

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez-Cordova

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session regarding one case and there was no reportable action taken.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Chris Nielsen and Jane Bouch representing the Highland Chamber of Commerce spoke regarding upcoming events.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilmember Chavez-Cordova being absent.

1. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes - September 10, 2024 Joint Regular City Council & Special Housing Authority Meeting

Approved the Minutes as submitted.

3. Minutes - September 12, 2024 City Council Special Meeting

Approved the Minutes as submitted.

4. Warrant Register

Approved Warrant Register No. 770 for October 8, 2024, in the amount of \$2,172,775.33 and Payroll of \$239,768.62.

5. Treasurer's Report for August 2024

Received and filed Treasurer's Report for August 2024.

6. Claim Consideration - Linda Benjamin

Rejected claim.

7. Declare Three (3) Seats Vacant on the Historic and Cultural Preservation Board

- 1) Declared three (3) seats vacant on the Historic and Cultural Preservation Board; and
- 2) Directed the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.

8. Selection of an Event Date and Budget for the 27th Annual Citrus Harvest Festival

- 1) Selected March 29, 2025 as the Event Date for the Citrus Harvest Festival, with a Rain Date of April 5, 2025; and
- 2) Adopted the budget.

9. Resolution No. 2024-045, a Resolution of the City Council of the City of Highland California Reaffirming and Extending Proclamation of a Local Emergency in the City of Highland as a Result of the Line Fire

Adopted Resolution No. 2024-045, extending the Prolamation of a Local Emergency in the City of Highland because of the Line Fire.

RESOLUTION NO. 2024-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, PROCLAIMING THE CONTINUED EXISTENCE OF A LOCAL
EMERGENCY AS A RESULT OF THE LINE FIRE

10. Proposed City of Highland Community Development Block Grant (CDBG) Applications for Fiscal Year 2025/2026 Including One for Enhanced Code Enforcement and One for Pavement Rehabilitation and Ancillary Work on Two Streets: Sparks Street between Victoria Avenue and Cunningham Street and 11th Street between Los Feliz Drive and Victoria Avenue

- 1) Approved the city's application for Enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Enforcement Officer, Administrative Assistant, and Community Development Director; and
- 2) Approved the city's application to construct pavement rehabilitation and ancillary work on Sparks Street and Victoria Avenue within the CDBG Low-Moderate Income eligible block area boundaries.

CITY COUNCIL PUBLIC HEARING

11. General Plan Amendment (GPA 24-001) and Zone Change (ZC 24-001) from Low Density/Single-Family Residential (LD/R-1) to Planned Development (PD); Conditional Use Permit (CUP 23-010) for the Development of a 79-unit Small Lot Single-Family Community; Design Review Application (DRA 24-003) for the Related Site Plan, Building Elevations, Landscaping, and Grading Plan; Tentative Tract Map No. 20693 (TTM 24-001) to Subdivide Three (3) Parcels Into 79 Single-Family Lots and Common Areas; Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (EVN 24-002) for the Adoption of Mitigation Measures for Potential Impacts

Mayor Lilburn stated she would abstain from this item due to a conflict of interest; her property is in proximity to the project. She asked Mayor Pro Tem McCallon to open the public hearing.

Mayor Pro Tem McCallon opened the public hearing for the General Plan Amendment and Zone Change.

Assistant Planner Martinez stated this project entails a new gated residential community situated on the east side of Central Avenue, approximately 400 feet south of Base Line. The development will consist of a small lot subdivision featuring 79 detached single-family homes, complemented by private recreational amenities. Spanning roughly eight acres, the site currently hosts a single-family home constructed in the 1950s and is surrounded by vacant land.

Access to the project will be provided via a single vehicle and pedestrian entry point on Central Avenue, alongside a secondary emergency access route further south on Central Avenue. Although the site is adjacent to Bruce Street and Crest Street, there will be no access points at these locations. The project will incorporate a six-foot perimeter block wall, complete with wrought iron gates and decorative entry features.

The recreational facilities will include two tot lots, shaded turf areas, an overhead trellis with seating, a barbecue island, and benches. The recreational area, along with the water quality basin, front yards, and parkways along Central Avenue and the interior streets, will be private and fully maintained by a future Homeowners Association (HOA). Individual homeowners will be responsible for the upkeep of their respective interior side and rear yards. Given the narrow lot widths, parking has been thoroughly analyzed to ensure adequate parking spots in the recreational area and on-street parking on one side of the interior streets.

All homes within the subdivision will be two stories tall to achieve the desired scale for the detached residences on smaller lots. There will be three plan options available, each with three distinct architectural styles. The current zoning classification for the site is Residential 1 (R1), which allows for a maximum density of six units per acre. To accommodate the proposed density of 9.3 units per acre, the applicant is seeking a zone change and a General Plan Amendment to a Planned Development Designation (PD). This designation allows for customized development standards and density, provided they are harmonious with the surrounding neighborhoods, which include single-family homes to the west and south and multifamily units to the east of Jeffrey Senior Court Apartments.

Applicant Peter Carlson, representing Strategic Land Solutions, thanked staff, Planning Commission, and City Council for this opportunity and any recommendations they have made.

Councilmember Timmer stated he reviewed the minutes from the Planning Commission meeting, where there was discussion regarding the recreational area and materials to be utilized. He inquired about the final decisions concerning the materials that will be implemented.

Applicant Carlson stated the Planning Commission provided valuable feedback and acknowledged further design is necessary. The play areas for children will be distinct from those for older kids, yet they will remain accessible to all. The design will incorporate grass, turf, hard surfaces for bicycles, and other specialized materials. These selections aim to ensure safety and maintain good hygiene. The materials will be reviewed by our landscape architect.

Councilmember Timmer questioned the detention basin. The project is fairly level, and need to consider the potential overflow of the detention basin and the path the water will take.

Assistant Public Works Director Bennett explained, overflow from the basin will flow southward toward Crest Street. This area features a discharge point and is designed to handle a 100-year capacity. The basin is engineered to manage this capacity and will release water into Crest Street via an under-drain, directed towards the west. If the system exceeds the 100-year capacity, excess water will drain onto the roadway at Crest Street, flowing westward toward Cunningham Street. There is a drainage system in place specifically designed for the 100-year flow that connects to this system. However, during overflow conditions, water will spill onto the roadway. Portions of this roadway will be constructed to accommodate the westerly flow, with plans to build the curb and gutter on the north side adjacent to the basin.

Mayor Pro Tem McCallon stated he has concerns about the recreational park being in front of the entrance.

Applicant Carlson explained there were two reasons for the park's position: (1) not to have vehicles drive into the community and their headlights intrude onto living space and (2) for aesthetics, a green space and an entry amenity. This original concept originated during the Design Review process. It felt like the right location given the circulation within the community and for aesthetic purposes.

Mayor Pro Tem McCallon stated the external wall should be eight feet high all the way around instead of six feet, as this is essential for security reasons. With a six-foot wall, bystanders could look over it easily.

Applicant Carlson stated the developer can accommodate the request, the original six-foot design was proposed per city code, but if it is City Council's pleasure to increase it to eight feet, they can make the revision.

Mayor Pro Tem McCallon reiterated the eight-foot wall is necessary because if the community is an (HOA), all the houses that back up to the neighboring commercial areas are going to want to put additional fencing. Multiple requests to the HOA would be a mess, this revision prevents it from happening.

Councilmember Timmer stated additional concerns with the project. High density is a concern, but acknowledges it is requirements dictated by State law. Another concern is parking availability. While parking complies with the code, a lot of the units are four-bedroom units which can potentially generate a couple of vehicles per household, especially because some residents utilize their garages as storage. With limited parking and only one side of the street available for parking, this can become a problem. In addition, he stated he has always favored projects that have a variety, and this project only has two-story homes, he would like to see some single story so there is a balance. Given the size of the lots, he acknowledges it can present a challenge. Most of the projects that were approved in the past had a special assessment in a Community Facilities District (CFD) for police and fire resources. It would be beneficial for the City Council to discuss adding to the conditions a special tax for police and fire. The reason for proposing this is typically, high density projects require more public safety response calls.

Mayor Pro Tem McCallon responded that those topics can be further discussed after the public hearing is closed.

Applicant Carlson stated he wanted to respond to Councilmember Timmer's concerns. The project is a conventional designed single-family detached subdivision, and each house has a two-car garage, full length driveway that parks two vehicles. There is parking on one side of the street and nine parking spaces adjacent to the park. The developer completely understands the concern about parking and characterizes the project as medium density not high density. The goal is to provide a housing type within the city that allows for homeownership of a detached house on a smaller lot more attainable. It caters to individuals transitioning from attached, higher density living, to very low-density options. The detached setting will have a complete two-car garage, a two-car driveway, and a park, along with all the amenities associated with living in a detached neighborhood. This design positions us right in the middle of the density spectrum.

Mayor Pro Tem McCallon asked about street parking regulations, would there be signage indicating no parking on one side of the street or would it be a red painted curb for fire?

Applicant Carlson confirmed the curb on one side of the street will be painted red.

Mayor Pro Tem McCallon asked if there were any further questions. He had no speaker slips. Seeing no further questions, he closed the public hearing and brought it back to City Council for discussion.

Councilmember Timmer requested staff create a condition tonight or delay the project for 30 days to come up with language to address the special fees for police and fire. An inflationary clause would need to be included as well.

City Attorney Marroquin suggested a condition could be added tonight that says prior to the issuance of a Certificate of Occupancy, or if City Council wants an earlier trigger, the developer shall establish a funding mechanism acceptable to the city. It would be for the extra amount of services that are specific to that project that would be added to the CFD. Another option is to continue the item for further discussion on the proposed condition.

City Attorney Marroquin asked to reopen the public hearing.

Mayor Pro Tem McCallon reopened the public hearing.

Applicant Carlson mentioned the language is acceptable; however, the main concern lies in how to calculate the additional fee. If the city can provide some direction on how to calculate.

City Attorney Marroquin indicated establishing those parameters tonight would not be feasible. She acknowledges that sometimes for CFDs you have those studies done ahead of time. None of those studies have been completed.

Applicant Carlson responded that he understood, and they preferred not to continue the item. The question is how would the calculation be made?

Public Works Director/City Engineer Duran Jr. stated a typical way to get funding is through a public safety CFD, and to the developers point, there are studies to establish the rates. A CFD would be an appropriate way to go about it.

Applicant Carlson stated this will be acceptable and given this has been done for past projects there would be a reference on how to go about it.

Public Works Director/City Engineer Duran Jr. stated it is similar to a landscape CFD but with a different service.

Mayor Pro Tem McCallon stated the direction to staff would be there has to be a CPI or a similar escalation in there, it cannot be fixed. He closed the public hearing and brought it back to City Council for further discussion and action.

City Attorney Marroquin questioned if the City Council wants to incorporate the tot lots and the Planning Commission's recommendations on the re-design that will go to staff for later review?

Community Development Director Mainez responded a condition does have to be made; those are good directives in the Minutes.

City Attorney Marroquin responded that her concern was to make sure the City Council's directive includes the Planning Commission's recommendation, so it is part of the approval of the project.

Mayor Pro Tem McCallon asked, did the Planning Commission include the wall height in their conditions?

Community Development Director Mainez stated he is reviewing the Highland Municipal Code for potential flexibility. The code was updated a few years ago, and previously utilized the six-foot standard. Increasing this to eight feet would necessitate a variance and is uncertain if it can be substantiated on flat property. The code is very clear, it is six feet.

Mayor Pro Tem asked if it has to be a Condition of Approval?

Community Development Director Mainez responded it would be a variance. Unfortunately, a variance could not be approved at tonight's meeting. It is suggested that the six-foot wall is kept because that would be consistent with the code. There are exceptions when there is an environmental study, but that applies to commercial properties. The code does not allow flexibility in residential areas.

Councilmember Timmer stated it is adjacent to a commercial project.

Community Development Director Mainez responded potentially on the north side along the commercial corridor, there might be potential findings to support the additional height on the northern side, but along the residential areas it is going to have to be six feet.

Mayor Pro Tem responded to vote in favor of the project, the wall needs to be constructed to eight feet.

Community Development Director Mainez stated the code allows the director to make minor adjustments after a certain percentage but that is not two feet. The item would have to be tabled to further explore some design and look at it in more detail and look at some of the findings. It would be brought back for consideration.

City Attorney Marroquin stated it cannot be possible to take just one part of the project out, it must be a full approval. It is a General Plan amendment that requires a 3-0 vote, which would include Mayor Pro Tem McCallon's vote. The best course of action would be to continue the item and allow staff to look into the wall issue to see whether a variance or some other mechanism is available to get an eight-foot wall.

Community Development Director Mainez stated the developer on the record stated they would commit to the eight-foot wall height. In looking at the code, it does cap it off at six feet. Findings would have to be developed to support the additional height unfortunately.

City Attorney Marroquin added it would have to go back to the Planning Commission because it is a variance. With a variance, you are changing the project from what was considered by the Planning Commission, making it a different kind of entitlement that is being added.

Mayor Pro Tem McCallon reopened the public hearing.

Applicant Carlson stated they have a PD Application. And in the PD Application, they have the ability to deviate from some development standards. If the standards were to be change verbally at this meeting to an eight-foot perimeter wall, that would be part of the PD Application and would not require a variance.

Councilmember Timmer stated he remembered in the past there were discussions where eight-foot walls were approved but does not recall the process.

Community Development Director Mainez responded that a lot of minor variances have been granted for these things. The code does allow the height up to ten feet in some cases when you are contiguous to an industrial area or commercial. There are provisions that allow flexibility, so you do not have to do a variance, but it is clear when it comes to our residents, the intention is, you do not want to block them in. The six-foot height was established unless there was a study to convince the city that a variance is needed to protect the resident from noise or light.

Mayor Pro Tem McCallon announced there will be a short ten-minute recess.

Following the 10-minute recess, Community Development Director Mainez announced after examining Chapter 16.12 of the Highland Municipal Code Special Districts, related to Planned Development Districts, the mechanism selected tonight is a Conditional Use Permit to codify the standards. Through this you can set forth the standards for heights of walls and allow for the eight-foot wall this evening.

Mayor Pro Tem McCallon asked how is it codified?

Community Development Director Mainez responded that a condition can be added to require the boundary walls be a minimum of eight feet high.

City Attorney Marroquin stated for the record, the conditions added are: 1) prior to issuance of a Certificate of Occupancy the developer shall establish a funding mechanism acceptable to the city for additional Public Safety Services (police and fire) caused by the project and the CFD must include an escalator, 2) the boundary wall shall be eight feet in height, and 3) the requirements that pertain to the tot lots based on the Planning Commission's directives.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Timmer, to:

- 1) Adopt Resolution No. 2024-046, approving a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (ENV 24-002), and direct staff to file a Notice of Determination with the San Bernardino County Clerk of the Board of Supervisors;
- 2) Adopt Resolution No. 2024-047, approving General Plan Amendment (GPA 24-001) to change the land use designation of the site from Low Density (LD) Residential to Planned Development (PD);
- 3) Introduce Ordinance No. 466, approving Zone Change (ZC 24-001), changing the zoning designation of the site from Single-family (R-1) Residential to Planned Development (PD);
- 4) Adopt Resolution No. 2024-048, approving Conditional Use Permit (CUP 23-010) for a 79-unit single-family Planned Development and related improvements, subject to the Conditions of Approval and Findings of Facts;
- 5) Adopt Resolution No. 2024-049, approving Design Review Application (DRA 24-003) for the Site Plan, Building Elevations, Conceptual Grading Plan, and Conceptual Landscape Plan for the residential development, subject to the Conditions of Approval, Design Directives, and Findings of Fact; and

- 6) Adopt Resolution No. 2024-050, approving Tentative Tract Map No. 20693 (TTM 24-001) for the subdivision of three (3) parcels into 79 single-family lots and common areas, subject to Conditions of Approval and Findings of Fact. Motion carried, 3-0, (with proposed modifications) with Mayor Lilburn abstaining and Councilmember Chavez-Cordova being absent.

RESOLUTION NO. 2024-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (ENV 24-003) AND MITIGATION MONITORING AND REPORTING PROGRAM (MMRP) TO PERMIT THE DEVELOPMENT OF 79 SINGLE-FAMILY LOTS WITH COMMON AREAS ON APPROXIMATELY 8.3 ACRES LOCATED ON WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE PERTAINING TO GENERAL PLAN AMENDMENT (GPA 24-001) AND ZONE CHANGE (ZC 24-001), CONDITIONAL USE PERMIT (CUP 23-010), DESIGN REVIEW APPLICATION (DRA 24-003), AND TENTATIVE TRACT MAP NO. 20693 (TTM 24-001). (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47).

RESOLUTION NO. 2024-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, GENERAL PLAN AMANDMENT (GPA 24-001) TO CHANGE THE LAND USE OF THREE (3) SUBJECT PARCELS FROM LOW DENSITY (LD) RESIDENTIAL TO PLANNED DEVELOPMENT (PD) FOR A DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS ON A 8.3 ACRE SITE LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPOXIMATELY 400 FEET SOUTH OF BASE LINE. (ASSESSOR'S PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

RESOLUTION NO. 2024-048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT (CUP 23-010) FOR A PLANNED RESIDENTIAL DEVELOPMENT CONSISTING OF 79 DETACHED SINGLE-FAMILY LOTS AND COMMON AREAS ON AN 8.3 ACRE SITE LOCATED WEST OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE WITH RELATED ENTITLEMENTS INCLUDING DESIGN REVIEW APPLICATION (DRA 24-003), TENTATIVE PARCEL MAP NO. 20693 (TPM 24-001), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001). (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

RESOLUTION NO. 2024-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING DESIGN REVIEW APPLICATION (DRA 24-003) FOR THE SITE PLAN, ROUGH GRADING PLAN, AND CONCEPTUAL LANDSCAPE PLAN PERTAINING TO THE DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE. RELATED ENTITLEMENTS INCLUDE CONDITIONAL USE PERMIT (CUP 23-010), TENTATIVE TRACT MAP NO. 20693 (TTM 24-001), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001)

RESOLUTION NO. 2024-050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING TENTATIVE TRACT MAP NO. 20693 (TTM 24-001) TO SUBDIVIDE THREE (3) PARCELS INTO 79 SINGLE-FAMILY PARCELS IN ASSOCIATION WITH CONDITONAL USE PERMIT (CUP 23-010), DESIGN REVIEW APPLICATION (DRA 24-003), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001) TO DEVELOP 79-UNIT SMALL LOT SINGLE-FAMILY LOTS WITH COMMON AREAS LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

City Clerk Muñoz introduced Ordinance No. 466

ORDINANCE NO. 466

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING ZONE CHANGE (ZC 24-001) TO CHANGE THE ZONING DESIGNATION OF THREE (3) PARCELS FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO PLANNED DEVELOPMENT (PD) RELATED TO A DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS ON AN 8.3 ACRE SITE LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

Which title was read.

CITY COUNCIL LEGISLATIVE

12. Rejection of Bids - Bid No. 2024-05, "Bledsoe Creek Storm Drain (Line "A") and Slope Repair" (Project No. sdr17001)

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Solano to:

- 1) Reject all bids;
- 2) Direct staff to modify the project scope as necessary; and
- 3) Re-advertise for construction bids at a later date for Bid No. 2024-05, "Bledsoe Creek Storm Drain (Line "A") and Slope Repair" (Project No. sdr17001). Motion carried 4-0, with Councilmember Chavez-Cordova being absent.

13. Construction and Construction Management Services Contract Awards - Bid No. 2024-02, "Highland Natural Parkland Trail Project" (Project No tra20001)

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Councilmember Timmer, seconded by Councilmember Solano to:

- 1) Award the construction contract for Bid No. 2024-02, "Highland Natural Parkland Trail Project" to the responsible low bidder, HL Hitchcock Construction, Inc., in the amount of \$1,434,882.50;
- 2) Approve the proposal from Engineering Resources of Southern California, Inc. (ERSC) to provide Construction Management and Inspection Services (CM Services in the amount of \$190,011.00;
- 3) Authorize the City Manager to approve amendments to the ERSC task order up to 10% of the proposal amount; and
- 4) Approve a budget fund adjustment to transfer \$229,178 from the General Capital Financing fund balance (Account No. 023-2510) to be expended from the Trails Construction fund (Account No. 023-3890-6816). Motion carried 4-0, with Councilmember Chavez-Cordova being absent.

14. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Zamano stated the Highland Sheriff's Department for the period of September 9 through October 7 received a total 3,043 calls, made 294 reports, 130 arrests, 74 citations, 254 traffic enforcement stops, 60 traffic collisions, towed 15 vehicles, 28 transient calls.

The Highland Fire Department for the month of August received 589 calls for service, some of which included: 447 medical aids, 26 traffic collisions, 12 structure fires, 23 vegetation fires, and 6 vehicle fires.

The 2024 General Election is 28 days away. Early voting starts this week. Residents can utilize the 24-hour mail ballot box situated in front of Highland City Hall and will remain open until the polls close at 8:00 p.m. on Tuesday, November 5. Vote-by-mail ballots can be returned via mail, at designated drop-off locations, or directly to your county elections office.

The Public Works Department is collaborating with the California Governor's Office of Emergency Services (CalOES) to evaluate the damage caused by the Line Fire and pursue reimbursement for necessary repairs. The majority of affected areas are located within the East Highlands Ranch HOA, and city staff are actively coordinating with them to secure funding for this work. Fortunately, no structures were damaged. However, there was considerable damage to the back hillside and vegetation. City staff are actively working with federal, state and San Bernardino County teams on this initiative. Assessments of the burned areas are currently in progress.

This week marks the commencement of improvements on Greenspot Road focusing on the parkway enhancements between Boulder Avenue and the SR-210 interchange. The bid opening is scheduled for October 31. This project aims to enhance access to the Costco and shopping center by modifying the median to create a 300-foot dual eastbound left turn lane at the Chevron Gas Station entrance. Additionally, it includes constructing a 200-foot dedicated right turn pocket for the westbound SR-210 on-ramp to accommodate dual right turn lanes.

It will extend the eastbound left-turn lane to 330 feet, to allow for a left-turn pocket that is currently closed due to the lack of development on the north side. With the upcoming development, there is an opportunity to widen and lengthen this single lane left-turn pocket. Staff anticipates presenting the project at the City Council meeting on November 12. Construction should be completed by late February or early March of 2025, coinciding with the grand opening of Costco.

For the month of September, Burrtec completed 190 illegal dumping work orders.

On Saturday, October 12 from 9:00 a.m. to 2:00 p.m., Fire Station #3 will host an Open House.

October 23 through October 31 will be Red Ribbon Week.

Saturday, November 2 from 8:00 a.m. to 12:00 p.m., the Highland Improvement Team (HIT) will conduct a cleanup.

The Planning Commission granted a Design Review Entitlement for 94 detached residential units. This plan includes the development of two mini parks and community trails, situated within the final phase four of the Mediterra Planned Development at the eastern end of Greenspot Road.

The City of Highland's Code Enforcement and Highland Police Department will partner with San Bernardino County Department of Public Health to address issues concerning illegal food vendors. This partnership will involve organizing regular joint field inspections and enforcement activities during the evening hours over the coming months. Representatives from both the City of Highland and the County of San Bernardino have been convening to discuss policies, procedures, and legal considerations related to food vending in anticipation of the upcoming enforcement.

18. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn thanked the Highland Fire Department for their excellent work.

Councilmember Solano stated she participated in the Discover Highland 5k and 10k Run/Walk, the gathering was impressive.

Mayor Pro Tem McCallon stated he traveled to China on behalf of the South Coast Air Quality Management District (AQMD), to sign a memorandum of cooperation with the shippers in China to use cleaner fuels when arriving to the Long Beach and Los Angeles Ports, which are the largest source of air pollution in Southern California.

Mayor Lilburn thanked everyone who attended the grand reopening of the Highland Senior Center.

ANNOUNCEMENTS

None

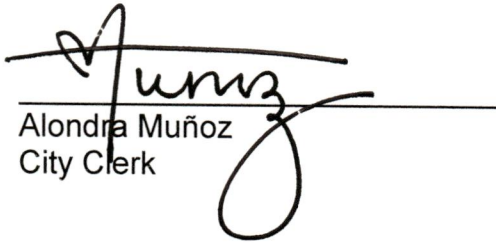
CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 7:19 p.m. in memory of Olen Jones.

Submitted By:



Alondra Muñoz
City Clerk

Approved By:



Larry McCallon
Mayor Pro Tem