

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

February 14, 2023

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR

PENNY LILBURN, MAYOR PRO TEM

JESSE CHAVEZ, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on February 14, 2023, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the February 14, 2023 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (Nos. 12 and 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
FEBRUARY 14, 2023 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by February 14, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – January 10, 2023 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – January 10, 2023 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 750 for February 14, 2023, in the amount of \$3,751,612.68 and Payroll of \$255,228.37.
5. Treasurer's Report for December 2022
RECOMMENDATION: That the City Council receive and file Treasurer's Report for December 2022.
6. Easement Acceptance/Michael & Gina Roquet – "Mike Roquet Construction" Industrial Project (27114 Meines Street)
RECOMMENDATION: That the City Council:
 - 1) Accept Grant of Easement for Road and Drainage purposes from Michael & Gina Roquet; and
 - 2) Direct the City Clerk to record the Grant of Easement.
7. Final Map Approval/Tract 19915 (Mastercraft Homes)
RECOMMENDATION: That the City Council adopt Resolution No. 2023-_____ to:
 - 1) Approve the Final Map of Tract No. 19915;
 - 2) Accept the subdivision bond; and
 - 3) Authorize the Mayor to sign the standard subdivision agreement.

8. 27th Annual Highland Community Trails Day Event
RECOMMENDATION: The Community Trails Committee (CTC) recommends the City Council approve Saturday, June 3, 2023, as the Date for the 27th Annual Highland Community Trails Day Event.
9. Request for a Special Event Permit (SEP-22-015) by the Redlands Bicycle Classic for its Annual Highland Circuit Bicycle Race on Wednesday, April 12, 2023
RECOMMENDATION: That the City Council consider the following actions:
- 1) Authorize the one-day Highland Circuit bicycle race as part of the Redlands Bicycle Classic on various streets in Highland subject to the Conditions of Approval; and
 - 2) Approve the Redlands Bicycle Classic request for co-sponsorship (waiving of City fees in the amount of approximately \$23,224.96).
10. Preparation of Annual Engineer's Reports for 2023/2024 Assessments
RECOMMENDATION: That the City Council:
- 1) Adopt Resolution No. 2023-_____ ordering the preparation of an Engineer's Report for Consolidated Landscape and Lighting District No. 96-1; and
 - 2) Adopt Resolution No. 2023-_____ ordering the preparation of an Engineer's Report for Street and Drainage Maintenance District 96-1.
11. Environmental Services Proposal/Tom Dodson & Associates for Victoria Avenue Street and Storm Drain Improvements (Project No. str17002)
RECOMMENDATION: That the City Council:
- 1) Approve proposal from Tom Dodson & Associates (TDA) to provide environmental services for the Victoria Avenue Street and Storm Drain Improvements (Project No. str17002); and
 - 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (Nos. 12 and 13), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

12. Allocation of the City of Highland's Community Development Block Grant Funds for Fiscal Year 2023-2024

RECOMMENDATION: That the City Council prioritize funding of FY 2023-2024 Community Development Block Grant Applications.

13. A Resolution of the City Council of the City of Highland approving Security Agreement, Assignment of Rents, and Cooperative Agreement between the City of Highland and Lumar Devco IV, LLC, MG Gasoline, Inc., and YN Properties, LLC for the Design and Construction of a Traffic Signal and Other Public Improvements along Base Line between Buckeye Street and SR-210 and Making a Finding that No Further Environmental Review is Required Under California Environmental Quality Act Guidelines Section 15162

RECOMMENDATION: That the City Council:

- 1) Open and conduct a public hearing regarding the proposed economic subsidy in the amount of up to \$250,000 pursuant to Government Code Section 53083;
- 2) Adopt the Resolution Approving the Security Agreement, Assignment of Rents and Cooperative Agreement between the City of Highland; Lumar Devco IV, LLC, a California limited liability company; MG Gasoline, Inc., a California corporation and YN Properties, LLC, a California limited liability company;
- 3) Authorize the Mayor to sign the final version of the Agreement, subject to review and approval by the City Attorney; and
- 4) Approve the following Budget Adjustment: transfer \$250,000 from 007-2100 (2007 Bond Fund Balance) to be expended from 007-8330-6550 (Traffic Improvements).

CITY COUNCIL LEGISLATIVE

14. 2023/2024 Work Program

RECOMMENDATION: That the City Council adopt the 2023/2024 Work Program.

15. HDR Contract Amendment for Professional Services – Victoria Avenue Street and Storm Drain Improvements (Project No. str17002)
RECOMMENDATION: That the City Council:
- 1) Approve a contract amendment to the Professional Services Agreement with HDR Engineering, Inc. (HDR), to provide right-of-way and additional engineering services for the Victoria Avenue Street and Storm Drain Improvements; and
 - 2) Authorize the City Manager to approve contract amendments up to 10% of the revised contract amount.
16. Resolution No. 2023-_____ Amending the Hourly Rates for Various Categories of Legal Services of the City Attorney's Office (Richards, Watson & Gershon)
RECOMMENDATION: That the City Council approve Resolution No. 2023-_____ amending the hourly rates for various categories for legal services of the City Attorney's office (Richardson, Watson & Gershon).
17. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
18. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

2023

March 14; April 11; May 9; June 13; July 11; August 8; September 12; October 10; November 14; December 12

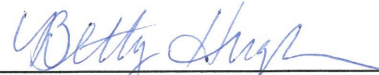
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before February 9, 2023, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: February 9, 2023



Betty Hughes, MMC
City Clerk