

CITY OF HIGHLAND CITY COUNCIL AGENDA

CITY COUNCIL MEMBERS

Penny Lilburn, Mayor
Larry McCallon, Mayor Pro Tem
Jesse Chavez-Cordova, Council Member
Anaeli Solano, Council Member
John P. Timmer, Council Member

REGULAR MEETING

March 12, 2024
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

STAFF

Chuck Dantuono - Interim City Manager/Director of Administrative Services/City Treasurer
Alondra Muñoz - City Clerk
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Maricela Marroquin - City Attorney

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

Submission of Public Comments: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on March 12, 2024, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the March 12, 2024 agenda, please identify the agenda item number in the subject line.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at the City Council meeting. Members of the public will be permitted to make public comments in person.

CITY COUNCIL REGULAR MEETING MARCH 12, 2024 - 6:00 p.m.

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Introduction

Carlos Haynie, Firefighter Paramedic

Introduction

Juan Aguirre, Sergeant

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by March 12, 2024, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Emailed comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes - February 13, 2024 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes - February 13, 2024 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Minutes - February 13, 2024 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
5. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 763 for March 12, 2024, in the amount of \$990,727.65 and Payroll of \$225,305.08.
6. Treasurer's Report for January 2024
RECOMMENDATION: That the City Council receive and file Treasurer's Report for January 2024.
7. Claim Consideration - Anthony Aquino
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
8. Claim Consideration - Luis Munguia
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
9. Code of Ethics
RECOMMENDATION: That the City Council review the current Code of Ethics and make any recommendations or changes, if needed.

10. Consideration to Approve Amendment No. 4 to the Joint Powers Authority Agreement with San Bernardino Council of Governments Services Including an Increase to the Member Dues by \$18,124
RECOMMENDATION: That the City Council approve Amendment No. 4 to the Joint Powers Authority Agreement with San Bernardino Council of Governments.
11. Amendment No. 1 to the Contract Maintenance Agreement with San Bernardino County Department of Public Works - Transportation
RECOMMENDATION: That the City Council:
- 1) Approve Amendment No. 1 to the Contract Maintenance Agreement for another term; up to five years, with San Bernardino County Department of Public Works – Transportation; and
 - 2) Authorize the Mayor to execute Amendment No. 1.
12. 28th Annual Highland Community Trails Day Event
RECOMMENDATION: That the City Council approve Saturday, June 1, 2024, as the date for the 28th Annual Highland Community Trails Day Event.
13. Equipment Purchase for Public Works
RECOMMENDATION: That the City Council:
- 1) Waive formal contract procedures per Municipal Code Section 2.40.100;
 - 2) Approve the purchase of a new skip loader via a contract through Sourcewell (Formerly known as the National Joint Power Alliance) Contract No. 11723-JDC between Sourcewell and John Deere;
 - 3) Approve a proposal in the amount of \$127,166.65 from RDO Equipment Company; and
 - 4) Declare existing equipment 1985 Massey Fergusson 50E (Equipment No. 101) surplus and to be auctioned by the Auction Company of Perris, CA.
14. Review of the City's 2023 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588
RECOMMENDATION: That the City Council receive and file the 2023 General Plan Annual Report.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) Mayor opens Public Hearing;
- 2) Staff presentation;
- 3) Applicant/Representative presentation;
- 4) Speakers in favor of proposal;
- 5) Speakers in opposition to proposal;
- 6) Applicant rebuttal;
- 7) Mayor closes Public Hearing;
- 8) Council discussion, motion and vote.

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

15. Request For an Extension of Time for Tentative Parcel Map 19958, Tentative Tract Map 20090, the East Highlands Ranch Planned Unit Development (EHR PUD) Development Agreement, Impact Fees Development Agreement, and Make a Finding that no Further Environmental Review is Required Pursuant to CEQA Guidelines Section 15162 Related to the Blossom Trails 137-unit Single-Family Residential Subdivision on 25.5 Acres Generally Located at the Southwest Corner of Greenspot Road and Church Street
RECOMMENDATION: The Planning Commission recommends that the City Council:
- 1) Adopt Resolution No. 2024- ____ to approve a two-year Extension of Time for Tentative Tract Map No. 20090 (TTM 17-001/EXT 24-002);
 - 2) Adopt Resolution No. 2024- ____ to approve a two-year Extension of Time for Tentative Parcel Map No. 19958 (TPM 17-002/EXT 24-002);
 - 3) Introduce and conduct first reading of Ordinance No. ____ to amend the East Highlands Ranch Development Agreement, extending the term by five (5) years (EXT 24-001); and
 - 4) Introduce and conduct first reading of Ordinance No. ____ to amend the East Highlands Ranch Impact Fees Development Agreement, extending the term by five (5) years (EXT 24-001).

CITY COUNCIL LEGISLATIVE

16. Final Action on Employment Agreement between Carlos Zamano and the City of Highland
RECOMMENDATION: That the City Council authorize the Mayor to execute the City Manager Employment Agreement between Carlos Zamano and the City of Highland.
17. Development Impact Fee Reimbursement for Greenspot Road Improvements - Tentative Tract Map 18893
RECOMMENDATION: That the City Council approve the Greenspot Road improvement reimbursement to Sunland, LLC in the amount of \$63,237.
18. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
19. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month.

2024

April 9; May 14; June 11; July 9; August 13; September 10; October 8; November 12; December 10

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before March 7, 2024, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: March 7, 2024



Alondra Muñoz
City Clerk