

CALL TO ORDER

The adjourned regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Hogan, Lilburn, McCallon, Saldana, Timmer
Absent: None

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

None

CITY COUNCIL LEGISLATIVE

1. Contract with the California Department of Forestry and Fire Protection (CAL FIRE) for the Period of July 1, 2025 - June 30, 2030

City Manager Zamano gave a brief review of the staff report.

A MOTION was made by Councilmember Timmer, seconded by Councilmember Saldana to:

- 1) Approve the proposed CAL FIRE contract for the period of July 1, 2025 - June 30, 2030 and authorize the Mayor to sign the contract; and
- 2) Adopt the attached Resolution approving the proposed contract. Motion carried, 5-0.

2. Tract 20387 - Final Map Approval

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Saldana to approve the Final Map for Tract No. 20387. Motion carried, 5-0.

CITY COUNCIL PUBLIC HEARING

3. Resolution No. 2025-032 Adopting a Biennial Budget for Fiscal Years 2025-2027

Mayor Lilburn opened the public hearing.

City Manager Zamano stated the proposed two-year budget for Fiscal Years 2025-2027 maintain general funding at a balanced level while supporting critical public safety investments. This budget reflects the guidance provided during multiple Finance/Personnel Subcommittee meetings held on April 8, 10, 17, 21, and May 20.

As well as the Budget Study Session held May 21, 2025. The modifications incorporated are related to the Sheriff's contract, approved by City Council on June 3, 2025, which increases service levels by adding one (1) Office Specialist and three (3) Deputy positions in Fiscal Year 2025/2026 within Schedule A, at a projected cost of \$13,866,585. The CAL FIRE contract approved tonight is included in the budget. The budget anticipates adding two (2) more deputies to the Sheriff's contract in Fiscal Year 2026/2027, with an estimated cost of \$14,506,266. A future amendment will be brought before the City Council to present these updates for consideration.

For Fiscal Year 2025/2026, the estimated revenue is \$25,776,580, with matching expenditures resulting in a surplus of \$8,470. Fiscal Year 2026/2027, revenue is projected at \$27,683,585, with expenditures approximately equal, resulting in a surplus of \$6,960. Overall, the budget remains balanced throughout both years.

Since the May 21, 2025 Budget Study Session, adjustments are limited to the approved Sheriff's contract, which includes additional personnel, and tonight's approved CAL FIRE contract. The city addressed feedback received from the Desert Valley Building Association. They provided comments regarding specific Work Program items proposed under the Development Impact Fees (DIF). In response, the City will not be utilizing DIF funds for the City Hall remodel. Instead, funding will be drawn from General Fund Reserves. There are other projects covered under the DIF that will continue to utilize DIF funds, and plan to reallocate funds accordingly for eligible items.

The budget will include provisions for engaging contract Code Enforcement Officers. The city has previously discussed the possibility of bringing in additional support for hiring contract staff to support these services.

Councilmember Saldana inquired if there will be two (2) additional Code Enforcement Officers.

City Manager Zamano confirmed Willdan Associates will provide support to assist with Code Enforcement to ensure continuous coverage as needed.

Mayor Lilburn closed the public hearing and brought it back to City Council for deliberation.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Hogan to adopt Resolution No. 2025-032 adopting a Biennial Budget for Fiscal Years 2025-2027. Motion carried, 5-0.

RESOLUTION NO. 2025-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING A BIENNIAL BUDGET FOR FISCAL YEARS 2025-2027

ANNOUNCEMENTS

Councilmember Timmer commended the city's Finance Department for managing the budget for the upcoming fiscal years.

Mayor Pro Tem McCallon acknowledged multiple meetings required for the budget process and thanked city staff for their efforts.

Mayor Lilburn thanked Captain Jeremy Dean for his presentation on public safety at the Highland Chamber of Commerce luncheon on June 24, 2025.

CLOSED SESSION

None

ADJOURN

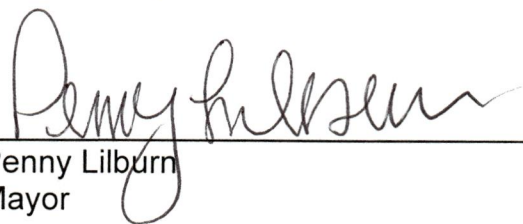
There being no further business Mayor Lilburn adjourned the meeting at 6:27 p.m.

Submitted By:



Alondra Muñoz
City Clerk

Approved By:



Penny Lilburn
Mayor