



FINANCE/PERSONNEL SUBCOMMITTEE AGENDA

SUBCOMMITTEE MEMBERS

LARRY McCALLON, MEMBER
JOHN TIMMER, MEMBER

October 3, 2022
11:00 a.m.
Upright Conference Room
Highland City Hall
27215 Base Line
Highland, California

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 10:00 a.m. on October 3, 2022, to publiccomment@cityofhighland.org.

If you are submitting a public comment pertaining to an item on the October 3, 2022 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Subcommittee less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

FINANCE/PERSONNEL SUBCOMMITTEE

October 3, 2022 – 11:00 a.m.

CALL TO ORDER

PUBLIC COMMENT

ITEMS

1. Minutes – September 6, 2022 Meeting
RECOMMENDATION: Approve the Minutes as submitted.

2. American Rescue Plan Act (ARPA) No. 1 – Update
RECOMMENDATION: That the Finance/Personnel Subcommittee receive update from staff.

3. American Rescue Plan Act (ARPA) No. 2 – Use of Funds
RECOMMENDATION: That the Finance/Personnel Subcommittee review and approve the item to be bring forward to the City Council for consideration.

4. Staff Reorganization/Succession Planning
RECOMMENDATION: That the Finance/Personnel Subcommittee review and approve the item to bring forward to the City Council for consideration to create three new employee positions; Assistant Director of Administrative Services, Deputy City Clerk and Senior Civil Engineer.

ADJOURN

I, Lisa Del Rio, Administrative Assistant II, of the City of Highland, California, certify that I caused to be posted this Agenda on the 28th day of September, 2022, by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

City Hall
27215 Base Line

Highland Branch Library
7863 Central Avenue

Highland Fire Station No. 1
26974 Base Line

A handwritten signature in cursive script, reading "Lisa Del Rio", is written over a horizontal line.

Lisa Del Rio, Administrative Assistant II