

CITY OF HIGHLAND

CITY COUNCIL

AGENDA

COUNCILMEMBERS

Penny Lilburn, Mayor
Larry McCallon, Mayor Pro Tem
Jesse Chavez-Cordova, Councilmember
Anaeli Solano, Councilmember
John P. Timmer, Councilmember

REGULAR MEETING

April 9, 2024
6:00 p.m.
City Hall
Donahue Council Chambers
27215 Base Line
Highland, California

STAFF

Carlos Zamano, City Manager/Public Works Director/City Engineer
Chuck Dantuono, Director of Administrative Services/City Treasurer
Lawrence Mainez, Community Development Director
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's website at: www.cityofhighland.org

City of Highland • 27215 Base Line Highland, California 92346 • (909) 864-6861

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.

Public Comment: For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on April 9, 2024, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 9, 2024 agenda, please identify the agenda item number in the subject line. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the City Council meeting. Members of the public will be permitted to make public comments in person.

**CITY COUNCIL REGULAR MEETING
APRIL 9, 2024 - 6:00 p.m.**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by April 9, 2024, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Emailed comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.
2. Minutes - March 12, 2024 City Council Regular Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 764 for April 8, 2024, in the amount of \$4,310,322.44 and Payroll of \$254,250.88.
4. Treasurer's Report for February 2024
RECOMMENDATION: That the City Council receive and file Treasurer's Report for February 2024.
5. Claim Consideration - Ralph Guajardo
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
6. Claim Consideration - Kassandra L. Bryant
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.
7. Records Destruction Authorization
RECOMMENDATION: That the City Council approve the destruction of certain records.
8. Resolution No. 2024-__ Authorizing Investment of the City of Highland Monies in the Local Agency Investment Fund (LAIF)
RECOMMENDATION: That the City Council approve Resolution No. 2024-__ authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).
9. Second Reading of Ordinance No. 463 and Ordinance No. 464 - An Extension of Time for the East Highlands Ranch Planned Unit Development (EHR PUD) Development Agreement, and Impact Fees Development Agreement Related to East Highlands Ranch Planning Areas 40 and 42 Generally Located at the Southwest Corner of Greenspot Road and Church Street
RECOMMENDATION: That the City Council conduct a second reading of Extension of Time (EXT 24-001), read by title only, and waive further reading of Ordinance No. 463 and Ordinance No. 464, extending the East Highlands Ranch Development Agreement and Impact Fees Development Agreement for a period of five (5) years each.
10. Contract Renewal - 2021-01 "Tree Trimming and Arborist Service Agreement"
RECOMMENDATION: That the City Council:
 - 1) Extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. for one year; and
 - 2) Approve a 15.8% increase to the contract unit prices.

11. Engineering Resources of Southern California (ERSC) - Professional Services Agreement Addendum No. 10

RECOMMENDATION: That the City Council:

- 1) Approve Addendum No. 10 to the Professional Services Agreement with ERSC to reflect a change in the billing rate schedule; and
- 2) Authorize the Mayor to sign the addendum.

12. Engineering Resources of Southern California (ERSC) Amendment to the Professional Design Services - Sycamore Drive Storm Drain, Project No. sdr06002

RECOMMENDATION: That the City Council:

- 1) Approve an amendment to the Professional Design Services with ERSC for preparation of a hydrology report for the Sycamore Storm Drain, Project No. sdr06002; and
- 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) *Mayor opens Public Hearing;*
- 2) *Staff presentation;*
- 3) *Applicant/Representative presentation;*
- 4) *Speakers in favor of proposal;*
- 5) *Speakers in opposition to proposal;*
- 6) *Applicant rebuttal;*
- 7) *Mayor closes Public Hearing;*
- 8) *Council discussion, motion and vote.*

ONCE THE PUBLIC HEARING IS CLOSED NO FURTHER TESTIMONY IS TAKEN.

No public hearing.

CITY COUNCIL LEGISLATIVE

13. Engineering Resources of Southern California (ERSC) Amendment to the Professional Design Services - 5th Street, Greenspot Road, and Orange Street Pavement Rehabilitation, Project No. ola23002

RECOMMENDATION: That the City Council:

- 1) Approve an amendment to the Professional Design Services with ERSC to include the addition of Ward Street alley (Victoria Avenue to Cunningham Street) and Sterling Avenue (Base Line to Pacific Street) to the project; and
- 2) Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

14. Public Improvement Reimbursement Agreement Between City of Highland and CHIPT Highland210, LP for Two Street Lights on Central Avenue Between 3rd Street and 5th Street
RECOMMENDATION: That the City Council:
- 1) Approve the Public Improvement Reimbursement Agreement between City of Highland and CHIPT Highland210, LP for street light improvements on Central Avenue between 3rd Street and 5th Street. The Public Improvement Reimbursement Agreement is subject to review and approval by the City Attorney; and
 - 2) Authorize the Mayor to sign the Public Improvement Reimbursement Agreement.
15. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.
16. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meetings of the City Council for 2024 are as follows: May 14; June 11; July 9; August 13; September 10; October 8; November 12; December 10.

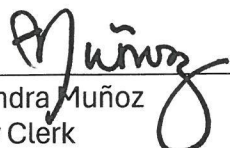
I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before April 2, 2024, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 2, 2024



Alondra Muñoz
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - March 12, 2024 Regular Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

**MINUTES
CITY COUNCIL REGULAR MEETING
March 12, 2024**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Mayor Pro Tem McCallon.

ROLL CALL

Present: Chavez-Cordova, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

Battalion Chief Brown introduced Carlos Haynie, a new Firefighter Paramedic at Fire Station #1.

Captain Jiles introduced Sergeant Juan Aguirre, a new member of the Highland Police Station.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Jody Scott spoke regarding concerns about the Jeffrey Court Senior Apartments.

Jane Bouch representing the Highland Chamber of Commerce spoke regarding upcoming events.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes - February 13, 2024 City Council Special Meeting

Approved the Minutes as submitted.

3. Minutes - February 13, 2024 City Council Special Meeting

Approved the Minutes as submitted.

4. Minutes - February 13, 2024 City Council Regular Meeting

Approved the Minutes as submitted.

5. Warrant Register

Approved Warrant Register No. 763 for March 12, 2024, in the amount of \$990,727.65 and Payroll of \$225,305.08.

6. Treasurer's Report for January 2024

Received and filed Treasurer's Report for January 2024.

7. Claim Consideration - Anthony Aquino

Rejected claim.

8. Claim Consideration - Luis Munguia

Rejected claim.

9. Code of Ethics

Reviewed the current Code of Ethics and made no recommendations or changes.

10. Consideration to Approve Amendment No. 4 to the Joint Powers Authority Agreement with San Bernardino Council of Governments Services Including an Increase to the Member Dues by \$18,124

Approved Amendment No. 4 to the Joint Powers Authority Agreement with San Bernardino Council of Governments.

11. Amendment No. 1 to the Contract Maintenance Agreement with San Bernardino County Department of Public Works - Transportation

- 1) Approved Amendment No. 1 to the Contract Maintenance Agreement for another term; up to five years, with San Bernardino County Department of Public Works - Transportation; and
- 2) Authorized the Mayor to execute Amendment No. 1.

12. 28th Annual Highland Community Trails Day Event

Approved Saturday, June 1, 2024 as the date for the 28th Annual Highland Community Trails Day Event.

13. Equipment Purchase for Public Works

- 1) Waived formal contract procedures per Municipal Code Section 2.40.100;
- 2) Approved the purchase of a new skip loader via a contract through Sourcewell (Formerly known as the National Joint Power Alliance) Contract No. 11723-JDC between Sourcewell and John Deere;
- 3) Approved a proposal in the amount of \$127,166.65 from RDO Equipment Company; and
- 4) Declared existing equipment 1985 Massey Fergusson 50E (Equipment No. 101) surplus and to be auctioned by the Auction Company of Perris, CA.

14. Review of the City's 2023 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588

Received and filed the 2023 General Plan Annual Report.

CITY COUNCIL PUBLIC HEARING

15. Request for an Extension of Time for Tentative Parcel Map 19958, Tentative Tract Map 20090, the East Highlands Ranch Planned Unit Development (EHR PUD) Development Agreement, Impact Fees Development Agreement, and make a Finding that no Further Environmental Review is Required Pursuant to CEQA Guidelines Section 15162 Related to the Blossom Trails 137-unit Single-Family Residential Subdivision on 25.5 Acres Generally Located at the Southwest Corner of Greenspot Road and Church Street

Mayor Lilburn opened the public hearing.

Mayor Lilburn introduced Assistant Community Development Director Stater to present the item.

Assistant Community Development Director Stater stated the application submitted by S-P Deerfield represents the extension of the Blossom Trails residential housing tract within the master plan community of East Highlands Ranch (EHR). This 137-unit single-family development is situated on the southwest corner of Greenspot Road and Church Street, west of East Highlands Village. Originally approved in 2018, the tract has received multiple extensions, with the current expiration set for March 2024. The Applicant Camille Bahri is now seeking a final two-year extension as per the East Highlands Ranch Development Agreement. Both the Development Agreement and the corresponding Development Impact Fee Agreement are set to expire this October.

The extension of these agreements is crucial for the successful completion of the project. They can be extended for up to five years. The Development Agreement secures the land use entitlements for the project within planning areas 40 and 42, where Blossom Trails is located. It maintains a reduced fee schedule in line with the infrastructure developed in EHR over time. At the Planning Commission meeting on February 20, there was a discussion about potentially increasing the Development Impact Fees (DIF). Staff and the Applicant had a prior agreement to implement a five percent annual escalator. Despite one Planning Commissioner's concern that this escalator might not be adequate, the Planning Commission recommended that the City Council approve the requested extensions as outlined in the staff report.

Applicant Bahri thanked the City Council for considering another extension for this recent delay.

Mayor Lilburn asked if there were any further questions. Seeing none, she closed the public hearing and brought it back to the City Council for deliberation.

Mayor Lilburn asked Assistant Community Development Director Stater if there was a five percent escalator?

Assistant Community Development Director Stater stated yes, there is a five percent escalator.

Mayor Pro Tem McCallon asked if five percent is the minimum?

Assistant Community Development Director Stater stated on page five of the staff report, the document outlines the implementation starting November of this year. Initially, there will be a five percent increase this year followed by an additional five percent annually. According to 'Exhibit C' of the Ordinances, this escalation will continue by five percent each year unless the City Council decides otherwise through the standard DIF process. The higher the value between the five percent increase and the approved DIF process will be implemented.

Council Member Timmer stated this has been an ongoing project and would recommend the City Council move forward with the Planning Commission's four recommendations for approval.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to:

- 1) Adopt Resolution No. 2024-006 approving a two-year Extension of Time for Tentative Tract Map No. 20090 (TTM 17-001/EXT 24-002);
- 2) Adopt Resolution No. 2024-007 approving a two-year Extension of Time for Tentative Parcel Map No. 19958 (TMP 17-002/EXT 24-002);
- 3) Introduce and conduct first reading of Ordinance No. 463 to amend the East Highlands Ranch Development Agreement, extending the term by five (5) years (EXT 24-001); and

- 4) Introduce and conduct the first reading of Ordinance No. 464 to amend the East Highlands Ranch Impact Fees Development Agreement, extending the term by five (5) years (EXT 24-001). Motion carried, 5-0.

RESOLUTION NO. 2024-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING A TWO-YEAR EXTENSION OF TIME APPLICATION (EXT 24-002) FOR TENTATIVE TRACT MAP NO. 20090 (TTM 17-001) RELATED TO THE PROPOSED 137-UNIT BLOSSOM TRAILS HOUSING DEVELOPMENT WITHIN PLANNING AREAS 40 AND 42 OF THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT, AND MAKING A FINDING THAT NO FURTHER ENVIRONMENTAL REVIEW IS REQUIRED PURSUANT TO CEQA GUIDELINES SECTION 15162

RESOLUTION NO. 2024-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING A TWO-YEAR EXTENSION OF TIME (EXT 24-002) FOR TENTATIVE PARCEL MAP NO. 19958 (TPM 17-002) RELATED TO THE PROPOSED 137-UNIT "BLOSSOM TRAILS" HOUSING DEVELOPMENT WITHIN PLANNING AREAS 40 AND 42 OF THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT, AND MAKING A FINDING THAT NO FURTHER ENVIRONMENTAL REVIEW IS REQUIRED PURSUANT TO CEQA GUIDELINES SECTION 15162

City Clerk Muñoz introduced Ordinance No. 463 and Ordinance No. 464:

ORDINANCE NO. 463

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING A FOURTH AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN S-P DEERFIELD, LLC AND S-P EAST HIGHLANDS, LLC AND THE CITY OF HIGHLAND WITHIN THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT

ORDINANCE NO. 464

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING FOURTH AMENDMENT TO THE IMPACT FEES DEVELOPMENT AGREEMENT BY AND BETWEEN S-P EAST HIGHLANDS, LLC AND S-P DEERFIELD, LLC AND THE CITY OF HIGHLAND FOR THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT, AND MAKING FINDINGS THAT NO FURTHER CEQA REVIEW IS REQUIRED PURSUANT TO CEQA GUIDELINES SECTION 15162

which titles were read.

CITY COUNCIL LEGISLATIVE

16. Final Action on Employment Agreement between Carlos Zamano and the City of Highland

City Attorney Marroquin stated the agreement presented is for final consideration to appoint Carlos Zamano as City Manager. The terms include an annual salary of \$235,788, with bilingual pay included. Additionally, there is a one-time offer to repurchase 100 hours of accrued vacation leave without affecting the annual 60 hours of vacation leave available for purchase. He would receive the same cost of living adjustment as other city employees, a \$700 monthly vehicle allowance, and a combined contribution to the ICMA Deferred Compensation Plan. The city would match each \$2.00 of his voluntary contributions with a \$1.00, up to the maximum limit of \$30,500 for 2024. He would maintain his current benefits, including a \$1,500 monthly cafeteria plan, life insurance, and CalPERS retirement at two percent at 55.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Chavez-Cordova, to authorize the Mayor to execute the City Manager Employment Agreement between Carlos Zamano and the City of Highland. Motion carried, 5-0.

17. Development Impact Fee Reimbursement for Greenspot Road Improvements - Tentative Tract Map 18893

Public Works Director/City Engineer Zamano stated as part of the construction conditions of DRA-012-007/East Valley Water District Administrative Office and Corporate Yard, they were obligated to contribute an in-lieu of the design and construction of the landscape median along their property's frontage, amounting to \$63,237.00. This payment was a requirement, and now there is a request for reimbursement since the project is completed.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve the Greenspot Road improvement reimbursement to Sunland, LLC in the amount of \$63,237. Motion carried, 5-0.

18. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Zamano stated the vacant Administrative Assistant III position will be filled by the end of the month. Lissette Nock, who previously held the position was promoted to Deputy City Clerk on March 1. On the same day, Alondra Muñoz, who previously held the Deputy City Clerk, was promoted to City Clerk.

The City of Highland is finalizing a professional services agreement with Ralph Anderson and Associates for the recruitment of the Public Works Director/City Engineer position.

On Saturday, March 23 from 8:00 a.m. to 12:00 p.m., the Highland Improvement Team (HIT) will conduct a cleanup for the Citrus Harvest Festival.

On Monday, March 25 from 12:00 p.m. to 4:00 p.m., a Blood Drive will be held at the Highland Police Station.

For the month of February, Burrtec completed 131 illegal dumping work orders.

City Hall is undergoing roof construction and is expected to be completed by March 19.

On Saturday, March 30 from 10:00 a.m. to 3:30 p.m., Highland will have its annual Citrus Harvest Festival.

On February 20, the Planning Commission conducted a study session to learn about a 157-room hotel proposed by Sagemont Hotels. This is being proposed at the Town Center Policy Area northeast of the Tractor Supply Store that is currently under construction.

Costco anticipates starting construction in July or August of this year.

On March 13, Cuca's Mexican Restaurant will have their grand opening.

TREH Partners has started construction on the Greenspot Crossings/Marketplace project, located on the northside of Greenspot Road across from Lowes Shopping Center.

The Highland Sheriff's Department for the period of February 12 through March 10, received a total of 2,923 calls, made 250 reports and 122 arrests.

The Highland Fire Department for the month of February received 608 calls for service which include: 469 medical, 29 traffic collisions, 11 structure fires, and 8 vehicle fires.

Mayor Lilburn asked City Manager Zamano if Public Works is keeping up with all the potholes due to rain?

City Manager Zamano stated that yes, Public Works is managing all potholes within the city.

Mayor Lilburn thanked the Public Works Department for keeping up with the potholes and graffiti.

19. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Chavez-Cordova mentioned his attendance at the Highland Chamber of Commerce Installation Dinner in February.

Council Member Timmer expressed excitement about witnessing construction within the city.

Mayor Pro Tem McCallon stated he will be taking a trip and will return on March 24.

Mayor Lilburn congratulated Alondra Muñoz for Employee of the Year and congratulated American Legion Post 421 for the Citizens Award, both awarded at the Highland Chamber of Commerce Installation Dinner.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:32 p.m. in memory of Marsha "Sue" Lambie, Lynnette Castillo, and Linda McKeough.

Submitted By:

Approved By:

Alondra Muñoz
City Clerk

Penny Lilburn
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer *CD*

PREPARED BY: Leticia Nava-Cruz, Assistant Director of Administrative Services *LNC*

SUBJECT: Warrant Register #764

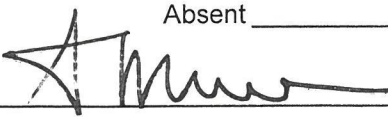
RECOMMENDATION: City Council to approve Warrant Register #764; Warrants in the amount of \$4,310,322.44 and Payroll in the amount of \$254,250.88

FISCAL IMPACT: The total of Cash and Expenditures is \$4,564,573.32

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

 _____ City Clerk	 _____ City Manager
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CITY OF HIGHLAND
WARRANT REGISTER #764

April 9, 2024

Warrants:

2/27/2024	Ck#88889-88890	5,112.53
3/5/2024	Ck#88891-88936	2,262,572.30
3/8/2024	Payroll Wire #881-884 & Ck #88937-88938	113,433.08
3/12/2024	Ck#88939-88997	659,252.90
3/19/2024	Ck#88998-89025	1,199,354.94
3/22/2024	Payroll Wire #885-888 & Ck #89026-89027	70,596.69

Total Warrants	<u><u>\$4,310,322.44</u></u>
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Payroll:

3/8/2024	Direct Deposits #13789-13832	136,576.41
3/8/2024	Ck #716	281.90
3/22/2024	Direct Deposits #13833-13875	117,110.67
3/22/2024	Ck #717	281.90

Total Payroll	<u><u>\$ 254,250.88</u></u>
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Total Warrants & Payroll	<u><u>\$4,564,573.32</u></u>
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APPROVED BY:

Larry McCallon
Finance Subcommittee



Carlos Zamano
City Manager

John Timmer
Finance Subcommittee



Chuck Dantuono
Director of Administrative
Services/City Treasurer

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88889	2/27/2024	000085 EAST VALLEY WATER DISTRICT	LMD 04-FEB	
			LMD 04-FEB	
			012.8500.4030	52.64
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	202.66
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	311.03
			LMD 29-FEB	
			LMD 29-FEB	
			012.8500.4030	81.34
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4030	104.18
			LMD 15-A-FEB	
			LMD 15-A-FEB	
			012.8500.4030	143.30
			LMD 07-FEB	
			LMD 07-FEB	
			012.8500.4030	61.00
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	113.86
			FS#1-FEB	
			FS#1-FEB	
			028.2050.4030	72.05
			FS#1-FEB	
			029.2100.4030	72.04
			LMD 21-B	
			LMD 21-D-FEB	
			012.8500.4030	102.76
			FS#2-FEB	
			FS#2-FEB	
			028.2050.4030	119.76
			FS#2-FEB	
			029.2100.4030	119.76

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88889	2/27/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4030	35.14
			AURANTIA PARK-FEB	
			AURANTIA PARK-FEB	
			001.6000.4030	453.70
			LMD 44-FEB	
			LMD 44-FEB	
			012.8500.4030	541.28
			LMD 15-B-FEB	
			LMD 15-B-FEB	
			012.8500.4030	324.12
			FS#3 FS-FEB	
			FS#3 FS-FEB	
			028.2050.4030	26.35
			FS#3 FS-FEB	
			029.2100.4030	26.35
			FS#2 FS-FEB	
			FS#2 FS-FEB	
			028.2050.4030	17.57
			FS#2 FS-FEB	
			029.2100.4030	17.57
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	147.04
			LMD 73-FEB	
			LMD 73-FEB	
			012.8500.4030	65.18
			LMD 37-FEB	
			LMD 37-FEB	
			012.8500.4030	47.24
			FS#3 DOM-FEB	
			FS#3 DOM-FEB	
			028.2050.4030	229.43
			FS#3 DOM-FEB	
			029.2100.4030	229.42
			LMD 21-A-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88889	2/27/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 21-A-FEB	
			012.8500.4030	71.58
			POLICE STATION FS-FEB	
			POLICE STATION FS-FEB	
			001.2000.4030	52.70
			FS#3 IRR-FEB	
			FS#3 IRR-FEB	
			028.2050.4030	35.16
			FS#3 IRR-FEB	
			029.2100.4030	35.16
			BOULDER MEDIAN-FEB	
			BOULDER MEDIAN-FEB	
			004.8310.4030	668.46
			POLICE STATION FS-FEB	
			POLICE STATION FS-FEB	
			001.2000.4030	52.70
			Total :	4,632.53
88890	2/27/2024	000085 EAST VALLEY WATER DISTRICT	FACILITY RENTAL FEES - STATE OF THE CITY	
			FACILITY RENTAL FEES - STATE OF THE CITY	
			001.1000.4336	480.00
			Total :	480.00
2 Vouchers for bank code : wfb			Bank total :	5,112.53
2 Vouchers in this report			Total vouchers :	5,112.53

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Voucher	Date	Vendor	Description/Account	Amount
88891	3/5/2024	004206 #1 SON PLUMBING INC	YMCA-PLUMBING REPAIRS YMCA-PLUMBING REPAIRS 001.6000.4070	1,785.84 Total : 1,785.84
88892	3/5/2024	004945 ABOVE ALL NAMES CONSTRUCTION	BASELINE/SR210 CONCRETE REPAIR BASELINE/SR210 CONCRETE REPAIR 004.8310.4591 CONCRETE REPAIRS CONCRETE REPAIRS 004.8310.4591	1,850.00 Total : 20,874.75 22,724.75
88893	3/5/2024	000043 BALLARD PLUMBING HEATING & AIR	FS#1: PLUMBING SVC FS#1: PLUMBING SVC 028.2050.4070 FS#1: PLUMBING SVC 029.2100.4070	297.50 Total : 297.50 595.00
88894	3/5/2024	006175 CALIFORNIA PPE	FS#1: PPE SOAP FS#1: PPE SOAP 029.2100.4204	193.94 Total : 193.94
88895	3/5/2024	002912 CHAMPION ELECTRIC, INC.	PD FLAG POLE LIGHTS PD FLAG POLE LIGHTS 001.2000.4070	250.00 Total : 250.00
88896	3/5/2024	006099 CHARTER COMMUNICATIONS	PD TELE/INT-FEB PD TELE/INT-FEB 001.2000.4065 CORP YARD: TELE/INT SVC-FEB CORP YARD: TELE/INT SVC-FEB 004.8310.4060	829.85 Total : 629.75 1,459.60

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Voucher	Date	Vendor	Description/Account	Amount
88897	3/5/2024	000068 CITY CLERK'S ASSOCIATION OF CA	MEMBERSHIP DUES-NOCK MEMBERSHIP DUES-NOCK 001.1200.4310	250.00
			Total :	250.00
88898	3/5/2024	005553 CLARK PEST CONTROL OF STOCKTON	FS#1 PEST CONTROL FS#1 PEST CONTROL 028.2050.4589 FS#1 PEST CONTROL 029.2100.4589 FS#2 PEST CONTROL FS#2 PEST CONTROL 028.2050.4589 FS#2 PEST CONTROL 029.2100.4589 FS#3 PEST CONTROL FS#3 PEST CONTROL 028.2050.4589 FS#3 PEST CONTROL 029.2100.4589 YMCA PEST CONTROL YMCA PEST CONTROL 001.6000.4589 CITY HALL PEST CONTROL CITY HALL PEST CONTROL 042.9510.4589 PD PEST CONTROL PD PEST CONTROL 001.2000.4589	26.50 26.50 26.50 26.50 26.50 26.50 26.50 26.50 26.50 26.50 104.00 72.00 111.00
			Total :	446.00
88899	3/5/2024	003364 CMRTA	MEMBERSHIP RENEWAL 2024 MEMBERSHIP RENEWAL 2024 001.1700.4310	150.00
			Total :	150.00
88900	3/5/2024	001873 CRRA	CRRA ANNUAL CONFERENCE:MORGAN CRRA ANNUAL CONFERENCE:MORGAN	

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Voucher	Date	Vendor	Description/Account	Amount
88900	3/5/2024	001873 CRRA	(Continued)	
			027.8490.4349	775.00
			CRRA ANNUAL CONFERENCE: FLOREZ	
			CRRA ANNUAL CONFERENCE: FLOREZ	
			027.8490.4349	775.00
Total :				1,550.00
88901	3/5/2024	003049 CUMMINS SALES & SERVICE	ME542: VEHICLE REPAIRS	
			ME542: VEHICLE REPAIRS	
			028.2050.4240	103.60
			ME542: VEHICLE REPAIRS	
			029.2100.4240	103.60
Total :				207.20
88902	3/5/2024	000213 DAILY JOURNAL CORPORATION	NEWSPAPER PUBLICATIONS BLOSSOM TRAILS	
			NEWSPAPER PUBLICATIONS BLOSSOM TRAILS	
			001.1200.4300	322.00
Total :				322.00
88903	3/5/2024	001764 DEPENDABLE COFFEE & WATER SVC.	COUNCIL: COOLER RENTAL FEB	
			COUNCIL: COOLER RENTAL FEB	
			042.9510.4200	31.30
			CITY HALL: COOLER RENTAL- FEB	
			CITY HALL: COOLER RENTAL- FEB	
			042.9510.4200	29.32
Total :				60.62
88904	3/5/2024	003360 DIRECTV	PD:SATTELITE CABLE-FEB	
			PD:SATTELITE CABLE-FEB	
			001.2000.4065	114.99
Total :				114.99
88905	3/5/2024	000085 EAST VALLEY WATER DISTRICT	BEATTIE IRRIGATION-FEB	
			BEATTIE IRRIGATION-FEB	
			001.6000.4030	243.01
			LMD 02 E-FEB	
			LMD 02 E-FEB	
			012.8500.4030	182.00
			LMD 48 C-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88905	3/5/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 48 C-FEB	
			012.8500.4030	127.00
			LMD 48 C-FEB	
			LMD 48 C-FEB	
			012.8500.4030	116.16
			LMD 48-FEB	
			LMD 48-FEB	
			012.8500.4030	305.48
			LMD 48 B-FEB	
			LMD 48 B-FEB	
			012.8500.4030	249.62
			LMD 31-FEB	
			LMD 31-FEB	
			012.8500.4030	73.24
			LMD 00 BASELINE-FEB	
			LMD 00 BASELINE-FEB	
			012.8500.4030	149.18
			LMD 22-FEB	
			LMD 22-FEB	
			012.8500.4030	55.82
			LMD 03 YARNELL-FEB	
			LMD 03 YARNELL-FEB	
			012.8500.4030	32.74
			LMD 02 A-FEB	
			LMD 02 A-FEB	
			012.8500.4030	49.94
			LMD 03 BASELINE-FEB	
			LMD 03 BASELINE-FEB	
			012.8500.4030	63.44
			LMD 20 BASELINE-FEB	
			LMD 20 BASELINE-FEB	
			012.8500.4030	93.14
			LMD 01 A-FEB	
			LMD 01 A-FEB	
			012.8500.4030	55.34
			LMD 35-FEB	
			LMD 35-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88905	3/5/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030	84.60
			LMD 06-FEB	
			LMD 06-FEB	
			012.8500.4030	47.24
			LMD 01 B-FEB	
			LMD 01 B-FEB	
			012.8500.4030	60.74
			LMD 30-FEB	
			LMD 30-FEB	
			012.8500.4030	224.72
			LMD 39-FEB	
			LMD 39-FEB	
			012.8500.4030	175.20
			CANYON OAKS PARK-FEB	
			CANYON OAKS PARK-FEB	
			016.8540.4030	83.50
			LMD 02 B-FEB	
			LMD 02 B-FEB	
			012.8500.4030	181.30
			LMD 13-FEB	
			LMD 13-FEB	
			012.8500.4030	110.50
			LMD 02 D-FEB	
			LMD 02 D-FEB	
			012.8500.4030	91.60
			LMD 02 C-FEB	
			LMD 02 C-FEB	
			012.8500.4030	352.94
			LMD 08-FEB	
			LMD 08-FEB	
			012.8500.4030	86.20
			LMD 20 STREATER-FEB	
			LMD 20 STREATER-FEB	
			012.8500.4030	46.24
Total :				3,340.89
88906	3/5/2024	000085 EAST VALLEY WATER DISTRICT	BOULDER MEDIAN-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88906	3/5/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			BOULDER MEDIAN-FEB	
			004.8310.4030	52.64
			BOULDER MEDIAN-FEB	
			BOULDER MEDIAN-FEB	
			004.8310.4030	82.34
			LMD 70-FEB	
			LMD 70-FEB	
			012.8500.4030	55.34
			LMD 36-FEB	
			LMD 36-FEB	
			012.8500.4030	47.24
			LMD 70 IRRIGATION-FEB	
			LMD 70 IRRIGATION-FEB	
			012.8500.4030	154.56
			LMD 79-FEB	
			LMD 79-FEB	
			012.8500.4030	51.42
			Total :	443.54
88907	3/5/2024	004418 FAILSAFE TESTING, LLC	FIRE: ANNUAL LADDER TESTING	
			FIRE: ANNUAL LADDER TESTING	
			029.2100.4242	2,601.42
			Total :	2,601.42
88908	3/5/2024	004956 FIDELITY SECURITY	VISION-MAR	
			VISION-MAR	
			001.1160	185.75
			VISION-MAR	
			004.1160	38.88
			VISION-MAR	
			010.1160	19.03
			VISION-MAR	
			012.1160	5.18
			VISION-MAR	
			016.1160	5.18
			VISION-MAR	
			024.1160	0.41

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Voucher	Date	Vendor	Description/Account	Amount
88908	3/5/2024	004956 FIDELITY SECURITY	(Continued)	
			VISION-MAR	
			041.1160	1.64
			VISION-MAR	
			042.1160	10.36
			VISION-MAR	
			070.1160	3.59
			Total :	270.02
88909	3/5/2024	005358 FLEET SERVICES INC	FS#3: DEF	
			FS#3: DEF	
			028.2050.4220	94.29
			FS#3: DEF	
			029.2100.4220	94.28
			Total :	188.57
88910	3/5/2024	006146 FM THOMAS AIR CONDITIONING	YMCA: FAN COIL#3	
			YMCA: FAN COIL#3	
			001.6000.4588	474.26
			YMCA: CHILLER	
			YMCA: CHILLER	
			001.6000.4588	3,083.15
			Total :	3,557.41
88911	3/5/2024	006234 GIBBON, JARROD	PARK FEE DEP REFUND-HIGHLAND KLUTCH	
			PARK FEE DEP REFUND-HIGHLAND KLUTCH	
			051.1430	500.00
			Total :	500.00
88912	3/5/2024	004939 GUARDIAN	DENTAL-MAR	
			DENTAL-MAR	
			001.1160	960.33
			DENTAL-MAR	
			070.1160	12.34
			DENTAL-MAR	
			004.1160	247.49
			DENTAL-MAR	
			010.1160	125.01

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Voucher	Date	Vendor	Description/Account	Amount
88912	3/5/2024	004939 GUARDIAN	(Continued)	
			DENTAL-MAR	
			012.1160	10.61
			DENTAL-MAR	
			016.1160	10.61
			DENTAL-MAR	
			024.1160	1.86
			DENTAL-MAR	
			041.1160	8.45
			DENTAL-MAR	
			042.1160	21.23
			Total :	1,397.93
88913	3/5/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 CM IVDA-JAN	
			STR18001 CM IVDA-JAN	
			027.8490.6550	6,154.61
			STR18001 CM RDA07-JAN	
			STR18001 CM RDA07-JAN	
			010.3830.6550	6,154.61
			STR18001 CM SMBMI-JAN	
			STR18001 CM SMBMI-JAN	
			027.8490.6550	6,154.61
			STR18001 CM EDA-JAN	
			STR18001 CM EDA-JAN	
			030.8495.6550	13,422.86
			STR18001 CNTG IVDA-JAN	
			STR18001 CNTG IVDA-JAN	
			027.8490.6550	734.37
			STR18001 CNTG RDA07-JAN	
			STR18001 CNTG RDA07-JAN	
			010.3830.6550	734.38
			STR18001 CNTG SMBMI-JAN	
			STR18001 CNTG SMBMI-JAN	
			027.8490.6550	734.37
			STR18001 CNTG EDA-JAN	
			STR18001 CNTG EDA-JAN	
			030.8495.6550	1,601.63

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Voucher	Date	Vendor	Description/Account	Amount
88913	3/5/2024	002710	002710 HERNANDEZ, KROONE & ASSOCIAI (Continued)	Total : 35,691.44
88914	3/5/2024	000108	HIGH TECH SECURITY	
			BURG SYST & MONIT-	
			CORP YARD BURG SYST & MONIT-MAR	
			004.8310.4066	55.00
			CITY HALL BURG SYST & MONIT-MAR	
			042.9510.4066	100.00
			COMM PARK SYST & MONIT-MAR	
			001.6000.4066	55.00
			FIRE SYST & MONIT-MAR	
			CORP YARD FIRE SYST & MONIT-MAR	
			004.8310.4066	85.00
			LIBRARY/YMCA FIRE SYST & MONIT-MAR	
			001.6000.4066	135.00
			CITY HALL FIRE SYST & MONIT-MAR	
			042.9510.4066	50.00
			FS#3 FIRE SYST & MONIT-MAR	
			028.2050.4066	42.50
			FS#3 FIRE SYST & MONIT-MAR	
			029.2100.4066	42.50
			PD FIRE SYST & MONIT-MAR	
			001.2000.4066	85.00
			CCTV SYST & MONIT-MAR	
			AURANTIA & COMM PK CCTV SYST & MONIT-MAR	
			001.6000.4066	75.00
			CANYON OAK CCTV SYS & MONIT-MAR	
			016.8540.4066	25.00
			CITY HALL CCTV SYST & MONIT-MAR	
			042.9510.4066	25.00
			CORP YARD CCTV SYST & MONIT-MAR	
			004.8310.4066	25.00
			Total :	800.00
88915	3/5/2024	004282	HIGHLAND GLASS AND MIRROR	
			FS#1: BATHROOM GLASS	
			FS#1: BATHROOM GLASS	
			028.2050.4070	997.50
			FS#1: BATHROOM GLASS	
			029.2100.4070	997.50

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Voucher	Date	Vendor	Description/Account	Amount
88915	3/5/2024	004282	004282 HIGHLAND GLASS AND MIRROR (Continued)	Total : 1,995.00
88916	3/5/2024	000127 K & L HARDWARE	FS#1: BLDG SUPPLIES	
			FS#1: BLDG SUPPLIES	
			028.2050.4206	53.09
			FS#1: BLDG SUPPLIES	
			029.2100.4206	53.09
			FS#1: BLDG MATERIALS	
			FS#1: BLDG MATERIALS	
			028.2050.4206	12.36
			FS#1: BLDG MATERIALS	
			029.2100.4206	12.36
			FS#1: PLUMBING SUPPLIES	
			FS#1: PLUMBING SUPPLIES	
			028.2050.4070	7.54
			FS#1: PLUMBING SUPPLIES	
			029.2100.4070	7.53
			FS#2: BLDG MAINT	
			FS#2: BLDG MAINT	
			028.2050.4206	7.00
			FS#2: BLDG MAINT	
			029.2100.4206	6.99
			FS#2: BLDG MAINT	
			FS#2: BLDG MAINT	
			028.2050.4206	35.50
			FS#2: BLDG MAINT	
			029.2100.4206	35.50
			Total :	230.96
88917	3/5/2024	005285 LA VERNE POWER EQUIPMENT INC	FS#2: EQUIP. MAINT	
			FS#2: EQUIP. MAINT	
			028.2050.4245	24.12
			FS#2: EQUIP. MAINT	
			029.2100.4245	24.12
			Total :	48.24
88918	3/5/2024	001193 LIFE ASSIST, INC.	FS#1-3 ARPA1 PPE SUPPLIES	
			FS#1-3 ARPA1 PPE SUPPLIES	

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Voucher	Date	Vendor	Description/Account	Amount
88918	3/5/2024	001193 LIFE ASSIST, INC.	(Continued) 030.8495.4349	172.40
Total :				172.40
88919	3/5/2024	004345 METHOD GARAGE DOORS & GATES	FS#1: LIFTMASTER SLIDIDNG GATE FS#1: LIFTMASTER SLIDIDNG GATE 029.2100.4070 FS#1: LIFTMASTER SLIDIDNG GATE 028.2050.4070	6,575.01
Total :				6,574.99
Total :				13,150.00
88920	3/5/2024	005164 MIKE ROQUET CONSTRUCTION INC.	R&R RCP CULVERT PIPE & REPIPE MAIN ST & R&R RCP CULVERT PIPE & REPIPE MAIN ST & 004.8310.4570	16,036.00
Total :				16,036.00
88921	3/5/2024	005528 NAVA-CRUZ, LETICIA	MILEAGE REIMBURSEMENT-NAVA CRUZ MILEAGE REIMBURSEMENT-NAVA CRUZ 001.1700.4320	118.79
Total :				118.79
88922	3/5/2024	000155 NEW YORK LIFE	NEW YORK LIFE-MAR NEW YORK LIFE-MAR 001.1180 NEW YORK LIFE-MAR 004.1180 NEW YORK LIFE-MAR 041.1180 NEW YORK LIFE-MAR 070.1180	9.75
				0.65
				1.95
				0.65
Total :				13.00
88923	3/5/2024	005767 NOCK, LISSETTE	MILEAGE REIMB-FEB MILEAGE REIMB-FEB 001.1200.4332	41.54
Total :				41.54
88924	3/5/2024	001114 PARKHOUSE TIRE, INC.	ME542: TIRES ME542: TIRES	

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Voucher	Date	Vendor	Description/Account	Amount
88924	3/5/2024	001114 PARKHOUSE TIRE, INC.	(Continued)	
			029.2100.4240	1,411.06
			ME542: TIRES	
			028.2050.4240	1,411.05
			ME541: TIRES	
			ME541: TIRES	
			028.2050.4240	145.31
			ME541: TIRES	
			029.2100.4240	145.30
			Total :	3,112.72
88925	3/5/2024	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-MAR	
			PRINCIPAL-MAR	
			001.1600.3590	6.95
			PRINCIPAL-MAR	
			001.1700.3590	111.24
			PRINCIPAL-MAR	
			001.4100.3590	145.99
			PRINCIPAL-MAR	
			001.4200.3590	79.18
			PRINCIPAL-MAR	
			001.6010.3590	21.33
			PRINCIPAL-MAR	
			001.6020.3590	12.75
			PRINCIPAL-MAR	
			004.8310.3590	168.21
			PRINCIPAL-MAR	
			010.3830.3590	64.37
			PRINCIPAL-MAR	
			012.8500.3590	10.62
			PRINCIPAL-MAR	
			016.8540.3590	10.60
			PRINCIPAL-MAR	
			023.3890.3590	8.07
			PRINCIPAL-MAR	
			024.8470.3590	1.16
			PRINCIPAL-MAR	
			041.9500.3590	8.79

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Voucher	Date	Vendor	Description/Account	Amount
88925	3/5/2024	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			PRINCIPAL-MAR	
			042.9510.3590	18.89
			PRINCIPAL-MAR	
			001.6000.3590	21.48
			PRINCIPAL-MAR	
			070.7000.3590	31.98
			PRINCIPAL-MAR	
			001.1200.3590	33.10
			PRINCIPAL-MAR	
			001.4500.3590	57.02
			PRINCIPAL-MAR	
			001.3200.3590	73.79
			PRINCIPAL-MAR	
			001.1450.3590	38.01
			PRINCIPAL-MAR	
			001.4600.3590	85.76
			Total :	1,009.29
88926	3/5/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-MAR	
			PERS HEALTH-MAR	
			001.1150	13,161.43
			PERS HEALTH-MAR	
			004.1150	2,256.48
			PERS HEALTH-MAR	
			010.1150	1,586.75
			PERS HEALTH-MAR	
			012.1150	206.61
			PERS HEALTH-MAR	
			016.1150	206.61
			PERS HEALTH-MAR	
			041.1150	23.67
			PERS HEALTH-MAR	
			070.1150	251.61
			PERS HEALTH-MAR	
			001.1450.3511	75.73
			PERS HEALTH-MAR	

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Voucher	Date	Vendor	Description/Account	Amount
88926	3/5/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued) 041.9500.3515	1,800.00
Total :				19,568.89
88927	3/5/2024	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERIVCES-JAN POLICE SERIVCES-JAN 001.2000.4560 POLICE SERVICES-FEB POLICE SERVICES-FEB 001.2000.4560	1,035,616.00
Total :				1,035,616.00
88928	3/5/2024	000204 SOCALGAS	FS#2-FEB FS#2-FEB 028.2050.4020 FS#2-FEB 029.2100.4020 CITY HALL-FEB CITY HALL-FEB 042.9510.4020 POLICE STATION-FEB POLICE STATION-FEB 001.2000.4020 FS#3-FEB FS#3-FEB 028.2050.4020 FS#3-FEB 029.2100.4020 FS#1-FEB FS#1-FEB 028.2050.4020 FS#1-FEB 029.2100.4020	40.35 40.34 515.09 1,617.37 101.62 101.61 50.76 50.76
Total :				2,517.90
88929	3/5/2024	000203 SOUTHERN CALIFORNIA EDISON	AURANTIA PARK-FEB AURANTIA PARK-FEB 001.6000.4010	112.98

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88929	3/5/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS2 3RD/VICTORIA/5TH-FEB	
			LS2 3RD/VICTORIA/5TH-FEB	
			013.8510.4011	81.44
			LS3-28098 1/2 GREENSPOT RD-FEB	
			LS3-28098 1/2 GREENSPOT RD-FEB	
			013.8510.4011	1,049.64
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4010	6,083.34
			PMD CANYON OAK-FEB	
			PMD CANYON OAK-FEB	
			016.8540.4010	26.81
			TC1-28405 1/2 BASE LINE-FEB	
			TC1-28405 1/2 BASE LINE-FEB	
			004.8310.4580	62.10
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4010	464.97
			EVC STATIONS-FEB	
			042.9510.4012	6,136.23
			STREET LIGHT ACQUISITION-SALES	
			STREET LIGHT ACQUISITION-SALES	
			013.8510.4011	16,141.33
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4010	1,354.01
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4010	1,245.46
			HIGHLAND AVENUE ALPR-FEB	
			HIGHLAND AVENUE ALPR-FEB	
			001.2000.4062	1.08
			LMD-73	
			012.8500.4010	7.69
			LS3 @ 210-FEB	
			LS3 @ 210-FEB	
			013.8510.4011	68.03

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88929	3/5/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			TC @ 210-FEB	
			004.8310.4580	98.11
			TC SIGNALS-FEB	
			004.8310.4580	92.61
			LMD 30-FEB	
			LMD 30-FEB	
			012.8500.4010	14.47
			LMD 20-FEB	
			012.8500.4010	15.59
			LMD 37-FEB	
			012.8500.4010	15.59
			LMD 10-FEB	
			012.8500.4010	35.58
			LS2-VARIOUS LOCATIONS-FEB	
			LS2-VARIOUS LOCATIONS-FEB	
			013.8510.4011	1,064.40
			CUNNINGHAM PARK-FEB	
			CUNNINGHAM PARK-FEB	
			001.6000.4010	15.12
			OAK CREEK PARK-FEB	
			016.8540.4010	15.59
			PMD SEELEY PARK-FEB	
			016.8540.4010	18.73
			STATION#1-FEB	
			STATION#1-FEB	
			028.2050.4010	272.66
			STATION#1-FEB	
			029.2100.4010	272.66
			STATION#2-FEB	
			028.2050.4010	285.45
			STATION#2-FEB	
			029.2100.4010	285.44
			STATION#3-FEB	
			028.2050.4010	741.49
			STATION#3-FEB	
			029.2100.4010	741.48

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88929	3/5/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LS1-27260 MEINES ST-FEB	
			LS1-27260 MEINES ST-FEB	
			013.8510.4011	9,102.99
			LS1-ALLNIGHT VARIOUS LOCATIONS-FEB	
			013.8510.4011	228.51
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4010	4,702.78
			Total :	50,854.36
88930	3/5/2024	000203 SOUTHERN CALIFORNIA EDISON	LMDS-FEB	
			LMD 48 & UPLIGHTING-FEB	
			013.8510.4011	2.86
			LMD 48 & UPLIGHTING-FEB	
			012.8500.4010	32.77
			LMD 48 B-FEB	
			012.8500.4010	15.12
			LMD 48 C-FEB	
			012.8500.4010	15.38
			LMD 70-FEB	
			012.8500.4010	16.08
			LMD 13-FEB	
			012.8500.4010	15.12
			LMD 55-FEB	
			012.8500.4010	15.12
			LMD 76-FEB	
			012.8500.4010	15.59
			FINANCE CHARGE	
			001.1700.4400	0.17
			Total :	128.21
88931	3/5/2024	006127 STAPLES BUSINESS CREDIT	FS3: SUPPLIES	
			FS3: SUPPLIES	
			029.2100.4200	255.46
			FS3: SUPPLIES	
			028.2050.4200	255.46

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88931	3/5/2024	006127 006127 STAPLES BUSINESS CREDIT	(Continued)	Total : 510.92
88932	3/5/2024	001527 STERICYCLE INC.	SHREDDING SVC-JAN SHREDDING SVC-JAN 001.1200.4626	153.33 Total : 153.33
88933	3/5/2024	003044 THOMSON REUTERS WEST	CODE BOOKS-MAR CODE BOOKS-MAR 001.1200.4626	1,577.67 Total : 1,577.67
88934	3/5/2024	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-MAR LONG TERM DISABILITY-MAR 001.1180 LONG TERM DISABILITY-MAR 004.1180 LONG TERM DISABILITY-MAR 010.1180 LONG TERM DISABILITY-MAR 023.1180 LONG TERM DISABILITY-MAR 041.1180 LONG TERM DISABILITY-MAR 070.1180	755.65 55.50 40.70 11.10 14.77 51.77 Total : 929.49
88935	3/5/2024	000233 WAXIE SANITARY SUPPLY	FS#1: JANITORIAL SUPPLIES FS#1: JANITORIAL SUPPLIES 028.2050.4055 FS#1: JANITORIAL SUPPLIES 029.2100.4055	45.57 45.56 Total : 91.13
88936	3/5/2024	006235 YEAR ROUND HEATING & AIR, CONDITI	BP#20240193 OVERPAYMENT BP#20240193 OVERPAYMENT 008.8340.9543 BP#20240193 OVERPAYMENT 001.1450.7600	2.30 75.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88936	3/5/2024	006235	YEAR ROUND HEATING & AIR, CONDITIO (Continued)	
			BP#20240193 OVERPAYMENT	
			001.1450.7630	2.00
			BP#20240193 OVERPAYMENT	
			001.1450.7600	60.00
			BANK FEE OVERPAYMENT	
			001.1450.9635	40.00
			Total :	179.30

46 Vouchers for bank code : wfb

Bank total : 2,262,572.30

46 Vouchers in this report

Total vouchers : 2,262,572.30

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
881	3/8/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	27.50
			ICMA DEFERRED COMP 457: Payment	
			024.1170	12.00
			ICMA DEFERRED COMP 457: Payment	
			041.1170	1,432.99
			ICMA DEFERRED COMP 457: Payment	
			042.1170	121.51
			ICMA DEFERRED COMP 457: Payment	
			070.1170	1,490.44
			ICMA DEFERRED COMP 457: Payment	
			001.1170	32,726.91
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,546.74
			ICMA DEFERRED COMP 457: Payment	
			010.1170	345.01
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			Total :	37,728.10
882	3/8/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS SURVIVOR: Payment	
			024.1145	0.03
			PERS SURVIVOR: Payment	
			041.1145	0.18
			PERS SURVIVOR: Payment	
			042.1145	1.78
			PERS SURVIVOR: Payment	
			070.1145	0.65
			EPMC: Payment	
			024.1145	0.69
			EPMC: Payment	
			041.1145	18.93

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
882	3/8/2024	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			EPMC: Payment	
			042.1145	13.88
			EPMC: Payment	
			070.1145	59.36
			PERS: Payment	
			001.1145	16,668.35
			PERS: Payment	
			004.1145	3,382.38
			PERS: Payment	
			010.1145	1,258.16
			PERS: Payment	
			012.1145	228.75
			PERS: Payment	
			016.1145	228.74
			PERS: Payment	
			023.1145	259.96
			PERS: Payment	
			024.1145	24.71
			PERS: Payment	
			041.1145	270.69
			PERS: Payment	
			042.1145	682.60
			PERS: Payment	
			070.1145	848.07
			PERS SURVIVOR: Payment	
			001.1145	25.49
			PERS SURVIVOR: Payment	
			004.1145	4.58
			PERS SURVIVOR: Payment	
			010.1145	1.14
			PERS SURVIVOR: Payment	
			012.1145	0.56
			PERS SURVIVOR: Payment	
			016.1145	0.54
			EPMC: Payment	
			001.1145	546.11

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
882	3/8/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			004.1145	146.31
			EPMC: Payment	
			010.1145	55.67
			EPMC: Payment	
			012.1145	2.84
			EPMC: Payment	
			016.1145	2.84
			PERS SURVIVOR: Payment	
			023.1145	0.39
			EPMC: Payment	
			023.1145	7.95
			Total :	24,742.33
883	3/8/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			010.1140	206.44
			MEDICARE: Payment	
			012.1140	49.84
			MEDICARE: Payment	
			016.1140	49.84
			MEDICARE: Payment	
			023.1140	51.62
			MEDICARE: Payment	
			024.1140	5.54
			MEDICARE: Payment	
			041.1140	140.82
			MEDICARE: Payment	
			042.1140	143.34
			MEDICARE: Payment	
			070.1140	232.18
			FEDERAL TAXES: Payment	
			001.1120	24,582.34
			FEDERAL TAXES: Payment	
			004.1120	2,385.20
			FEDERAL TAXES: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
883	3/8/2024	000119 INTERNAL REVENUE SERVICE	(Continued)	
			010.1120	1,076.38
			FEDERAL TAXES: Payment	
			012.1120	108.34
			FEDERAL TAXES: Payment	
			016.1120	108.35
			FEDERAL TAXES: Payment	
			023.1120	145.67
			FEDERAL TAXES: Payment	
			024.1120	16.39
			FEDERAL TAXES: Payment	
			041.1120	926.63
			FEDERAL TAXES: Payment	
			042.1120	325.86
			FEDERAL TAXES: Payment	
			070.1120	1,429.53
			SOCIAL SECURITY: Payment	
			001.1140	625.36
			SOCIAL SECURITY: Payment	
			008.1140	106.14
			MEDICARE: Payment	
			001.1140	5,074.30
			MEDICARE: Payment	
			004.1140	626.18
			MEDICARE: Payment	
			008.1140	24.82
			Total :	38,441.11
884	3/8/2024	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	9,365.68
			STATE TAXES: Payment	
			004.1130	920.83
			STATE TAXES: Payment	
			010.1130	412.77
			STATE TAXES: Payment	
			012.1130	44.84

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
884	3/8/2024	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			016.1130	44.84
			STATE TAXES: Payment	
			023.1130	61.36
			STATE TAXES: Payment	
			024.1130	6.04
			STATE TAXES: Payment	
			041.1130	342.36
			STATE TAXES: Payment	
			042.1130	118.53
			STATE TAXES: Payment	
			070.1130	490.57
			Total :	11,807.82
88937	3/8/2024	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC DENTAL: Payment	
			070.1181	0.57
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	12.38
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	135.42
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	13.99
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.58
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.81
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC ACCIDENT INSURANCE: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88937	3/8/2024	003804 AFLAC WWHQ	(Continued)	
			042.1181	4.18
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	208.78
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.69
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.31
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	218.61
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	12.31
			AFLAC HOSPITAL INSURANCE: Payment	
			042.1181	4.97
			AFLAC DENTAL: Payment	
			001.1181	27.88
			AFLAC DENTAL: Payment	
			004.1181	0.55
			AFLAC DENTAL: Payment	
			041.1181	1.66
			Total :	708.72
88938	3/8/2024	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			041.1180	0.75
			ARROWHEAD UNITED WAY: Payment	
			001.1180	3.78
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.25

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Voucher List
CITY OF HIGHLAND

Page: 7

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88938	3/8/2024	000433 ARROWHEAD UNITED WAY	(Continued) ARROWHEAD UNITED WAY: Payment 070.1180	0.22

Total : 5.00

6 Vouchers for bank code : wfb

Bank total : 113,433.08

6 Vouchers in this report

Total vouchers : 113,433.08

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88939	3/12/2024	004193 AECOM USA INC.	BRG07001 DES RDA07-OCT BRG07001 DES RDA07-OCT 010.3830.6813 BRG07001 DES HBP-OCT BRG07001 DES HBP-OCT 030.8495.6813	1,295.22 9,996.99 Total : 11,292.21
88940	3/12/2024	005737 AGA ENGINEERS, INC.	ON CALL TRAFFIC SVC-JAN ON CALL TRAFFIC SVC-JAN 020.8440.4550 TS MONITORING-JAN TS MONITORING-JAN 020.8440.4550	4,065.00 3,200.00 Total : 7,265.00
88941	3/12/2024	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC 2/18-3/2/24 CROSSING GUARD SVC 2/18-3/2/24 002.8200.4530	 3,433.32 Total : 3,433.32
88942	3/12/2024	005771 AMAZON CAPITAL SERVICES	DESKTOP MONITORS & STAND DESKTOP MONITORS & STAND 042.9510.4203 OFFICE SUPPLIES OFFICE SUPPLIES 001.1700.4200 FS#2: OUTLET COVERS FS#2: OUTLET COVERS 029.2100.4203 FS#2: OUTLET COVERS 028.2050.4203	1,113.02 27.52 55.61 55.59 Total : 1,251.74
88943	3/12/2024	006236 ANGELUS WATERPROOFING	CITY HALL ROOF REPAIR PPE#1 DIF-FEB CITY HALL ROOF REPAIR PPE#1 DIF-FEB 007.8330.6030	 38,982.75

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88943	3/12/2024	006236 ANGELUS WATERPROOFING	(Continued) CITY HALL ROOF REPAIR PPE#1 DIF RET-FEB 007.1350	-1,949.14
Total :				37,033.61
88944	3/12/2024	003572 APPLE VALLEY COMMUNICATIONS	YMCA: FIRE ALARM SERVICE YMCA: FIRE ALARM SERVICE 001.6000.4070	520.00
Total :				520.00
88945	3/12/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	OFFICE FURNITURE OFFICE FURNITURE 001.4200.4200 NOTARY RENEWAL: FLOREZ NOTARY RENEWAL: FLOREZ 001.4200.4330 DRI CRASH PLAN-FEB DRI CRASH PLAN-FEB 042.9510.4533 MCA DIRECT 2024 ELECTION SUPPLIES MCA DIRECT 2024 ELECTION SUPPLIES 001.1200.4335 PARMA ACADEMY HOTEL & MEAL.: NAVA-CRUZ PARMA ACADEMY HOTEL & MEAL.: NAVA-CRUZ 041.9500.4349 CHF: HOT 103.9 RADIO ADVERTISING/MARKETI CHF: HOT 103.9 RADIO 051.1471	355.58 682.27 19.98 110.47 1,088.22 1,250.00
Total :				3,506.52
88946	3/12/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	CHF: NOVELTY ORANGE PLUSH FRUIT PILLOW CHF: NOVELTY ORANGE PLUSH FRUIT PILLOW 051.1471 CHF: PEACHJAR FOR CHF FLYER CHF: PEACHJAR FOR CHF FLYER 051.1471 CHF: EHR NEWSLETTER - MAR CHF: EHR NEWSLETTER - MAR	44.86 450.00

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88946	3/12/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued) 051.1471 ZOOM MEEETING-FEB ZOOM MEEETING-FEB 042.9510.4533	680.00 110.00
Total :				1,284.86
88947	3/12/2024	000165 AT&T	POLICE STATION-MAR POLICE STATION-MAR 001.2000.4060	 3,679.85
Total :				3,679.85
88948	3/12/2024	000165 AT&T	CORP YARD TELE/INT-FINAL CORP YARD TELE/INT-FINAL 004.8310.4060	 1,989.78
Total :				1,989.78
88949	3/12/2024	000043 BALLARD PLUMBING HEATING & AIR	CITY HALL: QTRLY HVAC SERVICE CITY HALL: QTRLY HVAC SERVICE 042.9510.4070 FS#2: QTRLY FILTER SERVICE FS#2: QTRLY FILTER SERVICE 028.2050.4588 FS#2: QTRLY FILTER SERVICE 029.2100.4588 FS#1: QTRLY FILTER SERVICE FS#1: QTRLY FILTER SERVICE 028.2050.4588 FS#1: QTRLY FILTER SERVICE 029.2100.4588 CORP YARD: QTRLY HVAC SERVICE CORP YARD: QTRLY HVAC SERVICE 004.8310.4588 FS#3: QTRLY FILTER SERVICE FS#3: QTRLY FILTER SERVICE 028.2050.4588 FS#3: QTRLY FILTER SERVICE 029.2100.4588	595.00 112.50 112.50 112.50 112.50 550.00 112.50 112.50

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88949	3/12/2024	000043	000043 BALLARD PLUMBING HEATING & All (Continued)	Total : 1,820.00
88950	3/12/2024	005516	BASE HILL, INC.	
			JANITORIAL SERVICE-FEB	
			CITY HALL-FEB	
			042.9510.4504	1,562.00
			COUNCIL CHAMBERS-FEB	
			042.9510.4504	311.00
			AURANTIA PARK-FEB	
			001.6000.4504	1,454.00
			COMMUNITY PARK-FEB	
			001.6000.4504	1,950.00
			PD-FEB	
			001.2000.4504	1,080.00
			Total :	6,357.00
88951	3/12/2024	006228	BIG BRAND TIRE & SERVICE CO	
			VEH 130: TIRES	
			VEH 130: TIRES	
			004.8310.4240	1,549.32
			Total :	1,549.32
88952	3/12/2024	006099	CHARTER COMMUNICATIONS	
			CITY HALL TELE/INT-FEB	
			CITY HALL TELE/INT-FEB	
			042.9510.4065	1,758.76
			Total :	1,758.76
88953	3/12/2024	005553	CLARK PEST CONTROL OF STOCKTON	
			CORP YARD PEST CONTROL	
			CORP YARD PEST CONTROL	
			004.8310.4589	80.00
			Total :	80.00
88954	3/12/2024	000143	COMMUNITY WORKS DESIGN GROUP	
			TRA 20-001 DE ARPA NOV-JAN	
			TRA 20-001 DE ARPA NOV-JAN	
			030.8495.6816	27,880.69
			Total :	27,880.69
88955	3/12/2024	000143	COMMUNITY WORKS DESIGN GROUP	
			SPR0601A PLAN CHECK-JAN	
			SPR0601A PLAN CHECK-JAN	
			001.4100.4547	232.50
			DRA21002 PLAN CHECK CLOSED-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88955	3/12/2024	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)	
			DRA21002 PLAN CHECK CLOSED-JAN	
			001.4100.4547	542.50
			DRA21013 PLAN CHECK-JAN	
			DRA21013 PLAN CHECK-JAN	
			001.4100.4547	620.00
			DRA22002 PLAN CHECK-JAN	
			DRA22002 PLAN CHECK-JAN	
			001.4100.4547	1,085.00
			CUP22013 (DRA23011) PLAN CHECK-JAN	
			CUP22013 (DRA23011) PLAN CHECK-JAN	
			001.4100.4547	1,317.50
			DRA23015 PLAN CHECK-JAN	
			DRA23015 PLAN CHECK-JAN	
			001.4100.4547	542.50
			DRA21013 REIMBURSABLES-JAN	
			DRA21013 REIMBURSABLES-JAN	
			001.4100.4547	68.20
			CUP22013 (DRA23011) REIMBURSABLES-JAN	
			CUP22013 (DRA23011) REIMBURSABLES-JAN	
			001.4100.4547	22.00
			Total :	4,430.20
88956	3/12/2024	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-JAN	
			RADIO ACCESS-JAN	
			028.2050.4209	509.01
			RADIO ACCESS-JAN	
			029.2100.4209	509.01
			Total :	1,018.02
88957	3/12/2024	000213 DAILY JOURNAL CORPORATION	NEWSPAPER PUBLICATIONS-MUNICIPAL CODE	
			NEWSPAPER PUBLICATIONS-MUNICIPAL CODE	
			001.1200.4300	305.90
			Total :	305.90
88958	3/12/2024	005394 DATA TICKET, INC.	PARKING CITES-FEB	
			PARKING CITES-FEB	
			001.1700.4516	66.71

Voucher List
CITY OF HIGHLAND

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Voucher	Date	Vendor	Description/Account	Amount
88958	3/12/2024	005394 005394 DATA TICKET, INC.	(Continued)	Total : 66.71
88959	3/12/2024	004343 ENVIROCERT INT'L., INC.	CESSWI RENEWAL: MORGAN & FLOREZ CESSWI RENEWAL: MORGAN & FLOREZ 001.4200.4330	290.00 Total : 290.00
88960	3/12/2024	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 001.3200.4210 OVERNIGHT MAIL OVERNIGHT MAIL 001.3200.4210	33.50 29.75 Total : 63.25
88961	3/12/2024	006146 FM THOMAS AIR CONDITIONING	YMCA: DIAGNOSE & REPAIR BOILER YMCA: DIAGNOSE & REPAIR BOILER 001.6000.4588 LIBRARY: QTRLY PM LIBRARY: QTRLY PM 001.6000.4588 PD: QTRLY PM PD: QTRLY PM 001.2000.4588 YMCA: QTRLY PM YMCA: QTRLY PM 001.6000.4588	4,577.72 2,292.00 1,600.00 1,876.00 Total : 10,345.72
88962	3/12/2024	001122 GALLS, LLC	UNIFORMS: SUBIA UNIFORMS: SUBIA 001.4600.4249 UNIFORMS: OWENS UNIFORMS: OWENS 001.4600.4249 UNIFORMS: RAMIREZ UNIFORMS: RAMIREZ 001.4600.4249	106.27 76.50 131.46

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CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88962	3/12/2024	001122 001122 GALLS, LLC	(Continued)	Total : 314.23
88963	3/12/2024	002845 GRAINGER INC	FS#1: AIR COMPRESSOR FS#1: AIR COMPRESSOR 028.2050.4070 FS#1: AIR COMPRESSOR 029.2100.4070	5.97 5.96 Total : 11.93
88964	3/12/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	BRG07001 ARPA PM NP-FEB BRG07001 ARPA PM NP-FEB 030.8495.6813 BRG12001 DIF REG PM NP-FEB BRG12001 DIF REG PM NP-FEB 007.8330.6813 ICH17006 SMBMI IGG PM NP-FEB ICH17006 SMBMI IGG PM NP-FEB 027.8490.6813 ICH17004 ARPA PM NP-FEB ICH17004 ARPA PM NP-FEB 030.8495.6813 STR17002 ARPA PM-FEB STR17002 ARPA PM-FEB 030.8495.6550 STR18001 RDA07 PM NP-FEB STR18001 RDA07 PM NP-FEB 010.3830.6550 STR22002 GCF PM NP-FEB STR22002 GCF PM NP-FEB 023.3890.4550 STR23003 PMP A PM NP-FEB STR23003 PMP A PM NP-FEB 017.8350.6550 STR23003 PMP B PM NP-FEB STR23003 PMP B PM NP-FEB 017.8350.6550	3,412.50 962.50 1,400.00 175.00 175.00 87.50 262.50 87.50 87.50 Total : 6,650.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88965	3/12/2024	000108 HIGH TECH SECURITY	BURG SYST & MONIT-APR CORP YARD BURG SYST & MONIT-APR 004.8310.4066 CITY HALL BURG SYST & MONIT-APR 042.9510.4066 COMM PARK SYST & MONIT-APR 001.6000.4066	55.00 100.00 55.00
Total :				210.00
88966	3/12/2024	000127 K & L HARDWARE	GRAFFITI MISC SUPPLIES GRAFFITI MISC SUPPLIES 001.6010.4206 GRAFFITI MISC SUPPLIES GRAFFITI MISC SUPPLIES 001.6010.4206 CORP YARD MISC SUPPLIES CORP YARD MISC SUPPLIES 004.8310.4206 FS#1: RESTROOM SUPPLIES FS#1: RESTROOM SUPPLIES 028.2050.4206 FS#1: RESTROOM SUPPLIES 029.2100.4206 CORP YARD MISC SUPPLIES CORP YARD MISC SUPPLIES 004.8310.4206 CORP YARD MISC SUPPLIES CORP YARD MISC SUPPLIES 004.8310.4206	129.05 24.73 207.34 18.26 18.26 123.86 25.41
Total :				546.91
88967	3/12/2024	000127 K & L HARDWARE	STORM TRASH SEPARATOR STORM TRASH SEPARATOR 004.8310.4666 CORP YARD MISC SUPPLIES CORP YARD MISC SUPPLIES 004.8310.4206	48.47 14.00

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Voucher List
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Voucher	Date	Vendor	Description/Account	Amount
88967	3/12/2024	000127	000127 K & L HARDWARE (Continued)	Total : 62.47
88968	3/12/2024	000127	K & L HARDWARE CORP YARD MISC SUPPLIES CORP YARD MISC SUPPLIES 004.8310.4206	17.40 Total : 17.40
88969	3/12/2024	003814	KONE INC. LIBRARY: ELEVATOR ANNUAL INSPECTION & TE LIBRARY: ELEVATOR ANNUAL INSPECTION & 001.6000.4587	3,595.00 Total : 3,595.00
88970	3/12/2024	000207	KONICA MINOLTA IT MONTHLY CONTRACT-MAR IT MONTHLY CONTRACT-MAR 042.9510.4627	5,004.00 Total : 5,004.00
88971	3/12/2024	000207	KONICA MINOLTA PRINTER MAINT CONTRACT-FEB PRINTER MAINT CONTRACT-FEB 042.9510.4631	703.68 Total : 703.68
88972	3/12/2024	004509	LAWRENCE DOORS PD: GATE PARTS PD: GATE PARTS 001.2000.4224	267.66 Total : 267.66
88973	3/12/2024	001193	LIFE ASSIST, INC. FS#1- ARPA1 PPE SUPPLIES FS#1- ARPA1 PPE SUPPLIES 030.8495.4349 FS#1- ARPA1 PPE SUPPLIES FS#1- ARPA1 PPE SUPPLIES 030.8495.4349	172.40 172.40 Total : 344.80
88974	3/12/2024	006207	POLARIS SALES, INC. POLARIS RANGER CREW XP1000 UTV POLARIS RANGER CREW XP1000 UTV~ 007.8330.6040	47,755.52

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88974	3/12/2024	006207 006207 POLARIS SALES, INC.	(Continued)	Total : 47,755.52
88975	3/12/2024	001414 RICHARDS, WATSON & GERSHON	GENERAL-JAN	
			GENERAL-JAN	
			001.1450.4520	18,790.62
			DRA21001-JAN	
			DRA21001-JAN	
			001.1450.4520	646.00
			DRA20006-JAN	
			DRA20006-JAN	
			001.3200.4551	1,216.00
			EXT24001-JAN	
			EXT24001-JAN	
			001.3200.4551	38.00
			CODE ENFORCEMENT GEN-JAN	
			CODE ENFORCEMENT GEN-JAN	
			001.4600.4520	21.50
			PERSONNEL & LABOR RELATIONS-JAN	
			PERSONNEL & LABOR RELATIONS-JAN	
			001.1450.4520	27.50
			Total :	20,739.62
88976	3/12/2024	005326 RP LANDSCAPE & IRRIGATION	PARKS LANDSCAPING-FEB	
			MEMORIAL PARK LANDSCAPING-FEB	
			001.6000.4585	400.00
			PD LANDSCAPING-FEB	
			001.2000.4585	500.00
			CITY HALL LANDSCAPING-FEB	
			042.9510.4585	500.00
			LIBRARY LANDSCAPING-FEB	
			001.6000.4585	600.00
			YMCA LANDSCAPING-FEB	
			001.6000.4585	600.00
			CORP YARD LANDSCAPING-FEB	
			004.8310.4585	400.00
			AURANTIA PARK LANDSCAPING-FEB	
			001.6000.4585	933.00
			COMMUNITY PARK LANDSCAPING-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88976	3/12/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			001.6000.4585	3,691.00
			CANYON OAK PARK LANDSCAPING-FEB	
			016.8540.4585	356.00
			CUNNINGHAM PARK LANDSCAPING-FEB	
			016.8540.4585	453.00
			SEELEY PARK LANDSCAPING-FEB	
			016.8540.4585	299.00
			OAK CREEK PARK LANDSCAPING-FEB	
			016.8540.4585	556.00
			BOULDER MEDIANS LANDSCAPING-FEB	
			004.8310.4585	2,476.00
			LMD LANDSCAPING-FEB	
			LMD 00 BASELINE LANDSCAPING MAINT-FEB	
			012.8500.4585	283.00
			LMD 03 YARNELL LANDSCAPING MAINT-FEB	
			012.8500.4585	173.00
			LMD 01A LANDSCAPING MAINT-FEB	
			012.8500.4585	148.00
			LMD 21 LANDSCAPING MAINT-FEB	
			012.8500.4585	147.00
			LMD 17 LANDSCAPING MAINT-FEB	
			012.8500.4585	609.00
			LMD 29 LANDSCAPING MAINT-FEB	
			012.8500.4585	183.00
			LMD 68 LANDSCAPING MAINT-FEB	
			012.8500.4585	513.00
			LMD 69 LANDSCAPING MAINT-FEB	
			012.8500.4585	118.00
			LMD 73 LANDSCAPING MAINT-FEB	
			012.8500.4585	268.00
			LMD 01B LANDSCAPING MAINT-FEB	
			012.8500.4585	148.00
			LMD 02 LANDSCAPING MAINT-FEB	
			012.8500.4585	683.00
			LMD 03A LANDSCAPING MAINT-FEB	
			012.8500.4585	133.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88976	3/12/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 03B LANDSCAPING MAINT-FEB	
			012.8500.4585	133.00
			LMD 04 LANDSCAPING MAINT-FEB	
			012.8500.4585	40.00
			LMD 05 LANDSCAPING MAINT-FEB	
			012.8500.4585	83.33
			LMD 07 LANDSCAPING MAINT-FEB	
			012.8500.4585	73.00
			LMD 08 LANDSCAPING MAINT-FEB	
			012.8500.4585	165.00
			LMD 09 LANDSCAPING MAINT-FEB	
			012.8500.4585	1,005.00
			LMD 10 LANDSCAPING MAINT-FEB	
			012.8500.4585	1,959.00
			LMD 11 LANDSCAPING MAINT-FEB	
			012.8500.4585	469.00
			LMD 13 LANDSCAPING MAINT-FEB	
			012.8500.4585	123.00
			LMD 22 LANDSCAPING MAINT-FEB	
			012.8500.4585	173.00
			LMD 35 LANDSCAPING MAINT-FEB	
			012.8500.4585	205.00
			LMD 15 LANDSCAPING MAINT-FEB	
			012.8500.4585	453.00
			LMD 24 LANDSCAPING MAINT-FEB	
			012.8500.4585	65.00
			LMD 36 LANDSCAPING MAINT-FEB	
			012.8500.4585	303.00
			LMD 16 LANDSCAPING MAINT-FEB	
			012.8500.4585	48.00
			LMD 20 BASELINE LANDSCAPING MAINT-FEB	
			012.8500.4585	189.00
			LMD 20 STREATER LANDSCAPING MAINT-FEB	
			012.8500.4585	147.00
			LMD 25 LANDSCAPING MAINT-FEB	
			012.8500.4585	183.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88976	3/12/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 30 LANDSCAPING MAINT-FEB	
			012.8500.4585	743.00
			LMD 31 LANDSCAPING MAINT-FEB	
			012.8500.4585	493.00
			LMD 37 LANDSCAPING MAINT-FEB	
			012.8500.4585	373.00
			LMD 39 LANDSCAPING MAINT-FEB	
			012.8500.4585	478.00
			LMD 43 LANDSCAPING MAINT-FEB	
			012.8500.4585	173.00
			LMD 44 LANDSCAPING MAINT-FEB	
			012.8500.4585	2,565.00
			LMD 47 LANDSCAPING MAINT-FEB	
			012.8500.4585	199.00
			LMD 48 LANDSCAPING MAINT-FEB	
			012.8500.4585	2,093.00
			LMD 54 LANDSCAPING MAINT-FEB	
			012.8500.4585	535.00
			LMD 55 LANDSCAPING MAINT-FEB	
			012.8500.4585	473.00
			LMD 59 LANDSCAPING MAINT-FEB	
			012.8500.4585	59.00
			LMD 61 LANDSCAPING MAINT-FEB	
			012.8500.4585	333.00
			LMD 63 LANDSCAPING MAINT-FEB	
			012.8500.4585	123.00
			LMD 70 LANDSCAPING MAINT-FEB	
			012.8500.4585	573.00
			LMD 76 LANDSCAPING MAINT-FEB	
			012.8500.4585	173.00
			LMD 34 LANDSCAPING MAINT-FEB	
			012.8500.4585	283.00
			Total :	30,655.33
88977	3/12/2024	000192 SAM'S CLUB/SYNCHRONY BANK	HIT: SUPPLIES	
			HIT: SUPPLIES	

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Voucher	Date	Vendor	Description/Account	Amount
88979	3/12/2024	000030 SAN BERNARDINO COUNTY SHERIFFS	(Continued)	
			001.2000.4240	40,096.64
			CELL PHONES 10/2023-12/2023	
			CELL PHONES 10/2023-12/2023	
			001.2000.4061	501.26
			OFFICE EXPENDITURES 10/2023-12/2023	
			OFFICE EXPENDITURES 10/2023-12/2023	
			001.2000.4200	7,300.15
			TRANSCRIPTIONS 10/2023-12/2023	
			TRANSCRIPTIONS 10/2023-12/2023	
			001.2000.4560	806.66
			O/T & ON-CALL 10/2023-12/2023	
			O/T & ON-CALL 10/2023-12/2023	
			001.2000.4560	87,159.60
			O/T SEP-IBC HARVEST 10/2023-12/2023	
			O/T SEP-IBC HARVEST 10/2023-12/2023	
			001.2000.4560	5,458.34
			O/T ARPA 10/2023-12/2023	
			O/T ARPA 10/2023-12/2023	
			030.8495.4560	50,196.94
			O/T HCOC DISCOVER RUN 10/2023-12/2023	
			O/T HCOC DISCOVER RUN 10/2023-12/2023	
			001.2000.4560	4,528.51
			2019 JAG O/T 10/2023-12/2023	
			2019 JAG O/T 10/2023-12/2023	
			026.8480.4560	95.57
			O/T ST ADELAIDE FESTIVAL 10/2023-12/2023	
			O/T ST ADELAIDE FESTIVAL 10/2023-12/2023	
			001.2000.4560	4,205.08
			PERSONNEL CREDITS 07/2023-09/2023	
			PERSONNEL CREDITS 07/2023-09/2023	
			001.2000.4560	-14,289.66
			Total :	186,059.09
88980	3/12/2024	003713 SATCOM GLOBAL LTD.	SATELLITE PHONES-FEB	
			SATELLITE PHONES-FEB	
			028.2050.4061	21.38
			SATELLITE PHONES-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88980	3/12/2024	003713 SATCOM GLOBAL LTD.	(Continued)	
			029.2100.4061	21.37
			SATTELITE PHONES-FEB	
			042.9510.4061	42.75
			SATTELITE PHONES-FEB	
			001.2000.4061	42.75
			Total :	128.25
88981	3/12/2024	001848 SB CO ASSESSORS OFFICE	PARCEL MAP REVISIONS-MAR	
			PARCEL MAP REVISIONS-MAR	
			001.4100.4310	6.00
			Total :	6.00
88982	3/12/2024	005731 SITEONE LANDSCAPE SUPPLY, LLC	COMM PARK: IRRIGATION REPAIRS	
			COMM PARK: IRRIGATION REPAIRS	
			001.6000.4206	105.98
			Total :	105.98
88983	3/12/2024	004662 SKYLINE SAFETY AND SUPPLY	CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	219.42
			CORP YARD SUPPLIES	
			CORP YARD SUPPLIES	
			004.8310.4206	219.42
			Total :	438.84
88984	3/12/2024	000487 SMART & FINAL	BREAKROOM SUPPLIES	
			BREAKROOM SUPPLIES	
			042.9510.4200	81.58
			Total :	81.58
88985	3/12/2024	000203 SOUTHERN CALIFORNIA EDISON	SIGNALS-FEB	
			SIGNALS-FEB	
			004.8310.4580	3,146.58
			Total :	3,146.58
88986	3/12/2024	000203 SOUTHERN CALIFORNIA EDISON	LS2/3 & SIGNALS-FEB	
			LS2/3-FEB	
			013.8510.4011	744.89

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Voucher	Date	Vendor	Description/Account	Amount
88986	3/12/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			SIGNALS-FEB	
			004.8310.4580	215.15
			BOULDER & BASELINE MEDIAN-FEB	
			BOULDER MEDIAN-FEB	
			004.8310.4010	541.52
			BASELINE MEDIAN-FEB	
			004.8310.4010	29.63
			STREET LIGHT-FEB	
			STREET LIGHT-FEB	
			013.8510.4011	19.92
			LMDS & HIGHLAND COMMUNITY PARK-FEB	
			LMD 9-FEB	
			012.8500.4010	15.33
			LMD 8-FEB	
			012.8500.4010	15.59
			LMD 29-FEB	
			012.8500.4010	15.59
			LMD 47-FEB	
			012.8500.4010	15.59
			LMD 17-FEB	
			012.8500.4010	63.13
			LMD 44-FEB	
			012.8500.4010	15.59
			LMD 36-FEB	
			012.8500.4010	15.59
			LMD 34-FEB	
			012.8500.4010	15.59
			LMD 2-FEB	
			012.8500.4010	15.59
			LMD 11-FEB	
			012.8500.4010	15.59
			LMD 5-FEB	
			012.8500.4010	15.14
			LMD 6-FEB	
			012.8500.4010	14.47
			LMD 7-FEB	

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Voucher	Date	Vendor	Description/Account	Amount
88986	3/12/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			012.8500.4010	14.88
			LMD 4-FEB	
			012.8500.4010	15.59
			LMD 2-FEB	
			012.8500.4010	31.18
			LMD 15-FEB	
			012.8500.4010	31.18
			LMD ORIGINAL DISTRICT-FEB	
			012.8500.4010	15.59
			LMD 21-FEB	
			012.8500.4010	15.59
			LMD 31-FEB	
			012.8500.4010	15.59
			LMD 1-FEB	
			012.8500.4010	15.59
			LMD 35-FEB	
			012.8500.4010	15.33
			LMD 2-FEB	
			012.8500.4010	15.59
			LMD 20-FEB	
			012.8500.4010	15.59
			LMD 16-FEB	
			012.8500.4010	15.33
			LMD 3-FEB	
			012.8500.4010	15.14
			LMD 22-FEB	
			012.8500.4010	15.59
			LMD 10-FEB	
			012.8500.4010	17.52
			LMD 36-FEB	
			012.8500.4010	16.52
			COMMUNITY PARK-FEB	
			001.6000.4010	861.90
Total :				2,927.60
88987	3/12/2024	004679 TK ELEVATOR CORPORATION	PD: ELEVATOR MAINT.	

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Voucher	Date	Vendor	Description/Account	Amount
88987	3/12/2024	004679 TK ELEVATOR CORPORATION	(Continued) PD: ELEVATOR MAINT. 001.2000.4589	718.08
Total :				718.08
88988	3/12/2024	000465 TOM DODSON & ASSOCIATES	STR17002 ENV CCF - JAN STR17002 ENV CCF - JAN 027.8490.6550	4,713.77
Total :				4,713.77
88989	3/12/2024	006072 TRENCH SHORING COMPANY	PERMA PATCH PERMA PATCH 004.8310.4206	2,070.31
Total :				2,070.31
88990	3/12/2024	005839 TRUSTED TECH TEAM	MICROSOFT 365 LICENSE-MAR MICROSOFT 365 LICENSE-MAR 042.9510.4533	1,484.45
Total :				1,484.45
88991	3/12/2024	000222 UNDERGROUND SERVICE ALERT	MONTHLY DIG ALERT-FEB MONTHLY DIG ALERT-FEB 004.8310.4553 REGULATORY COST-FEB REGULATORY COST-FEB 004.8310.4553	1,016.25
Total :				307.21
Total :				1,323.46
88992	3/12/2024	004323 UNITED RENTALS (NORTH AMERICA)	FS#3- GENERATOR MAINT. FS#3- GENERATOR MAINT. 028.2050.4222 FS#3- GENERATOR MAINT. 029.2100.4222	227.90
Total :				227.90
Total :				455.80
88993	3/12/2024	000979 VERIZON WIRELESS	CELL PHONES-FEB CELL PHONES-FEB 001.2000.4061 AIR CARDS-FEB	169.68

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88993	3/12/2024	000979 VERIZON WIRELESS	(Continued)	
			001.2000.4062	1,104.36
			CELL PHONES-FEB	
			001.6000.4061	60.79
			CELL PHONES-FEB	
			001.6010.4061	28.93
			CELL PHONES-FEB	
			004.8310.4061	155.50
			AIR CARDS-FEB	
			004.8310.4062	38.01
			CELL PHONES-FEB	
			028.2050.4061	145.28
			AIR CARDS-FEB	
			028.2050.4062	304.08
			AIR CARDS-FEB	
			042.9510.4062	40.01
			CELL PHONES-FEB	
			042.9510.4061	794.50
			AIR CARDS-FEB	
			042.9510.4062	194.05
			FINANCE:IPHONE	
			042.9510.4203	261.13
			Total :	3,296.32
88994	3/12/2024	000233 WAXIE SANITARY SUPPLY	FS#2: JANITORIAL SUPPLIES	
			FS#2: JANITORIAL SUPPLIES	
			028.2050.4055	132.34
			FS#2: JANITORIAL SUPPLIES	
			029.2100.4055	132.33
			Total :	264.67
88995	3/12/2024	000237 WILLDAN ASSOCIATES	BUILDING & SAFETY PLAN CHECK-FEB	
			BUILDING & SAFETY PLAN CHECK-FEB	
			001.4500.4540	10,390.00
			BUILDING & SAFETY INSP-FEB	
			BUILDING & SAFETY INSP-FEB	
			001.4500.4540	25,372.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88995	3/12/2024	000237	000237 WILLDAN ASSOCIATES	(Continued)
				Total : 35,762.50
88996	3/12/2024	000237	WILLDAN ASSOCIATES	
			ICH17006 PM SMBMI IGG-DEC	
			ICH17006 PM SMBMI IGG-DEC	
			027.8490.6813	11,787.50
			ICH17004 PM IVDA AGMT-DEC	
			ICH17004 PM IVDA AGMT-DEC	
			027.8490.6813	825.00
			ICH17006 PM SMBMI IGG-JAN	
			ICH17006 PM SMBMI IGG-JAN	
			027.8490.6813	7,900.00
			ICH17004 PM IVDA AGMT-JAN	
			ICH17004 PM IVDA AGMT-JAN	
			027.8490.6813	131.25
				Total : 20,643.75
88997	3/12/2024	006001	YUNEX LLC	
			TRAFFIC SIGNAL RESPONSE CALL OUTS-JAN	
			TRAFFIC SIGNAL RESPONSE CALL OUTS-JAN	
			004.8310.4580	4,580.22
			TS MONITORING-JAN	
			TS MONITORING-JAN	
			004.8310.4580	3,872.28
			STREET LIGHT MAINT-JAN	
			STREET LIGHT MAINT-JAN	
			013.8510.4664	2,528.50
				Total : 10,981.00
59 Vouchers for bank code : wfb				Bank total : 659,252.90
59 Vouchers in this report				Total vouchers : 659,252.90

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88998	3/19/2024	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SERVICES-MAR POLICE SERVICES-MAR 001.2000.4560	1,035,616.00
Total :				1,035,616.00
88999	3/19/2024	000085 EAST VALLEY WATER DISTRICT	ATHLETIC CTR-FEB ATHLETIC CTR-FEB 001.6000.4030	293.77
			COMMUNITY PARK-FEB COMMUNITY PARK-FEB 001.6000.4030	329.41
			LMD 34-FEB LMD 34-FEB 012.8500.4030	47.24
			CUNNINGHAM PARK-FEB CUNNINGHAM PARK-FEB 016.8540.4030	83.50
			COMM CTR-FEB COMM CTR-FEB 001.6000.4030	52.70
			LMD 30-FEB LMD 30-FEB 012.8500.4030	243.01
			LMD 10-FEB LMD 10-FEB 012.8500.4030	210.70
			OAK CREEK PARK-FEB OAK CREEK PARK-FEB 016.8540.4030	129.70
			LMD 10-FEB LMD 10-FEB 012.8500.4030	132.40
			LIBRARY/ELC-FEB LIBRARY/ELC-FEB 001.6000.4030	70.27
			CORP YARD-FEB CORP YARD-FEB	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
88999	3/19/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			004.8310.4030	72.38
			STR & STRM DRAIN #21-FEB	
			STR & STRM DRAIN #21-FEB	
			024.8470.4030	53.12
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	154.88
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	129.70
			COMM CTR IRRIGATION-FEB	
			COMM CTR IRRIGATION-FEB	
			001.6000.4030	135.44
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4030	127.00
			YMCA COMMUNITY PARK-FEB	
			YMCA COMMUNITY PARK-FEB	
			001.6000.4030	202.07
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4030	212.96
			ATHLETIC CTR-FEB	
			ATHLETIC CTR-FEB	
			001.6000.4030	35.14
			COMMUNITY PARK-FEB	
			COMMUNITY PARK-FEB	
			001.6000.4030	52.70
			Total :	2,768.09
89000	3/19/2024	000090 FEDEX	OVERNIGHT MAIL	
			OVERNIGHT MAIL	
			041.9500.4210	33.36
			Total :	33.36
89001	3/19/2024	000105 HIGHLAND CHAMBER OF COMMERCE	CHF VENDOR BOOTH REFUND 2024	
			CHF VENDOR BOOTH REFUND 2024	

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89001	3/19/2024	000105 HIGHLAND CHAMBER OF COMMERCE	(Continued) 051.1471	40.00
Total :				40.00
89002	3/19/2024	000168 LETICIA NAVA-CRUZ, PETTY CASH	PETTY CASH-MAR PETTY CASH-MAR 001.0020	150.13
Total :				150.13
89003	3/19/2024	000203 SOUTHERN CALIFORNIA EDISON	TC-JAN TC-JAN 004.8310.4580 LS3-JAN & FEB 013.8510.4011	108.85
Total :				1,212.93
89004	3/19/2024	000203 SOUTHERN CALIFORNIA EDISON	LS3-MAR LS3-MAR 013.8510.4011 LS3-MAR LS3-MAR 013.8510.4011 SIGNALS-MAR SIGNALS-MAR 004.8310.4580	88.97
Total :				81.01
89005	3/19/2024	000207 KONICA MINOLTA	COPIER LEASE-MAR COPIER LEASE-MAR 001.2000.4205 COPIER LEASE-MAR 042.9510.4205	603.40
Total :				1,698.14
89006	3/19/2024	000237 WILLDAN ASSOCIATES	STR20003 CE GCF-JUL STR20003 CE GCF-JUL 023.3890.4550	693.00
Total :				693.00

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89007	3/19/2024	001035 DEPARTMENT OF JUSTICE	FINGERPRINT APPS: FAUST FINGERPRINT APPS: FAUST 001.1700.4236	32.00
Total :				32.00
89008	3/19/2024	001289 DUEBBERT, KLAUS	CHF HISTORIC DEMO FEE 2024 CHF HISTORIC DEMO FEE 2024 051.1471	200.00
Total :				200.00
89009	3/19/2024	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SERVICES-FEB PROFESSIONAL SERVICES-FEB 023.3890.4554	4,000.00
Total :				4,000.00
89010	3/19/2024	002794 DUEBBERT, JEANNE M.	CHF HISTORIC DEMO FEE 2024 CHF HISTORIC DEMO FEE 2024 051.1471	200.00
Total :				200.00
89011	3/19/2024	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG 02/03-02/23/24 SOLID WASTE PROG 02/03-02/23/24 051.1496	53,333.55
Total :				53,333.55
89012	3/19/2024	003689 TPX COMMUNICATIONS	CITY HALL/CORP YARD PHONES-FEB (FINAL) CITY HALL PHONES-FEB (FINAL) 042.9510.4060 CORP YARD PHONES-FEB (FINAL) 004.8310.4060	746.36 183.39
Total :				929.75
89013	3/19/2024	005018 FLYERS ENERGY, LLC	FUEL-FEB FUEL-FEB 042.9510.4220 FUEL-FEB 001.2000.4220 FUEL-FEB 001.4200.4220	71.94 5,532.18 36.24

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89013	3/19/2024	005018 FLYERS ENERGY, LLC	(Continued)	
			FUEL-FEB	
			001.4600.4220	231.63
			FUEL-FEB	
			001.6000.4220	287.75
			FUEL-FEB	
			001.6010.4220	226.73
			FUEL-FEB	
			004.8310.4220	1,079.06
			FUEL-FEB	
			028.2050.4220	1,066.09
			FUEL-FEB	
			029.2100.4220	1,066.09
			FUEL-MAR	
			FUEL-MAR	
			001.2000.4220	4,404.99
			FUEL-MAR	
			001.4200.4220	77.87
			FUEL-MAR	
			001.4600.4220	191.76
			FUEL-MAR	
			001.6000.4220	136.57
			FUEL-MAR	
			004.8310.4220	512.15
			FUEL-MAR	
			028.2050.4220	841.00
			FUEL-MAR	
			029.2100.4220	841.00
			FUEL-MAR	
			042.9510.4220	34.17
			Total :	16,637.22
89014	3/19/2024	005152 KUHN, KEN	CHF HISTROIC DEMO FEE 2024	
			CHF HISTROIC DEMO FEE 2024	
			051.1471	200.00
			Total :	200.00
89015	3/19/2024	005154 RIPPLE-YATES, ELEANOR	CHF HISTORIC DEMO FEE 2024	

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89015	3/19/2024	005154 RIPPLE-YATES, ELEANOR	(Continued) CHF HISTORIC DEMO FEE 2024 051.1471	200.00
Total :				200.00
89016	3/19/2024	006084 DIAMOND ENVIRONMENTAL SERVICES	CHF PORTABLE TOILETS & SINKS 2024 CHF PORTABLE TOILETS & SINKS 2024 051.1471	1,041.20
Total :				1,041.20
89017	3/19/2024	006099 CHARTER COMMUNICATIONS	FS#3: TELE/INT-MAR FS#3: TELE/INT-MAR 028.2050.4065 FS#3: TELE/INT-MAR 029.2100.4065	222.99
Total :				222.97
89018	3/19/2024	006099 CHARTER COMMUNICATIONS	FS#1: TELE/INT-MAR FS#1: TELE/INT-MAR 028.2050.4065 FS#1: TELE/INT-MAR 029.2100.4065	183.32
Total :				183.31
89019	3/19/2024	006099 CHARTER COMMUNICATIONS	FS#2: TELE/INT-MAR FS#2: TELE/INT-MAR 028.2050.4065 FS#2: TELE/INT-MAR 029.2100.4065	106.74
Total :				106.74
89020	3/19/2024	006222 NEC CLOUD COMMUNICATIONS	VOIP-MAR VOIP-MAR 042.9510.4533	2,129.19
Total :				2,129.19
89021	3/19/2024	006230 RALPH ANDERSEN & ASSOCIATES	CITY MANAGER RECRUITMENT CITY MANAGER RECRUITMENT 001.1000.4554	11,400.00

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89021	3/19/2024	006230	006230 RALPH ANDERSEN & ASSOCIATES (Continued)	Total : 11,400.00
89022	3/19/2024	006237	SARAN, DAVID	
			LOCC:PLANNING ACADEMY-LODGING SARAN	
			LOCC:PLANNING ACADEMY-LODGING SARAN	
			001.4100.4320	800.84
			LOCC:PLANNING ACADEMY-MEALS SARAN	
			001.4100.4320	68.00
			LOCC:PLANNING ACADEMY-MILEAGE/PKG SARAN	
			001.4100.4320	193.04
			Total :	1,061.88
89023	3/19/2024	006238	SUNLAND COMMUNITIES LLC	
			DRA012-007 DIF REIMBURSEMENT TTM 18893	
			DRA012-007 DIF REIMBURSEMENT TTM 18893	
			008.8340.4450	63,237.00
			Total :	63,237.00
89024	3/19/2024	006239	HERITAGE TRAILS ASSOCIATION	
			CHF HISTORIC DEMO FEE-HERITAGE TRAILS	
			CHF HISTORIC DEMO FEE-HERITAGE TRAILS	
			051.1471	300.00
			Total :	300.00
89025	3/19/2024	006240	GARCIA, KELLEY	
			CHF HISTORIC DEMO FEE WAPA 2024	
			CHF HISTORIC DEMO FEE WAPA 2024	
			051.1471	300.00
			Total :	300.00
28 Vouchers for bank code : wfb				Bank total : 1,199,354.94
28 Vouchers in this report				Total vouchers : 1,199,354.94

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
885	3/22/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			070.1170	257.63
			ICMA DEFERRED COMP 457: Payment	
			001.1170	10,392.27
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,608.20
			ICMA DEFERRED COMP 457: Payment	
			010.1170	345.00
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	27.50
			ICMA DEFERRED COMP 457: Payment	
			024.1170	12.01
			ICMA DEFERRED COMP 457: Payment	
			042.1170	121.49
			ICMA DEFERRED COMP 457: Payment	
			041.1170	323.11
			Total :	13,112.21
886	3/22/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS SURVIVOR: Payment	
			016.1145	0.55
			PERS SURVIVOR: Payment	
			023.1145	0.41
			PERS SURVIVOR: Payment	
			024.1145	0.03
			PERS SURVIVOR: Payment	
			041.1145	0.32
			PERS SURVIVOR: Payment	
			042.1145	1.79
			PERS SURVIVOR: Payment	
			070.1145	0.71

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
886	3/22/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			001.1145	579.54
			EPMC: Payment	
			004.1145	96.77
			EPMC: Payment	
			012.1145	2.85
			EPMC: Payment	
			016.1145	2.85
			EPMC: Payment	
			023.1145	7.95
			EPMC: Payment	
			024.1145	0.68
			EPMC: Payment	
			041.1145	34.07
			EPMC: Payment	
			042.1145	13.85
			EPMC: Payment	
			070.1145	62.26
			PERS: Payment	
			001.1145	17,296.44
			PERS: Payment	
			004.1145	2,679.27
			PERS: Payment	
			010.1145	462.78
			PERS: Payment	
			012.1145	228.73
			PERS: Payment	
			016.1145	228.76
			PERS: Payment	
			023.1145	259.95
			PERS: Payment	
			024.1145	24.70
			PERS: Payment	
			041.1145	517.36
			PERS: Payment	
			042.1145	774.36

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
886	3/22/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			070.1145	919.80
			PERS SURVIVOR: Payment	
			001.1145	25.22
			PERS SURVIVOR: Payment	
			004.1145	4.15
			PERS SURVIVOR: Payment	
			010.1145	0.66
			PERS SURVIVOR: Payment	
			012.1145	0.57
			Total :	24,227.38
887	3/22/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			004.1140	519.70
			MEDICARE: Payment	
			008.1140	25.52
			MEDICARE: Payment	
			010.1140	90.04
			MEDICARE: Payment	
			012.1140	53.72
			MEDICARE: Payment	
			016.1140	53.72
			MEDICARE: Payment	
			023.1140	51.58
			MEDICARE: Payment	
			024.1140	5.28
			MEDICARE: Payment	
			041.1140	105.08
			MEDICARE: Payment	
			042.1140	153.38
			MEDICARE: Payment	
			070.1140	192.60
			FEDERAL TAXES: Payment	
			001.1120	14,578.83
			FEDERAL TAXES: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
887	3/22/2024	000119 INTERNAL REVENUE SERVICE	(Continued)	
			004.1120	1,703.36
			FEDERAL TAXES: Payment	
			010.1120	303.79
			FEDERAL TAXES: Payment	
			012.1120	124.29
			FEDERAL TAXES: Payment	
			016.1120	124.27
			FEDERAL TAXES: Payment	
			023.1120	145.69
			FEDERAL TAXES: Payment	
			024.1120	15.07
			FEDERAL TAXES: Payment	
			041.1120	675.54
			FEDERAL TAXES: Payment	
			042.1120	351.69
			FEDERAL TAXES: Payment	
			070.1120	1,184.17
			SOCIAL SECURITY: Payment	
			001.1140	625.36
			SOCIAL SECURITY: Payment	
			008.1140	109.12
			MEDICARE: Payment	
			001.1140	3,592.56
			Total :	24,784.36
888	3/22/2024	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	6,042.54
			STATE TAXES: Payment	
			004.1130	622.93
			STATE TAXES: Payment	
			010.1130	89.65
			STATE TAXES: Payment	
			012.1130	49.46
			STATE TAXES: Payment	
			016.1130	49.44

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
888	3/22/2024	000001 CALIF STATE EMPLOYMENT	(Continued)	
			STATE TAXES: Payment	
			023.1130	61.39
			STATE TAXES: Payment	
			024.1130	5.48
			STATE TAXES: Payment	
			041.1130	281.32
			STATE TAXES: Payment	
			042.1130	110.55
			STATE TAXES: Payment	
			070.1130	446.26
			Total :	7,759.02
89026	3/22/2024	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	135.42
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	13.98
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.58
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.81
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC ACCIDENT INSURANCE: Payment	
			042.1181	4.18
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	208.82
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	24.69
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.29
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.29
			AFLAC DISABILITY INSURANCE: Payment	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89026	3/22/2024	003804 AFLAC WWHQ	(Continued)	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	218.61
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	12.31
			AFLAC HOSPITAL INSURANCE: Payment	
			042.1181	4.97
			AFLAC DENTAL: Payment	
			001.1181	27.88
			AFLAC DENTAL: Payment	
			004.1181	0.55
			AFLAC DENTAL: Payment	
			041.1181	1.66
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	12.40
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.48
			AFLAC DENTAL: Payment	
			070.1181	0.57
			Total :	708.72
89027	3/22/2024	000433 ARROWHEAD UNITED WAY	ARROWHEAD UNITED WAY: PAYMENT	
			ARROWHEAD UNITED WAY: Payment	
			001.1180	3.76
			ARROWHEAD UNITED WAY: Payment	
			004.1180	0.25
			ARROWHEAD UNITED WAY: Payment	
			041.1180	0.75
			ARROWHEAD UNITED WAY: Payment	
			070.1180	0.24

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
89027	3/22/2024	000433	000433 ARROWHEAD UNITED WAY (Continued)	
Total :				5.00
6 Vouchers for bank code : wfb				Bank total : 70,596.69
6 Vouchers in this report				Total vouchers : 70,596.69



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager *CZ*

REVIEWED BY: Chuck Dantuono, Director of Administrative Services/City Treasurer *CD*

PREPARED BY: Leticia Nava-Cruz, Assistant Director of Administrative Services

SUBJECT: Treasurer's Report for February 2024

RECOMMENDATION: City Council to receive and file the Treasurer's Report for February 2024

FISCAL IMPACT:

Cash and Investments:	
General Fund	\$13,315,932.41
Special Revenue Funds	\$40,588,417.57
Internal Service Funds	\$ 5,546,678.54
Capital Projects Funds	\$27,768,416.04
Agency Funds	\$ 1,976,464.03
Housing Authority Fund	\$ 3,708,316.74
SARDA Funds	\$ 2,177,254.49

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank. Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments. Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects.

The maximum limit on regular accounts is \$75M.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
City Clerk		City Manager	

CITY OF HIGHLAND
Treasurer's Report
as of February 29, 2024

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account (reconciled book balance)	8,884,167.51

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
<u>California Treasurer's Local Agency Investment Fund (LAIF)</u>	n/a	4.122%		
General Fund			12,945,626.67	
Special Revenue Funds			25,458,480.00	
Internal Service Funds			5,326,820.00	
Capital Projects Funds			25,532,860.00	
Total City LAIF Funds				69,263,786.67
Housing Authority Fund			3,717,843.62	
Total Housing Authority LAIF Funds				3,717,843.62
Total LAIF Funds				72,981,630.29

- 1) Maximum limits on accounts are \$75M City and \$75M Housing Authority.
2) Market Value is based on the December 31, 2023 applicable percentage of 0.993543131
3) Market Value is \$72,510,397.46 (\$72,981,630.29 x 0.993543131).

<u>California Asset Management Program (CAMP)</u>	n/a	5.500%		
General Fund			3,280,278.80	
Special Revenue Funds			1,840,337.00	
Capital Projects Funds			6,161,169.00	
Total CAMP Funds				11,281,784.80

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1				
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	105,311.75	105,311.75
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	282,228.77	282,228.77
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	104,385.94	104,385.94
Community Facilities District (CFD) 2001-1				
Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	193,757.49	193,757.49
Interest Account #217795001				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Principal Account #217795002				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	18,650.89	18,650.89
Surplus Fund #217795004				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	29,569.84	29,569.84
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	8,351.36	8,351.36
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	14,243.99	14,243.99
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #60934N872	n/a	4.96%	5,268.29	5,268.29
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				761,768.32

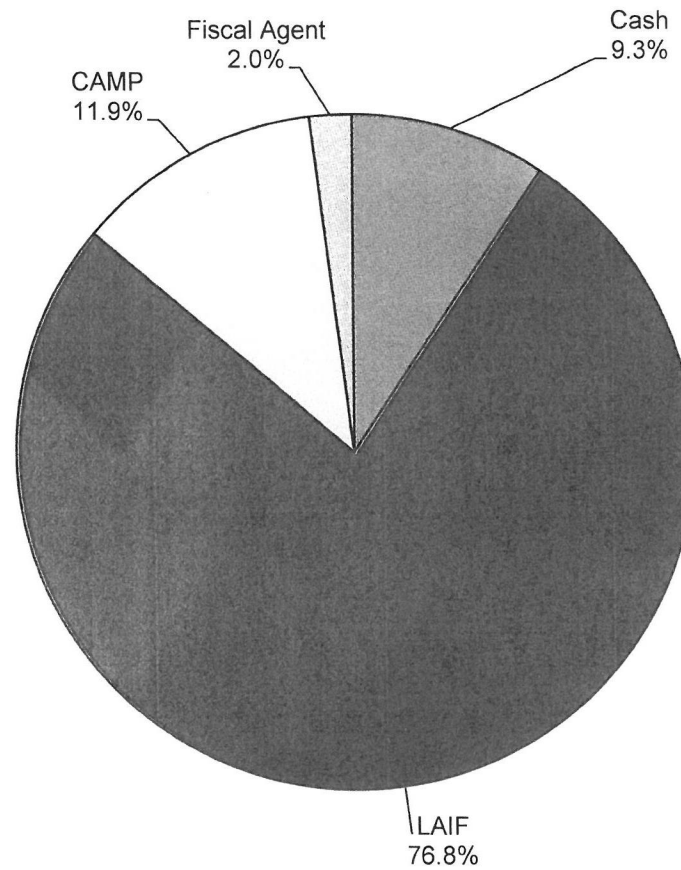
DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	3,630.03	3,630.03
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	173,909.14	173,909.14
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	1,545.73	1,545.73
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	94.34	94.34
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	974,983.41	974,983.41
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	14,399.09	14,399.09
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	969.07	969.07
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	383.64	383.64
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.96%	1,064.45	1,064.45
Reserve Fund 259928004				
Assured Guaranty Municipal Bond Insurance	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,170,978.90
TOTAL CASH AND INVESTMENTS				<u><u>95,081,479.82</u></u>

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

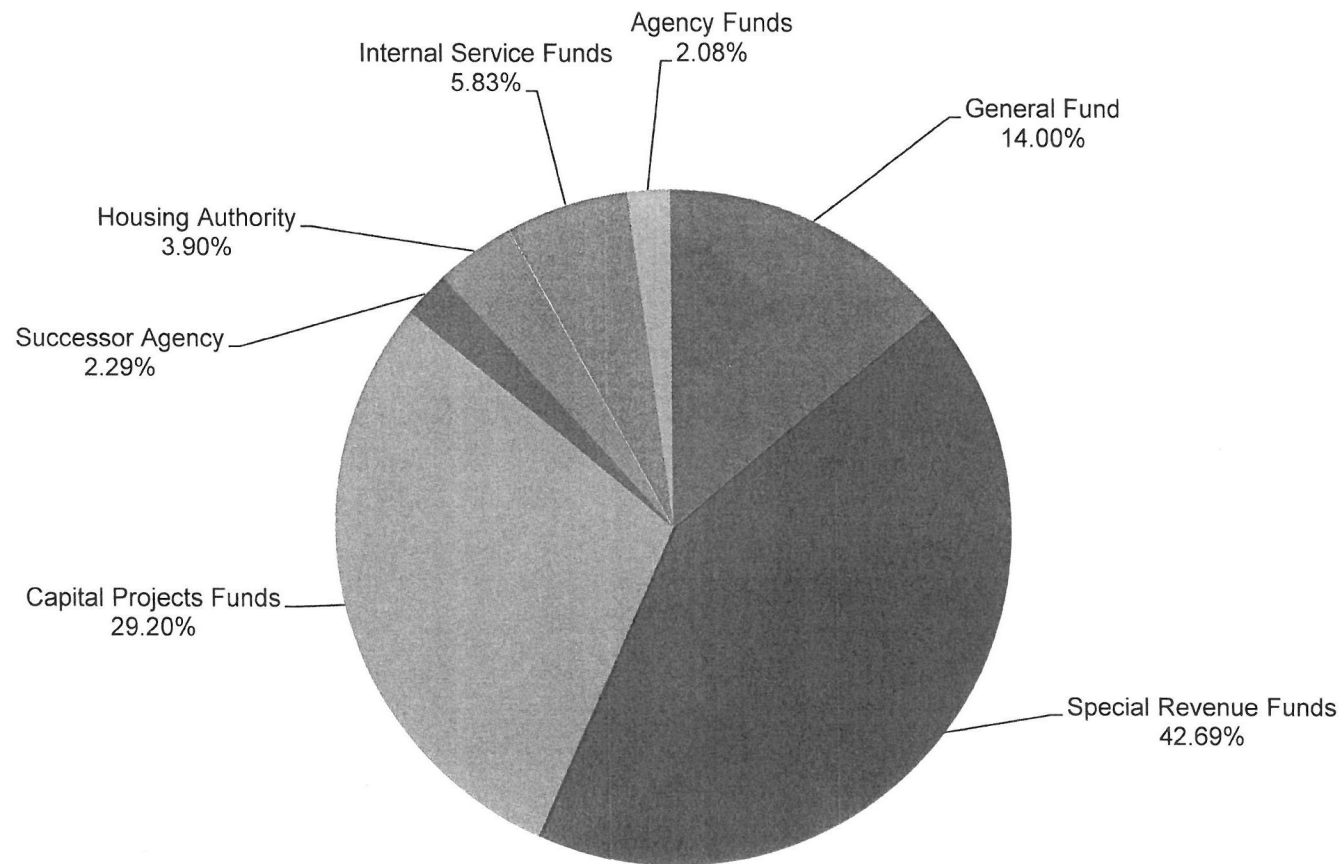
SIGNED: 
Carlos Zamano
CITY MANAGER

SIGNED: 
Chuck Dantuono
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

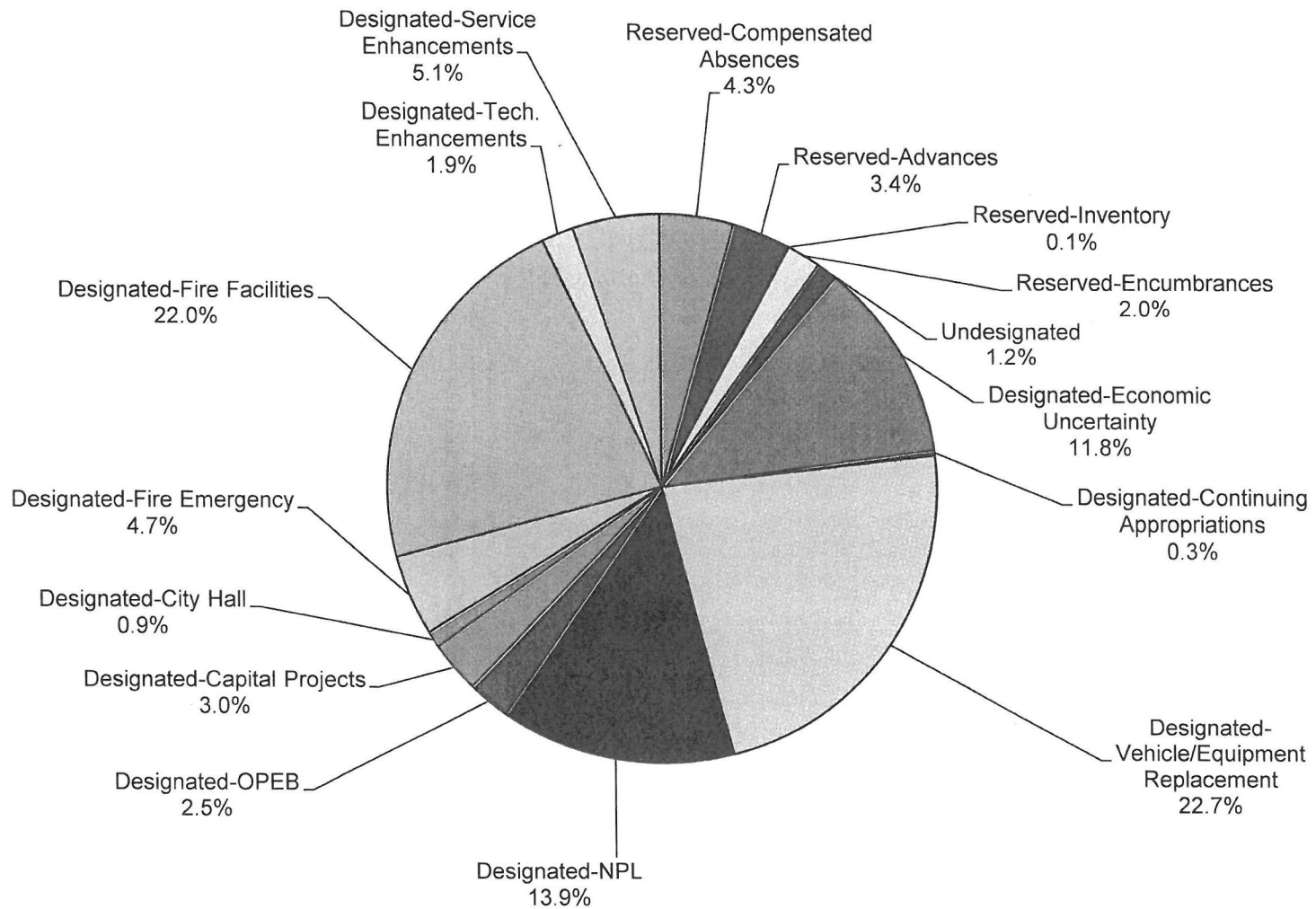
Treasurer's Report



Cash & Investments



General Fund Reserves





STAFF REPORT TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

REVIEWED BY: Shawna Bryant, George Hills Company, Claims Adjuster

SUBJECT: Claim Consideration – Ralph Guajardo

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 21, 2024. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

March 26, 2024

Alondra Muñoz
City of Highland

RE:	Our Client:	City of Highland
	GHC Claim #:	GHC0069868
	Claimant:	Ralph Guajardo
	Date of Loss:	03/14/2024

Dear Ms. Muñoz:

We have reviewed the above captioned claim and request that you take the action indicated below:

- **Please issue a rejection to commence the statute of limitations.**

Please provide us with a copy of the notice once sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Shawna Bryant

Shawna Bryant
Claims Adjuster
Direct Dial: (916) 352-7799
Email: Shawna.bryant@georgehills.com

City of
HIGHLAND
Inc. 1987



March 21, 2024

Patti Schneiders
Claims Processor
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Ralph Guajardo
Incident Date: March 14, 2024

Dear Patti:

Enclosed is a copy of a claim received and filed in the Office of the City Clerk on March 21, 2024, by the above referenced claimant. This item will be tentatively scheduled for the City Council regular meeting of Tuesday, April 9, 2024, pending your recommendation. All correspondence will be required from George Hills no later than March 26. Please review and advise this office on the appropriate action to be taken.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Alondra Muñoz
City Clerk

cc: Carlos Zamano, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

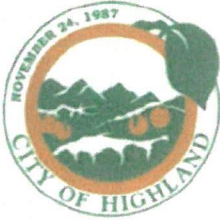
g:\clerk\claims\george hills letters\gh guajardo ltr.docx

Mayor	Mayor Pro Tem	City Council	City Council	City Council	City Manager
Penny Lilburn	Larry McCallon	Jesse Chavez-Cordova	Anaeli Solano	John P. Timmer	Carlos Zamano

27215 Base Line • Highland, CA 92346

Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org





RECEIVED

MAR 21 2024

**CITY OF HIGHLAND
CITY CLERK**

Do not write in this space.
For office use only:

Received: 3/21/2024

By: Alondra M.
☐ E-Mail ☐ Mail ☒ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Ralph Guayardo
 - a. Complete Address of Claimant, including City, State and Zip Code:
25851 Byron St.
San Bndo. Cal 92404
 - b. Phone Number [REDACTED]
 - c. Date of Birth [REDACTED]

d. Driver's License/State Identification Card Number:

[REDACTED]

Issued by which State: California

☒ Driver's License ☐ Identification Card

Expiration Date: [REDACTED]

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

3. Occurrence or event from which the claim arises:

a. Date of occurrence 3-14-24

b. Time of occurrence Between morning hours and 3:30 pm

c. Place of occurrence (Exact and specific location)

Eastside of drive way

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

Powerful winds blew palms branches all over landing on car and under vehicles, also thousands of tiny black seeds which created unsafe walking area.

e. What particular action by the City, or its employees, caused the alleged damage or injury?

lack of maintenance of trees, Dead branches hanging.

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

No injuries

5. Give the name(s) of the City employee(s) causing the damage or injury:

City of Highland

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

Ralph Guajardo

25851 Byron St.

Cal. 92404

8. Damages Claimed:

a. Amount claimed as of this date: \$ _____

b. Estimate amount of future costs: \$ 1,467.⁷⁵

c. Total amount claimed: \$ _____

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

10. Any additional information which might be helpful in considering this claim:

My wife and I have been asking the city to remove palm trees because they are dangerous during heavy winds. On this same day as I was picking up branches, I looked up and three more were coming down, I stepped out of the way to prevent an injury. We've been living here 27 years and we've experienced close calls, until now.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM. PENAL CODE S72: INSURANCE CODE S556.1.

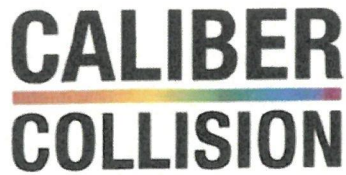
I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Highland, Cal.
City and State

Date: 3/21/24

Ralph M. G.
Signature of Claimant

Ralph Guayardo
Printed name of person signing above



CALIBER - SAN BERNARDINO
RESTORING THE RHYTHM OF YOUR LIFE
1197 E. 3RD Street, SAN BERNARDINO, CA 92410
Phone: (909) 889-2121
FAX: (909) 384-0186

Workfile ID: bff7b6d5
Federal ID: 33-0730794
Federal EPA: N/A
State EPA: CAL000190975
BAR: ARD299781

Preliminary Estimate

Customer: Guajardo, Ralph

Written By: Fabian Melendez

Insured: Guajardo, Ralph
Type of Loss:
Point of Impact: 06 Rear

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Guajardo, Ralph

Inspection Location:
CALIBER - SAN BERNARDINO
1197 E. 3RD Street
SAN BERNARDINO, CA 92410
Repair Facility
(909) 889-2121 Business

Insurance Company:
CUSTOMER PAY

VEHICLE

2005 CHRY PT Cruiser 4D WGN 4-2.4L Gasoline SMPI White

VIN: [REDACTED]
License:
State: CA

Interior Color: Black
Exterior Color: White
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Overdrive
5 Speed Transmission

POWER

Power Steering
Power Brakes
Power Windows

DECOR

Dual Mirrors

Tinted Glass
Console/Storage

CONVENIENCE

Intermittent Wipers
Tilt Wheel
Rear Defogger
Rear Window Wiper

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Cassette

SAFETY

Drivers Side Air Bag

Passenger Air Bag

SEATS

Cloth Seats
Bucket Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

Preliminary Estimate

Customer: Guajardo, Ralph

2005 CHRY PT Cruiser 4D WGN 4-2.4L Gasoline SMPI White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	*Cost of the repairs may change after physical inspection*		1			
2		VEHICLE DIAGNOSTICS					
3	#	Post-repair scan		1	80.00 X	0.5	
4	#	Pre-repair scan		1	40.00 X	0.5	
5		LIFT GATE					
6	*	Rpr Lift gate				4.0	2.4
7		Add for Clear Coat					1.0
8		R&I Handle, outside black				0.3	
9		R&I R&I trim panel				0.4	
10		R&I RT Molding gray				0.2	
11		R&I LT Molding gray				0.2	
12		R&I Cover gray				0.2	
13	#	Cover Car for Overspray		1	12.00 X	0.3	
14	#	Repl Corrosion Protection / Primer		1	15.00 T	0.3	
15	#	Mask for Primer		1	12.00 X	0.3	
16	#	DeNib and Polish		1	18.00 X	1.0	
17	#	Refn Color Tint					0.5
18	#	Rope Glass (Back Glass)		1	6.00 X	0.5	
SUBTOTALS					183.00	8.7	3.9

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	8.7 hrs @	\$ 82.00 /hr	713.40
Paint Labor	3.9 hrs @	\$ 82.00 /hr	319.80
Paint Supplies	3.9 hrs @	\$ 59.00 /hr	230.10
Miscellaneous			183.00
Subtotal			1,446.30
Sales Tax	\$ 245.10 @	8.7500 %	21.45
Grand Total			1,467.75
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			1,467.75

Preliminary Estimate

Customer: Guajardo, Ralph

2005 CHRY PT Cruiser 4D WGN 4-2.4L Gasoline SMPI White

=====

Caliber Collision is the industry leader in quality collision repair. Since day one, our highest purpose has been to get people just like you back on the road as quickly as possible and fully restored to the rhythm of your life. You can be sure we do everything possible to ensure your complete satisfaction including:

- Personalized, high quality service from the largest collision repair company in the U.S.
- Consistently ranked among the highest customer satisfaction scores in the industry.
- Approved by every major insurance company in the U.S.
- Expedited car rental and towing services to get you back on the road again in no time.
- Repair work backed by a written, lifetime warranty honored at every location.
- 24/7/365 customer service to answer questions and put your mind at ease.

This is a preliminary estimate based on visible damage. There may be additional repairs needed once the vehicle is taken apart by our I-CAR Gold Class technicians to identify any additional damage.

If an insurance company has written an estimate for you, please provide us with a copy. Properly endorsed insurance company checks are welcome as payment for the repair of your vehicle. Caliber Collision gladly accepts all major credit cards, debit cards, cashier's and traveler's checks. See your Caliber Collision center for details on acceptance of personal checks.

Before leaving your vehicle with us, please remove all important personal and valuable items from your vehicle. Caliber Collision is not responsible for belongings left in your vehicle.

Please let us know how we can be of further assistance, and when we can schedule an appointment for your vehicle to be repaired.

Caliber Collision - Restoring The Rhythm Of Your Life

=====

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDULENT INFORMATION TO OBTAIN OR AMEND INSURANCE COVERAGE OR TO MAKE A CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

THE FOLLOWING IS A LIST OF ABBREVIATIONS OR SYMBOLS THAT MAY BE USED TO DESCRIBE WORK TO BE DONE OR PARTS TO BE REPAIRED OR REPLACED:

MOTOR ABBREVIATIONS/SYMBOLS: D=DISCONTINUED PART, A=APPROXIMATE PRICE. LABOR TYPES: B=BODY LABOR, D=DIAGNOSTIC, E=ELECTRICAL, F=FRAME, G=GLASS, M=MECHANICAL, P=PAINT LABOR, S=STRUCTURAL, T=TAXED MISCELLANEOUS, X=NON TAXED MISCELLANEOUS. CCC ONE: ADJ=ADJACENT, ALGN=ALIGN, A/M=AFTERMARKET, BLND=BLEND, CAPA=CERTIFIED AUTOMOTIVE PARTS ASSOCIATION, D&R=DISCONNECT AND RECONNECT, EST=ESTIMATE, EXT. PRICE=UNIT PRICE MULTIPLIED BY THE QUANTITY, INCL=INCLUDED, MISC=MISCELLANEOUS, NAGS=NATIONAL AUTO GLASS SPECIFICATIONS, NON-ADJ=NON ADJACENT, O/H=OVERHAUL,

Preliminary Estimate

Customer: Guajardo, Ralph

2005 CHRY PT Cruiser 4D WGN 4-2.4L Gasoline SMPI White

OP=OPERATION, NO=LINE NUMBER, QTY=QUANTITY,
RECOND=RECONDITION, REFN=REFINISH, REPL=REPLACE, R&I=REMOVE
AND INSTALL, R&R=REMOVE AND REPLACE, RPR=REPAIR, RT=RIGHT,
SECT=SECTION, SUBL=SUBLET, LT=LEFT, W/O=WITHOUT, W/_=WITH/_
SYMBOLS: #=MANUAL LINE ENTRY, *=OTHER [IE..MOTORS DATABASE
INFORMATION WAS CHANGED], **=DATABASE LINE WITH AFTERMARKET,
N=NOTES ATTACHED TO LINE. OPT OEM=ORIGINAL EQUIPMENT
MANUFACTURER PARTS EITHER OPTIONALLY SOURCED OR OTHERWISE
PROVIDED WITH SOME UNIQUE PRICING OR DISCOUNT.

""CURE TIME"" MEANS THE LENGTH OF TIME THAT, PER THE ADHESIVE
MANUFACTURER, THE WINDSHIELD ADHESIVE NEEDS TO CURE UNTIL THE
WINDSHIELD CAN PROPERLY FUNCTION AS A SAFETY DEVICE PURSUANT
TO THE FEDERAL MOTOR VEHICLE SAFETY STANDARDS AND THE
VEHICLE MANUFACTURER'S SPECIFICATIONS.

Preliminary Estimate

Customer: Guajardo, Ralph

2005 CHRY PT Cruiser 4D WGN 4-2.4L Gasoline SMPI White

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DE3NP01, CCC Data Date 03/08/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

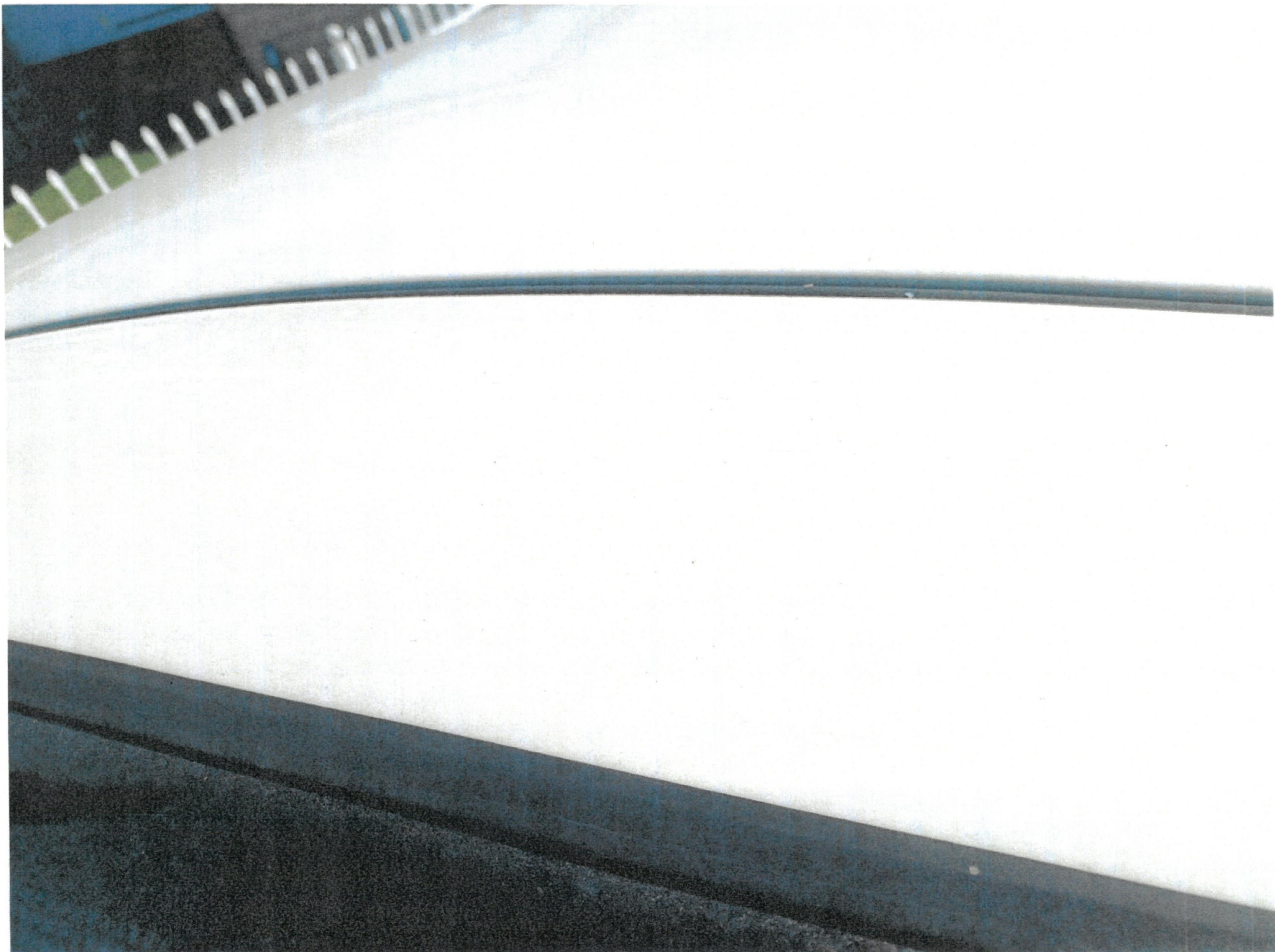
OTHER SYMBOLS AND ABBREVIATIONS:

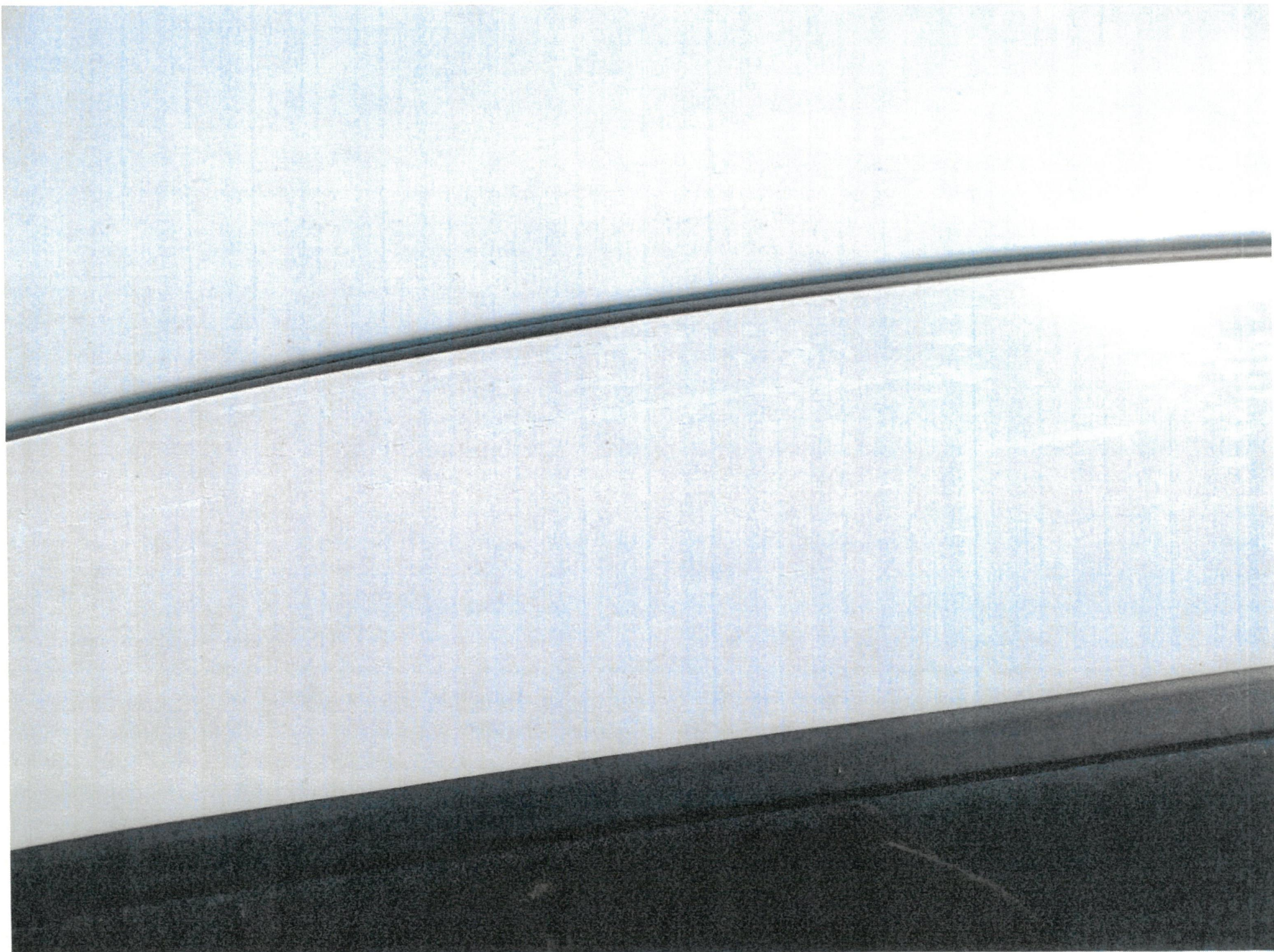
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.













STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

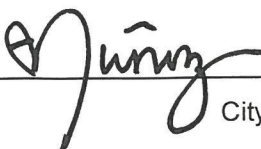
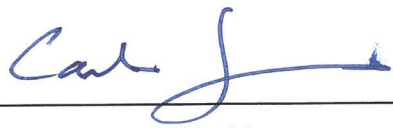
PREPARED BY: Alondra Muñoz, City Clerk

REVIEWED BY: Dana Calkins, George Hills Company, Claims Adjuster

SUBJECT: Claim Consideration - Kassandra L. Bryant

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 25, 2024. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>6</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

March 27, 2024

Alondra Muñoz
City of Highland

RE:	Client:	City of Highland
	Claim Number:	GHC0070019
	Date of Loss:	01/04/2024
	Claimant:	Kassandra Bryant

Dear Ms. Muñoz:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notices sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com



March 25, 2024

Patti Schneiders
Claims Processor
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Kassandra L. Bryant
Incident Date: January 4, 2024

Dear Patti:

Enclosed is a copy of a claim received and filed in the Office of the City Clerk on March 25, 2024, by the above referenced claimant. The claim lists the general vicinity of Highland Avenue and Boulder Avenue as the place of occurrence. As illustrated in the attached vicinity map, there are two bus stops at this intersection, each within different jurisdictions. In addition, Omnitrans is the entity that services both bus stops.

This item will be tentatively scheduled for the City Council regular meeting of Tuesday, April 9, 2024, pending your recommendation. All correspondence will be required from George Hills no later than March 28. Please review and advise this office of the appropriate action to be taken.

If you have any questions, please contact Chuck Dantuono at (909) 864-6861, ext. 224 or myself at ext. 226.

Sincerely,

Alondra Muñoz
City Clerk

cc: Carlos Zamano, City Manager
Chuck Dantuono, Director of Administrative Services
Maricela Marroquin, City Attorney

Enclosures: Vicinity Map
Omnitrans System Map

Mayor
Penny Lilburn

Mayor Pro Tem
Larry McCallon

City Council
Jesse Chavez-Cordova
27215 Base Line • Highland, CA 92346

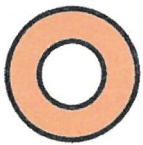
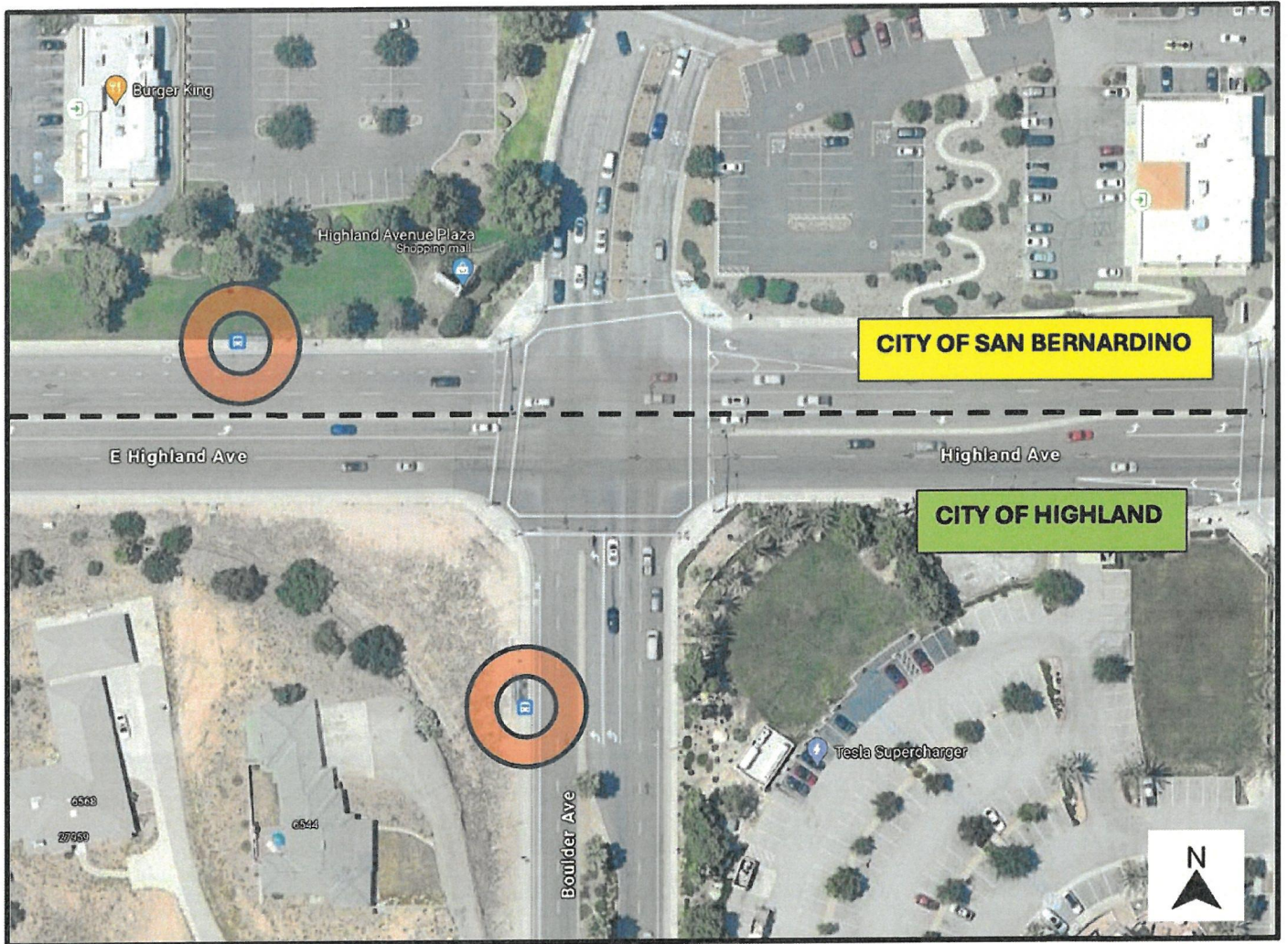
City Council
Anaeli Solano
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org

City Council
John P. Timmer

City Manager
Carlos Zamano



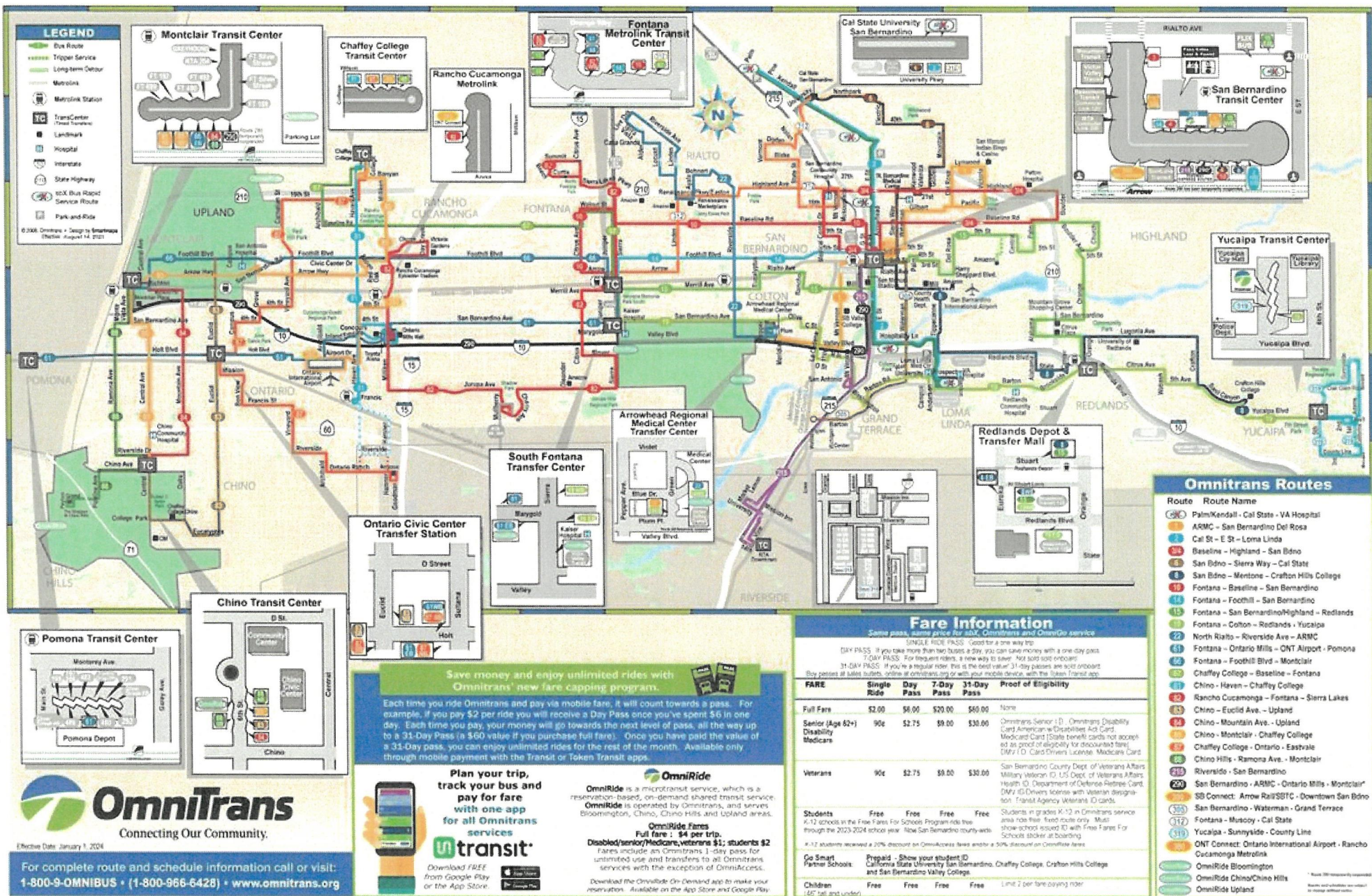
VICINITY MAP



Bus Stop



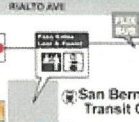
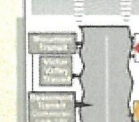
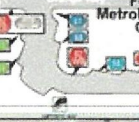
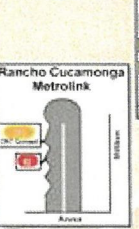
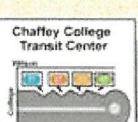
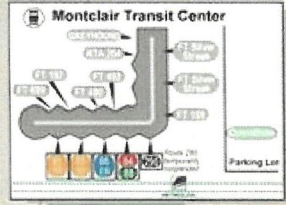
City Boundary Line



LEGEND

- Bus Route
- Transfer Service
- Long-term Detour
- Metrolink
- Metrolink Station
- Transit Center (Transit Stop)
- Landmark
- Hospital
- Interstate
- State Highway
- 10X Bus Rapid Service Route
- Park and Ride

© 2008 Omnitrans • Design by SmartMaps (Revised August 14, 2023)



Fare Information

Same pass, same price for all Omnitrans and OmniRide service

DAY PASS: If you take more than two buses a day, you can save money with a one-day pass. 7-DAY PASS: For frequent riders, a new way to save. Not sold separately. 31-DAY PASS: If you're a regular rider, this is the best value! 31-day passes are sold onboard. Buy passes at sales outlets, online at omnitrans.org or with your mobile device, with the Transit app.

FARE	Single Ride	Day Pass	7-Day Pass	31-Day Pass	Proof of Eligibility
Full Fare	\$2.00	\$6.00	\$20.00	\$60.00	None
Senior (Age 62+)	90¢	\$2.75	\$9.00	\$30.00	Omnitrans Senior ID, Omnitrans Disability Card, American w/Disability Act Card, Medicaid Card (State benefit cards not accepted as proof of eligibility for discounted fare), DMV ID, Card Drivers License, Medicare Card
Disability	90¢	\$2.75	\$9.00	\$30.00	San Bernardino County Dept. of Veterans Affairs Military Veterans ID, US Dept. of Veterans Affairs Health ID, Department of Defense Retiree Card, DMV ID, Drivers License with Veteran designation, Transit Agency Veterans ID cards
Veterans	90¢	\$2.75	\$9.00	\$30.00	Students in grades K-12 in Omnitrans service area ride free. Fixed route only. Multi-show school issued ID with Free Fares For Schools sticker at boarding.
Students	Free	Free	Free	Free	Go Smart: Prepaid - Show your student ID (California State University San Bernardino, Chaffley College, Chino Hills College and San Bernardino Valley College)
Go Smart: Prepaid	Free	Free	Free	Free	Parent Schools: Limit 2 per fare-paying rider
Children (1-12 and under)	Free	Free	Free	Free	

Omnitrans Routes

- Route** **Route Name**
- 41 Palm/Kendall - Cal State - VA Hospital
 - 42 ARMC - San Bernardino Del Rosa
 - 43 Cal St - E St - Loma Linda
 - 44 Baseline - Highland - San Bldno
 - 45 San Bldno - Sierra Way - Cal State
 - 46 San Bldno - Mentone - Crafton Hills College
 - 47 Fontana - Baseline - San Bernardino
 - 48 Fontana - Foothill - San Bernardino
 - 49 Fontana - San Bernardino/Highland - Redlands
 - 50 Fontana - Colton - Redlands - Yucaipa
 - 51 North Rialto - Riverside Ave - ARMC
 - 52 Fontana - Ontario Mills - OMT Airport - Pomona
 - 53 Fontana - Foothill Blvd - Montclair
 - 54 Chaffley College - Baseline - Fontana
 - 55 Chino - Haven - Chaffley College
 - 56 Rancho Cucamonga - Fontana - Sierra Lakes
 - 57 Chino - Euclid Ave. - Upland
 - 58 Chino - Mountain Ave. - Upland
 - 59 Chino - Montclair - Chaffley College
 - 60 Chaffley College - Baseline - Fontana
 - 61 Chino Hills - Ramona Ave. - Montclair
 - 62 Riverside - San Bernardino
 - 63 San Bernardino - ARMC - Ontario Mills - Montclair
 - 64 SB Connect - Arrow Rail/SDCT - Downtown San Bldno
 - 65 San Bernardino - Waterman - Grand Terrace
 - 66 Fontana - Muscoy - Cal State
 - 67 Yucaipa - Sunnyside - County Line
 - 68 OMT Connect - Ontario International Airport - Rancho Cucamonga Metrolink
 - 69 OmniRide Bloomington
 - 70 OmniRide Chino/Chino Hills
 - 71 OmniRide Upland



Effective Date: January 1, 2024

For complete route and schedule information call or visit:
1-800-9-OMNIBUS • (1-800-966-6428) • www.omnitrans.org

Save money and enjoy unlimited rides with Omnitrans' new fare capping program.

Each time you ride Omnitrans and pay via mobile fare, it will count towards a pass. For example, if you pay \$2 per ride you will receive a Day Pass once you've spent \$6 in one day. Each time you pay, your money will go towards the next level of pass, all the way up to a 31-Day Pass (a \$60 value if you purchase full fare). Once you have paid the value of a 31-Day pass, you can enjoy unlimited rides for the rest of the month. Available only through mobile payment with the Transit or Token Transit apps.

Plan your trip, track your bus and pay for fare with one app for all Omnitrans services

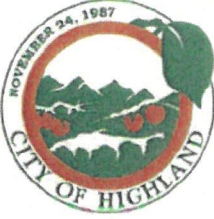
transit

Download FREE from Google Play or the App Store

OmniRide is a microtransit service, which is a reservation-based, on-demand shared transit service. OmniRide is operated by Omnitrans, and serves Bloomington, Chino, Chino Hills and Upland areas.

OmniRide Fares
 Full fare: \$4 per trip.
 Disabled/Senior/Medicaid/veterans \$1; students \$2
 Fares include an Omnitrans 1-day pass for unlimited use and transfers to all Omnitrans services with the exception of OmniAccess.

Download the OmniRide On-Demand app to make your reservation. Available on the App Store and Google Play



RECEIVED

MAR 25 2024

CITY OF HIGHLAND
CITY CLERK

Do not write in this space.
For office use only:

Received: 3/25/2024

By: Alondra Muñoz

☒ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Kassandra L. Bryant
 - a. Complete Address of Claimant, including City, State and Zip Code:
3457 Arlington Ave Apt 104, Riverside, CA, 92506
 - b. Phone Number [REDACTED]
 - c. Date of Birth [REDACTED]

d. Driver's License/State Identification Card Number:

Issued by which State: _____

_____ Driver's License _____ Identification Card

Expiration Date: _____

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

Bauman Law APLC (818) 825-0222

2400 3A Ventura Blvd 2nd Floor, Calabasas, CA 91302

3. Occurrence or event from which the claim arises:

a. Date of occurrence 01/04/2024

b. Time of occurrence 11:50 AM

c. Place of occurrence (Exact and specific location)

Highland Ave & Boulder, San Bernardino CA

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

Ms. Bryant was getting on the Omni trans bus, two people got on the bus before and driver thought he was closing the back door. Driver closed the front door on Ms. Bryant and fell .

e. What particular action by the City, or its employees, caused the alleged damage or injury?

Driver of the vehicle closed the door which injured our client

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

Right Foot, leg and knee, arm pain and lower back. Swelling on her right side from the impact
of the door

5. Give the name(s) of the City employee(s) causing the damage or injury:

Coach Operator Badge #3989

6. Name and address of any other person injured:

TBD

7. Name and address of the owner of any damaged property:

TBD

8. Damages Claimed:

a. Amount claimed as of this date: \$ _____

b. Estimate amount of future costs: \$ _____

c. Total amount claimed: \$ 1 Million

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.:**

TBD

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

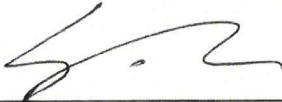
10. Any additional information which might be helpful in considering this claim:

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Calabasas, CALIFORNIA
City and State

Date: 3/21/2024



Signature of Claimant

Shaun Bauman Esq.

Printed name of person signing above



BAUMAN LAW, APLC
24003A VENTURA BLVD, 2ND FLOOR, CALABASAS, CA 91302
TEL: (818) 285-0222 ♦ FAX: (818) 285-0224 ♦ INFO@BAUMAN.LAW

DESIGNATION OF ATTORNEY

TO: City Clerk, City of Highland
Pursuant to Section 2695.2(c) of the California Code of Regulations, Title 10, chapter 5
Subchapter 7.5, I authorize Bauman Law, APLC, to handle my bodily injury and
property damage claim regarding my accident on 1/4/2024

Date: 03 / 14 / 2024

(Client Signature)

Kassandra L. Bryant
Kassandra L. Bryant

24003A VENTURA BLVD, 2ND FLOOR, CALABASAS, CA 91302
TEL: (818) 285-0222 ♦ FAX: (818) 285-0224 ♦ INFO@BAUMAN.LAW



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Records Destruction Authorization

RECOMMENDATION: That the City Council approve the destruction of certain records.

FISCAL IMPACT: Minimal - utilizing existing service with Shred-It.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: In compliance with the city-wide records retention schedule adopted by the City Council on February 25, 2020, the City Clerk requests approval to destroy the records. The list has been reviewed and approved by the City Attorney.

The following records shall be retained for three years after closing/completion and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated from 1987-2020.

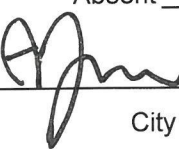
1. Personnel Files, Recruitment

The following records shall be retained for two years after closing/completion and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated from 1987-2018.

1. Grants - Federal, State, & Local - Unsuccessful

The following records shall be retained for seven years after closing/completion and may be subsequently destroyed. Staff is requesting approval be given to destroy records in this category which are dated from 1987-2010.

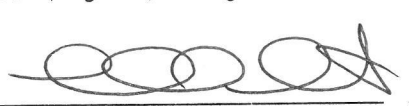
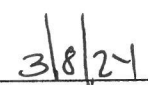
1. Grants - Federal, State & Local - Successful

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



CITY OF HIGHLAND
RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Human Resources - Personnel	Total # of Boxes: 3
---	-------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature  _____ Date	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
--	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Personnel Files, Recruitment	1987-2020

APPROVALS:

City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

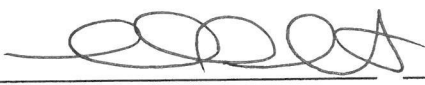
Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Administration	Total # of Boxes: 4
--	-------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
--	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Grants – Federal, State & Local - Unsuccessful	1987- 2018

APPROVALS:

City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION City Clerk	Total # of Boxes: 4
--	--------------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature 3/8/2024 _____ Date	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
---	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Grants – Federal, State & Local - Successful	1987- 2010

APPROVALS:

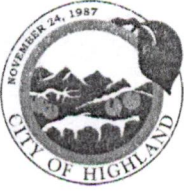
City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

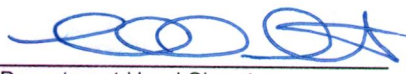
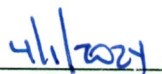
Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Finance/Accounting	Total # of Boxes: 6
--	-------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard  _____ Date
--	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Fines, Parking Citations	11/24/1987 thru 06/30/18
Fines, JDS	11/24/1987 thru 06/30/18
Fines, False Alarm	11/24/1987 thru 06/30/18
Fines, NSF	11/24/1987 thru 06/30/18
IRS Forms, W9	11/24/1987 thru 06/30/16
Petty Cash Receipts	11/24/1987 thru 06/30/18
State Controller Reports	11/24/1987 thru 06/30/17
Bank Reconciliations	11/24/1987 thru 06/30/17

APPROVALS:

City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Finance/Accounting	Total # of Boxes: 4
--	-------------------------------

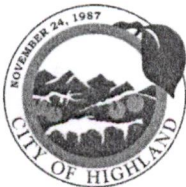
DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature  _____ Date	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
--	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Annual Audit Reports, Back Up and Supporting Documents	11/24/1987 thru 06/30/18
Checks	11/24/1987 thru 06/30/17

APPROVALS:_____
City Attorney_____
Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk_____
Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Community Development/Planning	Total # of Boxes: 2
--	-------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature  _____ Date	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
---	--

A. Description of Record(s)	B. Inclusive Dates of Documents
Grants, Community Development Block Grants-Finance Records	11/24/1987 thru 06/30/2019

APPROVALS:

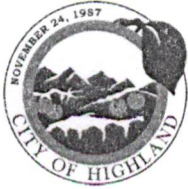
City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

Date



CITY OF HIGHLAND

RECORDS DESTRUCTION FORM

DEPARTMENT/DIVISION Administration	Total # of Boxes: 4
--	-------------------------------

DEPARTMENT HEAD APPROVAL: I hereby certify that the records to be disposed of are in compliance with the current retention schedule for the City of Highland. I certify these records are not the subject of any claim, litigation, investigation or audit.  _____ Department Head Signature  _____ Date	DESTRUCTION METHOD: The scheduled records listed below are to be disposed of in the manner checked below: ☒ Shredding (outside vendor) ☐ Discard
--	---

A. Description of Record(s)	B. Inclusive Dates of Documents
Emergency Response & Preparedness Planning	11/24/1987 thru 06/30/2021

APPROVALS:

City Attorney

Date

I certify that such destruction meets the requirements of the City's Records Retention Schedule approved by City Council Resolution No. 2020-008.

City Clerk

Date



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager *CZ*

REVIEWED BY: Chuck Dantuono, Director of Administrative Services *CD*

PREPARED BY: Leticia Nava-Cruz, Assistant Director of Administrative Services *LNC*

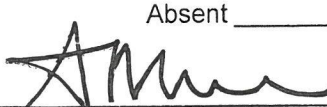
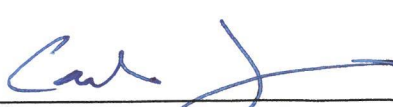
SUBJECT: Resolution No 2024-____ authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).

RECOMMENDATION: That the City Council of the City of Highland approve Resolution No. 2024-____ authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).

FISCAL IMPACT: None.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: This resolution will add the new City Manager, Carlos Zamano, to the list of authorized City of Highland Officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund. Carlos Zamano is replacing Joseph Hughes.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	

RESOLUTION NO. 2024-

**A RESOLUTION OF THE CITY OF HIGHLAND, CALIFORNIA AUTHORIZING
INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) &
REPEALING RESOLUTION NO. 2018-017**

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council of the City of Highland does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the City of Highland; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Highland does hereby authorize the deposit and withdrawal of the City of Highland monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following City of Highland officers shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Carlos Zamano
City Manager

Chuck Dantuono
Director of Administrative Services/
City Treasurer

Leticia Nava-Cruz
Assistant Director of Admin. Services

Section 2. This Resolution shall remain in full force and effect until rescinded by the City Council by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Section 3. Repealer. The following Resolutions are repealed in their entirety or portions repealed as noted below:

Resolution No. 2018-017 repeal in its entirety.

All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

APPROVED AND ADOPTED this 9th day of April, 2024.

Penny Lilburn, Mayor

ATTEST:

Alondra Munoz, City Clerk



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Calos Zamano, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director *Lamy*

PREPARED BY: Kim Stater, Assistant Community Development Director *KS*

SUBJECT: Second Reading of Ordinance No. 463 and Ordinance No. 464 - an Extension of Time for the East Highlands Ranch Planned Unit Development (EHR PUD) Development Agreement, and Impact Fees Development Agreement related to East Highlands Ranch Planning Areas 40 and 42 generally located at the southwest corner of Greenspot Road and Church Street.

(SB 1439 Campaign Contributions and Conflicts of Interest - Government Code Section 84308 is applicable)

LOCATION: East Highlands Ranch Planning Areas 40 and 42 are located on the south side of Greenspot Road, west of Church Street, east of Blossom Way, and north of Plunge Creek. Assessor Parcel Numbers: 1201-401-02 and 1201-431-61

RECOMMENDATION: The City Council conduct a second reading of Extension of Time (EXT 24-001), read by title only, and waive further reading of Ordinance No. 463 and Ordinance No. 464 extending the East Highlands Ranch Development Agreement and Impact Fees Development Agreement for a period of five (5) years each.

PREVIOUS ACTION: On March 12, 2024, the City Council Adopted Resolution No. 2024-006 approving a two-year Extension of Time for Tentative Tract Map No. 20090 (TTM 17-001/EXT 24-002), Resolution No. 2024-007 approving a two-year Extension of Time for Tentative Parcel Map No. 19958 (TPM 17-002/EXT 24-002), introduced and conducted the first reading of Ordinance No. 463 to amend the East Highlands Ranch Development Agreement, and introduced and conducted the first reading of Ordinance No. 464 to amend the East Highlands Ranch Impact Fees Development Agreement.

Approved _____
Denied _____
Continued _____
Tabled _____

Motion _____
Ayes _____
Noes _____
Abstain _____
Absent _____

Second _____ Agenda Item No. 9

File No. _____

Munoz

City Clerk

Calos

City Manager

City Council
April 9, 2024

It would be appropriate at this time for the City Council to conduct a second reading and adopt Ordinance No. 463 and Ordinance No. 464.

ATTACHMENTS: 1. Ordinance No. 463
2. Ordinance No. 464

ATTACHMENT 1
Ordinance No. 463

ORDINANCE NO. 463

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING A FOURTH AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN S-P DEERFIELD, LLC AND S-P EAST HIGHLANDS, LLC AND THE CITY OF HIGHLAND WITHIN THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT

THE CITY COUNCIL OF THE CITY OF HIGHLAND HEREBY ORDAINS AS FOLLOWS:

Section 1. Procedural Findings.

A. On or about March 14, 2000, the City of Highland (the "City") and S-P East Highlands, LLC, entered into a Development Agreement, recorded as Document No. 20000145605 in Official Records of the San Bernardino County Recorder, for development of a multi-phased master planned community known as East Highlands Ranch ("EHR"), more particularly described on Exhibit "A" hereto and incorporated in full herein.

B. On or about February 28, 2006, the City Council adopted Resolution No. 2006-008 approving an amendment to the EHR Planned Unit Development ("EHR PUD"), the Supplement to the Development Standards Report (the "Supplement") and the Planning Conditions (PUD 05-003), Resolution No. 2006-009 adopting Tentative Tract Map 16488 (SUB-05-001) (a subdivision of fourteen single family detached residential lots at a minimum of 5,500 square feet on 3.9 acres within the EHR PUD Planning Area 39), and Resolution No. 2006-010 adopting Parcel Map 17630 (MS 05-005) (a subdivision of four residential lots on 25 acres within EHR PUD Planning Areas 40 and 42).

C. On or about March 26, 2006, the City Council of the City of Highland adopted Ordinance No. 304 approving the First Amendment to the Development Agreement between the City of Highland (the "City") and S-P East Highlands, LLC and S-P Deerfield, LLC, recorded as Document No. 2006-0330458 in the Official Records of the San Bernardino County Recorder, extending the term of the Development Agreement through October 30, 2014.

D. On June 10, 2014, the City Council of the City of Highland adopted Ordinance No. 391, approving a Second Amendment to the Development Agreement extending the term of the Development Agreement by five years, expiring on October 30, 2019.

E. On March 27, 2018, the City Council of the City of Highland adopted Ordinance No. 423, approving a Third Amendment to the Development Agreement extending the term of the Development Agreement by five years, expiring on October 30, 2024.

F. S-P Deerfield LLC, is the successor in interest for Planning Areas 40 and 42, and to S-P East Highlands, LLC. S-P East Highlands, LLC has retained the rights,

interest and entitlements to the remainder of the EHR PUD. S-P Deerfield, LLC and S-P East Highlands, LLC are collectively referred to herein as "Spring Pacific".

G. On October 30, 2023, S-P Deerfield, LLC ("Spring Pacific") applied for (1) a five (5) year extension of the term of the EHR PUD Development Agreement related to Planning Areas 40 and 42 only, (2) a five (5) year extension of the term of the DIF Development Agreement related to Planning Areas 40 and 42 only, (3) a two (2) year extension of time (Extension of Time EXT 24-001) for Tentative Tract Map No. 20090 (TTM 17-001) creating a 137 residential lot subdivision over 25.5 acres; and (4) a two (2) year extension of time (EXT 24-002) for Tentative Parcel Map No. 19958 (TPM 17-002) configuring four (4) lots for financing and phasing of the project. The aforementioned entitlements are referred to collectively as "the Project". The extension of the term of the Development Agreement, extending the term until October 30, 2029 is the subject matter of this ordinance ("Fourth Amendment").

H. On February 20, 2024, the Planning Commission of the City of Highland held a duly noticed public hearing to consider the Project and at the conclusion of the hearing and after considering the staff report and public comments, adopted Resolution No. 2024-04 recommending the City Council approve the Project.

I. This Ordinance, and the Fourth Amendment to the Development Agreement effected hereby, is only intended to affect and apply to the development of Planning Areas 40 and 42 (the "Covered Property,") as shown on Exhibit "B" hereto and incorporated herein in full.

Section 2. Legislative Findings. Based on the full record of these proceedings, pursuant to Highland Municipal Code Section 16.08.080, the City Council hereby finds that the proposed Fourth Amendment to the Development Agreement:

A. Is consistent with the objectives, policies, general land uses, and programs specified in the general plan and any applicable specific plan.

Response: The Project's established standards will permit residential development and recreational amenities at a density slightly above 6 dwelling units per acre. The proposed subdivision is consistent with the EHR PUD and permitted by the site's Planned Development Designation in the General Plan and Zoning Code. The site is physically suitable for the proposed density of development and contributes to the diversity of housing encouraged by the General Plan and will not adversely affect the orderly development of property.

The Blossom Trails development and extension are consistent with the policies of the City's Certified 6th Cycle Housing Element (2021-2029). Blossom Trails is categorized in the Housing Element as a "Pipeline Project" meaning that it is a project "seeking entitlements or actively pursuing construction or having perspective development to be built within the planning period." There are nine such Pipeline Projects, including Blossom Trails that total 752 housing units. Blossom Trails is described in Section 4.1.3 of the Housing Element as a residential housing development in East Highlands Ranch that will include 137 single-family units on approximately 25.5 acres at an approximate density of

5.4 dwelling units per acre. It notes that the City adopted the development's Tentative Tract Map (TTM 17-001, No. 20090) and Tentative Parcel Map (TPM 17-002, No. 19958) in March 2018. The 137 units are categorized as "above moderate" housing units within "Higher Resources Areas" in the Planned Development Zone.

B. Is compatible with the uses authorized in, and the regulations prescribed for, the land use district in which the real property is or will be located.

Response: The Project will create 137 single-family residential lots which is consistent with the surrounding development and with the types of uses envisioned by the existing General Plan land use designation of Planned Development with a density equivalent to the Medium Density Residential land use designation. The Project also complies with the Planned Development Designation which allows any density that is compatible with surrounding existing and planned uses as determined through the development review process. In addition, the map is consistent with the proposed planned development of the East Highland Ranch Planned Unit Development. The Project is consistent with the East Highlands Ranch Land Use standards for SFD-V which allows a minimum 3,600 square foot lot size for single-family detached dwelling units.

C. Is in conformity with and will promote public convenience, general welfare and good land use practice.

Response: The Project site is flat without any unusual features, and it is located within an urbanized area with existing services and infrastructure available to the Project. It is adjacent to existing single-family residential development to the north and east. The proposed development standards establish the criteria by which TTM 20090 was conceived with 137 single family lots, orderly circulation, and on-site recreational amenities will promotes good land use practices for public convenience and the general welfare of the community it creates.

D. Will not be detrimental to the health, safety, and general welfare.

Response: The Project has been reviewed by Planning, Engineering, Building and Safety, the Fire Department and the Police Department and the development standards and the subdivision map design with conditions of approval will not cause serious public health problems.

E. Will not adversely affect the orderly development of property or the preservation of property values.

Response: This Project will not adversely affect orderly development or property values. The proposed amendments establish standards that permit the development of a well-planned single-family residential subdivision that will be desirable for the development of the community and consistent the surrounding development and with the types of uses envisioned by the existing General Plan Planned Development.

F. Will promote and encourage the development of the proposed project by providing a greater degree of requisite certainty.

Response: The Project establishes development standards which, as followed, permit residential development and recreational amenities at a density slightly above 6 dwelling units per acre providing a greater degree of requisite certainty that development of the type proposed will be achieved.

G. Is consistent with the provisions of California Government Code Sections 65864 through 65869.5.

Response: The Development Agreement includes all the mandatory provisions identified by California Government Code Sections 65864 through 65869.5 including, without limitation, periodic reviews, the duration of the agreement, the permitted uses of the Property, the density or intensity of uses, the maximum height and sizes of proposed buildings and provisions for the reservation or dedication of land for public purposes. The City has also complied with all procedural mandates for the adoption of a Development Agreement as required by applicable law. Thus, the Development Agreement is consistent with the provisions of California Government Code Sections 65864 through 65869.5

Section 3. CEQA.

A. On February 28, 2006, the City Council of the City of Highland adopted Resolution No. 2006-007 adopting a Mitigated Negative Declaration ("MND") and a Mitigation Monitoring and Reporting Program ("MMRP") for an amendment to the East Highlands Ranch Planned Development for the Blossom Trails community. An Addendum to the MND addressed changes to the original project and was approved by the Highland City Council in 2018 (Resolution No. 2018-006). The Addendum discussed a revised proposal for the Blossom Trails development to be reduced from 306 multi-family residential units to 137 single-family homes. The Addendum determined that no further detrimental effects would be triggered and that the anticipated impacts from the MND would continue to be addressed by the implemented mitigation measures or by present day regulations.

B. Pursuant to the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §21000 *et seq.*) and the State Guidelines (the "Guidelines") (14 Cal. Code Regs. §15000 *et seq.*), the City Council has considered the potential environmental impacts of the Project. The City Council has independently reviewed the MND, and the Addendum to the MND, and based upon the whole record before it, and based on its independent review and judgment, finds that that the Project, is not subject to further environmental review pursuant to the Guidelines because:

1) The Project and the circumstances under which the Project is undertaken do not involve substantial changes which will result in new significant environmental effects, and that the Project does not involve new information of substantial importance which shows that the Project will have significant effects not discussed in the MND or the Addendum;

2) All potential environmental impacts associated with the Project are adequately addressed by the MND, the Addendum to the MND, and the mitigation measures contained in the MND will reduce certain impacts to a level that is less than significant; and

3) The extension of time requests for TTM 17-001 and TPM 17-02, and the extension of the term for the EHR PUD Development Agreement and the DIF Development Agreement have been evaluated against the previous analysis in the MND and Addendum to the MND, to ensure that extending the approval time does not create new significant impacts or substantially increase the severity of previously analyzed impacts as compared to those identified previously. It has been determined that the analyses and the conclusions in the MND and Addendum to the MND remain valid and that the Project is "within the scope" pursuant to CEQA Guidelines Section 15162 (a)

4) The custodian of records for the MND, and the Addendum, and all other materials that constitute the record of proceedings upon which the City Council's action is based, is the Planning Department of the City of Highland. Those documents are available for public review in the Planning Department located at 27215 Base Line, Highland, CA, 92346.

Section 4. Approval of Amendment. Based upon the aforementioned findings, the City Council hereby approves the Fourth Amendment to the Development Agreement attached hereto as Exhibit "C" and authorizes the Mayor to execute the same in substantially the same form attached hereto as Exhibit "C" to this Ordinance.

Section 5. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

Section 6. Recording of this Ordinance. Pursuant to the terms of Government Code Section 65868.5, within ten (10) days after the City adopts this Ordinance, the City Clerk shall have this Ordinance Approving the Fourth Amendment to the Development Agreement recorded in the Official Records of the San Bernardino County Recorder. If the parties to this Fourth Amendment to the Development Agreement or their successor(s) in interest amend or cancel the Development Agreement as amended hereby, as provided in Government Code Section 65868, or if the City determines to terminate or modify the Development Agreement as provided in Government Code Section 65865.1 for failure of the Applicant to materially comply in good faith with the terms or conditions in the Agreement, as amended, then the City Clerk shall have notice of such action recorded with the San Bernardino County Recorder. From and after the time of such recordation, the Development Agreement, as amended hereby, shall impart such notice thereof to all persons as is afforded by the recording laws of this State.

Section 7. Certification. The City Clerk shall certify to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the City's official newspaper within 15 days after its adoption. This Ordinance shall become effective 30 days after its adoption. The executed Development Agreement shall be recorded against the title to the property.

PASSED, APPROVED AND ADOPTED this 9th day of April, 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Munoz
City Clerk

APPROVED AS TO FORM:

Maricela Marroquin
City Attorney

EXHIBIT "A"

PORTIONS OF SECTIONS 26, 25, AND 36, TOWNSHIP 1 NORTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, TOGETHER WITH PORTIONS OF SECTIONS 1, 2, AND 3 TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN BY A RECORD OF SURVEY ON FILE IN BOOK 42, RECORDS OF SURVEY, PAGES 5 THROUGH 20 INCLUSIVE, RECORDS OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL "A"

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 26, TOGETHER WITH THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 26, TOGETHER WITH THAT PORTION OF THE SOUTHWEST QUARTER OF SAID SECTION 26 LYING SOUTHEASTERLY OF THE BROW OF THE SOUTHEASTERLY BLUFF OF COOK'S CANYON AS DESCRIBED IN THE DEED RECORDED IN BOOK 122, PAGE 144, OF DEED, RECORDS, OF SAID COUNTY, ALL AS SHOWN BY SAID RECORD OF SURVEY.

PARCEL "B"

THE NORTH HALF OF SAID SECTION 36, TOGETHER WITH THE NORTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 36, TOGETHER WITH THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 36, TOGETHER WITH THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 36, ALL AS SHOWN BY SAID RECORD OF SURVEY.

PARCEL "C"

ALL OF SAID SECTION 35, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THE NORTH FORK DITCH, AS SHOWN BY SAID RECORD OF SURVEY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED TO THE EAST SAN BERNARDINO COUNTY WATER DISTRICT, RECORDED SEPTEMBER 15, 1971, IN BOOK 7753, PAGE 494, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED APRIL 12, 1991, INSTRUMENT NO. 91-122858, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED DECEMBER 31, 1992, INSTRUMENT NO. 92-543649, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING EASTERLY OF THE EASTERLY LINE OF TRACT NO. 12307-1, AS SHOWN PER PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 81 THROUGH 86, INCLUSIVE, RECORDS OF SAID COUNTY, AND SOUTHWESTERLY OF THE SOUTHWESTERLY LINE OF TRACT NO. 13469, AS SHOWN PER PLAT ON FILE IN BOOK 205 OF MAPS, PAGES 78 THROUGH 83, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM LOT 2 AND LOT "X" OF TRACT NO. 13551, AS SHOWN BY PLAT ON FILE IN BOOK 224 OF MAPS, PAGES 39 THROUGH 41, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13550, AS SHOWN BY PLAT ON FILE IN BOOK 206 OF MAPS, PAGES 3 THROUGH 9, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307-1, AS SHOWN BY PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 81 THROUGH 86, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307-2, AS SHOWN BY PLAT ON FILE IN BOOK 202 OF MAPS, PAGES 38 THROUGH 40, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307, AS SHOWN BY PLAT ON FILE IN BOOK 202 OF MAPS, PAGES 41 THROUGH 43, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12306, AS SHOWN BY PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 79 AND 80, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13469, AS SHOWN BY PLAT ON FILE IN BOOK 205 OF MAPS, PAGES 78 THROUGH 83, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN PARCEL MAP NO. 12928, AS SHOWN BY PLAT THEREOF ON FILE IN BOOK 148 OF PARCEL MAPS, PAGES 73 AND 74, RECORDS OF SAID COUNTY.

PARCEL "D"

THAT CERTAIN PARCEL OF LAND DESCRIBED IN A DEED RECORDED AS INSTRUMENT NO. 93-522560, OFFICIAL RECORDS OF SAID COUNTY; TOGETHER WITH THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED AS INSTRUMENT NO. 93-522561, OFFICIAL RECORDS OF SAID COUNTY.

PARCEL "E"

THAT PORTION OF SAID SECTION 1, LYING NORTHERLY OF THE CENTER LINE OF THE NORTH FORK DITCH, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13729, AS SHOWN BY PLAT ON FILE IN BOOK 235 OF MAPS, PAGES 30 THROUGH 35, INCLUSIVE, RECORDS OF SAID COUNTY.

PARCEL "F"

PARCELS 2, 3, AND 4 OF PARCEL MAP NO. 14348, AS SHOWN BY PLAT ON FILE IN BOOK 168 OF PARCEL MAPS, PAGES 12 AND 13, RECORD OF SAID COUNTY.

PARCEL "G"

THE SOUTH HALF OF THE NORTHWEST QUARTER AND THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 2.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN PARCEL MAP NO. 14348, AS SHOWN BY PLAT ON FILE IN BOOK 168 OF PARCEL MAPS, PAGES 12 AND 13, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12924, AS SHOWN BY PLAT ON FILE IN BOOK 193 OF MAPS, PAGES 22 THROUGH 26, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13549, AS SHOWN BY PLAT ON FILE IN BOOK 214 OF MAPS, PAGES 51 THROUGH 54, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13740, AS SHOWN BY PLAT ON FILE IN BOOK 240 OF MAPS, PAGES 51 THROUGH 54, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15252, AS SHOWN BY PLAT ON FILE IN BOOK 251 OF MAPS, PAGES 75 THROUGH 81, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15253, AS SHOWN BY PLAT ON FILE IN BOOK 250 OF MAPS, PAGES 67 THROUGH 72, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15254, AS SHOWN BY PLAT ON FILE IN BOOK 252 OF MAPS, PAGES 54 THROUGH 58, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED AS INSTRUMENT NO. 87-399526, OFFICIAL RECORDS.

PARCEL "H"

THAT PORTION OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL GOVERNMENT PLAT THEREOF ON FILE IN

THE DISTRICT LAND OFFICE, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 30 FEET EAST AND NORTH 0 DEG. 37' WEST, 25 FEET FROM THE SOUTHWEST CORNER OF SAID SECTION 2; THENCE NORTH 89 DEG. 36' 30" EAST, 638 FEET; THENCE NORTH 0 DEG. 37' WEST, 494.07 FEET; THENCE SOUTH 89 DEG. 36' 30' WEST, 638 FEET TO THE EAST LINE OF CHURCH STREET, AS DESCRIBED IN THE DEED TO THE COUNTY OF SAN BERNARDINO, RECORDED SEPTEMBER 19, 1893, IN BOOK 186, PAGE 50, OF DEEDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE SOUTH 0 DEG. 37' EAST TO THE POINT OF BEGINNING.

EXCEPT THEREFROM THAT PORTION LYING EASTERLY OF THE WESTERLY LINE OF A STRIP OF LAND, 100.00 FEET WIDE, AS DESCRIBED IN THE DEED TO THE SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT, RECORDED NOVEMBER 9, 1972, IN BOOK 8057, PAGE 726, OFFICIAL RECORDS OF SAID COUNTY, BEING 50.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTER LINE:

COMMENCING AT A 1-1/4 INCH IRON PIPE MARKING THE SOUTHWEST CORNER OF SAID SECTION 2; THENCE NORTH 0 DEG. 37'06" WEST ALONG THE WEST LINE OF SAID SECTION 2, A DISTANCE OF 536.17 FEET; THENCE NORTH 89 DEG. 44' 07" EAST ALONG THE CENTER OF MERRIS DRIVE, 352.24 FEET TO 539.33 FEET TO THE POINT OF TERMINATION IN THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 2, SAID POINT OF TERMINATION BEING DISTANT ALONG SAID SOUTH LINE, SOUTH 89 DEG. 45' 00" EAST, 351.76 FEET FROM SAID 1-1/4 INCH IRON PIPE MARKING THE SOUTHWEST CORNER OF SAID SECTION 2.

PARCEL "I"

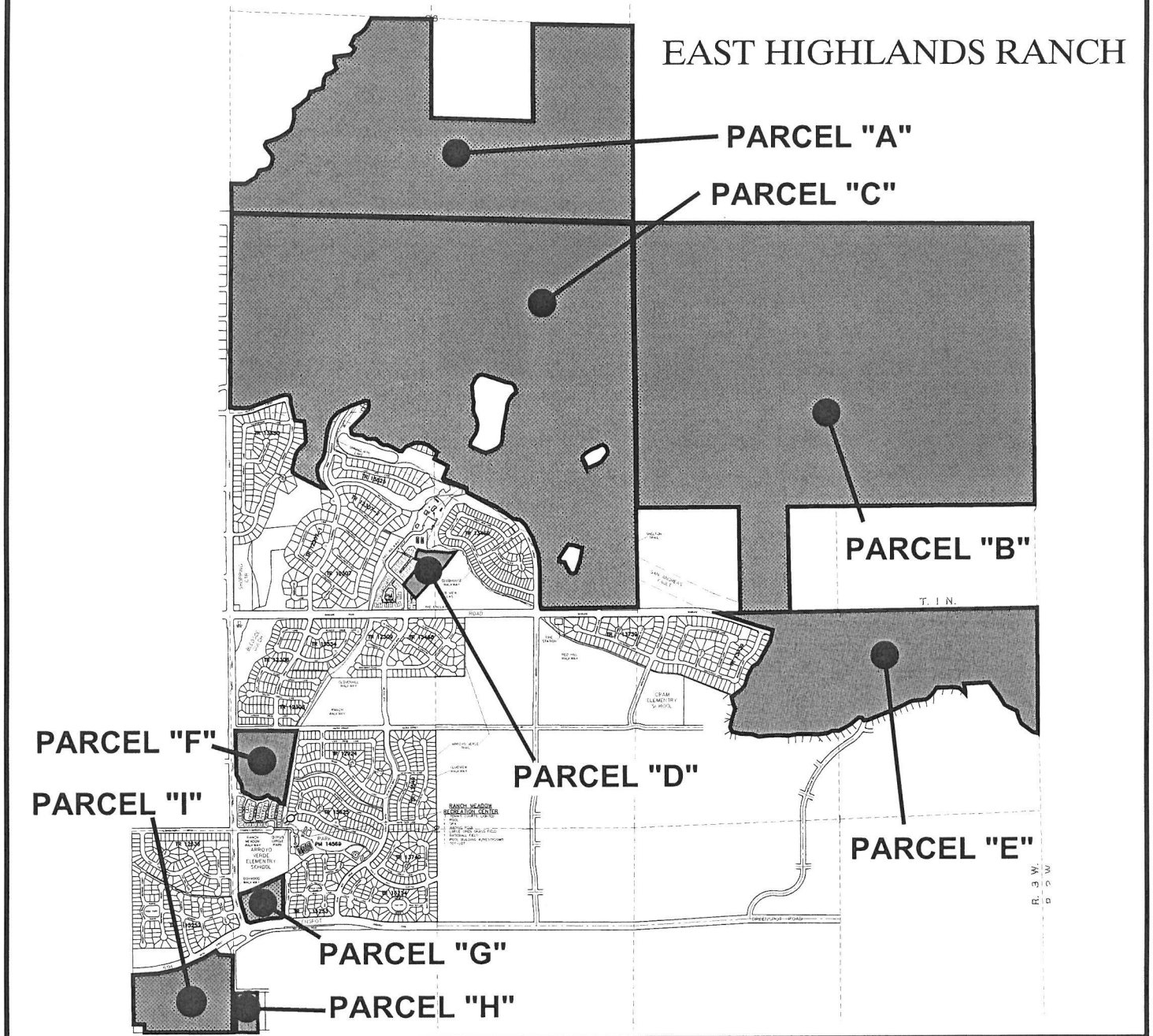
THAT PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 3, LYING SOUTHERLY OF THE SOUTHERLY RIGHT-OF-WAY LINE OF EAST THIRD STREET, 80.00 FEET WIDE, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM THE SOUTHERLY 100.00 FEET OF THE WESTERLY 150.00 FEET OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 3.

PROPERTY PLAT (FOR EXHIBIT A)



NOT TO SCALE



NOTE:

THIS EXHIBIT IS INTENDED ONLY AS AN AID IN LOCATING THE CORRESPONDING PROPERTY DESCRIBED IN THE ACCOMPANYING LEGAL DESCRIPTION AND IS NOT A PART THEREOF.

EXHIBIT "B"
LEGAL DESCRIPTION FOR PLANNING AREAS 40 AND 42

Real property in the City of Highland, County of San Bernardino, State of California, described as follows:

PARCEL 1:

THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL GOVERNMENT PLAT THEREOF ON FILE IN THE DISTRICT LAND OFFICE.

EXCEPT THEREFROM THAT PORTION LYING NORTHERLY OF THE CENTER LINE OF A STRIP OF LAND, 80 FEET IN WIDTH, AS DESCRIBED IN THE DEED TO THE COUNTY OF SAN BERNARDINO RECORDED DECEMBER 11, 1931, IN BOOK 772, PAGE 333, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM THAT PORTION FIRST DESCRIBED IN THE DEED TO NORTH FORK WATER COMPANY, RECORDED NOVEMBER 25, 1958, IN BOOK 4663, PAGE 201, OFFICIAL RECORDS, AND MORE PARTICULARLY DESCRIBED THEREIN AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE SAID EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE SOUTH 89 DEG. 43' 30" EAST, 150.00 FEET ALONG THE SOUTH LINE OF SAID SECTION 3; THENCE NORTH 0 DEG. 04' 45" WEST, 100.00 FEET ON A LINE PARALLEL WITH THE WEST LINE OF THE SAID EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE NORTH 89 DEG. 43' 30" WEST, 150.00 FEET TO A POINT IN THE SAID WEST LINE OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE ALONG SAID WEST LINE, SOUTH 0 DEG. 04' 45" EAST, 100.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH THAT PORTION OF 5TH STREET VACATED BY RESOLUTION OF THE BOARD OF SUPERVISORS SAN BERNARDINO COUNTY, CALIFORNIA, RESOLUTION NO. 93-17 RECORDED JUNE 22, 1994, INSTRUMENT NO. 94-277999, OFFICIAL RECORDS, ADJOINING SAID PROPERTY ON THE NORTH WHICH WOULD PASS BY OPERATION OF LAW BY A CONVEYANCE OF SAID PROPERTY.

APN: 1201-401-02

PARCEL 2:

LOT 111, TRACT NO. 15252, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 251 OF MAPS, PAGE(S) 75 THROUGH 81, INCLUSIVE, RECORDS OF SAID COUNTY, AS AMENDED BY CERTIFICATE OF CORRECTION RECORDED SEPTEMBER 7, 1999, INSTRUMENT NO. 19990377331, OFFICIAL RECORDS.

TOGETHER WITH THAT PORTION OF FIFTH STREET ADJOINING LOT 111 ON THE SOUTH, VACATED BY RESOLUTION OF THE BOARD OF SUPERVISORS SAN BERNARDINO COUNTY, CALIFORNIA, RESOLUTION NO. 93-17 RECORDED JUNE 22, 1994, INSTRUMENT NO. 94-277999, OFFICIAL RECORDS, WHICH WOULD PASS BY OPERATION OF LAW WITH A CONVEYANCE OF SAID PROPERTY.

EXCEPTING FROM LOT 111 THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST CORNER OF SAID LOT 111, SAID POINT HAVING A RADIAL BEARING NORTH 18 DEG. 47' 19" WEST; THENCE NORTHEASTERLY ALONG THE ARC OF A CURVE CONCAVE TO THE NORTHWEST, WITH A RADIUS OF 1852.00 FEET; SAID ARC BEING THE NORTHWESTERLY LINE OF

SAID LOT 111, THROUGH A CENTRAL ANGLE OF 15 DEG. 33' 39", A DISTANCE OF 502.98 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING NORTHEASTERLY ALONG SAID ARC THROUGH A CENTRAL ANGLE OF 02 DEG. 14' 41", A DISTANCE OF 72.56 FEET TO THE BEGINNING OF A REVERSE CURVE WITH A RADIUS OF 1348.00 FEET; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 04 DEG. 14' 45", A DISTANCE OF 99.89 FEET; THENCE LEAVING SAID NORTHWESTERLY LINE, SOUTH 27 DEG. 28' 13" EAST, A DISTANCE OF 111.08 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF CHURCH STREET, AS SHOWN ON SAID TRACT NO. 15252, SAID POINT HAVING A RADIAL BEARING SOUTH 84 DEG. 09' 49" EAST; THENCE SOUTHERLY ALONG AN ARC OF A CURVE HAVING A RADIUS OF 70.00, THROUGH A CENTRAL ANGLE OF 30 DEG. 03' 55", A DISTANCE OF 36.73 FEET TO THE BEGINNING OF A REVERSE CURVE HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHERLY ALONG AN ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 23 DEG. 33' 23", A DISTANCE OF 20.56 FEET TO A POINT 30.00 FEET WEST OF THE CENTERLINE OF CHURCH STREET, MEASURED AT RIGHT ANGLES; THENCE LEAVING SAID RIGHT-OF-WAY LINE, SOUTH 89 DEG. 20' 14" WEST A DISTANCE OF 163.51 FEET; THENCE NORTH 34 DEG. 20' 58" WEST A DISTANCE OF 69.76 FEET ALONG A LINE RADIAL TO THE NORTHWESTERLY LINE OF SAID LOT 111 TO THE TRUE POINT OF BEGINNING.

ALSO EXCEPTING FROM LOT 111 THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 2, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON RECORD OF SURVEY RECORDED IN BOOK 42 OF SURVEYS, PAGES 5 THROUGH 20, INCLUSIVE; THENCE NORTHERLY ALONG THE WEST LINE OF SAID SECTION, SAID LINE ALSO BEING THE CENTERLINE OF OLD CHURCH STREET, NORTH 0 DEG. 39' 50" WEST A DISTANCE OF 1117.49 FEET TO THE POINT OF BEGINNING, SAID POINT BEING A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 70.00 FEET AND A RADIAL BEARING OF NORTH 26 DEG. 02' 27" WEST, SAID CURVE BEING THE NORTHERLY RIGHT-OF-WAY LINE OF OLD GREENSPOT ROAD; THENCE WESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 58 DEG. 06' 52", A DISTANCE OF 71.00 FEET; THENCE LEAVING SAID RIGHT-OF-WAY LINE NORTH 27 DEG. 27' 31" WEST A DISTANCE OF 110.10 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 1348.00 FEET AND A RADIAL BEARING OF NORTH 32 DEG. 20' 23" WEST SAID CURVE BEING THE SOUTHERLY RIGHT-OF-WAY LINE OF 5TH STREET; THENCE ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 4 DEG. 22' 40", A DISTANCE OF 103.00 FEET TO A POINT ON THE WEST LINE OF SAID SECTION, SAID LINE ALSO BEING THE CENTERLINE OF OLD CHURCH STREET; THENCE SOUTH 0 DEG. 39' 50" EAST A DISTANCE OF 94.55 FEET TO THE POINT OF BEGINNING.

APN: 1201-431-61

**Exhibit "C" to City of Highland Ordinance No. 463
FOURTH AMENDMENT TO DEVELOPMENT AGREEMENT**

This Fourth Amendment to the Development Agreement is entered into effective on the date of its recordation, (the "Effective Date"), by and between S-P East Highlands, LLC, a California limited liability company and S-P Deerfield, LLC, a California limited liability company (collectively referred to as "Spring Pacific" and "Owner"), and the City of Highland, a municipal corporation ("City"). Owner and City are sometimes collectively referred to herein as the "parties."

Recitals

A. Government Code Sections 65864 through 65869.5 and the Highland Municipal Code (the "Development Agreement Laws") authorize the City to enter into and amend binding development agreements with persons having a legal or equitable interest in real property for the development of such property, all for the purpose of strengthening the public planning process, encouraging private participation and comprehensive planning and reducing the economic cost of such development. The City is authorized by law to amend existing development agreements which are in effect and in good standing.

B. On or about January 9, 1996, the City Council of the City of Highland adopted Ordinance No. 204 approving a Development Agreement between the City of Highland and East Highlands Ranch, Incorporated recorded as Document No. 19950240975 in the Office of the San Bernardino County Recorder (the "Development Agreement"), providing for the development of that certain multi-phased master planned community known as East Highlands Ranch ("EHR"), and phased development pursuant to the EHR Planned Unit Development (the "EHR PUD"). On or about March 14, 2000, the City Council of the City of Highland adopted Ordinance No. 256, repealing Ordinance No. 204, and in accordance with the Development Agreement Laws, the City and S-P East Highlands, LLC, entered into a Development Agreement, recorded as Document No. 20000145605 in the Office of the San Bernardino County Recorder (the "Development Agreement"), providing for the development of that certain multi-phased master planned community known as East Highlands Ranch ("EHR"), and phased development pursuant to the EHR Planned Unit Development (the "EHR PUD").

C. On or about March 26, 2006, the City Council of the City of Highland adopted Ordinance No. 304 approving a First Amendment to the Development Agreement between the City of Highland (the "City") and S-P East Highlands, LLC and S-P Deerfield, LLC, recorded as Document No. 2006-0330458 in the Official Records of the San Bernardino County Recorder, extending the term of the Development Agreement through October 30, 2014. At this time, the EHR PUD has been substantially developed, with the exception of Planning Areas 40 and 42 which are designated as the "Covered Property" for purposes of this Fourth Amendment to the Development Agreement.

D. On June 10, 2014, the City Council of the City of Highland adopted Ordinance No. 391, approving a Second Amendment to the Development Agreement extending the term of the Development Agreement by five years, expiring on October 30, 2019.

E. On March 13, 2018, the City Council of the City adopted Ordinance No. 423, approving a Third Amendment to the Development Agreement, extending the term of the Development Agreement until October 30, 2024, recorded as Document No. 2018-0214474 in the Official Records of the San Bernardino County Recorder.

C. S-P Deerfield, LLC represents that it is the legal successor in interest to S-P East Highlands, LLC, a California limited liability company, and has the right, title, interest and legal authority to enter into this Fourth Amendment to the Development Agreement, affecting the Covered Property. A true and correct copy of the assignment of interest from S-P East Highlands, LLC to S-P Deerfield, LLC was previously provided to the City of Highland.

D. It is the intent of the parties hereto to (1) provide for the continued development of the EHR PUD, (2) to designate Planning Areas 40 and 42 as the remaining "Covered Property" under the Development Agreement, (3) to extend the term of the Development Agreement to allow for the continued and orderly development of the Covered Property by providing the Owner with assurance regarding the land use regulations applicable to the Covered Property during the term of this Fourth Amendment to the Development Agreement, and assurance that the Owner and its authorized successors in interest will be able to proceed with development of the Covered Property in accordance with the specific uses, densities and types of development approved by the City Council, and (4) to promote comprehensive planning for the Covered Property.

E. The City has determined that the Fourth Amendment of the Development Agreement as set forth herein is consistent with the City's General Plan, and has approved this Fourth Amendment to the Development Agreement in order to promote the health, safety and welfare of its citizens and protect the quality of life of the community and the surrounding environment.

F. On March 12, 2024, the City Council of the City adopted Ordinance No. 463, approving this Fourth Amendment to the Development Agreement with the Owner and conducted a second reading on April 9, 2024.

AGREEMENT

In light of the foregoing Recitals, which are an operative part of this Fourth Amendment to the Development Agreement and which are incorporated herein in full, the parties agree as follows:

1. The findings, terms, conditions, and amendments set forth in Ordinance No. 463 are incorporated herein in full, and shall effectively amend and extend the term of the Development Agreement in pertinent part as it applies to the Covered Property.

2. Paragraph 5 of the Development Agreement is amended to read as follows:

"5. "Term." This Agreement is intended to allow Owner and the Merchant Builders to be able to develop the Covered Property in an orderly and complete manner. This Agreement shall expire on October 30, 2029. If the parties determine that a longer period is necessary to achieve the foregoing purposes, the term of this Agreement may be extended by further written agreement of the parties in accordance with Section 15. 3 hereof."

3. Section 15.17 "Notices" of the Development Agreement is hereby revised to read as follows:

"15.17 Notices. All notices required or provided for under this Agreement shall be in writing and delivered in person or sent certified mail, postage prepaid and addressed as follows:

To Owner:

S-P Deerfield, LLC
Attn: Camille G. Bahri
31866 Camino Capistrano
San Juan Capistrano, CA 92675

S-P East Highlands, LLC
Attn: Camille G. Bahri
31866 Camino Capistrano
San Juan Capistrano, CA 92675

To City:

City of Highland
Attn: City Manager
27215 Base Line
Highland, CA 92346

Any notice given as required herein shall be deemed given seventy-two (72) hours after deposit in the United States mail or upon earlier receipt. A party may change its

address for notices by giving notice in writing to the other party as required herein, and thereafter notices shall be addressed and transmitted to the new address.

4. The remaining terms of the Development Agreement, to the extent they are not in conflict herewith, shall continue in effect and be extended as provided herein as applicable to the Covered Property as defined herein. In the event of any conflict in interpretation or application of the terms of the Development Agreement and the terms of this Fourth Amendment, the Fourth Amendment shall control with respect to the development of the Covered Property.

5. The parties acknowledge that this Fourth Amendment does not, and is not intended to, vest the Owner with any additional right to obtain monetary assistance from the City for design, construction or installation of any part of the project.

6. The burdens of this Fourth Amendment bind and the benefits of this Fourth Amendment inure to the successors-in-interest to the parties to it in accordance with the provisions of and subject to the limitations of this Fourth Amendment.

7. This Fourth Amendment is for the sole and exclusive benefit of the City and the Owner. No other parties or entities are intended to be, or shall be considered, a beneficiary of the performance of any of the parties' obligations under this Fourth Amendment. It is specifically understood and agreed that the development of the Covered Property is a private and not a public sector development, that neither party is acting as the agent of the other in any respect hereunder, and that each party is an independent contracting entity with respect to the terms, covenants and conditions contained in this Fourth Amendment. No partnership, joint venture or other association of any kind is formed by this Fourth Amendment. The only relationship between the City and the Owner is that of a government entity regulating the development of private property by the equitable owner of such property.

8. City and Owner acknowledge that this Fourth Amendment is the product of mutual arms-length negotiation and drafting and each represents and warrants to the other that it has been represented by legal counsel in the negotiation and drafting of this Fourth Amendment. Accordingly, the rule of construction, which provides the ambiguities in a document, shall be construed against the drafter of that document shall have no application to the interpretation and enforcement of this Fourth Amendment. In any action or proceeding to interpret or enforce this Fourth Amendment, the finder of fact may refer to such extrinsic evidence not in direct conflict with any specific provision of this First Amendment to determine and give effect to the intention of the parties hereto.

9. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Fourth Amendment shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Fourth Amendment is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Fourth Amendment and shall not affect any

other provision, term, condition, covenant, and/or restriction, of this Fourth Amendment and the remainder of the Fourth Amendment shall continue in full force and effect.

10. This Fourth Amendment shall be administered for the City by, and the City shall maintain authority over this Fourth Amendment through the City Manager, or his/her designated representative, following approval of this Fourth Amendment by the City Council. The City Manager (or his/her designated representative) shall have the authority to issue interpretations of this Fourth Amendment on behalf of the City so long as such actions do not materially change the Fourth Amendment or make a commitment of additional funds of the City.

11. Each party hereto expressly warrants and represents that he/she/they has/have the authority to execute this Fourth Amendment on behalf of his/her/their corporation, partnership, business entity, or governmental entity and warrants and represents that he/she/they has/have the authority to bind his/her/their entity to the performance of its obligations hereunder.

12. This Fourth Amendment may be executed in multiple counterparts, each of which so fully executed counterpart shall be deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other party to this Fourth Amendment is in the physical possession of the party seeking enforcement thereof.

13. Ordinance No. 463 and this Fourth Amendment, and any amendment or cancellation hereto shall be recorded in the Official Records of the San Bernardino County Recorder, by the City Clerk within the period required by Section 65868.5 of the Government Code.

The parties have executed this Fourth Amendment on the date and year first written above.

S-P Deerfield, LLC
A California Limited Liability Company

William J. Griffith, Manager

S-P East Highlands, LLC
A California Limited Liability Company

William J. Griffith, Manager

City of Highland

Penny Lilburn, Mayor

ATTEST:

Alondra Munoz, City Clerk

APPROVED AS TO FORM:

Maricela Marroquin, City Attorney

ATTACHMENT 2
Ordinance No. 464

ORDINANCE NO. 464

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING FOURTH AMENDMENT TO THE IMPACT FEES DEVELOPMENT AGREEMENT BY AND BETWEEN S-P EAST HIGHLANDS, LLC AND S-P DEERFIELD, LLC AND THE CITY OF HIGHLAND FOR THE EAST HIGHLANDS RANCH PLANNED UNIT DEVELOPMENT, AND MAKING FINDINGS THAT NO FURTHER CEQA REVIEW IS REQUIRED PURSUANT TO CEQA GUIDELINES SECTION 15162

THE CITY COUNCIL OF THE CITY OF HIGHLAND HEREBY ORDAINS AS FOLLOWS:

Section 1. Procedural Findings:

A. On or about October 30, 1989, the City of Highland (the "City") adopted Ordinance No. 91, approving an Impact Fees Development Agreement between the City and East Highlands Ranch, Inc., a Delaware corporation, recorded as Document No. 90-044456 in the Official Records of the San Bernardino County Recorder (the "DIF Development Agreement"), the purpose of which was to establish Development Impact Fees ("DIF") within Specified Improvement Categories, as defined in the DIF Development Agreement, which would be levied by the City and paid as a condition of the issuance of building permits for the East Highlands Ranch Planned Unit Development (the "EHR PUD") which is described in Exhibit "A" hereto and incorporated herein in full; and

B. On or about March 26, 2006, the City Council of the City of Highland adopted Ordinance No. 305 approving a First Amendment to the DIF Development Agreement between the City and Spring Pacific Properties, LLC, recorded as Document No. 2006-0330459 in the Official Records of the San Bernardino County Recorder, for development of a multi-phased master planned community known as East Highlands Ranch ("EHR"). The First Amendment extended the term of the DIF Development Agreement for five (5) years with an expiration date of October 30, 2014;

C. On or about June 10, 2014, the City Council of the City of Highland adopted Ordinance No. 392 approving a Second Amendment to the DIF Development Agreement between the City of Highland and Spring Pacific Properties, LLC, recorded as Document No. 2014-0240534 in the Official Records of the San Bernardino County Recorder, to extend the DIF Development Agreement for five (5) years with an expiration date of October 30, 2019;

D. On or about March 27, 2018, the City Council of the City of Highland adopted Ordinance No. 424 approved a Third Amendment to the DIF Development Agreement between the City of Highland and Spring Pacific Properties, LLC, recorded as Document No. 2018-0214475 in the Official Records of the San Bernardino County Recorder, to extend the Agreement for five (5) years with an expiration date of October 30, 2024.

E. The DIF Development Agreement specifically allows the City to adopt fees for the provision of public improvements which fall outside the Specified Improvement Categories, and apply such fees to the EHR PUD; and

F. On October 30, 2023, S-P Deerfield, LLC ("Spring Pacific") applied for (1) a five (5) year extension of the term of the EHR PUD Development Agreement related to Planning Areas 40 and 42 only, (2) a five (5) year extension of the term of the DIF Development Agreement related to Planning Areas 40 and 42 only, (3) a two (2) year extension of time (Extension of Time EXT 24-001) for Tentative Tract Map No. 20090 (TTM 17-001) creating a 137 residential lot subdivision over 25.5 acres; and (4) a two (2) year extension of time (EXT 24-002) for Tentative Parcel Map No. 19958 (TPM 17-002) configuring four (4) lots for financing and phasing of the project. The aforementioned entitlements are referred to collectively as "the Project". The extension of the term of the DIF Development Agreement, extending the term until October 30, 2029 is the subject matter of this ordinance; and

G. This Ordinance, and the Fourth Amendment to the DIF Development Agreement, is only intended to affect and apply to the development of Planning Areas 40 and 42 (the "Covered Property,") as shown on Exhibit "B" hereto and incorporated herein in full.

H. Spring Pacific is the successors in interest to East Highlands Ranch, Inc., and to the rights, interest and entitlements of the DIF Development Agreement; and

I. Pursuant to the DIF Development Agreement the Owner had the right, without the consent of the City, to sell, assign and transfer all or a portion of the Covered Property and/or all or a fractional share of the Owner's right, title and interest under the Agreement; and

J. The Fourth Amendment to the DIF Development Agreement is intended to ensure the orderly and complete development of the tracts located in the Covered Property. Accordingly, the term of the DIF Development Agreement shall be extended an additional five (5) years consistent with the term of EHR Development Agreement, which shall expire on October 30, 2029. In addition, a 5% annual escalator shall be added to the DIF reduced fees.

K. On February 20, 2024, the Planning Commission of the City of Highland held a duly noticed public hearing to consider the Project and at the conclusion of the hearing and after considering the staff report and public comments, adopted Resolution No. 2024-04 recommending the City Council approve the Project.

L. On March 13, 2024, the City Council of the City of Highland held a duly noticed public hearing to consider the Project.

M. The City Council has found and determined as follows:

- 1) The terms and conditions proposed by the Fourth Amendment to the DIF Development Agreement, as set forth herein, are consistent with the City of Highland General Plan; and
- 2) The proposed Fourth Amendment to the DIF Development Agreement complies with all applicable requirements of State Law and City ordinances and regulations; and
- 3) It is the intent of the City Council that the EHR PUD Amended Development Agreement and the DIF Development Agreement provide for the same expiration date, which would require that the DIF Development Agreement also be extended for an additional term of five (5) years; and
- 4) The City Council finds and determines that there are benefits to the City in approving the requested all of which are adopted herein in full by reference and which are made a part of the Fourth Amendment to the DIF Development Agreement.

N. The DIF Development Agreement is in full force and effect.

Section 2. Legislative Findings. Based on the full record of these proceedings, pursuant to Highland Municipal Code Section 16.08.080, the City Council hereby finds that the proposed Fourth Amendment to the DIF Development Agreement:

A. Is consistent with the objectives, policies, general land uses, and programs specified in the general plan and any applicable specific plan.

Response: The extension of the DIF Development Agreement allows the City to continue to impose fees for the provision of public improvements specifically within Planning Areas 40 and 42 of the EHR PUD for an additional five (5) years, terminating on October 30, 2029. These fees were negotiated by both parties and represent the development's responsibility in the categories of Law Enforcement Facilities, Fire Suppression Facilities/Vehicles/Equipment, Local Circulation System, Regional Circulation System, General Facilities/Vehicles/Equipment, Library Facilities & Collect, Public Use and Park Land Acquisition & Park Facilities Development.

The DIF Development Agreement is consistent with General Plan Policy 4.1.3 to *Ensure that existing residents and businesses are not burdened with the cost of financing infrastructure aimed at supporting new development or the intensification of existing development; Policy 4.1.17 Continue to require that all new development pay the applicable Development Impact Fees established by the City Council; Police 4.1.18 18) Maintain flexibility in the collection and application of Development Impact Fees to permit the construction of master planned facilities in lieu of fees when the City determines that it is in the public interest to do so; Policy 4.1.19 Continue to require the construction of public facilities as a condition of approval where the value of the services and facilities needed to support buildout of a proposed development exceed established Development Impact Fees, as consistent with the City's performance standards. Require an agreement with the developer for reimbursement from future development fees for the excess costs.*

Such reimbursements shall be from future fees collected for the specific excess facilities, which the initial developer was required to construct; and Policy 4.1.22 Continue to require that planned communities participate in the development of public infrastructure, in addition to the payment of development impact fees, through the following methods:

- An approved development agreement for all new specific plan or planned unit development projects that specifies the timing of infrastructure improvements in relation to project development.*
- An annual review of improvements conducted for all new specific plans and an annual report in a format that can be easily included in the City's infrastructure assessment and reporting system.*

B. Is compatible with the uses authorized in, and the regulations prescribed for, the land use district in which the real property is or will be located.

Response: The DIF Development Agreement supports development within EHR PA 40 and 42. The Project will create 137 single-family residential lots which is consistent with the surrounding development and with the types of uses envisioned by the existing General Plan land use designation of Planned Development with a density equivalent to the Medium Density Residential land use designation. The Project also complies with the Planned Development Designation which allows any density that is compatible with surrounding existing and planned uses as determined through the development review process. In addition, the map is consistent with the proposed planned development of the East Highland Ranch Planned Unit Development. The Project is consistent with the East Highlands Ranch Land Use standards for SFD-V which allows a minimum 3,600 square foot lot size for single-family detached dwelling units. The Project is consistent with the General Plan including the 6th Cycle Housing Element. The Project helps to achieve Goal 1: *A preserved and enhanced housing stock within high-quality Neighborhoods; Goal 2: A diverse range and adequate supply of housing types that align with the needs of all current and future Highland households; Policy 2.3: Ensure new residential and mixed-use developments are adequately served by park and recreation, libraries, transportation, public safety, and other public services and facilities; and Policy 2.4: Encourage the development of a range of housing types in targeted areas of the City, such as inventoried vacant residential sites, Planned Development districts, Mixed-Use districts, special Policy Areas identified in the Land Use Element, and areas with access to resources and amenities.*

C. Is in conformity with and will promote public convenience, general welfare and good land use practice.

Response: The DIF Development Agreement promotes good land use practice evident in its compliance with General Plan Policy 4.1.22 to *continue to require that planned communities participate in the development of public infrastructure, in addition to the payment of development impact fees, through the following methods:*

- An approved development agreement for all new specific plan or planned unit development projects that specifies the timing of infrastructure improvements in relation to project development.*
- An annual review of improvements conducted for all new specific plans and an annual report in a format that can be easily included in the City's infrastructure assessment and reporting system.*

The DIF Agreement promotes general welfare through

the collection of fees that aid the City in constructing the appropriate infrastructure resulting from impacts of the proposed 137-unit development.

D. Will not be detrimental to the health, safety and general welfare.

Response: The DIF Development Agreement will collect fees and result in the construction of public infrastructure including law enforcement facilities, fire suppression, circulation, general facilities, library, public use and park land that will promote the health, safety and general welfare of the development and surrounding community.

E. Will not adversely affect the orderly development of property or the preservation of property values.

Response: This DIF Development Agreement supports the development of the EHR Planning Areas 40 and 42 through the application of appropriate fees with consideration given to the applicant's construction of related infrastructure. The residential development will not adversely affect orderly development or property values. The established standards that permit the development of a well-planned single-family residential subdivision that will be desirable for the development of the community and consistent the surrounding development and with the types of uses envisioned by the existing General Plan Planned Development.

F. Will promote and encourage the development of the proposed project by providing a greater degree of requisite certainty.

Response: The DIF Development Agreement reflects fees appropriate for the impacts related to the development of EHR Planning Areas 40 and 42 as studied by the City. The fees will be held for a 5-year period with predetermined escalators known to both parties. The surety of the Agreement will provide a greater degree of certainty afforded to large-scale developments such as the East Highlands Ranch Planned Unit Development.

G. Is consistent with the provisions of California Government Code Sections 65864 through 65869.5.

Response: The DIF Development Agreement includes all the mandatory provisions identified by California Government Code Sections 65864 through 65869.5 including, without limitation, periodic reviews, the duration of the agreement, the permitted uses of the Property,. The City has also complied with all procedural mandates for the adoption of a Development Agreement as required by applicable law. Thus, the Development Agreement is consistent with the provisions of California Government Code Sections 65864 through 65869.5

Section 3. CEQA.

A. On February 28, 2006, the City Council of the City of Highland adopted Resolution No. 2006-007 adopting a Mitigated Negative Declaration ("MND") and a Mitigation Monitoring and Reporting Program ("MMRP") for an amendment to the East Highlands Ranch Planned Development for the Blossom Trails community. An

Addendum to the MND addressed changes to the original project and was approved by the Highland City Council in 2018 (Resolution No. 2018-006). The Addendum discussed a revised proposal for the Blossom Trails development to be reduced from 306 multi-family residential units to 137 single-family homes. The Addendum determined that no further detrimental effects would be triggered and that the anticipated impacts from the MND would continue to be addressed by the implemented mitigation measures or by present day regulations.

B. Pursuant to the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §21000 *et seq.*) and the State Guidelines (the "Guidelines") (14 Cal. Code Regs. §15000 *et seq.*), the City Council has considered the potential environmental impacts of the Project. The City Council has independently reviewed the MND, and the Addendum to the MND, and based upon the whole record before it, and based on its independent review and judgment, finds that that the Project, is not subject to further environmental review pursuant to the Guidelines because:

1) The Project and the circumstances under which the Project is undertaken do not involve substantial changes which will result in new significant environmental effects, and that the Project does not involve new information of substantial importance which shows that the Project will have significant effects not discussed in the MND or the Addendum;

2) All potential environmental impacts associated with the Project are adequately addressed by the MND, the Addendum to the MND, and the mitigation measures contained in the MND will reduce certain impacts to a level that is less than significant; and

3) The extension of time requests for TTM 17-001 and TPM 17-02, and the extension of the term for the EHR PUD Development Agreement and the DIF Development Agreement have been evaluated against the previous analysis in the MND and Addendum to the MND, to ensure that extending the approval time does not create new significant impacts or substantially increase the severity of previously analyzed impacts as compared to those identified previously. It has been determined that the analyses and the conclusions in the MND and Addendum to the MND remain valid and that the Project is "within the scope" pursuant to CEQA Guidelines Section 15162 (a)

4) The custodian of records for the MND, and the Addendum, and all other materials that constitute the record of proceedings upon which the City Council's action is based, is the Planning Department of the City of Highland. Those documents are available for public review in the Planning Department located at 27215 Base Line, Highland, CA, 92346.

Section 4. Approval of Amendment. Based upon the aforementioned findings, the City Council hereby approves the Fourth Amendment to the DIF Development Agreement attached hereto as Exhibit "C" and authorizes the Mayor to execute the same in substantially the same form attached hereto as Exhibit "C" to this Ordinance.

Section 5. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

Section 6. Recording of this Ordinance. Pursuant to the terms of Government Code Section 65868.5, within ten (10) days after the City adopts this Ordinance, the City Clerk shall have this Ordinance approving the Fourth Amendment to the Development Agreement recorded in the Official Records of the San Bernardino County Recorder. If the parties to this Fourth Amendment of the Development Agreement or their successor(s) in interest amend or cancel the Development Agreement as amended hereby, as provided in Government Code Section 65868, or if the City determines to terminate or modify the Development Agreement as provided in Government Code Section 65865.1 for failure of the Applicant to materially comply in good faith with the terms or conditions in the Development Agreement, as amended, then the City Clerk shall have notice of such action recorded with the San Bernardino County Recorder. From and after the time of such recordation, the Development Agreement, as amended hereby, shall impart such notice thereof to all persons as is afforded by the recording laws of this State.

Section 7. Certification. The City Clerk shall certify to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the City's official newspaper within 15 days after its adoption. This Ordinance shall become effective 30 days after its adoption. The executed Development Agreement shall be recorded against the title to the property.

PASSED, APPROVED AND ADOPTED this 9th day of April, 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Munoz
City Clerk

APPROVED AS TO FORM:

Maricela Marroquin
City Attorney

EXHIBIT "A"

PORTIONS OF SECTIONS 26, 25, AND 36, TOWNSHIP 1 NORTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, TOGETHER WITH PORTIONS OF SECTIONS 1, 2, AND 3 TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN BY A RECORD OF SURVEY ON FILE IN BOOK 42, RECORDS OF SURVEY, PAGES 5 THROUGH 20 INCLUSIVE, RECORDS OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL "A"

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 26, TOGETHER WITH THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 26, TOGETHER WITH THAT PORTION OF THE SOUTHWEST QUARTER OF SAID SECTION 26 LYING SOUTHEASTERLY OF THE BROW OF THE SOUTHEASTERLY BLUFF OF COOK'S CANYON AS DESCRIBED IN THE DEED RECORDED IN BOOK 122, PAGE 144, OF DEED, RECORDS, OF SAID COUNTY, ALL AS SHOWN BY SAID RECORD OF SURVEY.

PARCEL "B"

THE NORTH HALF OF SAID SECTION 36, TOGETHER WITH THE NORTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 36, TOGETHER WITH THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 36, TOGETHER WITH THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 36, ALL AS SHOWN BY SAID RECORD OF SURVEY.

PARCEL "C"

ALL OF SAID SECTION 35, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THE NORTH FORK DITCH, AS SHOWN BY SAID RECORD OF SURVEY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED TO THE EAST SAN BERNARDINO COUNTY WATER DISTRICT, RECORDED SEPTEMBER 15, 1971, IN BOOK 7753, PAGE 494, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED APRIL 12, 1991, INSTRUMENT NO. 91-122858, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED DECEMBER 31, 1992, INSTRUMENT NO. 92-543649, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING EASTERLY OF THE EASTERLY LINE OF TRACT NO. 12307-1, AS SHOWN PER PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 81 THROUGH 86, INCLUSIVE, RECORDS OF SAID COUNTY, AND SOUTHWESTERLY OF THE SOUTHWESTERLY LINE OF TRACT NO. 13469, AS SHOWN PER PLAT ON FILE IN BOOK 205 OF MAPS, PAGES 78 THROUGH 83, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM LOT 2 AND LOT "X" OF TRACT NO. 13551, AS SHOWN BY PLAT ON FILE IN BOOK 224 OF MAPS, PAGES 39 THROUGH 41, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13550, AS SHOWN BY PLAT ON FILE IN BOOK 206 OF MAPS, PAGES 3 THROUGH 9, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307-1, AS SHOWN BY PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 81 THROUGH 86, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307-2, AS SHOWN BY PLAT ON FILE IN BOOK 202 OF MAPS, PAGES 38 THROUGH 40, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12307, AS SHOWN BY PLAT ON FILE IN BOOK 202 OF MAPS, PAGES 41 THROUGH 43, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12306, AS SHOWN BY PLAT ON FILE IN BOOK 179 OF MAPS, PAGES 79 AND 80, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13469, AS SHOWN BY PLAT ON FILE IN BOOK 205 OF MAPS, PAGES 78 THROUGH 83, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN PARCEL MAP NO. 12928, AS SHOWN BY PLAT THEREOF ON FILE IN BOOK 148 OF PARCEL MAPS, PAGES 73 AND 74, RECORDS OF SAID COUNTY.

PARCEL "D"

THAT CERTAIN PARCEL OF LAND DESCRIBED IN A DEED RECORDED AS INSTRUMENT NO. 93-522560, OFFICIAL RECORDS OF SAID COUNTY; TOGETHER WITH THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED AS INSTRUMENT NO. 93-522561, OFFICIAL RECORDS OF SAID COUNTY.

PARCEL "E"

THAT PORTION OF SAID SECTION 1, LYING NORTHERLY OF THE CENTER LINE OF THE NORTH FORK DITCH, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13729, AS SHOWN BY PLAT ON FILE IN BOOK 235 OF MAPS, PAGES 30 THROUGH 35, INCLUSIVE, RECORDS OF SAID COUNTY.

PARCEL "F"

PARCELS 2, 3, AND 4 OF PARCEL MAP NO. 14348, AS SHOWN BY PLAT ON FILE IN BOOK 168 OF PARCEL MAPS, PAGES 12 AND 13, RECORD OF SAID COUNTY.

PARCEL "G"

THE SOUTH HALF OF THE NORTHWEST QUARTER AND THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 2.

EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN PARCEL MAP NO. 14348, AS SHOWN BY PLAT ON FILE IN BOOK 168 OF PARCEL MAPS, PAGES 12 AND 13, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 12924, AS SHOWN BY PLAT ON FILE IN BOOK 193 OF MAPS, PAGES 22 THROUGH 26, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13549, AS SHOWN BY PLAT ON FILE IN BOOK 214 OF MAPS, PAGES 51 THROUGH 54, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 13740, AS SHOWN BY PLAT ON FILE IN BOOK 240 OF MAPS, PAGES 51 THROUGH 54, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15252, AS SHOWN BY PLAT ON FILE IN BOOK 251 OF MAPS, PAGES 75 THROUGH 81, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15253, AS SHOWN BY PLAT ON FILE IN BOOK 250 OF MAPS, PAGES 67 THROUGH 72, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM ANY PORTION THEREOF LYING WITHIN TRACT NO. 15254, AS SHOWN BY PLAT ON FILE IN BOOK 252 OF MAPS, PAGES 54 THROUGH 58, INCLUSIVE, RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED AS INSTRUMENT NO. 87-399526, OFFICIAL RECORDS.

PARCEL "H"

THAT PORTION OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL GOVERNMENT PLAT THEREOF ON FILE IN

THE DISTRICT LAND OFFICE, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 30 FEET EAST AND NORTH 0 DEG. 37' WEST, 25 FEET FROM THE SOUTHWEST CORNER OF SAID SECTION 2; THENCE NORTH 89 DEG. 36' 30" EAST, 638 FEET; THENCE NORTH 0 DEG. 37' WEST, 494.07 FEET; THENCE SOUTH 89 DEG. 36' 30' WEST, 638 FEET TO THE EAST LINE OF CHURCH STREET, AS DESCRIBED IN THE DEED TO THE COUNTY OF SAN BERNARDINO, RECORDED SEPTEMBER 19, 1893, IN BOOK 186, PAGE 50, OF DEEDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE SOUTH 0 DEG. 37' EAST TO THE POINT OF BEGINNING.

EXCEPT THEREFROM THAT PORTION LYING EASTERLY OF THE WESTERLY LINE OF A STRIP OF LAND, 100.00 FEET WIDE, AS DESCRIBED IN THE DEED TO THE SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT, RECORDED NOVEMBER 9, 1972, IN BOOK 8057, PAGE 726, OFFICIAL RECORDS OF SAID COUNTY, BEING 50.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTER LINE:

COMMENCING AT A 1-1/4 INCH IRON PIPE MARKING THE SOUTHWEST CORNER OF SAID SECTION 2; THENCE NORTH 0 DEG. 37'06" WEST ALONG THE WEST LINE OF SAID SECTION 2, A DISTANCE OF 536.17 FEET; THENCE NORTH 89 DEG. 44' 07" EAST ALONG THE CENTER OF MERRIS DRIVE, 352.24 FEET TO 539.33 FEET TO THE POINT OF TERMINATION IN THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 2, SAID POINT OF TERMINATION BEING DISTANT ALONG SAID SOUTH LINE, SOUTH 89 DEG. 45' 00" EAST, 351.76 FEET FROM SAID 1-1/4 INCH IRON PIPE MARKING THE SOUTHWEST CORNER OF SAID SECTION 2.

PARCEL "I"

THAT PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 3, LYING SOUTHERLY OF THE SOUTHERLY RIGHT-OF-WAY LINE OF EAST THIRD STREET, 80.00 FEET WIDE, AS SHOWN BY SAID RECORD OF SURVEY.

EXCEPTING THEREFROM THE SOUTHERLY 100.00 FEET OF THE WESTERLY 150.00 FEET OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 3.

PROPERTY PLAT (FOR EXHIBIT A)



NOT TO SCALE

EAST HIGHLANDS RANCH

PARCEL "A"

PARCEL "C"

PARCEL "B"

T. 1 N.

PARCEL "D"

PARCEL "E"

R. 3 W.
S. 2 W.

PARCEL "F"

PARCEL "I"

PARCEL "G"

PARCEL "H"

NOTE:

THIS EXHIBIT IS INTENDED ONLY AS AN AID IN LOCATING THE CORRESPONDING PROPERTY DESCRIBED IN THE ACCOMPANYING LEGAL DESCRIPTION AND IS NOT A PART THEREOF.

EXHIBIT "B"
LEGAL DESCRIPTION FOR PLANNING AREAS 40 AND 42

Real property in the City of Highland, County of San Bernardino, State of California, described as follows:

PARCEL 1:

THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL GOVERNMENT PLAT THEREOF ON FILE IN THE DISTRICT LAND OFFICE.

EXCEPT THEREFROM THAT PORTION LYING NORTHERLY OF THE CENTER LINE OF A STRIP OF LAND, 80 FEET IN WIDTH, AS DESCRIBED IN THE DEED TO THE COUNTY OF SAN BERNARDINO RECORDED DECEMBER 11, 1931, IN BOOK 772, PAGE 333, OFFICIAL RECORDS OF SAID COUNTY.

ALSO EXCEPTING THEREFROM THAT PORTION FIRST DESCRIBED IN THE DEED TO NORTH FORK WATER COMPANY, RECORDED NOVEMBER 25, 1958, IN BOOK 4663, PAGE 201, OFFICIAL RECORDS, AND MORE PARTICULARLY DESCRIBED THEREIN AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE SAID EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE SOUTH 89 DEG. 43' 30" EAST, 150.00 FEET ALONG THE SOUTH LINE OF SAID SECTION 3; THENCE NORTH 0 DEG. 04' 45" WEST, 100.00 FEET ON A LINE PARALLEL WITH THE WEST LINE OF THE SAID EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE NORTH 89 DEG. 43' 30" WEST, 150.00 FEET TO A POINT IN THE SAID WEST LINE OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 3; THENCE ALONG SAID WEST LINE, SOUTH 0 DEG. 04' 45" EAST, 100.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH THAT PORTION OF 5TH STREET VACATED BY RESOLUTION OF THE BOARD OF SUPERVISORS SAN BERNARDINO COUNTY, CALIFORNIA, RESOLUTION NO. 93-17 RECORDED JUNE 22, 1994, INSTRUMENT NO. 94-277999, OFFICIAL RECORDS, ADJOINING SAID PROPERTY ON THE NORTH WHICH WOULD PASS BY OPERATION OF LAW BY A CONVEYANCE OF SAID PROPERTY.

APN: 1201-401-02

PARCEL 2:

LOT 111, TRACT NO. 15252, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 251 OF MAPS, PAGE(S) 75 THROUGH 81, INCLUSIVE, RECORDS OF SAID COUNTY, AS AMENDED BY CERTIFICATE OF CORRECTION RECORDED SEPTEMBER 7, 1999, INSTRUMENT NO. 19990377331, OFFICIAL RECORDS.

TOGETHER WITH THAT PORTION OF FIFTH STREET ADJOINING LOT 111 ON THE SOUTH, VACATED BY RESOLUTION OF THE BOARD OF SUPERVISORS SAN BERNARDINO COUNTY, CALIFORNIA, RESOLUTION NO. 93-17 RECORDED JUNE 22, 1994, INSTRUMENT NO. 94-277999, OFFICIAL RECORDS, WHICH WOULD PASS BY OPERATION OF LAW WITH A CONVEYANCE OF SAID PROPERTY.

EXCEPTING FROM LOT 111 THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST CORNER OF SAID LOT 111, SAID POINT HAVING A RADIAL BEARING NORTH 18 DEG. 47' 19" WEST; THENCE NORTHEASTERLY ALONG THE ARC OF A CURVE CONCAVE TO THE NORTHWEST, WITH A RADIUS OF 1852.00 FEET; SAID ARC BEING THE NORTHWESTERLY LINE OF

SAID LOT 111, THROUGH A CENTRAL ANGLE OF 15 DEG. 33' 39", A DISTANCE OF 502.98 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING NORTHEASTERLY ALONG SAID ARC THROUGH A CENTRAL ANGLE OF 02 DEG. 14' 41", A DISTANCE OF 72.56 FEET TO THE BEGINNING OF A REVERSE CURVE WITH A RADIUS OF 1348.00 FEET; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 04 DEG. 14' 45", A DISTANCE OF 99.89 FEET; THENCE LEAVING SAID NORTHWESTERLY LINE, SOUTH 27 DEG. 28' 13" EAST, A DISTANCE OF 111.08 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF CHURCH STREET, AS SHOWN ON SAID TRACT NO. 15252, SAID POINT HAVING A RADIAL BEARING SOUTH 84 DEG. 09' 49" EAST; THENCE SOUTHERLY ALONG AN ARC OF A CURVE HAVING A RADIUS OF 70.00, THROUGH A CENTRAL ANGLE OF 30 DEG. 03' 55", A DISTANCE OF 36.73 FEET TO THE BEGINNING OF A REVERSE CURVE HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHERLY ALONG AN ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 23 DEG. 33' 23", A DISTANCE OF 20.56 FEET TO A POINT 30.00 FEET WEST OF THE CENTERLINE OF CHURCH STREET, MEASURED AT RIGHT ANGLES; THENCE LEAVING SAID RIGHT-OF-WAY LINE, SOUTH 89 DEG. 20' 14" WEST A DISTANCE OF 163.51 FEET; THENCE NORTH 34 DEG. 20' 58" WEST A DISTANCE OF 69.76 FEET ALONG A LINE RADIAL TO THE NORTHWESTERLY LINE OF SAID LOT 111 TO THE TRUE POINT OF BEGINNING.

ALSO EXCEPTING FROM LOT 111 THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 2, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON RECORD OF SURVEY RECORDED IN BOOK 42 OF SURVEYS, PAGES 5 THROUGH 20, INCLUSIVE; THENCE NORTHERLY ALONG THE WEST LINE OF SAID SECTION, SAID LINE ALSO BEING THE CENTERLINE OF OLD CHURCH STREET, NORTH 0 DEG. 39' 50" WEST A DISTANCE OF 1117.49 FEET TO THE POINT OF BEGINNING, SAID POINT BEING A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 70.00 FEET AND A RADIAL BEARING OF NORTH 26 DEG. 02' 27" WEST, SAID CURVE BEING THE NORTHERLY RIGHT-OF-WAY LINE OF OLD GREENSPOT ROAD; THENCE WESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 58 DEG. 06' 52", A DISTANCE OF 71.00 FEET; THENCE LEAVING SAID RIGHT-OF-WAY LINE NORTH 27 DEG. 27' 31" WEST A DISTANCE OF 110.10 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 1348.00 FEET AND A RADIAL BEARING OF NORTH 32 DEG. 20' 23" WEST SAID CURVE BEING THE SOUTHERLY RIGHT-OF-WAY LINE OF 5TH STREET; THENCE ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 4 DEG. 22' 40", A DISTANCE OF 103.00 FEET TO A POINT ON THE WEST LINE OF SAID SECTION, SAID LINE ALSO BEING THE CENTERLINE OF OLD CHURCH STREET; THENCE SOUTH 0 DEG. 39' 50" EAST A DISTANCE OF 94.55 FEET TO THE POINT OF BEGINNING.

APN: 1201-431-61

**Exhibit "C" to City of Highland Ordinance No. 464
FOURTH AMENDMENT TO IMPACT FEE DEVELOPMENT AGREEMENT**

This Fourth Amendment to the Impact Fees Development Agreement ("Fourth Amendment") is entered into effective on the date of its recordation, (the "Effective Date"), by and between S-P East Highlands, LLC, a California limited liability company and S-P Deerfield, LLC a California limited liability company (referred to as "Spring Pacific" and "Owner"), and the City of Highland, a municipal corporation ("City"). Owner and City are sometimes collectively referred to herein as the "parties."

RECITALS

A. Government Code Sections 65864 through 65869.5 and the Highland Municipal Code (the "Development Agreement Laws") authorize the City to enter into and amend binding development agreements with persons having a legal or equitable interest in real property for the development of such property, all for the purpose of strengthening the public planning process, encouraging private participation and comprehensive planning and reducing the economic cost of such development. The City is authorized by law to amend existing development agreements which are in effect and in good standing.

B. On or about October 30, 1989, in accordance with the Development Agreement Laws, the City adopted Ordinance No. 91, approving an Impact Fees Development Agreement between the City and East Highlands Ranch, Inc., a Delaware corporation, recorded as Document No. 90-044456, in the Office of the San Bernardino County Recorder (the "DIF Development Agreement"), the purpose of which was to establish Development Impact Fees ("DIF") which would be levied by the City and paid as a condition of the issuance of building permits within the East Highlands Ranch Planned Unit Development (the "EHR PUD").

C. On or about March 26, 2006, the City Council of the City of Highland adopted Ordinance No. 305 approving a First Amendment to the DIF Development Agreement between the City and Spring Pacific Properties, LLC, which was recorded as Document No. 2006-0330459 in the Official Records of the San Bernardino County Recorder, for development of a multi-phased master planned community known as East Highlands Ranch ("EHR"). The First Amendment extended the term of the DIF Development Agreement for five (5) years with an expiration date of October 30, 2014.

D. On or about June 10, 2014, the City Council of the City of Highland adopted Ordinance No. 392 approving a Second Amendment to the DIF Development Agreement between the City and Spring Pacific Properties, LLC, recorded as Document No. 2014-0240534 in the Official Records of the San Bernardino County Recorder, to extend the DIF Development Agreement for five (5) years with an expiration date of October 30, 2019.

E. On or about March 27, 2018, the City Council of the City of Highland adopted Ordinance No. 424 approving a Third Amendment to the DIF Development Agreement between the City and Spring Pacific Properties, LLC, recorded as Document No. 2018-

0214475 in Official Records of the San Bernardino County Recorder, to extend the DIF Development Agreement for five (5) years with an expiration date of October 30, 2024.

F. The EHR PUD has been substantially developed, with the exception of Planning Areas 40 and 42 which are designated as the "Covered Property" for purposes of this Fourth Amendment.

G. S-P Deerfield, LLC represents that it is the legal successor in interest to East Highlands Ranch, Inc., and has the right, title, interest and legal authority to enter into this Fourth Amendment, affecting the Covered Property.

H. It is the intent of the parties hereto to (1) provide for the continued development of the EHR PUD, (2) to designate Planning Areas 40 and 42 as the remaining "Covered Property" under the DIF Development Agreement, and (3) to extend the term of the DIF Development Agreement to allow for the continued and orderly development of the Covered Property by providing the Owner with assurance regarding the cost of development during the term of this Fourth Amendment

I. The City Council has determined that the adoption of the Fourth Amendment to the DIF Development Agreement is consistent with the City's General Plan, and will promote the health, safety and welfare of its citizens and protect the quality of life of the community and the surrounding environment.

J. On April 9, 2024, the City Council of the City adopted Ordinance No. 464, approving this Fourth Amendment with the Owner until October 30, 2029.

AGREEMENT

In light of the foregoing Recitals, which are an operative part of this Fourth Amendment, and which are incorporated herein in full, the parties agree as follows:

1. The findings, terms, conditions, and amendments set forth in Ordinance No. 464 are incorporated herein in full and shall effectively amend and extend the term of the DIF Development Agreement in pertinent part as it applies to the Covered Property. Specifically, Paragraph 8 of the DIF Development Agreement is hereby amended to read as follows:

"This Agreement is intended to ensure the orderly and complete development of the tracts located in the Covered Property. Accordingly, the term of this Agreement shall be extended an additional five (5) years consistent with the term of EHR Development Agreement, which shall expire on October 30, 2029."

2. A new Subsection 6.5 "Development Impact Fee Increase" is hereby added to Section 6 "Development Impact Fee Calculation Procedure" of the DIF Development Agreement to read as follows:

“6.5. Development Impact Fee Increase

Notwithstanding any other provision in this Agreement to the contrary, a five percent (5%) annual escalator shall be applied over the next five years to the reduced Development Impact Fees.

Below is a breakdown showing the escalator calculation:

\$5,488.97 – current rate through October 31, 2024

November 1, 2024 through October 31, 2025 - \$5,763.42 (an additional \$274.45)

November 1, 2025 through October 31, 2026 - \$6,051.59 (an additional \$288.17)

November 1, 2026 through October 31, 2027- \$6,354.17 (an additional \$302.58)

November 1, 2027 through October 31, 2028 - \$6,671.88 (an additional \$317.71)

November 1, 2028 through October 31, 2029 - \$7,005.47 (an additional \$333.59)”

3. Section 14.2 “Notices” of the DIF Development Agreement is hereby revised to update the contact information for “Owner” and “City” as follows, with all remaining provisions of Section 14.2 remaining unchanged:

OWNER

S-P Deerfield, LLC
31866 Camino Capistrano
San Juan Capistrano, CA 92675

S-P East Highlands, LLC
31866 Camino Capistrano
San Juan Capistrano, CA 92675

CITY

City of Highland
27215 Base Line
Highland, CA 92346

4. The remaining terms of the DIF Development Agreement shall remain in effect and shall be construed in a manner which is consistent with the Fourth Amendment herein. In the event of any conflict in interpretation or application of the terms of the DIF Development Agreement and this Fourth Amendment, the terms of this Fourth Amendment shall control with respect to the development of the Covered Property.

5. The parties acknowledge that this Fourth Amendment does not, and is not intended to, vest the Owner with any additional right to obtain monetary assistance from the City for design, construction or installation of any part of the project.

6. In entering into this Fourth Amendment, the Owner specifically agrees that any and all new fees or categories of development-related impact or other fees adopted by the City and imposed and collected as a condition of new development or the issuance of a building permit

on a city-wide basis shall apply to and be paid by the Owner and/or Merchant Builders for development of the Covered Property, in accordance with the City's Development Impact Fee Ordinance in effect at the time of issuance of a building permit.

5. The burdens of this Fourth Amendment bind and the benefits of this Fourth Amendment insure to the successors-in-interest to the parties to it in accordance with the provisions of and subject to the limitations of this Fourth Amendment.

6. This Fourth Amendment is for the sole and exclusive benefit of the City and the Owner. No other parties or entities are intended to be, or shall be considered, a beneficiary of the performance of any of the parties' obligations under this Fourth Amendment. It is specifically understood and agreed that the development of the Covered Property is a private and not a public sector development, that neither party is acting as the agent of the other in any respect hereunder, and that each party is an independent contracting entity with respect to the terms, covenants and conditions contained in this Fourth Amendment. No partnership, joint venture or other association of any kind is formed by this Fourth Amendment. The only relationship between the City and the Owner is that of a government entity regulating the development of private property by the equitable owner of such property.

7. City and Owner acknowledge that this Fourth Amendment is the product of mutual arms-length negotiation and drafting and each represents and warrants to the other that it has been represented by legal counsel in the negotiation and drafting of this Fourth Amendment. Accordingly, the rule of construction, which provides the ambiguities in a document, shall be construed against the drafter of that document shall have no application to the interpretation and enforcement of this Fourth Amendment. In any action or proceeding to interpret or enforce this Fourth Amendment, the finder of fact may refer to such extrinsic evidence not in direct conflict with any specific provision of this Fourth Amendment to determine and give effect to the intention of the parties hereto.

8. Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Fourth Amendment shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Fourth Amendment is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Fourth Amendment and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Fourth Amendment and the remainder of the Fourth Amendment shall continue in full force and effect.

9. This Fourth Amendment shall be administered for the City by, and the City shall maintain authority over this Fourth Amendment through the City Manager, or his/her designated representative, following approval of this Fourth Amendment by the City Council. The City Manager (or his/her designated representative) shall have the authority to issue interpretations of this Fourth Amendment on behalf of the City so long as such actions do not materially change the Fourth Amendment or make a commitment of additional funds of the City.

10. Each party hereto expressly warrants and represents that he/she/they has/have the authority to execute this Fourth Amendment on behalf of his/her/their corporation,

partnership, business entity, or governmental entity and warrants and represents that he/she/they has/have the authority to bind his/her/their entity to the performance of its obligations hereunder.

11. This Fourth Amendment may be executed in multiple counterparts, each of which so fully executed counterpart shall be deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other party to this Fourth Amendment is in the physical possession of the party seeking enforcement thereof.

12. Ordinance No. 464 and this Fourth Amendment, and any amendment or cancellation hereto shall be recorded in the Official Records of the San Bernardino County Recorder, by the City Clerk within the period required by Section 65868.5 of the Government Code.

The parties have executed this Fourth Amendment on the date and year first written above.

S-P Deerfield, LLC
A California Limited Liability Company

William J. Griffith, Manager

[Insert title]

S-P East Highlands, LLC
A California Limited Liability Company

William J. Griffith, Manager

[Insert title]

Penny Lilburn, Mayor

ATTEST:

Alondra Munoz, City Clerk

APPROVED AS TO FORM:

Maricela Marroquin, City Attorney



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Matt Bennett, Assistant Public Works Director *MM*

PREPARED BY: Jim Richardson, Public Works Manager *JR*

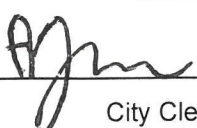
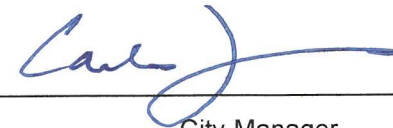
SUBJECT: Contract Renewal – 2021-01 “Tree Trimming and Arborist Service Agreement”

RECOMMENDATION: It is recommended that the City Council (1) extend the Tree Trimming and Arborist Service Agreement with West Coast Arborists, Inc. (Contractor) for one-year, and (2) approve a 15.8% increase to the contract unit prices.

FISCAL IMPACT: All work is to be paid from current budgets

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City’s website.

BACKGROUND: The City currently has a contract with the Contractor to provide tree trimming services throughout the City. The current contract amount is \$53,571.00 for on-call maintenance work based on pre-established tasks in the bid documents and unit prices from the contractor’s bid proposal. The actual amount of the annual contract will vary based on available budgets and the City’s tree trimming and arborist maintenance needs. The contract documents establish guidelines for a potential contract increase at the time of the contract renewal based on the Common Labor Cost index published in the November issue of Engineering News Record. This year the publication shows a 15.8% increase from last year and the contractor has requested this increase to offset cost increases. The services provided by the contractor have been satisfactory. The contract documents provide the City with the option of four one-year contract extensions, and this will be the third one-year contract extension.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>10</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CONSTRUCTION ECONOMICS

ENR's 20-city average cost indexes, wages and materials prices.
Historical data for ENR's 20 cities can be found at [ENR.com/economics](https://enr.com/economics)

Construction Cost Index

+2.5%

ANNUAL INFLATION RATE

NOV. 2023

1913=100	INDEX VALUE	MONTH	YEAR
CONSTRUCTION COST	13510.57	+0.1%	+2.5%
COMMON LABOR	25080.22	0.0%	+1.8%
WAGE \$/HR.	48.30	0.0%	+1.8%

The Construction Cost Index's annual escalation rose 2.5%, while the monthly component rose 0.1%.

Building Cost Index

+3.8%

ANNUAL INFLATION RATE

NOV. 2023

1913=100	INDEX VALUE	MONTH	YEAR
BUILDING COST	8268.19	+0.2%	+3.8%
SKILLED LABOR	11697.70	0.0%	+3.4%
WAGE \$/HR.	64.60	0.0%	+3.4%

The Building Cost Index was up 3.8% on an annual basis, while the monthly component rose 0.2%.

Materials Cost Index

+0.3%

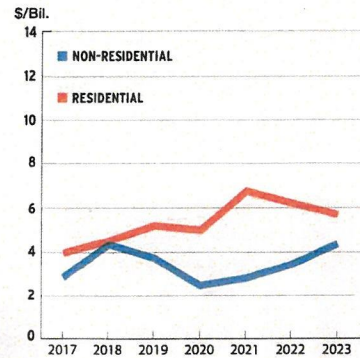
MONTHLY INFLATION RATE

NOV. 2023

1913=100	INDEX VALUE	MONTH	YEAR
MATERIALS COST	6144.21	+0.3%	+4.2%
CEMENT \$/TON	207.48	-0.2%	+20.1%
STEEL \$/CWT	99.77	+1.7%	+7.4%
LUMBER \$/MBF	1073.19	0.0%	-1.4%

The Materials Cost Index rose 0.3% this month, while the annual escalation rate increased 4.2%.

Construction starts in the Minneapolis metro area are expected to rise 4.2% in 2023, to \$10.1 billion, according to Dodge Construction Network. Dodge predicts a 27.4% increase in non-residential starts, while residential is expected to fall 8.5%. Hotel and health care starts are expected to increase, while warehouse work is predicted to drop.



SOURCE: DODGE CONSTRUCTION NETWORK

ENR's Cost Indexes by City

	CONSTRUCTION COST		BUILDING COST		COMMON LABOR		SKILLED LABOR		MATERIALS	
	NOV '23: 1967	% CHG. YEAR	NOV '23: 1967	% CHG. YEAR	NOV '23: 1967	% CHG. YEAR	NOV '23: 1967	% CHG. YEAR	NOV '23: 1967	% CHG. YEAR
ATLANTA	8214.67	-4.7	6270.06	-5.6	825.83	0.0	770.13	+1.4	1379.18	-9.8
BALTIMORE	10489.14	-6.7	7141.86	-9.1	1214.52	0.0	980.21	+1.3	1282.52	-16.9
BIRMINGHAM	8651.41	-1.7	6015.83	-2.1	978.68	0.0	868.43	+0.9	1150.72	-4.4
BOSTON	17734.42	-1.0	10191.79	-0.2	1756.25	0.0	1609.6	+2.6	1317.72	-4.3
CHICAGO	19977.56	+9.1	10047.54	+4.5	1859.31	+10.0	1536.02	+3.8	1134.35	+5.6
CINCINNATI	12627.11	+4.7	7632.82	+8.6	1077.82	0.0	953.18	+1.0	1440.31	+15.6
CLEVELAND	14483.18	+6.0	8136.68	+11.3	1095.01	0.0	972.7	0.0	1379.51	+24.6
DALLAS	7709.38	-	-	-	-	0.0	738.52	0.0	1304.7	+0.2
DENVER	9283.25	-	-	-	-	0.0	943.19	+0.4	1309.65	+18.4
DETROIT	13613.86	-	-	-	-	0.0	1104	+6.5	1101.2	+5.7
KANSAS CITY	13903.75	+4.6	8215.38	+4.6	1390.03	+3.7	1300.95	+2.6	1235.15	+6.9
LOS ANGELES	15301.44	+14.1	8585.15	+11.4	1287.67	+15.8	1193.11	+13.2	1288.96	+9.1
MINNEAPOLIS	14365.24	+1.7	8326.26	+4.3	1339.26	0.0	1371.67	+2.3	1127.86	+7.1
NEW ORLEANS	7724.8	-3.5	6332.51	-3.3	749.82	0.0	848.69	+2.5	1266.37	-7.2
NEW YORK CITY	22528.39	+2.9	11872.72	+7.5	1663.39	0.0	1547.48	+2.3	1385.31	+19.8
PHILADELPHIA	15971.73	+2.9	9327.89	+6.0	1637.07	0.0	1421.38	+1.3	1337.73	+14.0
PITTSBURGH	12924.31	+3.2	8177.45	+8.0	1178.28	0.0	1099.94	+4.7	1150.96	+12.0
ST. LOUIS	13843.97	-1.1	7869.52	-1.2	1112.34	0.0	1082.07	+1.3	1256.69	-4.1
SAN FRANCISCO	15526.28	+2.7	10778.49	+9.8	1076.13	0.0	1277.98	+17.1	1708.18	+2.5
SEATTLE	15337.56	+0.9	8754.46	+1.6	1314.48	0.0	1302.87	0.0	1507.03	+3.6

November 2023 Cost Index Report LA Region



STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Ben Booth, Senior Civil Engineer *BB*

SUBJECT: Engineering Resources of Southern California (ERSC) – Professional Services Contract Addendum No. 10

RECOMMENDATION: It is recommended that the City Council:

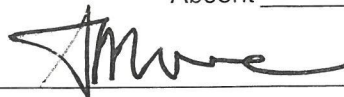
1. Approve Addendum No. 10 to Professional Services Contract with Engineering Resources of Southern California (ERSC) to reflect a change in the billing rate schedule.
2. Authorize the Mayor to sign the Addendum.

FISCAL IMPACT: The average percentage increase of the billing rate for the ERSC staff positions that are most relevant to City of Highland is 45.55%. Professional services provided by City consultants will be borne by City on City-initiated projects.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City entered into a contract with ERSC for on-going engineering services on July 12, 1994. The current billing rates, as per Addendum No. 9 to the original contract, have been in effect since November 14, 2017. ERSC has requested the City to approve a new rate schedule, which, if approved will be effective on April 9, 2024. ERSC made this request because ERSC is no longer providing plan check and inspection services on new development projects which afforded the City a discount on general engineering services.

Listed below are the existing and proposed billing rates for the ERSC staff positions that are most relevant to City of Highland. A complete list of all ERSC staff positions can be found in Exhibit "A" of Addendum No. 10.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
City Clerk		City Manager	

<u>Position</u>	<u>Existing 2017 Rate</u>	<u>Proposed 2024 Rate</u>	<u>% Increase</u>
*Senior Principal Engineer	N/A	\$230.00	N/A
Principal Engineer	\$135.00	\$215.00	59.26%
Engineer V	\$125.00	\$185.00	48.00%
Engineer III	\$110.00	\$150.00	36.36%
Engineer II	\$95.00	\$135.00	42.11%
Senior Engineering Associate	\$110.00	\$175.00	59.09%
Engineering Associate II	\$89.00	\$110.00	23.60%
Engineering Associate I	\$77.00	\$105.00	36.36%
Admin Assistant II	\$65.00	\$85.00	30.77%
Admin Assistant I	\$43.00	\$75.00	74.42%

Attachments: (1) Addendum No. 10

M:\Staff Reports\ERSC Contract\ERSC Amendment Agmt Staff Report.doc

Note:

* New Position Added in 2024 proposed rates.

**ADDENDUM NO. 10
TO PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING
SERVICES BETWEEN CITY OF HIGHLAND
AND ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA**

This addendum to the Agreement for Engineering Services is made and entered into this 9th day of April, 2024 by and between the City of Highland ("City") and Engineering Resources of Southern California ("Consultant").

Engineering Resources of Southern California entered into an agreement for engineering services with City on July 12, 1996. The agreement provides for a Billing Rate Schedule for services performed by Consultant staff. The agreement has been amended by Addenda Nos 1, 2, 3, 4, 5, 6, 7, 8, and 9 on October 10, 1995, March 25, 1997, July 14, 1998, October 10, 2000, August 10, 2003, February 14, 2006, February 27, 2007, February 26, 2008, and November 14, 2017, respectively.

This addendum alters the Agreement and Addenda No. 1, 2, 3, 4, 5, 6, 7, 8, and 9 as follows:

"That the Billing Rate Schedule be replaced by Exhibit "A" attached hereto and effective April 9, 2024."

Except as expressly modified above, the terms of the original agreement dated July 12, 1994, and all subsequent addenda shall control the respective rights and obligations of the party hereto.

Attest:

Alondra Munoz
City Clerk

Penny Lilburn
Mayor

Matt Brudin, President
Engineering Resources of Southern California

Moe Ahmadi, Vice President
Engineering Resources of Southern California



Professional Staff

President	\$285.00
Vice President.....	\$245.00
Sr. Principal Engineer*	\$230.00
Principal Engineer.....	\$215.00
Assistant Principal Engineer	\$195.00
Engineer V	\$185.00
Engineer IV	\$165.00
Engineer III	\$150.00
Engineer II	\$135.00
Engineer I	\$120.00

Engineering Staff

Principal Engineering Associate.....	\$190.00
Senior Engineering Associate	\$175.00
Engineering Associate V	\$155.00
Engineering Associate IV	\$135.00
Engineering Associate III.....	\$125.00
Engineering Associate II.....	\$110.00
Engineering Associate I.....	\$105.00
Engineering Aide II	\$60.00
Engineering Aide I	\$55.00

Survey Staff and Services

Principal Surveyor.....	\$200.00
Senior Surveyor	\$165.00
Surveyor III	\$130.00
Surveyor II	\$115.00
Surveyor I	\$100.00
2-Man Survey Crew (Std Equipment/Truck)	\$300.00
1-Man Survey Crew (Std Equipment/Truck)	\$235.00
3rd Man on Survey Crew	\$130.00

Construction Support Staff

Construction Manager.....	\$200.00
Chief Construction Inspector	\$155.00
Sr. Construction Inspector	\$145.00
Construction Inspector	\$135.00
Inspector Overtime (Hours 8-12/Saturdays)	\$185.00
Inspector Overtime (Hours 12+/Sundays)	\$220.00

Administrative Staff

Operations Manager	\$110.00
Operations Specialist.....	\$95.00
Administrative Assistant II	\$85.00
Administrative Assistant I	\$75.00

Other Direct Expenses

Vehicle Mileage	\$0.70/Mile
Subconsultant.....	Cost + 20%
Reimbursable Expenses/Charges	Cost + 15%
Forensic Analysis	Standard Rate X 2
Expert Witness	Standard Rate X 3

NOTE: All rates hereon are subject to automatic increase upon July 1st of each year. Rates will be adjusted by the percent increase in California Consumer Price Index-All Urban Consumers for the twelve-month period ending February as calculated by the California Department of Industrial Relations (CADIR) California Consumer Price Index Calculator. Prevailing Wage Rates are dictated by the CADIR. All classifications which are subject to Prevailing Wages will be adjusted when revised determinations are published by the CADIR.

Unless otherwise established by contractual agreement, payment is due and payable upon receipt. Payment is considered delinquent if not paid within 30 days of invoice date. If payment is not completed within agreed terms, Client agrees to pay a service charge on the amount past due at the rate of 1.5% per month (18% per annum).

**Erwin Fogerson will be billed at a rate of \$192.00*

March 1, 2024



STAFF REPORT TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Ben Booth, Senior Civil Engineer *BB*

PREPARED BY: Jennifer Cioffi, Project Manager

SUBJECT: Engineering Resources of Southern California (ERSC) Amendment for Professional Design Services – Sycamore Drive Storm Drain, Project sdr06002

RECOMMENDATION: It is recommended that the City Council:

1. Approve an amendment to the professional services agreement with ERSC for preparation of a hydrology report for the Sycamore Storm Drain, Project sdr06002; and
2. Authorize the City Manager to approve contract amendments up to 10% of the new revised contract amount.

FISCAL IMPACT: The proposed fee, based on actual time and material, is not-to-exceed \$60,757. The 10% contingency amount of \$6,076 will be used to cover any additional services, if needed and requested by City staff, during the course of the project. The funding source for this project is American Rescue Plan Act (ARPA) funds.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City's 5-Year Capital Improvement Program includes Project sdr06002 to construct a 54"-diameter storm drain along Bledsoe Creek located on the north side of Sycamore Drive east of Streater Drive. The project will complete the underground Bledsoe Creek storm drain system between Streater Drive and Church Street by replacing the existing open drainage ditch with 1,250 feet of underground pipes. The storm drain maintenance road will be constructed with trail fencing and also be used as a community trail. The City has acquired all the public easements necessary for construction and maintenance of the proposed drainage and trail improvements.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>17</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

On April 23, 2019, the City Council approved ERSC's design services proposal in the amount of \$32,672. The scope of service includes preparation of contract documents (plans, specifications and cost estimates), and providing technical assistance during the bid advertisement and construction phase.

On May 19, 2022, the City Council approved a budget adjustment to reallocate \$900,000 of RDA 2007 funds from this project to the 3rd/5th Street Corridor Improvement Project. By this time the design of the Sycamore Drive Storm Drain Project was substantially completed but alternative storm pipe material and other minor site improvements were necessary. HP pipe is not manufactured to a 54-inch diameter. Modifications to the design are needed for a 60-inch HP pipe. Inverts for 60-inch HP Pipe and 54-inch RCP will be included in the design as an alternative bid to determine which is more cost-effective for the City.

On October 11, 2022, the City Council approved the use of American Rescue Plan Act (ARPA) funds for seven (7) Public Works Projects including the Sycamore Drive Storm Project. In late 2022, City staff reached out to ERSC to inform them that the Sycamore Drive Storm Project was funded for construction and requested a cost proposal for completion of design.

On July 11, 2023, the City Council approved a contract amendment with ERSC in the amount of \$22,885 to finalize plans, specifications, estimate, and provide bid and construction support. The revised ERSC total contract amount was increased to \$55,557.

While completing the design, it was determined that a CEQA exemption will be required since these waters are a direct tributary of City Creek. To complete the environmental compliance documents that are needed to obtain a CEQA exemption, a drainage study for the proposed storm drain is required. The scope of services for this additional work will include review of the Tract 17263 storm drain plans for hydraulic data, preparation of WSPG hydraulic calculations consistent with the latest storm drain design, and preparation of a drainage report. Findings of the drainage study may result in design changes. ERSC provided a cost proposal for these additional services for a not-to-exceed amount of \$5,200. With this amendment, the revised total contract amount is \$60,757.

It is recommended that the amendment for additional professional design services with ERSC be approved. The bid award will be presented to the City Council no later than December 10, 2024.

Attachments: Location Map
 ERSC Proposal dated February 23, 2024

Location Map



03017.148

February 23, 2024

Carlos Zamano, P.E.
City of Highland
27215 Base Line
Highland, CA 92346

SUBJECT: SYCAMORE DRIVE STORM DRAIN, sdr06002 –PROPOSAL FOR ADDITIONAL DESIGN SERVICES

Dear Carlos:

In response to the City's request, ***Engineering Resources of Southern California, Inc. (ERSC)*** submits our proposal for additional design services to prepare a drainage report for the subject project. This report will supplement the environmental compliance documents being prepared by Julie Gilbert as part of the CEQA Exemption, Class I "Existing Facilities" Notice of Exemption.

ERSC proposes to prepare the requested drainage report by performing the following services:

- 1) Review City supplied Plans for Street Improvements and Storm Drain Improvements for Tract 17263.
 - a. Confirm flows and pipe sizes.
- 2) Re-run WSPG
 - a. Revise stations of structures for mainline and laterals
- 3) Prepare Drainage Report summarizing process, data and outcome
 - a. Report will include write -up, Appendices of Hydraulic calculations, As-Built Plans, Design Plans and any other relevant information.
- 4) Revise Hydraulic Grade Line on construction documents if necessary

ERSC will complete the services described for Tasks 1-4 above, on a time and materials basis, with a not to exceed amount of \$5,200.00. Invoicing will be in accordance with ERSC's Schedule of Hourly Billing Rates currently in effect.

We thank you for the opportunity of submitting our proposal for the continuance and completion of this project. Should there be any questions, do not hesitate to contact me.

Respectfully,



Lori J. Askew
Principal Engineer

Encl.

cc: Ben Booth, P.E.
Jennifer Cioffi, P.E.

S:\Highland, City of\03017148-Sycamore Storm Drain & Trail\Proposal



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Ben Booth, Senior Civil Engineer *BB*

PREPARED BY: Jennifer Cioffi, Project Manager

SUBJECT: Engineering Resources of Southern California Amendment for Professional Design Services - 5th Street, Greenspot Road and Orange Street Pavement Rehabilitation, Project ola23002

RECOMMENDATION: It is recommended that the City Council:

1. Approve an amendment to the professional design services agreement with ERSC to provide engineering design services that include the addition of Ward Street Alley (Victoria Avenue to Cunningham Street) and Sterling Avenue (Base Line to Pacific Street) to the project: and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

FISCAL IMPACT: The proposed fee, based on actual time and material, is not-to-exceed \$140,220. The design will be funded 100% with the City's General Capital Financing funds. The 10% contingency amount of \$14,022 will be used to cover any additional services, if needed and requested by City staff, during the course of the project.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: This project entails pavement rehabilitation of three streets: 5th Street, Greenspot Road and Orange Street (see attached Location Map). The roadway segments are the north side only of 5th Street from Lankershim Avenue to 650' west of Lankershim Avenue, 5th Street from Tippecanoe Avenue to Marilyn Avenue, Greenspot Road from Boulder Avenue to Plunge Creek Bridge, Greenspot Road from 1,000 feet east of Santa Ana River Bridge to City Limit, and Orange Street from Greenspot Road to South City Limit.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>13</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
_____ City Clerk		_____ <i>Carlos Zamano</i> City Manager	

On April 14, 2020, the City Council approved a design services proposal from ERSC for Pavement Management Program, Sector E Pavement Rehabilitation. This project included 24 street segments mostly in Sector E located south of Base Line and east of SR-210. Seven of the street segments included Greenspot Road from Blossom Way to Plunge Creek Bridge. However, on April 13, 2021, the City Council approved the removal of all construction on Greenspot Road from the Sector E Pavement Rehabilitation Project. This work was removed to allow East Valley Water District (EVWD) to complete construction of a recycled 30-inch water pipeline for the Natural Resources Center. With EVWD's recycled water pipeline project completed on Greenspot Road between Boulder Avenue and Weaver Street, the City's pavement rehabilitation on Greenspot Road between Boulder Avenue and Plunge Creek Bridge can proceed.

On November 14, 2023, the City Council approved a design services proposal in the amount of \$110,335 from ERSC to provide construction drawings, specifications and cost estimates for bidding purposes for 5th Street, Greenspot Road and Orange Street. ERSC reviewed and revised the limits of the pavement rehabilitation on Greenspot Road from Boulder Avenue to Weaver Street based on the work already done by EVWD to protect the new pavement in place and only provide treatment of the pavement that is in poor condition that remains to be done. The scope of services also includes project management and coordination, existing utility research and site review, preparation and inspection of a Storm Water Pollution Prevention Plan (SWPPP), bidding assistance and construction support services.

Staff has made the determination to include additional pavement rehabilitation and preventative maintenance work for Ward Street Alley (Victoria Avenue to Cunningham Street) and Sterling Avenue (Base Line to Pacific Street) in the current contract. Burrtec is having difficulty with refuse collection on Ward Street Alley. Due to deterioration of pavement condition of Sterling Avenue from Base Line to Pacific Street, the preventative maintenance work needs to be moved up in the schedule. As requested by staff, ERSC provided an engineering services proposal for the addition of Ward Street Alley and Sterling Avenue to the project. The scope of services includes project management and coordination, a topographic survey of the Ward Street Alley, existing utility research and site review, preparation of construction plans, specifications and estimates, bidding assistance, and construction support services.

Staff reviewed and negotiated the proposed fee of \$29,885 and found ERSC's fee proposal reasonable. Therefore, staff recommends City Council approve the amendment to ERSC's professional design services agreement bringing the total contract amount to \$140,220.

Attachment: Location Map
ERSC Proposal



LOCATION MAP



February 16, 2024

Revised February 23, 2024

Mr. Carlos Zamano, P.E.
Public Works Director/City Engineer
City of Highland
27215 Baseline
Highland, CA 92346

SUBJECT: 5th Street, Greenspot Road and Orange Street Pavement Rehabilitation Project No. ola23002 – Additional Design Services

Dear Mr. Zamano;

In response to the City's email request for additional services dated January 30, 2024, ***Engineering Resources of Southern California, Inc. (ERSC)*** is pleased to present our proposal to provide additional professional engineering services related to 5th Street, Greenspot Road and Orange Street Pavement Rehabilitation Project No. ola23002 (Project). The City requested to have two additional street segments added to the existing Project. These street segments are Ward Street Alley (Victoria Avenue to Cunningham Street) and Sterling Avenue (Baseline Street to Pacific Street).

A. PROJECT REVIEW / UNDERSTANDING AND PLAN TO ACCOMPLISH

It is understood that the two previously mentioned street segments will be added to the existing set of plans, currently in review at the City at a completion submittal of 65%. The City desires to have Ward Street Alley improved with full depth pavement rehabilitation and the ribbon gutter that is located in the center of the alley will be reconstructed. Sterling Avenue will be improved with a Cape Seal process.

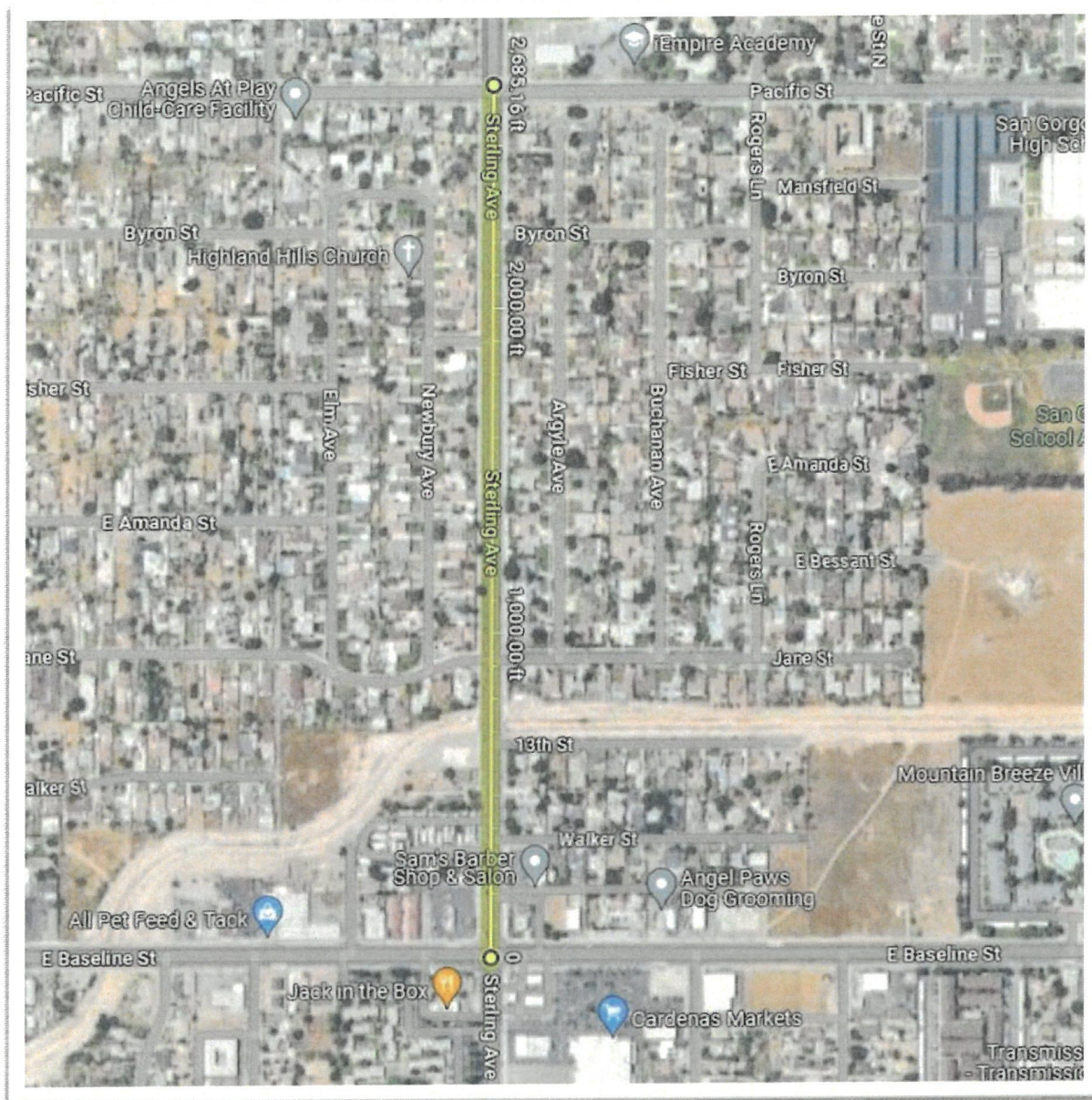
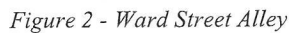


Figure 1 – Sterling Avenue



In general, ERSC's proposed services will include obtaining necessary survey, preparation of plans, specifications, quantity and cost estimates, suitable for approval by the City for construction of the proposed pavement rehabilitation procedures. ERSC services will also include Project Management and Coordination, assistance in bidding, limited construction services which will include attendance at the preconstruction meeting, answering questions during the construction phase, preparation of record plans, and other meetings specific to the project.

Services to be provided are as follows:

- It is intended that the plans generated by these additional services will be submitted with the existing set of plans in future submittals to the City. ERSC will update the project schedule with inclusion in these plan

into the overall timeline. Staffing personnel will remain basically the same as for the prior project to keep uniformity of the plan preparation.

2. **Topographic Survey** – It was indicated in the email that survey is not needed for the Sterling Avenue segment. Ward Street Alley will require full topographic survey. Cross-sections at 25-foot intervals will be obtained in addition to all surface utilities and topographic elements. Existing elevations for join points at garages, patios, door thresholds, etc. will be obtained to provide information to use in the alley design process.

3. **Utility Research** – ERSC will perform utility research by obtaining all utility information within the new street segment project limits. All utility notices will include a vicinity map and will be prepared on City letterhead for delivery to the City for the City Engineer's signature and mailing. Correspondence will be documented and filed in the project files. Record maps will be used to show horizontal locations of all utilities on the plans.

ERSC will provide further field investigations to locate, identify, verify locations, and determine the status of existing utilities. In addition, our team will obtain and review all applicable base map plans, atlas maps, substructure maps, specifications, reports, and record data for all existing utilities, agencies, and companies involved in the project area. All utility research shall be incorporated into the plan and applicable details as part of a comprehensive construction plan. Subsequent notifications will be made to utility companies if necessary.

4. **Site Review** - ERSC staff will conduct a thorough inspection of the two new street segments to further review pavement conditions. Inspection will include notation of issues and deficiencies observed with their locations. ERSC will discuss with the City the site conditions and recommended pavement rehabilitation outside of the recommended method. Full depth dig-outs if deemed necessary, will be marked with paint for incorporation into the plans. It is assumed that if damaged sidewalk, curb and gutter is required to be removed and replaced, these areas will encompass only small portions and will be identified on the plans as remove and replace with "join existing" elevations. These will also be identified in the field with paint marking.

Following site inspection, if needed ERSC's project manager will then schedule a meeting to consult and seek City concurrence of repair, replacement and installations thought appropriate per City criteria. ERSC will also conduct a final site review prior to submittal of the 100% plans to ensure that the plans have addressed and incorporated all previously discussed items.

5. **Geotechnical Analysis** – No geotechnical analysis is proposed for these additional segments to the Project.

6. **Prepare Plans, Specifications & Estimates** - ERSC will proceed with final design and preparation of the documents required for bidding and construction.

Sterling Avenue

Plan only for the Sterling Avenue segment will be prepared with layout of the street having its own sheet utilizing 11" x 17" size sheets with a scale of 1" = 50'.

The Plan will be prepared in Autocad utilizing Geolocation with Google Maps imagery as the plan background. The Pavement Rehabilitation Plan will be prepared identifying the appropriate pavement rehabilitation method(s) as identified in the request of additional services by the City. Street areas will be obtained from the plans and will be utilized to determine quantities for the rehabilitation estimates. Pavement rehabilitation will be defined by type of work that is, removals, Cape Seal, aggregate base, asphaltic concrete placement, and any other materials used.

Displayed and also labeled and quantified will be existing traffic loops for removal and replacement. *Striping, marking and signage for this segment will be incorporated into the street rehabilitation plans and will conform to current Caltrans/(CA)MUTCD standards.*

The additional services email requested ERSC to include in the Sterling Avenue improvements the incorporation of a bikeway on each side of the road. The General Plan identifies Sterling Avenue as a Major Highway which has an ultimate right of way of 104-feet. The Typical Section below, which is taken from the Circulation Element of the General Plan, identifies an 8-foot bike lane on each side of the section. Current right of way of Sterling Avenue within this segment appears to be minimally 50 - feet on each side of the centerline. The Circulation Element also identifies Sterling Avenue on [*Figure 3-5 Bikeways*](#) with a Class III Bike Route which are usually a "share the road" type facility. ERSC will discuss with the City the desired type of bikeway to be installed along this segment of street prior to placing any striping or signage. The City has also requested bike traffic loops be installed at Sterling Avenue's intersection of Baseline Street and Pacific Street where current traffic signals exist. The new loops will be referenced on the Pavement Rehabilitation Plans. Once Bikeway type is determined striping/markings and required signage will also be incorporated into the striping plans.

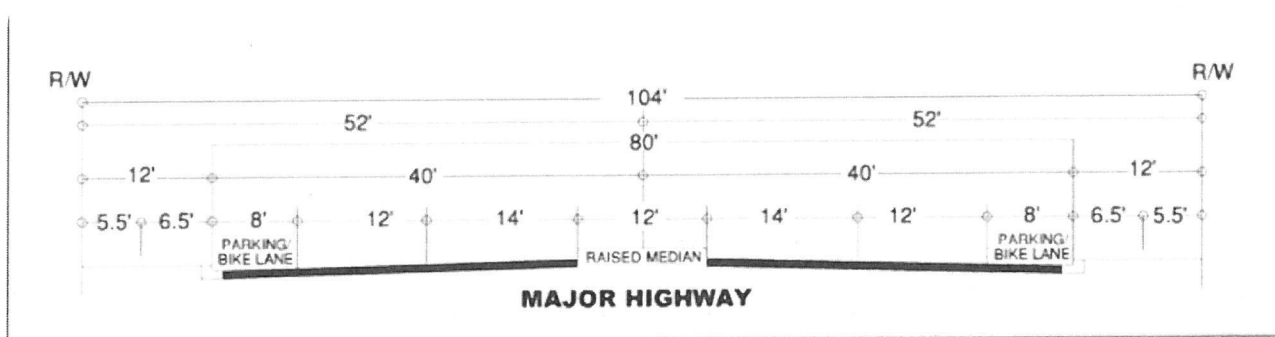


Figure 3- Sterling Avenue Classification

Ward Street Alley

Ward Street Alley will be prepared with plan and profile on 24" x 36" sheets at 1" = 40' or larger scale for clarity. Survey obtained in a prior task will be utilized to generate a basemap. One-foot contours will depict current conditions. Right of way, edge of pavement, back of sidewalk at 5th Street and Cunningham Street will be identified in addition to utility information obtained through the Utility Research process.

The Profile view will show profiles for existing and proposed centerline of ribbon gutter and edge of pavement. Section views at 50-foot intervals may be included for information purposes.

New bid items generated from the additional services will be added to the existing specification document including the Bid Schedule and Technical Provisions.

Plans, specifications and estimates will be prepared for the new street segments and submitted for review at 95% and 100% completion stages. ERSC will review project streets with City staff prior to submission of 100% submittal to ensure plans have adequately addressed issues.

7. **Bidding Assistance** – ERSC will include these new street segments in the bid period assistance which will consist of assisting the City in placement of advertisements in plan rooms and/or trade journals, with pdf copies, responding to questions during the bid period and preparation of addenda as required (no charge if due to omissions or conflicts in design).

8. **Construction Support Phase** – ERSC will include these new segments in their assistance to the City in the construction stage which will include preparation of agenda and attendance at a preconstruction meeting and issue a summary of meeting minutes to all attendees.

During the construction period ERSC's Staff will be available to review and respond to Contractor's Requests for Information (RFI), review any change orders (CO), and provide clarification of design intent when necessary. ERSC will also assist in the preparation of addenda and any plan revision due to construction changes. *It is not intended for this phase to include Construction Management services.*

Within thirty (30) days following the completion and acceptance of the Project, ERSC will furnish a complete set of As-Builts on Bond paper to the City. Revisions will be solely based upon as-built information provided to the City and ERSC by the City's Construction Manager and the Contractor. Upon approval of bond copy of plans by the City, ERSC will plot the As-Builts on Mylar for submittal to the City for their records.

9. **Storm Water Pollution Prevention Plan** – It is not anticipated that a SWPPP will be required for these additional segments, thus none will be prepared.

C. QUALITY CONTROL MEASURES - No Change

D. PROJECT TEAM – No Change

E. PERSONNEL RESOURCE ALLOCATION AND FEE

Accompanying this proposal is a spread sheet displaying the personnel resources necessary to complete the additional services including titles, hourly rates to be used and total estimated fee separated per project. It is therefore proposed that the work outlined in this proposal will be completed for the amount:
Not to Exceed \$29,885.00

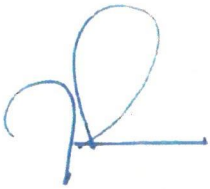
Project Exclusions – Environmental Reports, SWPPP, WQMP, Traffic Control Plans, Outreach and Communications with Residents on Ward Street Alley.

F. PROJECT SCHEDULE

Will be presented once the additional scope of services has been approved by the City.

We thank you for the opportunity to provide services to the City. Should you have any questions concerning the content of this proposal, please contact the undersigned or Lori Askew at 909-890-1255, ext. 110 or laskew@erscinc.com.

Respectfully,



John M. Brudin, P.E.
President



Lori J. Askew
Principal Engineer

enc.

FEE SCHEDULE

City of Highland

Professional Engineering Services for 5th Street, Greenspot Road and Orange Street Pavement Improvement Projects (ola23002) - **Additional Services 2.16.2024 ; rev'd 2.23.2024**

TASK NO.	DESCRIPTION	Principal in Charge President Matt Brudin, PE, QSD	Project Manager - Principal Engineer Lori Askew	Project Engineer, Engineer IV Trent Brudi, PE, QSD	Project Engineer, Engineer II Katherine Hernandez	Design Engineer, Engineering Associate III Jazz Goodie	2-Man Survey Crew	Senior Engineering Associate Craig Brudin	ERSC SUBTOTAL	SUBCONSULTANT SUBTOTAL	TOTAL
		\$285	\$215	\$165	\$135	\$125	\$300	\$175			
Task 1	Meetings & Coordination										
	Sterling Avenue & Ward Street Alley	-	6	-	4				\$ 1,830.00	\$ -	\$ 1,830.00
	SUBTOTAL	\$ -	\$ 1,290.00	\$ -	\$ 540.00	\$ -	\$ -	\$ -	\$ 1,830.00	\$ -	\$ 1,830.00
Task 2	Topographic Survey										
	Ward Street Alley		-	-	8	-	8	16	\$ 6,280.00	\$ -	\$ 6,280.00
	SUBTOTAL	\$ -	\$ -	\$ -	\$ 1,080.00	\$ -	\$ 2,400.00	\$ 2,800.00	\$ 6,280.00	\$ -	\$ 6,280.00
Task 3	Utility Research										
	Sterling Avenue & Ward Street Alley		1	-		4			\$ 715.00		\$ 715.00
	SUBTOTAL	\$ -	\$ 215.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 715.00		\$ 715.00
Task 4	Site Review @ 65% and 100%										
	Sterling Avenue & Ward Street Alley		4	-	4	4			\$ 1,900.00	\$ -	\$ 1,900.00
	SUBTOTAL	\$ -	\$ 860.00	\$ -	\$ 540.00	\$ 500.00	\$ -	\$ -	\$ 1,900.00	\$ -	\$ 1,900.00
Task 5	Geotechnical Analysis										
	Not Applicable	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 6	Prepare Plans, Specifications & Estimates										
	Sterling Avenue & Ward Street Alley - Pavement Rehabilitation Plans	2	4	-	24	40			\$ 9,670.00	\$ -	\$ 9,670.00
	Sterling Avenue & Ward Street Alley - Signing and Striping Plans	1	1		4	6			\$ 1,790.00		\$ 1,790.00
	Sterling Avenue Bikeway Design	1	4		8	12			\$ 3,725.00		\$ 3,725.00
	SUBTOTAL	\$ 1,140.00	\$ 1,935.00	\$ -	\$ 4,860.00	\$ 7,250.00	\$ -	\$ -	\$ 15,185.00	\$ -	\$ 15,185.00
Task 7	Bidding Assistance										
	Sterling Avenue & Ward Street Alley	1	2	-	4	2			\$ 1,505.00	\$ -	\$ 1,505.00
	SUBTOTAL	\$ 285.00	\$ 430.00	\$ -	\$ 540.00	\$ 250.00	\$ -	\$ -	\$ 1,505.00	\$ -	\$ 1,505.00
Task 8	Construction Support Phase										
	Sterling Avenue & Ward Street Alley	2	4	-	4	4			\$ 2,470.00	\$ -	\$ 2,470.00
	SUBTOTAL	\$ 570.00	\$ 860.00	\$ -	\$ 540.00	\$ 500.00	\$ -	\$ -	\$ 2,470.00	\$ -	\$ 2,470.00
Task 9	SWPPP										
	Not Applicable	0	0	-					\$ -		\$ -
	Not Applicable			-					\$ -		\$ -
	Not Applicable								\$ -	\$ -	\$ -
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
	Reimbursable Expenses (Repro, Plotting, Shipping, Mailing and Mileage)								\$ -		\$ -
	TOTALS								\$ 29,885.00	\$ -	\$ 29,885.00
PROJECT TOTAL/NOT - TO - EXCEED											\$ 29,885.00



STAFF REPORT

TO THE CITY COUNCIL

MEETING DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Matt Bennett, Assistant Public Works Director

SUBJECT: Public Improvement Reimbursement Agreement between City of Highland and CHIPT Highland210, LP for two street lights on Central Avenue between 3rd Street and 5th Street.

(SB 1439 Campaign Contributions and Conflicts of Interest - Government Code Section 84308 is applicable)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Public Improvement Reimbursement Agreement between City of Highland and CHIPT Highland210, LP for street light improvements on Central Avenue between 3rd Street and 5th Street. The Public Improvement Reimbursement Agreement is subject to review and approval by the City Attorney
- 2) Authorize the Mayor to sign the Public Improvement Reimbursement Agreement

FISCAL IMPACT: The total project cost for design, construction and construction engineering is estimated to be \$17,400 for the two street lights to be constructed by the 3rd Street and 5th Street Corridor Improvements (CIP # STR18001) at the northeast corner of Central Avenue and 3rd Street will be funded entirely by CHIPT Highland210, LP as per the terms of the Reimbursement Agreement.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>14</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

BACKGROUND: CHIPT Highland210, LP the owner of the parcels APN 1192-631-15 and 1192-631-01 ("Subject Property") located between 3rd Street and 5th Street along the east side of Central Avenue, intends to construct warehouse buildings on the property. As approved by Planning Commission on Dec. 20th, 2022, this development project was conditioned to construct frontage street improvements including the (2) street lights on Central Avenue. The City's CIP STR18001 is currently under construction and will construct the two street lights along this property's frontage to avoid cutting into the pavement in the future.

The Public Improvement Reimbursement Agreement will be reviewed and approved by the City Attorney. CHIPT Highland210, LP has agreed to the Reimbursement Agreement.

Attachments:

1. Vicinity Map



VICINITY MAP

PUBLIC IMPROVEMENT REIMBURSEMENT AGREEMENT BETWEEN CITY OF HIGHLAND AND CHIPT HIGHLAND210, LP
FOR TWO STREET LIGHTS ON CENTRAL AVENUE BETWEEN 3RD STREET AND 5TH STREET





STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>15</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 9, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>16</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 _____ City Clerk		 _____ City Manager	