

Revised City of Highland Fees for Service Update
(Current Fees & Proposed Fees) FY 2020-2021

Replacing pages 525-538

12-28-2020 Finance Personnel/

Subcommittee Agenda

Item #2

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021					
REF#	SERVICE	CURRENT FEE		SUGGESTED FEE	
B-001	GEN.PMT.APPLICATION-NO PLAN REV.	\$65		\$60	
B-001.1	GEN.PMT.APPLICATION-WITH PLAN REV.	\$110		\$125	
B-001.3	REPLACEMENT PERMIT APPLICATION	\$50		\$40	
B-002.1	PMT.APPLICATION-TRACT RESIDENTIAL	\$100		\$65	
B-002.2	PMT.APPLICATION-NON TRACT RES'L	\$210		\$165	
B-002.3	PMT.APPLICATION-NEW COMMERCIAL	\$855		\$720	
B-003.1	TRACT PHASING	\$260		\$145	
B-003.1.2	BLD.CONST.P/C-TRACTS-UNIQUE MODEL	\$2,610		\$1,735	
B-003.2	BLD.CONST.P/C-CUSTOM RESL<=2,300 SF	\$2,000		\$1,895	
B-003.2.1	BLD.CONST.P/C-CUSTOM RESL >2,300 SF	\$3,060		\$2,900	
B-003.3	BLDG.CONST.P.CK-COMMERCIAL	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.		Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	
B-004.1	BLDG.CONST.INS-P-RESIDENTIAL	\$1,445 - 500 to 1,799 SF \$2,100 - 1,800 to 2,299 SF \$2,540 - 2,300 to 2,799 SF \$2,975 - 2,800 to 3,299 SF \$3,420 - 3,300 to 3,799 SF \$3,855 - 3,800 to 4,299 SF	\$4,300 - 4,300 to 4,799 SF \$4,740 - 4,800 to 5,299 SF \$4,740 + \$.88/SF - for 5,300 SF + above	\$1,410 - 500 to 1,799 SF \$2,050 - 1,800 to 2,299 SF \$2,480 - 2,300 to 2,799 SF \$2,905 - 2,800 to 3,299 SF \$3,335 - 3,300 to 3,799 SF \$3,760 - 3,800 to 4,299 SF	\$4,195 - 4,300 to 4,799 SF \$4,625 - 4,800 to 5,299 SF \$4,625 + \$.86/SF - for 5,300 SF + above
B-004.3	BLDG.CONST.INS-P-COMMERCIAL	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.		Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	
B-005	ELECTRICAL CONSTRUCTION PLAN CHECK	\$365 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.		\$345 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.	
B-007	PLUMBING CONSTRUCTION PLAN CHECK	\$365 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.		\$345 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.	
B-008. 1	PLMB'G CONST.INS-P-FIXTR./TRAP-COM'L	\$60		\$60	
B-008. 2	PLMB'G CONST.INS-P-COM'L PRE-TRT.	\$85		\$85	
B-008. 3	PLMB'G CONST.INS-P-GAS PIPING SYS.	\$75		\$75	
B-008. 4	PLMB'G CONST.INS-P-GAS PRES.REG.	\$60		\$60	
B-008. 5	PLMB'G CONST.INS-P-REPAIR/ALTERATION	\$50		\$50	
B-008. 6	PLMB'G CONST.INS-P-REFRIG.LINES	\$85		\$85	
B-008. 8	PLMB'G CONST.INS-P-VENT/BKFLW DEVICE	\$90		\$75	
B-008. 9	PLMB'G CONST.INS-P-DISHWASHER	\$60		Staff recommends deleting this fee as the City has never required a separate permit for a dishwasher.	
B-008.10	PLMB'G CONST.INS-P-GAS TEST	\$60		\$60	
B-008.11	PLMB'G CONST.INS-P-WATER HTR-RES'L	\$75		\$75	
B-008.13	PLMB'G CONST.INS-P-MANHOLE-ON SITE	\$75		\$75	
B-009.1	CONN.TO SWR.SYS-PUBLIC/EXIST.PRIV.	\$120		\$125	
B-009.2	CONN.TO NEW PRIV.SEWER SYSTEMS	\$160		\$160	

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
B-010	MECHANICAL CONSTRUCTION PLAN CHECK	\$365 for the first 2 hours plus the Fully-Burdened Hourly Rate for any time over 2 hours rounded to the nearest 15 minutes.	\$345 for the first 2 hours plus the Fully-Burdened Hourly Rate for any time over 2 hours rounded to the nearest 15 minutes.
B-011	MECHANICAL INSPECTION	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.
B-011.1	MECH. INSP-COM'L FURN. BURNERS =<100K	\$85	\$85
B-011.2	MECH. INSP-COM'L FURN. BURNERS >100K	\$110	\$110
B-011.4	MECH. INSP-REPAIR/ALTERATIONS-RES'L	\$50	\$50
B-011.5	MECHANICAL INSP-BOILERS-COM'L	\$125	\$125
B-011.6	MECH. INSP-AIR HANDLING UNITS-RES'L	\$75	\$75
B-011.7	MECH. INSP-EVAPORATIVE UNITS-RES/COM	\$50	\$50
B-011.8	MECHANICAL INSP-COMMERCIAL HOOD	\$110	\$110
B-012.1	SIGN PERMIT & INSPECTION-UNLIGHTED	\$145	\$150
B-012.2	SIGN PERMIT & INSPECTION-LIGHTED	\$220	\$225
B-013.1	PATIOS WITHOUT ENCLOSURE INSPECTION	\$255	\$285
B-013.1.1	PATIOS WITH FOUNDATION ONLY INSP.	\$60	\$90
B-013.2	PATIOS WITH ENCLOSURE INSPECTION	\$280	\$310
B-013.3	PATIOS - ALUMINUM	\$160	\$185
B-014.1	GARDEN WALLS AND PILASTERS	\$225 per 300' of wall or fraction thereof	\$225 per 300' of wall or fraction thereof
B-014.2	RETAINING WALLS	\$240	\$270
B-015.1	TEAR-OFF REROOFING W/O STRUCT. CHGS	\$110	\$110
B-015.2	TEAR-OFF REROOFING WITH STRUCT. CHGS	\$330	\$335
B-015.4	ROOF-MOUNTED SOLAR ARRAY-RES'L	Fixed Fee of \$390 plus the application fee \$110 (B-001.1) equals the State-mandated \$500 maximum free for a residential system up to 15 kW, PLUS \$15 per kilowatt above 15 kW Note: Per SB-1222, the total charge shall not exceed \$500 (\$390 fixed fee from this service plus \$110 permit fee from B-001.1) plus \$15 per kW above 15 kW for residential rooftop solar energy systems.	Fixed Fee of \$365 plus the application fee \$125 (B-001.1) is less than the State-mandated \$500 maximum free for a residential system up to 15 kW, PLUS \$15 per kilowatt above 15 kW
B-015.5	ROOF-MOUNTED SOLAR ARRAY-COM'L	Fixed Fee of \$890 for a commercial solar PV system under 51 kW, PLUS \$7 per kilowatt for each kilowatt between 51 kW and 250 kW, PLUS \$5 per kilowatt for each kilowatt above 250 kW Note: Per SB-1222, the total charge shall not exceed \$1,000 (\$890 fixed fee plus \$110 permit fee from B-001.1) plus \$7 per kW between 51 kW and 250 kW plus \$5 per kW for every kilowatt above 250 kW for commercial solar energy systems.	Fixed Fee of \$870 for a commercial solar PV system under 51 kW, PLUS \$5 per kilowatt for each kilowatt between 51 kW and 250 kW, PLUS \$4 per kilowatt for each kilowatt above 250 kW Note: Per SB-1222, the total charge shall not exceed \$1,000 (\$870 fixed fee plus \$125 permit fee from B-001.1 is only \$995) plus \$5 per kW between 51 kW and 250 kW plus \$4 per kW for every kilowatt above 250 kW for commercial solar energy systems.
B-016	TENANT IMPROVEMENTS	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
B-016.1	RES'L ADD'NS/ALTERATIONS/REHAB-P.CK	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.
B-016.2	RES'L ADD'NS/ALTERATIONS/REHAB-INSP	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.
B-017	MISC.SPECIAL INSPECTION HOURLY	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.
B-017.1	UTILITY METER RESET - RESIDENTIAL	\$80	\$75
B-018.1	SWIMMING POOL/SPA PMT INSP W/O HTR	\$525	\$560
B-018.2	SWIMMING POOL/SPA PMT INSP WITH HTR	\$670	\$705
B-018.4	SWIM'G POOL/SPA FBRGL/VNL PMT+INSP	\$305	\$335
B-019	CERT.OF OCC./BUS.LIC.INSP-RES+COM	\$145	\$175
B-020.1.1	ELEC.INSP.R-S-L-O (1-5 UNITS)-COM'L	\$60	\$60
B-020.1.2	ELEC.INSP.R-S-L-O (6-10 UNITS)-COM'L	\$75	\$75
B-020.1.3	ELEC.INSP.R-S-L-O (11-20 UN.)-COM'L	\$85	\$85
B-020.3	ELEC.INSP.POLE PLTF-M-FIXTURE-COM'L	\$120 per 10 fixtures or fraction thereof	\$125 per 10 fixtures or fraction thereof
B-020.4.1	ELEC.INSP.THEATRICAL LTG-COM'L 1-5	\$60	\$60
B-020.4.2	ELEC.INSP.THEATRICAL LTG-COM'L 6-10	\$75	\$75
B-020.4.3	ELEC.INSP.THEATRICAL LTG-COM'L11-20	\$85	\$85
B-020.6	ELEC.INSP-TEMP.POWER SVCS	\$85	\$85
B-020.7.2	ELECTRICAL INSP.- APPLIANCES	\$110	\$110
B-020.8	ELEC.INSP.POWER APPARATUS-COM'L	\$160	\$160
B-020.9.1	ELEC.INSP.SVCS: <200 AMPS	\$75	\$75
B-020.9.2	ELEC.INSP.SVCS: 200 TO 1,000 AMPS	\$110	\$110
B-020.90	ELECTRICAL INSP.-RES'L REWIRE	\$230	\$235
B-020.91.1	ELEC.INSP.-NEW COM'L (< 2K SF)	\$330	\$335
B-020.91.2	ELEC.INSP.-NEW COM'L (2K-<4K SF)	\$695	\$700
B-020.91.3	ELEC.INSP.-NEW COM'L (4K-<6K SF)	\$1,065	\$1,070
B-020.91.4	ELEC.INSP.-NEW COM'L (6K-<8K SF)	\$1,430	\$1,440
B-020.91.5	ELEC.INSP.-NEW COM'L (8K-<10K SF)	\$1,760	\$1,775
B-020.91.6	ELEC.INSP.-NEW COM'L (>=10K SF)	Fee based on the most current Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.	Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
B-020.92	SNGLE LOT RES.PRECSE GRAD'G PLN REV	\$690	\$575
B-020.93	SNGLE LOT RES.PRECSE GRAD'G INSP.	\$310	\$315
B-025.01	ARCHIVE COSTS FOR BUILDING PLANS	426 per 8-1/2" x 11" sheets \$41.75 per 100 8-1/2" x 11" sheets	466 per 8-1/2" x 11" sheets \$46.30 per 100 8-1/2" x 11" sheets
B-025.02	ARCHIVE COSTS FOR BLDG.PLNS-OTHER	\$6.96 per sheet larger than 8-1/2" x 11"	\$7.72 per sheet larger than 8-1/2" x 11"
B-026	BUILDING CODE APPEAL PROCESSING	Fixed Fee of \$480 per appeal	Fixed Fee of \$640 per appeal
S-00210	TEMPORARY USE PERMIT REVIEW	Fixed Fee of \$45 per application	Fixed Fee of \$55 per application
S-00215	TEMPORARY OCCUPANCY PERMIT REVIEW	Fixed Fee of \$450 per application	Fixed Fee of \$520 per application
S-00220	TREE REMOVAL REVIEW & PERMIT	Fixed Fee of \$300 per application	Fixed Fee of \$575 per application
S-00250	TEMPORARY RV PARKING PERMIT	Fixed Fee of \$25	Fixed Fee of \$27
S-00300	HAZARDOUS BLDG.& NUISANCE ABATEMENT	No charge if voluntary compliance Otherwise - Bill or lien the property owner the RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	No charge if voluntary compliance Otherwise - Bill or lien the property owner the RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable.
S-00600	GENERAL PLAN AMENDMENT REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$9,300.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$10,600.
S-00700	ZONE CHANGE REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$5,700.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,400.
S-00800	DEVELOPMENT CODE AMENDMENT REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$6,500.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$7,900.
S-00910	CONDITIONAL USE PERMIT-ABC LICENSE	Fixed Fee of \$1,425	Fixed Fee of \$3,735
S-00912	ALCOHOLIC BEVERAGE CONTROL LETTER	Fixed Fee of \$1,425	Fixed Fee of \$1,650
S-00915	CONDITIONAL USE PERMIT REVIEW-MAJOR	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$11,100. (Not part of a tract map or parcel map application.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$12,300. (Not part of a tract map or parcel map application.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-01000	MINOR VARIANCE REVIEW	Fixed Fee of \$2,345	Fixed Fee of \$2,715
S-01100	MAJOR VARIANCE REVIEW	Fixed Fee of \$4,450	Fixed Fee of \$5,525
S-01200	HOME OCCUPATION PERMIT REVIEW	Fixed Fee of \$120 per permit based on 50% recovery of costs.	Fixed Fee of \$134 per permit based on 50% recovery of costs.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-01400	SPECIFIC PLAN REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$41,500. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$37,700. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-01450	SPECIFIC PLAN REVISION REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$9,700. (Not part of a tract map or parcel map application.)	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$17,900. (Not part of a tract map or parcel map application.)
S-01500	DESIGN REVIEW PERMIT-MINOR	Fixed Fee of \$3,450	Fixed Fee of \$3,965
S-01510	DESIGN REVIEW PERMIT-MAJOR	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,500. (Applicable when project does not require separate CUP approval.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special eqpt. or supplies, other state or county fees applicable charged against an initial deposit of \$9,900. (Applicable when project does not require separate CUP approval.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-01640	PUD REVISION REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$10,600. (Not part of a tract map or parcel map application.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	Staff recommends deleting this service as the project would be covered by a specific plan.
S-01710	ANNEXATION REQUEST REVIEW (TO CITY)	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$16,700. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$16,300. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-01900	ENVIRONMENTAL IMPACT REPORT REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit equal to 10% of the total EIR contract amount.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit equal to the total EIR contract amount.
S-01930	INITIAL STUDY	Fixed Fee of \$3,885	Fixed Fee of \$4,750

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-02100	TENTATIVE TRACT MAP REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$15,300. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$17,900. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-02110	ENTITLEMENT EXTENSION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, charged against an initial deposit of \$2,000.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, charged against an initial deposit of \$4,800.
S-02200	TENTATIVE PARCEL MAP REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$5,300.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,000.
S-02300	DEVELOPMENT AGREEMENT REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$31,600 (staff=\$8,000; dept.hds=\$9,800; city atty=\$13,800). For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$10,000 plus an estimate of the City Attorney's time. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.
S-02310	DIF DEFERRAL PROCESSING	Fixed Fee of \$325 per agreement for the first five agreements. No additional charge for subsequent agreements if they are turned in with the first five agreements at time of payment.	Fixed Fee of \$375 per agreement for the first five agreements. No additional charge for subsequent agreements if they are turned in with the first five agreements at time of payment.
S-02320	DIF CREDIT APPLICATION PROCESSING	Fixed Fee of \$1,435 for the first fee category and for each fee category processed separately. Fixed Fee of \$215 per each additional fee category when processed together.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,500 or as determined by the Director of Public Works.
S-02500	LOT LINE ADJUSTMENT REVIEW	Fixed Fee of \$1,835	Fixed Fee of \$2,455
S-02600	SIGN PLAN PROGRAM APPLICATION REV.	Fixed Fee of \$2,210	Fixed Fee of \$2,470
S-02710	SPECIAL EVENT PERMIT REVIEW-MINOR	Special Event Permit - \$0 City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.	Special Event Permit - \$0 City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.
S-02715	SPECIAL EVENT PERMIT REVIEW-MAJOR	Special Event Permit - \$0 City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.	Special Event Permit - \$0 City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.
S-02900	CERTIFICATE OF COMPLIANCE REVIEW	Fixed Fee of \$715	Fixed Fee of \$640
S-03000	PARCEL MERGER REVIEW	Fixed Fee of \$1,900	Fixed Fee of \$1,830
S-03100	STAFF DECISION APPEAL REVIEW	Fixed Fee of \$80 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery) Fixed Fee of \$815 - all other Planning appeals (100% recovery) Fixed Fee of \$465 - all other Engineering appeals (100% recovery)	Fixed Fee of \$93 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery) Fixed Fee of \$930 - all other Planning appeals (100% recovery) Fixed Fee of \$390 - all other Engineering appeals (100% recovery)
S-03150	STAFF REVIEW PERMIT	Fixed Fee of \$45	Fixed Fee of \$53
S-03200	REV.TO CONDITIONS OF APPROVAL-PLNG.	Fixed Fee of \$1,585	Fixed Fee of \$1,770

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-03210	REV.TO CONDITIONS OF APPROVAL-ENG.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,200.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,400 or as determined by the Director of Public Works.
S-03300	SIGN PERMIT (CODE REVIEW)	Fixed Fee of \$130 per permit. If change in the sign copy, the cost is 25% of the permit.	Fixed Fee of \$160 per permit. If change in the sign copy, the cost is 25% of the permit.
S-03600	PROPERTY INFORMATION PREPARATION	First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-03650	APPEAL OF P.C. DECISION TO COUNCIL	Fixed Fee of \$225 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery) All Others: Fixed Fee of \$2,235 for a Planning issue Fixed Fee of \$960 for an Engineering issue.	Fixed Fee of \$248 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery) All Others: Fixed Fee of \$2,475 for a Planning issue Fixed Fee of \$815 for an Engineering issue.
S-03800	GRADING PLAN CHECK-ROUGH	See "Current Fee Schedules Footnote #1" at end of report	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,900 or as determined by the Director of Public Works.
S-03810	GRADING PLAN CHECK-PRECISE	See "Current Fee Schedules Footnote #2" at end of report Total Construction Cost is estimated using Exhibit "A" following the footnotes.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,000 or as determined by the Director of Public Works.
S-03820	GRADING PLAN REVISION-PRECISE	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$715.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.
S-03900	GRADING INSPECTION-ROUGH	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, charged against an initial deposit calculated using "Current Fee Schedules Footnote #3" at end of report	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,700 or as determined by the Director of Public Works.
S-03910	GRADING INSPECTION-PRECISE	See "Current Fee Schedules Footnote #4" at end of report Total Construction Cost is estimated using Exhibit "A" following the footnotes.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,100 or as determined by the Director of Public Works.
S-03920	WALL INSPECTION	Total Construction Cost : Fixed Fee \$0 to \$2,500 : \$250 \$2,501 to \$5,000 : \$500 \$5,001 to \$10,000 : \$500 + 5% of cost over \$5,000 \$10,001 to \$300,000 : \$750 + 2% of cost over \$10,000 \$300,001 and above : \$6,550 + 1% of cost over \$300,000	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Public Works.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-03930	GROVE REMOVAL REVIEW & PERMIT	Acreage : Fee 0 to 2 : \$1,100 >2 to 20 : \$1,100 plus \$25/acre or portion thereof over 2 acres >20 to 40 : \$1,550 plus \$15/acre or portion thereof over 20 acres Over 40 : \$1,850 plus \$5/acre or portion thereof over 40	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,300 or as determined by the Director of Public Works.
S-03940	IMPORT PLAN REVIEW AND INSPECTION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,340.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,900 or as determined by the Director of Public Works.
S-04000	FINAL TRACT MAP REVIEW	Fixed Fee of \$2,255 plus \$40.00/lot on 1st three (3) checks Fee includes three full plan checks and a fourth "signature" check. Deposits in increments of \$1,000 required after the 3rd check, if more required.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$8,500 or as determined by the Director of Public Works.
S-04100	FINAL PARCEL MAP REVIEW	Fixed fee for 1st 3 checks and 4th signature check: Residential/Commercial/Industrial (4 lots or less) - \$2,420 Commercial/Industrial (5 lots or more) - \$2,420 + \$40 per lot Fee includes three full plan checks and a fourth "signature" check. Deposits in increments of \$1,000 required after the 3rd check, if more required.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,300 or as determined by the Director of Public Works.
S-04120	FINAL/PARCEL MAP REVISION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,250.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Public Works.
S-04130	ENGINEERING PLAN REVISION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,015	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,500 or as determined by the Director of Public Works.
S-04200	PUBLIC/STREET IMPROVEMENT PLAN CHK.	See "Current Fee Schedules Footnote #5" at end of report Total Construction Cost is estimated using Exhibit "A" following the footnotes.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,600 or as determined by the Director of Public Works.
S-04210	DRAINAGE IMPROVEMENT PLAN CHECK	See "Current Fee Schedules Footnote #6" at end of report Total Construction Cost is estimated using Exhibit "A" following the footnotes.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,300 or as determined by the Director of Public Works.
S-04230	LEGAL DESCRIPTION REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$910. Fee covers review of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,300. Fee covers review of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)
S-04235	LEGAL DESCRIPTION PREPARATION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$910. Fee covers preparation of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,600. Fee covers preparation of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-04240	RETAINING WALL CALCULATION REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$745.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,000 or as determined by the Director of Public Works.
S-04260	RIGHT-OF-WAY ENCROACHMENT REQUEST	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,265	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.
S-04310	EXCAV. INSP.-IN EXISTING STREETS	Fixed fee based on linear feet: 0 to 50 - \$135; 51 to 100 - \$270; 101 to 200 - \$405 201 to 500 - \$405 plus \$1.40/lf 501 to 1,000 - \$825 plus \$1.20/lf above 1,000 - \$1,425 plus \$1.00/lf	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works.
S-04314	EXCAV. INSP.-WITHIN NEW DEVELOPMENT	Fixed fee based on lineal feet of installation of each utility: linear feet: 0 to 50 - \$105; 51 to 100 - \$210; 101 to 200 - \$315; 201 to 500 - \$315 plus \$1.10/lf 501 to 1,000 - \$645 plus \$0.70/lf above 1,000 - \$995 plus \$0.50/lf	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works.
S-04500	PUBLIC WKS.CONSTRUCTION INSPECTION	See "Current Fee Schedules Footnote #7" at end of report Total Construction Cost is estimated using Exhibit "A" following the footnotes.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$25,000 or as determined by the Director of Public Works.
S-04510	TRAFF.CONTROL PLAN REV.& INSPECTION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$1,095.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,700 or as determined by the Director of Public Works.
S-04520	STREET LIGHTING SYSTEM PLAN CHECK	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit as determined by "Current FeeSchedules Footnote #8" at end of report.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$11,800 or as determined by the Director of Public Works.
S-04525	ST.LIGHTING SYS.CONSTRUCTION INSP.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit as determined by "Current FeeSchedules Footnote #9" at end of report.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,900 or as determined by the Director of Public Works.
S-04550	OVERSIZED/OVERWEIGHT VEH.PMT.REVIEW	Fixed Fee of \$16 - Single trip permit (fee set by State) Fixed Fee of \$90 - Annual permit (fee set by State) Deposit of \$500 - Special services such as engineering investigator, escort, tree trimming, etc.	Fixed Fee of \$16 - Single trip permit (fee set by State) Fixed Fee of \$90 - Annual permit (fee set by State) Deposit of \$500 - Special services such as engineering investigator, escort, tree trimming, etc.
S-04610	STREET VACATION-SUMMARY	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$2,575.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,700 or as determined by the Director of Public Works.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-04620	STREET VACATION-FULL	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$4,800.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,000 or as determined by the Director of Public Works.
S-04650	SMALL WIRELESS FAC. IN PUBLIC ROW	None	Flat Fee of \$660
S-04700	ANNEXATION PROCESS'G (TO DISTRICTS)	Flat Fee of \$705 plus any consultant fees.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.
S-04800	BOND PROCESSING-SWR/WTR/STR/GRDG	Fixed Fee of \$730 per Bond (performance, labor/material and maintenance bond of the same type of improvement are to be counted as one bond. There are usually 3 Other Bonds per tract: Sewer & Water, Street & Drainage, and Grading.).	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.
S-04810	BOND PROCESSING-LANDSCAPE	Fixed Fee of \$935 (Performance, labor, material and maintenance bond of same type of improvement are to be counted as one bond.)	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$900 or as determined by the Director of Public Works.
S-04900	PROFESSIONAL REPORT REVIEW	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,300.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$5,400 or as determined by the Director of Public Works.
S-04905	WQMP REVIEW & INSPECTION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$5,200.	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$9,200 or as determined by the Director of Public Works.
S-04910	GIS MAP UPDATE	Fixed Fee of \$95 per map plus "full cost" of any San Bernardino County mapping charges	Fixed Fee of \$70 per map plus "full cost" of any San Bernardino County mapping charges
S-04920	MICROFILMING OF MAPS AND PLANS	Fixed Fee of \$115 per project phase plus \$2 per sheet of map/plan. (Revenues and costs exclude "per sheet" information.)	Fixed Fee of \$105 per project phase plus \$2 per sheet of map/plan. (Revenues and costs exclude "per sheet" information.)
S-04930	SMARA ANNUAL REVIEW	Fixed Fee of \$1,510 per review by staff plus deposit of \$6,000 deposit for consultant actual costs plus department overhead	RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Community Development.
S-04960	HISTORIC/CULTURAL SITE DESIGNATION	Fixed Fee of \$1,670 per review.	Fixed Fee of \$1,900 per review.
S-05000	COM'L REGULATORY APPLICATION REV.	Initial Fixed Fee of \$225	Fixed Fee of \$310
S-05001	REGULATORY LICENSE RENEWAL PROC'G	Annual - Fixed Fee of \$40 plus an additional \$50 if a mobile water user	Annual - Fixed Fee of \$50
S-05002	REGULATORY LICENSE-INFO.CHANGE	\$30 - Change of owner and/or business name change \$75 - Change of location	\$35 - Change of owner and/or business name change \$90 - Change of location
S-05006	REGULATORY LICENSE-BOOTH RENTAL	Fixed Fee of \$55	Fixed Fee of \$65
S-05008	REGULATORY LICENSE-MOBILE VENDOR	Annual - Fixed Fee of \$165 plus an additional \$105 if a mobile water user	Annual - Fixed Fee of \$175 plus an additional \$120 if a mobile water user plus the cost of fingerprinting (currently \$34)
S-05010	REGULATORY LICENSE-DELINQUENT	\$20 per notice \$40 per visit	\$25 per notice \$50 per visit
S-05015	SOLICITING/PEDDLING PERMIT	Fixed Fee of \$165	Fixed Fee of \$175 plus the cost of fingerprinting (currently \$34)
S-05020	NPDES INSPECTION	\$155 - Commercial \$310 - Industrial \$0 - WQMP (Water Quality Management Plan)	\$180 - Commercial \$355 - Industrial \$355 - WQMP (Water Quality Management Plan)

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-05151	RES'L RENTAL ENHANCEMENT PROG.LIC.	Initial Fixed Fee of \$100 Plus \$14 for each add'l unit greater than three \$40 for an additional inspection after the first two	Fixed Fee of \$120
S-05152	REGULATORY LICENSE-OUT OF CITY	Initial Fixed Fee of \$155	Fixed Fee of \$180
S-05200	BUSINESS REGULATION (MAJOR)	Initial Fixed Fee of \$380 Annual Fixed Fee of \$310	Initial Fixed Fee of \$380 Annual Renewal Fixed Fee of \$310
S-05210	BUSINESS REGULATION (MINOR)	Fixed Fee of \$165	Fixed Fee of \$175 plus the cost of fingerprinting (currently \$34)
S-05250	FILM PERMIT	Fixed Fee of \$845	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies charged against an initial deposit of \$1,000.
S-05300	BINGO PERMIT REVIEW	Fixed Fee of \$75 per permit. (Does not include business license fee.)	Fixed Fee of \$60 per permit. (Does not include business license fee.)
S-05310	BINGO PERMIT RENEWAL	Fixed Fee of \$15	Fixed Fee of \$18
S-05420	ADMINISTRATIVE CITATION HEARING	Fixed Fee of \$25	Fixed Fee of \$35
S-05480	FORECLOSURE REGISTRATION	Fixed Fee of \$110 per property per year or fraction thereof	Fixed Fee of \$140 per property per year or fraction thereof
S-05500	YARD AND GARAGE SALE REVIEW	\$10 (paid only at City Hall) Limited to 3 permits annually	\$10 (paid only at City Hall) Limited to 3 permits annually
S-05550	CITATION SIGN-OFF	\$0 - Resident (0% Recovery) \$23 - Non resident (50% Recovery)	\$0 - Resident (0% Recovery) \$24 - Non resident (50% Recovery)
S-05560	NOTICE OF VEHICLE TO BE DISMANTLED	\$45 - Passenger vehicle, leisure craft, single/double axle trailer \$60 - Commercial vehicle \$65 - Motor Home	\$45 - Passenger vehicle, leisure craft, single/double axle trailer \$60 - Commercial vehicle \$65 - Motor Home
S-05565	LOUD PARTY RESPONSE	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-05610	PARKING ADMINISTRATIVE HEARING REV.	Fixed Fee of \$30 per appeal	Fixed Fee of \$25 per appeal
S-05900	FALSE ALARM RESPONSE-SHERIFF	First Three False Alarms in a 12 month period - no charge Fourth " " " " - \$ 80 Fifth " " " " - \$160 Sixth or more " "" " - \$300	First Three False Alarms in a 12 month period - no charge Fourth " " " " - \$ 90 Fifth " " " " - \$185 Sixth or more " "" " - \$370
S-05902	FALSE ALARM RESPONSE-FIRE	First Two False Alarms in a 12 month period - no charge Third " " " " - \$ 55 Fourth " " " " - \$110 Fifth or more " " "" - \$160	First Two False Alarms in a 12 month period - no charge Third " " " " - \$ 60 Fourth " " " " - \$120 Fifth or more " " "" - \$180
S-05904A	FIRE P.CK+INSP-CSTM.SFD,TR.SFD+DPLX	Fixed Fee of \$440	Fixed Fee of \$445
S-05904B	FIRE PC+I-CSTM.SFD,TR.SFD+DP:FZ 1+2	Plan Check - Actual time at \$148 per hour with a two hour minimum of \$296 Inspection - \$365	Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310 Inspection - \$345
S-05905	FIRE INSP-TRACT/FUEL MOD:F.ZONE 1+2	\$145 per unit	\$140 per unit
S-05906	FIRE INSP-TR.SFD PROD.UNITS:FZ 1+2	Fixed Fee of \$75 per unit	Fixed Fee of \$70 per unit
S-05908	FIRE PLAN CHECK+INSPECTION-MFD	Fixed Fee of \$734 for the 1st 50 units. For more than 50 units, \$148 per hour for plan check with a 3 hour minimum and \$145 per hour for inspection with a 2 hour minimum.	Fixed Fee of \$735 for the 1st 50 units. For more than 50 units, \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 2 hour minimum.
S-05910	FIRE P.CK+INSP-TENANT IMPROVEMENT	Fixed Fee of \$589 for the 1st 4,000 square feet. For more than 4,000 sq.ft., \$148 per hour for plan check with a 3 hour minimum and \$145 per hour for inspection with a 1 hour minimum.	Fixed Fee of \$600 for the 1st 4,000 square feet. For more than 4,000 sq.ft., \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 1 hour minimum.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-05912A	FIRE P.CK/INSP-NEW COM'L/IND'L SITE	Plan Check - Actual time at \$148 per hour with a two-hour minimum of \$296 Inspection - Fixed Fee of \$290	Plan Check - Actual time at \$155 per hour with a two-hour minimum of \$310 Inspection - Fixed Fee of \$275
S-05912B	FIRE P.CK+INSP-NEW C/I CONSTRUCTION	Fixed Fee of \$737 for the first 4,000 sq.ft. For more than 4,000 sq.ft., \$148 per hour for plan check with a 4 hour minimum and \$145 per hour for inspection with a 1 hour minimum.	Fixed Fee of \$755 for the first 4,000 sq.ft. For more than 4,000 sq.ft., \$155 per hour for plan check with a 4 hour minimum and \$140 per hour for inspection with a 1 hour minimum.
S-05914A	SPRINKLER P.CK/INSP:SFD OR ADDITION	Fixed Fee of \$515	Fixed Fee of \$520
S-05914B	SPRINKLER P.CK/INSP.-RES'L ALTER'NS	Plan Check - Actual time at \$148 per hour with a two hour minimum of \$296 per tract model. (#65; \$19,240) Inspection - \$145 for the 1st 15 heads (#65; \$9,425), plus \$73 for each additional 15 heads or portion thereof (#13; \$949)	Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310 per tract model. Inspection - \$140 for the 1st 15 heads plus \$70 for each additional 15 heads or portion thereof
S-05917	SPRINKLER P.CK/INSP FOR MFD	Fixed Fee of \$879 for the 1st 100 heads For more than 100 heads, \$148 per hour for plan check with a 3 hour minimum and \$145 per hour for inspection with a 3 hour minimum.	Fixed Fee of \$875 for the 1st 100 heads For more than 100 heads, \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 3 hour minimum.
S-05919	SPRINKLER P.CK/INSP-NFPA 13-COM/IND	Fixed Fee of \$956 for the 1st 100 heads For greater than 100 heads, \$148 per hour for plan check with a 4.5 hour minimum and \$145 per hour for inspection with a 2 hour minimum.	Fixed Fee of \$970 for the 1st 100 heads For greater than 100 heads, \$155 per hour for plan check with a 4.5 hour minimum and \$140 per hour for inspection with a 2 hour minimum.
S-05920	SPRINKLER PC/I-ENG.AUTO.SUPP.SYS.	Fixed Fee of \$588	Fixed Fee of \$590
S-05922A	SPRINKLER PC/I-IND'L MULT.SUPP.SYS.	Fixed Fee of \$588	Fixed Fee of \$590
S-05922B	FIRE PLAN CK/INSP-MISC.REPAIR TEST	Plan Check - Actual time at \$148 per hour, one-hour minimum Inspection - Actual time at \$145 per hour, one-hour minimum	Plan Check - Actual time at \$155 per hour, one-hour minimum Inspection - Actual time at \$140 per hour, one-hour minimum
S-05923	ANNUAL INSP.IND'L MULTI.SUPPRES.SYS	Fixed Fee of \$290	Fixed Fee of \$275
S-05924	PLAN CHK+INSP.OF FIRE ALARM SYSTEM	Fixed Fee of \$734 for the 1st 20 fire alarms For more than 20 alarms, \$148 per hour of plan check with a 3-hour minimum and \$145 per hour of inspection with a 2-hour minimum charged against an initial deposit determined by staff.	Fixed Fee of \$735 for the 1st 20 fire alarms For more than 20 alarms, \$155 per hour of plan check with a 3-hour minimum and \$140 per hour of inspection with a 2-hour minimum charged against an initial deposit determined by staff.
S-05926	FIRE P.CK/INSP-UNDERGROUND FIRE SYS	Plan Check - Actual time at \$148 per hour with a two hour minimum of \$296 (#18; \$5,328) Inspection - \$290 for the initial inspection (#18; \$5,220) plus, \$73 for each additional inspection after the initial inspection (#9; \$657)	Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310 Inspection - \$275 for the initial inspection plus \$70 for each additional inspection after the initial inspection
S-05930	LPG STORAGE/USE-INITIAL PERMIT	Fixed Fee of \$435	Fixed Fee of \$415
S-05931	LPG STORAGE/USE-ANNUAL RENEWAL	Fixed Fee of \$218	Fixed Fee of \$205
S-05932	FLAMMABLE LIQUID STORAGE-INITIAL	Fixed Fee of \$435	Fixed Fee of \$415
S-05933	FLAMMABLE LIQUID STORAGE-ANNUAL	Fixed Fee of \$218	Fixed Fee of \$205
S-05934	CCR TITLE 19-PLACES: ASSMBLY/CHURCH	Fixed Fee of \$290	Fixed Fee of \$275
S-05937	CCR TITLE 19-RES'L CARE FACILITY	\$145 per hour, one-hour minimum	\$140 per hour, one-hour minimum
S-05938	CCR TITLE 19-COM'L CARE FACILITY	\$145 per hour, one-hour minimum	\$140 per hour, one-hour minimum
S-05940	FIRE P.CK/INSP/PMT RES CARE FAC(6+)	Fixed Fee of \$435	Fixed Fee of \$415
S-05951	HAZARDOUS MATERIALS PERMIT	\$363 - Initial Plan Check and Inspection (#5; \$1,815) \$218 - Annual Renewal of Permit to Operate (#5; \$1,090)	\$430 - Initial Plan Check and Inspection \$290 - Annual Renewal of Permit to Operate
S-05955	GREEN WASTE OPERATIONS	\$725 - Initial Permit Issuance \$363 - Annual Permit Renewal	\$690 - Initial Permit Issuance \$345 - Annual Permit Renewal
S-05960	FIRE P.CK/ INSP-HIGH PILED STORAGE	\$148 per hour of plan check with a 2-hour minimum and \$145 for the first inspection plus \$73 for each additional inspection charged against an initial deposit determined by staff.	\$155 per hour of plan check with a 2-hour minimum and \$140 for the first inspection plus \$70 for each additional inspection charged against an initial deposit determined by staff.

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-05961	FIRE P.CK/INSP-HIGH HAZARD STORAGE	\$148 per hour of plan check with a 2-hour minimum and \$145 for the first inspection plus \$73 for each additional inspection charged against an initial deposit determined by staff.	\$155 per hour of plan check with a 2-hour minimum and \$140 for the first inspection plus \$70 for each additional inspection charged against an initial deposit determined by staff.
S-05981	FIRE INSPECTION-SPECIAL EVENT	Fixed Fee of \$145	Fixed Fee of \$140
S-05983	FIRE TECHNICAL RSCH.OR CONSULT.SVC.	\$145 per hour	\$140 per hour
S-05985	REVIEW FIRE PLAN REVISIONS	\$148 per hour for plan checking charged against an initial deposit determined by staff.	\$155 per hour for plan checking charged against an initial deposit determined by staff.
S-05990	FIRE INSP-BUS. CERT. OF OCCUPANCY	Fixed Fee of \$145	Fixed Fee of \$140
S-05996	PRELIMINARY FIRE PREVENTION REVIEW	Fixed Fee of \$145	Fixed Fee of \$140
S-05998	FIRE FLOW TEST OVERSIGHT	Fixed Fee of \$145	Fixed Fee of \$140
S-05999	FIRE 2ND RE-INSPECTION SERVICE	Fixed Fee of \$109 per reinspection	Fixed Fee of \$105 per reinspection
S-06100	ANIMAL REGULATION	See "Current Fee Schedules Footnote #10" at end of report The City adopts fees established by the County of San Bernardino. These fees were updated by the County and adopted by the City effective July 1, 2020. Therefore, the current and proposed fees are the same.	See "Current Fee Schedules Footnote #10" at end of report
S-06200	PRIVATE PROPERTY AUTO ABATEMENT	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-06310	VEHICLE ABATEMENT APPEALS PROCESS'G	Fixed Fee of \$385 per Appeal	Fixed Fee of \$400 per Appeal
S-06320	STORAGE IMPOUND RELEASE PROCESSING	Fixed Fee of \$215 per Vehicle	Fixed Fee of \$280 per Vehicle
S-06420	NUISANCE ABATEMENT HEARING	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-06430	OUTDOOR DISPLAY PERMIT	\$45 per Permit	\$55 per Permit
S-06440	RESIDENTIAL PARKING PERMIT	Fixed Fee of \$35 per permit	Fixed Fee of \$35 per permit
S-06610	REFUSE EXEMPTION PERMIT	Fixed Fee of \$35 per exemption	Fixed Fee of \$30 per exemption
S-07600	EMERGENCY SERVICES TO DEVELOPERS	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-07800	RETURNED CHECK PROCESSING	\$40 plus bank charges	\$22 plus bank charges
S-07900	RECORDS RESEARCH SERVICE	First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-08000	DOCUMENT PRINTING & COPYING	Simple hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.	Simple hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.
S-08100	COPYING SERVICE	\$.25 for each page. \$2.00 per page for Engineering copies.	\$.25 for each page. \$2.00 per page for Engineering copies.
S-08200	AGENDA/MINUTE SERVICE	Minutes only - \$30 annually Agenda only - \$30 annually Minutes & Agenda - \$60 annually	Minutes only - \$38 annually Agenda only - \$38 annually Minutes & Agenda - \$75 annually
S-08300	DOCUMENT CERTIFICATION	\$30 per certification per document plus copying services	\$38 per certification per document plus copying services
S-08400	CD/AUDIO TAPE COPYING SERVICE	Only the cost of tape/CD	Only the cost of tape/CD
S-08500	CANDIDATE FILING ASSISTANCE	Deposit of \$25 refundable upon submission of final papers. (Election Code 10228 mandates a \$25 maximum)	Deposit of \$25 refundable upon submission of final papers. (Election Code 10228 mandates a \$25 maximum)
S-08600	DELINQUENT REFUSE LIEN ADMIN.	Fixed Fee of \$185	Fixed Fee of \$190

City of Highland Fees for Service Update (Current Fees & Proposed Fees) -- FY 2020-2021			
REF#	SERVICE	CURRENT FEE	SUGGESTED FEE
S-08610	LIEN RELEASE	Fixed Fee of \$50 Plus Notary Fee (currently \$15) and County Recorder Fee (currently \$20)	Fixed Fee of \$45 Plus Notary Fee (currently \$15) and County Recorder Fee (currently \$20)
S-08700	REQUESTED STUDY SESSION PREPARATION	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$500.	RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$600.
S-08800	PASSPORT SERVICE	\$35 (Fee authorized by the State Department)	Maximum authorized by the State Department (currently \$35) plus any State fees, if applicable
S-08900	NOTARY PUBLIC SERVICE	Fixed Fee of \$15 per Notarized form - Maximum Allowed by State	Fixed Fee of \$15 per Notarized form - Maximum Allowed by State
S-09000	RECORDATION OF DOCUMENT	Fixed Fee of \$125 plus county recording charges for City delivery.	Fixed Fee of \$150 plus county recording charges for City delivery.
S-09100	INITIATIVE-NOTICE OF INTENT	\$200 (maximum per Election Code Sec.9202)	\$200 (maximum per Election Code Sec.9202)
S-09200	DELINQUENT PENALTY RECEIVABLES	Fixed Fee of \$35 per receivable	Fixed Fee of \$55 per receivable
S-09300	CREDIT CARD CHARGE RECOVERY	Visa, MasterCard & Discover Credit or Debit Card - \$1.50 for payments less than \$50; Payments greater than \$50 are 2.49% of the payment amount American Express Credit Card - 3.5% of the payment amount plus \$1.50	Visa, MasterCard & Discover Credit or Debit Card - \$1.50 for payments less than \$50; Payments greater than \$50 are 2.49% of the payment amount American Express Credit Card - 3.5% of the payment amount plus \$1.50