

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

May 10, 2022
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR
PENNY LILBURN, MAYOR PRO TEM
JESSE CHAVEZ, COUNCIL MEMBER
ANAELI SOLANO, COUNCIL MEMBER
JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on May 10, 2022, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the May 10, 2022 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (No. 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
MAY 10, 2022 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Presentation
YMCA Presentation

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by May 10, 2022, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – April 12, 2022 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 741 for May 10, 2022, in the amount of \$4,062,145.10 and Payroll of \$212,366.74.
4. Treasurer's Report for March 2022
RECOMMENDATION: That the City Council receive and file Treasurer's Report for March 2022.
5. Claim Consideration – Erika Madrigal
RECOMMENDATION: George Hills Company recommends Council reject claim.
6. Claim Consideration – Alejandro Vara Jr.
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2022/23)
RECOMMENDATION: That the City Council:
 - 1) Adopt Resolution No. 2022-_____ giving preliminary approval of the Annual Report; and
 - 2) Adopt Resolution No. 2022-_____ setting June 14, 2022, as the date of the protest hearing.

8. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2022/23)
RECOMMENDATION: That the City Council:
- 1) Adopt Resolution No. 2022-_____ giving preliminary approval of the Annual Report; and
 - 2) Adopt Resolution No. 2022-_____ setting June 14, 2022, as the date of the protest hearing.
9. Authorization to Submit Claims for TDA Article 3 Funds – Messina Street/Seine Avenue Sidewalk Gap (Project No. swk21001)
RECOMMENDATION: That the City Council:
- 1) Adopt Resolution No. 2022-_____ authorizing submittal of periodic claims to San Bernardino County Transportation Authority (SBCTA) for Transportation Development Act (TDA) Article 3 funds for the Messina Street/Seine Avenue Sidewalk Gap Project; and
 - 2) Authorize the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.
10. Design Services Proposal/TKE Engineering, Inc. – Sidewalk Improvement Project (swk21001)
RECOMMENDATION: That the City Council:
- 1) Approve proposal from TKE Engineering, Inc., to provide engineering design services for the Transportation Development Act Article III Sidewalk Improvement Project (swk21001); and
 - 2) Authorize the City Manager to approve contract amendments up to 10% of the proposal amount.
11. Notice of Completion – Project No. str20001 (Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation”)
RECOMMENDATION: That the City Council:
- 1) Accept Project No. str20001 (Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation”) as complete;
 - 2) Authorize the Mayor to sign the Notice of Completion; and
 - 3) Direct the City Clerk to file the Notice of Completion.
12. Sheriff’s Department Schedule A Amendment for FY 2022-2023 and Amendment No. 1 to the Reimbursement Agreement between the City of Highland and East Valley Water District for Law Enforcement Services for FY 2022-2023
RECOMMENDATION: That the City Council:
- 1) Authorize the Mayor to execute the amended Schedule A contract (FY 2022-2023) for Law Enforcement Services with the San Bernardino County Sheriff’s Department; and
 - 2) Approve Amendment No. 1 to the Reimbursement Agreement between the City of Highland and East Valley Water District for Law Enforcement Services (FY 2022-2023).

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (No. 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

13. Resolution No. 2022-_____ Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2022-2023
RECOMMENDATION: That the City Council adopt Resolution No. 2022-_____ fixing the Highland paramedic Special Tax rate for Fiscal Year 2022-2023.

CITY COUNCIL LEGISLATIVE

14. Contract Award – Bid No. 2022-03, “Highland City Hall HVAC Rooftop Package Unit Replacement Project”
RECOMMENDATION: That the City Council award the contract to replace eleven (11) City Hall rooftop HVAC units to the responsive low bidder, Therma LLC (Therma), in the amount of \$204,621.
15. Incidental Take Permit for Base Line Bridge over City Creek (Project No. brg07001)
RECOMMENDATION: That the City Council approve a permit fee in the amount of \$20,750 from California Department of Fish and Wildlife (CDFW) for geotechnical exploration of two small test pits for Base Line Bridge over City Creek project.

16. Purchase of New Type I Fire Engine
RECOMMENDATION: That the City Council approve moving forward with the order and purchase of a new Type I Fire Engine from KME Rev Group in the amount of \$772,613.72 through the City's membership in Sourcewell;
OR
That the City Council approve moving forward with the order and purchase of a new Type I Fire Engine from KME Rev Group through the City's membership in Sourcewell and take the 100% prepayment discount of \$19,875. The purchase price would then be \$752,738.72.
17. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
18. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

June 14; July 12; August 9; September 13; October 11; November 8; December 13

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before May 5, 2022, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: May 5, 2022



Betty Hughes, MMC
City Clerk