

CITY OF HIGHLAND

CITY COUNCIL

AGENDA

COUNCILMEMBERS

Penny Lilburn, Mayor
Larry McCallon, Mayor Pro Tem
Jesse Chavez-Cordova, Councilmember
Anaeli Solano, Councilmember
John P. Timmer, Councilmember

REGULAR MEETING

April 9, 2024
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

STAFF

Carlos Zamano, City Manager/Public Works Director/City Engineer
Chuck Dantuono, Director of Administrative Services/City Treasurer
Lawrence Mainez, Community Development Director
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's website at: www.cityofhighland.org

City of Highland • 27215 Base Line Highland, California 92346 • (909) 864-6861

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

Public Comment: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on April 9, 2024, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 9, 2024 agenda, please identify the agenda item number in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the City Council meeting. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
APRIL 9, 2024 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 9, 2024, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Emailed comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes - March 12, 2024 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 764 for April 8, 2024, in the amount of \$4,310,322.44 and Payroll of \$254,250.88.
4. Treasurer's Report for February 2024
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2024.
5. Claim Consideration - Ralph Guajardo
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
6. Claim Consideration - Kassandra L. Bryant
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
7. Records Destruction Authorization
RECOMMENDATION: That the City Council approve the destruction of certain records.
8. Resolution No. 2024-__ Authorizing Investment of the City of Highland Monies in the Local Agency Investment Fund (LAIF)
RECOMMENDATION: That the City Council approve Resolution No. 2024-__ authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).
9. Second Reading of Ordinance No. 463 and Ordinance No. 464 - An Extension of Time for the East Highlands Ranch Planned Unit Development (EHR PUD) Development Agreement, and Impact Fees Development Agreement Related to East Highlands Ranch Planning Areas 40 and 42 Generally Located at the Southwest Corner of Greenspot Road and Church Street
RECOMMENDATION: That the City Council conduct a second reading of Extension of Time (EXT 24-001), read by title only, and waive further reading of Ordinance No. 463 and Ordinance No. 464, extending the East Highlands Ranch Development Agreement and Impact Fees Development Agreement for a period of five (5) years each.
10. Contract Renewal - 2021-01 "Tree Trimming and Arborist Service Agreement"
RECOMMENDATION: That the City Council:
 - 1) Extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. for one year; and
 - 2) Approve a 15.8% increase to the contract unit prices.

11. Engineering Resources of Southern California (ERSC) - Professional Services Agreement Addendum No. 10

RECOMMENDATION: That the City Council:

- 1) Approve Addendum No. 10 to the Professional Services Agreement with ERSC to reflect a change in the billing rate schedule; and
- 2) Authorize the Mayor to sign the addendum.

12. Engineering Resources of Southern California (ERSC) Amendment to the Professional Design Services - Sycamore Drive Storm Drain, Project No. sdr06002

RECOMMENDATION: That the City Council:

- 1) Approve an amendment to the Professional Design Services with ERSC for preparation of a hydrology report for the Sycamore Storm Drain, Project No. sdr06002; and
- 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) *Mayor opens Public Hearing;*
- 2) *Staff presentation;*
- 3) *Applicant/Representative presentation;*
- 4) *Speakers in favor of proposal;*
- 5) *Speakers in opposition to proposal;*
- 6) *Applicant rebuttal;*
- 7) *Mayor closes Public Hearing;*
- 8) *Council discussion, motion and vote.*

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Engineering Resources of Southern California (ERSC) Amendment to the Professional Design Services - 5th Street, Greenspot Road, and Orange Street Pavement Rehabilitation, Project No. ola23002

RECOMMENDATION: That the City Council:

- 1) Approve an amendment to the Professional Design Services with ERSC to include the addition of Ward Street alley (Victoria Avenue to Cunningham Street) and Sterling Avenue (Base Line to Pacific Street) to the project; and
- 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

14. Public Improvement Reimbursement Agreement Between City of Highland and CHIPT Highland210, LP for Two Street Lights on Central Avenue Between 3rd Street and 5th Street
RECOMMENDATION: That the City Council:
- 1) Approve the Public Improvement Reimbursement Agreement between City of Highland and CHIPT Highland210, LP for street light improvements on Central Avenue between 3rd Street and 5th Street. The Public Improvement Reimbursement Agreement is subject to review and approval by the City Attorney; and
 - 2) Authorize the Mayor to sign the Public Improvement Reimbursement Agreement.
15. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
16. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meetings of the City Council for 2024 are as follows: May 14; June 11; July 9; August 13; September 10; October 8; November 12; December 10.

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before April 2, 2024, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 2, 2024



Alondra Muñoz
City Clerk