

CITY OF HIGHLAND CITY COUNCIL AGENDA

CITY COUNCIL MEMBERS

Larry McCallon, Mayor
Penny Lilburn, Mayor Pro Tem
Jesse Chavez-Cordova, Council Member
Anaeli Solano, Council Member
John P. Timmer, Council Member

REGULAR MEETING

November 14, 2023
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

STAFF

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Betty Hughes - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on November 14, 2023, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the November 14, 2023 agenda, please identify the agenda item number in the subject line.

For those wishing to make a public comment regarding public hearing items (Nos. 11 & 12), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered part of the record. Please email your comments to publiccomment@cityofhighland.org.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
NOVEMBER 14, 2023 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by November 14, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 10, 2023 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 759 for November 14, 2023, in the amount of \$4,198,470.76 and Payroll of \$354,483.26.
4. Treasurer's Report for September 2023
RECOMMENDATION: That the City Council receive and file Treasurer's Report for September 2023.
5. Claim Consideration - Francisco Pedro Garcia
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
6. Authorization to Submit Claims for Fiscal Year 2023/2024 TDA Article 3 Funds for 9th Street Transit Stops, Sidewalk, and Bikeway Improvements (Project No. swk19001)
RECOMMENDATION: That the City Council:
 - 1) Adopt Resolution No. 2023 - _____ authorizing submittal of periodic claims to SBCTA for Fiscal Year 2023/2024 TDA Article 3 funds for 9th Street Transit Stops, Sidewalk, and Bikeway Improvements; and
 - 2) Authorize the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.

7. Conduct a Second Reading of Ordinance No. 462 - Greenspot Village and Marketplace Specific Plan Revision (SPR 23-001) to Increase the Maximum Dwelling Unit Count from 946 to 1,218
RECOMMENDATION: That the City Council conduct a second reading of Specific Plan Revision (SPR 23-001), read by title only, and waive further reading of Ordinance No. 462 increasing the maximum dwelling unit count from 946 to 1,218.
8. Design Services Proposal from Engineering Resources of Southern California, Inc. for the 5th Street, Greenspot Road, and Orange Street Pavement Rehabilitation Project (Project No. ola23002)
RECOMMENDATION: That the City Council:
- 1) Approve the proposal from Engineering Resources of Southern California, Inc. (ERSC) to provide engineering design services for the 5th Street, Greenspot Road, and Orange Street Pavement Rehabilitation Project (Project No. ola23002); and
 - 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.
9. Proposed City of Highland Community Development Block Grant (CDBG) Applications for Fiscal Year 2024-2025
RECOMMENDATION: That the City Council:
- 1) Approve the city's application for Enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Compliance Officer, Administrative Assistant and Community Development Director; and
 - 2) Approve the city's application to construct pavement rehabilitation and ancillary work on four streets located in a neighborhood within the CDBG Low-Moderate Income eligible block area boundaries including: 1) Cunningham Street, 2) Flemming Street between Cunningham Street and Colwyn Avenue, 3) 7th Street between Cunningham Street and Colwyn Avenue, and 4) Colwyn Avenue between Hibiscus Street and 7th Street.
10. Declare One (1) Seat Vacant on the Planning Commission
RECOMMENDATION: That the City Council:
- 1) Declare one (1) seat vacant on the Planning Commission; and
 - 2) Direct the City Clerk to advertise the vacancies on the Planning Commission.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

For those wishing to make a public comment regarding public hearing items (Nos. 11 & 12), please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the close of the public hearing on the corresponding item to be considered as part of the record. Please email your comments to publiccomment@cityofhighland.org. The City Clerk shall read all email comments provided that the reading shall not exceed three (3) minutes because this is the time limit for speakers at a Council Meeting.

11. An Application by Sean and Alicia Cobb for the Mills Act Tax Adjustment Program
RECOMMENDATION: The Historic and Cultural Preservation Board recommends that the City Council approve the Mills Act Agreement between the City of Highland and Sean and Alicia Cobb for the property located at 27225 Nona Avenue Highland, CA 92346 for a term of ten (10) years.
12. An Appeal (APP 23-001) of the Planning Commission's Approval of a Conditional Use Permit (CUP-23-003); Variance (VAR-23-001); and Design Review (DRA-23-004) Application to Allow the Construction of a 53,665 Square Foot Warehouse and Associated Improvements (Patriot 5th and Central, LLC)
RECOMMENDATION: That the City Council uphold the Planning Commission's approval by adopting Resolution No. 2023-_____, denying Appeal (APP 23-001) and upholding the Planning Commission's approval of Conditional Use Permit (CUP-23-003) for the development of a 53,665 square foot speculative industrial warehouse building; Variance (VAR-23-001) to allow the building to exceed the maximum building height permitted in the Business Park Zone by 14 feet; Design Review (DRA-23-004) for the project's Site Plan, Building Elevations, Conceptual Grading Plan, Public Art Piece, Conceptual Landscape Plan, and Adoption of a Mitigated Negative Declaration.

CITY COUNCIL LEGISLATIVE

13. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
14. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

2023

December 12

2024

January 9; February 13; March 12; April 9; May 14; June 11; July 9; August 13; September 9; October 8; November 12; December 10

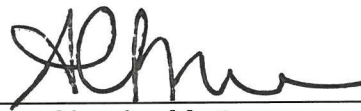
I, Alondra Muñoz, Deputy City Clerk, certify I caused to be posted this Agenda on or before November 9, 2023, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: November 9, 2023



Alondra Muñoz
Deputy City Clerk