CITY OF HIGHLAND

CITY COUNCIL AGENDA

Regular Meeting
April 8, 2025 at 6:00 PM
City Hall Donahue Council Chambers
27215 Base Line, Highland CA 92346

COUNCILMEMBERS

Penny Lilburn, Mayor
District 3

Larry McCallon, Mayor Pro Tem
District 5

Gregory Hogan, Councilmember
District 1

Jimmy Saldana, Councilmember
District 2

John P. Timmer, Councilmember
District 4

STAFF

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of $250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

CITY COUNCIL REGULAR MEETING
APRIL 8, 2025 - 6:00 p.m.
AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

SPECIAL PRESENTATIONS

Proclamation
Child Abuse Prevention Month

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on April 8, 2025, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 8, 2025 agenda, please identify the agenda item number in the subject line. Emailed comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

CITY COUNCIL BUSINESS

1. Designation of an Alternate Representative for the Southern California Association of Governments (SCAG) 2025 Regional Conference and General Assembly
RECOMMENDATION: That the City Council appoint an Alternate Representative for the Southern California Association of Governments (SCAG) 2025 Regional Conference and General Assembly.

CITY COUNCIL CONSENT CALENDAR

2. Waive the Reading of All Ordinances
RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

3. Minutes - March 11, 2025 Regular City Council Meeting
RECOMMENDATION: Approve the Minutes as submitted.

4. Minutes - March 11, 2025 Special City Council Meeting
RECOMMENDATION: Approve the Minutes as submitted.

5. Minutes - March 27, 2025 Special City Council Meeting
RECOMMENDATION: Approve the Minutes as submitted.

6. Warrant Register
RECOMMENDATION: Approve Warrant Register No. 776 for April 8, 2025, in the amount of $2,807,119.37 and Payroll of $237,482.36.

7. Treasurer's Report for February 2025
RECOMMENDATION: That the City Council receive and file the Treasurer's Report for February 2025.

8. Claim Consideration - Steven Olson
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

9. Claim Consideration - Erick Smart
RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

10. Authorization and Purchase Agreements for Heating, Ventilation, and Air Conditioning (HVAC) System Repairs for the Highland Library Building
RECOMMENDATION: That the City Council:
    1) Waive formal contract procedures per Municipal Code Section 2.40.100 for which they City's best interests are served;
    2) Approve the proposal from TRANE in the amount of $52,698 to replace the HVAC control system at the Highland Library through the City's Omnia Partners cooperative purchasing program contract no. RACINE-3341; and
    3) Authorize the City Manager to sign purchase agreements with TRANE to replace the HVAC control system at the Highland Library.

11. Construction and Construction Management Services Contract Award - 9th Street Transit Stops, Sidewalk, and Bikeway Improvements (Project No. swk19001)
RECOMMENDATION: That the City Council:
1) Award the construction contract for Bid No. 2027-07 9th Street Transit Stops, Sidewalk, and Bikeway Improvements Project to the responsible low bidder, GJ Gentry General Engineering Inc., in the amount of $744,131.00;
2) Approve the proposal from TKE Engineering, Inc. (TKE) to provide construction management and inspection services (CM Services) in the amount of $94,703;
3) Approve a budget adjustment to use up to $567,000 from the Measure I fund balance (Account # 017-2100) to be expended from the Traffic Improvements Account (Account # 017-8350-6550); and
4) Approve a budget adjustment to the TDA Article III expenditure account # 005-8320-6545 and to the revenue account # 008-8320-7205 to include $430,700.

CITY COUNCIL LEGISLATIVE

12. Appoint One (1) Member of the Public to the Community Trails Committee
RECOMMENDATION: That the City Council appoint one (1) member of the public to the Community Trails Committee.

13. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)
RECOMMENDATION: Discussion and possible action.

14. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
RECOMMENDATION: Discussion and possible action.

ANNOUNCEMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION
The City Council will meet in closed session with the City Attorney pursuant to Government Code Section 54956.9(d)(2) with respect to one matter of potential litigation. A point has been reached where, in the opinion of the City Attorney, based on existing facts and circumstances, there is a significant exposure to litigation involving the City with respect to the properties located at 8046 Central Avenue (APN 1192-561-08) and 26855 4th Place (APN 1192-561-10) and based on a letter dated March 31, 2025, from Claudia Orian. The letter is available for public inspection at the Office of the City Clerk.

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code § 54957.6
Unrepresented employee: City Manager

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

ADJOURN

Regular Meetings
Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meetings of the City Council for 2025 are as follows: May 13, June 10, July 8, August 12, September 9, October 14, November 12, December 9.

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before April 3, 2025, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line).

Date: April 3, 2025

Alondra Muñoz
City Clerk

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Designation of an Alternate Representative for the Southern California Association of Governments (SCAG) 2025 Regional Conference and General Assembly

RECOMMENDATION: Appoint an Alternate Representative for the Southern California Association of Governments (SCAG) 2025 Regional Conference and General Assembly

FISCAL IMPACT: None

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: The City Council represents the City's interests in regional issues by serving on a number of regional boards/agencies which make public policy decisions in the areas of transportation, water resources, fire resources, and government facilities.

The Southern California Association of Governments (SCAG) is an association representing six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura) that works to develop regional plans for transportation, growth management, housing development, air quality, and other issues of regional significance. Mayor Pro Tem McCallon was appointed as the City's representative to the SCAG Regional Council on January 28, 2025. SCAG holds an annual Regional Conference and General Assembly Business Meeting. The 60th Annual Conference and General Assembly Business Meeting will be held from Thursday, May 1, 2025 to Friday, May 2, 2025 in Palm Desert, CA. SCAG has requested that the City designate an Alternate Representative for purposes of the General Assembly, in the event that the Delegate Representative Mayor Pro Tem McCallon is unable to attend or has an emergency last minute.

Approved _____ Motion _____ Second _____ Agenda Item No. 1

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Waive the Reading of All Ordinances

RECOMMENDATION: Waive the reading of all Ordinances in their entirety and read by title only.

Approved _____ Motion _____ Second _____ Agenda Item No. 2

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - March 11, 2025 Regular Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____ Motion _____ Second _____ Agenda Item No. 3

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:05 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Al LeBrun, Immanuel Baptist Church, and the Pledge of Allegiance was led by Public Works Director/City Engineer Duran Jr.

ROLL CALL

Present: Lilburn, McCallon, Saldana, Timmer
Absent: Hogan

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session pursuant to Government Code Section § 54956.9(c) to discuss the possibility of initiating litigation. Direction was provided to move forward with this process, and once litigation is initiated and the property owners are served, it will become a matter of public records.

SPECIAL PRESENTATIONS

Mayor Lilburn presented a Proclamation proclaiming the month of March as American Red Cross Month.

Mayor Lilburn introduced Lucia Mendez, Assistant Engineer within the City of Highland Public Works Department.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Jane Bouch and Chris Nielsen representing the Highland Chamber of Commerce spoke regarding upcoming events.

Mickey Alexandra spoke regarding concerns about Mello-Roos and Redlands School District taxes.

Jody Scott spoke regarding the city's stance on sanctuary policies and concerns with parking at Cole Elementary School.

SWEARING IN OF NEWLY ELECTED COUNCILMEMBER

City Clerk Muñoz swore in newly appointed Councilmember Jimmy Saldana for District 2.

CITY COUNCIL BUSINESS

1. Review and Revise Current Membership on City Council Subcommittees, Ad Hoc Committees, and Agency Appointments Following the Councilmember Appointment for District 2

Councilmember Saldana will retain membership in the Public Facilities and Public Safety Subcommittees.

Subcommittees	Members
Community Day of Service	Hogan, Timmer
Finance/Personnel	McCallon, Timmer
Legislative	Lilburn, McCallon
Public Facilities	Saldana, Lilburn
Public Safety	Saldana, Lilburn
Public Works	McCallon, Timmer

Agency Appointments	Members
Omnitrans	Lilburn, Alt-McCallon
SANBAG	McCallon, Alt-Lilburn
SBIAA	Lilburn, Alt-McCallon
SCAG	McCallon, No Alternate
Santa Ana River Wash Area Coordinated Planning Activities Committee	Hogan, Alt-Timmer

Staff Agency Appointments	Members
Gangs & Drugs Task Force	Chief of Police
California Intergovernmental Risk Authority (CIRA)	Nava-Cruz, Alt-Zamano

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-1, with Councilmember Hogan being absent and Councilmember Saldana abstaining from Item No's. 3, 4 and 5; meetings occurred prior to his swearing-in.

2. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

3. Minutes - February 11, 2025 Regular City Council Meeting

Approved the Minutes as submitted.

4. Minutes - February 11, 2025 Special City Council Meeting

Approved the Minutes as submitted.

5. Minutes - February 18, 2025 Special City Council Meeting

Approved the Minutes as submitted.

6. Warrant Register

Approved Warrant Register No. 775 for March 11, 2025, in the amount of $3,446,423.46 and Payroll of $217,857.30.

7. Treasurer's Report for January 2025

Received and filed Treasurer's Report for January 2025.

8. Claim Consideration - Gilberto Martinez

Rejected claim.

9. Claim Consideration - Carol Garrity

Rejected claim.

10. 2024 Byrne Justice Assistance Grant (JAG) Program Award

1) Accepted the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) award in the amount of $25,854;
2) Authorized the appropriation of grant funds for special project overtime; including gang sweeps, DUI checkpoints, quality-of-life enforcement, and burglary suppression efforts; and
3) Authorized the City Manager, or their designee, to execute any necessary documents related to the grant award and administration.

11. Agreement for Automatic and Mutual Aid with San Bernardino County Fire Protection District

1) Approved an Agreement for a term up to five years with San Bernardino County Fire Protection District (SBCFPD);
2) Authorized the Fire Chief to approve the Operating Plan; and
3) Authorized the Mayor to execute the agreement.

12. Easement Acceptance/4Masbaseball, Inc. (Jose Mas) - Single Family Residential (2) Project (7966 and 7972 Cortez Street)

1) Accepted Grant of Easement for Cortez Street right-of-way dedication from 4Masbaseball, Inc. (Jose Mas); and
2) Directed the City Clerk to record the Grant of Easement

13. Designation of Authorized Agents to Apply for Federal/State Disaster Relief Funds

Adopted Resolution No. 2025-007, designating authorized agents to sign forms and agreements related to Federal/State Disaster Relief Funding on behalf of the City of Highland.

RESOLUTION NO. 2025-007
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, DESIGNATING AUTHORIZED AGENTS TO APPLY FOR FEDERAL/STATE DISASTER RELIEF FUNDS

14. Review of the City's 2024 General Plan Implementation Annual Report in Accordance with Government Code § 65400 and § 65588

Received and filed the 2024 General Plan Annual Report.

CITY COUNCIL LEGISLATIVE

15. 2025/2026 Work Program

A MOTION was made by Councilmember Timmer, seconded by Mayor Pro Tem McCallon to adopt the 2025/2026 Work Program. Motion carried, 4-1, with Councilmember Hogan being absent.

16. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Zamano stated the Highland Sheriff's Department for the month of February received 2,995 calls for service, made 297 reports, 113 arrests, issued 125 citations, conducted 252 traffic enforcement stops, responded to 43 traffic collisions, 18 transient calls, and 24 towed vehicles.

The Highland Fire Department for the month of February received 564 calls for service, some of which included: 440 medical aids, 32 traffic collisions, 4 structure fires, 3 vegetation fires, and 5 vehicle fires.

The Administrative Services/Finance Department for the month of February issued 49 business licenses, renewed 186 business licenses, issued 57 dog licenses, 35 yard sale permits, and 183 account payable checks.

Human Resources is currently recruiting for an Assistant Public Works Director, Maintenance Superintendent, and Engineering Technician I/II for the Public Works Department. Anyone interested can apply on our city website.

Three City of Highland staff members have been acknowledged for their exceptional work and contributions to the community. Jay Tuttle, Assistant Engineer, was named Employee of the Year at the Highland Chamber of Commerce Annual Installation Dinner. Angel Halloway, Maintenance Superintendent received the 2024 Unsung Hero of the Year. Leticia Nava-Cruz, Director of Administrative Services/City Treasurer was honored by CA State Senator Eloise Reyes of District 29 as one of the 2025 Woman of Distinction.

The Public Works Department announced the City of Highland was awarded a $1.4 million federal grant for safety improvements to our traffic signal system citywide through the Caltrans Highway Safety Improvement Program (HSIP). These improvements will involve the installation of a new traffic signal at the intersection of Church Street/Glenheather Drive/Love Street adjacent to Arroyo Verde Elementary School. Additionally, all traffic signals in the city will receive yellow reflective back plates to improve visibility. These upgrades reflect our ongoing commitment to ensure the safety of our community and all roadway users. We anticipate that these improvements will be completed by Spring 2027 or sooner. The timeline is extended due to the extensive processes involved with federal funding.

Construction along Greenspot Road between Boulder Avenue and SR-210 is currently in progress. The city's Greenspot Improvement Project is nearing completion, with only a few outstanding task orders, including striping. Upcoming construction will involve the Highland Region Connector Project and the CDBG Highland Pavement Improvement Project. These initiatives will pave various streets throughout the city and implement new striping. City staff is coordinating with both contractors to schedule most of the pavement work during spring break to minimize disruptions for residents and schools affected by the project.

Saturday, March 22, from 8:00 a.m. to 12:00 p.m., the Highland Improvement Team (HIT) will host its Annual Citrus Harvest Festival Historic Community Cleanup event.

Monday, March 24, from 9:00 a.m. to 5:00 p.m., a Blood Drive will be held at the Highland Police Station.

Saturday, April 5, from 9:00 a.m. to 2:00 p.m., there will be a Used Oil Filter Exchange event at AutoZone located on Base Line and Palm Avenue.

Saturday, April 12, from 9:00 a.m. to 2:00 p.m., an Open House will be held at Fire Station #1 located at 26974 Base Line.

For the month of February, Burrtec completed 154 illegal dumping work orders.

The Historic and Cultural Preservation Board Committee convened on March 6 to finalize preparations for the upcoming Citrus Harvest Festival scheduled for Saturday, March 29, from 10:00 a.m. to 3:30 p.m. This event is set to feature over 120 booths, an array of live entertainment, Aztec dancers, folklorico dancers, food vendors and a district walking tour.

Costco is officially open for business. A special thank you to Mayor Lilburn, Mayor Pro Tem McCallon, and Councilmember Saldana for their attendance at the Grand Opening event.

17. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Councilmember Timmer welcomed Councilmember Saldana.

Mayor Pro Tem McCallon stated he is looking forward to collaborate with Councilmember Saldana.

Councilmember Saldana thanked everyone and expressed his gratitude to all Councilmembers.

Mayor Lilburn congratulated city staff members who received awards and welcomed Councilmember Saldana.

ANNOUNCEMENTS

None

CLOSED SESSION

City Attorney Marroquin read the City Council into closed session regarding the following:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code § 54957(b)
Title: City Manager

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code § 54957.6
Unrepresented employee: City Manager

ADJOURN

Mayor Lilburn adjourned the meeting into closed session at 6:35 p.m. in memory of George Scott.

Submitted By:

Alondra Muñoz
City Clerk

Approved By:

Penny Lilburn
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - March 11, 2025 Special Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____ Motion _____ Second _____ Agenda Item No. 4

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

_____ City Clerk

_____ City Manager

CALL TO ORDER

The special meeting of the City Council of the City of Highland was called to order at 5:30 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present:	Lilburn, McCallon, Timmer
Absent:	Hogan
Vacancy:	District 2 Councilmember

PUBLIC COMMENT (LIMITED TO ITEMS ON THIS AGENDA ONLY)

None

CLOSED SESSION

At 5:30 p.m. Mayor Lilburn read the City Council into closed session regarding the following:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code § 54956.9(c): One case

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:00 p.m.

Submitted By:

Alondra Muñoz
City Clerk

Approved By:

Penny Lilburn
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Minutes - March 27, 2025 Special Meeting

RECOMMENDATION: Approve the Minutes as submitted.

Approved _____ Motion _____ Second _____ Agenda Item No. 5

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

_____ City Clerk

_____ City Manager

CALL TO ORDER

The special meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Hogan, Lilburn, Saldana, Timmer
Absent: McCallon

PUBLIC COMMENT (LIMITED TO ITEMS ON THIS AGENDA ONLY)

None

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilmember Timmer, seconded by Councilmember Saldana, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-1, with Mayor Pro Tem McCallon being absent.

1. Resolution No. 2025-008, a Resolution of the City Council of the City of Highland, California, Reaffirming and Extending Proclamation of a Local Emergency in the City of Highland as a Result of the Line Fire

RESOLUTION NO. 2025-008
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, PROCLAIMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY AS A RESULT OF THE LINE FIRE

ANNOUNCEMENTS

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:12 p.m.

Submitted By:

Alondra Muñoz
City Clerk

Approved By:

Penny Lilburn
Mayor

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Leticia Nava-Cruz, Director of Administrative Services/City Treasurer LNC

SUBJECT: Warrant Register #776

RECOMMENDATION: City Council to approve Warrant Register #776; Warrants in the amount of $2,807,119.37 and Payroll in the amount of $237,482.36

FISCAL IMPACT: The total of Cash and Expenditures is $3,044,601.73

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: See Printouts Attached.

Approved _____ Motion _____ Second _____ Agenda Item No. 6

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

CITY OF HIGHLAND

WARRANT REGISTER #776

April 8, 2025

Warrants:

3/4/2025	Ck#91082-91095		76,451.26
3/7/2025	Payroll Wire #1003-1006 & Ck #91096		66,453.15
3/11/2025	Ck#91097-91148		793,919.44
3/13/2025	Payroll Wire #1007-1009		1,904.67
3/18/2025	Ck#91149-91187		315,141.44
3/21/2025	Payroll Wire #1010-1013 & Ck #91188		67,690.43
3/21/2025	Payroll Wire #1014-1017		6,476.89
3/25/2025	Ck#9189-91240		1,479,082.09
		Total Warrants	$2,807,119.37

Payroll:

3/7/2025	Direct Deposits #14900-14938		108,251.77
3/7/2025	Ck #742-743		1,803.13
3/13/2025	Direct Deposits #14939		4,773.62
3/21/2025	Direct Deposits #14940-14978		106,337.15
3/21/2025	Ck #744-745		3,013.58
3/21/2025	Direct Deposits #14979		13,303.11
		Total Payroll	$ 237,482.36

Total Warrants & Payroll **$3,044,601.73**

APPROVED BY:

Larry McCallon
Finance Subcommittee

Carlos Zamano
City Manager

John Timmer
Finance Subcommittee

Leticia Nava-Cruz
Director of Administrative
Services/City Treasurer

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91082	3/4/2025	004206 #1 SON PLUMBING INC	LIBRARY: LEAK REPAIR		
			LIBRARY: LEAK REPAIR		
			001.6000.4070		4,895.84
				Total :	**4,895.84**
91083	3/4/2025	005553 CLARK PEST CONTROL OF STOCKTON	FS#1:PEST CONTROL		
			FS#1: PEST CONTROL		
			028.2050.4589		26.50
			FS#1: PEST CONTROL		
			029.2100.4589		26.50
			FS#2 PEST CONTROL		
			FS#2 PEST CONTROL		
			028.2050.4589		26.50
			FS#2 PEST CONTROL		
			029.2100.4589		26.50
			FS#3: PEST CONTROL		
			FS#3: PEST CONTROL		
			028.2050.4589		26.50
			FS#3: PEST CONTROL		
			029.2100.4589		26.50
			YMCA:PEST CONTROL		
			YMCA:PEST CONTROL		
			001.6000.4589		109.00
			CITY HALL:PEST CONTROL		
			CITY HALL:PEST CONTROL		
			042.9510.4589		72.00
			PD:PEST CONTROL		
			PD:PEST CONTROL		
			001.2000.4589		111.00
			CORP YARD:PEST CONTROL		
			CORP YARD:PEST CONTROL		
			004.8310.4589		84.00
				Total :	**535.00**
91084	3/4/2025	000143 COMMUNITY WORKS DESIGN GROUP	GENERAL PLAN CHECK-JAN		
			GENERAL PLAN CHECK-JAN		
			001.4100.4547		581.25

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91084	3/4/2025	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)		
			DRA22002 PLAN CHECK-JAN		
			DRA22002 PLAN CHECK-JAN		
			001.4100.4547		277.60
			CUP22013 (DRA23011)PLAN CHECK-JAN		
			CUP22013 (DRA23011)PLAN CHECK-JAN		
			001.4100.4547		775.00
			DRA24004(CUP23014)PLAN CHECK-JAN		
			DRA24004(CUP23014)PLAN CHECK-JAN		
			001.4100.4547		620.00
			CLP24001 PLAN CHECK-JAN		
			CLP24001 PLAN CHECK-JAN		
			001.4100.4547		77.50
				Total :	**2,331.35**
91085	3/4/2025	003360 DIRECTV	PD: SATTELITE CABLE-FEB		
			PD: SATTELITE CABLE-FEB		
			001.2000.4065		120.00
				Total :	**120.00**
91086	3/4/2025	000085 EAST VALLEY WATER DISTRICT	LMD 04-FEB		
			LMD 04-FEB		
			012.8500.4030		59.85
			POLICE STATION-FEB		
			POLICE STATION-FEB		
			001.2000.4030		202.72
			POLICE STATION-FEB		
			POLICE STATION-FEB		
			001.2000.4030		1,053.55
			LMD 29-FEB		
			LMD 29-FEB		
			012.8500.4030		147.88
			CITY HALL-FEB		
			CITY HALL-FEB		
			042.9510.4030		147.82
			LMD 15A-FEB		
			LMD 15A-FEB		
			012.8500.4030		225.77

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91086	3/4/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 07-FEB	
			LMD 07-FEB	
			012.8500.4030	80.35
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	107.79
			FS#1-FEB	
			FS#1-FEB	
			029.2100.4030	126.49
			FS#1-FEB	
			028.2050.4030	126.49
			LMD 21-B-FEB	
			LMD 21-B-FEB	
			012.8500.4030	268.32
			FS#2-FEB	
			FS#2-FEB	
			029.2100.4030	130.79
			FS#2-FEB	
			028.2050.4030	130.78
			AURANTIA PK-FEB	
			AURANTIA PK-FEB	
			001.6000.4030	924.67
			LMD 44-FEB	
			LMD 44-FEB	
			012.8500.4030	748.05
			LMD 15B-FEB	
			LMD 15B-FEB	
			012.8500.4030	256.25
			FS#3 FS-FEB	
			FS#3 FS-FEB	
			029.2100.4030	11.26
			FS#3 FS-FEB	
			028.2050.4030	11.25
			FS#2 FS-FEB	
			FS#2 FS-FEB	
			029.2100.4030	11.65
			FS#2 FS-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91086	3/4/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			028.2050.4030	11.65
			BASELINE MEDIAN-FEB	
			BASELINE MEDIAN-FEB	
			004.8310.4030	197.05
			LMD 73-FEB	
			LMD 73-FEB	
			012.8500.4030	69.31
			LMD 37-FEB	
			LMD 37-FEB	
			012.8500.4030	51.33
			FS#3 DOM-FEB	
			FS#3 DOM-FEB	
			029.2100.4030	308.39
			FS#3 DOM-FEB	
			028.2050.4030	308.39
			LMD 21A-FEB	
			LMD 21A-FEB	
			012.8500.4030	71.50
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	22.51
			FS#3 IRR-FEB	
			FS#3 IRR-FEB	
			029.2100.4030	35.61
			FS#3 IRR-FEB	
			028.2050.4030	35.60
			BOULDER MEDIAN-FEB	
			BOULDER MEDIAN-FEB	
			004.8310.4030	519.97
			POLICE STATION-FEB	
			POLICE STATION-FEB	
			001.2000.4030	22.51
			CITY HALL FS-FEB	
			CITY HALL FS-FEB	
			042.9510.4030	21.11
			Total :	**6,446.66**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91087	3/4/2025	004956 FIDELITY SECURITY	VISION-MAR	
			VISION-MAR	
			001.1160	198.50
			VISION-MAR	
			004.1160	40.80
			VISION-MAR	
			010.1160	14.18
			VISION-MAR	
			012.1160	5.18
			VISION-MAR	
			016.1160	5.18
			VISION-MAR	
			023.1160	1.04
			VISION-MAR	
			024.1160	0.41
			VISION-MAR	
			041.1160	9.12
			VISION-MAR	
			042.1160	10.36
			VISION-MAR	
			070.1160	6.08
			Total :	**290.85**
91088	3/4/2025	005018 FLYERS ENERGY, LLC	FUEL-JAN	
			FUEL-JAN	
			001.2000.4220	2,953.42
			FUEL-JAN	
			001.4600.4220	51.17
			FUEL-JAN	
			001.6000.4220	105.62
			FUEL-JAN	
			001.6010.4220	81.56
			FUEL-JAN	
			004.8310.4220	396.06
			FUEL-JAN	
			028.2050.4220	611.83
			FUEL-JAN	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91088	3/4/2025	005018 FLYERS ENERGY, LLC	(Continued)	
			029.2100.4220 FUEL-JAN	611.83
			042.9510.4220 FUEL-FEB	26.42
			FUEL-FEB 001.2000.4220 FUEL-FEB	3,371.65
			001.4600.4220 FUEL-FEB	194.74
			001.6000.4220 FUEL-FEB	93.17
			001.6010.4220 FUEL-FEB	78.91
			004.8310.4220 FUEL-FEB	349.38
			028.2050.4220 FUEL-FEB	595.35
			029.2100.4220 FUEL-FEB	595.35
			042.9510.4220 FUEL-FEB	62.11
			FUEL-FEB 001.2000.4220 FUEL-FEB	6,571.48
			001.4600.4220 FUEL-FEB	180.60
			001.6000.4220 FUEL-FEB	136.22
			001.6010.4220 FUEL-FEB	147.34
			004.8310.4220 FUEL-FEB	510.83
			028.2050.4220 FUEL-FEB	1,466.28
			029.2100.4220 FUEL-FEB	1,466.28

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91088	3/4/2025	005018 FLYERS ENERGY, LLC	(Continued)		
			042.9510.4220		188.28
				Total :	**20,845.88**
91089	3/4/2025	004939 GUARDIAN	DENTAL-MAR		
			DENTAL-MAR		
			001.1160		1,182.25
			DENTAL-MAR		
			004.1160		122.11
			DENTAL-MAR		
			010.1160		65.83
			DENTAL-MAR		
			012.1160		10.61
			DENTAL-MAR		
			016.1160		10.61
			DENTAL-MAR		
			041.1160		29.64
			DENTAL-MAR		
			070.1160		17.79
				Total :	**1,438.84**
91090	3/4/2025	000127 K & L HARDWARE	CORP YARD: MISC SUPPLIES		
			CORP YARD: MISC SUPPLIES		
			004.8310.4206		135.67
			CORP YARD: MISC SUPPLIES		
			CORP YARD: MISC SUPPLIES		
			004.8310.4206		62.26
				Total :	**197.93**
91091	3/4/2025	000176 PRINCIPAL LIFE INSURANCE CO	PRINCIPAL-MAR		
			PRINCIPAL-MAR		
			001.1200.3590		30.03
			PRINCIPAL-MAR		
			001.1450.3590		72.21
			PRINCIPAL-MAR		
			001.1600.3590		7.43
			PRINCIPAL-MAR		
			001.1700.3590		112.64

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91091	3/4/2025	000176 PRINCIPAL LIFE INSURANCE CO	(Continued)	
			PRINCIPAL-MAR	
			001.3200.3590	8.67
			PRINCIPAL-MAR	
			001.4100.3590	166.24
			PRINCIPAL-MAR	
			001.4200.3590	55.32
			PRINCIPAL-MAR	
			001.4500.3590	66.60
			PRINCIPAL-MAR	
			001.4600.3590	75.25
			PRINCIPAL-MAR	
			001.6000.3590	26.25
			PRINCIPAL-MAR	
			001.6010.3590	13.56
			PRINCIPAL-MAR	
			001.6020.3590	15.99
			PRINCIPAL-MAR	
			004.8310.3590	157.03
			PRINCIPAL-MAR	
			010.3830.3590	41.79
			PRINCIPAL-MAR	
			012.8500.3590	12.98
			PRINCIPAL-MAR	
			016.8540.3590	12.98
			PRINCIPAL-MAR	
			023.3890.3590	6.67
			PRINCIPAL-MAR	
			024.8470.3590	1.42
			PRINCIPAL-MAR	
			041.9500.3590	13.86
			PRINCIPAL-MAR	
			042.9510.3590	26.36
			PRINCIPAL-MAR	
			070.7000.3590	33.56
			Total :	**956.84**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91092	3/4/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS HEALTH-MAR	
			PERS HEALTH-MAR	
			001.1150	13,859.22
			PERS HEALTH-MAR	
			004.1150	2,683.74
			PERS HEALTH-MAR	
			010.1150	1,593.71
			PERS HEALTH-MAR	
			012.1150	216.60
			PERS HEALTH-MAR	
			016.1150	216.60
			PERS HEALTH-MAR	
			023.1150	43.32
			PERS HEALTH-MAR	
			041.1150	403.91
			PERS HEALTH-MAR	
			070.1150	390.78
			PERS HEALTH-MAR	
			001.1450.3511	60.73
			PERS HEALTH-MAR	
			041.9500.3515	1,800.00
			Total :	**21,268.61**
91093	3/4/2025	000204 SOCALGAS	FS#2-FEB	
			FS#2-FEB	
			028.2050.4020	40.25
			FS#2-FEB	
			029.2100.4020	40.24
			CITY HALL-FEB	
			CITY HALL-FEB	
			042.9510.4020	350.74
			POLICE-FEB	
			POLICE-FEB	
			001.2000.4020	2,263.17
			FS#3-FEB	
			FS#3-FEB	
			028.2050.4020	150.12
			FS#3-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91093	3/4/2025	000204 SOCALGAS	(Continued)		
			029.2100.4020		150.05
			FS#1-FEB		
			FS#1-FEB		
			028.2050.4020		59.11
			FS#1-FEB		
			029.2100.4020		59.10
				Total :	**3,112.78**
91094	3/4/2025	000226 UNUM LIFE INSURANCE	LONG TERM DISABILITY-MAR		
			LONG TERM DISABILITY-MAR		
			001.1180		602.28
			LONG TERM DISABILITY-MAR		
			010.1180		37.00
			LONG TERM DISABILITY-MAR		
			004.1180		71.49
			LONG TERM DISABILITY-MAR		
			023.1180		2.67
			LONG TERM DISABILITY-MAR		
			041.1180		11.10
			LONG TERM DISABILITY-MAR		
			070.1180		48.10
				Total :	**772.64**
91095	3/4/2025	006001 YUNEX LLC	TS RESPONSE CALL OUTS-JAN		
			TS RESPONSE CALL OUTS-JAN		
			004.8310.4580		5,953.55
			STL RESPONSE CALL OUTS-JAN		
			STL RESPONSE CALL OUTS-JAN		
			013.8510.4664		883.71
			TS MAINT-JAN		
			TS MAINT-JAN		
			004.8310.4580		3,872.28
			STL MAINT-JAN		
			STL MAINT-JAN		
			013.8510.4664		2,528.50
				Total :	**13,238.04**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
14	Vouchers for bank code : wfb		Bank total :	76,451.26
14	Vouchers in this report		Total vouchers :	76,451.26

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1003	3/7/2025	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment 001.1170	9,553.76
			ICMA DEFERRED COMP 457: Payment 041.1170	185.33
			ICMA DEFERRED COMP 457: Payment 042.1170	202.49
			ICMA DEFERRED COMP 457: Payment 070.1170	215.14
			ICMA DEFERRED COMP 457: Payment 004.1170	1,570.63
			ICMA DEFERRED COMP 457: Payment 010.1170	449.99
			ICMA DEFERRED COMP 457: Payment 012.1170	12.50
			ICMA DEFERRED COMP 457: Payment 016.1170	12.50
			ICMA DEFERRED COMP 457: Payment 023.1170	21.24
			ICMA DEFERRED COMP 457: Payment 024.1170	12.00
			Total :	**12,235.58**
1004	3/7/2025	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment 016.1140	48.82
			MEDICARE: Payment 023.1140	35.70
			MEDICARE: Payment 024.1140	3.66
			MEDICARE: Payment 041.1140	84.36
			MEDICARE: Payment 042.1140	100.18
			MEDICARE: Payment 070.1140	174.82

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1004	3/7/2025	000119 INTERNAL REVENUE SERVICE	(Continued)	
			FEDERAL TAXES: Payment	
			001.1120	13,396.86
			FEDERAL TAXES: Payment	
			004.1120	1,455.08
			FEDERAL TAXES: Payment	
			008.1120	5.42
			FEDERAL TAXES: Payment	
			010.1120	411.46
			FEDERAL TAXES: Payment	
			012.1120	152.52
			FEDERAL TAXES: Payment	
			016.1120	152.51
			FEDERAL TAXES: Payment	
			023.1120	108.16
			FEDERAL TAXES: Payment	
			024.1120	11.06
			FEDERAL TAXES: Payment	
			041.1120	482.74
			FEDERAL TAXES: Payment	
			042.1120	331.10
			FEDERAL TAXES: Payment	
			070.1120	1,024.49
			SOCIAL SECURITY: Payment	
			001.1140	559.82
			SOCIAL SECURITY: Payment	
			008.1140	133.50
			MEDICARE: Payment	
			001.1140	3,371.68
			MEDICARE: Payment	
			004.1140	463.78
			MEDICARE: Payment	
			008.1140	31.22
			MEDICARE: Payment	
			010.1140	144.28
			MEDICARE: Payment	
			012.1140	48.86

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
1004	3/7/2025	000119	000119 INTERNAL REVENUE SERVICE	(Continued)	**Total :**	**22,732.08**
1005	3/7/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT		
				EPMC: Payment 001.1145		543.22
				EPMC: Payment 004.1145		83.01
				EPMC: Payment 010.1145		0.75
				EPMC: Payment 023.1145		10.63
				EPMC: Payment 024.1145		0.72
				EPMC: Payment 041.1145		19.35
				EPMC: Payment 042.1145		7.08
				EPMC: Payment 070.1145		59.99
				PERS: Payment 001.1145		17,195.59
				PERS: Payment 004.1145		2,483.25
				PERS: Payment 010.1145		752.33
				PERS: Payment 012.1145		204.84
				PERS: Payment 016.1145		204.83
				PERS: Payment 023.1145		186.81
				PERS: Payment 024.1145		18.90
				PERS: Payment 041.1145		467.87
				PERS: Payment 042.1145		457.44

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1005	3/7/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS: Payment	
			070.1145	943.90
			PERS SURVIVOR: Payment	
			001.1145	24.79
			PERS SURVIVOR: Payment	
			004.1145	2.90
			PERS SURVIVOR: Payment	
			010.1145	0.85
			PERS SURVIVOR: Payment	
			012.1145	0.46
			PERS SURVIVOR: Payment	
			016.1145	0.46
			PERS SURVIVOR: Payment	
			023.1145	0.41
			PERS SURVIVOR: Payment	
			024.1145	0.02
			PERS SURVIVOR: Payment	
			041.1145	0.31
			PERS SURVIVOR: Payment	
			042.1145	0.68
			PERS SURVIVOR: Payment	
			070.1145	0.74
			Total :	**23,672.13**
1006	3/7/2025	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	5,546.43
			STATE TAXES: Payment	
			004.1130	523.88
			STATE TAXES: Payment	
			010.1130	189.66
			STATE TAXES: Payment	
			012.1130	38.58
			STATE TAXES: Payment	
			016.1130	38.59
			STATE TAXES: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1006	3/7/2025	000001 CALIF STATE EMPLOYMENT	(Continued)	
			023.1130 STATE TAXES: Payment	28.90
			024.1130 STATE TAXES: Payment	2.60
			041.1130 STATE TAXES: Payment	188.63
			042.1130 STATE TAXES: Payment	110.44
			070.1130	370.27
			Total :	**7,037.98**
91096	3/7/2025	003804 AFLAC	AFLAC ACCIDENT INSURANCE: PAYMENT AFLAC DENTAL: Payment	
			001.1181 AFLAC SPECIFIED HEALTH INS: Payment	19.56
			001.1181 AFLAC SPECIFIED HEALTH INS: Payment	12.38
			004.1181 AFLAC SPECIFIED HEALTH INS: Payment	2.97
			010.1181 AFLAC SPECIFIED HEALTH INS: Payment	2.97
			012.1181 AFLAC SPECIFIED HEALTH INS: Payment	1.49
			016.1181 AFLAC AFTER TAX HOSP INSURANCE: Payment	1.49
			001.1181 AFLAC AFTER TAX HOSP INSURANCE: Payment	13.40
			012.1181 AFLAC AFTER TAX HOSP INSURANCE: Payment	6.71
			016.1181 AFLAC ACCIDENT INSURANCE: Payment	6.71
			001.1181 AFLAC ACCIDENT INSURANCE: Payment	132.62
			004.1181 AFLAC ACCIDENT INSURANCE: Payment	9.69
			010.1181	7.15

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91096	3/7/2025	003804 AFLAC	(Continued)	
			AFLAC ACCIDENT INSURANCE: Payment 012.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment 016.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment 023.1181	5.81
			AFLAC ACCIDENT INSURANCE: Payment 041.1181	4.19
			AFLAC ACCIDENT INSURANCE: Payment 070.1181	1.40
			AFLAC DISABILITY INSURANCE: Payment 001.1181	191.67
			AFLAC DISABILITY INSURANCE: Payment 004.1181	49.19
			AFLAC DISABILITY INSURANCE: Payment 010.1181	34.50
			AFLAC DISABILITY INSURANCE: Payment 012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment 016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment 023.1181	2.44
			AFLAC HOSPITAL INSURANCE: Payment 001.1181	203.34
			AFLAC HOSPITAL INSURANCE: Payment 004.1181	11.90
			AFLAC HOSPITAL INSURANCE: Payment 012.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment 016.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment 023.1181	14.03
			AFLAC HOSPITAL INSURANCE: Payment 041.1181	4.97
			AFLAC HOSPITAL INSURANCE: Payment 070.1181	1.65

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
91096	3/7/2025	003804	003804 AFLAC	(Continued)	**Total :**	**775.38**
5	**Vouchers for bank code :**	wfb			**Bank total :**	**66,453.15**
5	**Vouchers in this report**				**Total vouchers :**	**66,453.15**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91097	3/11/2025	003834 ALAPALM ANIMAL HOSPITAL	VOUCHER 25-0012/DL# 17541		
			VOUCHER 25-0012/DL# 17541		
			001.2200.4344		50.00
				Total :	**50.00**
91098	3/11/2025	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC 2/2-2/15/25		
			CROSSING GUARD SVC 2/2-2/15/25		
			002.8200.4530		3,706.29
				Total :	**3,706.29**
91099	3/11/2025	005771 AMAZON CAPITAL SERVICES	30% RECYCLED CARD STOCK		
			30% RECYCLED CARD STOCK		
			001.1200.4200		18.94
			OFFICE SUPPLIES		
			001.1200.4200		44.26
			CHAIR		
			CHAIR		
			041.9500.4203		349.06
			LOGITECH MOUSE / KEYBOARD		
			LOGITECH MOUSE / KEYBOARD		
			042.9510.4203		48.27
			BULB REPLACEMENT		
			BULB REPLACEMENT		
			001.2000.4203		103.54
				Total :	**564.07**
91100	3/11/2025	005258 ATLAS FORKLIFT TRUST	CORP YARD:FORKLIFT CERTIFICATION		
			CORP YARD:FORKLIFT CERTIFICATION		
			004.8310.4330		700.00
				Total :	**700.00**
91101	3/11/2025	005516 BASE HILL, INC.	JANITORIAL SVC-FEB		
			CITY HALL-FEB		
			042.9510.4504		1,808.80
			CC-FEB		
			042.9510.4504		360.14
			AURANTIA PARK-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91101	3/11/2025	005516 BASE HILL, INC.	(Continued)		
			001.6000.4504		1,683.73
			COMMUNITY PARK-FEB		
			001.6000.4504		2,258.10
			POLICE DEPT-FEB		
			001.2000.4504		1,250.64
				Total :	**7,361.41**
91102	3/11/2025	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG 1/11-1/30/25		
			SOLID WASTE PROG 1/11-1/30/25		
			051.1496		43,603.76
				Total :	**43,603.76**
91103	3/11/2025	000068 CITY CLERK'S ASSOCIATION OF CA	MEMBERSHIP DUES-NOCK		
			MEMBERSHIP DUES-NOCK		
			001.1200.4310		250.00
				Total :	**250.00**
91104	3/11/2025	004860 CRIME SCENE STERI-CLEAN, LLC	PD:BIO HAZARD CLEAN UP		
			PD:BIO HAZARD CLEAN UP		
			001.2000.4240		850.00
				Total :	**850.00**
91105	3/11/2025	000213 DAILY JOURNAL CORPORATION	BID #2024-07 NEWSPAPER PUB		
			BID #2024-07 NEWSPAPER PUB		
			001.1200.4300		525.78
				Total :	**525.78**
91106	3/11/2025	001035 DEPARTMENT OF JUSTICE	FINGERPRINTING APPS:JIMENEZ/MENDEZ		
			FINGERPRINTING APPS:JIMENEZ/MENDEZ		
			001.1700.4236		64.00
				Total :	**64.00**
91107	3/11/2025	000085 EAST VALLEY WATER DISTRICT	BOULDER MEDIAN-FEB		
			BOULDER MEDIAN-FEB		
			004.8310.4030		71.21
			BOULDER MEDIAN-FEB		
			BOULDER MEDIAN-FEB		
			004.8310.4030		74.05

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91107	3/11/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			BEATTIE-IRRIGATION-FEB	
			BEATTIE- IRRIGATION-FEB	
			001.6000.4030	382.34
			LMD 48B-FEB	
			LMD 48B-FEB	
			012.8500.4030	438.89
			LMD 02-E-FEB	
			LMD 02-E-FEB	
			012.8500.4030	227.55
			LMD 48C-FEB	
			LMD 48C-FEB	
			012.8500.4030	129.47
			LMD 48C-FEB	
			LMD 48C-FEB	
			012.8500.4030	98.21
			LMD 31-FEB	
			LMD 31-FEB	
			012.8500.4030	105.28
			LMD 00-BASELINE-FEB	
			LMD 00-BASELINE-FEB	
			012.8500.4030	184.76
			LMD 22-FEB	
			LMD 22-FEB	
			012.8500.4030	113.14
			LMD 03- YARNELL-FEB	
			LMD 03- YARNELL-FEB	
			012.8500.4030	92.34
			LMD 02- A-FEB	
			LMD 02- A-FEB	
			012.8500.4030	57.01
			LMD 03- BASELINE-FEB	
			LMD 03- BASELINE-FEB	
			012.8500.4030	71.21
			LMD 20- BASELINE-FEB	
			LMD 20- BASELINE-FEB	
			012.8500.4030	174.99
			LMD 01- A-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91107	3/11/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 01- A-FEB	
			012.8500.4030	62.69
			LMD 70-FEB	
			LMD 70-FEB	
			012.8500.4030	68.37
			LMD 35-FEB	
			LMD 35-FEB	
			012.8500.4030	103.69
			LMD 06-FEB	
			LMD 06-FEB	
			012.8500.4030	51.33
			LMD 01- B-FEB	
			LMD 01- B-FEB	
			012.8500.4030	62.69
			LMD 48-FEB	
			LMD 48-FEB	
			012.8500.4030	366.93
			LMD 30-FEB	
			LMD 30-FEB	
			012.8500.4030	273.97
			LMD 68/69-FEB	
			LMD 68/69-FEB	
			012.8500.4030	808.97
			LMD 39-FEB	
			LMD 39-FEB	
			012.8500.4030	266.31
			CANYON OAKS PARK-FEB	
			CANYON OAKS PK-FEB	
			016.8540.4030	155.01
			LMD 02- B-FEB	
			LMD 02- B-FEB	
			012.8500.4030	123.77
			LMD 13-FEB	
			LMD 13-FEB	
			012.8500.4030	103.89
			LMD 02- D-FEB	
			LMD 02- D-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91107	3/11/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			012.8500.4030 LMD 02- C-FEB LMD 02-FEB		95.37
			012.8500.4030 LMD 08-FEB LMD 08-FEB		126.29
			012.8500.4030 LMD 20- STREATER-FEB LMD 20- STREATER-FEB		132.29
			012.8500.4030 LMD 70 IRRIGATION-FEB LMD 70 IRRIGATION-FEB		68.36
			012.8500.4030 LMD 79-FEB LMD 79-FEB		197.55
			012.8500.4030		112.83
				Total :	**5,400.76**
91108	3/11/2025	005885 EPLUS TECHNOLOGY, INC.	WASABI CLOUD STORAGE WASABI CLOUD STORAGE		
			042.9510.4533		973.34
				Total :	**973.34**
91109	3/11/2025	005450 ESECURITY SOLUTIONS	FIREWALL 25 FIREWALL 25		
			042.9510.4533		2,745.98
				Total :	**2,745.98**
91110	3/11/2025	004418 FAILSAFE TESTING, LLC	FS#1-3:ANNUAL GROUND LADDER TESTING FS#1-3:ANNUAL GROUND LADDER TESTING		
			029.2100.4242		515.94
				Total :	**515.94**
91111	3/11/2025	006366 FARO TECHNOLOGIES INC	5 COMPUTERS SOFTWARE-2/25-2/28 5 COMPUTERS SOFTWARE-2/25-2/28		
			001.2000.4250		1,425.00
				Total :	**1,425.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91112	3/11/2025	000090 FEDEX	OVERNIGHT MAIL		
			OVERNIGHT MAIL		
			001.4200.4210		88.44
				Total :	**88.44**
91113	3/11/2025	005567 FIRE APPARATUS SOLUTIONS	ME543:VEH MAINT		
			ME543:VEH MAINT		
			028.2050.4240		163.36
			ME543:VEH MAINT		
			029.2100.4240		163.36
			ME541:VEH MAINT		
			ME541:VEH MAINT		
			028.2050.4245		365.97
			ME541:VEH MAINT		
			029.2100.4245		365.96
			ME541:VEH MAINT		
			ME541:VEH MAINT		
			028.2050.4240		1,031.94
			ME541:VEH MAINT		
			029.2100.4240		1,031.93
				Total :	**3,122.52**
91114	3/11/2025	005358 FLEET SERVICES INC	FS#1-3:DEF		
			FS#1-3:DEF		
			028.2050.4220		280.26
			FS#1-3:DEF		
			029.2100.4220		280.25
			ME541:VEH REPAIR		
			ME541:VEH REPAIR		
			028.2050.4240		102.74
			ME541:VEH REPAIR		
			029.2100.4240		102.73
				Total :	**765.98**
91115	3/11/2025	006146 FM THOMAS AIR CONDITIONING	YMCA:HVAC REPAIR		
			YMCA:HVAC REPAIR		
			001.6000.4588		6,739.63
			YMCA:HVAC REPAIR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91115	3/11/2025	006146 FM THOMAS AIR CONDITIONING	(Continued)		
			YMCA:HVAC REPAIR		
			001.6000.4588		5,091.54
				Total :	**11,831.17**
91116	3/11/2025	001122 GALLS, LLC	EMERGENCY IDENTIFICATION SHIRT		
			EMERGENCY IDENTIFICATION SHIRT		
			041.9500.4349		44.78
				Total :	**44.78**
91117	3/11/2025	005763 GOMEZ, MICHELLE	MILEAGE REIMB:GOMEZ		
			MILEAGE REIMB:GOMEZ		
			001.1700.4332		17.42
				Total :	**17.42**
91118	3/11/2025	002845 GRAINGER INC	CORP YARD:EQUIP REPAIR #136		
			CORP YARD:EQUIP REPAIR #136		
			004.8310.4245		103.13
				Total :	**103.13**
91119	3/11/2025	006187 GREASE MONKEY #977	VEH#127:MAINT		
			VEH#127:MAINT		
			001.4600.4240		138.25
				Total :	**138.25**
91120	3/11/2025	005302 HARDY & HARPER, INC	STR23002 CON RDA07-JAN		
			STR23002 CON RDA07-JAN		
			010.3830.6550		513,525.82
				Total :	**513,525.82**
91121	3/11/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	STR18001 IVDA CM-NOV		
			STR18001 IVDA CM-NOV		
			027.8490.6550		831.77
			STR18001 SMBMI CM-NOV		
			STR18001 SMBMI CM-NOV		
			027.8490.6550		831.77
			STR18001 RDA07 CM-NOV		
			STR18001 RDA07 CM-NOV		
			010.3830.6550		831.79

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91121	3/11/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	(Continued)	
			STR18001 IVDA CM-DEC	
			STR18001 IVDA CM-DEC	
			027.8490.6550	772.92
			STR18001 SMBMI CM-DEC	
			STR18001 SMBMI CM-DEC	
			027.8490.6550	772.92
			STR18001 RDA07 CM-DEC	
			STR18001 RDA07 CM-DEC	
			010.3830.6550	772.93
			STR18001 IVDA CM-JAN	
			STR18001 IVDA CM-JAN	
			027.8490.6550	570.42
			STR18001 SMBMI CM-JAN	
			STR18001 SMBMI CM-JAN	
			027.8490.6550	570.42
			STR18001 RDA07 CM-JAN	
			STR18001 RDA07 CM-JAN	
			010.3830.6550	570.44
			Total :	**6,525.38**
91122	3/11/2025	000108 HIGH TECH SECURITY	BURG SYST & MONIT-APR	
			CORP YARD BURG SYST & MONIT-APR	
			001.6000.4066	55.00
			CITY HALL BURG SYST & MONIT-APR	
			042.9510.4066	100.00
			COMM PK SYST & MONIT-APR	
			001.6000.4066	55.00
			FIRE SYST & MONIT -FEB	
			CORP YARD FIRE SYST & MONIT-APR	
			004.8310.4066	85.00
			LIB/YMCA FIRE SYST & MONIT-APR	
			001.6000.4066	135.00
			CITY HALL FIRE SYST & MONIT-APR	
			042.9510.4066	50.00
			FS#3 FIRE SYST & MONIT-APR	
			028.2050.4066	42.50
			FS#3 FIRE SYST & MONIT-APR	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91122	3/11/2025	000108 HIGH TECH SECURITY	(Continued)		
			029.2100.4066		42.50
			PD FIRE SYST & MONIT-APR		
			001.2000.4066		85.00
			CCTV SYS & MAINT-APR		
			AURANTIA & COMM PK SYST & MONIT-APR		
			001.6000.4066		75.00
			CANYON OAK PK CCTV SYST & MONIT-APR		
			016.8540.4066		50.00
			CORP YARD CCTV SYST & MONIT-APR		
			004.8310.4066		25.00
				Total :	**800.00**
91123	3/11/2025	001320 HIGHLAND SENIOR CENTER	CDBG CV COVID19 MEALS-JAN		
			CDBG CV COVID19 MEALS-JAN		
			006.8400.4353		4,370.00
				Total :	**4,370.00**
91124	3/11/2025	006343 INTERMEDIA.NET INC.	VOIP-MAR		
			VOIP-MAR		
			042.9510.4533		2,311.34
				Total :	**2,311.34**
91125	3/11/2025	000127 K & L HARDWARE	FS#1:MISC SUPPLIES		
			FS#1:MISC SUPPLIES		
			028.2050.4070		33.36
			FS#1:MISC SUPPLIES		
			029.2100.4070		33.36
			CITY HALL:KEYS		
			CITY HALL:KEYS		
			042.9510.4070		15.44
			CORP YARD:MISC SUPPLIES		
			CORP YARD:MISC SUPPLIES		
			004.8310.4206		76.43
			GRAFFITI REMOVAL		
			GRAFFITI REMOVAL		
			001.6010.4206		114.81
			CORP YARD:MISC SUPPLIES		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91125	3/11/2025	000127 K & L HARDWARE	(Continued)		
			CORP YARD:MISC SUPPLIES		
			004.8310.4206		90.45
				Total :	**363.85**
91126	3/11/2025	000207 KONICA MINOLTA	IT MONTHLY CONTRACT-FEB		
			IT STAFFING-FEB-MAR		
			042.9510.4627		5,401.60
			IT MONTHLY CONTRACT-FEB-MAR		
			042.9510.4627		6,195.00
				Total :	**11,596.60**
91127	3/11/2025	000207 KONICA MINOLTA	COPIER LEASE-MAR		
			COPIER LEASE-MAR		
			001.2000.4205		603.40
			COPIER LEASE-MAR		
			042.9510.4205		1,698.14
				Total :	**2,301.54**
91128	3/11/2025	000207 KONICA MINOLTA	FIREWALL-FORTINET INSTALL		
			FIREWALL-FORTINET INSTALL		
			042.9510.4533		2,287.55
				Total :	**2,287.55**
91129	3/11/2025	001439 OFFICE SOLUTIONS	30% RECYCLED COLOR PAPER & WHITE		
			30% RECYCLED COLOR PAPER & WHITE		
			042.9510.4200		748.04
				Total :	**748.04**
91130	3/11/2025	002408 PEOPLEREADY	EDLER GULCH:STORM DRAIN INSP LBR		
			EDLER GULCH:STORM DRAIN INSP LBR		
			004.8310.4666		1,110.40
				Total :	**1,110.40**
91131	3/11/2025	006358 PRO-CAST PRODUCTS INC	20' K-RAIL		
			20' K-RAIL (CAL TRANS 2018 SPEC)		
			004.8310.4576		20,662.14
			BOOM TRUCK CRANE DELIVERY & PLACEMENT		
			004.8310.4576		3,200.00

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
91131	3/11/2025	006358	006358 PRO-CAST PRODUCTS INC	(Continued)	**Total :**	**23,862.14**
91132	3/11/2025	005762	RAMOS, RYAN	QSP TESTING FEE REIMB/RAMOS		
				QSP TESTING FEE REIMB/RAMOS		
				001.4200.4330		155.00
					Total :	**155.00**
91133	3/11/2025	002511	RECORDER-CLERK CO OF SB	DOCUMENT RECORDING-FEB		
				DOCUMENT RECORDING-FEB		
				001.1200.4506		40.00
				DOCUMENT RECORDING-FEB		
				DOCUMENT RECORDING-FEB		
				001.1200.4506		20.00
					Total :	**60.00**
91134	3/11/2025	005326	RP LANDSCAPE & IRRIGATION	LMD LANDSCAPING-FEB		
				LMD 00 BASELINE LANDSCAPING MAINT-FEB		
				012.8500.4585		320.35
				LMD 00 YARNELL LANDSCAPING MAINT-FEB		
				012.8500.4585		195.84
				LMD 01 LANDSCAPING MAINT-FEB		
				012.8500.4585		167.54
				LMD 01B LANDSCAPING MAINT-FEB		
				012.8500.4585		167.54
				LMD 02 LANDSCAPING MAINT-FEB		
				012.8500.4585		773.16
				LMD 03A-FEB		
				012.8500.4585		150.55
				LMD 03B-FEB		
				012.8500.4585		150.55
				LMD 04-FEB		
				012.8500.4585		45.28
				LMD 05-FEB		
				012.8500.4585		94.32
				LMD 07-FEB		
				012.8500.4585		82.63
				LMD 08-FEB		
				012.8500.4585		186.78

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91134	3/11/2025	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 09-FEB	
			012.8500.4585	1,137.66
			LMD 10-FEB	
			012.8500.4585	2,217.58
			LMD 11-FEB	
			012.8500.4585	530.90
			LMD 13-FEB	
			012.8500.4585	139.23
			LMD 15-FEB	
			012.8500.4585	512.79
			LMD 16-FEB	
			012.8500.4585	54.33
			LMD 17-FEB	
			012.8500.4585	689.38
			LMD 20 BASELINE-FEB	
			012.8500.4585	213.94
			LMD 20 STREATER-FEB	
			012.8500.4585	166.40
			LMD 21-FEB	
			012.8500.4585	164.40
			LMD 22-FEB	
			012.8500.4585	195.83
			LMD 24-FEB	
			012.8500.4585	73.58
			LMD 25-FEB	
			012.8500.4585	207.15
			LMD 29-FEB	
			012.8500.4585	207.15
			LMD 30-FEB	
			012.8500.4585	841.07
			LMD 31-FEB	
			012.8500.4585	558.07
			LMD 34-FEB	
			012.8500.4585	320.35
			LMD 35-FEB	
			012.8500.4585	232.06

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91134	3/11/2025	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 36-FEB	
			012.8500.4585	342.99
			LMD 37-FEB	
			012.8500.4585	422.23
			LMD 39-FEB	
			012.8500.4585	541.09
			LMD 43-FEB	
			012.8500.4585	195.83
			LMD 44-FEB	
			012.8500.4585	2,903.58
			LMD 47-FEB	
			012.8500.4585	225.26
			LMD 48-FEB	
			012.8500.4585	2,369.27
			LMD 54-FEB	
			012.8500.4585	605.62
			LMD 55-FEB	
			012.8500.4585	535.43
			LMD 59-FEB	
			012.8500.4585	66.78
			LMD 61-FEB	
			012.8500.4585	376.95
			LMD 63-FEB	
			012.8500.4585	139.23
			LMD 70-FEB	
			012.8500.4585	648.63
			LMD 76-FEB	
			012.8500.4585	195.83
			LMD 68-FEB	
			012.8500.4585	580.71
			LMD 69-FEB	
			012.8500.4585	133.57
			LMD 73-FEB	
			012.8500.4585	303.37
			PARKS LANDSCAPE MAINT-FEB	
			POLICE STATION LANDSCAPE MAINT-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91134	3/11/2025	005326 RP LANDSCAPE & IRRIGATION	(Continued)		
			001.2000.4585		579.00
			CITY HALL LANDSCAPING MAINT-FEB		
			042.9510.4585		579.00
			LIBRARY LANDSCAPING MAINT-FEB		
			001.6000.4585		694.80
			YMCA LANDSCAPING MAINT-FEB		
			001.6000.4585		694.80
			CORP YARD LANDSCAPING MAINT-FEB		
			004.8310.4585		463.20
			AURANTIA PARK LANDSCAPING MAINT-FEB		
			001.6000.4585		1,080.41
			COMMUNITY PARK LANDSCAPING MAINT-FEB		
			001.6000.4585		4,274.18
			CANYON OAK PARK LANDSCAPING MAINT-FEB		
			016.8540.4585		412.25
			CUNNINGHAM PARK LANDSCAPING MAINT-FEB		
			016.8540.4585		524.57
			SEELEY PARK LANDSCAPING MAINT-FEB		
			016.8540.4585		346.24
			OAK CREEK PARK LANDSCAPING MAINT-FEB		
			016.8540.4585		643.84
			MEMORIAL PARK LANDSCAPING MAINT-FEB		
			001.6000.4585		463.20
			BOULDER MEDIAN LANDSCAPING MAINT-FEB		
			004.8310.4585		2,867.21
				Total :	**35,005.48**
91135	3/11/2025	000190 SAN BERNARDINO COUNTY	GA DUES 24/25		
			GA DUES 24/25		
			001.1000.4310		25,285.00
				Total :	**25,285.00**
91136	3/11/2025	003713 SATCOM GLOBAL LTD.	SATTELITE PHONES-FEB		
			SATTELITE PHONES-FEB		
			028.2050.4061		28.61
			SATTELITE PHONES-FEB		
			029.2100.4061		28.60

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91136	3/11/2025	003713 SATCOM GLOBAL LTD.	(Continued)		
			SATTELITE PHONES-FEB		
			001.2000.4061		57.21
			SATTELITE PHONES-FEB		
			042.9510.4061		57.21
				Total :	**171.63**
91137	3/11/2025	005731 SITEONE LANDSCAPE SUPPLY, LLC	CUNNINGHAM PK:IRRIG SUPPLIES		
			CUNNINGHAM PK:IRRIG SUPPLIES		
			016.8540.4206		736.52
			CORP YARD:MISC SUPPLIES		
			CORP YARD:MISC SUPPLIES		
			004.8310.4206		41.06
				Total :	**777.58**
91138	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	CANYON OAK-FEB		
			CANYON OAK-FEB		
			016.8540.4010		30.52
			STREET LIGHT ACQUISITION-SALES-FEB		
			STREET LIGHT ACQUISITION-SALES-FEB		
			013.8510.4011		16,428.49
			LMD 48-FEB		
			LMD 48-FEB		
			012.8500.4010		2.86
			UPLIGHTING-FEB		
			013.8510.4011		13.88
			CITY HALL-FEB		
			CITY HALL-FEB		
			042.9510.4010		548.62
			COMM PK-FEB		
			COMM PK-FEB		
			001.6000.4010		558.53
			CUNNINGHAM PK-FEB		
			CUNNINGHAM PK-FEB		
			016.8540.4010		16.49
			LS1:VARIOUS-FEB		
			LS1:VARIOUS-FEB		
			013.8510.4011		9,632.12

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91138	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	(Continued)		
			BASELINE MEDIAN-FEB		
			BASELINE MEDIAN-FEB		
			004.8310.4010		563.12
			AURANTIA PK-FEB		
			AURANTIA PK-FEB		
			001.6000.4010		94.35
			LS2:VARIOUS LOCATIONS-FEB		
			LS2:VARIOUS LOCATIONS-FEB		
			013.8510.4011		1,279.24
			SIGNALS: VARIOUS-FEB		
			SIGNALS: VARIOUS-FEB		
			004.8310.4580		564.92
				Total :	**29,733.14**
91139	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	PD-FEB		
			PD-FEB		
			001.2000.4010		5,968.95
			EVC STATIONS-FEB		
			EVC STATIONS-FEB		
			042.9510.4012		7,726.18
			CITY HALL-FEB		
			CITY HALL-FEB		
			042.9510.4010		1,352.66
			COPR YARD-FEB		
			COPR YARD-FEB		
			004.8310.4010		1,172.20
			FS#1-3-FEB		
			FS#3-FEB		
			028.2050.4010		692.24
			FS#3-FEB		
			029.2100.4010		692.22
			FS#1-FEB		
			028.2050.4010		339.49
			FS#1-FEB		
			029.2100.4010		339.48
			FS#2-FEB		
			028.2050.4010		231.05

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91139	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			FS#2-FEB	
			029.2100.4010	231.04
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4010	5,176.43
			Total :	**23,921.94**
91140	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	LS3-FEB	
			LS3-FEB	
			013.8510.4011	14.04
			LS3-FEB	
			LS3-FEB	
			013.8510.4011	32.36
			OAK CREEK PARK-JAN	
			OAK CREEK PARK-JAN	
			016.8540.4010	15.80
			SEELEY PK-JAN	
			SEELEY PK-JAN	
			016.8540.4010	23.95
			OAK CREEK PARK-FEB	
			OAK CREEK PARK-FEB	
			016.8540.4010	15.55
			SEELEY PARK-FEB	
			SEELEY PARK-FEB	
			016.8540.4010	20.68
			OAK CREEK PARK-OCT	
			OAK CREEK PARK-OCT	
			016.8540.4010	-70.70
			SEELEY PK-OCT	
			SEELEY PK-OCT	
			016.8540.4010	23.98
			OAK CREEK PARK-NOV	
			OAK CREEK PARK-NOV	
			016.8540.4010	15.30
			SEELEY PK-NOV	
			SEELEY PK-NOV	
			016.8540.4010	-64.58

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91140	3/11/2025	000203 SOUTHERN CALIFORNIA EDISON	(Continued)		
			OAK CREEK PARK-DEC		
			OAK CREEK PARK-DEC		
			016.8540.4010		17.73
			SEELEY PK-DEC		
			SEELEY PK-DEC		
			016.8540.4010		24.86
				Total :	**68.97**
91141	3/11/2025	003044 THOMSON REUTERS WEST	CODE BOOKS-MAR		
			CODE BOOKS-MAR		
			001.1200.4626		1,719.66
				Total :	**1,719.66**
91142	3/11/2025	004920 TKE ENGINEERING	PGC24006 MISC PERMIT/INSP-NOV-DEC		
			PGC24006 MISC PERMIT/INSP-NOV-DEC		
			001.3200.4551		1,895.00
			TSI24001 MISC PERMIT/INSP-DEC		
			TSI24001 MISC PERMIT/INSP-DEC		
			001.3200.4551		490.50
			STI22008 MISC PERMIT/INSP-DEC		
			STI22008 MISC PERMIT/INSP-DEC		
			001.3200.4551		163.50
			PGI23008 MISC PERMITS/INSP-DEC		
			PGI23008 MISC PERMITS/INSP-DEC		
			001.3200.4551		163.50
			STI23005 MISC PERMIT/INSP-DEC		
			STI23005 MISC PERMIT/INSP-DEC		
			001.3200.4551		163.50
			PGI24009 MISC PERMIT/INSP-DEC		
			PGI24009 MISC PERMIT/INSP-DEC		
			001.3200.4551		163.50
			PGI24003 MISC PERMIT/INSP-DEC		
			PGI24003 MISC PERMIT/INSP-DEC		
			001.3200.4551		1,035.50
			SDI24001 MISC PERMIT/INSP-DEC		
			SDI24001 MISC PERMIT/INSP-DEC		
			001.3200.4551		2,670.50

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91142	3/11/2025	004920 TKE ENGINEERING	(Continued)	
			FIN24004 MISC PERMIT/INSP-DEC	
			FIN24004 MISC PERMIT/INSP-DEC	
			001.3200.4551	345.00
			PGI24008 MISC PERMIT/INSP-DEC	
			PGI24008 MISC PERMIT/INSP-DEC	
			001.3200.4551	3,924.00
			FIN23006 MISC PERMIT/INSP-NOV-DEC	
			FIN23006 MISC PERMIT/INSP-NOV-DEC	
			001.3200.4551	165.00
			RGI24005 MISC PERMIT/INSP-DEC	
			RGI24005 MISC PERMIT/INSP-DEC	
			001.3200.4551	327.00
			PGI24010 MISC PERMIT/INSP-DEC	
			PGI24010 MISC PERMIT/INSP-DEC	
			001.3200.4551	327.00
			WIN24004 MISC PERMIT/INSP-DEC	
			WIN24004 MISC PERMIT/INSP-DEC	
			001.3200.4551	381.50
			34224001 EVWD PERMIT/INS-DEC	
			34224001 EVWD PERMIT/INS-DEC	
			001.3200.4551	163.50
			34224005 EVWD MISC PERMIT/INSP-DEC	
			34224005 EVWD MISC PERMIT/INSP-DEC	
			001.3200.4551	490.50
			Total :	**12,869.00**
91143	3/11/2025	004920 TKE ENGINEERING	AT&T PERMIT/INSP FIXED FEE-DEC	
			AT&T PERMIT/INSP FIXED FEE-DEC	
			001.3200.4551	817.50
			SCG PERMIT/INSP FIXED FEE-DEC	
			SCG PERMIT/INSP FIXED FEE-DEC	
			001.3200.4551	2,016.50
			SCE PERMIT/INSP FIXED FEE-DEC	
			SCE PERMIT/INSP FIXED FEE-DEC	
			001.3200.4551	817.50
			MISC PERMIT/INSP FIXED FEE-NOV-DEC	
			MISC PERMIT/INSP FIXED FEE-NOV-DEC	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91143	3/11/2025	004920 TKE ENGINEERING	(Continued)		
			001.3200.4551		109.00
				Total :	**3,760.50**
91144	3/11/2025	003689 TPX COMMUNICATIONS	POLICE DEPT-MAR		
			POLICE DEPT-MAR		
			001.2000.4060		223.41
				Total :	**223.41**
91145	3/11/2025	005839 TRUSTED TECH TEAM	MICROSOFT 365-MAR		
			MICROSOFT 365-MAR		
			042.9510.4533		1,974.50
				Total :	**1,974.50**
91146	3/11/2025	000222 UNDERGROUND SERVICE ALERT	MONTHLY DIG FEE-FEB		
			MONTHLY DIG FEE-FEB		
			004.8310.4553		694.50
			REGULATORY FEE-FEB		
			REGULATORY FEE-FEB		
			004.8310.4553		348.82
				Total :	**1,043.32**
91147	3/11/2025	000233 WAXIE SANITARY SUPPLY	FS#1:JANITORIAL SUPPLIES		
			FS#1:JANITORIAL SUPPLIES		
			028.2050.4055		37.31
			FS#1:JANITORIAL SUPPLIES		
			029.2100.4055		37.31
			FS#3:MISC SUPPLIES		
			FS#3:MISC SUPPLIES		
			028.2050.4055		51.50
			FS#3:MISC SUPPLIES		
			029.2100.4055		51.50
			JANITORIAL SUPPLIES		
			40% RECYCLED BIGFOLD TOWELS		
			001.2000.4055		167.44
			100% RECYCLED TOILET SEAT COVERS		
			001.2000.4055		80.06
			JANITORIAL SUPPLIES		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91147	3/11/2025	000233 WAXIE SANITARY SUPPLY	(Continued)	
			001.2000.4055 AURANTIA & COMM PK:TRASH BAGS AURANTIA PK:TRASH BAGS	113.29
			001.6000.4055 COMM PK:TRASH BAGS	660.48
			001.6000.4055 CORP YARD:JANITORIAL SUPPLIES CORP YARD:JANITORIAL SUPPLIES	660.48
			004.8310.4055	75.26
			Total :	**1,934.63**
91148	3/11/2025	001677 YMCA OF THE EAST VALLEY	CDBG MONTHLY REIMB-JAN CDBG MONTHLY REIMB-JAN	
			006.8400.4348	565.00
			Total :	**565.00**

52 Vouchers for bank code : wfb — **Bank total :** **793,919.44**

52 Vouchers in this report — **Total vouchers :** **793,919.44**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1007	3/13/2025	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			004.1120	585.80
			FEDERAL TAXES: Payment	
			010.1120	315.44
			MEDICARE: Payment	
			004.1140	120.00
			MEDICARE: Payment	
			010.1140	64.62
			Total :	**1,085.86**
1008	3/13/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS: PAYMENT	
			PERS: Payment	
			004.1145	285.89
			PERS: Payment	
			010.1145	153.93
			PERS SURVIVOR: Payment	
			004.1145	0.60
			PERS SURVIVOR: Payment	
			010.1145	0.33
			Total :	**440.75**
1009	3/13/2025	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			004.1130	245.72
			STATE TAXES: Payment	
			010.1130	132.34
			Total :	**378.06**

3 Vouchers for bank code : wfb — **Bank total :** **1,904.67**

3 Vouchers in this report — **Total vouchers :** **1,904.67**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91149	3/18/2025	000774 ARROWHEAD CREDIT UNION-DEPT 91	MAINTENANCE WORKER INTERVIEW PANEL: LUNC	
			MAINT WKR INTERVIEW PANEL: LUNCH	
			001.1600.4330	70.99
			CIRA MEETING:NAVA-CRUZ	
			CIRA MEETING:NAVA-CRUZ	
			041.9500.4320	326.96
			CIRA MEETING HOTEL:NAVA-CRUZ	
			CIRA MEETING HOTEL:NAVA-CRUZ	
			041.9500.4320	182.57
			DESK FOR HR	
			DESK FOR HR	
			001.1450.4203	231.33
			DESK FOR HR	
			001.1450.4200	36.73
			PARMA ANNUAL RISK MGMT CONF HOTEL: ZAMAN	
			PARMA MGMT CONF HOTEL/MEALS: ZAMANO	
			041.9500.4349	18.85
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			041.9500.4349	43.03
			PARMA ANNUAL RISK MGMT CONF HOTEL: ZAMAN	
			PARMA MGMT CONF HOTEL/MEALS: ZAMANO	
			041.9500.4349	17.21
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			041.9500.4349	13.96
			PARMA ANNUAL RISK MGMT CONF HOTEL: ZAMAN	
			PARMA MGMT CONF HOTEL: ZAMANO	
			041.9500.4349	822.51
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			PARMA HOTEL & CONF/MEALS-NAVA-CRUZ	
			041.9500.4349	1,062.36
			Total :	**2,826.50**
91150	3/18/2025	000774 ARROWHEAD CREDIT UNION-DEPT 91	24SB1383 SOLANA CENTER SB1383 TRAINING:	
			24SB1383 SLN CNTR SB1383 TRNNG: WILSON	
			027.8490.4349	900.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91150	3/18/2025	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued)		
			DRI CRASH PLAN-JAN		
			DRI CRASH PLAN-JAN		
			042.9510.4533		19.98
			CALR2223 CRV GRANT CRRA CNFRNC: MORGAN		
			CALR2223 CRV GRANT CRRA CNFRNC: MORGAN		
			027.8490.4349		775.00
			LITHOPASS PRINTING - CHF NWSLTTR		
			LITHOPASS PRINTING - CHF NWSLTTR		
			051.1471		680.00
			CRV GRANT LITTER ABATEMENT PROJECT SUPPL		
			CALR2223 CRV GRNT LTTR ABTMNT PRJCT		
			027.8490.4349		961.35
			NAME BADGE: MAYOR LILBURN		
			NAME BADGE: MAYOR LILBURN		
			042.9510.4200		28.66
			PEACHJAR - SCHOOL FLYER DISTRIBUTION: CH		
			PEACHJAR - SCHL FLYER DISTRIBUTION: CHF		
			051.1471		450.00
			CRRA MEMBERSHIP-RAMOS		
			CRRA MEMBERSHIP-RAMOS		
			001.4200.4310		200.00
				Total :	**4,014.99**
91151	3/18/2025	000774 ARROWHEAD CREDIT UNION-DEPT 91	CAL CITIES CITY MANAGER CONFERENCE HOTEL		
			CAL CITIES CITY CNFRNC HOTEL: ZAMANO		
			001.1450.4320		620.84
			ZOOM MEETINGS-FEB		
			ZOOM MEETINGS-FEB		
			042.9510.4533		110.00
				Total :	**730.84**
91152	3/18/2025	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG 1/31-2/21/25		
			SOLID WASTE PROG 1/31-2/21/25		
			051.1496		58,576.85
				Total :	**58,576.85**
91153	3/18/2025	004984 CA DEPT OF FISH AND WILDLIFE	BRG07001 RDA07 DES/PES-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91153	3/18/2025	004984 CA DEPT OF FISH AND WILDLIFE	(Continued)		
			BRG07001 RDA07 DES/PES-MAR		
			010.3830.6813		3,697.64
			BRG07001 HBP DES/PSE-MAR		
			BRG07001 HBP DES/PSE-MAR		
			030.8495.6813		28,539.86
				Total :	**32,237.50**
91154	3/18/2025	002480 CASC ENGINEERING & CONSULTING	WQP22008-JAN		
			WQP22008-JAN		
			001.3200.4551		175.00
			WQP24001-JAN		
			WQP24001-JAN		
			001.3200.4551		227.50
			FWQ24003-JAN		
			FWQ24003-JAN		
			001.3200.4551		621.25
			WQP24005-JAN		
			WQP24005-JAN		
			001.3200.4551		315.00
			WQP25001-JAN		
			WQP25001-JAN		
			001.3200.4551		665.00
			FWQ21007-JAN		
			FWQ21007-JAN		
			001.3200.4551		280.00
			FWQ22001-JAN		
			FWQ22001-JAN		
			001.3200.4551		298.48
			FWQ23002-JAN		
			FWQ23002-JAN		
			001.3200.4551		280.00
			FWQ24001-JAN		
			FWQ24001-JAN		
			001.3200.4551		2,150.00
			FWQ19001-JAN		
			FWQ19001-JAN		
			001.3200.4551		100.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91154	3/18/2025	002480 CASC ENGINEERING & CONSULTING	(Continued)		
			FWQ21006-JAN		
			FWQ21006-JAN		
			001.3200.4551		100.00
			FWQ22003-JAN		
			FWQ22003-JAN		
			001.3200.4551		200.00
			FWQ22001-JAN		
			FWQ22001-JAN		
			001.3200.4551		1,000.00
			FWQ23002-JAN		
			FWQ23002-JAN		
			001.3200.4551		1,800.00
			FWQ24002-JAN		
			FWQ24002-JAN		
			001.3200.4551		650.00
			FWQ24001-JAN		
			FWQ24001-JAN		
			001.3200.4551		200.00
				Total :	**9,062.23**
91155	3/18/2025	002912 CHAMPION ELECTRIC, INC.	LIBRARY: INTERIOR LIGHTING SYSTEM REPAIR		
			LIBRARY: INTRR LGHTNG SYSTEM REPAIRS		
			001.6000.4070		5,162.33
				Total :	**5,162.33**
91156	3/18/2025	006099 CHARTER COMMUNICATIONS	CITY HALL: TELE/INT-MAR		
			CITY HALL: TELE/INT-MAR		
			042.9510.4065		1,747.46
				Total :	**1,747.46**
91157	3/18/2025	006099 CHARTER COMMUNICATIONS	PD: TELE/INT-MAR		
			PD: TELE/INT-MAR		
			001.2000.4065		830.00
				Total :	**830.00**
91158	3/18/2025	006099 CHARTER COMMUNICATIONS	CORP YARD: TELE/INT-MAR		
			CORP YARD: TELE/INT-MAR		
			004.8310.4060		631.49

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
91158	3/18/2025	006099	006099 CHARTER COMMUNICATIONS	(Continued)	Total :	631.49
91159	3/18/2025	006099	CHARTER COMMUNICATIONS	FS#3: TELE/INT-MAR		
				FS#3: TELE/INT-MAR		
				028.2050.4065		304.70
				FS#3: TELE/INT-MAR		
				029.2100.4065		304.70
					Total :	609.40
91160	3/18/2025	006099	CHARTER COMMUNICATIONS	FS#1: TELE/INT-MAR		
				FS#1: TELE/INT-MAR		
				028.2050.4065		217.21
				FS#1: TELE/INT-MAR		
				029.2100.4065		217.21
					Total :	434.42
91161	3/18/2025	006099	CHARTER COMMUNICATIONS	FS#2: TELE/INT-MAR		
				FS#2: TELE/INT-MAR		
				028.2050.4065		169.22
				FS#2: TELE/INT-MAR		
				029.2100.4065		169.21
					Total :	338.43
91162	3/18/2025	005553	CLARK PEST CONTROL OF STOCKTON	FS#1:PEST CONTROL		
				FS#1: PEST CONTROL		
				028.2050.4589		28.00
				FS#1: PEST CONTROL		
				029.2100.4589		28.00
				CITY HALL:PEST CONTROL		
				CITY HALL:PEST CONTROL		
				042.9510.4589		75.00
				PD:PEST CONTROL		
				PD:PEST CONTROL		
				001.2000.4589		116.00
					Total :	247.00
91163	3/18/2025	006259	DEPENDABLE BREAK ROOM SOLUTION	COUNCIL:COOLER RENTAL		
				COUNCIL:COOLER RENTAL		
				042.9510.4200		16.16

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91163	3/18/2025	006259 DEPENDABLE BREAK ROOM SOLUTION	(Continued)		
			CITY HALL:COOLER RENTAL		
			CITY HALL:COOLER RENTAL		
			042.9510.4200		23.70
				Total :	**39.86**
91164	3/18/2025	005869 DOPP PROPERTY SERVICES	7767 COLWYN:SECURE PROP		
			7767 COLWYN:SECURE PROP		
			001.4600.4557		335.00
			7712 VICTORIA:SECURE PROP		
			7712 VICTORIA:SECURE PROP		
			001.4600.4557		325.00
			26811 5TH ST:SECURE PROP		
			26811 5TH ST:SECURE PROP		
			001.4600.4557		390.00
				Total :	**1,050.00**
91165	3/18/2025	000085 EAST VALLEY WATER DISTRICT	ATHLETIC CTR-FEB		
			ATHLETIC CTR-FEB		
			001.6000.4030		422.83
			COMMUNITY PARK-FEB		
			COMMUNITY PARK-FEB		
			001.6000.4030		1,833.58
			LMD 30-FEB		
			LMD 30-FEB		
			012.8500.4030		368.48
			LMD 36-FEB		
			LMD 36-FEB		
			012.8500.4030		65.53
			LMD 10-FEB		
			LMD 10-FEB		
			012.8500.4030		575.79
			OAK CREEK PARK-FEB		
			OAK CREEK PARK-FEB		
			016.8540.4030		365.19
			LMD 10-FEB		
			LMD 10-FEB		
			012.8500.4030		260.11

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91165	3/18/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 34-FEB	
			LMD 34-FEB	
			012.8500.4030	71.21
			COMMUNITY PARK-FEB	
			COMMUNITY PARK-FEB	
			001.6000.4030	22.51
			COMM CTR-FEB	
			COMM CTR-FEB	
			001.6000.4030	22.51
			STR & STRM DRN #21-FEB	
			STR & STRM DRN #21-FEB	
			024.8470.4030	62.36
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	453.07
			COMM CTR: IRRIGATION-FEB	
			COMM CTR: IRRIGATION-FEB	
			001.6000.4030	201.17
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4030	237.39
			YMCA COMMUNITY PARK-FEB	
			YMCA COMMUNITY PARK-FEB	
			001.6000.4030	282.97
			CORP YARD-FEB	
			CORP YARD-FEB	
			004.8310.4030	154.57
			LIBRARY/ELC-FEB	
			LIBRARY/ELC-FEB	
			001.6000.4030	234.82
			ATHLETIC CTR-FEB	
			ATHLETIC CTR-FEB	
			001.6000.4030	21.11
			CUNNINGHAM PARK-FEB	
			CUNNINGHAM PARK-FEB	
			016.8540.4030	308.37
			LIBRARY/ELC-FEB	

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91165	3/18/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			LIBRARY/ELC-FEB		
			001.6000.4030		23.91
			CORP YARD-FEB		
			CORP YARD-FEB		
			004.8310.4030		26.10
				Total :	**6,013.58**
91166	3/18/2025	000085 EAST VALLEY WATER DISTRICT	LMD 17B-MAR		
			LMD 17B-MAR		
			012.8500.4030		113.17
			LMD 17D-MAR		
			LMD 17D-MAR		
			012.8500.4030		69.63
			LMD 25-MAR		
			LMD 25-MAR		
			012.8500.4030		125.17
			LMD 17C-MAR		
			LMD 17C-MAR		
			012.8500.4030		74.05
			LMD 76-MAR		
			LMD 76-MAR		
			012.8500.4030		78.77
			LMD 17A-MAR		
			LMD 17A-MAR		
			012.8500.4030		49.74
			LMD 43-MAR		
			LMD 43-MAR		
			012.8500.4030		106.85
			LMD 55-MAR		
			LMD 55-MAR		
			012.8500.4030		349.61
			LMD 47-MAR		
			LMD 47-MAR		
			012.8500.4030		99.91
			SEELEY PK: OVPMT ADJ		
			016.8540.4030		-0.30
			SEELEY PK-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91166	3/18/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			SEELEY PK-MAR		
			016.8540.4030		96.77
			LMD 16-MAR		
			LMD 16-MAR		
			012.8500.4030		46.90
				Total :	**1,210.27**
91167	3/18/2025	000085 EAST VALLEY WATER DISTRICT	LMD 11-FEB		
			LMD 11-FEB		
			012.8500.4030		268.25
				Total :	**268.25**
91168	3/18/2025	004453 HARRIS & ASSOCIATES	DIAGRAM PROJECT-JAN-FEB		
			DIAGRAM PROJECT-JAN-FEB		
			013.8510.4550		1,375.00
			DIAGRAM PROJECT-JAN-FEB		
			DIAGRAM PROJECT-JAN-FEB		
			012.8500.4550		1,597.50
				Total :	**2,972.50**
91169	3/18/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	SIG21001 CE HSIP CYCLE10-JAN		
			SIG21001 CE HSIP CYCLE10-JAN		
			030.8495.6550		916.00
				Total :	**916.00**
91170	3/18/2025	000662 HI WAY SAFETY INC	TRAFFIC CONTROL EQUIP		
			TRAFFIC CONTROL EQUIP		
			004.8310.4203		1,771.41
				Total :	**1,771.41**
91171	3/18/2025	000207 KONICA MINOLTA	PRINTER CONTRACT-FEB		
			PRINTER CONTRACT-FEB		
			042.9510.4631		755.02
				Total :	**755.02**
91172	3/18/2025	000207 KONICA MINOLTA	PD:PRINTER/COPIER/FAX-MAR		
			PD:PRINTER/COPIER/FAX-MAR		
			001.2000.4203		111.76

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
91172	3/18/2025	000207	000207 KONICA MINOLTA	(Continued)	Total :	111.76
91173	3/18/2025	002266	LARRY JACINTO CONSTRUCTION INC	SDMD002 LINE F STRM CHANNEL		
				SDMD002 LINE F STRM CHANNEL		
				024.8470.4666		14,342.75
					Total :	14,342.75
91174	3/18/2025	004509	LAWRENCE DOORS	ME541: BRAKE REPAIR		
				FS#3: SWING GATE REPAIR		
				029.2100.4224		2,995.55
				FS#3: SWING GATE REPAIR		
				028.2050.4224		2,995.54
					Total :	5,991.09
91175	3/18/2025	000598	PR PRINTING	30% RCYCLD COH NON-WINDOW ENVLPS		
				30% RCYCLD COH NON-WINDOW ENVLPS		
				042.9510.4200		968.76
					Total :	968.76
91176	3/18/2025	001070	SAFETY-KLEEN SYSTEMS, INC.	PD:PARTS WASHING SVC		
				PD:PARTS WASHING SVC		
				001.2000.4245		328.43
					Total :	328.43
91177	3/18/2025	000192	SAM'S CLUB/SYNCHRONY BANK	HIT SUPPLIES		
				HIT SUPPLIES		
				001.6020.4336		24.95
				PUBLIC SAFETY APPREC		
				PUBLIC SAFETY APPREC		
				001.6020.4336		204.45
					Total :	229.40
91178	3/18/2025	000424	SAN BERNARDINO FIRE PROTECTION	HAZARDOUS WASTE FEE 4/25-6/25		
				HAZARDOUS WASTE FEE 4/25-6/25		
				001.4200.4596		13,057.57
					Total :	13,057.57
91179	3/18/2025	002149	SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL 10/1-12/31/24		
				ANIMAL CONTROL 10/1-12/31/24		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91179	3/18/2025	002149 SB CO DEPT OF PUBLIC HEALTH	(Continued)		
			001.2200.4565		136,183.00
				Total :	**136,183.00**
91180	3/18/2025	005731 SITEONE LANDSCAPE SUPPLY, LLC	COMM PK:IRRIGATION SUPPLIES		
			COMM PK:IRRIGATION SUPPLIES		
			001.6000.4206		258.91
				Total :	**258.91**
91181	3/18/2025	000203 SOUTHERN CALIFORNIA EDISON	LS3: VARIOUS-FEB		
			LS3: VARIOUS-FEB		
			013.8510.4011		1,862.63
			SIGNALS: VARIOUS-FEB		
			SIGNALS: VARIOUS-FEB		
			004.8310.4580		3,644.81
			LS3: VARIOUS-FEB		
			LS3: VARIOUS-FEB		
			013.8510.4011		691.40
				Total :	**6,198.84**
91182	3/18/2025	000203 SOUTHERN CALIFORNIA EDISON	LS3 8017 1/2 DEL ROSA DR-FEB		
			LS3 8017 1/2 DEL ROSA DR-FEB		
			013.8510.4011		82.14
				Total :	**82.14**
91183	3/18/2025	004679 TK ELEVATOR CORPORATION	PD:ELEVATOR MAINT		
			PD:ELEVATOR MAINT		
			001.2000.4587		739.59
				Total :	**739.59**
91184	3/18/2025	004920 TKE ENGINEERING	GEN ENG SVC-NOV		
			GEN ENG SVC-NOV		
			001.3200.4551		100.00
			HOUSING AUTHORITY-JAN		
			HOUSING AUTHORITY-JAN		
			070.7000.4611		277.50
				Total :	**377.50**
91185	3/18/2025	000979 VERIZON WIRELESS	CELL PHONES/AIR CARDS-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91185	3/18/2025	000979 VERIZON WIRELESS	(Continued)		
			CELL PHONES-FEB		
			001.2000.4061		169.86
			AIR CARDS-FEB		
			001.2000.4062		1,104.32
			CELL PHONES-FEB		
			001.6000.4061		66.04
			CELL PHONES-FEB		
			001.6010.4061		30.68
			CELL PHONES-FEB		
			004.8310.4061		149.49
			AIR CARDS-FEB		
			004.8310.4062		38.01
			CELL CARDS-FEB		
			028.2050.4061		145.30
			AIR CARDS-FEB		
			028.2050.4062		304.08
			AIR CARDS-FEB		
			042.9510.4062		80.02
			CELL CARDS-FEB		
			042.9510.4061		920.77
			AIR PHONES-FEB		
			042.9510.4062		194.05
				Total :	**3,202.62**
91186	3/18/2025	000979 VERIZON WIRELESS	AIR CARDS-FEB		
			AIR CARDS-FEB		
			001.2000.4062		20.02
				Total :	**20.02**
91187	3/18/2025	000233 WAXIE SANITARY SUPPLY	CITY HALL: JANITORIAL SUPPLIES		
			100% RECYCLED 2PLY BATH TISSUE		
			042.9510.4055		58.91
			100% RECYCLED NO TOUCH WHITE TOWELS		
			042.9510.4055		83.83
			VARIOUS TRASH LINERS		
			042.9510.4055		187.14
			ANTIBACTERIAL SOAP		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91187	3/18/2025	000233 WAXIE SANITARY SUPPLY	(Continued)	
			042.9510.4055	149.80
			CORP YARD: JANITORIAL SUPPLIES	
			100% RECYCLED TOILET SEAT COVERS	
			004.8310.4055	40.03
			100% RECYCLED NO TOUCH WHITE TOWELS	
			004.8310.4055	83.02
			Total :	**602.73**

39 Vouchers for bank code : wfb **Bank total :** **315,141.44**

39 Vouchers in this report **Total vouchers :** **315,141.44**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1010	3/21/2025	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment 001.1170	10,328.75
			ICMA DEFERRED COMP 457: Payment 041.1170	185.34
			ICMA DEFERRED COMP 457: Payment 042.1170	202.50
			ICMA DEFERRED COMP 457: Payment 070.1170	215.11
			ICMA DEFERRED COMP 457: Payment 004.1170	1,570.64
			ICMA DEFERRED COMP 457: Payment 010.1170	449.99
			ICMA DEFERRED COMP 457: Payment 012.1170	12.50
			ICMA DEFERRED COMP 457: Payment 016.1170	12.50
			ICMA DEFERRED COMP 457: Payment 023.1170	21.25
			ICMA DEFERRED COMP 457: Payment 024.1170	12.00
			Total :	**13,010.58**
1011	3/21/2025	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment 012.1140	50.04
			MEDICARE: Payment 016.1140	50.04
			MEDICARE: Payment 023.1140	44.30
			MEDICARE: Payment 024.1140	3.78
			MEDICARE: Payment 041.1140	84.38
			MEDICARE: Payment 042.1140	102.28

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1011	3/21/2025	000119 INTERNAL REVENUE SERVICE	(Continued)	
			MEDICARE: Payment	
			070.1140	174.78
			FEDERAL TAXES: Payment	
			001.1120	13,866.92
			FEDERAL TAXES: Payment	
			004.1120	1,321.64
			FEDERAL TAXES: Payment	
			008.1120	1.71
			FEDERAL TAXES: Payment	
			010.1120	350.94
			FEDERAL TAXES: Payment	
			012.1120	151.92
			FEDERAL TAXES: Payment	
			016.1120	151.91
			FEDERAL TAXES: Payment	
			023.1120	167.73
			FEDERAL TAXES: Payment	
			024.1120	11.72
			FEDERAL TAXES: Payment	
			041.1120	482.74
			FEDERAL TAXES: Payment	
			042.1120	347.59
			FEDERAL TAXES: Payment	
			070.1120	1,024.51
			SOCIAL SECURITY: Payment	
			001.1140	701.48
			SOCIAL SECURITY: Payment	
			008.1140	147.32
			MEDICARE: Payment	
			001.1140	3,466.90
			MEDICARE: Payment	
			004.1140	400.84
			MEDICARE: Payment	
			008.1140	34.44
			MEDICARE: Payment	
			010.1140	112.10

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
1011	3/21/2025	000119	000119 INTERNAL REVENUE SERVICE	(Continued)	Total :	23,252.01
1012	3/21/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT		
				EPMC: Payment 001.1145		531.14
				EPMC: Payment 004.1145		83.01
				EPMC: Payment 023.1145		8.37
				EPMC: Payment 024.1145		0.70
				EPMC: Payment 041.1145		19.35
				EPMC: Payment 042.1145		7.11
				EPMC: Payment 070.1145		60.00
				PERS: Payment 001.1145		17,455.37
				PERS: Payment 004.1145		2,197.36
				PERS: Payment 010.1145		614.63
				PERS: Payment 012.1145		204.84
				PERS: Payment 016.1145		204.83
				PERS: Payment 023.1145		235.53
				PERS: Payment 024.1145		18.89
				PERS: Payment 041.1145		467.87
				PERS: Payment 042.1145		457.45
				PERS: Payment 070.1145		943.90

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1012	3/21/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	(Continued)	
			PERS SURVIVOR: Payment	
			001.1145	24.75
			PERS SURVIVOR: Payment	
			004.1145	2.30
			PERS SURVIVOR: Payment	
			010.1145	0.52
			PERS SURVIVOR: Payment	
			012.1145	0.48
			PERS SURVIVOR: Payment	
			016.1145	0.47
			PERS SURVIVOR: Payment	
			023.1145	0.43
			PERS SURVIVOR: Payment	
			024.1145	0.02
			PERS SURVIVOR: Payment	
			041.1145	0.31
			PERS SURVIVOR: Payment	
			042.1145	0.69
			PERS SURVIVOR: Payment	
			070.1145	0.72
			Total :	**23,541.04**
1013	3/21/2025	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	5,743.34
			STATE TAXES: Payment	
			004.1130	468.34
			STATE TAXES: Payment	
			010.1130	166.40
			STATE TAXES: Payment	
			012.1130	39.82
			STATE TAXES: Payment	
			016.1130	39.80
			STATE TAXES: Payment	
			023.1130	55.49
			STATE TAXES: Payment	

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1013	3/21/2025	000001 CALIF STATE EMPLOYMENT	(Continued)	
			024.1130 STATE TAXES: Payment	2.76
			041.1130 STATE TAXES: Payment	188.64
			042.1130 STATE TAXES: Payment	114.79
			070.1130	370.28
			Total :	**7,189.66**
91188	3/21/2025	003804 AFLAC	AFLAC ACCIDENT INSURANCE: PAYMENT	
			AFLAC HOSPITAL INSURANCE: Payment 070.1181	1.65
			AFLAC SPECIFIED HEALTH INS: Payment 001.1181	12.40
			AFLAC SPECIFIED HEALTH INS: Payment 004.1181	2.97
			AFLAC SPECIFIED HEALTH INS: Payment 010.1181	2.97
			AFLAC SPECIFIED HEALTH INS: Payment 012.1181	1.48
			AFLAC SPECIFIED HEALTH INS: Payment 016.1181	1.48
			AFLAC AFTER TAX HOSP INSURANCE: Payment 001.1181	13.40
			AFLAC AFTER TAX HOSP INSURANCE: Payment 012.1181	6.71
			AFLAC AFTER TAX HOSP INSURANCE: Payment 016.1181	6.71
			AFLAC ACCIDENT INSURANCE: Payment 001.1181	132.65
			AFLAC ACCIDENT INSURANCE: Payment 004.1181	9.69
			AFLAC ACCIDENT INSURANCE: Payment 010.1181	7.15
			AFLAC ACCIDENT INSURANCE: Payment 012.1181	3.57

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91188	3/21/2025	003804 AFLAC	(Continued)	
			AFLAC ACCIDENT INSURANCE: Payment 016.1181	3.57
			AFLAC ACCIDENT INSURANCE: Payment 023.1181	5.80
			AFLAC ACCIDENT INSURANCE: Payment 041.1181	4.20
			AFLAC ACCIDENT INSURANCE: Payment 070.1181	1.37
			AFLAC DISABILITY INSURANCE: Payment 001.1181	162.86
			AFLAC DISABILITY INSURANCE: Payment 004.1181	49.19
			AFLAC DISABILITY INSURANCE: Payment 010.1181	34.50
			AFLAC DISABILITY INSURANCE: Payment 012.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment 016.1181	6.30
			AFLAC DISABILITY INSURANCE: Payment 023.1181	2.45
			AFLAC HOSPITAL INSURANCE: Payment 001.1181	173.47
			AFLAC HOSPITAL INSURANCE: Payment 004.1181	11.91
			AFLAC HOSPITAL INSURANCE: Payment 012.1181	6.71
			AFLAC HOSPITAL INSURANCE: Payment 016.1181	6.70
			AFLAC HOSPITAL INSURANCE: Payment 023.1181	14.01
			AFLAC HOSPITAL INSURANCE: Payment 041.1181	4.97
			Total :	**697.14**

5 Vouchers for bank code : wfb **Bank total : 67,690.43**

5 Vouchers in this report **Total vouchers : 67,690.43**

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1014	3/21/2025	000003 ICMA RETIREMENT TRUST-457	ICMA DEFERRED COMP 457: PAYMENT	
			ICMA DEFERRED COMP 457: Payment	
			001.1170	550.00
			Total :	**550.00**
1015	3/21/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	EPMC: PAYMENT	
			EPMC: Payment	
			001.1145	23.99
			PERS: Payment	
			001.1145	342.69
			PERS SURVIVOR: Payment	
			001.1145	0.93
			Total :	**367.61**
1016	3/21/2025	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	3,496.02
			MEDICARE: Payment	
			001.1140	554.92
			Total :	**4,050.94**
1017	3/21/2025	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	1,508.34
			Total :	**1,508.34**

4 Vouchers for bank code : wfb — **Bank total :** **6,476.89**

4 Vouchers in this report — **Total vouchers :** **6,476.89**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91189	3/25/2025	003058 ADVANCE REFRIGERATION SYS INC	PD:REFRIGERATOR TROUBLESHOOT		
			PD:REFRIGERATOR TROUBLESHOOT		
			001.2000.4070		325.00
				Total :	**325.00**
91190	3/25/2025	004193 AECOM USA INC.	BRG07001 DES RDA07-AUG-DEC		
			BRG07001 DES RDA07-AUG-DEC		
			010.3830.6813		1,773.06
			BRG07001 DES HBP-AUG-DEC		
			BRG07001 DES HBP-AUG-DEC		
			030.8495.6813		13,685.19
				Total :	**15,458.25**
91191	3/25/2025	003834 ALAPALM ANIMAL HOSPITAL	VOUCHER 25-0013/DL#17548		
			VOUCHER 25-0013/DL#17548		
			001.2200.4344		50.00
				Total :	**50.00**
91192	3/25/2025	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC-2/16-3/1/25		
			CROSSING GUARD SVC-2/16-3/1/25		
			002.8200.4530		3,606.12
				Total :	**3,606.12**
91193	3/25/2025	001271 ALLSTAR FIRE EQUIPMENT INC	FS#1-3:REPAIRS		
			FS#1-3:REPAIRS		
			028.2050.4245		65.15
			FS#1-3:REPAIRS		
			029.2100.4245		65.14
				Total :	**130.29**
91194	3/25/2025	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES		
			OFFICE SUPPLIES		
			001.0500		88.88
			EZ-UP		
			EZ-UP		
			001.6020.4336		178.16
			OFFICE SUPPLIES		
			OFFICE SUPPLIES		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91194	3/25/2025	005771 AMAZON CAPITAL SERVICES	(Continued)		
			001.4600.4200 EXEMPT TOP SPIRAL BOOKS 6X9		41.99
			001.4600.4200 DUAL LAMINATE RETURN DUAL LAMINATE RETURN		11.72
			001.0500 EZ-UPS & BAKING CONTEST SUPPLIES EZ-UPS & BAKING CONTEST SUPPLIES		-88.88
			001.6020.4336 LAPTOP BAG LAPTOP BAG		300.43
			042.9510.4200 MAGICARD DYE FILM/300 SERIES PRINTERS MAGICARD DYE FILM/300 SERIES PRINTERS		26.93
			001.1600.4200 RAIN PONCHOS FOR FLOODING RAIN PONCHOS FOR FLOODING		75.37
			042.9510.4260 OFFICE SUPPLIES OFFICE SUPPLIES		32.00
			001.1200.4200 OFFICE SUPPLIES OFFICE SUPPLIES		40.68
			001.1200.4200 LOGITECH HEADSETS TRAININGS LOGITECH HEADSETS TRAININGS		37.73
			042.9510.4208 OFFICE SUPPLIES OFFICE SUPPLIES		200.30
			001.0500		106.95
				Total :	**1,052.26**
91195	3/25/2025	002339 BRADFORD, PAUL	CHF:HISTORICAL DEMO FEE 2025 CHF:HISTORICAL DEMO FEE 2025		
			051.1471		200.00
				Total :	**200.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91196	3/25/2025	006369 BRUBAKER, ROBERTA	CHF:HISTORIC DEMO FEE 2025		
			CHF:HISTORIC DEMO FEE 2025		
			051.1471		200.00
				Total :	**200.00**
91197	3/25/2025	006370 CALIFORNIA LIVING HISTORY.ORG	CHF:HISTORIC DEMO FEE 2025		
			CHF:HISTORIC DEMO FEE 2025		
			051.1471		300.00
				Total :	**300.00**
91198	3/25/2025	005553 CLARK PEST CONTROL OF STOCKTON	FS#2 PEST CONTROL		
			FS#2 PEST CONTROL		
			028.2050.4589		28.00
			FS#2 PEST CONTROL		
			029.2100.4589		28.00
			FS#3: PEST CONTROL		
			FS#3: PEST CONTROL		
			028.2050.4589		28.00
			FS#3: PEST CONTROL		
			029.2100.4589		28.00
			YMCA:PEST CONTROL		
			YMCA:PEST CONTROL		
			001.6000.4589		114.00
			CORP YARD:PEST CONTROL		
			CORP YARD:PEST CONTROL		
			004.8310.4589		88.00
				Total :	**314.00**
91199	3/25/2025	000143 COMMUNITY WORKS DESIGN GROUP	DRA21004 (CUP21006) PLAN CHECK-FEB		
			DRA21004 (CUP21006) PLAN CHECK-FEB		
			001.4100.4547		155.00
			DRA21013 PLAN CHECK-FEB		
			DRA21013 PLAN CHECK-FEB		
			001.4100.4547		155.00
			DRA23001 (CUP22013) PLAN CHECK-FEB		
			DRA23001 (CUP22013) PLAN CHECK-FEB		
			001.4100.4547		232.50
			CLP 24001 PLAN CHECK-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91199	3/25/2025	000143 COMMUNITY WORKS DESIGN GROUP	(Continued)		
			CLP 24001 PLAN CHECK-FEB		
			001.4100.4547		77.50
				Total :	**620.00**
91200	3/25/2025	005313 COUNTY OF SAN BERNARDINO, HUMAN	PRE EMPLYMNT TSTNG:MUNOZ, N/VARGAS, J		
			PRE EMPLYMNT TSTNG:MUNOZ, N/VARGAS, J		
			001.1600.4235		688.99
				Total :	**688.99**
91201	3/25/2025	000213 DAILY JOURNAL CORPORATION	MCA24001 NEWSPAPER PUB		
			MCA24001 NEWSPAPER PUB		
			001.1200.4300		1,173.48
			DRA22022 NEWSPAPER PUB		
			DRA22022 NEWSPAPER PUB		
			001.1200.4300		279.40
				Total :	**1,452.88**
91202	3/25/2025	005394 DATA TICKET, INC.	PARKING CITATIONS-FEB		
			PARKING CITATIONS-FEB		
			001.1700.4516		76.19
				Total :	**76.19**
91203	3/25/2025	001035 DEPARTMENT OF JUSTICE	FINGER PRINTING APPS: FAUST/MUNOZ/VARGAS		
			FINGER PRINTING APPS: FAUST/MUNOZ/VARGAS		
			001.1700.4236		96.00
				Total :	**96.00**
91204	3/25/2025	006084 DIAMOND ENVIRONMENTAL SERVICES	CHF:PORTABLE TOILETS & SINKS 2025		
			CHF:PORTABLE TOILETS & SINKS 2025		
			051.1471		1,041.20
				Total :	**1,041.20**
91205	3/25/2025	000324 DIB'S SAFE & LOCK SERVICE	COMM PARK: LOCK REPAIRS		
			COMM PARK: LOCK REPAIRS		
			001.6000.4206		148.00
				Total :	**148.00**
91206	3/25/2025	003360 DIRECTV	PD: SATTELITE CABLE-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91206	3/25/2025	003360 DIRECTV	(Continued)		
			PD:SATTELITE CABLE-MAR		
			001.2000.4065		126.25
				Total :	**126.25**
91207	3/25/2025	001289 DUBBERT, KLAUS	CHF:HISTORIC DEMO FEE 2025		
			CHF:HISTORIC DEMO FEE 2025		
			051.1471		200.00
				Total :	**200.00**
91208	3/25/2025	000085 EAST VALLEY WATER DISTRICT	LMD 04-MAR		
			LMD 04-MAR		
			012.8500.4030		57.01
			POLICE STATION-MAR		
			PD-MAR		
			001.2000.4030		208.07
			POLICE STATION-MAR		
			PD-MAR		
			001.2000.4030		689.75
			LMD 29-MAR		
			LMD 29-MAR		
			012.8500.4030		108.12
			CITY HALL-MAR		
			CITY HALL-MAR		
			042.9510.4030		142.47
			LMD 15A-MAR		
			LMD 15-A-MAR		
			012.8500.4030		125.17
			LMD 07-MAR		
			LMD 07-MAR		
			012.8500.4030		74.99
			BASELINE MEDIAN-MAR		
			BASELINE MEDIAN-MAR		
			004.8310.4030		92.97
			FS#1-MAR		
			FS#1-MAR		
			029.2100.4030		150.57
			FS#1-MAR		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91208	3/25/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			028.2050.4030 LMD 21B-MAR LMD 21-B-MAR	150.56
			012.8500.4030 FS#2-MAR FS#2-MAR	119.16
			029.2100.4030 FS#2-MAR	128.11
			028.2050.4030 AURANTIA PK-MAR AURANTIA PK-MAR	128.11
			001.6000.4030 LMD 44-MAR LMD 44-MAR	674.75
			012.8500.4030 LMD 15-B-MAR LMD 15-B-MAR	503.71
			012.8500.4030 FS#3 FS-MAR FS#3 FS-MAR	236.41
			029.2100.4030 FS#3 FS-MAR	11.26
			028.2050.4030 FS#2 FS-MAR FS#2 FS-MAR	11.25
			029.2100.4030 FS#2 FS-MAR	14.94
			028.2050.4030 BASELINE MEDIAN-MAR BASELINE MEDIAN-MAR	14.93
			004.8310.4030 LMD 73-MAR LMD 73-MAR	100.55
			012.8500.4030 LMD 37-MAR LMD 37-MAR	68.05
			012.8500.4030	51.33

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91208	3/25/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)		
			FS#3 DOM-MAR		
			FS#3 DOM-MAR		
			029.2100.4030		321.77
			FS#3 DOM-MAR		
			028.2050.4030		321.76
			LMD 21A-MAR		
			LMD 21-A-MAR		
			012.8500.4030		53.84
			POLICE STATION-MAR		
			PD-MAR		
			001.2000.4030		22.51
			FS#3 IRR-MAR		
			FS#3 IRR-MAR		
			029.2100.4030		37.03
			FS#3 IRR-MAR		
			028.2050.4030		37.02
			BOULDER MEDIAN-MAR		
			BOULDER MEDIAN-MAR		
			004.8310.4030		291.33
			POLICE STATION-MAR		
			PD-MAR		
			001.2000.4030		22.51
			CITY HALL FS-MAR		
			CITY HALL FS-MAR		
			042.9510.4030		21.11
				Total :	**4,991.12**
91209	3/25/2025	002190 ENGINEERING RESOURCES OF SO CA	SDR06002 DES RDA07-JAN		
			SDR06002 DES RDA07-JAN		
			010.3830.6600		978.00
				Total :	**978.00**
91210	3/25/2025	006368 FINAL TOUCH CONSTRUCTION	REIMB BP#20241681		
			REIMB BP#20241681		
			001.1450.7600		110.00
				Total :	**110.00**

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91211	3/25/2025	005018 FLYERS ENERGY, LLC	FUEL-MAR		
			FUEL-MAR		
			001.2000.4220		3,406.21
			FUEL-MAR		
			001.4200.4220		41.04
			FUEL-MAR		
			001.4600.4220		200.94
			FUEL-MAR		
			001.6000.4220		66.19
			FUEL-MAR		
			001.6010.4220		91.94
			FUEL-MAR		
			028.2050.4220		701.34
			FUEL-MAR		
			029.2100.4220		701.34
			FUEL-MAR		
			004.8310.4220		248.23
			FUEL-MAR		
			042.9510.4220		16.55
				Total :	**5,473.78**
91212	3/25/2025	005302 HARDY & HARPER, INC	OLA24001 PPE#1 CON CDBG-MAR		
			OLA24001 PPE#1 CON CDBG-MAR		
			006.8400.6550		181,080.75
			OLA24001 PPE#1 CON CDBG RET-MAR		
			OLA24001 PPE#1 CON CDBG RET-MAR		
			006.1350		-9,054.04
				Total :	**172,026.71**
91213	3/25/2025	003947 HDR ENGINEERING, INC.	STR17002 PE CCF(2017)-JAN		
			STR17002 PE CCF(2017)-JAN		
			027.8490.6550		45,619.84
				Total :	**45,619.84**
91214	3/25/2025	005290 HIGHLAND MUSIC COMPANY	CHF:BAND, AUDIO EQUIP & ENTERTAINMENT		
			CHF:BAND, AUDIO EQUIP & ENTERTAINMENT		
			051.1471		1,700.00

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91214	3/25/2025	005290 005290 HIGHLAND MUSIC COMPANY	(Continued)	Total :	1,700.00
91215	3/25/2025	001320 HIGHLAND SENIOR CENTER	CDBG CV COVID19 MEALS-FEB CDBG CV COVID19 MEALS-FEB 006.8400.4353		4,090.00
			CDBG REIMB-FEB CDBG REIMB-FEB 006.8400.4348		1,900.00
				Total :	5,990.00
91216	3/25/2025	005353 IDC CONSULTING ENGINEERS, INC.	BRG12001 DES HBP-MAY-FEB BRG12001 DES HBP-MAY-FEB 030.8495.6813		10,470.82
			BRG12001 DES DIF-REG-MAY-FEB BRG12001 DES DIF-REG-MAY-FEB 007.8330.6813		1,356.61
			BRG12001 DE HBP-MAR BRG12001 DE HBP-MAR 030.8495.6813		37,134.63
			BRG12001 DES DIF-REG-MAR BRG12001 DES DIF-REG-MAR 007.8330.6813		4,811.18
				Total :	53,773.24
91217	3/25/2025	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SVC-FEB PROFESSIONAL SVC-FEB 023.3890.4554		4,000.00
				Total :	4,000.00
91218	3/25/2025	000461 JON'S FLAGS & POLES	FLAGS:CA, POW & COH FLAGS:CA, POW & COH 001.0500		2,702.37
				Total :	2,702.37
91219	3/25/2025	000127 K & L HARDWARE	BLANKET PURCHASE ORDER FS#2:MISC SUPPLIES 028.2050.4206		53.83
			FS#2:MISC SUPPLIES 029.2100.4206		53.82

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91219	3/25/2025	000127 K & L HARDWARE	(Continued) CORP YARD:MISC SUPPLIES CORP YARD:MISC SUPPLIES 004.8310.4206		55.76
				Total :	**163.41**
91220	3/25/2025	005310 KOA CORPORATION	STR22002 DES MSRI-SEP-DEC STR22002 DES MSRI-SEP-DEC 017.8350.6530		2,045.00
				Total :	**2,045.00**
91221	3/25/2025	000207 KONICA MINOLTA	DELL LAPTOPS DELL LAPTOPS 042.9510.4203		4,478.22
				Total :	**4,478.22**
91222	3/25/2025	000207 KONICA MINOLTA	FORTINET FIREWALL FORTINET FIREWALL 042.9510.4533		2,302.42
				Total :	**2,302.42**
91223	3/25/2025	000207 KONICA MINOLTA	FIREWALL:FORTINET INSTALL FIREWALL:FORTINET INSTALL 042.9510.4533		1,619.03
				Total :	**1,619.03**
91224	3/25/2025	000207 KONICA MINOLTA	LAPTOP UPGRADE LAPTOP UPGRADE 042.9510.4203		304.54
				Total :	**304.54**
91225	3/25/2025	005152 KUHN, KEN	CHF:HISTORIC DEMO FEE 2025 CHF:HISTORIC DEMO FEE 2025 051.1471		200.00
				Total :	**200.00**
91226	3/25/2025	005285 LA VERNE POWER EQUIPMENT INC	CORP YARD:TRIMMER REPAIR CORP YARD:TRIMMER REPAIR 001.6020.4206		138.42

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91226	3/25/2025	005285 LA VERNE POWER EQUIPMENT INC	(Continued)		
			CORP YARD:TRIMMER REPAIR		
			CORP YARD:TRIMMER REPAIR		
			001.6020.4206		131.84
				Total :	**270.26**
91227	3/25/2025	001193 LIFE ASSIST, INC.	FS#1:PARAMEDIC SUPPLIES		
			FS#1:PARAMEDIC SUPPLIES		
			028.2050.4207		298.68
				Total :	**298.68**
91228	3/25/2025	001404 LOWE'S	COMPOST GIVEAWAY SUPPLIES		
			COMPOST GIVEAWAY SUPPLIES		
			027.8490.4349		119.62
			FINANCE:KEYS		
			FINANCE:KEYS		
			001.1700.4200		20.36
			STORM PREP:EZ UP		
			STORM PREP:EZ UP		
			001.1450.4260		173.57
			STORM PREP:EZ UP		
			STORM PREP:EZ UP		
			001.1450.4260		343.94
			STORM PREP:EZ UP		
			STORM PREP:EZ UP		
			001.1450.4260		107.55
			ELDER GULCH:STORM DRAIN MAINT		
			ELDER GULCH:STORM DRAIN MAINT		
			001.1450.4260		49.33
			ELDER GULCH:STORM DRAIN MAINT		
			ELDER GULCH:STORM DRAIN MAINT		
			001.1450.4260		70.88
			STORM PREP:EZ UP		
			STORM PREP:EZ UP		
			001.1450.4260		415.55
			COMM PK:MAINT		
			COMM PK:MAINT		
			001.6000.4206		310.32

Bank code : wfb

Voucher	Date	Vendor		Description/Account		Amount
91228	3/25/2025	001404	001404 LOWE'S	(Continued)	Total :	1,611.12
91229	3/25/2025	003789	MARS CARPET & FLOORING INC	YMCA:RESTROOM TILE REPAIR		
				YMCA:RESTROOM TILE REPAIR		
				001.6000.4070		1,181.29
					Total :	1,181.29
91230	3/25/2025	005503	MELDRUM, CAMILLE	CHF:HISTORIC DEMO FEE 2025		
				CHF:HISTORIC DEMO FEE 2025		
				051.1471		200.00
					Total :	200.00
91231	3/25/2025	000168	MICHELLE GOMEZ, PETTY CASH	PETTY CASH-FEB-MAR		
				PETTY CASH-FEB-MAR		
				001.0020		151.11
					Total :	151.11
91232	3/25/2025	001439	OFFICE SOLUTIONS	30% RECYCLED 8.5X11 COPY PAPER		
				30% RECYCLED 8.5X11 COPY PAPER		
				042.9510.4200		226.61
				30% RECYCLED 11X17 COPY PAPER		
				042.9510.4200		83.74
					Total :	310.35
91233	3/25/2025	005154	RIPPLE-YATES, ELEANOR	CHF:HISTORIC DEMO FEE 2025		
				CHF:HISTORIC DEMO FEE 2025		
				051.1471		200.00
					Total :	200.00
91234	3/25/2025	000030	SAN BERNARDINO COUNTY SHERIFFS	POLICE SVC-FEB		
				POLICE SVC-FEB		
				001.2000.4560		1,086,688.00
					Total :	1,086,688.00
91235	3/25/2025	004920	TKE ENGINEERING	OLA24001 DES MSRI-OCT-DEC		
				OLA24001 DES MSRI-OCT-DEC		
				017.8350.6550		2,989.60
					Total :	2,989.60

Bank code : wfb

Voucher	Date	Vendor	Description/Account		Amount
91236	3/25/2025	000233 WAXIE SANITARY SUPPLY	FS#1:SUPPLIES		
			FS#1:SUPPLIES		
			028.2050.4055		19.41
			FS#1:SUPPLIES		
			029.2100.4055		19.40
			FS#2:JANITORIAL SUPPLIES		
			FS#2:JANITORIAL SUPPLIES		
			028.2050.4055		113.21
			FS#2:JANITORIAL SUPPLIES		
			029.2100.4055		113.21
			PD: JANITORIAL SUPPLIES		
			PD: JANITORIAL SUPPLIES		
			001.2000.4055		307.67
			CITY HALL:JANITORIAL SUPPLIES		
			CITY HALL:JANITORIAL SUPPLIES		
			042.9510.4055		2,007.81
				Total :	**2,580.71**
91237	3/25/2025	003535 WEST COAST ARBORISTS, INC.	CITY WIDE:TREE MAINT-FEB		
			CITY WIDE:TREE MAINT-FEB		
			004.8310.4680		1,213.55
				Total :	**1,213.55**
91238	3/25/2025	005824 WESTERN EXTRICATION SPECIALIST	FS#1:E541 REPAIR		
			FS#1:E541 REPAIR		
			028.2050.4245		907.41
			FS#1:E541 REPAIR		
			029.2100.4245		907.40
				Total :	**1,814.81**
91239	3/25/2025	000237 WILLDAN ASSOCIATES	BLDG & SAFETY PLAN CHECK-FEB		
			BLDG & SAFETY PLAN CHECK-FEB		
			001.4500.4540		4,702.50
			BLDG & SAFETY INSP-FEB		
			BLDG & SAFETY INSP-FEB		
			001.4500.4540		29,820.00
			BLGD & SAFETY PERMIT TECH-FEB		
			BLGD & SAFETY PERMIT TECH-FEB		

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
91239	3/25/2025	000237 WILLDAN ASSOCIATES	(Continued)	
			001.4500.4540	7,377.50
				Total : 41,900.00
91240	3/25/2025	000237 WILLDAN ASSOCIATES	STR23002 NP RDA07-DEC	
			STR23002 NP RDA07-DEC	
			010.3830.6550	3,109.50
				Total : 3,109.50

52 Vouchers for bank code : wfb — **Bank total : 1,479,082.09**

52 Vouchers in this report — **Total vouchers : 1,479,082.09**

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Tish Nava-Cruz, Director of Administrative Services/City Treasurer WC

SUBJECT: Treasurer's Report for February 2025

RECOMMENDATION: City Council to receive and file the Treasurer's Report for February 2025

FISCAL IMPACT: Cash and Investments:

General Fund	$18,347,872.72
Special Revenue Funds	$39,780,102.88
Internal Service Funds	$ 5,579,983.58
Capital Projects Funds	$34,127,421.71
Agency Funds	$ 2,250,179.76
Housing Authority Fund	$ 3,835,356.89
SARDA Funds	$ 2,057,337.39

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank. Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments. Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects. The maximum limit on regular accounts is $75M.

Attachments: Treasurers Report, Treasurer's Report Graph, Cash and Investments Graph and General Fund Reserves Graph

Approved _____ Motion _____ Second _____ Agenda Item No. 7

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

CITY OF HIGHLAND
Treasurer's Report
as of February 28, 2025

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account (reconciled book balance)	14,807,262.54

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
California Treasurer's Local Agency Investment Fund (LAIF)	n/a	4.333%		
General Fund			12,321,132.15	
Special Revenue Funds			27,783,995.00	
Internal Service Funds			6,004,175.00	
Capital Projects Funds			27,292,777.00	
Total City LAIF Funds				73,402,079.15
Housing Authority Fund			3,889,746.66	
Total Housing Authority LAIF Funds				3,889,746.66
Total LAIF Funds				77,291,825.81
1) Maximum limits on accounts are $75M City and $75M Housing Authority.				
2) Market Value is based on the December 31, 2024 applicable percentage of 0.999621985				
3) Market Value is $77,262,608.34 ($77,291,825.81 x 0.999621985).				
California Asset Management Program (CAMP)	n/a	4.510%		
General Fund			3,453,152.27	
Special Revenue Funds			1,936,053.00	
Capital Projects Funds			6,484,698.00	
Total CAMP Funds				11,873,903.27
INVESTMENTS: FISCAL AGENT ACCOUNTS				
US Bank Corporate Trust Services (Community Facilities Districts)				
Community Facilities District (CFD) 90-1				
Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	116,002.36	116,002.36
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	295,139.60	295,139.60
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	109,161.53	109,161.53
Community Facilities District (CFD) 2001-1				
Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	196,811.19	196,811.19
Interest Account #217795001				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Principal Account #217795002				
US Bank Money Market Account CUSIP #60934N872	n/a	0.00%	-	-
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	19,095.59	19,095.59
Surplus Fund #217795004				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	30,991.47	30,991.47
Community Facilities District (CFD) 2007-1				
Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	8,826.35	8,826.35
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	14,566.09	14,566.09
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #60934N872	n/a	3.99%	5,387.34	5,387.34
TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)				795,981.52

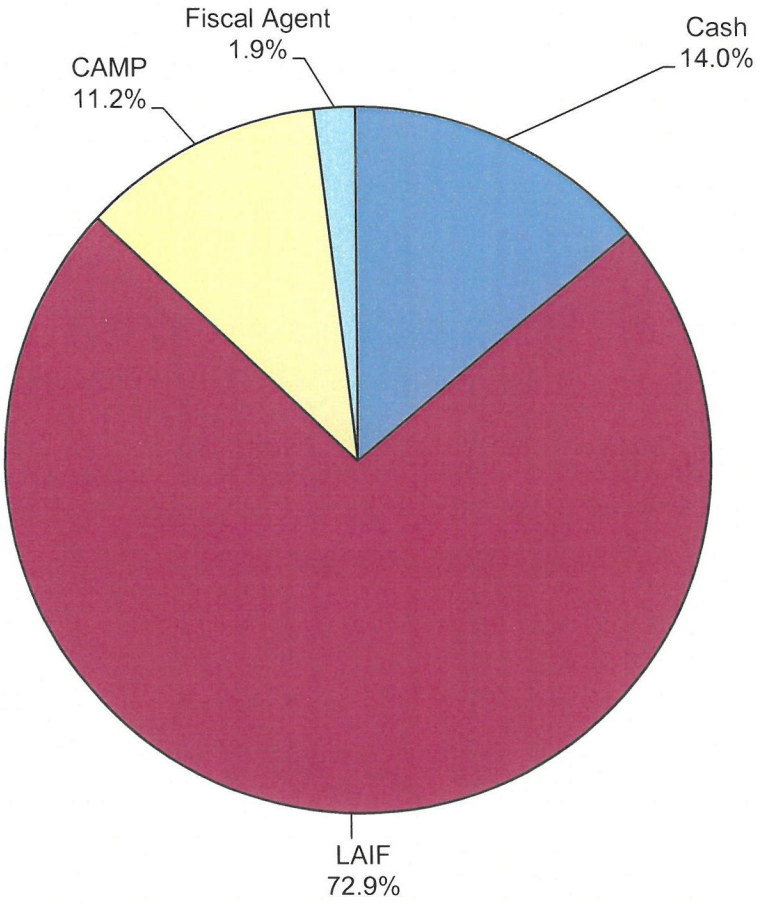
DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
US Bank Corporate Trust Services (SARDA)				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	1,882.76	1,882.76
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	556.91	556.91
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	173,205.96	173,205.96
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	796.00	796.00
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	661.69	661.69
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	997,417.82	997,417.82
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	15,091.36	15,091.36
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	17,276.79	17,276.79
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	4.00%	126.89	126.89
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.99%	1,115.61	1,115.61
Reserve Fund 259928004				
Assured Guaranty Municipal Bond Insurance	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				1,208,131.79
TOTAL CASH AND INVESTMENTS				**105,978,254.93**

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

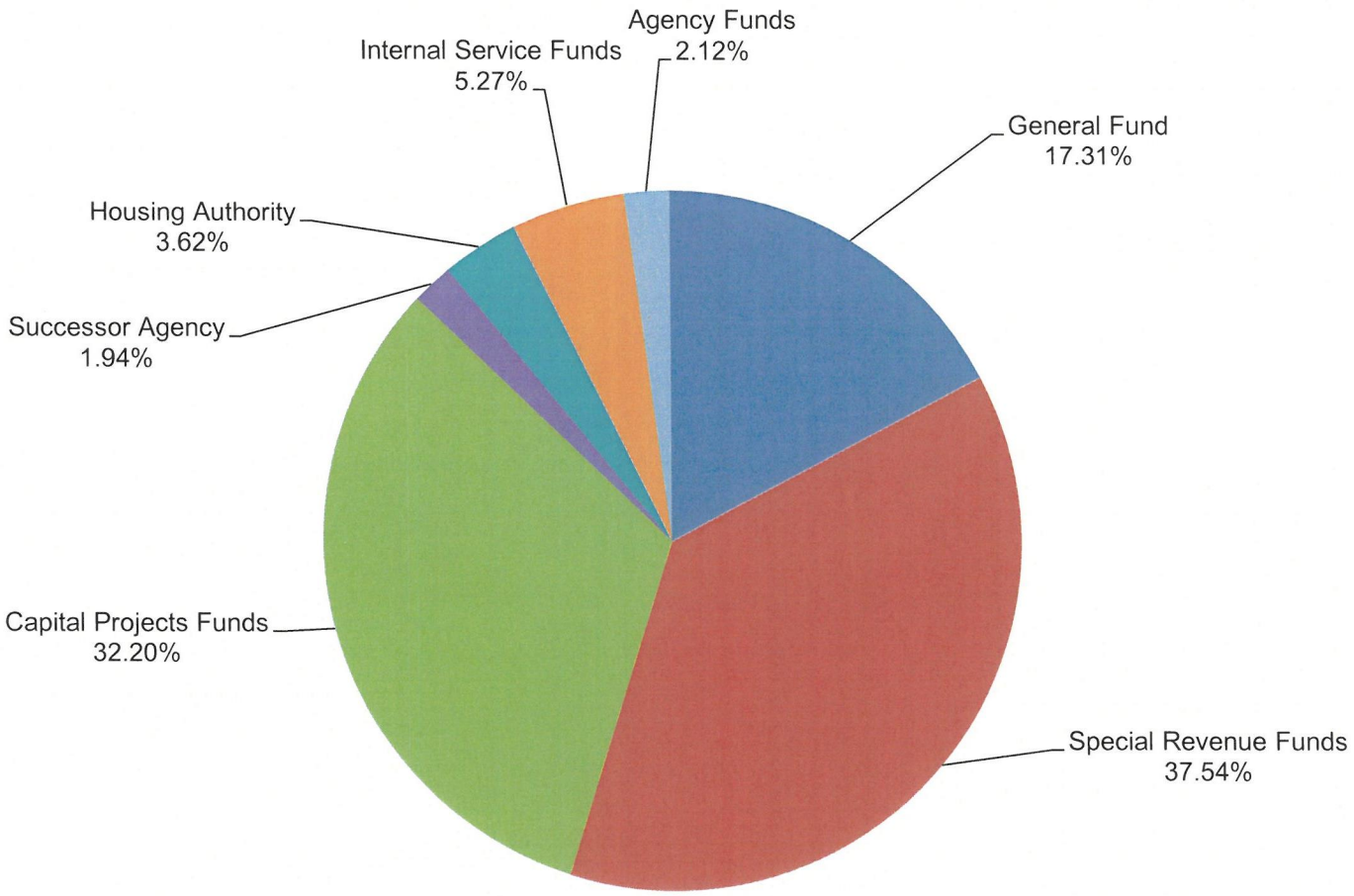
SIGNED:_____
Carlos Zamano
CITY MANAGER

SIGNED:_____
Leticia Nava-Cruz
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

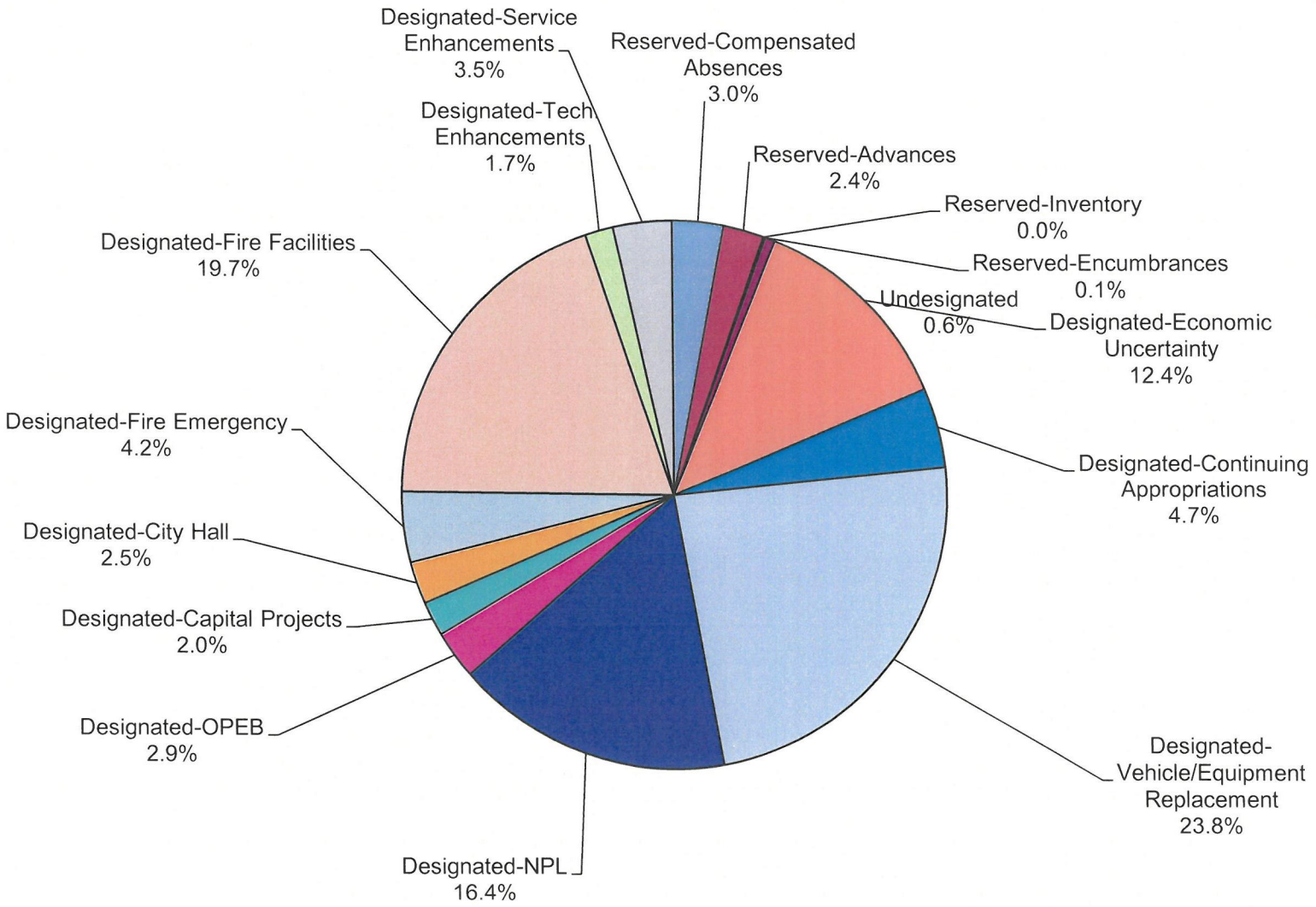
Treasurer's Report



Cash & Investments



General Fund Reserves



STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

REVIEWED BY: Dana Calkins, George Hills Company, Claims Adjuster

SUBJECT: Claim Consideration - Steven Olson

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 11, 2025. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

Approved _____	Motion _____	Second _____	Agenda Item No. 8
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

March 12, 2025

Alondra Munoz
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0082069
	Date of Loss:	02/12/2025
	Claimant:	Steven Olson

Dear Ms. Muñoz:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notices sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company, Inc.

Dana Calkins

Dana Calkins
Sr. Claims Adjuster
Direct Dial: (916) 333-0575
Email: dana.calkins@georgehills.com

PO BOX 278, RANCHO CORDOVA, CA 95741

City of
HIGHLAND
Inc. 1987

March 12, 2025

Patti Schneiders
Claims Processor
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Steven Olson
Incident Date: February 12, 2025

Dear Patti:

Enclosed is a copy of a Claim received via mail at the Office of the City Clerk on March 11, 2025, by the above referenced claimant(s). Note: Attached is a location map for reference. The incident location is outside of our city limits, it is within an unincorporated area of Sacramento County called North Highlands.

This item will be tentatively scheduled for the City Council regular meeting on Tuesday, April 8, 2025, pending your recommendation. All correspondence will be required from George Hills no later than **March 28, 2025**. Please review and advise this office on the appropriate action to be taken.

If you have any questions, please contact Leticia Nava-Cruz at (909) 864-6861, ext. 208 or myself at ext. 226.

Sincerely,

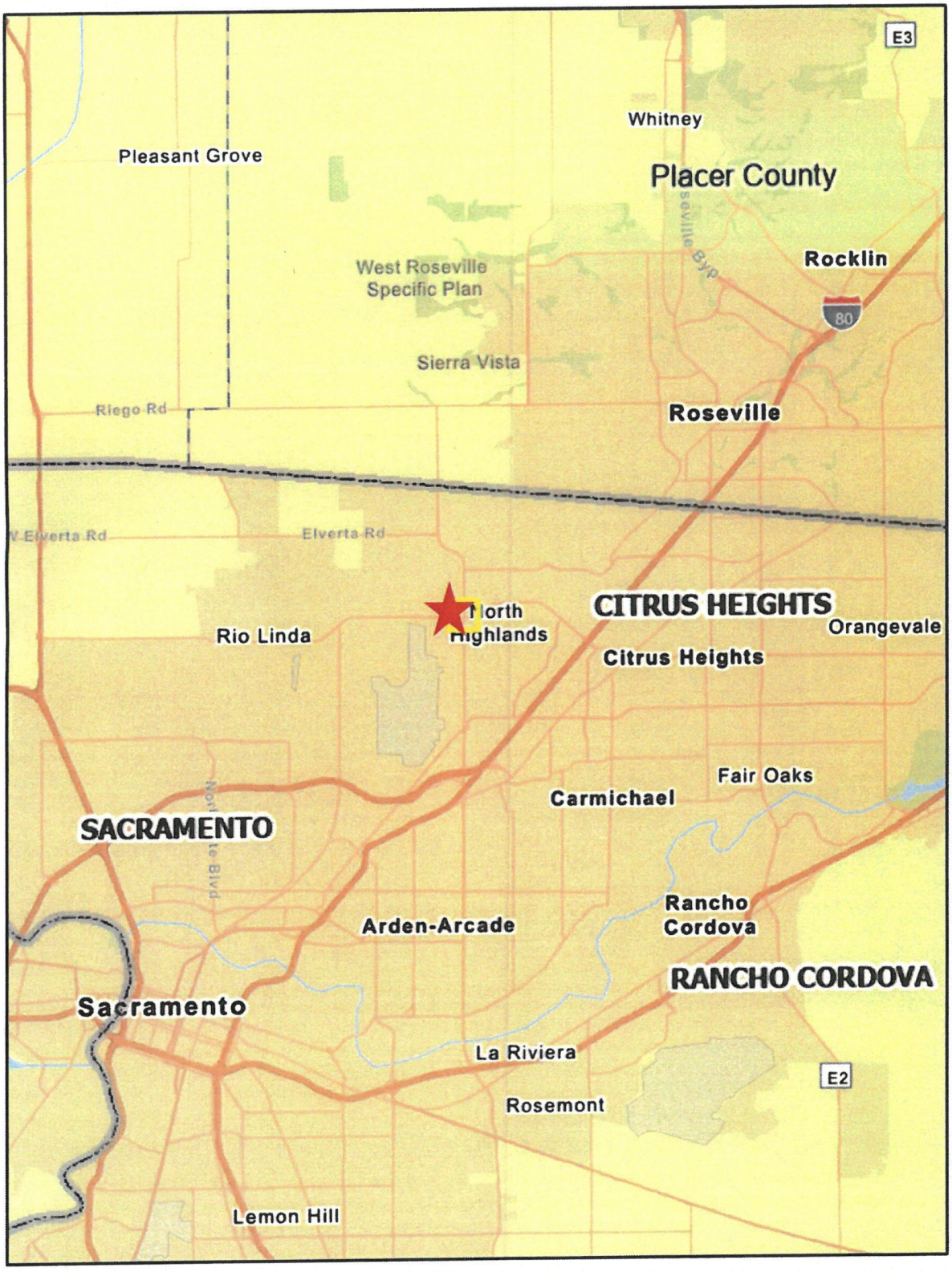
Alondra Muñoz
City Clerk

cc: Carlos Zamano, City Manager
Leticia Nava-Cruz, Director of Administrative Services
Maricela Marroquin, City Attorney

Mayor Penny Lilburn | **Mayor Pro Tem** Larry McCallon | **City Council** Gregory Hogan | **City Council** John P. Timmer | **City Council** Jimmy Saldana | **City Manager** Carlos Zamano
27215 Base Line • Highland, CA 92346
Tel: 909.864.6861 • Fax: 909.862.3180 • www.cityofhighland.org

VICINITY MAP

Within Sacramento County.



LA
CENTURY
LAW

March 04, 2025

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346

Via Certified Mail, Return Receipt Requested, and U.S. Mail

Attn: Claims

NOTICE OF CLAIMS FOR DAMAGES

Re:		
	Our Client(s):	Steven Olson
	Your Insured:	City of Highland
	Date of Loss:	February 12, 2025

Dear Claims Representative:

Please be advised that this firm has been retained by the above-mentioned client in order to pursue a bodily injury and property damage claim, and therefore, pursuant to *Siciliano v. Fireman's Fund Ins. Co.*, 62 Cal. App. 3d, 745 (1976) and *Fedmart Corp. v. Pell Enterprises*, 111 Cal. App. 3d, 215 (1980), we do maintain a lien on this matter.

Please be further advised that all payments made to any individual, or entity regarding this accident must bear our names as co-payee. This includes payments for possible property damage, loss of use of vehicle, medical reimbursement, or loss of income.

Pursuant to California Insurance Code Section 2695.7 [Standards for Prompt Fair and Equitable Settlements Section (b)], upon receiving proof of claim, every insurer shall immediately, but in no event more than forty (40) calendar days later, accept or deny the claim in whole or in part, and affirm or deny liability.

Please provide us with **confirmation of the available coverage and limits under any applicable policies**. Please also provide us with copies of the declaration pages. Request is also made for color laser photocopies and/or digital copies of any and all photographs taken of the property damage in this incident and copy of the final repair estimates, as well as copies of any recorded statements previously obtained, including transcripts. **Please also advise us if you are willing to advance our client(s)' costs and**

PRIMARY OFFICE
1880 Century Park East
Suite 1101
Los Angeles, CA 90067

VALLEY OFFICE
18321 Ventura Blvd.
Suite 800
Tarzana, CA 91356

SAN BERNARDINO OFFICE
473 E. Carnegie Drive
Suite 200
San Bernardino, CA 92408

CONTACT
P: (310) 893-0553
F: (310) 893-0554
E: info@LACenturyLaw.com

expenses in order to enable our client to mitigate damages.

Please note that we do not provide social security numbers in pre-suit or litigation as social security numbers are protected. Additionally, we do not provide recorded or in-person statements in pre-suit or litigation, as this privilege has been abused in the past.

Please refrain from contacting our client, and refer all documents and correspondences to the attention of the undersigned.

Please contact the undersigned to discuss the matter further as soon as possible.

Sincerely,

Nancy Shaw

Nancy Shaw
Case Manager

AUTHORIZATION

(RELEASE OF CONFIDENTIAL INFORMATION)

To: CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346

Re: Steven Olson

DATE OF ACCIDENT/OCCURRENCE: 02/12/2025

YOUR FILE NUMBER: _____

You are hereby authorized and instructed to communicate with and to allow my attorneys, LA Century Law at 1880 Century Park East, Suite 1101, Los Angeles, California 90067, its agents, representatives, independent contractors, or employees, to examine, copy, photostat, or discuss any and all documents, files, instruments and/or records pertaining to the above captioned matter.

CLIENT understands that he/she has a right to receive a copy of this Authorization upon demand. This authorization shall expire two (2) years from the date signed.

CLIENT:

X _____
Client Signature

Date: 02/13/2025

Steven Bruce Olson Jr
By: Client Name

A PHOTOCOPY OF THIS DOCUMENT SHALL HAVE THE SAME FORCE AND EFFECT AS THE ORIGINAL.

Do not write in this space.
For office use only:

Received: March 11, 2025

By: Alondra M.

☐ E-Mail ☒ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND
(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Steven Olson

   a. Complete Address of Claimant, including City, State and Zip Code:

   300 Church St. Roseville, CA 95678

   b. Phone Number (

   c. Date of Birth

d. Driver's License/State Identification Card Number:

_____ _____

Issued by which State: California

_____ Driver's License _____ Identification Card

Expiration Date: _____

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

LA Century Law - (310) 893-0553

1880 Century Park East, Suite 1101 Los Angeles, California 90067

3. Occurrence or event from which the claim arises:

a. Date of occurrence 02/12/2025

b. Time of occurrence 11:15 PM

c. Place of occurrence (Exact and specific location)

6826 Watt Avenue, North highlands, CA 95660

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

The client was traveling north on Watt Avenue near the intersection with Elkhorn Blvd when he encountered a flipped-over bench near bus stops 19 and 26. The bench was obstructing the sidewalk, causing the client to fall off his bike.

di. What particular action by the City, or its employees, caused the alleged damage or injury?

The City of Highland is responsible because they are meant to ensure the safety of their citizens by maintaining public areas and facilities. Failure to do so is negligence on their end.

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

Head pain, facial pain, neck pain, low back pain, right knee pain, and facial bruising.

5. Give the name(s) of the City employee(s) causing the damage or injury:

Unknown at this time

6. Name and address of any other person injured:

N/A

7. Name and address of the owner of any damaged property:

Unknown at this time

8. Damages Claimed:

a. Amount claimed as of this date: $Pending

b. Estimate amount of future costs: $Pending

c. Total amount claimed: $1,000,000.00

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

Past and future medical expenses and past and future loss of earnings and past and future pain and suffering.

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. unknown at this time.

b. _____

c. _____

d. _____

e. _____

10. Any additional information which might be helpful in considering this claim:

Please see attached pictures

_____

_____

_____

_____

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: Los Angeles, California
City and State

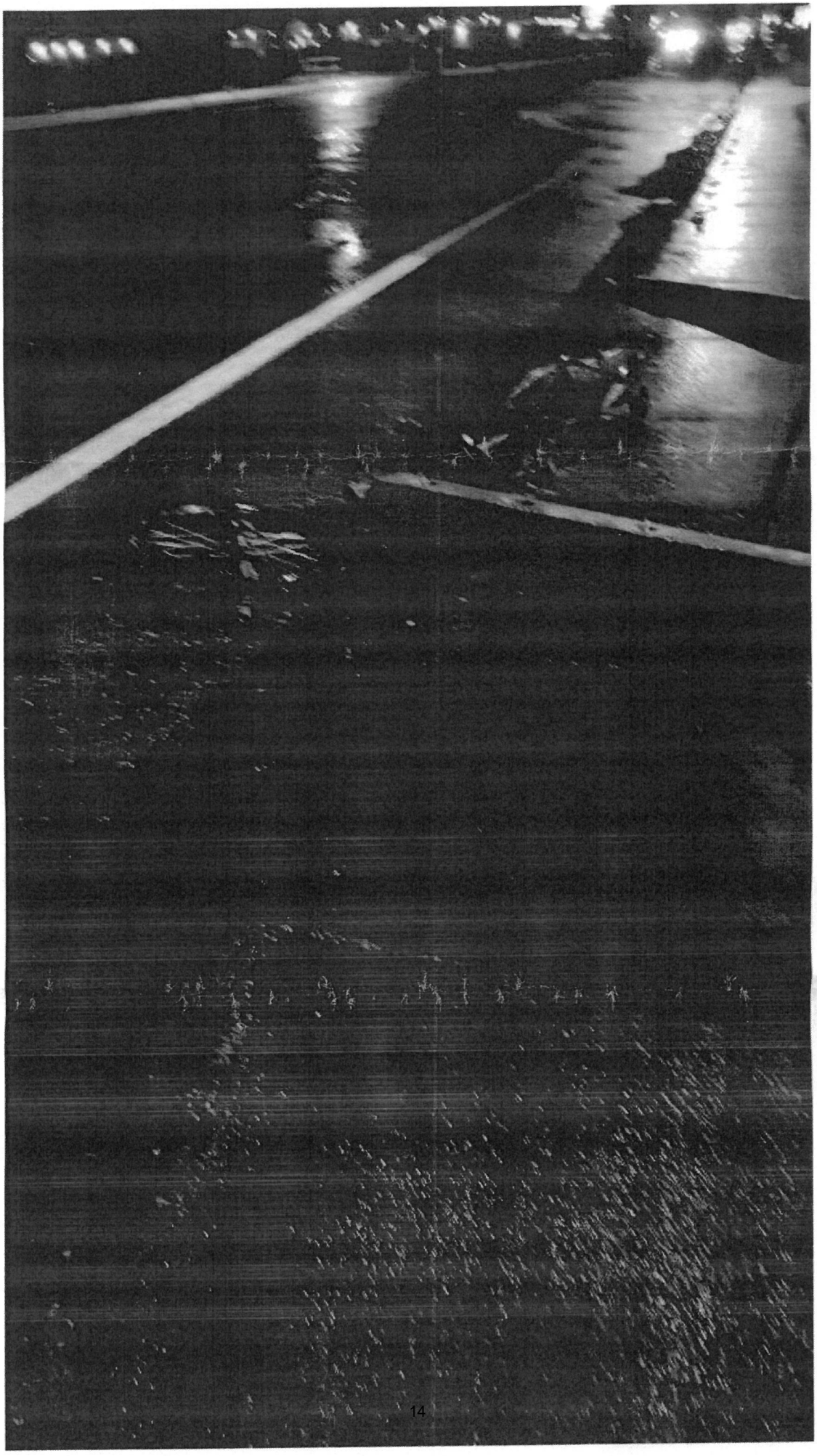
Date: 03/04/2025

Ryan Daneshrad
Signature of Claimant
Attorney for claimant

Ryan Daneshrad- LA Century Law
Printed name of person signing above









1880 Century Park East, Suite 1101
Los Angeles, CA 90067

LA CENTURY LAW

CERTIFIED MAIL

9589 0710 5270 0411 8383 67

$10.20⁰
US POSTAGE
FIRST-CLASS
FROM 90067
03/07/2025
Stamps

063S0014950474

CITY CLERK
CITY OF HIGHLAND
27215 BASELINE ST
HIGHLAND CA 92346-3113

RECEIVED
MAR 11 2025
CITY OF HIGHLAND

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

REVIEWED BY: Jeniffer Arellano, George Hills Company, Claims Adjuster

SUBJECT: Claim Consideration – Erick Smart

RECOMMENDATION: George Hills Company recommends the City Council reject the claim.

BACKGROUND: The Claim was received in the City Clerk's Office on March 25, 2025. It was then sent to the City's claim adjuster, George Hills Company, who is recommending the claim be rejected.

Approved _____	Motion _____	Second _____	Agenda Item No. 9
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		

City Clerk

City Manager

GEORGE HILLS
Our minds over your matters.

April 1, 2025

Alondra Munoz
City of Highland

RE:		
	Client:	City of Highland
	Claim Number:	GHC0082580
	Date of Loss:	3/17/2025
	Claimant:	Erick Smart

Dear Ms. Muñoz:

We have reviewed the above captioned claims and request that you take the action indicated below:

- **Please issue a standard rejection to commence the statute of limitations.**

Please provide us with a copy of the notices sent.

Should you have any questions, please feel free to contact the undersigned.

Kindest Regards,
George Hills Company,

Jennifer Arellano
Claims Supervisor
Direct Dial : (916) 352.7793
Email : Jennifer.arellano@georgehills.com

PO BOX 278, RANCHO CORDOVA, CA 95741

City of
HIGHLAND
Inc. 1987

March 25, 2025

Patti Schneiders
Claims Processor
Rancho Cordova Office
PO Box 278
Rancho Cordova, CA 95741

Re: Claimant(s): Erick Smart
Incident Date: March 17, 2025

Dear Patti:

Enclosed is a copy of a Claim received via mail at the Office of the City Clerk on March 25, 2025, by the above referenced claimant(s). Note: Attached is a location map for reference. The incident location is outside of our city limits, it is within the City of San Bernardino. The claimant called in today requesting an update, and this information has been communicated to him as well.

This item will be tentatively scheduled for the City Council regular meeting on Tuesday, April 8, 2025, pending your recommendation. All correspondence will be required from George Hills no later than **March 31, 2025**. Please review and advise this office on the appropriate action to be taken.

If you have any questions, please contact Leticia Nava-Cruz at (909) 864-6861, ext. 208 or myself at ext. 226.

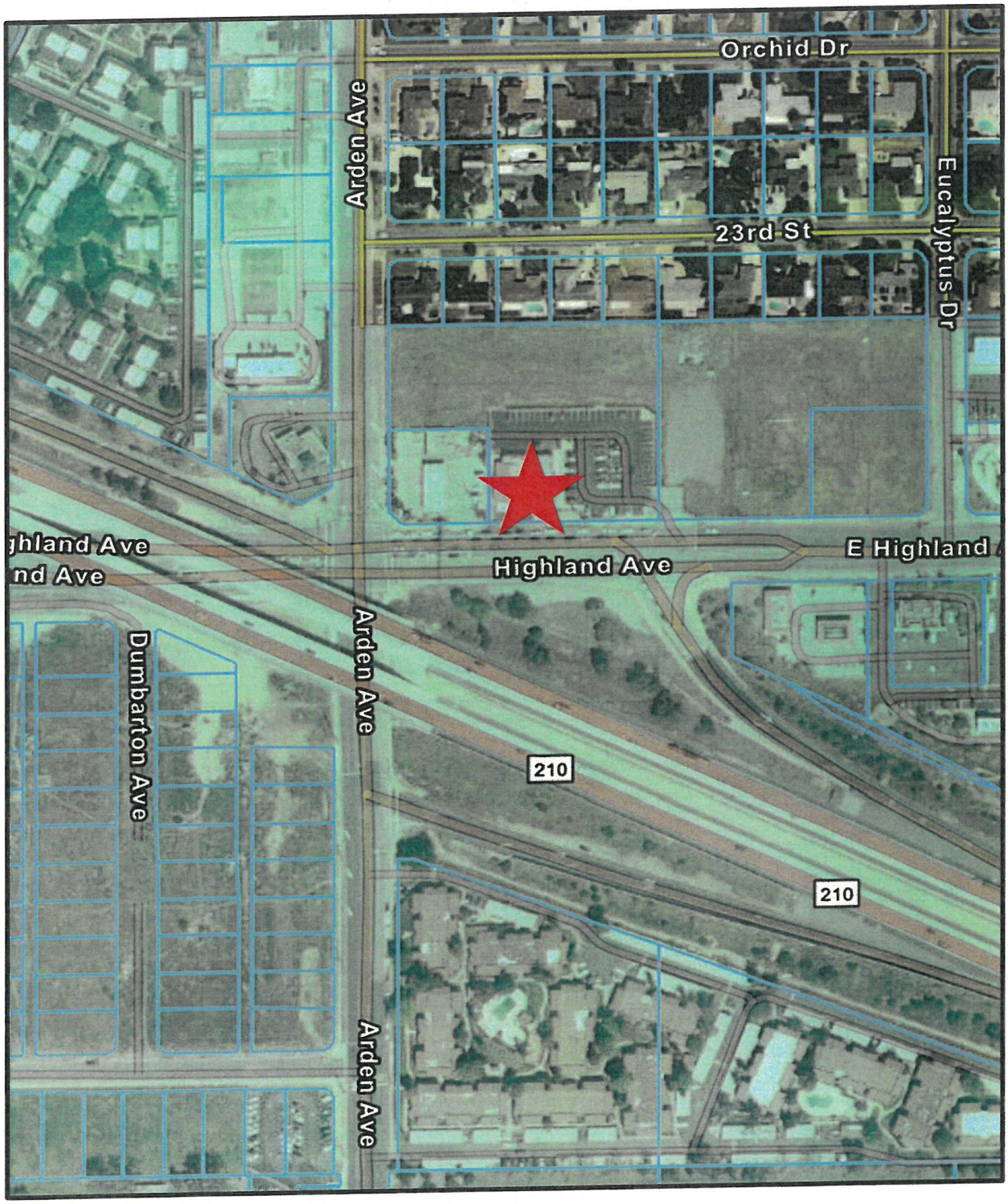
Sincerely,

Alondra Muñoz
City Clerk

cc: Carlos Zamano, City Manager
Leticia Nava-Cruz, Director of Administrative Services
Maricela Marroquin, City Attorney

VICINITY MAP

Within the City of San Bernardino.



RECEIVED
MAR 25 2025
CITY OF HIGHLAND

Do not write in this space.
For office use only:

Received: 3-25-25

By: EILEEN PRADO

☐ E-Mail ☑ Mail ☐ In person

CLAIM AGAINST THE CITY OF HIGHLAND

(For damages to persons or personal property)

A claim must be filed with the City Clerk within 180 days after which the incident or event occurred. Be sure your claim is against the City of Highland and not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to:

CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, ext. 226

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

NOTICE: PER GOVERNMENT CODE SECTION 910.4, THIS FORM MUST BE USED IN ORDER TO COMPLY WITH SECTIONS 910 AND 910.2 OF THE GOVERNMENT CODE.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant ERICK SMART

   a. Complete Address of Claimant, including City, State and Zip Code:
   29075 SHORECLIFF CIRCLE
   MENIFEE CA 92585

   b. Phone Number ( )

   c. Date of Birth

d. Driver's License/State Identification Card Number:

[redacted]

Issued by which State: CALIFORNIA

✓ Driver's License ____ Identification Card

Expiration Date: [redacted]

2. Name, telephone and address to which claimant desires notices to be sent, if other than above:

29075 SHORECLIFF CIRCLE

MENIFEE CA 92585

3. Occurrence or event from which the claim arises:

a. Date of occurrence 3/17/2025

b. Time of occurrence 2300 HOURS

c. Place of occurrence (Exact and specific location)

WEST HIGHLAND AVE. WEST BOUND LANE

EAST OF THE 210 FRWY

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

THERE WAS A MASSAVE (BIG) POT HOLE THAT

FLATTENED MY TIRE

e. What particular action by the City, or its employees, caused the alleged damage or injury?

THE CITY DID NOT REPAIR THE POT HOLE

IN A TIMELY MANNER

4. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. If there were no injuries, state "no injuries".

I WAS NOT INJURED. MY TIRE WAS DAMAGED. I HAD TO BUY A NEW TIRE

5. Give the name(s) of the City employee(s) causing the damage or injury:

I DON'T KNOW THEIR NAMES.

6. Name and address of any other person injured:

N/A

7. Name and address of the owner of any damaged property:

ERICK SMART 29075 SHORECLIFF CIRCLE MENIFEE CA 92585

8. Damages Claimed:

a. Amount claimed as of this date: $ $140.

b. Estimate amount of future costs: $ N/A

c. Total amount claimed: $ $140.

d. Basis for computation of amounts claimed. **Include copies of all bills, invoices, estimates, etc.**:

INCLUDED

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. N/A

b. _____

c. _____

d. _____

e. _____

10. Any additional information which might be helpful in considering this claim:

N/A

THIS POT HOLE WAS UNTREATED FOR DAYS THIS HAZARD ~~SO~~ SHOULD HAVE BEEN ADDRESSED IMMEDIATELY. THE REPAIR HAPPENED AFTER MIDNIGHT ON THE NEXT DAY

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM, PENAL CODE S72; INSURANCE CODE S556.1.

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Signed at: MENIFEE CALIFORNIA
City and State

Date: 3/19/2025

Erick Smart
Signature of Claimant

ERICK SMART
Printed name of person signing above

I WAS FORCED TO PURCHASE AN OFF BRAND TIRE. WOULD THE CITY PAY FOR A DIFFERENT TIRE SO IT MATCHES MY OTHER TIRES?



IN & OUT TIRES REPAIR

ROAD SIDE TIRE & TRUCK SERVICE

PHONE: 909-763-2700

423 S. E. St San Bernardino Ca 92401

DATE: 3/18/23 SALES / PERSON:

CUSTOMER NAME:

ADDRESS:

CITY: STATE: ZIP:

CELL / HOME PHONE: WORK PHONE:

MAKE: MODEL: YEAR:

QUANTITY	DESCRIPTION	PRICE	TOTAL
X	NEW TIRES 215/55/17	$140	
	USED TIRES		
	NEW WHEELS		
	USED WHEELS		
	MOUNTING		
	BALANCE		
	FIX FLAT		
	VALVE STEM		
	TPMS		
	RIM REPAIR		
		SUBTOTAL	
		SALES TAX	
		TOTAL	140
		DEPOSIT	
		BALANCE	

We will not be held responsible for loss or damage to articles left In vehicle, in case of fire, theft or any other causes beyond our control. All used tires, Tubes and wheels are sold as is. All sales are final. 3o days limited replacement. No exchanges without sales receipt.

X:

RETIGHTEN LUG NUTS AFTER DRIVING 25 MILES

Thank You.

ERICK SMART
29075 SHORECLIFF CIR
MENIFEE CA 92585

SN BERNARDINO CA 923
20 MAR 2025 PM 6 L



CITY CLERK, CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346

92346-312599

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

REVIEWED BY: Octavio Duran, Public Works Director / City Engineer OD

PREPARED BY: Jim Richardson, Public Works Manager

SUBJECT: Authorization and Purchase Agreements for Heating, Ventilation, and Air Conditioning (HVAC) System Repairs for Highland Library Building

(SB 1439 Campaign Contributions and Conflicts of Interest - Government Code Section 84308 is applicable)

RECOMMENDATION: It is recommended that the City Council:

1. Waive formal contract procedures per Municipal Code Section 2.40.100 for which the City's best interests are served
2. Approve the proposal from TRANE in the amount of $52,698 to replace the HVAC control system at the Highland Library through the City's Omnia Partners cooperative purchasing program contract # RACINE - 3341
3. Authorize the City Manager to sign purchase agreements with TRANE to replace the HVAC control system at the Highland Library

FISCAL IMPACT: The HVAC system purchases are included in the current approved FY 2024/2025 budget and are being funded from the City's General Fund. The total purchase amount is $52,698. Council approved the upgrades of the YMCA HVAC system on January 28, 2025 and there is sufficient funding remaining for the Library upgrades.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Approved _____	Motion _____	Second _____	Agenda Item No. 10
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
City Clerk		1	City Manager

BACKGROUND: The Highland Library was constructed in 2008 and the existing TRANCE Tracer Summit HVAC control system has been in a state of decline for the past several years. The system needs to be replaced in order to operate the building HVAC systems to optimal efficiency. The City included $500,000 in the FY 2024/2025 budget for HVAC upgrades at the YMCA and Library and staff is seeking to complete the work before summer to ensure appropriate cooling is provided.

The existing control system is manufactured by TRANE and staff determined that replacing the unit in kind allows for a faster and more cost-effective solution. TRANE has a current direct replacement model unit which allows for a turnkey replacement and avoids the need for additional engineering and design costs to evaluate other manufacturers' equipment and compatibility with the existing HVAC system. Switching to a different manufacturer would also require the added cost of confirming compatibility and changing of equipment sensors.

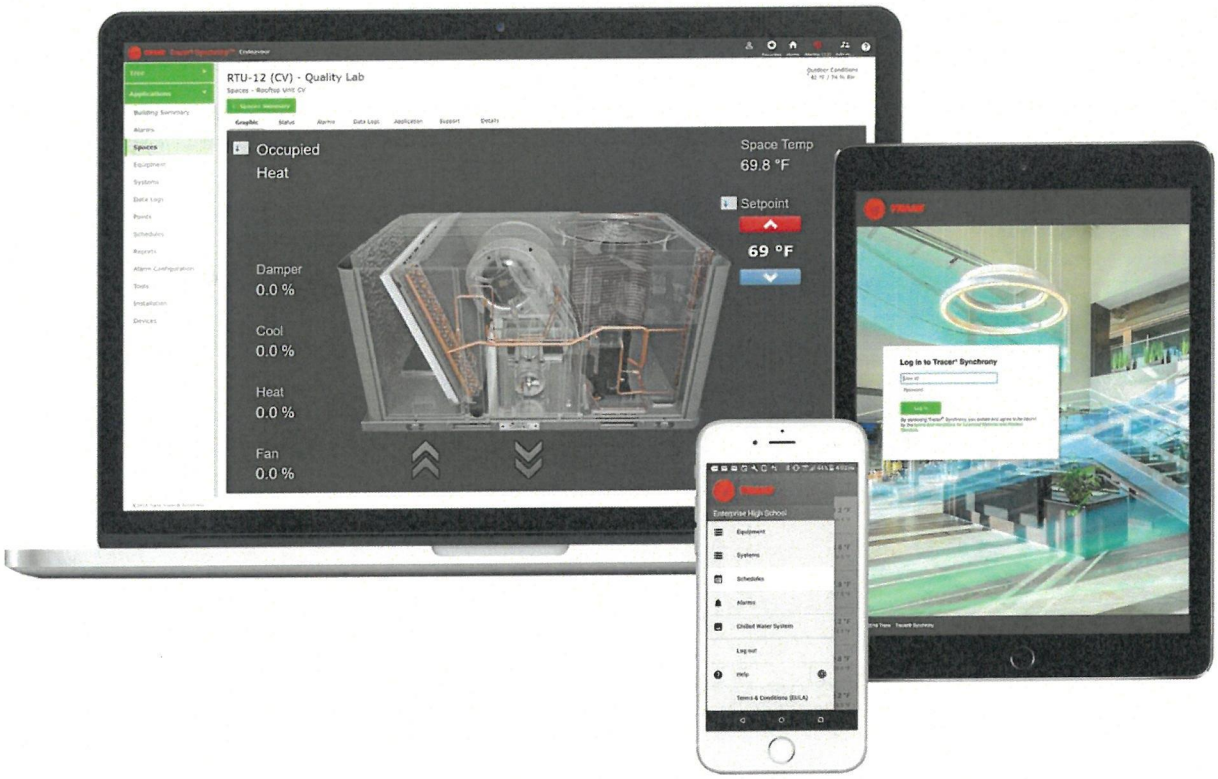
Staff is recommending replacing the control system in-kind to reduce costs and provide a turn-key solution in a timely manner. To facilitate the purchases, staff is proposing to use existing national contracts through cooperative purchasing programs as allowed by the City's Municipal Code. TRANE has a current contract with Omnia Partners that was competitively bid and meets our local and state purchasing guidelines. The City has used Omnia Partners in the past. TRANES's proposal includes the purchase and installation of the equipment, along with a warranty.

Attachments:
Control System Proposal

Trane Controls Proposal

Controls Proposal For: City Of Highland Library **Local Trane Office:** Trane U.S. Inc. 3253 E Imperial Highway Brea, CA 92821 **Date:** March 11, 2025	**Local Trane Representative:** Ian Brown E-mail: ian.brown@trane.com Cell: (804) 441-1513 Office Phone: (714) 983-0505 **Proposal ID:** 7850207

CO-OP QUOTE NUMBER: W2-jW3AAI-23-001
CO-OP OR FEDERAL CONTRACT ID: OMNIA Racine #3341



© 2024 Trane Technologies. All Rights Reserved.
Confidential and Proprietary Information of Trane U.S. Inc..

Prepared For:
Jim Richardson

Job Name:
City of Highland Library

Delivery Terms:
Freight Allowed and Prepaid – F.O.B. Factory

State Contractor License Number:
1066318

Date:
March 11, 2025

Proposal ID:
7850207

Payment Terms:
Net 30

Proposal Expiration Date:
30 Days

Scope of Work

Tracer Synchrony Front End & System Controller (SC+)

- Furnish, install and program (1) Trane Tracer SC+ System Controller to replace the existing BCU, including the following:
  - Replace panel, if required
  - Reconnect existing 120 vac power
  - Reconnect existing communication links
  - Reconnect existing Ethernet communication cable
  - Synchrony Software License for the following equipment:
    - 26 Water Source Heat Pumps
    - 1 cooling tower
  - 3D Equipment Graphics
    - Point Mapping
  - Program the SC+ Tracer Graphical Programming (TGP) to match the existing Tracer Summit Custom Programming Language (CPL) routines in the BCU.
  - Configure SC+
    - Schedules
    - Alarms
    - Alarm Notifications
    - Trends
    - User Profiles

Note: Existing WSHP and other controllers are to remain AS-IS and no work is associated with this scope of work. Trane to re-verify exiting controllers and Sequence of Operation and any devices are found to be defective a new scope of work will be issued to address

Controls Services Included

- Project Management
- As-Builts
- Owner Operational Training (up to 4 hours)
- Initial onsite inspection by technician to verify scope of work details

Clarifications

- **All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays).**
  - **Customer to provide support to operate backup equipment in hand, during cutover.**
  - **To be on same network as SC+**
- **The customer is required to provide Trane with an Ethernet connection to installed SC+ panel and workstation in same room and VPN access during the warranty period otherwise additional labor charges may apply.**
- **Trane requires (1) IP address for each SC+ panel.**
- **Owner to provide a network connection and VPN Access to Trane during the warranty period. If remote access is not provided to Trane, additional labor charges will be applicable during the warranty period.**
- Existing wiring, conduit, wiring pathways, panels and end devices/control points will be re-used, unless noted in scope.
- Proposal based on EMT conduit with location rated fittings and plenum rated cable for other locations.
- Any items that are required to be repaired or replaced and not noted in scope shall incur additional cost.
- All existing wiring, end devices and equipment are assumed to be in good working order. Repair or replacement of any existing devices or equipment is not included in the base pricing.
- All units in scope of work above shall be accessible.
- Assumption is that there are no existing safety hazards (i.e Asbestos).

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- Any pre-existing design or known issues related to equipment, airflow or balancing will not be addressed or fixed as part of this proposal.
- Equipment Order Release & Services are dependent on receipt of PO/Subcontract and credit approval.
- Owner to provide a network connection and VPN Access to Trane during the warranty period. If remote access is not provided to Trane, additional labor charges will be applicable during the warranty period.
- **Due to the current supply chain challenges for raw materials across all markets, lead times for all Trane products have increased and have the potential to change on a daily basis. Please consult with your account manager or project manager on the latest lead times for the products being utilized on your project.**

Exclusions

- All existing mechanical equipment assumed to be in good working order
- Permits and upgrades to meet current code
- Valve and actuator replacements
- Furnish, install, wire or terminate any panels/devices related any systems not explicitly called out above, including (but not limited to): display or workstation, other controllers or control panels, smoke control systems, fire-life safety systems, lighting control systems, power and/or energy monitoring, security, tenant billing systems, etc.
- Air-balancing, water balancing and/or TAB assistance
- 3rd Party or Title 24 Commissioning
- SC+ and/or Ensemble licensing
- Permits, fees or bonds.
- Asbestos or Hazardous Material Abatement.
- Liquidated or Consequential Damages of any kind.
- Floorplan Graphics

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Pricing and Acceptance

City Of Highland

Site Address:
7863 Central Ave
Highland, CA 92346

Price

Total Net Price.....$52,698.00 USD

Financial items not included

- Permits
- Bid Bond
- Payment and Performance Bond
- Liquidated Damages
- Demurrage or Storage Charges
- Participation in OCIOP or CCIP Insurance Programs

Respectfully submitted,

Ian Brown
Trane U.S. Inc.
E-mail: ian.brown@trane.com
Office Phone: (714) 983-0505

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ACCEPTANCE

This proposal is subject to Customer's acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Submitted By: Ian Brown	Cell: (804) 441-1513 Office: (714) 983-0505 Proposal Date: March 11, 2025
CUSTOMER ACCEPTANCE City Of Highland	**TRANE ACCEPTANCE** Trane U.S. Inc.
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order Acceptance Date:	Signature Date License Number: 1066318

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TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane U.S. Inc. for Work performed in the United States or Trane Canada ULC for Work performed in Canada.

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). COMPANY'S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at https://www.trane.com/TraneConnectedServicesTerms, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Title and Risk of Loss. All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company's U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company's U.S. manufacturing facility or warehouse.

4. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company's factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities, freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company's control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer's actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

5. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

6. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

7. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

8. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

9. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.

10. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

11. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

12. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

13. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

14. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

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15. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead)

18. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

19. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

20. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUCING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

21. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

22. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up**. Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)" are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY .OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLDGES AND AGREES THERETO.**

23. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	$2,000,000 per occurrence
Automobile Liability	$2,000,000 CSL
Workers Compensation	Statutory Limits

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If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

24. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

25. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

26. Federal Requirements. The Parties shall comply with all United States federal labor law obligations under 29 CFR part 471, appendix A to subpart A. THE FOLLOWING PROVISIONS ARE INCORPORATED HEREIN BY REFERENCE: Executive Order 11701 and 41 CFR §§ 60-250.5(a), 60-300.5; Executive Order 11758 and 41 CFR § 60-741.5(a); U.S. immigration laws, including the L-1 Visa Reform Act of 2004 and the H-1B Visa Reform Act of 2004; and Executive Order 13496. The Parties shall abide by the requirements of 41 CFR 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to protected veteran status or disability. The Parties certify that they do not operate any programs promoting DEI that violate any applicable United States anti-discrimination laws and acknowledge and agree that their compliance with all applicable federal anti-discrimination laws is material to the federal government's payment decisions. The Parties acknowledge and agree that their employment, procurement, and contracting practices shall not consider race, color, sex, sexual preference, religion, or national origin in ways that violate United States federal civil rights laws.

27. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

28. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

29. Building Automation Systems and Network Security. Customer and Trane acknowledge that Building Automation System (BAS) and connected networks security requires Customer and Trane to maintain certain cybersecurity obligations. Customer acknowledges that upon completion of installation and configuration of the BAS, the Customer maintains ownership of the BAS and the connected network equipment. Except for any applicable warranty obligations, Customer is solely responsible for the maintenance and security of the BAS and related networks and systems. In the event there is a service agreement between Trane and Customer, Trane will provide the services as set forth in the service agreement.

In order to maintain a minimum level of security for the BAS, associated networks, network equipment and systems, Customer's cybersecurity responsibilities include without limitation:

1. Ensure that the BAS, networks, and network equipment are physically secure and not accessible to unauthorized personnel.
2. Ensure the BAS remains behind a secure firewall and properly segmented from all other customer networks and systems, especially those with sensitive information.
3. Keep all Inbound ports closed to any IP Addresses in the BAS.
4. Remove all forwarded inbound ports and IP Addresses to the BAS.
5. Maintain user login credentials and unique passwords, including the use of strong passwords and the removal of access for users who no longer require access.
6. Where remote access is desired, utilize a secure method such as Trane Connect Secure Remote Access or your own VPN.
7. For any Trane services requiring remote data transfer and/or remote user access, configure the BAS and related firewall(s) per instructions provided by Trane. This typically includes configuring Port 443 and associated firewall(s) for Outbound only.
8. Perform regular system maintenance to ensure that your BAS is properly secured, including regular software updates to your BAS and related network equipment (i.e., firewalls).

Any and all claims, actions, losses, expenses, costs, damages, or liabilities of any nature due to Customer's failure to maintain BAS security responsibilities and/or industry standards for cybersecurity are the sole responsibility of the Customer.

1-26.251-10(0225)
Supersedes 1-26.251-10(1024)

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1. SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

   "Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

   "Equipment" shall have the meaning set forth in the Agreement.

   "HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

   "Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

   "Services" shall have the meaning set forth in the Agreement.

2. HVAC Machine Data; Access to Customer Extranet and Third Party Systems. If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
   a. Accounts. Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
   b. Systems. Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
   c. Restrictions. Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
   d. Account Termination. Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
   e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of

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providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "***Laws***").

5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("***Information Security Program***"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.

6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.

7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.

8. Information Security Contact. Trane's information security contact is Local Sales Office.

9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.

10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.

11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.

12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.

13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.

14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
    (i) Data backups; and
    (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or

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undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.

17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024
Supersedes: November 2023v2

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STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

REVIEWED BY: Octavio Duran Jr., Public Works Director/City Engineer OD

PREPARED BY: Lucia Mendez, Assistant Engineer L.M

SUBJECT: Construction and Construction Management Services Contract Award – 9th Street Transit Stops, Sidewalk, and Bikeway Improvements (Project No. swk19001)

RECOMMENDATION: It is recommended that the City Council:

1. Award the construction contract for Bid No. 2024-07 9th Street Transit Stops, Sidewalk, and Bikeway Improvements Project to the responsible low bidder, GJ Gentry General Engineering Inc., in the amount of $744,131.00;

2. Approve the proposal from TKE Engineering, Inc. (TKE) to provide construction management and inspection services (CM Services) in the amount of $94,703;

3. Approve a budget adjustment to use up to $567,000 from the Measure I fund balance (Acct# 017-2100) to be expended from the Traffic Improvements Account (Acct # 017-8350-6550)

4. Approve a budget adjustment to the TDA Article III expenditure account # 005-8320-6545 and to the revenue account # 008-8320-7205 to include $430,700.

FISCAL IMPACT: This project is included in the City's adopted Capital Improvement Program (CIP) FY 2022/2023-2026/2027 and is funded by SBCTA TDA Article III Grant and Measure I Pass-Through funds. Construction funding was not available at the time and funding was identified for the design phase only. On November 14, 2023, the City Council adopted Resolution No 2023-049 which recognized additional grant funding received for the project through SBCTA. The total fee needed for construction management and the construction contract, including a 10% construction contingency is $913,247.

Approved _____ Motion _____ Second _____ Agenda Item No. 11

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

Staff is recommending the approval to use up to $567,000 in Measure I and $430,700 TDA Article III funds to recognize the new grant in the CIP and to complete the project.

Project Construction costs are as follows:

Design/Project Delivery Costs:	$84,453
Construction Management:	$94,703
Construction Contract:	$744,131
Construction Contingency (10%):	$74,413
Total:	**$997,700**

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: Project No. swk19001 consists of widening of approximate ¼ mile of roadway on the south side of 9th Street between Eucalyptus Drive and Victoria Avenue, which includes construction of new pavement, curb and gutter, sidewalk, drive approaches, and modification to existing bike lanes and street signage.

Design services for the Project was provided by TKE Engineering. Project plans and specifications were substantially completed, but the Project was placed on hold due to right-of-way restrictions with the private property owners at 26377 9th Street. On May 14, 20204, the City Council adopted Resolutions No. 2024-014 establishing a necessity for acquisition. During the eminent domain process, a judgement in condemnation was received on January 10, 2025, and a monetary compensation of $4,350 was made to the property owner for a 522 square foot permanent roadway easement. The project then proceeded to be advertised on February 27, 2025, following formal bidding procedures.

Construction Contract

Five (5) bids were received and opened on March 25, 2025 with the following results:

	Bidder	Total Bid
1.	GJ Gentry General Engineering Inc.	$744,131.00
2.	Van Engineering	$837,170.30
3.	DM Contracting, Inc.	$855,659.20
4.	Onyx Paving Company, Inc.	$1,489,000.00
5.	S&H Civilworks	$737,705.00*

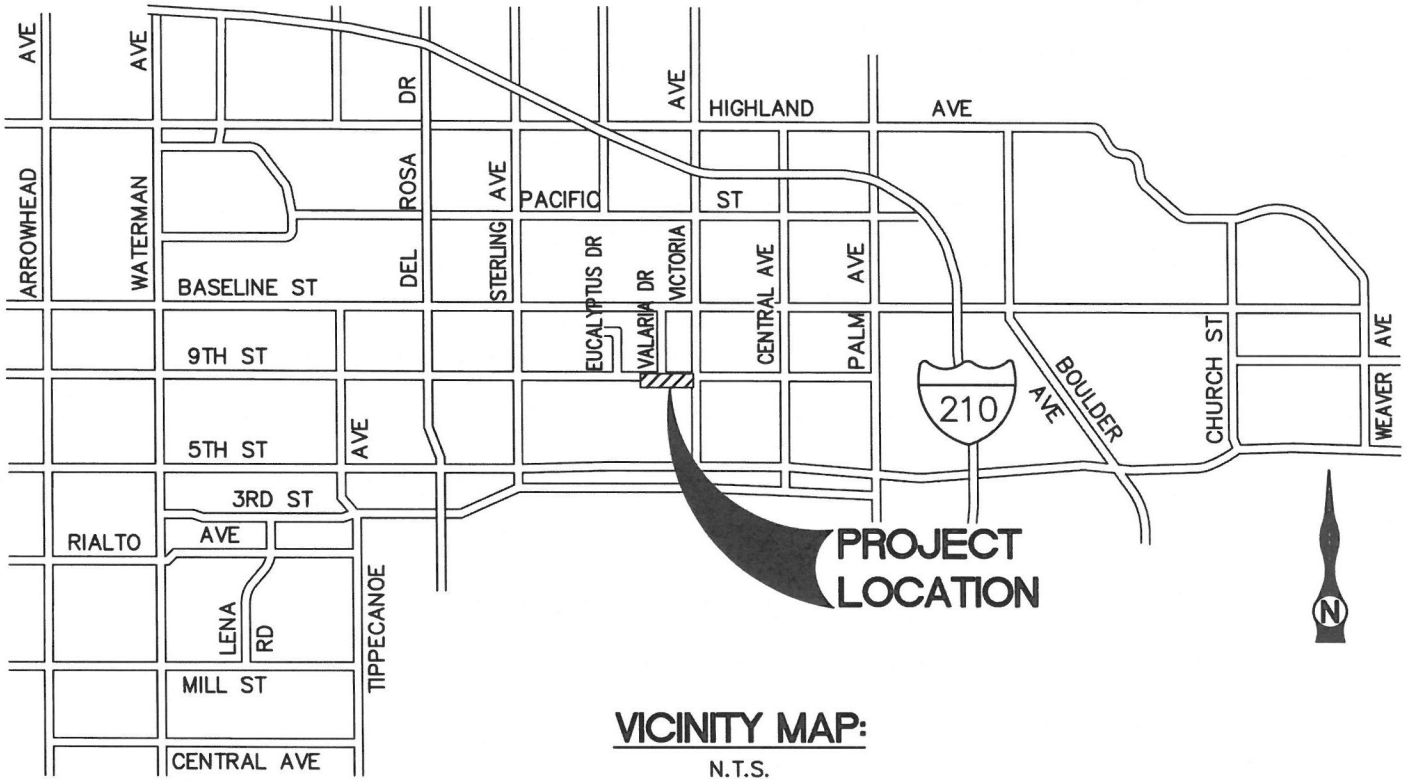
** Non-responsive bid*

The lowest bid received was from S&H Civilworks, of Colton, California in the amount of $737,705, however, their bid has been deemed to be non-responsive as their bid proposal had two incomplete signatures. As a result, GJ Gentry General Engineering Inc. of Colton, California is the lowest responsible bidder with a bid of $744,131. During the bid analysis staff observed math errors from GJ Gentry General Engineering Inc., S&H Civilworks, and Van Engineering. The corrected amount is reflected in the above bid summary. Engineer's Estimate of construction cost is $850,00.00.

If this contract is awarded, Engineering Staff will provide project administration and oversight. A task order was awarded to TKE Engineering in the amount of $94,703 for construction management and inspection services, which includes monitoring compliance with contract documents, including temporary construction traffic control, preparation of monthly payment reports, and various administrative activities related to the project. Construction is estimated to begin May 2024 immediately after the award, with anticipated completion by July 2025.

The project was evaluated in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt under section 15301.

Attachments: Vicinity Map
TKE Engineering CM Services Proposal



VICINITY MAP:

N.T.S.

March 28, 2025

Octavio Duran, P.E.
CITY OF HIGHLAND
27215 Base Line
Highland, California 92346

Subject: 9th Street Transit Stops, Sidewalk and Bikeway Improvements Project – Construction Management and Inspection Services

Dear Mr. Duran:

Thank you for the opportunity to provide professional construction management and inspection services for the 9th Street Transit Stops, Sidewalk and Bikeway Improvements Project. As part of our comprehensive services, we will oversee and coordinate the construction process, monitor quality control, and ensure that all work is completed in compliance with project specifications, timelines, and budget.

The project will be awarded to a construction contractor for a contract time period of 45 working days.

SCOPE OF WORK

TKE's scope of services is presented in the following paragraphs:

Task No. 1 - Preconstruction Meeting

Prior to the Preconstruction Meeting, TKE's Construction Manager and Inspector will review all project specifications to have a complete understanding of the project requirements. A preconstruction conference will be held for the projects. The conference will be attended by City staff, TKE's Construction Manager and Construction Inspector, the Contractor, and representatives of any other affected agencies. Prior to the conference, we will prepare a conference agenda. At the meeting, we will discuss communication protocol requirements, safety and health procedures, storm water controls, schedule requirements, procedures for contract submittals, contract administration, job-site access and delivery, and coordination with others. After the meeting, it will be documented with minutes.

Deliverables: *Agenda, Minutes, and distribution to all entities*

Task No. 2 – Material Submittal Review

TKE will develop a list of all required material submittals and compare the list to the Contractors submittals. TKE will review all project submittals including traffic control plans. Each submittal shall be reviewed with City staff and design engineer as

required to verify compliance. We will maintain a project log for each project and it will include descriptions of submittals, submittal status, date received, and date returned. Once the submittals have been reviewed and accepted, they will be signed, dated, and sent to the Construction Inspector, City staff, project Contractor and the file. Submittals will be returned within the time frame specified by the Contract Documents but not longer than two weeks.

In addition to submittals, TKE will review all vendor and lab reports and certifications and material test inspections and correlate all reports with respect to the specifications. TKE will provide a log for reports and certifications and notify the City upon any irregularities.

TKE will perform verification of labor compliance for the project with each payment request submitted. Should deficiencies be noted, corrective action will be requested from the contractors prior to payment release.

Deliverables: *Submittals, Transmittals, and Logs*

Task No. 3 – Records Management

TKE utilizes an electronic records management system. Files include:

- Contract Documents, Addenda, and Reports
- All required local, other agencies and state records throughout the project duration and submit copies to the City's project manager, including labor compliance.
- Environmental Compliance Documents/ Agency Permits
- Material Submittals
- Contractor Correspondence (RFI's and RFC's)
- City Correspondence (Responses to RFI's and RFC's and other correspondence)
- Certified Payroll Records
- Change Orders
- Progress Payments
- Materials Testing Reports/Correspondence
- Monument Tie Records
- Inspection Field Reports/ Accident Reports
- Photo Logs
- Utility/Agency Correspondence
- Public Correspondence
- Operations and Maintenance Manuals

- Project Closeout Records

Deliverables: *E-File of All of the Above*

Task No. 4 – Construction Meetings

TKE will be in constant communication with City staff during the projects entirety to ensure that the projects are running smoothly and in accordance with the City's expectations. TKE will hold meetings with City staff, Contractor and Inspector, meetings with utilities/agencies, and affected agencies. Each is discussed below:

City Meetings-TKE will meet with City staff as required to keep staff fully apprised as to construction progress and potential project issues. We will prepare agendas and minutes for each meeting.

Contractor Meeting-our Construction Manager will meet with the project contractor weekly. We will prepare agendas and minutes for each meeting. Meeting agenda will typically include background, old business, new business, scope, objectives, traffic control, construction phasing, project schedule, potential issues discussion, payment quantities discussion, and any safety deficiencies observed.

Utilities/Agency Meetings-as mentioned above, TKE will invite utilities and agencies to the preconstruction conference. During that meeting, all potential project impacts will be discussed with each. During construction, should issues develop needing further discussions with utilities/agencies, TKE will meet with each and develop remediation strategies. Again, all meetings will be documented with minutes.

In addition, the City will receive RFI's and RFC's (including written clarification requests and change-in-plan drawings) regarding the contract documents. TKE will provide any drawings, sketches and written responses in a timely manner to each with direction and will verify compliance with the Contract Documents. All RFI's and RFC's will be logged, including content of inquiry, date relayed and date of response. TKE will review all RFC's for any potential change in scope and notify the City if potential change orders may arise from the RFC.

Deliverables: *Agendas, Minutes, RFI and RFC Responses*

Task No. 5 – Construction Management

TKE will review the project schedules and construction progress prior to each Contractor meeting to verify compliance with the Contract Documents. In addition, we will prepare weekly statement of working days to be provided to the contractor at each weekly meeting. If the Contractor is failing to meet approved schedule contract obligations, TKE will request a remediation effort to return the project progress to comply with requirements. If the remediation plan requires adjustment to the completion date, TKE will advise the City and will not execute any approval of such change without City authorization.

Change conditions and time extensions that may warrant a change order will require a complete understanding of the impacts of the change of which TKE will need to

consider in determining its resolution. TKE will seek appropriate comments from anyone impacted by the changed conditions and will closely consult with the City to develop the most cost effective remediation alternative. Cost and scheduling impacts will be noted and presented to the City in accordance with the cities change order procedures prior to direction being given to the Contractor, including the preparation of Change Order drawings and specifications, if required.

To maintain cost controls, TKE will review project budgets on a weekly basis, or as warranted, by review of change orders, RFC's, and progress payments. In particular, quantities used on the projects will be tracked to verify that they will not exceed contract budgeted amounts. Each month, TKE will provide a budget report to the City. Should an increase in budget be required, TKE will assist Staff with staff report preparation.

Regarding RFC's, we will review any change order request received to determine if said request is warranted. If the change order request is not warranted, we will reject it in writing; prior to sending rejection letters to the Contractor, we will review it with City staff. If the change order request appears justified, we will review it with the Construction Inspector and compare it with field reports for confirmation of materials, equipment and/or labor involved; we will review same with City staff and receive City staff's approval prior to preparing and processing the contract change order. Change orders will be prepared on standard forms.

Should rejected RFC's require additional consideration, we will negotiate with contractors to establish the impact of change conditions and we will attempt to complete negotiations prior to beginning work. If we fail to reach an agreement and the work must continue, we will direct the Contractor to complete the work. For all disputed work and force account work, the Construction Inspector will document the labor, materials and equipment used for the extra work for use in future negotiations.

Upon direction from the City, TKE will continue negotiating with Contractors to settle all disputes. However, City staff will ultimately determine the extent the City will go to achieve resolution. TKE will meet with both parties, either independently or together, as warranted until resolution is reached. TKE will complete all necessary calculations to support the City's position. TKE utilizes a proactive dispute avoidance program. Once an issue is identified, TKE works diligently to resolve it as timely as possible. The weekly meetings will also be used to avoid or resolve these disputes.

Deliverables: *Change Orders, Budget Reports, Staff Report*

Task No. 6 – Pay Requests

Each month, TKE will review the construction payment requests submitted by the contractors for work completed and the construction schedule for each project. We will review the work completed and payment requests to ensure that the quantities and amounts requested reflect the actual work completed. After each request has been reviewed (and revised if necessary), we will approve it and forward it to staff for approval and payment along with a written statement of completed review. We

will also submit a monthly status report with each payment request that will advise the City of compliance with the project schedule.

TKE will track and log any Preliminary and Stop Notices prior to each month's progress payment. If any stop notices have been issued, we will direct the Contractor to rectify the notice and provide proof of the rectification prior to release of payment.

TKE will also provide monthly reports highlighting project progress, change orders, cost issues, and schedule associated with each project and relative budget.

Deliverables: Payment Requests and Budget Reports

TASK No. 7 – Materials Testing

Over the course of project construction, we will schedule materials and compaction testing with Aragon Geotechnical Inc. They will identify the locations and specified depths for all tests on roadway subgrade, aggregate base, asphalt concrete and grading in accordance with the City's Quality Assurance Plan. They will provide for initial sampling and acceptance testing on materials proposed for the project and continue sampling as required throughout the project in accordance with ASTM D2922, D1556 or D1557. Extraction and gradation tests will be performed in accordance with ASTM D2172. A certification memorandum will be prepared and signed by a professional engineer identifying any non-complying materials used on the project.

Deliverables: Reports and Certification Memorandum

Task No. 8 - Construction Inspection

TKE will provide daily construction inspection and reporting, to verify that the projects are progressing in compliance with the contract documents. We will require strict compliance with the contract documents for all construction activities. We already possess the measuring devices and testing equipment normally required for inspecting public works construction projects. Our construction inspection personnel are experienced and knowledgeable in the operation of said devices and equipment, as well as the associated safety equipment.

All materials will be reviewed against approved material submittals as they arrive on-site. Batch tickets or weigh certificates will be collected upon material arrival.

Our Construction Inspector will verify SWPPP and safety provisions have been implemented at the start of each work day, at the construction site. Any deviations will be documented. All system service interruptions, connections and abandonments will be coordinated with staff. In addition, he will coordinate and schedule materials testing and survey requirements with appropriate parties to ensure there is no delay to the project construction and to minimize costly down periods for anyone onsite.

We will digitally photograph the activities and maintain copies in the project files and our Construction Inspector will prepare daily field reports, which will document all observed project activity, including location of the activity, number of workers

present, construction equipment used, quantities constructed, inspector present, weather conditions, and construction progress. All project documentation will be completed on standard forms. All documents will be submitted in hard copy and electronic copy formats.

Our inspector will provide emergency contact information to allow for 24-hour accessibility. He will verify site safety conditions on a daily basis and, should conditions be unsafe, advise the contractor of corrective actions. If the contractor fails to remediate such conditions, he will advise the City and request direction. Should an accident occur, we will notify the City and note all site conditions and photo document the accident location.

Deliverables: Daily Field Reports, Site Deficiency Reports, Batch Tickets, Photographs, Accident Reports, Testing Reports, and Summary Reports

Task No. 9 – Record Drawings

Each month, our Construction Inspector will review the contractor's records to ensure that a diligent effort is being made to keep current and accurate records of work in place. If deficiencies are observed, we will withhold the contractor's progress payment until the contractor demonstrates compliance.

Once the projects have been completed, we will provide the City with a complete set of redlined record drawings which will reflect the improvements as constructed; any changes made during project construction will be shown on the record drawings based on contractor's and our records. Drawings will be forwarded to the design engineer to prepare final as-built drawings to be provided to the City.

Deliverables: Redlined Record Drawings

Task 10 - Project Close-Out

After project construction is essentially complete, we together with City staff, if desired, will field review the projects and prepare a construction deficiencies list (punch list) of items requiring remedial work. After all deficiencies are corrected, our Construction Manager will prepare a letter, recommending acceptance of the projects. Once the remedial work is completed, TKE will review and process the final project invoice for each separate project.

TKE will assist the City to identify, track and monitor the completion of warranty work prior to the construction completion date. We will obtain lien waivers, bonds, guarantees, warranties, if required, and other documents required by the Contract Documents for final Contract Closeout.

In addition, we will prepare the Notice of Substantial Completion to establish the date for the commencement of contract warranty periods and acceptance of maintenance responsibility by City. We will provide the Contractor with a list of any remaining incomplete work requirements to be completed prior to Final Completion.

After all project requirements have been completed, we will prepare a "Notice of Completion" report documenting the final completion of the project and acceptance of the project improvements by the City.

We will forward copies of all records in digital and hard copy format (CD ROM and mylar) and we will prepare a summary of construction changes, final cost, and schedule revisions.

Deliverables: Punch List, Final Payment, Project Records, and Notice of Completion

FEE

TKE's fee to provide the scope of service described above is shown on the attached fee table breakdown. TKE will invoice monthly in accordance with our rate schedule and will not exceed our fee without prior approval from the City.

TKE's scope is based off part time inspection for a construction period of 45 working days and was developed based on conversations with City Staff and our review of the project pavement exhibits obtained from the City.

Again, thank you for the opportunity to submit our proposal to provide professional consulting services. If you have any questions, please contact me at (951) 680-0440.

Sincerely,

Terry Renner, P.E., P.L.S., Q.S.D.
Senior Vice President
TKE Engineering, Inc.

City of Highland

9th Street Transit Stops, Sidewalk and Bikeway Improvements Project – Construction Management and Inspection Services

Consulting Engineering Fee

Task No.	Task	Construction Manager Hours	Construction Manager $	Project Engineer Hours	Project Engineer $	Clerical Hours	Clerical $	Inspector Hours	Inspector $	Materials Testing	Total $
Scope of Services											
Task 1	Preconstruction Meeting	4	$ 700	6	$ 990	2	$ 180	2	$ 270		$ 2,140
Task 2	Material Submittal Review	2	$ 350	24	$ 3,960	2	$ 180	2	$ 270		$ 4,760
Task 3	Records Management		$ -	2	$ 330	4	$ 360	8	$ 1,080		$ 1,770
Task 4	Construction Meetings	18	$ 3,150	24	$ 3,960	2	$ 180	10	$ 1,350		$ 8,640
Task 5	Construction Management	24	$ 4,200	32	$ 5,280	8	$ 720		$ -		$ 10,200
Task 6	Pay Requests	4	$ 700	8	$ 1,320	4	$ 360	8	$ 1,080		$ 3,460
Task 7	Materials Testing		$ -		$ -		$ -	4	$ 540	$ 15,000	$ 15,540
Task 8	Construction Inspection [2.]	2	$ 350	4	$ 660		$ -	320	$ 43,200		$ 44,210
Task 9	Record Drawings	1	$ 175	2	$ 330		$ -	2	$ 270		$ 775
Task 10	Project Close-Out	2	$ 350	4	$ 660	2	$ 180	8	$ 1,080		$ 2,270
	Subtotal:	57	$ 9,975	106	$ 17,490	24	$ 2,160	364	$ 49,140	$ 15,000	$ 93,765
										Reimbursables (@1%)[1.]:	$ 938
										Construction Management Total:	$ 94,703

Rates:

Construction Manager	$ 175 /HR
Project Engineer	$ 165 /HR
Clerical	$ 90 /HR
Inspector	$ 135 /HR

Notes:

1.) Reimbursables Include Cost for Prints, Copies, Mileage, Etc.

2.) Assumes Construction Period of 45 Working Days

TKE Engineering, Inc.

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

REVIEWED BY: Lawrence A. Mainez, Community Development Director
Alondra Munoz, City Clerk

PREPARED BY: Camille Duarte, Administrative Assistant III CD

SUBJECT: Appoint one (1) Member of the Public to the Community Trails Committee

RECOMMENDATION: Staff recommends the City Council appoint one (1) member of the public to the Community Trails Committee.

PUBLIC NOTICE: No public hearing notice is required. The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

BACKGROUND: On June 11, 2024, the City Council declared one (1) seat vacant and posted that vacancy in accordance with the Maddy Act. Pursuant to Chapter 2.32.020 of the Highland Municipal Code, the Community Trails Committee shall consist of five members appointed by the City Council and shall serve without compensation. Each member of the Committee shall serve a two-year term of office and have a demonstrated knowledge and interest in one or more of the following: equestrian activities, bicycling, hiking, nature studies, or landscape/open space design. One (1) application has been submitted for consideration. Therefore, it would be appropriate for the City Council to appoint one (1) individual to the Community Trails Committee.

Attachment: 1. Public Service Application

Approved _____ Motion _____ Second _____ Agenda Item No. 12

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager

ATTACHMENT 1

Public Service Application

RECEIVED

MAR 24 2025

CITY OF HIGHLAND

For Office Use Only:

Expires: _____

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- ☒ Community Trails Committee (see attached roles and responsibilities)
- ☐ Historic and Cultural Preservation Board (see attached roles and responsibilities)
- ☐ Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Luis Gardea

Address: 31049 Capri Way Highland, CA 92346

How long have you resided in Highland? 1.5 years

Home phone: _____ Cell phone: 909.963.2429

Work phone: 909.954.5182

Email address: Lgardea000@gmail.com

Occupation/Employer: Building Official / City of Grand Terrace

Employer address: 22795 Barton Rd. Grand Terrace, CA 92313

Position held: Building Official

Available for meetings: ☐ Daytime ☒ Evenings ☐ Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

My current interests in working with the City involve being proactive with my community by engaging in discussions on bringing ideas on how to improve the public infrastructure of our city trails with emphasis on community involvement with recreational activities and providing easier access to recreational spaces that would make our trails inviting, accessible, and safe throughout the day and evenings. By already working in local government, I would bring public sector experience to the committee.

Education, training or special knowledge which might be relevant to this appointment:

- Master of Public Administration, California State University S.B. (2016)
- Double B.A. Public Policy & Spanish Literature, UC Riverside (2013)
- A.S. Inspection Technology, San Bernardino Valley College (2021)

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

The majority of my professional work experience has been revolved in working the public sector including: 7.5 years with the City of Grand Terrace, 1 year working with the City of Vallejo as a Permit Technician II, 2 years working with the City of Riverside as a Permit Technician, 2 years as a Development Services Intern with the City of San Bernardino and 2 years working with the San Bernardino County Office of the Registrar of Voters.

Have you been, or are you now, a member of a governmental board, commission or committee? ☐ Yes ☒ No

If so, please list the name and dates served:

_____

_____

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

Throughout the majority of my career, I have always worked with the public by being a public servant working in the Community Development Department in Building & Safety and providing public service by employment, however I would like to be proactive and involved in the affairs of our City and trails committee by voicing concerns from residents, and bring ideas to the committee that would benefit our public trails.

SIGNATURE: _____

DATE: 03/23/25

☑ **Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.**

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND, CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: City Manager Report and Comments
(Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____ Motion _____ Second _____ Agenda Item No. 13

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

_____ City Clerk

_____ City Manager

STAFF REPORT

TO THE CITY COUNCIL

DATE: April 8, 2025

FROM: Carlos Zamano, City Manager

PREPARED BY: Alondra Muñoz, City Clerk

SUBJECT: Council Member Comments
(Agency/Committee/AB1234 Reports, District Updates, etc.)

RECOMMENDATION: Discussion and possible action.

Approved _____ Motion _____ Second _____ Agenda Item No. 14

Denied _____ Ayes _____

Continued _____ Noes _____ File No. _____

Tabled _____ Abstain _____

Absent _____

City Clerk

City Manager