

**COMMUNITY TRAILS COMMITTEE
SPECIAL MEETING MINUTES
April 14, 2022**

CALL TO ORDER

The Special meeting of the Community Trails Committee of the City of Highland was called to order at 6:00 p.m. by Chair La Chausse at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Robert La Chausse
	Member	Richard Bowman
	Member	Michael McMillan

Absent:	Vice Chair	Erwin Fogerson
	Member	Brent Merideth

Staff Present: Lawrence Mainez, Community Development Director
Angela Tafolla, Assistant Planner
Camille Goritz, Administrative Assistant III

Pledge of Allegiance led by Chair La Chausse.

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

Resident Bob Hitchman spoke regarding Shelton Trail and the maintenance problems that are occurring on the trail.

CONSENT CALENDAR

1. Minutes from the March 10, 2022 Regular Meeting.

A MOTION was made by Member Bowman, seconded by Member McMillan, to approve the minutes as submitted. Motion carried, 3-0-2, with Member Merideth and Vice Chair Fogerson being absent.

BUSINESS ITEMS

2. Overview of the 2022 Citrus Harvest Festival

Assistant Planner Tafolla spoke in favor of the event and presented information/passed out maps of our Highland trails to the public. Many residents had questions regarding trails, it was great outreach to communicate to the residents, so they can participate more.

Member Bowman stated he liked the booth set up and we were well prepared.

Community Development Director Mainez stated Member Merideth was there and I was impressed by the way everyone interacted with the public. Member Merideth and Member Fogerson were selling our trails to the public, it was great. We passed out a lot

of maps, and the residents were amazed that they have access to our city trails. Also, thank you Bob Hitchman for helping.

Assistant Planner Tafolla stated I would like two booth spaces next year, one booth can have our maps displayed and the other booth has activities that the public can participate in.

3. 26th Annual Community Trails Day

Assistant Planner Tafolla presented the staff report. The Annual Trails Day event will be held at City Creek, where would we like to place our booth?

Member McMillan stated he liked the booth in the park location. It is easier for parking and a less impacted area from a noise standpoint.

Chair La Chausse stated I like that idea of having it on Base Line because it is busy. People are going to see balloons and they will see they have access to the trail. The public can park in the Albertsons parking lot.

Member McMillan stated I'm not opposed to that, and I see the advantages of that. I'm just thinking of the interaction with people.

Member Bowman stated I prefer Base Line.

Assistant Planner Tafolla stated the park is called Canyon Oaks Park.

Chair La Chausse asked what is our booth going to be like and what are we providing to the public?

Assistant Planner Tafolla stated it is going to be very similar to how we set up the Citrus Harvest Festival. We will pass out maps, whistles, Adopt A Trail mile marker, etc. We will have water, snacks, and maybe some giveaways.

Chair La Chausse suggested a QR code that would go directly to the City of Highland webpage for trail maps.

Assistant Planner Tafolla stated I will look into that; we would have to get approval from management staff and our IT team.

Chair La Chausse asked can we pass out flyers to the businesses the weekend before trails day?

Assistant Planner Tafolla stated yes, absolutely.

Chair La Chausse stated it would be nice to have a contest for kids and families. Does staff have forms that we need to take to businesses if we are asking for their sponsorship?

Assistant Planner Tafolla stated we have a formal letter that we send out asking for donations. Staff will be in charge of asking the businesses for sponsorships and donations.

Community Development Director Mainez stated we have a lot of new developers in town, and they have a branch of community networking and outreach. We will certainly reach out to them.

A MOTION was made by Chair La Chausse, seconded by Member McMillan, to wait till the next trails meeting with all members present to decide where the booth location will be held on Annual Trails Day on June 4, 2022. Motion carried 3-0-2, with Member Merideth and Vice Chair Fogerson being absent.

ANNOUNCEMENTS

Assistant Planner Tafolla stated Member Merideth had questions regarding missing trail links throughout the city, and I will be working on a review on the missing trail links and present it once it is completed. Next Community Trails Committee meeting is scheduled May 12, 2022.

ADJOURN

There being no further business, Robert La Chausse declared the meeting adjourned at 6:35 P.M.

Submitted by:

Approved by:

Camille Goritz,
Administrative Assistant III

Robert La Chausse,
Community Trails Committee Chair