

CITY OF HIGHLAND SPECIAL MEETING OF THE COMMUNITY TRAILS COMMITTEE AGENDA

SPECIAL MEETING

October 10, 2024

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

MEMBERS

Erwin Fogerson, Chair

Richard Bowman, Vice Chair

Michael McMillan, Member

Brent Merideth, Member

Vacant, Member

STAFF

Lawrence A. Mainez, Community Development Director

Kim Stater, Assistant Community Development Director

Travis Trejo, Assistant Planner

Camille Duarte, Administrative Assistant III

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

CITY OF HIGHLAND • 27215 BASE LINE • HIGHLAND, CALIFORNIA 92346 • (909) 864-6861 ☎ • (909) 862-3180 📠

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Planning Commission, less than 72 hours prior to that meeting, are available for public inspection at Highland City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on October 10, 2024 to publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the October 10, 2024 agenda, please identify the agenda item number in the subject line.

Members of the public will be permitted to make public comments in person.

**COMMUNITY TRAILS COMMITTEE
SPECIAL MEETING AGENDA
October 10, 2024 - 6:00 P.M.**

CALL TO ORDER

Pledge of Allegiance

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

To address the Community Trails Committee please complete a speaker form located at the entrance and give it to the Administrative Assistant prior to the beginning of the meeting. Your name will be called when it is your turn to speak. Individual speakers are limited to three minutes each. Comments received via email by October 10, 2024, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes.

BUSINESS ITEMS

1. A verbal update by City Staff to the Community Trails Committee regarding Line Fire impact to the Community Trails.

RECOMMENDATION: Staff recommends the Community Trails Committee (CTC) hear Staff's verbal presentation of trail updates related to the wildfire (Line Fire).

2. Update of the Recreational Trails Program Grant (RTP)

RECOMMENDATION: Staff recommends the Community Trails Committee (CTC) hear Staff's presentation on the RTP Grant.

ANNOUNCEMENTS

ADJOURN

I, Camille Duarte, Administrative Assistant III of the City of Highland, California, certify that I caused to be posted this agenda on or before the 8th of October 2024 by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: October 8, 2024



Camille Duarte, Administrative Assistant III



STAFF REPORT

TO THE COMMUNITY TRAILS COMMITTEE

DATE: October 10, 2024

FROM: Lawrence A. Mainez, Community Development Director

PREPARED BY: Travis Trejo, Assistant Planner

SUBJECT: A verbal update by City Staff to the Community Trails Committee regarding Line Fire Impact to Community Trails

RECOMMENDATION: Staff recommends the Community Trails Committee receive staff's presentation of trail updates related to the wildfire (Line Fire).

PUBLIC NOTICE: As required by City Council Resolution, notice of the CTC's Meeting was posted at the City's three designated posting locations within the City. In addition, the Agenda was posted on the City's Website. No further Notice is required.

UPDATES & DISCUSSIONS:

Representatives from the city Engineering and Public Works team will attend the meeting to provide a brief overview of their ongoing assessments of potential impacts to the trails related to the recent wildfire (Line Fire) which originated on September 5, 2024 near the intersection of Aplin St and Base Line.

EXHIBITS:

- A) Line Fire Boundary Map as of October 3, 2024
- B) City Trail Line Fire Map

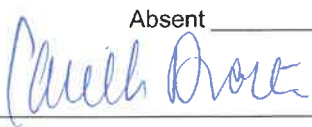
Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
Recording Secretary		Lawrence A. Mainez, Community Development Director	

Exhibit A
Line Fire Boundary Map as of October 3, 2024

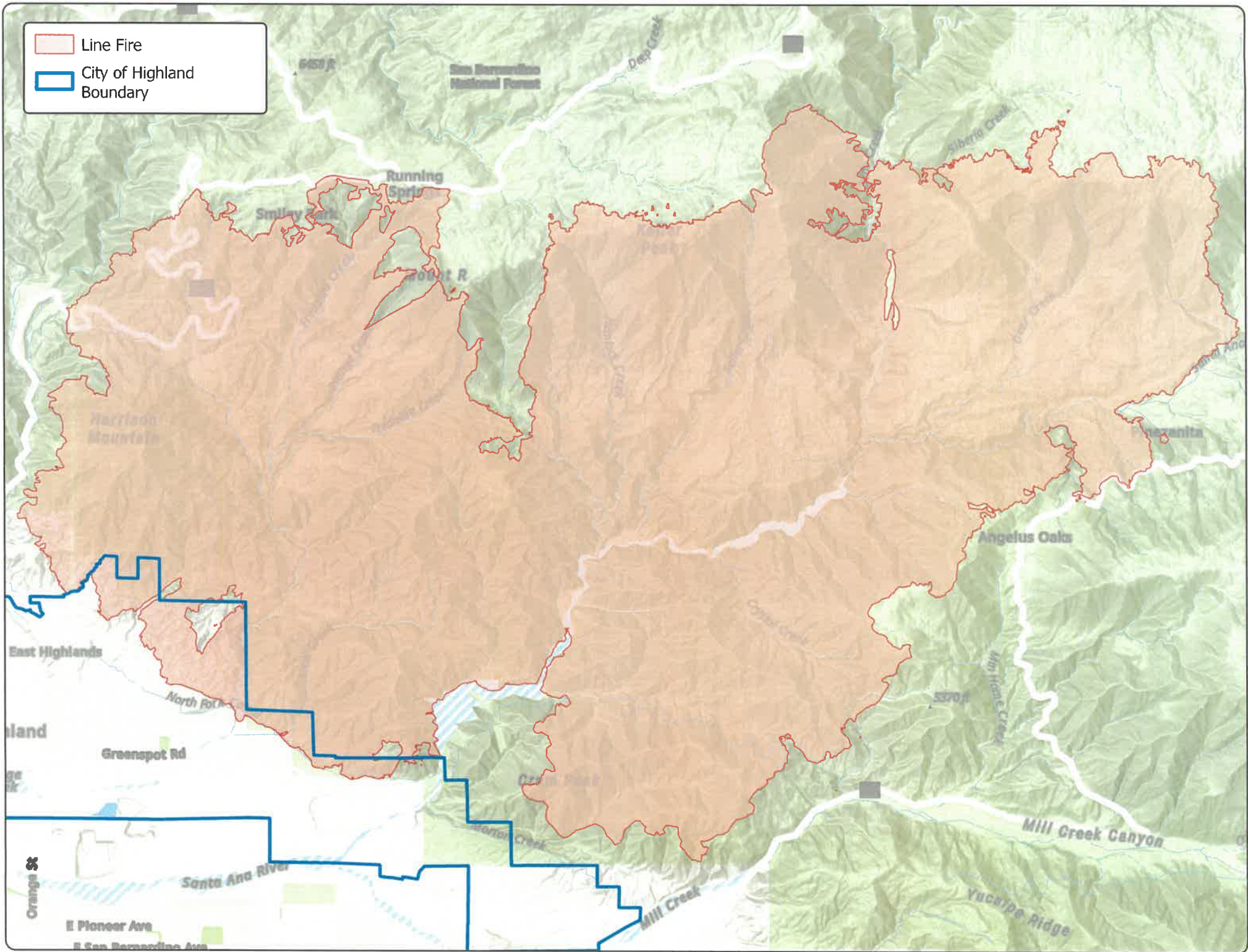
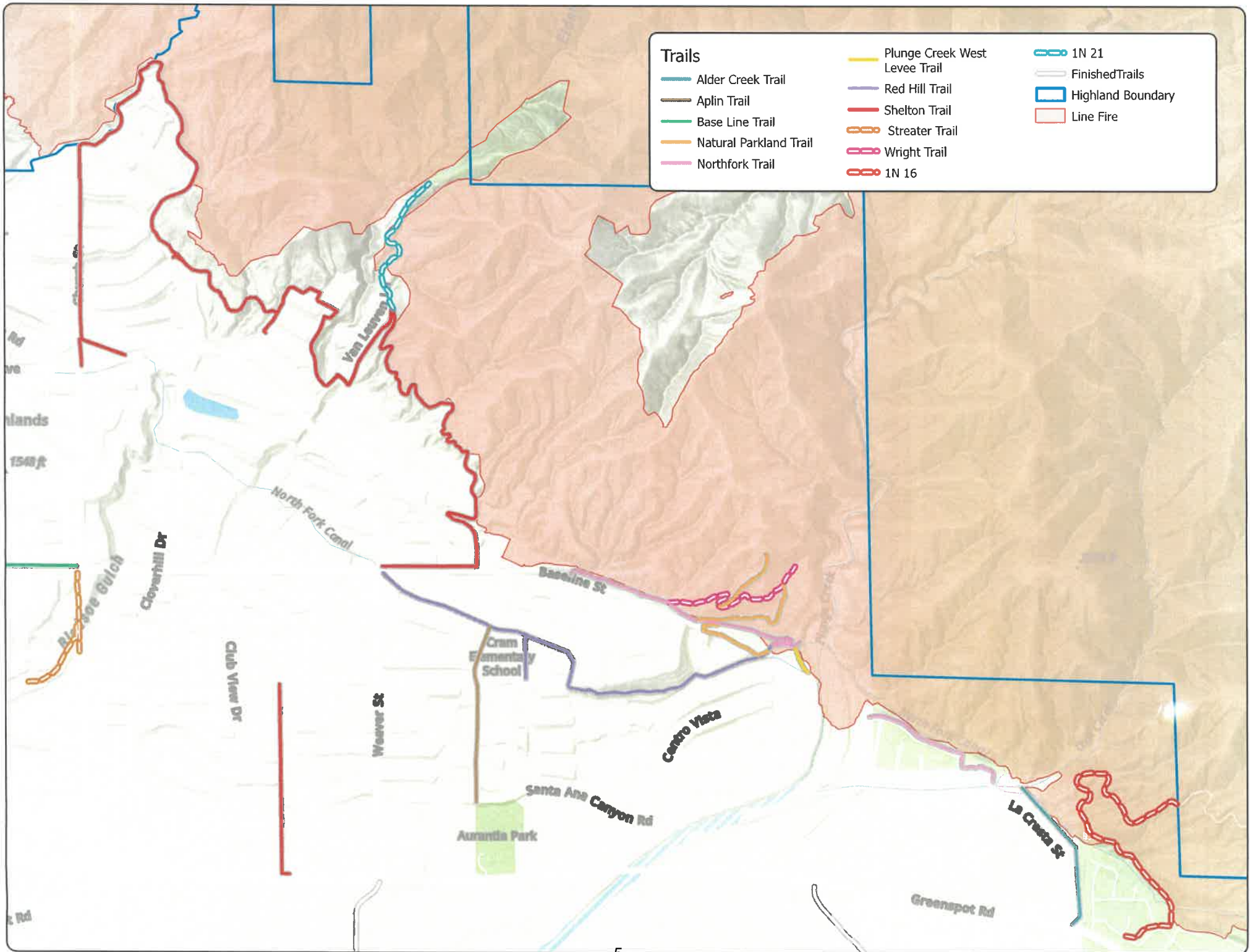


Exhibit B

City Trail Line Fire Map





STAFF REPORT

TO THE COMMUNITY TRAILS COMMITTEE

DATE: October 10, 2024

FROM: Lawrence A. Mainez, Community Development Director

PREPARED BY: Travis Trejo, Assistant Planner

SUBJECT: Update on the Recreational Trails Program Grant (RTP)

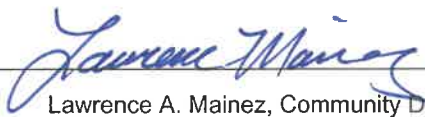
RECOMMENDATION: Staff recommends the Community Trails Committee (CTC) receive Staff's presentation on the RTP Grant

PUBLIC NOTICE: As required by City Council Resolution, notice of the CTC's meeting was posted at the City's three (3) designated posting locations within the City. In addition, the agenda was posted on the City's website. No further notice is required.

BACKGROUND/UPDATE:

Recreational Trails Program:

- On September 25, 2020, a \$1.5 million RTP grant application was selected by the State of California Department of Parks and Recreation for funding by the Department to renovate the 'City's Natural Parkland'.
- On August 17, 2021, the City completed the required Preliminary Environmental Study (PES) and submitted to CALTRANS as required under Item 1 above. CALTRANS is the agency responsible for administering funds from the California Department of Parks and Recreation.
- On May 31, 2021, the proposed project was included in the local Transportation Improvement Plan (TIP). The local agency responsible for implementing the local TIP is the San Bernardino County Transportation Authority (SBCTA).

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
Recording Secretary		Lawrence A. Mainez, Community Development Director	

- On July 7, 2022, the Preliminary Environmental Study (PES) was signed off by CALTRANS triggering special studies to commence.
- On July 28, 2022, Initial Section 106 Tribal Consultation letters were mailed to four (4) local tribes and AB52 consultation with San Manuel Band of Mission Indians for their review and comments on the project.
- On November 9, 2022, a final document was provided to the Senior Archaeologist completing the cultural resource study. A draft cultural study will be ready for review by mid-December.
- On November 1, 2023, Federal Highway Administration (FHWA) approved the project and directed California State Parks to prepare the required contract for cost execution.
- On December 21, 2023, a signed grant contract, pre-award project planning cost form, and grant expenditure form was submitted to California State Parks Office of Grants and Local Services.
- In August of 2024, City Staff began preparing documents to submit for the formal submittal of an extension request letter to California State Parks Office of Grants and Local Services.
- On August 6, 2024, the city put out their Bid Package for the Natural Parkland Trails Project. The Bidding period concluded on August 27, 2024.
- On September 20, 2024, Staff and consultants walked the trail to determine if any damages due to the Line Fire affected the scope of work of the project. It was determined that damage was nominal.

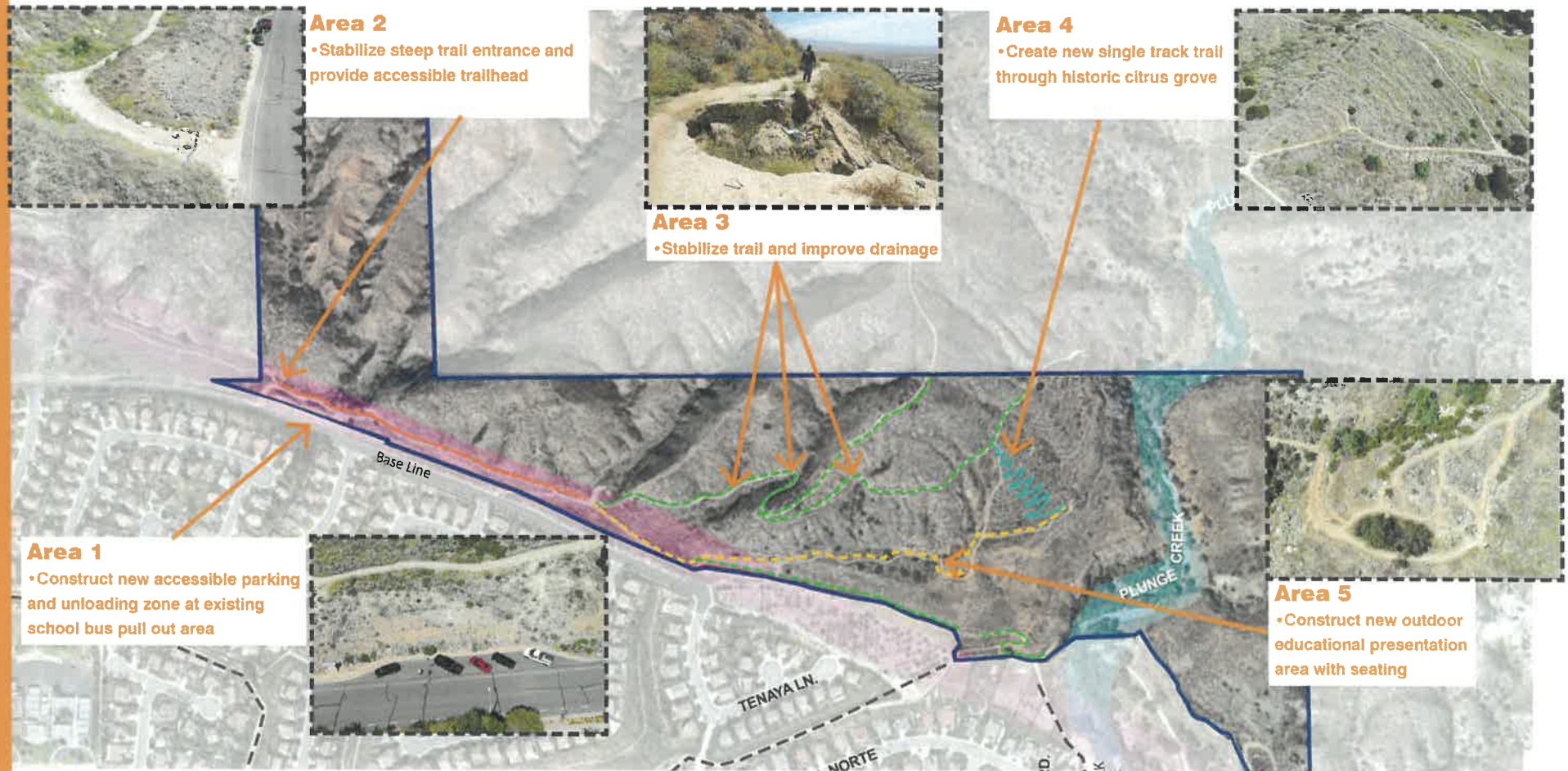
Next Steps:

1. City Council is expected to grant award of construction and implementation on Tuesday October 8, 2024.
2. City Staff will complete the preparation of a grant extension submittal to be delivered October of 2024

EXHIBITS:

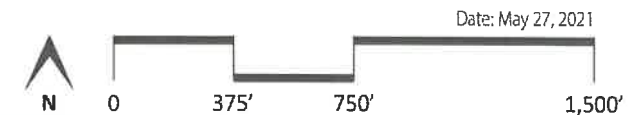
- A) Trail Improvement Site Plan

Exhibit A: Trail Improvement Site Plan



Overall Site Plan

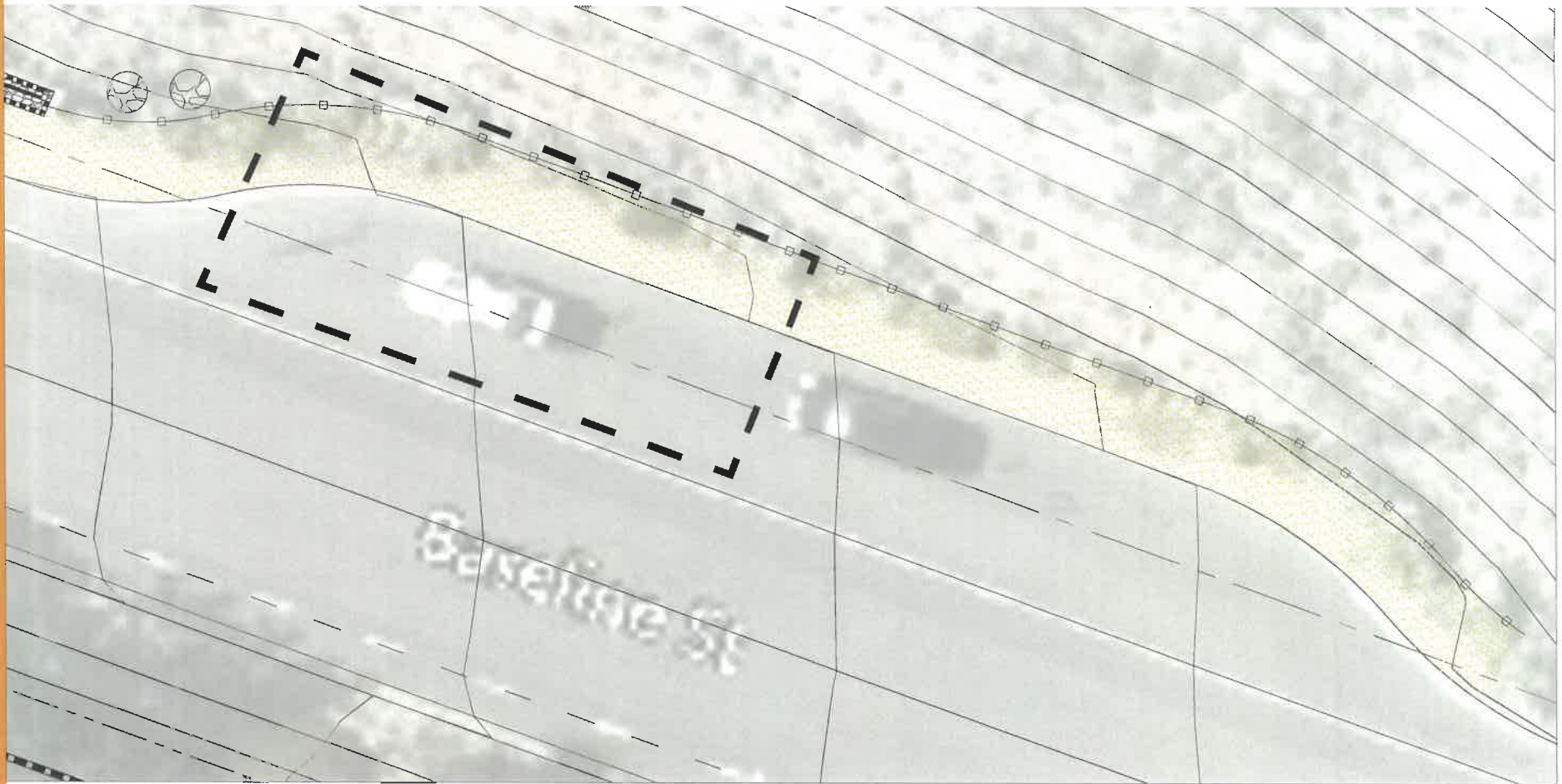
Priority Design Challenges



Date: May 27, 2021

Natural Parkland Trail Improvements





Area 1: Accessible Trailhead Parking

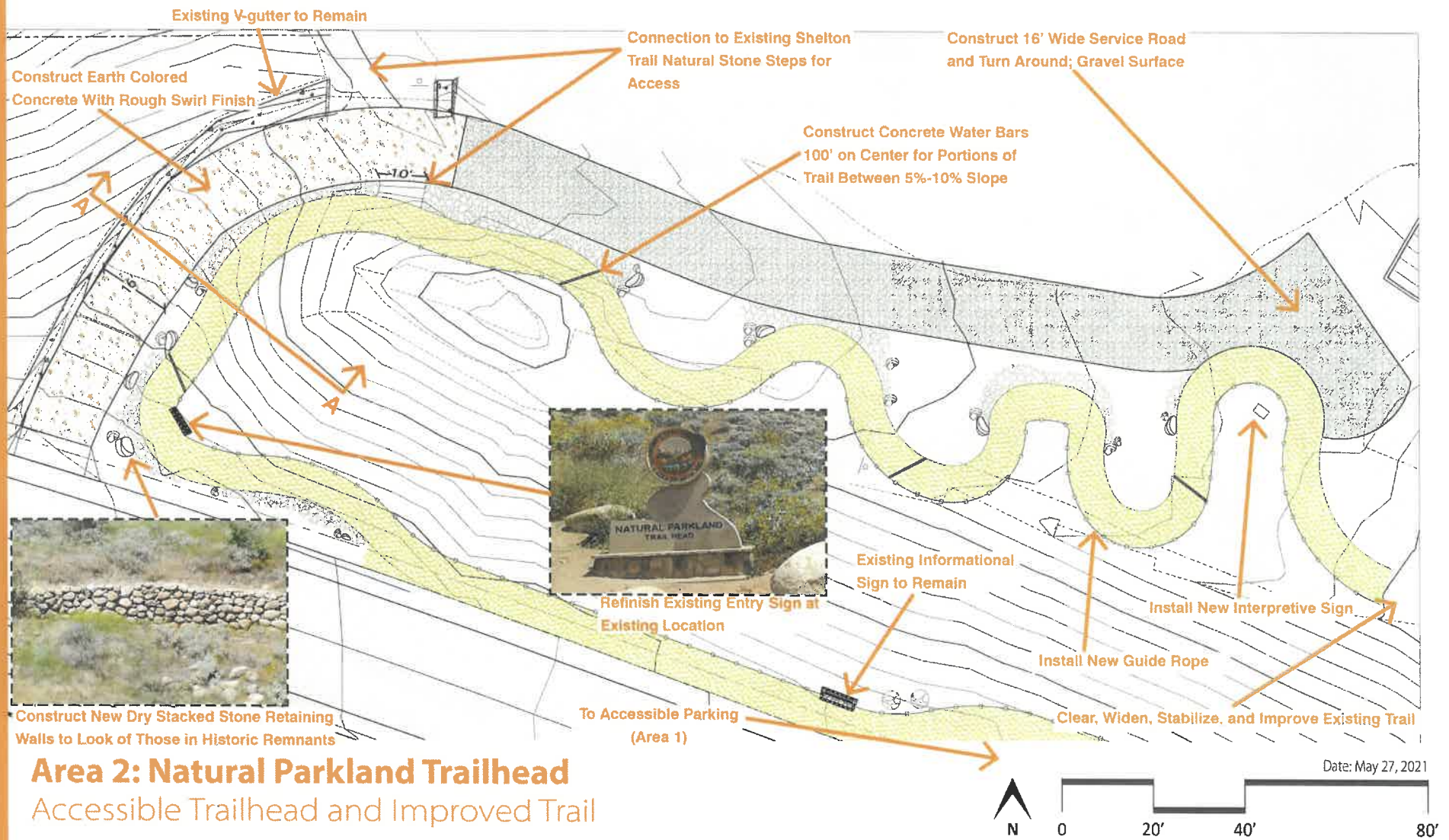
Status: Pending Design Coordination with TKE



Date: May 27, 2021

Natural Parkland Trail Improvements



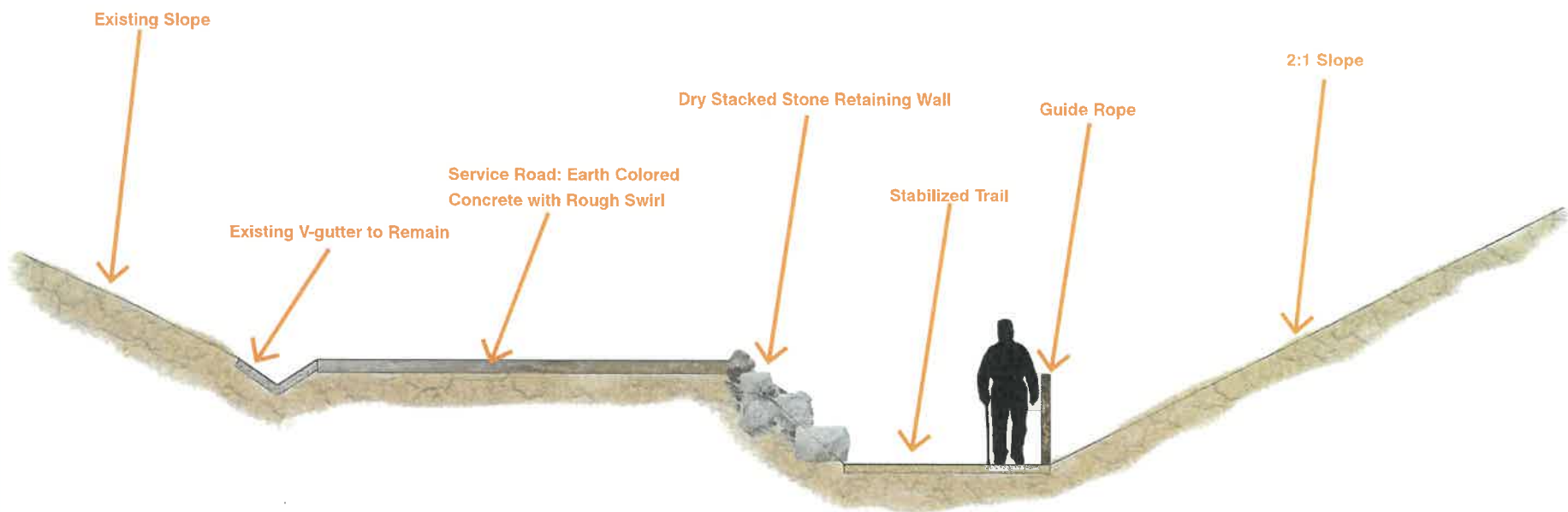


Area 2: Natural Parkland Trailhead

Accessible Trailhead and Improved Trail

Natural Parkland Trail Improvements





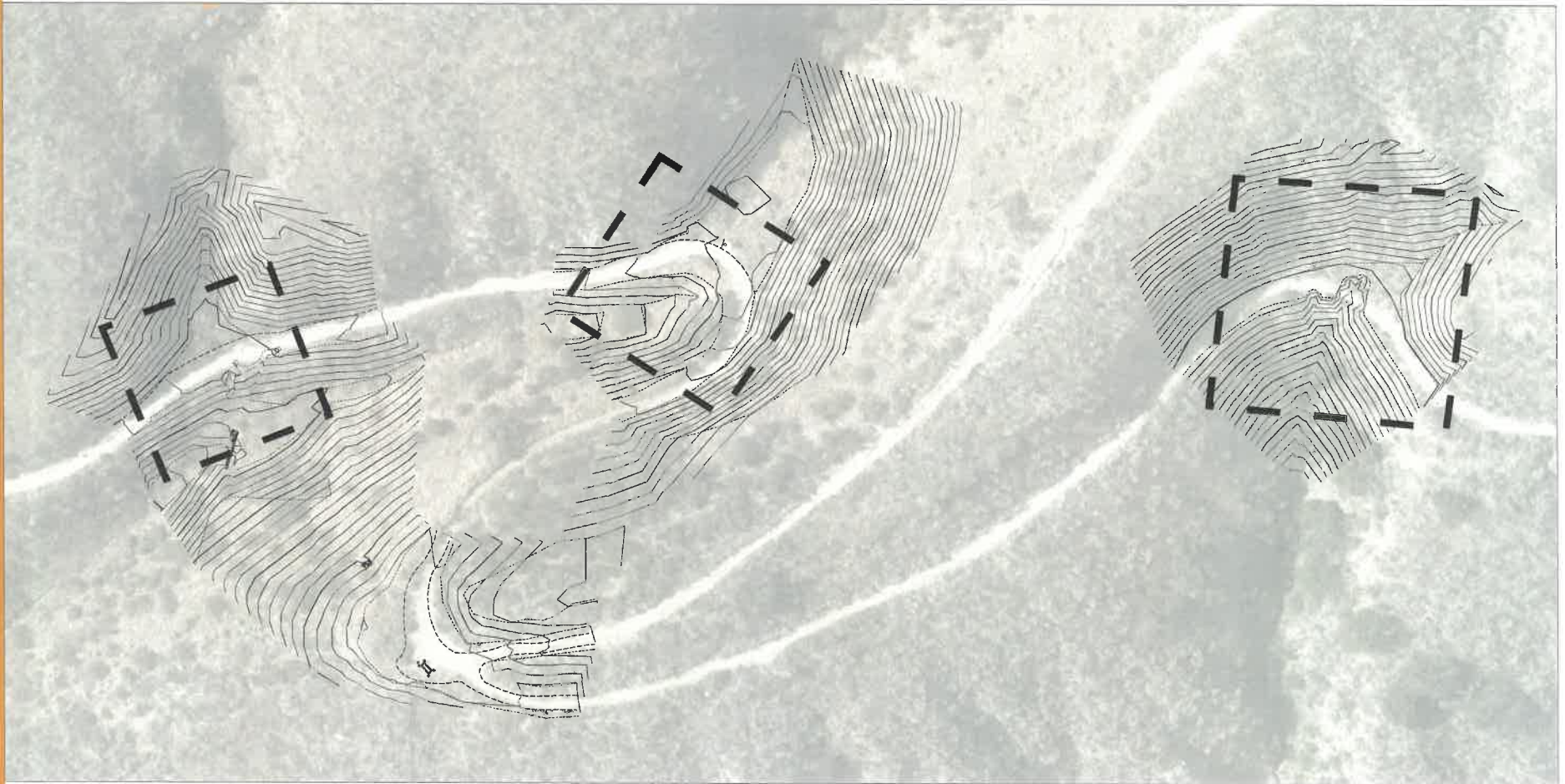
Scale: 1/4" = 1'

Date: May 27, 2021

Area 2: Natural Parkland Trailhead Section A-A

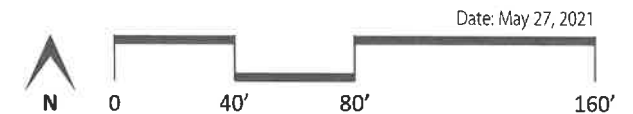
Natural Parkland Trail Improvements





Area 3: Stabilize Trail and Improve

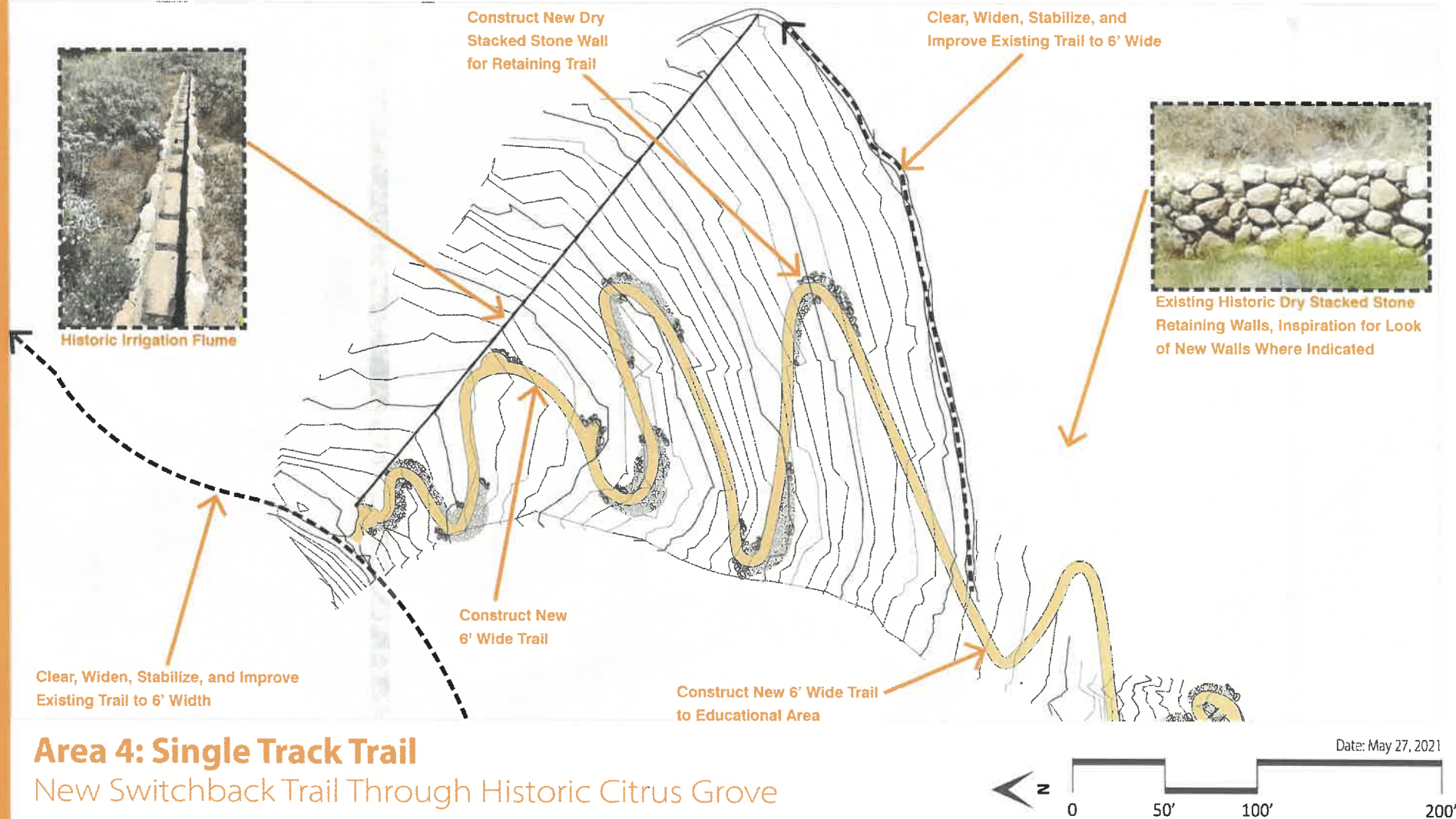
Status: Pending Design Coordination with TKE



Date: May 27, 2021

Natural Parkland Trail Improvements



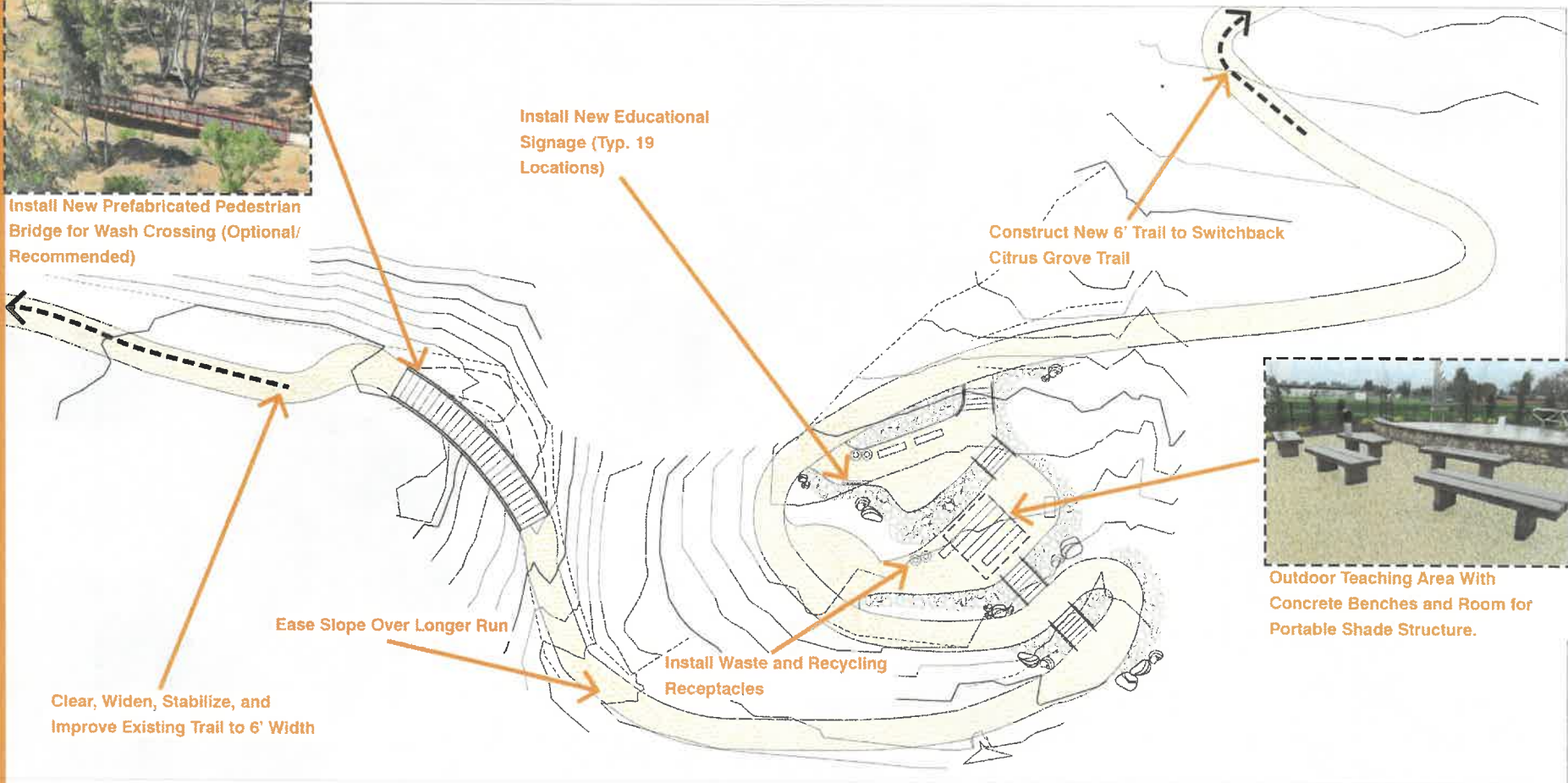


Natural Parkland Trail Improvements



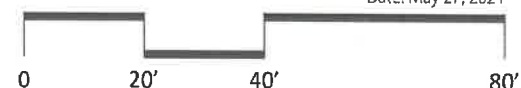


Install New Prefabricated Pedestrian Bridge for Wash Crossing (Optional/Recommended)



Area 5: Outdoor Education Area

With Seating, Waste Receptacles, and Signage



Date: May 27, 2021

Natural Parkland Trail Improvements

