



CITY OF HIGHLAND

FINANCE/PERSONNEL SUBCOMMITTEE AGENDA

Special Meeting
April 21, 2025 at 10:00 AM
City Hall Upright Conference Room
27215 Base Line, Highland CA 92346

SUBCOMMITTEE MEMBERS

Larry McCallon, Member
District 5

John P. Timmer, Member
District 4

STAFF

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Lissette Nock, Deputy City Clerk
Michelle Gomez, Assistant Director of Administrative Services
Octavio Duran Jr., Public Works Director/City Engineer

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, prior to the meeting for any requests for reasonable accommodations, including interpreters.

Any disclosable public records related to an open session item provided to the majority of the Subcommittee after posting of this agenda are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours and available online at www.cityofhighland.org.

FINANCE/PERSONNEL SUBCOMMITTEE

April 21, 2025 - 10:00 a.m.

CALL TO ORDER

PUBLIC COMMENT

Submission of Public Comments for ITEMS ON THIS AGENDA ONLY: For those wishing to make public comments by email, please submit your comments by 9:00 a.m. on April 21, 2025, to publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the April 21, 2025 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

BUSINESS ITEMS

1. Minutes - April 8, 2025 Meeting
RECOMMENDATION: Approve the Minutes as submitted.
2. Minutes - April 10, 2025 Meeting
RECOMMENDATION: Approve the Minutes as submitted.
3. Capital Improvement Program (CIP) FY 2024/2025 - 2028/2029
RECOMMENDATION: That the Subcommittee review and recommend the 5 Year Capital Improvement Program (CIP) for Fiscal Years 2024/2025 - 2028/2029 be brought forward to City Council for approval.
4. Sheriff's Department Schedule A Amendment for FY 2024/2025
RECOMMENDATION: That the Subcommittee review and approve the item to be brought forward to City Council regarding amending Schedule A contract (FY 2024/2025) for Law Enforcement Services with the San Bernardino County Sheriff's Department, which includes replacing Pickup Truck (Unit #05017) with a 4x4 Chevrolet Silverado (Unit #06261).
5. Sheriff's Department Schedule A Amendment for FY 2025/2026 and Amendment No. 4 to the Reimbursement Agreement Between the City of Highland and East Valley Water District (EVWD) for Law Enforcement Services for FY 2025/2026.
RECOMMENDATION: That the Subcommittee
 - 1) Review and approve item to be brought forward to City Council regarding execution of the amended Schedule A contract (FY 2025/2026) for Law Enforcement Services with the San Bernardino County Sheriff's Department which includes the addition of one Office Specialist position; and

- 2) Review and approve Amendment No.4 to the Reimbursement Agreement between the City of Highland and East Valley Water District (EVWD) for Law Enforcement Services (FY 2025/2026).

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Carlos Zamano, City Manager

Employee Organization: All unrepresented employees

ADJOURN

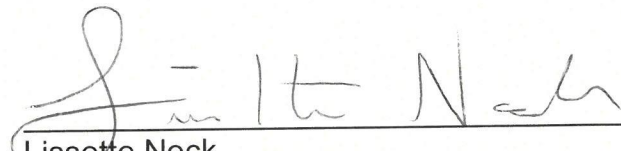
I, Lissette Nock, Deputy City Clerk, of the City of Highland, California, certify that I caused to be posted this Agenda on or before the 17th day of April, 2025, by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: April 17, 2025



Lissette Nock
Deputy City Clerk