

CITY OF HIGHLAND SPECIAL MEETING OF THE HISTORIC AND CULTURAL PRESERVATION BOARD AGENDA

SPECIAL MEETING

April 7 2022

5:00 p.m.

City Hall

Donahue Council Chambers
27215 Base Line
Highland, California

MEMBERS

Patrick Sandford, Chair
Pamela Bible, Vice Chair
Colin Childs, Member
Tony Mauricio, Member
Gail Shelton, Member

STAFF

Lawrence A. Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Ashiq Syed, Associate Planner
Camille Goritz, Administrative Assistant III

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

CITY OF HIGHLAND • 27215 BASE LINE • HIGHLAND, CALIFORNIA 92346 • (909) 864-6861 • (909) 862-3180

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office at (909) 864-6861 Ext. 226, at least 48 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Historic and Cultural Preservation Board, less than 72 hours prior to that meeting, are available for public inspection at Highland City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email to be read aloud at the meeting by the Community Development Administrative Assistant. Email comments must be submitted by 5:00 p.m. on April 7, 2022 to publiccomment@cityofhighland.org.

Members of the public will be permitted to make public comments in person.

**HISTORIC AND CULTURAL PRESERVATION BOARD
SPECIAL MEETING AGENDA
April 7, 2022 - 5:00 P.M.**

CALL TO ORDER

Pledge of Allegiance

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

To address the Historic and Cultural Preservation Board please complete a speaker form located at the entrance and give it to the Administrative Assistant prior to the beginning of the meeting. Your name will be called when it is your turn to speak. Individual speakers are limited to three minutes each. Comments received via email by April 7, 2022, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes.

CONSENT CALENDAR

1. Minutes from March 3, 2022, Regular Meeting.

RECOMMENDATION: That the Historic and Cultural Preservation Board approve the minutes, as submitted.

BUSINESS ITEMS

2. Post-event discussion of the 2022 Annual Citrus Harvest Festival, including discussion of Vendors, Car Show, Walking Tour, Entertainment, and Marketing.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board discuss the event and provide direction as necessary.

3. A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board receives and file Staff's report.

ANNOUNCEMENTS

ADJOURN

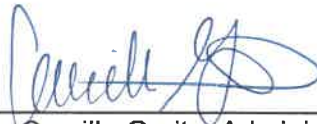
I, Camille Goritz, Administrative Assistant III of the City of Highland, California, certify that I caused to be posted this agenda on or before the 31st of March 2022 by 4:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: March 31, 2022



Camille Goritz, Administrative Assistant III



STAFF REPORT

TO THE HISTORIC & CULTURAL PRESERVATION BOARD

DATE: April 7, 2022

FROM: Lawrence A. Mainez, Community Development Director

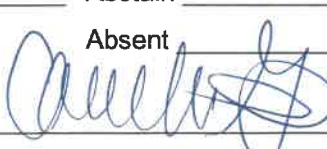
REVIEWED BY: Kim Stater, Assistant Community Development Director

PREPARED BY: Camille Goritz, Administrative Assistant III 

SUBJECT: Minutes from the March 3, 2022 Historic and Cultural Preservation Board Special Meeting

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board approve the Minutes as submitted.

PUBLIC NOTICE: The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 Recording Secretary		 Community Development Director	

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
March 3, 2022

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Bible at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present: Chair Patrick Sandford
 Vice Chair Pamela Bible
 Member Tony Mauricio
 Member Gail Shelton

Absent: Member Colin Childs

Staff Present: Kim Stater, Assistant Community Development Director
 Ash Syed, Associate Planner
 Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Vice Chair Bible.

COMMUNITY INPUT

None.

CONSENT CALENDAR

1. Minutes from the February 3, 2022 Special Meeting.

A MOTION was made by Member Shelton, seconded by Member Childs, to approve the minutes, as amended. Motion carried, 5-0-1, with Member Childs being absent.

BUSINESS ITEMS

2. Preparation for the 24th Annual Citrus Harvest Festival in 2022.

Associate Planner Syed presented the staff report. In regards with entertainment, we will have the Aztec dancers, we'll get into more detail when we look at the schedule of events.

Member Shelton asked have we contacted the bands?

Associate Planner Syed stated yes, they will be participating.

Member Mauricio stated I noticed there isn't as many food vendors as last time, will more be participating?

Associate Planner Syed stated we don't have as many as last time, but hopeful that we will hear back from a few more vendors before the festival.

Member Mauricio stated we had some great vendors in the past, I hope they participate this year.

Associate Planner Syed stated the baking contest will be next week. Our festival honoree will be San Manuel Band of Mission Indians.

Jeff Staggs stated we're proceeding with the car show. Things are going well, and I have given flyers to many businesses and to a car club. In the past the Historic Board has purchased our dash plaques for us, and I would request, if possible, that we could do that again this year. Usually, the cars will start arriving at 7 a.m. and certain people will want designated spots.

Associate Planner Syed stated ok, sounds great. Regarding budget, I contacted Hot 103.9 that credited us and I will be contacting a company for the balloons next week. I am in the process of discussing insurance for the events with our insurance provider.

Assistant Community Development Director Stater stated the poles that hang our Citrus Harvest Festival banner on Base Line have been taken down because of construction. They were supposed to go back up early this month. Not quite on schedule, so we're hoping they get back up, but we are not sure that that will happen.

Vice Chair Bible asked is there another spot we can put the banner up?

Assistant Community Development Director Stater stated unfortunately, no there isn't.

Chair Sanford stated our map shows we have boots on both sides of the street. What if we just had boots on one side of the street? Have we done that before?

Vice Chair Bible stated that was going to be my suggestion, that we completely fill up one side and then whatever is left over, kind of stagger it.

Associate Planner Syed stated that is a great idea. As far of sponsorship, we are \$3,000 short. I am in the process of trying to talk to some of our developers to see who's interested in sponsoring, and I've received some positive feedback and hopefully early next week I should be able to hear back and see who else is interested in sponsoring. In the event we are unable to get those sponsors, is there a specific area that we feel that we could try and cut some costs?

Vice Chair Bible stated it does not look like you have as many demonstrators as usual.

Assistant Community Development Director Stater stated I would recommend balloons.

Member Mauricio suggested to not advertise through the Sun Newspaper since it is a huge cost. We can still advertise through Highland Community News and East Highland Ranch. I also think we should reach out to the Highland Senior Center for a booth.

Assistant Community Development Director Stater stated yes, I will reach out.

Member Mauricio asked a good outreach as well would be the Highland Library and YMCA to be a vendor.

The Historic and Cultural Preservation Board receives and file staff's report.

ANNOUNCEMENTS

Associate Planner Syed announced the next Historic Board meeting is scheduled April 7, 2022.

ADJOURN

There being no further business, Chair Sanford declared the meeting adjourned at 5:57 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III

Patrick Sanford, Chair



STAFF REPORT

TO THE HISTORIC AND CULTURAL PRESERVATION BOARD

DATE: April 7, 2022

FROM: Lawrence A. Mainez, Community Development Director

REVIEWED BY: Kim Stater, Assistant Community Development Director *KS*

PREPARED BY: Ash Syed, Associate Planner *AS*

SUBJECT: Post-event discussion of the 2022 Annual Citrus Harvest Festival, including discussion of Vendors, Car Show, Walking Tour, Entertainment, and Marketing.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board discuss the event and provide direction as necessary.

FISCAL REVIEW: The 24th Annual Citrus Harvest Festival took place on Saturday, March 26, 2022. Staff will provide a verbal presentation regarding the Logistics, Entertainment, Car Show, Vendors, Administration, Marketing, and Home Tour.

Approved _____	Motion _____	Second _____	Agenda Item No. <i>2</i>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
<i>Carroll</i> Recording Secretary		<i>Lawrence Mainez</i> Community Development Director	

PACIFIC STREET **Open**

Vendor Parking

N

 **Parking**

CHURCH AVENUE **Open**

Closed

Stage

Power Engines

East Valley Water District
East Valley Water District
Highland Area Historical Society
Highland Area Historical Society
Metro Media Marketing (SB Sun)
Inland Empire Prospectors and Miners
City of Highland Community Trails Committee
Inland Empire Prospectors and Miners
Embroidery With Class
Twisted Images
Pink Bling Party
101102103104105106107108109110111112113114115116

City of Highland Fire Dept - CalFire
117118119120121122123124125126

Doreen's Fashions
Steve's Bird Houses
Chip Chuckers Carving Club
Chip Chuckers Carving Club
Curco
Highland Family YMCA
San Bernardino County Mosquito & Vector Control Program
Highland Lions Club
Monte Vista Homes
San Bernardino County Preschool Services Department
Berkshire Hathaway Home Services
TOPS (Take Off Pounds Sensibly)
Sea of Craft Creations
127128129130131132133134135136137138139140 141142143144145146147148149150 151152153154155156157158159

Hot 103.9

MAIN STREET

95 94 93 92 91 90 89 88 87
California Experience - Paul Bear Bradford
California Experience - Eleanor Yates
California Experience - Jeanne M. Duebert Spinning
California Experience - Ken Kuhn
California Experience Klaus Duebert
California Experience Camille Meldrum Rope Making
Highland Pickers - Michael Haynes
Past to Present Programs & Trading Post, LLC

86 85 84 83 82 81
Avon - Ofelia Anthony
Burtec Waste Industries
San Bernardino County Stormwater Program
City of Highland Public Services - Carlos Flores, Denise Moreno
City of Highland Public Services - Carlos Flores, Denise Moreno
City of Highland Public Services - Carlos Flores, Denise Moreno

80 79 78 77 76 75 74 73 72 71 70 69 68 67 66 65 64 63 62 61
Scenty
Crazy Beanie Lady
Eduardo Fernandez
Dignity Memorial
Dragonfly Sky Designs
Brightwater Senior Living
House of God Lutheran Church
Sewing By Teles / Painting By Kim
Country River Candles
Floss (Sky Ranch Beef Jerky & Stone Jewelry)
Floss (Sky Ranch Beef Jerky & Stone Jewelry)
Bridge's Brittle
Sparkles by Sted
Keller Williams - Loren Palmroth
Keller Williams - Loren Palmroth
Keller Williams - Loren Palmroth
Chocolate Blessings
Innovative Signs & Designs
Innovative Signs & Designs
Magnetic Angela

60 59 58 57 56 55 54 53 52 51 50 49 48 47 46 45 44 43 42 41
Citrus Pest and Disease Prevention Program
Accent on Flowers
Bahia's of Highland
Cigar Box guitars
Jane Troy / Angela Yanran
Native Sons Of The Golden West
Re/Max Freedom
Juice Plus / Xtra
Sutton & Sutton Insurance Services, Etc.
Time for Chines
Tupperware - Karen Dallin
Teras Treasures
Cinnamon Sticks Jewelry
San Bernardino County Transportation Authority
National Orange Show
Redlands Plumbing, Heating, and Air Conditioning Inc.
Rotary Club of Highland
Cinnamon Sticks Jewelry
San Bernardino County Transportation Authority

40 39 38 37 36 35 34 33 32 31 30 29 28 27 26 25 24 23 22 21
Highland Area Chamber of Commerce
Coco Cuts
Hillbilly Flannel Co.
Hillbilly Flannel Co.
Century 21 Showcase
Century 21 Showcase
Charlene Crafts
Farm Fresh To You
Graces Design
Immanuel Baptist Church
Bon's Personalized Gifts
Manny's Bobbleheads
Kandi M Creations
Highland Area Chamber of Commerce
Coco Cuts
Hillbilly Flannel Co.
Hillbilly Flannel Co.
Century 21 Showcase
Century 21 Showcase
Charlene Crafts
Farm Fresh To You
Graces Design
Immanuel Baptist Church
Bon's Personalized Gifts
Manny's Bobbleheads
Kandi M Creations

20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1
Woodcrest Real Estate Developers
Beaver Medical Group / Epic management
Arnot Farms
San Manuel Band of Mission Indians
San Manuel Band of Mission Indians
San Manuel Band of Mission Indians
San Manuel Band of Mission Indians
San Manuel Band of Mission Indians
DR Horton
Gail Shelton
Highland Area Chamber of Commerce
Coco Cuts
Hillbilly Flannel Co.
Hillbilly Flannel Co.
Century 21 Showcase
Century 21 Showcase
Charlene Crafts
Farm Fresh To You
Graces Design
Immanuel Baptist Church
Bon's Personalized Gifts
Manny's Bobbleheads
Kandi M Creations
City of Highland Information Booth
City of Highland Information Booth
San Bernardino County Sheriff's Department - Highland
San Bernardino County Sheriff's Department - Highland
Wildlands Conservation
Highland Community News
Jim Cimino Realty
Beaver Medical Group / Epic management
Arnot Farms
Woodcrest Real Estate Developers

PALM AVENUE

**VENDOR
CHECK-IN
@ FISHER**

**Citrus Harvest Festival
Booth Layout 2022**

© 2018 Google

2022 CITRUS HARVEST FESTIVAL SURVEY RESULTS

Survey Participants:

Repeat Vendors – 72

1st Time Vendors - 27

Preferred this year's layout:

Yes – 84

No – 15

Liked current booth location:

Yes – 88

No - 11

Comments, Complaints, Suggestions:

Great layout, lots of continuous foot traffic with one row of vendors

Could use help with set up of booth equipment

Better shade with this layout, especially along the southern side of Main Street

Not enough trash cans

Not enough places to sit

Food vendors should be spaced out throughout the event

Parking Staff would be beneficial

More music/speaking would be great

Placement of Hot 103.9 booth was a disturbance to certain vendors

Weather was too hot

Wish Event was longer

Change date of the event so schools are not on Spring Break to increase attendance

1-2		Carl's Concessions	South side of Main Street
3-4		Bizuri Ice Cream	South side of Main Street
5-6		Rosales Mexican Food	South side of Main Street
7-8		JC Concessions	South side of Main Street
9-10		Unassigned	South side of Main Street
11-12		City of Highland Information Booth	South side of Main Street
13-14		San Bernardino County Sheriff's Department - Highland Station	South side of Main Street
15		Wildlands Conservation	South side of Main Street
16		Highland Community News	South side of Main Street
17		Jim Cimino Realty	South side of Main Street
18		Beaver Medical Group / Epitc mangement	South side of Main Street
19		Arnott Farms	South side of Main Street
20		Woodcrest Real Estate Developers	South side of Main Street
21-25		San Manuel Band of Mission Indians	South side of Main Street
26		DR Horton	South side of Main Street
27		Gail Shelton	South side of Main Street
28		Highland Area Chamber of Commerce	South side of Main Street
29		Coco Cups	South side of Main Street
30-31		Hillbilly Flannel Co.	South side of Main Street
32-33		Century 21 Showcase	South side of Main Street
34		Charlene Crafts	South side of Main Street
35		Farm Fresh To You	South side of Main Street
36		Graces Design	South side of Main Street
37		Immanuel Baptist Church	South side of Main Street
38		Bon's Personalized Gifts	South side of Main Street
39		Manny's Bobbleheads	South side of Main Street
40		Kand M Kreations	South side of Main Street
41		National Orange Show	South side of Main Street
42		Redlands Plumbing, Heating, and Air Conditioning Inc.	South side of Main Street
43		Rotary Club of Highland	South side of Main Street
44		Cinnamon Sticks Jewelry	South side of Main Street
45		San Bernardino County Transportation Authority	South side of Main Street
46-47		Texas Treasures	South side of Main Street
48		Time for Chimes	South side of Main Street
49		Tupperware - Karen Dallin	South side of Main Street
50		Sutton & Sutton Insurance Services, Etc.	South side of Main Street
51-52		Juice Plus / Xfira	South side of Main Street
53		Re/Max Freedom	South side of Main Street
54		Native Sons Of The Golden West	South side of Main Street
55		Jane Troy / Angela Yaryan	South side of Main Street
56		Cigar Box Guitars	South side of Main Street
57		Olls With Kim	South side of Main Street
58		Bahai's of Highland	South side of Main Street
59		Citrus Pest and Disease Prevention Program	South side of Main Street
60		Accent on Flowers	South side of Main Street
61		Scentsy	South side of Main Street
62		Crazy Beanie Lady	South side of Main Street
63		Eduardo Fernandez	South side of Main Street
64		Dignity Memorial	South side of Main Street
65		Dragonfly Sky Designs	South side of Main Street
66		Brightwater Senior Living	South side of Main Street
67		House of God Lutheran Church	South side of Main Street
68		Sewing By Telea / Painting By Kim	South side of Main Street
69		Country River Candles	South side of Main Street
70-71		Floss (Sky Ranch Beef Jerky & Stone Jewelry)	South side of Main Street
72		Bridgee's Brittle	South side of Main Street
73		Sparkles by Staci	South side of Main Street
74-76		Keller Williams - Loren Palmroth	South side of Main Street
77		Chocolate Blessings	South side of Main Street
78-79		Innovative Signs & Designs	South side of Main Street
80		Magnetic Angela	South side of Main Street
81		Avon - Ofella Anthony	South side of Main Street
82		Burrtec Waste Industries	South side of Main Street
83		San Bernardino County Stormwater Program	South side of Main Street
84-86		City of Highland Public Services - Carlos Florez, Denise Moreno	South side of Main Street
Church Parking Lot		Paradise Valley Model A Ford Club	Church Parking Lot
87		California Experience - Paul Bear Bradford	South side of Main Street
88		California Experience - Eleanor Yates	South side of Main Street
89		California Experience - Jeanne M. Duebbert Spinning	South side of Main Street
90		California Experience - Ken Kuhn	South side of Main Street
91		California Experience Klaus Duebbert	South side of Main Street
92		California Experience Camille Meldrum Rope Making	South side of Main Street
93		Highland Pickers - Michael Haynes	South side of Main Street
94-95		Past to Present Programs & Trading Post, LLC	South side of Main Street
Palm/Main		Historic Demonstration (2 Ford Model A)	Palm Ave
Palm/Main		Stater Bros. Shainer Truck	Palm Ave
Palm/Main		Western Antique Power Associates (WAPA)	Palm Ave
101-103		East Valley Water District	North side of Main Street
104-106		Highland Area Historical Society	North side of Main Street
107		Metro Media Marketing (SB Sun)	North side of Main Street
108-109		Inland Empire Prospectors and Miners	North side of Main Street
110		City of Highland Community Trails Committee	North side of Main Street
111-112		Embroidery With Class	North side of Main Street
113-114		Twisted Images	North side of Main Street
115-116		Pink Bling Party	North side of Main Street
117-126		City of Highland Fire Dept - CalFire	North side of Main Street
127		Doreen's Fashions	North side of Main Street
128-129		Steve's Bird Houses	North side of Main Street
130-131		Chip Chuckers Carving Club	North side of Main Street
132		Cutco	North side of Main Street
133		Highland Family YMCA	North side of Main Street
134		San Bernardino County Mosquito & Vector Control Program	North side of Main Street
135		Highland Lions Club	North side of Main Street
136		Monte Vista Homes	North side of Main Street
137		San Bernardino County Preschool Services Department	North side of Main Street
138		Berkshire Hathaway Home Services	North side of Main Street
139		TOPS (Take Off Pounds Sensibly)	North side of Main Street
140		Sea of Craft Creations	North side of Main Street
159		Hot 103.9	North side of Main Street

Legend:	Food (4)
	Historic Demonstrator (12)
	Direct Sales (69)
	Sponsor (13)
	Radio Station (1)

Total: 98

2022 Citrus Harvest Festival Budget

FESTIVAL EXPENDITURES (Initial Balance \$257)		
Item / Description	Budget	Actual
Advertising (HCN \$0, RDF/Sun \$1,225, EHR \$535 & Peach Jar \$518) Radio – Hot 103.9 \$1,200 [credited]	2,278	2,278
Historic Demonstrators/Exhibitors (17 x \$200 ea)	3,400	1,450
Entertainment (Bands & DJ) (2 Bands \$450, Highland Music Co. \$1,300)	1,500	1,750
Balloons street decorations	1,300	1,196
Insurance	2,000	1,736
Street Banner over Base Line (date modification)	300	Awaiting invoice
Portable toilets	1,300	926
Posters, Flyers, print marketing materials	250	472
Mobile Stage (Towing)	550	Awaiting invoice
Paper materials, copying, postage	650	461
Tables w/ umbrella & chairs for food court & stage area	550	830
Signs for parking & festival activities	300	0
Contest ribbons & 3 Dash plaques	450	232
Kid's activities	100	0
Booth refunds for historic displays	150	-
Miscellaneous supplies	50	8
Staff shirts (10)	150	Awaiting invoice
Contest materials	100	100
Car show dash plaques	300	309
TOTAL	\$15,378	\$7,479

FESTIVAL REVENUES		
Item / Description	Budget	Actual
Sponsorship	11,000	11,100
Retail vendor Booth spaces	2,500	3,200
Food vendor booth spaces	2,000	800
TOTAL	\$15,500	\$15,100

	Projected Balance: \$122	Final Balance: \$7,621
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STAFF REPORT

TO THE HISTORIC AND CULTURAL PRESERVATION BOARD

DATE: April 7, 2022

FROM: Lawrence A. Mainez, Community Development Director

REVIEWED BY: Kim Stater, Assistant Community Development Director *KS*

PREPARED BY: Ash Syed, Associate Planner *AS*

SUBJECT: A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

LOCATION: Highland Historic District, generally bound by Nona Avenue to the north, Clifton Avenue to the south, Orange Street to the west and Church Avenue to the east.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board receives and file Staff's report

PUBLIC NOTICE: As required by City Council Resolution, notice of the public meeting was posted at three (3) designated posting locations within the City. No further notice is required.

DESCRIPTION OF SITE: The City's Historic District consists of 102 contributing properties and 32 noncontributing properties and is generally bounded by Nona Avenue to the north, Church Avenue to the east, Clifton Avenue to the south and Orange Street to the west. All 134 properties within the Historic District were considered when reviewing Certificate of Appropriateness projects.

PROJECT REVIEW/ANALYSIS:

Attachment 1 includes a table of approved Certificates of Appropriateness which have not yet been completed or partially completed.

Attachments: 1. Certificate of Appropriateness Log

Approved _____	Motion _____	Second _____	Agenda Item No. <u>3</u>
Denied _____	Ayes _____		File No. _____
Continue _____	Noes _____		
	Abstain _____		
	Absent _____		
<i>Carrie B.</i> Recording Secretary		<i>Lawrence A. Mainez</i> Community Development Director	

1

Certificate of Appropriateness Applications Not Yet Completed

File Number	Address	Description of Project	Approved	Expires	Status
COA 21-001	7136 Club View Drive (Stone House)	Deck and Staircase Replacement	April 2021	April 2022	Approved. Plans Approved by Building and Safety
COA 21-007	6944 Palm Avenue	Fire Station Garage Door Replacement	February 2022	February 2023	Approved. Has not submitted plans to Building and Safety.