

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
December 2, 2021

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Bible at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Pamela Bible
	Vice Chair	Colin Childs
	Member	Tony Mauricio
	Member	Patrick Sandford

Absent:	Member	Gail Shelton
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Staff Present: Lawrence Mainez, Community Development Director
Ash Syed, Associate Planner
Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Chair Bible.

COMMUNITY INPUT

None

CONSENT CALENDAR

1. Minutes from the October 7, 2021 Special Meeting.

A MOTION was made by Member Sandford, seconded by Vice Chair Childs, to approve the minutes, as amended. Motion carried, 4-1, with Member Shelton being absent.

BUSINESS ITEMS

2. Certificate of Appropriateness (COA 21-007) for the replacement of the two (2) existing garage doors on the commercial building in the Historic District. (6944 Palm Avenue)

Associate Planner Syed stated the staff report.

Vice Chair Childs stated I am happy with the design and look, however functionally I'm concerned regarding the potential usage we've previously had.

Member Sandford asked if the doors that they are installing are going to swing out?

Associate Planner Syed stated the building is close to the right of way, so we would condition the revised doors to swing inward and not onto the sidewalk.

Member Sandford stated if the doors swing in aren't they losing a lot of square footage on a building that is already small?

Vice Chair Childs stated the building is huge inside.

Member Sandford stated my concern is, is it functional?

Vice Chair Childs suggested to the applicant to consider the door fold or slide instead for functional usage. Why don't we go ahead and give tentative approval for the design style to look like this, but that we would recommend that they pursue the possibility of the doors folding inward to reduce taking up space or how they are being utilized.

Member Mauricio stated it would be best if the owner was at the meeting to answer questions we have.

Member Sandford stated I am inclined to continue this item.

Staff recommends that the Historic and Cultural Preservation Board tentatively in an agreement that we like the design style, however we would like some more clarification on the proposed usage and functionality. A **MOTION** was made by Vice Chair Childs, seconded by Member Mauricio to continue the item to January 6th. Motion carried, 3-1-1, with Chair Bible abstaining and Member Shelton being absent.

3. Preparation for the 24th Annual Citrus Harvest Festival in 2022.

Associate Planner Syed presented the staff report.

Vice Chair Childs stated in the past we have sent out letters to homeowners in the Historic District asking who would be willing to participate opening their homes for home tour. In that letter is it possible to add a good neighbor contest?

Associate Planner Syed stated I can reach out to the homeowners in the district to see who would like to participate. I will send out a letter to all the homeowners asking who would like to participate in home, exterior and interior tours.

Chair Bible stated the letter that was sent out prior was good, lets add the part about the good neighbor award.

Vice Chair Colins stated yes, lets add the good neighbor award at the beginning of the letter.

Member Mauricio stated we spoke about having a magician come to the Citrus Harvest Festival. Is there any progress with that?

Associate Planner Syed stated based on our budget there is not much I can put together. Some of the magicians are asking for fees up to \$5,000.

Member Mauricio stated what about having clowns?

Associate Planner Syed stated I'll see what I can find.

Vice Chair Childs stated I wonder if we can get Redlands Market Night vendor list or advertise in the Redlands Community Newspaper asking if they are interested in the Citrus Harvest Festival.

Member Mauricio stated that is a good point.

Community Development Director Mainez stated we can certainly reach out.

Member Mauricio asked how many cars were in the car show in 2019?

Associate Planner stated about 20 cars.

Member Mauricio stated I would like to see if we can get 40 cars. I want this to be double that so I am going to work with Redlands club and see what we can do.

The Historic and Cultural Preservation Board receives and file staff's report.

4. A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

Associate Planner Syed presented the staff report.

The Historic and Cultural Preservation Board receives and file staff's report.

ANNOUNCEMENTS

Associate Planner Syed announced the next Historic Board meeting is scheduled January 6, 2021.

ADJOURN

There being no further business, Chair Bible declared the meeting adjourned at 5:38 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III

Pamela Bible, Chair