



CITY OF HIGHLAND

CITY COUNCIL AGENDA

Regular Meeting
November 12, 2024 at 6:00 PM
City Hall Donahue Council Chambers
27215 Base Line, Highland CA 92346

COUNCILMEMBERS

Penny Lilburn, Mayor
District 3

Larry McCallon, Mayor Pro Tem
District 5

Jesse Chavez-Cordova, Councilmember
District 1

Anaeli Solano, Councilmember
District 2

John P. Timmer, Councilmember
District 4

STAFF

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

MISSION STATEMENT

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community.
The City Council and the staff of Highland are dedicated to providing the quality of public facilities and
services that its citizens are willing to fund and will do so as efficiently as possible.*

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

**CITY COUNCIL REGULAR MEETING
NOVEMBER 12, 2024 - 6:00 p.m.
AGENDA**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATION

Recognition of Councilmember Jesse Chavez-Cordova, District 1

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each.

For those wishing to make public comments by email to be read aloud at the meeting, please submit your comments by 5:00 p.m. on November 12, 2024, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the November 12, 2024 agenda, please identify the agenda item number in the subject line. Emailed comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL CONSENT CALENDAR

1. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

2. Minutes - October 8, 2024 Regular City Council Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Minutes - October 8, 2024 City Council Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
4. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 771 for November 12, 2024, in the amount of \$2,356,027.12 and Payroll of \$373,220.99.
5. Treasurer's Report for September 2024
RECOMMENDATION: That the City Council receive and file Treasurer's Report for September 2024.
6. Second Reading of Zone Change (ZC 24-001): Ordinance No. 466 of the City of Highland to Change the Zoning Designation of Three (3) Parcels on 8.3 acres from Single Family Residential (R-1) to Planned Development (PD) Related to a Development Consisting of 79 Single-Family Lots
RECOMMENDATION: That the City Council conduct a second reading of Zone Change (ZC 24-001), read by title only, and waive further reading of Ordinance No. 466, changing the zoning designation from Single-Family Residential (R-1) to Planned Development (PD).
7. Resolution No. 2024-____, a Resolution of the City Council of the City of Highland, California, Reaffirming and Extending Proclamation of a Local Emergency in the City of Highland as a Result of the Line Fire
RECOMMENDATION: That the City Council adopt Resolution No. 2024-____, continuing to extend the Proclamation of a Local Emergency in the City of Highland as a result of the Line Fire.

CITY COUNCIL PUBLIC HEARING

The order of business for Public Hearings shall be:

- 1) *Mayor opens Public Hearing;*
- 2) *Staff presentation;*
- 3) *Applicant/Representative presentation;*
- 4) *Speakers in favor of proposal;*
- 5) *Speakers in opposition to proposal;*
- 6) *Applicant rebuttal;*
- 7) *Mayor closes Public Hearing;*
- 8) *Council discussion, motion and vote.*

Once the Public Hearing is closed, no further testimony is taken.

8. Public Hearing to Consider Calling a Special Election; Declaring the Results of the Election; and Approving Formation and Levy of Special Taxes for City of Highland Community Facilities District No. 24-001 (Highland Park) Generally Located North of Base Line, East of Club View Drive and West of the Greenbrier Place

RECOMMENDATION: That the City Council:

- 1) Open the Public Hearing and take testimony, if any;
- 2) Adopt Resolution No. 2024-____, entitled: A resolution of formation of the City Council of the City of Highland, California, to establish City of Highland Community Facilities District No. 24-001 (Highland Park), to establish an appropriations limit therefor, to authorize the submittal of the levy of special taxes, and to submit the establishment of an appropriations limit, to the qualified electors of such Community Facilities District;
- 3) Adopt Resolution No. 2024-____, entitled: A resolution of the City Council of the City of Highland, California, calling a special election and submitting to the qualified electors of City of Highland Community Facilities District No. 24-001 (Highland Park) propositions regarding the establishment of an appropriations limit and the annual levy of a special tax within the Community Facilities District;
- 4) Adopt Resolution No. 2024-____, entitled: A resolution of the City Council of the City of Highland, California, declaring the results of a special election in City of Highland Community Facilities District No. 24-001 (Highland Park) and directing the recording of a notice of special tax lien; and
- 5) Waive full reading, read by title only, and introduce Ordinance No. 2024-____, entitled: An ordinance of the City Council of the City of Highland, California, acting in its capacity as the legislative body of City of Highland Community Facilities District No. 24-001 (Highland Park) authorizing the levy of special tax therein.

CITY COUNCIL LEGISLATIVE

9. Construction and Construction Management Services Contract Award - Greenspot Road Median and Parkway Improvements Project (Project No. str23002) - Bid No. 2024-06

RECOMMENDATION: That the City Council:

- 1) Award the construction contract for Bid No. 2024-06, Greenspot Road Median and Parkway Improvements Project to the responsible low bidder Hardy & Harper, Inc., in the amount of \$951,000; and
- 2) Approve a budget adjustment of \$400,660 from the "2007 RDA" fund balance Special Capital Projects (Account No. 010.2560) to be expended from Traffic Improvements (Account No. 010-3830-6550).

10. 2025 Community Events

RECOMMENDATION: That the City Council discuss Community Events and direct staff accordingly.

11. Appoint Two (2) Members of the Public to the Community Trails Committee

RECOMMENDATION: That the City Council appoint two (2) members of the public to the Community Trails Committee.

12. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

13. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS**CLOSED SESSION****CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):

One case.

ADJOURNRegular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meetings of the City Council for 2024 are as follows: December 10.

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before November 7, 2024, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: November 7, 2024



Alondra Muñoz
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

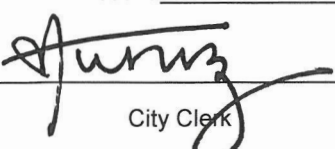
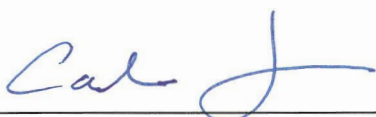
DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

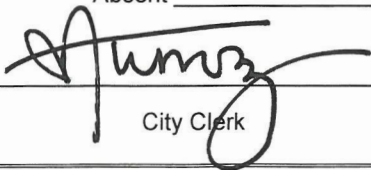
DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - October 8, 2024 Regular Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Mayor Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez-Cordova

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session regarding one case and there was no reportable action taken.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Chris Nielsen and Jane Bouch representing the Highland Chamber of Commerce spoke regarding upcoming events.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilmember Chavez-Cordova being absent.

1. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes - September 10, 2024 Joint Regular City Council & Special Housing Authority Meeting

Approved the Minutes as submitted.

3. Minutes - September 12, 2024 City Council Special Meeting

Approved the Minutes as submitted.

4. Warrant Register

Approved Warrant Register No. 770 for October 8, 2024, in the amount of \$2,172,775.33 and Payroll of \$239,768.62.

5. Treasurer's Report for August 2024

Received and filed Treasurer's Report for August 2024.

6. Claim Consideration - Linda Benjamin

Rejected claim.

7. Declare Three (3) Seats Vacant on the Historic and Cultural Preservation Board

- 1) Declared three (3) seats vacant on the Historic and Cultural Preservation Board; and
- 2) Directed the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.

8. Selection of an Event Date and Budget for the 27th Annual Citrus Harvest Festival

- 1) Selected March 29, 2025 as the Event Date for the Citrus Harvest Festival, with a Rain Date of April 5, 2025; and
- 2) Adopted the budget.

9. Resolution No. 2024-045, a Resolution of the City Council of the City of Highland California Reaffirming and Extending Proclamation of a Local Emergency in the City of Highland as a Result of the Line Fire

Adopted Resolution No. 2024-045, extending the Prolamation of a Local Emergency in the City of Highland because of the Line Fire.

RESOLUTION NO. 2024-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, PROCLAIMING THE CONTINUED EXISTENCE OF A LOCAL
EMERGENCY AS A RESULT OF THE LINE FIRE

10. Proposed City of Highland Community Development Block Grant (CDBG) Applications for Fiscal Year 2025/2026 Including One for Enhanced Code Enforcement and One for Pavement Rehabilitation and Ancillary Work on Two Streets: Sparks Street between Victoria Avenue and Cunningham Street and 11th Street between Los Feliz Drive and Victoria Avenue

- 1) Approved the city's application for Enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Enforcement Officer, Administrative Assistant, and Community Development Director; and
- 2) Approved the city's application to construct pavement rehabilitation and ancillary work on Sparks Street and Victoria Avenue within the CDBG Low-Moderate Income eligible block area boundaries.

CITY COUNCIL PUBLIC HEARING

11. General Plan Amendment (GPA 24-001) and Zone Change (ZC 24-001) from Low Density/Single-Family Residential (LD/R-1) to Planned Development (PD); Conditional Use Permit (CUP 23-010) for the Development of a 79-unit Small Lot Single-Family Community; Design Review Application (DRA 24-003) for the Related Site Plan, Building Elevations, Landscaping, and Grading Plan; Tentative Tract Map No. 20693 (TTM 24-001) to Subdivide Three (3) Parcels Into 79 Single-Family Lots and Common Areas; Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (EVN 24-002) for the Adoption of Mitigation Measures for Potential Impacts

Mayor Lilburn stated she would abstain from this item due to a conflict of interest; her property is in proximity to the project. She asked Mayor Pro Tem McCallon to open the public hearing.

Mayor Pro Tem McCallon opened the public hearing for the General Plan Amendment and Zone Change.

Assistant Planner Martinez stated this project entails a new gated residential community situated on the east side of Central Avenue, approximately 400 feet south of Base Line. The development will consist of a small lot subdivision featuring 79 detached single-family homes, complemented by private recreational amenities. Spanning roughly eight acres, the site currently hosts a single-family home constructed in the 1950s and is surrounded by vacant land.

Access to the project will be provided via a single vehicle and pedestrian entry point on Central Avenue, alongside a secondary emergency access route further south on Central Avenue. Although the site is adjacent to Bruce Street and Crest Street, there will be no access points at these locations. The project will incorporate a six-foot perimeter block wall, complete with wrought iron gates and decorative entry features.

The recreational facilities will include two tot lots, shaded turf areas, an overhead trellis with seating, a barbecue island, and benches. The recreational area, along with the water quality basin, front yards, and parkways along Central Avenue and the interior streets, will be private and fully maintained by a future Homeowners Association (HOA). Individual homeowners will be responsible for the upkeep of their respective interior side and rear yards. Given the narrow lot widths, parking has been thoroughly analyzed to ensure adequate parking spots in the recreational area and on-street parking on one side of the interior streets.

All homes within the subdivision will be two stories tall to achieve the desired scale for the detached residences on smaller lots. There will be three plan options available, each with three distinct architectural styles. The current zoning classification for the site is Residential 1 (R1), which allows for a maximum density of six units per acre. To accommodate the proposed density of 9.3 units per acre, the applicant is seeking a zone change and a General Plan Amendment to a Planned Development Designation (PD). This designation allows for customized development standards and density, provided they are harmonious with the surrounding neighborhoods, which include single-family homes to the west and south and multifamily units to the east of Jeffrey Senior Court Apartments.

Applicant Peter Carlson, representing Strategic Land Solutions, thanked staff, Planning Commission, and City Council for this opportunity and any recommendations they have made.

Councilmember Timmer stated he reviewed the minutes from the Planning Commission meeting, where there was discussion regarding the recreational area and materials to be utilized. He inquired about the final decisions concerning the materials that will be implemented.

Applicant Carlson stated the Planning Commission provided valuable feedback and acknowledged further design is necessary. The play areas for children will be distinct from those for older kids, yet they will remain accessible to all. The design will incorporate grass, turf, hard surfaces for bicycles, and other specialized materials. These selections aim to ensure safety and maintain good hygiene. The materials will be reviewed by our landscape architect.

Councilmember Timmer questioned the detention basin. The project is fairly level, and need to consider the potential overflow of the detention basin and the path the water will take.

Assistant Public Works Director Bennett explained, overflow from the basin will flow southward toward Crest Street. This area features a discharge point and is designed to handle a 100-year capacity. The basin is engineered to manage this capacity and will release water into Crest Street via an under-drain, directed towards the west. If the system exceeds the 100-year capacity, excess water will drain onto the roadway at Crest Street, flowing westward toward Cunningham Street. There is a drainage system in place specifically designed for the 100-year flow that connects to this system. However, during overflow conditions, water will spill onto the roadway. Portions of this roadway will be constructed to accommodate the westerly flow, with plans to build the curb and gutter on the north side adjacent to the basin.

Mayor Pro Tem McCallon stated he has concerns about the recreational park being in front of the entrance.

Applicant Carlson explained there were two reasons for the park's position: (1) not to have vehicles drive into the community and their headlights intrude onto living space and (2) for aesthetics, a green space and an entry amenity. This original concept originated during the Design Review process. It felt like the right location given the circulation within the community and for aesthetic purposes.

Mayor Pro Tem McCallon stated the external wall should be eight feet high all the way around instead of six feet, as this is essential for security reasons. With a six-foot wall, bystanders could look over it easily.

Applicant Carlson stated the developer can accommodate the request, the original six-foot design was proposed per city code, but if it is City Council's pleasure to increase it to eight feet, they can make the revision.

Mayor Pro Tem McCallon reiterated the eight-foot wall is necessary because if the community is an (HOA), all the houses that back up to the neighboring commercial areas are going to want to put additional fencing. Multiple requests to the HOA would be a mess, this revision prevents it from happening.

Councilmember Timmer stated additional concerns with the project. High density is a concern, but acknowledges it is requirements dictated by State law. Another concern is parking availability. While parking complies with the code, a lot of the units are four-bedroom units which can potentially generate a couple of vehicles per household, especially because some residents utilize their garages as storage. With limited parking and only one side of the street available for parking, this can become a problem. In addition, he stated he has always favored projects that have a variety, and this project only has two-story homes, he would have like to see some single story so there is a balance. Given the size of the lots, he acknowledges it can present a challenge. Most of the projects that were approved in the past had a special assessment in a Community Facilities District (CFD) for police and fire resources. It would be beneficial for the City Council to discuss adding to the conditions a special tax for police and fire. The reason for proposing this is typically, high density projects require more public safety response calls.

Mayor Pro Tem McCallon responded that those topics can be further discussed after the public hearing is closed.

Applicant Carlson stated he wanted to respond to Councilmember Timmer's concerns. The project is a conventional designed single-family detached subdivision, and each house has a two-car garage, full length driveway that parks two vehicles. There is parking on one side of the street and nine parking spaces adjacent to the park. The developer completely understands the concern about parking and characterizes the project as medium density not high density. The goal is to provide a housing type within the city that allows for homeownership of a detached house on a smaller lot more attainable. It caters to individuals transitioning from attached, higher density living, to very low-density options. The detached setting will have a complete two-car garage, a two-car driveway, and a park, along with all the amenities associated with living in a detached neighborhood. This design positions us right in the middle of the density spectrum.

Mayor Pro Tem McCallon asked about street parking regulations, would there be signage indicating no parking on one side of the street or would it be a red painted curb for fire?

Applicant Carlson confirmed the curb on one side of the street will be painted red.

Mayor Pro Tem McCallon asked if there were any further questions. He had no speaker slips. Seeing no further questions, he closed the public hearing and brought it back to City Council for discussion.

Councilmember Timmer requested staff create a condition tonight or delay the project for 30 days to come up with language to address the special fees for police and fire. An inflationary clause would need to be included as well.

City Attorney Marroquin suggested a condition could be added tonight that says prior to the issuance of a Certificate of Occupancy, or if City Council wants an earlier trigger, the developer shall establish a funding mechanism acceptable to the city. It would be for the extra amount of services that are specific to that project that would be added to the CFD. Another option is to continue the item for further discussion on the proposed condition.

City Attorney Marroquin asked to reopen the public hearing.

Mayor Pro Tem McCallon reopened the public hearing.

Applicant Carlson mentioned the language is acceptable; however, the main concern lies in how to calculate the additional fee. If the city can provide some direction on how to calculate.

City Attorney Marroquin indicated establishing those parameters tonight would not be feasible. She acknowledges that sometimes for CFDs you have those studies done ahead of time. None of those studies have been completed.

Applicant Carlson responded that he understood, and they preferred not to continue the item. The question is how would the calculation be made?

Public Works Director/City Engineer Duran Jr. stated a typical way to get funding is through a public safety CFD, and to the developers point, there are studies to establish the rates. A CFD would be an appropriate way to go about it.

Applicant Carlson stated this will be acceptable and given this has been done for past projects there would be a reference on how to go about it.

Public Works Director/City Engineer Duran Jr. stated it is similar to a landscape CFD but with a different service.

Mayor Pro Tem McCallon stated the direction to staff would be there has to be a CPI or a similar escalation in there, it cannot be fixed. He closed the public hearing and brought it back to City Council for further discussion and action.

City Attorney Marroquin questioned if the City Council wants to incorporate the tot lots and the Planning Commission's recommendations on the re-design that will go to staff for later review?

Community Development Director Mainez responded a condition does have to be made; those are good directives in the Minutes.

City Attorney Marroquin responded that her concern was to make sure the City Council's directive includes the Planning Commission's recommendation, so it is part of the approval of the project.

Mayor Pro Tem McCallon asked, did the Planning Commission include the wall height in their conditions?

Community Development Director Mainez stated he is reviewing the Highland Municipal Code for potential flexibility. The code was updated a few years ago, and previously utilized the six-foot standard. Increasing this to eight feet would necessitate a variance and is uncertain if it can be substantiated on flat property. The code is very clear, it is six feet.

Mayor Pro Tem asked if it has to be a Condition of Approval?

Community Development Director Mainez responded it would be a variance. Unfortunately, a variance could not be approved at tonight's meeting. It is suggested that the six-foot wall is kept because that would be consistent with the code. There are exceptions when there is an environmental study, but that applies to commercial properties. The code does not allow flexibility in residential areas.

Councilmember Timmer stated it is adjacent to a commercial project.

Community Development Director Mainez responded potentially on the north side along the commercial corridor, there might be potential findings to support the additional height on the northern side, but along the residential areas it is going to have to be six feet.

Mayor Pro Tem responded to vote in favor of the project, the wall needs to be constructed to eight feet.

Community Development Director Mainez stated the code allows the director to make minor adjustments after a certain percentage but that is not two feet. The item would have to be tabled to further explore some design and look at it in more detail and look at some of the findings. It would be brought back for consideration.

City Attorney Marroquin stated it cannot be possible to take just one part of the project out, it must be a full approval. It is a General Plan amendment that requires a 3-0 vote, which would include Mayor Pro Tem McCallon's vote. The best course of action would be to continue the item and allow staff to look into the wall issue to see whether a variance or some other mechanism is available to get an eight-foot wall.

Community Development Director Mainez stated the developer on the record stated they would commit to the eight-foot wall height. In looking at the code, it does cap it off at six feet. Findings would have to be developed to support the additional height unfortunately.

City Attorney Marroquin added it would have to go back to the Planning Commission because it is a variance. With a variance, you are changing the project from what was considered by the Planning Commission, making it a different kind of entitlement that is being added.

Mayor Pro Tem McCallon reopened the public hearing.

Applicant Carlson stated they have a PD Application. And in the PD Application, they have the ability to deviate from some development standards. If the standards were to be change verbally at this meeting to an eight-foot perimeter wall, that would be part of the PD Application and would not require a variance.

Councilmember Timmer stated he remembered in the past there were discussions where eight-foot walls were approved but does not recall the process.

Community Development Director Mainez responded that a lot of minor variances have been granted for these things. The code does allow the height up to ten feet in some cases when you are contiguous to an industrial area or commercial. There are provisions that allow flexibility, so you do not have to do a variance, but it is clear when it comes to our residents, the intention is, you do not want to block them in. The six-foot height was established unless there was a study to convince the city that a variance is needed to protect the resident from noise or light.

Mayor Pro Tem McCallon announced there will be a short ten-minute recess.

Following the 10-minute recess, Community Development Director Mainez announced after examining Chapter 16.12 of the Highland Municipal Code Special Districts, related to Planned Development Districts, the mechanism selected tonight is a Conditional Use Permit to codify the standards. Through this you can set forth the standards for heights of walls and allow for the eight-foot wall this evening.

Mayor Pro Tem McCallon asked how is it codified?

Community Development Director Mainez responded that a condition can be added to require the boundary walls be a minimum of eight feet high.

City Attorney Marroquin stated for the record, the conditions added are: 1) prior to issuance of a Certificate of Occupancy the developer shall establish a funding mechanism acceptable to the city for additional Public Safety Services (police and fire) caused by the project and the CFD must include an escalator, 2) the boundary wall shall be eight feet in height, and 3) the requirements that pertain to the tot lots based on the Planning Commission's directives.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Timmer, to:

- 1) Adopt Resolution No. 2024-046, approving a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (ENV 24-002), and direct staff to file a Notice of Determination with the San Bernardino County Clerk of the Board of Supervisors;
- 2) Adopt Resolution No. 2024-047, approving General Plan Amendment (GPA 24-001) to change the land use designation of the site from Low Density (LD) Residential to Planned Development (PD);
- 3) Introduce Ordinance No. 466, approving Zone Change (ZC 24-001), changing the zoning designation of the site from Single-family (R-1) Residential to Planned Development (PD);
- 4) Adopt Resolution No. 2024-048, approving Conditional Use Permit (CUP 23-010) for a 79-unit single-family Planned Development and related improvements, subject to the Conditions of Approval and Findings of Facts;
- 5) Adopt Resolution No. 2024-049, approving Design Review Application (DRA 24-003) for the Site Plan, Building Elevations, Conceptual Grading Plan, and Conceptual Landscape Plan for the residential development, subject to the Conditions of Approval, Design Directives, and Findings of Fact; and

- 6) Adopt Resolution No. 2024-050, approving Tentative Tract Map No. 20693 (TTM 24-001) for the subdivision of three (3) parcels into 79 single-family lots and common areas, subject to Conditions of Approval and Findings of Fact. Motion carried, 3-0, (with proposed modifications) with Mayor Lilburn abstaining and Councilmember Chavez-Cordova being absent.

RESOLUTION NO. 2024-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (ENV 24-003) AND MITIGATION MONITORING AND REPORTING PROGRAM (MMRP) TO PERMIT THE DEVELOPMENT OF 79 SINGLE-FAMILY LOTS WITH COMMON AREAS ON APPROXIMATELY 8.3 ACRES LOCATED ON WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE PERTAINING TO GENERAL PLAN AMENDMENT (GPA 24-001) AND ZONE CHANGE (ZC 24-001), CONDITIONAL USE PERMIT (CUP 23-010), DESIGN REVIEW APPLICATION (DRA 24-003), AND TENTATIVE TRACT MAP NO. 20693 (TTM 24-001). (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47).

RESOLUTION NO. 2024-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, GENERAL PLAN AMANDMENT (GPA 24-001) TO CHANGE THE LAND USE OF THREE (3) SUBJECT PARCELS FROM LOW DENSITY (LD) RESIDENTIAL TO PLANNED DEVELOPMENT (PD) FOR A DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS ON A 8.3 ACRE SITE LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPOXIMATELY 400 FEET SOUTH OF BASE LINE. (ASSESSOR'S PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

RESOLUTION NO. 2024-048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT (CUP 23-010) FOR A PLANNED RESIDENTIAL DEVELOPMENT CONSISTING OF 79 DETACHED SINGLE-FAMILY LOTS AND COMMON AREAS ON AN 8.3 ACRE SITE LOCATED WEST OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE WITH RELATED ENTITLEMENTS INCLUDING DESIGN REVIEW APPLICATION (DRA 24-003), TENTATIVE PARCEL MAP NO. 20693 (TPM 24-001), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001). (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

RESOLUTION NO. 2024-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING DESIGN REVIEW APPLICATION (DRA 24-003) FOR THE SITE PLAN, ROUGH GRADING PLAN, AND CONCEPTUAL LANDSCAPE PLAN PERTAINING TO THE DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE. RELATED ENTITLEMENTS INCLUDE CONDITIONAL USE PERMIT (CUP 23-010), TENTATIVE TRACT MAP NO. 20693 (TTM 24-001), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001)

RESOLUTION NO. 2024-050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING TENTATIVE TRACT MAP NO. 20693 (TTM 24-001) TO SUBDIVIDE THREE (3) PARCELS INTO 79 SINGLE-FAMILY PARCELS IN ASSOCIATION WITH CONDITIONAL USE PERMIT (CUP 23-010), DESIGN REVIEW APPLICATION (DRA 24-003), GENERAL PLAN AMENDMENT (GPA 24-001), AND ZONE CHANGE (ZC 24-001) TO DEVELOP 79-UNIT SMALL LOT SINGLE-FAMILY LOTS WITH COMMON AREAS LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

City Clerk Muñoz introduced Ordinance No. 466

ORDINANCE NO. 466

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING ZONE CHANGE (ZC 24-001) TO CHANGE THE ZONING DESIGNATION OF THREE (3) PARCELS FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO PLANNED DEVELOPMENT (PD) RELATED TO A DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS ON AN 8.3 ACRE SITE LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, AND 1192-361-47)

Which title was read.

CITY COUNCIL LEGISLATIVE

12. Rejection of Bids - Bid No. 2024-05, "Bledsoe Creek Storm Drain (Line "A") and Slope Repair" (Project No. sdr17001)

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Solano to:

- 1) Reject all bids;
- 2) Direct staff to modify the project scope as necessary; and
- 3) Re-advertise for construction bids at a later date for Bid No. 2024-05, "Bledsoe Creek Storm Drain (Line "A") and Slope Repair" (Project No. sdr17001). Motion carried 4-0, with Councilmember Chavez-Cordova being absent.

13. Construction and Construction Management Services Contract Awards - Bid No. 2024-02, "Highland Natural Parkland Trail Project" (Project No tra20001)

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Councilmember Timmer, seconded by Councilmember Solano to:

- 1) Award the construction contract for Bid No. 2024-02, "Highland Natural Parkland Trail Project" to the responsible low bidder, HL Hitchcock Construction, Inc., in the amount of \$1,434,882.50;
- 2) Approve the proposal from Engineering Resources of Southern California, Inc. (ERSC) to provide Construction Management and Inspection Services (CM Services in the amount of \$190,011.00;
- 3) Authorize the City Manager to approve amendments to the ERSC task order up to 10% of the proposal amount; and
- 4) Approve a budget fund adjustment to transfer \$229,178 from the General Capital Financing fund balance (Account No. 023-2510) to be expended from the Trails Construction fund (Account No. 023-3890-6816). Motion carried 4-0, with Councilmember Chavez-Cordova being absent.

14. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Zamano stated the Highland Sheriff's Department for the period of September 9 through October 7 received a total 3,043 calls, made 294 reports, 130 arrests, 74 citations, 254 traffic enforcement stops, 60 traffic collisions, towed 15 vehicles, 28 transient calls.

The Highland Fire Department for the month of August received 589 calls for service, some of which included: 447 medical aids, 26 traffic collisions, 12 structure fires, 23 vegetation fires, and 6 vehicle fires.

The 2024 General Election is 28 days away. Early voting starts this week. Residents can utilize the 24-hour mail ballot box situated in front of Highland City Hall and will remain open until the polls close at 8:00 p.m. on Tuesday, November 5. Vote-by-mail ballots can be returned via mail, at designated drop-off locations, or directly to your county elections office.

The Public Works Department is collaborating with the California Governor's Office of Emergency Services (CalOES) to evaluate the damage caused by the Line Fire and pursue reimbursement for necessary repairs. The majority of affected areas are located within the East Highlands Ranch HOA, and city staff are actively coordinating with them to secure funding for this work. Fortunately, no structures were damaged. However, there was considerable damage to the back hillside and vegetation. City staff are actively working with federal, state and San Bernardino County teams on this initiative. Assessments of the burned areas are currently in progress.

This week marks the commencement of improvements on Greenspot Road focusing on the parkway enhancements between Boulder Avenue and the SR-210 interchange. The bid opening is scheduled for October 31. This project aims to enhance access to the Costco and shopping center by modifying the median to create a 300-foot dual eastbound left turn lane at the Chevron Gas Station entrance. Additionally, it includes constructing a 200-foot dedicated right turn pocket for the westbound SR-210 on-ramp to accommodate dual right turn lanes.

It will extend the eastbound left-turn lane to 330 feet, to allow for a left-turn pocket that is currently closed due to the lack of development on the north side. With the upcoming development, there is an opportunity to widen and lengthen this single lane left-turn pocket. Staff anticipates presenting the project at the City Council meeting on November 12. Construction should be completed by late February or early March of 2025, coinciding with the grand opening of Costco.

For the month of September, Burrtec completed 190 illegal dumping work orders.

On Saturday, October 12 from 9:00 a.m. to 2:00 p.m., Fire Station #3 will host an Open House.

October 23 through October 31 will be Red Ribbon Week.

Saturday, November 2 from 8:00 a.m. to 12:00 p.m., the Highland Improvement Team (HIT) will conduct a cleanup.

The Planning Commission granted a Design Review Entitlement for 94 detached residential units. This plan includes the development of two mini parks and community trails, situated within the final phase four of the Mediterra Planned Development at the eastern end of Greenspot Road.

The City of Highland's Code Enforcement and Highland Police Department will partner with San Bernardino County Department of Public Health to address issues concerning illegal food vendors. This partnership will involve organizing regular joint field inspections and enforcement activities during the evening hours over the coming months. Representatives from both the City of Highland and the County of San Bernardino have been convening to discuss policies, procedures, and legal considerations related to food vending in anticipation of the upcoming enforcement.

18. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn thanked the Highland Fire Department for their excellent work.

Councilmember Solano stated she participated in the Discover Highland 5k and 10k Run/Walk, the gathering was impressive.

Mayor Pro Tem McCallon stated he traveled to China on behalf of the South Coast Air Quality Management District (AQMD), to sign a memorandum of cooperation with the shippers in China to use cleaner fuels when arriving to the Long Beach and Los Angeles Ports, which are the largest source of air pollution in Southern California.

Mayor Lilburn thanked everyone who attended the grand reopening of the Highland Senior Center.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 7:19 p.m. in memory of Olen Jones.

Submitted By:

Approved By:

Alondra Muñoz
City Clerk

Penny Lilburn
Mayor



STAFF REPORT

TO THE CITY COUNCIL

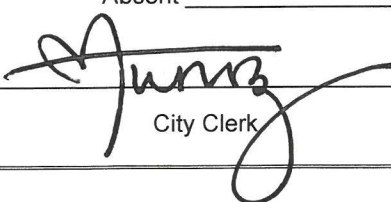
DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - October 8, 2024 Special Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CALL TO ORDER

The special meeting of the City Council of the City of Highland was called to order at 5:30 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez-Cordova

PUBLIC COMMENT (LIMITED TO ITEMS ON THIS AGENDA ONLY)

None

CLOSED SESSION

At 5:30 p.m., City Manager Zamano read the City Council into closed session regarding the following:

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

The City Council will meet in closed session with the City Attorney pursuant to Government Code Section 54956.9 regarding City of Highland v. Georgia L. Oechsner, Robert Chaney, et. al, San Bernardino County Court Case Number CIVSB2421541.

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One case.

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 5:40 p.m.

Submitted By:

Approved By:

Alondra Muñoz
City Clerk

Penny Lilburn
Mayor



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Leticia Nava-Cruz, Director of Administrative Services/City Treasurer *LN*

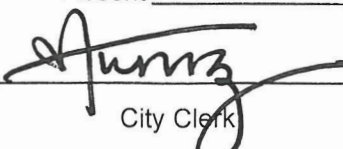
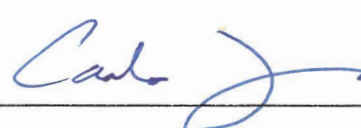
SUBJECT: Warrant Register #771

RECOMMENDATION: City Council to approve Warrant Register #771; Warrants in the amount of \$2,356,027.12 and Payroll in the amount of \$373,220.99

FISCAL IMPACT: The total of Cash and Expenditures is \$2,729,248.11

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: See Printouts Attached.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>4</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CITY OF HIGHLAND
WARRANT REGISTER #771

November 12, 2024

Warrants:

10/1/2024	Ck#90192-90231 & Wire#10022747523	163,886.21
10/4/2024	Payroll Wire #947-950 & Ck #90232	73,879.72
10/4/2024	Payroll Wire #951-954	11,573.07
10/8/2024	Ck#90233-90273	257,413.90
10/15/2024	Ck#90274-90327	233,231.45
10/18/2024	Payroll Wire #955-958 & Ck #90328	69,922.21
10/22/2024	Ck#90329-90355	222,963.67
10/29/2024	Ck#90356-90408	1,253,973.13
11/1/2024	Wire#959-962 & Ck #90409	69,183.76
Total Warrants		<u><u>\$ 2,356,027.12</u></u>

Payroll:

10/4/2024	Direct Deposits #14444-14486	121,926.24
10/4/2024	Ck #731	279.98
10/4/2024	Direct Deposits #14487	17,124.97
10/18/2024	Direct Deposits #14488-14529	116,394.50
10/18/2024	Ck #732	279.98
11/1/2024	Direct Deposits #14530-14571	116,935.34
11/1/2024	Ck #733	279.98
Total Payroll		<u><u>\$ 373,220.99</u></u>

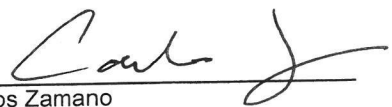
Total Warrants & Payroll

\$ 2,729,248.11

APPROVED BY:

Larry McCallon
Finance Subcommittee

John Timmer
Finance Subcommittee



Carlos Zamano
City Manager



Leticia Nava-Cruz
Director of Administrative
Services/City Treasurer

10/01/2024 3:36:38PM

Voucher List
CITY OF HIGHLAND

Page: 1

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90192	10/1/2024	004403 49ER COMMUNICATION INC	BP542: EQUIPMENT BP542: EQUIPMENT 029.2100.6060	13,956.83
Total :				13,956.83
90193	10/1/2024	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES: SANITIZING WIPES OFFICE SUPPLIES: SANITIZING WIPES 001.4600.4200 OFFICE SUPPLIES: SANITIZER FOAM OFFICE SUPPLIES: SANITIZER FOAM 001.4600.4200	29.95
Total :				16.80
90194	10/1/2024	004219 AT&T	35021026 UTILITY PERMIT DEPOSIT REFUND 35021026 UTILITY PERMIT DEPOSIT REFUND 001.1320 35021024 UTILITY PERMIT DEPOSIT REFUND 35021024 UTILITY PERMIT DEPOSIT REFUND 001.1320 35021023 UTILITY PERMIT DEPOSIT REFUND 35021023 UTILITY PERMIT DEPOSIT REFUND 001.1320 35021020 UTILITY PERMIT DEPOSIT REFUND 35021020 UTILITY PERMIT DEPOSIT REFUND 001.1320 35021011 UTILITY PERMIT DEPOSIT REFUND 35021011 UTILITY PERMIT DEPOSIT REFUND 001.1320	345.65
				266.75
				345.65
				345.65
Total :				242.65
90195	10/1/2024	000043 BALLARD PLUMBING HEATING & AIR	CITY HALL: HVAC QTRLY SVC CITY HALL: HVAC QTRLY SVC 042.9510.4070 FS#3: HVAC MAINT FS#3: HVAC MAINT 028.2050.4588 FS#3: HVAC MAINT	725.00
				112.50

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Voucher List
CITY OF HIGHLAND

Page: 2

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90195	10/1/2024	000043 BALLARD PLUMBING HEATING & AIR	(Continued)	
			029.2100.4588	112.50
			FS#2: HVAC MAINT	
			FS#2: HVAC MAINT	
			028.2050.4588	112.50
			FS#2: HVAC MAINT	
			029.2100.4588	112.50
			FS#1: HVAC MAINT	
			FS#1: HVAC MAINT	
			028.2050.4588	112.50
			FS#1: HVAC MAINT	
			029.2100.4588	112.50
			Total :	1,400.00
90196	10/1/2024	006228 BIG BRAND TIRE & SERVICE CO	VEH#135: 2 TIRES	
			VEH#135: 2 TIRES	
			004.8310.4240	529.19
			Total :	529.19
90197	10/1/2024	005345 CALIFORNIA ASSOCIATION OF CODE	WEBINAR: UNDERCOVER SOCIAL MEDIA-CHAMBER	
			WEBINAR: USMA-CHAMBERS	
			001.4600.4330	36.00
			WEBINAR:THE LITTLE THINGS-CHAMBERS	
			WEBINAR:THE LITTLE THINGS-CHAMBERS	
			001.4600.4330	54.00
			WEBINAR: EAV-CHAMBERS	
			WEBINAR: EAV-CHAMBERS	
			001.4600.4330	54.00
			Total :	144.00
90198	10/1/2024	002480 CASC ENGINEERING & CONSULTING	WQP21001-AUG	
			WQP21001-AUG	
			001.3200.4551	402.50
			WQP22010-AUG	
			WQP22010-AUG	
			001.3200.4551	280.00
			WQP23004-AUG	
			WQP23004-AUG	

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Voucher List
CITY OF HIGHLAND

Page: 3

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90198	10/1/2024	002480 CASC ENGINEERING & CONSULTING	(Continued)	
			001.3200.4551	87.50
			WQP24001-AUG	
			WQP24001-AUG	
			001.3200.4551	752.50
			FWQ24001-AUG	
			FWQ24001-AUG	
			001.3200.4551	105.00
			FWQ24002-AUG	
			FWQ24002-AUG	
			001.3200.4551	682.50
			FWQ21002-AUG	
			FWQ21002-AUG	
			001.3200.4551	140.00
			FWQ21006-AUG	
			FWQ21006-AUG	
			001.3200.4551	280.00
			FWQ21004-AUG	
			FWQ21004-AUG	
			001.3200.4551	140.00
			FWQ19001-AUG	
			FWQ19001-AUG	
			001.3200.4551	140.00
			FWQ21002-AUG	
			FWQ21002-AUG	
			001.3200.4551	140.00
			FWQ22003-AUG	
			FWQ22003-AUG	
			001.3200.4551	140.00
			FWQ22001-AUG	
			FWQ22001-AUG	
			001.3200.4551	100.00
			FWQ23002-AUG	
			FWQ23002-AUG	
			001.3200.4551	1,040.00
			FWQ24002-AUG	
			FWQ24002-AUG	
			001.3200.4551	500.00

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Voucher List
CITY OF HIGHLAND

Page: 4

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90198	10/1/2024	002480	002480 CASC ENGINEERING & CONSULTIN (Continued)	Total : 4,930.00
90199	10/1/2024	006297	CITY LIGHT & POWER INC	
			35321061 UTILITY PERMIT DEPOSIT REFUND	
			35321061 UTILITY PERMIT DEPOSIT REFUND	
			001.1320	284.35
				Total : 284.35
90200	10/1/2024	001035	DEPARTMENT OF JUSTICE	
			FINGER PRINTING APPS:CHAMBERS/DE GOMEZ	
			FINGER PRINTING APPS:CHAMBERS/DE GOMEZ	
			001.1700.4236	64.00
				Total : 64.00
90201	10/1/2024	000085	EAST VALLEY WATER DISTRICT	
			LMD 04-SEP	
			LMD 04-SEP	
			012.8500.4030	71.34
			POLICE STATION-SEP	
			PD-SEP	
			001.2000.4030	199.95
			POLICE STATION-SEP	
			PD-SEP	
			001.2000.4030	2,402.46
			LMD 29-SEP	
			LMD 29-SEP	
			012.8500.4030	205.34
			CITY HALL-SEP	
			CITY HALL-SEP	
			042.9510.4030	323.70
			LMD 15A-SEP	
			LMD 15-A-SEP	
			012.8500.4030	292.30
			LMD 07-SEP	
			LMD 07-SEP	
			012.8500.4030	113.14
			BASELINE MEDIAN-SEP	
			BASELINE MEDIAN-SEP	
			004.8310.4030	245.16
			FS#1-SEP	
			FS#1-SEP	

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Voucher List
CITY OF HIGHLAND

Page: 5

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90201	10/1/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			029.2100.4030	108.26
			FS#1-SEP	
			028.2050.4030	108.26
			LMD 21B-SEP	
			LMD 21-B-SEP	
			012.8500.4030	284.06
			FS#2-SEP	
			FS#2-SEP	
			029.2100.4030	127.86
			FS#2-SEP	
			028.2050.4030	127.86
			AURANTIA PK-SEP	
			AURANTIA PK-SEP	
			001.6000.4030	2,257.10
			LMD 44-SEP	
			LMD 44-SEP	
			012.8500.4030	1,157.98
			LMD 15B-SEP	
			LMD 15-B-SEP	
			012.8500.4030	644.94
			FS#3 FS-SEP	
			FS#3-SEP	
			029.2100.4030	28.85
			FS#3-SEP	
			028.2050.4030	28.85
			FS#2 FS-SEP	
			FS#2-SEP	
			029.2100.4030	20.07
			FS#2-SEP	
			028.2050.4030	20.07
			BASELINE MEDIAN-SEP	
			BASELINE MEDIAN-SEP	
			004.8310.4030	549.00
			LMD 73-SEP	
			LMD 73-SEP	
			012.8500.4030	65.94
			LMD 37-SEP	

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Voucher List
CITY OF HIGHLAND

Page: 6

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90201	10/1/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 37-SEP	
			012.8500.4030	213.90
			FS#3 DOM-SEP	
			FS#3 DOM-SEP	
			029.2100.4030	277.30
			FS#3 DOM-SEP	
			028.2050.4030	277.29
			LMD 21A-SEP	
			LMD 21-A-SEP	
			012.8500.4030	109.96
			POLICE STATION-SEP	
			PD-SEP	
			001.2000.4030	57.70
			FS#3 IRR-SEP	
			FS#3 IRR-SEP	
			029.2100.4030	35.67
			FS#3 IRR-SEP	
			028.2050.4030	35.67
			BOULDER MEDIAN-SEP	
			BOULDER MEDIAN-SEP	
			004.8310.4030	2,618.22
			POLICE STATION-SEP	
			PD-SEP	
			001.2000.4030	57.70
			CITY HALL FS-SEP	
			CITY HALL FS-SEP	
			042.9510.4030	40.14
			Total :	13,106.04
90202	10/1/2024	002190 ENGINEERING RESOURCES OF SO CA	SDR06002 DES RDA07-AUG	
			SDR06002 DES RDA07-AUG	
			010.3830.6600	480.00
			OLA23002 DES MSRI-AUG	
			OLA23002 DES MSRI-AUG	
			017.8350.6550	1,053.60
			TRA20001 NPM GCF-AUG	
			TRA20001 NPM GCF-AUG	

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90202	10/1/2024	002190 ENGINEERING RESOURCES OF SO CA	(Continued)	
			023.3890.6816	990.00
			SDR17001 NPM DIF LOCAL-AUG	
			SDR17001 NPM DIF LOCAL-AUG	
			007.8330.6600	825.00
			STR07004A NPM ARPA2-AUG	
			STR07004A NPM ARPA2-AUG	
			030.8495.6600	2,351.25
			Total :	5,699.85
90203	10/1/2024	006305 EVENT DESIGN LAB	ARPA21002 CHAMBER SPEAKER CLOCK	
			ARPA21002 CHAMBER SPEAKER CLOCK	
			030.8495.4349	300.00
			Total :	300.00
90204	10/1/2024	004956 FIDELITY SECURITY	VISION-OCT	
			VISION-OCT	
			001.1160	220.32
			VISION-OCT	
			004.1160	40.80
			VISION-OCT	
			010.1160	14.18
			VISION-OCT	
			012.1160	5.18
			VISION-OCT	
			016.1160	5.18
			VISION-OCT	
			023.1160	1.04
			VISION-OCT	
			024.1160	0.41
			VISION-OCT	
			041.1160	9.12
			VISION-OCT	
			042.1160	10.36
			VISION-OCT	
			070.1160	6.08
			Total :	312.67

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90205	10/1/2024	006196 FRONTIER COMMUNICATIONS	35221004 UTILITY PERMIT DEPOSIT REFUND 35221004 UTILITY PERMIT DEPOSIT REFUND 001.1320 35221007 UTILITY PERMIT DEPOSIT REFUND 35221007 UTILITY PERMIT DEPOSIT REFUND 001.1320	417.15 317.25 Total : 734.40
90206	10/1/2024	004805 GOVERNMENTJOBS.COM	NEO.GOV 24/25 NEO.GOV 24/25 001.1600.4300	840.00 Total : 840.00
90207	10/1/2024	004939 GUARDIAN	DENTAL-OCT DENTAL-OCT 001.1160 DENTAL-OCT 004.1160 DENTAL-OCT 010.1160 DENTAL-OCT 012.1160 DENTAL-OCT 016.1160 DENTAL-OCT 024.1160 DENTAL-OCT 041.1160 DENTAL-OCT 070.1160	1,565.13 171.84 65.83 10.61 10.61 1.01 29.64 17.79 Total : 1,872.46
90208	10/1/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	ICH17006 SMBM IGG PM-AUG ICH17006 SMBM IGG PM-AUG 027.8490.6813 ICH17006 ARPA2 PM-AUG ICH17006 ARPA2 PM-AUG 030.8495.6813	187.87 187.89

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90208	10/1/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued) ICH17004 ARPA2 NPM-AUG ICH17004 ARPA2 NPM-AUG 030.8495.6813 SIG21001 HSIP CE-JUL SIG21001 HSIP CE-JUL 030.8495.6550 SIG21001 HSIP CE-AUG SIG21001 HSIP CE-AUG 030.8495.6550	1,585.50 2,936.50 1,489.00 Total : 6,386.76
90209	10/1/2024	000662 HI WAY SAFETY INC	SIGN ORDER FOR REPAIR/REPLACEMENT SIGN ORDER FOR REPAIR/REPLACEMENT 004.8310.4206	3,253.73 Total : 3,253.73
90210	10/1/2024	000108 HIGH TECH SECURITY	PD FIRE SVC CALL PD FIRE SVC CALL 001.2000.4066	345.00 Total : 345.00
90211	10/1/2024	000824 J & M TROPHIES	PLANNING COMM NAME PLATES: GRAVES/MCCANC PLNG COMM NAME PLATES:GRAVES/MCCANCE 001.4100.4200	43.37 Total : 43.37
90212	10/1/2024	006199 K & B ENGINEERING	35821011 UTILITY PERMIT DEPOSIT REFUND 35821011 UTILITY PERMIT DEPOSIT REFUND 001.1320 35821006 UTILITY PERMIT DEPOSIT REFUND 35821006 UTILITY PERMIT DEPOSIT REFUND 001.1320	632.25 2,367.45 Total : 2,999.70
90213	10/1/2024	000127 K & L HARDWARE	BLANKET PURCHASE ORDER CITY HALL: MISC SUPPLIES 042.9510.4070 BLANKET PURCHASE ORDER	20.46

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90213	10/1/2024	000127 K & L HARDWARE	(Continued) CITY HALL: MISC SUPPLIES 042.9510.4070	19.57
Total :				40.03
90214	10/1/2024	005310 KOA CORPORATION	STR17001 ENV COSB-JUN STR17001 ENV COSB-JUN 027.8490.6530 STR17001 ENV ARPA2-JUN STR17001 ENV ARPA2-JUN 030.8495.6550	26.22
Total :				15,397.82
				15,424.04
90215	10/1/2024	006328 LUDOLPH, DEBRA	MILEAGE REIMB-LUDOLPH MILEAGE REIMB-LUDOLPH 001.1700.4332	6.70
Total :				6.70
90216	10/1/2024	000168 MICHELLE GOMEZ, PETTY CASH	PETTY CASH-SEP PETTY CASH-SEP 001.0020	85.00
Total :				85.00
90217	10/1/2024	001439 OFFICE SOLUTIONS	RECYCLED COPY & COLORED PAPER 30% RECYCLED COPY PAPER 042.9510.4200 30% RECYCLED COLOR PAPER 042.9510.4200	684.84
Total :				45.83
				730.67
90218	10/1/2024	006327 OPTIMUM INC	35821015 UTILITY PERMIT DEPOSIT REFUND 35821015 UTILITY PERMIT DEPOSIT REFUND 001.1320	445.65
Total :				445.65
90219	10/1/2024	006138 O'REILLY AUTO PARTS	DRA17006 DEVELOPER DEPOSIT REFUND DRA17006 DEVELOPER DEPOSIT REFUND 001.1320	266.82

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90219	10/1/2024	006138	006138 O'REILLY AUTO PARTS (Continued)	Total : 266.82
90220	10/1/2024	006197	PAR ELECTRICAL CONTRACTORS INC	
			35321050 UTILITY PERMIT DEPOSIT REFUND	
			35321050 UTILITY PERMIT DEPOSIT REFUND	
			001.1320	45.65
			35321049 UTILITY PERMIT DEPOSIT REFUND	
			35321049 UTILITY PERMIT DEPOSIT REFUND	
			001.1320	246.25
			35321068 UTILITY PERMIT DEPOSIT REFUND	
			35321068 UTILITY PERMIT DEPOSIT REFUND	
			001.1320	388.25
			Total :	680.15
90221	10/1/2024	000170	PITNEY BOWES INC - SUPPLIES	
			POSTAGE METER SUPPLIES	
			POSTAGE METER SUPPLIES	
			042.9510.4200	93.87
			Total :	93.87
90222	10/1/2024	000176	PRINCIPAL LIFE INSURANCE CO	
			PRINCIPAL-OCT	
			PRINCIPAL-OCT	
			001.1200.3590	28.65
			PRINCIPAL-OCT	
			001.1450.3590	68.38
			PRINCIPAL-OCT	
			001.1600.3590	6.94
			PRINCIPAL-OCT	
			001.1700.3590	104.84
			PRINCIPAL-OCT	
			001.3200.3590	38.11
			PRINCIPAL-OCT	
			001.4100.3590	150.57
			PRINCIPAL-OCT	
			001.4200.3590	83.13
			PRINCIPAL-OCT	
			001.4500.3590	61.04
			PRINCIPAL-OCT	
			001.4600.3590	92.25
			PRINCIPAL-OCT	

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90222	10/1/2024	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			001.6000.3590	21.63
			PRINCIPAL-OCT	
			001.6010.3590	24.72
			PRINCIPAL-OCT	
			001.6020.3590	12.75
			PRINCIPAL-OCT	
			004.8310.3590	146.93
			PRINCIPAL-OCT	
			010.3830.3590	39.71
			PRINCIPAL-OCT	
			012.8500.3590	10.66
			PRINCIPAL-OCT	
			016.8540.3590	10.66
			PRINCIPAL-OCT	
			023.3890.3590	5.59
			PRINCIPAL-OCT	
			024.8470.3590	1.17
			PRINCIPAL-OCT	
			041.9500.3590	13.78
			PRINCIPAL-OCT	
			042.9510.3590	25.20
			PRINCIPAL-OCT	
			070.7000.3590	33.48
			Total :	980.19
90223	10/1/2024	001414 RICHARDS, WATSON & GERSHON	GENERAL-AUG	
			GENERAL-AUG	
			001.1450.4520	22,836.51
			CFD24001-AUG	
			CFD24001-AUG	
			019.8430.4520	980.00
			WAKELAND-AUG	
			WAKELAND-AUG	
			070.7000.4520	2,760.00
			TSI24001-AUG	
			TSI24001-AUG	
			001.3200.4520	160.00

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90225	10/1/2024	000204 SOCALGAS	(Continued) FS#1-SEP 028.2050.4020 FS#1-SEP 029.2100.4020	24.06 24.06
Total :				1,104.64
90226	10/1/2024	000203 SOUTHERN CALIFORNIA EDISON	35321046 UTILITY PERMIT DEPOSIT REFUND 35321046 UTILITY PERMIT DEPOSIT REFUND 001.1320 35321073 UTILITY PERMIT DEPOSIT REFUND 35321073 UTILITY PERMIT DEPOSIT REFUND 001.1320 35321086 UTILITY PERMIT DEPOSIT REFUND 35321086 UTILITY PERMIT DEPOSIT REFUND 001.1320 35321093 UTILITY PERMIT DEPOSIT REFUND 35321093 UTILITY PERMIT DEPOSIT REFUND 001.1320 35321076 UTILITY PERMIT DEPOSIT REFUND 35321076 UTILITY PERMIT DEPOSIT REFUND 001.1320 35321058 UTILITY PERMIT DEPOSIT REFUND 35321058 UTILITY PERMIT DEPOSIT REFUND 001.1320	191.15 646.25 345.65 345.65 345.65 36.65
Total :				1,911.00
90227	10/1/2024	004920 TKE ENGINEERING	HOUSING AUTHORITY-JUL HOUSING AUTHORITY-JUL 070.7000.4611 HOUSING AUTHORITY-AUG HOUSING AUTHORITY-AUG 070.7000.4611	1,652.50 3,840.00
Total :				5,492.50
90228	10/1/2024	000465 TOM DODSON & ASSOCIATES	STR17002 CCF 2017 PE-AUG STR17002 CCF 2017 PE-AUG 027.8490.6550	 2,490.00

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90228	10/1/2024	000465	000465 TOM DODSON & ASSOCIATES (Continued)	Total : 2,490.00
90229	10/1/2024	006326	TRANSFORM SR HOME IMPROVEMENT REFUND: DUPLICATE ACCOUNT #12680 REFUND: DUPLICATE ACCOUNT #12680 001.1450.7450 REFUND: DUPLICATE ACCOUNT#12680 051.1493	180.00 4.00 Total : 184.00
90230	10/1/2024	000226	UNUM LIFE INSURANCE LONG TERM DISABILITY-OCT LONG TERM DISABILITY-OCT 001.1180 LONG TERM DISABILITY-OCT 004.1180 LONG TERM DISABILITY-OCT 010.1180 LONG TERM DISABILITY-OCT 023.1180 LONG TERM DISABILITY-OCT 070.1180 LONG TERM DISABILITY-OCT 041.1180	657.79 71.49 37.00 2.67 48.10 11.10 Total : 828.15
90231	10/1/2024	000237	WILLDAN ASSOCIATES STR23003 DES GCF PMP-JUL STR23003 DES GCF PMP-JUL 023.3890.6550 STR23002 DES RDA07-JUL STR23002 DES RDA07-JUL 010.3830.6550	15,101.00 5,019.50 Total : 20,120.50
1002747523	10/1/2024	000004	PUBLIC EMPLOYEE RETIREMENT SYS PERS HEALTH-OCT PERS HEALTH-OCT 001.1150 PERS HEALTH-OCT 004.1150 PERS HEALTH-OCT	14,634.65 2,510.46

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1002747523	10/1/2024	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			010.1150	1,476.93
			PERS HEALTH-OCT	
			012.1150	206.61
			PERS HEALTH-OCT	
			016.1150	206.61
			PERS HEALTH-OCT	
			023.1150	41.32
			PERS HEALTH-OCT	
			041.1150	371.31
			PERS HEALTH-OCT	
			070.1150	367.49
			PERS HEALTH-OCT	
			001.1450.3511	62.27
			PERS HEALTH-OCT	
			041.9500.3515	2,000.00
			Total :	21,877.65
41	Vouchers for bank code :	wfb		Bank total : 163,886.21
41	Vouchers in this report			Total vouchers : 163,886.21/

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
947	10/4/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	21.25
			ICMA DEFERRED COMP 457: Payment	
			024.1170	12.00
			ICMA DEFERRED COMP 457: Payment	
			041.1170	185.85
			ICMA DEFERRED COMP 457: Payment	
			042.1170	165.00
			ICMA DEFERRED COMP 457: Payment	
			070.1170	211.90
			ICMA DEFERRED COMP 457: Payment	
			001.1170	9,908.35
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,799.97
			ICMA DEFERRED COMP 457: Payment	
			010.1170	644.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			Total :	12,974.31
948	10/4/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			008.1140	31.54
			MEDICARE: Payment	
			010.1140	194.98
			MEDICARE: Payment	
			012.1140	52.16
			MEDICARE: Payment	
			016.1140	52.18
			MEDICARE: Payment	
			023.1140	27.46
			MEDICARE: Payment	
			024.1140	5.84

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
948	10/4/2024	000119 INTERNAL REVENUE SERVICE	(Continued)	
			MEDICARE: Payment	
			041.1140	91.87
			MEDICARE: Payment	
			042.1140	116.56
			MEDICARE: Payment	
			070.1140	266.30
			FEDERAL TAXES: Payment	
			001.1120	14,555.68
			FEDERAL TAXES: Payment	
			004.1120	2,209.79
			FEDERAL TAXES: Payment	
			010.1120	685.04
			FEDERAL TAXES: Payment	
			012.1120	118.08
			FEDERAL TAXES: Payment	
			016.1120	118.06
			FEDERAL TAXES: Payment	
			023.1120	79.54
			FEDERAL TAXES: Payment	
			024.1120	18.33
			FEDERAL TAXES: Payment	
			041.1120	451.02
			FEDERAL TAXES: Payment	
			042.1120	332.51
			FEDERAL TAXES: Payment	
			070.1120	1,754.95
			SOCIAL SECURITY: Payment	
			001.1140	640.86
			SOCIAL SECURITY: Payment	
			008.1140	134.90
			MEDICARE: Payment	
			001.1140	3,643.34
			MEDICARE: Payment	
			004.1140	654.48
			Total :	26,235.47

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
949	10/4/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			PERS SURVIVOR: Payment	
			042.1145	0.88
			PERS SURVIVOR: Payment	
			070.1145	0.66
			PERS: Payment	
			010.1145	1,041.01
			PERS: Payment	
			012.1145	247.67
			PERS: Payment	
			016.1145	247.64
			PERS: Payment	
			023.1145	146.96
			PERS: Payment	
			024.1145	26.54
			PERS: Payment	
			041.1145	460.38
			PERS: Payment	
			042.1145	551.74
			PERS: Payment	
			070.1145	941.42
			PERS SURVIVOR: Payment	
			001.1145	25.45
			PERS SURVIVOR: Payment	
			004.1145	4.61
			PERS SURVIVOR: Payment	
			010.1145	1.04
			PERS SURVIVOR: Payment	
			012.1145	0.56
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.29
			PERS SURVIVOR: Payment	
			024.1145	0.03
			PERS SURVIVOR: Payment	
			041.1145	0.33

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Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
949	10/4/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			EPMC: Payment	
			001.1145	534.12
			EPMC: Payment	
			004.1145	96.51
			EPMC: Payment	
			012.1145	2.99
			EPMC: Payment	
			016.1145	2.99
			EPMC: Payment	
			023.1145	8.38
			EPMC: Payment	
			024.1145	0.71
			EPMC: Payment	
			041.1145	19.35
			EPMC: Payment	
			042.1145	14.61
			EPMC: Payment	
			070.1145	59.99
			PERS: Payment	
			001.1145	17,677.38
			PERS: Payment	
			004.1145	3,399.28
			Total :	25,514.08
950	10/4/2024	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			042.1130	127.32
			STATE TAXES: Payment	
			070.1130	687.18
			STATE TAXES: Payment	
			001.1130	6,014.85
			STATE TAXES: Payment	
			004.1130	855.26
			STATE TAXES: Payment	
			010.1130	268.93
			STATE TAXES: Payment	

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
950	10/4/2024	000001 CALIF STATE EMPLOYMENT	(Continued)	
			012.1130	47.22
			STATE TAXES: Payment	
			016.1130	47.22
			STATE TAXES: Payment	
			023.1130	20.37
			STATE TAXES: Payment	
			024.1130	7.00
			STATE TAXES: Payment	
			041.1130	177.63
			Total :	8,252.98
90232	10/4/2024	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	14.01
			AFLAC HOSPITAL INSURANCE: Payment	
			041.1181	4.97
			AFLAC HOSPITAL INSURANCE: Payment	
			070.1181	1.66
			AFLAC DENTAL: Payment	
			001.1181	19.56
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	12.40
			AFLAC SPECIFIED HEALTH INS: Payment	
			004.1181	5.94
			AFLAC SPECIFIED HEALTH INS: Payment	
			010.1181	5.94
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.48
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			001.1181	13.40
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			012.1181	6.71
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			016.1181	6.71

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90232	10/4/2024	003804 AFLAC WWHQ	(Continued)	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	132.64
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	29.66
			AFLAC ACCIDENT INSURANCE: Payment	
			010.1181	14.28
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.81
			AFLAC ACCIDENT INSURANCE: Payment	
			024.1181	0.26
			AFLAC ACCIDENT INSURANCE: Payment	
			041.1181	4.18
			AFLAC ACCIDENT INSURANCE: Payment	
			070.1181	1.40
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	191.66
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	108.39
			AFLAC DISABILITY INSURANCE: Payment	
			010.1181	68.99
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			023.1181	2.45
			AFLAC DISABILITY INSURANCE: Payment	
			024.1181	0.51
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	203.35
			AFLAC HOSPITAL INSURANCE: Payment	
			004.1181	11.90

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Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90232	10/4/2024	003804 AFLAC WWHQ	(Continued)	
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.70
			Total :	902.88
5 Vouchers for bank code : wfb				Bank total : 73,879.72
5 Vouchers in this report				Total vouchers : 73,879.72 ✓

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
951	10/4/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT ICMA DEFERRED COMP 457: Payment 001.1170	50.00 Total : 50.00
952	10/4/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT FEDERAL TAXES: Payment 001.1120 MEDICARE: Payment 001.1140	7,392.02 816.68 Total : 8,208.70
953	10/4/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS: PAYMENT PERS: Payment 001.1145 PERS SURVIVOR: Payment 001.1145	255.97 0.93 Total : 256.90
954	10/4/2024	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT STATE TAXES: Payment 001.1130	3,057.47 Total : 3,057.47
4 Vouchers for bank code : wfb				Bank total : 11,573.07
4 Vouchers in this report				Total vouchers : 11,573.07 ✓

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90233	10/8/2024	004206 #1 SON PLUMBING INC	CITY HALL: ICE MACHINE INSTALLATION CITY HALL: ICE MACHINE INSTALLATION 001.6020.4336 AURANTIA PK: PLUMBING REPAIRS AURANTIA PK: PLUMBING REPAIRS 001.6000.4247	2,224.51 185.00 Total : 2,409.51
90234	10/8/2024	001271 ALLSTAR FIRE EQUIPMENT INC	FS#2: EQUIP FS#2: EQUIP 029.2100.6060	 492.76 Total : 492.76
90235	10/8/2024	005771 AMAZON CAPITAL SERVICES	FS#1: PAPER TOWEL DISPENSERS FS#1: PAPER TOWEL DISPENSERS 029.2100.4203 FS#1: PAPER TOWEL DISPENSERS 028.2050.4203 OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200 FS#2: MISC SUPPLIES FS#2: MISC SUPPLIES 029.2100.4203 FS#2: MISC SUPPLIES 028.2050.4203 FS#3: VARIOUS GYM SUPPLIES FS#3: VARIOUS GYM SUPPLIES 029.2100.4203 FS#3: VARIOUS GYM SUPPLIES 028.2050.4203 OPEN HOUSE FS#1-3: KIDS HATS OPEN HOUSE FS#1-3: KIDS HATS 029.2100.4206 OPEN HOUSE FS#1-3: KIDS HATS 028.2050.4206 DESKTOP COMPUTER STAND	 166.92 166.90 39.30 135.53 135.53 244.16 244.15 228.97 228.97

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90235	10/8/2024	005771 AMAZON CAPITAL SERVICES	(Continued) DESKTOP COMPUTER STAND 001.1700.4200 OFFICE SUPPLIES 100% RECYCLED FILE FOLDERS 001.4500.4200 OFFICE SUPPLIES 001.4500.4200 WIRELESS PHONE CHARGERS WIRELESS PHONE CHARGERS 042.9510.4203	30.44 24.77 29.42 68.85 Total : 1,743.91
90236	10/8/2024	000165 AT&T	POLICE DEPT-OCT POLICE DEPT-OCT 001.2000.4060	3,234.55 Total : 3,234.55
90237	10/8/2024	004705 CALIFORNIA SCHOOL BOARDS ASSOC	GASB AMM REPORT 23/24 GASB AMM REPORT 23/24 001.1700.4510	2,500.00 Total : 2,500.00
90238	10/8/2024	000232 CAPITAL ONE	RAMOS: UNIFORM ALLOWANCE RAMOS: UNIFORM ALLOWANCE 004.8310.4249	123.87 Total : 123.87
90239	10/8/2024	002912 CHAMPION ELECTRIC, INC.	LIBRARY: ROOFTOP REPAIRS LIGHTING & LIBRARY: ROOFTOP REPAIRS LIGHTING & 001.6000.4070	5,384.13 Total : 5,384.13
90240	10/8/2024	006331 CLEARGOV INC.	ARPA1 BUDGET SOFTWARE 24/25 ARPA1 BUDGET SOFTWARE 24/25 030.8495.4349	9,150.00 Total : 9,150.00
90241	10/8/2024	006332 COLE GARDEN APARTMENTS OWNER	BL#14597 REFUND: DUPLICATE PAYMENT	

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90241	10/8/2024	006332 COLE GARDEN APARTMENTS OWNER	(Continued) BL#14597 REFUND: DUPLICATE PAYMENT 001.1450.7452 BL#14597 REFUND: DUPLICATE PAYMENT 051.1493	120.00 4.00 Total : 124.00
90242	10/8/2024	000213 DAILY JOURNAL CORPORATION	BL NEWSPAPER PUBLICATIONS 2024/2025 BL NEWSPAPER PUBLICATIONS 2024/2025 001.1200.4300 DRA24006 NEWSPAPER PUB DRA24006 NEWSPAPER PUB 001.1200.4300 CUP23010 NEWSPAPER PUB CUP23010 NEWSPAPER PUB 001.1200.4300 COMM TRLS NEWSPAPER PUB COMM TRLS NEWSPAPER PUB 001.1200.4300	441.60 422.40 312.80 181.70 Total : 1,358.50
90243	10/8/2024	000071 DAVIS FARR LLP	GASB 34 INFRASTRUCTURE UPDATE -AUG GASB 34 INFRASTRUCTURE UPDATE -AUG 001.1700.4510	 5,000.00 Total : 5,000.00
90244	10/8/2024	000085 EAST VALLEY WATER DISTRICT	BOULDER MEDIAN-SEP BOULDER MEDIAN-SEP 004.8310.4030 BOULDER MEDIAN-SEP BOULDER MEDIAN-SEP 004.8310.4030 LMD 70-SEP LMD 70-SEP 012.8500.4030 LMD 36-SEP LMD 36-SEP 012.8500.4030	 1,607.78 360.74 187.44 350.02

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90244	10/8/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 68/69-SEP	
			LMD 68/69-SEP	
			012.8500.4030	3,178.86
			LMD 70 IRRIGATION-SEP	
			LMD 70 IRRIGATION-SEP	
			012.8500.4030	855.12
			LMD 79-SEP	
			LMD 79-SEP	
			012.8500.4030	150.06
			Total :	6,690.02
90245	10/8/2024	000085 EAST VALLEY WATER DISTRICT	BEATTIE IRRIGATION-SEP	
			BEATTIE IRRIGATION-SEP	
			001.6000.4030	331.91
			LMD 48B-SEP	
			LMD 48B-SEP	
			012.8500.4030	1,197.60
			LMD 02E-SEP	
			LMD 02E-SEP	
			012.8500.4030	955.82
			LMD 48C-SEP	
			LMD 48C-SEP	
			012.8500.4030	129.50
			LMD 48C-SEP	
			LMD 48C-SEP	
			012.8500.4030	470.66
			LMD 31-SEP	
			LMD 31-SEP	
			012.8500.4030	411.66
			LMD 00 BASELINE-SEP	
			LMD 00 BASELINE-SEP	
			012.8500.4030	722.10
			LMD 22-SEP	
			LMD 22-SEP	
			012.8500.4030	257.40
			LMD 03 YARNELL-SEP	
			LMD 03 YARNELL-SEP	

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Voucher	Date	Vendor	Description/Account	Amount
90245	10/8/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			012.8500.4030	35.24
			LMD 02A-SEP	
			LMD 02A-SEP	
			012.8500.4030	85.62
			LMD 03 BASELINE-SEP	
			LMD 03 BASELINE-SEP	
			012.8500.4030	122.64
			LMD 20 BASELINE-SEP	
			LMD 20 BASELINE-SEP	
			012.8500.4030	430.58
			LMD 01A-SEP	
			LMD 01A-SEP	
			012.8500.4030	95.64
			LMD 35-SEP	
			LMD 35-SEP	
			012.8500.4030	183.94
			LMD 06-SEP	
			LMD 06-SEP	
			012.8500.4030	49.74
			LMD 01B-SEP	
			LMD 01B-SEP	
			012.8500.4030	101.04
			LMD 48-SEP	
			LMD 48-SEP	
			012.8500.4030	1,490.06
			LMD 30-SEP	
			LMD 30-SEP	
			012.8500.4030	1,109.32
			LMD 39-SEP	
			LMD 39-SEP	
			012.8500.4030	790.16
			CANYON OAKS PARK-SEP	
			CANYON OAKS PARK-SEP	
			016.8540.4030	1,064.54
			LMD 02B-SEP	
			LMD 02B-SEP	
			012.8500.4030	341.00

Voucher	Date	Vendor	Description/Account	Amount
90245	10/8/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 13-SEP	
			LMD 13-SEP	
			012.8500.4030	250.70
			LMD 02D-SEP	
			LMD 02D-SEP	
			012.8500.4030	180.50
			LMD 02C-SEP	
			LMD 02C-SEP	
			012.8500.4030	675.22
			LMD 08-SEP	
			LMD 08-SEP	
			012.8500.4030	411.46
			LMD 20 STREATER-SEP	
			LMD 20 STREATER-SEP	
			012.8500.4030	138.36
			Total :	12,032.41
90246	10/8/2024	005358 FLEET SERVICES INC	FS#3: DEF	
			FS#3: DEF	
			028.2050.4220	113.15
			FS#3: DEF	
			029.2100.4220	113.14
			Total :	226.29
90247	10/8/2024	006146 FM THOMAS AIR CONDITIONING	PD: ANNUAL HVAC MAINT 24/25	
			PD: ANNUAL HVAC MAINT 24/25	
			001.2000.4588	4,960.00
			YMCA: QUARTERLY HVAC MAINT JUL-SEPT	
			YMCA: QUARTERLY HVAC MAINT JUL-SEPT	
			001.6000.4588	5,626.00
			LIBRARY: QUARTERLY HVAC MAINT JUL-SEPT	
			LIBRARY: QUARTERLY HVAC MAINT JUL-SEPT	
			001.6000.4588	6,876.00
			Total :	17,462.00
90248	10/8/2024	006196 FRONTIER COMMUNICATIONS	35222003 DEV DEP REFUND	
			35222003 DEV DEP REFUND	

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90248	10/8/2024	006196 FRONTIER COMMUNICATIONS	(Continued)	
			001.1320	586.40
			35222004 DEV DEP REFUND	
			35222004 DEV DEP REFUND	
			001.1320	380.40
			Total :	966.80
90249	10/8/2024	005763 GOMEZ, MICHELLE	MILEAGE REIMB - SEPT	
			MILEAGE REIMB - SEPT	
			001.1700.4332	45.02
			Total :	45.02
90250	10/8/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	TSI22001 TRI8893-MAR	
			TSI22001 TRI8893-MAR	
			001.3200.4551	278.25
			GEN ENG-TS-JAN	
			GEN ENG-TS-JAN	
			001.3200.4550	535.50
			GEN ENG-TS-FEB	
			GEN ENG-TS-FEB	
			001.3200.4550	842.25
			GEN ENG-TS-MAR	
			GEN ENG-TS-MAR	
			001.3200.4550	306.00
			GEN ENG-TS-APR	
			GEN ENG-TS-APR	
			001.3200.4550	306.00
			Total :	2,268.00
90251	10/8/2024	000662 HI WAY SAFETY INC	TRAFFIC SIGNS REPLACEMENT	
			TRAFFIC SIGNS REPLACEMENT	
			004.8310.4206	2,133.16
			Total :	2,133.16
90252	10/8/2024	000127 K & L HARDWARE	BLANKET PURCHASE ORDER	
			FS#2: MISC SUPPLIES	
			028.2050.4070	32.45
			FS#2: MISC SUPPLIES	
			029.2100.4070	32.45

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Voucher	Date	Vendor	Description/Account	Amount
90252	10/8/2024	000127 K & L HARDWARE	(Continued)	
			FS#3: MISC SUPPLIES	
			FS#3: MISC SUPPLIES	
			028.2050.4070	68.71
			FS#3: MISC SUPPLIES	
			029.2100.4070	68.70
			BLANKET PURCHASE ORDER	
			FS#3: MISC SUPPLIES	
			028.2050.4206	8.62
			FS#3: MISC SUPPLIES	
			029.2100.4206	8.61
			BLANKET PURCHASE ORDER	
			PD: MISC SUPPLIES	
			001.2000.4070	41.13
			FS#2: MISC SUPPLIES	
			FS#2: MISC SUPPLIES	
			028.2050.4070	53.95
			FS#2: MISC SUPPLIES	
			029.2100.4070	53.94
			Total :	368.56
90253	10/8/2024	000207 KONICA MINOLTA	IT MONTHLY CONTRACT-SEPT	
			IT MONTHLY CONTRACT-SEPT	
			042.9510.4627	5,104.00
			IT STAFF - AUG-SEPT	
			042.9510.4627	7,534.40
			Total :	12,638.40
90254	10/8/2024	000207 KONICA MINOLTA	COPIER LEASE-OCT	
			COPIER LEASE-OCT	
			001.2000.4205	603.40
			COPIER LEASE-OCT	
			042.9510.4205	1,698.14
			Total :	2,301.54
90255	10/8/2024	005164 MIKE ROQUET CONSTRUCTION INC.	SB1 #1 SINK HOLE REPAIR: OLIVE ST NO OF	
			SB1 #1 SINK HOLE REPAIR: OLIVE ST NO OF	
			004.8310.4570	6,595.00

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Voucher	Date	Vendor	Description/Account	Amount
90255	10/8/2024	005164 MIKE ROQUET CONSTRUCTION INC.	(Continued)	
			SB1 #1 SINK HOLE REPAIR: CENTRAL AVE NO	
			SB1 #1 SINK HOLE REPAIR: CENTRAL AVE NO	
			004.8310.4570	7,405.00
			SB1 #1 SINK HOLE REPAIR: COLE AVE SO OF	
			SB1 #1 SINK HOLE REPAIR: COLE AVE SO OF	
			004.8310.4570	8,390.00
			Total :	22,390.00
90256	10/8/2024	006222 NEC CLOUD COMMUNICATIONS	VOIP-OCT	
			VOIP-OCT	
			042.9510.4533	2,308.73
			VOIP CREDIT MEMO-SEP	
			VOIP CREDIT MEMO-SEP	
			042.9510.4533	-86.25
			Total :	2,222.48
90257	10/8/2024	006197 PAR ELECTRICAL CONTRACTORS INC	35322076 DEV DEP REFUND	
			35322076 DEV DEP REFUND	
			001.1320	76.15
			35323006 DEV DEP REFUND	
			35323006 DEV DEP REFUND	
			001.1320	208.00
			Total :	284.15
90258	10/8/2024	006330 PRO TRAFFIC SERVICES INC	35322040 DEV DEP REFUND	
			35322040 DEV DEP REFUND	
			001.1320	139.65
			Total :	139.65
90259	10/8/2024	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDING-SEP	
			DOCUMENT RECORDING-SEP	
			001.1200.4506	77.00
			DOCUMENT RECORDING-SEP	
			DOCUMENT RECORDING-SEP	
			001.1200.4506	80.00
			DOCUMENT RECORDING-SEP	
			DOCUMENT RECORDING-SEP	
			001.1200.4506	20.00

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90259	10/8/2024	002511 RECORDER-CLERK CO OF SB	(Continued) DOCUMENT RECORDING-SEP DOCUMENT RECORDING-SEP 001.1200.4506	20.00
Total :				197.00
90260	10/8/2024	001070 SAFETY-KLEEN SYSTEMS, INC.	PD: PARTS WASHING SVC PD: PARTS WASHING SVC 001.2000.4245	279.58
Total :				279.58
90261	10/8/2024	003713 SATCOM GLOBAL LTD.	SATTELITE PHONES-SEP SATTELITE PHONES-SEP 028.2050.4061 SATTELITE PHONES-SEP 029.2100.4061 SATTELITE PHONES-SEP 001.2000.4061 SATTELITE PHONES-SEP 042.9510.4061	28.61 28.60 57.21 57.21
Total :				171.63
90262	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	CUNNINGHAM PK-SEP CUNNINGHAM PK-SEP 016.8540.4010 CANYON OAK-SEP CANYON OAK-SEP 016.8540.4010 STREET LIGHT ACQUISITION-SALES-SEP STREET LIGHT ACQUISITION-SALES-SEP 013.8510.4011 UPLIGHTING/LMD 48-SEP UPLIGHTING-SEP 013.8510.4011 LMD 48-SEP 012.8500.4010 CITY HALL-SEP CITY HALL-SEP	154.92 27.46 16,128.83 32.58 2.86

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90262	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			042.9510.4010	2,130.55
			LS3: VARIOUS-SEP	
			LS3: VARIOUS-SEP	
			013.8510.4011	1,608.22
			SIGNALS: VARIOUS-SEP	
			SIGNALS: VARIOUS-SEP	
			004.8310.4580	3,527.28
			LS3: VARIOUS-SEP	
			LS3: VARIOUS-SEP	
			013.8510.4011	781.05
			LS1: VARIOUS-SEP	
			LS1: VARIOUS-SEP	
			013.8510.4011	9,359.34
			BASELINE MEDIAN-SEP	
			BASELINE MEDIAN-SEP	
			004.8310.4010	549.99
			LS2: VARIOUS-SEP	
			LS2: VARIOUS-SEP	
			013.8510.4011	1,291.25
			SIGNALS: VARIOUS-SEP	
			SIGNALS: VARIOUS-SEP	
			004.8310.4580	520.53
			Total :	36,114.86
90263	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	POLICE STATION-SEP	
			POLICE STATION-SEP	
			001.2000.4010	12,503.61
			EVC STATIONS-SEP	
			EVC STATIONS-SEP	
			042.9510.4012	13,636.87
			CITY HALL-SEP	
			CITY HALL-SEP	
			042.9510.4010	2,616.84
			CORP YARD-SEP	
			CORP YARD-SEP	
			004.8310.4010	1,263.83
			FS#3-SEP	

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90263	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			FS#3-SEP	
			028.2050.4010	1,341.76
			FS#3-SEP	
			029.2100.4010	1,341.76
			FS#1-SEP	
			028.2050.4010	814.85
			FS#1-SEP	
			029.2100.4010	814.84
			FS#2-SEP	
			028.2050.4010	672.63
			FS#2-SEP	
			029.2100.4010	672.62
			LIBRARY/ELC-SEP	
			LIBRARY/ELC-SEP	
			001.6000.4010	9,310.88
			Total :	44,990.49
90264	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	35322016 DEV DEP REFUND	
			35322016 DEV DEP REFUND	
			001.1320	1,045.65
			Total :	1,045.65
90265	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	35323002 DEV DEP REFUND	
			35323002 DEV DEP REFUND	
			001.1320	208.00
			35323004 DEV DEP REFUND	
			35323004 DEV DEP REFUND	
			001.1320	328.00
			Total :	536.00
90266	10/8/2024	000203 SOUTHERN CALIFORNIA EDISON	LS3-SEP	
			LS3-SEP	
			013.8510.4011	31.90
			OAK CREEK PARK-SEP	
			OAK CREEK PARK-SEP	
			016.8540.4010	17.39
			SEELEY PARK-SEP	

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90267	10/8/2024	004920 TKE ENGINEERING	(Continued)	
			STR23003 NP MSRI-AUG	
			STR23003 NP MSRI-AUG	
			017.8350.6530	172.50
			OLA24001 NP MSRI-AUG	
			OLA24001 NP MSRI-AUG	
			017.8350.6550	172.50
			STR23001 NP MSRI-AUG	
			STR23001 NP MSRI-AUG	
			017.8350.6530	862.50
			GENERAL ENGINEERING SVC-JUL	
			GENERAL ENGINEERING SVC-JUL	
			023.3890.4550	1,886.50
			STR22002 NP MSRI-JUL	
			STR22002 NP MSRI-JUL	
			017.8350.6530	575.00
			STR17002 PE CCF2017-JUL	
			STR17002 PE CCF2017-JUL	
			027.8490.6550	1,610.00
			ICH17004 NP ARPA2-JUL	
			ICH17004 NP ARPA2-JUL	
			030.8495.6813	57.50
			STR18001 NP ARPA2-JUL	
			STR18001 NP ARPA2-JUL	
			030.8495.6550	230.00
			SWK19002 NP GCF-JUL	
			SWK19002 NP GCF-JUL	
			023.3890.6545	115.00
			SDR17001 NP DIF LOCAL-JUL	
			SDR17001 NP DIF LOCAL-JUL	
			007.8330.6600	1,150.00
			STR07004A NP ARPA2-JUL	
			STR07004A NP ARPA2-JUL	
			030.8495.6600	345.00
			TRA20001 NP GCF-JUL	
			TRA20001 NP GCF-JUL	
			023.3890.6816	1,265.00
			SIG21001 NP GCF-JUL	

Voucher	Date	Vendor	Description/Account	Amount
90267	10/8/2024	004920 TKE ENGINEERING	(Continued)	
			SIG21001 NP GCF-JUL	
			023.3890.4550	262.50
			SWK21001 NP MSRI-JUL	
			SWK21001 NP MSRI-JUL	
			017.8350.6530	115.00
			OLA23002 NP MSRI-JUL	
			OLA23002 NP MSRI-JUL	
			017.8350.6550	172.50
			STR23003 NP MSRI-JUL	
			STR23003 NP MSRI-JUL	
			017.8350.6530	115.00
			STR23005 PE GCF-JUL	
			STR23005 PE GCF-JUL	
			023.3890.6550	57.50
			OLA24001 NP MSRI-JUL	
			OLA24001 NP MSRI-JUL	
			017.8350.6550	115.00
			Total :	15,031.50
90268	10/8/2024	003689 TPX COMMUNICATIONS	POLICE DEPT TELE-OCT	
			POLICE DEPT TELE-OCT	
			001.2000.4060	215.85
			Total :	215.85
90269	10/8/2024	005839 TRUSTED TECH TEAM	MICROSOFT 365-OCT	
			MICROSOFT 365-OCT	
			042.9510.4533	1,484.45
			Total :	1,484.45
90270	10/8/2024	006329 TRYAD PROPERTIES, INC.	CLP24001 LANDSCAPE REVIEW OVERPAID	
			CLP24001 LANDSCAPE REVIEW OVERPAID	
			001.1450.8900	5,515.20
			Total :	5,515.20
90271	10/8/2024	000233 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	
			PD: JANITORIAL SUPPLIES	
			001.2000.4055	103.85

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Voucher	Date	Vendor	Description/Account	Amount
90271	10/8/2024	000233 WAXIE SANITARY SUPPLY	(Continued) 50% RECYCLED FACIAL TISSUE 001.2000.4055	90.40
Total :				194.25
90272	10/8/2024	004543 WEX BANK	POOL CAR: FUEL-SEP POOL CAR: FUEL-SEP 042.9510.4220	17.58
Total :				17.58
90273 /	10/8/2024	000237 WILLDAN ASSOCIATES	STR23003 DES GCF PMP-AUG STR23003 DES GCF PMP-AUG 023.3890.6550 STR23002 DES RDA07-AUG STR23002 DES RDA07-AUG 010.3830.6550	23,546.14
Total :				14,314.00
Total :				37,860.14
41 Vouchers for bank code : wfb				Bank total : 257,413.90
41 Vouchers in this report				Total vouchers : 257,413.90/

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Voucher	Date	Vendor	Description/Account	Amount
90274	10/15/2024	005737 AGA ENGINEERS, INC.	STR18001 NP ARPA2-AUG STR18001 NP ARPA2-AUG 030.8495.6550 ON CALL TS ENG-AUG ON CALL TS ENG-AUG 020.8440.4550 TS MONIT-AUG TS MONIT-AUG 020.8440.4550	1,320.00 825.00 3,200.00 Total : 5,345.00
90275	10/15/2024	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC-9/15-9/28/2024 CROSSING GUARD SVC-9/15-9/28/2024 002.8200.4530	4,006.80 Total : 4,006.80
90276	10/15/2024	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES OFFICE SUPPLIES 001.1700.4200 OFFICE SUPPLIES OFFICE SUPPLIES 001.4200.4200	14.00 226.03 Total : 240.03
90277	10/15/2024	004219 AT&T	35022001 UTLY PRMT DEP REFUND 35022001 UTLY PRMT DEP REFUND 001.1320 35022004 UTLY PRMT DEP REFUND 35022004 UTLY PRMT DEP REFUND 001.1320 35022006 UTLY PRMT DEP REFUND 35022006 UTLY PRMT DEP REFUND 001.1320 35022009 UTLY PRMT DEP REFUND 35022009 UTLY PRMT DEP REFUND 001.1320 35022014 UTLY PRMT DEP REFUND	745.65 745.65 745.65 88.15 242.65

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Voucher	Date	Vendor	Description/Account	Amount
90277	10/15/2024	004219 AT&T	(Continued)	
			35022014 UTLY PRMT DEP REFUND	
			001.1320	85.15
			35055015 UTLY PRMT DEP REFUND	
			35055015 UTLY PRMT DEP REFUND	
			001.1320	242.65
			35022016 UTLY PRMT DEP REFUND	
			35022016 UTLY PRMT DEP REFUND	
			001.1320	345.65
			35022021 UTLY PRMT DEP REFUND	
			35022021 UTLY PRMT DEP REFUND	
			001.1320	345.65
			35022023 UTLY PRMT DEP REFUND	
			35022023 UTLY PRMT DEP REFUND	
			001.1320	591.15
			35022027 UTLY PRMT DEP REFUND	
			35022027 UTLY PRMT DEP REFUND	
			001.1320	642.65
			35022037 UTLY PRMT DEP REFUND	
			35022037 UTLY PRMT DEP REFUND	
			001.1320	40.25
			35022038 UTLY PRMT DEP REFUND	
			35022038 UTLY PRMT DEP REFUND	
			001.1320	246.25
			35022039 UTLY PRMT DEP REFUND	
			35022039 UTLY PRMT DEP REFUND	
			001.1320	852.00
			Total :	5,213.50
90278	10/15/2024	001072 AUTO ZONE	PD: GENERATOR MAINT	
			PD: GENERATOR MAINT	
			001.2000.4222	23.69
			Total :	23.69
90279	10/15/2024	000043 BALLARD PLUMBING HEATING & AIR	CORP YARD: HVAC QTRLY SVC	
			CORP YARD: HVAC QTRLY SVC	
			004.8310.4588	550.00

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Voucher	Date	Vendor	Description/Account	Amount
90279	10/15/2024	000043	000043 BALLARD PLUMBING HEATING & All (Continued)	Total : 550.00
90280	10/15/2024	005516	BASE HILL, INC.	
			JANITORIAL SVC-SEP	
			CITY HALL-SEP	
			042.9510.4504	1,808.80
			CC-SEP	
			042.9510.4504	360.14
			AURANTIA PARK-SEP	
			001.6000.4504	1,683.73
			COMMUNITY PARK-SEP	
			001.6000.4504	2,258.10
			POLICE DEPT-SEP	
			001.2000.4504	1,250.64
			Total :	7,361.41
90281	10/15/2024	005484	C&S SUPPLY LLC	
			FS#1:FIRE APPLIANCE PART REPAIR	
			FS#1:FIRE APPLIANCE PART REPAIR	
			028.2050.4245	75.47
			FS#1:FIRE APPLIANCE PART REPAIR	
			029.2100.4245	75.47
			FS#1:FIRE APPLIANCE PART REPAIR UT	
			051.1050	-9.67
			Total :	141.27
90282	10/15/2024	006099	CHARTER COMMUNICATIONS	
			CITY HALL: TELE/INT-OCT	
			CITY HALL: TELE/INT-OCT	
			042.9510.4065	1,745.29
			Total :	1,745.29
90283	10/15/2024	006099	CHARTER COMMUNICATIONS	
			PD: TELE/INT-OCT	
			PD: TELE/INT-OCT	
			001.2000.4065	829.85
			Total :	829.85
90284	10/15/2024	006099	CHARTER COMMUNICATIONS	
			CORP YARD: TELE/INT-OCT	
			CORP YARD: TELE/INT-OCT	
			004.8310.4060	632.13
			Total :	632.13

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Voucher	Date	Vendor	Description/Account	Amount
90285	10/15/2024	006099 CHARTER COMMUNICATIONS	FS#3: TELE/INT-OCT FS#3: TELE/INT-OCT 028.2050.4065 FS#3: TELE/INT-OCT 029.2100.4065	179.97 179.97 Total : 359.94
90286	10/15/2024	006099 CHARTER COMMUNICATIONS	FS#1: TELE/INT-OCT FS#1: TELE/INT-OCT 028.2050.4065 FS#1: TELE/INT-OCT 029.2100.4065	155.42 155.42 Total : 310.84
90287	10/15/2024	006099 CHARTER COMMUNICATIONS	FS#2: TELE/INT-OCT FS#2: TELE/INT-OCT 029.2100.4065 FS#2: TELE/INT-OCT 028.2050.4065	98.47 98.47 Total : 196.94
90288	10/15/2024	000143 COMMUNITY WORKS DESIGN GROUP	GENERAL PLAN CHECK-SEP GENERAL PLAN CHECK-SEP 001.4100.4547 DRA21006 PLAN CHECK-AUG DRA21006 PLAN CHECK-AUG 001.4100.4547 DRA21004 (CUP21006) PLAN CHECK-SEP DRA21004 (CUP21006) PLAN CHECK-SEP 001.4100.4547 DRA21007 PLAN CHECK-SEP DRA21007 PLAN CHECK-SEP 001.4100.4547 DRA22002 PLAN CHECK-SEP DRA22002 PLAN CHECK-SEP 001.4100.4547 DRA23001 PLAN CHECK-SEP DRA23001 PLAN CHECK-SEP	1,882.00 465.00 123.70 930.00 77.50

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Voucher	Date	Vendor	Description/Account	Amount
90288	10/15/2024	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)	
			001.4100.4547	77.50
			CUP23010 (DRA24003) PLAN CHECK-SEP	
			CUP23010 (DRA24003) PLAN CHECK-SEP	
			001.4100.4547	77.50
			DRA24006 PLAN CHECK-SEP	
			DRA24006 PLAN CHECK-SEP	
			001.4100.4547	155.00
			Total :	3,788.20
90289	10/15/2024	006318 CONSTRUCTION STATION	FS#2: KITCHEN REMODEL	
			FS#2: KITCHEN REMODEL	
			029.2100.4070	9,000.00
			FS#2: KITCHEN REMODEL	
			028.2050.4070	9,000.00
			FS#2: KITCHEN REMODEL	
			FS#2: KITCHEN REMODEL	
			028.2050.4070	725.00
			FS#2: KITCHEN REMODEL	
			029.2100.4070	725.00
			Total :	19,450.00
90290	10/15/2024	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-AUG	
			RADIO ACCESS-AUG	
			028.2050.4209	529.72
			RADIO ACCESS-AUG	
			029.2100.4209	529.72
			Total :	1,059.44
90291	10/15/2024	005394 DATA TICKET, INC.	PARKING CITATIONS-SEP	
			PARKING CITATIONS-SEP	
			001.1700.4516	86.37
			Total :	86.37
90292	10/15/2024	006259 DEPENDABLE BREAK ROOM SOLUTION	CITY HALL: COOLER RENTAL	
			CITY HALL: COOLER RENTAL	
			042.9510.4200	23.70
			Total :	23.70

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Voucher	Date	Vendor	Description/Account	Amount
90293	10/15/2024	006198 DIVERSIFIED UTILITY SERVICES	35322001 UTLY PRMT DEP REFUND	
			35322001 UTLY PRMT DEP REFUND	
			001.1320	1,014.25
			35322032 UTLY PRMT DEP REFUND	
			35322032 UTLY PRMT DEP REFUND	
			001.1320	191.15
			35322033 UTLY PRMT DEP REFUND	
			35322033 UTLY PRMT DEP REFUND	
			001.1320	143.25
			35322035 UTLY PRMT DEP REFUND	
			35322035 UTLY PRMT DEP REFUND	
			001.1320	345.65
			35322048 UTLY PRMT DEP REFUND	
			35322048 UTLY PRMT DEP REFUND	
			001.1320	339.65
			35322054 UTLY PRMT DEP REFUND	
			35322054 UTLY PRMT DEP REFUND	
			001.1320	139.65
			35322055 UTLY PRMT DEP REFUND	
			35322055 UTLY PRMT DEP REFUND	
			001.1320	139.65
			35322058 UTLY PRMT DEP REFUND	
			35322058 UTLY PRMT DEP REFUND	
			001.1320	36.65
			Total :	2,349.90
90294	10/15/2024	000085 EAST VALLEY WATER DISTRICT	34221006 UTLY PRMT DEP REFUND	
			34221006 UTLY PRMT DEP REFUND	
			001.1320	4,807.85
			34221008 UTLY PRMT DEP REFUND	
			34221008 UTLY PRMT DEP REFUND	
			001.1320	869.75
			34222001 UTLY PRMT DEP REFUND	
			34222001 UTLY PRMT DEP REFUND	
			001.1320	500.00
			34222003 UTLY PRMT DEP REFUND	
			34222003 UTLY PRMT DEP REFUND	
			001.1320	341.00

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Voucher	Date	Vendor	Description/Account	Amount
90294	10/15/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			34223003 UTLY PRMT DEP REFUND	
			34223003 UTLY PRMT DEP REFUND	
			001.1320	4,142.50
			34223004 UTLY PRMT DEP REFUND	
			34223004 UTLY PRMT DEP REFUND	
			001.1320	2,757.00
			34223005 UTLY PRMT DEP REFUND	
			34223005 UTLY PRMT DEP REFUND	
			001.1320	1,184.50
			Total :	14,602.60
90295	10/15/2024	005567 FIRE APPARATUS SOLUTIONS	ME541: REPAIRS	
			ME541: REPAIRS	
			029.2100.4240	4,603.30
			ME541: REPAIRS	
			028.2050.4240	4,603.30
			Total :	9,206.60
90296	10/15/2024	005358 FLEET SERVICES INC	FS#2: BATTERY REPLACEMENT	
			FS#2: BATTERY REPLACEMENT	
			028.2050.4240	418.32
			FS#2: BATTERY REPLACEMENT	
			029.2100.4240	418.32
			Total :	836.64
90297	10/15/2024	006146 FM THOMAS AIR CONDITIONING	LIBRARY:HVAC MAINT	
			LIBRARY:HVAC MAINT	
			001.6000.4588	425.02
			LIBRARY:HVAC REPAIR	
			LIBRARY:HVAC REPAIR	
			001.6000.4588	8,703.28
			LIBRARY:HVAC REPAIR	
			LIBRARY:HVAC REPAIR	
			001.6000.4588	660.02
			Total :	9,788.32
90298	10/15/2024	006187 GREASE MONKEY #977	VEH#126:MAINT	

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Voucher	Date	Vendor	Description/Account	Amount
90298	10/15/2024	006187 GREASE MONKEY #977	(Continued) VEH#126:MAINT 004.8310.4240 VEH#121:MAINT VEH#121:MAINT 001.4600.4240	158.65 99.39 Total : 258.04
90299	10/15/2024	003947 HDR ENGINEERING, INC.	STR17002 PE CCF 2017-SEP STR17002 PE CCF 2017-SEP 027.8490.6550	 6,642.85 Total : 6,642.85
90300	10/15/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 IVDA CM-JUL STR18001 IVDA CM-JUL 027.8490.6550 STR18001 RDA07 CM-JUL STR18001 RDA07 CM-JUL 010.3830.6550 STR18001 SMBMI CM-JUL STR18001 SMBMI CM-JUL 027.8490.6550 STR18001 IVDA CM-JUL STR18001 IVDA CM-JUL 027.8490.6550 STR18001 RDA07 CM-JUL STR18001 RDA07 CM-JUL 010.3830.6550 STR18001 SMBMI CM-JUL STR18001 SMBMI CM-JUL 027.8490.6550	4,296.38 4,296.38 4,296.38 4,296.38 7,980.65 7,980.65 7,980.65 7,980.65 7,980.65 7,980.65 Total : 36,831.09
90301	10/15/2024	000108 HIGH TECH SECURITY	VEH#137: EQUIP MAINT VEH#137: EQUIP MAINT 004.8310.4245	 173.80 Total : 173.80
90302	10/15/2024	000540 HRDIRECT	HR POSTERS: 2025	

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Voucher	Date	Vendor	Description/Account	Amount
90302	10/15/2024	000540 HRDIRECT	(Continued) HR POSTERS: 2025 001.1600.4200	102.35
Total :				102.35
90303	10/15/2024	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SVC-SEP PROFESSIONAL SVC-SEP 023.3890.4554	4,000.00
Total :				4,000.00
90304	10/15/2024	000824 J & M TROPHIES	VOLUNTEER DINNER AWARD VOLUNTEER DINNER AWARD 001.6020.4336	174.97
Total :				174.97
90305	10/15/2024	006324 JOHN HARRIS CONTRACTING	CITIZEN WITHDREW BP#20241205-REFUND BP#20241205-REFUND 001.1450.7600	75.00
Total :				75.00
90306	10/15/2024	000127 K & L HARDWARE	FS#2: MISC SUPPLIES FS#2: MISC SUPPLIES 028.2050.4206 FS#2: MISC SUPPLIES 029.2100.4206 FS#3:MISC SUPPLIES FS#3:MISC SUPPLIES 028.2050.4206 FS#3:MISC SUPPLIES 029.2100.4206 FS#2:MISC SUPPLIES FS#2:MISC SUPPLIES 028.2050.4206 FS#2:MISC SUPPLIES 029.2100.4206 FS#2:MISC SUPPLIES FS#2:MISC SUPPLIES 028.2050.4206	81.69 81.68 47.40 47.40 23.77 23.77 41.78

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Voucher	Date	Vendor	Description/Account	Amount
90306	10/15/2024	000127 K & L HARDWARE	(Continued)	
			FS#2:MISC SUPPLIES	
			029.2100.4206	41.77
			CORP YARD: MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	14.00
			FS#1:MISC SUPPLIES	
			FS#1:MISC SUPPLIES	
			028.2050.4206	58.24
			FS#1:MISC SUPPLIES	
			029.2100.4206	58.24
			FS#3:MISC SUPPLIES	
			FS#3:MISC SUPPLIES	
			028.2050.4206	25.85
			FS#3:MISC SUPPLIES	
			029.2100.4206	25.85
			FS#3:MISC SUPPLIES	
			FS#3:MISC SUPPLIES	
			028.2050.4206	39.57
			FS#3:MISC SUPPLIES	
			029.2100.4206	39.56
			FS#2:MISC SUPPLIES	
			FS#2:MISC SUPPLIES	
			028.2050.4206	-30.69
			FS#2:MISC SUPPLIES	
			029.2100.4206	-30.68
			FS#2:MISC SUPPLIES	
			FS#2:MISC SUPPLIES	
			028.2050.4206	25.83
			FS#2:MISC SUPPLIES	
			029.2100.4206	25.83
			FS#2:MISC SUPPLIES	
			FS#2:MISC SUPPLIES	
			028.2050.4206	2.48
			FS#2:MISC SUPPLIES	
			029.2100.4206	2.47
			CITY HALL: I.T. ROOM KEYS	
			CITY HALL: I.T. ROOM KEYS	

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Voucher	Date	Vendor	Description/Account	Amount
90306	10/15/2024	000127 K & L HARDWARE	(Continued)	
			042.9510.4070	12.90
			FS#2:MISC/PARAMEDIC SUPPLIES	
			FS#2:MISC/PARAMEDIC SUPPLIES	
			029.2100.4206	25.08
			FS#2:MISC/PARAMEDIC SUPPLIES	
			028.2050.4207	25.08
			CITY HALL:KNOX BOX ENTRY KEYS	
			CITY HALL:KNOX BOX ENTRY KEYS	
			042.9510.4070	19.13
			FS#1: MISC SUPPLIES	
			FS#1: MISC SUPPLIES	
			029.2100.4070	20.89
			FS#1: MISC SUPPLIES	
			028.2050.4070	20.88
			Total :	769.77
90307	10/15/2024	005285 LA VERNE POWER EQUIPMENT INC	FS#2:EQUIP MAINT	
			FS#2:EQUIP MAINT	
			028.2050.4245	44.99
			FS#2:EQUIP MAINT	
			029.2100.4245	44.99
			Total :	89.98
90308	10/15/2024	001193 LIFE ASSIST, INC.	FS#1: GLOVES	
			FS#1: GLOVES	
			028.2050.4207	298.68
			Total :	298.68
90309	10/15/2024	001679 MC CRAY'S ENTERPRISES	ME541:REPAIRS	
			ME541:REPAIRS	
			028.2050.4240	241.76
			ME541:REPAIRS	
			029.2100.4240	241.75
			Total :	483.51
90310	10/15/2024	001439 OFFICE SOLUTIONS	30% RECYCLED COPY PAPER	
			30% RECYCLED COPY PAPER	

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Voucher	Date	Vendor	Description/Account	Amount
90310	10/15/2024	001439 OFFICE SOLUTIONS	(Continued) 042.9510.4200	634.29
Total :				634.29
90311	10/15/2024	001114 PARKHOUSE TIRE, INC.	ME542: TIRES ME542: TIRES 029.2100.4540 ME542: TIRES 028.2050.4240	936.18
Total :				936.17
Total :				1,872.35
90312	10/15/2024	006333 RCS SAFETY LLC	35322093 UTLY PRMT DEP REFUND 35322093 UTLY PRMT DEP REFUND 001.1320 35322096 UTLY PRMT DEP REFUND 35322096 UTLY PRMT DEP REFUND 001.1320 35322097 UTLY PRMT DEP REFUND 35322097 UTLY PRMT DEP REFUND 001.1320 35323001 UTLY PRMT DEP REFUND 35323001 UTLY PRMT DEP REFUND 001.1320	208.00
				105.00
				34.00
Total :				49.00
Total :				396.00
90313	10/15/2024	005326 RP LANDSCAPE & IRRIGATION	PARKS LANDSCAPE MAINT-SEP POLICE STATION LANDSCAPE MAINT-SEP 001.2000.4585 CITY HALL LANDSCAPING MAINT-SEP 042.9510.4585 LIBRARY LANDSCAPING MAINT-SEP 001.6000.4585 YMCA LANDSCAPING MAINT-SEP 001.6000.4585 CORP YARD LANDSCAPING MAINT-SEP 004.8310.4585 AURANTIA PARK LANDSCAPING MAINT-SEP 001.6000.4585	579.00
				579.00
				694.80
				694.80
				463.20
				1,080.41

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Voucher	Date	Vendor	Description/Account	Amount
90313	10/15/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			COMMUNITY PARK LANDSCAPING MAINT-SEP 001.6000.4585	4,274.18
			CANYON OAK PARK LANDSCAPING MAINT-SEP 016.8540.4585	412.25
			CUNNINGHAM PARK LANDSCAPING MAINT-SEP 016.8540.4585	524.57
			SEELEY PARK LANDSCAPING MAINT-SEP 016.8540.4585	346.24
			OAK CREEK PARK LANDSCAPING MAINT-SEP 016.8540.4585	643.84
			MEMORIAL PARK LANDSCAPING MAINT-SEP 001.6000.4585	463.20
			BOULDER MEDIAN LANDSCAPING MAINT-SEP 004.8310.4585	2,867.21
			LMD LANDSCAPING-SEP LMD 00 BASELINE LANDSCAPING MAINT-SEP 012.8500.4585	320.35
			LMD 00 YARNELL LANDSCAPING MAINT-SEP 012.8500.4585	195.84
			LMD 01 LANDSCAPING MAINT-SEP 012.8500.4585	167.54
			LMD 17-SEP 012.8500.4585	689.38
			LMD 20 BASELINE-SEP 012.8500.4585	213.94
			LMD 20 STREATER-SEP 012.8500.4585	166.40
			LMD 21-SEP 012.8500.4585	164.40
			LMD 22-SEP 012.8500.4585	195.83
			LMD 24-SEP 012.8500.4585	73.58
			LMD 25-SEP 012.8500.4585	207.15
			LMD 29-SEP	

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Voucher	Date	Vendor	Description/Account	Amount
90313	10/15/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			012.8500.4585	207.15
			LMD 30-SEP	
			012.8500.4585	841.07
			LMD 31-SEP	
			012.8500.4585	558.07
			LMD 34-SEP	
			012.8500.4585	320.35
			LMD 35-SEP	
			012.8500.4585	232.06
			LMD 36-SEP	
			012.8500.4585	342.99
			LMD 37-SEP	
			012.8500.4585	422.23
			LMD 39-SEP	
			012.8500.4585	541.09
			LMD 43-SEP	
			012.8500.4585	195.83
			LMD 44-SEP	
			012.8500.4585	2,903.58
			LMD 47-SEP	
			012.8500.4585	225.26
			LMD 48-SEP	
			012.8500.4585	2,369.27
			LMD 54-SEP	
			012.8500.4585	605.62
			LMD 55-SEP	
			012.8500.4585	535.43
			LMD 16-SEP	
			012.8500.4585	54.33
			LMD 01B LANDSCAPING MAINT-SEP	
			012.8500.4585	167.54
			LMD 02 LANDSCAPING MAINT-SEP	
			012.8500.4585	773.16
			LMD 03A-SEP	
			012.8500.4585	150.55
			LMD 03B-SEP	

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Voucher	Date	Vendor	Description/Account	Amount
90313	10/15/2024	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			012.8500.4585	150.55
			LMD 04-SEP	
			012.8500.4585	45.28
			LMD 05-SEP	
			012.8500.4585	94.32
			LMD 07-SEP	
			012.8500.4585	82.63
			LMD 08-SEP	
			012.8500.4585	186.78
			LMD 09-SEP	
			012.8500.4585	1,137.66
			LMD 10-SEP	
			012.8500.4585	2,217.58
			LMD 11-SEP	
			012.8500.4585	530.90
			LMD 13-SEP	
			012.8500.4585	139.23
			LMD 15-SEP	
			012.8500.4585	512.79
			LMD 59-SEP	
			012.8500.4585	66.78
			LMD 61-SEP	
			012.8500.4585	376.95
			LMD 63-SEP	
			012.8500.4585	139.23
			LMD 70-SEP	
			012.8500.4585	648.63
			LMD 76-SEP	
			012.8500.4585	195.83
			LMD 68-SEP	
			012.8500.4585	580.71
			LMD 69-SEP	
			012.8500.4585	133.57
			LMD 73-SEP	
			012.8500.4585	303.37
			Total :	35,005.48

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Voucher	Date	Vendor	Description/Account	Amount
90314	10/15/2024	005731 SITEONE LANDSCAPE SUPPLY, LLC	BASELINE MEDIANS: IRRI SUPPLIES BASELINE MEDIANS: IRRI SUPPLIES 004.8310.4045 BOULDER MEDIANS: IRRI SUPPLIES BOULDER MEDIANS: IRRI SUPPLIES 004.8310.4045	261.07 30.93 Total : 292.00
90315	10/15/2024	000203 SOUTHERN CALIFORNIA EDISON	SIGNALS:VARIOUS-SEP SIGNALS:VARIOUS-SEP 004.8310.4580	91.38 Total : 91.38
90316	10/15/2024	006150 SPECTRUM GAS PRODUCTS	FS#3: OXYGEN REFILL FS#3: OXYGEN REFILL 028.2050.4207	39.00 Total : 39.00
90317	10/15/2024	000636 STEVEN ENTERPRISES INC	PLOT PRINTER MAINT OCE:JUL-SEP 2024 PLOT PRINTER MAINT OCE:JUL-SEP 2024 001.3200.4245	197.29 Total : 197.29
90318	10/15/2024	003044 THOMSON REUTERS WEST	CODE BOOKS: OCT CODE BOOKS: OCT 001.1200.4626	1,577.67 Total : 1,577.67
90320	10/15/2024	004920 TKE ENGINEERING	FIN24001 MISC PERMIT/INSP-JUN-JUL FIN24001 MISC PERMIT/INSP-JUN-JUL 001.3200.4551 LDR24005 MISC PERMIT/INSP-JUL LDR24005 MISC PERMIT/INSP-JUL 001.3200.4551 ATT PERMIT/INSP FIXED FEE-JUL ATT PERMIT/INSP FIXED FEE-JUL 001.3200.4551 35124002 SCG PERMIT/INSP-JUL 35124002 SCG PERMIT/INSP-JUL	165.00 330.00 106.00

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Voucher	Date	Vendor	Description/Account	Amount
90320	10/15/2024	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	424.00
			SCG PERMIT/INSP FIXED FEE-JUL	
			SCG PERMIT/INSP FIXED FEE-JUL	
			001.3200.4551	1,221.00
			35323139 SCE PERMIT/INSP-JUL	
			35323139 SCE PERMIT/INSP-JUL	
			001.3200.4551	106.00
			35323175 SCE PERMIT/INSP-JUL	
			35323175 SCE PERMIT/INSP-JUL	
			001.3200.4551	106.00
			SCE PERMIT/INSP FIXED FEE-JUL	
			SCE PERMIT/INSP FIXED FEE-JUL	
			001.3200.4551	1,166.00
			SPECTRUM PERMIT/INSP FIXED FEE-JUL	
			SPECTRUM PERMIT/INSP FIXED FEE-JUL	
			001.3200.4551	212.00
			MISC PERMIT/INSP FIXED FEE-JUL	
			MISC PERMIT/INSP FIXED FEE-JUL	
			001.3200.4551	265.00
			PGI24002 MISC PERMIT/INSP-AUG	
			PGI24002 MISC PERMIT/INSP-AUG	
			001.3200.4551	106.00
			WIN23002 MISC PERMIT/INSP-AUG	
			WIN23002 MISC PERMIT/INSP-AUG	
			001.3200.4551	159.00
			PGI23008 MISC PERMIT/INSP-AUG	
			PGI23008 MISC PERMIT/INSP-AUG	
			001.3200.4551	1,696.00
			EXE24003 MISC PERMIT INSP-AUG	
			EXE24003 MISC PERMIT INSP-AUG	
			001.3200.4551	1,643.00
			PGI24005 MISC PERMIT/INSP-AUG	
			PGI24005 MISC PERMIT/INSP-AUG	
			001.3200.4551	1,590.00
			PGI24003 MISC PERMIT/INSP-AUG	
			PGI24003 MISC PERMIT/INSP-AUG	
			001.3200.4551	212.00

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90320	10/15/2024	004920 TKE ENGINEERING	(Continued)	
			RGI24003 MISC PERMIT/INSP-AUG	
			RGI24003 MISC PERMIT/INSP-AUG	
			001.3200.4551	848.00
			STC23007 MISC PERMIT/INSP-AUG	
			STC23007 MISC PERMIT/INSP-AUG	
			001.3200.4551	220.00
			HYD24007 MISC PERMIT/INSP-AUG	
			HYD24007 MISC PERMIT/INSP-AUG	
			001.3200.4551	440.00
			PGC24003 MISC PERMIT/INSP-AUG	
			PGC24003 MISC PERMIT/INSP-AUG	
			001.3200.4551	935.00
			HYD24005 MISC PERMIT/INSP-JUL-AUG	
			HYD24005 MISC PERMIT/INSP-JUL-AUG	
			001.3200.4551	225.00
			PGC24004 MISC PERMIT/INSP-JUL-AUG	
			PGC24004 MISC PERMIT/INSP-JUL-AUG	
			001.3200.4551	225.00
			RGI24004 MISC PERMIT INSP-JUL-AUG	
			RGI24004 MISC PERMIT INSP-JUL-AUG	
			001.3200.4551	106.00
			34224003 PERMIT/INSP FIXED FEE-AUG	
			34224003 PERMIT/INSP FIXED FEE-AUG	
			001.3200.4551	583.00
			35124003 SCG PERMIT/INSP-AUG	
			35124003 SCG PERMIT/INSP-AUG	
			001.3200.4551	106.00
			SCG PERMIT/INSP FIXED FEE-AUG	
			SCG PERMIT/INSP FIXED FEE-AUG	
			001.3200.4551	159.00
			SCE PERMIT/INSP FIXED FEE-AUG	
			SCE PERMIT/INSP FIXED FEE-AUG	
			001.3200.4551	1,272.00
			SPECTRUM PERMIT/INSP FIXED FEE-AUG	
			SPECTRUM PERMIT/INSP FIXED FEE-AUG	
			001.3200.4551	106.00
			STI21002 MISC PERMIT/INSP-JUL-AUG	

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Voucher	Date	Vendor	Description/Account	Amount
90320	10/15/2024	004920 TKE ENGINEERING	(Continued)	
			STI21002 MISC PERMIT/INSP-JUL-AUG 001.3200.4551	424.00
			PGI23009 MISC PERMIT/INSP-AUG PGI23009 MISC PERMIT/INSP-AUG 001.3200.4551	159.00
			WIN22001 MISC PERMIT/INSP-AUG WIN22001 MISC PERMIT/INSP-AUG 001.3200.4551	477.00
			TSP21001 MISC PERMIT INSP-JUL-AUG TSP21001 MISC PERMIT INSP-JUL-AUG 001.3200.4551	402.50
			STI22008 MISC PERMIT/INSP-JUL STI22008 MISC PERMIT/INSP-JUL 001.3200.4551	636.00
			RGI22001 MISC PERMIT/INSP-JUL RGI22001 MISC PERMIT/INSP-JUL 001.3200.4551	106.00
			PGI23011 MISC PERMIT/INSP-JUL PGI23011 MISC PERMIT/INSP-JUL 001.3200.4551	212.00
			WIN22003 MISC PERMIT/INSP-JUL WIN22003 MISC PERMIT/INSP-JUL 001.3200.4551	106.00
			WIN23002 MISC PERMIT/INSP-JUL WIN23002 MISC PERMIT/INSP-JUL 001.3200.4551	477.00
			PGI23008 MISC PERMIT/INSP-APR-JUL PGI23008 MISC PERMIT/INSP-APR-JUL 001.3200.4551	318.00
			STI23006 MISC PERMIT/INSP-JUL STI23006 MISC PERMIT/INSP-JUL 001.3200.4551	212.00
			EXE24005 MISC PERMIT/INSP-JUL EXE24005 MISC PERMIT/INSP-JUL 001.3200.4551	1,590.00
			RGI22003 MISC PERMIT/INSP-JUL RGI22003 MISC PERMIT/INSP-JUL	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90320	10/15/2024	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	212.00
			STI23001 MISC PERMIT INSP-JUN-JUL	
			STI23001 MISC PERMIT INSP-JUN-JUL	
			001.3200.4551	212.00
			EXE24003 MISC PERMIT INS-JUN-JUL	
			EXE24003 MISC PERMIT INS-JUN-JUL	
			001.3200.4551	106.00
			EXE24002 MISC PERMIT/INSP-JUL	
			EXE24002 MISC PERMIT/INSP-JUL	
			001.3200.4551	318.00
			PGI24005 MISC PERMIT/INSP-JUL	
			PGI24005 MISC PERMIT/INSP-JUL	
			001.3200.4551	2,173.00
			LDR23002 MISC PERMIT/INSP-MAR-JUL	
			LDR23002 MISC PERMIT/INSP-MAR-JUL	
			001.3200.4551	57.50
			STI24004 MISC PERMIT/INSP-JUL	
			STI24004 MISC PERMIT/INSP-JUL	
			001.3200.4551	583.00
			PGI24003 MISC PERMIT/INSP-JUL	
			PGI24003 MISC PERMIT/INSP-JUL	
			001.3200.4551	742.00
			SWC23001 MISC PERMIT/INSP-JUN-JUL	
			SWC23001 MISC PERMIT/INSP-JUN-JUL	
			001.3200.4551	115.00
			HYD23007 MISC PERMIT/INSP-JUL	
			HYD23007 MISC PERMIT/INSP-JUL	
			001.3200.4551	130.00
			FIN23005 MISC PERMIT/INSP-MAY-JUL	
			FIN23005 MISC PERMIT/INSP-MAY-JUL	
			001.3200.4551	137.50
			HYD23008 MISC PERMIT/INSP-JUL	
			HYD23008 MISC PERMIT/INSP-JUL	
			001.3200.4551	165.00
			RGI24003 MISC PERMIT/INSP-JUL	
			RGI24003 MISC PERMIT/INSP-JUL	
			001.3200.4551	106.00

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90320	10/15/2024	004920 TKE ENGINEERING	(Continued)	
			FIN24003 MISC PERMIT/INSP-JUN-JUL	
			FIN24003 MISC PERMIT/INSP-JUN-JUL	
			001.3200.4551	247.50
			HYD24002 MISC PERMIT/INSP-MAY-JUL	
			HYD24002 MISC PERMIT/INSP-MAY-JUL	
			001.3200.4551	385.00
			PGC24002 MISC PERMIT/INSP-MAY-JUL	
			PGC24002 MISC PERMIT/INSP-MAY-JUL	
			001.3200.4551	632.50
			HYD24001 MISC PERMIT/INSP-JUL	
			HYD24001 MISC PERMIT/INSP-JUL	
			001.3200.4551	130.00
			RET24001 MISC PERMIT/INSP-JUL	
			RET24001 MISC PERMIT/INSP-JUL	
			001.3200.4551	65.00
			STC23007 MISC PERMIT/INSP-JUL	
			STC23007 MISC PERMIT/INSP-JUL	
			001.3200.4551	55.00
			PGC23011 MISC PERMIT/INSP-JUL	
			PGC23011 MISC PERMIT/INSP-JUL	
			001.3200.4551	220.00
			FIN24002 MISC PERMIT/INSP-JUN-JUL	
			FIN24002 MISC PERMIT/INSP-JUN-JUL	
			001.3200.4551	605.00
			Total :	27,248.50
90321	10/15/2024	005892 TRAFFICALM SYSTEMS	SBI #3: RPLCMNT SPEED FEEDBACK SIGN	
			SBI #3: RPLCMNT SPEED FEEDBACK SIGN	
			004.8310.4580	3,900.55
			Total :	3,900.55
90322	10/15/2024	000222 UNDERGROUND SERVICE ALERT	REGULATORY FEE-SEP	
			REGULATORY FEE-SEP	
			004.8310.4553	348.82
			MONTHLY DIG FEE-SEP	
			MONTHLY DIG FEE-SEP	
			004.8310.4553	666.75

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Voucher	Date	Vendor	Description/Account	Amount
90322	10/15/2024	000222	000222 UNDERGROUND SERVICE ALERT (Continued)	Total : 1,015.57
90323	10/15/2024	000979	VERIZON WIRELESS	
			CELL PHONES/AIR CARDS-SEP	
			CELL PHONES-SEP	
			001.2000.4061	169.86
			AIR CARDS-SEP	
			001.2000.4062	1,104.34
			CELL PHONES-SEP	
			001.6000.4061	64.45
			CELL PHONES-SEP	
			001.6010.4061	34.15
			CELL PHONES-SEP	
			004.8310.4061	159.35
			AIR CARDS-SEP	
			004.8310.4062	38.01
			CELL PHONES-SEP	
			028.2050.4061	145.44
			AIR CARDS-SEP	
			028.2050.4062	304.08
			AIR CARDS-SEP	
			042.9510.4062	40.01
			CELL PHONES-SEP	
			042.9510.4061	923.64
			AIR CARDS-SEP	
			042.9510.4062	194.05
			Total :	3,177.38
90324	10/15/2024	000233	WAXIE SANITARY SUPPLY	
			FS#3:JANITORIAL SUPPLIES	
			FS#3:JANITORIAL SUPPLIES	
			028.2050.4055	31.60
			FS#3:JANITORIAL SUPPLIES	
			029.2100.4055	31.59
			FS#2:JANITORIAL SUPPLIES	
			FS#2:JANITORIAL SUPPLIES	
			028.2050.4055	129.02
			FS#2:JANITORIAL SUPPLIES	
			029.2100.4055	129.01
			FS#3:JANITORIAL SUPPLIES	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90324	10/15/2024	000233 WAXIE SANITARY SUPPLY	(Continued) FS#3:JANITORIAL SUPPLIES 028.2050.4055 FS#3:JANITORIAL SUPPLIES 029.2100.4055	2.75 2.74 Total : 326.71
90325	10/15/2024	006001 YUNEX LLC	TS RESPONSE CALL OUTS-AUG TS RESPONSE CALL OUTS-AUG 004.8310.4580 TS MAINT-AUG TS MAINT-AUG 004.8310.4580	12,332.06 3,872.28 Total : 16,204.34
90326	10/15/2024	006001 YUNEX LLC	STL MAINT-AUG STL MAINT-AUG 013.8510.4664	2,528.50 Total : 2,528.50
90327 /	10/15/2024	006001 YUNEX LLC	STL RESPONSE CALL OUTS-AUG STL RESPONSE CALL OUTS-AUG 013.8510.4664	675.94 Total : 675.94
53 Vouchers for bank code : wfb				Bank total : 233,231.45
53 Vouchers in this report				Total vouchers : 233,231.45 /

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
955	10/18/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,572.47
			ICMA DEFERRED COMP 457: Payment	
			010.1170	449.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.51
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.51
			ICMA DEFERRED COMP 457: Payment	
			023.1170	21.25
			ICMA DEFERRED COMP 457: Payment	
			024.1170	12.00
			ICMA DEFERRED COMP 457: Payment	
			041.1170	185.84
			ICMA DEFERRED COMP 457: Payment	
			042.1170	165.00
			ICMA DEFERRED COMP 457: Payment	
			070.1170	211.93
			ICMA DEFERRED COMP 457: Payment	
			001.1170	9,630.81
			Total :	12,274.31
956	10/18/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	14,034.29
			FEDERAL TAXES: Payment	
			004.1120	1,823.55
			FEDERAL TAXES: Payment	
			010.1120	730.16
			FEDERAL TAXES: Payment	
			012.1120	142.16
			FEDERAL TAXES: Payment	
			016.1120	142.15
			FEDERAL TAXES: Payment	
			023.1120	79.54

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
957	10/18/2024	000004	PUBLIC EMPLOYEE RETIREMENT SYS	
			EPMC: PAYMENT	
			EPMC: Payment	
			001.1145	534.18
			EPMC: Payment	
			004.1145	96.48
			EPMC: Payment	
			012.1145	3.01
			EPMC: Payment	
			016.1145	3.01
			EPMC: Payment	
			023.1145	8.37
			EPMC: Payment	
			024.1145	0.71
			EPMC: Payment	
			041.1145	19.35
			EPMC: Payment	
			042.1145	14.55
			EPMC: Payment	
			070.1145	59.99
			PERS: Payment	
			001.1145	17,613.63
			PERS: Payment	
			004.1145	3,025.71
			PERS: Payment	
			010.1145	1,040.99
			PERS: Payment	
			012.1145	247.67
			PERS: Payment	
			016.1145	247.66
			PERS: Payment	
			023.1145	146.96
			PERS: Payment	
			024.1145	18.91
			PERS: Payment	
			041.1145	460.40
			PERS: Payment	
			042.1145	551.72

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
958 /	10/18/2024	000001 CALIF STATE EMPLOYMENT	(Continued)	
			023.1130	20.37
			STATE TAXES: Payment	
			024.1130	2.73
			STATE TAXES: Payment	
			041.1130	190.11
			STATE TAXES: Payment	
			042.1130	119.58
			STATE TAXES: Payment	
			070.1130	299.67
			Total :	7,470.47
90328 /	10/18/2024	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	145.71
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	9.69
			AFLAC ACCIDENT INSURANCE: Payment	
			010.1181	7.15
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.58
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			041.1181	4.19
			AFLAC ACCIDENT INSURANCE: Payment	
			070.1181	1.40
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	216.86
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	49.19
			AFLAC DISABILITY INSURANCE: Payment	
			010.1181	34.50
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90328	10/18/2024	003804	003804 AFLAC WWHQ (Continued)	Total : 813.66
5 Vouchers for bank code : wfb				Bank total : 69,922.21
5 Vouchers in this report				Total vouchers : 69,922.21

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Voucher	Date	Vendor	Description/Account	Amount
90329	10/22/2024	006299 A.O. REED & CO LLC	CITY HALL: REPLACE THERMOSTATS CITY HALL: REPLACE THERMOSTATS 042.9510.4070	2,722.00
Total :				2,722.00
90330	10/22/2024	004945 ABOVE ALL NAMES CONSTRUCTION	MEDIAN REPAIR: 5TH ST EAST SIDE OF PALM STR18001 CON RDA07-SEP 010.3830.6550	2,961.68
			MEDIAN REPAIR: 5TH ST EAST SIDE OF PALM STR18001 CON IVDA-SEP 027.8490.6550	2,961.66
			MEDIAN REPAIR: 5TH ST EAST SIDE OF PALM STR18001 CON SMBMI-SEP 027.8490.6550	2,961.66
			SB1 #1: SIDEWALK REPAIR SB1 #1: SIDEWALK REPAIR 004.8310.4591	55,415.20
Total :				64,300.20
90331	10/22/2024	005771 AMAZON CAPITAL SERVICES	VOL DINNER: SUPPLIES VOL DINNER: SUPPLIES 001.6020.4336	255.96
			IPAD CHARGERS IPAD CHARGERS 042.9510.4203	17.22
Total :				273.18
90332	10/22/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	CCPOA TRAINING SYMPOSIUM: ACHILLY CCPOA TRAINING SYMPOSIUM: ACHILLY 001.2000.4250	492.53
			CCPOA TRAINING SYMPOSIUM: ACHILLY CCPOA TRAINING SYMPOSIUM: ACHILLY 001.2000.4250	375.00
			LOCC ANNUAL CONF & HOTEL: LILBURN LOCC ANNUAL CONF & HOTEL: LILBURN 001.1000.4320	700.00
			ADOBE ACROBAT PRO ANNUAL 24/25	

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Voucher	Date	Vendor	Description/Account	Amount
90332	10/22/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)	
			ADOBE ACROBAT PRO ANNUAL 24/25	
			042.9510.4533	2,303.04
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	65.77
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	22.95
			ZOOM MEETING-SEP	
			ZOOM MEETING-SEP	
			042.9510.4533	110.00
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	20.88
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	401.46
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	24.26
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	14.21
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			CCPOA TRAINING SYMPOSIUM: ACHILLY	
			001.2000.4250	838.32
			Total :	5,368.42
90333	10/22/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	2024 GOVT SEMINAR: GOMEZ & LUDOLPH	
			2024 GOVT SEMINAR: GOMEZ & LUDOLPH	
			001.1700.4330	1,100.00
			BLUEBEAM ADDTNL LICENSES: 24-2025	
			BLUEBEAM ADDTNL LICENSES: 24-2025	
			042.9510.4533	605.00
			LOCC MUNICIPAL FINANCE CONF: GOMEZ & LUD	
			LOCC MUNCPL FINANCE CONF: GOMEZ	
			001.1700.4320	500.00

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Voucher	Date	Vendor	Description/Account	Amount
90333	10/22/2024	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued) LOCC MUNICIPAL FINANCE CONF: GOMEZ & LUD LOCC MUNCPL FINANCE:LUDOLPH 001.1700.4320 LOCC MUNICIPAL FINANCE FLIGHT: GOMEZ & L LOCC MUNCPL FNNC FLIGHT: GOMEZ 001.1700.4320 LOCC MUNICIPAL FINANCE FLIGHT: GOMEZ & L LOCC MUNCPL FNNC FLIGHT:LUDOLPH 001.1700.4320 CAL CITIES JOB POSTING: ENGINEER CAL CITIES JOB POSTING: ENGINEER 001.1600.4300	500.00 300.00
			Total :	3,478.94
90334	10/22/2024	003836 CALIFORNIA BUILDING	BSAR 07/24-09/24 BSAR 07/24-09/24 051.1480 BSAR 07/24-09/24 001.4500.4543	-161.98 1,619.80
			Total :	1,457.82
90335	10/22/2024	000213 DAILY JOURNAL CORPORATION	NIB 2024-06 NEWS PUB NIB 2024-06 NEWS PUB 001.1200.4300	492.20 492.20
			Total :	492.20
90336	10/22/2024	000071 DAVIS FARR LLP	GASB 34 UPDATE-SEP GASB 34 UPDATE-SEP 001.1700.4510	 3,800.00
			Total :	3,800.00
90337	10/22/2024	000056 DEPARTMENT OF CONSERVATION	SMIP 07/2024-09/2024 SMIP 07/2024-09/2024 051.1479 SMIP 07/2024-09/2024 001.4500.4542	-367.53 7,350.50
			Total :	6,982.97

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90338	10/22/2024	001035 DEPARTMENT OF JUSTICE	FINGER PRNTNG APPS:KHATIB/MARTINEZ FINGER PRNTNG APPS:KHATIB/MARTINEZ 001.1700.4236	64.00 Total : 64.00
90339	10/22/2024	006259 DEPENDABLE BREAK ROOM SOLUTION	COUNCIL:COOLER RENTAL COUNCIL:COOLER RENTAL 042.9510.4200	16.16 Total : 16.16
90340	10/22/2024	004879 DIV OF THE STATE ARCHITECT	AB1379 07/2024-09/2024 AB1379 07/2024-09/2024 051.1493	334.40 Total : 334.40
90341	10/22/2024	005869 DOPP PROPERTY SERVICES	25646 BASELINE: SECURE PROP 25646 BASELINE: SECURE PROP 001.4600.4557 25646 BASELINE: SECURE PROP 25646 BASELINE: SECURE PROP 001.4600.4557 7767 COLWYN: SECURE PROP 7767 COLWYN: SECURE PROP 001.4600.4557	190.00 230.00 525.00 Total : 945.00
90342	10/22/2024	000085 EAST VALLEY WATER DISTRICT	ATHLETIC CTR-SEP ATHLETIC CTR-SEP 001.6000.4030 COMMUNITY PARK-SEP COMMUNITY PARK-SEP 001.6000.4030 LMD 34-SEP LMD 34-SEP 012.8500.4030 LMD 30-SEP LMD 30-SEP 012.8500.4030 LMD 10-SEP	296.27 16,673.05 213.56 243.01

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Voucher	Date	Vendor	Description/Account	Amount
90342	10/22/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 10-SEP	
			012.8500.4030	2,406.68
			OAK CREEK PARK-SEP	
			OAK CREEK PARK-SEP	
			016.8540.4030	2,860.60
			LMD 10-SEP	
			LMD 10-SEP	
			012.8500.4030	1,209.48
			COMMUNITY PARK-SEP	
			COMMUNITY PARK-SEP	
			001.6000.4030	57.70
			COMM CTR-SEP	
			COMM CTR-SEP	
			001.6000.4030	57.70
			STR & STRM DRN #21-SEP	
			STR & STRM DRN #21-SEP	
			024.8470.4030	56.84
			CORP YARD-SEP	
			CORP YARD-SEP	
			004.8310.4030	1,600.00
			COMM CTR: IRRIGATION-SEP	
			COMM CTR: IRRIGATION-SEP	
			001.6000.4030	1,300.53
			LIBRARY/ELC-SEP	
			LIBRARY/ELC-SEP	
			001.6000.4030	764.00
			YMCA COMMUNITY PARK-SEP	
			YMCA COMMUNITY PARK-SEP	
			001.6000.4030	220.23
			CORP YARD-SEP	
			CORP YARD-SEP	
			004.8310.4030	154.32
			LIBRARY/ELC-SEP	
			LIBRARY/ELC-SEP	
			001.6000.4030	485.38
			ATHLETIC CTR-SEP	
			ATHLETIC CTR-SEP	

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Voucher	Date	Vendor	Description/Account	Amount
90342	10/22/2024	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			001.6000.4030	40.14
			CUNNINGHAM PARK-SEP	
			CUNNINGHAM PARK-SEP	
			016.8540.4030	2,880.34
			LIBRARY/ELC-SEP	
			LIBRARY/ELC-SEP	
			001.6000.4030	75.27
			CORP YARD-SEP	
			CORP YARD-SEP	
			004.8310.4030	79.49
			Total :	31,674.59
90343	10/22/2024	005018 FLYERS ENERGY, LLC	FUEL-OCT	
			FUEL-OCT	
			001.2000.4220	5,507.88
			FUEL-OCT	
			001.4200.4220	97.44
			FUEL-OCT	
			001.4600.4220	335.77
			FUEL-OCT	
			001.6000.4220	196.14
			FUEL-OCT	
			001.6010.4220	125.77
			FUEL-OCT	
			004.8310.4220	735.52
			FUEL-OCT	
			028.2050.4220	1,063.79
			FUEL-OCT	
			029.2100.4220	1,063.79
			FUEL-OCT	
			042.9510.4220	49.04
			Total :	9,175.14
90344	10/22/2024	005671 HOME DEPOT CREDIT SERVICES	PO 21633 FS#1 SHOWER PAN RETURN	
			PO 21633 FS#1 SHOWER PAN RETURN	
			028.2050.4070	-404.55
			PO 21633 FS#1 SHOWER PAN RETURN	

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Voucher	Date	Vendor	Description/Account	Amount
90344	10/22/2024	005671 HOME DEPOT CREDIT SERVICES	(Continued)	
			029.2100.4070	-404.55
			PO 21855 DEPOSIT ON RENTAL FLOOR GRINDER	
			PO 21855 DEPOSIT ON RENTAL FLOOR GRINDER	
			029.2100.4070	87.50
			PO 21855 DEPOSIT ON RENTAL FLOOR GRINDER	
			028.2050.4070	87.50
			PO 21855 RETURN DEPOSIT FLOOR GRINDER	
			PO 21855 RETURN DEPOSIT FLOOR GRINDER	
			028.2050.4070	-87.50
			PO 21855 RETURN DEPOSIT FLOOR GRINDER	
			029.2100.4070	-87.50
			PO 21855 RENTAL CHARGE FINAL ACCOUNTING	
			PO 21855 RENTAL CHARGE FINAL ACCOUNTING	
			029.2100.4070	12.74
			PO 21855 RENTAL CHARGE FINAL ACCOUNTING	
			028.2050.4070	12.74
			B&S: STORAGE SHELVING	
			B&S: STORAGE SHELVING	
			001.4500.4203	745.63
			BUILDING & SAFETY TOOLS	
			BUILDING & SAFETY TOOLS	
			001.4500.4206	480.59
			CK CREDIT PO 21855	
			CK CREDIT PO 21855	
			001.1450.4400	37.99
			Total :	480.59
90345	10/22/2024	000207 KONICA MINOLTA	PRINTER CONTRACT-SEP	
			PRINTER CONTRACT-SEP	
			042.9510.4631	755.02
			Total :	755.02
90346	10/22/2024	002527 LILBURN, PENNY	MILEAGE REIMB-LILBURN	
			MILEAGE REIMB-LILBURN	
			001.1000.4320	115.91
			Total :	115.91

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Voucher	Date	Vendor	Description/Account	Amount
90347	10/22/2024	000168 MICHELLE GOMEZ, PETTY CASH	PETTY CASH-OCT PETTY CASH-OCT 001.0020	135.00
Total :				135.00
90348	10/22/2024	004623 SAN BERNARDINO COUNTY, FIRE PROT	VSQG WASTE DISPOSAL FEE 24/25 VSQG WASTE DISPOSAL FEE 24/25 001.4200.4596	217.30
Total :				217.30
90349	10/22/2024	000487 SMART & FINAL	BREAKROOM SUPPLIES BREAKROOM SUPPLIES 042.9510.4200	45.58
Total :				45.58
90350	10/22/2024	000203 SOUTHERN CALIFORNIA EDISON	LMDS-AUG LMD 10-AUG 012.8500.4010 LMD 22-AUG 012.8500.4010 LMD 03-AUG 012.8500.4010 LMD 16-AUG 012.8500.4010 LMD 20-AUG 012.8500.4010 LMD 02-AUG 012.8500.4010 LMD 35-AUG 012.8500.4010 LMD 01-AUG 012.8500.4010 LMD 31-AUG 012.8500.4010 LMD 21-AUG 012.8500.4010 LMD 00-AUG 012.8500.4010	17.50 15.32 14.84 14.84 15.32 15.08 15.08 15.08 15.32 15.32 15.32

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Voucher	Date	Vendor	Description/Account	Amount
90350	10/22/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LMD 15-AUG	
			012.8500.4010	30.64
			LMD 02-AUG	
			012.8500.4010	30.40
			LMD 04-AUG	
			012.8500.4010	15.32
			LMD 07-AUG	
			012.8500.4010	13.91
			LMD 06-AUG	
			012.8500.4010	14.05
			LMD 05-AUG	
			012.8500.4010	14.84
			LMD 11-AUG	
			012.8500.4010	15.32
			LMD 02-AUG	
			012.8500.4010	15.09
			LMD 34-AUG	
			012.8500.4010	15.32
			LMD 36-AUG	
			012.8500.4010	32.05
			LMD 44-AUG	
			012.8500.4010	15.56
			LMD 17-AUG	
			012.8500.4010	65.22
			LMD 47-AUG	
			012.8500.4010	15.32
			LMD 29-AUG	
			012.8500.4010	15.32
			LMD 08-AUG	
			012.8500.4010	15.32
			LMD 09-AUG	
			012.8500.4010	15.56
			LMD 68/69-AUG	
			012.8500.4010	16.17
			LMD 20-AUG	
			012.8500.4010	15.32

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Voucher	Date	Vendor	Description/Account	Amount
90350	10/22/2024	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			LMD 76-AUG	
			012.8500.4010	15.79
			LMD 10-AUG	
			012.8500.4010	32.25
			LMD 30-AUG	
			012.8500.4010	15.79
			LMD 37-AUG	
			012.8500.4010	15.32
			LMD 73-AUG	
			012.8500.4010	16.73
			LMD 48B-AUG	
			012.8500.4010	15.32
			LMD 48C-AUG	
			012.8500.4010	15.56
			LMD 70-AUG	
			012.8500.4010	15.93
			LMD 13-AUG	
			012.8500.4010	15.46
			LMD 55-AUG	
			012.8500.4010	15.32
			Total :	713.22
90351	10/22/2024	000203 SOUTHERN CALIFORNIA EDISON	SIGNALS-SEP	
			SIGNALS-SEP	
			004.8310.4580	112.76
			Total :	112.76
90352	10/22/2024	000203 SOUTHERN CALIFORNIA EDISON	LS3-SEP	
			LS3-SEP	
			013.8510.4011	2.65
			Total :	2.65
90353	10/22/2024	000075 THE COUNSELING TEAM INT'L	EMPLOYEE SUPPORT SVCS - SEP	
			EMPLOYEE SUPPORT SVCS - SEP	
			001.1600.4537	220.00
			Total :	220.00

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Voucher	Date	Vendor	Description/Account	Amount
90354	10/22/2024	000233 WAXIE SANITARY SUPPLY	FS#2: JANITORIAL SUPPLIES	
			FS#2: 100% RECYCLED MULTIFOLD TOWEL	
			029.2100.4055	25.00
			FS#2: 100% RECYCLED MULTIFOLD TOWEL	
			028.2050.4055	25.00
			FS#3 JANITORIAL SUPPLIES	
			028.2050.4055	382.24
			FS#3 JANITORIAL SUPPLIES	
			029.2100.4055	382.23
			FS#2: JANITORIAL SUPPLIES	
			FS#2: 30% RECYCLED WHITEROLL TOWEL	
			029.2100.4055	41.51
			FS#2: 30% RECYCLED WHITEROLL TOWEL	
			028.2050.4055	41.51
			FS#2 JANITORIAL SUPPLIES	
			028.2050.4055	94.68
			FS#2 JANITORIAL SUPPLIES	
			029.2100.4055	94.67
			100% RECYCLED TOILET PAPER	
			100% RECYCLED TOILET PAPER	
			042.9510.4055	175.04
			CITY HALL: JANITORIAL SUPPLIES	
			042.9510.4055	483.13
			FS#1-3: 100% RECYCLED MULTIFOLD TOWEL	
			FS#1-3: 100% RECYCLED MULTIFOLD TOWEL	
			029.2100.4055	203.44
			FS#1-3: 100% RECYCLED MULTIFOLD TOWEL	
			028.2050.4055	203.43
			FS#1-3: 50% RECYCLED TOILET TISSUE	
			029.2100.4055	105.17
			FS#1-3: 50% RECYCLED TOILET TISSUE	
			028.2050.4055	105.16
			100% RECYCLED TOILET PAPER	
			CITY HALL: JANITORIAL SUPPLIES	
			042.9510.4055	52.41
			Total :	2,414.62
90355	10/22/2024	001677 YMCA OF THE EAST VALLEY	MONTHLY REIMB-AUGUST	

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Voucher	Date	Vendor	Description/Account	Amount
90355	10/22/2024	001677 YMCA OF THE EAST VALLEY	(Continued)	
			MONTHLY REIMB-AUGUST	
			001.6000.4526	43,333.00
			MONTHLY REIMBURSEMENT-SEPTEMBER	
			MONTHLY REIMBURSEMENT-SEPTEMBER	
			001.6000.4526	43,333.00
			Total :	86,666.00

27 Vouchers for bank code : wfb

Bank total : 222,963.67

27 Vouchers in this report

Total vouchers : 222,963.67

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90356	10/29/2024	004193 AECOM USA INC.	BRG07001 RDA 07 PSE-JUN BRG07001 RDA 07 PSE-JUN 010.3830.6813 BRG07001 HBP PSE-JUN BRG07001 HBP PSE-JUN 030.8495.6813	21.62 166.87 Total : 188.49
90357	10/29/2024	005737 AGA ENGINEERS, INC.	ON-CALL TRAFFIC ENGINEERING SVC-SEP ON-CALL TRAFFIC ENGINEERING SVC-SEP 020.8440.4550 TRAFFIC SIGNAL MONITORING-SEP TRAFFIC SIGNAL MONITORING-SEP 020.8440.4550	495.00 3,200.00 Total : 3,695.00
90358	10/29/2024	001271 ALLSTAR FIRE EQUIPMENT INC	FS#2:MISC SUPPLIES FS#2:MISC SUPPLIES 029.2100.4204 FS1-3:REPAIRS FS1-3:REPAIRS 028.2050.4243 FS1-3:REPAIRS 029.2100.4243	322.42 12.50 12.50 Total : 347.42
90359	10/29/2024	004431 ALTERNATIVE HOSE INC.	PD:GENERATOR MAINT PD:GENERATOR MAINT 001.2000.4222	30.27 Total : 30.27
90360	10/29/2024	003572 APPLE VALLEY COMMUNICATIONS	PD: KEY CARD ACCESS PD: KEY CARD ACCESS 001.2000.4070	1,105.00 Total : 1,105.00
90361	10/29/2024	006341 ASSURED SHUTTERS	FS#2:SHUTTERS INSTALLATION FS#2:SHUTTERS INSTALLATION	

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90361	10/29/2024	006341 ASSURED SHUTTERS	(Continued) 028.2050.4070 FS#2:SHUTTERS INSTALLATION 029.2100.4070	878.17 878.16 Total : 1,756.33
90362	10/29/2024	001072 AUTO ZONE	VEH#110:MAINT VEH#110:MAINT 004.8310.4245 CORP YARD:MISC VEH MAINT CORP YARD:MISC VEH MAINT 004.8310.4240 CORP YARD:EQUIP MAINT MISC CORP YARD:EQUIP MAINT MISC 004.8310.4245 VEH#126:MAINT VEH#126:MAINT 004.8310.4240	 17.06 20.99 21.31 28.02 Total : 87.38
90363	10/29/2024	006339 BECHTEL INFRASTRUCTURE & POWER	DRA20004 PC DEP REFUND DRA20004 PC DEP REFUND 001.1320	 2,150.79 Total : 2,150.79
90364	10/29/2024	006340 CHANEY, ROBERT	SWK19001 RW MSRI-OCT SWK19001 RW MSRI-OCT 017.8350.6545 SWK19001 RW ART3-OCT SWK19001 RW ART3-OCT 005.8320.6545	 2,175.00 2,175.00 Total : 4,350.00
90365	10/29/2024	005553 CLARK PEST CONTROL OF STOCKTON	FS#2: PEST CONTROL FS#2: PEST CONTROL 028.2050.4589 FS#2: PEST CONTROL 029.2100.4589 FS#3:PEST CONTROL	 26.50 26.50

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Voucher	Date	Vendor	Description/Account	Amount
90365	10/29/2024	005553 CLARK PEST CONTROL OF STOCKTON	(Continued) FS#3:PEST CONTROL 029.2100.4589 FS#3:PEST CONTROL 028.2050.4589 YMCA: PEST CONTROL YMCA: PEST CONTROL 001.6000.4589 PD: PEST CONTROL PD: PEST CONTROL 001.2000.4589 CORP YARD: PEST CONTROL CORP YARD: PEST CONTROL 004.8310.4589	26.50 26.50 109.00 111.00 84.00 Total : 410.00
90366	10/29/2024	005933 COMPASS CONSULTING ENTERPRISES	STR0704A ENV ARPA2-JUL-SEP STR0704A ENV ARPA2-JUL-SEP 030.8495.6600	4,698.00 Total : 4,698.00
90367	10/29/2024	003630 COOK'S DIRECT	PD:APR21002 HOSHIZAKI ICE MAKER PD:APR21002 HOSHIZAKI ICE MAKER 030.8495.4349	4,009.01 Total : 4,009.01
90368	10/29/2024	006338 COTTI FOODS CA INC - WENDY'S	DRA21017 PC DEP REFUND DRA21017 PC DEP REFUND 001.1320	5,878.25 Total : 5,878.25
90369	10/29/2024	005859 COUNTY OF SAN BERNARDINO DEPT	FS#1-3:RADIO ACCESS-SEP FS#1-3:RADIO ACCESS-SEP 028.2050.4209 FS#1-3:RADIO ACCESS-SEP 029.2100.4209	529.72 529.72 Total : 1,059.44
90370	10/29/2024	003360 DIRECTV	PD: SATTELITE CABLE-OCT	

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90370	10/29/2024	003360 DIRECTV	(Continued) PD:SATTELITE CABLE-OCT 001.2000.4065	118.99
Total :				118.99
90371	10/29/2024	000085 EAST VALLEY WATER DISTRICT	LMD 17B-OCT	
			LMD 17B-OCT	
			012.8500.4030	560.50
			LMD 11-OCT	
			LMD 11-OCT	
			012.8500.4030	836.26
			LMD 17D-OCT	
			LMD 17D-OCT	
			012.8500.4030	147.54
			LMD 25-OCT	
			LMD 25-OCT	
			012.8500.4030	303.54
			LMD 17C-OCT	
			LMD 17C-OCT	
			012.8500.4030	245.08
			LMD 76-OCT	
			LMD 76-OCT	
			012.8500.4030	450.76
			LMD 17A-OCT	
			LMD 17A-OCT	
			012.8500.4030	114.14
			LMD 43-OCT	
			LMD 43-OCT	
			012.8500.4030	323.80
			LMD 55-OCT	
			LMD 55-OCT	
			012.8500.4030	1,585.78
			LMD 47-OCT	
			LMD 47-OCT	
			012.8500.4030	260.14
			SEELEY PK-OCT	
			SEELEY PK-OCT	
			016.8540.4030	433.10

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Voucher	Date	Vendor	Description/Account	Amount
90371	10/29/2024	000085 EAST VALLEY WATER DISTRICT	(Continued) LMD 16-OCT LMD 16-OCT 012.8500.4030	90.54
Total :				5,351.18
90372	10/29/2024	002190 ENGINEERING RESOURCES OF SO CA	GNRL ENGINEERING SVCS-SEP GNRL ENGINEERING SVCS-SEP 023.3890.4550	1,966.25
Total :				1,966.25
90373	10/29/2024	000090 FEDEX	OVERNIGHT MAIL OVERNIGHT MAIL 001.1200.4210	30.38
Total :				30.38
90374	10/29/2024	005567 FIRE APPARATUS SOLUTIONS	ME541:REPAIRS ME541:REPAIRS 028.2050.4240 ME541:REPAIRS 029.2100.4240	304.31
Total :				608.62
90375	10/29/2024	005018 FLYERS ENERGY, LLC	FUEL-OCT FUEL-OCT 001.2000.4220 FUEL-OCT 001.4200.4220 FUEL-OCT 001.4600.4220 FUEL-OCT 001.6000.4220 FUEL-OCT 001.6010.4220 FUEL-OCT 004.8310.4220 FUEL-OCT 028.2050.4220	5,682.69
				51.36
				290.60
				140.63
				173.76
				527.35
				911.16

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Voucher	Date	Vendor	Description/Account	Amount
90375	10/29/2024	005018 FLYERS ENERGY, LLC	(Continued)	
			FUEL-OCT	
			029.2100.4220	911.16
			FUEL-OCT	
			042.9510.4220	35.18
			FUEL-OCT	
			FUEL-OCT	
			001.2000.4220	316.09
			FUEL-OCT	
			001.4200.4220	100.17
			FUEL-OCT	
			001.4600.4220	-140.32
			FUEL-OCT	
			001.6000.4220	-41.77
			FUEL-OCT	
			001.6010.4220	-3.40
			FUEL-OCT	
			004.8310.4220	-156.62
			FUEL-OCT	
			028.2050.4220	-31.86
			FUEL-OCT	
			029.2100.4220	-31.86
			FUEL-OCT	
			042.9510.4220	-10.43
			FUEL-OCT	
			FUEL-OCT	
			001.2000.4220	4,775.60
			FUEL-OCT	
			001.4200.4220	22.19
			FUEL-OCT	
			001.4500.4200	73.39
			FUEL-OCT	
			001.4600.4220	327.70
			FUEL-OCT	
			001.6000.4220	147.38
			FUEL-OCT	
			001.6010.4220	92.59

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Voucher	Date	Vendor	Description/Account	Amount
90375	10/29/2024	005018 FLYERS ENERGY, LLC	(Continued) FUEL-OCT 004.8310.4220 FUEL-OCT 028.2050.4220 FUEL-OCT 029.2100.4220 FUEL-OCT 042.9510.4220	 552.66 999.54 999.54 36.87 Total : 16,751.35
90376	10/29/2024	006146 FM THOMAS AIR CONDITIONING	PD: HVAC MAINT/REPAIR PD: HVAC MAINT/REPAIR 001.2000.4588 YMCA: HVAC REPAIR YMCA: HVAC REPAIR 001.6000.4588	 1,571.83 2,435.99 Total : 4,007.82
90377	10/29/2024	002845 GRAINGER INC	VEH#130: REPAIR & PARTS VEH#130: REPAIR & PARTS 004.8310.4240	 168.40 Total : 168.40
90378	10/29/2024	006187 GREASE MONKEY #977	VEH#123:MAINT VEH#123:MAINT 001.4200.4240	 117.79 Total : 117.79
90379	10/29/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 IVDA CM-SEP STR18001 IVDA CM-SEP 027.8490.6550 STR18001 SMBMI CM-SEP STR18001 SMBMI CM-SEP 027.8490.6550 STR18001 RDA07 CM-SEP STR18001 RDA07 CM-SEP 010.3830.6550	 3,098.85 3,098.85 3,098.85

Voucher	Date	Vendor	Description/Account	Amount
90379	10/29/2024	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued) BRG07001 NP ARPA2-SEP BRG07001 NP ARPA2-SEP 030.8495.6813 BRG12001 NP ARPA2-SEP BRG12001 NP ARPA2-SEP 030.8495.6813 ICH17006 PM SMBMI-SEP ICH17006 PM SMBMI-SEP 027.8490.6813 ICH17004 NP ARPA2-SEP ICH17004 NP ARPA2-SEP 030.8495.6813 STR17002 PE ARPA2-SEP STR17002 PE ARPA2-SEP 030.8495.6550 SIG21001 CE HSIP(CYCLE10)-SEP SIG21001 CE HSIP(CYCLE10)-SEP 030.8495.6550	3,216.00
			Total :	750.25 21,950.80
90380	10/29/2024	000662 HI WAY SAFETY INC	STREET SIGNS: MISC STREET SIGNS: MISC 004.8310.4206 STREET SIGNS:MISC STREET SIGNS:MISC 004.8310.4206 SIGN REPLACEMENTS SIGN REPLACEMENTS 004.8310.4206	680.02
			Total :	2,458.77 3,256.71
90381	10/29/2024	000108 HIGH TECH SECURITY	ARP21002.0900.69 INCEPTION BUILDING ENTR ARP21002.0900.69 INCPTN BLDG ENTRY 030.8495.4349 CORP YARD BURGLARY SYSTM & MONIT-NOV CORP YARD BURGLARY SYSTM & MONIT-NOV 004.8310.4066	14,976.41
				55.00

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Voucher	Date	Vendor	Description/Account	Amount
90381	10/29/2024	000108 HIGH TECH SECURITY	(Continued)	
			CITY HALL BURG SYST & MONIT-NOV	
			042.9510.4066	100.00
			COMM PK SYST & MONIT-NOV	
			001.6000.4066	55.00
			CORP YARD FIRE SYST & MONIT-NOV	
			CORP YARD FIRE SYST & MONIT-NOV	
			004.8310.4066	85.00
			LIB/YMCA FIRE SYST & MONIT-NOV	
			001.6000.4066	135.00
			CITY HALL FIRE SYST & MONIT-NOV	
			042.9510.4066	50.00
			FS#3 FIRE SYST & MONIT-NOV	
			028.2050.4066	42.50
			FS#3 FIRE SYST & MONIT-NOV	
			029.2100.4066	42.50
			PD FIRE SYST & MONIT-NOV	
			001.2000.4066	85.00
			CCTV SYS & MAINT -NOV	
			AURANTIA & COMM PK SYST & MONIT-NOV	
			001.6000.4066	75.00
			CANYON OAK PK CCTV SYST & MONIT-NOV	
			016.8540.4066	25.00
			CITY HALL CCTV & MONIT-NOV	
			042.9510.4066	25.00
			CORP YARD CCTV SYST & MONIT-NOV	
			004.8310.4066	25.00
			Total :	15,776.41
90382	10/29/2024	002221 HUMANE SOCIETY OF	VOUCHER 25-0007	
			VOUCHER 25-0007	
			001.2200.4344	50.00
			Total :	50.00
90383	10/29/2024	006337 INLAND ENGINEERING SERVICES	35822002 UTLY PRMT DEP REFUND	
			35822002 UTLY PRMT DEP REFUND	
			001.1320	345.65

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Voucher	Date	Vendor	Description/Account	Amount
90383	10/29/2024	006337	006337 INLAND ENGINEERING SERVICES (Continued)	Total : 345.65
90384	10/29/2024	002664	INLAND LIGHTING SUPPLIES, INC.	
			PD/LIBRARY:FLAG POLE LIGHTING	
			PD/LIBRARY:FLAG POLE LIGHTING	
			001.2000.4070	19.25
			PD/LIBRARY:FLAG POLE LIGHTING	
			001.6000.4070	19.25
			Total :	38.50
90385	10/29/2024	005632	INNOVATIVE SIGNS & DESIGNS	
			FS#1-3:OPEN HOUSE DECALS	
			FS#1-3:OPEN HOUSE DECALS	
			029.2100.4204	418.69
			Total :	418.69
90386	10/29/2024	005873	INTERSTATE STRIPING INC	
			INSTALL THERMO STRIPING: 5TH ST & PALM A	
			STR18001 CON RDA07-SEP	
			010.3830.6550	600.00
			INSTALL THERMO STRIPING: 5TH ST & PALM A	
			STR18001 CON IVDA-SEP	
			027.8490.6550	600.00
			INSTALL THERMO STRIPING: 5TH ST & PALM A	
			STR18001 CON SMBMI-SEP	
			027.8490.6550	600.00
			Total :	1,800.00
90387	10/29/2024	000127	K & L HARDWARE	
			GRAFFITI PRESSURE WASHER-MAINT	
			GRAFFITI PRESSURE WASHER-MAINT	
			001.6010.4245	2.77
			FS#3:MISC SUPPLIES	
			FS#3:MISC SUPPLIES	
			028.2050.4206	55.98
			FS#3:MISC SUPPLIES	
			029.2100.4206	55.98
			CITY HALL:MISC SUPPLIES	
			CITY HALL:MISC SUPPLIES	
			042.9510.4070	4.30
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	119.12

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Voucher	Date	Vendor	Description/Account	Amount
90387	10/29/2024	000127 K & L HARDWARE	(Continued)	
			FS#2:MISC SUPPLIES	
			FS#2:MISC SUPPLIES	
			028.2050.4070	12.37
			FS#2:MISC SUPPLIES	
			029.2100.4070	12.36
			FS#3:MISC SUPPLIES	
			FS#3:MISC SUPPLIES	
			028.2050.4206	89.23
			FS#3:MISC SUPPLIES	
			029.2100.4206	89.23
			BLANKET PURCHASE ORDER	
			GRAFFITI:MISC SUPPLIES	
			001.6010.4206	46.19
			CORP YARD:STRM DRAIN INSP&CLEANING	
			CORP YARD:STRM DRAIN INSP&CLEANING	
			004.8310.4666	132.45
			FS#3:MISC SUPPLIES	
			FS#3:MISC SUPPLIES	
			028.2050.4206	4.09
			FS#3:MISC SUPPLIES	
			029.2100.4206	4.09
			Total :	628.16
90388	10/29/2024	005285 LA VERNE POWER EQUIPMENT INC	FS#3:EQUIP MAINT	
			FS#3:EQUIP MAINT	
			028.2050.4245	39.76
			FS#3:EQUIP MAINT	
			029.2100.4245	39.75
			Total :	79.51
90389	10/29/2024	001193 LIFE ASSIST, INC.	FS#1-3:PARAMEDIC SUPPLIES	
			FS#1-3:PARAMEDIC SUPPLIES	
			028.2050.4207	459.02
			Total :	459.02
90390	10/29/2024	001404 LOWE'S	CITY HALL:OUTSIDE LIGHTING	
			CITY HALL:OUTSIDE LIGHTING	

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Voucher	Date	Vendor	Description/Account	Amount
90390	10/29/2024	001404 LOWE'S	(Continued)	
			042.9510.4070	29.95
			MEM PK:FOUNTIAN MAINT	
			MEM PK:FOUNTIAN MAINT	
			001.6000.4206	162.76
			CITY HALL:HAND CART WHEEL	
			CITY HALL:HAND CART WHEEL	
			042.9510.4070	61.37
			FS#2:KITCHEN BACKSPLASH	
			FS#2:KITCHEN BACKSPLASH	
			028.2050.4070	178.47
			FS#2:KITCHEN BACKSPLASH	
			029.2100.4070	178.46
			Total :	611.01
90391	10/29/2024	006266 M & K ENTERPRISES LLC	CUP19001 PC DEP REFUND	
			CUP19001 PC DEP REFUND	
			001.1320	413.49
			Total :	413.49
90392	10/29/2024	002439 MORGAN, MELISSA	MILEAGE REIMB-SEP	
			MILEAGE REIMB-SEP	
			001.4200.4332	107.20
			Total :	107.20
90393	10/29/2024	006327 OPTIMUM INC	35822003 UTLY PRMT DEP REFUND	
			35822003 UTLY PRMT DEP REFUND	
			001.1320	445.65
			35822005 UTLY PRMT DEP REFUND	
			35822005 UTLY PRMT DEP REFUND	
			001.1320	242.65
			35822006 UTLY PRMT DEP REFUND	
			35822006 UTLY PRMT DEP REFUND	
			001.1320	139.65
			35822012 UTLY PRMT DEP REFUND	
			35822012 UTLY PRMT DEP REFUND	
			001.1320	403.50
			Total :	1,231.45

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Voucher	Date	Vendor	Description/Account	Amount
90394	10/29/2024	006197 PAR ELECTRICAL CONTRACTORS INC	35322098 UTLY PRMT DEP REFUND 35322098 UTLY PRMT DEP REFUND 001.1320 35322099 UTLY PRMT DEP REFUND 35322099 UTLY PRMT DEP REFUND 001.1320 35322101 UTLY PRMT DEP REFUND 35322101 UTLY PRMT DEP REFUND 001.1320 35322115 UTLY PRMT DEP REFUND 35322115 UTLY PRMT DEP REFUND 001.1320 35322116 UTLY PRMT DEP REFUND 35322116 UTLY PRMT DEP REFUND 001.1320	246.25 246.25 91.75 72.25 214.25
			Total :	870.75
90395	10/29/2024	006335 QUALITY PRODUCTION SERVICES	REFUND:OVERPAID PRORATED LICENSE REFUND:OVERPAID PRORATED LICENSE 001.1450.7450	135.00
			Total :	135.00
90396	10/29/2024	006333 RCS SAFETY LLC	35322107 UTLY PRMT DEP REFUND 35322107 UTLY PRMT DEP REFUND 001.1320 35322114 UTLY PRMT DEP REFUND 35322114 UTLY PRMT DEP REFUND 001.1320	105.00 72.25
			Total :	177.25
90397	10/29/2024	006336 ROQUET, MIKE & GINA	DRA22003 REFUND DEPOSIT DRA22003 REFUND DEPOSIT 001.1320	2,607.46
			Total :	2,607.46
90398	10/29/2024	000030 SAN BERNARDINO COUNTY SHERIFFS	POLICE SVC-OCT POLICE SVC-OCT 001.2000.4560	1,086,688.00

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Voucher	Date	Vendor	Description/Account	Amount
90398	10/29/2024	000030	000030 SAN BERNARDINO COUNTY SHERII (Continued)	Total : 1,086,688.00
90399	10/29/2024	005731	SITEONE LANDSCAPE SUPPLY, LLC	
			LMD17: IRRIGATION SUPPLIES	
			LMD17: IRRIGATION SUPPLIES	
			012.8500.4206	884.13
			COMM PK: IRRIGATION SUPPLIES	
			COMM PK: IRRIGATION SUPPLIES	
			001.6000.4206	507.04
				Total : 1,391.17
90400	10/29/2024	000204	SOCALGAS	
			FS#3-SEP	
			FS#3-SEP	
			028.2050.4020	33.89
			FS#3-SEP	
			029.2100.4020	33.88
				Total : 67.77
90401	10/29/2024	000203	SOUTHERN CALIFORNIA EDISON	
			35322108 UTLY PRMT DEP REFUND	
			35322108 UTLY PRMT DEP REFUND	
			001.1320	208.00
			35322113 UTLY PRMT DEP REFUND	
			35322113 UTLY PRMT DEP REFUND	
			001.1320	208.00
				Total : 416.00
90402	10/29/2024	006150	SPECTRUM GAS PRODUCTS	
			FS#3:OXYGEN REFILL	
			FS#3:OXYGEN REFILL	
			028.2050.4207	248.50
				Total : 248.50
90403	10/29/2024	006334	THOMPSON PUMP AND MFG CO INC	
			APR21002 THOMPSON PUMP & HOSE	
			APR21002 THOMPSON PUMP & HOSE	
			030.8495.4349	34,332.35
				Total : 34,332.35
90404	10/29/2024	004920	TKE ENGINEERING	
			STR17001 NP DIF LOCAL-AUG	
			STR17001 NP DIF LOCAL-AUG	
			007.8330.6600	2,521.00
			STR17001 NP DIF LOCAL-JUL	

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Voucher	Date	Vendor	Description/Account	Amount
90404	10/29/2024	004920 TKE ENGINEERING	(Continued) STR17001 NP DIF LOCAL-JUL 007.8330.6600	2,579.00
			Total :	5,100.00
90405	10/29/2024	004257 TRANE U.S. INC.	YMCA: RTAA REPAIRS YMCA: RTAA REPAIRS 001.6000.4588	8,384.00
			Total :	8,384.00
90406	10/29/2024	000231 VISTA PAINT CORP	GRAFFITI EQUIP REPAIR GRAFFITI EQUIP REPAIR 001.6010.4245	256.28
			Total :	256.28
90407	10/29/2024	004709 VORTEX INDUSTRIES, INC.	PD:GATE MAINT PD:GATE MAINT 001.2000.4224 PD: GATE REPAIR & LASER VEHICLE DETECTIO PD: GATE RPR & LSR VHCL DETECTION 001.2000.4224	785.00
			Total :	3,681.34
90408	10/29/2024	000237 WILLDAN ASSOCIATES	OLA20002 CE GEN ENG-FEB OLA20002 CE GEN ENG-FEB 001.3200.4550 OLA22001 CE GEN ENG-FEB OLA22001 CE GEN ENG-FEB 001.3200.4550	1,478.00
			Total :	1,301.50
53 Vouchers for bank code : wfb				Bank total : 1,253,973.13
53 Vouchers in this report				Total vouchers : 1,253,973.13

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher	Date	Vendor	Description/Account	Amount
959 /	11/1/2024	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			001.1170	8,544.85
			ICMA DEFERRED COMP 457: Payment	
			004.1170	1,572.48
			ICMA DEFERRED COMP 457: Payment	
			010.1170	449.99
			ICMA DEFERRED COMP 457: Payment	
			012.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			016.1170	12.50
			ICMA DEFERRED COMP 457: Payment	
			023.1170	21.25
			ICMA DEFERRED COMP 457: Payment	
			024.1170	12.01
			ICMA DEFERRED COMP 457: Payment	
			041.1170	185.85
			ICMA DEFERRED COMP 457: Payment	
			042.1170	164.99
			ICMA DEFERRED COMP 457: Payment	
			070.1170	211.89
			Total :	11,188.31
960	11/1/2024	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	14,156.76
			FEDERAL TAXES: Payment	
			004.1120	1,937.39
			FEDERAL TAXES: Payment	
			010.1120	730.09
			FEDERAL TAXES: Payment	
			012.1120	126.87
			FEDERAL TAXES: Payment	
			016.1120	126.88
			FEDERAL TAXES: Payment	
			023.1120	79.54

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Voucher	Date	Vendor	Description/Account	Amount
960	11/1/2024	000119 INTERNAL REVENUE SERVICE	(Continued)	
			FEDERAL TAXES: Payment	
			024.1120	10.33
			FEDERAL TAXES: Payment	
			041.1120	468.34
			FEDERAL TAXES: Payment	
			042.1120	342.70
			FEDERAL TAXES: Payment	
			070.1120	864.33
			SOCIAL SECURITY: Payment	
			001.1140	640.86
			SOCIAL SECURITY: Payment	
			008.1140	136.90
			MEDICARE: Payment	
			001.1140	3,575.62
			MEDICARE: Payment	
			004.1140	572.47
			MEDICARE: Payment	
			008.1140	32.02
			MEDICARE: Payment	
			010.1140	195.38
			MEDICARE: Payment	
			012.1140	54.32
			MEDICARE: Payment	
			016.1140	54.28
			MEDICARE: Payment	
			023.1140	27.46
			MEDICARE: Payment	
			024.1140	3.92
			MEDICARE: Payment	
			041.1140	97.59
			MEDICARE: Payment	
			042.1140	117.90
			MEDICARE: Payment	
			070.1140	157.14
			Total :	24,509.09

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Voucher	Date	Vendor	Description/Account	Amount
961	11/1/2024	000004	PUBLIC EMPLOYEE RETIREMENT SYS	
			EPMC: PAYMENT	
			EPMC: Payment	
			001.1145	534.16
			EPMC: Payment	
			004.1145	96.48
			EPMC: Payment	
			012.1145	3.00
			EPMC: Payment	
			016.1145	3.00
			EPMC: Payment	
			023.1145	8.38
			EPMC: Payment	
			024.1145	0.72
			EPMC: Payment	
			041.1145	19.35
			EPMC: Payment	
			042.1145	14.57
			EPMC: Payment	
			070.1145	59.99
			PERS: Payment	
			001.1145	17,650.63
			PERS: Payment	
			004.1145	3,025.73
			PERS: Payment	
			010.1145	1,040.98
			PERS: Payment	
			012.1145	247.68
			PERS: Payment	
			016.1145	247.67
			PERS: Payment	
			023.1145	146.97
			PERS: Payment	
			024.1145	18.90
			PERS: Payment	
			041.1145	460.40
			PERS: Payment	
			042.1145	551.70

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
961	11/1/2024	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			070.1145	941.38
			PERS SURVIVOR: Payment	
			001.1145	25.38
			PERS SURVIVOR: Payment	
			004.1145	3.66
			PERS SURVIVOR: Payment	
			010.1145	1.10
			PERS SURVIVOR: Payment	
			012.1145	0.58
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.29
			PERS SURVIVOR: Payment	
			024.1145	0.02
			PERS SURVIVOR: Payment	
			041.1145	0.33
			PERS SURVIVOR: Payment	
			042.1145	0.89
			PERS SURVIVOR: Payment	
			070.1145	0.67
			Total :	25,105.17
962	11/1/2024	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	5,793.14
			STATE TAXES: Payment	
			004.1130	739.53
			STATE TAXES: Payment	
			010.1130	289.99
			STATE TAXES: Payment	
			012.1130	51.66
			STATE TAXES: Payment	
			016.1130	51.66
			STATE TAXES: Payment	

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
962 /	11/1/2024	000001 CALIF STATE EMPLOYMENT	(Continued)	
			023.1130	20.38
			STATE TAXES: Payment	
			024.1130	3.40
			STATE TAXES: Payment	
			041.1130	185.74
			STATE TAXES: Payment	
			042.1130	133.83
			STATE TAXES: Payment	
			070.1130	298.20
			Total :	7,567.53
90409 /	11/1/2024	003804 AFLAC WWHQ	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC ACCIDENT INSURANCE: Payment	
			001.1181	145.74
			AFLAC ACCIDENT INSURANCE: Payment	
			004.1181	9.69
			AFLAC ACCIDENT INSURANCE: Payment	
			010.1181	7.15
			AFLAC ACCIDENT INSURANCE: Payment	
			012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment	
			016.1181	3.56
			AFLAC ACCIDENT INSURANCE: Payment	
			023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment	
			041.1181	4.18
			AFLAC ACCIDENT INSURANCE: Payment	
			070.1181	1.39
			AFLAC DISABILITY INSURANCE: Payment	
			001.1181	216.86
			AFLAC DISABILITY INSURANCE: Payment	
			004.1181	49.19
			AFLAC DISABILITY INSURANCE: Payment	
			010.1181	34.50
			AFLAC DISABILITY INSURANCE: Payment	
			012.1181	6.30

Voucher List
CITY OF HIGHLAND

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90409	11/1/2024	003804 AFLAC WWHQ	(Continued)	
			AFLAC DISABILITY INSURANCE: Payment	
			016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment	
			023.1181	2.45
			AFLAC HOSPITAL INSURANCE: Payment	
			001.1181	203.35
			AFLAC HOSPITAL INSURANCE: Payment	
			004.1181	11.91
			AFLAC HOSPITAL INSURANCE: Payment	
			012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			016.1181	6.69
			AFLAC HOSPITAL INSURANCE: Payment	
			023.1181	14.02
			AFLAC HOSPITAL INSURANCE: Payment	
			041.1181	4.98
			AFLAC SPECIFIED HEALTH INS: Payment	
			016.1181	1.49
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			001.1181	13.40
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			012.1181	6.71
			AFLAC AFTER TAX HOSP INSURANCE: Payment	
			016.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment	
			070.1181	1.64
			AFLAC DENTAL: Payment	
			001.1181	19.56
			AFLAC SPECIFIED HEALTH INS: Payment	
			001.1181	12.38
			AFLAC SPECIFIED HEALTH INS: Payment	
			004.1181	2.97
			AFLAC SPECIFIED HEALTH INS: Payment	
			010.1181	2.97
			AFLAC SPECIFIED HEALTH INS: Payment	
			012.1181	1.49

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
90409	11/1/2024	003804	003804 AFLAC WWHQ (Continued)	Total : 813.66
5 Vouchers for bank code : wfb				Bank total : 69,183.76
5 Vouchers in this report				Total vouchers : 69,183.76



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Tish Nava-Cruz, Director of Administrative Services/City Treasurer *WJC*

SUBJECT: Treasurer's Report for September 2024

RECOMMENDATION: City Council to receive and file the Treasurer's Report for September 2024

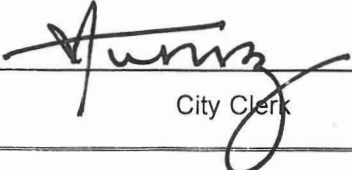
FISCAL IMPACT:

Cash and Investments:	
General Fund	\$11,311,961.56
Special Revenue Funds	\$38,122,084.27
Internal Service Funds	\$ 5,560,102.71
Capital Projects Funds	\$30,008,480.43
Agency Funds	\$ 1,564,111.77
Housing Authority Fund	\$ 3,729,339.42
SARDA Funds	\$ 3,063,161.20

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank. Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments. Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects. The maximum limit on regular accounts is \$75M.

Attachments: Treasurers Report, Treasurer's Report Graph, Cash and Investments Graph and General Fund Reserves Graph

Approved _____	Motion _____	Second _____	Agenda Item No. <u>5</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

CITY OF HIGHLAND
Treasurer's Report
as of September 30, 2024

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account (reconciled book balance)	2,215,143.22

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
<u>California Treasurer's Local Agency Investment Fund (LAIF)</u>	n/a	4.575%		
General Fund			13,975,391.97	
Special Revenue Funds			27,155,122.00	
Internal Service Funds			5,868,225.00	
Capital Projects Funds			26,675,013.00	
Total City LAIF Funds				73,673,751.97
Housing Authority Fund			3,799,964.39	
Total Housing Authority LAIF Funds				3,799,964.39
Total LAIF Funds				77,473,716.36

- 1) Maximum limits on accounts are \$75M City and \$75M Housing Authority.
2) Market Value is based on the June 30, 2024 applicable percentage of 0.996316042
3) Market Value is \$77,188,306.44 (\$77,473,716.36 x 0.996316042).

<u>California Asset Management Program (CAMP)</u>	n/a	5.290%		
General Fund			3,386,320.85	
Special Revenue Funds			1,898,626.00	
Capital Projects Funds			6,359,113.00	
Total CAMP Funds				11,644,059.85

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1

Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	109,952.34	109,952.34
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	10,204.01	10,204.01
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	3,774.37	3,774.37

Community Facilities District (CFD) 2001-1

Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	8,913.22	8,913.22
Interest Account #217795001				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Principal Account #217795002				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	8,809.66	8,809.66
Surplus Fund #217795004				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	30,431.70	30,431.70

Community Facilities District (CFD) 2007-1

Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	8,569.87	8,569.87
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	361.59	361.59
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #60934N872	n/a	4.56%	133.63	133.63

TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)	181,150.39
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DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	3,662.59	3,662.59
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	173,205.96	173,205.96
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	543.83	543.83
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	106.91	106.91
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	979,402.56	979,402.56
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	14,818.78	14,818.78
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	671,060.86	671,060.86
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	124.59	124.59
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.56%	1,095.46	1,095.46
Reserve Fund 259928004				
Assured Guaranty Municipal Bond Insurance	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,844,021.54
TOTAL CASH AND INVESTMENTS				<u>93,359,241.36</u>

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

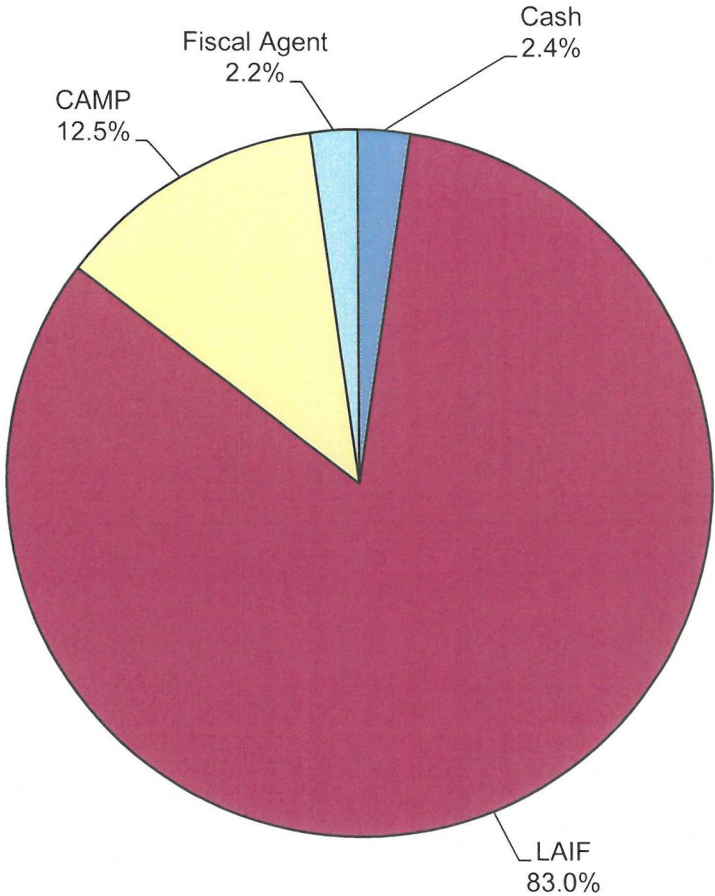
SIGNED:

Carlos Zamano
CITY MANAGER

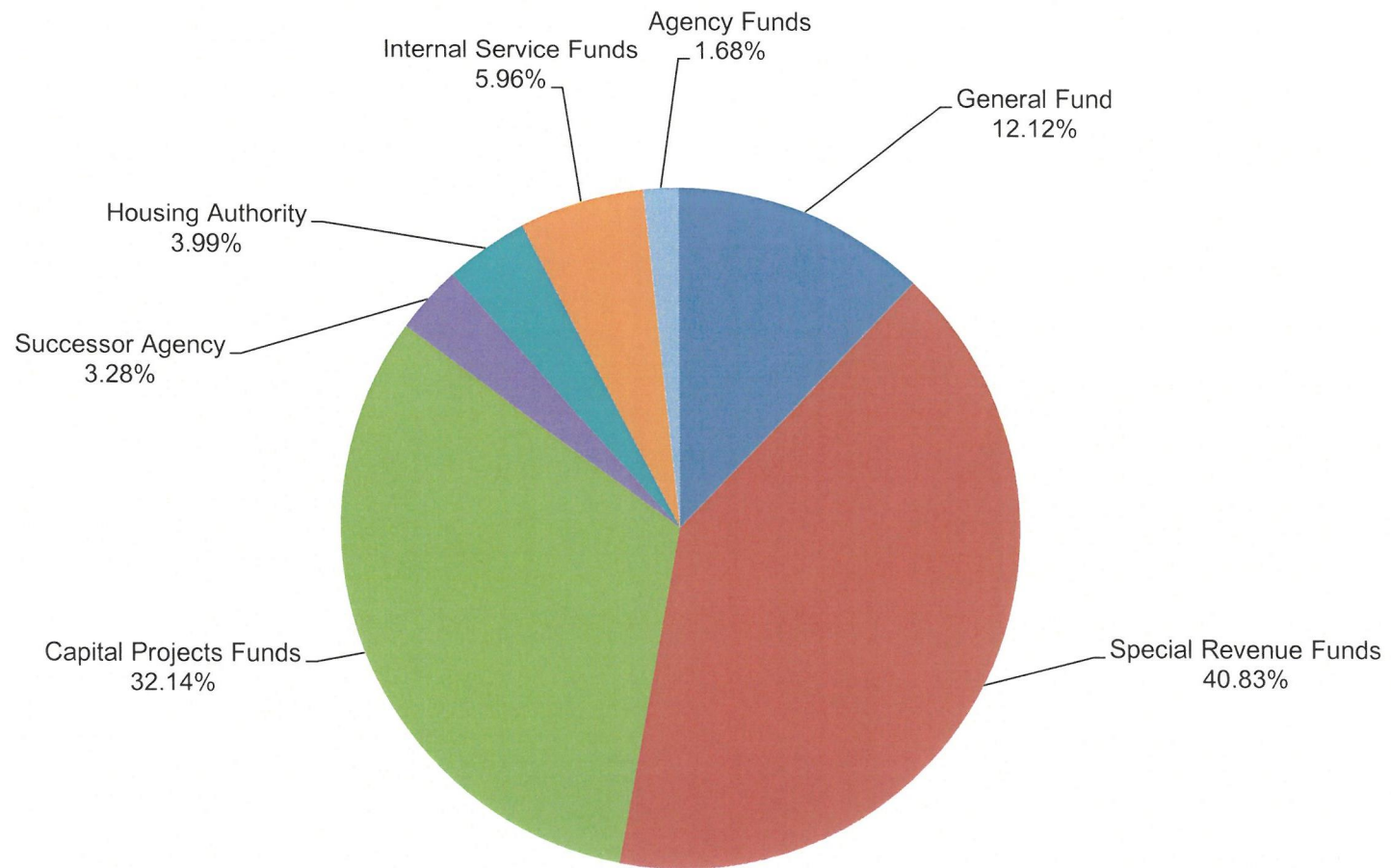
SIGNED:

Leticia Nava-Cruz
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

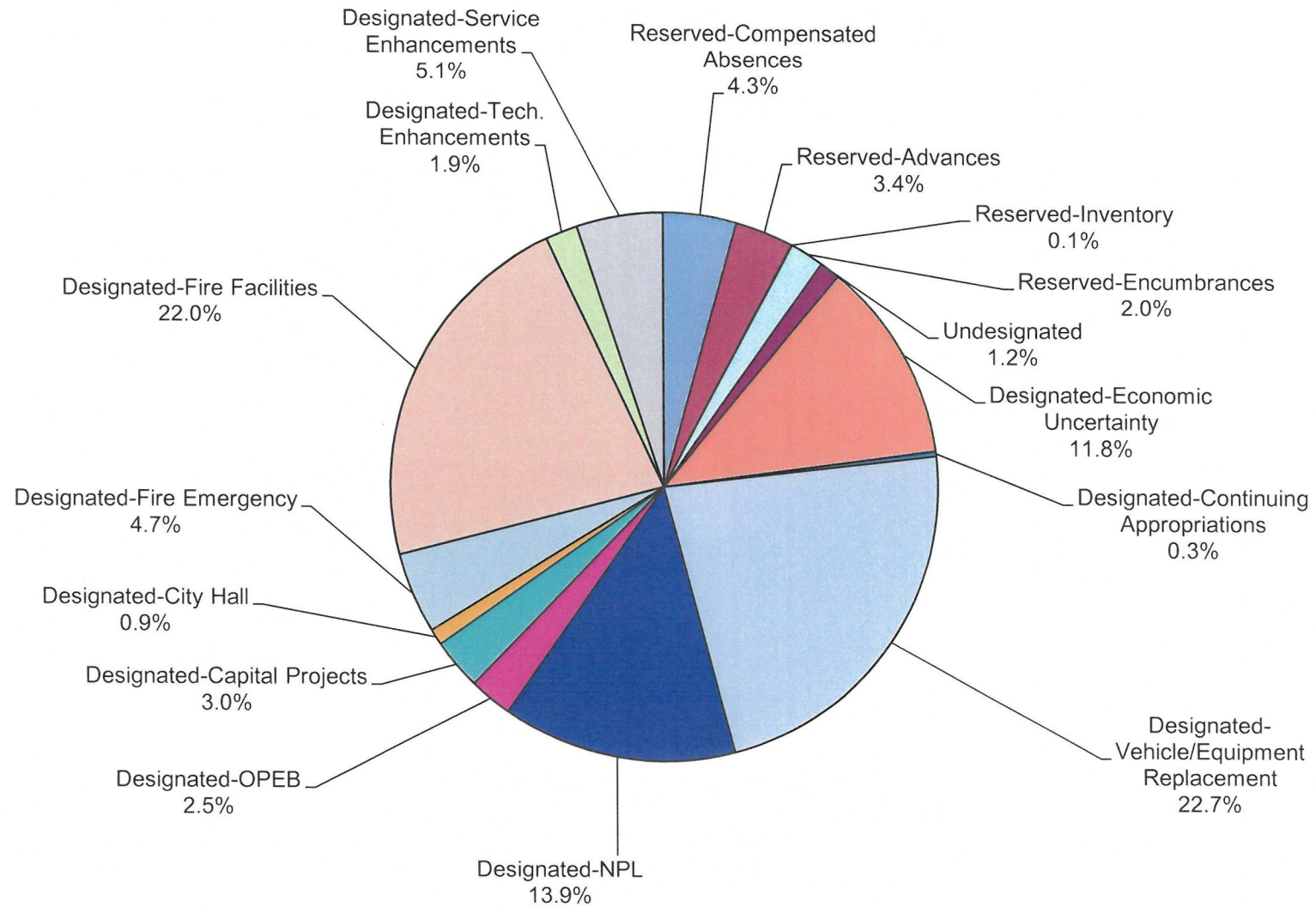
Treasurer's Report



Cash & Investments



General Fund Reserves





STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director & 
Kim Stater, Assistant Community Development Director 

PREPARED BY: Tiffany Martinez, Assistant Planner 

SUBJECT: Second Reading of Zone Change (ZC 24-001): Ordinance No. 466 of the City of Highland to change the zoning designation of three (3) parcels on 8.3 acres from Single Family Residential (R-1) to Planned Development (PD) related to a development consisting of 79 single-family lots.

LOCATION: 7394 Central Avenue, Highland CA 92346;
Assessor's Parcel Numbers: 1192-341-11, 1192-361-45 & 1192-361-47

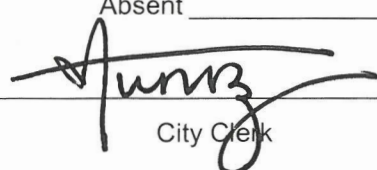
REPRESENTATIVE: DSMA Investments, LLC, Anacapa DG

RECOMMENDATION: The City Council conduct a second reading of Zone Change (ZC 24-001), read by title only, and waive further reading of Ordinance No. 466 changing the zoning designation from Single Family Residential (R-1) to Planned Development (PD).

PREVIOUS ACTION: On October 8, 2024, the City Council held a public hearing to introduce and conduct the first reading of Ordinance No. 466 to amend the City's Zoning Map by changing the zoning destination from Single Family Residential (R-1) to Planned Development (PD) for the subject parcels. Staff modified sections of the Ordinance to codify the date of the City's Official Zoning Map to be November 12, 2024 as officially maintained in the City Clerk's office.

It would be appropriate at this time for the City Council to conduct a second reading and adopt Ordinance No. 466.

Attachments 1: Ordinance No. 466

Approved _____	Motion _____	Second _____	Agenda Item No. <u>6</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

Attachment 1:
Ordinance No. 466

ORDINANCE NO. 466

AN ORDINANCE OF THE HIGHLAND CITY COUNCIL, APPROVING ZONE CHANGE (ZC 24-001) TO CHANGE THE ZONING DESIGNATION OF THREE (3) PARCELS FROM SINGLE FAMILY RESIDENTIAL (R-1) TO PLANNED DEVELOPMENT (PD) RELATED TO A DEVELOPMENT CONSISTING OF 79 SINGLE-FAMILY LOTS AND COMMON AREAS ON AN 8.3 ACRE SITE LOCATED ON THE WEST SIDE OF CENTRAL AVENUE, APPROXIMATELY 400 FEET SOUTH OF BASE LINE (ASSESSOR PARCEL NUMBERS 1192-341-11, 1192-361-45, and 1192-361-47).

APPLICANT: DSMG Investments, LLC, Anacapa DG

WHEREAS, on March 18, 2024, the Applicant submitted an application for Zone Change (ZC 24-001) to change the zoning designation of three (3) parcels from Single Family Residential (R-1) to Planned Development (PD) related to a development consisting of 79 single-family lots and common areas on a 8.3 acre site located on the west side of Central Avenue, approximately 400 feet south of Base Line. The current Single Family Residential (R-1) zoning designation does not permit this density. Because the site is located on a street with similar use and density, the Applicant is seeking to change the Zoning designation from Single Family (R-1) Residential to Planned Development (PD), which would allow a 79-unit single family community upon approval of a Conditional Use Permit.

WHEREAS, on March 18, 2024 the Applicant also submitted a General Plan Amendment Application (GPA 24-001) to change the land use designation from Low Density (LD) Residential/Single-Family (R-1) to Planned Development (PD), Conditional Use Permit Application (CUP 23-010) for the development consisting of 79 single-family lots, Design Review Application (DRA 24-003) for a site plan, building elevations, conceptual landscape plan, grading plan, and Tentative Tract Map No. 20693 (TTM 24-001) to subdivide three (3) existing lots into 79 single family lots. The aforementioned entitlements are referred to collectively as “the Project”;

WHEREAS, the City of Highland is the Lead Agency, and is charged with the responsibility of deciding whether to approve the Project. An Initial Study and Mitigated Negative Declaration were prepared and circulated in accordance with state and local law to be considered by the Planning Commission at the August 20, 2024 public hearing and the City Council at the October 8, 2024 public hearing;

WHEREAS, the Planning Commission of the City of Highland, conducted a public hearing on the subject Project on August 20, 2024, concluded the hearing on that date, and adopted Resolution No. 2024-021, recommending to the City Council to introduce an Ordinance for Zone Change (ZC 24-001) as discussed; and

WHEREAS, the Highland City Council held a public hearing on October 8, 2024, at 6:00 pm, with a second reading held on November 12, 2024 and notice of said public hearing(s) have been duly given, as required by law and in accordance with the provisions of the Highland Municipal Code, to hear and consider evidence for and against said Zone Change (ZC 24-001).

NOW THEREFORE, it is hereby found, determined and resolved by the Highland City Council as follows:

Section 1. Findings and Intent.

The Highland City Council finds that all of the facts set forth herein above are true and correct.

Section 2. General Plan Consistency Finding.

The proposed Zone Change is being considered concurrently with a General Plan Amendment seeking to change both the General Plan and Zoning designations from Single-Family (R-1) Residential/Low Density (LD) Residential to Planned Development (PD). Both Single Family Residential (R-1) and Planned Development (PD) allow for single-family residential development, however, Planned Development (PD) promotes project-specific, flexible development standards. Section 16.12.010 of the Highland Municipal Code, Planned Development (PD) allows projects to set standards for density of residential uses and establishes regulations which implement those goals, objectives and policies which provides for superior development by allowing a greater degree of design and land use flexibility within the framework of a site specific development plan. The Project, as proposed, will have a General Plan and Zoning Designation of Planned (PD) and its design features meet the goal of superior design. The development is a gated small-lot single family development with enhanced landscaping, shared recreation facilities including turf play areas, shaded play structures for various ages, barbeques and passive open space. The community will have a cohesive architecture, private roads and pleasing community design thus achieving consistency with the Planned Development (PD) designation.

Section 3. Findings of Fact for Zone Change (ZC 24-001) (Highland Municipal Code Section 16.08.040 Amendments to zoning districts and other provisions).

Based on the Findings below, the Highland City Council does hereby find:

- a. The proposed zone change is consistent with the goals, objectives, policies, and programs of the municipal code, and will not result in any inconsistencies within the municipal code:

Response: The zone change would result in the site being designated Planned Development (PD). The Project proposes implementation of a planned development. The subdivision of land to create 79 numbered lots, with common areas complies with the development standards specified within the planned development and is compatible with the adjacent single-family and multi-family neighborhoods. This type of development is desirable for the community and consistent with the proposed land use designation of Planned Development (PD) which allows any density that is compatible with surrounding existing and planned uses as determined through the development review process.

The request for a zone change to Planned Development in conjunction with a planned development for development of a residential community would continue the current zoning pattern along Central Avenue, south of Base Line, which is predominantly residential, and would not result in an illogical land use pattern or inconsistency with the municipal code.

- b. The proposed zone change will not adversely affect the public health, safety or general welfare.

Response: The proposed Zone Change will continue to permit residential land development at the site. The current zone, R-1, would have permitted a single-family residential subdivision at a maximum of 6.0 dwelling units per acre and the proposed zone change will allow the same use, but at a reduced lot size with an overall density of 9.3 dwelling units per acre. The increased density will be offset by shared open space, recreation and landscape parkways. The Project will meet all other development standards and public infrastructure as prescribed by the Highland Municipal Code and City Guidelines and Procedures. It will not result in adverse effects to the public health, safety or welfare.

- c. The proposed zone change is consistent with the purposes and intent of this title, unless such amendment proposes to change, supplement, or alter any part of this title, whereas, said zone change must be consistent with all of the applicable sections including these findings.

Response: As indicated above, the Project includes a change of zone from Single-Family District (R-1) to Planned Development. Both the current zoning and proposed zoning allow for residential uses; however, the proposed zoning allows the developer some flexibility in the design of the Project to ensure creation of a cohesive development. The proposed zoning designation, as specified within Section 16.12.010 of the Highland Municipal Code, allows for the type of development proposed and changing the zone from Single-Family District (R-1) to Planned Development is consistent with the purpose and intent of the Land Use and Development Chapter of the Highland Municipal Code. There are no inconsistencies with other sections of the Municipal Code.

- d. The potential environmental impacts of the proposed zone change are insignificant or there are overriding considerations which outweigh the potential impacts.

Response: The Project site is adjacent to existing single-family and multi-family residential development to the east, west, and to the south. The site contains a single-family residence and small accessory structures from past ranching activities. The Initial Study prepared for the project analyzed the potential for environmental impacts and all topics were found to have either no impact or a less than significant impact with mitigation incorporated. The Mitigated Negative Declaration incorporated mitigation measures to reduce any potential impacts to a less than

significant level and, therefore; the proposed project is not likely to cause substantial environmental damage.

Section 4. Environmental Review - CEQA Compliance

An Initial Study was prepared for the Project and potential impacts to air quality, biological resources, tribal/cultural resources, geology and soils, paleontological resources, hazards and hazardous materials, transportation, tribal cultural resources, and noise were identified. Project specific mitigation measures have been included to reduce said impacts to below a level of significance and the list of measures have been included in the Mitigation Monitoring and Reporting Program (MMRP).

A Notice of Intent to Adopt a Mitigated Negative Declaration (MND) was circulated through the California State Clearinghouse and made available for public comment between July 9, 2024 and August 7, 2024. The Notice was mailed to surrounding property owners within 300 feet as well as interested agencies and parties at their request. The Notice was also posted on the City's website, outside City Hall, the Sam J. Racadio Library and Environmental Learning Center, and Fire Station #1. The Notice was also published in the San Bernardino Sun, a newspaper of general circulation.

Based upon the Findings of the Initial Study and adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, the Project will not have a significant impact upon the environment. Concurrently with this Ordinance, the City Council is adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for this Project.

Section 5. Change of Zone

A. The City Council hereby approves Zone Change (ZC 24-001) changing the Zoning designation of an 8.3 acre site located on the west side of Central Avenue, approximately 400 feet south of Base Line, commonly known as APNs 1192-341-11, 1192-361-45 and 1192-361-47 from Single Family Residential (R-1) to Planned Development (PD) as shown on Exhibit A.

B. The City Council hereby approves an amendment to the City of Highland Municipal Code Section 16.04.090.(c) Zoning Districts of Chapter 16.04, Administration, of Title 16, Land Use and Development Standards, of the Highland Municipal Code is hereby amended in its entirety to read as follows : *"C. An official map dated November 12, 2024, for the incorporated area of the City of Highland, county of San Bernardino, state of California, is hereby adopted and established as is hereafter set forth in this code, to promote, protect and secure the public health, safety and general welfare; to provide the social and economic advantages resulting from an orderly, planned use of land resources; and to encourage, guide and provide a definite plan for the future growth and development of said city. The official zoning map shall be in the office of the city clerk and may be periodically reviewed, refined, and maintained, and the city council in conformity with*

State Planning and Zoning Law, as amended and the provision of this Code, hereby delegated to the community development director of the city of Highland, the responsibility for conducting necessary studies, surveys and the preparation of maps in order to develop detailed land use plans, and the responsibility for processing changes of land use districts for adoption by the city council for the various portions of the incorporated territory of Highland as it becomes desirable, and practical and practicable so that the results shall be a comprehensive land use plan for the city."

C. The City Clerk is hereby authorized to take action to effectuate the purposes of this Ordinance.

Section 6. Publication and Posting

Within fifteen (15) days following the passage of this Ordinance, the City Clerk shall publish an/or post this Ordinance as required by state law and City resolution.

Section 7. Execution

The Mayor is hereby directed to attest to the adoption of this Ordinance by signing where indicated below and the City Clerk shall publish and/or post this ordinance according to applicable law.

Exhibit A – Existing and Proposed Zoning Designation

PASSED, APPROVED and ADOPTED this 12th day of November 2024

Larry McCallon, Mayor Pro Tem

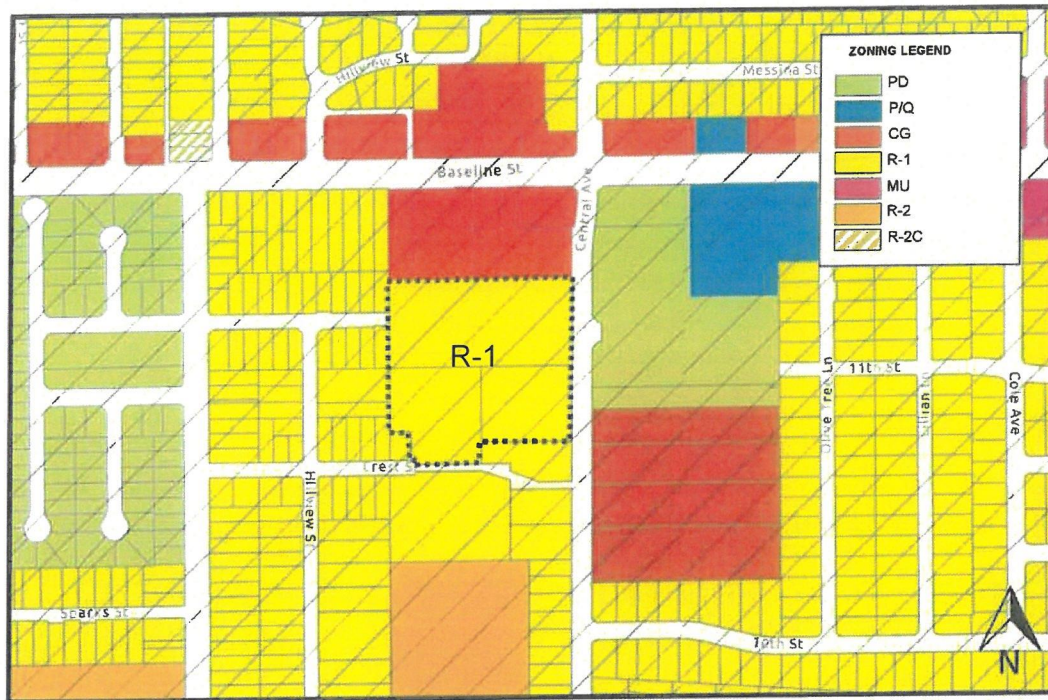
ATTEST:

Alondra Munoz
City Clerk

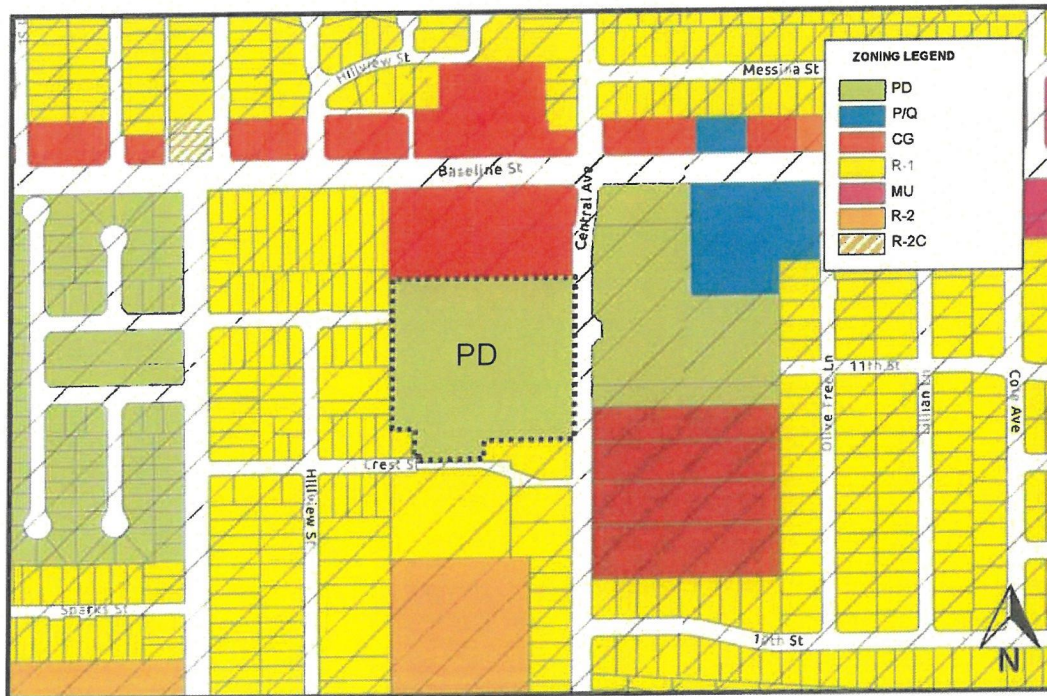
APPROVED AS TO FORM:

Maricela E. Marroquin
City Attorney

Exhibit A:
Zoning Designation



Existing Zoning



Proposed Zoning



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Maricela Marroquin, City Attorney

PREPARED BY: Carlos Zamano, City Manager
Maricela Marroquin, City Attorney

SUBJECT: Resolution No. 2024XX, a Resolution of the City Council of the City of Highland, California Reaffirming and Extending Proclamation of a Local Emergency in the City of Highland as a result of the Line Fire

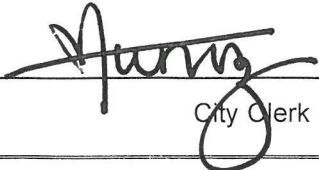
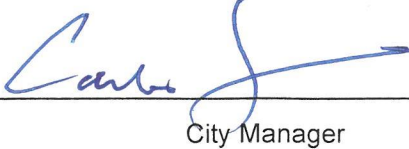
RECOMMENDATION: That the City Council adopt Resolution No. 2024-XX, continuing to extend the Proclamation of a Local Emergency in the City of Highland as a result of the Line Fire.

FISCAL IMPACT: There is no immediate financial impact or budget action necessary as a result of the recommended action. The issuance of a local emergency proclamation allows the City to pursue State and Federal grant assistance to recover the City's portion of the costs associated with battling and recovering from the Line Fire. The total estimated fiscal impact of approximately \$1.25 million to the City is still under review. Once the cost related to the Line Fire is finalized, a future item will be submitted to the City Council for approval.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND & DISCUSSION: Chapter 2.44 of Title 2 of the Highland Municipal Code ("HMC") contains the City's laws relating to emergency procedures. HMC Section 2.44.060 designates the City Manager as the Director of Emergency Services ("Director"), and HMC Section 2.44.060(A) empowers the Director to issue a proclamation of a local emergency if the City Council is not in session.

On the evening of Thursday, September 5, 2024, the Line Fire broke out in Highland. The Line Fire created conditions of extreme peril to the safety of people and property within the City of Highland and resulted in evacuation warnings for parts of the City.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>7</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

On September 11, 2024, the City Manager, as the Director of Emergency Services, issued a proclamation entitled "Proclamation of a Local Emergency by the Director of Emergency Services of the City of Highland," as the City Council was not in session (Attachment 1). This action authorized the City Manager to take certain necessary actions to address the emergency.

The Director of Emergency Services' Proclamation of a Local Emergency permits the Director of Emergency Services and the City Council to adopt regulations and issue orders necessary for the protection of lives and property. It also assists the City in recovering costs of responding to the disaster. Furthermore, it allows the City to enjoy certain immunities from liability as a result of taking actions to abate the emergency.

Pursuant to California Government Code Section 8630 and HMC Section 2.44.060(A), the Director of Emergency Services' Proclamation expires within seven days unless ratified by the City Council. On September 12, 2024, the City Council adopted a resolution ratifying the Director of Emergency Services' Proclamation of a local emergency (Attachment 2). On October 8, 2024, the City Council adopted a resolution to extend the emergency proclamation of the Line Fire (Attachment 3).

Pursuant to Government Code Section 8630 (California Emergency Services Act), the City Council is required to review the local emergency within sixty (60) days of ratification to determine whether the conditions surrounding the local emergency still exist. Because an end period has not been determined for the Line Fire, the conditions of the local emergency remain in place. A proposed resolution, Resolution No. 2024-XX to continue to extend the local emergency (Attachment 4).

The Line Fire has burned 43,978 acres in San Bernardino County and is approximately 98% contained. The fire originated in Highland and burned areas in Highland that are now susceptible to mud and debris flow. The health, safety, and well-being of people within the territorial limits of the City of Highland is of the highest priority. It is important to keep the existing proclamation and the powers that flow from it in place until the emergency conditions are fully abated, which includes the recovery stage as well.

The local emergency will remain in effect until its termination is proclaimed by the City Council.

ATTACHMENTS:

- 1) Director of Emergency Services' Proclamation of Local Emergency
- 2) Resolution Ratifying Director of Emergency Services' Proclamation of Local Emergency
- 3) Resolution Extending Proclamation of Local Emergency
- 4) Proposed 2nd Resolution Extending Proclamation of Local Emergency

ATTACHMENT 1



**PROCLAMATION OF A LOCAL EMERGENCY
BY THE
DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF HIGHLAND**

WHEREAS, Section 8630 of the Government Code authorizes the designation of a City official to proclaim a local emergency; and

WHEREAS, Highland Municipal Code Section 2.44.060 designates the Director of Emergency Services to proclaim the existence of a local emergency if the City Council is not in session; and

WHEREAS, the Line Fire is currently causing conditions of extreme peril to the safety of persons and property within the City of Highland; and

WHEREAS, the City Council is not in session and cannot immediately be called into session.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the City of Highland.

IT IS FURTHER PROCLAIMED AND ORDERED that a copy of this Proclamation shall be forwarded to the Director of the Governor's Office of Emergency Services requesting that:

1. This Proclamation be found acceptable in accordance with state law; and
2. The Governor waive regulations that may hinder response and recovery efforts; and
3. Recovery assistance be made available under the California Disaster Assistance Act; and
4. The State of California expedite access to state and federal resources and any other appropriate federal disaster relief programs.

IT IS FURTHER PROCLAIMED AND ORDERED that, during the existence of this local emergency the powers, functions, and duties of the emergency organization of the City of Highland shall be those prescribed by applicable statutes, ordinances, and resolutions, and by the City's Emergency Operations Plan. This Proclamation shall have no further force or effect seven days from the date of its adoption unless the City Council shall take action to ratify this Proclamation.

DATED this 11th day of September, 2024

Carlos Zamano
Director of Emergency Services/City Manager
City of Highland

ATTACHMENT 2

RESOLUTION NO. 2024-044

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,
RATIFYING A PROCLAMATION OF A LOCAL EMERGENCY IN THE CITY OF HIGHLAND
ISSUED BY THE CITY'S DIRECTOR OF EMERGENCY SERVICES ON SEPTEMBER 11,
2024, AS A RESULT OF THE LINE FIRE**

WHEREAS, Section 2.44.060 of the Highland Municipal Code ("HMC") authorizes the City Council to proclaim the existence of a "Local Emergency" and delegates such authority to the City's Director of Emergency Services if the City Council is not in session; and

WHEREAS, on the evening of Thursday, September 5, 2024, the Line Fire broke out in Highland. Over the weekend, the fire intensified and is currently over 34,600 acres in size and is only 14% contained; and

WHEREAS, the Line Fire is currently causing conditions of extreme peril to the safety of persons and property within the City of Highland and has resulted in the evacuation warnings for parts of the City; and

WHEREAS, on September 7, 2024, the County of San Bernardino proclaimed a local emergency as a result of the Line Fire; and

WHEREAS, on September 7, 2024, Governor Newsom proclaimed a State of Emergency in San Bernardino County as a result of the Line Fire and announced that California has secured a Fire Management Assistance Grant from the Federal Emergency Management Agency (FEMA) to help ensure the availability of vital resources to suppress the fire; and

WHEREAS, HMC Section 2.44.060 designates the City Manager, as Director of Emergency Services, to proclaim the existence or threatened existence of a local emergency when the City Council is not in session, subject to ratification by the City Council within seven days; and

WHEREAS, September 11, 2024, the City Manager, in his capacity as Director of Emergency Services, duly and reasonably proclaimed the existence of a local emergency in the City of Highland on that date due to the Line Fire; and

WHEREAS, CMC Section 2.44.060(A) states that the City Council shall take action to ratify the proclamation of the Director of Emergency Services within seven (7) days thereafter or the proclamation shall have no further force and effect.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:

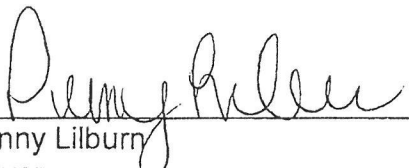
Section 1. The City Council does hereby find that the aforesaid conditions of extreme peril did warrant and necessitate the proclamation of the existence of a local emergency by the Director of Emergency Services on September 11, 2024, due to the Line Fire.

Section 2. The local emergency shall be in effect from and including September 11, 2024, until such time that the City Council determines that the emergency conditions have been abated.

Section 3. The City Council shall review this proclamation of local emergency at least once every sixty (60) days until the City Council terminates the local emergency.

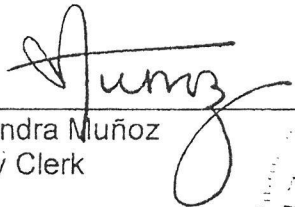
Section 4. During the existence of this local emergency the powers, functions, and duties of the emergency organization of the City of Highland shall be those prescribed by applicable statutes, ordinances, and resolutions, and by the City's Emergency Operations Plan.

PASSED, APPROVED AND ADOPTED on the 12th day of September 2024.

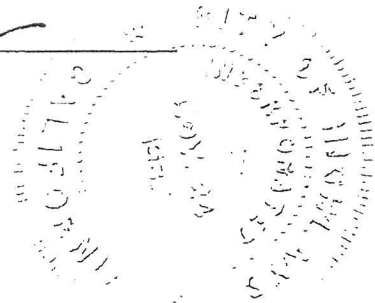


Penny Lilburn
Mayor

ATTEST:



Alondra Muñoz
City Clerk



STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF HIGHLAND)

I, ALONDRA MUÑOZ, City Clerk of the City of Highland, California, do hereby certify Resolution No. 2024-044 was duly and regularly adopted by the City Council of the City of Highland, California, at a special meeting thereof held on the 12th day of September, 2024, by the following vote:

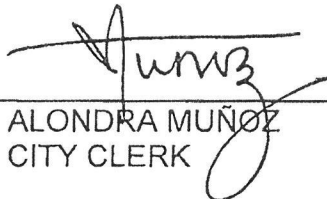
AYES: Chavez-Cordova, Lilburn, McCallon, Solano, Timmer

NOES: None

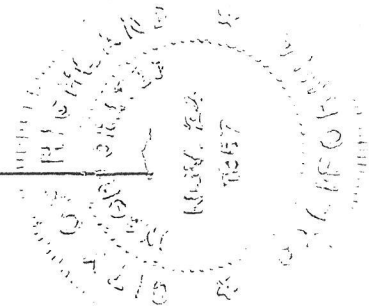
ABSTAIN: None

ABSENT: None

Dated this 12th day of September, 2024.



ALONDRA MUÑOZ
CITY CLERK



ATTACHMENT 3

RESOLUTION NO. 2024-045

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,
PROCLAIMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY AS A RESULT
OF THE LINE FIRE**

WHEREAS, Section 2.44.060 of the Highland Municipal Code ("HMC") authorizes the City Council to proclaim the existence of a "Local Emergency" and delegates such authority to the City's Director of Emergency Services if the City Council is not in session; and

WHEREAS, on the evening of Thursday, September 5, 2024, the Line Fire broke out in Highland. The Line Fire caused conditions of extreme peril to the safety of persons and property within the City of Highland and resulted in fire damage and evacuation warnings for parts of the City; and

WHEREAS, on September 11, 2024, the City Manager, in his capacity as Director of Emergency Services, duly and reasonably proclaimed the existence of a local emergency in the City of Highland on that date due to the Line Fire; and

WHEREAS, HMC Section 2.44.060(A) states that the City Council shall take action to ratify the proclamation of the Director of Emergency Services within seven days thereafter or the proclamation shall have no further force and effect.

WHEREAS, on September 12, 2024, the City Council adopted Resolution 2024-44 ratifying the Director of Emergency Service's proclamation of a local emergency.

WHEREAS, the Line Fire has burned 39,232 acres in San Bernardino County and is approximately 83% contained. The fire originated in Highland and burned areas in Highland that are now susceptible to mud and debris flow and possible landslides.

WHEREAS, the City Council hereby finds that the above described conditions of extreme peril warranted and necessitated the proclamation of the existence of a local emergency, and that such conditions continue, in substantial part, in that the work necessary to protect, repair and clean up damage and recover from the damage is ongoing and the City continues to pursue reimbursement from emergency state and federal funds for its costs of responding to these emergencies.

NOW, THEREFORE BE IT PROCLAIMED AND ORDERED, by the City Council that the state of Local Emergency, as previously declared by the Director of Emergency Services and ratified by the City Council, is hereby further reviewed and confirmed.

IT IS FURTHER PROCLAIMED AND ORDERED that the City Council shall review this proclamation of local emergency at least once every sixty (60) days until the City Council terminates the local emergency.

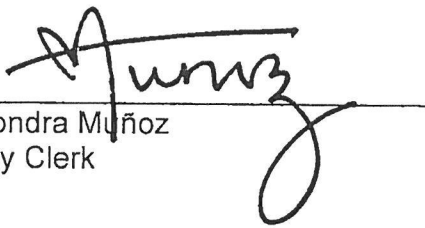
IT IS FURTHER PROCLAIMED AND ORDERED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Highland, State of California.

PASSED, APPROVED AND ADOPTED on the 8th day of October 2024.

A handwritten signature in cursive script, appearing to read "Penny Lilburn", written over a horizontal line.

Penny Lilburn
Mayor

ATTEST:

A handwritten signature in cursive script, appearing to read "Alondra Muñoz", written over a horizontal line.

Alondra Muñoz
City Clerk

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO)

CITY OF HIGHLAND)

I, ALONDRA MUÑOZ, City Clerk of the City of Highland, California, do hereby certify Resolution No. 2024-045 was duly and regularly adopted by the City Council of the City of Highland, California, at a regular meeting thereof held on the 8th day of October, 2024, by the following vote:

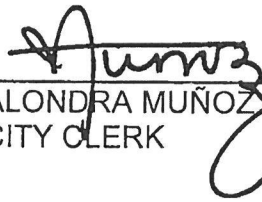
AYES: _____ Lilburn, McCallon, Solano, Timmer

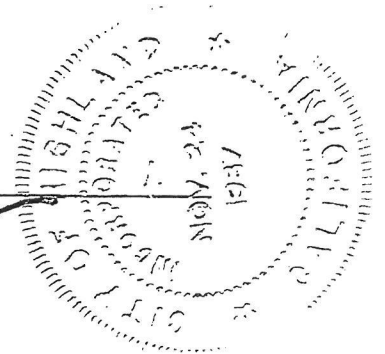
NOES: None

ABSTAIN: None

ABSENT: Chávez-Cordova

Dated this 9th day of October, 2024.


ALONDRA MUÑOZ
CITY CLERK



ATTACHMENT 4

RESOLUTION NO. 2024-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, PROCLAIMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY AS A RESULT OF THE LINE FIRE

WHEREAS, Section 2.44.060 of the Highland Municipal Code (“HMC”) authorizes the City Council to proclaim the existence of a “Local Emergency” and delegates such authority to the City’s Director of Emergency Services if the City Council is not in session; and

WHEREAS, on the evening of Thursday, September 5, 2024, the Line Fire broke out in Highland. The Line Fire caused conditions of extreme peril to the safety of persons and property within the City of Highland and resulted in fire damage and evacuation warnings for parts of the City; and

WHEREAS, on September 11, 2024, the City Manager, in his capacity as Director of Emergency Services, duly and reasonably proclaimed the existence of a local emergency in the City of Highland on that date due to the Line Fire; and

WHEREAS, HMC Section 2.44.060(A) states that the City Council shall take action to ratify the proclamation of the Director of Emergency Services within seven days thereafter or the proclamation shall have no further force and effect.

WHEREAS, on September 12, 2024, the City Council adopted Resolution 2024-44 ratifying the Director of Emergency Service’s proclamation of a local emergency.

WHEREAS, on October 8, 2024, the City Council adopted Resolution 2024-45 to extend the proclamation of a local emergency.

WHEREAS, the Line Fire has burned 43,978 acres in San Bernardino County and is approximately 98% contained. The fire originated in Highland and burned areas in Highland that are now susceptible to mud and debris flow and possible landslides.

WHEREAS, the City Council hereby finds that the above described conditions of extreme peril warranted and necessitated the proclamation of the existence of a local emergency, and that such conditions continue, in substantial part, in that the work necessary to protect, repair and clean up damage and recover from the damage is ongoing and the City continues to pursue reimbursement from emergency state and federal funds for its costs of responding to these emergencies.

NOW, THEREFORE BE IT PROCLAIMED AND ORDERED, by the City Council that state of Local Emergency, as previously declared by the Director of Emergency Services and ratified by the City Council, is hereby further reviewed and confirmed.

IT IS FURTHER PROCLAIMED AND ORDERED that the City Council shall review this proclamation of local emergency at least once every sixty (60) days until the City Council terminates the local emergency.

IT IS FURTHER PROCLAIMED AND ORDERED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Highland, State of California.

PASSED, APPROVED AND ADOPTED on the 12th day of November 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz
City Clerk



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Octavio Duran Jr., Public Works Director/City Engineer *OD*

PREPARED BY: Matt Bennett, Assistant Public Works Director *MB*

SUBJECT: Public hearing to consider calling a special election; declaring the results of the election; and approving formation and levy of special taxes for City of Highland Community Facilities District No. 24-001 (Highland Park) generally located north of Base Line, east of Club View Drive and west of the Greenbrier Place.

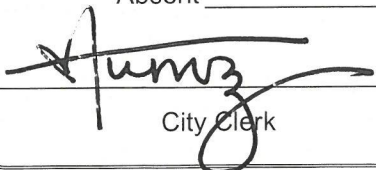
RECOMMENDATION: It is recommended that the City Council:

1. Open the public hearing and take testimony, if any.
2. Following the public hearing, adopt Resolution No. 2024-____, entitled:

A RESOLUTION OF FORMATION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, TO ESTABLISH CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK), TO ESTABLISH AN APPROPRIATIONS LIMIT THEREFOR, TO AUTHORIZE THE SUBMITTAL OF THE LEVY OF SPECIAL TAXES, AND TO SUBMIT THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT, TO THE QUALIFIED ELECTORS OF SUCH COMMUNITY FACILITIES DISTRICT; AND

3. That the City Council adopt Resolution No. 2024-____, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING A SPECIAL ELECTION AND SUBMITTING TO THE QUALIFIED ELECTORS OF CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) PROPOSITIONS REGARDING THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT AND THE ANNUAL LEVY

Approved _____	Motion _____	Second _____	Agenda Item No. <u>8</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

OF A SPECIAL TAX WITHIN THE COMMUNITY FACILITIES DISTRICT; AND

4. That the City Council adopt Resolution No. 2024-____, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING THE RESULTS OF A SPECIAL ELECTION IN CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) AND DIRECTING THE RECORDING OF A NOTICE OF SPECIAL TAX LIEN; AND

5. That the City Council waive full reading, read by title only, and introduce Ordinance No. 2024-____, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) AUTHORIZING THE LEVY OF A SPECIAL TAX THEREIN

FISCAL IMPACT: The property owners have filed a petition representing their willingness to move forward and have submitted a deposit to pay for City costs incurred in connection with the formation of the District. After the district is formed, a special tax lien will be recorded on the property within the District and the individual property owners shall be responsible for the annual payments of special taxes. The City will file the annual special tax to be collected with the County Auditor-Controller for placement on the property tax bills. The City's cost to administer CFD No. 24-001 annually will be reimbursed through the special taxes charged to property owners. The revenue from the annual special tax will be deposited into a fund for CFD No. 24-001 and will be used to pay said administrative expenses and for the maintenance services listed above. There is no anticipated impact to the general fund in FY 2024-25. Approval of the actions set forth in this staff report do not in any way commit the City to any financial contribution or liability by CFD No. 24-001.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On September 10, 2024 the City Council took the first step in the process of forming CFD 24-001 (Highland Park) ("CFD No. 24-001"). At that time the City Council adopted a Resolution of Intention, Resolution No. 2024-042, to form CFD No. 24-001 and to authorize the levy of a special tax.

The State Legislature enacted the Mello-Roos Act of 1982 (the "Act") to assist public agencies in financing certain public services. The developer, Century Communities of California, LLC, requested that the City assist them in forming a district in order to cover the costs associated with the maintenance of public improvements within the proposed project area which is projected to include 46 single family residential parcels, 1 public park and 2 open space/landscaping parcels at buildout. The CFD was formed in order to:

- Conduct maintenance, including energy charges, operation, maintenance and administrative costs of streetlights and park lights within the boundaries of the CFD;
- Conduct the maintenance of landscaping, including streetscape and slopes specifically identified within the CFD;
- Conduct the maintenance of park landscaping.
- Conduct the maintenance, administration and inspections of stormwater facilities and BMPs including water quality basins and any other NPDES/WQMP/BMP related devices;
- Litter and graffiti removal on sound walls and other amenities, including but not limited to playground equipment and trash cans, plus normal painting as required, within the CFD;
- All other services necessary or useful for, or in connection with, the authorized services listed above, including building a reserve fund for replacement of facilities and
- Levy and collect the special tax to fund these services.

The proposed district will be composed of Special Tax A and Special Tax B. Special Tax A provides funding for maintenance of (i) In-tract street lights (ii) Maintenance of the public storm drain system, including but not limited to, catch basins, pipes and pipe connector screens (iii) Maintenance of the private access road and (iv) capital replacement reserve accumulation for the in-tract street lights, public storm drain system, access road, and bioretention pond and structures. Special Tax B provides funding for maintenance of the (i) Public park landscape maintenance (ii) Open space landscape maintenance (iii) Basin landscape maintenance and (iv) Bioretention pond and storm detention system and including maintenance of structures and piping. Maintenance of the Special Tax B improvements shall be the responsibility of the Property Owner's Association which will enter into a Dormancy Agreement with the City. The Dormancy Agreement states that Special Tax B will not be levied in any year, unless and until, the first year the City determines that the Special Tax B improvements have not been maintained by the Property Owner's Association to a standard acceptable to the City. Attached to the staff report is the Maintenance Responsibility Exhibit.

ANALYSIS

Approval of the attached Resolutions are required under the Act to levy a special tax and fund certain services.

The Maximum Special Tax for Developed Property is summarized as follows:

Description	Taxable Unit	Maximum Special Tax A Per Taxable Unit	Maximum Special Tax B Per Taxable Unit
Single Family Residential Property	D/U	\$1,058	\$1,011
Multifamily Residential Property	Acre	\$10,647	\$10,174
Non-Residential Property	Acre	\$10,647	\$10,174

Commencing July 1, 2026, these rates will increase based on the percentage increase in the Consumer Price Index with a maximum annual increase of 6% and a minimum annual increase of 2% of the Maximum Special Tax in effect in the previous fiscal year. The owners have filed a petition representing their willingness to move forward.

LEGAL

The Mello-Roos Community Facilities Act of 1982 (the “Act”) authorizes the initiation of the establishment of community facilities districts upon receipt by the City of a petition requesting institution of proceedings by owners of not less than 10% of the area of land proposed to be included within the district. The City has received the signed petitions from all land owners.

Attachments

1. Resolution No. 2024-____, Authorizing Formation
2. Resolution No. 2024-____, Calling a Special Election
3. Resolution No. 2024-____, Declaring Election Results
4. CFD Report – CFD 24-001 (Highland Park)
5. Ordinance Authorizing the Levy of a Special Tax
6. Maintenance Responsibility Map

RESOLUTION NO. 2024-__

A RESOLUTION OF FORMATION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, TO ESTABLISH CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK), TO ESTABLISH AN APPROPRIATIONS LIMIT THEREFOR, TO AUTHORIZE THE SUBMITTAL OF THE LEVY OF SPECIAL TAXES, AND TO SUBMIT THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT, TO THE QUALIFIED ELECTORS OF SUCH COMMUNITY FACILITIES DISTRICT.

The City Council of the City of Highland the ("City Council") does resolve as follows:

WHEREAS, on September 10, 2024, the City Council adopted a resolution entitled "A Resolution of Intention of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park) and to authorize the Levy of a Special Tax within City of Highland Community Facilities District No. 24-001 (Highland Park)" (the "Resolution of Intention"), stating its intention to form Community Facilities District No. 24-001 (Highland Park) (the "CFD"), of the City pursuant to Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act") to finance certain services to serve the CFD (the "Services");

WHEREAS, the Resolution of Intention, setting forth a description of the proposed boundaries of the CFD, Services to be financed by the CFD, including incidental expenses, and the Rate and Method of Apportionment of the Special Tax (the "Special Tax") to be levied within the CFD to pay for the Services.

WHEREAS, the Resolution of Intention set November 12, 2024, at 6:00 p.m., or as soon thereafter as practical, as the date for a public hearing on the establishment of the CFD, the extent of the CFD, the furnishing of the Services within the CFD, and the proposed Rate and Method of Apportionment;

WHEREAS, on this date, this Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the proposed formation of the CFD;

WHEREAS, at the hearing all interested persons desiring to be heard for or against the establishment of the CFD, the extent of the CFD, the furnishing of the Services and the Rate and Method of Apportionment were heard and a full and fair hearing was held;

WHEREAS, at the hearing evidence was presented to this Council on such matters before it, including a special report (the "CFD Report") as to the Services to be provided through the CFD and the costs thereof, a copy of which is on file with the City Clerk, and this Council, at the conclusion of said hearing, is fully advised in the premises;

WHEREAS, written protests with respect to the formation of the CFD, the furnishing of specified types of services and the Rate and Method of Apportionment have not been filed with the City Clerk by fifty percent (50%) or more of the registered voters residing within the territory of the CFD or property owners of one-half (1/2) or more of the area of land within the CFD and not exempt from the proposed special taxes; and

WHEREAS, the Special Tax proposed to be levied in the CFD to pay for the proposed services has not been eliminated by protest by fifty percent (50%) or more of the registered voters residing within the territory of the CFD or the owners of one-half (1/2) or more of the area of land within the CFD and not exempt from the special taxes.

WHEREAS, City Staff reviewed the proposed CFD formation and determined that forming the CFD and financing the Services, as described in Section 7 of this Resolution, does not constitute a project for purposes of the California Environmental Quality Act, commencing with Section 21000 of the California Public Resources Code and the California Environmental Quality Act Guidelines, Article 5 of Chapter 3 of Division 6 of Title 14 of the California Code of Regulations, (collectively "CEQA"). CEQA Guidelines Section 15378 specifically state that the term "project" for CEQA purposes does not include "continuing administrative or maintenance activities" or "the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment." (CEQA Guidelines §§ 15378 (b)(2) and (b)(4).)

WHEREAS, the CFD is intended to fund street light and park lights, landscaping maintenance, park maintenance, private access road maintenance, stormwater and water quality basin maintenance services, litter and graffiti removal, and all other services necessary or useful for, or in connection with, the foregoing services, including building a reserve fund for replacement, which constitute administrative and maintenance functions of the City. Further, establishment of a revenue stream to fund ongoing services does not involve commitment to any specific project that would have a potentially significant impact on the environment because the funds would not be used to construct new or expand existing facilities.

WHEREAS, in addition to the foregoing, because the project is a financing mechanism to fund ongoing administrative and maintenance operations, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore is exempt from CEQA's provisions. (CEQA Guidelines §15061(b)(3).)

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY FIND AND RESOLVE TO:

Section 1. Recitals Correct. The foregoing recitals are true and correct.

Section 2. Public Hearing. On November 12, 2024, pursuant to notice thereof duly given as provided by law, the City Council held a public hearing with respect to the establishment of the CFD and the annual levying of the Special Tax within the CFD to pay for the Services.

Section 3. No Majority Protest. The proposed Special Tax to be levied within the CFD has not been precluded by majority protest pursuant to section 53324 of the Act.

Section 4. Prior Proceedings Valid. All prior proceedings taken by this City Council in connection with the establishment of the CFD and the levy of the Special Tax have been duly considered and are hereby found and determined to be valid and in conformity with the Act.

Section 5. Name of the District. The community facilities district designated “City of Highland Community Facilities District No. 24-001 (Highland Park)” of the City is hereby established pursuant to the Act.

Section 6. Boundaries of the District. The Resolution of Intention provides the boundaries of the territory proposed for inclusion in the CFD, as set forth in the map of the CFD heretofore recorded in the San Bernardino County Recorder’s Office on September 25, 2024, in Book 91 at Page 100 as Instrument No. 2024-0229057 of Maps of Assessment and Community Facilities Districts.

Section 7. Description of Services. The Services proposed to be financed by the CFD and pursuant to the Act shall consist of those items shown in Exhibit “A” hereto and by this reference incorporated herein.

Section 8. Special Tax.

a. Except to the extent that funds are otherwise available to the CFD to pay for the Services, a Special Tax sufficient to pay the costs thereof, secured by the recordation of a continuing lien against all non-exempt real property in the CFD, is intended to be levied annually within the CFD, and collected in the same manner as ordinary ad valorem property taxes or in such other manner as may be prescribed by this Council.

b. The proposed Rate and Method of Apportionment, in sufficient detail to allow each landowner within the proposed CFD to estimate the maximum amount

such owner will have to pay, is shown in Exhibit "B" attached hereto and hereby incorporated herein.

Section 9. Report. The CFD Report is hereby approved and is made a part of the record of the public hearing regarding the formation of the CFD, and is ordered to be kept on file with the City Clerk as part of the transcript of these proceedings.

Section 10. Responsible Official. The Finance Director of the City of Highland, located at City Hall, 27215 Base Line, Highland CA, 92346, telephone number (990) 864-6861, is the officer of the City who will be responsible for preparing annually a current roll of the levy of the Special Tax obligations by assessor's parcel number and who will be responsible for estimating future levies of the Special Tax.

Section 11. Tax Lien. Upon recordation of a notice of special tax lien pursuant to Section 3114.5 of the California Streets and Highways Code, a continuing lien to secure each levy of the Special Tax shall attach to all nonexempt real property in the CFD and this lien shall continue in force and effect until the Special Tax obligation is prepaid and permanently satisfied and the lien canceled in accordance with law or until collection of the Special Tax by the CFD ceases.

Section 12. Description of Voting Procedures. The voting procedures to be followed in conducting the special election (the "Special Election") on the proposition of the annual levy of the Special Tax and on the proposition to establish an appropriations limit for the CFD, if the CFD is established, shall be as follows:

a. If at least 12 persons have been registered to vote within the territory of the CFD for each of the 90 days preceding the close of the public or protest hearing (the "protest hearing"), the vote in the Special Election shall be by the registered voters of the CFD with each voter having one vote. In that event, the Special Election shall be conducted by the City Clerk, and shall be held on a date selected by the City Council in conformance with the provisions of Section 53326 of the Act and pursuant to the provisions of the California Elections Code governing elections of cities, insofar as they may be applicable, and pursuant to said Section 53326 the ballots for the Special Election shall be distributed to the qualified electors of the CFD by mail with return postage prepaid or by personal service, and the Special Election shall be conducted as a mail ballot election.

b. If 12 persons have not been registered to vote within the territory of the CFD for each of the 90 days preceding the close of the protest hearing, the vote in the Special Election is to be by the landowners of the CFD, with each landowner of record at the close of the protest hearing having one vote for each acre or portion of an acre of land that he or she owns within the CFD and the Special Election shall be conducted by the City Clerk pursuant Section 53326 of the Act as follows:

- (i) The Special Election shall be held on the earliest date, following the adoption by the City Council of this Resolution and a resolution calling the Special Election, to submit to the qualified electors of the CFD the propositions with respect to: (i) the levy of Special Tax to finance the Services and (ii) the establishment of an appropriations limit for the CFD.
- (ii) Pursuant to said Section 53326, the Special Election may be held earlier than 90 days following the close of the protest hearing if the qualified electors of the CFD waive the time limits for conducting the elections set forth in said Section 53326 by unanimous written consent and the Clerk concurs in such earlier election date as shall be consented to by the qualified electors.
- (iii) Pursuant to said Section 53326, ballots for the Special Election shall be distributed to the qualified electors by the Clerk by mail with return postage prepaid, or by personal service.
- (iv) Pursuant to applicable sections of the California Elections Code governing the conduct of mail ballot elections of cities, the City Clerk shall mail (or deliver) to each qualified elector an official ballot and shall also mail to all such qualified electors a ballot pamphlet and instructions to voter, including a sample ballot identical in form to the official ballot but identified as a sample ballot, a return identification envelope with prepaid postage thereon addressed to the City Clerk for the return of voted official ballots, and a copy of this Resolution and the exhibits hereto; provided, however, that analysis and arguments regarding the ballot measure may be waived with the unanimous consent of all the landowners, and in such event a finding regarding such waivers shall be made in the resolution adopted by the City Council calling the Special Election.
- (v) The official ballot to be mailed (or delivered) by the Clerk to each landowner shall have printed or typed thereon the name of the landowner and the number of votes to be voted by the landowner and shall have appended to it a certification to be signed by the person voting the official ballot which shall certify that the person signing the certification is the person who voted the official ballot, and if the landowner is other than a natural person, that he or she is an officer of or other person affiliated with the landowner entitled to vote such official ballot, that he or she has been authorized to vote such official ballot on behalf of the landowner, that in voting such official ballot it was his or her intent, as well as the intent of the landowner, to vote all votes to which the landowner is entitled based on its land ownership on the propositions set forth in the official ballot as marked

thereon in the voting square opposite each such proposition, and further certifying as to the acreage of the landowner's land ownership within the CFD.

(vi) The return identification envelope delivered by the Clerk to each landowner shall have printed or typed thereon the following: (i) the name of the landowner, (ii) the address of the landowner, (iii) a declaration under penalty of perjury stating that the voter is the landowner or the authorized representative of the landowner entitled to vote the enclosed ballot and is the person whose name appears on the identification envelope, (iv) the printed name and signature of the voter, (v) the address of the voter, (vi) the date of signing and place of execution of said declaration, and (vii) a notice that the envelope contains an official ballot and is to be opened only by the Clerk.

(vii) The instruction to voter form to be mailed by the Clerk to the landowners shall inform them that the official ballots shall be returned to the Clerk properly voted as provided thereon and with the certification appended thereto properly completed and signed in the sealed return identification envelope with the certification thereon completed and signed and all other information to be inserted thereon properly inserted no later than 12:00 p.m. on the date of the Special Election, or immediately after the Resolution Calling the Special Election is adopted.

(viii) Upon receipt of the return identification envelopes, which are returned prior to the voting deadline on the date of the Special Election, the Clerk shall canvass the votes cast in the Special Election, and shall file a statement with the City Council as to the results of such canvass and the election on each proposition set forth in the official ballot.

Section 13. Exempt Property. Except as provided in Section 53340.1 of the Act and except for properties that a local agency is a landowner of within the meaning of subdivision (f) of Section 53317 of the Act, pursuant to Section 53340 of the Act, properties of entities of the state, federal and local governments shall be exempt from the levy of the Special Tax. Reference is hereby made to the Rate and Method of Apportionment for a description of other properties or entities that are expressly exempted from the levy of the Special Tax.

Section 14. Appropriations Limit. An appropriations limit for the CFD is hereby established, subject to voter approval, as an amount equal to 300 percent of all the proceeds of the Special Tax collected annually within such CFD and as defined by Article

XIIIB of the California Constitution, as adjusted for changes in the cost of living and changes in population.

Section 15. Special Tax Accountability Measures. Pursuant to and in compliance with the provisions of Government Code Section 50075.1, the City Council hereby establishes the following accountability measures pertaining to the levy by the CFD of the Special Tax described in Section 8 above:

a. The Special Tax shall be levied for the specific purposes set forth in Section 7 hereof.

b. The proceeds of the levy of the Special Tax shall be applied only to the specific purposes set forth in Section 7 hereof.

c. The CFD shall establish an account or accounts into which the proceeds of such Special Tax shall be deposited.

d. The City Manager, or his or her designee, acting for and on behalf of the CFD, shall annually file a report with the City Council as required pursuant to Government Code Section 50075.3.

Section 16. CEQA. The City Council hereby finds that the CFD formation involves creation of a funding mechanism for certain ongoing service and maintenance activities that do not have any potential for significantly impacting the environment. Further, the City Council hereby finds that it can be seen with certainty that the proposed financing mechanism and services funded thereby have no possibility of resulting in a significant effect on the environment. Therefore, the City Council, in its independent judgment, finds that the project is exempt from CEQA, and hereby directs City Staff to prepare and file a Notice of Exemption with the County Clerk within five days of adoption of this Resolution pursuant to Section 21152 of the California Public Resources Code and Section 15062 of the CEQA Guidelines.

Section 17. Effective Date. This resolution shall take effect upon its adoption.

APPROVED AND ADOPTED this 12th day of November 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz
City Clerk

Exhibit "A"

Description of Services

Authorized Services shall be the following:

- **Street Lights and Park Lights:** Street lights and park lights maintenance including energy charges, operation, maintenance and administrative costs of streetlights and park lights within the boundaries of the CFD.
- **Landscape Maintenance:** Landscape maintenance to be financed, including streetscape, fencing and related facilities specifically identified within the CFD. The landscape maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection.
- **Park Maintenance:** Park maintenance to be financed, including maintenance of landscaping and park facilities. Park facilities may include, but is not limited to, fencing, retaining walls, drainage structures, play structures, public gathering spaces, multi-purpose tables, signage and lighting, trash and recycling receptacles, barbeque areas and related facilities specifically identified within the CFD. The landscape maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection.
- **Private Access Roads:** Private Access Roads maintenance includes furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of private access roads.
- **Stormwater Facilities:** Maintenance, administration and inspection of the stormwater facilities and BMPs including water quality basins and any other NPDES/WQMP/BMP related devices. The maintenance may include but is not limited to all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, lighting, electricity, repair/replacement and inspection. Inspection is inclusive of scheduling, travel time, visual inspection process and procedures, GPS location recording, reporting by device, annual reporting, visual inspection for functionality, vegetated as designed, irrigation is complete and in working order, noting any of the following: any deficiencies, erosion, trash, silt, sediment, structural deficiencies. Maintenance is inclusive of repair or replacing any of the items noted as deficient or needing to be corrected to not be deficient. Administration is inclusive of quality assurance and control of inspection and maintenance, general contract administration, including phone calls and procurement of goods and services.

- Litter and graffiti removal on sound walls and other amenities, including but not limited to playground equipment and trash cans, plus normal painting as required, within the CFD.
- All other services necessary or useful for, or in connection with, the authorized services listed above, including building a reserve fund for replacement of facilities.

Exhibit "B"

Incidental Expenses

The cost of the Services shall include incidental expenses, including costs associated with formation of the District, determination of the amount of the Special Tax, collection of the Special Tax, payment of the Special Tax, costs incurred in order to carry out the authorized purposes of the District, and the costs of engineering, inspecting, coordinating, completing, planning and designing the Services, including the costs of environmental evaluations. Authorized Services shall be the following:

The following incidental expenses are examples of those that may be incurred in the formation of the District:

- Engineering services,
- Publishing, mailing and posting of notices,
- Governmental notification and filing costs,
- Election costs, and
- Charges and fees of the City other than those waived.

The following incidental expenses are examples of those that may be incurred in each annual Special Tax levy:

- Necessary consultant costs,
- Costs of posting and collecting the special taxes, and
- Administrative costs of the City.

Exhibit "C"

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK)

[please see attached]

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK)
OF THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF
CALIFORNIA**

A Special Tax (all capitalized terms are defined in Section A., “Definitions”, below) shall be applicable to each Parcel of Taxable Property located within the boundaries of Community Facilities District No. 24-001 (Highland Park). The amount of Special Tax to be levied on a Parcel in each Fiscal Year, commencing in Fiscal Year 2025-2026, shall be determined by the City Council of the City of Highland, acting in its capacity as the legislative body of the CFD by applying the appropriate Special Tax as set forth in Sections B., C., and D., below. All of the real property within the CFD, unless exempted by law or by the provisions of Section E. below, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre” or “Acreage” means the land area of a Parcel as indicated on the most recent Assessor’s Parcel Map, or if the land area is not shown on the Assessor’s Parcel Map, the land area shown on the applicable Final Map, Assessor’s Parcel Map, condominium plan, or other recorded County map or the land area calculated to the reasonable satisfaction of the Administrator using the boundaries set forth on such map or plan. The square footage of a Parcel is equal to the Acreage of such Parcel multiplied by 43,560.

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California.

“Administrative Expenses” means all actual or reasonably estimated costs and expenses of the CFD that are chargeable or allocable to carry out its duties as the Administrator of the CFD as allowed by the Act, which shall include without limitation, all costs and expenses arising out of or resulting from the annual levy and collection of the Special Tax (whether by the City or designee thereof or both), any litigation or appeal involving the CFD, and other administrative expenses of the City or designee thereof directly related to the CFD. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD for attorney’s fees and other costs related to commencing and pursuing to completion any foreclosure as a result of delinquent Special Taxes.

“Administrator” means an official of the City, or designee thereof, responsible for determining the annual amount of the levy and collection of the Special Taxes.

“Approved Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) that have not been issued a Building Permit prior to the April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Assessor” means the Assessor of the County.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating Parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means the number assigned to a lot or Parcel for purposes of identification as determined from an Assessor Parcel Map or the applicable assessment roll.

“Base Year” means the Fiscal Year ending June 30, 2025.

“Boundary Map” means a recorded map of the CFD which indicates by a boundary line the extent of the territory identified to be subject to the levy of Special Taxes.

“Building Permit” means the first legal document issued by a local agency giving official permission for new construction. For purposes of this definition, "Building Permit" shall not include any subsequent Building Permits issued or changed after the first issuance.

“CFD” means Community Facilities District No. 24-001 (Highland Park) of the City of Highland.

“City” means the City of Highland, California

“Consumer Price Index” means the Consumer Price Index published by the U.S. Bureau of Labor Statistic for “All Urban Consumers” in the Riverside-San Bernardino-Ontario Area, measured as of the month of March in the Calendar Year which ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the Administrator that is reasonably comparable to the Consumer Price Index for the Riverside-San Bernardino-Ontario Area.

“Council” means the City Council of the City acting as the legislative body of the CFD.

“County” means the County of San Bernardino, California.

“Developed Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) for which a Building Permit for new construction has been issued prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Dwelling Unit” or “(D/U)” means a residential unit that is used or intended to be used as a domicile by one or more persons, as determined by the Administrator.

“Exempt Property” means any Parcel which is exempt from Special Taxes pursuant to Section E., below.

“Final Map” means a subdivision of property by recordation of a Assessor’s Parcel Map or lot line adjustment, pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq.*) or recordation of a condominium plan pursuant to California Civil Code 1352 that creates individual lots for which Building Permits may be issued without further subdivision.

“Fiscal Year” means the 12 month period starting on July 1 of any calendar year and ending the following June 30.

“Land Use Class” means any of the classes listed in Table 1 and Table 2 of Section C. below.

“Maximum Special Tax” means the Maximum Special Tax A and Maximum Special Tax B.

“Maximum Special Tax A” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax A, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Maximum Special Tax B” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax B, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Mixed Use” means a zoning type that blends residential, commercial, retail or other land uses on a single parcel.

“Multifamily Residential Property” means all Parcels of Developed Property that consists of a building or buildings comprised of attached Dwelling Units available for rental by the general public, not for sale to an end user, and under common management.

“Non-Residential Property” means all Parcels of Developed Property for which a Building Permit was issued, permitting the construction of one or more non-residential structures.

“Operating Reserves” means cash reserves to fund the Special Tax A Requirement, and Special Tax B Requirement in the event of cash flow shortages or unexpected increases in costs.

“Parcel(s)” means a lot or parcel within the CFD shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number valid as of July 1st for the Fiscal Year for which the Special Tax is being levied.

“Property Owner’s Association Property” means all Parcels which have been conveyed, dedicated to, or irrevocably offered for dedication to a property owner association, including any master or sub-association, prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Proportionately” means for Parcels of Taxable Property that are (i) Developed Property, that the ratio of the actual Special Tax levy to Maximum Special Tax is the same for all Parcels of Developed Property, (ii) Approved Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is the same for all Parcels of Approved Property, and (iii) Undeveloped Property, Public Property or Property Owner’s Association Property, that the ratios of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is the same for all Parcels of Undeveloped Property, Public Property and Property Owner’s Association Property.

“Public Property” means all Parcels which, as of April 1st preceding the Fiscal Year in which the Special Tax is being levied, are (i) used for rights-of-way or any other purpose and are owned by, dedicated to, or irrevocably offered for dedication to the federal government, the State, the County, City or any other public agency, provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified according to its use; or (ii) encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Property” means all Parcels of Developed Property for which a Building Permit has been issued permitting the construction of one or more residential Dwelling Units.

“Single Family Property” means all Parcels of Residential Property, other than Multifamily Residential Property.

“Special Tax(es)” means the Special Tax A and Special Tax B to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.

“Special Tax A” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.1 to fund the Special Tax A Requirement.

“Special Tax Area A” means the parcels comprising Special Tax Area A as depicted and defined in the Boundary Map.

“Special Tax A Requirement” means for each Fiscal Year, that amount required to pay: (i) the estimated cost of Special Tax Area A Services for such Fiscal Year as determined

by the City; (ii) fund the Special Tax A Reserve Fund in an amount not to exceed 20% of the Special Tax A Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax A delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax A levy as determined by the Administrator.

“Special Tax A Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax A Services.

“Special Tax A Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax A Services of \$97,317 for the Base Year. The Special Tax A Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax A Services” means (i) In-Tract Street lights and park lights maintenance including energy charges, operation, maintenance and administrative costs of streetlights within the boundaries of Special Tax Area A, (ii) Maintenance of the public storm drain system, including but not limited to, catch basins, pipes and pipe connector screens (iii) Maintenance of the access road (iv) Capital replacement reserve accumulation for the public storm drain system, access road and bioretention pond and structures.

“Special Tax B” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.2 to fund the Special Tax B Requirement. Maintenance of the Special Tax B Improvements shall be the responsibility of the Property Owner’s Association as long as the Special Tax B Improvements are being maintained to a standard acceptable to the City. Special Tax B shall not be levied in any year the City determines that the Special Tax B Improvements have been maintained to a standard acceptable to the City. Special Tax B shall begin to be levied in the first year in which the City determines that the Special Tax B Improvements have not been maintained to a standard acceptable to the City. The City shall not levy Special Tax B without first giving notice to the Property Owner’s Association specifying the maintenance deficiency related to the Special Tax B Improvements and allowing a sufficient period, as determined by the City, for curing such deficiency

“Special Tax Area B” means the parcels comprising Special Tax Area B as depicted and defined in the Boundary Map.

“Special Tax B Requirement” means for each Fiscal Year, that amount required to: (i) pay the estimated cost of Special Tax Area B Services for such Fiscal Year as determined by the City; (ii) fund the Special Tax B Reserve Fund in an amount not to exceed 20% of the Special Tax B Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax B delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax B levy as determined by the Administrator.

“Special Tax B Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax B Services.

“Special Tax B Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax B Services of \$90,623 for the Base Year. The Special Tax B Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax B Services” means (i) Public park landscape maintenance (ii) Open space landscape maintenance (iii) Basin landscape maintenance and (iv) Bioretention pond and storm detention system and structures and piping maintenance. Landscaping maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection. Inspection is inclusive of scheduling, travel time, visual inspection process and procedures, GPS location recording, reporting by device, annual reporting; visual inspection for functionality, vegetated as designed, irrigation is complete and in working order, noting any of the following: deficiencies, erosion, trash, silt, sediment, or structural deficiencies. Maintenance is inclusive of repair or replacing any of the items noted as deficient or needing to be corrected to not be deficient. Administration is inclusive of quality assurance and control of inspection and maintenance, general contract administration, including phone calls and procurement of goods and services.

“State” means the State of California.

“Taxable Property” means all Parcels within the boundary of the CFD, inclusive of Special Tax A and Special Tax B pursuant to the Boundary Map which are not exempt from the Special Tax pursuant to Section E., below.

“Taxable Unit” means either a Dwelling Unit or an Acre, as shown in Tables 1-3.

“Undeveloped Property” means all Parcels of Taxable Property not classified as Developed Property, Approved Property, Public Property, or Property Owner’s Association Property.

B. ASSIGNMENT TO LAND USE CLASS

Each Fiscal Year, commencing with Fiscal Year 2025-2026, all Parcels of Taxable Property shall be classified as either Developed Property, Approved Property, Undeveloped Property, Public Property, or Property Owner’s Association Property; and subject to the levy of Special Taxes in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

Parcels of Developed Property shall further be classified as Residential Property or Non-Residential Property. Parcels of Residential Property shall further be classified as Single Family or Multifamily Residential Property.

C. MAXIMUM SPECIAL TAX RATES

1. Developed Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated, as explained further in Section C.1. (a) below, in any Fiscal Year for each Parcel classified as Developed Property shall be determined by reference to Table 1 below according to the Special Tax Area in which the Parcel is located.

TABLE 1
Maximum Special Tax Rates for Developed Property
for Fiscal Year 2025-2026

Land Use Class	Description	Taxable Unit	Maximum Special Tax A Per Taxable Unit	Maximum Special Tax B Per Taxable Unit
1	Single Family Residential Property	D/U	\$1,058	\$1,011
2	Multifamily Residential Property	Acre	\$10,647	\$10,174
3	Non-Residential Property	Acre	\$10,647	\$10,174

(a) Increase in the Maximum Special Tax

On each July 1, following the Base Year, the Maximum Special Tax A and Special Tax B, identified in Table 1 above, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax in effect in the previous Fiscal Year.

(b) Multiple Land Use Classes

In some instances a Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax A that may be levied on such Parcel shall be the sum of the Maximum Special Tax A that can be levied for each Land

Use Class located on that Parcel. The Maximum Special Tax B that may be levied on such Parcel shall be the sum of the Maximum Special Tax B that can be levied for each Land Use Class located on that Parcel. For a Parcel that contains more than one Land Use Class (Mixed Use) the Single Family Property portion will be assessed based on Dwelling Units and the other land uses will be assessed based on acreage as designated for each land use as determined by reference to the site plan approved for such Parcel. The Administrator's allocation to each Land Use Class shall be final.

2. Approved Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Approved Property shall be the amount determined by reference to Table 4 according to the Special Tax Area within which the Parcel is located.

TABLE 2
Maximum Special Tax for Approved Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Approved Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

The Maximum Special Tax A for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel; provided, however, for a Parcel of Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map recordation for such Parcel, the Maximum Special Tax A for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax B for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel; provided, however, for a Parcel of

Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map for such Parcel, the Maximum Special Tax B for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax A and Maximum Special Tax B for Approved Property, each area calculated independent of the other, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

3. Undeveloped Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Undeveloped Property shall be the amount determined by reference to Table 3 according to the Special Tax Area within which the Parcel is located.

TABLE 3
Maximum Special Tax for Undeveloped Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Undeveloped Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

4. Public Property and/or Property Owner's Association Property that is not Exempt Property pursuant to the provisions of Section E.

The Maximum Special Tax A for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax A in effect in the previous Fiscal Year.

The Maximum Special Tax B for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2024, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax B in effect in the previous Fiscal Year.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

1. Special Tax A

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax A on all Taxable Property until the amount of Special Tax A equals the Special Tax A Requirement in accordance with the following steps:

First: The Special Tax A shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax A Requirement;

Second: If additional moneys are needed to satisfy the Special Tax A Requirement after the first step has been completed, the Special Tax A shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax A for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax A Requirement after the first two steps have been completed, the Special Tax A shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax A for Undeveloped Property;

2. Special Tax B

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax B on all Taxable Property until the amount of Special Tax B equals the Special Tax B Requirement in accordance with the following steps:

First: The Special Tax B shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax B Requirement;

Second: If additional moneys are needed to satisfy the Special Tax B Requirement after the first step has been completed, the Special Tax B shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax B for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax B Requirement after the first two steps have been completed, the Special Tax B shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax B for Undeveloped Property;

Notwithstanding the above, under no circumstances will the Special Taxes levied in any Fiscal Year against any Parcel of Residential Property for which a Building Permit has been issued be increased by more than ten percent (10%) as a result of a delinquency in the payment of the Special Tax applicable to any other Parcel above the amount that would have been levied in that Fiscal Year had there never been any such delinquency or default.

E. EXEMPTIONS

The CFD shall not levy Special Taxes on Public Property and Property Owner's Association Property within the CFD. If any Parcels of Public Property or Property Owner's Association Property are converted to Taxable Property as the result of the sale or lease of an Exempt Parcel to a private owner for residential or non-residential development, it shall become subject to the Special Tax in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

F. MANNER OF COLLECTION

The Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes and shall be subject to the same penalties, the same procedure, sale and lien priority in the case of delinquency; provided, however, that the Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and provided further that the CFD may covenant to foreclose and may actually foreclose on Parcels having delinquent Special Taxes as permitted by the Act.

G. APPEALS

Any taxpayer may file a written appeal of the Special Tax on his/her Parcel(s) with the Administrator, provided that the appellant is current in his/her payments of Special Taxes. During pendency of an appeal, all Special Taxes must be paid on or before the payment due date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The Administrator shall review the appeal, meet with the appellant if the Administrator deems necessary, and advise the appellant of its determination. If the Administrator agrees with the appellant, the Administrator shall grant a credit to eliminate or reduce future Special Taxes on the appellant's Parcel(s). No refunds of previously paid Special Taxes shall be made.

The Administrator shall interpret this Rate and Method of Apportionment and make determinations relative to the annual levy and administration of the Special Tax and any taxpayer who appeals, as herein specified.

H. TERM OF THE SPECIAL TAX

The Special Tax A and Special Tax B shall be levied annually in perpetuity unless terminated earlier by the City.

RESOLUTION NO. 2024-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING A SPECIAL ELECTION AND SUBMITTING TO THE QUALIFIED ELECTORS OF CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) PROPOSITIONS REGARDING THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT AND THE ANNUAL LEVY OF A SPECIAL TAX WITHIN THE COMMUNITY FACILITIES DISTRICT.

The City Council of the City of Highland (the "City Council") does resolve as follows:

WHEREAS, on November 12, 2024, the City Council (the "City Council") of the City of Highland (the "City") held a public hearing (the "Public Hearing") on the establishment of Community Facilities District No. 24-001 (Highland Park) (the "District"); and

WHEREAS, following the Public Hearing, the City Council adopted a resolution entitled "Resolution of Formation of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park), to Establish an Appropriations Limit therefor, to Authorize the Submittal of the Levy of Special Taxes, and to Submit the Establishment of an Appropriations Limit, to the Qualified Electors of such Community Facilities District" (the "Resolution of Formation") ordering the formation of the District, and subject to approval of the qualified electors of the District, authorizing the levy of a special tax (the "Special Tax") on property within the District and establishing an appropriations limit for the District, pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the California Government Code (the "Act"); and

WHEREAS, pursuant to the Resolution of Formation, the propositions relating to the levy of the Special Tax and the establishment of an appropriations limit will be submitted to the qualified electors of the District as required by the Act; and

WHEREAS, no persons are registered to vote in the territory of the District; and

WHEREAS, the City Clerk has advised the City Council that she has received a Consent and Waiver from each and every landowner within the District, pursuant to which each landowner has expressly waived certain requirements related to the conduct of the election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY FIND AND RESOLVE TO:

Section 1. Recitals Correct. The foregoing recitals are true and correct.

- a. **Call of Election.** The City Council hereby calls and schedules a special election for November 12, 2024, to consider the proposition described in Section 3 below.

Section 2. Proposition.

- a. Pursuant to Sections 53325.7, 53326 and 53353.5 of the Act, the proposition relating to the levy of the Special Tax and the proposition relating to the establishment of the appropriations limit shall be combined into one ballot proposition and shall be submitted to the qualified electors of the District as required by the Act.
- b. If the combined proposition for the levy of the Special Tax and the establishment of the appropriations limit receives the approval of more than two-thirds of the votes cast on the proposition, the Special Tax may be levied and the appropriations limit may be established as provided for in the Resolution of Formation.
- c. The amount, method of collection and purpose of the Special Tax are specified in the Resolution of Formation, on file in the office of the City Clerk and by this reference incorporated herein.
- d. The proposition to be submitted to the voters of the District at such special election shall be as follows:

“Shall special taxes with a rate and method of apportionment as set forth in Exhibit “B” to the resolution entitled “Resolution of Formation of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park), to Establish an Appropriations Limit therefor, to Authorize the Submittal of the Levy of Special Taxes, and to Submit the Establishment of an Appropriations Limit, to the Qualified Electors of such Community Facilities District” (the “Resolution of Formation”) be levied annually on taxable property within City of Highland Community Facilities District No. 24-001 (Highland Park), to pay for street lights and park lights, landscape maintenance, park maintenance, private access road maintenance, stormwater and water quality basin maintenance services, and litter and graffiti removal and all other related services necessary or useful for, or in connection with, the foregoing services, including building a reserve fund for replacement, and incidental expenses thereto, all as set forth in Exhibit “A” to the Resolution of Formation, and shall the appropriations limit be established as set forth in Section 14 of the Resolution of Formation”

Section 3. Electors Determined. The City Council finds that 12 persons have not been registered to vote within the territory of the District for the 90 days preceding the close of the Public Hearing and that pursuant to Section 53326 of the Act, the vote in the special election called by this Resolution shall be by the landowners of the District whose property would be subject to the special taxes if they were levied at the time of the election, and each landowner shall have one vote for each acre, or portion thereof, which he or she owns within the District which would be subject to the proposed special taxes if they were levied at the time of the election.

Section 4. Conduct of Election. Except as otherwise provided in Section 6 hereof, the special election shall be conducted by the City Clerk in accordance with the provisions of the California Elections Code governing mail ballot elections of cities, and in particular the provisions of Division 4 (commencing with Section 4000), of that Code, insofar as they may be applicable.

Section 5. Election Procedures.

- a. The procedures to be followed in conducting the special election on the proposition described in Section 3 shall be as provided in Section 12 of the Resolution of Formation. It is hereby acknowledged that the City Clerk has on file a copy of the Resolution of Formation.
- b. The City Council hereby finds that the qualified electors of the District have waived the time limits for conducting the special election by unanimous written consent as provided in the Consent & Waiver signed by the land owner.

Concurrence of the City Clerk. The City Council hereby finds and determines that the City Clerk has concurred in the shortened time for the election, pursuant to Section 53326 of the Act,

APPROVED AND ADOPTED this 12th day of November 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz
City Clerk

RESOLUTION NO. 2024-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING THE RESULTS OF A SPECIAL ELECTION IN CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) AND DIRECTING THE RECORDING OF A NOTICE OF SPECIAL TAX LIEN.

The City Council of the City of Highland the ("City Council") does resolve as follows:

WHEREAS, in proceedings heretofore conducted by the City Council pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311, of the California Government Code (the "Act"), the City Council adopted Resolution No. 2024-____ on November 12, 2024 entitled "Resolution of the City Council of the City of Highland, California, Calling a Special Election and Submitting to the Qualified Electors of City of Highland Community Facilities District No. 24-001 (Highland Park) Propositions Regarding the Establishment of an Appropriations Limit and the Annual Levy of a Special Tax within the Community Facilities District" (the "Resolution Calling Election"), calling for a special election (the "Special Election") of the qualified electors within City of Highland Community Facilities District No. 24-001 (Highland Park) (the "District"); and

WHEREAS, pursuant to the terms of the Resolution Calling Election, which are by this reference incorporated herein, the Special Election was held on November 12, 2024, and the City Clerk has on file a Certificate of the City Clerk as to the Results of the Canvass of the Election Returns (the "Certificate"), a copy of which is attached hereto as Exhibit A and by this reference incorporated herein; and **WHEREAS**, this City Council has reviewed said Certificate and hereby approves it;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY FIND AND RESOLVE TO:

Section 1. Recitals Correct. The foregoing recitals are true and correct.

Section 2. Ballot Measure. The ballot measure (the "Ballot Measure") presented to the qualified electors is set forth in Exhibit B attached hereto and by this reference incorporated herein.

Section 3. Election Results. The results of the Special Election are as set forth in the Certificate on file with the City Clerk and attached hereto as Exhibit A. Pursuant to the Certificate, the Ballot Measure presented at the Special Election was approved by the qualified electors of the District.

Section 4. Ballot Measure Authorized. This City Council, acting in its capacity as legislative body of the District, is hereby authorized to levy on the land within the District the special tax described in the Ballot Measure for the purposes described therein and to take the necessary steps to levy the special tax authorized by the Ballot Measure. The appropriations limit as specified in the Ballot Measure is hereby established.

Section 5. Findings of Validity. It is hereby found that all prior proceedings and actions taken by this City Council with respect to the District were valid and in conformity with the Act.

Section 6. Notice of Special Tax Lien. The City Clerk is hereby directed to record in the office of the County Recorder of the County of San Bernardino within fifteen days of the date hereof a notice of special tax lien with respect to the District in substantially the form required by California Streets and Highways Code Section 3114.5.

APPROVED AND ADOPTED this 12th day of November 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz
City Clerk

EXHIBIT “A”

**CITY OF HIGHLAND
COMMUNITY FACILITIES DISTRICT NO. 24-001
(HIGHLAND PARK)**

**CERTIFICATE OF THE CITY CLERK AS TO THE
RESULTS OF THE CANVASS OF THE ELECTION RETURNS**

I, Alondra Munoz, MMC, City Clerk of the City of Highland, hereby certify that I canvassed the returns of the Special Election in the City of Highland Community Facilities District No. 24-001 (Highland Park), and that the election was held in the Chambers of the City Council at 27215 Base Line, Highland CA, 92346 on November 12, 2024.

I further certify that the total number of ballots cast in said election and the total number of votes cast for and against the measure are full, true and correct:

Community Facilities District No. 24-001 (Highland Park) Special Tax Election, November 12, 2024	Qualified Eligible Voters	Votes Cast	Yes	No
Century Communities of California, LLC - Ballot Measure	1	46		

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND this 12th
day of November 2024.

By:

Alondra Muñoz
City Clerk

EXHIBIT “B”

(attach ballot measures here)

BALLOT MEASURE
SPECIAL ELECTION

CITY OF HIGHLAND
COMMUNITY FACILITIES DISTRICT NO. 24-001
(HIGHLAND PARK)

This ballot is for a special landowner election. You must return this ballot in the enclosed postage paid envelope to the office of the City Clerk of the City of Highland no later than 12:00 p.m. on November 12, 2024, by mail; or in person to the location of the public hearing no later than 4:00 p.m. on November 12, 2024. The City Clerk's office is located at 27215 Base Line, Highland CA, 92346. The public hearing will be held at the City Council Chambers, 27215 Base Line, Highland CA, 92346.

This ballot is provided to Century Communities of California, LLC, (the "Owner") or authorized representative of such Owner of land within City of Highland Community Facilities District No. 24-001 (Highland Park) and represents forty-six (46) votes on assessor parcel numbers:

0288-562-05-0000	0288-562-22-0000	0288-562-39-0000
0288-562-06-0000	0288-562-23-0000	0288-562-40-0000
0288-562-07-0000	0288-562-24-0000	0288-562-41-0000
0288-562-08-0000	0288-562-25-0000	0288-562-42-0000
0288-562-09-0000	0288-562-26-0000	0288-562-43-0000
0288-562-10-0000	0288-562-27-0000	0288-562-44-0000
0288-562-11-0000	0288-562-28-0000	0288-562-45-0000
0288-562-12-0000	0288-562-29-0000	0288-562-46-0000
0288-562-13-0000	0288-562-30-0000	0288-562-47-0000
0288-562-14-0000	0288-562-31-0000	0288-562-48-0000
0288-562-15-0000	0288-562-32-0000	0288-562-49-0000
0288-562-16-0000	0288-562-33-0000	0288-562-50-0000
0288-562-17-0000	0288-562-34-0000	
0288-562-18-0000	0288-562-35-0000	
0288-562-19-0000	0288-562-36-0000	
0288-562-20-0000	0288-562-37-0000	
0288-562-21-0000	0288-562-38-0000	

To vote, mark a cross (X) in the voting square after the word "YES" or after the word "NO". All marks otherwise made are forbidden and make the ballot void.

If you wrongly mark, tear, or deface this ballot, return it to the City Clerk of the City of Highland to obtain a replacement ballot.

MEASURE: "Shall special taxes with a rate and method of apportionment as set forth in Exhibit "B" to the resolution entitled "Resolution of Formation of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park), to Establish an Appropriations Limit therefor, to Authorize the Submittal of the Levy of Special Taxes, and to Submit the Establishment of an Appropriations Limit, to the Qualified Electors of such Community Facilities District" (the "Resolution of Formation") be levied annually on taxable property within City of Highland Community Facilities District No. 24-001 (Highland Park), to pay for street lights and park lights, landscape maintenance, park maintenance, private access road maintenance, stormwater and water quality basin maintenance services, and litter and graffiti removal and all other related services necessary or useful for, or in connection with, the foregoing services, including building a reserve fund for replacement, and incidental expenses thereto, all as set forth in Exhibit "A" to the Resolution of Formation, and shall the appropriations limit be established as set forth in Section 14 of the Resolution of Formation?"

Yes

☐

No

☐

The Property Owner/ Authorized Representative Signature:

(1) Century Communities of California, LLC

By: _____

Name:

Title:

(2) Century Communities of California, LLC

By: _____

Name:

Title:

Executed On _____, 2024

Mailing Address:

4695 Macarthur Court, Suite 300
Newport Beach, Ca 92660

CFD Report

City of Highland Community Facilities District 24-001 (Highland Park)

October 2024

Prepared for:



**City of Highland
27215 Base Line
Highland, CA 92346**

Prepared by:



**41593 Winchester Rd, Suite 200
Temecula, California 92590
(619) 236-1778 ext. 1261**

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COMMUNITY FACILITIES DISTRICT 24-001 (HIGHLAND PARK)

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APPENDIX

Rate and Method of Apportionment_____	A
Boundary Map_____	B
Maintenance Responsibility Map_____	C

Agency: City of Highland

Project: City of Highland
Community Facilities District No. 24-001 (Highland Park)
County of San Bernardino, State of California

**Community Facilities District Report
“Mello-Roos Community Facilities Act of 1982”**

A. Introduction

Whereas, the City Council of the City of Highland, County of San Bernardino, State Of California (Council), did, pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Division 2 of Title 5 of the California Government Code (Act), on September 10, 2024, adopt Resolution No. 2024-042 expressly ordering the preparation and filing of a written Report for a proposed Community Facilities District (Report). This Community Facilities District shall be referred to as City of Highland Community Facilities District No. 24-001 (Highland Park) (CFD) and (CFD No. 24-001 (Highland Park)); and,

Whereas, The Resolution ordering said Report, did direct that the Report generally contain the following:

- ◆ A brief description of the services by type proposed to be financed by the CFD which will adequately meet the needs of the CFD; and
- ◆ An estimate of the costs of providing such services, including the incidental expenses, to be incurred in connection with the CFD;

Now, Therefore, the undersigned, authorized representative of Harris & Associates, the appointed Special Tax Consultant and responsible officer or person directed to prepare the Report, pursuant to the provisions of the Act, does hereby submit the following data.

B. Description of Services

A Community Facilities District may provide for financing of certain public services which are necessary to meet increased demands placed upon local agencies as a result of development or rehabilitation occurring with the CFD.

A general description of the proposed services, pursuant to the terms stated in Exhibit "A" of the Resolution, is as follows:

Street Lights

- ◆ Street lights and park lights maintenance including energy charges, operation, maintenance and administrative costs of streetlights within the boundaries of the CFD.

Landscape and Park Maintenance

- ◆ Landscape maintenance to be financed, including streetscape, park landscaping, open space areas and related facilities. The landscape maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection.

Private Access Roads

- ◆ Private Access Roads maintenance includes furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of private access roads.

Stormwater Facilities

- ◆ Maintenance, administration and inspection of the stormwater facilities and BMPs including water quality basins, bioretention pond and storm detention system and structures, piping, public storm drain system including, but not limited to, catch basins and connector pipe screens, and any other NPDES/WQMP/BMP related devices. The maintenance may include but is not limited to all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, lighting, electricity, repair/replacement and inspection. Inspection is inclusive of scheduling, travel time, visual inspection process and procedures, GPS location recording, reporting by device, annual reporting, visual inspection for functionality, vegetated as designed, irrigation is complete and in working order, noting any of the following: any deficiencies, erosion, trash, silt, sediment, or structural deficiencies. Maintenance is inclusive of repair or replacing any of the items noted as deficient or needing to be corrected to not be deficient. Administration is inclusive of quality assurance and control of inspection and maintenance, general contract administration, including phone calls and procurement of goods and services.

Graffiti Abatement

- ◆ Litter and graffiti removal on sound walls and other amenities, including but not limited to playground equipment and trash cans, plus normal painting as required, within the CFD.

Incidentals

- ◆ All other services necessary or useful for, or in connection with, the authorized services listed above, including building a reserve fund for replacement of facilities.

The services listed herein are representative of the types of services authorized to be financed by Community Facilities District No. 24-001 (Highland Park). Detailed scope and limits of specific projects will be determined as appropriate, consistent with the standards of the City of Highland. Addition, deletion or modification of descriptions of the services may be made consistent with the requirements of the City Council of the City of Highland, the Community Facilities District No. 24-001 (Highland Park), and the Act.

Based upon the above, it is my opinion that the services being funded are those that are necessary to meet certain increased demands placed upon the City of Highland, as a result of development occurring within the boundaries of the CFD.

We hereby submit the CFD Report on behalf of the City of Highland, California.

Dated this 7th of October 2024.

Harris & Associates



Special Tax Consultant
CFD 24-001 (Highland Park)
City of Highland
County of San Bernardino
State of California

C. Cost Estimate

1. The cost estimate, including incidental expenses, for Special Tax A is as follows:

Description	Cost
Public Storm Drain	\$1,300.00
Access Road	\$200.00
Street Lights	\$361.60
Capital Replacement	\$34,191.50
Administration	\$9,000.00
Operating Reserve	\$3,605.31
Total Cost	\$48,658.41
Number of Assessable Lots	46
Total Cost per Lot (Rounded)	\$1,058.00

The cost estimate, including incidental expenses, for Special Tax B is as follows:

Description	Cost
Landscaping – Parkway, Open Space & Basin	\$17,066.68
Landscaping - Park	\$10,494.48
Bioretention System	\$13,000.00
Administration	\$500.00
Operating Reserve	\$4,056.12
Capital Replacement	\$1,378.06
Total Cost	\$46,495.34
Number of Assessable Lots	46
Total Cost per Lot (Rounded)	\$1,011.00

Special Tax A will have a Maximum Special Tax of \$1,058.00 per Lot for Residential property. Special Tax B will have a Maximum Special Tax of \$1,011.00 per Lot for Residential property (as defined in the Rate and Method of Apportionment attached in Appendix A). These amounts shall be increased annually based upon the percentage change in the Consumer Price Index, with a maximum annual increase of six percent (6%) and a minimum increase of two percent (2%) of the Maximum Special Tax in effect in the previous Fiscal Year.

2. Pursuant to Section 53340 of the Act, the proceeds of any special tax levied and collected by CFD No. 24-001 (Highland Park) may be used only to pay for the cost of providing services and incidental expenses. As defined by the Act, incidental expenses include, but are not limited to, the annual costs associated with determination of the amount of special taxes, collection of special taxes, payment of special taxes, or costs otherwise incurred in order to carry out the authorized purposes of the community facilities district. The incidental expenses associated with the annual administration of CFD No. 24-001 (Highland Park) are initially estimated to be \$10,000. This amount shall be increased based upon the

percentage change in the Consumer Price Index, with a maximum annual increase of six percent (6%) and a minimum increase of two percent (2%) of the Maximum Special Tax in effect in the previous Fiscal Year.

3. The cost of the services shall include incidental expenses, including costs associated with formation of the CFD, determination of the amount of the special tax, collection of the special tax, payment of the special tax, costs incurred in order to carry out the authorized purposes of the CFD, and the costs of engineering, inspecting, coordinating, completing, planning and designing the services, including the costs of environmental evaluations.

The following incidental expenses are examples of those that may be incurred in the formation of the CFD:

- Engineering services,
- Publishing, mailing and posting of notices,
- Governmental notification and filing costs,
- Election costs, and
- Charges and fees of the City of Highland other than those waived.

The following incidental expenses are examples of those that may be incurred in each annual special tax levy:

- Necessary consultant costs,
- Costs of posting and collecting the special taxes, and
- Administrative costs of the City of Highland related to each annual special tax levy.

D. Rate and Method of Apportionment of Special Tax

1. The Rate and Method of Apportionment of the special tax is attached hereto as Appendix A (Rate and Method). The special tax will be collected in the same manner and at the same time as ad valorem property taxes and subject to the same penalties and provisions; however, the special tax may be collected at a different time or in a different manner if necessary, for CFD No. 24-001 (Highland Park) to meet its financial obligations as permitted by the Act.
2. Maintenance of the Special Tax B Improvements shall be the responsibility of the Property Owner's Association as long as the Special Tax B Improvements are being maintained to a standard acceptable to the City. Special Tax B shall not be levied in any year the City determines that the Special Tax B Improvements have been maintained to a standard acceptable to the City. Special Tax B shall begin to be levied in the first year in which the City determines that the Special Tax B Improvements, have not been maintained to a standard acceptable to the City of Highland. The City shall not levy Special Tax B without first giving notice to the Property Owner's Association specifying the maintenance deficiency related to the Special Tax B Improvements and allowing a sufficient period for curing such deficiency.
3. All the property located within CFD No. 24-001 (Highland Park), unless exempt by law or by the Rate and Method of Apportionment of the special tax proposed for CFD No. 24-001 (Highland Park), shall be taxed for the purpose of providing necessary services to the CFD. Pursuant to Section 53325.3 of the Act, the tax imposed "is a special tax and not a special assessment, and there is no requirement that the tax be apportioned on the basis of benefit to any property". The special tax may be based on benefit received by property, the cost of maintaining facilities or authorized services available or other reasonable basis as determined by the Council, although the special tax may not be apportioned on an ad valorem basis pursuant to Article XIII A of the California Constitution.
4. In order to establish the special tax for the CFD, Harris & Associates has relied upon information including, but not limited to: building square footage, net taxable acreage, land use type, types of services, square footage of service areas, street light parameters, groundcover, shrubs, and trees, and plant material expected to be included within the CFD, and estimated costs to maintain which were provided to Harris & Associates by developers, City of Highland, County of San Bernardino, and others. Harris & Associates has not independently verified such data and disclaims responsibility for the impact of inaccurate data provided by others, if any, on the Rate and Method of Apportionment for CFD No. 24-001 (Highland Park), including the inability to meet the financial obligations of the CFD.

E. Proposed Boundaries

CFD No. 24-001 (Highland Park) is located in the City of Highland and is generally located north of Base Line, east of Morena Villa Drive and south-west of the North Fork Canal. CFD No. 24-001 (Highland Park) encompasses the congruent areas of Special Tax A and Special Tax B and is projected to contain 46 single family residential parcels, 1 public park and 2 open space/landscaping parcels at buildout.

The proposed boundaries of the CFD are those parcels for which special taxes may be levied to pay for the costs and expenses of the services described above. The proposed CFD boundaries as of the date of this Report include the following assessor parcel number(s):

Taxable Parcels:

0288-562-05-0000	0288-562-22-0000	0288-562-39-0000
0288-562-06-0000	0288-562-23-0000	0288-562-40-0000
0288-562-07-0000	0288-562-24-0000	0288-562-41-0000
0288-562-08-0000	0288-562-25-0000	0288-562-42-0000
0288-562-09-0000	0288-562-26-0000	0288-562-43-0000
0288-562-10-0000	0288-562-27-0000	0288-562-44-0000
0288-562-11-0000	0288-562-28-0000	0288-562-45-0000
0288-562-12-0000	0288-562-29-0000	0288-562-46-0000
0288-562-13-0000	0288-562-30-0000	0288-562-47-0000
0288-562-14-0000	0288-562-31-0000	0288-562-48-0000
0288-562-15-0000	0288-562-32-0000	0288-562-49-0000
0288-562-16-0000	0288-562-33-0000	0288-562-50-0000
0288-562-17-0000	0288-562-34-0000	
0288-562-18-0000	0288-562-35-0000	
0288-562-19-0000	0288-562-36-0000	
0288-562-20-0000	0288-562-37-0000	
0288-562-21-0000	0288-562-38-0000	

A reduced scale map showing the boundaries of the CFD is provided as Appendix B. A full-scale map is on file with the City Clerk of the City of Highland and was recorded with San Bernardino County Recorder's Office in Book 91 of Maps of Assessment and Community Facilities Districts at Page 100 on September 25, 2024, Document No. 2024-0229057.

F. Maintenance Responsibility Boundaries

A map showing the maintenance areas within the CFD and the responsible parties is provided as Appendix C.

**APPENDIX A
RATE AND METHOD OF APPORTIONMENT
OF SPECIAL TAXES FOR
CFD 24-001 (HIGHLAND PARK)**

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK)
OF THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF
CALIFORNIA**

A Special Tax (all capitalized terms are defined in Section A., “Definitions”, below) shall be applicable to each Parcel of Taxable Property located within the boundaries of Community Facilities District No. 24-001 (Highland Park). The amount of Special Tax to be levied on a Parcel in each Fiscal Year, commencing in Fiscal Year 2025-2026, shall be determined by the City Council of the City of Highland, acting in its capacity as the legislative body of the CFD by applying the appropriate Special Tax as set forth in Sections B., C., and D., below. All of the real property within the CFD, unless exempted by law or by the provisions of Section E. below, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre” or “Acreage” means the land area of a Parcel as indicated on the most recent Assessor’s Parcel Map, or if the land area is not shown on the Assessor’s Parcel Map, the land area shown on the applicable Final Map, Assessor’s Parcel Map, condominium plan, or other recorded County map or the land area calculated to the reasonable satisfaction of the Administrator using the boundaries set forth on such map or plan. The square footage of a Parcel is equal to the Acreage of such Parcel multiplied by 43,560.

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California.

“Administrative Expenses” means all actual or reasonably estimated costs and expenses of the CFD that are chargeable or allocable to carry out its duties as the Administrator of the CFD as allowed by the Act, which shall include without limitation, all costs and expenses arising out of or resulting from the annual levy and collection of the Special Tax (whether by the City or designee thereof or both), any litigation or appeal involving the CFD, and other administrative expenses of the City or designee thereof directly related to the CFD. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD for attorney’s fees and other costs related to commencing and pursuing to completion any foreclosure as a result of delinquent Special Taxes.

“Administrator” means an official of the City, or designee thereof, responsible for determining the annual amount of the levy and collection of the Special Taxes.

“Approved Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) that have not been issued a Building Permit prior to the April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Assessor” means the Assessor of the County.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating Parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means the number assigned to a lot or Parcel for purposes of identification as determined from an Assessor Parcel Map or the applicable assessment roll.

“Base Year” means the Fiscal Year ending June 30, 2025.

“Boundary Map” means a recorded map of the CFD which indicates by a boundary line the extent of the territory identified to be subject to the levy of Special Taxes.

“Building Permit” means the first legal document issued by a local agency giving official permission for new construction. For purposes of this definition, "Building Permit" shall not include any subsequent Building Permits issued or changed after the first issuance.

“CFD” means Community Facilities District No. 24-001 (Highland Park) of the City of Highland.

“City” means the City of Highland, California

“Consumer Price Index” means the Consumer Price Index published by the U.S. Bureau of Labor Statistic for “All Urban Consumers” in the Riverside-San Bernardino-Ontario Area, measured as of the month of March in the Calendar Year which ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the Administrator that is reasonably comparable to the Consumer Price Index for the Riverside-San Bernardino-Ontario Area.

“Council” means the City Council of the City acting as the legislative body of the CFD.

“County” means the County of San Bernardino, California.

“Developed Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) for which a Building Permit for new construction has been issued prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Dwelling Unit” or “(D/U)” means a residential unit that is used or intended to be used as a domicile by one or more persons, as determined by the Administrator.

“Exempt Property” means any Parcel which is exempt from Special Taxes pursuant to Section E., below.

“Final Map” means a subdivision of property by recordation of a Assessor’s Parcel Map or lot line adjustment, pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq.*) or recordation of a condominium plan pursuant to California Civil Code 1352 that creates individual lots for which Building Permits may be issued without further subdivision.

“Fiscal Year” means the 12 month period starting on July 1 of any calendar year and ending the following June 30.

“Land Use Class” means any of the classes listed in Table 1 and Table 2 of Section C. below.

“Maximum Special Tax” means the Maximum Special Tax A and Maximum Special Tax B.

“Maximum Special Tax A” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax A, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Maximum Special Tax B” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax B, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Mixed Use” means a zoning type that blends residential, commercial, retail or other land uses on a single parcel.

“Multifamily Residential Property” means all Parcels of Developed Property that consists of a building or buildings comprised of attached Dwelling Units available for rental by the general public, not for sale to an end user, and under common management.

“Non-Residential Property” means all Parcels of Developed Property for which a Building Permit was issued, permitting the construction of one or more non-residential structures.

“Operating Reserves” means cash reserves to fund the Special Tax A Requirement, and Special Tax B Requirement in the event of cash flow shortages or unexpected increases in costs.

“Parcel(s)” means a lot or parcel within the CFD shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number valid as of July 1st for the Fiscal Year for which the Special Tax is being levied.

“Property Owner’s Association Property” means all Parcels which have been conveyed, dedicated to, or irrevocably offered for dedication to a property owner association, including any master or sub-association, prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Proportionately” means for Parcels of Taxable Property that are (i) Developed Property, that the ratio of the actual Special Tax levy to Maximum Special Tax is the same for all Parcels of Developed Property, (ii) Approved Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is the same for all Parcels of Approved Property, and (iii) Undeveloped Property, Public Property or Property Owner’s Association Property, that the ratios of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is the same for all Parcels of Undeveloped Property, Public Property and Property Owner’s Association Property.

“Public Property” means all Parcels which, as of April 1st preceding the Fiscal Year in which the Special Tax is being levied, are (i) used for rights-of-way or any other purpose and are owned by, dedicated to, or irrevocably offered for dedication to the federal government, the State, the County, City or any other public agency, provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified according to its use; or (ii) encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Property” means all Parcels of Developed Property for which a Building Permit has been issued permitting the construction of one or more residential Dwelling Units.

“Single Family Property” means all Parcels of Residential Property, other than Multifamily Residential Property.

“Special Tax(es)” means the Special Tax A and Special Tax B to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.

“Special Tax A” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.1 to fund the Special Tax A Requirement.

“Special Tax Area A” means the parcels comprising Special Tax Area A as depicted and defined in the Boundary Map.

“Special Tax A Requirement” means for each Fiscal Year, that amount required to pay: (i) the estimated cost of Special Tax Area A Services for such Fiscal Year as determined

by the City; (ii) fund the Special Tax A Reserve Fund in an amount not to exceed 20% of the Special Tax A Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax A delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax A levy as determined by the Administrator.

“Special Tax A Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax A Services.

“Special Tax A Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax A Services of \$97,317 for the Base Year. The Special Tax A Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax A Services” means (i) In-Tract Street lights and park lights maintenance including energy charges, operation, maintenance and administrative costs of streetlights within the boundaries of Special Tax Area A, (ii) Maintenance of the public storm drain system, including but not limited to, catch basins, pipes and pipe connector screens (iii) Maintenance of the access road (iv) Capital replacement reserve accumulation for the public storm drain system, access road and bioretention pond and structures.

“Special Tax B” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.2 to fund the Special Tax B Requirement. Maintenance of the Special Tax B Improvements shall be the responsibility of the Property Owner’s Association as long as the Special Tax B Improvements are being maintained to a standard acceptable to the City. Special Tax B shall not be levied in any year the City determines that the Special Tax B Improvements have been maintained to a standard acceptable to the City. Special Tax B shall begin to be levied in the first year in which the City determines that the Special Tax B Improvements have not been maintained to a standard acceptable to the City. The City shall not levy Special Tax B without first giving notice to the Property Owner’s Association specifying the maintenance deficiency related to the Special Tax B Improvements and allowing a sufficient period, as determined by the City, for curing such deficiency

“Special Tax Area B” means the parcels comprising Special Tax Area B as depicted and defined in the Boundary Map.

“Special Tax B Requirement” means for each Fiscal Year, that amount required to: (i) pay the estimated cost of Special Tax Area B Services for such Fiscal Year as determined by the City; (ii) fund the Special Tax B Reserve Fund in an amount not to exceed 20% of the Special Tax B Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax B delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax B levy as determined by the Administrator.

“Special Tax B Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax B Services.

“Special Tax B Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax B Services of \$90,623 for the Base Year. The Special Tax B Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax B Services” means (i) Public park landscape maintenance (ii) Open space landscape maintenance (iii) Basin landscape maintenance and (iv) Bioretention pond and storm detention system and structures and piping maintenance. Landscaping maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection. Inspection is inclusive of scheduling, travel time, visual inspection process and procedures, GPS location recording, reporting by device, annual reporting; visual inspection for functionality, vegetated as designed, irrigation is complete and in working order, noting any of the following: deficiencies, erosion, trash, silt, sediment, or structural deficiencies. Maintenance is inclusive of repair or replacing any of the items noted as deficient or needing to be corrected to not be deficient. Administration is inclusive of quality assurance and control of inspection and maintenance, general contract administration, including phone calls and procurement of goods and services.

“State” means the State of California.

“Taxable Property” means all Parcels within the boundary of the CFD, inclusive of Special Tax A and Special Tax B pursuant to the Boundary Map which are not exempt from the Special Tax pursuant to Section E., below.

“Taxable Unit” means either a Dwelling Unit or an Acre, as shown in Tables 1-3.

“Undeveloped Property” means all Parcels of Taxable Property not classified as Developed Property, Approved Property, Public Property, or Property Owner’s Association Property.

B. ASSIGNMENT TO LAND USE CLASS

Each Fiscal Year, commencing with Fiscal Year 2025-2026, all Parcels of Taxable Property shall be classified as either Developed Property, Approved Property, Undeveloped Property, Public Property, or Property Owner’s Association Property; and subject to the levy of Special Taxes in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

Parcels of Developed Property shall further be classified as Residential Property or Non-Residential Property. Parcels of Residential Property shall further be classified as Single Family or Multifamily Residential Property.

C. MAXIMUM SPECIAL TAX RATES

1. Developed Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated, as explained further in Section C.1. (a) below, in any Fiscal Year for each Parcel classified as Developed Property shall be determined by reference to Table 1 below according to the Special Tax Area in which the Parcel is located.

TABLE 1
Maximum Special Tax Rates for Developed Property
for Fiscal Year 2025-2026

Land Use Class	Description	Taxable Unit	Maximum Special Tax A Per Taxable Unit	Maximum Special Tax B Per Taxable Unit
1	Single Family Residential Property	D/U	\$1,058	\$1,011
2	Multifamily Residential Property	Acre	\$10,647	\$10,174
3	Non-Residential Property	Acre	\$10,647	\$10,174

(a) Increase in the Maximum Special Tax

On each July 1, following the Base Year, the Maximum Special Tax A and Special Tax B, identified in Table 1 above, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax in effect in the previous Fiscal Year.

(b) Multiple Land Use Classes

In some instances a Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax A that may be levied on such Parcel shall be the sum of the Maximum Special Tax A that can be levied for each Land

Use Class located on that Parcel. The Maximum Special Tax B that may be levied on such Parcel shall be the sum of the Maximum Special Tax B that can be levied for each Land Use Class located on that Parcel. For a Parcel that contains more than one Land Use Class (Mixed Use) the Single Family Property portion will be assessed based on Dwelling Units and the other land uses will be assessed based on acreage as designated for each land use as determined by reference to the site plan approved for such Parcel. The Administrator's allocation to each Land Use Class shall be final.

2. Approved Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Approved Property shall be the amount determined by reference to Table 4 according to the Special Tax Area within which the Parcel is located.

TABLE 2
Maximum Special Tax for Approved Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Approved Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

The Maximum Special Tax A for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel; provided, however, for a Parcel of Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map recordation for such Parcel, the Maximum Special Tax A for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax B for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel; provided, however, for a Parcel of

Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map for such Parcel, the Maximum Special Tax B for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax A and Maximum Special Tax B for Approved Property, each area calculated independent of the other, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

3. Undeveloped Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Undeveloped Property shall be the amount determined by reference to Table 3 according to the Special Tax Area within which the Parcel is located.

TABLE 3
Maximum Special Tax for Undeveloped Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Undeveloped Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

4. Public Property and/or Property Owner's Association Property that is not Exempt Property pursuant to the provisions of Section E.

The Maximum Special Tax A for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax A in effect in the previous Fiscal Year.

The Maximum Special Tax B for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2024, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax B in effect in the previous Fiscal Year.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

1. Special Tax A

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax A on all Taxable Property until the amount of Special Tax A equals the Special Tax A Requirement in accordance with the following steps:

First: The Special Tax A shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax A Requirement;

Second: If additional moneys are needed to satisfy the Special Tax A Requirement after the first step has been completed, the Special Tax A shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax A for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax A Requirement after the first two steps have been completed, the Special Tax A shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax A for Undeveloped Property;

2. Special Tax B

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax B on all Taxable Property until the amount of Special Tax B equals the Special Tax B Requirement in accordance with the following steps:

First: The Special Tax B shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax B Requirement;

Second: If additional moneys are needed to satisfy the Special Tax B Requirement after the first step has been completed, the Special Tax B shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax B for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax B Requirement after the first two steps have been completed, the Special Tax B shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax B for Undeveloped Property;

Notwithstanding the above, under no circumstances will the Special Taxes levied in any Fiscal Year against any Parcel of Residential Property for which a Building Permit has been issued be increased by more than ten percent (10%) as a result of a delinquency in the payment of the Special Tax applicable to any other Parcel above the amount that would have been levied in that Fiscal Year had there never been any such delinquency or default.

E. EXEMPTIONS

The CFD shall not levy Special Taxes on Public Property and Property Owner's Association Property within the CFD. If any Parcels of Public Property or Property Owner's Association Property are converted to Taxable Property as the result of the sale or lease of an Exempt Parcel to a private owner for residential or non-residential development, it shall become subject to the Special Tax in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

F. MANNER OF COLLECTION

The Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes and shall be subject to the same penalties, the same procedure, sale and lien priority in the case of delinquency; provided, however, that the Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and provided further that the CFD may covenant to foreclose and may actually foreclose on Parcels having delinquent Special Taxes as permitted by the Act.

G. APPEALS

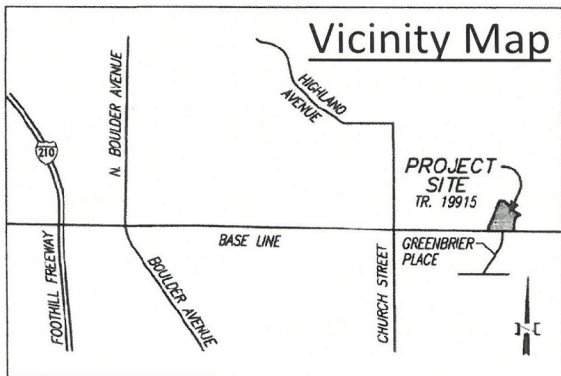
Any taxpayer may file a written appeal of the Special Tax on his/her Parcel(s) with the Administrator, provided that the appellant is current in his/her payments of Special Taxes. During pendency of an appeal, all Special Taxes must be paid on or before the payment due date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The Administrator shall review the appeal, meet with the appellant if the Administrator deems necessary, and advise the appellant of its determination. If the Administrator agrees with the appellant, the Administrator shall grant a credit to eliminate or reduce future Special Taxes on the appellant's Parcel(s). No refunds of previously paid Special Taxes shall be made.

The Administrator shall interpret this Rate and Method of Apportionment and make determinations relative to the annual levy and administration of the Special Tax and any taxpayer who appeals, as herein specified.

H. TERM OF THE SPECIAL TAX

The Special Tax A and Special Tax B shall be levied annually in perpetuity unless terminated earlier by the City.

**APPENDIX B
BOUNDARY MAP FOR
CFD 24-001 (HIGHLAND PARK)**



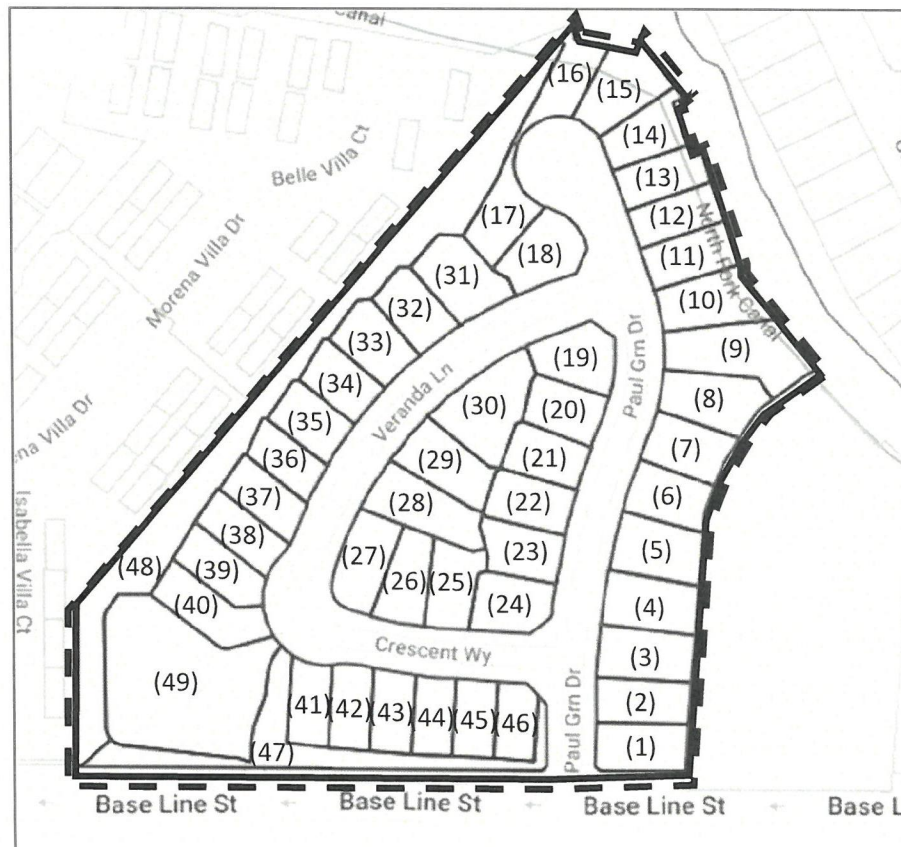
Legend

-  Special Tax Area A Boundary
-  Special Tax Area B Boundary
-  Parcel Boundary
- (#)** Assessor Parcel Reference Number

ASSESSOR PARCEL NUMBERS LOCATED WITHIN PROPOSED BOUNDARIES OF CFD 2024-01 (HIGHLAND PARK) AS OF FISCAL YEAR 2024-25

- | | | |
|-----------------------|-----------------------|-----------------------|
| (1) 0288-562-05-0000 | (18) 0288-562-22-0000 | (35) 0288-562-39-0000 |
| (2) 0288-562-06-0000 | (19) 0288-562-23-0000 | (36) 0288-562-40-0000 |
| (3) 0288-562-07-0000 | (20) 0288-562-24-0000 | (37) 0288-562-41-0000 |
| (4) 0288-562-08-0000 | (21) 0288-562-25-0000 | (38) 0288-562-42-0000 |
| (5) 0288-562-09-0000 | (22) 0288-562-26-0000 | (39) 0288-562-43-0000 |
| (6) 0288-562-10-0000 | (23) 0288-562-27-0000 | (40) 0288-562-44-0000 |
| (7) 0288-562-11-0000 | (24) 0288-562-28-0000 | (41) 0288-562-45-0000 |
| (8) 0288-562-12-0000 | (25) 0288-562-29-0000 | (42) 0288-562-46-0000 |
| (9) 0288-562-13-0000 | (26) 0288-562-30-0000 | (43) 0288-562-47-0000 |
| (10) 0288-562-14-0000 | (27) 0288-562-31-0000 | (44) 0288-562-48-0000 |
| (11) 0288-562-15-0000 | (28) 0288-562-32-0000 | (45) 0288-562-49-0000 |
| (12) 0288-562-16-0000 | (29) 0288-562-33-0000 | (46) 0288-562-50-0000 |
| (13) 0288-562-17-0000 | (30) 0288-562-34-0000 | (47) 0288-562-51-0000 |
| (14) 0288-562-18-0000 | (31) 0288-562-35-0000 | (48) 0288-562-52-0000 |
| (15) 0288-562-19-0000 | (32) 0288-562-36-0000 | (49) 0288-562-53-0000 |
| (16) 0288-562-20-0000 | (33) 0288-562-37-0000 | |
| (17) 0288-562-21-0000 | (34) 0288-562-38-0000 | |

PROPOSED BOUNDARY OF CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 2024-01 (HIGHLAND PARK) COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA



No Scale

CLERK'S MAP STATEMENT

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF HIGHLAND THIS _____ DAY OF _____, 2024.

CITY CLERK OF THE CITY OF HIGHLAND

CLERK'S MAP STATEMENT

I HEREBY CERTIFY THAT THE AREA SHOWN ON THIS MAP OF THE PROPOSED BOUNDARY OF COMMUNITY FACILITIES DISTRICT NO. 2024-01, (HIGHLAND PARK), CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AT A REGULARLY SCHEDULED MEETING THEREOF, HELD ON THE _____ DAY OF _____, 2024 BY ITS RESOLUTION NO. _____.

CITY CLERK OF THE CITY OF HIGHLAND

COUNTY RECORDER'S FILING STATEMENT

FILED THIS _____ DAY OF _____, 2024 AT THE HOUR OF _____ O'CLOCK _____ M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS PAGE NO. _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

CHRIS WILHITE
COUNTY RECORDER OF THE COUNTY OF SAN BERNARDINO

BY: _____
DEPUTY

FILE: _____

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS MAP SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE SAN BERNARDINO COUNTY ASSESSOR'S MAPS.



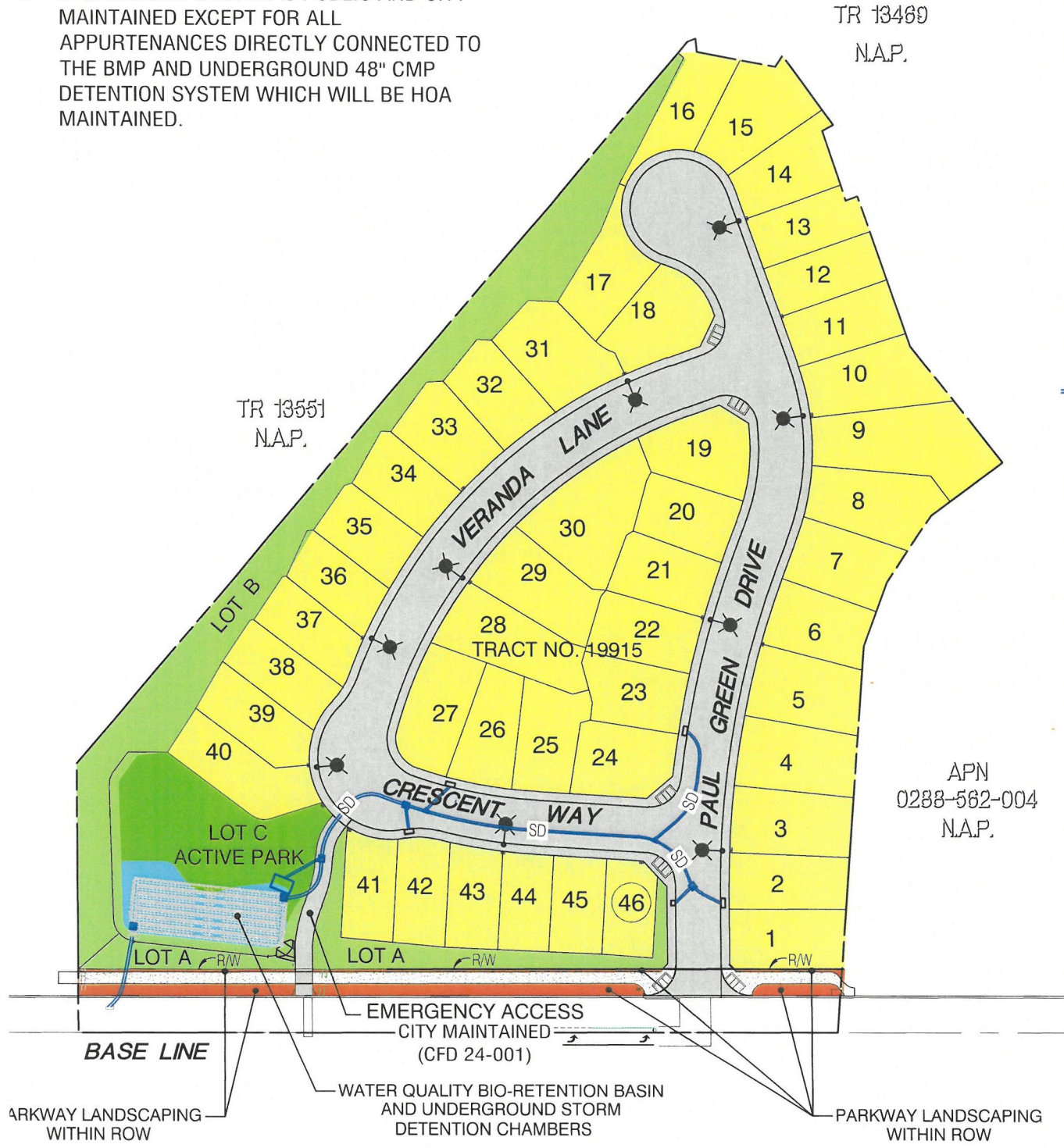
Harris & Associates

41593 Winchester Rd #200, Temecula, CA 92590 ■ p: 619.481.5031 ■ www.WeAreHarris.com

APPENDIX C
MAINTENANCE RESPONSIBILITY MAP FOR
CFD 24-001 (HIGHLAND PARK)

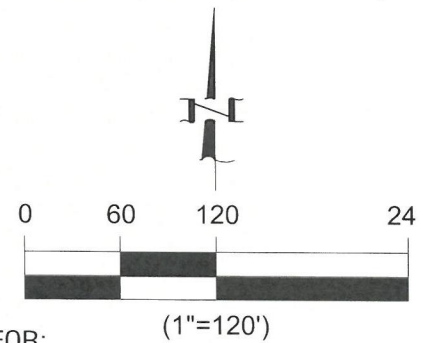
NOTE:

- 1. STORMDRAIN SYSTEM IS PUBLIC AND CITY MAINTAINED EXCEPT FOR ALL APPURTENANCES DIRECTLY CONNECTED TO THE BMP AND UNDERGROUND 48" CMP DETENTION SYSTEM WHICH WILL BE HOA MAINTAINED.



LEGEND

- HOA MAINTAINED In-Tract
- ACTIVE PARK SITE - HOA MAINTAINED
- WATER QUALITY BIORETENTION WITH UNDERDRAINS AND UNDERGROUND DETENTION SYSTEM - HOA MAINTAINED
- PUBLIC STREET/ACCESS CITY MAINTAINED (CFD 24-001)
- RESIDENTIAL LOT HOMEOWNER MAINTAINED
- HOA MAINTAINED Frontage
- STREET LIGHT-CITY MAINTAINED (CFD 24-001)
- STORN DRAIN-CITY MAINTAINED (CFD 24-001)



PREPARED FOR:
CENTURY COMMUNITIES OF CALIFORNIA LLC
4695 MACARTHUR COURT, SUITE 300
NEWPORT BEACH, CA 92660
CONTACT: RJ HERNANDEZ
PHONE: (949) 234-8952
E-MAIL: RJ.HERNANDEZ@CENTURYCOMMUNITIES.COM

PREPARED BY:

MDS
CONSULTING

5 PETERS CANYON ROAD
SUITE 305
IRVINE, CA 92606
(949) 251-8821
WWW.MDSCONSULTING.NET

PLANNERS ENGINEERS SURVEYORS

MAINTENANCE EXHIBIT
TRACT NO. 19915
DATE PREPARED: SEPTEMBER 4, 2024
SHEET 1 OF 1

I:\79902\EXHIBITS\TR19915-EXH-MAINTENANCE.dwg 9/04/24

ORDINANCE 24-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORDINANCE, CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) AUTHORIZING THE LEVY OF A SPECIAL TAX THEREIN.

The City Council of the City of Highland the (“City Council”) does resolve as follows:

WHEREAS, the City Council has previously adopted Resolution No. 2024-042 entitled “A Resolution of Intention of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park) and to Authorize the Levy of a Special Tax within City of Highland Community Facilities District No. 24-001 (Highland Park)” (the “Resolution of Intention”), stating its intention to conduct proceedings to form City of Highland Community Facilities District No. 24-001 (Highland Park) (the “CFD”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the California Government Code (the “Act”) to finance certain services (the “Services”) including incidental expenses, to serve the CFD; and

WHEREAS, the Resolution of Intention set November 12, 2024, at 4:00 p.m., or as soon thereafter as practical, as the date of a public hearing on all matters pertaining to the formation of the CFD, the extent of the CFD, the furnishing of Services to serve the CFD, and the proposed rate and method of apportionment of the special tax within the CFD (the “Rate and Method”); and

WHEREAS, a notice of public hearing was published and sent to all landowners proposed to be included in the CFD in accordance with the Act; and

WHEREAS, at the public hearing, evidence was presented to the City Council on such matters before it, including a special report (the “Report”) describing the services necessary to adequately meet the needs of the CFD and the estimated costs of financing such Services as required by Section 53321.5 of the Act; and

WHEREAS, at the public hearing, all persons desiring to be heard on all matters pertaining to the formation of the CFD, the extent of the CFD, the furnishing of Services to serve the CFD, and the Rate and Method were heard and a full and fair hearing was held; and

WHEREAS, subsequent to the public hearing, the City Council adopted a resolution entitled “Resolution of Formation of the City Council of the City of Highland, California, to Establish City of Highland Community Facilities District No. 24-001 (Highland Park), to Establish an Appropriations Limit therefor, to Authorize the Submittal of the Levy of Special Taxes, and to Submit the Establishment of an Appropriations Limit, to the

Qualified Electors of such Community Facilities District” (the “Resolution of Formation”) which established the CFD and authorized the levy of a special tax within the CFD; and

WHEREAS, subsequent to the public hearing, the City Council also adopted a resolution entitled “Resolution of the City Council of the City of Highland, California, Calling a Special Election and Submitting to the Qualified Electors of City of Highland Community Facilities District No. 24-001 (Highland Park) Propositions Regarding the Establishment of an Appropriations Limit and the Annual Levy of a Special Tax Within the Community Facilities District” (the “Resolution Calling Election”) which called a special election of the qualified electors within the CFD; and

WHEREAS, pursuant to the terms of the Resolution Calling Election, an election was held in which qualified electors of the CFD approved the establishment of an appropriations limit for the CFD and the levy of a special tax (the “Special Tax”) within the CFD; and

WHEREAS, on November 12, 2024, the City Council adopted a resolution entitled “Resolution of the City Council of the City of Highland, California, Declaring the Results of a Special Election in the City of Highland Community Facilities District No. 24-001 (Highland Park) and Directing the Recording of a Notice of Special Tax Lien” (the “Resolution Declaring Results of Election”) which certified the results of the November 12, 2024 election conducted by the City Clerk, which results showed that more than two-thirds of the votes cast in the CFD were in favor of the proposition to levy the Special Tax and the proposition to establish an appropriations limit for the CFD;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HIGHLAND DOES HEREBY FIND AND RESOLVE TO:

Section 1. Recitals. The above recitals are all true and correct.

Section 2. Authorization of the Levy of a Special Tax. By the passage of this Ordinance, the City Council authorizes the levy of the Special Tax in the CFD in accordance with the Rate and Method set forth in the Exhibit “B” to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

Section 3. Annual Rate Determination. The City Council is hereby further authorized to determine on or before August 10 each year, or such other date as is established by law or by the County Auditor-Controller of the County of San Bernardino, the specific Special Tax to be levied on each parcel of land in the CFD, except that special taxes to be levied shall not exceed the maximum rates set forth in the Rate and Method, but the special tax may be levied at a lower rate.

Section 4. Exempt Property. Except as provided in Section 53340.1 of the Act and except for properties that a local agency is a landowner of within the meaning of subdivision (f) of Section 53317 of the Act, pursuant to Section 53340 of the Act, properties of entities of the state, federal and local governments shall be exempt from the levy of the Special Tax. Reference is hereby made to the Rate and Method for a description of other properties or entities that are expressly exempted from the levy of the Special Tax.

Section 5. Use of Collections. All of the collections of the Special Tax shall be used only as provided by the Act and in the Resolution of Formation. The Special Tax shall be levied only so long as needed for the purposes as described in the Resolution of Formation.

Section 6. Collection. The Special tax shall be collected in the same manner as ordinary ad valorem taxes and shall be subject to the same penalties and the same procedure, sale and lien in any case of delinquency as applicable for ad valorem property taxes; provided, however, that the Special Tax may be collected by direct billing by the City of the property owners in the CFD or in such other manner as may be provided by the City Council. In addition, the provisions of Section 53356.1 of the Act shall apply to any delinquent Special Tax payments.

Section 7. Authorization. The specific authorization for adoption of the Ordinance is Section 53340 of the Act.

Section 8. Severability. If for any reason any portion of the Ordinance is found to be invalid, or if the Special Tax is found inapplicable for any particular parcel within the CFD, by a court of competent jurisdiction, the balance of this Ordinance, and the application of the Special Tax to the remaining parcels within the CFD shall not be affected.

Section 9. Certification. The City Clerk shall certify the passage of this Ordinance and cause it to be published or posted in accordance with law.

Section 10. Publication. The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Section 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and pasting procedure authorized under Government Code Section 39633(c).

INTRODUCED at the regular meeting of Highland City Council on November 12, 2024.

APPROVED AND ADOPTED this ____ day of _____, 2024.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz
City Clerk

EXHIBIT B

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK) OF THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

A Special Tax (all capitalized terms are defined in Section A., “Definitions”, below) shall be applicable to each Parcel of Taxable Property located within the boundaries of Community Facilities District No. 24-001 (Highland Park). The amount of Special Tax to be levied on a Parcel in each Fiscal Year, commencing in Fiscal Year 2025-2026, shall be determined by the City Council of the City of Highland, acting in its capacity as the legislative body of the CFD by applying the appropriate Special Tax as set forth in Sections B., C., and D., below. All of the real property within the CFD, unless exempted by law or by the provisions of Section E. below, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre” or “Acreage” means the land area of a Parcel as indicated on the most recent Assessor’s Parcel Map, or if the land area is not shown on the Assessor’s Parcel Map, the land area shown on the applicable Final Map, Assessor’s Parcel Map, condominium plan, or other recorded County map or the land area calculated to the reasonable satisfaction of the Administrator using the boundaries set forth on such map or plan. The square footage of a Parcel is equal to the Acreage of such Parcel multiplied by 43,560.

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California.

“Administrative Expenses” means all actual or reasonably estimated costs and expenses of the CFD that are chargeable or allocable to carry out its duties as the Administrator of the CFD as allowed by the Act, which shall include without limitation, all costs and expenses arising out of or resulting from the annual levy and collection of the Special Tax (whether by the City or designee thereof or both), any litigation or appeal involving the CFD, and other administrative expenses of the City or designee thereof directly related to the CFD. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD for attorney’s fees and other costs related to commencing and pursuing to completion any foreclosure as a result of delinquent Special Taxes.

“Administrator” means an official of the City, or designee thereof, responsible for determining the annual amount of the levy and collection of the Special Taxes.

“Approved Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) that have not been issued a Building Permit prior to the April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Assessor” means the Assessor of the County.

“Assessor’s Parcel Map” means an official map of the Assessor of the County designating Parcels by Assessor’s Parcel Number.

“Assessor’s Parcel Number” means the number assigned to a lot or Parcel for purposes of identification as determined from an Assessor Parcel Map or the applicable assessment roll.

“Base Year” means the Fiscal Year ending June 30, 2025.

“Boundary Map” means a recorded map of the CFD which indicates by a boundary line the extent of the territory identified to be subject to the levy of Special Taxes.

“Building Permit” means the first legal document issued by a local agency giving official permission for new construction. For purposes of this definition, "Building Permit" shall not include any subsequent Building Permits issued or changed after the first issuance.

“CFD” means Community Facilities District No. 24-001 (Highland Park) of the City of Highland.

“City” means the City of Highland, California

“Consumer Price Index” means the Consumer Price Index published by the U.S. Bureau of Labor Statistic for “All Urban Consumers” in the Riverside-San Bernardino-Ontario Area, measured as of the month of March in the Calendar Year which ends in the previous Fiscal Year. In the event this index ceases to be published, the Consumer Price Index shall be another index as determined by the Administrator that is reasonably comparable to the Consumer Price Index for the Riverside-San Bernardino-Ontario Area.

“Council” means the City Council of the City acting as the legislative body of the CFD.

“County” means the County of San Bernardino, California.

“Developed Property” means all Parcels of Taxable Property: (i) that are included in a Final Map that was recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) for which a Building Permit for new construction has been issued prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Dwelling Unit” or “(D/U)” means a residential unit that is used or intended to be used as a domicile by one or more persons, as determined by the Administrator.

“Exempt Property” means any Parcel which is exempt from Special Taxes pursuant to Section E., below.

“Final Map” means a subdivision of property by recordation of a Assessor’s Parcel Map or lot line adjustment, pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq.*) or recordation of a condominium plan pursuant to California Civil Code 1352 that creates individual lots for which Building Permits may be issued without further subdivision.

“Fiscal Year” means the 12 month period starting on July 1 of any calendar year and ending the following June 30.

“Land Use Class” means any of the classes listed in Table 1 and Table 2 of Section C. below.

“Maximum Special Tax” means the Maximum Special Tax A and Maximum Special Tax B.

“Maximum Special Tax A” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax A, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Maximum Special Tax B” means for each Parcel in each Fiscal Year, the greatest amount of Special Tax B, determined in accordance with Section C., below, which may be levied on such Parcel in such Fiscal Year.

“Mixed Use” means a zoning type that blends residential, commercial, retail or other land uses on a single parcel.

“Multifamily Residential Property” means all Parcels of Developed Property that consists of a building or buildings comprised of attached Dwelling Units available for rental by the general public, not for sale to an end user, and under common management.

“Non-Residential Property” means all Parcels of Developed Property for which a Building Permit was issued, permitting the construction of one or more non-residential structures.

“Operating Reserves” means cash reserves to fund the Special Tax A Requirement, and Special Tax B Requirement in the event of cash flow shortages or unexpected increases in costs.

“Parcel(s)” means a lot or parcel within the CFD shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number valid as of July 1st for the Fiscal Year for which the Special Tax is being levied.

“Property Owner’s Association Property” means all Parcels which have been conveyed, dedicated to, or irrevocably offered for dedication to a property owner association, including any master or sub-association, prior to April 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Proportionately” means for Parcels of Taxable Property that are (i) Developed Property, that the ratio of the actual Special Tax levy to Maximum Special Tax is the same for all Parcels of Developed Property, (ii) Approved Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is the same for all Parcels of Approved Property, and (iii) Undeveloped Property, Public Property or Property Owner’s Association Property, that the ratios of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is the same for all Parcels of Undeveloped Property, Public Property and Property Owner’s Association Property.

“Public Property” means all Parcels which, as of April 1st preceding the Fiscal Year in which the Special Tax is being levied, are (i) used for rights-of-way or any other purpose and are owned by, dedicated to, or irrevocably offered for dedication to the federal government, the State, the County, City or any other public agency, provided, however, that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified according to its use; or (ii) encumbered by an unmanned utility easement making impractical its utilization for other than the purpose set forth in the easement.

“Residential Property” means all Parcels of Developed Property for which a Building Permit has been issued permitting the construction of one or more residential Dwelling Units.

“Single Family Property” means all Parcels of Residential Property, other than Multifamily Residential Property.

“Special Tax(es)” means the Special Tax A and Special Tax B to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.

“Special Tax A” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.1 to fund the Special Tax A Requirement.

“Special Tax Area A” means the parcels comprising Special Tax Area A as depicted and defined in the Boundary Map.

“Special Tax A Requirement” means for each Fiscal Year, that amount required to pay: (i) the estimated cost of Special Tax Area A Services for such Fiscal Year as determined

by the City; (ii) fund the Special Tax A Reserve Fund in an amount not to exceed 20% of the Special Tax A Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax A delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax A levy as determined by the Administrator.

“Special Tax A Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax A Services.

“Special Tax A Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax A Services of \$97,317 for the Base Year. The Special Tax A Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax A Services” means (i) In-Tract Street lights and park lights maintenance including energy charges, operation, maintenance and administrative costs of streetlights within the boundaries of Special Tax Area A, (ii) Maintenance of the public storm drain system, including but not limited to, catch basins, pipes and pipe connector screens (iii) Maintenance of the access road (iv) Capital replacement reserve accumulation for the public storm drain system, access road and bioretention pond and structures.

“Special Tax B” means the special tax to be levied in each Fiscal Year on each Parcel of Taxable Property in accordance with Section D.2 to fund the Special Tax B Requirement. Maintenance of the Special Tax B Improvements shall be the responsibility of the Property Owner’s Association as long as the Special Tax B Improvements are being maintained to a standard acceptable to the City. Special Tax B shall not be levied in any year the City determines that the Special Tax B Improvements have been maintained to a standard acceptable to the City. Special Tax B shall begin to be levied in the first year in which the City determines that the Special Tax B Improvements have not been maintained to a standard acceptable to the City. The City shall not levy Special Tax B without first giving notice to the Property Owner’s Association specifying the maintenance deficiency related to the Special Tax B Improvements and allowing a sufficient period, as determined by the City, for curing such deficiency

“Special Tax Area B” means the parcels comprising Special Tax Area B as depicted and defined in the Boundary Map.

“Special Tax B Requirement” means for each Fiscal Year, that amount required to: (i) pay the estimated cost of Special Tax Area B Services for such Fiscal Year as determined by the City; (ii) fund the Special Tax B Reserve Fund in an amount not to exceed 20% of the Special Tax B Reserve Fund Requirement (iii) pay Administrative Expenses; (iv) pay for the actual or anticipated shortfall due to Special Tax B delinquencies in the current or prior Fiscal Year; and (v) less a credit for funds available to reduce the annual Special Tax B levy as determined by the Administrator.

“Special Tax B Reserve Fund” means a fund to be used for capital replacement and Operating Reserves related to the Special Tax B Services.

“Special Tax B Reserve Fund Requirement” means an amount up to 200% of the anticipated annual cost of Special Tax B Services of \$90,623 for the Base Year. The Special Tax B Reserve Fund Requirement shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the amount in effect in the previous Fiscal Year.

“Special Tax B Services” means (i) Public park landscape maintenance (ii) Open space landscape maintenance (iii) Basin landscape maintenance and (iv) Bioretention pond and storm detention system and structures and piping maintenance. Landscaping maintenance may include, but is not limited to, all landscaping materials such as turf, ground cover, shrub, trees, plants, irrigation and drainage systems, weed control and other abatements, electricity, repair/replacement and inspection. Inspection is inclusive of scheduling, travel time, visual inspection process and procedures, GPS location recording, reporting by device, annual reporting; visual inspection for functionality, vegetated as designed, irrigation is complete and in working order, noting any of the following: deficiencies, erosion, trash, silt, sediment, or structural deficiencies. Maintenance is inclusive of repair or replacing any of the items noted as deficient or needing to be corrected to not be deficient. Administration is inclusive of quality assurance and control of inspection and maintenance, general contract administration, including phone calls and procurement of goods and services.

“State” means the State of California.

“Taxable Property” means all Parcels within the boundary of the CFD, inclusive of Special Tax A and Special Tax B pursuant to the Boundary Map which are not exempt from the Special Tax pursuant to Section E., below.

“Taxable Unit” means either a Dwelling Unit or an Acre, as shown in Tables 1-3.

“Undeveloped Property” means all Parcels of Taxable Property not classified as Developed Property, Approved Property, Public Property, or Property Owner's Association Property.

B. ASSIGNMENT TO LAND USE CLASS

Each Fiscal Year, commencing with Fiscal Year 2025-2026, all Parcels of Taxable Property shall be classified as either Developed Property, Approved Property, Undeveloped Property, Public Property, or Property Owner's Association Property; and subject to the levy of Special Taxes in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

Parcels of Developed Property shall further be classified as Residential Property or Non-Residential Property. Parcels of Residential Property shall further be classified as Single Family or Multifamily Residential Property.

C. MAXIMUM SPECIAL TAX RATES

1. Developed Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated, as explained further in Section C.1. (a) below, in any Fiscal Year for each Parcel classified as Developed Property shall be determined by reference to Table 1 below according to the Special Tax Area in which the Parcel is located.

TABLE 1
Maximum Special Tax Rates for Developed Property
for Fiscal Year 2025-2026

Land Use Class	Description	Taxable Unit	Maximum Special Tax A Per Taxable Unit	Maximum Special Tax B Per Taxable Unit
1	Single Family Residential Property	D/U	\$1,058	\$1,011
2	Multifamily Residential Property	Acre	\$10,647	\$10,174
3	Non-Residential Property	Acre	\$10,647	\$10,174

(a) Increase in the Maximum Special Tax

On each July 1, following the Base Year, the Maximum Special Tax A and Special Tax B, identified in Table 1 above, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax in effect in the previous Fiscal Year.

(b) Multiple Land Use Classes

In some instances a Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax A that may be levied on such Parcel shall be the sum of the Maximum Special Tax A that can be levied for each Land

Use Class located on that Parcel. The Maximum Special Tax B that may be levied on such Parcel shall be the sum of the Maximum Special Tax B that can be levied for each Land Use Class located on that Parcel. For a Parcel that contains more than one Land Use Class (Mixed Use) the Single Family Property portion will be assessed based on Dwelling Units and the other land uses will be assessed based on acreage as designated for each land use as determined by reference to the site plan approved for such Parcel. The Administrator's allocation to each Land Use Class shall be final.

2. Approved Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Approved Property shall be the amount determined by reference to Table 4 according to the Special Tax Area within which the Parcel is located.

TABLE 2
Maximum Special Tax for Approved Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Approved Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

The Maximum Special Tax A for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel; provided, however, for a Parcel of Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map recordation for such Parcel, the Maximum Special Tax A for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax B for each Parcel of Approved Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel; provided, however, for a Parcel of

Approved Property that is expected to become Single Family Property as reasonably determined by the Administrator based on the Final Map for such Parcel, the Maximum Special Tax B for such Parcel of Approved Property shall be calculated pursuant to Section C.1 as if such Parcel were already designated as Single Family Property.

The Maximum Special Tax A and Maximum Special Tax B for Approved Property, each area calculated independent of the other, shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

3. Undeveloped Property

The Maximum Special Tax A and Maximum Special Tax B that may be levied and escalated for each Parcel classified as Undeveloped Property shall be the amount determined by reference to Table 3 according to the Special Tax Area within which the Parcel is located.

TABLE 3
Maximum Special Tax for Undeveloped Property
for Fiscal Year 2025-2026

Maximum Special Tax A Per Acre	Maximum Special Tax B Per Acre
\$10,647	\$10,174

The Maximum Special Tax A and Maximum Special Tax B for Undeveloped Property shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the corresponding Maximum Special Tax in effect in the previous Fiscal Year.

4. Public Property and/or Property Owner's Association Property that is not Exempt Property pursuant to the provisions of Section E.

The Maximum Special Tax A for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax A per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2026, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax A in effect in the previous Fiscal Year.

The Maximum Special Tax B for each Parcel of Taxable Public Property and/or Property Owners Association Property shall be equal to the product of the applicable Undeveloped Property Maximum Special Tax B per Acre times the Acreage of such Parcel and shall be increased annually, commencing July 1, 2024, based on the percentage increase in the Consumer Price Index with a maximum annual increase of six percent (6%) and a minimum annual increase of two percent (2%) of the Maximum Special Tax B in effect in the previous Fiscal Year.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

1. Special Tax A

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax A on all Taxable Property until the amount of Special Tax A equals the Special Tax A Requirement in accordance with the following steps:

First: The Special Tax A shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax A Requirement;

Second: If additional moneys are needed to satisfy the Special Tax A Requirement after the first step has been completed, the Special Tax A shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax A for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax A Requirement after the first two steps have been completed, the Special Tax A shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax A for Undeveloped Property;

2. Special Tax B

Commencing with Fiscal Year 2025-2026 and for each following Fiscal Year, the Administrator shall levy the Special Tax B on all Taxable Property until the amount of Special Tax B equals the Special Tax B Requirement in accordance with the following steps:

First: The Special Tax B shall be levied Proportionately on each Parcel of Developed Property at up to 100% of the applicable Maximum Special Tax A as needed to satisfy the Special Tax B Requirement;

Second: If additional moneys are needed to satisfy the Special Tax B Requirement after the first step has been completed, the Special Tax B shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax B for Approved Property;

Third: If additional moneys are needed to satisfy the Special Tax B Requirement after the first two steps have been completed, the Special Tax B shall be levied Proportionately on each Parcel of Undeveloped Property at up to 100% of the applicable Maximum Special Tax B for Undeveloped Property;

Notwithstanding the above, under no circumstances will the Special Taxes levied in any Fiscal Year against any Parcel of Residential Property for which a Building Permit has been issued be increased by more than ten percent (10%) as a result of a delinquency in the payment of the Special Tax applicable to any other Parcel above the amount that would have been levied in that Fiscal Year had there never been any such delinquency or default.

E. EXEMPTIONS

The CFD shall not levy Special Taxes on Public Property and Property Owner's Association Property within the CFD. If any Parcels of Public Property or Property Owner's Association Property are converted to Taxable Property as the result of the sale or lease of an Exempt Parcel to a private owner for residential or non-residential development, it shall become subject to the Special Tax in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C. and D.

F. MANNER OF COLLECTION

The Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes and shall be subject to the same penalties, the same procedure, sale and lien priority in the case of delinquency; provided, however, that the Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD, and provided further that the CFD may covenant to foreclose and may actually foreclose on Parcels having delinquent Special Taxes as permitted by the Act.

G. APPEALS

Any taxpayer may file a written appeal of the Special Tax on his/her Parcel(s) with the Administrator, provided that the appellant is current in his/her payments of Special Taxes. During pendency of an appeal, all Special Taxes must be paid on or before the payment due date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The Administrator shall review the appeal, meet with the appellant if the Administrator deems necessary, and advise the appellant of its determination. If the Administrator agrees with the appellant, the Administrator shall grant a credit to eliminate or reduce future Special Taxes on the appellant's Parcel(s). No refunds of previously paid Special Taxes shall be made.

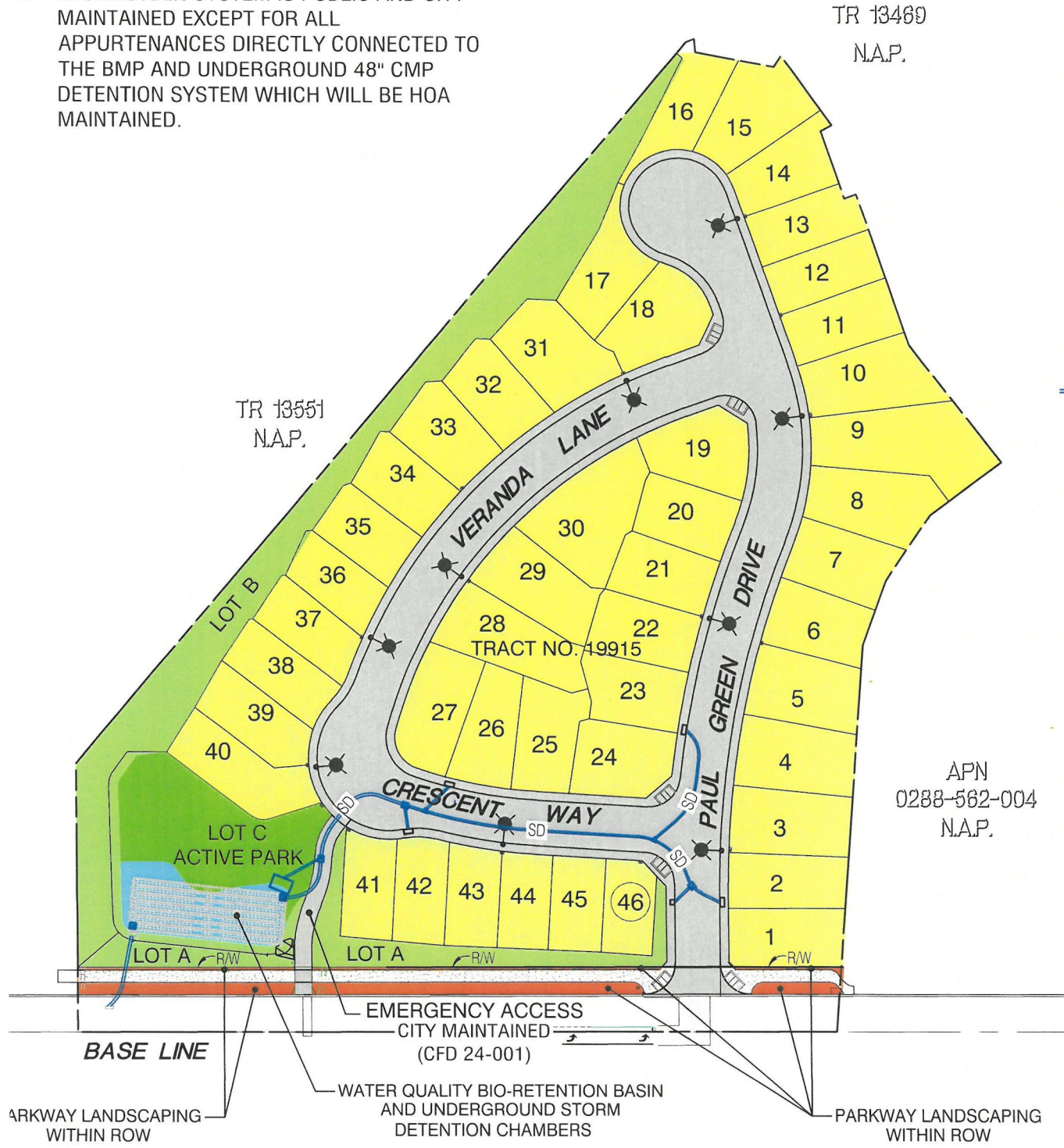
The Administrator shall interpret this Rate and Method of Apportionment and make determinations relative to the annual levy and administration of the Special Tax and any taxpayer who appeals, as herein specified.

H. TERM OF THE SPECIAL TAX

The Special Tax A and Special Tax B shall be levied annually in perpetuity unless terminated earlier by the City.

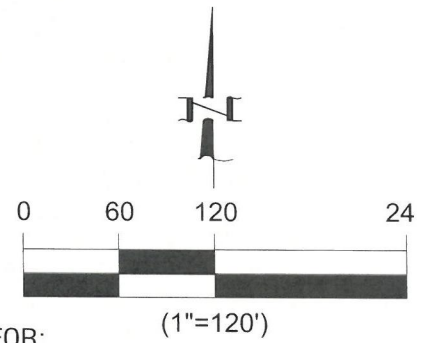
NOTE:

1. STORMDRAIN SYSTEM IS PUBLIC AND CITY MAINTAINED EXCEPT FOR ALL APPURTENANCES DIRECTLY CONNECTED TO THE BMP AND UNDERGROUND 48" CMP DETENTION SYSTEM WHICH WILL BE HOA MAINTAINED.



LEGEND

- HOA MAINTAINED In-Tract
- ACTIVE PARK SITE - HOA MAINTAINED
- WATER QUALITY BIORETENTION WITH UNDERDRAINS AND UNDERGROUND DETENTION SYSTEM - HOA MAINTAINED
- PUBLIC STREET/ACCESS CITY MAINTAINED (CFD 24-001)
- RESIDENTIAL LOT HOMEOWNER MAINTAINED
- HOA MAINTAINED Frontage
- STREET LIGHT-CITY MAINTAINED (CFD 24-001)
- STORN DRAIN-CITY MAINTAINED (CFD 24-001)



PREPARED FOR:
CENTURY COMMUNITIES OF CALIFORNIA LLC
4695 MACARTHUR COURT, SUITE 300
NEWPORT BEACH, CA 92660
CONTACT: RJ HERNANDEZ
PHONE: (949) 234-8952
E-MAIL: RJ.HERNANDEZ@CENTURYCOMMUNITIES.COM

PREPARED BY:

MDS
CONSULTING

5 PETERS CANYON ROAD
SUITE 305
IRVINE, CA 92606
(949) 251-8821
WWW.MDSCONSULTING.NET

PLANNERS ENGINEERS SURVEYORS

MAINTENANCE EXHIBIT
TRACT NO. 19915
DATE PREPARED: SEPTEMBER 4, 2024
SHEET 1 OF 1
I:\79902\EXHIBITS\TR19915-EXH-MAINTENANCE.dwg 9/04/24



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Octavio Duran Jr., Public Works Director/City Engineer *od*

PREPARED BY: *S* Sonja Flynn, Engineering Technician II

SUBJECT: Construction and Construction Management Services Contract Award – Greenspot Road Median and Parkway Improvements Project (Project No. str23002)

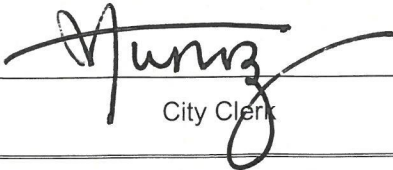
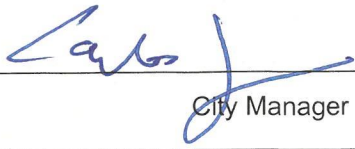
RECOMMENDATION: It is recommended that the City Council:

1. Award the construction contract for Bid No. 2024-06, Greenspot Road Median and Parkway Improvements (Project) to the responsible low bidder, Hardy & Harper, Inc., in the amount of \$951,000;
2. Approve a budget adjustment of \$400,660 from the “2007 RDA” Fund balance Special Capital Projects (Acct # 010.2560) to be expended from Traffic Improvements (Acct # 010-3830-6550).

FISCAL IMPACT: This project is included in the City’s adopted Capital Improvement Program (CIP) FY 2022/2023-2026/2027 and has an approved budget of \$770,000 in RDA-07 funds. The total fee for design, construction management and the construction contract, including a 10% contingency is \$1,170,658. There is insufficient funding in the approved budget to cover construction costs and staff is recommending to use up to \$400,660 in unallocated RDA-07 funds to complete the project.

Project costs are as follows:

Design:	\$75,000
Construction Management:	\$49,480
Construction Contract:	\$951,000
Contingency (10%):	\$95,178
Total:	\$1,170,658

Approved _____	Motion _____	Second _____	Agenda Item No. <u>9</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City’s website.

BACKGROUND: The Project will complete various improvements along Greenspot Road between SR-210 and Boulder Avenue to facilitate traffic operations and access to the future developments in the Greenspot Specific Plan. Improvements are summarized below.

1. Restripe a right turn pocket for westbound SR-210 on ramp to allow for two dual right turn pockets and install traffic loop detection.
2. Modify existing traffic signal at Access “A” intersection to accommodate dual eastbound left turn pockets and future southbound traffic from development to the north.
3. Modify existing raised landscape median to construct 300’ dual eastbound left turn pockets at Access “A” intersection.
4. Construct westbound 200’ dedicated right turn pocket for Access “B” and relocate an existing storm drain lateral and catch basin.
5. Re-stripe the eastbound center stripe to lengthen the eastbound left turn to 330’ at the Lowe’s intersection.

On October 26, 2023, the Finance and Personnel Subcommittee approved a proposal for design services for the Project to Willdan Engineering. Upon completion and approval of project plans and specifications, staff advertised the project following formal bidding procedures on October 10, 2024.

Construction Contract

Three (3) bids were received and opened on October 31, 2024 with the following results:

<u>Bidder</u>	<u>Total Bid</u>
1. Hardy & Harper, Inc.	\$951,000.00
2. Onyx Paving Company, Inc.	\$963,000.00
3. All American Asphalt	\$988,170.00

The low bid was received from Hardy & Harper, Inc., of Lake Forest, California in the amount of \$951,000.00. The engineer’s estimate for this project is \$709,780 and bids are higher due to a larger than anticipated increase in construction prices for smaller overall quantities of work. Despite the larger than anticipated increase, the bid is considered acceptable and staff recommends the City Council award this project to Hardy & Harper, Inc and approve the use of additional RDA-07 funds needed to complete the project that will improve access to and from the new Costco and neighboring shopping center. A recent reference check has also confirmed that this contractor possesses the qualifications and experience necessary to perform the contract scope of work.

If this contract is awarded, Engineering Staff will provide project administration and oversight. A task order was awarded to TKE Engineering in the amount of \$49,480 for construction management and inspection services, which includes monitoring compliance with contract documents, including temporary construction traffic control, preparation of monthly progress payment reports, and various administrative activities related to the project. Construction is estimated to begin December 2024 immediately after the award, with anticipated completion by February 2025.

The project was evaluated in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt under section 15301.

Attachments: Project Exhibit
 TKE Engineering CM Services Proposal

str23002 GREENSPOT ROAD PARKWAY AND MEDIAN IMPROVEMENTS PROJECT EXHIBIT



SCOPE OF WORK

- 1 RESTRIPE WESTBOUND RIGHT TURN POCKET FOR WB ON-RAMP TO PROVIDE (2) DEDICATED RIGHT TURN LANES. INSTALL TRAFFIC LOOPS.
- 2 MODIFY RAISED LANDSCAPE MEDIAN TO CONSTRUCT (2) EASTBOUND 300' LEFT TURN POCKETS FOR ACCESS "A" INTERSECTION.
- 3 MODIFY EXISTING TRAFFIC SIGNAL AT ACCESS "A" TO ACCOMMODATE PROPOSED DUAL EASTBOUND LEFT TURN POCKETS AND FUTURE SOUTHBOUND ACCESS "A" TRAFFIC.
- 4 CONSTRUCT WESTBOUND 200' DEDICATED RIGHT TURN POCKET AT ACCESS "B."
- 5 RESTRIPE EASTBOUND CENTER STRIPE TO LENGTHEN LEFT TURN TO 330' AT LOWE'S INTERSECTION.





T K E E N G I N E E R I N G , I N C .

October 30, 2024

Octavio Duran, P.E.
CITY OF HIGHLAND
27215 Base Line
Highland, California 92346

Subject: Greenspot Road Median and Street Improvements Project -
Construction Management and Inspection

Dear Mr. Duran:

Thank you for the opportunity to provide professional construction management and inspection services for the Greenspot Road Median and Street Improvements Project. The project includes removal and replacement of medians, concrete curbs, gutters, excavation, subgrade preparation, compaction, utility covers adjustment to grade, signing and striping, pavement markings, traffic signal upgrades, asphalt pavement construction, Portland cement concrete pavement construction, storm drain improvements, and modifications to electrical lines, landscaping, and irrigation along the Greenspot Road from Interstate 210 Freeway to approximately 1,700 linear feet east for the areas specified in the project documents.

The project will be awarded to a construction contractor for a contract time period of 30 working days.

SCOPE OF WORK

TKE's scope of services is presented in the following paragraphs:

Task No. 1 - Preconstruction Meeting

Prior to the Preconstruction Meeting, TKE's Construction Manager and Inspector will review all project specifications to have a complete understanding of the project requirements. A preconstruction conference will be held for the projects. The conference will be attended by City staff, TKE's Construction Manager and Construction Inspector, the Contractor, and representatives of any other affected agencies. Prior to the conference, we will prepare a conference agenda. At the meeting, we will discuss communication protocol requirements, safety and health procedures, storm water controls, schedule requirements, procedures for contract submittals, contract administration, job-site access and delivery, and coordination with others. After the meeting, it will be documented with minutes.

Deliverables: Agenda, Minutes, and distribution to all entities

Task No. 2 – Material Submittal Review

TKE will develop a list of all required material submittals and compare the list to the Contractors submittals. TKE will review all project submittals including traffic control plans. Each submittal shall be reviewed with City staff and design engineer as required to verify compliance. We will maintain a project log for each project and it will include descriptions of submittals, submittal status, date received, and date returned. Once the submittals have been reviewed and accepted, they will be signed, dated, and sent to the Construction Inspector, City staff, project Contractor and the file. Submittals will be returned within the time frame specified by the Contract Documents but not longer than two weeks.

In addition to submittals, TKE will review all vendor and lab reports and certifications and material test inspections and correlate all reports with respect to the specifications. TKE will provide a log for reports and certifications and notify the City upon any irregularities.

TKE will perform verification of labor compliance for the project with each payment request submitted. Should deficiencies be noted, corrective action will be requested from the contractors prior to payment release.

Deliverables: Submittals, Transmittals, and Logs

Task No. 3 – Records Management

TKE utilizes an electronic records management system. Files include:

- Contract Documents, Addenda, and Reports
- All required local, other agencies and state records throughout the project duration and submit copies to the City's project manager, including labor compliance.
- Environmental Compliance Documents/ Agency Permits
- Material Submittals
- Contractor Correspondence (RFI's and RFC's)
- City Correspondence (Responses to RFI's and RFC's and other correspondence)
- Certified Payroll Records
- Change Orders
- Progress Payments
- Materials Testing Reports/Correspondence
- Monument Tie Records
- Inspection Field Reports/ Accident Reports

- Photo Logs
- Utility/Agency Correspondence
- Public Correspondence
- Operations and Maintenance Manuals
- Project Closeout Records

Deliverables: E-File of All of the Above

Task No. 4 – Construction Meetings

TKE will be in constant communication with City staff during the projects entirety to ensure that the projects are running smoothly and in accordance with the City's expectations. TKE will hold meetings with City staff, Contractor and Inspector, meetings with utilities/agencies, and affected agencies. Each is discussed below:

City Meetings-TKE will meet with City staff as required to keep staff fully apprised as to construction progress and potential project issues. We will prepare agendas and minutes for each meeting.

Contractor Meeting-our Construction Manager will meet with the project contractor weekly. We will prepare agendas and minutes for each meeting. Meeting agenda will typically include background, old business, new business, scope, objectives, traffic control, construction phasing, project schedule, potential issues discussion, payment quantities discussion, and any safety deficiencies observed.

Utilities/Agency Meetings-as mentioned above, TKE will invite utilities and agencies to the preconstruction conference. During that meeting, all potential project impacts will be discussed with each. During construction, should issues develop needing further discussions with utilities/agencies, TKE will meet with each and develop remediation strategies. Again, all meetings will be documented with minutes.

In addition, the City will receive RFI's and RFC's (including written clarification requests and change-in-plan drawings) regarding the contract documents. TKE will provide any drawings, sketches and written responses in a timely manner to each with direction and will verify compliance with the Contract Documents. All RFI's and RFC's will be logged, including content of inquiry, date relayed and date of response. TKE will review all RFC's for any potential change in scope and notify the City if potential change orders may arise from the RFC.

Deliverables: Agendas, Minutes, RFI and RFC Responses

Task No. 5 – Construction Management

TKE will review the project schedules and construction progress prior to each Contractor meeting to verify compliance with the Contract Documents. In addition, we will prepare weekly statement of working days to be provided to the contractor

at each weekly meeting. If the Contractor is failing to meet approved schedule contract obligations, TKE will request a remediation effort to return the project progress to comply with requirements. If the remediation plan requires adjustment to the completion date, TKE will advise the City and will not execute any approval of such change without City authorization.

Change conditions and time extensions that may warrant a change order will require a complete understanding of the impacts of the change of which TKE will need to consider in determining its resolution. TKE will seek appropriate comments from anyone impacted by the changed conditions and will closely consult with the City to develop the most cost effective remediation alternative. Cost and scheduling impacts will be noted and presented to the City in accordance with the cities change order procedures prior to direction being given to the Contractor, including the preparation of Change Order drawings and specifications, if required.

To maintain cost controls, TKE will review project budgets on a weekly basis, or as warranted, by review of change orders, RFC's, and progress payments. In particular, quantities used on the projects will be tracked to verify that they will not exceed contract budgeted amounts. Each month, TKE will provide a budget report to the City. Should an increase in budget be required, TKE will assist Staff with staff report preparation.

Regarding RFC's, we will review any change order request received to determine if said request is warranted. If the change order request is not warranted, we will reject it in writing; prior to sending rejection letters to the Contractor, we will review it with City staff. If the change order request appears justified, we will review it with the Construction Inspector and compare it with field reports for confirmation of materials, equipment and/or labor involved; we will review same with City staff and receive City staff's approval prior to preparing and processing the contract change order. Change orders will be prepared on standard forms.

Should rejected RFC's require additional consideration, we will negotiate with contractors to establish the impact of change conditions and we will attempt to complete negotiations prior to beginning work. If we fail to reach an agreement and the work must continue, we will direct the Contractor to complete the work. For all disputed work and force account work, the Construction Inspector will document the labor, materials and equipment used for the extra work for use in future negotiations.

Upon direction from the City, TKE will continue negotiating with Contractors to settle all disputes. However, City staff will ultimately determine the extent the City will go to achieve resolution. TKE will meet with both parties, either independently or together, as warranted until resolution is reached. TKE will complete all necessary calculations to support the City's position. TKE utilizes a proactive dispute avoidance program. Once an issue is identified, TKE works diligently to resolve it as timely as possible. The weekly meetings will also be used to avoid or resolve these disputes.

Deliverables: Change Orders, Budget Reports, Staff Report

Task No. 6 – Pay Requests

Each month, TKE will review the construction payment requests submitted by the contractors for work completed and the construction schedule for each project. We will review the work completed and payment requests to ensure that the quantities and amounts requested reflect the actual work completed. After each request has been reviewed (and revised if necessary), we will approve it and forward it to staff for approval and payment along with a written statement of completed review. We will also submit a monthly status report with each payment request that will advise the City of compliance with the project schedule.

TKE will track and log any Preliminary and Stop Notices prior to each month's progress payment. If any stop notices have been issued, we will direct the Contractor to rectify the notice and provide proof of the rectification prior to release of payment.

TKE will also provide monthly reports highlighting project progress, change orders, cost issues, and schedule associated with each project and relative budget.

Deliverables: Payment Requests and Budget Reports

Task No. 7 - Construction Inspection

TKE will provide daily construction inspection and reporting, to verify that the projects are progressing in compliance with the contract documents. We will require strict compliance with the contract documents for all construction activities. We already possess the measuring devices and testing equipment normally required for inspecting public works construction projects. Our construction inspection personnel are experienced and knowledgeable in the operation of said devices and equipment, as well as the associated safety equipment.

All materials will be reviewed against approved material submittals as they arrive on-site. Batch tickets or weigh certificates will be collected upon material arrival.

Our Construction Inspector will verify SWPPP and safety provisions have been implemented at the start of each work day, at the construction site. Any deviations will be documented. All system service interruptions, connections and abandonments will be coordinated with staff. In addition, he will coordinate and schedule materials testing and survey requirements with appropriate parties to ensure there is no delay to the project construction and to minimize costly down periods for anyone onsite.

We will digitally photograph the activities and maintain copies in the project files and our Construction Inspector will prepare daily field reports, which will document all observed project activity, including location of the activity, number of workers present, construction equipment used, quantities constructed, inspector present, weather conditions, and construction progress. All project documentation will be completed on standard forms. All documents will be submitted in hard copy and electronic copy formats.

Our inspector will provide emergency contact information to allow for 24-hour accessibility. He will verify site safety conditions on a daily basis and, should conditions be unsafe, advise the contractor of corrective actions. If the contractor fails to remediate such conditions, he will advise the City and request direction. Should an accident occur, we will notify the City and note all site conditions and photo document the accident location.

Deliverables: Daily Field Reports, Site Deficiency Reports, Batch Tickets, Photographs, Accident Reports, Testing Reports, and Summary Reports

Task No. 8 – Record Drawings

Each month, our Construction Inspector will review the contractor's records to ensure that a diligent effort is being made to keep current and accurate records of work in place. If deficiencies are observed, we will withhold the contractor's progress payment until the contractor demonstrates compliance.

Once the projects have been completed, we will provide the City with a complete set of redlined record drawings which will reflect the improvements as constructed; any changes made during project construction will be shown on the record drawings based on contractor's and our records. Drawings will be forwarded to the design engineer to prepare final as-built drawings to be provided to the City.

Deliverables: Redlined Record Drawings

Task 9 - Project Close-Out

After project construction is essentially complete, we together with City staff, if desired, will field review the projects and prepare a construction deficiencies list (punch list) of items requiring remedial work. After all deficiencies are corrected, our Construction Manager will prepare a letter, recommending acceptance of the projects. Once the remedial work is completed, TKE will review and process the final project invoice for each separate project.

TKE will assist the City to identify, track and monitor the completion of warranty work prior to the construction completion date. We will obtain lien waivers, bonds, guarantees, warranties, if required, and other documents required by the Contract Documents for final Contract Closeout.

In addition, we will prepare the Notice of Substantial Completion to establish the date for the commencement of contract warranty periods and acceptance of maintenance responsibility by City. We will provide the Contractor with a list of any remaining incomplete work requirements to be completed prior to Final Completion.

After all project requirements have been completed, we will prepare a "Notice of Completion" report documenting the final completion of the project and acceptance of the project improvements by the City.

Mr. Octavio Duran, P.E., City of Highland
Greenspot Road Median and Street Improvements Project – Construction
Management and Inspection

October 30, 2024

Page 7 of 7

We will forward copies of all records in digital and hard copy format (CD ROM and mylar) and we will prepare a summary of construction changes, final cost, and schedule revisions.

Deliverables: Punch List, Final Payment, Project Records, and Notice of Completion

FEE

TKE's fee to provide the scope of service described above is shown on the attached fee table breakdown. TKE will invoice monthly in accordance with our rate schedule and will not exceed our fee without prior approval from the City.

TKE's scope is based off part time inspection for a construction period of 30 working days and was developed based on conversations with City Staff and our review of the project pavement exhibits obtained from the City.

Again, thank you for the opportunity to submit our proposal to provide professional consulting services. If you have any questions, please contact me at (951) 680-0440.

Sincerely,



Terry Renner, P.E., P.L.S., Q.S.D.
Senior Vice President
TKE Engineering, Inc.

City of Highland
Greenspot Road Median and Street Improvements Project – Construction Management and Inspection
Consulting Engineering Fee

Task No.	Task	Construction Manager		Project Engineer		Clerical		Inspector		Total	
		Hours	\$	Hours	\$	Hours	\$	Hours	\$		
Scope of Services											
Task 1 - Preconstruction Meeting		4	\$ 700	6	\$ 990	2	\$ 180	2	\$ 270	\$ 2,140	
Task 2 - Material Submittal Review		2	\$ 350	16	\$ 2,640	2	\$ 180	2	\$ 270	\$ 3,440	
Task 3 - Records Management			\$ -	2	\$ 330	4	\$ 360	8	\$ 1,080	\$ 1,770	
Task 4 - Construction Meetings		6	\$ 1,050	12	\$ 1,980	2	\$ 180	4	\$ 540	\$ 3,750	
Task 5 - Construction Management		6	\$ 1,050	12	\$ 1,980	4	\$ 360		\$ -	\$ 3,390	
Task 6 - Pay Requests		1	\$ 175	4	\$ 660	2	\$ 180	4	\$ 540	\$ 1,555	
Task 7 - Construction Inspection ^{2.)}		2	\$ 350	4	\$ 660		\$ -	220	\$ 29,700	\$ 30,710	
Task 8 - Record Drawings		1	\$ 175	2	\$ 330		\$ -	2	\$ 270	\$ 775	
Task 9 - Project Close-Out		2	\$ 350	4	\$ 660	2	\$ 180	2	\$ 270	\$ 1,460	
	Subtotal:	24	\$ 4,200	62	\$ 10,230	18	\$ 1,620	244	\$ 32,940	\$ 48,990	
Reimbursables (@1%) ^{1.)} :										\$ 490	
Construction Management Total:										\$ 49,480	

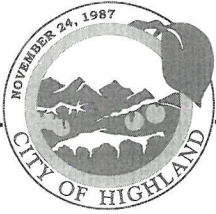
Rates:

Construction Manager	\$ 175 /HR
Project Engineer	\$ 165 /HR
Clerical	\$ 90 /HR
Inspector	\$ 135 /HR

Notes:

- 1.) Reimbursables Include Cost for Prints, Copies, Mileage, Etc.
- 2.) Assumes Construction Period of 30 Working Days

TKE Engineering, Inc.



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Octavio Duran, Public Works Director/City Engineer *OD*

PREPARED BY: Melissa Morgan, Public Services Manager *MM*

SUBJECT: 2025 Community Events

RECOMMENDATION: That the City Council discuss Community Events and direct staff accordingly.

FISCAL IMPACT: None

PUBLIC NOTICE: Public notice is not required prior to the City Council taking action on this matter. However, the Agenda was posted at the three (3) locations within the City, as required by Council Resolution and on the City's Website.

BACKGROUND: Below is a list of 2025 community events and proposed dates. Staff is seeking direction from Council to confirm event dates and initiate planning, if desired.

Public Safety Appreciation Luncheon

Fire Station Open Houses

Arbor Day

July 4th Parade

National Night Out

State of the Community

Volunteer Recognition Dinner

Wednesday, March 5, 2025, Police

Friday, March 7, 2025, Fire – Station 3

Saturday, April 12, 2025 – Station 1

Saturday, June 7, 2025 – Station 2

Saturday, October 11, 2025 – Station 3

Thursday, April 24, 2025

Friday, July 4, 2025

Tuesday, August 5, 2025

Thursday, August 28, 2025

Thursday, October 23, 2025

Approved _____ Motion _____

Denied _____ Ayes _____

Continued _____ Noes _____

Tabled _____ Abstain _____

Absent _____

Second _____ Agenda Item No. 10

File No. _____

[Signature]
City Clerk

[Signature]
City Manager



STAFF REPORT

TO THE CITY COUNCIL

DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director 
Alondra Munoz, City Clerk

PREPARED BY: Camille Duarte, Administrative Assistant III 

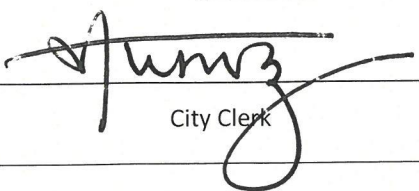
SUBJECT: Appoint two (2) Members of the Public to the Community Trails Committee

RECOMMENDATION: Staff recommends the City Council appoint two (2) members of the public to the Community Trails Committee.

PUBLIC NOTICE: No public hearing notice is required. The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On August 13, 2024, the City Council declared two (2) seats vacant (Members Robert Bowman and Brent Merideth) and posted that vacancy in accordance with the Maddy Act. Pursuant to Chapter 2.32.020 of the Highland Municipal Code, the Community Trails Committee shall consist of five members appointed by the City Council and shall serve without compensation. Each member of the Committee shall serve a two-year term of office and have a demonstrated knowledge and interest in one or more of the following: equestrian activities, bicycling, hiking, nature studies, or landscape/open space design. Two (2) applications have been submitted for consideration. Therefore, it would be appropriate for the City Council to appoint two (2) individuals to the Community Trails Committee.

Attachment: 1. Public Service Applications

Approved _____	Motion _____	Second _____	Agenda Item No. <u>11</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	

ATTACHMENT 1

Public Service Applications



RECEIVED

SEP 17 2024

CITY OF HIGHLAND
CITY CLERK

For Office Use Only:

Expires: Sep. 2025

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- ☒ Community Trails Committee (see attached roles and responsibilities)
☐ Historic and Cultural Preservation Board (see attached roles and responsibilities)
☐ Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Richard D. Bowman

Address: 29842 Cabo Del Oeste Highland, CA 92346

How long have you resided in Highland? 24 years

Home phone: (909) 425-1233 Cell phone: (909) 645-7071

Work phone: (909) 425-0110

Email address: RD Bowman @ AdvanceTeleco. Com

Occupation/Employer: Advance Teleco USA, Inc

Employer address: 29842 Cabo Del Oeste

Position held: CEO, CFO

Available for meetings: ☐ Daytime ☐ Evenings ☒ Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

Trails in city and planning and design of

Education, training or special knowledge which might be relevant to this appointment:

BS, MS, PhD in electronics engineering. Held 4 state contracts

License classifications A General Engineering, B General Building,

C-7 Low Voltage, C-16 Electrical

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

Existing Trails Committee member

Have you been, or are you now, a member of a governmental board, commission or committee? ☒ Yes ☐ No

If so, please list the name and dates served:

Trail's Committee

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

SIGNATURE: R. D. R.

DATE: 9/17/24

☒ Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.



RECEIVED

OCT 24 2024

CITY OF HIGHLAND
CITY CLERK

For Office Use Only:

Expires: Oct. 2025

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- ☒ Community Trails Committee (see attached roles and responsibilities)
- ☐ Historic and Cultural Preservation Board (see attached roles and responsibilities)
- ☐ Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Brent Merideth

Address: 29733 Southwood Ln

How long have you resided in Highland? 21 years

Home phone: 909-425-2153 Cell phone: 909-725-4884

Work phone: 909-382-6690

Email address: meridethbl@gmail.com

Occupation/Employer: Northrop Grumman

Employer address: http://northropgrumman.com

Position held: Engineer

Available for meetings: ☐ Daytime ☒ Evenings ☐ Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

My primary interest in Highland City Government is with the city's trail system. Highland's unique location offers its residents quick access to the conveniences of living within a city together with the benefits of the outdoors. The city has improved on that by extending some of the trails into the residential areas. I would like to ensure the city continues to build on that legacy as it continues to grow so residents have safe, easy access to what I believe are the city's greatest assets.

Education, training or special knowledge which might be relevant to this appointment:

I proudly served on the Highland Trails committee from 2010 until 2016, then again from 2022 to present. I stepped down to pursue a Master's in engineering. The coursework included technical and business subject matter that further enhances my ability to help the committee.

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I served eight years on the city trails committee. During that time I performed development oversight of the Natural Parkland Trail, I presented at the Santa Ana Bridge Class I trail ribbon cutting, and I continuously advocated for more trail access for non-motorized uses. I've participated in dozens of SBCTA discussions about non-motorized projects. I will continue to devote time to making transportation safer throughout the county.

Have you been, or are you now, a member of a governmental board, commission or committee? ☒ Yes ☐ No

If so, please list the name and dates served:

Highland Trails Committee 2010-2016 & 2022-2024

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

I have walked all of Highland's trails and biked each of the city's bike lanes.

I've biked over 35,000 miles, in the county, and many of those miles were in

Highland. I have two children (18 and 15), so I am interested in ensuring the

trails meet the needs of users of all ages and abilities. I participate in the

city's pedestrian and cycling outreach initiatives and continue to provide

feedback geared toward additional access and ability.

SIGNATURE: Brent Merideth

DATE: 09/13/2024

☒ Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

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STAFF REPORT

TO THE CITY COUNCIL

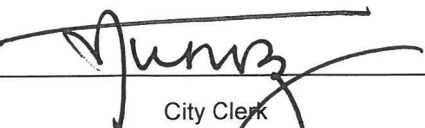
DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>12</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	



STAFF REPORT

TO THE CITY COUNCIL

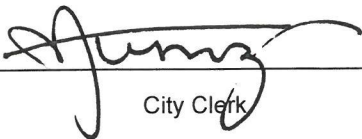
DATE: November 12, 2024

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>13</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	