



CITY OF HIGHLAND

FINANCE/PERSONNEL SUBCOMMITTEE AGENDA

Special Meeting
May 20, 2025 at 2:00 PM
City Hall Upright Conference Room
27215 Base Line, Highland CA 92346

SUBCOMMITTEE MEMBERS

Larry McCallon, Member
District 5

John P. Timmer, Member
District 4

STAFF

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Lissette Nock, Deputy City Clerk
Michelle Gomez, Assistant Director of Administrative Services
Octavio Duran Jr., Public Works Director/City Engineer

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, prior to the meeting for any requests for reasonable accommodations, including interpreters.

Any disclosable public records related to an open session item provided to the majority of the Subcommittee after posting of this agenda are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours and available online at www.cityofhighland.org.

FINANCE/PERSONNEL SUBCOMMITTEE
May 20, 2025 - 2:00 p.m.

CALL TO ORDER

PUBLIC COMMENT

Submission of Public Comments for ITEMS ON THIS AGENDA ONLY: For those wishing to make public comments by email, please submit your comments by 1:00 p.m. on May 20, 2025, to publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the May 20, 2025 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

BUSINESS ITEMS

1. Minutes - April 21, 2025 Meeting
RECOMMENDATION: Approve the Minutes as submitted.
2. Investment Policy for Fiscal Year 2025/2026
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding the Annual Statement of Investment Policy for Fiscal Year 2025/2026.
3. Appropriations Limit 2025/2026
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding the Appropriations Limit for Fiscal Year 2025/2026.
4. Confirming City Treasurer Authority, Pursuant to Government Code Section 53607
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding confirming the authority of the City Treasurer, pursuant to Government Code Section 53607.
5. Community Facilities District No. 90-1 Annual Special Tax for Fiscal Year 2025/2026
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2025/2026.
6. Community Facilities District No. 2001-1 Annual Special Tax for Fiscal Year 2025/2026
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2025/2026.

7. Community Facilities District No. 2007-1 Annual Special Tax for Fiscal Year 2025/2026
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to City Council regarding the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2025/2026.
8. Contract with the California Department of Forestry and Fire Protection (Cal-Fire) for the Period of July 1, 2025-June 30, 2030
RECOMMENDATION: That the Subcommittee
- 1) Approve the proposed Cal-Fire contract for the period of July 1, 2025-June 30, 2030 and authorize the Mayor to sign the contract; and
 - 2) Adopt the attached Resolution approving the proposed contract.
9. Ordinance No. ____, Establishing a Fee and Service Charge Revenue/Cost Comparison System and Resolution 2025- ____, Establishing a Schedule of Fees and Charges for City Services
RECOMMENDATION: That the Subcommittee review and recommend City Council introduce Ordinance No. ____, establishing a fee and service charge revenue/cost comparison system.

ADJOURN

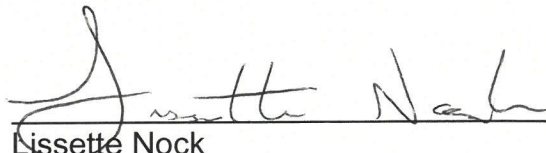
I, Lissette Nock, Deputy City Clerk, of the City of Highland, California, certify that I caused to be posted this Agenda on or before the 19th day of May, 2025, by 1:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: May 19, 2025



Lissette Nock
Deputy City Clerk