



FINANCE/PERSONNEL SUBCOMMITTEE AGENDA

SUBCOMMITTEE MEMBERS

LARRY McCALLON, MEMBER

JOHN TIMMER, MEMBER

March 10, 2020
5:45 P.M.
Upright Conference Room
Highland City Hall
27215 Base Line
Highland, California

CITY OF HIGHLAND MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

THE CITY OF HIGHLAND COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S OFFICE AT (909) 864-8732, EXT. 226 AT LEAST 48 HOURS PRIOR TO THE MEETING.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the [legislative or other body] less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

Larry McCallon, Member
John Timmer, Member

FINANCE/PERSONNEL SUBCOMMITTEE

March 10, 2020 – 5:45 p.m.

CALL TO ORDER

1. Review Minutes of January 28, 2020 Meeting

ACTION:

2. Capitalization Limits for Infrastructure and Non-Infrastructure Assets (Attachment)

ACTION:

3. Electronic Funds Transfer (EFT) Approval for California Public Employees Retirement System (CalPERS) and International City/County Management Association (ICMA) Payments (Attachment)

ACTION:

ADJOURN

I, Elena Rodrigues, Administrative Assistant III, of the City of Highland, California, certify that I caused to be posted this Agenda on the 5th day of March 2020 by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

City Hall
27215 Base Line

Highland Branch Library
7863 Central Avenue

Highland Fire Station No. 1
26974 Base Line


Elena Rodrigues, Administrative Assistant III

MINUTES
FINANCE/PERSONNEL SUBCOMMITTEE
January 28, 2020

CALL TO ORDER

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 5:00 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: McCallon, Timmer
Absent: None

ITEMS

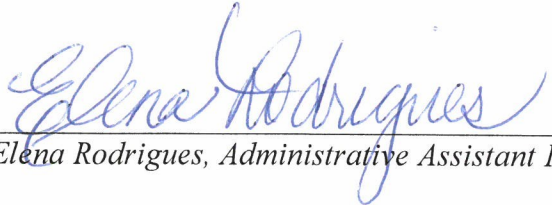
1. Review Minutes of January 28, 2020 Meeting
 - Minutes were approved as submitted

2. Assistant Engineer Classification
 - Recommendation is to add Assistant Engineer classification and present item to City Council

ADJOURN

There being no further business the meeting was adjourned at 5:08 p.m.

Submitted by:



Elena Rodriguez, Administrative Assistant III

Approved by:

Subcommittee Member

Capitalization Policy

	Current Policy	Proposed Policy
Infrastructure	\$5,000	\$100,000
Non Infrastructure	\$5,000	\$30,000

EFT (Electronic Funds Transfer)

	Current Policy	Proposed Policy	
Federal Payroll Taxes	X	X	
State Payroll Taxes	X	X	
Cal PERS Payments		X	Add
ICMA R/C Payments		X	Add