

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
November 2, 2023

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Sandford at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Vice Chair	Patrick Sandford
	Member	Tony Mauricio
	Member	Gail Shelton

Absent:	Chair	Pamela Bible
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Staff Present: Kim Stater, Assistant Community Development Director
Angela Tafolla, Associate Planner
Camille Duarte, Administrative Assistant III

Member Shelton led the Pledge of Allegiance.

COMMUNITY INPUT

None

CONSENT CALENDAR

1. Minutes from August 3, 2023 Special Meeting.

A MOTION was made by Member Shelton, seconded by Member Mauricio, to approve as submitted. Motion carried, 3-0, with Chair Bible being absent.

BUSINESS ITEM

2. An application by Sean and Alicia Cobb for the Mills Act Tax Adjustment Program.

Associate Planner Tafolla presented the staff report.

Member Shelton asked are the homeowners restoring their property?

Associate Planner Tafolla stated they are proposing to restore the restroom.

Assistant Community Development Director Stater stated for many years we have advertised the Mills Act to residents in the Historic District. The purpose is to give the homeowners partial relief on their property taxes and to use those funds to restore and maintain the property. These current homeowners have not lived there for an extended period of time, so all of these renovations are before they bought the property. The list of renovations that the owner is asking for are appropriate for use under the Mills Act.

Member Mauricio stated I am glad to hear that the homeowners are taking the proper steps to complete the Mills Act. I think it is a great property.

A MOTION was made by Member Shelton, seconded by Member Mauricio to recommend the City Council approve the Mills Act Agreement. Motion carried, 3-0, with Chair Bible being absent.

ANNOUNCEMENTS

None.

ADJOURN

There being no further business, Vice Chair Sanford declared the meeting adjourned at 5:08 p.m.

Submitted by:

Approved by:

Camille Duarte, Administrative Assistant III

Patrick Sanford, Vice Chair