

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
October 1, 2020

This meeting was conducted as a video conference meeting in a remote location. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The special meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:10 p.m. by Vice Chair Patrick Sandford through video conference.

Present:	Vice Chair	Patrick Sandford
	Member	Pam Bible
	Member	Lewis Cantrell

Absent:	Chair	Tony Mauricio
	Member	Colin Childs

Staff Present: Kim Stater, Assistant Community Development Director
Ash Syed, Associate Planner
Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Member Sandford.

COMMUNITY INPUT

None

CONSENT CALENDAR

1. Minutes from the September 10, 2020 Special Meeting.

A MOTION was made by Member Bible, seconded by Member Cantrell, to approve the minutes, as amended. Motion carried on a roll call vote, 3-0 with Chair Mauricio and Member Childs being absent.

BUSINESS ITEMS

2. Preparation for the 24th Annual Citrus Harvest Festival in 2021.

Associate Planner Syed presented the staff report.

Vice Chair Sandford stated come December we might be in a different situation as far as restrictions with COVID-19 or a better feel for what we should expect come March. My suggestion is to try and keep the direction at a minimum for now.

Member Bible replied it is even later than that because we do not get a lot of houses volunteer until the last minute.

Vice Chair Sandford stated we should except some changes with COVID-19. Once those changes happen that will have a strong impact on what we do or do not do.

Associate Planner Syed stated in the past we have had coloring contests, poetry, citrus labels, and baking. Is this essentially what we would like to carry forward or are there any other ideas?

Member Bible replied I think keep the same.

Associate Planner Syed stated I would like some feedback regarding the entertainment.

Member Bible stated concerns about the budget and was wondering if we must go back to original years when we were short on budget and not have the Highland Music Company. We can talk about that later, that was just a suggestion.

Associate Planner Syed stated the festival honorary in 2020 was the San Manuel Band of Mission Indians. For next year, what ideas do we have?

Member Bible stated they did not receive their recognition they should have.

Vice Chair Sandford stated we did not have a festival this year, so I thought we would carry it over to 2021.

Associate Planner Syed stated we will discuss the Citrus Harvest Festival in depth during the December's meeting

3. A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

Associate Planner Syed presented the staff report.

There were no further comments on this item.

4. Existing guidelines for contributing properties within the Highland Historic District.

Associate Planner Syed presented the staff report.

Member Bible asked if I wanted to suggest a change on something is that something we could vote on or approve now? Under the standards, it says exterior door and if door is not original and the last paragraph it says doors that are not original. The end of the sentence is talking about new doors shall be constructed of solid wood or wood laminate and must be simple in design and scale. I am not sure how I feel about that simple and design and scale because that might not be appropriate for every single house. I think the end of that sentence should be changed.

Vice Chair Sandford stated he is ok with it.

Member Bible asked why was some these color boxes were crossed off?

Assistant Community Development Director Stater stated the board at the time felt they were not found in the Highland Historic District so they should not be options.

Member Bible stated I do not remember crossing off any colors. When did we do this?

Assistant Community Development Director Stater replied 2015. We can undo it.

Member Bible stated I do not remember crossing them off. 20 years ago, Andrea came and spoke to us when we did not know anything, and she gave a written list of the names of the colors. Originally, all we had was a list of the names of the colors and we did not know what the colors looked like.

Assistant Community Development Director Stater stated the document is called the Historic Preservation Plan Old Town Highland and the board adopted it September 18, 1998. We had a Historic Preservation consultant come in, and she was very knowledgeable to the area. We adopted some guidelines for the Historic Board in general, and she mentions the architectural styles and colors that were appropriate for that style. Later, when Sherman-Williams came out with the color pallets the board decided that we were not going to require the homeowner to stick to the pallet for that architecture.

Member Bible stated maybe we should continue the paint part to the next meeting.

Vice Chair Sandford stated he would like to bring this all back to the December meeting so other members can be involved with the decision.

Member Bible and Member Cantrell concurred.

5. Agenda Items and date for the next Historic and Cultural Preservation Board Special Meeting scheduled for December 3, 2020.

Member Cantrell stated if there is a list of properties that have been declared Historic that you can give to us.

Associate Planner Syed stated yes, I have a list. I can make an item and attach that for all the board members to have on file.

ANNOUNCEMENTS

Assistant Community Development Director Stater announced if anyone interested in serving on our Planning Commission the City is currently taking applications through October 14, 2020.

ADJOURN

There being no further business, Vice Chair Sandford declared the meeting adjourned at 5:49 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III

Tony Mauricio, Chair

