

CITY OF HIGHLAND REGULAR MEETING OF THE CITY COUNCIL AGENDA

REGULAR MEETING

April 11, 2023

6:00 p.m.

City Hall

Donahue Council Chambers
27215 Base Line
Highland, California

CITY COUNCIL MEMBERS

LARRY McCALLON, MAYOR

PENNY LILBURN, MAYOR PRO TEM

JESSE CHAVEZ-CORDOVA, COUNCIL MEMBER

ANAELI SOLANO, COUNCIL MEMBER

JOHN P. TIMMER, COUNCIL MEMBER

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on April 11, 2023, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 11, 2023 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
APRIL 11, 2023 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation
Arbor Day

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 11, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – March 14, 2023 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes – March 14, 2023 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 752 for April 11, 2023, in the amount of \$4,426,536.33 and Payroll of \$209,928.44.
5. Treasurer's Report for February 2023
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2023.
6. Claim Consideration – Jeffrey Acker
RECOMMENDATION: George Hills Company recommends Council reject claim.
7. Claim Consideration – Francisca Montoya
RECOMMENDATION: George Hills Company recommends Council reject claim.
8. Claim Consideration – Doug Betten
RECOMMENDATION: George Hills Company recommends Council reject claim.
9. Claim Consideration – Kevin Shew
RECOMMENDATION: George Hills Company recommends Council reject claim.
10. Records Destruction Authorization
RECOMMENDATION: That the City Council approve the destruction of certain records.

11. Notice of Completion – Bid No. 2022-03, “Highland City Hall HVAC Rooftop Package Unit Replacement Project”
RECOMMENDATION: That the City Council:
- 1) Accept Bid No. 2022-03, “Highland City Hall HVAC Rooftop Package Unit Replacement Project” as complete;
 - 2) Authorize the Mayor to sign the Notice of Completion; and
 - 3) Direct the City Clerk to file the Notice of Completion.
12. Notice of Completion – Bid No. 2022-12, “FY 2021-22 CDBG Pavement Improvement Project for Cunningham Street (Project ola20002) and FY 2022-23 CDBG Pavement Improvement Project for McKinley Avenue (Project ola22001)”
RECOMMENDATION: That the City Council:
- 1) Accept Bid No. 2022-12, “FY 2021-22 CDBG Pavement Improvement Project for Cunningham Street (Project ola20002) and FY 2022-23 CDBG Pavement Improvement Project for McKinley Avenue (Project ola22001)” as complete;
 - 2) Authorize the Mayor to sign the Notice of Completion; and
 - 3) Direct the City Clerk to file the Notice of Completion.
13. Declare Three (3) Seats Vacant on the Planning Commission
RECOMMENDATION: That the City Council:
- 1) Declare three (3) seats vacant on the Planning Commission; and
 - 2) Direct the City Clerk to advertise the vacancies on the Planning Commission.
14. Review of the City’s 2022 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588
RECOMMENDATION: That the City Council receive and file the 2022 General Plan Annual Report.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

15. Contract with San Bernardino County for Animal Control Services for FY 2023/2024 (Amendment No. 9)
RECOMMENDATION: That the City Council approve the contract with San Bernardino County for Animal Care and Control Services for FY 2023/24 in the amount of \$490,531.00 and authorize the Mayor to sign the contract.
16. Provide Comments on the Airport Gateway Specific Plan (AGSP) Draft Program Environmental Impact Report (Draft PEIR)
RECOMMENDATION: That the City Council review the Draft PEIR and direct staff to provide those comments to the Inland Valley Development Agency (IVDA), the Lead Agency for the project within the commenting period.
17. Contract Award – Bid No. 2023-01, “Highland Community Park Perimeter Fence and Gates Project”
RECOMMENDATION: The Public Facilities Subcommittee recommends the City Council:
- 1) Award the contract for Bid No. 2023-01, “Highland Community Park Perimeter Fence and Gates Project” to the responsive low bidder, EverFence Corporation, for Bid Schedule A (Wrought Iron), including bid options 1, 2 and 3 in the amount of \$218,129.00; and
 - 2) Approve the following budget adjustments: Transfer \$6,090 from 023-2100 (General Capital Financing Fund-Fund Balance) to be expended from 023-3890-6020 and \$212,043 to be received in 027-8490-9210 and be expended from 027-8490-6020 for a total budget adjustment of \$218,135.
18. Contract Award – Bid No. 2023-02, “Emmerton Lane Trail Restoration and Improvement Project”
RECOMMENDATION: That the City Council:
- 1) Award the construction contract for Bid No. 2023-02, “Emmerton Lane Trail Restoration and Improvement Project” to the responsive low bidder, Komex Construction, in the amount of \$139,700.00; and
 - 2) Approve the following budget adjustments: Transfer \$139,700 from 023-2100 (General Capital Financing Fund-Fund Balance) to be expended from 023-3890-6020 (Land Improvements).
19. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
20. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

2023

May 9; June 13; July 11; August 8; September 12; October 10; November 14; December 12

I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before April 6, 2023, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 6, 2023



Betty Hughes, MMC
City Clerk