



DISTRIBUTED AGENDA MATERIAL for Item No. 8

FINANCE/PERSONNEL SUBCOMMITTEE SPECIAL MEETING

MEETING DATE: May 20, 2025

ITEM NUMBER: 8

ITEM DESCRIPTION: Contract with the California Department of Forestry and Fire Protection - (Cal-Fire) for the period of July 1, 2025 - June 30, 2030

SUBMITTED BY: Leticia Nava-Cruz, Director of Administrative Services/City Treasurer

Attached is the revised staff report for Item No. 8.



STAFF REPORT

TO THE FINANCE/PERSONNEL SUBCOMMITTEE

DATE: May 20, 2025

FROM: Carlos Zamano, City Manager *CZ*

PREPARED BY: Leticia Nava-Cruz, Director of Administrative Services/City Treasurer

SUBJECT: Contract with the California Department of Forestry and Fire Protection – (Cal-Fire) for the period of July 1, 2025 – June 30, 2030.

RECOMMENDATION: The Finance Subcommittee review and recommend the City Council:

1. Approve the proposed Cal-Fire contract for the period of July 1, 2025 – June 30, 2030 and authorize the Mayor to sign the contract &
2. Adopt the attached Resolution approving the proposed contract.

FISCAL IMPACT: Not to exceed amount of \$49,213,896 over the 5 year contract for Fire Prevention and Paramedic services.

PUBLIC NOTICE: The agenda for this item was posted at the three required locations.

BACKGROUND: The current contract with Cal Fire will expire on June 30, 2025. It is a five year contract for the period of July 1, 2020-June 30, 2025. The proposed contract is also a 5 year contract and is for the period of July 1, 2025-June 30, 2030.

There have been no substantial changes to the verbiage in the proposed contract.

Staff is recommending that the Finance/Personnel Subcommittee review and recommend to the City Council approval of the Cal-Fire Non-Municipal Staffing Cooperative Agreement. The Municipal Staffing Cooperative Agreement is not being recommended due to a recent staffing demand by San Bernardino County Sheriff's Department (3 deputies in 25/26 and 2 additional deputies in 26/27).

As part of Cal Fire's recent MOU negotiations, the standard work week has been reduced from 72 to 66 hours. To meet this new requirement, a third platoon is being added at each station. Cal Fire is actively working with the City to integrate the additional personnel required for the third platoon, helping balance the increased staffing costs while maintaining high service levels.

These changes reflect a proactive approach to improving operational efficiency, firefighter wellbeing, and public safety in the City of Highland.

The numbers provided by Cal Fire are built upon worst case scenario. Meaning, all positions (FFII, FFII-P, FAE, FAE-P, FC, & BC) are based on a 25 year employee, at top step, with longevity, overtime calculations, and a 5% increase on top of all of that. Highland is invoiced on actual costs and historically, the actual costs have come in significantly under the contract amounts. However, Highland does budget at the contract amount to be conservative.

The City Attorney has reviewed the proposed contract and has asked for some language revisions. The version in the staff report includes the changes that were proposed by the City Attorney since

the State has not returned the revised contract to staff in time for the meeting today.

Cal Fire is also requesting that the attached Resolution be adopted along with the contract.

Attachments:

1. Proposed Municipal Agreement July 1, 2025 – June 30, 2030
2. Proposed Non-Municipal Agreement July 1, 2025 – June 30, 2030
3. Proposed Resolution

Attachment 1

Proposed Municipal Agreement July 1, 2025 – June 30, 2030

COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT
LG-1 REV. 8/2024

AGREEMENT NUMBER	3CA07223
REGISTRATION NUMBER:	

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME
California Department of Forestry and Fire Protection – (CAL FIRE)
LOCAL AGENCY'S NAME
City of Highland

2. The term of this Agreement is: July 1, 2025 through June 30, 2030

3. The maximum amount of this Agreement is: \$ 49,213,896.00 Forty Nine Million, Two Hundred Thirteen Thousand, Eight Hundred Ninety Six Dollars and Zero Cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	5	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	7	pages
Exhibit D – Additional Provisions	11	pages
Exhibit E – Description of Other Services	1	pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME
City of Highland

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
27215 Baseline Rd. Highland, CA 92346

STATE OF CALIFORNIA

AGENCY NAME
California Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING
Matthew Sully, Deputy Director, Cooperative Fire Protection

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General
Services Use Only

Contractor Name: City of Highland
Contract No.: **3CA07223**
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**EXHIBIT A
COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT**

The project representatives during the term of this Agreement will be:

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CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	City of Highland
Name:	San Bernardino-Inyo-Mono Unit	Name:	Carlos Zamano
Phone:	909-881-6900	Phone:	909-864-6861
Fax:	909-881-6969	Fax:	909-862-3180

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	City of Highland
Section/Unit:	San Bernardino-Inyo-Mono	Section/Unit:	City Manager
Attention:	Alison Hesterly	Attention:	Carlos Zamano
Address:	3800 N. Sierra Way San Bernardino, CA 92405	Address:	27215 Baseline Rd. Highland, CA 92346
Phone:	909-881-6900	Phone:	909-864-6861
Fax:	909-881-6969	Fax:	909-862-3180

Send an additional copy of all correspondence to:

**CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460**

AUTHORIZATION

As used herein, Director shall mean Director of CAL FIRE. This Agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

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EXHIBIT A
SCOPE OF WORK

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this Agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this Agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

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To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this Agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

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1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this Agreement shall include the following: (check boxes below that apply)

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☒ 1) Emergency Fire Protection, Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

☒ 2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency

dispatching emergency resource units covered under this Agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

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☐ 5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this Agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

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☐ 6) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

☐ 7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this Agreement)

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☒ 8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this Agreement)

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☐ 9) Extended Fire Protection Service Availability (Amador)

2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this Agreement.

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- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this Agreement.
- C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.

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- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- F. Except as may be otherwise provided for in this Agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

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3. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this Agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

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In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

4. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

5. PROPERTY PURCHASE AND ACCOUNTING

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this Agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the Agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

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All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. PAYMENT FOR SERVICES

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this Agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
- 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
 - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
 - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
 - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
 - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
 - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
 - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
 - a. The Director predicts a cash flow shortage, or
 - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

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- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an Agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an Agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

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EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.

2. **AMENDMENT:** This Agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

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If during the term of this Agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this Agreement and set forth in Exhibit D, Schedule A to this Agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

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If during the term of this Agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this Agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

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3. **ASSIGNMENT:** This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.

4. **EXTENSION OF AGREEMENT:**

A. One year prior to the date of expiration of this Agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this Agreement. If this Agreement is executed with less than one year remaining on the term of the Agreement, LOCAL AGENCY shall provide this written notice at the time it signs the Agreement and the one year notice requirement shall not apply.

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B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this Agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this Agreement. Six months prior to the date of expiration of this Agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this Agreement and any change in the level of fire protection services STATE will provide during the extended period of this Agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this Agreement.

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- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the Agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this Agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this Agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this Agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this Agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative Agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this Agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this Agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this Agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this Agreement, STATE may terminate this Agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this Agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this Agreement for services actually rendered by STATE pursuant to this Agreement.

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- B. This Agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this Agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR:** Unless otherwise provided in this Agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g. cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS:** Time is of the essence in the performance of this Agreement.
12. **COMPENSATION:** The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW:** This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT:** "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

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15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", "business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this Agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
- B. Dispatch services - Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
- C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
- D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this Agreement.

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18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).

- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

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- B. The STATE Unit Chief administering the organization provided for in this Agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.
19. **CONFLICT OF INTEREST:** LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION:** LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)
21. **AMERICANS WITH DISABILITIES ACT:** LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

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of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE:** An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION:** A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the Agreement.
24. **AIR OR WATER POLLUTION VIOLATION:** Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **AFFIRMATIVE ACTION.** STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.
26. **DRUG AND ALCOHOL-FREE WORKPLACE.** As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE's Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.
27. **ZERO TOLERANCE FOR FRAUDULENT CONDUCT IN LOCAL AGENCY SERVICES.** STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection B, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.
28. **CONFIDENTIAL INFORMATION.** "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Section, 7920.000 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 7920.530 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 7921.505

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CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 7921.505(c)(5). CAL FIRE and the LOCAL

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AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A party to this Agreement who experiences a security breach involving Confidential Information covered by this Agreement, agrees to promptly notify the other party of such breach

29. **ENTIRE AGREEMENT:** This Agreement contains the whole agreement between the parties. It cancels and supersedes any previous agreement for the same or similar services.

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EXHIBIT D
ADDITIONAL PROVISIONS

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. The STATE may pay any applicable sales and use tax imposed by another state.

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Schedules

The following Schedules are included as part of this Agreement (check boxes if they apply):

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- ☒ **A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- ☒ **B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this Agreement.
- ☒ **C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- ☐ **D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the Agreement.

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LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this Agreement.

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Contractor Name: City of Highland

Contract No.: **3CA07223**

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LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

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Fiscal Year: 2025	Unit: BOU	Sub Total	\$5,282,160	Contract Name:	CITY OF HIGHLAND
Index: 3500		Admin	\$568,888	Contract No.:	3CA07223
PCA 37261		Total	\$5,851,055	Page No.:	17
PRC: 4142					
Comments Fire Municipal Staffing	Overtime Total:	\$427,702			
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland and The California Department of Forestry and Fire Protection (CAL FIRE)	CAL FIRE Unit Chief	SHANE LITTLEFIELD			
	CAL FIRE Region Chief	MIKE VAN LOBEN SELS			
	Staff Benefit Rate as of 7/1/25 for POF Classifications	93.92%			
	Staff Benefit Rate as of 7/1/25 for SAF Classifications	67.30%			
	Staff Benefit Rate as of 7/1/25 for MIS Classifications	81.85%			

Fiscal Year: 2025	Unit: BDU	Sub Total \$2,682,219	Contract Name: CITY OF HIGHLAND												
Index: 3500		Admin \$288,879	Contract No.: JCA07223												
PCA 37260		Total \$2,971,094	Page No.: 19												
PRC: 4142															
Comments Medic Municipal Staffing		Overtime Total: \$216,020													
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland and The California Department of Forestry and Fire Protection (CAL FIRE)		CAL FIRE Unit Chief	SHANE LITTLEFIELD												
		CAL FIRE Region Chief	MIKE VAN LOBEN SELS												
		Staff Benefit Rate as of 7/1/25 for POF Classifications								93.92%					
		Staff Benefit Rate as of 7/1/25 for SAF Classifications								67.30%					
		Staff Benefit Rate as of 7/1/25 for MIS Classifications								81.85%					
Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost	
1	Fire Captain (Paramedic)	POF		12	\$8,234	\$98,806	\$3,544	12	\$42,528	\$92,799	\$0	\$24,483	\$258,616	\$309,419	
1	Longevity Pay Differential - 7%	POF		12	\$0	\$6,916			\$0	\$6,496		\$0	\$13,412		
1	Education Incentive Pay Differential	POF		12	\$150	\$1,800			\$0	\$1,691		\$0	\$3,491		
1	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$6,000			\$0	\$3,011		\$0	\$9,011		
	Overtime	POF	5 SHIFTS		\$0	\$0			\$0	\$0		\$0	\$0		
		POF				\$24,534			\$0	\$356		\$0	\$24,890		
4	Fire Apparatus Engineer (Paramedic)	POF		12	\$7,342	\$352,420	\$3,186	12	\$152,928	\$330,992	\$0	\$88,041	\$924,381	\$1,111,732	
4	Longevity Pay Differential - 7%	POF		12	\$0	\$24,669			\$0	\$23,169		\$0	\$47,839		
4	Education Incentive Pay Differential	POF		12	\$150	\$7,200			\$0	\$6,762		\$0	\$13,962		
4	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$24,000			\$0	\$12,043		\$0	\$36,043		
	Overtime	POF	5 SHIFTS X 4		\$0	\$0			\$0	\$0		\$0	\$0		
		POF				\$88,228			\$0	\$1,279		\$0	\$89,507		
5	Fire Fighter II (Paramedic)	POF		12	\$6,613	\$396,798	\$2,894	12	\$173,640	\$372,673	\$0	\$99,965	\$1,043,075	\$1,261,067	
5	Longevity Pay Differential - 7%	POF		12	\$0	\$27,776			\$0	\$26,087		\$0	\$53,863		
5	Education Incentive Pay Differential	POF		12	\$150	\$9,000			\$0	\$8,453		\$0	\$17,453		
5	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$30,000			\$0	\$15,054		\$0	\$45,054		
	Overtime	POF	5 SHIFTS X 5		\$0	\$0			\$0	\$0		\$0	\$0		
		POF				\$100,170			\$0	\$1,452		\$0	\$101,622		
					\$0	\$0		0	\$0	\$0	\$0	\$0	\$0	\$0	
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	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	\$0	
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	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	\$0	
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					\$0	\$0			\$0	\$0		\$0	\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	\$0	

Fiscal Year: 2025		Uniform Benefits		\$309		Contract Name:		CITY OF HIGHLAND	
Index: 3500		Sub Total		\$23,059		Contract No.:		3CA07223	
PCA: 37260		Admin		\$2,483		Page No.:		20	
PRC: 4142		Total		\$25,542					
Comments Medic Municipal Staffing									
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland and The California Department of Forestry and Fire Protection (CAL FIRE)									

EXHIBIT D, SCHEDULE A

Contractor: City of Highland

Contract No: 3CA07223

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Highland 2025-2030 LG-1 Contract**Municipal Staffing**

	25/26	26/27	27/28	28/29	29/30
Fire PS	\$ 5,851,055	\$ 6,143,608	\$ 6,450,788	\$ 6,773,327	\$ 7,111,993
Fire OE	\$ 67,649	\$ 67,649	\$ 67,649	\$ 67,649	\$ 67,649
Medic PS	\$ 2,971,094	\$ 3,119,649	\$ 3,275,631	\$ 3,439,413	\$ 3,611,383
Medic OE	\$ 25,542	\$ 25,542	\$ 25,542	\$ 25,542	\$ 25,542
Total	\$ 8,915,340	\$ 9,356,447	\$ 9,819,610	\$ 10,305,931	\$ 10,816,568

Agreement Total **\$ 49,213,896****DRAFT**

EXHIBIT D, SCHEDULE B

Contract No. 3CA07223
Page No. 22

STATIONS/CAMPS	ADDRESS	PHONE #	FAX #	ENGINE CELL #S
HEADQUARTERS	3800 N. SIERRA WAY SAN BERNARDINO, CA 92405	909-881-6900	909-881-6969	
BDU ECC		909-881-6916	909-881-6970	
BATTALION 1				
HIGHLAND #541	26974 BASELINE HIGHLAND, CA 92346	909-862-3031	909-864-5698	ME541 (909) 838-0181
EAST HIGHLAND # 542	29507 BASELINE HIGHLAND, CA 92346	909-862-1760	909-862-1760	ME542 (909) 838-0183
STERLING # 543	7649 STERLING AVE HIGHLAND, CA 92410	909-884-4100	909-884-4105	ME543 (909) 838-0140
BATTALION 2				
APPLE VALLEY	21860 TUSSING RANCH RD. APPLE VALLEY, CA 92308	760-247-3039		E3557 (760) 694-7844
LUCERNE VALLEY	33271 OLD WOMAN SPRINGS RD LUCERNE VALLEY, CA 92356	760-248-7525	760-248-9243	E3568 (760) 694-7841
PHELAN	9600 CENTOLA RD PHELAN, CA 92371	760-868-3555	760-868-2431	E3563 (760) 694-7843 E3553 (909) 486-2205 E3578R (909) 253-4982
BATTALION 3				
YUCAIPA # 551	11416 BRYANT ST YUCAIPA, CA 92399	909-797-1000 or 909-797-2224	909-797-1764	E3569 (909) 486-2209 E3551 (909) 531-0205 E3579R (909) 963-8995 ME551 (909) 583-3028
CRAFTON HILLS #552	32664 YUCAIPA BL. YUCAIPA, CA 92399	909-797-2313	909-790-1896	ME552 (909) 580-0841
5th STREET #553	34259 WILDWOOD CANYON RD YUCAIPA, CA 92399	909-795-3048	909-795-3259	ME553 (909) 583-3080
YUCCA VALLEY	7105 AIRWAY AVE. YUCCA VALLEY, CA 92284	760-365-4411	760-365-4411	E3567 (760) 694-7846 E3554 (760) 694-7857
OAK GLEN (Volunteer)	11877 OAK GLEN RD. YUCAIPA CA. 92399	909-797-8744		
BATTALION 4				
BISHOP	2784 S. ROUND VALLEY RD. BISHOP, CA 93514	760-387-2179	760-387-2031	E3561 (760) 694-7849
INDEPENDENCE	P.O. BOX 369 250 E. PARK ST INDEPENDENCE, CA 93526	760-878-2258	760-878-2109	E3564 (760) 694-7850 E3575R (760) 920-9635 E3565 (951) 314-0406
BATTALION 5				
CHINO HILLS	14467 CENTRAL AVE CHINO, CA 91710	909-597-6665	909-597-8831	E3566 (909) 573-7850
DEVORE	18365 CAJON CT. SAN BERNARDINO, CA 92407	909-887-3630	909-887-3630	E3559 (909) 486-2208 E3577R (909) 963-8214
PRADO HELITACK	14467 CENTRAL AVE CHINO, CA 91710	909-606-1902	909-606-7594	HT35 (909) 677-8395
BATTALION 6				
BIG BEAR VALLEY	45360 LUCKY BALDWIN RANCH RD. BIG BEAR CITY, CA 92314 MAIL: P.O. Box 2045 Big Bear City CA. 92314	909-547-0160		E3558 (909) 747-7047
CRESTLINE NO-MAIL	22311 WATERS DR. CRESTLINE, CA 92325	909-338-6188		E3562 (909) 963-8233
RUNNING SPRINGS NO-MAIL	31250 HILLTOP BLVD. RUNNING SPRINGS, CA 92382	909-867-2680		E3556 (909) 531-1223
SKY FOREST NO-MAIL	28104 HWY 18 (BLDG110G1485). SKY FOREST, CA 92385	909-337-8194		E3552 (909) 893-2651
CAMPS				
CIW	P.O. BOX 2018 CHINO, CA 91708	909-597-1771 x7444	909-606-4946	
FENNER	P.O. BOX 7 VALYERMO, CA 93563	661-944-5086	661-944-6371	E3570 (909) 342-3136
OWENS VALLEY	2781 S. ROUND VALLEY RD. BISHOP, CA 93514	760-387-2565	760-387-2295	E3573 (760) 920-9622
PILOT ROCK	P.O. BOX 3670 CRESTLINE, CA 92325 23496 Miller Canyon Road, Hesperia CA 92345	909-338-2812	909-338-4603	E3572 (909) 730-5685
PRADO	14467 CENTRAL AVE CHINO, CA 91710	909-597-2911	909-597-8831	E3571 (909) 486-2225

Updated 05/01/2024

EXHIBIT D, SCHEDULE C

CITY OF HIGHLAND LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2022 Pickup Truck	166717	1FTX2B62NEF42542	FORD/F-250	BC-510	4X4 Truck
2011 Fire Engine	1234375	1K9AF42885BN058129	KME/KOVATCH	ME-541	TYPE 1
2000 Fire Engine	1054573	4P1CT02M3YA000088	PIERCE/ENFORCER	E-541A	TYPE 1
2017 Fire Engine	1445296	1K9AF4S83HN058459	KME	ME-542	TYPE 1
2005 Fire Engine	1216379	4P1CE01T85A005253	PIERCE/ENFORCER	E-542A	TYPE 1
2014 Fire Engine	1505091	1K9AF4281FN058862	KME	ME-543	TYPE 1
2005 Fire Engine	1216380	4P1CS01A75A004974	PIERCE/SABER	E-543A	TYPE 1
2023 Brush Patrol			RAM/5500	BP-542	TYPE 6
2004 Heavy Rescue	1185200	44KFT42874WZ20376	HME	IS-543	Incident Support
2007 Pickup Truck	1256831	1FTRF12247KB11059	F-150	U-541	Utility Vehicle

CITY OF YUCAIPA LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2022 Pickup Truck	1639568	1FT7X2B65NEC36046	Ford F-250	BC-515	4X4 Truck
2016 Fire Engine	1495578	1K9AF4589HN058448	KME/KOVATCH	ME-551	TYPE 1
2013 Fire Engine	1381420	1K9AF4289DN058475	KME/KOVATCH	ME-552	TYPE 1
2019 Fire Engine	1450163	3HAWETAR9KL384596	KME/KOVATCH	BE-552	TYPE 3
2002 Fire Engine	1027001	4P1CT02M52A002173	PIERCE/SABER	E-552A	TYPE 1
2007 Fire Engine	1245408	4P1COITSTA007313	PIERCE/SABER	E-553A	TYPE 1
2003 Fire Engine	1027149	4P1CT02M63A003530	PIERCE/SABER	E-553A	TYPE 1
2006 Pick Up Truck	1245191	1FTYR14UX7PA17269	FORD/RANGER	U-553	P/U
2021 Fire Engine	1629734	1K9AF4589NN058140	KME/Kovatch	ME-553	Type 1
2000 Water Tender	1054519	1HTSEADR1YH67088	KME/International	WT-555	Water Tender
2006 Fire Engine	1225789	1FDAW57PX6ED02194	Ford/F-550	BP-555	Type 6
2011 UTV	141715	4XATH90DB2171031	Polaris/Ranger	U-551	UTV

SAN MANUEL FIRE LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2020 Fire Engine	1599773	4P1BAAGF7LA022007	PIERCE	ME241	Type 1
2011 Fire Engine	1370949	4P1CY01D6BA012256	PIERCE	ME242	TYPE 1
2017 Aerial Ladder	1520384	4P1BCAGF5HA018037	PIERCE	MT241	Ladder Truck
2008 Aerial Ladder	1185229	4P1CTO2H74A004139	PIERCE	T241R	Ladder Truck
2014 Brush Engine	1392553	1HTWEA2R2FH071877	PIERCE	BE243	TYPE 3
2021 Water Tender	1607569	3HAEETAR3ML179841	BME	WT242	TYPE 2
2014 Hazmat Unit	1409855	4P1CU09AXEA014148	PIERCE	HM241	TYPE 1
2019 Incident Support	1445253	3HAWCTARKL389467	PIERCE	IS242	Incident Support
2022 Medic Ambulance	1531375	1FDWE3FN7NDC21977	MEDIX	MA241	TYPE 3
2017 Medic Ambulance	1450150	1FDUF4GT5HEC99812	DANKO	MA242	TYPE 1
2022 Medic Squad	1599164	1FD9W4HT0NEF34312	DANKO	MS241	4X4
2022 ARV-OFF ROAD	N/A	4XARSH990N8071376	POLARIS	ARV242	4X4
2014 BRUSH PATROL	1419974	3C6UR5DL5EG228420	DODGE RAM	BP241	TYPE 6
2018 BATTALION CHIEF	152430	1GNSKBKC7HR311784	CHEVY TAHOE	BC912	4X4
2016 ASSISTANT CHIEF	1479649	1GNSKBKCXGR100156	CHEVY TAHOE	AC902	4X4
2021 DEPUTY CHIEF	1293103	1FTFW1E13MFC09610	FORD F150	DP901	4X4
2017 FIRE CHIEF	153775	1GNSKBKC6JR310258	CHEVY TAHOE	CH900	4X4
2010 EMS UTILITY	1344695	1D7RV1CT3AS161183	DODGE RAM	EM990	4X4
2022 UTILITY	1640839	1FTFW152NKD41415	FORD F150	UT241	4X4
2022 PREVENTION	1592420	1FTEW1CP8NFA16325	FORD F150	P950	4X4
2024 ADMIN	1683858	1FMJU1J87REA25878	FORD EXPEDITION	P950	4X4
2024 ARV TRAILER	4WE8580	16V1U1925R2342309	BIG TEX 60PI		DUAL AXLE

Contractor: City of Highland
Contract No: 3CA07223
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EXHIBIT D, SCHEDULE C

LOCAL AGENCY PROVIDED LOCAL FUNDED FACILITIES

BATTALION 1				
HIGHLAND #541	26974 BASELINE HIGHLAND, CA 92346	909-862-3031	909-864-5698	ME541 (909) 838-0181
EAST HIGHLAND # 542	29507 BASELINE HIGHLAND, CA 92346	909-862-1760	909-862-1760	ME542 (909) 838-0183
STERLING # 543	7649 STERLING AVE. HIGHLAND, CA 92410	909-884-4100	909-884-4105	ME543 (909) 838-0140

DRAFT

Contractor Name: City of Highland
Contract No: 3CA07223

Page No.: 26

EXHIBIT E
DESCRIPTION OF OTHER SERVICES

CAL FIRE will provide to the City of Highland, at Local Agency's requirement, Emergency Medical Technicians (EMTs) as the minimum Emergency Medical Service (EMS) training for Basic Life Support (BLS) employees assigned to the City of Highland for the ranks of Fire Captain, Fire Apparatus Engineer, and Firefighter II. This will apply to all new hires and transfers beginning July 1, 2025.

CAL FIRE prevention and investigation services will be provided to the City of Highland by CAL FIRE law enforcement contingent on their availability.

CAL FIRE fleet services will be provided to the City of Highland by CAL FIRE fleet managers and mechanics contingent on their availability.

Deleted: availability

CAL FIRE public information office will provide emergency and non-emergency services to the City of Highland contingent upon CAL FIRE BDU Communications Bureau staff availability.

DRAFT

Attachment 2

Proposed Non-Municipal Agreement July 1, 2025 – June 30, 2030

**COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT**
LG-1 REV. 8/2024

AGREEMENT NUMBER **3CA07223**

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Highland

2. The term of this Agreement is: July 1, 2025 through June 30, 2030

3. The maximum amount of this Agreement is: \$ 46,260,477.00 Forty Six Million, Two Hundred Sixty Thousand, Four Hundred Seventy Seven Dollars and Zero Cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	5	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	7	pages
Exhibit D – Additional Provisions	11	pages
Exhibit E – Description of Other Services	1	pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME

City of Highland

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

27215 Baseline Rd. Highland, CA 92346

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Matthew Sully, Deputy Director, Cooperative Fire Protection

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

**California Department of General
Services Use Only**

EXHIBIT A
COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	City of Highland
Name:	San Bernardino-Inyo-Mono Unit	Name:	Carlos Zamano
Phone:	909-881-6900	Phone:	909-864-6861
Fax:	909-881-6969	Fax:	909-862-3180

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	City of Highland
Section/Unit:	San Bernardino-Inyo-Mono	Section/Unit:	City Manager
Attention:	Alison Hesterly	Attention:	Carlos Zamano
Address:	3800 N. Sierra Way San Bernardino, CA 92405	Address:	27215 Baseline Rd. Highland, CA 92346
Phone:	909-881-6900	Phone:	909-864-6861
Fax:	909-881-6969	Fax:	909-862-3180

Send an additional copy of all correspondence to:

CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

AUTHORIZATION

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

EXHIBIT A

SCOPE OF WORK

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

☒ 1) Emergency Fire Protection, Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

☒ 2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency

dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

☐ 5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

☐ 6) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

☐ 7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☒ 8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☐ 9) Extended Fire Protection Service Availability (Amador)

2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.

- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

3. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

4. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

5. PROPERTY PURCHASE AND ACCOUNTING

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. PAYMENT FOR SERVICES

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
 - 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
 - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
 - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
 - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
 - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
 - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
 - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
 - a. The Director predicts a cash flow shortage, or
 - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. **APPROVAL**: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT**: This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT**: This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.

4. **EXTENSION OF AGREEMENT**:

- A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
- B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

- B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR**: Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE**: During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS**: Time is of the essence in the performance of this agreement.
12. **COMPENSATION**: The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW**: This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT**: "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
 - B. Dispatch services - Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
 - C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
 - D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.
18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).
- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.
19. **CONFLICT OF INTEREST**: LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.
- Current State Employees (Public Contract Code §10410):
- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
 - 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.
- Former State Employees (Public Contract Code §10411):
- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
 - 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.
- If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)
- Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))
20. **LABOR CODE/WORKERS' COMPENSATION**: LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)
21. **AMERICANS WITH DISABILITIES ACT**: LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **AFFIRMATIVE ACTION**. STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.
26. **DRUG AND ALCOHOL-FREE WORKPLACE**. As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE's Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.
27. **ZERO TOLERANCE FOR FRAUDULENT CONDUCT IN LOCAL AGENCY SERVICES**. STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection B, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.
28. **CONFIDENTIAL INFORMATION**. "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Sections 6250 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 6252 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 6254.5

CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 6254.5(e). CAL FIRE and the LOCAL

AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A Party to this Contract who experiences a security breach involving Confidential Information covered by this Contract, agrees to promptly notify the other Party of such breach

29. **ENTIRE AGREEMENT**: This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.

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EXHIBIT D
ADDITIONAL PROVISIONS

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

Schedules

The following Schedules are included as part of this agreement (check boxes if they apply):

- ☒ **A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- ☒ **B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- ☒ **C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- ☐ **D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

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Fiscal Year: 2025	Unit: BDU	Sub Total	\$5,015,102	Contract Name:	CITY OF HIGHLAND	
Index: 3500		Admin	\$540,126	Contract No.:	3CA07223	
PCA: 37261		Total	\$5,555,228	Page No.:	17	
PRC: 4142		Overtime Total:	\$406,375			
Comments	Fire Non-Municipal Staffing					
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland, and The California Department of Forestry and Fire Protection (CAL FIRE)		CAL FIRE Unit Chief	SHANE LITTLEFIELD			
		CAL FIRE Region Chief	MIKE VAN LOBEN SELS			
		Staff Benefit Rate as of 7/1/25 for POF Classifications	93.92%			
		Staff Benefit Rate as of 7/1/25 for SAF Classifications	67.30%			
		Staff Benefit Rate as of 7/1/25 for MIS Classifications	81.85%			

Fiscal Year: 2025				Uniform Benefits		\$649		Contract Name:				CITY OF HIGHLAND			
Index: 3500				Sub Total		\$61,072		Contract No.:				3CA07223			
PCA: 37261				Admin		\$6,577		Page No.:							
PRC: 4142				Total		\$67,649									
Comments												Fire Non-Municipal Staffing			
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland and The California Department of Forestry and Fire Protection (CAL FIRE)															
</															

Fiscal Year: 2025	Unit: BDU	Sub Total	\$2,466,757	Contract Name:	CITY OF HIGHLAND									
Index: 3500		Admin	\$265,670	Contract No.:	3CA07223									
PCA 37260		Total	\$2,732,427	Page No.:	19									
PRC: 4142		Overtime Total:	\$205,297											
Comments Medic Non-Municipal Staffing		CAL FIRE Unit Chief	SHANE LITTLEFIELD											
		CAL FIRE Region Chief	MIKE VAN LOBEN SELS											
This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between City of Highland and The California Department of Forestry and Fire Protection (CAL FIRE)		Staff Benefit Rate as of 7/1/25 for POF Classifications	93.92%											
		Staff Benefit Rate as of 7/1/25 for SAF Classifications	67.30%											
		Staff Benefit Rate as of 7/1/25 for MIS Classifications	81.85%											
Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
1	Fire Apparatus Engineer (Paramedic)	POF		12	\$7,342	\$88,105	\$3,186	12	\$38,232	\$82,748	\$0	\$22,010	\$231,095	\$277,933
1	Longevity Pay Differential - 7%	POF		12	\$0	\$6,167			\$0	\$5,792		\$0	\$11,960	
1	Education Incentive Pay Differential	POF		12	\$150	\$1,800			\$0	\$1,691		\$0	\$3,491	
1	Paramedic Recruitment and Retention - 500	POF		12	\$500	\$6,000			\$0	\$3,011		\$0	\$9,011	
		POF			\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	5 SHIFTS			\$22,057			\$0	\$320		\$0	\$22,377	
9	Fire Fighter II (Paramedic)	POF		12	\$6,613	\$714,236	\$2,894	12	\$312,552	\$670,811	\$0	\$179,936	\$1,877,535	\$2,188,824
9	Longevity Pay Differential - 7%	POF		12	\$0	\$49,997			\$0	\$46,957		\$0	\$96,953	
9	Education Incentive Pay Differential	POF		12	\$150	\$16,200			\$0	\$15,215		\$0	\$31,415	
9	Paramedic Recruitment and Retention - 500	POF			\$500	\$0			\$0	\$0		\$0	\$0	
		POF			\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime	POF	5 SHIFTS X 9			\$180,306			\$0	\$2,614		\$0	\$182,920	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime				\$0	\$0			\$0	\$0		\$0	\$0	

EXHIBIT D, SCHEDULE A

Contractor: City of Highland

Contract No: 3CA07223

Page No: 21

Highland 2025-2030 LG-1 Contract**Non-Municipal Staffing (Current)**

	25/26	26/27	27/28	28/29	29/30
Fire PS	\$ 5,555,228	\$ 5,832,989	\$ 6,124,638	\$ 6,430,871	\$ 6,752,415
Fire OE	\$ 67,649	\$ 67,649	\$ 67,649	\$ 67,649	\$ 67,649
Medic PS	\$ 2,732,427	\$ 2,869,048	\$ 3,012,500	\$ 3,163,125	\$ 3,321,281
Medic OE	\$ 25,542	\$ 25,542	\$ 25,542	\$ 25,542	\$ 25,542
Total	\$ 8,380,846	\$ 8,795,228	\$ 9,230,329	\$ 9,687,187	\$ 10,166,887

Agreement Total **\$ 46,260,477****DRAFT**

EXHIBIT D, SCHEDULE B

Contractor: City of Highland
 Contract No: 3CA07223
 Page No: 22

STATIONS/CAMPS	ADDRESS	PHONE #	FAX #	ENGINE CELL #'S
HEADQUARTERS	3800 N. SIERRA WAY SAN BERNARDINO, CA 92405	909-881-6900	909-881-6969	
BDU ECC		909-881-6916	909-881-6970	
BATTALION 1				
HIGHLAND #541	26974 BASELINE HIGHLAND, CA 92346	909-862-3031	909-864-5698	ME541 (909) 838-0181
EAST HIGHLAND # 542	29507 BASELINE HIGHLAND, CA 92346	909-862-1760	909-862-1760	ME542 (909) 838-0183
STERLING # 543	7649 STERLING AVE. HIGHLAND, CA 92410	909-884-4100	909-884-4105	ME543 (909) 838-0140
BATTALION 2				
APPLE VALLEY	21860 TUSSING RANCH RD. APPLE VALLEY, CA 92308	760-247-3039		E3557 (760) 694-7844
LUCERNE VALLEY	33271 OLD WOMAN SPRINGS RD LUCERNE VALLEY, CA 92356	760-248-7525	760-248-9243	E3568 (760) 694-7841
PHELAN	9600 CENTOLA RD PHELAN, CA 92371	760-868-3555	760-868-2431	E3563 (760) 694-7843 E3553 (909) 486-2205 E3578R (909) 253-4982
BATTALION 3				
YUCAIPA # 551	11416 BRYANT ST YUCAIPA, CA 92399	909-797-1000 or 909-797-2224	909-797-1764	E3569 (909) 486-2209 E3551 (909) 531-0205 E3579R (909) 963-8995 ME551 (909) 583-3028
CRAFTON HILLS #552	32664 YUCAIPA BL. YUCAIPA, CA 92399	909-797-2313	909-790-1896	ME552 (909) 580-0841
5th STREET #553	34259 WILDWOOD CANYON RD YUCAIPA, CA 92399	909-795-3048	909-795-3259	ME553 (909) 583-3080
YUCCA VALLEY	7105 AIRWAY AVE. YUCCA VALLEY, CA 92284	760-365-4411	760-365-4411	E3567 (760) 694-7846 E3554 (760) 694-7857
OAK GLEN (Volunteer)	11877 OAK GLEN RD. YUCAIPA CA. 92399	909-797-8744		
BATTALION 4				
BISHOP	2784 S. ROUND VALLEY RD. BISHOP, CA 93514	760-387-2179	760-387-2031	E3561 (760) 694-7849
INDEPENDENCE	P.O. BOX 369 250 E. PARK ST INDEPENDENCE, CA 93526	760-878-2258	760-878-2109	E3564 (760) 694-7850 E3575R (760) 920-9635 E3565 (951) 314-0406
BATTALION 5				
CHINO HILLS	14467 CENTRAL AVE CHINO, CA 91710	909-597-6665	909-597-8831	E3566 (909) 573-7850
DEVORE	18365 CAJON CT. SAN BERNARDINO, CA 92407	909-887-3630	909-887-3630	E3559 (909) 486-2208 E3577R (909) 963-8214
PRADO HELITACK	14467 CENTRAL AVE CHINO, CA 91710	909-606-1902	909-606-7594	HT35 (909) 677-8395
BATTALION 6				
BIG BEAR VALLEY	45360 LUCKY BALDWIN RANCH RD. BIG BEAR CITY, CA 92314 MAIL : P.O. Box 2045 Big Bear City CA, 92314	909-547-0160		E3558 (909) 747-7047
CRESTLINE NO-MAIL	22311 WATERS DR. CRESTLINE, CA 92325	909-338-6188		E3562 (909) 963-8233
RUNNING SPRINGS NO-MAIL	31250 HILLTOP BLVD. RUNNING SPRINGS, CA 92382	909-867-2680		E3556 (909) 531-1223
SKY FOREST NO-MAIL	28104 HWY 18 (BLDG110G1485). SKY FOREST, CA 92385	909-337-8194		E3552 (909) 893-2651
CAMPS				
CIW	P.O. BOX 2018 CHINO, CA 91708	909-597-1771 x7444	909-606-4946	
FENNER	P.O. BOX 7 VALYERMO, CA 93563	661-944-5086	661-944-6371	E3570 (909) 342-3136
OWENS VALLEY	2781 S. ROUND VALLEY RD. BISHOP, CA 93514	760-387-2565	760-387-2295	E3573 (760) 920-9622
PILOT ROCK	P.O. BOX 3670 CRESTLINE, CA 92325 23496 Miller Canyon Road, Hesperia CA 92345	909-338-2812	909-338-4603	E3572 (909) 730-5685
PRADO	14467 CENTRAL AVE CHINO, CA 91710	909-597-2911	909-597-8831	E3571 (909) 486-2225

Updated 05/01/2024

EXHIBIT D, SCHEDULE C**CITY OF HIGHLAND LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES**

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2022 Pickup Truck	166717	1FTX2B62NEF42542	FORD/F-250	BC-510	4X4 Truck
2011 Fire Engine	1234375	1K9AF42885BN058129	KME/KOVATCH	ME-541	TYPE 1
2000 Fire Engine	1054573	4P1CT02M3YA000088	PIERCE/ENFORCER	E-541A	TYPE 1
2017 Fire Engine	1445296	1K9AF4S83HN058459	KME	ME-542	TYPE 1
2005 Fire Engine	1216379	4P1CEO1T85A005253	PIERCE/ENFORCER	E-542A	TYPE 1
2014 Fire Engine	1505091	1K9AF4281FN058862	KME	ME-543	TYPE 1
2005 Fire Engine	1216380	4P1CS01A75A004974	PIERCE/SABER	E-543A	TYPE 1
2023 Brush Patrol			RAM/5500	BP-542	TYPE 6
2004 Heavy Rescue	1185200	44KFT42874WZ20376	HME	IS-543	Incident Support
2007 Pickup Truck	1256831	1FTRF12247KB11059	F-150	U-541	Utility Vehicle

CITY OF YUCAIPA LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2022 Pickup Truck	1639568	1FT7X2B65NEC36046	Ford F-250	BC-515	4X4 Truck
2016 Fire Engine	1495578	1K9AF4589HN058448	KME/KOVATCH	ME-551	TYPE 1
2013 Fire Engine	1381420	1K9AF4289DN058475	KME/KOVATCH	ME-552	TYPE 1
2019 Fire Engine	1450163	3HAWETAR9KL384596	KME/KOVATCH	BE-552	TYPE 3
2002 Fire Engine	1027001	4P1CT02M52A002173	PIERCE/SABER	E-552A	TYPE 1
2007 Fire Engine	1245408	4P1C0ITSTA007313	PIERCE/SABER	E-553A	TYPE 1
2003 Fire Engine	1027149	4P1CT02M63A003530	PIERCE/SABER	E-553A	TYPE 1
2006 Pick Up Truck	1245191	1FTYR14UX7PA17269	FORD/RANGER	U-553	P/U
2021 Fire Engine	1629734	1K9AF4S89NN058140	KME/Kovatch	ME-553	Type 1
2000 Water Tender	1054519	1HTSEADR1YH67088	KME/International	WT-555	Water Tender
2006 Fire Engine	1225789	1FDAW57PX6ED02194	Ford/F-550	BP-555	Type 6
2011 UTV	141715	4XATH90DB2171031	Polaris/Ranger	U-551	UTV

SAN MANUEL FIRE LOCAL AGENCY PROVIDED LOCAL AGENCY RESOURCES

YEAR/TYPE	LICENSE #	VIN	MAKE/MODEL	NUMBER	TYPE
2020 Fire Engine	1599773	4P1BAAGF7LA022007	PIERCE	ME241	Type 1
2011 Fire Engine	1370949	4P1CY01D6BAO12256	PIERCE	ME242	TYPE 1
2017 Aerial Ladder	1520384	4P1BCAGF5HA018037	PIERCE	MT241	Ladder Truck
2008 Aerial Ladder	1185229	4P1CTO2H74A004139	PIERCE	T241R	Ladder Truck
2014 Brush Engine	1392553	1HTWEAZR2FH071877	PIERCE	BE243	TYPE 3
2021 Water Tender	1607569	3HAEETAR3ML179841	BME	WT242	TYPE 2
2014 Hazmat Unit	1409855	4P1CU09AXEA014148	PIERCE	HM241	TYPE 1
2019 Incident Support	1445253	3HAWCTARKL389467	PIERCE	IS242	Incident Support
2022 Medic Ambulance	1531375	1FDWE3FN7NDC21977	MEDIX	MA241	TYPE 3
2017 Medic Ambulance	1450150	1FDUF4GT5HEC99812	DANKO	MA242	TYPE 1
2022 Medic Squad	1599164	1FD9W4HT0NEF34312	DANKO	MS241	4X4
2022 ARV-OFF ROAD	N/A	4XARSH990N8071376	POLARIS	ARV242	4X4
2014 BRUSH PATROL	1419974	3C6UR5DL5EG228420	DODGE RAM	BP241	TYPE 6
2018 BATTALION CHIEF	152430	1GNSKBKC7HR311784	CHEVY TAHOE	BC912	4X4
2016 ASSISTANT CHIEF	1479649	1GNSKBKCXGR100156	CHEVY TAHOE	AC902	4X4
2021 DEPUTY CHIEF	1293103	1FTFW1E13MFC09610	FORD F150	DP901	4X4
2017 FIRE CHIEF	153775	1GNSKBKC6JR310258	CHEVY TAHOE	CH900	4X4
2010 EMS UTILITY	1344695	1D7RV1CT3AS161183	DODGE RAM	EM990	4X4
2022 UTILITY	1640839	1FTFW152NKD41415	FORD F150	UT241	4X4
2022 PREVENTION	1592420	1FTEW1CP8NFA16325	FORD F150	P950	4X4
2024 ADMIN	1683858	1FMJU1J87REA25878	FORD EXPEDITION	P950	4X4
2024 ARV TRAILER	4WE8580	16V1U1925R2342309	BIG TEX 60PI		DUAL AXLE

EXHIBIT D, SCHEDULE C

LOCAL AGENCY PROVIDED LOCAL FUNDED FACILITIES

BATTALION 1				
HIGHLAND #541	26974 BASELINE HIGHLAND, CA 92346	909-862-3031	909-864-5698	ME541 (909) 838-0181
EAST HIGHLAND # 542	29507 BASELINE HIGHLAND, CA 92346	909-862-1760	909-862-1760	ME542 (909) 838-0183
STERLING # 543	7649 STERLING AVE. HIGHLAND, CA 92410	909-884-4100	909-884-4105	ME543 (909) 838-0140

DRAFT

EXHIBIT E
DESCRIPTION OF OTHER SERVICES

CAL FIRE will provide to the City of Highland, at Local Agency's requirement, Emergency Medical Technicians (EMTs) as the minimum Emergency Medical Service (EMS) training for Basic Life Support (BLS) employees assigned to the City of Highland for the ranks of Fire Captain, Fire Apparatus Engineer, and Firefighter II. This will apply to all new hires and transfers beginning July 1, 2025.

CAL FIRE prevention and investigation services will be provided to the City of Highland by CAL FIRE law enforcement contingent on their availability.

CAL FIRE fleet services will be provided to the City of Highland by CAL FIRE fleet managers and mechanics contingent on their availability.

CAL FIRE public information office will provide emergency and non-emergency services to the City of Highland contingent upon CAL FIRE BDU Communications Bureau staff availability.

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Attachment 3

Proposed Resolution

RESOLUTION NO. 2025 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,
APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)
AGREEMENT FOR SERVICES FROM JULY 1, 2025 TO JUNE 30, 2030**

BE IT RESOLVED, by the City Council of the City of Highland, that said City Council does hereby approve the attached agreement (Exhibit A) with the California Department of Forestry and Fire Protection (CAL FIRE) dated June 10, 2025. This agreement provides Fire Protection and Paramedic Services from July 1, 2025 to June 30, 2030.

NOW THEREFORE, BE IT RESOLVED that the Mayor of the City Council of the City of Highland, is authorized to sign and execute said agreement on behalf of the City of Highland.

APPROVED AND ADOPTED this 10th day of June, 2025.

Penny Lilburn, Mayor

ATTEST:

Alondra Muñoz, City Clerk