



FINANCE/PERSONNEL SUBCOMMITTEE AGENDA

SUBCOMMITTEE MEMBERS

LARRY McCALLON, MEMBER

JOHN TIMMER, MEMBER

January 28, 2020
5:15 P.M.
Upright Conference Room
Highland City Hall
27215 Base Line
Highland, California

CITY OF HIGHLAND MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

THE CITY OF HIGHLAND COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S OFFICE AT (909) 864-8732, EXT. 226 AT LEAST 48 HOURS PRIOR TO THE MEETING.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the [legislative or other body] less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

Larry McCallon, Member

John Timmer, Member

FINANCE/PERSONNEL SUBCOMMITTEE

January 28, 2020 – 5:15 p.m.

CALL TO ORDER

1. Review Minutes of January 6, 2020 Meeting

ACTION:

2. 2020 Development Impact Fees (DIF) Annual Update (Attachment)

ACTION:

3. LOR Geotechnical Services Proposal approval of \$15,000, for the Bledsoe Creek Outlet Repair, City Project No. sdr17001 (Attachment)

ACTION:

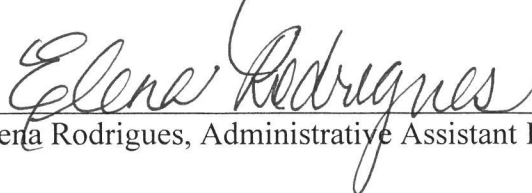
ADJOURN

I, Elena Rodrigues, Administrative Assistant III, of the City of Highland, California, certify that I caused to be posted this Agenda on the 16th day of January 2020 by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

City Hall
27215 Base Line

Highland Branch Library
7863 Central Avenue

Highland Fire Station No. 1
26974 Base Line



Elena Rodrigues, Administrative Assistant III

Distributed at Finance Personnel

Subcommittee Meeting

01-28-2020

January 27, 2020

City of Highland
27215 Base Line Road
Highland, CA 92346



Baldy View Chapter

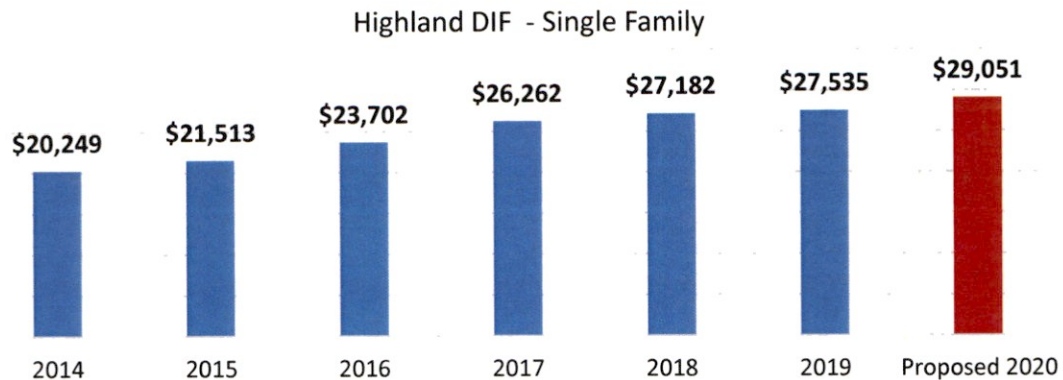
9227 Haven Ave, Suite 350
Rancho Cucamonga,
California 91730
ph 909.945.1884
fx 909.948.9631
www.biabuild.com

Re: Development Impact Fee Update 2020

Dear Highland Finance Subcommittee,

The Building Industry Association of Southern California, Baldy View Chapter (BIA) has reviewed the proposed 2020 Development Impact Fee Annual Adjustment and has several concerns regarding the proposed 5.51% increase during this historic statewide housing crisis. The City of Highland is the only municipality in our two-county service region that has performed an annual increase on residential development impact fees without revisiting the capital improve finance plans or commissioning a DIF nexus study.

Since 2014, Highland's impact fees on new single-family homes has increased by 43.5% (or \$8,802/unit), more than any neighboring jurisdiction.



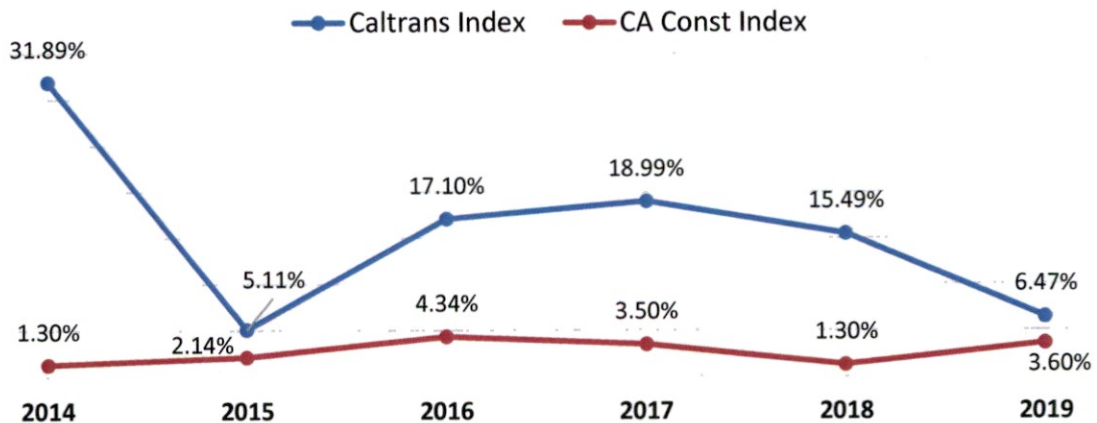
The City has also seen a sharp decline in residential building activity due, in part, to increase regulatory costs by the Federal, State and local agencies. This drop off in housing production is in sharp contrast to the State's mandatory Regional Housing Need Assessment (RHNA) requirement of 2,780 new homes in Highland by 2020.

Highland Building Permits - Residential

2014	2015	2016	2017	2018	2019
7	4	12	67	58	10

This year the Caltrans Project Index has been applied to the three largest DIF categories, Regional Transportation, Local Circulation and Flood Control. BIA reaffirms that the Caltrans Project Index (due to volatility) is not a valid Construction Price Index designed to be used in the evaluation of local city projects. Valid construction price indexes include the California Construction Price Index (CCI), McGraw-Hill or

Engineering New Record (ENR). As in years past we believe CCI is the appropriate cost index rather than Caltrans.



Considering the overwhelming need for new home development in Highland and the absence of a DIF Nexus Study, BIA recommends that the City of Highland forego any increase to residential development impact fees in 2020. Thank you for your time and consideration on this important matter.

Sincerely,

Carlos Rodriguez, Chief Executive Officer

CC: Joseph Hughes, City Manager
Lawrence Mainez, Community Development Director

EXHIBIT A

**Price Index for Selected
Highway Construction Items
2007 = 100, Fisher formula**

YEAR			Quarterly Index	Last 12 Months' Index
2012	(1st Quarter)		81.1	82.9
2012	(2nd Quarter)		84.6	81.3
2012	(3rd Quarter)		76.4	79.3
2012	(4th Quarter)		82.8	79.2
2013	(1st Quarter)		117.9	80.7
2013	(2nd Quarter)		134.9	82.5
2013	(3rd Quarter)		81.6	85.7
2013	(4th Quarter)		106.2	97.1
2014	(1st Quarter)		135.3	96.88
2014	(2nd Quarter)		109.11	104.56
2014	(3rd Quarter)		110.39	107.37
2014	(4th Quarter)		120.17	108.32
2015	(1st Quarter)		138.22	107.88
2015	(2nd Quarter)		110.93	109.91
2015	(3rd Quarter)		117.91	119.69
2015	(4th Quarter)		128.21	122.02
2016	(1st Quarter)		127.93	124.29
2016	(2nd Quarter)		130.75	128.71
2016	(3rd Quarter)		145.73	138.13
2016	(4th Quarter)		144.73	140.75
2017	(2nd Quarter)		153.06	145.33
2017	(2nd Quarter)		166.59	148.09
2017	(3rd Quarter)		149.96	152
2017	(4th Quarter)		140.87	145.08
2018	(1st Quarter)		152.38	145.10
2018	(2nd Quarter)		170.53	146.60
2018	(3rd Quarter)		191.47	153.52
2018	(4th Quarter)		170.37	163.38
2019	(1st Quarter)		144.19	156.40
2019	(2nd Quarter)		199.19	179.97
2019	(3rd Quarter)		209.62	163.45

increased
90.7%

Month	2020	2019	2018	2017	2016
October		6851	6679	6596	6343
November		6895	6679	6596	6344
December		6924	6684	6596	6373
Annual % *		3.6%	1.3%	3.5%	4.4%

*Annual Percentage is calculated from December to December.

HISTORIC CALIFORNIA CONSTRUCTION COST INDEX

CALIFORNIA CONSTRUCTION COST INDEX 2011-2015

Month	2015	2014	2013	2012	2011
January	6073	5898	5774	5683	5592
February	6077	5896	5782	5683	5624
March	6069	5953	5777	5738	5627
April	6062	5956	5786	5740	5636
May	6069	5957	5796	5755	5637
June	6055	5961	5802	5754	5643
July	6055	5959	5804	5750	5654
August	6055	5959	5801	5778	5667
September	6113	5959	5802	5777	5668
October	6114	5969	5911	5780	5675
November	6109	5981	5903	5779	5680
December	6108	5977	5901	5768	5680
Annual % *	2.2%	1.3%	2.3%	1.5%	1.5%

*Annual Percentage is calculated from December to December.

CALIFORNIA CONSTRUCTION COST INDEX 2006-2010

HISTORICAL DOCUMENT REQUEST

increased
17.3%

MINUTES
FINANCE/PERSONNEL SUBCOMMITTEE
January 6, 2020

CALL TO ORDER

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 9:00 a.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: McCallon, Timmer
Absent: None

ITEMS

1. Review Minutes of December 17, 2019 Meeting
 - Minutes were approved as submitted

CLOSED SESSION

At 9:01 a.m. the Finance/Personnel Subcommittee convened into closed session regarding the following:

PUBLIC EMPLOYEE APPOINTMENT (Government Code § 54957(b)(1))
Title: City Manager

At 9:13 a.m. the Finance/Personnel Subcommittee convened into open session making no announcements.

ADJOURN

There being no further business the meeting was adjourned at 9:15 a.m.

Submitted by:

Approved by:



Elena Rodriguez, Administrative Assistant III

Subcommittee Member

2020 Development Impact Fees (DIF) Adjustment:

- 1) Adjustments to DIF Categories 1 thru 3, based on changes to Caltrans "Price Index for Selected Highway Construction Items" from 3rd Quarter 2018 (153.52) to 3rd Quarter 2019 (163.45), will be adjusted 6.47%.
- 2) Adjustment to DIF Categories 4 thru 9 includes an increase of 3.60% based on changes to "California Department of General Services California Construction Cost Index" from December 2018 (6684) to December 2019 (6924).

Detached Dwelling (Per Dwelling Unit Cost)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 10,598.62	15.43%	\$ 12,234.72	18.99%	3.50%	\$ 12,662.94	1.00%	1.30%	\$ 12,827.55	6.47%	\$ 13,657.50
2 Local Circulation System	\$ 3,767.19	11.99%	\$ 4,218.94	18.99%	3.50%	\$ 4,366.60	1.00%	1.30%	\$ 4,423.37	6.47%	\$ 4,709.56
3 Regional Flood Control Facilities	\$ 878.17	11.99%	\$ 983.47	18.99%	3.50%	\$ 1,017.89	1.00%	1.30%	\$ 1,031.12	6.47%	\$ 1,097.84
4 Law Enforcement Facilities	\$ 243.73	4.34%	\$ 254.31	3.50%	3.50%	\$ 263.21	1.30%	1.30%	\$ 266.63	3.60%	\$ 276.23
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 865.67	4.34%	\$ 903.24	3.50%	3.50%	\$ 934.85	1.30%	1.30%	\$ 947.01	3.60%	\$ 981.10
6 General Facilities (Vehicle & Equipment)	\$ 1,080.59	4.34%	\$ 1,127.48	3.50%	3.50%	\$ 1,166.94	1.30%	1.30%	\$ 1,182.11	3.60%	\$ 1,224.67
7 Public Library Facility & Collection	\$ 994.13	4.34%	\$ 1,037.27	3.50%	3.50%	\$ 1,073.57	1.30%	1.30%	\$ 1,087.53	3.60%	\$ 1,126.68
8 Public Use (Community Center) Facilities	\$ 1,239.09	4.34%	\$ 1,292.87	3.50%	3.50%	\$ 1,338.12	1.30%	1.30%	\$ 1,355.52	3.60%	\$ 1,404.31
9 Park Land Acquisition & Park Facilities	\$ 4,035.37	4.34%	\$ 4,210.50	3.50%	3.50%	\$ 4,357.87	1.30%	1.30%	\$ 4,414.52	3.60%	\$ 4,573.44
	\$ 23,702.56		\$ 26,262.80		3.50%	\$ 27,182.00		1.30%	\$ 27,535.36	5.51%	\$ 29,051.33

Attached Dwelling (Per Dwelling Unit Cost)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 7,076.07	15.43%	\$ 8,168.25	18.99%	3.50%	\$ 8,454.14	1.00%	1.30%	\$ 8,564.04	6.47%	\$ 9,118.14
2 Local Circulation System	\$ 2,514.57	11.99%	\$ 2,816.11	18.99%	3.50%	\$ 2,914.67	1.00%	1.30%	\$ 2,952.56	6.47%	\$ 3,143.60
3 Regional Flood Control Facilities	\$ 375.78	11.99%	\$ 420.85	18.99%	3.50%	\$ 435.58	1.00%	1.30%	\$ 441.24	6.47%	\$ 469.79
4 Law Enforcement Facilities	\$ 385.43	4.34%	\$ 402.16	3.50%	3.50%	\$ 416.24	1.30%	1.30%	\$ 421.65	3.60%	\$ 436.83
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 280.96	4.34%	\$ 293.15	3.50%	3.50%	\$ 303.41	1.30%	1.30%	\$ 307.35	3.60%	\$ 318.42
6 General Facilities (Vehicle & Equipment)	\$ 1,080.59	4.34%	\$ 1,127.48	3.50%	3.50%	\$ 1,166.94	1.30%	1.30%	\$ 1,182.11	3.60%	\$ 1,224.67
7 Public Library Facility & Collection	\$ 956.91	4.34%	\$ 998.44	3.50%	3.50%	\$ 1,033.39	1.30%	1.30%	\$ 1,046.82	3.60%	\$ 1,084.50
8 Public Use (Community Center) Facilities	\$ 1,192.25	4.34%	\$ 1,243.99	3.50%	3.50%	\$ 1,287.53	1.30%	1.30%	\$ 1,304.27	3.60%	\$ 1,351.22
9 Park Land Acquisition & Park Facilities	\$ 3,882.89	4.34%	\$ 4,051.41	3.50%	3.50%	\$ 4,193.21	1.30%	1.30%	\$ 4,247.72	3.60%	\$ 4,400.64
	\$ 17,745.45		\$ 19,521.84		3.50%	\$ 20,205.10		1.30%	\$ 20,467.77	5.28%	\$ 21,547.80

Mobile Home (Per Dwelling Unit Cost)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 5,547.80	15.43%	\$ 6,404.10	18.99%	3.50%	\$ 6,628.24	1.00%	1.30%	\$ 6,714.41	6.47%	\$ 7,148.83
2 Local Circulation System	\$ 1,972.22	11.99%	\$ 2,208.72	18.99%	3.50%	\$ 2,286.03	1.00%	1.30%	\$ 2,315.74	6.47%	\$ 2,465.57
3 Regional Flood Control Facilities	\$ 309.15	11.99%	\$ 346.22	18.99%	3.50%	\$ 358.34	1.00%	1.30%	\$ 363.00	6.47%	\$ 386.48
4 Law Enforcement Facilities	\$ 208.90	4.34%	\$ 217.97	3.50%	3.50%	\$ 225.60	1.30%	1.30%	\$ 228.53	3.60%	\$ 236.76
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 907.69	4.34%	\$ 947.09	3.50%	3.50%	\$ 980.24	1.30%	1.30%	\$ 992.98	3.60%	\$ 1,028.73
6 General Facilities (Vehicle & Equipment)	\$ 1,080.59	4.34%	\$ 1,127.48	3.50%	3.50%	\$ 1,166.94	1.30%	1.30%	\$ 1,182.11	3.60%	\$ 1,224.67
7 Public Library Facility & Collection	\$ 684.37	4.34%	\$ 714.07	3.50%	3.50%	\$ 739.06	1.30%	1.30%	\$ 748.67	3.60%	\$ 775.62
8 Public Use (Community Center) Facilities	\$ 853.67	4.34%	\$ 890.72	3.50%	3.50%	\$ 921.90	1.30%	1.30%	\$ 933.88	3.60%	\$ 967.50
9 Park Land Acquisition & Park Facilities	\$ 2,781.91	4.34%	\$ 2,902.64	3.50%	3.50%	\$ 3,004.23	1.30%	1.30%	\$ 3,043.29	3.60%	\$ 3,152.85
	\$ 14,346.30		\$ 15,759.01		3.50%	\$ 16,310.58		1.30%	\$ 16,522.61	5.23%	\$ 17,387.01

Commercial Lodging (Per Lodging Unit)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 5,575.48	15.43%	\$ 6,436.04	18.99%	3.50%	\$ 6,661.30	1.00%	1.30%	\$ 6,747.90	6.47%	\$ 7,184.49
2 Local Circulation System	\$ 1,981.53	11.99%	\$ 2,219.14	18.99%	3.50%	\$ 2,296.81	1.00%	1.30%	\$ 2,326.67	6.47%	\$ 2,477.20
3 Regional Flood Control Facilities	\$ 143.93	11.99%	\$ 161.19	18.99%	3.50%	\$ 166.83	1.00%	1.30%	\$ 169.00	6.47%	\$ 179.93
4 Law Enforcement Facilities	\$ 162.10	4.34%	\$ 169.14	3.50%	3.50%	\$ 175.06	1.30%	1.30%	\$ 177.34	3.60%	\$ 183.72
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 1,375.95	4.34%	\$ 1,435.66	3.50%	3.50%	\$ 1,485.91	1.30%	1.30%	\$ 1,505.22	3.60%	\$ 1,559.41
6 General Facilities (Vehicle & Equipment)	\$ 183.72	4.34%	\$ 191.69	3.50%	3.50%	\$ 198.40	1.30%	1.30%	\$ 200.98	3.60%	\$ 208.21
7 Public Library Facility & Collection	N/A		N/A			N/A		N/A	N/A	N/A	N/A
8 Public Use (Community Center) Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
9 Park Land Acquisition & Park Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
	\$ 9,422.71		\$ 10,612.86		3.50%	\$ 10,984.31		1.30%	\$ 11,127.11	5.98%	\$ 11,792.97

Commercial/Office (Per Building Square Footage)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 9.956	15.43%	\$ 11.493	18.99%	3.50%	\$ 11.895	1.00%	1.30%	\$ 12.050	6.47%	\$ 12.830
2 Local Circulation System	\$ 3.537	11.99%	\$ 3.961	18.99%	3.50%	\$ 4.100	1.00%	1.30%	\$ 4.153	6.47%	\$ 4.422
3 Regional Flood Control Facilities	\$ 0.194	11.99%	\$ 0.217	18.99%	3.50%	\$ 0.225	1.00%	1.30%	\$ 0.228	6.47%	\$ 0.242
4 Law Enforcement Facilities	\$ 0.141	4.34%	\$ 0.147	3.50%	3.50%	\$ 0.152	1.30%	1.30%	\$ 0.154	3.60%	\$ 0.160
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 0.210	4.34%	\$ 0.219	3.50%	3.50%	\$ 0.227	1.30%	1.30%	\$ 0.230	3.60%	\$ 0.238
6 General Facilities (Vehicle & Equipment)	\$ 0.253	4.34%	\$ 0.264	3.50%	3.50%	\$ 0.273	1.30%	1.30%	\$ 0.277	3.60%	\$ 0.287
7 Public Library Facility & Collection	N/A		N/A			N/A		N/A	N/A	N/A	N/A
8 Public Use (Community Center) Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
9 Park Land Acquisition & Park Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
	\$14.291		\$ 16.301		3.50%	\$ 16.872		1.30%	\$ 17.091	6.36%	\$ 18.178

Industrial (Per Building Square Footage)

Category	2016 DIF	2016 Adjustment	2017 DIF	2017 Index Change	2017 Adopted Adjustment	2018 DIF	2018 Index Change	2018 Adopted Adjustment	Existing 2019 DIF	2019 Index Change	Proposed 2020 DIF
1 Regional Circulation System	\$ 6.924	15.43%	\$ 7.993	18.99%	3.50%	\$ 9.152	1.00%	1.30%	\$ 9.271	6.47%	\$ 9.871
2 Local Circulation System	\$ 2.462	11.99%	\$ 2.757	18.99%	3.50%	\$ 3.063	1.00%	1.30%	\$ 3.103	6.47%	\$ 3.303
3 Regional Flood Control Facilities	\$ 0.231	11.99%	\$ 0.259	18.99%	3.50%	\$ 0.288	1.00%	1.30%	\$ 0.291	6.47%	\$ 0.310
4 Law Enforcement Facilities	\$ 0.007	4.34%	\$ 0.008	3.50%	3.50%	\$ 0.008	1.30%	1.30%	\$ 0.008	3.60%	\$ 0.009
5 Fire Suppression Facilities (Vehicle & Equipment)	\$ 0.062	4.34%	\$ 0.065	3.50%	3.50%	\$ 0.067	1.30%	1.30%	\$ 0.068	3.60%	\$ 0.071
6 General Facilities (Vehicle & Equipment)	\$ 0.253	4.34%	\$ 0.264	3.50%	3.50%	\$ 0.273	1.30%	1.30%	\$ 0.277	3.60%	\$ 0.287
7 Public Library Facility & Collection	N/A		N/A			N/A		N/A	N/A	N/A	N/A
8 Public Use (Community Center) Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
9 Park Land Acquisition & Park Facilities	N/A		N/A			N/A		N/A	N/A	N/A	N/A
	\$9.939		\$ 11.346		3.50%	\$ 12.852		1.30%	\$ 13.019	6.39%	\$ 13.851

**REVISED PROPOSAL TO PROVIDE GEOTECHNICAL SERVICES
REPAIR OF EXISTING STORM DRAIN
WEST SIDE OF EAST HIGHLANDS RANCH COMMUNITY CENTER
HIGHLAND, CALIFORNIA**

**REFERENCE NO. 5490RR.P
JANUARY 8, 2020**

Prepared For:

City of Highland
27215 Base Line
Highland, California 92346

Attention: Mr. Carlos Zamano, P.E.

LOR **GEOTECHNICAL GROUP, INC.**

Soil Engineering ▲ Geology ▲ Environmental

January 8, 2020

City of Highland
27215 Base Line
Highland, California 92346

Reference No. 5490RR.P

Attention: Mr. Carlos Zamano, P.E.

Subject: Revised Proposal to Provide Geotechnical Observation and Documentation Services During Repair of Existing Storm Drain, West Side of East Highlands Ranch Community Center, Highland, California.

At your request, we are pleased to present this revised proposal to provide geotechnical services for the subject storm drain repair project.

PROJECT DESCRIPTION AND PURPOSE

The subject storm drain has been damaged for a number of years and previous attempts at repair have had limited success with repair work remaining to be completed or corrected. We have attended three onsite meetings to discuss alternative repair approaches with representatives from the City, East Highlands Ranch, and representatives from engineering/design firms and, following our most recent meeting at City Hall on July 18th of this year, we were asked to provide this proposal for geotechnical services during the proposed repair work.

In general, the currently proposed repairs include the extension of the existing concrete outlet downstream a distance of approximately 150 feet using 36" diameter plastic pipe. The pipe will rest upon the surface with significant cut and/or fill grading anticipated to be required to achieve the grades needed to be established prior to placement and construction of the drainage pipe. At the terminus of the new storm drain, an energy dissipater will be constructed. In addition, grading will be conducted in an area where the stream bank has eroded and been over-steepened. This grading could include the installation of Geo-Grid to increase the stability of the slope.

PROPOSED SCOPE OF SERVICES

Our scope of services during the storm drain repair project is anticipated to include the following items:

City of Highland
January 8, 2020

Reference No. 5490RR.P

1. Review of available data developed for the project by the City and any additional reports/plans prepared for the project, if provided.
2. Attendance to pre-construction meetings.
3. Conduct one or two soil borings in the accessible areas of the storm drain alignment to evaluate soil and groundwater conditions.
4. Observation and documentation of site construction activities. These may include some or all of the following: filling of existing void spaces with slurry or other materials; preparation of the surface areas prior to placement of the new plastic pipe; observation testing and documentation of the placement of fill materials within fill areas to include the area of the eroded stream bank; any other geotechnical related tasks, such as materials testing or soil laboratory testing, that may be requested of us by the City.
5. Preparation of daily field reports that summarize the documented construction activities.
6. Preparation of a final report which will include a summary of our observations and documentation of the project improvements.

FEE SCHEDULE

We propose to provide our services in accordance with the prices presented on our attached Fee Schedule. For estimating purposes, we have assumed that our costs for the services outlined above will be approximately Fifteen Thousand Dollars (\$15,000.00). This fee is for estimating purposes only and we will charge only for the time that we are requested to be onsite and will schedule our services only as directed by the City of Highland.

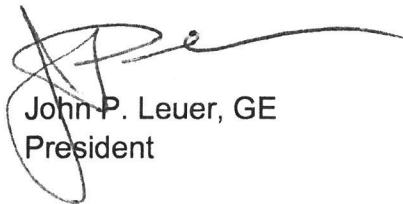
City of Highland
January 8, 2020

Reference No. 5490RR.P

CLOSURE

We thank you for the opportunity to provide you with this revised proposal. If you should have any questions, please do not hesitate to contact us at your convenience.

Respectfully submitted,
LOR Geotechnical Group, Inc.

A handwritten signature in black ink, appearing to read "John P. Leuer", is written over the printed name and title.

RMM:JPL:ss

Attachments: Fee Schedule

Distribution: Addressee via email: czamano@cityofhighland.org