

CITY OF HIGHLAND CITY COUNCIL AGENDA

REGULAR MEETING

July 11, 2023

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

CITY COUNCIL MEMBERS

Larry McCallon, Mayor

Penny Lilburn, Mayor Pro Tem

Jesse Chavez-Cordova, Council Member

Anaeli Solano, Council Member

John P. Timmer, Council Member

STAFF

Joseph A. Hughes - City Manager

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk

Lawrence Mainez - Community Development Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney



MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on July 11, 2023, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the July 11, 2023 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding a public hearing item (No. 8), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
JULY 11, 2023 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation
Redlands Bicycle Classic

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by July 11, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 13, 2023 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 755 for July 11, 2023, in the amount of \$6,381,870.33 and Payroll of \$210,969.15.
4. Treasurer's Report for May 2023
RECOMMENDATION: That the City Council receive and file Treasurer's Report for May 2023.
5. Claim Consideration – Jihad Abujoudeh
RECOMMENDATION: George Hills Company recommends Council reject claim.
6. Second Reading of Zone Change (ZC 23-001): Ordinance No. 460 of the City of Highland Changing the Zoning Designation of Seven (7) Parcels from Industrial (I) to Business Park (BP)
RECOMMENDATION: That the City Council conduct a second reading of Zone Change (ZC 23-001), read by title only, and waive further reading of Ordinance No. 460 changing the zoning designation of seven (7) parcels from Industrial (I) to Business Park (BP).

7. Engineering Resources of Southern California (ERSC) Amendment for Professional Design Services – Sycamore Drive Storm Drain, Project sdr06002
RECOMMENDATION: That the City Council:

- 1) Approve an amendment to the professional services agreement with ERSC for design revisions and construction support for the Sycamore Drive Storm Drain, Project sdr06002; and
- 2) Authorize the City Manager to approve contract amendments up to 10% of the revised contract amount.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding a public hearing item (No. 8), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

8. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Title 5 (Business Licenses and Regulations), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax)

RECOMMENDATION: That the City Council adopt Resolution No. 2023-_____ fixing the Highland Business License Tax on the extraction and/or processing of rock, sand and gravel (aggregate) for Fiscal Year 2023-2024.

CITY COUNCIL LEGISLATIVE

9. Pavement Management Program 2023 Update
RECOMMENDATION: The Public Works Subcommittee recommends the City Council approve Scenario 1-B of the Pavement Management Program (PMP) 2023 Update and project location maps for implementation of the 5-year PMP.
10. Appoint One (1) Member of the Public to the Historic and Cultural Preservation Board
RECOMMENDATION: That the City Council appoint one (1) member of the public to the Historic and Cultural Preservation Board.
11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

2023

August 8; September 12; October 10; November 14; December 12

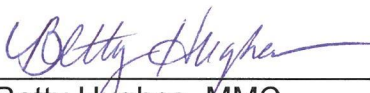
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on or before July 6, 2023, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: July 6, 2023


Betty Hughes, MMC
City Clerk

07.11.2023 – cc regular
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STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

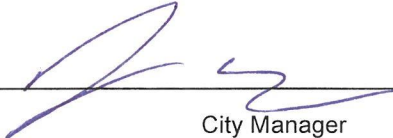
FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Betty Hughes, MMC, City Clerk

PREPARED BY: Alondra Muñoz, Deputy City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

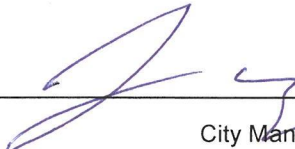
FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Betty Hughes, MMC, City Clerk

PREPARED BY: Alondra Muñoz, Deputy City Clerk

SUBJECT: Minutes – June 13, 2023 Regular Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

**MINUTES
CITY COUNCIL REGULAR MEETING
JUNE 13, 2023**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Pro Tem Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez-Cordova

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

Mayor McCallon presented a Proclamation proclaiming the month of June as Fatherhood Awareness Month.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Christian Flores spoke regarding issues with internet and cable practices by management at Fairway Mobile Estates.

City Clerk Hughes read public comment received from Doug Ingmire regarding handicap parking violations throughout the city.

LATE ITEM TO ADD TO THE AGENDA

City Clerk Hughes stated it was brought to our attention yesterday [June 12, 2023] that Senator Bogh's office is seeking the city's position on AB 349. It is staff's understanding that the item will be voted upon this week.

A MOTION was made by Council Member Timmer, seconded by Mayor McCallon, to add Item No. 44 to the agenda. Motion carried, 3-0, with Council Member Chavez-Cordova being absent and Mayor Pro Tem Lilburn abstaining due to a conflict of interest.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Solano, seconded by Council Member Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Chavez-Cordova being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 9, 2023 City Council Regular Meeting
Approved the Minutes as submitted.
3. Minutes – May 16, 2023 City Council Special Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 754 for June 13, 2023, in the amount of \$1,792,494.91 and Payroll of \$334,132.49.
5. Treasurer's Report for April 2023
Received and filed Treasurer's Report for April 2023.
6. Claim Consideration – Araceli Fuentes
Rejected claim.
7. Claim Consideration – Amit Anand
Rejected claim.
8. Claim Consideration – Sylvia Horner
Rejected claim.
9. Claim Consideration – Johnathan Nieves
Rejected claim.
10. Claims Consideration – Michelle Aurora Mendoza, Pierre Anthony Luna and Santiago Luna
Granted the Applications for Leave to Present Late Claims and rejected the claims.
11. Claims Consideration – Becki De Lloyd and Andrew De Lloyd
Rejected claim.
12. Declare One (1) Seat Vacant on the Community Trails Committee
 - 1) Declared one (1) seat vacant on the Community Trails Committee; and
 - 2) Directed the City Clerk to advertise the vacancies on the Community Trails Committee.

13. Resolution No. 2023-019 Confirming the Authority of the City Treasurer pursuant to Government Code Section 53607
Adopted Resolution No. 2023-019 confirming the authority of the City Treasurer pursuant to Government Section 53607.

RESOLUTION NO. 2023-019
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, CONFIRMING THE AUTHORITY OF THE CITY TREASURER,
PURSUANT TO GOVERNMENT CODE SECTION 53607

14. Resolution No. 2023-020 Establishing the Appropriations Limit for Fiscal Year 2023/2024 for the City of Highland in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code
Adopted Resolution No. 2023-020 establishing the Appropriations Limit for Fiscal Year 2023/2024 for the City of Highland in accordance with the provisions of Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. 2023-020
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2023/2024 FOR THE CITY OF HIGHLAND IN ACCORDANCE WITH THE
PROVISIONS OF DIVISION 9 OF TITTLE 1 OF THE CALIFORNIA
GOVERNMENT CODE

15. Resolution No. 2023-021 Rendering the Annual Statement of Investment Policy for Fiscal Year 2023/2024
Adopted Resolution No. 2023-021 rendering the Annual Statement of Investment Policy for Fiscal Year 2023/2024.

RESOLUTION NO. 2023-021
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING THE ANNUAL STATEMENT OF INVESTMENT
POLICY FOR FISCAL YEAR 2023/2024

16. Resolution No. 2023-022 Establishing Personnel System Rules, Amending and Superseding all Prior Resolutions
Adopted Resolution No. 2023-022 establishing personnel system rules, amending and superseding all prior resolutions.

RESOLUTION NO. 2023-022
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING AND SUPERSEDING ALL PRIOR RESOLUTIONS,
ESTABLISHING PERSONNEL RULES AND REGULATIONS

17. Resolution No. 2023-023 Implementing on July 1, 2023, a 5% Across-the-Board Adjustment for All Employees and Implementing on July 1, 2024, a 5% Across-the-Board Adjustment for All Employees and Other Adjustments
Adopted Resolution No. 2023-023 implementing on July 1, 2023, a 5% across-the-board adjustment for all employees (except interns) and implementing on July 1, 2024, a 5% across-the-board adjustment for all employees (except interns) and other adjustments.

RESOLUTION NO. 2023-023
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING EMPLOYEE SALARIES

18. Resolution No. 2023-024 Amending the City of Highland Premium Only Plan
Adopted Resolution No. 2023-024 amending the City of Highland Premium Only Plan.

RESOLUTION NO. 2023-024
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING THE CITY OF HIGHLAND PREMIUM ONLY PLAN

19. Gift Policy
Approved the amended Gift Policy.
20. San Manuel Community Grant Fund Restricted Grant Agreement
Authorized the City Manager to sign the San Manuel Community Credit Fund Restricted Grant Agreement with San Manuel Band of Mission Indians pertaining to a Multi-Purpose Fire Training Structure to be constructed at Fire Station No. 3.
21. Resolution No. 2023-025 Approving a Wildland Protection Agreement (WPA) with the State of California for Fiscal Year 2023/2024
Adopted Resolution No. 2023-025 approving the Department of Forestry and Fire Protection (Cal Fire) Wildland Protection Agreement (WPA) for July 1, 2023 – June 30, 2024.

RESOLUTION NO. 2023-025
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, APPROVING THE DEPARTMENT OF FORESTRY AND FIRE
PROTECTION (CAL FIRE) WILDLAND PROTECTION AGREEMENT (WPA)
FOR JULY 1, 2023, TO JUNE 30, 2024

22. Cooperative Fire Protection Agreement (Automatic Aid Agreement) between the City of Highland and the U.S. Forest Service
Authorized the Mayor and Cal Fire Chief Ron Janssen to execute the Cooperative Fire Protection Agreement on behalf of the City.

23. Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2023/2024

Approved the Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2023/2024.

24. Resolution No. 2023-026 Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2023/2024

Adopted Resolution No. 2023-026 establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2023/2024 and file with the County Auditor-Controller Resolution No. 2023-026 with the tax roll.

RESOLUTION NO. 2023-026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 90-1 FOR FISCAL YEAR 2023/2024

25. Resolution No. 2023-027 Establishing the Annual Special Tax for Community Facilities District No. 2001-01 for Fiscal Year 2023/2024

Adopted Resolution No. 2023-027 establishing the Annual Special Tax for Community Facilities District No. 2001-01 for Fiscal Year 2023/2024 and file with the County Auditor-Controller Resolution No. 2023-027 with the tax roll.

RESOLUTION NO. 2023-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2001-01 FOR THE FISCAL YEAR
2023/2024

26. Resolution No. 2023-028 Establishing the Annual Special Tax for Community Facilities District No. 2007-01 for Fiscal Year 2023/2024

Adopted Resolution No. 2023-028 establishing the Annual Special Tax for Community Facilities District No. 2007-01 for Fiscal Year 2023/2024 and file with the County Auditor-Controller Resolution No. 2023-028 with the tax roll.

RESOLUTION NO. 2023-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2007-01 FOR THE FISCAL YEAR
2023/2024

27. Resolution No. 2023-029 Authorizing the Levy of a Special Tax in Community Facilities District No. 2022-01 (Mediterra) for Fiscal Year 2023/2024
Adopted Resolution No. 2023-029 authorizing the levy of a special tax in Community Facilities District No. 2022-01 (Mediterra) for Fiscal Year 2023/2024.

RESOLUTION NO. 2023-029

A RESOLUTION OF THE CITY OF HIGHLAND, CALIFORNIA, ACTING IN ITS
CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES
DISTRICT NO. 2022-01 (MEDITERRA), AUTHORIZING THE LEVY OF A
SPECIAL TAX IN COMMUNITY FACILITIES DISTRICT 2022-01 (MEDITERRA)
FOR FISCAL YEAR 2023/2024

28. Contract Renewal - Bid No. 2020-01, "Facilities and Parks Landscape Maintenance Contract"
Extended the Facilities and Parks Landscape Maintenance agreement with RP Landscape & Irrigation, Inc.
29. Contract Award - Bid No. 2023-04, "Landscape Maintenance Districts"
Awarded the contract for Landscape Maintenance Districts to the responsive low bidder, RP Landscape & Irrigation, Inc., in the amount of \$234,447.00.
30. KOA Contract 2nd Amendment for Professional Services – City Creek/Alabama Street Bikeway Project (Project No. str17001)
Approved a second contract amendment to the Professional Services Agreement with KOA Corporation (KOA) to extend the term of the contract until the City Creek/Alabama Street Bikeway Project is completed.
31. Easement Acceptance/CHIPT Highland 210, L.P. for "American Rentals" Facilities Project (Adjacent Easterly to 27111 5th Street)
1) Accepted the Grant of Easement for Road and Drainage purposes from CHIPT Highland 210, L.P.; and
2) Directed the City Clerk to record the Grant of Easement.
32. Fiscal Year 2023/2024 Senate Bill 1 Project List
Adopted Resolution No. 2023-030 approving the list of projects for Fiscal Year 2023/2024 funded by SB 1: The Road Repair and Accountability Act of 2017.

RESOLUTION NO. 2023-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR
2023/2024 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY
ACT OF 2017

33. Hernandez, Kroone & Associates – Professional Services Contract Addendum No. 2
- 1) Approved Addendum No. 2 to Professional Services Contract with Hernandez, Kroone & Associates to reflect a change in the billing rate schedule; and
 - 2) Authorized the Mayor to sign the Addendum.

CITY COUNCIL PUBLIC HEARING

34. Public Hearing and Consideration of the Adjustment in the Residential and Commercial Refuse Collection Rates and Annual Property Tax Roll Billing in Accordance with the Current Franchise Agreement dated August 1, 2018

Mayor McCallon opened the public hearing.

Public Services Manager Morgan stated the item before everyone is the annual Protest Hearing for the Solid Waste Rate Adjustment and the placement of the annual residential charges on the property tax roll.

On February 28, 2023, staff received a timely request for a rate adjustment from Burrtec. On April 11, 2023, staff presented to the Public Works Subcommittee Burrtec's proposal for rate increases for residential and commercial rates to include a cost-of-living adjustment, an adjustment to the disposal components, an adjustment in recycling processing fees, and the program administrative fee to conduct certain provisions of the Senate Bill 1383 (SB1383) mandate requirements. The result adjusts the residential rate from \$33.29 to \$33.95 per month, which is a 66-cent increase. This is an annual increase of \$7.92. The senior rate goes from \$26.63 to \$27.16 per month, which is a 53-cent increase. This is an annual increase of \$6.36. Staff conducted a survey of the valley cities and found that the proposed monthly rate is in line with the proposed rent median and average rates. In addition, it should be noted that Highland is usually the first city to adjust their rates. In the next month, other cities will adjust their rates and staff predict the proposed monthly rate will be lower than the average median rates.

For Commercial Rate Components, the Public Works Subcommittee chose to continue the practice of equalizing the refuse and food waste bins with the basis of 150 accounts eligible. The majority of the basic commercial bin rates will be reduced. This resulted after realizing a credit in the landfill disposal rate that was negotiated last year with San Bernardino County but was not known at the time the rates were adopted by the City Council last year. This option will decrease the most common commercial rate, the three-yard dumpster picked up once a week, from \$268.15 to \$266.50/month. Upon City Council approval of the proposed resolution, the proposed rates would take effect on July 1, 2023.

The additional proposed resolution authorizes residential refuse service charges to be collected on the tax roll. To be noted, the dollar amounts reflected in the written report are only the annual charges and do not contain any delinquent amounts.

Attachment No. 7 includes all protests received as of the date of the printing of the staff report. The total number of protests received to date were 7.

Mayor Pro Tem Lilburn asked if the fees were generated by the State or the County? Why is the increase coming?

Public Services Manager Morgan replied that most of the fees are not in control of the City. The adjustment to processing is the landfill tipping fees, influenced by the County or the recycler processor, it is not controlled by the City. The CPI, the cost-of-living increase, is controlled by the index, and is allowable pass through per the Franchise Agreement. The remaining is through SB1383, dictating mandates for the organic recycling and food waste compliance. The mentioned three components are not controlled by the city and they are required. If the city does not comply with SB1383, the city is found not in compliance by the state and can lead to fines.

Mayor Pro Tem Lilburn asked, if these fees are brought on by the State or the County, are these fees collected by the residents and then become pass through fees that go back to the State and the County?

Public Services Manager Morgan answered, yes. The only fee that is kept by Burrtec is the administrative fee.

Mayor McCallon opened the floor to public comment.

Jody Scott spoke in opposition to the item.

Arthur Cabral spoke in opposition to the item.

Mayor McCallon asked if anyone else in the public wished to comment either for or against the item?

Seeing none, he closed the public hearing and brought it back to City Council for deliberation and action.

Mayor Pro Tem Lilburn reiterated the increase is not because the City of Highland or the City Council decided to do so. This is something local Cities are requested to do by the County and the State. She is against the increase as well, but understands it is mandated and if not followed, the City would have to endure the costs and the City does not have the money to endure the costs.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to:

- 1) Adopt Resolution No. 2023-031 establishing rates for residential and commercial/industrial refuse collection and rescinding Resolution No. 2022-031 effective July 1, 2023, in the event that the City Council determines that a majority protest does not exist; and
- 2) Adopt Resolution No. 2023-032 providing for the levy and collection of solid waste program fees by the County Tax Collector in the same manner and at the same time as general taxes, in the event that the City Council determines that a majority protest does not exist. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

City Clerk Hughes stated for the record, the City received seven letters [in opposition to the rate increase].

RESOLUTION NO. 2023-031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING RATES FOR RESIDENTIAL AND
COMMERCIAL/INDUSTRIAL REFUSE COLLECTION AND RESCINDING
RESOLUTION 2022-031, EFFECTIVE JULY 1, 2023

RESOLUTION NO. 2023-032

A RESOLUTION OF THE CITY OF COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, LEVYING CHARGES FOR REFUSE COLLECTION SERVICES
FOR FISCAL YEAR 2023/2024 PURSUANT TO CHAPTER 8.12 OF THE
HIGHLAND MUNICIPAL CODE AND ORDERING THE RESIDENTIAL
CHARGES TO BE COLLECTED ON THE COUNTY OF SAN BERNARDINO
TAX ROLL

35. Consolidated Landscape and Lighting District 96-1 – Annual Report (Fiscal Year 2023/2024)

Mayor McCallon opened the public hearing.

Public Services Manager Morgan stated the item before everyone is the Protest Hearing for the recommendation to order the continued maintenance, confirm the Annual Engineer's Report and levy the parcels contained within the Consolidated Landscape and Lighting District No. 96-1. This item was previously included in the May 9 City Council agenda and there were no corrections made to the report after that meeting.

Mayor McCallon opened it up to questions and confirmed there were no speaker slips submitted. He asked if there was anybody in the audience who wished to speak either for or against the item? Seeing there were none, he closed the public hearing and brought it back to the City Council for action.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to approve Resolution No. 2023-033 ordering the continued maintenance of improvements in Consolidated Landscape and Lighting District No. 96-1, confirming the Engineer's Report, and levying the assessment for Fiscal Year 2023/2024. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

RESOLUTION NO. 2023-033

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF
IMPROVEMENTS IN THE CONSOLIDATED LANDSCAPE AND LIGHTING
DISTRICT NO. 96-1, CONFIRMING THE ENGINEER'S REPORT AND
LEVYING THE ASSESSMENT FOR FISCAL YEAR 2023/2024

36. Street and Drainage Maintenance District 96-1 – Annual Report (Fiscal Year 2023/2024)

Mayor McCallon opened the public hearing.

Public Services Manager Morgan stated the item before everyone is the Protest Hearing for the recommendation to order the continued maintenance, confirm the Annual Engineer's Report and levy the parcels contained within the Street and Drainage Maintenance District No. 96-1. This item was previously included in the May 9 agenda and there were no corrections made to the report after that meeting.

Mayor McCallon opened it up to questions and confirmed there were no speaker slips submitted. He asked if there was anybody in the audience who wished to speak either for or against the item? Seeing there were none, he closed the public hearing and brought it back to the City Council for action.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve Resolution No. 2023-034 ordering the continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report, and levying the assessment for Fiscal Year 2023/2024. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

RESOLUTION NO. 2023-034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF
IMPROVEMENTS IN THE STREET AND DRAINAGE MAINTENANCE
DISTRICT NO. 96-1, CONFIRMING THE ENGINEER'S REPORT AND
LEVYING THE ASSESSMENT FOR FISCAL YEAR 2023/2024

37. Revisions to the City of Highland 6th Cycle 2021-2029 Housing Element in Response to Comments by the California Department of Housing and Community Development Pursuant to Government Code Section 65585(h), Related to General Plan Amendment No. GPA-21-003 Adopted on January 25, 2022

Mayor McCallon opened the public hearing.

Assistant Community Development Director Stater stated the City Council in January 2022 adopted the 6th Cycle Housing Element and provided it to the State for review. The State responded back with revisions and comments ensuring it was compliant with all the state laws. Staff worked together with the City's housing consultant on the revisions. There were three considerable changes since it was last presented.

The first is to repeal the City's crime-free multi-family housing policy. The State's view on the program is it is inhibiting people from access to housing through its policies.

The second is an amendment to the zoning code where the City has more objective standards. For example, when a developer comes to the City, they want to build a residential housing project, the guidelines are available upfront and more accessible for them to see. By the time the project gets to Public Hearing, there are not as many subjective items to discuss or to add to the project. This would expedite the project and help the developers understand the project more at the front end.

The third revision is the re-zoning of a combined five acres and what is defined as the City's high opportunity and resource area to have increased multi-family residential options. In other words, when the state looked at the City's high density housing zoning, they found it sufficient to provide arena location. However, the distribution was of concern, so they are asking the City to add an additional five acres in the high resource areas that would be found primarily in the eastern portion of the City.

With the changes that are reflected in the packet and the agenda, staff is confident that this can get adopted and certified by the State.

Mayor McCallon opened it up to questions.

Mayor Pro Tem Lilburn asked as she went through the objectives, are the mark throughs marked by staff or the State?

Assistant Community Development Director Stater responded they are marked through by staff.

Mayor Pro Tem Lilburn stated every objective she read was in support of either low income or giving something away to somebody funding fair housing. She questioned if there is anything that is going to benefit or improve cities that work hard and take care of their properties to give back? Are there amenities that are going to help our cities to improve?

Assistant Community Development Director Stater stated the Housing Element, and the responsibility of the State is to make sure that all state laws are complying with, and that the City is providing low- and moderate-income housing in proportion with what our state requirements are with our rent allocation. In each economic segment, all the policies are driven by fundamental guidelines of the State. Dictating the City must provide housing in these sectors and how is the City going to do that, that is fair and appropriate? That is the State's goal. Staff worked closely with the housing consultants, and they mentioned they do this in multiple jurisdictions. Working with the assigned state representative at California Department of Housing and Community Development (HCD), the City's consultant and staff's own knowledge of the community, these policies are going to provide the entire community with support and have our Housing Element certified.

Mayor Pro Tem Lilburn asked when the City works with the state representative, does staff convey the City is already limited to public safety availability, thus, when multi-units are brought in, it further stresses public safety availability.

Assistant Community Development Director Stater stated staff does convey that. There are particular appendices in the Housing Element that talk about some of those topics, and the State has read those. HCD's focus is to make sure that everybody in Highland has great housing.

Mayor Pro Tem Lilburn responded she does not think HCD wants the community to be safe. They don't care about the communities nor public safety. She wants it on record that she finds it hard to support multi-unit housing that brings crime. She wanted clarification if the five acres have been identified on the east side of the City?

Assistant Community Development Director Stater stated staff has had internal discussions and they have had requests from developers to do some up-zoning that has higher density. It is not something the State is exactly looking for, the State is looking for something in the range of 20 to 30 dwelling units to the acres, that is very dense. The Rexco project under construction is 18 units to the acre. There is a trend in California housing to have this higher density. The City does not foresee having an issue finding a developer that would provide that higher density. The state is looking for density, but staff is confident high-quality dense projects can be built with the standards in place, so that is the good news.

Mayor McCallon stated the Housing Element is just a planning document that has not built one stick of housing, and it never will unfortunately. The State is taking away the crime free thing with apartments.

City Manager Hughes explained it is not just HCD, it is the Department of Justice that went after the City of Hesperia through a lawsuit for not abiding by these requirements.

Mayor McCallon stated there are severe penalties for not having an approved Housing Element that are substantial.

City Manager Hughes added the penalties are a minimum of \$10,000 per month, up to \$100,000 per month and then the court could add a 6% inflator on top of that if they chose to. HCD could then come in and take over our land use and the City would have zero say.

Mayor McCallon opened it up to questions and confirmed there were no speaker slips submitted. He asked if there was anybody in the audience who wished to speak either for or against the item? Seeing there were none, he closed the public hearing and brought it back to the City Council for action.

Council Member Timmer asked if he could get clarification on the five acre issue. The State had a concern about the distribution of those acres and where they were in relation to other parts of the City. Was there any discussion given to taking the five acres from the area they have already zoned high density and move it to a more compatible area to meet the state requirements? Is that State saying you need five more acres?

Assistant Community Development Director Stater replied that is correct.

A MOTION was made by Council Member Solano, seconded by Council Member Timmer, to adopt Resolution No. 2023-035 approving revisions to the 6th Cycle Housing Element. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

RESOLUTION NO. 2023-035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING REVISIONS TO THE CITY'S 6TH CYCLE 2021-2029 HOUSING ELEMENT IN RESPONSE TO COMMENTS BY THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT; GENERAL PLAN AMENDMENT NO. GPA-21-003

38. Resolution No. 2023-036 Adopting a Biennial Budget for Fiscal Years 2023-2025

Mayor McCallon opened the public hearing.

City Manager Hughes stated the item presented is the budget for the next two fiscal years. The budget has gone through review twice by the Finance Subcommittee and has come before the City Council at a study session. There were no changes to the proposed budget based on the City Council study session. Expenditures reflect \$89 million for Fiscal Year 2023/2024 and \$61 million for

Fiscal Year 2024/2025. Also included is the Five-Year Capital Improvement Program. It is a very aggressive capital improvement program that is going to provide a lot of benefits in the community through road and bridge construction. The Pavement Management Program is also initiating, additional work from this program is scheduled for 5th Street, Orange Street, and Greenspot Road. A page-by-page review of the budget can be conducted if requested.

Mayor McCallon opened it up to questions and confirmed there were no speaker slips submitted. He asked if there was anybody in the audience who wished to speak either for or against the item? Seeing there were none, he closed the public hearing and brought it back to the City Council for action.

Mayor Pro Tem Lilburn stated she is thankful to the staff for looking out for the infrastructure and things to improve the City and beautify it. Even though at some point, the State might want to limit what the cities can do with the money that the taxpayers give to us. Overall, staff has done a great job with the infrastructure on the bridges and mediums.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Timmer, to adopt Resolution No. 2023-036 adopting a Biennial Budget for Fiscal Years 2023-2025. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

RESOLUTION NO. 2023-036
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING A BIENNIAL BUDGET FOR
FISCAL YEARS 2023-2025

CITY COUNCIL LEGISLATIVE

39. Special Event Permit Application (SEP 23-003) by the Highland Area Chamber of Commerce for the "Discover Highland 5K and 10K Community Run" and Request for Co-Sponsorship

Assistant Community Development Director Stater gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to:

- 1) Approve Special Event Permit SEP 23-003 subject to the conditions of approval;
- 2) Authorize the use of the city logo for promotional items; and
- 3) Approve a request by the Highland Area Chamber of Commerce for co-sponsorship and waiving of city police fees and Public Works traffic control fees in the amount of approximately \$10,485.86. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

40. Purchase of New Type 6 Wildland Fire Engine

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to:

- 1) Authorize the City Manager to opt out of the purchase of the Type III Wildland Fire Engine with Boise Mobile Equipment; and
- 2) Approve the purchase of a Type 6 Fire Engine through HGACBuy, a cooperative purchasing program for governments. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

41. Appoint Three (3) Members of the Public to the Planning Commission

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to appoint Edward Amaya, Jarrod Miller and Chandra Thomas to the Planning Commission. Motion carried, 4-0, with Council Member Chavez-Cordova being absent.

42. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated the city has an update on three projects that are going to be going on in the community. The first project is the Perimeter Park Fence and Gates Project at Community Park. It will be constructing a 7-foot-high wrought iron fence around the park. Construction will initiate next week and conclude by August 2023.

The second project is the Emmerton Lane Trail Restoration Project, and it is under construction, anticipated to be completed by July 3.

The third project is the 3rd/5th Street Improvement Project, Palm Avenue between 3rd Street and 5th Street is going to be closed for traffic for a duration of two months beginning July 5. This will allow the contractor to construct concrete pavement for truck traffic along that stretch. This project has been under construction since December 2022. The road closure has been coordinated with the County of San Bernardino and the cities of Redlands and San Bernardino. Arrangements have been made with the businesses along the project area to provide access during that time. The road closure is necessary because of the amount of work with the reconstruction of the pavement and the pouring of concrete on the roadway. It should relieve future potholes in that area due to the heavy truck traffic.

The ribbon cutting ceremony for the SR-210 Freeway Project is scheduled for Friday, July 21 at 10:00 a.m. The bridge will unfortunately still not have the decorative panels installed because of delays with Caltrans. The City is hopeful we can resolve that soon.

On June 3, the 27th Annual Community Trails Day event was hosted in partnership with San Bernardino Valley Municipal Water District. The event generated over 150 participants. There was a total of 20 volunteers. Special thanks to Larry Mainez and his staff for all the hard work and San Bernardino Valley Municipal Water District for hosting the event and helping with it.

On May 16, the Planning Commission approved a conditional use permit for Patriot Partners to construct a small 47,000 square foot warehouse on the south side of 6th Street west of Del Rosa Drive and adjacent to the Sterling Natural Resource Center. Construction is anticipated to begin before the end of the year and a tenant has not been identified.

The City's Assistant Planner has moved on to the City of Fontana. The city conducted recruitment, and the new hire will start July 3. Once they start, all vacant positions in the city will be filled and it will be back to full staff.

On July 4, the city will host a parade in the community. It will start at 9:00 a.m. on Church Avenue. If City Council wants to participate, please contact Denise Moreno or Melissa Morgan, they can make arrangements for a vehicle or any other accommodations.

On Monday, July 31, a blood drive will be hosted at the Highland Police Station.

On Saturday, July 15, the City will host a compost giveaway event at City Hall at 8:00 a.m.

On Tuesday, August 1, the City will host National Night Out at the Highland Police Station between 6:00 p.m. to 8:00 p.m.

There are statistics to provide for various agencies. Burrtec for the month of May did 217 illegal dumping pick-ups. The Sheriff's Department from June 1 through June 11 responded to 1,180 calls for service, took 96 reports, and made 40 arrests.

The City of Highland's new Battalion Chief will be starting soon. Once that person starts, they will be introduced to City Council.

43. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Timmer thanked Mayor Pro Tem Lilburn for reading the city's proclamation at the Memorial Day Service event.

Mayor Pro Tem Lilburn stated she attended the ribbon cutting ceremony for Juice It Up to present a certificate. In addition, Captain Jiles was the speaker at the Chamber of Commerce luncheon last month and did an excellent job.

Mayor McCallon also thanked Mayor Pro Tem Lilburn for her attendance at the Memorial Day Service event.

44. AB 349, as amended, Ramos. Patton State Hospital: lease: housing and mental health services for homeless individuals

Mayor Pro Tem Lilburn is recusing herself from this item. She stated she has a conflict of interest, given she works near the facility mentioned in this item.

City Clerk Hughes gave a brief review of the staff report.

Jody Scott spoke in opposition to the legislation.

A MOTION was made by Council Member Timmer, seconded by Mayor McCallon, to direct the City Clerk to draft a letter for the Mayor's signature to oppose the passing of the proposed legislation. Motion carried, 3-0, with Council Member Chavez-Cordova being absent and Mayor Pro Tem Lilburn abstaining.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

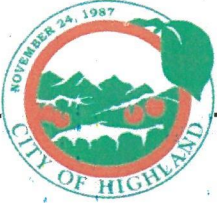
There being no further business, Mayor McCallon adjourned the meeting at 7:04 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer *CD*

PREPARED BY: Leticia Nava-Cruz, Assistant Director of Administrative Services *LNC*

SUBJECT: Warrant Register #755

RECOMMENDATION: City Council to approve Warrant Register #755; Warrants in the amount of \$6,381,870.33 and Payroll in the amount of \$210,969.15.

FISCAL IMPACT: The total of Cash and Expenditures is \$6,592,839.48.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
<i>B. Hughes</i>		<i>[Signature]</i>	
City Clerk		City Manager	

CITY OF HIGHLAND
WARRANT REGISTER #755

July 11, 2023

Warrants:

6/13/2023	Ck#87359-87386	1,297,308.80
6/16/2023	Payroll Wire #805-808 & Ck #87387-87388	66,037.80
6/20/2023	Ck#87389-87430	1,290,228.46
6/26/2023	Ck#87431	2,814.00
6/27/2023	Ck#87432-87461	1,336,501.39
6/30/2023	Payroll Wire #809-812 & Ck #87462-87463	57,854.99
6/30/2023	Ck#87464-87481	65,613.37
7/5/2023	Ck#87482-87525 & Wire#1002402628 & 1002402630	2,265,511.52
Total Warrants		<u>\$6,381,870.33</u>

Payroll:

6/16/2023	Direct Deposits #12960-13001	111,261.71
6/16/2023	Ck #695	283.81
6/30/2023	Direct Deposits #13002-13043	99,084.36
6/30/2023	Ck #696	339.27

Total Payroll **\$ 210,969.15**

Total Warrants & Payroll **\$6,592,839.48**

APPROVED BY:

Larry McCallon
Finance Subcommittee

Joseph A. Hughes
City Manager

John Timmer
Finance Subcommittee

Chuck Dantuono
Director of Administrative
Services/City Treasurer

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87359	6/13/2023	004193 AECOM USA INC.	BRG07001 DES RDA07-DEC BRG07001 DES RDA07-DEC 010.3830.6813 BRG07001 DES HBP-DEC BRG07001 DES HBP-DEC 030.8495.6813	751.96
				5,803.95
				Total : 6,555.91
87360	6/13/2023	005771 AMAZON CAPITAL SERVICES	COUNCIL CHAMBERS: MACBOOK COUNCIL CHAMBERS: MACBOOK 030.8495.4203 FS#1: FILING CABINET FS#1: FILING CABINET 029.2100.4203 FS#1: FILING CABINET 028.2050.4203 ME542: REPLACEMENT BATTERY FOR PORTABLE ME542: REPLACEMENT BATTERY FOR PORTABLE 029.2100.4245 ME542: REPLACEMENT BATTERY FOR PORTABLE 028.2050.4245 30% RECYCLED COLOR PAPER 30% RECYCLED COLOR PAPER 001.4500.4200 ALUMINUM CLIPBOARD ALUMINUM CLIPBOARD 041.9500.4200	1,274.37
				272.11
				272.11
				154.04
				154.02
				71.16
				32.03
				Total : 2,229.84
87361	6/13/2023	000165 AT&T	WHITE PAGES -JUN WHITE PAGES -JUN 042.9510.4060	17.13
				Total : 17.13
87362	6/13/2023	001072 AUTO ZONE	VEH#123: TRUCK BATTERY VEH#123: TRUCK BATTERY 001.4200.4240	157.15

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87362	6/13/2023	001072	001072 AUTO ZONE (Continued)	Total : 157.15
87363	6/13/2023	006099	CHARTER COMMUNICATIONS CITY HALL TELE/INT -JUN CITY HALL TELE/INT -JUN 042.9510.4065	1,651.46 Total : 1,651.46
87364	6/13/2023	000213	DAILY JOURNAL CORPORATION NEWSPAPER PUBLICATIONS NEWSPAPER PUBLICATIONS 001.1200.4300 NEWSPAPER PUBLICATIONS NEWSPAPER PUBLICATIONS 001.1200.4300 NEWSPAPER PUBLICATIONS NEWSPAPER PUBLICATIONS 001.1200.4300	1,149.58 160.30 316.02 Total : 1,625.90
87365	6/13/2023	000085	EAST VALLEY WATER DISTRICT LMD 73-APR LMD 73-APR 012.8500.4030 LMD 04-APR LMD 04-APR 012.8500.4030	63.01 48.48 Total : 111.49
87366	6/13/2023	000090	FEDEX OVERNIGHT MAIL OVERNIGHT MAIL 001.4100.4210	53.10 Total : 53.10
87367	6/13/2023	005567	FIRE APPARATUS SOLUTIONS ME541: CARLING SWITCH ME541: CARLING SWITCH 029.2100.4240 ME541: CARLING SWITCH 028.2050.4240	121.15 121.13 Total : 242.28
87368	6/13/2023	005358	FLEET SERVICES INC ME543: FUEL ADDITIVE DEF	

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Voucher	Date	Vendor	Description/Account	Amount
87368	6/13/2023	005358 FLEET SERVICES INC	(Continued)	
			ME543: FUEL ADDITIVE DEF	
			028.2050.4220	70.75
			ME543: FUEL ADDITIVE DEF	
			029.2100.4220	70.74
			Total :	141.49
87369	6/13/2023	000127 K & L HARDWARE	FS#1: MATERIALS	
			FS#1: MATERIALS	
			028.2050.4206	49.09
			FS#1: MATERIALS	
			029.2100.4206	49.08
			FS#1: MATERIALS	
			FS#1: MATERIALS	
			028.2050.4206	21.94
			FS#1: MATERIALS	
			029.2100.4206	21.94
			FS#2: MATERIALS	
			FS#2: MATERIALS	
			028.2050.4206	46.83
			FS#2: MATERIALS	
			029.2100.4206	46.82
			Total :	235.70
87370	6/13/2023	006185 KORMEX CONSTRUCTION INC	TRA23002 PPE#1 CON GCF-MAY	
			TRA23002 PPE#1 CON GCF-MAY	
			023.3890.6020	46,575.00
			TRA23002 PPE#1 CON GCF RET-MAY	
			TRA23002 PPE#1 CON GCF RET-MAY	
			023.1350	-2,328.75
			Total :	44,246.25
87371	6/13/2023	001104 MAINEZ, LARRY A.	TRAILS DAY SUPPLIES	
			TRAILS DAY SUPPLIES	
			001.4100.4336	67.48
			Total :	67.48
87372	6/13/2023	004767 MOBILE AIR	ME543: A/C REPAIRS	

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Voucher	Date	Vendor	Description/Account	Amount
87372	6/13/2023	004767 MOBILE AIR	(Continued)	
			ME543: A/C REPAIRS	
			029.2100.4240	414.97
			ME543: A/C REPAIRS	
			028.2050.4240	414.96
			Total :	829.93
87373	6/13/2023	000598 PR PRINTING	BUS CARDS; WIRZ	
			BUS CARDS; WIRZ	
			001.4500.4200	52.35
			BUS CARDS: BAKER	
			001.4500.4200	52.36
			BUS CARDS: HUIZAR	
			001.4500.4200	52.36
			BUS CARDS: CROSLIN	
			001.4500.4200	52.36
			Total :	209.43
87374	6/13/2023	000030 SAN BERNARDINO COUNTY SHERIFFS	VEHICLE MAINTENANCE 10/22-12/22	
			VEHICLE MAINTENANCE 10/22-12/22	
			001.2000.4240	22,999.73
			CELL PHONES 10/22-12/22	
			CELL PHONES 10/22-12/22	
			001.2000.4061	688.81
			TRANSCRIPTS 10/22-12-22	
			TRANSCRIPTS 10/22-12-22	
			001.2000.4560	2,443.59
			SHERIFF OT & ON-CALL 10/22-12/22	
			SHERIFF OT & ON-CALL 10/22-12/22	
			001.2000.4560	88,574.91
			OT ARPA2-10/22-12/22	
			OT ARPA2-10/22-12/22	
			030.8495.4560	22,683.42
			OT SPECIAL EVENTS-10/22-12/22	
			OT SPECIAL EVENTS-10/22-12/22	
			001.2000.4560	4,364.00
			PERSONNEL CREDITS - 10/22-12/22	
			PERSONNEL CREDITS - 10/22-12/22	

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Voucher	Date	Vendor	Description/Account	Amount
87374	6/13/2023	000030 SAN BERNARDINO COUNTY SHERIFFS	(Continued)	
			001.2000.4560	-62,779.20
			MOU INCREASE - 10/22-12/22	
			MOU INCREASE - 10/22-12/22	
			001.2000.4560	70,414.50
			POLICE SERVICES-APR	
			POLICE SERVICES-APR	
			001.2000.4560	963,988.00
			Total :	1,113,377.76
87375	6/13/2023	000482 SB CO FLOOD CONTROL DISTRICT	FCCON-2023-00041 STR17001 ARPA NON PART	
			FCCON-2023-00041 STR17001 ARPA NON PART	
			030.8495.6550	2,700.00
			Total :	2,700.00
87376	6/13/2023	000845 SB CO LAND USE SERVICES DEPT	FIRE HAZARD ABATEMENT 5/22-4/23	
			FIRE HAZARD ABATEMENT 5/22-4/23	
			029.2100.4545	25,046.08
			Total :	25,046.08
87377	6/13/2023	005731 SITEONE LANDSCAPE SUPPLY, LLC	WEED CONTROL CHEMICAL	
			WEED CONTROL CHEMICAL	
			001.6000.4206	576.84
			WEED CONTROL CHEMICAL	
			004.8310.4206	1,153.70
			WEED CONTROL CHEMICAL	
			001.6100.4206	576.85
			Total :	2,307.39
87378	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	HIGHLAND AVE ALPR-MAY	
			HIGHLAND AVE ALPR-MAY	
			001.2000.4062	11.51
			POLICE STATION-MAY	
			POLICE STATION-MAY	
			001.2000.4010	6,699.28
			LS 2 B CITY WIDE STREET LIGHTS-MAY	
			LS 2 B CITY WIDE STREET LIGHTS-MAY	
			013.8510.4011	15,717.99
			LS-MAY	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87378	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS-MAY	
			013.8510.4011	46.78
			SIGNAL-MAY	
			SIGNAL-MAY	
			004.8310.4580	58.79
			LS#2-MAY	
			LS#2-MAY	
			013.8510.4011	89.95
			BOULDER MEDIAN-MAY	
			BOULDER MEDIAN-MAY	
			004.8310.4010	312.05
			LS#1-MAY	
			LS#1-MAY	
			013.8510.4011	9,109.03
			LS2-B-MAY	
			LS2-B-MAY	
			013.8510.4011	19.71
			LMD 70-MAY	
			LMD 70-MAY	
			012.8500.4010	4.47
			Total :	32,069.56
87379	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	LS#3-MAY	
			LS#3-MAY	
			013.8510.4011	577.51
			AURANTIA PARK-MAY	
			AURANTIA PARK-MAY	
			001.6000.4010	126.38
			LS#3-MAY	
			LS#3-MAY	
			013.8510.4011	5.34
			CANYON OAK-MAY	
			CANYON OAK-MAY	
			016.8540.4010	22.53
			HIGHLAND COMMUNITY PARK-MAY	
			HIGHLAND COMMUNITY PARK-MAY	
			001.6000.4010	1,197.67

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Voucher	Date	Vendor	Description/Account	Amount
87379	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			STATION #3-MAY	
			STATION #3-MAY	
			028.2050.4010	432.06
			STATION #3-MAY	
			029.2100.4010	432.06
			LMD5-MAY	
			LMD 09-MAY	
			012.8500.4010	15.75
			LMD 08-MAY	
			012.8500.4010	15.50
			LMD 29-MAY	
			012.8500.4010	15.50
			LMD 47-MAY	
			012.8500.4010	15.50
			LMD 17-MAY	
			012.8500.4010	60.93
			LMD 36-MAY	
			012.8500.4010	31.00
			LMD 44-MAY	
			012.8500.4010	15.99
			LMD 10-MAY	
			012.8500.4010	17.55
			LMD 34-MAY	
			012.8500.4010	15.50
			LMD 02-MAY	
			012.8500.4010	15.50
			LMD 11-MAY	
			012.8500.4010	15.50
			LMD 05-MAY	
			012.8500.4010	15.08
			LMD 06-MAY	
			012.8500.4010	14.47
			LMD 07-MAY	
			012.8500.4010	15.08
			LMD 04-MAY	
			012.8500.4010	15.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87379	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LMD 02-MAY	
			012.8500.4010	31.00
			LMD 15-MAY	
			012.8500.4010	31.00
			LMD 00-MAY	
			012.8500.4010	15.50
			LMD 21-MAY	
			012.8500.4010	15.50
			LMD 31-MAY	
			012.8500.4010	15.50
			LMD 01-MAY	
			012.8500.4010	15.50
			LMD 35-MAY	
			012.8500.4010	15.50
			LMD 02-MAY	
			012.8500.4010	15.50
			LMD 20-MAY	
			012.8500.4010	15.50
			LMD 16-MAY	
			012.8500.4010	15.25
			LMD 03-MAY	
			012.8500.4010	15.08
			LMD 22-MAY	
			012.8500.4010	15.50
			Total :	3,304.23
87380	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	LS#3--MAY	
			LS#3--MAY	
			013.8510.4011	46.47
			LMD#48C-MAY	
			LMD#48C-MAY	
			012.8500.4010	378.93
			LS#3-MAY	
			LS#3-MAY	
			013.8510.4011	49.07
			LS3-MAY	
			LS3-MAY	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87380	6/13/2023	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			013.8510.4011	6.12
			SIGNALS-JUN	
			SIGNALS-JUN	
			004.8310.4580	24.55
			SIGNALS-JUN	
			013.8510.4011	21.34
			LS#3-MAY	
			LS#3-MAY	
			013.8510.4011	96.43
			TRAFFIC SIGNAL BASE LINE-JUN	
			TRAFFIC SIGNAL BASE LINE-JUN	
			004.8310.4580	49.45
			LS#2-MAY	
			LS#2-MAY	
			013.8510.4011	1,171.10
			EVC STATIONS-JUN	
			EVC STATIONS-JUN	
			042.9510.4012	958.90
			Total :	2,802.36
87381	6/13/2023	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SERVICES	
			EMPLOYEE SUPPORT SERVICES-MAY	
			001.1600.4537	150.00
			Total :	150.00
87382	6/13/2023	003044 THOMSON REUTERS WEST	CODE BOOKS-JUN	
			CODE BOOKS-JUN	
			001.1200.4626	1,447.41
			Total :	1,447.41
87383	6/13/2023	005839 TRUSTED TECH TEAM	MICROSOFT OFFICE 365 LICENSE	
			MICROSOFT OFFICE 365 LICENSE	
			042.9510.4533	1,484.45
			Total :	1,484.45
87384	6/13/2023	000979 VERIZON WIRELESS	CELL PHONES-MAY	
			CELL PHONES-MAY	
			001.2000.4061	169.20

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87384	6/13/2023	000979 VERIZON WIRELESS	(Continued)	
			AIR CARDS-MAY	
			001.2000.4062	1,064.28
			CELL PHONES-MAY	
			001.6000.4061	72.01
			CELL PHONES-MAY	
			001.6010.4061	35.11
			AIR CARDS-MAY	
			042.9510.4062	40.01
			CELL PHONES-MAY	
			004.8310.4061	154.31
			AIR CARDS-MAY	
			004.8310.4062	38.01
			AIR CARDS-MAY	
			028.2050.4062	304.08
			CELL PHONES-MAY	
			042.9510.4061	777.50
			AIR CARDS-MAY	
			042.9510.4062	194.05
			CELL PHONES-MAY	
			028.2050.4061	144.96
			Total :	2,993.52
87385	6/13/2023	000233 WAXIE SANITARY SUPPLY	FS#1: JANITORIAL SUPPLIES	
			FS#1: JANITORIAL SUPPLIES	
			028.2050.4055	66.58
			FS#1: JANITORIAL SUPPLIES	
			029.2100.4055	66.58
			FS#3: JANITORIAL SUPPLIES	
			FS#3: JANITORIAL SUPPLIES	
			028.2050.4055	129.55
			FS#3: JANITORIAL SUPPLIES	
			029.2100.4055	129.54
			Total :	392.25
87386	6/13/2023	000237 WILLDAN ASSOCIATES	BUILDING & SAFETY PLAN CHECK-MAY	
			BUILDING & SAFETY PLAN CHECK-MAY	
			001.4500.4540	4,675.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87386	6/13/2023	000237 WILLDAN ASSOCIATES	(Continued)	
			BUILDING & SAFETY INSP-MAY	
			BUILDING & SAFETY INSP-MAY	
			001.4500.4540	17,297.50
			PERMIT TECH-MAY	
			PERMIT TECH-MAY	
			001.4500.4540	5,460.00
			STR20-002A CE GCF-APR	
			STR20-002A CE GCF-APR	
			023.3890.6545	9,196.87
			STR20-002A CE COSB-APR	
			STR20-002A CE COSB-APR	
			027.8490.6550	11,286.13
			ICH17006 PM SMBMI-IGG-MAR	
			ICH17006 PM SMBMI-IGG-MAR	
			027.8490.6813	1,587.50
			ICH17006 PM SMBMI-IGG-APR	
			ICH17006 PM SMBMI-IGG-APR	
			027.8490.6813	1,356.25
Total :				50,859.25

28 Vouchers for bank code : wfb

Bank total : 1,297,308.80

28 Vouchers in this report

Total vouchers : 1,297,308.80

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
805	6/16/2023	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			001.1170	10,462.56
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,140.88
			ICMA DEFERRED COMP 457: Payment	
			010.1170	939.90
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	76.31
			ICMA DEFERRED COMP 457: Payment	
			041.1170	362.03
			ICMA DEFERRED COMP 457: Payment	
			042.1170	1.50
			ICMA DEFERRED COMP 457: Payment	
			070.1170	309.13
			Total :	13,317.31
806	6/16/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			EPMC: Payment	
			016.1145	2.50
			EPMC: Payment	
			023.1145	6.96
			EPMC: Payment	
			024.1145	0.59
			EPMC: Payment	
			041.1145	33.20
			EPMC: Payment	
			042.1145	12.07
			EPMC: Payment	
			070.1145	57.45
			PERS: Payment	
			001.1145	14,418.52

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
806	6/16/2023	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			PERS: Payment	
			004.1145	2,909.04
			PERS: Payment	
			006.1145	591.04
			PERS: Payment	
			010.1145	1,040.78
			PERS: Payment	
			012.1145	186.33
			PERS: Payment	
			016.1145	186.33
			PERS: Payment	
			023.1145	223.03
			PERS: Payment	
			024.1145	20.49
			PERS: Payment	
			041.1145	474.09
			PERS: Payment	
			042.1145	713.65
			PERS: Payment	
			070.1145	821.08
			PERS SURVIVOR: Payment	
			001.1145	24.26
			PERS SURVIVOR: Payment	
			004.1145	4.65
			PERS SURVIVOR: Payment	
			006.1145	0.93
			PERS SURVIVOR: Payment	
			010.1145	1.12
			PERS SURVIVOR: Payment	
			012.1145	0.57
			PERS SURVIVOR: Payment	
			016.1145	0.58
			PERS SURVIVOR: Payment	
			023.1145	0.44
			PERS SURVIVOR: Payment	
			024.1145	0.04

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
806	6/16/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			041.1145	0.30
			PERS SURVIVOR: Payment	
			042.1145	1.77
			PERS SURVIVOR: Payment	
			070.1145	0.68
			EPMC: Payment	
			001.1145	513.15
			EPMC: Payment	
			004.1145	130.17
			EPMC: Payment	
			006.1145	20.83
			EPMC: Payment	
			010.1145	46.39
			EPMC: Payment	
			012.1145	2.50
			Total :	22,445.53
807	6/16/2023	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			041.1120	427.15
			FEDERAL TAXES: Payment	
			042.1120	457.34
			FEDERAL TAXES: Payment	
			070.1120	792.53
			SOCIAL SECURITY: Payment	
			001.1140	616.72
			MEDICARE: Payment	
			001.1140	3,119.92
			MEDICARE: Payment	
			004.1140	585.10
			MEDICARE: Payment	
			006.1140	123.74
			MEDICARE: Payment	
			010.1140	197.02
			MEDICARE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
807	6/16/2023	000119 INTERNAL REVENUE SERVICE	(Continued)	
			012.1140	48.06
			MEDICARE: Payment	
			016.1140	48.04
			MEDICARE: Payment	
			023.1140	48.30
			MEDICARE: Payment	
			024.1140	4.94
			MEDICARE: Payment	
			041.1140	80.42
			MEDICARE: Payment	
			042.1140	165.50
			MEDICARE: Payment	
			070.1140	143.28
			FEDERAL TAXES: Payment	
			001.1120	11,989.82
			FEDERAL TAXES: Payment	
			004.1120	2,186.64
			FEDERAL TAXES: Payment	
			006.1120	608.88
			FEDERAL TAXES: Payment	
			010.1120	849.82
			FEDERAL TAXES: Payment	
			012.1120	105.61
			FEDERAL TAXES: Payment	
			016.1120	105.59
			FEDERAL TAXES: Payment	
			023.1120	120.58
			FEDERAL TAXES: Payment	
			024.1120	15.23
			Total :	22,840.23
808	6/16/2023	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			041.1130	173.07
			STATE TAXES: Payment	
			042.1130	147.76

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
808	6/16/2023	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			070.1130	266.71
			STATE TAXES: Payment	
			001.1130	4,737.26
			STATE TAXES: Payment	
			004.1130	854.60
			STATE TAXES: Payment	
			006.1130	240.05
			STATE TAXES: Payment	
			010.1130	342.38
			STATE TAXES: Payment	
			012.1130	41.09
			STATE TAXES: Payment	
			016.1130	41.08
			STATE TAXES: Payment	
			023.1130	49.82
			STATE TAXES: Payment	
			024.1130	5.41
			Total :	6,899.23
87387	6/16/2023	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	98.24
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	13.97
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC ACCIDENT INSURANCE: Payment	
			042.1181	4.20
			AFLAC DISABILITY INSURANCE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87387	6/16/2023	003804 AFLAC WWHQ	(Continued)	
			001.1181	128.14
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.70
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.50
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	157.65
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.69
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	12.31
			AFLAC HOSPITAL INSURANCE: Payment	
			042.1181	4.98
			AFLAC DENTAL: Payment	
			001.1181	27.89
			AFLAC DENTAL: Payment	
			004.1181	0.56
			AFLAC DENTAL: Payment	
			041.1181	1.66
			AFLAC DENTAL: Payment	
			070.1181	0.55
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.96
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			Total :	520.50
87388	6/16/2023	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87388	6/16/2023	000433 ARROWHEAD UNITED WAY	(Continued)	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.27
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.76
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.25
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.72
			Total :	15.00
6 Vouchers for bank code : wfb				Bank total : 66,037.80
6 Vouchers in this report				Total vouchers : 66,037.80

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87389	6/20/2023	004945 ABOVE ALL NAMES CONSTRUCTION	LIBRARY & COMM PK: CONCRETE REPAIRS LIBRARY & COMM PK: CONCRETE REPAIRS 001.6000.4070	8,684.00
Total :				8,684.00
87390	6/20/2023	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES OFFICE SUPPLIES 001.4200.4200 EXEMPT VARIOUS FILE FOLDERS 001.4200.4200 EXEMPT MEMO BOOK 001.4200.4200 EXEMPT VOICE MAIL LOG 001.4200.4200 EXEMPT NOTEPADS 001.4200.4200 IPAD DOCKING STATION-IWORQ IPAD DOCKING STATION-IWORQ 001.1700.4200	635.73 452.92 34.25 34.33 34.80 102.25
Total :				1,294.28
87391	6/20/2023	000774 ARROWHEAD CREDIT UNION-DEPT 91	TECHNICAL TRAINING FOR CLERKS: MUNOZ TECHNICAL TRAINING FOR CLERKS: MUNOZ 001.1200.4330 CIRA MTGS CIRA SHUTTLE: DANTUONO 041.9500.4320 QSP TRAINING - FLOREZ QSP TRAINING - FLOREZ 001.4200.4330 CITY CLERK ANNUAL DUES: HUGHES CITY CLERK ANNUAL DUES: HUGHES 001.1200.4310 ZOOM MEETINGS ZOOM MEETINGS 042.9510.4310 CIRA MTGS	1,500.00 45.00 350.00 200.00 110.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87391	6/20/2023	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued) CIRA PARKING: DANTUONO 041.9500.4320	42.00
Total :				2,247.00
87392	6/20/2023	001072 AUTO ZONE	VEH#103: BATTERY VEH#103: BATTERY 001.4200.4240	161.46
Total :				161.46
87393	6/20/2023	003445 BOOT BARN, INC.	UNIFORMS: COLEMAN UNIFORMS: COLEMAN 001.6000.4249 UNIFORMS: PECK UNIFORMS: PECK 001.6000.4249	263.99
Total :				191.37
Total :				455.36
87394	6/20/2023	002480 CASC ENGINEERING & CONSULTING	CWQ21-001-MAY CWQ21-001-MAY 001.3200.4551 FWQ21-007-MAY FWQ21-007-MAY 001.3200.4551 WQP22-002-MAY WQP22-002-MAY 001.3200.4551 WQP22-012-MAY WQP22-012-MAY 001.3200.4551 WQP23-002-MAY WQP23-002-MAY 001.3200.4551 FWQ20-002-MAY FWQ20-002-MAY 001.3200.4551 FWQ21-008-MAY FWQ21-008-MAY	297.50
				175.00
				332.50
				87.50
				315.00
				140.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87394	6/20/2023	002480 CASC ENGINEERING & CONSULTING	(Continued)	
			001.3200.4551	280.00
			FWQ21-002-MAY	
			FWQ21-002-MAY	
			001.3200.4551	700.00
			FWQ21-007-MAY	
			FWQ21-007-MAY	
			001.3200.4551	1,890.00
			EXE22-0008-MAY	
			EXE22-0008-MAY	
			001.3200.4551	280.00
			FWQ21-007-MAY	
			FWQ21-007-MAY	
			001.3200.4551	140.00
			FWQ20-002-MAY	
			FWQ20-002-MAY	
			001.3200.4551	140.00
			Total :	4,777.50
87395	6/20/2023	005553 CLARK PEST CONTROL OF STOCKTON	YMCA & LIBRARY PEST CONTROL	
			YMCA & LIBRARY PEST CONTROL	
			001.6000.4589	104.00
			CITY HALL PEST CONTROL	
			CITY HALL PEST CONTROL	
			042.9510.4589	72.00
			POLICE PEST CONTROL	
			POLICE PEST CONTROL	
			001.2000.4589	111.00
			CORP YARD PEST CONTROL	
			CORP YARD PEST CONTROL	
			004.8310.4589	80.00
			Total :	367.00
87396	6/20/2023	000744 D&T AUTO REPAIR	VEH#117: MAINTENANCE	
			VEH#117: MAINTENANCE	
			001.4600.4240	191.33
			Total :	191.33

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87397	6/20/2023	000213 DAILY JOURNAL CORPORATION	CUP23-006 NEWSPAPER PUBLICATIONS CUP23-006 NEWSPAPER PUBLICATIONS 001.1200.4300 DRA 22-022 NEWSPAPER PUBLICATIONS DRA 22-022 NEWSPAPER PUBLICATIONS 001.1200.4300 CUP23-008 FIXED FEE NEWSPAPER CUP23-008 FIXED FEE NEWSPAPER 001.1200.4300	288.54 247.32 219.84
Total :				755.70
87398	6/20/2023	005939 DOWNTOWN FORD SALES	2022 FORD F250 4X4 SUPERCAB TRUCK 2022 FORD F250 4X4 SUPERCAB TRUCK 029.2100.6060	38,875.31 Total : 38,875.31
87399	6/20/2023	000085 EAST VALLEY WATER DISTRICT	ATHLETIC CTR-JUN ATHLETIC CTR-JUN 001.6000.4030 COMMUNITY PARK-MAY COMMUNITY PARK-MAY 001.6000.4030 LMD 34-MAY LMD 34-MAY 012.8500.4030 CUNNINGHAM PARK-MAY CUNNINGHAM PARK-MAY 016.8540.4030 COMM. CTR-MAY COMM. CTR-MAY 001.6000.4030 LMD 30-MAY LMD 30-MAY 012.8500.4030 LMD 10-MAY LMD 10-MAY 012.8500.4030 OAK CREEK PARK-MAY	282.73 7,566.69 158.52 2,392.35 52.70 235.93 1,656.52

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87399	6/20/2023	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			OAK CREEK PARK-MAY	
			016.8540.4030	2,285.25
			LMD 10-MAY	
			LMD 10-MAY	
			012.8500.4030	986.09
			LIBRARY / ELC-MAY	
			LIBRARY / ELC-MAY	
			001.6000.4030	70.27
			CORP YARD-MAY	
			CORP YARD-MAY	
			004.8310.4030	76.21
			CORP YARD-MAY	
			CORP YARD-MAY	
			004.8310.4030	152.85
			CORP YARD-MAY	
			CORP YARD-MAY	
			004.8310.4030	1,275.15
			COMM. CTR - IRRIGATION-MAY	
			COMM. CTR - IRRIGATION-MAY	
			001.6000.4030	798.54
			LIBRARY / ELC-MAY	
			LIBRARY / ELC-MAY	
			001.6000.4030	668.26
			YMCA COMMUNITY PARK-MAY	
			YMCA COMMUNITY PARK-MAY	
			001.6000.4030	252.90
			LIBRARY / ELC-MAY	
			LIBRARY / ELC-MAY	
			001.6000.4030	252.90
			ATHLETIC CTR-MAY	
			ATHLETIC CTR-MAY	
			001.6000.4030	35.14
			COMMUNITY PARK-MAY	
			COMMUNITY PARK-MAY	
			001.6000.4030	52.70
Total :				19,251.70

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Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
87400	6/20/2023	003073 EWING IRRIGATION PRODUCTS INC	HIT SUPPLIES HIT SUPPLIES 001.4200.4202	951.62 Total : 951.62
87401	6/20/2023	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 001.4100.4210	36.28 Total : 36.28
87402	6/20/2023	001122 GALLS, LLC	UNIFORMS: FLOREZ UNIFORMS: FLOREZ 001.4200.4249 UNIFORMS: WILSON UNIFORMS: WILSON 001.4200.4249 UNIFORMS: FLOREZ UNIFORMS: FLOREZ 001.4200.4249 UNIFORMS: WILSON UNIFORMS: WILSON 001.4200.4249	190.07 241.57 210.11 Total : 151.12 792.87
87403	6/20/2023	006187 GREASE MONKEY #977	VEH#116: MAINTENANCE VEH#116: MAINTENANCE 001.6010.4240 VEH#135: MAINTENANCE VEH#135: MAINTENANCE 004.8310.4240 VEH#128: MAINTENANCE VEH#128: MAINTENANCE 042.9510.4240	133.25 175.25 99.40 Total : 407.90
87404	6/20/2023	000662 HI WAY SAFETY INC	TEMPORARY NO PARKING SIGNS TEMPORARY NO PARKING SIGNS 004.8310.4206	450.46

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Voucher	Date	Vendor	Description/Account	Amount
87404	6/20/2023	000662 000662 HI WAY SAFETY INC	(Continued)	Total : 450.46
87405	6/20/2023	001320 HIGHLAND SENIOR CENTER	CDBG REIMBURSEMENT-MAY CDBG REIMBURSEMENT-MAY 006.8400.4348	2,100.00 Total : 2,100.00
87406	6/20/2023	006176 HOOVER CO	YMCA: AEROBIC ROOM FLOORING YMCA: AEROBIC ROOM FLOORING 007.8330.6030	24,175.00 Total : 24,175.00
87407	6/20/2023	006188 JOHAL LIQUOR INC	CUP23-008 REFUND FOR WITHDRAWL OF CUP23-008 REFUND FOR WITHDRAWL OF 001.1450.9514	3,735.00 Total : 3,735.00
87408	6/20/2023	000127 K & L HARDWARE	COMM PK: MAINT SUPPLIES COMM PK: MAINT SUPPLIES 001.6000.4206	43.63 Total : 43.63
87409	6/20/2023	000207 KONICA MINOLTA	COPIER LEASE-MAY COPIER LEASE-MAY 001.2000.4205 COPIER LEASE-MAY 042.9510.4205	603.40 1,698.14 Total : 2,301.54
87410	6/20/2023	001439 OFFICE SOLUTIONS	RECYCLED 30% COPY PAPER RECYCLED 30% COPY PAPER - JUN23 042.9510.4200 CREDIT FOR OVERCHARGE ON DELIVERY OF CREDIT FOR OVERCHARGE ON DELIVERY OF 042.9510.4200	4,794.19 -4,199.49 Total : 594.70
87411	6/20/2023	003980 POSITIVE PROMOTIONS	PATRIOTIC PATCH FIREFIGHTER HATS PATRIOTIC PATCH FIREFIGHTER HATS	

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87411	6/20/2023	003980 POSITIVE PROMOTIONS	(Continued) 001.6020.4336	355.95
Total :				355.95
87412	6/20/2023	000598 PR PRINTING	NOTICE OF PD / FIRE RESPONSE PD: DOOR HANGERS #3001-3500 001.2000.4250	301.32
			FS#1-3: DOOR HANGERS #1001-1500 028.2050.4200	191.16
			FS#1-3: DOOR HANGERS #1001-1500 029.2100.4200	191.16
			PROCLAMATION FOLDERS PROCLAMATION FOLDERS 001.1000.4200	2,202.12
Total :				2,885.76
87413	6/20/2023	004338 PRO SPRAY EQUIPMENT	CORP YARD: EQUIP MATERIAL CORP YARD: EQUIP MATERIAL 004.8310.4245	50.00
Total :				50.00
87414	6/20/2023	000192 SAM'S CLUB/SYNCHRONY BANK	FS#2: OPEN HOUSE FS#2: OPEN HOUSE 001.6020.4336 FINANCE CHARGE 001.1700.4400	66.88
Total :				34.38
87415	6/20/2023	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-MAY POLICE SERVICES-MAY 001.2000.4560	963,988.00
			VEHICLE MAINTENANCE 1/23-3/23 VEHICLE MAINTENANCE 1/23-3/23 001.2000.4240	42,529.15
			CELL PHONE 1/23-3/23 CELL PHONE 1/23-3/23 001.2000.4061	736.64
			TRANSCRIPTIONS 1/23-3/23	

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Voucher	Date	Vendor	Description/Account	Amount
87415	6/20/2023	000030 SAN BERNARDINO COUNTY SHERIFFS	(Continued)	
			TRANSCRIPTIONS 1/23-3/23	
			001.2000.4560	2,480.82
			SHERIFF OT & ON CALL 1/23-3/23	
			SHERIFF OT & ON CALL 1/23-3/23	
			001.2000.4560	62,629.59
			MOU INCREASE 1/23-3/23	
			MOU INCREASE 1/23-3/23	
			001.2000.4560	70,414.50
			O/T ARP2 1/23-3/23	
			O/T ARP2 1/23-3/23	
			030.8495.4560	92,587.07
			O/T SPECIAL EVENT 1/23-3/23	
			O/T SPECIAL EVENT 1/23-3/23	
			001.2000.4560	2,799.75
			PERSONNEL CREDITS 1/23-3/23	
			PERSONNEL CREDITS 1/23-3/23	
			001.2000.4560	-89,748.80
			VEHICLE MAINT CREDIT 1/23-3/23	
			VEHICLE MAINT CREDIT 1/23-3/23	
			001.2000.4240	-7,083.08
			Total :	1,141,333.64
87416	6/20/2023	003713 SATCOM GLOBAL LTD.	SATTELITE PHONES-APR	
			SATTELITE PHONES-APR	
			028.2050.4061	21.38
			SATTELITE PHONES-APR	
			029.2100.4061	21.37
			SATTELITE PHONES-APR	
			042.9510.4061	42.75
			SATTELITE PHONES-APR	
			001.2000.4061	42.75
			Total :	128.25
87417	6/20/2023	004662 SKYLINE SAFETY AND SUPPLY	CORP YARD: MISC SUPPLIES	
			CORP YARD: MISC SUPPLIES	
			004.8310.4206	225.65
			CORP YARD: MISC SUPPLIES	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87417	6/20/2023	004662 SKYLINE SAFETY AND SUPPLY	(Continued)	
			CORP YARD: MISC SUPPLIES	
			004.8310.4206	47.51
			AURANTIA & COMM PK: MISC SUPPLIES	
			AURANTIA & COMM PK: MISC SUPPLIES	
			001.6000.4206	225.65
			Total :	498.81
87418	6/20/2023	000487 SMART & FINAL	HIT SUPPLIES	
			HIT SUPPLIES	
			001.6020.4336	20.68
			BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	81.50
			Total :	102.18
87419	6/20/2023	000203 SOUTHERN CALIFORNIA EDISON	LS#3-MAY	
			LS#3-MAY	
			013.8510.4011	128.15
			LS-MAY	
			LS-MAY	
			013.8510.4011	48.69
			SIGNAL-MAY	
			SIGNAL-MAY	
			004.8310.4580	57.75
			LMDS-MAY	
			LMD 20-MAY	
			012.8500.4010	3.54
			LMD 70-MAY	
			012.8500.4010	3.71
			LMD 10-MAY	
			012.8500.4010	8.37
			Total :	250.21
87420	6/20/2023	002459 SOUTHERN CALIFORNIA WASTE, MANA	FY 2023/24 DUES-MORGAN	
			FY 2023/24 DUES-MORGAN	
			001.4200.4310	65.00
			Total :	65.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87421	6/20/2023	001527 STERICYLCE INC.	SHREDDING SERVICE-JUN SHREDDING SERVICE-JUN 001.1200.4626	148.13 Total : 148.13
87422	6/20/2023	005242 SUNRUN	MUNOZ REFUND: 7537 HILLVIEW ST MUNOZ REFUND: 7537 HILLVIEW ST 001.1450.7630 MUNOZ REFUND: 7537 HILLVIEW ST 008.8340.9543 MUNOZ REFUND: 7537 HILLVIEW ST 001.1450.7600	1.00 2.30 110.00 Total : 113.30
87423	6/20/2023	006186 TAIT ENVIRONMENTAL SERVICES	ANNUAL FUEL STORAGE SYSTEMS VAPOR RECOVER ANNUAL FUEL STORAGE SYSTEMS VAPOR 001.2000.4221	1,582.80 Total : 1,582.80
87424	6/20/2023	004679 TK ELEVATOR CORPORATION	PD: ELEVATOR MAINTENANCE 6/23-8/23 PD: ELEVATOR MAINTENANCE 6/23-8/23 001.2000.4587	697.17 Total : 697.17
87425	6/20/2023	004920 TKE ENGINEERING	RGI22-004 MISC PERMITS-MAR RGI22-004 MISC PERMITS-MAR 001.3200.4551 PGI23-003 MISC PERMITS-MAR PGI23-003 MISC PERMITS-MAR 001.3200.4551 STI21-001MISC PERMITS-MAR STI21-001MISC PERMITS-MAR 001.3200.4551 LDR22-003 MISC PERMITS-MAR LDR22-003 MISC PERMITS-MAR 001.3200.4551 RGI20-001 MISC PERMITS-MAR RGI20-001 MISC PERMITS-MAR	103.00 1,596.50 103.00 57.50

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Voucher	Date	Vendor	Description/Account	Amount
87425	6/20/2023	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	103.00
			PGI22-006 MISC PERMITS-MAR	
			PGI22-006 MISC PERMITS-MAR	
			001.3200.4551	360.50
			WIN23-001 MISC PERMITS-MAR	
			WIN23-001 MISC PERMITS-MAR	
			001.3200.4551	257.50
			353-23-003 SCE PERMIT/INSP	
			353-23-003 SCE PERMIT/INSP	
			001.3200.4551	154.50
			353-23-012 SCE PERMIT/INSP-MAR	
			353-23-012 SCE PERMIT/INSP-MAR	
			001.3200.4551	154.50
			353-23-013 SCE PERMIT/INSP-MAR	
			353-23-013 SCE PERMIT/INSP-MAR	
			001.3200.4551	103.00
			353-23-015 SCE FF PERMIT/INSP-MAR	
			353-23-015 SCE FF PERMIT/INSP-MAR	
			001.3200.4551	206.00
			353-23-016 SCE FF PERMIT/INSP-MAR	
			353-23-016 SCE FF PERMIT/INSP-MAR	
			001.3200.4551	103.00
			353-23-017 SCE FF PERMIT/INSP-MAR	
			353-23-017 SCE FF PERMIT/INSP-MAR	
			001.3200.4551	103.00
			Total :	3,405.00
87426	6/20/2023	000222 UNDERGROUND SERVICE ALERT	DIG ALERT MONTHLY-JUN	
			DIG ALERT MONTHLY-JUN	
			004.8310.4553	256.74
			DIG ALERT MONTHLY - JUN	
			DIG ALERT MONTHLY - JUN	
			004.8310.4553	841.25
			Total :	1,097.99
87427	6/20/2023	006117 UPDOG MEDIA	STATE OF THE COMMUNITY MUGS	
			STATE OF THE COMMUNITY MUGS	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87427	6/20/2023	006117 UPDOG MEDIA	(Continued) 001.1000.4336	1,332.28
Total :				1,332.28
87428	6/20/2023	000231 VISTA PAINT CORP	GRAFFITI ABATEMENT GRAFFITI ABATEMENT 001.6010.4206	549.88
Total :				549.88
87429	6/20/2023	000233 WAXIE SANITARY SUPPLY	POLICE: JANITORIAL SUPPLIES 40% RECYCLED BIGFOLD TOWELS 001.2000.4055 100% RECYLED MULTIFOLD TOWELS 001.2000.4055 35% RECYCLED CLEAN & SOFT TISSUE 001.2000.4055 WAXIE LUSTER GUARD VINYL & LEATHER 001.2000.4055 COMM PARK: JANITORIAL SUPPLIES COMM PARK: 100% RECYCLED TISSUES 001.6000.4206 CITY HALL: JANITORIAL SUPPLIES CITY HALL: JANITORIAL SUPPLIES 042.9510.4055 CORP YARD: JANITORIAL SUPPLIES 80% RECYCLED SCOTT TOWELS 004.8310.4055 100% RECYCLED TOILET TISSUES 004.8310.4055 VARIOUS TRASH CAN LINERS 004.8310.4055	168.35 149.99 98.91 48.27 363.06 736.28 171.97 145.23 455.04
Total :				2,337.10
87430	6/20/2023	006001 YUNEX LLC	TRAFFIC SIGNAL MAINT-APR TRAFFIC SIGNAL MAINT-APR 004.8310.4580 STREET LIGHT MAINT-APR STREET LIGHT MAINT-APR	3,917.56

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Voucher	Date	Vendor	Description/Account	Amount
87430	6/20/2023	006001 YUNEX LLC	(Continued)	
			013.8510.4664	2,528.50
			TRAFFIC SIGNAL CALL OUTS-APR	
			TRAFFIC SIGNAL CALL OUTS-APR	
			004.8310.4580	4,898.05
			GREENSPOT & ALTA VISTA - INSTALL #70338H	
			GREENSPOT & ALTA VISTA - INSTALL #70338H	
			013.8510.4664	4,600.00
			HIGHLAND & CLEARVIEW-INSTALL #60103H	
			HIGHLAND & CLEARVIEW-INSTALL #60103H	
			013.8510.4664	4,600.00

Total : 20,544.11

42 Vouchers for bank code : wfb

Bank total : 1,290,228.46

42 Vouchers in this report

Total vouchers : 1,290,228.46

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87431	6/26/2023	000029 SB CO CLERK OF THE BOARD	DRA22-022 MEINES/PALM WAREHOUSE LOVETT DRA22-022 MEINES/PALM WAREHOUSE LOVETT 001.4100.4345	2,814.00
Total :				2,814.00
1 Vouchers for bank code : wfb				Bank total : 2,814.00
1 Vouchers in this report				Total vouchers : 2,814.00

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87432	6/27/2023	004193 AECOM USA INC.	BRG07001 DES RDA07-MAR-APR BRG07001 DES RDA07-MAR-APR 010.3830.6813 BRG07001 DES HBP-MAR-APR BRG07001 DES HBP-MAR-APR 030.8495.6813	1,546.97 11,940.13 Total : 13,487.10
87433	6/27/2023	005737 AGA ENGINEERS, INC.	ON CALL SIGNAL MONIT-MAY ON CALL SIGNAL MONIT-MAY 020.8440.4550 TRAFFIC SYSTEM MONIT-MAY TRAFFIC SYSTEM MONIT-MAY 020.8440.4550	7,245.00 3,200.00 Total : 10,445.00
87434	6/27/2023	003834 ALAPALM ANIMAL HOSPITAL	VOUCHER 23-0026 VOUCHER 23-0026 001.2200.4344	 50.00 Total : 50.00
87435	6/27/2023	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLES OFFICE SUPPLES 001.4600.4200 OFFICE SUPPLES OFFICE SUPPLES 001.4600.4200	 58.17 196.91 Total : 255.08
87436	6/27/2023	000774 ARROWHEAD CREDIT UNION-DEPT 91	PW: TONER PW: TONER 001.3200.4200 DRI CRASH PLAN-MAY DRI CRASH PLAN-MAY 042.9510.4208 DROPBOX RENEWAL DROPBOX RENEWAL	 191.77 19.98

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Voucher	Date	Vendor	Description/Account	Amount
87436	6/27/2023	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued) 001.1200.4255	2,880.00
Total :				3,091.75
87437	6/27/2023	000043 BALLARD PLUMBING HEATING & AIR	FS#3: REPLACEMENT COMM WATER HEATER W/ E FS#3: REPLACEMENT COMM WATER HEATER W/ 028.2050.4588 FS#3: REPLACEMENT COMM WATER HEATER W/ 029.2100.4588	3,400.00
Total :				3,400.00
Total :				6,800.00
87438	6/27/2023	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL -MAY FIRE MARSHALL -MAY 029.2100.4540	5,142.50
Total :				5,142.50
87439	6/27/2023	006099 CHARTER COMMUNICATIONS	FS#3 TELE/INT-JUN FS#3 TELE/INT-JUN 028.2050.4065 FS#3 TELE/INT-JUN 029.2100.4065	219.35
Total :				219.34
Total :				438.69
87440	6/27/2023	006099 CHARTER COMMUNICATIONS	FS#1 TELE/INT-JUN FS#1 TELE/INT-JUN 028.2050.4065 FS#1 TELE/INT-JUN 029.2100.4065	180.68
Total :				180.68
Total :				361.36
87441	6/27/2023	006099 CHARTER COMMUNICATIONS	FS#2 TELE/INT-JUN FS#2 TELE/INT-JUN 028.2050.4065 FS#2 TELE/INT-JUN 029.2100.4065	105.91
Total :				105.91
Total :				211.82
87442	6/27/2023	000143 COMMUNITY WORKS DESIGN GROUP	PLAN CHECK & REIMB GENERAL - MAY PLAN CHECK & REIMB GENERAL - MAY	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87442	6/27/2023	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)	
			001.4100.4547	952.00
			CUP 16-006 CLOSED PLAN CHECK- MAY	
			CUP 16-006 CLOSED PLAN CHECK- MAY	
			001.4100.4547	232.50
			DRA21-013 PLAN CHECK-MAY	
			DRA21-013 PLAN CHECK-MAY	
			001.4100.4547	387.50
			CUP22-011 PLAN CHECK & REIMB-MAY	
			CUP22-011 PLAN CHECK & REIMB-MAY	
			001.4100.4547	320.45
			DRA23-008 PLAN CHECK-MAY	
			DRA23-008 PLAN CHECK-MAY	
			001.4100.4547	465.00
			DRA23-002 PLAN CHECK-MAY	
			DRA23-002 PLAN CHECK-MAY	
			001.4100.4547	775.00
			Total :	3,132.45
87443	6/27/2023	000744 D&T AUTO REPAIR	VEH#130 BRAKES & TURN ROTORS PLUS OIL CH	
			VEH#130 BRAKES & TURN ROTORS PLUS OIL	
			004.8310.4240	638.00
			Total :	638.00
87444	6/27/2023	003360 DIRECTV	PD SATELLITE CABLE-JUN	
			PD SATELLITE CABLE-JUN	
			001.2000.4065	87.03
			Total :	87.03
87445	6/27/2023	000085 EAST VALLEY WATER DISTRICT	LMD 17 B-JUN	
			LMD 17 B-JUN	
			012.8500.4030	183.77
			LMD 11-JUN	
			LMD 11-JUN	
			012.8500.4030	520.54
			LMD 55-JUN	
			LMD 55-JUN	
			012.8500.4030	762.36

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87445	6/27/2023	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 17 D-JAN	
			LMD 17 D-JAN	
			012.8500.4030	79.92
			LMD 25-JUN	
			LMD 25-JUN	
			012.8500.4030	292.14
			LMD 17 C-JUN	
			LMD 17 C-JUN	
			012.8500.4030	253.58
			LMD 76-JUN	
			LMD 76-JUN	
			012.8500.4030	159.02
			LMD 17 A-JUN	
			LMD 17 A-JUN	
			012.8500.4030	101.34
			SEELEY PARK-JUN	
			SEELEY PARK-JUN	
			016.8540.4030	314.08
			LMD 43-JUN	
			LMD 43-JUN	
			012.8500.4030	265.26
			LMD 47-JUN	
			LMD 47-JUN	
			012.8500.4030	231.91
			LMD 16-JUN	
			LMD 16-JUN	
			012.8500.4030	55.60
			Total :	3,219.52
87446	6/27/2023	000090 FEDEX	OVERNIGHT MAIL	
			OVERNIGHT MAIL	
			001.4100.4210	97.27
			Total :	97.27
87447	6/27/2023	005018 FLYERS ENERGY, LLC	FUEL-JUN	
			FUEL-JUN	
			001.2000.4220	2,176.22

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87447	6/27/2023	005018 FLYERS ENERGY, LLC	(Continued)	
			FUEL-JUN	
			001.4200.4220	40.40
			FUEL-JUN	
			001.4600.4220	80.79
			FUEL-JUN	
			001.6000.4220	99.30
			FUEL-JUN	
			001.6010.4220	112.22
			FUEL-JUN	
			004.8310.4220	154.84
			FUEL-JUN	
			012.8500.4220	51.33
			FUEL-JUN	
			016.8540.4220	51.34
			FUEL-JUN	
			024.8470.4220	3.92
			FUEL-JUN	
			028.2050.4220	426.47
			FUEL-JUN	
			029.2100.4220	426.47
			FUEL-JUN	
			042.9510.4220	78.65
			FUEL-JUN	
			FUEL-JUN	
			001.2000.4220	5,789.19
			FUEL-JUN	
			001.4200.4220	107.46
			FUEL-JUN	
			001.4600.4220	214.92
			FUEL-JUN	
			001.6000.4220	264.17
			FUEL-JUN	
			001.6010.4220	298.54
			FUEL-JUN	
			004.8310.4220	411.92
			FUEL-JUN	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87447	6/27/2023	005018 FLYERS ENERGY, LLC	(Continued)	
			012.8500.4220	136.56
			FUEL-JUN	
			016.8540.4220	136.59
			FUEL-JUN	
			024.8470.4220	10.44
			FUEL-JUN	
			028.2050.4220	1,134.53
			FUEL-JUN	
			029.2100.4220	1,134.53
			FUEL-JUN	
			042.9510.4220	209.23
			Total :	13,550.03
87448	6/27/2023	001122 GALLS, LLC	UNIFORMS: CHAMBERS, ESTRADA & OWENS	
			UNIFORMS: CHAMBERS, ESTRADA & OWENS	
			001.4600.4249	705.33
			Total :	705.33
87449	6/27/2023	005671 HOME DEPOT CREDIT SERVICES	ME541: SCENE LIGHT	
			ME541: SCENE LIGHT	
			029.2100.4203	214.42
			ME541: SCENE LIGHT	
			028.2050.4203	214.43
			ME541: SCENE LIGHT	
			ME541: SCENE LIGHT	
			029.2100.4203	347.17
			ME541: SCENE LIGHT	
			028.2050.4203	347.17
			ME541: SCENE LIGHT	
			ME541: SCENE LIGHT	
			029.2100.4203	98.92
			ME541: SCENE LIGHT	
			028.2050.4203	98.91
			Total :	1,321.02
87450	6/27/2023	002221 HUMANE SOCIETY OF	VOUCHER 23-0013	
			VOUCHER 23-0013	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87450	6/27/2023	002221 HUMANE SOCIETY OF	(Continued)	
			001.2200.4344	50.00
			VOUCHER 23-0014	
			VOUCHER 23-0014	
			001.2200.4344	50.00
			VOUCHER 23-0024	
			VOUCHER 23-0024	
			001.2200.4344	50.00
			Total :	150.00
87451	6/27/2023	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES -MAY	
			PROFESSIONAL SERVICES -MAY	
			023.3890.4554	3,000.00
			Total :	3,000.00
87452	6/27/2023	000207 KONICA MINOLTA	IT MONTHLY CONTRACT - JUN	
			IT MONTHLY CONTRACT - JUN	
			042.9510.4627	4,904.00
			Total :	4,904.00
87453	6/27/2023	000145 MATICH CORPORATION	STR20002A PPE#2 CON COSB	
			STR20002A PPE#2 CON COSB	
			027.8490.6530	34,216.05
			STR20002A PPE#2 CON COSB RET	
			STR20002A PPE#2 CON COSB RET	
			027.1350	-1,710.80
			STR20002A PPE#2 CON GCF RET	
			STR20002A PPE#2 CON GCF RET	
			023.1350	-1,518.82
			STR20002A PPE#2 CON GCF	
			STR20002A PPE#2 CON GCF	
			023.3890.6530	30,376.32
			Total :	61,362.75
87454	6/27/2023	002509 NICHOLS CONSULTING	SB 90 CLAIMS 22/23	
			SB 90 CLAIMS 22/23	
			001.1700.4513	2,400.00
			Total :	2,400.00

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87455	6/27/2023	006124 RAYZ TIRES AND WHEELS	VEH#135: REPLACEMENT TIRES VEH#135: REPLACEMENT TIRES 004.8310.4240	1,118.37
Total :				1,118.37
87456	6/27/2023	001414 RICHARDS, WATSON & GERSHON	GENERAL-APR GENERAL-APR 001.1450.4520 SWK19001 PM MSRI NON PAR-APR SWK19001 PM MSRI NON PAR-APR 017.8350.6545 WAKELAND-APR WAKELAND-APR 070.7000.4520 CODE ENFORCEMENT GEN-APR CODE ENFORCEMENT GEN-APR 001.4600.4520 CODE ENFORCEMENT CASE#4744-APR CODE ENFORCEMENT CASE#4744-APR 001.4600.4520	19,765.82 19.00 13,585.00 117.00
Total :				1,583.58
87457	6/27/2023	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-JUN POLICE SERVICES-JUN 001.2000.4560	35,070.40
Total :				963,988.00
87458	6/27/2023	001041 SAN MANUEL BAND OF, MISSION INDIAN	ICH17006 ENV SMBMI-IGG- MAR ICH17006 ENV SMBMI-IGG- MAR 027.8490.6813	963,988.00
Total :				158,725.47
87459	6/27/2023	000203 SOUTHERN CALIFORNIA EDISON	LS#3-MAY LS#3-MAY 013.8510.4011	158,725.47
Total :				196.20
87460	6/27/2023	000233 WAXIE SANITARY SUPPLY	POLICE: JANITORIAL SUPPLIES 50% RECYCLED TOILET TISSUE ROLL	196.20

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87460	6/27/2023	000233 WAXIE SANITARY SUPPLY	(Continued) 001.2000.4055	261.25
Total :				261.25
87461	6/27/2023	001677 YMCA OF THE EAST VALLEY	MONTHLY REIMB-MAY MONTHLY REIMB-MAY 001.6000.4526	42,291.00
Total :				42,291.00
30 Vouchers for bank code : wfb				Bank total : 1,336,501.39
30 Vouchers in this report				Total vouchers : 1,336,501.39

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
809	6/30/2023	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			001.1170	7,326.14
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,140.85
			ICMA DEFERRED COMP 457: Payment	
			010.1170	939.87
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	76.31
			ICMA DEFERRED COMP 457: Payment	
			041.1170	362.02
			ICMA DEFERRED COMP 457: Payment	
			042.1170	1.50
			ICMA DEFERRED COMP 457: Payment	
			070.1170	309.13
			Total :	10,180.82
810	6/30/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			EPMC: Payment	
			001.1145	532.67
			EPMC: Payment	
			004.1145	130.04
			EPMC: Payment	
			010.1145	46.39
			EPMC: Payment	
			012.1145	2.50
			EPMC: Payment	
			016.1145	2.50
			EPMC: Payment	
			023.1145	6.96
			EPMC: Payment	
			024.1145	0.60

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
810	6/30/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			041.1145	33.19
			EPMC: Payment	
			042.1145	12.06
			EPMC: Payment	
			070.1145	57.46
			PERS: Payment	
			001.1145	14,989.87
			PERS: Payment	
			004.1145	2,885.84
			PERS: Payment	
			010.1145	1,026.32
			PERS: Payment	
			012.1145	186.33
			PERS: Payment	
			016.1145	186.32
			PERS: Payment	
			023.1145	223.07
			PERS: Payment	
			024.1145	20.49
			PERS: Payment	
			041.1145	474.12
			PERS: Payment	
			042.1145	802.49
			PERS: Payment	
			070.1145	821.01
			PERS SURVIVOR: Payment	
			001.1145	25.22
			PERS SURVIVOR: Payment	
			004.1145	4.62
			PERS SURVIVOR: Payment	
			010.1145	1.09
			PERS SURVIVOR: Payment	
			012.1145	0.57
			PERS SURVIVOR: Payment	
			016.1145	0.56

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
810	6/30/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			023.1145	0.43
			PERS SURVIVOR: Payment	
			024.1145	0.04
			PERS SURVIVOR: Payment	
			041.1145	0.32
			PERS SURVIVOR: Payment	
			042.1145	1.81
			PERS SURVIVOR: Payment	
			070.1145	0.68
			Total :	22,475.57
811	6/30/2023	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	10,606.34
			FEDERAL TAXES: Payment	
			004.1120	1,656.23
			FEDERAL TAXES: Payment	
			010.1120	866.94
			FEDERAL TAXES: Payment	
			012.1120	55.13
			FEDERAL TAXES: Payment	
			016.1120	55.13
			FEDERAL TAXES: Payment	
			023.1120	98.37
			FEDERAL TAXES: Payment	
			024.1120	5.85
			FEDERAL TAXES: Payment	
			041.1120	411.55
			FEDERAL TAXES: Payment	
			042.1120	341.98
			FEDERAL TAXES: Payment	
			070.1120	712.28
			SOCIAL SECURITY: Payment	
			001.1140	227.80
			MEDICARE: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
811	6/30/2023	000119 INTERNAL REVENUE SERVICE	(Continued)	
			001.1140	2,793.98
			MEDICARE: Payment	
			004.1140	514.86
			MEDICARE: Payment	
			010.1140	197.42
			MEDICARE: Payment	
			012.1140	35.86
			MEDICARE: Payment	
			016.1140	35.82
			MEDICARE: Payment	
			023.1140	42.52
			MEDICARE: Payment	
			024.1140	3.68
			MEDICARE: Payment	
			041.1140	76.90
			MEDICARE: Payment	
			042.1140	149.14
			MEDICARE: Payment	
			070.1140	131.98
			Total :	19,019.76
812	6/30/2023	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	4,030.68
			STATE TAXES: Payment	
			004.1130	693.24
			STATE TAXES: Payment	
			010.1130	355.05
			STATE TAXES: Payment	
			012.1130	20.26
			STATE TAXES: Payment	
			016.1130	20.26
			STATE TAXES: Payment	
			023.1130	41.42
			STATE TAXES: Payment	
			024.1130	2.93

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
812	6/30/2023	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			041.1130	162.05
			STATE TAXES: Payment	
			042.1130	89.29
			STATE TAXES: Payment	
			070.1130	228.16
			Total :	5,643.34
87462	6/30/2023	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	98.26
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	13.96
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.27
			AFLAC ACCIDENT INSURANCE: Payment	
			042.1181	4.18
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	128.18
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.69
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.29
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.29
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	157.65
			AFLAC HOSPITAL INSURANCE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87462	6/30/2023	003804 AFLAC WWHQ	(Continued)	
			012.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	12.31
			AFLAC HOSPITAL INSURANCE: Payment	
			042.1181	4.97
			AFLAC DENTAL: Payment	
			001.1181	27.90
			AFLAC DENTAL: Payment	
			004.1181	0.57
			AFLAC DENTAL: Payment	
			041.1181	1.67
			AFLAC DENTAL: Payment	
			070.1181	0.52
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	2.96
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			Total :	520.50
87463	6/30/2023	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	11.24
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.76
			ARROWHEAD UNITED WAY: Payment	
			041.1180	2.25
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.75
			Total :	15.00
6 Vouchers for bank code : wfb				Bank total : 57,854.99
6 Vouchers in this report				Total vouchers : 57,854.99

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Voucher List
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Bank code : wfb

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87464	6/30/2023	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SERVICES 5/28-6/10/23 CROSSING GUARD SERVICES 5/28-6/10/23 002.8200.4530	1,497.36
Total :				1,497.36
87465	6/30/2023	005771 AMAZON CAPITAL SERVICES	COMM EVENTS: DECORATIONS COMM EVENTS: DECORATIONS 001.6020.4336 OFFICE SUPPLIES OFFICE SUPPLIES 001.6020.4200 10% RECYCLED EXEMPT: POCKET PORTFOLIO 001.6020.4200 100% RECYCLED MANILA FOLDERS 001.6020.4200 100% RECYCLED POST-ITS 001.6020.4200	274.41 272.08 15.70 19.99 20.98
Total :				603.16
87466	6/30/2023	006190 BEN, BOOTH	STR19003 NON PART GCF-JUN STR19003 NON PART GCF-JUN 023.3890.6530	75.32
Total :				75.32
87467	6/30/2023	004610 CLEARSTREAM RECYCLING INC	RECYCLING BAGS RECYCLING BAGS 001.4200.4202 RECYCLING BAGS 051.1050	1,520.59 -89.59
Total :				1,431.00
87468	6/30/2023	005394 DATA TICKET, INC.	PARKING CITATIONS-MAY PARKING CITATIONS-MAY 001.1700.4516	17.55
Total :				17.55
87469	6/30/2023	000085 EAST VALLEY WATER DISTRICT	LMD 04-JUN	

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87469	6/30/2023	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 04-JUN	
			012.8500.4030	72.06
			STATION # 3-JUN	
			STATION # 3-JUN	
			028.2050.4030	26.35
			STATION # 3-JUN	
			029.2100.4030	26.35
			LMD 21- B-JUN	
			LMD 21- B-JUN	
			012.8500.4030	168.02
			BASELINE MEDIAN-JUN	
			BASELINE MEDIAN-JUN	
			004.8310.4030	586.40
			LMD 73-JUN	
			LMD 73-JUN	
			012.8500.4030	65.63
			LMD 37-JUN	
			LMD 37-JUN	
			012.8500.4030	464.19
			STATION # 3-JUN	
			STATION # 3-JUN	
			028.2050.4030	202.57
			STATION # 3-JUN	
			029.2100.4030	202.57
			LMD 21- A-JUN	
			LMD 21- A-JUN	
			012.8500.4030	124.45
			STATION # 3-JUN	
			STATION # 3-JUN	
			028.2050.4030	42.58
			STATION # 3-JUN	
			029.2100.4030	42.58
			Total :	2,023.75
87470	6/30/2023	000662 HI WAY SAFETY INC	MAGNETIC SIGNS: 4TH OF JULY PARADE	
			MAGNETIC SIGNS: 4TH OF JULY PARADE	
			001.6020.4336	237.81

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87470	6/30/2023	000662 000662 HI WAY SAFETY INC	(Continued)	Total : 237.81
87471	6/30/2023	005310 KOA CORPORATION	STR17001-DE COSB-MAY STR17001-DE COSB-MAY 027.8490.6530 STR17001-DE ART3-MAY STR17001-DE ART3-MAY 005.8320.6530 STR17001-DE MSRI-MAY STR17001-DE MSRI-MAY 017.8350.6530	9.07 3,453.25 1,874.18 Total : 5,336.50
87472	6/30/2023	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-JUN PETTY CASH-JUN 001.0020	250.00 Total : 250.00
87473	6/30/2023	001439 OFFICE SOLUTIONS	RECYCLE 30% PAPER RECYCLE 30% PAPER 042.9510.4200	634.29 Total : 634.29
87474	6/30/2023	000190 SAN BERNARDINO COUNTY	ICH09-002A CON RDA07-NOV ICH09-002A CON RDA07-NOV 010.3830.6813	40,781.50 Total : 40,781.50
87475	6/30/2023	003713 SATCOM GLOBAL LTD.	SATTELITE PHONE-NOV SATTELITE PHONE-NOV 028.2050.4061 SATTELITE PHONE-NOV 029.2100.4061 SATTELITE PHONE-NOV 042.9510.4061 SATTELITE PHONE-NOV 001.2000.4061	21.38 21.37 42.75 42.75 Total : 128.25

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87476	6/30/2023	000204	SOCALGAS	
			STATION #2-JUN	
			STATION #2-JUN	
			028.2050.4020	30.30
			STATION #2-JUN	
			029.2100.4020	30.29
			STATION #3-JUN	
			STATION #3-JUN	
			028.2050.4020	42.30
			STATION #3-JUN	
			029.2100.4020	42.28
			CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4020	9.61
			STATION #1-JUN	
			STATION #1-JUN	
			028.2050.4020	29.83
			STATION #1-JUN	
			029.2100.4020	29.82
			POLICE-JUN	
			POLICE-JUN	
			001.2000.4020	1,541.91
				Total :
				1,756.34
87477	6/30/2023	000203	SOUTHERN CALIFORNIA EDISON	
			UPLIGHTING LMD 48-JUN	
			UPLIGHTING LMD 48-JUN	
			012.8500.4010	2.86
			UPLIGHTING LMD 48-JUN	
			013.8510.4011	18.35
			SIGNALS-JUN	
			SIGNALS-JUN	
			004.8310.4580	70.63
			LMD#48C-JUN	
			LMD#48C-JUN	
			012.8500.4010	11.76
			LMD#70-JUN	
			LMD#70-JUN	
			012.8500.4010	15.88
			LMD#76-JUN	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87477	6/30/2023	000203 SOUTHERN CALIFORNIA EDISON	(Continued) LMD#76-JUN 012.8500.4010 LMD #55-JUN LMD #55-JUN 012.8500.4010 LMD#48B-JUN LMD#48B-JUN 012.8500.4010 LMD 13-JUN LMD 13-JUN 012.8500.4010	15.95 11.76 11.76 10.87
			Total :	169.82
87478	6/30/2023	000636 STEVEN ENTERPRISES INC	MAINTENANCE OCE 7050-JUN MAINTENANCE OCE 7050-JUN 001.3200.4245	 59.42
			Total :	59.42
87479	6/30/2023	000465 TOM DODSON & ASSOCIATES	STR17002 ENV CCF - MAR -APR STR17002 ENV CCF - MAR -APR 027.8490.6550 STR17002 ENV CCF-MAY-JUN STR17002 ENV CCF-MAY-JUN 027.8490.6550	 660.00 1,320.00
			Total :	1,980.00
87480	6/30/2023	003401 ULINE	HI-VIS SAFETY VESTS HI-VIS SAFETY VESTS 001.4200.4202	 439.30
			Total :	439.30
87481	6/30/2023	000237 WILL DAN ASSOCIATES	OLA20-002 CE CDBG-MAY OLA20-002 CE CDBG-MAY 006.8400.6550 OLA22-001 CE CDBG-MAY OLA22-001 CE CDBG-MAY 006.8400.6550 STR20-002A CE GCF-MAY	 158.40 237.60

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87481	6/30/2023	000237 WILLDAN ASSOCIATES	(Continued)	
			STR20-002A CE GCF-MAY	
			023.3890.6545	3,500.40
			STR20-002A CE COSB-MAY	
			STR20-002A CE COSB-MAY	
			027.8490.6550	4,295.60

Total : 8,192.00

18 Vouchers for bank code : wfb

Bank total : 65,613.37

18 Vouchers in this report

Total vouchers : 65,613.37

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87482	7/5/2023	004206 #1 SON PLUMBING	CENTRAL PARK: LEAK REPAIRS CENTRAL PARK: LEAK REPAIRS 001.6000.4070 FS#1-BACKFLOW TESTING FS#1-BACKFLOW TESTING 028.2050.4030 FS#1-BACKFLOW TESTING 029.2100.4030	2,885.51 712.91 712.90 Total : 4,311.32
87483	7/5/2023	004945 ABOVE ALL NAMES CONSTRUCTION	COMM PARK: CONCRETE R&R COMM PARK: CONCRETE R&R 001.6000.4070	3,750.00 Total : 3,750.00
87484	7/5/2023	005771 AMAZON CAPITAL SERVICES	FOOT REST ERGONOMIC FOOT REST 001.1700.4200 OFFICE SUPPLIES 100% RECYCLED STICKY NOTES 001.4600.4200 100% RECYCLED LEGAL SIZE FOLDERS 001.4600.4200 EXEMPT ON VARIOUS FILE FOLDERS & 001.4600.4200	41.47 22.62 37.53 238.96 Total : 340.58
87485	7/5/2023	003367 ASCAP	ASCAP LICENSE 23/24 ASCAP LICENSE 23/24 001.1450.4310	870.00 Total : 870.00
87486	7/5/2023	000165 AT&T	POLICE DEPT-JUL POLICE DEPT-JUL 001.2000.4060	 2,112.84 Total : 2,112.84
87487	7/5/2023	000165 AT&T	CITY HALL-JUL	

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Voucher	Date	Vendor	Description/Account	Amount
87487	7/5/2023	000165 AT&T	(Continued) CITY HALL-JUL 042.9510.4060	1,022.28
Total :				1,022.28
87488	7/5/2023	000165 AT&T	BASELINE LITTLE LEAGUE-JUL BASELINE LITTLE LEAGUE-JUL 001.6000.4060	1,022.28
Total :				1,022.28
87489	7/5/2023	000043 BALLARD PLUMBING HEATING & AIR	FS#1: HVAC REPAIRS FS#1: HVAC REPAIRS 028.2050.4588 FS#1: HVAC REPAIRS 029.2100.4588	1,100.00
Total :				1,100.00
Total :				2,200.00
87490	7/5/2023	002499 BARCO PRODUCTS COMPANY	COMM & SEELEY: PARK BENCHES COMM & SEELEY: PARK BENCHES 001.6000.4206 COMM & SEELEY: PARK BENCHES 016.8540.4203	3,379.99
Total :				1,352.00
Total :				4,731.99
87491	7/5/2023	005516 BASE HILL, INC.	JANITORIAL SERVICES-JUN CITY HALL-JUN 042.9510.4504 COUNCIL CHAMBERS-JUN 042.9510.4504 AURANTIA PARK-JUN 001.6000.4504 COMMUNITY PARK-JUN 001.6000.4504 POLICE DEPT-JUN 001.2000.4504	1,562.00
				311.00
				1,454.00
				1,950.00
Total :				1,080.00
Total :				6,357.00
87492	7/5/2023	005926 CALIFORNIA INTERGOVERNMENTAL	FY 23/24 W/C PREMIUM	

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Voucher	Date	Vendor	Description/Account	Amount
87492	7/5/2023	005926 CALIFORNIA INTERGOVERNMENTAL	(Continued) FY 23/24 W/C PREMIUM 041.9500.4360	108,448.00
Total :				108,448.00
87493	7/5/2023	006099 CHARTER COMMUNICATIONS	PD TELE/INT SVC-JUL PD TELE/INT SVC-JUL 001.2000.4065	1,117.70
Total :				1,117.70
87494	7/5/2023	006099 CHARTER COMMUNICATIONS	CORP YARD TELE/INT SV-JUL CORP YARD TELE/INT SV-JUL 004.8310.4060	620.85
Total :				620.85
87495	7/5/2023	000194 CITY OF SAN BERNARDINO	TRAFFIC SIGNAL MAINT-1/23-3/23 TRAFFIC SIGNAL MAINT-1/23-3/23 004.8310.4580	3,568.38
Total :				3,568.38
87496	7/5/2023	000744 D&T AUTO REPAIR	VEH#107-REPAIRS VEH#107-REPAIRS 004.8310.4240 VEH#124-REPAIR VEH#124-REPAIR 042.9510.4240	127.61
Total :				420.57
87497	7/5/2023	001230 DEPARTMENT OF FORESTRY	MEDIC SERVICES 1/1/23-3/31/23 MEDIC SERVICES 1/1/23-3/31/23 028.2050.4567 FIRE SERVICES 1/1/23-3/31/23 FIRE SERVICES 1/1/23-3/31/23 029.2100.4569	427,970.51
Total :				866,780.05
87498	7/5/2023	000085 EAST VALLEY WATER DISTRICT	POLICE STATION-JUN POLICE STATION-JUN 001.2000.4030	194.25

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Voucher	Date	Vendor	Description/Account	Amount
87498	7/5/2023	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			POLICE STATION-JUN	
			POLICE STATION-JUN	
			001.2000.4030	2,321.47
			LMD 29-JUN	
			LMD 29-JUN	
			012.8500.4030	204.70
			CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4030	237.28
			LMD 15 - A-JUN	
			LMD 15 - A-JUN	
			012.8500.4030	390.54
			LMD 07-JUN	
			LMD 07-JUN	
			012.8500.4030	66.82
			BASELINE MEDIAN-JUN	
			BASELINE MEDIAN-JUN	
			004.8310.4030	397.25
			STATION # 1-JUN	
			STATION # 1-JUN	
			028.2050.4030	92.91
			STATION # 1-JUN	
			029.2100.4030	92.90
			STATION # 2-JUN	
			STATION # 2-JUN	
			028.2050.4030	136.93
			STATION # 2-JUN	
			029.2100.4030	136.93
			CITY HALL-JUN	
			CITY HALL-JUN	
			042.9510.4030	35.14
			AURANTIA PARK-JUN	
			AURANTIA PARK-JUN	
			001.6000.4030	1,700.54
			LMD 44-JUN	
			LMD 44-JUN	
			012.8500.4030	1,420.57

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87498	7/5/2023	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 15 - B-JUN	
			LMD 15 - B-JUN	
			012.8500.4030	801.19
			STATION # 2-JUN	
			STATION # 2-JUN	
			028.2050.4030	17.57
			STATION # 2-JUN	
			029.2100.4030	17.57
			POLICE STATION-JUN	
			POLICE STATION-JUN	
			001.2000.4030	52.70
			BOULDER MEDIAN-JUN	
			BOULDER MEDIAN-JUN	
			004.8310.4030	403.32
			POLICE STATION-JUN	
			POLICE STATION-JUN	
			001.2000.4030	52.70
			Total :	8,773.28
87499	7/5/2023	000266 FAIRVIEW FORD SALES INC	VEH#121: FRONT TIRES & ALIGNMENT	
			VEH#121: FRONT TIRES & ALIGNMENT	
			001.4600.4240	696.70
			Total :	696.70
87500	7/5/2023	004956 FIDELITY SECURITY	VISION-JUL	
			VISION-JUL	
			001.1160	186.87
			VISION-JUL	
			004.1160	38.86
			VISION-JUL	
			010.1160	19.03
			VISION-JUL	
			012.1160	5.18
			VISION-JUL	
			016.1160	5.18
			VISION-JUL	
			024.1160	0.41

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Voucher	Date	Vendor	Description/Account	Amount
87500	7/5/2023	004956 FIDELITY SECURITY	(Continued)	
			VISION-JUL	
			041.1160	1.64
			VISION-JUL	
			070.1160	3.59
			VISION-JUL	
			042.1160	10.36
			Total :	271.12
87501	7/5/2023	006146 FM THOMAS AIR CONDITIONING	LIBRARY: ANNUAL PM	
			LIBRARY: ANNUAL PM	
			001.6000.4588	6,876.00
			YMCA: ANNUAL PM	
			YMCA: ANNUAL PM	
			001.6000.4588	5,626.00
			YMCA: HVAC REPAIRS	
			YMCA: HVAC REPAIRS	
			001.6000.4588	1,793.90
			YMCA: HVAC REPAIR	
			YMCA: HVAC REPAIR	
			001.6000.4588	2,975.20
			LIBRARY: HVAC REPAIRS	
			LIBRARY: HVAC REPAIRS	
			001.6000.4588	2,575.25
			LIBRARY: HVAC REPAIR	
			LIBRARY: HVAC REPAIR	
			001.6000.4588	3,552.36
			Total :	23,398.71
87502	7/5/2023	004939 GUARDIAN	DENTAL-JUL	
			DENTAL-JUL	
			001.1160	951.17
			DENTAL-JUL	
			004.1160	283.81
			DENTAL-JUL	
			010.1160	142.77
			DENTAL-JUL	
			012.1160	10.11

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Voucher	Date	Vendor	Description/Account	Amount
87502	7/5/2023	004939 GUARDIAN	(Continued)	
			DENTAL-JUL	
			016.1160	10.11
			DENTAL-JUL	
			024.1160	1.82
			DENTAL-JUL	
			041.1160	18.19
			DENTAL-JUL	
			042.1160	20.22
			DENTAL-JUL	
			070.1160	11.98
			Total :	1,450.18
87503	7/5/2023	006147 HAAKER EQUIPMENT / TOTAL CLEAN	PORTABLE LITTER VACUUM SYSTEM	
			PORTABLE LITTER VACUUM SYSTEM	
			001.4200.6040	30,202.33
			Total :	30,202.33
87504	7/5/2023	004453 HARRIS & ASSOCIATES	CFD FOR MEDITERRA-MAY	
			CFD FOR MEDITERRA-MAY	
			001.3200.4551	1,435.98
			Total :	1,435.98
87505	7/5/2023	000718 HOUSTON & HARRIS PCS, INC	STORM DRAIN INSPECTIONS	
			RDA07 STORM DRAIN INSPECTIONS	
			010.3830.6550	1,491.50
			Total :	1,491.50
87506	7/5/2023	000540 HRDIRECT	HR POSTERS 22/23	
			HR POSTERS 22/23	
			001.1600.4200	96.96
			Total :	96.96
87507	7/5/2023	003885 IWORQ	IWORQ ANNUAL SOFTWARE CONTRACT 23/24	
			IWORQ ANNUAL SOFTWARE CONTRACT 23/24	
			027.8490.4255	81,602.00
			Total :	81,602.00
87508	7/5/2023	000727 JP COOKE COMPANY	DOG TAGS #000001	

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Voucher	Date	Vendor	Description/Account	Amount
87508	7/5/2023	000727 JP COOKE COMPANY	(Continued) DOG TAGS #000001 001.2200.4200	508.65
			Total :	508.65
87509	7/5/2023	000127 K & L HARDWARE	FS#1-3 - RETURNED SUPPLIES FS#1-3 - RETURNED SUPPLIES 028.2050.4206 FS#1-3 - RETURNED SUPPLIES 029.2100.4206 COMM PARK: BENCH REPAIR COMM PARK: BENCH REPAIR 001.6000.4070 COMM PARK: SEAT & BENCH MAINT COMM PARK: SEAT & BENCH MAINT 001.6000.4070 CORP YARD: MISC SUPPLIES CORP YARD: MISC SUPPLIES 004.8310.4206 PD: BLDG MAINT PD: BLDG MAINT 001.2000.4070 CITY HALL: BLDG MAINT & LIGHTS CITY HALL: BLDG MAINT & LIGHTS 042.9510.4070 CORP YARD: TRAFFIC CONTROL SUPPLIES CORP YARD: TRAFFIC CONTROL SUPPLIES 004.8310.4206	-5.27 -5.27 103.31 42.62 46.30 60.31 44.29 29.71
			Total :	316.00
87510	7/5/2023	005923 K&K MOBILE HOSE	VEH#131-MAINTENANCE VEH#131-MAINTENANCE 004.8310.4245 VEH#115-MAINTENANCE VEH#115-MAINTENANCE 004.8310.4245 VEH #103-REPAIRS VEH #103-REPAIRS	253.91 213.21

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Voucher	Date	Vendor	Description/Account	Amount
87510	7/5/2023	005923 K&K MOBILE HOSE	(Continued) 004.8310.4245	157.63
Total :				624.75
87511	7/5/2023	005993 MACS SPRING INC	VEH #135-REAR GATE REPAIR VEH #135-REAR GATE REPAIR 004.8310.4240	300.00
Total :				300.00
87512	7/5/2023	004110 MONTGOMERY HARDWARE CO.	PD: LOCKSETS POLICE: LOCKSET & COORDINATION 001.2000.4075	2,115.54
Total :				2,115.54
87513	7/5/2023	000155 NEW YORK LIFE	NEW YORK LIFE-JUL NEW YORK LIFE-JUL 001.1180 NEW YORK LIFE-JUL 004.1180 NEW YORK LIFE-JUL 041.1180 NEW YORK LIFE-JUL 070.1180	9.75 0.65 1.95 0.65
Total :				13.00
87514	7/5/2023	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-JUL PRINCIPAL-JUL 001.1200.3590 PRINCIPAL-JUL 001.1450.3590 PRINCIPAL-JUL 001.1600.3590 PRINCIPAL-JUL 001.1700.3590 PRINCIPAL-JUL 001.3200.3590 PRINCIPAL-JUL 001.4100.3590	30.27 66.54 6.64 102.47 50.81 106.69

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Voucher	Date	Vendor	Description/Account	Amount
87514	7/5/2023	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			PRINCIPAL-JUL	
			001.4200.3590	71.81
			PRINCIPAL-JUL	
			001.4500.3590	51.18
			PRINCIPAL-JUL	
			001.4600.3590	77.74
			PRINCIPAL-JUL	
			001.6000.3590	18.70
			PRINCIPAL-JUL	
			001.6010.3590	18.29
			PRINCIPAL-JUL	
			001.6020.3590	12.17
			PRINCIPAL-JUL	
			004.8310.3590	146.66
			PRINCIPAL-JUL	
			010.3830.3590	50.02
			PRINCIPAL-JUL	
			012.8500.3590	9.23
			PRINCIPAL-JUL	
			016.8540.3590	9.23
			PRINCIPAL-JUL	
			023.3890.3590	7.66
			PRINCIPAL-JUL	
			024.8470.3590	0.97
			PRINCIPAL-JUL	
			041.9500.3590	14.96
			PRINCIPAL-JUL	
			042.9510.3590	15.28
			PRINCIPAL-JUL	
			070.7000.3590	31.92
			Total :	899.24
87515	7/5/2023	005326 RP LANDSCAPE & IRRIGATION	PARKS LANDSCAPING MAINTENANCE-	
			MEMORIAL PARK LANDSCAPING-JUN	
			001.6000.4585	400.00
			POLICE STATION LANDSCAPING-JUN	

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Voucher	Date	Vendor	Description/Account	Amount
87515	7/5/2023	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			001.2000.4585	500.00
			CITY HALL LANDSCAPING-JUN	
			042.9510.4585	500.00
			LIBRARY LANDSCAPING-JUN	
			001.6000.4585	600.00
			YMCA LANDSCAPING-JUN	
			001.6000.4585	600.00
			AURANTIA PARK LANDSCAPING-JUN	
			001.6000.4585	933.00
			CORP YARD LANDSCAPING-JUN	
			004.8310.4585	400.00
			COMMUNITY PARK LANDSCAPING-JUN	
			001.6000.4585	3,691.00
			CANYON OAK PARK LANDSCAPING-JUN	
			016.8540.4585	356.00
			CUNNINGHAM PARK LANDSCAPING-JUN	
			016.8540.4585	453.00
			SEELEY PARK LANDSCAPING-JUN	
			016.8540.4585	299.00
			BOULDER MEDIANS LANDSCAPING-JUN	
			004.8310.4585	2,476.00
			OAK CREEK PARK LANDSCAPING-JUN	
			016.8540.4585	556.00
			LMD LANDSCAPING MAINT-JUN	
			LMD 00 BASELINE LANDSCAPING MAINT-JUN	
			012.8500.4585	260.00
			LMD 03 YARNELL LANDSCAPING MAINT-JUN	
			012.8500.4585	150.00
			LMD 01A LANDSCAPING MAINT-JUN	
			012.8500.4585	125.00
			LMD 01B LANDSCAPING MAINT-JUN	
			012.8500.4585	125.00
			LMD 02 LANDSCAPING MAINT-JUN	
			012.8500.4585	660.00
			LMD 03A LANDSCAPING MAINT-JUN	
			012.8500.4585	110.00

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Voucher	Date	Vendor	Description/Account	Amount
87515	7/5/2023	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 03B LANDSCAPING MAINT-JUN	
			012.8500.4585	110.00
			LMD 04 LANDSCAPING MAINT-JUN	
			012.8500.4585	40.00
			LMD 07 LANDSCAPING MAINT-JUN	
			012.8500.4585	50.00
			LMD 08 LANDSCAPING MAINT-JUN	
			012.8500.4585	142.00
			LMD 09 LANDSCAPING MAINT-JUN	
			012.8500.4585	982.00
			LMD 10 LANDSCAPING MAINT-JUN	
			012.8500.4585	1,936.00
			LMD 11 LANDSCAPING MAINT-JUN	
			012.8500.4585	446.00
			LMD 13 LANDSCAPING MAINT-JUN	
			012.8500.4585	100.00
			LMD 15 LANDSCAPING MAINT-JUN	
			012.8500.4585	430.00
			LMD 16 LANDSCAPING MAINT-JUN	
			012.8500.4585	26.00
			LMD 17 LANDSCAPING MAINT-JUN	
			012.8500.4585	586.00
			LMD 20 STREATER LANDSCAPING MAINT-JUN	
			012.8500.4585	124.00
			LMD 21 LANDSCAPING MAINT-JUN	
			012.8500.4585	124.00
			LMD 22 LANDSCAPING MAINT-JUN	
			012.8500.4585	150.00
			LMD 24 LANDSCAPING MAINT-JUN	
			012.8500.4585	26.00
			LMD 25 LANDSCAPING MAINT-JUN	
			012.8500.4585	160.00
			LMD 29 LANDSCAPING MAINT-JUN	
			012.8500.4585	160.00
			LMD 30 LANDSCAPING MAINT-JUN	
			012.8500.4585	720.00

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Voucher	Date	Vendor	Description/Account	Amount
87515	7/5/2023	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 31 LANDSCAPING MAINT-JUN	
			012.8500.4585	470.00
			LMD 34 LANDSCAPING MAINT-JUN	
			012.8500.4585	260.00
			LMD 35 LANDSCAPING MAINT-JUN	
			012.8500.4585	182.00
			LMD 36 LANDSCAPING MAINT-JUN	
			012.8500.4585	280.00
			LMD 37 LANDSCAPING MAINT-JUN	
			012.8500.4585	350.00
			LMD 39 LANDSCAPING MAINT-JUN	
			012.8500.4585	455.00
			LMD 43 LANDSCAPING MAINT-JUN	
			012.8500.4585	150.00
			LMD 44 LANDSCAPING MAINT-JUN	
			012.8500.4585	2,542.00
			LMD 47 LANDSCAPING MAINT-JUN	
			012.8500.4585	176.00
			LMD 48 LANDSCAPING MAINT-JUN	
			012.8500.4585	2,070.00
			LMD 54 LANDSCAPING MAINT-JUN	
			012.8500.4585	512.00
			LMD 55 LANDSCAPING MAINT-JUN	
			012.8500.4585	450.00
			LMD 59 LANDSCAPING MAINT-JUN	
			012.8500.4585	20.00
			LMD 61 LANDSCAPING MAINT-JUN	
			012.8500.4585	310.00
			LMD 63 LANDSCAPING MAINT-JUN	
			012.8500.4585	100.00
			LMD 70 LANDSCAPING MAINT-JUN	
			012.8500.4585	550.00
			LMD 76 LANDSCAPING MAINT-JUN	
			012.8500.4585	150.00
			LMD 68 LANDSCAPING MAINT-JUN	
			012.8500.4585	490.00

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Voucher	Date	Vendor	Description/Account	Amount
87515	7/5/2023	005326 RP LANDSCAPE & IRRIGATION	(Continued) LMD 69 LANDSCAPING MAINT-JUN 012.8500.4585 LMD 73 LANDSCAPING MAINT-JUN 012.8500.4585 LMD 20 BASELINE LANDSCAPING MAINT-JUN 012.8500.4585	95.00 245.00 166.00 Total : 29,529.00
87516	7/5/2023	000022 SB CO AUDITOR/CONTROLLER	LAFCO 23/24 APPORTIONMENT LAFCO 23/24 APPORTIONMENT 001.1000.4346	4,094.20 Total : 4,094.20
87517	7/5/2023	002149 SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL 1/23-3/31/23 ANIMAL CONTROL 1/23-3/31/23 001.2200.4565	122,625.00 Total : 122,625.00
87518	7/5/2023	005731 SITEONE LANDSCAPE SUPPLY, LLC	AURANTIA PARK: WEED KILLER (ALL NATURAL) AURANTIA PARK: WEED KILLER (ALL NATURAL) 001.6000.4206 LMD#17: WATER EFFICIENCY SUPPLIES LMD#17: WATER EFFICIENCY SUPPLIES 012.8500.4206 CORP YARD: MAINTENANCE SUPPLIES CORP YARD: MAINTENANCE SUPPLIES 004.8310.4045 COMM PARK: MAINTENANCE SUPPLIES COMM PARK: MAINTENANCE SUPPLIES 001.6000.4045 PARKS: MAINTENANCE SUPPLIES PARKS: MAINTENANCE SUPPLIES 016.8540.4206 CORP YARD: SMALL TOOLS CORP YARD: SMALL TOOLS 004.8310.4203	367.85 495.40 368.47 1,799.60 3,995.68 358.86 Total : 7,385.86

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Voucher	Date	Vendor	Description/Account	Amount
87519	7/5/2023	004851 SOUTHWEST AERIAL & CRANE	VEH #103-MAINTENANCE VEH #103-MAINTENANCE 004.8310.4240	996.00 Total : 996.00
87520	7/5/2023	000208 STAPLES CREDIT PLAN	COUNCIL: WIFI ROUTER COUNCIL: WIFI ROUTER 030.8495.4349 OFFICE SUPPLIES OFFICE SUPPLIES 001.6020.4200 20% RECYCLED INDEX TABS (1-25) 001.6020.4200 20% RECYCLED INDEX TABS (26-50) 001.6020.4200	161.60 80.80 9.15 9.15 Total : 260.70
87521	7/5/2023	005332 STATE OF CALIFORNIA	2022/2023 AUDIT CONFIRMATIONS 2022/2023 AUDIT CONFIRMATIONS 001.1700.4510	150.00 Total : 150.00
87522	7/5/2023	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SERVICES EMPLOYEE SUPPORT SERVICES-JUN 001.1600.4537	150.00 Total : 150.00
87523	7/5/2023	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-JUL LONG TERM DISABILITY-JUL 001.1180 LONG TERM DISABILITY-JUL 004.1180 LONG TERM DISABILITY-JUL 010.1180 LONG TERM DISABILITY-JUL 023.1180 LONG TERM DISABILITY-JUL 041.1180	774.56 58.92 40.60 10.78 25.69

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
87523	7/5/2023	000226 UNUM LIFE INSURANCE	(Continued) LONG TERM DISABILITY-JUL 070.1180	55.29
Total :				965.84
87524	7/5/2023	006152 WORK BOOT WAREHOUSE	UNIFORMS: RAMIREZ UNIFORMS: RAMIREZ 001.4600.4249	238.16
Total :				238.16
87525	7/5/2023	006001 YUNEX LLC	COLE & BASELINE-CROSSWALK REPAIR COLE & BASELINE-CROSSWALK REPAIR 004.8310.4580	9,489.00
			3RD & CENTRAL-KD STL #30325H 3RD & CENTRAL-KD STL #30325H 013.8510.4664	2,033.40
			BASELINE/MCKINLEY - KD 332 CABINET BASELINE/MCKINLEY - KD 332 CABINET 004.8310.4580	12,925.35
			3RD & PALM-INST STL #30325H 3RD & PALM-INST STL #30325H 013.8510.4664	4,600.00
			3RD & CENTRAL-INST STL #30281H 3RD & CENTRAL-INST STL #30281H 013.8510.4664	4,600.00
			3RD & CENTRAL-KD STL #30281H 3RD & CENTRAL-KD STL #30281H 013.8510.4664	1,203.36
Total :				34,851.11
1002402628	7/5/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-JUL PERS HEALTH-JUL 001.1150	12,196.11
			PERS HEALTH-JUL 004.1150	2,651.29
			PERS HEALTH-JUL 010.1150	1,686.45
			PERS HEALTH-JUL	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1002402628	7/5/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			012.1150	197.62
			PERS HEALTH-JUL	
			016.1150	197.62
			PERS HEALTH-JUL	
			041.1150	333.42
			PERS HEALTH-JUL	
			070.1150	316.66
			PERS HEALTH-JUL	
			001.1450.3511	73.58
			PERS HEALTH-JUL	
			041.9500.3515	2,000.00
Total :				19,652.75
1002402630	7/5/2023	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS RETIREMENT 23/24	
			PERS RETIREMENT 23/24	
			024.8470.3560	582.88
			PERS RETIREMENT 23/24	
			010.3830.3560	13,989.08
			PERS RETIREMENT 23/24	
			001.1200.3560	29,143.91
			PERS RETIREMENT 23/24	
			001.1450.3560	25,063.77
			PERS RETIREMENT 23/24	
			001.1600.3560	2,914.39
			PERS RETIREMENT 23/24	
			001.1700.3560	46,630.26
			PERS RETIREMENT 23/24	
			001.3200.3560	25,063.76
			PERS RETIREMENT 23/24	
			001.4100.3560	61,202.21
			PERS RETIREMENT 23/24	
			001.4200.3560	32,641.18
			PERS RETIREMENT 23/24	
			001.4500.3560	23,898.01
			PERS RETIREMENT 23/24	
			001.4600.3560	47,213.13

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1002402630	7/5/2023	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			PERS RETIREMENT 23/24	
			001.6000.3560	13,406.20
			PERS RETIREMENT 23/24	
			001.6010.3560	11,657.56
			PERS RETIREMENT 23/24	
			001.6020.3560	8,743.17
			PERS RETIREMENT 23/24	
			004.8310.3560	57,122.06
			PERS RETIREMENT 23/24	
			012.8500.3560	6,994.54
			PERS RETIREMENT 23/24	
			016.8540.3560	6,994.54
			PERS RETIREMENT 23/24	
			023.3890.3560	5,245.90
			PERS RETIREMENT 23/24	
			041.9500.3560	4,080.15
			PERS RETIREMENT 23/24	
			042.9510.3560	23,315.13
			PERS RETIREMENT 23/24	
			070.7000.3560	8,743.17
			Total :	454,645.00
46 Vouchers for bank code : wfb				Bank total : 2,265,511.52
46 Vouchers in this report				Total vouchers : 2,265,511.52



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer *AD*
Leticia Nava-Cruz, Assistant Director of Administrative Services *LNC*

SUBJECT: Treasurer's Report for May 2023

RECOMMENDATION: City Council to receive and file the Treasurer's Report for May 2023

FISCAL IMPACT:

Cash and Investments:	
General Fund	\$16,307,766.26
Special Revenue Funds	\$39,154,003.74
Internal Service Funds	\$ 4,674,183.24
Capital Projects Funds	\$20,588,876.61
Agency Funds	\$ 2,421,958.22
Housing Authority Fund	\$ 3,644,686.67
SARDA Funds	\$ 3,823,798.84

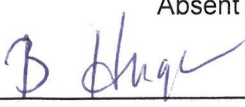
PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank.

Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments.

Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is \$75M.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
City Clerk		City Manager	

CITY OF HIGHLAND
Treasurer's Report
as of May 31, 2023

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account (reconciled book balance)	14,831,049.26

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
California Treasurer's Local Agency Investment Fund (LAIF)	n/a	2.993%		
General Fund			11,629,821.86	
Special Revenue Funds			22,424,503.00	
Internal Service Funds			5,185,985.00	
Capital Projects Funds			19,649,255.00	
Total City LAIF Funds				58,889,564.86
Housing Authority Fund			3,619,550.62	
Total Housing Authority LAIF Funds				3,619,550.62
Total LAIF Funds				62,509,115.48

- 1) Maximum limits on accounts are \$75M City and \$75M Housing Authority.
- 2) Market Value is based on the March 31, 2023 applicable percentage of 0.986510329.
- 3) Market Value is \$61,665,888.08 (\$62,509,115.48 x 0.986510329).

California Asset Management Program (CAMP)	n/a	5.160%		
General Fund			3,147,682.62	
Special Revenue Funds			1,612,133.00	
Capital Projects Funds			5,913,264.00	
Total CAMP Funds				10,673,079.62

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1				
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	104,919.45	104,919.45
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	505,988.47	505,988.47
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	187,146.42	187,146.42
Community Facilities District (CFD) 2001-1				
Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	327,964.30	327,964.30
Interest Account #217795001				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	-	-
Principal Account #217795002				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	-	-
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	26,374.51	26,374.51
Surplus Fund #217795004				
US Bank Money Market Account CUSIP #8AMMF0AP6	n/a	0.00%	29,279.59	29,279.59
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	10,802.80	10,802.80
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	25,908.20	25,908.20
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #8AMMF0390	n/a	0.00%	9,583.04	9,583.04
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				1,227,966.78

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001	n/a	4.70%	14,754.00	14,754.00
Federated Treasury Obligations CUSIP #60934N872				
Interest Fund 786709002	n/a	4.70%	1,014.38	1,014.38
Federated Treasury Obligations CUSIP #60934N872				
Principal Fund 786709003	n/a	0.00%	-	-
Federated Treasury Obligations CUSIP #60934N872				
Reserve Fund 786709004	n/a	4.70%	175,162.13	175,162.13
Federated Treasury Obligations CUSIP #60934N872				
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000	n/a	4.70%	185,798.24	185,798.24
Federated Treasury Obligations CUSIP #60934N872				
Interest Fund 268777001	n/a	4.70%	18,327.58	18,327.58
Federated Treasury Obligations CUSIP #60934N872				
Principal Fund 268777002	n/a	0.00%	-	-
Federated Treasury Obligations CUSIP #60934N872				
Reserve Fund 268777004	n/a	4.70%	961,685.13	961,685.13
Federated Treasury Obligations CUSIP #60934N872				
Expense Account 268777006	n/a	4.70%	13,876.36	13,876.36
Federated Treasury Obligations CUSIP #60934N872				
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000	n/a	4.70%	2,294.24	2,294.24
Federated Treasury Obligations CUSIP #60934N872				
Interest Fund 259928001	n/a	4.70%	0.38	0.38
Federated Treasury Obligations CUSIP #60934N872				
Principal Fund 259928002	n/a	0.00%	-	-
Federated Treasury Obligations CUSIP #60934N872				
TOTAL INVESTMENTS US BANK (SARDA)				<u>1,372,912.44</u>
TOTAL CASH AND INVESTMENTS				<u><u>90,615,273.58</u></u>

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

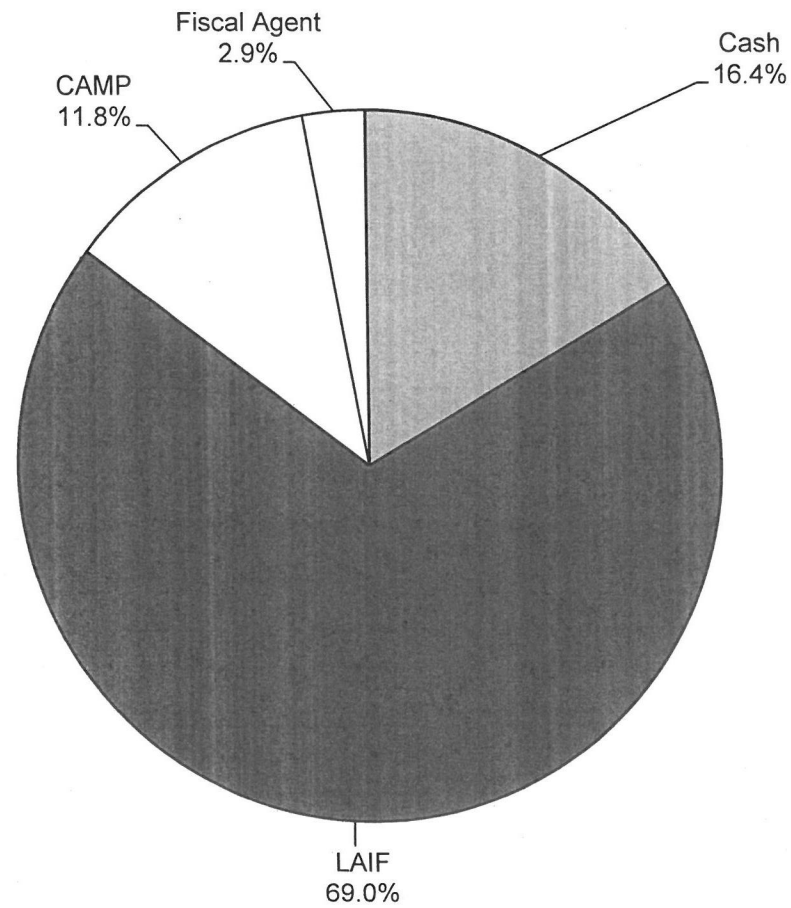
SIGNED:

Joseph A. Hughes
CITY MANAGER

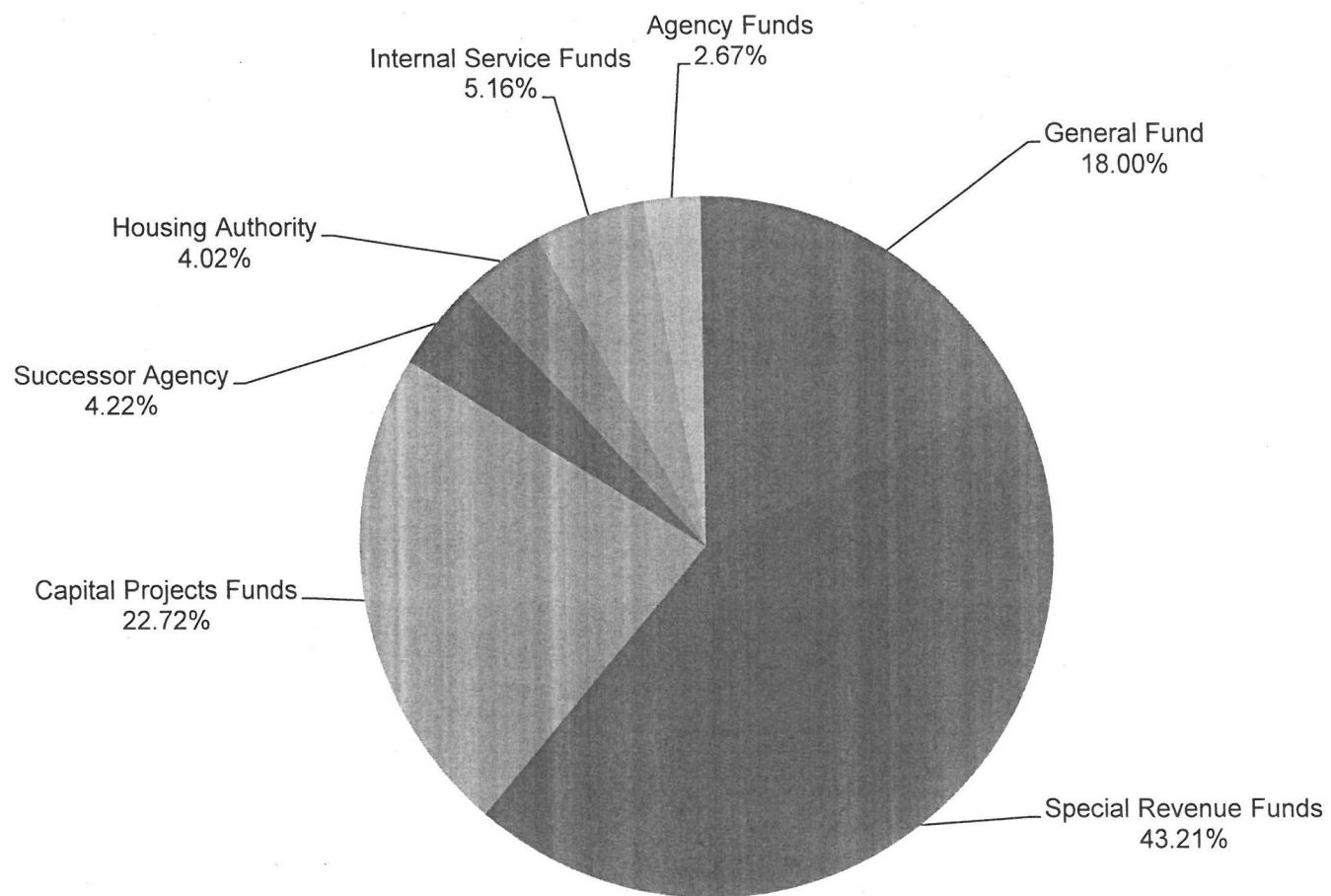
SIGNED:

Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

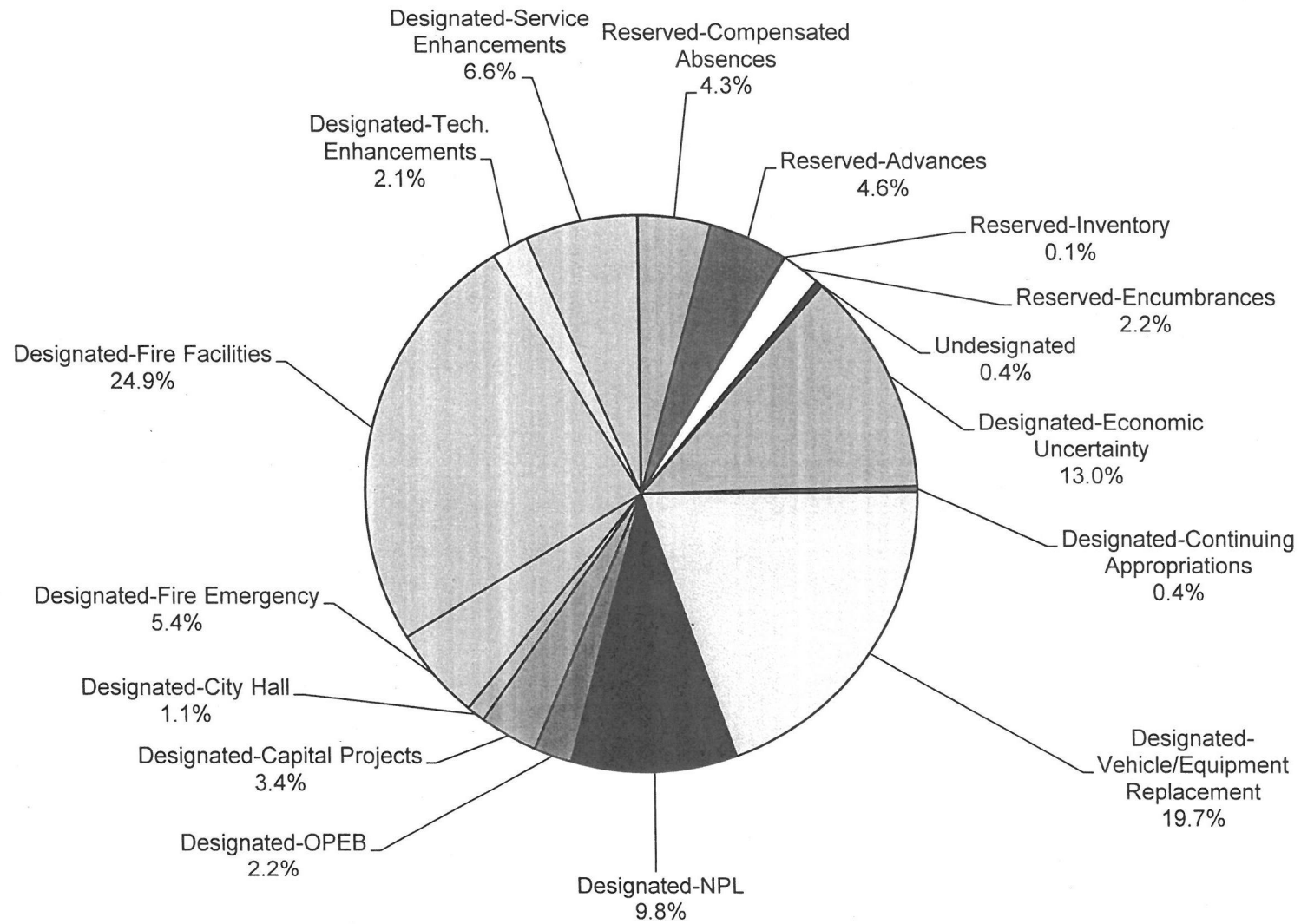
Treasurer's Report



Cash & Investments



General Fund Reserves





STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph Hughes, City Manager

REVIEWED BY: Betty Hughes, MMC, City Clerk
Chuck Dantuono, Director of Administrative Services/City Treasurer
Dana Calkins, George Hills Company, Claims Adjuster

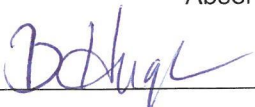
PREPARED BY: Alondra Muñoz, Deputy City Clerk

SUBJECT: Claim Consideration – Jehad Abujoudeh

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The claim was received in the City Clerk's Office on June 12, 2023. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

C:\MyFiles\WPDATA\StaffReports\cc special STF.wpd

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

June 29, 2023

Betty Hughes
City of Highland

RE: Client: City of Highland
 Claim Number: GHC0059085
 Date of Loss: 01/08/2023
 Claimant: Jihad Abujoudeh

Dear Ms. Hughes:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

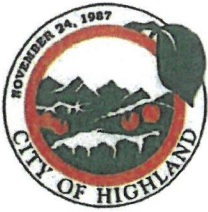
Please provide us with a copy of the notices sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com



RECEIVED

JUN 12 2023

**CITY OF HIGHLAND
CITY CLERK**

Do not write in this space.
For office use only:

Received: _____

By: B. Hugg
☒ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Jehad Samer Abujoudeh
 - a. Complete Address of Claimant, including City, State and Zip Code:
5675 Blythe Ave
Highland, CA 92346
 - b. Phone Number _____
 - c. Date of Birth _____

d. Driver's License/State Identification Card Number:

Issued by which State: CA

X Driver's License Identification Card

Expiration Date: _____

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

Andrew R. Myers- Brown, Koro & Romag, LLP

4400 Coldwater Canyon Ave, Suite 200, Studio City, CA 91604

3. Occurrence or event from which the claim arises:

a. Date of occurrence 01/08/2023

b. Time of occurrence approximately 2:30pm

c. Place of occurrence (Exact and specific location)

At or about the intersection of Baseline Street and McKinley Ave in the

City of Highland, County of San Bernardino, State of California

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

See Attachment 1

e. What particular action by the City, or its employees, caused the alleged damage or injury?

See Attachment 1

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

See Attachment 1

5. Give the name(s) of the City employee(s) causing the damage or injury:

Darius Stallworth- driver

6. Name and address of any other person injured:

unknown

7. Name and address of the owner of any damaged property:

unknown

8. Damages Claimed:

- a. Amount claimed as of this date: \$ According to proof
- b. Estimate amount of future costs: \$ According to proof
- c. Total amount claimed: \$ According to proof
- d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

Wrongful death damages sustained by claims resulting from death
of son, Faris Abujoudeh.

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. pending Traffic Collision report for witness information.
- b. _____
- c. _____
- d. _____
- e. _____

10. Any additional information which might be helpful in considering this claim:

See Attachment 1

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Los Angeles, CA

City and State

Date: 6/7/2023

Andrew R Myers

Signature of Claimant

Andrew R. Myers

Printed name of person signing above

ATTACHMENT 1

I. LIABILITY/CAUSATION

On or about January 8, 2023, at or about the intersection of Baseline Street and McKinley Avenue in the City of Highland, County of San Bernardino, State of California (ROADWAY), a vehicle collision occurred between a vehicle and motorcycle which was driven by claimant's deceased son Faris Abujoudeh (decedent) causing fatal injuries. Decedent, Faris Abujoudeh a was driving his motorcycle on Baseline Street when a vehicle made an illegal U-turn in front of decedent causing the collision.

The City of Highland and its employees, agents and/or independent contractors acting within the course and scope of their employment, and/or agency, negligently and carelessly maintained, owned, operated, designed, constructed and/or managed the roadway/intersection, and its surrounding/adjacent areas/property and its ongoing repair/construction, so as to cause the aforementioned automobile collision creating a dangerous condition or dangerous conditions concerning the roadway/intersection, construction/repairs project(s), roadway signage leading up to the intersection, roadway markings leading up to the intersection, and vehicle/traffic instruction/control/devices as to confuse drivers, obstruct their view of the other vehicles and traffic in the areas/roadway/intersection and create a dangerous condition for drivers. The City of Highland had notice of this dangerous condition and/or design for a period of time that they should have protected against the dangerous condition and/or design.

II. DAMAGES

As a result of the fatal collision, claimant, sustained the following damages (including, but not limited to as investigations are ongoing):

- Fatal injuries/death to her son.
- Unlimited Civil Case (over \$25,000).
- Claimant has incurred and will incur actual, special, general damages, as allowed by the law within the jurisdiction of the Superior Court, including Past and Future General Damages (non-economic), including but not limited to the loss of decedent's love, companionship, comfort, care, assistance, protection, affection, society, moral support, training and guidance. Additional, financial support, loss of gifts or benefits, funeral, and burial expenses; and any other general damages available to claimant for the death of her son under California law.

III. ATTACHED EXHIBIT(S)

Exhibit 1 Death Certificate

PROOF OF SERVICE

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES)

I, MONICA MENDOZA, state that I am employed in the aforesaid County, State of California; I am over the age of eighteen years and not a party to the within action; my business address is 4400 Coldwater Canyon Avenue, Suite 200, Studio City, California 91604. On the date shown below, I served the foregoing document described as: **JEHAD ABUJOUEH'S CLAIM AGAINST THE CITY OF HIGHLAND** by placing a true copy thereof enclosed in a sealed envelope addressed as follows:

City Clerk, City of Highland 27215 Base Line Highland, CA 92346	
---	--

- ☒ **BY MAIL:** I am readily familiar with this firm's practice of collection and processing of correspondence for mailing with the United States Postal Service the same day in the ordinary course of business pursuant to C.C.P. § 1013(a).
- ☐ **BY FACSIMILE:** In addition to service by mail as set forth above, a copy of said document(s) were also delivered by facsimile transmission to the addressee pursuant to C.C.P. § 1013(e).
- ☐ **BY ELECTRONIC MAIL:** I transmitted a true copy of said document(s) by electronic mail, and no error was reported. Said electronic mail transmission(s) were directed as indicated on the service list pursuant to C.C.P. § 1010.6(4).
- ☐ **BY EXPRESS MAIL:** I caused said document(s) to be deposited in a box or other facility regularly maintained by the express service carrier providing overnight delivery pursuant to C.C.P. § 1013(c).
- ☐ **BY PERSONAL SERVICE:** I hand-delivered said document(s) to the office of the addressee, using an attorney service and/or messenger, pursuant to C.C.P. § 1011.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed on June 7, 2023, at Studio City, California.

Monica Mendoza
MONICA MENDOZA



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director & 
Kim Stater, Assistant Community Development Director 

PREPARED BY: Ash Syed, Associate Planner 

SUBJECT: Second Reading of Zone Change (ZC 23-001): Ordinance No. 460 of the City of Highland changing the zoning designation of seven (7) parcels from Industrial (I) to Business Park (BP).

LOCATION: Northeast corner of Palm Avenue and 5th Street.
Assessor's Parcel Number(s): 1201-311-02, 1201-311-03, 1201-311-04, 1201-311-05, 1201-301-14, 1201-301-15, & 1201-301-19

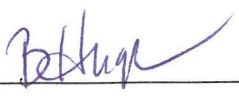
OWNER / APPLICANT: Harikrishna Gas, Inc.

RECOMMENDATION: The City Council conduct a second reading of Zone Change (ZC 23-001), read by title only, and waive further reading of Ordinance No. 460 changing the zoning designation of seven (7) parcels from Industrial (I) to Business Park (BP).

PREVIOUS ACTION: On May 9, 2023, the City Council held a public hearing to review Zone Change (ZC 22-001) to change the land use and zoning designation of seven (7) parcels comprising a 1.9 acre site at the northeast corner of Palm Avenue and 5th Street from Industrial (I) to Business Park (BP) as well as Mitigated Negative Declaration (ENV 23-002).

The City Council also introduced Ordinance No. 460 to change the zoning designation of the seven (7) parcels comprising the 1.9 acre project site from Industrial (I) to Business Park (BP). It would be appropriate for the City Council to conduct a second reading and adopt Ordinance No. 460.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>6</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

 _____
City Clerk

 _____
City Manager

City Council
July 11, 2023

ATTACHMENTS: 1. Ordinance No. 460
Exhibit 1: Existing Zoning Designation
Exhibit 2: Proposed Zoning Designation

Attachment 1:
Ordinance No. 460

ORDINANCE NO. 460

AN ORDINANCE OF THE HIGHLAND CITY COUNCIL, APPROVING ZONE CHANGE (ZC 22-001) TO MODIFY THE ZONING DESIGNATION OF SEVEN (7) PARCELS FROM INDUSTRIAL (I) TO BUSINESS PARK (BP) RELATED TO A DEVELOPMENT CONSISTING OF A 4,042 SQUARE FOOT FUEL CANOPY FOR SIX (6) GASOLINE PUMPS, A 2,520 SQUARE FOOT FUEL CANOPY FOR THREE (3) DIESEL PUMPS, A 1,387 SQUARE FOOT AUTOMATED CARWASH, AND A 4,620 SQUARE FOOT CONVENIENCE STORE AT THE NORTHEAST CORNER OF PALM AVENUE AND 5TH STREET.

ASSESSOR'S PARCEL NUMBERS:

1201-301-14, -15, -19, and 1201-311-02, -03, -04, -05

APPLICANT: HARIKRISHNA GAS, INC.

WHEREAS, on October 10, 2022, the Applicant submitted an application for Zone Change (ZC 22-001) to modify the zoning designation from Industrial (I) to Business Park (BP) pertaining to the development of a 4,042 square foot fuel canopy for six (6) gasoline pumps, a 2,520 square foot fuel canopy for three (3) diesel pumps, a 1,387 square foot automated carwash, and a 4,620 square foot convenience store at the northeast corner of Palm Avenue and 5th Street;

WHEREAS, the City of Highland is the Lead Agency, and is charged with the responsibility of deciding whether to approve the proposed project. An Initial Study and Mitigated Negative Declaration were prepared and circulated in accordance with state and local law to be considered by the City Council at the May 9, 2023 public meeting;

WHEREAS, the Planning Commission of the City of Highland, conducted a Public Hearing on the subject Project, concluded the Hearing on that date, and adopted Resolution No. 23-011, recommending to the City Council to introduce an Ordinance for Zone Change (ZC 22-001) as discussed;

WHEREAS, the Highland City Council held a public hearing on May 9, 2023, at 6:00pm, with a second reading held on July 11, 2023, and notice of said public hearing(s) have been duly given, as required by law and in accordance with the provisions of the Highland Municipal Code, to hear and consider evidence for and against said Zone Change (ZC 22-001).

NOW THEREFORE, it is hereby found, determined and resolved by the Highland City Council as follows:

Section 1. The Highland City Council finds that all of the facts set forth herein above are true and correct.

Section 2. Per Goal 2.13 of the Highland General Plan Land Use Element, *"the 5th Street Corridor represents an excellent opportunity to capture potential employment growth. To position Highland to take advantage of this increased demand, the Land Use Plan for the 5th Street Corridor is dominated by Business Park and Industrial land uses"*. Both Business Park

(BP) and Industrial (I) uses are similar in nature and intensity, and per Section 16.24 of the Highland Municipal Code, share the majority of permitted uses.

Section 3. The Applicant is seeking to develop a vehicle fueling station at the proposed site. Its current Industrial (I) and zoning designation does not permit this use. Because the site is located at a major intersection with similar retail related uses, the Applicant is seeking a change to Business Park (BP), which would allow a fueling station upon approval of a Conditional Use Permit.

Section 4. Findings of Fact for Zone Change (ZC 22-001):

Based on the Findings below, the Highland City Council does hereby find:

- a. The proposed zone change is consistent with the goals, objectives, policies, and programs of the municipal code, and will not result in any inconsistencies within the municipal code:

Response: Per Section 16.24 of the Highland Municipal Code, vehicle fueling stations are not permitted within this zoning designation. However, per Goal 2.13 of the Highland General Plan Land Use Element, “the 5th Street Corridor represents an excellent opportunity to capture potential employment growth. To position Highland to take advantage of this increased demand, the Land Use Plan for the 5th Street Corridor is dominated by Business Park and Industrial land uses”. Both Business Park (BP) and Industrial (I) uses are similar in nature and intensity, and per Section 16.24 of the Highland Municipal Code, share the majority of permitted uses. Further, the properties located at the three (3) other corners of the Palm Avenue and 5th Street intersection are each zoned for Business Park (BP) uses with the southeast and southwest corners already featuring fueling station uses.

- b. The proposed zone change will not adversely affect the public health, safety or general welfare.

Response: The proposed project has been reviewed by Planning, Engineering, Building and Safety, the Fire Department and the Police Department and certain conditions of approval that are necessary and proper to safeguard and protect the public health, safety, and welfare have been implemented. That being the case, the approval of a zone change for the proposed project is will not adversely affect the public health, safety, or general welfare.

- c. The proposed zone change is consistent with the purposes and intent of this title, unless such amendment proposes to change, supplement, or alter any part of this title, whereas, said zone change must be consistent with all of the applicable sections including these findings.

Response: Section 16.24 of the Highland Municipal Code includes the development standards and requirements pertaining to projects within

employment districts. While fueling stations are not permitted within the Industrial (I) zone, they are permitted within the Business Park (BP) zone. Both Business Park (BP) and Industrial (I) uses are similar in nature and intensity, and per Section 16.24 of the Highland Municipal Code, share the majority of permitted uses. Further, the properties located at the three (3) other corners of the Palm Avenue and 5th Street intersection are each zoned for Business Park (BP) uses with the southeast and southwest corners already featuring fueling station uses.

- d. The potential environmental impacts of the proposed zone change are insignificant or there are overriding considerations which outweigh the potential impacts.

Response: An Initial Study was prepared for the project and potential impacts to air quality, biological resources, tribal/cultural resources, noise, as well as geology and soils were identified. Project specific mitigation measures have been included to reduce said impacts to below a level of significance and the list of measures have been included in the Mitigation Monitoring and Reporting Program (MMRP). Based upon the Findings of the Initial Study and adoption of the Mitigation Measures, the Project will not have a significant impact upon the environment.

Section 5. An Initial Study was prepared for the project and potential impacts to air quality, biological resources, tribal/cultural resources, noise, as well as geology and soils were identified. Project specific mitigation measures have been included to reduce said impacts to below a level of significance and the list of measures have been included in the Mitigation Monitoring and Reporting Program (MMRP).

A Notice of Intent to Adopt a Mitigated Negative Declaration (MND) was circulated through the California State Clearinghouse and made available for public comment between February 6, 2023 and March 8, 2023. The Notice was mailed to surrounding property owners within 300 feet as well as interested agencies and parties at their request. The Notice was also posted on the City's website, outside City Hall, the Sam J. Racadio Library and Environmental Learning Center, and Fire Station #1.

Based upon the Findings of the Initial Study and adoption of a Mitigation Monitoring and Reporting Program, the Project will not have a significant impact upon the environment.

Section 6. Within fifteen (15) days following the passage of this Ordinance, the City Clerk shall publish an/or post this Ordinance as required by state law and City resolution.

Section 7. The Mayor is hereby directed to attest to the adoption of this Ordinance by signing where indicated below and the City Clerk shall publish and/or post this ordinance according to applicable law.

Exhibit 1 includes the Existing Zoning Designation

Exhibit 2 includes the Proposed Zoning Designation

PASSED, APPROVED and ADOPTED this 11th day of July 2023

Larry McCallon, Mayor

ATTEST:

Betty Hughes, MMC
City Clerk

APPROVED AS TO FORM:

Maricela E. Marroquin
City Attorney

Exhibit 1:
Existing Zoning Designation



Existing Zoning

Exhibit 2:

Proposed Zoning Designation



Proposed Zoning



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph Hughes, City Manager

PREPARED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

SUBJECT: Engineering Resources of Southern California (ERSC) Amendment for Professional Design Services – Sycamore Drive Storm Drain, Project sdr06002

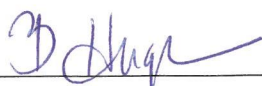
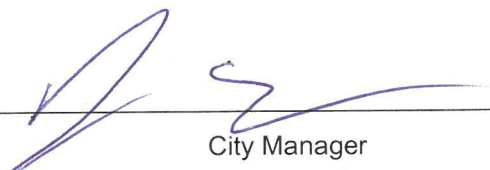
RECOMMENDATION: It is recommended that the City Council:

1. Approve an amendment to the professional services agreement with ERSC for design revisions and construction support for the Sycamore Drive Storm Drain, Project sdr06002; and
2. Authorize the City Manager to approve contract amendments up to 10% of the revised contract amount.

FISCAL IMPACT: The proposed fee, based on actual time and material, is not-to-exceed \$22,885.00. The 10% contingency of the revised contract amount will be used to cover any additional services, if needed and requested by City staff, during the course of the project. The funding source for this project is American Rescue Plan Act (ARPA) funds.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City's 5-Year Capital Improvement Program includes Project sdr06002 to construct a 54"-diameter storm drain along Bledsoe Creek located on the north side of Sycamore Drive east of Streater Drive. The project will complete the underground Bledsoe Creek storm drain system between Streater Drive and Church Street by replacing the existing open drainage ditch with 1,250 feet of underground pipes. The storm drain maintenance road will be constructed with trail fencing and also be used as a community trail. The City has acquired all the public easements necessary for construction and maintenance of the proposed drainage and trail improvements.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

On April 23, 2019, the City Council approved ERSC's design services proposal in the amount of \$32,672. The scope of service includes preparation of contract documents (plans, specifications and cost estimates), and providing technical assistance during the bid advertisement and construction phase.

On May 19, 2022, the City Council approved a budget adjustment to reallocate RDA 2007 funds from this project to the 3rd/5th Street Corridor Improvement Project. By this time the design of the Sycamore Drive Storm Drain Project was substantially completed but alternative storm pipe material and other minor site improvements were necessary. HP pipe is not manufactured to a 54-inch diameter. Modifications to the design are needed for a 60-inch HP pipe. Inverts for 60-inch HP Pipe and 54-inch RCP will be included in the design as an alternative bid to determine which is more cost-effective for the City.

On October 11, 2022, the City Council approved the use of American Rescue Plan Act (ARPA) funds for seven (7) Public Works Projects including the Sycamore Drive Storm Project. In late 2022, City staff reached out to ERSC to inform them that the Sycamore Drive Storm Project was funded for construction and requested a cost proposal for completion of design. ERSC provided a cost proposal in the amount of \$22,885 to finalize the plans, specifications and estimate, and provide bid and construction support. The revised total contract amount is \$55,557.

It is recommended that the negotiated amendment for additional professional design services with ERSC be approved.

Attachments: Location Map
 ERSC Proposal dated February 28, 2023

M:\PUBWRK\sdr06002 Sycamore SD\Design Services Stf Rpt 7.11.23



Location Map



03017.148

February 9, 2023 *Revised February 28, 2023*

Carlos Zamano, P.E.
City of Highland
27215 Base Line
Highland, CA 92346

SUBJECT: SYCAMORE DRIVE STORM DRAIN, sdr06002 –PROPOSAL FOR FINAL DESIGN REVISIONS

Dear Carlos:

In response to the City's request, **Engineering Resources of Southern California, Inc. (ERSC)** submits our proposal to completion of design of the Sycamore Drive Storm Drain project. Project scope involves the installation of a storm drain between the existing 54-inch storm drain completed for Tract 17263 at the easterly terminus of Sycamore Drive and an existing 72-inch storm drain to the southwest, a distance of approximately 1,250 feet and in the alignment of an existing 10-foot-wide concrete channel. Work on the storm drain project was conducted approximately 12 years ago and discontinued. In 2019 ERSC was contracted with the City to resume preparation of plans, specifications and estimates (PS&E) on the storm drain project and obtained a level of completeness when again the project was put on hold due to lack of funding for construction.

In late 2022, the City contacted **ERSC** and indicated that funding for construction was now available and requested of ERSC to prepare a cost proposal for completion of the PS&E taking into consideration alternative pipe material and related sizes along with minor site improvements. This effort, then, will entail a resumption and revision of the design and preparation of PS&E for the project.

Concerning the larger, alternative material consideration, research conducted by ERSC and City staff has resulted in the decision to seek bids for 54-inch RCP and 60-inch HP pipe, a polypropylene material, of triple-wall construction as an alternative bid item. However, HP pipe is not made to a 54-inch diameter, thus the 60-inch diameter reference.

ERSC proposes to revise and complete the storm drain design and prepare PS&E for the project. Services and tasks are anticipated to include the following:

1. Finalize Plans, Specifications & Estimates in order for City to advertise the project for bid.
 - a. Plans will incorporate the 60" HP Pipe design. Inverts for both the 60" HP Pipe and 54" RCP will be identified in the profile.
 - b. Specifications will be written in SSPWC, 2015 edition and include HP Pipe and sanitary sewer pipe.
 - c. Cost estimate will be updated with current construction costs. Alternative Bid item for HP Pipe will be included in Bid Schedule along with any new item. All quantities will be checked and updated.

- d. A length of sewer pipe will be added to the plans to be located under the storm drain improvements. This will eliminate the future need to trench under the storm drain when the property is developed and connection to a City sewer in Sycamore Drive is required.
- 2. Provide Bid Support to the City.
 - a. Support City Staff to respond to bid inquiries and question related to the plans and specifications during the bid period.
 - b. Assist the City in the preparation of addenda should they be required.
 - c. Submit written responses to the City for all Contractor inquiries within two (2) working days of receipt of request.
- 3. Provide Construction Phase Support
 - a. Attend Pre-Construction meeting.
 - b. Provide review of shop drawings, materials/product submittals for conformance with the plans and specifications.
 - c. Review Change Orders (CO) and answer Request for Information (RFI).
 - d. Prepare Record Drawings at completion of Project.
- 4. Project Management
 - a. Coordinate final PS&E with City.
 - b. Prepare monthly invoices and progress reports.
- 5. Work in Progress
 - a. ERSC has continued to do minor tasks on the Project at the request of the City over the past year. These costs are included in this Proposal.

ERSC will complete the services described for Tasks 1-5 above, on a time and materials basis, with a not to exceed amount of \$22,885.00. Invoicing will be in accordance with ERSC's Schedule of Hourly Billing Rates currently in effect. Derivation of the estimated fee is indicated on the accompanying spreadsheet tabulation.

We thank you for the opportunity of submitting our proposal for the continuance and completion of this project. Should there be any questions, do not hesitate to contact me.

Respectfully,



Lori J. Askew
Principal Engineer

Encl.

cc: Jennifer Cioffi, P.E.

S:\Highland, City of\03017148-Sycamore Storm Drain & Trail\Proposal

FEE SCHEDULE

City of Highland

Engineering Design Services for Completion of Sycamore Storm Drain - Phase 2

Job Number: 03-017.148

TASK NO.	DESCRIPTION	Project Manager - Principal Engineer Lori Askew	Project Engineer - Engineer IV Trent Brudin, PE	Engineering Associate III - Jazz Goodie	Administrative Support - Administrative Assistant II	ERSC SUBTOTAL
		\$215	\$165	\$125	\$85	
1.0	Finalize PS&E					
	Plans	2.00	4.00	16.00		\$ 3,090.00
	Specifications	4.00	10.00	2.00		\$ 2,760.00
	Engineer's Estimate	2.00	4.00	2.00		\$ 1,340.00
	SUBTOTAL	\$ 1,720.00	\$ 2,970.00	\$ 2,500.00	\$ -	\$ 7,190.00
2.0	Bid Support					
	Bid Inquiries		6.00		-	\$ 990.00
	Prepare Addenda	3.00	7.00		-	\$ 1,800.00
	SUBTOTAL	\$ 645.00	\$ 2,145.00	\$ -	\$ -	\$ 2,790.00
3.0	Construction Phase Services					
	Pre-Construction Meeting	2.00	2.00		-	\$ 760.00
	Answering RFI's/CCOs, Review Submittals	2.00	16.00	8.00		\$ 4,070.00
	Prepare Record Drawings	1.00	4.00	8.00		\$ 1,875.00
	SUBTOTAL	\$ 1,075.00	\$ 3,630.00	\$ 2,000.00	\$ -	\$ 6,705.00
4.0	Project Management					
	Coordination, Invoicing, Progress Reports	16.00	4.00			\$ 4,100.00
	SUBTOTAL	\$ 3,440.00	\$ 660.00	\$ -	\$ -	\$ 4,100.00
5.0	Work In Progress					
	WIP To Date					\$ 2,100.00
	TOTALS					\$ 22,885.00



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

PREPARED BY: Lawrence A. Mainez, Community Development Director *LM*
Leticia Nava-Cruz, Assist Director of Admin Services *LNC*

SUBJECT: Consideration of a Resolution to adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) pursuant to Title 5 (Business Licenses and Regulations), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax)

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2023 - _____ fixing the Highland Business License Tax on the extraction and/or processing of rock, sand, and gravel (aggregate) for Fiscal Year 2023-2024.

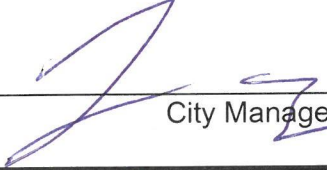
FISCAL IMPACT:

The fiscal impact of the proposed adjustment of the Business License Tax will result in a minor increase of General Fund revenue for Fiscal Year 2023-24. However, there are indications that current economic conditions are slowing, and mining activity may decrease so this adjustment may have less impact on City revenues.

Points Changes*

Current CPI May 2023	128.768
Minus Previous CPI May 2022	123.893
Index Point Change	4.875

*Period of Review is from May 31, 2022, to May 31, 2023.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		File No. _____
Continued _____	Noes _____		
Tabled _____	Abstain _____		
	Absent _____		
			
City Clerk		City Manager	

Percent Change

Index Point Change	4.875
Change in CPI	0.03935 (4.875/123.893 = 0.03935)
Percent Change	3.93 (0.03935x100 = 3.93%)

Proposed Business License Tax Increase

Existing Tax (July 1, 2022)	\$0.2499 per ton
Proposed Tax Increase (July 1, 2023)	\$0.0098 per ton (\$0.2499 x 3.93% = \$0.0098)
Proposed Tax (July 1, 2023)	\$0.2597 per ton

The City of Highland is using the CPI for the *Riverside-San Bernardino-Ontario, CA.* area to be applied to the mining tax.

PUBLIC NOTICE: The required public notice was published twice in the newspaper on June 23, 2023, and June 30, 2023. Staff also notified the two (2) mining operators (CEMEX, and Robertson's Ready Mix), and on July 6, 2022, the Public Hearing Notice was posted on the City's web site and at three locations pursuant to City Council resolution.

BACKGROUND: Pursuant to the Highland Municipal Code Chapter 5.17 (Business Licenses and Regulations), Section 5.17.040 (Rock, Sand, and Gravel [Aggregate] Extraction and Processing Tax), the City Council must consider annually an adjustment to the business license tax on each ton of material excavated from and/or processed in the City as approved by the voters in a special election on November 3, 1998, as Ordinance No. 237 and amended by Ordinance No. 265 (Attachments A and B respectively).

ANALYSIS: Staff has prepared the appropriate Resolution for consideration by the City Council. The proposed adjustment will be from \$0.2499 per ton to \$0.2597 per ton (a 3.93% increase). If the City Council adopts the Resolution, the new rate will be effective back to July 1, 2023. The payment of the license tax is on a quarterly basis and the first payment due to the City on October 1, 2023.

Attachments:

1. Ordinance No. 237 (1998)
2. Ordinance No. 265 (2000)
3. Proposed CC Resolution No. 2023-____ (proposed 2023)

Attachment 1

ORDINANCE NO. 237

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, ADDING CHAPTER 5.17 TO TITLE 5 OF THE HIGHLAND MUNICIPAL CODE, ESTABLISHING A BUSINESS LICENSE TAX ON THE EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL (AGGREGATE)

THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Title 5 of the Highland Municipal Code is hereby amended by adding Chapter 5.17, "Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel (Aggregate)," as follows:

"Chapter 5.17

BUSINESS LICENSE TAX ON EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL (AGGREGATE)

Section:

5.17.010	Purpose
5.17.020	Payment of Business License Tax; Business License Required
5.17.030	Verification of Annual Production.
5.17.040	Rock, Sand and Gravel (Aggregate) Processing and Extraction Tax
5.17.050	Recordkeeping: Retention of Records and Right of Inspection
5.17.060	Failure to Remit Tax When Due: Penalty
5.17.070	Payment of Other Fees or Taxes Not Excused
5.17.080	Exemption from Tax
5.17.090	Taxes a Debt to City: Actions for Collection of Taxes
5.17.100	Misrepresentation
5.17.110	Amendments
5.17.120	General Penalty for Violations
5.17.130	Severability
5.17.140	Effective date

Section 5.17.010. Purpose.

The purpose of this Chapter is to establish a tax on the commercial business of extraction and/or processing of rock, sand and gravel (aggregate) within the City, as a means of generating revenue for the City for municipal purposes and not as a regulatory measure. This business license tax is imposed in the interests of

the health, safety, convenience and welfare of the residents of the City.

Section 5.17.020. Payment of Business License Tax and Business License Required.

A. In addition to the requirements of Chapter 5.04 of this Title 5, there is imposed upon any business engaged in the principal business of extracting and/or processing rock, sand or gravel (aggregate) from or on any real property located within the City, for the purpose of commercial use or sale, a general business license tax in the amount set forth in Section 5.17.040 of this Chapter.

B. Each business which is subject to this Chapter shall, within 45 days of the effective date of this Ordinance, apply for and obtain a business license tax certificate, as part of the business license application, from the Collector. The business license tax certificate application shall include a current topographic map of all permitted extraction sites within the City, at a scale of 1"=200' and shall include the locations of the City limits and permit limits.

C. It is unlawful for any person, whether as principal or agent, or employee, either for himself or for any other person, to transact and carry on any business within the City which is subject to the business license tax established in this Chapter without first having applied for and procured a business license tax certificate from the City to do so, and without having paid the business license tax therefor. Exemptions to this requirement are set forth in Section 5.17.080 of this Chapter.

D. As used in this Chapter, "processed" or "processing" shall include, but not be limited to, the utilization of rock, sand or gravel (aggregate) from any source or location, as a primary ingredient as part of a manufacturing or batching process (such as asphalt or concrete batching) within the City.

E. As used in this Chapter, to be "engaged in business" shall include the acts of extracting rock, sand or gravel (aggregate) from or on any real property located within the City, processing rock, sand or gravel (aggregate), and/or the utilization of rock, sand or gravel (aggregate), from any source or location, as a primary ingredient as part of a manufacturing or batching process within the City. As used in this Chapter, "engaged in business" shall also include the business of extraction and processing of rock, sand or gravel (aggregate) which is sold to a public agency pursuant to bid.

F. Whenever any person is carrying on two or more related activities at the same location and under the same ownership and management, such as extraction and processing of rock, sand or

gravel (aggregate), then in that event the business license tax shall be applied once only to each ton of material extracted or processed, whichever is greater, and a single business license shall be issued. Provided, however, that nothing contained in this Section shall be construed to relieve the payment of two or more business license taxes when required, where two or more separate businesses are conducted in the same location by the same owner and/or management and such businesses are not construed by the Collector to be correlated or allied with each other. An appropriate business license tax as set forth in this Chapter shall be paid for each business.

G. Nothing contained in this Chapter shall be construed to relieve the obligation to obtain a separate business license and to pay the appropriate business license tax required for each business owned or conducted by a separate owner whether or not under the same management.

Section 5.17.030. Verification of Annual Production.

A. In order for the City to verify annual production reporting, each business which is subject to this Chapter shall submit the following information to the Collector:

(1) Each year on or before June 30, production quantities shall be submitted, reported in tons by quarter and cumulatively for the reporting year.

(2) Each year, on or before July 15, a current aerial photograph shall be submitted, of the mining area with City limits and mine permit area clearly identified.

(3) Every five (5) years, on or before July 15, a current topographic map of the business' permitted extractive sites within the City shall be submitted. The topographic map shall be based on aerial photographs taken within 45 days of submittal. The purpose of the topographic maps is to verify reported production quantities.

(4) Weight slips for aggregate materials shall be made available to the City annually, upon request.

B. If the information submitted pursuant to this Section does not adequately quantify annual production, additional information and/or documentation, identified by the City, may be required and shall be provided at the expense of the business.

C. In addition to the measures set forth in this Section, the City may conduct an audit to insure compliance with this Chapter. The expenses incurred in the completion of the audit shall be paid by the City, unless inaccuracies in reporting are identified. Should inaccuracies be identified, the penalties set

forth in Section 5.17.060 shall be assessed, including the cost of the audit.

Section 5.17.040. Rock, Sand and Gravel (Aggregate) Extraction and Processing Tax.

A. Every person who engages in the principal business of extracting and/or processing rock, sand or gravel (aggregate), from or on any real property located within the City, for the purpose of commercial use or sale, shall pay a general business license tax on each ton of material excavated from and/or processed in the City according to the following schedule:

Jan. 1, 1999 to June 30, 1999	\$0.06 per ton.
July 1, 1999 to June 30, 2000	\$0.09 per ton.
July 1, 2000 to June 30, 2001	\$0.12 per ton.

The rate of tax commencing July 1, 2001 shall be \$.14 per ton, adjusted annually in July in accordance with the Consumer Price Index, for all urban consumers for L.A./Anaheim/Riverside (or substantially equivalent index), with the exact rate to be fixed from time to time by Resolution of the City Council, not to exceed \$0.35 per ton.

B. The tax on the processing and/or extraction of rock, sand and gravel (aggregate), and businesses as set forth herein, shall begin on January 1, 1999, and shall be paid and collected by the City quarterly, beginning April 1, 1999. The returns for the tax shall be submitted by the persons engaged in said principal business within 15 days following the end of each quarter for which the tax is due, on July 1, October 1, January 1 and April 1 of each calendar year, subject to the penalties for failure to pay the said tax as set forth in Section 5.17.050 of this Chapter.

C. The Collector shall provide each person in said principal business with a form for reporting the quarterly return. Said returns shall indicate:

(1) The tonnage of rock, sand and gravel (aggregate) extracted and/or processed during the prior calendar quarter from property located within the City of Highland.

(2) The tonnage of rock, sand and gravel (aggregate) extracted during the prior calendar quarter from property located outside the City, and processed within the City, which is taxed by another city or county, and the rate of tax which has been collected by the other city or county for the same material.

(3) The tonnage of rock, sand and gravel (aggregate) shipped from extraction or processing facilities located within the City to concrete batch plants, asphalt batch

plants, and other processing or manufacturing facilities that utilize aggregate materials.

(4) The tonnage of concrete and/or asphalt or other processed materials shipped from processing facilities located within the City. Concrete and asphalt materials shall be taxed at a rate to be determined by the City based on approximate aggregate content, per cubic yard of concrete, asphalt or other processed material shipped. Other products processed on the site where aggregate is used as a constituent in an end product will be taxed based on the approximate aggregate content.

(5) The current tax rate imposed by the City.

D. Information provided on the quarterly return shall not be considered conclusive as to the information it contains, will not prevent the City from collecting the appropriate amount which is actually due and payable, and shall be subject to review, audit and verification.

Section 5.17.050. Recordkeeping: Retention of Records and Right of Inspection.

It shall be the duty of every person liable for the reporting and payment to the City of any business license tax imposed by this Chapter to keep and preserve, for a period of not less than three (3) years, all records as may be necessary to determine the amount of such tax as he may have been liable for the reporting of and payment to the City. The Collector shall have the right and authority to examine or cause to examine, audit, and inspect such books and records as may be necessary to determine the amount of tax due and payable, and shall have the authority to enforce all provisions of this Chapter.

Section 5.17.060. Failure to Remit Tax When Due: Penalty.

A. Any person who engages in a business which is subject to this Chapter, who fails to remit any tax imposed hereby within the time required, shall pay a penalty of ten (10) percent per annum, compounded, of the amount of tax in addition to the amount owed. Such penalty shall be added by the Collector on the first day of each month after the due date thereof. In addition to the penalty set forth above, the City shall also collect all of its administrative costs, attorneys' fees and other costs incurred by in enforcing this Chapter.

B. If the Collector determines that the nonpayment and/or underpayment of any remittance due under this Chapter is due to fraud, a penalty of twenty-five (25) percent of the amount of the tax shall be added thereto in addition to the penalties stated hereinabove.

C. Every penalty imposed and such interest as accrues under the provisions of this Section shall become a part of the tax required to be paid by this Chapter.

D. The penalty set forth herein shall be in addition to any other applicable penalty for a violation of this Chapter, or any other recourse or remedy available to the City by law.

Section 5.17.070. Payment of Other Fees or Taxes Not Excused.

Any person required to pay a business license tax for conducting a business under this Chapter shall not be relieved from the payment of any other permit charge, fee or tax for the privilege of conducting such business required under any other provision of this Code or any other ordinance or regulation of the City or other agency, and such person shall remain subject to all applicable regulatory provisions.

Section 5.17.080. Exemption from Tax.

A. In the event that the extraction of any of the rock, sand and gravel (aggregate) processed by the person responsible for paying the tax is in fact taxed by any other city or county, and the other city or county also allows a reduction in tax under the same circumstances, then the tax so paid on the materials so processed may be reduced by as much as the amount paid to the other city or county, but in no event shall the reduction be more than one-half (1/2) of the rate charged by the City.

B. No business license tax shall be required under this Chapter of or from any person exempt from the business license tax by virtue of the constitution or any applicable statutes of the United States or the State of California.

C. No business license tax shall be required under this Chapter of or from any governmental agency or subdivision and the employees thereof, but only to the extent they are engaged in the business of such governmental agencies or subdivisions.

D. Any person claiming a business license tax exemption under this Chapter has the burden of furnishing to the Collector such information as the Collector may require to support the claim or eligibility for exemption.

Section 5.17.090. Taxes a Debt to City: Actions for Collection of Taxes.

The amount of any business license tax, penalty or interest, or any combination thereof, imposed by the provisions of this Chapter shall be deemed a debt to the City. An action may be commenced in the name of the City in any court of competent jurisdiction for the amount of any delinquent business tax,

penalties, interest, charges and administrative costs incurred in connection therewith, including attorneys' fees.

Section 5.17.100. Misrepresentation.

No person shall knowingly or intentionally misrepresent any material fact in applying for or paying for the business license tax certificate.

Section 5.17.110. Amendments.

The procedural provisions of this Chapter may be amended by Ordinance duly enacted by the City Council.

Section 5.17.120. General Penalty for Violations.

No person, whether as principal, agent, employee or otherwise, shall violate, cause the violation of, or otherwise fail to comply with any of the requirements of this Chapter. Every act prohibited or declared unlawful, and every failure to perform an act made mandatory, shall constitute and be prosecuted as a misdemeanor as set forth in Chapter 1.24 of the Municipal Code.

Section 5.17.130. Severability.

If any section, subsection, sentence, clause or phrase of this Chapter or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Chapter, the application thereof, and the tax imposed shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council and the voters to adopt each and every section, subsection, part, clause, sentence and phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

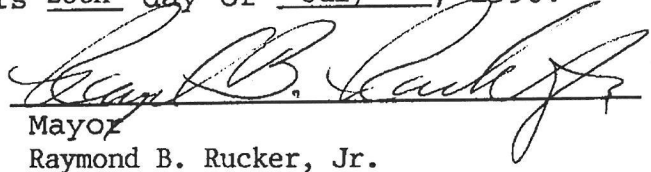
Section 5.17.140. Effective date.

This Ordinance enacting this Chapter as a part of the Municipal Code and levying the business license tax described herein shall be effective ten (10) days after the date on which the City Council has declared that the voters of the City of Highland have approved this Ordinance by a majority of the votes cast by the electors voting on the tax proposal set forth in the Ordinance."

SECTION 2. The City Attorney is hereby designated and directed to prepare a summary of the Ordinance, which shall be published in a newspaper of general circulation in the City of Highland. A certified copy of the full text of the Ordinance shall be posted and available in the office of the City Clerk.

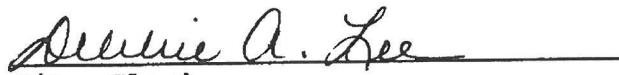
SECTION 3. The Mayor shall sign this Ordinance and the City Clerk shall attest and certify the passage and adoption of this Ordinance if a majority of the voters voting in the City's special election on November 3, 1998 approve that measure asking whether the voters approve this Ordinance.

PASSED, APPROVED AND ADOPTED this 28th day of July, 1998.



Mayor
Raymond B. Rucker, Jr.

ATTEST:



City Clerk
Debbie A. Lee

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO)

CITY OF HIGHLAND)

I, DEBBIE A. LEE, City Clerk of the City of Highland, California, do hereby certify that Ordinance No. 237 had its first reading on July 14, 1998 and had its second reading on December 8, 1998 and was duly and regularly adopted by the City Council of the City of Highland at a regular meeting of said Council thereof, held on the 8th day of December, 1998, by the following vote:

AYES: Brown, Rucker, Starbuck, Timmer, Mayor Sundquist

NOES: None

ABSTAIN: None

ABSENT: None


DEBBIE A. LEE, CITY CLERK

Attachment 2

ORDINANCE NO. 265

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING CHAPTER 5.17 OF THE HIGHLAND MUNICIPAL CODE (ORDINANCE NO. 237) (BUSINESS LICENSE TAX ON THE EXTRACTION AND/OR PROCESSING OF ROCK, SAND AND GRAVEL [AGGREGATE]), TO PROVIDE FOR CLARIFICATION AND AMENDMENT OF PROCEDURAL REQUIREMENTS, INCLUDING ADMINISTRATIVE REMEDIES

THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings and Purpose.

- A. Ordinance No. 237 was enacted by the voters on November 3, 1998, establishing a business license tax on the extraction and/or processing of rock, sand and gravel (mining). The business license tax established a source of general purpose revenue which may be used by the City to provide a wide range of benefits to the community. Ordinance No. 237 has now been codified as Chapter 5.17 of the Highland Municipal Code. Section 5.17.120 of Ordinance No. 237 provides that the procedural provisions of Chapter 5.17 may be amended by Ordinance duly enacted by the City Council.
- B. The proposed amendment to Chapter 5.17 of the Highland Municipal Code does not change the amount of the business license tax or general purpose revenues to be received by the City pursuant to Ordinance No. 237. In enacting this Ordinance, the City Council provides for additional procedural and constitutional safeguards in the Ordinance, which better protect the City and the businesses which are subject to the business license regulations, by establishing a clear administrative appeal procedure, and setting forth terms and conditions that clarify the application of the Ordinance, without amending the amount of the tax (or equivalent) to be collected by the City.

SECTION 2. Amending Chapter 5.17 of the Highland Municipal Code (Ordinance No. 237).

Chapter 5.17, "Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel (Aggregate)" of the Highland Municipal Code, enacted by the voters as Ordinance No. 237, is hereby amended in pertinent part as follows:

A. Subsection E shall be added to Section 5.17.040, to read as follows:

"E. Determination of tax or license classification - right to hearing.

- (1) The Collector shall determine the amount of business license tax due or the proper classification for a business by means of such

information as he may be able to obtain if:

- (a) Any person fails to file any required statement within the time prescribed; or
 - (b) If, after demand therefor has been made by the Collector, he fails to file a corrected statement within fifteen (15) days after notification to do so; or
 - (c) It appears to the satisfaction of the Collector that a statement filed does not set forth the facts of the business for which a license is required; or
 - (d) If a licensee or an applicant for a license believes that his individual business is not assigned to the property classification because of circumstances peculiar to it.
- (2) Notice of Determination. If such determination is made, the Collector shall give notice of the amount so assessed, or classification found to be appropriate in the following manner:
- (a) By serving it personally; or
 - (b) By depositing it in the United States mail, postage prepaid, addressed to the person so assessed at the address appearing on his last business license or application therefore.
- (3) Right to Hearing. Such person may, within ten (10) days after the serving or mailing of such notice, apply in writing to the Collector for a hearing on the amount of the business license tax or classification determination.

If such application is made, the Collector shall give not less than five (5) days' written notice, in the manner prescribed herein, to the licensee to show cause, at a time and place fixed in the notice, why the amount specified therein should not be fixed or classification determined for such license.

At such hearing, the licensee may appear and offer evidence why such specified tax should not be fixed as the business license tax or such classification prescribed.

After such hearing the Collector shall determine the proper tax to be charged or classification prescribed. He shall forthwith give written notice to the licensee in the manner prescribed herein of such

determination and te amount of the tax."

B. Subsections E and F shall be added to Section 5.17.090, to read as follows:

- "E. The Collector may require the filing of a verified statement from any person claiming to be excluded or exempt by the provisions of this Chapter. Such statement shall set forth all facts upon which the exclusion or exemption is claimed.
- F. Interstate Commerce - Relief from undue burdens.
- (1) No business license tax authorized by this Chapter shall be so applied as to occasion an undue burden upon interstate commerce.
 - (2) If a licensee or applicant for a license believes that the business license tax places an undue burden on such commerce, he may apply to the Collector for an adjustment of the tax so that it shall not be discriminatory or unreasonable as to such commerce. Such application may be made before, at or within six (6) months after payment of the prescribed business license tax.
 - (3) The applicant shall, by affidavit, supporting testimony and documentary evidence, show his method of business and the gross volume or estimated gross volume of business and such other information as the Collector may deem necessary in order to determine the extent, if any, of such undue burden on such commerce.
 - (4) The Collector shall conduct an investigation. After obtaining the written approval of the City Attorney, the Collector shall within fifteen (15) days after the applicant has submitted the necessary information, fix the business license tax for the applicant in an amount that is reasonable and nondiscriminatory. If the business license tax has already been paid, the Collector shall order a refund of the amount over and above the business license tax so fixed. In fixing the business license tax to be charged, the Collector shall be authorized to base the tax upon a percentage of gross receipts or any other measure which will assure that the business license tax assessed shall be uniform with that assessed on businesses of like nature, so long as the amount assessed does not exceed the business license tax as prescribed by this Chapter.
 - (5) Should the Collector determine the gross receipts measure of business license tax to be the proper basis, he may require the applicant to submit, either at the time of termination of te applicant's

business in the City or at the end of each three months, a sworn statement of the gross receipts and pay the amount of business license tax therefor; provided, that no additional business license tax during any one calendar quarter shall be required after licensee shall have paid an amount equal to the annual business license tax as prescribed in this Chapter."

C. Section 5.17.110 shall be added to Chapter 5.17, to read as follows:

"Section 5.17.110. Appeals.

- A. Who may appeal. Any person aggrieved by the application of this Chapter, or by any decision of the Collector regarding the issuance or refusal to issue a license, the appropriate license classification of the business, or the amount of a business license tax, may appeal to the City Council by filing a notice of appeal with the City Clerk within sixty (60) days after the due date for payment of the tax, or within fifteen (15) days of any decision of the Collector. The notice of appeal shall be accompanied by an appeal fee in an amount established by resolution of the City Council and shall state the grounds for the appeal. The initiation of an appeal shall not relieve the appellant of the obligation to pay the tax.
- B. Public hearing. The City Clerk shall set a time and place for a public hearing of such appeal before the City Council and shall give the appellant not less than ten (10) days' written notice thereof in the following manner:
 - (1) By serving it personally, or
 - (2) By depositing it in the United States mail, postage prepaid, addressed to such person at the address appearing on his last business license or application.

At the public hearing the City Council shall consider the evidence presented by the appellant, the Collector, and other interested parties prior to making a decision. The hearing may be continued from time to time.

- C. Findings of the City Council. The findings of the City Council shall be final and conclusive. They shall be served upon the appellant in the manner prescribed in subsection B of this section by the City Clerk. Review of any final decision by the City Council shall be requested pursuant to Code of Civil Procedure Section 1094.5.
- D. Due Date of Tax. The amount of any business license tax finally determined as provided in this section shall be due and payable as of the date the original business license tax was due and payable, together with any

penalties that may be due thereon; provided, however, that if the amount of such business license tax is fixed in accordance with the original statement of the appellant, no penalty shall attach by reason of any delinquency."

D. Section 5.17.130 shall be amended, to read as follows:

"Section 5.17.130. General Penalty for Violations.

No person, whether as principal, agent, employee or otherwise, shall violate, cause the violation of, or otherwise fail to comply with any of the requirements of this Chapter. Every act prohibited or declared unlawful, and every failure to perform an act made mandatory, shall constitute and be prosecuted as a misdemeanor as set forth in Chapter 1.24 of the Municipal Code.

All remedies provided under this Chapter shall be cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this Chapter."

E. Section 5.17.140 shall be added, to read as follows:

"Section 5.17.140. Effect on Past Actions and Obligations.

Neither the adoption of the Ordinance codified in this Chapter, nor its superseding of any portion of any other Ordinance of the City shall in any manner be construed:

- A. To affect prosecution for violation of any other Ordinance committed prior to the effective date of the Ordinance codified in this Chapter; or
- B. As a waiver of any license or other penal provisions applicable to such violation; or
- C. To affect the validity of any bond or cash deposit required by any ordinance to be posted, filed, or deposited.

All rights and obligations pertaining to the foregoing shall continue in full force and effect.

F. Sections shall be renumbered consistent with this amendment.

The table of contents of Chapter 5.17, and each section thereof shall be sequentially renumbered to reflect the amendments adopted by this Ordinance, and each internal reference to the sections or subsections of Chapter 5.17 may be administratively corrected by the City Clerk to reflect the amendments made herein.

G. A typographical error in subsection C of Section 5.17.030 shall be corrected, to read as follows:

- "C. In addition to the measures set forth in this Section, the City may conduct an audit to insure compliance with this Chapter. The expenses incurred in the completion of the audit shall be paid by the City, unless inaccuracies in reporting are identified. Should inaccuracies be identified, the penalties set forth in Section 5.17.060 shall be assessed, including the cost of the audit."

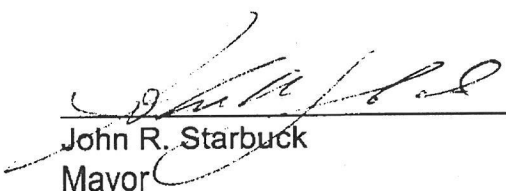
SECTION 3. Savings and Severability.

Nothing in this Ordinance is intended to supersede or alter the amount of the business license tax enacted by the voters, adopted by Ordinance No. 237 and codified in Chapter 5.17 of the Municipal Code, but rather this Ordinance is intended only to amend or correct the administrative and procedural provisions of Chapter 5.17. If any section, subsection, sentence, clause or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Chapter, the application thereof, and the tax imposed shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council and the voters to adopt each and every section, subsection, part, clause, sentence and phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 4. Publication and Effective date.

This Ordinance shall be published and/or posted in accordance with State law and City Resolution within fifteen (15) days following its adoption, and shall take effect thirty (30) days after its adoption.

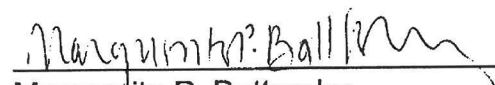
PASSED, APPROVED AND ADOPTED this 12th day of December, 2000.



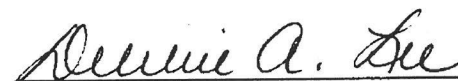
John R. Starbuck
Mayor

APPROVED AS TO FORM:

ATTEST:



Marguerite P. Battersby
City Attorney



Debbie A. Lee, CMC
City Clerk

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO)

CITY OF HIGHLAND)

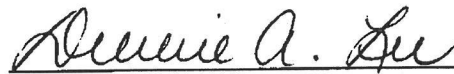
I, DEBBIE A. LEE, City Clerk of the City of Highland, California, do hereby certify that Ordinance No. 265 had its first reading on November 28, 2000 and had its second reading on December 12, 2000 and was duly and regularly adopted by the City Council of the City of Highland at a regular meeting of said Council thereof, held on the 12th day of December, 2000, by the following vote:

AYES: Brown, Rucker, Sundquist, Timmer, Mayor Starbuck

NOES: None

ABSTAIN: None

ABSENT: None


DEBBIE A. LEE, CITY CLERK

Attachment 3

RESOLUTION NO. 2023 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND
FIXING THE HIGHLAND BUSINESS LICENSE TAX ON THE EXTRACTION
AND/OR PROCESSING OF ROCK SAND AND GRAVEL (AGGREGATE)
FOR FISCAL YEAR 2023-2024**

WHEREAS, the electors of the City of Highland, on November 3, 1998, duly authorized a business license tax on the extraction and/or processing of rock, sand and gravel (aggregate) hereinafter referred to as the Mining Tax; and

WHEREAS, the City Council certified the election and codified Ordinance No. 237 as Chapter 5.17, Business License Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) of Title 5, Business Licenses and Regulations; and

WHEREAS, the amount of such tax established and approved by the electors was fixed through Fiscal Year 2002; and

WHEREAS, the City Council shall consider an adjustment to the Mining Tax annually in accordance with the Consumer Price Index, for all urban consumers for Riverside-San Bernardino-Ontario, CA (or substantially equivalent index), with the exact rate to be fixed from time to time by Resolution of the City Council; and

WHEREAS, the City Council desires to comply with both the letter and spirit of Ordinance No. 237 approved by the electors of the City, and to adjust the Mining Tax in accordance therewith.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to Government Code Section 66018, the amount of the adjusted Mining Tax must be adopted by Resolution of the City Council, after providing notice and public hearing.

SECTION 2. Notice of the public hearing was given pursuant to Government Code Section 6062a, oral and written presentations made and received, and the required public hearing has been held.

SECTION 3. Pursuant to Government Code Section 6062a, a general explanation of the hereinafter contained the Mining Tax has been published in a newspaper of general circulation.

SECTION 4. All requirements of Government Code Section 66018 are hereby found to have been complied with.

SECTION 5. The adjusted business license tax on the extraction and/or processing of rock sand and gravel (aggregate) to be collected is hereby determined and established pursuant to Ordinance No. 237 as set forth in the Exhibit A, attached hereto and incorporated herein.

SECTION 6. The City Council does hereby set the Mining Tax as reflected in Exhibit A, effective July 1, 2023, with returns for the tax submitted within 15 days following the end of each quarter commencing on October 1, 2023.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 11th day of July, 2023.

Larry McCallon, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth Hughes, MMC, City Clerk

Maricela Marroquin, City Attorney

Exhibit A

The Business Licenses Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate).

The estimated adjustment in revenue is based on the change in the Consumer Price Index, for all urban consumers for the Riverside-San Bernardino-Ontario, Ca. (or substantially equivalent index) as follows:

Points Changes*

Current CPI May, 2023	128.768
Minus Previous CPI May, 2022	<u>123.893</u>
Index Point Change	4.875

**Period of Review is from May 31, 2022, to May 31, 2023.*

Percent Change

Index Point Change	4.875
Change in CPI	0.03935 ($4.875/123.893 = 0.03935$)
Percent Change	3.93% ($0.03935 \times 100 = 3.93\%$)

Proposed Business License Tax Increase

Existing Tax (July 1, 2022)	\$0.2499 per ton
Proposed Tax Increase (July 1, 2023)	\$0.0098 per ton ($\$0.2499 \times 3.93\% = \0.0098)
Proposed Tax (July 1, 2023)	\$0.2597 per ton



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph Hughes, City Manager

REVIEWED BY: Carlos Zamano, Public Works Director/City Engineer *CZ*

PREPARED BY: Ben Booth, Senior Civil Engineer *BB*

SUBJECT: Pavement Management Program 2023 Update

RECOMMENDATION: The Public Works Subcommittee recommends that the City Council approve Scenario 1-B of the Pavement Management Program (PMP) 2023 Update and project location maps for implementation of the 5-Year PMP.

FISCAL IMPACT: The fiscal impact associated with the 5-year PMP is \$16 million. The first 2-years of the PMP will be paid for using various funds in the adopted budget for 2023-2025.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

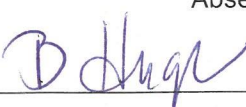
BACKGROUND: Nichols Consulting Engineers (NCE), the pavement engineering company that prepared the PMP for the City in 2005, 2015, and 2023 will present a summary of the Program to the City Council via a PowerPoint.

Below is additional information on this topic:

A. Work Program

The 2023-2024 Work Program includes a HP+ Priority work item regarding the determination of funding level and prioritization of project locations for the 5-Year PMP. The key elements of this work item are:

1. Conduct a City-wide pavement survey and analysis and determine the best maintenance strategies for various street locations throughout the City.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>9</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

2. Identify potential fund sources for implementation of the PMP.
3. Obtain City Council policy direction relative to the level of funding and the allocation of City resources needed to provide sustainable long-term funding of the PMP, and
4. Based on the established funding level as directed by the City Council and using the City-wide pavement analysis, select street locations for pavement projects for incorporation in the City's Capital Improvement Program.

B. Pavement Management Program

Pavement Management Program is a planning tool that utilizes engineering software to manage pavement of the City's street system in a centralized database. It utilizes engineering software to forecast pavement maintenance needs and assists in budgeting for pavement management. In essence, the PMP helps the City to identify pavement maintenance strategies and to prioritize pavement projects in a cost effective manner to best serve the community. The City's last PMP was prepared by NCE in 2015 where the average pavement condition City-wide was 71.

The 2023 PMP has recently been completed by NCE and consists of the following main tasks:

1. Perform pavement condition surveys on 10% of the City's street network to tabulate pavement distresses. Enter data into engineering software to calculate a Pavement Condition Index (PCI). PCI is based on a scale of 0 to 100 with 100 being best.
2. Input maintenance and rehabilitation work performed in the street network since the last update in 2015.
3. Utilize PMP software to forecast the City's pavement needs for the next 5 and 10-year periods, utilizing a cost-benefit analysis of the various strategies, including crack seal, slurry seal, overlay, and reconstruction that will need to be performed.
4. Create a list of potential projects for consideration to incorporate in the City's Capital Improvement Programs for the next 5 to 10 years.

Following is the pavement condition category breakdown:

<u>Condition Category</u>	<u>PCI Range</u>
Very Good	70-100
Good	50-69
Poor	25-49
Very Poor	0-24

The current pavement analysis found that the average pavement condition of the City's entire street network has dropped from 71 to 68 in the past 8 years, which remains within the category Good.

C. Funding Scenarios

The PMP analyzed 4 funding scenarios of pavement management for the next 5 and 10-year periods. Based on different level, the resultant pavement condition and amount of deferred maintenance are determined to be:

Scenario	Annual Cost	Pavement Condition Index (PCI)	Scenario Duration	Deferred Maintenance
1A	\$3.2 million	Reduce from 68 to 67	10-year	\$94.3 million
1B	*\$3.2 million	*Increase from 68 to **71	5-year	*\$52.6 million
2	Approx. \$4.2 million	Improve and maintain 70 (Very Good category)	10-year	\$72.6 million
3	Approx. \$7.5 million	Increase 68 to 79	10-year	\$33.9 million

Notes:

*The budget, network PCI, and deferred maintenance scenario 1B is not directly comparable to the results of a 10-year scenario.

Update to the Public Works Subcommittee Memorandums presented on May 23 and June 28, 2023: As a result of the final report analysis, Scenario 1B pavement strategy will **increase the net-weighted average City PCI from 68 to **71**. The strategy will not maintain a PCI of 68 over the next 5 years as previously stated. This is due to the implementation of more accurate street data, increase level of pavement rehabilitation and geographically clustering pavement work to increase cost savings.

The Public Works Subcommittee recommends Scenario 1-B pavement strategy for the 5-year PMP with an annual budget of \$3.2 million, for a total of \$16 million for the 5-year duration. Implementation of Scenario 1B is shown in the table below:

Fiscal Year	Current	23/24	24/25	25/26	26/27	27/28	Total
Budget (\$M)	N/A	3.2	3.2	3.2	3.2	3.2	16.0
Rehabilitation Project (\$M)	N/A	3.2	0.0	3.2	3.2	3.2	12.8
Preventive Maintenance Project (\$M)	N/A	0.0	3.2	0.0	0.0	0.0	3.2
Total Projects (\$M)	N/A	3.2	3.2	3.2	3.2	3.2	16.0
Sectors Implementation	N/A	A & B	A thru E	C	D	E	N/A
Treated Network PCI	68	70	73	72	72	71	N/A

In addition to the 5-year PMP work, the City has committed an additional \$9.9 million to pavement work over the next 5 years. These projects are funded by a combination of local and grant funds in accordance with the 5-year Capital Improvement Program approved by the City Council. See the following table for the City's list of Committed Projects.

Project Name	Roadway	Start	End	Project Completion FY	Total Project Cost
brg07001	Base Line	Walgreens TS	500' West of Yarnell Rd	2026-27	\$ 675,318.00
ola23001	Union Street	Elmwood Court	Del Rosa Avenue	2024-25	\$ 295,000.00
	Elmwood Court	Union Court	North End		
ola23002	5th Street	Tippecanoe Avenue	110' East of Marilyn Street	2023-24	\$ 3,358,000.00
	5th Street	Victoria Avenue	240' east of Victoria Avenue		
	5th Street	Lankershim Avenue	650' west of Lankershim Avenue		
	Orange Street	South City limits	Greenspot Road		
	Greenspot Road	Boulder Avenue	Plunge Creek Bridge		
	Greenspot Road	East City Limits	2,700' west of City limits		
str20002a	Pacific Street	Victoria Avenue	Church Avenue	2023-24	\$ 790,000.00
str22001	Pacific Street	Del Rosa Drive	Sterling Avenue	2024-25	\$ 653,000.00
str17002	Victoria Avenue	3rd Street	9th Street	2025-26	\$ 2,443,341.00
str18001	3rd Street	Palm Avenue	5th Street	2024-25	\$ 1,466,055.00
	5th Street	Palm Avenue	Church Avenue		
	Palm Avenue	3rd Street	5th Street		
	Central Avenue	3rd Street	5th Street		
str22002	Streater Drive - Glenheather	Base Line	Church Street	2024-25	\$ 195,024.00
	Love Street	Church Street	East End/CDS		
			TOTAL: \$ 9,875,738.00		

The 5-Year Budget for all pavement work is summarized below:

Description	Total Amount
Committed Projects	\$9,900,000
PMP Projects	<u>\$16,000,000</u>
	\$25,900,000

D. Fund Sources

Generally, PMP pavement projects will be funded by the following sources:

1. Measure I Local Pass Thru	\$1,689,000
2. SB-1 RMRA	\$1,040,000
3. General Capital Financing – Pavement Impact Fee	\$326,000
4. Maintenance of Effort	<u>\$145,000</u>
	\$3,200,000/year

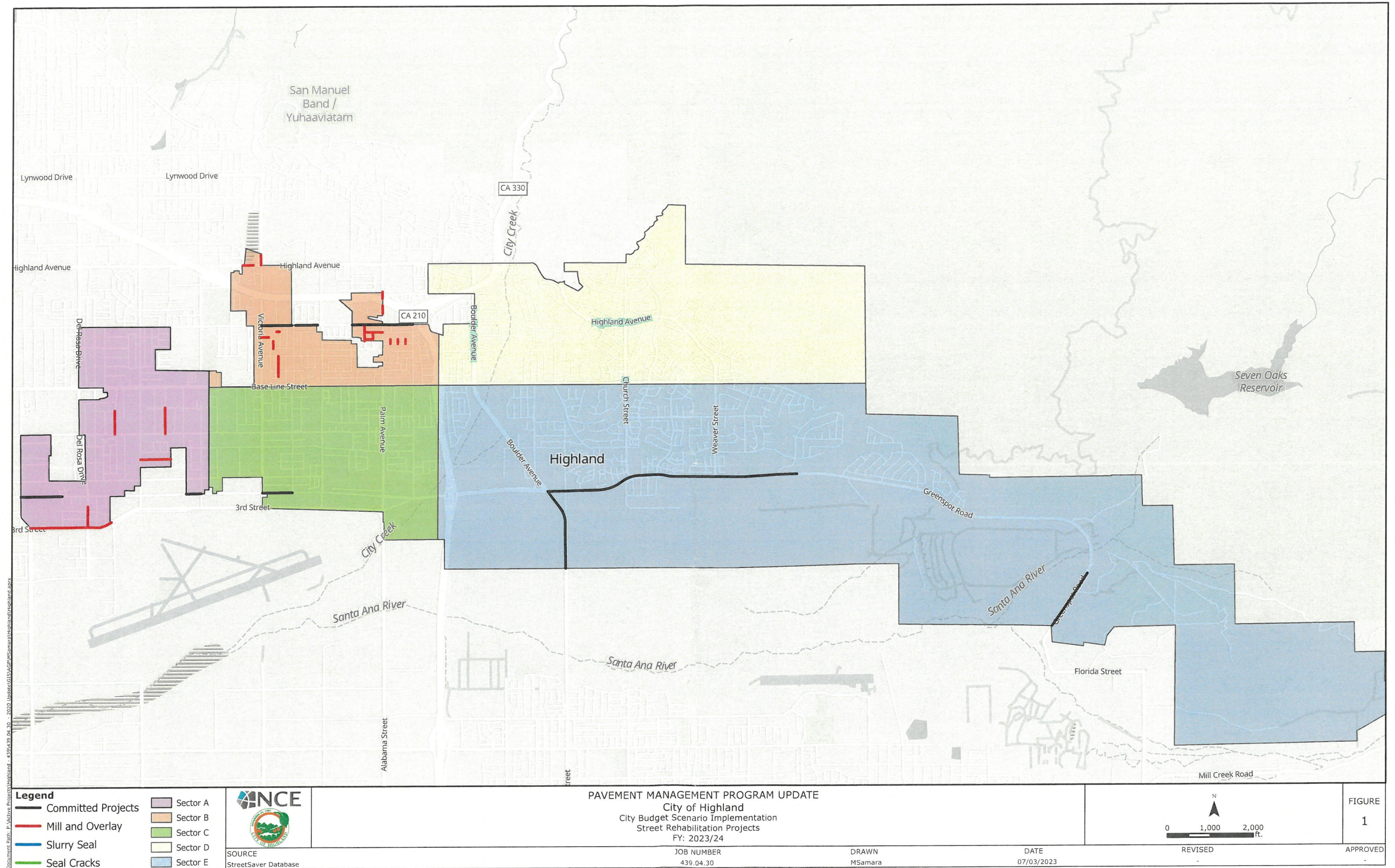
Maintaining the current funding level of \$3.2 million over a 10-year period will result in a gradual deterioration of pavement condition (from 68 to 67) and an increase of deferred maintenance (from \$47.2 million to \$94.3 million).

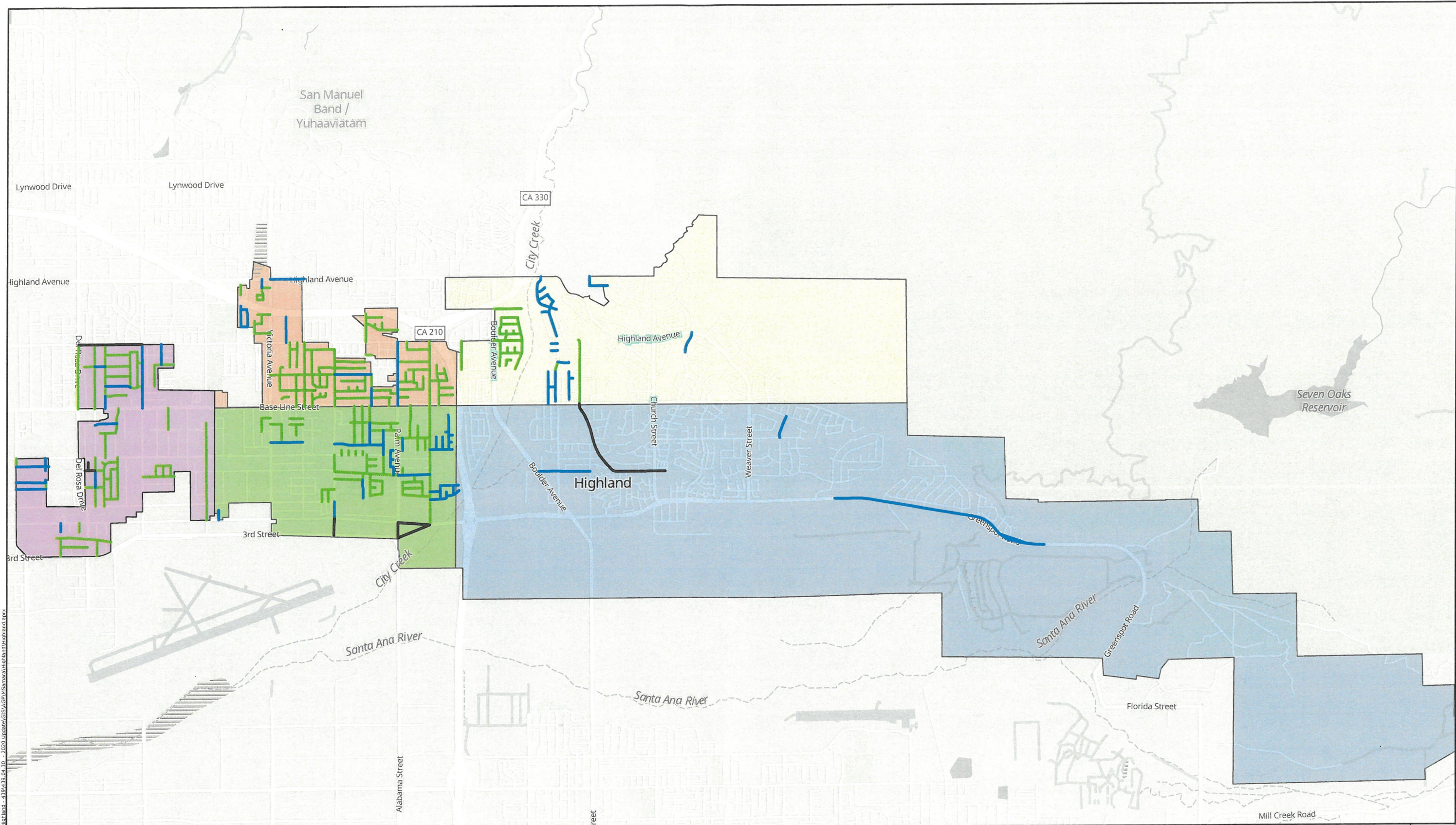
If available, the following are appropriate sources to fund pavement projects:

1. RAC Grant
2. EVWD
3. Various state and federal grants

E. Attachments

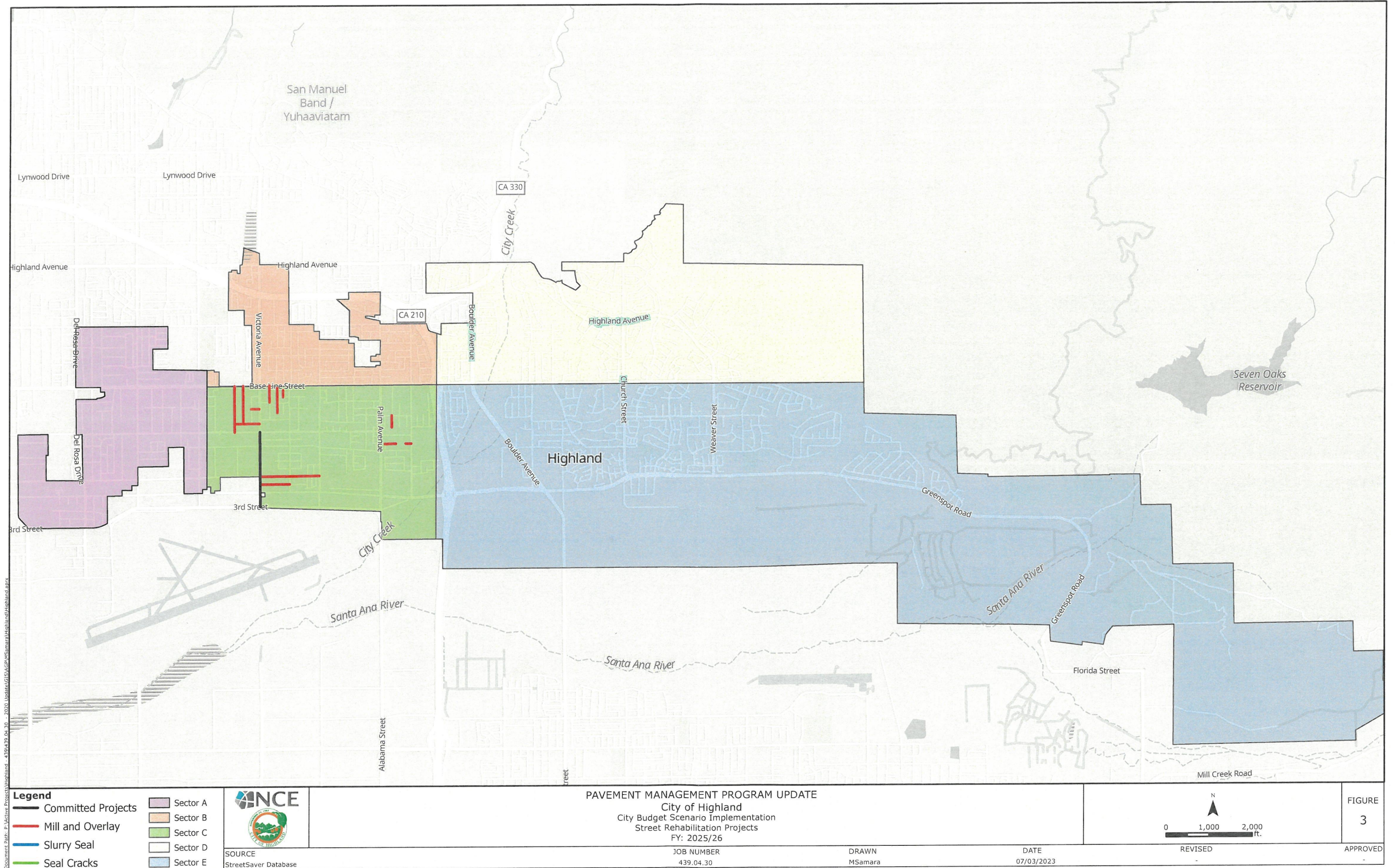
On June 28, 2023, staff presented to the Public Works Subcommittee the attached maps, which are maps showing project locations and maintenance strategies for Scenario 1B (\$3.2 million per year) as well as the City's committed pavement projects.

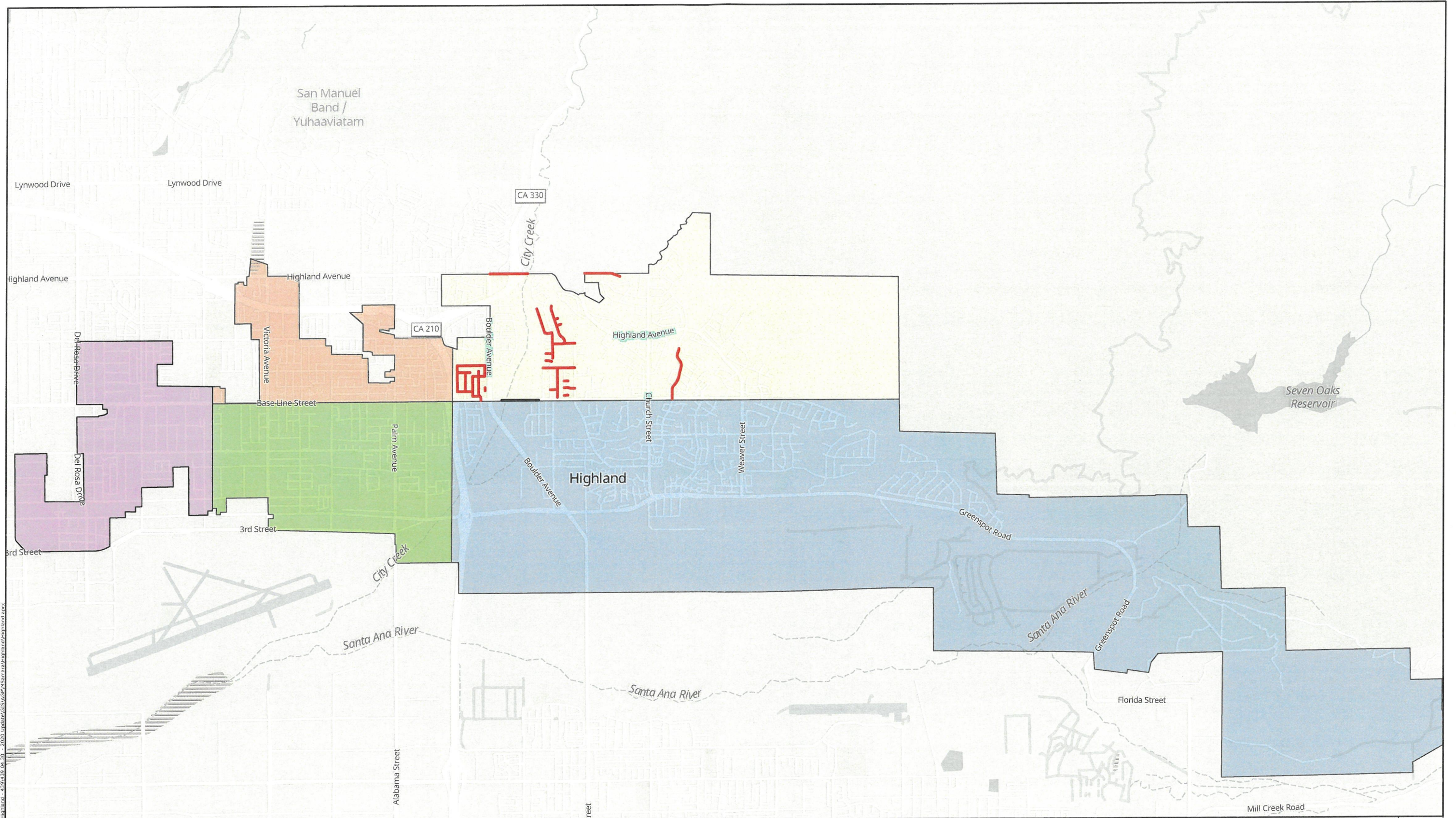




Legend - Committed Projects - Mill and Overlay - Slurry Seal - Seal Cracks	Sector A Sector B Sector C Sector D Sector E	PAVEMENT MANAGEMENT PROGRAM UPDATE City of Highland City Budget Scenario Implementation Street Rehabilitation Projects FY: 2024/25 Source: StreetSaver Database Job Number: 439.04.30 Drawn: MSamara Date: 07/03/2023	Figure 2 Scale: 0, 1,000, 2,000 ft. Revised: Approved:
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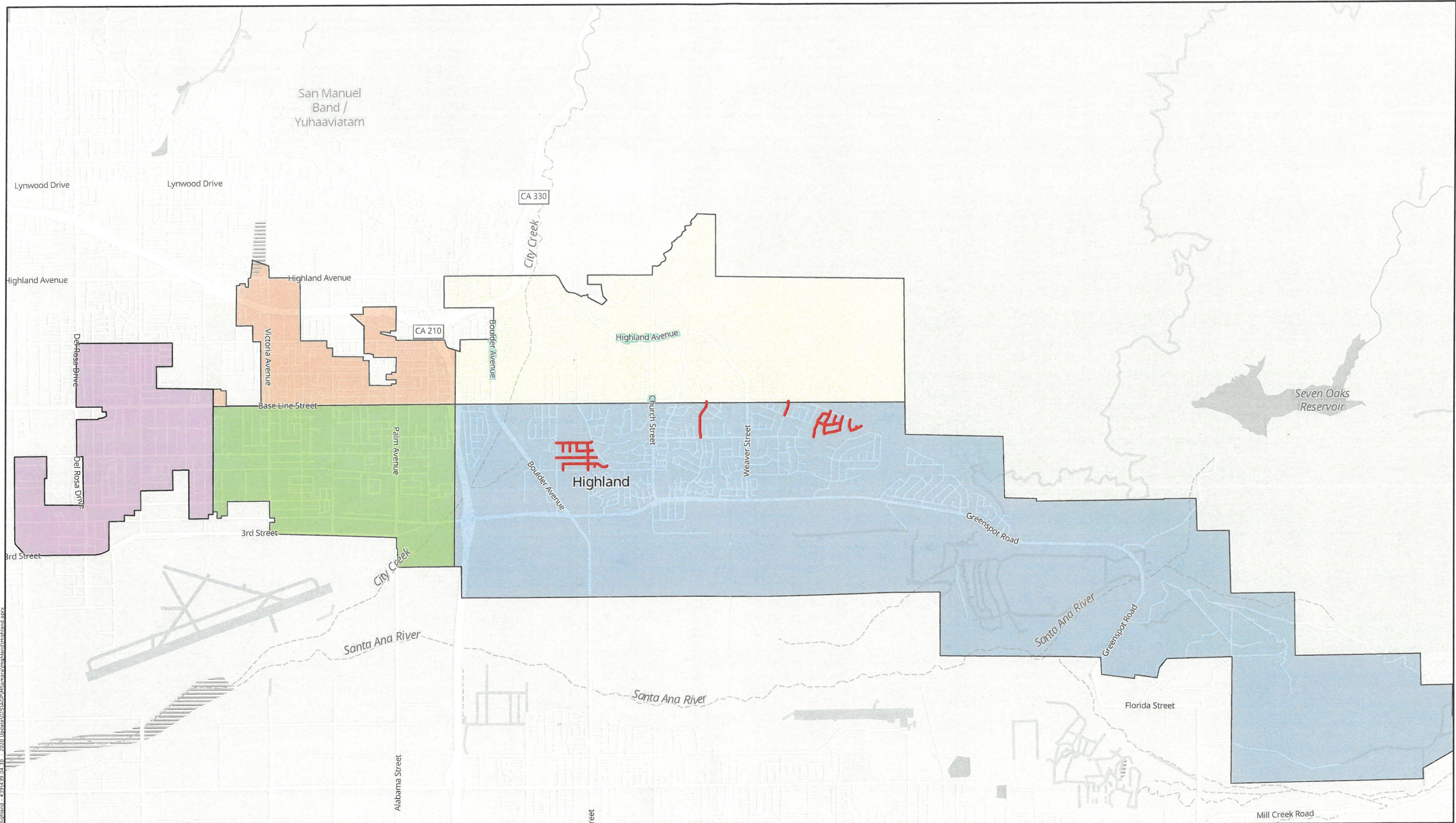
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Legend Committed Projects Mill and Overlay Slurry Seal Seal Cracks	Sector A Sector B Sector C Sector D Sector E	 SOURCE StreetSaver Database	PAVEMENT MANAGEMENT PROGRAM UPDATE City of Highland City Budget Scenario Implementation Street Rehabilitation Projects FY: 2026/27 <table border="1"> <tr> <td data-bbox="1476 1864 1600 1905">JOB NUMBER 439.04.30</td> <td data-bbox="1849 1864 1942 1905">DRAWN MSamara</td> <td data-bbox="2191 1864 2284 1905">DATE 07/03/2023</td> <td data-bbox="2533 1864 2626 1905">REVISED -</td> </tr> </table>	JOB NUMBER 439.04.30	DRAWN MSamara	DATE 07/03/2023	REVISED -	 	FIGURE 4 APPROVED -
JOB NUMBER 439.04.30	DRAWN MSamara	DATE 07/03/2023	REVISED -						

Document Path: P:\Active Projects\Highland - 439.04.30 - 2020 Update\GIS\Map\MSamara\Highland\Highland.aprx



Legend - Committed Projects - Mill and Overlay - Slurry Seal - Seal Cracks	- Sector A - Sector B - Sector C - Sector D - Sector E	 SOURCE StreetSaver Database	PAVEMENT MANAGEMENT PROGRAM UPDATE City of Highland City Budget Scenario Implementation Street Rehabilitation Projects FY: 2027/28	JOB NUMBER 439.04.30	DRAWN MSamara	DATE 07/03/2023	REVISIONS	FIGURE 5	APPROVED
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Document Path: P:\Active Projects\Highland - 439.04.30 - 2020 Update\GIS\ACPI\MSamara\Highland\Highland.aprx



Pavement Management Program Implementation

Highland City Council Meeting
July 11, 2023

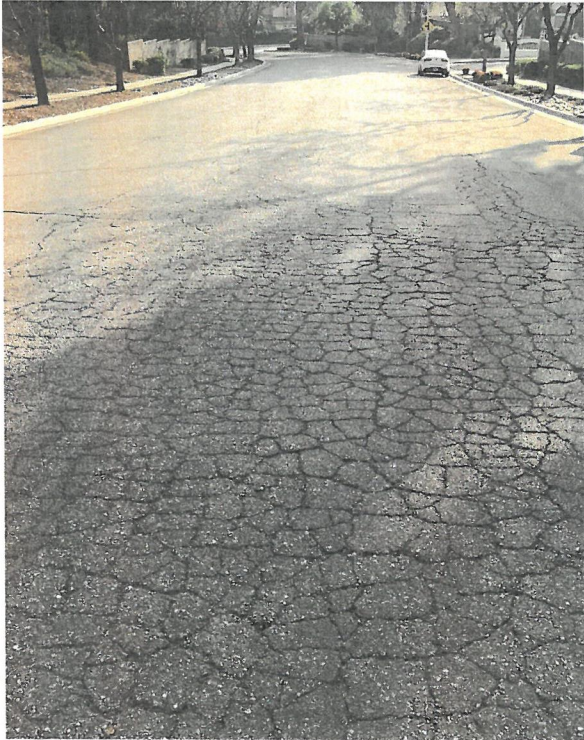


What is a Pavement Management Program?

- Used to make cost-effective decisions
- Answers 4 main questions
 1. What streets does the City own/maintain?
 2. What condition are they in?
 3. What repairs are needed & when?
 4. How much funding is needed to maintain or improve streets?
- Typically employs software (StreetSaver or MicroPaver)



2022-23 Pavement Management Update Scope



Update StreetSaver
Inventory



Perform pavement
condition surveys



Update pavement
maintenance records



Update pavement
maintenance
decision tree



Perform budget
needs analysis



Perform budget
scenarios



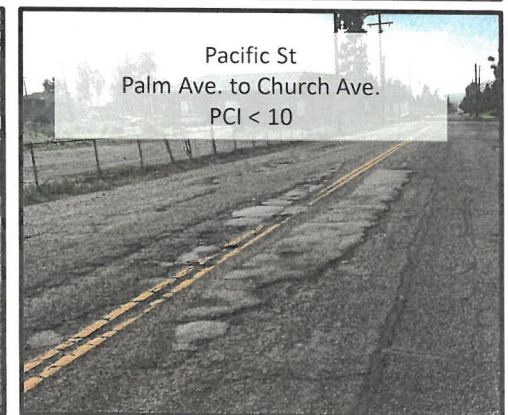
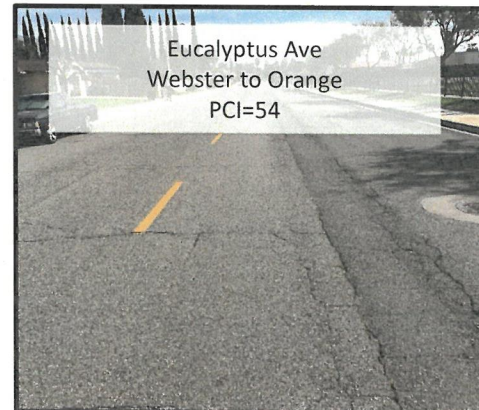
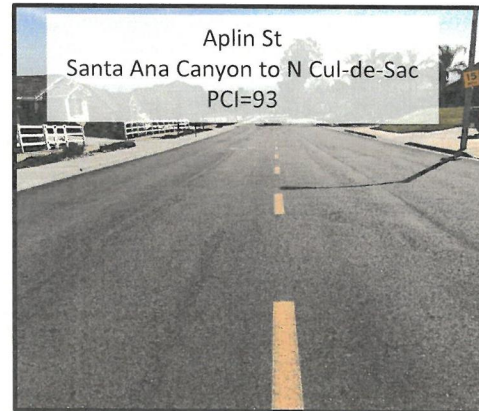
Prepare final report



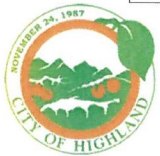
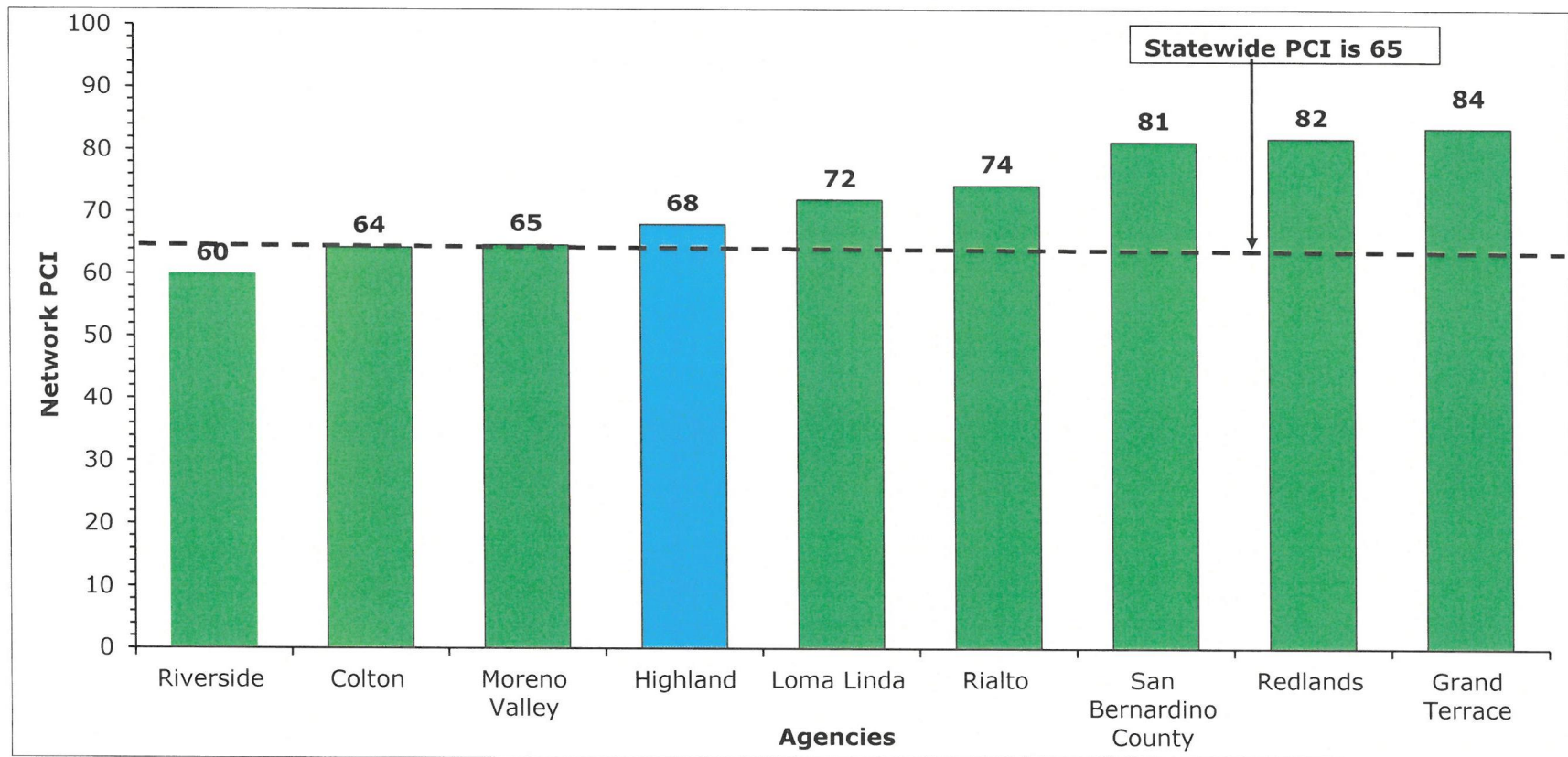
What is PCI

2023 City-wide Average PCI = 68
2015 City-wide Average PCI = 71

Condition Category	Pavement Condition		PCI
(I)	Very Good		100
(II/III)	Good (Non-Load)	Good (Load-related)	70
(IV)	Poor		50
(V)	Very Poor		25
			0

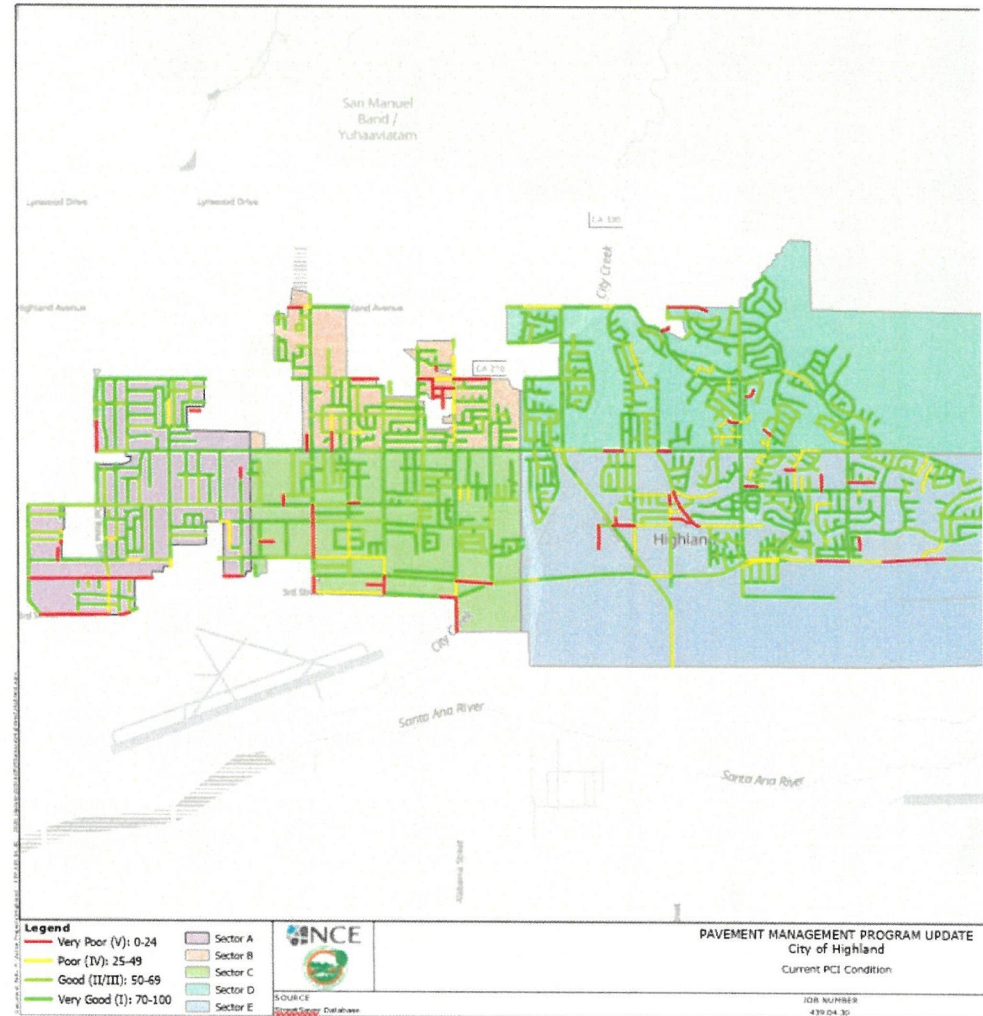
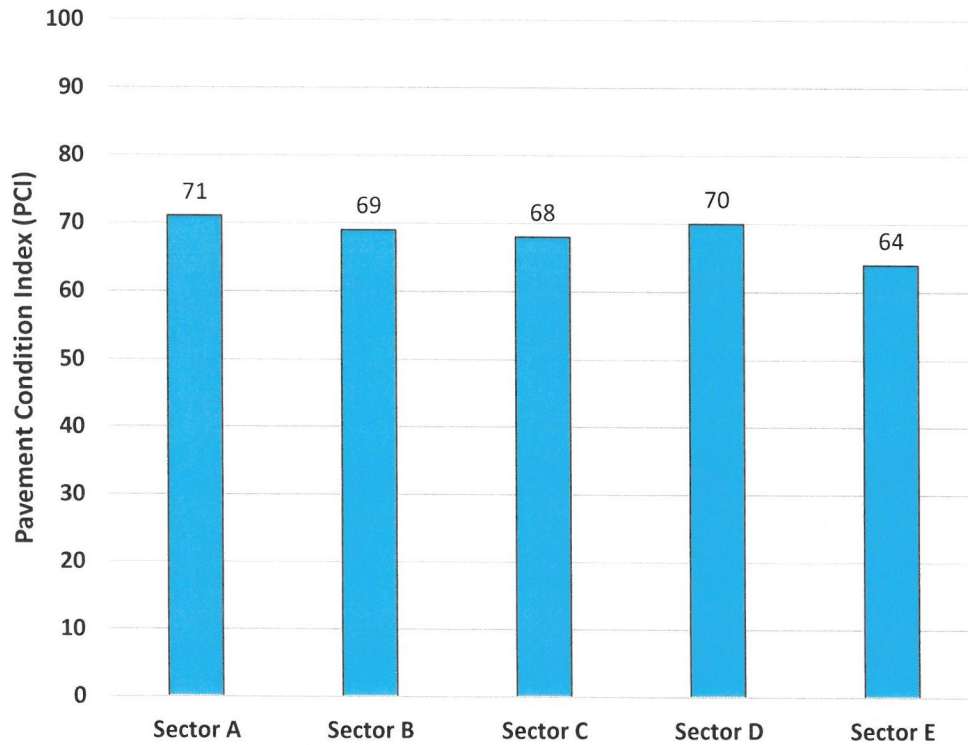


What are the PCIs of Neighboring Agencies?



Citywide PCI Condition

PCI by Sector



PCI Breakdown

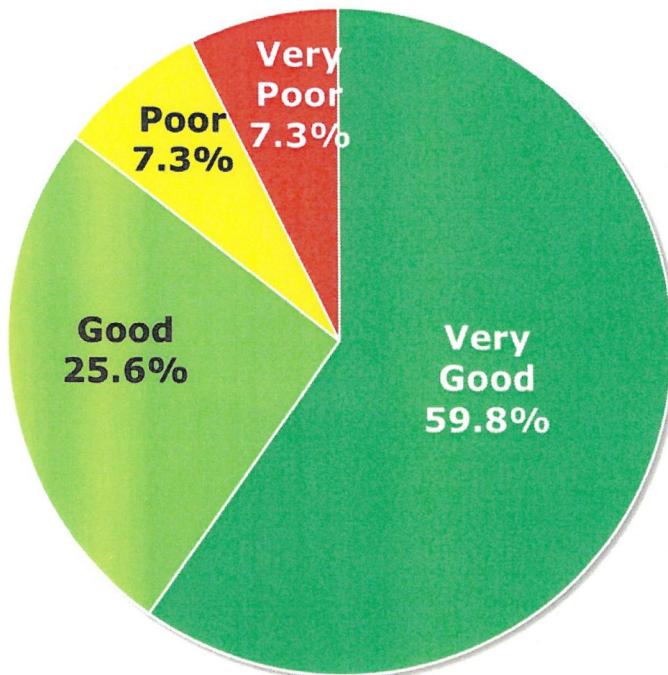
Functional Class	# of Sections	Centerline Mileage	Percent Area	Weighted Average PCI	Condition
Arterial	208	37.7	31.3%	63	Good
Collector	135	19.2	12.2%	68	Good
Residential/ Local	888	102.2	56.5%	70	Very Good
Total	1231	159.1	100.0%	68	Good

Sector	# of Sections	Centerline Mileage	Percent Area	Weighted Average PCI	Condition
Sector A	180	25.4	16.0%	71	Very Good
Sector B	172	18.2	11.9%	69	Good
Sector C	199	25.7	16.7%	68	Good
Sector D	294	37.5	22.6%	70	Very Good
Sector E	386	52.3	32.8%	64	Good
Citywide	1231	159.1	100.0%	68	Good

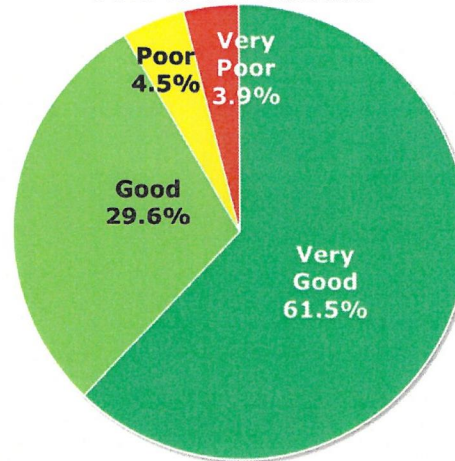


PCI Breakdown

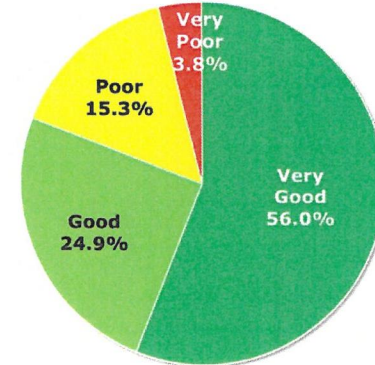
Entire Network



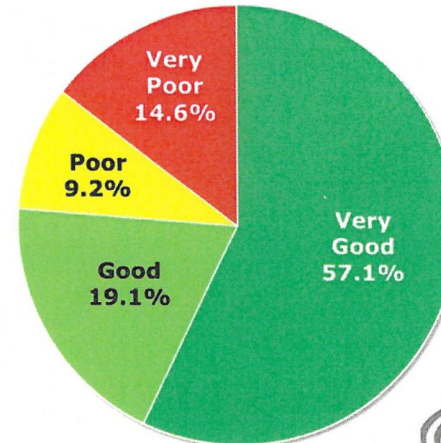
Residential
56.6% of Network



Collector
12% of Network



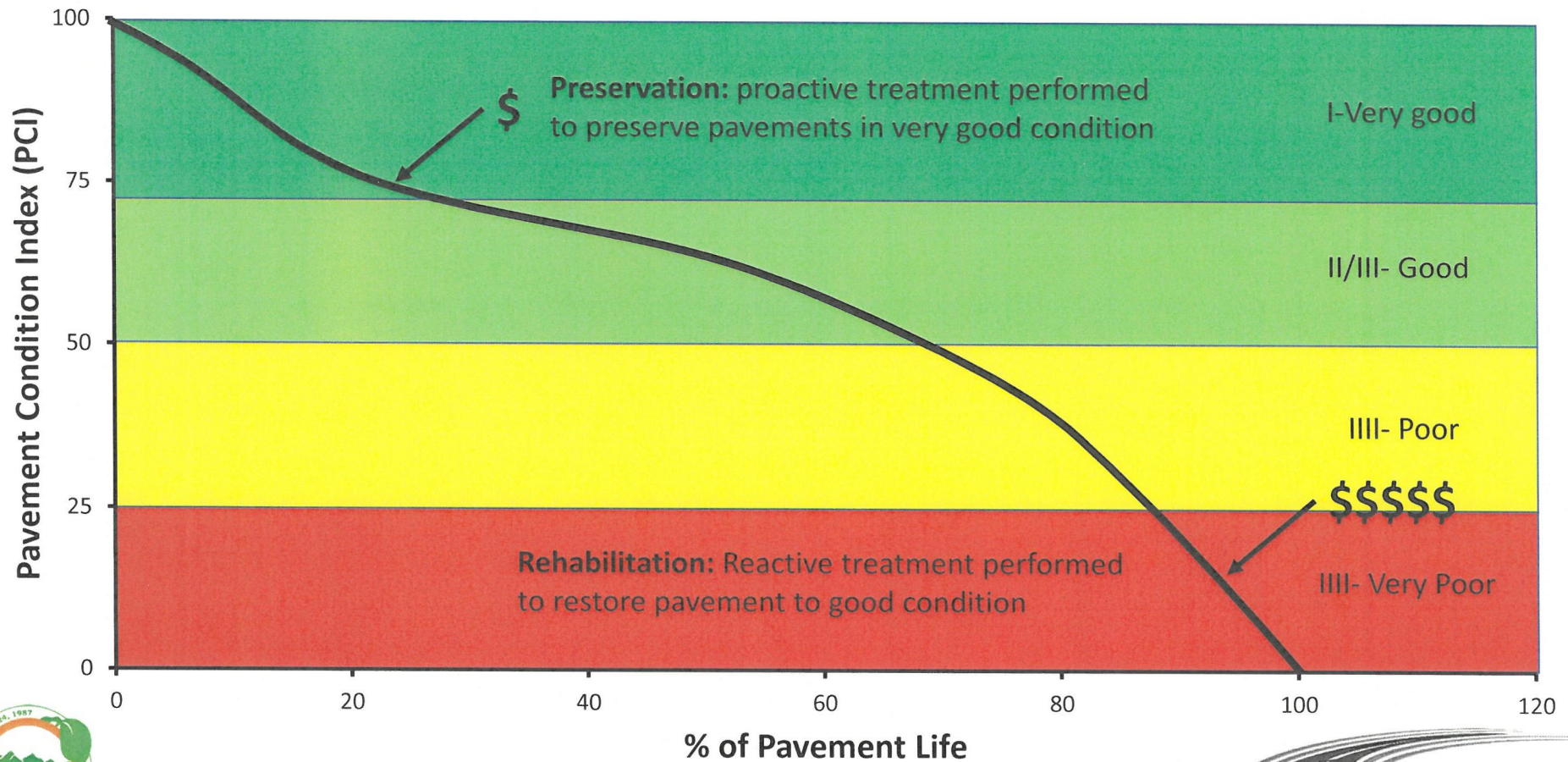
Arterial
31.4% of Network



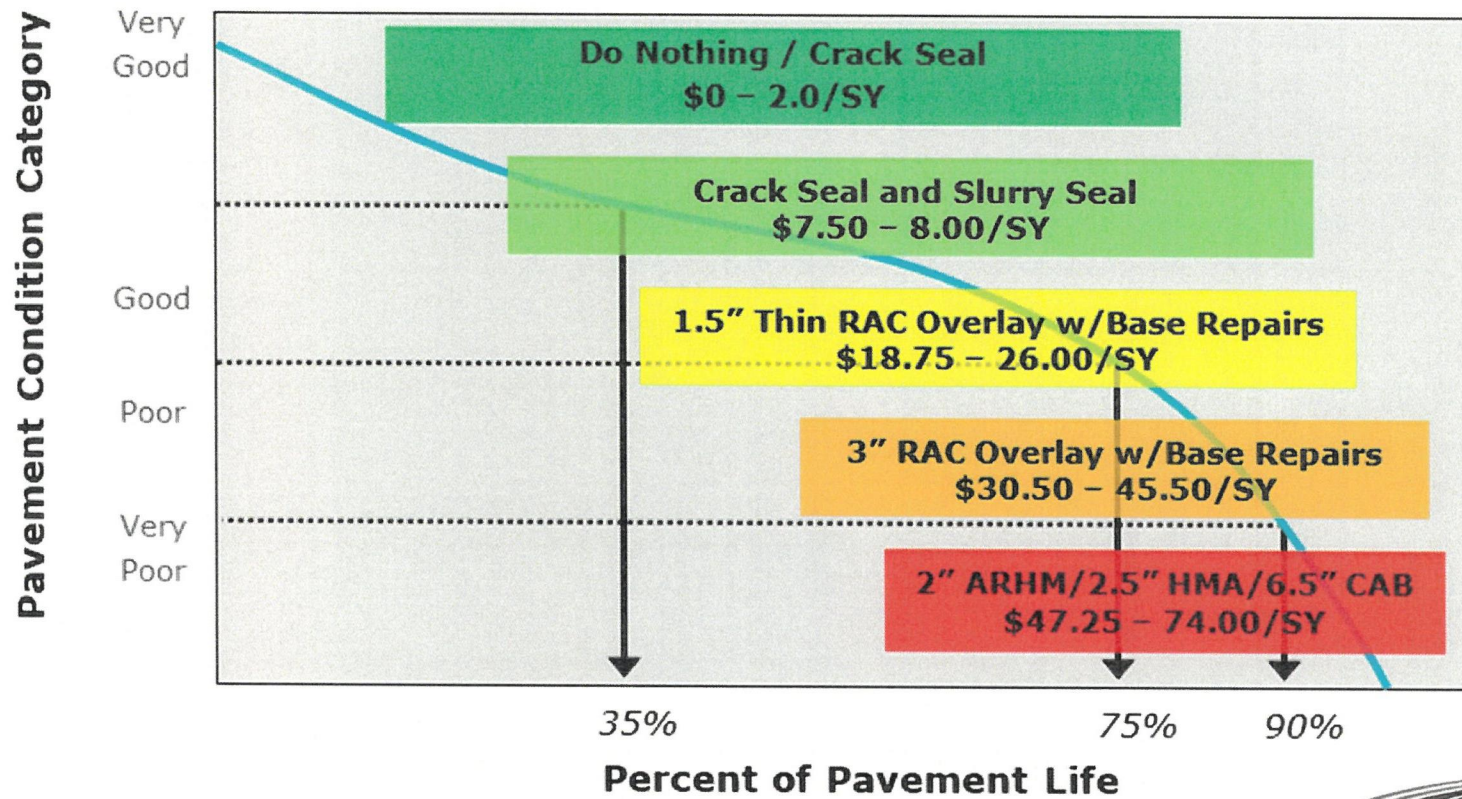
- Very Good (I): 100-70
- Good (II/III): 69-50
- Poor (IV): 49-25
- Very Poor (V): 24-0



What are the Typical Treatment Strategies?



What are the Typical Treatment Strategies?



What are the Budget Needs for the City Street Network?

Fiscal Year	Current	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	Total
Total Budget Needs (\$M)	NA	47.2	5.5	4.3	6.2	0.7	0.3	1.2	21.3	3.9	3.2	93.8
Rehabilitation (\$M)	NA	42.7	4.6	3.2	0.0	0.0	0.0	0.0	0.0	0.1	0.1	50.7
Preventive Maintenance (\$M)	NA	4.4	0.9	1.1	6.2	0.7	0.3	1.2	21.3	3.8	3.2	43.1
Treated PCI	68	90	88	87	86	86	84	83	86	85	84	NA
Untreated PCI	68	68	66	64	62	60	58	56	54	52	50	NA



Budget Scenarios

- *Scenario 1-A: City's Budget (\$3.2M per year) for 10-years*
- *Scenario 1-B: City's Budget (\$3.2M per year) for 5-year CIP*
- *Scenario 2: Improve and Maintain PCI at 70, Very Good Condition (~\$4.2M per year)*
- *Scenario 3: Improve PCI by 1 Point/Year (~\$7.5M per year)*



2023-2027 Committed Projects

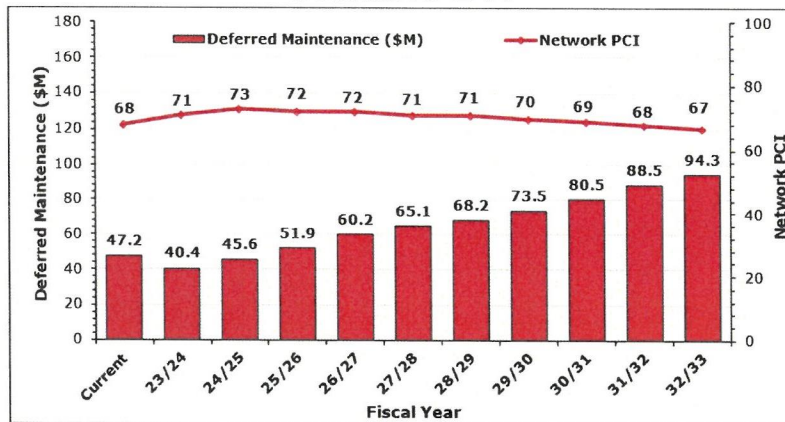
List of Committed Projects in the 5-year Capital Improvement Program (CIP)

#	Project Name	Street Name	Beg Location	End Location	Project Cost
1	brg07001	Base Line	Walgreens TS	400' East of Yarnell Rd	\$675,318
2	ola23001	Union Strreet	Elmwood Court	Del Rosa Avenue	\$295,000
3	ola23001	Elmwood Court	Union Court	North End	
4	ola23002	5th Street	Victoria Avenue	240' east of Victoria Avenue	\$3,358,000
5	ola23002	6th Street	Lankershim Avenue	650' west of Lankershim Avenue	
6	ola23002	Orange Street	South City limits	Greenspot Road	
7	ola23002	Greenspot Road	Blossom Way	Plunge Creek Bridge	
8	ola23002	Greenspot Road	East City Limits	2,700' west of City limits	
9	str20002a	Pacific Street	Victoria Avenue	Church Avenue	\$790,000
10	str22001	Pacific Street	Del Rosa Drive	Sterling Avenue	\$653,000
11	str17002	Victoria Avenue	3rd Street	9th Street	\$2,443,341
12	str18001	3rd Street	Palm Avenue	5th Street	\$1,466,055
13	str18001	5th Street	Palm Avenue	Church Avenue	
14	str18001	Palm Avenue	3rd Street	5th Street	
15	str18001	Central Avenue	3rd Street	5th Street	
16	str22002	Streater Dr- Glenheather	Base Line	Church Street	\$195,024
17	str22002	Love Street	Church Street	East End	
Total:					\$9,875,738

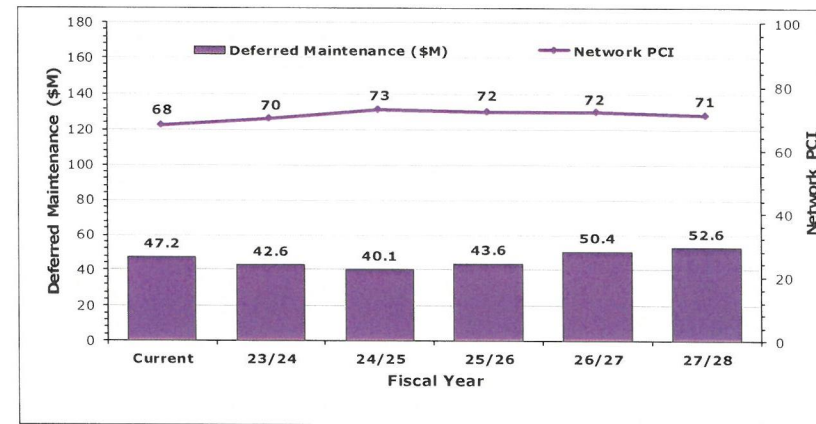


Scenario Comparison

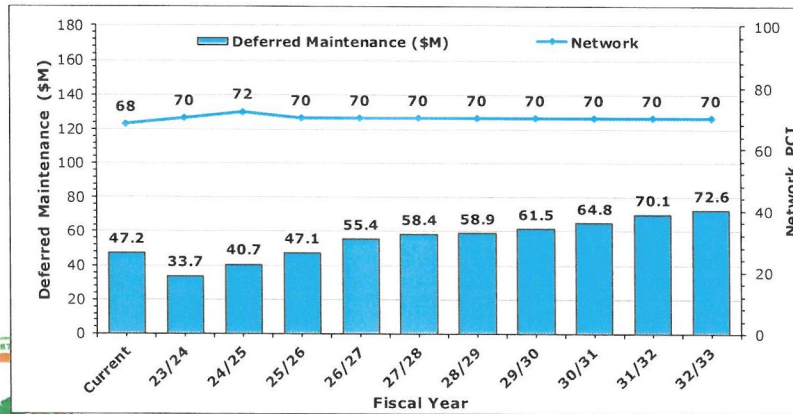
Scenario 1-A



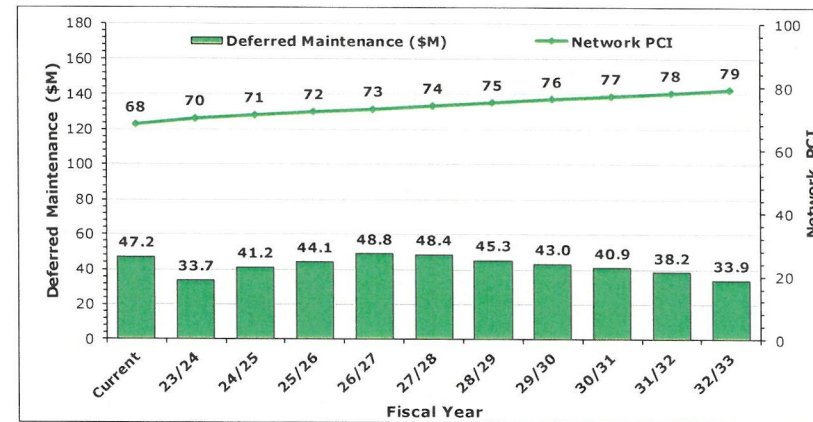
Scenario 1-B



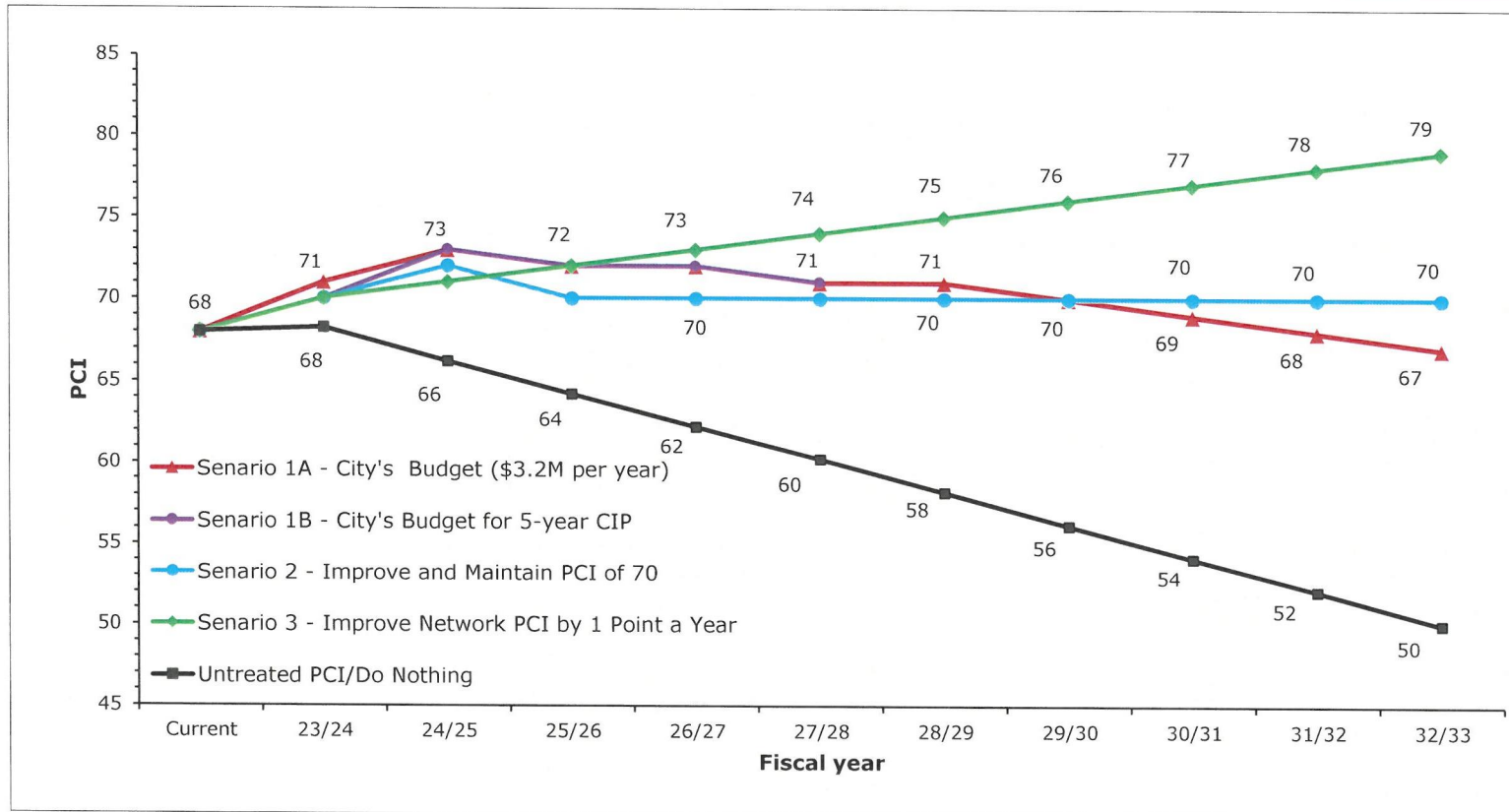
Scenario 2



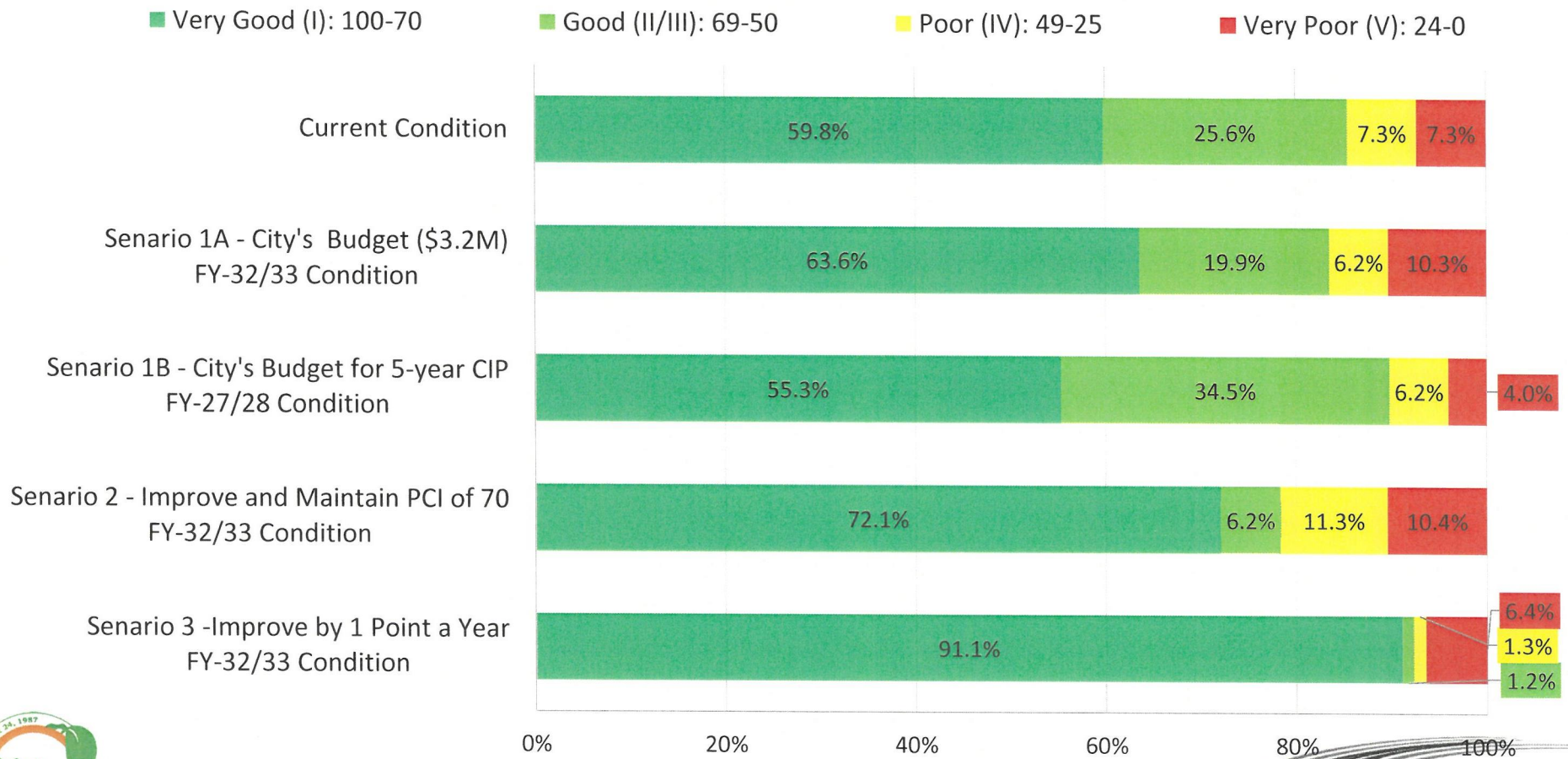
Scenario 3



Scenario Comparison

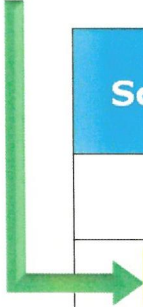


Condition Comparison for Scenarios



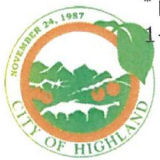
Conclusions

- Highland City has a substantial investment in pavement network (\$203.4M)
- City-wide network is in “Good” condition (PCI = 68)
- Per Subcommittee's recommendation of Scenario 1-B the PCI will increase to 71 by FY 27/28.



Scenario	Description	Total Budget (\$M)	Network PCI	FY 2032/33 Deferred Maintenance (\$M)
1-A	City's Budget – 10 Year Analysis	32	67	94.3
1-B	City's Budget – 5 Year Analysis	16.0*	71*	52.6*
2	Improve and Maintain PCI at 70	42	70	72.6
3	Improve PCI by 1 Point/year	74.5	79	33.9

* Note : Total budget, network PCI, and deferred maintenance for Scenario 1-B was for a five-year analysis period, reaching FY 2027/28; whereas, Scenario 1-A, 2 and 3 were a ten-year analysis, reaching FY 2032/33.



Policy Considerations

- For pavements recommended for rehabilitation or reconstruction carry out pavement evaluation and design to determine the most cost-effective solution
- Continue to increase the paving budget to keep up with the increase in construction cost
- Leverage local funding as match for federal/state funds, e.g. IIJA



Contact Information

Vivek Jha

Associate/Southern California Operations Manager

P: 714-848-8897

Email: VJha@ncenet.com





STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director *LM*
Betty Hughes, City Clerk, MMC

PREPARED BY: Camille Goritz, Administrative Assistant III *CG*

SUBJECT: Appoint One (1) Member of the Public to the Historic and Cultural Preservation Board.

RECOMMENDATION: Staff recommends the City Council appoint one (1) member of the public to the Historic and Cultural Preservation Board.

PUBLIC NOTICE: No public hearing notice is required. The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On May 9, 2023, the City Council declared one (1) seat vacant due to a resignation of a Board Member Tyler Brown and posted that vacancy in accordance with the Maddy Act and this term expires February 2024. Pursuant to Chapter 2.20.050 of the Highland Municipal Code, the Historic and Cultural Preservation Board shall consist of five members appointed by the City Council and shall serve without compensation. All members of the board shall have a demonstrated interest in or knowledge of historic preservation and the cultural resources of the city. Therefore, it would be appropriate for the City Council to appoint one (1) individual to the Historic and Cultural Preservation Board.

Attachment: 1. Public Service Applications

Approved _____	Motion _____	Second _____	Agenda Item No. <u>10</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
<i>B. Hughes</i> _____ City Clerk		<i>[Signature]</i> _____ City Manager	

ATTACHMENT 1

Public Service Applications

Public Service Application

Daniel Lowry



RECEIVED

OCT 17 2022

For Office Use Only:

Expires: 10/2023

CITY OF HIGHLAND
CITY CLERK

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- ☐ Community Trails Committee (see attached roles and responsibilities)
☒ Historic and Cultural Preservation Board (see attached roles and responsibilities)
☐ Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: DANIEL LOWRY

Address: 7738 CENTRA VISTA

How long have you resided in Highland? 20 + YEARS

Home phone: 909-335-8304 Cell phone: 909-215-7121

Work phone: _____

Email address: (ALL LOWER CASE) HYPERWAX11@GMAIL.COM

Occupation/Employer: CURRENTLY EMPLOYED AT SANBERNARDINO SUPERCOM.COM

Employer address: 247 W. THIRD STREET SECOND FLOOR DEPT 551

Position held: CIVIL GRAND JUROR SANBERNARDINO, CA 92411

Available for meetings: ☐ Daytime ☐ Evenings ☒ Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

I WISH TO SERVE THE CITY OF HIGHLAND
AND ITS PEOPLE ON THE HISTORICAL
AND CULTURAL PRESERVATION BOARD OR THE
COMMUNITY TRAILS COMMITTEE

Education, training or special knowledge which might be relevant to this appointment:

I HAVE TAKEN GOVERNMENT CLASSES IN
HIGH SCHOOL / COLLEGE, AND HAVE BEEN PART (PART
OF THE PROCESS) OF THE GOVERNMENT AS A POLL WORKER
ON ELECTION DAY.

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I HAVE SERVED THE COUNTY OF SANBERNARDINO
AS A CIVIL GRAND JUROR AND BELIEVE
THIS SERVICE WILL HELP ME EXECUTE
MY DUTIES EFFECTIVELY HEREIN.

Have you been, or are you now, a member of a governmental board, commission or committee? ☒ Yes ☐ No

If so, please list the name and dates served:

CURRENT 2022 CIVIL GRAND JUROR
TERM ENDS DECEMBER 31ST 2022

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

I WISH TO SERVE THE CITY OF HIGHLAND
AND THE PEOPLE HERE-IN, AND I FORMALLY
SUBMIT MY APPLICATION FOR THIS
POSITION.

SIGNATURE: _____

DATE: _____



Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.

Public Service Application

Wadsworth Murad



RECEIVED

OCT 17 2022

CITY OF HIGHLAND
CITY CLERK

For Office Use Only:

Expires: 10/2023

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- ☐ Community Trails Committee (see attached roles and responsibilities)
☒ Historic and Cultural Preservation Board (see attached roles and responsibilities)
☐ Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: WADSWORTH H MURAD

Address: 27259 NORA AVE HIGHLAND, CA 92346

How long have you resided in Highland? 100 + years

Home phone: 909 862 4300 Cell phone: 909 224-5521

Work phone: 909 - 224- 5521

Email address: WMURAD 777@Gmail.com

Occupation/Employer: Physician Self Employed

Employer address: 255 TERRACINA BLVD ROLANDS CA 92373

Position held: Staff Psych ATR SS

Available for meetings: ☐ Daytime ☐ Evenings ☒ Both

Have you been, or are you now, a member of a governmental board, commission or committee? ☐ Yes , ☒ No

If so, please list the name and dates served:

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

SIGNATURE: 

DATE: 10/14/2022

☒ Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

PROTECTING OUR NATURAL RESOURCES
AND HISTORICAL FEATURES
OF OUR CITY

Education, training or special knowledge which might be relevant to this appointment:

BS - BIOLOGY
DOCTOR OF OSTEOPATHIC MEDICINE
BOARD CERTIFIED IN PSYCHIATRY / NEUROLOGY
AND FAMILY PRACTICE
I HAVE EXTENSIVE EXPERIENCE IN ADMINISTRATION / MANAGEMENT
Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

- ROTARY
- U of R VOLUNTEER
- VOLUNTEER TEACHING - LOVER LOVER UNIVERSITY
- ELICO COUNTY BOARD OF EDUCATION

Last update: Aug 2022

Curriculum Vitae

NAME

Wadsworth H. Murad, D.O.

PRE-MEDICAL EDUCATION

Bachelor of Science, Biology, University of Redlands, 1980.

GRADUATE EDUCATION

Doctor of Osteopathic Medicine, Western University of Health Sciences,
College of Osteopathic Medicine of the Pacific, -1984.

POST GRADUATE EDUCATION

Los Angeles County-USC Medical Center, Burbank Community Hospital
Rotating Internship, 1984 – 1985.

Iowa State Hospital, - Cherokee Mental Health Institute /
VA Hospital, Des Moines, Iowa

Residency – Psychiatry, 1990 – 1993. Chief Resident

CERTIFICATIONS

Board Certified in Family Practice, Diplommat 2003, Recertified 2011
Board Certified in Psychiatry, Diplommat 1994, Life-time Certificate

ACADEMIC APPOINTMENTS

Western University of Health Sciences,

College of Osteopathic Medicine of the Pacific

- Clinical Assistant Professor of Psychiatry and Family Medicine,
July 1993 to April 2010

- Clinical Associate Professor of Psychiatry, April 2010 to present

Loma Linda University, School of Medicine, Department of Psychiatry,

- Assistant Clinical Professor of Psychiatry, October 2005 to Present

University of California, Irvine,

- Clinical Professor, Psychiatry and Human Behavior – 6/25/14- present

Touro University California, College of Osteopathic Medicine

- Adjunct Assistant Professor Psychiatry and Family Medicine, July
2016- 2021

PROFESSIONAL APPOINTMENTS

Chief of Medical Staff - Patton State Hospital, elected April 2017- Dec 2019
Osteopathic Physicians and Surgeons of California

Appointed Member, Board of Directors, 2015-2018

- Education Committee – Chair 2013-2015

- Strategic Planning Committee, 2013-2015

- Awarded Most Valuable Physician, 2/2014

Vice President - 2018/2019, President Elect - 2019-2020

President - February 2020 – February 2021

Osteopathic Family Physician – Subject expert, Editorial Board,
Journal Article Reviewer

Murad CV

PREVIOUS ACADEMIC APPOINTMENT

University of Utah, School of Medicine, Department of Psychiatry

Clinical Instructor in Psychiatry 1995 to 1998

Duties included supervision of training of assigned medical students, residents and physician assistants, in the training program.

CURRENT EMPLOYMENT - FULL TIME,

Staff Psychiatrist

- Inland Psychiatric Redlands, Redlands, CA.

Active Medical Staff, Redlands Community Hospital

Duties include; in-patient and out-patient practice of General Psychiatry

PRIOR EMPLOYMENT - FULL TIME,

Department of State Hospitals – Patton, Retired December 2019

Senior Supervising Psychiatrist, (management position) Patton State Hospital.

Duties include: supervising 12 FTE psychiatrists.

Chief of the Medical Staff, Patton State Hospital April 2017 – Dec 2019

Duties include attending Hospital meeting, administer the office of the Chief of Staff including monitoring and compliance with TJC/licensing standards, Credentialing and monitoring of Privileges for Medical Staff.

PREVIOUS APPOINTMENTS, Patton State Hospital;

Chief Physician/Surgeon (August 2015 – to October 10, 2016)

Duties: In charge of approximately 80 Medical Ancillary staff and Services, including directly supervising; of 22 Primary Care physicians in a variety of specialties, and 5 Nurse Practitioner's, on-site clinics for GYN, Surgical, Dental, Podiatric, ENT, Cardiology, Neurology, Pain, EEG, EKG, Audiology, Optometry, Speech and Radiology, as well as all consultants and off site contract services, May 2014- October 2016

Chief of Professional Education (DME) (May 2009 –October 2016)

In charge of and over seeing all training programs at Patton.

Duties included;

Plan, coordinate, direct and evaluate medical training programs for staff physicians and residents: develop and coordinate interdisciplinary training programs; provide advise and assistance to various treatment departments in planning and conduct of their professional educational activities; examine and diagnose psychiatric patients; determine types of psychiatric and general medical treatment needed.

- Develop and co-ordinate all State CME education and lectures

Murad CV

- Director of Patton State Hospital Annual, Forensic Conference. Patton State Hospital is the Largest Forensic Psychiatric Hospital in the Country. (1500 in-patient hospital). On-site training programs have included; -Psychiatry Residents from Loma Linda University, Arrowhead Regional Medical Center, University of Riverside, Psychiatric Forensic Fellows from UCI and Medical Students from Western University of Health Sciences, Loma Linda and UCR.

Patton State Hospital also has several free-standing Accredited programs;

- Psychology Internship program, - Psychology Forensic Fellowship program,
- Social Work Internship program, as well as programs for
- Psych Tech student training with Mount Sac College,
- Nursing student program with San Bernardino Valley College and
- Pharmacy Tech student training programs.

ACADEMIC APPOINTMENT DUTIES

Previous **Site Training Director, Loma Linda University, Psychiatry**

Residency program.

Duties included;

- Supervision of all residents and medical students on site from program,
- Providing lectures to residents and medical students

Prior **Co-Director and Site Training Director; Psychiatry Residency Program, Arrowhead Regional Medical Center / Patton State Hospital.**

Duties included;

- Supervision of all residents on site at Patton from program.
- Supervision and monitoring of entire residency program at ARMC and Patton
- Providing and supervising lectures to Resident physicians

Prior **Site Training Director, - Western University of Health Sciences, College of Osteopathic Medicine of the Pacific**

Duties include;

- Supervision of education and training program for medical students on site from programs and coordination of rotations.

Director and Developer of Mini-Psychopharmacology Fellowship Program Patton State Hospital / Neuroscience Education Institute in conjunction with Steven Stahl, M.D., Ph.D.

Murad CV

Medical Director, full time
Patton State Hospital May 2008 to April 2009

Duties included;

- administer, evaluate and approve treatment, education and research services, all clinical staff including approximately 90 psychiatrists, 25 medical physicians, 80 psychologists, 100 Social Workers, 100 Rehabilitation Therapists, several hundred nursing staff, teachers, other therapists and psychiatric technicians. Assist in formulation of over all hospital policy, coordinate facility treatment functions with community health organizations, governmental officials, community planning and advisory groups, and educational institutions. Implements Federal and State laws, departmental policies, and that goals and objectives are consistent with the mission of the State Department of Mental Health, all accreditation and other agencies, including Title 22, Licensing, JCAHO and DOJ Enhancement Plan. Assures overall planning is consistent with the needs of the clients/patients and consistent with community needs. Assure that the full range of appropriate services are provided.

Chief of Psychiatry, full time
Patton State Hospital, September 2000 to April 2008.

Duties included;

supervision and monitoring of all aspects of patient care and delivery for approximately 90 staff psychiatrists, including recruitment, interviewing, hiring, firing and supervision.
Covering for the Medical Director in her absence

Chair, Department of Psychiatry x 2

- June 2006 to May 2008

- June 1999 to May 2000

Duties included;

Monitoring of the quality of patient care and professional performance rendered by members of the department. Develop and implement departmental program, credentials review and privilege delineation and monitoring of department member practice. Recommending concerning practitioner appointment and classification and re-appointment, setting criteria for clinical privileges, monitoring and taking corrective action on departmental members and prospective hires

Murad CV

PREVIOUS APPOINTMENTS CONTINUED

- Patton State Hospital;
Chief of the Medical Staff,
January 1989 to July 1990.
Chief of Staff Elect
July 1988 to June 1989
Secretary / Treasurer of the Medical Staff,
July 1987 to June 1988
Chair Utilization Review Committee
July 1986 to January 1 1989
- Elko General Hospital (Northeastern Nevada Regional Medical Center)
Chief of the Medical Staff,
January 1997 to January 1998.
- **President, Elko Healthcare Network, PHO**
(Physician / Hospital Organization)
- **President, Elko Regional Independent Practitioners Association,**
(IPA).
- **Chief Resident, Cherokee Mental Health Institute, Cherokee Iowa**

PAST EMPLOYMENT and EXPERIENCE

- **Medical Director, Provo Canyon School Adolescent Day Treatment Program. Elko Nevada**
1993- 1999
- **Staff Psychiatrist, Ely State Prison (Maximum Security), Ely, Nevada**
- **Medical Director, outpatient clinics, Northeastern Nevada Medical Group**
- **Medical Director, Nevada Med, Behavioral Medicine Clinics,**
full time Private Practice General Psychiatry
1993 to 1999
- **Staff Psychiatrist, Patton State Hospital**
1985 to 1990.
- **Staff Psychiatrist Riverside County Mental Health**
Duties included supervision of **Alternative sentencing** program for
psychiatrically ill inmates, also
Psychiatric Emergency room physician services (ETS) 2000 to 2006

Murad CV

MILITARY

Major, United States Air Force Reserve
OIC (Officer-in-Charge), Medical Staff Credentials
July 2000 to 2008, stand by status 2008 - 2014
(Honorably Discharged September 2014)

COMMUNITY SERVICE

- Active life member **Trinity Episcopal Church**
 - Usher x 10 years,
 - Feeding of the homeless member
 - Search committee
 - Blue Christmas Service committee member
- **Rotary International**
- **Appointed Member, Elko County School Board**
- American Cancer Society, Annual Relay for Life - last 15 years
- University of Redlands, community service volunteer

HOSPITAL

COMMITTEE APPOINTMENTS Hospital Policy
Pharmacy and Therapeutics
Emergency Care
Training Advisory - Chair
Clinical Management – Chair
Medical Executive Committee

PAST COMMITTEE APPOINTMENTS

Hospital Policy
Medical Executive
Medical Quality Assurance, Chair
Clinical Services
Hospital Governing Body
State-wide Hospital Computerization
Sub-committee
Hospital Training
California Medical Association
Hospital Staff Section, representative for Patton,
Clinical Management
Continuing Medical Education.
Credentials.
California Department of State Hospitals,
Statewide CME Committee – Chair

Murad CV

OTHER ACCOMPLISHMENTS:

Received **Superior Accomplishment Award** from the Department of Mental Health for the development and implementation of the behavioral treatment program on Unit 39 at Patton State Hospital.

Participated in the development of the psychiatric treatment program at **California Medical Facility, CMF – Vacaville**, when the department of mental Health took over the program from Corrections.

Have co-authored two papers on the **evaluation and treatment of Assaultive patients** at Patton State Hospital.

Have presented papers at **the Annual State Hospital Research and Development Conference in Los Angeles and Asilomar, 2/88 and 2/89.**

Presented at the **Forensic Mental Health Association Meeting, Asilomar, 3/88.**

Previously **eligible and deemed** qualified for the position of ;

- Chief of Psychiatry,**
 - Program Director Medical**
 - Medical Director in the Department of Mental Health,**
 - Chief Medical Officer in the Department of Corrections**
- for the State of California.

PROFESSIONAL AFFILIATIONS:

American Osteopathic Association,
American Medical Association
California Medical Association,
Nevada Osteopathic Association,
San Bernardino County Medical Society,
American Psychiatric Association
American College of Neuropsychiatrists,
American Academy of Family Physicians
American College of Family Physicians in Osteopathic Medicine and Surgery
American Osteopathic Academy of Sports Medicine,
Forensic Mental Health Association of California,
Osteopathic Physicians and Surgeons of California

Murad CV

OTHER CERTIFICATIONS

American Board of Forensic Examiners
Diplomat, Fellow
American Board of Forensic Medicine
Diplomat
American Board of Experts in Traumatic Stress
Diplomat
American Board of Psychotherapy
Diplomat.
CPR certified
ACLS certified, Instructor trained
5150 certified trained
Trained in Critical Incident Stress Management
via USAF
Trained in Dialectical Behavior Therapy
By Robin McCann, Ph.D. and
Suzanne Witterholt, M.D. 02/2006
Trained in The Hare Psychopathy Checklist, revised

APPOINTED SPECIALIST JOURNAL REVIEWER for
Osteopathic Family Physician, 2013 - 2019

PUBLICATIONS

1. Murad, W., Streveler, A., "Treatment of the Assaultive Patient: An evaluation of a Treatment Program," Unpublished Manuscript, Patton State Hospital, Patton CA. 1985
2. Murad, W., "Osteopathic GME needs to Emphasize clinical training," The DO (April 1991) pg 15., JCAN, Journal of the American College of Neuropsychiatrists, July 1991, vol. 5 number 2, pg. 11.
3. Murad, W., "The Assaultive Schizophrenic," submitted for consideration for the Annual Bingham Competition of scholarly work in the field of schizophrenia, University of Louisville.
4. Murad, W., "A comparison of the Osteopathic and Allopathic General Psychiatry training requirements, in a former Allopathic program; Cherokee Mental Health Institute," submitted for consideration of publication, JACN. July 1991.

Murad CV

LECTURES / PRESENTATIONS GIVEN;

- | | |
|---|------------|
| 1. Delirium and Dementia,
Western University of Health Sciences | 11/2009 |
| 2. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 05/13/2009 |
| 3. Metabolic Syndrome in Psychiatry
"Back to Campus" Continuing Medical Education program
Western University of Health Sciences | 04/26/2009 |
| 4. Obsessive Compulsive Disorder / Somatoform Disorders
Western University of Health Sciences | 11/2008 |
| 5. California Mental Health, Qawi Supreme Court Decision,
Criminally insane patients and refusal of involuntary medications
Fox Television News program and Interview | 4/21/2007 |
| 6. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 04/17/2006 |
| 7. Anxiety Disorders
Western University of Health Sciences | 04/18/2006 |
| 8. Mood Disorders
Western University of Health Sciences | 04/18/2006 |
| 9. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 12/2005 |
| 10. Obsessive Compulsive and Somatoform Disorders
Western University of Health Sciences | 12/2005 |
| 11. Schizophrenia
Western University of Health Sciences | 04/2005 |
| 12. Introduction to Community based Psychiatry
Western University of Health Sciences | 04/2005 |
| 13. Delirium and Dementia
Western University of Health Sciences | 04/2005 |

Murad CV

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| 14. Schizophrenia and other Psychotic Disorders
Western University of Health Sciences | 11/2005 |
| 15. Delirium, Dementia and Amnesic Syndromes
Western University of Health Sciences | 11/2005 |
| 16. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 10/2002 |
| 17. Introduction to Psychiatry
Western University of Health Sciences | 09/27/2002 |
| 18. Introduction to Psychiatry and Community Based Psychiatry
Western University of Health Sciences | 09/27/2002 |
| 19. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 10/2001 |
| 20. Cognitive Disorders, Delirium and Dementia
Western University of Health Sciences | 10/2001 |
| 21. Critical Incident Stress Management, USAF staff training
March Air Reserve Base | 04/2001 |
| 22. Schizophrenia / Psychotic Disorders
Western University of Health Sciences | 10/2000 |
| 23. Anxiety Disorders
Western University of Health Sciences | 10/2000 |
| 24. Evaluation and Treatment of the Assaultive patient in a State Hospital
Forensic mental health Association meeting, Asilomar | 2/1989 |
| 25. Evaluation and Treatment of the Assaultive Patient in a State Hospital
Forensic Mental Health Association meeting, Asilomar | 3/1988 |
| 26. Evaluation and Treatment of the Assaultive Patient
in a State Hospital, Patton State Hospital | 2/1988 |

Murad CV

27. Evaluation and Treatment of the Assaultive Patient in a State Hospital 2/1988
Annual State Hospital Research
and Development Conference, Los Angeles
28. Forensic Psychiatry Lecture series of 12 weeks planned 03/ 2010
Arrowhead Regional Medical Center / Patton State Hospital
29. Ethics and Law lecture series of 4 weeks planned 06/2010
Arrowhead Regional Medical Center / Patton State Hospital
30. Schizophrenia and other Psychotic Disorders 05/2010
Western University of Health Sciences, medical student lecture
31. Schizophrenia and other Psychotic Disorders Lecture 05/2014
Western University of Health Sciences, medical student lecture

References submitted upon request



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Betty Hughes, MMC, City Clerk

PREPARED BY: Alondra Muñoz, Deputy City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

DATE: July 11, 2023

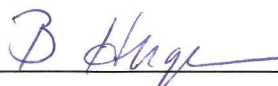
FROM: Joseph A. Hughes, City Manager

REVIEWED BY: Betty Hughes, MMC, City Clerk

PREPARED BY: Alondra Muñoz, Deputy City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>12</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
City Clerk		City Manager	