

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

August 9, 2022

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR

PENNY LILBURN, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on August 9, 2022, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the August 9, 2022 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (Nos. 15 and 16), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting.

Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
AUGUST 9, 2022 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by August 9, 2022, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – July 12, 2022 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – July 14, 2022 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 744 for August 9, 2022, in the amount of \$974,252.94 and Payroll of \$229,007.60.
5. Treasurer's Report for June 2022
RECOMMENDATION: That the City Council receive and file Treasurer's Report for June 2022.
6. Claim Consideration – Anthony Serrano
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Declare One (1) Seat Vacant on the Historic and Cultural Preservation Board
RECOMMENDATION: That the City Council:
 - 1) Declare one (1) seat vacant on the Historic and Cultural Preservation Board; and
 - 2) Direct the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.
8. Records Destruction Authorization
RECOMMENDATION: That the City Council approve the destruction of certain records.

9. Contract Bid Award – Bid No. 2022-06, “Highland HVAC Systems Maintenance, Monitoring and Repair”
RECOMMENDATION: That the City Council award the contract to provide maintenance, monitoring and repairs to City facility HVAC units to the lowest responsive bidder, F.M. Thomas Air Conditioning, Inc. (Thomas).
10. Contract Bid Award – Bid No. 2020-11, “Asbestos Removal and Demolition of a Single-Family Residence and On-Site Improvements Located at 7433 Central Avenue”
RECOMMENDATION: That the City Council:
- 1) Award the contract for Bid No. 2020-11, “Asbestos Removal and Demolition of a Single-Family Residence and On-Site Improvements Located at 7433 Central Avenue” to the responsible low bidder, BeckCo, Inc., in the amount of \$47,575.00; and
 - 2) Approve the following budget adjustment for FY 2022/2023: Transfer \$47,575 from 070-2100 (Housing Authority-Fund Balance) to be expended from 070-7000-4556 (Contract Services-Demolition).
11. Cooperative Fire Protection Agreement (Automatic Aid Agreement) between the City of Highland and the Bureau of Land Management (BLM)
RECOMMENDATION: That the City Council authorize the Cal Fire Battalion Chief Sean Landavazo to execute the Cooperative Fire Protection Agreement on behalf of the City.
12. Cooperative Agreement with Caltrans for Victoria Avenue Interchange/Project No. ich17006
RECOMMENDATION: That the City Council:
- 1) Approve a Cooperative Agreement with Caltrans for Implementation of the Project Approval/Environmental Document (PA/ED) Phase of the SR-210 Interchange; and
 - 2) Authorize the Mayor to sign the Cooperative Agreement.
13. Revised Memorandum of Understanding with Yuhaaviatum of San Manuel Nation/Victoria Avenue Interchange
RECOMMENDATION: That the City Council:
- 1) Approve the revised Memorandum of Understanding (MOU) with Yuhaaviatum of San Manuel, formerly known as San Manuel Band of Mission Indians (San Manuel), for implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project; and
 - 2) Authorize the Mayor to sign the MOU.
14. Second Reading of Ordinance No. 453 – City of Highland Community Facilities District No. 2022-01 (Mediterra) Authorizing the Levy of a Special Tax Therein
RECOMMENDATION: That the City Council conduct a second reading, read by title only, waive further reading of Ordinance No. 453, an Ordinance of the City Council of the City of Highland, California, Acting in its Capacity as the Legislative Body of City of Highland Community Facilities District No. 2022-01 (Mediterra) Authorizing the Levy of a Special Tax Therein.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (Nos. 15 and 16), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

15. Adoption of an Urgency Ordinance, Extending for an Additional 12 Months through August 23, 2023, an Existing Moratorium on the Approval of Applications for Land Use Entitlements for New Service Station Uses or the Expansion in the Number of Pumps of Existing Service Station Uses
RECOMMENDATION: That the City Council adopt Ordinance No. _____ extending the moratorium on the approval of land use entitlements for new service station uses and expansion in the number of pumps at existing stations for an additional 12 months.
16. Specific Plan Revision (SPR 22-001) Proposing an Amendment to the Greenspot Village & Marketplace Specific Plan (SPR 06-001) to Increase the Total Dwelling Unit Count from 800 Dwelling Units to 946 Dwelling Units and Design Review Application (DRA 22-004) Proposing the Construction of 546 Multi-Family Residential Units, a 7,500 Square Foot Leasing Office, Recreation Areas, and Outdoor Courtyards on a Vacant Site
RECOMMENDATION: The Planning Commission recommends the City Council:
 - 1) Introduce Ordinance No. _____ to amend the Greenspot Village & Marketplace Specific Plan (SPR 22-001); and
 - 2) Adopt City Council Resolution No. 2022-_____ to approve Design Review Application (DRA 22-004) subject to the Conditions of Approval and Findings of Fact.

CITY COUNCIL LEGISLATIVE

17. Sheriff's Department Schedule A Amendment for Fiscal Year 2022/2023
RECOMMENDATION: That the City Council:
- 1) Authorize the Mayor to execute the amended Schedule A contract (FY 2022/2023 for Law Enforcement Services with the San Bernardino County Sheriff's Department when received; and
 - 2) Approve the following budget adjustments for FY 2022/2023; Expenditures of \$303,830 from 001-2000-4560 (Contract Services-Police Services) and Revenues of \$13,065 from 001-1450-7100 (Sales Tax) and \$290,765 from 001-1450-9544 (EVWD Police Services Fees).
18. Amendment to Measure I Five-Year Capital Improvement Program (Fiscal Years 2021/2022 through 2025/2026)
RECOMMENDATION: That the City Council adopt Resolution No. 2022-_____ approving the Amended Measure I Five-Year Capital Improvement Program (Fiscal Years 2021/2022 through 2025/2026).
19. Measure I 5-Year Capital Improvement Plan (2022/2023-2026/2027)
RECOMMENDATION: That the City Council:
- 1) Approve the Measure I Capital Improvement Plan Expenditure Strategy (2022/2023-2026/2027); and
 - 2) Approve Resolution No. 2022-_____ adopting the Measure I 5-Year Capital Improvement Plan (2022/2023-2026/2027).
20. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
21. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

September 13; October 11; November 8; December 13

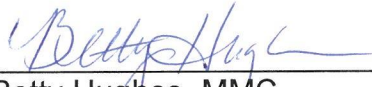
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before August 4, 2022, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: August 4, 2022



Betty Hughes, MMC
City Clerk