

MINUTES
FINANCE/PERSONNEL SUBCOMMITTEE
November 2, 2020

CALL TO ORDER

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 10:00 a.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: McCallon, Timmer
Absent: None

PUBLIC COMMENT

Received no public comment

ITEMS

1. Review Minutes of September 22, 2020 Meeting
 - Minutes were approved as submitted.

2. Creating New Employee Position – Administrative Services Manager
 - Approved staff's recommendation to create the new employee position of Administrative Services Manager.
 - Item will be brought forward to City Council

ADJOURN

There being no further business the meeting was adjourned at 10:05 a.m.

Submitted by:

Approved by:

Elena Rodrigues, Administrative Assistant III

Subcommittee Member