



## **DISTRIBUTED AGENDA MATERIAL for Item No. 1**

### **CITY COUNCIL STUDY SESSION**

**MEETING DATE:** February 4, 2025  
**ITEM NUMBER:** 1  
**ITEM DESCRIPTION:** Work Program 2025/2026  
**SUBMITTED BY:** Carlos Zamano, City Manager

Attached is a copy of the ranking spreadsheet.



# CITY OF HIGHLAND

## 2025/2026

### GOALS AND OBJECTIVES RANKING

#### LEGEND

|           |                        |
|-----------|------------------------|
| <i>UP</i> | <i>Urgent Priority</i> |
| <i>HP</i> | <i>High Priority</i>   |
| <i>P</i>  | <i>Priority</i>        |
| <i>LP</i> | <i>Low Priority</i>    |
| <i>D</i>  | <i>Delete</i>          |

#### **ADMINISTRATION - CITY CLERK/PERSONNEL/CITY ATTORNEY**

| GOAL/OBJECTIVE                                                              | GH | PL | LM | JT | Vacant | AVERAGE |
|-----------------------------------------------------------------------------|----|----|----|----|--------|---------|
| Passport Photo Services                                                     | P  |    |    |    |        | LP-     |
| Infrastructure Improvements Related to Information Technology (IT)          | HP |    |    |    |        | LP      |
| Remodel/Refresh Inside City Hall                                            | P  |    |    |    |        | LP-     |
| Records Retention Software Upgrade                                          | HP |    |    |    |        | LP      |
| Video System for City Council Meetings & Agenda Management Software         | LP |    |    |    |        | D       |
| Consider 4-10 Hour Day Work Week & Schedule for Christmas Through New Years | HP |    |    |    |        | LP      |
| Purchase and implement an Updated version of Financial Management Software  | P  | HP | HP | UP |        | HP      |

#### **PUBLIC SAFETY - FIRE/POLICE**

| GOAL/OBJECTIVE                                                                        | GH | PL | LM | JT | Vacant | AVERAGE |
|---------------------------------------------------------------------------------------|----|----|----|----|--------|---------|
| Retail Corridor Police Staffing - 1 or 2 Deputies as Activity & Traffic Increases     | UP |    |    |    |        | LP      |
| Additional Clerical Staff Position                                                    | UP |    |    |    |        | LP      |
| Additional Unmarked Investigation Vehicles                                            | UP |    |    |    |        | LP      |
| Automated License Plate Reader Cameras                                                | UP |    |    |    |        | LP      |
| Replacement of Supervisor Vehicle                                                     | HP | HP | HP | HP |        | HP      |
| Apparatus Bay Lighting at Fire Station No. 1                                          | HP |    |    |    |        | LP      |
| Purchase of Backup Power Supply Industrial Generators for Fire Stations No. 1 & No. 2 | HP | HP | HP | HP |        | HP      |



**PUBLIC WORKS/ENGINEERING/PUBLIC SERVICES**

| GOAL/OBJECTIVE                                                                                                 | GH | PL | LM | JT | Vacant | AVERAGE |
|----------------------------------------------------------------------------------------------------------------|----|----|----|----|--------|---------|
| Security Fencing at City Hall Parking Lot                                                                      | HP |    |    |    |        | LP      |
| Create or Update Public Works GIS                                                                              | HP |    |    |    |        | LP      |
| Evaluate City Fleet and Purchase Replacement Service Vehicles                                                  | HP |    |    |    |        | LP      |
| Electric Vehicle Chargers                                                                                      | P  |    |    |    |        | LP-     |
| Complete Right-of-Way and Obligate Federal Funds for Construction of the Base Line Bridge over City Creek      | HP | HP | UP | UP |        | HP+     |
| Complete Environmental and Initiate Design of Orange Street Bridge over Plunge Creek Overflow                  | HP | HP | HP | HP |        | HP      |
| Implement Project Approval & Environmental Documents Phase of the Victoria Ave. Interchange Project            | HP | UP | HP | HP |        | HP+     |
| Implement Project Approval & Environmental Documents Phase of the 5th St. Interchange Project                  | HP | HP | UP | HP |        | HP+     |
| Seek Grant Funding to Complete Right-of-Way & Construction of the Highland/Redlands Regional Connector Project | UP | P  | HP | HP |        | HP      |
| Initiate Assessments Increase for Underfunded Landscape Maintenance Districts                                  | P  | P  | HP | HP |        | HP-     |
| Replacement Fuel Dispensing System at Police Station                                                           | P  | HP | HP | HP |        | HP-     |
| Trash and Recycle Enclosures at Aurantia Park & City Hall                                                      | P  | HP | HP | HP |        | HP-     |

**COMMUNITY DEVELOPMENT/BUILDING & SAFETY/CODE ENFORCEMENT**

| GOAL/OBJECTIVE                                                             | GH | PL | LM | JT | Vacant | AVERAGE |
|----------------------------------------------------------------------------|----|----|----|----|--------|---------|
| Electronic Changeable Freeway Sign Panel (Greenspot Village & Marketplace) | HP |    |    |    |        | LP      |
| Online Inspection Requests (Digital Calendar & Form Online)                | P  |    |    |    |        | LP-     |
| Portable Stage for Citrus Harvest Festival & Special Events                | HP |    |    |    |        | LP      |
| Secure Wakeland Financing (Affordable Senior Housing on Central Avenue)    | HP |    |    |    |        | LP      |
| Annexation 0.5 Acres - S/E Corner of Victoria Ave. & 5th St.               | HP | UP | HP | UP |        | HP+     |

**COMMUNITY DEVELOPMENT/BUILDING & SAFETY/CODE ENFORCEMENT continued...**

| GOAL/OBJECTIVE                                                                                           | GH | PL | LM | JT | Vacant | AVERAGE |
|----------------------------------------------------------------------------------------------------------|----|----|----|----|--------|---------|
| Inland Valley Infrastructure Corridor Plan (IVIC)<br>(Modified from the "Airport Gateway Specific Plan") | HP | HP | HP | P  |        | HP-     |
| Community Trails Signage (Trail Identification & Way<br>Finding Signs)                                   | HP | HP | P  | HP |        | HP-     |
| Adoption of Vehicle Miles Traveled (VMT) Guidelines                                                      | P  | UP | HP | P  |        | HP-     |

**ITEMS ADDED BY COUNCIL MEMBERS**

| GOAL/OBJECTIVE                                           | GH | PL | LM | JT | Vacant | AVERAGE |
|----------------------------------------------------------|----|----|----|----|--------|---------|
| Special Parcel Tax/Fee for Public Safety (Police & Fire) | UP |    |    |    |        | LP      |