 70-MAR LMD 70-MAR		28.78
			012.8500.4010 TRAFFIC SIG PALM/CYPRESS-MAR TRAFFIC SIG PALM/CYPRESS-MAR		19.86
			004.8310.4580		61.82
				Total :	**2,970.55**
84980	4/5/2022	000204 SOCALGAS	STATION #2-MAR STATION #2-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84980	4/5/2022	000204 SOCALGAS	(Continued)	
			028.2050.4020 STATION #2-MAR	32.47
			029.2100.4020 CITY HALL-MAR	32.47
			CITY HALL-MAR	
			042.9510.4020 STATION #1-MAR	250.75
			STATION #1-MAR	
			028.2050.4020 STATION #1-MAR	49.89
			029.2100.4020 POLICE-MAR	49.89
			POLICE-MAR	
			001.2000.4020	1,935.79
			Total :	**2,351.26**
84981	4/5/2022	000204 SOCALGAS	STATION #3-MAR	
			STATION #3-MAR	
			028.2050.4020 STATION #3-MAR	89.30
			029.2100.4020	89.30
			Total :	**178.60**
84982	4/5/2022	000207 KONICA MINOLTA	COPIER MAINT-MAR	
			COPIER MAINT-MAR	
			001.2000.4205 COPIER MAINT-MAR	14.26
			042.9510.4205	892.11
			Total :	**906.37**
84983	4/5/2022	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-APR	
			LONG TERM DISABILITY-APR	
			001.1180 LONG TERM DISABILITY-APR	619.13
			004.1180 LONG TERM DISABILITY-APR	58.23
			006.1180	18.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84983	4/5/2022	000226 UNUM LIFE INSURANCE	(Continued)		
			LONG TERM DISABILITY-APR		
			010.1180		37.00
			LONG TERM DISABILITY-APR		
			041.1180		25.52
			LONG TERM DISABILITY-APR		
			070.1180		55.13
				Total :	**813.51**
84984	4/5/2022	000979 VERIZON WIRELESS	AIR CARD-		
			AIR CARD-APR		
			001.2000.4061		38.01
				Total :	**38.01**
84985	4/5/2022	001677 YMCA OF THE EAST VALLEY	CDBG MONTHLY REIMB-FEB		
			CDBG MONTHLY REIMB-FEB		
			006.8400.4348		1,396.30
				Total :	**1,396.30**
84986	4/5/2022	001679 MC CRAY'S ENTERPRISES	FS#3: REPAIR SERVICES		
			FS#3: REPAIR SERVICES		
			029.2100.4240		1,632.01
			FS#3: REPAIR SERVICES		
			028.2050.4240		1,631.98
				Total :	**3,263.99**
84987	4/5/2022	001764 DEPENDABLE COFFEE & WATER SVC.	BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		13.44
			BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		10.45
			BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		13.44
			BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		10.45

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
84987	4/5/2022	001764 DEPENDABLE COFFEE & WATER SVC.	(Continued)		
			BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		13.44
			BREAKROOM SUPPLIES		
			BREAKROOM SUPPLIES		
			042.9510.4200		88.26
				Total :	**149.48**
84988	4/5/2022	001873 CRRA	CRRA MEMBERSHIP: FLOREZ		
			CRRA MEMBERSHIP: FLOREZ		
			001.4200.4202		200.00
				Total :	**200.00**
84989	4/5/2022	002106 CODE PUBLISHING, INC.	MUNICIPAL CODE CODIFICATION		
			MUNICIPAL CODE CODIFICATION		
			001.1200.4625		529.00
				Total :	**529.00**
84990	4/5/2022	002149 SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL SERVICES-10/01/2021-12/31		
			ANIMAL CONTROL SERVICES-10/01/2021-		
			001.2200.4565		101,704.00
				Total :	**101,704.00**
84991	4/5/2022	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDING SERVICES-MAR		
			DOCUMENT RECORDING SERVICES-MAR		
			001.1200.4506		80.00
			DOCUMENT RECORDING SERVICES-MAR		
			DOCUMENT RECORDING SERVICES-MAR		
			001.1200.4506		20.00
			DOCUMENT RECORDING SERVICES-MAR		
			DOCUMENT RECORDING SERVICES-MAR		
			001.1200.4506		55.00
				Total :	**155.00**
84992	4/5/2022	002960 BURRTEC WASTE INDUSTRIES INC	DELINQUENT REFUSE 2017/2018		
			DELINQUENT REFUSE 2017/2018		
			051.1495		331.44

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
84992	4/5/2022	002960	002960 BURRTEC WASTE INDUSTRIES INC (Continued)		Total :	331.44
84993	4/5/2022	002960	BURRTEC WASTE INDUSTRIES INC	DELINQUENT REFUSE 2015/2016		
				DELINQUENT REFUSE 2015/2016		
				051.1495		297.00
				DELINQUENT REFUSE 2016/2017		
				DELINQUENT REFUSE 2016/2017		
				051.1495		205.80
				DELINQUENT REFUSE 2018/2019		
				DELINQUENT REFUSE 2018/2019		
				051.1495		147.05
					Total :	649.85
84994	4/5/2022	003519	BOULDER HOLDINGS, LLC	CWQ17002 REFUND DEPOSIT 7-ELEVEN		
				CWQ17002 REFUND DEPOSIT 7-ELEVEN		
				001.1320		4,046.25
					Total :	4,046.25
84995	4/5/2022	004697	CHEMCO PRODUCTS COMPANY	CHEMICAL FEEDER SYSTEM MONITORING		
				CHEMICAL FEEDER SYSTEM MONITORING		
				001.6000.4588		440.16
					Total :	440.16
84997	4/5/2022	004920	TKE ENGINEERING	STC20-001 PERMITS/INSP-DEC		
				STC20-001 PERMITS/INSP-DEC		
				001.3200.4551		1,082.50
				LDR20-002 PERMITS/INSP-DEC		
				LDR20-002 PERMITS/INSP-DEC		
				001.3200.4551		110.00
				LDR20-003 PERMITS/INSP-DEC		
				LDR20-003 PERMITS/INSP-DEC		
				001.3200.4551		27.50
				PGI21-004 PERMITS/INSP-DEC		
				PGI21-004 PERMITS/INSP-DEC		
				001.3200.4551		2,060.00
				LDR21-007 PERMITS/INSP-DEC		
				LDR21-007 PERMITS/INSP-DEC		
				001.3200.4551		397.50
				RGC21-001 PERMITS/INSP-DEC		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84997	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			RGC21-001 PERMITS/INSP-DEC	
			001.3200.4551	27.50
			RGC21-001 PERMITS/INSP-DEC	
			RGC21-001 PERMITS/INSP-DEC	
			001.3200.4551	345.00
			LDR21-006 PERMITS/INSP-OCT-DEC	
			LDR21-006 PERMITS/INSP-OCT-DEC	
			001.3200.4551	142.50
			LDR21-008 PERMITS/INSP-NOV-DEC	
			LDR21-008 PERMITS/INSP-NOV-DEC	
			001.3200.4551	455.00
			HYD21-005 PERMITS/INSP-NOV-DEC	
			HYD21-005 PERMITS/INSP-NOV-DEC	
			001.3200.4551	487.50
			PGC21-007 PERMITS/INSP-NOV-DEC	
			PGC21-007 PERMITS/INSP-NOV-DEC	
			001.3200.4551	1,002.50
			HYD21-006 PERMITS/INSP-NOV-DEC	
			HYD21-006 PERMITS/INSP-NOV-DEC	
			001.3200.4551	717.50
			PGC21-008 PERMITS/INSP-NOV-DEC	
			PGC21-008 PERMITS/INSP-NOV-DEC	
			001.3200.4551	1,320.00
			STC21-004 PERMITS/INSP-DEC	
			STC21-004 PERMITS/INSP-DEC	
			001.3200.4551	3,305.00
			STC21-005 PERMITS/INSP-DEC	
			STC21-005 PERMITS/INSP-DEC	
			001.3200.4551	542.50
			HYD21-007 PERMITS/INSP-DEC	
			HYD21-007 PERMITS/INSP-DEC	
			001.3200.4551	690.00
			RGC21-002 PERMITS/INSP-DEC	
			RGC21-002 PERMITS/INSP-DEC	
			001.3200.4551	920.00
			STC21-006 PERMITS/INSP-DEC	
			STC21-006 PERMITS/INSP-DEC	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84997	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 HYD21-008 PERMITS/INSP-DEC HYD21-008 PERMITS/INSP-DEC	3,630.00
			001.3200.4551 PGC21-009 PERMITS/INSP-DEC PGC21-009 PERMITS/INSP-DEC	1,840.00
			001.3200.4551 351-21-039 SO CAL GAS PERMITS/INSP-DEC 351-21-039 SO CAL GAS PERMITS/INSP-DEC	3,105.00
			001.3200.4551 351-21-049 SO CAL GAS PERMITS/INSP-DEC 351-21-049 SO CAL GAS PERMITS/INSP-DEC	257.50
			001.3200.4551 351-21-057 SO CAL GAS PERMITS/INSP-DEC 351-21-057 SO CAL GAS PERMITS/INSP-DEC	360.50
			001.3200.4551 351-21-060 SO CAL GAS PERMITS/INSP-DEC 351-21-060 SO CAL GAS PERMITS/INSP-DEC	154.50
			001.3200.4551 351-21-062 SO CAL GAS PERMITS/INSP-DEC 351-21-062 SO CAL GAS PERMITS/INSP-DEC	103.00
			001.3200.4551 STI21-004 PERMITS/INSP-DEC STI21-004 PERMITS/INSP-DEC	103.00
			001.3200.4551 EXE20-002 PERMITS/INSP-DEC EXE20-002 PERMITS/INSP-DEC	309.00
			001.3200.4551 EXE20-001 PERMITS/INSP-DEC EXE20-001 PERMITS/INSP-DEC	566.50
			001.3200.4551 CYPRESS/MCKINLEY AVE PERMITS/INSP-OCT-DE CYPRESS/MCKINLEY AVE	566.50
			001.3200.4551 STI21-002 PERMIT/INSP-DEC STI21-002 PERMIT/INSP-DEC	103.00
			001.3200.4551	4,377.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84997	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			STI21-001 PERMIT/INSP-DEC	
			STI21-001 PERMIT/INSP-DEC	
			001.3200.4551	1,339.00
			SDI21-001 PERMIT/INSP-DEC	
			SDI21-001 PERMIT/INSP-DEC	
			001.3200.4551	2,420.50
			SWI21-001 PERMIT/INSP-DEC	
			SWI21-001 PERMIT/INSP-DEC	
			001.3200.4551	103.00
			PGC21-005 PERMIT/INSP-DEC	
			PGC21-005 PERMIT/INSP-DEC	
			001.3200.4551	200.00
			PGC21-006 PERMIT/INSP-DEC	
			PGC21-006 PERMIT/INSP-DEC	
			001.3200.4551	115.00
			STI21-003 PERMIT/INSP-DEC	
			STI21-003 PERMIT/INSP-DEC	
			001.3200.4551	257.50
			RGI21-002 PERMIT/INSP-DEC	
			RGI21-002 PERMIT/INSP-DEC	
			001.3200.4551	103.00
			WIN21-001 PERMIT/INSP-DEC	
			WIN21-001 PERMIT/INSP-DEC	
			001.3200.4551	206.00
			ENC21-004 PERMIT/INSP-DEC	
			ENC21-004 PERMIT/INSP-DEC	
			001.3200.4551	103.00
				Total : **33,955.50**
84999	4/5/2022	004920 TKE ENGINEERING	STI21-005 PERMITS/INSP-JAN	
			STI21-005 PERMITS/INSP-JAN	
			001.3200.4551	3,148.50
			STC20-001 PERMITS/INSP-JAN	
			STC20-001 PERMITS/INSP-JAN	
			001.3200.4551	165.00
			SLI21-001 PERMITS/INSP-JAN	
			SLI21-001 PERMITS/INSP-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84999	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 FIN21-002 PERMITS/INSP-JAN	1,705.50
			FIN21-002 PERMITS/INSP-JAN 001.3200.4551	55.00
			FIN21-002 PERMITS/INSP-JAN 001.3200.4551	165.00
			STC21-001 PERMITS/INSP-JAN STC21-001 PERMITS/INSP-JAN 001.3200.4551	345.00
			STC21-002 PERMITS/INSP-JAN STC21-002 PERMITS/INSP-JAN 001.3200.4551	287.50
			SLC21-002 PERMITS/INSP-JAN SLC21-002 PERMITS/INSP-JAN 001.3200.4551	230.00
			SLC21-002 PERMITS/INSP-JAN SLC21-002 PERMITS/INSP-JAN 001.3200.4551	312.50
			HYD21-003 PERMITS/INSP-JAN HYD21-003 PERMITS/INSP-JAN 001.3200.4551	227.50
			STC21-003 PERMITS/INSP-DEC-JAN STC21-003 PERMITS/INSP-DEC-JAN 001.3200.4551	455.00
			LDR21-006 PERMITS/INSP-JAN LDR21-006 PERMITS/INSP-JAN 001.3200.4551	115.00
			LDR21-008 PERMITS/INSP-JAN LDR21-008 PERMITS/INSP-JAN 001.3200.4551	115.00
			LDR21-008 PERMITS/INSP-JAN LDR21-008 PERMITS/INSP-JAN 001.3200.4551	115.00
			FIN21-004 PERMITS/INSP-JAN FIN21-004 PERMITS/INSP-JAN 001.3200.4551	690.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84999	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			STC21-006 PERMITS/INSP-JAN	
			STC21-006 PERMITS/INSP-JAN	
			001.3200.4551	55.00
			350-21-29 AT&T PERMITS/INSP-DEC-JAN	
			350-21-29 AT&T PERMITS/INSP-DEC-JAN	
			001.3200.4551	566.50
			351-21-65 SO CA GAS PERMITS/INSP-JAN	
			351-21-65 SO CA GAS PERMITS/INSP-JAN	
			001.3200.4551	103.00
			353-21-47 SCE PERMITS/INSP-DEC-JAN	
			353-21-47 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	103.00
			353-21-52 SCE PERMITS/INSP-DEC-JAN	
			353-21-52 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	206.00
			353-21-70 SCE PERMITS/INSP-DEC-JAN	
			353-21-70 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	51.50
			353-21-77 SCE PERMITS/INSP-DEC-JAN	
			353-21-77 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	103.00
			353-21-78 SCE PERMITS/INSP-DEC-JAN	
			353-21-78 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	309.00
			353-21-98 SCE PERMITS/INSP-DEC-JAN	
			353-21-98 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	154.50
			353-21-99 SCE PERMITS/INSP-DEC-JAN	
			353-21-99 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	154.50
			353-22-01 SCE PERMITS/INSP-DEC-JAN	
			353-22-01 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	103.00
			353-22-02 SCE PERMITS/INSP-DEC-JAN	
			353-22-02 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	154.50
			353-22-03 SCE PERMITS/INSP-DEC-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84999	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			353-22-03 SCE PERMITS/INSP-DEC-JAN	
			001.3200.4551	154.50
			STI21-004 PERMITS/INSP-JAN	
			STI21-004 PERMITS/INSP-JAN	
			001.3200.4551	206.00
			TCP20-001 PERMITS/INSP-JAN	
			TCP20-001 PERMITS/INSP-JAN	
			001.3200.4551	412.00
			EXE20-002 PERMITS/INSP-JAN	
			EXE20-002 PERMITS/INSP-JAN	
			001.3200.4551	309.00
			EXE20-001 PERMITS/INSP-JAN	
			EXE20-001 PERMITS/INSP-JAN	
			001.3200.4551	1,854.00
			EXE21-001 PERMITS/INSP-JAN	
			EXE21-001 PERMITS/INSP-JAN	
			001.3200.4551	1,390.50
			STI21-002 PERMITS/INSP-JAN	
			STI21-002 PERMITS/INSP-JAN	
			001.3200.4551	2,781.00
			STI21-001 PERMITS/INSP-JAN	
			STI21-001 PERMITS/INSP-JAN	
			001.3200.4551	875.50
			SDI21-001 PERMITS/INSP-JAN	
			SDI21-001 PERMITS/INSP-JAN	
			001.3200.4551	978.50
			SWI21-001 PERMITS/INSP-JAN	
			SWI21-001 PERMITS/INSP-JAN	
			001.3200.4551	103.00
			SLC21-001 PERMITS/INSP-JAN	
			SLC21-001 PERMITS/INSP-JAN	
			001.3200.4551	230.00
			PGC21-001 PERMITS/INSP-JAN	
			PGC21-001 PERMITS/INSP-JAN	
			001.3200.4551	55.00
			PGC21-010 PERMITS/INSP-JAN	
			PGC21-010 PERMITS/INSP-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
84999	4/5/2022	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551 STI21-003 PERMIT/INSP-JAN	487.50
			STI21-003 PERMIT/INSP-JAN 001.3200.4551	103.00
			Total :	**20,134.50**
85000	4/5/2022	004939 GUARDIAN	DENTAL-APR	
			DENTAL-APR 001.1160	863.47
			DENTAL-APR 004.1160	221.93
			DENTAL-APR 006.1160	14.13
			DENTAL-APR 010.1160	108.09
			DENTAL-APR 012.1160	9.62
			DENTAL-APR 016.1160	9.63
			DENTAL-APR 024.1160	1.78
			DENTAL-APR 041.1160	30.27
			DENTAL-APR 042.1160	19.25
			DENTAL-APR 070.1160	15.73
			Total :	**1,293.90**
85001	4/5/2022	004956 FIDELITY SECURITY	VISION-APR	
			VISION-APR 041.1160	1.64
			VISION-APR 042.1160	10.36
			VISION-APR 070.1160	3.59
			VISION-APR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
85001	4/5/2022	004956 FIDELITY SECURITY	(Continued)		
			001.1160 VISION-APR		146.53
			004.1160 VISION-APR		31.77
			006.1160 VISION-APR		7.61
			010.1160 VISION-APR		15.21
			012.1160 VISION-APR		5.18
			016.1160 VISION-APR		5.18
			024.1160		0.41
				Total :	**227.48**
85002	4/5/2022	005018 FLYERS ENERGY, LLC	FUEL-MAR FUEL-MAR		
			001.2000.4220 FUEL-MAR		6,865.96
			001.4200.4220 FUEL-MAR		119.55
			001.4600.4220 FUEL-MAR		190.06
			001.6000.4220 FUEL-MAR		277.81
			001.6010.4220 FUEL-MAR		163.02
			004.8310.4220 FUEL-MAR		575.10
			012.8500.4220 FUEL-MAR		144.19
			016.8540.4220 FUEL-MAR		144.19
			024.8470.4220 FUEL-MAR		16.00
			028.2050.4220		1,378.61

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
85002	4/5/2022	005018 FLYERS ENERGY, LLC	(Continued)		
			FUEL-MAR		
			029.2100.4220		1,378.61
			FUEL-MAR		
			042.9510.4220		282.10
			FUEL-MAR		
			FUEL-MAR		
			001.2000.4220		6,276.93
			FUEL-MAR		
			001.4200.4220		109.30
			FUEL-MAR		
			001.4600.4220		173.75
			FUEL-MAR		
			001.6000.4220		253.98
			FUEL-MAR		
			001.6010.4220		149.04
			FUEL-MAR		
			004.8310.4220		525.76
			FUEL-MAR		
			012.8500.4220		131.82
			FUEL-MAR		
			016.8540.4220		131.82
			FUEL-MAR		
			024.8470.4220		14.62
			FUEL-MAR		
			028.2050.4220		1,260.34
			FUEL-MAR		
			029.2100.4220		1,260.34
			FUEL-MAR		
			042.9510.4220		257.90
				Total :	**22,080.80**
85003	4/5/2022	005394 DATA TICKET, INC.	PARKING CITATION-FEB		
			PARKING CITATION-FEB		
			001.1700.4516		30.07
				Total :	**30.07**
85004	4/5/2022	005402 BORDIN SEMMER LLP	GARAY-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
85004	4/5/2022	005402 BORDIN SEMMER LLP	(Continued)		
			GARAY-FEB		
			041.9500.4390		3,019.93
				Total :	**3,019.93**
85005	4/5/2022	005516 BASE HILL, INC.	JANITORIAL SERVICES-JAN		
			CITY HALL-JAN		
			042.9510.4504		1,562.00
			COUNCIL CHAMBERS-JAN		
			042.9510.4504		311.00
			AURANTIA PARK-JAN		
			001.6000.4504		1,454.00
			COMMUNITY PARK-JAN		
			001.6000.4504		1,950.00
			POLICE DEPT-JAN		
			001.2000.4504		1,080.00
			JANITORIAL SERVICES-MAR		
			CITY HALL-MAR		
			042.9510.4504		1,562.00
			COUNCIL CHAMBERS-MAR		
			042.9510.4504		311.00
			AURANTIA PARK-MAR		
			001.6000.4504		1,454.00
			COMMUNITY PARK-MAR		
			001.6000.4504		1,950.00
			POLICE DEPT-MAR		
			001.2000.4504		1,080.00
				Total :	**12,714.00**
85006	4/5/2022	005554 IMPERIAL SPRINKLER SUPPLY	TRAILS: WEED CONTROL		
			TRAILS: WEED CONTROL		
			001.6100.4206		443.74
			TRAILS: WEED CONTROL		
			015.8530.4206		443.74
				Total :	**887.48**
85007	4/5/2022	005737 AGA ENGINEERS, INC.	ON-CALL SIGNAL MONITORING-FEB		
			ON-CALL SIGNAL MONITORING-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
85007	4/5/2022	005737 AGA ENGINEERS, INC.	(Continued)		
			020.8440.4550		1,905.00
			TRAFFIC SIGNAL MONITORING-JUL-AUG 2022		
			TRAFFIC SIGNAL MONITORING-JUL-AUG 2022		
			020.8440.4550		3,200.00
				Total :	**5,105.00**
85008	4/5/2022	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES		
			30% RECYCLED FILE PACKET FOLDERS		
			001.1700.4200		79.78
			100% RECYLED RED HANGING FOLDERS		
			001.1700.4200		45.22
			100% RECYLED YELLOW HANGING FOLDERS		
			001.1700.4200		45.22
			100% RECYLED AQUA HANGING FOLDERS		
			001.1700.4200		14.70
				Total :	**184.92**
85009	4/5/2022	005771 AMAZON CAPITAL SERVICES	CHF: PRIZES		
			CHF: PRIZES		
			051.1471		158.40
			CHF: SUPPLIES		
			CHF: SUPPLIES		
			001.4100.4200		85.59
				Total :	**243.99**
85010	4/5/2022	005873 INTERSTATE STRIPING & SIGNS	TRAFFIC STRIPING MAINTENANCE		
			TRAFFIC STRIPING MAINTENANCE		
			004.8310.4578		5,095.50
			TRAFFIC STRIPING MAINTENANCE		
			TRAFFIC STRIPING MAINTENANCE		
			004.8310.4578		1,125.00
				Total :	**6,220.50**
85011	4/5/2022	006017 IMAGE SOURCE	CYBERSECURITY (NETWORKING EQUIPMENT)		
			CYBERSECURITY (NETWORKING EQUIPMENT)		
			030.8495.4349		3,153.66
				Total :	**3,153.66**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
85012	4/5/2022	006019 TEMPE HOUSE	SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			030.8495.4349		7,500.00
				Total :	**7,500.00**
85013	4/5/2022	006095 HILTON'S FLOWERS AND GIFTS	SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			SMALL BUS ASST PROG CSFRF/CLFRF-ARP		
			030.8495.4349		7,500.00
				Total :	**7,500.00**
1002080737	4/5/2022	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-APR		
			PERS HEALTH-APR		
			001.1150		11,264.36
			PERS HEALTH-APR		
			004.1150		1,683.85
			PERS HEALTH-APR		
			006.1150		501.70
			PERS HEALTH-APR		
			010.1150		1,131.35
			PERS HEALTH-APR		
			012.1150		192.96
			PERS HEALTH-APR		
			016.1150		192.96
			PERS HEALTH-APR		
			041.1150		323.07
			PERS HEALTH-APR		
			070.1150		308.37
			PERS HEALTH-APR		
			001.1450.3511		53.67
			PERS HEALTH-APR		
			041.9500.3515		2,200.00
				Total :	**17,852.29**

42 Vouchers for bank code : wfb **Bank total :** **1,233,086.45**

42 Vouchers in this report **Total vouchers :** **1,233,086.45**

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Treasurer's Report for February 2022

RECOMMENDATION: City Council to receive and file the Treasurer's Report for February 2022

FISCAL IMPACT: Cash and Investments:

General Fund	$ 8,894,296.61
Special Revenue Funds	$32,615,585.32
Internal Service Funds	$ 4,271,646.64
Capital Projects Funds	$19,621,270.45
Agency Funds	$ 1,836,534.16
Housing Authority Fund	$ 3,698,704.32
SARDA Funds	$ 2,120,694.52

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is $65M.

Approved _____ Motion _____ Second _____ Agenda Item No. 4

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

B Hughes

City Clerk

City Manager

CITY OF HIGHLAND
Treasurer's Report
as of February 28, 2022

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account	19,500,238.47

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
California Treasurer's Local Agency Investment Fund (LAIF)	n/a	0.278%		
General Fund			4,584,696.01	
Special Revenue Funds			18,122,490.00	
Internal Service Funds			4,535,415.00	
Capital Projects Funds			13,499,359.00	
Total City LAIF Funds				40,741,960.01
Housing Authority Fund			3,555,043.33	
Total Housing Authority LAIF Funds				3,555,043.33
Total LAIF Funds				44,297,003.34

1) Maximum limits on accounts are $65M City and $65M Housing Authority.
2) Quarterly interest earnings are deposited directly to accounts.
3) Funds are available within 24 hours or less depending on time of wire.
4) Pooled Money Investment Board Report dated January 2022 on-line for listing of investments.
5) Market Value is based on the December 31, 2021 applicable percentage of 0.997439120.
6) Market Value is $44,183,564.03 ($44,297,003.34 x 0.997439120).

California Asset Management Program (CAMP)	n/a	0.060%		
General Fund			131,788.59	
Special Revenue Funds			1,554,406.00	
Capital Projects Funds			5,701,031.00	
Total CAMP Funds				7,387,225.59
INVESTMENTS: FISCAL AGENT ACCOUNTS				
US Bank Corporate Trust Services (Community Facilities Districts)				
Community Facilities District (CFD) 90-1				
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	92,811.30	92,811.30
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	269,965.43	269,965.43
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	99,850.28	99,850.28
Community Facilities District (CFD) 2001-1				
Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	217,214.00	217,214.00
Interest Account #217795001				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	-	-
Principal Account #217795002				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	-	-
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	19,750.55	19,750.55
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	8,648.20	8,648.20
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	13,127.98	13,127.98
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	4,856.07	4,856.07
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				726,223.81

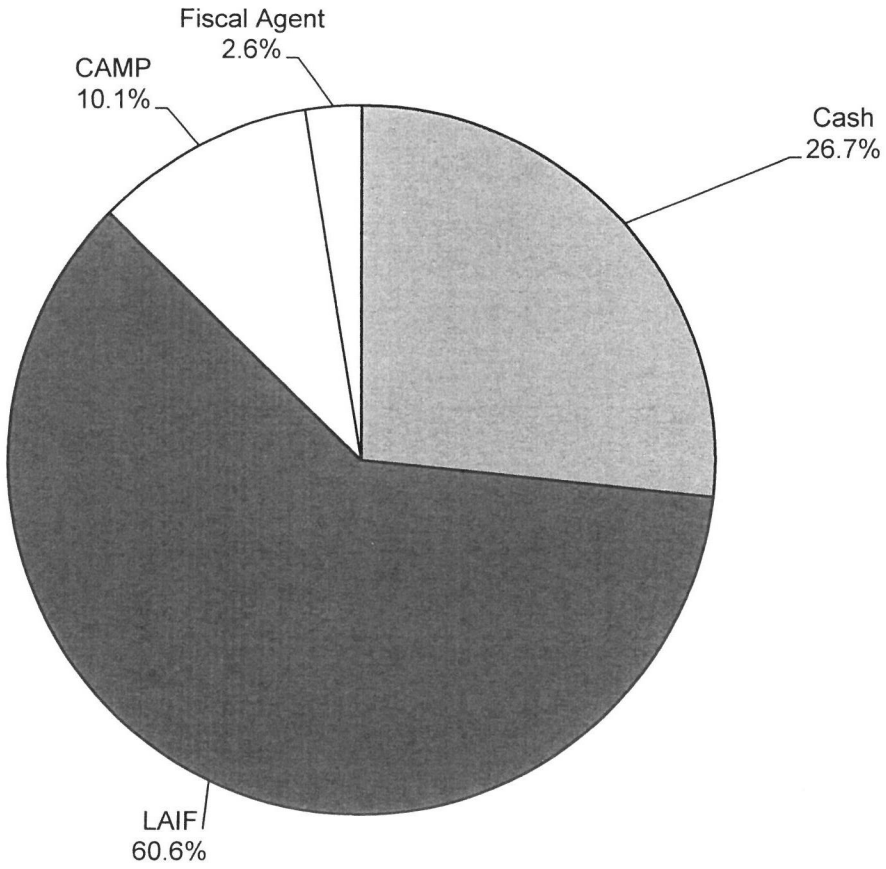
DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
US Bank Corporate Trust Services (SARDA)				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	4.29	4.29
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	0.10	0.10
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	176,426.31	176,426.31
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	1.96	1.96
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.01%	956,949.83	956,949.83
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	13,504.91	13,504.91
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	3.41	3.41
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,146,890.81
TOTAL CASH AND INVESTMENTS				**73,058,732.02**

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

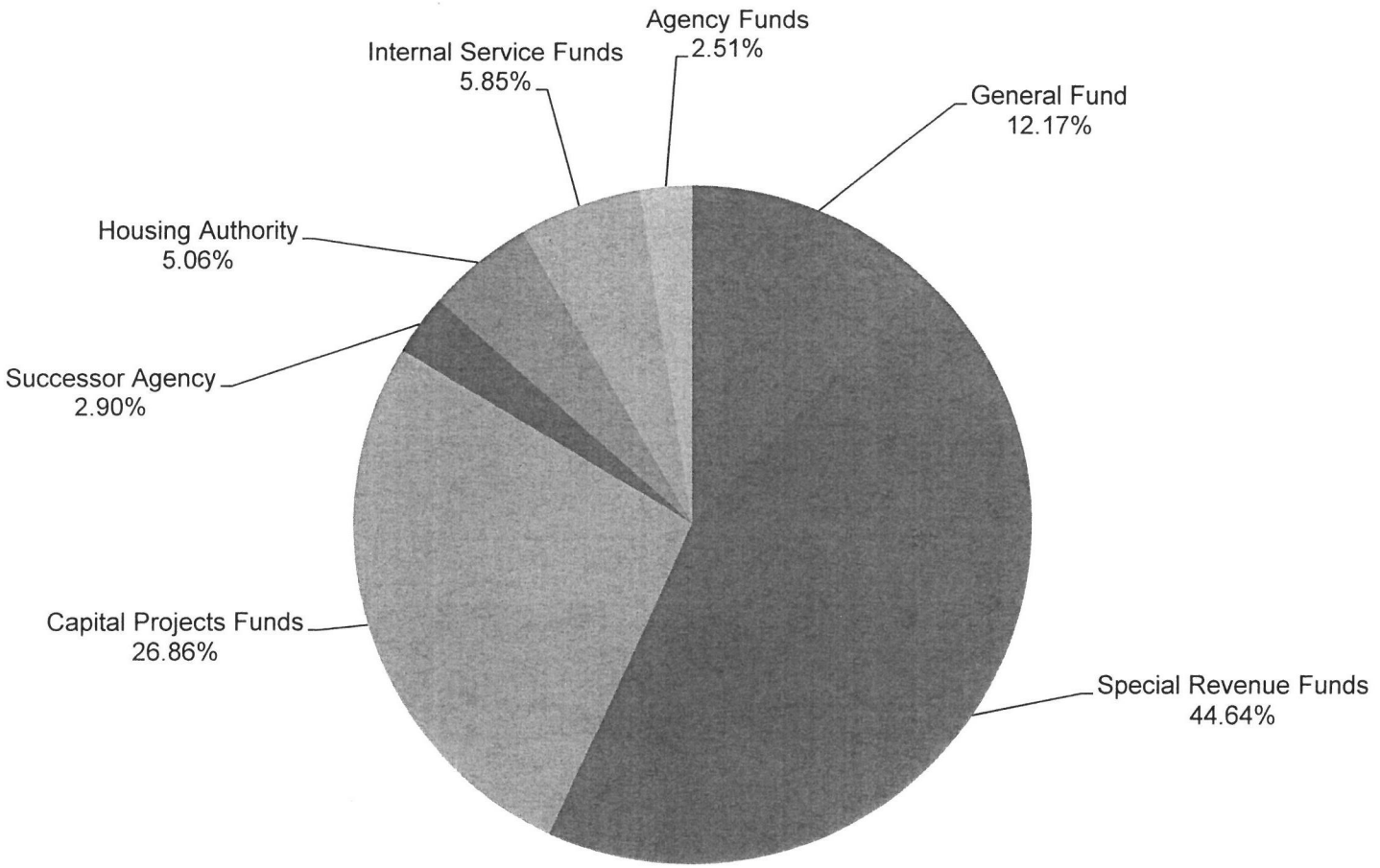
SIGNED:_____
Joseph A. Hughes
CITY MANAGER

SIGNED:_____
Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE SERVICES/CITY TREASURER

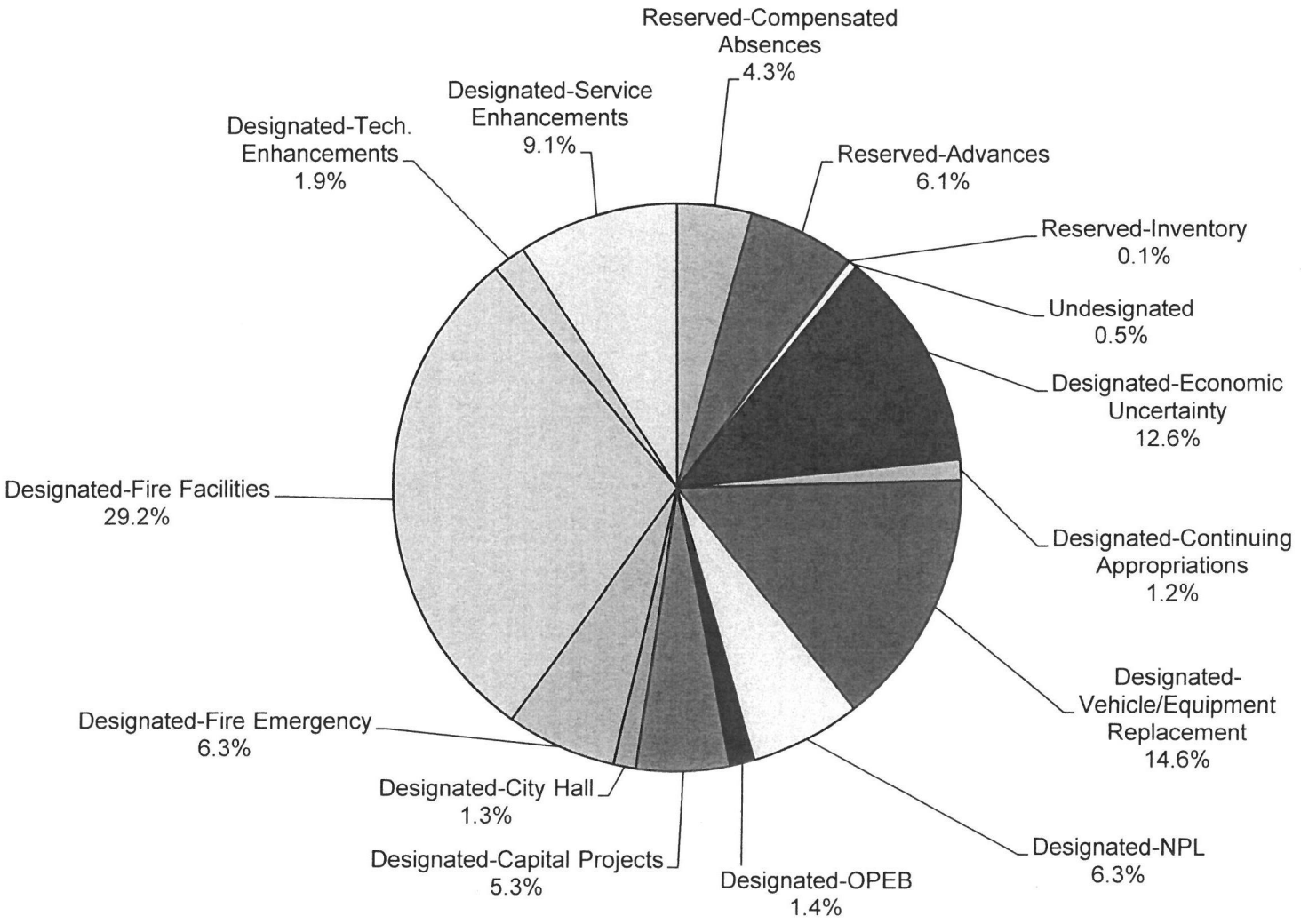
Treasurer's Report



Cash & Investments



General Fund Reserves



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Dana Calkins, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Jill Szendrodi

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 1, 2022. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____ Motion _____ Second _____ Agenda Item No. 5

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

March 10, 2022

Betty Hughes
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0041842
	Date of Loss:	02/28/2022
	Claimant:	Jill Szendrodi

Dear Ms. Hughes:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notice once sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com

City of
HIGHLAND
Inc. 1987

March 1, 2022

Dana Calkins, PECP
Claims Adjuster
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Jill Szendrodi
Incident Date: February 28, 2022

Dear Dana:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on March 1, 2022, by the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, April 12, 2022, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

claims/george hills letters/gh szendrodi ltr.docx

Mayor Larry McCallon | **Mayor Pro Tem** Penny Lilburn | **City Council** Jesse Chavez | **City Council** Anaeli Solano | **City Council** John P. Timmer | **City Manager** Joseph A. Hughes

27215 Base Line • Highland, CA 92346
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org

Do not write in this space.
For office use only:

Received:_____

By: Lissette Nock
☒ Mail ☒ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Jill Szendrodi

   a. Complete Address of Claimant, including City, State and Zip Code:
   28933 Shadow Creek Lane
   Highland, ca 92346

   b. Phone Number (949) 371 1416

   c. Date of Birth 3-26-68

d. Driver's License/State Identification Card Number:

_____ - _____

Issued by which State: California

✓ Driver's License _____ Identification Card

Expiration Date: 3-26-2025

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

SAME

3. Occurrence or event from which the claim arises:

a. Date of occurrence 2/28/2022

b. Time of occurrence 8:50 a.m.

c. Place of occurrence (Exact and specific location)

Cloverhill Drive & Shadow Creek Lane

Between Baseline + Water St.

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

Repaving Road for 3 weeks now, I just purchased new car - rocks flying up - 2 chips on windshield

e. What particular action by the City, or its employees, caused the alleged damage or injury?

There wasn't a sign stating they were currently working on road, they waived me through On my way back home (30 min. later), I received two sets of instructions from guys working, I could hear the gravel underneath car - Roller Truck on one side of street -

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

I need a new windshield- I just brought the car home on Thursday 2/24/2022 - no damages- and no driving.

5. Give the name(s) of the City employee(s) causing the damage or injury:

City of Highland + the contractors they hired- This information is no where to be found.

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

Jill Szemanski 28933 Shadow Creek. Lane Highland Ca 92346

8. Damages Claimed:

a. Amount claimed as of this date: $ $250

b. Estimate amount of future costs: $

c. Total amount claimed: $

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

Estimate Cost of Toyota Camry 2022 Windshield

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. _____

b. _____

c. _____

d. _____

e. _____

10. Any additional information which might be helpful in considering this claim:

Photos available

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Highland / Ca
City and State

Date: 3/1/2022

Signature of Claimant

Jill Szendrodi
Printed name of person signing above

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Dana Calkins, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Maria Del Carmen Jimenez

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 8, 2022. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. 6
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

D Hughes
City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

March 30, 2022

Betty Hughes
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0041986
	Date of Loss:	09/24/2021
	Claimant:	Maria Del Carmen Jimenez

Dear Ms. Hughes:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue standard rejections to commence the statute of limitations on both.**

Please provide us with a copy of the notices sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com

City of
HIGHLAND
Inc. 1987

March 8, 2022

Dana Calkins, PECP
Claims Adjuster
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Maria Del Carmen Jimenez
Incident Date: September 24, 2021

Dear Dana:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on March 8, 2022, on behalf of the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, April 12, 2022, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

claims\george hills letters\gh maria jiminez ltr.docx

Mayor Larry McCallon | **Mayor Pro Tem** Penny Lilburn | **City Council** Jesse Chavez | **City Council** Anaeli Solano | **City Council** John P. Timmer | **City Manager** Joseph A. Hughes

27215 Base Line • Highland, CA 92346
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org

RECEIVED

MAR - 8 2022

CITY OF HIGHLAND
CITY CLERK

Do not write in this space.
For office use only:

Received:_____

By:_____

☒ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND

(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Maria Del Carmen Jimenez

   a. Complete Address of Claimant, including City, State and Zip Code:
   1445 Canyon Road
   San Bernardino CA 92404

   b. Phone Number (909) 766-4059

   c. Date of Birth 8/21/1969

d. Driver's License/State Identification Card Number:

Issued by which State: CA

____ Driver's License X Identification Card

Expiration Date: 8/21/2022

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

The Law Offices of Larry H. Parker
350 San Antonio Drive Long Beach CA 90807

3. Occurrence or event from which the claim arises:

a. Date of occurrence 9/24/2021

b. Time of occurrence 1:45 am

c. Place of occurrence (Exact and specific location)

Pacific Street / Sterling Ave
San Bernardino

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

Claimant passenger in Uber vehicle who was driving on Pacific heading eastbound when Uber driver battoned ~~just due to large pot hole~~ negligently owned, repaired and maintained by the above government entity.

e. What particular action by the City, or its employees, caused the alleged damage or injury?

large dip / pot hole at intersection of
Pacific Street / Sterling Ave

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

Claimant sustained T12 Vertebral Fracture and bruised forehead

5. Give the name(s) of the City employee(s) causing the damage or injury:

Unknown

6. Name and address of any other person injured:

N/A

7. Name and address of the owner of any damaged property:

Unknown

8. Damages Claimed:

a. Amount claimed as of this date: $ bills up to date $6,043.16

b. Estimate amount of future costs: $ 1,000.00

c. Total amount claimed: $ 2,000.00

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

St. Bernardines Medical Center, RadAdvantage
Dr. Ali H. Meshwda, MD, Transit Physical Therapy

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. St Bernardine Medical Center 2101 N. Waterman Ave SB CA 92404

b. Radadvantage, Professional Corp

c. Dr. Ali H. Mesiwala, MD

d. Transit Physical Therapy

e.

10. Any additional information which might be helpful in considering this claim:

N/A

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Long Beach, CA
City and State

Date: 3/4/22

Signature of Claimant

Jeff Billings
Printed name of person signing above

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

REVIEWED BY: Chuck Dantuono, Director of Administrator Services/City Treasurer
Dana Calkins, George Hills Company, Claims Adjusters

SUBJECT: Claim Consideration – Jasbel Gutierrez

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 28, 2022. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

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Approved _____	Motion _____	Second _____	Agenda Item No. 7
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

April 6, 2022

Betty Hughes
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0042472
	Date of Loss:	5/25/2021
	Claimant:	Jasbel Gutierrez

Dear Ms. Hughes:

We have reviewed the above captioned claim and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notice once sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com

City of
HIGHLAND
Inc. 1987

March 29, 2022

Dana Calkins, PECP
Claims Adjuster
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Jasbel Gutierrez
Incident Date: May 25, 2021

Dear Dana:

Enclosed is a copy of a Claim received and filed in the Office of the City Clerk on March 28, 2022, on behalf of the above referenced claimant(s). Please review and advise this office on the appropriate action to be taken. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, April 12, 2022, pending your recommendation.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Betty Hughes

Betty Hughes, MMC
City Clerk

cc: Joseph Hughes, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

claims/george hills letters/gh jasbel gutierrez ltr.docx

Mayor Larry McCallon | **Mayor Pro Tem** Penny Lilburn | **City Council** Jesse Chavez | **City Council** Anaeli Solano | **City Council** John P. Timmer | **City Manager** Joseph A. Hughes
27215 Base Line • Highland, CA 92346
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org

Mendez & Sanchez

Giancarlo J. Mendez
Michael A. Sanchez
Arielle B. Farias
Alex D. Guerrero*
Arya M. Tahmassebi*
* Also Admitted in NV

5440 E Beverly Blvd.
Los Angeles, CA 90022

7016 3560 0001 0137 7337

RECEIVED
MAR 28 2022
CITY OF HIGHLAND
CITY CLERK

(323) 838 - 1444
(323) 838 - 1226
MendezSanchezLaw.com

March 24, 2022

VIA CERTIFIED MAIL
CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

Re: Our client: Jasbel Gutierrez
D.O.I.: 01/30/2020

Dear City Clerk:

The above-mentioned client has retained this office to represent her with regards to the incident that occurred on or about May 25, 2021.

Attached, please find the completed City of Highland Claims Form for your review. Please contact this office at your earliest opportunity to discuss this claim.

Your cooperation in this matter is greatly appreciated.

Yours truly,

Law Offices of Mendez & Sanchez

A Farias

Alex D. Guerrero, Esq.
Arielle B. Farias, Esq.
Attorneys at Law

RECEIVED

MAR 28 2022

CITY OF HIGHLAND
CITY CLERK

Do not write in this space.
For office use only:

Received:_____

By:_____

☑ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND

(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Jasbel Gutierrez

   a. Complete Address of Claimant, including City, State and Zip Code:

      23411 Hemlock Ave., Apt. 7

      Moreno Valley, CA 92557

   b. Phone Number (951) 563-2961

   c. Date of Birth 10/03/2008

d. Driver's License/State Identification Card Number:

N/A - Applicant is a minor

Issued by which State:_____

_____ Driver's License _____ Identification Card

Expiration Date:_____

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

544 E. Beverly Blvd.

Los Angeles, CA 90022

3. Occurrence or event from which the claim arises:

a. Date of occurrence 05/25/2021

b. Time of occurrence_____

c. Place of occurrence (Exact and specific location)

New Vision Middle School in the City of Highland, State of California.

26655 Highland Ave., Highland, CA 92346

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

Zachary Manuel Corrales, a prior history teacher at New Vision Middle School in the City of Highland, County of San Bernardino, State of California, has been annoying and/or molesting Ms. Gutierrez in person and through social media messages, videos, calls, and pictures since at least January 2021.

e. What particular action by the City, or its employees, caused the alleged damage or injury?

The State is responsible for the negligent hiring, supervision and/or retension of Zachary Manuel Corrales. Further, the State knew or should have known that Zachary Manuel Corrales had been annoying and/or molesting Ms. Gutierrez.

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

12-year-old Ms. Gutierrez has been psychologically traumatized, molested, embarassed, and harassed by her 30-year-old history teacher, Zachary Manuel Corrales.

5. Give the name(s) of the City employee(s) causing the damage or injury:

Zachary Manuel Corrales

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

8. Damages Claimed:

a. Amount claimed as of this date: $10,000,000.00

b. Estimate amount of future costs: $_____

c. Total amount claimed: $10,000,000.00

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

12-year-old Ms. Gutierrez has suffered general damages as she has been psychologically traumatized, molested, embarassed, and harassed by her 30-year-old history teacher, Zachary Manuel Corrales.

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Premier Forensic Psychology; Alex Avila, LCP; 2400 E. Katella Ave., #800, Anaheim, CA 92806

b. _____

c. _____

d. _____

e. _____

10. Any additional information which might be helpful in considering this claim:

Please see the attached Temporary Restraining Order, attached hereto as Exhibit "A."

_____

_____

_____

_____

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Los Angeles, California
City and State

Date: 03/24/2022

A Farias
Signature of Claimant

Arielle B. Farias, the legal representative for Claimant Jasbel Gutierrez
Printed name of person signing above

EXHIBIT "A"

CH-130

Civil Harassment Restraining Order After Hearing

Clerk stamps date here when form is filed.

FILED
SUPERIOR COURT OF CALIFORNIA
COUNTY OF RIVERSIDE

AUG 10 2021

G. Carrillo

Person in (1) must complete items (1), (2), and (3) only.

(1) Protected Person

a. Your Full Name: [redacted] J.G.

Your Lawyer *(if you have one for this case)*
Name: Arielle B. Farias, Esq. State Bar No.: 332833
Firm Name: Mendez & Sanchez

b. Your Address *(If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or e-mail.)*
Address: 5440 E Beverly Blvd
City: Los Angeles State: CA Zip: 90022
Telephone: (323) 838-1444 Fax: (323) 838-1226
E-Mail Address: afarias@mswlegal.com

Fill in court name and street address:

Superior Court of California, County of
~~San Bernardino 247 West Third Street~~
~~San Bernardino Civil Division CA 92415~~
Riverside Superior Court
Moreno Valley Branch
13800 Heacock Street, #D201
Moreno Valley, CA 92553

Court fills in case number when form is filed.

Case Number:
CVMV 2102622

(2) Restrained Person

Full Name: Zachary Manuel Corrales
Description:
Sex: ☑ M ☐ F Height: _____ Weight: 210 Date of Birth: 09/12/1990
Hair Color: Brown Eye Color: Brown Age: 30 Race: Hispanic
Home Address *(if known)*: 7922 Day Creek Blvd.
City: Rancho Cucamonga State: CA Zip: 91737
Relationship to Protected Person: Prior history teacher at New Vision Middle School

(3) ☐ Additional Protected Persons

In addition to the person named in (1), the following family or household members of that person are protected by the orders indicated below:

Full Name	Sex	Age	Lives with you?	How are they related to you?
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	

☐ *Check here if there are additional persons. List them on an attached sheet of paper and write "Attachment 3—Additional Protected Persons" as a title. You may use form MC-025,* Attachment.

(4) Expiration Date

This Order, except for any award of lawyer's fees, expires at

Time: _____ ☐ a.m. ☐ p.m. ☑ midnight on *(date)*: 8/9/2024

If no expiration date is written here, this Order expires three years from the date of issuance.

This is a Court Order.

Case Number: 21026222
CVMV

(5) Hearing

a. There was a hearing on *(date):* AUG 10 2021 *(time):* 8:00 AM in Dept.: MV2 Room: _____
(Name of judicial officer): BELINDA A. HANDY made the orders at the hearing.

b. These people were at the hearing:
(1) ☒ The person in (1). (3) ☒ The lawyer for the person in (1) *(name):* Arielle B. Farias
(2) ☐ The person in (2). (4) ☐ The lawyer for the person in (2) *(name):* _____
☐ Additional persons present are listed at the end of this Order on Attachment 5.

c. ☐ The hearing is continued. The parties must return to court on *(date):* _____ at *(time):* _____

To the Person in (2):

The court has granted the orders checked below. If you do not obey these orders, you can be arrested and charged with a crime. You may be sent to jail for up to one year, pay a fine of up to $1,000, or both.

(6) ☒ Personal Conduct Orders

a. You must not do the following things to the person named in (1)
☐ and to the other protected persons listed in (3):
(1) ☒ Harass, intimidate, molest, attack, strike, stalk, threaten, assault (sexually or otherwise), hit, abuse, destroy personal property of, or disturb the peace of the person.
(2) ☒ Contact the person, either directly or indirectly, in any way, including, but not limited to, in person, by telephone, in writing, by public or private mail, by interoffice mail, by e-mail, by text message, by fax, or by other electronic means.
(3) ☒ Take any action to obtain the person's address or location. If this item (3) is not checked, the court has found good cause not to make this order.
(4) ☐ Other *(specify):*
☐ Other personal conduct orders are attached at the end of this Order on Attachment 6a(4).

b. Peaceful written contact through a lawyer or process server or other person for service of legal papers related to a court case is allowed and does not violate this Order.

(7) ☒ Stay-Away Orders

a. You must stay at least 100 yards away from *(check all that apply):*
(1) ☒ The person in (1).
(2) ☐ Each person in (3).
(3) ☒ The home of the person in (1).
(4) ☐ The job or workplace of the person in (1).
(5) ☒ The school of the person in (1).
(6) ☐ The school of the children of the person in (1).
(7) ☐ The place of child care of the children of the person in (1).
(8) ☐ The vehicle of the person in (1).
(9) ☐ Other *(specify):*
_____
_____
_____
_____

b. This stay-away order does not prevent you from going to or from your home or place of employment.

This is a Court Order.

(8) No Guns or Other Firearms and Ammunition

a. **You cannot own, possess, have, buy or try to buy, receive or try to receive, or in any other way get guns, other firearms, or ammunition.**

b. If you have not already done so, you must:

- Within 24 hours of being served with this Order, sell to or store with a licensed gun dealer, or turn in to a law enforcement agency, any guns or other firearms in your immediate possession or control.
- File a receipt with the court within 48 hours of receiving this Order that proves that your guns or firearms have been turned in, sold, or stored. *(You may use form CH-800,* Proof of Firearms Turned In, Sold, or Stored, *for the receipt.)*

c. ☐ The court has received information that you own or possess a firearm.

d. ☐ The court has made the necessary findings and applies the firearm relinquishment exemption under Code of Civil Procedure section 527.9(f). Under California law, the person in (2) is not required to relinquish this firearm *(specify make, model, and serial number of firearm(s)):*

_____

The firearm must be in his or her physical possession only during scheduled work hours and during travel to and from his or her place of employment. Even if exempt under California law, the person in (2) may be subject to federal prosecution for possessing or controlling a firearm.

(9) ☐ Lawyer's Fees and Costs

The person in ___ must pay to the person in ___ the following amounts for

☐ lawyer's fees ☐ costs:

Item	Amount	Item	Amount
_____	$ _____	_____	$ _____
_____	$ _____	_____	$ _____

☐ Additional items and amounts are attached at the end of this Order on Attachment 9.

(10) ☐ Possession and Protection of Animals

a. ☐ The person in (1) is given the sole possession, care, and control of the animals listed below, which are owned, possessed, leased, kept, or held by him or her, or reside in his or her household.
(Identify animals by, e.g., type, breed, name, color, sex.)

_____

_____

b. ☐ The person in (2) must stay at least ____ yards away from, and not take, sell, transfer, encumber, conceal, molest, attack, strike, threaten, harm, or otherwise dispose of, the animals listed above.

(11) ☐ Other Orders *(specify):*

_____

_____

_____

_____

☐ Additional orders are attached at the end of this Order on Attachment 11.

This is a Court Order.

To the Person in (1):

(12) Mandatory Entry of Order Into CARPOS Through CLETS

This Order must be entered into the California Restraining and Protective Order System (CARPOS) through the California Law Enforcement Telecommunications System (CLETS). *(Check one):*

a. ☒ The clerk will enter this Order and its proof-of-service form into CARPOS.

b. ☐ The clerk will transmit this Order and its proof-of-service form to a law enforcement agency to be entered into CARPOS.

c. ☐ By the close of business on the date that this Order is made, the person in (1) or his or her lawyer should deliver a copy of the Order and its proof-of-service form to the law enforcement agency listed below to enter into CARPOS:

Name of Law Enforcement Agency	Address *(City, State, Zip)*

☐ Additional law enforcement agencies are listed at the end of this Order on Attachment 12.

(13) Service of Order on Restrained Person

a. ☐ The person in (2) personally attended the hearing. No other proof of service is needed.

b. ☒ The person in (2) did not attend the hearing.

(1) ☒ Proof of service of form CH-110, *Temporary Restraining Order*, was presented to the court. The judge's orders in this form are the same as in form CH-110 except for the expiration date. The person in (2) must be served with this Order. Service may be by mail.

(2) ☐ The judge's orders in this form are different from the temporary restraining orders in form CH-110. Someone—but not anyone in (1) or (3)—must personally serve a copy of this Order on the person in (2).

(14) ☐ No Fee to Serve (Notify) Restrained Person

The sheriff or marshal will serve this Order without charge because:

a. ☐ The Order is based on unlawful violence, a credible threat of violence, or stalking.

b. ☐ The person in (1) is entitled to a fee waiver.

(15) Number of pages attached to this Order, if any: _____

Date: AUG 1 0 2021

Judicial Officer BELINDA A. HANDY

This is a Court Order.

Warning and Notice to the Restrained Person in (2):

You Cannot Have Guns or Firearms

Unless item 8d is checked, you cannot own, have, possess, buy or try to buy, receive or try to receive, or otherwise get guns, other firearms, or ammunition while this Order is in effect. If you do, you can go to jail and pay a $1,000 fine. You must sell to or store with a licensed gun dealer, or turn in to a law enforcement agency, any guns or other firearms that you have or control as stated in item (8) above. The court will require you to prove that you did so.

Instructions for Law Enforcement

Enforcing the Restraining Order

This Order is enforceable by any law enforcement agency that has received the Order, is shown a copy of the Order, or has verified its existence on the California Restraining and Protective Order System (CARPOS). If the law enforcement agency has not received proof of service on the restrained person, and the restrained person was not present at the court hearing, the agency must advise the restrained person of the terms of the Order and then must enforce it. Violations of this Order are subject to criminal penalties.

Start Date and End Date of Orders

This Order *starts* on the date next to the judge's signature on page 4 and *ends* on the expiration date in item (4) on page 1.

Arrest Required If Order Is Violated

If an officer has probable cause to believe that the restrained person had notice of the order and has disobeyed it, the officer must arrest the restrained person. (Pen. Code, §§ 836(c)(1), 13701(b).) A violation of the order may be a violation of Penal Code section 166 or 273.6. Agencies are encouraged to enter violation messages into CARPOS.

Notice/Proof of Service

The law enforcement agency must first determine if the restrained person had notice of the order. Consider the restrained person "served" (given notice) if (Pen. Code, § 836(c)(2)):

- The officer sees a copy of the *Proof of Service* or confirms that the *Proof of Service* is on file; *or*
- The restrained person was at the restraining order hearing or was informed of the order by an officer.

An officer can obtain information about the contents of the order and proof of service in CARPOS. If proof of service on the restrained person cannot be verified and the restrained person was not present at the court hearing, the agency must advise the restrained person of the terms of the order and then enforce it.

If the Protected Person Contacts the Restrained Person

Even if the protected person invites or consents to contact with the restrained person, this Order remains in effect and must be enforced. The protected person cannot be arrested for inviting or consenting to contact with the restrained person. The orders can be changed only by another court order. (Pen. Code, § 13710(b).)

This is a Court Order.

Conflicting Orders—Priorities of Enforcement

If more than one restraining order has been issued, the orders must be enforced according to the following priorities: *(See Pen. Code, § 136.2; Fam. Code, §§ 6383(h)(2), 6405(b).)*

1. *EPO:* If one of the orders is an *Emergency Protective Order* (form EPO-001) and is more restrictive than other restraining or protective orders, it has precedence in enforcement over all other orders.
2. *No-Contact Order:* If there is no EPO, a no-contact order that is included in a restraining or protective order has precedence over any other restraining or protective order.
3. *Criminal Order:* If none of the orders includes a no contact order, a domestic violence protective order issued in a criminal case takes precedence in enforcement over any conflicting civil court order. Any nonconflicting terms of the civil restraining order remain in effect and enforceable.
4. *Family, Juvenile, or Civil Order:* If more than one family, juvenile, or other civil restraining or protective order has been issued, the one that was issued last must be enforced.

Clerk's Certificate

[seal]

(Clerk will fill out this part.)

—Clerk's Certificate—

I certify that this *Civil Harassment Restraining Order After Hearing* is a true and correct copy of the original on file in the court.

Date: AUG 10 2021 Clerk, by _____, Deputy

This is a Court Order.

STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jim Richardson, Public Works Manager JR

SUBJECT: Contract Renewal - 2021-01 "Tree Trimming and Arborist Service Agreement"

RECOMMENDATION: It is recommended that the City Council extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. (Contractor) for one-year.

FISCAL IMPACT: The Contractor has agreed to extend the current Tree Trimming and Arborist Service Agreement for one-year with no change to the current contract price of $53,571.00 which includes unit prices established at bid time for a predetermined list of tree trimming and arborist services. All work is to be paid from current budgets.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a contract with the Contractor to provide tree trimming services throughout the City. This is an on-call maintenance contract based on pre-established tasks in the bid documents and unit prices from the contractor's bid proposal. The actual amount of the annual contract will vary based on available budgets and the City's tree trimming and arborist maintenance needs. The services provided by the contractor have been satisfactory. The contract documents provide the City the option of four one-year contract extensions, and this will be the first one-year contract extension.

M:\Maintenance\Tree Trimming\2021-01\2021-01 Tree Trimming and Arborist Service Agreement staff report for contract renewal.doc

Approved _____	Motion _____	Second _____	Agenda Item No. 8
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Jim Richardson, Public Works Manager JR

SUBJECT: Contract Renewal – 2018-12 "Facilities and Parks Janitorial Service"

RECOMMENDATION: That the City Council approve extension of the facilities and parks janitorial maintenance contract 2018-12 with Base Hill Inc., dba Jan Point for one-year.

FISCAL IMPACT: There will be no increase associated with this contract renewal. The total contract amount of $76,284 is included with the current approved budget.

PUBLIC NOTICE: There was no need to advertise the contract for public bids. The City is simply exercising the option specified in the existing contract at this time. Notices of the City Council agenda were posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City currently has a maintenance contract with Jan Point to provide janitorial services at the following locations:

1) City Hall – Cleaning facility 3 times per week.
2) Aurantia Park and Community Park - Cleaning and locking restrooms 7 days per week and unlocking restrooms 3 days per week plus all City recognized holidays.
3) Police Station – cleaning facility 2 times per week.

Jan Point's work has been satisfactory and the contract agreement allows for 5 one-year extensions. This will be the 3rd one-year contract extension and the contractor has agreed to renew their contract with the City for one-year with no increase to the contract amount.

M:\Maintenance\Janitorial and Park Clean-up Services Contract\2018-12 Contract\2018-12 Facilities and Parks Janitorial Service Contract Renewal 2022.doc

Approved _____ Motion _____ Second _____ Agenda Item No. 9

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

DDHugo

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Matt Bennett, Assistant Public Works Director MB

SUBJECT: Easements Acceptance/Tract 20142; Santa Ana Canyon Rd. (Kiel) Beazer Homes

RECOMMENDATION: That the City Council (1) accept Grants of Easement for Road and Drainage purposes (Right-of Way Dedications) and Drainage purposes (Storm Drain Easement) from Beazer Homes, and (2) direct the City Clerk to record the Grants of Easement.

FISCAL IMPACT: None

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The Conditions of Approval for Tract 20142, (TTM 018-001) a single family residential project located north of Santa Ana canyon Road and west of Alta Vista, requires Road and Drainage easements for the dedication of the full 66'-wide street Right-of-Way of Santa Ana Canyon Road which fronts Tract 20142 and a drainage easement crossing private property (APN 1210-371-13), just south of Tract 20142. The Grants of Easement from the various owners, are ready for City Council acceptance.

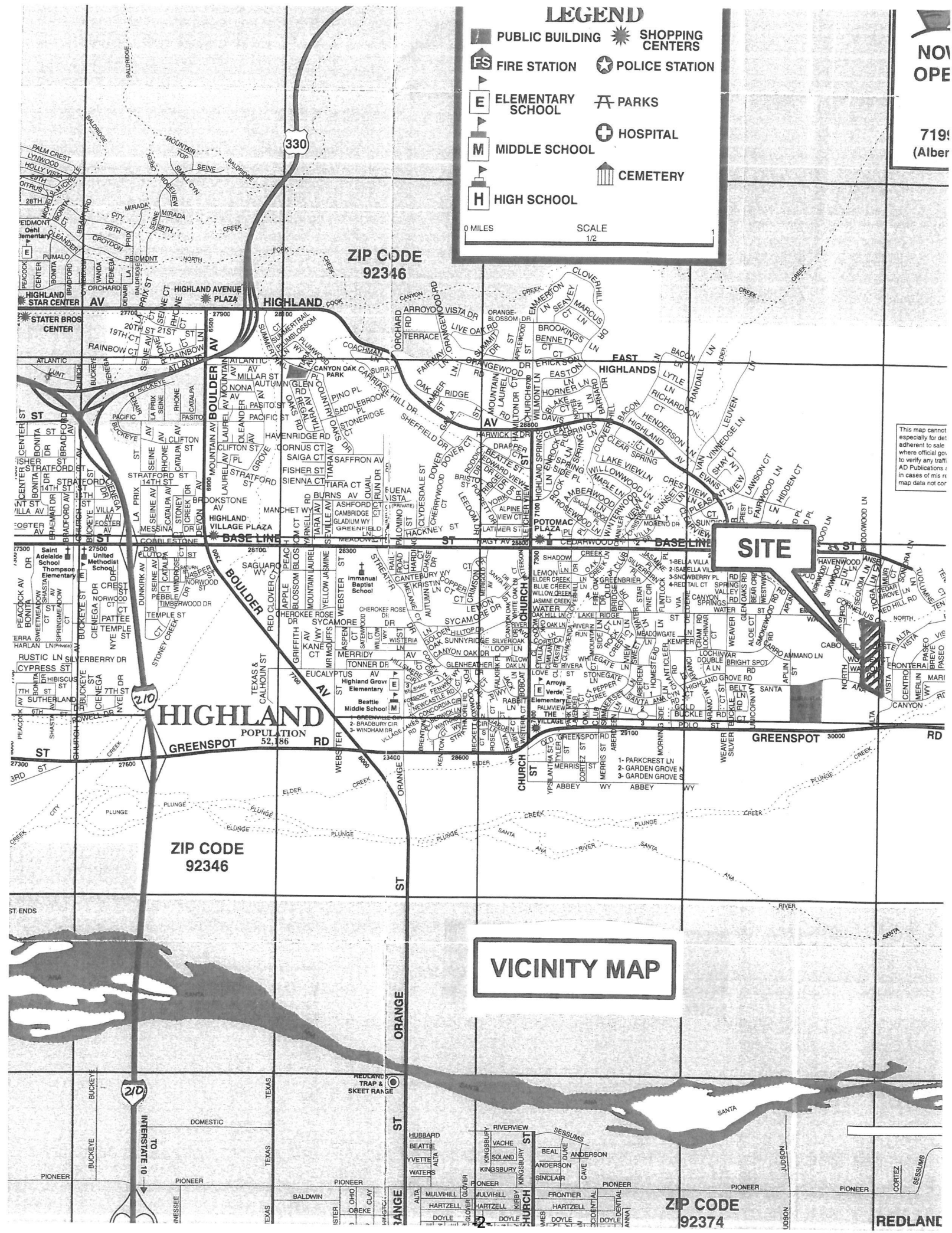
Attachments: (1) Vicinity Map
(2) Assessor's Parcel Map
(3) Dedication Exhibit
(4) Grants of Easement Deeds
(5) Right-of-Way Dedication Legal Descriptions & Plats
(6) Drainage Easement Legal Description & Plat

L:\Engineering_Backup\030174002 TTM 018-001-4002 12 Tr 20142 12 SAC Rd ROW Ded SD Easmnt staff report.doc

Approved _____	Motion _____	Second _____	Agenda Item No. 10
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hugh
City Clerk

City Manager

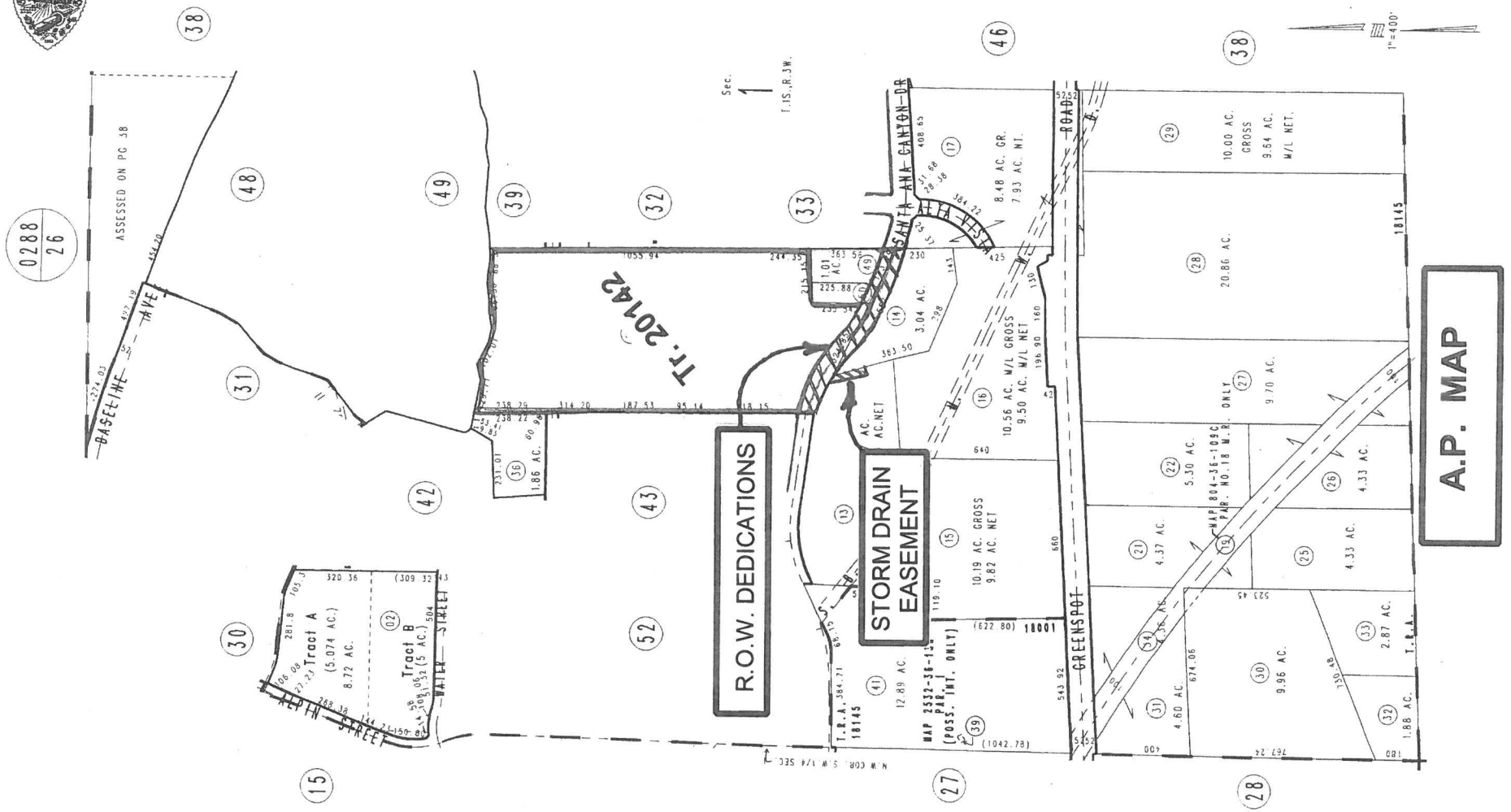

LEGEND
PUBLIC BUILDING
SHOPPING CENTERS
FIRE STATION
POLICE STATION
ELEMENTARY SCHOOL
PARKS
HOSPITAL
MIDDLE SCHOOL
CEMETERY
HIGH SCHOOL
0 MILES
SCALE
1/2
ZIP CODE 92346
HIGHLAND
POPULATION 52,186
SITE
VICINITY MAP
ZIP CODE 92346
ZIP CODE 92374
REDLANDS
TO INTERSTATE 10
330
210
ORANGE ST
BOULDER AV
CHURCH ST
WEBSTER ST
GREENSPOT RD
BASE LINE
HIGHLAND AVENUE
STATER BROS CENTER
HIGHLAND STAR CENTER
HIGHLAND VILLAGE PLAZA
POTOMAC PLAZA
EAST HIGHLANDS
CANYON OAK PARK
Saint Adelaide School
United Methodist School
Thompson Elementary
Immanuel Baptist School
Highland Grove Elementary
Beattie Middle School
Arroyo Verde Elementary
SANTA ANA RIVER
TRAP & SKEET RANGE
DOMESTIC

THIS MAP IS FOR THE PURPOSE OF AD VALOREM TAXATION ONLY

Ptn. W.1/2, Sec. 01, T.1S., R.3W., S.B.M.

City of Highland
Tax Rate Area
18001 18145

1210 - 37



JUNE 1995

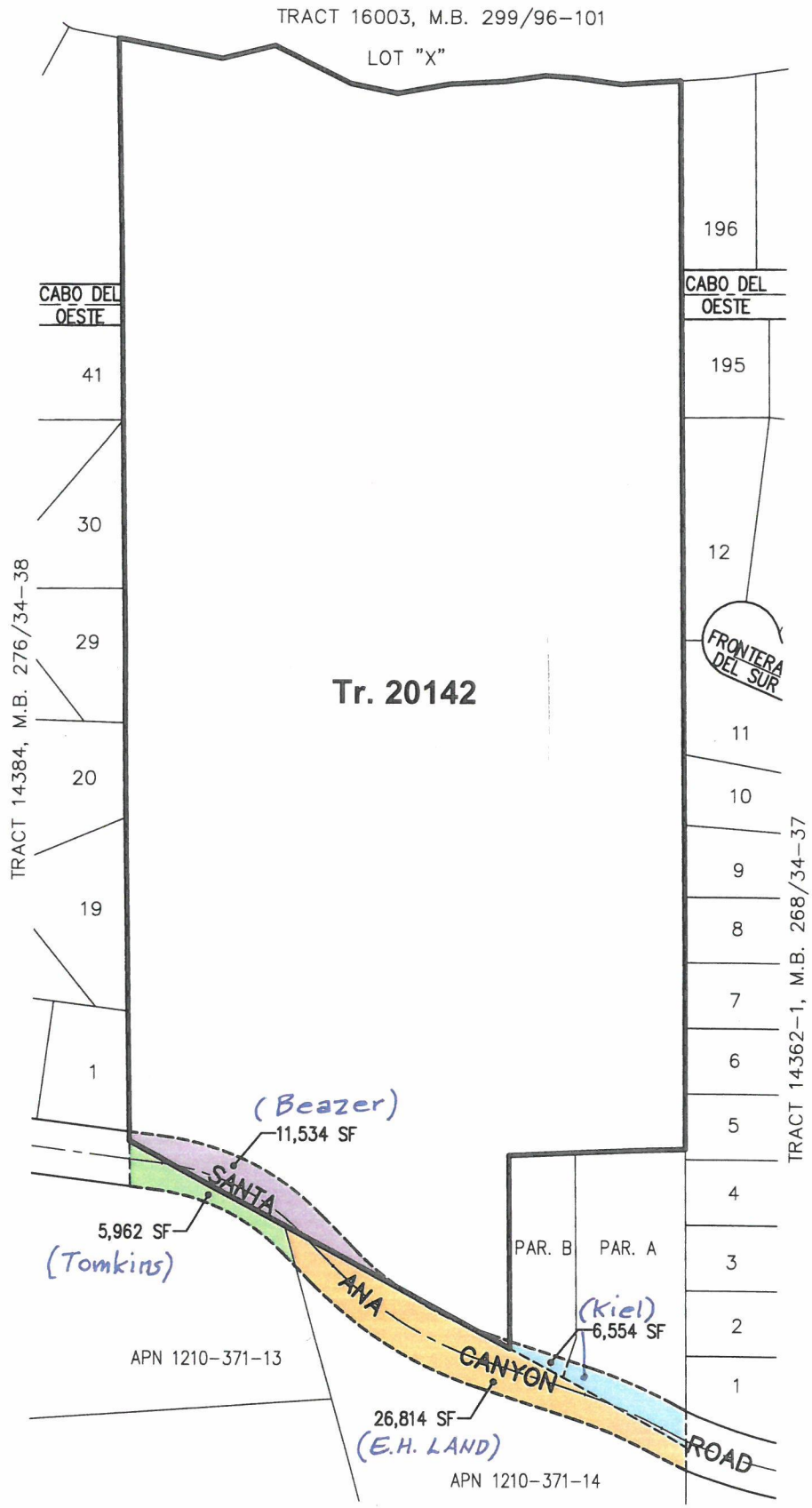
Sherer's Licensed Land Survey Bk. 1 Pg 86

Assessor's Map
Book 1210 Page 37
San Bernardino County

REVISED
04/19/16 RU
05/05/16 RU
09/19/16 RM
07/29/19 KA

RIGHT-OF-WAY DEDICATION EXHIBIT

SCALE: 1"=200'



RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

APN: 1210-371-13

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

MARIA LI TOMKINS, TRUSTEE UNDER TRUST DATED JULY 15, 1987,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: March 3, 2022

MARIA LI TOMKINS

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

On 3/3/2022, before me, Natalie A. Martin, Notary Public, personally appeared Maria Li Tomkins, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Natalie A. Martin
Signature

(This Area for Official Notary Seal)

NATALIE A. MARTIN
Notary Public - California
San Bernardino County
Commission # 2334594
My Comm. Expires Oct 1, 2024

L: Engineering backup\03017400200\4002 11 Tr 20142 SAC Rd ROW Ded Tomkins GOE.dox

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

THAT PORTION OF THE NORTH 1/2, OF THE SOUTHWEST 1/4, OF SECTION 1, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PER OFFICIAL PLAT FILED IN THE DISTRICT LAND OFFICE FEBRUARY 24, 1869, DESCRIBED AS FOLLOWS:

PARCEL "A"

BEGINNING AT THE NORTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN GRANT DEED RECORDED AUGUST 18, 2014 AS DOCUMENT NO. 2014-0298811, OFFICIAL RECORDS OF SAID COUNTY;

THENCE SOUTH 15°10'41" EAST ALONG THE WESTERLY LINE OF SAID CERTAIN PARCEL, A DISTANCE OF 51.56 FEET;

THENCE NORTH 43°57'57" WEST, A DISTANCE OF 25.61 FEET, TO THE BEGINNING OF A CURVE, CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 248.07 FEET;

THENCE NORTHWESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGEL OF 39°10'11", AN ARC LENGTH OF 169.59 FEET;

THENCE NORTH 83°08'08" WEST, A DISTANCE OF 34.00 FEET;

THENCE NORTH 01°05'47" WEST, A DISTANCE OF 55.44 FEET TO THE SOUTHWEST CORNER OF PARCEL "C" AS DESCRIBED IN CERTIFICATE OF COMPLIANCE NO. COC 018-006, RECORDED JUNE 06, 2019 AS DOCUMENT NO. 2019-0184263, OFFICIAL RECORDS OF SAID COUNTY;

THENCE SOUTH 61°27'41" WEST ALONG THE SOUTHERLY LINE OF SAID PARCEL "C", A DISTANCE OF 214.00 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 0.14 ACRES, MORE OR LESS.

AFFECTS: APN 1210-371-13

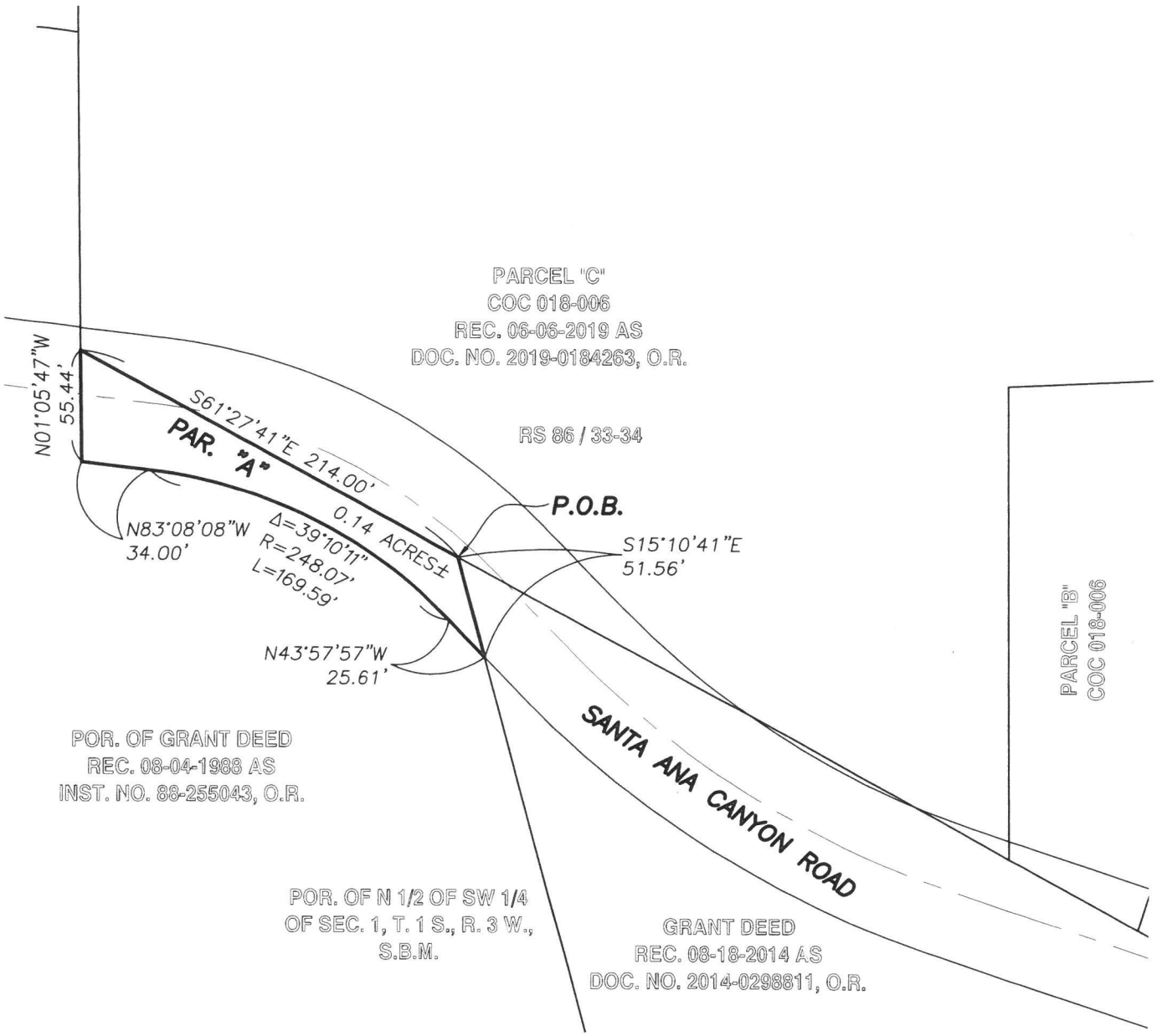
SEE EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY ME OR UNDER MY SUPERVISION:

RICHARD D REAVES, PLS 9386

EXHIBIT "B"
RIGHT OF WAY DEDICATION

SHEET 1 OF 1



LICENSED LAND SURVEYOR
RICHARD DAIL REAVES
LS 9386
STATE OF CALIFORNIA

SCALE: 1" = 80'

ASSESSOR'S PARCEL NUMBER:
1210-371-13

PLAT PREPARED BY:
adkan ENGINEERS
CIVIL Engineering · Surveying Planning
6879 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 · Fax:(951) 688-0599

JOB NO. 10020	DATE: 11/30/2021	CLIENT: BEAZER HOMES

APPROVED BY:

RICHARD DAIL REAVES, PLS 9386

PLAT TO ACCOMPANY LEGAL DESCRIPTION

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

APN: 1210-371-51

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, KL

KL BZR AIV LLC, A DELAWARE LIMITED LIABILITY COMPANY,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: 1/18/22 BY: _____

TITLE: Authorized Signatory

DATED: _____ BY: _____

TITLE: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF ~~CALIFORNIA~~ Arizona)
COUNTY OF ~~SAN BERNARDINO~~) Maricopa

On 1/18/22, before me, Nathan Holt, Notary Public, personally appeared Ryan Mott, Authorized Signatory, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of ~~California~~ Arizona that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Nathan Holt
Signature

NATHAN HOLT
Notary Public - Arizona
Maricopa County
My Commission Expires
October 30, 2022

(This Area for Official Notary Seal)

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

PARCEL "A"

IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA:

BEING A PORTION OF PARCEL "C", AS PER CERTIFICATE OF COMPLIANCE NO. COC 018-006, RECORDED JUNE 06, 2019 AS DOCUMENT NO. 2019-0184263, OF OFFICIAL RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE SOUTH 61°27'41" EAST ALONG THE SOUTHERLY LINE OF SAID PARCEL, A DISTANCE OF 376.14 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 418.23 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 35°06'47" EAST;

THENCE NORTHWESTERLY ALONG SAID CURVE; THROUGH A CENTRAL ANGLE OF 10°55'16", AN ARC LENGTH OF 79.52 FEET;

THENCE NORTH 43°57'57" WEST, A DISTANCE OF 55.83 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 314.07 FEET;

THENCE WESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 39°10'11", AN ARC LENGTH OF 214.71 FEET;

THENCE NORTH 83°08'08" WEST TO THE WESTERLY LINE OF SAID PARCEL, A DISTANCE OF 43.23 FEET;

THENCE SOUTH 01°05'47" EAST ALONG THE WESTERLY LINE OF SAID PARCEL, A DISTANCE OF 11.20 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 0.26 ACRES, MORE OR LESS.

PARCEL "B"

IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA:

BEING A PORTION OF PARCEL "C", AS PER CERTIFICATE OF NO. COC 018-006, RECORDED JUNE 06, 2019 AS DOCUMENT NO. 2019-0184263, OF OFFICIAL RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL;

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

THENCE NORTH 61°27'41" WEST ALONG THE SOUTHERLY LINE OF SAID PARCEL, A DISTANCE OF 52.92 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHERLY AND HAVING A RADIUS OF 418.28 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 21°57'51" EAST;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 03°50'06", AN ARC LENGTH OF 27.99 FEET;

THENCE SOUTH 71°52'15" EAST TO THE EASTERLY LINE OF SAID PARCEL, A DISTANCE OF 21.15 FEET;

THENCE SOUTH 00°36'23" EAST ALONG THE EASTERLY LINE OF SAID PARCEL, A DISTANCE OF 9.11 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 196 SQ FT, MORE OR LESS.

AFFECTS: APN 1210-371-51

SEE EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

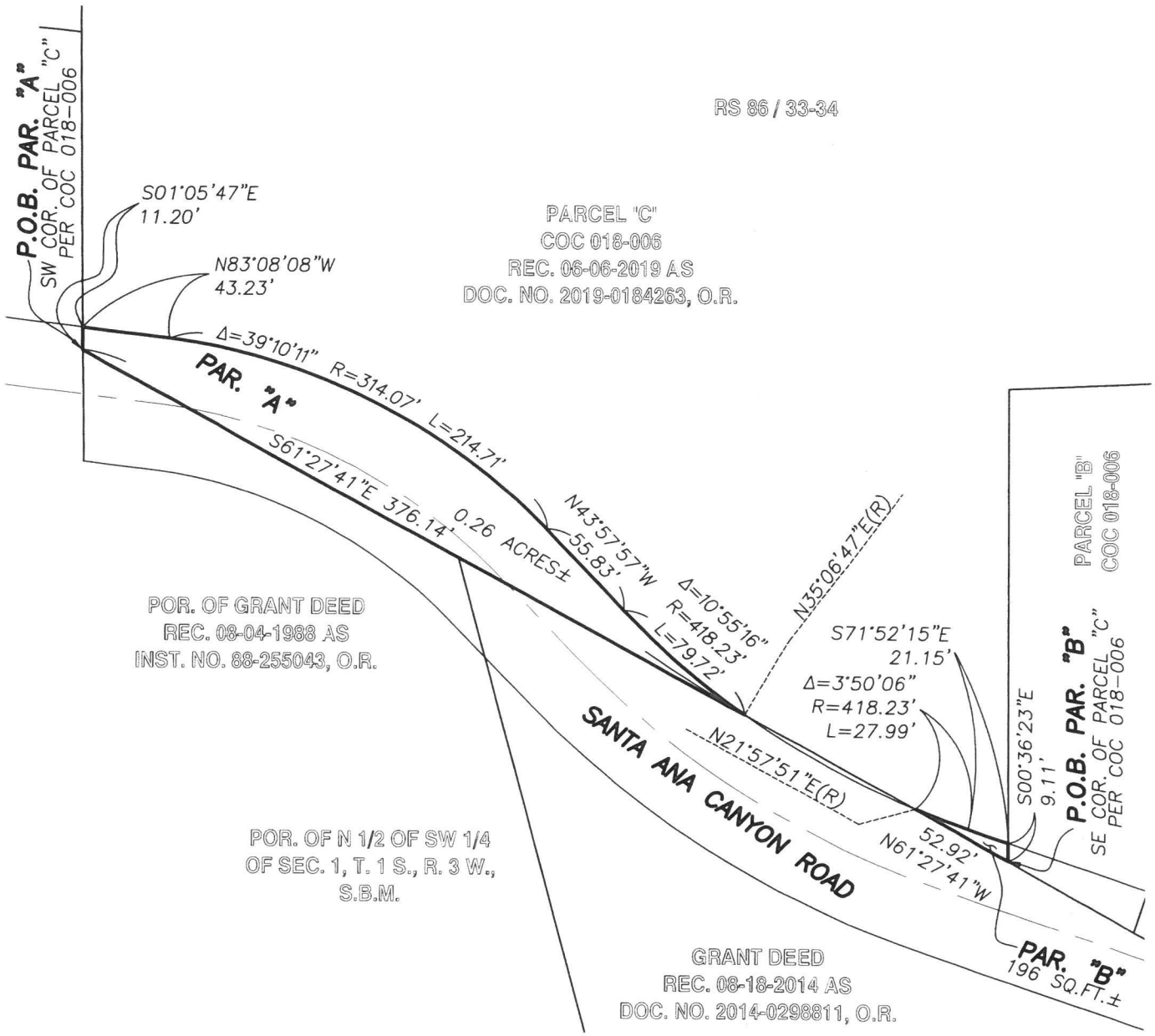
PREPARED BY ME OR UNDER MY SUPERVISION:

RICHARD D REAVES, PLS 9386

4/30/21

EXHIBIT "B"
RIGHT OF WAY DEDICATION

SHEET 1 OF 1



LICENSED LAND SURVEYOR
RICHARD DAIL REAVES
LS 9386
STATE OF CALIFORNIA

SCALE: 1" = 80'

ASSESSOR'S PARCEL NUMBER:
1210-371-51

PLAT PREPARED BY:
adkan ENGINEERS
Civil Engineering Surveying Planning
6879 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 · Fax:(951) 688-0599

JOB NO. 10020	DATE: 11/30/2021	CLIENT: BEAZER HOMES

APPROVED BY:

RICHARD DAIL REAVES, PLS 9386

PLAT TO ACCOMPANY LEGAL DESCRIPTION

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346
6285562 · RA

APN: 1210-371-14

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

EAST HIGHLAND LAND, LLC, A DELAWARE LIMITED LIABILITY COMPANY,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: December 21, 2021

BY: _____
Matthew A. Jordan
TITLE: Co-Managing Member

DATED: _____

BY: _____

TITLE: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

On December 21, 2021, before me, Simone Basso, Notary Public, personally appeared Matthew A. Jordan, who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

SIMONE BASSO
Notary Public - California
San Bernardino County
Commission # 2333315
My Comm. Expires Oct 9, 2024

(This Area for Official Notary Seal)

★ Exempt from fee per GC 27388.1 (a)(2); recorded concurrently "in connection with" a transfer subject to the imposition of documentary transfer tax (DTT)

L: Engineering backup\03017400200\4002 11 Tr 20142 SAC Rd ROW Ded E HLND LND GOE.dox

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

THAT PORTION OF THE NORTH 1/2, OF THE SOUTHWEST 1/4, OF SECTION 1, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PER OFFICIAL PLAT FILED IN THE DISTRICT LAND OFFICE FEBRUARY 24, 1869, DESCRIBED AS FOLLOWS:

PARCEL "A"

BEGINNING AT THE NORTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN GRANT DEED RECORDED AUGUST 18, 2014 AS DOCUMENT NO. 2014-0298811, OFFICIAL RECORDS OF SAID COUNTY;

THENCE NORTH 61°27'41" WEST ALONG THE NORTHEASTERLY LINE OF SAID CERTAIN PARCEL, A DISTANCE OF 557.00 FEET TO THE NORTHWESTERLY CORNER OF SAID CERTAIN PARCEL;

THENCE SOUTH 15°10'41" EAST ALONG THE WESTERLY LINE OF SAID CERTAIN PARCEL, A DISTANCE OF 51.56 FEET;

THENCE SOUTH 43°57'57" EAST, A DISTANCE OF 30.21 FEET, TO THE BEGINNING OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 484.23 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 27°54'18", AN ARC LENGTH OF 235.84 FEET;

THENCE SOUTH 71°52'15" WEST, A DISTANCE OF 127.72 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 604.87 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 09°11'19", AN ARC LENGTH OF 97.00 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 583.00 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 27°19'03" EAST;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 05°04'26", AN ARC LENGTH OF 51.63 FEET TO THE EASTERLY LINE OF SAID CERTAIN PARCEL;

THENCE NORTH 01°15'41" WEST ALONG SAID EASTERLY LINE, A DISTANCE OF 28.24 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 0.62 ACRES, MORE OR LESS.

AFFECTS: APN 1210-371-14

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

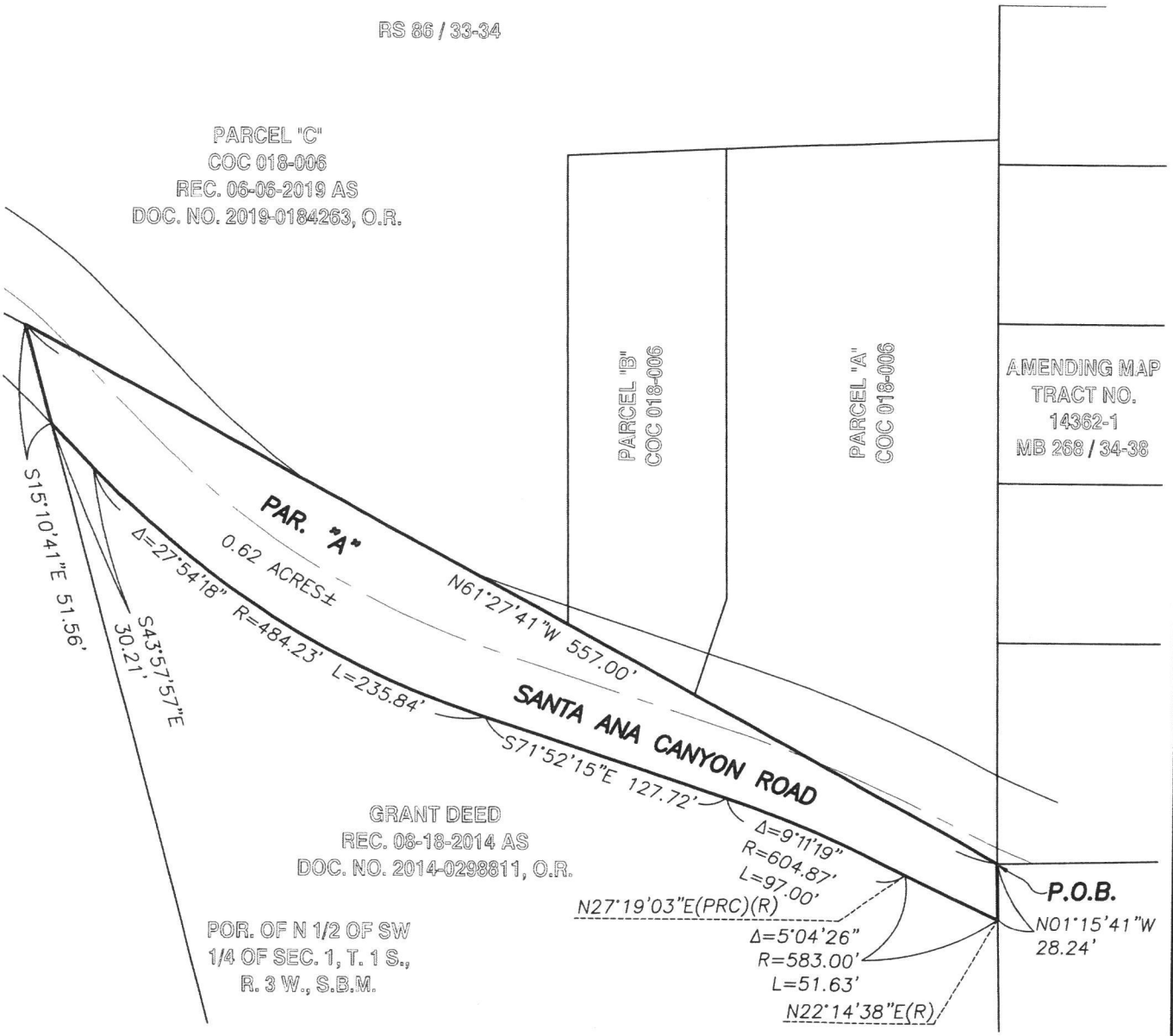
SEE EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY ME OR UNDER MY SUPERVISION:

RICHARD D REAVES, PLS 9386 4/30/21

EXHIBIT "B"
RIGHT OF WAY DEDICATION

SHEET 1 OF 1



LICENSED LAND SURVEYOR
RICHARD DAIL REAVES
LS 9386
STATE OF CALIFORNIA

SCALE: 1" = 80'

ASSESSOR'S PARCEL NUMBER:
1210-371-14

PLAT PREPARED BY:
adkan ENGINEERS
CIVIL Engineering Surveying Planning
6879 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 · Fax:(951) 688-0599

JOB NO. 10020	DATE: 11/30/2021	CLIENT: BEAZER HOMES

APPROVED BY:
RICHARD DAIL REAVES, PLS 9386

PLAT TO ACCOMPANY LEGAL DESCRIPTION

Recording Request By:
First American Title Company
Homebuilder Services Division

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346
6285502-RA

APN: 1210-371-49 & 50

SPACE ABOVE THIS LINE FOR RECORDER'S USE

✕ GRANT OF EASEMENT (ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

CAROLINE E. KIEL RAY, CHARLES R. KIEL AND NANCY R. HULLA, AS TENANTS IN COMMON,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: 21st December 2021 — Caroline E Kiel Ray
CAROLINE E. KIEL RAY

DATED: 12/21/2021 — Chas R Kiel
CHARLES R. KIEL

DATED: _____
NANCY R. HULLA

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

On 12/21/21, before me, W. Bolden, Notary Public, personally appeared Caroline E Kiel Ray and Charles R. Kiel, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

W Bolden
Signature

(This Area for Official Notary Seal)

W. BOLDEN
Notary Public - California
San Bernardino County
Commission # 2346443
My Comm. Expires Feb 11, 2025

✕ Exempt from fee per GC 27388.1 (a)(2); recorded concurrently "in connection with" a transfer subject to the imposition of documentary transfer tax (DTT)

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

APN: 1210-371-49 & 50

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(ROAD AND DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

CAROLINE E. KIEL RAY, CHARLES R. KIEL AND NANCY R. HULLA, AS TENANTS IN COMMON,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for roads, drainage, and public utility purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: _____ NA
CAROLINE E. KIEL RAY

DATED: _____ NA
CHARLES R. KIEL

DATED: Dec. 21, 2021 Nancy R. Hulla
NANCY R. HULLA

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF ~~CALIFORNIA~~ Oregon
COUNTY OF ~~SAN BERNARDINO~~ Josephine JDJ

On December 21st, 2021, before me, Jordan Daniel Javelona, Notary Public, personally appeared Nancy R. Hulla,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of ~~California~~ Oregon JDJ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(This Area for Official Notary Seal)

OFFICIAL STAMP
JORDAN DANIEL JAVELONA
NOTARY PUBLIC-OREGON
COMMISSION NO. 1010542
MY COMMISSION EXPIRES MARCH 24, 2025

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

PARCEL "A"

IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA:

BEING A PORTION OF PARCELS "A" & "B", AS PER CERTIFICATE OF COMPLIANCE NO. COC 018-006, RECORDED JUNE 06, 2019 AS DOCUMENT NO. 2019-0184263, OF OFFICIAL RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL "A";

THENCE NORTH 61°27'41" WEST ALONG THE SOUTHERLY LINE OF SAID PARCELS, A DISTANCE OF 246.17 FEET TO THE WESTERLY LINE OF SAID PARCEL "B";

THENCE NORTH 00°36'23" EAST ALONG THE WESTERLY LINE OF SAID PARCEL "B", A DISTANCE OF 9.11 FEET;

THENCE SOUTH 71°52'15" EAST, A DISTANCE OF 106.57 FEET, TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 670.87 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 09°11'19", AN ARC LENGTH OF 107.59 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 583.00 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 27°19'03" EAST;

THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°54'51", AN ARC LENGTH OF 17.27 FEET TO THE WESTERLY LINE OF SAID PARCEL "A";

THENCE SOUTH 00°36'34" WEST ALONG THE WESTERLY LINE OF SAID PARCEL "A", A DISTANCE OF 44.38 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 0.15 ACRES, MORE OR LESS.

AFFECTS: APN 1210-371-49 AND 50

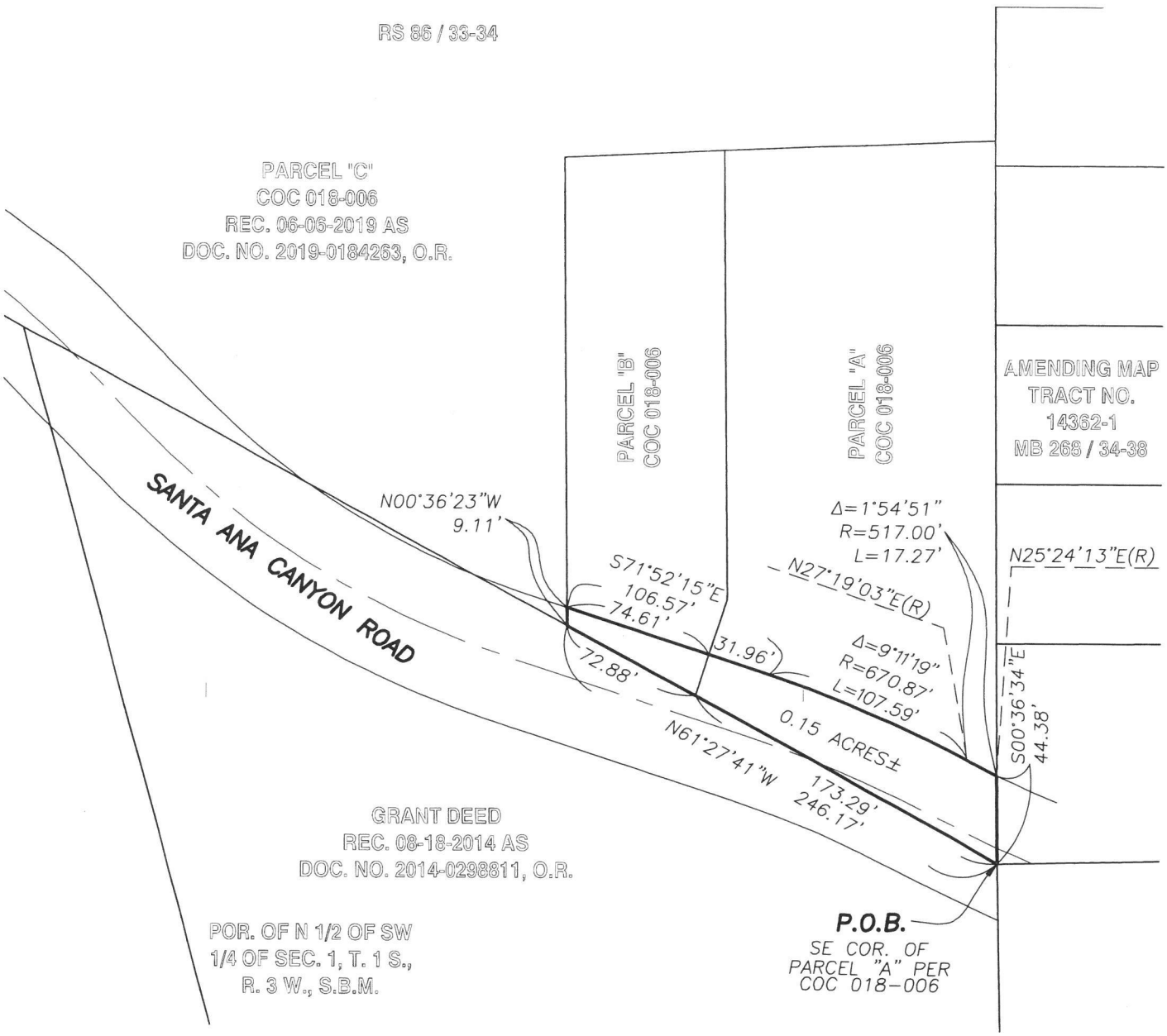
SEE EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY ME OR UNDER MY SUPERVISION:

RICHARD D REAVES, PLS 9386 4/30/21

EXHIBIT "B"
RIGHT OF WAY DEDICATION

SHEET 1 OF 1



LICENSED LAND SURVEYOR
RICHARD DAIL REAVES
LS 9386
STATE OF CALIFORNIA

SCALE: 1" = 80'

ASSESSOR'S PARCEL NUMBERS:
1210-371-49 AND 50

PLAT PREPARED BY:
adkan ENGINEERS
Civil Engineering Surveying Planning
6879 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 · Fax:(951) 688-0599

JOB NO. 10020	DATE: 11/30/2021	CLIENT: BEAZER HOMES

APPROVED BY:

RICHARD DAIL REAVES, PLS 9386

PLAT TO ACCOMPANY LEGAL DESCRIPTION

RECORDING REQUESTED BY:
BETTY HUGHES

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346

APN: 1210-371-13

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
(DRAINAGE)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

MARIA LI TOMKINS, TRUSTEE UNDER TRUST DATED JULY 15, 1987,

Hereby GRANT(S) to the City of Highland, a Municipal Corporation, an easement for drainage purposes upon, under, over, and across the real property in the City of Highland, County of San Bernardino, State of California, described as:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF

DATED: March 3, 2022

MARIA LI TOMKINS

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

On 3/3/2022, before me, Natalie A. Martin, Notary Public, personally appeared Maria Li Tomkins, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Natalie A. Martin
Signature

(This Area for Official Notary Seal)

NATALIE A. MARTIN
Notary Public - California
San Bernardino County
Commission # 2334594
My Comm. Expires Oct 1, 2024

L:\Engineering_Backup\030174002 - TTM 18-001 - Tr 20142 - Kiel - SAC Rd\4002 11 Tr 20142 SAC Rd SD Easmnt Tomkins GOE.docx

EXHIBIT "A"
LEGAL DESCRIPTION
STORM DRAIN EASEMENT

THAT PORTION OF THE NORTH 1/2, OF THE SOUTHWEST 1/4, OF SECTION 1, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PER OFFICIAL PLAT FILED IN THE DISTRICT LAND OFFICE FEBRUARY 24, 1869, DESCRIBED AS FOLLOWS:

PARCEL "A"

BEING A 15.00 FOOT WIDE STRIP OF LAND, LYING 7.50 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN GRANT DEED RECORDED AUGUST 18, 2014 AS DOCUMENT NO. 2014-0298811, OFFICIAL RECORDS OF SAID COUNTY;

THENCE SOUTH 15°10'41" EAST ALONG THE WESTERLY LINE OF SAID CERTAIN PARCEL, A DISTANCE OF 51.56 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF SANTA ANA CANYON ROAD PER DOCUMENT RECORDED _____ _____, 2022 AS DOCUMENT NO. 2022-_____, OF OFFICIAL RECORDS OF SAID COUNTY;

THENCE NORTH 43°57'57" WEST, A DISTANCE OF 15.57 FEET ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, TO A LINE PARALLEL WITH AND EASTERLY 7.50 FEET, MEASURED AT RIGHT ANGLES TO SAID WESTERLY LINE, AND THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 15°10'41" EAST, ALONG SAID PARALLEL LINE, A DISTANCE OF 69.40 FEET TO THE END OF SAID 15.00 FOOT WIDE STRIP;

THE SIDELINES OF SAID STRIP SHALL BE PROLONGED OR SHORTENED SO AS TO ORIGINATE IN THE SOUTHERLY RIGHT-OF-WAY LINE OF SANTA ANA CANYON ROAD (33.00 FOOT HALF WIDTH);

CONTAINING 1041 SQUARE FEET, MORE OR LESS.

AFFECTS: APN 1210-371-13

SEE EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

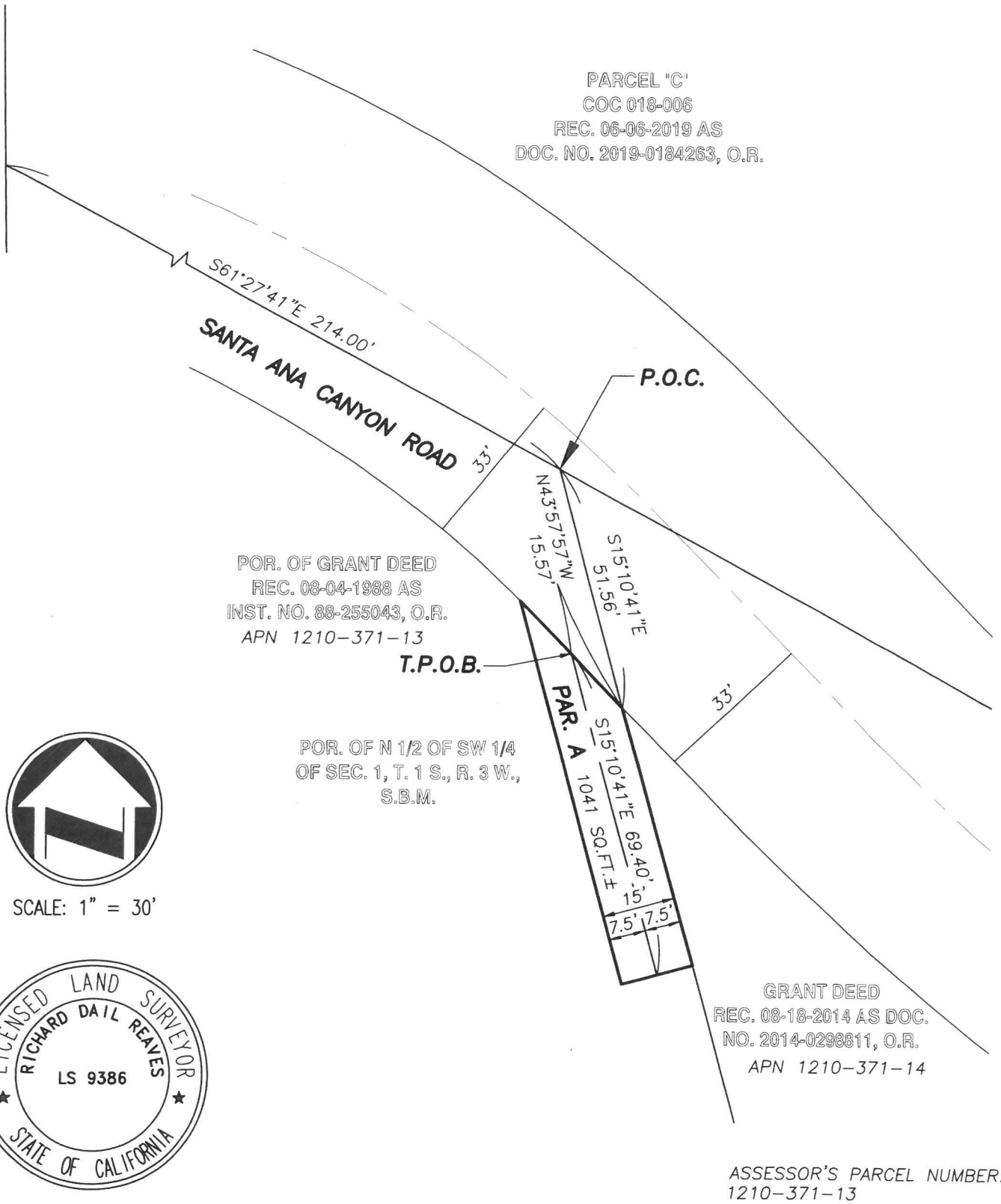
PREPARED BY ME OR UNDER MY SUPERVISION:

RICHARD D REAVES, PLS 9386

11/30/21

EXHIBIT "B"
STORM DRAIN EASEMENT

SHEET 1 OF 1



SCALE: 1" = 30'

LICENSED LAND SURVEYOR
RICHARD DAIL REAVES
LS 9386
STATE OF CALIFORNIA

ASSESSOR'S PARCEL NUMBER:
1210-371-13

PLAT PREPARED BY:
adkan ENGINEERS
Civil Engineering · Surveying Planning
6879 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 · Fax:(951) 688-0599

JOB NO. 10020	DATE: 11/30/2021	CLIENT: BEAZER HOMES

APPROVED BY:

RICHARD DAIL REAVES, PLS 9386

PLAT TO ACCOMPANY LEGAL DESCRIPTION

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director

PREPARED BY: Angela Tafolla, Assistant Planner

SUBJECT: 26th Annual Highland Community Trails Day Event

LOCATION: City Creek Levee Trail, north of Base Line and east of Boulder Ave

RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, June 4, 2022 as the date for the 26th Annual Highland Community Trails Day Event to be staged at the City Creek Levee Trail.

FISCAL IMPACT: The Community Trails Committee has an approved Budget of $1,200.00 to sponsor this year's Event. The funds come from the City's 2020/2021 Fiscal Year Planning Division Budget for Community Events. This budgeted amount will pay for three (3) display type ads in the Highland Community Newspaper prior to the event and other event materials.

PUBLIC NOTICE: As required by City Council Resolution, notice of the Agenda was posted at the City's designated posting locations and the Agenda was also posted on the City's website. No further notice is required.

BACKGROUND/ANALYSIS: On March 10, 2022, the Community Trails Committee (CTC) recommended utilizing the recently improved City Creek Levee Trail with the Browning Road Trail on the north and east side of the City Creek Levee Trail (connection from the Canyon Oak Park). This was the preferred site due to it's central location and interpretive signage along the trail.

Approved _____ Motion _____ Second _____ Agenda Item No. 11

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

_____ _____

City Clerk City Manager

The recommended June 4, 2022 date was selected to coincide with National Trails Day and to give staff sufficient time to prepare for the event, send out letter to sponsors, and get the word out to the community and schools.

The Trails Day route would start from the westerly gate along Base Line in City Creek Levee Trail Loop going north to Highland Ave., then hikers will head east across the Highland Avenue. bridge, loop to the other side of the trail, and end back at Base Line. This loop is approximately 2.3 miles long and includes easy to moderate elevation gains. Hikers can take a side trip from the Canyon Oaks Park and visit the Browning Road Trail (approximately .63 miles) and loop back to the City Creek Levee Trail to finish the trail walk with a total hike of approximately 2.93 miles (see Attachment 1).

The Event will start at 8:00 a.m. with a short presentation from the CTC Chairman concerning the trails, proper hiking procedures, and the city wide Community Trails network and recreational opportunities. Committee members will be available to lead groups of hikers and promote the trail system. The event is anticipated to end at 11:00 a.m. Set-up and clean-up will occur approximately one hour before and after the Event.

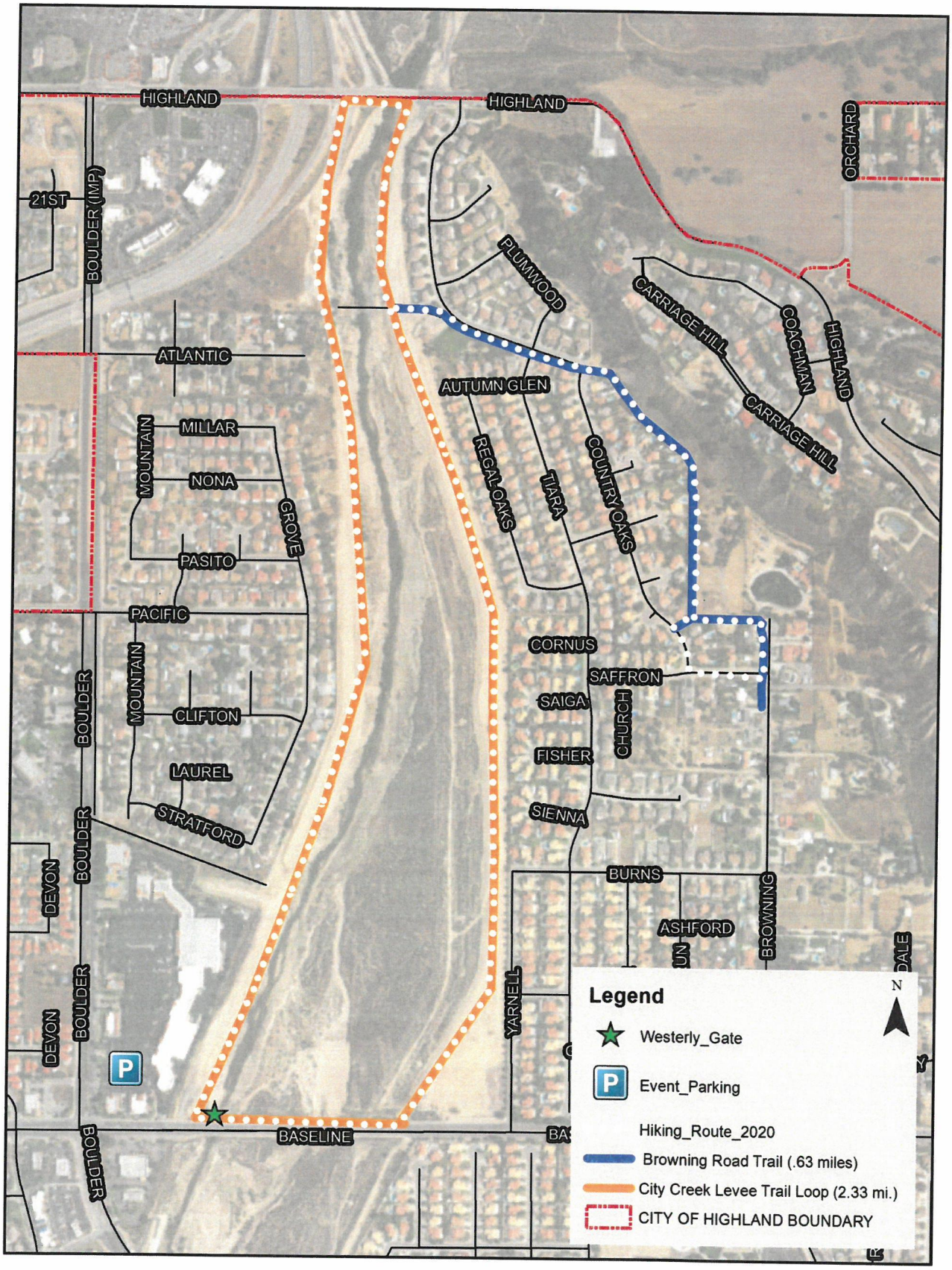
It is the intent of the Community Trails Committee (CTC) to promote the Community Trails Day Event with flyers distributed to local schools, mailings to community groups, and public service announcements posted in local newspaper and on the City's webpage.

Attachment:

1. Draft Concept Map for the Proposed 26th Annual Community Trails Day Route.

ATTACHMENT 1

CITY CREEK LEVEE TRAIL, HIKING ROUTE



STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

REVIEWED BY: Lawrence Mainez, Community Development Director, and Kim Stater, Assistant Community Development Director

PREPARED BY: Angelica Martinez, Planning Technician II

SUBJECT: A Special Event Permit (SEP 22-003) by Immanuel Baptist Church for a 4th of July community event and request for co-sponsorship.

LOCATION: 28355 Base Line

APPLICANT: Immanuel Baptist Church

REPRESENTATIVE: Tracy Johnson, Associate Pastor

RECOMMENDATION: Staff recommends the City Council consider the following actions:

1. Approve the Special Event Permit 22-003 subject to the conditions of approval; and

2. Approve a request by Immanuel Baptist Church for Co-Sponsorship and waiving of City Police and Fire permit fees, and Public Works traffic control in the amount of approximately $15,143.68.

FISCAL IMPACT: The City Council has adopted a policy whereby no fee will be collected for processing a Special Event Permit. Application Cost to the City is time and materials for preparation of the Staff Report and advertisement. Event costs

Approved _____	Motion _____	Second _____	Agenda Item No. 12
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
D Hugh			
City Clerk		City Manager	

identified by the City's Police Department ($11,739.68) Fire Marshal ($140.00) and Public Works traffic control ($3,264.00) are typically paid by an Applicant prior to the Event. A waiver of police services, fire, and public works traffic control has been requested.

PUBLIC NOTICE: As required by the City Council Resolution, the Agenda was posted at three designated posting locations. In addition, it was posted on the City's Website.

PROJECT DESCRIPTION: Immanuel Baptist Church is seeking approval of its Annual 4th of July Community event and firework display. Additionally, they are requesting co-sponsorship for Police Department, Fire, and Public Works expenses (see attachment 1).

The 4th of July community event and fireworks display is scheduled for Monday, July 4, 2022, from 6:00 P.M. thru 10:00 P.M. It is anticipated the Event will draw approximately 5,000 people on-site over a period of three-four (3-4) hours. Activities for the 4th of July Community event would include food vendors, live music and a fireworks display. Church volunteers will provide assistance and security on the site. In addition, first aid and a paramedic unit will be present on-site provided by Immanuel Baptist Church. All other related equipment and services such as lighting and sound accessories, restroom facilities and trash collection will be provided for by Immanuel Baptist Church.

Per the Highland Municipal Code Section 8.58.030 (Firework Displays), and Section 16.08.130 (Special Events), a public display of fireworks is permitted by City Council approval under the direct supervision of a pyrotechnic operator. Immanuel Baptist Church has contracted with "Pyro Spectaculars", a professionally licensed pyrotechnic company, who will provide a full service Sky Concert consisting of a licensed operator, an electronic firing system, custom show choreography and design, insurance coverage, and delivery. Additionally, Cal Fire Battalion Chief, Sean Landavazo, will be present at the event to ensure the required inspections are done. All activities will be compliant with the most current State and County Covid-19 guidelines.

Co-sponsorship Request: Immanuel Baptist Church has requested City co-sponsor to help assist with Police Department expenses, Fire Permits, and Public Works traffic control support in the amount of $15,143.68 (see attachment 1).

The Special Event Permit Application has been circulated to all the City's Departments for comments and Conditions, if necessary and appropriate.

Attachment:
1. Co-sponsorship request letter
2. Pyrotechnic Contract
3. Site Plan
4. Department Conditions
5. Highland Municipal Code Section 8.58 - Fireworks

Attachment 1
Co-sponsorship request letter

IMMANUEL
BAPTISTCHURCH

3/24/2022

City of Highland
27215 Base Line
Highland, CA 92346

Dear City Council,

This letter comes to you as the permit request for the **Community July 4th Fireworks** display scheduled for Monday, July 4, 2022 from 6:00pm-10:00pm. Our event will take place on our ballfields, parking lots and Northwest dirt lot (fireworks staging and firing zone).

The services include food vendors, limited family seating and activities on the ballfields, broadcasting music throughout the event, and approximately 20-23 minutes of aerial fireworks (provided by Pyro Spectaculars by Souza).

We anticipate 4,000-5,000 people at this event over a period of 3-4 hours. A security company will be providing general security on the campus and may perform a bag check at the entrance to the fields. In addition, the Church's volunteer security and medical teams will provide parking direction, traffic control from the campus, security on site, along with a First Aid booth set up for minor needs.

The Church is requesting the City to be a co-sponsor of this community event, as has been the case in prior years, and provide for Police, Fire and Public Works services and expenses. This will greatly assist in being able to offer this event, and the Church has very much appreciated this co-sponsoring in the past. The Church will provide an area for Police and Fire staff and vehicles to stage from on our campus.

Other items--trash will be collected and disposed of via a Burrtec dumpster on site, including recyclable and organic waste receptacles. Restroom facilities will include eight portable toilets, two of which are handicap accessible some with hand washing sinks and/or hand washing station. Hand sanitizing dispensers will be provided thru out the event. We will be monitoring State and County guidance for Churches and outdoor events for health and safety needs.

Thank you for the years of cooperation you have given us as we seek to serve the citizens of the City of Highland. Please find the attached special event permit application and an event site plan. If you have any questions, please feel free to contact me.

Sincerely,

Tracy Johnson
Associate Pastor

Attachment 2
Pyrotechnic Contract

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 :::: Fax: 909-355-9813

PRODUCTION AGREEMENT

This agreement ("Agreement") is made this 15TH day of FEBRUARY 2022 by and between **Pyro Spectaculars, Inc.**, a California corporation, hereinafter referred to as ("PYRO"), and **Immanuel Baptist Church**, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** – PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed, including preproduction services, all as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** – CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on **July 4, 2022**, at approximately **9:00 PM**, at **Immanuel Baptist Church dirt lot, 28355 Baseline St., Highland, CA**, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of **$30,000.00**USD (**THIRTY THOUSAND DOLLARS**) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to 50 % of the Production Fee **$15,000.00**USD (**FIFTEEN THOUSAND DOLLARS**) plus estimated permit and standby fees, and other regulatory costs approximated at **$145.00 OR an amount to be determined,** for a total of **$15,145.00**, upon the execution of this Agreement by both parties but no later than **April 1, 2022**. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs".) The balance of the Fee shall be paid no later than **July 5, 2022**. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** – PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4 **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5 **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6 **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the CITY OF HIGHLAND - FIRE DEPARTMENT, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** – CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 or more days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO – Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT – **Immanuel Baptist Church, 28355 Baseline St., Highland, CA 92346-5008.**

18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, or if the Initial Payment is not paid on or before the due date, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through April 1, 2022
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

By: _____

Its: President

Date: 2/9/22

Immanuel Baptist Church

By: _____

Its: ADMINISTRATOR

GARY POUNDS

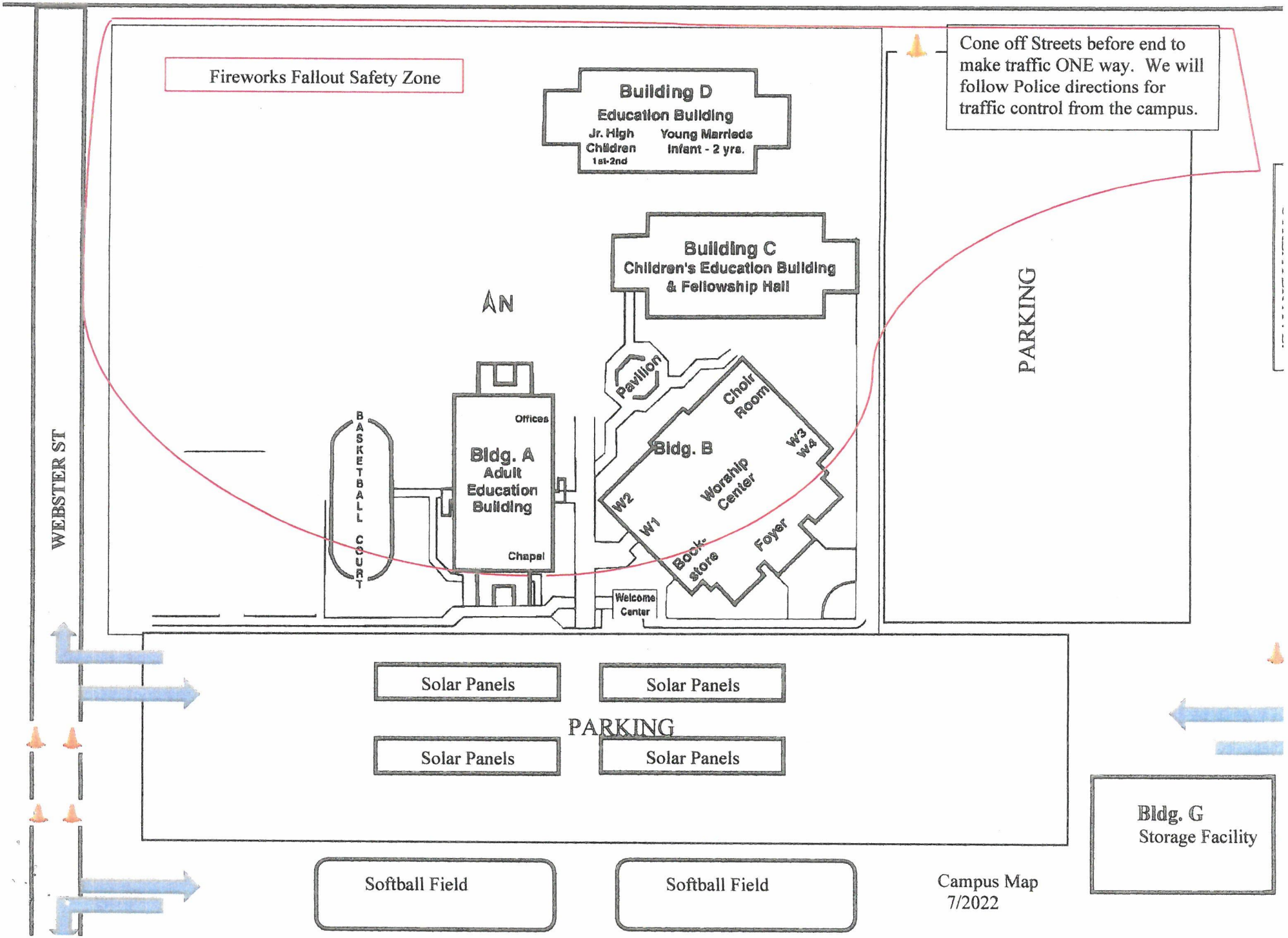
Print Name

Date: 2/15/22

SHOW PRODUCER: **Jeff Martin**

Attachment 3
Site Plan

28355 BASE LINE HIGHLAND, CA 92346



Attachment 4
Department Conditions

CITY OF HIGHLAND
PLANNING DIVISION CONDITIONS OF APPROVAL

Date: March 31, 2022
Applicant: Immanuel Baptist Church – Applicant
File/Index: Special Event Permit (SEP-22-003)
Proposal: 4th of July community event and professional firework display
Location: 28355 Base Line

PLANNING CONDITIONS OF APPROVAL

Note: These conditions represent Planning Division conditions only and are meant to be only one part of the project's overall conditions that may include Engineering, Fire Department and Building and Safety. All required on-site and off-site conditions shall be completed prior to the event date, except where noted.

Special Event Permit No. 22-003 is approved, subject to compliance with the conditions of approval contained herein. The conditions of approval listed below are continuing conditions; failure of the Applicant and/or operator to comply with any/all conditions at any time, shall result in initiating revocation of the subject permit.

General

1. This Special Event Permit approval shall become null and void:

    a. Unless all conditions have been complied with and authorized by Special Event Permit No. 22-003 has occurred.

2. The subject event shall be in compliance with the approved plans on file with the City of Highland Planning Division, and shall be in compliance with all conditions of approval contained herein.

3. Revisions, modifications, and/or deletions to the approved plans must be submitted to the Planning Division for review and approval prior to the event date.

4. **(NS) No later than 2 weeks in advance of the event, Immanuel Baptist Church (Applicant) shall provide a "neighborhood mailer" to all residents within a 1,000 sq. ft. radius of Immanuel Baptist Church property lines notifying them of the proposed event details.**

    a. A copy of the mailer and location map shall be provided to the City prior to distribution.

5. In compliance with the Highland Municipal Code, the Applicant/Owner shall agree, at his/her sole cost and expense, to defend, indemnify, and hold harmless, the City, its officers, employees, agents, and consultants, from any claim, action, or proceeding brought by a third-party against the City, its officers, agents, and employees, which seeks to attack, set aside, challenge, void, or annul an approval

including staff, concerning this project. The City may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve the Applicant/Owner of his/her obligations under this condition.

6. The recorded owner of the property shall submit to the Planning Division written evidence of agreement with all conditions of this approval before the approval becomes effective.

7. The owner/applicant is responsible for implementing all conditions of approval to the satisfaction of the Community Development Director, City Engineer, Fire Department, Public Services, Public Works, and Police Department. Final clearances shall not be given until all conditions are met. Each condition of approval is separately enforced, and if one of the conditions of approval is found to be invalid by a court of law, all the other conditions shall remain valid and enforceable.

8. All Ordinances, Policy Resolutions, and Standards of the City in effect at the time this project is approved shall be complied with as a condition of this approval.

9. (NS) The Applicant shall comply with all Federal, State, and Local laws, including, but not limited to the most current Covid-19 guidelines.

10. No intensification of use event scope and nature described in the application (i.e., SEP-22-003), which would tend to increase the projected scale of the event, shall be permitted except upon application for, and approval of, modification of this permit in compliance with all procedures and requirements therefore.

11. (NS) If sheriff reserves or any other related police/sheriff volunteers are required to stay over the time suggested on the attached comment sheet the applicant will be responsible for paying additional fees pertaining to the overtime. Overtime fee's will need to be paid within forty-eight (48) hours of the event end date and time to the City of Highland.

Signage

12. Event signage shall be in compliance with Chapter 16.56 of the Highland Municipal Code and shall be reviewed and approved under a separate application prior to installation. All signage shall be consistent with the type allowed within the zone and, as conditioned, the tenant space shall not be marked in an exaggerated manner and no banners or streamers shall be strung on the property. Any signage that creates a potential distraction to motor vehicle operations shall be prohibited.

13. All signs and sign structures shall be located outside of the public right-of-way.

Maintenance

14. All trash, litter, debris, etc. that may be generated outside of the property (off-site) by the participants and organizer of the event shall be the responsibility of the applicant or property owner.

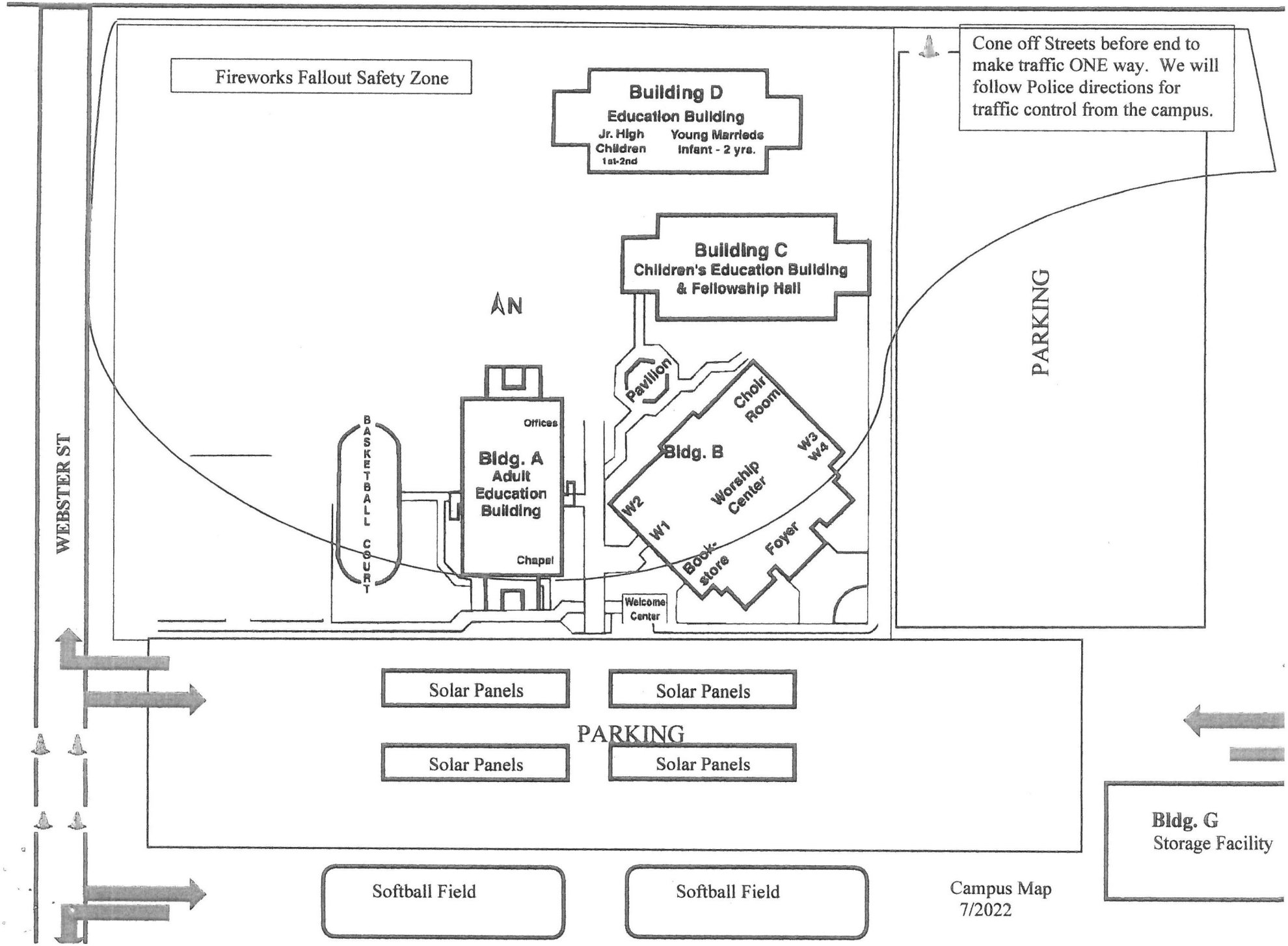
Pyrotechnic Element

15. Pyro Spectaculars shall take into account wind direction and speed the day of the event to limit debris and ash fallout onto buildings and structures. The firing site should be moved as needed to meet the safety of surrounding structures and visitors.

Exhibit "A"

Site Plan

28355 BASE LINE HIGHLAND, CA 92346



IBC 4th of July Firework Display
Public Works Cost Estimate for Services
July 4, 2022

Public Works No Parking Posting/ Equipment Pre Loading	Units	Unit Price	Total
Maintenance Worker II - Pre Event Set Up (7-1-22)	2	127	254
Maintenance Worker I - Pre Event Set Up (7-1-22)	2	116	232.00
Public Works Set up (Monday 7-4-22) Overtime Rates Apply			
Maintenance Worker II (2 @ 2hrs)	4	190.5	762
Maintenance Worker I (3 @ 2hrs)	6	174	1044
Misc Signs from stock (Detour, road closed, etc.)		From stock - NC	
Public Works Removal (Tuesday 7-5-22)			
Maintenance Worker II (2 @ 2hrs)	4	127	508.00
Maintenance Worker I (2 @ 2hrs)	4	116	464.00
			$ 3,264.00

CITY OF HIGHLAND

27215 Base Line, Highland, CA 92346
Telephone - (909)864-8732 FAX - (909)862-3180

Project Planner: Angelica Martinez

Request for Comments: March 24, 2022

Comments Due: **ASAP**

PROJECT:	SEP 22-003 – IBC 4th of July Firework Display
DESCRIPTION:	Community event with an expected 5,000 people to attend. There will be a 20-minute firework display, food, stage and live entertainment.
LOCATION:	28355 Base Line
EVENT DATE &TIME	Monday, July 4, 2021 – 6:00 pm to 10:00 pm

This Application has been filed with the Community Development Department's, Planning Division. Please review the attached information and return this sheet with your comments and/or recommendations. **IF WE RECEIVE NO COMMENTS BY THE ABOVE REFERENCED DUE DATE, THEN WE WILL ASSUME YOU HAVE NO CONCERNS.** You need not return the attachments.

POLICE COMMENT

Determination

- ☐ Approval *without* comments/conditions
- ☒ Approval *with* comments/conditions listed below
- ☐ Denied, reason listed below

Fee's

Supervision	$ 986.04
Security/Police	$ 10,559.64
Traffic	$ 194.00
Grand Total	$ 11,739.68

EVENT SECURITY /POLICE RESPONSE: 14 DEPUTY SHERIFFS

SUPERVISION: 1 SERGEANT

TRAFFIC ENFORCEMENT: 1 SHERIFF'S SERVICE SPECIALIST

Other comments: SEE ATTACHED LETTER

APPROVED BY: LT. PHIL DUPPER

ANY FEES REQUIRED WILL BE PAID AT CITY HALL.

SHANNON D. DICUS, SHERIFF-CORONER

March 31, 2022

City of Highland
27215 Base Line Street
Highland, CA 92346

Re: Immanuel Baptist Church 4th of July Fireworks Show

Immanuel Baptist's annual 4th of July fireworks show has become one of the most popular displays in the San Bernardino valley, attracting thousands of visitors to the City of Highland.

When combined with the City's annual 4th of July parade that occurs in the morning, staffing levels at the Sheriff's Department are extremely strained that day. In order to staff both events, and ensure public safety, we have to bring in personnel who are off duty and pay overtime.

Immanuel Baptist's event is officially held from 6:00 pm until 10 pm, although traffic starts to increase early in the afternoon and affects may of the surrounding neighborhoods as spectators stake claim to good parking and other viewing locations.

Immanuel Baptist provides security inside the event and last year there were no reported issues. Sheriff's Department personnel are assigned to support security during the show, in the event of a criminal act and then provide public safety and traffic control with egress as spectators leave the city afterwards.

Because of the mass exodus all at the same time, it usually takes upwards of about two hours for the arterial roadways to resume normal traffic flow.

This year's event will be staffed with the following personnel, each working a 6-hour shift from 6:00 pm to midnight. This will allow Sheriff's personnel to be in place as the event starts, and provides enough time to manage traffic afterwards. Of course, as in all other cases, should traffic clear out before midnight, the on-scene supervisor will send employees home as appropriate.

The following staff will be scheduled for the event. The overtime costs are figured at the County's current 2021/2022 public gathering event fee schedule (attached). In the past, Reserve Deputies were used at a lower cost. However, Highland Sheriff's Station only has two remaining Reserve Deputies and they are not always available. Should either of the Reserves chose to work the event, they would take the place of a Deputy Sheriff at a lower cost.

1	Sergeant (Supervisor)	$986.04
14	Deputy Sheriffs	$10,559.64
1	Sheriff's Service Specialist	$194.00
15	Citizen on Patrol / Explorer Scouts	No Cost
	Total Overtime Amount	**$11,739.68**

The staffing for this event is based on the after action report generated after last year's event. It includes consideration for the amount of spectators expected to enter the city and covers the required traffic control to ensure safe egress as they leave.

If you have any questions, please reach out to me.

Phill Dupper, Lieutenant
Highland Sheriff's Station

Intra-office Memorandum
City of Highland

DATE: March 31, 2022

TO: Angelica Martinez, Planning Tech II

FROM: Carlos Florez, Public Services Coordinator

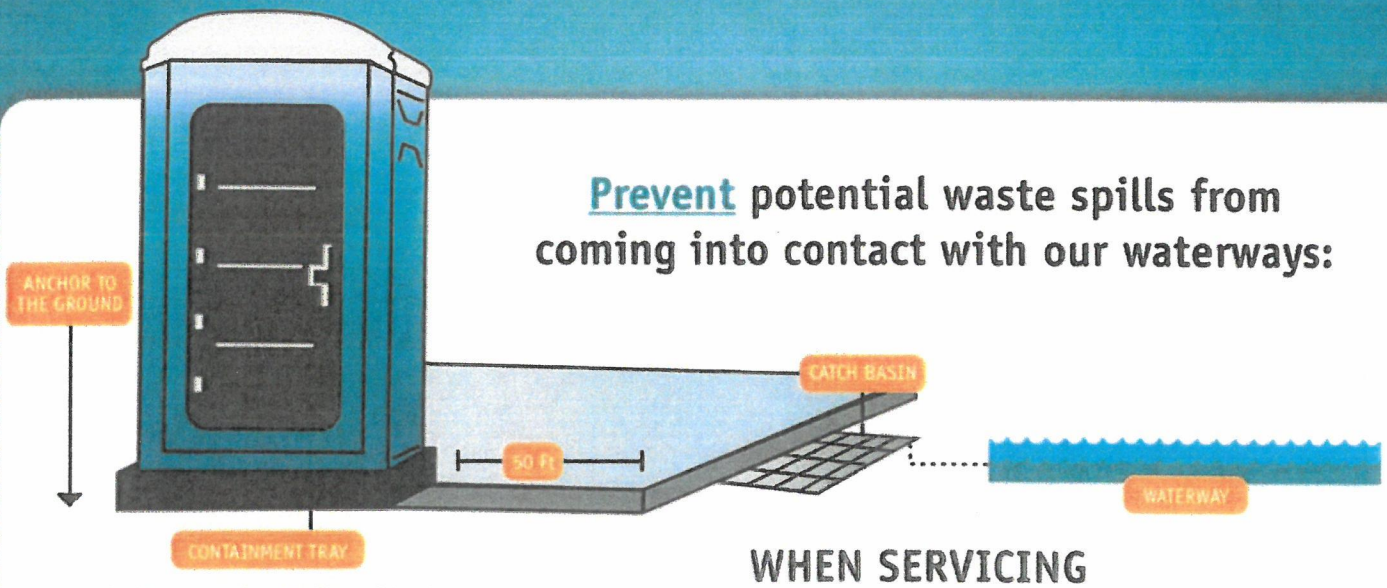
CC: Melissa Morgan, Public Services Manager

SUBJECT: **SPECIAL EVENT PERMIT ISSUANCE CLERANCE FORM (SEP016-005) ANNUAL 4th OF JULY FIREWORK DISPLAY**

The Public Services Division will approve this Special Event Permit with the following conditions:
1. Food/Beverage: If plastic bottles and aluminum cans are available during this event there must be recycling opportunities onsite. If there is food available during this event there must be organic recycling opportunities onsite for the food vendors. There must be one recycling container next to each trash receptacle through out the duration of the event.
2. Portable Toilets: Please be sure that all portable toilets on site are equipped with a containment tray throughout the duration of the event. Provide the Portable Toilet Business flyer (attached) to the company you have selected for further suggestions on how to prevent potential spills when delivering or servicing the portable toilets during this event. If there is a storm drain within 50 feet of where the portable toilets are being placed it must be protected throughout the duration of the event.

Should you have any questions, please feel free to give me a call 909-864-8732 ext. 271

PORTABLE TOILET BUSINESSES



Prevent potential waste spills from coming into contact with our waterways:

WHEN DELIVERING

- ✓ Site Portable Toilets at least 50 feet away from a catch basin or waterway.
- ✓ In high wind areas, secure the Portable Toilets by anchoring the unit securely to the ground.
- ✓ Equip Portable Toilets with a containment tray to prevent accidental overflow.

When there is potential for greater than normal usage, **remind** your clients to **request additional units** or **adjust the service schedule** to ensure sanitary conditions and **prevent overflow.**

WHEN SERVICING

- ✓ On the service vehicle:
  - Maintain the condition of all hoses, couplings, tanks, and equipment to prevent leaks or spills.
  - Properly store and handle potential contaminants (Portable Toilet waste, disinfectants, oils,detergents etc.) to prevent any spills or discharges from entering the street, gutter or catch basin.
- ✓ When rinsing or washing Portable Toilets, ensure that all waste water is captured in the containment tray to prevent waste water from entering the street, gutter or catch basin.
- ✓ Upon completion of the cleaning process, pump the captured water into the service vehicle.

WHAT IS STORMWATER POLLUTION?

Stormwater pollution is created when bacteria, organic matter, disinfectants, and suspended solids are transported by water or wind into the catch basins and storm drain system. The untreated urban runoff then flows directly into our lakes and rivers contaminating our communities with high levels of bacteria, posing a threat to public health and wildlife.

THANK YOU FOR BEING A RESPONSIBLE BUSINESS AND HELPING TO KEEP SAN BERNARDINO COUNTY CLEAN AND HEALTHY!

In the event of a spill or discharge to a storm drain or waterway, contact San Bernardino County Stormwater immediately: **(877) WASTE18 | sbcountystormwater.org/report**
To dispose of hazardous waste call the San Bernardino County Fire Dept. - CUPA Program **(909) 386-8401**

sbcountystormwater.org

Big Bear • Chino • Chino Hills • Colton • Fontana • Grand Terrace • Highland • Loma Linda • Montclair • Ontario • Rancho Cucamonga
Redlands • Rialto • San Bernardino • San Bernardino County • San Bernardino County Flood Control District • Upland • Yucaipa

City of Highland, **FIRE PREVENTION DIVISION,** Conditions of Approval.

DATE : March 31, 2022

APPLICANT : Immanuel Baptist Church

ADDRESS : 28355 Base Line

SITE LOCATION: Parking Lot / Baseball Fields– 4th of July Firework Event Sunday July 4th

FILE / INDEX No.: SEP 22-003

Compliance with the following items are conditions of **FIRE DEPT. APPROVAL OF EVENT.**

These conditions are required as acceptable solutions to the adverse fire conditions impacting firefighting and emergency operations accompanying the site/area and/or event. They will either assist in detection and extinguishment of the fire and/or facilitate the anticipated emergency operations.

This project is protected by the city of Highland fire dept./Cal-Fire. For event approval the applicant shall comply with the existing California Fire Code and all applicable statutes, codes, ordinances, standards and policies of the City of Highland fire prevention division / fire department.

1. Per the site plan and permit request letter submitted, FIRE MARSHAL conditions are as follows.

2. A California State Fire Marshal flame-retardant certificate must be provided (CCR T-19), if tent (over 400 square feet) and/or air supported structures are used.

3. **Outdoor fireworks displays shall comply with 2019 CFC Chapter 56 as well as CCR Title 19, Division 1, Chapter 6, Article 4 (permits) and Article 15 (public display) and NFPA 1123.**

4. Adequate marking and security personnel shall be used to prevent event attendees from accessing the fireworks firing site, from all 4 sides, throughout the entire display.

5. Pyrotechnic operators **shall meet** with local Battalion Chief / Captain prior to the event to provide an overview of the display and to discuss emergency plan and locations of fire apparatus.

16. Cooking areas that utilize fryers or create grease laden vapors shall have a K-Type (40BC) fire extinguisher of adequate size with a current State Fire Marshal tag affixed.

17. All volunteers shall be made aware of how to request assistance in the event of an emergency or other incident.

A permit fee is due prior to the event. Contact the Building and Safety Department at (909) 864-6861 ext.232 for permit fee amount.

An inspection of the grounds will be performed to confirm compliance with the above conditions.

If you have any questions or concerns regarding the above or wish to discuss other mitigation alternatives contact the City of Highland - Fire Prevention Department.

Craig Sanchez, Fire Marshal
City of Highland Fire Prevention
(909) 864-8732 x 248

Building and Safety Division Conditions of Approval

Date:	03/28/2022
Applicant:	Immanuel Baptist
Address of Applicant:	28355 Base Line
Site Location:	Parking Lot
Event Date:	Monday, July 4th 2022
Project:	SEP 22-003

1. See Municipal Code information below for City requirements;

8.58.030 Displays.

A. General. Permits are required to conduct a public display of fireworks. Permit application shall be made to the fire chief and the police chief not less than 14 days prior to the scheduled date of the display. The permit application shall include a diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of building, highways and other lines of communication; the lines behind which the audience will be restrained; and the location of nearby trees, telegraph or telephone lines and other overhead obstructions. At the time of permit application, the fire chief shall be consulted regarding the requirements for standby fire apparatus.

B. Under Supervision of Pyrotechnic Operator. Public display of fireworks operations shall be under the direct supervision of a pyrotechnic operator. The pyrotechnic operator shall be responsible for all aspects of a display related to pyrotechnics.

C. Bond Required. The permittee shall furnish a bond or certificate of insurance in an amount deemed adequate by the fire chief and the police chief for the payment of damages which could be caused either to a person or persons or to property by reason of the permitted display and arising from acts of the permittee, agents, employees or subcontractors. (Ord. 377 § 2, 2013)

2. Event Area

1. Provide accessible restroom facilities (where clustered shall provide 5% accessible but not fewer than 1)

2. Parking area to including accessible parking spaces and paths of travel to event (2 Percent of the total parking provided for the event). When necessary, temporary accessible spaces can be created in permanent paved lots, dirt lots, or fields. Choose spaces that are level, close to an accessible entrance and near existing curb ramps. Mark or block off an existing parking space with cones, barricades, or pavement marking tape to create a new access aisle and use the accessibility symbol to designate the accessible spaces. If no existing curb ramps are available and the new parking spaces border on the sidewalk, place a portable curb ramp in the temporary access aisle to gain access to the sidewalk level.

3. Provide engineering calculations from a California licensed Engineer, or State of California certificates, or third party reports for Bleachers & stage(s).
    a. Guards – when the floor level at any surface is more than 30 inches above the adjacent ground level, Guards shall be provided with the exception of the audience side of the stage.

4. Temporary electrical shall be installed in accordance with the current edition of the California Electric Code.
    A. Portable generators shall be grounded.
    B. All electric cords shall be protected from becoming tripping or fire hazards. Bridging must be provided for wheel chairs.
    C. Overhead cords are to be rated for such use and must not hang lower than (10) ten feet above surrounding walking surfaces and (18) eighteen feet above fire lanes.
    D. Portable or festoon lighting must be approved by the Building Official prior to installation.

5. Trash and waste containers shall be provided. At the conclusion of the event, the entire site shall be cleaned of all trash, debris and signage.

Attachment 5
Highland Municipal Code Section 8.58 - Fireworks

Chapter 8.58
FIREWORKS

Sections:

8.58.010 Definitions.

8.58.020 Prohibition.

8.58.030 Displays.

8.58.040 Exception.

8.58.050 Seizure and disposal.

8.58.060 Penalties.

8.58.010 Definitions. SHARE

Whenever, in this chapter, or in any resolution or standard adopted by the city council pursuant to this chapter, the following terms are used, they shall have the meaning ascribed to them in this section unless it is apparent from the context thereof that some other meaning is intended.

A. "Agricultural and wildlife fireworks" has the same meaning ascribed to that term under Section 12503 of the California Health and Safety Code and shall mean fireworks designed and intended by the manufacturer to be used to prevent damage to crops or unwanted occupancy of areas by animals or birds through the employment of sound or light, or both.

B. "Dangerous fireworks" has the same meaning ascribed to that term under Section 12505 of the California Health and Safety Code and includes, but is not limited to, all of the following:

1. Any fireworks which contain any of the following:

a. Arsenic sulfide, arsenates or arsenites.

b. Boron.

c. Chlorates, except:

i. In colored smoke mixture in which an equal or greater amount of sodium bicarbonate is included.

ii. In caps and party poppers.

iii. In those small items (such as ground spinners) wherein the total powder content does not exceed four grams, of which not greater than 15 percent (or 600 milligrams) is potassium, sodium or barium

e. Magnesium (magnesium-aluminum alloys, called magnalium, are permitted).

f. Mercury salts.

g. Phosphorus (red or white except that red phosphorus is permissible in caps and party poppers).

h. Picrates or picric acid.

i. Thiocyanates.

j. Titanium, except in particle size greater than 100-mesh).

k. Zirconium.

2. Firecrackers.

3. Skyrockets, bottle rockets, model rockets and rockets, including all devices which employ any combustible or explosive material and which rise in the air during discharge.

4. Roman candles, including all devices which discharge balls of fire into the air.

5. Chasers, including all devices which dart or travel about the surface of the ground during discharge.

6. Sparklers more than 10 inches in length or one-fourth of one inch in diameter.

7. All fireworks designed and intended by the manufacturer to create the element of surprise upon the user. These items include, but are not limited to, auto-foolers, cigarette loads, exploding golf balls and trick matches.

8. Fireworks known as devil-on-the-walk, or any other firework which explodes through means of friction, unless otherwise classified by the State Fire Marshal pursuant to this chapter.

9. Torpedoes of all kinds which explode on impact.

10. Fireworks kits.

11. Such other fireworks examined and tested by the State Fire Marshal and determined by him, with the advice of the State Board of Fire Services, to possess characteristics of design or construction which make such fireworks unsafe for use by any person not specially qualified or trained in the use of fireworks.

C. "Exempt fireworks" has the same meaning ascribed to that term under Section 12508 of the California Health and Safety Code and shall mean any special item containing pyrotechnic compositions which the State Fire Marshal, with the advice of the State Fire Advisory Board, has investigated and determined to be limited to industrial, commercial, agricultural use or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

D. "Fire chief" or "chief" shall mean the designated fire chief of the city, or his or her authorized representatives.

burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical or thermal effects which are useful as pyrotechnic devices or for entertainment. The term "fireworks" includes, but is not limited to, devices designated by the manufacturer as fireworks, torpedoes, skyrockets, Roman candles, model rockets, rockets, Daygo bombs, sparklers, chasers, fountains, smoke sparks, aerial bombs and fireworks kits.

F. "Fireworks kits" has the same meaning ascribed to that term under Section 12512 of the California Health and Safety Code and shall mean any assembly of materials or explosive substances which is designed and intended by the seller to be assembled by the person receiving such material or explosive substance and when so assembled would come within the definition of "fireworks."

G. "Police chief" shall mean the police chief of the county of San Bernardino, his or her designated deputy acting as the police chief of the city of Highland, or his or her authorized representatives.

H. "Public display of fireworks" has the same meaning ascribed to that term under Section 12524 of the California Health and Safety Code and shall mean an entertainment feature where the public or a private group is admitted or permitted to view the display or discharge of dangerous fireworks.

I. "Pyrotechnic operator" has the same meaning ascribed to that term under Section 12527 of the California Health and Safety Code and shall mean any licensed pyrotechnic operator, who by examination, experience and training has demonstrated the required skill and ability in the use and discharge of fireworks as authorized by the license granted.

J. "Pyrotechnic special effects material" shall mean low explosive materials, other than detonating cord, commonly used in motion picture, television, theatrical or group entertainment production for which a permit from the chief is required for use or storage.

K. "Safe and sane fireworks" has the same meaning ascribed to that term under Section 12529 of the California Health and Safety Code and shall mean any fireworks which do not come within the definition of "dangerous fireworks" or "exempt fireworks." (Ord. 444 § 2, 2020; Ord. 377 § 2, 2013)

8.58.020 Prohibition. SHARE

A. General. No person shall have in his or her possession, or keep, store, use, shoot, discharge, set off, ignite, explode, manufacture, sell, offer to sell, give or transport, any fireworks, dangerous fireworks or safe and sane fireworks, except for use as agricultural and wildlife fireworks or for use during a public display of fireworks pursuant to a permit obtained under the provisions of Sections 12640 through 12654 of the California Health and Safety Code, and this code.

B. Manufacturing Prohibited. The manufacturing of fireworks, dangerous fireworks or safe and sane fireworks is prohibited in the city, except under special use permits as required by local and state regulations by the fire chief and the police chief.

C. Pyrotechnic Special Effects Material. A permit is required to manufacture, compound, store or use pyrotechnic special effects material. Permit application shall be made to the fire chief and the police chief. A permit shall be

8.58.030 Displays. SHARE

A. General. Permits are required to conduct a public display of fireworks. A permit application shall be made to the fire chief and the police chief not less than 14 days prior to the scheduled date of the display. The permit application shall include a diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of buildings, highways and other lines of communication; the lines behind which the audience will be restrained; and the location of nearby trees, telegraph or telephone lines and other overhead obstructions. At the time of permit application, the fire chief shall be consulted regarding the requirements for standby fire apparatus.

B. Under Supervision of Pyrotechnic Operator. Public display of fireworks operations shall be under the direct supervision of a pyrotechnic operator. The pyrotechnic operator shall be responsible for all aspects of a display related to pyrotechnics.

C. Bond Required. The permittee shall furnish a bond or certificate of insurance in an amount deemed adequate by the fire chief and the police chief for the payment of damages which could be caused either to a person or persons or to property by reason of the permitted display and arising from acts of the permittee, agents, employees or subcontractors. (Ord. 444 § 2, 2020; Ord. 377 § 2, 2013)

8.58.040 Exception. SHARE

Nothing in this chapter shall be construed to prohibit the use of fireworks by railroads or other transportation agencies for signal purposes or illumination, or the sale or use of small blank cartridges for a show or theater, or for signal or ceremonial purposes in athletics or sports or for use by military organizations. (Ord. 444 § 2, 2020; Ord. 377 § 2, 2013)

8.58.050 Seizure and disposal. SHARE

A. It shall be the duty of the fire chief and his or her authorized representatives and the police chief and his or her authorized representatives to enforce the provisions of this chapter.

B. The fire chief and his or her authorized representatives and the police chief and his or her authorized representatives shall have the authority to seize, take, remove, store and dispose of any fireworks, dangerous fireworks and safe and sane fireworks. The fire chief and his or her authorized representatives and the police chief and his or her authorized representatives may charge any person whose fireworks are seized pursuant to this section a reasonable amount which is sufficient to cover the cost of transporting, storing, handling and disposing of the seized fireworks. (Ord. 444 § 2, 2020; Ord. 377 § 2, 2013)

8.58.060 Penalties. SHARE

B. A violation of any provision of this chapter is subject to an administrative citation in the amount of $1,000 for each violation pursuant to the procedures set forth in Chapter 2.56 HMC. Such administrative remedy may be exercised in place of, or in addition to, any administrative, criminal, civil, or equitable remedy allowed by law.

C. If a person who violates any provision of this chapter is charged with a misdemeanor, upon conviction that person shall be punished by a fine of not more than $1,000, or by imprisonment in the county jail for a period not exceeding one year, or by both such fine and imprisonment.

D. A person is guilty of a separate offense for each and every day or portion thereof during which he or she commits, continues or permits a violation of this chapter.

E. Nothing in this chapter shall be interpreted to limit any of the penalties provided for under the California Health and Safety Code or Penal Code with regard to the sale, use, possession, delivery and/or transportation of dangerous fireworks. (Ord. 444 § 2, 2020; Ord. 377 § 2, 2013)

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Lawrence A. Mainez, Community Development Director

SUBJECT: **Contract with San Bernardino County for Animal Control Services for FY 2022/2023 (Amendment No. 8)**

RECOMMENDATION: Staff recommends the City Council approve the contract with San Bernardino County for Animal Care and Control Services for FY 2022/23 in the amount of $467,172.00 and authorize the Mayor to sign the contract.

FISCAL IMPACT: This contract will expend $467,172.00 of General Fund dollars in FY 2022/2023 for Animal Care and Control Services, which is the same as the current contract award. The contract amount was anticipated during the drafting of the FY 2022/2023 Budget, therefore adequate funds will be available in the FY 2022/2023 Budget for this contract extension. This contract extension will not include dog license canvassing.

PUBLIC NOTICE: No Public Notice is required prior to the City Council acting on this item. However, the Agenda has been posted in the three (3) locations in accordance with City Council policy.

BACKGROUND/PROPOSAL: The proposed contract extension is considered Amendment No. 8 to a new service contract approved by the City Council on June 10, 2014. As noted in the Fiscal Section above, for this upcoming fiscal year, the contract for Animal Care and Control Services will not increase from the current contact amount of $467,172.00.

Approved _____	Motion _____	Second _____	Agenda Item No. 13
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes

City Clerk

City Manager

The proposed contract does not include dog licensing canvassing at this time. The proposed Animal Control contract will provide the same level of service as the current year and the proposed contract amount is accounted for in the City's forthcoming FY 2022-23 Budget.

Mr. Brian Cronin, San Bernardino County Chief of Animal Care and Control will be available during the meeting to answer any questions the City Council may have.

Copies of the existing and proposed contracts are attached for City Council review and consideration.

Attachments:

A - Proposed Amendment No. 8 Animal Control Services Contract FY 2022/2023
B - Animal Control Services Contract FY 2014 (Contract No. 14-613), including Amendments No. 1 to 7

ATTACHMENT - A

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

14-613 A-8

SAP Number

N/A

Department of Public Health

Department Contract Representative	Michael Shin, HS Contracts
Telephone Number	(909) 386-8146
Contractor	City of Highland
Contractor Representative	Lawrence Mainez, Community Development Director
Telephone Number	(909) 864-8732
Contract Term	07/01/14 through 06/30/23
Original Contract Amount	$3,577,728
Amendment Amount	$467,172
Total Contract Amount	$4,044,900
Cost Center	9300261000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 8

It is hereby agreed to amend Contract No. 14-613, effective July 1, 2022, as follows:

Section III. Fiscal Provisions, amend Paragraph A to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $4,044,900. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No. 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No. 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No. 3	$444,926	July 1, 2017 through June 30, 2018
Amendment No. 4	$444,926	July 1, 2018 through June 30, 2019
Amendment No. 5	$444,926	July 1, 2019 through June 30, 2020
Amendment No. 6	$467,172	July 1, 2020 through June 30, 2021
Amendment No. 7	$467,172	July 1, 2021 through June 30, 2022
Amendment No. 8	$467,172	July 1, 2022 through June 30, 2023

Section V. Term is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2022, to expire on June 30, 2023, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions of Contract No. 14-613 remain in full force and effect.

SAN BERNARDINO COUNTY

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Larry McCallon
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: _____

Address 27215 Base Line

Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
►	►	►
Daniel Pasek, Deputy County Counsel	Patty Steven, HS Contracts Manager	Joshua Dugas, Director
Date _____	Date _____	Date _____

ATTACHMENT - B

HUMAN SERVICES

COUNTY OF SAN BERNARDINO

Linda Haugan
Assistant Executive Officer
Reply to:
150 S Lena Road
San Bernardino, CA 92415-0515

July 16, 2014

RECEIVED

CITY OF HIGHLAND
CITY CLERK

Sam Racadio, Mayor
City of Highland
27215 Baseline Road
Highland, CA 92346

Dear Mayor Racadio:

Enclosed is your copy of County Contract 14-613 with the County of San Bernardino to provide Animal Care and Control Services. I will serve as the contract analyst for this contract. If you have any questions or require assistance, please feel free to contact me. Also, any notices pursuant to the contract should be sent to the address below:

County of San Bernardino
Human Services - Administrative Support Division
Attn: John Greswit, Contracts Unit
150 S. Lena Road
San Bernardino, CA 92415-0515

Please remember that any modification, change or addition to the scope of work or any other aspect of this contract must be executed via contract amendment. Any such amendment must first be submitted to this office for approval and usually requires prior approval from the County Board of Supervisors. As such, please understand that County staff does not have the authority to authorize any changes and any payment request based on an unauthorized change will not be honored.

Thank you for your assistance in this matter. If you have any further questions, please contact me at (909) 388-0255.

Sincerely,

John Greswit(sd)

John Greswit
Contract Analyst

Enclosure

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, CALIFORNIA AND RECORD OF ACTION

June 24, 2014

FROM: TRUDY RAYMUNDO, Director
Department of Public Health

SUBJECT: REVENUE CONTRACTS FOR ANIMAL CARE AND CONTROL SERVICES

RECOMMENDATION(S)

Approve revenue contracts for the Department of Public Health, Animal Care and Control to provide animal care and control services to the following cities for a combined contract amount not to exceed $1,192,988, for the period of July 1, 2014 through June 30, 2015:

1. City of Highland - not to exceed $436,202 Agreement No.14-613
2. City of Rialto - not to exceed $303,078 Agreement No.14-614
3. City of Yucaipa - not to exceed $453,708 Agreement No.14-615

(Presenter: Brian Cronin, Chief of Animal Care and Control, 387-9152)

BOARD OF SUPERVISORS COUNTY GOALS AND OBJECTIVES

Maintain Public Safety.
Provide for the Health and Social Services Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Governmental Agencies.

FINANCIAL IMPACT

Approval of this item does not impact Discretionary General Funding (Net County Cost). The Department of Public Health (DPH) will receive revenue in a total amount not to exceed $1,192,988 for the one-year contract period. The costs associated with providing these services are reimbursed by the cities and/or offset by the revenue collected on behalf of the cities by the County. Amounts were calculated based on current salary and benefit costs, and ongoing operating costs associated with the provision of these services. Adequate appropriation and revenue have been included in DPH's 2014-15 budget.

BACKGROUND INFORMATION

DPH's Animal Care and Control (ACC) program has provided animal care and control services to the unincorporated regions of the County for decades, and has also provided similar services to various cities within the County. Full scope animal care and control services include field services, licensing, low cost rabies and vaccination clinics, impounding and shelter services, after-hours emergency services, and final disposition. DPH has provided animal care and control services to the City of Highland residents since 1997; the City of Rialto residents since 1988; and the City of Yucaipa residents since 1990.

cc: PH-Greswit w/ agrees
Contractor c/o PH w/ agree
ATC-Accts Pay Mgr w/ agrees
EBIX-BPO c/o Risk Mgmt
PH-Raymundo
PH-Cronin
HS-Dalton; Fischer
CAO-Flood
File - w/ agree
jll 07/11/14

ITEM 65

Record of Action of the Board of Supervisors

APPROVED (CONSENT CALENDAR)
COUNTY OF SAN BERNARDINO
Board of Supervisors

MOTION	AYE 1	AYE 2	ABSENT 3	SECOND 4	MOVE 5

LAURA H. WELCH, CLERK OF THE BOARD

BY Jennifer Rivera

DATED: June 24, 2014

Rev 2-25-14

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Regina Dalton, Contracts Manager, 388-0241) on May 28, 2014; County Counsel (Phebe W. Chu, Deputy County Counsel, (387-5455) on May 30, 2014; Human Services Administration (Lynne Fischer, Administrative Analyst, 388-0253) on June 2, 2014; Finance (Sydney Flood, Administrative Analyst, 386-8393) on June 2, 2014; and County Finance and Administration (Art Gomez, Deputy Executive Officer, 388-0280) on June 6, 2014.

County of San Bernardino

FAS

STANDARD CONTRACT

FOR COUNTY USE ONLY

X New / Change / Cancel	FAS Vendor Code: CITYOFH638	SC	Dept.: PHL	A	Contract Number: 14-613	
ePro Vendor Number: N/A					ePro Contract Number: N/A	
County Department: Department of Public Health		Dept.: PHL	Orgn.: PHL		Contractor's License No.	
County Department Contract Representative: John Greswit		Telephone: (909) 388-0255			Total Contract Amount: $436,202	

Contract Type: ☒ Revenue ☐ Encumbered ☐ Unencumbered ☐ Other:

If not encumbered or revenue contract type, provide reason:

Commodity Code	Contract Start Date	Contract End Date	Original Amount	Amendment Amount
	7/01/14	6/30/15	$436,202	

Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
AAA	PHL	2601		9520	93130	$436,202

Project Name: Animal Care and Control Services

Estimated Payment Total by Fiscal Year

FY	Amount	I/D	FY	Amount	I/D
14/15	$436,202	1			

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Public Health Animal Care and Control, hereinafter called the County, and

Name: City of Highland — hereinafter called City

Address: 27215 Base Line

Highland, CA 92346

Telephone: (909) 864-8732 — Federal ID No./Social Security No.:

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, The San Bernardino County Department of Public Health, Animal Care and Control Division provides animal care and control services such as patrolling for loose dogs, picking up stray animals, attending to complaints and law violations, and sheltering of stray animals in the County of San Bernardino; and

WHEREAS, The City of Highland desires to contract with the County to provide such services within their city limits; and

WHEREAS, Article I, Chapter 1, Part 2, Division 1, Title 5, of the Government Code authorizes the County to assume certain City functions; and

WHEREAS, Title 1, Division 1, Chapter 2, Section 11.0208 and Title 3, Division 2, Chapters 1, 2, 3, 14 and 15 of the County Code remain in full force and effect as a City ordinance: and

WHEREAS, City desires that such services be provided by County and County agrees to perform these services as set forth below;

NOW THEREFORE, County and City mutually agree to the following terms and conditions:

TABLE OF CONTENTS

I. CITY SERVICE RESPONSIBILITIES 3

II. COUNTY RESPONSIBILITIES 4

III. FISCAL PROVISIONS 5

IV. CORRECTION OF PERFORMANCE DEFICIENCIES 6

V. TERM 6

VI. EARLY TERMINATION 7

VII. GENERAL PROVISIONS 7

VIII. CONCLUSION 9

ATTACHMENTS

ATTACHMENT A – COUNTY FEE SCHEDULE

I. CITY SERVICE RESPONSIBILITIES

A. The City shall compensate the County as set forth in Section III, Fiscal Provisions.

B. To facilitate the performance of functions as provided for in this agreement, it is hereby agreed that the City shall provide full cooperation and assistance to the County, its officers, agents, and employees.

C. Notwithstanding anything herein stated, it is agreed that in all instances wherein special supplies, stationery, notices, forms, and the like must be issued in the name of the City, the same shall be supplied by said City at its own expense.

D. In the performance of this Contract, the City, its agents, and employees, shall act in an independent capacity and not as officers, employees, or agents of the County.

E. Without the prior written consent of County, this Contract is not assignable by either party either in whole or part.

F. City agrees to provide or has already provided information on former County of San Bernardino administrative officials (as defined below) who are employed or represent the City. The information provided includes a list of former County administrative officials who terminated County employment within the last five years and who are now officers, principals, partners, associates or members of the business. The information also includes the employment with or representation of the City. For purposes of this provision, "County administrative official" is defined as a member of the Board of Supervisors or such officer's staff, Chief Executive Officer or member of such officer's staff, County department or group head, assistant department or group head, or any employee in the Exempt Group, Management Unit or Safety Management Unit.

G. Inaccuracies or Misrepresentations

If during the course of the administration of this agreement, the County determines that the City has made a material misstatement or misrepresentation or that materially inaccurate information has been provided to the County, this contract may be immediately terminated. If this contract is terminated according to this provision, the County is entitled to pursue any available legal remedies.

H. City shall notify County in writing of any change in mailing address within ten (10) days of address change.

I. City agrees to and shall comply with the following indemnification and insurance requirements:

1. Indemnification – County agrees to indemnify and hold harmless the City, its officers, employees, agents, and volunteers, from any and all claims, actions or losses, damages, and/or liability resulting from the County's negligent acts or omissions which arise from the County's performance of its obligations under this agreement.

City agrees to indemnify, defend (with Counsel selected by City and acceptable to County) and hold harmless the County, its officers, employees, agents, and volunteers, from any and all claims, actions, losses, damages, and/or liability arising out of its obligations under this agreement.

In the event, the County and/or City is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under the agreement, the County and/or City shall indemnify the other to the extent of its comparative fault.

Furthermore, if the County or City attempts to seek recovery from the other for Workers' Compensation benefits paid to an employee, the County or City agree that any alleged negligence of the employee shall not be construed against the employer of that employee.

2. Insurance – The County and City are self-insured public entities for purposes of professional liability, general liability, and Workers' Compensation. County and City warrants that through its program of self-insurance, it has adequate professional liability, general liability, and Workers' Compensation to provide coverage for liabilities arising out of County's and City's performance of this agreement.

J. City shall use recycled and recyclable products, whenever practicable, in fulfilling the terms of this Contract.

K. If any legal action is instituted to enforce any party's rights hereunder, each party shall bear its own costs and attorneys' fees, regardless of who is the prevailing party. This paragraph shall not apply to those costs and attorneys' fees directly arising from a third-party legal action against a party hereto and payable under Paragraph I of this Section, "Indemnification."

II. COUNTY RESPONSIBILITIES

A. Through its Public Health Department, or other such agency as the Board of Supervisors may designate, County shall provide the City with animal control services normally provided by the Department to the unincorporated area of the County. Such services may include, but are not limited to, public education and those services and functions performed under Title 1, Division 1, Chapter 2, Section 11.0208, and Title 3, Division 2, Chapters 1, 2, 3, 14 and 15 of the County Code. City recognizes and agrees that the County only has the authority under this agreement to enforce within the corporate limits of the City, State law, and the Chapters in the County Code that have been adopted by the City through a City Ordinance.

B. The County hereby agrees to provide the following specific functions:

1. Enforce all City ordinances pertaining to animals, including the issuing of citations as necessary for violations of said ordinance. If the City is considering adopting a new ordinance and requesting its enforcement by County, County may provide enforcement services of the new ordinance if all of the following elements are met: (1) a written request (along with a copy of the ordinance) is received by County sixty (60) days prior to the requested implementation date of the ordinance; (2) the Public Health Director or appointed designee, in his/her sole discretion, approves the City's request for enforcement services; (3) the cost of such services will not exceed the total amount of the contract.

2. Impound all animals caught at-large, including cats, and provide for the return of all licensed dogs whenever possible. Should the City or its agent order or cause any animal to be sheltered more than ten (10) days, the City shall be charged the daily impound fee as described in Attachment A. This charge shall be billed separately and is in addition to the usual quarterly billing.

3. Quarantine, as prescribed by law, all animals suspected to be rabid.

4. Investigate complaints of nuisance by animals upon request during routine patrol.

5. Remove dead animals on the public right-of-way.

6. Investigate reported dog bites.

7. Provide a night mechanism to answer the telephones from seventeen hundred hours (1700) to eight hundred (0800) hours Sunday through Saturday.

8. Enforce those sections of state law relating to damages to owners of livestock killed by dogs.

9. Accept and impound any and all un-owned animals that are brought to the County found stray in the City and any other such animals brought to the Shelter by the City or citizens of the City.

10. Provide a program whereby dog licenses may be issued by mail or clinics, and send renewal notices by mail to owners of currently licensed dogs together with an application for renewal.

C. The County shall provide a report consisting of the statistical information with the quarterly billing invoice.

D. The County and City shall determine any other level of service provided within the City and may request any additional service to be provided by County by written amendment to this agreement, and approved by the governing bodies of both the County and City.

E. All work performed by County shall be performed in County offices or at such locations as designated by the Public Health Director.

F. If any legal action is instituted to enforce any party's rights hereunder, each party shall bear its own costs and attorneys' fees, regardless of who is the prevailing party. This paragraph shall not apply to those costs and attorneys' fees directly arising from a third-party legal action against a party hereto and payable under Paragraph I of Section I, "Indemnification."

G. In the performance of this Contract, County, its agents, and employees, shall act in an independent capacity and not as officers, employees, or agents of the City.

H. The Public Health Director, or appointed designee, shall be authorized to approve revisions to the monthly report.

I. The County shall charge and collect fees (including routine services and licensing fees) from City residents at the rates currently in effect under County Code Section 16.0213A (b). The current rates in effect under County Code Section 16-0213A (b) are described in "County Fee Schedule" (Attachment A). City shall adopt County Code Section 16.0213A (b) as it relates to dog license fees within 90 days of the effective date of this Contract.

III. FISCAL PROVISIONS

A. The maximum amount of reimbursement under this Contract shall not exceed $436,202. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem.

B. Payment Method

1. County shall submit invoices to the City no later than 90 days following the period end dates noted in the schedule below. In addition to the invoices listed below, a final invoice may be submitted to the City no later than September 30 of the next fiscal year for any costs not billed in Invoice No. 4 but incurred on behalf of the City through June 30 of the current fiscal year. Quarterly invoices will be based on actual costs minus the revenue collected for the quarter pursuant to Section III, Paragraph C.

Invoice Number	Period End Date of the Current Fiscal Year
1	September 30
2	December 31
3	March 31
4	June 30

2 City shall process County's claim for payment within thirty (30) days following receipt of County invoice.

C. Determination of Actual Cost

1. County agrees to collect and maintain expenditure and workload data to be used in determining the actual cost of animal care and control services provided by the City during the term of the agreement.

2. Animal care and control field services costs shall be determined by the actual time worked in the City based on the County's Labor Distribution report and the associated services and supplies during the term of this contract.

3. Animal care and control shelter services costs shall be determined by the percentage of animals placed into the shelter originating from the City. The percentage shall be applied to the operating cost of the shelter.

4. Shelter revenues received by the County from residents of the City for animals of the City shall be applied to the quarterly invoices described in Section III, Paragraph B, Item 1, which shall have the effect of reducing the amount of the quarterly invoice owed by the City to the County. License revenues received by the County from residents of the City for animals of the City shall be remitted directly to the City by County. Such shelter and license revenues shall not include citation revenues collected by the County from residents of the City for failure to adhere to City and/or State regulations.

D. County shall receive all cooperation possible from the City to enable efficient enforcement of fee collection. County shall retain all fees and revenue derived from the enforcement of the City Ordinances pertaining to the animal care and control services provided by County.

E. County is not liable for the payment of any taxes, other than applicable sales or use tax, resulting from this Contract, however designated, levied or imposed, unless County would otherwise be liable for the payment of such taxes in the course of its normal business operations.

F. The City agrees to reimburse the County for actual costs resulting from an emergency response. These costs will be over and above the contracted amount.

IV. CORRECTION OF PERFORMANCE DEFICIENCIES

A. Failure by the City or County to comply with any of the provisions, covenants, requirements or conditions of this Contract shall be a material breach of this Contract.

B. In the event of a non-cured breach, the other party may, at its sole discretion and in addition to immediate termination and any other remedies available at law, in equity, or otherwise specified in this Contract:

1. Afford the City or County thereafter a time period within which to cure the breach, which period shall be established at sole discretion of the City or County; and/or

2. Terminate this Contract.

V. TERM

This Contract is effective as of July 1, 2014, and expires June 30, 2015, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

VI. EARLY TERMINATION

The County may terminate this Contract immediately under the provisions of Section IV of this Contract. In addition, this Contract may be terminated without cause by the County or City by serving a written notice to the other party eight months in advance of termination. The Assistant Executive Officer for Human Services is authorized to exercise the County's rights with respect to any termination of this Contract.

VII. GENERAL PROVISIONS

A. When notices are required to be given pursuant to this Contract, the notices shall be in writing and mailed to the following respective addresses listed below.

City: City of Highland
27215 Base Line
Highland, CA 92346

County: *(Program Information)*
County of San Bernardino
Department of Public Health
Animal Care and Control
Attn: Chief of Animal Care and Control
351 N. Mountain View Ave., 3rd Floor
San Bernardino, CA 92415-0003

County: *(Contract Information)*
County of San Bernardino
Human Services
Attn: Contracts Unit
150 S. Lena Road
San Bernardino, CA 92415-0515

B. Nothing contained in this Contract shall be construed as creating a joint venture, partnership or employment arrangement between the Parties hereto, nor shall either Party have the right, power or authority to create an obligation or duty, expressed or implied, on behalf of the other Party hereto.

C. No waiver of any of the provisions of the Contract Documents shall be effective unless it is made in writing which refers to provisions so waived and which is executed by the Parties. No course of dealing and no delay or failure of a Party in exercising any right under any Contract Document shall affect any other or future exercise of that right or any exercise of any other right. A Party shall not be precluded from exercising a right by its having partially exercised that right or its having previously abandoned or discontinued steps to enforce that right.

D. Any alterations, variations, modifications, or waivers of provisions of the Contract, unless specifically allowed in the Contract, shall be valid only when they have been reduced to writing, duly signed and approved by the Authorized Representatives of both parties as an amendment to this Contract. No oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.

E. If any provision of the Contract is held by a court of competent jurisdiction to be unenforceable or contrary to law, it shall be modified where practicable to the extent necessary so as to be enforceable (giving effect to the intention of the Parties) and the remaining provisions of the Contract shall not be affected.

F. This Contract shall be governed by and construed in all aspects in accordance with the laws of the State of California without regard to principles of conflicts of laws. The Parties agree to the exclusive jurisdiction of the federal court located in the County of Riverside and state courts located in the County

of San Bernardino, for any and all disputes arising under this Contract, to the exclusion of all other federal and state courts.

G. City and County hereby waive their respective rights to trial by jury for any cause of action, claim, counterclaim, or cross-complaint in any action, proceeding and/or hearing brought by either the City against the County or the County against the City on any matter arising out of or in any way connected with this Agreement, the relationship of the City and County, any claim of injury or damage or the enforcement of any remedy under any law, statute or regulation, emergency or otherwise, now or hereafter in effect.

H. City shall not offer, either directly or through an intermediary, any improper consideration such as, but not limited to, cash, discounts, service, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the County in an attempt to secure favorable treatment regarding this Agreement.

The County, by written notice, may immediately terminate any Agreement if it determines that any improper consideration as described in the preceding paragraph was offered to any officer, employee or agent of the County with respect to this agreement. This prohibition shall apply to any amendment, extension or evaluation process once an Agreement has been executed.

City shall immediately report any attempt by a County officer, employee or agent to solicit, either directly or through an intermediary, improper consideration from the City. The report shall be made to the supervisor or manager charged with supervision of the employee or to the County Administrative Office. In the event of a termination under this provision, the County is entitled to pursue any available legal remedies.

VIII. CONCLUSION

A. This Contract, consisting of nine (9) pages and Attachment A, is the full and complete document describing services to be rendered to the City by County including all covenants, conditions and benefits.

B. The signatures of the Parties affixed to this Contract affirm that they are duly authorized to commit and bind their respective institutions to the terms and conditions set forth in this document.

C. **IN WITNESS WHEREOF,** the Board of Supervisors of the County of San Bernardino has caused this Agreement to be subscribed to by the Clerk thereof, and the City has caused this Agreement to be subscribed in its behalf by its duly authorized officers, the day, month and year written.

COUNTY OF SAN BERNARDINO

▶ Janice Rutherford

Janice Rutherford, Chair, Board of Supervisors

Dated: JUN 24 2014

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino.

By: Deputy

City of Highland

(Print or type name of corporation, company, contractor, etc.)

By ▶

(Authorized signature – sign in blue ink)

Name: Sam Racadio

(Print or type name of person signing contract)

Title: Mayor

(Print or Type)

Dated: June 10, 2014

Address: 27215 Base Line

Highland, CA 92346

Approved as to Legal Form	Reviewed by Contract Compliance	Presented to BOS for Signature
▶ for	▶ Regina Dalton	▶
Phebe W. Chu, Deputy County Counsel	Regina Dalton, HS Contracts Unit	Trudy Raymundo, Director
Date 6-12-14	Date 6-16-14	Date 6/13/14

TITLE 1: GOVERNMENT AND ADMINISTRATION
DIVISION 6: COUNTY FEES
CHAPTER 2: Schedule of Fees.
Section: 16.0213A Health Services.

EFFECTIVE July 1, 2019 ✓

(b) Animals:

(1) Animal handling:

(A) Owner redemption fee for pick-up/handling of dog or cat (does not include shelter and license fees):

(I) During normal operating hours..... $35.00

(II) Picked up between 6:00 p.m. & 7:00 a.m..... $80.00

(B) Pick-up, euthanasia, and disposal of owned dog or cat during normal operating hours:

(owner requested)..... $80.00

(C) Apprehension Fine/Penalty (leash law areas only):

(I) Loose animal violation:

(i) Fine/Penalty for first violation..... $50.00

(ii) Fine/Penalty for second violation.....$100.00

(iii) Fine/Penalty for third and each subsequent violation..... $250.00

(D) Trap rentals, per day: $4.00

(E) Animal pick-up: (See Section 32.0102)

(I) Animal pick-up during normal operating hours:

horses, cattle, goats, calves, sheep, and pigs:
(1hour minimum) $97.00/hour

(II) Animal picked-up after hours, between 6:00 p.m. & 7:00 a.m.:
(1 hour minimum).....$121.00/hour

(F) Animal Investigations:

(I) Investigation time.....$97.00/hour

(II) Vicious Animal Compliance Inspection.....$97.00/Inspection

(G) Quarantine of Animals (other than at shelter):

(I) At owner's home $97.00

(II) Quarantine break $97.00

(H) Owner Relinquishment of dog, cat, or other animal:

(I) Relinquish in field

(i) With proof of ownership.....$90.00

(ii) Without proof of ownership.....$134.00

(II) Relinquish in Shelter

(i) With proof of ownership.....$55.00

(ii) Without proof of ownership.....$99.00

(I) Develop a customized record or report.....$84.00/hour

(J) Digital photographs on disc (CD)

(I) Digital images up to 10 images.....$22.00

(II) Additional Images.....$2.20

(2) Animal licensing:

(A) Dog license fees:

(I) Unspayed/unneutered monthly fee $8.00

(II) Spayed/neutered monthly fee

(i) 1-23 months $2.00

(ii) 24-35 months $1.75

(iii) 36 or more months $1.50

(III) Spayed/neutered - owned by disabled persons or those 65 years of age or older (monthly) $1.00

(IV) Delinquent Fine/Penalty (waived if licensed within 30 days from time of notice) (does not include annual fee)..... $20.00

(V) Medically Determined monthly fee $2.00
(Animal is at high risk for Spay/Neuter surgery)

(B) New owner registration of currently licensed/registered animal $3.00

(C) Replacement dog tag.....$3.00

(D) Registration of dog currently licensed/registered in another jurisdiction and issuance of County tag..... $3.00

(3) Animal sheltering:

(A) Impound fee:

(I) Initial Impoundment..... $44.00

(II) Daily (after initial impoundment) $11.00

(B) State-mandated unaltered animal fine (Per CA Food and Agricultural Code 30804.7 & 31751.7):

(I) First Violation.....$35.00

(II) Second Violation.....$50.00

(III) Third Violation.....$100.00

(C) Euthanasia and Disposal Fee:

(I) Dogs.....$45.00

(II) Cats.....$40.00

(D) Dead animal disposal..... $15.00

(E) Spay/Neuter fee

(I) Dog (over 2 months) $55.00

(II) Cat (over 2 months) $40.00

(F) Spay/Neuter Deposit (refundable if animal is altered within 30 days of redemption):

(I) Dog (over 2 months).....$55.00

(II) Cat (over 2 months).....$40.00

(G) Adoption fee (persons 65 or older exempt - 1 per year)

(I) Dog..... $15.00

(II) Cat.....$10.00

(III) Puppy (under 4 months) $20.00

(IV) Kitten (under 4 months) $15.00

(H) Adoption fee (minimum bid) – horses $50.00

(I) Adoption fee (minimum bid) – donkeys $50.00

(J) Adoption fee (minimum bid) – pigs.....$20.00

(K) Adoption fee (minimum bid) – sheep $20.00

(L) Adoption fee (minimum bid) – goats $20.00

(M) Adoption fee – rabbits $5.00

(N) Adoption fee - chickens and other fowl $5.00

(O) Adoption fee – reptiles, exotic birds & other ..... 50% of retail price

(P) Microchip Fee $15.00

(Q) Vaccination Fees:

(I) Dogs – 5 in 1 ..... $10.00

(II) Cats – 4 in 1 ..... $7.00

(4) Kennel license:

(A) 5 - 30 dogs $256.00/year

(B) 31 - 60 dogs $311.00/year

(C) 61 - 100 dogs $366.00/year

(D) 101 - 150 dogs $421.00/year

(E) For each successive range of 50 dogs, add $55.00/year

(5) Cattery License:

(A) 5 - 30 cats $190.00/year

(B) 31 - 50 cats $310.00/year

(C) For each successive range of 10 cats, add $14.00/year

(6) Calf growers permit fees:

(A) 10 - 2,500 calves $185.00/year

(B) 2,501 - 5,000 calves $290.00/year

(C) 5,001 - 10,000 calves ..... $500.00 /year

(D) 10,001 calves or more $711.00/year

(7) Privately owned wild, exotic or non-domestic animals permit fee $256.00/year

(8) Game bird farm permit fee $110.00/year

(9) Pet grooming parlor permit fee..... $250.00/year

(10) Pet shop permit fee..... $236.00/year

(11) Petting zoo permit fee..... $263.00/year

(12) Public aquarium permit fee..... $110.00/year

(13) Animal menagerie permit fee..... $275.00/year

(14) Miscellaneous animal auction/swap meet permit fee..... $110.00/year

(15) Hog ranch permit fee:

(A) 10 to 2,500 hogs..... $274.00/year

(B) 2,501 to 5,000 hogs..... $479.00/year

(C) 5,001 to 10,000 hogs..... $855.00/year

(D) Over 10,000 hogs..... $965.00/year

(16) PVS Application fee..... $164.00

(c) Professional services: See Fee Schedule for the Department of Public Health which is maintained in the Office of the Clerk of the Board of Supervisors and reflects fees for professional services established by the Public Health Director in accordance with statutory requirements, actual costs of providing the services, and/or prevailing rates. The fees are periodically adjusted based on inflationary and other criteria commonly used in standard accounting practices.

SAN BERNARDINO COUNTY

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

☐ New ☒ Change ☐ Cancel	FAS Vendor Code: CITYOFH638	SC	Dept.: PHL	A	Contract Number: 14-613 A-1
ePro Vendor Number: N/A					ePro Contract Number: N/A
County Department: Department of Public Health			Dept.: PHL	Orgn.: PHL	Contractor's License No.
County Department Contract Representative: John Greswit			Telephone: (909) 388-0255		Total Contract Amount: $872,404

Contract Type: ☒ Revenue ☐ Encumbered ☐ Unencumbered ☐ Other:

If not encumbered or revenue contract type, provide reason:

Commodity Code	Contract Start Date	Contract End Date	Original Amount	Amendment Amount
	7/01/14	6/30/16	$436,202	$436,202

Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	2600		9520	93103	$ 436,202
						$
						$

Project Name: Animal Care and Control Services

FY	Amount	I/D	FY	Amount	I/D
15/16	$436,202	1			

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Public Health, hereinafter called the County, and

Name: City of Highland — hereinafter called City

Address: 27215 Base Line

Highland, CA 92346

Telephone: (909) 864 - 8732

Federal ID No. or Social Security No.:

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1

It is hereby agreed to amend contract No. 14-613 as follows:

III. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $872,404. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The

Auditor-Controller/Treasurer Tax Collector Use Only

☐ Contract Database	☐ FAS
Input Date	Keyed By

maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No.1	$436,202	July 1, 2015 through June 30, 2016

V. TERM

Section V is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its original expiration date of June 30, 2015, to expire on June 30, 2016, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions remain in full force and effect.

COUNTY OF SAN BERNARDINO

▶ _____
James Ramos, Chairman, Board of Supervisors

Dated: JUN 0 2 2015

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ▶ _____
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor Pro Tem
(Print or Type)

Dated: 05/12/2015

Address 27215 Base Line
Highland, CA 92346

Approved as to Legal Form	Reviewed by Contract Compliance	Presented to BOS for Signature
Phebe W. Chu, Deputy County Counsel	Regina Dalton, HS Contracts Unit	Trudy Raymundo, Director
Date 5/19/15	Date 5-18-15	Date 5/19/15

SAN BERNARDINO COUNTY

FAS

STANDARD CONTRACT

FOR COUNTY USE ONLY

☐ New ☒ Change ☐ Cancel	FAS Vendor Code: CITYOFH638	SC	Dept.: PHL	A	Contract Number: 14-613 A-2
ePro Vendor Number: N/A					ePro Contract Number: N/A
County Department: Department of Public Health			Dept.: PHL	Orgn.: PHL	Contractor's License No.
County Department Contract Representative: John Greswit			Telephone: (909) 388-0255		Total Contract Amount: $1,308,606

Contract Type: ☒ Revenue ☐ Encumbered ☐ Unencumbered ☐ Other:

If not encumbered or revenue contract type, provide reason:

Commodity Code	Contract Start Date	Contract End Date	Original Amount	Amendment Amount
	7/01/14	6/30/17	$436,202	$436,202

Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	2600		9520	93103	$ 436,202
						$
						$

Project Name: Animal Care and Control Services

Estimated Payment Total by Fiscal Year

FY	Amount	I/D	FY	Amount	I/D
16/17	$436,202	I			

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name: City of Highland — hereinafter called City

Address: 27215 Base Line

Highland, CA 92346

Telephone: (909) 864 - 8732 — Federal ID No. or Social Security No.:

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2

It is hereby agreed to amend contract No. 14-613 as follows:

III. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $1,308,606. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The

Auditor-Controller/Treasurer/Tax Collector Use Only	
☐ Contract Database	☐ FAS
Input Date	Keyed By

maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No.1	$436,202	July 1, 2015 through June 30, 2016
Amendment No.2	$436,202	July 1, 2016 through June 30, 2017

Paragraph G is added to read as follows:

G. The City understands the County is currently assessing staffing needs that support services provided to the City and support the County's animal control and shelter operations. If staffing is increased which support services provided to the City, the County will notify the City and seek a midyear increase in current contract costs based upon projected actual costs to provide services to the City.

V. **TERM**

Section V is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2016, to expire on June 30, 2017, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions remain in full force and effect.

COUNTY OF SAN BERNARDINO

► _____

James Ramos, Chairman, Board of Supervisors

Dated: MAY 24 2016

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Larry McCallon
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: May 10, 2016

Address 27215 Base Line

Highland, CA 92346

Approved as to Legal Form	Reviewed by Contract Compliance	Presented to BOS for Signature
► _____	► _____	► _____
Phebe W. Chu, Deputy County Counsel	Regina Dalton, HS Contracts Unit	Trudy Raymundo, Director
Date 5/16/16	Date 5-16-16	Date 5/16/16

SAN BERNARDINO COUNTY

FAS

STANDARD CONTRACT

FOR COUNTY USE ONLY

☐ New ☒ Change ☐ Cancel	FAS Vendor Code: CITYOFH638	SC	Dept.: PHL	A	Contract Number: 14-613 A-3
ePro Vendor Number: N/A					ePro Contract Number: N/A
County Department: Department of Public Health			Dept.: PHL	Orgn: PHL	Contractor's License No.
County Department Contract Representative: John Greswit			Telephone: (909) 388-0255		Total Contract Amount: $1,753,532

Contract Type: ☒ Revenue ☐ Encumbered ☐ Unencumbered ☐ Other:

If not encumbered or revenue contract type, provide reason:

Commodity Code	Contract Start Date	Contract End Date	Original Amount	Amendment Amount
	7/01/14	6/30/18	$436,202	$444,926

Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	2600		9520	93103	$ 444,926
						$
						$

Project Name: Animal Care and Control Services

Estimated Payment Total by Fiscal Year

FY	Amount	I/D	FY	Amount	I/D
17/18	$444,926	I			

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name: City of Highland — hereinafter called City

Address: 27215 Base Line

Highland, CA 92346

Telephone: (909) 864 - 8732 — Federal ID No or Social Security No:

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 3

It is hereby agreed to amend contract No. 14-613 as follows:

III. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $1,753,532. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The

Auditor-Controller/Treasurer/Tax Collector Use Only	
☐ Contract Database	☐ FAS
Input Date	Keyed By

maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No.3	$444,926	July 1, 2017 through June 30, 2018

V. **TERM**

Section V is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2017, to expire on June 30, 2018, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions remain in full force and effect.

COUNTY OF SAN BERNARDINO

► Robert A Lovingood

Robert A. Lovingood, Chairman, Board of Supervisors

Dated. MAY 23 2017

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated. 04.11.2017

Address 27215 Base Line
Highland, CA 92346

Approved as to Legal Form
► _____
Phebe W. Chu, Deputy County Counsel
Date 4-21-17

Reviewed by Contract Compliance
► Tanya Bratton
Tanya Bratton, CS Contracts
Date 5/11/17

Presented to BOS for Signature
_____
Trudy Raymundo, Director
Date 4-21-17

SAN BERNARDINO COUNTY

Contract Number
14-613 A-4

SAP Number

Department of Public Health

Department Contract Representative	John Greswit
Telephone Number	(909) 388-0255
Contractor	City of Highland
Contractor Representative	Lawrence Mainez, Community Development Director
Telephone Number	(909) 864-8732
Contract Term	07/01/14 through 06/30/19
Original Contract Amount	$1,753,532
Amendment Amount	$444,926
Total Contract Amount	$2,198,458
Cost Center	9300261000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 4

It is hereby agreed to amend contract No 14-613, effective July 1, 2018, as follows

III. **FISCAL PROVISIONS**

Paragraph A is amended to read as follows.

A. The maximum amount of reimbursement under this Contract shall not exceed $2,198,458. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows.

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No. 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No. 3	$444,926	July 1, 2017 through June 30, 2018
Amendment No. 4	$444,926	July 1, 2018 through June 30, 2019

V. TERM

Section V is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2018, to expire on June 30, 2019, but may be terminated earlier in accordance with provisions of Section VI of the Contract

All other terms and conditions remain in full force and effect.

BOARD OF SUPERVISORS

► Robert A Lovingood

Robert A Lovingood, Chairman, Board of Supervisors

Dated MAY 22 2018

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By _____
(Authorized signature - sign in blue ink)

Name Larry McCallon
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated 04 24 2018

Address 27215 Base Line

Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
► Phebe W. Chu	► Jennifer Mulhall-Daudel	►
Phebe Chu, Deputy County Counsel	Jennifer Mulhall-Daudel, HS Contracts	Trudy Raymundo, Director
Date 5/14/18	Date 4/26/18	Date 5/14/18

SAN BERNARDINO COUNTY

Contract Number
14-613 A-5

SAP Number
N/A

Department of Public Health

Department Contract Representative	John Greswit
Telephone Number	(909) 388-0255
Contractor	City of Highland
Contractor Representative	Lawrence Mainez, Community Development Director
Telephone Number	(909) 864-8732
Contract Term	07/01/14 through 06/30/20
Original Contract Amount	$2,198,458
Amendment Amount	$444,926
Total Contract Amount	$2,643,384
Cost Center	9300261000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 5

It is hereby agreed to amend contract No. 14-613, effective July 1, 2019, as follows:

Section I. City Service Responsibilities is amended to add Paragraph L as follows:

L The County is in the site assessment and design phase of developing plans to replace the County's existing animal shelter facility located in the community of Devore. The City acknowledges that the County will be replacing the existing animal shelter facility and both parties will have an opportunity to review plans and proposed cost to construct and operate the new facility. It is the County's intent that the new facility be designed specifically to meet the County's animal admission needs along with the County's current contract municipalities. The City will have the opportunity to review the plans for the new facility along with cost estimates and determine if the City desires to contract with the County in establishing a proportionate cost share model to receive animal care and control services from the County in the future It is projected the timeline to construct the new facility is approximately two years and a revision to the existing contract will be developed to include a proportionate cost share to construct and operate the new animal shelter facility to accommodate animals received from the City

Section III. Fiscal Provisions, Paragraph A is amended to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $2,643,384 The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No. 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No. 3	$444,926	July 1, 2017 through June 30, 2018
Amendment No. 4	$444,926	July 1, 2018 through June 30, 2019
Amendment No. 5	$444,926	July 1, 2019 through June 30, 2020

Section V. Term is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2019, to expire on June 30, 2020, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions remain in full force and effect.

BOARD OF SUPERVISORS

▶ _____

Curt Hagman, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ▶ _____
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated 04/09/2019

Address 27215 Base Line

Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
▶ _____	▶ _____	▶ _____
Adam Ebright, Deputy County Counsel	Jennifer Mulhall-Daniel, HS Contracts	Trudy Raymundo, Director
Date 4/17/19	Date 4/16/19	Date 4/17/19

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number
14-613 A-6

SAP Number
N/A

Department of Public Health

Department Contract Representative	John Greswit
Telephone Number	(909) 388-0255
Contractor	City of Highland
Contractor Representative	Lawrence Mainez, Community Development Director
Telephone Number	(909) 864-8732
Contract Term	07/01/14 through 06/30/21
Original Contract Amount	$2,643,384
Amendment Amount	$467,172
Total Contract Amount	$3,110,556
Cost Center	9300261000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 6

It is hereby agreed to amend contract No. 14-613, effective July 1, 2020, as follows:

Section III. Fiscal Provisions, Paragraph A is amended to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $3,110,556. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No. 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No. 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No. 3	$444,926	July 1, 2017 through June 30, 2018
Amendment No. 4	$444,926	July 1, 2018 through June 30, 2019
Amendment No. 5	$444,926	July 1, 2019 through June 30, 2020
Amendment No. 6	$467,172	July 1, 2020 through June 30, 2021

Section V. Term is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2020, to expire on June 30, 2021, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

All other terms and conditions of Contract No. 14-613 remain in full force and effect.

COUNTY OF SAN BERNARDINO

► _____

Curt Hagman, Chairman, Board of Supervisors

Dated: MAY 19 2020

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____ Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Larry McCallon
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: 04/15/2020

Address 27215 Base Line

Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
► _____	► _____	► _____
for Adam Ebright, Deputy County Counsel	Jennifer Mulhall-Daudel, HS Contracts	Trudy Raymundo, Director
Date 5/5/2020	Date 4/30/2020	Date 4/16/20

DocuSign Envelope ID: DB4AD743-E743-4498-A817-F126E9778B87

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

14-613 A-7

SAP Number

N/A

Department of Public Health

Department Contract Representative	John Greswit
Telephone Number	(909) 388-0255
Contractor	City of Highland
Contractor Representative	Lawrence Mainez, Community Development Director
Telephone Number	(909) 864-8732
Contract Term	07/01/14 through 06/30/22
Original Contract Amount	$3,110,556
Amendment Amount	$ 467,172
Total Contract Amount	$3,577,728
Cost Center	9300261000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 7

It is hereby agreed to amend Contract No. 14-613, effective July 1, 2021, as follows:

Section III. Fiscal Provisions, amend Paragraph A to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $3,577,728. The consideration to be paid to County, as provided herein, shall be full payment for all County's services and expenses incurred in the performance hereof, including travel and per diem. The maximum amount is a total dollar amount that includes the original contract amount and all subsequent amendments, broken down as follows:

Original Contract	$436,202	July 1, 2014 through June 30, 2015
Amendment No. 1	$436,202	July 1, 2015 through June 30, 2016
Amendment No. 2	$436,202	July 1, 2016 through June 30, 2017
Amendment No. 3	$444,926	July 1, 2017 through June 30, 2018
Amendment No. 4	$444,926	July 1, 2018 through June 30, 2019
Amendment No. 5	$444,926	July 1, 2019 through June 30, 2020
Amendment No. 6	$467,172	July 1, 2020 through June 30, 2021
Amendment No. 7	$467,172	July 1, 2021 through June 30, 2022

Section V. Term is amended to read as follows:

This Contract is effective as of July 1, 2014, and is extended from its amended expiration date of June 30, 2021, to expire on June 30, 2022, but may be terminated earlier in accordance with provisions of Section VI of the Contract.

Section VIII. Conclusion, amend Paragraph C and add Paragraph D to read as follows:

C. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

D. IN WITNESS WHEREOF, the Board of Supervisors of the County of San Bernardino has caused this Contract to be subscribed to by the Clerk thereof, and Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officers, the day, month, and year written.

All other terms and conditions of Contract No. 14-613 remain in full force and effect.

COUNTY OF SAN BERNARDINO

► _____
Curt Hagman, Chairman, Board of Supervisors

Dated: MAY 18 2021

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Highland
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Penny Lilburn
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: 04/14/2021

Address 27215 Base Line
Highland, CA 92346

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
► DocuSigned by: Daniel Pasek 0D09A94EFC31411...	► DocuSigned by: Jennifer Mulhall-Daudel EA7B45E670EF48C...	► DocuSigned by: F86F5D6ECB974DA...
Daniel Pasek, Deputy County Counsel	Jennifer Mulhall-Daudel, HS Contracts	Andrew Goldfrach, Interim Director
Date May 3, 2021	Date May 3, 2021	Date May 3, 2021

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Melissa Morgan, Public Services Manager

SUBJECT: Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Program

RECOMMENDATION: The Finance/Personnel Subcommittee recommends that the City Council approve and authorize the Mayor to execute the Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Agreement between the City of Highland and Southern California Edison.

FISCAL IMPACT: The Agreement requires Southern California Edison ("SCE") to replace the existing approximately 669 SCE-owned street lighting fixtures in the City with Light Emitting Diode (LED) street lighting fixtures to achieve energy efficiency benefits. The cost for the replacement, the Energy Efficiency Premium, ("EEP"), is charged over twenty (20) years on the monthly bills and is based on the lamp wattage in a range of $1.42 to $2.88 per lamp per month. The annual estimated cost savings in the first twenty years is approximately $21,860 based on current tariffs. After twenty years when the EEP is no longer charged the estimated cost savings is an additional $12,391 for a total annual cost savings of $34, 250 based on current tariff rates.

PUBLIC NOTICE: Public notice is not required prior to the City Council taking action on this matter. However, the Agenda was posted at the three (3) locations within the City, as required by Council Resolution and on the City's Website.

Approved _____	Motion _____	Second _____	Agenda Item No. 14
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

BACKGROUND: The SCE Option E Program facilitates the retrofit of existing SCE owned High Pressure Sodium (HPSV) street light fixtures in communities with existing SCE-owned fixtures. The Participants realize a cost savings as soon as the project is complete with the transition to the LED tariff and the reduction in energy use. SCE manages the implementation of the retrofit project from start to finish. SCE continues to own, maintain, and operate the streetlights and if a light fails for any reason, SCE will replace or repair that light. There are never any charges for maintenance or replacement when any failure happens. The LED upgrade will bring improved safety, lighting, energy and cost savings, and better visual acuity for residents and visitors. In addition, SCE utilizes GE Evolve Roadway Fixtures which is the same fixture that was selected for the City-owned streetlights. SCE uses standard "like for like" wattage replacement which will preserve the design and look of the streets. Therefore, there will be consistency in appearance and lighting throughout the City of all streetlights.

DISCUSSION: On March 10, 2022, City Staff presented the Finance/Personnel Subcommittee with the details of the SCE Option E Program. After the discussion the Finance/Personnel Subcommittee is recommending the City Council approve the City's participation in the Option E Program.

Attachments: Southern California Edison LS-1 Option E, Energy Efficiency Light Emitting Diode Fixture Replacement Agreement

Sheet 1

SCHEDULE LS-1 OPTION E,
ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED) FIXTURE REPLACEMENT
RATE AGREEMENT

Form 14-965

SOUTHERN CALIFORNIA EDISON COMPANY
SCHEDULE LS-1 OPTION E, ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED) FIXTURE REPLACEMENT RATE AGREEMENT

This Schedule LS-1 Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement Rate Agreement (Agreement), effective this _____ day of _____,

_____(Effective Date), is entered into between Southern California Edison Company (SCE) and _____, an SCE customer taking service on Schedule LS-1 (Applicant), referred to collectively as "Parties," and individually as "Party." This Agreement provides for SCE, at Applicant's request, to replace the existing street lighting fixtures serving Applicant's premises with Light Emitting Diode (LED) street lighting fixtures to achieve energy efficiency benefits for Applicant, as set forth in Special Condition 14, Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement, of Schedule LS-1.

The Parties agree as follows:

1. LED FIXTURES

SCE shall install, own, operate, and maintain LED Fixtures for Applicant as set forth in Exhibit "A" attached hereto and incorporated herein by this reference. The LED Fixtures provided hereunder shall at all times remain the property of SCE.

2. LED FIXTURE REPLACEMENT COSTS

2.1 The replacement costs of the LED Fixtures provided hereunder shall be borne by Applicant.

2.2 Applicant shall pay the charge for the LED Fixtures Replacement rate, which includes an Energy Efficiency Premium Charge (EEPC) and a Base LED Charge, under Option E of Schedule LS-1. Applicant elects Option E in lieu of an upfront, one-time payment of the replacement costs.

2.3 SCE does not guarantee that any energy or bill savings will accrue to Applicant as a result of the LED Fixture replacements.

3. COMMENCEMENT OF SERVICE

The Parties agree that SCE has the right to charge Applicant, and Applicant has an obligation to pay SCE, for the charges set forth in Schedule LS-1, Option E, commencing on the date SCE begins serving the LED Fixtures installed pursuant to this Agreement.

4. TERM AND TERMINATION

4.1 This Agreement shall be effective as of the Effective Date and shall continue for a term of twenty (20) years from the commencement of service as specified in Section 3 above (Term).

4.2 Applicant may terminate this Agreement at any time during the Term upon a thirty (30) - day advance written notice, provided that Applicant, prior to or within the 30-day advance notice period, assigns the Agreement to any New Party In (NPI) that owns, rents or leases the premises served by the street lighting fixtures replaced under this Agreement and will take service under Option E of Schedule LS-1 effective as of the date of termination; *otherwise*, Applicant shall pay a one-time termination charge equal to the present value of the balance of the EEPC of Option E over the remaining Term. The present value is determined based on SCE's authorized rate of return on rate base, or discounted rate of 7.90%.

5. AMENDMENTS; ASSIGNMENTS

5.1 Any changes or amendments to this Agreement must be in writing and must be executed by the Applicant and SCE and, if required, be approved by the California Public Utilities Commission (Commission).

5.2 Applicant shall not assign this Agreement without the prior written consent of SCE; provided, however, that Applicant may assign the Agreement pursuant to the terms and conditions of Section 4.2 above, and the NPI must assume all rights and obligations under this Agreement for the remaining Term. Any assignment and assumption shall be in a form acceptable to SCE.

6. NOTICE

Any notice either Applicant or SCE may wish to provide the other regarding this Agreement must be in writing. Such notice must be either hand-delivered or sent by U.S. certified or registered mail, postage prepaid, to the person designated to receive notice for the other Party below, or to such other address as either may designate by written notice. Notices delivered by hand shall be deemed effective when delivered. Notices delivered by mail shall be deemed effective when received, as acknowledged by the receipt of the certified or registered mailing.

Applicant:

_____
(Name)

_____
(Title)

_____
(Address)

_____
(City, State, Zip)

SCE:

Business Customer Division

Southern California Edison Company
2244 Walnut Grove Avenue
Rosemead, CA 91770

7. NONWAIVER

The failure of either Party to enforce any of the terms and conditions or to exercise any right or privilege in this Agreement shall not be construed as a waiver of any such term and conditions or rights or privileges, and the same shall continue and remain enforce and effect as if no such failure to enforce or exercise had occurred.

8. SEVERABILITY

In the event that any of the provisions, or portions thereof, of this Agreement are held to be unenforceable or invalid by the Commission, or any court of competent jurisdiction, the validity and enforceability of the remaining provisions or any portion thereof shall not be affected.

9. APPLICABLE LAWS, RULES, AND REGULATIONS

This Agreement shall be subject to, and interpreted under the laws, rules, decisions and regulations of the State of California, without regard to its conflict of laws principles, the Commission, and SCE's Commission-approved tariffs.

10. CALIFORNIA PUBLIC UTILITIES COMMISSION JURISDICTION

10.1 This is a filed form tariff agreement authorized by the Commission for use by SCE. No officer, inspector, solicitor, agent or employee of SCE has any authority to waive, alter, or amend any part of this Agreement except as provided herein or authorized by the Commission. This Agreement is to be used in conjunction with Schedule LS-1 and supplements the terms and conditions of the Applicant's electric service under Schedule LS-1.

10.2 This Agreement shall at all times be subject to such changes or modifications by the Commission as said Commission may, from time to time, direct in the exercise of its jurisdiction.

10.3 Notwithstanding any other provisions of this Agreement, SCE has the right to unilaterally file with the Commission, pursuant to the Commission's rules and regulations, an application for change in rates, charges, classification, service, or rule or any agreement relating thereto.

11. ENTIRE AGREEMENT

This Agreement, including SCE's Commission-approved tariffs, constitutes the complete agreement and understanding between the Applicant and SCE regarding the LED Fixtures replacement costs. Prior agreements, representations, understandings, whether expressed or implied, and communications, oral or written, between the Applicant and SCE shall not be construed to be a part of this Agreement.

12. AUTHORIZATION SIGNATURE

In witness whereof, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives.

APPLICANT

BY: _____

NAME: _____

TITLE: _____

DATE SIGNED: _____

SOUTHERN CALIFORNIA EDISON COMPANY

BY: _____

NAME: _____

TITLE: _____

DATE SIGNED: _____

SOUTHERN CALIFORNIA EDISON COMPANY
EXHIBIT "A"
SCHEDULE LS-1 OPTION E,
ENERGY EFFICIENCY-LIGHT EMITTING DIODE (LED) FIXTURE REPLACEMENT

APPLICANT

_____

CUSTOMER ACCOUNT NO.

_____

SERVICE ACCOUNT NO.

_____

(Additional account numbers/addresses may be attached hereto.)

SERVICE ADDRESS

_____

APPLICANT REQUESTED READY TO SERVE DATE

ASAP _____

SCE READY TO SERVE DATE _____

DESCRIPTION OF **LED** FIXTURES/SCOPE OF WORK: SPECIFY HOW MANY STREET LIGHTING FIXTURE REPLACEMENTS ARE BEING REQUESTED AND AGREED TO UNDER THIS AGREEMENT AND OTHER RELEVANT DETAILS.

W.O. No(s): _____

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer

SUBJECT: Select the firm of Van Lant & Fankhanel, LLP as the City's auditors and approve a professional services agreement with Van Lant & Fankhanel, LLP.

RECOMMENDATION: The Finance Subcommittee recommends that the City Council:

1. Approve the selection of Van Lant & Fankhanel, LLP as the City's auditors.
2. Approve the attached professional services agreement with Van Lant & Fankhanel, LLP.

FISCAL IMPACT: The cost of the audit is attached in Attachment 2. There are adequate funds in the budget for this.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: The contract with Van Lant & Fankhanel for professional auditing services expired after the last audit. On January 6, 2022, City staff sent out an RPF. Three firms responded to the RFP and all three were interviewed by the Finance Subcommittee on March 10, 2022. All three firms are qualified to perform the City's audit. After consideration of qualifications and price, the Finance Subcommittee recommends to the City Council that Van Lant & Fankhanel, LLP be awarded the contract and ranked Rogers, Anderson Malody & Scott, and Lopez & Gruber as second and third, respectively. The attached auditing contract has been reviewed and approved by Van Lant & Fankhanel. It has also been approved by the City Attorney as to form.

Attachments:

1. Van Lant & Fankhanel, LLP Proposal.
2. Cost Summary of all firms who participated in RFP.
3. Proposed auditing contract with Van Lant & Fankhanel, LLP.

Approved _____	Motion _____	Second _____	Agenda Item No. 15
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

Attachment #1

Van Lant & Fankhanel, LLP Proposal

Proposal to Perform Audit Services for the:

Submitted by:

Van Lant & Fankhanel, LLP
Certified Public Accountants

California License No. PAR 7535

Contact Information:
Greg Fankhanel, CPA, CFE
Brett Van Lant, CPA
29970 Technology Drive, Suite 105 A
Murrieta, CA 92563

Telephone: (909) 856-6879

E-mail: gfankhanel@vlfcpa.com
bvanlant@vlfcpa.com

February 10, 2022

CITY OF HIGHLAND

PROPOSAL TO PERFORM ANNUAL AUDIT SERVICES

TABLE OF CONTENTS

	Page Number
Letter of Transmittal	1
License and Independence (RFP VI.C. 1 & 2)	3
Firm Qualifications and Experience (RFP VI.C. 3):	3
Current Municipal Audit Clients	4
Participation in External Quality Control Review Program	4
Disciplinary Action	4
Partner and Staff Qualifications and Experience (RFP VI.C. 4):	5
Engagement Partner Resume – Brett Van Lant, CPA	7
Quality Control Reviewer Resume – Greg Fankhanel, CPA, CFE	8
Engagement Supervisor Resume – Enrico Tobing, CPA	9
Senior Accountant Resume – Antonio Moran, CPA	10
Similar Engagements with Other Governmental Agencies (RFP VI.C. 5)	11
Specific Audit Approach (RFP VI.C. 6)	13
Anticipated Potential Audit Problems (RFP VI.C. 7)	17
Appendix A – Peer Review Report	

Van Lant & Fankhanel, LLP
Certified Public Accountants

February 10, 2022

Chuck Dantuono
Director of Administrative Services
City of Highland
27215 Base Line
Highland, CA 92346

Van Lant & Fankhanel, LLP (VLF) is pleased to submit our proposal to perform professional audit services for the City of Highland (City). We hope this proposal conveys our strong desire and qualifications to fulfill your requirements. We understand this proposal is to audit the City's financial statements for five fiscal years beginning with the fiscal year ending June 30, 2022.

VLF is a local firm of Certified Public Accountants with offices located in Redlands and Murrieta, California. The principals of the firm (Mr. Brett Van Lant and Mr. Greg Fankhanel) have been providing governmental accounting and auditing services to California cities and special districts for 40 years combined. VLF is dedicated to providing the highest level of experience and expertise in governmental accounting knowledge to ensure a smooth audit process that causes minimal disruption to the City's ongoing daily administrative operations.

VLF is the best choice to provide annual audit services to the City of Highland for the following significant reasons:

- We have extensive experience auditing similar California cities and special districts.
- Significant Partner involvement throughout the audit engagement. Audit Partners will be performing fieldwork and reports with the assistance of senior level auditors. Having the Audit Partners involved in all aspects of the audit assures continuity of the audit team each year.
- A complete understanding of the City's reporting requirements and deadlines. In addition, we assist a number of cities and special districts each year in obtaining the GFOA award for excellence in financial reporting.
- Mr. Fankhanel is also a Certified Fraud Examiner which adds another level of expertise to the audit process. We have assisted many California cities in strengthening internal controls, and establishing effective policies and procedures.

Van Lant & Fankhanel, LLP
29970 Technology Drive. Suite 105 A
Murrieta. CA 92563
909 856 6879

What sets us apart from other audit firms? You are not just a number to us – every audit client is unique and important to us. As a smaller firm, we believe the **personal service and attention** we will provide cannot be duplicated at larger firms. While many firms have knowledgeable and experienced individuals on staff, the quality of each audit ultimately depends on the audit personnel involved in the daily audit process, including fieldwork and report preparation. With VLF, you will be dealing with Partner level personnel throughout the audit process, including fieldwork.

We are passionate about providing the highest level of service. We believe one the best services we can provide is to be available throughout the year to assist our clients with questions and keep them apprised of new accounting and financial reporting requirements. We encourage our clients to communicate questions or concerns, not only during the audit process, but as they arise at any time during the year. You will have access to the audit partners on a daily basis, throughout each audit and each fiscal year.

We certify that VLF and the audit partners are properly licensed to practice in California. Greg Fankhanel is authorized to represent VLF, empowered to submit this proposal, and authorized to sign a contract with the City. Should you have any questions regarding our proposal or desire additional information, please call Greg Fankhanel, CPA, at (909) 856-6879, or email to gfankhanel@vlfcpa.com.

Respectfully submitted,

Greg Fankhanel

Greg Fankhanel, CPA, CFE
Managing Partner

License and Independence

VLF and all assigned key professional staff are properly licensed by the California State Board of Accountancy to practice in the State of California (License No. PAR 7535).

We are independent of the City of Highland and its component units in accordance with generally accepted auditing standards as promulgated by Rule 101 of the American Institute of Certified Public Accountants Code of Professional Ethics, generally accepted government auditing standards promulgated by the U.S. General Accounting Office (GAO), and the rules of the California State Board of Accountancy and Accounting Oversight Board.

We will provide the City with written notice of any professional relationships entered into during the period of our engagement that may impair our independence, if necessary.

Firm Qualifications and Experience

Van Lant & Fankhanel, LLP (VLF) is a local firm of Certified Public Accountants specializing in local government accounting and financial reporting. VLF currently serves a number of local governments throughout the State. Our Firm's mission is to provide our clients with the highest level of experience and expertise, throughout each year of our engagement. Because VLF is a smaller firm dedicated to governmental accounting and auditing services, we provide our clients with Partner level individuals in the field each year of the audit engagement. This has proven to be a valuable service to our clients and helps to significantly reduce the amount of client staff time consumed by the audit process.

The proposed audit team will include 2 full-time Audit Partners and 2 full-time Senior Accountants. One of the Audit Partners will be assigned to perform quality control reviews and assist with audit fieldwork as necessary.

Our Murrieta office will be the engagement office assigned to the City. VLF currently provides audit and accounting services to a number of cities and special districts throughout California. Information regarding several of our current audit clients has been included in this proposal. Please contact these organizations to learn more about our firm's ability to provide excellent audit services.

Greg Fankhanel was a reviewer for the GFOA CAFR award program for many years.

Our Firm focuses on providing audit and assurance services to local governments in California. The Partners have also provided TOT and Franchise Fee audit services.

The engagement team members proposed to serve the City are highly-trained government auditors. One of our goals is to avoid putting our clients in a position of having to "train" the auditors. We avoid this by ensuring that all fieldwork is properly staffed and supervised by Partner level personnel. We are required to complete at least 80 hours of continuing education every 2 years, with a majority of these hours relating specifically to government accounting and auditing subjects. Continuing education requirements are met through classes developed by professional organizations, such as the CSCPA, GFOA, and the AICPA. Both Mr. Fankhanel and Mr. Van Lant have been instructors for an in-house continuing education program for several years.

Current Municipal Audit Clients

Below is a list of current municipal audit clients for which we currently provide audit services.

Current Municipal Clients	
City of Lemon Grove	Town of Windsor
City of Highland*	City of Winters*
City of La Puente*	City of Yucaipa*
City of Montclair	City of Santa Paula
City of San Fernando*	City of Susanville
City of Delano*	Apple Valley Fire Protection District
City of Tehachapi*	Lake Arrowhead Community Services District*
City of Ukiah*	Running Springs Water District
City of Upland*	Tehachapi Cummings County Water District*
City of Hidden Hills	Riverside County Flood Control District

* = CAFR submitted to the GFOA award program

Participation in External Quality Control Review Program

As required by Government Auditing Standards, our firm must have a peer review once every three years. We received a "clean" opinion with no deficiencies in our most recent peer review report, which included a review of specific government engagements. A copy of the report is included at **Appendix A**.

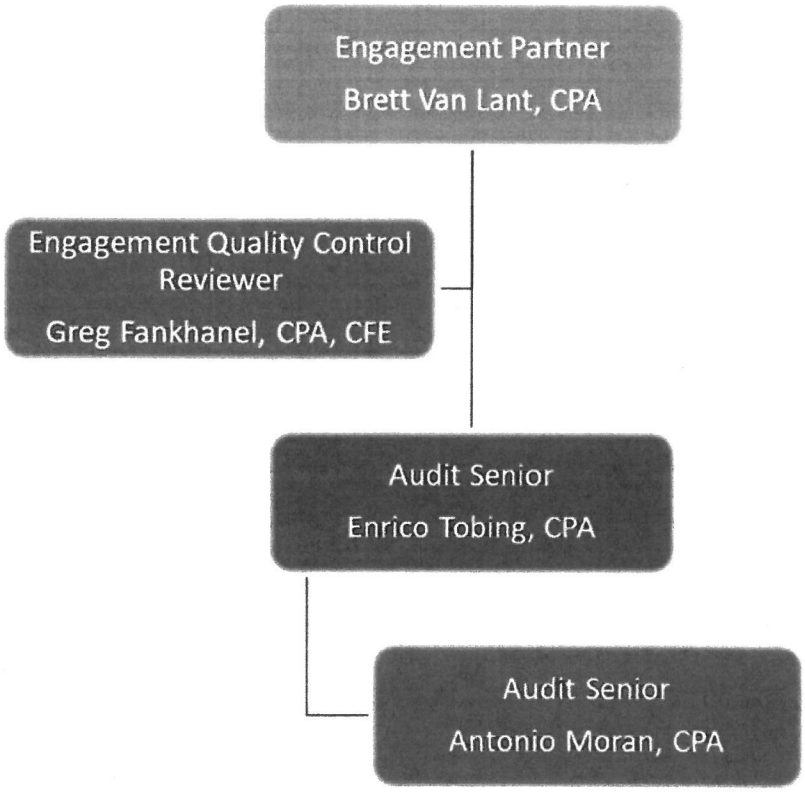
In addition, we have established a quality control program to adhere to the stringent quality control standards established by the AICPA. We have also developed policies and procedures to ensure our engagements are properly supervised and staff receives necessary training to handle the responsibilities afforded them.

Disciplinary Action

There have been no disciplinary or regulatory actions taken against our CPA firm, or the partners. The firm has had no negative federal or state reviews.

Partner, Supervisory, and Staff Qualifications and Experience

The proposed Engagement Team selected to serve the City have extensive experience and a proven record of providing excellent audit services to Cities of similar size and operations.



We will provide continuity of audit staff from year to year, which is in the best interest of the City and is most efficient from our firm's perspective. Additionally, the audit partners assigned to this engagement are working partners and therefore will be involved throughout the entire engagement each year, including fieldwork.

We affirm that engagement partners, managers, and other supervisory staff may be changed if those personnel leave the firm, are promoted or are assigned to another office. These personnel may also be changed for other reasons only with the express prior written permission of the City. We agree the City retains the right to approve or reject replacements.

Brett Van Lant, CPA
Engagement Partner

Mr. Van Lant is an Audit Partner for VLF and has over 14 years of experience auditing local governments and non-profits, including cities and special districts throughout the State of California. His duties will include supervising the engagement team during fieldwork, reviewing all reports, and performing the review and approval of the audit engagement. In addition, he will be the point of contact for the City throughout the engagement.

Greg W. Fankhanel, CPA, CFE
Quality Control Reviewer

Mr. Fankhanel is the managing Partner of VLF and has over 30 years of experience auditing local governments and non-profits, including cities and special districts throughout the State of California. Mr. Fankhanel will be extensively involved throughout the audit process. He has served as a special reviewer for the GFOA certificate of achievement program for many years. His duties will include performing quality control reviews of the engagement and serve as the concurring partner for the audit, in addition to assisting with audit fieldwork, as necessary.

Enrico Tobing, CPA
Supervisor

Mr. Tobing is a Supervisor with VLF with over 6 years of experience. He will work closely with Mr. Van Lant during the audit fieldwork and report preparation for the City. Mr. Tobing has extensive experience auditing local governments, including cities and special districts throughout the State of California.

Antonio Moran, CPA
Senior Accountant

Mr. Moran is a Senior Auditor with VLF with over 4 years of experience. He will work closely with Mr. Van Lant and Mr. Tobing throughout the audit fieldwork. Mr. Moran has four years of experience auditing local governments.

Resumes of the proposed engagement team are provided below:

BRETT VAN LANT, CPA

Engagement Partner

Brett Van Lant is an audit Partner of Van Lant & Fankhanel, LLP. Prior to co-founding our firm, Mr. Van Lant spent 6 years with another CPA firm where he served as an Audit Manager for over 4 years.

Mr. Van Lant has extensive experience in leading and performing financial statement audit engagements for government agencies. He has worked closely with many local governments over the year assisting with the implementation of significant accounting pronouncements including GASB 67/68 and GASB 75.

PROFESSIONAL MEMBERSHIPS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)
- Member, California Society of Municipal Finance Officers (CSMFO)
- Member, Government Finance Officers Association (GFOA)

PROFESSIONAL EXPERIENCE (PARTIAL LIST)

- Town of Apple Valley
- City of Corona
- City of Delano
- City of Healdsburg
- City of Hemet
- City of Highland
- City of Hidden Hills
- City of King City
- City of La Puente
- City of Montclair
- City of Murrieta
- City of San Fernando
- City of San Clemente
- City of Santee
- City of South El Monte
- City of Tehachapi
- City of Ukiah
- City of Upland
- City of Yucaipa
- City of Winters
- East Valley Water District
- Running Springs Water District
- Lake Arrowhead Community Services District
- Temescal Valley Water District
- Tehachapi-Cummings County Water District
- Valley Sanitary District

CONTINUING PROFESSIONAL EDUCATION

Over 120 hours of continuing education over the past three years with a focus on governmental accounting and auditing topics, along with topics related to audits performed under the Uniform Guidance.

EDUCATION

California State University, San Bernardino
BS Degree in Business Administration, Emphasis in Accounting

GREG W. FANKHANEL, CPA, CFE

Engagement QC Reviewer

Greg W. Fankhanel is the Managing Partner of Van Lant & Fankhanel, LLP. Prior to co-founding our firm, Mr. Fankhanel spent 24 years with another CPA firm, where he served as an Audit Partner for over 12 years.

Mr. Fankhanel has extensive experience in leading and performing financial statement audit engagements for government agencies. In addition, as a Certified Fraud Examiner (CFE), he takes a proactive approach in providing information and assistance in fraud prevention and detection, which provides an excellent resource for audit clients.

PROFESSIONAL MEMBERSHIPS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)
- Member, California Society of Municipal Finance Officers (CSMFO)
- Member, Government Finance Officers Association (GFOA)
- Member, Association of Certified Fraud Examiners (ACFE)
- GFOA Certificate reviewer

PROFESSIONAL EXPERIENCE (PARTIAL LIST)

- Town of Apple Valley
- City of Corona
- City of Hidden Hills
- City of Highland
- City of La Puente
- City of Montclair
- City of Murrieta
- City of San Fernando
- City of San Clemente
- City of St. Helena
- City of Tehachapi
- City of Ukiah
- City of Upland
- City of Yucaipa
- City of Winters
- East Valley Water District
- Running Springs Water District
- Lake Arrowhead Community Services District
- Temescal Valley Water District
- Tehachapi-Cummings County Water District
- Valley Sanitary District

CONTINUING PROFESSIONAL EDUCATION

Over 120 hours of continuing education over the past three years with a focus on governmental accounting and auditing topics, along with fraud prevention and detection.

EDUCATION

University of Hawaii
BS Degree in Business Administration, Emphasis in Accounting

ENRICO TOBING, CPA

Engagement Supervisor

Enrico Tobing is an audit Supervisor at Van Lant & Fankhanel, LLP. Enrico joined VLF upon graduating from California State University, San Bernardino.

Mr. Tobing has over 6 years' experience performing financial statement audit engagements for government agencies. He has been involved in numerous audit engagements throughout the years participating in the planning process, developing the detailed audit approach, performing single audit compliance testing, supervising staff, and the preparation of financial and other required reports. He earned his CPA license in California in 2020.

PROFESSIONAL MEMBERSHIPS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Municipal Finance Officers (CSMFO)

PROFESSIONAL EXPERIENCE

- Town of Apple Valley
- City of Delano
- City of Healdsburg
- City of Hidden Hills
- City of Highland
- City of La Puente
- City of Lemon Grove
- City of Maywood
- City of Montclair
- City of Murrieta
- City of San Fernando
- City of San Clemente
- City of Santa Paula
- City of Susanville
- City of Tehachapi
- City of Ukiah
- City of Upland
- City of Yucaipa
- Town of Windsor
- City of Winters
- East Valley Water District
- Running Springs Water District
- Riverside County Flood Control and Water Conservation District
- Lake Arrowhead Community Services District
- Temescal Valley Water District
- Tehachapi-Cummings County Water District

CONTINUING PROFESSIONAL EDUCATION

Over 120 hours of continuing education over the past three years with a focus on governmental accounting and auditing topics, along with topics related to audits performed under the Uniform Guidance.

EDUCATION

California State University, San Bernardino
BS Degree in Business Administration, Emphasis in Accounting

ANTONIO MORAN, CPA

Senior Auditor

Antonio Moran is a Senior Accountant at Van Lant & Fankhanel, LLP. Antonio joined VLF upon graduating from California State University, San Bernardino.

Mr. Moran has over 4 years' experience performing financial statement audit engagements for government agencies. He has been involved in numerous audit engagements throughout the years participating in the planning process, performing audit procedures, performing single audit compliance testing, and the preparation of financial and other required reports. He earned his CPA license in California in 2020.

PROFESSIONAL MEMBERSHIPS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Municipal Finance Officers (CSMFO)

PROFESSIONAL EXPERIENCE

- Town of Apple Valley
- City of Delano
- City of Hidden Hills
- City of Highland
- City of La Puente
- City of Lemon Grove
- City of Maywood
- City of Montclair
- City of San Fernando
- City of Santa Paula
- City of Susanville
- City of Tehachapi
- City of Ukiah
- City of Upland
- City of Yucaipa
- Town of Windsor
- City of Winters
- Running Springs Water District
- Lake Arrowhead Community Services District
- Riverside County Flood Control and Water Conservation District
- Temescal Valley Water District
- Tehachapi-Cummings County Water District

CONTINUING PROFESSIONAL EDUCATION

Over 120 hours of continuing education over the past three years with a focus on governmental accounting and auditing topics, along with topics related to audits performed under the Uniform Guidance.

EDUCATION

California State University, San Bernardino
BS Degree in Business Administration, Emphasis in Accounting

Similar Engagements with Other Governmental Entities

The following are audit client references for which similar services have been provided in the last three years. The audit clients listed below are all current audit clients of our firm. We do not have any clients to list for which services were provided in the last two years but are no longer provided.

1) City of Tehachapi
Client Contact: Hannah Chung, CPA,
Finance Director
City of Tehachapi
115 S Robinson Street
Tehachapi, CA 93561
(661) 822-2200

Engagement Partner: Brett Van Lant
Total Hours: 400

The City of Tehachapi was incorporated in 1909 as a General Law City and provides the following services: public safety, streets, planning, water, wastewater, refuse, airport, and general administrative services. We conducted the annual audit of the City for the years ended June 30, 2011 through 2021 (including single audit). We also prepared the State Controller's Reports and provided assistance in obtaining the GFOA financial statement award.

2) City of Lemon Grove
Client Contact: Rod Greek,
Administrative Services Director
City of Lemon Grove
3232 Main Street
Lemon Grove, CA 91945
(619) 825-3803

Engagement Partner: Greg Fankhanel
Total Hours: 300

The City of Lemon Grove provides the following services: public safety, streets, planning, wastewater, and general administrative services. We conducted the annual audit of the City for the years ended June 30, 2017 through 2021 (including single audit) and provided assistance with the implementation of GASB 75 and other accounting pronouncements. We also prepared the State Controller's Reports.

3) City of Winters
Client Contact: Shelly Gunby, Director of
Financial Management
City of Winters
318 First Street
Winters, CA 95694
(530) 795-4910

Engagement Partner: Brett Van Lant
Total Hours: 285

The City of Winters was incorporated in 1898 as a General Law City and provides the following services: public safety, streets, planning, water, wastewater, and general administrative services. We conducted the annual audit of the City for the years ended June 30, 2014 through 2021 (including single audit) and provided assistance with the implementation of GASB 68 and other accounting pronouncements. We also provided assistance in submitting for and obtaining the GFOA financial statement award.

4) City of La Puente

Client Contact: Troy Grunklee,
Administrative Services Director
City of La Puente
15900 Main St.
La Puente, CA 91744
(626) 855-1509

Engagement Partner: Brett Van Lant
Total Hours: 235

The City of La Puente is a General Law City that provides the following services: public safety, streets, planning, and general administrative services. We conducted the annual audit of the City for the years ended June 30, 2015 through June 30, 2021 (including single audit) and provided assistance with the implementation of new GASB Pronouncements. We also provided assistance in submitting for and obtaining the GFOA financial statement award.

5) City of Upland

Client Contact: Londa Helms, Admin. Svcs. Dir.
City of Upland
460 N. Euclid Ave.
Upland, CA 91786
(909) 931-4100

Engagement Partner: Greg Fankhanel
Total Hours: 325

The City of Upland is a General Law City that provides the following services: public safety, streets, planning, water utility, sewer utility, solid waste, and general administrative services. We conducted the annual audit of the City for the years ended June 30, 2018 through June 30, 2021 and provided assistance with the implementation of new GASB Pronouncements. We also provided assistance in submitting for and obtaining the GFOA financial statement award.

Specific Audit Approach

We believe that timely and adequate audit planning, along with proper communication throughout the audit process, helps to achieve highly efficient and effective audits. We also believe that one of the most important services that can be rendered to clients is to be available at all times during the year. This approach allows the clients the opportunity to consult with the auditors about technical problems and alternative approaches to accounting issues that arise during the year. We emphasize audit partner availability throughout each fiscal year.

Proposed Segmentation

The following is a proposed segmentation of the engagement, including the level of staff and estimated hours:

Description	Level of Staff	Estimated Hours
Preaudit planning with City staff. Detail audit plan provided.	Partners	2
Entrance conferences and auditors perform interim audit procedures, including Single Audit procedures, if applicable.	Partners, Senior	125
Progress conference (interim work complete).	Partners	1
Auditors mail all necessary audit confirmations.	Senior	2
City staff provides trial balances and supporting schedules for audit. Auditors commence final examination procedures.	Partners, Senior	140
Exit conference where auditors propose AJE's and discuss internal control and compliance findings from the audit, as applicable.	Partners	2
Auditors prepare draft CAFR and other applicable reports.	Partners, Senior	20
City reviews draft CAFR and related audit reports.	N/A	N/A
All reports are finalized and submitted.	Partners	3

Our proposed segmentation of the engagement is further expanded below:

Planning Phase

Shortly after our appointment as auditors, we will schedule a pre-audit planning meeting during which we will discuss any special concerns, needs and the timing of the audit with appropriate members of the City's staff. We will provide a customized request list or "PBC list" to City staff in advance of our arrival for interim fieldwork.

All members of the proposed engagement team are highly trained municipal auditors with extensive experience auditing similar Cities in California. Therefore, we tailor our approach with the focus of being the least disruptive as possible to the City's staff. To achieve this, as part of the planning phase, the engagement team will review City budgets, organizational charts, year-to-date accounting records, applicable accounting policies and procedures, prior year financial statements, the City's website, and minutes of Council meetings to gain a thorough understanding of the City's operations and activities.

Interim Fieldwork

We take a customized approach to each and every audit. We will apply the "Risk Assessment" audit standards to your audits. An overriding objective throughout the planning process is the identification of risks that should be assessed as to whether they could result in material misstatement of the financial statements whether due to error or fraud. Due to the complex nature of the risk assessment process, it is performed at the Partner level for all of our audit engagements.

The main focus of the interim audit fieldwork is to obtain an understanding and evaluate the City's specific internal accounting control systems. Our review and evaluation of your internal control systems will be completed by reviewing supporting documentation for transactions, walk-throughs, and interviews of City staff. Each of these approaches requires inquiry and observation of City personnel and operations. We will also utilize the City's budget, organizational charts, financial reports, policies and procedures, and other applicable documents.

Interim financial reports will be reviewed and limited analytical procedures will be applied to significant account balances in order to identify potential misstatements early on in the audit process.

As required by our audit standards, we will also perform procedures to identify the risk of fraud within the organization. In addition to reviewing pertinent accounting records and policies and procedures, we will conduct "fraud inquiries" with various selected City staff. Given the sensitive nature of these procedures, these inquiries will be conducted by the Audit Partners.

We will conclude the interim audit period with an exit conference with the appropriate City staff to discuss any findings or control risks we encountered during this interim phase, along with practical recommendations to mitigate these risks. Our recommendations will be directed at safeguarding City assets, improving the effectiveness of City procedures, and improving the reporting of financial information, as applicable.

Year-end Fieldwork

This phase of the audit will focus on verifying account balances in the City's general ledger. Balance sheet accounts, along with certain revenue and expenditure/expense will be reviewed for

reasonableness and verified with supporting documentation, including third-party confirmations, loan and debt agreements, and other supporting schedules. Analytical and substantive procedures will be performed based on our judgment and the results of our risk assessment.

We will conclude the year-end audit fieldwork with an exit conference with the appropriate City staff to discuss the results of our audit procedures, as well as disclose any proposed journal entries we may have discovered. We will also discuss the preparation of the CAFR and various other reports to be issued for the audit period.

Report Preparation

Partners and senior staff will be solely responsible for preparing the reports.

Our draft reports go through an extensive review process before they are sent to City staff for review. Our goal is to provide "print ready" reports when City staff receives the first draft. This ensures City staff will not have to spend time correcting our mistakes. We have a proven track record of meeting deadlines and being flexible to meet the City's needs as they may change throughout the engagement.

Sampling

Our sampling methods are designed to provide the most coverage possible without expending excess time where impractical. We also concentrate efforts towards those areas known to be susceptible to error. Sample sizes will depend upon our preliminary assessment of control risk and the extent of our planned substantive tests and analytical procedures. We use models based on statistical sampling theories to help determine the sample size of a given population of transactions. In addition, we may select transactions above a certain dollar threshold, based on materiality, to review. We use sampling in the areas of cash receipts, cash disbursements, payroll, and utility billing.

The audit team will have laptop computers onsite during the audit fieldwork utilizing state-of-the-art software. We utilize programs such as Microsoft Excel to assist in our audit procedures and provide for greater efficiency and effectiveness, including data extraction procedures and analysis. We have significant experience working with many various accounting systems in our government audits.

Analytical Procedures

Analytical procedures will be performed in the planning stage of the audit (risk assessment process) and in our substantive testing, based on the results of our risk assessment. These procedures will include comparing account balances to prior years and to the current period's budget, and consideration of expected relationships among the accounts and periods. To be effective, the analytical procedures can only be performed once we have determined our expectations based on our understanding of the City's activities and changes from one year to the next. For results that do not meet our expectations, we perform additional substantive procedures to understand and verify the causes for the fluctuations. We make every effort to investigate the fluctuations before obtaining explanations from City staff and consuming staff time unnecessarily.

Approach to Understanding the City's Internal Controls

We will obtain an understanding of the design and implementation of the City's internal controls by performing the procedures as required by SAS 109. This involves documenting our understanding of the internal controls over the areas of cash, investments, revenues and receivables, utility revenues and receivables, expenditures and accounts payable, capital assets, debt, payroll and related liabilities, self-insurance and claims liabilities and grant compliance. We will then evaluate the design of controls and determine whether they have been properly implemented. Evaluating the design of controls involves considering whether the control, individually or in combination with other controls, is capable of effectively preventing or detecting and correcting material misstatements.

In addition, as part of the audit, we will issue an internal control report as required by *Government Auditing Standards* that will identify significant deficiencies and material weaknesses, if any.

Approach to Understanding Laws and Regulations Subject to Audit Test Work

Our audit approach recognizes the importance of laws and regulations in planning the audit of a local governmental entity. As part of the audit, we obtain an understanding of those laws and regulations that have a direct and material effect on the determination of financial statement amounts. We then design the audit to provide reasonable assurance of detecting material instances of noncompliance. We obtain our understanding of applicable laws and regulations by becoming familiar with the following:

1) The terms and provisions of grant agreements and contracts.
2) State and federal restrictions affecting funding received by the City;
3) The Municipal Code of the City.
4) State laws regarding authorized investments, spending limits, debt limits, etc.
5) City policies regarding investments, purchasing, budgets, and the establishment of funds.
6) Bond covenants of outstanding issues.
7) Personnel Policies adopted by the City.
8) Other Federal and State laws and regulations, as appropriate.

Approach to Drawing Samples for Purposes of Tests of Compliance

The objective of tests of compliance is to determine whether an organization has complied with laws and regulations that may have a material effect on each major program. Therefore, we select samples that will provide sufficient evidence for that purpose. After defining the population, we determine sample sizes and select samples from each major program. Factors that may affect the sample sizes include the following:

a) The amount of expenditures for the program and the individual awards;
b) The newness of the program or changes in its conditions;
c) Prior experience with the program, particularly as revealed in audits and other evaluations;
d) The extent to which the program is carried out through subreceipients;
e) The level to which the program is already subject to program reviews or other forms of independent oversight;

f) The adequacy of controls for ensuring compliance;
g) The expectation of adherence or lack of adherence to the applicable laws and regulations; a
h) The potential impact of adverse findings.

In the event that any irregularity in records indicates the City may have suffered or will suffer a monetary loss, we will report such loss to the appropriate City personnel immediately upon discovery in the form of a written report. Responses to City notifications will be prompt and all reports will be remitted in a timely manner to meet your needs. We make it a practice to be proactive in providing guidance and assistance to our audit clients throughout each fiscal year to ensure proper and timely implementation of new and significant accounting pronouncements, and also with laws and regulations.

Assistance expected from City staff will include providing us with documents and information included in our comprehensive request list provided at the start of the audit process, answering operational and procedural type questions, and preparing confirmation letters.

Why hire VLF?

Based on our experience, our approach to the City's audit is unlike other audit firms. The significant involvement of the Audit Partners throughout the audit process helps to achieve highly efficient and effective audits. We customize each audit, each year, and believe our approach will help the City in its efforts to achieve excellence in financial reporting and provide excellent service to the citizens of Highland.

Your City will be top priority for our firm, and you will have access to the Audit Partners on a daily basis. While we are a growing audit firm, we only take on audits when we feel that we can continue to provide this high level of service. In addition, the Audit Partner in charge of the City's audit is a Certified Fraud Examiner, providing a level of service unlike most audit firms.

Anticipated Potential Audit Problems

We do not anticipate any unusual, significant problems in conducting the audit. The Partners and all professional staff have significant training and experience in assisting our clients with the implementation of new GASB pronouncements. We will provide a pro-active approach to ensure the City has taken the necessary steps to effectively implement new standards. We are committed to being available throughout the year to provide assistance, answer questions, and offer technical advice and examples.

APPENDIX A

SPAFFORD AND LANDRY CPAs
HERE TO MAKE THE COMPLEX SIMPLE

Patrick D. Spafford, CPA
Todd C. Landry, CPA

Report on the Firm's System of Quality Control

To Van Lant & Fankhanel, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Van Lant & Fankhanel, LLP (the firm) in effect for the year ended February 29, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

1849 W. Redlands Blvd., #102, Redlands, CA 92373 • P.O. Box 8847 Redlands, CA 92375 • Tel 909.792.1852 • Fax 909.792.2015

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Van Lant & Fankhanel, LLP in effect for the year ended February 29, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. Van Lant & Fankhanel, LLP has received a peer review rating of *pass*.

Sheffield & Landry, Inc

July 14, 2020

Attachment #2

Cost Summary of all firms who participated in RFP

2022 Auditing Services RFP Costs Summary

Subcommittee Rank		2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
1	Van Lant & Fankhanel	32,400	32,400	33,300	33,300	34,200
2	Rodgers Anderson Malody & Scott	39,425	39,425	41,165	41,165	42,705
3	Lopez & Gruber	32,000	32,640	33,292	33,958	34,637

Attachment #3

Proposed auditing contract with Van Lant & Fankhanel, LLP

AGREEMENT FOR AUDITING SERVICES

This Agreement for Auditing Services ("Agreement") is made and entered into on this 12th day of April 2022 ("Effective Date") by and between the City of Highland, a municipal corporation (hereinafter referred to as "CITY") and Van Lant & Fankhanel, LLP, a California limited liability partnership (hereinafter referred to as "AUDITORS").

WITNESSETH

WHEREAS, AUDITORS are recognized as competent and qualified certified public accountants that were previously selected by the City Council through competitive procedures, and are duly authorized to practice and licensed as such by the California State Board of Accountancy.

NOW, THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. TERM. The term of this Agreement shall be from the Effective Date through the date of completion and acceptance by City of all required reports for the fiscal years ending June 30, 2022, through 2026, unless sooner terminated pursuant to Section ___.

2. SCOPE OF SERVICES. The AUDITORS agree to provide services and perform all work necessary in a manner satisfactory to the CITY as set forth in Appendix A attached hereto and by reference incorporated herein and made a part hereof.

3. CITY'S OBLIGATIONS. For furnishing services specified in this Agreement, the CITY will pay, and the AUDITORS shall receive the full compensation as set forth in Appendix A, attached hereto and by reference incorporated herein and made a part hereof. Additionally, CITY agrees to provide AUDITORS with supporting schedules, trial balances and reconciliations as necessary to complete the services requested.

4. PAYMENT SCHEDULE. The AUDITORS shall submit a monthly billing based on the percentage of audit work completed. After approval of the CITY's Director of Administrative Services, said invoice shall be paid within 30 days.

5. NOT OBLIGATED TO THIRD PARTIES. The CITY shall not be obligated or liable hereunder to any party other than the AUDITORS.

6. ASSIGNMENT. No assignment of the Agreement or any part of obligation of performance hereunder shall be made, either in whole or in part by AUDITORS, without the prior written consent of CITY.

7. INDEPENDENT CONTRACTOR. The parties hereto agree that AUDITORS and its employees, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of the CITY. AUDITORS shall have no power to incur any debt, obligation, or liability on behalf of City. Neither CITY nor any of its agents shall have control over the conduct of AUDITORS or any of AUDITORS' employees, except as set forth in this

Agreement. AUDITORS shall not, at any time, or in any manner, represent that it or any of its officers, agents or employees are in any manner employees of City. AUDITORS shall pay all required taxes on amounts paid to AUDITORS under this Agreement, and indemnify and hold CITY harmless from any and all taxes, assessments, penalties, and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. Auditor shall fully comply with the workers' compensation laws regarding AUDITORS and AUDITORS' employees. AUDITORS shall indemnify and hold CITY harmless from any failure of Auditor to comply with applicable workers' compensation laws. CITY may offset against the amount of any fees due to Auditor under this Agreement any amount due to CITY from AUDITOR as a result of AUDITORS' failure to promptly pay to CITY any reimbursement or indemnification arising under this Section 7.

8. INSURANCE. AUDITORS shall procure and maintain, at its cost at all times during the term of this Agreement, the following policies of insurance.

8.

(a) Workers' Compensation Insurance. Before beginning work, AUDITORS shall furnish to CITY a certificate of insurance as proof it has taken out full workers' compensation insurance for all persons who it may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(b) Public Liability and Property Damage. Throughout the term of this Agreement, at AUDITORS' sole cost and expense, AUDITORS shall keep, or cause to be kept, in full force and effect, for the mutual benefit of CITY and AUDITORS, comprehensive, broad form, general public liability and automobile insurance against claims and liabilities for personal injury, death or property damage arising from AUDITORS' activities, providing protection of at least one million dollars ($1,000,000) for bodily injury or death to any one person or for any one accident or occurrence and at least one million dollars ($1,000,000) for property damage.

(c) Errors and Omissions. AUDITORS shall take out and maintain at all times during the life of this Agreement a policy or policies of insurance concerning errors and omissions ("malpractice") providing protection of at least one million dollars ($1,000,000) for errors and omissions with respect to loss arising from actions of AUDITORS performing audit services hereunder on behalf of CITY.

(d) General Insurance Requirements. All insurance required by express provisions of this Agreement shall be carried only in responsible insurance companies licensed to do business in the State of California and policies required under paragraphs 8. (a) and (b) shall add the CITY, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of the AUDITORS; and with respect to liability arising out of work or operations performed by or on behalf of the AUDITORS including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the AUDITORS' insurance, or as a separate owner's policy. For any claims related to this project, the AUDITORS'

insurance coverage shall be primary insurance with respect to the CITY, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, or volunteers shall be in excess of the AUDITORS' insurance and shall not contribute to it. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be cancellable by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the CITY. AUDITORS shall furnish CITY with copies of all such policies promptly upon receipt of them, or certificate(s) evidencing the insurance. AUDITORS may affect for its own account insurance not required under this Agreement.

9. NOTICES AND DESIGNATED REPRESENTATIVES. Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this paragraph 9. The below named individuals, furthermore, shall be the persons primarily responsible for the performance by the parties under this Agreement:

CITY	AUDITORS
Joseph A. Hughes, City Manager City of Highland 27215 E. Base Line Highland, California 92346	Brett Van Lant, Partner Van Lant & Fankhanel, LLP 29970 Technology Drive, Suite 105 A Murrieta, California 92563

Any change in this designation shall be made known to AUDITORS by written notice. AUDITORS shall assign Greg W. Fankhanel as the "Engagement Partner" for services provided under this Agreement. Any change in this designation shall be made known to CITY by written notice.

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

10. OWNERSHIP OF DOCUMENTS. All documents, data, studies, surveys, copies and reports other than working papers obtained and/or prepared by AUDITORS pursuant to this Agreement shall be considered the property of CITY and, upon payment for services performed by AUDITORS, such reports and other identified materials shall be delivered to CITY by AUDITORS. AUDITORS may, however, make and retain such copies of said reports and materials as AUDITORS may desire. Working papers shall be maintained for a minimum of three years and made available to CITY for review upon written, reasonable request by CITY or other governmental agencies furnishing federal funding to the CITY.

11. TERMINATION. This Agreement may be terminated by CITY upon the giving of a written "Notice of Termination" to AUDITORS at least thirty (30) days prior to the date of termination specified in said notice. In the event this Agreement is so terminated, AUDITORS shall be compensated at AUDITORS' applicable hourly rates as set forth in Appendix A, on a prorata basis with respect to the percentage of the engagement completed as of the date of termination. In no event, however, shall AUDITORS receive more than the maximum specified in Appendix A to this

Agreement. AUDITORS shall provide to CITY any and all documents, data, studies, surveys, copies and reports other than working papers, whether in draft or final form, prepared by AUDITORS as of the date of termination. Working papers shall be made available to CITY for review upon a written, reasonable request by CITY. AUDITORS may not terminate this Agreement except for cause.

12. ENTIRE AGREEMENT. This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement or promise not contained in this Agreement shall be valid and binding. Any modification to this Agreement shall be effective only if it is in writing signed by all parties.

13. HOLD HARMLESS. AUDITORS shall indemnify and hold harmless CITY and its officers, officials, employees and volunteers from and against all claims, damages, losses and expenses arising directly as a result of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the AUDITORS, any subcontractor, anyone directly or indirectly employed by AUDITORS or anyone for whose acts they may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the CITY.

14. DRUG FREE WORKPLACE POLICY FOR AUDITORS.

A. AUDITORS hereby certify that it will provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in AUDITOR's workplace, specifically the job site of location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibition;

2. Establishing a Drug-Free Awareness Program to inform employees about:

a. The dangers of drug abuse in the workplace;

b. AUDITOR'S policy of maintaining a drug-free workplace;

c. Any available drug counseling, rehabilitation and employee assistance programs; and

d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

3. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by Subparagraph A.1.

4. Notifying the employee in the statement required by Subparagraph A.1 that, as a condition of employment under the contract, the employee will:

a. Abide by the terms of the statement; and

b. Notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

5 Notifying the City of Highland within ten (10) days after receiving notice under Subparagraph 4.b.

6. Taking one of the following actions within thirty (30) days of receiving notice under Subparagraph 4.b with respect to an employee who is so convicted:

a. Taking appropriate personnel action against such an employee, up to and including termination; or

b. Requiring such employee to participate satisfactorily in a drug abuse assistance pr rehabilitation program approved for such purposes by a Federal, State of local health agency, law enforcement, or other appropriate agency.

7. Making a good faith effort to maintain a drug-free workplace through implementation of Subparagraph 1 through 6, inclusive.

B. AUDITORS shall be deemed to be in violation of this policy if the City of Highland determines that:

1. AUDITORS have made a false certification under Subparagraph A above;

2. AUDITORS have violated the certification by failing to carry out the requirements of Subparagraph A.1 through A.7 above;

3. Such number of employees of AUDITORS has been convicted of violations of criminal drug statutes for violations occurring in the workplace as to indicate that the AUDITORS have failed to make a good faith effort to provide a drug-free workplace.

C. Should the AUDITORS be deemed to be in violation of this Policy pursuant to the provisions of B.1, 2, and 3, a suspension, termination or debarment to proceeding subject to a Federal, State, or local laws shall be conducted. Upon issuance of any final decision under this section requiring debarment of the AUDITORS shall be ineligible for award of any contract, agreement or grant from the City of Highland for a period specified in the decision, not to exceed five (5) years. Upon issuance of any final decision recommending against debarment of the AUDITORS, the AUDITORS shall be eligible for compensation as provided by law.

15. COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT.
AUDITORS warrant that it is in compliance with the Americans with Disabilities Act (Public Law 101-336) and that it will, in carrying out the requirements of this contract, comply in all respects with the provisions of the Act and its implementing regulations.

16. CONFLICT OF INTEREST. AUDITORS and their officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to AUDITORS' performance of services under this Agreement including, but not limited to, the Political Reform Act (Cal. Gov. Code § 81000 et seq.) and Government Code Section 1090. During the term of this Agreement, AUDITORS may perform similar services for other clients, but AUDITORS and their officers, employees, associates and subconsultants shall not, without the CITY Manager's prior written approval, perform work for another person or entity for whom AUDITORS is not currently performing work that would require AUDITORS or one of their officers, employees, associates or subonsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. AUDITORS shall incorporate a clause substantially similar to this Section 16 into any subcontract that AUDITORS executes in connection with the performance of this Agreement.

17. The contractor shall strictly comply with all federal, state and local laws and regulations, including, but not limited to the Immigration Reform and Control Act of 1986, codified at 8 U.S.C. §§ 1324a and 1324b (the "IRCA"), which require and ensure the hiring and retention of employees who are United States citizens, permanent residents and/or who are otherwise authorized by law to work in the United States of America, and, as required by the IRCA, shall affirmatively verify the identity and employment authorization of every employee as a condition of employment or continued employment. The contractor shall further include this requirement in any subcontract made pursuant to this contract.

18. NON-WAIVER OF TERMS, RIGHTS AND REMEDIES. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by CITY of any payment to AUDITORS constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist on the part of AUDITORS, and the making of any such payment by CITY shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

19. NON DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. In the performance of this Agreement, Auditor shall not discriminate against any employee, subcontractor or applicant for employment because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Auditor shall take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

20. CONFIDENTIALITY. All data, documents, discussion or other information (collectively, "data") developed or received by AUDITORS or provided for performance of this Agreement are deemed confidential. AUDITORS shall keep all data confidential and shall not disclose any data to any person or entity without CITY'S prior written consent. CITY shall grant such consent if disclosure is legally required. AUDITORS shall return all data shall to CITY upon the expiration or termination of this Agreement. AUDITORS' covenant under this Section 20 shall survive the expiration or termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first written above.

CITY OF HIGHLAND

_____
Joseph A. Hughes, City Manager

VAN LANT & FANKHANEL, LLP

_____
Brett Van Lant, Partner

ATTEST:

_____
Betty Hughes, City Clerk

APPROVED AS TO FORM:

_____
Maricela E. Marroquin, City Attorney

APPROVED BY THE CITY COUNCIL

Minute Order:_____

Date:_____

Appendix A

AGREEMENT FOR AUDITING SERVICES

CITY OF HIGHLAND

Auditors agree to perform all audits in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards. The Single Audit Examination will be conducted in accordance with OMB Circular A-133. The following is a summary of the breakdown of the maximum fee (including out-of-pocket expenses) for the years ended June 30, 2022-2026.

	Maximum Not-to-Exceed Fee Year Ending June 30				
	2022	2023	2024	2025	2026
Audit of the City of Highland (including preparation and word processing of ACFR, ongoing GASB #34 audit procedures, A-133 Single Audit and Gann limit review procedures)	$32,400	32,400	33,300	33,300	34,200

The foregoing not-to-exceed amounts include all out-of-pocket expenses. The above fees contemplate the city staff providing auditors with maximum cooperation and supporting schedules to complete the audit. City staff would have the responsibility for preparation of Management's Discussion and Analysis (MD&A), letter of transmittal and statistical data. All other reports will be the responsibility of the auditors. All fieldwork and draft reports will be completed by November 1 of each year and all reports finalized by December 1 of each year.

Should the City desire additional services, those would be performed at the following hourly rates for 2022-2026 (including expenses).

	Hourly Rates – Years Ended June 30				
Classification	2022	2023	2024	2025	2026
Partners	$190	190	200	200	210
Manager	160	160	170	170	180
Senior Accountant	130	130	140	140	150
Staff Accountant	100	100	100	100	100

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Lawrence A. Mainez, Community Development Director

SUBJECT: iWorQ Enterprise Service Agreement for Construction and Land Use Permitting Software Upgrades (**City Council Work Program 2021/2022 – HP+**)

RECOMMENDATION: Staff recommends the City Council authorize the Mayor to approve the subject Service Agreement, and approve the following budget adjustment for FY 2022-2023: $81,602 to be expended from 027-8490-4255 (Misc. Grants-Software Support) & $81,602 to be received in 027-8490-9210 (Misc. Grants-State Grants).

FISCAL IMPACT: Due to the fact that the City of Highland has been a client of iWorQ systems since 2001 utilizing their Basic Service Package for the City's Building & Safety permits, Code Enforcement case tracking, Planning application tracking, and Public Works special projects, iWorQ waived their upgrade implementation and setup fees in the amount of $78,900.00. In addition to the other discounts totaling approximately $60,490.00, the overall preferred client discount offered by iWorQ is approximately $139,390.00.

The iWorQ Enterprise Service Agreement is for an initial three (3) years and can be cancelled or modified thereafter with a sixty (60) day notice. The cost of the three (3) year license and maintenance agreement is approximately $244,806.00.

The current budget for related permitting software is $23,800.00 for FY 2022-2023. Adding the iWorQ Enterprise Services will increase the related budgets by a total of $57,802.00 ($81,602.00 - $23,800.00 = $57,802.00).

Applying the $150,000.00 State Local Early Action Program (LEAP) Grant awarded in February 2021, the full $81,602.00 annual license and maintenance will be reimbursed in FY 2022-2023 (1st year), and $68,395.00 will be reimbursed in FY 2023-2024 (2nd year) leaving $13,204.00 to be paid out of the General Fund.

Approved _____	Motion _____	Second _____	Agenda Item No. 16
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

In FY 2024-2025 (3rd year and beyond) the annual license and maintenance will revert back to $81,602.00 per year unless the service is cancelled or modified. See Attachment 1 for a more detailed breakdown of the permitting software budget, costs, and differences relative to the proposed software upgrades and how staff is proposing to offset those cost with the State's LEAP Grant.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website. No further noticing required.

BACKGROUND: On June 23, 2020, the City Council adopted Resolution No. 2020-039 authorizing staff to submit a LEAP Grant Application in the amount of $150,000.00. The Grant funds will be used to improve the processing of housing development by updating the City's permit management software with a multi-department integratable platform that will streamline the processing of land use entitlements and building permits for housing development.

On August 20, 2020, the California Department of Housing and Community Development (HCD) notified the City that its application was tentatively approved for funding.

On February 16, 2021, the City's grant agreement was officially approved by HCD, and set to expire on June 30, 2024.

On November 29, 2021, in accordance with the City's LEAP Grant proposal, staff produced a detailed Needs Assessment and Request for Proposals (RFPs) which were distributed to fourteen (14) interested software companies. The City received four (4) responses which were narrowed down to three (3) due to experience and responsiveness to the City's RFP.

On February 2, 2022, interviews were conducted with the software firms. Representatives from each City Department and Division participated in the interview process.

During the months of February and March, staff meet virtually during a handful of times with iWorQ to learn more about their *Enterprise Service Package*, and they provided demonstrations with various City Departments.

iWorQ SERVICE UPGRADE SUMMARY:

iWorQ has been providing Community Development and Public Works software services for over 20 years. In 2001, iWorQ became the first in their industry to offer a completely web-based software and has since transformed thousands of government agencies across the United States and Canada.

Since 2011, iWorQ has been providing their basic permitting and tracking services to the City of Highland Building & Safety Division, Planning Division, Code Enforcement, and Public Works Division in good standing.

In response to the City's desire to upgrade and enhance its construction permitting services (as part of its High Priority City Council Work Program for 2021-2022), iWorQ introduced their new "*Enterprise Package"* which will address most of the City's permitting software needs as outlined in the RFP/Needs Assessment. However, the iWorQ Enterprise system will not replace the City's cashiering system currently used by the Finance Department at the City Hall public counter.

iWorQ added services include, Public Works/Public Service Permits, License Management (business licensing), Financial Exports, Large File Uploads, Online Application Submittals, Fire Marshal Permits, and Pavement Management (included within the Public Works Management Package). In addition to the construction related permitting services, iWorQ will provide permit modules for Animal Licensing Management (dog licensing) and Yard Sales and RV Parking permit services.

The *Enterprise Package* upgrade specifically adds the iWorQ Portal Home, Payment Processing, Rest Services, increased data limit, and a unique tracking feature only available to Highland as described further below.

1. The Portal Home feature enables the public remote access. Contractors will now be able to submit applications online, request inspections, and check the status of their permits. The general public can view permits, and submit permit applications, and track the status on-line. The portal is web-based (to be featured on the City's webpage) and hosted on the secure AWS GovCloud, enabling the public to complete tasks with confidence on any device with an internet connection. The Portal Home feature facilitates secure online payments via a trusted third-party payment processor. The iWorQ payment processes allow the public to make permit and license payments anytime in the process (however, staff is recommending payments be submitted after the Applications are reviewed and approved by the City). Whether a form is just being submitted or after it's accepted by the City, processing payments is made simple.

2. The Rest Services feature connects the City's GIS mapping service (currently GovClarity) and unique IDs to create a link for real-time updates in the iWorQ system. When the City makes updates to its GIS, the same changes in iWorQ are made automatically. This is a visualization feature that highlights specific information on a map, such as open and completed work orders, code enforcement information tied to certain files, and much more. Basically, the new feature allows City staff to view jobs/tasks/inspections on a map and will save time from going back and forth to complete multiple jobs/tasks/inspections in the same area of the city.

3. iWorQ will also develop a new "Holding" or "Permitting Workflow" function at Highland's request to ensure permits or a license are quickly and efficiently routed through appropriate City Divisions without the need for extra forms or paperwork. This feature will reduce the potential for lost transmittal forms or unnecessary delays typically associated with paper routing processes. In other words, the new feature will link all participating Division Modules so a subject permit or license can be assigned and monitored by everyone in real time. If a significant issue arises during the review process, an assignee can place a hold on the permit and email the applicant comments during the review time and not wait until the end of the process - which currently delays the release of a permit or license. Sending an applicant collective comments in real time as the permit makes its way through the review process will save a significant amount of time for homeowner, contractors, and developers. This will not eliminate the standard paper in-box, but it should reduce the existing paperwork by 50% and increase productivity, accountability, and transparency for the City's development review process.

iWorQ is a web-based system which can be viewed on a mobile phone, tablet, or computer. iWorQ adjusts to any screen and can be accessed on any device with an internet connection. Unlimited free training and support is another valuable service offered to the City.

As a result of iWorQ good standing with the City and their latest *Enterprise Package* upgrade features which address the City's permitting needs, it is staff's recommendation the City Council approve the attached iWorQ Service Agreement (see Attachment 2).

Attachment:

1. Budget Analysis Tables:
   A – iWorQ Updates and Annual Impacts to Associated Budgets
   B – 3 Year Service Agreement Impact with LEAP Grant Applied
2. iWorQ Service Agreement for iWorQ applications and services

ATTACHMENT 1

TABLE A **iWorQ Software Update and Impacts to Associated Budget**	(cancelation of Hdl and updates to iWorQ)		
Department/Division:	Budget: 2022-2023	Cost:	Difference:
Finance *	$ -	$ 5,437.50	$ 5,437.50
Animal Licensing (Hdl to iWorQ)	$ 4,100.00	$ 5,937.50	$ 1,837.50
Business License (Hdl to IWorQ)	$ 5,000.00	$ 17,437.50	$ 12,437.50
Engineering*	$ -	$ 9,437.50	$ 9,437.50
Yard Sales*	$ -	$ 5,937.50	$ 5,937.50
Planning (iWorQ update)	$ 3,200.00	$ 7,377.16	$ 4,177.16
Public Services*	$ -	$ 7,544.00	$ 7,544.00
Public Works (iWorQ update)	$ 5,300.00	$ 5,300.00	$ -
Building & Safety (iWorQ update)	$ 3,200.00	$ 7,377.16	$ 4,177.16
Code Enforcement (iWorQ update)	$ 3,000.00	$ 6,377.16	$ 3,377.16
Fire Marshal*	$ -	$ 3,437.50	$ 3,437.50
Totals:	**$ 23,800.00**	**$ 81,600.48**	**$ 57,800.48**

* not currently budgeted.

TABLE B 3 year Service Agreement Impact with $150,000 LEAP Grant Applied			
	Grant	City	Total
FY 2022-2023	$ 81,600.48	$ -	$ 81,600.48
FY 2023-2024	$ 68,399.52	$ 13,200.96	$ 81,600.48
FY 2024-2025	$ -	$ 81,600.48	$ 81,600.48
Totals:	**$ 150,000.00**	**$ 94,801.44**	**$ 244,801.44**

ATTACHMENT 2

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

City of Highland, a California municipal corporation hereafter known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s) and application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This Agreement will govern all application(s) and service(s) listed in the Appendix A. Any terms in Exhibit A, other than the payment rates and schedule of payment, are null and void.

2. COMPENSATION:

As full compensation for iWorQ's services provided under this Agreement, Customer shall pay iWorQ the total flat sum of eighty-one thousand six hundred two Dollars ($81,602) (the "maximum compensation"), as set forth in the Approved Fee Schedule, attached hereto as Exhibit A. Any terms in Exhibit A, other than the payment rates and schedule of payment, are null and void. The amount set forth herein shall include reimbursement for all actual and necessary expenditures reasonably incurred in the performance of this Agreement.

Customer shall not allow any claims for additional services performed by iWorQ, unless the Highland City Council or the Customer representative authorize the additional services in writing prior to iWorQ's performance of the additional services or incurrence of additional expenses.

3. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ cannot be used to record personal or confidential

information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

4. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request.

iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format.
Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. The Customer will pay undisputed invoice within 30 days of the receipt of the invoice. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly.

7. TERMINATION:

Either party may terminate this agreement, after the initial 3-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should a party terminate with cause, the party will give other party reasonable time to correct the cause and

if parties are unable to resolve cause during that reasonable time the party will give the other party sixty (60) days written termination notice. Should Customer terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data (SQL, CSV, PDF), if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than $2,500; and all provisions of this Agreement will continue.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. PARTY REPRESENTATIVES:

For the purposes of this Agreement, the Customer Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "City Representative"). For the purposes of this Agreement, iWorQ's Representative shall be Garyn Perrett, Manager ("iWorQ Representative"). The iWorQ Representative shall directly manage iWorQ's services under this Agreement. iWorQ shall not change the iWorQ Representative without Customer's prior written consent.

10. INDEPENDENT CONTRACTOR:

iWorQ is, and shall at all times remain as to Customer, a wholly independent contractor and not an employee of Customer. The personnel performing the services under this Agreement on behalf of iWorQ shall also not be employees of Customer and shall at all times be under iWorQ's exclusive direction and control. iWorQ shall have no power to incur any debt, obligation, or liability on behalf of Customer. Neither Customer nor any of its agents shall have control over the conduct of iWorQ or any of iWorQ's employees, except as set forth in this Agreement. iWorQ shall not, at any time, or in any manner, represent that it or any of its officers, agents or employees are in any manner employees of Customer. iWorQ and iWorQ's personnel shall not supervise any of Customer's employees; and Customer's employees shall not supervise iWorQ's personnel. iWorQ shall acquire and maintain, at its sole cost and expense, such vehicles, equipment, and supplies as iWorQ's personnel require to perform any of the services required by this Agreement. iWorQ shall perform the services off of

Customer's premises at locations of iWorQ's choice, except as otherwise may from time to time be necessary in order for iWorQ's personnel to receive projects from Customer, pick up or deliver any work product related to iWorQ's performance of the services under this Agreement, or as may be necessary to inspect or visit Customer's location and/or private property to perform the services.

No employee benefits shall be available to iWorQ in connection with the performance of this Agreement. Except for the fees paid to iWorQ as provided in the Agreement, Customer shall not pay salaries, wages, or other compensation to iWorQ for performing services hereunder for Customer. Customer shall not be liable for compensation or indemnification to iWorQ for injury or sickness arising out of performing services hereunder. iWorQ shall be responsible for and pay all wages, salaries, benefits and other amounts due to iWorQ's personnel in connection with their performance of the services under this Agreement and as required by law. iWorQ shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, other retirement or pension benefits, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance. Notwithstanding any other agency, state, or federal policy, rule, regulation, statute or ordinance to the contrary, iWorQ and any of its officers, employees, agents, and subcontractors providing any of the services under this Agreement shall not become entitled to, and hereby waive any claims to, any wages, salaries, compensation, benefit or any incident of employment by Customer, including, but not limited to, eligibility to enroll in, or reinstate to membership in, the California Public Employees Retirement System ("PERS") as an employee of Customer, and entitlement to any contribution to be paid by Customer for employer contributions or employee contributions for PERS benefits.

iWorQ shall indemnify and hold harmless Customer and its elected officials, officers, employees, servants, designated volunteers, and agents serving as independent contractors in the role of Customer officials, from any and all liability, damages, claims, costs, and expenses of any nature to the extent arising from, caused by, or relating to iWorQ's personnel practices. or to the extent arising from, caused by, or relating to the violation of any of the provisions of this Section 10. In addition to all other remedies available under law, Customer shall have the right to offset against the amount of any fees due to iWorQ under this Agreement any amount due to Customer from iWorQ as a result of iWorQ's failure to promptly pay to Customer any reimbursement or indemnification arising under this Section 6. This duty of indemnification is in addition to iWorQ's duty to defend, indemnify, and hold harmless as set forth in any other provision of this Agreement.

The total sum of all expenses arising from indemnification cannot exceed the value of this agreement ($81,602.00).

11. NOTICES:

Any notices, consents, requests, demands, bills, invoices, reports or other communications which either party may desire to give to the other party under this Agreement must be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by reputable document delivery service or courier service during iWorQ's and Customer's regular business hours, or (c) five business days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the party to be notified as set forth below:

If to Customer:
Attn: Lawrence Mainez
City of Highland
27215 Base Line
Highland, California 92436

If to iWorQ:
Attention: Garyn Perrett
iWorQ Systems
1125 West 400 North, Suite 102
Logan, Utah 84321

12. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah.

13. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact Lawrence Mainez Title Community Development Director

Office Phone 909-864-6861 Cell 909-838-0677

Email lmainez@cityofhighland.org

Secondary Implementation Contact Shawn Kasner Title Administrative Services Manager

Office Phone 909-864-6861

Email skasner@cityofhighland.org

14. CUSTOMER BILLING INFORMATION:

Billing Contact Chuck Dantuono Title Director of Administrative Services/City Treasurer

Billing Address: 27215 Base Line, Highland, CA 92346

Office Phone 909-864-6861

Email cdantuono@cityofhighland.org

PO# _____ (if required) Tax Exempt ID #_____

15. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____ Effective Date: _____

Printed Name Larry McCallon

Title Mayor

iWorQ Service(s) Agreement

APPENDIX A

iWorQ Price Proposal

Highland, CA	Population- 55,049
27215 Base Line Highland, CA 92346	Prepared by: Brady Hunsaker

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Community Development (Enterprise Package) - C/BS/PL *Permit Management *Code Enforcement *Portal Home Quarterly upload of parcel information to iWorQ's GIS Map Track contractors, inspections, property information Track code violations, fees, and activities Unlimited reports and ad-hoc reporting Unlimited letters and documents configured through iWorQ's template library and 3 custom letters 3 custom forms for Portal Home Premium Data (25MB Uploads & 100GB Storage) Online credit/debit card processing integrated with iWorQ. GIS REST Services - iWorQ will publish your agency's WMS layers in iWorQ Community Development applications. iWorQ will update parcel information monthly from the published service. Note: If GIS configurations change (FTP location, name format, field changes, etc.) iWorQ will charge a minimum $500 fee to accommodate new configuration adjustments (subject to additional hourly charges)	~~$30,872.00~~ **$16,095.00**	Annual
License Management – BUS. LIC. - Available on any computer, tablet, or mobile device using Chrome browser - Licensing for business, alcohol, liquor, etc. - Free letters and / or permits utilizing iWorQ's template library, and up to 3 custom letters. - Reminder letter generation	~~$25,000.00~~ **$16,000.00**	Annual
Entity Management – Animals – DOG LIC. - Available on any computer, tablet, or mobile device using Chrome browser - Track licenses and renewals - Free letters and / or permits utilizing iWorQ's template library,	~~$10,000.00~~ **$4,500.00**	Annual

and up to 3 custom letters. - Reminder letter generation		
Financial Export – FIN. Financial Export – iWorQ will export financial payments or monies received into the iWorQ system on a nightly basis to an FTP site maintained by customer. *Any refunds or adjustments would be done manually as part of a reconciliation process.	**$4,000.00**	Annual
Large File Upload – Custom – C/BS/PL - Increases upload size capabilities to the amount listed under item III below.	**$1,500.00**	Annual
Additional Forms – C/BS/PL - Adds additional forms to the account equal to the amount listed under item III in the notes section below	**$100.00**	Annual
Premium Data (Custom) - BS - Base of 25MB upload size and a custom total of data storage detailed below under note III.	**$1,000.00**	Annual
Entity Management - Fire - Available on any computer, tablet, or mobile device using Chrome browser - Track business, inspections, and fees. - Free letters and / or permits utilizing iWorQ's template library, and up to 3 custom letters. - Reminder letter generation	**$2,000.00**	Annual
Permit Management - Planning and Zoning - Available on any computer, tablet, or mobile device using Chrome browser - OpenStreetMap - Manage appeals, variances, plat applications, conditional use permits, etc. - Fee payments - Reporting - Quarterly parcel upload - Free forms, letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters / forms.	~~$10,000.00~~ **$1,000.00**	Annual
Citizen Engagement – Public Reports - ALL - Citizen request tracking - Web form/link for city website - Robust reporting capabilities	~~$5,000.00~~ **$500.00**	Annual
Public Works Package (Basic) - PS Package includes: *Work Management *Sign Management *Pavement Management -Available on any computer, tablet, or mobile device using Chrome browser	~~$24,020.00~~ **$8,807.00**	Annual

-Track and manage work by location using OpenStreetMap -Work order scheduling and templates -Track inventory, parts, material -Sign and Pavement Management with OpenStreetMap -Quarterly GIS Updates		
Capital Asset - Stormwater Management - PS - Available on any computer, tablet, or mobile device using Chrome browser - Track maintenance history for MS4 compliance - OpenStreetMap with point and line layers - Track conditions and descriptions - Configurable dashboard, fields, and reports	**$2,600.00**	Annual
Permit Management – Yard Sales and Parking Permits - FIN - Available on any computer, tablet, or mobile device using Chrome browser - OpenStreetMap - Track your contractors and their licensing - Quarterly parcel upload - Free forms, letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters / forms.	~~$5,000.00~~ **$4,500.00**	Annual
Custom Programming - ALL - iWorQ will develop a "holding" function on properties so that projects on property may not proceed.	**$11,000.00**	Annual
Permit Management - Public Works Permits -ENG - Available on any computer, tablet, or mobile device using Chrome browser - OpenStreetMap - Track your contractors and their licensing - Quarterly parcel upload - Free forms, letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters / forms.	~~$10,000.00~~ **$8,000.00**	
Subscription Fee Total (This amount will be invoiced each year)	**$81,602.00**	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price Cost	Package Price	Billing
Implementation and Setup cost year 1	~~$73,000.00~~	$0.00	Year One
Up to 5 hours of GIS integration and data conversion	~~$1,000.00~~	$0.00	Year One
Data Conversion (see attached guidelines Appendix B)	~~$4,900.00~~	$0.00	Year One

One-Time Setup Total (This amount will be added year 1)	~~$78,900.00~~	$0.00	Year One
Grand Total Due Year 1		**$81,602.00**	

NOTES AND SERVICE DESCRIPTION

I. Invoice for the (Annual Subscription Fee Total + One-Time Total) totaling $81,602 will be sent out 2 weeks after signature and Effective Date

II. This subscription Fee and Agreement have been provided at the Customer's request must be signed and returned on or before April 21, 2022.

III. This agreement includes a total of 200MB upload size limit, 700GB of storage, 20 custom letters for the community development package, and 30 custom forms.

IV. This agreement combines existing services totaling $17,902 with proposed added services (Enterprise Package upgrade, Public Works Permits, License Management, Animal License Management, Financial Exports, Large File Uploads, Bluebeam Integration, Yard Sale Permits, Records Request Management, Entity Management - Fire, and Pavement Management included in the Public Works Management Package) totaling $63,700 for a new annual total of $81,602. Added services may be prorated.

V. For further clarity, the Enterprise Package upgrade specifically adds the Portal Home, Payment Processing, REST Services, and 100GB of data.

VI. Appendix B below specifies the Scope of Work for the Custom Programming.

APPENDIX B

Scope of work on Custom Programming

1 . We will be able to customize the inspection and review by adding these fields
2. We will be able to customize the activities in code enforcement using the fields below
3. We will be able to customize the inspections in entity management using the fields below
4. We will be able to lock the property records (user restriction)

Create a "Workflow" tab with the following features:

1. You could select an inspection or add plan review
2. You could add info to 4 new fields – Order, notification status, who gets emailed, (yes/no) does this step need to be completed before the next step can be done.

Example (types, orders, statuses, and email options will all be customized):

Inspection type	Order	Notification Status	Automated email	step must be completed
Footings	1	completed	Steve@city.org	Yes
Foundation	2	completed	Steve@City.org	Yes
Framing	3	completed	Ben@city.org	Yes
4Way	4	in progress	ben@city.org	No
Roofing	5	completed	contractor@gmail.com	Yes
Final	6	completed	Permittech@city.org	Yes

3. Each status would need a color code
4. You would need to be able to report on the status of each permit
5. You would need to be able to add a workflow to a template (permit templates)
6. This would apply to inspections, plan reviews, and activities.

STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: April 12, 2022

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer CZ

PREPARED BY: Alondra Muñoz, Engineering Technician II AM

SUBJECT: Irrigation Meters for Boulder Avenue Improvements (Project No. brg04004a)

RECOMMENDATION: It is recommended that the City Council approve a fee in the amount of $56,500.32 from East Valley Water District (EVWD) for installation of three (3) irrigation meters for the Boulder Avenue Improvement project.

FISCAL IMPACT: Installation of three (3) irrigation meters will be funded using City Development Impact Fees that is included in the current 2-year approved budget for this project.

PUBLIC NOTICE: The Notice Inviting Bids was advertised in two newspapers and a number of trade papers. Notices of Council Meeting agenda were posted at the three locations required by resolution.

BACKGROUND: The proposed Boulder Avenue Improvements Project (Project No. brg04004a) consists of street and landscape improvements within a two-mile stretch of Boulder Avenue from the San Manuel Village entrance to Greenspot Road. Specific improvements include landscaped median, parkway landscaping, median drainage, sidewalks, ADA ramps, bus stop ADA landing areas, trail entrances and lighting, bridge lights, street lights and street light conversion to LED, sound wall architectural enhancement, anti-graffiti coatings, pavement rehabilitation and slurry seal, bicycle detection systems and way finding signs, and other miscellaneous improvements.

On February 23, 2021, the City Council awarded a construction contract to H&H General Contracting, Inc. for the Boulder Avenue Improvement project. However, this contract did not include paying irrigation fees to EVWD.

Approved _____	Motion _____	Second _____	Agenda Item No. 17
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		City Manager	

Three (3) irrigation meters from EVWD are needed for the new landscape medians and parkways being constructed for this project. Staff recommends approval of the fee in the amount of $56,500.32 from EVWD.

Attachment:

1. Vicinity Map

M:\PUBWRK\brg04004a Boulder Avenue Bridge Phase 2 (PNRS)\Construction\Irrigation Meters Staff Report 4.12.2022.doc

VICINITY MAP

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Carlos Zamano, Public Works Director/City Engineer CZ

SUBJECT: Application for Federal Grant – 3rd and 5th Street Corridors Improvement Project

RECOMMENDATION: It is recommended that the Council adopt Resolution No. 2022-___ (1) authorizing submission of a federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application to the U.S. Department of Transportation for the 3rd and 5th Street Corridors Improvement Project; (2) contingent upon award of federal RAISE grant and review by the City Attorney, approving an agreement with the Inland Valley Development Agency (IVDA) and the City of San Bernardino (COSB) regarding implementation of the Project; and (3) agreeing to provide applicable local match funds for the Project.

FISCAL IMPACT: The proposed project is estimated to cost $22,004,000. The IVDA, the COSB and the City are jointly applying for a federal RAISE grant in the amount of $17,603,200 (80% of the project cost). The required local match funds of $4,400,800 will be shared equally among the three agencies with each agency committing $1,466,933.33 of match funds. There will be no cost to the City for preparation and submittal of the grant application. The City's local match funds could be provided by $1,266,933.33 of Development Impact Fee and $200,000 of General Capital Financing.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On January 28, 2022, the U.S. Department of Transportation (DOT) announced a nationwide call for projects for the new Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program. RAISE, formerly known as BUILD and TIGER, will make approximately $2.275 billion available to transportation projects that are in line with the Administration's principles of safety, environmental sustainability, quality of life, economic competitiveness, state of good repair, innovation, and partnership.

Approved _____	Motion _____	Second _____	Agenda Item No. 18
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

B Hughes

City Clerk

City Manager

Within these criteria, DOT will prioritize projects that can demonstrate improvements to racial equity, reduce impacts of climate change and create good paying jobs.

The IVDA, the COSB and the City are jointly submitting an application to the DOT for the 3rd and 5th Street Corridors Improvement Project. The total amount of federal RAISE grant funding being requested will be $17,603,200.

The proposed 3rd and 5th Street Corridors Improvement Project involves roadway improvements to the following streets:

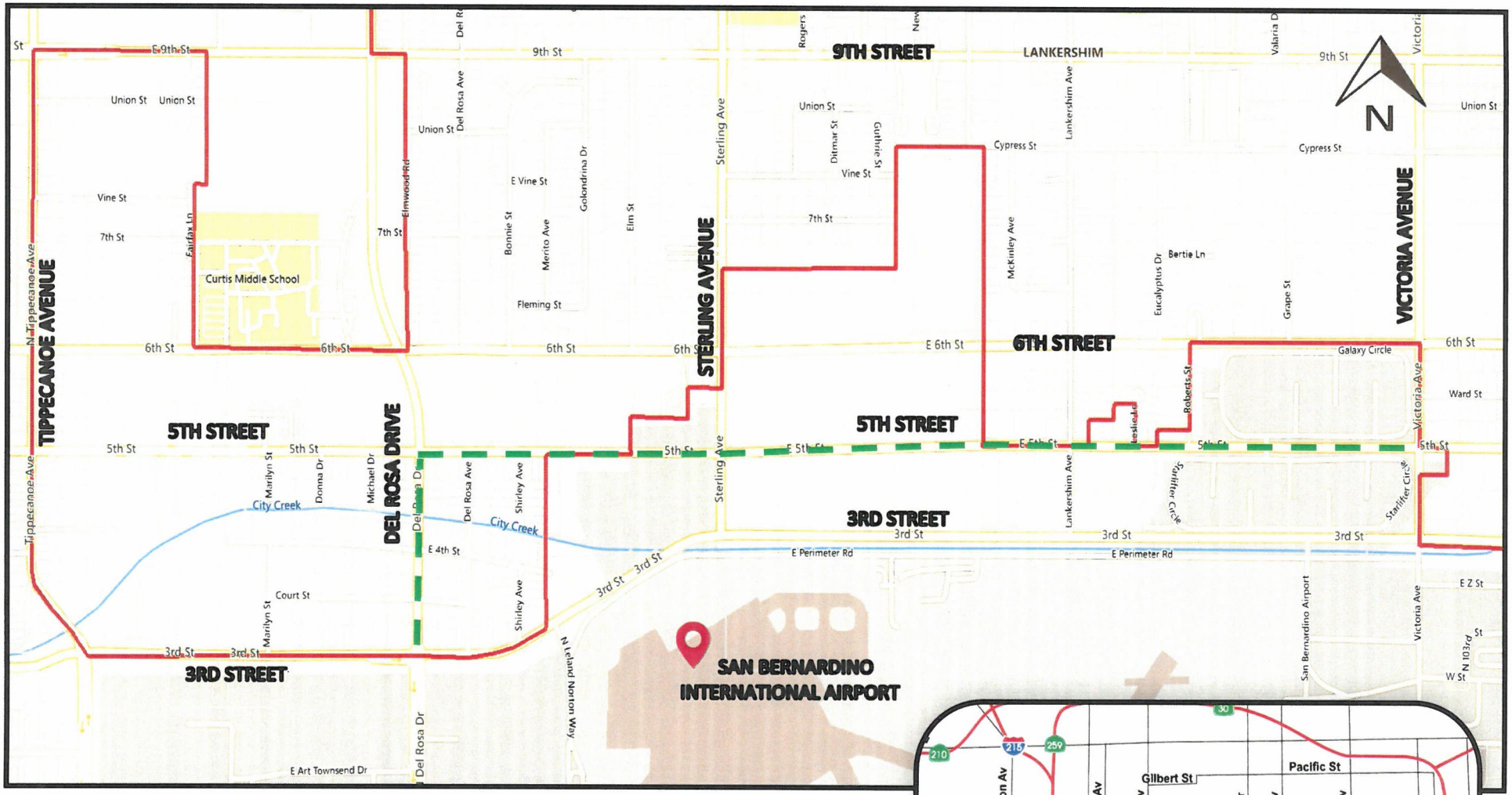
- 5th Street (Del Rosa Drive to Victoria Avenue)
- Del Rosa Drive (3rd Street to 5th Street)

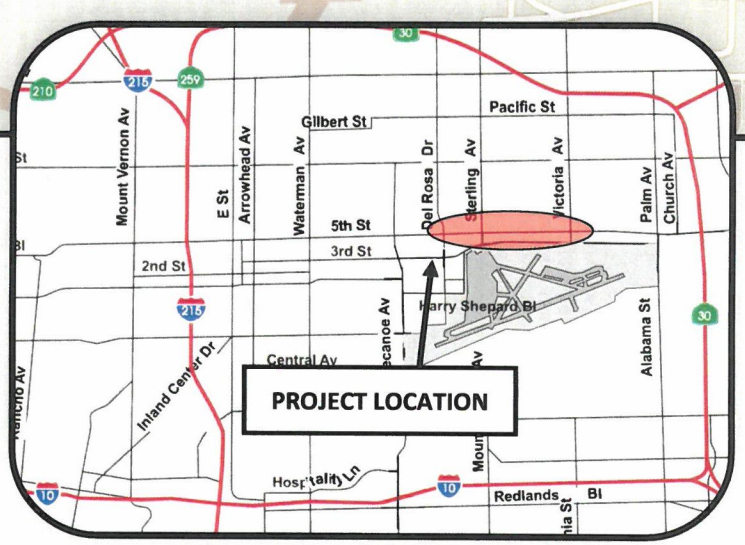
Proposed improvements on 5th Street include street widening, new curbs, gutters, sidewalks, construction of right-turn pockets, traffic signal modifications, drainage systems, street lights, and bike lanes. Due to funding constraints, the improvements on Del Rosa Drive are limited to storm drain facilities only.

The IVDA will act as the lead agency in the grant application, design and construction of the Project. If the RAISE grant is approved, an agreement will be drafted amongst all parties outlining the various aspects that are common in joint construction projects, such as cost control measures, billing and reimbursement procedures, etc. The agreement will be reviewed and approved by the City Attorney prior to execution by the Mayor.

M:\PUBWRK\RAISE Grant\Staff Report RAISE Grant 4.12.22.doc

3RD & 5TH STREET CORRIDORS IMPROVEMENT PROJECT





City of Highland Boundary Line

Project Route

RESOLUTION NO. 2022-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION, FOR THE 3rd AND 5TH STREET CORRIDORS IMPROVEMENT PROJECT, APPROVING AN AGREEMENT WITH THE INLAND VALLEY DEVELOPMENT AGENCY & THE CITY OF SAN BERNARDINO RELATIVE TO IMPLEMENTATION OF THE PROJECT, AND AGREEING TO PROVIDE APPLICABLE LOCAL MATCH FUNDS

WHEREAS, the Inland Valley Development Agency, serving as the lead agency, City of San Bernardino and the City of Highland, jointly resolve to apply to secure funds from the $2.275 billion in Fiscal Year 2022 discretionary funding from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant through the U.S. Department of Transportation; and

WHEREAS, the focus for the joint application to secure funding will center on 5th Street between Del Rosa Drive and Victoria Avenue for street widening, bike lane construction, turn lanes, drainage system, curbs, gutters, sidewalk, street lights, and traffic modifications, and drainage improvements on Del Rosa Drive between 3rd Street and 5th Street; and

WHEREAS, the RAISE grant program requires local match funds be provided by the co-applicants; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Recitals set out above are true and correct.
2. The City Council hereby authorizes and approves the submission of a grant application to the U.S. Department of Transportation, for the 3rd and 5th Street Corridors Improvement Project.
3. The City Council hereby agrees to provide applicable local match funds for the Project, as required by the RAISE grant program.
4. The City Council hereby approves an agreement with the San Bernardino International Airport Authority and the City of San Bernardino relative to implementation of the 3rd and 5th Street Corridors Improvement Project, subject to review and approval by the City Attorney.
5. This Resolution shall become effective upon its adoption.

PASSED, APPROVED AND ADOPTED this 12th day of April, 2022.

_____
Larry McCallon
Mayor

ATTEST:

_____
Betty Hughes, CMC
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____ Motion _____ Second _____ Agenda Item No. 19

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 12, 2022

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Betty Hughes, MMC, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____ Motion _____ Second _____ Agenda Item No. 20

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

D Hughes
City Clerk

City Manager